



OVERLAND PARK

K A N S A S

ABOVE AND BEYOND. BY DESIGN.



2012 BUDGET

2012 Annual Budget



ABOVE AND BEYOND. BY DESIGN.

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CITY MANAGER

Bill Ebel

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Kansas, should be directed to:

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
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PRESENTED TO

**City of Overland Park
Kansas**

For the Fiscal Year Beginning

January 1, 2011

Two handwritten signatures are present. The one on the left is a stylized signature, and the one on the right is a more legible signature that appears to read 'Jeffrey R. Egan'.

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Overland Park, Kansas for its annual budget for the fiscal year beginning January 1, 2011. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

MISSION STATEMENT

We, the employees of the City of Overland Park, Kansas, believe that our primary mission is to maintain and enhance a high quality of life for residents.

We see ourselves as an important resource in the partnership of residents, businesses, institutions and elected and appointed officials; a partnership continually reaching for high standards, dedicated to ensuring that Overland Park is a premier municipality.

We pledge ourselves to the following principles and practices in pursuit of this mission.

Service to our community, promoting openness and access to government.

Professionalism based on honesty, integrity, loyalty and an awareness of basic human values in our responses to every individual.

Cooperation with our policy makers and the public we serve, making their goals, needs and priorities our own.

Innovation in thought and action, recognizing and responding to current and future needs.

Commitment to a work environment that encourages each of us to reach our highest potential.

Teamwork to foster a sense of cooperation among all, recognizing that honest and reliable sharing of information is vital.

Trust earned by managing and maintaining the City's resources responsibly and by conducting ourselves in a way that gains the highest level of confidence from the community.

We are proud to say we are employees of the City of Overland Park, Kansas.

City of Overland Park, Kansas

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INTRODUCTION TO THE BUDGET DOCUMENT

For ease of use, this budget document has been organized into eight sections. Orange divider tabs identify the sections for the following functional areas:

1. Executive Summary

This is designed to be a “liftable” summary of the budget, which can be copied and distributed as necessary to persons who wish to review the budget but who do not need the entire document. Included in this section are the following items:

- Budget Message
- Financial Planning
- Debt Information
- Fund Structure and Basis of Accounting
- Budgetary Guidelines
- Budget Process
- Summary of Historical Budget Information
- Key Components of the 2012 Budget
- Organizational Chart and Summary of Personnel Changes
- Performance Measurement Initiative

2. Summary – 2012 Budget

Contained in this section are detailed revenue and expenditure summaries for all budgeted funds.

3. Revenues – All Funds

Forecast methodologies and revenue sources for the entire budget are discussed in this section.

4. Fund Budget

This section contains revenue and expenditure budgets for each individual fund. Two years of actual information, current year estimates and budgeted amounts for all revenues and expenditures are presented for each fund.

5. Supplemental Information

General background information and facts about the City of Overland Park its services are contained in this section.

6. Goal Area Budgets by Cost Center

Individual tabs are provided for each major section (Goal Area) of General Fund expenditures as follows:

- Finance and Administration (Blue)
- Public Safety (Red)
- Public Works (Yellow)
- Community Development (Green)

Each Goal Area is introduced by a goal, a list of cost centers within the area, a comparison of funding sources and expenditure types and a summary of cost center expenditures.

Provided by Cost Center within each Goal Area are program descriptions, cost center mission, program goals and accomplishments, performance measures, personnel schedules and budgeted expenditures by category.

7. Capital Improvements Program

This section contains information on the 2012-2016 Capital Improvements Program (CIP). Overall goals, objectives, financial standards, graphs on CIP data, operational impact and detailed listings of individual 2012-2016 CIP projects are included.

8. Maintenance Program

This section contains information on the 2012-2016 Maintenance Program. Funding source and project information for the infrastructure and facilities maintenance program is included.

9. Glossary

The glossary includes definitions for terminology that may not be easily understood by the common reader.

10. Index

An index is included as a reference to aid in locating information.

EXECUTIVE SUMMARY OVERVIEW

This section is designed to provide the reader with general background and summary information about the City of Overland Park and the 2012 Budget. Highlights of the material included are as follows:

- **Budget Message**
Written to give the Mayor, City Council and the public a broad picture of the 2012 Budget. Included are 2012 Budget Highlights, Priorities and Issues, a summary of 2012 Revenue and Expenditure Information and a summary of the 2012-2016 Capital Improvements Program (CIP).
- **Financial Planning**
Discusses the City's five-year financial plan and capital improvements program.
- **Debt Information**
Includes a schedule of outstanding debt, information on current and future debt and the legal debt margin.
- **Financial Structure**
Explains fund structure and basis of accounting.
- **Budget Guidelines and Financial Assumptions**
Informs the reader about policies that shape budget development.
- **Budget Development Process**
Outlines the chronological order of preparing, monitoring and reporting related to both the operating and capital budgets.
- **Budget History**
Reviews previous budget levels and 2012 expenditure highlights.
- **Key Changes in the 2012 Budget**
Summarizes reductions in funding in the 2012 Budget.
- **Personnel Summary**
Includes an Organizational Chart and summarizes personnel changes in 2012.
- **Performance Management Initiative**
Summarizes the Performance Management initiative.

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City Hall • 8500 Santa Fe Drive
Overland Park, Kansas 66212
www.opkansas.org

November 1, 2011

Mayor Carl Gerlach
Members of the City Council
City of Overland Park
Overland Park, Kansas

Mayor Carl Gerlach and Members of the City Council:

Attached is the 2012 Budget for the City of Overland Park, as approved by the Governing Body on August 15, 2011. The total 2012 Budget equals \$213,638,000, a 2.1% decline from the adopted 2011 Budget. The portion of the 2012 Budget allocated for operating expenses, which supports the daily operations of the City, totals \$101,147,283, a 0.4% decrease from the adopted 2011 Budget.

The primary purpose of the City's budget and budgeting process is to develop, adopt, and implement a plan for accomplishing goals for the upcoming year within given constraints. The 2012 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a stable financial position, and high service levels.

The recent recession and slow economic recovery of the last three years has resulted in revenue contractions which are unprecedented in the City's history. Falling property values and reduced retail sales activity have negatively impacted the City's financial position, as sales and property taxes are two of the City's most significant revenue sources funding general operations. Other revenue sources, including development fees and interest income, have also declined significantly.

In addition, since 2008 the State of Kansas has agreed to and processed compensating use-tax refunds to several businesses in Overland Park. The State's actions have required Overland Park to refund over \$28 million in compensating use tax revenue, reducing our General Fund balance by over 40%.

As a result of revenue declines and compensating use tax refunds, in recent years the City has been unable to fund annual expenditures through current receipts, thus necessitating use of fund balance to fund operations in 2008, 2009, 2010, and 2011. The City's strong General Fund financial reserves at the beginning of 2008 provided the City the time and opportunity to make strategic revenue and expenditure adjustments to address the financial situation with minimal impact to our citizens. Since indicators of the financial downturn were first detected the City has

worked each year to address and improve the structural balance between current revenues and annual expenditures.

Since 2008 Overland Park has systematically examined operations and focused on restructuring and operational changes to reduce expenditures without requiring a major reduction of services. The City has implemented numerous expenditure reduction strategies, including salary freezes, a reduction in force, adjustments to employee benefits, reduction in travel, and reduced investment in equipment replacement, automation, and technology. The street and facility maintenance programs have also been scaled back, and construction of capital improvement projects has been slowed, with several scheduled projects postponed or eliminated.

On the revenue side, user fees and program recovery rates were examined closely, resulting in increases to some fees as well as the implementation of some new fees.

However, in late 2010 the City was informed of additional compensating use tax refund liabilities, which would not only further deplete the City's reserves, but would also affect the City's future revenue projections. By early 2011 it was evident that the City's ability to reduce annual expenditures enough to balance within the existing revenue structure would not be achievable without severely affecting existing city service levels. Reductions would need to include the elimination of several services of the City, including a severe reduction in our investment in street maintenance. In addition, elimination of numerous front-line employees who provide direct services to citizens, including police and fire services, would be required.

This level of service reduction would detrimentally impact the long term quality of life in Overland Park. City officials believe such drastic reductions would create long-term untenable conditions for the community, and the further reduction in the areas of street maintenance and public safety services is contrary to the stated goals of the City Council and the community. Therefore, the 2012 Budget includes a 3.938 mill increase in the property tax rate, from 8.876 mills supporting the 2011 Budget to 12.814 mills to support the 2012 Budget. This increase results in approximately \$10 million of additional property revenue annually and strengthens the diversity of the City's revenue streams.

Even with the revenue enhancement, Overland Park's 2012 budget process continued to emphasize fiscal constraint. The adopted budget is significantly less than the previous year's budget for the fourth straight year. At \$213.6 million, 2012 Budget is 2.1% less than the adopted 2011 budget, and 19.8% less than the adopted 2008 budget of \$266.3 million. The 2012 Budget's focus on prioritization of community needs and goals allows for continued investments in infrastructure and city operations, while sustaining services and amenities.

The 2012 Budget focuses on priorities identified by both our community and the Governing Body:

- *Stabilization of the City's Financial Position and Reserves.* The City's General Fund reserve balance on January 1, 2008 was \$63.6 million. Three years later, on January 1, 2011, the reserve balance had dropped to \$28.3 million. The projected January 1, 2012 fund balance is \$18.2 million. During the 2008-2011 time frame, the City spent an average of \$11 million annually more than it was collecting in the General Fund, despite three years of

organizational restructuring and expenditure reductions which resulted in the elimination of over 80 full-time positions and reduction of the budget by approximately 20%.

As mentioned earlier, in order to balance annual expenditures with current revenues, the 2012 Budget includes an increase in the property tax rate, resulting in an additional \$10 million of property tax revenue. With this revenue enhancement, the City projects annual current revenues and expenditures will be in balance in 2012. In addition, beginning in 2013, current revenues are estimated to accommodate reasonable growth in the operating budget of 2% to 3% annually in order to deal with the rising costs of goods and services without additional program cuts and the City's reserve funds should begin a slow recovery.

- *Maintenance of a Low Property Tax Rate.* The 2012 property tax rate is 12.814 mills, a 3.938 mill increase from the 2011 Budget rate of 8.876 mills.

Despite the increase, Overland Park's property tax rate is still low compared to the tax rate of neighboring jurisdictions that provide similar services.

Overland Park's tax rate comprises between 10% and 13% of a property owner's total tax bill. Other entities' property tax rates include the State of Kansas (1.500 mills), Johnson County (23.188 mills), school districts (between 56.135 mills to 72.828 mills), and Johnson County Community College (8.776 mills). A property owner's total effective tax rate is between 100 and 125 mills, depending on the location's school district.

- *Expenditure reductions and reallocation of resources.* The 2012 Budget's financial development parameters were established as part of the City's five-year financial forecast in early 2011, and planned for a 1.8% growth in operating expenditures for ongoing programs and established city services. However, the slow economic recovery, additional compensating use tax refund liabilities, and reduced long-term revenue and expenditure projections necessitated that the adopted budget be more conservative than originally planned in spite of the \$10 million property tax revenue enhancement.

Overland Park's adopted 2012 operating budget is \$101.15 million, 0.4% below the adopted 2011 Budget. The total budget of \$213.6 million is \$4.6 million (2.1%) less than the adopted 2011 Budget.

In order to attain reductions while preserving city services, expenditure cuts and reallocation of resources continue. Departments identified reduction and reallocation opportunities in the form of operational changes and positions which could be eliminated without the elimination of existing programs and services. As a result, 18 full-time positions were eliminated between the 2011 and 2012 budgets. The number of full-time employees dropped from 844 in the 2011 Budget, to 826 in the 2012 Budget. This reduction was achieved through the combination of attrition and reassignment of personnel when vacancies became available. We expect to continue this process through the 2012 budget year.

In addition, employee compensation and benefits were examined. Programmatic adjustments have been made to ensure city-controlled personal service costs remain stable. There are not any planned salary increases for 2012. This will be fourth year of compressed or no salary

adjustments for non-public safety employees. Additionally, 2012 is the first budget completed based on the City's recently implemented consumer-driven health plan, which requires additional financial participation from employees. Other benefit changes incorporated into the 2012 Budget include elimination of future retiree health care benefits after age 65, and restructuring of the City's police, fire, and non-public safety pension programs for new employees, limiting the City's future liability.

Finally, technology investment, operating equipment replacement, training, and travel funding continue at reduced levels in 2012.

- *Providing Investments in Transportation Infrastructure, Public Facilities and Technology.* The City's five-year capital improvements program was reviewed and revised in late 2011 and early 2012. As a result, some projects were delayed or removed from the plan. However, even with financial constraints, the City continues to make strategic investments in technology, facilities and infrastructure. \$33.1 million of capital improvement projects scheduled for 2012 include:

- | | |
|--|---|
| • Network, Software, and Police Technology Investments | • Replacement of Ambulance and Fire Apparatus |
| • Residential Street Improvements including Sidewalks and Streetlights | • Parks, Golf Course, and Arboretum Improvements |
| • Storm Drainage Improvements | • Thoroughfare Improvements including: <ul style="list-style-type: none">- Widening Quivira Rd., from College to 119th St.- Widening 159th Street, Quivira to Antioch |
| • Traffic Signal Improvements | |
| • Construction of Turkey Creek Bike-Hike Trail | |

- *Maintenance of Quality Infrastructure.* The City's infrastructure maintenance program is comprised of \$9,250,000 for street maintenance, \$1,315,000 for stormwater maintenance and \$450,000 for facility maintenance.

The 2012 street and traffic maintenance budget is consistent with the 2012 – 2016 five-year financial plan. Beginning in 2005, \$1.7 million of enhanced funding for infrastructure maintenance was added to the maintenance program based on a significant increase in local compensating use tax revenue. Due to the economic outlook and the fact that use tax collections since 2004 have been overstated, the 2010 Budget reduced the “enhanced” funding level to \$1,000,000. The 2011 Budget went a step further and eliminated the remaining \$700,000 enhanced funding in an effort to balance the budget.

However, maintenance needs continue to grow and further maintenance deferment would result in increased future replacement costs. Therefore a portion of the 2012 property tax increase is earmarked to address infrastructure maintenance needs. In 2012, \$861,000 of additional general funding is included in the maintenance program. Beginning with 2013, the City anticipates increasing general funding to infrastructure maintenance by \$850,000 annually through 2016 in order to return to a maintenance level that adequately addresses the City's infrastructure maintenance needs.

In conjunction with general city funding, gasoline tax provides significant funding to the street maintenance program. In 2012, \$5,000,000 of gas tax funding is allocated to the street maintenance program. This funding level reflects a slight spend-down of the Special Street and Highway Fund's reserves, therefore future years funding levels are expected to lower.

The total 2012 street maintenance program is \$9,250,000, a 17.9% increase from the 2011 Budget.

The stormwater maintenance program has decreased since 2011, as more resources are allocated toward stormwater capital improvements based on a needs assessment. The stormwater maintenance program in 2012 is \$1,315,000, compared to \$2,354,000 in 2011.

Facility maintenance funding remains consistent in the 2012 Budget, at \$450,000. This level of funding will need to increase in the future based on the age and condition of many of our public facilities.

The total 2012 maintenance program budget of \$11,015,000 is 3.4% above the 2011 adopted budget level.

- *Providing Excellent Parks, Recreation and Cultural Amenities.* The 2012 Budget provides for increased personnel and operational funding to support the Overland Park Farmers' Market and the Deanna Rose Children's Farmstead General Store and Ice Cream Parlor. Both of these amenities are new to the city organization, and related operational expenses are funded through new revenues associated with these amenities. Total additional funding is \$502,000.

Key components of the 2012 Budget are discussed further beginning on page 1.36.

Factors Influencing 2012 Budget Development

Several factors were taken into consideration during the development of the 2012 Budget:

- **Current economic conditions.** The 2012 Budget was developed under challenging fiscal circumstances as the national, state and regional economies continue to struggle to recover from the prolonged recession, and the City continues to receive additional information regarding future compensating use tax refund liabilities. These factors resulted in adoption of a reduced budget for the fourth straight year, even with the addition of \$10 million in property tax revenues due to a property tax increase.
- **Financial parameters and standards.** The City's established financial parameters and standards compel structural balance between anticipated current revenues and operating expenditures. Ensuring the long-term structural financial balance is the foundation of the City's financial strategy. The 2012 Budget addresses the existing deficiency between current revenues and annual expenditures through continued reductions in expenses, as well as a revenue enhancement through a property tax rate increase.

- **Maintenance of Adequate Financial Reserves.** The City strives to balance current expenditures with current revenues and to ensure an adequate fund balance is available to address emergencies, rapid changes in economic conditions, or large capital needs. Years of conservative budgeting and expenditure patterns, coupled with higher than projected sales and compensating use tax revenues prior to 2008 resulted in reserves available, also known as fund balance. The City's reserves allowed it to meet the challenge of maintaining stable city operations during the between 2008 and 2011 while refunding over \$28 million of compensating use tax during this same time period without a tax increase or elimination of services.

However, the projected December 31, 2011 fund balance is \$18.2 million, a decline of over 70% since 1/1/2008. The depletion in the City's reserves limits the City's ability to respond to future emergencies and additional use of the fund balance to finance annual expenditures would not be prudent.

The adopted 2012 Budget balances current revenues with annual expenditures through continued reductions in expenses, as well as a \$10 million revenue enhancement from the property tax rate increase.

With the structural balance restored between current revenues and annual expenditures the City's General Fund reserves are expected to begin a slow recovery. The December 31, 2012 balance is projected to grow slightly to \$19 million, and by the end of the City's current financial planning period (2016), the fund balance is projected to reach \$33 million, equivalent to approximately 39% of annual General Fund operating expenditures. This level of reserves is thought to be sufficient to maintain the flexibility to address unanticipated emergencies or fiscal strains.

- **Infrastructure.** The adopted 2012-2016 Capital Improvement Program and five-year financial plan allocates the equivalent of 17.2% of current General Fund resources to capital infrastructure construction in 2012 to help continued infrastructure demands.
- **The Governing Body's commitment to retaining a low property tax rate.** Even with the property tax increase, the City of Overland Park currently has the lowest property tax rate of any first-class city in the State of Kansas. The mill levy supporting the 2012 Budget is 12.814 mills, approximately half other similar Johnson County communities.

Following is a summary of the 2012 Budget, including budget highlights, priorities and issues, revenue information, expenditure information, and a summary of the 2012-2016 Capital Improvements Program.

2012 Budget Highlights, Priorities, and Issues

Adjustments to existing programs and services support the City's continuing effort of prioritizing needs, while providing a high level of service to the citizens of Overland Park. Adjustments and reallocation of resources in the 2012 Budget were analyzed, prioritized and approved based on priorities identified by our citizens and the Governing Body. Prioritized services support the areas of infrastructure and quality of life including public safety, traffic and recreational opportunities.

Self-funded enhancements include personnel and operating expenses for the Overland Park Farmers' Market and the Deanna Rose Children's Farmstead. In addition, there have been employee redeployments within several departments and reallocation of financial resources among divisions.

The 2012 Budget includes 826 full-time employees, a decrease of 18 full-time employees from the adopted 2011 Budget.

PERSONNEL SUMMARY BY GOAL AREA								
ALL FUNDS	2009 Budget		2010 Budget		2011 Budget		2012 Budget	
Goal Area	FT	PT	FT	PT	FT	PT	FT	PT
Finance, Administration & Econ. Dev.	143	8.65	141	8.25	126	8.96	121	8.16
Public Safety	475	20.46	474	19.70	463	19.09	454	18.21
Public Works	136	9.39	136	7.59	132	5.47	128	5.47
Community Development	156	144.98	150	130.94	123	136.83	123	142.00
TOTAL	910	183.48	901	166.48	844	170.35	826	173.84

Information regarding 2012 key components is discussed in further detail beginning on page 1.36. Additional personnel information can be found beginning on page 1.42.

Continued funding for traffic and infrastructure maintenance. The 2012 Budget continues allocating resources to traffic and infrastructure maintenance. \$2.25 million from the General Fund has been included in the 2012 Budget for the street maintenance program and traffic infrastructure replacement, an increase of \$861,000 over 2011. Gasoline tax funding has also been increased from the Special Street and Highway Fund through the planned expenditure of this fund's reserves. The 2012 street and traffic maintenance program budget is \$9.25 million, compared to \$7.84 million in 2011.

Low property tax burden. The Governing Body's policy of minimizing the necessary financial burden on Overland Park taxpayers has resulted in a property tax rate which remains around 50% less than similar communities in Johnson County. The 2012 budgeted property tax rate is 12.814 mills. On an average residence of \$250,000, this equates to an annual Overland Park tax bill of \$368.40.

Organizational Performance Management System. This initiative identifies and incorporates organizational performance measures as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance, and determine our effectiveness in meeting annual and long-term goals and objectives. In addition, beginning with 2007 data, the City began participation in the ICMA performance measurement and benchmarking group.

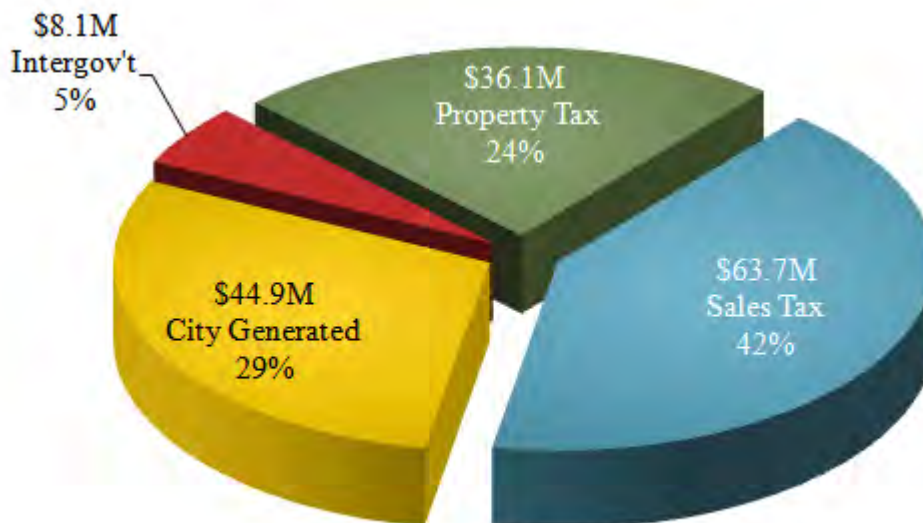
The 2012-2016 financial plan maintains adopted financial planning standards. The 2012 Budget and the 2012-2016 Capital Improvements Program have been adopted within the context of the City's five-year financial plan. This plan includes a forecast of revenues and expenditures from 2012 through 2016, as well as funding requirements necessary to support the 2012-2016 Capital Improvements Program and the 2012-2016 Maintenance Plan. The five-year financial plan is explained later in the Executive Summary section.

2012 Revenues

Revenues generated in 2012 are projected to be \$152.8 million. With the inclusion of interfund transfers and the fund balance, total 2012 resources available are projected at \$213.6 million.

Current revenues are collected from four primary sources: sales tax (42%), city-generated revenue (29%), property tax (24%) and intergovernmental revenue (5%). Sales tax collections include City and County sales taxes. City-generated revenue includes special assessments, franchise fees, user fees, and fines. Property tax is revenue generated from ad valorem taxes on real estate and personal property, as well as motor vehicles. Intergovernmental revenues include state-shared revenues, such as gasoline tax and liquor tax.

2012 Budget Current Revenues by Source



For 2012, sales tax revenue (including compensating use tax) is budgeted below 2011 budget levels, while the remaining current revenues are all budgeted to increase over 2011 budgeted levels. City-generated, intergovernmental, and property tax collections for 2012 are collectively projected to be 6.8% above budgeted 2011 figures:

	<u>2011 Budget</u>	<u>2012 Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Sales Tax	\$ 65,029,634	\$ 63,688,872	\$ (1,340,762)	-2.1%
City Generated	\$ 44,663,909	\$ 44,873,744	\$ 209,835	0.5%
Intergovernmental	\$ 7,907,090	\$ 8,120,580	\$ 213,490	2.7%
Property Tax	\$ 25,499,300	\$ 36,147,000	\$ 10,647,700	41.8%
TOTAL	\$ 143,099,933	\$ 152,830,196	\$ 9,730,263	6.8%

Sales Tax revenues are budgeted to be 2.1% below 2011 budgeted revenues. However, based on current projections, the 2012 budgeted sales tax revenues are estimated at 2.7% over 2011 projected revenues.

Due to the volatile nature of sales tax as a revenue source, sales tax collections are reviewed on a quarterly basis and revisions to the financial forecast are recommended as appropriate. Projections for 2012 sales tax revenues were updated in December 2010 and reviewed in 2011. Sales tax projections for 2011 and the 2.7% sales tax growth projection for 2012 are based on the forecasting models interpretation of data through June 2011. The City continues to monitor sales tax revenues, reevaluate sales tax assumptions, and will make revenue and expenditures adjustments if necessary due to actual sales tax collections.

Property Tax revenues reflect application of the mill levy rate to the assessed valuation of property in Overland Park. Property tax revenues are budgeted to increase by \$10.6 million (41.8%) from 2011 budgeted revenues, based on the increased property tax rate and the current assessed value.

The mill levy rate of 12.814 mills for the 2012 Budget is 3.938 mills higher than the 2011 Budget's rate. The property tax rate is as follows:

	<u>2011 Budget</u>	<u>2012 Budget</u>	<u>Change</u>
General Fund	3.254	7.262	4.008
Fire Service Fund	4.651	4.593	(0.058)
Stormwater Utility Fund	0.971	0.959	(0.012)
TOTAL	8.876	12.814	3.938

The assessed valuation supporting the 2012 Budget increased by 1.5%, from \$2.595 billion to \$2.633 billion. This increase was driven by a 1.9% increase in real estate valuation, which comprises the majority of the City's assessed valuation. This increase is driven by property being added to the tax rolls; if not for the additional property, real estate valuations would have decreased by 1%. In addition, personal property and utility valuations are reduced when

compared to 2011, attributable to the ongoing recession as well as a change in state law that exempts machinery and equipment purchased after July 1, 2006 from personal property taxes.

The following table summarizes the change by category:

	<u>2011 Budget</u>	<u>2012 Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Real Estate	\$2,471,999,260	\$2,519,123,152	\$47,123,892	1.9%
Personal Property	65,290,086	58,370,484	-6,919,602	-10.6%
State Assessed Utilities	57,733,658	55,742,400	-1,991,258	-3.4%
TOTAL	\$2,595,023,004	\$2,633,236,036	\$38,213,032	1.5%

City-Generated revenues include franchise fees, user fees, licenses, permits and interest earnings. 2012 revenues are projected to be 0.5% higher than the 2011 Budget. This increase is driven by several factors. Parks and Recreation revenue is expected to increase 6.5% due new amenities, while revenue from franchise taxes is expected to increase 6.4%. Municipal court fine revenue is anticipated to remain static. Licenses, fees and permits, which are mainly development-related revenues such as excise tax, building permits and plan review, are projected to be 3.7% below 2011 budget levels, while interest income is projected at 56.7% below 2011 budgeted amounts.

Intergovernmental revenues reflect receipt of funds collected by and redistributed to Overland Park from federal, state and county sources, and include such items as gasoline tax and liquor tax. These revenues are expected to increase, with the 2012 Budget 2.7% above the 2011 budgeted figures due by higher than previously anticipated gasoline tax revenues.

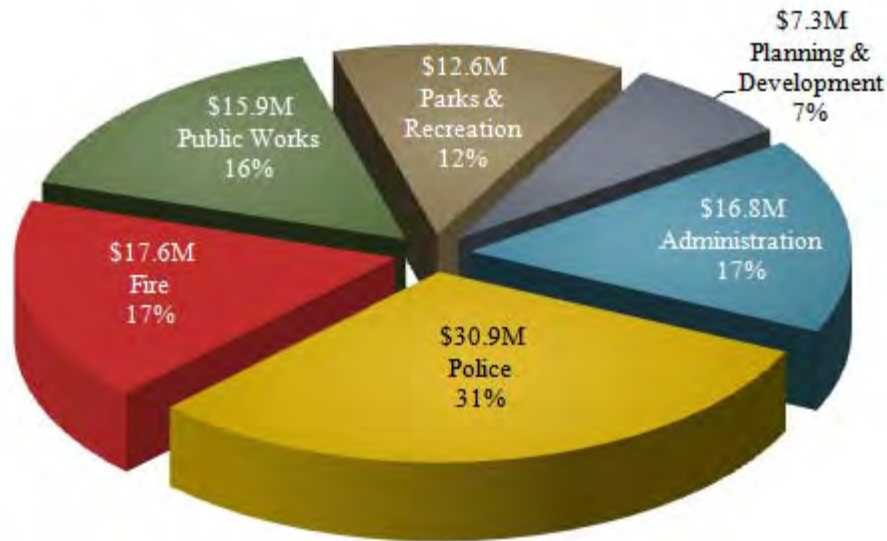
Fund Balance for all funds at the beginning of 2012 is estimated to be \$23.9 million, \$14.4 million below the budgeted 2011 beginning fund balance.

2012 Expenditures

Total budgeted expenditures for 2012 equal \$213,638,000, a decrease of 2.1% from the adopted 2011 Budget. This total includes expenditures in all categories for all appropriated funds.

Operating Expenditures (including personal services, contractual services, commodities and capital outlay) for all funds total \$101.1 million. This is a 0.4% decrease from the adopted 2011 Budget. These expenditures are allocated among major activities as illustrated in the following graph:

2012 Operating Budget by Area



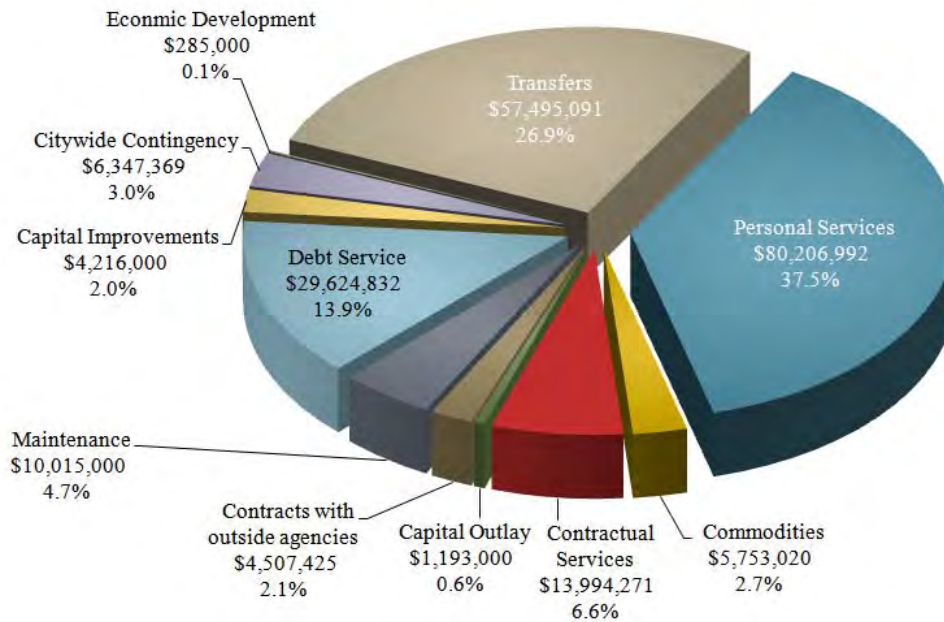
Personal Services total \$80.2 million, representing 37.5% of the total budget and 79.3% of the operating budget. The total number of full-time employees for 2012 is 826, a decrease of 18 full-time positions from the adopted 2011 Budget. These positions were eliminated both through attrition and a reassignment of personnel when vacant position became available. Detailed personnel information can be found beginning on page 1.42.

Contracts with outside agencies for operations total \$4.5 million. These contracts include economic development funding, some social services funding, and some public safety funding, including a contractual arrangement with Johnson County for ambulance services and contracts to provide fire service in limited areas of the City.

Infrastructure and Facilities Maintenance funding totals \$10.0 million. The 2012 Budget includes specific funding for the City's maintenance, repair, and replacement of infrastructure and facilities, as well as a five-year plan for future maintenance expenditures and funding. A summary of all maintenance expenditures and funding sources can be found beginning on page 8.1.

Non-operating Expenditures for all funds total \$98.0 million. Interfund transfers necessary to comply with state requirements comprise 54.1% of non-operating expenses. Capital improvements and debt service expenditures for current and future capital projects represent 38.7% of non-operating costs. The balance of this category represents allocation for budgeted contingencies (6.9%) and economic development payments (0.3%).

2012 City Expenditures by Category – All Budgeted Funds



2012-2016 Capital Improvements Program

The 2012 Budget includes the 2012-2016 Capital Improvements Program (CIP), which was developed by the Governing Body and staff during the last quarter of 2010 and the first quarter of 2011. The five-year program totals \$98.9 million, compared to the previous 5-year plan of \$121.5 million. Detailed project listings and a summary of the CIP process may be found in the Capital Improvements section of this document.

The CIP includes funding of \$33.1 million for projects to be constructed and/or financed in 2012. Some of the projects included in 2012 began in a prior year, but will be completed in 2012 and are therefore financed in 2012. Approximately \$23.6 million of this funding is related to the improvement of bridge, street, traffic and thoroughfare infrastructure, \$4.3 million of funding is for storm drainage improvement, \$2.8 million is related to Parks and Recreation facilities, while the other \$2.4 million is related public building improvements and the purchase of large equipment.

A total of 55.5% of funding, or \$18.4 million, will be paid from city financing sources in 2012. This includes dedicated sales taxes, debt and pay-as-you-go resources from the City's Capital Improvements Fund. The remaining 44.5% of project funding, or \$14.7 million, will be provided by non-City sources including federal, state, county, other cities and developers.

2012 Capital Improvements

Category	City Funding	Other Funding	Total
Public Buildings & Equipment	\$1,501,000	\$0	1,501,000
Fire Building & Equipment	\$803,000	\$100,000	903,000
Parks & Recreation	\$1,650,000	\$1,115,000	2,765,000
Storm Drainage	\$1,255,000	\$3,060,000	4,315,000
Street Lighting	\$100,000	\$0	100,000
Residential Street Improvements	\$2,125,000	\$350,000	2,475,000
Sidewalk Construction	\$50,000	\$0	50,000
Thoroughfare Improvements	\$10,625,000	\$9,825,000	20,450,000
Traffic Signals	\$300,000	\$285,000	585,000
2012 Total	\$18,409,000	\$14,735,000	\$33,144,000

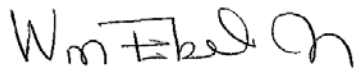
The impact of capital project construction and the long-term operating costs resulting from capital construction is incorporated in the City's five-year financial plan.

Conclusion

Balancing the needs and expectations of the community within the available financial resources presents challenges even in the best of circumstances. However, the development and adoption of the 2012 Budget was one of the most demanding processes undertaken by the City in recent years due to the need to alter the City organizations long-term financial structure while the community was still in the midst an economic downturn.

The 2012 Budget reflects the efforts of the Governing Body and City staff to address community priorities, maintain the citizens' desired quality of life and to provide services and facilities to support our vibrant community while ensuring the long-term fiscal health of the community.

Respectfully submitted,



Bill Ebel
City Manager

FINANCIAL PLANNING

The City of Overland Park strives to maintain high quality services, low property taxes and to uphold strict financial standards consistent with the City's triple "A" bond ratings.

FISCAL PRINCIPLES

General fiscal management principles provide a fiscal philosophy on a broad range of subjects which enable the members of the Governing Body to make sound fiscal management decisions. The City's adopted fiscal principles are as follows:

1. The City shall pursue a partnership with taxpayers to encourage an equitable sharing of public service costs, preserving of quality services at an acceptable tax rate.
2. The City shall provide a balanced municipal revenue structure which is dependable and responsive to economic conditions.
3. The City shall maintain an adequate level of reserve funds to provide for unforeseen needs and fiscal emergencies.
4. The City shall maintain a fiscal planning and budgeting system which is responsive to economic changes, provides structure for planned changes in City tax and service levels, and maintains flexibility to respond to unplanned events to help avoid municipal service disruptions.
5. The City shall work with other taxing entities within City boundaries to develop coordinated tax and service policies.
6. The City shall maintain financial accounting and budgetary practices which provide for full and open disclosure of the City's financial affairs.
7. The City shall avoid expanding personnel, services, or facilities if existing personnel, services, or facilities can meet the needs of the City and its citizens.
8. The City shall pay the full cost of current services with current revenues and avoid borrowing for operating expenses.
9. The City shall utilize the City employee work force to obtain the highest level of organizational effectiveness, while maintaining the essential rights of City employees.
10. The City shall minimize the use of long-term debt to finance the acquisition or modification of capital assets in order to avoid placing an excessive burden on future City taxpayers.
11. The City shall continually evaluate existing municipal services to determine the need and the efficiency of such services.

FIVE-YEAR FINANCIAL FORECAST

The City uses a variety of forecasting models to develop a five-year revenue and expenditure plan. The plan incorporates operating and capital budget data to determine the availability of resources to support future anticipated and unanticipated expenditures.

Overland Park's retail activity continues to be a high performer in the Kansas City metropolitan area. Sales tax, which represents approximately 41.6% of the current revenue in the 2012 budget, is projected by using two statistically based forecasting methods, Box Jenkins and regression analysis formulated from historical data. The forecast is based on quarterly data and is reviewed in comparison with other economic events and considerations. As a result of this analysis, City 1-cent sales tax revenues for the planning period are projected as follows:

	2012	2013	2014	2015	2016
City Sales Tax	\$41,492,447	\$42,920,000	\$44,400,000	\$45,910,000	\$47,475,000
% Increase	2.7%	3.4%	3.4%	3.4%	3.4%

Each year since 2008, the City has been informed by the Kansas Department of Revenue of multi-million dollar use tax refund requests by companies doing business in Kansas. Based on information from the Kansas Department of Revenue, which is responsible for collections and auditing of all sales and use tax, the City continues to make adjustments in its financial forecast to revise baseline sales tax information, thereby adjusting future sales tax collections. Based on this revised information, the City anticipates future sales tax growth of 2.7% in 2012, and 3.4% annually in the remainder of the five-year forecasting period.

The City maintains a strong economic position versus other municipalities in the Kansas City metropolitan area and shows continued strength in assessed valuation. The assessed value to support the 2012 Budget has increased by 1.5% from the previous year's assessed value, based on the strength of development added to the City's tax rolls, of approximately \$73.2 million. New construction remains strong in Overland Park. During 2010, new construction had a construction value of \$170.7 million, while through September 2011 construction within the City totaled \$172.4 million. However, as seen elsewhere nationally and regionally, values of existing properties continue to struggle. Existing real property values declined by 1.1% between 2010 and 2011. Based on projected new construction, and projections of slight recovery real property values, assessed valuation is projected to grow an average of 2% annually over the remaining years of the five-year period.

After increasing from 8.876 mills for the 2011 budget to 12.814 mills to support the 2012 budget, the mill levy is projected to remain stable during the remainder of five-year planning period. Even with the increase for 2012, Overland Park's property tax rate remains the lowest of any first class City in the State of Kansas.

A transfer from the General Fund to the Fire Service fund is anticipated during each year of the five-year planning period as follows:

	2012	2013	2014	2015	2016
GF Transfer to Fire Fund	\$3,496,067	\$2,685,202	\$3,398,774	\$3,446,212	\$3,683,228

Excise tax revenues, which are used to finance a portion of thoroughfare projects, have been projected by using an average annual square footage of land development based on historical data applied to projected future trends for the upcoming the five-year period. As part of the annual update of the five-year forecast, the Finance Department and Planning and Development Services Department undertake a review of excise tax revenues, projected changes in excise tax rates, and the available land for development. This information is used in forecasting future excise tax collections.

	2012	2013	2014	2015	2016
Excise Tax Revenue	\$920,000	\$1,180,000	\$1,425,000	\$1,600,000	\$1,000,000

The five-year forecast reflects an average operating budget growth factor of 2.9% in years 2013 through 2016. This increase in operating expenditures is attributable to fixed cost increases and rising service demands due to continued growth. Operating expenditures continue to be analyzed to determine if programs or services should be eliminated, combined or restructured to deliver services in a more effective and efficient way.

Capital improvement project costs are in 2012 dollars. An inflation factor has been included in each year of the five-year forecast to account for construction inflation.

FINANCIAL STANDARDS

The City's financial principles set forth the basic framework for the overall fiscal management of the City. Financial standards established by the City help direct the City toward financial integrity and security. These standards are reviewed annually and used to monitor both the development of the five-year Capital Improvements Program (CIP) and the annual Operating Budget. Financial standards utilized by the City as a basis for evaluating the financial soundness of the financial plan include:

Financial Standard Description	Standard	2012-2016 Financial Plan
% of General Fund Ending Cash to Operating Expenditures	Above 13%	38.6%
% of P.A.Y.G. to Total Program	20% to 30%	44.1%
% of Debt to Total Program	35% to 50%	9.7%
% of Debt Service Cost to General Fund Operating	< 25%	19.5%
Mill Levy Equivalent of Bond & Interest Transfer	< 6 Mills	4.98 mills

Total Direct Debt Per Capita	< \$675	\$567
% of Direct & Overlapping Debt to Market Value of Property	4% to 5%	3.92%
% of Operating Budget to City Funds Used to Finance CIP	< 20%	11.5%

A description of each standard can be found on pages 7.5 and 7.6 in the Capital Improvements Program section. Information on the City's projected financial position for each year of the five-year planning period (2012-2016) is also found in the Capital Improvements Program section on pages 7.12 and 7.13. A summary of ending cash estimates and utilization is found in the Financial Structure section of this Executive Summary on page 1.27.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The goal of the City's CIP is to forecast future public improvements and facilities needed in the City and to provide data concerning costs, timing, funding sources, budget impacts and alternatives. In the CIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. The 2012-2016 Capital Improvements Program (CIP) of \$98,923,000 is \$22.6 million less than the adopted 2011-2015 Capital Improvements Program. Capital improvements are identified by project in the Capital Improvements Programs section beginning on page 7.22.

The 2012-2016 CIP will be financed through:

General Obligation Bonds	9.3%
Pay-As-You-Go	44.1%
Federal, State, County & Other Cities Funds	40.2%
Developer & Private Funds	6.4%

Pay-As-You-Go amounts are funded from the Capital Improvement Fund, Special Park and Recreation Fund, 1/8-cent Sales Tax for Street Improvements Fund, Equipment Reserve Fund, Golf Course Fund and Stormwater Utility Fund. A summary of CIP financing is found beginning on page 7.14 in the Capital Improvements Program section.

The impact of capital improvements on operations was considered in the development of the 2012 operating budget and 2012-2016 financial forecast. As a rule-of-thumb, each street lane mile is projected to equal approximately \$6,000 of annual operational expense, while each square foot of facility addition is anticipated to equal approximately \$8 of annual expense. \$33.1 million of projects are scheduled to be constructed and/or financed in 2012.

Infrastructure Improvement Projects:

Provided in the Capital Improvement Program plan is funding for infrastructure improvements including storm drainage, residential street improvements, and construction of thoroughfares in developing areas of the city. Projects financed in 2012 include: \$20.5 million in street, thoroughfare and bridge improvements and \$4.3 million in storm drainage improvement projects. Funding for the 2012 Residential Street Improvements totals \$2.5 million. Other traffic

infrastructure projects, including sidewalks, streetlighting and traffic management systems total \$735,000.

Partial funding for thoroughfares, residential streets and other street infrastructure improvements are from the adoption of a 1/8-cent sales tax. Originally approved by voters in 1998, the sales tax was renewed for two additional five-year periods in 2003 and 2008. The sales tax is projected to raise approximately \$89.0 million between 1999-2016 to fund improvements of neighborhood street and thoroughfare infrastructure. This sales tax is scheduled to sunset in March of 2014, however the City's 5-year financial program anticipates renewal of the tax beyond 2014.

Infrastructure capital projects in the 2012-2016 CIP include the addition of approximately 13 lane miles, which equates to \$78,000 of additional annual operating expense at the end of the five-year period. This additional operational cost has been incorporated in the City's five-year financial forecast.

Park and Recreation Improvement Projects:

The 2012-2016 CIP includes annual parks and recreation improvement projects, including park facility improvements and arboretum improvements which are funded almost entirely with Special Parks and Recreation revenue. This revenue is derived from a component of the Kansas liquor tax and in accordance with state law, may only be used for the purchase, establishment, maintenance or expansion of parks and recreation services, programs and facilities.

Annual projects at the Arboretum/Botanical Gardens construct or improve one or two feature areas per year, while park facility improvement provide facility and equipment improvements and maintenance at the City's parks and recreational amenities. \$750,000 of 2012 projects include improving playground equipment at three parks, improving shelter lighting at nine parks, construction of and repairs to the bike/hike trail system, and landscaping improvements at parks facilities and the arboretum.

Annual funding is also included in the CIP for public art projects, which are funded through private donations, and golf course improvements, which are funded entirely with golf course revenues. The 2012-2016 also includes construction of a Turkey Creek Bike-Hike Trail, funded through a combination of intergovernmental grants and City GO-debt.

Public Buildings and Equipment:

The City's CIP includes funding for construction, reconstruction and major improvements to public facilities, as well as funding for the acquisition of large capital equipment. The CIP includes \$306,000 of funding for public buildings and \$2,098,000 for public equipment in 2012.

The facility projects included in the 2012-2016 CIP do not include the expansion or addition of city facilities; therefore no additional operational costs are programmed into the budget as a result. Operational savings due to reduced maintenance on the improved facilities is anticipated to be minimal, and the savings have been reprogrammed to meet other critical maintenance needs.

DEBT SERVICE

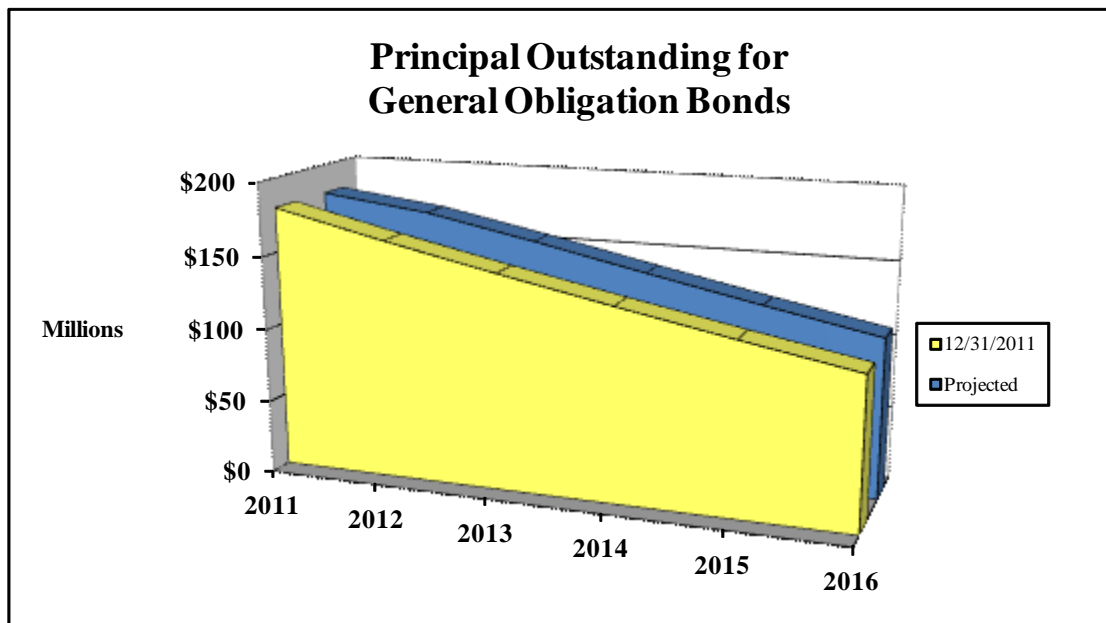
The City's debt structure is analyzed by considering the future burden placed on the taxpayer and the ability to retire debt with current revenue sources. The City's policy is to issue debt for capital projects and large equipment purchases only; debt is not use to fund operational expenses. Various financial standards have been developed to measure the effects of debt issuance upon the City's five-year financial plan. More information on the City's financial standards may be found in the Capital Improvements Program section of this budget.

Presented in the table below is the estimated amount of General Obligation debt to be issued through 2016. Information on specific projects to be bonded can be found beginning on page 7.22 of the Capital Improvements Program section. The 2012 adopted budget information included below presumed a 2011 bond issue of \$8.7 million. The actual 2011 bond issue was \$8.5 million.

Projected General Obligation Bond Issue

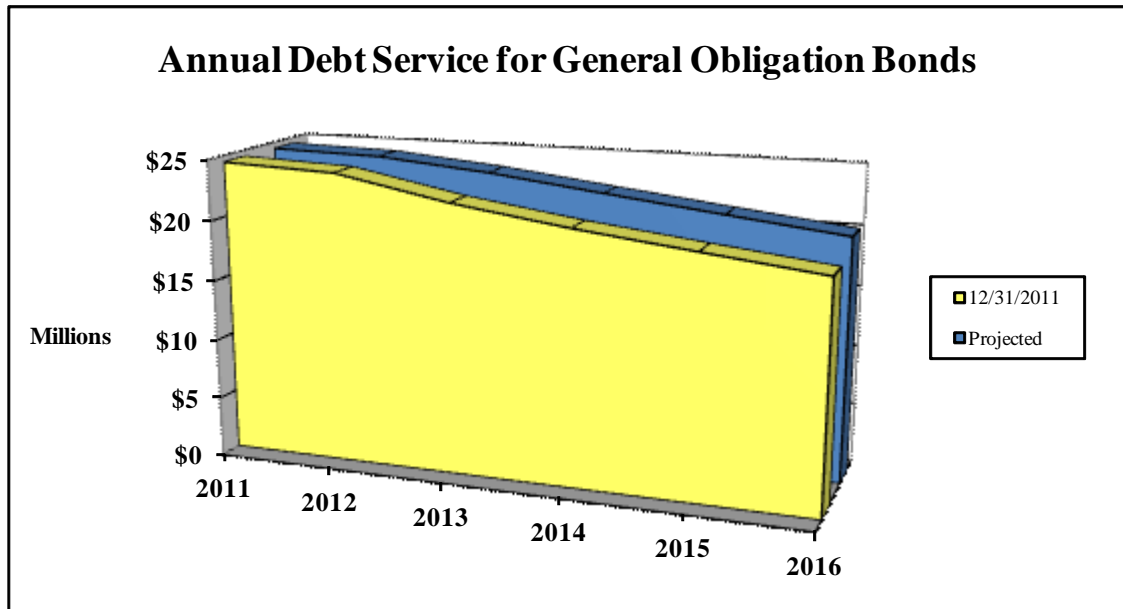
Year	Amount
2012	\$7,875,000
2013	\$1,700,000
2014	\$0
2015	\$0
2016	\$0

The information presented below illustrates the City's total indebtedness (principal), if no additional debt after 12/31/11 was issued, compared to the City's projected indebtedness per the five-year financial plan.



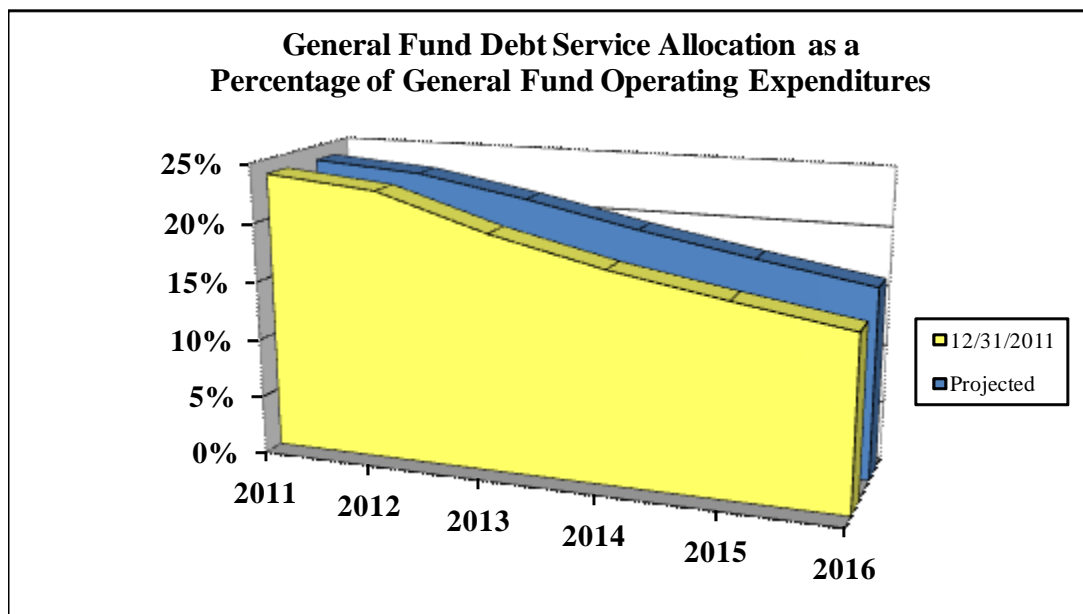
	2011	2012	2013	2014	2015	2016
Projected	\$179.9	\$170.6	\$155.5	\$139.4	\$123.9	\$108.9
12/31/2011	\$179.9	\$162.7	\$146.7	\$131.6	\$117.0	\$103.0

The following compares annual debt service, if no additional debt was issued after 12/31/11, to the projected annual debt service forecasted in the City's five-year plan.



	2011	2012	2013	2014	2015	2016
Projected	\$24.5	\$24.3	\$23.4	\$22.3	\$21.2	\$20.1
12/31/2011	\$24.5	\$24.1	\$22.3	\$21.0	\$19.9	\$18.8

This same information is depicted below in percentage format. Below are debt service payments as a percentage of General Fund operating expenditures if no additional debt after 12/31/11 was issued, compared to the projected debt service in the five-year financial plan. The City's standard calls for maintaining debt service payments that are less than 25% of operating expenditures.



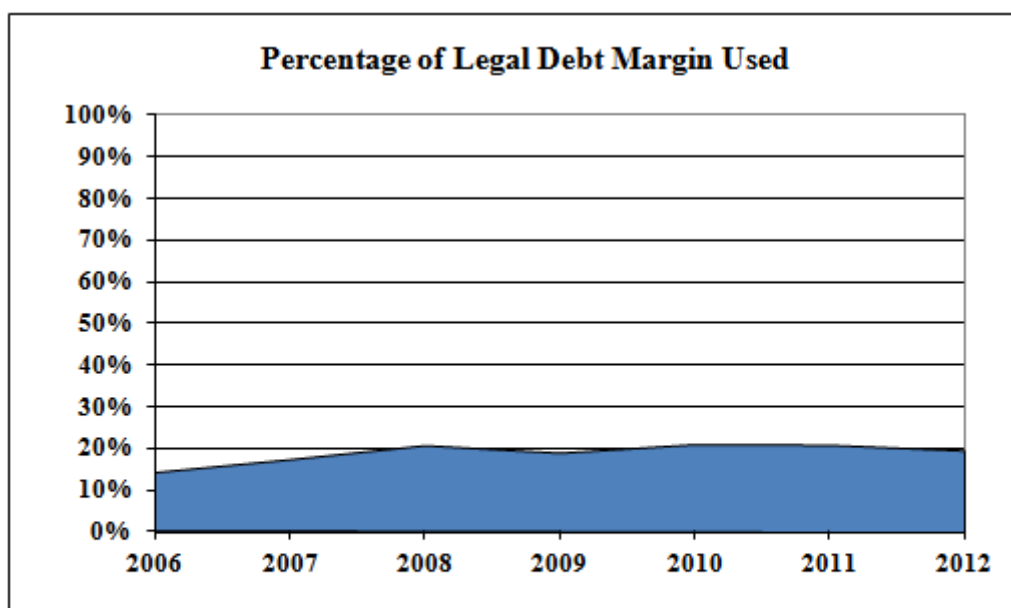
	2011	2012	2013	2014	2015	2016
Projected	23.7%	23.1%	21.4%	19.5%	17.7%	16.2%
12/31/2011	23.7%	22.9%	20.0%	17.8%	16.2%	14.6%

The City's ability to issue direct-bonded debt is measured by the percentage of legal debt margin used. Direct-bonded debt is debt for which the City has pledged its full faith and credit. The Debt Limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas law is 30% of assessed valuation.

Computation of Legal Debt Margin
(Estimated as of 12/31/11)

Assessed Valuation	\$ 2,881,870,667 ⁽¹⁾
Legal Debt Limit	<u>864,561,200</u>
General Obligation Bonds	170,580,822
Temporary Notes	<u>-</u>
Total Debt Outstanding	<u>\$ 170,580,822</u>
Debt Margin	<u>\$ 693,980,379</u>

(1) In accordance with K.S.A. 10-308, includes assessed values for motor vehicles and recreational vehicles.



2006	2007	2008	2009	2010	2011	2012*
14.5%	17.6%	21.0%	19.2%	21.2%	21.1%	19.7%

* 2012 is estimated.

OUTSTANDING DEBT

Estimated as of January 1, 2012

	Date of Issue	Amount Issued	Estimated Amount Outstanding 1/1/2012	Principal Payment FY 2012	Interest Payment FY 2012	Date of Maturity
<u>General Obligation:</u>						
Parks & Rec	10/1/02	\$2,775,259	249,620	249,620	9,486	9/1/2012
Public Facility	10/1/02	1,112,373	100,052	100,052	3,802	9/1/2012
Storm Drainage	10/1/02	104,388	10,000	10,000	380	9/1/2012
Storm Drainage	10/1/02	29,906	16,298	1,516	619	9/1/2022
Streets & Thoroughfare	10/1/02	7,508,263	675,328	675,328	25,663	9/1/2012
Streets & Thoroughfare	10/1/02	2,337,247	1,273,700	118,482	48,400	9/1/2022
Public Facility	11/1/03	2,540,135	1,514,572	127,673	31,804	9/1/2023
Storm Drainage	11/1/03	130,000	77,511	6,534	1,627	9/1/2023
Streets & Thoroughfare	11/1/03	6,305,000	1,256,890	628,445	156,546	9/1/2013
Streets & Thoroughfare	11/1/03	6,114,865	3,646,026	307,348	76,561	9/1/2023
Public Facility	2/15/04	6,815,000	4,420,000	485,000	167,115	9/1/2019
Public Facility	11/1/04	5,901,482	3,140,000	470,000	115,890	9/1/2018
Storm Drainage	11/1/04	5,265	1,437	479	0	9/1/2014
Streets & Thoroughfare	11/1/04	6,591,735	1,798,563	599,521	0	9/1/2014
Streets & Thoroughfare	11/1/04	9,523,000	5,665,000	500,000	38,501	9/1/2024
Parks & Rec	5/15/06	20,185,880	14,125,776	1,008,984	625,570	9/1/2025
Streets & Thoroughfare	5/15/06	6,164,725	2,460,640	618,730	104,578	9/1/2015
Streets & Thoroughfare	5/15/06	8,222,835	5,754,224	411,016	254,830	9/1/2025
Traffic Infrastructure	5/15/06	311,560	124,360	31,270	5,285	9/1/2015
Public Facility	11/15/06	44,680,000	43,670,000	1,285,000	1,897,763	9/1/2030
Parks & Rec	12/1/07	6,490,873	5,242,410	898,735	155,696	9/1/2017
Parks & Rec	12/1/07	34,965,000	26,620,000	1,500,000	1,168,969	9/1/2027
Public Facility	12/1/07	529,067	317,268	52,878	12,691	9/1/2017
Streets & Thoroughfare	12/1/07	20,645,060	12,380,324	2,063,389	495,212	9/1/2017
Streets & Thoroughfare	12/1/07	1,735,000	1,380,000	90,000	57,644	9/1/2027
Parks & Rec	9/10/09	4,013,280	3,218,160	402,309	84,485	9/1/2019
Parks & Rec	9/10/09	3,031,288	3,031,288	0	155,050	9/1/2029
Streets & Thoroughfare	9/10/09	18,531,720	14,861,840	1,857,691	390,115	9/1/2019
Streets & Thoroughfare	9/10/09	1,268,712	1,268,712	0	64,895	9/1/2029
Parks & Rec	10/13/09	437,161	78,730	52,832	2,362	9/1/2013
Public Facility	10/13/09	1,139,331	205,188	137,692	6,156	9/1/2013
Storm Drainage	10/13/09	35,228	6,345	4,257	190	9/1/2013
Streets & Thoroughfare	10/13/09	2,608,280	469,738	315,219	14,092	9/1/2013
Storm Drainage	9/16/10	1,223,889	1,101,500	122,389	22,183	9/1/2020
Streets & Thoroughfare	9/16/10	12,226,111	11,003,500	1,222,611	221,598	9/1/2020
Streets & Thoroughfare	6/1/11	8,490,000	8,490,000	850,000	270,563	9/1/2021
Streets & Thoroughfare	6/1/11	6,585,000	6,585,000	65,000	163,418	6/1/2024
2012 Bond Issue**	9/1/12	7,875,000	0	272,914	152,180	9/1/2022
Total General Obligation Bonds			\$186,240,000	\$17,542,914	\$7,001,917	
Total Indebtedness			\$186,240,000	\$17,542,914	\$7,001,917	

*Payments related to the Golf Course are budgeted in the Golf Course Fund (an enterprise fund). All other payments are budgeted in the Bond and Interest Fund.

**2012 Bond Issue estimated

FINANCIAL STRUCTURE

FUND DESCRIPTION

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Following are the funds included the 2012 Budget for the City of Overland Park. The Capital Projects Fund is the only fund not subject to appropriation.

- I. *General Fund* - The General Fund is the principal fund of the City, which accounts for all financial transactions not accounted for in other funds. The majority of the current operating expenditures of the City are financed through revenues received by the General Fund.
- II. *Special Revenue Funds* - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designed to finance particular functions or activities of the City. Budgeted (appropriated) funds include:
 - Special Street and Highway Fund
 - 1/8-Cent Sales Tax for Street Improvements Fund
 - Special Parks and Recreation Fund
 - Special Alcohol Programs Fund
 - Tax Increment Financing Fund
 - Transient Guest Tax Fund
 - Transient Guest Tax - Capital Improvements Fund
 - Transient Guest Tax – Operating Fund
 - Fire Service Fund
 - Business Improvement District Fund
 - Stormwater Utility Fund
- III. *Debt Service Fund* – The Bond and Interest Fund is used to account for the payment of principal and interest on the City’s general obligation bonds, which are recorded in the general long-term debt group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes and investment interest income.
- IV. *Capital Projects* - The Capital Projects Fund accounts for capital improvements, which are financed from the City's general obligation bond issues, special assessments, certain federal grants and other specific receipts. The Capital Project Fund is not subject to appropriation.
- V. *Enterprise Funds* –Enterprise funds are used to account for services that are primarily self-supporting, receiving most of their revenues through user fees or charges. The City has two enterprise funds: Golf Course and Soccer Operations. As enterprise funds, all revenues and expenditures relating to the City’s operations of the Golf Courses and Soccer Complex, including operations, maintenance and capital improvements are handled through these funds, allowing these program to be monitored and accounted for accurately and easily. Debt Service related to the City’s golf courses is funded from the Golf Fund, while debt services related to the Soccer Complex is funded with Transient Guest Tax and Special Parks and Recreation funds.

BASIS OF ACCOUNTING

All budgeted funds, including governmental and proprietary funds, are accounted for by using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. In the General Fund, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time.

Other major General Fund revenue that is susceptible to accrual includes utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. Major revenues that are determined not to be susceptible to accrual, because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable, include property taxes, licenses, permits, fines and forfeitures in the General Fund; property taxes, user fees and hotel occupancy taxes in the Special Revenue Funds; and property taxes in the Debt Service Fund.

Expenditures are generally recognized under the modified accrual accounting basis when the related fund liability is incurred. Exceptions to the general rule include: (1) the long-term portion of accumulated unpaid sick pay and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which are recognized when due.

BUDGETARY BASIS AND ENDING CASH POSITION

The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances will be fully utilized to balance the budget. This is the same basis as used to account for funds in the City's audited financial statements except for the proprietary funds (Golf Course and Soccer Operations Funds), which are reported using the GAAP (accrual) basis for accounting. The difference between the Generally Accepted Accounting Principles (GAAP) basis of accounting and the budgetary basis for accounting of proprietary funds is encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting. In addition, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported in operations, but allocations for depreciation and amortization expenses are recorded. Normally the opposite is true under the budgetary basis of accounting.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. State budget law prohibits a budget which projects spending in excess of available resources. Budget law further prohibits unappropriated balances in funds supported by general tax levies.

While the fund balance is not a current source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Revenue and expenditure trends are closely monitored and are incorporated in the City's five-year financial plan. The City has a history of conservative revenue projections and the utilization of only 95% of budgeted operating expenditures.

Depicted below is the General Fund balance for the past 5 years and the estimated balance at the end of 2011:

General Fund - Fund Balance:

12/31/2006	\$58,514,082
12/31/2007	\$63,971,329
12/31/2008	\$50,191,094
12/31/2009	\$39,594,249
12/31/2010	\$28,303,693
12/31/11 Est.	\$18,150,000

The 2012 Budget includes an estimated General Fund carryover fund balance (as of December 31, 2011) of \$18,150,000. The significant decrease between the 2010 ending fund balance and the projected 2011 ending fund balance is due to the overall economic decline, including reductions in sales tax, property tax and development related fee revenue. The projected ending balance as of December 31, 2012, is estimated to be \$19,033,672, which is shown as part of the Transfers to Other Funds line on the General Fund - Statement of Expenditures found on page 4.5. This projected balance represents an ending cash balance of 25.0%.

The City's financial plan includes a gradual increase in the fund balance over a five-year period, during which economic recovery from the Great Recession is expected to occur. During this timeframe the City does not anticipate the addition of any significant programs, service or operating expenditures. However, the five-year plan allows operational adjustments to be made if necessary during the planning period to ensure a stable financial structure and fund balance.

The City's financial standard for ending fund balance states that the General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) should be above 15% at the end of the five year planning period (2016). However, comments from bond rating agencies indicate this level may not be adequate. The table below presents the estimated ending cash position during the five- year planning period and reflects the adoption of the 2012 Budget and 2012 - 2016 Capital Improvements Plan.

	2011	2012	2013	2014	2015	2016
Percentage	24.5%	25.0%	27.0%	29.9%	33.4%	38.6%
Balance	\$18,150,000	\$19,033,672	\$21,267,551	\$24,349,554	\$27,847,188	\$32,979,720

In addition to the General Fund, the Capital Improvements Fund comprises a significant portion of the City's overall fund balance. The Capital Improvements Fund receives revenues in the form of transfers from other funds. These revenues are used to finance public improvements set forth in the adopted Capital Improvements Program.

DEPARTMENT/DIVISION DESCRIPTION

The major City funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more cost centers and may include cost centers accounted for in more than one fund.

CATEGORY DESCRIPTION

For managerial control purposes, budgeted expenditures of each division are accounted for with the use of four categories: Personal Services, Commodities, Contractual Services and Capital Outlay. These categories are further subdivided into line items. Category expenditure changes within departments are approved by the City Manager and reported to the City Council.

2012 BUDGET GUIDELINES

- A. 2012 Program Goals. Program Goals for 2012 were prepared by each division and reviewed by management during the budget process. These goals are listed with each respective cost center's budget.
- B. Revenues. Revenue assumptions reflect the most current information available as of May 2011, with the exception of property tax revenues, which were updated in July 2011. Revenue information is obtained from State and County sources, as well as from the City's own financial planning models.
- C. 2012 Salaries and Benefits.
- (1) Salaries – The 2012 Budget does not include salary adjustment funding within the operating budget. However, capacity to consider a salary adjustment based on market conditions exists in an increased contingency budget.
 - (2) Health and Dental Insurance – The 2012 Budget projects health insurance premiums will increase by 7.5% over budgeted 2011 levels, while dental insurance is projected to increase 7%. In the fall of 2011 the Governing Body will review and finalize health and dental insurance programs for 2012.
- D. Cost Center Budgets. Each Cost Center or Department prepared budgets within the following parameters:
- (1) Base Budget – Each cost center is allocated a base amount to support on-going services and operations. Included in this based amount is funding for personal services, commodities and contractual services and equipment replacement.
 - ❖ Personal Services - Personal Services funding is established based on current payroll, with adjustments for changes in staffing, compensation and benefits.
 - ❖ Commodities and Contractual Services - Commodities and Contractual funding is based on the 2011 budget and adjusted for personnel cuts and expenditure reductions. The adjusted amount was then held steady (0% increase) to determine each cost center's 2012 base budget for commodities and contractual services.
 - ❖ Equipment Replacement – Equipment recommended for purchase, as part of a Cost Center's established replacement schedule, is budgeted as part of the base budget package.

- (2) Significant program and personnel changes for 2012. 18 full-time positions have been eliminated from the 2012 budget
- E. Fire Service Fund. In June 2011, the Public Safety Committee reviewed the budget necessary to fund fire protection and emergency medical services provided by the Overland Park Fire Department, Consolidated Fire District No. 2 of Northeast Johnson County and Rural Fire District No. 2.
- F. Golf Course Fund. In July 2011, the Community Development Committee reviewed the budget necessary to fund the Golf Course Program's operations, maintenance and capital projects in 2012.
- G. Stormwater Utility Fund. In July 2011, the Public Works Committee reviewed the budget necessary to fund the Stormwater Program's operations, maintenance and capital projects in 2012.
- H. Special Funds.
- (1) Special Parks & Recreation Fund. The appropriate goal area committee(s) reviewed budget requests.
- (2) Special Alcohol Control Fund. The appropriate goal area committee(s) reviewed budget requests.
- I. 2012 Capital Improvements Program (CIP). The 2012-2016 CIP is incorporated into the 2012 Budget. Capital projects scheduled for 2012 are budgeted in accordance with in Capital Improvements Program.

FINANCIAL ASSUMPTIONS DURING DEVELOPMENT OF THE 2012 BUDGET

MAJOR REVENUE ASSUMPTIONS:

1. At the time of budget adoption in August 2011, the assessed valuation estimate was as follows:

2012 Budget	\$2,600,336,228
2011 Budget	\$2,595,023,004
Change between 2011 and 2012 Budgets	0.2%

(final assessed value, certified by Johnson County in October 2011, equals \$2,633,236,036, a 1.5% increase)

2. The City sales tax revenue growth is projected using a quarterly forecast of sales tax. The forecast of sales tax is based on historical data and is derived from the use of two different statistical models, regression analysis and Box-Jenkins. Following are annual sales tax increase estimates based on the forecast using 2011 current revenue estimates:

	2012	2013	2014	2015	2016
Total Growth	2.7%	3.4%	3.4%	3.4%	3.4%

3. Franchise Taxes are projected to increase 4% over 2011 levels for 2012. In 2013 to 2016, franchise taxes are project to grow at 2.0% annually.
4. Motor Vehicle Tax revenue estimates are based on historical information, and no growth from budgeted 2011 revenues.
5. CDBG funds are anticipated to total \$600,000 each year, with \$350,000 being budgeted for capital improvements. This amount is subject to change annually based on appropriations made by the Federal Government, CDBG Citizens Advisory Committee recommendations and Governing Body action.
6. Based on the projected assessed valuation, the mill levy at budget adoption was as follows:

Fund	2011 Budget	2012 Budget	Change
General Fund	3.254	7.354	4.100
Fire Fund	4.651	4.651	0.000
Stormwater Fund	0.971	0.971	0.000
TOTAL	8.876	12.976	4.100

(The final mill levy, certified by Johnson County in October 2011, is 12.814 mill, a 3.938 mill increase.)

7. Other non-property tax revenue is estimated to grow at an average of 4%.
8. Based on prior years' experience, the delinquency rate used in the computation of property tax is estimated at 2%.

EXPENDITURE ASSUMPTIONS:

1. The 2012 budget is decreasing by 2.1% from the 2011 budgeted amount. In 2012-2016, an operating budget growth factor of approximately 3% each year is planned.
2. Service expansions and new programs in the operating budget at would be funded through revenue enhancements or existing resources.
3. Projected costs are in 2012 dollars.
4. The interest rate for debt issued in 2012 is projected at 3.75%. The interest rate for debt issues in 2013 through 2016 is projected at 4.0%.

BUDGET DEVELOPMENT PROCESS

Development of the City's Budget is an ongoing process that generally begins more than a year before the fiscal year begins on January 1. Opportunities for public input are provided at various stages of development.

- | | |
|-------------------|---|
| Fall 2010 | ❖ Planning for the 2012 Budget began with the review of revenue and spending forecasts, discussion of capital improvement expenditures and Governing Body establishment of guidelines to be used in the development of the 2012 Budget. |
| February 2011 | ❖ Public hearing regarding the proposed 2012-2016 Capital Improvements Program (CIP) is held in front of both the Planning Commission and the City Council.
❖ City Council adopted the 2012-2016 CIP for budget planning purposes.
❖ Preliminary assessed valuation information was received from the Johnson County Appraiser to establish the mill levy for the 2012 Budget. |
| March 2011 | ❖ Departments developed budget requests based on the 2012 Budget Guidelines (guidelines can be found on page 1.28), as well as identified long and short term objectives |
| April to May 2011 | ❖ Departments submitted budget requests for City Manager and Finance Department review.
❖ A Public Hearing for citizen input on the 2012 Budget is held. Although not required by law, the City held a public hearing early in the budget development process to allow citizen input to be taken into account during development.
❖ City Manager and Finance Department analyzed budget requests, reviewed revenue projections and expenditures forecasts to determine compatibility with the City's long-term and short term objectives, and the five-year financial position.
❖ City Manager's proposed 2012 Budget was developed. The proposed budget as presented is a balanced budget and preserves the City's five-year financial position within acceptable parameters. |
| June – July 2011 | ❖ City Manager's proposed 2012 Budget was presented to the Governing Body.
❖ Council Goal Area Committees met to review proposed budget.
❖ Governing Body approved a recommended budget for publication and schedules a public hearing. As required by state law, the notice of public hearing appears at least 10 days before the hearing is held. |
| August 2011 | ❖ Public Hearing to obtain citizen input on 2012 Budget.
❖ Governing Body adopted the 2012 Budget on August 15, 2011. Under state law, the budget is required to be approved by the Governing Body and filed with the County Clerk no later than August 25. |
| January 1, 2012 | ❖ The 2012 Budget goes into effect. |

Amending the Budget

Cost Centers are given the latitude to exceed specific line items, but total expenditures must not exceed the total budgeted expenditures, not including monies from personal service categories. The City does budget a citywide contingency fund and has statutory authority to budget this account at up to 10% of the overall budgeted expenditures.

The state statutes allow for the Governing Body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. A notice of public hearing to amend the budget must be published in the local newspaper. Ten days after publication, the hearing may be held and the budget amended. The amended budget is then filed with the County Clerk. All budget amendments must be approved and filed before December 31 of the budget year.

Monitoring and Reporting Process

As the budget year proceeds, the individual department directors have responsibility for monitoring and tracking the status of expenditures against their budgets. This responsibility includes informing the City Manager of any significant departures from the plans and values shown in the operating budget.

Reports used in both the monitoring and reporting process include the use of computerized budget status reports which compare budgeted amounts on a line-item by line-item basis with actual expenditures throughout the year. The Finance and Accounting Division prepares monthly interim financial statements and reviews the statements with the City Manager. These statements include all City funds with a comparison of budget and actual performance for both revenues and expenditures.

Capital Improvements Program (CIP)

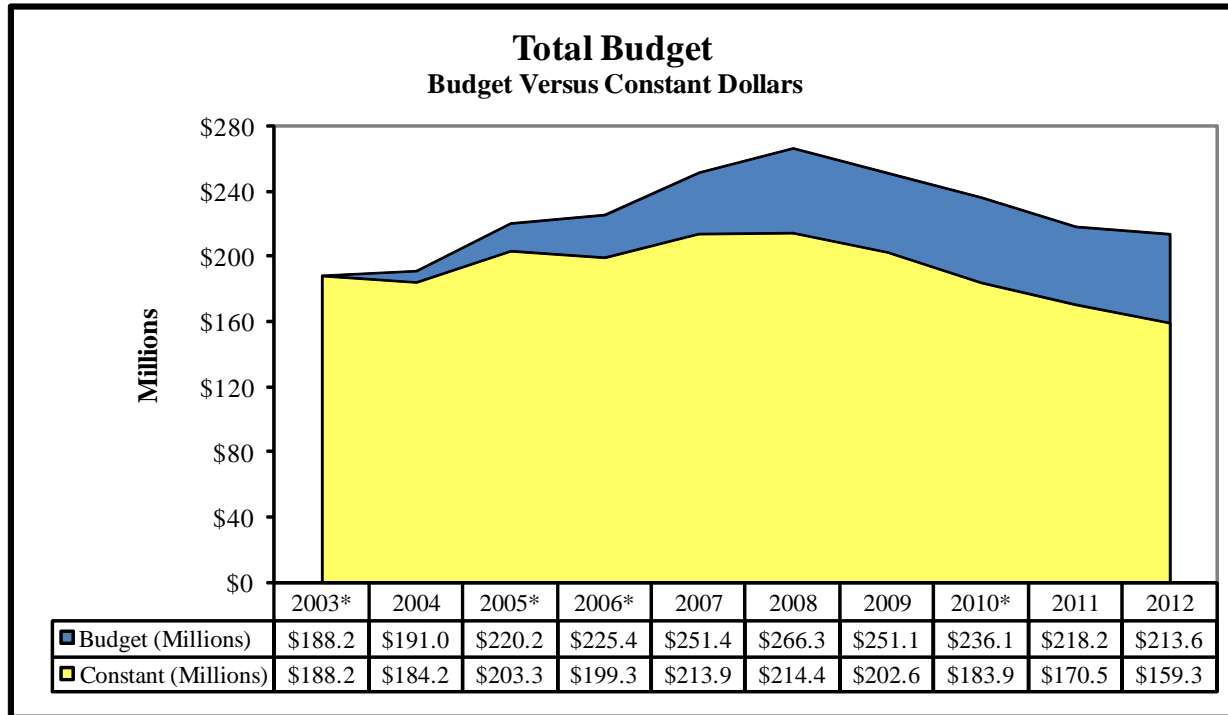
The annual budget appropriates funds for personnel, as well as other operating and capital expenditures. Personnel and other operating expenditures remain fairly constant from year to year; but capital expenditures have a tendency to fluctuate depending on the need for improvements to the City's infrastructure and the replacement of expensive equipment.

In evaluating the City's capital improvement requirements and determining priority needs, the CIP process involves a public hearing and input from the Governing Body, Planning Commission and City staff. This input allows the Governing Body to take a planned and programmed approach to allocate the City's limited resources in the most advantageous way. Financial assumptions are developed during the CIP process and later updated during the formation of the operating budget when more current information is available.

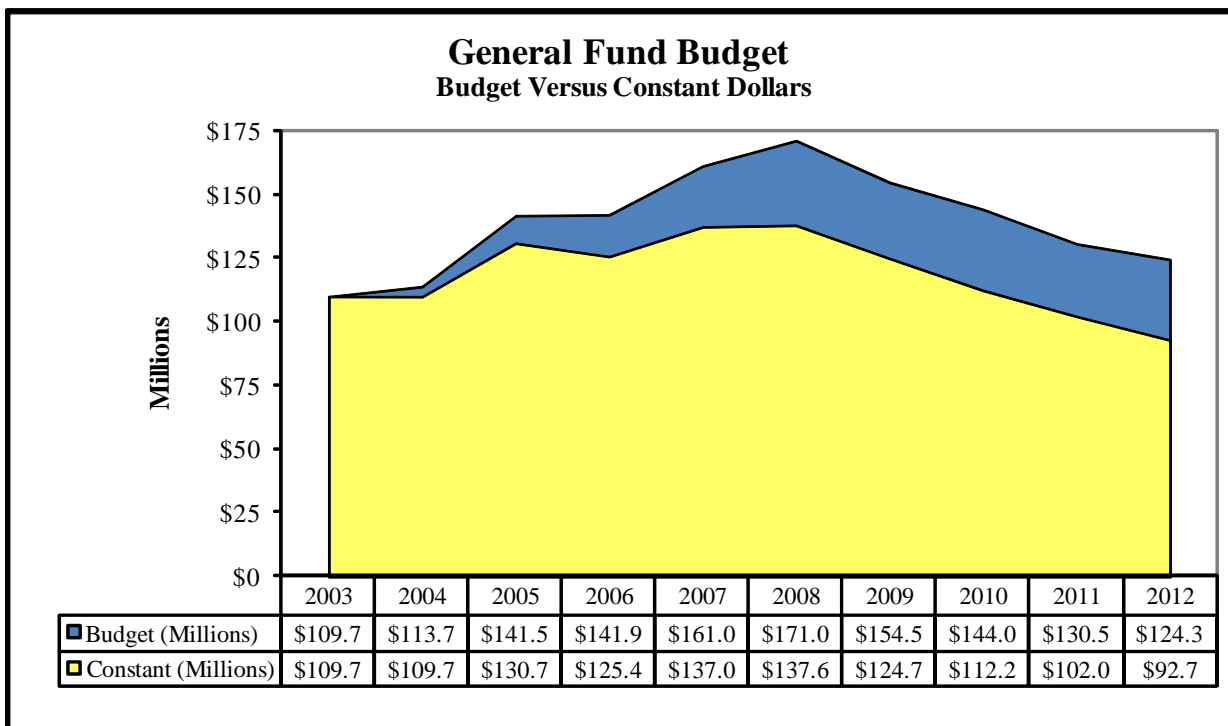
The Capital Improvements section of this budget details the CIP development process and CIP goals and objectives. In addition, it contains the approved 2012-2016 Capital Improvements Program listing all capital projects and capital outlay for the City during this period. The current 2012-2016 CIP totals \$98,923,000.

BUDGET HISTORY

The information presented below depicts Overland Park's budget history on a total budget basis and general fund basis for the years 2003-2012. The top line of each graph indicates the budget in actual dollars while the lower line represents the same budget restated in dollars of constant 2003 purchasing power. In other words, the lower line removes inflation and represents only real growth in budget values.

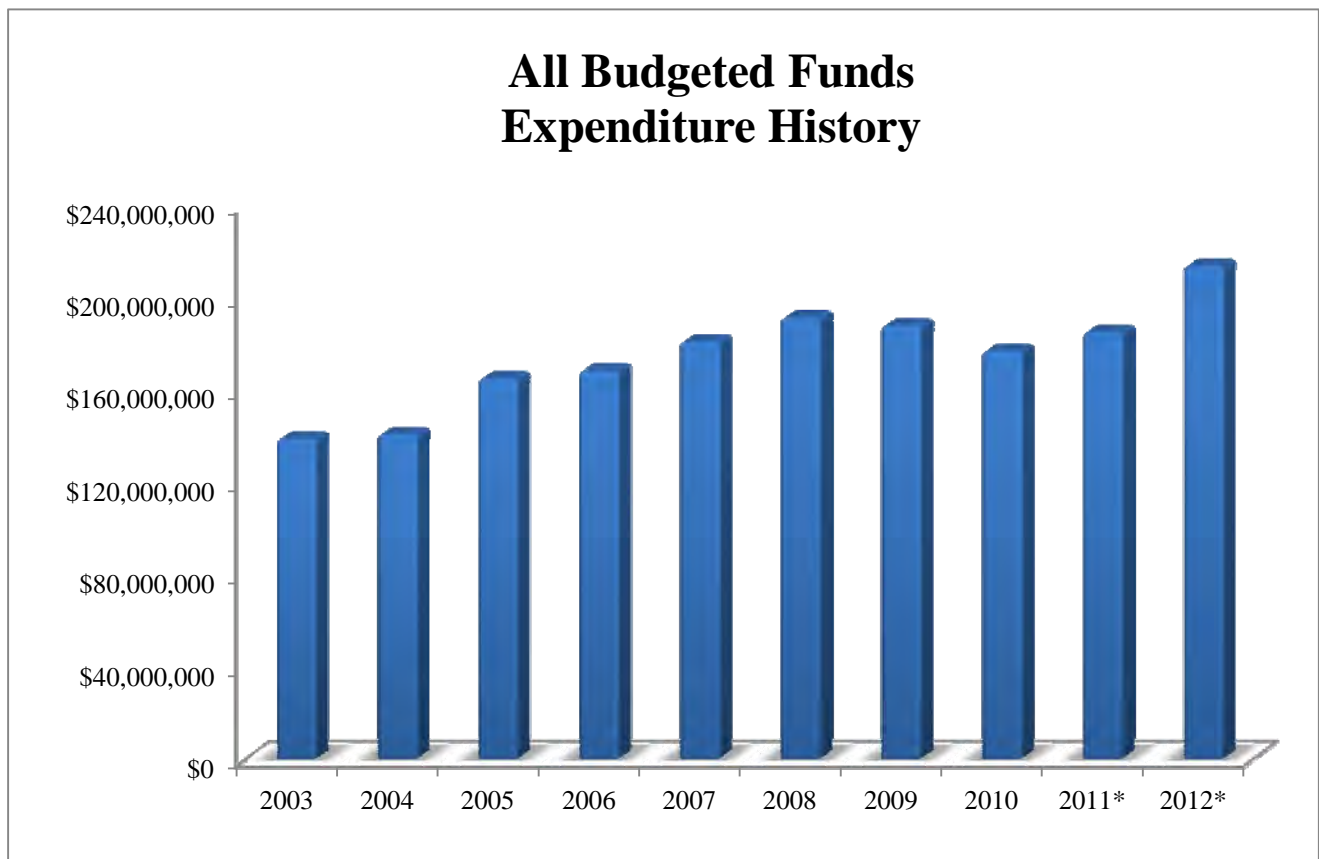


*Total budget figures are the amended budgets for these years.



City of Overland Park
EXPENDITURE SUMMARY
ALL BUDGETED FUNDS

<u>FUND</u>	<u>Actual 2010</u>	<u>Estimated 2011</u>	<u>Budgeted 2012</u>
General Fund	\$98,080,984	\$102,486,877	\$124,303,000
Bond and Interest	23,834,796	24,455,000	24,750,000
Business Improvement District	97,671	87,000	110,000
Fire Service Fund	18,806,355	18,900,000	19,875,000
Golf Course Fund	3,109,211	3,269,355	4,115,000
1/8-Cent Sales Tax for Street Improvements Fund	3,406,224	4,290,000	7,525,000
Soccer Operations Fund	1,134,480	1,100,000	1,550,000
Special Alcohol Control Fund	1,131,221	1,110,906	2,150,000
Special Parks and Recreation Fund	995,069	1,002,656	1,250,000
Special Street and Highway Fund	4,270,000	4,455,000	5,470,000
Stormwater Utility Fund	6,497,647	7,039,925	6,620,000
Tax Increment Financing Fund	547	47,113	305,000
Transient Guest Tax - Capital Improvements	7,251,014	6,432,205	6,295,000
Transient Guest Tax - Operating	1,480,081	1,533,330	1,695,000
Transient Guest Tax Fund	6,633,580	8,708,685	7,625,000
Total Budgeted Funds	\$176,728,880	\$184,918,052	\$213,638,000



* 2011 figure is estimated expenditures. 2012 is budgeted expenditures.

KEY COMPONENTS OF THE 2012 BUDGET

The 2012 Budget continues Overland Park's commitment to providing high quality services, while safeguarding the long-term fiscal health of the City. The continued slow economy has resulted in the adoption of a fiscally conservative 2012 budget, which is significantly smaller than the previous year's budget for the third straight year.

PRIORITY: BALANCED REVENUE AND EXPENDITURE STRUCTURE

◆ Stabilization of the City's Financial Position and Reserves

The City's General Fund Balance on January 1, 2008 was \$63.6 million. Three years later, on January 1, 2011, the reserve balance had dropped to \$28.3 million. As of the adoption of the 2012 budget, the projected January 1, 2012 fund balance is \$18.2 million. During this four-year time frame, the City was expending an average of \$11 million annually more than it was collecting in the General Fund.

The imbalance in revenue and expenditures is a result of several factors, the foremost of which is a refund of compensating use tax. During this time, the State of Kansas agreed to and processed refunds to businesses in Overland Park which resulted in the City issuing over \$28 million in use tax refunds. Without the issuance of these unforeseen compensating use refunds and related reductions in projected future revenues, the City's use of reserves would have been within manageable and planned levels.

In combination with these refunds, the economic recession and prolonged slow recovery resulted in diminished revenues. Assessed valuation and associated property tax revenue has declined by 10% since 2009. Between 2007 and 2010, City retail sales tax revenue contracted over 6%. Fee-based revenues declined 25% between 2008 and 2010.

Since 2008 the City has worked to address and stabilize the structural balance between current revenues and annual expenditures. The budgets for the City's largest operating funds (General and Fire) have been reduced by 20% since 2008. Over 80 full-time positions have been eliminated. Personnel compensation and benefits have been modified. City services and programs have been restructured and/or eliminated. Capital projects and equipment have been cut and delayed. User fees have been reviewed, implemented and increased.

However, by early 2011 it was evident that the City's ability to reduce annual expenditures enough to balance with existing current revenues would not be achievable without extremely deep reductions in city-provided services and amenities which would likely result in a significant detrimental impact on Overland Park citizens' quality of life.

In order to balance annual expenditures with current revenues, the 2012 budget includes \$10 million of additional property tax revenue due to an increase in the property tax rate. With this revenue enhancement, the City projects annual current revenues and expenditures will be in balance in 2012. In addition, beginning in 2013, current revenues are currently estimated to accommodate reasonable growth in the operating budget of 2% to 3% annually in order to deal with the rising costs of goods and services without additional program cuts.

- ◆ Low Property Tax Rate 12.814 mills
The adopted 2012 budget includes an increase in the property tax rate of 3.938 mills, from 8.876 mills to support the 2012 budget to 12.814 mills to support the 2012 budget. This property tax increase was implemented in order to avoid additional reductions in services, programs and personnel that would impact residents' quality of life, while stabilizing the city's financial condition.

Even with this increase, the City's property tax rate remains the lowest of any first class city in the state of Kansas. At 12.418 mills, the City's property tax rate is half to two-thirds lower than the rate of our surrounding communities which provide similar city services.

PRIORITY: REALLOCATION OF RESOURCES

- ◆ Operational Budget Reductions
The financial parameters established for the 2012 Operating Budget anticipated a slight operating budget growth of 1.8%. However, due to the slow economic recovery and reduced long-term revenue and expenditure projections, the portion of the 2012 budget allocated for operating expenses, \$101.15 million, is 0.4% (\$382,500) lower than the operating expense in the adopted 2011 Budget. The total 2012 adopted budget is \$213,638,000, which is 2.1% less than the adopted 2011 Budget.

In order to achieve these reductions departments have continued to systematically examine operations and focus on restructuring and making operational changes which can be achieved without elimination of services. As a result, 18 full-time positions have been eliminated between the 2011 and 2012 budgets. The number of budget full-time positions has been reduced with each budget since 2009, when there were 910 budgeted positions. The 2012 budget authorizes 826 full-time positions.

The reductions reflected a strategic, targeted approach, based partly on decreased workload from the private development sector and planned reorganization of departments and functions.

ALL FUNDS	2009 Budget		2010 Budget		2011 Budget		2012 Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
Mayor and Council	13	0.00	13	0.00	13	0.00	13	0.00
City Manager's Office	9	1.41	9	1.38	8	0.97	7	0.97
Information Technology	37	1.35	37	1.35	33	1.35	32	0.50
Municipal Court	28	1.32	28	1.32	26	1.32	25	1.32
Law	14	0.50	14	0.50	13	0.97	12	1.02
Finance, Budget and Administration	25	1.18	24	1.18	19	2.38	19	2.38
Human Resources	17	2.89	16	2.51	14	1.96	13	1.96
Police	317	19.71	316	18.95	308	18.34	300	17.46
Fire	158	0.75	158	0.75	155	0.75	154	0.75
Public Works	136	9.39	136	7.59	132	5.47	128	5.47
Park Services	29	16.00	29	16.37	26	16.39	26	16.39
Recreation Services	40	123.02	37	109.41	29	117.49	30	122.66
Planning and Development Services	87	5.96	84	5.16	68	2.95	67	2.95
TOTAL	910	183.48	901	166.47	844	170.35	826	173.83

In addition, wages and benefits were examined and programmatic adjustments are being made to ensure personal service costs remain stable. The budgeted compensation program for 2012 does not include salary adjustments for employees, although capacity to consider an increase has been included in contingency allocations if economic conditions improve in 2012. This will be the fourth consecutive year without significant wage increases; employee compensation adjustments have been eliminated or at reduced levels in 2009, 2010 and 2011.

Program revisions to personnel benefits have been made. Health insurance has been restructured to a consumer-drive plan which requires additional financial participation by employees. In addition, the City has eliminated health care benefits for retired employees after age 65, effective January 1, 2011. The pension plans for new police, fire and non-public safety employees have been restructured as of January 1, 2011, in order to further limit the City's long-term liability.

Funding for travel continues at minimal levels. Equipment replacement for 2012 has been limited to only the most critical of replacement needs. 2012 equipment replacement funding continues to be one-third of the level need to maintain equipment at proper levels long-term.

PRIORITY: PROVIDING CONTINUED INVESTMENT IN INFRASTRUCTURE AND INFRASTRUCTURE MAINTENANCE

◆ 2012 Capital Projects \$33,144,000

The City continues investing in infrastructure improvements. In 2012, \$33,144,000 of capital improvements are planned. Of this amount, \$18.4 million of projects are financed through city resources, while the remaining \$14.7 million of funds are intergovernmental, developer or private funds. Several improvements to residential street, thoroughfare, traffic signal and storm drainage infrastructure are included in the 2012 program. Other capital projects include parks and recreation projects, and equipment and technology upgrades.

◆ 2012 Maintenance Program \$11,015,000

The City's infrastructure maintenance program is funded at \$11,015,000 in 2012. This is an increase of \$367,000 from the 2011 budget level, however still significantly below pre-2010 levels. The 2012 budget for infrastructure maintenance is consistent with the 2012 – 2016 five-year financial plan which eliminated the \$1.7 million enhanced funding for maintenance. The enhanced funding level was instituted as part of the 2005 budget in response to a significant increase in revenue from the local use tax. Due to the economic outlook and the fact that use tax collections since 2004 have been overstated, the 2010 Budget reduced the enhanced funding level to \$1,000,000 and the enhanced funding was eliminated entirely in the 2011 Budget.

Beginning with 2013, the City anticipates increasing infrastructure maintenance funding by \$850,000 annually through 2016 in order to return the maintenance program to a level that adequately addresses the City's infrastructure maintenance needs.

Additional information regarding the maintenance program can be found beginning on page 8.1.

ENHANCEMENTS

PRIORITY: PROVIDING EXCELLENT PARKS, RECREATION AND CULTURAL AMENITIES

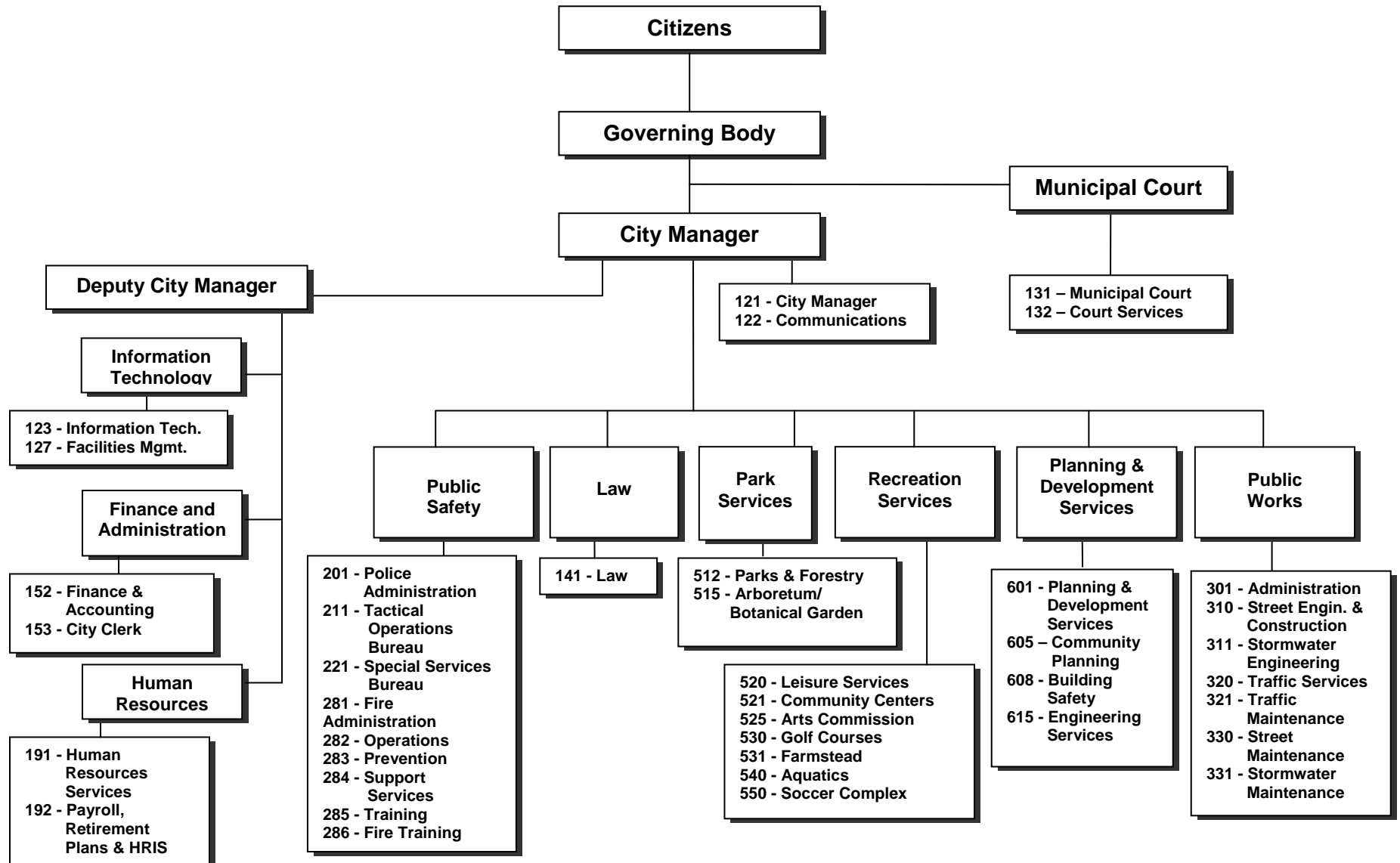
- ◆ Deanna Rose Children's Farmstead General Store and Ice Cream Parlor \$450,000
In April 2011, two new amenities were opened at the Deanna Rose Children's Farmstead; the General Store and the Ice Cream Parlor. Construction of these buildings was 100% funded through the private donations of the Overland Park Friends of the Farmstead. Annual operating expenses associated with the General Store and Ice Cream Parlor are estimated at \$215,000 for personnel and \$235,000 for cost of goods sold and facility expenses. Revenues from the operation of the General Store and Ice Cream Parlor are expected to exceed \$500,000 annually, therefore covering expenses.

- ◆ Overland Park Farmers' Market Operations and Staffing \$52,000
In 2011 the City assumed management of the existing downtown Overland Park Farmers' Market. Previously the market had been operated by the non-profit Downtown Overland Park Partnership. Budgeted funding for the market includes \$22,000 for a half-time positions and associated commodities, plus \$30,000 in contractual marketing expenses. Revenues from the market are anticipated to be \$55,000 in 2012, thus covering all city-incurred expenses associated with the market.

CITY OF OVERLAND PARK

Organizational Chart

Includes Cost Center Numbers



CITY OF OVERLAND PARK

DIVISION BY GOAL AREA

Finance & Administration (100's)	Public Safety (200's)	Public Works (300's)	Community Development (500's & 600's)
<p><i>Mayor & Council</i> 111 Mayor & Council</p> <p><i>City Manager's Office</i> 121 City Manager's Office 122 Communications Division</p> <p><i>Information Technology</i> 123 Information Technology 127 Facilities Management & Operations</p> <p><i>Municipal Court</i> 131 Municipal Court 132 Court Services</p> <p><i>Law</i> 141 Law</p> <p><i>Finance & Administration</i> 152 Finance 153 City Clerk</p> <p><i>Human Resources</i> 191 Human Resources 192 Payroll/Retirement Plans/HRIS</p>	<p><i>Police Department</i> 201 Police Administration 211 Tactical Operations Bureau 221 Special Services Bureau 231 Administration Bureau</p> <p><i>Fire Department</i> 281 Fire Administration 282 Operations 283 Prevention 284 Support Services 285 Training 286 Fire Training Center</p>	<p><i>Public Works</i> 301 Public Works Administration 310 Street Engineering & Construction 311 Stormwater Engineering 320 Traffic Services Division 321 Traffic Maintenance 330 Street Maintenance 331 Stormwater Maintenance</p>	<p><i>Parks & Recreation</i> 512 Parks & Forestry 515 Arboretum Botanical Gardens 520 Leisure Services 521 Community Centers 525 Arts Commission 530 Golf Courses 531 Deanna Rose Children's Farmstead 540 Aquatics 550 Soccer Complex</p> <p><i>Planning & Development Services</i> 601 Planning & Development Services 605 Community Planning 608 Building Safety 615 Engineering Services</p>

CITY OF OVERLAND PARK
GOAL AREA PERSONNEL SCHEDULE BY COST CENTER
BY FULL TIME EQUIVALENT (FTE)

PERSONNEL SUMMARY BY GOAL AREA

<u>ALL FUNDS</u>	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
Goal Area	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Finance, Administration & Econ. Dev.	141	8.25	126	8.96	-3	-0.85	-2	0	121	8.16
Public Safety	474	19.70	463	19.09	-2	-0.88	-7	0	454	18.21
Public Works	136	7.59	132	5.47	-3	0	-1	0	128	5.47
Community Development	150	130.94	123	136.83	1	6.28	-1	0	123	142.00
TOTAL	901	166.48	844	170.35	-7	4.55	-11	0	826	173.84

PERSONNEL SUMMARY BY DEPARTMENT

<u>ALL FUNDS</u>	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Mayor and Council	13	0.00	13	0.00	0	0	0	0	13	0.00
City Manager's Office/Communications	9	1.38	8	0.97	0	0	-1	0	7	0.97
Information Technology	37	1.35	33	1.35	-1	-0.85	0	0	32	0.50
Municipal Court	28	1.32	26	1.32	0	0	-1	0	25	1.32
Law	14	0.50	13	0.97	-1	0	0	0	12	1.02
Finance, Budget and Administration	24	1.18	19	2.38	0	0	0	0	19	2.38
Human Resources	16	2.51	14	1.96	-1	0	0	0	13	1.96
Police	316	18.95	308	18.34	-2	-0.88	-6	0	300	17.46
Fire	158	0.75	155	0.75	0	0	-1	0	154	0.75
Public Works	136	7.59	132	5.47	-3	0	-1	0	128	5.47
Park Services	29	16.37	26	16.39	0	0	0	0	26	16.39
Recreation Services	37	109.41	29	117.49	1	6.28	0	0	30	122.66
Planning and Development Services	84	5.16	68	2.95	0	0	-1	0	67	2.95
TOTAL	901	166.48	844	170.35	-7	4.55	-11	0	826	173.84

PERSONNEL SCHEDULE BY COST CENTER

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
<u>GENERAL FUND</u>	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
FINANCE AND ADMINISTRATION GOAL AREA										
City Manager's Office										
Mayor and Council	13	0.00	13	0.00					13	0.00
City Manager	6	0.41	6	0.00			-1 ¹⁴		5	0.00
Communications	3	0.98	2	0.98					2	0.98
City Manager's Office	22	1.38	21	0.97	0	0.00	-1	0.00	20	0.97
Information Technology										
Information Technology	25	1.35	22	1.35	-1 ¹	-0.85 ¹⁰			21	0.50
Facilities Management	12	0.00	11	0.00					11	0.00
Information Technology	37	1.35	33	1.35	-1	-0.85	0	0.00	32	0.50
Municipal Court										
Municipal Court	21	1.32	20	1.32			-1 ¹⁵		19	1.32
Court Services	7	0.00	5	0.00					5	0.00
Municipal Court	28	1.32	25	1.32	0	0.00	-1	0.00	24	1.32

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
GENERAL FUND	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Law										
Law	14	0.50	13	0.97	-1 ²				12	1.02
Law	14	0.50	13	0.97	-1	0.00	0	0.00	12	1.02
Finance, Budget and Admin.										
Finance and Accounting	14	0.40	12	1.60					12	1.60
City Clerk	10	0.78	7	0.78					7	0.78
Finance, Budget and Admin.	24	1.18	19	2.38	0	0.00	0	0.00	19	2.38
Human Resources										
Human Resources	10	1.96	8	1.96	-1 ³				7	1.96
Payroll	6	0.55	6	0.00					6	0.00
Human Resource	16	2.51	14	1.96	-1	0.00	0	0.00	13	1.96
FINANCE AND ADMINISTRATION	141	8.25	125	8.96	-3	-0.85	-2	0	120	8.16
PUBLIC SAFETY GOAL AREA										
Police Department										
Police Administration	4	0.85	3	0.88	2 [*]	-0.88 ¹¹			5	0.00
Tactical Operations Bureau	188	2.15	182	2.15	8 [*]				190	15.49
Special Services Bureau	91	2.16	94	1.97	12 ^{4*}		-2 ¹⁶		104	1.97
Administration Bureau	28	13.79	24	13.34	-24 ^{5*}				0	0.00
Police Department	311	18.95	303	18.34	-2 [*]	-0.88	-2	0.00	299	17.46
PUBLIC SAFETY	311	18.95	303	18.34	-2	-0.88	-2	0.00 0	299	17.46
PUBLIC WORKS GOAL AREA										
Public Works Department										
Administration	13	0.00	12	0.00	-1 ⁶				11	0.00
Engineering Division	24	1.72	23	1.42			-1 ¹⁷		22	1.42
Traffic Services	14	0.50	13	0.00					13	0.00
Traffic Maintenance	17	0.95	17	0.00	-1 ^{**}				16	0.00
Street Maintenance	43	2.21	42	2.22	0 ^{7**}				42	2.22
Public Works	111	5.38	107	3.64	-2	0.00	-1	0.00	104	3.64
PUBLIC WORKS	111	5.38	107	3.64	-2	0.00	-1	0.00	104	3.64
COMMUNITY DEVELOPMENT GOAL AREA										
Park Services										
Parks and Recreation Admin.	1	0.88	0	0.00					0	0.00
Parks and Forestry	24	6.90	22	7.72					22	7.31
Arboretum	4	8.59	4	8.67					4	9.08
Park Services	29	16.37	26	16.39	0	0.00	0	0.00	26	16.39
Recreation Services										
Leisure Services	8	1.06	5	0.57		0.48 ¹²			5	1.15
Community Centers	3	44.40	3	44.12					3	44.61
Arts Commission	1	0.00	1	0.00					1	0.00
Farmstead	5	12.82	4	18.00	1 ⁸	5.80 ¹³			5	23.80
Aquatics	2	36.42	1	36.55					1	35.27
Recreation Services	19	94.70	14	99.24	1	6.28	0	0.00	15	104.83

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
GENERAL FUND	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Planning and Development Services										
Planning and Development	20	1.20	17	0.67					17	0.65
Community Planning	21	1.36	18	1.18					18	1.20
Building Safety	26	1.60	20	1.10					20	1.10
Engineering Services	15	1.00	10	0.00			-1 ¹⁸		9	0.00
Planning and Development Services	82	5.16	65	2.95	0	0.00	-1	0.00	64	2.95
COMMUNITY DEVELOPMENT	130	116.23	105	118.58	1	6.28	-1	0.00	105	124.17
TOTAL - General Fund	693	148.81	640	149.52	-6	4.55	-6	0.00	628	153.43

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
FIRE SERVICE FUND	General Fund		General Fund		Fire Fund		Fire Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC SAFETY GOAL AREA										
Fire Department										
Fire Administration	6	0.00	6	0.00					6	0.00
Fire Operations	136	0.00	135	0.00					135	0.00
Fire Prevention	10	0.00	8	0.00			-1 ¹⁹		7	0.00
Fire Support Services	1	0.75	0	0.75					0	0.75
Fire Training	5	0.00	6	0.00					6	0.00
Fire Department	158	0.75	155	0.75	0	0.00	-1	0.00	154	0.75
PUBLIC SAFETY - Fire Service Fund	158	0.75	155	0.75	0	0.00	-1	0.00	154	0.75

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
SPECIAL ALCOHOL FUND	Alcohol Fund		Alcohol Fund		Alcohol Fund		Alcohol Fund		Alcohol Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC SAFETY GOAL AREA										
Police Department										
DARE (Tactical Operations Bureau)	5	0.00	4	0.00			-4 ²⁰		0	0.00
Police Department	5	0.00	4	0.00	0	0.00	-4	0.00	0	0.00
PUBLIC SAFETY - Sp. Alcohol Fund	5	0.00	4	0.00	0	0.00	-4	0.00	0	0.00

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
<u>STORMWATER UTILITY</u>	Stormwater Fund		Stormwater Fund		Stormwater Fund		Stormwater Fund		Stormwater Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC WORKS GOAL AREA										
Public Works Department										
Stormwater Engineering	7	0.38	7	0.00	-1	9			6	0.00
Stormwater Maintenance	18	1.83	18	1.83					18	1.83
Public Works	25	2.21	25	1.83	-1	0.00	0	0.00	24	1.83
COMMUNITY DEVELOPMENT GOAL AREA										
Planning and Development Services										
Engineering Services	2	0.00	2	0.00					2	0.00
Planning and Development Services	2	0.00	2	0.00	0	0.00	0	0.00	2	0.00
TOTAL - Stormwater Fund	27	2.21	27	1.83	-1	0.00	0	0.00	26	1.83

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
<u>GOLF COURSE FUND</u>	Golf Fund		Golf Fund		Golf Fund		Golf Fund		Golf Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Parks and Recreation										
Golf Courses	16	8.94	13	8.94					13	8.56
Parks and Recreation	16	8.94	13	8.94	0	0.00	0	0.00	13	8.56
COMMUNITY DEVELOPMENT - Golf	16	8.94	13	8.94	0	0.00	0	0.00	13	8.56

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
<u>SOCCER OPERATIONS</u>	TGT Funds		TGT Funds		TGT Funds		TGT Funds		TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Parks and Recreation										
Soccer Complex	2	5.77	2	9.31					2	9.27
Parks and Recreation	2	5.77	2	9.31	0	0.00	0	0.00	2	9.27
COMMUNITY DEVELOPMENT - Soccer	2	5.77	2	9.31	0	0.00	0	0.00	2	9.27

	2010 Budget		2011 Budget		Changes since 2011 Budget		Changes for 2012 Budget		2012 Budget	
<u>INTERGOVERNMENTAL</u>	TGT Funds		TGT Funds		TGT Funds		TGT Funds		TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
FAED GOAL AREA										
Municipal Court										
ADSAP (Court Services)	0	0.00	1	0.00					1	0.00
Municipal Court	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00
PUBLIC SAFETY GOAL AREA										
Police Department										
Mid-American Regional Council's Terrorism	0	0.00	1	0.00					1	0.00
Police Department	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00
COMMUNITY DEVELOPMENT GOAL AREA										
Planning and Development Services										
Community Development Block Grant	0	0.00	1	0.00					1	0.00
Planning and Development Services	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00
TOTAL - Intergovernmental Funding	0	0.00	3	0.00	0	0.00	0	0.00	3	0.00

TOTAL - All Funds	901	166.48	844	170.35	-7	4.55	-11	0.00	826	173.84
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FOOTNOTES TO GOAL AREA PERSONNEL SCHEDULE

Full-time totals include City Council members.

* The number of part-time and seasonal positions in some cost centers may vary from year to year.

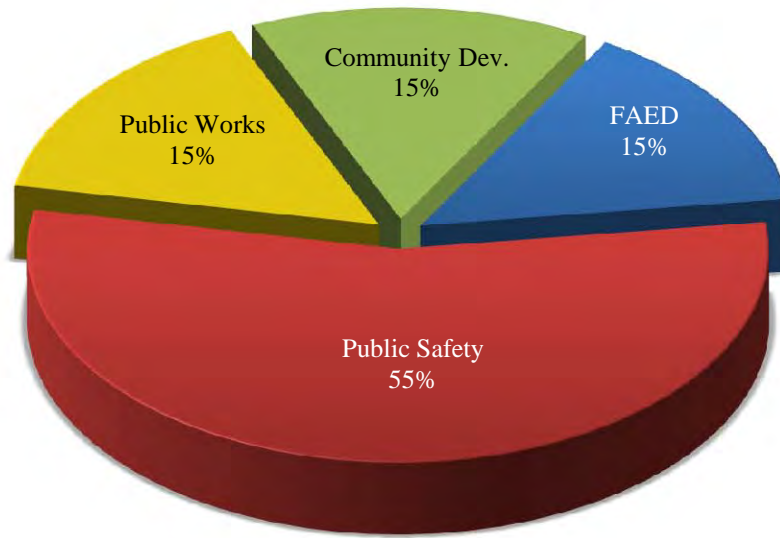
Personnel adjustments made to 2011 from those reported in the 2011 Budget include:

- 1 Eliminated full-time position: Senior Programmer Analyst
- 2 Eliminated full-time position: Deputy City Attorney
- 3 Eliminated full-time position: Executive Secretary
- * Police Department eliminated the Police Administrative Bureau (CC231) and reassigned positions from this division to other divisions in the Police Department.
- 4 Eliminated full-time position: Administrative Assistant
- 5 Eliminated full-time position: Lieutenant Colonel
- 6 Eliminated full-time position: Engineering Operations Specialist
- ** Transferred one full-time position between CC321 and 330
- 7 Eliminated full-time position: Supervisor of Public Works Maintenance
- 8 Converted part-time position to full-time: Asst. Supervisor of Concession Operations due to addition of General Store at Children's Farmstead
- 9 Eliminated full-time position: Civil Engineer II
- 10 Eliminated part-time position: Senior Programmer/Analyst
- 11 Eliminated part-time position: Administrative Assistant
- 12 Added part-time position: Farmer's Market Manager, due to the City taking over the downtown farmer's market
- 13 Added part-time positions due to addition of General Store/Ice Cream Parlor at the Children's Farmstead

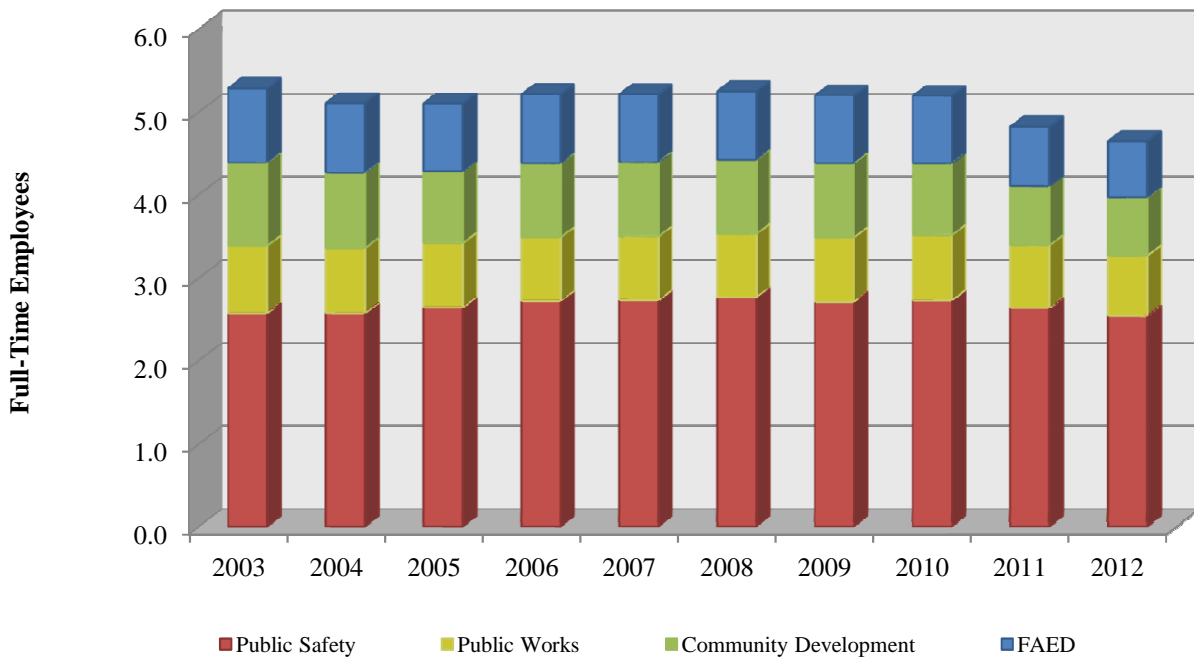
Personnel Adjustments in the 2012 Budget include:

- 14 Eliminate full-time position: Assistant City Manager/Director of External Affairs
- 15 Eliminate full-time position: Court Clerk
- 16 Eliminate full-time positions: one (1) Computer Forensic Specialist and one (1) Administrative Assistant
- 17 Eliminate full-time position: Construction Inspector II
- 18 Eliminate full-time position: Engineering Technician, Senior
- 19 Eliminate full-time position: Fire Inspector
- 20 Eliminate full-time positions: four (4) DARE Police Officers

2012 Budget Full-Time Employees by Goal Area



Full-Time Employees Per Thousand Population by Goal Area



Personnel numbers for all years include the Fire Department, which became a city department in Aug. 2003.

PERFORMANCE MEASUREMENT INITIATIVE

In the early 2000's, the City of Overland Park began development of an organizational Performance Measurement System. This initiative included identifying and incorporating organizational performance measures as part of our management system. Even though the City has gathered workload measures for several years, the performance measurement information now gathered is has been integrated into a broader, organization-wide performance management system. These measures are used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.

Components of the Performance Management System are included in the 2012 Budget document: select performance measures, program and purpose statements, goals for 2012 and recent accomplishments. The selected information is designed to monitor the outcome of program services, to determine whether or not the purpose of a program is being achieved and if programs are consistent with the long-term objectives of the City. Outcomes are evaluated based on workload, effectiveness and efficiency. 2010 performance results, 2011 projections and 2012 targets are reported in the 2012 Budget document.

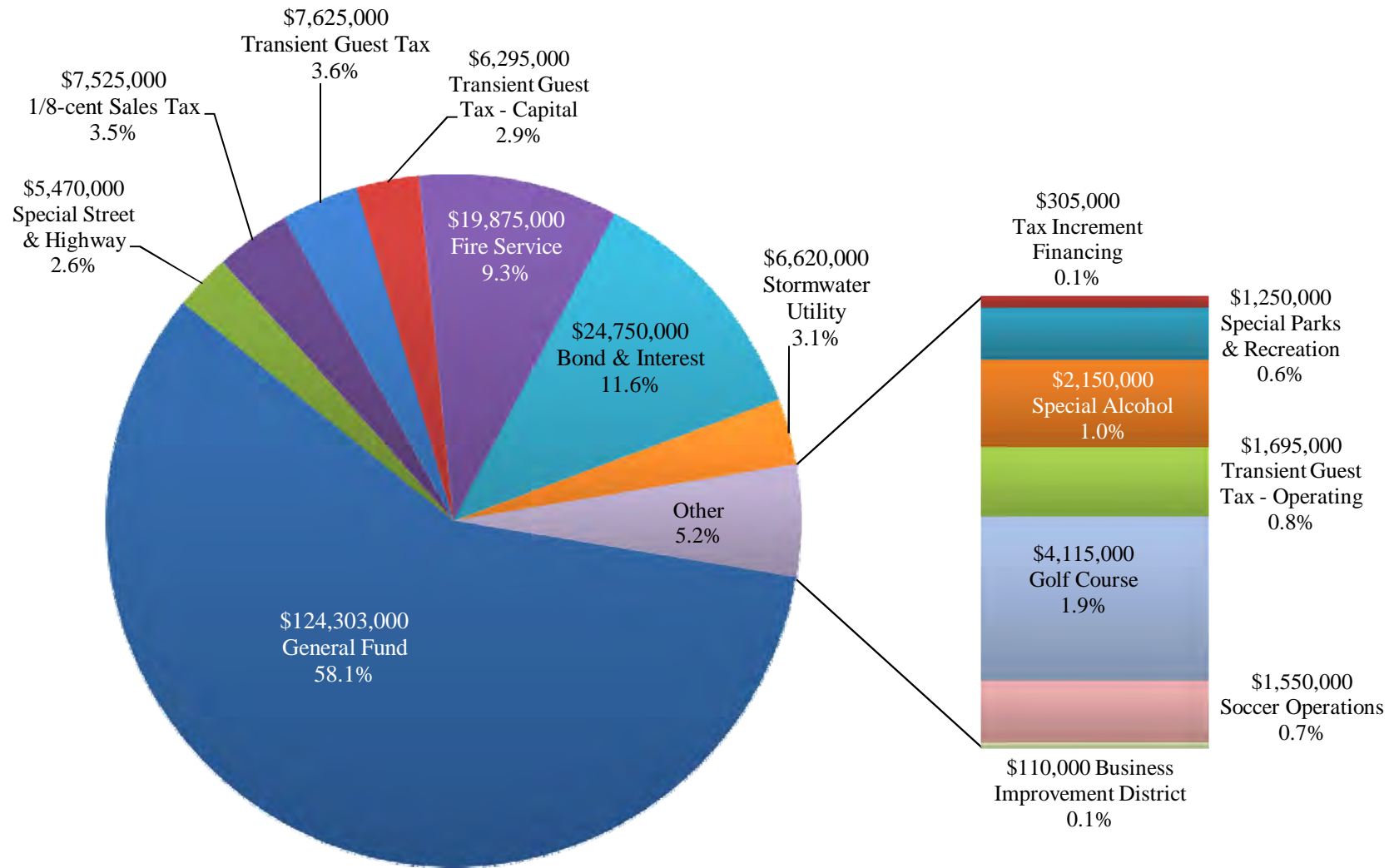
The performance measurement information included in the budget document represents selected key measures for each department. This information is by no means the full extent of our performance measurement system. Departments and supporting divisions continue to gather and evaluate other performance-related data to help them manage and allocate their resources to improve the productivity of their operations.

The Performance Management System continues to evolve as we continue to revamp and refine programs, services and performance measures, as well as improve the systematic capture of reliable data to support an objective evaluation of the outcome of our performance.

Key information included about each cost center includes:

- Program Description – A description of each cost center that briefly outlines its functions and responsibilities.
- Department Organizational Chart – The City is organized by cost centers. This organizational chart illustrates how cost centers relate to each other and to departments.
- Mission – A narrative that defines the purpose or goal of each cost center.
- Goals for 201 - Aspects of the cost centers' work plan that will direct the cost centers' efforts in the upcoming year.
- Program Accomplishments – Recent accomplishments of each cost center.
- Key Performance Measures – Information and data used to determine the success of key services performed to accomplish each cost center's goal or purpose and to determine the workload of the cost center.

2012 BUDGETED FUNDS



2012 Budget = \$213,638,000

CITY OF OVERLAND PARK SUMMARY OF THE 2012 BUDGET

BUDGETED REVENUES	General Fund	Special St. & Highway	1/8-Cent for Street Improv.	Special Parks & Recreation	Special Alcohol Control	Transient Guest Tax			
						Operating	Capital Improvements	TGT Fund	Fire Service
County Collected and Distributed	\$19,863,000								\$13,427,000
State Collected - County Distributed	-								0
State Collected and Distributed	59,548,472	4,675,000	5,190,000	1,100,000	1,100,000			7,620,000	0
Grant Revenue									
City Collected Revenue	26,294,528	5,000	10,000	5,000	5,000	670	1,115	5,000	2,073,000
Total Current Revenue	105,706,000	4,680,000	5,200,000	1,105,000	1,105,000	670	1,115	7,625,000	15,500,000
Transfers	447,000					1,693,330	6,293,885		4,375,000
Resources From Prior Year	18,150,000	790,000	2,325,000	145,000	1,045,000	1,000	0	0	0
Total Revenues	\$124,303,000	\$5,470,000	\$7,525,000	\$1,250,000	\$2,150,000	\$1,695,000	\$6,295,000	\$7,625,000	\$19,875,000

BUDGETED EXPENDITURES

BY GOAL AREA

Finance & Administration	\$16,804,713	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Safety	30,924,932	0	0	0	0	0	0	0	17,578,665
Public Works	12,441,848	0	0	0	0	0	0	0	0
Community Development	16,214,025	0	0	0	0	0	0	0	0
	76,385,518	0	0	0	0	0	0	0	17,578,665
Contracts with outside agencies	650,980	0	0	0	725,000	1,693,330	106,115	0	1,222,000
Maintenance	2,650,000	5,000,000	1,000,000	0	0	0	0	0	50,000
Debt Service	0	0	0	0	0	0	0	5,080,000	0
Capital Improvements	0	0	700,000	1,250,000	0	0	0	0	0
Citywide Contingency	3,013,000	470,000	0	0	1,425,000	1,670	0	0	193,079
Transfers	41,603,502	0	5,825,000	0	0	0	6,188,885	2,545,000	831,256
Total Expenditures by Goal Area	\$124,303,000	\$5,470,000	\$7,525,000	\$1,250,000	\$2,150,000	\$1,695,000	\$6,295,000	\$7,625,000	\$19,875,000

BY CATEGORY

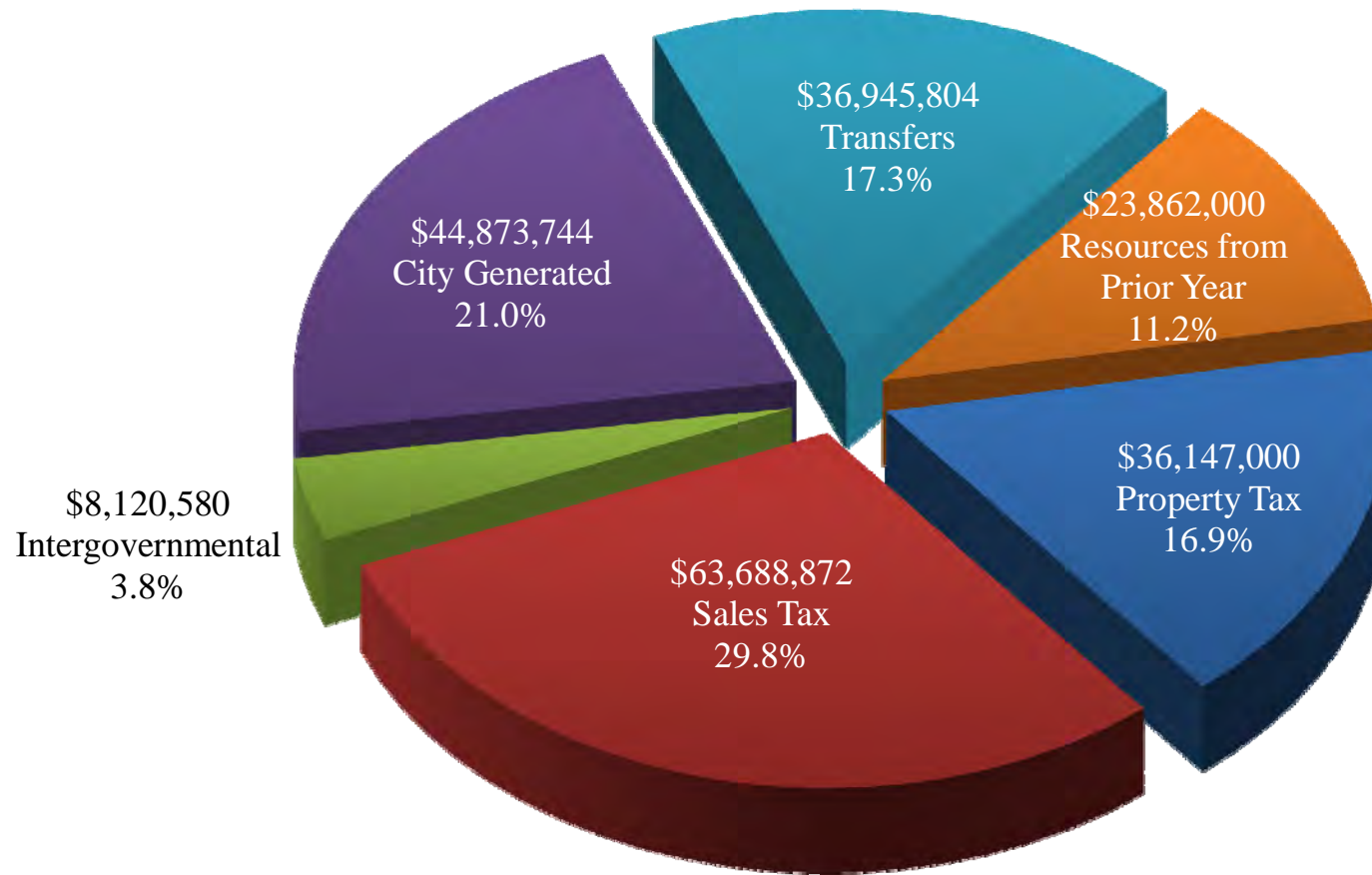
Personal Services	\$59,868,645	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,229,496
Commodities	4,279,857	-	-	-	-	-	-	-	628,473
Contractual Services	11,137,016	-	-	-	-	-	-	-	627,696
Capital Outlay	1,100,000	-	-	-	-	-	-	-	93,000
	76,385,518	-	-	-	-	-	-	-	17,578,665
Contracts with outside agencies	650,980	0	0	0	725,000	1,693,330	106,115	0	1,222,000
Maintenance	2,650,000	5,000,000	1,000,000						50,000
Debt Service	0	0	0	0	0	0	0	5,080,000	0
Capital Improvements	-	-	700,000	1,250,000	-	-	-	-	-
Citywide Contingency	3,013,000	470,000	-	-	1,425,000	1,670	-	-	193,079
Transfers	41,603,502	-	5,825,000	-	-	-	6,188,885	2,545,000	831,256
Total Expenditures by Category	\$124,303,000	\$5,470,000	\$7,525,000	\$1,250,000	\$2,150,000	\$1,695,000	\$6,295,000	\$7,625,000	\$19,875,000

CITY OF OVERLAND PARK

SUMMARY OF THE 2012 BUDGET, CONT.

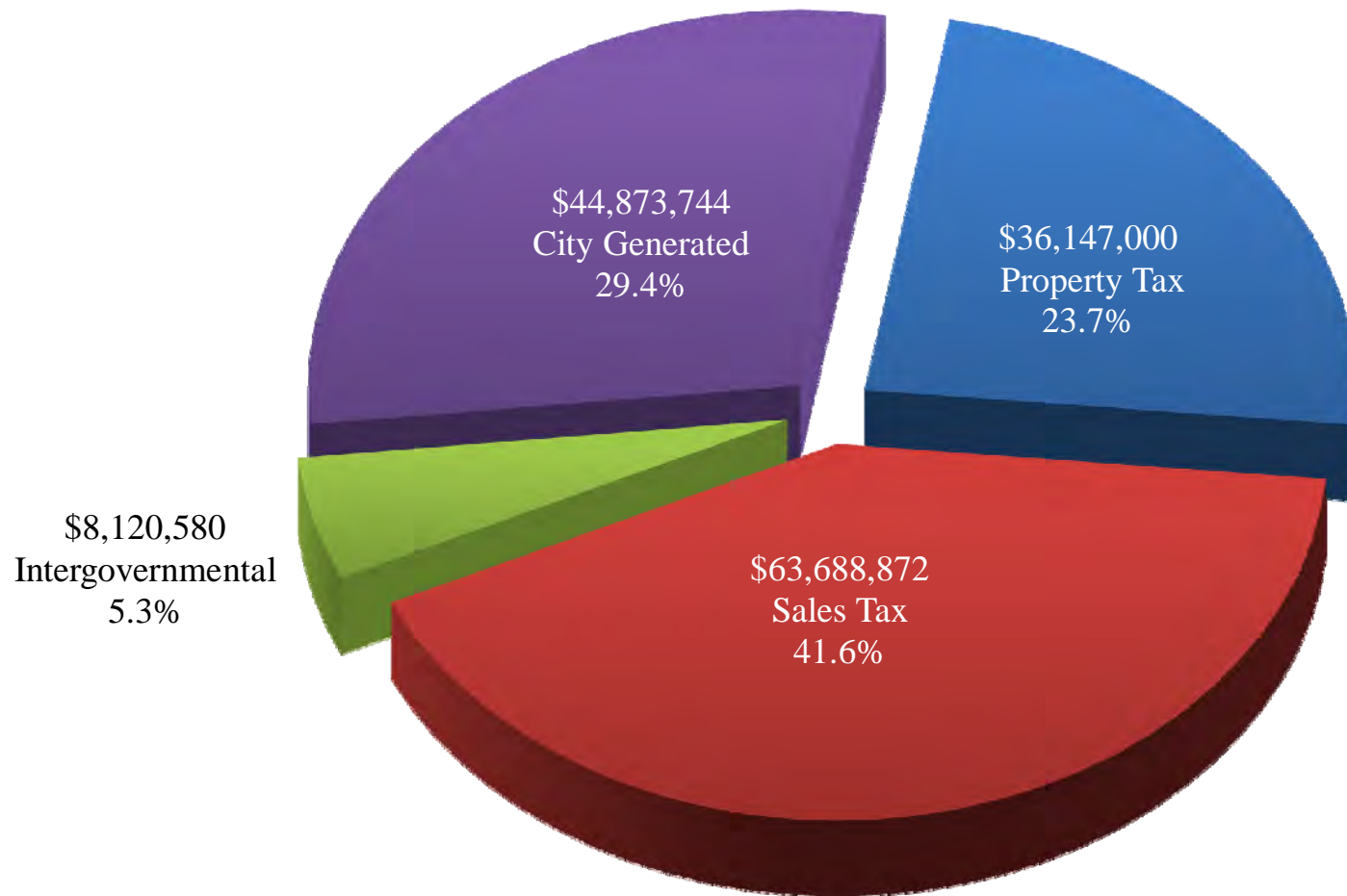
	Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Improvement District	Tax Increment Financing	Total All Budgeted Funds	Capital/Maint. Projects	Total All Funds
<u>BUDGETED REVENUES</u>									
County Collected and Distributed	\$430,000	\$2,795,000				\$165,000	\$36,680,000	\$7,760,000	\$44,440,000
State Collected - County Distributed		0					0	0	0
State Collected and Distributed		0				119,000	79,352,472	897,000	80,249,472
Grant Revenue							0	5,773,000	5,773,000
City Collected Revenue	83,411	3,405,000	3,429,000	1,350,000	110,000	21,000	36,797,724	8,830,000	45,627,724
Total Current Revenue	513,411	6,200,000	3,429,000	1,350,000	110,000	305,000	152,830,196	23,260,000	176,090,196
Transfers	24,136,589		0	0			36,945,804	20,899,000	57,844,804
Resources From Prior Year	100,000	420,000	686,000	200,000	0	0	23,862,000	0	23,862,000
Total Revenues	\$24,750,000	\$6,620,000	\$4,115,000	\$1,550,000	\$110,000	\$305,000	\$213,638,000	\$44,159,000	\$257,797,000
<u>BUDGETED EXPENDITURES</u>									
<u>BY GOAL AREA</u>									
Finance & Administration	\$0	\$0	\$0		\$0	\$0	\$16,804,713	\$0	\$16,804,713
Public Safety	0	0	0		0	0	48,503,597	0	48,503,597
Public Works	0	3,507,705	0		0	0	15,949,553	0	15,949,553
Community Development	0	181,815	2,473,696	999,884	0	0	19,869,420	0	19,869,420
	0	3,689,520	2,473,696	999,884	0	0	101,127,283	0	101,127,283
Contracts with outside agencies	0	0	0	0	110,000	305,000	4,812,425	0	4,812,425
Maintenance	0	1,315,000	0	0	0	0	10,015,000	11,015,000	21,030,000
Debt Service	24,500,000	0	44,832	0	0	0	29,624,832	0	29,624,832
Capital Improvements	0	1,336,000	430,000	0	0	0	3,716,000	33,144,000	36,860,000
Citywide Contingency	250,000	225,032	369,472	400,116	0	0	6,347,369	0	6,347,369
Transfers	0	54,448	797,000	150,000	0	0	57,995,091	0	57,995,091
Total Expenditures by Goal Area	\$24,750,000	\$6,620,000	\$4,115,000	\$1,550,000	\$110,000	\$305,000	\$213,638,000	\$44,159,000	\$257,797,000
<u>BY CATEGORY</u>									
Personal Services	\$0	\$2,410,153	\$1,221,372	477,326	\$0	\$0	\$80,206,992	\$0	\$80,206,992
Commodities	-	290,665	396,325	157,700	-	-	5,753,020	0	5,753,020
Contractual Services	-	988,702	855,999	364,858	-	-	13,974,271	0	13,974,271
Capital Outlay	-	-	-	-	-	-	1,193,000	0	1,193,000
	-	3,689,520	2,473,696	999,884	-	-	101,127,283	0	101,127,283
Contracts with outside agencies	0	0	0	0	110,000	305,000	4,812,425	0	4,812,425
Maintenance		1,315,000					10,015,000	11,015,000	21,030,000
Debt Service	24,500,000	0	44,832	0	0	0	29,624,832	0	29,624,832
Capital Improvements	-	1,336,000	430,000	-	-	-	3,716,000	33,144,000	36,860,000
Citywide Contingency	250,000	225,032	369,472	400,116	-	-	6,347,369	0	6,347,369
Transfers	-	54,448	797,000	150,000	-	-	57,995,091	0	57,995,091
Total Expenditures by Category	\$24,750,000	\$6,620,000	\$4,115,000	\$1,550,000	\$110,000	\$305,000	\$213,638,000	\$44,159,000	\$257,797,000

2012 TOTAL REVENUE BY SOURCE ALL BUDGETED FUNDS



2012 Total Revenue = \$213,638,000

2012 CURRENT CITY REVENUE BY SOURCE ALL BUDGETED FUNDS



2012 Current Revenue = \$152,830,196

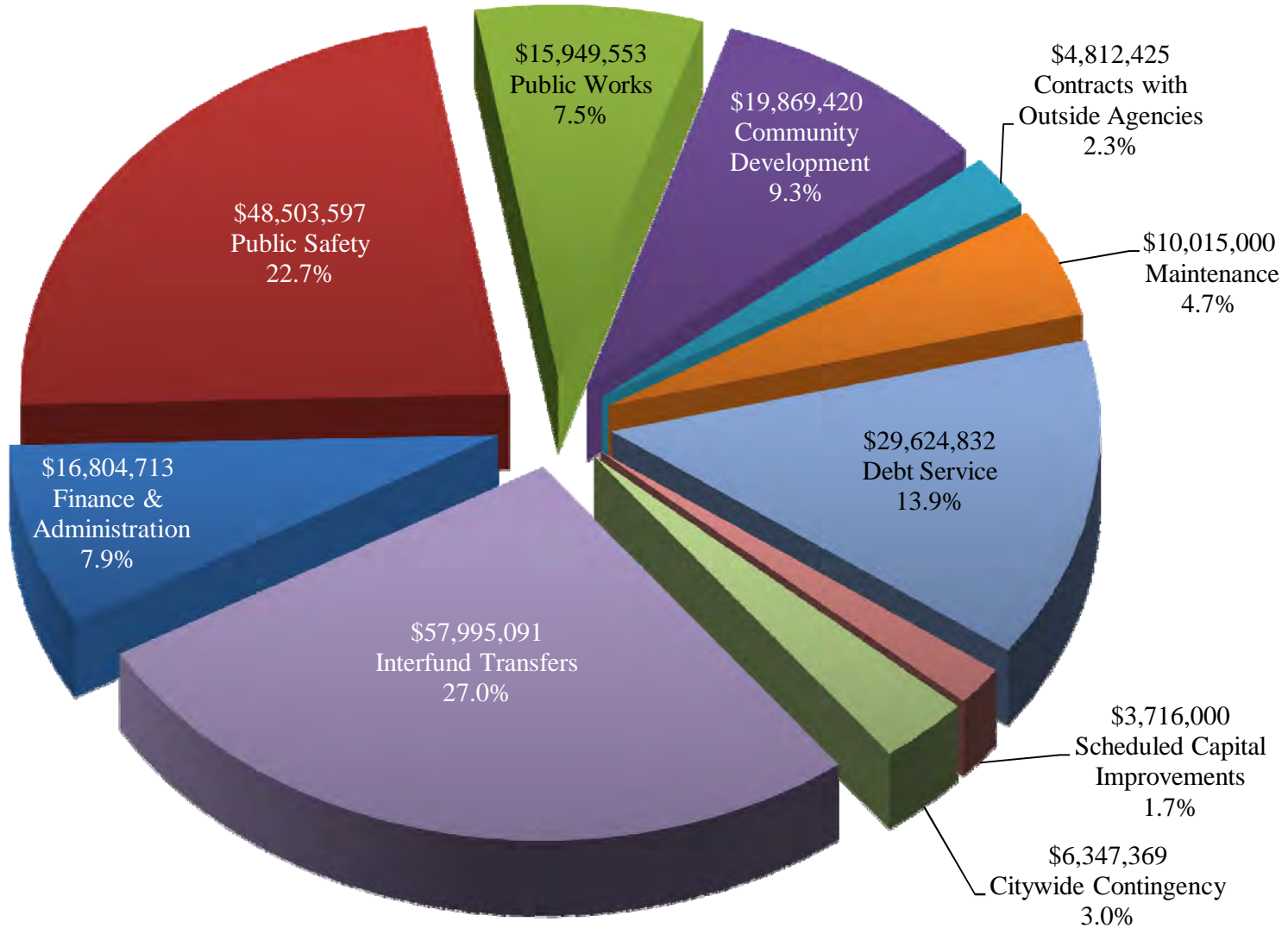
CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF REVENUE

	2009	2010	Estimated 2011	Budgeted 2012
BEGINNING BALANCE	\$63,394,881	\$48,387,130	\$33,021,034	\$23,862,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	\$25,117,573	\$24,028,017	\$22,633,109	\$33,168,000
Motor Vehicle Tax	2,484,967	2,484,812	2,532,175	2,649,000
Special Assessments Tax	1,572,143	1,139,488	1,018,000	420,000
Delinquent Tax Collections	408,190	174,851	346,664	330,000
Delinquent Special Assessments	8,954	1,068	9,685	10,000
Rental Excise Tax	56,398	41,427	55,698	48,000
Special Weed & Sewer Tax	49,355	63,553	51,741	55,000
	<u>29,697,580</u>	<u>27,933,216</u>	<u>26,647,072</u>	<u>36,680,000</u>
<u>State Collected and Distributed</u>				
Sales Tax-City	43,864,652	39,713,882	45,495,154	46,801,447
Sales Tax-Countywide	10,468,827	10,405,308	10,944,286	11,244,453
Sales Tax-Public Safety	2,622,258	2,581,072	2,746,168	2,821,486
Sales Tax-Public Safety II	2,622,258	2,581,072	2,746,168	2,821,486
Gasoline Tax	4,361,962	4,673,682	4,663,000	4,675,000
State Highway Commission	68,617	68,664	68,600	68,600
Transient Guest Tax	6,782,124	6,734,429	6,900,000	7,620,000
Machinery and Equipment Reimbursement	160,291	0	0	0
Liquor Tax	2,922,375	2,930,154	3,150,000	3,300,000
	<u>73,873,364</u>	<u>69,688,263</u>	<u>76,713,376</u>	<u>79,352,472</u>
<u>City Collected</u>				
Franchise Taxes:	<u>9,434,467</u>	<u>9,952,518</u>	<u>9,701,995</u>	<u>10,297,700</u>
Park and Recreation Revenues:				
Golf Course Receipts	3,275,900	2,907,711	3,000,000	3,413,950
Municipal Pool Revenue	831,362	850,400	828,863	843,000
Leisure Service Revenue	2,862,375	2,879,880	2,944,972	2,845,000
Soccer Complex Revenue	486,207	1,382,133	1,214,506	1,345,600
Arts Commission Revenue	22,446	22,602	22,500	22,500
Arboretum Revenue	16,898	28,574	32,000	37,000
Deanna Rose Farmstead Revenue	715,274	1,055,308	1,330,000	1,687,000
	<u>8,210,462</u>	<u>9,126,608</u>	<u>9,372,841</u>	<u>10,194,050</u>

**CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF REVENUE**

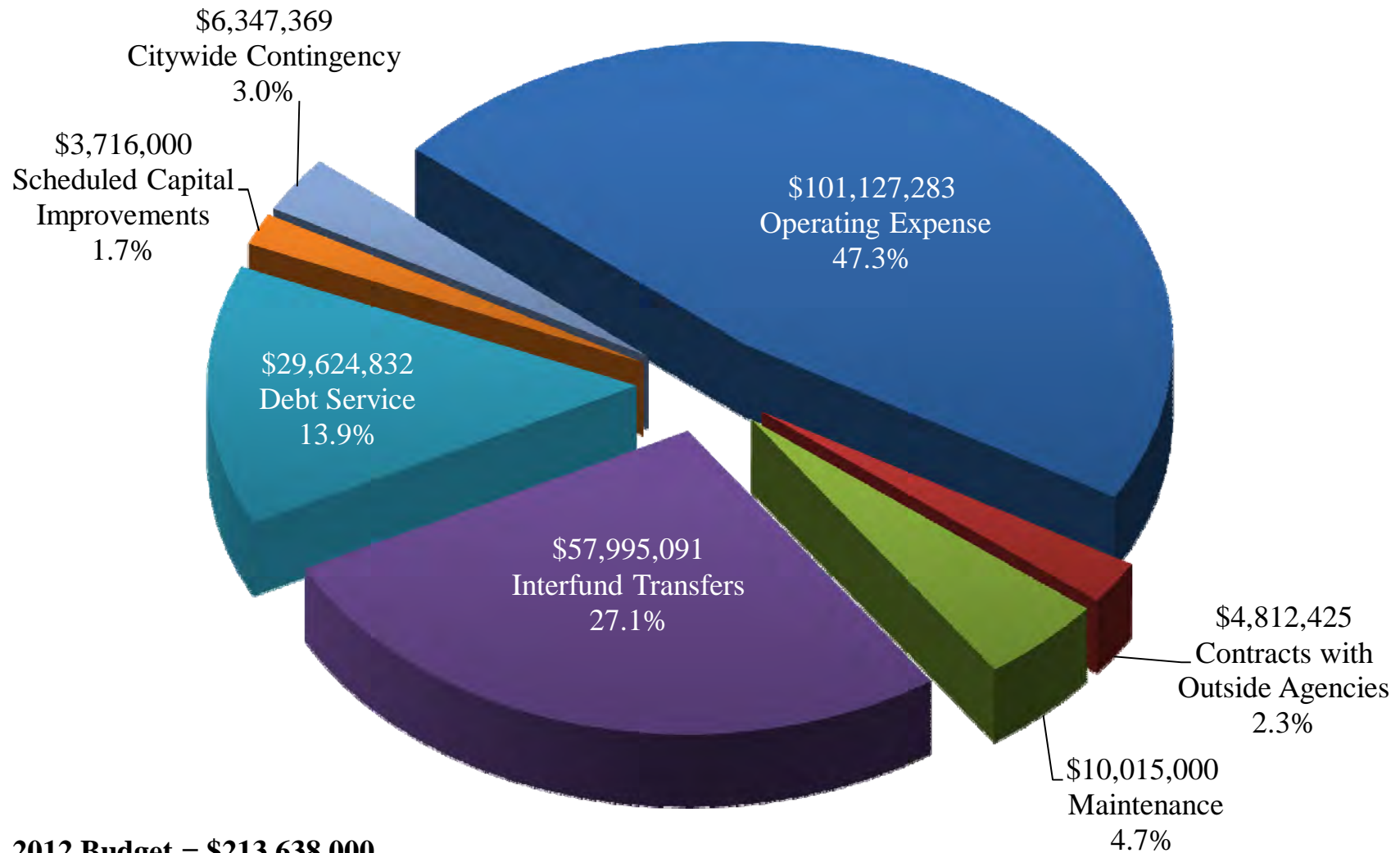
	2009	2010	Estimated 2011	Budgeted 2012
<u>City Collected (Continued)</u>				
Fines:				
Municipal Court	5,245,925	4,804,883	4,665,917	5,558,500
Court Costs	45,265	40,313	65,597	47,000
Alcohol Diversion	523,148	545,894	479,997	525,000
	<u>5,814,338</u>	<u>5,391,090</u>	<u>5,211,511</u>	<u>6,130,500</u>
Licenses, Fees, and Permits:				
Animal Licenses	146,510	212,344	196,267	215,730
Liquor Licenses/CMB Licenses	63,400	63,275	59,489	63,550
Other Licenses & Permits	254,001	234,016	187,821	245,511
Alarm Permits	149,507	125,215	112,639	96,100
Building Permits	778,912	733,259	760,945	715,050
Plan Review Fees	438,444	299,181	492,099	390,000
Zoning and Planning Fees	136,028	140,553	136,724	150,000
Business Improvement Service Fees	77,540	96,031	85,000	109,000
Excise Tax/Transitional Revenue	726,835	442,251	800,000	920,000
Other Community Service Fees	210,948	141,334	130,094	119,000
	<u>2,982,125</u>	<u>2,487,459</u>	<u>2,961,078</u>	<u>3,023,941</u>
Convention Center Operations	<u>799,511</u>	<u>355,580</u>	<u>148,465</u>	<u>0</u>
User Fees (Stormwater Utility Fund)	<u>3,170,498</u>	<u>3,168,071</u>	<u>3,200,000</u>	<u>3,265,000</u>
Interest Earned on Investments:	<u>716,462</u>	<u>518,423</u>	<u>352,974</u>	<u>316,775</u>
Miscellaneous Revenues:	<u>3,654,627</u>	<u>3,144,073</u>	<u>3,581,851</u>	<u>3,569,758</u>
Transfers:				
Transfer from Other Funds	1,589,949	909,056	520,000	447,000
Transfer from General Fund	15,875,038	19,622,267	25,160,000	27,332,215
Transfer from Capital Projects Fund	5,383,140	88,942	232,547	0
Transfer from Special Revenue Funds	640,429	461,071	537,065	432,704
Transfer from Transient Guest Tax Funds	4,792,528	2,112,649	5,208,685	2,545,000
Transfer Guest Tax Capital Improv. Fund	6,084,832	6,403,498	6,209,557	6,188,885
	<u>34,365,916</u>	<u>29,597,483</u>	<u>37,867,854</u>	<u>36,945,804</u>
<u>Total Revenue</u>	<u>\$236,114,231</u>	<u>\$209,749,914</u>	<u>\$208,780,051</u>	<u>\$213,638,000</u>

2012 CITY EXPENDITURES BY GOAL AREA ALL BUDGETED FUNDS



2012 Budget = \$213,638,000

2012 CITY EXPENDITURES BY PURPOSE ALL BUDGETED FUNDS



CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF EXPENDITURES

<u>GOAL AREA/COST CENTER</u>	Actual		Estimated	Budgeted
	2009	2010		
<u>Finance & Administration</u>				
Mayor & Council	\$1,168,680	\$1,114,634	\$1,072,232	\$1,115,669
Convention & Tourism	1,582,632	1,582,809	1,638,628	1,799,445
Economic Development	606,504	621,527	698,093	955,980
City Manager	939,947	1,129,921	789,566	864,238
Communications	444,965	381,307	394,058	413,664
Information Technology	3,255,447	3,037,348	3,331,808	3,492,407
Facilities Management	3,460,375	3,356,909	3,268,534	3,441,214
Municipal Court	2,213,408	2,220,013	2,244,983	2,330,229
Municipal Court - Alcohol Diversion	528,280	459,706	388,278	415,077
Law	1,775,003	1,728,296	1,353,813	1,422,812
Finance & Accounting	1,238,701	1,252,292	1,268,668	1,320,928
City Clerk	754,980	729,624	666,849	705,403
Human Resources	1,614,834	1,668,338	1,332,767	1,366,620
Payroll	603,210	650,774	609,590	641,452
Total Finance & Administration	20,186,966	19,933,498	19,057,867	20,285,138
<u>Public Safety</u>				
Police Administration	2,108,039	2,392,751	2,081,653	2,284,741
Tactical Operations Bureau	14,810,419	14,988,961	16,398,051	18,205,966
Special Services Bureau	8,342,140	8,876,274	11,172,432	10,434,225
Logistics and Support	4,475,188	4,137,928	37,800	0
Fire Service Contracts	1,226,770	1,213,956	1,208,623	1,222,000
Fire Administration	1,000,498	990,189	964,545	1,006,109
Fire Operations	14,143,888	14,205,887	13,702,287	14,619,099
Fire Prevention	865,202	764,116	817,053	662,041
Fire Support Services	587,725	628,177	435,035	461,668
Fire Training	551,424	653,961	692,100	739,688
Fire Training Center	55,881	51,141	86,045	90,060
Total Public Safety	48,167,174	48,903,341	47,595,624	49,725,597
<u>Public Works</u>				
Public Works Administration	1,277,217	1,270,979	1,059,765	1,202,334
Street Engineering & Construction	2,499,479	2,365,502	2,262,955	2,331,630
Stormwater Engineering	933,994	995,337	1,177,000	1,219,277
Traffic Services	1,468,374	1,287,165	1,383,324	1,475,842
Traffic Maintenance	3,096,019	3,139,369	3,078,082	3,209,723
Street Maintenance	4,224,558	4,145,129	3,822,275	4,222,319
Stormwater Maintenance	1,883,137	2,075,510	2,049,446	2,288,428
Total Public Works	15,382,778	15,278,991	14,832,847	15,949,553

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF EXPENDITURES

<u>GOAL AREA/COST CENTER</u>	Actual		Estimated	Budgeted
	2009	2010	2011	2012
<u>Community Development</u>				
Park & Recreation Administration	348,743	0	0	0
Parks & Forestry	2,675,331	2,696,334	2,799,561	2,904,036
Arboretum & Botanical Garden	589,902	662,195	676,770	731,559
Leisure Services	677,358	646,498	633,972	654,392
Community Center	1,494,623	1,510,258	1,520,731	1,635,801
Arts Commission	158,005	156,909	164,229	172,797
Golf Courses	2,441,023	2,327,090	2,350,000	2,473,696
Farmstead	1,084,910	1,269,646	1,623,156	1,689,404
Aquatics	1,311,150	1,233,293	1,304,356	1,323,187
¹ Soccer Complex Operations	649,450	950,117	910,760	999,884
² Planning & Development Services	2,300,783	2,119,694	1,826,241	1,961,388
² Community Planning	2,028,829	1,853,320	1,875,275	1,990,701
Building Safety	2,318,882	2,123,742	2,058,206	2,154,268
Engineering Services	1,587,684	1,273,903	1,140,772	1,178,307
Business Improvement District	82,345	97,671	87,000	110,000
Total Community Development	19,749,018	18,920,670	18,971,029	19,979,420
Total Operating Expenditures and Contracts with Outside Agencies	103,485,936	103,036,500	100,457,367	105,939,708
Maintenance	10,826,771	10,735,052	8,280,348	10,015,000
Debt Service	27,416,808	24,021,330	24,441,171	24,544,832
Capital Improvements	3,046,651	2,719,164	2,641,006	4,216,000
Citywide Contingency	(37,193)	7,346	1,890,853	6,347,369
Debt Service Support Agreement	2,406,844	4,520,931	3,500,000	5,080,000
Transfers	40,581,284	31,688,557	43,707,306	57,495,091
Total Non-Operating Expenditures	84,241,165	73,692,380	84,460,684	107,698,292
Total Expenditures	\$187,727,101	\$176,728,880	\$184,918,051	\$213,638,000
ENDING BALANCE	\$48,387,130	\$33,021,034	\$23,862,000	\$0

¹ In 2008 funding was allocated for startup costs for the new Soccer Complex.

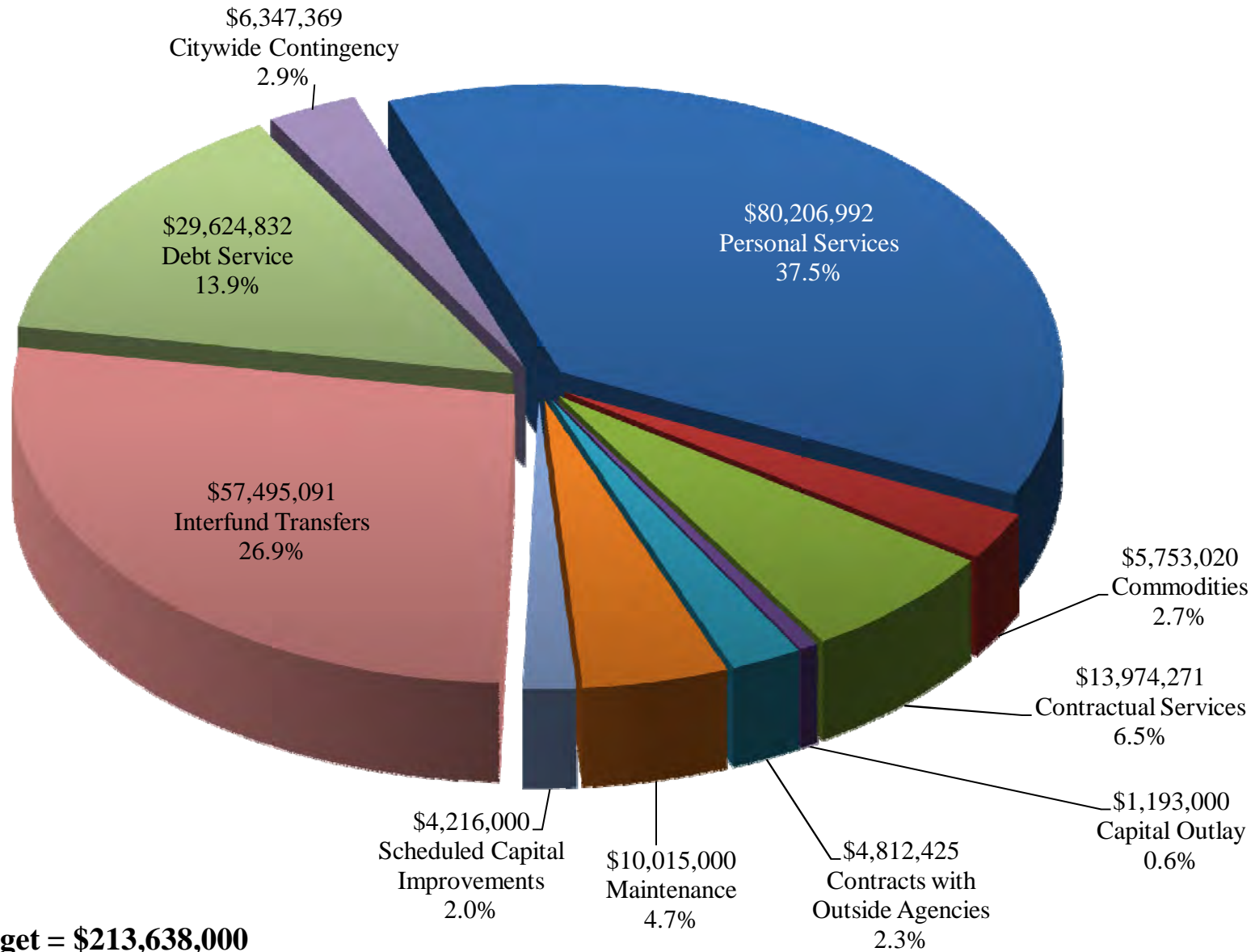
² Beginning in 2009, Community Planning became a separate division in Planning and Development Services. Prior to this time, expenditures related to the functions were budgeted and expended out of the Planning and Development Services Administration division.

**CITY OF OVERLAND PARK
SUMMARY OF EXPENDITURES BY FUND**

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax			Fire Service	Bond & Interest	Business Imp Dist	Golf Course	Soccer Operations	Stormwater Utility	Tax Incrmt. Financing	Total All Funds
						Operating	Capital Imp	TGT Fund								
OPERATING EXPENDITURES																
Finance & Administration																
Mayor & Council	\$390,669															\$390,669
City Manager	864,238															864,238
Communications	413,664															413,664
Information Technology	3,492,407															3,492,407
Facilities Management	3,441,214															3,441,214
Municipal Court	2,330,229															2,330,229
Court Services	415,077															415,077
Law	1,422,812															1,422,812
Finance & Accounting	1,320,928															1,320,928
City Clerk	705,403															705,403
Human Resources	1,366,620															1,366,620
Payroll	641,452															641,452
Total Finance & Administration	16,804,713	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,804,713
Public Safety																
Police Services:																
Police Administration	2,284,741															2,284,741
Tactical Operations Bureau	18,205,966															18,205,966
Special Services Bureau	10,434,225				-											10,434,225
Subtotal Police Services	30,924,932	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,924,932
Fire Services:																
Fire Administration									1,006,109							1,006,109
Fire Operations									14,619,099							14,619,099
Fire Prevention									662,041							662,041
Fire Support Services									461,668							461,668
Fire Training									739,688							739,688
Fire Training Center									90,060							90,060
Subtotal Police Services	-	-	-	-	-	-	-	-	17,578,665	-	-	-	-	-	-	17,578,665
Total Public Safety	30,924,932	-	-	-	-	-	-	-	17,578,665	-	-	-	-	-	-	48,503,597
Public Works																
Public Works Administration	1,202,334															1,202,334
Street Engineering & Constr.	2,331,630															2,331,630
Stormwater Engineering														1,219,277		1,219,277
Traffic Services	1,475,842															1,475,842
Traffic Maintenance	3,209,723															3,209,723
Street Maintenance	4,222,319															4,222,319
Stormwater Maintenance														2,288,428		2,288,428
Total Public Works	12,441,848	-	-	-	-	-	-	-	-	-	-	-	-	3,507,705	-	15,949,553
Community Development																
Parks & Forestry	2,904,036															2,904,036
Arboretum & Botanical Garden	731,559															731,559
Subtotal Parks	3,635,595	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,635,595
Leisure Services	654,392															654,392
Community Centers	1,635,801															1,635,801
Art Commission	172,797															172,797
Golf Courses												2,473,696				2,473,696
Soccer Operations													999,884			999,884
Farmstead	1,689,404															1,689,404
Aquatics	1,323,187															1,323,187
Subtotal Recreation	5,475,581	-	-	-	-	-	-	-	-	-	-	2,473,696	999,884	-	-	8,949,161

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax			Fire Service	Bond & Interest	Business Impr Dist	Golf Course	Soccer Operations	Stormwater Utility	Tax Incrmt. Financing	Total All Funds
						Operating	Capital Imp	TGT Fund								
Community Development, Cont.																
Planning & Development Serv.	1,961,388															1,961,388
Community Planning	1,990,701															1,990,701
Building Safety	2,154,268															2,154,268
Engineering Services	996,492													181,815		1,178,307
Subtotal Planning	7,102,849	-	-	-	-	-	-	-	-	-	-	-	-	181,815	-	7,284,664
Total Community Development	16,214,025	-	-	-	-	-	-	-	-	-	-	2,473,696	999,884	181,815	-	19,869,420
TOTAL OPERATING	76,385,518	-	-	-	-	-	-	-	17,578,665	-	-	2,473,696	999,884	3,689,520	-	101,127,283
CONTRACTS WITH EXTERNAL AGENCIES FOR OPERATIONS																
Finance & Administration																
Mayor & Council					\$725,000											\$725,000
Convention & Tourism						1,693,330	106,115									1,799,445
Economic Development	650,980														\$305,000	955,980
Total Finance & Administration	650,980	-	-	-	725,000	1,693,330	106,115	-	-	-	-	-	-	-	305,000	3,480,425
Public Safety																
Fire Protection									1,222,000							1,222,000
Total Public Safety	-	-	-	-	-	-	-	-	1,222,000	-	-	-	-	-	-	1,222,000
Community Development																
Business Improvement District											110,000					110,000
Total Community Development	-	-	-	-	-	-	-	-	-	-	110,000	-	-	-	-	110,000
TOTAL CONTRACTS	650,980	-	-	-	725,000	1,693,330	106,115	-	1,222,000	-	110,000	-	-	-	305,000	4,812,425
INFRASTRUCTURE AND FACILITIES MAINTENANCE																
Finance & Administration																
Facilities Management	400,000															400,000
Total Finance & Administration	400,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	400,000
Public Safety																
Fire Protection									50,000							50,000
Total Public Safety	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	50,000
Public Works																
Street Maintenance	2,250,000	5,000,000	1,000,000													8,250,000
Stormwater Maintenance														1,315,000		1,315,000
Total Public Works	2,250,000	5,000,000	1,000,000	-	-	-	-	-	-	-	-	-	-	1,315,000	-	9,565,000
TOTAL MAINTENANCE	2,650,000	5,000,000	1,000,000	-	-	-	-	-	50,000	-	-	-	-	1,315,000	-	10,015,000
NON-OPERATING EXPENDITURES																
Debt Service										24,500,000		44,832				24,544,832
Scheduled Capital Improve.			700,000	1,250,000			-					430,000	-	1,336,000		3,716,000
Contingency	3,013,000	470,000			1,425,000	1,670			193,079	250,000		369,472	400,116	225,032		6,347,369
Debt Service Support Agreement								5,080,000								5,080,000
Transfer to General Fund			150,000									297,000	150,000			597,000
Transfer to Bond & Interest Fund	17,515,000						6,188,885		28,256					4,448		23,736,589
Transfer to Transient Guest Tax - Oper							-	1,693,330								1,693,330
Transfer to Transient Guest Tax - Cap								851,670								851,670
Transfer to Self Insurance Fund	100,000															100,000
Transfer to Fire Service Fund	4,375,000															4,375,000
Transfer to Equip. Reserve Fund	260,000								803,000					50,000		1,113,000
Transfer to Transient Guest Tax Fund	5,442,215															5,442,215
Transfer to Capital Reserves Fund	13,911,287		5,675,000									500,000				20,086,287
TOTAL NON-OPERATING	44,616,502	470,000	6,525,000	1,250,000	1,425,000	1,670	6,188,885	7,625,000	1,024,335	24,750,000	-	1,641,304	550,116	1,615,480	-	97,683,292
Total Budget	124,303,000	5,470,000	7,525,000	1,250,000	2,150,000	1,695,000	6,295,000	7,625,000	19,875,000	24,750,000	110,000	4,115,000	1,550,000	6,620,000	305,000	213,638,000

2012 CITY EXPENDITURES BY CATEGORY ALL BUDGETED FUNDS



2012 Budget = \$213,638,000

CITY OF OVERLAND PARK

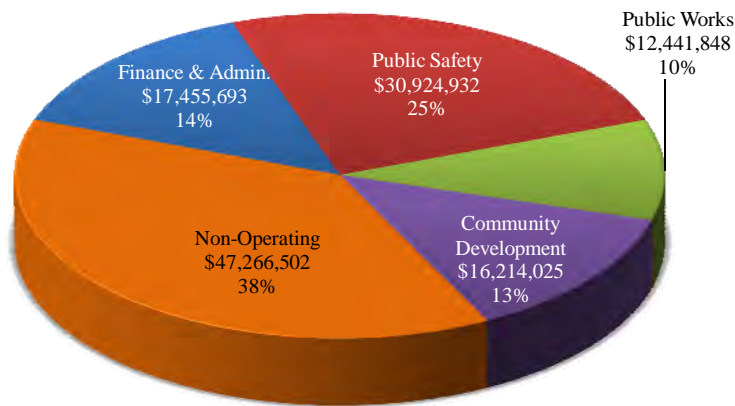
TOTAL CITY EXPENDITURES BY CATEGORY

<u>Personal Services</u>	2012 Budget
Salaries and Wages	\$ 55,951,620
Hospital and Medical Insurance	9,094,260
Life Insurance	395,019
Required Payroll Taxes	4,794,374
Retirement	9,971,719
Total Personal Services	<u>\$ 80,206,992</u>
 <u>Commodities</u>	
Awards	\$ 82,540
Office Supplies	574,130
Operating Supplies	2,704,541
Construction Supplies	252,350
Repair and Maintenance Supplies	2,139,459
Total Commodities	<u>\$ 5,753,020</u>
 <u>Contractual Services</u>	
Utilities	\$ 3,014,442
Communications	498,479
Transportation	425,289
Education and Training	378,375
Insurance and Bonds	497,655
Professional Services	1,476,599
Contractual Services	7,366,785
Repair and Maintenance	3,657,993
Printing and Publishing	204,663
Leases/Rentals	756,116
Other Contractual Services	510,300
Total Contractual Services	<u>\$ 18,786,696</u>
 <u>Capital Outlay</u>	
Land and Buildings	\$ 0
Office Equipment and Fixtures	0
Operating Equipment	1,193,000
Other Capital Outlay	0
Total Capital Outlay	<u>\$ 1,193,000</u>
 <u>Transfers/Others</u>	
Maintenance	10,015,000
Debt Service	29,624,832
Capital Improvements	3,716,000
Citywide Contingency	6,347,369
Transfers	57,995,091
Total Other Financing	<u>\$ 107,698,292</u>
 Combined Total	 <u><u>\$ 213,638,000</u></u>

2012 Expenditures by Fund and Goal Area

Fund	Operating and External Contracts				Non-Operating	Total
	Finance & Admin.	Public Safety	Public Works	Community Development		
General Fund	\$17,455,693	\$30,924,932	\$12,441,848	\$16,214,025	\$47,266,502	\$124,303,000
1/8-Cent Sales Tax Fund	\$0	\$0	\$0	\$0	\$7,525,000	\$7,525,000
Bond & Interest	\$0	\$0	\$0	\$0	\$24,750,000	\$24,750,000
Business Improvement District Fund	\$0	\$0	\$0	\$110,000	\$0	\$110,000
Fire Service Fund	\$0	\$18,800,665	\$0	\$0	\$1,074,335	\$19,875,000
Golf Course Fund	\$0	\$0	\$0	\$2,473,696	\$1,641,304	\$4,115,000
Soccer Operations Fund	\$0	\$0	\$0	\$999,884	\$550,116	\$1,550,000
Special Alcohol Control Fund	\$725,000	\$0	\$0	\$0	\$1,425,000	\$2,150,000
Special Parks & Recreation	\$0	\$0	\$0	\$0	\$1,250,000	\$1,250,000
Special Street & Highway	\$0	\$0	\$0	\$0	\$5,470,000	\$5,470,000
Stormwater Utility Fund	\$0	\$0	\$3,507,705	\$181,815	\$2,930,480	\$6,620,000
Tax Increment Financing	\$305,000	\$0	\$0	\$0	\$0	\$305,000
Transient Guest Tax	\$0	\$0	\$0	\$0	\$7,625,000	\$7,625,000
Transient Guest Tax - Capital	\$106,115	\$0	\$0	\$0	\$6,188,885	\$6,295,000
Transient Guest Tax - Operating	\$1,693,330	\$0	\$0	\$0	\$1,670	\$1,695,000
	\$20,285,138	\$49,725,597	\$15,949,553	\$19,979,420	\$107,698,292	\$213,638,000

General Fund



1/8-Cent Sales Tax Fund



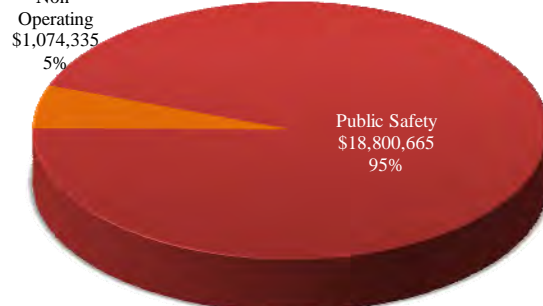
Bond & Interest Fund



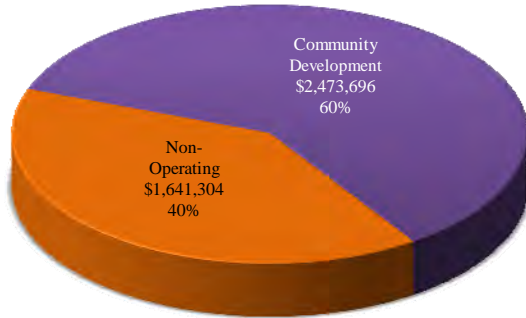
Business Imp. Dist. Fund



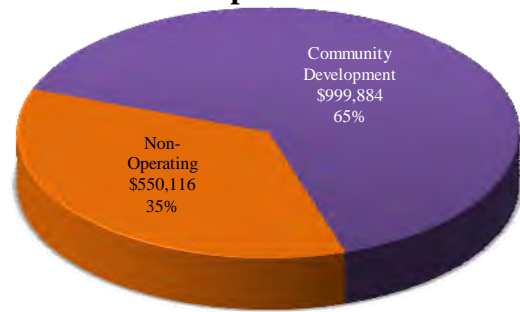
Fire Service Fund



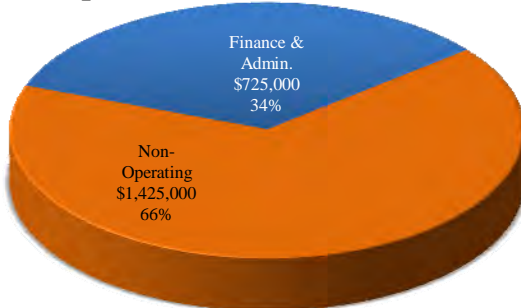
Golf Course Fund



Socccer Operations Fund



Special Alcohol Control Fund



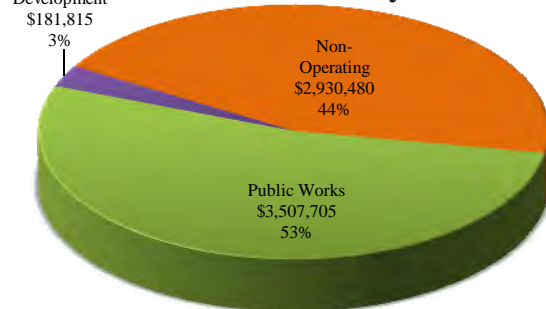
Special Parks & Recreation



Special Street & Highway



Stormwater Utility Fund



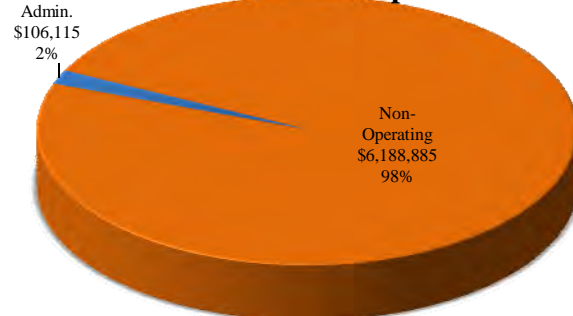
Tax Increment Financing Fund



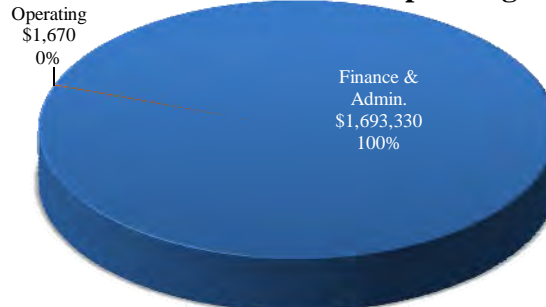
Transient Guest Tax Fund



Transient Guest- Capital Fund



Tranisent Guest - Operating



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2012 BUDGETED REVENUE – MAJOR SOURCES

Three sources comprise the majority of City-funded revenues: property taxes, sales taxes and franchise taxes. These revenue sources are discussed in this section. Following is a chart displaying historical data for these three revenue sources.

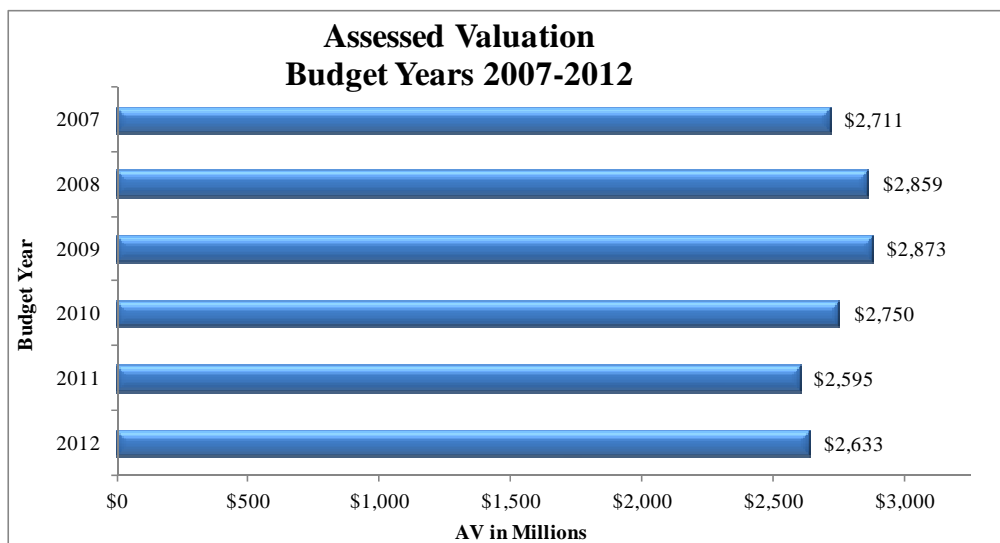
Ad Valorem Property Tax

Budgeted 2012 ad valorem property taxes total \$33,168,000 or 15.5% of total budgeted revenues. General Fund ad valorem property taxes comprise \$18,704,000 or 15.0% of total General Fund budgeted revenues. Fire Service ad valorem property taxes budgeted total

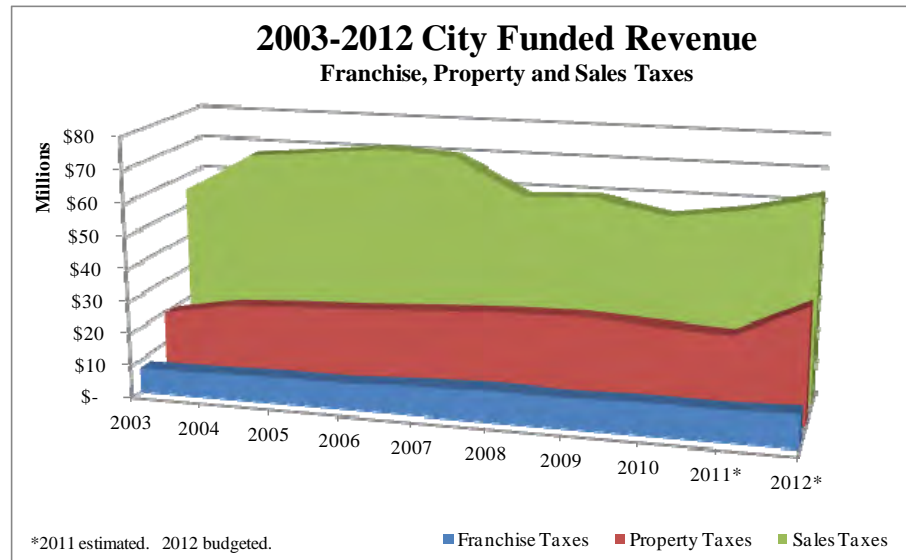
\$11,829,000 or 59.5% of Fire Service Fund budgeted revenues. Budgeted Stormwater Utility ad valorem property taxes total \$2,470,000 or 37.3% of total Stormwater Utility Fund budgeted revenues. Tax increment funding of \$165,000 comprises the remainder of ad valorem property tax revenues.

Property taxes are collected on the assessed valuation of taxable real and tangible personal property. The Office of the County Clerk provides the estimated assessed valuation used in budget preparation.

The assessed value for the 2012 budget has increased by 1.5% from the 2011 budgeted assessed valuation. This increase was driven largely by new construction and previously tax-exempt real property now included on the tax rolls, increasing the assessed value by \$73.2 million. However, revaluation of previously taxable property shows a decline of 1.1% in real property values. In



addition, a recent state law exempts new personal property and utilities from being added to the tax rolls. Between the 2011 and 2012 budgets, personal property declined 10.6% and state assessed utilities declined 3.5%.



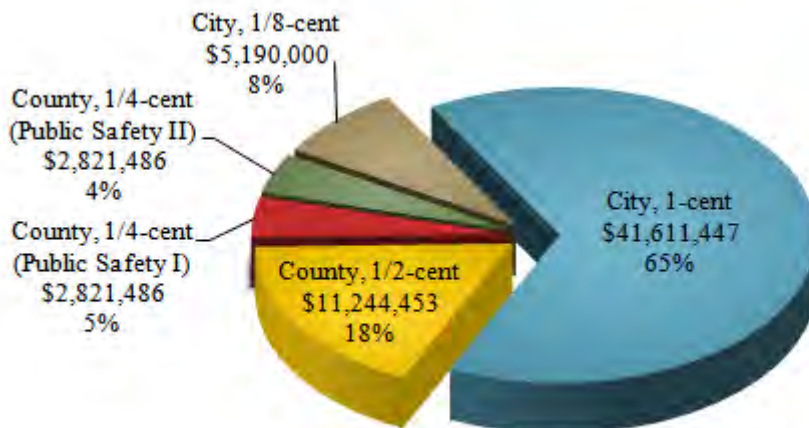
Based upon the projected assessed valuation, the mill levy is calculated to fund ad valorem property tax revenue requirements. In 2012, the City implemented an increase in the mill levy of 3.938 mills in order to balance the 2012 budget without the further drawdown of the City's diminished reserves. While a significant increase in the tax rate, at a total of 12.814 mills Overland Park's tax rate remains the lowest of any first class city in Kansas. The 2012 mill levy was finalized by the County Clerk in October 2011, after all property tax appeals were resolved and the City's assessed value was certified.

Fund	2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget
General Fund	3.238	3.245	3.259	3.254	7.262
Fire Services Fund	4.627	4.638	4.658	4.651	4.593
Stormwater Utility	0.967	0.969	0.973	0.971	0.959
Total	8.832	8.852	8.890	8.876	12.814

Sales Tax

Sales tax revenues are anticipated to total \$63.7 million in 2012. Collections of the City's 1-cent sales tax, which includes compensating use tax, and the City's share of the county 1/2-cent general, 1/4-cent public safety I and 1/4-cent public safety II sales tax support general operations of City government. Revenues from the City's 1/8-cent sales tax support the 1/8-Cent Sales Tax for Street Improvement Fund and finance improvements to residential streets, thoroughfares and traffic infrastructure. Overland Park voters approved this tax in 1998, and in 2003 and 2009 voters approved two five-year extensions of the tax. The sales tax is scheduled to sunset in March of 2014.

The chart below summarizes sales tax revenues by type. Further discussion of the City's 1-cent and County 1/2-cent sales taxes follows.



City Sales Tax

The City's primary source of income is a 1-cent sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage.

General Fund city sales tax revenues budgeted for 2012 total \$41,492,447 which is an increase of 2.7% over estimated 2011 sales tax receipts. In 2012, City 1-cent sales tax revenues are projected to comprise 33.4% of General Fund resources; total City Sales Tax revenue in the General, 1/8-Cent Sales Tax and Tax Increment Financing funds comprises 21.9% of total budgeted revenues.

During the 2003 Legislative session, the Kansas Legislature passed legislation to "streamline" sales tax, which permits the state of Kansas to take part in the national Internet sales tax initiative. Effective July 2003, local "compensating" use taxes apply to any type of tangible personal property shipped from a retailer outside of Kansas to a Kansas consumer for use, storage or consumption. Overland Park has been receiving the increased compensating use tax collections since late summer 2003. This tax is included as part of the City's 1-cent sales tax collections, and has been responsible for the largest component of the increase in City sales tax revenue between 2003 and early 2008. However, in 2009 the City was informed by the Kansas Department of Revenue (KDOR) of multi-million dollar use tax refunds requests from companies doing business within Overland Park. Refunds in 2008 through 2011 have total \$28.3 million. Based on information from KDOR, which is responsible for administration, collections and auditing of all sales and use tax, the City has adjusted its financial forecast to revise baseline sales tax information, thereby adjusting future sales tax collections. However, due to continued changes and adjustments, use tax remains difficult to forecast and future adjustments are expected to occur.

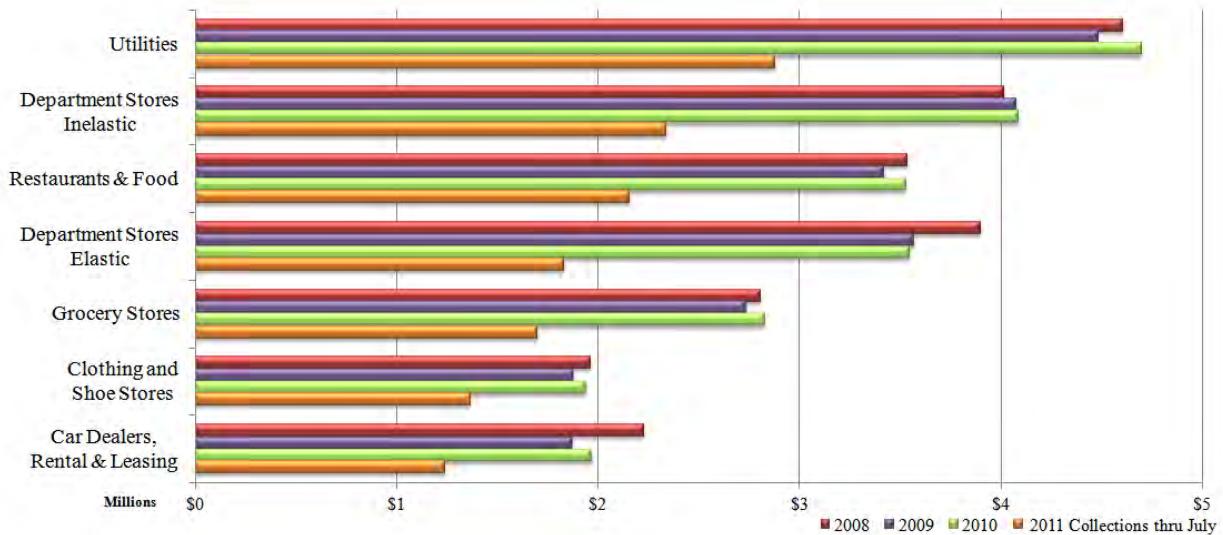
City sales tax revenue growth is projected using the most current quarterly forecast of sales tax. The sales tax forecast is based on historical data and is derived from the use of two different statistical models – regression and Box Jenkins. In addition, sales tax collections by business category are analyzed, and external events, which cannot be measured by the models, are considered. The table below summarizes historical sales tax performance:

Year	General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax)		% Change
2007	\$46,302,259		-2.1%
2008*	\$37,605,100		-18.8%
2009*	\$38,990,945		3.7%
2010*	\$35,301,372		-9.5%
2011 Estimated	\$40,384,819		14.4%
2012 Budget	\$41,492,447		2.7%

*2009-2010 include refunds of compensating use tax. 2011 growth is artificially high due to refunds in the previous year.

Since 1991, the City has captured specific sales tax data and has developed a system to categorize sales tax collections by sales type. This data has provided more accurate information regarding the diversification of the sales tax base and the total retail sales by category for the last several years. The following graph depicts the total sales tax collected in the top six categories from 2007 through July 2011. These revenue types represent around 60% of total collections.

Sales Tax Collections By Category



Countywide Sales Tax

The City's allocation of the countywide sales tax is made up of three components: 1) the City's share of the countywide 1/2-cent sales tax, 2) the City's share of the County 1/4-cent public safety I sales tax, and 3) the City's share of the County 1/4-cent public safety II sales tax.

Proceeds from the three county sales taxes are distributed by the State Department of Revenue and are based on distinct distribution formulas. The total county sales taxes budgeted for 2012 are \$16,887,425, which is a 2.7% increase over estimated 2011 collections. In 2012, county sales taxes are estimated to comprise 13.6% of budgeted 2012 General Fund revenues and 7.9% of total budgeted revenues for all funds.

Historically, the City's proceeds from the countywide 1/2-cent sales tax have been relatively proportional to the City's retail sales, before use tax refunds. The 2012 budgeted amount of \$11,244,458 reflects an increase of 2.7% over estimated 2011 collections.

The County 1/4-cent Public Safety I sales tax went into effect July 1, 1995, and the County 1/4-cent Public Safety II Sales Tax, which replaced the 1/4-cent Economic Development Sales Tax, went in effect on January 1, 2010. The proceeds from these taxes are distributed based on a different formula than the countywide 1/2-cent sales tax. The 2012 budgeted amount of \$2,821,486 each is projected using similar methodology at the City's 1-cent sales tax.

Franchise Tax

The City levies electric, telephone, gas service and telecable franchise taxes. Revenues for each source are forecasted separately; however, due to volatility of the electric and gas service components more emphasis is placed on the accuracy of the total forecasted franchise taxes. Telephone and telecable franchise taxes are related to the City's population. Electric and gas franchise taxes, while related to population, are largely driven by the weather. The 2012 revenues from this source are estimated to increase 6.1% from estimated 2011 revenues. Total budgeted franchise tax revenue for 2012 is \$10,297,700 and comprises 8.3% of budgeted General Fund revenues and 4.8% of budgeted revenues for all funds.

GENERAL FUND

Description	2012 Budget	Applicable Laws
Cash Balance - Jan, 1	Based on estimated 2011 revenues and expenditures.	
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund, based on an assessed valuation in 2011 of \$2,633,236,036 and a property tax rate of 7.262 mills. (2% delinquency estimate was used.)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is divided into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction. However, in accordance with state law, a resolution or ordinance acknowledging an increase in property tax dollars levied over the prior year must be passed to increase property tax, except with regard to increases attributable to new improvements to real estate; increased personal property valuation for most subclasses; property located within an added jurisdictional territory; and property that has changed in use.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated countywide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.
Delinquent Property Tax	Based on historical receipts.	The County Clerk is responsible for adding any lands or improvements that have previously escaped taxation to the tax rolls. Properties are placed on the tax rolls at the amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Special Weed & Sewer	Based on historical receipts.	Delinquent payment of City assessments for weed & sewer charges are certified to the County Clerk & upon collection by the County, the funds are returned to the City.
Rental Excise Tax	Based on prior year receipts.	Excise tax on rental cars per K.S.A. 79-5117. Distributed semi-annually by the County.
Countywide Sales Tax	Based on 2011 forecasted sales plus 2.7 percent growth.	The proceeds of the Countywide sales tax are distributed by the State Department of Revenue based on the following formula: One-half of all revenue collected within the County shall be apportioned among the County & cities based on the total taxing effort of all cities & each entity's total taxing effort in that preceding year relative to the total taxing effort of all cities & the County in the preceding year. The remaining one-half of the revenue shall be apportioned to the County & cities in the proportion each entity's population has relative to the total population in the County. The County's share shall be calculated by the percentage of people residing in unincorporated areas.

GENERAL FUND (continued)

Description	2012 Budget	Applicable Laws
Countywide Sales Tax-Public Safety I	Based on 2011 forecasted sales plus 2.7 percent growth.	The portion of the Countywide sales tax due to the passage of the public safety sales tax is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the Countywide Sales Tax as previously stated.
Countywide Sales Tax-Public Safety II	Revenues are forecasted in the same manner as the countywide Public Safety I Sales Tax.	The portion of the Countywide sales tax due to the passage of the public safety sales tax in 2008, and is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the countywide sales tax as previously stated.
State Highway Commission	Based on 2011 estimated receipts from the State for agreed upon maintenance.	The State makes quarterly payments to the City for "connecting link" highways maintained by the City.
Liquor Tax	Based on estimates provided by Johnson County and 2011 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within city limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation and Special Alcohol Program.
City Sales Tax	Based on 2011 forecasted citywide sales plus 2.7 percent growth.	The City levies a 1-cent tax on all nonexempt sales within the City of Overland Park.
Kansas City Power and Light Electric Franchise Tax	Based on 2011 forecasted revenues.	The City levies a franchise tax of 3% of gross receipts from the electric utility operating within the City limits. The current franchise agreement expires on 8-11-16.
Southwestern Bell Telephone d/b/a AT&T Franchise Tax	Based on 2011 forecasted revenues.	The City levies a franchise tax of 3% of gross revenues for local exchange telecommunications service rendered wholly within the corporate limits of the City of Overland Park. The agreement expires on 12-31-2012 (TF-2592, A).
Kansas Gas Service Franchise Tax	Based on 2011 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 1-19-2021.
Atmos Energy Franchise Tax	Based on 2011 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 10-11-2022.
Time Warner Cable & Telecommunications Franchise Tax	Based on 2011 forecasted revenues.	The City levies a franchise tax of 4.5% of gross receipts for the cable portion and 3.0% of gross telecom receipts. The telecom agreement expires on 9-17-16. The cable agreement is currently under renegotiation.
SureWest Telecable & Telecommunications Franchise Tax	Based on 2011 forecasted revenues.	The City levies a franchise tax of 4.5% of gross for the cable portion and 3.0% of gross receipts for the telecom portion. The cable agreement expires on 12-12-16. The telecom agreement expires on 5-31-15.

GENERAL FUND (continued)

Description	2012 Budget	Applicable Laws
Pool Memberships	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Gate Receipts	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Concession	Based on departmental estimates.	
Swimming Lessons	Based on departmental estimates.	The Governing Body sets fees by resolution.
Farmstead Concessions	Based on departmental estimates.	The Governing Body sets fees by resolution.
Leisure Service Fees	Based on departmental estimates.	The Governing Body sets fees by resolution.
Arts Commission	Based on departmental estimates.	
Municipal Court Fines	Based on departmental estimates.	All fines & forfeited bonds are paid to the City Treasurer by the Municipal Court.
Alcohol Diversion Fees	Based on departmental estimates.	Monitoring fee (\$420) and DUI Diversion Fee (\$500) paid by individuals in OP's diversion program.
Victim Assistance	Based on departmental estimates.	A \$1.50 victim assistance fee is assessed per incident to offset costs associated with the mandated victim assistance program.
Animal Licenses	Based on departmental estimates.	The City imposes a license fee of \$20/year (\$10/year for neutered or spayed animals) for each dog or cat kept within City limits.
Liquor Licenses and Cereal Malt Beverage (CMB) Licenses	Based on 2011 forecasted revenues.	The City collects an annual charge for each liquor license granted within the City of Overland Park. The charge is \$250 for drinking establishments, private clubs and caterers. Retail liquor stores pay \$300 annually. The City levies a fee of \$100 for each license issued for retail sales & consumption of CMBs & \$50 for each license issued to sell CMBs for off-premise consumption.
Other Licenses and Permits	Based on 2011 forecasted revenues.	Fees are set by the Governing Body.
Alarm Permits	Based on 2011 forecasted revenues.	Ordinance APD-2811 sets forth a one time \$10 fee for an alarm permit which will be valid as long as the permit holder continuously operates an alarm system at the same location. Ordinance APD-1982 sets forth the assessment of fees against alarm users who have recorded "chargeable" false alarms as follows: \$0 for the 1st & 2nd false alarms, \$50 for the third, \$100 for the fourth, \$150 for the fifth, \$200 for the sixth and \$250 for the seventh & any subsequent false alarms.
Building Permits	Based on departmental estimate.	Resolution 3848 establishes building permit fees based on a cost-recovery calculation. The 2012 Budget assumes 70% cost recovery.
Plan Review Fees - Engineering Services & Building Safety	Based on departmental estimate.	Resolution 3848 establishes fees for Public Permits shall be 5% of the bond amount. Resolution 3848 establishes the permit fee shall be based on the valuation of the work multiplied by the permit fee multiplier.

GENERAL FUND (continued)

Description	2012 Budget	Applicable Laws
Excise Tax/Transitional Revenue	Based on departmental estimates assuming tax rate of \$.215/sq. ft.	City Ordinance EX-2711 establishes excise tax on the act of platting real property with certain rebates as provided for in the ordinances.
Other Building Safety Fees	Based on departmental estimate.	Fees established by Resolution 3848 include: Elevator Certificate Fee - \$30 per piece of equipment per year. Third party certification required. Temporary Certificate of Occupancy (TCO) Renewals- Issuance of renewals of commercial TCO is \$500 and residential TCO renewal is \$300.
Zoning & Other Planning Fees	Based on departmental estimates.	Fees for Rezoning, Special Use Permits, Subdivision & Planning Applications are set by Resolution 3894.
Miscellaneous Revenue		Various revenues of a miscellaneous nature including but not limited to copy fees, sale of books and maps, and various reimbursements. Because of the nature of these revenues, it is difficult to make accurate estimates of the individual sources so they have been grouped for the purpose of this presentation.
Interest Earned on Investments	Based on percentage return on investments.	Home Rule powers allow City to invest temporarily idle funds, K.S.A. 12-1675 and City Ordinance No. IIM-1770 restrict the type of investments and where they may be purchased.

FIRE SERVICE FUND

Description	2012 Budget	Applicable Laws
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund based on projected valuation 2011 of \$2,633,236,036 and a property tax of 4.593 mills. (2% delinquency estimate was used)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district therein. State law requires that all real & tangible personal property shall be assessed at fair market value.
Delinquent Taxes	Based on historical receipts.	The County Clerk is responsible for placing on the tax rolls any land or improvements that have previously escaped taxation in the amount equal to that amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated county wide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.

STORMWATER UTILITY FUND

Description	2012 Budget	Applicable Laws
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund based on projected valuation in 2011 of \$2,633,236,036 and a property tax of .959 mills. (2% delinquency estimate was used)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district therein. State law requires that all real & tangible personal property shall be assessed at fair market value.
Stormwater Utility User Fee	Based on amount of impervious service area associated with a property. Impervious surface area is measured by equivalent residential units (ERUs).	This is a user fee, set by the City's Governing Body. The fee is \$2 per equivalent residential unit (ERU). One ERU is equal to 2,485 square feet of impervious area.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated county wide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.

SPECIAL STREET AND HIGHWAY FUND

Description	2012 Budget	Applicable Laws
Gasoline Tax	Based on actual 2010 collections and incorporates the state's 3.3% reduction due to state budget cuts.	K.S.A. 79-3425c, 79-34,141 and 79-34,142. The current basis of this revenue is a 24 cent/gallon tax on Motor Vehicles Fuel and 26 cent/gallon tax on Special Fuel. The revenue from this tax is divided as follows: \$2.5 million - County Equalization and Adjustment Fund, of the balance: 66.37% - State Freeway Fund; 33.63% - Special City and County Highway Fund; 57% is allocated to Johnson County and 43% to the cities within the County. Cities' portion is determined on a per capita basis.

1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND

Description	2012 Budget	Applicable Laws
1/8-cent Sales Tax	Based on 2011 forecasted sales plus 2.7 percent growth.	State law K.S.A. 12-187 allow the City to impose additional sales tax with approval of the voters to be used for economic development, strategic planning, or public infrastructure projects. In 1998 voters approved levying a 1/8-cent retailers' tax for improvements to residential streets and thoroughfares. In 2003 and 2008, voters approved a five-year extension of this tax. City Ordinance No. ST-2681 sets the sunset date on the tax to be March 31, 2014.

SPECIAL PARKS & RECREATION FUND

Description	2012 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2011 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

SPECIAL ALCOHOL FUND

Description	2012 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2011 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

TRANSIENT GUEST TAX

Description	2012 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a 9% tax on room rental for hotels and motels within Overland Park.

TRANSIENT GUEST TAX - OPERATING FUND

Description	2012 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

TRANSIENT GUEST TAX - CAPITAL PROJECTS

Description	2012 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

GOLF COURSE FUND

Description	2012 Budget	Applicable Laws
Municipal Golf Course: Memberships Green Fees Riding Carts/Pro Shop Restaurant Receipts Driving Range/Lessons	Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates.	Set by the Governing Body by resolution. Set by the Governing Body by resolution. Set in contract with Golf Pro. Set in contract with Golf Pro. Set in contract with Golf Pro.

SOCCER COMPLEX OPERATIONS FUND

Description	2012 Budget	Applicable Laws
Field Rental Concessions Tenant Rental Sponsorships	Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates.	Set by the Governing Body by resolution. Set by contract, approved by Governing Body Set by contract, approved by Governing Body Set by contract, approved by Governing Body

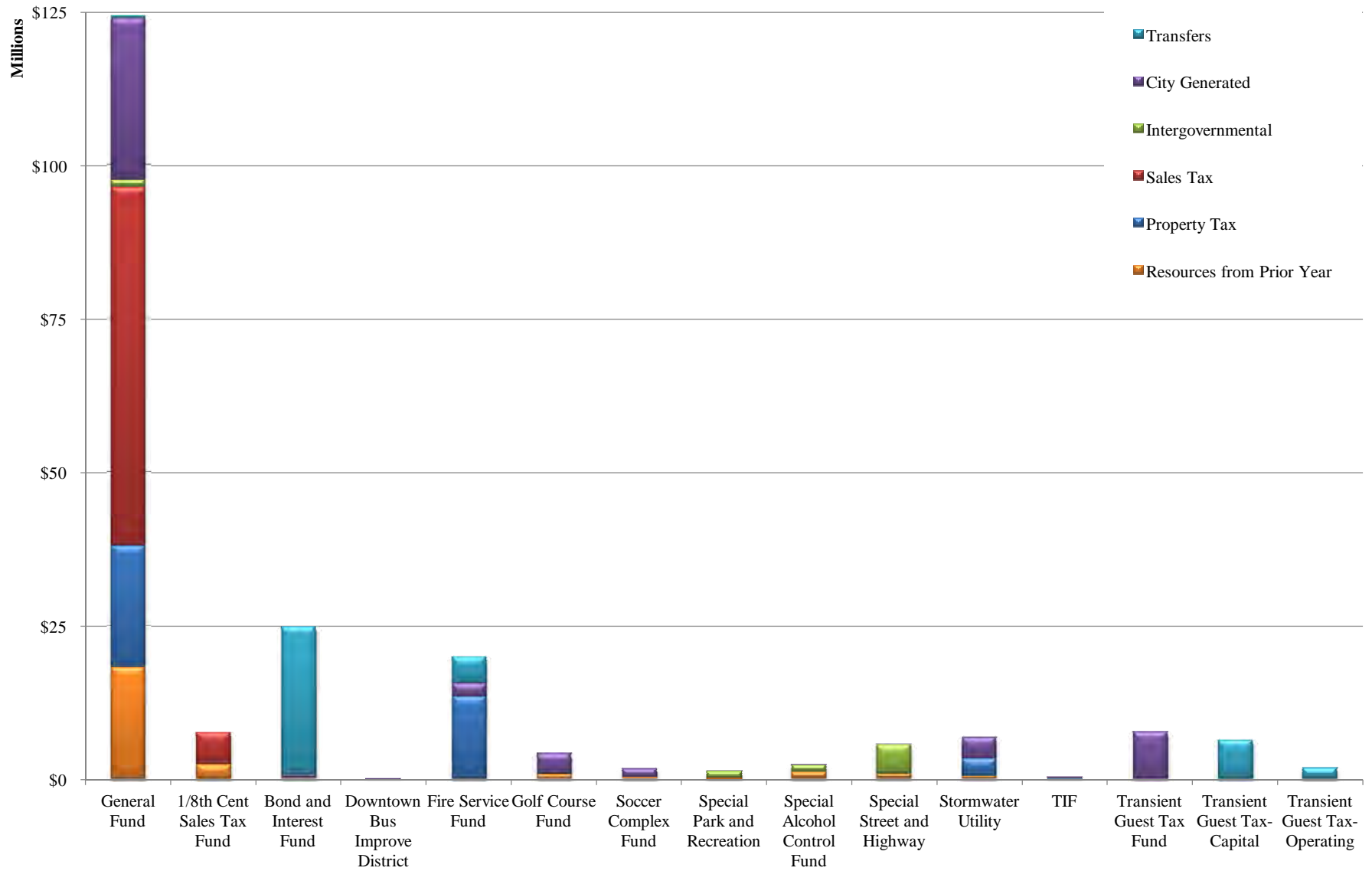
BOND AND INTEREST FUND

Description	2012 Budget	Applicable Laws
Special Assessments	Based on expected special assessment receipts from on-line improvements - 6% delinquency.	
Transfers	Amount needed in revenues to cover current year expenditures.	

BUSINESS IMPROVEMENT DISTRICT

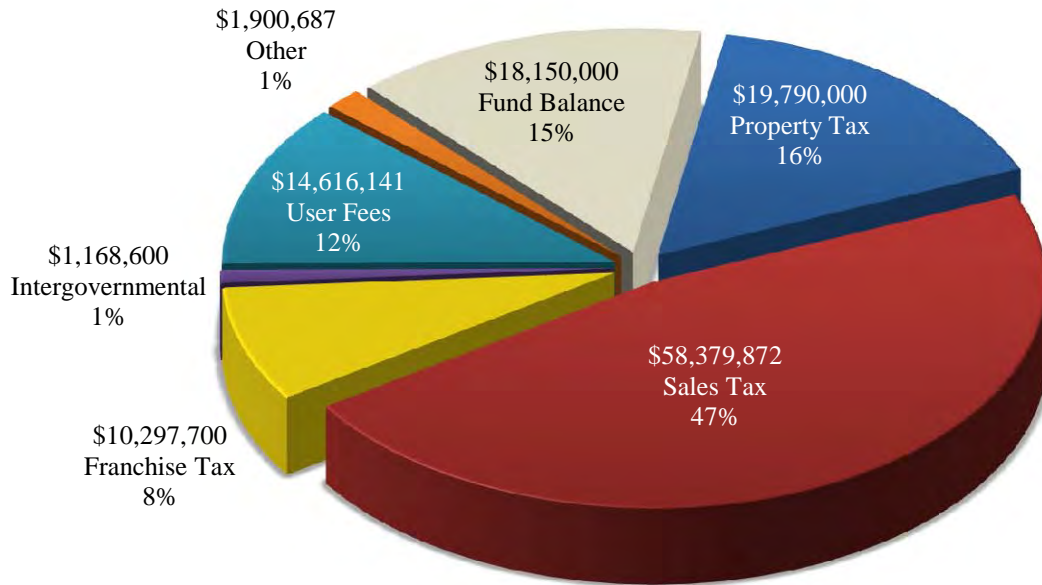
Description	2012 Budget	Applicable Laws
Business Service Fees	Estimates provided by the Downtown Business Improvement District Advisory Board which are based on the number of businesses located within downtown Overland Park.	Ordinance Number BID-2938 states a fee is to be levied annually to applicable businesses located within the Downtown Business Improvement District. Each tier 1 (core) business is assessed 19 cents per leased or owned square footage of floor area as measured from the inside structural walls with a minimum fee of \$126 and maximum not to exceed \$1,260. Each tier 2 business is assessed 17 cents per leased or owned square footage of floor area as measured from the inside structural walls with a minimum fee of \$115 and maximum not to exceed \$1,155.

2012 Budget Total Revenue By Fund and Source



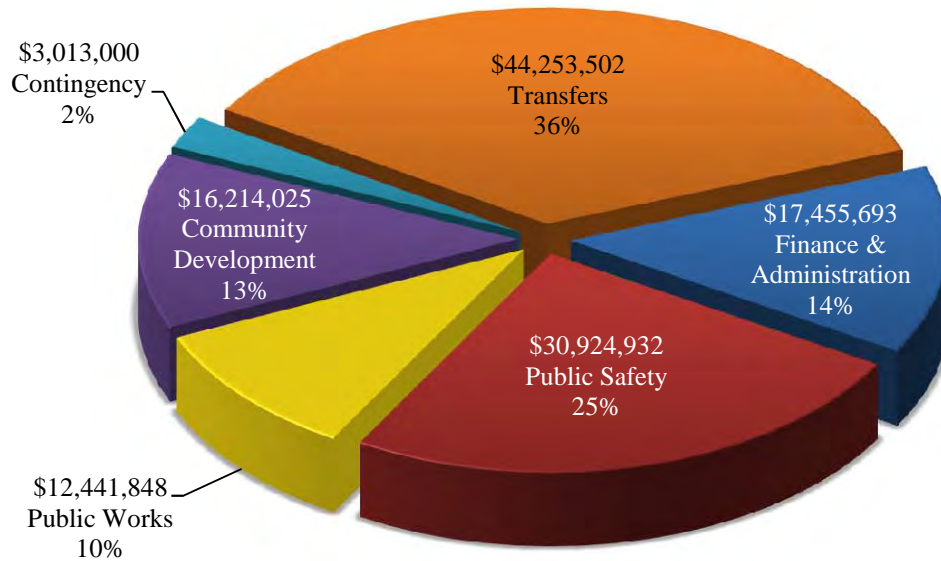
City of Overland Park 2012 Budget

General Fund Revenues



Total GF Revenues = \$124,303,000

General Fund Expenditures



Total GF Expenditures = \$124,303,000

CITY OF OVERLAND PARK GENERAL FUND

The General Fund is utilized by the City to account for those resources and activities that are traditionally associated with government, which are not required to be accounted for in another fund. The General Fund is typically involved with day- to-day operations of the City. The majority of this fund's expenditures are to support current year operating costs. In addition, certain capital equipment items may be included in the capital outlay classification. All other capital improvements of a major nature are recorded in other funds.

	Actual		Estimated	Budget
	2009	2010	2011	2012
<u>STATEMENT OF REVENUE</u>				
BEGINNING BALANCE	<u>\$50,191,094</u>	<u>\$39,584,697</u>	<u>\$28,303,693</u>	<u>\$18,150,000</u>
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
¹ Ad Valorem Property Tax	\$9,207,250	8,806,970	\$8,281,288	\$18,704,000
Motor Vehicle Tax	911,048	910,911	923,634	976,000
Delinquent Tax Collections	145,993	61,010	128,769	110,000
Rental Excise Tax	20,677	15,187	21,854	18,000
Special Weed & Sewer Tax	49,355	63,553	51,741	55,000
	<u>10,334,323</u>	<u>9,857,631</u>	<u>9,407,286</u>	<u>19,863,000</u>
<u>State Collected and Distributed</u>				
Sales Tax-City	38,990,945	35,301,372	40,384,819	41,492,447
Sales Tax-Countywide	10,468,827	10,405,308	10,944,286	11,244,453
Sales Tax-Public Safety	2,622,258	2,581,072	2,746,168	2,821,486
Sales Tax-Economic Development	2,622,258	2,581,072	2,746,168	2,821,486
State Highway Commission	68,617	68,664	68,600	68,600
² Machinery and Equipment Reimb.	58,768	0	0	0
Liquor Tax	974,125	976,718	1,050,000	1,100,000
	<u>55,805,798</u>	<u>51,914,206</u>	<u>57,940,041</u>	<u>59,548,472</u>
<u>City Collected</u>				
Franchise Taxes	<u>9,434,467</u>	<u>9,952,518</u>	<u>9,701,995</u>	<u>10,297,700</u>
Fines:				
Victim Assistance Program Fees	45,265	40,313	65,597	47,000
Municipal Court	5,245,925	4,804,883	4,665,917	5,558,500
Diversion Monitoring Fee	523,148	545,894	479,997	525,000
	<u>5,814,338</u>	<u>5,391,090</u>	<u>5,211,511</u>	<u>6,130,500</u>

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2009	2010	2011	2012
<u>STATEMENT OF REVENUE</u>				
<u>City Collected (Continued)</u>				
Parks and Recreation Revenues:				
Municipal Pool Revenue	831,362	850,400	828,863	843,000
Leisure Service Revenue	2,862,375	2,879,880	2,944,972	2,845,000
Arts Commission Revenue	22,446	22,602	22,500	22,500
Arboretum Revenue	16,898	28,574	32,000	37,000
Deanna Rose Farmstead Revenue	715,274	1,055,308	1,330,000	1,687,000
	<u>4,448,355</u>	<u>4,836,764</u>	<u>5,158,335</u>	<u>5,434,500</u>
Licenses, Fees and Permits:				
Animal Licenses	146,510	212,344	196,267	215,730
Liquor Licenses/CMB Licenses	63,400	63,275	59,489	63,550
Other Licenses and Permits	254,001	234,016	187,821	245,511
Public Safety Permits and Fees	149,507	125,215	112,639	96,100
Building Permits	778,912	733,259	760,945	715,050
Plan Review Fees	438,444	299,181	492,099	390,000
Zoning and Planning Fees	136,028	140,553	136,724	150,000
Excise Tax	726,835	442,251	800,000	920,000
Other Community Service Fees	210,948	141,334	130,094	119,000
	<u>2,904,585</u>	<u>2,391,428</u>	<u>2,876,078</u>	<u>2,914,941</u>
Interest Earned on Investments:	<u>581,372</u>	<u>352,690</u>	<u>156,852</u>	<u>186,109</u>
Miscellaneous Revenues:	<u>1,515,268</u>	<u>1,194,597</u>	<u>1,436,086</u>	<u>1,330,778</u>
Transfers from Other Funds:	<u>623,291</u>	<u>909,056</u>	<u>445,000</u>	<u>447,000</u>
Total Revenue	<u>\$141,652,891</u>	<u>\$126,384,677</u>	<u>\$120,636,877</u>	<u>\$124,303,000</u>

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2009	2010	2011	2012
<u>STATEMENT OF EXPENDITURES</u>				
<u>GOAL AREA/COST CENTER</u>				
<u>Finance and Administration</u>				
Mayor & Council	\$488,614	\$400,888	\$372,232	\$390,669
Economic Development	599,539	620,980	650,980	650,980
City Manager	939,947	1,129,921	789,566	864,238
Communications	444,965	381,307	394,058	413,664
Information Technology	3,255,447	3,037,348	3,331,808	3,492,407
Facilities Management	3,460,375	3,356,909	3,268,534	3,441,214
Municipal Court	2,213,408	2,220,013	2,244,983	2,330,229
Court Services	528,280	459,706	388,278	415,077
Law	1,775,003	1,728,296	1,353,813	1,422,812
Finance & Accounting	1,238,701	1,252,292	1,268,668	1,320,928
City Clerk	754,980	729,624	666,849	705,403
Human Resources	1,614,834	1,668,338	1,332,767	1,366,620
Payroll	603,210	650,774	609,590	641,452
Total Finance & Administration	17,917,303	17,636,396	16,672,126	17,455,693
<u>Public Safety</u>				
Police Administration	2,108,039	2,392,751	2,081,653	2,284,741
Tactical Operations Bureau	14,810,419	14,988,961	16,398,051	18,205,966
Special Services Bureau	7,826,263	8,460,439	10,797,149	10,434,225
³ Administrative Services Bureau	4,475,188	4,137,928	37,800	0
Total Public Safety	29,219,909	29,980,079	29,314,653	30,924,932
<u>Public Works</u>				
Public Works Administration	1,277,217	1,270,979	1,059,765	1,202,334
Street Engineering & Construction	2,499,479	2,365,502	2,262,955	2,331,630
Traffic Services	1,468,374	1,287,165	1,383,324	1,475,842
Traffic Maintenance	3,096,019	3,139,369	3,078,082	3,209,723
Street Maintenance	4,224,558	4,145,129	3,822,275	4,222,319
Total Public Works	12,565,647	12,208,144	11,606,401	12,441,848

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2009	2010	2011	2012
<u>STATEMENT OF EXPENDITURES</u>				
<u>Community Development</u>				
⁴ Park & Recreation Administration	348,743	0	0	0
Parks & Forestry	2,675,331	2,696,334	2,799,561	2,904,036
Arboretum & Botanical Garden	589,902	662,195	676,770	731,559
Leisure Services	677,358	646,498	633,972	654,392
Community Centers	1,494,623	1,510,258	1,520,731	1,635,801
Arts Commission	158,005	156,909	164,229	172,797
Farmstead	1,084,910	1,269,646	1,623,156	1,689,404
Aquatics	1,311,150	1,233,293	1,304,356	1,323,187
Planning & Development Services Admin.	2,300,783	2,119,694	1,826,241	1,961,388
Community Planning	2,028,829	1,853,320	1,875,275	1,990,701
Building Safety	2,318,882	2,123,742	2,058,206	2,154,268
Engineering Services	1,428,812	1,108,357	980,200	996,492
Total Community Development	16,417,328	15,380,246	15,462,697	16,214,025
<u>Non-Operating</u>				
⁵ Citywide Contingency	0	0	1,000,000	3,013,000
Infrastructure & Facilities Maintenance	3,698,496	2,950,000	1,789,000	2,650,000
⁶ Transfers to Other Funds	21,849,511	19,926,119	26,642,000	41,603,502
Transfer to Reserved Fund Balance	400,000	0	0	0
Total Non-Operating	25,948,007	22,876,119	29,431,000	47,266,502
Total Expenditures	\$102,068,194	\$98,080,984	\$102,486,877	\$124,303,000
ENDING BALANCE	\$39,584,697	\$28,303,693	\$18,150,000	\$0

¹ The mill levy rate for the General Fund increased for 2012. 2011 rate = 3.254 mills. 2012 rate = 7.262 mills.

² The State of Kansas in 2009 eliminated reimbursements relating to the reduction of tax on machinery and equipment.

³ Beginning in late 2010, the Police Administration cost center was eliminated and functions in this division were moved to other divisions in the Police Department.

⁴ Beginning with the 2010 Budget, the Parks and Recreation Administration cost center was eliminated and functions divided among other divisions in the Parks and Recreation departments.

⁵ Actual 2009 and 2010 contingency expenditures have been allocated to appropriate cost centers.

⁶ Includes projected fund balance. The State of Kansas requires budgeted ending to be zero. Projected fund balance is shown as a transfer to the unbudgeted Capital Improvements Fund.

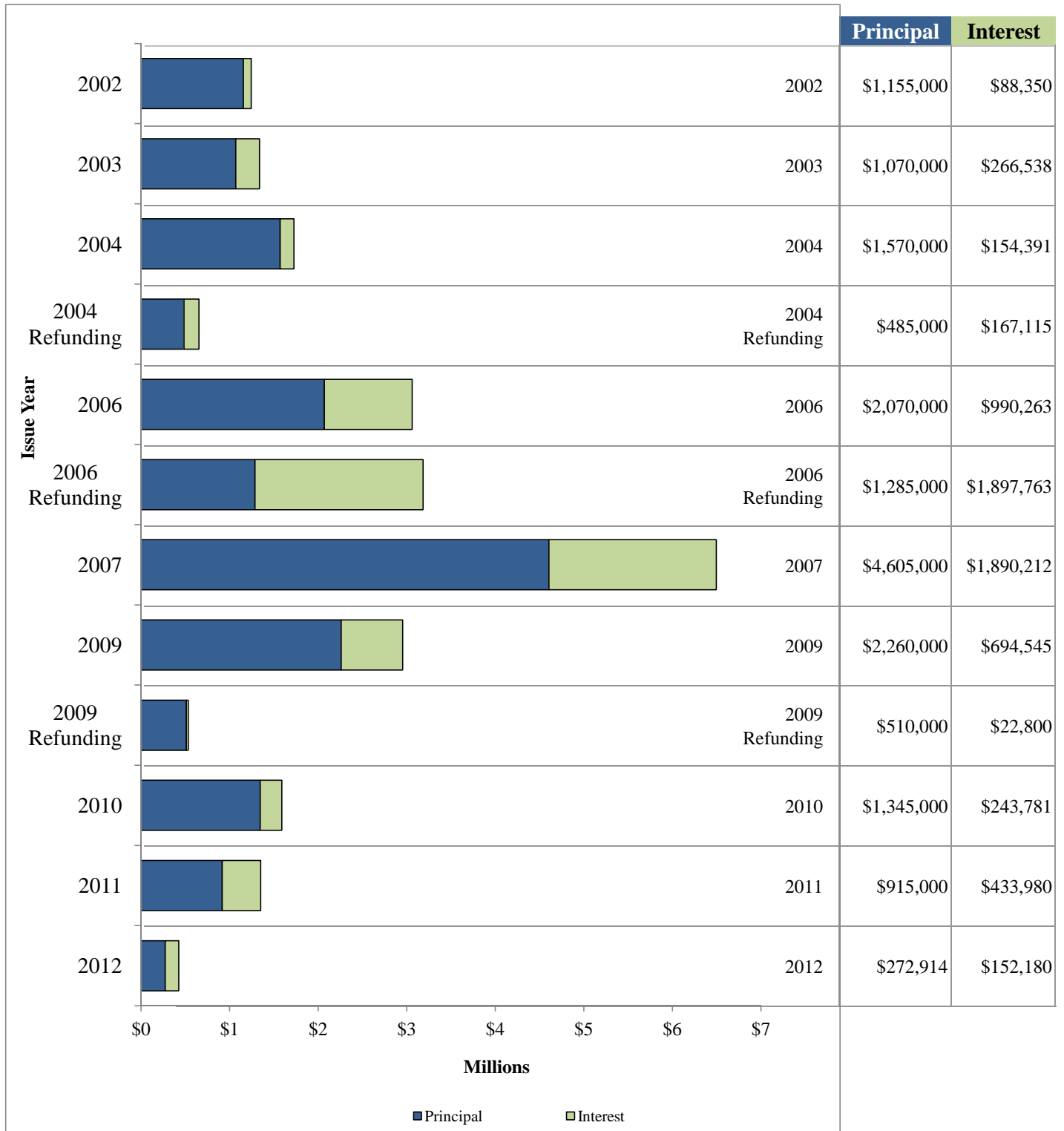
CITY OF OVERLAND PARK BOND AND INTEREST FUND

The Bond and Interest Fund is a budgeted fund of the City. It is used to account for the payment of debt service costs associated with the City's general long-term debt. All city debt service is paid from the Bond and Interest Fund, with the exception of golf course debt, which is paid from the Golf Course Fund.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$100,000	\$100,000	\$100,000	\$100,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Special Assessment Tax	1,572,143	1,139,488	1,018,000	420,000
Delinquent Special Assessments	8,954	1,068	9,685	10,000
	1,581,097	1,140,556	1,027,685	430,000
<u>City Collected</u>				
Federal Reimbursement - Interest Subsidy	0	75,056	76,981	76,980
Interest Earned on Investments	5,314	3,486	3,712	6,431
	5,314	78,542	80,693	83,411
Transfers and Miscellaneous				
Miscellaneous	0	0	0	0
Bond Refunding Revenue	3,991,822	0	0	0
Transfer from General Fund	13,225,302	15,728,043	16,600,000	17,515,000
Transfer from Capital Projects Fund	1,390,178	23,086	0	0
Transfer from Special Parks & Recreation	350,000	325,000	300,000	250,000
Transfer from Fire Service Fund	221,327	117,565	75,224	28,256
Transfer from Stormwater Utility Fund	69,102	18,506	11,841	4,448
Transfer from Soccer Operations Fund	0	0	150,000	150,000
Transfer from TGT Capital Improve Fund	6,084,832	6,403,498	6,209,557	6,188,885
	25,332,563	22,615,698	23,346,622	24,136,589
TOTAL REVENUE	\$27,018,974	\$23,934,796	\$24,555,000	\$24,750,000
STATEMENT OF EXPENDITURES				
<u>Non-Operating Expenses</u>				
<u>Debt Service</u>				
Bond Principal	15,490,000	16,322,876	17,165,984	17,500,000
Bond Interest	7,413,351	7,511,920	7,155,832	7,000,000
Bond Refunding Expenses	4,015,623	0	0	0
Contingency, Commission and Postage	0	0	133,184	250,000
TOTAL EXPENDITURES	\$26,918,974	\$23,834,796	\$24,455,000	\$24,750,000
ENDING BALANCE	\$100,000	\$100,000	\$100,000	\$0

2012 Budgeted Debt Service

By Series



**CITY OF OVERLAND PARK
BOND AND INTEREST FUND
PRINCIPAL SUMMARY BY SERIES**

DESCRIPTION	Actual		Estimated 2011	Budget 2012
	2009	2010		
<u>Series 1999</u>				
Storm Drainage	46,166	0	0	0
Street Improvements	797,719	0	0	0
Fire Station	121,016	0	0	0
Parks & Recreation	160,099	0	0	0
	<u>1,125,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 1999 Refunding Issue</u>				
Westlinks Golf ^d	115,000	0	0	0
Public Safety Training Facility Land	0	0	0	0
Convention Center Land	0	0	0	0
	<u>115,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2000</u>				
Street Improvements	596,404	0	0	0
Storm Drainage	8,596	0	0	0
	<u>605,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2001</u>				
Public Buildings: Convention Center	1,010,000	1,055,000	1,100,000	0
Street Improvements	800,000	0	0	0
	<u>1,810,000</u>	<u>1,055,000</u>	<u>1,100,000</u>	<u>0</u>
<u>Series 2001 Refunding Issue</u>				
1993 Street Improvements	103,734	0	0	0
Justice Center	335,446	0	0	0
Fire Training Center	81,998	0	0	0
Marty Pool	30,070	0	0	0
1994 Street Improvements	83,810	0	0	0
Storm Drainage	9,941	0	0	0
	<u>645,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2002</u>				
Parks & Recreation	271,538	264,232	263,015	249,620
Public Facility	108,836	105,909	105,421	100,052
Storm Drainage	11,516	11,516	11,516	11,516
Street Improvement	853,110	833,343	830,048	793,812
	<u>1,245,000</u>	<u>1,215,000</u>	<u>1,210,000</u>	<u>1,155,000</u>
<u>Series 2003</u>				
Public Facility	128,270	127,673	127,673	127,673
Storm Drainage	6,565	6,534	6,534	6,534
Streets & Thoroughfares	940,165	935,793	935,793	935,793
	<u>1,075,000</u>	<u>1,070,000</u>	<u>1,070,000</u>	<u>1,070,000</u>

DESCRIPTION	2009	Estimated 2010	Budget 2011	Budget 2012
<u>Series 2004</u>				
Public Facility	445,000	485,000	475,000	470,000
Storm Drainage	566	478	479	479
Streets & Thoroughfares	1,249,434	1,099,522	1,099,521	1,099,521
	<u>1,695,000</u>	<u>1,585,000</u>	<u>1,575,000</u>	<u>1,570,000</u>
<u>Series 2004 Refunding Issue</u>				
1998 Refunding: Oak Park Mall Parking Deck	490,000	460,000	475,000	485,000
	<u>490,000</u>	<u>460,000</u>	<u>475,000</u>	<u>485,000</u>
<u>Series 2006</u>				
Streets & Thoroughfares	1,029,746	1,029,746	1,008,984	1,008,984
Traffic Signal Improvements	31,270	31,270	1,029,746	1,029,746
Overland Park Community Center	1,008,984	1,008,984	31,270	31,270
	<u>2,070,000</u>	<u>2,070,000</u>	<u>2,070,000</u>	<u>2,070,000</u>
<u>Series 2006 Refunding Issue</u>				
2001 Refunding: Convention Center	120,000	125,000	130,000	1,285,000
<u>Series 2007 Bond Issue</u>				
Parks & Recreation	2,399,908	2,399,908	2,399,908	2,398,735
Public Facilities	52,974	52,974	52,974	52,878
Streets & Thoroughfares	2,157,118	2,157,118	2,157,118	2,153,387
	<u>4,610,000</u>	<u>4,610,000</u>	<u>4,610,000</u>	<u>4,605,000</u>
<u>Series 2009 Bond Issue</u>				
Parks & Recreation	0	392,516	402,307	402,309
Streets & Thoroughfares	0	1,812,484	1,857,693	1,857,691
	<u>0</u>	<u>2,205,000</u>	<u>2,260,000</u>	<u>2,260,000</u>
<u>Series 2009 Refunding Issue</u>				
Parks & Recreation	0	40,938	26,352	9,918
Parks & Recreation: Westlinks Golf Course ¹	0	177,124	114,016	42,914
Public Facility	0	568,316	365,828	137,692
Storm Drainage	0	17,572	11,311	4,257
Streets & Thoroughfares	0	1,301,050	837,493	315,219
	<u>0</u>	<u>2,105,000</u>	<u>1,355,000</u>	<u>510,000</u>
<u>Series 2010 Bond Issue</u>				
Storm Drainage	0	0	122,389	122,389
Streets & Thoroughfares	0	0	1,222,611	1,222,611
	<u>0</u>	<u>0</u>	<u>1,345,000</u>	<u>1,345,000</u>
<u>Series 2011 Bond Issue</u>				
Streets & Thoroughfares	0	0	80,000	915,000
	<u>0</u>	<u>0</u>	<u>80,000</u>	<u>915,000</u>
<u>Series 2012 Bond Issue</u>				
Various Projects	0	0	0	272,914
TOTAL PRINCIPAL	<u>\$15,605,000</u>	<u>\$16,500,000</u>	<u>\$17,280,000</u>	<u>\$17,542,914</u>
<u>Less Golf Course Fund Expenditures¹</u>	(115,000)	(177,124)	(114,016)	(42,914)
TOTAL PRINCIPAL - BOND & INTEREST FUND	<u>\$15,490,000</u>	<u>\$16,322,876</u>	<u>\$17,165,984</u>	<u>\$17,500,000</u>

¹ Debt service relating to the City's golf courses are is funded from the Golf Course Fund, not the Bond and Interest Fund.

**CITY OF OVERLAND PARK
BOND AND INTEREST FUND
INTEREST SUMMARY BY SERIES**

DESCRIPTION	Actual		Estimated 2011	Budget 2012
	2009	2010		
<u>Series 1999</u>				
Storm Drainage	1,939	0	0	0
Street Improvements	33,504	0	0	0
Fire Station	5,083	0	0	0
Parks & Recreation	6,724	0	0	0
	47,250	0	0	0
<u>Series 1999 Refunding Issue</u>				
Westlinks Golf ^l	20,855	0	0	0
Public Safety Training Facility Land	0	0	0	0
Convention Center Land	0	0	0	0
	20,855	0	0	0
<u>Series 2000</u>				
Street Improvements	59,394	0	0	0
Storm Drainage	856	0	0	0
	60,250	0	0	0
<u>Series 2001</u>				
Public Buildings: Convention Center	135,063	92,138	47,300	0
Street Improvements	101,787	0	0	0
	236,850	92,138	47,300	0
<u>Series 2001 Refunding Issue</u>				
1993 Street Improvements	16,736	0	0	0
Justice Center	54,120	0	0	0
Fire Training Center	13,229	0	0	0
Marty Pool	4,851	0	0	0
1994 Street Improvements	13,522	0	0	0
Storm Drainage	1,604	0	0	0
	104,063	0	0	0
<u>Series 2002</u>				
Parks & Recreation	37,104	28,083	18,954	9,486
Public Facility	14,872	11,256	7,597	3,802
Storm Drainage	2,154	1,783	1,398	999
Streets & Thoroughfares	158,038	130,583	102,751	74,063
	212,168	171,705	130,700	88,350
<u>Series 2003</u>				
Public Facility	43,887	40,038	36,081	31,804
Storm Drainage	2,246	2,049	1,847	1,627
Streets & Thoroughfares	321,670	293,465	264,455	233,107
1999 Refunding: PS Training Ctr Land	52,748	0	0	0
1999 Refunding: Convention Ctr Land	155,767	0	0	0
	576,318	335,552	302,383	266,538

DESCRIPTION	2009	Estimated 2010	Budget 2011	Budget 2012
<u>Series 2004 Refunding Issue</u>				
1998 Refunding: Oak Park Mall Parking Deck	159,390	195,165	181,365	167,115
	159,390	195,165	181,365	167,115
<u>Series 2004</u>				
Public Facility	159,390	144,690	130,140	115,890
Storm Drainage	189	165	149	0
Streets & Thoroughfares	257,471	377,824	209,470	38,501
	417,050	522,679	339,759	154,391
<u>Series 2006</u>				
Parks & Recreation	749,171	708,812	668,452	625,570
Public Facilities	485,551	444,361	403,172	359,408
Traffic Infrastructure	9,116	7,865	6,614	5,285
	1,243,838	1,161,038	1,078,238	990,263
<u>Series 2006 Refunding Issue</u>				
2001 Refunding: Convention Center	1,912,763	1,907,963	1,902,963	1,897,763
<u>Series 2007 Bond Issue</u>				
Parks & Recreation	1,612,654	1,516,658	1,420,662	1,324,665
Public Facilities	19,048	16,929	14,810	12,691
Streets & Thoroughfares	811,710	725,427	639,141	552,856
	2,443,412	2,259,014	2,074,612	1,890,212
<u>Series 2009 Bond Issue</u>				
Parks & Recreation	0	249,046	247,581	239,535
Streets & Thoroughfares	0	515,203	492,164	455,010
	0	764,249	739,745	694,545
<u>Series 2009 Refunding Issue</u>				
Parks & Recreation	0	2,175	1,234	444
Parks & Recreation: Westlinks Golf Course ¹	0	9,410	5,339	1,918
Public Facility	0	30,192	17,130	6,156
Storm Drainage	0	934	530	190
Streets & Thoroughfares	0	69,116	39,217	14,092
	0	111,827	63,450	22,800
<u>Series 2010 Bond Issue</u>				
Storm Drainage	0	0	23,604	22,183
Streets & Thoroughfares	0	0	235,798	221,598
	0	0	259,402	243,781
<u>Series 2011 Bond Issue</u>				
Streets & Thoroughfares	0	0	41,254	433,980
	0	0	41,254	433,980
<u>Series 2012 Bond Issue</u>				
Various Projects	0	0	0	152,180
TOTAL INTEREST	\$7,434,206	\$7,521,330	\$7,161,171	\$7,001,918
<u>Less Golf Course Fund Expenditures¹</u>	(20,855)	(9,410)	(5,339)	(1,918)
TOTAL INTEREST - BOND & INTEREST FUND	\$7,413,351	\$7,511,920	\$7,155,832	\$7,000,000

¹ Debt service relating to the City's golf courses are is funded from the Golf Course Fund, not the Bond and Interest Fund.

CITY OF OVERLAND PARK

BUSINESS IMPROVEMENT DISTRICT FUND

The Business Improvement District Fund is utilized to account for the revenues received from a business improvement service fee levied annually to applicable businesses located within the City's Downtown Improvement District. The use of these revenues is restricted to the promotion of the City's Downtown Improvement District.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$0	\$0	\$0	\$0
<u>Current Revenue</u>				
<u>City Collected</u>				
Licenses, Fees, and Permits:				
Business Improvement Service Fee	77,540	96,031	85,000	109,000
Interest	4,805	1,640	2,000	1,000
	<u>82,345</u>	<u>97,671</u>	<u>87,000</u>	<u>110,000</u>
TOTAL REVENUE	<u>\$82,345</u>	<u>\$97,671</u>	<u>\$87,000</u>	<u>\$110,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Community Development</u>				
Planning & Research				
Business Improvement District	82,345	97,671	87,000	110,000
TOTAL EXPENDITURES	<u>\$82,345</u>	<u>\$97,671</u>	<u>\$87,000</u>	<u>\$110,000</u>
 ENDING BALANCE	 <u>\$0</u>	 <u>\$0</u>	 <u>\$0</u>	 <u>\$0</u>

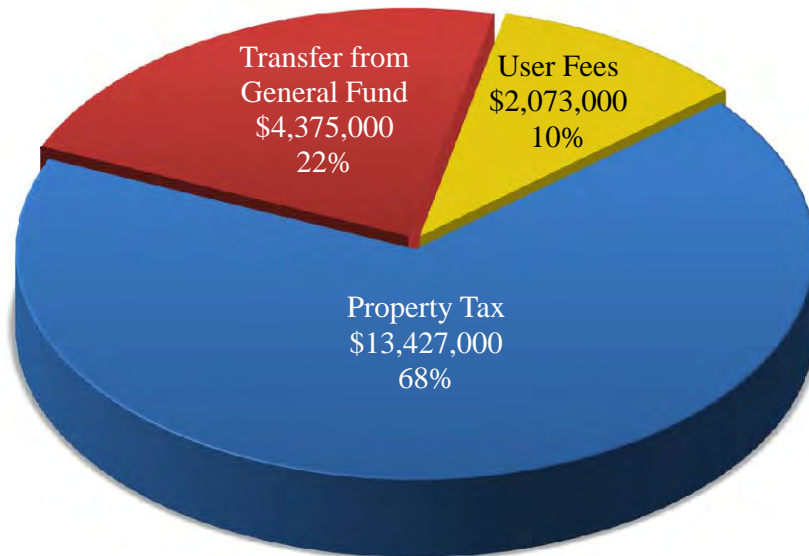
CITY OF OVERLAND PARK FIRE SERVICE FUND

Emergency Fire and Medical Services are funded through the Fire Service Fund. Revenues are generated through an Ad Valorem Property Tax and a transfer from the City's General Fund. The majority of Fire calls are serviced by the Overland Park Fire Department, except for outlying portions of the City which is serviced by Consolidated Fire District #2 and Rural Fire District #2 through contractual relationships with the City. The City provides emergency medical services jointly with Johnson County Med-Act.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$0	\$0	\$0	\$0
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	13,160,636	12,588,507	11,835,708	11,829,000
Motor Vehicle Tax	1,301,858	1,301,886	1,333,541	1,393,000
Delinquent Tax Collections	220,447	95,119	180,346	180,000
Rental Excise Tax	29,547	21,705	29,790	25,000
	<u>14,712,488</u>	<u>14,007,217</u>	<u>13,379,385</u>	<u>13,427,000</u>
<u>State Collected and Distributed</u>				
Machinery and Equipment Reimbursement	83,988	0	0	0
<u>City Collected</u>				
Fire Training Facility Lease	72,408	63,480	104,615	65,000
Ambulance User Fees	1,751,992	1,768,652	1,830,000	1,830,000
Ambulance Lease	99,966	8,637	95,000	102,000
Fire Inspection Fees	3,650	865	1,000	1,250
Transfer from General Funds	2,649,736	2,888,033	3,450,000	4,375,000
Transfer from Other Funds	110,544	0	0	0
Interest Earned on Investments	22,226	28,337	30,000	31,000
Miscellaneous	46,256	41,134	10,000	43,750
	<u>4,756,778</u>	<u>4,799,138</u>	<u>5,520,615</u>	<u>6,448,000</u>
TOTAL REVENUE	<u>\$19,553,254</u>	<u>\$18,806,355</u>	<u>\$18,900,000</u>	<u>\$19,875,000</u>
STATEMENT OF EXPENDITURES				
<u>Public Safety</u>				
Fire Protection Services - Fire Department				
Administration	1,000,498	990,189	964,545	1,006,109
Operations	14,143,888	14,205,887	13,702,287	14,619,099
Prevention	865,202	764,116	817,053	662,041
Support Services	587,725	628,177	435,035	461,668
Training	551,424	653,961	692,100	739,688
Fire Training Center	55,881	51,141	86,045	90,060
Fire Department	<u>\$17,204,618</u>	<u>\$17,293,471</u>	<u>\$16,697,065</u>	<u>\$17,578,665</u>
Fire Protection Services - Consolidated #2	499,409	480,443	444,019	465,000
Emergency Medical Services - JoCo	298,740	277,101	312,000	312,000
Fire Protection Services - Rural #2	428,621	430,121	452,604	445,000
	<u>\$18,431,388</u>	<u>\$18,481,136</u>	<u>\$17,905,688</u>	<u>\$18,800,665</u>
<u>Non-Operating Expenses</u>				
Transfer to Equipment Reserve Fund	835,000	0	713,000	803,000
Transfer to Maintenance Fund	55,070	55,400	50,000	50,000
Transfer to Bond and Interest	221,327	117,565	75,224	28,256
Transfer to Internal Service Funds	6,930	128,617	62,000	0
Misc.	0	26,291	0	0
Contingency	3,539	(2,654)	94,088	193,079
	<u>1,121,866</u>	<u>325,219</u>	<u>994,312</u>	<u>1,074,335</u>
TOTAL EXPENDITURES	<u>\$19,553,254</u>	<u>\$18,806,355</u>	<u>\$18,900,000</u>	<u>\$19,875,000</u>
ENDING BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

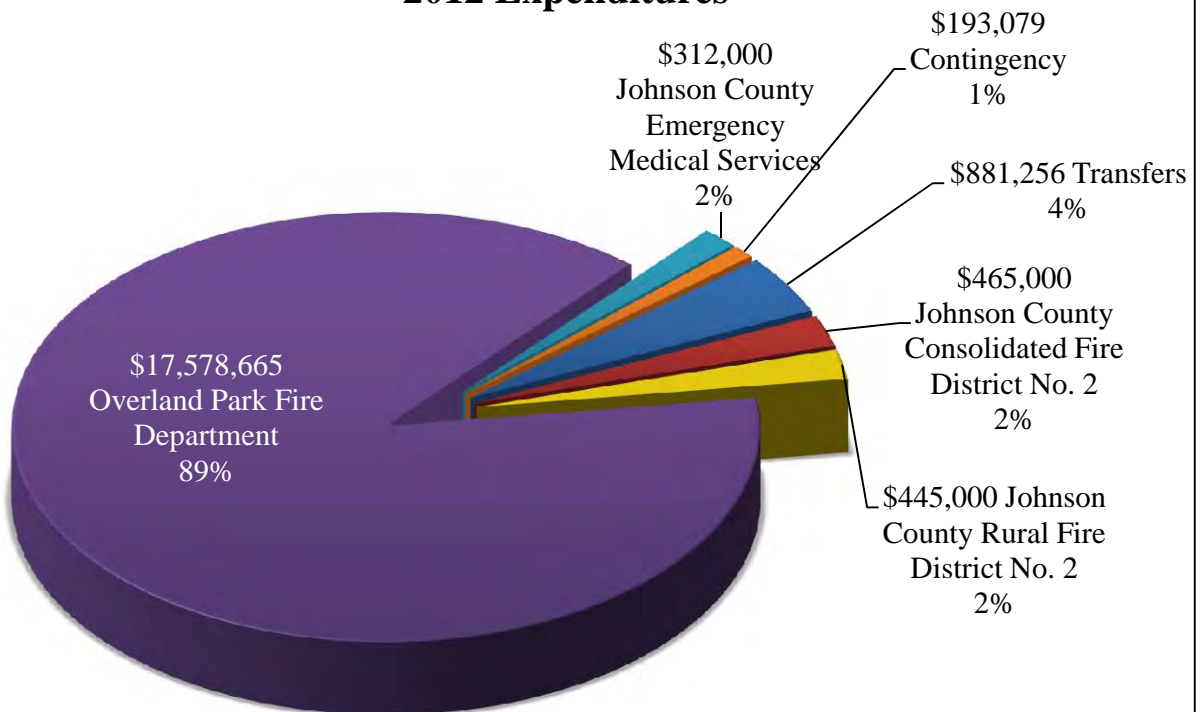
Fire Service Fund

2012 Revenues



Total Fire Service Fund Revenue=\$19,875,000

2012 Expenditures



Total Fire Service Fund Expenditures = \$19,875,000

CITY OF OVERLAND PARK GOLF COURSE FUND

The Golf Course Fund is utilized to account for revenues, including membership fees, green fees, cart rentals and pro-shop sales, received from the City's golf courses. Golf course revenues are used to fund the operation and maintenance of the City's golf courses, as well as used to finance capital improvements to the golf courses.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$942,049	\$1,127,591	\$940,683	\$686,000
<u>Current Revenue</u>				
<u>City Collected</u>				
Golf Course Revenue	3,275,900	2,907,711	3,000,000	3,413,950
Miscellaneous Revenue	31,813	134	0	0
Interest Earned on Investments	9,305	14,458	14,672	15,050
	<u>3,317,018</u>	<u>2,922,303</u>	<u>3,014,672</u>	<u>3,429,000</u>
<u>Transfers from Other Funds</u>				
Transfer Other Funds	<u>355,090</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>\$4,614,157</u>	<u>\$4,049,894</u>	<u>\$3,955,355</u>	<u>\$4,115,000</u>
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Parks & Recreation</u>				
Operations	<u>2,441,023</u>	<u>2,327,090</u>	<u>2,350,000</u>	<u>2,473,696</u>
<u>Non-Operating Expenses</u>				
Debt Service	497,834	186,534	119,355	44,832
Scheduled Capital Improvements	236,648	267,727	500,000	430,000
Contingency/GASB 45	<u>2,950</u>	<u>0</u>	<u>5,000</u>	<u>369,472</u>
	<u>737,432</u>	<u>454,261</u>	<u>624,355</u>	<u>844,304</u>
<u>Transfers to Other Funds</u>				
Transfer to General Fund	297,400	304,000	295,000	297,000
Transfer to Workmans Comp Fund	0	2,350	0	0
Transfer to Self Insurance Fund	10,711	21,510	0	0
Transfer to Capital Projects Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,000</u>
	<u>308,111</u>	<u>327,860</u>	<u>295,000</u>	<u>797,000</u>
TOTAL EXPENDITURES	<u>\$3,486,566</u>	<u>\$3,109,211</u>	<u>\$3,269,355</u>	<u>\$4,115,000</u>
ENDING BALANCE	<u>\$1,127,591</u>	<u>\$940,683</u>	<u>\$686,000</u>	<u>\$0</u>

CITY OF OVERLAND PARK

1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND

The 1/8-Cent Sales tax for Street Improvements Fund accounts for those revenues received from the City's 1/8-cent sales tax to be used for neighborhood streets, thoroughfare, traffic management systems improvements and related expenditures. This sales tax was originally approved by Overland Park voters in November of 1998 for a period of five years. In 2003 and 2008, voters approved the sales tax for two additional five-year periods. The tax is currently set to expire in March of 2014. Construction of projects will continue beyond that date if necessary and funding is available.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,549,242	\$344,046	\$1,403,029	\$2,325,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Sales Tax-City ⁽¹⁾	4,873,707	4,412,510	5,048,102	5,190,000
<u>City Collected</u>				
Interest Earned on Investments	6,778	3,443	1,322	10,000
Transfer from Capital Projects Fund	0	49,254	162,547	0
	6,778	52,697	163,869	10,000
TOTAL REVENUE	\$6,429,727	\$4,809,253	\$6,615,000	\$7,525,000
STATEMENT OF EXPENDITURES				
<u>Non-Operating Expenses</u>				
Transfer to General Fund	\$150,000	\$150,000	\$150,000	\$150,000
Transfer to Capital Projects Fund	4,935,681	2,256,224	4,140,000	5,675,000
Transfer to Maintenance Program	1,000,000	1,000,000	0	1,000,000
Scheduled Future Capital Improvements	0	0	0	700,000
TOTAL EXPENDITURES	\$6,085,681	\$3,406,224	\$4,290,000	\$7,525,000
ENDING BALANCE	\$344,046	\$1,403,029	\$2,325,000	\$0

¹ 2009-2010 sales tax collection amounts include refund of use tax.

CITY OF OVERLAND PARK SOCCER OPERATIONS FUND

The Soccer Operations Fund is utilized to account for revenues, including field rental, tenant rental, sponsorships and concessions, received from the operation of the Overland Park Soccer Complex. Soccer revenues are used to fund the operation and maintenance of the City's Soccer Complex. Debt Service related to the soccer complex is funded through the Bond and Interest Fund. Prior to 2009, operational funding relating to the soccer complex was funded in the Transient Guest Tax Capital Improvements Fund. The soccer complex opened for play in August 2009, with the first full year of operations in 2010.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$0	\$0	\$84,115	\$200,000
<u>Current Revenue</u>				
<u>City Collected</u>				
Field Rental Revenue	259,785	782,615	780,000	780,000
Tenant Rental Revenue	15,145	94,506	94,506	90,600
Concession Revenue	102,185	257,964	280,000	275,000
Sponsorship Revenue	54,000	65,000	60,000	200,000
Miscellaneous Revenue	55,092	18,510	0	0
Interest Earned on Investments	0	0	1,379	4,400
Transfer from Other Funds	163,538	0	0	0
	649,745	1,218,595	1,215,885	1,350,000
TOTAL REVENUE	\$649,745	\$1,218,595	\$1,300,000	\$1,550,000
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Parks & Recreation</u>				
Soccer Operations	649,450	950,117	910,760	999,884
<u>Non-Operating Expenses</u>				
Scheduled Capital Improvements	0	0	0	0
Transfer to Transient Guest Tax Capital Fund	0	163,538	0	0
Transfer to General Fund	0	0	150,000	150,000
Transfer to Workmans Comp Fund	0	3,210		0
Transfer to Self Insurance Fund	0	7,615		0
Contingency/GASB 45	295	10,000	39,240	400,116
	295	184,363	189,240	550,116
TOTAL EXPENDITURES	\$649,745	\$1,134,480	\$1,100,000	\$1,550,000
ENDING BALANCE	\$0	\$84,115	\$200,000	\$0

CITY OF OVERLAND PARK SPECIAL ALCOHOL CONTROL FUND

The Special Alcohol Control Fund is one of two special revenue funds budgeted by the City that is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended only for the purchase, establishment, maintenance or expansion of services, education and programs on alcoholism and drug prevention.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,452,021	\$1,239,098	\$1,096,905	\$1,045,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Liquor Tax	974,125	976,718	\$1,050,000	1,100,000
<u>City Collected</u>				
Interest Earned on Investments	8,895	12,310	\$9,000	5,000
Miscellaneous	0	0	\$0	0
	8,895	12,310	\$9,000	5,000
TOTAL REVENUE	\$2,435,041	\$2,228,126	\$2,155,905	\$2,150,000
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Mayor & Council:				
Drug/Alcoholism Council allocation	\$680,066	\$713,746	\$700,000	\$725,000
Misc. and Contingency	0	0	\$35,623	1,425,000
	680,066	713,746	\$735,623	2,150,000
<u>Public Safety</u>				
Police Administrative Services:				
DARE Program	515,877	415,835	\$375,283	0
<u>Transfers to Other Funds</u>				
Transfer to other funds	0	1,640	\$0	0
TOTAL EXPENDITURES	\$1,195,943	\$1,131,221	\$1,110,906	\$2,150,000
ENDING BALANCE	\$1,239,098	\$1,096,905	\$1,045,000	\$0

CITY OF OVERLAND PARK SPECIAL PARK AND RECREATION FUND

The Special Park and Recreation Fund is one of two special revenue funds budgeted by the City which is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended for the purchase, establishment, maintenance or expansion of services, programs and facilities.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$337,223	\$25,671	\$25,656	\$145,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Liquor Tax	974,125	976,718	1,050,000	1,100,000
<u>City Collected</u>				
Interest Earned on Investments	2,746	1,734	2,000	5,000
Transfer from Capital Projects	1,140	16,602	70,000	0
	3,886	18,336	72,000	5,000
<u>Miscellaneous</u>				
Miscellaneous	13,927	0	0	0
TOTAL REVENUE	\$1,329,161	\$1,020,725	\$1,147,656	\$1,250,000

STATEMENT OF EXPENDITURES

<u>Goal Area/Cost Center</u>				
<u>Community Development</u>				
Parks & Forestry	\$953,490	\$670,069	\$700,000	\$750,000
Transfer to Bond & Interest Fund	350,000	325,000	300,000	250,000
Future Capital Projects/Contingency	0	0	2,656	250,000
TOTAL EXPENDITURES	\$1,303,490	\$995,069	\$1,002,656	\$1,250,000
ENDING BALANCE	\$25,671	\$25,656	\$145,000	\$0

CITY OF OVERLAND PARK

SPECIAL STREET AND HIGHWAY FUND

The Special Street and Highway Fund is a fund of the City which is employed to account for those revenues received from the State of Kansas tax on gasoline and expenditures incurred in the repair and maintenance of City streets and highways. State law restricts the use of these funds to non-capital street and highway expenditures.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$682	\$163,536	\$575,387	\$790,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Gasoline Tax ⁽¹⁾	4,361,962	4,673,682	4,663,000	4,675,000
<u>City Collected</u>				
Interest Earned on Investments	892	8,169	6,613	5,000
<u>Miscellaneous</u>				
Reimbursement from Other Governments	0	0	0	0
TOTAL REVENUE	\$4,363,536	\$4,845,387	\$5,245,000	\$5,470,000
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Public Works</u>				
Infrastructure Maintenance Expenditures	4,200,000	4,270,000	4,455,000	5,000,000
Contingency	0	0	0	470,000
TOTAL EXPENDITURES	\$4,200,000	\$4,270,000	\$4,455,000	\$5,470,000
ENDING BALANCE	\$163,536	\$575,387	\$790,000	\$0

¹ 2009 amounts reflect a state reduction in distribution of gasoline taxes.

CITY OF OVERLAND PARK STORMWATER UTILITY FUND

The Stormwater Utility Fund is utilized to account for revenues, including property tax and user fees, relating to the City's stormwater management system. Revenues of this fund are used to fund the operations, maintenance, capital improvements and debt service of the City's stormwater management program.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,171,387	\$1,553,755	\$1,254,172	\$420,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	2,749,687	2,629,677	2,469,000	2,470,000
Delinquent Tax	41,750	18,722	37,549	40,000
Motor Vehicle Tax	272,061	272,015	275,000	280,000
Rental Car Excise Tax	6,174	4,535	4,054	5,000
	<u>3,069,672</u>	<u>2,924,949</u>	<u>2,785,603</u>	<u>2,795,000</u>
<u>State Collected and Distributed</u>				
Machinery and Equipment Reimbursement	17,535	0	0	0
<u>City Collected</u>				
User Fees	3,170,498	3,168,071	3,200,000	3,265,000
Transfer from Other Funds	337,486	0	75,000	0
Miscellaneous	119,347	64,575	105,150	100,000
Interest Earned on Investments	33,459	40,469	40,000	40,000
	<u>3,660,790</u>	<u>3,273,115</u>	<u>3,420,150</u>	<u>3,405,000</u>
TOTAL REVENUE	<u>\$7,919,384</u>	<u>\$7,751,819</u>	<u>\$7,459,925</u>	<u>\$6,620,000</u>
STATEMENT OF EXPENDITURES				
<u>Operating</u>				
Public Works - Stormwater Engineering	933,994	995,337	1,177,000	1,219,277
Public Works - Stormwater Maintenance	1,883,137	2,075,510	2,049,446	2,288,428
Planning - Stormwater Management	158,872	165,546	160,572	181,815
Maintenance Projects	1,873,205	2,459,652	1,986,348	1,315,000
Scheduled Capital Improvements	1,390,906	711,580	1,021,000	1,336,000
	<u>6,240,114</u>	<u>6,407,625</u>	<u>6,394,366</u>	<u>6,340,520</u>
<u>Transfers to Other Funds</u>				
Transfers to Equipment Reserve	50,000	50,000	50,000	50,000
Transfers to Bond & Interest	69,102	18,506	11,841	4,448
Transfers to Workmans Comp Fund	0	20,050	0	0
Transfer to Self Insurance Fund	809	1,466	0	0
	<u>119,911</u>	<u>90,022</u>	<u>61,841</u>	<u>54,448</u>
<u>Non-Operating Expenses</u>				
Contingency/GASB 45	<u>5,604</u>	<u>0</u>	<u>583,718</u>	<u>225,032</u>
TOTAL EXPENDITURES	<u>\$6,365,629</u>	<u>\$6,497,647</u>	<u>\$7,039,925</u>	<u>\$6,620,000</u>
ENDING BALANCE	<u>\$1,553,755</u>	<u>\$1,254,172</u>	<u>\$420,000</u>	<u>\$0</u>

CITY OF OVERLAND PARK

TAX INCREMENT FINANCING FUND

The Tax Increment Financing (TIF) fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF is designed to channel funding toward improvements in areas where development/redevelopment may not otherwise occur. When an area is developed or redeveloped, there is an increase in the value of the property. The increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the "tax increment." TIFs pledge the future increased revenue for repayment of eligible costs associated with the improvements. There are currently two active TIF districts in Overland Park: Cherokee South and Valley View shopping centers.

	Actual		Estimated	Budget
	2009	2010	2011	2012
<u>STATEMENT OF REVENUE</u>				
BEGINNING BALANCE	<u>(\$60,998)</u>	<u>(\$67,963)</u>	<u>(\$62,233)</u>	<u>\$0</u>
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	\$0	\$2,863	\$47,113	\$165,000
<u>State Collected and Distributed</u>				
Sales Tax-City	0	0	62,233	119,000
<u>City Collected</u>				
Contributions	0	0	0	20,000
Interest earnings	0	3,414	0	1,000
	<u>0</u>	<u>3,414</u>	<u>0</u>	<u>21,000</u>
TOTAL REVENUE	<u>(\$60,998)</u>	<u>(\$61,686)</u>	<u>\$47,113</u>	<u>\$305,000</u>
<u>STATEMENT OF EXPENDITURES</u>				
<u>Non-Operating Expenses</u>				
Administrative Costs	\$6,965	\$547	\$47,113	\$21,000
TIF Construction Expense	0	0	0	284,000
	<u>6,965</u>	<u>547</u>	<u>47,113</u>	<u>305,000</u>
TOTAL EXPENDITURES	<u>\$6,965</u>	<u>\$547</u>	<u>\$47,113</u>	<u>\$305,000</u>
ENDING BALANCE	<u>(\$67,963)</u>	<u>(\$62,233)</u>	<u>\$0</u>	<u>\$0</u>

CITY OF OVERLAND PARK TRANSIENT GUEST TAX FUND

The Transient Guest Tax Fund of the City is utilized to account for the revenues received from a 9% tax (6% prior to July 1, 2007) on transient guests occupying a room in a hotel or motel located within the City. All transient guest tax revenues are receipted into this fund before being transferred to the Transient Guest Tax Operating and Capital Improvement Funds for expenditure.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$2,069,338	\$1,729,619	\$1,803,685	\$0
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Transient Guest Tax	6,782,124	6,734,429	6,900,000	7,620,000
<u>City Collected</u>				
Interest Earned on Investments	27,948	(26,783)	5,000	5,000
TOTAL REVENUE	\$8,879,410	\$8,437,265	\$8,708,685	\$7,625,000

STATEMENT OF EXPENDITURES

<u>Non-Operating Expenses</u>				
Miscellaneous	(\$49,581)	\$0	\$0	\$0
OPDC Hotel Appropriation	2,406,844	4,520,931	3,500,000	5,080,000
	2,357,263	4,520,931	3,500,000	5,080,000
<u>Transfers to Other Funds</u>				
Transfers to Transient Guest Tax - Operating	1,582,632	1,486,033	1,533,235	1,693,330
Transfers to Transient Guest Tax - Capital	3,209,896	626,616	3,675,450	851,670
	4,792,528	2,112,649	5,208,685	2,545,000
TOTAL EXPENDITURES	\$7,149,791	\$6,633,580	\$8,708,685	\$7,625,000
ENDING BALANCE	\$1,729,619	\$1,803,685	\$0	\$0

CITY OF OVERLAND PARK
TRANSIENT GUEST TAX - CAPITAL IMPROVEMENT FUND

The Transient Guest Tax - Capital Improvement Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on capital project expenditures relating to tourism and convention activities.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$5,641,748	\$2,585,985	(\$2,505,153)	\$0
<u>Current Revenue</u>				
<u>Transfer from Other Funds</u>				
Transient Guest Tax Fund	3,209,896	632,568	3,675,450	851,670
General Fund	0	1,006,191	5,110,000	5,442,215
	<u>3,209,896</u>	<u>1,638,759</u>	<u>8,785,450</u>	<u>6,293,885</u>
<u>City Collected</u>				
Convention Center Operations	799,511	355,580	148,465	0
Soccer Complex	0	163,538	0	0
Interest Earned on Investments	12,722	0	3,443	1,115
Miscellaneous	0	1,999	0	0
	<u>812,233</u>	<u>521,117</u>	<u>151,908</u>	<u>1,115</u>
TOTAL REVENUE	<u>\$9,663,877</u>	<u>\$4,745,861</u>	<u>\$6,432,205</u>	<u>\$6,295,000</u>
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Convention Center Operations	<u>\$0</u>	<u>\$102,728</u>	<u>\$105,298</u>	<u>\$106,115</u>
<u>Non-Operating Expenses</u>				
Capital Expenditures	0	744,788	117,350	0
Contingency	115,607	0	0	0
	<u>115,607</u>	<u>744,788</u>	<u>117,350</u>	<u>0</u>
<u>Transfers to Other Funds</u>				
Transfers to Bond & Interest	6,084,832	6,403,498	6,209,557	6,188,885
Transfer to Capital Improvements	713,915	0	0	0
Transfer to Soccer Complex Operations	163,538	0	0	0
	<u>6,962,285</u>	<u>6,403,498</u>	<u>6,209,557</u>	<u>6,188,885</u>
TOTAL EXPENDITURES	<u>\$7,077,892</u>	<u>\$7,251,014</u>	<u>\$6,432,205</u>	<u>\$6,295,000</u>
ENDING BALANCE	<u>\$2,585,985</u>	<u>(\$2,505,153)</u>	<u>\$0</u>	<u>\$0</u>

CITY OF OVERLAND PARK

TRANSIENT GUEST TAX - OPERATING FUND

The Transient Guest Tax - Operating Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on the promotion of tourism within the City.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,095	\$1,095	\$1,095	\$1,000
<u>Current Revenue</u>				
<u>Transfer from Other Funds</u>				
Transient Guest Tax Fund	1,582,632	1,480,081	1,533,235	1,693,330
Transient Guest Tax- Capital Improv. Fund	0	0	0	0
	<u>1,582,632</u>	<u>1,480,081</u>	<u>1,533,235</u>	<u>1,693,330</u>
<u>City Collected</u>				
Misc.	0	0	0	670
TOTAL REVENUE	<u>\$1,583,727</u>	<u>\$1,481,176</u>	<u>\$1,534,330</u>	<u>\$1,695,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Convention and Tourism Contract	<u>\$1,582,632</u>	<u>\$1,480,081</u>	<u>\$1,533,330</u>	<u>\$1,693,330</u>
<u>Non-Operating Expenses</u>				
Citywide Contingency	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,670</u>
TOTAL EXPENDITURES	<u>\$1,582,632</u>	<u>\$1,480,081</u>	<u>\$1,533,330</u>	<u>\$1,695,000</u>
ENDING BALANCE	<u>\$1,095</u>	<u>\$1,095</u>	<u>\$1,000</u>	<u>\$0</u>

CITY OF OVERLAND PARK
CAPITAL PROJECTS FUND (not budgeted)

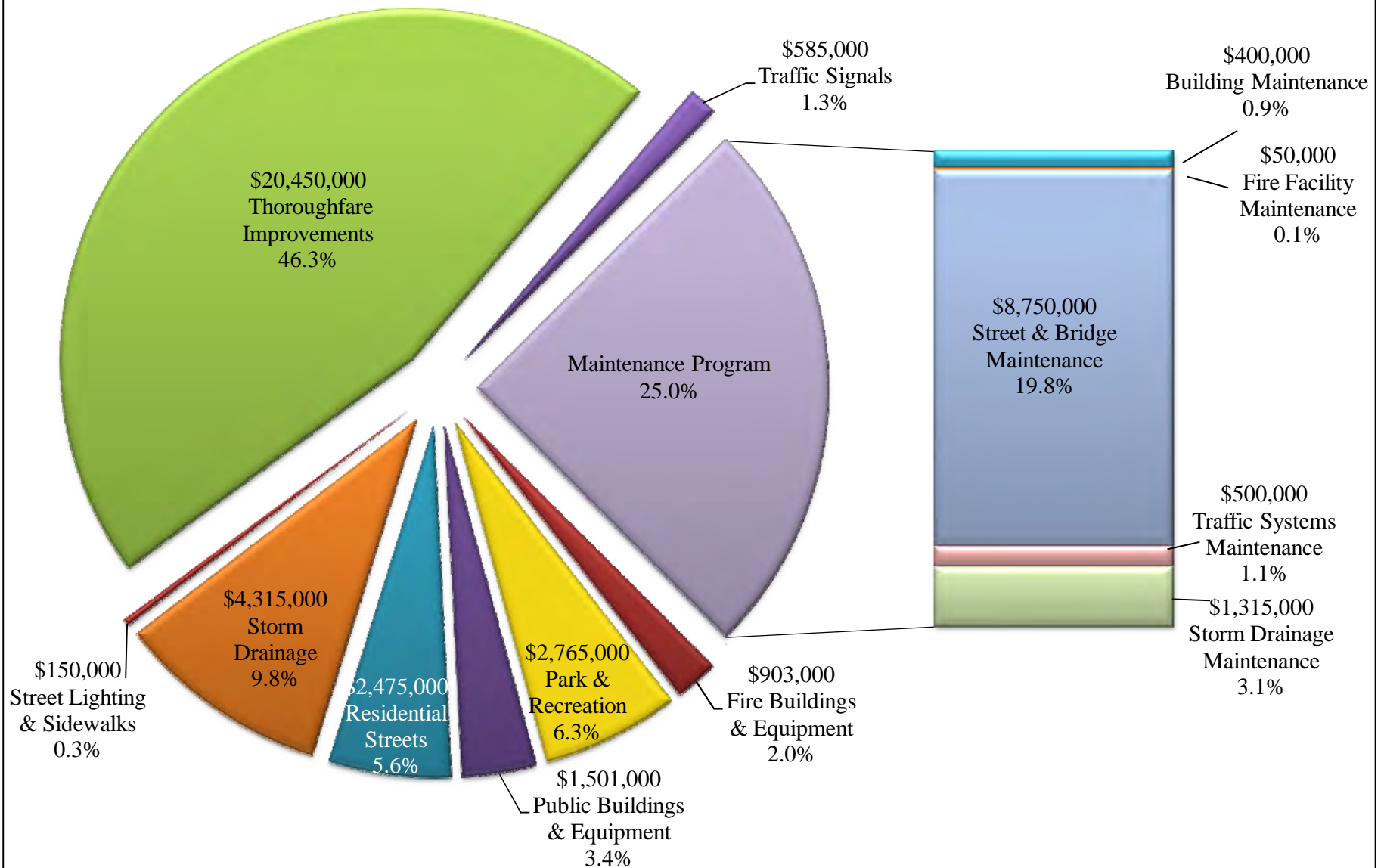
The Capital Projects Fund is employed by the City to account for the financing and construction of capital improvement and major maintenance projects. This fund is not included in the group of funds which state law requires for the adoption of a formal budget; however, the City does, as part of its annual budget process, develop a capital improvements program which represents the City's goal for the current year's budget and the succeeding four-year period.

	Actual		Estimated	Budget
	2009	2010	2011	2012
STATEMENT OF REVENUE				
<u>County Collected and Distributed</u>				
Intergovernmental	\$ 8,984,263.93	\$ 6,279,207.97	\$6,015,000	\$7,760,000
<u>State Collected and Distributed</u>				
Intergovernmental	288,762	288,762	1,500,000	897,000
<u>Federal Government</u>				
Intergovernmental	10,464,359	3,838,156	19,303,200	5,773,000
<u>City Collected</u>				
Bond Proceeds	31,336,658	13,764,703	8,699,135	7,540,000
Special Assessment Bond Proceeds	34,446	43,058	74,000	335,000
Miscellaneous	987,148	39,987	6,308,000	0
Escrow Funds	654,312	82,960	131,000	80,000
Excise Tax	(11,610)	619,349	930,000	500,000
Intergovernmental	1,144,206	2,467,234	410,000	325,000
Private Contributions	275,276	133,435	280,000	50,000
Interest Earned on Investments	336,725	0	0	0
	34,757,162	17,150,726	16,832,135	8,830,000
<u>Transfers and Miscellaneous</u>				
Transfers from other Funds:				
General Fund	7,253,496	2,949,417	1,789,000	2,650,000
Fire Service Fund	55,070	55,400	50,000	50,000
Stormwater Utility Fund	3,264,110	3,171,232	3,007,348	2,651,000
Special Revenue Funds	11,863,087	9,146,294	9,295,000	12,400,000
Equipment Reserve Fund	1,120,153	925,000	1,363,000	1,003,000
Capital Improvement Fund	3,583,670	2,839,909	3,779,865	1,295,000
Golf Course Fund	0	0	500,000	500,000
Intergovernmental	2,180,149	3,640,634	307,000	350,000
Capital Project Closeouts	982,577	2,569,060	0	0
	30,302,311	25,296,947	20,091,213	20,899,000
TOTAL REVENUE	\$84,796,857	\$52,853,797	\$63,741,548	\$44,159,000
STATEMENT OF EXPENDITURES				
<u>Capital Improvements and Major Maintenance Program</u>				
Public Buildings	\$2,011,239	\$581,704	\$306,000	\$306,000
Public Equipment	5,680,365	1,240,949	4,075,000	1,195,000
Fire Department Buildings	8,325	0	450,000	0
Fire Department Equipment	1,652,279	571,157	713,000	903,000
Parks & Recreation	21,785,750	1,438,198	1,895,000	2,765,000
Bridge Replacement	410,717	433,205	0	0
Residential Streets/Neighborhood Imp.	7,275,407	4,077,312	2,432,000	2,475,000
Sidewalk Construction	50,000	50,000	50,000	50,000
Street Lighting	74,217	875,808	100,000	100,000
Street Improvements	2,436,135	2,555,182	19,195,000	0
Thoroughfare Improvements	33,240,123	20,501,469	21,522,000	20,450,000
Traffic Signals	1,065,257	2,337,908	669,200	585,000
Storm Drainage	2,928,307	424,167	2,054,000	4,315,000
Building Maintenance	70,979	30,016	400,000	400,000
Fire Facility Maintenance	115,944	3,498	50,000	50,000
Street & Bridge Maintenance	12,246,387	14,370,350	7,344,000	8,750,000
Traffic Systems Maintenance	511,063	929,432	500,000	500,000
Storm Drainage Maintenance	998,366	2,076,893	1,986,348	1,315,000
TOTAL EXPENDITURES	\$92,560,861	\$52,497,247	\$63,741,548	\$44,159,000

PROJECTED CAPITAL IMPROVEMENTS PROGRAM				2012-2016
2013	2014	2015	2016	Total
\$6,280,000	\$4,360,000	\$3,820,000	\$3,405,000	\$25,625,000
0	0	0	0	897,000
4,400,000	0	0	4,000,000	14,173,000
1,700,000	0	0	0	9,240,000
0	0	0	0	335,000
0	0	0	0	0
80,000	80,000	80,000	80,000	400,000
1,000,000	660,000	1,525,000	1,685,000	5,370,000
0	1,955,000	0	0	2,280,000
50,000	50,000	50,000	50,000	250,000
0	0	0	0	0
2,830,000	2,745,000	1,655,000	1,815,000	17,875,000
3,650,000	4,450,000	5,300,000	6,150,000	22,200,000
50,000	50,000	50,000	50,000	250,000
2,613,000	2,310,000	2,400,000	2,380,000	12,354,000
11,160,000	11,225,000	11,100,000	11,500,000	57,385,000
150,000	838,000	808,000	963,000	3,762,000
550,000	890,000	420,000	1,270,000	4,425,000
550,000	400,000	370,000	355,000	2,175,000
350,000	350,000	350,000	350,000	1,750,000
0	0	0	0	0
19,073,000	20,513,000	20,798,000	23,018,000	104,301,000
\$32,583,000	\$27,618,000	\$26,273,000	\$32,238,000	\$162,871,000
\$0	\$0	\$0	\$0	\$306,000
400,000	740,000	270,000	1,120,000	3,725,000
0	0	0	0	0
0	688,000	658,000	813,000	3,062,000
1,350,000	1,200,000	1,170,000	1,155,000	7,640,000
0	0	0	700,000	700,000
2,475,000	2,600,000	2,600,000	2,600,000	12,750,000
50,000	50,000	50,000	50,000	250,000
100,000	100,000	100,000	100,000	500,000
1,700,000	0	0	0	1,700,000
11,165,000	8,130,000	6,425,000	9,870,000	56,040,000
380,000	380,000	380,000	380,000	2,105,000
2,530,000	1,100,000	1,100,000	1,100,000	10,145,000
400,000	400,000	400,000	400,000	2,000,000
50,000	50,000	50,000	50,000	250,000
9,600,000	10,350,000	11,150,000	12,000,000	51,850,000
500,000	500,000	500,000	500,000	2,500,000
1,883,000	1,330,000	1,420,000	1,400,000	7,348,000
\$32,583,000	\$27,618,000	\$26,273,000	\$32,238,000	\$162,871,000

2012 Capital Improvements and Maintenance Programs

Total = \$44,159,000



2012 Capital Projects = \$33,144,000

2012 Maintenance Projects = \$11,015,000

DESCRIPTION OF CITY

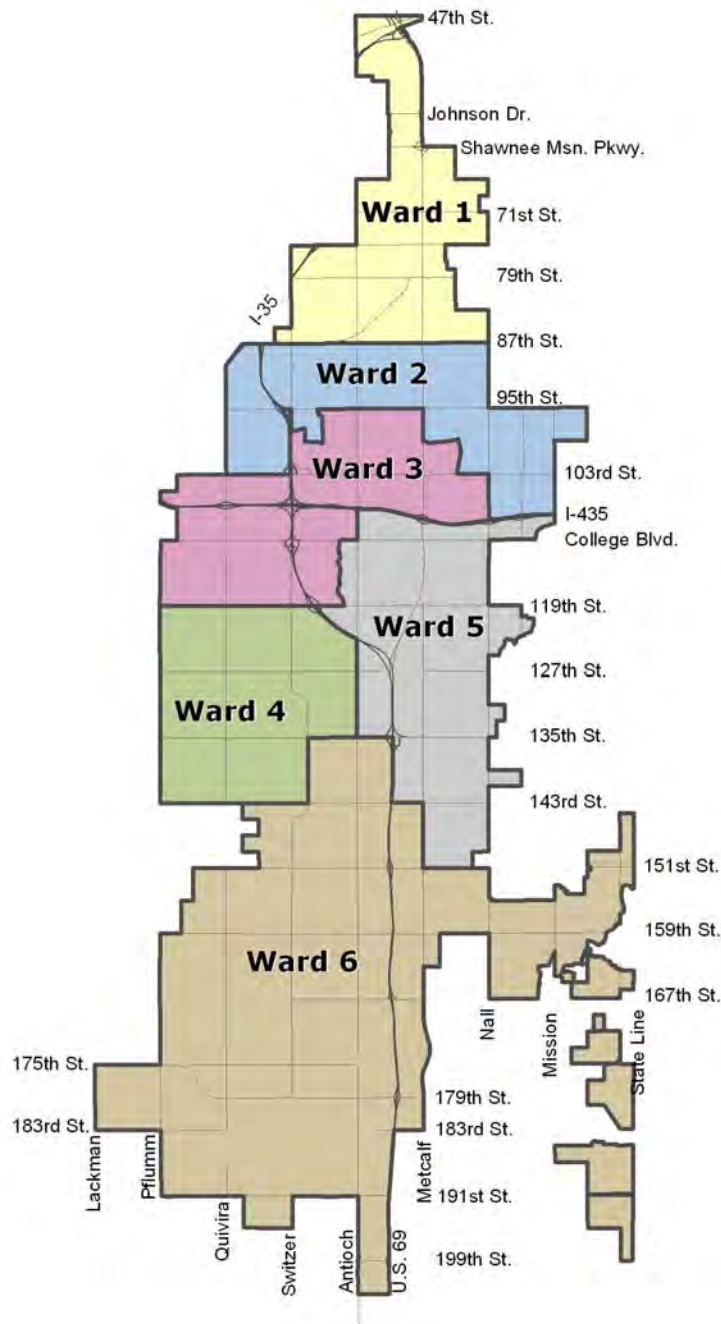
The City of Overland Park was incorporated as a city of the first class on May 20, 1960, under the provisions of K.S.A. 12-1026h. In November of 1962, the City adopted the Mayor-Council-City Manager form of government. The Mayor is elected by the City-at-large, and two Councilmembers are elected from each of the six wards. All elected officials serve terms of four years with biennial elections to allow for Councilmembers to serve staggered terms. The City Manager is responsible for the implementation of Governing Body policy and the day-to-day operation of the City.

Located in the northeastern part of Johnson County, Kansas, Overland Park is the second largest city in the State of Kansas and one of 113 incorporated cities existing in the Kansas City metropolitan region.

There are approximately 75 square miles within the corporate boundaries of the City. Considered one of the cleanest, safest and more affluent suburbs in the area, Overland Park is one of the foremost retail and employment centers in the metropolitan area.

Independent agencies provide water and sanitary sewer services on an area-wide district basis. Private corporations own and operate electric, telecommunications, telephone, natural gas and sanitation disposal services. These utilities are constantly upgraded to ensure adequate supplies for Overland Park's future growth.

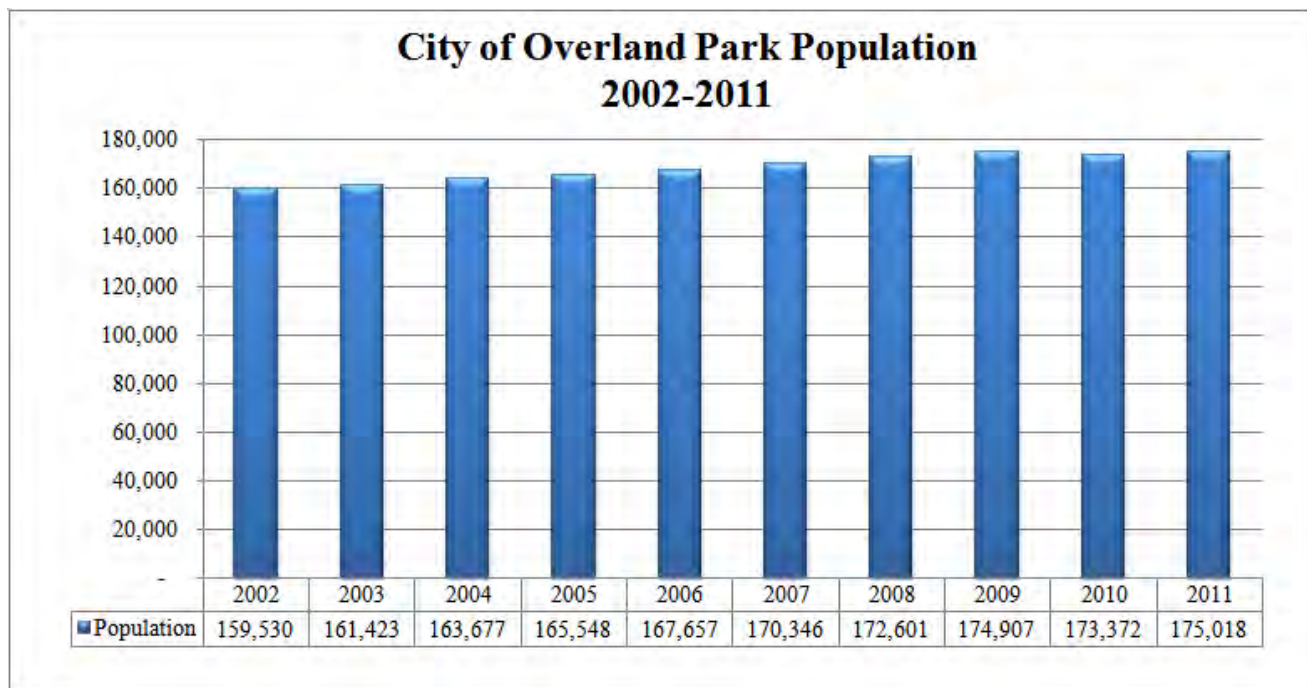
Overland Park concentrates its efforts toward providing excellent service in the areas of public safety through its law enforcement and fire protection functions; community development through its building code enforcement, environmental health regulatory functions and parks and recreation programs and services; traffic control and maintenance through the City's public works operations; and financial stability and the coordination of the various areas of City responsibility through its administrative services functions.



POPULATION AND DEMOGRAPHICS

Overland Park is the second largest city in Kansas. Since the incorporation of Overland Park in 1960, the population has grown from 28,000 in 1960 to 175,018 by 2011. Currently, Overland Park represents approximately one-third of Johnson County's total population. Johnson County has grown from a population of 144,000 in 1960 to 552,222 by July 2011.

Overland Park's population is affluent and highly educated. According to information from the 2010 American Community Survey from the US Census Bureau, over half the adult population has a college degree and the per capita income in the City is 43% higher than the national average. Sixty percent of the population is composed of working-age adults, while 26% are juveniles and 14% are seniors.



Sources: U.S. Census, County and City

2010/2011 Facts

2011 Population 175,018
 2011 Land Area 75.33 sq. miles
 2011 Population Density 2,323/sq. mile

Income

2010 Per Capita Income \$37,248
 2010 Median Household Income \$69,490

Education(2010)

High School Graduate or higher 97.1%
 Bachelor's degree or higher 57.0%

Population Characteristics (2010)

% Juvenile 26.5%
 % Career Age 59.7%
 % Seniors 13.8%
 Median Age 38.1

Households & Housing (2010)

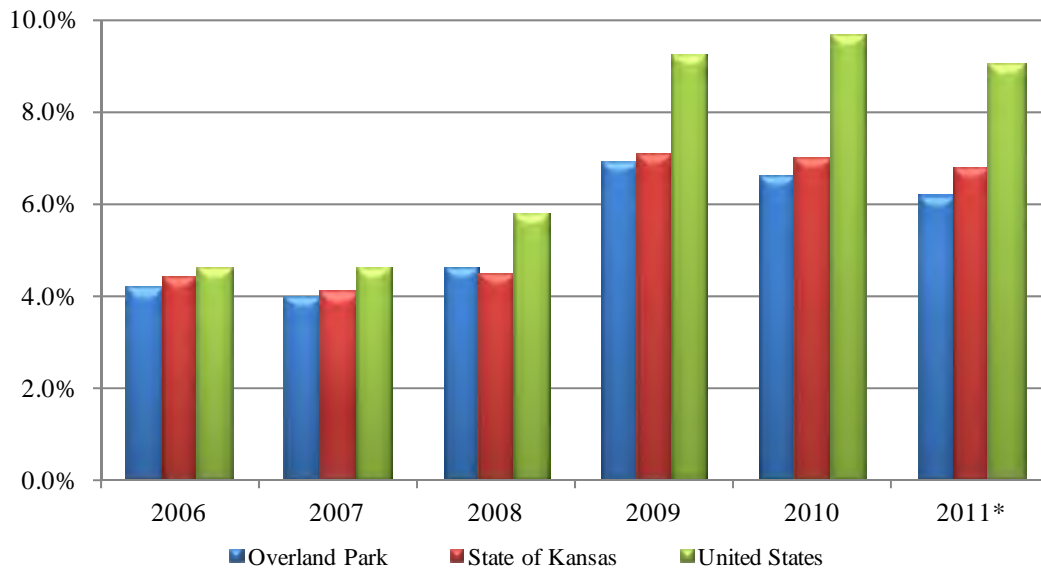
Number of Households 71,979
 Average Household Size 2.39
 Housing Vacancy Rate 6.2%
 Average Sale Price of House \$271,511

Source: 2011 data: City of Overland Park; 2010 data: 2010 American Community Survey (US Census Bureau)

EMPLOYMENT INFORMATION

The resiliency of Overland Park's economy is demonstrated by the continuation of an unemployment rate significantly lower than the national average. Overland Park's unemployment rate for 2011 averages (thru Sept. 2011), at 6.2% compared to 6.8% statewide and 9.0% nationally.

Rate of Unemployment Annual Average 2006 to 2011



Source: Kansas Labor Information Center & US Bureau of Labor Statistics

*2011 data thru Sept. 2011

The table below lists the top five employers within the City of Overland Park.

Major Employers	Estimated Employees
Sprint/Nextel	7,300
Shawnee Mission School District	3,923
Black & Veatch	3,247
Blue Valley School District	3,208
Century Link	2,100

Source: Overland Park, 2010 Comprehensive Annual Financial Report

DEVELOPMENT ACTIVITY

Overland Park continues to grow residentially and develop commercially. The tables below highlight square feet and estimated construction values of new construction for single family and commercial development from 2006 through September 2011.

SQUARE FEET OF NEW CONSTRUCTION

Year	Single Family Permits	Commercial and Industrial Permits
2006	2,553,502	1,182,150
2007	1,914,556	926,451
2008	1,005,284	615,868
2009	629,163	424,170
2010	1,110,238	84,748
2011*	1,184,332	449,854

*2011 thru September

Source: City of Overland Park

ESTIMATED CONSTRUCTION COST

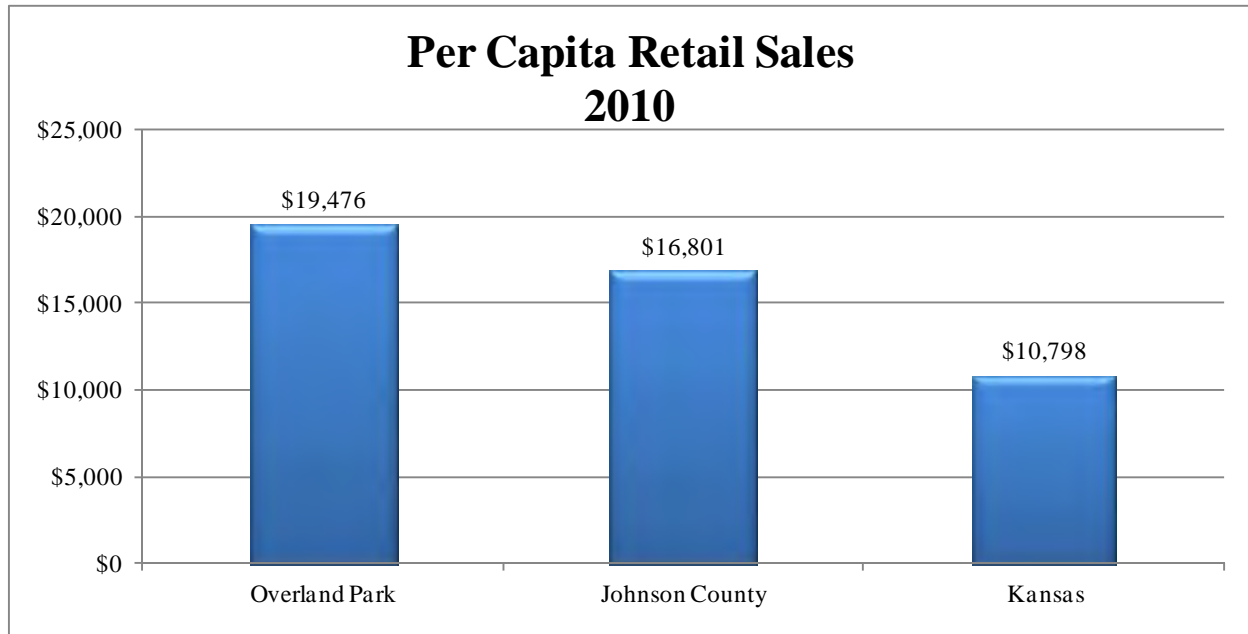
Year	Single Family Permits	Commercial and Industrial Permits
2006	\$153,588,592	\$127,231,431
2007	\$123,931,850	\$146,697,531
2008	\$72,636,506	\$57,509,752
2009	\$34,455,070	\$59,285,096
2010	\$60,090,121	\$10,231,100
2011*	\$66,291,640	\$27,386,700

*2011 thru September

Source: City of Overland Park

RETAIL SALES ACTIVITY

The City's retail activity level continues to be one of the best in the Kansas City metropolitan area, as demonstrated in retail sales per capita.



Retail sales during the past two decades have exhibited traditionally strong growth increasing from \$181 million in 1970 to an estimated high of \$3.63 billion in 2006, before declining to \$3.30 billion in 2009, and climbing back up to \$3.38 billion in 2010. The chart below depicts retail sales activity since 2001.



PROPERTY TAXES

The City's mill levy to support the 2012 Budget is 12.814 mills. Overland Park currently has the lowest property tax rate of any first class city in Kansas. The City levies a property tax to support general government services, fire protection and stormwater management.

2012 Budget Mill Levy Comparison

Fund	2011 Budget Mill Levy Rate	2012 Budget Mill Levy Rate	Change
General Fund	3.254	7.262	4.008
Fire Fund	4.651	4.593	(0.058)
Stormwater Utility Fund	0.971	0.959	(0.012)
TOTAL MILL RATE	8.876	12.814	3.938

NOTE: Mill levy was finalized in October 2011, following the County's certification of the final assessed valuation.

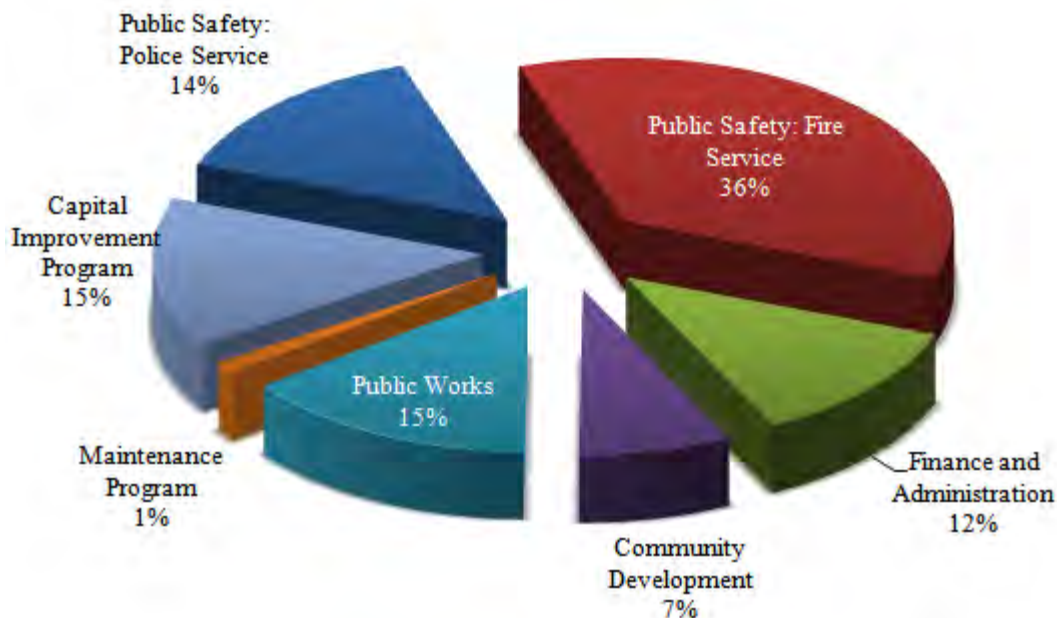
Based on this tax rate, the owner of various types of property will pay the following property taxes to the City in 2012:

City of Overland Park Representative Tax Payments

Property Type	Market Value	2012 Budget Tax Amount
Home	\$250,000	\$368
Office Building	\$1,000,000	\$3,204
Car Dealership	\$1,250,000	\$4,004
Shopping Center	\$10,000,000	\$32,035

Approximately fifty percent of the property tax collected is used to support Public Safety services, which includes Police and Fire services.

Where Property Tax Dollars are Spent



FINANCE & ADMINISTRATION



GOAL: To administer City government in an effective and efficient manner, which maintains and promotes confidence in public officials; to ensure economical government services financed by a fair and equitable tax system; to provide sound management planning; to promote effective participation with intergovernmental units; and to be responsive to service needs of citizens by providing channels of communication.

COST CENTERS:

- Mayor and Council
- Convention and Tourism
- Economic Development

- City Manager
- Communications
- Information Technology
- Facilities Management

- Municipal Court
- Court Services

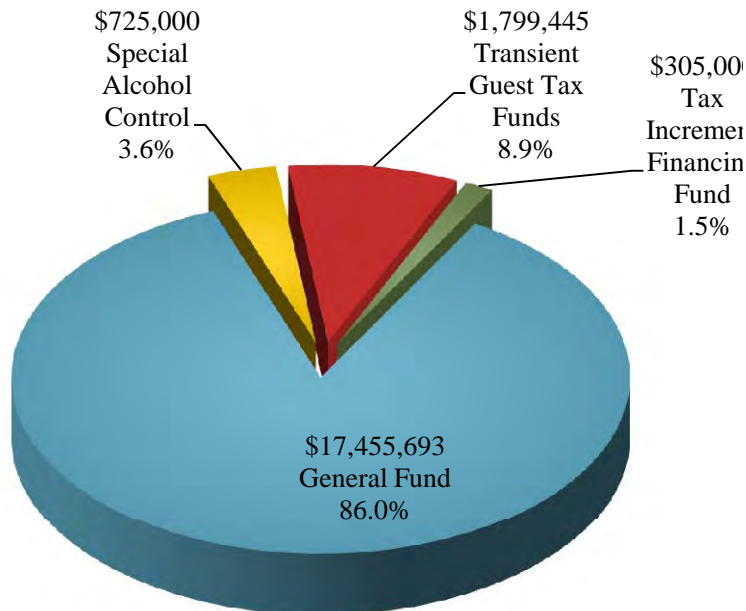
- Law

- Finance & Accounting
- City Clerk
- Citywide Contingency
- Transfer to Other Funds
- Bond and Interest

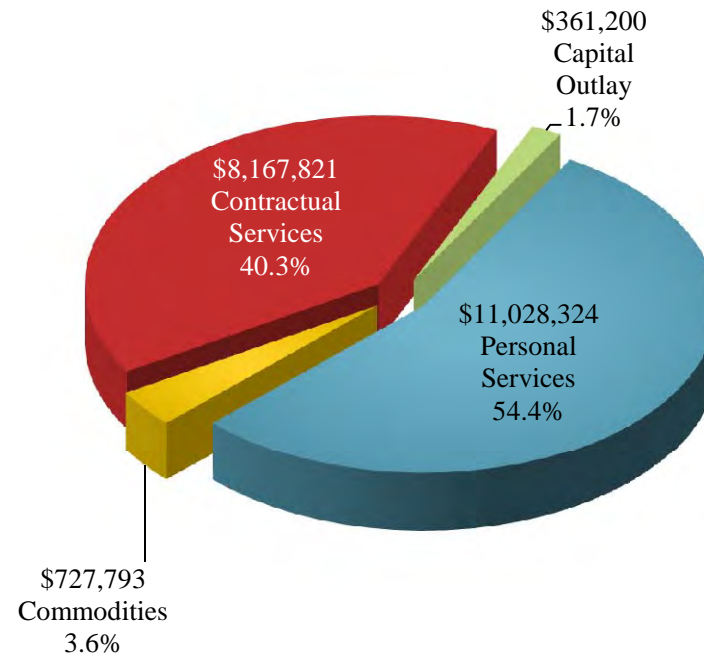
- Human Resources Services
- Payroll, HRIS & Administration

2012 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2012 Expenditures = \$20,285,138



FUNDS

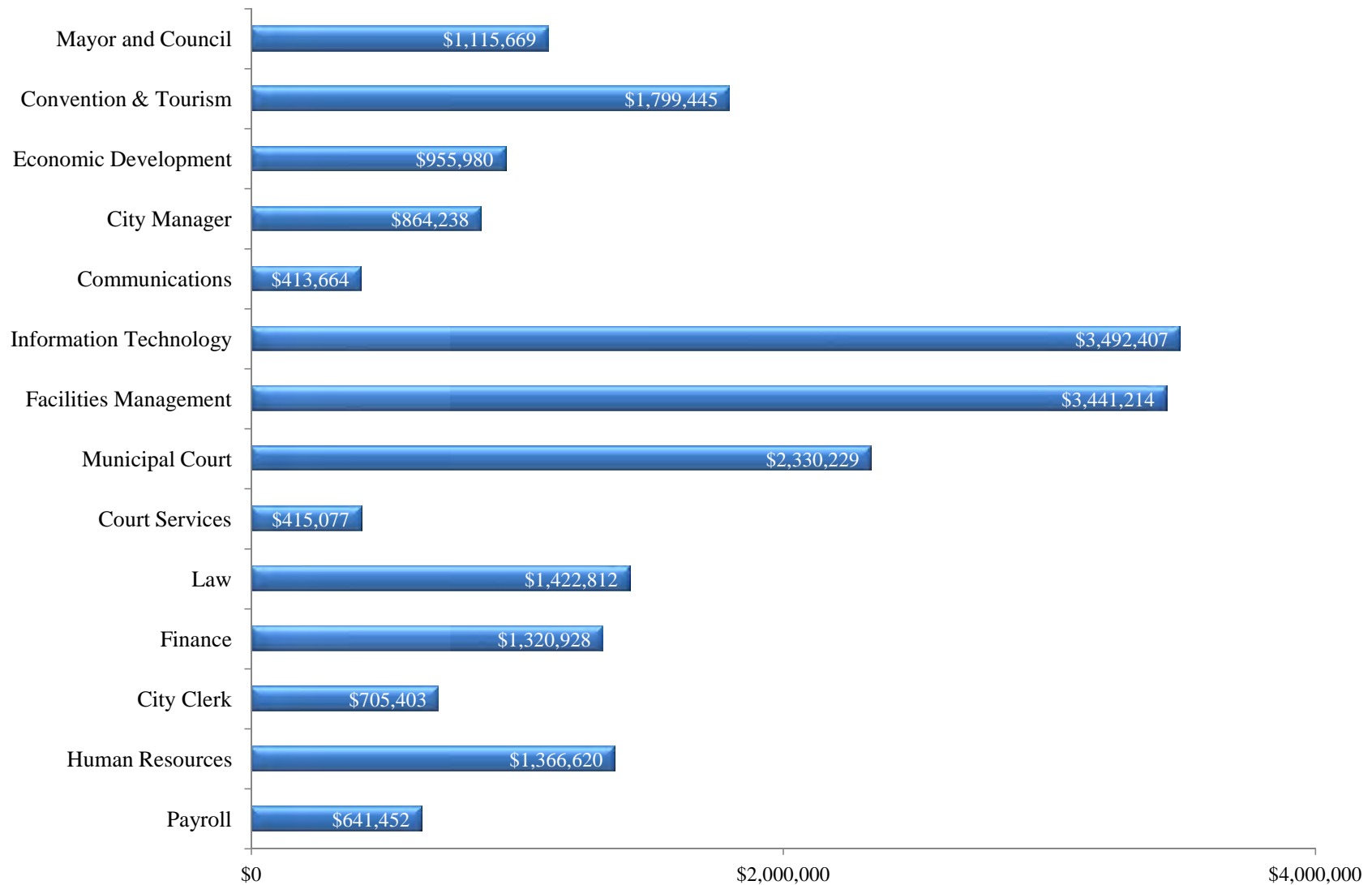


EXPENDITURE TYPE

Finance and Administration Goal Area

2012 OPERATING AND CONTRACTUAL EXPENDITURES

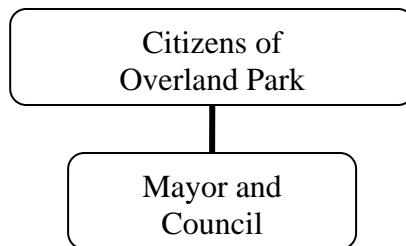
Finance & Administration Goal Area



PROGRAM DESCRIPTION

The Governing Body consists of the Mayor and twelve councilmembers. The Mayor is elected at-large and serves a four-year term. Two councilmembers are elected from each of the City's six wards and serve staggered four-year terms.

The Governing Body is responsible for providing direction to staff in policy determination, citizen participation and intergovernmental relations.

MAYOR AND COUNCIL - ORGANIZATIONAL CHART**MISSION STATEMENT**

To effectively govern the City of Overland Park by:

- ❖ *Encouraging and expanding citizen participation in the community,*
- ❖ *Providing City staff with policy direction and*
- ❖ *Promoting cooperation and communication between the City and other government agencies.*

AGENCY LOCATOR

Finance, Administration and Economic Development

Mayor and Council
Mayor and Council ←

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Mayor and Council in 2012:

- *Encouraging and expanding citizen participation in the community:*
 - ◆ Promote substantive front-end citizen participation and engagement in policy decisions by scheduling public hearings on the formulation of the annual budget, Capital Improvements Program and federal grant applications.
 - ◆ Promote citizen participation by filling vacancies on City boards and commissions within thirty days of the expiration of terms and striving for geographical representation from various segments of the community.
 - ◆ Actively initiate communication regarding City policies, programs and services with residents, business owners and others. Respond promptly to requests and inquiries from citizens, businesses and organizations.
- *Providing City staff with policy direction:*
 - ◆ Provide City staff with direction for the provision of high quality services to the public by establishing and effectively implementing policies, goals and objectives.
 - ◆ Approve a 2013 Budget by August 2013 that provides the resources necessary to achieve City goals and objectives.
 - ◆ Approve a 2013-2017 Capital Improvements Program by March 2013 that provides the resources necessary to achieve the adopted goals and objectives of the City.
- *Promoting cooperation and communication between the City and other government agencies:*
 - ◆ Adopt a 2013 National and State Legislative Program by December 2012 that clearly identifies issues of concern to the City and possible legislative action to address these concerns.
 - ◆ Maintain membership and increase participation in the Mid-America Regional Council and other regional organizations. Support and encourage the development of regional approaches to address area-wide problems.
 - ◆ Maximize influence on legislative and financial issues through representation at various National League of Cities and League of Kansas Municipalities annual meetings.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Mayor and Council include:

- *Encouraging and expanding citizen participation in the community:*
 - ◆ Citizen Participation- Promoted citizen participation by filling vacancies on City boards and commissions
- *Providing City staff with policy direction:*
 - ◆ 2012 Budget – Approve the 2012 Budget by August 2011 that provided the resources necessary to achieve City goals and objectives.
 - ◆ 2012-2016 Capital Improvements Program – Approved a Capital Improvements Program by March 2011 that provided the resources necessary to achieve the adopted goals and objectives of the City.

- ◆ Economic Development – Provided policy direction and support to activities designed to expand and develop a comprehensive economic development program.
 - ◆ Vision Metcalf –Continued with implementation plan to revitalized and regenerate the Metcalf Corridor.
 - ◆ Solid Waste Management – Provided policy direction and support to change the City’s approach to solid waste management in response to new Johnson County regulations.
- *Promoting cooperation and communication between the City and other government agencies:*
- ◆ 2011 National and State Legislative Program – Adopted a 2011 National and State Legislative Program in December 2010 that clearly identified issues of concern to the City and possible legislative action to address these concerns.
 - ◆ Convention and Visitors Bureau (CVB) – Appointed a Convention and Tourism Committee to review recommended programs and expenditures of the CVB. Provided support to CVB operations, focusing on the promotion and solicitation of conventions and tourism within the City.

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$194,076	\$195,997	\$196,479
Commodities	10,910	11,780	12,850
Contractual	195,904	181,890	181,340
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	\$400,890	\$389,667	\$390,669
Special Alcohol Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	2,327	0	0
Contractual	709,170	700,000	725,000
Capital Outlay	0	0	0
Transfers/Others	2,250	1,092,058	1,425,000
TOTAL	\$713,747	\$1,792,058	\$2,150,000

PERSONNEL (full-time equivalent):

	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Full-Time			
Mayor	1	1	1
Council President	1	1	1
Council Member	11	11	11
Total Full-time Employees:	13	13	13
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	0.00	0.00	0.00
TOTAL FTEs	13.00	13.00	13.00

PROGRAM DESCRIPTION

Transient Guest Tax is a 9% tax on guests occupying a room in a hotel or motel located within the City. Prior to July 2007, the tax rate was 6%.

All transient guest tax revenues are receipted into the Transient Guest Tax Funds. This funding is used to finance Economic Development activities within the City, such as Operations, Maintenance and Debt Service relating to the City's Convention Center, Soccer Complex and funding for the Overland Park Convention and Visitors Bureau.

EXPENDITURES:

Transient Guest Tax Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	6,633,580	7,385,000	7,625,000
TOTAL	<u>\$6,633,580</u>	<u>\$7,385,000</u>	<u>\$7,625,000</u>
 Transient Guest Tax Capital Fund	 <u>2010 Actual</u>	 <u>2011 Budget</u>	 <u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	102,728	120,444	106,115
Capital Outlay	627,633	0	0
Transfers/Others	6,520,652	6,359,556	6,188,885
TOTAL	<u>\$7,251,013</u>	<u>\$6,480,000</u>	<u>\$6,295,000</u>
 Transient Guest Tax Operating Fund	 <u>2010 Actual</u>	 <u>2011 Budget</u>	 <u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	1,480,081	1,638,890	1,693,330
Capital Outlay	0	0	0
Transfers/Others	0	1,110	1,670
TOTAL	<u>\$1,480,081</u>	<u>\$1,640,000</u>	<u>\$1,695,000</u>

PROGRAM DESCRIPTION

The City of Overland Park provides limited funding to promote economic development activities.

Through general city funding, the City contracts with the Overland Park Economic Development Council and the Downtown Overland Park Partnership to promote economic development within the city.

The City also promotes economic development through the limited use of such economic development tools including Tax Increment Financing (TIF). The Tax Increment Financing fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains.

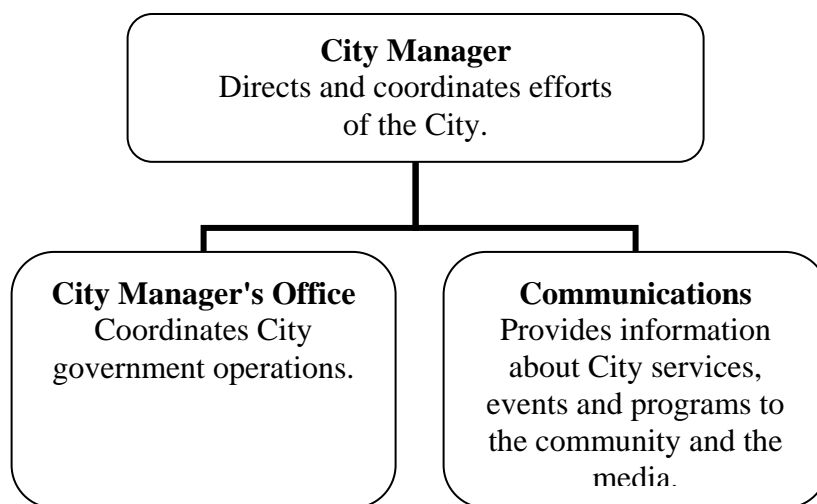
EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	620,980	620,980	650,980
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$620,980</u></u>	<u><u>\$620,980</u></u>	<u><u>\$650,980</u></u>
 TIF Fund	 <u>2010 Actual</u>	 <u>2011 Budget</u>	 <u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	547	0	305,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$547</u></u>	<u><u>\$0</u></u>	<u><u>\$305,000</u></u>

PROGRAM DESCRIPTION

The City Manager's Office is the executive administrative branch of the City that manages the City's day-to-day operations and implements policies set by the Governing Body. The City Manager's Office is responsible for the general management of Citywide goals, objectives and policies established by the Governing Body, as they are implemented into the City's daily operations.

**CITY MANAGER'S OFFICE -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To administer, implement and ensure the delivery of customer-focused services to citizens, businesses, institutions, visitors and employees by:

- ❖ *Coordinating and managing City government operations.*

AGENCY LOCATOR

**Finance, Administration and
Economic Development**

City Manager's Office
City Manager's Office ◀
Communications

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Manager's Office in 2012:

- *Coordinating and managing City government operations:*
 - ◆ Administer and implement the policies set forth by the Governing Body.
 - ◆ Prepare and present the 2013 Operating Budget and 2013-2017 Capital Improvements Program.
 - ◆ Coordinate and manage Citywide government operations.
 - ◆ Coordinate the development of the State and National Legislative Programs.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Manager's Office include:

- *Coordinating and managing City government operations:*
 - ◆ Leading Change – Continue to lead organizational efforts to rethink and redesign processes to achieve improvements in measures of performance such as cost, quality, service and speed, as well as to enhance current community service levels and safeguard the long-term financial health of the City.
 - ◆ Performance Measurement System – The City continues to utilize a Citywide performance measurement system as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives. The City continued its participation in the ICMA Performance Measurement Consortium which provides benchmarking information related to the City's performance.
 - ◆ Hotel and Convention Center – Coordinated operations of the Sheraton Hotel and Overland Park Convention Center.
 - ◆ 2011 Operating Budget and 2012-2016 Capital Improvements Plan – Prepared and presented the City's 2011 Operating Budget and 2012-2016 Capital Improvements Program to maximize the decision-making ability of the Governing Body. Submitted a recommended budget that provides a balanced program of services, based on current financial limits, and sets forth financial strategies and plans for the future.
 - ◆ National Legislative Program – Coordinated the development of a National Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2011 federal legislative session.
 - ◆ State Legislative Program – Coordinated the formulation of a State Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2011 state legislative session.

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$837,013	\$858,723	\$707,618
Commodities	5,293	7,800	7,100
Contractual	287,615	66,820	149,520
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,129,921</u>	<u>\$933,343</u>	<u>\$864,238</u>

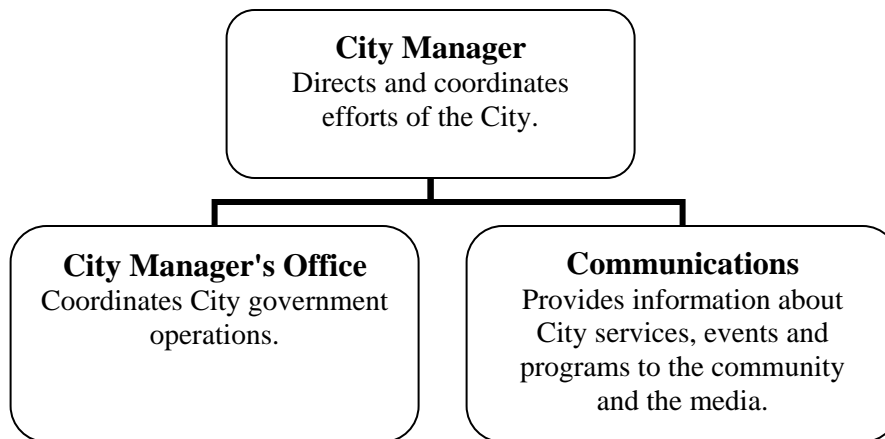
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
City Manager	1	1	1
Deputy City Manager	1	1	1
Asst City Mgr/Dir External Affairs	1	1	0
Asst City Manager	0	0	1
Assistant to the City Manager	1	1	0
Executive Assistant to CM & GB	1	1	1
Executive Assistant	1	1	1
Total Full-time Employees:	<u>6</u>	<u>6</u>	<u>5</u>
Part-Time			
Administrative Intern	0.41	0.00	0.00
Total Part-time Employees:	<u>0.41</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>6.41</u>	<u>6.00</u>	<u>5.00</u>

PROGRAM DESCRIPTION

The Communications Division of the City Manager's Office is responsible for disseminating information to Overland Park citizens and the media about City services, events, and programs.

**CITY MANAGER'S OFFICE - ORGANIZATIONAL
CHART**

**MISSION STATEMENT**

To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park by:

- ❖ *Providing community and media relations,*
- ❖ *Providing print and web-based information and*
- ❖ *Providing reception, switchboard and mail services.*

AGENCY LOCATOR

**Finance,
Administration and
Economic Development**

City Manager's
Office
City Manager's
Office
Communications ←

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Communications Division in 2012:

- *Provide community and media relations:*
 - ◆ To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park for 2012 through the use of the City's web site, email newsletters, the Overview (newsletter mailed to all City residents), press releases, and other opportunities as they arise.
 - ◆ Work with the Convention and Visitors Bureau, and the Economic Development Council of the Overland Park Chamber of Commerce, on moving Overland Park's brand forward.
- *Provide print and Web-based information:*
 - ◆ Continue to research, test and progress in the use of online social media techniques and strategies to further disseminate information from Overland Park.

2011-2012 PROGRAM ACCOMPLISHMENTS

Accomplishments of the Communications Division include:

- *Provide community and media relations:*
 - ◆ Worked with the 50th Anniversary Committee to celebrate Overland Park's 50th Anniversary.
 - ◆ Furthered use of social media tools such as Facebook, Twitter, Flickr and YouTube to distribute information about Overland Park. Online fans of Overland Park on Facebook and Twitter continue to gradually increase. Updated Facebook and Twitter updated on a daily basis.
- *Provide print and Web-based information:*
 - ◆ Nearly 1.3 million visits were made to the City's Web site, www.opkansas.org, in 2011.
 - ◆ Several e-newsletters are available via opkansas.org including City Council Summary Action Sheet; Planning Commission Agenda; City Source; Job Opportunities; Orange Barrel Report; Overview, the Residents' Newsletter; and press releases.

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$253,895	\$228,687	\$231,689
Commodities	57,777	84,600	82,985
Contractual	69,013	98,290	98,990
Capital Outlay	623	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$381,308</u>	<u>\$411,577</u>	<u>\$413,664</u>

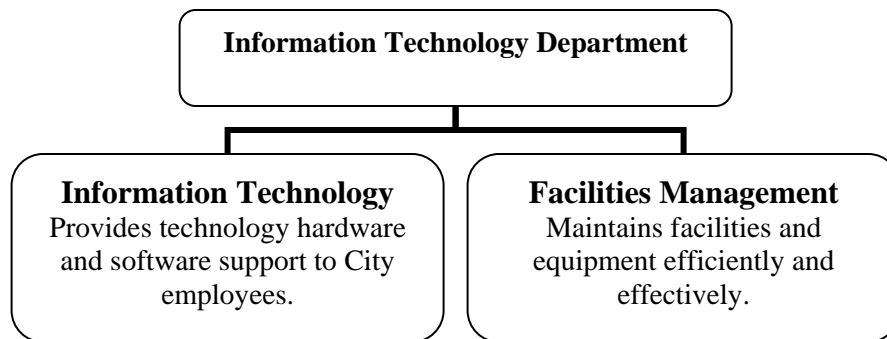
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Manager, Communications	1	1	1
Communications Assistant	1	0	0
Switchboard Operator/Receptionist	1	1	1
Total Full-time Employees:	<u>3</u>	<u>2</u>	<u>2</u>
Part-Time			
Switchboard Operator/Receptionist	0.98	0.98	0.98
Total Part-time Employees:	<u>0.98</u>	<u>0.98</u>	<u>0.98</u>
TOTAL FTEs	<u>3.98</u>	<u>2.98</u>	<u>2.98</u>

PROGRAM DESCRIPTION

The Information Technology Division provides City employees with the services required to meet technical needs.

**INFORMATION TECHNOLOGY DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide high-quality technology to City employees to enhance their ability to serve citizens by:

- ❖ *Providing and maintaining hardware, software and network services,*
- ❖ *Performing backups,*
- ❖ *Replacing equipment as appropriate and*
- ❖ *Maintaining phones, cell phones and pagers.*

AGENCY LOCATOR

**Finance, Administration
and Economic
Development**

Information
Technology

*Information
Technology ←
Facilities
Management &
Operations*

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Information Technology Department in 2012:

- *Provide and maintain hardware, software and network services:*
 - ◆ The IT Project Portfolio Management system is a ranking by the Executive Leadership Team and the Technology Advisory Committee of projects submitted to the Information Technology Department. Major projects to be completed in 2012 will be ranked in the fourth quarter of 2011. Throughout the year, new project proposals are reviewed by the Technology Advisory Committee, and are ranked for inclusion in the IT Project Portfolio. This ranking will drive the 2012 IT Program Goals.
 - ◆ Possible projects for 2012 include:
 - Implementing an Asset Management application.
 - Upgrade the CLASS recreation software application.
 - Police eTicketing Printer replacement.
 - Police Mobile Data Terminal (MDT) replacement.
 - Implementing eCompensation/eCompensation Manager's Desktop modules in PeopleSoft.
 - PeopleSoft batch update for use when hiring/maintaining aquatics personnel data.
 - Archiving of E1 data (will be started in 2011, completed in 2012).
- *Performing backups:*
 - ◆ The Information Technology Department will perform nightly backups of all City data on network servers. Nightly backups will be performed every night on a rotating 30-day cycle. After 30 days, the backed up data will be archived and stored off-site. These become monthly backups and will be stored for one year. The 12th monthly backup will be considered an annual backup, and will be stored for one year. Backups will continue to rotate in this fashion indefinitely.
- *Replacing equipment as appropriate:*
 - ◆ Replace desktop computers and notebooks for City departments based on identified need.
 - ◆ Replace servers (applications, file and print, network) based on identified need.
- *Maintaining phones, cell phones, and pagers:*
 - ◆ Maintain current Fujitsu telephone system using available parts until funding becomes available for replacement of phone system.
 - ◆ Maintain service and support contracts for cell phones, data cards, and pagers.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Information Technology Department include:

- *Provide and maintain hardware, software and network services:*
 - ◆ Hardware
 - Installed new Police application firewalls.
 - Installed servers and storage for the E-Discovery initiative.
 - Installed servers for the Intergraph upgrade.
 - Converted physical servers to virtual servers (VMWare).

- Upgraded components of the City's Command and Control Center's Emergency Operations Center.
 - Completed L3 Police mobile video system upgrade.
 - Completed Police Booking and Court fingerprint machine replacement utilizing CrossMatch.
 - Replace Rightfax server with Fax Finder.
 - Upgraded components of the access control system and implemented a major Police program change for access control/security.
- ◆ Software/Applications
- Upgrades to the Police Intergraph Computer-Aided Dispatch, I/Mobile, and I/Leads (records management system) are scheduled to be completed in 2011.
 - The Police ALERT system is scheduled to be replaced by Regional Justice Information System (REJIS) in 2011.
 - Implemented six tax updates to the PeopleSoft HRIS/Payroll application.
 - Continued implementation of an eDiscovery solution (planned for completion in 2011).
 - Upgraded Fairway, the golf reservation application.
 - Implemented an electronic ticketing application for Community Services.
 - Implemented CryWolf false alarms tracking & billing application.
 - Enabled 2010 electronic open enrollment (for 2011 benefits).
 - Implemented an Electronic Checkbook on www.opkansas.org.
 - Implemented an application to track Fire Department Training.
 - Implemented HR Self Service modules eProfile and ePay (will be completed in 2011).
 - Implemented Third Party Support for PeopleSoft applications.
 - Developed an internal Rewards & Recognition application.
 - Developed a Farmer's Market application for www.opkansas.org.
 - Established PCI-DSS Compliance for all Merchant ID's in use by the City.
 - Implement a Content Management System to allow Departments to maintain www.opkansas.org content (will be completed in 2011).
 - Implemented an application for Finance to track Use Tax.
 - Web-enabled the Police Department Benchmark Survey.
 - Upgrade the CLASS Recreation application (will be completed in 2011).
 - Implement CLASS Hosted Payment Server (will be completed in 2011).
 - Develop an interface between E1 and PeopleSoft to track retiree's health payments.
 - Upgrade Active Directory domains to windows 2008 R2 schema.
 - Upgraded 12 VMWare host servers operating systems.
 - Upgrade Websense internet filter.
- ◆ Network
- Separated network appliances between data centers to enhance the business continuity.
 - Fiber connection to Roe Pool, Tomahawk Pool and the Overland Park Arboretum.
 - Eliminated shared user profiles on Police dispatch pc's.
 - Implemented a new Wi-Fi strategy for uploading police video from police cars.
 - Virtualized the Email server.
 - Bid and restructured the City's internet service to provide redundancy through two separate vendors. Increase total bandwidth to 50 Mbps at no increase in cost.
 - Completed network installation to provide connectivity for the Farmstead General Store and Ice Cream Parlor to include network, phone, and Closed-Circuit TV.
 - Create one-way active directory trusts to inter agencies.
 - Created KCJIS and KBI DMZ for compliance.

- *Performing backups:*
 - ◆ Increase the capacity of the Revinetix backup system.
 - ◆ Performed backups per schedule.
- *Replacing equipment as appropriate:*
 - ◆ Replaced 53 desktop and laptop computers.
 - ◆ Replaced, rebuilt or virtualized servers.
- *Maintaining phones, cell phones, and pagers:*
 - ◆ The City's phone and long distance service vendor was switched to PAETEC in 2011 resulting in an annual savings of approximately \$20,000.
 - ◆ Supported and maintained 1,755 hard-wired phones, 1,388 voicemail accounts, 374 cell phones, 242 wireless data cards, and 453 pagers.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
System availability, based on uptime of servers/network switches:	99.96%	99.9%	99.9%
Percent of employees rating the following as good or very good:			
·PC	87%	95%	95%
·City's intranet system	86%	99%	99%
·Printers	87%	92%	92%
·Telephones	87%	97%	97%
·Voice mail system	87%	97%	97%
·Help Desk	94%	98%	98%
·Satisfaction with Network Services	94%	98%	98%
·Satisfaction with Application Services	86%	95%	95%
·Satisfaction with Desktop Services	85%	95%	95%
·Overall Satisfaction with IT Services	89%	95%	95%
	91%	95%	95%
WORKLOAD MEASURES			
Number of PCs supported:	1,166	1,150	1,150
Number of help desk calls:	14,190	15,000	15,000
Number of new PCs installed/replaced:	10	50	50
Number of servers maintained:	199	180	180
Number of employee telephones maintained:	1,767	1,720	1,720

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$2,498,163	\$2,576,241	\$2,410,547
Commodities	33,840	31,080	31,060
Contractual	449,551	599,985	689,600
Capital Outlay	55,795	365,500	361,200
Transfers/Others	0	0	0
TOTAL	<u>\$3,037,349</u>	<u>\$3,572,806</u>	<u>\$3,492,407</u>

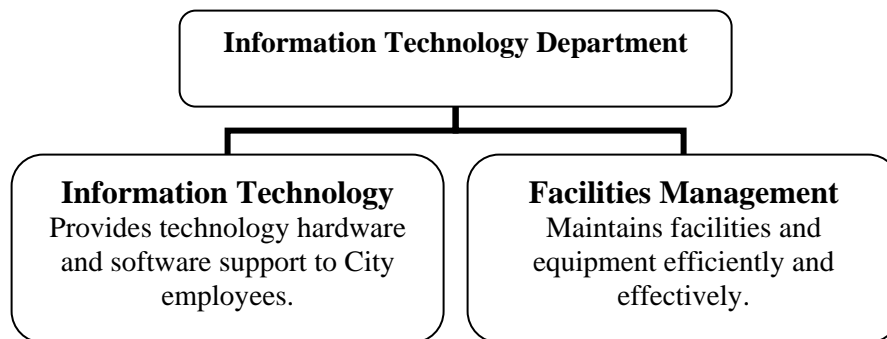
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Chief Information Officer	0	0	1
Dir, Information Technology	1	1	0
Asst Dir, Information Tech	1	0	0
Mgr, Applications & Development	1	1	1
Mgr, Technical Operations	1	1	1
Project Manager	1	1	1
Programmer/Analyst, Senior	7	8	8
Programmer/Analyst	2	1	0
Network Administrator	4	4	4
Network Support Tech, Sr.	1	0	0
PC Support Specialist, Assoc.	2	0	0
PC Support Specialist, Sr.	2	0	0
PC Technician	0	1	1
PC Technician, Sr.	0	2	2
Help Desk Support Specialist, Sr.	2	2	2
Total Full-time Employees:	<u>25</u>	<u>22</u>	<u>21</u>
Part-Time			
Programmer/Analyst, Senior	0.85	0.85	0
Administrative Assistant	0.50	0.50	0.50
Total Part-time Employees:	<u>1.35</u>	<u>1.35</u>	<u>0.50</u>
TOTAL FTEs	<u>26.35</u>	<u>23.35</u>	<u>21.50</u>

PROGRAM DESCRIPTION

The Facilities Management Division staff maintains the physical environment in which facility occupants work and conduct business with citizens and customers.

**INFORMATION TECHNOLOGY DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide a positive physical environment that is conducive to the efficient conduct of City business by:

- ❖ *Effectively maintaining facilities while minimizing operating costs.*

AGENCY LOCATOR

**Finance,
Administration and
Economic Development**

Information
Technology

*Information
Technology
Facilities*

*Management &
Operations* ←

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Facilities Management Division in 2012:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
 - ◆ Continue to monitor, evaluate, and upgrade systems to improve the energy efficiency of City facilities and equipment.
 - ◆ Work with Convention Center staff to ensure the proper care and operation of the Convention Center equipment and facilities.
 - ◆ Work with Sheraton Hotel staff to ensure the proper care and operation of the hotel facilities.
 - ◆ Establish air quality benchmarks at City facilities.
 - ◆ Remodel existing areas as requested by City departments.
 - ◆ Replace carpet and tile flooring at several City facilities.
 - ◆ Remove existing mortar joints on exterior brick on Tomahawk Ridge Community Center gym and install new mortar joints.
 - ◆ Work with other City departments to promote teamwork and to increase productivity of City staff.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Facilities Management Division include:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
 - ◆ Complete the energy efficient upgrades funded through the Energy Efficiency and Conservation Block Grant program (EECBG) funding.
 - ◆ Replace the roof system at Fire Station No. 2.
 - ◆ Continued the upgrade of the closed-circuit TV systems at Scafe Building and Sanders Justice Center to digital systems.
 - ◆ Remodel of the Public Works area at City Hall.
 - ◆ Remodel of the Planning area at City Hall.
 - ◆ Reseal gym, studio, and dance floors at Matt Ross Community Center.
 - ◆ Installed new HVAC system and ductwork in Westgate facility.
 - ◆ Installed new heat pump system entry area at Park Headquarters.
 - ◆ Replaced rooftop HVAC system at Blue Valley Public Works.
 - ◆ Install permanent back up Emergency Generator Blue Valley Public Works.
 - ◆ Replaced the roof system at City Hall.
 - ◆ Replaced the roof system at Myron E. Scafe Building.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of respondents rating the overall condition of the building and common areas as good or excellent:	77%	85%	95%
WORKLOAD MEASURES			
Number of square feet maintained:	484,415	484,415	484,415
Hours of preventative maintenance:	4,180	4,000	4,100
Hours of emergency repairs:	1,114	1,000	1,500
Hours of planned maintenance:	12,676	12,100	12,450

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$935,235	\$927,975	\$960,796
Commodities	335,029	412,116	397,913
Contractual	2,086,645	2,067,932	2,082,505
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$3,356,909</u>	<u>\$3,408,023</u>	<u>\$3,441,214</u>

PERSONNEL (full-time equivalent):

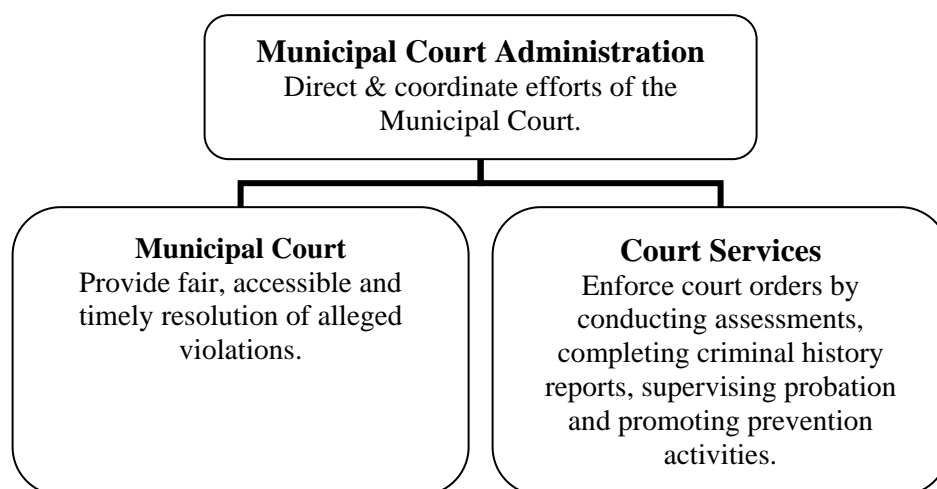
Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Mgr, Facilities Management	1	1	1
Supervisor, Facilities Mgmt	2	2	2
Building Maintenance Worker II	5	5	6
Building Maintenance Worker I	2	2	1
Facilities Management Tech	1	1	1
Building Attendant	1	0	0
Total Full-time Employees:	<u>12</u>	<u>11</u>	<u>11</u>
Part-Time	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>

PROGRAM DESCRIPTION

The Municipal Court is the judicial branch of the City. Traffic violations and violations of Overland Park City ordinances are handled in this court.

In the Municipal Court there are no jury trials. A judge, under the Code of Criminal Procedure, the Code of Municipal Courts, the Kansas Rules of Evidence, and the Overland Park Municipal Code, conducts all trials.

**MUNICIPAL COURT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide fair, accessible and timely resolution of alleged violations in the Overland Park Municipal Court by:

- ❖ *Providing access to justice in an expeditious and timely manner,*
- ❖ *Ensuring equality, fairness and integrity,*
- ❖ *Ensuring court facilities are safe, accessible and convenient to use and*
- ❖ *Instilling public trust and confidence.*

AGENCY LOCATOR

Finance, Administration and Economic Development

Municipal Court
Municipal Court ➡
Court Services

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Municipal Court in 2012:

- *Provide fair, accessible, and timely resolution of alleged violations:*
 - ◆ Maintain 90% disposition rate for all A & B misdemeanors within 180 days.
 - ◆ Increase revenues collected through referral of delinquent debt to collections law firm.
 - ◆ Improve Court Security through transition to new digital-based camera systems.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Municipal Court include:

- *Provide fair, accessible, and timely resolution of alleged violations:*
 - ◆ Successfully implemented e-ticketing.
 - ◆ Made initial referrals to collections law firm in order to effectively gauge impact of referrals on collections.
 - ◆ Improved percentage of court cases, except A & B misdemeanors, that reach disposition within 90 days from 87% to 92%.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of survey respondents reporting they were treated with courtesy, respect and concern by:			
·Court Clerk	99%	100%	100%
·Municipal Judge	94%	100%	100%
WORKLOAD MEASURES			
Number of cases filed:	46,362	45,000	46,500
Number of cases closed:	34,322	35,000	37,500
Clearance rate:	74%	80%	80%
Total revenues collected:	\$5,555,285	\$4,800,000	\$4,900,000

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,602,588	\$1,593,892	\$1,543,369
Commodities	56,040	82,340	84,450
Contractual	556,039	704,220	702,410
Capital Outlay	5,345	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,220,012</u>	<u>\$2,380,452</u>	<u>\$2,330,229</u>

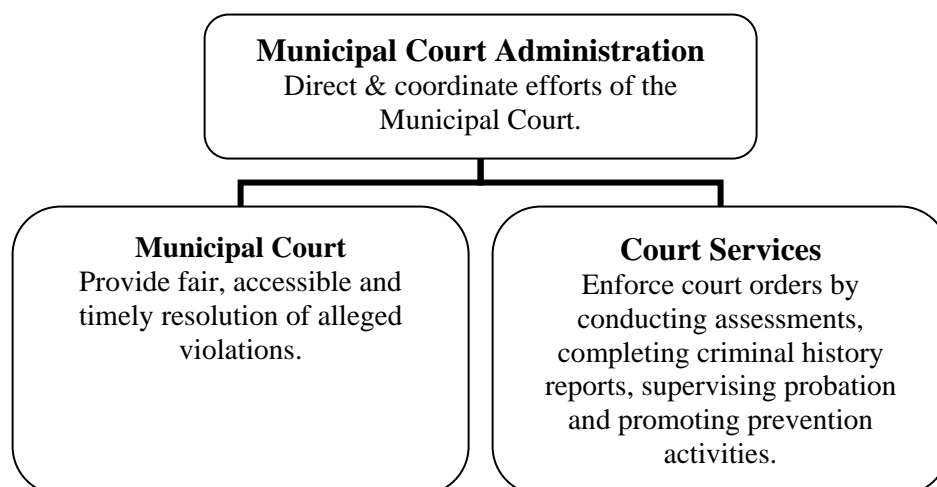
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Presiding Judge	1	1	1
Municipal Court Judge	1	1	1
Court Administrator	1	1	1
Supervisor, Court Security	1	1	1
Court Security Officer	3	3	3
Court Clerk, Deputy	1	1	1
Court Clerk, Senior	3	3	3
Court Clerk	10	9	8
Total Full-time Employees:	<u>21</u>	<u>20</u>	<u>19</u>
Part-Time			
Court Security Officer	0.58	0.58	0.58
Judge Pro Tem	0.26	0.26	0.26
Court Clerk	0.48	0.48	0.48
Total Part-time Employees:	<u>1.32</u>	<u>1.32</u>	<u>1.32</u>
TOTAL FTEs	<u>22.32</u>	<u>21.32</u>	<u>20.32</u>

PROGRAM DESCRIPTION

The Court Services Division of the Municipal Court provides service in four basic areas: Pre-Sentence Investigations and Drug Alcohol Evaluations, Monitoring and Supervision, Education Programs, and Community Outreach.

**MUNICIPAL COURT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enforce court orders by:

- ❖ *Conducting assessments,*
- ❖ *Completing criminal history reports,*
- ❖ *Supervising probation and*
- ❖ *Promoting prevention activities within the community.*

AGENCY LOCATOR

**Finance, Administration and
Economic Development**

Municipal Court
Municipal Court
Court Services ➡

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Court Services Division in 2012:

- *Supervising Probation:*
 - ◆ Implement a risk assessment instrument to determine appropriate levels of supervision of probationers.
 - ◆ Maintain a recidivism rate below the national average of 30%.

2009-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Court Services Division include:

- *Supervising Probation:*
 - ◆ Successfully utilized a light-duty police officer to assist with probation.
 - ◆ Maintained percent of survey respondents reporting they were treated with respect, courtesy, and concern by probation officer at 100%.

PERFORMANCE INDICATORS**EFFECTIVENESS MEASURES**

Percent of diversion/probation program participants that are involved with the court system again within two years:

33% 25% 25%

WORKLOAD MEASURES

Number of assessments conducted:

920 900 950

Number of people monitored on diversion or probation:

2,052 2,100 2,250

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$451,861	\$404,886	\$413,937
Commodities	157	0	0
Contractual	7,687	1,220	1,140
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$459,705</u>	<u>\$406,106</u>	<u>\$415,077</u>

PERSONNEL (full-time equivalent):

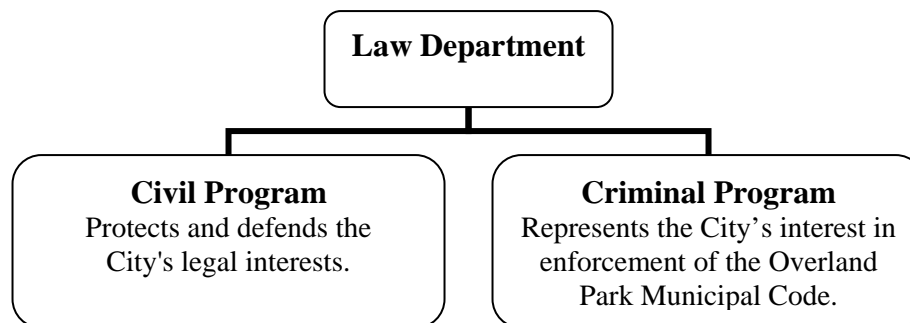
Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Supervisor, Court Services	1	1	1
Court Clerk	1	1	1
Probation Officer	3	2	2
Probation/Court Security Officer	1	1	1
Substance Abuse Specialist*	1	1 *	1 *
Total Full-time Employees:	<u>7</u>	<u>6</u>	<u>6</u>
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>7.00</u>	<u>6.00</u>	<u>6.00</u>

* Beginning with the 2011 Budget, the Substance Abuse Specialist is funded out of the Alcohol and Drug Safety Action Program (ADSAP), a non-budgeted fund.

PROGRAM DESCRIPTION

The Law Department provides legal advice and counsel to the Governing Body, City Manager, City departments and City boards and commissions; attends all City Council Meetings and meetings of various committees, boards and commissions; drafts ordinances, resolutions, contracts, deeds, leases, advisory opinions and other legal instruments; and processes claims against the City and its officers and employees before state and federal judicial and administrative agencies in civil litigation proceedings.

**LAW DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To protect and defend the City's legal interests and to represent the City's interest in enforcement of the Overland Park Municipal Code by:

- ❖ *Preparation of appropriate legislative documents, contracts and opinions, and representation of the City in civil litigation;*
- ❖ *Provide legal expertise and assist in the development of policy; and*
- ❖ *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs.*

AGENCY LOCATOR

**Finance, Administration
and Economic
Development**
Law
Law ←

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Law Department in 2012:

- *Preparation of appropriate legislative documents, contracts and opinions and representation of the City in civil litigation and in the business and operation of the City to include but not limited to the following:*
 - ◆ Legal opinion service - Provide prompt legal opinion service to Council and City staff.
 - ◆ Legislative support service - Monitor all proposed state and federal legislation impacting municipalities during the 2012 legislative sessions.
 - ◆ Preparation of ordinances, resolutions and administrative policies.
 - ◆ Provide legal assistance service and civil litigation support service.
 - ◆ Continue implementation and monitoring of the City's e-discovery program to ensure compliance with the City's legal obligations regarding the Kansas Open Records Act and federal and state evidence rules relating to litigation document production.
 - ◆ Provide legal support for public infrastructure construction projects.
 - ◆ Provide legal support for the acquisition of property for public project.
 - ◆ Provide legal support for the creation and assessment of improvement districts.
 - ◆ Provide legal assistance for economic development projects.
 - ◆ Provide legal assistance regarding human resource matters.
 - ◆ Provide legal assistance and support for police department forfeiture actions.
 - ◆ Provide legal assistance regarding all City operations and projects.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs to include but not limited to the following:*
 - ◆ Effectively and efficiently prosecute cases.
 - ◆ Effectively and efficiently manage criminal cases, to include diversion, probation, victim assistance and other related functions of the criminal justice system.
 - ◆ Assist the Police Department, code enforcement officers and other City staff in preparing cases for prosecution in the Municipal Court.
 - ◆ Assist the Police Department, the Court, Information Technology and other departments in the ongoing operation of and transition to e-ticketing.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Law Department include:

- *Preparation of legislative documents, contracts and opinions and representation of the City in civil litigation and generally in the day-to-day business of the City to include but not limited to the following:*
 - ◆ Provided written and oral testimony to support the City's legislative program to include matters related to annexation, public safety, finance and other matters identified by the City's legislative program.
 - ◆ Represented the City in open records matters.
 - ◆ Provided legal review of counsel regarding all City contracts.
 - ◆ Provided legal support regarding claims filed against the City.
 - ◆ Provided legal support concerning personnel, pension and other human resources related matters.
 - ◆ Provided legal advice to the Police Department concerning public safety operations, public protests, homeland security and emergency management and operations.
 - ◆ Prosecuted forfeiture actions for the Police Department.
 - ◆ Provided legal support for Police Department and Code Services e-ticketing programs.
 - ◆ Provided legal support for Police Department radio rebanding.

- ◆ Provided legal support for changes in the Police Department hiring process.
- ◆ Provided legal support for administrative licensing cases, such as massage, alcohol licensing and precious metal dealers.
- ◆ Provided legal advice concerning land use matters, City related procurement matters and franchising issues.
- ◆ Provided legal assistance for economic development projects to include: Corbin Park, Deer Creek Woods, Erickson Retirement Community, Mission Farms West, and Oak Park Mall TDD projects; the Cherokee South, Market Lofts and Valley View TIF projects; and the creation of the Prairiefire at Lionsgate CID and dissolution of the Prairiefire at Lionsgate TDD.
- ◆ Provided legal assistance for numerous public infrastructure projects to include the TIGER Grant bus rapid transit project.
- ◆ Provided legal support for public meetings.
- ◆ Provided legal support and project management support for the City's annexation projects.
- ◆ Provided legal support for a comprehensive review of the City's health benefit plan and pension plans to include implementation of Qualified Domestic Relations Order (QDRO) procedures.
- ◆ Provided guidelines for code enforcement in newly annexed areas.
- ◆ Participated in a complete revision of solid waste and recycling regulations.
- ◆ Successfully litigated several eminent domain actions.
- ◆ Provided legal support for the creation and assessment of several improvement district.
- ◆ Assisted in the development of a standard agreement with the Kansas Department of Transportation for construction of public improvements.
- ◆ Provided legal support for the call on bonds for pavement issues.
- ◆ Provided legal support for petition to enlarge sewer district for Arboretum improvements.
- ◆ Assisted in the development of standard agreements for CM at Risk and Design Build projects.
- ◆ Provided legal assistance concerning Sprint subleases to KeyBank, UnitedLex, MIQ and ATI.
- ◆ Provided contract assistance for Overland Park Development Corporation.
- ◆ Assisted IT in the ongoing effort to locate and manage connectivity with the City's network by negotiating connectivity agreements and drafting an agreement for on-demand fiber repair.
- ◆ Provided legal support and analysis regarding the City's RIF program.
- ◆ Provided legal and drafting advice for the following revisions: Right of Way and Nuisance Ordinance Revisions.
- *Provide legal expertise and assist in the development of policy:*
 - ◆ Provided policy training for employees and supervisory staff concerning City policies, including equal opportunity, anti-harassment, alcohol/drug use, commercial drivers' license standards and constitutional issues.
 - ◆ Generated a bi-monthly Overland Park Police Department legal bulletin to keep commissioned officers abreast of changes in the law.
 - ◆ Provided training to the Police Department on trends and developments in the law.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs:*
 - ◆ Of the approximately 46,362 new cases filed in the Municipal Court during 2010, Law Department prosecutors processed 882 DUI cases and 45,480 non-DUI cases, including cases involving illegal drugs, substance abuse, thefts, violations of property maintenance and building codes and traffic offenses. The Prosecution Division also handled appeals to the District Court and administration of approximately 448 cases through the Department's Victim Assistance Program.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of non-DUI charges disposed by:			
·Bench trial	9%	8%	9%
·Plea/Sentencing	71%	67%	72%
·Dismissal	11%	14%	11%
·Diversion	9%	11%	8%
Percent of DUI charges disposed by:			
·Bench trial	13%	11%	12%
·Diversion	41%	48%	41%
·Plea/Sentencing	45%	40%	45%
·Dismissal	1%	1%	2%
Percent of charges dismissed due to speedy trial:	0%	0%	0%
WORKLOAD MEASURES			
Legal opinions given:	695	708	500
Number of charges filed:			
·DUI	882	684	875
·Non-DUI:			
·Hazardous traffic (moving)	24,031	23,432	27,000
·Non-hazardous traffic (non-moving)	17,179	18,932	16,000
·Parking	701	780	1,100
·Theft	612	524	600
·Animal Control	965	796	1000
·Drug related	343	304	350
·Codes	200	92	200
·Other	1,449	1,168	1,400
Total	46,362	46,712	48,525

EXPENDITURES:

<u>General Fund</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,513,016	\$1,451,096	\$1,235,692
Commodities	25,454	27,500	26,750
Contractual	189,826	159,620	160,370
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,728,296</u>	<u>\$1,638,216</u>	<u>\$1,422,812</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Director, Law/City Attorney	1	1	1
Deputy City Attorney	1	1	0
Assistant City Attorney, Sr.	3	3	3
Prosecutor	3	2	2
Administrative Prosecutor	1	1	1
Executive Legal Assistant	2	2	2
Secretary, Legal	2	2	2
Administrative Clerk	1	1	1
Total Full-time Employees:	<u>14</u>	<u>13</u>	<u>12</u>
Part-Time			
Contract Victim Asst. Coordinator	0.50	0.50	0.50
Prosecutor	0.00	0.47	0.52
Total Part-time Employees:	<u>0.50</u>	<u>0.97</u>	<u>1.02</u>
TOTAL FTEs	<u>14.50</u>	<u>13.97</u>	<u>13.02</u>

PROGRAM DESCRIPTION

The Finance Department administers the City's financial planning and budgeting systems. This information assists the City Council in making policy decisions relating to public funds and providing services in the most efficient and effective manner possible.

The department is also responsible for safekeeping of funds, payment of City bills, and maintaining all financial records.

Overland Park has a long-standing record of fiscal responsibility based upon sound financial planning and budgeting. These factors have helped the City earn a triple-A bond rating from Standard and Poor's and Moody's Investors Service every year since 1987.

FINANCE DEPARTMENT**Financial Management**

Promotes the efficient and effective use of the City's financial resources and maintains the financial health of the City.

MISSION STATEMENT

To promote the efficient and effective use of the City's financial resources and maintain the financial health of the City by:

- ❖ *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting,*
- ❖ *Planning and evaluating the City's financial position through the use of a five-year financial plan,*
- ❖ *Directing the cash management of City funds and*
- ❖ *Providing financial direction to City departments.*

AGENCY LOCATOR**Finance and,
Administration**

Finance Department ➡
City Clerk

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Finance Department in 2012:

- *Providing financial support and direction to City departments:*
 - ◆ Provide quarterly training to City employees on the City's financial management software, E1.
 - ◆ Review and update key citywide financial administrative policies that will help streamline operations.
 - ◆ Review the financial reporting information requirements of all City departments and improve on the reporting capabilities of E1 to all City departments.
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
 - ◆ Earn the Government Finance Officers Association (GFOA) Certificate of Excellence for Financial Reporting for the 2011 financial statements and the GFOA Award for the 2012 Budget.
 - ◆ Monitor the 2012 Budget, develop a 2013 Budget, and create the 2013-2017 Capital Improvements Program & financial forecast.
 - ◆ Enhance the City's financial transparency by increasing the amount of financial information reported on the City's website.
 - ◆ Implement Citywide an accounts payable automation system that will allow electronically routing of invoices for approval and paying vendors electronically.
 - ◆ Implement the reporting requirements of Governmental Accounting Standards Board Statement No. 54 in the 2011 financial statements.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Finance Department include:

- *Providing financial support and direction to City departments:*
 - ◆ Provided quarterly training to City employees on the City's financial management software.
 - ◆ Reviewed and updated various Finance Department-related administrative policies.
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
 - ◆ Received the GFOA Certificate of Achievement for the 2009 and 2010 Financial Statements and GFOA Award for the 2011 Operating Budget document.
 - ◆ Coordinated development of the 2011 and 2012 budgets and 2012-2015 Capital Improvements Program & financial forecast.
 - ◆ Updated the Financial and Economic Trend Report and Cost Recovery Study data.
 - ◆ Prepared reports on the City's interim financial statements and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
 - ◆ Developed automated monthly financial reports to provide management additional information to monitor the City's financial operations.
 - ◆ Along with IT, completed development of and implemented on-line General Ledger reporting tool, eCheckbook.

➤ *Directing the cash management of City funds:*

- ◆ In 2010 worked with the City's Financial Advisor and Bond Counsel to issue \$13,450,000 General Obligation bonds to fund various capital improvement projects, and also issued \$16,185,000 of Special Obligation Bonds for Oak Park Mall Transportation Development District.
- ◆ In 2011, working with the City's Financial Advisor and Bond Counsel, issued \$8,490,000 General Obligation bonds to fund various capital improvement projects and also issued \$6,665,000 of Advanced Refunding Bonds, from which the City realized a present value savings of \$402,320.
- ◆ Prepared reports on the City's investment portfolio and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
- ◆ Developed an investment portfolio for the Oak Park Mall TDD bond proceeds that generated \$71,300 more in investment earnings than what the Oak Park Mall TDD Trustee would have generated based on its portfolio.
- ◆ Developed an investment portfolio for the Overland Park Development Corporation (OPDC) idle funds that generate \$16,100 more in investment earnings during 2010 than what the OPDC trustee generated in 2009.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent variance between budgeted and actual:			
· General fund revenues	83%	90%	95%
· Expenditures	89%	95%	95%
Accuracy rate in forecasting annual city revenue estimates:			
· Sales tax	77%	95%	95%
· All other non-sales tax revenues	88%	95%	95%
Debt Service as a Percent of Operating Expenditures:	21%	NA	NA
Percent of available funds invested:	100%	100%	100%
Investment interest rate earned as a % of:			
· 6 month T bill rate	425%	299%	100%
· Kansas Municipal Investment Pool Benchmark Rate	381%	248%	100%
Percent of vendors paid within 30 days from date of invoice:	52%	70%	70%
EFFICIENCY/WORKLOAD MEASURES			
General Fund Operating expenditures per capita:	\$435	NA	NA
General Fund Revenues per capita:	\$496	NA	NA
Debt Per Capita	\$1,263	\$1,250	\$1,200
Number of checks, ACH & Wire payments:	9,372	9,300	9,000
Average value of funds invested:	\$84.2M	\$85.0M	\$95.0M
Number of Internal Audits Prepared:	207	100	100

EXPENDITURES:

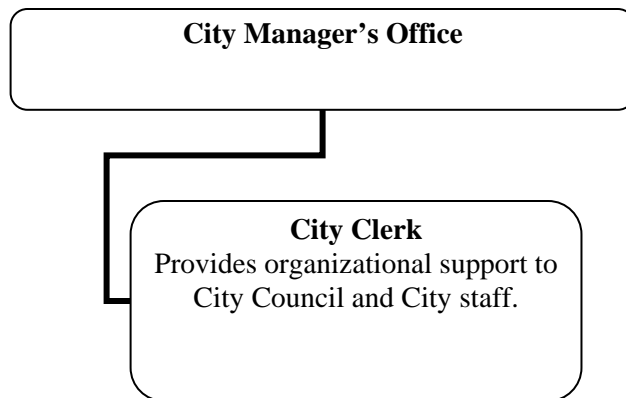
General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,092,327	\$1,130,702	\$1,126,846
Commodities	12,756	18,820	16,575
Contractual	146,158	175,032	177,507
Capital Outlay	1,050	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,252,291</u>	<u>\$1,324,554</u>	<u>\$1,320,928</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Chief Financial Officer	1	1	1
Asst Chief Financial Officer	1	1	1
Supv., Finance & Accounting	1	1	1
Internal Auditor	1	1	1
Acting Supv., Accounts Payable	1	1	0
Accountant II	2	2	4
Accountant I	3	2	1
Accounting Clerk, Senior	3	3	2
Accounting Clerk	0	0	1
Accounting Associate	1	0	0
Total Full-time Employees:	<u>14</u>	<u>12</u>	<u>12</u>
Part-Time			
Document Imaging Clerk	0.40	0.00	0.00
Administrative Assistant	0.00	0.60	0.75
Audit Intern	0.00	1.00	0.85
Total Part-time Employees:	<u>0.40</u>	<u>1.60</u>	<u>1.60</u>
TOTAL FTEs	<u>14.40</u>	<u>13.60</u>	<u>13.60</u>

PROGRAM DESCRIPTION

The City Clerk's Division prepares City Council agendas; records and maintains all Council records, proceedings and ordinances; provides information concerning Council proceedings and ordinances to the general public and other City departments; and issues various licenses and permits including animal, cereal malt beverage, drinking establishment, private club, caterer and massage therapy.

CITY CLERK DIVISION**MISSION STATEMENT**

To provide organizational support to City Council and City staff by:

- ❖ *Providing an accurate record of Council, Committee and Planning Commission meetings,*
- ❖ *Performing records management and contract administration,*
- ❖ *Processing applications for licenses and permits,*
- ❖ *Facilitating the City's risk management program and*
- ❖ *Responding to customer service requests.*

AGENCY LOCATOR**Finance and Administration**

*Finance & Accounting
City Clerk ←*

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Clerk Division in 2012:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
 - ◆ To ensure meeting minutes are completed in a timely manner and accurately document discussion and the action taken, by completing meeting minute transcription within three to four weeks of the meeting date and so corrections are required on less than five percent of the minutes transcribed.
- *Performing records management and contract administration:*
 - ◆ To respond to records requests in a timely manner, by responding within three days of requests 100 percent of the time.
 - ◆ To provide electronic access to information, by scanning in all contracts, ordinances and resolutions into the imaging system upon approval.
 - ◆ To reduce publication costs, by reviewing bid notice documents to develop a standard format.
 - ◆ To implement a searchable, electronic index, by reorganizing archive room records.
- *Processing applications for licenses and permits:*
 - ◆ To follow ordinance timelines and provide good customer service, by issuing animal licenses within 10 days of receipt; special animal permits within 15 days of receipt; drinking establishments, caterers, and private clubs within 20 days of receipt; cereal malt beverage licenses within 15 days of receipt; retail liquor licenses within 2 days of receipt; and massage licenses within 21 days of receipt.
- *Facilitating the City's risk management program:*
 - ◆ To ensure that all claims are handled expeditiously, by forwarding all incident reports and claims information received to the City's risk manager within 24 hours of receipt.
- *Responding to customer service requests:*
 - ◆ To meet the needs of Overland Park residents, by responding to all "OPCares" service requests within 24 hours of receipt and by providing excellent customer service to all callers and walk-ins.
 - ◆ To provide assistance to Council and City staff, by researching and providing information requested.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Clerk Division include:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
 - ◆ Transcribed 219 hours of meeting minutes during 2010 with 99 percent accuracy.
- *Performing records management and contract administration:*
 - ◆ Completed annual review/update of records management policy including list of designated records custodians and records retention schedules for each department.
 - ◆ Responded to requests for records within three days 100% of the time.
 - ◆ Processed 59 resolutions, 50 ordinances, 48 bid openings, 362 contracts and 230 legal advertisements during 2010.
 - ◆ Updated Records Management policy to include retention periods for electronically store/imaged records and for hardcopy retention periods.

- *Processing applications for licenses and permits:*
 - ◆ Ordinance regulating coin-operated amusement devices was eliminated in 2010.
 - ◆ Processing of alarm permits was transitioned to third-party vendor, Cry Wolf.
 - ◆ Implemented administrative approval process for all liquor licenses issued.
 - ◆ During 2010, on average, animal licenses were issued within 7 days of receipt; special animal permits within 12 days of receipt; drinking establishment, caterers and private club licenses within 15 days of receipt; cereal malt beverage licenses within 14 days of receipt; retail liquor within 1 day of receipt; and massage licenses within 11 days of receipt, improving or matching the established goal for all license types.
- *Facilitating the City's risk management program.*
 - ◆ Tracked 184 incident/claims received during 2010.
 - ◆ Worked with risk manager to ensure claims and related invoices were handled in a timely manner.
- *Responding to customer service requests:*
 - ◆ Coordinated candidate filings for City elections.
 - ◆ Established procedures for invoicing parade personnel fees in conjunction with the Police and Public Works Departments.
 - ◆ Coordinated quantitative purchase of stationery with new vendor.
 - ◆ Reviewed and updated information for the website to ensure information is kept up-to-date.
 - ◆ City survey ratings for Customer Service ranged from a high of 95% for staff knowledge to a low of 89% for staff courtesy.

PERFORMANCE INDICATORS

Measure

2010 Actual

2011 Projected

2012 Target

EFFECTIVENESS MEASURES

Percent of customers rating the following as good or excellent:

·Quality of customer service	100%	100%	100%
·Courtesy/friendliness of staff	100%	100%	100%
·Timeliness/speed of service	100%	100%	100%
·Meeting of expectations	100%	100%	100%

Average number of days to transcribe and distribute minutes for review:

·City Council	27	30	30
·Committee	29	30	30
·Planning Commission	9	15	15
·Other	15	20	20

Average number of days to issue licenses and permits from time of receipt of application to mailing:

·Animal license	7	10	10
·Special animal permits	12	15	15
·Dangerous animal permits	8	7	7
·Drinking establishments, caterers, & private clubs	15	21	21
·Cereal Malt Beverage (CMB) license	14	14	14
·Retail liquor license	1	5	5
·Massage therapy permits	11	21	21

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
WORKLOAD MEASURES			
Number of permits and licenses processed per FTE:	7,411	7,500	7,500
Number of licenses and permits issued:			
·Animal license	17,158	17,000	17,000
·Special animal permits	370	350	350
·Dangerous animal permits	6	6	6
·Drinking establishments, caterers, and private clubs	184	185	185
·Cereal Malt Beverage (CMB) license	87	90	90
·Retail liquor license	30	30	30
·Massage therapist permits	251	300	300
Hours of meetings for which minutes were transcribed:	166	NA	NA

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$639,045	\$550,249	\$559,023
Commodities	21,095	38,050	35,850
Contractual	69,484	108,810	110,530
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$729,624</u>	<u>\$697,109</u>	<u>\$705,403</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
City Clerk	1	1	1
Assistant City Clerk	1	1	1
Administrative Assistant	1	0	0
Customer Service Rep., Sr.	2	2	2
Recording Secretary	4	3	3
Customer Service Rep	1	0	0
Total Full-time Employees:	<u>10</u>	<u>7</u>	<u>7</u>
Part-Time			
Customer Service Representative	0.60	0.60	0.60
Document Imaging Clerk	0.18	0.18	0.18
Total Part-time Employees:	<u>0.78</u>	<u>0.78</u>	<u>0.78</u>
TOTAL FTEs	<u>10.78</u>	<u>7.78</u>	<u>7.78</u>

PROGRAM DESCRIPTION

The City of Overland Park budgets contingency funds to be used for unexpected expenditures throughout the year. At the end of the budget year, expenditures charged to the contingency account are then transferred to the appropriate accounts from which the expenditures should have occurred. Following are contingency allocations for the City's primary operating funds.

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	3,339,000	3,013,000
TOTAL	\$0	\$3,339,000	\$3,013,000
Fire Service Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	-2,655	0	0
Capital Outlay	0	0	0
Transfers/Others	0	170,725	193,079
TOTAL	-\$2,655	\$170,725	\$193,079
Stormwater Utility Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	512,088	225,032
TOTAL	\$0	\$512,088	\$225,032
Golf Course Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	1,227,762	799,472
TOTAL	\$0	\$1,227,762	\$799,472
Soccer Complex Operations	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	10,000	0	0
Capital Outlay	0	0	0
Transfers/Others	0	435,103	400,116
TOTAL	\$10,000	\$435,103	\$400,116

PROGRAM DESCRIPTION

Kansas State Law requires that interfund transfers be budgeted. Funding is transferred from the General Fund to other funds, such as the Bond and Interest Fund, the Fire Service Fund, special revenues funds and the Capital Projects Fund, from where the money is then expended. Following are transfer allocations for the City's primary operating funds.

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	22,876,118	49,963,027	44,253,502
TOTAL	<u>\$22,876,118</u>	<u>\$49,963,027</u>	<u>\$44,253,502</u>
Fire Service Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	301,582	825,224	881,256
TOTAL	<u>\$301,582</u>	<u>\$825,224</u>	<u>\$881,256</u>
Stormwater Utility Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	3,261,254	2,961,841	2,705,448
TOTAL	<u>\$3,261,254</u>	<u>\$2,961,841</u>	<u>\$2,705,448</u>
Golf Course Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	267,727	0	0
Transfers/Others	327,860	725,000	797,000
TOTAL	<u>\$595,587</u>	<u>\$725,000</u>	<u>\$797,000</u>
Soccer Operations Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	174,363	0	150,000
TOTAL	<u>\$174,363</u>	<u>\$0</u>	<u>\$150,000</u>

PROGRAM DESCRIPTION

The City of Overland Park budgets the vast majority of the City's bond and interest payments out of the Bond and Interest Fund. This fund is used to account for the payment of debt service costs associated with the City's general long-term debt. Revenue is transferred into this fund from the City's General Fund.

The Golf Course Fund, as an enterprise fund, is responsible for debt service of its bond issuances. Bond and interest payments for golf course related issuances are paid out of the Golf Course Fund.

EXPENDITURES:

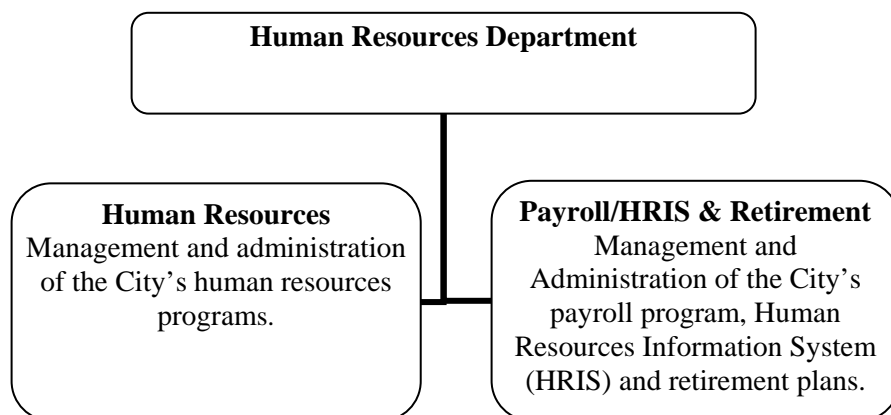
Bond and Interest Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	23,834,796	25,350,000	24,750,000
TOTAL	<u>\$23,834,796</u>	<u>\$25,350,000</u>	<u>\$24,750,000</u>
 Golf Course Fund	 <u>2010 Actual</u>	 <u>2011 Budget</u>	 <u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	186,534	119,355	44,832
TOTAL	<u>\$186,534</u>	<u>\$119,355</u>	<u>\$44,832</u>

PROGRAM DESCRIPTION

The Human Resources Department is comprised of two cost centers: Human Resources and Payroll/HRIS/Retirement.

The Human Resources Cost Center manages the human resources management programs for the City including: employment, employer-employee relations, compensation administration, benefits administration, safety loss and prevention, workers' compensation, and employee training and development.

**HUMAN RESOURCES -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide comprehensive human resources programs and services that enable the City to attract, engage and retain the best possible workforce through:

- ❖ *Effective and inclusive recruitment, selection and orientation*
- ❖ *Competitive, financially responsible, and legally compliant compensation and benefits programs*
- ❖ *Positive reward and recognition programs*
- ❖ *Confidential employee relations and conflict resolution support*
- ❖ *Focused safety and loss prevention training and enforcement, and*
- ❖ *Ongoing training and development of City leadership and staff.*

AGENCY LOCATOR

**Finance, Administration
and Economic Development**

Human Resources

Human Resources ➡

Payroll/ HRIS

2012 PROGRAM GOALS

The City of Overland Park's work plan includes several objectives that will direct the efforts of the Human Resources Division in 2012:

- *Provide effective and inclusive recruitment, selection and orientation:*
 - ◆ Develop a strategy to increase diversity in the workforce, i.e., women, minorities, disabled, and veterans.
 - ◆ Update the on-line employment application to ensure compliance with all City policies.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
 - ◆ Begin the selection process for benefits contracts that expire in 2012 to include the Employee Assistance Program and Wellness Program.
 - ◆ Conduct annual market surveys and perform analysis of wage rates for the entire City to ensure that the City's rates of pay remain competitive and responsive to the current economic challenges.
 - ◆ Coordinate the FAED Committee's performance and compensation review of Municipal Court Judges.
 - ◆ Continue to review and implement cost-saving strategies to control health care costs to include conducting a feasibility study to determine if an on-site health clinic is cost-effective in reducing costs.
- *Provide focused safety and loss prevention training and enforcement:*
 - ◆ Maintain a strong safety culture throughout the City by focusing on safety awareness, training and accountability.
 - Reduce injury/illness frequency rate by 5%
 - Reduce vehicular frequency rate by 5%
 - Reduce injury/illness severity rate by 10%
 - Reduce lost time incident rate by 15%
 - Reduce lost time hours by 15%
 - ◆ Conduct noise level baseline (decibel) assessment for City equipment, workstations, and locations that have "impact" noise present.
 - ◆ Accident/Incident Reporting & Investigation; conduct detailed and thorough investigations on accidents (initial and follow-up) with the focus on establishing the root cause and prevention of future occurrences.
 - ◆ Conduct telecommuting alternate work site evaluations for all telecommuters.
 - ◆ Coordinate scheduling of department safety training to educate and promote safety awareness throughout the organization.
 - ◆ Revise the Hazard Communication program to include chemical inventory, container labeling, material data sheets and qualified employee training.
- *Provide ongoing training and development of City leadership and staff:*
 - ◆ Implement a citywide diversity program strategy that includes multifaceted diversity training.
 - ◆ Coordinate and facilitate the City's Supervisory Development and Leadership Forum programs.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Human Resources Cost Center include:

- *Provide effective and inclusive recruitment, selection and orientation:*
 - ◆ Developed an on-line application and policies and procedures related to individual and group volunteers.
 - ◆ Developed a new employee orientation program for full-time employees and revised the program for part-time employees to ensure that all new hires are properly oriented to the City.
 - ◆ Conducted an audit of employment policies and practices to ensure compliance with state and federal laws.
 - ◆ Began reporting New Hire Directory data to state of Kansas to ensure compliance with state guidelines.
 - ◆ Provided staff support to the Judicial Screening Committee for the recruitment and selection of a Municipal Court Judge.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
 - ◆ Ensured that all benefit plans and pay systems were updated as necessary to comply with federal and state legislation to include Genetic Information and Notification Act, Health Insurance Portability and Accountability Act, Fair Labor Standards Act, COBRA, Americans with Disabilities Act Amendment, and the Patient Protection and Affordable Care Act.
 - ◆ Developed and distributed employee benefits statements showing the cost of employer-provided benefits.
 - ◆ Negotiated and implemented agreements for the City's self-funded health care benefits plan, dental plan, life insurance plans, short- and long-term disability insurance plans, long-term care insurance, cancer insurance, wellness program, and employee assistance program.
 - ◆ Coordinated the selection process for employee benefits consulting services.
 - ◆ Coordinated significant changes to the City's offerings for health insurance coverage that included the transition from traditional health plan offerings to consumer-driven health care options. This also included eliminating post-age-65 benefits for those retiring on or after January 1, 2011.
 - ◆ Coordinated a review of the City's Compensation Program that included:
 - Reviewing and updating all job descriptions
 - Review of City's pay philosophy, policies and procedures
 - Conducting salary survey and analyzing market data
 - Slotting jobs in Band System and developing target rates
 - Developing and communicating changes to employees
- *Provide positive reward and recognition programs:*
 - ◆ Implemented a web-based rewards and recognition program that was developed in-house with the assistance of the Information Technology Department.
 - ◆ Revised the Suggestion Connection Program to ensure compliance with the City resolution.
- *Provide focused safety and loss prevention training and enforcement:*
 - ◆ Conducted 14 random breath alcohol tests and administered 60 drug screen tests which exceeded federal requirements to ensure compliance with Department of Transportation regulations.
 - ◆ Coordinated quarterly defensive driving program training for employees with preventable vehicle incidents and new hires, which included evaluations of drivers behind the wheel to reduce frequency of accidents.
 - ◆ Coordinated mandatory Department of Transportation physical qualification testing for all commercial drivers.
 - ◆ Evaluated ergonomic concerns and injury trends in the workplace, coordinated ergonomic workplace evaluations and training to reduce repetitive motion injuries.

- ◆ Administered Alternate Duty/Work Conditioning Program to include return to work/fit for duty assessments for work and non-work related injuries/illnesses to reduce indemnity cost and work related injuries/illnesses.
- ◆ Maintained a strong safety culture throughout the City by focusing on safety awareness, training and accountability.
 - Reduced injury/illness severity rate by 25%
 - Reduced lost-time hours by 52%
 - Reduced vehicular collisions by 20%
 - Reduced vehicular collision frequency rate by 14%
- *Provide ongoing training and development of City leadership and staff:*
 - ◆ Coordinated and facilitated the City's 2009/2010 and 2010/2011 Leadership Forum programs.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Employee turnover rate	8.2%	5.50%	5.50%
Employees rating the City's benefit package satisfactory or above:	62%	95%	95%
Employees satisfied that raises are determined fairly & equitably:	35%	50%	50%
Workforce that represents diverse populations:	8.6%	9.5%	9.5%
Personnel problems/issues resolved without a formal filing:	100%	100%	100%
Percent of cases resolved:			
·In-house	100%	80%	80%
·By outside agency	0%	20%	20%
Average number of days from recruitment until hiring:			
·Management	13	100	90
·Commissioned	63	90	90
·Firefighters/Paramedics	59	90	90
·Non-commissioned	40	75	75
Injury/Illness severity rate:	\$0.12	\$0.14	\$0.12
Workers' compensation cost per \$100 of payroll:	\$1.13	\$1.25	\$1.00
Eligible workforce participating in training/development activities:	43%	75%	75%
Eligible employees participating in wellness program:	96%	80%	80%
Ratio of dollars spent on health claims from wellness participants compared with non-participants:	\$1.80:\$1	\$1:\$1.50	\$1:\$1.50
EFFICIENCY/WORKLOAD MEASURES			
Average benefit cost per employee (per payroll dollar):			
·Commissioned Employees	\$0.44	\$0.47	TBD
·Fire Safety Employees	\$0.48	\$0.51	TBD
·All other	\$0.43	\$0.44	TBD
Full-time employees receiving benefits:	787	795	TBD

·Commissioned Employees	235	245	TBD
·Fire Safety Employees	145	142	TBD
·All other	407	408	TBD
Number of vacancies filled:			
·Management	7	5	5
·Commissioned	18	20	20
·Firefighters/Paramedics	13	10	10
·Non-commissioned	20	60	60
·Part-time/temporary	385	400	400

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,344,815	\$1,096,828	\$1,038,696
Commodities	13,355	24,590	19,500
Contractual	310,168	337,964	308,424
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,668,338</u>	<u>\$1,459,382</u>	<u>\$1,366,620</u>

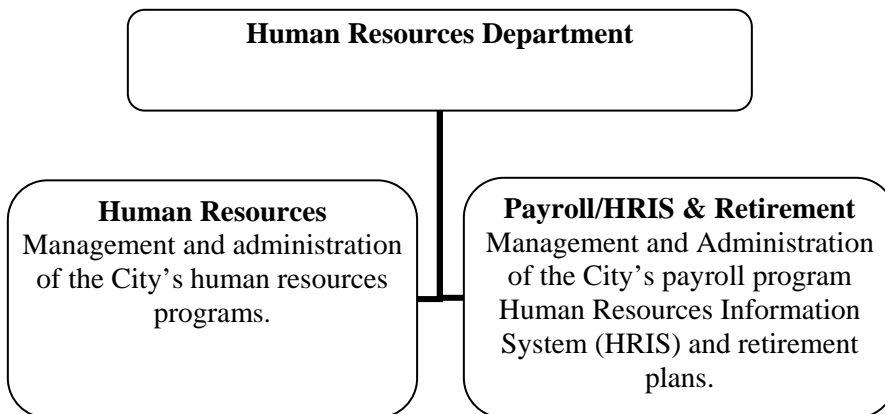
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Director, Human Resources	1	0	0
Chief Human Resource Officer	0	0	1
Manager, Employee Relations & EEO	1	0	0
Manager, Personnel Services	1	1	0
Benefits Coordinator	1	1	1
Compensation Specialist, Sr.	1	1	1
Employee Relations Specialist	1	1	1
Employment Specialist	0	0	0
Human Resources Assistant, Sr	2	2	2
Human Resources Representative	1	1	1
Secretary, Executive	1	1	0
Total Full-time Employees:	<u>10</u>	<u>8</u>	<u>7</u>
Part-Time			
Training & Development Specialist	1.00	1.00	1.00
Safety & Loss Prevention Admin.	0.96	0.96	0.96
Total Part-time Employees:	<u>1.96</u>	<u>1.96</u>	<u>1.96</u>
TOTAL FTEs	<u>11.96</u>	<u>9.96</u>	<u>8.96</u>

PROGRAM DESCRIPTION

The Payroll/HRIS & Retirement Plans Divisions administer the City payroll, retirement and deferred compensation programs.

**HUMAN RESOURCES -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To administer the City's payroll program, provide retirement plans, and design and oversee the maintenance of the information contained within the City's Human Resources Information System (HRIS) by:

- ❖ *Preparing, distributing and documenting all payroll, direct deposits and payroll tax disbursements,*
- ❖ *Providing staff support of all retirement and deferred compensation programs and*
- ❖ *Providing technical support to HRIS users.*

AGENCY LOCATOR

**Finance,
Administration and
Economic Development**
Human Resources
Human
Resources
Payroll/ HRIS ◀

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Payroll/HRIS and Retirement Plans Divisions in 2012:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
 - ◆ Report accurate tax information to federal, state, and local taxing authorities.
 - ◆ Provide City management with salary and benefits reports for the 2013 budget and planning responsibilities.
 - ◆ Transition the City to mandatory direct deposit.
- *Providing retirement and deferred compensation programs:*
 - ◆ Provide employees with information necessary to set retirement income goals.
- *Providing technical and administrative support to HRIS users:*
 - ◆ Implement batch processes to place seasonal employees on leave of absence and return from leave to streamline hiring process.
 - ◆ Assist with the implementation of an organizational charting application utilizing PeopleSoft's reporting relationships.
 - ◆ Automate human resource information system to health plan carrier data transfer.
 - ◆ Analyze and implement HRIS workflow processes. Research strategies to redesign and streamline current processes.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Payroll/Retirement/HRIS Division include:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
 - ◆ Successfully administered a \$59,478,539 payroll including the production of 27,984 pay vouchers and 3,934 payroll checks.
- *Providing retirement and deferred compensation programs:*
 - ◆ Coordinated and provided staff support for the \$41.3 million Municipal Employees Pension Plan.
 - ◆ Coordinated and provided staff support for the \$57.6 million Police Department Pension Plan.
 - ◆ Coordinated and provided staff support for the \$19.6 million Fire Department Pension Plan.
 - ◆ Coordinated and provided staff support for the \$13.7 million ING Deferred Compensation Plan.
 - ◆ Coordinated and provided staff support for the \$11.5 million ICMA Deferred Compensation Plan.
 - ◆ Provided staff support for the Kansas Public Employees Retirement System.
 - ◆ Affiliated with the Kansas Police and Firemen's Retirement System for public safety employees hired after December 31, 2010.
 - ◆ Added a tier of benefits in the Municipal Employees Pension Plan for full-time employees hired after December 31, 2010.
 - ◆ Coordinated a change in plan governance for the Police Pension Plan, Fire Pension Plan and Municipal Employees Pension Plan, effectively replacing those plan's board of trustees to that of a consolidated investment committee under the direction of the City Manager.

- ◆ Outsourced the administration of the Municipal Employees Pension Plan to a third-party administrator that provides daily valuation of participant account balances.
- *Providing technical and administrative support to HRIS users:*
 - ◆ Enhanced employee self-service by modifying the online open enrollment eBenefits module to accommodate changes in the City's health plan.
 - ◆ Managed the Human Resources Information System Strategic Plan by enhancing the PeopleSoft Candidate Gateway and Talent Acquisition Manager modules and implementing an online volunteer application.
 - ◆ Implemented HR self-service modules ePay, eProfile, eProfile Manager, eCompensation and eCompensation Manager.
 - ◆ Developed retiree benefit pages and automated the transfer of retiree health premiums to the City's financial software package.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of pay disbursements issued accurately:	98%	98%	98%
WORKLOAD MEASURES			
Number of employment records maintained:	48,574	55,000	58,000
Number of self-service users:	1,196	1,400	1,400
Total number of payroll disbursements issued:	31,918	31,000	31,000
Total amount of all disbursements:	\$59,478,539	\$60,545,137	\$61,628,895

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$590,099	\$599,215	\$603,632
Commodities	12,205	11,845	12,760
Contractual	48,471	25,855	25,060
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$650,775</u>	<u>\$636,915</u>	<u>\$641,452</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Manager, Payroll, HRIS & Admin.	1	1	1
Manager, Retirement Plans	1	1	1
Payroll Coordinator	1	1	1
Retirement Plans Assistant, Sr.	1	1	1
HRIS/Payroll Specialist	1	1	1
Records Technician	1	1	1
Total Full-time Employees:	<u>6</u>	<u>6</u>	<u>6</u>
Part-Time			
Payroll Assistant	0.55	0.00	0.00
Total Part-time Employees:	<u>0.55</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>6.55</u>	<u>6.00</u>	<u>6.00</u>

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PUBLIC SAFETY

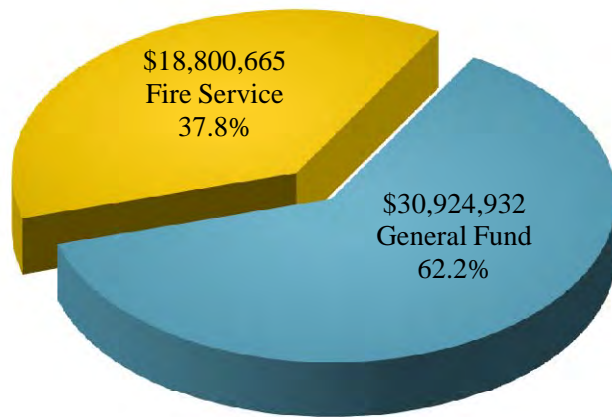
GOAL: Provide protection and security for life and property that allow for freedom of movement, tranquility in the community and peace of mind for the continuance of a high quality of life.

COST CENTERS:

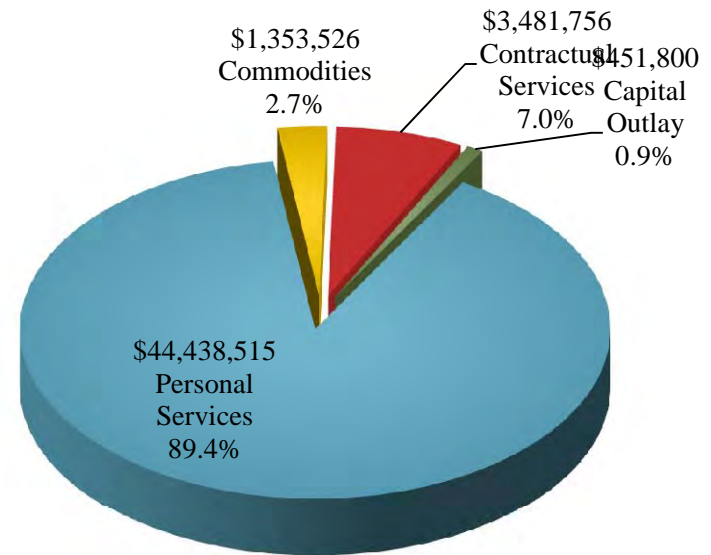
- Police Administration
- Tactical Operations Bureau
- Special Services Bureau
- Fire Administration
- Fire Operations
- Fire Prevention
- Fire Support Services
- Fire Training
- Fire Training Center

2012 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2012 Expenditures = \$49,725,597



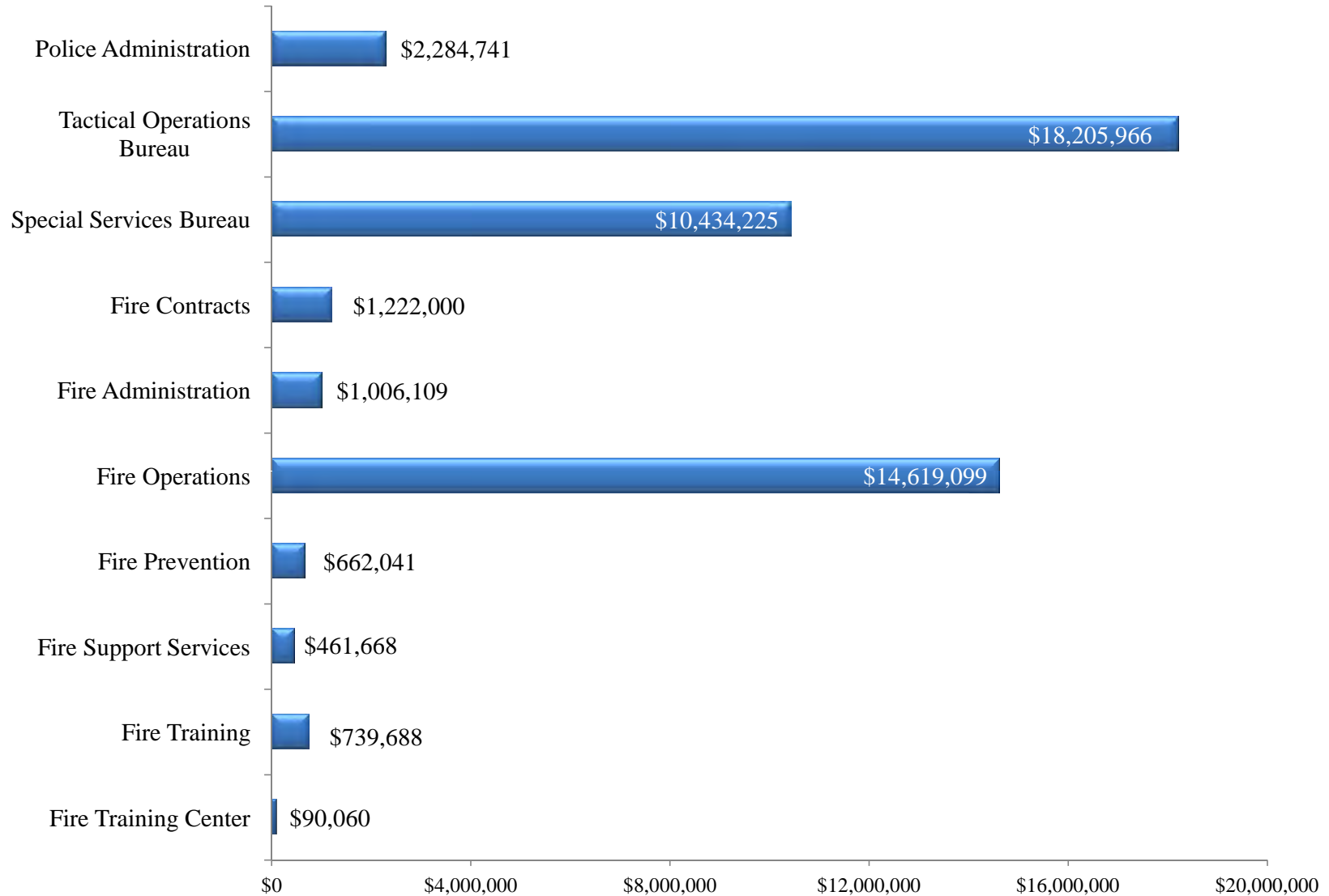
FUNDS



EXPENDITURE TYPE

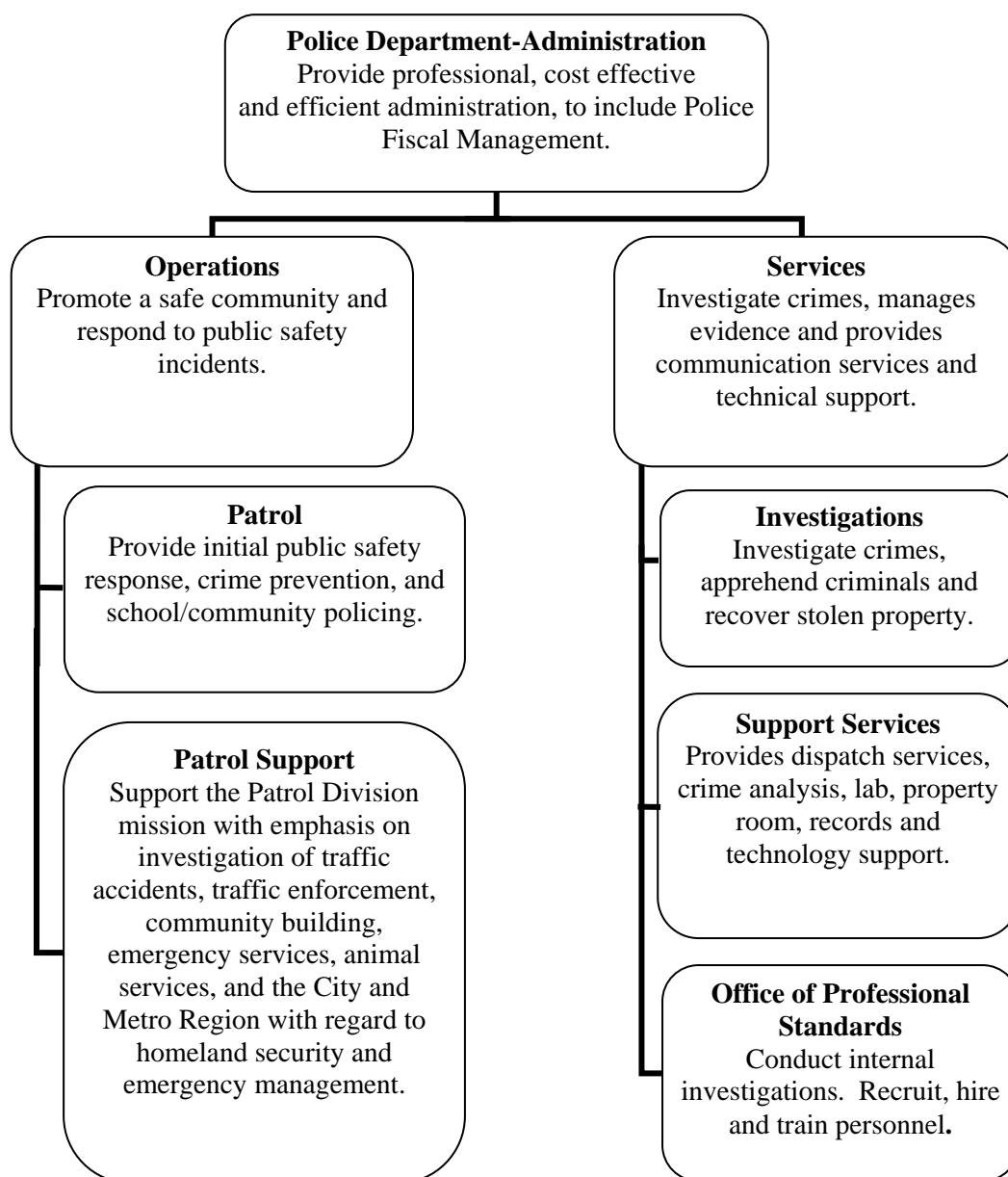
Public Safety Goal Area

2012 OPERATING AND CONTRACTUAL EXPENDITURES Public Safety Goal Area



PROGRAM DESCRIPTION

Police Administration is responsible for overseeing the operations of the Overland Park Police Department. It also includes the Police Fiscal Management Section which oversees the budgeting, financial and grant writing management of the department, invoice payments and tracking, and administration of the alarm program.

POLICE DEPARTMENT - ORGANIZATIONAL CHART**MISSION STATEMENT**

Our first and highest priority is the safety and welfare of the citizens of the Overland Park community and the men and women who protect them.

The Police Administration continues to:

- ❖ *Efficiently and effectively manage the department; and*
- ❖ *Maintain and administer sound fiscal policies.*

AGENCY LOCATOR**Public Safety**

Police

Police Administration ←
Operations Bureau
Services Bureau

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Police Department Administration in 2012:

- *Efficiently and effectively manage the Department:*
 - ◆ Provide appropriate police protection, taking into account changing socioeconomic, cultural and racial demographics.
 - ◆ Work within the short-term and long term fiscal framework of the City Manager's initiatives.
 - ◆ Further position the organization as information driven, strategically positioned and tactically flexible.
 - ◆ Develop new policing strategies.
 - ◆ Continue and expand upon the implementation of crime-reduction initiatives.
 - ◆ Equip the Department with an enhanced technological capability.
 - ◆ Improve the quality and sophistication of supervision of each level.
 - ◆ Maintain positive City Council and citizen relationships.
 - ◆ Continue developing partnerships with community diversity organizations.
 - ◆ Complete, implement and/or distribute the operations plan for the Department, performance measures quarterly report and benchmark cities survey and analysis.
 - ◆ Enhance leadership skills of senior staff.
- *Maintain and administer sound fiscal policies:*
 - ◆ Properly prepare and submit all annual budget documents.
 - ◆ Actively pursue grant funding, and properly prepare and submit all grant reports in a timely manner.
 - ◆ Maintain fiscal responsibility throughout the entire Police Department by assisting, and providing guidance and expertise in the purchase of goods and services, payment of invoices, and safeguarding of department assets.
 - ◆ Educate residential and commercial users on how to use their security systems responsibly.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Police Department Administration include:

- *Efficiently and effectively manage the Department:*
 - ◆ Comprehensive resource deployment strategy plan was designed for the Department:
 - Scheduled officer assignments daily and hourly consistent with crime analysis in the City for crime suppression.
 - Continued work on the Police Technology Program and numerous other initiatives further the Department as an information-driven organization.
 - Continue to expand and implement new crime initiatives in targeted areas of the City.
 - Improvement to the Police hiring process.
 - Continued research into the changing trends of City.
 - Continuation of radio upgrade project.
 - ◆ Enhanced leadership capabilities of Police Department Staff:
 - Provided leadership opportunities for all supervisors to enhance leadership capabilities.

- ◆ Establishment of significant criminal intelligence gathering capability:
 - Continued OPPD detective assignment to the Regional Computer Forensics Laboratory.
 - Improved data dissemination capabilities to Patrol and other divisions/personnel within the Police Department.
 - Participation by assignment of Crime Analyst to Regional Terrorism Early Warning Analysis Center.
 - Continue work on the Remote Alarm Verification Electronic Network (RAVEN) project.
 - ◆ Continued development of partnerships:
 - Met frequently with members of El Centro, Jewish Community Center and NAACP Chapters to continue the good working relationships with these diverse community organizations, and to enhance relationships with citizens in our community.
 - Maintained Intergraph partnership with the Johnson County Sheriff's Department, Johnson County Parks, Johnson County Emergency Communications Center, and Leawood, Shawnee, Prairie Village, Olathe, Lenexa, Roeland Park, Mission, and Merriam Police Departments.
 - Worked with FBI as board member of the Joint Terrorism Task Force.
 - Continued as Chair of the Kansas City Metropolitan Emerging Threats Analysis Capability (ETAC) to develop and maintain a mega database of police information.
 - Serve as Chair to the International Association of Chiefs of Police (IACP) Mid-Size Cities Section.
 - Participate in the International Association of Chiefs of Police (IACP) State, Local and Tribal (SLT) Based Domestic Security Advisory Group.
 - Continue direction of the Benchmark Cities.
- *Maintaining and administering sound fiscal policies:*
- ◆ During 2010, we managed and reported on 14 active grants with a combined award amount of \$677,440.
 - ◆ During 2010, we processed 5,326 false alarms and added 812 new alarm permits.
 - ◆ During 2010, we held three alarm prevention classes to educate citizens and businesses on methods to prevent false alarms from occurring and how to be a responsible security system user.
 - ◆ During 2010, we assessed \$104,650 for 792 alarm penalty fees and collected 578 alarm penalty fees totaling \$70,560.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012Target</u>
EFFICIENCY / WORKLOAD MEASURES			
Number of Citizens Served Per Officer	684	700	711
Number of Officers Per 1,000 Citizens	1.46	1.43	1.41
Number of complaints regarding police services	42	45	45
Number of substantiated complaints	6	7	7
Police Events Per Officer	588	600	600

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$2,045,148	\$1,945,568	\$2,123,021
Commodities	7,751	3,400	5,960
Contractual	320,459	365,710	155,760
Capital Outlay	19,396	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,392,754</u>	<u>\$2,314,678</u>	<u>\$2,284,741</u>

*Personal Services include overtime for all cost centers in the Police Department.

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Chief of Police	1	1	1
Police Captain	1	0	0
Executive Police Officer	1	1	0
Police Officer	0	0	1
Admin, Police Fiscal Mgmt	0	0	1
Secretary, Executive	1	1	1
Administrative Assistant	0	0	1
Total Full-time Employees:	<u>4</u>	<u>3</u>	<u>5</u>
Part-Time			
Administrative Assistant	0.85	0.88	0.00
Total Part-time Employees:	<u>0.85</u>	<u>0.88</u>	<u>0.00</u>
TOTAL FTEs	<u>4.85</u>	<u>3.88</u>	<u>5.00</u>

PROGRAM DESCRIPTION

The Operations Bureau consists of two divisions; the Patrol Division and the Patrol Support Division.

The Patrol Division is comprised of three patrol sections; the day, evening and midnight sections.

The Patrol Support Division consists of five sections; TAC, Homeland Security/Emergency Management, Traffic, COPPS, and Fleet Operations/Civilian Support. The mission of Patrol Support Division emphasizes investigation of traffic accidents, traffic enforcement, community building, emergency services, animal services, and the City and Metro Region with regard to homeland security and emergency management.

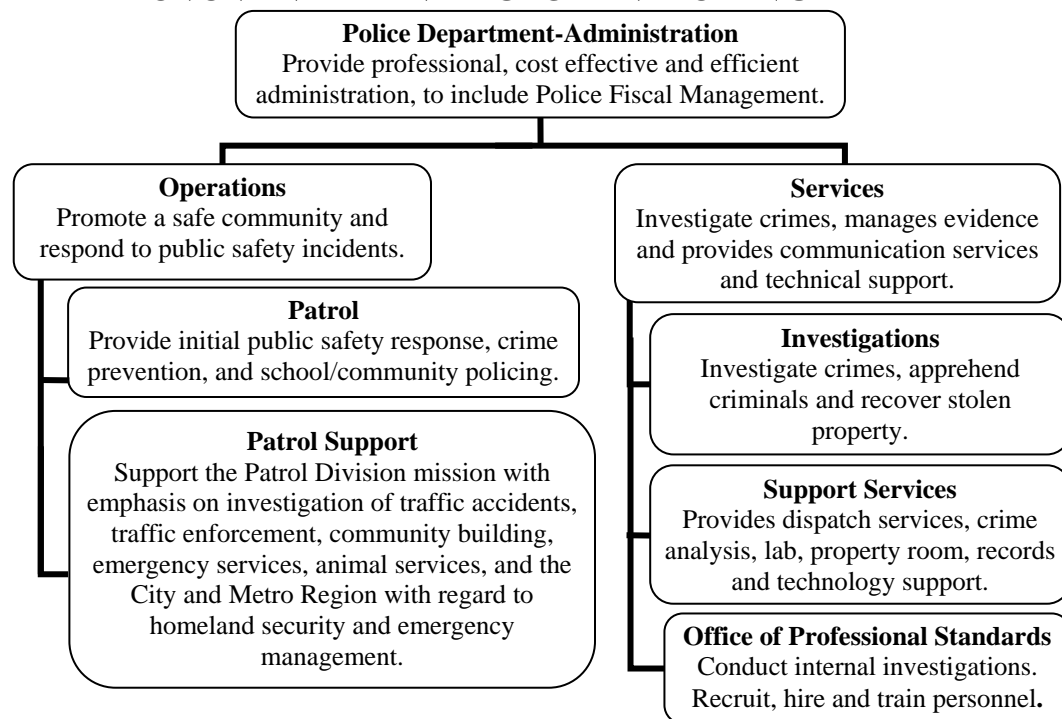
The Tactical (TAC) Section provides patrol support by answering calls for service and directing resources to address citywide public safety concerns. The TAC Section includes special units that maintain a high level of readiness that will facilitate quick and effective police response to a wide range of situations, including; Canine, Explosive Ordinance Disposal (EOD), Special Weapons and Tactics (SWAT), Dive, and Negotiations.

The Homeland Security and Emergency Management functions include threat assessment & risk remediation, responsibility for analyzing and assessing risks and developing response plans for private and public venues and events, which include but are not limited to: natural disasters, crowd control issues, preparation and response to terrorism attacks, dignitary protection, private and public risk and threat assessments, private and public asset protection. The Emergency Management function coordinates the City's and the Department's role in regional preparation and response to Emergency Management and Homeland Security matters.

The Traffic Section includes the Traffic Safety Unit, Animal Control Unit, and Motorist Assist Unit. The Traffic Safety Unit enforces traffic laws, investigates traffic accidents and provides support for special events. The Animal Control Unit enforces laws and investigates incidents associated with pets and other animals. The Motorist Assist Unit aids stranded motorists, enforces parking violations, and helps with school crossings.

The Community Policing Section Officers are assigned to the Community Oriented Policing and Problem Solving Unit (COPPS), the School Resource Unit (SRO), the Drug Awareness, Resistance and Education (DARE) Unit, Gangs, and Crime Prevention. The Officers assigned to Community Policing work together to build community with our city businesses, neighborhoods, apartment communities, and schools.

The Fleet Operations and Civilian Support Section is responsible for the oversight of tow companies and their compliance with City Ordinance, management of the vehicle fleet, (maintenance, replacement, installation of equipment, etc.) and the crossing guard program.

POLICE DEPARTMENT - ORGANIZATIONAL CHART**MISSION STATEMENT**

To promote a safe community and to respond to major incidents and disasters by:

- ❖ *Responding to events and calls for service;*
- ❖ *Interdicting and enforcing laws;*
- ❖ *Investigating incidents;*
- ❖ *Preventing and reporting crime;*
- ❖ *Providing a safe environment for vehicular and pedestrian traffic;*
- ❖ *Providing coordinated Homeland Security & Emergency services; and*
- ❖ *Providing administrative and managerial support.*

AGENCY LOCATOR**Public Safety**

Police

Police Administration

Operations Bureau ←

Services Bureau

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Patrol Division in 2012:

- *Interdicting:*
 - ◆ The Patrol Division's main program goals for 2012 are to suppress and reduce crime, reduce injury accidents and address areas of the City experiencing increased calls for service.
 - ◆ The Patrol Division takes an active role in patrolling parks, hiking and biking trails and other public access areas in order to provide safety and enjoyment for the citizens who use these areas.
- *Reporting and preventing crime:*
 - ◆ Maximize the strategic deployment of Patrol Division resources to more effectively and efficiently address crime trends and traffic issues by utilizing intelligence gathered from multiple sources, which include crime analysis, intelligence from other law enforcement and physical observation, to address the problems in our community.
- *Responding to events and calls for service:*
 - ◆ The Patrol Division will continue the use of the Intergraph in-car computer technology, coupled with the strategic deployment of officers, to enhance the efficiency and information sharing capability of the patrol officers.

The City of Overland Park's work plan contains several items that will direct the efforts of the Patrol Support Division in 2012:

- *Responding to events and calls for service and provide a safe environment for vehicular and pedestrian traffic:*
 - ◆ Traffic Unit: Investigate at least 50% of the reported traffic accidents in the City. Maintain and/or reduce the incidence of accidents at the top ten identified high accident locations. Conduct DUI enforcement and investigate traffic complaints on thoroughfares.
 - ◆ Assist with special event management, including parades, runs, funerals, and civic events.
 - ◆ Maintain a safe environment for citizens and their domesticated animals.
- *Responding to events and calls for service:*
 - ◆ Maintain a well-trained and equipped EOD team.
 - ◆ Maintain a well-trained and equipped Dive and Fast Water Rescue Team.
 - ◆ Develop and enhance the Department's capability to respond to civil disturbance, crowd control, dignitary protection, and special events.
 - ◆ Maintain a well-trained and equipped Response Team.
 - ◆ Maintain a well-trained and equipped group of individuals to be able to respond to an event regarding hazardous materials and weapons of mass destruction (WMD) incidents.
 - ◆ Participate in a regional effort to provide a regional response capability for a WMD event.
- *Direct the efforts of the Homeland Security and Emergency Management:*
 - ◆ Develop a comprehensive strategy and capability for crisis intervention, homeland security, dignitary protection and natural disasters.
 - ◆ Coordinate the City's emergency management function with all City Departments to include:
 - ◆ Maintain a functional and up-to-date Emergency Operations Plan (EOP).
 - ◆ Conduct city-wide disaster training exercises, which list measurable objectives.
 - ◆ Maintain a functioning storm warning coverage capability from stationary sirens.
 - ◆ Maintain a functional Command & Control Center.
 - ◆ Maintain a citywide flood management program.
 - ◆ Participate in Johnson County Emergency Management and Mid-America Regional Council's Emergency Management Committees and sub-committees.
 - ◆ Develop and enhance the Department's capability to respond to civil disturbance, crowd control, and special events.

- ◆ Participate in Mid-America Regional Council's Homeland Security Committee and sub-committees.
- ◆ Continue close liaison with Fire Department's Special Operations Chief regarding hazardous materials and weapons of mass destruction (WMD) incidents.
- ◆ Participate in a regional effort to provide a regional response capability for a WMD event.
- ◆ Develop and enhance the Department's capability to assess risks to private and public structures through risk analysis evaluations and remediation planning.
- *Educating school age children and providing a safe environment in schools:*
 - ◆ Drug Awareness, Resistance and Education (DARE) – Conduct educational programs aimed at drug and alcohol avoidance. Be available as a criminal justice system resource for the elementary schools in the City.
 - ◆ School Resource Officers (SRO) – Provide crime education, prevention, interdiction, investigation, and other related services to middle and high schools in the City.
- *Interdicting:*
 - ◆ Community Oriented Policing Program Section (COPPS) – Maintain active crime prevention and community education programs, and implement measures in the Neighborhood Conservation Areas and apartment communities. Maintain a high level of participation in the Crime-Free Multi-housing Program.
- *Providing administrative and managerial support:*
 - ◆ Direct the efforts of the Fleet Operations and Civilian Support Section.
 - ◆ Maintain the Police, Planning and IT Department's vehicle fleets.
 - ◆ Manage vehicle impound, intercity mail, and the school crossing guard program.
 - ◆ Manage the logistical needs of the Police Department

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Patrol Division include:

- *Interdicting:*
 - ◆ The Patrol Division focuses traffic enforcement efforts in three areas. The first is to address high accident locations, the second is to address traffic complaint areas and the third is to reduce alcohol related accidents. In 2010, the Patrol Division issued 13,279 hazardous traffic citations and 8,308 non-hazardous traffic citations, and arrested 701 individuals for driving under the influence.
 - ◆ The Patrol Division has aggressively addressed the issue of drag racing in Overland Park for the past three years. For the third straight year, drag racing complaints were reduced to the point the problem was almost eliminated. Several drag racing/street racing web sites continue to indicate racers should avoid Overland Park because of increased enforcement efforts by the Police Department.
- *Reporting and preventing crime:*
 - ◆ The Patrol Division focused resources on addressing areas where calls for service were highest and areas where the potential for crime was high. Through dedicated patrols and increased citizen contact, robberies were reduced 29.4% from 2009 to 2010. Burglary was reduced 7.7% from 2009 to 2010. Auto theft was reduced 6.9% and auto burglary was reduced 10.5% from 2009 to 2010.
- *Reducing personnel costs:*
 - ◆ The Patrol Division accounts for the majority of the Police Departments overtime expenditures. By working with the TAC Section and Traffic Safety Unit, Patrol was able to utilize available officers from those sections to help reduce the amount spent on overtime. These collaborative efforts reduced overtime expenditures, and helped the Department spend 6.4% less on overtime than the amount budgeted for 2010.

Recent accomplishments of the Patrol Support Division include:

- TAC Section accomplishments during 2010 include:
 - 469 - Total Arrests
 - 249 - Warrant Arrests
 - 76 - Drug Arrests
 - 32 - Alcohol Arrests
 - 58 - Accident Reports
 - 979 - Incident Reports
 - 4,253 - Tickets
 - 26 - SWAT Activations
 - 48 - EOD Activations
 - 6 - Dive Activations
 - 1,105 - K9 uses
- Traffic Unit accomplishments during 2010 include:
 - 37 - High Visibility Traffic Enforcement Initiatives
 - 6 - Grant DUI Saturation Patrols
 - 4 - Non-Grant DUI Saturation Patrols
 - 3 - DUI Check Lanes
 - 2 - Accident Reduction Initiatives
 - 14 - CVSA Inspection Days
 - 5 - Car Seat/Seat Belt Enforcement Initiatives
 - 358 - Commercial Vehicle Inspections
 - 7 - Critical Injury Accidents worked
 - 402 - Commercial Vehicle citations
 - 747 - Operation Impact citations
 - 13,374 - Total Traffic citations
 - 230 - DUI Arrests
 - 9 - DUI Saturation Patrols
 - 51 - Alcohol Arrests
 - 2,968 - Accident Report taken
 - 59% of all accident reports were completed by Traffic Unit
 - 14 - Drug Recognition exams
 - 7 - Fatality Accidents worked
- Animal Control Unit accomplishments during 2010 include:
 - 890 - Citations
 - 3,710 - Calls for Service
 - 70% of all Animal Calls handled by ACO Unit
 - 847 - Impounds
 - 64% re-claim rate
 - 81 - Bite cases
 - 5 - Livestock call outs
- Motorist Assist Unit Accomplishments during 2010 include:
 - 869 - Self-Initiated motorist assists
 - 720 - Dispatched motorist assists
 - 598 - School Crossings covered
 - 44 - Parking Citations issued

Recent accomplishments of the Community Policing Section include:

- Aside from their normal responsibility of providing counseling, education, and enforcement in the schools, DARE, SRO and COPPs were involved in some new and continuous projects.
- The COPPS Section had 689 arrests, prepared 1,806 reports, answered 9,205 calls for service, 10,003 incidents of self initiated activity and issued 2,816 traffic citations.
- S.R.O. and D.A.R.E. Units:
 - ◆ Officers continued to support 24 Drive Right for Life Programs for the Municipal Courts by providing a School Resource Officer to instruct the Saturday morning classes.
 - ◆ The Police Explorer program continued to be administered and overseen by officers and supervisors of the School Resource Officer Unit. There are currently 6 Advisors and 23 Explorers.
 - ◆ The D.A.R.E. Unit participated in the Trick or Treat Trail at the Matt Ross Community Center on Halloween for the third straight year. More than 1,000 children attended the event.
 - ◆ D.A.R.E. Officers instructed 1,109 classroom lessons. D.A.R.E. officers made 20 arrests, completed 157 reports and wrote 125 traffic tickets. D.A.R.E. funded activities included lesson books, classroom handouts, D.A.R.E. graduation essay winner awards and alcohol-free related events.
 - ◆ School Resource Officers in the Blue Valley and Shawnee Mission districts as well as St. Thomas Aquinas High School gave 500 classroom presentations and were present at 118 school-related functions. In addition, they made 214 arrests (which included 12 for drugs and 11 for weapons), and wrote 1,138 traffic tickets. This is an average of 75 tickets per officer. They also handled a total of 3,591 CAD events.

- ◆ SRO and D.A.R.E. Officers worked Patrol assignments when school was not in session, and they were not on leave. The time spent assigned to Patrol totaled approximately 14 weeks.

➤ COPPS Unit

- ◆ COPPS Officers highlighted 135 issues that developed and were addressed.
- ◆ COPPS Officers provided Crime Free Multi Housing Training twice in 2010. They offered a class on April 15th, where 17 property representatives with a total of 22 people attended. On December 8th, 20 properties representatives attended with a total of 29 people.
- ◆ COPPS Officers attempted 117 warrant services within apartment communities.
- ◆ COPPS Officers initiated 140 evictions within apartment communities.
- ◆ COPPS Officers conducted 34 residential and 16 commercial security surveys. They also spoke at 158 community presentations reaching 6,081 citizens. Some of the topics discussed included School Security, Neighborhood Watch, Security Awareness, Bicycle Safety and Crime Prevention
- ◆ COPPS Officers hosted National Night Out at Sapling Grove Park and Antioch Woods Apartments with over 150 participants from the community.
- ◆ The COPPS Officers handled 5,840 CAD events.
- ◆ The COPPS Officers issued 998 traffic tickets. This is an average of 125 per officer.
- ◆ COPPS Initiatives:
 - Timberland Creek (formerly 18A): Comparing 2009 to 2010 (June –Dec), crime has been reduced by 6.8% in Area 1 and 7.8% in the Grant-Antioch area. Timberland Creek, formerly referred to as 18A, was a focal point for the COPPS section assigned to Area 1. By the end of September, COPPS officers were attending 18A neighborhood meetings and residents renamed 18A to Timberland Creek. As neighborhood leadership continued to be identified, more and more “good” residents got involved. Timberland Creek street lights and neighborhood watch signs were installed and on November 3rd a meeting with the community leaders had material presented regarding adding two small parks in the area of Timberland Creek. Neighborhood leaders expressed their appreciation on how the city and the police department have helped their neighborhood.
 - Knights Inn: Discussions were conducted between the hotel staff and police personnel. Officers conducted a security survey of the premises and worked with the owner to provide small training sessions to the current employees. Due to the training, officers received several tips from employees on criminal type behavior ranging from presenting fake identification, recovering counterfeit currency and identifying armed robbery suspects.
 - Partnership with Codes Enforcement: Early in the year the COPPS Section met with Codes Supervisors and Inspectors. The COPPS supervisor worked with the Codes Supervisor on a brochure for uniform personnel on how to handle situations where a Codes Inspector needs to come out or be contacted on codes violations (i.e. hoarding, etc). This brochure was completed and distributed to officers. Other examples of our partnership with Codes Enforcement include:
 - COPPS identified a residential block of duplexes in the 7700 blk. of W 152nd Terr. that seems to be in decline, noting parking issues and general neglect of properties. The parking seems to have been corrected. However, Codes noted this area is grandfathered in due to the 1985 annexation takeover, so some code ordinances are not enforceable such as parking in yards and allowing one “junk” car to be stored on property.
 - In October, Overland Park Codes Enforcement and COPPS officers worked on complaints of blowing trash, inoperable/abandon vehicles, and numerous outdoor storage violations near the area of W 78th Terrace and Grandview Street, and 78th Circle and Grandview Street. Neighbors in the area quickly recognized the City’s efforts and began cleaning up around their properties. Inoperable and abandoned vehicle were also towed away from 78th Circle creating a safe and clean roadway for motorist and pedestrians in the area. This was done on their own.

- Education:
 - All copies of Rainbow Valley Police Department series have been delivered to OPPD. This video is aimed towards young children to introduce them to public safety and provide them with crime prevention and safety messages. DARE Officers are using the videos and have received positive feedback from students and teachers.
 - The Oxycontin/Heroin video, entitled “Down the Up Staircase,” produced by Dan Taylor in cooperation with the Police Department, was completed. The film is intended to be shown to high school students and parents, to help stem the growing problem of prescription drug and heroin abuse among young people in Johnson County.
- ◆ The COPPS Unit managed the grant-funded Teen Angel program, which utilized undercover officers to apprehend underage consumers of alcohol and those who sell to them during the spring break/prom season.
- Gang Officers
 - ◆ The Gang Officers provided information for the monthly Gang Bulletin.
 - ◆ The Gang Officers identified 68 gang members of which 43 have addresses in either AREA 1 or AREA 2. The rest live elsewhere or it is unknown.
 - ◆ 45 have been entered into ALERT as gang members
 - ◆ 18 have been entered by our GANG Unit.
 - ◆ The Gang Officers issued 555 traffic tickets. This is an average of 227 per officer.
 - ◆ The Gang Officers attended the metro area Gang Meeting and hosted it twice at the Overland Park Police Department.
 - ◆ The Gang Officers attended 50 hours in Gang related training.
 - ◆ The Gang Officers provided roll call training for all shifts regarding basic gang identification and points of contact. They also provided training to the COPPS section prior to the start of school.
 - ◆ Two SRO’s started the GRIP (Gang Resistance Intervention Program) prior to school and they trained the COPPS section.
 - 20 assessments on students received from SRO’s
 - 9 officers were trained as GRIP officers
 - English & Spanish version of GRIP pamphlet were completed and printed
 - 12 resources available within the brochure
 - Logos were submitted by local high schools. A logo submitted by a Blue Valley North student was selected.
 - ◆ Worked with Juvenile Probation (county) and successfully added to the contract that associations with and dress would be a violation of their probationary contract.
 - ◆ Gangs identified with local members: (these are gangs that live in our city or go to school in our city. They are groups and not just individuals claiming a gang without local associates).
 - BTL (Big Time Locos): 5 members
 - BTL: 3 members
 - F6 (Fresa 6): 6 members
 - Blood: (Colman Group) 5 members
 - KC Queenz: 7 members
 - PDS (Parranderas): 5 members

Recent accomplishments of the Homeland Security and Emergency Services Section include:

- Provide coordinated Homeland Security & Emergency services:
 - ◆ Coordinated a federal grant to enhance a critical Public Safety communication infrastructure site within the City.
 - ◆ Coordinated federal equipment grants acquiring new audio forensic equipment.
 - ◆ Maintained pandemic medical supplies.
 - ◆ Coordinated of WMD training for tactical response team.
 - ◆ Coordinated of City’s Storm Warning Siren Enhancement and Replacement Program.

Recent accomplishments of the Fleet Operations and Civilian Support Section include:

- ◆ During 2010, the Fleet Operations Unit managed the maintenance and repair of a fleet of 177 Police Department vehicles with an estimated value of over \$5,000,000. In addition, Police Fleet Operations coordinated fleet maintenance for 45 vehicles assigned to other City departments.
- ◆ In 2010, the Fleet Operations Unit processed over 1,662 non-self initiated maintenance requests. Fleet Operations was responsible not only for the maintenance and repair of the Police Department's vehicles, but the purchasing and outfitting as well.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012Target</u>
EFFECTIVENESS MEASURES			
Number of Part 1 crimes reported per 1,000 population:			
·Violent crime	1.68	1.60	1.70
·Property crime	24.07	24.00	25.00
Number of reported crimes per 1,000 population:	55.70	50.00	55.00
Percent of Priority 1 calls responded to in <5 minutes:	36%	36%	35%
Average time from receipt of call until dispatch:	1.18	1.2	1.2
Percent of telephone calls answered within:			
·10 seconds	99.6%	99%	99%
·20 seconds	99.9%	100%	100%
Percent change in accident rate for:			
·Fatality accidents	133.3%	0.0%	0.0%
·Injury accidents	13.0%	0.0%	0.0%
·Non-injury accidents	3.5%	0.0%	0.0%
·Alcohol-involved accidents	10.9%	0.0%	0.0%
·Pedestrian accidents	-18.5%	0.0%	0.0%
Percent of sirens that operated when tested:	99%	98%	98%
EFFICIENCY / WORKLOAD MEASURES			
Number of sworn Patrol officers per 1,000 population	0.5	0.5	0.5
Number of dispatched calls for Patrol officers	99,938	100,000	105,000
Number of arrests made by Patrol officers	5,271	4,900	5,500
Number of reports taken by Patrol officers	17,366	16,400	17,000
Number of dispatched calls per dispatch FTE	9,981	10,000	10,000
Number of 911 calls received	80,091	78,000	75,000
Number of:			
·Fatality accidents	7	7	7
·Injury accidents	789	789	789
·Non-injury accidents	3,674	3,674	3,674
·Alcohol-involved accidents	193	193	193
·Pedestrian accidents	22	22	22

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$14,440,928	\$15,247,241	\$16,767,873
Commodities	26,970	24,875	347,593
Contractual	204,311	210,190	731,700
Capital Outlay	316,752	354,000	358,800
Transfers/Others	0	0	0
TOTAL	<u>\$14,988,961</u>	<u>\$15,836,306</u>	<u>\$18,205,966</u>
Special Alcohol Fund*	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$391,151	\$344,162	\$0
Commodities	22,154	26,300	0
Contractual	2,530	12,480	0
Capital Outlay	0	0	0
Transfers/Others	1,640	0	0
TOTAL	<u>\$417,475</u>	<u>\$382,942</u>	<u>\$0</u>

*Special Alcohol Control Fund Expenditures in the Police Department are associated with the DARE Program. Beginning with the 2012 Budget, the DARE program has been discontinued.

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Police Lieutenant Colonel	1	1	1
Police Major	4	2	2
Police Captain	4	3	3
Police Captain-Evening Shift	1	1	2
Police Captain-Midnight Shift	1	1	1
Police Lieutenant	3	4	3
Police Sergeant	19	18	21
DARE Police Sergeant*	1	0	0
DARE Police Officer*	4	4	0
Police Officer	149	146	149
Mgr, Fleet Oprs & Ciy Sup Svcs	0	0	1
Supervisor, Animal Control	1	1	1
Animal Control Officer II	4	5	3
Animal Control Officer I	1	0	2
Administrative Assistant	0	0	1
Total Full-time Employees:	<u>193</u>	<u>186</u>	<u>190</u>
Part-Time			
Administrative Clerk	0	0	0.66
Fleet Services Attendant	0	0	2.09
Mail Clerk	0	0	0.74
Parking Enforcement/Motorist Asst.	2.15	2.15	2.15
School Crossing Guard	0	0	9.23
School Crossing Guard Coordinator	0.00	0.00	0.62
Total Part-time Employees:	<u>2.15</u>	<u>2.15</u>	<u>15.49</u>
TOTAL FTEs	<u>195.15</u>	<u>188.15</u>	<u>205.49</u>

* DARE Sergeant and Officers are associated with the DARE program, and are paid for out of the Special Alcohol Control Fund. The DARE Program has been discontinued as of the 2012 Budget.

PROGRAM DESCRIPTION

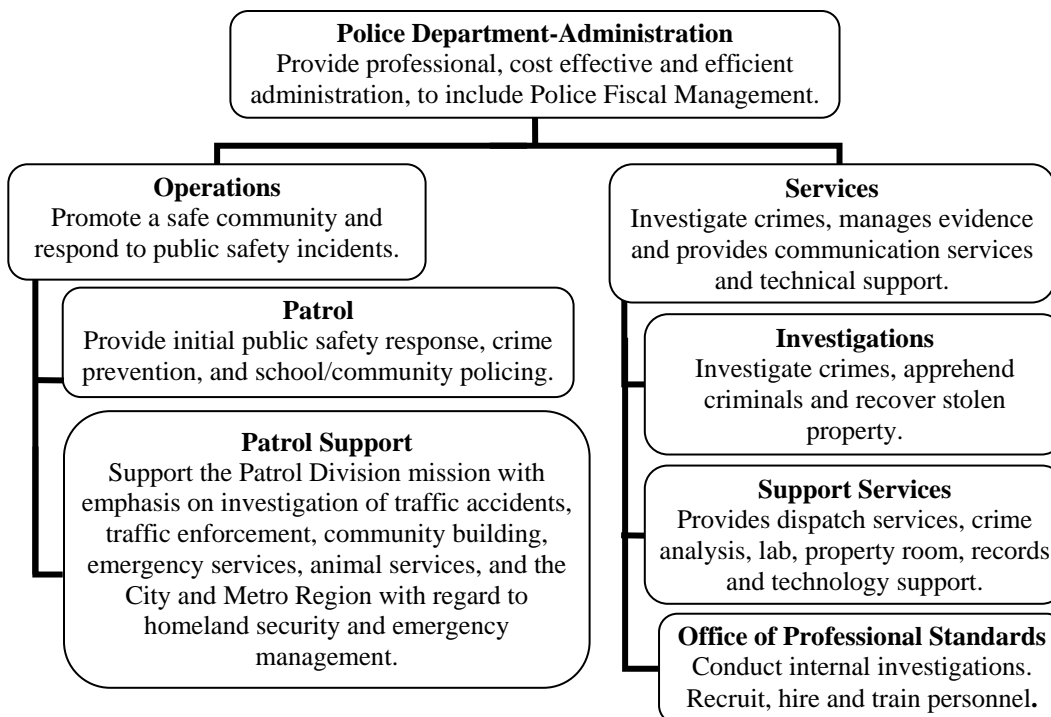
The Special Services Bureau consists of two divisions: Investigations and Investigative Support.

The Investigations Division is comprised of the Crimes Against Persons, Crimes Against Property, Financial Crimes, Special Victims and Narcotics Units. The Criminal Investigation Division is responsible for prompt and effective investigation of all crimes not cleared by the Patrol Division. The Persons Crimes Unit investigates crimes such as Homicide, Robbery, Assault and Battery and tracks career criminals. The Property Crimes Unit primarily handles Burglary and Theft. The Financial Crimes Unit investigates crimes such as Forgery, Identity Theft and Organized Retail Crime. The Special Victims Unit investigates sex crimes, including those perpetrated using the internet and computers, vice and crimes against children. The Narcotics Unit investigates the unlawful production, distribution and use of drugs.

The Investigative Support Division is comprised of a variety of units. The Property Unit ensures a proper chain of custody is maintained for all items submitted to, stored in, and checked out of the Property Room. The Crime Lab Unit, which responds to major crime scenes and also provides video and related technical support. The Records Unit coordinates police reports storage and dissemination. The Crime Analysis Unit reviews police reports; gathers, analyzes and disseminates crime data; and, develops various administrative and statistical reports. The Communications/Dispatch Unit answers administrative and 9-1-1 telephone lines and dispatches appropriate resources to calls for service. The Division also oversees general Intergraph operations, coordinates Department technology issues and projects with the City's Information Technology department.

The Office of Professional Standards (OPS) Section is responsible for conducting internal investigations, conducting annual inspections of sections in the Police Department, implementation of the evaluation process, maintenance and oversight for all policies, to include an annual review. The OPS Section is also responsible for the recruiting process, hiring process, promotional process, oversight for all police personnel actions, logistical coordination of personnel transfers, training of personnel, coordination of the police academy, and the field training officer program.

POLICE DEPARTMENT - ORGANIZATIONAL CHART



MISSION STATEMENT

*Provide a safe
community and
environment by:*

- ❖ *Performing high-quality investigations and achieving a high crime clearance rate;*
- ❖ *Identifying and apprehending suspects and criminal offenders;*
- ❖ *Maintaining custody of property and analyzing evidence;*
- ❖ *Promote safe neighborhoods through partnerships, education and enforcement, and;*
- ❖ *Providing communications, administration and technological support to the Department.*
- ❖ *Administering an effective personnel selection process and an ongoing professional development program*

AGENCY LOCATOR

Public Safety

Police
Police Administration
Operations Bureau
Services Bureau ←

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Detectives Division in 2012:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
 - ◆ Maintain a clearance rate for violent crimes of at least the average of the last three years.
 - ◆ Maintain a clearance rate for property crimes of at least the average of the last three years.
 - ◆ Maintain a clearance rate of at least the average of the last three years for fraud and forgery crimes.
- *Identifying and apprehending suspects and criminal offenders:*
 - ◆ Maintain a sophisticated information and intelligence gathering capability in reference to ongoing criminal initiatives, enterprises and career criminals.
 - ◆ Maintain an effective Organized Retail and Financial Crime investigative and interdiction capability.
 - ◆ Identify stolen property that is posted for sale on the internet.
 - ◆ Develop resources that will enable us to gather intelligence on prostitutes, juvenile crimes, financial crimes and criminal enterprises utilizing the internet.
 - ◆ Maintain an active and effective narcotics investigation and enforcement program by concentrating on users and street-level dealers in at-risk areas of the City.
 - ◆ Maintain an aggressive Vice component designed to interdict prostitution and discourage such activities from taking place in our hotels and apartment communities.
 - ◆ Identify, converse with and develop cases on internet child predators including those who view and share child pornography.

The City of Overland Park's work plan contains several items that will direct the efforts of the Investigation Support Division in 2012:

- *Maintaining custody of all recovered property and evidence:*
 - ◆ Ensure a property management and handling system which accounts for 100% of recovered property and evidence submissions to, and their storage in, the Property Room.
 - ◆ Appropriately complete returns of recovered items to their rightful owner or dispose of unclaimed items in a timely manner.
 - ◆ Maintain and verify Property Room inventories and integrity by appropriately conducting inventories, audits and procedural reviews.

The City of Overland Park's work plan contains several items that will direct the efforts of the Communications and Technology Division in 2012.

- *Providing communications, administration and technological support to the Department:*
 - ◆ Continue work with the Information Technology (IT) Department to introduce lobby kiosks at police facilities to enhance the ability to provide police service 24 hours a day, 7 days a week with minimal wait times.
 - ◆ Work to increase the number of private and public remote camera viewing capabilities.
 - ◆ Coordinate and facilitate the maintenance and upgrade of appropriate Intergraph systems.
 - ◆ Answer in the timeliest manner possible all calls for public safety services through administrative and 911 calls.
 - ◆ Dispatch units to handle calls.
 - ◆ Operate and maintain the City's Public Safety 800 MHz Radio System and complete the FCC mandated frequency rebanding process.
 - ◆ Continue to work with Information Technology to update and improve the physical tracking of property in the Police Property Room using portable bar code scanner technology.

➤ *Providing administrative and managerial support:*

- ◆ Manage the logistical needs of the Police Department.
- ◆ Expand the Administrative Investigative Management (AIM) system to include performance tracking information on sick leave usage and on duty accidents.
- ◆ Continue auditing responsibilities for ABSTRAT.
- ◆ Cross train members of Internal Affairs and Policy Units.
- ◆ Conduct inspections of divisions and units within the Department
- ◆ Conduct thorough and timely investigations of citizen complaints.
- ◆ Review and update Written Directives.
- ◆ Support the Non-Bias Policing Board
- ◆ Administer the Power DMS Program – (Written Directives)
- ◆ Administer the Vehicle Tow Program
- ◆ Administer the Secondary Employment Program
- ◆ Administer the Building Security Program

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Investigations Division include:

➤ *Performing high-quality investigations and achieving a high crime clearance rate:*

- ◆ The three-year average for the clearance of violent crimes was 77.6%. Detectives cleared 82.6% of all violent crimes in 2010. The three-year average for non-violent crimes clearances was 22.7%. During 2010, Detectives cleared 22.8% of all non-violent crimes. The dollar value of recovered stolen property in 2010 was \$2,440,614. The three-year average clearance rate for fraud/forgery was 49.4%. In 2010, detectives cleared 47.7% of fraud/forgery cases.
- ◆ The Vice Unit was tasked with combating promotion of illicit prostitution via Internet websites. In 2010, there were 56 perpetrators arrested in Vice stings. The Overland Park PD Vice Unit also worked on seven joint Vice stings with surrounding jurisdictions and made arrests of 76 perpetrators.
- ◆ The Cyber Crimes Unit had 16 prosecutable cases for distributing child pornography/child sexual abuse offenses, while 21 cases were referred to other law enforcement agencies due to jurisdiction.
- ◆ The Vice Unit processed 257 massage applications in 2010.
- ◆ The Narcotics Unit developed 41 new confidential informants in 2010. The Narcotics Unit served 27 search warrants and arrested 27 individuals for felony drug possession/distribution for selling/distributing narcotics.

Recent accomplishments of the Investigation Support Division include:

➤ *Maintaining custody of property and analyzing evidence*

- ◆ In 2010, the Crime Lab Unit:
 - Processed 724 items submitted for latent print processing by other officers.
 - Responded to 24 Major Crime Scene Call Outs, and 232 other Crime Scenes.
 - Responded to 61 Autopsies.
 - Processed 168 Recovered Stolen Autos.
 - Obtained 14 CODIS hits and 10 additional DNA matches.
 - Provided Basic Evidence Training.
- ◆ In 2010, the Records Unit Handled:
 - 1,228 Municipal Court Discovery Requests; 841 District Court Discovery Requests; 1,200 report disseminations to the public; 288 NCIC Validations; 2,773 Office of Personnel Management Records Checks; 1,128 Civilian Fingerprints Requests; 318 Citizen Call In Police Reports; 6,876 Window Contacts; and 5,538 Phone Calls requesting police follow-up or assistance.

- ◆ In 2010, the Property Unit:
 - Handled 35,489 items; transferred 1,591 items to the Johnson County Crime Lab for examination; transferred 247 items to the OP Crime Lab Unit for examination; handled 7,628 Interim or Internal Transfers; and, coordinated disposal of 8,060 items.
- ◆ In 2010, the Crime Analysis Unit:
 - Attended numerous metro-wide meetings and briefings to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, gangs and organized retail theft.
 - Produced 4,729 specific crime analysis related bulletins and maps; obtained over 5,177 DL Photos to supplement bulletins; and, created 81 suspect photo lineups.
 - Produced the Benchmark City Survey and the OPPD Annual Report.
- ◆ In 2010, the Technology Unit:
 - Coordinated L-3 video equipment upgrade with the Information Technology Department.
 - Managed covert surveillance equipment to support events such as OPPD prostitution stings.
 - Managed OPPD Omnicast video licenses and equipment.
 - Managed OPPD surveillance cooperatives with businesses, such as the Johnson County Community College, the Jewish Community Center and area banks.
 - Provided analog and digital video forensics services and audio forensics services.
- ◆ In 2010, the Dispatch Unit:
 - Answered 80,091 calls via 9-1-1 lines.
 - Answered 176,195 calls via Administrative Lines.
 - Created and dispatched 135,757 Calls For Service.
 - Maintained the City's 800 MHz Public Safety Radio System.
 - Continue to explore upgrade options regarding our current 800 MHz radio system, including upgrade replacement and joining the Johnson County 700 MHz Radio System by 2015.

Recent accomplishments of the Office of Professional Standards include:

- *Administering an effective personnel selection process and an ongoing professional development program:*
 - ◆ Recruiting and Hiring Activities - Attended two career fairs in 2010. These fairs, coupled with advertisements via the Internet and newspapers, resulted in the hiring of ten new police officers using the on-line hiring process.
 - ◆ 1,069 applications for police positions were processed in 2010.
 - ◆ Over 400 police officer applicants were processed during 2010.
 - ◆ Recruited and hired ten police officers in 2010.
 - ◆ Recruited and hired 11 civilian positions during 2010.
 - ◆ Continued with a leadership development program and supervisory career track.
 - ◆ Enhanced Field Training and Evaluation Program through annual developmental training.
 - ◆ Conducted training and audited the Electronic Control Device (ECD) force option.
 - ◆ Effectively managed our current staff of Police Volunteers.
 - ◆ Provided departmental training in compliance with Federal, State, and City requirements.
 - ◆ Training - All police officers received at least the minimum 40 hours of required training.
 - ◆ Designed training tracts which encompass Department needs and individual career objectives.
 - ◆ Partnered in the implementation of the Police Department's revised electronic performance evaluation system.
 - ◆ Supported Civil Service Commission functions related to hiring, promotions, and discipline of police officers.
- *Providing administrative and managerial support:*
 - ◆ Conducted three inspections during 2010.
 - ◆ Conducted 44 citizen complaint investigations during 2010.
 - ◆ Reviewed and updated 14 policies during 2010.
 - ◆ Processed over 109 secondary employment requests during 2010.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of crimes cleared:			
·Part 1 Violent crime	85.6%	80.0%	80.0%
·Part 1 Property crime	35.5%	35.0%	34.0%
·Domestic violence	100.5%	98.0%	100.0%
Percent of cases cleared by arrest	36.9%	35.0%	36.0%
Percent of stolen property recovered	29.2%	35.0%	33.0%
Percent of evidence available at trial	100%	100%	100%
Incidents involving students: (per school year)			
·Violent crimes per 100 students	0.28	0.75	0.75
·Property crimes per 100 students	0.28	0.75	0.75
Incidents involving apartment units:			
·Violent crimes per 100 apartment units	0.23	0.25	0.25
·Property crimes per 100 apartment units	2.91	3.00	3.00
Average number of officer vacancies	15	<7	<7
Average number of days from hire date until completion of Field Training and Evaluation Program	333	245	248
Officers meeting state compliance training standard	100%	100%	100%
Sergeants/captains trained within 30 days of promotions	0%	100%	100%
Recruits graduating from the Academy	100%	100%	100%
Retention rate of recruits 1 yr after Academy graduation	50%	80%	80%
WORKLOAD MEASURES			
Part 1 Offenses per detective FTE	138	140	150
Number of investigations assigned:			
·Part 1 Violent crime	219	250	230
·Part 1 Property crime	3,362	3,500	3,500
·Part II crime	2,741	2,600	2,750
·Domestic violence	1,013	1,000	1,050
Number of property items recorded	12,995	10,900	12,500
Number of students per SRO	1,221	1,221	1,227
Number of apartment units per officer	88	99	99
Total number of students served by SROs	18,312	18,312	18,400
Total number of apartment units served	23,098	24,944	25,000
Cost per recruit	\$66,271	\$66,633	\$69,965
Number of recruits	5	20	10

EXPENDITURES:

General Fund	<u>2010 Actual*</u>	<u>2011 Budget*</u>	<u>2012 Budget</u>
Personal Services	\$10,651,678	10,861,666	\$9,318,125
Commodities	768,431	692,483	371,500
Contractual	1,112,220	1,325,775	744,600
Capital Outlay	66,039	37,800	0
Transfers/Others	0	0	0
TOTAL	<u>\$12,598,368</u>	<u>\$12,917,724</u>	<u>\$10,434,225</u>

*2010 Actual and 2011 Budget include amounts from the Police Administrative Services Bureau (Cost Center 231). This Bureau has been eliminated with the 2012 Budget and its services and personnel reassigned to other Police bureaus.

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Police Lieutenant Colonel	1	1	1
Police Major	3	2	2
Police Captain	3	3	3
Police Captain - Terrorism Task Force**	0	1	1
Police Lieutenant	0	0	2
Police Sergeant	5	6	5
Manager, Crime Analysis Unit	1	0	0
Manager, Support Services	0	1	1
Supervisor, Crime Analysis	0	1	1
Supervisor, Property Unit	1	1	1
Supervisor, Police Dispatch	3	3	3
Supervisor, Police Records	0	1	1
Supervisor, Tactical Operations	0	0	0
Police Officer	38	41	51
Computer Forensic Specialist	1	1	0
Crime Analyst, Senior	5	4	4
Crime Analyst	2	2	2
Inventory Control Clerk	0	0	1
Latent Print Examiner	1	0	0
Police Dispatcher, Senior	7	7	8
Police Dispatcher	10	12	9
Administrative Assistant	7	5	6
Property Control Clerk	3	3	3
Tactical Operations Spec. Sr.	0	0	0
Tactical Operations Specialist	0	0	0
Police Lieutenant Colonel *	1	1	0
Police Major *	1	0	0
Police Captain *	1	1	0
Police Lieutenant *	1	1	0
Admin, Police Fiscal Mgmt *	1	1	0

City of Overland Park, Kansas

Services Bureau

Manager, Police Personnel	*	1	0	0
Mgr, Fleet Oprs & Civ Sup Svcs	*	1	1	0
Police Sergeant	*	1	2	0
Police Officer	*	15	13	0
Crime Analyst	*	1	0	0
Inventory Control Clerk	*	1	1	0
Administrative Assistant	*	3	3	0
Total Full-time Employees:		119	119	105
Part-Time				
Administrative Assistant		0.00	0.00	0.00
Police Dispatcher		1.39	1.83	1.83
Tactical Operation Specialist		0.00	0.00	0.00
Police Intern		0.00	0.00	0.00
Microfilm Clerk		0.00	0.00	0.00
Property Control Clerk		0.14	0.14	0.14
Police Photographer		0.63	0.00	0.00
Administrative Clerk	*	0.66	0.66	0.00
Fleet Services Attendant	*	2.09	2.09	0.00
Mail Clerk	*	0.70	0.74	0.00
School Crossing Guards	*	9.72	9.23	0.00
School Crossing Guard Coordinator	*	0.62	0.62	0.00
Total Part-time Employees:		15.95	15.31	1.97
TOTAL FTEs		134.95	134.31	106.97

** Funding for "Police Captain - Terrorism Task Force" is through the Mid America Regional Council's Terrorism Early Warning Analysis Center.

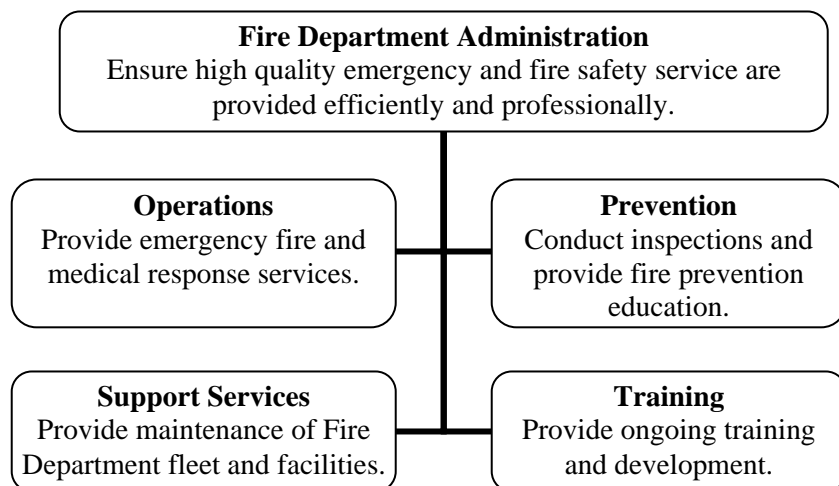
* Positions were budgeted in CC231 (Administration Bureau) in 2010 and 2011.

PROGRAM DESCRIPTION

Fire Administration is responsible for ensuring that the Overland Park Fire Department (OPFD) is fulfilling its mission to the citizens and patrons of Overland Park. This division constantly evaluates the effectiveness of service delivery and the costs associated with delivering fire protection and emergency medical services.

Fire Administration communicates the philosophies and mission of the Fire Department to employees to empower employees to use their skills and abilities to their maximum potential.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide
emergency and
safety services to the
community of the
highest quality
efficiently and
professionally by:*

- ❖ *Providing
effective
leadership,
management
and
administrative
support to all
areas of the
department.*

AGENCY LOCATOR**Public Safety**

Fire
Administration ←
Operations
Prevention
Support Services
Training

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Administration Division in 2012:

- *Provide leadership, management and administrative support to the Fire Department:*
 - ◆ Maintain highly valued services to internal and external customers. Performance measures will be utilized to assist in gauging effectiveness. The division will adjust accordingly to the changing and growing needs of the citizens. Measures include response times, patient contact times, code save rates and injury rates.
 - ◆ To enhance the quality of life in Overland Park, the Prevention Division, in conjunction with resources in the Planning and Development Services Department's Building Safety Division, will strive to prevent the occurrence of fire and injury through education and code enforcement. Measures include both commercial and residential fire loss, number of inspections conducted, business compliance rate, public education deliveries, and demographics of the program's audience.
 - ◆ In support of the Fire Department's mission, the Training Division will continue to develop employees. Measures include fire & EMS training hours, officer development program delivery, and employee retention within the probationary year.
 - ◆ Continue reorganization due to 2010 RIF.
 - ◆ Relocation of Fire Administration Division to the Fire Training Center.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Administration include:

- *Provide leadership, management and administrative support to the Fire Department:*
 - ◆ The Department continued to meet the needs of a growing community. Operational call load in 2010 was 17,773.
 - ◆ OPFD has contributed to the overall quality of life to the citizens and patrons of Overland Park. Overland Park citizens have ranked OPFD high in service satisfaction.
 - ◆ Accomplished the 2010 fire department budget expenses at \$99.72 per capita population.
 - ◆ Filled five open firefighter and three open paramedic positions. Conducted promotion processes for Battalion Chief, Captain, Fire Lieutenant and EMS Lieutenant.

PERFORMANCE INDICATORS**Measure****2010 Actual****2011 Projected****2012 Target****EFFECTIVENESS MEASURES**

Percent of fees bills that were collected:

·EMS	70%	71%	71%
·Media	100%	100%	100%
·Contract training	100%	100%	100%
·Facility rental	100%	100%	100%
·Miscellaneous	83%	95%	95%

EXPENDITURES:

Fire Service Fund (Fire Administration)	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$809,873	\$738,535	\$745,823
Commodities	78,047	146,755	138,115
Contractual	102,272	121,369	122,171
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$990,192</u>	<u>\$1,006,659</u>	<u>\$1,006,109</u>

Fire Service Fund (Fire Contracts)	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,100	\$0	\$0
Commodities	0	0	0
Contractual	1,212,856	1,233,000	1,222,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,213,956</u>	<u>\$1,233,000</u>	<u>\$1,222,000</u>

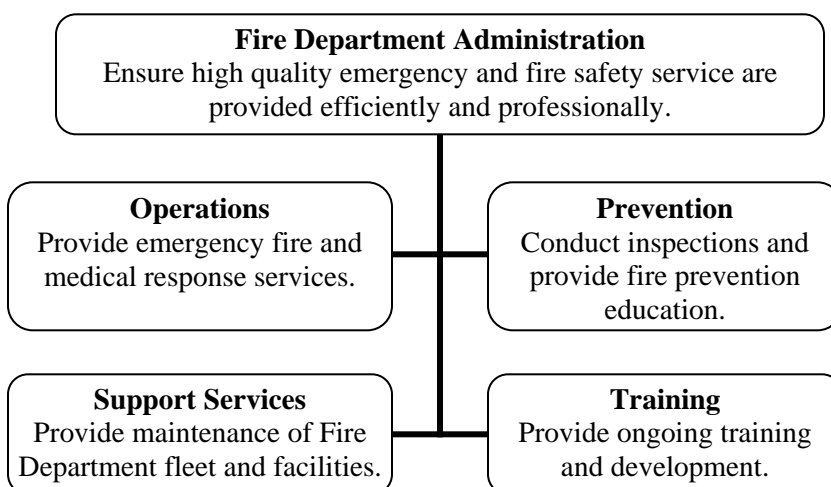
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Deputy Chief of Admin Services	1	1	1
Manager, Media	1	1	1
Administrative Clerk	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>6</u>	<u>6</u>	<u>6</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

PROGRAM DESCRIPTION

The Fire Operations Division provides emergency fire and medical response services to the citizens and patrons of Overland Park. In addition, non-emergency calls for service are provided when the request falls within the scope of the Overland Park Fire Department's (OPFD) mission. Special operation services are provided in the areas of hazardous materials, water rescues and high-angle rescue.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To prevent the loss
of life and property
by:*

- ❖ *Providing
timely and
effective fire
suppression,
EMS and
Special
Operations
response and
mitigation.*

AGENCY LOCATOR**Public Safety**

Fire
Administration
Operations ←
Prevention
Support Services
Training

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Operations Division in 2012.

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
 - ◆ Ensure performance standards are met for the services provided:
 - Emergency response times of less than five minutes 80% of the time.
 - Non-emergency response times of less than ten minutes 95% of the time.
 - Minimize accident and injury rates.
 - Improve upon data analysis and effectiveness measures. Develop Standards of Cover as a component of department accreditation.
 - ◆ Maximize technology, processes and equipment to respond and more efficiently mitigate fire, emergency medical and special operations incidents. Expand the compressed-air foam (CAF) extinguishment capability within the department fleet to cover all response districts.
 - ◆ Monitor the effectiveness of cardiocerebral resuscitation (CCR) and therapeutic hypothermia protocols for cardiac arrest patients with a goal of improved resuscitation rates.
 - ◆ Develop and implement collaborative strategies with neighboring jurisdictions that maintain or improve service delivery as municipal and/or district borders change. Implement and monitor the revised Johnson County Inter-local (Mutual Aid) Agreement for improved system efficiency.
 - ◆ Implement and evaluate the effectiveness of computer-based system coverage and resource balancing software at the Johnson County Emergency Communications Center (ECC) to ensure that OPFD operational business rules are efficiently and effectively managed.
 - ◆ Transition to the Firehouse Software Records Management System for first responder EMS reports with a goal of improved consistency, quality and data analysis.
 - ◆ Monitor the effectiveness and reliability of new county-wide fire and EMS alerting processes and ensure that response performance is not compromised.
 - ◆ Continue to monitor and reassess countywide advanced life support (ALS) re-deployment initiated in 2010, including changes in the provision of ambulance transport services by the City of Lenexa. Ensure that deployment adjustments improve EMS performance and efficiency throughout Johnson County, without compromise to improved performance for Overland Park.
 - ◆ Ensure implementation of Time Critical Diagnosis protocols and work with hospital emergency departments to improve outcomes for patients with targeted signs and symptoms through early diagnosis and rapid notification.
 - ◆ By working through the Joint ALS Responders Committee, develop a process for evaluation of cardiac monitor defibrillators for the next ten years. A testing process is being developed for completion in 2012 to set the platform for consistent ALS equipment for use county-wide.
 - ◆ 2012 will bring the Ambulance Enhanced Safety Design concept closer to completion as Johnson County Med-Act and OPFD build additional units to replace the aging fleet. All new ambulances will share the safety design to provide optimized occupant safety.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Operations Division include:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
 - ◆ In 2010, responded to 17,773 calls for service, including 14,380 requests for EMS aid.
 - ◆ Completed the transition process to the new county 700 MHz radio system. OPFD was awarded \$82,000 towards the purchase of related mobile radio equipment through co-participation in the Assistance to Firefighters Grant process with Olathe FD. This was in addition to the \$130,599 grant that was previously awarded to OPFD for the purchase of portable radio equipment.
 - ◆ Placed new wireless in-mask voice amplification and communication systems into service on all self-contained breathing apparatus. This integrates with the new 700MHz radio system and permits clear reception and transmission for firefighters that are working in hazardous environments, improving overall safety and accountability. The equipment was purchased largely through Federal Emergency Management Agency's Assistance to Firefighters Grant funds.
 - ◆ Expanded Compressed-Air Foam System (CAFS) capability in the response fleet and incorporated other chemical-agent technologies to improve fire extinguishment efficiency, reduce water damage and improve firefighter safety.
 - ◆ Along with IT representatives, applied for and received grant funding of \$100,800 to replace aging mobile data computer terminals in both fire and ambulance resources.
 - ◆ Continued implementation of a power-assist ambulance stretcher focused to reduce injury potential when lifting patients into and out of the ambulance. This initiative will be completed in 2012 through the use of Federal Grant monies, in the amount of \$48,000. The goal is a reduced risk of orthopedic injury to responders and the patient.
 - ◆ 2011 saw the delivery of the second OPFD Enhanced Safety Design Ambulance and the receipt of four safety units for Johnson County MA bringing the total to six in-service in Johnson County.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012Target</u>
EFFECTIVENESS MEASURES			
Average response time within Overland Park (minutes):			
·Emergency (Code 1)	4:15	4:10	4:10
·Non-emergency (Code 2)	5:16	5:20	5:00
Emergency responses within 5 minutes or less within the City	74%	75%	80%
Number of Civilian fire injuries	9	2	<5
Number of Civilian fire deaths	1	0	0
WORKLOAD MEASURES			
Number of runs:			
·Structure fires	160	190	190
·Total fire incidents	3,351	3,400	3,400
·EMS	14,380	14,000	14,000
·HAZMAT	410	450	450

EXPENDITURES:

Fire Service Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$13,811,879	\$13,888,456	\$14,164,041
Commodities	144,715	172,690	176,258
Contractual	196,292	199,570	200,800
Capital Outlay	53,002	12,000	78,000
Transfers/Others	0	0	0
TOTAL	<u>\$14,205,888</u>	<u>\$14,272,716</u>	<u>\$14,619,099</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Battalion Chief	6	6	6
Special Operations Chief	1	0	0
EMS Chief	1	1	1
Captain	15	15	15
Lieutenant	14	14	16
Fire Medic	28	28	27
Firefighter	56	56	57
Paramedic	15	15	13
Total Full-time Employees:	<u>136</u>	<u>135</u>	<u>135</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>136.00</u>	<u>135.00</u>	<u>135.00</u>

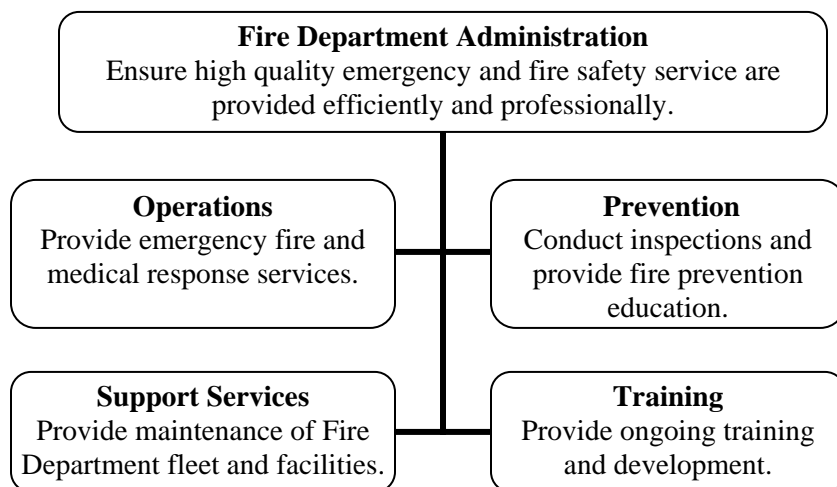
PROGRAM DESCRIPTION

The Fire Department Prevention Division conducts fire and life safety inspections on all existing buildings and structures within the Department's first response area. The Prevention Division, in conjunction with the Planning and Development Service Department's Building Safety Division, also conducts plan reviews and performs acceptance testing on buildings under construction, focusing on tactical response issues.

The Prevention Division provides public education programs to citizens in all age groups, in many businesses, home's associations, and most of the City's schools. An assortment of programs are taught, including fire safety, home safety, career exploration, disaster preparedness, and responses to other emergencies that may occur in the home, business, and school environment.

The Prevention Division also conducts fire investigations to determine the origin and cause of all fires and to learn better ways to prevent accidental fires through public education and safer building construction.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To preserve the life, safety and welfare of the citizens and property within the City of Overland Park by:

❖ *Providing code management, safety inspections, and education services to the community.*

AGENCY LOCATOR**Public Safety**

Fire
Administration
Operations
Prevention ◀
Support Services
Training

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Prevention Division in 2012:

- *Providing code management, safety inspections, and education services to the community:*
 - ◆ Perform annual fire inspections on properties as required by ordinance.
 - ◆ Maintain or reduce the average number of re-inspections per property. With the implementation of the service fee program, distribution and use of the Fire Inspection Safety Handbook, and new notice to appear procedure, the average number of re-inspections is expected to remain steady or be reduced.
 - ◆ Licensed and group licensed daycares will be inspected annually due to an ordinance change in 2011.
 - ◆ Train two additional shift fire investigators. Investigators are required to obtain 160 hours of fire and law enforcement training in order to be certified by the State of Kansas.
 - ◆ The division will be assisting law enforcement in a regional effort to preplan critical infrastructure/key resource (CI/KR) occupancies that are considered by the Department of Homeland Security to be of high consequence if damaged or attacked.
 - ◆ Analyze the impact of the new Fire Inspection Handbook for business owners. This book allows business owners to organize the required documentation for an annual fire inspection. This program has been in use since 2009.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Prevention Division include:

- *Providing code management, safety inspections and education services to the community:*
 - ◆ The Prevention Chiefs position was re-titled to Chief of Risk Management. The duties were expanded to include Emergency Management and Homeland Security.
 - ◆ The Inspection Supervisor position was re-titled to Fire Marshal.
 - ◆ The Fire Marshal was appointed to the KU Fire Service Training Commission. This is a Governor-appointed position and carries a term of four years.
 - ◆ The average fire inspection visit per business dropped from 1.46 in 2009 to 1.44 in 2010, in part due to the fee for re-inspection service program initiated in 2007.
 - ◆ Implemented two additional on-call fire investigators.
 - ◆ Trained three additional Kansas State certified CFI Level I Fire Investigators.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Average number of inspections per business:	1.4	1.3	1.5
WORKLOAD MEASURES			
Number of inspections completed::	3,200	3,500	3,500
Number of plans reviewed:	46	35	35

EXPENDITURES:

Fire Service Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$757,689	\$816,792	\$650,186
Commodities	3,432	10,140	9,975
Contractual	2,996	2,340	1,880
Capital Outlay	0	22,800	0
Transfers/Others	0	0	0
TOTAL	<u>\$764,117</u>	<u>\$852,072</u>	<u>\$662,041</u>

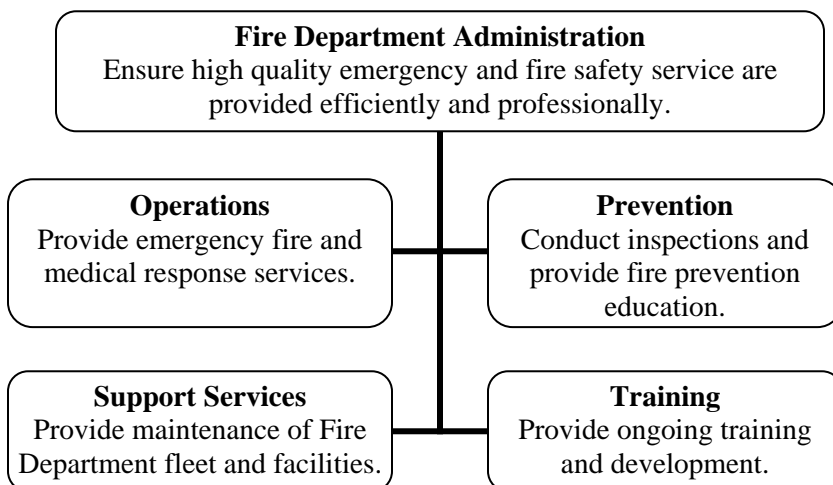
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Fire Prevention Chief	1	1	0
Risk Management Chief	0	0	1
Supervisor, Fire Inspection	1	1	0
Public Education Specialist	2	0	0
Fire Marshall	0	0	1
Fire Plans Examiner, Senior	1	1	1
Fire Inspector	3	3	2
Fire Inspector II	0	1	1
Fire Inspector I	1	0	0
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>10</u>	<u>8</u>	<u>7</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>10.00</u>	<u>8.00</u>	<u>7.00</u>

PROGRAM DESCRIPTION

The Fire Support Services Division of the Fire Department provides for the upkeep of the fleet, facilities, and equipment. Responsibilities include writing the specifications for equipment and vehicles and purchasing station supplies, equipment, vehicles and trucks.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To support Fire Department operations by:

- ❖ *Providing well-maintained facilities,*
- ❖ *Assuring fleet availability and*
- ❖ *Purchasing equipment and supplies.*

AGENCY LOCATOR**Public Safety**

Fire
Administration
Operations
Prevention
Support Services ➡
Training

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Support Services Division in 2012:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
 - ◆ Provide proper service for all department vehicles by scheduling preventative maintenance, repairs, pump and aerial certifications, and safety inspections.
 - ◆ Inspect all facilities quarterly to assure they meet safety standards.
 - ◆ Acquire and prepare new vehicles.
 - ◆ Replace tools and equipment as scheduled and directed by operations.
 - ◆ Provide necessary equipment for new employees. Assess and replace equipment as needed.
 - ◆ Assess and update personal protective equipment (PPE) for firefighters and paramedics to maintain various standards.
 - ◆ Work with Facilities Management to ensure that Fire Department buildings are well maintained.
 - ◆ Work with Facilities Management to plan for future projects including kitchen remodelings, concrete replacement, roof repairs, and painting.
 - ◆ Maintain the inventory management system to track all equipment.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Support Services Division include:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
 - ◆ Duties previously assigned to the Services Chief have been reassigned: 24-hour operational Battalion Chiefs overseeing apparatus and facility maintenance. 40-hour EMS Chief managing part-time Services Technician. Deputy Fire Chief and Deputy Administrative Chief providing additional oversight.
 - ◆ Assembled specifications and completed a pre-purchase order for one Engine Pumper to be delivered in 2011.
 - ◆ Worked with Public Works Department to maintain all fire department vehicles in 2010 and 2011. Worked with dealers, as needed, for special repairs and warranty issues.
 - ◆ Reviewed specifications for bunker gear. Purchased bunker gear for new employees and purchased bunker gear, as budgeted, to maintain proper condition for current employees.
 - ◆ Working with city engineers on fire department infrastructure needs.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
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EFFECTIVENESS MEASURES

Average operational readiness of fleet:

·Fire apparatus	100%	100%	100%
·Ambulances	100%	100%	100%
·Staff vehicles	100%	100%	100%

WORKLOAD MEASURES

Number maintained:	43	43	43
·Fire apparatus	17	17	17
·Ambulances	5	5	5
·Staff vehicles	21	21	21

EXPENDITURES:

Fire Service Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$215,840	\$25,776	\$25,763
Commodities	184,134	205,000	205,000
Contractual	223,595	209,885	215,905
Capital Outlay	4,608	12,000	15,000
Transfers/Others	0	0	0
TOTAL	<u>\$628,177</u>	<u>\$452,661</u>	<u>\$461,668</u>

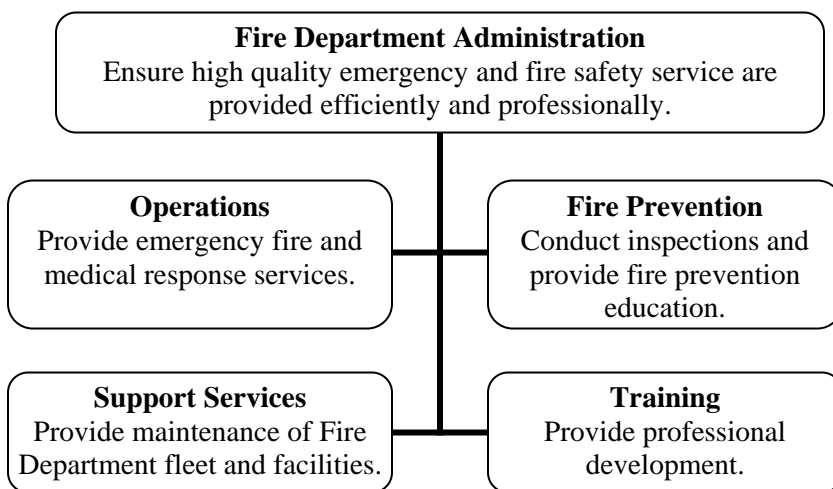
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Services Battalion Chief	1	0	0
Total Full-time Employees:	<u>1</u>	<u>0</u>	<u>0</u>
Part-Time			
Support Services Tech	0.75	0.75	0.75
Total Part-time Employees:	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
TOTAL FTEs	<u>1.75</u>	<u>0.75</u>	<u>0.75</u>

PROGRAM DESCRIPTION

The Fire Training Division is responsible for providing internal training for Overland Park Fire Department employees.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**



MISSION STATEMENT

*To change, modify
or improve
firefighting and EMS
skills by:*

- ❖ *Providing
effective
professional
development
and training
that meets the
needs of all
personnel in
the
Department.*
- ❖ *Provide
leadership
development
in all aspects
of our
organization.*

AGENCY LOCATOR

Public Safety
Fire
Administration
Operations
Prevention
Support Services
Training ◀

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Division in 2012:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
 - ◆ Provide basic technical refresher training to all operation members.
 - ◆ Provide professional development of training division staff.
 - ◆ Provide executive level leadership opportunities for chief officers.
 - ◆ Provide command and control simulations for company and chief officers.
 - ◆ Provide training for new employees, as needed.
 - ◆ Maintain firefighting and special operation team skills of current employees.
 - ◆ Continue to develop a comprehensive training program for the Fire Department.
 - ◆ Replace the simulation software in the Command Training Center and enhance the Command Training Center to include EMS simulations.
 - ◆ Provide video classroom lectures and instruction to stations and to agencies throughout the KC metropolitan region.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Training Division include:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
 - ◆ Hosted a National Fire Academy course on Leadership for Company Success.
 - ◆ Hosted Honor Guard Clinic with Brent Jones from Milwaukee, FD.
 - ◆ Co-Sponsored with Kansas Fire and Rescue Training Institute, Firefighting Saturday.
 - ◆ Sponsored training by national expert Michael Wilbur from FDNY on Aerial Operations.
 - ◆ Completed the Scope of Practice for EMT recertification.
 - ◆ Replacing the Burn Props in the Training Tower using grant funds in the amount of \$360,000.
 - ◆ Developed and delivered *Haz Mat On Scene Commander* and provided course to KU Fire and Rescue Training Institute to include in their statewide delivery program.
 - ◆ Hosted nine sessions of night drills at Metcalf South with eight county agencies participating and 389 responders attending.
 - ◆ Conducted Paramedic and Firefighter Recruit Academy.
 - ◆ Hosted the 80-hr Hazardous Materials Technician course taught by the Kansas State Fire Marshal's Office.
 - ◆ Took on ACLS instructors from Med Act to be included under our Training Center by the American Heart Association.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of firefighters qualified or certified to NFPA 1001 (Firefighter competencies):			
·Firefighter 1	94%	100%	100%
·Firefighter 2	60%	100%	100%
Percent of paramedics who are certified in ALSC	100%	100%	100%
Academy recruits graduating from the academy:	82%	100%	100%
Academy recruits completing probation:	100%	100%	100%

WORKLOAD MEASURES

Number of training courses:			
·Overland Park Fire Department	378	350	275
·All other	114	150	160
Number of instructional hours:			
·Overland Park Fire Department	59,169	80,000	90,000
Average number of participants per course	8	10	8

EXPENDITURES:

Fire Service Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$598,541	\$626,413	\$643,683
Commodities	12,064	29,230	29,125
Contractual	43,357	66,670	66,880
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$653,962</u>	<u>\$722,313</u>	<u>\$739,688</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Training Chief	1	1	1
Training Officer	2	2	2
ALS Training Officer	1	1	1
Public Education Specialist	0	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>5</u>	<u>6</u>	<u>6</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>

PROGRAM DESCRIPTION

The Fire Training Center Division is responsible for the Overland Park Fire Training Center and provides external training for industrial clients by the Overland Park Fire Department.

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Center Division in 2012:

- *Provide training for external clients that includes:*
 - ◆ ACLS training for healthcare providers.
 - ◆ Confined space and high-angle rescue.
 - ◆ Hazardous materials mitigation and response techniques.
 - ◆ CPR and first aid for citizens.
 - ◆ Fire extinguisher training for private industry at the Training Center and on-site.
 - ◆ Community Emergency Response Teams (CERT) training programs to business and citizen neighborhoods.
 - ◆ Increase the speaker's bureau to include public education as well as national speakers

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Training Center Division include:

- *Provide external training for industrial clients that included:*
 - ◆ Provided specialized training in trench rescue to the industry.
 - ◆ ACLS training for health care providers.
 - ◆ Bi-monthly CPR programs in heart saver, health care provider and first aid.
 - ◆ Delivered CERT and fire extinguisher training to citizens and private industry and business.

EXPENDITURES:

Fire Service Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	32,327	70,000	70,000
Contractual	18,814	19,630	20,060
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$51,141</u>	<u>\$89,630</u>	<u>\$90,060</u>

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PUBLIC WORKS

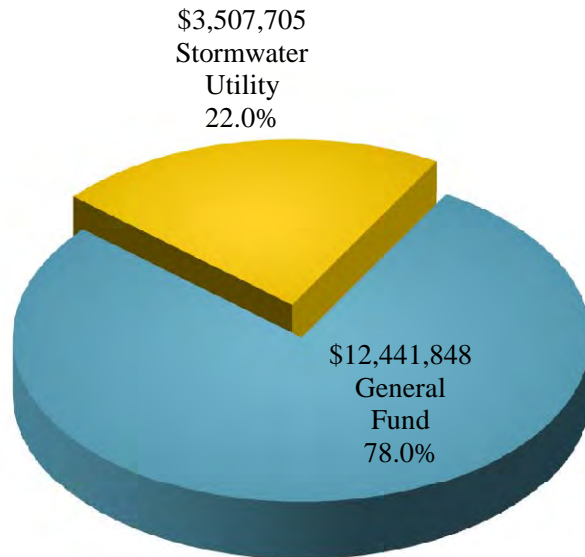
GOAL: Construct, manage and operate a stormwater, street and highway system, which is cost effective, safe, efficient, well maintained, compatible with the environment and visually pleasing.

COST CENTERS:

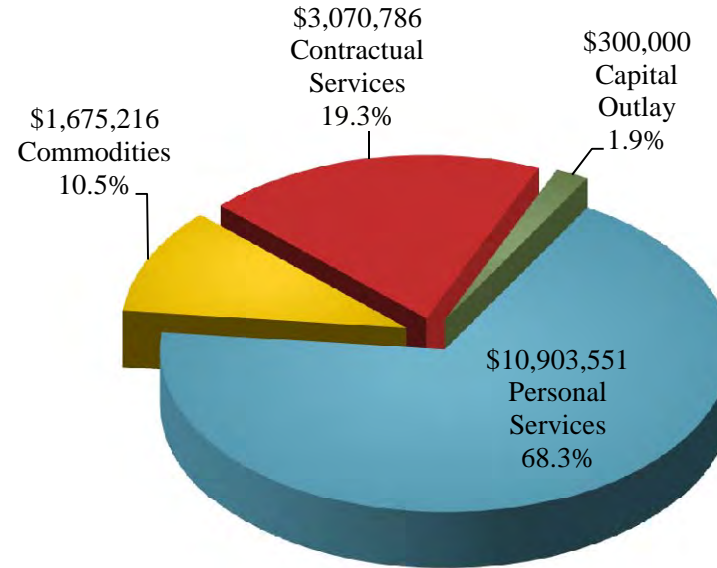
- Public Works Administration
- Street Engineering and Construction
- Stormwater Engineering
- Traffic Services
- Traffic Maintenance
- Street Maintenance
- Stormwater Maintenance

2012 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2012 Expenditures = \$15,949,553



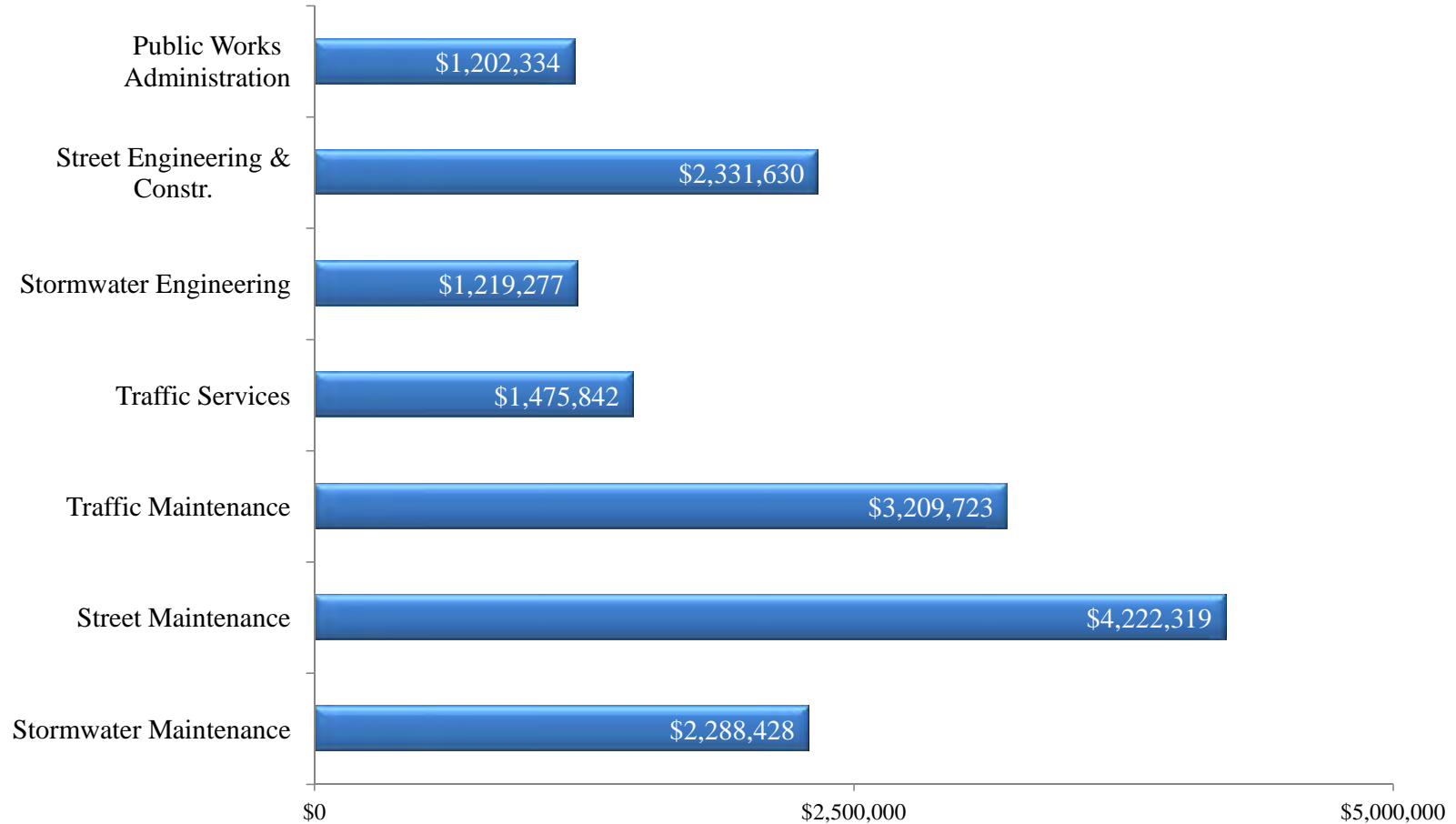
FUNDS



EXPENDITURE TYPE

Public Works Goal Area

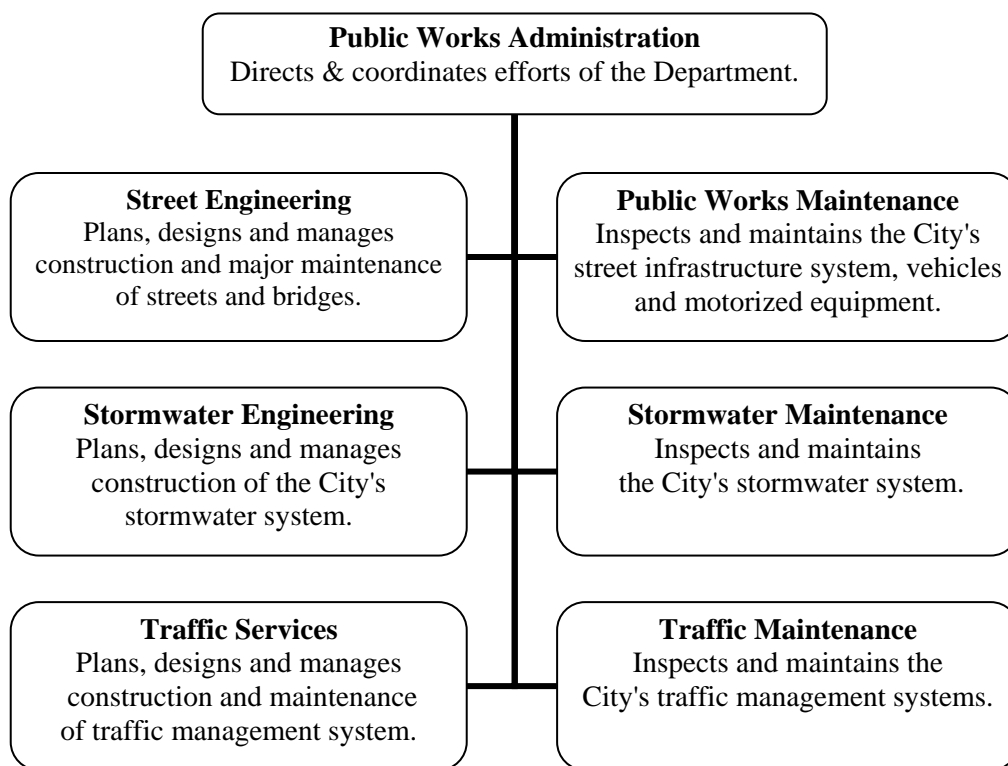
2012 OPERATING AND CONTRACTUAL EXPENDITURES Public Works Goal Area



PROGRAM DESCRIPTION

Public Works Administration directs and coordinates the Department's six work areas. It is responsible for providing the leadership and vision necessary to fulfill the objectives of the Department's mission statement as it is appropriate to the role played by each area.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Enforce practices that prevent loss and injury among the public and employees,*
- ❖ *Convenient: Promote an ethic of superior customer service in the delivery of public service,*
- ❖ *Beneficial: Develop policies to protect and enhance the City's transportation systems and*
- ❖ *Reliable: Continuously improve systems and operations for efficiency, dependability and consistency.*

AGENCY LOCATOR**Public Works**

Public Works
Administration ←
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
PW Maintenance
Stormwater Maintenance

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Public Works Administration Division in 2012:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
 - ◆ Provide support to short and long term Vision Metcalf initiatives.
 - ◆ Maintain the departments management manual and project procedures manual (project management) Wikis to incorporate changes and new methods, policies, and procedures for improving operations and service efficiencies.
 - ◆ Continue periodic briefing sessions with the Public Works Committee consisting of departmental activity updates, review of Governing Body policies and future policy initiatives.
 - ◆ Continue to focus on cost-effective business practices including asset management and activity based costing. Make more effective use of our asset and work management systems to better track our performance and to assist us in improving our operations; have periodic operational reviews; and determine the most cost-effective mix of in-house vs. contract operations.
 - ◆ Expand public communication efforts to inform and gain feedback from citizens utilizing the City's website, OP Cares system, e-news, timely mailings, and involvement with contractors to be responsive.
 - ◆ Continue to make use of automated vehicle location (AVL) information and equipment to allow better management of snow and ice control operations, and to provide timely public communications that inform the public of our progress.
 - ◆ Continue to improve our snow operations through our operator training program for new drivers, evaluating anti-icing materials and effective applications, optimizing snow plow routes and implementing lessons learned from past snow operations.
 - ◆ Implement the initiatives of the Environmental Task group and take other steps to more effectively manage the environmental impact of Public Works operations.
 - ◆ Work with managers to develop and implement training objectives and coordinate training resources for maximum benefit and cost-effectiveness.
 - ◆ Maintain the department's American Public Works Association accreditation status. Reinforce the use and upkeep of the departmental operations manual.
 - ◆ Conduct quarterly leadership training forums with supervisory staff within the Department.
 - ◆ Continue to develop and recognize leadership in non-supervisory staff through training sessions, selected courses, cross-training and work-based learning opportunities.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Public Works Administration Division include:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
 - ◆ Reviewed, updated, and implemented improvements to infrastructure asset inventory tracking and assessment systems (CAMP, GBA Master Series).
 - ◆ Developed a new maintenance modeling program for our pavement management system by better categorizing our street network into construction classes, developing deterioration rate models for each new class and including the impact of various maintenance treatments, and then providing a

modeling tool that allows the user to prioritize a wide variety of treatments against each class and constrained by funding.

- ◆ Completed the AVL project so that all City owned single or tandem axle dump trucks are equipped with AVL equipment and so that all contractor mainline trucks are equipped with AVL.
- ◆ Migrated the Project Procedures Manual Wiki website to MediaWiki software so that it could be published on the Internet with free software.
- ◆ Developed a new Public Snow Map application that better informs the public of our operations, and, by providing access to our network of traffic cameras, of road conditions.
- ◆ Completed the flood warning system upgrade project by producing a new www.stormwatch.com website, by installing monitoring systems at City Hall and at the Fire Training Center, and by completing the software configuration for the multiple redundant systems.
- ◆ Upgraded the Roadway Information System (RWIS) by installing six new intersection sensors. These sensors use non-destructive measurement to report road state, temperature and friction factors.
- ◆ The Department completed a review and update of all practices and procedures, resulting in the Department being reaccredited by the American Public Works Association.
- ◆ Made refinements to the interface between the OPCares system and the departmental work management system to improve departmental response to citizen requests.
- ◆ Coordinated, arranged and scheduled training of professional activities for employees.
- ◆ Encouraged and supported employees to apply for and complete Supervisory Development, Leadership Forum, Certified Public Manager and Leadership Overland Park programs.
- ◆ Continued to expanded internal communications efforts through the city's website, OPNET, department newsletters, and employee meetings to provide timely and increased information with regard to employees, events, goals and programs.

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,184,454	\$1,082,675	\$1,085,560
Commodities	27,902	34,214	34,214
Contractual	57,957	82,440	82,560
Capital Outlay	667	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,270,980</u>	<u>\$1,199,329</u>	<u>\$1,202,334</u>

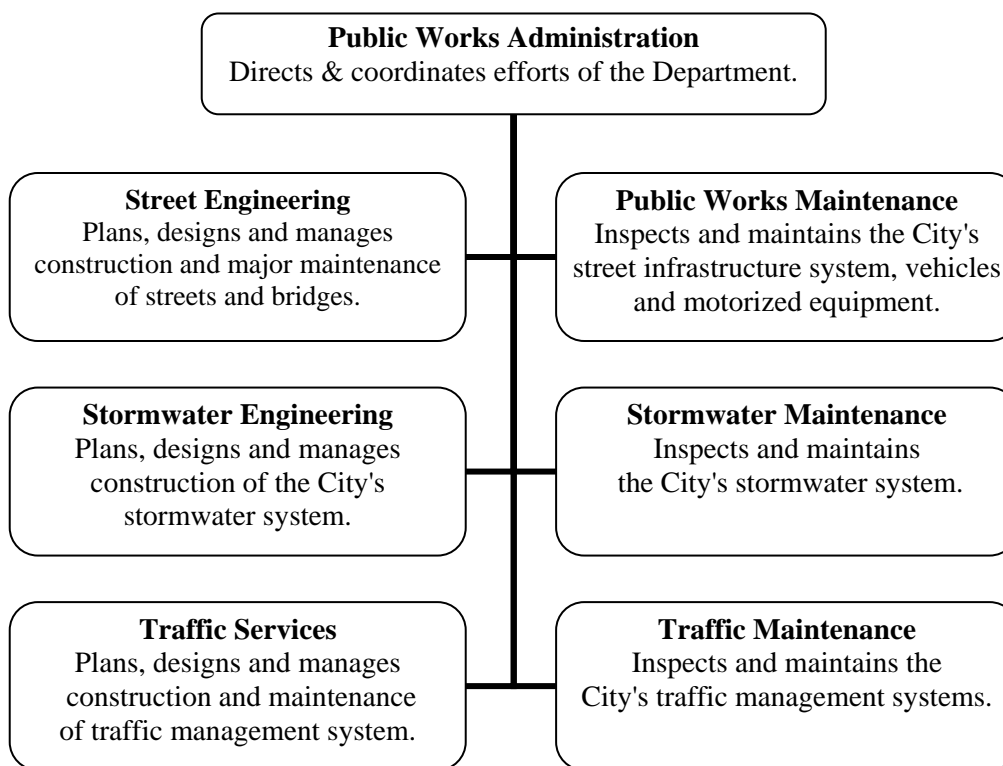
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Director, Public Works	1	1	1
Mgr, Technical & Admin Services	1	1	1
Supv, Admin & Logistical Services	1	0	0
Assistant to the Director	1	1	1
Engineering Systems Specialist	1	1	1
Engineering Operations Specialist	1	1	0
Contract Specialist	2	2	2
Staff Assistant	1	1	1
Work Mgmt Systems Admin	1	1	1
Administrative Assistant	3	3	3
Total Full-time Employees:	<u>13</u>	<u>12</u>	<u>11</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>13.00</u>	<u>12.00</u>	<u>11.00</u>

PROGRAM DESCRIPTION

Street Engineering and Construction is responsible for planning, designing and managing infrastructure construction and for the major maintenance of streets, bridges and storm sewer systems.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Use and enforce proper design and construction for roadway safety,*
- ❖ *Convenient: Reduce disruptions to the motoring public due to roadway conditions,*
- ❖ *Beneficial: Determine improvements system-wide consistent with present and future demands and*
- ❖ *Reliable: Utilize best design and construction practices for long-term infrastructure performance.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering ◀
Stormwater Engineering
Traffic Services
Traffic Maintenance
PW Maintenance
Stormwater Maintenance

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Engineering and Construction Division in 2012:

- *Reduce disruptions to the motoring public due to roadway conditions by upholding proper design and construction standards:*
 - ◆ Complete the construction of 159th Street from Antioch to Metcalf.
 - ◆ Complete the construction of TIGER grant infrastructure.
 - ◆ Continue coordination with KDOT on construction of the US 69, I-435 to 119th St. project.
 - ◆ Complete the widening of Quivira Road from 99th St. to I-435.
 - ◆ Complete the widening of Quivira Road from College Blvd. to 119th St.
 - ◆ Begin the widening of 159th St. from Antioch to Quivira.
- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
 - ◆ Complete all scheduled streets in the 2012 Street Improvement/Overlay programs for residential and thoroughfare streets.
 - ◆ Execute the 2012 microsurfacing program.
 - ◆ Execute the 2012 Neighborhood Streets Reconstruction program, including CDBG eligible streets.
 - ◆ Execute the 2012 concrete repairs program.
 - ◆ Execute the 2012 bridge maintenance program.
 - ◆ Continue to provide a lead role in facility project construction, management, and maintenance.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Street Engineering and Construction Division include:

- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
 - ◆ Completed the construction of 127th St. from Metcalf to Nall.
 - ◆ Completed the widening of Antioch Road from College Boulevard to 119th St.
 - ◆ Completed the widening of 143rd Street from Switzer Road to Quivira Road.
 - ◆ Completed the coordination with KDOT on construction of the US 69, I-435 to 119th St. project.
 - ◆ Completed the construction of the I-435 and Metcalf Improvements.
 - ◆ Completed the EECBG facilities projects.
 - ◆ Completed the annual Street Improvement Program [residential, and thoroughfare overlay] for all streets scheduled for 2011.
 - ◆ Completed the Neighborhood Streets Reconstruction Program for 2011.
 - ◆ Completed the 2011 microsurfacing program.
 - ◆ Completed construction of the Sheraton Hotel Pool Deck remodel.
 - ◆ Completed the 2011 concrete repairs program.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012Target</u>
EFFECTIVENESS MEASURES			
Percent of CIP project contracts completed on schedule:			
·CIP	100.0%	80.0%	80.0%
·Major Maintenance	100.0%	90.0%	90.0%
Average cost change of fixed scope projects during construction:			
·CIP	1.7%	2.0%	2.0%
·Major Maintenance	4.0%	2.0%	2.0%
Percent of citizens in street maintenance project areas reporting that they are satisfied or very satisfied with:			
·Completed project	92%	80%	80%
·City staff customer service	92%	90%	90%
·Contractor's attitude and responsiveness	93%	80%	80%
·Information provided about the project	88%	75%	75%
·Quality of work	92%	75%	75%
·Cleanliness and upkeep of work area	94%	80%	80%
·Inconvenience experienced during work	84%	80%	80%
Percent of citizens in construction project areas reporting that they are satisfied or very satisfied with:			
·Completed project	NA	80%	80%
·City staff attitude and responsiveness	NA	85%	85%
·Construction worker's attitude and responsiveness	NA	85%	85%
·Information provided about the project	NA	75%	75%
·Quality of work	NA	80%	80%
·Cleanliness and upkeep of work area	NA	80%	80%
·Inconvenience experienced during work	NA	80%	80%
WORKLOAD MEASURES			
Number of right-of-way permits issued:	1,112	1,250	1,250
Dollar value of fees collected for right-of-way permits	\$82,544	\$100,000	\$100,000
Number of street projects managed for:			
·New construction	43	45	45
·Maintenance	13	10	10

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$2,265,623	\$2,290,846	\$2,196,909
Commodities	31,023	45,065	45,065
Contractual	68,855	89,986	89,656
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,365,501</u>	<u>\$2,425,897</u>	<u>\$2,331,630</u>
 1-8th Cent Sales Tax Fund	 <u>2010 Actual</u>	 <u>2011 Budget</u>	 <u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	3,406,225	5,775,000	7,525,000
TOTAL	<u>\$3,406,225</u>	<u>\$5,775,000</u>	<u>\$7,525,000</u>

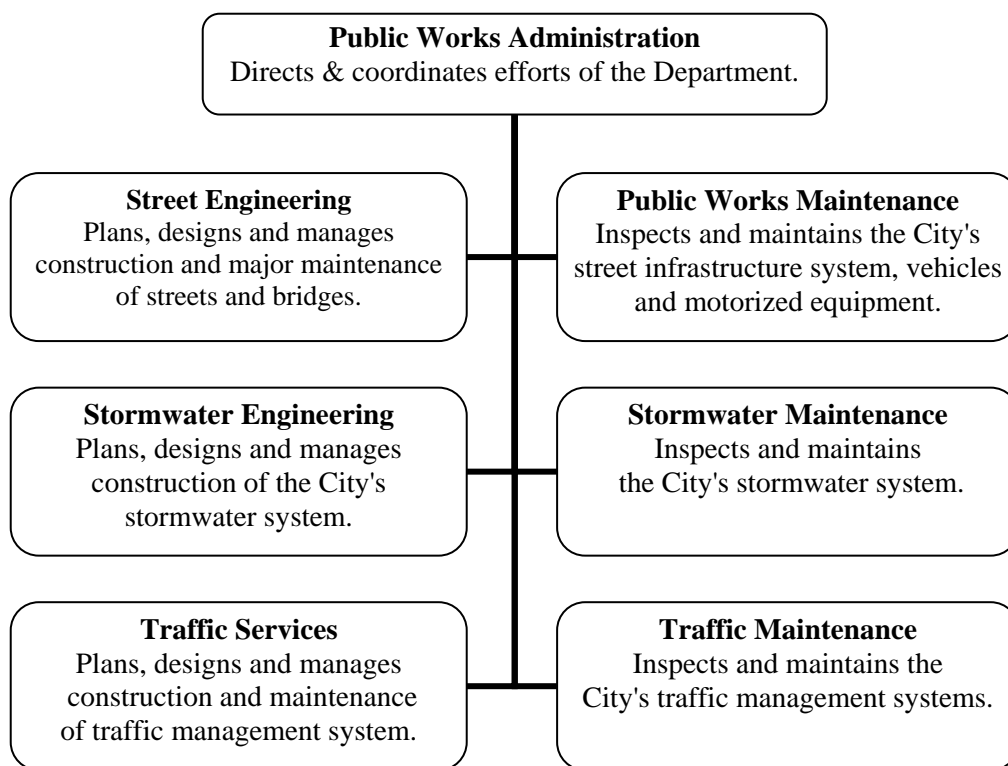
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
City Engineer	1	1	1
Assistant City Engineer	1	1	1
Supv., Construction Insp-PW	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	1	1	2
Civil Engineer II	3	4	3
Civil Engineer I	2	1	1
Construction Inspector, Senior	4	4	4
Construction Inspector II	1	1	0
Construction Inspector I	2	1	1
Engineering Technician, Senior	6	6	6
Right-of-Way Coordinator	1	1	1
Total Full-time Employees:	<u>24</u>	<u>23</u>	<u>22</u>
Part-Time			
Engineering Technician II	0.30	0.00	0.00
Engineering Intern	1.42	1.42	1.42
Total Part-time Employees:	<u>1.72</u>	<u>1.42</u>	<u>1.42</u>
 TOTAL FTEs	 <u>25.72</u>	 <u>24.42</u>	 <u>23.42</u>

PROGRAM DESCRIPTION

Stormwater Engineering is responsible for managing the conveyance of stormwater throughout the City. This task involves the planning, designing, construction and major maintenance management of infrastructure and stream improvements. Stormwater Engineering is also responsible for the environmental impact of stormwater runoff as it flows into area rivers and streams. These tasks are accomplished through evaluating and conducting stormwater studies and implementing programs to protect and enhance water quality. In addition, the operation and maintenance of the City's ALERT flood warning system falls under the Stormwater Engineering Division's responsibilities.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Protect the public from urban flooding and reduce pollutant levels in stormwater runoff,*
- ❖ *Convenient: Conduct proactive public outreach regarding City-wide floodplain and stormwater issues,*
- ❖ *Beneficial: Evaluate the impact of the City's stormwater policies to anticipate and avoid future problems and*
- ❖ *Reliable: Seek industry best practices to determine enhancements.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering ➡
Traffic Services
Traffic Maintenance
PW Maintenance
Stormwater Maintenance

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Engineering Division in 2012:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
 - ◆ Complete construction of the storm drainage enhancements at 71st and Glenwood.
 - ◆ Complete construction of CMP replacement at Shawnee Mission Parkway and Robinson; 95th and Craig; 97th and Antioch; and 87th and Lamar.
 - ◆ Complete construction of the Stanley Storm Drainage project along Negro Creek in the vicinity of 152nd and Metcalf.
 - ◆ Complete design and construction of an RCB replacement between Lowell and 93rd, from Foster to Conser.
 - ◆ Complete storm sewer upgrades as part of the 2012 Neighborhood Street Reconstruction program.
 - ◆ Continue implementing programs under the city's Clean Water Act National Pollutant Discharge Elimination System (NPDES) permit.
 - ◆ Continue upgrades to the Johnson County and Overland Park flood warning systems consistent the Johnson County Flood warning System Implementation and Management study.
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
 - ◆ Continue public outreach and education to Overland Park residents on the importance of environmental and water quality concerns.
 - ◆ Continue partnerships with MARC, Johnson County, local schools, and other interested groups and clubs to expand education and participation in water quality and environmental sustainability activities.
 - ◆ Continue operations of the City's flood warning system and the STORMWATCH website.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Stormwater Engineering Division include:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
 - ◆ Completed design and construction of ditch liner replacements at 101st and Melrose, and near the Public Works Maintenance Facility at 11300 W. 91st Street.
 - ◆ Completed design and construction of CMP replacement near 98th and Pawnee.
 - ◆ Completed storm sewer upgrades as part of the 2011 Neighborhood Street Reconstruction program.
 - ◆ Completed design of the Stanley Storm Drainage project along Negro Creek in the vicinity of 152nd and Metcalf.
 - ◆ Completed design and commenced construction of the storm drainage enhancements at 71st and Glenwood.
 - ◆ Completed design and commenced construction of CMP replacement at Shawnee Mission Parkway and Robinson; 95th and Craig; 97th and Antioch; and 87th and Lamar.
 - ◆ Completed significant upgrades to the Johnson County and Overland Park flood warning systems, including the continued upgrade of the data collection system from ALERT to ALERT2; and the continued enhancement of the STORMWATCH website.

- ◆ Continued to implement programs under the city's Clean Water Act National Pollutant Discharge Elimination System (NPDES) permit.
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
 - ◆ Continued to provide personal field visits to citizens with storm drainage concerns.
 - ◆ Continued publishing our monthly environmental newsletter "Eco-Connect."
 - ◆ Provided stormwater and water quality presentations to classrooms and small group meetings.
 - ◆ Supported the Blue River Watershed Association (BRWA) in their water quality education efforts at local schools.
 - ◆ Partnered with the Parks and Forestry Department to integrate water quality education.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of citizen concerns addressed:	100%	90%	90%
Percent of NPDES permit water quality goals met on schedule:	100%	100%	100%
Percent of project contracts completed by original contract date:			
· CIP	90%	90%	90%
· Major Maintenance	90%	90%	90%
Percent of citizens in stormwater project areas reporting that they are satisfied or very satisfied with completed project:	84%	80%	80%

WORKLOAD MEASURES

Citizen complaints/ inquiries concerning storm water problems:	120	80	80
Number of water quality presentations given:	16	16	16
Number of stormwater projects managed:			
· CIP	7	10	10
· Major Maintenance	4	2	2

EXPENDITURES:

Stormwater Utility Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$766,997	\$825,594	\$700,540
Commodities	7,108	8,600	8,600
Contractual	221,233	510,017	510,137
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$995,338</u></u>	<u><u>\$1,344,211</u></u>	<u><u>\$1,219,277</u></u>

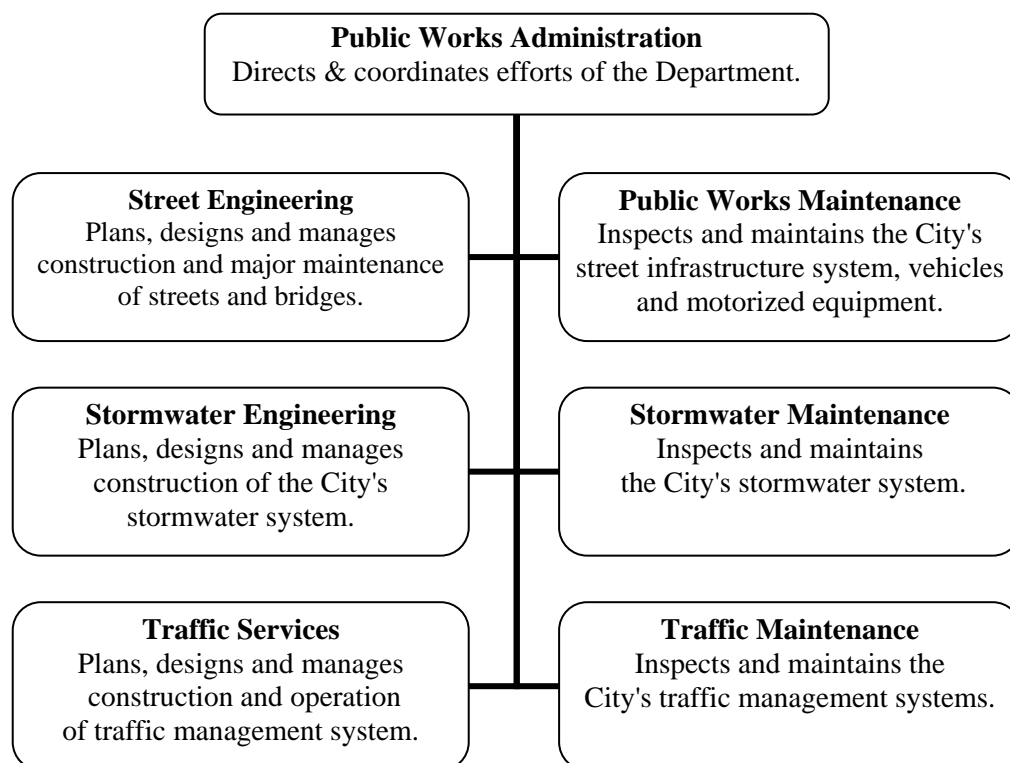
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Supervisory Civil Engineer	1	1	1
Civil Engineer II	2	2	1
Construction Inspector II	1	1	1
Engineering Technician, Senior	1	1	1
Engineering Technician II	1	1	1
Water Quality Coordinator	1	1	0
Water Quality Specialist	0	0	1
Total Full-time Employees:	<u>7</u>	<u>7</u>	<u>6</u>
Part-Time			
Engineering Intern	0.38	0.00	0.00
Total Part-time Employees:	<u>0.38</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>7.38</u>	<u>7.00</u>	<u>6.00</u>

PROGRAM DESCRIPTION

The Traffic Services Division is responsible for planning, designing and managing the City's traffic flow. These tasks are accomplished through the installation and operation of traffic control devices on public streets throughout the City.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Meet recognized standards for and promote innovations in traffic safety policy and practices,*
- ❖ *Convenient: Optimize efficient traffic flow throughout the City,*
- ❖ *Beneficial: Promote multi-modal transportation choices, and*
- ❖ *Reliable: Ensure the operational readiness of the City's transportation technology network.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services ➡
Traffic Maintenance
PW Maintenance
Stormwater Maintenance

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Services Division in 2012:

- *Optimize efficient traffic flow throughout the City:*
 - ◆ Install approximately five additional closed-circuit television cameras to increase the monitoring capabilities of the Overland Park Traffic Control System (OPTCS).
 - ◆ Install a high definition CCTV camera to test its effectiveness in our traffic monitoring applications.
 - ◆ Continue to add our video detection cameras to the city's operating system.
 - ◆ Enhance the Overland Park Traffic Website to provide citizens with additional traffic information such as incident locations and motorist information.
 - ◆ Continue the Citywide migration to updated signal controllers, which provide enhanced technological capabilities.
 - ◆ Work closely with Johnson County Transit to implement Bus Rapid Transit along the Metcalf corridor.
 - ◆ Promote bicycle usage as a viable modal choice by participating in "Bike to Work Week" in May and designate certain routes in OP as bike routes.
 - ◆ Develop a more robust set of transportation system performance measures to determine how well traffic is flowing in OP compared to other similar cities.
 - ◆ Deploy the dynamic trailblazer signs along College Blvd. using the ITS Set-Aside grant from Kansas Department of Transportation (KDOT).
- *Meet recognized standards for and promote innovation in traffic safety policy and practices:*
 - ◆ Utilize the citywide traffic calming policy to address citizens' concerns about neighborhood traffic flow, congestion management and safety, and advocate for funding in the CIP process.
 - ◆ Promote awareness of roundabouts and advocate for more to be installed in new developments and at existing intersections.
- *Ensure the operational readiness of the city's transportation technology network:*
 - ◆ Replace aging traffic signals at three locations (103rd and Lowell, 75th and Conser and 71st and Antioch).

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Traffic Services Division include:

- *Optimize efficient traffic flow throughout the City:*
 - ◆ Over 100 closed-circuit television (CCTV) cameras have been installed to increase the monitoring capabilities of the Overland Park Traffic Control System (OPTCS).
 - ◆ All major fiber installation projects are complete.
 - ◆ The Overland Park Traffic Website continues to provide citizens with additional traffic information such as streaming video from our CCTV cameras. Additional CCTV cameras were added and incident information is available on the website.

- ◆ The CCTV camera information was added to a snowplow web portal to give citizens better information when snowstorms hit our area.
 - ◆ Continuing to work with the new traffic signal central software (TranSuite) that was brought on-line in 2006-07 to control the signal system and traffic signals. New updates/modules have been added through the Operation GreenLight project.
 - ◆ Added several new 2070 model controllers to enhance the ability to work with the TranSuite software. As of 2/28/2011, 207 model 2070 controllers were deployed out of 257 signalized intersections.
- *Meet recognized standards for and promote innovation in traffic safety policy and practice:*
- ◆ Driver feedback signs were added on 99th Terrace west of Antioch to help control driver speeds in a residential neighborhood.
 - ◆ Continued to advocate for roundabout construction.
 - ◆ The streetlight resolution was updated to reflect current industry design standards.
 - ◆ Ended the Safe Routes to School program due to funding limitations.
- *Ensure the operational readiness of the City's transportation technology network:*
- ◆ Made additional hardware installations and facility and field component connections to OPTCS to protect against data loss and improve communication effectiveness. This consisted of installing several miles of fiber optic cable and closed-circuit television cameras.
 - ◆ Added compressed natural gas generators and battery backup at critical traffic management locations to ensure operation of traffic signals and ITS hardware during power outages. The City now has some form of standby capability at 75 signalized intersections (CNG generator, battery backup or the ability to plug in an external generator).
 - ◆ Initiated grant process with KDOT for enhancements to the OPTCS system including a tie-in with the KC Scout freeway management system, integration of our traffic system with the police dispatch system, installation of a traffic adaptive signal system and deployment of trailblazer signage along College Boulevard.
 - ◆ OP was awarded a CMAQ grant for 30 additional 2070 controllers with bus priority modules in anticipation of a Bus Rapid Transit (BRT) system being implemented on Metcalf Ave.
 - ◆ Replaced traffic signals at 95th Street/Nall, 95th Street/Bluejacket, 95th Street/Mission, 75th Street/Grandview and 75th Street/Antioch due to aging equipment. Signal reconstruction projects are currently underway at College and Lamar and others will begin later in 2011 at Johnson Drive/Foster Avenue and 97th Street/Quivira.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012Target</u>
EFFECTIVENESS MEASURES			
Percent of citizens rating the roadways as safe or very safe:	NA	75%	75%
Percent of citizens reporting that they are satisfied or very satisfied with the flow of traffic/congestion management:	NA	75%	75%
Number of traffic accidents:			
·Fatality	8	0	0
·Accident with injuries	1,011	900	900
·Accident with no injuries	3,768	4,500	4,000

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
WORKLOAD MEASURES			
Number of engineering plans prepared:			
·In House	28	15	20
·Contract	32	50	20
Number of projects managed:			
·CIP	20	30	5
·Major Maintenance	15	5	5
Number of citizen requests:			
·Assigned for investigation	225	300	250
· Investigation completed	167	250	200
Number of travel time conducted:	967	2,000	1,000
Number of speed surveys conducted:	119	100	100

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,227,564	\$1,287,718	\$1,318,987
Commodities	12,834	19,375	19,375
Contractual	36,746	137,720	137,480
Capital Outlay	10,024	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,287,168</u>	<u>\$1,444,813</u>	<u>\$1,475,842</u>

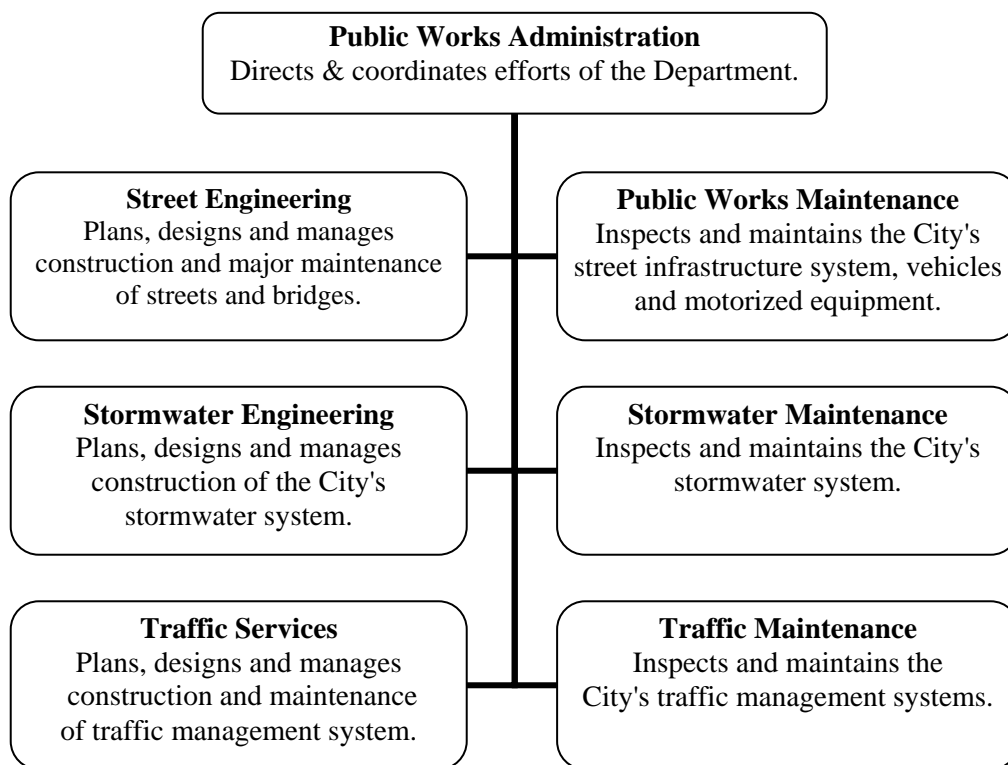
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
City Traffic Engineer	1	1	1
Asst City Traffic Engineer	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	2	2	2
Civil Engineer I	1	1	1
Traffic Engineering Tech, Senior	3	3	3
Traffic Engineering Technician	2	2	2
Trans. Project Inspector, Senior	2	2	2
Trans. Project Inspector I	1	0	0
Total Full-time Employees:	<u>14</u>	<u>13</u>	<u>13</u>
Part-Time			
Traffic Engineering Technician	0.12	0.00	0.00
Safe Routes Program Coordinator	0.38	0.00	0.00
Total Part-time Employees:	<u>0.50</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>14.50</u>	<u>13.00</u>	<u>13.00</u>

PROGRAM DESCRIPTION

Traffic Maintenance is responsible for inspecting and maintaining the traffic control and traffic management systems. System elements include approximately 253 traffic signals and their associated communications system, and traffic management devices, such as video cameras; over 30,000 traffic signs, many pavement markings and more than 13,832 streetlights. The Traffic Maintenance Division conducts activities to comply with the Manual on Uniform Traffic Control Devices (MUTCD).

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City.*
- ❖ *Convenient: Prompt response to service requests for repairs, timely replacement or upgrade of elements, and programmed traffic system improvements.*
- ❖ *Beneficial: Dependable operation, efficient and safe navigation for citizens and economic vitality of City.*
- ❖ *Reliable: Monitor the City's traffic infrastructure assets.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance ◀
PW Maintenance
Stormwater Maintenance

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Maintenance Division in 2012:

- *Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City:*
 - ◆ Systematically replace the video detection systems at 10% of the 130 intersections detected by video equipment.
 - ◆ Conduct annual maintenance on 31 CNG (Compressed Natural Gas) generators at traffic signal locations.
 - ◆ Conduct annual citywide sign retro-reflectivity audits and replace all noncompliant signs.
 - ◆ Continue major traffic maintenance projects including signal modification/upgrades at College Blvd and Lamar; Foster and Johnson Drive and along Metcalf Ave at 87th St and 75th St. In 2012 fiber will be added to 103rd Street between US 69 and Mission Road.
- *Monitor the City's traffic infrastructure assets:*
 - ◆ Continue development of an effective asset management program for traffic infrastructure.
 - ◆ Continue current traffic sign inventory and mapping activities.
 - ◆ Conduct annual verification of the location, condition and operation of all KCPL leased streetlights.
 - ◆ Continue annual traffic counting data collection for traffic engineering.
 - ◆ Continue to inspect all traffic signs for adequate retroreflectivity.
 - ◆ Continue mapping of the City's streetlight system; approximately 50% complete.
- *Dependable operation, efficient and safe navigation for citizens and economic vitality of City:*
 - ◆ Continue converting yellow traffic signal indications to Light Emitting Diodes (LEDs). The energy efficiency and longer-lasting qualities of LEDs, as compared to incandescent light bulbs, will reduce the City's maintenance and utility costs.
 - ◆ Continue the systematic replacement of the pedestrian walk activation buttons with the piezo electric pressure sensitive activation system. The current buttons are prone to freeze up in cold, wet conditions.
 - ◆ Work with the Police and other departments and agencies to plan and implement the traffic control measures for scheduled special events.
 - ◆ Continue converting 16 obsolete traffic signal battery back up units with new, more reliable components.
 - ◆ Continue upgrading signal controllers to the newer 2070 computer model technology.
 - ◆ Continue to install fiber and Ethernet switches to all major signalized intersections.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Traffic Maintenance Division include:

- *Planned for and maintained traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City.*
 - ◆ Assisted Traffic Engineering with the installation and adjustment of new traffic signals and replacement of obsolete controllers.
 - ◆ Coordinated with Traffic Engineering on the expansion and adjustment of video detection and traffic observation cameras.

- ◆ On-going traffic maintenance; completed traffic count at 108 locations, tested all conflict monitors in 253 traffic signals, inspected all traffic signs for retroreflectivity, and performed structural inspection on 40 painted steel traffic signal poles.
 - ◆ Installed 13 new streetlight poles, bases, two controllers & 26 fixtures with city forces on Quivira 99th St. – 95th St.; five new residential streetlights, pole and one controller on 102nd Street west of Mission Road; added north bound left turn signal at 138th Street and Switzer.
 - ◆ Continue to install fiber and Ethernet switches to all major signalized intersections.
 - ◆ Implemented a sign maintenance program that is compliant with the most current Manual on Uniform Traffic Control Devices (MUTCD) regulations
 - ◆ Completed upgrading the school flashing beacon software and communications system.
 - ◆ Developed and executed a major traffic system maintenance program.
- *Provided prompt response to service requests for repairs, replacement or upgrade of elements, and programmed traffic system improvements.*
- ◆ Responded effectively to traffic signal, street light, and traffic sign problems requiring repair or replacement to resolve malfunctioning or damaged units.
 - ◆ Replaced or repaired mast arm signal poles as needed.
 - ◆ Upgraded street signage to acceptable retro reflectivity levels as outlined in the 2003 MUTCD. Targeted date in the MUTCD is 2015. Overland Park's goal was December 31st, 2010; revised to late 2014.
 - ◆ Continued annual replacement of obsolete and defective signal controller cabinets.
 - ◆ Continued the upgrade of 50 signal controllers with newer 2070 model computer hardware. As of 2/28/2011, 207 model 2070 controllers were deployed out of 257 signalized intersections.
- *Monitor the City's traffic infrastructure assets.*
- ◆ Continued updating and expanding streetlight inventory and asset management system.
 - ◆ Completed the annual pavement markings renewal program.
 - ◆ Continued replacing older and smaller street name signs with larger and more legible ones, and added/replaced signs in the newly annexed area.

PERFORMANCE INDICATORS

Measure

2010 Actual

2011 Projected

2012Target

EFFECTIVENESS MEASURES

Percent of citizens rating quality of street lighting repair and maintenance as good or very good:

NA

85%

85%

Percent of street light maintenance requests completed within three working days:

80%

80%

80%

WORKLOAD MEASURES

Number of traffic signal repairs:

2,536

3,200

3,200

Number of street light repairs:

2,440

3,400

3,400

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,222,767	\$1,277,220	\$1,217,388
Commodities	501,397	617,400	617,400
Contractual	1,415,206	1,315,015	1,314,935
Capital Outlay	0	0	60,000
Transfers/Others	0	0	0
TOTAL	<u>\$3,139,370</u>	<u>\$3,209,635</u>	<u>\$3,209,723</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Supv, Public Works Maintenance	2	2	1
Traffic Signal Specialist	4	4	4
Street Lighting Technician	4	4	4
Traffic Control Technician, Senior	2	2	1
Traffic Control Technician	2	2	2
Maintenance Crew Leader	0	0	1
Maintenance Worker, Senior	3	3	2
Maintenance Utility Locator Technician	0	0	1
Total Full-time Employees:	<u>17</u>	<u>17</u>	<u>16</u>
Part-Time			
Administrative Assistant	0.95	0.00	0.00
Total Part-time Employees:	<u>0.95</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>17.95</u>	<u>17.00</u>	<u>16.00</u>

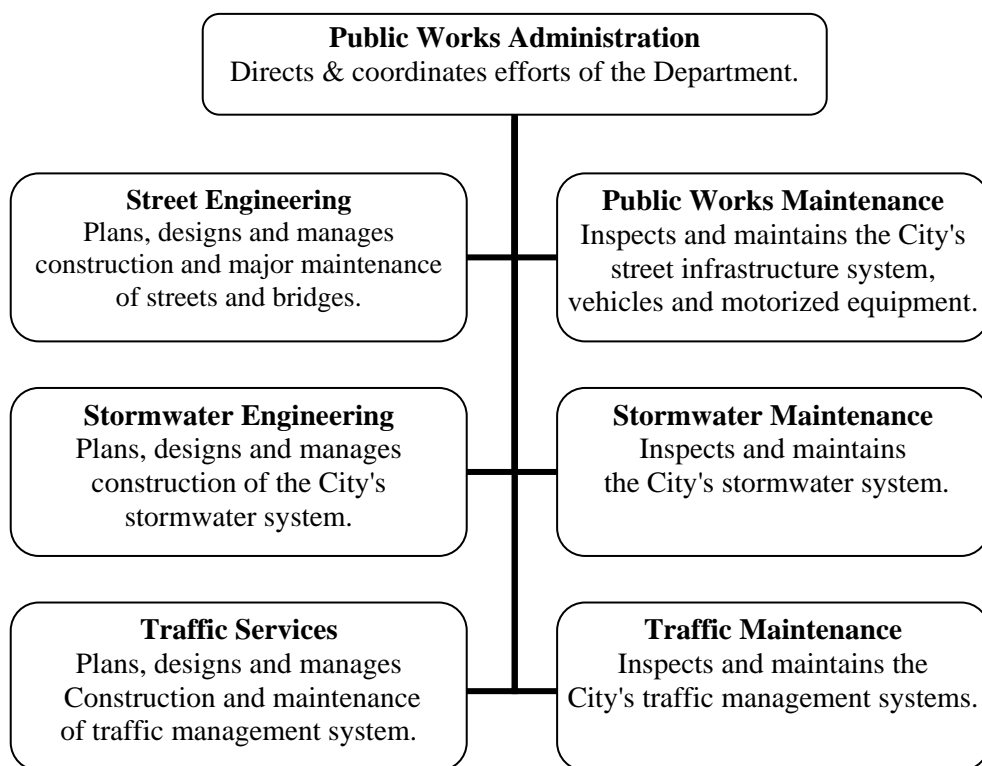
PROGRAM DESCRIPTION

Public Works Maintenance is responsible for maintenance of the City's street infrastructure and maintenance of City vehicles and motorized equipment.

Public Works Street Maintenance inspects and maintains streets, sidewalks, and curbs in the City's transportation infrastructure system in a safe and reliable condition. In addition, it is responsible for public safety related operations on the traffic infrastructure system, such as snow and ice removal. Elements of the infrastructure include 1,866 lane miles of roads, 850 miles of sidewalks and 1,350 miles of curb.

Public Works Maintenance also provides maintenance to more than 250 vehicles and motorized equipment units for the Public Works Department, Fire Department and several other departments. It also oversees the City's fueling systems.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City,*
- ❖ *Convenient: Establish open communication and prompt response to the public concerning maintenance issues,*
- ❖ *Beneficial: Preserve the utility and longevity of the City's transportation infrastructure to sustain its economic prosperity and*
- ❖ *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of street infrastructure, vehicles and mobile equipment.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
PW Maintenance ◀
Stormwater Maintenance

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Public Works Maintenance Division in 2012.

- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
 - ◆ Continue to provide preventative street maintenance activities, such as pothole repair, small patch milling and paving, repair of wide and routine pavement cracks.
 - ◆ Assist the Engineering Division in completing the Departments 2012 Street Maintenance Program by crack sealing and performing minor repairs.
- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
 - ◆ Perform minor repair of safety defects in sidewalks and curbs as assigned through customer service response and/or through the sidewalk inspection program.
 - ◆ Continue regular field inspection of City streets to pro-actively repair pot holes and other minor road safety defects.
 - ◆ Provide snow and ice control on City streets as outline in the Division's Snow and Ice Program.
- *Provide timely, reliable and cost-effective procurement, maintenance and repair of street infrastructure, vehicles and mobile equipment.*
 - ◆ Perform preventive maintenance and safety inspections on all department and other participating departments' vehicles in accordance with established standards and schedules.
 - ◆ Perform timely and cost effective fleet repairs that are both professional in customer service and in work reliability.
 - ◆ Provide effective fleet replacement through the preparation of specifications and procurement practices that are timely, cost effective and inclusive of user department needs.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Public Works Maintenance Division include:

- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
 - ◆ Provided effective snow and ice control on city streets through two of the areas most severe winter seasons.
 - Added approximately ten new lane miles into the snow removal program.
 - Revised area coverage on snow plow route areas for improved efficiency and responsiveness.
 - ◆ Completed the sidewalk inventory as assigned under the program schedule and performed as needed minor repairs to resolve safety defects.
 - ◆ Completed several road improvements in recently annexed areas.
 - ◆ Provided effective snow and ice control on City Streets during several severe weather events well beyond seasonal norms.
 - ◆ Provided urgent responses to repair damaged pavement areas.
 - ◆ Provided on-demand responses to sidewalk safety issues involving trip hazards.
 - ◆ Provide urgent responses to vehicle repair needs both to internal Division vehicles and external Fire Department vehicles.

- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
 - ◆ Increased the amount of preventative maintenance activities over prior years on City streets such as minor asphalt patch repairs and crack sealing.
 - Completed over 44,000 sq yds of minor asphalt patch repairs and cracked sealed over 180 lane miles of city streets.
 - Assisted the Engineering Division in executing the 2010 and 2011 Street Maintenance Program by sealing cracks and repairing damaged pavement areas.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of street pavement with a condition rating index of 70 or higher:			
·Thoroughfares	NA	70%	70%
·Collector and residential streets	78%	80%	80%
Percent of street curbs with a curb condition index rating of 80 or higher:			
·Thoroughfares	NA	70%	70%
·Collector and residential streets	72%	70%	70%
Average days to complete pothole repair from time of report:	5	3	3
Average operational readiness of fleet:	94%	95%	95%

WORKLOAD MEASURES

Lane miles completed of:			
·Chip Seal	16	17	17
·Cape Seal	4	4	4
·Microsurfacing	120	86	86
Number of pothole repairs made:	15,226	15,000	15,000
Number of lane miles of street overlay:			
·Residential	8	0	1
·Thoroughfare	37	10	11
Number of vehicle work orders completed:			
·Scheduled preventive maintenance	381	500	500
·Repair	1,923	2,000	2,000

EXPENDITURES:

<u>General Fund</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$2,751,919	\$2,825,632	\$2,852,064
Commodities	1,032,421	669,497	669,497
Contractual	262,906	460,508	460,758
Capital Outlay	97,883	165,000	240,000
Transfers/Others	0	0	0
TOTAL	<u>\$4,145,129</u>	<u>\$4,120,637</u>	<u>\$4,222,319</u>

Special Street and Highway Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	4,270,000	4,895,000	5,470,000
TOTAL	<u>\$4,270,000</u>	<u>\$4,895,000</u>	<u>\$5,470,000</u>

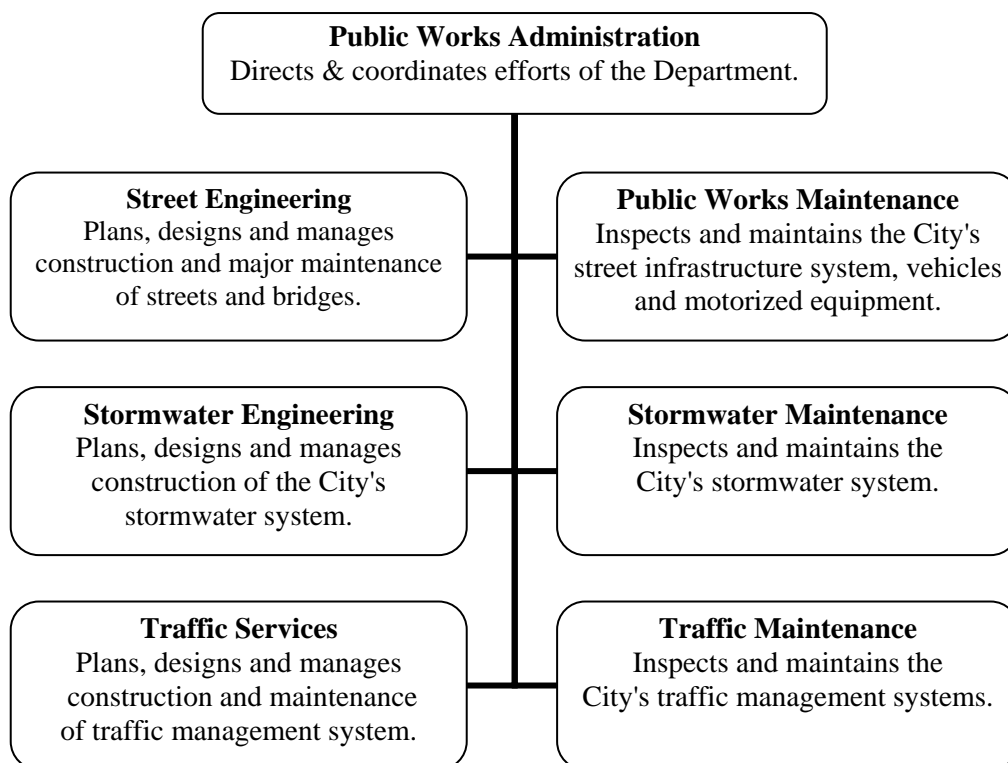
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Mgr, Maintenance Operations	1	1	1
Supt, Public Works	1	1	1
Supv, Public Works Maintenance	2	2	2
Supv, PW Fleet Maintenance	1	1	1
Construction Specialist	2	2	2
Engineering Technician, Senior	2	1	1
Equipment Mechanic, Senior	2	4	4
Equipment Mechanic	3	1	1
Equipment Operator	4	4	4
Fleet Analyst	1	1	1
Inventory Control Specialist	1	1	1
Maintenance Crew Leader	2	2	2
Maintenance Worker, Senior	8	13	16
Maintenance Worker	11	6	3
Administrative Assistant	2	2	2
Total Full-time Employees:	<u>43</u>	<u>42</u>	<u>42</u>
Part-Time			
Parts Room Attendant	0.47	0.48	0.48
Public Works Laborer	0.87	0.87	0.87
Maintenance Worker	0.87	0.87	0.87
Total Part-time Employees:	<u>2.21</u>	<u>2.22</u>	<u>2.22</u>
TOTAL FTEs	<u>45.21</u>	<u>44.22</u>	<u>44.22</u>

PROGRAM DESCRIPTION

Stormwater Maintenance is responsible for inspecting and maintaining the stormwater runoff collection and conveyance system in a safe and clean condition. System elements include curb inlets, area inlets, junction boxes, pipe, and roadway ditches. Maintenance activities are conducted to comply with the Federal Clean Water Act, specifically Phase II of the National Pollutant Discharge Elimination System (NPDES). Maintains and implements the flood management program.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Determine improvements system-wide consistent with present and future demands and conduct activity to prolong long-term infrastructure performance,*
- ❖ *Convenient: Accommodate service requests from the public concerning stormwater system maintenance and repairs,*
- ❖ *Beneficial: Inspect and repair for adequate conveyance as designed to minimize flooding and damage to public and private property and*
- ❖ *Reliable: Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
PW Maintenance
Stormwater Maintenance ➡

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Maintenance Division in 2012.

- *Respond to service requests from the public concerning stormwater system maintenance and repairs.*
 - ◆ Continue operating an annual street sweeping program aimed at minimizing public complaints of dirt and debris in streets and reducing the volume of pollutants emanating into the environment.
 - ◆ Continue responding to requests for the inspection of the City's storm water management system by performing inspections of the piping system and outlet structures along stream banks.
 - ◆ Continue responding to requests to provide cleaning and excavation of roadway ditches to maintain their safe drainage capacity and to prevent erosion of dirt and debris.
- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*
 - ◆ Continue performing pro-active scheduled inspections of the City's storm drain piping system, inlet structures and outfall areas for maintenance repair needs and operating problems.
 - Visual inspect and perform assigned repairs to 20% of the City's outfall areas.
 - Visually inspect and perform assigned repairs to inlet structures within planned City street construction projects.
 - ◆ Maintain drainage ditches along annexed area roads, providing as-needed excavation and cleaning to provide safe drainage capacity and prevention of erosion.
 - ◆ Sweep residential streets three times a year and thoroughfare/collector streets nine times per year, or as weather permits.
 - ◆ Establish and execute best management practices for National Pollutant Discharge Elimination System (NPDES) Phase II compliance.
 - ◆ Visual inspect the City's box culverts and coordinate needed repairs with the Engineering Division. This is a biennial task last performed in 2010.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Stormwater Maintenance Division include:

- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*
 - ◆ In 2010, completed condition assessment of box culverts/ roadway drainage bridges per the biennial schedule:
 - Inspected over 400 box culverts.
 - Completed 122 roadway drainage bridge inspections.
 - Removed silt and debris from 118 box culverts
 - ◆ In 2011, completed condition assessment of concrete ditch liners. Task is completed every two years with needed repairs coordinated with the Engineering Division.
 - ◆ Completed prescribed work outline under the City's NPDES Phase II permit:
 - Developed and conducted a preliminary illicit discharge detection program.
 - Removed sediment and debris from streams and ditches.
 - Inspected 249 storm water structures for repair needs and operational effectiveness.
 - Repaired 105 storm water inlet structures.
 - Removed leaves, dirt and debris from 4,275 storm water structures.
 - Participated in several public education programs.

- Removed 6,400 cubic yards of dirt/ debris through street sweeping of city streets.
- ◆ Assisted the Engineering Division in the continued updating of the storm sewer atlas.
- ◆ Excavated and cleaned more than 23,400 sq. ft. of roadside ditches for improved drainage.
- ◆ Swept residential streets three times and thoroughfares nine times.
- ◆ Conducted a formalized test of alternative de-icing material (GeoMelt M) for snow removal.
- *Accommodate service requests from the public concerning stormwater system maintenance and repair.*
 - ◆ Refined street sweeping routines to maximize litter removal on thoroughfares and improve the effectiveness of our street sweeping activities.
- *Determine improvements system-wide consistent with present and future demands, and conduct activity to prolong long-term infrastructure performance.*
 - ◆ Replaced seven storm sewer inlets as part of the street overlay program.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012Target</u>
EFFECTIVENESS MEASURES			
Percent of stormwater system inspected per year in accordance with established schedule:			
·Storm inlets	1%	5%	5%
·Stormwater pipes	5%	5%	5%
·Box culverts	100%	100%	100%
·Bridges (bi-annual)	100%	100%	100%
Percent of citizens with storm water drainage requests and inquiries rating service as good or very good:			
·Resolution or proposed resolution of problem	NA	90%	90%
·City staff attitude and responsiveness	NA	90%	90%
WORKLOAD MEASURES			
Number of storm water maintenance requests:	63	75	75
Number of storm sewer system inspections:			
·Safety grates (includes clean-out)	578	800	800
·Storm inlets	249	950	950
·Box culverts	400	400	400
·Bridges (bi-annual)	122	0	122
Number of storm sewer system repairs:			
·Ditch grading (square feet)	23,400	9,000	9,000
·Culvert pipes installed	5	5	5
·Curb inlet repair	92	150	150
·Junction box repair	6	25	25
·Underdrains installed (lineal feet)	281	550	550
·Storm water pipe repaired (each)	7	20	20
·Sump pump connections	5	10	10
Miles of street sweeping performed:	18,740	28,000	28,000

EXPENDITURES:

Stormwater Utility Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,392,061	\$1,457,183	\$1,532,103
Commodities	263,115	281,065	281,065
Contractual	97,109	474,590	475,260
Capital Outlay	323,224	155,000	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,075,509</u>	<u>\$2,367,838</u>	<u>\$2,288,428</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Supv, Public Works Maintenance	2	2	2
Construction Specialist	2	2	2
Equipment Operator	2	2	2
Video Inspection Technician	1	1	1
Maintenance Worker, Senior	6	7	7
Maintenance Worker	1	0	0
Sweeper Operator	4	4	4
Total Full-time Employees:	<u>18</u>	<u>18</u>	<u>18</u>
Part-Time			
Public Works Laborer	0.48	0.48	0.48
Maintenance Worker	0.87	0.87	0.87
Part-Room Clerk	0.48	0.48	0.48
Total Part-time Employees:	<u>1.83</u>	<u>1.83</u>	<u>1.83</u>
TOTAL FTEs	<u>19.83</u>	<u>19.83</u>	<u>19.83</u>

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COMMUNITY DEVELOPMENT



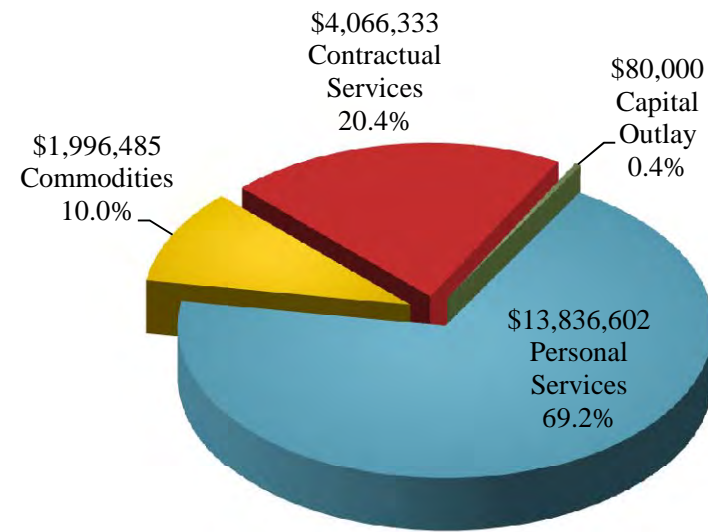
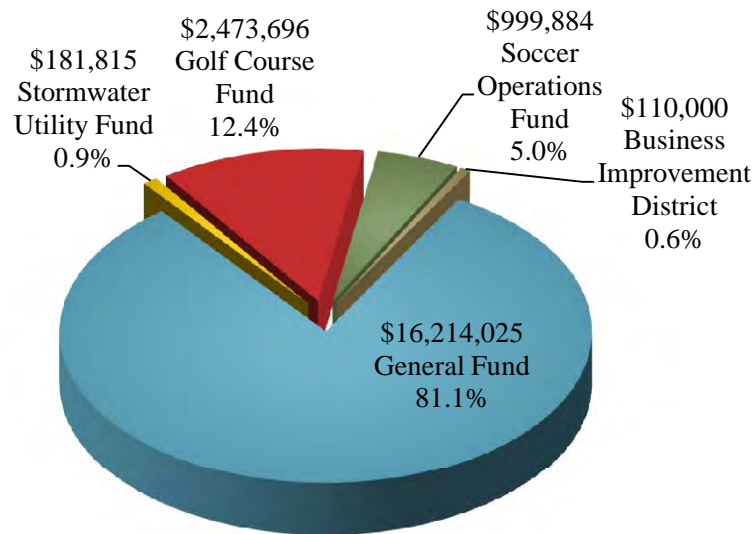
GOAL: To provide and promote the highest quality of life for the citizens of Overland Park by seeking the proper and most effective use of land, natural resources and human resources; by effectively administering public services that enhance health, safety and welfare; and by facilitating desirable living, working, economic and leisure opportunities for all citizens.

COST CENTERS:

- Parks and Forestry
- Arboretum/Botanical Garden
- Leisure Services
- Community Centers
- Arts Commission
- Golf Courses & Farmstead
- Aquatics
- Soccer Complex
- Planning and Development Services
- Community Planning
- Building Safety
- Engineering Services

2012 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2012 Expenditures = \$19,979,420

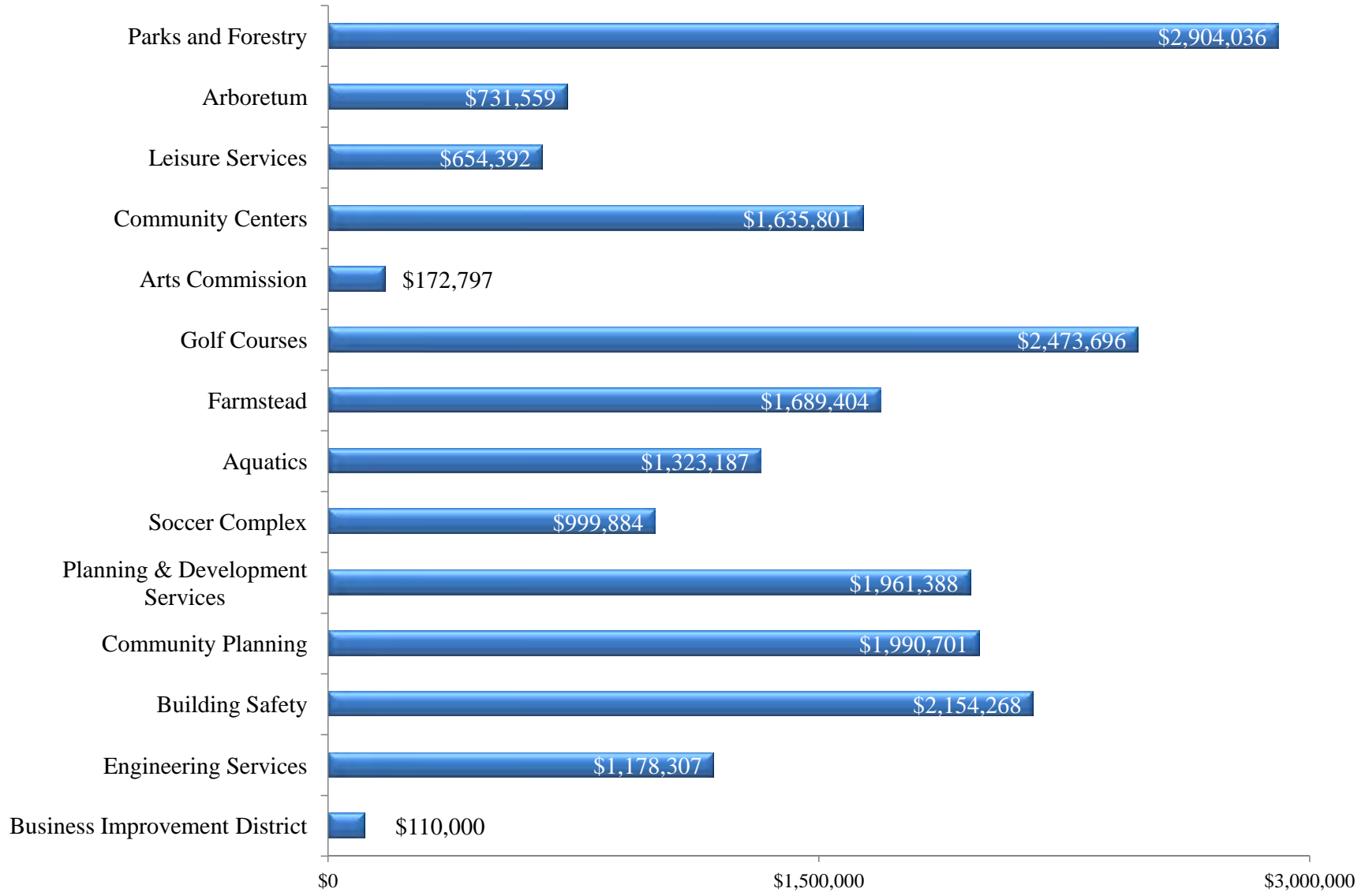


FUNDS

EXPENDITURE TYPE

Community Development Goal Area

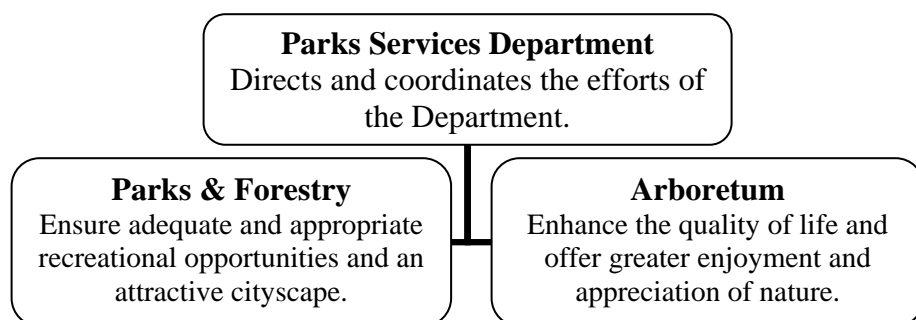
2012 OPERATING AND CONTRACTUAL EXPENDITURES Community Development Goal Area



PROGRAM DESCRIPTION

The Parks and Forestry Division is responsible for maintaining and improving parks, recreational areas, public grounds, islands, easements and all facilities located on these sites. High levels of maintenance and constant improvements insure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of the citizens of Overland Park, thereby providing a higher quality of life.

**PARKS SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To ensure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of Overland Park citizens by:

- ❖ *Maintaining and improving parks, recreation areas, public grounds, islands, easements and all facilities located on these sites.*

AGENCY LOCATOR

Community Development
Parks and Recreation
Parks & Forestry ◀
Arboretum

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Parks and Forestry Division in 2012:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
 - ◆ Achieve a 90% or greater satisfaction rating on selected park surveys of residents and patrons.
 - ◆ Construct new bike/hike trail links at several parks and greenway linkages.
 - ◆ Replace and repair sections of the older bike/hike trails to improve alignment and drainage.
 - ◆ Perform seeding, grading and drainage improvements at various parks.
 - ◆ Replace playground at two park locations.
 - ◆ Install new picnic shelter at Shannon Valley Park.
 - ◆ Add heating to restrooms at Indian Creek Recreation Center (ICRC) and Quivira Park.
 - ◆ Acquire land and construct Greenway Linkage bike/hike trails.
 - ◆ Replace concrete sidewalks in various parks.
 - ◆ Make repairs and improve park shelters and structures at various parks.
 - ◆ Install new signage along Indian Creek and Tomahawk Creek trails.
 - ◆ Perform master plan for existing and future parks.
 - ◆ Resurface tennis and basketball courts at various parks.
 - ◆ Rejuvenate landscaping at City Hall and fire stations.
 - ◆ Complete landscape improvements on 159th Street and Quivira Road.
 - ◆ Plant trees and shrubs in parks and greenways.
 - ◆ Improve pool facilities including floors, signage, shade structures, counters and walkways.
 - ◆ Repair shelters and park structures to include painting, roofing, doors and fixtures.
 - ◆ Renovate various planter beds and flowerbeds using shrubs, grasses and perennials.
 - ◆ Complete cool season grass/weed spraying on buffalo grass islands.
 - ◆ Contract for street and park tree trimming resulting in over 2,000 trees trimmed.
 - ◆ Slurry seal and stripe various park parking lots.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Parks and Forestry Division include:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
 - ◆ Completed landscape improvements on College Boulevard.
 - ◆ Installed pedestrian bridge and bike/hike trail connection at Nottingham South Park.
 - ◆ Constructed new bike/hike trails along Lamar Avenue and 139th Street as part of EECBG program.
 - ◆ Completed Molamphy Park renovation with new electric control panel, LED lights, concrete replacement and painted arbor.
 - ◆ Constructed new low water crossing and improved drainage for bike/hike trail at ICRC.
 - ◆ Increased number of pet waste stations along Indian Creek and Tomahawk Creek bike/hike trail.

- ◆ Completed concrete plaza area for 103rd St. sculpture including seat wall, lighting and landscaping.
- ◆ Installed new entry sign monument at Tomahawk Ridge Community Center.
- ◆ Installed new playground at Rosehill Park.
- ◆ Five irrigation systems integrated into fiber service central control system.
- ◆ Completed Antioch Road and Nall Avenue median tree planting.
- ◆ Reconstructed bike/hike trail at Nall Park, Millers Woods and Windham Creek Park.
- ◆ Installed park benches at various locations along the Indian Creek and Tomahawk Creek bike/hike trails.
- ◆ Replaced shade structure and wood deck at Tomahawk Ridge Aquatic Center with stamped concrete.
- ◆ Repainted Roe Pool.
- ◆ Removed debris and vegetation, re-graded and seeded along Wedd Street for Public Works project.
- ◆ Replaced concrete pad at Roe Park picnic shelter.
- ◆ Repaired and resurfaced tennis courts at Brookridge Park and Antioch Acres Park.
- ◆ Installed new backflow and waterlines at Arboretum.
- ◆ Renovated sand volleyball courts at Quivira Park and Valleybrook Park.
- ◆ Reset brick in plaza area at Clocktower.
- ◆ Installed new roof at Quivira Park shelter.
- ◆ Renovated Roe Pool with new solar powered, low consumption flushometers and faucets.
- ◆ Assisted Arboretum with improvement projects.
- ◆ Assisted with Fall Festival and other Downtown Overland Park events.
- ◆ Achieved Tree City USA designation for 32nd consecutive year and Growth Award for 20th consecutive year.
- ◆ Performed snow and ice control on City streets, parking lots and buildings.
- ◆ Held Arbor Day celebration to include tree planting, seedling giveaway, school program, and poster contest.
- ◆ Coordinated July 4th fireworks display.
- ◆ Presented landscape excellence awards to three local businesses.
- ◆ Planted 670 trees in park areas, greenway linkages, and rights-of-way.
- ◆ Replace 89 street trees.
- ◆ Maintained over 80 park areas and green spots (over 1,450 acres) at various maintenance intensities, including turf care, tree care, and facility maintenance.
- ◆ Maintained over 300 acres of islands and easements and mowed over 50 miles of rural roadways.
- ◆ Maintained nearly 68 miles of bike/hike trails.
- ◆ Inspected and maintained 53 playgrounds, 13 restrooms and 21 irrigation systems.
- ◆ Expanded sample areas for street tree inventory using GPS/GIS technology to determine the environmental and monetary benefits of street trees.
- ◆ Created “Proper Mulching” video for citizens, business and landscape contractors.
- ◆ Pruned 1,150 street trees and park trees.
- ◆ Contracted maintenance administrative site landscape beds and grounds.
- ◆ Chipped over 2,300 holiday trees to be used for mulch.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
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EFFECTIVENESS MEASURES

Percent of adjacent property owners rating maintenance of parks as good or very good:

·City crews	100%	90%	90%
·Contract crews	90%	90%	90%

Percent of residents rating the following as good or very good:

·Quality of turf	84%	90%	90%
·Turf height (frequency of mowing)	88%	90%	90%
·Trash pick-up, amount of ground litter)	84%	90%	90%
·Condition of amenities	84%	90%	90%
·Signage	91%	90%	90%
·Response to damage reports and vandalism	100%	90%	90%
·Security of park area, use of lighting, patrol	91%	90%	90%
·Overall quality	96%	90%	90%

WORKLOAD MEASURES

Number of acres of park area maintained:	1,460	1,460	1,460
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Number of acres of island and easements maintained:	334	336	337
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Number of flower beds maintained:	33	28	28
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Number inspected and maintained:

·Restrooms/Park Shelters	13	13	13
·Playground units and fitness courses	53	53	53
·Miles of park and stream way bike/hike trails	38	38	41
·Miles of Greenway Linkage bike/hike trails	31	31	32
·Irrigation systems	26	40	40
·Soccer Fields	9	9	9
·Basketball Courts	10	10	10
·Baseball/Softball Fields	12	12	12

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget*</u>	<u>2012 Budget</u>
Personal Services	\$1,738,872	\$1,743,334	\$1,709,223
Commodities	259,938	339,070	323,000
Contractual	697,523	775,243	791,813
Capital Outlay	0	61,500	80,000
Transfers/Others	0	0	0
TOTAL	<u><u>\$2,696,333</u></u>	<u><u>\$2,919,147</u></u>	<u><u>\$2,904,036</u></u>

Special Parks and Recreation Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	995,069	1,115,000	1,250,000
TOTAL	<u>\$995,069</u>	<u>\$1,115,000</u>	<u>\$1,250,000</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Director of Parks and Recreation*	1	0	0
Director, Park Services	0	1	1
Manager, Parks & Forestry	1	0	0
Supervisor, Parks Maintenance	3	2	2
Forester	1	1	1
Equipment Mechanic, Senior	1	1	1
Parks Facilities Technician II	3	3	1
Parks Facilities Technician I	0	0	2
Park Attendant, Senior	5	5	5
Park Attendant II	7	7	9
Park Attendant I	3	2	0
Total Full-time Employees:	<u>25</u>	<u>22</u>	<u>22</u>
Part-Time			
Laborer, Parks and Recreation	6.90	6.90	6.49
Secretary*	0.88	0.82	0.82
Total Part-time Employees:	<u>7.78</u>	<u>7.72</u>	<u>7.31</u>
TOTAL FTEs	<u>32.78</u>	<u>29.72</u>	<u>29.31</u>

*2010 Budget include personnel assigned to CC501, which has been combined into CC512 beginning with the 2011 budget.

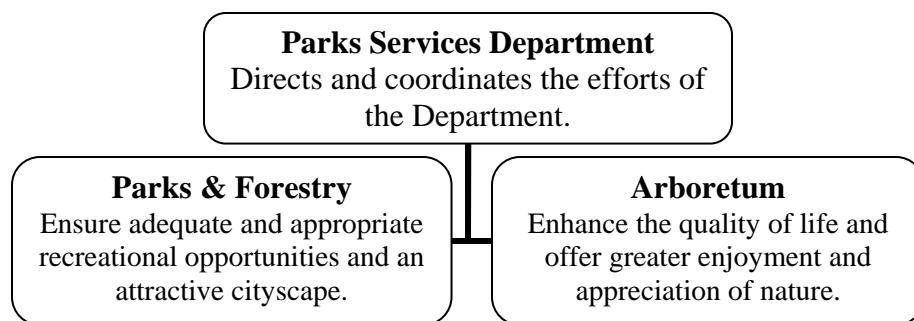
PROGRAM DESCRIPTION

The Arboretum and Botanical Gardens were founded to keep Overland Park at the forefront of environmental and ecological issues. As a leader of environmentally sound community development, the City's goal for the Arboretum is for it to become an educational, recreational and cultural resource for the entire Kansas City region.

The Arboretum is located on 300 ecologically diverse acres in southern Johnson County. Eight different ecosystems have been identified on the site, including rare plant species. Hiking trails wind their way through the Arboretum.

About 85 percent of the property is dedicated for the preservation and restoration of natural ecosystems. The remaining portion includes traditional botanical gardens, the Environmental Education Visitors Center (EEVC), maintenance facilities and space for a future conservatory and visitors' center.

**PARKS SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enhance the quality of life and offer greater enjoyment and appreciation of nature by:

- ❖ *Preserving and developing flora and fauna,*
- ❖ *Presenting environmental education programs, nature studies and plant displays,*
- ❖ *Developing cultural and educational facilities, and*
- ❖ *Providing passive experiences and open green spaces.*

AGENCY LOCATOR

**Community
Development**

Parks Services
Parks & Forestry
Arboretum ◀

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Arboretum Division in 2012.

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
 - ◆ Complete the installation of additional signage throughout the Arboretum and Botanical Gardens.
 - ◆ Assist the Friends of the Arboretum (FOTA) with planning and operating their events through staff and volunteer support.
 - ◆ Complete the construction and landscaping of Serenity Pointe.
 - ◆ Continue to grow and effectively utilize our valuable volunteer program.
 - ◆ Continue to develop the Prairie Restoration Project.
 - ◆ Continue to add plants to all gardens and landscaped areas.
 - ◆ Design and install deer control to protect the garden plantings.
 - ◆ Continue educational programming through offering of classes and tours.
 - ◆ Expand recycling efforts and contribute to City's "green" initiative.
 - ◆ Provide staff support and assistance for the fourth annual Stems Fundraising Event.
 - ◆ Continue to exhibit and maintain sculptures in the gardens.
 - ◆ Continue "*Adopt a Garden*" volunteer program.
 - ◆ Continue to add color to gardens through development of annual beds and containers.
 - ◆ Monitor the installation of the connection of the EEVC and the Maintenance building to the newly installed sanitary sewer system.
 - ◆ Begin construction of Phase I of the Train Garden.
 - ◆ Increase profitability of the Garden Café in the EEVC.
 - ◆ Assist FOTA in the expansion of music events in the Lakeside Amphitheater.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Arboretum Division include:

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
 - ◆ Designed and planned Serenity Pointe/Overlook Garden. Construction is in progress.
 - ◆ Planted over 14,000 spring flowering bulbs during the Fall of 2010 for Spring 2011 display.
 - ◆ Hosted 25 weddings and provided 69 guided tours in 2010.
 - ◆ Planted over 30,000 annual flowers grown by volunteers in our own greenhouse in 2010.
 - ◆ Continued cleanup and weed control of the 180 acre Prairie Restoration project on the south end of the Arboretum and Kemper Farm.
 - ◆ Designed and began construction of the Celebration Terrace in the Learning Arboretum.
 - ◆ Volunteers assisted in garden, prairie and grounds maintenance in 2010. Volunteers contributed 24,250 hours, valued at \$301,630.
 - ◆ The Children's Discovery Garden, Legacy Garden, Erickson Water Garden and the Monet Garden were completely maintained by these volunteers, with staff support.

- ◆ Maintained four miles of trails. Wood chips from Parks department tree crew and asphalt millings were used to mulch the trails. As a result, these items were kept out of the landfill.
- ◆ Arboretum attendance for 2010 totaled 120,559.
- ◆ Assisted FOTA with Spring Plant Sale, Photo Contest, Senior Art Exhibit, Arts for Kids and expanded Luminary Walk in 2010.
- ◆ Assisted FOTA with a Summer Music Series, which drew many more visitors than expected.
- ◆ Assisted FOTA in development, transportation and set-up of the “Flower, Lawn, and Garden” promotional and informational exhibits in 2010 at the Overland Park Convention Center.
- ◆ Added plantings in all garden areas.
- ◆ Hosted the first annual Sunset Paint event, which kicked off the two-week Plein Air event. Selected work from this event was featured at the Stems: A Garden Soiree fundraiser.
- ◆ Hosted a reception for the League of Kansas Municipalities annual conference.
- ◆ Added increased access to many garden areas, which allows the visitors to get a closer look at some of our features.
- ◆ Hosted Arts and Recreation Foundation of Overland Park’s annual fundraising event in June 2010.
- ◆ Completed the blasting and grading of the Train Garden.
- ◆ Supported the K-State Master Gardeners in their work in the Monet Garden.
- ◆ Cooperated with Johnson County Wastewater to install the sanitary and lateral sewer lines.
- ◆ Cooperated with Greater Kansas City Iris Society to plant and maintain nearly 300 varieties of Iris in the new Cohen Iris Garden.
- ◆ Hosted invitation-only Sculpture Exhibit in 2010 with local galleries and selected student work. Three sculptures from the 2010 exhibit were added to the Arboretum’s permanent collection.
- ◆ Continued Legacy Garden reforestation and re-landscaping the Legacy Grape Bower. With the help of one staff person, the Legacy Garden was nearly exclusively maintained by volunteers.
- ◆ Supported the City’s snow removal program wherever needed.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
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EFFECTIVENESS MEASURES

Percent of visitors indicating they are satisfied with the following:

·Appearance of entrance, walkways, and buildings	100%	95%	95%
·Cleanliness of facilities and restrooms	100%	95%	95%
·Staff friendliness and assistance	96%	95%	95%
·Grounds and gardens	96%	95%	95%
·Trail System	81%	95%	95%
·Identification and directional signage	85%	95%	95%
·Overall arboretum and botanical gardens	93%	95%	95%

WORKLOAD MEASURES

Miles of nature trails maintained and monitored:	6	6	6
Estimated number of visitors:	120,559	110,000	110,000
Number of plants identified by botanical and common name:	540	550	550
Number of volunteer hours worked:	24,740	20,000	20,000

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$467,040	\$472,049	\$497,909
Commodities	89,433	110,890	110,900
Contractual	105,723	122,580	122,750
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$662,196</u>	<u>\$705,519</u>	<u>\$731,559</u>

PERSONNEL (full-time equivalent):

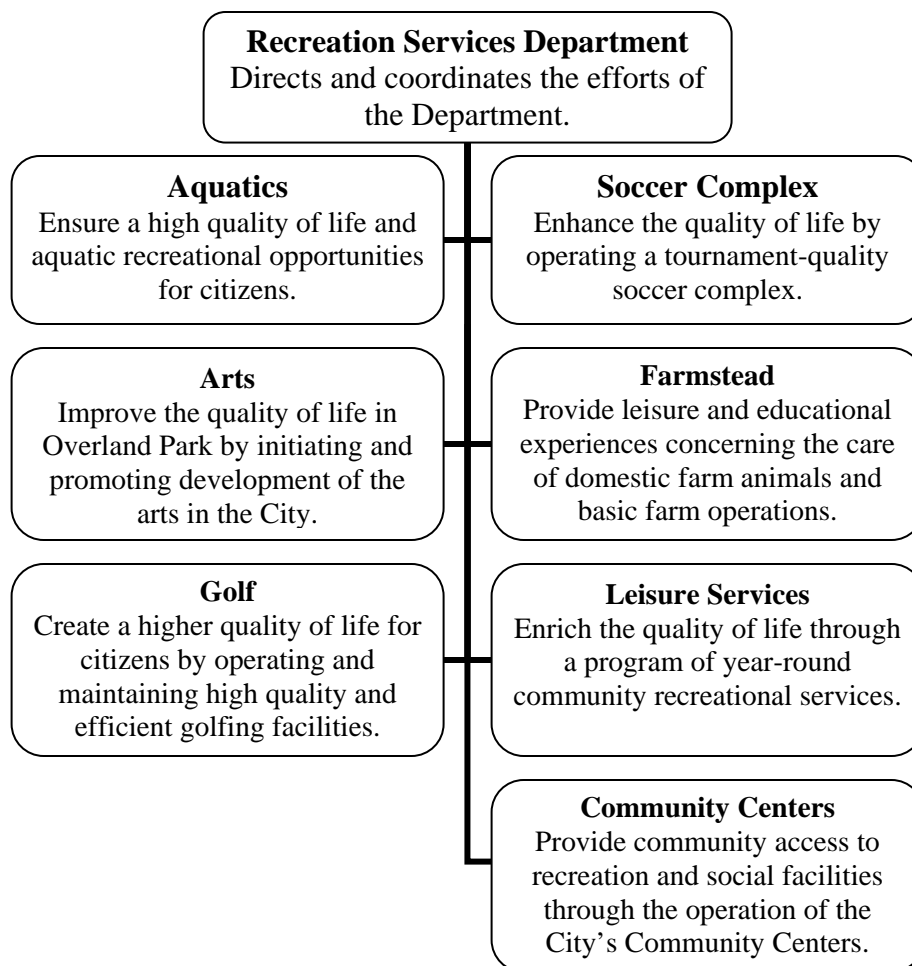
Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Supv, Arboretum/Botanical Gardens	1	1	1
Horticulturist	1	1	1
Park Attendant II	1	2	2
Park Attendant I	1	0	0
Total Full-time Employees:	<u>4</u>	<u>4</u>	<u>4</u>
Part-Time			
Laborer, Arboretum	5.63	5.40	5.53
Gardner I	1.51	1.54	1.84
Volunteer Coordinator	0.72	0.99	0.99
Asst. Supervisor, Concessions	0.00	0.74	0.72
Café Attendant	0.73	0.00	0.00
Total Part-time Employees:	<u>8.59</u>	<u>8.67</u>	<u>9.08</u>
TOTAL FTEs	<u>12.59</u>	<u>12.67</u>	<u>13.08</u>

PROGRAM DESCRIPTION

The Leisure Services Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life.

This division directly sponsors programs desired by the citizens when services can best be offered by the City. When services can best be offered by other organizations with city resources or facilities, the City co-sponsors programs.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enrich the quality of life through a program of year-round community recreational services by:

- ❖ *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*

AGENCY LOCATOR**Community Development**

Recreation Services
 Leisure Services ➔
 Community Center
 Arts
 Golf Course
 Farmstead
 Aquatics
 Soccer Complex

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2012.

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*
 - ◆ Monitor the successful operation of the Matt Ross and Tomahawk Ridge Community Centers.
 - ◆ Complete a successful upgrade to version 7.1 of the CLASS recreation software program.
 - ◆ Give ongoing support to the Soccer Complex operations.
 - ◆ Continue the expansion of the online Farmstead tours system for public use.
 - ◆ Expansion of Recreational Sports program.
 - ◆ Establish at community centers a vein reader check-in system for members.
 - ◆ Host a National Ultimate Flying Disk Tournament.
 - ◆ Increase the number of bookings and registrations completed through the online system by 20%.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*
 - ◆ Increased the number of teams in our adult sport leagues by 20%.
 - ◆ Created an alert text system to communicate with league participants regarding cancelled or postponed games.
 - ◆ Expanded recreation sports activities by hosting an indoor triathlon and the Free State Classic Ultimate Disk Tournament for 20 university teams.
 - ◆ Hosted the Hershey Track and Field State Tournament.
 - ◆ Leisure Services office staff completed 30,221 booking for City facilities such as park shelters, farmstead tours, arboretum weddings and community center room.
 - ◆ Leisure Services office staff took 5,582 registrations for City programs and events.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of program participants rating the following as good or very good:			
·Overall Program Rating	NA	95%	95%
·Instructor knowledge	NA	95%	95%
·Rate Affordability	NA	95%	95%
·Location	NA	95%	95%

Measure**2010 Actual****2011 Projected****2012 Target****EFFICIENCY / WORKLOAD MEASURES**

Rate of program cost recovery:

·Fitness programs	115%	135%	130%
·Adult Softball Leagues	140%	130%	130%
·Adult Basketball Leagues	127%	120%	120%
·Adult Volleyball Leagues	122%	120%	120%
·Community Center classes	110%	110%	110%

Number of adult athletic league participants:

4,295 4,400 4,400

Number of event rentals of city facilities:

25,717 26,000 26,000

EXPENDITURES:**General Fund****2010 Actual****2011 Budget****2012 Budget**

Personal Services	\$477,480	\$438,117	\$457,787
Commodities	19,714	21,740	24,285
Contractual	149,302	180,180	172,320
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	\$646,496	\$640,037	\$654,392

PERSONNEL (full-time equivalent):**Full-Time****2010 Budget****2011 Budget****2012 Budget**

Director, Recreation Services	0	1	1
Manager, Leisure Services	1	0	0
Supervisor, Recreation	2	1	1
Supervisor, Fitness	1	0	0
Customer Service Rep., Senior	1	1	1
Customer Service Rep.	2	1	1
Administrative Assistant	1	1	1

Total Full-time Employees:**8****5****5****Part-Time**

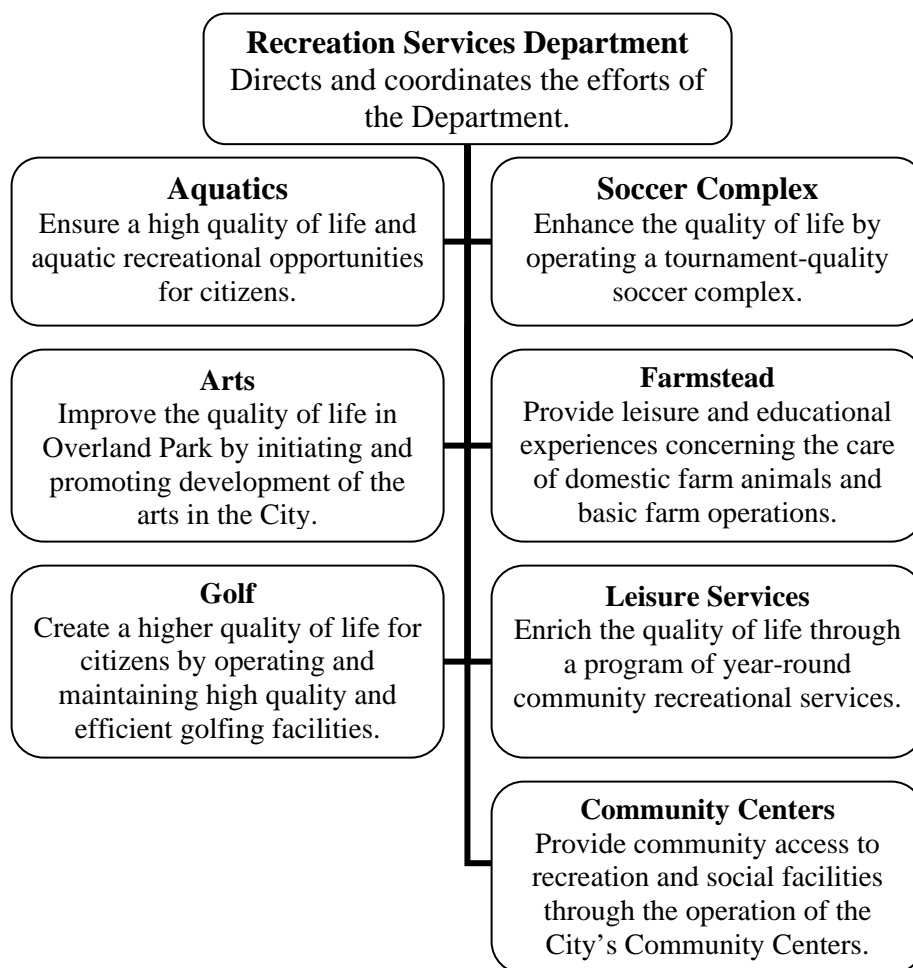
Clerk/Typist	0.48	0.00	0.00
Farmer's Market Manager	0.00	0.00	0.48
League Coordinator	0.00	0.00	0.43
Recreation Leader I	0.07	0.07	0.00
Recreation Leader II	0.31	0.31	0.24
Special Activities Instructor	0.20	0.19	0.00

Total Part-time Employees:**1.06****0.57****1.15****TOTAL FTEs****9.06****5.57****6.15**

PROGRAM DESCRIPTION

The Community Centers Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life through the operation of the City's community centers.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enrich the quality of life through a program of year-round community recreational services by:

- ❖ *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*

AGENCY LOCATOR**Community Development**

Recreation Services

Leisure Services

Community Centers ←

Arts

Golf Course

Farmstead

Aquatics

Soccer Complex

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2012.

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
 - ◆ Increase revenue by 2% over 2011.
 - ◆ Decrease existing staff cost at Matt Ross by 2%, while continuing to offer excellent customer service.
 - ◆ Achieve a 10% increase in the rental occupancy rate at both community centers.
 - ◆ Develop low-cost programming ideas that will reach youth demographic within community.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
 - ◆ Exceeded revenue projections for Tomahawk Ridge Community Center by 11%.
 - ◆ Increased daily pass revenue at Tomahawk Ridge Community Center by 35%.
 - ◆ Exceeded rental projections at Matt Ross Community Center by 3.5%.
 - ◆ Moved the art gallery space from the Convention Center to Tomahawk Ridge Community Center.
 - ◆ Increased participation in special events, such as the Spring Egg Trail and the Trick or Treat Trail.
 - ◆ After reduction in staff, successfully transitioned operation of the community center fitness programs from one dedicated full-time fitness staff member to several part-time staff under supervision of community center staff.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of Community Center rental patrons rating the following as good or very good:			
·Appearance of the room	99%	98%	98%
·Set-up of tables , chairs, equipment	96%	98%	98%
·Overall facility rating	0.99	0.98	0.98
EFFICIENCY / WORKLOAD MEASURES			
Number of visitations at Community Centers:			
·Matt Ross Community Center	364,887	360,000	360,000
·Tomahawk Ridge Community Center	173,073	160,000	160,000
Number of event rentals at community centers:			
·Matt Ross Community Center	15,158	15,000	15,000
·Tomahawk Ridge Community Center	4,430	4,500	4,500

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,321,837	\$1,331,530	\$1,404,351
Commodities	108,862	137,065	134,750
Contractual	79,559	104,100	96,700
Capital Outlay	0	12,000	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,510,258</u>	<u>\$1,584,695</u>	<u>\$1,635,801</u>

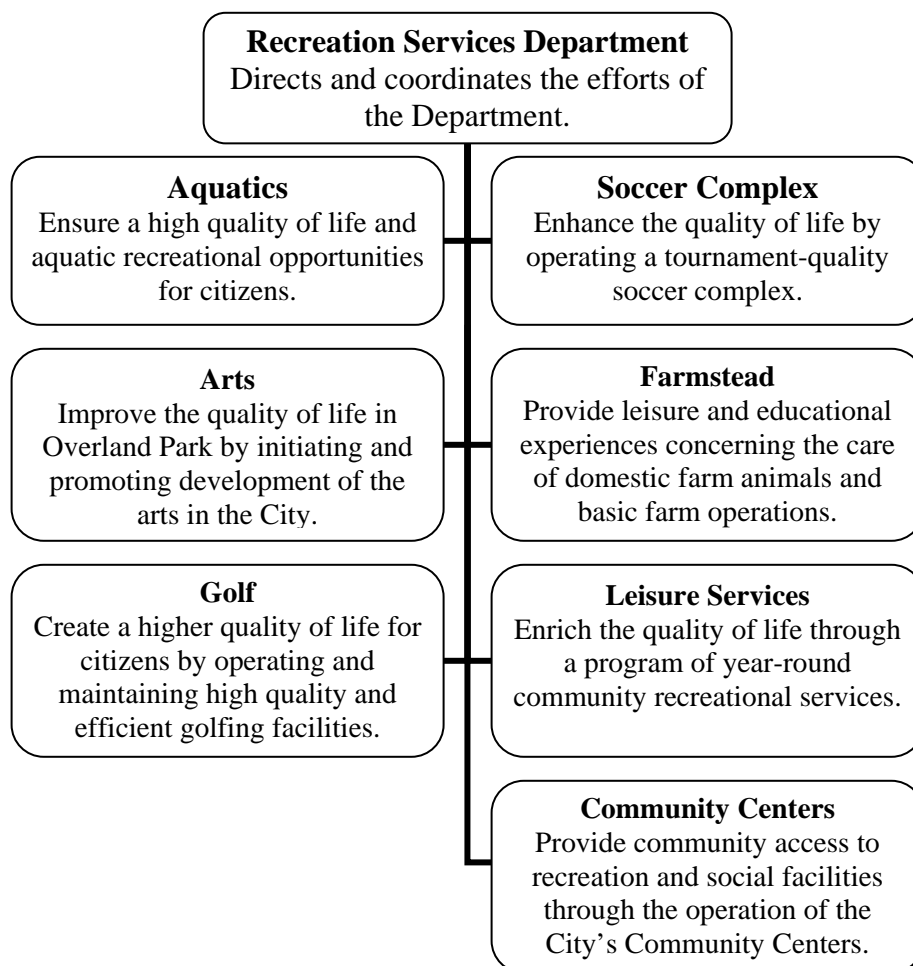
PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Community Center Manager	1	1	1
Community Center Supervisor	1	1	1
Recreation Supervisor	0	0	1
Marketing Coordinator	1	1	0
Total Full-time Employees:	<u>3</u>	<u>3</u>	<u>3</u>
Part-Time			
Asst. Community Center Supervisor	6.49	6.01	6.01
Community Center Attendant	18.75	18.75	18.75
Asst. Fitness Supervisor	1.15	1.05	1.06
Fitness Instructors	2.79	2.88	2.88
Personal Trainer	0.46	0.48	0.48
Lifeguard	11.59	11.59	11.59
Swim Lesson Manager	0.72	0.72	0.72
Pool Manager	1.92	1.92	2.40
Senior Pool Manager	0.53	0.72	0.72
Total Part-time Employees:	<u>44.40</u>	<u>44.12</u>	<u>44.61</u>
TOTAL FTEs	<u>47.40</u>	<u>47.12</u>	<u>47.61</u>

PROGRAM DESCRIPTION

The Arts Division is responsible for initiating, promoting and supporting development of the Arts in Overland Park. This division produces events and provides services designed to expose and involve the local public in the arts and create an improved quality of life in Overland Park.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To improve the quality of life in Overland Park by:

- ❖ *Initiating, promoting and supporting development of the arts in the City and*
- ❖ *Producing events and providing services and activities designed to access, expose and involve the local public in the art, and.*
- ❖ *Managing the process for and installations of public art.*

AGENCY LOCATOR**Community Development**

Recreation Services
 Leisure Services
 Community Centers
 Arts ←
 Golf Course
 Farmstead
 Aquatics
 Soccer Complex

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Arts Division in 2012.

- *Initiating, promoting and supporting development of the arts in the City:*
 - ◆ Continue to increase involvement of the Friends of Overland Park Arts (FOA) volunteers.
 - ◆ Continue to manage the public art master plan process and the installation of associated art.
- *Provide events, services and activities designed to access, expose and involve the local public in the arts through:*
 - ◆ Produce public events, services and activities, such as concerts, classes, festivals and exhibitions.
 - Continue to maintain a low cost per capita ratio.
 - Continue to maintain good attendance at events.
 - Continue to increase public awareness of the arts.
 - Continue to incorporate corporate participation.
 - Continue to provide avenues for volunteer participation.
 - Continue to provide youth programming.
 - ◆ Continue to operate year-round art shows in space provided at the Tomahawk Ridge Community Center with specific efforts to increase:
 - Entry fee revenues.
 - Number of artists vying for exhibition space.
 - Continue to increase art sales.
 - Publicity exposure.
 - Patrons visiting the gallery space.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Arts Division include:

- *Initiating, promoting and supporting development of the arts in the City:*
 - ◆ Continued successful operation of the Arboretum Sculpture Exhibition (ASE).
 - Continuation of the cooperative relationship with Johnson County Community College (JCCC) for inclusion of students in the ASE and the addition of the Kansas City Art Institute.
 - ◆ Conducts docent tours of the public art for area groups and individuals.
- *Providing events, services and activities designed to access, expose and involve the local public in the arts:*
 - ◆ Successful operation of events:
 - Summer concert series Music in the Park cost per capita is reduced from \$2.00 to \$1.87.
 - Six Art Exhibitions including;
 - patron usage figures
 - Juror Lecture
 - Openings and other promotional events
 - Sculpture Exhibition.
 - Continued successful operation of the OP Fall Festival with more than 200 vendors for 2010, including;

- The vintage car show.
- Corporate sponsors to assist with event costs and expansionary efforts.
- Halloween Family ConcertFest in conjunction with JCCC Brown & Gold.
- Management of the OP Civic Band and the OP Orchestra.
 - Six free concerts by the Civic Band
 - four free concerts for the Orchestra

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012Target</u>
EFFECTIVENESS MEASURES			
Percent of citizens reporting that they are satisfied or very satisfied with arts/cultural programs provided by the City:	NA	95%	95%
EFFICIENCY / WORKLOAD MEASURES			
Average event cost per attendee:			
·Music in the Park	\$2.73	\$2.50	\$2.50
·OP Civic Band	\$1.16	\$2.50	\$1.15
·OP Orchestra series	\$3.83	\$1.50	\$1.50
Number of performing arts events produced:			
·Music in the Park	11	6	6
·Overland Park Band	6	6	6
·Overland Park orchestra	3	3	3
Number of performing arts attendees:			
·Music in the Park	4,237	3,500	3,500
·Overland Park Band	4,638	5,000	5,000
·Overland Park orchestra	1,612	4,000	4,000

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$85,308	\$87,772	\$89,582
Commodities	4,283	7,700	7,700
Contractual	67,317	75,875	75,515
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$156,908</u>	<u>\$171,347</u>	<u>\$172,797</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Arts Coordinator	1	1	0
Recreation Supervisor	0	0	1
Total Full-time Employees:	1	1	1
Part-Time			
Total Part-time Employees:	0.00	0.00	0.00
TOTAL FTEs	1.00	1.00	1.00

PROGRAM DESCRIPTION

The Golf Course Division is responsible for operating and maintaining 54 holes of high-quality and efficient golfing facilities at St. Andrews and Overland Park Golf Courses to ensure golfing opportunities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

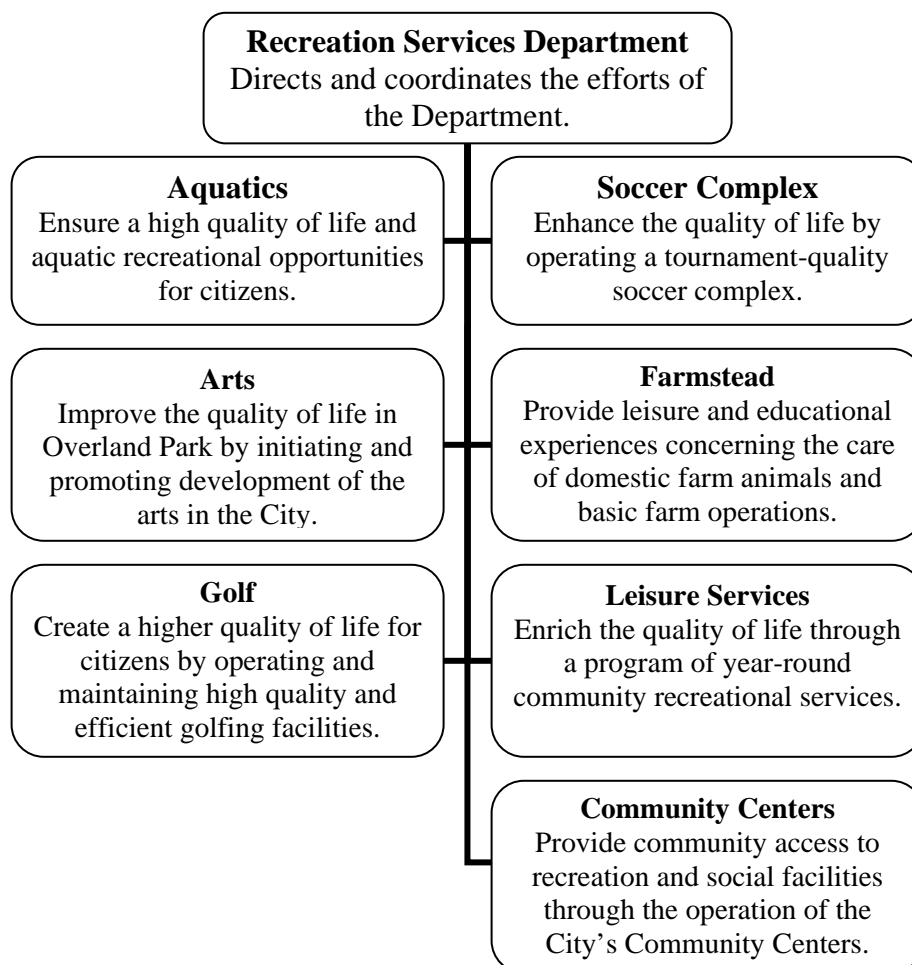
At the same time, the courses generate revenue to pay all budgeted operating costs, capital improvements, golf course debt retirement and administrative overhead each year while remaining fee competitive with other public golf courses within the Kansas City Metropolitan Area.

MISSION STATEMENT

To create a higher quality of life for citizens of Overland Park by:

- ❖ *Operating and maintaining 54 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**AGENCY LOCATOR****Community Development**

Recreation Services
 Leisure Services
 Community Centers
 Arts
 Golf Course ←
 Farmstead
 Aquatics
 Soccer Complex

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Golf Course Division in 2012.

- *Operate and maintain 54 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ Maintain a fees and charges program that will support golf course maintenance and improvements and that will, with normal climatic conditions, provide high-quality playing conditions.
 - ◆ Achieve a fees and charges program that will produce sufficient revenue to offset 100% of the budgeted operating costs, capital improvements, golf course debt retirement on Westlinks Golf Course and overhead administrative costs.
 - ◆ Achieve a golf course monitoring and marshaling program that will limit the time needed to play 18 holes of golf to 4 hours and 48 minutes or less.
 - ◆ Achieve a golf league program during May, June, July and August that will result in accommodating at least 100 leagues with a minimum of 1,800 participants weekly.
 - ◆ Achieve a program for renting and scheduling the Highlands Room at St. Andrews Golf Course Clubhouse that will result in a minimum of 100 community meetings and events involving seminars, weddings, parties, golf leagues, golf tournaments, etc.
 - ◆ Work with golf course architect to plan an implementation program for the Overland Park Master Plan.
 - ◆ Develop and implement environmental programs that will recognize the city golf courses as environmental leaders in the community.
 - ◆ Achieve a new clubhouse operating procedure that will increase play and customer satisfaction.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Golf Course Division include:

- *Operate and maintain 54 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ 120,648 rounds of golf were played in 2010.
 - ◆ 5,227 patron members in 2010.
 - ◆ 90% of the rounds of golf played at the golf courses were completed in less than 4 hours and 48 minutes in 2010.
 - ◆ Completed miscellaneous sodding and landscaping projects on the courses.
 - ◆ Performed bunker renovation.
 - ◆ Oversaw tree maintenance and replacement program.
 - ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
 - ◆ St. Andrews became an Audubon International Certified Golf Course in recognition of its environmental programs.
 - ◆ Constructed new forward tees at Westlinks Golf Course.
 - ◆ Completed a master plan for the Sykes/Lady Golf Complex that was adopted and approved by the Overland Park City Council.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of 18 hole rounds completed in 4 hours and 48 minutes or less:			
·April 1 - October 31 (In Season)	NA	90%	90%
·October 31 - April 1 (Off Season)	85%	90%	90%
Percent of golfers rating the following as good or very good:			
·Green fee prices	94%	95%	95%
·Course maintenance	99%	95%	95%
·Overall rating of golf courses	99%	95%	95%
Percent of citizens reporting that they are satisfied or very satisfied with the City golf courses:	99%	95%	95%
EFFICIENCY / WORKLOAD MEASURES			
Rate of total costs recovered:	100%	100%	100%
Cost to golfer per round of golf:	\$24.07	\$24.77	\$24.77
Cost to City per round of golf:	\$0.00	\$0.00	\$0.00
Number of golf patrons served:	5,227	5,000	5,000
Number of rounds played:	120,648	145,000	145,000
Number of acres maintained:	463	463	463
Square feet of buildings maintained:	54,980	54,980	54,980
Total golf revenue:	\$2,904,063	\$3,399,000	\$3,399,000

EXPENDITURES:

Golf Course Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,137,913	\$1,216,989	\$1,221,372
Commodities	362,871	400,240	396,325
Contractual	814,142	850,654	855,999
Capital Outlay	12,164	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,327,090</u>	<u>\$2,467,883</u>	<u>\$2,473,696</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Manager, Golf Course Operation	1	1	1
Superintendent, Golf Course	2	2	2
Asst. Supt., Golf Course	3	3	3
Golf Course Attendant, Senior	1	2	2
Golf Course Attendant II	8	4	4
Golf Course Attendant I	0	0	0
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>16</u>	<u>13</u>	<u>13</u>
Part-Time			
Administrative Clerk	0.38	0.38	0.00
Clerk Typist	0.77	0.77	0.77
Laborer, Golf Course	7.79	7.79	7.79
Total Part-time Employees:	<u>8.94</u>	<u>8.94</u>	<u>8.56</u>
TOTAL FTEs	<u>24.94</u>	<u>21.94</u>	<u>21.56</u>

PROGRAM DESCRIPTION

The Farmstead Division is responsible for operating and maintaining the 12-acre reproduction of a 1900's Kansas farm, which provides appropriate leisure and educational experiences concerning the care of domestic farm animals and basic farm operations, thereby enriching the quality of life for participants of all ages.

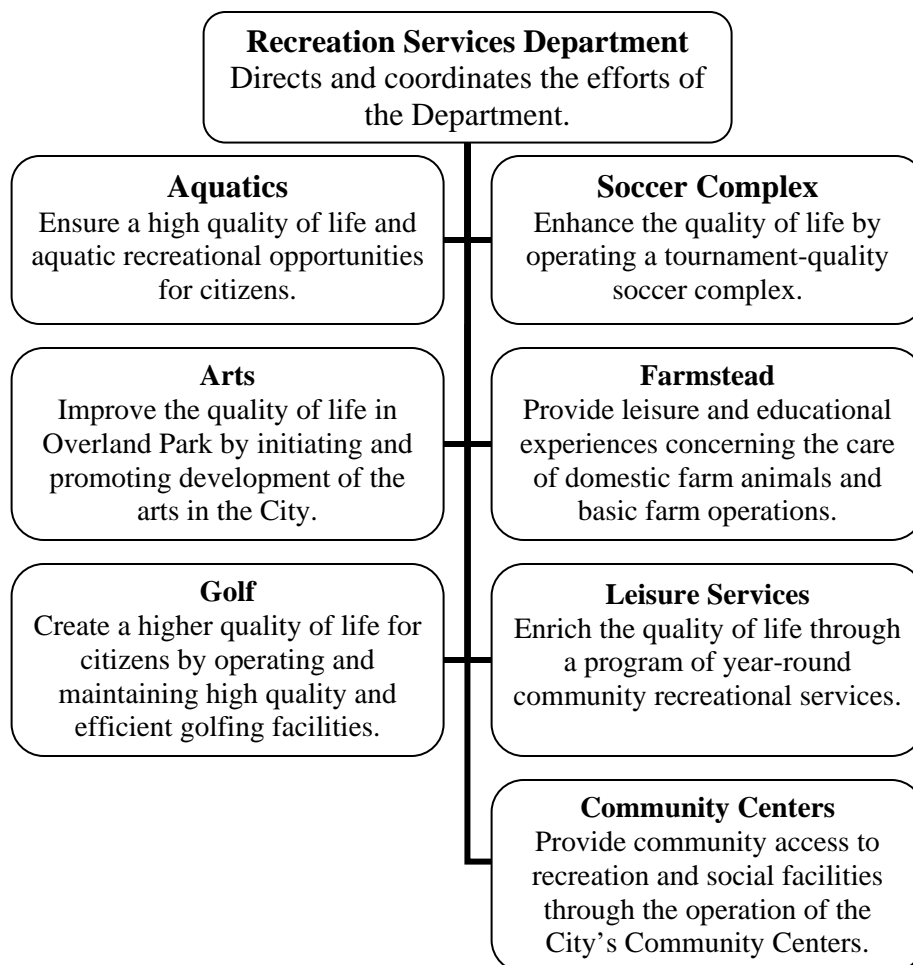
The Deanna Rose Children's Farmstead is a 12-acre park. It has farm animals, birds-of-prey, vegetable and flower gardens, nature trails, a one-room country schoolhouse, a dairy barn, a circa 1900 bank, a general store and ice cream parlor, an old-time fishing pond, horse-drawn wagon rides, pony rides, a pedal tractor track, bottle fed goats, a Native American Indian encampment, the Prairie Playground and gem mining for children.

MISSION STATEMENT

To provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations by:

- ❖ *Operating and maintaining an authentic miniature reproduction of a 1900s Kansas farm of approximately 12 acres.*

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**AGENCY LOCATOR****Community Development**

Recreation Services
 Leisure Services
 Community Centers
 Arts
 Golf
 Farmstead ➡
 Aquatics
 Soccer Complex

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Farmstead Division in 2012.

- *Operate and maintain a reproduction of a 1900s Kansas farm with approximately 12 acres:*
 - ◆ Achieve a program of maintenance and operation, which will accommodate 400,000 visitors during the season.
 - ◆ Achieve an educational program that will expose the public to at least ten different kinds of domestic farm animals, along with reproductions of available Kansas wildlife.
 - ◆ Achieve a program that will accommodate 6,000 children from preschool through third-grade and provide them with a professional guided tour of the Farmstead.
 - ◆ Achieve a Capital Improvements Program in 2012 for the following improvements:
 - Reforestation and landscaping, which will include annual flowerbeds, additional trees, and shrubs in various selected areas and selected planters and planter beds.
 - Reseeding or resodding of all pens and turf areas.
 - Farmstead expansion and improvements including signage, fences, buildings, addition of small relics and antiques and new displays.
 - Continue the restoration of buildings and the addition of farm artifacts.
 - ◆ Achieve a concession operations program that will provide prompt, courteous and efficient service, high quality, reasonably priced food and revenue that will result in a net profit of \$50,000.
 - ◆ Achieve an environmental program that exceeds local, state and federal regulations.
 - ◆ Achieve an operation program that will result in the Farmstead covering 100% of its operating cost.

2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Farmstead Division include:

- ◆ Visitors totaled 397,154 in 2010.
- ◆ 7,055 tour visitors in 2010.
- ◆ 2010 itemized revenue includes: Feed Machines - \$65,010, Donation Boxes - \$14,224, Wagon Rides - \$134,496, Fishing Pond - \$57,288, Birthday Parties - \$20,800, Mining Exhibit - \$83,079, Goat Bottle Feeding - \$66,403.
- ◆ Special Events include: Pet Pals, Farm Fest, Dairy Days, Chicken Run, Safety Day, Fishing Tournament, Apple Fest, Pumpkin Hollow, Farmstead Stampede, and Night of the Living Farm with 8,104 visitors in four nights.
- ◆ Alex and Emily's Ice Cream Parlor, Vic's General Store and Gayle's Education Pavilion opened in April 2011. Funding to construct each of these facilities was raised through private donations.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of visitor rating the following as good or very good:			
·Staff friendliness and assistance	99%	95%	95%
·Facility (landscaping, maintenance & cleanliness)	100%	95%	95%
·Overall rating of Farmstead experience	99%	95%	95%
WORKLOAD MEASURES			
Total number of Farmstead visitors:	397,154	425,000	425,000
Number of guided tours provided:	7,055	7,000	7,000

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$747,001	\$731,312	\$944,269
Commodities	203,720	203,680	417,115
Contractual	318,924	303,880	328,020
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,269,645</u>	<u>\$1,238,872</u>	<u>\$1,689,404</u>

PERSONNEL (full-time equivalent):

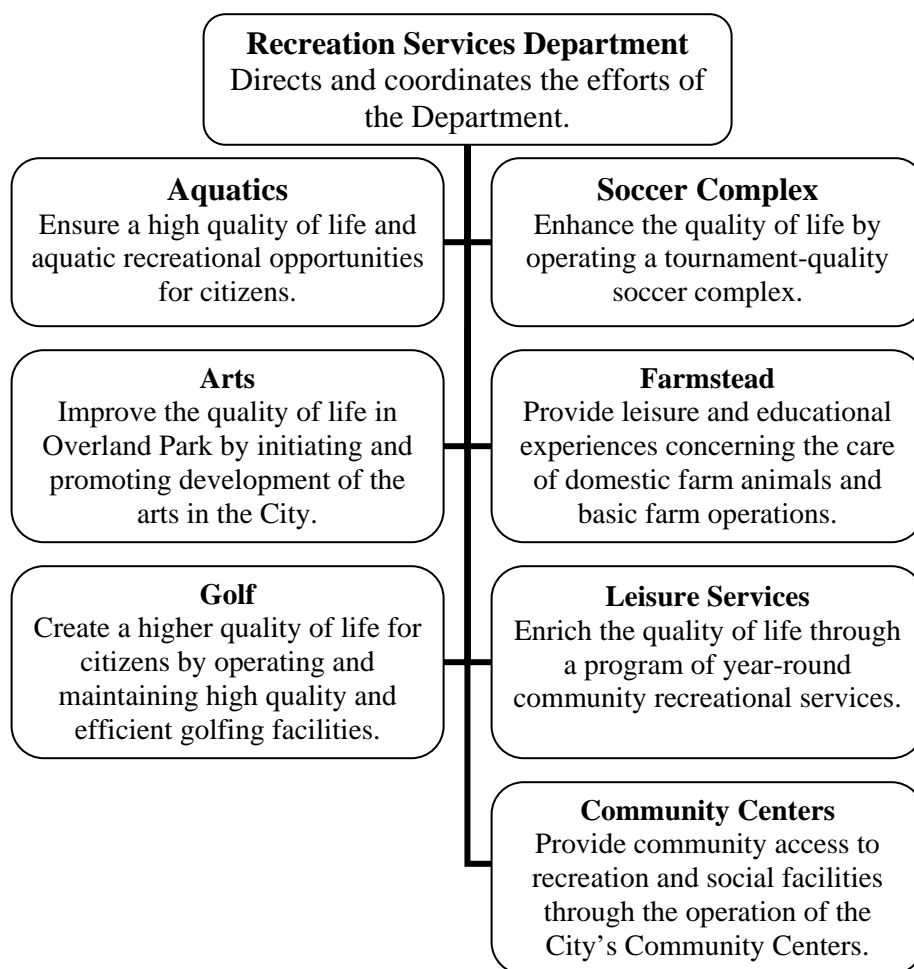
Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Superintendent, Farmstead	1	1	1
Supv, Maintenance & Const	1	1	1
Supv., Concession Operations	1	1	1
Animal Care Specialist	1	1	1
Asst Supv., Concession Operations	0	0	1
Parks Facilities Technician I	1	0	0
Farmstead Attendant	0	0	0
Total Full-time Employees:	<u>5</u>	<u>4</u>	<u>5</u>
Part-Time			
Contract Program Coordinator	1.00	1.00	1.00
Contract Dairy Barn Coordinator	1.00	1.00	1.00
Guest Services Coordinator	0.00	0.00	0.83
Volunteer Coordinator	0.40	0.63	0.63
Volunteer Coordinator Assistant	0.00	0.00	0.36
General Store Coordinator	0.00	0.00	0.88
General Store Assistant	0.00	0.00	0.48
Point-of Sale Attendant	2.36	7.04	7.76
Guest Services Attendant	0.00	0.00	0.48
Animal Care Assistant	0.00	0.00	0.88
Animal Care Attendant	0.00	0.00	2.90
Gardner	0.48	0.58	0.58
Laborer, Farmstead	5.53	5.30	1.98
Education Program Attendant	0.00	0.00	4.04
School Marm	0.94	0.82	0.00
Tour Guide	1.11	1.63	0.00
Total Part-time Employees:	<u>12.82</u>	<u>18.00</u>	<u>23.80</u>
TOTAL FTEs	<u>17.82</u>	<u>22.00</u>	<u>28.80</u>

PROGRAM DESCRIPTION

The City of Overland Park operates seven swimming pools.

The Aquatics Division is responsible for operating and maintaining Young's, Roe, Bluejacket, Stonegate, Marty, Tomahawk Ridge and Matt Ross swimming pools in a manner which ensures high-quality aquatic recreational opportunities and provides a high quality of life for the citizens of Overland Park.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To ensure a high quality of life for citizens and aquatic recreational opportunities by:

- ❖ *Safely and efficiently operating and maintaining the City's swimming pools.*

AGENCY LOCATOR

Community Development
 Recreation Services
Leisure Services
Community Centers
Arts
Golf
Farmstead
Aquatics ◀
Soccer Complex

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Aquatics Division in 2012.

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
 - ◆ No serious injuries or incidents to the patrons or employees.
 - ◆ Increase registration and revenue from swimming lessons by 1%.
 - ◆ Score with passing marks on all Starguard audits.
 - ◆ Receive an overall public satisfaction rating of 95% on surveys.
 - ◆ Increase the return rate of employees by 1%.
 - ◆ Increase our environmentally-friendly approach to operations.
 - ◆ Successful operation of indoor facility at the Matt Ross Community Center.
 - ◆ Special event operations at Matt Ross Community Center and outdoor pools.
 - ◆ Continue success of employee recognition program.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Aquatics Division include:

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
 - ◆ No serious injuries to patrons or employees during the 2010 season.
 - ◆ Improved general appearance of staff and facilities by improving uniform appearance, providing new equipment, and updating policies and manuals.
 - ◆ Increased employee ownership of programs and facilities by rewarding great service and work.
 - ◆ Obtained public survey satisfaction rating of 98%.
 - ◆ Exceeded and met expectations of Starguard audits on two seasonal reviews.
 - ◆ Continued successful operation of indoor swimming lesson program.
 - ◆ Began private and semi-private lessons at Matt Ross grossing over \$16,000.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of pool customers rating the following as good or very good:			
·Cleanliness and condition of pool facility	98%	97%	97%
·Staff friendliness and performance	99%	97%	97%
Percent of participating parents rating the following swim lesson elements as good or very good:			
·Child learned intended skills	97%	97%	97%
·Instructor was prepared each day	99%	97%	97%
·Child enjoyed the class	98%	97%	97%
·Class challenged child	96%	97%	97%
·Would recommend program to friend	99%	97%	97%

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012Target</u>
EFFICIENCY / WORKLOAD MEASURES			
Cost to City per participant:			
·Swimming lessons	-\$6.78	-\$7.60	-\$6.80
·Recreational Swimmers	\$2.35	\$2.30	\$2.32
Percent of operating costs recovered:	66%	58%	62%
Number of program participants:			
·Recreational swimmers	178,911	200,000	180,000
·Swim instruction	2,443	3,000	2,500
Number of pool memberships:	3,753	3,200	3,500
Number of daily fee pool admissions:	58,407	62,500	59,500
Total revenue generated:	\$810,077	\$775,000	\$810,000
Total pool operating expenditures:	\$1,228,528	\$1,305,000	\$1,300,000

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$878,659	\$913,469	\$877,773
Commodities	150,793	206,650	207,120
Contractual	192,180	238,860	238,294
Capital Outlay	11,659	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,233,291</u></u>	<u><u>\$1,358,979</u></u>	<u><u>\$1,323,187</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Aquatics Supervisor	1	1	1
Assistant Aquatics Supervisor	1	0	0
Total Full-time Employees:	<u>2</u>	<u>1</u>	<u>1</u>
Part-Time			
Administrative Clerk	0.77	0.77	0.72
Head Swim Coach	0.19	0.14	0.12
Head Dive Coach	0.06	0.06	0.10
Assistant Swim Coach	0.14	0.15	0.10
Assistant Dive Coach	0.06	0.06	0.06
Laborer, Aquatics	0.05	0.00	0.00
Lifeguard I	9.15	9.13	7.69
Lifeguard II	4.82	4.81	6.73
Lifeguard III	7.21	7.21	6.25
Lifeguard, Senior	2.88	2.88	3.61
Lifeguard Manager	0.38	0.38	0.38
Swim Lesson Manager	0.38	0.38	0.38
Swim Lesson Instructor	0.48	0.48	0.00
Pool Cashier	6.73	6.74	6.49
Pool Manager	1.92	2.16	1.92
Pool Manager, Senior	1.20	1.20	0.72
Total Part-time Employees:	<u>36.42</u>	<u>36.55</u>	<u>35.27</u>
TOTAL FTEs	<u>38.42</u>	<u>37.55</u>	<u>36.27</u>

PROGRAM DESCRIPTION

The complex, located at 135th and Switzer, serves local soccer teams and host local, regional and national tournaments.

The facility includes:

- Twelve (12) tournament quality fields;
- Lighted fields for night use;
- A multi-purpose building, complete with staff, tournament and first-aid offices, locker rooms, and a 100-person meeting room;
- Three (3) concession areas;
- Two (2) playgrounds;
- Tennis and basketball courts, skate park and
- Parking facilities for soccer and the Deanna Rose Children's Farmstead.

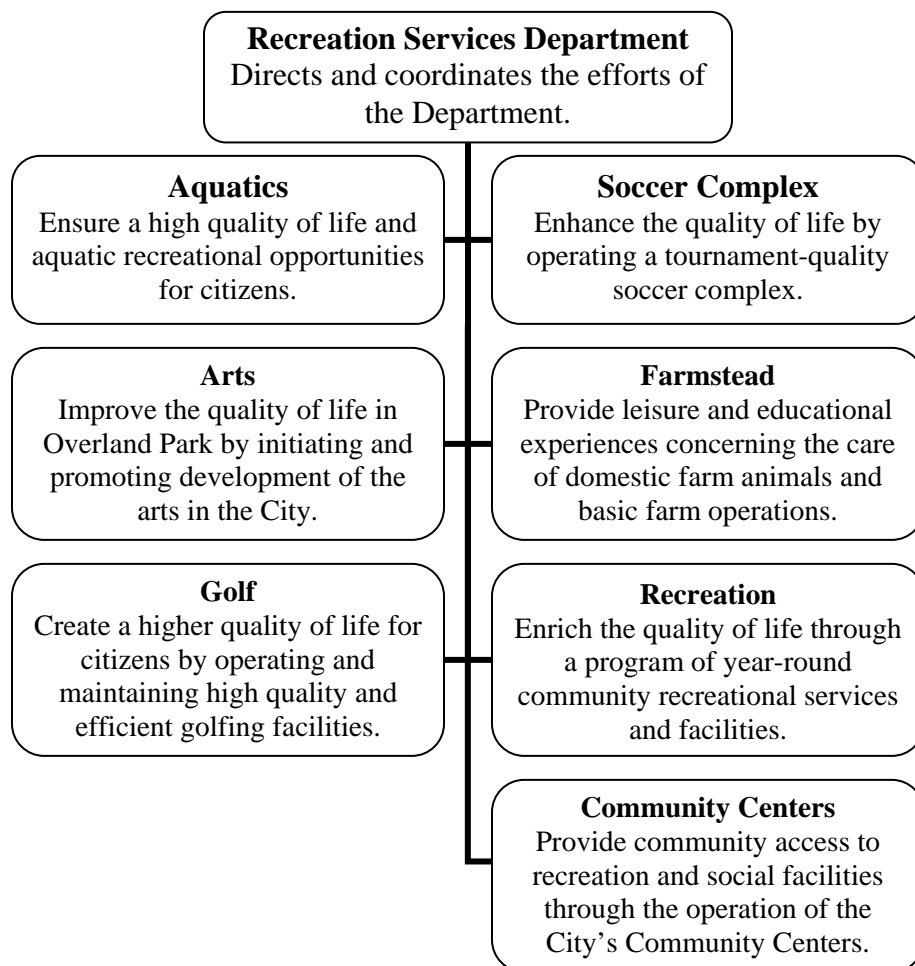
An enterprise operation, the complex generates revenue to support all budgeted operations and maintenance expenditures.

MISSION STATEMENT

To contribute to a high quality of life for citizens, promote tourism and provide recreational opportunities by :

- ❖ *Operating a tournament-quality soccer complex.*

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community
Development**

Recreation Services
Leisure Services
Community Centers
Arts
Golf
Farmstead
Aquatics
Soccer Complex ◀

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Soccer Complex Division in 2012.

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
 - ◆ Continue to develop and expand partnerships with local, regional and national soccer organizations.
 - ◆ Continue to evaluate opportunities to host other sports (i.e. lacrosse, rugby, Ultimate Frisbee, etc) tournaments and/or games.
 - ◆ Continue to fill weekday and weekend hours through practices, camps/clinics, league games and tournaments.
 - ◆ Refine field scheduling process and evaluate other software options.
 - ◆ Review/increase all rental pricing, especially for non-soccer events (i.e. rugby, lacrosse, field hockey) that require painting/removing lines to more effectively off-set labor and material costs.
 - ◆ Continue to assess and refine processes and procedures, including field maintenance, equipment set-up, rental prices, scheduling/permitting procedures, field reservation/allocation procedures, etc.
 - ◆ Assess hotel tracking system and ensure room night/visitor night goals are being met.
 - ◆ Continue to market complex to local, regional and national tournaments for 2012 and beyond.
 - ◆ Continue to pursue and secure partnerships with local, regional and national partners that generate a minimum of \$200,000 in sponsor/advertising revenue annually.
 - ◆ Continue to develop and/or begin execution of Overland Park branded national tournament.
 - ◆ Continue to evaluate and refine food and beverage operation.
 - ◆ Finalize tournament agreements for any unscheduled weekends.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Soccer Complex Division include:

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
 - ◆ Successfully hosted several marquee events including Kansas State Cup, Missouri State Cup, Region II ODP Camp and US Youth National Championships.
 - ◆ Continued to work with sponsorship sales group to identify, evaluate and secure local, regional and national sponsors.
 - ◆ Secured sponsorships that generated \$70,000 in cash and \$127,000 in trade.
 - ◆ Continued to build relationships with local, regional and national soccer communities via marketing and public relations efforts.
 - ◆ Filled over 80% of weekday field availability and 100% of weekend availability during season (March-June, August-November)
 - ◆ Secured agreements to host 21 tournaments conducted by local, regional and national organizations.
 - ◆ Successfully transitioned from third-party provider to in-house concession operation that exceeded pro-forma and generated \$50,000 in revenue (net).
 - ◆ Worked closely with Golf, Forestry, Facilities and PW divisions to identify operational issues (i.e., irrigation, grounds maintenance, etc.) and implement procedures to address in the future.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of Soccer Complex participants rating the following as good or very good:			
·Overall Complex Rating	100%	95%	95%
·Rate Affordability	94%	95%	95%
Percent of Complex room rental patrons rating the following as good or very good:			
· Tidiness of the room	100%	98%	98%
·Appearance of the room	NA	98%	98%
·Setup of tables, chairs, equipment	NA	98%	98%
·Overall Facility Rating	100%	98%	98%
Rate of program cost recovery:			
·Practice Rentals	70%	80%	80%
·League Rentals	99%	66%	66%
·Tournament Rentals	98%	98%	98%
·Concessions	120%	100%	100%

EFFICIENCY / WORKLOAD MEASURES

Number of visitations at Soccer Complex:

·Practices	115,750	120,000	118,000
·Camps	2,950	3,000	3,000
·Leagues	564,768	565,000	565,000
·Tournaments	486,780	485,000	485,000

EXPENDITURES:

Soccer Operations Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$419,387	\$468,209	\$477,326
Commodities	173,762	49,320	157,700
Contractual	356,969	307,368	364,858
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$950,118</u>	<u>\$824,897</u>	<u>\$999,884</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Soccer Complex Manager	1	1	1
Soccer Complex Supervisor	1	1	1
Total Full-time Employees:	<u>2</u>	<u>2</u>	<u>2</u>
Part-Time			
Concession Manager	0.00	0.77	0.77
Asst. Concession Supervisor	0.00	0.62	0.72
Concession Attendant	0.00	2.16	2.74
Asst. Supv., Soccer Complex Operations	0.00	2.40	2.40
Soccer Complex Operations Attendant	0.00	2.16	1.44
Laborer	5.77	1.20	1.20
Total Part-time Employees:	<u>5.77</u>	<u>9.31</u>	<u>9.27</u>
TOTAL FTEs	<u>7.77</u>	<u>11.31</u>	<u>11.27</u>

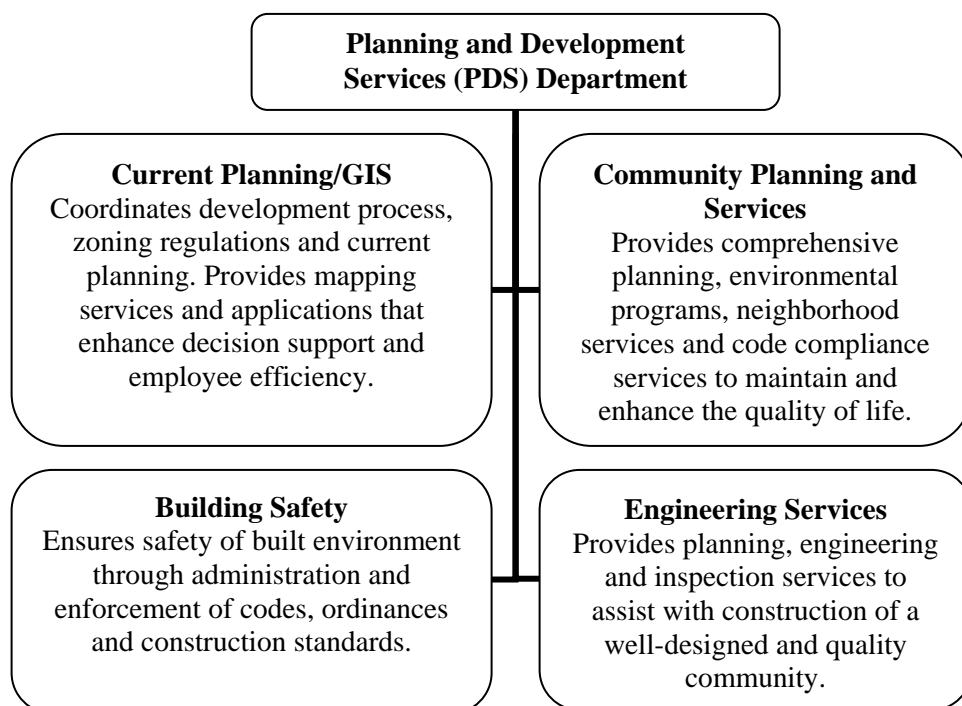
PROGRAM DESCRIPTION

The Planning and Development Services Department is a partner in planning, developing, enhancing and sustaining our community. Department administration, housing and social service programs, zoning regulation and compliance, current planning, and Geographic Information System (GIS) support are all services provided by the Planning and Development Services Department.

Housing and social service programs are managed and executed to preserve our community and provide assistance to citizens as required. Zoning regulation and compliance helps maintain a high quality of life and high property values for the citizens of Overland Park by insuring compliance with all development and zoning regulations. Current planning is responsible for expeditiously reviewing and responding to all inquiries, applications and studies dealing with current planning, zoning, and land development to achieve a well-designed, quality community in accordance with adopted codes, ordinances, resolutions and policies.

These programs strive to ensure that all resources of the community are preserved, developed and managed consistently in accordance with city policies to promote the highest quality of life for present and future citizens.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To maintain an attractive, safe and functional built environment, maintain quality neighborhoods, ensure that development meets the standards set by policy makers, and protect and enhance health and environment by:

- ❖ *Providing administrative support to all aspects of the development process,*
- ❖ *Promoting community building activities,*
- ❖ *Reviewing development proposals for compliance in a fair and consistent manner,*
- ❖ *Educating and enforcing zoning and property maintenance ordinances,*
- ❖ *Providing GIS support to citizens and city employees to improve information access.*

AGENCY LOCATOR

Community Development
Planning and Development Services
Current Planning ◀
Community Planning and Services
Building Safety
Engineering Services

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Planning and Development Services Department in 2012:

- *Promote an ethic of excellent customer service and continuous improvement in providing services:*
 - ◆ Develop and execute quality public information strategies to improve citizen knowledge and engagement in community and development processes and actions.
 - ◆ Develop 2012 performance metrics that improve overall process and decision making.
- *Direct and manage the City's development process:*
 - ◆ Provide the necessary support to the Vision Metcalf implementation plan.
 - ◆ Meet all established standards for development application review.
 - ◆ Complete the development of a form based code for Downtown Overland Park and guide it through the adoption and implementation phases.
 - ◆ Complete the review and update of all development applications.
- *Provide GIS and technology support to Department and City activities:*
 - ◆ Improve the transparency of city government via the City's website by providing easy-to-use and timely information on neighborhood crime trends, property maintenance violations and snow removal operations.
 - ◆ Improve employee effectiveness throughout the City by creating widely accessible GIS applications that enable the rapid retrieval of information by customer service and inspection personnel.
 - ◆ Work with the Information Technology Department to enhance Tidemark applications throughout the City.
- *Provide activities and support to community preservation:*
 - ◆ Develop and execute the 2012 Community Block Development Grant (CDBG) Program.
 - ◆ Coordinate with Johnson County and non-profit organizations in providing housing assistance to our citizens.
 - ◆ Complete development of a multi-jurisdictional update to the Analysis of Impediments (AI) study for the CDBG program.
 - ◆ Execute the Neighborhood Conservation Program.
 - ◆ Reestablish the Overland Park Citizen Academy.
 - ◆ Continue implementation of recommendations from the City's Rental Property Committee.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Current Planning Services Divisions include:

- *Direct and manage the City's development process:*
 - ◆ Completed and implemented an update to the City's development design guidelines, including a mixed-use zoning district.
 - ◆ Worked with a consultant and a community-based steering committee to prepare the Form Based Code documents and regulating plan for downtown Overland Park, and held numerous public meetings to explain the concepts behind the new requirements.
 - ◆ Continued to expand the use of KnowledgeLake to attach all important documents to Tidemark for more effective access to development information.
 - ◆ In coordination with the Public Works Department, updated engineering design standards for private development.

➤ *Provide GIS and technology support to City activities:*

- ◆ Updated the City's internet interface to Tidemark to expand the ability for citizens and businesses to renew licenses, pay fees and apply for permits online.
- ◆ Updated the public "Crime Mapping" application to improve its ease of use and expand the available information, making it one of the focal points for neighborhood organizations on the City website.
- ◆ Developed an application to allow an easy comparison between the current zoning designations in the downtown area and the new Form Based Code designations to assist citizens in finding information on how the new requirements will affect their property.
- ◆ Provided direct mapping and address verification assistance to the Intergraph system used in public safety.
- ◆ Improved the ability to display, query and analyze the automatic vehicle locator data from the Public Works trucks used for snow plowing to improve the city's ability to manage snow removal operations.
- ◆ Created a public mapping application that provides real-time status information on the progress of snow removal operations, including the location of snow plows and links to traffic signal cameras to show actual street conditions.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
WORKLOAD MEASURES			
Number of applications filed	287	350	350
Number of reviews conducted	317	450	450

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,754,725	\$1,648,123	\$1,700,888
Commodities	31,902	49,370	46,030
Contractual	332,696	299,540	214,470
Capital Outlay	370	505	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,119,693</u>	<u>\$1,997,538</u>	<u>\$1,961,388</u>
Business Improvement District			
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	97,671	100,000	110,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$97,671</u>	<u>\$100,000</u>	<u>\$110,000</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Planning & Development Services Director	1	1	1
Current Planning Manager	1	1	1
GIS & Support Services Manager	1	1	1
Management Services Administrator	1	0	0
Planner, Senior	2	2	3
Planner	2	1	1
Planner, Assistant	0	1	1
Management Assistant	1	1	1
GIS Analyst	2	3	3
GIS Associate	1	1	1
Grant Program Coordinator*	0	1 *	1 *
Planning Technician	1	0	0
Enforcement Specialist II	1	1	0
Senior Engineering Technician	1	1	1
Executive Secretary	1	0	0
Customer Service Representative, Senior	1	1	1
Administrative Assistant	3	2	2
Total Full-time Employees:	<u>20</u>	<u>18</u>	<u>18</u>
Part-Time			
GIS Analyst	0.67	0.67	0.65
Program Coordinator	0.53	0.00	0.00
Total Part-time Employees:	<u>1.20</u>	<u>0.67</u>	<u>0.65</u>
TOTAL FTEs	<u>21.2</u>	<u>18.67</u>	<u>18.65</u>

* Grant Program Coordinator is funded through the Community Development Block Grant (CDBG).

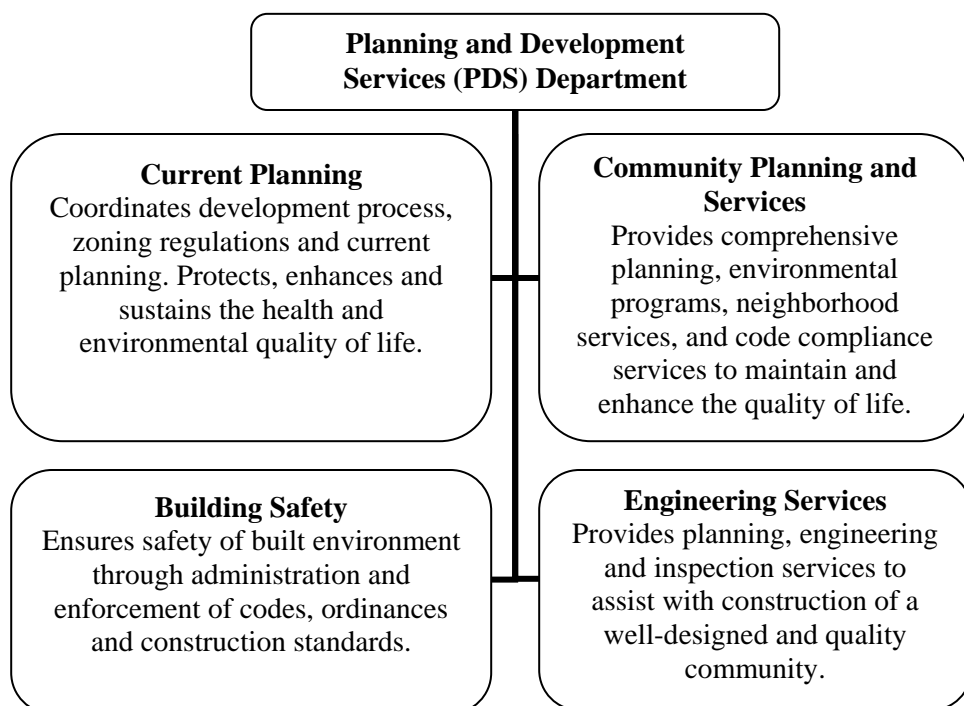
PROGRAM DESCRIPTION

The Community Planning and Services (CPS) Division is part of the Planning and Development Services Department, and has the responsibility for the comprehensive planning, environmental programs, neighborhood support programs, the Community Development Block Grant (CDBG) Program and housing support programs, and code compliance programs. The CPS Division has two sections: Community Planning and Community Services.

The Community Planning Section deals with the City's Comprehensive Plan, land use policy analysis, demographic and Census information and analysis, and related geographic information system (GIS) mapping, and various environmental programs including curbside recycling, drop-off recycling, electronic recycling, and streamway cleanup.

The Community Services Section supports the following programs and services: Neighborhood Conservation Program (NCP), extensive code compliance services in several areas including exterior property maintenance, zoning compliance, nuisance abatement, food service inspection and licensing, pool and spa permitting as well as follow-up on health-related complaints, solid waste collection truck inspection and permitting, and rental property registration. The Community Services Section also supports the Community Development Block Grant Program (CDBG) and other housing related programs.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To maintain a high quality of life, quality neighborhoods, promote sustainable development, and enhance the environment by:

- ❖ *Direct and manage the City's long-range planning process,*
- ❖ *Educate the public about and enforce community standards,*
- ❖ *Provide activities to promote environmental awareness and create a sustainable community, and*
- ❖ *Provide activities and support to neighborhoods.*

AGENCY LOCATOR

Community Development
 Planning and
 Development Services
PDS
*Community Planning and
 Services* ◀
Building Safety
Engineering Services

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Community Planning and Services (CPS) Division in 2012:

- *Direct and manage the City's long-range planning process:*
 - ◆ Complete the 2012 update to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
 - ◆ Complete the 2012 update to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the status of the existing and planned network of highways, thoroughfares, and collector streets.
 - ◆ Continue to work with the Mid-America Regional Council (MARC) and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
 - ◆ Prepare City Council Ward redistricting options for consideration by the City Council.
 - ◆ Publish the 2012 Annual and Mid-Year Development Reports.
- *Educate the public about and enforce community standards:*
 - ◆ Implement the risk-based inspection program for food service establishments.
 - ◆ Complete the development of a Unified Property Maintenance Code pulling together the existing codes into one unified document.
 - ◆ Conduct annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
- *Provide activities to promote environmental awareness and create a sustainable community:*
 - ◆ Continue to educate the public on environmental issues especially regarding the changes effective January 1, 2012 dealing with solid waste disposal, and disposal of yardwaste and recycling materials. This will also include education on the other choices available such as mulching and composting at home or composting services that are available.
 - ◆ Conduct an electronic recycling event.
 - ◆ Conduct a citywide volunteer streamway clean-up.
 - ◆ Continue to work with other communities in northeast Johnson County to plan for and develop a drop-off recycling center easily accessible to citizens in the northern part of the City and other northeast Johnson County communities and would be of comparable capacity to the drop-off recycling center at 119th Street and Hardy.
 - ◆ Complete the annual large-item trash pickup for approximately half of the City.
- *Provide activities and support to neighborhoods:*
 - ◆ Continue to support the Neighborhood Conservation Program (NCP) including the work of the NCP Executive Committee. Review and provide recommendations to modify and enhance the City's NCP.
 - ◆ Continue to refine and implement elements of the Enhanced Strategies for Neighborhoods, including working with a pilot neighborhood (Timberland Creek) to implement several of these strategies under a GREAT Neighborhoods Program.
 - ◆ Continue to update and expand the set of neighborhood indicators which are used to assess the state of the City's neighborhoods, particularly those involved in the NCP.
 - ◆ Continue to offer the Neighborhood Grant Program that supports eligible community building activities and projects proposed by selected neighborhood organizations actively participating in the NCP.
 - ◆ Continue to manage the CDBG Program and the other housing programs.

- ◆ Continue to offer the Citizens Leadership Academy for training neighborhood leaders about city government and operations to help them become more effective in dealing with the city on neighborhood issues and concerns.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Community Planning and Services Division include:

- *Direct and manage the City's long-range planning process:*
 - ◆ Completed the 2010 and 2011 updates to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
 - ◆ Worked with the Morse Study Area Task Force, a 13-member citizen advisory task force, to develop a new future land use plan and set of land use goals for the 3-square mile area near 151st Street and Quivira Road. The study was done for an area originally annexed into the city in 1985, but which has only recently seen an increase in interest in development.
 - ◆ Completed the 2010 and 2011 updates to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the status of the existing and planned network of highways, thoroughfares, and collector streets.
 - ◆ Continued to work with the MARC and other jurisdictions in developing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
 - ◆ Completed the 2010 and 2011 Annual and Mid-Year Development Reports that track development activity and key demographic and socio-economic trends in the City.
 - ◆ Completed in new Existing Land Use Survey and Map.
- *Educate the public about and enforce community standards:*
 - ◆ Implemented a Failed Inspection Fee to encourage more timely compliance and partly recover costs incurred by the City for having Code Compliance Officers go to the same location repeated times before violations are corrected.
 - ◆ Continued to work on the development of a Unified Property Maintenance Code, pulling together the existing codes into one unified document.
- *Provide activities to promote environmental awareness and create a sustainable community:*
 - ◆ In coordination with other Johnson County communities, conducted the 2010 and 2011 electronic recycling events and paper shredding events.
 - ◆ For both 2010 and 2011, conducted a citywide volunteer streamway clean-up program using 800-900 volunteers each year.
 - ◆ Continued to operate the drop-off recycling center located at 119th Street and Hardy including the use of a part-time CPS staff member and members from Parks Services, Public Works and volunteers.
 - ◆ Conducted large-item pickups (alternate years) for residents east and west of Antioch.
 - ◆ Completed the work of the Solid Waste Management Task Force that recommended a management plan addressing how solid waste, curbside recycling, yard waste, and large-item disposal would be handled within the City and what changes, if any, should be made to the current drop-off recycling program. This plan was in agreement with the county's adopted Solid Waste Management Plan.
- *Provide activities and support to neighborhoods:*
 - ◆ Assumed the administration of the CDBG and the other housing programs managed by the city.
 - ◆ Through the NCP, provided support to residents in more than 30 older neighborhoods to set up and run voluntary neighborhood organizations.

- ◆ Supported the work of the NCP Executive Committee, which represents the leadership of the voluntary neighborhood organizations participating in the NCP.
- ◆ Updated and expanded a set of Neighborhood Indicators which could be used in better assessing the state of selected City neighborhoods, particularly those involved in the NCP.
- ◆ Developed and implemented a citizen information guide that explains the City's development process and how citizens and neighborhoods can be involved in the process.
- ◆ Developed and began implementing elements of the Enhanced Strategies for Neighborhoods, including working with a pilot neighborhood (Timberland Creek) under a GREAT Neighborhoods Program to implement several of these strategies.
- ◆ Revised the Block Party Grant Program to become the Neighborhood Grant Program by expanding the types of activities and projects eligible for support, while limiting the program to those organizations actively participating in the NCP.
- ◆ Developed and implemented a Citizens Leadership Academy for training neighborhood leaders about city government and operations to help them become more effective in dealing with the city on neighborhood issues and concerns.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Projected</u>	<u>2012 Target</u>
EFFECTIVENESS MEASURES			
Percent of Neighborhood Conservation Program (NCP) officers, steering committee members, and block representatives rating services by the NCP staff as good or very good:	NA	90%	90%
Percent of parcels with recurrence of:			
· Same violation	7%	5%	5%
· Different violation	34%	25%	25%
Percent of Neighborhood Preservation complainants rating satisfaction as satisfied or very satisfied:	88%	95%	0%
Percent of routine food service establishment inspections with no critical violations:	44%	50%	50%
Percent of time critical violations in food service establishments are brought into compliance within 10 days:	68%	95%	95%
Percent of food establishments with recurrence of same violation:	8%	50%	50%
WORKLOAD MEASURES			
Number of neighborhood organizations supported:	35	36	36
Number of NCP newsletters created, printed and distributed:	9	10	10
Number of NCP households served by groups:	NA	15,635	15,635
Total number of food service related inspections performed:	782	1,000	1,000
Number of food service establishment plans reviewed:	92	100	100
Number of tickets issued for food violations:	14	50	50
Number of code enforcement inspections performed:	9,588	10,000	10,000

EXPENDITURES:

General Fund	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Personal Services	\$1,571,462	\$1,494,223	\$1,477,312
Commodities	37,677	61,330	66,550
Contractual	243,480	450,519	446,839
Capital Outlay	702	15,875	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,853,321</u>	<u>\$2,021,947</u>	<u>\$1,990,701</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Mgr, Community Plng & Svcs	1	1	1
Section Mgr, Community Svcs	1	1	1
Supervisor, Code Compliance	1	1	1
Planner, Senior (Long Range)	1	1	1
Planner, Neighborhood	1	1	0
Planner, Park	1	0	0
GIS Analyst	1	0	0
Neighborhood Program Coordinator	0	0	1
Environmental Programs Coord	1	1	1
Environmental Specialist, Sr.	1	0	0
Environmental Specialist II	2	0	0
Environmental Specialist I	6	0	0
Code Compliance Officer, Sr.	0	2	0
Code Compliance Officer II	0	2	2
Code Compliance Officer I	0	4	6
Supv, Administrative Support	1	1	1
Customer Service Rep., Sr.	3	3	3
Total Full-time Employees:	<u>21</u>	<u>18</u>	<u>18</u>
Part-Time			
Customer Service Clerk	1.00	0.50	0.50
Assistant Planner	0.16	0.00	0.00
Code Compliance Officer	0.20	0.20	0.20
Recycling Attendant	0.00	0.48	0.50
Total Part-time Employees:	<u>1.36</u>	<u>1.18</u>	<u>1.20</u>
TOTAL FTEs	<u>22.36</u>	<u>19.18</u>	<u>19.20</u>

PROGRAM DESCRIPTION

The Building Safety Division of the Planning and Development Services Department ensures public safety, welfare and trust relating to the built environment within the City of Overland Park through the administration and regulation of construction safety codes, ordinances and construction standards.

Primary functions of this division include plan review, inspections and permit services. Additional support programs include emergency response and code development, which involves participation in national events dealing with the creation of regulatory codes for adoption, training and certification of technical staff, research of alternative methods and materials and providing staff support to elected and appointed officials.

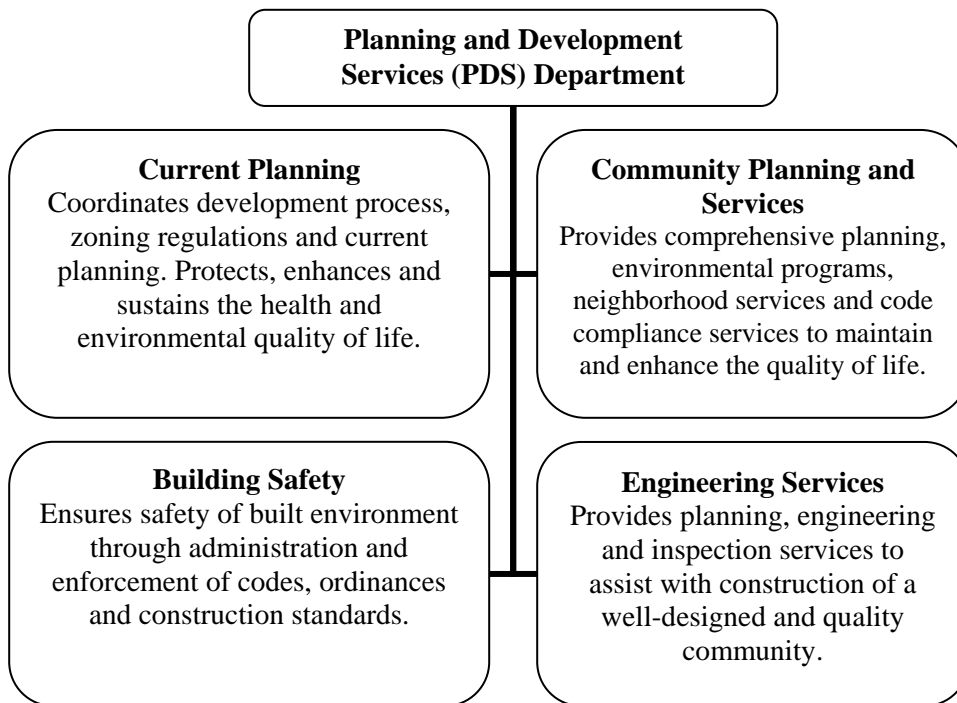
Community outreach programs include participation in emergency response efforts and public information efforts such as website management and participation in and creation of workshops and shows.

MISSION STATEMENT

To ensure public safety and a high level of code compliance by:

- ❖ *Administering and enforcing codes, ordinances and construction standards,*
- ❖ *Fair and consistent application of code and*
- ❖ *Emphasizing quality service delivery and response.*

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

Community Development
Planning and
Development Services
PDS
Community Planning
and Services
Building Safety ←
Engineering Services

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Building Safety Division in 2012:

- *Administer and enforce codes, ordinances and construction standards:*
 - ◆ Successfully meet established benchmarks related to performance measurements for plan review, inspections, building permit issuance, as well as the City's elevator, product tank, and internal property maintenance programs.
 - ◆ Enhance ability to respond to service requests related to interior property maintenance efforts.
 - ◆ Initiate research and evaluation of the 2012 International Codes for approval and enforcement beginning January 1, 2012.
 - ◆ Increase and manage fees to obtain a cost recovery rate as directed by the City Council for services in order to maintain current trends. Report the status of efforts related to fees to the Community Development Committee.
 - ◆ Initiate research and evaluation of programs for the purpose of including sustainable design and environmental oversight in accordance with adopted regulations and national trends.
 - ◆ Continue to participate in national activities related to code development, national policy and administration.
 - ◆ Continue to participate in the Department's on-going compliance with our National Pollutant Discharge Elimination System (NPDES) Permit and EPA's rules and regulations regarding erosion and sediment control and post treatment of stormwater.
 - ◆ Increase oversight of adopted energy codes.
 - ◆ The Building Safety Division will continue to emphasize a project management style of service delivery.
- *Emergency preparedness and response:*
 - ◆ Participate in the City's Emergency Management Committee.
 - ◆ Participate in the Kansas Disaster Rapid Assessment Program as requested.
 - ◆ Develop and maintain Overland Park's mitigation data plan and subsequent action plans as approved by the State of Kansas and Overland Park's Governing Body.
 - ◆ Take the lead in pursuing funding for action plans that are directly related to Planning and Development services, i.e. electronic plan review.
 - ◆ Develop, maintain and provide oversight to the departmental standard operating procedure for emergency response expectations.
- *Community Outreach Efforts:*
 - ◆ Assist in providing administrative support to the Johnson County Licensing Training Program.
 - ◆ Sponsor Overland Park's annual home renovation workshop.
 - ◆ Sponsor activities related to National Building Safety Week.
 - ◆ Provide and maintain program to enhance public education related to building safety requirements and concepts.
- *Emphasize quality service delivery and response:*
 - ◆ Continue to pursue delivery of services utilizing technology, such as electronic plan review and additional permits that can be obtained on line.
 - ◆ Maintain Building Safety website with the most current accurate information related to Building Safety.
 - ◆ Expand the roster of contractors currently enrolled in and using the on-line development center.
 - ◆ Participate in the City's citizen response system, "OPCares."

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Building Safety Division include:

- *Administer and enforce codes, ordinances and standards:*
 - ◆ Issued 3,250 building permits for 2,578,006 square feet of new construction in 2010.
 - ◆ Conducted 16,888 inspections in 2010, including 3,760 erosion and sediment control inspections.
 - ◆ Conducted 2,609 plan reviews in 2010, of which 1,316 were front counter reviews.
 - ◆ Conducted 1,652 property maintenance inspections. Received 432 new cases while closing 716 of cases.
 - ◆ Continued enhancements to our erosion and sediment control by making revisions to the enforcement program and creating programs to track activity.
 - ◆ Building Safety staff participated in the Johnson County Contractor Licensing Training Program.
 - ◆ Conducted preconstruction permit meetings between contractors, owners, architects and staff members to facilitate mutual understanding of code requirements, conditions, inspections, etc.
 - ◆ Assumed responsibilities for fleet management for Building Safety and Engineering Services, and performance measurement management for the department.
- *Fair and consistent application of code:*
 - ◆ Participated in evaluation of several proposed bills to the State legislature including SB 101 related to residential fire sprinklers.
 - ◆ Staff participated on a review committee, sponsored by the Kansas League of Municipalities, related to residential fire sprinklers.
 - ◆ Re-engineered the operations area of the division in order to establish a project management style of service delivery.
 - ◆ Re-instituted residential plan review.
 - ◆ Increased oversight of energy code requirements by adding additional expectations to already existing inspections and plan review activities.
- *Emphasize quality service delivery and response:*
 - ◆ Maintained and updated the Building Safety Division's pages for the new redesigned website.
 - ◆ Participated in on-going strategic planning efforts of the department.
- *Emergency Preparedness and Response:*
 - ◆ Continued certification and participation in the Kansas Disaster Rapid Damage Assessment Program.
 - ◆ Completed the Overland Park's portion of the Johnson County Multi-Jurisdictional Multi-hazard mitigation plan which was approved by Johnson County, the State of Kansas, FEMA and ultimately the Overland Park Governing Body.
 - ◆ Created substantially completed draft of departmental operating procedure for emergency response.

PERFORMANCE INDICATORSMeasure2010 Actual2011 Projected2012 Target**WORKLOAD MEASURES**

Number of Building Safety inspections completed per FTE:	484	550	550
Number of Building Permits:	1,685	1,600	1,600
Number of construction permits issued:	3,327	3,500	0

EXPENDITURES:**General Fund**2010 Actual2011 Budget2012 Budget

Personal Services	\$2,012,511	\$1,875,001	\$1,912,468
Commodities	24,228	76,750	64,750
Contractual	87,004	165,250	177,050
Capital Outlay	0	17,400	0
Transfers/Others	0	0	0

TOTAL\$2,123,743\$2,134,401\$2,154,268**PERSONNEL (full-time equivalent):****Full-Time**2010 Budget2011 Budget2012 Budget

Codes Administrator	1	1	1
Assistant Codes Administrator	1	1	1
Supervisor, Permit Services & Support	1	1	1
Building Safety Team Supervisor	2	2	2
Plans Examiner, Senior	2	2	2
Plans Examiner	3	2	2
Building Inspector, Systems	2	1	0
Multi-Disciplined Inspector, Senior	2	1	1
Multi-Disciplined Inspector II	3	2	2
Multi-Disciplined Inspector I	1	0	1
Management Assistant	1	0	0
Development Coordinator	1	1	1
Customer Services Rep, Senior	2	4	4
Customer Services Rep	2	0	0
Administrative Assistant	2	2	2

Total Full-time Employees:262020**Part-Time**

Inspector	0.50	0.50	0.50
Records Technician	0.60	0.60	0.60
Enforcement Specialist	0.50	0.00	0.00

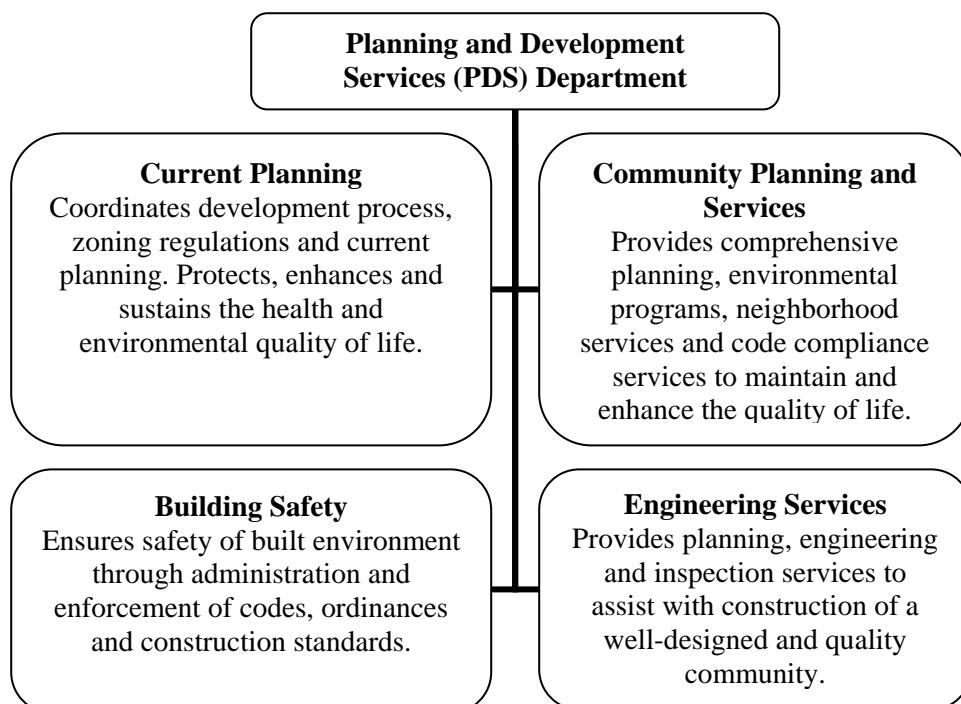
Total Part-time Employees:1.601.101.10**TOTAL FTEs**27.6021.1021.10

PROGRAM DESCRIPTION

The Engineering Services Division of the Planning and Development Services Department provides engineering and inspection services to assist developers and property owners in constructing a well-designed and quality community by complying with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.

Services include response to citizen inquiries; review of engineering plans for private development projects; review of site plans and plot plans; inspection for compliance with approved plans; engineering support to City Planning Commission, City Council Committees and other boards; floodplain management; enforcement of storm water treatment facility standards; maintenance of City records; and processing of easements, deeds, variances, bonds and certain permits.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To assist developers in constructing a well-designed and quality community by:

- ❖ *Providing planning, engineering and inspection services and*
- ❖ *Ensuring compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.*

AGENCY LOCATOR

Community Development
 Planning and Development Services
 PDS
Community Planning and Services
Building Safety
Engineering Services ➡

2012 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Engineering Services Division in 2012:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
 - ◆ Meet established City and Department benchmarks relating to time and quality of review for development applications.
 - ◆ Continue implementation of new stormwater quality regulations for new development and redevelopment projects.
 - ◆ Implement the new minimum standards for private drives and parking areas adopted in March 2011.
 - ◆ Update and, if approved, implement updates to the City's standards pertaining to storm water detention.
- *Provide planning, engineering and inspection services:*
 - ◆ Assist in implementing the Form Based Code as part of the Vision Metcalf project.
 - ◆ Continue to refine the City's Standards and Specifications for Post-construction Best Management Practices (BMPs) and erosion control.
 - ◆ Update the stormwater detention map in GIS and propose revisions to the City's Storm Water Detention Design Criteria.
 - ◆ Continue to provide engineering support in reviewing reimbursable costs related to Transportation Development District (TDD) and Tax Increment Financing (TIF) Districts.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Engineering Services Division include:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
 - ◆ Met established benchmarks relating to time and quality of review for development applications.
 - ◆ Continued incremental enforcement of new erosion and sediment control permit and inspection requirements, which resulted from federally mandated National Pollution Discharge Elimination System (NPDES) requirements.
 - ◆ Continued oversight of the City's floodplain management program.
 - ◆ Continued implementation of the City's recent stormwater treatment ordinance for new development and redevelopment projects.
 - ◆ Implemented new policies regarding obstructions in drainage easements and stormwater overflow swales.
 - ◆ Continued developing of the City's Design and Construction Manual. In 2010 and 2011, Engineering Services had a lead role in updates to Stormwater Treatment, Erosion Control and Private Driveway standards.
 - ◆ Oversaw approval and implementation of ordinance revisions related to the Stormwater Treatment and Stream Corridor ordinances.
- *Provide planning, engineering services:*
 - ◆ Provided engineering support in developing a proposed Form Based Code for implementation of the Vision Metcalf plan.

- ◆ Completed initial recertification in FEMA's Community Rating System (CRS), which now qualifies all Overland Park citizens for a 10% flood insurance rate discount.
- ◆ Completed "substantial damage" inspections of properties flooded during the June 13, 2010 flood event as part of the City's requirements under the National Flood Insurance Program.
- ◆ Coordinated with website administrator to help redesign City's website and include pertinent engineering information to citizens and customers.
- ◆ Provided stormwater engineering support for the Morse Study Area task force.
- ◆ Provided engineering review of active TDD and TIF funded development projects.
- ◆ Implemented a program to partially fund privately constructed rain gardens and rain barrels using County stormwater funds.

PERFORMANCE INDICATORSMeasure2010 Actual2011 Projected2012 Target**WORKLOAD MEASURES**

Number of construction plans reviewed:

- Public Improvement Permits

98

50

50

EXPENDITURES:**General Fund**2010 Actual2011 Budget2012 Budget

Personal Services

\$1,053,304

\$946,712

\$888,832

Commodities

15,612

40,005

39,260

Contractual

38,031

68,550

68,400

Capital Outlay

1,411

22,075

0

Transfers/Others

0

0

0

TOTAL\$1,108,358\$1,077,342\$996,492**Stormwater Fund**2010 Actual2011 Budget2012 Budget

Personal Services

\$163,535

\$165,147

\$177,510

Commodities

0

1,000

1,000

Contractual

1,813

2,875

3,305

Capital Outlay

198

0

0

Transfers/Others

0

0

0

TOTAL\$165,546\$169,022\$181,815

PERSONNEL (full-time equivalent):

Full-Time	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
Asst. Director, Plng & Dev Svc	1	0	0
Administrator, Engineering Services	0	0	1
Supervisory Civil Engineer	2	2	1
Planner, Transportation Sr.	1	0	0
Civil Engineer, Senior	1	0	0
Civil Engineer II	2	2	2
Engineering Technician, Senior	2	2	1
Construction Inspector, Senior	1	2	2
Construction Inspector II	4	2	2
Construction Inspector I	1	0	0
Stormwater Treatment Engr, Sr*	1	1	1
Erosion & Sediment Control Coordinator*	1	1	1
Total Full-time Employees:	<u>17</u>	<u>12</u>	<u>11</u>
Part-Time			
Engineering Aide	1.00	0.00	0.00
Total Part-time Employees:	<u>1</u>	<u>0</u>	<u>0.00</u>
TOTAL FTEs	<u>18.00</u>	<u>12.00</u>	<u>11.00</u>

* Stormwater positions are funded out of the Stormwater Utility Fund. All other positions listed are funded in the General Fund.

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CITY OF OVERLAND PARK

2012-2016

CAPITAL IMPROVEMENTS PROGRAM

Adopted
August 2011



2012-2016
CAPITAL IMPROVEMENTS PROGRAM
Adopted August 15, 2011

GOVERNING BODY

MAYOR

Carl Gerlach

COUNCIL PRESIDENT

Curt Skoog

CITY COUNCIL

Richard Collins

Terry Goodman

Terry Happer Scheier

Jim Hix

Dave Janson

Paul Lyons

Donna Owens

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Fred Spears

Dan Stock

David White

PLANNING COMMISSION

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COMMISSION

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Thomas Lance

George Lund

Edward J. Reitzes

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Steve Troester

CITY MANAGER

Bill Ebel

DEPUTY CITY MANAGER

Kristy Stallings

MUNICIPAL COURT JUDGE

Keith R. Taylor

DIRECTOR OF INFORMATION
TECHNOLOGY

Vicki Ireby

DIRECTOR OF PUBLIC WORKS

Doug Brown

DIRECTOR OF PLANNING
AND DEVELOPMENT SERVICES

Jack Messer

DIRECTOR OF RECREATION SERVICE

Tony Cosby

DIRECTOR OF PARK SERVICES

Greg Ruether

DIRECTOR OF FIRE SERVICES

Bryan Dehner

CHIEF FINANCIAL OFFICER

Dave Scott

CHIEF OF POLICE

John M. Douglass

CITY ATTORNEY

Michael R. Santos

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CAPITAL IMPROVEMENTS PROGRAM

GOAL & OBJECTIVES

CAPITAL IMPROVEMENTS PROGRAM GOAL

The goal of Overland Park's Capital Improvements Program (CIP) is to forecast substantial public infrastructure and facility improvements and capital equipment purchases and to provide data concerning need, cost, timing, funding sources, budget impacts and alternatives. The goal is pursued with the following objectives.

CAPITAL IMPROVEMENTS PROGRAM OBJECTIVES

1. Utilize the objectives of the Comprehensive (Master) Plan and the recommendations of the Goals for Overland Park Task Force when reviewing and updating the CIP program.
2. Integrate the CIP budget into the Operating Budget in order to provide a comprehensive financial plan for accomplishing the goals of Overland Park.
3. Execute the CIP budgetary process in a manner that will provide the Governing Body with an opportunity to respond to community needs.
4. Ensure that all decisions and actions will assist in maintaining the City's triple-A bond ratings.
5. Leverage City resources against available federal, state and county funds in such a manner that the present and future citizens of Overland Park will be provided with the highest level of services and facilities without adverse financial impacts in the future.
6. For improvement districts consisting of 100% special assessments, financing will comply with the 10-year debt retirement schedule as outlined in Resolution No. 2381. For all street and storm drainage projects with City funds involved, financing will be limited to a maximum debt retirement schedule of 10 years. For all other projects, the City will analyze financial and economic data in order to determine the most effective and cost efficient method of financing.

CAPITAL PROJECT DEFINITION

A capital project is a project that constructs, expands or acquires a City asset, including infrastructure, facilities or large equipment. To be included in the Capital Improvement Program, a project should meet one of the following guidelines:

1. It is a new construction, expansion, renovation, or replacement project for an existing infrastructure or facility. The project must have a total cost of at least \$100,000 over the life of the project. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.
2. It is a purchase of major equipment costing \$50,000 or more with a useful life exceeding five years.
3. It is a major maintenance or rehabilitation project for existing facilities with a cost of \$100,000 or more and an economic life of at least ten years.

FINANCIAL PLANNING STANDARDS AND MEASURES USED IN CAPITAL PLAN DEVELOPMENT

Several financial standards and measures have been developed as a basis for evaluating the financial soundness of the five-year capital plan. These standards and measures, described below, serve as guidelines in scheduling and balancing the composite of financing methods for projects included in the plan and serve as guidelines for the issuance of debt.

FINANCIAL STANDARDS

PERCENTAGE OF ENDING CASH TO OPERATING EXPENDITURES Above 13%

DESCRIPTION: The General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers). (Source of standard – staff.)

PERCENTAGE OF P.A.Y.G. TO CITY FUNDS 45% to 55%

DESCRIPTION: The amount of pay-as-you-go funding used to finance capital improvements projects divided by the total amount of the City funds financing the Capital Improvements Program (CIP). (Source of standard – staff.)

PERCENTAGE OF DEBT TO CITY FUNDS 45% to 55%

DESCRIPTION: The amount of the City's general obligation debt incurred to fund capital improvements projects divided by the total amount of the City funds used to finance capital improvements projects. (Source of standard – staff.)

TOTAL DIRECT DEBT PER CAPITA \$675

DESCRIPTION: The amount of per capita direct-bonded debt (debt for which the City has pledged its full faith and credit) issued by the City. (Source of standard - Moody's Investors Service.)

PERCENTAGE OF DIRECT AND OVERLAPPING DEBT TO MARKET

VALUE OF TANGIBLE PROPERTY 4% to 5%

DESCRIPTION: The City's direct-bonded debt and overlapping debt as a percentage of estimated market valuation of property within the City. (Source of standard - Moody's Investors Service.)

PERCENTAGE OF DEBT SERVICE COST TO GENERAL FUND

OPERATING EXPENDITURES Less than 25%

DESCRIPTION: The City's annual payments to the Bond & Interest Fund for debt service cost divided by total operating expenditures (excluding transfers) of the General Fund. (Source of standard - I.C.M.A.)

MILL LEVY EQUIVALENT OF B & I TRANSFER 4 Mills

DESCRIPTION: The mill levy required to replace the General Fund's annual transfer to the Bond & Interest Fund. These monies are used to pay annual principal and interest payments on the City's maturing general obligation debt. (Source of standard – staff.)

**PERCENTAGE OF OPERATING BUDGET TO CITY FUNDING
OF THE CIP**

45% to 55%

DESCRIPTION: The current General Fund Operating Budget divided by the total City funds financing the five-year CIP and the General Fund Operating Budget. (Source of standard – staff.)

**PERCENTAGE OF CITY FUNDS FINANCING THE CIP TO THE
OPERATING BUDGET**

45% to 55%

DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the current General Fund Operating Budget and the total City funds financing the CIP. (Source of standard – staff.)

FINANCIAL MEASURES

**PERCENTAGE OF OPERATING EXPENDITURES TO
CURRENT GENERAL FUND REVENUES**

85%

DESCRIPTION: The amount of the projected General Fund operating expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

**PERCENTAGE OF MAINTENANCE EXPENDITURES TO
CURRENT GENERAL FUND REVENUES**

2%

DESCRIPTION: The amount of projected infrastructure and facility maintenance expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

**PERCENTAGE OF CAPITAL EXPENDITURES TO
CURRENT GENERAL FUND REVENUES**

13%

DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the projected current General Fund revenues. (Source of standard – staff.)

POLICY FOR MAKING CHANGES IN THE CIP

Any substantial capital project added after adoption of the CIP will require an amendment and will affect cash flows, future CIP capability and mill levy projections.

1. If the capital improvement request is less than \$75,000, the amendment process is as follows:
 - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
 - b. If the goal area committee decides to fund the request, the goal area committee will identify possible funding sources and/or possible project(s) to be substituted for the requested project.
 - c. The staff will incorporate the project amendment into the current CIP as directed by the goal area committee and inform the Governing Body of the goal area committee's action.
2. If the capital improvement request is \$75,000 or more, the amendment process is as follows:
 - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
 - b. The goal area committee shall review the proposed project and determine whether or not to recommend the requested amendment. If recommended, the goal area committee will also identify a funding source (or sources) and/or projects to be substituted or rescheduled to accommodate the requested project. The goal area committee will report its recommendation to the Governing Body. Prior to consideration of this recommendation by the Governing Body, the goal area committee's recommendation will be forwarded to the Finance, Administration and Economic Development (FAED) Committee for review.
 - c. The FAED Committee will review the recommendation of the goal area committee and evaluate the impact the recommended project's inclusion in the CIP will have on the overall financial plan and established financial standards. FAED Committee will report this information and any comments regarding the goal area committee's recommendation to the Governing Body for final consideration.
 - d. The Governing Body will consider information regarding the proposed amendment and the recommendations from the goal area and FAED committees. If the requested amendment is approved by the Governing Body, the staff will incorporate the proposed changes into the current CIP.

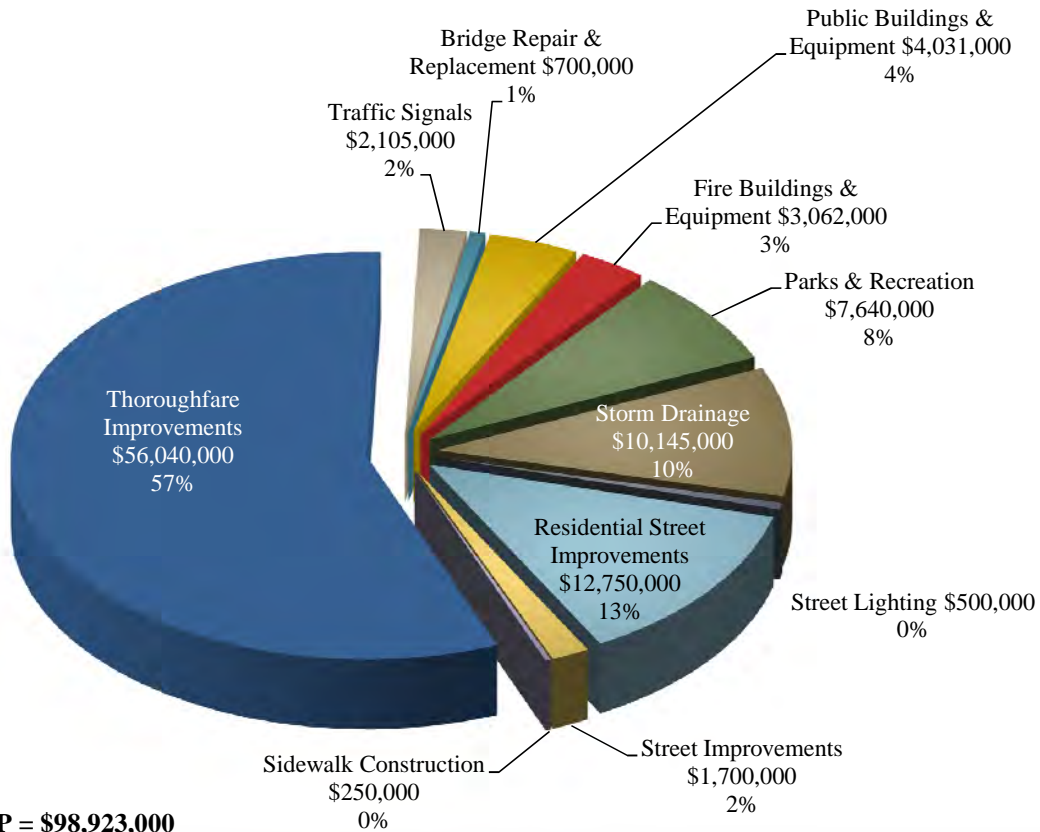
CAPITAL PROJECT EXPENDITURES BY CATEGORY

2001 - 2010

	Total 2001	Total 2002	Total 2003	Total 2004	Total 2005	Total 2006	Total 2007	Total 2008	Total 2009	Total 2010	Total All Years	Combined Total
Park and Recreation	2,132,759	4,179,983	1,833,322	942,113	1,686,463	1,517,766	8,437,907	19,487,430	21,140,271	1,410,869	62,768,883	9.6%
Storm Drainage	681,712	1,255,164	2,278,365	2,228,877	4,289,302	3,303,671	1,971,826	5,559,511	3,607,431	2,494,382	27,670,241	4.2%
Street Lighting	193,988	93,495	31,696	261,068	182,786	907,528	20,794	605	64,039	672,308	2,428,307	0.4%
Sidewalk Construction	95,672	99,009	0	29,713	0	0	0	0	0	0	224,394	0.0%
Traffic Signals	853,902	808,592	290,030	493,215	959,039	1,109,583	2,428,685	1,615,436	799,827	1,712,872	11,071,181	1.7%
Street Improvements	28,279,989	40,344,467	34,677,417	34,931,661	50,621,329	46,630,334	49,693,246	56,245,603	55,008,444	40,638,560	437,071,050	66.8%
Public Buildings	22,876,346	27,117,429	3,659,534	296,330	2,842,139	13,657,248	17,333,791	2,967,664	1,428,170	615,217	92,793,868	14.2%
Bridge Repair/Replacement	73,813	66,236	4,045	63,987	0	0	0	0	0	0	208,081	0.0%
Fire Equipment	330,633	380,741	322,663	608,585	0	0	0	0	0	0	1,642,622	0.3%
Public Equipment	2,508,667	2,390,815	1,146,397	554,528	2,525,634	1,969,692	2,039,579	1,278,031	2,229,769	1,690,434	18,333,546	2.8%
	\$ 58,027,481	\$ 76,735,931	\$ 44,243,469	\$ 40,410,077	\$ 63,106,692	\$ 69,095,822	\$ 81,925,828	\$ 87,154,280	\$ 84,277,951	\$ 49,234,642	\$ 654,212,173	100%

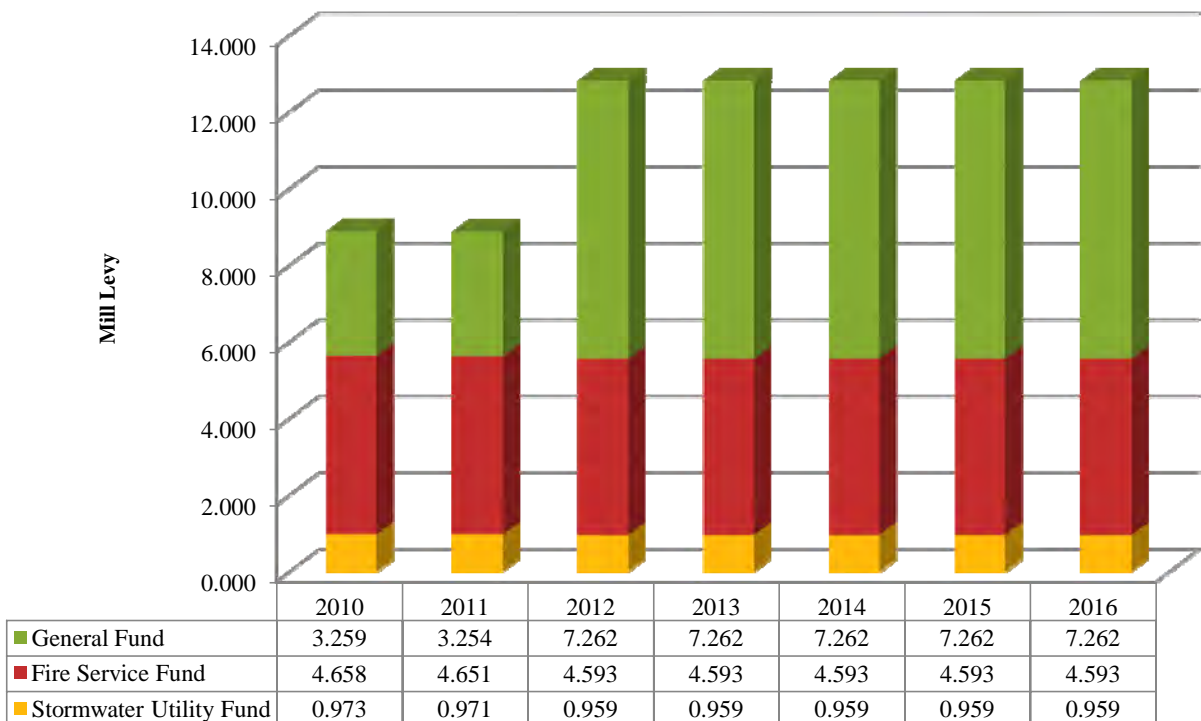
2012-2016 CAPITAL IMPROVEMENT PROGRAM

Project Costs by Category

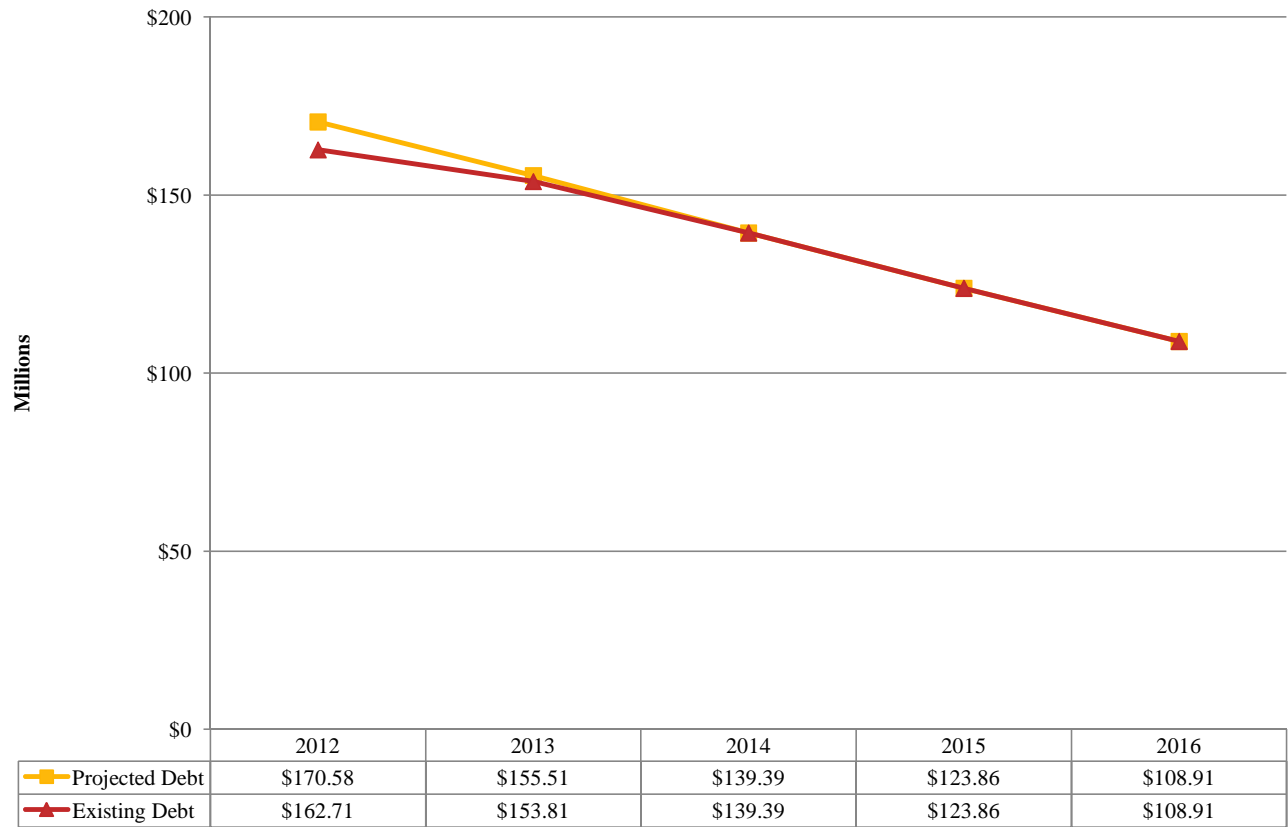


2012-2016 CIP = \$98,923,000

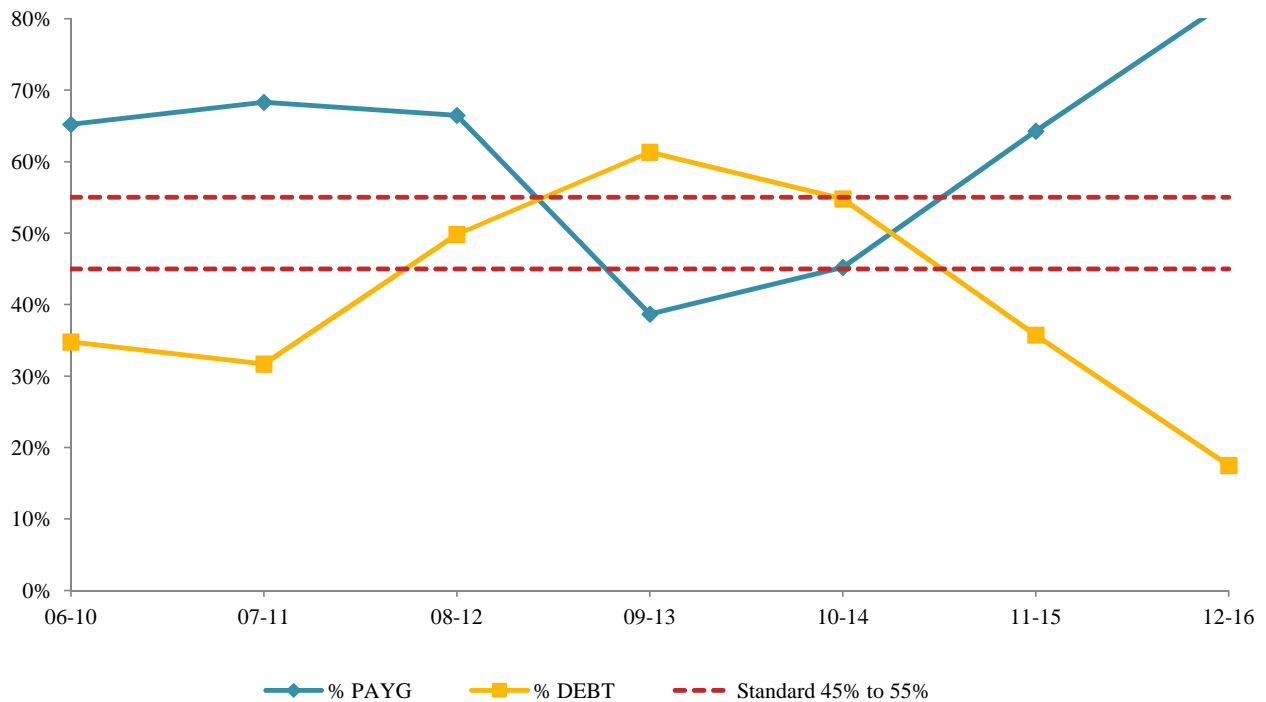
PROJECTED MILL LEVY RATES 2012-2016 Capital Improvements Program



ANNUAL OUTSTANDING DEBT 2012-2016 Capital Improvements Program



PERCENT OF DEBT AND P.A.Y.G. TO TOTAL CITY-FUNDED PROJECTS for each Capital Improvements Program



**2012-2016 Capital Improvements Program
Projects with a 2012 Finance Year**

	FUNDING SOURCES						TOTAL
	City at Large Funding	Sales Tax	Developer Sources	Inter- governmtl	Dedicated Revenue	Private	
2012							
<u>Public Buildings</u>							
PB-1041 BVPW Contained CaCl Tank & Dispensing System	\$0	\$0	\$0	\$0	\$306,000	\$0	\$306,000
<u>Public Equipment</u>	0	0	0	0	0	0	0
PE-1075 2012 Software Licenses	50,000	0	0	0	0	0	50,000
PE-1076 2012 Network Technology	150,000	0	0	0	0	0	150,000
PE-1062 2012 Police Technology	845,000	0	0	0	0	0	845,000
PE-1329 2010 E-Ticketing Replacement	150,000	0	0	0	0	0	150,000
<u>Fire Service-Public Equipment</u>							
FE-1063 2012 Ambulance Replacement	188,000	0	0	0	0	0	188,000
FE-1064 2012 Fire Truck Replacement - Engine	525,000	0	0	0	0	0	525,000
FE-1419 2012 Fire Mobile Data Terminal Replacement	90,000	0	0	100,000	0	0	190,000
<u>Parks & Recreation</u>							
PR-1069 2012 Public Art	0	0	0	0	0	50,000	50,000
PR-1067 Turkey Creek Bike/Hike Trail	400,000	0	0	1,065,000	0	0	1,465,000
PR-1061 2012 Park Improvements	0	0	0	0	650,000	0	650,000
PR-1059 2012 Golf Course Improvements	0	0	0	0	500,000	0	500,000
PR-1060 2012 Small Improvement Projects	0	0	0	0	100,000	0	100,000
<u>Storm Drainage</u>							
SD-1135 2013 Storm Drainage Improvement	0	0	0	0	60,000	0	60,000
SD-1056 2012 Preliminary Stormwater Engineering Studies	0	0	0	120,000	80,000	0	200,000
SD-1057 2012 Storm Drainage Improvements	0	0	0	2,940,000	1,115,000	0	4,055,000
<u>Streetlighting</u>							
SL-1046 2012 Streetlighting	0	100,000	0	0	0	0	100,000
<u>Residential Street Program</u>							
SR-1131 2012 Neighborhood Residential Street Reconstruction	0	2,125,000	0	350,000	0	0	2,475,000
<u>Sidewalk Construction & Maintenance</u>	0	0	0	0	0	0	0
SW-1055 2012 New Sidewalk Construction	0	50,000	0	0	0	0	50,000
<u>Thoroughfare Non-Excise Tax</u>							
TH-0851 159th Street - Antioch to Metcalf	0	255,000	250,000	0	0	0	505,000
TH-0870 159th Street - Antioch to Quivira	2,500,000	2,450,000	250,000	3,500,000	0	0	8,700,000
TH-0500 143rd Street, Plumm to Quivira	0	325,000	0	325,000	0	0	650,000
TH-0496 Switzer Road from 151st to 159th	0	0	0	0	0	0	0
TH-0853 Antioch Road, I-435 to 120th Terrace	0	0	0	0	110,000	0	110,000
TH-0552 Quivira from College Blvd. to 119th Street	4,640,000	345,000	0	5,500,000	0	0	10,485,000
<u>Traffic Signals</u>							
TS-0979 Traffic Adaptive Signal System	0	0	0	205,000	0	0	205,000
TS-1053 2012 Traffic Signal Installation, Modification & Repair	300,000	0	80,000	0	0	0	380,000
	\$9,838,000	\$5,650,000	\$580,000	\$14,105,000	\$2,921,000	\$50,000	\$33,144,000

City at Large Funding

General Obligation Debt, Pay-as-You-Go and Equipment Reserve funding budgeted each year to for the improvements

Sales Tax

Funding from the current 1/8-cent sales tax for street, traffic & neighborhood improvements

Developer Sources

Excise Tax and Escrow Funds

Intergovernmental Revenue

Funds provided by other governmental entities, including adjacent cities for joint projects along city boundaries and Johnson County CARS funding, State of Kansas Department of Transportation funds and Federal Transportation funds allocated to each state and prioritized through the Mid-America Regional Council.

Dedicated Revenue

Dedicated funding includes: Special Assessments - Assessment to property owner relating to improvements

Stormwater Utility Funds - Property tax /user fee revenues earmarked stormwater management infrastructure improvements

Special Parks and Recreation Funds - Liquor tax revenue statutorily obligated to be spent on park services, programs & facilities

Golf Course Revenues - Funds raised through the operation of the City's golf courses that are available for capital improvements

Private

Funds raised through donations from individuals, organizations and corporations

CITY OF OVERLAND PARK
8/15/2011
2012-2016 CIP Financial Standards

Staff Base Plan								2012 thru 2016	2011 thru 2015
SUMMARY OF RATIOS	Standard	2011	2012	2013	2014	2015	2016		
1. Percentage of General Fund Ending Cash to Operating Expenditures		24.5%	25.0%	27.0%	29.9%	33.4%	38.6%		24.3%
2. Percentage of P.A.Y.G. to Total Program	20% to 30% ⁽¹⁾	19.6%	31.8%	36.2%	56.9%	62.2%	52.1%	44.1%	35.5%
3. Percentage of P.A.Y.G. to City funds used to Finance Capital Imp. Projects	45% to 55% ⁽¹⁾	54.7%	58.3%	81.1%	100.0%	100.0%	100.0%	82.5%	64.3%
4. Percentage of Debt to Total Program	35% to 50% ⁽¹⁾	16.4%	23.8%	8.4%	0.0%	0.0%	0.0%	9.7%	19.8%
5. Percentage of Debt to City funds used to Finance Capital Imp. Projects	45% to 55% ⁽¹⁾	45.7%	43.6%	18.9%	0.0%	0.0%	0.0%	17.5%	35.7%
6. Total Direct Debt Per Capita	\$675 ⁽³⁾	\$1,003	\$938	\$843	\$746	\$654	\$567		\$702
7. Percent of Direct and Overlapping Debt to Market Value of Tangible Property (4)	4% ⁽³⁾ - 5% ⁽²⁾	4.07%	4.12%	4.05%	3.99%	3.95%	3.92%		4.09%
8. Mill Levy Equivalent of B. & I. Transfer	6 Mills ⁽¹⁾	6.66	7.02	6.44	5.92	5.43	4.98		5.96
9. Percentage of Debt Service Cost to General Fund Operating Expenditures	Less than 20% to 25% ⁽²⁾	23.9%	23.1%	21.4%	19.5%	17.7%	16.2%	19.5%	22.0%
10. Percentage 2012-2016 General City Funding allocated to CIP	Less than 20%							11.5%	14.6%
11. Percentage 2012-2016 General City Funding allocated to to Operating Budget	Greater than 80%							88.5%	85.4%

CITY OF OVERLAND PARK

8/15/2011

2012-2016 CIP Financial Standards

Staff Base Plan									2012 thru 2016	2011 thru 2015
SUMMARY OF RATIOS	Standard	2011	2012	2013	2014	2015	2016			
12. Percentage of Operating Expenditures to General Fund Current Revenue	85%	80.9%	72.4%	72.6%	72.9%	72.7%	72.3%	72.6%		78.8%
13. Percentage of Maintenance Expenditures to General Fund Current Revenue	2%	2.0%	2.5%	3.4%	4.0%	4.6%	5.2%	4.0%		2.4%
14. Percentage of Capital Expenditures Expenditures to General Fund Current Revenue	13%	18.6%	17.2%	16.4%	14.3%	13.7%	12.2%	14.7%		17.0%
15. General Fund Transfer to Fire as a Percentage of General Fund Current Revenue		3.8%	3.3%	2.5%	3.0%	3.0%	3.1%	3.0%		3.4%

(1) Source: Staff

(2) Source: I.C.M.A.

(3) Source: Moody's Investor Service

(4) Assumes Overlapping Debt growth rate of 14% per year.

2012-2016 CIP
Projects by Category
8/15/2011

Projects by Category & Funding Source	2011	2012	2013	2014	2015	2016	Total 2012/2016	Total 2011/2015	Increase/Decrease
Bridge Replacement									
1/8th Sales Tax	-	-	-	-	-	350,000	350,000	-	350,000
Johnson County Funds	-	-	-	-	-	350,000	350,000	-	350,000
Bridge Replacement Total	-	-	-	-	-	700,000	700,000	-	700,000
Fire Service-Public Buildings									
PAYG	82,000	-	-	-	-	-	-	-	-
Other Federal Financing	360,000	-	-	-	-	-	-	-	0
Other Financing Sources	8,000	-	-	-	-	-	-	-	-
Fire Service-Public Buildings Total	450,000	-	-	-	-	-	-	-	-
Fire Service-Public Equipment									
Other Federal Financing	-	100,000	-	-	-	-	100,000	-	100,000
Equipment Reserve Fund	713,000	803,000	-	688,000	658,000	813,000	2,962,000	2,745,000	217,000
Fire Service-Public Equipment Total	713,000	903,000	-	688,000	658,000	813,000	3,062,000	2,745,000	317,000
Public Buildings									
Storm Water Utility	306,000	306,000	-	-	-	-	306,000	612,000	(306,000)
Public Buildings Total	306,000	306,000	-	-	-	-	306,000	612,000	(306,000)
Public Equipment									
PAYG	1,325,000	995,000	250,000	590,000	120,000	970,000	2,925,000	3,280,000	(355,000)
Equipment Reserve Fund	650,000	200,000	150,000	150,000	150,000	150,000	800,000	1,250,000	(450,000)
Other Financing Sources	2,100,000	-	-	-	-	-	-	-	-
Public Equipment Total	4,075,000	1,195,000	400,000	740,000	270,000	1,120,000	3,725,000	4,530,000	(805,000)
Parks & Recreation									
GO Bonds	-	400,000	-	-	-	-	400,000	398,750	1,250
20 yr GO Bonds	-	-	-	-	-	-	-	4,240,000	(4,240,000)
PAYG	415,000	-	-	-	-	-	-	300,000	(300,000)
Johnson County Funds	-	200,000	-	-	-	-	200,000	200,000	-
KDOT	-	692,000	-	-	-	-	692,000	866,250	(174,250)
Other Federal Financing	-	173,000	-	-	-	-	173,000	-	173,000
Special Parks & Rec	700,000	750,000	750,000	750,000	750,000	750,000	3,750,000	3,700,000	50,000
Private Contributions	280,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
Parks & Recreation Total	1,395,000	2,265,000	800,000	800,000	800,000	800,000	5,465,000	9,955,000	(4,490,000)
Golf Course									
Golf Revenue	500,000	500,000	550,000	400,000	370,000	355,000	2,175,000	1,884,000	291,000
Golf Course Total	500,000	500,000	550,000	400,000	370,000	355,000	2,175,000	1,884,000	291,000
Storm Drainage									
Special Assessments	74,000	225,000	-	-	-	-	225,000	83,000	142,000
Storm Water Utility	715,000	1,030,000	730,000	980,000	980,000	980,000	4,700,000	3,410,000	1,290,000
Johnson County Funds	1,265,000	3,060,000	1,800,000	120,000	120,000	120,000	5,220,000	2,765,000	2,455,000
Storm Drainage Total	2,054,000	4,315,000	2,530,000	1,100,000	1,100,000	1,100,000	10,145,000	6,258,000	3,887,000

2012-2016 CIP
Projects by Category
8/15/2011

Projects by Category & Funding Source	2011	2012	2013	2014	2015	2016	Total 2012/2016	Total 2011/2015	Increase/Decrease
Streetlighting									
1/8th Sales Tax	100,000	100,000	100,000	100,000	100,000	100,000	500,000	500,000	-
Streetlighting Total	100,000	100,000	100,000	100,000	100,000	100,000	500,000	500,000	-
Residential Street Program									
1/8th Sales Tax	2,125,000	2,125,000	2,125,000	2,250,000	2,250,000	2,250,000	11,000,000	11,000,000	-
Community Dev Block Grant	307,000	350,000	350,000	350,000	350,000	350,000	1,750,000	1,750,000	-
Residential Street Program Total	2,432,000	2,475,000	2,475,000	2,600,000	2,600,000	2,600,000	12,750,000	12,750,000	-
Sidewalk Construction & Maintenance									
1/8th Sales Tax	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
Sidewalk Construction & Maintenance Total	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
Street Improvements									
GO Bonds	1,262,135	-	1,700,000	-	-	-	1,700,000	-	1,700,000
PAYG	1,462,865	-	-	-	-	-	-	35,000	(35,000)
KDOT	1,500,000	-	-	-	-	-	-	145,000	(145,000)
Federal Transportation Funding	10,770,000	-	-	-	-	-	-	-	-
Other Financing Sources	4,200,000	-	-	-	-	-	-	-	-
Street Improvements Total	19,195,000	-	1,700,000	-	-	-	1,700,000	180,000	1,520,000
Thoroughfare Excise Tax									
Excise Tax	930,000	500,000	1,000,000	660,000	1,525,000	1,685,000	5,370,000	7,090,000	(1,720,000)
Thoroughfare Excise Tax Total	930,000	500,000	1,000,000	660,000	1,525,000	1,685,000	5,370,000	7,090,000	(1,720,000)
Thoroughfare Non-Excise Tax									
GO Bonds	7,437,000	7,140,000	-	-	-	-	7,140,000	18,721,000	(11,581,000)
20 yr GO Bonds	-	-	-	-	-	-	-	620,000	(620,000)
PAYG	-	-	-	-	-	-	-	2,403,000	(2,403,000)
1/8th Sales Tax	865,000	3,375,000	2,285,000	2,275,000	2,200,000	2,250,000	12,385,000	10,252,500	2,132,500
Special Assessments	-	110,000	-	-	-	-	110,000	-	110,000
Johnson County Funds	3,750,000	3,500,000	3,480,000	3,240,000	2,700,000	1,935,000	14,855,000	26,287,000	(11,432,000)
Eco Devo Sales Tax	-	-	-	-	-	-	-	-	0
Funds from Other Cities	410,000	325,000	-	1,955,000	-	-	2,280,000	3,345,500	(1,065,500)
KDOT	-	-	-	-	-	-	-	-	-
Federal Transportation Funding	8,130,000	5,500,000	4,400,000	-	-	4,000,000	13,900,000	11,250,000	2,650,000
Thoroughfare Non-Excise Tax Total	20,592,000	19,950,000	10,165,000	7,470,000	4,900,000	8,185,000	50,670,000	72,879,000	(22,209,000)
Traffic Signals									
PAYG	495,000	300,000	300,000	300,000	300,000	300,000	1,500,000	1,500,000	-
Escrow Funds	131,000	80,000	80,000	80,000	80,000	80,000	400,000	395,000	5,000
KDOT	-	205,000	-	-	-	-	205,000	-	205,000
Other Federal Financing	43,200	-	-	-	-	-	-	-	-
Traffic Signals Total	669,200	585,000	380,000	380,000	380,000	380,000	2,105,000	1,895,000	210,000
Grand Total	53,461,200	33,144,000	20,150,000	14,988,000	12,753,000	17,888,000	98,923,000	121,528,000	(22,605,000)

2012-2016 CIP
Projects by Funding Sources
8/15/2011

Funding Source	2011	2012	2013	2014	2015	2016	Total 2012/2016	Total 2011/2015	Increase/ Decrease
GO Bonds	8,699,135	7,540,000	1,700,000	-	-	-	9,240,000	19,119,750	(9,879,750)
20 yr GO Bonds	-	-	-	-	-	-	-	4,860,000	(4,860,000)
PAYG	3,779,865	1,295,000	550,000	890,000	420,000	1,270,000	4,425,000	7,518,000	(3,093,000)
Excise Tax	930,000	500,000	1,000,000	660,000	1,525,000	1,685,000	5,370,000	7,090,000	(1,720,000)
1/8th Sales Tax	3,140,000	5,650,000	4,560,000	4,675,000	4,600,000	5,000,000	24,485,000	22,002,500	2,482,500
Escrow Funds	131,000	80,000	80,000	80,000	80,000	80,000	400,000	395,000	5,000
Special Assessments	74,000	335,000	-	-	-	-	335,000	83,000	252,000
Storm Water Utility	1,021,000	1,336,000	730,000	980,000	980,000	980,000	5,006,000	4,022,000	984,000
Johnson County Funds	5,015,000	6,760,000	5,280,000	3,360,000	2,820,000	2,405,000	20,625,000	29,252,000	(8,627,000)
Eco Devo Sales Tax	-	-	-	-	-	-	-	-	-
Funds from Other Cities	410,000	325,000	-	1,955,000	-	-	2,280,000	3,345,500	(1,065,500)
KDOT	1,500,000	897,000	-	-	-	-	897,000	1,011,250	(114,250)
Federal Transportation Funding	18,900,000	5,500,000	4,400,000	-	-	4,000,000	13,900,000	11,250,000	2,650,000
Community Dev Block Grant	307,000	350,000	350,000	350,000	350,000	350,000	1,750,000	1,750,000	-
Other Federal Financing	403,200	273,000	-	-	-	-	273,000	-	273,000
Equipment Reserve Fund	1,363,000	1,003,000	150,000	838,000	808,000	963,000	3,762,000	3,995,000	(233,000)
Golf Revenue	500,000	500,000	550,000	400,000	370,000	355,000	2,175,000	1,884,000	291,000
Special Parks & Rec	700,000	750,000	750,000	750,000	750,000	750,000	3,750,000	3,700,000	50,000
Private Contributions	280,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
Other Debt Financing	-	-	-	-	-	-	-	-	-
Other Financing Sources	6,308,000	-	-	-	-	-	-	-	-
Grand Total	53,461,200	33,144,000	20,150,000	14,988,000	12,753,000	17,888,000	98,923,000	121,528,000	(22,605,000)

General Fund - Debt

Proposed Debt Issue	8,773,135	7,875,000	1,700,000	-	-	-	3,150,000	9,575,000	(6,425,000)
General Obligation:									
Five Yr. Maturities	-	-	-	-	-	-	-	-	-
Ten Yr. Maturities	8,699,135	7,540,000	1,700,000	-	-	-	3,128,000	9,240,000	(6,112,000)
Twenty Yr. Maturities	-	-	-	-	-	-	-	-	-
Special Assessment:									
Ten Yr. Maturities	74,000	335,000	-	-	-	-	22,000	335,000	(313,000)

Fire Service Fund - Debt

General Obligation:									
Ten Yr. Maturities	-	-	-	-	-	-	-	-	-
Twenty Yr. Maturities	-	-	-	-	-	-	-	-	-
Proposed Debt Issue	-	-	-	-	-	-	-	-	-

Total General Fund & Fire Fund Debt									
Issue	8,773,135	7,875,000	1,700,000	0	0	-	3,150,000	9,575,000	(6,425,000)

2012-2016 Capital Improvements Program

Key to Project Categories

PUBLIC BUILDINGS - The public building category accounts for remodeling and/or new construction of public facilities.

FIRE BUILDINGS - The public building category accounts for remodeling and/or new construction of public facilities for fire service.

PUBLIC EQUIPMENT - This public equipment category accounts for acquisition of major equipment and technology.

FIRE EQUIPMENT - The public equipment category accounts for acquisition of major equipment for fire service.

PARKS AND RECREATION – This category includes the acquisition and development of various parks, construction and renovation of recreational facilities (e.g., pools, community centers and the arboretum), construction of greenway linkages, park improvements based on recommendations of Citizens Advisory Committee on Parks and Recreation and golf course improvements.

BRIDGE REPAIR AND REPLACEMENT - This category accounts for bridge construction, replacement and repair projects on streets throughout the City.

STREET LIGHTING - This category accounts for street lighting improvements made in areas without streetlights, where the lighting level is not sufficient or where leased KCP&L lights need to be replaced. The Public Works staff identifies projects each year based on an assessment of needs and benefits.

RESIDENTIAL STREET PROGRAM - Each year the Public Works Committee identifies residential streets to be improved during the construction season. The 2012-2016 CIP includes reconstruction of residential and collector streets outside of the originally envisioned program areas.

STREET IMPROVEMENT - The street improvement category includes street improvements, intersection improvements and other types of non-thoroughfare street improvements.

SIDEWALK CONSTRUCTION AND MAINTENANCE - Sidewalk construction includes new construction of sidewalks in areas without existing sidewalks.

THOROUGHFARE IMPROVEMENTS - This category includes new construction, improvements and widening of designated thoroughfares throughout the City.

KEY TO PROJECT CATEGORIES - continued

TRAFFIC SIGNALS - The traffic signal category includes installation of new signals at unsignaled intersections, replacement and upgrade of existing signals and interim improvements to signalization in anticipation of future construction, which will require installation of a more permanent signal and signalization of newly constructed thoroughfare street improvements. Maintenance costs for the traffic signal program are included as part of a targeted maintenance program.

STORM DRAINAGE - This category addresses stormwater management infrastructure improvements within the City. Infrastructure improvements are made based on the City's compliance with the National Pollutant Discharge Elimination System (NPDES) requirements, prioritized infrastructure improvement needs and petitions from property owners to correct storm drainage problems.

2012-2016 Capital Improvements Program

Key to Funding Sources

GO - GENERAL OBLIGATION: General obligation refers to the process of using long-term debt to finance the cost of a capital improvement. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement. Ten year GO debt is usually issued for design and/or construction of street infrastructure projects.

20GO – 20- YEAR GENERAL OBLIGATION: General obligation refers to the process of using 20-year debt to finance the cost of a capital improvement. 20-year debt is typically used for land acquisition or facility construction. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement.

PAYG - PAY AS YOU GO: Funding budgeted each year in order to pay cash for the capital improvement. This fund is used in lieu of issuing general obligation bonds.

EXCIS - EXCISE TAX: Represents excise tax payments.

1/8STX - 1/8-CENT SALES TAX: Revenues from a Citywide, voter-approved 1/8-cent sales tax to finance a street improvement program targeted to fund improvements to residential streets and thoroughfares. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003 and 2008, voters approved an extension of this tax for two additional five-year periods. The tax is currently set to sunset in March of 2014, however the 2012-2016 CIP anticipates continuation of this tax throughout the financial planning period.

ESC - ESCROW FUNDS: Escrow funding paid by private developers or property owners to pay their portion of the project. This money is paid prior to the start of the project.

UESC - UNSPECIFIED ESCROW FUNDS: Escrow funds paid by private developers or property owners at the time of development. These funds are not tied to a specific project when paid.

SA - SPECIAL ASSESSMENT: Property owners benefited by improvements are charged all or a portion of the cost of the improvement, based on the type of project. In the case of a storm drainage project, property owners may be required to pay up to one-third of total project costs.

SWU - STORMWATER UTILITY FUNDS: Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

CTY – COUNTY FUNDS: County funding includes both the CARS program and the Johnson County Storm Water Drainage (SMAC) program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

EDSTX – COUNTY ECONOMIC DEVELOPMENT SALES TAX FUNDS: The City's portion of revenues from a countywide 1/4-cent sales tax to support economic development and public safety.

KEY TO FUNDING SOURCES – continued

OCITY - OTHER CITY: Funding from other cities. The cost of a capital improvement project which is constructed in conjunction with another city is shared with that city.

KDOT - KANSAS DEPARTMENT OF TRANSPORTATION: Represents state funding of system enhancements in accordance with the State's comprehensive transportation plan.

TFED – FEDERAL TRANSPORTATION FUNDS: Congress allocates federal transportation funds to each state, which distributes the funding. Prioritization of projects and funds in the Kansas City metropolitan area is done by the Mid-America Regional Council (MARC). This category also includes federal demonstration project funds.

CDBG - COMMUNITY DEVELOPMENT BLOCK GRANT: Funds from the City's CDBG entitlement appropriation are used to fund residential street improvement projects recommended by the CDBG Advisory Committee. Federal guidelines require that a minimum of 70% of these funds be spent on projects and programs that benefit low and moderate income persons within the community.

OFED - OTHER FEDERAL FUNDING: Funding from other federal sources, such as CMAQ (Congestion Management/Air Quality Program) funding.

ERF - EQUIPMENT RESERVE FUND: Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

RECV - RECOVERED COSTS: Represents projects whose costs will be recovered through increased efficiencies, which result in a decrease in operating expenditures.

GCR - GOLF COURSE REVENUE: Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to fund golf course improvements.

SPR - SPECIAL PARKS AND RECREATION: Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities." Projects are recommended by the Citizens Advisory Committee for Parks and Recreation.

PRIV - PRIVATE FUNDS: These funds will be provided by private individuals, organizations and corporations to support specific projects.

ODF - OTHER DEBT FINANCING: Other debt financing refers to short-term debt financing of less than five years.

OFIN - OTHER FINANCING: Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning.

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PUBLIC BUILDINGS						
PB-1040	DGPW Contained Calcium Chloride Tank & Dispensing System Replace current fiberglass tank & mechanical dispensing system with a new concrete containment area. New area would provide a spill containment area. Liquid CaCl is used during snow/ice removal.	No Change	2010	2011	2011	0 *GO 0 *PAYG 0 *1/8STX 306,000 *SWU 0 *TEA21 0 *ERF 0 *OFED <hr/> 306,000
	Project Total					
PB-1041	BVPW Contained Calcium Chloride Tank & Dispensing System Replace current fiberglass tank & mechanical dispensing system with a new concrete containment area. New area will provide a spill containment area. Liquid CaCl is used during snow/ice removal.	No Change	2012	2012	2012	0 GO 0 PAYG 0 1/8STX 306,000 SWU 0 TEA21 0 ERF 0 OFED <hr/> 306,000
	Project Total					
SUBTOTAL - PUBLIC BUILDINGS						0 GO 0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 0 SA 306,000 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN <hr/> 306,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
FIRE SERVICE FUND - PUBLIC BUILDINGS						
FB-1427	Training Tower Props Replacement	New	2011	2011	2011	0 *GO
	Training Tower Props replacement and upgrade.					82,000 *PAYG
						0 *ERF
		[OFED= 2010 FEMA Grant]				360,000 *OFED
		[OFIN = 2011 Operating budget savings]				8,000 *OFIN
	Project Total					<u>450,000</u>
SUBTOTAL						0 GO
FIRE SERVICE FUND - PUBLIC BUILDINGS						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>0</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PUBLIC EQUIPMENT						
PE-0842	2010 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2010	2010	2010	0 *GO 0 *PAYG 0 *OFED 100,000 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 100,000
	Project Total					<hr/>
PE-0843	2010 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2010	2010	2010	0 *GO 0 *PAYG 0 *OFED 50,000 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 50,000
	Project Total					<hr/>
PE-0835	2010 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's estimates of replacement needs.	No Change	2010	2010	2010	0 *GO 199,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 199,000
	Project Total					<hr/>
PE-1327	2010 Public Safety CAD/RMS Upgrade Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three-year cycle.	No Change	2010	2010	2010	0 *GO 62,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 145,000 *OFIN <hr/> 207,000
	Project Total					<hr/>
PE-1367	2010 Police Radio Equipment Acquisition of replacement parts for current 800MHz radio system, originally purchased in 1994. Project removed due to decision to replace radio system in 2011, rather than 2016. Funding for project has been transferred to PE-1164.	Removed	2010	2010	2010	0 *GO 0 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 0
	Project Total					<hr/>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PUBLIC EQUIPMENT						
PE-1387	2010 Police Radio Equipment Upgrade Upgrade of select equipment due to the required rebanding. Project removed due to decision to replace radio system in 2011, rather than 2016. Funding for project has been transferred to PE-1164.	Removed	2010	2010	2010	0 *GO 0 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 0
	Project Total					0
PE-1164	Police Radio System Replacement The City's current 800MHz Radio System was purchased in 1994. The analog system does not comply with Federal Interoperability Standards, and several components of the system are no longer supported, thus difficult to repair due to lack of replacement components. Project includes the City becoming part of the County system. Backbone structure will be provided by the County. This project includes the purchase of user equipment by the City. Revised year from 2016 to 2011. \$125,000 of PAYG has been transferred from PE-1367. \$211,226 of funding has been transferred from PE-1387.	New (previously outside plan years)	2011	2011	2011	0 *GO 197,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF [OFIN = \$460K from Special Law Enf Trust, \$765K from Rebanding FRA payment, \$875K from 911 funds] 2,100,000 *OFIN <hr/> 2,297,000
	Project Total					2,297,000
PE-1074	Core Switch Upgrade Gigabit Backbone Upgrade of the core network switches for the City's network. Project will increase the speed of network communications across the City.	No Change	2011	2011	2011	0 *GO 0 *PAYG 0 *OFED 350,000 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 350,000
	Project Total					350,000
PE-1328	BVPW Emergency Generator Emergency generator to support Public Works and snow operations in the event of a power failure.	No Change	2011	2011	2011	0 *GO 0 *PAYG 0 *OFED 150,000 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 150,000
	Project Total					150,000
PE-1070	Police Mobile Digital Video (MDV) Camera Replacement Replacement of MDV cameras and server purchased in 2006. PD plans to replace all cameras at once, due to technology and training issues.	No Change	2011	2011	2011	0 *GO 495,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 495,000
	Project Total					495,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PUBLIC EQUIPMENT						
PE-0965	2011 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2011	2011	2011	0 *GO 0 *PAYG 0 *OFED 50,000 *ERF 0 *RECV 0 *ODF 0 *OFIN <u>50,000</u>
	Project Total					<u>50,000</u>
PE-0966	2011 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2011	2011	2011	0 *GO 0 *PAYG 0 *OFED 100,000 *ERF 0 *RECV 0 *ODF 0 *OFIN <u>100,000</u>
	Project Total					<u>100,000</u>
PE-0960	2011 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2011	2011	2011	0 *GO 830,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN <u>830,000</u>
	Project Total					<u>830,000</u>
PE-1075	2012 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2012	2012	2012	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 ODF <u>50,000</u>
	Project Total					<u>50,000</u>
PE-1076	2012 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware. Includes replacement of edge switches for \$50,000 to maintain compatibility with core switches.	Revised Scope	2012	2012	2012	0 GO 0 PAYG 0 OFED 150,000 ERF 0 RECV 0 ODF 0 OFIN <u>150,000</u>
	Project Total					<u>150,000</u>
PE-1062	2012 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2012	2012	2012	0 GO 845,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN <u>845,000</u>
	Project Total					<u>845,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PUBLIC EQUIPMENT						
PE-1329	2012 E-Ticketing Replacement Replacement and upgrade of electronic traffic ticketing user hardware, including printers and scanners.	No Change	2012	2012	2012	0 GO 150,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN <u>150,000</u>
	Project Total					
PE-1154	2013 Police Technology Annual program for replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2013	2013	2013	0 GO 250,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN <u>250,000</u>
	Project Total					
PE-1161	2013 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware. Includes replacement of firewall and spam filter.	No Change	2013	2013	2013	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 ODF <u>100,000</u>
	Project Total					
PE-1162	2013 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2013	2013	2013	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 ODF 0 OFIN <u>50,000</u>
	Project Total					
PE-1330	Public Safety CAD/RMS Upgrade Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three-year cycle.	Revised Year	2014	2014	2014	0 GO 350,000 PAYG 0 OFED 0 ERF 0 RECV 0 OFIN <u>350,000</u>
	Project Total					
PE-1231	2014 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2014	2014	2014	0 GO 240,000 PAYG 0 OFED 0 ERF 0 RECV 0 OFIN <u>240,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PUBLIC EQUIPMENT						
PE-1232	2014 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2014	2014	2014	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 OFIN <hr/> 100,000
	Project Total					
PE-1233	2014 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2014	2014	2014	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 ODF 0 OFIN <hr/> 50,000
	Project Total					
PE-1293	2015 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2015	2015	2015	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 ODF 0 OFIN <hr/> 100,000
	Project Total					
PE-1294	2015 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2015	2015	2015	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 OFIN <hr/> 50,000
	Project Total					
PE-1316	2015 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2015	2015	2015	0 GO 120,000 PAYG 0 OFED 0 ERF 0 RECV 0 OFIN <hr/> 120,000
	Project Total					
PE-1398	2016 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware. Continuation of annual program.	New	2016	2016	2016	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 OFIN <hr/> 100,000
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PUBLIC EQUIPMENT						
PE-1399	2016 Software Licenses Annual funding for renewal of software licensing as needed.	New	2016	2016	2016	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 OFIN <u>50,000</u>
	Project Total					
PE-1417	2016 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	New	2016	2016	2016	0 GO 820,000 PAYG 0 OFED 0 ERF 0 RECV 0 OFIN <u>820,000</u>
	Project Total					
PE-1418	2016 E-Ticketing Replacement Replacement and upgrade of electronic traffic ticketing user hardware purchased in 2012, including printers and scanners.	New	2016	2016	2016	0 GO 150,000 PAYG 0 OFED 0 ERF 0 RECV 0 OFIN <u>150,000</u>
	Project Total					
SUBTOTAL						0 GO
PUBLIC EQUIPMENT						0 20GO 2,925,000 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 800,000 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN <u><u>3,725,000</u></u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
FIRE SERVICE FUND - PUBLIC EQUIPMENT						
FE-0451	Hazardous Materials Utility Vehicle Replace 1994 Freightliner Hazardous Materials Truck, fixed asset #11567. The Fire Department has delayed purchase of this equipment until 2011.	Revised Cost Revised Year	2008	2011	2008	0 *GO 0 *PAYG 0 *CTY 400,000 *ERF 0 *RECV 0 *OFIN <u>400,000</u>
	Project Total					
FE-1165	Fire Technology - Radio Replacement Replacement of 100+ radios and two repeaters. Johnson County is upgrading to a 700MHz system, therefore replacement will be necessary in order to continue the Fire Department's use of the County's radio system.	No Change	2010	2010	2010	0 *GO 320,000 *PAYG 0 *CTY 0 *ERF 0 *RECV 130,000 *OFED <u>450,000</u>
	Project Total					
FE-0963	2010 Ambulance Replacement Replacement of 2003 Ambulance, due to age, mileage and maintenance. Fixed asset #24762.	No Change	2010	2010	2010	0 *GO 0 *PAYG 0 *CTY 188,000 *ERF 0 *RECV 0 *OFED <u>188,000</u>
	Project Total					
FE-0964	2010 Fire Truck Replacement - Aerial Replacement of 1999 Q42 Aerial Truck due to age, mileage and maintenance. Fixed asset #19418.	No Change	2010	2010	2010	0 *GO 0 *PAYG 0 *CTY 600,000 *ERF 0 *RECV 0 *OFIN <u>600,000</u>
	Project Total					
FE-1254	Self-Contained Breathing Apparatus (SCBA) Replacement Replace decade old SCBA in order to meet updated safety standards and provide additional features.	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *CTY 137,000 *ERF 0 *RECV 263,000 *OFIN <u>400,000</u>
	Project Total					
FE-0961	2011 Ambulance Replacement Replacement of 2005 Ambulance, due to age, mileage and maintenance. Fixed asset #26444.	No Change	2011	2011	2011	0 *GO 0 *PAYG 0 *CTY 188,000 *ERF 0 *RECV 0 *OFIN <u>188,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
FIRE SERVICE FUND - PUBLIC EQUIPMENT						
FE-0962	2011 Fire Truck Replacement - Engine Replacement of 2001 E-One Pumper due to age, mileage and maintenance. Fixed asset #21950.	Revised Cost	2011	2011	2011	0 *GO 0 *PAYG 0 *CTY 525,000 *ERF 0 *RECV 0 *OFIN
	Project Total					525,000
FE-1063	2012 Ambulance Replacement Replacement of 2006 Ambulance, due to age, mileage and maintenance. Fixed asset #27927.	No Change	2012	2012	2012	0 GO 0 PAYG 0 CTY 188,000 ERF 0 RECV 0 OFIN
	Project Total					188,000
FE-1064	2012 Fire Truck Replacement - Engine Replacement of 2002 E-One Pumper due to age, mileage and maintenance. Fixed asset #23126.	Revised Cost	2012	2012	2012	0 GO 0 PAYG 0 CTY 525,000 ERF 0 RECV 0 OFIN
	Project Total					525,000
FE-1419	2012 Fire Mobile Data Terminal Replacement Replacement of MDTs in all fire vehicles. Purchased in 2005, this equipment will need be replaced in 2012 to maintain reliability.	New	2012	2012	2012	0 GO 0 PAYG 0 CTY 90,000 ERF 0 RECV [OFED = 2010 FEMA Grant] 100,000 OFED
	Project Total					190,000
FE-1166	2014 Fire Truck Replacement-E45 Replacement of 2003 E-One Pumper, due to age, mileage and maintenance. Fixed asset #24656.	Revised Cost	2014	2014	2014	0 GO 0 PAYG 0 CTY 500,000 ERF 0 RECV 0 OFIN
	Project Total					500,000
FE-1250	2014 Ambulance Replacement Replacement of 2008 Ambulance, due to age, mileage and maintenance. Fixed asset #34898.	No Change	2014	2014	2014	0 GO 0 PAYG 0 CTY 188,000 ERF 0 RECV 0 OFIN
	Project Total					188,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
FIRE SERVICE FUND - PUBLIC EQUIPMENT						
FE-1299	2015 Ambulance Replacement Replacement of 2009 Ambulance, due to age, mileage and maintenance. Fixed Asset #24761.	No Change	2015	2015	2015	0 GO 0 PAYG 0 CTY 188,000 ERF 0 RECV 0 OFIN <u>188,000</u>
	Project Total					
FE-1337	2015 Rescue Truck Replacement Replacement of 2004 Rescue Truck, due to age, mileage and maintenance. Fixed Asset #26653.	No Change	2015	2015	2015	0 GO 0 PAYG 0 CTY 470,000 ERF 0 RECV 0 OFIN <u>470,000</u>
	Project Total					
FE-1393	2016 Ambulance Replacement Replacement of 2010 Ambulance, due to age, mileage and maintenance. Unit M1145.	New	2016	2016	2016	0 GO 0 PAYG 0 CTY 188,000 ERF 0 RECV 0 OFIN <u>188,000</u>
	Project Total					
FE-1394	2016 Fire Truck Replacement-Ladder Truck Replacement of 2006 Pierce Dash Ladder Truck (Q41) due to age, mileage and maintenance. Fixed asset #28653.	New	2016	2016	2016	0 GO 0 PAYG 0 CTY 625,000 ERF 0 RECV 0 OFIN <u>625,000</u>
	Project Total					
SUBTOTAL						0 GO
FIRE SERVICE FUND - PUBLIC EQUIPMENT						0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 100,000 OFED 2,962,000 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN <u>3,062,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Public Art						
PR-0836	2010 Public Art Funding for permanent art acquisition. The City will match up to \$50,000 of funding raised by Friends of OP Arts. Funding for "Blackbird" by Larry Young, a 10' bronze sculpture to be placed on the north-east City Hall lawn at the intersection of 85th and Santa Fe Drive.	No Change	2010	2010	2010	50,000 *PAYG 50,000 *PRIV 0 *OFIN
	Project Total					100,000
PR-0959	2011 Public Art Funding for permanent art acquisitions.	No Change	2011	2011	2011	0 *PAYG 50,000 *PRIV 0 *OFIN
	Project Total					50,000
PR-1069	2012 Public Art Funding for permanent art acquisitions.	No Change	2012	2012	2012	0 PAYG 50,000 PRIV 0 OFIN
	Project Total					50,000
PR-1155	2013 Public Art Funding for permanent art acquisitions.	No Change	2013	2013	2013	0 PAYG 50,000 PRIV 0 OFIN
	Project Total					50,000
PR-1234	2014 Public Art Funding for permanent art acquisitions.	No Change	2014	2014	2014	0 PAYG 50,000 PRIV 0 OFIN
	Project Total					50,000
PR-1331	2015 Public Art Funding for permanent art acquisitions.	No Change	2015	2015	2015	0 PAYG 50,000 PRIV 0 OFIN
	Project Total					50,000
PR-1416	2016 Public Art Funding for permanent art acquisitions.	New	2016	2016	2016	0 PAYG 50,000 PRIV 0 OFIN
	Project Total					50,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Public Art						
SUBTOTAL						0 GO
PARKS & RECREATION: Public Art						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						250,000 PRIV
						0 ODF
						0 OFIN
						<u>250,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Bike-Hike Trails						
PR-1067	Turkey Creek Bike/Hike Trail	Revised Funding	2011	2012	2012	400,000 GO
	Construction of a 1.25 mile long trail along Turkey Creek between Antioch and Metcalf. Due to bank stabilization issues, significant work needs to be performed to construct this trail. Due to its location, this trail would not be linked initially to the Johnson County trail system. Grant funding through KDOT's administration of federal transportation enhancement grant program and MARC's CMAQ program. Johnson County Parks has allocated \$200,000 in funding to assist with the local match on this project.					0 PAYG
						0 1/8STX
						692,000 KDOT
						173,000 OFED
						0 SPR
						200,000 CTY
	Project Total					1,465,000
SUBTOTAL						
PARKS & RECREATION: Bike-Hike Trails						400,000 GO
						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						200,000 CTY
						0 EDSTX
						0 OCITY
						692,000 KDOT
						0 TFED
						0 CDBG
						173,000 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						1,465,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1241	Welcome Garden Construction of Phase Two of the Welcome Garden at the Arboretum and Botanical Gardens, which includes stone wall and pillars for the gates, stone planters in the center island, iron fence and gate, electrical service and lighting.	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *SPR 112,000 *PRIV 0 *OFIN
	Project Total					112,000
PR-1251	Train Garden Construction of 20,000 sq. ft. garden area that will include walkways, arbor, full size box car and caboose on rails, a water feature, landscape areas, and five or six G-Scale model trains running through the garden.	No Change	2009	2011	2009	0 *GO 0 *PAYG 0 *SPR 760,000 *PRIV 0 *OFIN
	Project Total					760,000
PR-1172	Botanical Gardens Infrastructure Improvements Connection of facilities to sanitary sewers. Other infrastructure components have been delayed until construction of additional facilities are scheduled.	No Change	2009	2010	2010	0 *GO 0 *20GO 100,000 *PAYG 0 *SPR 0 *PRIV 0 *OFIN
	Project Total					100,000
PR-0837	2010 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2010	2010	2010	0 *GO 0 *PAYG 100,000 *SPR 0 *PRIV 0 *OFIN
	Project Total					100,000
PR-1171	Erickson Rose Garden Construction of 2,500 sq. ft. rose garden. The garden will contain rock walls separating different levels of planting terraces, stone and turf walkways, a small wedding area, and a wide variety of shrub and climbing rose displays. Funding for retaining wall has been transferred to the Serenity Pointe Garden. (Operating Costs: \$30,000/yr)	Revised Scope [\$115K transferred to PR-1391]	2009	2010	2010	0 *GO 0 *20GO 0 *PAYG 0 *SPR 500,000 *PRIV 0 *OFIN
	Project Total					500,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1391	Margie's Serenity Pointe Garden The 6,000 sq. ft. Margie's Serenity Pointe Garden will be located adjacent to the Erickson Water Garden. Containing two separate spaces, a scenic overlook to the rose/rill gardens and the other a small "secret" garden, the garden will consist of stone retaining walls, walkways and stairs, benches, ornamental trees and shrubs, perennials and annuals. Building this garden necessitated construction of the retaining wall intended for the Erickson Rose Garden.	New	2010	2011	2011	0 *GO 0 *20GO 115,000 *PAYG 0 *SPR 230,000 *PRIV 0 *OFIN
	Project Total					345,000
PR-0958	2011 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2011	2011	2011	0 *GO 0 *PAYG 100,000 *SPR 0 *PRIV 0 *OFIN
	Project Total					100,000
PR-1060	2012 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2012	2012	2012	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN
	Project Total					100,000
PR-1157	2013 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2013	2013	2013	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN
	Project Total					100,000
PR-1235	2014 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2014	2014	2014	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN
	Project Total					100,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1332	2015 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2015	2015	2015	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN
	Project Total					100,000
PR-1392	2016 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. Continuation of Annual Program. (Operating Costs: \$20,000/yr)	New	2016	2016	2016	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN
	Project Total					100,000
SUBTOTAL						0 GO
PARKS & RECREATION: Arboretum & Kemper Farm						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						500,000 SPR
						0 PRIV
						0 ODF
						0 OFIN
						500,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Park and Greenspace Improvements						
PR-0730	2009 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2009	2009	2009	815,000 *SPR
	Project Total					<u>815,000</u>
PR-0838	2010 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2010	2010	2010	575,000 *SPR
	Project Total					<u>575,000</u>
PR-0956	2011 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2011	2011	2011	600,000 *SPR
	Project Total					<u>600,000</u>
PR-1333	Median Landscaping: College Blvd., Antioch to Nall Install landscaping and irrigation on the center medians of College Boulevard from Antioch to Nall. (Operating cost: \$40,000/yr)	No Change	2010	2011	2011	300,000 *PAYG 0 *SPR
	Project Total					<u>300,000</u>
PR-1061	2012 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2012	2012	2012	650,000 SPR
	Project Total					<u>650,000</u>
PR-1156	2013 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2013	2013	2013	650,000 SPR
	Project Total					<u>650,000</u>
PR-1236	2014 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2014	2014	2014	650,000 SPR
	Project Total					<u>650,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Park and Greenspace Improvements						
PR-1334	2015 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2015	2015	2015	650,000 SPR
	Project Total					<u>650,000</u>
PR-1395	2016 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. Continuation of Annual Program.	New	2016	2016	2016	650,000 SPR
	Project Total					<u>650,000</u>
SUBTOTAL						0 GO
PARKS & RECREATION: Park and Greenspace Improvements						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						3,250,000 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u><u>3,250,000</u></u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Park Facility Improvements						
PR-1085	OP Youth Soccer Park Construction of a 12-field tournament-quality soccer park, including artificial turf, lighting, parking, concessions, restrooms, an administrative building, playgrounds and pathways and an expanded parking lot for Deanna Rose Farmstead. Project also includes construction of six new holes at St. Andrews Golf Course to accommodate the soccer park. (Net Operating cost: \$0/year - revenue supported)	Revised Cost	2007	2008	2007	36,000,000 *20GO 0 *PAYG 0 *1/8STX 0 *OFIN 0 *PRIV 2008 105,000 *CTY 95,000 *SWU ["OFIN"= Interest Earnings] 2009 400,000 *OFIN 2010 190,000 *PAYG <u>36,790,000</u>
	Project Total					
PR-1369	Deanna Rose Farmstead General Store and Ice Cream Parlor Construction and furnishing of a General Store and Ice Cream Shop at the Deanna Rose Farmstead. (Net Operating cost: \$0/year - revenue supported)	New	2010	2010	2010	0 *PAYG 0 *1/8STX 0 *OFIN 900,000 *PRIV <u>900,000</u>
	Project Total					
PR-0981	Roe Pool Reconstruction Demolition of existing pool and construction of new neighborhood style pool to City standards. Scope includes installation of storm sewers and replacement of parking lot. 2017 construction is outside of plan years. (Net Additional Operating Costs: \$68,000/yr)	Removed (outside of plan years)	2017	2017	2017	4,640,000 *20GO 0 *PAYG 0 *1/8STX 0 *OFIN 0 *PRIV <u>4,640,000</u>
	Project Total					
SUBTOTAL						0 GO 0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN <u>0</u>
PARKS & RECREATION: Park Facility Improvements						
						<u>0</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION: Golf Courses						
PR-0957	2011 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	Revised Cost	2011	2011	2011	500,000 *GCR
	Project Total					<u>500,000</u>
PR-1059	2012 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	Revised Cost	2012	2012	2012	500,000 GCR
	Project Total					<u>500,000</u>
PR-1158	2013 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	Revised Cost	2013	2013	2013	550,000 GCR
	Project Total					<u>550,000</u>
PR-1237	2014 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	Revised Cost	2014	2014	2014	400,000 GCR
	Project Total					<u>400,000</u>
PR-1335	2015 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	Revised Cost	2015	2015	2015	370,000 GCR
	Project Total					<u>370,000</u>
PR-1396	2016 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	New	2016	2016	2016	355,000 GCR
	Project Total					<u>355,000</u>
SUBTOTAL						0 GO
PARKS & RECREATION: Golf Courses						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						2,175,000 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>2,175,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
PARKS & RECREATION - ALL CATEGORIES						
SUBTOTAL						400,000 GO
PARKS & RECREATION - ALL CATEGORIES						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						200,000 CTY
						0 EDSTX
						0 OCITY
						692,000 KDOT
						0 TFED
						0 CDBG
						173,000 OFED
						0 ERF
						0 RECV
						2,175,000 GCR
						3,750,000 SPR
						250,000 PRIV
						0 ODF
						0 OFIN
						<u>7,640,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
BRIDGE IMPROVEMENTS						
BR-0369	Design of 151st St. Bridge at Kenneth Road Replacement of the bridge over the Blue River at 151st St. This is a cooperative project with KCMO. Jackson County, MO will be administering project. Amount shown is for Overland Park's contribution to the design of the project only. Construction is not scheduled at this time. Total project cost is \$5.3M.	No Change	2010	TBD	2009	200,000 *PAYG
	Project Total					200,000
BR-1377	Redeck Metcalf Bridge over Blue River Replace deteriorating bridge deck. Project will be in conjunction with Johnson County, as bridge is 50% in the county.	New	2015	2016	2016	350,000 1/8STX 350,000 CTY
	Project Total					700,000
SUBTOTAL - BRIDGE IMPROVEMENTS						0 GO 0 20GO 0 PAYG 0 EXCIS 350,000 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 350,000 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN 700,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
RESIDENTIAL STREET PROGRAM						
SR-0696	2009 Residential Street Program Improvements to residential streets, partially funded by the 1/8-cent sales tax for street improvements, approved for "eligible" streets. The 2009 program includes both "green" and "red" (originally ineligible) streets in the Cunningham Heights neighborhood and "red" streets in Historic Overland Park.	No Change	2007	2009	2006	0 *1/8STX 0 *SWU
					2007	550,000 *1/8STX 140,000 *SWU 230,000 *CTY
					2009	0 *GO 164,000 *PAYG 3,066,000 *1/8STX 700,000 *SWU 860,000 *CTY 82,000 *OCITY 0 *EDSTX 0 *CDBG
	Project Total					5,792,000
SR-0841	2010 Residential Street Program Improvements to residential streets. The 2010 program includes "red" (originally ineligible) streets in the Arrowhead Trails, Crestview, Maple Crest and Young's Park neighborhoods.	Revised Cost	2007-2008	2010	2007	0 *GO 0 *PAYG 50,000 *1/8STX 50,000 *SWU 0 *CTY 0 *CDBG
					2008	300,000 *1/8STX 50,000 *SWU
					2010	1,765,000 *GO 1,080,000 *1/8STX 420,000 *SWU 510,000 *CTY
	Project Total	[OFIN = Transfer from other projects]				265,000 *OFIN 4,490,000
SR-1080	2011 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.	Revised Cost Revised Scope	2010	2011	2011	0 *GO 0 *PAYG 1,150,000 *1/8STX 0 *CTY 0 *EDSTX 0 *CDBG
	Project Total					1,150,000
SR-1352	2011 CDBG Program Community Development Block Grant (CDBG) portion of the Residential Street Program. Project broken out from SR-1080. Project locations include area near 80th to 81st Streets, Lamar to Glenwood/Barkley.	New	2011	2011	2011	0 *GO 0 *PAYG 975,000 *1/8STX 0 *CTY 0 *EDSTX 307,000 *CDBG
	Project Total					1,282,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
RESIDENTIAL STREET PROGRAM						
SR-1131	2012 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL streetlights, curbs, sidewalks and required storm drainage improvements.	No Change	2011	2012	2012	0 GO 0 PAYG 2,125,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG
	Project Total					2,475,000
SR-1183	2013 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.	Revised Cost	2012	2013	2013	0 GO 0 PAYG 2,125,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG
	Project Total					2,475,000
SR-1228	2014 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.	No Change	2013	2014	2014	0 GO 0 PAYG 2,250,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG
	Project Total					2,600,000
SR-1288	2015 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.	No Change	2014	2015	2015	0 GO 0 PAYG 2,250,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG
	Project Total					2,600,000
SR-1386	2016 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.	New	2015	2016	2016	0 GO 0 PAYG 2,250,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG
	Project Total					2,600,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
RESIDENTIAL STREET PROGRAM						
SUBTOTAL						0 GO
RESIDENTIAL STREET PROGRAM						0 20GO
						0 PAYG
						0 EXCIS
						11,000,000 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						1,750,000 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>12,750,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
SIDEWALK CONSTRUCTION						
SW-0928	2011 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2011	2011	2011	0 *PAYG 50,000 *1/8STX
	Project Total					50,000
SW-1055	2012 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2012	2012	2012	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1140	2013 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2013	2013	2013	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1227	2014 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2014	2014	2014	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1287	2015 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2015	2015	2015	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1385	2016 Sidewalk Construction Continuation of annual program. Construction of sidewalks in areas without existing sidewalks.	New	2016	2016	2016	0 PAYG 50,000 1/8STX
	Project Total					50,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
SIDEWALK CONSTRUCTION						
SUBTOTAL						0 GO
SIDEWALK CONSTRUCTION						0 20GO
						0 PAYG
						0 EXCIS
						250,000 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>250,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STREET LIGHTING						
SL-0829	2010 Street Lighting Installation of street lighting on residential, collectors and thoroughfares. Project location is Quivira Rd, 95th to 99th and College, west of Nall.	No Change	2009	2010	2010	0 *PAYG 100,000 *1/8STX 0 *OCTY
	Project Total					100,000
SL-1277	2010 CDBG Street Lighting Installation of street lighting on residential streets as approved by CDBG Citizen Advisory Committee.	No Change	2009	2010	2010	0 *PAYG 0 *1/8STX 0 *OCTY 350,000 *CDBG
	Project Total					350,000
SL-1278	Street Lighting - area near Metcalf and 106th Installation of street lighting on residential, collectors and thoroughfares. Project location includes Metcalf Lane, Floyd, Marty, 105th-107th Streets. Funding transferred from SL-0598 (\$92K) and SL-0693 (\$100K).	New	2010	2010	2010	92,000 *PAYG 100,000 *1/8STX 0 *OCTY
	Project Total					192,000
SL-0933	2011 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2010	2011	2011	0 *PAYG 100,000 *1/8STX 0 *OCTY
	Project Total					100,000
SL-1046	2012 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2011	2012	2012	0 PAYG 100,000 1/8STX 0 OCTY
	Project Total					100,000
SL-1139	2013 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2012	2013	2013	0 PAYG 100,000 1/8STX 0 OCTY
	Project Total					100,000
SL-1224	2014 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2013	2014	2014	0 PAYG 100,000 1/8STX 0 OCTY
	Project Total					100,000
SL-1284	2015 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2014	2015	2015	0 PAYG 100,000 1/8STX 0 OCTY
	Project Total					100,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STREET LIGHTING						
SL-1381	2016 Street Lighting	New	2015	2016	2016	0 PAYG
	Continuation of annual program. Installation of street lighting on residential, collectors and thoroughfares.					100,000 1/8STX
						0 OCTY
	Project Total					100,000
SUBTOTAL						
STREET LIGHTING						
						0 GO
						0 20GO
						0 PAYG
						0 EXCIS
						500,000 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCTY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						500,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STREET IMPROVEMENTS						
ST-0018	I-435 & Antioch Interchange Design & construction of interchange. Project is funded by Overland Park, Federal demonstration project funding and the Kansas System Enhancement Program. City funding is for right-of-way, utility relocation & design.	Revised Costs	2001	2005	2004	4,081,000 *20GO
					2005	0 *20GO 1,388,000 *PAYG 48,240,000 *KDOT 7,560,000 *TFED
					2006	8,223,000 *20GO
					2009	949,000 *GO
		[OFIN = Interest & Reimbursements]				1,134,000 *OFIN
	Project Total					<u>71,575,000</u>
ST-1151	U.S. 69 Highway Widening Design: 103rd Street to 119th Street Joint design effort with KDOT. Project adds auxiliary lanes along southbound US 69 from I-435 to 119th Street and along eastbound and westbound I-435 from Quivira Rd. to US 69, and reconstructs the Quivira Rd. interchange. Construction of the project is scheduled for 2011-2013. Project administered by KDOT. Funding shown is for City contribution only of \$4.5M for design and \$8M for construction.	Revised Cost Revised Scope	2009- 2012	2013	2009	2,010,000 *GO
					2010	1,920,000 *GO
					2011	1,262,135 *GO 1,587,865 *PAYG 4,020,000 *OFIN
					2013	1,700,000 GO
	Project Total					<u>12,500,000</u>
ST-1371	U.S. 69 Highway Widening ROW Acquisition 103rd Street to 119th Street Purchase of Right of Way to add auxiliary lanes on U.S. 69 Highway between 103rd Street and 119th Street. Project is 100% reimbursable from KDOT.	New	2009- 2012	TBD	2011	0 *GO 0 *PAYG 0 *ESC 0 *UESC 0 *SWU 0 *CTY 1,500,000 *KDOT 0 *TFED 0 *OFIN
	Project Total					<u>1,500,000</u>
ST-1275	I-435 Eastbound On-Ramp Improvements at Metcalf Avenue Reconstruct ramp and includes addition of second northbound right turn lane. Both lanes will be under signal control. Project should reduce number of rear-end accidents. Funding includes federal/KDOT grant.	Revised Funding	2009	2011	2011	0 *GO 55,000 *PAYG 0 *ESC 0 *UESC 0 *SWU 0 *CTY 0 *EDSTX 0 *KDOT 145,000 *TFED 0 *OFIN
	Project Total					<u>200,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STREET IMPROVEMENTS						
ST-1346	Metcalf Avenue & Shawnee Mission Parkway Bus Corridor Design and construction bus stops, park and ride stops, a transit center, traffic signal priority system, and pedestrian access improvement for Metcalf Ave/Shawnee Mission Parkway bus corridor. The project is 100% funded by ARRA TIGER grant through Johnson County Transit. Overland Park will be reimbursed for managing design and construction of the project.	New	2010	2011-2012	2011	0 *GO 0 *PAYG 0 *ESC 0 *UESC 0 *SWU 0 *CTY 0 *EDSTX 0 *KDOT [OFIN = ARRA TIGER Grant] 10,625,000 *TFED 0 *OFIN
	Project Total					10,625,000
ST-1058	159th St. and U.S. 69 Highway Interchange Addition of diamond-interchange at 159th Street on US 69 Highway. The bridge for the project is included in TH-0851. Project is not scheduled at this time.	No Change	TBD	TBD	TBD	29,300,000 *GO 3,700,000 *PAYG 0 *ESC 0 *UESC 0 *SWU 0 *CTY 0 *EDSTX 0 *OCTY 0 *KDOT 0 *TFED 0 *PRIV 0 *OFIN
	Project Total					33,000,000
SUBTOTAL						1,700,000 GO
STREET IMPROVEMENTS						0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN
						1,700,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0501	143rd Street: Quivira to Switzer	No Change	2007	2010	2007	600,000 *EXCIS
	Widening 143rd from 2 to 4 lanes. The project will be designed in 2007 and constructed in 2010. Includes traffic signal at 143rd and Switzer.				2009	380,000 *PAYG
					2010	2,963,000 *GO
						0 *20GO
						116,264 *PAYG
						0 *EXCIS
						0 *1/8STX
						43,736 *ESC
						0 *EDSTX
						2,367,000 *CTY
						440,000 *OCITY
						0 *OFIN
		Project Total				<u>6,910,000</u>
TH-0726	127th Street: Metcalf to Nall	Revised Cost	2005-2006	2011	2005	50,000 *ESC
	Widening of 127th street from 2 to 4 lanes.				2006	0 *PAYG
						360,000 *ESC
					2009	330,000 *PAYG
						165,000 *ESC
					2010	2,455,000 *CTY
					2011	2,025,000 *GO
						0 *20GO
						0 *PAYG
						930,000 *EXCIS
						0 *1/8STX
						0 *ESC
						0 *SA
						0 *CTY
						0 *OCITY
						0 *TFED
		Project Total				<u>6,315,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0851	159th Street: Antioch to Metcalf, U.S. 69 & 159th St. Interchange Design Design includes full design of U.S. 69 Highway(151st to 167th), 159th Street (Antioch to Metcalf), and the interchange at 159th St. and U.S. 69 Highway. Scope of the construction includes 159th (Antioch to Metcalf) Street Improvements, including a bridge over U.S. 69 Highway.	Revised Cost	2006	2011-2012	2006	0 *GO 800,000 *PAYG 2,975,000 *GO 500,000 *EXCIS 170,000 *ESC 2,423,000 *GO 750,000 *EXCIS 0 *PRIV [PRIV = Developer Funded] 1,412,000 *GO 0 *20GO 0 *EXCIS 0 *1/8STX 3,015,000 *CTY 2,950,000 *TFED 0 GO 0 20GO 250,000 EXCIS 255,000 1/8STX 0 CTY 0 TFED
	Project Total					15,500,000
TH-0870	159th St.: Quivira to Antioch Design and Construction Widen two miles of 159th, from Quivira to Antioch, from 2 to 4 lanes.	Revised Cost Revised Funding	2007-2009	2012-2013	2007	150,000 *1/8STX 1,250,000 *EXCIS 4,000,000 *GO 0 *EXCIS 2,500,000 GO 0 20GO 0 PAYG 250,000 EXCIS 2,450,000 1/8STX 0 ESC 0 SA 3,500,000 CTY 0 GO 0 PAYG 1,000,000 EXCIS 1,580,000 1/8STX 0 ESC 0 SA 3,000,000 CTY 0 OCITY 4,400,000 TFED
	Project Total					24,080,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-1147	Quivira Road: 183rd Street to 187th Street Construction of Quivira Road to standard two lane. This section of Quivira Road currently does not exist.	No Change	2011	2013	2013	0 GO 0 PAYG 0 EXCIS 705,000 1/8STX 0 ESC 0 SA 480,000 CTY 0 OCITY 0 TFED <u>1,185,000</u>
	Project Total					
TH-0500	143rd St.: Pflumm to Quivira Design and Construction Widen 143rd from 2 to 4 lanes. Project is being done in conjunction with Olathe.	Revised Cost	2012	2014	2012	0 GO 0 PAYG 0 EXCIS 325,000 1/8STX 0 ESC 0 SA 0 CTY [OCITY= Olathe] 325,000 OCITY 0 TFED 2013 0 CTY 2014 0 GO 0 PAYG 660,000 EXCIS 1,575,000 1/8STX 0 ESC 0 SA 3,240,000 CTY 1,955,000 OCITY 0 TFED <u>8,080,000</u>
	Project Total					
TH-0496	Switzer Road: 151st to 159th Design and Construction Widening of Switzer Road from 2 to 4 lanes.	Revised Cost Revised Scope	2013	2015	2012	0 PAYG 2013 0 CTY 2015 0 GO 1,525,000 EXCIS 2,200,000 1/8STX 2,700,000 CTY <u>6,425,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-1027	Metcalf Avenue: 159th Street to 167th Street	New	2014	2016	2014	700,000 1/8STX
	Widening of Metcalf Ave: 159th to 167th from 2 to 4 lanes. 25% of the corridor is in Johnson County (outside of city limits).				2016	0 GO 0 20GO 0 PAYG 1,685,000 EXCIS 2,250,000 1/8STX 1,935,000 CTY 4,000,000 TFED
	Project Total					<u>10,570,000</u>
SUBTOTAL						2,500,000 GO
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						0 20GO 0 PAYG 5,370,000 EXCIS 12,040,000 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 14,855,000 CTY 0 EDSTX 2,280,000 OCITY 0 KDOT 8,400,000 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN
						<u>45,445,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						
TH-0852	College Blvd: U.S. 69 Highway to Pflumm Widen College from 4 to 6 lanes. Includes full depth removal and replacement of existing failing payment.	Revised Costs	2007	2009	2007	0 *GO 870,000 *PAYG 0 *EXCIS 0 *1/8STX 0 *ESC 0 *CTY 0 *OCITY 0 *TFED 2009 1,828,000 *GO 200,000 *PAYG 0 *EXCIS 1,165,000 *1/8STX 87,000 *ESC 0 *SA 0 *CTY 100,000 *OCITY 7,200,000 *TFED <u>11,450,000</u>
	Project Total					
TH-0853	Antioch: I-435 to 119th Street Widen Antioch from 4 to 6 lanes.	Revised Cost	2007	2010	2008	1,000,000 *PAYG 2010 2,235,000 *GO 280,000 *PAYG 0 *EXCIS 1,940,000 *1/8STX 205,000 *ESC 2,785,000 *CTY 0 *OCITY 2,575,000 *TFED [OFIN= Special Street Improvement Fund] 200,000 *OFIN 2012 110,000 SA <u>11,330,000</u>
	Project Total					
TH-0948	Quivira Road: 99th St. to 105th Design & Construction Widen Quivira Road from 4 to 6 lanes. 25% of funding is being provided by the City of Lenexa. Design occurred in 2009, with construction scheduled for 2011-2012. Project area is from 99th- I-435 to 99th-105th Street, as 105th to I-435 will be completed in conjunction with KDOT work on I-435.	Revised Scope	2009	2011-2012	2008	0 *GO 200,000 *PAYG 2009 0 *GO 600,000 *PAYG 0 *OCITY 2011 0 *GO 865,000 *1/8STX 735,000 *CTY 410,000 *OCITY 5,180,000 *TFED <u>7,990,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						
TH-0529A	U.S. 69 Highway Widening 75th Street to 103rdh Street	Revised Funding	2007	2009- 2011	2009	2,024,000 *GO 82,000 *PAYG
	Widen U.S. 69 Highway to six lanes from 75th Street to 103rdh Street. Amount shown is City contribution only. Total project costs are estimated at \$85,000,000.				2010	1,240,000 *GO 694,000 *PAYG 160,000 *OCITY
		[2011 PAYG from reallocated Maint. funds]				
					2011	0 *GO 0 *PAYG
		[2011 PAYG from reallocated Maint. funds]				
	Project Total					<u>4,200,000</u>
TH-0552	Quivira: College Blvd. to 119th Street	Revised Cost	2010	2012	2010	0 *GO 0 *PAYG 0 *1/8STX 0 *CTY 0 *KDOT 0 *TFED
	Project scope to include widening of Quivira from College to 119th St. from 4 to 6 lanes. Right-of-way purchase and utility relocations will be required.	Revised Funding				750,000 *OFIN
					[OFIN= Special Street Improvement Fund]	
					2012	4,640,000 GO 0 PAYG 345,000 1/8STX 0 CTY 0 KDOT
						<u>5,500,000 TFED</u>
	Project Total					<u>11,235,000</u>
SUBTOTAL						4,640,000 GO
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						0 20GO 0 PAYG 0 EXCIS 345,000 1/8STX 0 ESC 0 UESC 110,000 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 5,500,000 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN
						<u>10,595,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
THOROUGHFARES - SUMMARY						
	SUBTOTAL					7,140,000 GO
	THOROUGHFARES - SUMMARY					0 20GO
						0 PAYG
						5,370,000 EXCIS
						12,385,000 1/8STX
						0 ESC
						0 UESC
						110,000 SA
						0 SWU
						14,855,000 CTY
						0 EDSTX
						2,280,000 OCITY
						0 KDOT
						13,900,000 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>56,040,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-0749	KC Scout/OPTCS Interface Project will tie the City's traffic system into regional KC Scout traffic management system. Working with KDOT in order to proceed. KC Scout is installing new software and we need to wait in order to integrate with their system.	No Change	2005	2008	2008	45,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 135,000 *KDOT 0 *OFED 0 *PRIV
	Project Total					180,000
TS-0979	Traffic Adaptive Signal System This system provides automated real-time adaptive changes to traffic to help reduce traffic congestion. Construction of the project is funded 90% through KDOT. The City is contributing 10% for construction, plus 100% funding for design. Construction year is 2012.	Revised Year	2007	2012	2008	50,000 *PAYG 2012 205,000 KDOT
	Project Total					255,000
TS-1192	Battery Backup and Compressed Natural Gas Generators Install battery backup and compressed natural gas generators at six traffic signals.	Revised Year	2009	2011	2008	62,000 *PAYG 0 *ESC 0 *OCITY 0 *TFED 0 *OFED 0 *PRIV
	Project Total					62,000
TS-1324	College Blvd. & Lamar Ave. Traffic Signal Design & Construction Design of traffic signal at College Blvd. and Lamar Ave. Project scope includes both design and construction.	Revised Scope	2009	2010	2008	33,000 *PAYG 20,800 *ESC 0 *OCITY 0 *CTY 0 *TFED [OFIN = transfer from MT1315] 200,000 *OFIN 0 *PRIV
	Project Total					253,800
TS-0719	2009 Traffic Signal Installation, Modification and Replacement: Signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2008	2009	2009	32,000 *PAYG 75,000 *ESC 0 *OCITY 0 *TFED [OFED= CMAQ Funds] 0 *OFED 0 *PRIV
	Project Total					107,000
TS-0720	2009 OPTCS - Phase 9 New communications controllers & cabinets. Replaces existing telecable communication system with fiber optic.	Revised Cost	2008	2009	2009	881,250 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *TFED 0 *OFED 0 *PRIV
	Project Total					881,250

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-0750	Changeable Dynamic Message Signs (DMS) Installation Construction of DMS connected with the KC Scout system. Project location is College Blvd. and Metcalf intersection.	Revised Year	2010	2011	2009	54,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 216,000 *KDOT 0 *OFED 0 *PRIV <hr/> 270,000
TS-1320	Johnson Drive & Foster Traffic Signal Design and construction of traffic signal replacement at Johnson Drive and Foster.	No Change	2009	2010	2009	183,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <hr/> 183,000
TS-1325	75th Street & Conser Traffic Signal Design and construction of traffic signal replacement at 75th Street and Conser. Project removed from CIP due to higher priority projects elsewhere.	Removed	2009	2010	2009	0 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <hr/> 0
TS-1051	College Blvd. Dynamic Signage Project installs small dynamic signage along College Blvd. at various traffic signals. The signs would alert drivers to incidents along I-435 and provide alternate route guidance. KDOT grant funding has been awarded for this project.	Revised Year	2008	2011	2010	50,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 180,000 *KDOT 0 *OFED 0 *PRIV <hr/> 230,000
TS-0832	2010 Traffic Signal Installation, Modification and Replacement Installation of new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2009	2010	2010	35,000 *PAYG 80,000 *ESC 0 *OCITY 0 *CTY 0 *KDOT 0 *OFED 0 *PRIV <hr/> 115,000
TS-0833	2010 OPTCS - Phase 10 New communications controllers & cabinets. Replaces existing telecable communication system with fiber optic. City received EECBG funding for half of project.	Revised Funding	2009	2010	2010	5,000 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *TFED [OFED = EECBG] 300,000 *OFED 0 *PRIV <hr/> 305,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-1326	87th Street and Metcalf Traffic Signal Design and construction of traffic signal replacement at 87th St. and Metcalf Avenue.	Revised Cost	2010	2010	2010	275,000 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *OFED <u>275,000</u>
	Project Total					
TS-1372	75th Street and Metcalf Avenue Traffic Signal Design and construction of traffic signal replacement at 75th St. and Metcalf Avenue.	New	2010	2010	2010	262,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>262,000</u>
	Project Total					
TS-1364	2010 Traffic Signal Controllers Installation of new 2070 signal controls at various locations. Funded 80% through CMAQ grant.	New	2010	2010	2010	18,750 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 75,000 *OFED 0 *PRIV <u>93,750</u>
	Project Total					
TS-0937	2011 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	Revised Scope (\$30,000 to TS-1197) (\$200,000 to TS-1373) (\$10,800 to TS-1366)	2010	2011	2011	59,200 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>59,200</u>
	Project Total					
TS-1197	123rd and Foster Traffic Signal Design and construction of traffic signal 123rd St. and Foster in 2011.	New	2010	2011	2011	30,000 *PAYG 131,000 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>161,000</u>
	Project Total					
TS-1366	Pedestrian Walkability Enhancements Pedestrian countdown timers will be installed at several signalized intersections to improve walkability for pedestrians. Project is funded 80% with CMAQ grant.	New	2010	2011	2011	10,800 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED [OFED = CMAQ] 43,200 *OFED 0 *PRIV <u>54,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-1373	143rd Street and Lamar Avenue Traffic Signal Design and construction of traffic signal at 143rd St. and Lamar Avenue in 2011.	New	2010	2011	2011	200,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>200,000</u>
	Project Total					
TS-1429	2011 OPTCS Purchase of new communications controllers and ethernet switchers and installation of redundant fiber.	New	2011	2011	2011	195,000 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>195,000</u>
	Project Total					
TS-1053	2012 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2011	2012	2012	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <u>380,000</u>
	Project Total					
TS-1138	2013 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2013	2013	2013	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <u>380,000</u>
	Project Total					
TS-1225	2014 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2014	2014	2014	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <u>380,000</u>
	Project Total					
TS-1285	2015 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2015	2015	2015	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <u>380,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-1382	2016 Traffic Signal Installation, Modification and Replacement	New	2016	2016	2016	300,000 PAYG
	Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.					80,000 ESC
						0 OCITY
						0 CTY
						0 TFED
						0 OFED
						0 PRIV
	Project Total					380,000
SUBTOTAL						0 GO
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						0 20GO
						1,500,000 PAYG
						0 EXCIS
						0 1/8STX
						400,000 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						205,000 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						2,105,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STORM DRAINAGE						
SD-1043	2007 Water Quality Demonstration Project Bioretention cells for water quality to be built at parking lots in South Lake Park, Highland View Park and possibly new recycling center. Grant funding from Johnson County Stormwater available. This project supports implementation of water quality goals under NPDES. SMAC reimbursements pending.	No Change	2006	2007	2007	0 *GO 0 *PAYG 0 *SA 85,000 *SWU 175,000 *CTY 40,000 *SWU
	Project Total					300,000
SD-0954	Stormwatch and Traffic Operations Center Integration Integration of the City's flood warning (Stormwatch) and roadway weather information systems with the new traffic operations center.	No Change	2008	2009-2011	2008	0 *GO 0 *PAYG 0 *SA 20,000 *SWU 0 *CTY 180,000 *KDOT
	Project Total					200,000
SD-1123	Saddle Hills Stormwater Improvements Enhancement of existing stormwater system to alleviate existing flooding in residential area extending from 81st Lane to 82nd Terr. from Grandview Ave. to Grant Ave.	No Change	2007	2008	2007	80,000 *SWU 2008 0 *GO 0 *PAYG 0 *SA 165,000 *SWU 717,000 *CTY 0 *KDOT
	Project Total					962,000
SD-1160	Flood Warning Decision Support Services Consultant service to enhance flood response decision tools of the Johnson County flood warning system, including real time forecasting, integration of radar data and site specific water level forecasts. All work will be reimbursed by the Johnson County Stormwater Program.	No Change	2007	2008	2007	126,000 *CTY 2008 200,000 *CTY 2009 181,000 *CTY 2010 113,000 *CTY 2011 65,000 *CTY
	Project Total					685,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STORM DRAINAGE						
SD-1125	Stormdrainage Improvements: 71st to 74th, Reeds to Maple Replacement of open ditches with storm sewers to relieve flooding of six residences in the area of 71st St. to 74th St., Reeds to Maple.	Revised Cost	2007	2009	2008	0 *GO 0 *PAYG 0 *SA 200,000 *SWU 0 *CTY 0 *KDOT
					2009	351,500 *SWU 1,625,000 *CTY
	Project Total					2,176,500
SD-1185	Wycklow Bank Stabilization Bank stabilization along Indian Creek to protect one home.	No Change	2008	2009	2008	0 *GO 0 *PAYG 0 *SA 174,000 *SWU 0 *CTY
					2010	87,000 *SA
	Project Total					261,000
SD-0882	Indian Creek Flood Control, Roe Ave. to Mission Rd. Project to alleviate flooding to multiple commercial buildings along the southern bank of Indian Creek. The Governing Body approved the improvement district in 2007.	No Change	2006	2009	2005	0 *GO 0 *PAYG 0 *SA 25,000 *SWU 75,000 *CTY 0 *OFIN
					2006	540,000 *CTY
					2007	200,000 *SWU
					2009	1,209,000 *CTY
					2010	1,180,000 *SA 3,229,000
	Project Total					
SD-1019	Nottingham Estates Bank Stabilization Bank stabilization to protect one home. The Public Works Committee approved creation of an improvement district in 2007. Improvement district created in January 2008.	No Change	2008	2009	2008	0 *GO 0 *PAYG 0 *SA 100,000 *SWU 0 *CTY
					2009	48,000 *SWU
					2011	74,000 *SA 222,000
	Project Total					
SD-0859	2010 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	Revised Scope	2010	2010	2010	0 *GO 0 *PAYG 0 *SA 25,000 *SWU 75,000 *CTY
	Project Total					100,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STORM DRAINAGE						
SD-0931	2011 Storm Drainage Improvement 71st & Glenwood <div>Project Scope includes stormwater improvements at 71st and Glenwood.</div>	Revised Scope Revised Funding	2010	2011	2010	60,000 *SWU
					2011	0 *GO 0 *PAYG 0 *SA 310,000 *SWU 1,110,000 *CTY
	Project Total					1,480,000
SD-0930	2011 Preliminary Stormwater Engineering Studies <div>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.</div>	Revised Cost Revised Scope	2011	2011	2011	0 *GO 0 *PAYG 0 *SA 150,000 *SWU 90,000 *CTY
	Project Total					240,000
SD-1056	2012 Preliminary Stormwater Engineering Studies <div>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.</div>	No Change	2012	2012	2012	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY
	Project Total					200,000
SD-1057	2012 Storm Drainage Improvement Stanley: 151st Terr. & Metcalf <div>Annual funding for storm drainage improvements. Project area is along Negro Creek at 151st Terr. and Metcalf.</div>	Revised Scope Revised Funding Revised Year	2011	2012	2010	255,000 *SWU
					2011	255,000 *SWU
					2012	225,000 SA 890,000 SWU 2,940,000 CTY
	Project Total					4,565,000
SD-1134	2013 Preliminary Stormwater Engineering Studies <div>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.</div>	No Change	2013	2013	2013	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY 0 KDOT
	Project Total					200,000
SD-1135	2013 Storm Drainage Improvement <div>Annual funding for storm drainage improvements. Project areas are yet to be determined.</div>	Revised Funding Revised Year	2012	2013	2012	60,000 SWU
					2013	0 GO 0 PAYG 0 SA 500,000 SWU 1,680,000 CTY 0 KDOT
	Project Total					2,240,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STORM DRAINAGE						
SD-1221	2014 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2014	2014	2014	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY 0 KDOT <hr/> 200,000
	Project Total					
SD-1222	2014 Storm Drainage Improvement Annual funding for storm drainage improvements. Project areas are yet to be determined.	Revised Funding Revised Year	2013	2014	2013 2014	150,000 SWU 0 GO 0 PAYG 0 SA 750,000 SWU 0 CTY 0 KDOT <hr/> 900,000
	Project Total					
SD-1280	2015 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2015	2015	2015	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY 0 KDOT <hr/> 200,000
	Project Total					
SD-1281	2015 Storm Drainage Improvement Annual funding for storm drainage improvements. Project areas are yet to be determined.	Revised Year	2014	2015	2014 2015	150,000 SWU 750,000 SWU 0 CTY 0 KDOT <hr/> 900,000
	Project Total					
SD-1383	2016 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	New	2016	2016	2016	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY 0 KDOT <hr/> 200,000
	Project Total					
SD-1384	2016 Storm Drainage Improvement Annual funding for storm drainage improvements. Project areas are yet to be determined.	New	2015	2016	2015 2016	150,000 SWU 0 GO 0 PAYG 0 SA 750,000 SWU 0 CTY 0 KDOT <hr/> 900,000
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
STORM DRAINAGE						
SD-1397	2017 Storm Drainage Improvement (2016 DESIGN)	New	2015	2016	2016	150,000 SWU
	Annual funding for storm drainage improvements. Project areas are yet to be determined.				2017	0 *GO 0 *PAYG 0 *SA 750,000 *SWU 0 *CTY 0 *KDOT
	Project Total					<u>900,000</u>
SUBTOTAL						
STORM DRAINAGE						
						0 GO 0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 225,000 SA 4,700,000 SWU 5,220,000 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN
						<u>10,145,000</u> TOTAL

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
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GENERAL FUND SUMMARY

GENERAL FUND SUMMARY

9,240,000 GO
0 20GO
4,425,000 PAYG
5,370,000 EXCIS
24,485,000 1/8STX
400,000 ESC
0 UESC
110,000 SA
306,000 SWU
15,405,000 CTY
0 EDSTX
2,280,000 OCITY
897,000 KDOT
13,900,000 TFED
1,750,000 CDBG
173,000 OFED
800,000 ERF
0 RECV
0 GCR
3,750,000 SPR
250,000 PRIV
0 ODF
0 OFIN
83,541,000

Project Number	Project Description	Change From 2011-2015 CIP	Des. Year	Cons. Year	Fin. Year	2012-2016 CIP
SUMMARY - FIRE SERVICE FUND						
SUBTOTAL						0 GO
SUMMARY - FIRE SERVICE FUND						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						100,000 OFED
						2,962,000 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>3,062,000</u>

*indicates project costs not included in plan totals

2012-2016 MAINTENANCE PROGRAM

The 2012 Budget includes a consolidated summary of all maintenance expenditures and funding sources. Information relating to infrastructure and facility maintenance expenditures for 2012, as well as projected amounts for the 2012-2016 financial planning period, is included in this section.

Maintenance expenditures are programmed separate from the operating and capital budgets in order to provide detailed financial information regarding the City's maintenance, repair and replacement of infrastructure and facilities.

Following are summaries of the maintenance program.

MAINTENANCE PROGRAM – ALL FUNDS

TOTAL MAINTENANCE PLAN	Budget	Budget	Projected			
	2011	2012	2013	2014	2015	2016
RESOURCES						
<u>Street, Curb and Traffic Infrastructure Maintenance</u>						
Special Street & Highway Fund (Gas Tax)	\$ 4,455,000	\$ 5,000,000	\$ 4,850,000	\$ 4,800,000	\$ 4,750,000	\$ 4,750,000
General Fund: Street/Traffic Infrastructure Maintenance	1,389,000	2,250,000	3,250,000	4,050,000	4,900,000	5,750,000
1/8-Cent Sales Tax for Street Improvements	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
CARS (County funds)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<u>Stormwater Maintenance</u>						
Stormwater Utility Fund	2,354,000	1,315,000	1,883,000	1,330,000	1,420,000	1,400,000
<u>Facility Maintenance</u>						
General Fund: Facility Infrastructure Maintenance	400,000	400,000	400,000	400,000	400,000	400,000
Fire Fund: Facility Infrastructure Maintenance	50,000	50,000	50,000	50,000	50,000	50,000
TOTAL	\$10,648,000	\$11,015,000	\$12,433,000	\$12,630,000	\$13,520,000	\$14,350,000
EXPENDITURES						
Street Infrastructure Maintenance	\$7,844,000	\$9,250,000	\$10,100,000	\$10,850,000	\$11,650,000	\$12,500,000
Stormwater Maintenance	2,354,000	1,315,000	1,883,000	1,330,000	1,420,000	1,400,000
Facility Maintenance	400,000	400,000	400,000	400,000	400,000	400,000
Fire Maintenance	50,000	50,000	50,000	50,000	50,000	50,000
TOTAL	\$10,648,000	\$11,015,000	\$12,433,000	\$12,630,000	\$13,520,000	\$14,350,000
2012 - 2016 TOTAL						<u>\$63,948,000</u>

STREET & TRAFFIC INFRASTRUCTURE MAINTENANCE PLAN

	Budget	Budget	Projected			
	2011	2012	2013	2014	2015	2016
RESOURCES						
Special Street & Highway Fund (Gas Tax) ¹	\$4,455,000	\$5,000,000	\$4,850,000	\$4,800,000	\$4,750,000	\$4,750,000
General Fund Transfer for Street and Traffic Infrastructure Maintenance	1,389,000	2,250,000	3,250,000	4,050,000	4,900,000	5,750,000
1/8-Cent Sales Tax for Street Improvements	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
CARS (County funds) ²	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL	\$7,844,000	\$9,250,000	\$10,100,000	\$10,850,000	\$11,650,000	\$12,500,000

EXPENDITURES

Street Infrastructure	\$6,844,000	\$8,250,000	\$9,100,000	\$9,850,000	\$10,650,000	\$11,500,000
Curb Infrastructure	500,000	500,000	500,000	500,000	500,000	500,000
Traffic Infrastructure	500,000	500,000	500,000	500,000	500,000	500,000
All Maintenance Categories	\$7,844,000	\$9,250,000	\$10,100,000	\$10,850,000	\$11,650,000	\$12,500,000

¹ 2012 funding from the Special Street and Highway fund is higher than Motor Fuel revenue estimates based on a projected expenditure of fund balance. In 2012-2016, the gasoline tax is programmed to increase 2% per year, while expenditures continue to draw on available fund balance. Resource and therefore expenditure levels may vary based on actual gasoline tax revenue. The Special Street and Highway Fund is used to account for those revenues received from the State of Kansas tax on gasoline and expenditures incurred in the repair and maintenance of City streets and highways. State law restricts the use of these funds to non-capital street and highway expenditures.

² The projected amounts are based on the County's current plan, subject to revision by the Board of County Commissioners, and are based on annual CARS appropriations.

STORMWATER MAINTENANCE PLAN

		Budget 2011	Budget 2012	Projected			
				2013	2014	2015	2016
RESOURCES							
Stormwater Utility Fund ¹							
Current Revenues		\$2,354,000	\$1,315,000	\$1,883,000	\$1,330,000	\$1,420,000	\$1,400,000
Prior Year Carryover		0	0	0	0	0	0
TOTAL		\$2,354,000	\$1,315,000	\$1,883,000	\$1,330,000	\$1,420,000	\$1,400,000
EXPENDITURES							
All Maintenance Categories ²		\$2,354,000	\$1,315,000	\$1,883,000	\$1,330,000	\$1,420,000	\$1,400,000

¹ Additional information regarding the 2012 Budget for the Stormwater Utility Fund, which funds infrastructure maintenance of the City's storm sewer system can be found in the "Fund Budget" section of this book.

² Stormwater Maintenance expenditures are programed based on available funding after operating and capital expenditures are budgeted for. Therefore, stormwater maintenance funding will vary from year to year.

PUBLIC BUILDING MAINTENANCE PLAN

		Budget	Budget	Projected			
		2011	2012	2013	2014	2015	2016
RESOURCES							
General Fund Transfer for Facility Infrastructure Maintenance		\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
TOTAL		\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
EXPENDITURES							
Annual Ongoing Maintenance		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Special Projects		350,000	350,000	350,000	350,000	350,000	350,000
All Maintenance Categories		\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000

FIRE BUILDING MAINTENANCE PLAN

		Budget	Budget	Projected			
		2011	2012	2013	2014	2015	2016
RESOURCES							
Fire Fund Transfer for Facility Infrastructure Maintenance		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
TOTAL		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
EXPENDITURES							
All Maintenance Categories		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

2012-2016 Maintenance Program

Key to Project Categories

STREET & TRAFFIC INFRASTRUCTURE MAINTENANCE - This category addresses repair and maintenance of street and thoroughfares within the City, and repair and maintenance of traffic signals, street lights and the traffic control and communications system within the City.

STORM DRAINAGE MAINTENANCE - This category addresses repair and maintenance of stormwater management infrastructure within the City.

PUBLIC BUILDINGS MAINTENANCE - This public building category accounts for repair, remodeling and maintenance of public facilities.

FIRE BUILDINGS MAINTENANCE - The public building category accounts for repair, remodeling and maintenance of public facilities for fire service.

GLOSSARY OF BUDGET TERMS

<u>Ad Valorem Tax</u>	A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property taxes").
<u>Appropriation</u>	An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.
<u>Assessed Valuation</u>	The valuation placed upon real and certain personal property by the County Assessor as the basis for levying property taxes.
<u>Assets</u>	Resources owned by the City which have monetary value.
<u>AV</u>	Acronym for Assessed Valuation.
<u>Balance Sheet</u>	A basic financial statement that discloses the assets, liabilities, reserves and equity of specific governmental funds as of a specific date.
<u>Balanced Budget</u>	A budget in which resources (fund balance plus current revenues) revenues equal current expenditures. In accordance with Kansas Law, the City must adopt a balanced budget. In addition, Kansas law restricts unallocated fund balances at year-end.
<u>Best Management Practices (BMP)</u>	Stormwater management practice used to prevent or control the discharge of pollutants and minimize stormwater runoff. BMPs may include structural or non-structural solutions, a schedule of activities, prohibition of practices, maintenance procedures or other management practices.
<u>BMP</u>	Acronym for Best Management Practices
<u>Bond</u>	A written promise to pay a specified sum of money on a specific date at a specified or variable stated interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used as long-term debt to pay for specific capital expenditures.
<u>Bond Rating</u>	A rating that is received from Standard & Poor's Corporation, Moody's Investors Service, Inc., and Fitch Ratings that shows the financial and economic strengths of the City.

<u>Budget</u>	A plan of financial operation embodying an estimate of proposed revenue and expenditures for a given period of time. It is the primary means by which most of the expenditures and service activities of the City are controlled. Overland Park's budget is for one year.
<u>Capital Improvements Program</u>	A plan for capital expenditures to be incurred each year over a fixed period of years setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.
<u>Capital Project</u>	A capital project is a project that constructs, expands or acquires a City asset, including infrastructure, facilities or large equipment.
<u>CARS</u>	Acronym for County Assisted Road System. CARS funding is provided by Johnson County using the motor vehicle fuel tax.
<u>CC</u>	Acronym for Cost Center
<u>CDBG</u>	Acronym for Community Development Block Grant.
<u>CIP</u>	Acronym for Capital Improvements Program.
<u>Commodities</u>	Items of expenditures which are consumed or show a material change in their physical condition. Examples include office supplies, replacement parts and gasoline.
<u>Contingency</u>	A budgetary resource set aside for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted.
<u>Cost Center</u>	A division of a department which has functional responsibility for related activities within that department. For example: Street Engineering, Traffic Maintenance and Stormwater Maintenance are three Cost Centers within the Public Works Department.
<u>Debt</u>	An obligation resulting from the borrowing of money.
<u>Debt Service</u>	The City's obligation to pay the interest and repay the principal of all bonds and other debt instruments according to a predetermined payment schedule.
<u>Delinquent Taxes</u>	Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. The unpaid balances continue to be delinquent taxes until abated, paid or converted into tax liens.
<u>Department</u>	An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Police and Public Works.
<u>Encumbrances</u>	The commitment of appropriated funds to purchase goods or services

to be delivered or performed at a future date.

Enterprise Fund

A fund used to account for self-supported services or programs. The City has two enterprise funds: the Golf Course Fund and the Soccer Operations Fund.

Equipment

Tangible property having a useful life of more than one year, but less than fifteen years, and used by employees in the performance of work activities.

Expenditures

The outflow of funds paid or to be paid for assets, goods or services obtained regardless of when the expense is actually paid.

Fiscal Year

The time period designated by the City signifying the beginning and the ending period of recording financial transactions. The City of Overland Park has specified the calendar year as its fiscal year.

Franchise Tax

A tax levied by the City on the utility companies, such as electricity, telephone, telecable and natural gas.

Fund

An accounting entity with a self-balancing set of accounts that records all financial transactions that are segregated for specific activities or for attaining certain objectives.

Fund Balance

The difference between an entity's assets and its liabilities.

GAAP

Acronym for Generally Accepted Accounting Principles.

General Fund

The fund used to account for all of the financial resources of the City except those required to be accounted for in another fund.

General Obligation Bonds

Bonds that finance a variety of public projects, such as streets, buildings and improvements, which are backed by the full faith and credit of the City.

GO

Acronym for General Obligation Bonds.

Goal

A statement of broad direction, purpose or intent.

Governmental Funds

Funds used to account for tax-supported activities. Budgeted governmental funds include the General Fund, Special Revenue Funds, and the Debt Service Fund.

Grant

A contribution by a government or other organization to support a specific function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed to the grantee.

Infrastructure

Public domain fixed assets such as roads, bridges, curbs and gutters,

streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.

KDOT

Acronym for Kansas Department of Transportation.

KSA

Acronym for Kansas Statutes Annotated.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Mill Levy

To impose taxes for the support of governmental activities. A mill levy is expressed as one dollar per one thousand dollars of assessed valuation.

Modified Accrual

Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Objective

A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

OP

Acronym for the City of Overland Park.

P&R

Acronym for Parks & Recreation.

Operating Budget

The portion of the budget that pertains to daily operations that provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.

Pay As You Go

Funding budgeted each year in order to pay cash for capital improvements. This funding is used in lieu of issuing general obligation bonds.

PAYG

Acronym for Pay As You Go financing.

Performance Measures

Quantitative and/or qualitative objective measurement of results by a unit or program, which helps to determine effectiveness in meeting goals and objectives.

Personal Services

Expenditures relating to compensating City of Overland Park employees, including salaries, wages, overtime pay, shift differential and holiday pay, but excluding employee benefits.

<u>Property Tax</u>	Ad valorem taxes levied on both real and personal property according to the assessed valuation and the tax rate.
<u>Revenue</u>	All money that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
<u>Revenue Estimate</u>	A formal estimate of how much revenue will be earned from a specific revenue source for some future period - typically a future fiscal year.
<u>Source of Revenue</u>	The classification of revenues according to their source or point of origin.
<u>Special Assessment</u>	A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.
<u>Special Revenue Funds</u>	Fund type used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.
<u>Transient Guest Tax</u>	The City imposes a 9% tax on transient guests occupying a room in a hotel or motel located within the City. Revenue from this tax is receipted into the Transient Guest Tax Fund.
<u>TGT</u>	Acronym for Transient Guest Tax.
<u>Tax Rate Limit</u>	The maximum legal rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
<u>Use Tax</u>	Compensating Use Tax is a tax on goods from outside Kansas purchase by individual and businesses in Kansas which are used, stored or consumed in Kansas.
<u>User Charges</u>	The payment of fees for direct receipt of a public service by the party benefiting from the service.

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