

## CITY OF OVERLAND PARK, KANSAS

### NOTICE TO BIDDERS

Sealed bids for **MAINTENANCE SERVICE FOR CITY VEHICLES-OIL CHANGE** will be received by the City of Overland Park, Kansas, at the office of the City Clerk, City Hall, 8500 Santa Fe Drive, Overland Park, Kansas 66212, until 2:00 p.m. local time on **December 3, 2019**. At that time all sealed bids will be transferred to the **Council Chambers**, City Hall, where they will be publicly opened and read aloud. Any bid received after the designated closing time will be returned unopened.

All bids shall be submitted in sealed envelopes addressed to the City Clerk of Overland Park, Kansas, and marked "**BID FOR: MAINTENANCE SERVICE FOR CITY VEHICLES-OIL CHANGE.**"

Bids shall be made upon the form provided in ink or typewritten. The signature shall be in long hand and the complete form shall be without alteration or erasure. No oral, telegraphic, facsimile or telephonic bids or alterations will be considered.

The bidder's maintenance facility shall have at least **two (2) oil changing pits and a vacuum cleaning system**, and shall be **located within a distance of five (5) miles from the intersection of 103<sup>rd</sup> Street and Metcalf Avenue**. The quantities shown in the contract documents are estimates only and are offered to aid in preparation of the bid.

Questions regarding the specifications should be referred to Jose Vargas at 913-327-6658. Copies of bid documents and specifications are on file at the office of the Contract Specialist, Department of Public Works, 8500 Santa Fe Drive, Overland Park, KS 66212, 913-895-6029. Bidders desiring the contract documents for use in preparing bids may obtain a set of such documents from the Department of Public Works.

The City of Overland Park, Kansas, reserves the right to accept or reject any or all bids and to waive any technicalities therein. Bids may be modified or withdrawn by written request of the bidder received in the office of the City Clerk, prior to the time and date for bid opening; provided, however, that no bidder may withdraw its bid for a period of forty-five (45) days from the date set for the opening thereof. ALL BIDDERS AGREE THAT REJECTION SHALL CREATE NO LIABILITY ON THE PART OF THE CITY BECAUSE OF SUCH REJECTION. IT IS UNDERSTOOD BY ALL BIDDERS THAT AN UNSUCCESSFUL BIDDER HAS NO CAUSE OF ACTION AGAINST THE CITY FOR BID PREPARATION COSTS. THE FILING OF ANY BID IN RESPONSE TO THIS INVITATION SHALL CONSTITUTE AN AGREEMENT OF THE BIDDER TO THESE CONDITIONS.

A Pre-Bid Conference will be held at: City of Overland Park, Kansas  
Dennis R. Garrett Maintenance Facility  
11300 W. 91<sup>st</sup> Street, Overland Park, KS 66214  
Tuesday, November 26, 2019; 10:00 a.m.