

**City of Overland Park, Kansas**  
**Instructions to obtain RFP**  
**Pharmacy Benefit Management (PBM)**

The City of Overland Park, Kansas is seeking proposals from qualified firms to provide Pharmacy Benefit Management (PBM) benefits. To obtain the RFP, supporting documentation and Pre-Qualification questionnaire, contact:

Kayla Vilaysane  
Mercer  
500 Dallas Street, Suite 1500  
Houston, TX 77002  
832.206.5852  
[Kayla.vilaysane@mercercorp.com](mailto:Kayla.vilaysane@mercercorp.com)

Melanie Carlson  
Mercer  
500 Dallas Street, Suite 1500  
Houston, TX 77002  
832.726.8586  
[Melanie.carlson@mercercorp.com](mailto:Melanie.carlson@mercercorp.com)

Proposal Tech will be utilized for the RFP. You will be provided both the link and the access code necessary to complete the RFP. In addition, you must complete the Pre-Qualification questionnaire that will be provided.

**MAILING ADDRESS FOR PROPOSALS**

Hard copy proposals must be mailed or delivered to the following address no later than **3:00 P.M. CT on March 22, 2022:**

City of Overland Park  
Attn: City Clerk  
8500 Santa Fe Drive  
Overland Park, KS 66212

A print out of your responses to the questions in Proposal Tech will suffice as your hard copy proposal to the City.

Your Proposal Tech submission must also be sent to Kayla Vilaysane ([kayla.vilaysane@mercercorp.com](mailto:kayla.vilaysane@mercercorp.com)) and Melanie Carlson ([Melanie.carlson@mercercorp.com](mailto:Melanie.carlson@mercercorp.com)) of Mercer.

Any proposal received after the deadline, will not be considered.