

**PUBLIC WORKS DEPARTMENT • 8500 Santa Fe Drive • Overland Park, KS 66212 • P – (913) 895-6040 • F – (913) 890-1055**

**DATE OF APPLICATION** \_\_\_\_\_

ePlace

WALK-IN

**UTILITY LOCATES**

**DIG SAFE – 1-800-344-7233 OR 811**

**WATER DISTRICT #1 – 913-895-1806**

**STORM SEWER COLLECTION SYSTEMS**

The City operates and maintains the storm sewer collection system. Upon request, the City will provide assistance in locating these facilities.

R.O.W. PERMIT # \_\_\_\_\_

BLDG. PERMIT # \_\_\_\_\_

DIG SAFE TICKET # \_\_\_\_\_

WATER DISTRICT #1 TICKET # \_\_\_\_\_

OTHER \_\_\_\_\_

**TOTAL NUMBER OF ADDRESSES/PARCELS** \_\_\_\_\_

**CONTACT INFORMATION** *(please print)*

APPLICANT / CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ TEL# \_\_\_\_\_

CELL# \_\_\_\_\_ FAX# \_\_\_\_\_

EMAIL \_\_\_\_\_

OWNER OF FACILITIES *(utility company)* \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ TEL# \_\_\_\_\_

CELL# \_\_\_\_\_ FAX# \_\_\_\_\_

EMAIL \_\_\_\_\_

**PLEASE ATTACH DRAWING OR ENGINEERING PLANS OF THE PERMIT LOCATION,  
INCLUDING PROPOSED WORK AND EXISTING UTILITIES WITHIN WORK AREA.**

**CERTIFICATION:** I certify that I have been offered a copy of the Overland Park, Kansas Municipal Code 13.12 and that it is available on the city’s website [OPKANSAS.ORG](http://OPKANSAS.ORG).

**PERMIT TYPE**     WATER     GAS     WASTEWATER     WATER/SEWER SERVICE  
 CATV     ELECTRIC     COMMUNICATIONS     DRIVEWAY  
 OTHER \_\_\_\_\_

**PERMIT VICINITY AND/OR STREET ADDRESS** *(please print)*

If linear installation, from \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_

**PURPOSE**

- NEW INSTALLATION
- REPAIR
- REPLACEMENT
- INSTALL CONDUIT - SIZE & NUMBER \_\_\_\_\_
- INSTALL COPPER/COAX CABLE – COUNT \_\_\_\_\_
- INSTALL FIBER CABLE - COUNT \_\_\_\_\_
- INSTALL POWER CABLE
- INSTALL/REPLACE POLES
- OTHER \_\_\_\_\_

**INSTALLATION METHOD**

- OPEN CUT
- AERIAL/POLE ATTACHMENT
  - DIRECT BURIAL
- INSTALL ABOVE GRADE UTILITY STRUCTURES -  
SIZE & NUMBER \_\_\_\_\_
- INSTALL ELECTRICAL SERVICE WITH METER
- INSTALL HANDHOLE/MANHOLE - SIZE \_\_\_\_\_
- INSTALLATION IN EXISTING CONDUIT
- TUNNELING/BORING
- OTHER \_\_\_\_\_

**AFFECTED AREA**

- PAVEMENT     GRASS     CURB     SIDEWALK     DRIVEWAY
- POTHOLES/SPOT HOLES IN PAVEMENT     SERVICE CONNECTION ACROSS STREET

IF A STREET CUT, LENGTH AND WIDTH OF THE CUT \_\_\_\_\_

Inspections are required for backfill under pavement and concrete forms. Twenty-four hour (24-hour) advance notice is required. Call **913-895-5184** to schedule an inspection.

**START DATE** \_\_\_\_\_ **COMPLETION DATE** \_\_\_\_\_

Is this permit for a project for service to a new development, construction or reconstruction work of a public improvement?     Yes     No

If yes, what is the name of the project? \_\_\_\_\_

**SIGNATURE REQUIRED**

\_\_\_\_\_  
**Permittee or Authorized Agent**

\_\_\_\_\_  
**City Engineer or Authorized Agent**

PERMIT ISSUE DATE \_\_\_\_\_

PERMIT FEE \_\_\_\_\_

EXCAVATION FEE\* \_\_\_\_\_

TOTAL \_\_\_\_\_

\*If a street cut is necessary after permit has been issued, permittee will be charged an excavation fee and must be paid before any subsequent permits will be issued.