

# 2015 Budget



# OVERLAND PARK

K A N S A S

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**ABOVE AND BEYOND. BY DESIGN.**



# 2015 Annual Budget



**ABOVE AND BEYOND. BY DESIGN.**

## **MAYOR**

Carl Gerlach

## **CITY COUNCIL**

### **Ward 1**

Terry Happer Scheier  
Dave Janson

### **Ward 2**

Paul Lyons  
Curt Skoog

### **Ward 3**

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David White, Council President

### **Ward 4**

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Fred Spears

### **Ward 5**

John Skubal  
John Thompson

### **Ward 6**

Rick Collins  
Dan Stock

## **CITY MANAGER**

Bill Ebel

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Kansas, should be directed to:

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
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**City of Overland Park  
Kansas**

For the Fiscal Year Beginning

**January 1, 2014**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Overland Park, Kansas for its annual budget for the fiscal year beginning January 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## Our Mission

We plan, build, protect and preserve a lasting quality of life in Overland Park

## Our Vision

We are a trustworthy, agile and innovative organization with an engaged workforce committed to strengthening the vitality of our community

## Core Values

Service Commitment  
Stewardship  
Integrity  
Respect  
Relationship Building  
Pursuit of Excellence

## CORE VALUES

### Service Commitment

- ◆ Being driven by the desire to provide courteous, timely and helpful service to the public and each other

### Stewardship

- ◆ Using resources wisely to ensure the public trust

### Integrity

- ◆ Being honest, ethical and transparent in ways that inspire trust and confidence by the public and fellow employees

### Respect

- ◆ Treating the public and each other with courtesy and dignity
- ◆ Valuing the expertise and contributions of fellow employees
- ◆ Being responsive to the diversity of citizen and employee needs
- ◆ Communicating effectively

### Relationship Building

- ◆ Recognizing that building and maintaining relationships are essential to our individual, team and organizational success and wellbeing

### Pursuit of Excellence

- ◆ Committing to continuous improvement of quality, productivity and overall service delivery
- ◆ Investing in individual development, innovative technologies and continuous improvement as a means to effective service delivery
- ◆ Taking time to celebrate the accomplishments of employees and the organization

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# INTRODUCTION TO THE BUDGET DOCUMENT

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For ease of use, this budget document has been organized into eight sections. Orange divider tabs identify the sections for the following functional areas:

**1. Executive Summary**

This is designed to be a “liftable” summary of the budget, which can be copied and distributed as necessary to persons who wish to review the budget but who do not need the entire document. Included in this section are the following items:

- Budget Message
- Financial Planning
- Debt Information
- Fund Structure and Basis of Accounting
- Budgetary Guidelines
- Budget Process
- Summary of Historical Budget Information
- Key Components of the 2015 Budget
- Organizational Chart and Summary of Personnel Changes
- Performance Measurement Initiative

**2. Summary – 2015 Budget**

Contained in this section are detailed revenue and expenditure summaries for all budgeted funds.

**3. Revenues – All Funds**

Forecast methodologies and revenue sources for the entire budget are discussed in this section.

**4. Fund Budget**

This section contains revenue and expenditure budgets for each individual fund. Two years of actual information, current year estimates and budgeted amounts for all revenues and expenditures are presented for each fund.

**5. Supplemental Information**

General background information and facts about the City of Overland Park its services are contained in this section.

**6. Goal Area Budgets by Cost Center**

Individual tabs are provided for each major section (Goal Area) of General Fund expenditures as follows:

- Finance and Administration
- Public Safety
- Public Works
- Community Development

Each Goal Area is introduced by a goal, a list of cost centers within the area, a comparison of funding sources and expenditure types and a summary of cost center expenditures.

Provided by Cost Center within each Goal Area are program descriptions, cost center mission, program goals and accomplishments, performance measures, personnel schedules and budgeted expenditures by category.

**7. Capital Improvements Program**

This section contains information on the 2015-2019 Capital Improvements Program (CIP). Overall goals, objectives, financial standards, graphs on CIP data, operational impact and detailed listings of individual 2015-2019 CIP projects are included.

**8. Maintenance Program**

This section contains information on the 2015-2019 Maintenance Program. Funding source and project information for the infrastructure and facilities maintenance program is included.

**9. Glossary**

The glossary includes definitions for terminology that may not be easily understood by the common reader.

**10. Index**

An index is included as a reference to aid in locating information.

## EXECUTIVE SUMMARY OVERVIEW

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This section is designed to provide the reader with general background and summary information about the City of Overland Park and the 2015 Budget. Highlights of the material included are as follows:

- Budget Message  
Written to give the Mayor, City Council and the public a broad picture of the 2015 Budget. Included are 2015 Budget Highlights, Priorities and Issues, a summary of 2015 Revenue and Expenditure Information and a summary of the 2015-2019 Capital Improvements and Maintenance programs.
- Fiscal Policy  
Discusses the City's fiscal policy, which provides criteria and guidelines used in developing long-range financial plans, and the City's annual operating, maintenance and capital improvements budgets.
- Financial Planning  
Discusses the long-term financial planning process and financial planning standards.
- Financial Structure  
Explains fund structure and basis of accounting.
- Budget Guidelines and Financial Assumptions  
Informs the reader about policies that shape budget development.
- Budget Development Process  
Outlines the chronological order of preparing, monitoring and reporting related to both the operating and capital budgets.
- Debt Information  
Includes a schedule of outstanding debt, information on current and future debt and the legal debt margin.
- Budget History  
Reviews previous budget levels and 2015 expenditure highlights.
- Key Components in the 2015 Budget  
Summarizes reductions in funding in the 2015 Budget.
- Personnel Summary  
Includes an Organizational Chart and summarizes personnel changes in 2015.
- Performance Management Initiative  
Summarizes the Performance Management initiative.

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City Hall • 8500 Santa Fe Drive  
Overland Park, Kansas 66212  
[www.opkansas.org](http://www.opkansas.org)

November 1, 2014

Mayor Carl Gerlach  
Members of the City Council  
City of Overland Park  
Overland Park, Kansas

Mayor Carl Gerlach and Members of the City Council:

I am pleased to present the 2015 Budget for the City of Overland Park, as approved by the Governing Body on August 18, 2014. The total 2015 Budget equals \$241,710,000, a 3.7% increase from the adopted 2014 Budget. The portion of the 2015 Budget allocated for operating expenses, which supports the daily operations of the City, totals \$112,722,020, a 3.7% increase from the adopted 2014 Budget.

The primary purpose of the City's budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals for the upcoming year within given resources. The 2015 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a stable financial position, and high quality service levels.

The 2015 Budget is in alignment with the City's long-term financial plan which projects and



*Near College Boulevard and Metcalf Avenue, two of the busiest corridors in Overland Park.*

makes programmatic adjustments to facilitate a sustainable financial position over a five-year planning horizon. Over the last seven years, Overland Park has worked to align and maintain annual expenditures within the annual revenue stream. Through the combination of expenditure reductions and revenue enhancements made during this period, the City's financial position and five-year financial outlook has stabilized and improved. After a significant spend-down between 2008 and 2011, the City's General Fund reserves have recovered to targeted levels and is expected to

remain within established standards throughout the financial planning period.

The 2015 Budget was developed to address the City's operational priorities while safeguarding the City's financial position and maintaining financial standards. The budget provides resources to meet the City's priorities of preserving existing programs and services, while increasing investment in the maintenance of public infrastructure, neighborhood conservation and public safety, while preserving the long-term financial viability of the City within the existing revenue structure.

The 2015 Budget focuses on priorities identified by both our community and the Governing Body:

- *Maintain the Long-term Health of the City's Livability while Preserving Financial Position and Reserves.* Striving to maintain livability one of guiding principles of the City. In order to accomplish this, safeguarding the long-term financial viability of the city government is essential to ensure the City is in the financial position to provide essential services and infrastructure to maintain the community's desired quality of life.

After a significant drawdown of the City's General Fund reserves by \$43 million over four years in order to maintain critical service levels during the economic recession, the City prioritized reestablishing a healthy financial position. Though six year of rigorous organizational adjustments, a property tax rate increase in 2012, modest economic growth in 2013 and 2014, and continued emphasis in conservative expenditure planning, the City's financial position, while not as robust as pre-recession levels, as achieved stability and is in-line with established financial standards and targets. Annual revenues are projected to continue to support annual expenditures, while maintaining the necessary level of reserves over the extended financial planning period.

With financial stability achieved, the City has been able to resume crucial reinvestment infrastructure and operations necessary to ensure the long-term sustainability of the community and protect the community's livability.

The General Fund reserve balance is projected to remain stable during the 2015-2019 planning period, in-line with the City's established 30% reserve target. This is the level believed to be adequate to provide security in the event of future economic downturns, unforeseen opportunities, requirements or incidents, and is an amount sufficient to maintain the City's triple-A bond rating.

- *Maintenance of a Low Property Tax Rate.* The 2015 property tax rate of 12.837 mills remains consistent with the 2014 Budget rate of 12.833 mills. The mill rate has remained at a stable level since 2012, which is the last year the Governing Body approved an increase in the mill levy rate.

Overland Park's property tax rate is low compared to the tax rate of neighboring jurisdictions that provide similar services. In addition, Overland Park has lowest tax rate of any first class city in Kansas.

Overland Park's tax rate comprises between 10% and 13% of a property owner's total tax bill. Other entities' property tax rates include the State of Kansas (1.500 mills), Johnson County (23.270 mills), school districts (between 55.911 mills to 67.939 mills) and Johnson County Community College (9.461 mills). A property owner's total effective tax rate is between 100 and 120 mills, depending on the property location's school district.

- *Operational adjustments and reallocation of resources to meet the changing demands and priorities of the organization, within existing financial and organizational resources.* The adopted 2015 Budget is in alignment with financial parameters established as part of the City's 2015-2015 financial plan. The City develops and adopts a five-year financial plan each year, which is used as the basis for annual budgetary decisions. The adoption of a long-term financial plan helps ensure annual operational, maintenance, capital improvement and financial decisions made are in alignment with the City's long-term objectives of maintaining a responsive government and a viable long-term financial position.

The adopted 2015 Budget is structured within the adopted planning guidelines in order to maintain alignment with the City's long-term objectives. The budget provides funding towards preserving existing programs and services, renewing investment in the maintenance of public infrastructure, and meeting demand for additional public safety and neighborhood conservation resources, all within the long-term financial constraints of the existing revenue structure.

The adopted budget holds operating expenses to a prudent, sustainable rate of growth. Additional resources have been allocated for public safety, code enforcement services, citizen engagement, and to support increases in utilities and maintenance associated with select existing operations. Overland Park's adopted 2015 operating budget is \$112.7 million, 3.7% above the adopted 2014 budget. The total budget of \$241.7 million is 3.7% above the adopted 2014 Budget.

In order meet the ongoing and evolving demands of the City within current financial resources, reallocation of resources is on-going. Departments continue to identify restructuring opportunities to better support the City's priorities, programs and services within existing financial resources. As a result, several positions in the organization have been reassigned or revamped as part of the 2015 Budget, including reassignment of one position outside of the Police Department, and the restructuring of operations and positions in the Community Services division to support the priority of neighborhood conservation. Emergency medical services have been restructured to provide Advanced Life Support services to citizens, while realizing significant operational savings by bringing services previously contracted services in-house.

To support community priorities and demands, six full-time positions have been added through the 2015 budget process, while five positions were converted from part-time to full-time and part-time positions adjusted. Changes support additional resources in the areas of public safety, infrastructure maintenance, neighborhood conservation, recreational services and community engagement.

The number of full-time equivalent employees in the 2015 budget is 1,021.7 (855 full-time and 166.7 part-time). The net result of all personnel changes is an increase of 12.5 full-time equivalent employees, including the following:

- Six full-time positions were added, including three full-time Paramedics (Fire), one full-time Dispatch Supervisor (Police), one full-time Facility Technician (Parks), and one full-time Communications Assistant (Communications).
- Several part-time positions were converted to full-time, including a Code Compliance Officer (Planning), Customer Service Representative (City Clerk), Maintenance Workers (Public Works), Concessions Supervisor and Field Supervisor (Recreation - Soccer).
- Adjustments were made in part-time positions and hours, including additional positions in Public Works, Recreation and Planning & Development Services.



*The 2015 Budget includes the addition of four full-time public safety positions.*

In addition, wages and benefits were examined and ongoing programmatic adjustments are being made to ensure personal service costs remain stable. The budgeted compensation program for 2015 includes salary adjustments for employees of 2.25%. This compensation package includes full step increases for eligible public safety employees and a market and merit package for non-step employees.

In addition, adjustments to personnel benefits continue. Health insurance continues to be restructured within a consumer-drive plan, requiring increasing amounts of financial and health-management participation by employees.

The 2015 budget includes strategic adjustments in some department operating budgets for commodities and contractual services. Increases were largely due to external forces and needs to support quality of life standards. Additional resources were allocated to the Fire Department to maintain emergency response equipment and provide additional first-responder training. The Public Works Department's budget for electricity was increased based on utility-rate increases. The Planning Department's Community Services division received additional funding to support neighborhood preservation and stabilization efforts. The Recreation Division received additional funding to maintain the City's downtown community center. Additional funding was allocated to Informational Technology for software subscription costs.

The 2015 budget increases investment in operating capital equipment by \$500,000 to an amount of \$2.9 million. Areas of emphasis are in Public Safety, Public Works, Parks, Recreation and Information Technology. Funding included in the 2015 budget moves the

City closer to a sustainable annual funding level which will provide necessary replacement of aging equipment in a timely and prudent manner.

- *Providing Capital Investments in Transportation Infrastructure, Public Facilities and Technology.* The City's five-year capital improvements plan (CIP) was reviewed and revised in late 2013 and early 2014 to reflect the City's priorities and ability to allocated further investment into capital infrastructure, an area was greatly reduced constrained since 2008. At \$129.1 million, the 2015-2019 CIP remains at half of the size it was prior to the recession (approximately \$250 million in the 2006-2010 CIP). In 2015, \$36.6 million of capital improvement projects are planned. Capital improvement projects scheduled for 2015 include:

- Network, Software and Police Technology Investments
- Storm Drainage Improvements
- Traffic Signal Improvements
- Replacement of Ambulance
- Various Parks Improvements
- Neighborhood Street Improvements, including Sidewalks and Streetlights
- Construction of 159th & US69 Highway Interchange
- Thoroughfare Improvements, including construction of Switzer, College Blvd. to 119th and 159th, Metcalf Ave. to Nall Ave.

- *Maintenance of Quality Infrastructure and Public Facilities.* The City's 2015-2019 Maintenance Plan is programmed at \$79,040,000, including \$14.6 million of funding for 2015 maintenance projects. The maintenance plan includes significant repairs to, renovations or rehabilitation of, or in-kind replacement of city infrastructure, facilities and amenities in the areas of streets, traffic management, storm water, facilities, and public parks.

The 2015 street and traffic maintenance budget is \$11.8 million, a \$900,000 increase from the 2014 budget. This increase is consistent with long-range plans developed in 2011 to renew investment in maintenance of street infrastructure. Funding had been reduced significantly in this area from 2008 through 2011, deferring maintenance expenditures due to financial constraints during the economic downturn. A portion of the property tax increase in 2012 was earmarked to address infrastructure maintenance needs, as maintenance needs continue to grow and further maintenance deferment would result in increased future replacement costs.

Continuing in 2016, the City anticipates increasing infrastructure maintenance funding annually in order to return to a maintenance level that adequately addresses the City's infrastructure maintenance needs. The projected 2016 - 2019 street infrastructure funding levels is approximately \$12.5 million annually. In conjunction with general city funding, gasoline tax provides significant funding to the street maintenance program. Other funding sources include county funding and dedicated sales tax funding from the City's 1/8-cent sales tax.



*Reinvestment in infrastructure is a priority in the 2015 Budget*



The storm water maintenance amount has decreased from 2014, as 2014 included \$3.4 million of intergovernmental funding which is not available to the City in 2015. The storm water maintenance program in 2015 is \$1,545,000, compared to \$4,350,000 in the 2014 budget.

Facility maintenance funding has increased in the 2015 budget is \$500,000. This level funds miscellaneous annual projects to over 500,000 square feet of city facilities.

The 2015-2019 parks maintenance component includes funding to support equipment and structures at the City's 83 parks, as well at recreation facilities including the golf courses, arboretum, children's farmstead, pools and community centers. The 2015 funding level is \$775,000, a \$125,000 increase over 2014 funding.

Key components of the 2015 Budget are discussed further beginning on page 1.51.

### ***Factors Influencing 2015 Budget Development***

Several factors were taken into consideration during the development of the 2015 Budget:

- **Current economic conditions and future economic and political outlook.** The 2015 Budget was developed to reflect moderate economic growth and an improved fiscal outlook. Local economic development, property values and sales tax indicators made significant gains in both 2013 and 2014, while regional and national indicators showed moderate growth. However, ongoing instability at the federal legislature concerning funding, as well as a decline in the State of Kansas' economic position, has created uncertainty regarding the future. Potential actions by the state and the federal government could impact the City's intergovernmental revenue, the City's ability to control our own revenues from taxation and the rate at which future debt could be issued. Considering both the positive economic data, yet the uncertain state and federal outlook, the City adopted a 2015 budget which includes moderate, sustainable growth. The adopted budget addresses the City's need to reinvest in infrastructure, maintenance and equipment, meet service demands and focus on community priorities, while still remaining fiscally conservative to ensure adequate financial reserves are in place to safeguard against future economic downturns and political changes.



*Economic Development returning to OP; the Prairie Fire Entertainment District opened in the Spring of 2014.*

- **Financial parameters and standards.** The City's established financial parameters and standards compel structural balance between anticipated current revenues and operating expenditures. Ensuring the long-term structural financial balance is the foundation of the City's financial strategy. The 2015 Budget includes a level

of expenditures which can be sustained in future years within the current revenue structure, given the current financial outlook. No increases in property or sales tax rates are projected in the City's long-term financial plan.

- **Maintenance of Adequate Financial Reserves.** Balancing current expenditures with current revenues, and ensuring an adequate fund balance is available to address emergencies, changes in economic conditions, or large capital needs are cornerstones of the City's financial management practices. These guidelines drive decisions relating ongoing operations, as well as investments in capital infrastructure and maintenance.

Years of conservative budgeting and expenditure patterns, coupled with higher than projected sales and compensating use tax revenues prior to 2008 resulted in reserves available, also known as fund balance. The City's reserves allowed it to meet the challenge of maintaining stable city operations during the Great Recession while refunding over \$28 million of compensating use tax during the 2008 to 2011 time period, without a tax increase or elimination of services.

However, by the end of 2011 the City's General Fund balance was \$20.9 million, a decline of over 67% since January 1, 2008. The depletion in the City's reserves limited the City's ability to fund ongoing operations or to respond to unplanned events. Additional use of the fund balance to finance annual ongoing operations was not prudent, nor could the City make deep enough expenditure reductions to bring revenues and expenditures into alignment without severely reducing essential City services such as Police and Fire Services, and services that directly impact citizens' quality of life, such as infrastructure maintenance, and Parks and Recreation.

In addition, the City's Triple-A bond rating was in jeopardy of being downgraded, as bond rating agencies indicated the low reserve level was not sufficient to maintain an AAA bond rating. Downgrade of the City rating would increase future borrowing costs and ultimately place a greater financial burden on the City's taxpayers.

The 2012 Budget included a property tax rate increase which resulted in an additional \$10 million of revenue annually. This enhancement, along with continued reengineering of operations, allowed the City to balance current revenues with annual expenditures.

With the structural balance restored, the City's General Fund reserves begin to recover to acceptable levels. In 2012, for the first time since 2007, annual revenues exceeded annual expenditures. In 2013 the General Fund Balance grew to \$29.1 million, or 30.4% of annual operating expenditures. Reserves of at least 30% are thought to be sufficient to maintain the City's AAA bond rating and provides flexibility to address unanticipated emergencies or fiscal strains. Throughout the City's current fiscal outlook of 2014-2019, the General Fund Balance is projected to remain around 30% of annual General Fund operating expenditures.

- **Capital Infrastructure.** The adopted 2015-2015 Capital Improvement Program and five-year financial plan allocates the equivalent of 14.6% of current General Fund resources to capital infrastructure construction in 2015 to help address continued infrastructure demands.

- **Maintenance.** The adopted 2015-2019 Maintenance Plan and five-year financial plan allocates the equivalent of 4.5% of current General Fund resources to maintenance projects in 2015 to ensure the condition of existing City assets are sustained at an acceptable level.
- **The Governing Body's commitment to retaining a low property tax rate.** The City of Overland Park currently has the lowest property tax rate of any first-class city in the State of Kansas. The mill levy supporting the 2015 budget is 12.837 mills, approximately half of other Johnson County communities which provide similar services.

Following is a summary of the 2015 Budget, including budget highlights, priorities and issues, revenue information, expenditure information and a summary of the 2015-2019 Capital Improvements and Maintenance plans.

### ***2015 Budget Highlights, Priorities and Issues***

**Adjustments to programs and services supporting the City's priorities and community demands.** Adjustments to the 2015 Budget were analyzed, prioritized and approved based on priorities identified by our citizens, Governing Body and staff. Prioritized areas support investment in and maintenance of City infrastructure, and quality of life factors including public safety, neighborhood preservation and recreational opportunities while safeguarding the City's long-term financial sustainability.

The 2015 Budget continues restructuring personnel resources to align with evolving service demands and priorities. Reallocation opportunities have been utilized to address demands in the areas of public safety and neighborhood conservation. Additional resources have also been allocated in these areas, as well as in areas of infrastructure maintenance and citizen engagement. The budget includes an increase of 12.5 full-time equivalent (FTE) positions, through the addition of six full-time positions, the conversion of part-time positions to an additional six full-time positions, and the adjustment in various part-time positions. The 2015 Budget includes 855 full-time employees and 166.65 FTE part-time employees.

<b>PERSONNEL SUMMARY BY GOAL AREA</b>						
<b><u>ALL FUNDS</u></b>	<b>2013 Budget</b>		<b>2014 Budget</b>		<b>2015 Budget</b>	
<b>Goal Area</b>	FT	PT	FT	PT	FT	PT
Finance, Administration & Economic Dev.	123	6.64	124	6.60	127	6.29
Public Safety	457	19.29	458	19.29	464	19.30
Public Works	127	5.47	129	4.51	132	2.36
Community Development	122	143.77	122	145.78	132	138.70
<b>TOTAL</b>	829	175.17	833	176.18	855	166.65

In addition, enhanced funding has been allocated to select areas of the organization to meet increased costs associated with utilities, equipment maintenance, and emergency medical costs directly related to front-line essential service delivery to the public. Furthermore, funding has been allocated to address quality of life areas, including additional resources for Neighborhood conservation and for replacement of equipment at the community centers. Funding for software

subscription services has been added in order to allow the City to take advantage of cloud computing. This shift should result in significant saving to the City compared to purchasing and hosting software.

Information regarding 2015 key components is discussed in further detail beginning on page 1.51. Additional personnel information can be found beginning on page 1.59.

**Enhanced funding for traffic and infrastructure maintenance.** The 2015 Budget increases resources for the maintenance of the City's street and traffic management infrastructure. \$5.3 million from the General Fund has been included in the 2015 Budget, an increase of \$950,000 over 2014. Annual gasoline tax funding from the Special Street and Highway Fund has decreased slightly from \$4.55 million to \$4.5 million. The total 2015 street and traffic maintenance program budget is \$11.8 million, compared to \$10.9 million in 2014, a net increase of \$900,000.

**Low property tax burden.** The Governing Body's policy of minimizing the necessary financial burden on Overland Park taxpayers has resulted in a property tax rate which remains around 50% less than similar communities in Johnson County. The 2015 budgeted property tax rate is 12.837 mills. On an average residence in Overland Park of \$257,000, this equates to an annual city tax bill of \$379.

**Organizational Performance Management System.** This initiative identifies and incorporates organizational performance measures as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.

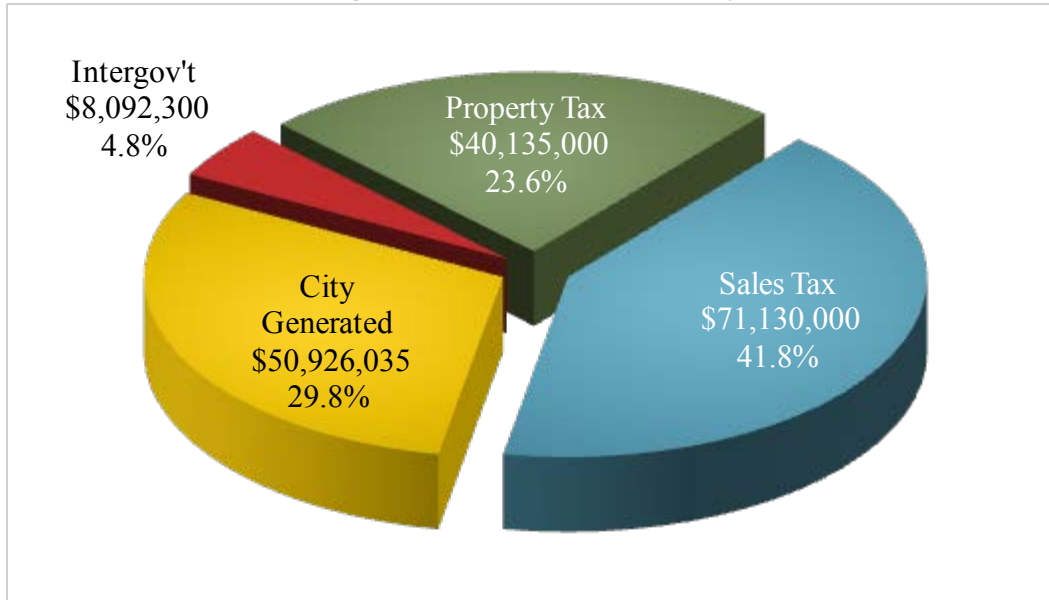
**The 2015-2019 financial plan maintains adopted financial planning standards.** The 2015 Budget, the 2015-2019 Capital Improvements Plan and the 2015-2019 Maintenance Plan have been adopted within the context of the City's five-year financial plan. This plan includes a forecast of revenues and expenditures from 2015 through 2019, as well as funding requirements necessary to support the 2015-2019 Capital Improvements and Maintenance plans. The five-year financial plan is explained later in the Executive Summary section.

### ***2015 Revenues***

Revenues generated in 2015 are projected to be \$170.3 million. With the inclusion of transfers between funds and fund balances, total 2015 resources available are projected at \$241.7 million.

Current revenues are collected from four primary sources: sales tax (41.8%), city-generated revenue (29.8%), property tax (23.6%) and intergovernmental revenue (4.8%). Sales tax collections include City and County sales taxes. City-generated revenue includes special assessments, franchise fees, user fees and fines. Property tax is revenue generated from ad valorem taxes on real estate and personal property, as well as motor vehicles. Intergovernmental revenues include state-shared revenues, such as gasoline tax and liquor tax.

## 2015 Budget Current Revenues by Source



For 2015, total current revenues, including sales tax, property tax, city generated and intergovernmental revenues are anticipated to increase \$4.9 million, or 3.0%, combined. This increase is driven by increases in each revenue category, and especially by an anticipated 6.6% growth in property tax compared to the 2014 budgeted amount.

	2014 Budget	2015 Budget	\$ Change	% Change
Sales Tax	\$69,936,250	\$71,130,000	\$1,193,750	1.7%
City Generated	50,008,450	50,926,035	917,585	1.8%
Intergovernmental	7,791,760	8,092,300	300,540	3.9%
Property Tax	37,650,000	40,135,000	2,485,000	6.6%
<b>TOTAL</b>	<b>\$165,386,460</b>	<b>\$170,283,335</b>	<b>\$4,896,875</b>	<b>3.0%</b>

*Sales Tax* revenues are budgeted at \$71.1 million in all funds. This equates to a 1.7% increase above the 2014 budgeted level and based on current projections 1.6% over actual 2014 projected revenues. 2014 estimated collections are now projected to be \$70.0 million, slightly higher than \$69.9 million originally budgeted.

Due to the volatile nature of sales tax as a revenue source, sales tax collections are reviewed on a quarterly basis and revisions to the financial forecast are recommended as appropriate. Projections for 2015 sales tax revenues established in December 2013 and reviewed in 2014. Sales tax projections for 2014 and the 1.6% sales tax growth projection for 2015 are based on the forecasting models interpretation of data through June 2014. The City continues to monitor sales tax revenues and reevaluate sales tax assumptions. Adjustments in revenues and expenditures will be made if necessary due to actual sales tax collections.

*Property Tax* revenues reflect application of the mill levy rate to the assessed valuation of property in Overland Park. Property tax revenues are budgeted to increase by \$2.5 million (6.6%) from 2014 budgeted revenues, based current assessed value.



The mill levy rate is 12.837 mills to support the 2015 Budget. The mill rate has been held essentially constant since 2012, with no action from the Government Body to adjust the rate. The property tax rate is as follows:

	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
<b>General Fund</b>	11.855	11.814	11.873	11.877
<b>Stormwater Utility Fund</b>	0.959	0.955	0.960	0.960
<b>TOTAL</b>	<b>12.814</b>	<b>12.769</b>	<b>12.833</b>	<b>12.837</b>

The assessed valuation supporting the 2015 Budget increased by 7.0%, from \$2.68 billion to \$2.86 billion. This increase was driven by a 7.6% increase in real estate valuation, which comprises the majority of the City's assessed valuation. This increase is due by both property being added to the tax rolls and growth in reappraisal. In addition, personal property and utility valuations are reduced when compared to 2014, attributable to a change in state law which exempts machinery and equipment purchased after July 1, 2006 from personal property taxes. The following table summarizes the change by category:

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Real Estate</b>	\$2,584,334,243	\$2,779,658,288	\$195,324,045	7.6%
<b>Personal Property</b>	42,360,367	37,535,462	(4,824,905)	-11.4%
<b>State Assessed Utilities</b>	48,792,426	45,360,611	(3,431,815)	-7.0%
<b>TOTAL</b>	<b>\$2,675,487,036</b>	<b>\$2,862,554,361</b>	<b>\$187,067,325</b>	<b>7.0%</b>

*City-Generated* revenues include franchise fees, user fees, licenses, permits and interest earnings. 2015 revenues are projected to be 1.8% higher than the 2014 Budget. This increase is attributable to several factors. Licenses, fees and permits, which are mainly development-related revenues such as excise tax, building permits and plan review, are projected increase by 30.9% above 2014 budget levels, and approximately equal to projected 2014 actuals. This is due to increased development activity based on improved economic conditions as well as some pent-up demand for economic development. However, the large increase in development-related fees is offset by decreases in other projected revenue. Municipal Court revenue is expected to be 7.7% below budgeted 2014 levels, while Parks and Recreation revenue is projected to be down 4.6%. Revenues from franchise taxes are anticipated to remain constant with the 2014 budgeted amount.

*Intergovernmental* revenues reflect receipt of funds collected by and redistributed to Overland Park from federal, state and county sources, and include such items as gasoline tax and liquor tax. These revenues are expected to increase, with the 2015 budget 3.9% above the 2014 budget, due to a projected increase in liquor tax collection, based on actual collection of these revenues during 2013 and 2014.

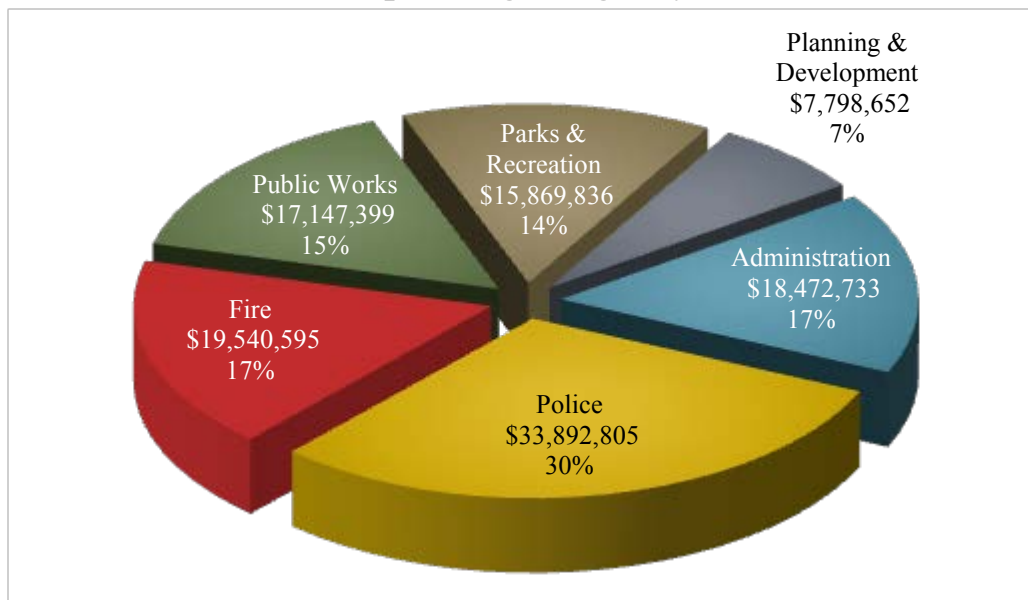
*Fund Balance* for all funds at the beginning of 2015 is estimated to be \$41.4 million, an improvement of \$4.0 million compared to the budgeted 2014 beginning fund balance of \$37.4 million.

## 2015 Expenditures

Total budgeted expenditures for 2015 equal \$241,710,000, an increase of 3.7% from the adopted 2014 Budget. This total includes expenditures in all categories for all appropriated funds.

*Operating Expenditures* (including personal services, contractual services, commodities and capital outlay) for all funds total \$112.7 million. This is a 3.7% increase from the adopted 2014 Budget. These expenditures are allocated among major activities as illustrated in the following graph:

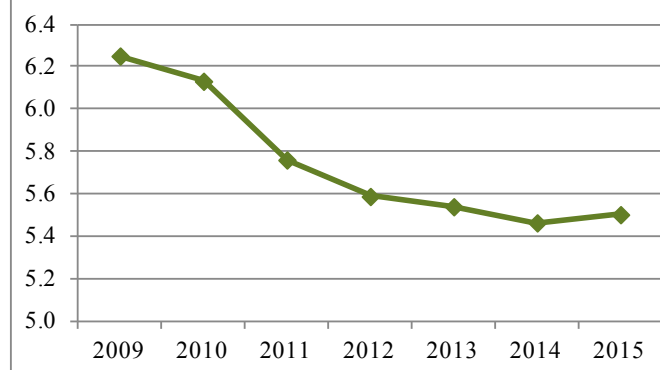
**2015 Operating Budget by Area**



The front-line operational departments of Police, Fire and Public Works comprise approximately two-thirds of the operating budget. These areas are responsible providing the vital governmental services of public safety and safe infrastructure. The Planning & Development Services, Parks and Recreation departments, which focus highly on quality of life issues, comprise slightly over one-fifth of operational expenditures, while non-operating administrative departments, such as Human Resources, Finance and Law comprise less than one-fifth.

Of the operating budget, over 75% of funding supports personnel. The 2015 Budget includes personal services total \$87.5 million, representing 77.6% of the operating budget and 36.2% of the total budget. The total number of full-time equivalent (FTE) employees for 2015 is 1,021.7, which equates to a per capita 5.5 per 1,000 citizens.

**FTEs per 1,000 Citizens**



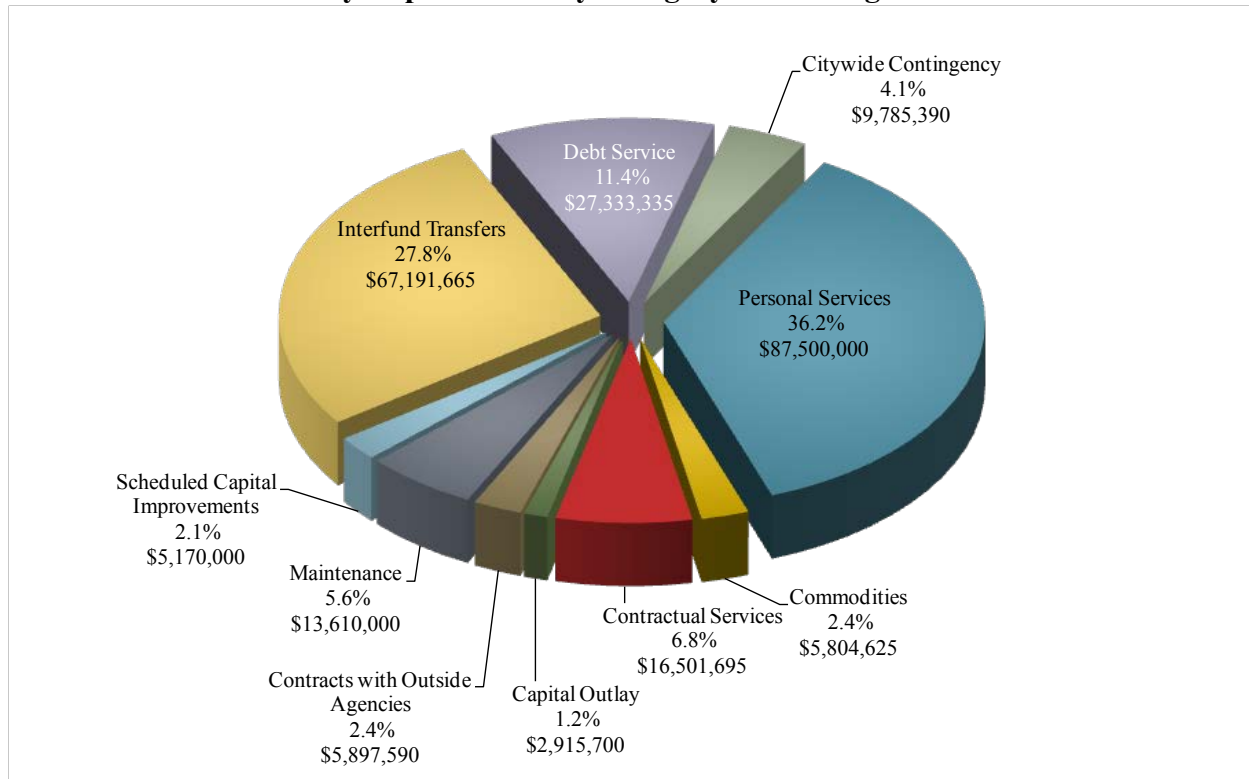
Detailed personnel information can be found beginning on page 1.59.

*Contracts with outside agencies for operations* total \$5.9 million. These contracts include economic development funding, some social services funding and some public safety funding, including a contractual arrangement with Johnson County for ambulance services.

*Infrastructure and Facilities Maintenance* funding totals \$13.6 million. The 2015 Budget includes specific funding for the City's maintenance, repair and replacement of infrastructure, facilities and amenities as well as a five-year plan for future maintenance expenditures and funding. A summary of all maintenance expenditures and funding sources can be found beginning on page 8.1.

*Non-operating Expenditures* for all funds total \$109.5 million. Interfund transfers necessary to comply with state requirements comprise 62.7% of non-operating expenses. Capital improvements and debt service expenditures for current and future capital projects represent 29.4% of non-operating costs. The balance of this category represents allocation for budgeted contingencies (7.9%).

**2015 City Expenditures by Category – All Budgeted Funds**



### ***2015-2019 Capital Improvements Plan***

The 2015 Budget includes the 2015-2019 Capital Improvements Plan (CIP), which was developed by the Governing Body and staff during the last quarter of 2013 and the first quarter of 2014. The five-year program totals \$129.1 million, compared to the previous 5-year plan of \$121.6 million. This increase reflects the City's programmed increase in infrastructure investment as a result of the City's improved financial position. Detailed project listings and a summary of the CIP process may be found in the Capital Improvements section of this document.

The CIP includes funding of \$36.6 million for projects to be constructed and/or financed in 2015. Some of the projects included began in a prior year, but will be completed in 2015 and are therefore financed in 2015. Approximately \$28.6 million of this funding is related to the improvement of bridge, street, traffic and thoroughfare infrastructure, \$3.1 million of funding is for storm drainage improvement, \$1.2 million is related to Parks, Recreation and Public amenities and facilities, while the other \$3.7 million is related to the purchase of large equipment and .

A total of 50.6% of funding, or \$18.5 million, will be paid from city financing sources in 2015. This includes dedicated sales taxes, debt and pay-as-you-go resources from the City's Capital Improvements Fund. The remaining 49.4% of project funding, or \$18.1 million, will be provided by non-City sources including federal, county, other cities and developers.

#### **2015 Capital Improvements**

Category	City Funding	Other Funding	Total
Bridge Repair & Replacement	\$470,000	\$0	<b>\$470,000</b>
Public Buildings & Equipment	3,795,000	0	<b>3,795,000</b>
Parks & Recreation	580,000	540,000	<b>1,120,000</b>
Storm Drainage	530,000	2,595,000	<b>3,125,000</b>
Residential Street Improvements	2,550,000	300,000	<b>2,850,000</b>
Sidewalk Construction	50,000	0	<b>50,000</b>
Street Improvements	0	5,000,000	<b>5,000,000</b>
Street Lighting	150,000	0	<b>150,000</b>
Thoroughfare Improvements	10,120,000	9,565,000	<b>19,685,000</b>
Traffic Signals	300,000	80,000	<b>380,000</b>
<b>2014 Total</b>	<b>\$18,545,000</b>	<b>\$18,080,000</b>	<b>\$36,625,000</b>

The impact of capital project construction and the long-term operating costs resulting from capital construction is incorporated in the City's five-year financial plan.

### ***2015-2019 Maintenance Plan***

The 2015 Budget includes the 2015-2019 Maintenance Plan, which was developed by the Governing Body and staff during the last quarter of 2013 and the first quarter of 2014. The five-year program totals \$79.0 million, compared to the previous five-year plan of \$77.1 million.

The Maintenance Plan includes funding of \$14.6 million for projects to be constructed and/or financed in 2015. This includes \$11.8 million for street and traffic management infrastructure, \$1.5 million for Stormwater management infrastructure, \$500,000 related to public facilities, and \$775,000 for Parks and Recreation amenities.

Detailed project listings and a summary of the Maintenance Plan development process may be found in the Maintenance Plan section of this document.

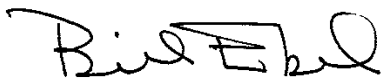
### ***Conclusion***

The 2015 budget reflects a stable financial outlook for Overland Park. The secure financial position enables the City to meet growing operational demands in the areas of public safety, public works and community development. In addition, in 2015 the City is also able to continue reinvestment in the areas of the infrastructure maintenance and construction. The City's improved financial outlook provides more flexibility and the opportunity for better future response to unforeseeable circumstances.

At the same time, Overland Park continues to take a carefully managed and cautious approach going forward. While the five-year financial plan includes assumptions for stable and modest growth in assessed valuation and sales tax, the City is conscious of external factors which could impact the economic health of our city and region including sales tax volatility, actions by the Kansas legislature, increases in commodity prices (e.g. fuel, energy, maintenance materials, etc.) and health care and retirement costs.

Balancing the needs and expectations of the community within the available financial resources presents challenges annually. The 2015 Budget reflects the efforts of the Governing Body and City staff to address community priorities, maintain the citizens' desired quality of life and to provide services, infrastructure and facilities to support our vibrant community while ensuring the long-term fiscal health of the community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bill Ebel", with a stylized flourish at the end.

Bill Ebel  
City Manager

# **FISCAL POLICY**

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Adopted in 2012, Fiscal Policy Resolution 3915 provides criteria and guidelines to be used in developing long-range financial plans, and the City's annual operating, maintenance and capital improvement budgets.

## **FISCAL POLICY**

### **SECTION 1. PURPOSE AND DEFINITIONS.**

#### **Purpose:**

The purpose of this fiscal policy is to establish the criteria and guidelines to be used in developing long-range (five-year) financial plans, annual operating budgets, and maintenance and capital improvements programs for Governing Body consideration. Implementation of this policy is designed to:

1. Provide clear direction to the city staff about the policies of the Governing Body, and about the scope and level of City services and capital improvements desired.
2. Ensure that the Governing Body is informed about the fiscal capacity of the City to undertake capital, maintenance or operating program activities before making decisions on such activities.
3. Provide for a balanced municipal revenue structure which is dependable and responsive to economic conditions, while continuing to limit the City's reliance on property tax when possible.
4. Provide investors interested in Overland Park bonds with a clear picture of the financial condition of the City and the security of their investment which will improve and maintain Overland Park's bond ratings.
5. Provide the lead-time required to plan and schedule public improvements.
6. Advise the public as to the need for City financial and service actions to maintain public confidence in the City's credibility.

#### **Operations Defined:**

As used in this policy, Operations include the services performed as part of the reoccurring, routine work of the City. Operating expenditures include personnel costs, minor commodities, contractual services, equipment and routine annual maintenance used in order to provide day-to-day City Operations.

#### **Maintenance Defined:**

As used in this policy, Maintenance includes significant work performed to City infrastructure and facilities as part of the City's five-year Maintenance program. The City's Maintenance program includes both major and preventive Maintenance projects.

Major Maintenance includes renovation of, large-scale repairs to, and in-kind replacement of existing City-owned assets. Preventive Maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine Annual Work or Repairs to Equipment would be defined as an Operating Expense. Replacement of Infrastructure or Facilities which would result in increased capacity would be defined as a Capital Improvement.

#### Capital Improvements Defined:

As used in this policy, a Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under \$100,000 will be acquired through the City's Operating budget.

## SECTION 2. FINANCIAL PLANNING POLICIES

#### Balanced Budget and Budgetary Basis:

1. The budget adopted by the Governing Body shall be balanced so that estimated expenditures do not exceed estimated revenues available for appropriation. State budget law prohibits a budget which projects spending in excess of available resources.
2. The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances may be utilized to balance the budget.
3. The use of non-reoccurring revenues, including fund balance, to finance on-going expenses should be avoided. The City shall pay the full cost of current services with current revenues. However, reserves may be used on a short-term basis to offset the impact of economic downturns.

#### Long-Range Financial Planning:

##### 1. Five-Year Financial Forecast

The City shall develop and maintain long-range fiscal planning and budgeting systems which anticipate underlying economic changes and provide for planned, orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

- a. The City Manager shall semiannually prepare for the Governing Body a Long-Range (Five-Year) Revenue and Expenditure Forecast. The Forecast shall be updated during the development of the Capital Improvement and Maintenance programs and the annual Operating budget. Such Forecast shall be used by the



Governing Body in reviewing proposed Capital, Maintenance and Operating program requests to ensure long-term fiscal sustainability.

b. Financial Standards

The five-year financial Forecast shall include financial standards established and reviewed periodically by the Governing Body. The financial standards shall be used as guidelines in reviewing proposed Capital, Maintenance and Operating program requests to determine long-term fiscal sustainability.

The City's financial standards shall include targets established and periodically reviewed by the Governing Body regarding percentage of expenditures during the five-year planning period to be allocated to Operations, Maintenance and Capital Improvements.

2. Five-Year Capital Improvements Program

It shall be the policy of the City to identify and set priorities among the Capital Improvement needs of the community and to develop a schedule for making these Improvements in accordance with the fiscal capacity of the City to do so. The Capital Improvements program shall propose projects over the ensuing five years.

a. Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements program for budget planning purposes.

b. Contents - The Capital Improvements program shall include:

i. A clear summary of its contents.

ii. A list of all Capital Improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.

iii. Cost estimates, methods of financing and recommended time schedules for each Improvement.

iv. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

v. A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, Operating budget and fiscal policy.

c. Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements program and its implementation.

d. Capital Expenditures Budgeted - Current year Capital expenditures (first year of the updated five-year Capital Improvements program) shall be included in the

proposed budget for the ensuing fiscal year following its approval by the Governing Body.

- e. Self-Supporting Activities - A clear distinction shall be made between general purpose government Capital Improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

### 3. Maintenance

It shall be the policy of the City to identify and set priorities among the Maintenance needs of the community and to develop a schedule for making these Improvements in accordance with the fiscal capacity of the City to do so. The Maintenance program shall propose projects over the ensuing five years.

- a. Review - The City Manager shall annually provide to the Governing Body an updated five-year Maintenance program for budget planning purposes.
- b. Contents - The Maintenance program shall include:
  - i. A clear summary of its contents.
  - ii. A list of all Major and Preventive Maintenance projects proposed for the ensuing five-year period along with appropriate supporting material of each project, prepared in accordance with a process approved by the Governing Body.
  - iii. Cost estimates, methods of financing and recommended time schedules for each project.
  - iv. The estimated annual impact of Maintenance projects.
  - v. A statement on the fiscal capacity of the City to undertake these projects and the impact the five-year program will have on the City's goals and objectives, Operating budget, and fiscal policy.
- c. Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Maintenance program and its implementation.
- d. Maintenance Expenditures Budgeted - Current year Major Maintenance expenditures (first year of the updated five-year Maintenance program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.

## Asset Inventory

The City shall annually inventory Capital assets in order to verify the location and assess the condition of City assets. Information from such inventory shall be used to assist in determining a prudent, orderly replacement of City-owned assets through the Operating budget and Capital Improvements program.

## SECTION 3. REVENUE POLICIES.

### Revenue:

The City shall maintain a diverse revenue structure which is dependable and responsive to economic conditions. The City shall pursue a partnership with taxpayers to encourage sharing of public services costs in a fair and equitable manner.

#### 1. Property Tax

The City shall attempt to limit its reliance on ad valorem property tax revenue.

#### 2. Sales Tax

Retail sales and compensating use taxes shall constitute the principal revenue sources for the City's Operating budget.

#### 3. User Fees and Charges

The City shall pursue the use of appropriate fees for services rendered when prudent, equitable and pursuant with City policy and goals. The City will establish fees and charges based on cost of service, community benefit and cost recovery guidelines. When possible, fees will be reviewed and revised annually to avoid significant adjustments in any single year.

#### 4. Funds From Other Agencies

The City shall seek to partner with other intergovernmental agencies to share operational services, facilities and equipment-related costs when prudent and beneficial to City taxpayers. The City shall seek sustainable intergovernmental funding to support on-going Operational and Maintenance expenses.

The City shall aggressively seek funds from federal, state, county and other agencies for use in implementing the City's Capital Improvement program, and shall normally give priority to those projects which maximize the use of such funds in meeting the objectives of the Capital Improvements program.

#### 5. Debt

The City shall limit the use of debt to the financing of projects and equipment through the City's Capital Improvement program. The City shall avoid the use of debt to fund reoccurring Operating expenses.

6. One-Time (Non-reoccurring) and Unpredictable Revenues

The use of non-reoccurring and unpredictable revenues to fund on-going expenditures shall be avoided. On-going expenditures shall be funded with reliable, on-going sources of revenue.

Reserve funds may be used on a short-term basis to fund on-going expenses to offset the impact of unanticipated financial conditions. Reserve funds may also be used to fund emergency response to ensure essential public services are maintained during and after natural and man-made disasters.

SECTION 4. EXPENDITURE POLICIES.

Debt:

The City's debt policy provides framework to ensure the City's debt is issued in accordance with established public policy and managed in a fiscally prudent manner which seeks to maintain current credit ratings, preserve public trust, minimize costs to taxpayers and does not adversely affect future generations. The debt policy shall provide general guidelines for debt issuance and management.

1. The City shall limit the use of debt to the financing of projects and equipment through the City's Capital Improvement program. The City shall avoid the use of debt to fund reoccurring Operating expenses. Debt issuance will be utilized by the City in those cases where public policy, equity, and efficient use of limited resources favor debt financing over funding with current revenues. Decision criteria shall include the following:
  - a. City's current and projected debt position, financial health and economic conditions.
  - b. Available alternative financing sources, including use of current revenues and leveraged revenue sources of private and intergovernmental contributions. Projects which include a substantial portion of leveraged financing shall normally be given priority.
  - c. Purpose and useful life of the asset. Debt shall be issued in manner in which the term of the debt financing does not exceed the asset's projected life. Debt shall be issued primarily as a financing tool of the City's Capital Improvements program.
    - i. Debt related to Capital Improvements shall normally be issued as general obligation debt for ten or twenty years. The length of the issue is based on type of asset and expected useful life. New facilities and land shall normally be bonded for twenty years. Other Infrastructure or Facility Improvements shall normally be bonded for ten years.
    - ii. Debt for equipment may be bonded for a period of less than ten years, however it shall not be bonded for a period of time longer than the anticipated useful life of the asset.

## 2. Debt Capacity

### Criteria for City Debt Limit

The debt limitation set above is based on review of a number of factors including the following:

- a. Legal General Obligation Bond Limit - The debt pledged as general obligations of the City shall not exceed thirty percent of the assessed valuation as authorized under K.S.A. 10-308.
- b. Rating Agency Criteria – In order to maintain the City’s bond ratings, the Chief Financial Officer will monitor reports and financial statements indicating the City’s financial position and results of Operations. The Chief Financial Officer will also periodically consult with the City’s financial advisor to review municipal bond markets and trends in municipal finance.
- c. City Financial Standards - The City’s financial planning standards include several guidelines relating to amount of debt outstanding, including:
  - i. Total Direct Debt Per Capita. The amount of per capita direct-bonded debt issued by the City.
  - ii. Percentage of Direct and Overlapping Debt to Market Value of Tangible Property. The City’s direct-bonded debt and overlapping debt as a percentage of estimated market valuation of a property.
  - iii. Percentage of Debt Service to General Fund Operating Expenditures. The City’s annual transfer to the Bond and Interest Fund for debt service cost divided by total Operating Expenditures of the General Fund.
  - iv. Mill Levy Equivalent of Bond and Interest Transfer. The mill levy required to replace the General Fund’s annual transfer to the Bond and Interest Fund. These monies are used to pay annual principal and interest payment of the City’s maturing general obligation debt.

Financial standards and guidelines related to debt are established and reviewed by the Governing Body on a periodic basis.

### Reserve or Stabilization Account (Fund Balance Policy)

1. Purpose - Sound financial management principles require that prudent levels of funds be retained in order to provide a stable financial base for future fiscal periods, uninterrupted delivery of essential governmental services and tax-rate stability. The City shall maintain adequate unrestricted resources to provide the capacity to provide essential governmental service during and immediately following a disaster, offset significant economic downturns or revenue shortfalls, provide sufficient cash flow for daily financial/operational needs, and secure and maintain investment grade bond ratings.

2. Fund Balance Definitions - The term “fund balance” is generally recognized as the difference between a fund’s assets and liabilities.

In accordance with Governmental Accounting Standard Board statement number 54 (GASB 54), a fund’s balance is classified into up to five categories primarily based on the extent to which restrictions exist regarding use of funds.

- a. Non-Spendable. Assets legally or contractually required to be maintained or not in spendable form, such as inventory or prepaid times. Such constraint is binding until the legal requirement is repealed or the amounts become spendable.
- b. Restricted. Assets with externally imposed constraints, such as those mandated by creditors, grantors and contributors, or laws and regulations. Such constraint is binding unless modified or rescinded by the applicable external body, law or regulations.
- c. Committed. Assets with a purpose formally imposed by resolution by the Governing Body of the City, binding unless modified or rescinded by the Governing Body.
- d. Assigned. Assets constrained by the express intent of the Governing Body, City Manager or designee. Encumbrances shall be considered as assigned, unless they specifically meet the requirements to be committed or restricted.
- e. Unassigned. All amounts not included in other fund balance classifications.

The total of the last three categories (committed, assigned and unassigned), which includes only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed the unrestricted fund balance. The unrestricted fund balance serves as a measure of expendable available financial resources.

3. Order of Unrestricted Fund Balance Expenditure - For unrestricted fund resources, committed amounts should be reduced first, following by assigned amounts, followed by unassigned amounts.
4. General Fund Unrestricted Fund Balance Target - The City’s targeted general fund unrestricted fund balance is 30% of the subsequent fiscal year’s budgeted Operating and contingency expenditures. The target amount expressed is a goal and may fluctuate from year-to-year in the normal course of Operations. This funding level includes allocations for the following:
- a. Emergency Response. Provides the financial capacity to ensure the continuation of essential public services during and after emergencies resulting from natural and man-made disasters. This reservation shall be classified as assigned.
  - b. Stabilization. Provides financial resources protecting against the need to reduce service levels or raise taxes due to adverse financial or economic circumstances, and allows the City to take advantage of unplanned extraordinary opportunities. This reservation shall be classified as unassigned.

- c. Working Capital. Provides funding to ensure adequate resources to deliver essential public services during all periods in the City's annual revenue and expenditure cycle. This reservation shall be classified as unassigned.

The minimum target of the unrestricted fund balance at the end of the five-year financial planning period is 15%.

5. Monitoring and Reporting - The City Manager and Chief Financial Officer shall annually prepare a report documenting the status of fund balance in comparison with the target established in this policy, and present information relating to fund balance in conjunction with development of the City's five-year financial forecast and annual Operating budget.
6. Replenishment of Unrestricted Fund Balance - If it is anticipated at the completion of any fiscal year that the projected or estimated amount of unrestricted fund balance will be less than the minimum established target, then the City Manager shall prepare and submit in conjunction with the five-year financial plan a plan for the expenditures or expense reduction and/or revenue increases necessary to restore the minimum target amount within the five-year planning period.

## SECTION 5. FINANCIAL ACCOUNTING AND REPORTING.

### General Policies

1. The City will adhere to generally accepted accounting practices (GAAP) and pronouncements by the Government Accounting Standards Board (GASB).
2. The City will adhere to a policy of full and open public disclosure of all financial activity and information. The City will strive to provide timely transparent financial information which is easily accessible by the public.

### Expenditure Accountability

1. The City will maintain a budgetary control system and will produce interim financial reports that measure actual revenues and expenditures compared to budgeted revenues and expenditures.
  - a. Regular monthly, quarterly and annual reports will present a summary of financial information by major fund and activity type.
  - b. Each year, the City will employ an independent public accounting firm to perform the annual audit.
2. Expenditures will be controlled by appropriate internal controls and procedures for processing invoices for payment. Expenditures will be accounted for in the proper accounts.
3. The City shall maintain a system for monitoring the City's expenditure performance in relation to budget. Periodic reports will provide budget to actual comparisons.



- a. Department directors will have primary responsibility for ensuring expenditures adhere with the appropriations made through the budget process.
  - b. The Finance Department and City Manager's Office will monitor the City's financial position by cost center, department and fund, including revenues and expenditures, in relation to the adopted budget and most current long-term financial forecast.
- 4. If adjustments are needed in the City's planned expenditures in order to ensure the City's long-term financial sustainability, the City Manager, at his or her discretion, will:
  - a. administratively adjust annual budget allocations, or
  - b. will provide information to the Governing Body regarding options for expenditures adjustments.

#### SECTION 6. COORDINATION AND REVIEW.

The staff shall take care to ensure that the provisions of this policy are effectively implemented. Whenever the City Manager determines that there is a conflict between this policy and other more specific Governing Body policies involving the Operating budget, Maintenance or Capital Improvement planning or financing, that conflict shall be brought to the attention of the Finance, Administration and Economic Development Committee for a recommendation to the Governing Body.

The Finance, Administration and Economic Development Committee shall review these rules, procedures and protocols at least once every two years.

# FINANCIAL PLANNING

## FIVE-YEAR FINANCIAL FORECAST

The City develops and utilizes a five-year financial forecast to anticipate underlying economic changes and provides for planned, orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

A variety of forecasting models to develop a five-year revenue and expenditure plan. The plan incorporates operating, capital and maintenance data to determine the availability of resources to support future anticipated and unanticipated expenditures. The forecast is updated semiannually; during development of the five-year capital/maintenance programs and the development of the annual operating budget.

### Revenue Forecasting

Overland Park's annual revenue is comprised three primary sources: sales tax, property tax and City-Generated revenues, including user fees, fines and franchise taxes.

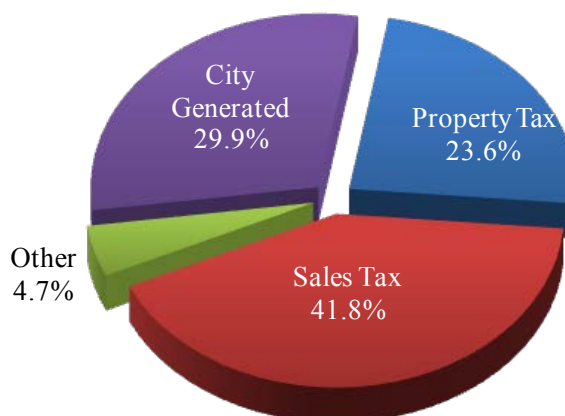
#### Sales Tax

The City's primary source of income is sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage. The City receives revenue from a citywide 1-cent sales tax, a 1/8-cent sales tax, dedicated to street improvements, and a portion of two countywide sales taxes.

Sales tax is forecasted on a quarterly basis by using two statistically based forecasting methods, Box Jenkins and regression analysis formulated from historical data. The forecast is based on data received monthly from the State of Kansas, and is reviewed in comparison with other economic events and considerations. As a result of this analysis, City 1-cent sales tax revenues for the planning period are projected as follows:

	2015	2016	2017	2018	2019
City Sales Tax	\$44,980,000	\$46,285,000	\$47,670,000	\$49,097,000	\$50,568,000
% Increase	1.8%	2.9%	3.0%	3.0%	3.0%

**2015 CURRENT CITY REVENUE BY SOURCE  
ALL BUDGETED FUNDS**



### Property Tax

Property tax revenue is forecasted based on the application of the City's mill levy (property tax rate) against the overall assessed valuation of the City, less a delinquency rate. The City's assessed value is comprised of real property, including residential and commercial property, personal property and state assessed utilities.

Assessed value projections are forecasted based on annual data received from the Johnson County Appraiser's Office. This office is responsible for annual property value appraisals for all real property within the city. Annual data is extrapolated within the context of market conditions, economic indicators and demographic patterns to forecast changes over the five-year period.

The City's economic position relative to assessed valuation remains strong. The total assessed value to support the 2015 Budget has increased by 7.0% from 2014, due to growth in real estate valuations. The increased assessed valuation reflects strength in the housing market, as revaluation of real property values increased by \$195.3 million. In addition, the City's tax rolls increased by \$56.2 million due to new construction, which continues to perform strongly. During 2013, new construction had a total construction value of \$539.7 million, while in January through October 2014 construction within the City totaled \$344.9 million. Based on projected new construction, and projections of more moderate growth in real property values, assessed valuation is projected to grow 2% annually during the remaining years of the five-year period.

In accordance with City Council policy direction, the mill levy is forecasted to remain stable over the five-year period. The 2015 mill levy is 12.837 mills, consistent with the 2013 and 2014 budget's mill levies of 12.769 and 12.833, respectively. At around one-half the rate of adjacent similar communities, Overland Park's property tax rate remains the lowest of any first class city in the State of Kansas.

### City-Generated Revenue

City-generated revenue includes fees, fines and taxes of which the City is responsible for the levying of and/or collection of. This includes such items as: franchise taxes, stormwater utility fees, transient guest taxes, planning and development fees, parks and recreation fees, and municipal court fines.

Revenues are forecasted based on historical data, growth patterns and economic indicators. On average, city generate revenue is projected to grown annually by 2.0% over the five-year planning period.

For additional information relating to budget revenue for 2015, see the Revenue Section, beginning on page 3.1.

## **Expenditure Forecasting**

City expenditures are programmed through three separate budget components: an annual operating budget, a five-year major maintenance improvement program, and a five-year capital improvements program.

### **Operating Budget**

The operating budget supports the day-to-day operations of the City and includes personnel, commodities, contractual services, This increase in operating expenditures is attributable to fixed cost increases and rising service demands due to continued growth. Operating expenditures continue to be analyzed to determine if programs or services should be eliminated, combined or restructured to deliver services in a more effective and efficient way.

The five-year forecast reflects an average operating budget growth factor of 3% to 3.25% in years 2016 through 2019.

The City's capital and major maintenance expenditures are programmed as part of five-year improvement programs. Project costs are in 2015 dollars. An inflation factor has been included in each year of the five-year forecast to account for construction inflation.

### **Capital Improvements Program**

The five- year Capital Improvements Plan (CIP) programs needed future public infrastructure improvements, large equipment and facilities, and provides data concerning costs, timing, funding sources, budget impacts and alternatives. In the CIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. Attention is given to the availability of leveraging intergovernmental funds, grants and private contributions against available City funding to maximize capital investment.

The 2015-2019 Capital Improvements Program (CIP) of \$129,135,000 is \$7.5 million above the adopted 2014-2018 Capital Improvements Program. Capital improvements are identified by project in the Capital Improvements Programs section beginning on page 7.16.

The 2015-2019 CIP will be financed through:

General Obligation Bonds	16.7%
Pay-As-You-Go	41.2%
Federal, State, County & Other Cities Funds	32.2%
Developer & Private Funds	10.0%

Pay-As-You-Go amounts are funded from the Capital Improvement Fund, Special Park and Recreation Fund, 1/8-cent Sales Tax for Street Improvements Fund, Equipment Reserve Fund, Soccer Fund and Stormwater Utility Fund. A summary of CIP financing is found beginning on page 7.9 in the Capital Improvements Program section.

The impact of capital improvements on operations was considered in the development of the 2015 operating budget and 2015-2019 financial forecast. As a rule-of-thumb, each street lane mile is projected to equal approximately \$6,000 of annual operational expense, while each square foot of facility addition is anticipated to equal approximately \$8 of annual expense. \$36.2 million of projects are scheduled to be constructed and/or financed in 2015.

### Maintenance Improvement Program

The five- year Maintenance Improvements Program (MIP) programs necessary future large-scale replacement, repair and rehabilitation to existing city assets. Maintenance as included in the MIP is defined as significant repair to, renovation or rehabilitation of, or-kind replacement of city infrastructure and facilities. The City's maintenance program includes both major and preventive maintenance projects.

Major maintenance includes renovation of, large scale repairs to, and in-kind replacement of existing city-owned assets. Preventative maintenance include projects and programs to protect and significantly extend an asset's useful life.

Routine annual work or minor repairs to equipment, infrastructure or facilities are defined as an operating expense. Replacement of infrastructure or facilities which would result in increase capacity are defined as a Capital Improvement.

The MIP includes data concerning costs, timing, funding sources, budget impacts and alternatives. In the MIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. The 2015-2019 Maintenance Improvement Program is \$79,040,000, and includes funding for projects in Street, Traffic, Stormwater, Facility, and Parks and Recreation areas. Maintenance improvements are identified by project in the Maintenance Improvements Program section beginning on page 8.7.

## **FINANCIAL PLANNING STANDARDS**

### **USED IN FIVE-YEAR FINANCIAL PLAN DEVELOPMENT**

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The City's fiscal policy (Resolution 3915) sets forth the basic framework for the overall fiscal management of the City. Financial standards established by the City help direct the City toward long-term financial integrity and security.

These standards are reviewed annually and used to monitor the development of the City's Five-Year Financial Plan, which include the Capital Improvements Program (CIP), Maintenance Improvement Program, and the annual Operating Budget.

Financial standards utilized by the City as a basis for evaluating the financial soundness of the five-year plan include:

#### **FISCAL STANDARDS**

- 1. PERCENTAGE OF GENERAL FUND ENDING CASH TO OPERATING EXPENDITURES** **30%**  
DESCRIPTION: The General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) at the end of the financial planning period. (Source of standard – Fiscal Policy, Resolution 3915)
- 2. PERCENTAGE OF P.A.Y.G. TO TOTAL PROGRAM** **35% to 50%**  
DESCRIPTION: The amount of General Fund, special funds and reserve funds revenues used to finance capital improvements projects, divided by the total amount of the Capital Improvements Program (CIP). (Source of standard – staff.)
- 3. PERCENTAGE OF P.A.Y.G. TO CITY FUNDS** **45% to 55%**  
DESCRIPTION: The amount of pay-as-you-go funding used to finance capital improvements projects divided by the total amount of the City funds financing the Capital Improvements Program (CIP). (Source of standard – staff.)
- 4. PERCENTAGE OF DEBT TO TOTAL PROGRAM** **35% to 50%**  
DESCRIPTION: The amount of the City's general obligation debt incurred to finance capital improvements projects, divided by the total amount of the Capital Improvements Program (CIP). (Source of standard – staff.)
- 5. PERCENTAGE OF DEBT TO CITY FUNDS** **45% to 55%**  
DESCRIPTION: The amount of the City's general obligation debt incurred to fund capital improvements projects divided by the total amount of the City funds financing the Capital Improvements Program (CIP). (Source of standard – staff.)
- 6. TOTAL DIRECT DEBT PER CAPITA** **Less than \$1,200**  
DESCRIPTION: The amount of per capita direct-bonded debt (debt for which the City has pledged its full faith and credit) issued by the City. (Source of standard - Moody's Investors Service ratio.)

- 7. PERCENTAGE OF DIRECT AND OVERLAPPING DEBT TO MARKET  
VALUE OF TANGIBLE PROPERTY** **Less than 5%**  
DESCRIPTION: The City's direct-bonded debt and overlapping debt as a percentage of estimated market valuation of property within the City. (Source of standard – staff.)
- 8. MILL LEVY EQUIVALENT OF B & I TRANSFER** **Less than 6 mills**  
DESCRIPTION: The mill levy required to replace the General Fund's annual transfer to the Bond & Interest Fund. These monies are used to pay annual principal and interest payments on the City's maturing general obligation debt. (Source of standard – staff.)
- 9. PERCENTAGE OF DEBT SERVICE COST TO GENERAL FUND OPERATING  
EXPENDITURES** **Less than 25%**  
DESCRIPTION: The City's annual payments to the Bond & Interest Fund for debt service cost divided by total operating expenditures (excluding transfers) of the General Fund. (Source of standard - staff.)
- 10. PERCENTAGE OF OPERATING BUDGET TO CITY FUNDING  
OF THE CIP** **Less than 20%**  
DESCRIPTION: The current General Fund Operating Budget divided by the total City funds financing the five-year CIP and the General Fund Operating Budget. (Source of standard – staff.)
- 11. PERCENTAGE OF CITY FUNDS FINANCING THE CIP TO THE  
OPERATING BUDGET** **Greater than 80%**  
DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the current General Fund Operating Budget and the total City funds financing the CIP. (Source of standard – staff.)
- 12. PERCENTAGE OF OPERATING EXPENDITURES TO  
CURRENT GENERAL FUND REVENUES** **80%**  
DESCRIPTION: The amount of the projected General Fund operating expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)
- 13. PERCENTAGE OF MAINTENANCE EXPENDITURES TO  
CURRENT GENERAL FUND REVENUES** **5%**  
DESCRIPTION: The amount of projected infrastructure and facility maintenance expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)
- 14. PERCENTAGE OF CAPITAL EXPENDITURES TO  
CURRENT GENERAL FUND REVENUES** **15%**  
DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the projected current General Fund revenues. (Source of standard – staff.)



**CITY OF OVERLAND PARK**

8/18/2014

**2015-2019 Financial Plan - Standards and Ratios**

**In accordance with the City's adopted Fiscal Policy (Resolution 3915), Financial Standards are used as guidelines in reviewing proposed Capital, Maintenance and Operating program requests to ensure the long-term financial sustainability of the City's financial plan. The City's Fiscal Policy can be found on Page 1.18.**

<b>Staff Base Plan</b>								<b>2015 thru 2019</b>	<b>2014 thru 2018</b>
<b>SUMMARY OF RATIOS</b>	<b>Standards <sup>(1)</sup></b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
1. Percentage of General Fund Ending Cash to Operating Expenditures	30% (2)	33.4%	31.6%	30.6%	27.8%	28.7%	31.4%		29.9%
2. Percentage of P.A.Y.G to Total Program	35% to 50%	32.4%	28.8%	35.1%	48.6%	53.9%	52.8%	41.0%	43.0%
3. Percentage of P.A.Y.G. to City funds used to Finance Capital Imp. Projects	45% to 55%	100.0%	56.9%	49.2%	100.0%	95.8%	86.9%	71.1%	88.2%
4. Percentage of Debt to Total Program	35% to 50%	0.0%	21.8%	36.1%	0.0%	2.4%	8.0%	16.7%	6.2%
5. Percentage of Debt to City funds used to Finance Capital Imp. Projects	45% to 55%	0.0%	43.1%	50.8%	0.0%	4.2%	13.1%	28.9%	11.8%
6. Total Direct Debt Per Capita	Less than \$1,200 (3)	\$743	\$697	\$670	\$577	\$503	\$437		\$457
7. Percent of Direct and Overlapping Debt to Market Value of Tangible Property	Less than 5%	3.9%	3.7%	3.7%	3.7%	3.7%	3.7%		3.9%
8. Mill Levy Equivalent of B. & I. Transfer	Less than 6 Mills	5.7	5.4	4.9	5.1	3.9	3.7		3.8
9. Percentage of Debt Service Cost to General Fund Operating Expenditures	Less than 25%	15.3%	13.4%	13.1%	13.5%	10.3%	9.5%	11.9%	12.5%
10. Percentage General City Funding allocated to CIP	Less than 20%							11.9%	10.0%

Staff Base Plan								2015	2014
SUMMARY OF RATIOS								thru	thru
	Standards (1)	2014	2015	2016	2017	2018	2019	2019	2018
11. Percentage General City Funding allocated to to Operating Budget	Greater than 80%							88.1%	90.0%
12. Percentage of Operating Expenditures to General Fund Current Revenue	80%	76.4%	78.3%	78.8%	79.2%	79.7%	80.2%	79.3%	79.1%
13. Percentage of Maintenance Expenditures to General Fund Current Revenue	5%	4.2%	4.5%	5.2%	5.5%	6.0%	4.3%	5.1%	4.5%
14. Percentage of Capital Expenditures Expenditures to General Fund Current Revenue	15%	14.3%	14.6%	13.2%	14.0%	10.2%	10.0%	12.4%	12.5%

(1) Unless otherwise noted, source for standards is staff recommendation

(2) Source: Fiscal Policy, Resolution 3915, Adopted 2012.

(3) Source: Moody's Investor Service ratio

# FINANCIAL STRUCTURE

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## FUND DESCRIPTION

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Following are the funds included the 2015 Budget for the City of Overland Park.

- I. *General Fund* - The General Fund is the principal fund of the City, which accounts for all financial transactions not accounted for in other funds. The majority of the current operating expenditures of the City are financed through revenues received by the General Fund.
- II. *Special Revenue Funds* - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designed to finance particular functions or activities of the City. Budgeted (appropriated) funds include:
  - Special Street and Highway Fund
  - 1/8-Cent Sales Tax for Street Improvements Fund
  - Special Parks and Recreation Fund
  - Special Alcohol Programs Fund
  - Tax Increment Financing Fund
  - Transient Guest Tax Fund
  - Transient Guest Tax - Capital
  - Transient Guest Tax – Operating Fund
  - Business Improvement District Fund
  - Stormwater Utility Fund
- III. *Debt Service Fund* – The Bond and Interest Fund is used to account for the payment of principal and interest on the City’s general obligation bonds, which are recorded in the general long-term debt group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes and investment interest income.
- IV. *Enterprise Funds* –Enterprise funds are used to account for services that are primarily self-supporting, receiving most of their revenues through user fees or charges. The City has two enterprise funds: Golf Course and Soccer Operations. As enterprise funds, all revenues and expenditures relating to the City’s operations of the Golf Courses and Soccer Complex, including operations, maintenance and capital improvements are handled through these funds, allowing these program accounted for accurately and easily. Debt Service related to the City’s golf courses is funded from the Golf Fund, while debt services related to the Soccer Complex is funded with Transient Guest Tax and Special Parks and Recreation funds.
- V. *Capital Projects* - The Capital Projects Fund accounts for capital improvements, which are financed from the City's general obligation bond issues, special assessments, certain federal grants and other specific receipts. The Capital Project Fund is not subject to appropriation.

A legal budget is not required by Kansas law for capital project funds, internal service funds, private purpose trust funds, and certain special revenue funds, including:

- Special Improvement Escrow
- Federal and State Grants
- Art in the Woods
- Parks and Recreation Trust
- Westlinks Land Acquisition
- Special Law Enforcement
- Special Tax Financing
- Nuse Act
- Jack Sanders Memorial

Spending in any fund not subject to annual operating budget requirements is controlled by federal regulations, other statutes or by the use of internal spending limits established by the Governing Body.

### **BASIS OF ACCOUNTING**

All budgeted funds, including governmental and proprietary funds, are accounted for by using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. In the General Fund, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time. Other major General Fund revenue that is susceptible to accrual includes utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. Major revenues that are determined not to be susceptible to accrual, because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable, include property taxes, licenses, permits, fines and forfeitures in the General Fund; property taxes, user fees and hotel occupancy taxes in the Special Revenue Funds; and property taxes in the Debt Service Fund.

Expenditures are generally recognized under the modified accrual accounting basis when the related fund liability is incurred. Exceptions to the general rule include: (1) the long-term portion of accumulated unpaid sick pay and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which are recognized when due.

### **BUDGETARY BASIS AND ENDING CASH POSITION**

The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances will be fully utilized to balance the budget. This is the same basis as used to account for funds in the City's audited financial statements except for the proprietary funds (Golf Course and Soccer Operations Funds), which are reported using the GAAP (accrual) basis for accounting. The difference between the Generally Accepted Accounting Principles (GAAP) basis of accounting and the budgetary basis for accounting of proprietary funds is encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting. In addition, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported in operations, but allocations for depreciation and amortization expenses are recorded. Normally the opposite is true under the budgetary basis of accounting.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. State budget law prohibits a budget which projects spending in excess of available resources. Budget law further prohibits unappropriated balances in funds supported by general tax levies.

While the fund balance is not a current source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Revenue and expenditure trends are closely monitored and are incorporated in the City's five-year financial plan. The City has a history of conservative revenue projections and the utilization of only 95% of budgeted operating expenditures.

The following depicts the Dec. 31 General Fund balance for the past five years and the estimated balance at the end of 2014:

	2009	2010	2011	2012	2013	2014 Est.
<b>Balance</b>	\$39,584,697	\$29,153,693	\$20,929,756	\$23,266,450	\$29,061,020	\$32,500,000

The 2015 Budget includes an estimated General Fund carryover fund balance (as of December 31, 2014) of \$32,500,000. The increase between the 2013 ending fund balance and the projected 2014 ending fund balance is due to continued conservative spending by the City, as well as improved economic conditions, including growth in sales tax, property tax and development-related fees and revenues. The ending balance as of December 31, 2015, is estimated to be approximately \$32.2 million, which is shown as part of the Transfers to Other Funds line on the General Fund - Statement of Expenditures found on page 4.5. This projected balance represents an ending cash balance of 31.1%.

The City's financial plan includes maintaining a stable fund balance over a five-year period. During this timeframe the City does not anticipate the addition of any significant programs, service or operating expenditures. However, the five-year plan allows operational adjustments to be made if necessary during the planning period to ensure a stable financial structure and fund balance.

The City's financial standard target for ending fund balance states that the General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) is 30% at the end of the five year planning period (2019). The table below presents the estimated ending cash position during the five- year planning period and reflects the adoption of the 2015 Budget and 2015 - 2019 Capital Improvements Plan.

	2014	2015	2016	2017	2018	2019
<b>Percentage</b>	32.8%	31.1%	30.3%	27.5%	28.4%	31.2%
<b>Balance</b>	\$32,500,000	\$32,156,250	\$32,336,852	\$30,242,802	\$32,228,104	\$36,453,893

In addition to the General Fund, the Capital Improvements Fund comprises a significant portion of the City's overall fund balance. The Capital Improvements Fund receives revenues in the form of transfers from other funds. These revenues are used to finance public improvements set forth in the adopted Capital Improvements Program.

### **DEPARTMENT/DIVISION DESCRIPTION**

The major City funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more cost centers and may include cost centers accounted for in more than one fund.

### **CATEGORY DESCRIPTION**

For managerial control purposes, budgeted expenditures of each division are accounted for with the use of four categories: Personal Services, Commodities, Contractual Services and Capital Outlay. These categories are further subdivided into line items. Category expenditure changes within departments are approved by the City Manager and reported to the City Council.

## 2015 BUDGET GUIDELINES

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- A. 2015 Program Goals. Program Goals for 2015 were prepared by each division and reviewed by management during the budget process. These goals are listed with each respective cost center's budget.
- B. Revenues. Revenue assumptions reflect the most current information available as of May 2014, with the exception of property tax revenues, which were updated in July 2014. Revenue information is obtained from State and County sources, as well as from the City's own financial planning models.
- C. 2015 Salaries and Benefits.
- (1) Salaries – The 2015 Budget includes a planned 2.25% merit pool compensation package for City employees. This compensation package will include full step increases for eligible public safety employees and a market/merit package for non-step employees.
  - (2) Health and Dental Insurance – The 2015 Budget projects health insurance premiums will increase by 3% over budgeted 2014 levels, while dental insurance is projected to increase 17%. In the fall of 2014 the Governing Body reviewed and finalize health and dental insurance programs for 2015.
- D. Cost Center Budgets. Each Cost Center or Department prepared budgets within the following parameters:
- (1) Base Budget – Each cost center is allocated a base amount to support on-going services and operations. Included in this based amount is funding for personal services, commodities and contractual services and equipment replacement.
    - ❖ Personal Services - Personal Services funding is established based on current payroll, with adjustments for changes in staffing, compensation and benefits.
    - ❖ Commodities and Contractual Services - Commodities and Contractual funding is based on the 2014 budget and adjusted for known personnel and expenditure revisions. The adjusted amount was then held steady (0% increase) to determine each cost center's 2014 base budget for commodities and contractual services.
    - ❖ Equipment Replacement – Equipment recommended for purchase, as part of a Cost Center's established replacement schedule, is budgeted as part of the base budget package.

(2) Significant program and personnel changes for 2015.

- ❖ The 2015 budget includes a net increase in full-time equivalent (FTE) employees of 8.43 FTE. This includes the addition of full-time employees in the Police, Fire, Public Works, Communications, Parks and Recreation departments. In addition, two part-time positions were converted to a full time position in the Planning Department.
- ❖ Select departments received additional funding to support current operations.
  - Information Technology received additional funding to support software application licensing.
  - The Fire Department received additional funding to offset cost increases in providing medical services, personnel training and equipment maintenance.
  - The Public Works Department received additional funding due to cost increase for street light electricity.
  - Planning's Community Service Division received funding to support enhanced neighborhood conservation efforts.

E. Golf Course Fund. In June 2014, the Community Development Committee reviewed the budget necessary to fund the Golf Course Program's operations, maintenance and capital projects in 2015.

F. Stormwater Utility Fund. In June 2014, the Public Works Committee reviewed the budget necessary to fund the Stormwater Program's operations, maintenance and capital projects in 2015.

G. Special Funds.

(1) Special Parks & Recreation Fund. The appropriate goal area committee(s) reviewed budget requests.

(2) Special Alcohol Control Fund. The appropriate goal area committee(s) reviewed budget requests.

H. 2015 Capital Improvements Program (CIP). The 2015-2019 CIP is incorporated into the 2015 Budget. Capital projects scheduled for 2015 are budgeted in accordance with the Capital Improvements Program.

I. 2015 Maintenance Program. The 2015-2019 Maintenance Program is incorporated into the 2015 Budget. Large maintenance projects scheduled for 2015 are budgeted in accordance with the Maintenance Program.



# FINANCIAL ASSUMPTIONS DURING DEVELOPMENT OF THE 2015 BUDGET

## MAJOR REVENUE ASSUMPTIONS:

1. At the time of budget adoption in August 2014, the taxable assessed valuation estimate was as follows:

2015 Budget	\$2,863,500,000
2014 Budget	\$2,675,487,036
Change between 2014 and 2015 Budgets	7.03%

*(final assessed value, certified by Johnson County in October 2014, equals \$2,832,554,361, a 7.0% increase)*

2. The City sales tax revenue growth is projected using a quarterly forecast of sales tax. The forecast of sales tax is based on historical data and is derived from the use of two different statistical models, regression analysis and Box-Jenkins. Following are annual sales tax increase estimates based on the forecast using 2014 current revenue estimates:

	2015	2016	2017	2018	2019
<b>Total Growth</b>	1.6%	2.9%	3.0%	3.0%	3.0%

3. Franchise Taxes are projected to increase 1.5% over 2014 estimates for 2014. In 2016 to 2019, franchise taxes are project to grow at 2.0% annually.
4. Motor Vehicle Tax revenue are estimate to increase by 3.4% between 2014 and 2015. Vehicle tax revenues is based on a government entities taxing entities effort in comparison to other governments within the county, based two year in arrears. The significant increase in revenue is due to the City's increase in property tax rate for the 2012 Budget. The estimate is based on information from Johnson County combined with Overland Park historical information.
5. Liquor Tax is estimated to increase by 4.5% from 2014 to 2015, based on 2014 year-to-date collections.
6. CDBG funds are anticipated to total \$600,000 each year, with \$350,000 being budgeted for capital improvements. This amount is subject to change annually based on appropriations made by the Federal Government, CDBG Citizens Advisory Committee recommendations and Governing Body action.

7. Based on the projected assessed valuation, the mill levy rate at budget adoption was stable, estimated approximately equal to the annual rate since 2012:

Fund	2012 Budget	2013 Budget	2014 Budget	2015 Budget
General Fund	11.855	11.814	11.873	11.873
Stormwater Fund	0.959	0.955	0.960	0.960
<b>TOTAL</b>	<b>12.814</b>	<b>12.769</b>	<b>12.833</b>	<b>12.833</b>

*(The final mill levy, certified by Johnson County in October 2014, is 12.837 mills)*

8. The remaining revenues are anticipated to remain stable for 2015.
9. Based on prior years' experience, the delinquency rate used in the computation of property tax is estimated at 2%.

**EXPENDITURE ASSUMPTIONS:**

1. The 2015 operating budget is increasing by 3.7% from the adopted 2014 budgeted amount. In 2016-2019, an operating budget growth factor between 3% to 3.5% annually is planned.
2. Service expansions and new programs in the operating budget at would be funded through revenue enhancements or existing resources.
3. Projected costs are in 2014 dollars.
4. Debt of \$8,225,000 projected to be issued in 2015 at a rate of 3%. Debt projected to be issued for the remainder of the 5-year planning horizon (2016-2020) is projected at 4%.

## **BUDGET DEVELOPMENT PROCESS**

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Development of the City's Budget is an ongoing process that generally begins more than a year before the fiscal year begins on January 1. Opportunities for public input are provided at various stages of development.

- |                   |   |
|-------------------|---|
| Fall 2013         | ❖ Planning for the 2015 Budget began with the review of revenue and spending forecasts, discussion of capital improvement expenditures and Governing Body establishment of guidelines to be used in the development of the 2015 Budget.   |
| February 2014     | ❖ Public hearing regarding the proposed 2015-2019 Capital Improvements Program (CIP) is held in front of both the Planning Commission and the City Council.<br>❖ Preliminary assessed valuation information was received from the Johnson County Appraiser to establish the mill levy for the 2015 Budget.  |
| March 2014        | ❖ City Council adopted the 2015-2019 CIP for budget planning purposes.<br>❖ Departments developed budget requests based on the 2015 Budget Guidelines (guidelines can be found on page 1.39), as well as identified long and short term objectives  |
| April to May 2014 | ❖ Departments submitted budget requests for City Manager and Finance Department review.<br>❖ A Public Hearing for citizen input on the 2015 Budget is held. Although not required by law, the City held a public hearing early in the budget development process to allow citizen input to be taken into account during development.<br>❖ City Manager and Finance Department analyzed budget requests, reviewed revenue projections and expenditures forecasts to determine compatibility with the City's long-term and short term objectives, and the five-year financial position.<br>❖ City Manager's proposed 2015 Budget was developed. The proposed budget as presented is a balanced budget and preserves the City's five-year financial position within acceptable parameters. |
| June – July 2014  | ❖ City Manager's proposed 2015 Budget was presented to the Governing Body.<br>❖ Council Goal Area Committees met to review proposed budget.<br>❖ Governing Body approved a recommended budget for publication and schedules a public hearing. As required by state law, the notice of public hearing appears at least 10 days before the hearing is held.   |
| August 2014       | ❖ Public Hearing to obtain citizen input on 2015 Budget.<br>❖ Governing Body adopted the 2015 Budget on August 18, 2014. Under state law, the budget is required to be approved by the Governing Body and filed with the County Clerk no later than August 25.  |
| January 1, 2015   | ❖ The 2015 Budget goes into effect.   |

## **Amending the Budget**

Cost Centers are given the latitude to exceed specific line items, but total expenditures must not exceed the total budgeted expenditures, not including monies from personal service categories. The City does budget a citywide contingency fund and has statutory authority to budget this account at up to 10% of the overall budgeted expenditures.

The state statutes allow for the Governing Body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. A notice of public hearing to amend the budget must be published in the local newspaper. Ten days after publication, the hearing may be held and the budget amended. The amended budget is then filed with the County Clerk. All budget amendments must be approved and filed before December 31 of the budget year.

## **Monitoring and Reporting Process**

As the budget year proceeds, the individual department directors have responsibility for monitoring and tracking the status of expenditures against their budgets. This responsibility includes informing the City Manager of any significant departures from the plans and values shown in the operating budget.

Reports used in both the monitoring and reporting process include the use of computerized budget status reports which compare budgeted amounts on a line-item by line-item basis with actual expenditures throughout the year. The Finance and Accounting Division prepares monthly interim financial statements and reviews the statements with the City Manager. These statements include all City funds with a comparison of budget and actual performance for both revenues and expenditures.

## **Capital Improvements Program (CIP)**

The annual budget appropriates funds for personnel, as well as other operating and capital expenditures. Personnel and other operating expenditures remain fairly constant from year to year; but capital expenditures have a tendency to fluctuate depending on the need for improvements to the City's infrastructure and the replacement of expensive equipment.

In evaluating the City's capital improvement requirements and determining priority needs, the CIP process involves a public hearing and input from the Governing Body, Planning Commission and City staff. This input allows the Governing Body to take a planned and programmed approach to allocate the City's limited resources in the most advantageous way. Financial assumptions are developed during the CIP process and later updated during the formation of the operating budget when more current information is available.

The Capital Improvements section of this budget details the CIP development process and CIP goals and objectives. In addition, it contains the approved 2015-2019 Capital Improvements Program listing all capital projects and capital outlay for the City during this period. The current 2015-2019 CIP totals \$129,135,000.

## DEBT SERVICE

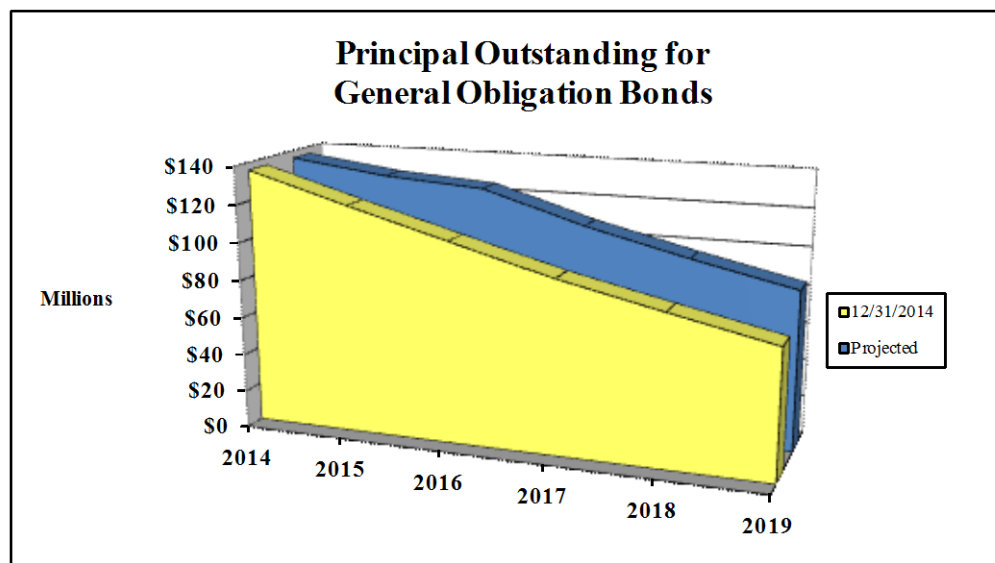
The City's debt structure is analyzed by considering the future burden placed on the taxpayer and the ability to retire debt with current revenue sources. The City's policy is to issue debt for capital projects and large equipment purchases only; debt is not used to fund operational expenses. Various financial standards have been developed to measure the effects of debt issuance upon the City's five-year financial plan. More information on the City's financial standards may be found in the Capital Improvements Program section of this budget.

Presented in the table below is the estimated amount of General Obligation (GO) debt to be issued through 2019. Information on specific projects to be bonded can be found beginning on page 7.15 of the Capital Improvements Program section. The 2015 adopted budget information presumes there will not be a GO debt issue in 2015.

**Projected General Obligation Bond Issue**

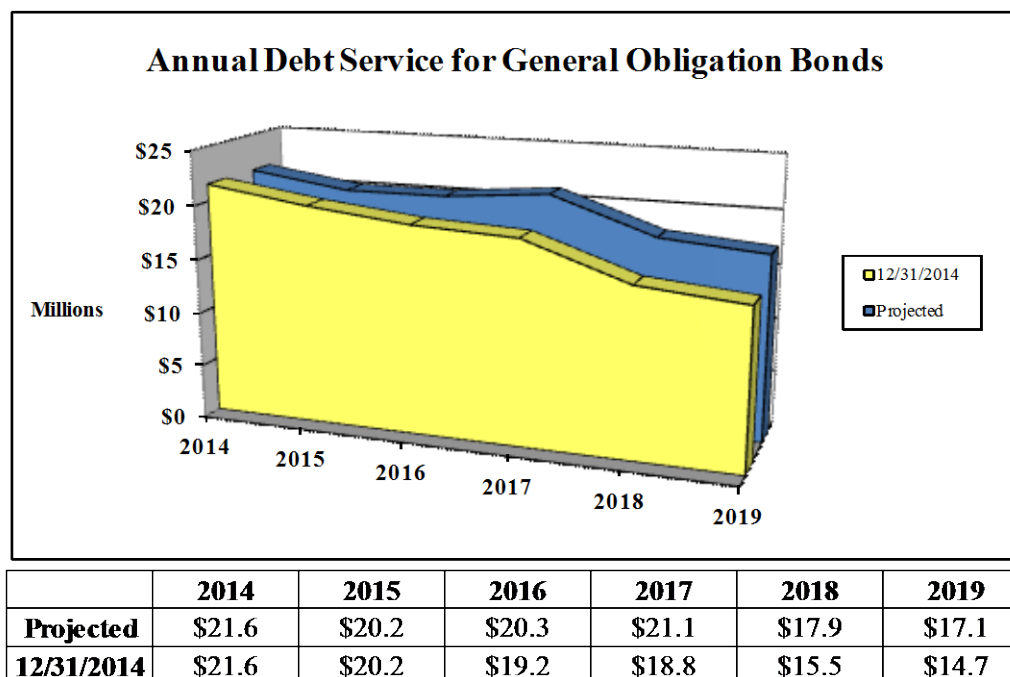
Year	Amount
2015	\$8,225,000
2016	\$11,680,000
2017	\$0
2018	\$500,000
2019	\$1,350,000

The information presented below illustrates the City's total indebtedness (principal), if no additional debt after 12/31/14 was issued, compared to the City's projected indebtedness per the five-year financial plan.

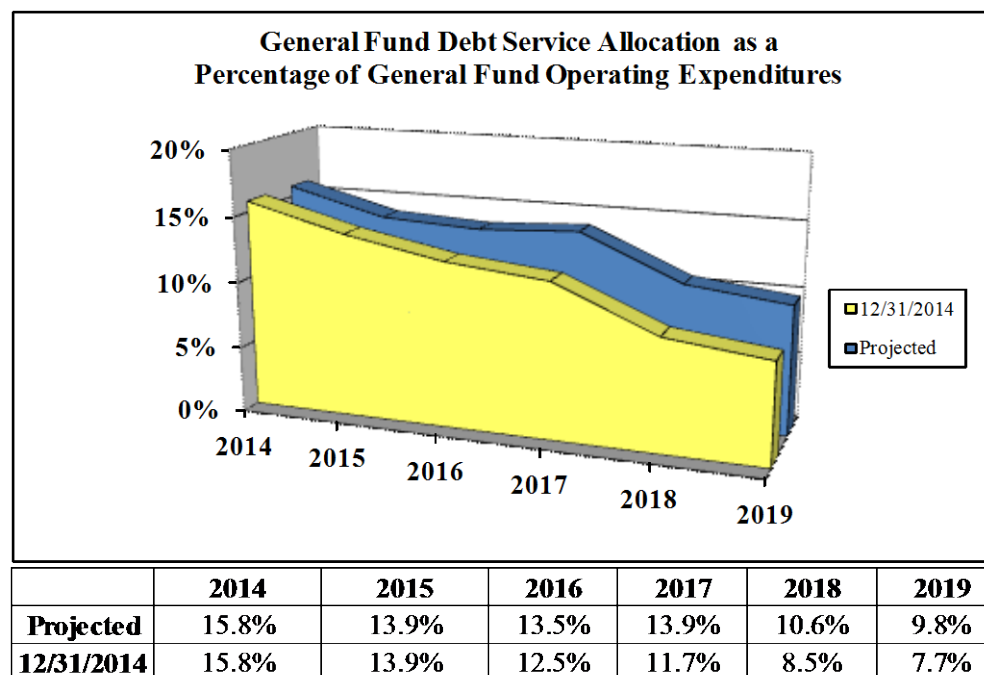


	2014	2015	2016	2017	2018	2019
<b>Projected</b>	\$135.9	\$129.0	\$125.3	\$109.1	\$96.1	\$84.3
<b>12/31/2014</b>	\$135.9	\$120.7	\$106.2	\$91.6	\$79.8	\$68.3

The following compares annual debt service, if no additional debt was issued after 12/31/14, to the projected annual debt service forecasted in the City's five-year plan.



This same information is depicted below in percentage format. Below are debt service payments as a percentage of General Fund operating expenditures if no additional debt after 12/31/14 was issued, compared to the projected debt service in the five-year financial plan. The City's standard calls for maintaining debt service payments that are less than 25% of operating expenditures.

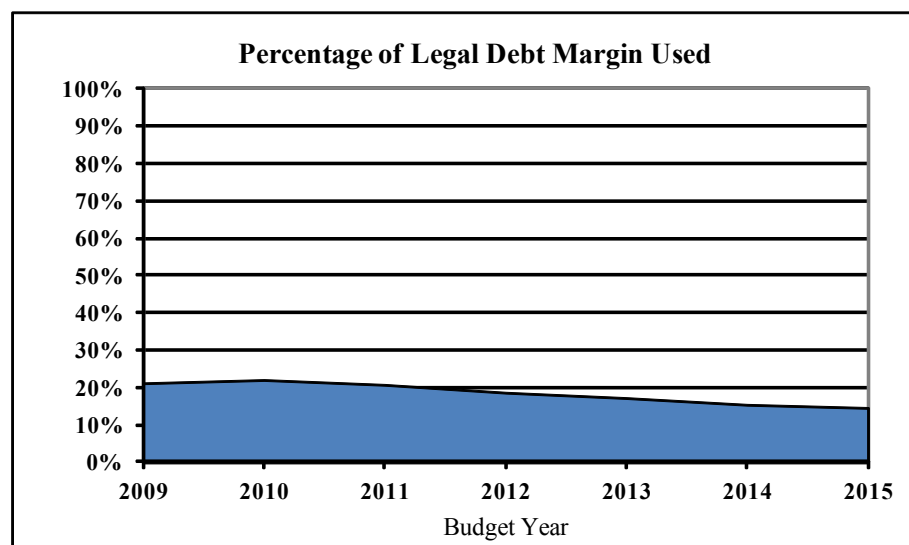


The City's ability to issue direct-bonded debt is measured by the percentage of legal debt margin used. Direct-bonded debt is debt for which the City has pledged its full faith and credit. The Debt Limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas law is 30% of assessed valuation.

### Computation of Legal Debt Margin (Estimated as of 12/31/15)

Assessed Valuation	\$ 2,939,537,818 <sup>(1)</sup>
Legal Debt Limit	<u>881,861,346</u>
General Obligation Bonds	128,970,000
Temporary Notes	<u>-</u>
Total Debt Outstanding	<u>\$ 128,970,000</u>
Debt Margin	<u>\$ 752,891,346</u>

(1) In accordance with K.S.A. 10-308, includes assessed values for motor vehicles and recreational vehicles.



2009	2010	2011	2012	2013	2014	2015*
21.2%	22.1%	20.8%	18.7%	17.3%	15.5%	14.6%

\* 2015 is estimated.

# OUTSTANDING DEBT

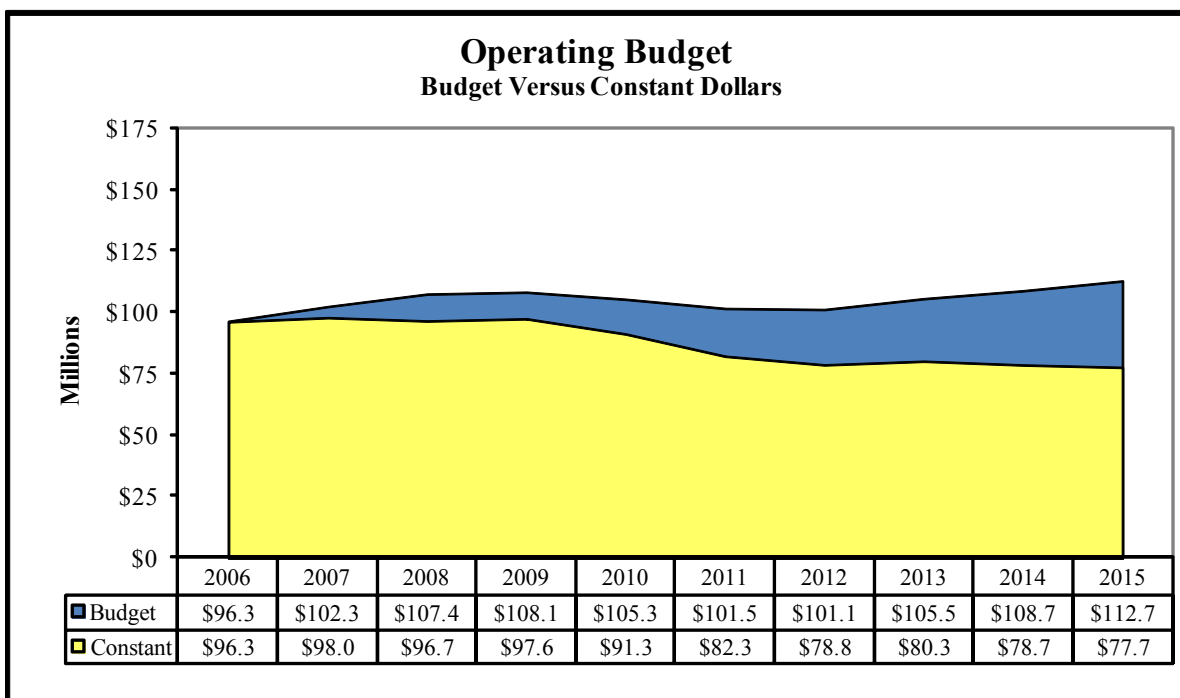
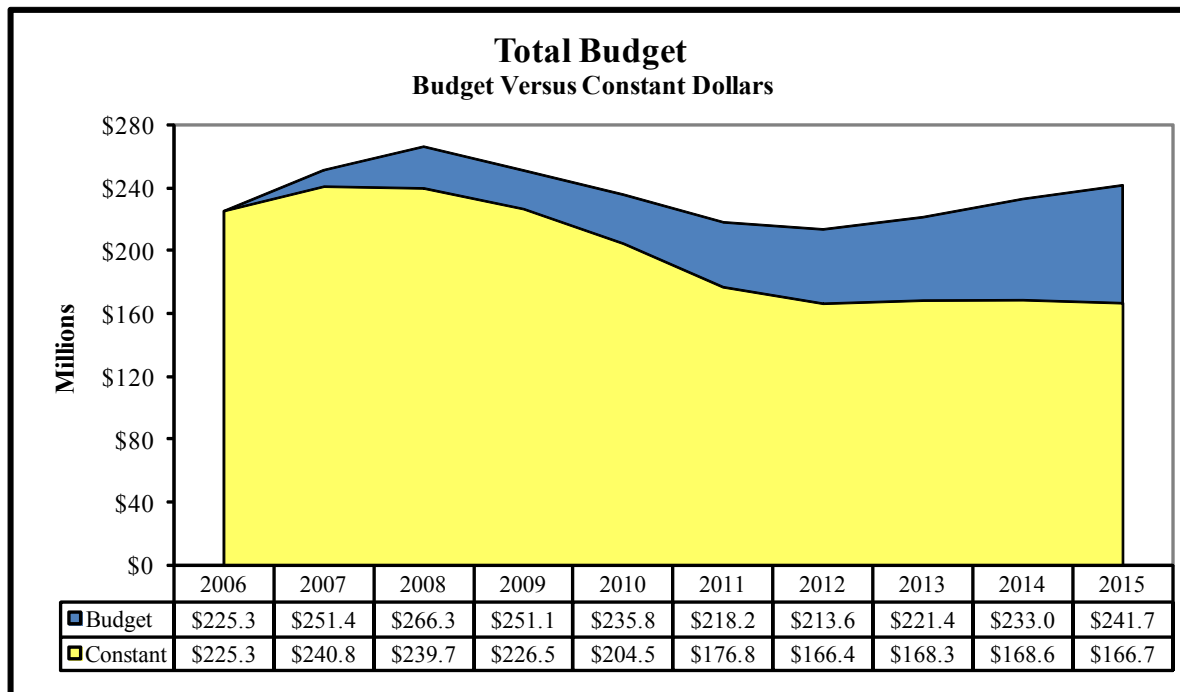
Estimated as of January 1, 2015

Series	Category	Issue Date	Retirement Date	Amount Issued	Estimated Amount Outstanding 1/1/2015	Principal Payment 2015	Interest Payment 2015
2004	Public Facility	2/15/2004	9/1/2019	\$6,815,000	\$2,915,000	\$540,000	\$117,900
2006B	Public Facility	11/15/2006	9/1/2030	\$44,680,000	\$39,675,000	\$1,430,000	\$1,737,963
2007	Parks & Rec	12/1/2007	9/1/2017	\$6,490,873	\$2,546,205	\$898,735	\$77,848
			9/1/2027	\$34,965,000	\$22,120,000	\$1,500,000	\$958,969
	Public Facility	12/1/2007	9/1/2017	\$529,067	\$158,634	\$52,878	\$6,345
	Streets & Thoroughfare	12/1/2007	9/1/2017	\$20,645,059	\$6,190,161	\$2,063,387	\$247,606
2009A	Parks & Rec	9/10/2009	9/1/2019	\$4,013,234	\$2,011,259	\$402,280	\$58,331
			9/1/2029	\$18,531,767	\$9,288,741	\$1,857,720	\$269,369
2009B	Parks & Rec	9/10/2009	9/1/2029	\$3,031,288	\$3,031,288	\$0	\$155,050
			9/1/2029	\$1,268,712	\$1,268,712	\$0	\$64,895
2010	Storm Drainage	9/16/2010	9/1/2020	\$1,223,889	\$734,333	\$122,389	\$14,840
	Streets & Thoroughfare	9/16/2010	9/1/2020	\$12,226,111	\$7,335,667	\$1,222,611	\$148,242
2011A	Streets & Thoroughfare	6/1/2011	9/1/2021	\$8,753,079	\$5,940,000	\$850,000	\$165,444
2011B	Streets & Thoroughfare	6/1/2011	9/1/2024	\$6,665,000	\$4,195,000	\$485,000	\$115,618
2013A	Parks & Rec	6/20/2013	9/1/2023	\$489,499	\$440,549	\$48,950	\$16,643
	Storm Drainage	6/20/2013	9/1/2023	\$24,093	\$21,684	\$2,409	\$819
	Street Lights	6/20/2013	9/1/2023	\$1,615,346	\$1,453,811	\$161,535	\$54,922
	Streets & Thoroughfare	6/20/2013	9/1/2023	\$4,271,063	\$3,843,956	\$427,106	\$145,216
2013B	Public Facility	6/20/2013	9/1/2023	\$3,631,957	\$2,879,195	\$448,301	\$110,685
	Storm Drainage	6/20/2013	9/1/2023	\$73,232	\$58,054	\$9,039	\$2,232
	Streets & Thoroughfare	6/20/2013	9/1/2023	\$3,869,811	\$3,067,751	\$477,660	\$117,933
2013C	Parks & Rec	6/20/2013	9/1/2025	\$10,868,492	\$10,652,533	\$1,024,552	\$225,991
	Streets & Thoroughfare	6/20/2013	9/1/2025	\$5,116,670	\$4,908,694	\$986,675	\$217,637
	Traffic Infrastructure	6/20/2013	9/1/2025	\$34,838	\$28,773	\$28,773	\$6,347
<b>General Obligation Bonds</b>					<b>\$135,875,000</b>	<b>\$15,130,000</b>	<b>\$5,083,688</b>



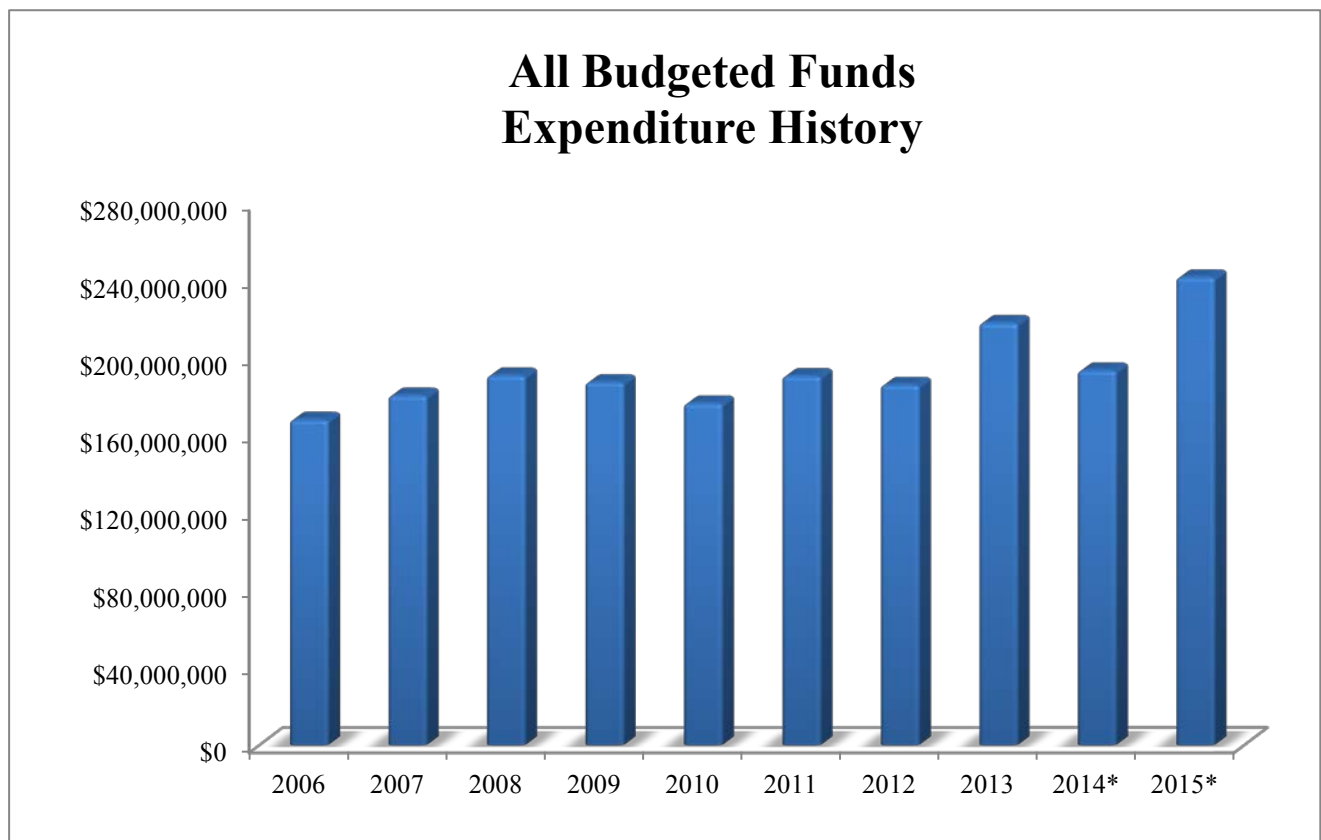
## BUDGET HISTORY

The information presented below depicts Overland Park's budget history on a total budget basis and operating budget basis for the years 2006-2015. The top line of each graph indicates the budget in actual dollars while the lower line represents the same budget restated in dollars of constant 2006 purchasing power. In other words, the lower line removes inflation and represents only real growth in budget values.



City of Overland Park  
**EXPENDITURE SUMMARY**  
**ALL BUDGETED FUNDS**

<b><u>FUND</u></b>	<b><u>Actual</u></b> <b><u>2013</u></b>	<b><u>Estimated</u></b> <b><u>2014</u></b>	<b><u>Budgeted</u></b> <b><u>2015</u></b>
General Fund	\$127,227,922	\$127,950,000	\$167,100,000
Bond and Interest	48,344,642	21,650,000	22,000,000
Business Improvement District	105,343	105,000	110,000
Golf Course Fund	4,450,143	4,925,000	6,400,000
1/8-Cent Sales Tax for Street Improvements Fund	5,008,000	7,735,000	6,350,000
Soccer Operations Fund	1,366,916	1,335,000	1,765,000
Special Alcohol Control Fund	797,733	995,000	2,960,000
Special Parks and Recreation Fund	1,002,645	1,045,000	1,690,000
Special Street and Highway Fund	4,450,000	4,615,000	4,600,000
Stormwater Utility Fund	7,722,844	5,888,000	8,610,000
Tax Increment Financing Fund	454,282	425,000	720,000
Transient Guest Tax - Capital Improvements	6,523,914	6,725,000	8,890,000
Transient Guest Tax - Operating	1,853,344	1,868,125	1,915,000
Transient Guest Tax Fund	8,787,148	8,520,000	8,600,000
<b>Total Budgeted Funds</b>	<b>\$218,094,876</b>	<b>\$193,781,125</b>	<b>\$241,710,000</b>



\* 2014 figure is estimated expenditures. 2015 is budgeted expenditures.

## KEY COMPONENTS OF THE 2015 BUDGET

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The 2015 Budget continues Overland Park's commitment to providing high quality services, while safeguarding the long-term fiscal health of the City. The budget was developed reflective of a moderately improving long-term financial outlook.

The 2015 Budget emphasizes the City's tactical allocation of City resources towards maintenance of existing programs and services, while strategically deploying additional resources to meet growing service needs and to restore much needed investment in service delivery infrastructure. Such investment was reduced, eliminated or delayed during the prolonged economic downturn which began in 2008.

### PRIORITY: SUSTAINABLE, BALANCED REVENUE AND EXPENDITURE STRUCTURE

- ◆ Preservation of a Healthy Long-Term Financial Position and Reserves  
Between 2008 and 2011, the City relied on accumulated financial reserves to fund a large portion of annual expenditures. During this time frame, the City utilized \$42.7 million of General Fund reserves while the City worked to address and stabilize the structural balance between current revenues and annual expenditures. The budgets for the City's largest operating funds (General and Fire) were reduced by 20%. Over 80 full-time positions were eliminated. Personnel compensation and benefits were modified. City services and programs were restructured and/or eliminated. Capital projects, equipment and major maintenance were delayed and cut. User fees were reviewed, implemented and increased.

However, after four years of restructuring city operations, it was evident that the City's ability to reduce annual expenditures enough to balance within existing annual revenues would not be achievable without extremely deep reductions in city-provided services and amenities, resulting in a significant detrimental impact on Overland Park citizens' quality of life. In order to balance annual expenditures with revenues, the 2012 budget included an increase in the property tax rate resulting in \$10 million of additional property tax revenues. This revenue enhancement resulted in the City's annual current revenues exceeding annual expenditures in 2012 for the first year since 2007. 2013 include further recovery of the City's reserves, with the fund balance growing from \$23.3M on January 1, 2013, to \$29.1M by December 31, 2013 as the region also begin to experience modest economic growth.

With revenues and expenditures balanced, and moderate economic growth occurring, the City has been able to improve and stabilize its long-term financial outlook. The projected long-term stability allows for strategic reinvestment into the community, accommodating sustainable increases in the 2015 operating budget to preserve existing service levels and provide necessary community investment while maintaining a sustainable long-term financial outlook. The City General Fund reserves are projected to be stable during five-year forecast period, at approximately 30% of annual operating expenses. This reserve level is in-line with the City's established reserve target.

- ◆ Low Property Tax Rate 12.837 mills  
The adopted 2015 budget maintains a stable property tax rate 12.833 mills, roughly equivalent to the mills supporting the 2012, 2013 and 2014 budgets.

The City's property tax rate remains the lowest of any first class city in the state of Kansas. At 12.837 mills, the City's property tax rate is half to two-thirds lower than the rate of our surrounding communities which provide similar city services.

## PRIORITY: STRATEGIC ALLOCATION OF RESOURCES

- ◆ Operational Adjustments

The 2015 budget has been developed in accordance with the financial parameters outlined as part of the City's 2015-2019 five-year financial plan. The 2015 budget holds General Fund operating expenditures to a level of moderate growth which stresses long-term sustainability. Key adjustments and additions in the 2015 budget are consistent with ensuring the five-year financial plan remains structurally balanced.

To match evolving and expanding community needs with the City's limited resources, the City continues to systematically examine operations and focus on the allocation of resources to provide essential community services within existing resources, while stressing quality of life and responsive public stewardship. The 2015 Budget emphasizes the community's and City Council's priorities of public safety, neighborhood conservation and maintenance of City assets, especially infrastructure.

### **Personal Services:**

The 2015 budget authorizes 1,021.7 full-time equivalent (FTE) positions, including 855 full-time and 166.7 FTE part-time positions. This is a 12.5 FTE increase from the 2014 budget, however still approximately 72 FTEs below the 2009 budgeted level.

ALL FUNDS	2009 Budget		2014 Budget		2015 Budget	
	FT	PT	FT	PT	FT	PT
Mayor and Council	13	0.0	13	0.0	13	0.0
City Manager's Office	9	1.4	7	1.0	9	1.5
Information Technology	37	1.4	33	0.5	33	0.5
Municipal Court	28	1.3	25	1.7	25	1.7
Law	14	0.5	12	1.0	12	1.0
Finance	25	1.2	19	2.4	20	1.6
Human Resources	17	2.9	15	0.0	15	0.0
Police	317	19.7	302	18.5	302	18.6
Fire	158	0.8	156	0.8	162	0.8
Public Works	136	9.4	129	4.5	132	2.4
Park Services	29	16.0	27	19.6	32	15.8
Recreation Services	40	123.0	28	122.7	32	119.4
Planning	87	6.0	67	3.5	68	3.4
<b>TOTAL</b>	<b>910</b>	<b>183.6</b>	<b>833</b>	<b>176.2</b>	<b>855</b>	<b>166.7</b>

Changes in personnel are the result of strategic adjustments and additions in personnel resources and reassignment of personnel. Due in part to the implementation of the Affordable

(health) Care Act relating to expanding health insurance coverage, several part-time positions have been combined and restructured into full-time positions.

The net result of all personnel changes is an increase of 12.5 full-time equivalent employees, including the following:

- Positions which became vacant have been assessed and reassigned as needed. One full-time position has been reassigned elsewhere in the organization and one full-time position was restructured as part of the 2015 budget.
- Six-full time positions were added, including three full-time Paramedics (Fire), one full-time Dispatch Supervisor (Police), one full-time Facility Technician (Parks), and one full-time Communications Assistant (Communications).
- Several part-time positions were converted to full-time, including a Code Compliance Officer (Planning), Customer Service Representative (City Clerk), Maintenance Workers (Public Works), Concessions Supervisor and Field Supervisor (Recreation - Soccer).
- Adjustments were made in part-time positions and hours, including additional positions in Public Works, Recreation and Planning & Development Services.

In addition, wages and benefits were examined and ongoing programmatic adjustments are being made to ensure personal service costs remain stable. The budgeted compensation program for 2015 includes salary adjustments for employees of 2.25%. This compensation package will include full step increases for eligible public safety employees and a market and merit package for non-step employees.

In addition, adjustments to personnel benefits continue. Health insurance continues to be restructured within a consumer-drive plan, requiring increasing amounts of financial and health-management participation by employees.

#### **Commodities and Contractual Services:**

The 2015 budget includes strategic adjustments in some department operating budgets for commodities and contractual services. Increases were largely due to external forces and needs to support current quality of life standard. Additional resources were allocated to the Fire Department to maintain emergency response equipment and provide additional first-responder training. The Public Works Department's budget for electricity was increased based on utility-rate increases. The Planning Department's Community Services division received additional funding to support neighborhood preservation and stabilization efforts. The Recreation Division received additional funding to maintain the City's downtown community center. Additional funding was allocated to Informational Technology for software subscription costs.

#### **Equipment Investment:**

The 2015 budget increases investment in operating capital equipment by \$500,000 to an amount of \$2.9 million. Areas of emphasis are in Public Safety, Public Works, Parks, Recreation and Information Technology. Equipment replacement was restricted to the most critical of replacement during the recession. Funding included in the 2015 budget moves the City closer to a realistic, sustainable annual funding level which will provide necessary replacement of aging equipment.

**PRIORITY: PROVIDING QUALITY PUBLIC SAFETY AND SAFE NEIGHBORHOODS**

- ◆ Three Full-Time Paramedics (Fire) \$215,000  
The 2015 budget includes addition of three full-time Paramedics in the Fire Department to establish emergency services capability in the eastern area of the city previously served by Consolidated Fire District #2. With the establishment of this medical squad, the City will experience a savings of approximately \$100,000 annually due to the elimination of the contract with Consolidated Fire District# 2, while medical response time and service levels should improve. Fire suppression services will continue to be provided by Consolidated Fire District #2 through a cooperative interlocal agreement. Anticipated costs include wages and benefits, as well as miscellaneous EMS equipment and supplies.
- ◆ Full-Time Police Dispatch Supervisor (Police) \$84,000  
The addition of one full-time Dispatch Supervisor in the Police Department is included in the 2015 Budget. This addition ensures leadership is available in the dispatch center during the centers 24 hour/ 7 day a week operation, providing enhanced communication and coordination between first responders during emergency situations.

**PRIORITY: CONTINUED INVESTMENT IN CITY INFRASTRUCTURE AND INFRASTRUCTURE MAINTENANCE**

- ◆ 2015 Capital Projects \$36,625,000  
The City continues investing in infrastructure improvements. In 2015, \$36,625,000 of capital improvements are planned. Of this amount, \$18.5 million of projects are financed through city resources, while the remaining \$18.1 million of funds are intergovernmental, developer or private funds. Several improvements to residential street, thoroughfare, traffic signal and storm drainage infrastructure are included in the 2015 program. Other capital projects include parks and recreation projects, and equipment and technology upgrades.

Additional information regarding the capital improvement program can be found beginning on page 7.1.

- ◆ 2015 Maintenance Program \$14,620,000  
The City's infrastructure maintenance program is funded at \$14,620,000 in 2015. This funding level includes an additional \$900,000 for street maintenance. The 2015 budget for infrastructure maintenance is consistent with the City's five-year strategic plan to enhance funding for street, traffic and facility maintenance, an area which was cut significantly in the years of 2008 through 2012 due to budgetary constraints.

As part of the five-year financial plan adopted in 2012, the City anticipates increasing infrastructure maintenance funding annually through 2016 in order to return the maintenance program to a level that adequately addresses the City's infrastructure maintenance needs.

Additional information regarding the maintenance program can be found beginning on page 8.1.

- ◆ Three Full-Time Maintenance Workers (Public Works) \$45,500  
The 2015 budget include the conversion of 3.61 FTE part-time Maintenance Workers to three full-time Maintenance Workers (Public Works). These employees will provide enhanced

support to street and stormwater infrastructure maintenance activities, as well as provide additional resources for snow removal activities.

- ◆ Part-Time Stormwater Engineering Aides (Public Works) \$14,500  
The Budget include 0.46 FTE Stormwater Engineering Aide (Public Works) supporting the federal National Pollutant Discharge Elimination System (NPDES) permit requirements, and assist in the maintenance of stormwater records, maps, and computer databases. Water quality-related activities have increased as a result of the new NPDES permit issued in January, 2014.

#### **PRIORITY: PRESERVING HEALTHY NEIGHBORHOODS AND COMMUNITY**

- ◆ Full-Time Code Compliance Officer (Planning & Development Services) \$14,000  
The 2015 includes the conversion of a part-time .20 FTE to one full-time Code Compliance Officer to support neighborhood conservation efforts. Most funding for this position is being reallocated from existing budget authority within the department. The position will provide additional resources towards providing response to property maintenance complaints. Additional personnel in this area provide the opportunity to undertake more proactive property maintenance activities in targeted areas and to promote neighborhood preservation.
- ◆ Part-Time Recycling Attendant (Planning & Development Services) \$0  
The 2015 includes additional hours (.15 FTE) for a part-time Recycling Attendant, to ensure the Recycling Center is open to the community during scheduled hours . Funding for these hours were reallocated from existing budget authority within the department).

#### **PRIORITY: PROVIDING EXCELLENT PARKS, RECREATION AND CULTURAL AMENITIES**

- ◆ Full-Time Park Facility Technician (Parks) \$59,000  
The addition of one full-time Park Facility Technician to assist in park maintenance and snow operations. This employee provide maintenance to the City's aging parks infrastructure, irrigation systems supporting enhanced landscapes, park shelters, advanced pool amenities systems, respond to vandalism, and parks maintenance requests from citizens. In addition, this employee will provide an additional snow plow driver, allowing an additional snow plow route to be added within the City. This addition should shorten the response time for snow removal.
- ◆ FT Concessions Supervisor and Field Supervisor at the Soccer Complex (Recreation) \$29,000  
The 2015 Budget includes the conversion of a .77 FTE part-time Concessions Supervisor and .92 FTEs part Assistant Operations Supervisor at the Soccer Complex to two full-time positions, largely through the reallocation of existing budget authority. All positions at the Soccer Complex are supported through the revenues generated by the Soccer Complex and support.
- ◆ Part-Time Farmers Market Attendant (Recreation) \$4,000  
The Budget includes funding for a part-time (.18 FTE) Farmer's Market Attendant (Recreation Services) to staff the Farmer's Market information booth, run the EBT card program to provide wider access to Market produce and provide enhance vendor support.

**PRIORITY: PROVIDING TRANSPARENCY, EDUCATION AND ENGAGEMENT WITH CITIZENS**

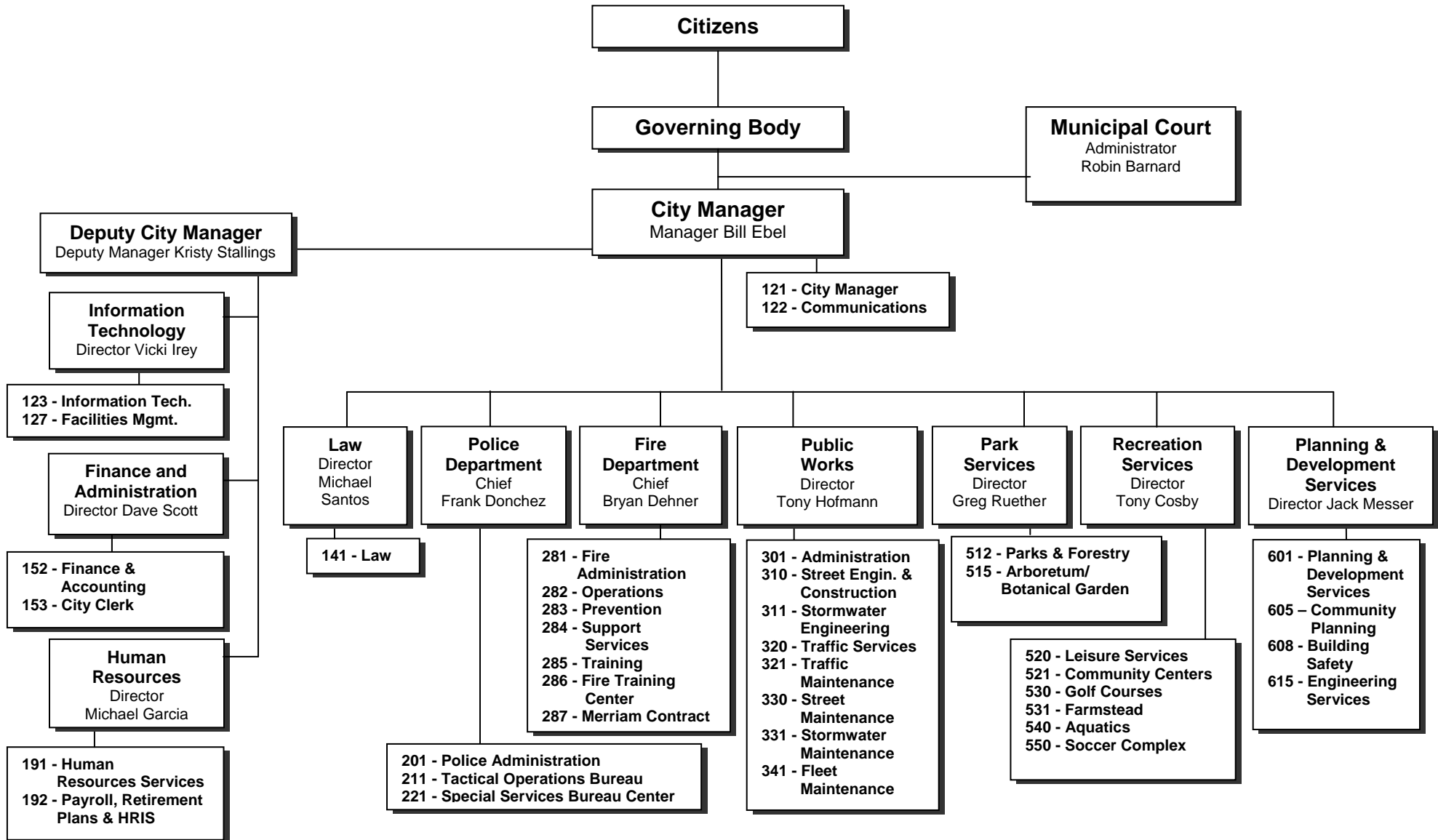
- ◆ Full-Time Communications Assistant (Communications) \$72,000  
The 2015 Budget includes funding for a full-time Communications Assistant in the Communications Division. This employee will focus on citizen outreach, including social media, website and videos to communicate with, inform and educate the public.
  
- ◆ Full-Time Customer Service Representative (City Clerk) \$20,000  
Funding is included to convert a part-time .6 FTE Customer Service Representative and .18 FTE Imaging Clerk to one full-time Customer Service Representative to provide enhanced service to the public, business and the City of Overland Park. The City Clerk's Office is responsible for preparing City Council agendas, maintaining Council records, proceedings and ordinances; providing information concerning Council proceedings and ordinances to the general public and other City departments; and issuing various licenses and permits including animal, cereal malt beverage, drinking establishment, private club, caterer and massage therapy.



# CITY OF OVERLAND PARK

## Organizational Chart

Includes Cost Center Numbers



For Cost Center Descriptions, Expenditures and Personnel, please see cost center information included in section 6.

# CITY OF OVERLAND PARK

## DIVISION BY GOAL AREA

Finance & Administration (100's)	Public Safety (200's)	Public Works (300's)	Community Development (500's & 600's)
<i>Mayor &amp; Council</i> 111 Mayor & Council  <i>City Manager's Office</i> 121 City Manager's Office 122 Communications Division  <i>Information Technology</i> 123 Information Technology 127 Facilities Management & Operations  <i>Municipal Court</i> 131 Municipal Court 132 Court Services  <i>Law</i> 141 Law  <i>Finance &amp; Administration</i> 152 Finance 153 City Clerk  <i>Human Resources</i> 191 Human Resources 192 Payroll/Retirement Plans/HRIS	<i>Police Department</i> 201 Police Administration 211 Tactical Operations Bureau 221 Special Services Bureau  <i>Fire Department</i> 281 Fire Administration 282 Operations 283 Prevention 284 Support Services 285 Training 286 Fire Training Center 287 Merriam Fire Contract	<i>Public Works</i> 301 Public Works Administration 310 Street Engineering & Construction 311 Stormwater Engineering 320 Traffic Services Division 321 Traffic Maintenance 330 Street Maintenance 331 Stormwater Maintenance 341 Fleet Maintenance	<i>Parks &amp; Recreation</i> 512 Parks & Forestry 515 Arboretum Botanical Gardens 520 Leisure Services 521 Community Centers 530 Golf Courses 531 Deanna Rose Children's Farmstead 532 St. Andrews Golf Course Maintenance 533 Skyes/Lady Golf Course Maintenance 540 Aquatics 550 Soccer Complex  <i>Planning &amp; Development Services</i> 601 Planning & Development Services 605 Community Planning 608 Building Safety 615 Engineering Services

**CITY OF OVERLAND PARK**  
**GOAL AREA PERSONNEL SCHEDULE BY COST CENTER**  
**BY FULL TIME EQUIVALENT (FTE)**

**PERSONNEL SUMMARY BY GOAL AREA**

<u>ALL FUNDS</u> Goal Area	2013 Budget		2014 Budget		Changes since 2014 Budget		Changes for 2015 Budget		2015 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Finance, Administration & Econ. Dev.	123	6.64	124	6.60	1	0.53	2	-0.78	127	6.29
Public Safety	457	19.29	458	19.29	2	0	4	0	464	19.30
Public Works	127	5.47	129	4.51	0	0	3	-2.15	132	2.36
Community Development	122	143.77	122	145.78	6	-4.19	4	-1.64	132	138.70
<b>TOTAL</b>	829	175.17	833	176.18	9	-3.66	13	-4.57	855	166.65

**PERSONNEL SUMMARY BY DEPARTMENT**

<u>ALL FUNDS</u>	2013 Budget		2014 Budget		Changes since 2014 Budget		Changes for 2015 Budget		2015 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Mayor and Council	13	0.00	13	0.00	0	0	0	0	13	0.00
City Manager's Office/Communications	7	0.98	7	0.98	1	0.53	1	0	9	1.45
Information Technology	32	0.50	33	0.50	0	0	0	0	33	0.50
Municipal Court	25	1.76	25	1.72	0	0	0	0	25	1.72
Law	12	1.02	12	1.02	0	0	0	0	12	1.02
Finance, Budget and Administration	19	2.38	19	2.38	0	0	1	-0.78	20	1.60
Human Resources	15	0.00	15	0.00	0	0	0	0	15	0.00
Police	303	18.54	302	18.54	-1	0	1	0	302	18.55
Fire	154	0.75	156	0.75	3	0	3	0	162	0.75
Public Works	127	5.47	129	4.51	0	0	3	-2.15	132	2.36
Park Services	27	18.63	27	19.64	4	-3.80	1	0	32	15.84
Recreation Services	28	122.69	28	122.69	2	-0.39	2	-1.59	32	119.46
Planning and Development Services	67	2.45	67	3.45	0	0	1	-0.05	68	3.40
<b>TOTAL</b>	829	175.17	833	176.18	9	-3.66	13	-4.57	855	166.65

**PERSONNEL SCHEDULE BY COST CENTER**

	2013 Budget		2014 Budget		Changes since 2014 Budget		Changes for 2015 Budget		2015 Budget	
	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
<b>FINANCE AND ADMINISTRATION GOAL AREA</b>										
<b>City Manager's Office</b>										
Mayor and Council	13	0.00	13	0.00					13	0.00
City Manager	5	0.00	5	0.00	1 <sup>1</sup>				6	0.00
Communications	2	0.98	2	0.98		0.53 <sup>2</sup>	1 <sup>13</sup>		3	1.45
<b>City Manager's Office</b>	20	0.98	20	0.98	1	0.53	1	0.00	22	1.45
<b>Information Technology</b>										
Information Technology	21	0.50	22	0.50					22	0.50
Facilities Management	11	0.00	11	0.00					11	0.00
<b>Information Technology</b>	32	0.50	33	0.50	0	0.00	0	0.00	33	0.50
<b>Municipal Court</b>										
Municipal Court	19	1.76	19	1.72					19	1.72
Court Services	5	0.00	6	0.00					6	0.00
<b>Municipal Court</b>	24	1.76	25	1.72	0	0.00	0	0.00	25	1.72
<b>Law</b>										
Law	12	1.02	12	1.02					12	1.02
<b>Law</b>	12	1.02	12	1.02	0	0.00	0	0.00	12	1.02

**PERSONNEL SCHEDULE BY FTE, CONTINUED**

	2013 Budget		2014 Budget		Changes since 2014 Budget		Changes for 2015 Budget		2015 Budget	
<b>GENERAL FUND</b>	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
<b>Finance, Budget and Admin.</b>										
Finance and Accounting	12	1.60	12	1.60					12	1.60
City Clerk	7	0.78	7	0.78			1 <sup>14</sup>	-0.78 <sup>14</sup>	8	0.00
<b>Finance, Budget and Admin.</b>	19	2.38	19	2.38	0	0.00	1	-0.78	20	1.60
<b>Human Resources</b>										
Human Resources	11	0.00	11	0.00					11	0.00
Payroll	4	0.00	4	0.00					4	0.00
<b>Human Resource</b>	15	0.00	15	0.00	0	0.00	0	0.00	15	0.00
<b>FINANCE AND ADMINISTRATION</b>	122	6.64	124	6.60	1	0.53	2	-0.78	127	6.29
<b>PUBLIC SAFETY GOAL AREA</b>										
<b>Police Department</b>										
Police Administration	22	0.00	6	0.00					6	0.00
Tactical Operations Bureau	190	16.57	193	16.57	-1 <sup>1</sup>				192	16.58
Special Services Bureau	90	1.97	103	1.97			1 <sup>15</sup>		104	1.97
<b>Police Department</b>	302	18.54	302	18.54	-1	0.00	1	0.00	302	18.55
<b>Fire Department**</b>										
Fire Administration	7	0.00	7	0.00					7	0.00
Fire Operations	135	0.00	137	0.00			3 <sup>16</sup>		140	0.00
Fire Prevention	6	0.00	6	0.00					6	0.00
Fire Support Services	0	0.75	0	0.75					0	0.75
Fire Training	6	0.00	6	0.00					6	0.00
Merriam Fire Contracts	0	0.00	0	0.00	3 <sup>3</sup>				3	0.00
<b>Fire Department</b>	154	0.75	156	0.75	3	0.00	3	0.00	162	0.75
<b>PUBLIC SAFETY</b>	456	19.29	458	19.29	2	0.00	4	0.00	464	19.30
<b>PUBLIC WORKS GOAL AREA</b>										
<b>Public Works Department</b>										
Public Works Administration	11	0.00	11	0.00					11	0.00
Street Engineering	22	1.42	22	1.42					22	1.42
Traffic Services	13	0.00	13	0.00					13	0.00
Traffic Maintenance	16	0.00	16	0.00					16	0.00
Street Maintenance	35	1.74	35	1.74			2 <sup>17</sup>	-1.74 <sup>17</sup>	37	0.00
Fleet Maintenance	7	0.48	8	0.00					8	0.00
<b>Public Works</b>	104	3.64	105	3.16	0	0.00	2	-1.74	107	1.42
<b>PUBLIC WORKS</b>	104	3.64	105	3.16	0	0.00	2	-1.74	107	1.42
<b>COMMUNITY DEVELOPMENT GOAL AREA</b>										
<b>Park Services</b>										
Parks and Forestry	23	7.31	23	7.59	3 <sup>4</sup>	-2.92 <sup>4</sup>	1 <sup>18</sup>		27	4.72
Arboretum	4	11.32	4	12.05	1 <sup>5</sup>	-0.88 <sup>5</sup>			5	11.12
<b>Park Services</b>	27	18.63	27	19.64	4	-3.80	1	0.00	32	15.84
<b>Recreation Services</b>										
Leisure Services	6	1.08	6	1.10		0.34 <sup>6</sup>		0.18 <sup>19</sup>	6	1.72
Community Centers	3	44.66	3	45.78	2 <sup>7</sup>	-1.11 <sup>7</sup>			5	43.33
Farmstead	5	23.85	5	23.85		0.16 <sup>8</sup>			5	24.00
Aquatics	1	35.27	1	35.27		0.04 <sup>9</sup>			1	35.31
<b>Recreation Services</b>	15	104.86	15	106.00	2	-0.57	0	0.18	17	104.36

**PERSONNEL SCHEDULE BY FTE, CONTINUED**

	2013 Budget		2014 Budget		Changes since 2014 Budget	Changes for 2015 Budget	2015 Budget	
<b>GENERAL FUND</b>	General Fund		General Fund		General Fund	General Fund	General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*
<b>Planning and Development Services</b>								
Planning and Development	17	0.65	17	1.15			17	1.15
Community Planning	17	1.20	17	1.70		1 <sup>20</sup> -0.05 <sup>20</sup>	18	1.65
Building Safety	21	0.60	21	0.60			21	0.60
Engineering Services	9	0.00	9	0.00			9	0.00
<b>Planning and Development Services</b>	64	2.45	64	3.45	0	-0.05	65	3.40
<b>COMMUNITY DEVELOPMENT</b>	106	125.94	106	129.09	6	-4.37	2	0.13
<b>TOTAL - General Fund</b>	<b>788</b>	<b>155.51</b>	<b>793</b>	<b>158.14</b>	<b>9</b>	<b>-3.84</b>	<b>10</b>	<b>-2.39</b>

	2013 Budget		2014 Budget		Changes since 2014 Budget	Changes for 2015 Budget	2015 Budget	
<b>STORMWATER UTILITY</b>	Stormwater Fund		Stormwater Fund		Stormwater Fund	Stormwater Fund	Stormwater Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*
<b>PUBLIC WORKS GOAL AREA</b>								
<b>Public Works Department</b>								
Stormwater Engineering	5	0.00	6	0.00		0.46 <sup>21</sup>	6	0.46
Stormwater Maintenance	18	1.83	18	1.35		1 <sup>22</sup> -0.87 <sup>22</sup>	19	0.48
<b>Public Works</b>	23	1.83	24	1.35	0	-0.41	25	0.94
<b>COMMUNITY DEVELOPMENT GOAL AREA</b>								
<b>Planning and Development Services</b>								
Engineering Services	2	0.00	2	0.00			2	0.00
<b>Planning and Development Services</b>	2	0.00	2	0.00	0	0.00	2	0.00
<b>TOTAL - Stormwater Fund</b>	<b>25</b>	<b>1.83</b>	<b>26</b>	<b>1.35</b>	<b>0</b>	<b>-0.41</b>	<b>27</b>	<b>0.94</b>

	2013 Budget		2014 Budget		Changes since 2014 Budget	Changes for 2015 Budget	2015 Budget	
<b>GOLF COURSE FUND</b>	Golf Fund		Golf Fund		Golf Fund	Golf Fund	Golf Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*
<b>COMMUNITY DEVELOPMENT GOAL AREA</b>								
<b>Parks and Recreation</b>								
Golf Course Administration	2	0.77	2	0.00			2	0.00
St. Andrews Golf Course	3	3.08	3	3.08	0.07 <sup>10</sup>		3	3.15
Skyles/Lady Golf Course	6	4.62	6	4.62	0.03 <sup>11</sup>		6	4.65
<b>Parks and Recreation</b>	11	8.47	11	7.70	0	0.10	11	7.80
<b>COMMUNITY DEVELOPMENT - Golf</b>	<b>11</b>	<b>8.47</b>	<b>11</b>	<b>7.70</b>	<b>0</b>	<b>0.10</b>	<b>0</b>	<b>0.00</b>

	2013 Budget		2014 Budget		Changes since 2014 Budget	Changes for 2015 Budget	2015 Budget	
<b>SOCCER OPERATIONS</b>	TGT Funds		TGT Funds		TGT Funds	TGT Funds	TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*
<b>COMMUNITY DEVELOPMENT GOAL AREA</b>								
<b>Parks and Recreation</b>								
Soccer Complex	2	9.36	2	8.99	0.08 <sup>12</sup>	2 <sup>23</sup> -1.77 <sup>23</sup>	4	7.30
<b>Parks and Recreation</b>	2	9.36	2	8.99	0	-1.77	4	7.30
<b>COMMUNITY DEVELOPMENT - Soccer</b>	<b>2</b>	<b>9.36</b>	<b>2</b>	<b>8.99</b>	<b>0</b>	<b>-1.77</b>	<b>4</b>	<b>7.30</b>

## PERSONNEL SCHEDULE BY FTE, CONTINUED

	2013 Budget		2014 Budget		Changes since 2014 Budget		Changes for 2015 Budget		2015 Budget	
<b>INTERGOVERNMENTAL</b>	<b>TGT Funds</b>		<b>TGT Funds</b>		<b>TGT Funds</b>		<b>TGT Funds</b>		<b>TGT Funds</b>	
<b>Goal Area/Cost Center</b>	<b>FT</b>	<b>PT*</b>	<b>FT</b>	<b>PT*</b>	<b>FT</b>	<b>PT*</b>	<b>FT</b>	<b>PT*</b>	<b>FT</b>	<b>PT*</b>
<b>FAED GOAL AREA</b>										
<b>Municipal Court</b>										
ADSAP (Court Services)	1	0.00	0	0.00					0	0.00
<b>Municipal Court</b>	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00
<b>PUBLIC SAFETY GOAL AREA</b>										
<b>Police Department</b>										
Mid-American Regional Council's Terroris	1	0.00	0	0.00					0	0.00
<b>Police Department</b>	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00
<b>COMMUNITY DEVELOPMENT GOAL AREA</b>										
<b>Planning and Development Services</b>										
Community Development Block Grant	1	0.00	1	0.00					1	0.00
<b>Planning and Development Services</b>	1	0.00	1	0.00	0	0.00	0	0.00	1	0.00
<b>TOTAL - Intergovernmental Funding</b>	3	0.00	1	0.00	0	0.00	0	0.00	1	0.00

<b>TOTAL - All Funds</b>	<b>829</b>	<b>175.17</b>	<b>833</b>	<b>176.18</b>	<b>9</b>	<b>-3.66</b>	<b>13</b>	<b>-4.57</b>	<b>855</b>	<b>166.65</b>
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### FOOTNOTES TO GOAL AREA PERSONNEL SCHEDULE

Full-time totals include City Council members.

\* The number of part-time and seasonal positions in some cost centers may vary from year to year.

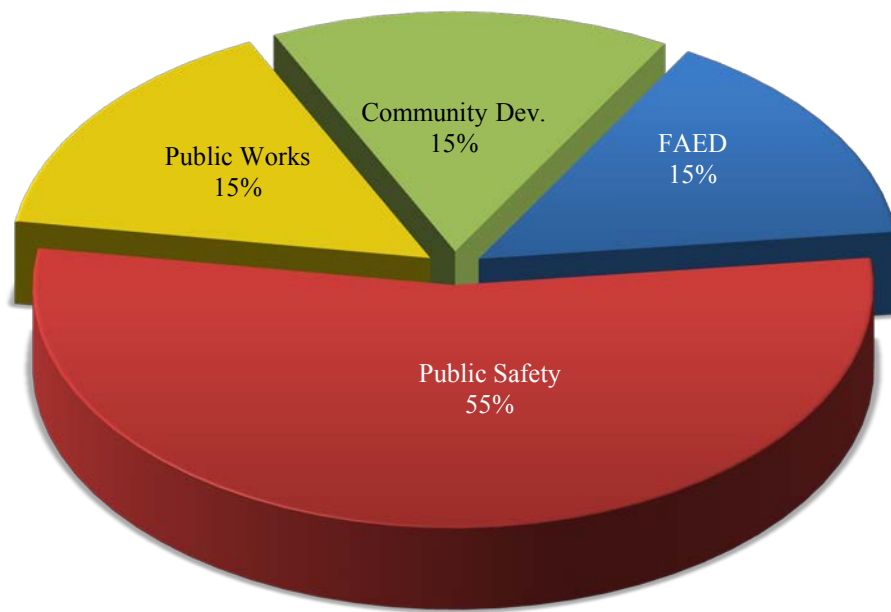
#### Personnel adjustments made to 2014 from those reported in the 2014 Budget include:

- 1 Transferred position from Police Dept. to City Manager's Office for Emergency Manager
- 2 Addition of part-time City Manager's Intern
- 3 Added three contract positions to staff Merriam Fire Contract
- 4 Converted three part-time Park Attendants to full-time
- 5 Converted one part-time Park Attendant to full-time
- 6 Increased part-time hours for Fitness Equipment Services Tech and League Coordinator
- 7 Converted one part-time Fitness Supervisor to full-time; addition of full-time Aquatics Coordinator
- 8 Converted part-time Farmstead Volunteer Coordinator to full-time (contract position)
- 9 Increased part-time hours for Swim Lesson Manager
- 10 Increased part-time hours for Golf Course Laborer
- 11 Increased part-time hours for Golf Course Laborer
- 12 Increased part-time hours for Assistant Supervisor, Soccer Complex Operations

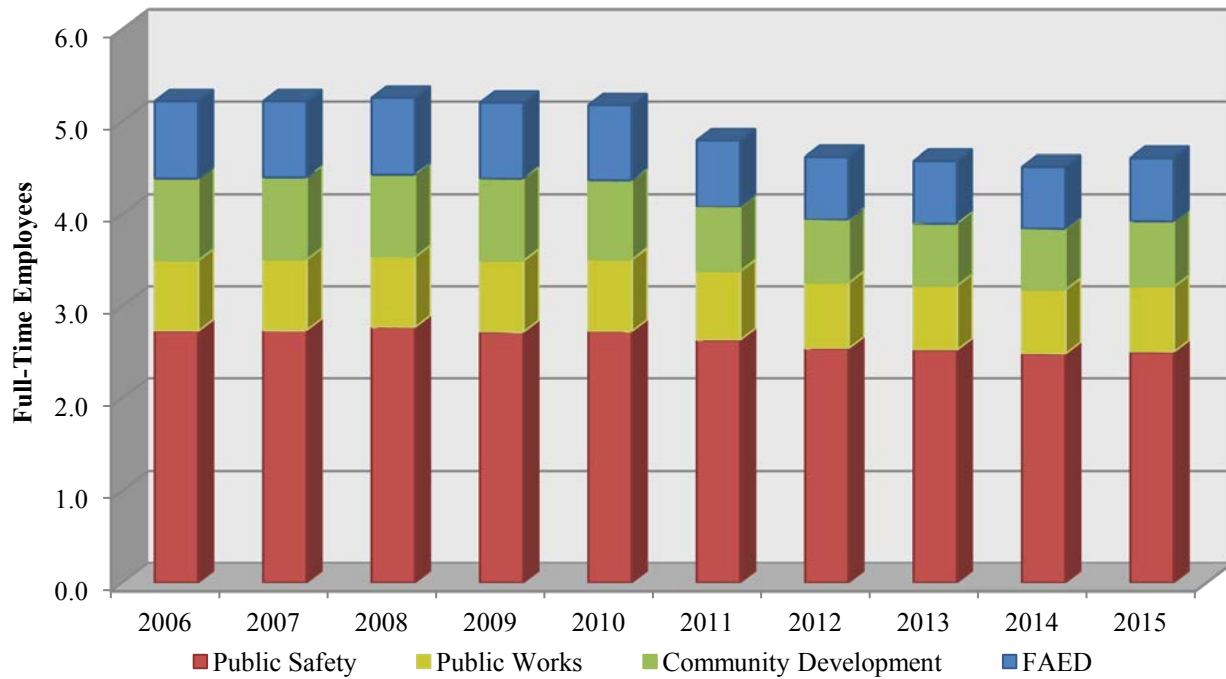
#### Personnel Adjustments in the 2015 Budget include:

- 13 Addition of full-time Communications Assistant
- 14 Conversion of part-time Customer Service Representative and part-time Imaging Clerk to one full-time Customer Service Representative
- 15 Addition of full-time Police Dispatch Supervisor
- 16 Addition of three full-time Paramedics to support eastern area Advance Life Support Medical Squad
- 17 Conversion of part-time Maintenance Workers to two full-time Maintenance Workers
- 18 Addition of full-time Facility Technician
- 19 Addition of part-time Farmers' Market Attendant
- 20 Conversion of part-time Code Compliance Officer to full-time and increased hours for part-time Recycling Attendant
- 21 Addition of part-time Stormwater Engineering Aides
- 22 Converted part-time Maintenance Worker to one full-time Maintenance Worker
- 23 Conversion of part-time Concession Operations Supervisor to full-time and conversion of part-time Assistant Supervisor, Soccer Complex Operations to full-time Field Supervisor

### 2015 Budget Full-Time Employees by Goal Area



### Full-Time Employees Per Thousand Population by Goal Area



## PERFORMANCE MEASUREMENT INITIATIVE

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In the early 2000's, the City of Overland Park began development of an organizational Performance Measurement System. This initiative included identifying and incorporating organizational performance measures as part of our management system. Even though the City has gathered workload measures for several years, the performance measurement information now gathered is has been integrated into a broader, organization-wide performance management system. These measures are used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.

Components of the Performance Management System are included in the 2015 Budget document: select performance measures, program and purpose statements, goals for 2015 and recent accomplishments. The selected information is designed to monitor the outcome of program services, to determine whether or not the purpose of a program is being achieved and if programs are consistent with the long-term objectives of the City. Outcomes are evaluated based on workload, effectiveness and efficiency. 2013 performance results, 2014 projections and 2015 targets are reported in the 2015 Budget document.

The performance measurement information included in the budget document represents selected key measures for each department. This information is by no means the full extent of our performance measurement system. Departments and supporting divisions continue to gather and evaluate other performance-related data to help them manage and allocate their resources to improve the productivity of their operations.

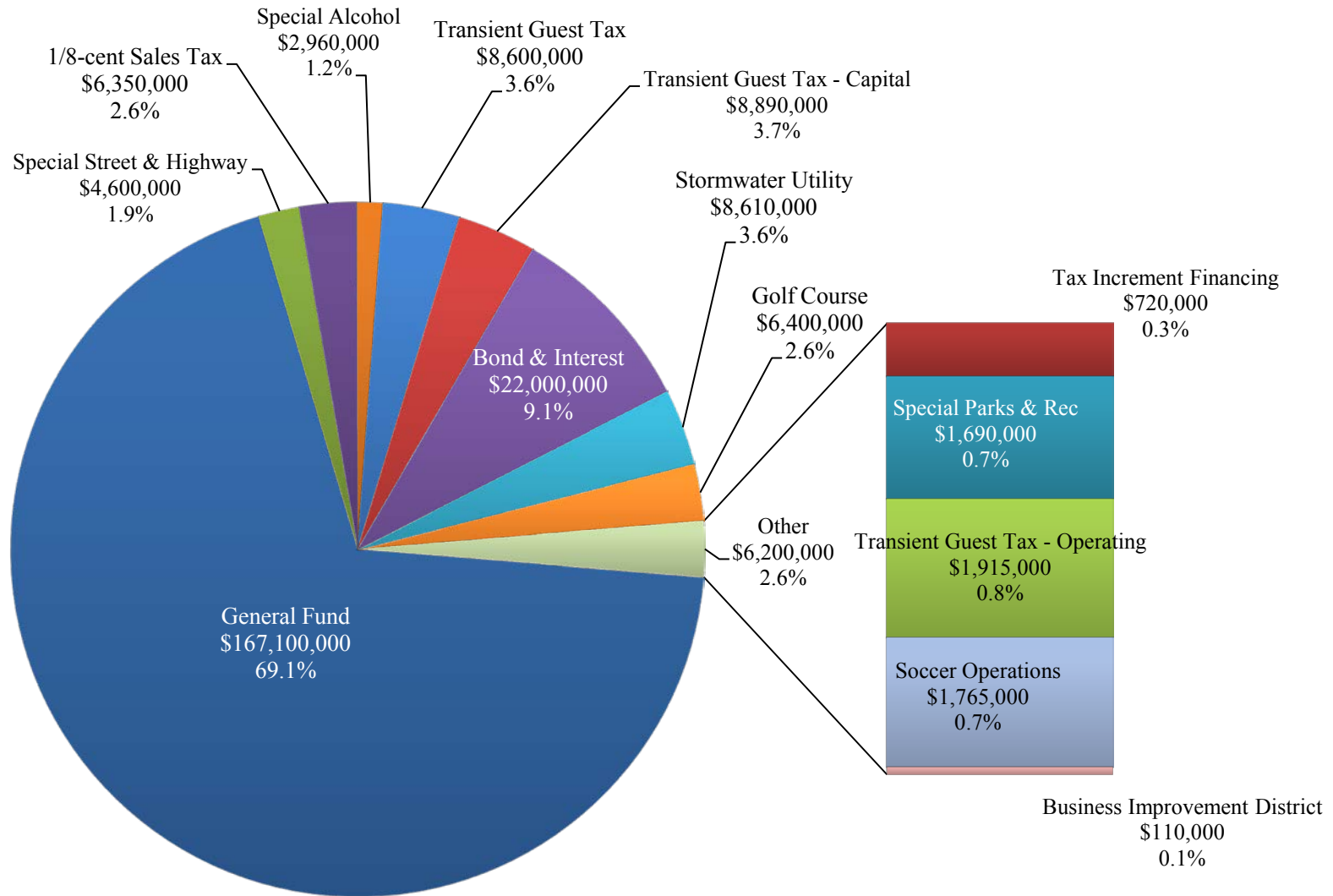
The Performance Management System continues to evolve as we continue to revamp and refine programs, services and performance measures, as well as improve the systematic capture of reliable data to support an objective evaluation of the outcome of our performance.

Key information included about each cost center includes:

- Program Description – A description of each cost center that briefly outlines its functions and responsibilities.
- Department Organizational Chart – The City is organized by cost centers. This organizational chart illustrates how cost centers relate to each other and to departments.
- Mission – A narrative that defines the purpose or goal of each cost center.
- Goals for 2015 - Aspects of the cost centers' work plan that will direct the cost centers' efforts in the upcoming year.
- Program Accomplishments – Recent accomplishments of each cost center.
- Key Performance Measures – Information and data used to determine the success of key services performed to accomplish each cost center's goal or purpose and to determine the workload of the cost center.



# 2015 BUDGETED FUNDS



2015 Budget = \$241,710,000

# CITY OF OVERLAND PARK SUMMARY OF THE 2015 BUDGET

<b>BUDGETED REVENUES</b>	<b>General Fund</b>	<b>Special St. &amp; Highway</b>	<b>1/8-Cent for Street Improv.</b>	<b>Special Parks &amp; Recreation</b>	<b>Special Alcohol Control</b>	<b>Transient Guest Tax</b>		
						<b>Operating</b>	<b>Capital Improvements</b>	<b>TGT Fund</b>
County Collected and Distributed	\$36,925,000							
State Collected - County Distributed	-							
State Collected and Distributed Grant Revenue	66,398,700	4,500,000	5,625,000	1,150,000	1,150,000			8,600,000
City Collected Revenue	30,876,300	5,000	45,000	5,000	10,000	3,890	404,445	0
<b>Total Current Revenue</b>	<b>134,200,000</b>	<b>4,505,000</b>	<b>5,670,000</b>	<b>1,155,000</b>	<b>1,160,000</b>	<b>3,890</b>	<b>404,445</b>	<b>8,600,000</b>
Transfers	400,000					1,911,110	6,165,555	
Resources From Prior Year	32,500,000	95,000	680,000	535,000	1,800,000	0	2,320,000	0
<b>Total Revenues</b>	<b>\$167,100,000</b>	<b>\$4,600,000</b>	<b>\$6,350,000</b>	<b>\$1,690,000</b>	<b>\$2,960,000</b>	<b>\$1,915,000</b>	<b>\$8,890,000</b>	<b>\$8,600,000</b>

## **BUDGETED EXPENDITURES**

### **BY GOAL AREA**

Finance & Administration	\$18,472,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Safety	53,391,400	0	0	0	42,000	0	0	0
Public Works	13,548,712	0	0	0	0	0	0	0
Community Development	17,666,175	0	0	0	0	0	0	0
	103,079,020	0	0	0	42,000	0	0	0
Contracts with outside agencies	1,870,980	0	0	0	835,500	1,911,110	450,000	0
Maintenance	5,875,000	4,500,000	1,000,000	565,000	0	0	0	0
Debt Service	0	0	0	0	0	0	0	5,733,335
Capital Improvements	0	0	4,165,000	225,000	0	0	0	0
Citywide Contingency	3,500,000	25,000	0	0	2,082,500	3,890	0	0
Transfers	52,775,000	75,000	1,185,000	900,000	0	0	8,440,000	2,866,665
<b>Total Expenditures by Goal Area</b>	<b>\$167,100,000</b>	<b>\$4,600,000</b>	<b>\$6,350,000</b>	<b>\$1,690,000</b>	<b>\$2,960,000</b>	<b>\$1,915,000</b>	<b>\$8,890,000</b>	<b>\$8,600,000</b>

### **BY CATEGORY**

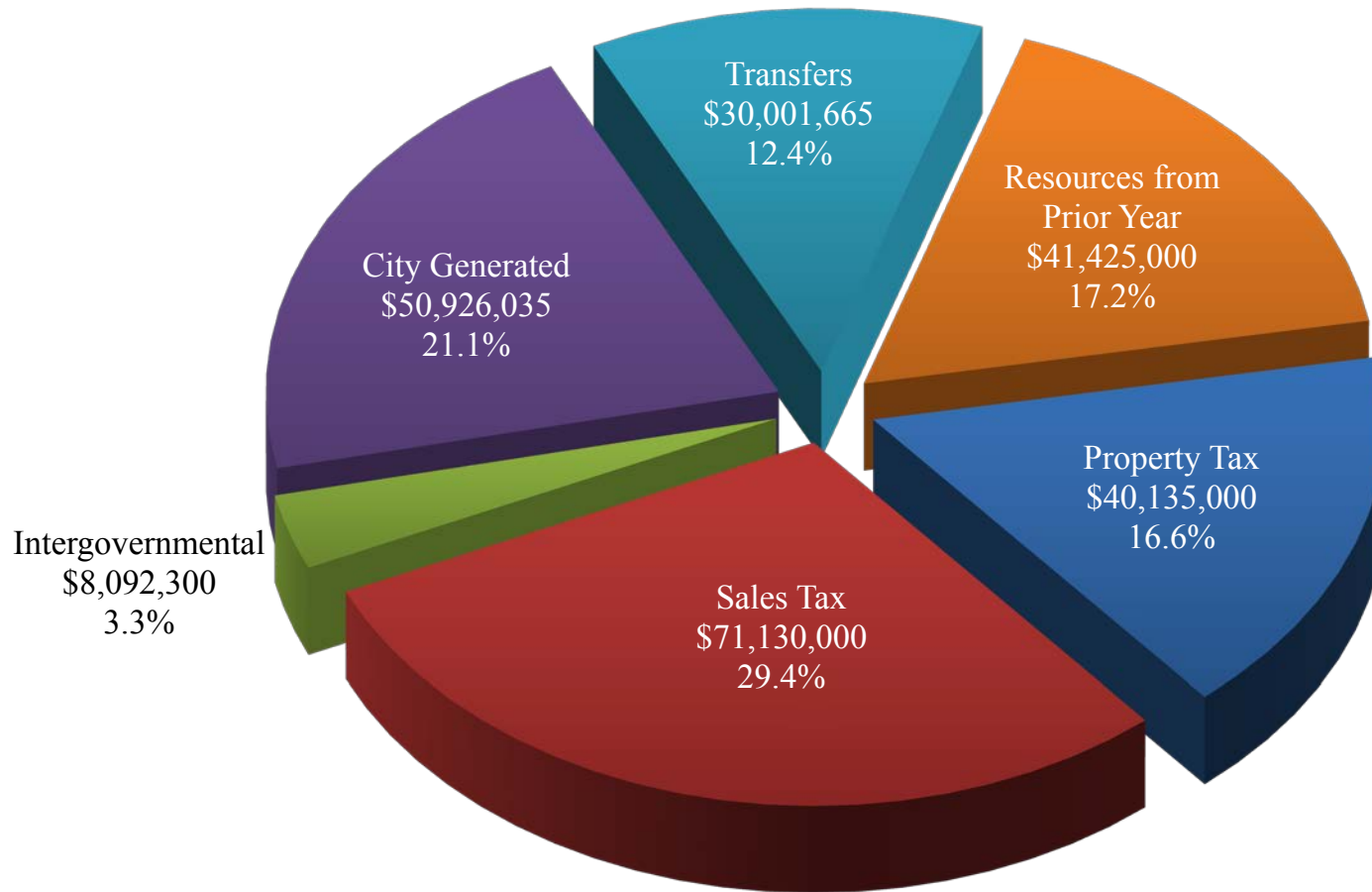
Personal Services	\$83,350,000	\$0	\$0	\$0	\$6,000	\$0	\$0	\$0
Commodities	4,749,611	-	-	-	21,000	-	-	-
Contractual Services	12,465,709	-	-	-	15,000	-	-	-
Capital Outlay	2,513,700	-	-	-	-	-	-	-
	103,079,020	-	-	-	42,000	-	-	-
Contracts with outside agencies	1,870,980	-	-	-	835,500	1,911,110	450,000	-
Maintenance	5,875,000	4,500,000	1,000,000	565,000	-	-	-	-
Debt Service	-	-	-	-	-	-	-	5,733,335
Capital Improvements	-	-	4,165,000	225,000	-	-	-	-
Citywide Contingency	3,500,000	25,000	-	-	2,082,500	3,890	-	-
Transfers	52,775,000	75,000	1,185,000	900,000	-	-	8,440,000	2,866,665
<b>Total Expenditures by Category</b>	<b>\$167,100,000</b>	<b>\$4,600,000</b>	<b>\$6,350,000</b>	<b>\$1,690,000</b>	<b>\$2,960,000</b>	<b>\$1,915,000</b>	<b>\$8,890,000</b>	<b>\$8,600,000</b>

# CITY OF OVERLAND PARK

## SUMMARY OF THE 2015 BUDGET, CONT.

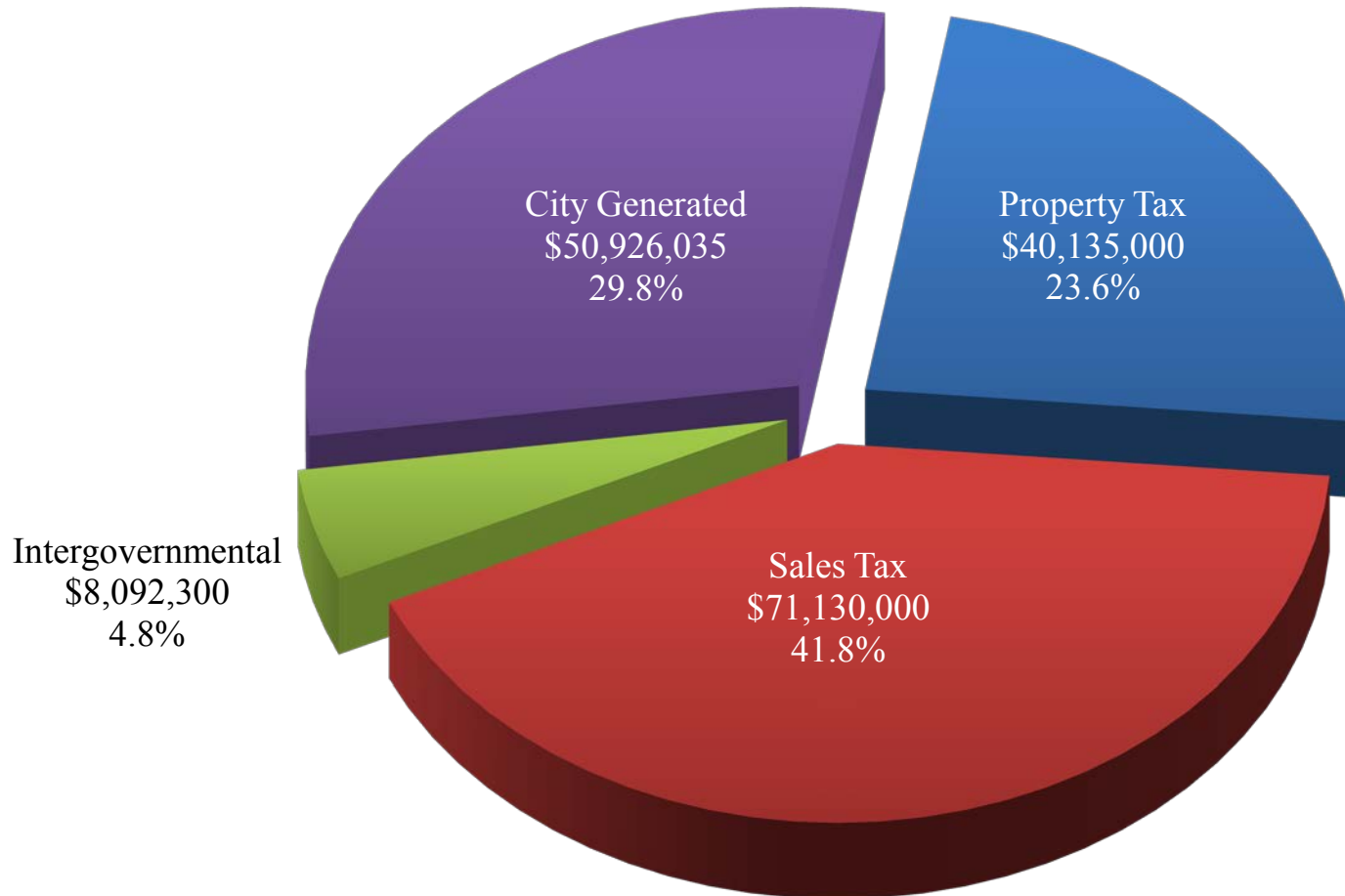
	Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Improvement District	Tax Increment Financing	Total All Budgeted Funds	Capital/Maint. Projects	Total All Funds
<b><u>BUDGETED REVENUES</u></b>									
County Collected and Distributed	\$415,000	\$3,023,000				\$320,000	\$40,683,000	\$5,075,000	\$45,758,000
State Collected - County Distributed		0					0	0	0
State Collected and Distributed		0				325,000	87,748,700	5,000,000	
Grant Revenue							0	3,475,000	3,475,000
City Collected Revenue	80,000	3,867,000	5,210,000	1,430,000	110,000	75,000	42,121,635	13,230,000	55,351,635
<b>Total Current Revenue</b>	<b>495,000</b>	<b>6,890,000</b>	<b>5,210,000</b>	<b>1,430,000</b>	<b>110,000</b>	<b>720,000</b>	<b>170,553,335</b>	<b>26,780,000</b>	<b>104,584,635</b>
Transfers	21,255,000		0	0			29,731,665	23,995,000	53,726,665
Resources From Prior Year	250,000	1,720,000	1,190,000	335,000	0	0	41,425,000	0	41,425,000
<b>Total Revenues</b>	<b>\$22,000,000</b>	<b>\$8,610,000</b>	<b>\$6,400,000</b>	<b>\$1,765,000</b>	<b>\$110,000</b>	<b>\$720,000</b>	<b>\$241,710,000</b>	<b>\$50,775,000</b>	<b>\$199,736,300</b>
<b><u>BUDGETED EXPENDITURES</u></b>									
<b><u>BY GOAL AREA</u></b>									
Finance & Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$18,472,733	\$0	\$18,472,733
Public Safety	0	0	0	0	0	0	53,433,400	0	53,433,400
Public Works	0	3,598,687	0	0	0	0	17,147,399	0	17,147,399
Community Development	0	201,313	4,705,000	1,096,000	0	0	23,668,488	0	23,668,488
	0	3,800,000	4,705,000	1,096,000	0	0	112,722,020	0	112,722,020
Contracts with outside agencies	0	0	0	0	110,000	720,000	5,897,590	0	5,897,590
Maintenance	0	1,470,000	200,000	0	0	0	13,610,000	14,620,000	28,230,000
Debt Service	21,600,000	0	0	0	0	0	27,333,335	0	27,333,335
Capital Improvements	0	780,000	0	0	0	0	5,170,000	36,625,000	41,795,000
Citywide Contingency	400,000	2,160,000	1,245,000	369,000	0	0	9,785,390	0	9,785,390
Transfers	0	400,000	250,000	300,000	0	0	67,191,665	0	67,191,665
<b>Total Expenditures by Goal Area</b>	<b>\$22,000,000</b>	<b>\$8,610,000</b>	<b>\$6,400,000</b>	<b>\$1,765,000</b>	<b>\$110,000</b>	<b>\$720,000</b>	<b>\$241,710,000</b>	<b>\$51,245,000</b>	<b>\$292,955,000</b>
<b><u>BY CATEGORY</u></b>									
Personal Services	\$0	\$2,460,000	\$1,150,000	\$534,000	\$0	\$0	\$87,500,000	\$0	\$87,500,000
Commodities	-	316,995	519,019	198,000	-	-	5,804,625	0	5,804,625
Contractual Services	-	632,005	3,035,981	353,000	-	-	16,501,695	0	16,501,695
Capital Outlay	-	391,000	-	11,000	-	-	2,915,700	0	2,915,700
	-	3,800,000	4,705,000	1,096,000	-	-	112,722,020	0	112,722,020
Contracts with outside agencies	-	-	-	-	110,000	720,000	5,897,590	0	5,897,590
Maintenance	-	1,470,000	200,000	-	-	-	13,610,000	14,620,000	28,230,000
Debt Service	21,600,000	-	0	-	-	-	27,333,335	0	27,333,335
Capital Improvements	-	780,000	-	-	-	-	5,170,000	36,625,000	41,795,000
Citywide Contingency	400,000	2,160,000	1,245,000	369,000	-	-	9,785,390	0	9,785,390
Transfers	-	400,000	250,000	300,000	-	-	67,191,665	0	67,191,665
<b>Total Expenditures by Category</b>	<b>\$22,000,000</b>	<b>\$8,610,000</b>	<b>\$6,400,000</b>	<b>\$1,765,000</b>	<b>\$110,000</b>	<b>\$720,000</b>	<b>\$241,710,000</b>	<b>\$51,245,000</b>	<b>\$292,955,000</b>

## 2015 TOTAL REVENUE BY SOURCE ALL BUDGETED FUNDS



**2015 Total Revenue = \$241,710,000**

## 2015 CURRENT CITY REVENUE BY SOURCE ALL BUDGETED FUNDS



**2015 Current Revenue = \$170,283,335**

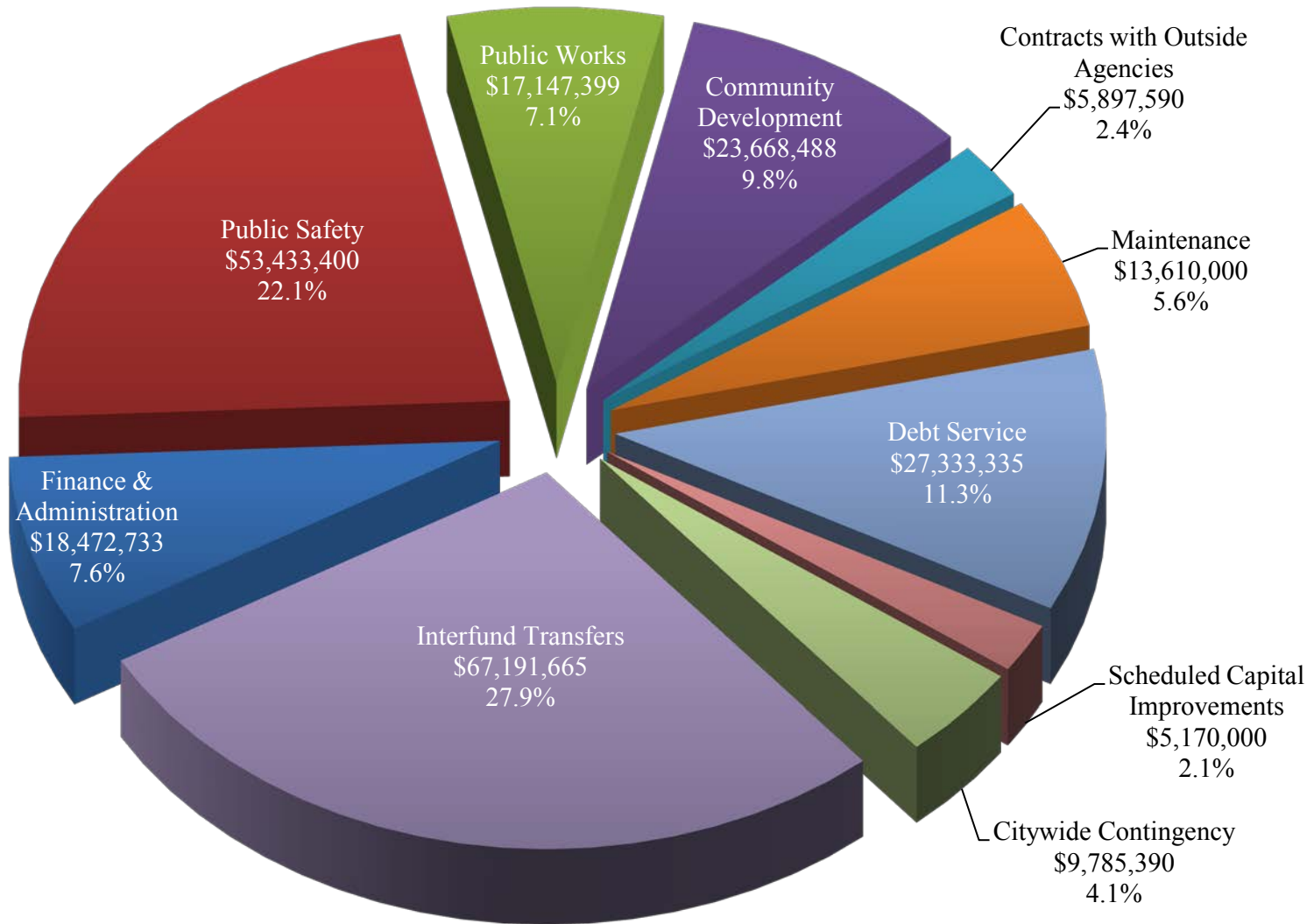
**CITY OF OVERLAND PARK**  
**ALL FUNDS**  
**STATEMENT OF REVENUE**

	2012	2013	Estimated 2014	Budgeted 2015
<b>BEGINNING BALANCE</b>	<b>\$27,017,672</b>	<b>\$32,559,336</b>	<b>\$39,971,545</b>	<b>\$41,425,000</b>
<b><u>Current Revenue</u></b>				
<b><u>County Collected and Distributed</u></b>				
Ad Valorem Property Tax	\$33,304,013	\$33,657,272	\$33,770,000	\$36,282,000
Motor Vehicle Tax	2,563,498	3,480,963	3,485,000	3,595,000
Special Assessments Tax	437,425	434,339	425,000	400,000
Delinquent Tax Collections	769,441	629,063	400,000	258,000
Delinquent Special Assessments	11,008	20,773	8,000	15,000
Rental Excise Tax	37,750	50,579	42,503	53,000
Special Weed & Sewer Tax	91,026	99,243	80,000	80,000
	<u>\$37,214,161</u>	<u>38,372,232</u>	<u>38,210,503</u>	<u>40,683,000</u>
<b><u>State Collected and Distributed</u></b>				
Sales Tax-City	47,715,776	49,815,260	50,106,600	50,930,000
Sales Tax-Countywide	12,679,957	13,248,531	13,237,500	13,450,000
Sales Tax-Public Safety	3,169,989	3,312,134	3,320,400	3,375,000
Sales Tax-Public Safety II	3,169,989	3,312,134	3,320,400	3,375,000
Gasoline Tax	4,491,558	4,529,172	4,530,000	4,500,000
State Highway Commission	68,711	68,617	68,700	68,700
Transient Guest Tax	7,772,500	8,442,580	8,500,000	8,600,000
Machinery and Equipment Reimbursement	0	0	0	0
Liquor Tax	3,220,962	3,404,502	3,300,000	3,450,000
	<u>\$82,289,442</u>	<u>86,132,930</u>	<u>86,383,600</u>	<u>87,748,700</u>
<b><u>City Collected</u></b>				
Franchise Taxes:	<u>10,295,175</u>	<u>10,867,642</u>	<u>11,000,000</u>	<u>11,165,150</u>
<b>Park and Recreation Revenues:</b>				
Golf Course Receipts	5,125,017	4,704,503	5,198,000	5,199,750
Municipal Pool Revenue	852,134	793,397	890,000	891,500
Leisure Service Revenue	2,804,484	2,786,831	2,838,000	2,846,050
Soccer Complex Revenue	1,456,018	1,354,193	1,362,400	1,428,100
Arts Commission Revenue	25,083	96,172	25,000	25,000
Arboretum Revenue	52,531	189,112	180,000	180,000
Deanna Rose Farmstead Revenue	1,265,430	1,437,421	1,387,000	1,395,150
	<u>\$11,580,697</u>	<u>11,361,629</u>	<u>11,880,400</u>	<u>11,965,550</u>

**CITY OF OVERLAND PARK**  
**ALL FUNDS**  
**STATEMENT OF REVENUE**

	2012	2013	Estimated 2014	Budgeted 2015
<u>City Collected (Continued)</u>				
Fines:				
Municipal Court	4,053,615	3,570,872	3,840,000	3,805,000
Court Costs	31,324	27,940	35,000	35,000
Alcohol Diversion	526,787	545,969	525,000	585,000
	<u>\$4,611,726</u>	<u>4,144,781</u>	<u>4,400,000</u>	<u>4,425,000</u>
Licenses, Fees, and Permits:				
Animal Licenses	189,439	177,305	171,290	178,350
Liquor Licenses/CMB Licenses	59,750	80,165	76,330	80,930
Other Licenses and Permits	335,500	354,828	353,430	345,340
Public Safety Permits and Fees	2,115,348	2,324,072	2,259,350	2,157,450
Building Permits	1,437,653	1,736,091	1,353,100	1,340,110
Plan Review Fees	1,139,184	1,633,712	1,050,000	1,075,000
Zoning and Planning Fees	192,801	208,479	175,000	180,500
Business Improvement Service Fees	103,536	101,398	102,000	105,000
Excise Tax/Transitional Revenue	1,284,219	3,578,636	2,670,000	2,670,000
Other Community Service Fees	93,348	100,011	96,500	99,000
	<u>\$6,950,778</u>	<u>10,294,697</u>	<u>8,307,000</u>	<u>8,231,680</u>
User Fees (Stormwater Utility Fund)	<u>3,384,592</u>	<u>3,405,471</u>	<u>3,450,000</u>	<u>3,480,000</u>
Interest Earned on Investments:	<u>635,506</u>	<u>418,228</u>	<u>348,519</u>	<u>227,305</u>
Miscellaneous Revenues:	<u>2,084,987</u>	<u>4,052,637</u>	<u>2,387,688</u>	<u>2,356,950</u>
Transfers:				
Transfer from Other Funds	929,818	655,156	800,000	650,000
Transfer from General Fund	21,980,684	17,059,077	17,050,000	20,085,000
Transfer from Capital Projects Fund	177,308	26,483,005	35,000	30,000
Transfer from Special Revenue Funds	254,448	252,150	250,000	250,000
Transfer from Transient Guest Tax Funds	3,174,200	5,744,995	4,540,000	2,866,665
Transfer Guest Tax Capital Improv. Fund	6,338,882	6,262,455	6,191,870	6,120,000
	<u>\$32,855,340</u>	<u>56,456,838</u>	<u>28,866,870</u>	<u>30,001,665</u>
Prior Period Adjustment:	<u>\$0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>Total Revenue</u></b>	<b><u>\$218,920,076</u></b>	<b><u>\$258,066,421</u></b>	<b><u>\$235,206,125</u></b>	<b><u>\$241,710,000</u></b>

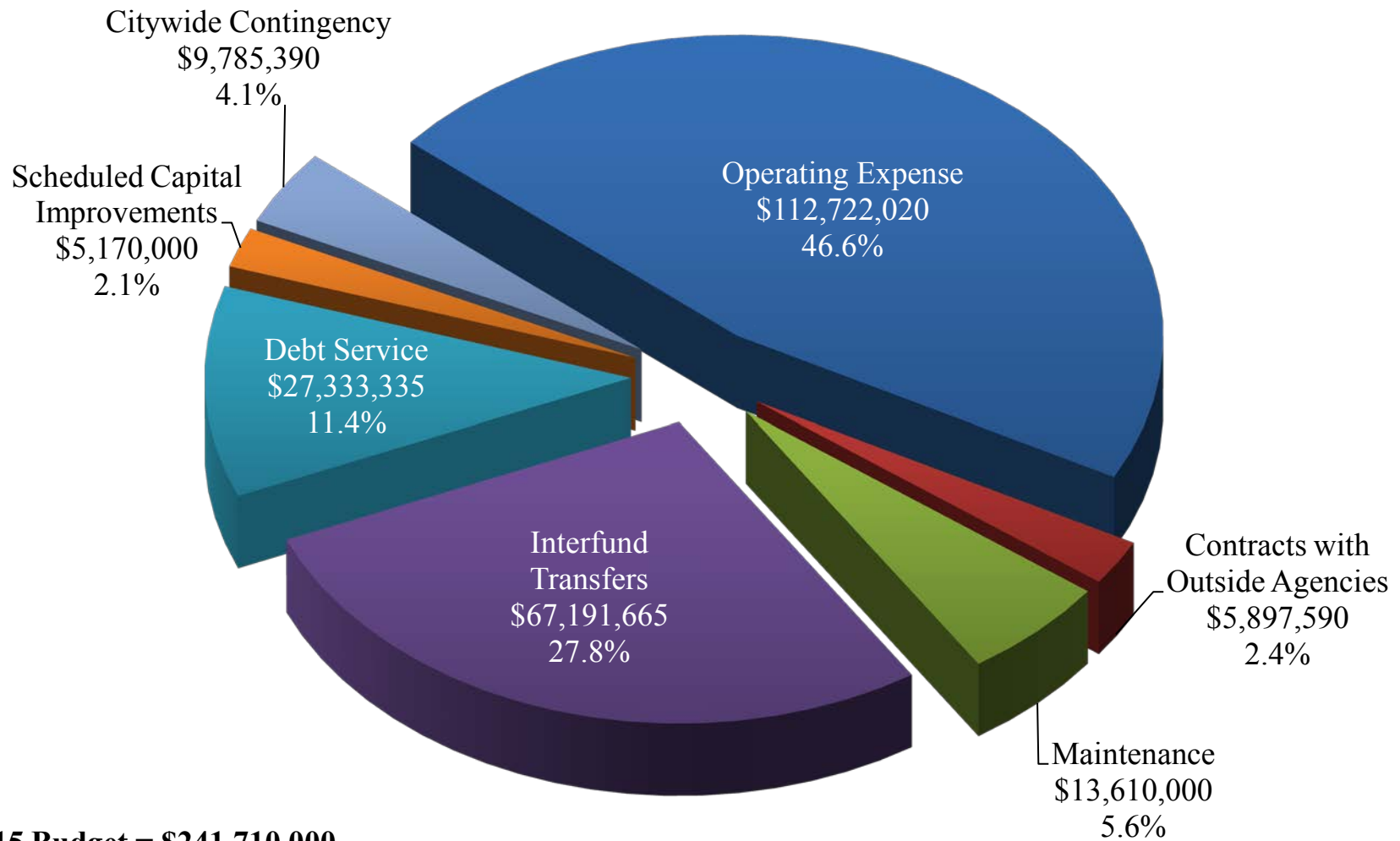
## 2015 CITY EXPENDITURES BY GOAL AREA ALL BUDGETED FUNDS



**2015 Budget = \$241,710,000**



## 2015 CITY EXPENDITURES BY PURPOSE ALL BUDGETED FUNDS



**2015 Budget = \$241,710,000**

**CITY OF OVERLAND PARK**  
**ALL FUNDS**  
**STATEMENT OF EXPENDITURES**

<b><u>GOAL AREA/COST CENTER</u></b>	<b>Actual</b>		<b>Estimated</b>	<b>Budgeted</b>
	<b>2012</b>	<b>2013</b>		
<b><u>Finance &amp; Administration</u></b>				
Mayor & Council	\$1,102,875	\$1,423,185	\$1,318,720	\$1,231,242
Convention & Tourism	1,736,227	2,114,803	2,393,125	2,361,110
Economic Development	762,764	1,112,200	1,048,080	1,365,980
City Manager	883,919	920,803	846,570	1,059,985
Communications	373,421	427,797	430,710	552,189
Information Technology	3,373,450	3,541,622	3,587,430	3,966,603
Facilities Management	3,429,305	3,613,578	3,395,510	3,639,544
Municipal Court	2,120,844	2,076,670	2,199,460	2,381,436
Municipal Court - Alcohol Diversion	410,741	495,175	521,250	557,190
Law	1,468,457	1,565,084	1,450,660	1,591,126
<sup>1</sup> F B & A Administration	0	0	0	0
Finance & Accounting	1,116,287	1,203,290	1,268,910	1,431,751
City Clerk	650,063	660,447	691,110	763,395
Human Resources	1,629,078	1,756,581	1,545,080	1,660,491
Payroll	468,606	426,706	439,600	473,281
Total Finance & Administration	19,526,037	21,337,941	21,136,215	23,035,323
<b><u>Public Safety</u></b>				
Police Administration	3,508,027	2,702,005	2,311,290	2,462,537
Tactical Operations Bureau	17,449,132	17,869,345	18,267,710	20,023,194
Special Services Bureau	8,569,882	10,111,568	10,700,590	11,407,074
Fire Service Contracts	1,207,180	1,270,281	1,201,750	1,225,000
Fire Administration	1,048,173	1,137,548	1,126,660	1,199,854
Fire Operations	14,193,852	14,323,172	14,559,060	16,013,696
Fire Prevention	600,315	608,151	613,530	692,615
Fire Support Services	528,245	509,382	518,450	572,100
Fire Training	727,050	764,140	757,800	792,872
Fire Training Center	54,046	51,480	88,210	78,000
Merriam Fire Contract	0	103	180,000	191,458
Total Public Safety	47,885,902	49,347,175	50,325,050	54,658,400
<b><u>Public Works</u></b>				
Public Works Administration	1,107,741	1,207,719	1,163,640	1,269,924
Street Engineering & Construction	2,176,834	2,260,935	2,353,600	2,592,977
Stormwater Engineering	738,488	796,685	901,920	1,048,559
Traffic Services	1,345,545	1,379,895	1,451,120	1,578,233
Traffic Maintenance	3,311,154	3,169,929	2,931,230	3,330,377
<sup>##</sup> Street Maintenance	3,719,627	3,620,105	3,530,680	3,771,731
Stormwater Maintenance	1,817,092	1,950,306	2,290,110	2,550,128
<sup>##</sup> Fleet Maintenance	432	897,875	963,100	1,005,470
Total Public Works	14,216,913	15,283,449	15,585,400	17,147,399

**CITY OF OVERLAND PARK  
ALL FUNDS  
STATEMENT OF EXPENDITURES**

<b><u>GOAL AREA/COST CENTER</u></b>	<b>Actual</b>		<b>Estimated 2014</b>	<b>Budgeted 2015</b>
	<b>2012</b>	<b>2013</b>		
<b><u>Community Development</u></b>				
Parks & Forestry	2,806,719	2,928,641	3,007,060	3,280,748
Arboretum & Botanical Garden	838,207	739,085	826,010	892,968
## Leisure Services	635,491	830,238	801,710	927,655
Community Center	1,726,608	1,654,862	1,726,250	1,881,722
## Arts Commission	166,794	3,431	0	0
Golf Courses	4,987,200	4,173,225	4,535,000	4,705,000
Farmstead	1,485,335	1,539,190	1,613,500	1,720,863
Aquatics	1,319,621	1,334,786	1,296,190	1,364,880
Soccer Complex Operations	1,082,677	1,158,866	1,015,000	1,096,000
Planning & Development Services	2,081,157	1,864,774	1,904,390	2,017,946
Community Planning	1,809,476	1,880,297	1,867,400	2,074,796
Building Safety	1,960,940	2,043,469	2,204,190	2,387,163
Engineering Services	1,084,579	1,155,413	1,168,070	1,318,747
Business Improvement District	105,310	105,343	105,000	110,000
Total Community Development	22,090,114	21,411,620	22,069,770	23,778,488
<b>Total Operating Expenditures and Contracts with Outside Agencies</b>	<b>103,718,966</b>	<b>107,380,185</b>	<b>109,116,435</b>	<b>118,619,610</b>
Maintenance	10,776,852	12,887,114	12,805,000	13,610,000
Debt Service	28,566,031	50,920,906	25,542,237	27,333,335
Capital Improvements	6,883,381	6,332,405	7,778,000	5,170,000
Citywide Contingency	0	491,306	2,892,583	9,785,390
Transfers	38,735,615	40,082,960	35,646,870	67,191,665
Contributed Capital/Prior Period Adjustme	(2,320,105)	0	0	0
<b>Total Non-Operating Expenditures</b>	<b>82,641,774</b>	<b>110,714,691</b>	<b>84,664,690</b>	<b>123,090,390</b>
<b>Total Expenditures</b>	<b>\$186,360,740</b>	<b>\$218,094,876</b>	<b>\$193,781,125</b>	<b>\$241,710,000</b>
<b>ENDING BALANCE</b>	<b>\$32,559,336</b>	<b>\$39,971,545</b>	<b>\$41,425,000</b>	<b>\$0</b>

## Beginning in 2011, Police Administrative Services were incorporated into other PD cost centers.

## Beginning in 2013, Fleet Maintenance was broken out from Street Maintenance.

## Beginning in 2013, Arts Commission has been incorporated into Leisure Services.

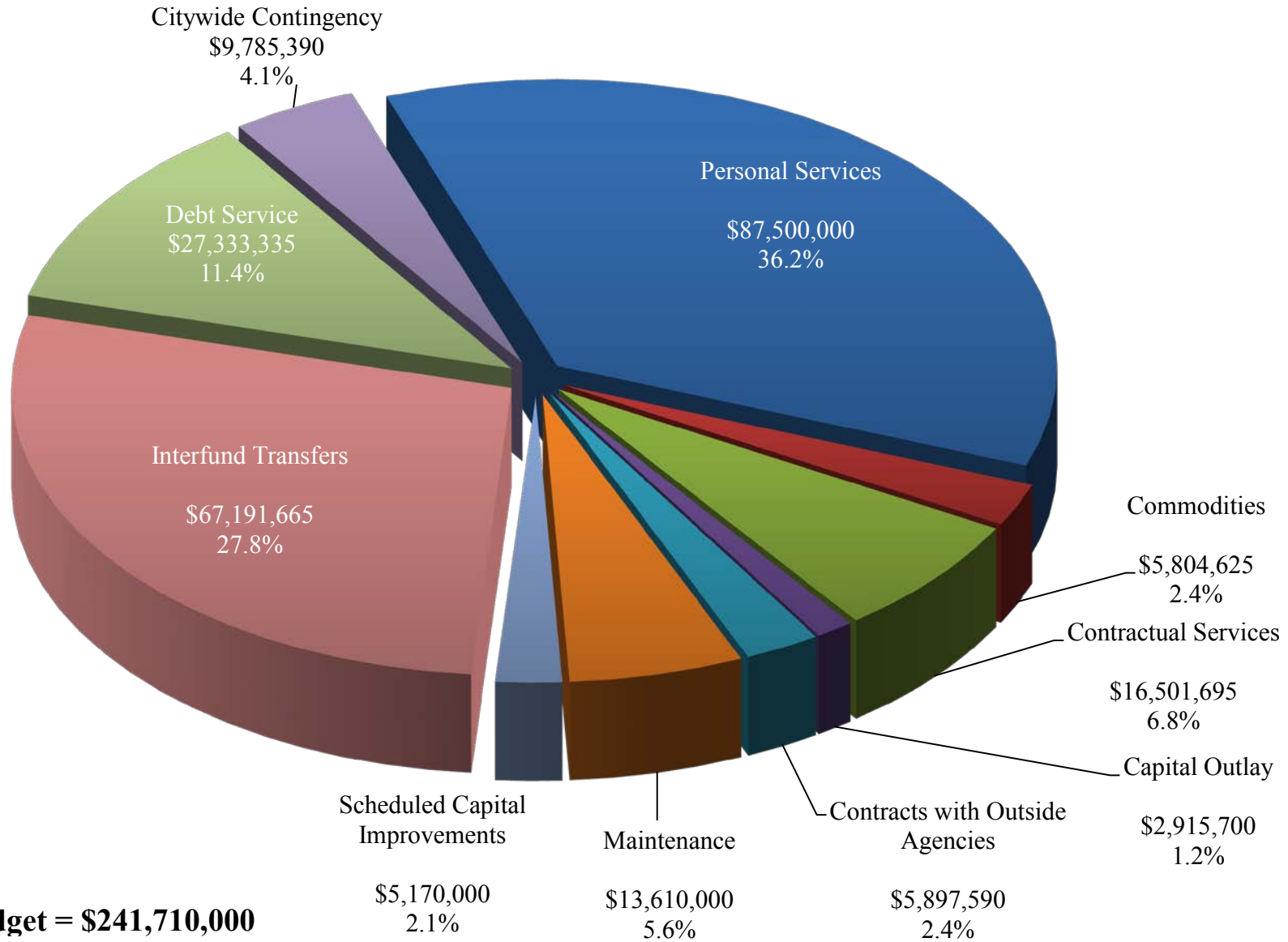
**CITY OF OVERLAND PARK  
SUMMARY OF EXPENDITURES BY FUND**

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax			Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Imp Dist	Tax Incrmt. Financing	Total All Funds
						Operating	Capital Imp	TGT Fund							
<b>OPERATING EXPENDITURES</b>															
<b>Finance &amp; Administration</b>															
Mayor & Council	\$395,742														\$395,742
City Manager	1,059,985														1,059,985
Communications	552,189														552,189
Information Technology	3,966,603														3,966,603
Facilities Management	3,639,544														3,639,544
Municipal Court	2,381,436														2,381,436
Court Services	557,190														557,190
Law	1,591,126														1,591,126
Finance & Accounting	1,431,751														1,431,751
City Clerk	763,395														763,395
Human Resources	1,660,491														1,660,491
Payroll	473,281														473,281
<b>Total Finance &amp; Administration</b>	<b>18,472,733</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,472,733</b>
<b>Public Safety</b>															
Police Services:															
Police Administration	2,462,537														2,462,537
Tactical Operations Bureau	19,981,194				42,000										20,023,194
Special Services Bureau	11,407,074														11,407,074
Subtotal Police Services	33,850,805	-	-	-	42,000	-	-	-	-	-	-	-	-	-	33,892,805
Fire Services:															
Fire Administration	1,199,854														1,199,854
Fire Operations	16,013,696														16,013,696
Fire Prevention	692,615														692,615
Fire Support Services	572,100														572,100
Fire Training	792,872														792,872
Fire Training Center	78,000														78,000
Merriam Fire Contract	191,458														191,458
Subtotal Police Services	19,540,595	-	-	-	-	-	-	-	-	-	-	-	-	-	19,540,595
<b>Total Public Safety</b>	<b>53,391,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>42,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>53,433,400</b>
<b>Public Works</b>															
Public Works Administration	1,269,924														1,269,924
Street Engineering & Constr.	2,592,977														2,592,977
Stormwater Engineering										1,048,559					1,048,559
Traffic Services	1,578,233														1,578,233
Traffic Maintenance	3,330,377														3,330,377
Street Maintenance	3,771,731														3,771,731
Stormwater Maintenance										2,550,128					2,550,128
Fleet Maintenance	1,005,470														1,005,470
<b>Total Public Works</b>	<b>13,548,712</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,598,687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,147,399</b>
<b>Community Development</b>															
Parks & Forestry	3,280,748														3,280,748
Arboretum & Botanical Garden	892,968														892,968
Subtotal Parks	4,173,716	-	-	-	-	-	-	-	-	-	-	-	-	-	4,173,716
Leisure Services	927,655														927,655
Community Centers	1,881,722														1,881,722
Golf Courses											4,705,000				4,705,000
Soccer Operations												1,096,000			1,096,000
Farmstead	1,720,863														1,720,863
Aquatics	1,364,880														1,364,880
Subtotal Recreation	5,895,120	-	-	-	-	-	-	-	-	-	4,705,000	1,096,000	-	-	11,696,120

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax			Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Impr Dist	Tax Incrmt. Financing	Total All Funds
						Operating	Capital Impl	TGT Fund							
<b>Community Development, Cont.</b>															
Planning & Development Serv.	2,017,946														2,017,946
Community Planning	2,074,796														2,074,796
Building Safety	2,387,163														2,387,163
Engineering Services	1,117,434									201,313					1,318,747
Subtotal Planning	7,597,339	-		-	-	-	-	-	-	201,313	-	-	-	-	7,798,652
<b>Total Community Development</b>	<b>17,666,175</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>201,313</b>	<b>4,705,000</b>	<b>1,096,000</b>	<b>-</b>	<b>-</b>	<b>23,668,488</b>
<b>TOTAL OPERATING</b>	<b>103,079,020</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>42,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,800,000</b>	<b>4,705,000</b>	<b>1,096,000</b>	<b>-</b>	<b>-</b>	<b>112,722,020</b>
<b>CONTRACTS WITH OUTSIDE AGENCIES</b>															
<b>Finance &amp; Administration</b>															
Mayor & Council					835,500	1,911,110	450,000								\$835,500
Convention & Tourism															2,361,110
Economic Development	645,980													720,000	1,365,980
<b>Total Finance &amp; Administration</b>	<b>645,980</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>835,500</b>	<b>1,911,110</b>	<b>450,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>720,000</b>	<b>4,562,590</b>
<b>Public Safety</b>															
Fire Protection	1,225,000														1,225,000
<b>Total Public Safety</b>	<b>1,225,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,225,000</b>
<b>Community Development</b>															
Business Improvement District													110,000		110,000
<b>Total Community Development</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,000</b>	<b>-</b>	<b>110,000</b>
<b>TOTAL CONTRACTS</b>	<b>1,870,980</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>835,500</b>	<b>1,911,110</b>	<b>450,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,000</b>	<b>720,000</b>	<b>5,897,590</b>
<b>INFRASTRUCTURE AND FACILITIES MAINTENANCE</b>															
<b>Finance &amp; Administration</b>															
Facilities Management	5,375,000														5,375,000
<b>Total Finance &amp; Administration</b>	<b>5,375,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,375,000</b>
<b>Public Works</b>															
Street Maintenance	500,000	4,500,000	1,000,000												6,000,000
Stormwater Maintenance										1,470,000					1,470,000
<b>Total Public Works</b>	<b>500,000</b>	<b>4,500,000</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,470,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,470,000</b>
<b>Community Development</b>															
Parks & Forestry				565,000											565,000
Golf											200,000				200,000
<b>Total Public Works</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>565,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>765,000</b>
<b>TOTAL MAINTENANCE</b>	<b>5,875,000</b>	<b>4,500,000</b>	<b>1,000,000</b>	<b>565,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,470,000</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,610,000</b>
<b>NON-OPERATING EXPENDITURES</b>															
Debt Service								5,733,335	21,600,000		-				21,600,000
Debt Service Support Agreement															5,733,335
Scheduled Capital Improve.			4,165,000	225,000						780,000	-	-			5,170,000
Contingency	3,500,000	25,000	150,000		2,082,500	3,890	-		400,000	2,160,000	1,245,000	369,000			9,785,390
Transfer to General Fund		75,000									250,000				475,000
Transfer to Bond & Interest Fund	14,875,000			250,000			6,120,000			-		-			21,245,000
Transfer to Transient Guest Tax - Oper							1,911,110								1,911,110
Transfer to Transient Guest Tax - Cap							955,555								955,555
Transfer to Facility Maintenance Reser	300,000														300,000
Transfer to Self Insurance Fund	100,000									25,000					125,000
Transfer to Excise Tax Reserve Fund	2,670,000														2,670,000
Transfer to Equip. Reserve Fund	1,850,000									375,000		300,000			2,525,000
Transfer to Transient Guest Tax Fund	5,210,000														5,210,000
Transfer to Capital Reserves Fund	27,770,000		1,035,000	650,000			2,320,000				-				31,775,000
<b>TOTAL NON-OPERATING</b>	<b>56,275,000</b>	<b>100,000</b>	<b>5,350,000</b>	<b>1,125,000</b>	<b>2,082,500</b>	<b>3,890</b>	<b>8,440,000</b>	<b>8,600,000</b>	<b>22,000,000</b>	<b>3,340,000</b>	<b>1,495,000</b>	<b>669,000</b>	<b>-</b>	<b>-</b>	<b>109,480,390</b>
<b>Total Budget</b>	<b>167,100,000</b>	<b>4,600,000</b>	<b>6,350,000</b>	<b>1,690,000</b>	<b>2,960,000</b>	<b>1,915,000</b>	<b>8,890,000</b>	<b>8,600,000</b>	<b>22,000,000</b>	<b>8,610,000</b>	<b>6,400,000</b>	<b>1,765,000</b>	<b>110,000</b>	<b>720,000</b>	<b>241,710,000</b>

# 2015 CITY EXPENDITURES BY CATEGORY

## ALL BUDGETED FUNDS



**2015 Budget = \$241,710,000**

# CITY OF OVERLAND PARK

## TOTAL CITY EXPENDITURES BY CATEGORY

		2015 Budget
<b><u>Personal Services</u></b>		
Salaries and Wages	\$	60,150,315
Hospital and Medical Insurance		9,829,027
Life Insurance		296,297
Required Payroll Taxes		5,439,343
Retirement		11,785,018
Total Personal Services	\$	87,500,000
<b><u>Commodities</u></b>		
Awards	\$	85,115
Office Supplies		476,459
Operating Supplies		2,872,874
Construction Supplies		286,085
Repair and Maintenance Supplies		2,084,092
Total Commodities	\$	5,804,625
<b><u>Contractual Services</u></b>		
Utilities	\$	3,215,129
Communications		422,980
Transportation		467,854
Education and Training		389,477
Insurance and Bonds		594,661
Professional Services		1,385,719
Contractual Services		9,757,870
Repair and Maintenance		3,996,447
Printing and Publishing		159,723
Leases/Rentals		686,562
Other Contractual Services		922,863
Total Contractual Services	\$	21,999,285
<b><u>Capital Outlay</u></b>		
Land and Buildings	\$	0
Office Equipment and Fixtures		17,750
Operating Equipment		2,897,950
Other Capital Outlay		400,000
Total Capital Outlay	\$	3,315,700
<b><u>Transfers/Others</u></b>		
Debt Service		27,333,335
Capital Improvements		5,170,000
Maintenance Improvements		13,610,000
Citywide Contingency		9,785,390
Transfers		67,191,665
Total Other Financing	\$	123,090,390
<b>Combined Total</b>		<b>\$ 241,710,000</b>

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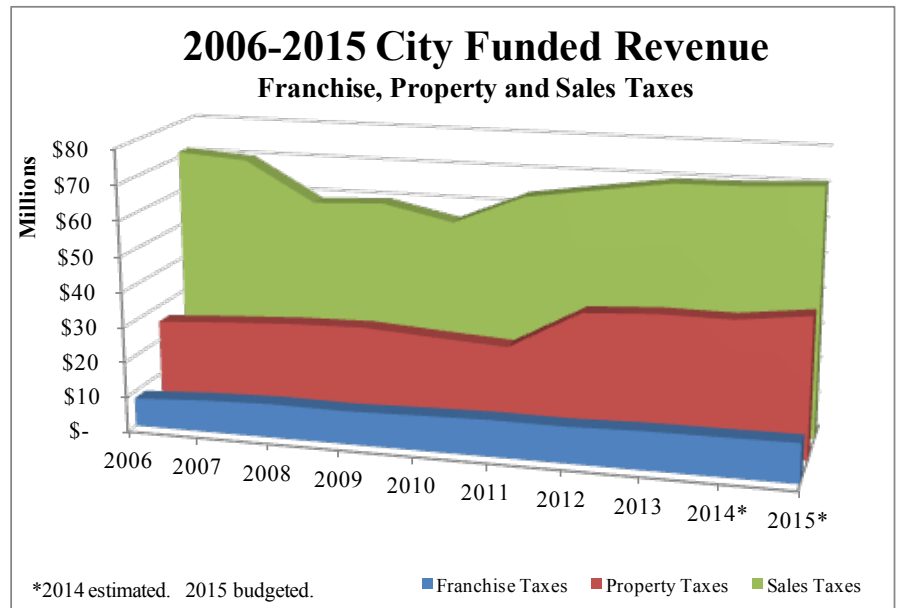


## 2015 BUDGETED REVENUE – MAJOR SOURCES

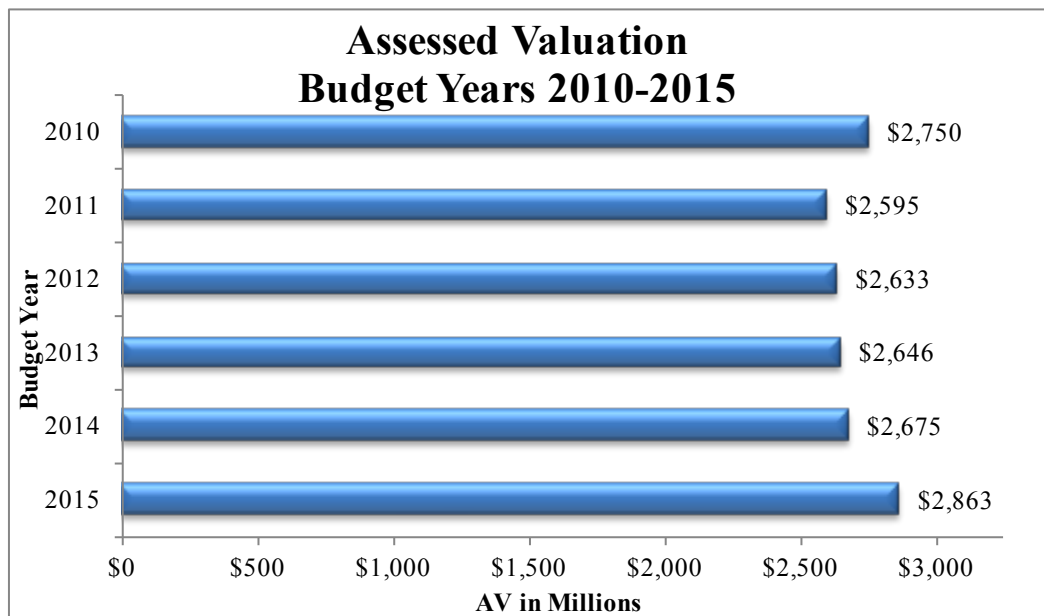
Three sources comprise the majority of City-funded revenues: property taxes, sales taxes and franchise taxes. These revenue sources are discussed in this section. Following is a chart displaying historical data for these three revenue sources.

### Property Tax

Budgeted 2015 property taxes, including Ad Valorem, Delinquent Property Taxes and Motor Vehicle Taxes, total \$40,135,000 or 16.6% of total budgeted revenues. General Fund property taxes comprise \$36,797,000 or 22.0% of total General Fund budgeted revenues. Budgeted Stormwater Utility property taxes total \$3,018,000 or 35.1% of total Stormwater Utility Fund budgeted revenues. Tax increment funding of \$320,000 comprises the remainder of property tax revenues.



Property taxes are collected on the assessed valuation of taxable real and tangible personal property. The Office of the County Clerk provides the estimated assessed valuation used in budget preparation.



The assessed value for the 2015 budget has increased by 7.0% from the 2014 budget's assessed valuation. This increase reflects a 5.4% in real property values, as well as 2.2% growth from new construction, increasing the

total real estate assessed value by 7.6%. However, current state law exempts new personal property and utilities from being added to the tax rolls. Between the 2014 and 2015 budgets, personal property declined 11.4% and state assessed utilities declined 7.0%.

Based upon the projected assessed valuation, the mill levy is calculated to fund ad valorem property tax revenue requirements. In 2015, the City's total mill levy remains similar to the 2012 and 2014 budgets' mill levy, at 12.837 mills.

Overland Park's property tax rate remains approximately half the rate of similar surrounding communities, as well as the lowest rate of any first class city in Kansas. The 2015 mill levy was finalized by the County Clerk in October 2014, after all property tax appeals were resolved and the City's assessed value was certified.

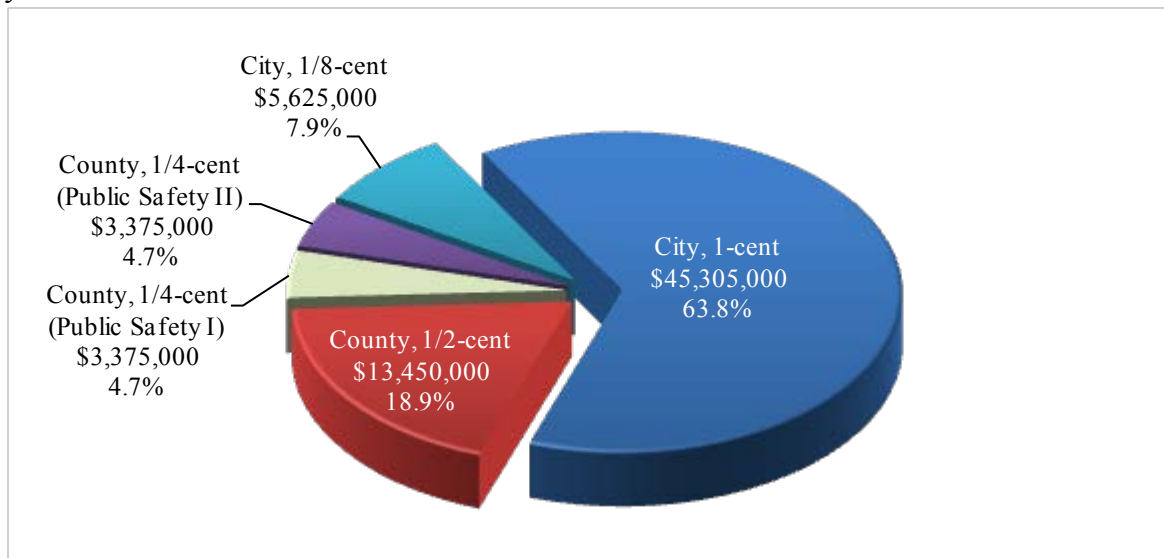
Fund	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget
General Fund	3.254	7.262	11.814	11.873	11.877
Fire Services Fund	4.651	4.593	0.000	0.000	0.000
Stormwater Utility	0.971	0.959	0.955	0.960	0.960
<b>Total</b>	<b>8.876</b>	<b>12.814</b>	<b>12.769</b>	<b>12.833</b>	<b>12.837</b>

*Beginning with the 2013 Budget, the Fire Service Fund mill levy has been combined into the General Fund mill levy.*

## **Sales Tax**

Sales tax revenues are anticipated to total \$71.1 million in 2015. Collections of the City's 1-cent sales tax, which includes compensating use tax, and the City's share of the county 1/2-cent general, 1/4-cent public safety I and 1/4-cent public safety II sales tax support general operations of City government. Revenues from the City's 1/8-cent sales tax support the 1/8-Cent Sales Tax for Street Improvement Fund and finance improvements to residential streets, thoroughfares and traffic infrastructure. Overland Park voters approved this tax in 1998, and in 2003, 2009 and 2014 voters approved extensions of the tax. The sales tax is scheduled to sunset in March of 2024.

The chart below summarizes sales tax revenues by type. Further discussion of the City's 1-cent and County 1/2-cent sales taxes follows.



## City Sales Tax

The City's primary source of income is a 1-cent sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage.

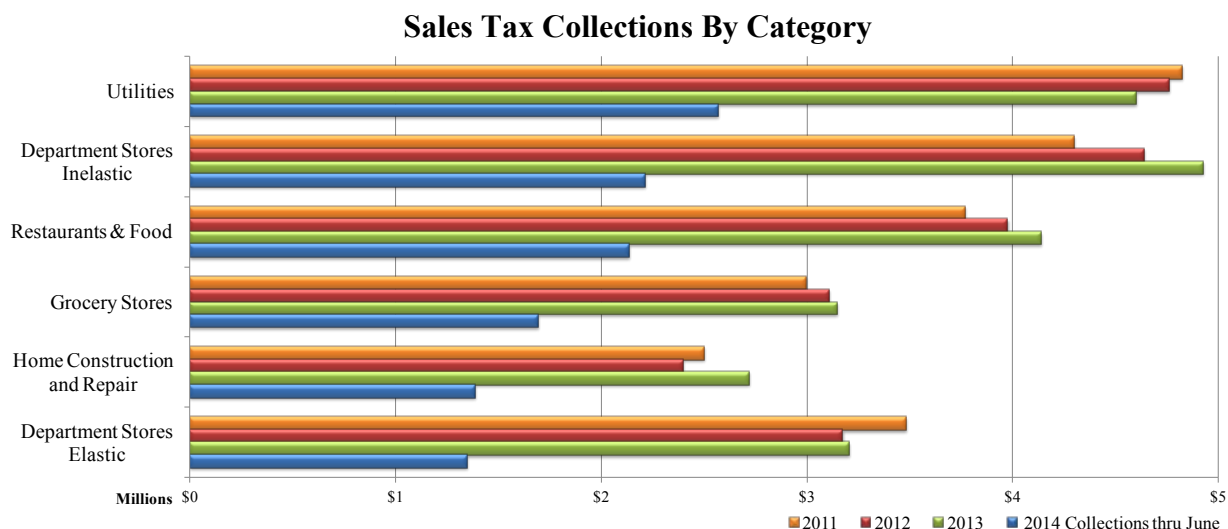
General Fund city sales tax revenues budgeted for 2015 total \$44.98 million which is an increase of 1.6% over estimated 2014 sales tax receipts. In 2015, City 1-cent sales tax revenues are projected to comprise 26.9% of General Fund resources; total City Sales Tax revenue in the General, 1/8-Cent Sales Tax and Tax Increment Financing funds comprises 29.4% of total budgeted revenues.

City sales tax revenue growth is projected using the most current quarterly forecast of sales tax. The sales tax forecast is based on historical data and is derived from the use of two different statistical models – regression and Box Jenkins. In addition, sales tax collections by business category are analyzed, and external events, which cannot be measured by the models, are considered. The table below summarizes historical sales tax performance:

General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax)			General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax)		
Year		% Change	Year		% Change
2006	\$ 47,305,649	3.8%	2011*	\$ 41,367,325	17.2%
2007	\$ 46,302,259	-2.1%	2012	\$ 42,397,537	2.5%
2008*	\$ 37,605,100	-18.8%	2013	\$ 44,006,422	3.8%
2009*	\$ 38,990,945	3.7%	2014 Est.	\$ 44,272,500	0.6%
2010*	\$ 35,301,372	-9.5%	2015 Budget	\$ 44,980,000	1.6%

\*2008-2010 includes significant refunds of compensating use tax. 2011 growth is artificially high due to refunds in the previous year.

Since 1991, the City has captured specific sales tax data and has developed a system to categorize sales tax collections by sales type. This data has provided more accurate information regarding the diversification of the sales tax base and the total retail sales by category for the last several years. The following graph depicts the total sales tax collected in the top five categories from 2011 through June 2014. These revenue types represent over 50% of total collections.



### *Countywide Sales Tax*

The City's allocation of the countywide sales tax is made up of three components: 1) the City's share of the countywide 1/2-cent sales tax, 2) the City's share of the County 1/4-cent public safety I sales tax, and 3) the City's share of the County 1/4-cent public safety II sales tax.

Proceeds from the three county sales taxes are distributed by the State Department of Revenue and are based on distinct distribution formulas. The total county sales taxes budgeted for 2015 are \$20,200,000, which is a 1.6% increase over estimated 2014 collections. In 2015, county sales taxes are estimated to comprise 12.1% of budgeted 2015 General Fund revenues and 8.4 % of total budgeted revenues for all funds.

Historically, the City's proceeds from the countywide 1/2-cent sales tax have been relatively proportional to the City's retail sales, before use tax refunds. The 2015 budgeted amount of \$13,450,000 reflects an increase of 1.6% over estimated 2014 collections.

The County 1/4-cent Public Safety I sales tax went into effect July 1, 1995, and the County 1/4-cent Public Safety II Sales Tax went in effect on January 1, 2010. The proceeds from these taxes are distributed based on a different formula than the countywide 1/2-cent sales tax. The 2015 budgeted amount of \$3,375,000 each is projected using similar methodology at the City's 1-cent sales tax.

### **Franchise Tax**

The City levies electric, telephone, gas service and telecable franchise taxes. Revenues for each source are forecasted separately; however, due to volatility of the electric and gas service components more emphasis is placed on the accuracy of the total forecasted franchise taxes. Telephone and telecable franchise taxes are related to the City's population. Electric and gas franchise taxes, while related to population, are largely driven by the weather. The 2015 revenues from this source are estimated to increase 1.5% from estimated 2014 revenues. Total budgeted franchise tax revenue for 2015 is \$11,165,150 and comprises 6.7% of budgeted General Fund revenues and 4.6% of budgeted revenues for all funds.

# GENERAL FUND

Description	2015 Budget	Applicable Laws
Cash Balance - Jan, 1	Based on estimated 2014 revenues and expenditures.	
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund, based on an assessed valuation in 2014 of \$2,862,554,361 and a property tax rate of 11.877 mills. (2% delinquency estimate was used.)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is divided into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction. However, in accordance with state law, a Notice of Vote by the City Council approving the budget must be published when property tax dollars levied over the prior year increase, except with regard to increases attributable to new improvements to real estate; increased personal property valuation for most subclasses; property located within an added jurisdictional territory; and property that has changed in --
Motor Vehicle Tax	Based on the City's anticipated share of the estimated countywide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.
Delinquent Property Tax	Based on historical receipts.	The County Clerk is responsible for adding any lands or improvements that have previously escaped taxation to the tax rolls. Properties are placed on the tax rolls at the amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Special Weed & Sewer	Based on historical receipts.	Delinquent payment of City assessments for weed & sewer charges are certified to the County Clerk & upon collection by the County, the funds are returned to the City.
Rental Excise Tax	Based on prior year receipts.	Excise tax on rental cars per K.S.A. 79-5117. Distributed semi-annually by the County.
Countywide Sales Tax	Based on 2014 forecasted sales plus 1.6 percent growth.	The proceeds of the Countywide sales tax are distributed by the State Department of Revenue based on the following formula: One-half of all revenue collected within the County shall be apportioned among the County & cities based on the total taxing effort of all cities & each entity's total taxing effort in that preceding year relative to the total taxing effort of all cities & the County in the preceding year. The remaining one-half of the revenue shall be apportioned to the County & cities in the proportion each entity's population has relative to the total population in the County. The County's share shall be calculated by the percentage of people residing in unincorporated areas.

**GENERAL FUND (continued)**

Description	2015 Budget	Applicable Laws
Countywide Sales Tax-Public Safety I	Based on 2014 forecasted sales plus 1.6 percent growth.	The portion of the Countywide sales tax due to the passage of the public safety sales tax is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the Countywide Sales Tax as previously stated.
Countywide Sales Tax-Public Safety II	Revenues are forecasted in the same manner as the countywide Public Safety I Sales Tax.	The portion of the Countywide sales tax due to the passage of the public safety sales tax in 2008, and is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the countywide sales tax as previously stated.
State Highway Commission	Based on 2014 estimated receipts from the State for agreed upon maintenance.	The State makes quarterly payments to the City for "connecting link" highways maintained by the City.
Liquor Tax	Based on estimates provided by Johnson County and 2014 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within city limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation and Special Alcohol Program.
City Sales Tax	Based on 2014 forecasted citywide sales plus 1.6 percent growth.	The City levies a 1-cent tax on all nonexempt sales within the City of Overland Park.
Kansas City Power and Light Electric Franchise Tax	Based on 2014 forecasted revenues.	The City levies a franchise tax of 3% of gross receipts from the electric utility operating within the City limits. The current franchise agreement expires on 8-11-2016.
Kansas Gas Service Franchise Tax	Based on 2014 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 1-19-2021.
Atmos Energy Franchise Tax	Based on 2014 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 10-11-2022.
Telecommunications Franchise Tax	Based on 2014 forecasted revenues.	The City levies telecommunications franchise tax of 3% with various companies, including Southwestern Bell, d.b.a AT&T, Verizon, Telcove Investments, Centurylink, Windstream KDL, Kansas Fiber Network, Unite Private Network, ExteNet Systems, Time Warner Cable, and Surewest.
Telecable Franchise Tax	Based on 2014 forecasted revenues.	The City levies telecable franchise tax of 4.5% with various companies, including Time Warner Cable and Surewest.

# GENERAL FUND (continued)

Description	2015 Budget	Applicable Laws
Pool Memberships	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Gate Receipts	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Concession	Based on departmental estimates.	
Swimming Lessons	Based on departmental estimates.	The Governing Body sets fees by resolution.
Farmstead Concessions	Based on departmental estimates.	The Governing Body sets fees by resolution.
Leisure Service Fees	Based on departmental estimates.	The Governing Body sets fees by resolution.
Arts Commission	Based on departmental estimates.	
Municipal Court Fines	Based on departmental estimates.	All fines & forfeited bonds are paid to the City Treasurer by the Municipal Court.
Alcohol Diversion Fees	Based on departmental estimates.	Monitoring fee (\$420) and DUI Diversion Fee (\$500) paid by individuals in OP's diversion program.
Victim Assistance	Based on departmental estimates.	A \$1.50 victim assistance fee is assessed per incident to offset costs associated with the mandated victim assistance program.
Animal Licenses	Based on departmental estimates.	The City imposes a license fee of \$20/year (\$10/year for neutered or spayed animals) for each dog or cat kept within City limits.
Liquor Licenses and Cereal Malt Beverage (CMB) Licenses	Based on 2014 forecasted revenues.	The City collects biennial fees for drinking establishment, caterers, and private clubs located with the City of Overland Park. The fee is \$500 for the two-year license. Retail liquor stores pay \$600 for a two-year license. The City levies a fee of \$125.
Other Licenses and Permits	Based on 2014 forecasted revenues.	Fees are set by the Governing Body.
Alarm Permits	Based on 2014 forecasted revenues.	Ordinance APD-3006 sets forth a one time \$10 fee for an alarm permit which will be valid as long as the permit holder continuously operates an alarm system at the same location. Ordinance APD-1982 sets forth the assessment of fees against alarm users who have recorded "chargeable" false alarms as follows: \$0 for the 1st & 2nd false alarms, \$50 for the third, \$100 for the fourth, \$150 for the fifth, \$200 for the sixth and \$250 for the seventh & any subsequent false alarms.
Building Permits	Based on departmental estimate.	Resolution 3848 establishes building permit fees based on the ICC Building Valuation Data Table multiplied by the permit fee multiplier (.005).
Plan Review Fees - Engineering Services & Building Safety	Based on departmental estimate.	Resolution 3960 establishes fees for Public Permits shall be 5% of the bond amount. Resolution 3960 establishes the permit fee shall be based on the valuation of the work multiplied by the permit fee multiplier.



**GENERAL FUND (continued)**

Description	2015 Budget	Applicable Laws
Excise Tax/Transitional Revenue	Based on departmental estimates assuming tax rate of \$.215/sq. ft.	City Ordinance EX-2711 establishes excise tax on the act of platting real property with certain rebates as provided for in the ordinances.
Other Building Safety Fees	Based on departmental estimate.	Fees established by Resolution 3960 include: Elevator Certificate Fee - \$30 per piece of equipment per year. Third party certification required. Temporary Certificate of Occupancy (TCO) Renewals- Issuance of renewals of commercial TCO is \$500 and residential TCO renewal is \$300.
Zoning & Other Planning Fees	Based on departmental estimates.	Fees for Rezoning, Special Use Permits, Subdivision & Planning Applications are set by Resolution 3894.
Miscellaneous Revenue		Various revenues of a miscellaneous nature including but not limited to copy fees, sale of books and maps, and various reimbursements. Because of the nature of these revenues, it is difficult to make accurate estimates of the individual sources so they have been grouped for the purpose of this presentation.
Interest Earned on Investments	Based on percentage return on investments.	Home Rule powers allow City to invest temporarily idle funds, K.S.A. 12-1675 and City Ordinance No. IIM-1770 restrict the type of investments and where they may be purchased.

**STORMWATER UTILITY FUND**

Description	2015 Budget	Applicable Laws
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund based on projected valuation in 2014 of \$2,862,554,361 and a property tax of .960 mills. (2% delinquency estimate was used)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district therein. State law requires that all real & tangible personal property shall be assessed at fair market value.
Stormwater Utility User Fee	Based on amount of impervious service area associated with a property. Impervious surface area is measured by equivalent residential units (ERUs).	This is a user fee, set by the City's Governing Body. The fee is \$2 per equivalent residential unit (ERU). One ERU is equal to 2,485 square feet of impervious area.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated county wide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.



**SPECIAL STREET AND HIGHWAY FUND**

Description	2015 Budget	Applicable Laws
Gasoline Tax	Based on forecasted 2014 collections.	K.S.A. 79-3425c, 79-34,141 and 79-34,142. The current basis of this revenue is a 24 cent/gallon tax on Motor Vehicles Fuel and 26 cent/gallon tax on Special Fuel. The revenue from this tax is divided as follows: \$2.5 million - County Equalization and Adjustment Fund, of the balance: 66.37% - State Freeway Fund; 33.63% - Special City and County Highway Fund; 57% is allocated to Johnson County and 43% to the cities within the County. Cities' portion is determined on a per capita basis.

**1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND**

Description	2015 Budget	Applicable Laws
1/8-cent Sales Tax	Based on 2014 forecasted sales plus 1.6 percent growth.	State law K.S.A. 12-187 allow the City to impose additional sales tax with approval of the voters to be used for economic development, strategic planning, or public infrastructure projects. In 1998 voters approved levying a 1/8-cent retailers' tax for improvements to residential streets and thoroughfares. In 2003 and 2008, and 2013 voters approved extensions of this tax. City Ordinance No. ST-3019 sets the sunset date on the tax to be March 31, 2024.

**SPECIAL PARKS & RECREATION FUND**

Description	2015 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2014 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

**SPECIAL ALCOHOL FUND**

Description	2015 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2014 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

**TRANSIENT GUEST TAX**

Description	2015 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a 9% tax on room rental for hotels and motels within Overland Park.

**TRANSIENT GUEST TAX - OPERATING FUND**

Description	2015 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

**TRANSIENT GUEST TAX - CAPITAL PROJECTS**

Description	2015 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

**GOLF COURSE FUND**

Description	2015 Budget	Applicable Laws
Municipal Golf Course: Memberships Green Fees Riding Carts/Pro Shop Restaurant Receipts Driving Range/Lessons	Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates.	Set by the Governing Body by resolution. Set by the Governing Body by resolution. Set in contract with Golf Pro. Set in contract with Golf Pro. Set in contract with Golf Pro.

**SOCCER COMPLEX OPERATIONS FUND**

Description	2015 Budget	Applicable Laws
Field Rental Concessions Tenant Rental Sponsorships	Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates.	Set by the Governing Body by resolution. Set by contract, approved by Governing Body Set by contract, approved by Governing Body Set by contract, approved by Governing Body

**BOND AND INTEREST FUND**

Description	2015 Budget	Applicable Laws
Special Assessments	Based on expected special assessment receipts from on-line improvements - 5% delinquency.	
Transfers	Amount needed in revenues to cover current year expenditures.	

**BUSINESS IMPROVEMENT DISTRICT**

Description	2015 Budget	Applicable Laws
Business Service Fees	Estimates provided by the Downtown Business Improvement District Advisory Board which are based on the number of businesses located within downtown Overland Park.	Ordinance Number BID-2979 states a fee is to be levied annually to applicable businesses located within the Downtown Business Improvement District, based on the proximately to the core downtown area, and the square footage of building.

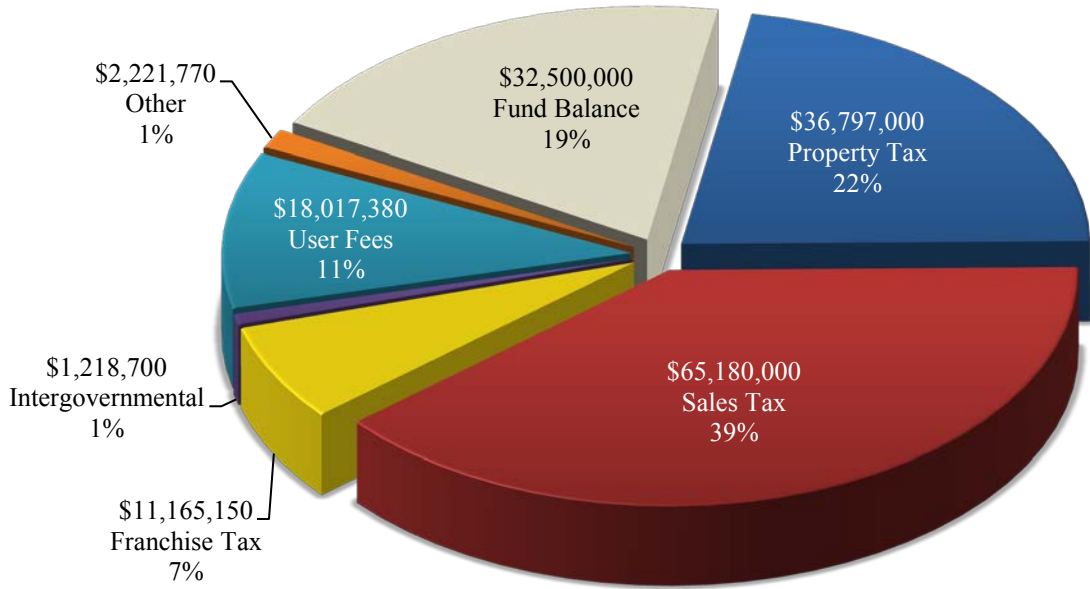
**Tax Increment Financing**

Description	2015 Budget	Applicable Laws
Ad Valorem Property Tax	Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF property tax revenue is directly related to the incremental value increase of the property within the Tax Increment District. Ad Valorem tax revenues includes incremental portion of other taxing jurisdictions.	
Sales Tax	TIF sales tax revenue is directly related to the incremental increase in sales tax revenue after improvements to the property. Sales tax revenue is based on the City's portion of the sales tax rate, at 1.125%	

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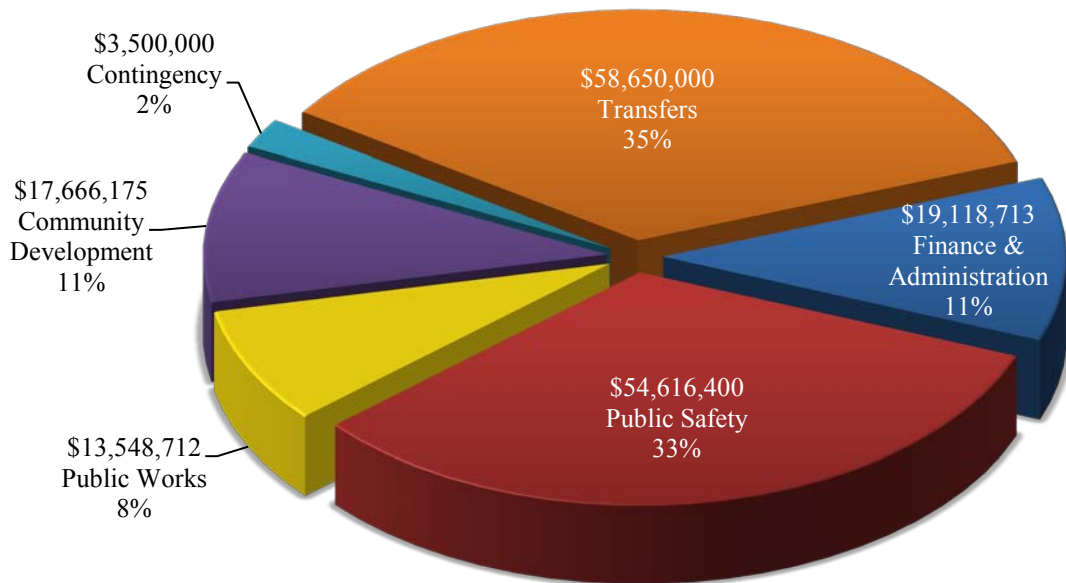
# City of Overland Park 2015 Budget

## General Fund Revenues



**Total GF Revenues = \$167,100,000**

## General Fund Expenditures



**Total GF Expenditures = \$167,100,000**

# CITY OF OVERLAND PARK GENERAL FUND

The General Fund is utilized by the City to account for those resources and activities that are traditionally associated with government, which are not required to be accounted for in another fund. The General Fund is typically involved with day- to-day operations of the City. The majority of this fund's expenditures are to support current year operating costs. In addition, certain capital equipment items may be included in the capital outlay classification. All other capital improvements of a major nature are recorded in other funds.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b><u>STATEMENT OF REVENUE</u></b>				
<b>BEGINNING BALANCE</b>	<b><u>\$20,929,756</u></b>	<b><u>\$23,216,450</u></b>	<b><u>\$29,061,020</u></b>	<b><u>\$32,500,000</u></b>
<b><u>Current Revenue</u></b>				
<b><u>County Collected and Distributed</u></b>				
Ad Valorem Property Tax	\$30,663,288	\$30,973,223	\$31,110,000	\$33,272,000
<sup>1</sup> Motor Vehicle Tax	2,283,034	3,202,904	3,200,000	3,310,000
Delinquent Tax Collections	684,789	559,270	350,000	215,000
Rental Excise Tax	33,619	46,064	35,000	48,000
Special Weed & Sewer Tax	91,026	99,243	80,000	80,000
	<u>33,755,756</u>	<u>34,880,704</u>	<u>34,775,000</u>	<u>36,925,000</u>
<b><u>State Collected and Distributed</u></b>				
Sales Tax-City	42,397,537	44,006,422	44,272,500	44,980,000
Sales Tax-Countywide	12,679,957	13,248,531	13,237,500	13,450,000
Sales Tax-Public Safety	3,169,989	3,312,134	3,320,400	3,375,000
Sales Tax-Economic Development	3,169,989	3,312,134	3,320,400	3,375,000
State Highway Commission	68,711	68,617	68,700	68,700
Liquor Tax	1,073,654	1,134,834	1,100,000	1,150,000
	<u>62,559,837</u>	<u>65,082,672</u>	<u>65,319,500</u>	<u>66,398,700</u>
<b><u>City Collected</u></b>				
Franchise Taxes	<u>10,295,175</u>	<u>10,867,642</u>	<u>11,000,000</u>	<u>11,165,150</u>
Fines:				
Victim Assistance Program Fees	31,324	27,940	35,000	35,000
Municipal Court	4,053,615	3,570,872	3,840,000	3,805,000
Diversion Monitoring Fee	526,787	545,969	525,000	585,000
	<u>4,611,726</u>	<u>4,144,781</u>	<u>4,400,000</u>	<u>4,425,000</u>

# CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b><u>STATEMENT OF REVENUE</u></b>				
<u>City Collected (Continued)</u>				
Parks and Recreation Revenues:				
Municipal Pool Revenue	852,134	793,397	890,000	891,500
Leisure Service Revenue	2,804,484	2,786,831	2,838,000	2,846,050
Arts Commission Revenue	25,083	96,172	25,000	25,000
Arboretum Revenue	52,531	189,112	180,000	180,000
Deanna Rose Farmstead Revenue	1,265,430	1,437,421	1,387,000	1,395,150
	<u>4,999,662</u>	<u>5,302,933</u>	<u>5,320,000</u>	<u>5,337,700</u>
Licenses, Fees and Permits:				
Animal Licenses	189,439	177,305	171,290	178,350
Liquor Licenses/CMB Licenses	59,750	80,165	76,330	80,930
Other Licenses and Permits	335,500	354,828	353,430	345,340
Public Safety Permits and Fees	70,170	90,083	74,350	75,250
Ambulance Fees	1,964,212	2,143,976	2,100,000	2,000,000
Other Fire Permits & Fees	80,966	90,013	85,000	82,200
Building Permits	1,437,653	1,736,091	1,353,100	1,340,110
Plan Review Fees	1,139,184	1,633,712	1,050,000	1,075,000
Zoning and Planning Fees	192,801	208,479	175,000	180,500
Excise Tax	1,284,219	3,578,636	2,670,000	2,670,000
Other Community Service Fees	93,348	100,011	96,500	99,000
	<u>6,847,242</u>	<u>10,193,299</u>	<u>8,205,000</u>	<u>8,126,680</u>
Interest Earned on Investments:	<u>261,159</u>	<u>336,900</u>	<u>269,480</u>	<u>151,050</u>
Economic Development Reserve	0	50,000	0	0
Miscellaneous Revenues:	<u>1,512,109</u>	<u>1,768,882</u>	<u>1,700,000</u>	<u>1,670,720</u>
	<u>1,512,109</u>	<u>1,818,882</u>	<u>1,700,000</u>	<u>1,670,720</u>
Transfers from Other Funds:	<u>575,279</u>	<u>444,679</u>	<u>400,000</u>	<u>400,000</u>
<b>Total Revenue</b>	<b><u>\$146,347,701</u></b>	<b><u>\$156,288,942</u></b>	<b><u>\$160,450,000</u></b>	<b><u>\$167,100,000</u></b>

# CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b><u>STATEMENT OF EXPENDITURES</u></b>				
<b><u>GOAL AREA/COST CENTER</u></b>				
<u>Finance and Administration</u>			95%	
Mayor & Council	\$376,125	\$646,427	\$379,220	\$395,742
Economic Development	575,481	657,918	623,080	645,980
City Manager	883,919	920,803	846,570	1,059,985
Communications	373,421	427,797	430,710	552,189
Information Technology	3,373,450	3,541,622	3,587,430	3,966,603
Facilities Management	3,429,305	3,613,578	3,395,510	3,639,544
Municipal Court	2,120,844	2,076,670	2,199,460	2,381,436
Court Services	410,741	495,175	521,250	557,190
Law	1,468,457	1,565,084	1,450,660	1,591,126
Finance & Accounting	1,116,287	1,203,290	1,268,910	1,431,751
City Clerk	650,063	660,447	691,110	763,395
Human Resources	1,629,078	1,756,581	1,545,080	1,660,491
Payroll	468,606	426,706	439,600	473,281
Total Finance & Administration	16,875,777	17,992,098	17,378,590	19,118,713
<u>Public Safety</u>				
Police Administration	3,508,027	2,702,005	2,311,290	2,462,537
Tactical Operations Bureau	17,380,502	17,848,370	18,218,900	19,981,194
Special Services Bureau	8,569,882	10,111,568	10,700,590	11,407,074
OPFD Contracts	1,207,180	1,270,281	1,201,750	1,225,000
OPFD Administration	1,048,173	1,137,548	1,126,660	1,199,854
OPFD Operations	14,193,852	14,323,172	14,559,060	16,013,696
OPFD Prevention	600,315	608,151	613,530	692,615
OPFD Support Services	528,245	509,382	518,450	572,100
OPFD Training	727,050	764,140	757,800	792,872
Fire Training Center	54,046	51,480	88,210	78,000
Merriam Fire Contract	0	103	180,000	191,458
Total Public Safety	47,817,272	49,326,200	50,276,240	54,616,400
<u>Public Works</u>				
Public Works Administration	1,107,741	1,207,719	1,163,640	1,269,924
Street Engineering & Construction	2,176,834	2,260,935	2,353,600	2,592,977
Traffic Services	1,345,545	1,379,895	1,451,120	1,578,233
Traffic Maintenance	3,311,154	3,169,929	2,931,230	3,330,377
Street Maintenance	3,719,627	3,620,105	3,530,680	3,771,731
<sup>2</sup> Fleet Maintenance	432	897,875	963,100	1,005,470
Total Public Works	11,661,333	12,536,458	12,393,370	13,548,712



# CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b><u>STATEMENT OF EXPENDITURES</u></b>				
<b><u>Community Development</u></b>				
Parks & Forestry	2,806,719	2,928,641	3,007,060	3,280,748
Arboretum & Botanical Garden	838,207	739,085	826,010	892,968
Leisure Services	635,491	830,238	801,710	927,655
Community Centers	1,726,608	1,654,862	1,726,250	1,881,722
<sup>3</sup> Arts Commission	166,794	3,431	0	0
Farmstead	1,485,335	1,539,190	1,613,500	1,720,863
Aquatics	1,319,621	1,334,786	1,296,190	1,364,880
Planning & Development Services Admin.	2,081,157	1,864,774	1,904,390	2,017,946
Community Planning	1,809,476	1,880,297	1,867,400	2,074,796
Building Safety	1,960,940	2,043,469	2,204,190	2,387,163
Engineering Services	914,146	965,278	985,100	1,117,434
Total Community Development	15,744,494	15,784,051	16,231,800	17,666,175
<b><u>Non-Operating</u></b>				
<sup>4</sup> Citywide Contingency	0	0	2,630,000	3,500,000
Infrastructure & Facilities Maintenance	2,788,690	4,600,000	5,390,000	5,875,000
<sup>5</sup> Transfers to Other Funds	28,243,685	26,989,115	23,650,000	52,775,000
Total Non-Operating	31,032,375	31,589,115	31,670,000	62,150,000
<b>Total Expenditures</b>	<b>\$123,131,251</b>	<b>\$127,227,922</b>	<b>\$127,950,000</b>	<b>\$167,100,000</b>
<b>ENDING BALANCE</b>	<b>\$23,216,450</b>	<b>\$29,061,020</b>	<b>\$32,500,000</b>	<b>\$0</b>

<sup>1</sup> Motor Vehicle tax revenue received from the County and is calculated based on the City's taxing property tax rate for the previous year.  
Revenues increased in 2013 based on the City's increased mill levy supporting the 2012 Budget.

<sup>2</sup> Beginning with 2013, Fleet Maintenance has been broken out from Street Maintenance.

<sup>3</sup> Beginning with 2013, the Arts Commission has been moved into Leisure Services

<sup>4</sup> Actual 2012 and 2013 contingency expenditures have been allocated to appropriate cost centers.

<sup>5</sup> 2015 Budget amount includes projected fund balance. The State of Kansas requires budgeted ending to be zero. Projected fund balance is shown as a transfer to the unbudgeted Capital Improvements Fund.

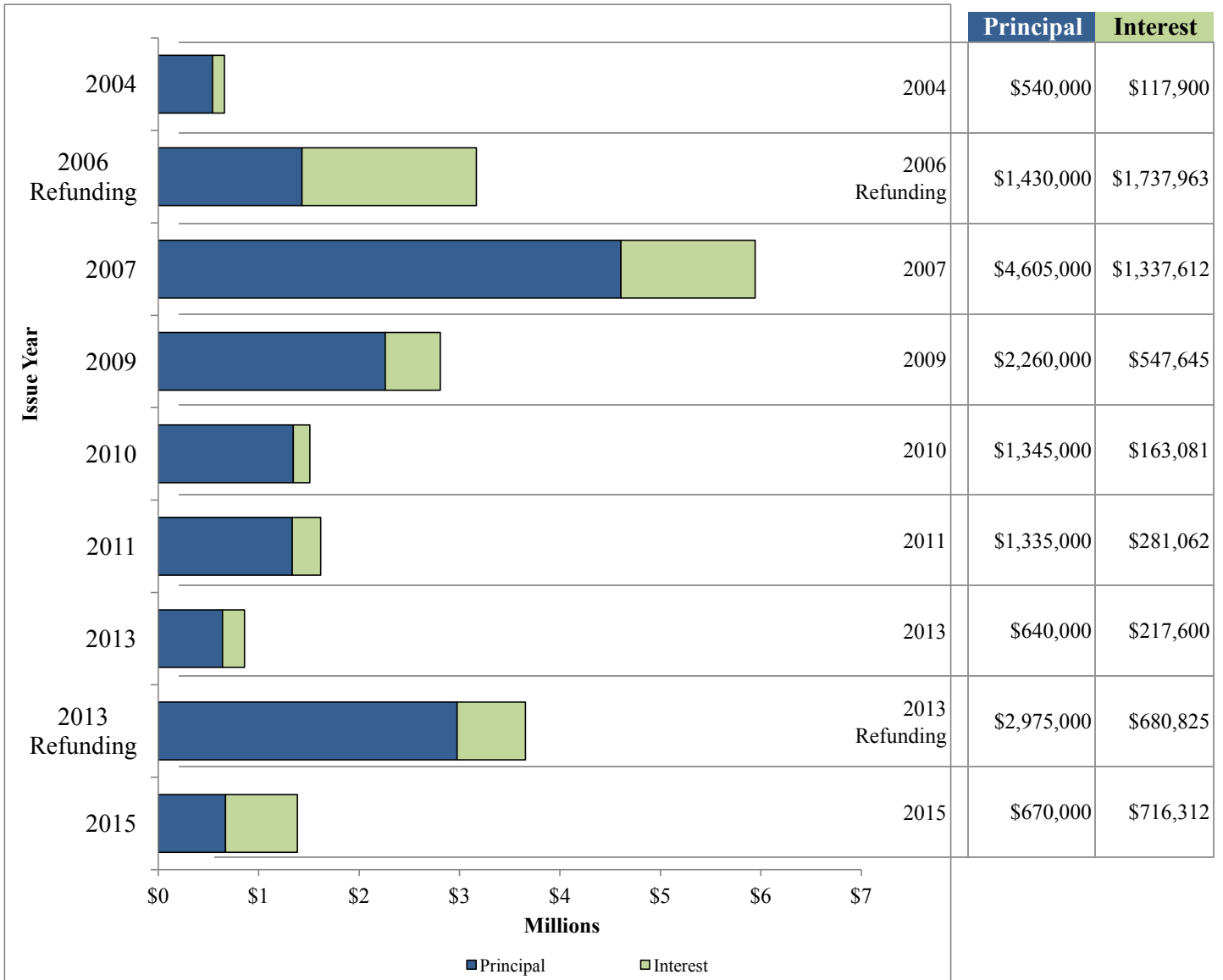
# CITY OF OVERLAND PARK BOND AND INTEREST FUND

The Bond and Interest Fund is a budgeted fund of the City. It is used to account for the payment of debt service costs associated with the City's general long-term debt. All city debt service is paid from the Bond and Interest Fund, with the exception of golf course debt, which is paid from the Golf Course Fund.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$100,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
<b><u>Current Revenue</u></b>				
<b><u>County Collected and Distributed</u></b>				
Special Assessment Tax	\$437,425	\$434,339	\$425,000	\$400,000
Delinquent Special Assessments	11,008	20,773	8,000	15,000
	448,433	455,112	433,000	415,000
<b><u>City Collected</u></b>				
Federal Reimbursement - Interest Subsidy	76,981	73,632	73,060	73,600
Interest Earned on Investments	741	31,612	12,070	6,400
	77,722	105,244	85,130	80,000
Transfers and Miscellaneous:				
Miscellaneous	0	321,003	10,000	10,000
Bond Refunding Revenue	0	25,845,655	0	0
Transfer from General Fund	17,103,890	14,704,937	14,680,000	14,875,000
Transfer from Capital Projects Fund	1,529	398,086	0	0
Transfer from Special Parks & Recreation	250,000	250,000	250,000	250,000
Transfer from Stormwater Utility Fund	4,448	2,150	0	0
Transfer from TGT Capital Improve Fund	6,338,882	6,262,455	6,191,870	6,120,000
	23,698,749	47,784,286	21,131,870	21,255,000
<b>TOTAL REVENUE</b>	<b>\$24,324,904</b>	<b>\$48,594,642</b>	<b>\$21,900,000</b>	<b>\$22,000,000</b>
<b>STATEMENT OF EXPENDITURES</b>				
<b><u>Non-Operating Expenses</u></b>				
<b><u>Debt Service</u></b>				
Bond Principal	\$17,227,086	\$16,278,964	\$15,965,000	\$15,800,000
Bond Interest	6,847,818	5,875,349	5,597,237	5,800,000
Bond Refunding	0	25,702,773	0	0
Contingency, Commission and Postage	0	487,556	87,763	400,000
<b>TOTAL EXPENDITURES</b>	<b>\$24,074,904</b>	<b>\$48,344,642</b>	<b>\$21,650,000</b>	<b>\$22,000,000</b>
<b>ENDING BALANCE</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$0</b>

## 2015 Budgeted Debt Service

### By Series



**CITY OF OVERLAND PARK  
BOND AND INTEREST FUND  
PRINCIPAL SUMMARY BY SERIES**

DESCRIPTION	Actual		Estimated 2014	Budget 2015
	2012	2013		
<u>Series 2002</u>				
Parks & Recreation	249,620	0	0	0
Public Facility	100,052	0	0	0
Storm Drainage	11,516	0	0	0
Street Improvement	793,812	0	0	0
	<u>1,155,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2003</u>				
Public Facility	127,673	127,673	0	0
Storm Drainage	6,534	6,534	0	0
Streets & Thoroughfares	935,793	935,793	0	0
	<u>1,070,000</u>	<u>1,070,000</u>	<u>0</u>	<u>0</u>
<u>Series 2004</u>				
Public Facility	485,000	0	0	0
Storm Drainage	479	0	0	0
Streets & Thoroughfares	1,099,521	0	0	0
	<u>1,585,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2004 Refunding Issue</u>				
1998 Refunding: Oak Park Mall Parking Deck	470,000	500,000	520,000	540,000
	<u>470,000</u>	<u>500,000</u>	<u>520,000</u>	<u>540,000</u>
<u>Series 2006</u>				
Streets & Thoroughfares	1,029,746	998,767	998,767	0
Traffic Signal Improvements	31,270	29,126	29,126	0
Overland Park Community Center	1,008,984	1,037,107	1,037,107	0
	<u>2,070,000</u>	<u>2,065,000</u>	<u>2,065,000</u>	<u>0</u>
<u>Series 2006 Refunding Issue</u>				
2001 Refunding: Convention Center	1,285,000	1,330,000	1,380,000	1,430,000
<u>Series 2007 Bond Issue</u>				
Parks & Recreation	2,398,735	2,398,735	2,398,735	2,398,735
Public Facilities	52,878	52,878	52,878	52,878
Streets & Thoroughfares	2,153,387	2,153,387	2,153,387	2,153,387
	<u>4,605,000</u>	<u>4,605,000</u>	<u>4,605,000</u>	<u>4,605,000</u>
<u>Series 2009 Bond Issue</u>				
Parks & Recreation	402,307	402,300	402,291	402,280
Streets & Thoroughfares	1,857,693	1,857,700	1,857,709	1,857,720
	<u>2,260,000</u>	<u>2,260,000</u>	<u>2,260,000</u>	<u>2,260,000</u>

**PRINCIPAL SUMMARY BY SERIES, Cont.**

DESCRIPTION	Actual		Estimated 2014	Budget 2015
	2012	2013		
<u>Series 2009 Refunding Issue</u>				
Parks & Recreation	9,918	4,862	0	0
Parks & Recreation: Westlinks Golf Course <sup>1</sup>	42,914	21,036	0	0
Public Facility	137,692	67,496	0	0
Storm Drainage	4,257	2,087	0	0
Streets & Thoroughfares	315,219	154,519	0	0
	<u>510,000</u>	<u>250,000</u>	<u>0</u>	<u>0</u>
<u>Series 2010 Bond Issue</u>				
Storm Drainage	122,389	122,389	122,389	122,389
Streets & Thoroughfares	1,222,611	1,222,611	1,222,611	1,222,611
	<u>1,345,000</u>	<u>1,345,000</u>	<u>1,345,000</u>	<u>1,345,000</u>
<u>Series 2011 Bond Issue</u>				
Streets & Thoroughfares	915,000	2,020,000	2,005,000	1,335,000
	<u>915,000</u>	<u>2,020,000</u>	<u>2,005,000</u>	<u>1,335,000</u>
<u>Series 2013 Bond Issue</u>				
Parks & Recreation	0	0	48,950	48,950
Storm Drainage	0	0	2,409	2,409
Streets & Thoroughfares	0	0	427,106	427,106
Street Lights	0	0	161,535	161,535
	<u>0</u>	<u>0</u>	<u>640,000</u>	<u>640,000</u>
<u>Series 2013 Refunding Issue</u>				
Parks & Recreation	0	118,024	97,935	1,024,552
Public Facilities	0	297,269	455,493	448,301
Storm Drainage	0	5,994	9,185	9,039
Streets & Thoroughfares	0	430,398	579,637	1,464,335
Traffic Signal Improvements	0	3,315	2,750	28,773
	<u>0</u>	<u>855,000</u>	<u>1,145,000</u>	<u>2,975,000</u>
<b>TOTAL PRINCIPAL</b>	<b><u>\$17,270,000</u></b>	<b><u>\$16,300,000</u></b>	<b><u>\$15,965,000</u></b>	<b><u>\$15,130,000</u></b>
<u>Less Golf Course Fund Expenditures <sup>1</sup></u>	(42,914)	(21,036)	0	0
<b>TOTAL PRINCIPAL - BOND &amp; INTEREST FUND</b>	<b><u>\$17,227,086</u></b>	<b><u>\$16,278,964</u></b>	<b><u>\$15,965,000</u></b>	<b><u>\$15,130,000</u></b>

<sup>1</sup> Debt service relating to the City's golf courses are is funded from the Golf Course Fund, not the Bond and Interest Fund.

**CITY OF OVERLAND PARK  
BOND AND INTEREST FUND  
INTEREST SUMMARY BY SERIES**

DESCRIPTION	Actual		Estimated 2014	Budget 2015
	2012	2013		
<u>Series 2002</u>				
Parks & Recreation	9,486	0	0	0
Public Facility	3,802	0	0	0
Storm Drainage	999	0	0	0
Streets & Thoroughfares	74,063	0	0	0
	<u>88,350</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2003</u>				
Public Facility	31,804	27,207	0	0
Storm Drainage	1,627	1,393	0	0
Streets & Thoroughfares	233,107	199,418	0	0
	<u>266,538</u>	<u>228,018</u>	<u>0</u>	<u>0</u>
<u>Series 2004</u>				
Public Facility	115,890	0	0	0
Storm Drainage	0	0	0	0
Streets & Thoroughfares	38,501	0	0	0
	<u>154,391</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2004 Refunding Issue</u>				
1998 Refunding: Oak Park Mall Parking Deck	167,115	152,080	135,580	117,900
	<u>167,115</u>	<u>152,080</u>	<u>135,580</u>	<u>117,900</u>
<u>Series 2006</u>				
Parks & Recreation	625,570	44,077	44,077	0
Streets & Thoroughfares	359,408	42,448	42,448	0
Traffic Infrastructure	5,285	1,238	1,238	0
	<u>990,263</u>	<u>87,763</u>	<u>87,763</u>	<u>0</u>
<u>Series 2006 Refunding Issue</u>				
2001 Refunding: Convention Center	1,897,763	1,846,363	1,793,163	1,737,963
<u>Series 2007 Bond Issue</u>				
Parks & Recreation	1,324,665	1,228,716	1,132,767	1,036,817
Public Facilities	12,691	10,576	8,460	6,345
Streets & Thoroughfares	552,855	466,722	380,585	294,450
	<u>1,890,211</u>	<u>1,706,014</u>	<u>1,521,812</u>	<u>1,337,612</u>
<u>Series 2009 Bond Issue</u>				
Parks & Recreation	239,535	231,487	223,440	213,381
Streets & Thoroughfares	455,010	417,858	380,705	334,264
	<u>694,545</u>	<u>649,345</u>	<u>604,145</u>	<u>547,645</u>

**INTEREST SUMMARY BY SERIES, Cont.**

<b>DESCRIPTION</b>	<b>2012</b>	<b>2013</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<u>Series 2009 Refunding Issue</u>				
Parks & Recreation	444	146	0	0
Parks & Recreation: Westlinks Golf Course <sup>1</sup>	1,918	631	0	0
Public Facility	6,156	2,025	0	0
Storm Drainage	190	63	0	0
Streets & Thoroughfares	14,092	4,635	0	0
	<u>22,800</u>	<u>7,500</u>	<u>0</u>	<u>0</u>
<u>Series 2010 Bond Issue</u>				
Storm Drainage	22,183	19,735	17,287	14,840
Streets & Thoroughfares	221,597	197,146	172,694	148,242
	<u>243,780</u>	<u>216,881</u>	<u>189,981</u>	<u>163,082</u>
<u>Series 2011 Bond Issue</u>				
Streets & Thoroughfares	433,980	361,568	321,168	281,062
	<u>433,980</u>	<u>361,568</u>	<u>321,168</u>	<u>281,062</u>
<u>Series 2013 Bond Issue</u>				
Parks & Recreation	0	0	17,622	16,643
Storm Drainage	0	0	867	819
Streets & Thoroughfares	0	0	153,759	145,216
Street Lights	0	0	58,152	54,922
	<u>0</u>	<u>0</u>	<u>230,400</u>	<u>217,600</u>
<u>Series 2013 Refunding Issue</u>				
Parks & Recreation	0	48,897	227,950	225,991
Public Facilities	0	25,404	124,349	110,685
Storm Drainage	0	683	2,507	2,232
Streets & Thoroughfares	0	101,136	352,017	335,569
Traffic Signal Improvements	0	12,745	6,402	6,347
	<u>0</u>	<u>188,865</u>	<u>713,225</u>	<u>680,824</u>
<u>Series 2015 Bond Issue</u>				
Various Projects	0	0	0	0
<b>TOTAL INTEREST</b>	<b><u>\$6,849,736</u></b>	<b><u>\$5,444,397</u></b>	<b><u>\$5,597,237</u></b>	<b><u>\$5,083,688</u></b>
<u>Less Golf Course Fund Expenditures <sup>1</sup></u>	(1,918)	(631)	0	0
<b>TOTAL INTEREST - BOND &amp; INTEREST FUND</b>	<b><u>\$6,847,818</u></b>	<b><u>\$5,443,766</u></b>	<b><u>\$5,597,237</u></b>	<b><u>\$5,083,688</u></b>

<sup>1</sup> Debt service relating to the City's golf courses are is funded from the Golf Course Fund, not the Bond and Interest Fund.

# CITY OF OVERLAND PARK

## BUSINESS IMPROVEMENT DISTRICT FUND

The Business Improvement District Fund is utilized to account for the revenues received from a business improvement service fee levied annually to applicable businesses located within the City's Downtown Improvement District. The use of these revenues is restricted to the promotion of the City's Downtown Improvement District.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>Current Revenue</u></b>				
<b><u>City Collected</u></b>				
Licenses, Fees, and Permits:				
Business Improvement Service Fee	\$103,536	\$101,398	\$102,000	\$105,000
Interest	1,774	3,945	3,000	5,000
	<u>105,310</u>	<u>105,343</u>	<u>105,000</u>	<u>110,000</u>
<b>TOTAL REVENUE</b>	<b><u>\$105,310</u></b>	<b><u>\$105,343</u></b>	<b><u>\$105,000</u></b>	<b><u>\$110,000</u></b>
 <b>STATEMENT OF EXPENDITURES</b>				
<b><u>Goal Area/Cost Center</u></b>				
<b><u>Community Development</u></b>				
Planning & Research				
Business Improvement District	\$105,310	\$105,343	\$105,000	\$110,000
<b>TOTAL EXPENDITURES</b>	<b><u>\$105,310</u></b>	<b><u>\$105,343</u></b>	<b><u>\$105,000</u></b>	<b><u>\$110,000</u></b>
 <b>ENDING BALANCE</b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>



# CITY OF OVERLAND PARK GOLF COURSE FUND

The Golf Course Fund is utilized to account for revenues, including membership fees, green fees, cart rentals and pro-shop sales, received from the City's golf courses. Golf course revenues are used to fund the operation and maintenance of the City's golf courses, as well as used to finance capital improvements to the golf courses.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$832,341</b>	<b>\$631,553</b>	<b>\$909,060</b>	<b>\$1,190,000</b>
<b><u>Current Revenue</u></b>				
<b><u>City Collected</u></b>				
Golf Course Revenue	\$5,125,017	\$4,704,503	\$5,198,000	\$5,199,750
Miscellaneous Revenue	1,556	21,291	4,000	8,130
Interest Earned on Investments	3,680	1,856	3,940	2,120
	<u>5,130,253</u>	<u>4,727,650</u>	<u>5,205,940</u>	<u>5,210,000</u>
<b><u>Transfers from Other Funds</u></b>				
Capital Projects	83,266	0	0	0
	<u>83,266</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUE</b>	<b><u>\$6,045,860</u></b>	<b><u>\$5,359,203</u></b>	<b><u>\$6,115,000</u></b>	<b><u>\$6,400,000</u></b>
<b>STATEMENT OF EXPENDITURES</b>				
<b><u>Goal Area/Cost Center</u></b>				
<b><u>Parks &amp; Recreation</u></b>				
Golf Course Administration	\$773,760	\$237,272	\$223,000	\$248,731
St Andrew's Operations & Maint	2,059,221	1,864,639	1,860,440	2,122,425
Skyles/Lady Operations & Maint	2,154,219	2,071,314	2,451,560	2,333,844
	<u>4,987,200</u>	<u>4,173,225</u>	<u>4,535,000</u>	<u>4,705,000</u>
<b><u>Non-Operating Expenses</u></b>				
Debt Service	44,832	21,667	0	0
Scheduled Capital Improvements	82,575	0	0	0
Scheduled Maintenance Improvements	0	0	100,000	200,000
Contingency	0	0	40,000	1,245,000
	<u>127,407</u>	<u>21,667</u>	<u>140,000</u>	<u>1,445,000</u>
<b><u>Transfers to Other Funds</u></b>				
Transfer to General Fund	297,000	250,000	250,000	250,000
Transfer to Workmans Comp Fund	2,700	2,100	0	0
Transfer to Self Insurance Fund	0	3,151	0	0
Transfer to Capital Projects Fund	0	0	0	0
	<u>299,700</u>	<u>255,251</u>	<u>250,000</u>	<u>250,000</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$5,414,307</u></b>	<b><u>\$4,450,143</u></b>	<b><u>\$4,925,000</u></b>	<b><u>\$6,400,000</u></b>
<b>ENDING BALANCE</b>	<b><u>\$631,553</u></b>	<b><u>\$909,060</u></b>	<b><u>\$1,190,000</u></b>	<b><u>\$0</u></b>

**CITY OF OVERLAND PARK**  
**1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND**

The 1/8-Cent Sales tax for Street Improvements Fund accounts for those revenues received from the City's 1/8-cent sales tax to be used for neighborhood streets, thoroughfare, traffic management systems improvements and related expenditures. This sales tax was originally approved by Overland Park voters in November of 1998 for a period of five years. In 2003, 2008 and 2014, voters approved extensions of the sales tax. The tax is currently set to expire in March of 2024.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$3,082,918</b>	<b>\$2,298,032</b>	<b>\$2,855,866</b>	<b>\$680,000</b>
<b><u>Current Revenue</u></b>				
<b><u>State Collected and Distributed</u></b>				
Sales Tax-City	\$5,301,383	\$5,534,779	\$5,534,100	\$5,625,000
<b><u>City Collected</u></b>				
Interest Earned on Investments	16,968	7,445	10,034	15,000
Transfer from Capital Projects Fund	92,513	23,610	15,000	30,000
	109,481	31,055	25,034	45,000
<b>TOTAL REVENUE</b>	<b>\$8,493,782</b>	<b>\$7,863,866</b>	<b>\$8,415,000</b>	<b>\$6,350,000</b>
<b>STATEMENT OF EXPENDITURES</b>				
<b><u>Non-Operating Expenses</u></b>				
Capital Improvements				
Residential Streets Reconstruction	\$1,450,750	\$1,455,000	\$3,035,000	\$2,300,000
Thoroughfare/Street/Bridge Improvements	3,445,000	2,353,000	3,000,000	1,715,000
Streetlighting	100,000	0	200,000	100,000
Sidewalk Reconstruction	50,000	50,000	50,000	50,000
	5,045,750	3,858,000	6,285,000	4,165,000
Maintenance Improvements				
Street Maintenance	500,000	500,000	500,000	500,000
Stormwater Maintenance	0	0	300,000	0
Traffic Management Systems	500,000	500,000	500,000	500,000
	1,000,000	1,000,000	1,300,000	1,000,000
Transfer to General Fund	\$150,000	\$150,000	\$150,000	\$150,000
Scheduled Future Capital Improvements	0	0	0	1,035,000
	150,000	150,000	150,000	1,185,000
<b>TOTAL EXPENDITURES</b>	<b>\$6,195,750</b>	<b>\$5,008,000</b>	<b>\$7,735,000</b>	<b>\$6,350,000</b>
<b>ENDING BALANCE</b>	<b>\$2,298,032</b>	<b>\$2,855,866</b>	<b>\$680,000</b>	<b>\$0</b>

# CITY OF OVERLAND PARK SOCCER OPERATIONS FUND

The Soccer Operations Fund is utilized to account for revenues, including field rental, tenant rental, sponsorships and concessions, received from the operation of the Overland Park Soccer Complex. Soccer revenues are used to fund the operation and maintenance of the City's Soccer Complex. Debt Service related to the soccer complex is funded and paid through the Bond and Interest Fund.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$146,698</b>	<b>\$316,740</b>	<b>\$305,613</b>	<b>\$335,000</b>
<b><u>Current Revenue</u></b>				
<u>City Collected</u>				
Field Rental Revenue	\$860,572	\$849,758	\$871,000	\$916,000
Tenant Rental Revenue	98,398	96,380	96,400	96,400
Concession Revenue	327,722	317,920	325,000	345,000
Sponsorship Revenue	76,500	72,000	70,000	70,000
Miscellaneous Revenue	92,826	18,135	0	700
Interest Earned on Investments	0	1,596	1,987	1,900
Transfer from Other Funds	0	0	0	0
	<u>1,456,018</u>	<u>1,355,789</u>	<u>1,364,387</u>	<u>1,430,000</u>
<b>TOTAL REVENUE</b>	<b><u>\$1,602,716</u></b>	<b><u>\$1,672,529</u></b>	<b><u>\$1,670,000</u></b>	<b><u>\$1,765,000</u></b>
<b>STATEMENT OF EXPENDITURES</b>				
<b><u>Goal Area/Cost Center</u></b>				
<u>Parks &amp; Recreation</u>				
Soccer Operations	<u>\$1,082,677</u>	<u>\$1,158,866</u>	<u>\$1,015,000</u>	<u>\$1,096,000</u>
<b><u>Non-Operating Expenses</u></b>				
Scheduled Capital Improvements	0	0	0	0
Transfer to Equipment Reserve Fund	200,000	200,000	300,000	300,000
Transfer to Bond & Interest Fund	0	0	0	0
Transfer to Workmans Comp Fund	3,300	2,700	0	0
Transfer to Self Insurance Fund	0	5,350	0	0
Contingency	0	0	20,000	369,000
	<u>203,300</u>	<u>208,050</u>	<u>320,000</u>	<u>669,000</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$1,285,976</u></b>	<b><u>\$1,366,916</u></b>	<b><u>\$1,335,000</u></b>	<b><u>\$1,765,000</u></b>
<b>ENDING BALANCE</b>	<b><u>\$316,740</u></b>	<b><u>\$305,613</u></b>	<b><u>\$335,000</u></b>	<b><u>\$0</u></b>

# CITY OF OVERLAND PARK SPECIAL ALCOHOL CONTROL FUND

The Special Alcohol Control Fund is one of two special revenue funds budgeted by the City that is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended only for the purchase, establishment, maintenance or expansion of services, education and programs on alcoholism and drug prevention.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$1,059,162</b>	<b>\$1,344,564</b>	<b>\$1,687,493</b>	<b>\$1,800,000</b>
<b><u>Current Revenue</u></b>				
<b><u>State Collected and Distributed</u></b>				
Liquor Tax	\$1,073,654	\$1,134,834	\$1,100,000	\$1,150,000
<b><u>City Collected</u></b>				
Interest Earned on Investments	7,128	5,829	7,507	10,000
Miscellaneous	0	0	0	0
	7,128	5,829	7,507	10,000
<b>TOTAL REVENUE</b>	<b>\$2,139,944</b>	<b>\$2,485,226</b>	<b>\$2,795,000</b>	<b>\$2,960,000</b>

## **STATEMENT OF EXPENDITURES**

<b><u>Goal Area/Cost Center</u></b>				
<b><u>Finance &amp; Administration</u></b>				
Mayor & Council:				
Drug/Alcoholism Council allocation	\$726,750	\$776,758	\$939,500	\$835,500
Misc. and Contingency	0	0	6,690	2,082,500
	726,750	776,758	\$946,190	2,918,000
<b><u>Public Safety</u></b>				
Police Administrative Services:				
DARE Program	68,630	20,975	48,810	42,000
<b><u>Transfers to Other Funds</u></b>				
Transfer to other funds	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$795,380</b>	<b>\$797,733</b>	<b>\$995,000</b>	<b>\$2,960,000</b>
<b>ENDING BALANCE</b>	<b>\$1,344,564</b>	<b>\$1,687,493</b>	<b>\$1,800,000</b>	<b>\$0</b>

# CITY OF OVERLAND PARK SPECIAL PARK AND RECREATION FUND

The Special Park and Recreation Fund is one of two special revenue funds budgeted by the City which is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended for the purchase, establishment, maintenance or expansion of services, programs and facilities.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$31,744</b>	<b>\$106,188</b>	<b>\$455,594</b>	<b>\$535,000</b>
<b><u>Current Revenue</u></b>				
<b><u>State Collected and Distributed</u></b>				
Liquor Tax	\$1,073,654	\$1,134,834	\$1,100,000	\$1,150,000
<b><u>City Collected</u></b>				
Interest Earned on Investments	790	1,563	4,406	5,000
Transfer from Capital Projects	0	215,654	20,000	0
	<u>790</u>	<u>217,217</u>	<u>24,406</u>	<u>5,000</u>
<b><u>Miscellaneous</u></b>				
Miscellaneous	0	0	0	0
<b>TOTAL REVENUE</b>	<b><u>\$1,106,188</u></b>	<b><u>\$1,458,239</u></b>	<b><u>\$1,580,000</u></b>	<b><u>\$1,690,000</u></b>
 <b>STATEMENT OF EXPENDITURES</b>				
<b><u>Goal Area/Cost Center</u></b>				
<b><u>Community Development</u></b>				
Scheduled Capital Improvements	\$225,000	\$226,556	\$245,000	\$225,000
Scheduled Maintenance Improvements	525,000	526,089	550,000	565,000
Transfer to Bond & Interest Fund	250,000	250,000	250,000	250,000
Future Capital Projects/Contingency	0	0	0	650,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>650,000</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$1,000,000</u></b>	<b><u>\$1,002,645</u></b>	<b><u>\$1,045,000</u></b>	<b><u>\$1,690,000</u></b>
<b>ENDING BALANCE</b>	<b><u>\$106,188</u></b>	<b><u>\$455,594</u></b>	<b><u>\$535,000</u></b>	<b><u>\$0</u></b>

# CITY OF OVERLAND PARK SPECIAL STREET AND HIGHWAY FUND

The Special Street and Highway Fund is a fund of the City which is employed to account for those revenues received from the State of Kansas tax on gasoline and expenditures incurred in the repair and maintenance of City streets and highways. State law restricts the use of these funds to non-capital street and highway expenditures.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$605,299</b>	<b>\$99,571</b>	<b>\$178,937</b>	<b>\$95,000</b>
<b><u>Current Revenue</u></b>				
<b><u>State Collected and Distributed</u></b>				
Gasoline Tax	\$4,491,558	\$4,529,172	\$4,530,000	\$4,500,000
<b><u>City Collected</u></b>				
Interest Earned on Investments	2,714	194	1,063	5,000
<b><u>Miscellaneous</u></b>				
Reimbursement from Other Governments	0	0	0	0
<b>TOTAL REVENUE</b>	<b>\$5,099,571</b>	<b>\$4,628,937</b>	<b>\$4,710,000</b>	<b>\$4,600,000</b>

## **STATEMENT OF EXPENDITURES**

<b><u>Goal Area/Cost Center</u></b>				
<b><u>Public Works</u></b>				
Infrastructure Maintenance Expenditures	\$5,000,000	\$4,450,000	\$4,550,000	\$4,500,000
Transfer to General Fund	0	0	65,000	75,000
Contingency	0	0	0	25,000
<b>TOTAL EXPENDITURES</b>	<b>\$5,000,000</b>	<b>\$4,450,000</b>	<b>\$4,615,000</b>	<b>\$4,600,000</b>
<b>ENDING BALANCE</b>	<b>\$99,571</b>	<b>\$178,937</b>	<b>\$95,000</b>	<b>\$0</b>

# CITY OF OVERLAND PARK STORMWATER UTILITY FUND

The Stormwater Utility Fund is utilized to account for revenues, including property tax and user fees, relating to the City's stormwater management system. Revenues of this fund are used to fund the operations, maintenance, capital improvements and debt service of the City's stormwater management program.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$880,651</b>	<b>\$1,882,013</b>	<b>\$760,147</b>	<b>\$1,720,000</b>
<b><u>Current Revenue</u></b>				
<b><u>County Collected and Distributed</u></b>				
Ad Valorem Property Tax	\$2,481,912	\$2,503,762	\$2,515,000	\$2,690,000
Delinquent Tax	84,652	69,793	50,000	43,000
Motor Vehicle Tax	280,464	278,059	285,000	285,000
Rental Car Excise Tax	4,131	4,515	7,503	5,000
	<u>2,851,159</u>	<u>2,856,129</u>	<u>2,857,503</u>	<u>3,023,000</u>
<b><u>State Collected and Distributed</u></b>				
Machinery and Equipment Reimbursement	0	0	0	0
<b><u>City Collected</u></b>				
User Fees	3,384,592	3,405,471	3,450,000	3,480,000
Transfer from Other Funds	354,539	210,477	400,000	250,000
Miscellaneous	186,725	116,500	119,500	119,500
Interest Earned on Investments	19,426	12,401	20,850	17,500
	<u>3,945,282</u>	<u>3,744,849</u>	<u>3,990,350</u>	<u>3,867,000</u>
<b>TOTAL REVENUE</b>	<b>\$7,677,092</b>	<b>\$8,482,991</b>	<b>\$7,608,000</b>	<b>\$8,610,000</b>
<b>STATEMENT OF EXPENDITURES</b>				
<b><u>Operating</u></b>				
Public Works - Stormwater Engineering	\$738,488	\$796,685	\$901,920	\$1,048,559
Public Works - Stormwater Maintenance	1,817,092	1,950,306	2,290,110	2,550,128
Planning - Stormwater Management	170,433	190,135	182,970	201,313
Maintenance Projects	1,463,162	2,311,025	915,000	1,470,000
Scheduled Capital Improvements	1,530,056	2,247,849	1,248,000	780,000
	<u>5,719,231</u>	<u>7,496,000</u>	<u>5,538,000</u>	<u>6,050,000</u>
<b><u>Transfers to Other Funds</u></b>				
Transfers to Equipment Reserve	50,000	200,000	200,000	375,000
Transfers to Bond & Interest	4,448	2,150	0	0
Transfers to Workmans Comp Fund	21,400	17,200	50,000	0
Transfer to Self Insurance Fund	0	3,744	0	25,000
	<u>75,848</u>	<u>223,094</u>	<u>250,000</u>	<u>400,000</u>
<b><u>Non-Operating Expenses</u></b>				
Contingency	0	3,750	100,000	2,160,000
<b>TOTAL EXPENDITURES</b>	<b>\$5,795,079</b>	<b>\$7,722,844</b>	<b>\$5,888,000</b>	<b>\$8,610,000</b>
<b>ENDING BALANCE</b>	<b>\$1,882,013</b>	<b>\$760,147</b>	<b>\$1,720,000</b>	<b>\$0</b>

# CITY OF OVERLAND PARK TAX INCREMENT FINANCING FUND

The Tax Increment Financing (TIF) fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF is designed to channel funding toward improvements in areas where development/redevelopment may not otherwise occur. When an area is developed or redeveloped, there is an increase in the value of the property. The increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the "tax increment." TIFs pledge the future increased revenue for repayment of eligible costs associated with the improvements. There are currently two active TIF districts in Overland Park: Cherokee South and Valley View shopping centers.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>(\$39,310)</b>	<b>(\$21,301)</b>	<b>(\$17,415)</b>	<b>\$0</b>
<b><u>Current Revenue</u></b>				
<b><u>County Collected and Distributed</u></b>				
Ad Valorem Property Tax	\$158,813	\$180,287	\$145,000	\$320,000
	158,813	180,287	145,000	320,000
<b><u>State Collected and Distributed</u></b>				
Sales Tax-City	16,856	274,059	300,000	325,000
<b><u>City Collected</u></b>				
Contributions	29,623	0	1,128	75,000
Misc. Revenues	0	0	0	0
Interest earnings	0	109	0	0
	29,623	109	1,128	75,000
<b>TOTAL REVENUE</b>	<b>\$165,982</b>	<b>\$433,154</b>	<b>\$428,713</b>	<b>\$720,000</b>
<b>STATEMENT OF EXPENDITURES</b>				
<b><u>Goal Area/Cost Center</u></b>				
<b><u>Finance, Administration &amp; Economic Development</u></b>				
Administrative Costs	\$34,624	\$5,000	\$40,000	\$50,000
TIF Contractual Payment	152,595	449,282	385,000	670,000
Misc.	64	0	0	0
	187,283	454,282	425,000	720,000
<b>TOTAL EXPENDITURES</b>	<b>\$187,283</b>	<b>\$454,282</b>	<b>\$425,000</b>	<b>\$720,000</b>
<b>ENDING BALANCE</b>	<b>(\$21,301)</b>	<b>(\$21,128)</b>	<b>\$3,713</b>	<b>\$0</b>



# CITY OF OVERLAND PARK TRANSIENT GUEST TAX FUND

The Transient Guest Tax Fund of the City is utilized to account for the revenues received from a 9% tax on transient guests occupying a room in a hotel or motel located within the City. All transient guest tax revenues are receipted into this fund before being transferred to the Transient Guest Tax Operating and Capital Improvement Funds for expenditure.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$190,528</b>	<b>\$344,206</b>	<b>\$9,529</b>	<b>\$0</b>
<b><u>Current Revenue</u></b>				
<b><u>State Collected and Distributed</u></b>				
Transient Guest Tax	\$7,772,500	\$8,442,580	\$8,500,000	\$8,600,000
<b><u>City Collected</u></b>				
Interest Earned on Investments	1,673	9,891	10,471	0
<b>TOTAL REVENUE</b>	<b>\$7,964,701</b>	<b>\$8,796,677</b>	<b>\$8,520,000</b>	<b>\$8,600,000</b>

## **STATEMENT OF EXPENDITURES**

### **Non-Operating Expenses**

Miscellaneous	\$0	\$0	\$0	\$0
OPDC Hotel Appropriation	4,446,295	3,042,153	3,980,000	5,733,335
	4,446,295	3,042,153	3,980,000	5,733,335
<b><u>Transfers to Other Funds</u></b>				
Transfers to Transient Guest Tax - Operating	1,657,732	1,853,344	1,868,125	1,911,110
Transfers to Transient Guest Tax - Capital	1,516,468	3,891,651	2,671,875	955,555
	3,174,200	5,744,995	4,540,000	2,866,665
<b>TOTAL EXPENDITURES</b>	<b>\$7,620,495</b>	<b>\$8,787,148</b>	<b>\$8,520,000</b>	<b>\$8,600,000</b>
<b>ENDING BALANCE</b>	<b>\$344,206</b>	<b>\$9,529</b>	<b>\$0</b>	<b>\$0</b>

# CITY OF OVERLAND PARK

## TRANSIENT GUEST TAX - CAPITAL IMPROVEMENT FUND

The Transient Guest Tax - Capital Improvement Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on capital project expenditures relating to tourism and convention activities.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>(\$802,115)</b>	<b>\$2,091,320</b>	<b>\$3,519,414</b>	<b>\$2,320,000</b>
<b><u>Current Revenue</u></b>				
<b><u>Transfer from Other Funds</u></b>				
Transfer from TGT Funds	\$1,516,468	\$3,891,651	\$2,671,875	\$955,555
Transfer from General Fund	4,876,794	2,354,140	2,370,000	5,210,000
	<u>6,393,262</u>	<u>6,245,791</u>	<u>5,041,875</u>	<u>6,165,555</u>
<b><u>City Collected</u></b>				
Convention Center Operations	277,993	1,701,330	0	0
Interest Earned on Investments	319,453	4,887	3,711	4,445
Miscellaneous	0	0	480,000	400,000
	<u>597,446</u>	<u>1,706,217</u>	<u>483,711</u>	<u>404,445</u>
<b>TOTAL REVENUE</b>	<b><u>\$6,188,593</u></b>	<b><u>\$10,043,328</u></b>	<b><u>\$9,045,000</u></b>	<b><u>\$8,890,000</u></b>
<b>STATEMENT OF EXPENDITURES</b>				
<b><u>Goal Area/Cost Center</u></b>				
<b><u>Finance &amp; Administration</u></b>				
Convention Center Administrative	<u>\$39,700</u>	<u>\$0</u>	<u>\$50,000</u>	<u>\$50,000</u>
<b><u>Non-Operating Expenses</u></b>				
Convention Center Capital	38,795	261,459	475,000	400,000
Misc/Contingency	0	0	8,130	0
Contributed Capital/Prior Period Adjustment	(2,320,104)	0	0	0
	<u>(2,281,309)</u>	<u>261,459</u>	<u>483,130</u>	<u>400,000</u>
<b><u>Transfers to Other Funds</u></b>				
Transfers to Bond & Interest	6,338,882	6,262,455	6,191,870	6,120,000
Reserve for Future Capital/Maintenance	0	0	0	2,320,000
	<u>6,338,882</u>	<u>6,262,455</u>	<u>6,191,870</u>	<u>8,440,000</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$4,097,273</u></b>	<b><u>\$6,523,914</u></b>	<b><u>\$6,725,000</u></b>	<b><u>\$8,890,000</u></b>
<b>ENDING BALANCE</b>	<b><u>\$2,091,320</u></b>	<b><u>\$3,519,414</u></b>	<b><u>\$2,320,000</u></b>	<b><u>\$0</u></b>

# CITY OF OVERLAND PARK

## TRANSIENT GUEST TAX - OPERATING FUND

The Transient Guest Tax - Operating Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on the promotion of tourism within the City.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<b>BEGINNING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>Current Revenue</u></b>				
<u>Transfer from Other Funds</u>				
Transient Guest Tax Fund	\$1,657,732	\$1,853,344	\$1,868,125	\$1,911,110
Transient Guest Tax- Capital Improv. Fur	0	0	0	0
	<u>1,657,732</u>	<u>1,853,344</u>	<u>1,868,125</u>	<u>1,911,110</u>
<u>City Collected</u>				
Interest	0	0	0	3,890
<b>TOTAL REVENUE</b>	<b><u>\$1,657,732</u></b>	<b><u>\$1,853,344</u></b>	<b><u>\$1,868,125</u></b>	<b><u>\$1,915,000</u></b>
 <b>STATEMENT OF EXPENDITURES</b>				
<b><u>Goal Area/Cost Center</u></b>				
<u>Finance &amp; Administration</u>				
Convention and Tourism Contract	\$1,657,732	\$1,853,344	\$1,868,125	\$1,911,110
<b><u>Non-Operating Expenses</u></b>				
Citywide Contingency	0	0	0	3,890
<b>TOTAL EXPENDITURES</b>	<b><u>\$1,657,732</u></b>	<b><u>\$1,853,344</u></b>	<b><u>\$1,868,125</u></b>	<b><u>\$1,915,000</u></b>
<b>ENDING BALANCE</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

**CITY OF OVERLAND PARK**  
**CAPITAL PROJECTS FUND (not budgeted)**

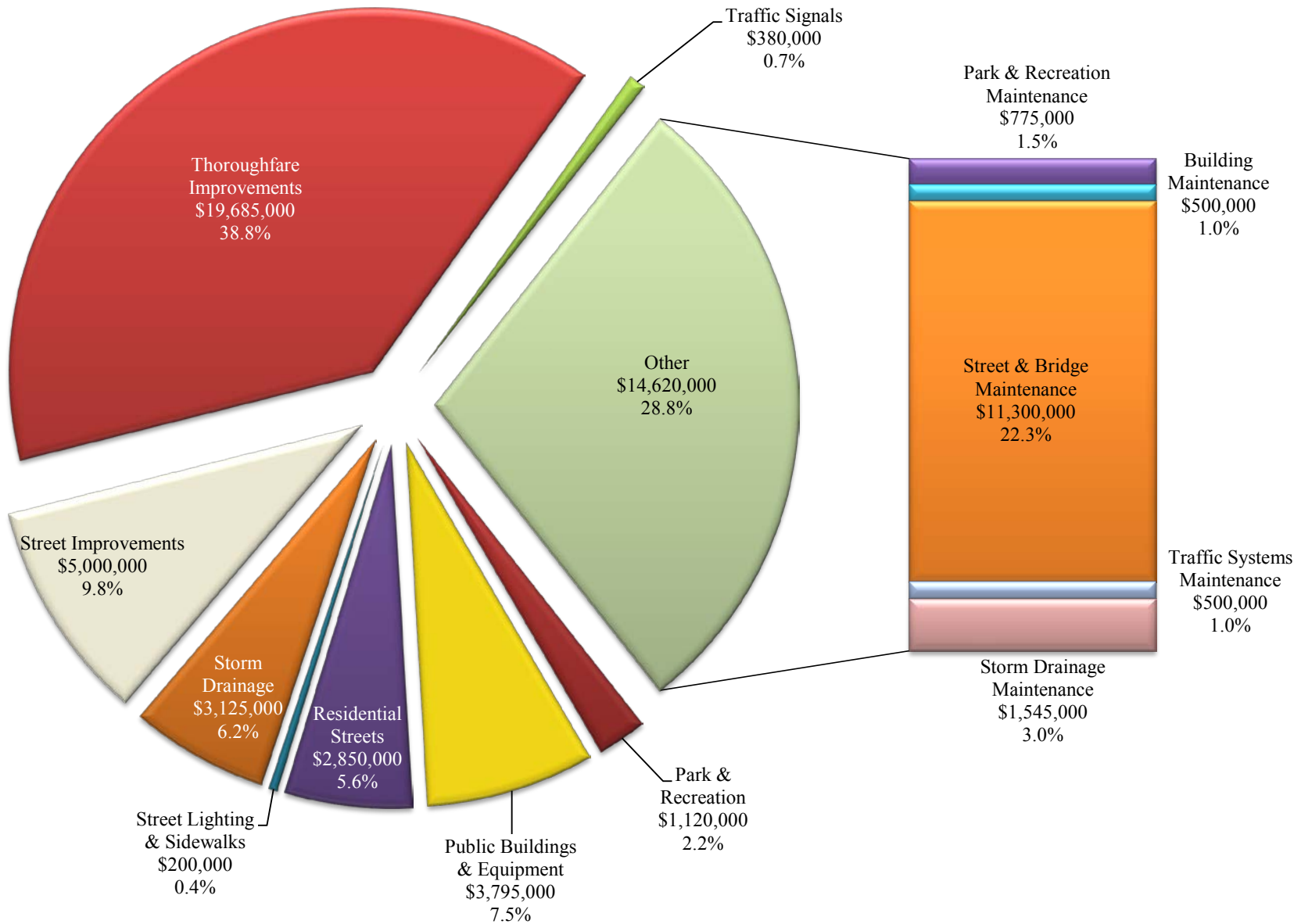
The Capital Projects Fund is employed by the City to account for the financing and construction of capital improvement and major maintenance projects. This fund is not included in the group of funds which state law requires for the adoption of a formal budget; however, the City does, as part of its annual budget process, develop a capital improvements program which represents the City's goal for the current year's budget and the succeeding four-year period.

	Actual		Estimated	Budget
	2012	2013	2014	2015
<b>STATEMENT OF REVENUE</b>				
<u>County Collected and Distributed</u>				
Intergovernmental	\$4,655,821	\$11,054,045	\$16,148,000	\$5,075,000
<u>State Collected and Distributed</u>				
Intergovernmental	4,971,969	2,164,116	11,980,000	5,000,000
<u>Federal Government</u>				
Intergovernmental	8,583,637	4,425,676	100,000	3,475,000
<u>City Collected</u>				
Bond Proceeds	0	7,265,069	0	8,000,000
Special Assessment Bond Proceeds	0	0	0	225,000
Miscellaneous	455,226	45,614	0	0
Escrow Funds	119,988	1,329,212	270,000	80,000
Excise Tax	4,992	3,033,240	1,325,000	3,560,000
Intergovernmental	477,335	1,570,564	785,000	825,000
Private Contributions	172,409	77,850	70,000	540,000
Interest Earned on Investments	7,451	0	0	0
	1,237,402	13,321,549	2,450,000	13,230,000
<u>Transfers and Miscellaneous</u>				
Transfers from other Funds:				
General Fund	2,788,690	4,960,388	5,390,000	5,875,000
Stormwater Utility Fund	2,993,218	4,558,874	1,990,000	2,250,000
Special Revenue Funds	11,795,750	10,060,645	12,930,000	10,375,000
Equipment Reserve Fund	1,091,141	797,282	500,000	2,195,000
Capital Improvement Fund	1,339,493	1,565,721	4,713,500	2,800,000
Golf Course Fund	0	0	100,000	200,000
Soccer Operations Fund	0	0	0	0
Intergovernmental	3,824,174	6,082,862	485,000	300,000
Capital Project Closeouts	8,679,807	11,218,809	0	0
	32,512,273	39,344,579	26,108,500	23,995,000
<b>TOTAL REVENUE</b>	<b>\$51,961,102</b>	<b>\$70,309,964</b>	<b>\$56,786,500</b>	<b>\$50,775,000</b>
<b>STATEMENT OF EXPENDITURES</b>				
<u>Capital Improvements and Major Maintenance Program</u>				
Public Buildings	\$464,142	\$119,985	570,000	\$50,000
Public Equipment	1,664,505	1,630,819	1,664,500	3,745,000
Fire Department Buildings	149,637	57,660	0	0
Fire Department Equipment	1,110,896	568,514	0	0
Parks & Recreation	1,225,766	1,885,018	335,000	1,120,000
Bridge Replacement	44,859	710,486	4,255,000	470,000
Residential Streets/Neighborhood Imp.	1,552,327	4,193,146	3,770,000	2,850,000
Sidewalk Construction	100,000	0	50,000	50,000
Street Lighting	115,065	2,184,504	410,000	150,000
Street Improvements	6,566,918	8,946,459	13,132,000	5,000,000
Thoroughfare Improvements	23,205,875	12,380,071	11,000,000	19,685,000
Traffic Signals	868,771	973,110	560,000	380,000
Storm Drainage	2,261,752	4,844,014	3,860,000	3,125,000
Building Maintenance	226,654	630,014	1,040,000	500,000
Fire Facility Maintenance	25,567	75,635	0	0
Street & Bridge Maintenance	17,678,447	21,352,102	10,400,000	11,300,000
Traffic Systems Maintenance	1,496,842	817,880	500,000	500,000
Storm Drainage Maintenance	1,880,434	4,063,474	4,590,000	1,545,000
Parks Maintenance	270,920	395,019	650,000	775,000
<b>TOTAL EXPENDITURES</b>	<b>\$60,909,376</b>	<b>\$65,827,912</b>	<b>\$56,786,500</b>	<b>\$51,245,000</b>

PROJECTED CAPITAL IMPROVEMENTS PROGRAM				2015-2019
2016	2017	2018	2019	Total
\$4,420,000	\$4,610,000	\$4,120,000	\$4,120,000	\$22,345,000
0	0	0	0	5,000,000
1,990,000	5,500,000	2,000,000	2,000,000	14,965,000
11,680,000	0	500,000	1,350,000	21,530,000
0	0	0	0	225,000
250,000	0	0	0	250,000
80,000	80,000	80,000	80,000	400,000
3,225,000	850,000	2,770,000	1,100,000	11,505,000
0	1,065,000	850,000	0	2,740,000
50,000	50,000	50,000	50,000	740,000
0	0	0	0	0
15,285,000	2,045,000	4,250,000	2,580,000	37,390,000
7,005,000	7,675,000	8,580,000	6,250,000	35,385,000
2,630,000	2,600,000	2,550,000	2,550,000	12,580,000
11,200,000	11,845,000	11,450,000	11,590,000	56,460,000
1,230,000	1,245,000	2,860,000	1,475,000	9,005,000
3,820,000	2,650,000	1,950,000	855,000	12,075,000
200,000	200,000	200,000	200,000	1,000,000
0	0	0	0	0
300,000	300,000	300,000	300,000	1,500,000
0	0	0	0	0
26,385,000	26,515,000	27,890,000	23,220,000	128,005,000
<b>\$48,080,000</b>	<b>\$38,670,000</b>	<b>\$38,260,000</b>	<b>\$31,920,000</b>	<b>\$207,705,000</b>
7,805,000	0	0	0	\$7,855,000
4,700,000	3,095,000	3,010,000	1,575,000	16,125,000
0	0	0	0	-
0	0	0	0	-
2,050,000	250,000	2,250,000	2,250,000	7,920,000
0	0	0	0	470,000
2,850,000	2,850,000	2,750,000	2,490,000	13,790,000
50,000	50,000	50,000	50,000	250,000
0	900,000	0	0	1,050,000
0	0	0	0	5,000,000
13,515,000	13,650,000	11,370,000	9,100,000	67,320,000
255,000	380,000	380,000	335,000	1,730,000
1,100,000	1,100,000	1,150,000	1,150,000	7,625,000
1,165,000	500,000	2,170,000	500,000	4,835,000
0	0	0	0	-
11,905,000	12,530,000	11,850,000	11,850,000	59,435,000
500,000	500,000	500,000	500,000	2,500,000
1,400,000	1,370,000	1,370,000	1,370,000	7,055,000
785,000	1,495,000	1,410,000	750,000	5,215,000
<b>\$48,080,000</b>	<b>\$38,670,000</b>	<b>\$38,260,000</b>	<b>\$31,920,000</b>	<b>\$208,175,000</b>

# 2015 Capital Improvements and Maintenance Programs

Total = \$50,775,000



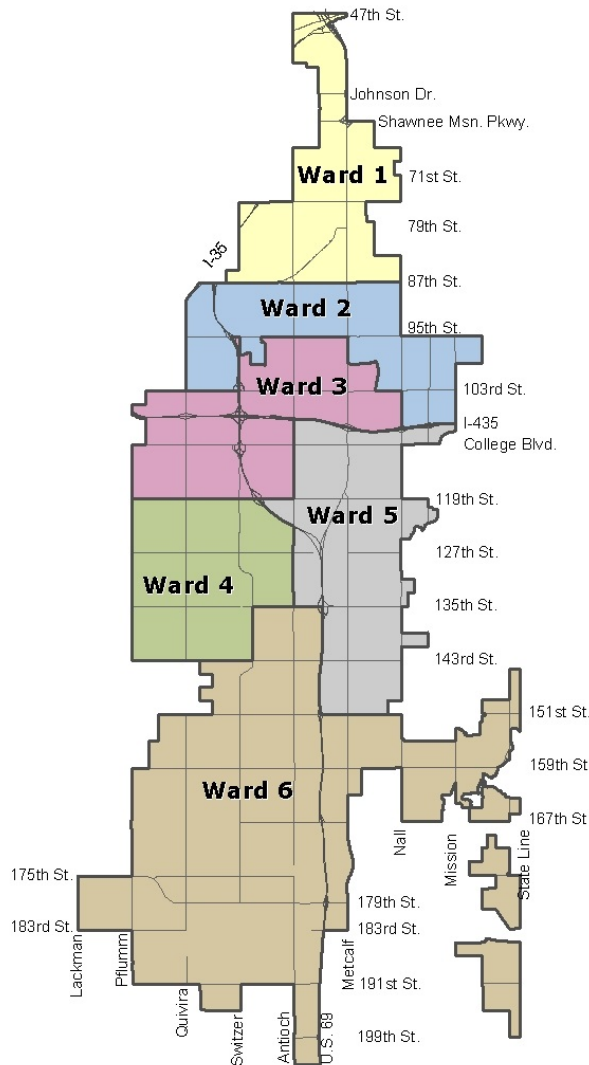
2015 Capital Projects = \$36,155,000

2015 Maintenance Projects = \$14,620,000

## DESCRIPTION OF CITY

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The City of Overland Park was incorporated as a city of the first class on May 20, 1960, under the provisions of K.S.A. 12-1026h. In November of 1962, the City adopted the Mayor-Council-City Manager form of government. The Mayor is elected by the City-at-large, and two Councilmembers are elected from each of the six wards. All elected officials serve terms of four years with biennial elections to allow for Councilmembers to serve staggered terms. The City Manager is responsible for the implementation of Governing Body policy and the day-to-day operation of the City.



Located in the northeastern part of Johnson County, Kansas, Overland Park is the second largest city in the State of Kansas and one of 113 incorporated cities existing in the Kansas City metropolitan region. There are approximately 75 square miles within the corporate boundaries of the City. Considered one of the cleanest, safest and more affluent suburbs in the area, Overland Park is one of the foremost retail and employment centers in the metropolitan area.

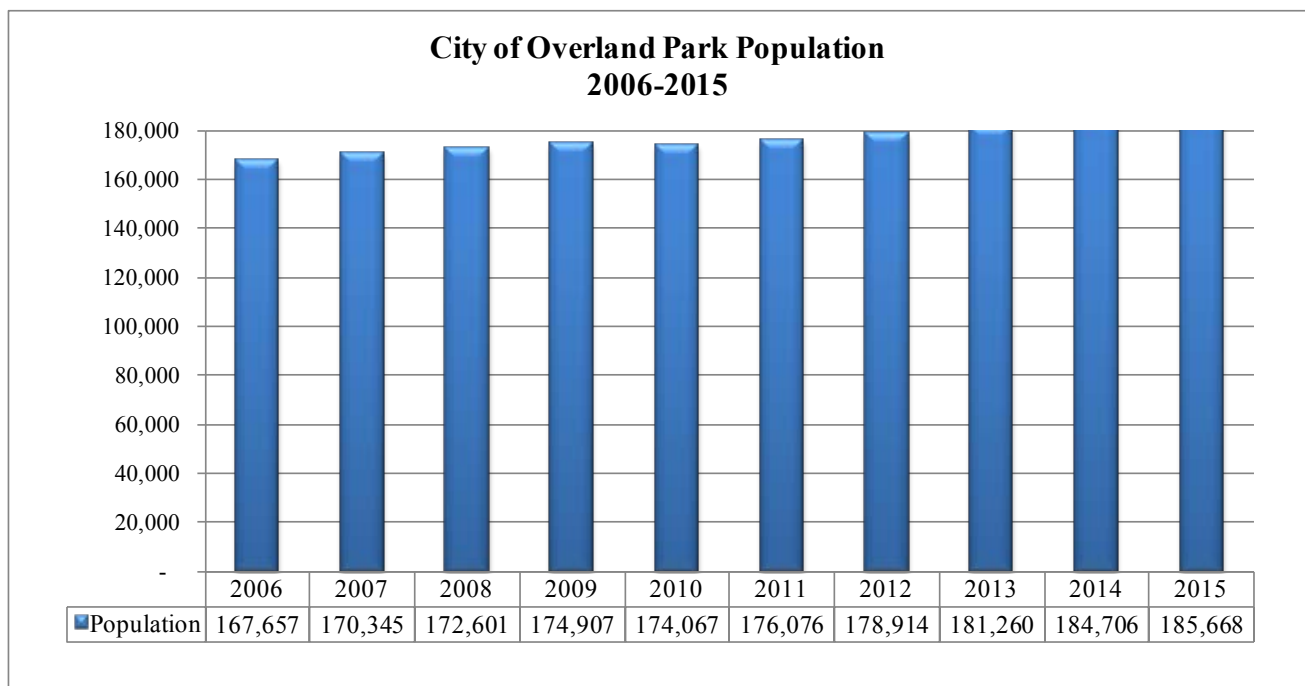
Independent agencies provide water and sanitary sewer services on an area-wide district basis. Private corporations own and operate electric, telecommunications, telephone, natural gas and sanitation disposal services. These utilities are constantly upgraded to ensure adequate supplies for Overland Park's future growth.

Overland Park concentrates its efforts toward providing excellent service in the areas of public safety through its law enforcement and fire protection functions; community development through its building code enforcement, environmental health regulatory functions and parks and recreation programs and services; traffic control and maintenance through the City's public works operations; and financial stability and the coordination of the various areas of City responsibility through its administrative services functions.

## POPULATION AND DEMOGRAPHICS

Overland Park is the second largest city in Kansas. Since the incorporation of Overland Park in 1960, the population has grown from 28,000 in 1960 to an estimated 184,706 in 2014. Currently, Overland Park represents approximately one-third of Johnson County's total population. Johnson County has grown from a population of 144,000 in 1960 to an estimated 566,933 by 2013.

Overland Park's population is affluent and highly educated. According to information from the 2010 American Community Survey from the US Census Bureau, over half the adult population has a college degree and the per capita income in the City is 43% higher than the national average. Sixty percent of the population is composed of working-age adults, while 26% are juveniles and 14% are seniors.



Sources: U.S. Census, County and City

### Population Facts

2014 Population	184,706
2014 Land Area	75.4 sq. miles
2014 Population Density	2,450/sq. mile

#### Income

2013 Per Capita Income	\$39,058
2013 Median Family Income	\$88,884

#### Education (2013)

High School Graduate or higher	95.8%
Bachelor's degree or higher	58.6%

#### Population Characteristics (2013)

% Juvenile (<25)	31.9%
% Career Age (25-65)	54.6%
% Seniors(>65)	13.5%
Median Age	37.7

#### Households & Housing (2013)

Number of Housing Units	78,710
Average Household Size	2.40
Housing Vacancy Rate	4.7%
Average Sale Price of House	\$287,919

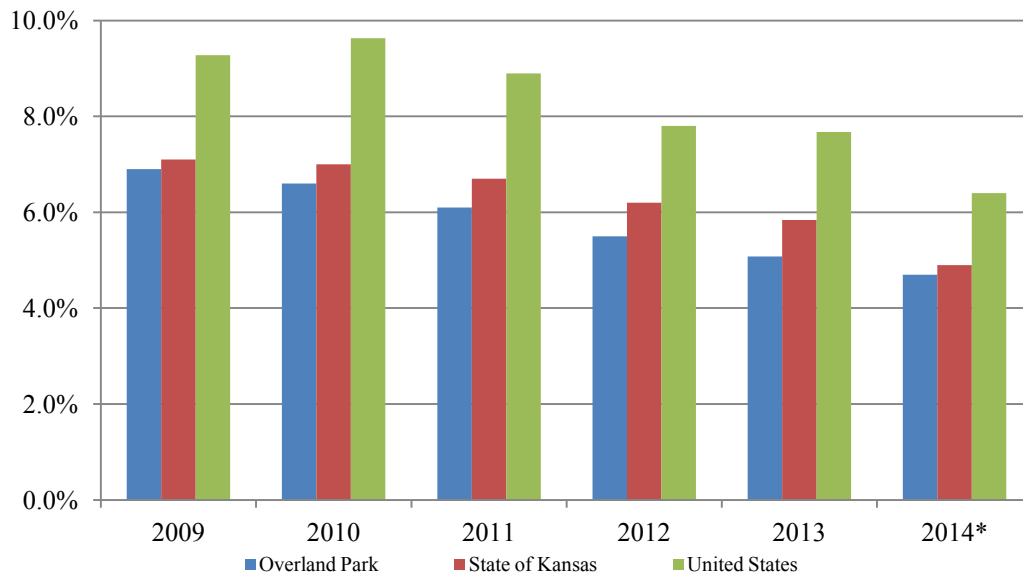
Source: 2014 data: City of Overland Park; 2013 data: 2013 American Community Survey (US Census Bureau)



## EMPLOYMENT INFORMATION

The resiliency of Overland Park's economy is demonstrated by the continuation of an unemployment rate significantly lower than the national average. Overland Park's unemployment rate for 2014 averages (thru August 2014), at 4.7%, compared to 4.9% statewide and 6.4% nationally.

### Rate of Unemployment Annual Average 2009 to 2014



Source: Kansas Labor Information Center & US Bureau of Labor Statistics

\*2014 data thru August 2014

The table below lists the top five employers within the City of Overland Park.

Major Employers	Estimated Employees
Sprint/Nextel	7,500
Shawnee Mission School District	3,781
Blue Valley School District	3,527
Johnson County Community College	2,784
Black & Veatch Engineering Consultants	2,381

Source: Overland Park , 2013 Comprehensive Annual Financial Report

## DEVELOPMENT ACTIVITY

Overland Park continues to grow residentially and develop commercially. The tables below highlight square feet and estimated construction values of new construction for single family and commercial development from 2008 through August 2014.

### SQUARE FEET OF NEW CONSTRUCTION

Year	Single Family Permits	Commercial and Industrial Permits
2008	1,005,284	615,868
2009	629,163	424,170
2010	1,110,238	84,748
2011	1,528,997	483,139
2012	1,976,901	952,685
2013	2,341,957	1,371,973
*2014	1,557,155	95,070

\*2014 thru August

Source: City of Overland Park

### ESTIMATED CONSTRUCTION COST

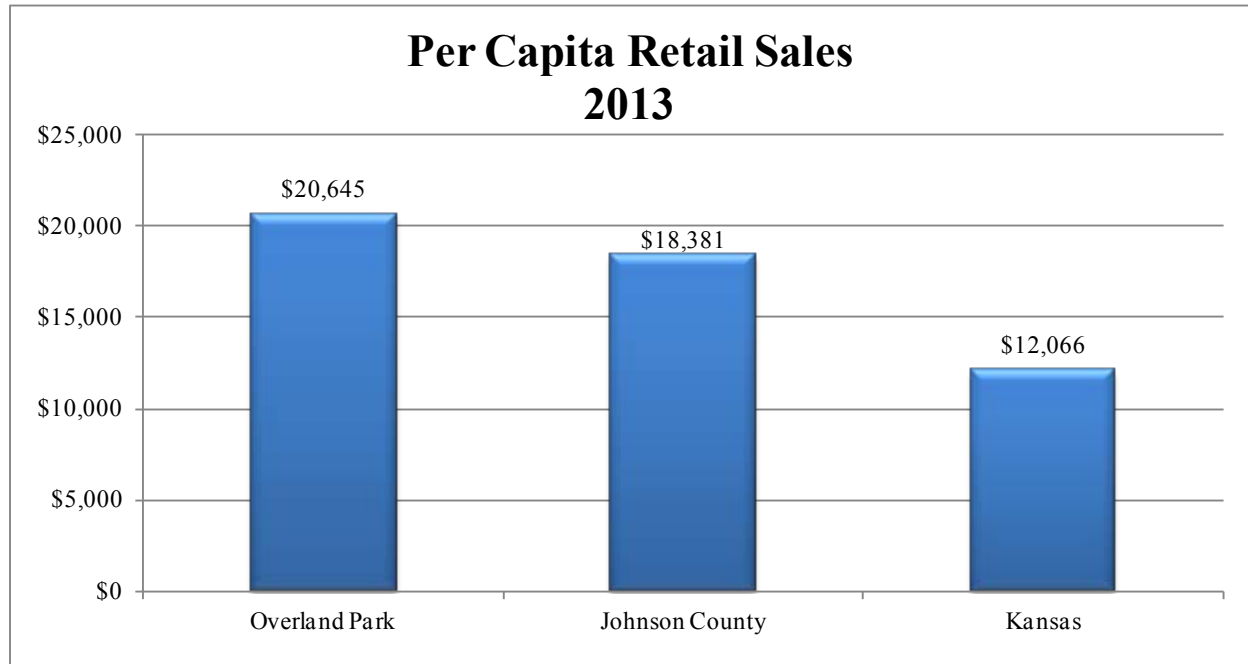
Year	Single Family Permits	Commercial and Industrial Permits
2008	\$72,636,506	\$57,509,752
2009	\$34,455,070	\$59,285,096
2010	\$60,090,121	\$10,231,100
2011	\$87,338,569	\$31,523,835
2012	\$121,901,483	\$156,152,363
2013	\$137,508,269	\$162,932,894
*2014	\$91,482,366	\$24,937,708

\*2014 thru August

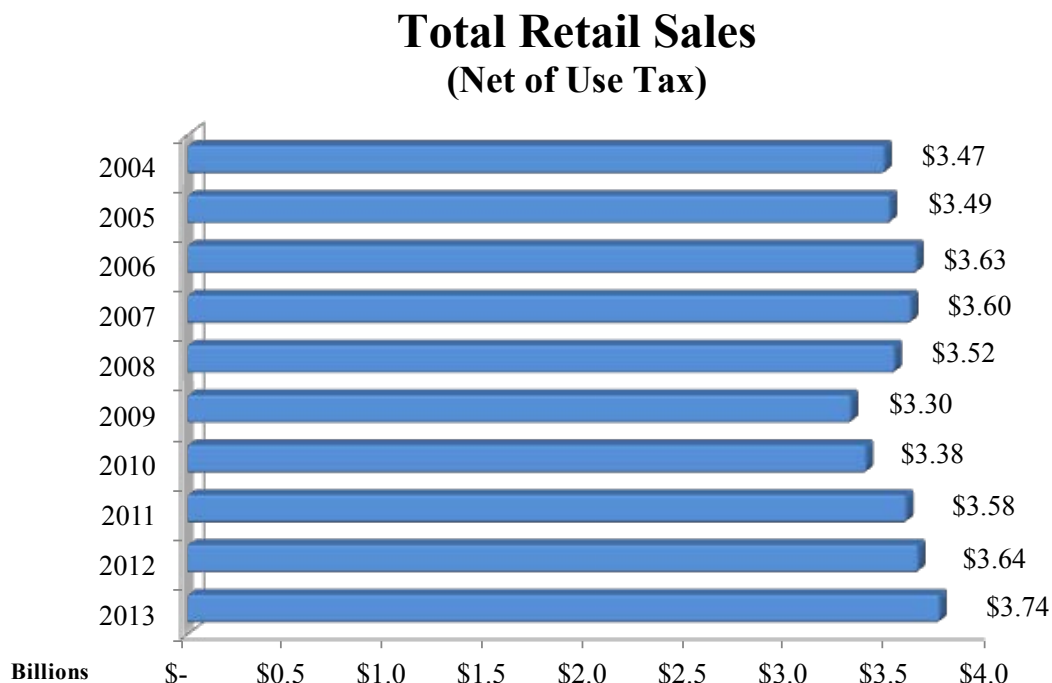
Source: City of Overland Park

## RETAIL SALES ACTIVITY

The City's retail activity level continues to be one of the best in the Kansas City metropolitan area, as demonstrated in retail sales per capita.



Retail sales during the past two decades have exhibited traditionally strong growth increasing from \$181 million in 1970 to an estimated high of \$3.63 billion in 2006, before declining to \$3.30 billion in 2009, and climbing back up to \$3.74 billion in 2013. The chart below depicts retail sales activity since 2004.



## PROPERTY TAXES

The City's mill levy to support the 2015 Budget is 12.837 mills. Overland Park currently has the lowest property tax rate of any first class city in Kansas. The City levies a property tax to support general government services and stormwater management.

### 2015 Budget Mill Levy Comparison

Fund	2014 Budget Mill Levy Rate	2015 Budget Mill Levy Rate	Change
General /Fire Fund	11.873	11.877	0.004
Stormwater Utility Fund	0.960	0.960	0.000
<b>TOTAL MILL RATE</b>	<b>12.833</b>	<b>12.837</b>	<b>0.004</b>

NOTE: Mill levy was finalized in October 2014, following the County's certification of the final assessed valuation.

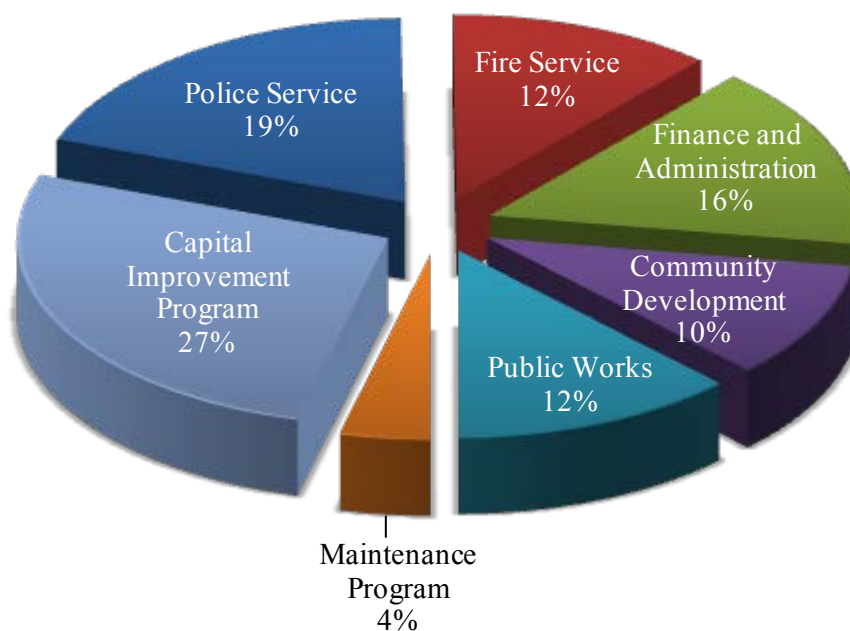
Based on this tax rate, the owner of various types of property will pay the following property taxes to the City in 2015:

### City of Overland Park Representative Tax Payments

Property Type	Market Value	2015 Budget Tax Amount
Home	\$250,000	\$369
Office Building	\$1,000,000	\$3,209
Shopping Center	\$10,000,000	\$32,093

Approximately one-third of the property tax collected is used to support Public Safety services, which includes Police and Fire services.

### Where Property Tax Dollars are Spent



# FINANCE & ADMINISTRATION



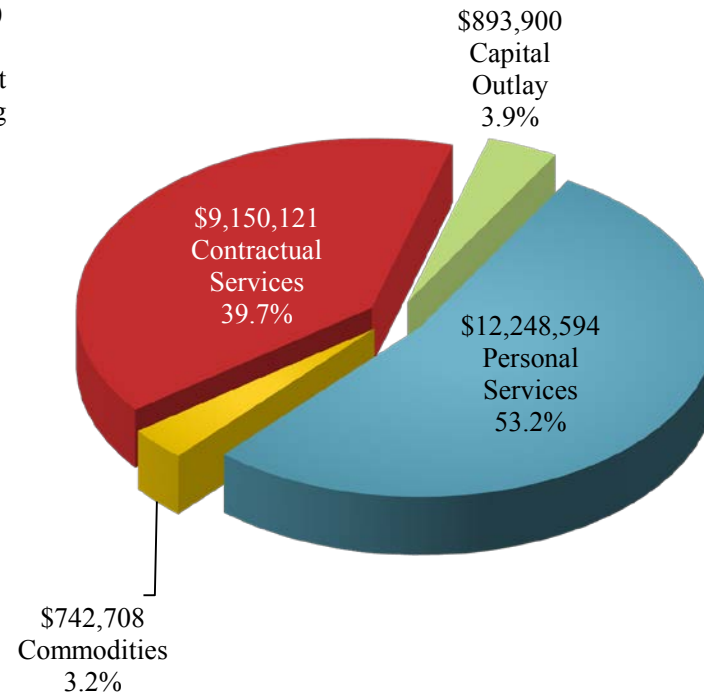
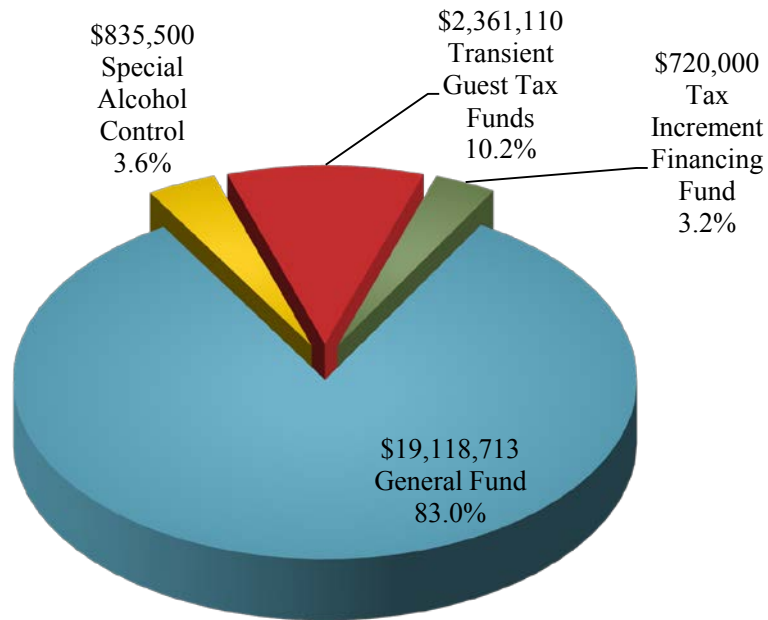
**GOAL:** To administer City government in an effective and efficient manner, which maintains and promotes confidence in public officials; to ensure economical government services financed by a fair and equitable tax system; to provide sound management planning; to promote effective participation with intergovernmental units; and to be responsive to service needs of citizens by providing channels of communication.

**COST CENTERS:**

- Mayor and Council
- Convention and Tourism
- Economic Development
  
- City Manager
- Communications
- Information Technology
- Facilities Management
  
- Municipal Court
- Court Services
  
- Law
  
- Finance & Accounting
- City Clerk
- Citywide Contingency
- Transfer to Other Funds
- Bond and Interest
  
- Human Resources Services
- Payroll, HRIS & Administration

# 2015 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2015 Expenditures = \$23,035,323



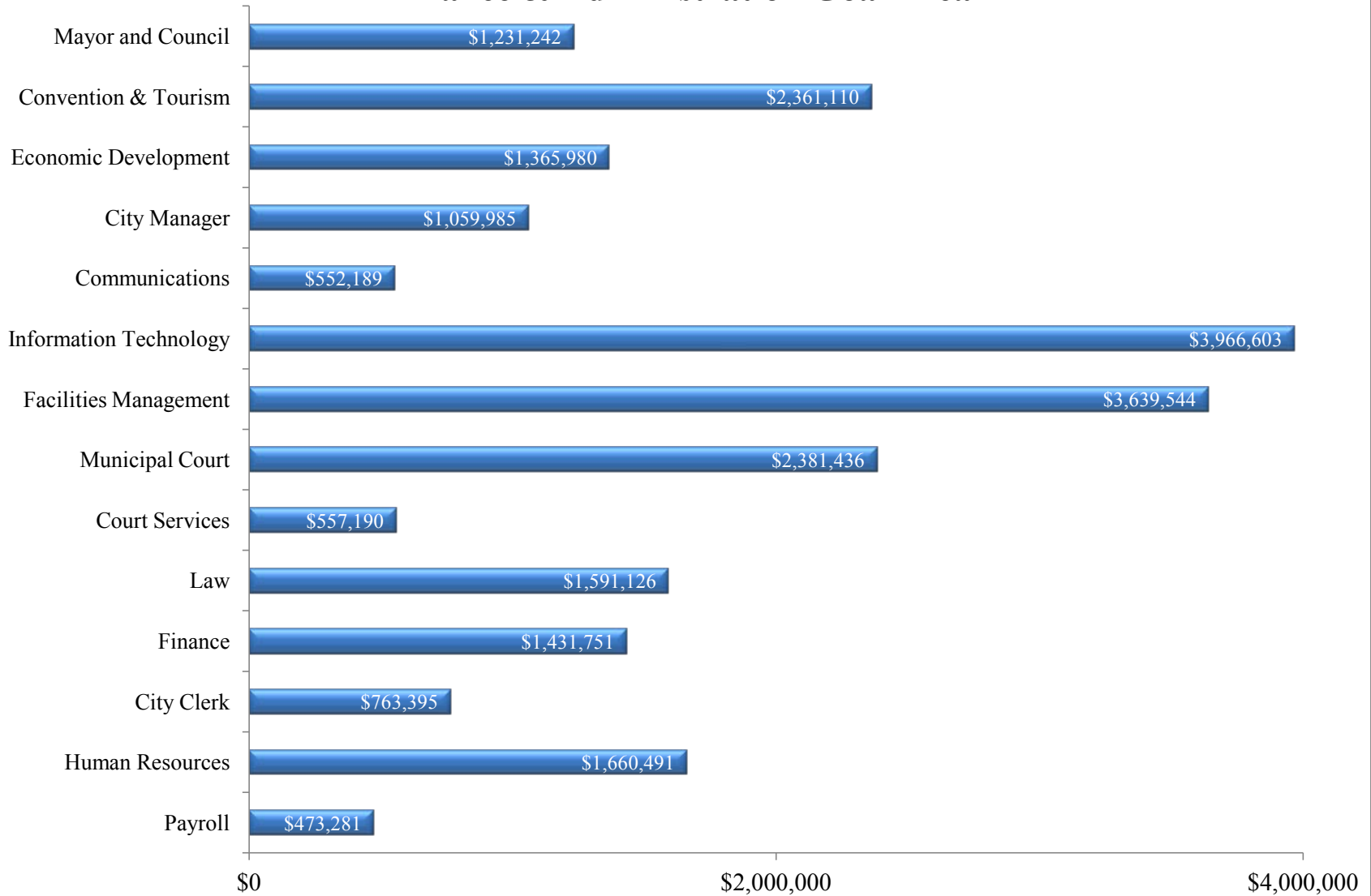
FUNDS

EXPENDITURE TYPE

*Finance and Administration Goal Area*

## 2015 OPERATING AND CONTRACTUAL EXPENDITURES

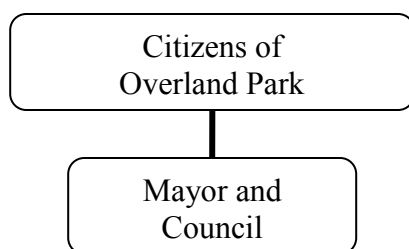
### Finance & Administration Goal Area



**PROGRAM DESCRIPTION**

The Governing Body consists of the Mayor and twelve councilmembers. The Mayor is elected at-large and serves a four-year term. Two councilmembers are elected from each of the City's six wards and serve staggered four-year terms.

The Governing Body is responsible for providing direction to staff in policy determination, citizen participation and intergovernmental relations.

**MAYOR AND COUNCIL - ORGANIZATIONAL CHART****MISSION STATEMENT**

*To effectively govern the City of Overland Park by:*

- ❖ *Encouraging and expanding citizen participation in the community,*
- ❖ *Providing City staff with policy direction, and*
- ❖ *Promoting cooperation and communication between the City and other government agencies.*

**AGENCY LOCATOR**

**Finance, Administration and Economic Development**

Mayor and Council  
*Mayor and Council* ←



**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Mayor and Council in 2015:

- *Encouraging and expanding citizen participation in the community:*
  - ◆ Promote substantive front-end citizen participation and engagement in policy decisions by scheduling public hearings on the formulation of the annual budget, Capital Improvements Program and other program initiatives of the City.
  - ◆ Promote citizen participation by filling vacancies on City boards and commissions while striving for geographical representation from various segments of the community.
  - ◆ Actively initiate communication regarding City policies, programs and services with residents, business owners and others. Respond promptly to requests and inquiries from citizens, businesses and organizations.
- *Providing City staff with policy direction:*
  - ◆ Provide City staff with direction for the provision of high quality services to the public by establishing and effectively implementing policies, goals and objectives.
  - ◆ Approve a 2016 Budget by August 2015 that provides the resources necessary to achieve City goals and objectives.
  - ◆ Approve a 2016-2020 Capital Improvements Program by March 2015 that provides the resources necessary to achieve the adopted goals and objectives of the City.
- *Promoting cooperation and communication between the City and other government agencies:*
  - ◆ Adopt a 2016 National and State Legislative Program by December 2015 that clearly identifies issues of concern to the City and possible legislative action to address these concerns.
  - ◆ Maintain membership and participation in the Mid-America Regional Council and other regional organizations. Support and encourage the development of regional approaches to address area-wide problems.
  - ◆ Maximize influence on legislative and financial issues through representation at various National League of Cities and League of Kansas Municipalities annual meetings.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Mayor and Council include:

- *Encouraging and expanding citizen participation in the community:*
  - ◆ Citizen Participation- Promoted citizen participation by filling vacancies on City boards and commissions.
- *Providing City staff with policy direction:*
  - ◆ 2014 Budget – Approved the 2014 Budget by August 2013 that provided the resources necessary to achieve City goals and objectives.
  - ◆ 2015-2019 Capital Improvements Program – Approved a Capital Improvements Program by March 2014 that provided the resources necessary to achieve the adopted goals and objectives of the City.
  - ◆ Economic Development – Provided policy direction and support to activities designed to expand and develop a comprehensive economic development program.

- ◆ Vision Metcalf –Continued with implementation plan to revitalized and regenerate the Metcalf Corridor.
- *Promoting cooperation and communication between the City and other government agencies:*
  - ◆ Convention and Visitors Bureau (CVB) – Appointed a Convention and Tourism Committee to review recommended programs and expenditures of the CVB. Provided support to CVB operations, focusing on the promotion and solicitation of conventions and tourism within the City.

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$197,683	\$198,732	\$195,442
Commodities	12,817	13,150	13,200
Contractual	435,926	187,300	187,100
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b>\$646,426</b>	<b>\$399,182</b>	<b>\$395,742</b>
<b>Special Alcohol Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	258	0	0
Contractual	775,000	950,000	835,500
Capital Outlay	0	0	0
Transfers/Others	1,500	1,658,617	2,082,500
<b>TOTAL</b>	<b>\$776,758</b>	<b>\$2,608,617</b>	<b>\$2,918,000</b>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Mayor	1	1	1
Council President	1	1	1
Council Member	11	11	11
<b>Total Full-time Employees:</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>Part-Time</b>			
	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL FTEs</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

## PROGRAM DESCRIPTION

Transient Guest Tax is a 9% tax on guests occupying a room in a hotel or motel located within the City.

All transient guest tax revenues are receipted into the Transient Guest Tax Funds. This funding is used to finance Economic Development activities within the City, such as Operations, Maintenance and Debt Service relating to the City's Convention Center, Soccer Complex and funding for the Overland Park Convention and Visitors Bureau.

## EXPENDITURES:

<b>Transient Guest Tax Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	8,787,148	8,420,000	8,600,000
<b>TOTAL</b>	<b><u>\$8,787,148</u></b>	<b><u>\$8,420,000</u></b>	<b><u>\$8,600,000</u></b>
<b>Transient Guest Tax Capital Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	\$0	\$0	\$0
Contractual	-\$12,136	\$50,000	\$0
Capital Outlay	\$0	\$0	\$0
Transfers/Others	\$6,536,050	\$8,865,000	\$8,440,000
<b>TOTAL</b>	<b><u>\$6,523,914</u></b>	<b><u>\$8,915,000</u></b>	<b><u>\$8,440,000</u></b>
<b>Transient Guest Tax Operating Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	1,853,344	1,871,110	1,911,110
Capital Outlay	0	0	0
Transfers/Others	0	3,890	3,890
<b>TOTAL</b>	<b><u>\$1,853,344</u></b>	<b><u>\$1,875,000</u></b>	<b><u>\$1,915,000</u></b>

**PROGRAM DESCRIPTION**

The City of Overland Park provides limited funding to promote economic development activities.

Through general city funding, the City contracts with the Overland Park Economic Development Council and the Downtown Overland Park Partnership to promote economic development within the city.

The City also promotes economic development through the limited use of economic development tools, including Tax Increment Financing (TIF). The Tax Increment Financing fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains.

**EXPENDITURES:**

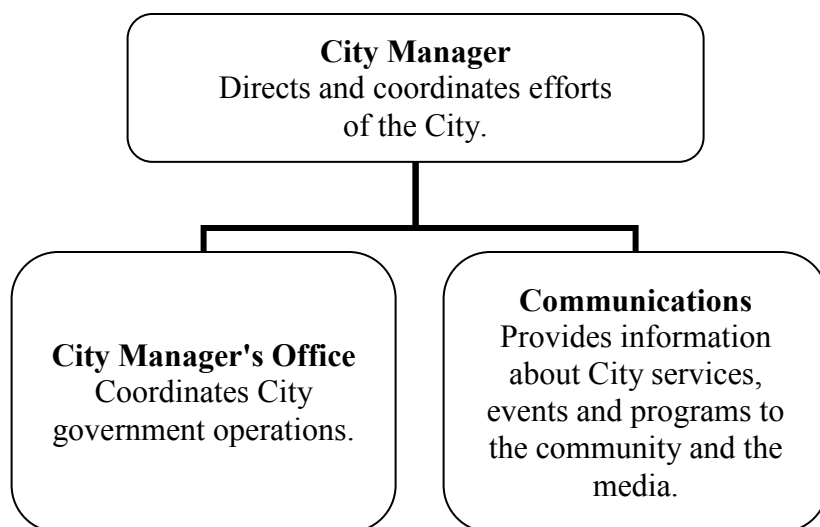
<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	657,918	647,980	645,980
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$657,918</u></b>	<b><u>\$647,980</u></b>	<b><u>\$645,980</u></b>

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	457,995	350,000	720,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$457,995</u></b>	<b><u>\$350,000</u></b>	<b><u>\$720,000</u></b>

**PROGRAM DESCRIPTION**

The City Manager's Office is the executive administrative branch of the City that manages the City's day-to-day operations and implements policies set by the Governing Body. The City Manager's Office is responsible for the general management of Citywide goals, objectives and policies established by the Governing Body, as they are implemented into the City's daily operations.

**CITY MANAGER'S OFFICE -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To administer, implement and ensure the delivery of customer-focused services to citizens, businesses, institutions, visitors and employees by:*

- ❖ *Coordinating and managing City government operations.*

**AGENCY LOCATOR**

**Finance, Administration and  
Economic Development**

City Manager's Office  
City Manager's Office ◀  
Communications

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the City Manager's Office in 2015:

- *Coordinating and managing City government operations:*
  - ◆ Administer and implement the policies set forth by the Governing Body.
  - ◆ Prepare and present the 2016 Operating Budget and 2016-2020 Capital Improvements Program.
  - ◆ Coordinate and manage Citywide government operations.
  - ◆ Coordinate the development of the State and National Legislative Programs.
  - ◆ Coordinate Economic Development programs of the City.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the City Manager's Office include:

- *Coordinating and managing City government operations:*
  - ◆ Leading Change – Continue to lead organizational efforts to rethink and redesign processes to achieve improvements in measures of performance such as cost, quality, service and speed, as well as to enhance current community service levels and safeguard the long-term financial health of the City.
  - ◆ Performance Measurement System – The City continues to utilize a Citywide performance measurement system as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.
  - ◆ Hotel and Convention Center – Coordinated operations of the Sheraton Hotel and Overland Park Convention Center.
  - ◆ 2014 Operating Budget and 2015-2019 Capital Improvements Plan – Prepared and presented the City's 2014 Operating Budget and 2015-2019 Capital Improvements Program to maximize the decision-making ability of the Governing Body. Submitted a recommended budget that provides a balanced program of services, based on current financial limits, and sets forth financial strategies and plans for the future.
  - ◆ National Legislative Program – Coordinated the development of a National Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2013 and 2014 federal legislative session.
  - ◆ State Legislative Program – Coordinated the formulation of a State Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2013 and 2014 state legislative session.
  - ◆ Economic Development – Coordinated implementation of economic development initiatives of the Governing Body including various incentive programs including Economic Development Revenue Bonds and tax abatements, Transportation Development Districts and Community Improvement Districts.

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$789,351	\$733,816	\$902,545
Commodities	7,939	9,160	8,950
Contractual	122,980	148,150	148,490
Capital Outlay	533	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$920,803</u></b>	<b><u>\$891,126</u></b>	<b><u>\$1,059,985</u></b>

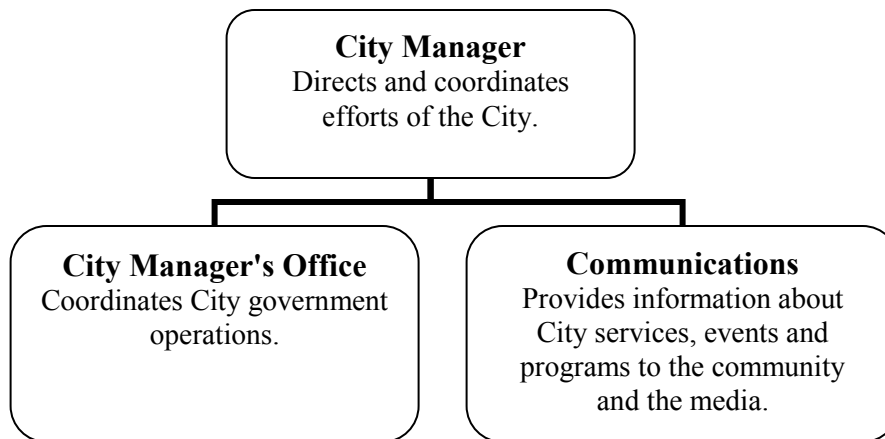
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
City Manager	1	1	1
Deputy City Manager	1	1	1
Assistant City Manager	1	1	1
Emergency Management Coordinator	0	0	1
Executive Assistant	1	1	1
Executive Assistant to CM & GB	1	1	1
<b>Total Full-time Employees:</b>	<b><u>5</u></b>	<b><u>5</u></b>	<b><u>6</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>	<b><u>6.00</u></b>

**PROGRAM DESCRIPTION**

The Communications Division of the City Manager's Office is responsible for disseminating information to Overland Park citizens and the media about City services, events, and programs.

**CITY MANAGER'S OFFICE - ORGANIZATIONAL  
CHART**

**MISSION STATEMENT**

*To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park by:*

- ❖ *Providing community and media relations,*
- ❖ *Providing print, video and web-based information and*
- ❖ *Providing reception, switchboard and mail services.*

**AGENCY LOCATOR**

**Finance,  
Administration and  
Economic Development**  
 City Manager's  
 Office  
 City Manager's  
 Office  
 Communications ←



**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Communications Division in 2015:

- *Provide community and media relations:*
  - ◆ To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park for 2015 through the use of the City's website, email newsletters, the Overview (newsletter mailed to all City residents), press releases, social media, and videos.
  - ◆ Work with a designer to further incorporate "infographics" into various communications processes.
  - ◆ Develop a strategic plan to further incorporate and use social media for the entire city.
  - ◆ To work with the city's Information Technology Department to provide more interactive features.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Accomplishments of the Communications Division include:

- *Provide community and media relations:*
  - ◆ Furthered use of social media tools such as Facebook, Twitter, Pinterest, Flickr and YouTube to distribute information about Overland Park. Online fans of Overland Park on Facebook, Twitter and YouTube continue to gradually increase. Updated Facebook and Twitter updated on a daily basis. Began looking at other social media outlets.
  - ◆ Incorporating videos as part of a new communications process for the city.
- *Provide print and Web-based information:*
  - ◆ Nearly 1.7 million visits were made to the City's Web site, [www.opkansas.org](http://www.opkansas.org), in 2013.

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$273,662	\$243,263	\$342,004
Commodities	74,076	82,300	80,025
Contractual	79,742	127,815	126,160
Capital Outlay	318	0	4,000
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$427,798</u></b>	<b><u>\$453,378</u></b>	<b><u>\$552,189</u></b>

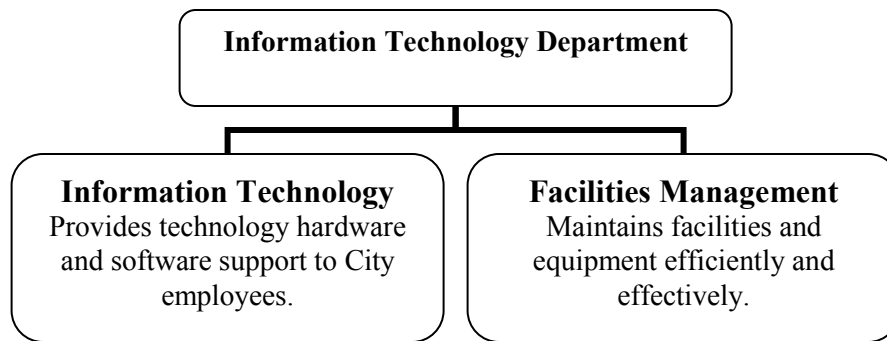
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Manager, Communications	1	1	1
Communications Assistant	0	0	1
SB Operator/Receptionist	1	1	1
<b>Total Full-time Employees:</b>	<b><u>2</u></b>	<b><u>2</u></b>	<b><u>3</u></b>
<b>Part-Time</b>			
City Manager Intern	0.00	0.00	0.53
Switchboard Operator/Receptionist	0.98	0.98	0.92
<b>Total Part-time Employees:</b>	<b><u>0.98</u></b>	<b><u>0.98</u></b>	<b><u>1.45</u></b>
<b>TOTAL FTEs</b>	<b><u>2.98</u></b>	<b><u>2.98</u></b>	<b><u>4.45</u></b>

**PROGRAM DESCRIPTION**

The Information Technology Division provides City employees with the services required to meet technical needs.

**INFORMATION TECHNOLOGY DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide high- quality technology to City employees to enhance their ability to serve citizens by:*

- ❖ *Providing & Maintaining Hardware, Software & Network Services in support of City services and operations,*
- ❖ *Providing Data Redundancy & Disaster Recovery to assure optimal system availability,*
- ❖ *Replacing Equipment and Technology as appropriate, and*
- ❖ *Providing and Maintaining Communication Systems & Service.*

**AGENCY LOCATOR**

**Finance, Administration  
and Economic  
Development**

Information  
Technology

Information

Technology ←

Facilities

Management &  
Operations

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Information Technology Department in 2015:

- *Provide & Maintain Hardware, Software & Network Services:*
  - ◆ The IT Project Portfolio Management system is a ranking by the Executive Leadership Team and the Technology Advisory Committee of projects submitted to the Information Technology Department. Major projects to be completed in 2015 will be ranked in the fourth quarter of 2014. Throughout the year, new project proposals are reviewed by the Technology Advisory Committee and are ranked for inclusion in the IT Project Portfolio. This ranking will drive the 2015 IT Program Goals.
  - ◆ Potential projects for 2015 include:
    - Hardware
      - Citywide equipment replacement as needed, including workstations, printers, etc.
      - Upgrade of domain controller servers per scheduled 4 year cycle.
      - Complete an upgrade of the video display systems and controls in the City Council Chamber and Conference Room 1 (scheduled 2015 CIP project).
      - Complete an upgrade/replacement of the mobile video systems in Police patrol vehicles (scheduled 2015 CIP project).
    - Software/Applications
      - Implementation of solution to replace current licensing, permitting, and code enforcement system (Tidemark).
      - Completion of study and selection of an Enterprise Resource Planning (ERP) solution to replace current PeopleSoft Human Resources Information System (HRIS) and JD Edwards EnterpriseOne Financial Management System.
      - Complete consolidation of all fleet maintenance Computerized Maintenance Management System (CMMS) activities into an enterprise-wide CMMS solution (Lucity).
      - Complete development and deployment of mobile application to facilitate scanning and inventory of all city fixed assets.
      - Continue to provide support to the Police Intergraph computer assisted dispatch (CAD), mobile clients to include Mobile for Public Safety (MPS) and I/MOBILE, and the records management system (I/LEADS). The city hosts the Intergraph system for all public safety agencies in the County after the addition of Lenexa in 2014.
      - Complete an upgrade or replacement of the Fire Department FireHouse records management system.
      - Increased use of video in City website and Social Networking.
    - Network & Security
      - Completion of equipment refresh for Network Edge equipment due in 2015 per five year cycle.
      - Upgrade of wireless access points scheduled in 2015 per four year cycle.
      - Upgrade virtual server connectivity.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Information Technology Department include:

- *Provide & Maintain Hardware, Software & Network Services:*
  - ◆ **Hardware**
    - Replacement of the City Council Chamber sound system in 2014.
    - Completed Police Booking and Court fingerprint machine upgrade to Windows 7. Installed a third fingerprint machine to provide fingerprints to citizens for professional and other registration purposes in 2013.
    - Completed Police mobile data terminal (MDT) replacement including antennas and other connectivity components.
    - Upgrade or replacement of the video recording systems in the Police Booking, Interview, and Professional Standards Unit rooms in 2014.
    - Replacement of Emergency Operations Center (EOC) Projectors in 2014.
    - Upgrade the Police NICE 911 and radio recording system.
    - Phase 2 of Virtual Desktop Deployment.
    - Virtualized the FullCourt application servers.
  - ◆ **Software/Applications**
    - Replacement of the Police eTicketing system software and hardware scheduled for 2014.
    - Lenexa to come online with Intergraph Computer-Aided Dispatch (CAD) and Mobile for Public Safety (MPS) in summer 2014. With the completion of this project all County police agencies will be on the Intergraph public safety system supported and maintained by the City.
    - Work with the Police Department on the development and implementation of statistical data/business intelligence tools and the data mining/sharing with other public safety agencies in 2014.
    - Developed and implemented a new Police TOW application to automate the tracking and notification requirements relative to towed and impounded vehicles.
    - Completed the development of a real-time dashboard as a tool for the Police Department to monitor Patrol and related response staffing levels, unit status, and availability.
    - Completed Police patrol zone/area realignment.
    - Deploy field fingerprint identification (MorphoIDent) for the Police Department in 2014.
    - Implement advanced authentication for Police logon to comply with Criminal Justice Information System (CJIS) requirements in 2014.
    - Assist the Fire Department in the review of the existing FireHouse records management application and develop a strategy and plan to upgrade or replace this application in 2015.
    - Work with the Fire Department to review mobile devices and applications.
    - Upgrade the City's access control system in 2014.
    - Complete replacement of existing City intranet (OPNet) with new architecture based on WordPress content management system in 2014.
    - Complete redesign and development of new OP Cares citizen contact and request solution in 2014.
    - Completed replacement of document imaging platform including migration of over two million documents and six TB of associated data.
    - Completed design, development, and deployment of mobile applications to facilitate restaurant inspections.
    - Complete development and deployment of mobile application for parks, swimming pools, and tree inspections .
    - Completed development of application to support underground line utility locate requests from contractors and citizens.

- Completed design and development of over 12 new custom programs and reports for PeopleSoft Human Resources Information System (HRIS).
- Completed deployment of Club Prophet Systems new patron management and point of sale solution for Golf.
- Completed creation and implementation of new software development standards and practices and Git version control system.
- New email and productivity solution deployed.
- ◆ Network & Security
  - Virtual Desktop solutions deployed where possible during XP Migration and Equipment Refresh projects.
  - Deployment of Endpoint Encryption solution.
  - Upgraded the connection to the Kansas City, MO Police Department and Regional Justice Information System (REJIS).
  - Created one-way active directory trusts to all Intergraph agencies with the exception of Shawnee. A one-way trust with Shawnee established in 2014.
- *Data Redundancy and Disaster Recovery:*
  - ◆ Performed data backups per schedule.
  - ◆ Replace data back-up system.
- *Equipment Replacement:*
  - ◆ Complete upgrade or replacement of 821 workstations having the end-of-life XP Operating system in 2013 and 2014.
- *Communication Systems & Services:*
  - ◆ Supported and maintained 1,761 hard-wired phones, 1,303 voicemail accounts, 367 cell phones, 289 wireless data cards (including PW AVL), and 211 pagers based on service in place as of 12/31/13.
  - ◆ Replaced Police pagers as a part of a frequency change by the service provider.
  - ◆ Replace and transition City cell phones and services. Fire Department complete; balance of City phones scheduled for transition by summer 2014.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
System availability, based on uptime of servers/network switches:	99.4%	99.7%	99.9%
Percent of employees rating the following as good or very good:			
· Computer & Printer Hardware Services	55%	75%	80%
· City's intranet system	71%	85%	90%
· Telephones	60%	75%	80%
· Help Desk	78%	95%	95%
· Satisfaction with Network Services	65%	90%	90%
· Satisfaction with Application Services	59%	90%	90%
· Satisfaction with Desktop Services	77%	90%	90%
· Overall Satisfaction with IT Services	69%	95%	95%

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>WORKLOAD MEASURES</b>			
Number of PCs /Laptops supported:	1,183	937	750
Number of virtual desktops supported:	0	178	375
Number of help desk calls:	12,331	11,000	10,000
Number of new PCs installed/replaced:	357	480	278
Number of servers maintained:	227	250	250
Number of employee telephones maintained:	1,761	1,760	1,760

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$2,433,880	\$2,613,100	\$2,663,653
Commodities	38,114	31,060	31,060
Contractual	624,893	692,930	823,390
Capital Outlay	444,736	439,150	448,500
<b>TOTAL</b>	<u><u>\$3,541,623</u></u>	<u><u>\$3,776,240</u></u>	<u><u>\$3,966,603</u></u>

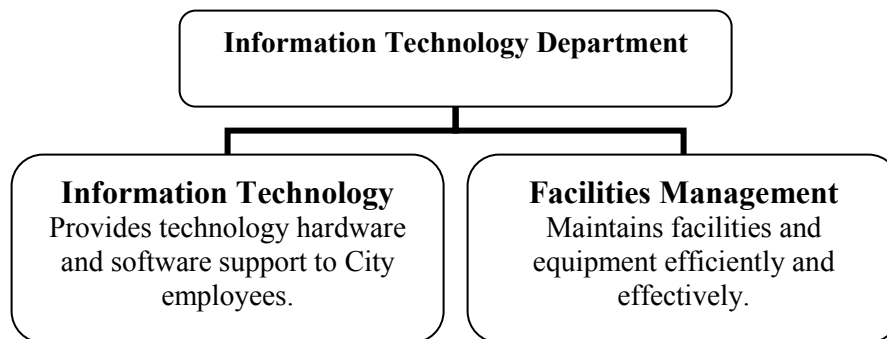
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<u><b>2013 Budget</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Chief Information Officer	1	1	1
Developer, Senior	0	0	1
Help Desk Support Specialist, Senior	2	2	2
Manager, Applications & Development	1	2	2
Manager, Technical Operations	1	1	1
Network Administrator	4	4	0
Network Architect	0	0	4
PC Technician	1	1	2
PC Technician, Senior	2	2	1
Programmer/Analyst	0	1	0
Programmer/Analyst, Senior	8	8	0
Project Manager	1	0	0
Software Architect	0	0	1
Systems Analyst	0	0	1
Systems Analyst, Senior	0	0	5
Systems Architect	0	0	1
<b>Total Full-time Employees:</b>	<u><b>21</b></u>	<u><b>22</b></u>	<u><b>22</b></u>
<b>Part-Time</b>			
Administrative Assistant	0.50	0.50	0.50
<b>Total Part-time Employees:</b>	<u><b>0.50</b></u>	<u><b>0.50</b></u>	<u><b>0.50</b></u>
<b>TOTAL FTEs</b>	<u><u><b>21.50</b></u></u>	<u><u><b>22.50</b></u></u>	<u><u><b>22.50</b></u></u>

**PROGRAM DESCRIPTION**

The Facilities Management Division maintains the physical environment in which facility occupants work and conduct business with citizens and customers.

**INFORMATION TECHNOLOGY DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide a positive physical environment that is conducive to the efficient conduct of City business by:*

- ❖ *Effectively maintaining facilities while minimizing operating costs.*

**AGENCY LOCATOR**

**Finance,  
Administration and  
Economic Development**  
Information  
Technology  
    *Information  
    Technology  
Facilities  
    Management &  
    Operations* ←



**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Facilities Management Division in 2015:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
  - ◆ Continue to monitor, evaluate, and upgrade systems to improve the energy efficiency of City facilities and equipment.
  - ◆ Work with Convention Center staff to ensure the proper care and operation of the Convention Center equipment and facilities.
  - ◆ Work with Sheraton Hotel staff to ensure the proper care and operation of the hotel facilities.
  - ◆ Install new emergency generator system at City Hall to provide full-power backup.
  - ◆ Continue to monitor air quality of City facilities.
  - ◆ Remodel existing areas as requested by City departments.
  - ◆ Work with other City departments to promote teamwork and to increase productivity of City staff.
  - ◆ Evaluate all mechanical, flooring and roof systems for replacement as a part of the Maintenance Program.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Facilities Management Division include:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
  - ◆ Remodeled parts offices and parts room at Dennis Garrett Public Works (DGPW) facility.
  - ◆ Replaced domestic hot water system at City Hall with more energy efficient system.
  - ◆ Replaced carpet in City Manager's office suite, Jack Sanders Justice Center Police Chief's suite and Patrol area, and Parks & Recreation offices.
  - ◆ Completed major masonry repairs to Tomahawk Ridge Community Center (TRCC) exterior gym walls.
  - ◆ Replaced domestic hot water system at TRCC.
  - ◆ Remodeled front offices and kitchen area at DGPW.
  - ◆ Remodeled old property area at Myron E. Scafe (MES) Building to house Police Community Policing unit.
  - ◆ Remodeled and installed new laundry facilities at Fire Station 4.
  - ◆ Remodeled Fire Station 2 kitchen area to meet Fire staff needs.
  - ◆ Remodeled MES Building basement area to house OP Care Center.
  - ◆ Contracted for the installation new insulated garage doors at Blue Valley Public Works facility.
  - ◆ Remodeled Fire Station 4 garage area to create new laundry facility.
  - ◆ Replaced the West upper level entrance to MES Building.
  - ◆ Performed preventive maintenance on city equipment and facilities.
  - ◆ Continued to retrofit lighting fixtures where cost effective to LED technology.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of respondents rating the overall condition of the building and common areas as good or excellent:	68%	68%	80%
<b>EFFICIENCY / WORKLOAD MEASURES</b>			
Number of square feet maintained:	557,879	557,879	557,879
Average Energy Cost per Square Foot	118kbtu	115kbtu	115kbtu

## EXPENDITURES:

<b>General Fund</b>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Personal Services	\$922,587	\$973,966	\$1,016,096
Commodities	439,107	374,125	392,653
Contractual	2,211,320	2,207,733	2,189,395
Capital Outlay	40,564	18,400	41,400
Transfers/Others	0	0	0
<b>TOTAL</b>	<u>\$3,613,578</u>	<u>\$3,574,224</u>	<u>\$3,639,544</u>

## PERSONNEL (full-time equivalent):

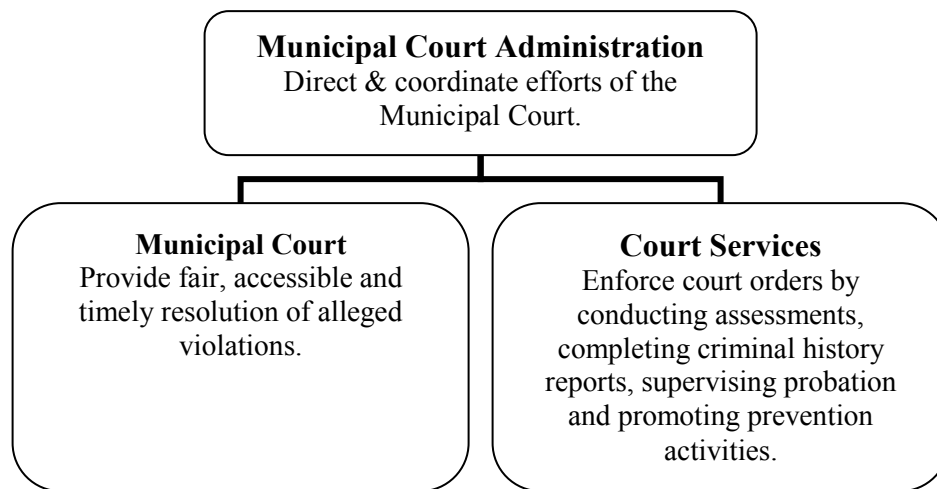
<b>Full-Time</b>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Manager, Facilities Management	1	1	1
Supervisor, Facilities Mgmt	2	2	2
Building Maintenance Worker I	2	2	2
Building Maintenance Worker II	5	5	5
Electronic & Communications Systems Specialist	0	1	1
Facilities Management Technician	1	0	0
<b>Total Full-time Employees:</b>	<u>11</u>	<u>11</u>	<u>11</u>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL FTEs</b>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>

**PROGRAM DESCRIPTION**

The Municipal Court is the judicial branch of the City. Traffic violations and violations of Overland Park City ordinances are handled in this court.

In the Municipal Court there are no jury trials. A judge, under the Code of Criminal Procedure, the Code of Municipal Courts, the Kansas Rules of Evidence, and the Overland Park Municipal Code, conducts all trials.

**MUNICIPAL COURT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide fair, accessible and timely resolution of alleged violations in the Overland Park Municipal Court by:*

- ❖ *Providing access to justice in an expeditious and timely manner,*
- ❖ *Ensuring equality, fairness and integrity,*
- ❖ *Ensuring court facilities are safe, accessible and convenient to use, and*
- ❖ *Instilling public trust and confidence.*

**AGENCY LOCATOR**

**Finance, Administration and Economic Development**

Municipal Court  
Municipal Court ←  
Court Services

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Municipal Court in 2015:

- *Provide fair, accessible, and timely resolution of alleged violations:*
  - ◆ Maintain 95% target rate for A & B misdemeanors or resolution within 90 days.
  - ◆ Maintain cost per charge of less than \$50.
  - ◆ Maintain collection rate above 85%.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Municipal Court include:

- *Provide fair, accessible, and timely resolution of alleged violations:*
  - ◆ Time to disposition for A & B misdemeanors was 61 days (<90).
  - ◆ Maintained a collections rate of 87%
  - ◆ Selected and contracted with Valley Collections to provide collections agency services.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of survey respondents reporting they were treated with courtesy, respect and concern by:			
·Court Clerk	98%	98%	100%
·Municipal Judge	96%	96%	100%
<b>WORKLOAD MEASURES</b>			
Number of cases filed:	33,750	40,000	41,000
Number of cases closed:	24,688	25,000	26,000
Clearance rate:	73%	80%	80%
Total revenues collected:	\$4,146,243	\$4,300,000	\$4,400,000

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$1,426,614	\$1,561,099	\$1,627,676
Commodities	59,739	75,560	76,060
Contractual	565,964	678,560	677,700
Capital Outlay	24,352	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u><u>\$2,076,669</u></u></b>	<b><u><u>\$2,315,219</u></u></b>	<b><u><u>\$2,381,436</u></u></b>

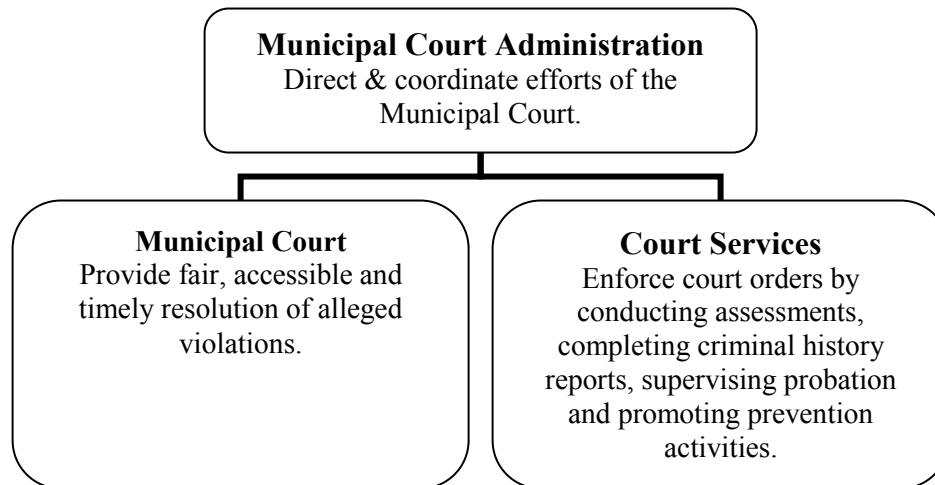
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Presiding Judge	1	1	1
Municipal Court Judge	1	1	1
Court Administrator	1	1	1
Supervisor, Court Security	1	1	1
Court Clerk, Deputy	1	1	1
Court Clerk, Senior	3	3	3
Court Clerk	8	8	8
Court Security Officer	3	3	3
<b>Total Full-time Employees:</b>	<b><u>19</u></b>	<b><u>19</u></b>	<b><u>19</u></b>
<b>Part-Time</b>			
Court Security Officer	0.50	0.50	0.50
Judge Pro Tem	0.26	0.22	0.22
Court Clerk	1.00	1.00	1.00
<b>Total Part-time Employees:</b>	<b><u>1.76</u></b>	<b><u>1.72</u></b>	<b><u>1.72</u></b>
<b>TOTAL FTEs</b>	<b><u><u>20.76</u></u></b>	<b><u><u>20.72</u></u></b>	<b><u><u>20.72</u></u></b>

**PROGRAM DESCRIPTION**

The Court Services Division of the Municipal Court provides service in four basic areas: Pre-Sentence Investigations and Drug Alcohol Evaluations, Monitoring and Supervision, Education Programs, and Community Outreach.

**MUNICIPAL COURT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To enforce court orders by:*

- ❖ *Conducting assessments,*
- ❖ *Completing criminal history reports,*
- ❖ *Supervising probation, and*
- ❖ *Promoting prevention activities within the community.*

**AGENCY LOCATOR**

**Finance, Administration and  
Economic Development**

Municipal Court  
Municipal Court  
Court Services ➡

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Court Services Division in 2015:

- *Supervising Probation:*
  - ◆ Recidivism rate will be maintained at less than 30% during 2015.
  - ◆ Percentage of cases in active compliance will be maintained at greater than 80% during 2015.
  - ◆ 100% of diversion/probation program participants feel they are treated with courtesy and respect by probation officer.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Court Services Division include:

- *Supervising Probation:*
  - ◆ Incorporated Kansas Client Placement Criteria (KCPC) Assessment tool for all Driving Under the Influence (DUI) evaluations as required by State of Kansas.
  - ◆ Maintained successful probation completion rate of 75%.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of diversion/probation program participants that are involved with the court system again within two years:	32%	25%	25%
Percent of survey respondents reporting they were treated with courtesy, respect and concern by probation officer:	100%	100%	100%
<b>WORKLOAD MEASURES</b>			
Number of assessments conducted:	379	400	450
Number of people monitored on diversion or probation:	1,531	1,450	1,500

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$478,743	\$513,279	\$521,670
Commodities	2,447	6,600	6,000
Contractual	13,985	28,810	29,520
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$495,175</u></b>	<b><u>\$548,689</u></b>	<b><u>\$557,190</u></b>

**PERSONNEL (full-time equivalent):**

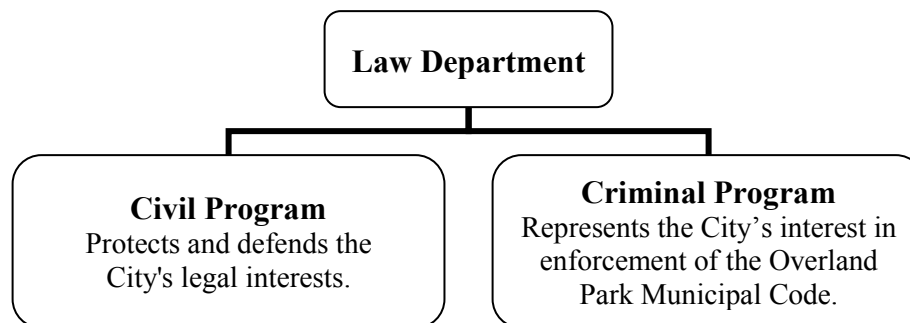
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Supervisor, Court Services	1	1	1
Probation Officer	2	2	3
Probation/Court Security Officer	1	1	0
Substance Abuse Specialist	1	1	1
Court Clerk	1	1	1
<b>Total Full-time Employees:</b>	<b><u>6</u></b>	<b><u>6</u></b>	<b><u>6</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>



**PROGRAM DESCRIPTION**

The Law Department provides legal advice and counsel to the Governing Body, City Manager, City departments and City boards and commissions; attends all City Council Meetings and meetings of various committees, boards and commissions; drafts ordinances, resolutions, contracts, deeds, leases, advisory opinions and other legal instruments; and processes claims against the City and its officers and employees before state and federal judicial and administrative agencies in civil litigation proceedings.

**LAW DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To protect and defend the City's legal interests and to represent the City's interest in enforcement of the Overland Park Municipal Code by:*

- ❖ *Preparation of appropriate legislative documents, contracts and opinions, and representation of the City in civil litigation;*
- ❖ *Provide legal expertise and assist in the development of policy; and*
- ❖ *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs.*

**AGENCY LOCATOR**

**Finance, Administration  
and Economic  
Development**  
Law  
Law ←

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Law Department in 2015:

- *Preparation of appropriate legislative documents, contracts and opinions and representation of the City in civil litigation and in the business and operation of the City to include but not limited to the following:*
  - ◆ Legal opinion service - Provide prompt legal opinion service to Council and City staff.
  - ◆ Legislative support service - Monitor all proposed state and federal legislation impacting municipalities during the 2015 legislative sessions.
  - ◆ Preparation of ordinances, resolutions and administrative policies.
  - ◆ Provide legal assistance service and civil litigation support service.
  - ◆ Continue implementation and monitoring of the City's e-discovery program to ensure compliance with the City's legal obligations regarding the Kansas Open Records Act and federal and state evidence rules relating to litigation document production.
  - ◆ Provide legal support for public infrastructure construction projects.
  - ◆ Provide legal support for the acquisition of property for public project.
  - ◆ Provide legal support for the creation and assessment of improvement districts.
  - ◆ Provide legal assistance for economic development projects.
  - ◆ Provide legal assistance regarding human resource matters.
  - ◆ Provide legal assistance and support for Police Department forfeiture actions.
  - ◆ Provide legal assistance regarding all City operations and projects.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs to include but not limited to the following:*
  - ◆ Effectively and efficiently prosecute cases both in the Municipal Court and cases on appeal to the District Court.
  - ◆ Effectively and efficiently manage criminal cases, to include diversion, probation, victim assistance and other related functions of the criminal justice system.
  - ◆ Assist the Police Department, code enforcement officers and other City staff in preparing cases for prosecution in the Municipal Court.
  - ◆ Assist the Police Department, the Court, Information Technology and other departments in the ongoing operation of e-ticketing.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Law Department include:

- *Preparation of legislative documents, contracts and opinions and representation of the City in civil litigation and generally in the day-to-day business of the City to include but not limited to the following:*
  - ◆ Provided legal support for economic development projects to include: creation of 159th /US 69 Bluhawk TDD, Corbin Park CID, West Park CID and Hawthorne CID; modification of Village of St. Andrews TDD; project exemption certificates and collateral assignment issues related to Prairiefire, collateral assignment issues for Q95, project completion issues for Oak Park Mall TDD, collateral assignment issues and negotiation of Second Amendment to Development Agreement related to Corbin Park project, amendment to ground lease for US Bank EDRB, PILOT review and negotiation for TEVA EDRB; work on Galleria/City Place TDD/EDRB project. Such assistance included but is not limited to drafting and/or reviewing ordinances, resolutions, staff comments, development or

redevelopment agreements, funding agreements and the review and processing of certificates of expenditures.

- ◆ Provided legal support for Sprint subleases to include the following: BHA sublease, MIQ BOA Landlord Agreement, amendment to sublease with Fishnet to expand premises. Such assistance includes but is not limited to drafting and/or reviewing ordinance, resolutions, staff comments, and related agreements.
- ◆ Provide legal support regarding planning and development projects.
- ◆ Provide legal support for comprehensive review of the Uniform Development Code.
- ◆ Provide legal support for code compliance matters.
- ◆ Provide legal support for building safety and permitting.
- ◆ Provide legal support for community service matters.
- ◆ Provide legal support for downtown OP BID compliance and regulations.
- ◆ Provide legal support for parks services, including, parks, trails, the Arboretum, and relationship with ARFOP.
- Provide legal support for recreation and leisure services, including, fall festival, farmers' market, farmstead, golf courses, pools, recreation centers and soccer complex
- Provided legal support for the 1/8 cent sales tax election.
- Provided legal support for the transition of streetlights from KCP&L to the City and assisted with negotiation of purchase and maintenance agreements related to same.
- Provided legal support for APWA reaccreditation.
- Provided legal support with the transition to Google Apps for Government including negotiation of purchase agreements.
- ◆ Provided legal support for the voluntary annexation of the Blue Valley High School property and related County ROW.
- ◆ Provided written and oral testimony to support the City's legislative program to include matters related to annexation, public safety, finance and other matters identified by the City's legislative program.
- ◆ Provided legal support regarding updates to the public towing resolution.
- ◆ Provided legal support regarding development of an animal fostering ordinance.
- ◆ Provided legal support regarding concealed and open carry of handguns.
- ◆ Represented the City in open records matters.
- ◆ Provided legal review of counsel regarding all City contracts.
- ◆ Provided legal support regarding claims filed against the City.
- ◆ Provided legal support concerning personnel, pension and other human resources related matters.
- ◆ Provided legal advice to the Police Department concerning public safety operations, public protests, homeland security and emergency management and operations.
- ◆ Successfully defended challenge to 2008 annexation.
- ◆ Supported the complex economic development projects of Prairie Fire, Corbin Park and City Place.
- ◆ Prosecuted forfeiture actions for the Police Department.
- ◆ Provided legal support for Police Department and Code Services e-ticketing programs.
- ◆ Provided legal support for changes in the Police Department hiring process.
- ◆ Provided legal support for administrative licensing cases, such as massage, alcohol licensing and precious metal dealers.
- ◆ Provided legal support for grand jury arboretum issues.
- ◆ Provided legal support for drafting and implementing procurement policy.
- ◆ Provided legal advice concerning land use matters, City-related procurement matters and franchising issues.
- ◆ Provided legal assistance for economic development projects.
- ◆ Provided legal assistance for numerous public infrastructure projects.

- ◆ Provided legal support for public meetings.
  - ◆ Provided legal support and project management support for the City's annexation.
  - ◆ Provided legal support for City's health benefit plan and pension plans to include implementation of Qualified Domestic Relations Order (QDRO) procedures.
  - ◆ Provided guidelines for code enforcement in newly annexed areas.
  - ◆ Successfully litigated several eminent domain actions.
  - ◆ Provided legal support for the creation and assessment of several improvement districts.
  - ◆ Provided legal support for the issuance of bonds for facilities and infrastructure.
  - ◆ Provided legal assistance concerning Sprint subleases.
  - ◆ Provided contract assistance for Overland Park Development Corporation.
  - ◆ Provided legal support and analysis regarding the City's Human Resources programs.
  - ◆ Provided legal and drafting advice for code revisions.
- *Provide legal expertise and assist in the development of policy:*
- ◆ Provided policy training for employees and supervisory staff concerning City policies, including equal opportunity, anti-harassment, alcohol/drug use, commercial drivers' license standards and constitutional issues.
  - ◆ Generated a bi-monthly Overland Park Police Department legal bulletin to keep commissioned officers abreast of changes in the law.
  - ◆ Provided training to the Police Department on trends and developments in the law.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs:*
- ◆ Of the approximately 33,750 new cases filed in the Municipal Court during 2013, Law Department prosecutors processed 584 DUI cases and 33,176 non-DUI cases, including cases involving illegal drugs, substance abuse, thefts, violations of property maintenance and building codes and traffic offenses. The Prosecution Division also handled appeals to the District Court and administration of approximately 132 cases through the Department's Victim Assistance Program.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of non-DUI charges disposed by:			
·Bench trial	10.3%	8.0%	9.0%
·Plea/Sentencing	65.9%	71.3%	72.0%
·Dismissal	13.5%	10.5%	11.0%
·Diversion	10.3%	10.2%	8.0%
Percent of DUI charges disposed by:			
·Bench trial	11.0%	9.0%	12.0%
·Diversion	36.1%	50.1%	41.0%
·Plea/Sentencing	51.9%	40.4%	45.0%
·Dismissal	1.0%	0.5%	2.0%
Percent of charges dismissed due to speedy trial:	0.0%	0.0%	0.0%
Legal opinions given:	513	366	550

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>WORKLOAD MEASURES</b>			
Number of charges filed:			
·DUI	584	630	700
·Non-DUI:			
·Hazardous traffic (moving)	16,357	19,570	21,000
·Non-hazardous traffic (non-moving)	13,500	18,750	16,000
·Parking	644	748	650
·Theft	493	500	700
·Animal Control	338	276	600
·Drug related	327	410	350
·Codes	337	330	400
·Other	1,170	1,132	1,400
Total	33,750	42,346	41,800

**EXPENDITURES:**

<b>General Fund</b>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Personal Services	\$1,244,113	\$1,338,725	\$1,402,936
Commodities	19,409	26,750	26,120
Contractual	301,561	161,540	162,070
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u>\$1,565,083</u>	<u>\$1,527,015</u>	<u>\$1,591,126</u>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Director, Law/City Attorney	1	1	1
Deputy City Attorney	0	1	1
Assistant City Attorney, Senior	3	2	2
Administrative Prosecutor	1	1	1
Prosecutor	2	2	2
Executive Legal Assistant	2	2	2
Secretary, Legal	2	2	2
Administrative Clerk	1	1	1
<b>Total Full-time Employees:</b>	<u>12</u>	<u>12</u>	<u>12</u>
<b>Part-Time</b>			
Contract Victim Asst. Coordinator	0.50	0.50	0.50
Prosecutor	0.52	0.52	0.52
<b>Total Part-time Employees:</b>	<u>1.02</u>	<u>1.02</u>	<u>1.02</u>
<b>TOTAL FTEs</b>	<u>13.02</u>	<u>13.02</u>	<u>13.02</u>

**PROGRAM DESCRIPTION**

The Finance Department administers the City's financial planning and budgeting systems. This information assists the City Council in making policy decisions relating to public funds and providing services in the most efficient and effective manner possible.

The department is also responsible for safekeeping of funds, payment of City bills, and maintaining all financial records.

Overland Park has a long-standing record of fiscal responsibility based upon sound financial planning and budgeting. These factors have helped the City earn a triple-A bond rating from Standard and Poor's and Moody's Investors Service every year since 1987.

**FINANCE DEPARTMENT****Financial Management**

Promotes the efficient and effective use of the City's financial resources and maintains the financial health of the City.

**MISSION STATEMENT**

*To promote the efficient and effective use of the City's financial resources and maintain the financial health of the City by:*

- ❖ *Developing, implementing and monitoring annual operating, maintenance and capital improvements program budgets through the use of proper financial accounting, analysis and reporting,*
- ❖ *Planning and evaluating the City's financial position through the use of a five-year financial plan,*
- ❖ *Directing the cash management of City funds, and*
- ❖ *Providing financial direction to City departments.*

**AGENCY LOCATOR**

**Finance and,  
Administration**

*Finance Department* ➡

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Finance Department in 2015:

- ◆ *Providing financial support and direction to City departments:*
  - ◆ Provide training to City employees on the City's financial management software, E1.
  - ◆ Review and update key citywide financial administrative policies that will help streamline operations.
  - ◆ Review the financial reporting information requirements of all City departments and improve on the financial reporting for all City departments.
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
  - ◆ Issue and evaluate a Request for Proposal (RFP) for Enterprise Resource Planning software to run the accounting, payroll and human resource applications.
  - ◆ Earn the Government Finance Officers Association (GFOA) Certificate of Excellence for Financial Reporting for the 2014 financial statements and the GFOA Award for the 2015 Budget.
  - ◆ Monitor the 2015 Budget, develop a 2016 Budget, and create the 2016-2020 Capital Improvements Program, Maintenance Program & financial forecast.
  - ◆ Enhance the City's financial transparency by increasing the amount of financial information reported on the City's website.
- *Directing the cash management of City funds:*
  - ◆ Implement the accounts payable automation system in additional city departments.
  - ◆ Implement the accounts payable automation system in additional city departments.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Finance Department include:

- ◆ *Providing financial support and direction to City departments:*
  - ◆ Developed, implemented and trained city employees on the City's new purchasing policy.
  - ◆ Developed financial reports that aid in monitoring the financial aspects of economic development projects (TIF, CID and TDD projects).
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
  - ◆ Received the GFOA Certificate of Achievement for the 2012 and 2013 Financial Statements and GFOA Award for the 2013 and 2014 Operating Budget documents.
  - ◆ Coordinated development of the 2014 and 2015 Budgets and the 2015-2019 Capital Improvements Program, Maintenance Program, and financial forecast.
  - ◆ Updated the Financial and Economic Trend Report and the Cost Recovery Study data.
  - ◆ Prepared reports on the City's interim financial statements and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
  - ◆ Developed automated monthly financial reports to provide management additional information to monitor the City's financial operations.

➤ *Directing the cash management of City funds:*

- ◆ Prepared reports on the City's investment portfolio and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
- ◆ Implemented, in select departments, an accounts payable automation system which allows for both routing and approval of invoices and paying vendors electronically.
- ◆ Issued General Obligation bonds in 2013 to fund various capital improvement projects and issued Refunding Bonds in 2013 which resulted in a positive present value savings.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of actual to budgeted:			
· General fund revenues	105%	95%	95%
· Expenditures	94%	95%	95%
Accuracy rate in forecasting annual city revenue estimates:			
· Sales tax	100%	95%	95%
· All other non-sales tax revenues	107%	95%	95%
Debt Service as a Percent of Operating Expenditures:	15%	NA	NA
Investment interest rate earned as a % of:			
· 2-year T-bill rate	144%	112%	150%
· Kansas Municipal Investment Pool Benchmark Rate	137%	114%	150%
Percent of vendors paid within 30 days from date of invoice:	63%	70%	70%
<b>EFFICIENCY/WORKLOAD MEASURES</b>			
Operating Expenditures Per Capita	\$529	NA	NA
Revenues per capita:	\$730	NA	NA
Debt Per Capita	\$840	\$1,000	\$1,000
Number of checks, ACH & Wire payments:	8,424	8,500	8,500
Average value of funds invested:	\$84 M	\$85 M	\$85 M
Number of Internal Audits Prepared:	171	200	200



**EXPENDITURES:**

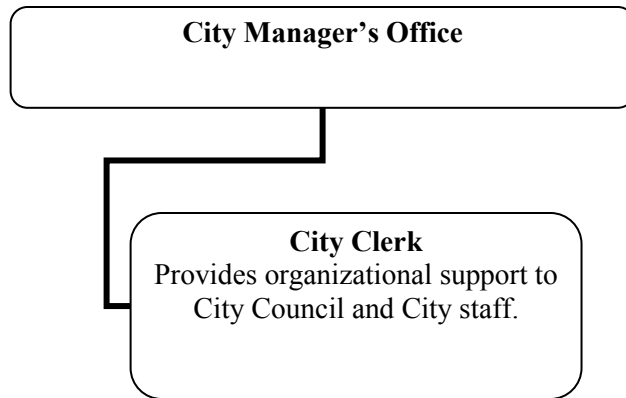
<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$999,108	\$1,140,390	\$1,184,129
Commodities	49,422	15,010	64,160
Contractual	154,145	180,292	183,462
Capital Outlay	615	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$1,203,290</u></b>	<b><u>\$1,335,692</u></b>	<b><u>\$1,431,751</u></b>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Chief Financial Officer	1	1	1
Asst Chief Financial Officer	1	1	1
Internal Auditor	1	1	1
Supervisor, Accounts Payable	1	1	1
Accountant, Senior	1	1	1
Accountant II	2	2	2
Accountant I	2	2	2
Accounting Clerk, Senior	2	3	3
Accounting Clerk	1	0	0
<b>Total Full-time Employees:</b>	<b><u>12</u></b>	<b><u>12</u></b>	<b><u>12</u></b>
<b>Part-Time</b>			
Administrative Assistant	0.80	0.72	0.72
Audit Assistant	0.80	0.88	0.88
<b>Total Part-time Employees:</b>	<b><u>1.60</u></b>	<b><u>1.60</u></b>	<b><u>1.60</u></b>
<b>TOTAL FTEs</b>	<b><u>13.60</u></b>	<b><u>13.60</u></b>	<b><u>13.60</u></b>

**PROGRAM DESCRIPTION**

The City Clerk's division prepares City Council agendas; records and maintains all Council records, proceedings and ordinances; provides information concerning Council proceedings and ordinances to the general public and other City departments; and issues various licenses and permits including animal, cereal malt beverage, drinking establishment, private club, caterer and massage therapy.

**CITY CLERK DIVISION****MISSION STATEMENT**

*To provide organizational support to City Council and City staff by:*

- ❖ *Providing an accurate record of Council, Committee and Planning Commission meetings,*
- ❖ *Performing records management and contract administration,*
- ❖ *Processing applications for licenses and permits,*
- ❖ *Facilitating the City's risk management program, and*
- ❖ *Responding to customer service requests.*

**AGENCY LOCATOR**

**City Manager's Office**  
*City Manager's  
 Office  
 Communications  
 City Clerk* ←

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the City Clerk Division in 2015:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
  - ◆ To ensure meeting minutes are completed in a timely manner and accurately document discussion and the action taken, by completing meeting minute transcription within three to four weeks of the meeting date and so corrections are required on less than five percent of the minutes transcribed.
- *Performing records management and contract administration:*
  - ◆ To respond to records requests in a timely manner, by responding within three days of requests 100 percent of the time.
  - ◆ To provide electronic access to information, by continuing a work-flow process to scan all contracts, ordinances and resolutions into the imaging system upon approval.
  - ◆ To continue to work on a searchable, electronic index for archive room records.
  - ◆ To work with the Johnson County Election Office and Kansas Governmental Ethics Commission to coordinate candidate filings for 2015 Council Elections.
- *Processing applications for licenses and permits:*
  - ◆ To follow ordinance timelines and provide good customer service, by issuing animal licenses within 10 days of receipt; special animal permits within 15 days of receipt; drinking establishments, caterers, and private clubs within 20 days of receipt; cereal malt beverage licenses within 15 days of receipt; retail liquor licenses within 2 days of receipt; and massage licenses within 21 days of receipt.
- *Facilitating the City's risk management program:*
  - ◆ To ensure compliance with requirement to report any incidents involving auto/property loss, injury or damage claimed by the general public within 48 hours of the incident, by working with Departments to clarify timeframes and to review reporting forms to ensure documentation of incidents.
  - ◆ To ensure that all claims are handled expeditiously, by forwarding all incident reports and claims received to the City's risk manager within 24 hours of receipt.
- *Responding to customer service requests:*
  - ◆ To meet the needs of Overland Park residents, by responding to all "OPCares" service requests within 24 hours of receipt and by providing excellent customer service in handling all emails, phone calls and walk-ins.
  - ◆ To provide assistance to Council and City staff, by researching and providing information as requested.
  - ◆ To assist the Finance Department by accurately tracking accounts receivables, i.e., Business Improvement District payments and other miscellaneous payments.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the City Clerk Division include:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
  - ◆ Transcribed 176 hours of meeting minutes during 2013 with 99 percent accuracy.

- ◆ Attended and recorded 180 hours of meetings of the Council, Committees and Planning Commission.
- ◆ Implemented process for approval of Committee meeting minutes.
- *Performing records management and contract administration:*
  - ◆ Completed annual review/update of Records Management policy including list of designated records custodians and records retention schedules for each department. Retention periods for electronically stored/imaged records were added.
  - ◆ Responded to records requests within three days 100% of the time.
  - ◆ Processed 71 resolutions, 43 ordinances, 49 bid openings, 458 contracts and 237 legal advertisements during 2013.
  - ◆ Completed quantitative purchase of stationery, including review of proof documents for compliance to specifications for margins, logo colors and font.
  - ◆ Continuing to image and index City deed and easement documents stored in Archive Room.
  - ◆ Implemented e-filing of documents filed with the County for all City Departments.
  - ◆ Maintained electronic records of Board and Committee Appointments, the Governing Body Policy Manual and minutes posted to the Web site.
- *Processing applications for licenses and permits:*
  - ◆ Continuing use of social media (Facebook/Twitter) for animal licensing information/renewal notices.
  - ◆ During 2013 on average, animal licenses were issued within six days of receipt; special animal permits within 37 days of receipt; drinking establishment, caterers and private club licenses within 15 days of receipt; cereal malt beverage licenses within 12 days of receipt; retail liquor within one day of receipt; and massage licenses within 12 days of receipt, improving or matching the established goal for all license types, except for special animal permits.
  - ◆ Implemented new animal foster permit for residents fostering animals.
  - ◆ Continuing process to review potential hardware/software to replace current permit tracking system.
- *Facilitating the City's risk management program.*
  - ◆ Tracked 115 incident reports involving vehicle or property damage, 263 incidents involving injury or damage to the general public and 46 summons/claims received during 2013.
  - ◆ Worked with risk manager to ensure claims were received and related invoices were handled in a timely manner.
- *Responding to customer service requests:*
  - ◆ Citywide Survey of customer service provided by City Clerk personnel reflected ratings of 96 percent for Quality of Service, 96 percent for Speed of Service, 89 percent for Staff Courtesy and 97 percent for Staff Knowledge.
  - ◆ Implemented fee changes for parade personnel fees in conjunction with the Police and Public Works Departments for 2014.
  - ◆ Coordinated Annual Calendar of Meetings to provide an annual notice in writing of the date, time and place of all regular meetings of the Governing Body according to Resolution No. 3947 – Council and Committee Procedures.
  - ◆ Continuously review and update information for the Web site to ensure information is current.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of customers rating the following as good or excellent:			
·Quality of customer service	100%	100%	100%
·Courtesy/friendliness of staff	100%	100%	100%
·Timeliness/speed of service	100%	100%	100%
·Meeting of expectations	100%	100%	100%
Average number of days to transcribe and distribute minutes for review:			
·City Council	35	30	30
·Committee	33	30	30
·Planning Commission	17	15	15
·Other	24	20	20
Average number of days to issue licenses and permits from time of receipt of application to mailing:			
·Animal license	6	10	10
·Special animal permits	37	15	15
·Dangerous animal permits	22	10	10
·Drinking establishments, caterers, & private clubs	15	21	21
·Cereal Malt Beverage (CMB) license	12	14	14
·Retail liquor license	2	5	5
·Massage therapy permits	12	21	21
<b>WORKLOAD MEASURES</b>			
Number of permits and licenses processed per FTE:	6,229	6,500	6,500
Number of licenses and permits issued:			
·Animal license	14,665	15,000	15,000
·Special animal permits	300	300	300
·Dangerous animal permits	3	6	3
·Drinking establishments, caterers, and private clubs	144	102	144
·Cereal Malt Beverage (CMB) license	88	93	90
·Retail liquor license	21	24	25
·Massage therapist permits	330	300	300
Hours of meetings for which minutes were transcribed:	176	180	180

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$558,099	\$580,807	\$624,765
Commodities	13,363	36,025	23,000
Contractual	88,985	110,655	115,630
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$660,447</u></b>	<b><u>\$727,487</u></b>	<b><u>\$763,395</u></b>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
City Clerk	1	1	1
Assistant City Clerk	1	1	1
Customer Service Representative, Senior	2	2	2
Customer Service Representative	0	0	1
Recording Secretary	3	3	3
<b>Total Full-time Employees:</b>	<b><u>7</u></b>	<b><u>7</u></b>	<b><u>8</u></b>
<b>Part-Time</b>			
Customer Service Representative	0.60	0.60	0.00
Document Imaging Clerk	0.18	0.18	0.00
<b>Total Part-time Employees:</b>	<b><u>0.78</u></b>	<b><u>0.78</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>7.78</u></b>	<b><u>7.78</u></b>	<b><u>8.00</u></b>

**PROGRAM DESCRIPTION**

The City of Overland Park budgets contingency funds to be used for unexpected expenditures throughout the year. At the end of the budget year, expenditures charged to the contingency account are then transferred to the appropriate accounts from which the expenditures should have occurred. Following are contingency allocations for the City's primary operating funds.

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	3,500,000	3,500,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$3,500,000</b>	<b>\$3,500,000</b>
<b>Stormwater Utility Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	3,750	0	0
Capital Outlay	0	0	0
Transfers/Others	0	1,780,484	2,160,000
<b>TOTAL</b>	<b>\$3,750</b>	<b>\$1,780,484</b>	<b>\$2,160,000</b>
<b>Golf Course Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	1,215,404	1,245,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$1,215,404</b>	<b>\$1,245,000</b>
<b>Soccer Complex Operations</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	244,515	369,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$244,515</b>	<b>\$369,000</b>

**PROGRAM DESCRIPTION**

Kansas State Law requires that interfund transfers be budgeted. Funding is transferred from the General Fund to other funds, such as the Bond and Interest Fund, special revenues funds and the Capital Projects Fund, from where the money is then expended. Following are transfer allocations for the City's primary operating funds.

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	31,589,115	53,350,000	58,650,000
<b>TOTAL</b>	<b><u>\$31,589,115</u></b>	<b><u>\$53,350,000</u></b>	<b><u>\$58,650,000</u></b>
 <b>Stormwater Utility Fund</b>	 <b><u>2013 Actual</u></b>	 <b><u>2014 Budget</u></b>	 <b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	4,781,968	2,785,000	2,650,000
<b>TOTAL</b>	<b><u>\$4,781,968</u></b>	<b><u>\$2,785,000</u></b>	<b><u>\$2,650,000</u></b>
 <b>Golf Course Fund</b>	 <b><u>2013 Actual</u></b>	 <b><u>2014 Budget</u></b>	 <b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	255,251	350,000	450,000
<b>TOTAL</b>	<b><u>\$255,251</u></b>	<b><u>\$350,000</u></b>	<b><u>\$450,000</u></b>
 <b>Soccer Complex Operations Fund</b>	 <b><u>2013 Actual</u></b>	 <b><u>2014 Budget</u></b>	 <b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	208,050	300,000	300,000
<b>TOTAL</b>	<b><u>\$208,050</u></b>	<b><u>\$300,000</u></b>	<b><u>\$300,000</u></b>



**PROGRAM DESCRIPTION**

The City of Overland Park budgets the vast majority of the City's bond and interest payments out of the Bond and Interest Fund. This fund is used to account for the payment of debt service costs associated with the City's general long-term debt. Revenue is transferred into this fund from the City's General Fund.

The Golf Course Fund, as an enterprise fund, is responsible for debt service of its bond issuances. Bond and interest payments for golf course related issuances are paid out of the Golf Course Fund. As of 2013, debt related to the City's Golf Courses has been retired.

**EXPENDITURES:**

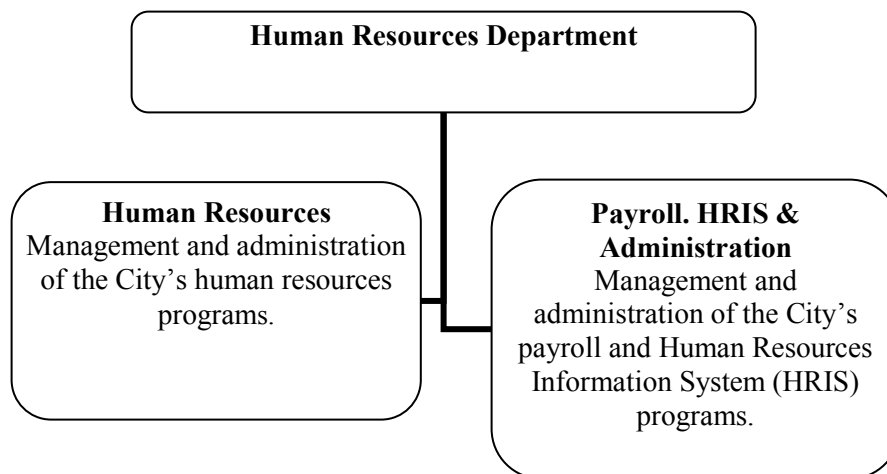
<b>Bond and Interest Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	48,344,641	22,200,000	22,000,000
<b>TOTAL</b>	<u>\$48,344,641</u>	<u>\$22,200,000</u>	<u>\$22,000,000</u>
 <b>Golf Course Fund</b>	 <b><u>2013 Actual</u></b>	 <b><u>2014 Budget</u></b>	 <b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	21,667	0	0
<b>TOTAL</b>	<u>\$21,667</u>	<u>\$0</u>	<u>\$0</u>

**PROGRAM DESCRIPTION**

The Human Resources Department is comprised of two cost centers: Human Resources and Payroll, Human Resource Information Systems (HRIS) and Administration.

The Human Resources cost center manages the human resources management programs for the City including: employment, employer-employee relations, compensation administration, benefits administration, safety loss and prevention, workers' compensation, and employee training and development.

**HUMAN RESOURCES -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide comprehensive human resources programs and services that enable the City to attract, engage and retain the best possible workforce through:*

- ❖ *Effective and inclusive recruitment, selection and orientation,*
- ❖ *Competitive, financially responsible, and legally compliant compensation and benefits programs,*
- ❖ *Positive reward and recognition programs,*
- ❖ *Confidential employee relations and conflict resolution support,*
- ❖ *Focused safety and loss prevention training and enforcement, and*
- ❖ *Ongoing training and development of City leadership and staff.*

**AGENCY LOCATOR**

**Finance, Administration  
and Economic Development**  
Human Resources  
Human Resources ←  
Payroll, HRIS

**2015 PROGRAM GOALS**

The City of Overland Park's work plan includes several objectives that will direct the efforts of the Human Resources cost center in 2015:

- *Provide effective and inclusive recruitment, selection and orientation:*
  - ◆ Continue developing a strategy to increase diversity in the workforce, i.e., women, minorities, disabled, and veterans.
  - ◆ Develop new hire training materials for managers and supervisors.
  - ◆ Conduct annual audits of work locations to ensure Federal and State legal compliance for employment law posters.
  - ◆ Develop a hiring manager's guide for interviewing, selecting, and hiring new employees.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
  - ◆ Conduct annual market surveys and perform analysis of wage rates for the entire City to ensure that the City's rates of pay remain competitive and responsive to the current economic challenges.
  - ◆ Coordinate the FAED Committee's performance and compensation review of Municipal Court Judges.
  - ◆ Continue reviewing and implementing cost-saving strategies to control health care costs.
  - ◆ Provide employees with information necessary to set retirement goals.
  - ◆ Coordinate a competitive selection process to select a vendor for the City's Service Recognition Award Program.
- *Provide focused safety and loss prevention training and enforcement:*
  - ◆ Conduct field audits of City facilities and work sites to determine unsafe practices and conditions.
  - ◆ Evaluate the safety components of the Police Department's in-service training program.
  - ◆ Create/implement guidelines to assist the safety council in determining motor vehicle accident preventability.
  - ◆ Create/implement a monthly database of safety-related training topics for supervisors to utilize while conducting safety meetings to promote safety awareness.
  - ◆ Coordinate a competitive selection process to select a vendor for the third party administration services for the City's Workers' Compensation program.
  - ◆ Establish and maintain a strong "Safety Culture" throughout the City by focusing on safety awareness, training and accountability.
    - Reduce injury/illness frequency rate by 5%.
    - Reduce vehicular frequency rate by 10%.
    - Reduce injury/illness severity rate by 10% .
    - Reduce lost time incident rate by 5%.
    - Reduce workers compensation total costs by 15%.
- *Provide ongoing training and development of City leadership and staff:*
  - ◆ Coordinate and facilitate the City's Supervisory Development and Leadership Forum programs.
  - ◆ Develop a training module on effective interviewing for managers and supervisors.
  - ◆ Coordinate and conduct employee policy briefings to all employees that include topics on conditions of employment, non-fraternization, social media, technology security, the Fair Labor Standards Act, the Family and Medical Leave Act, discrimination and sexual harassment, drug and alcohol abuse.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Human Resources cost center include:

- *Provide effective and inclusive recruitment, selection and orientation:*
  - ◆ Developed a new employee orientation program for full-time employees and revised the program for part-time employees to ensure that all new hires are properly oriented to the City.
  - ◆ Audited work locations to ensure Federal and State legal compliance for employment law posters.
  - ◆ Conducted the second summer hiring job fair for temporary positions for high school and college students.
  - ◆ Developed a manager's handbook for hiring interns and trained appropriate staff.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
  - ◆ Ensured that all benefit plans and pay systems were updated as necessary to comply with federal and state legislation to include Genetic Information and Notification Act, Health Insurance Portability and Accountability Act, Fair Labor Standards Act, COBRA, Americans with Disabilities Act Amendment, and the Patient Protection and Affordable Care Act.
  - ◆ Developed and distributed employee benefits statements showing the cost of employer-provided benefits.
  - ◆ Opened an onsite employee health center (OP Care Center).
  - ◆ Added a Critical Illness insurance plan and a Vision insurance plan.
  - ◆ Coordinated the selection process for employee benefits consulting services.
  - ◆ Coordinated and provided staff support for the \$54.3 million Municipal Employees Pension Plan.
  - ◆ Coordinated and provided staff support for the \$85.0 million Police Department Retirement Plan.
  - ◆ Coordinated and provided staff support for the \$28.9 million Fire Department Retirement Plan.
  - ◆ Coordinated and provided staff support for the \$22.1 million ING Deferred Compensation Plan.
  - ◆ Coordinated and provided staff support for the \$14.3 million ICMA Deferred Compensation Plan.
  - ◆ Coordinated and provided staff support for the \$3.7 million Retiree Health Care Benefit Plan.
  - ◆ Provided staff support for the Kansas Public Employees Retirement System and the Kansas Police and Firemen's Retirement System.
- *Provide positive reward and recognition programs:*
  - ◆ Continued to administer a web-based rewards and recognition program.
  - ◆ Coordinated a competitive selection process to select a vendor for the City's Service Recognition Award Program.
- *Provide focused safety and loss prevention training and enforcement:*
  - ◆ Administered 14 random breath alcohol and 65 Department of Transportation drug tests that met and/or exceeded federal requirements.
  - ◆ Coordinated mandatory Department of Transportation physical qualification testing for commercial drivers.
  - ◆ Conducted noise level baseline decibel assessment for Public Work's equipment, workstations, and locations for recommended hearing protection that potentially have noise levels of eighty-five decibels.
  - ◆ Facilitated/coordinated workplace violence training to new supervisors to provide knowledge to recognize potentially violent situations and techniques to diffuse escalating situations.

- ◆ Facilitated/coordinated workers' compensation training to managers/supervisor to provide the fundamental concept of workers' compensation procedures so they can assist injured workers to obtain prompt care and ease the transition back to work when employees recover from injury.
  - ◆ Successfully incorporated ergonomic interventions that focused on identifying risk factors that may cause high cost musculoskeletal disorder injuries/illnesses.
  - ◆ Administered the City's Safety and Loss control programs to reduce the cost and frequency of the City's injury/illnesses claims.
    - Reduced injury/illness frequency rate by 12%.
  - ◆ Conducted serious/lost time incident investigations and identified unsafe actions and/or conditions responsible for serious/lost time incidents to reduce the risk for similar occurrences.
- *Provide ongoing training and development of City leadership and staff:*
- ◆ Coordinated and facilitated the City's 2012/2013 and 2013/2014 Leadership Forum programs.
  - ◆ Conducted Crucial Confrontation training to supervisors and employees.
  - ◆ Provided FLSA-Child Labor Provisions training to supervisors in select departments.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Employee turnover rate	3.60%	3.50%	5.00%
Employees rating the City's benefit package satisfactory or above:	63%	65%	70%
Workforce that represents diverse populations:	10.9%	12.0%	12.0%
Personnel problems/issues resolved without a formal filing:	80%	100%	100%
Percent of cases resolved:			
·In-house	67%	98%	100%
·By outside agency	0%	2%	0%
Average number of days from recruitment until hiring:			
·Management	53	75	75
·Commissioned	31	75	75
·Firefighters/Paramedics	79	100	90
·Non-commissioned	47	60	60
Injury/Illness severity rate:	\$0.15	\$0.15	\$0.12
Workers' compensation cost per \$100 of payroll:	\$1.21	\$1.75	\$1.18
Eligible workforce participating in training/development activities:	40%	40%	75%
Eligible employees participating in health insurance program:	94%	91%	95%
Eligible employees participating in wellness program:	86%	55%	60%

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFICIENCY/WORKLOAD MEASURES</b>			
Average benefit cost per employee (per payroll dollar):			
·Commissioned Employees	\$0.49	\$0.44	\$0.50
·Fire Safety Employees	\$0.51	\$0.46	\$0.52
·All other	\$0.47	\$0.47	\$0.47
Full-time employees receiving benefits:	797	829	850
·Commissioned Police Employees	266	264	267
·Fire Safety Employees	128	165	180
·All other	403	400	403
Number of vacancies filled:			
·Management	6	6	10
·Commissioned	17	25	25
·Firefighters/Paramedics	13	15	15
·Non-commissioned	38	50	50
·Part-time/temporary	432	450	450

**EXPENDITURES:**

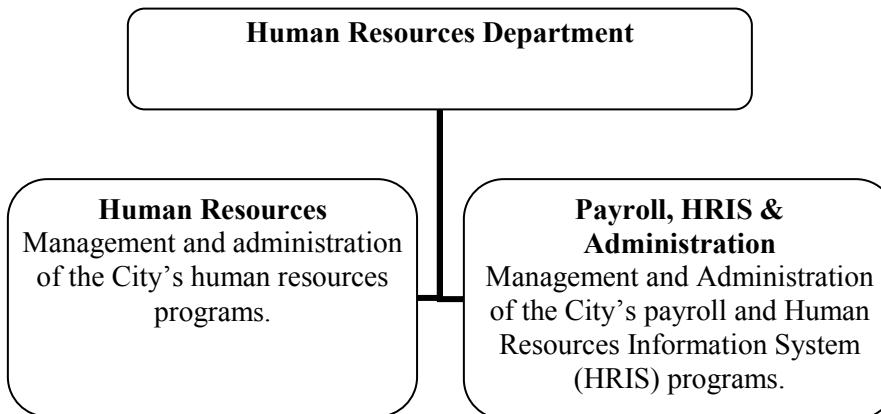
<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$1,374,221	\$1,296,195	\$1,330,427
Commodities	8,131	15,600	12,010
Contractual	374,103	314,604	318,054
Capital Outlay	125	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$1,756,580</u></u>	<u><u>\$1,626,399</u></u>	<u><u>\$1,660,491</u></u>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Chief Human Resources Officer	1	1	1
Manager, Human Resources	2	2	2
Admin, Safety & Loss Prevention	1	1	1
Benefits Coordinator	1	1	1
Compensation Specialist, Senior	1	1	0
Human Resources Assistant, Senior	2	2	1
Human Resources Representative	1	1	1
Retirement Plans Assistant, Senior	1	1	1
Training & Development Specialist	1	1	1
Human Resources Specialist	0	0	1
Human Resources Assistant	0	0	1
<b>Total Full-time Employees:</b>	<b><u>11</u></b>	<b><u>11</u></b>	<b><u>11</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>

## PROGRAM DESCRIPTION

The Payroll, Human Resources Information Systems (HRIS) & Administration Division administers the City's payroll and human resources information system programs.

HUMAN RESOURCES -  
ORGANIZATIONAL CHART

## MISSION STATEMENT

*To administer the City's payroll program and design and oversee the maintenance of the information contained within the City's Human Resources Information System (HRIS) by:*

- ❖ *Preparing, distributing and documenting all payroll, direct deposits and payroll tax disbursements,*
- ❖ *Providing technical support to HRIS users, and*
- ❖ *Providing employee records administrative support to departments.*

## AGENCY LOCATOR

**Finance, Administration and Economic Development**

Human Resources  
Human Resources  
Payroll/ HRIS ◀



**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Payroll, HRIS and Administration Division in 2015:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
  - ◆ Report accurate tax information to federal, state, and local taxing authorities.
  - ◆ Provide salary and benefits reports for the annual budget and planning processes.
  - ◆ Report group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2010.
- *Providing technical and administrative support to HRIS users:*
  - ◆ Provide technical support for reporting group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2010.
  - ◆ Analyze, implement and document HRIS workflow processes. Research strategies to redesign and streamline current processes.
  - ◆ Research and develop requirements for replacing the current HRIS.
- *Providing employee records administrative support to departments:*
  - ◆ Scan and electronically store workers' compensation records.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Payroll, HRIS and Administration Division include:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
  - ◆ Successfully administered a \$56,221,012 payroll including the production of 29,609 pay vouchers and 2,523 payroll checks.
- *Providing technical and administrative support to HRIS users:*
  - ◆ Enhanced employee self-service by modifying the online open enrollment eBenefits module to accommodate changes in the City's health plan.
  - ◆ Managed the Human Resources Information System Strategic Plan by adding the critical illness and vision plans to the HRIS.
  - ◆ Developed and implemented timekeeping functionality for the Overland Park Fire Department to streamline the recording of employee time.
  - ◆ Provided technical support for reporting group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2010.
- *Providing employee records administrative support to departments:*
  - ◆ Completed scanning of all employee Official Personnel Files and background investigation files.
  - ◆ Added critical illness and vision sub-libraries to the online benefits library.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of employees who rate their overall Satisfaction with the Payroll Services as good or very good:	92%	92%	92%
<b>WORKLOAD MEASURES</b>			
Total number of payroll disbursements issued:	32,132	32,100	32,100
Total amount of all disbursements:	\$56,221,012	\$57,207,058	\$58,635,705

## EXPENDITURES:

<b>General Fund</b>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Personal Services	\$408,955	\$425,078	\$437,251
Commodities	5,787	13,645	9,470
Contractual	11,964	24,015	26,560
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u>\$426,706</u>	<u>\$462,738</u>	<u>\$473,281</u>

## PERSONNEL (full-time equivalent):

<b>Full-Time</b>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Manager, Payroll, HRIS & Admin	1	1	1
HRIS/Payroll Specialist	1	1	1
Payroll Coordinator	1	1	1
Records Technician	1	1	1
<b>Total Full-time Employees:</b>	<u>4</u>	<u>4</u>	<u>4</u>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL FTEs</b>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>



# PUBLIC SAFETY

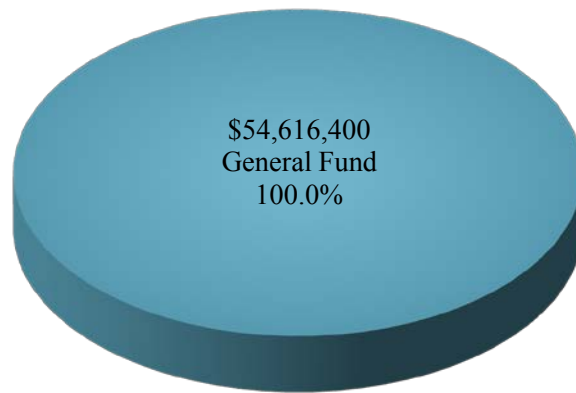
**GOAL:** Provide protection and security for life and property that allow for freedom of movement, tranquility in the community and peace of mind for the continuance of a high quality of life.

**COST CENTERS:**

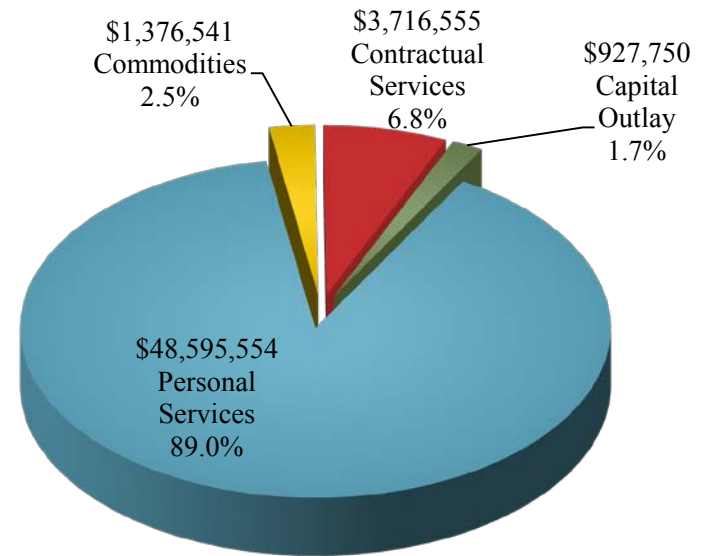
- Police Administration
- Tactical Operations Bureau
- Special Services Bureau
- Fire Administration
- Fire Operations
- Fire Prevention
- Fire Support Services
- Fire Training
- Fire Training Center
- Merriam Fire Contract

# 2015 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2015 Expenditures = \$54,616,400



FUNDS

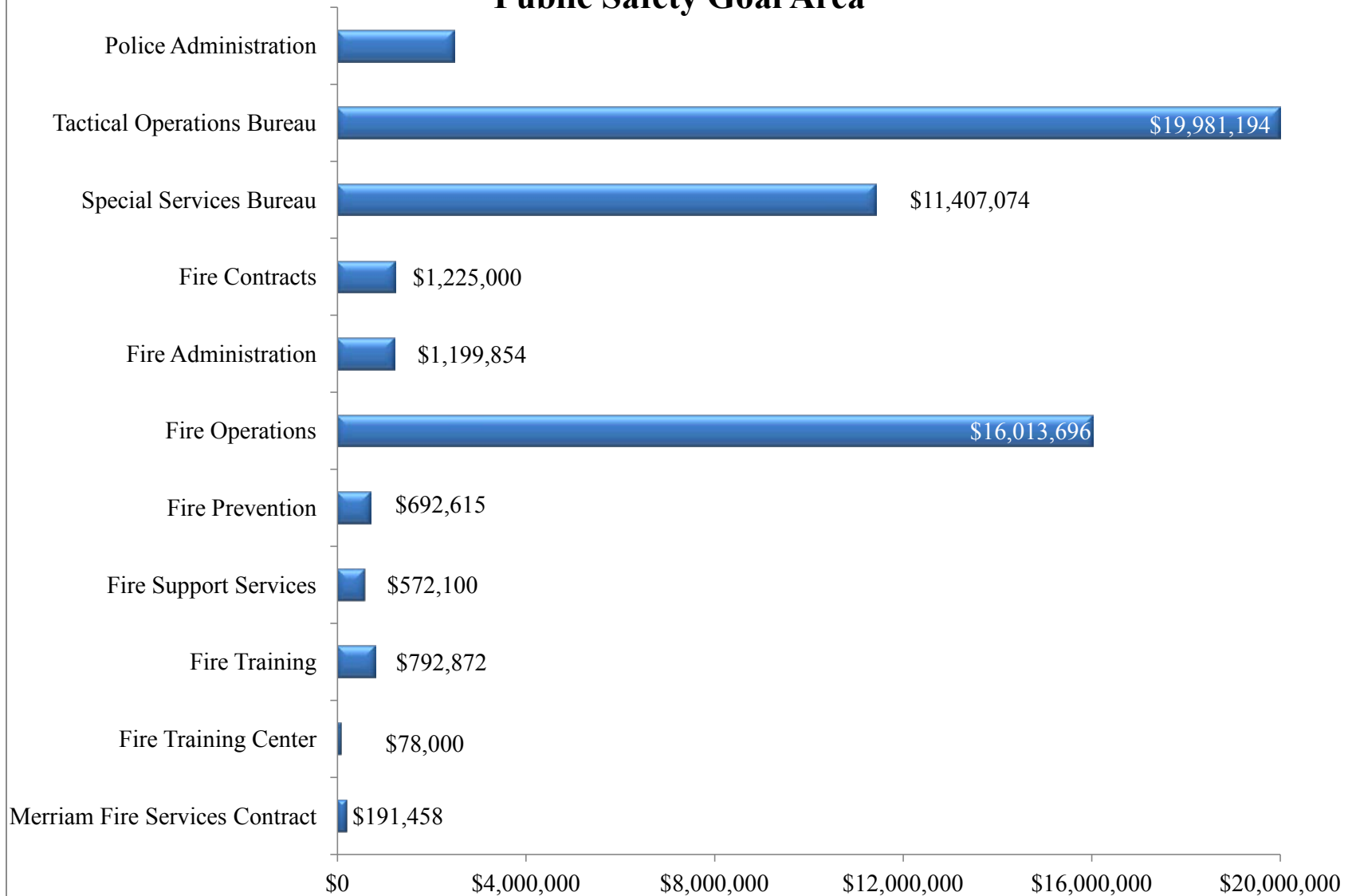


EXPENDITURE TYPE

*Public Safety Goal Area*

## 2015 OPERATING AND CONTRACTUAL EXPENDITURES

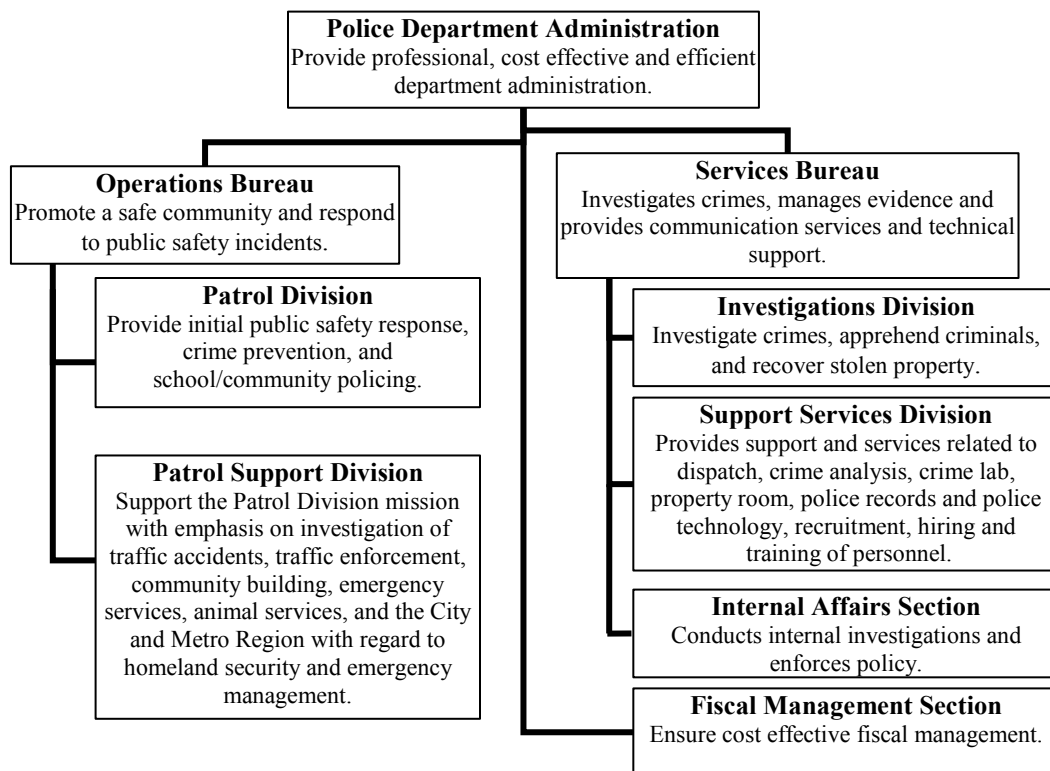
### Public Safety Goal Area



**PROGRAM DESCRIPTION**

Police Administration is responsible for overseeing the operations of the Overland Park Police Department.

**POLICE DEPARTMENT - ORGANIZATIONAL CHART**



**MISSION STATEMENT**

*Our first and highest priority is the safety and welfare of the citizens of the Overland Park community and the men and women who protect them.*

*The Police Administration Division shall:*

- ❖ *Efficiently and effectively manage the Police Department.*

**AGENCY LOCATOR**

**Public Safety**  
Police  
Police Administration ←  
Operations Bureau  
Services Bureau

**2015 PROGRAM GOALS**

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Police Department Administration in 2015:

- *Efficiently and effectively manage the Department:*
  - ◆ Provide appropriate police protection, taking into account changing socioeconomic, cultural and racial demographics.
  - ◆ Work within the short-term and long-term fiscal framework of the City Council's and City Manager's initiatives.
  - ◆ Further position the organization as information driven, strategically positioned and tactically flexible.
  - ◆ Develop new policing strategies.
  - ◆ Continue and expand upon the implementation of crime-reduction initiatives.
  - ◆ Equip the Department with an enhanced technological capability.
  - ◆ Improve the quality and sophistication of supervision of each level.
  - ◆ Maintain positive City Council and citizen relationships.
  - ◆ Continue developing partnerships with community diversity organizations.
  - ◆ Complete, implement and/or distribute the operations plan for the Department, performance measures quarterly report, Chief's Annual Report and benchmark cities survey and analysis.
  - ◆ Enhance leadership skills of senior staff.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Police Department Administration include:

- *Efficiently and effectively manage the Department:*
  - ◆ Comprehensive resource deployment strategy plan was designed for the Department:
    - Established geographic districts for deployment of patrol resources.
    - Continued scheduling officer assignments daily and hourly consistent with crime analysis in the City for crime suppression.
    - Continued the work on the Police Technology Program and numerous other initiatives to further the Department as an information-driven organization.
    - Continued to expand and implement new crime initiatives in targeted areas of the City.
    - Continued research into the changing trends of the City.
  - ◆ Enhanced leadership capabilities of Police Department staff:
    - Continued to provide leadership opportunities for all supervisors to enhance leadership capabilities.
  - ◆ Establishment of significant criminal intelligence gathering capability:
    - Continued OPPD detective assignment to the Regional Computer Forensics Laboratory.
    - Continued to improve data dissemination capabilities to Patrol and other divisions/personnel within the Police Department, through weekly department meetings focusing on specific areas of the City.
    - Continued our participation by assignment of a Crime Analyst to the Regional Terrorism Early Warning Analysis Center.
    - Continue work on the Remote Alarm Verification Electronic Network (RAVEN) project.

- ◆ Continued development of partnerships:
  - Developed the “Defense of Our Schools” Summit which brings together school and law enforcement agencies in our area to discuss strategic methods to defend our schools against armed intruders.
  - Continued conversations to participate in a regional “real-time crime center” with other law enforcement agencies in the Kansas City metropolitan area.
  - Continued to develop relationships with diverse community organizations and to enhance relationships with citizens in our community.
  - Continued to serve as host and maintained our CAD and RMS Intergraph partnership with the Johnson County Sheriff’s Department, Johnson County Parks and Recreation, Johnson County Emergency Communications Center, and police agencies in Leawood, Shawnee, Prairie Village, Olathe, Roeland Park, Mission, Merriam. In addition, the Spring Hill Police Department and the Gardner Police Department became full members of the Intergraph system in 2013. Lenexa Police Department will come on-line in 2014.
  - Continued to work with the FBI as a board member of the Joint Terrorism Task Force.
  - Continued as Chair of the Kansas City Metropolitan Emerging Threats Analysis Capability (ETAC) to develop and maintain a mega database of police information.
  - Continued direction of the Benchmark Cities Survey.
  - Continued a partnership with probation and parole agencies to enhance intelligence gathering and services to individuals on supervision in specific at-risk areas of the City.
  - Developed a partnership with Johnson County Mental Health to provide a mental health co-responder to assist in addressing mental health issues involving citizen calls for service.
- ◆ Comprehensive review of Police Department processes, policies and procedures.
  - Established workgroup committees to represent each section of the department.
  - Workgroup committees reviewed, analyzed and identified potential areas for improvement in processes, policies, response, etc.
  - Workgroup committees presented recommendations for improvement to the Chief and Deputy Chief.
  - Senior Command Staff is working toward implementation of approved recommendations.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Number of Commissioned personnel	250	250	250
Substantiated citizen complaints	8	5	6
Percent of recruits graduating from the Police Academy	100%	100%	100%
Retention rate of recruits one year after Academy graduation	95%	90%	100%



**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$2,555,877	\$2,242,156	\$2,278,517
Commodities	8,379	6,250	8,500
Contractual	134,424	184,530	175,520
Capital Outlay	3,325	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$2,702,005</u></b>	<b><u>\$2,432,936</u></b>	<b><u>\$2,462,537</u></b>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Chief of Police	1	1	1
Police Major	1	0	0
Police Captain	2	0	0
Police Officer	13	1	1
Supervisor, Police Administration	0	1	1
Admin, Police Fiscal Mgmt	1	0	0
Administrative Assistant	2	3	3
Inventory Control Clerk	1	0	0
Secretary, Executive	1	0	0
<b>Total Full-time Employees:</b>	<b><u>22</u></b>	<b><u>6</u></b>	<b><u>6</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>22.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>

**PROGRAM DESCRIPTION**

The Operations Bureau consists of two divisions; the Patrol Division /Patrol Support Division, and the Fleet Operations/Civilian Support Section.

The Patrol Division is comprised of three patrol sections; the day, evening and midnight sections.

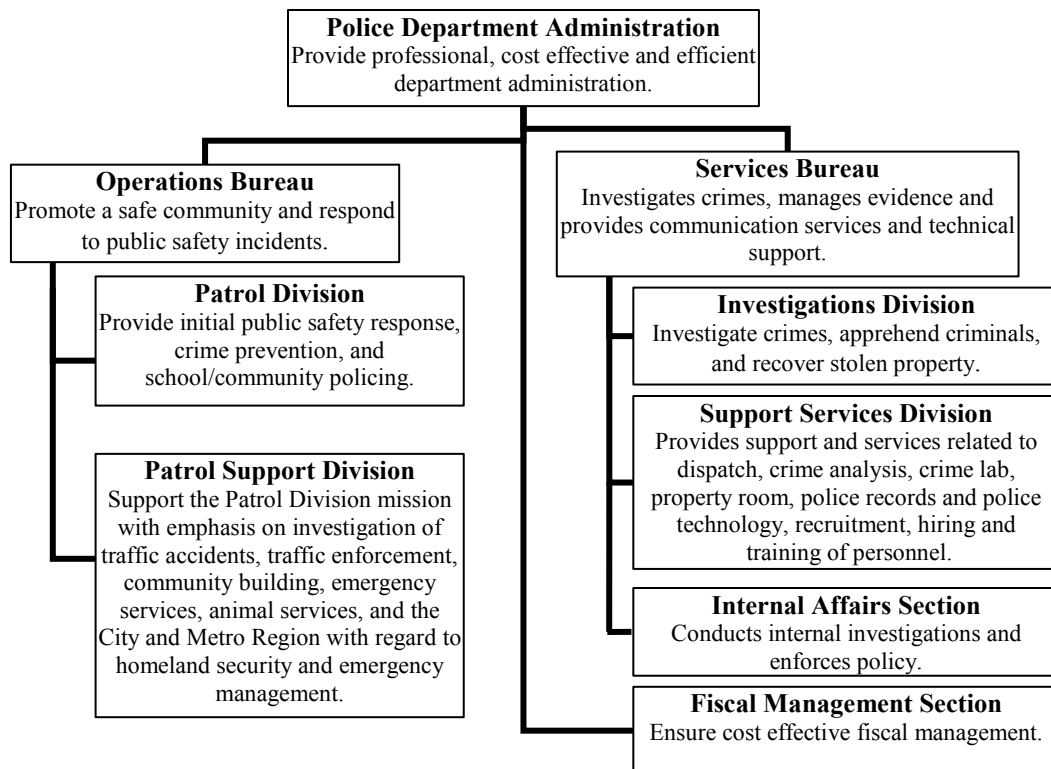
The Patrol Support Division consists of four sections; Emergency Services, Traffic, and Community Policing. The division mission emphasizes investigation of traffic accidents, traffic enforcement, community building, emergency services and animal services.

The Emergency Services Section provides support to the Patrol Division by answering calls for service and directing resources to address city-wide public safety concerns. The Emergency Services Section includes special units that maintain a high level of readiness to facilitate a quick and effective police response to a wide range of situations, including; Canine, Explosive Ordinance Disposal (EOD), Special Weapons and Tactics (SWAT), Dive, and Critical Incident Negotiations.

The Traffic Section includes the Traffic Safety Unit, Animal Control Unit, Motorist Assist Unit and school crossing guards.

The Community Policing Section Officers are assigned to Community Oriented Policing and Problem Solving (COPPS), School Resource (SRO), Gangs, and Crime Prevention units.

The Fleet Operations and Civilian Support Section is responsible for the management of the fleet vehicles.

**POLICE DEPARTMENT - ORGANIZATIONAL CHART****MISSION STATEMENT**

*To promote a safe community and to respond to major incidents and disasters by:*

- ❖ *Responding to events and calls for service;*
- ❖ *Interdicting and enforcing laws;*
- ❖ *Investigating incidents;*
- ❖ *Preventing and reporting crime;*
- ❖ *Providing a safe environment for vehicular and pedestrian traffic;*
- ❖ *Providing coordinated Emergency services; and*
- ❖ *Providing administrative and managerial support.*

**AGENCY LOCATOR****Public Safety**

Police

Police Administration

Operations Bureau ←

Services Bureau

**2015 PROGRAM GOALS**

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Patrol Division in 2015:

- *Interdicting:*
  - ◆ The Patrol Division's main program goals for 2015 are to suppress and reduce crime, reduce injury accidents and address areas of the City experiencing increased calls for service.
  - ◆ The Patrol Division will focus on conducting alcohol initiatives to reduce underage drinking and abuse.
- *Reporting and preventing crime:*
  - ◆ Maximize the strategic deployment of Patrol Division resources to more effectively and efficiently address crime trends and traffic issues by utilizing intelligence gathered from multiple sources, which include crime analysis, intelligence from other law enforcement and physical observation, to address the problems in our community. Officers will become familiar with and address problems in their assigned districts.
- *Responding to events and calls for service:*
  - ◆ The Patrol Division's main priority is handling calls for service in a timely manner and providing quality service to the citizens of Overland Park.
  - ◆ The officers in the Patrol Division are assigned to districts which allow them to be strategically placed throughout the city to assist in a timely response. In addition to district responsibility, officers will continue the use of the Intergraph in-car computer technology, coupled with the strategic deployment of officers, to enhance the efficiency and information sharing capability of the patrol officers.

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Patrol Support Division in 2015:

- *Responding to events and calls for service and provide a safe environment for vehicular and pedestrian traffic:*
  - ◆ Investigate at least 50% of the reported traffic accidents in the City. Maintain and/or reduce the incidence of accidents at the top ten identified high accident locations. Conduct DUI enforcement and investigate traffic complaints on thoroughfares.
  - ◆ Manage and maintain the school crossing guard program.
  - ◆ Assist with special event management, including parades, runs, funerals, and civic events.
  - ◆ Maintain a safe environment for citizens and their domesticated animals.
- *Responding to events and calls for service:*
  - ◆ Maintain a well-trained and equipped Explosive Ordnance Disposal team.
  - ◆ Maintain a well-trained and equipped Dive and Fast Water Rescue Team.
  - ◆ Develop and enhance the Department's capability to respond to civil disturbance, crowd control, dignitary protection and special events.
  - ◆ Maintain a well-trained and equipped SWAT Team.
  - ◆ Manage the strategic crime suppression function for the purpose of investigating and apprehending most active career criminals and gang members.
  - ◆ Participate in a regional effort to provide a regional response capability for a WMD event.
  - ◆ Develop and enhance the Department's capability to assess risks to private and public structures through risk analysis evaluations and remediation planning.
- *Educating school age children and providing a safe environment in schools:*
  - ◆ School Resource Officers (SRO) – Provide crime education, prevention, interdiction, investigation, and other related services to middle and high schools in the City.
- *Interdicting:*

- ◆ Community Oriented Policing and Problem Solving Section (COPPS) – Partner with the neighborhoods and businesses to problem solve in our Community.
- ◆ Actively participate in building partnerships with neighborhoods and businesses in the Neighborhood Conservation Area to problem solve.
- ◆ Partner with Apartment Communities through Crime Free Multi-Housing training.
- ◆ Provide education and mentorship to our middle and high school age students on crime prevention, alcohol/drug abuse prevention and other related services.
- ◆ Interdict and investigate crime at our middle and high schools.
- ◆ Provide public education through presentations on Crime Prevention.
- ◆ Partner with Johnson County Mental Health to enhance client services.

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Fleet Operations and Civilian Support Section in 2015:

- *Providing administrative and managerial support:*
  - ◆ Direct the efforts of the Fleet Operations and Civilian Support Section.
  - ◆ Maintain the Police, Planning and IT Department's vehicle fleets.

## 2013-2014 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Patrol Division include:

- *Interdicting:*
  - ◆ The Patrol Division focuses traffic enforcement efforts in three areas. The first is to address high accident locations, the second is to address traffic complaint areas and the third is to reduce alcohol related accidents. In 2013, the Patrol Division issued 18,470 traffic citations, which was 55% of all the tickets written.
  - ◆ Patrol officers arrested 469 individuals for driving under the influence of alcohol or drugs. As a result of this enforcement, injury accidents decreased by 3.35% over 2012. This is the second year of reduction in injury accidents.
  - ◆ The Patrol officers conducted 119 tavern checks in 2013. This is a 325% increase over 2012.
  - ◆ The Patrol Division focused on the importance of Field Interview Forms (FIFs), which are used to track suspicious activity and known criminals. In 2013, the Patrol Division wrote 2,978 FIFs.
- *Reporting and preventing crime:*
  - ◆ The Patrol Division focused resources on addressing areas where calls for service were highest and areas where the potential for crime was high. Through dedicated patrols and increased citizen contact, auto burglaries decreased by 12.3% and auto theft was down approximately 13%. Auto theft was its lowest since 1998.
  - ◆ In addition, patrol officers made some substantial arrests while on deployments which resulted in the multiple clearances of other crimes. The following are two examples of these successful deployments:
    - Addressing the Chief's initiative of reducing Organized Retail Crime, officers were focused on Oak Park Mall. During the investigation of a theft, officers recognized a suspect was involved with the same MO. Further investigation led to numerous charges on the suspect and the clearance of several crimes. In a similar instance at Oak Park Mall, a group of juveniles were arrested for retail crimes and possession of a stolen vehicle.
    - Through dedicated patrols, officers arrested a suspect who neighbors had complained was dealing drugs out of his residence. Officers did a thorough investigation that led to a subsequent arrest of the dealer who confessed his activities. The dealer also offered to work with narcotics detectives. This emphasizes the Chief's initiative to stop the transition from narcotics consumer to narcotics supplier.

➤ *Responding to events and calls for service:*

- ◆ The Police Department responded to 64,728 calls for service in 2013. The Patrol Division handled approximately 85% of all calls for service. The Patrol Division made 4,302 arrests and wrote 15,986 reports in 2013.

Recent accomplishments of the Patrol Support Division include:

➤ Emergency Services Section accomplishments during 2013 include:

- |                        |                       |
|------------------------|-----------------------|
| ◆ 448 Total Arrests    | ◆ 1,843 Tickets       |
| ◆ 231 Warrant Arrests  | ◆ 15 SWAT Activations |
| ◆ 53 Narcotic Arrests  | ◆ 48 EOD Activations  |
| ◆ 11 Alcohol Arrests   | ◆ 8 DIVE Activations  |
| ◆ 64 Accident Reports  | ◆ 375 K-9 Uses        |
| ◆ 837 Incident Reports |                       |

➤ Traffic Unit accomplishments during 2013 include:

- |   |  |
|---|--|
| ◆ 2,591 accidents worked                        | ◆ 3 DUI Check lanes                        |
| ◆ 49% of accidents worked for entire Department | ◆ 174 Operation Impact hours worked        |
| ◆ 6 critical injury crashes worked              | ◆ 320 Operation Impact citations           |
| ◆ 3 fatality crashes worked                     | ◆ 4 drug recognition expert exams          |
| ◆ 127 DUI arrests                               | ◆ 408 Commercial Motor Vehicle inspections |
| ◆ 9,189 citations issued                        | ◆ 5,923 self-initiated incidents           |
| ◆ 12 DUI saturation patrols                     |  |

➤ Animal Control Unit accomplishments during 2013 include:

- |                          |                          |
|--------------------------|--------------------------|
| ◆ 2,823 dispatched calls | ◆ 68 % efficiency rating |
| ◆ 275 citations issued   |                          |

➤ Motorist Assist Unit Accomplishments during 2013 include:

- |                               |                            |
|-------------------------------|----------------------------|
| ◆ 414 dispatched calls        | ◆ 564 self-initiated calls |
| ◆ 173 school crossings worked | ◆ 48 citations issued      |

➤ Community Policing Section accomplishments during 2013 include:

- |  |  |
|--|--|
| ◆ 3,672 calls for service              | ◆ 223 field interviews                             |
| ◆ 6,870 self-initiated events          | ◆ 3,015 citizens contacted on 143 presentations    |
| ◆ 1,801 traffic tickets issued         | ◆ Two crime free multi-housing trainings conducted |
| ◆ 1,592 incident reports submitted     |  |
| ◆ 1,157 supplemental reports submitted |  |
| ◆ 119 traffic accidents investigated   |  |

➤ Fleet Operations and Civilian Support Section accomplishments during 2013 include:

- ◆ The Fleet Operations Unit managed the maintenance and repair of a fleet of 169 Police Department vehicles with an estimated value of over \$5,000,000. In addition, Police Fleet Operations coordinated fleet maintenance for 43 vehicles assigned to other City departments.
- ◆ Fleet Operations was responsible not only for the maintenance and repair of the Police Department's vehicles, but the purchasing and outfitting as well.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Response Times (in minutes)			
· Priority 1	6.30	6.32	6.00
· Priority 2	8.57	8.58	8.00
Animal Control Activity			
· Response time (in minutes)	35.36	42.00	32.00
· Animal bites	84	90	90
<b>EFFICIENCY / WORKLOAD MEASURES</b>			
Calls for Service	64,728	61,000	62,500
Accidents:			
· Fatality	2	2	3
· Injury	809	800	825
· Non-injury	3,505	3,400	3,300
· Alcohol-related	142	150	150
DUI Arrests	646	700	650
Animal Control Activity:			
· Calls handled by Animal Control Officers	2,823	2,400	3,100
· Calls handled by other officers	1,334	900	1,000
Number of Special Events	59	60	60

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$16,226,819	\$17,556,373	\$18,199,755
Commodities	582,350	346,218	347,343
Contractual	672,772	759,299	772,796
Capital Outlay	366,430	515,900	661,300
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$17,848,371</u></u>	<u><u>\$19,177,790</u></u>	<u><u>\$19,981,194</u></u>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Police Lieutenant Colonel	1	1	1
Police Major	2	2	2
Police Sergeant	24	24	24
Police Captain	9	8	7
Police Officer	146	151	151
Supervisor, Animal Control	1	1	1
Manager, Fleet Operations & Civilian			
Sup Services	1	1	1
Animal Control Officer I	2	2	2
Animal Control Officer II	3	3	3
Administrative Assistant	1	0	0
<b>Total Full-time Employees:</b>	<b><u>190</u></b>	<b><u>193</u></b>	<b><u>192</u></b>
<b>Part-Time</b>			
Administrative Clerk	0.66	0.66	0.66
Fleet Services Technician	2.09	2.09	2.09
Mail Clerk	0.74	0.74	0.71
Parking Enforcement/Motorist Asst.	2.15	2.15	1.83
School Crossing Guard	10.31	10.31	10.58
School Crossing Guard Coordinator	0.62	0.62	0.71
<b>Total Part-time Employees:</b>	<b><u>16.57</u></b>	<b><u>16.57</u></b>	<b><u>16.58</u></b>
<b>TOTAL FTEs</b>	<b><u>206.57</u></b>	<b><u>209.57</u></b>	<b><u>208.58</u></b>

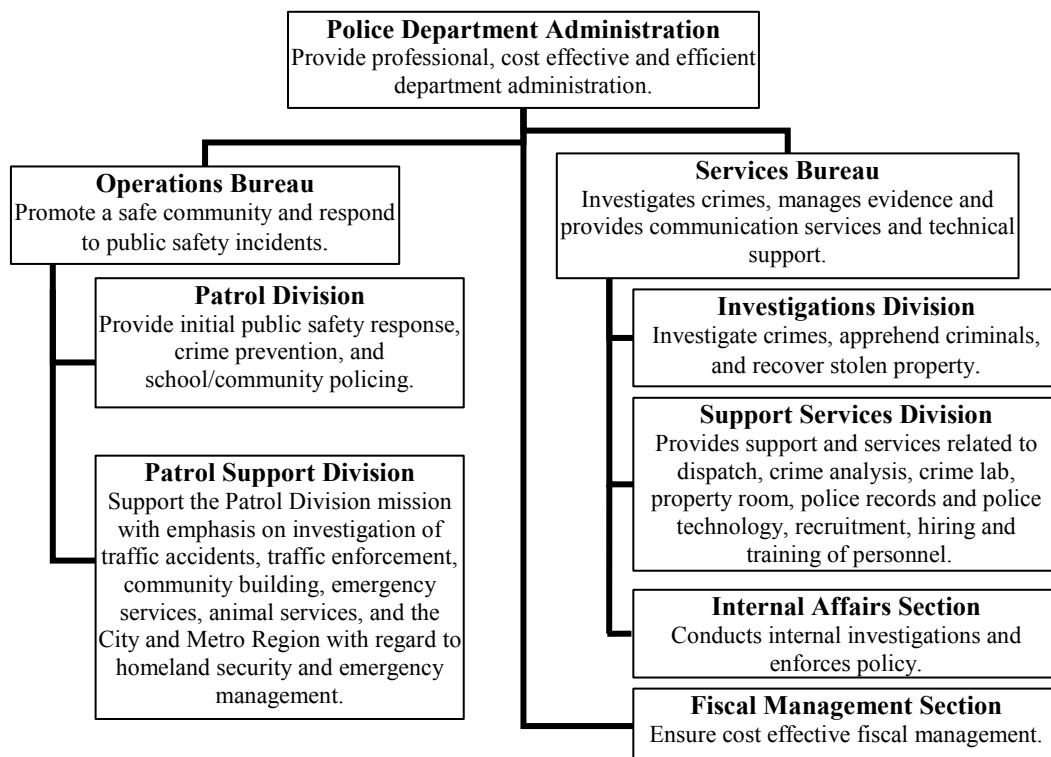
**PROGRAM DESCRIPTION**

The Services Bureau consist of the Investigations Division, the Support Services Division, the Internal Affairs Section, and the Police Fiscal Management Section.

The Investigations Division is comprised of the Crimes Against Persons, Crimes Against Property, Financial Crimes, Special Victims, and Vice/Narcotics Units. The Investigation Division investigates crimes not cleared by the Patrol Division. The Crimes Against Persons Unit investigates Homicide, Robbery, Assault and Battery and tracks career criminals. The Crimes Against Property Unit handles Burglary, Theft, and Auto Crimes. The Financial Crimes Unit investigates Forgery, Identity Theft and Organized Retail Crime. The Special Victims Unit investigates sex crimes, to include online cyber crimes. The Vice/Narcotics Unit investigates the unlawful production, distribution and use of drugs, and vice-related crime.

The Support Services Division is comprised of the Communications, Personnel, Property and Records, Technology and Training Sections. The Property Unit ensures a proper chain of custody is maintained for items submitted to, stored in, and checked out of the Property Room. The Crime Lab Unit responds to major crime scenes, and provides videography and related technical support. The Records Unit coordinates storage and dissemination of police reports. The Crime Analysis Unit reviews, analyzes and develops reports and crime data. The Communications Unit answers administrative and 911 telephone lines and dispatches appropriate resources. The Technology Section oversees general Intergraph operations, department technology and provides electronic surveillance support. The Personnel Section is responsible for the recruiting/hiring process, promotional process, and oversight for Police Department personnel actions. The Training Section oversees the training of personnel, coordination of the police academy, and the field training officer program.

The Internal Affairs Section is responsible for conducting internal investigations, inspections of Police sections, implementation of the evaluation process, and maintenance and oversight for all policies. The Police Fiscal Management Section manages Police Department budgeting, financial and grants management, fixed asset inventory maintenance, uniform and equipment issuance, invoice tracking, and administration of the alarm program.

**POLICE DEPARTMENT - ORGANIZATIONAL CHART****MISSION STATEMENT**

*Provide a safe community and environment by:*

- ❖ *Performing high-quality investigations and achieving a high crime clearance rate,*
- ❖ *Identifying and apprehending suspects and criminal offenders,*
- ❖ *Maintaining custody of property and analyzing evidence,*
- ❖ *Promoting safe neighborhoods through partnerships, education, and enforcement,*
- ❖ *Providing communications, administration and technological support to the Department,*
- ❖ *Maintain and administer sound fiscal policies, and*
- ❖ *Administer an effective personnel selection process and an ongoing professional development program.*

**AGENCY LOCATOR****Public Safety**

Police

*Police Administration*

*Operations Bureau*

*Services Bureau* ←



**2015 PROGRAM GOALS**

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Investigations Division in 2015:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
  - ◆ Maintain a clearance rate for violent crimes of at least the average of the last three years.
  - ◆ Maintain a clearance rate for property crimes of at least the average of the last three years.
  - ◆ Maintain a clearance rate of at least the average of the last three years for fraud and forgery crimes.
- *Identifying and apprehending suspects and criminal offenders:*
  - ◆ Maintain a sophisticated information and intelligence gathering capability in reference to ongoing criminal initiatives, enterprises and career criminals.
  - ◆ Maintain an effective Organized Retail and Financial Crime investigative and interdiction capability.
  - ◆ Maintain effective narcotics investigations by dismantling the networks of street-level dealers in at-risk areas of the City.
  - ◆ Maintain an aggressive Vice component designed to interdict prostitution and discourage such activities from taking place in our hotels and apartment communities.
  - ◆ Identify, converse with and develop cases on internet child predators, including those who view and share child pornography.

The City of Overland Park's Police Department work plan contains several objectives that will direct the Support Services Division's efforts in 2015:

- *Maintaining custody of all recovered property and evidence:*
  - ◆ Ensure a property management and handling system which accounts for 100% of recovered property and evidence submissions to, and storage in the Property Room.
  - ◆ Appropriately return recovered items to their rightful owner or properly dispose of unclaimed items in a timely manner.
  - ◆ Maintain and verify Property Room inventories and integrity by appropriately conducting inventories, audits and procedural reviews.
- *Providing communications, administration and technological support to the Department:*
  - ◆ Work to increase the number of private and public remote camera viewing capabilities.
  - ◆ Coordinate and facilitate the maintenance and upgrade of appropriate Intergraph systems.
  - ◆ Answer in the timeliest manner possible all calls for public safety services through administrative and 911 calls.
  - ◆ Dispatch units to handle calls for public safety services.
  - ◆ Work with the Information Technology Department to coordinate software upgrades and resolve technology and software related issues.
  - ◆ Provide Evidence Technician services for criminal investigations.
  - ◆ Provide tactical, analytical and strategic crime analysis reports.
- *Administering an effective and an ongoing professional development program:*
  - ◆ Provide departmental training in compliance with Federal, State, and City requirements.
  - ◆ Design training which encompasses Department needs and individual career objectives.
  - ◆ Incorporate quality training from outside instructors when feasible. Schedule IACP Leadership in Police Organizations for Police Supervisors in 2014, Hold Advanced FTO training for Field Training Officers in 2014.
- *Administering an effective personnel selection process:*
  - ◆ Administer the recruiting, hiring and promotion processes.
  - ◆ Support Civil Service Commission functions related to hiring, promotions, and discipline of police officers.
  - ◆ Oversee the Police Chaplains.

- ◆ Oversee Police Volunteers.
- ◆ Oversee Department polygraph program.
- *Providing administrative and managerial support:*
  - ◆ Manage the logistical needs of the Police Department.

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Fiscal Management Section in 2015:

- *Maintaining and administering sound fiscal policies:*
  - ◆ Properly prepare and submit all annual budget documents.
  - ◆ Actively pursue grant funding, and properly prepare and submit all grant reports in a timely manner.
  - ◆ Maintain fiscal responsibility throughout the entire Police Department by assisting, and providing guidance and expertise in the purchase of goods and services, payment of invoices, and safeguarding of department assets.
  - ◆ Maintain Department uniform and equipment inventory.
  - ◆ Manage the alarm process to ensure alarms are processed in a timely and accurate manner.
  - ◆ Educate residential and commercial users on how to use their security systems responsibly.

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Internal Affairs Section in 2015:

- *Providing administrative and managerial support:*
  - ◆ Cross train members of Internal Affairs and Policy Units.
  - ◆ Conduct inspections of divisions and units within the Department as directed.
  - ◆ Conduct thorough and timely investigations of citizen complaints.
  - ◆ Review and update Written Directives.
  - ◆ Support the Non-Bias Policing Board.
  - ◆ Administer the Power DMS Program – (Written Directives).
  - ◆ Administer the Administrative Investigative Management (AIM) program.
  - ◆ Conduct quarterly audits of critical functions.
  - ◆ Administer the Vehicle Tow Program.
  - ◆ Administer the Secondary Employment Program.
  - ◆ Administer the Building Security Program.
  - ◆ Conduct annual CJIS compliance checks.

## 2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Investigations Division include:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
  - ◆ The three-year average for the clearance of violent crimes was 78.2%. Detectives cleared 72.9% of all violent crimes in 2013. The three-year average for non-violent crimes clearances was 22.5%. During 2013, detectives cleared 22.5% of all non-violent crimes. The dollar value of recovered stolen property in 2013 was \$1,807,399. The three-year average clearance rate for fraud/forgery was 46.8%. In 2013, detectives cleared 45.8% of fraud/forgery cases.
  - ◆ The OPPD conducted 3,115 hours of dedicated enforcement at Oak Park Mall during 2013. This enforcement action resulted in 390 total arrests for the year. The holiday enforcement, which is conducted from October through December, resulting in 113 arrests (16% felonies).
  - ◆ The OPPD Financial Unit participates on the Kansas City Financial Crimes Task Force. The Unit opened 21 financial cases with the Secret Service and three financial cases with the US Postal Service in 2013.
  - ◆ The Vice Unit was tasked with combating promotion of illicit prostitution via Internet websites. In 2013, the OPPD Vice Unit conducted 11 Vice Stings which resulted in 73 prostitution related arrests. The Vice Unit investigated 15 prostitution leads and 10 massage complaints.

- ◆ The Cyber Crimes Unit had 15 prosecutable cases for distributing child pornography/child sexual abuse offenses, while 22 cases were referred to other law enforcement agencies due to jurisdiction.
- ◆ The Vice Unit processed 293 massage applications in 2013.
- ◆ The Narcotics Unit developed 35 new confidential informants in 2013. The Narcotics Unit served eight search warrants and arrested 28 individuals for felony drug possession/distribution of narcotics.

Recent accomplishments of the Support Services Division include:

➤ *Maintaining custody of property and analyzing evidence:*

- ◆ In 2013, the Crime Lab Unit:
  - Processed 562 items submitted for latent print processing by other officers.
  - Responded to 24 major crime scene call outs, and 660 other crime scenes.
  - Collected 1,575 items of evidence at crime scenes.
  - Responded to 57 autopsies.
  - Processed 244 recovered stolen autos.
  - Obtained 6 Combined DNA Index System (CODIS) hits and DNA matches.
  - Provided Basic Evidence Training.
- ◆ In 2013, the Property Unit:
  - Processed 28,475 property item transfers.
  - Processed 11,702 Intake Items.
  - Transferred 1,294 items to the Johnson County Crime Lab for examination.
  - Transferred 126 items to the OP Crime Lab Unit for examination.
  - Handled 1,795 interim or internal transfers.
  - Coordinated disposal of 6,874 items.
- ◆ In 2013, the Records Unit handled:
  - 892 Municipal Court Discovery Requests.
  - 1,338 District Court Discovery Requests.
  - 1,950 Public Report Disseminations.
  - 2,736 Office of Personnel Management Records Checks.
  - 759 Civilian Fingerprints Requests.
  - 7,907 Public Window Contacts.
  - 7,554 phone calls requesting police follow-up or assistance.
- ◆ In 2013, the Crime Analysis Unit:
  - Produced the annual Benchmark City Survey.
  - Produced the OPPD Annual Report.
  - Attended 40 metro-wide meetings and briefings to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, gangs, terrorism, and organized retail theft.
  - Reviewed 5,135 outside agency crime bulletins to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, gangs, terrorism, and organized retail theft.
  - Produced weekly deployment briefings containing crime trends, patterns, hot spots and persons of interest related to robbery, sex offenses, burglary, auto crimes, gangs, terrorism, and organized retail theft.
  - Produced monthly ABSTRAT Summaries.
  - Produced quarterly and annual KBI Statistical Reports.
  - Produced the PD portion of City Manager's Performance Measures.
  - Hired and trained a new Crime Analyst.
  - Assisted participants in the Chief's Summer Intern Program.
  - Provided Unit Analysis to two OP Homicide investigations.
  - Provided Unit Analysis to a Franklin County quadruple Homicide investigation.

- Provided Unit Analysis to a Miami County home invasion Robbery investigation.
  - Created several Analyst Notebook Time Lines and Link Charts to assist with homicide investigations.
  - Completed a special project regarding drive-by shootings in 2012 & 2013.
  - Completed a summary analysis of Crime in relation to Trails for LTC Kessler and Jack Messer.
  - Completed a special project on noise complaints at Prairiefire Development.
  - Prepared a special project on Jo Co School Arrests.
  - Prepared a special project on the number of homicides and attempted homicides in 2013 and other crime trends.
  - Prepared a detailed summary analysis of Residential Burglaries Targeting Asian and Indian families in OP. The presentation was used by the Chief at a community meeting in 2013.
  - Completed over 100 other Special Projects.
  - Prepared Weekly CFS Report for Patrol Major.
  - Provided the Planning Department with data analysis and recommendations regarding numerous Special Use Permits. Prepared a detailed response for one particular facility.
  - Processed eight Clery Act Requests for crime statistics.
  - Processed seven KORA Requests for crime statistics.
  - Conducted 1,171 Leads On-Line Pawn Database searches for stolen property or suspects.
  - Produced weekly Arrest Report Bulletins.
  - Produced weekly FIF Summary Report Bulletins.
  - Produced weekly Warrant Report Bulletins.
  - Produced weekly Student Contact Reports.
  - Produced weekly Summaries, Maps, and Tables of criminal activity for Strategic Crime Suppression Unit & TAC Briefings.
  - Produced a monthly "Shots Fired" Report Summaries.
  - Provided crime statistics to numerous citizens over the phone and assisted them in using the crime mapping program on the City's website.
  - Created numerous Crime Map Projects.
  - Researched hundreds of names in REJIS, Coplink, TLO, I/LEADS, KCJIS, KASPER, MO LENS, etc.
- ◆ In 2013, the Technology Unit:
- Managed, maintained and installed covert electronic surveillance equipment to assist the Police Department, other local and federal law enforcement agencies and other City groups such as OP golf courses with surveillance and criminal investigations.
  - Administered the OPPD Omnicast video system. Managed all licenses, maintenance agreements, users and equipment. Assisted Facilities and Public Works Administrators with their systems.
  - Managed OPPD surveillance cooperatives with outside groups, such as the Johnson County Community College, the Jewish Community Campus, KU Edwards Campus, Black and Veatch, Oak Park Mall, the City of Lenexa and the City of Olathe.
  - Provided analog and digital video forensics services and audio forensics services for OPPD and other regional Law Enforcement Agencies.
  - Worked with Public Works, the Law Department and the Prairie Fire management team to set up a fiber connection and video connection to the Prairie Fire development.
  - Worked closely with IT, the OP Convention Center staff and Assistant City Manager Adam Norris to plan, obtain bids and oversee installation of new CCTV and access control systems at the OPCC.
  - Assisted with the management of the ELSAG license plate reader system, maintaining and deploying the portable units when necessary.
- ◆ In 2013, the Dispatch Unit:
- Answered 83,526 (3% increase from 2012) calls via 911 lines.

- Answered 166,161 (.01% increase from 2012) calls via administrative lines.
  - Entered and dispatched 64,728 calls for service (1.8% decrease from 2012).
  - Processed 147,827 police events (3.7% increase from 2012).
  - Completed 2,154 (3.8% increase from 2012) REJIS Validations.
- *Administering an effective personnel selection process:*
- ◆ Recruiting and Hiring Activities - Attended two career fairs in 2013. These fairs, coupled with advertisements via the Internet and newspapers, resulted in the hiring of 21 new police officers using the on-line hiring process.
  - ◆ 703 applications for police officer were accepted in 2013.
  - ◆ 687 police officer applicants were processed during 2013.
  - ◆ Recruited and hired 15 civilian positions during 2013.
- *Providing an ongoing professional development program:*
- ◆ Continued leadership development and supervisory career track programs.
  - ◆ Enhanced Field Training and Evaluation Program through developmental training.
  - ◆ Effectively managed current staff of Police Volunteers.
  - ◆ Provided departmental training in compliance with Federal, State, and City requirements.
  - ◆ Training - All police officers received at least the minimum 40 hours of required training.
  - ◆ Designed training which encompass Department needs and individual career objectives.
  - ◆ Supported Civil Service Commission functions related to hiring, promotions, and discipline of police officers.
  - ◆ 24 Police Officers were hired in 2013 and provided Police Academy and FTO training.
  - ◆ The Overland Park Police Officers averaged 76.75 hours of training for 2013.

Recent accomplishments of Fiscal Management Section include:

- *Maintaining and administering sound fiscal policies:*
- ◆ During 2013, managed and reported on nine active grants with a total award amount of \$171,828.
  - ◆ During 2013, Overland Park Police were summoned to 6,247 alarm calls. Of these, 4,430 were false alarms, 1,768 were cancelled false alarms and 49 were valid alarms.
  - ◆ During 2013, assessed \$77,400 for 656 alarm penalty fees and collected false alarm and permit fees totaling \$81,290.

Recent accomplishments of Internal Affairs Section include:

- *Providing administrative and managerial support:*
- ◆ Conducted 38 citizen complaint investigations during 2013.
  - ◆ Reviewed and updated 33 policies during 2013.
  - ◆ Processed requests from 128 officers for secondary employment during 2013.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of crimes cleared:			
·Part 1 Crime	35.7%	36.8%	36.8%
·Part 2 Crime	64.8%	59.7%	59.7%
Percent of stolen property value recovered	30.1%	32.5%	32.5%
<b>EFFICIENCY / WORKLOAD MEASURES</b>			
Crime and Clearance Data:			
·Part I crimes	3,832	3,748	3,748
·Part I clearances	1,367	1,362	1,362
·Part II crimes	4,100	3,764	3,764
·Part II clearances	2,658	2,228	2,228
·Stolen property value	\$ 6,010,598	\$ 6,697,112	\$ 6,697,112
·Recovered property value	\$ 1,807,399	\$ 2,000,000	\$ 1,839,322
Narcotics arrests	362	382	382
Prostitution Arrests	85	46	46

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$8,946,157	\$10,024,894	\$10,192,794
Commodities	390,077	370,960	358,050
Contractual	613,405	776,930	791,780
Capital Outlay	161,929	90,990	64,450
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$10,111,568</u></u>	<u><u>\$11,263,774</u></u>	<u><u>\$11,407,074</u></u>

**PERSONNEL (full-time equivalent):**

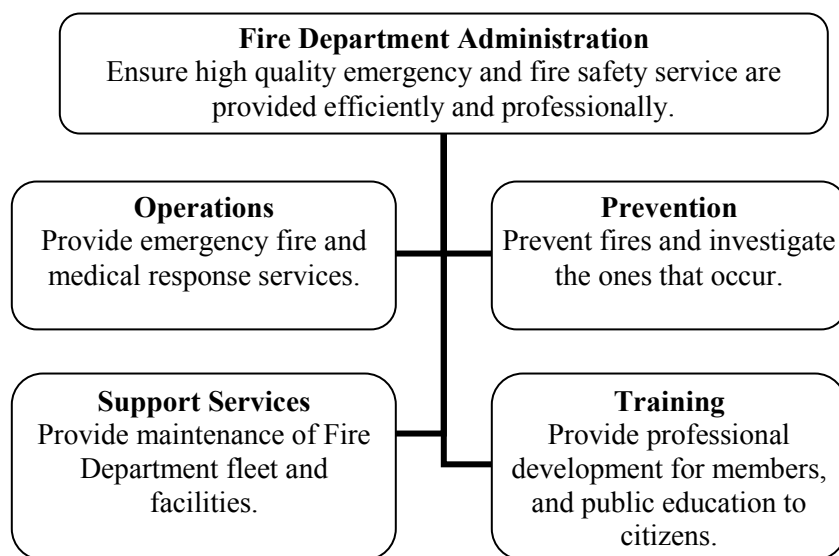
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Police Lieutenant Colonel	1	1	1
Police Major	2	3	2
Police Captain	3	6	8
Police Sergeant	5	5	5
Police Officer	42	48	47
Admin, Police Fiscal Mgmt	0	1	1
Administrative Assistant	5	1	1
Police Dispatcher	10	10	10
Police Dispatcher, Senior	7	7	7
Crime Analyst	2	2	2
Crime Analyst, Senior	4	4	4
Inventory Control Clerk	0	1	1
Police Records Technician	0	5	5
Property Control Clerk	3	0	0
Property Control Technician	0	3	3
Supervisor, Crime Analysis	1	1	1
Supervisor, Police Records	1	1	1
Supervisor, Property Unit	1	1	1
Supervisor, Police Dispatch	3	3	4
Police Captain - Terrorism Task Force*	1	0	0
<b>Total Full-time Employees:</b>	<b><u>91</u></b>	<b><u>103</u></b>	<b><u>104</u></b>
<b>Part-Time</b>			
Police Dispatcher	1.83	1.83	1.83
Property Control Clerk	0.14	0.14	0.14
<b>Total Part-time Employees:</b>	<b><u>1.97</u></b>	<b><u>1.97</u></b>	<b><u>1.97</u></b>

**PROGRAM DESCRIPTION**

Fire Administration is responsible for ensuring that the Overland Park Fire Department (OPFD) is fulfilling its mission to the citizens and patrons of Overland Park. This division constantly evaluates the effectiveness of service delivery and the costs associated with delivering fire protection and emergency medical services.

Fire Administration communicates the philosophies and mission of the Fire Department to employees to empower employees to use their skills and abilities to their maximum potential.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*OPFD is a value-driven team of dedicated professionals committed to providing emergency, educational and specialized services for the purpose of saving lives and reducing property loss for the community we serve.*

❖ *Providing effective leadership, management and administrative support to all areas of the department.*

**AGENCY LOCATOR****Public Safety**

Fire

Administration ←

Operations

Prevention

Support Services

Training



**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Administration Division in 2015:

- *Provide leadership, management and administrative support to the Fire Department:*
  - ◆ Maintain highly valued services to internal and external customers. Performance measures will be utilized to assist in gauging effectiveness. The division will adjust accordingly to the changing and growing needs of the citizens. Measures include response times, patient contact times, code save rates and injury rates.
  - ◆ To enhance the quality of life in Overland Park, the Prevention Division, in conjunction with resources in the Planning and Development Services Department's Building Safety Division, will strive to prevent the occurrence of fire and injury through education and code enforcement. Performance measures include both commercial and residential fire loss, number of inspections conducted, business compliance rate, public education deliveries, and demographics of the program's audience.
  - ◆ In support of the Fire Department's mission, the Training Division will continue to develop employees. Performance measures include fire & EMS training hours, officer development program delivery, and employee retention within the probationary year.
  - ◆ Continue to explore service contracts with our fire-service partners to increase service to our citizens, while ensuring efficient investment of resources.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Administration include:

- *Provide leadership, management and administrative support to the Fire Department:*
  - ◆ The Department continued to meet community needs. Operational call load in 2013 was 19,220.
  - ◆ OPFD has contributed to the overall quality of life to the citizens and patrons of Overland Park. Overland Park citizens have ranked OPFD high in service satisfaction.
  - ◆ Accomplished the 2013 fire department budget expenses at \$97.68 per capita population.
  - ◆ Filled three open Firefighter positions, three open Paramedic positions, open Risk Manager and Training Officer. Conducted promotion processes for Captain, Lieutenant and Fire Medic.
  - ◆ Received Fire Department Accreditation from the Center for Public Safety Excellence in August 2013.
  - ◆ Continue to evaluate service contracts with other agencies to enhance our effectiveness and efficiency serving our mission to the community.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of fees bills that were collected:			
·EMS	67%	65%	65%
·Contract training	92%	100%	100%
·Facility rental	100%	100%	100%
·Miscellaneous	79%	95%	95%

## EXPENDITURES:

<b>Fire Service Fund (Fire Administration)</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$878,147	\$895,305	\$925,064
Commodities	100,090	118,140	115,390
Contractual	159,311	149,064	159,400
Capital Outlay	0	23,450	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$1,137,548</u></u>	<u><u>\$1,185,959</u></u>	<u><u>\$1,199,854</u></u>

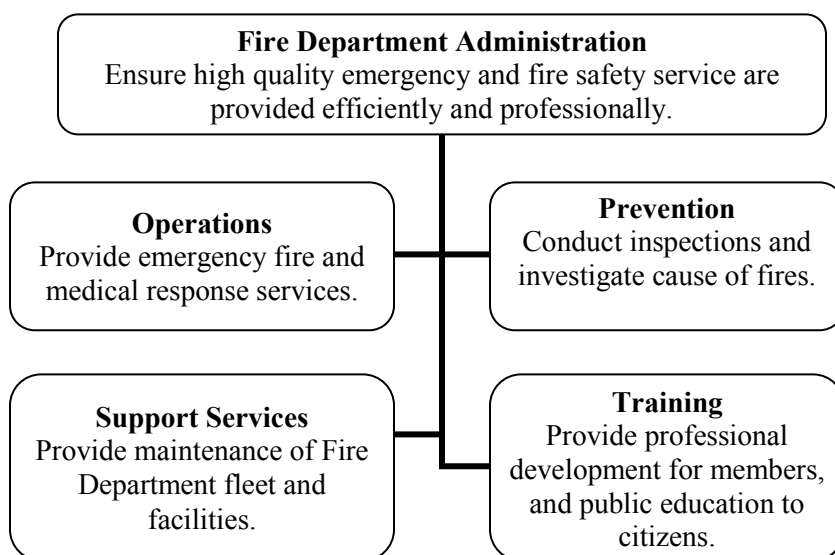
## PERSONNEL (full-time equivalent):

<b>Full-Time</b>	<u><b>2013 Budget</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Deputy Chief of Admin Services	1	1	1
Risk Management Officer	1	1	1
Manager, Media	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk	1	1	1
<b>Total Full-time Employees:</b>	<u><u>7</u></u>	<u><u>7</u></u>	<u><u>7</u></u>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>
<b>TOTAL FTEs</b>	<u><u>7.00</u></u>	<u><u>7.00</u></u>	<u><u>7.00</u></u>

**PROGRAM DESCRIPTION**

The Fire Operations Division provides emergency fire and medical response services to the citizens and patrons of Overland Park. In addition, non-emergency calls for service are provided when the request falls within the scope of the Overland Park Fire Department's (OPFD) mission. Special operation services are provided in the areas of hazardous materials, water rescues and high-angle rescue.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To prevent the loss of life and property by:*

- ❖ *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation.*

**AGENCY LOCATOR****Public Safety**

Fire

Administration

Operations ←

Prevention

Support Services

Training

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Operations Division in 2015.

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
  - ◆ Ensure performance standards are met for the services provided.
    - Analyze data and effectiveness measures in accordance with Standards of Cover.
    - Develop and implement strategies to improve baseline response measures.
    - Minimize accident and injury rates.
  - ◆ Increase the use of alternative response vehicle (ARV) and squad resources to improve response time performance, optimize the effective response force for EMS incidents and reduce demand on heavy fire apparatus.
  - ◆ Develop and implement collaborative strategies with neighboring jurisdictions and contractual partners to improve fire, emergency medical and special operations service efficacy. Monitor the effectiveness of the Johnson County Inter-local (Mutual Aid) system.
  - ◆ Maximize technology, processes and equipment to respond and more efficiently mitigate fire, emergency medical and special operations incidents.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Operations Division include:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
  - ◆ In 2013, responded to 19,220 calls for service, including 16,080 requests for EMS aid.
  - ◆ Completed the Standards of Cover (SOC) document as a component of the departments successful application for accreditation. The SOC, combined with improved data analysis has been instrumental in measuring performance and identifying opportunities for continuous system improvements.
  - ◆ Expanded first responder Advanced Life Support (ALS) service to the northern contract area in collaboration with the Merriam Fire Department.
  - ◆ Finalized the Johnson County EMS System Medical Director program. This collaborative program is essential for continued clinical excellence and the provision of progressive emergency medical care.
  - ◆ Implemented changes to spinal immobilization protocols reducing the amount of time patients spend on a long spine board. This protocol change improves patient care and affords opportunities for targeted resource allocation.
  - ◆ Implemented replacement cardiac monitors and AEDs into the field. These units enhance 12-lead ECG transmission capabilities as well as CPR compression monitoring and feedback capabilities.
  - ◆ Implemented an Alternative Response Vehicle (ARV) concept to relieve response demand on larger fire apparatus in high demand areas.
  - ◆ Introduced high flow Dry-Chemical and Clean-Agent systems into the response fleet to improve fire extinguishment capability for flammable liquid fires and fires involving energized electrical equipment.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of fees bills that were collected:			
·EMS	67%	65%	65%
·Contract training	92%	100%	100%
·Facility rental	100%	100%	100%
·Miscellaneous	79%	95%	95%
Number of Civilian fire deaths	0	1	0
<b>WORKLOAD MEASURES</b>			
Number of runs:			
·Structure fires	146	100	100
·Total fire incidents	3,140	3,700	3,700
·EMS	16,080	16,800	16,800
·HAZMAT	444	360	360

## EXPENDITURES:

<b>Fire Service Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$13,801,325	\$14,885,162	\$15,449,936
Commodities	85,539	165,400	189,260
Contractual	338,716	228,560	207,000
Capital Outlay	97,592	46,200	167,500
Transfers/Others	0	0	0
<b>TOTAL</b>	<u>\$14,323,172</u>	<u>\$15,325,322</u>	<u>\$16,013,696</u>

**PERSONNEL (full-time equivalent):**

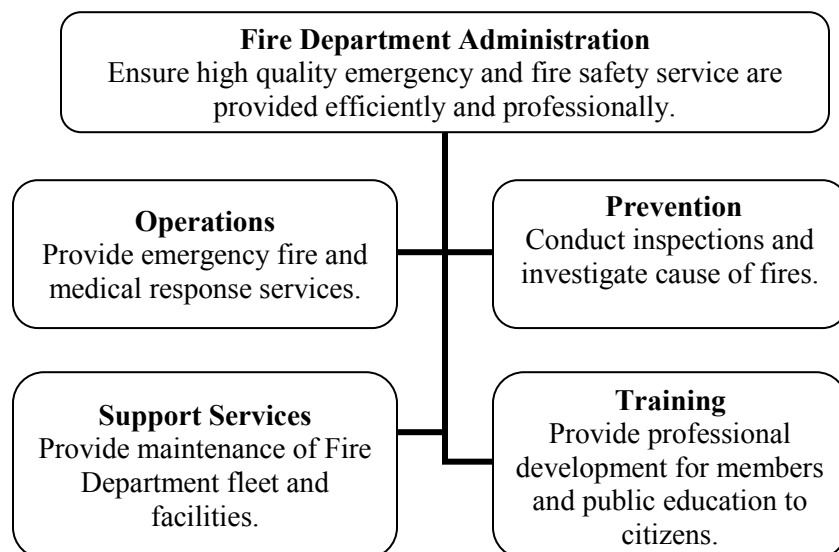
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Fire Battalion Chief	6	6	6
EMS Chief	1	1	1
Fire Captain/EMT	14	14	14
Fire Captain/Paramedic	1	1	1
Fire Lieutenant/EMT	8	8	8
Fire Lieutenant/Paramedic	4	4	4
Lieutenant/EMS	7	8	7
Fire Medic	26	26	29
Firefighter	58	58	58
Paramedic	10	11	12
<b>Total Full-time Employees:</b>	<b><u>135</u></b>	<b><u>137</u></b>	<b><u>140</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>135.00</u></b>	<b><u>137.00</u></b>	<b><u>140.00</u></b>

**PROGRAM DESCRIPTION**

The Fire Department Prevention Division conducts fire and life safety inspections on all existing occupancies within the Department's first response area. The Prevention Division, in conjunction with the Planning and Development Service Department's Building Safety Division, also assists with limited plan reviews and performs acceptance testing on new buildings under construction, focusing on tactical response issues.

The Prevention Division also conducts fire investigations to determine the origin and cause of all fires and to learn better ways to prevent accidental fires through public education and safer building construction.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To preserve the life, safety and welfare of the citizens and property within the City of Overland Park by:*

- ❖ *Providing code management, safety inspections, and education services to the community.*

**AGENCY LOCATOR****Public Safety**

Fire  
Administration  
Operations  
Prevention ◀  
Support Services  
Training

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Prevention Division in 2015:

- *Providing code management, safety inspections, and fire investigation services to the community:*
  - ◆ Perform fire inspections on existing commercial properties as required by ordinance.
  - ◆ Maintain or reduce the average number of re-inspections per property. With the implementation of the service fee program, distribution and use of the Fire Inspection Safety Handbook, and Notice to Appear procedure, the average number of re-inspections is expected to remain steady or be reduced.
  - ◆ Licensed daycares, group licensed daycares, schools, group homes, colleges, preschools, assisted living facilities, hospitals, ambulatory surgical centers, jail and detention facilities, and hotel/motels will be inspected annually by the fire department per the Kansas State Fire Marshal's MOU agreement.
  - ◆ Have two additional fire investigators complete the 80 hour law class and prepare all current shift investigators that are not on-call qualified to become so. Investigators are required to obtain 160 hours of fire and law enforcement training in order to be certified by the State of Kansas. After the initial certification the investigator will need to have ten fires investigated and 50 hours of fire and 10 hours law enforcement training every three years, to maintain certification.
  - ◆ The division will continue to assist law enforcement in a regional effort to preplan critical infrastructure/key resource (CI/KR) occupancies that are considered by the Department of Homeland Security to be of high consequence if damaged or attacked.
  - ◆ Continue to analyze the impact and importance of the Fire Inspection Handbook for business owners.
  - ◆ Continue to assist with the re-accreditation process regarding existing buildings and risk assessment related items.
  - ◆ Continue to work closely with the Building Safety, Planning and Permit Services divisions for better customer service.
  - ◆ Replace the fire inspector's field computers with a more versatile and efficient tablet computer that has an integrated camera, cloud access, apps, and a better system to pull up statistics, enabling inspectors to be more efficient while performing inspections.
  - ◆ Assist the fire operations division with targeted pre-plans in the city.

**2013 - 2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Prevention Division include:

- *Providing code management, safety inspections and fire investigation services to the community:*
  - ◆ Developed a fire investigators and inspectors manual/handbook to assist the new employee assigned to those tasks.
  - ◆ The average fire inspection visit per business continues to be low in 2013 at 1.39 inspections per year. This occurred in part due to the Fee for Service Program, Notice to Appear ticket books, and continued efforts to educate the business owner on what is



expected and the importance of keeping the business in compliance with fire & life safety codes.

- ◆ Added three more fire investigators. This now provides three per shift and three in the prevention division, with a total of 12 fire department qualified and 3 police detectives assigned and certified as fire investigators.
- ◆ Continue to partner with KDHE to present home daycare education classes to all new home daycare providers operating in Johnson County.
- ◆ Total number of fire inspections for 2013 = 3,415.
- ◆ Total of all types of fire inspections and contacts with the public = 6,663.
- ◆ Total number of re-inspections 2013 = 1,079.
- ◆ Fires investigated by the shift investigator or “on call” investigator as requested = 64.
- ◆ Total number of fires investigated by company officers and shift investigators = 526.
- ◆ Continue to update the "New Construction Project Update" folder. This folder is filled with special meeting notes and developer correspondence details on new construction projects and is also accessible to all fire personnel to view and keep up on projects occurring in their respective coverage areas.
- ◆ Increased the “on call” fire investigators from seven to eight to equal out the shifts in order to be more efficient and prevent overload. This allows two or more investigators on scene to assist during the fire investigation process. We will eventually have 11 that can fill the role as “on call”.
- ◆ Updated our website to speak about sprinkler systems, blasting, smoke detectors, etc.
- ◆ Now entering all fire investigations into the BATS or Bomb Arson Tracking System per the Kansas State Fire Marshal’s Office.
- ◆ Awarded six individuals with Chief’s Citations/Fire Investigators ribbons, for over six successful arson prosecutions within a six-month period, which is something never before accomplished in the city of OP in the time period.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Average number of inspections per business:	1.31	1.50	1.50
Percent of businesses requiring reinspection:	21%	35%	35%
<b>WORKLOAD MEASURES</b>			
Number of inspections completed::	3,415	3,500	3,500
Number of reinspections:	1,078	1,300	1,300

**EXPENDITURES:**

<b>Fire Service Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$601,120	\$633,579	\$658,245
Commodities	3,672	9,950	10,150
Contractual	3,359	2,290	4,720
Capital Outlay	0	0	19,500
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$608,151</u></b>	<b><u>\$645,819</u></b>	<b><u>\$692,615</u></b>

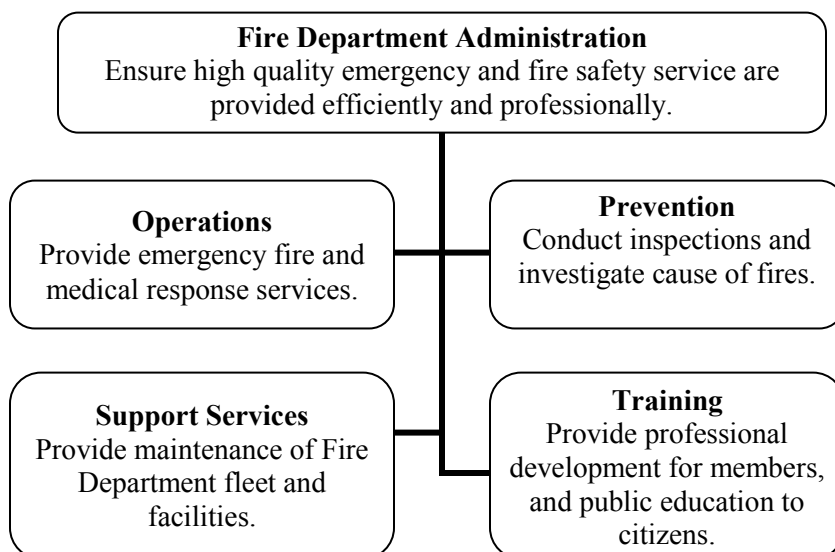
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Fire Marshal	1	1	1
Fire Inspector, Senior	0	2	2
Fire Inspector II	1	0	0
Fire Inspector	2	2	2
Fire Plans Examiner, Senior	1	0	0
Administrative Assistant	1	1	1
<b>Total Full-time Employees:</b>	<b><u>6</u></b>	<b><u>6</u></b>	<b><u>6</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>

**PROGRAM DESCRIPTION**

The Fire Support Services Division of the Fire Department provides for the upkeep of the fleet, facilities, and equipment. Responsibilities include writing the specifications for equipment and vehicles and purchasing station supplies, equipment, vehicles and trucks.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**



**MISSION STATEMENT**

*To support Fire  
Department  
operations by:*

- ❖ *Providing  
well-  
maintained  
facilities,*
- ❖ *Assuring fleet  
availability,  
and*
- ❖ *Purchasing  
equipment and  
supplies.*

**AGENCY LOCATOR**

**Public Safety**

Fire  
Administration  
Operations  
Prevention  
Support Services ←  
Training

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Support Services Division in 2015:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
  - ◆ Provide proper service for all department vehicles by scheduling preventative maintenance, repairs, pump and aerial certifications, and safety inspections.
  - ◆ Inspect all facilities quarterly to assure they meet safety standards.
  - ◆ Acquire and prepare new vehicles.
  - ◆ Replace tools and equipment as scheduled and directed by operations.
  - ◆ Provide necessary equipment for new employees. Assess and replace equipment as needed.
  - ◆ Assess and update personal protective equipment (PPE) for firefighters and paramedics to maintain various standards.
  - ◆ Work with Facilities Management to ensure that Fire Department buildings are well maintained.
  - ◆ Work with Facilities Management to plan for future projects including kitchen remodeling, concrete replacement, roof repairs, and painting.
  - ◆ Maintain the inventory management system to track all equipment.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Support Services Division include:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
  - ◆ Worked with city engineers and architects on the initial design phase of a new Public Safety Facility that will replace Fire Station 5.
  - ◆ Worked with the Public Works Department, dealers and service centers to maintain fire department vehicles. Implemented a plan to outsource ambulance preventative maintenance to reduce workload on Public Works and better adhere to the preventative maintenance schedule.
  - ◆ Assembled specifications and completed a pre-purchase order for one engine (pumper) to be delivered in April of 2014 and assigned to Station 2 at 95<sup>th</sup> and Grant. This apparatus will replace the current 2001 E-One pumper truck (Engine 42) which has over 122,000 miles, modernizing the current firefighting capabilities at Station 2, while also improving upon safety features and mechanical efficiencies. The new engine will have a compressed-air foam system.
  - ◆ Designed a portable radio battery recondition and replacement schedule to ensure the longest possible battery life possible.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Average operational readiness of fleet:			
·Fire apparatus	87%	90%	95%
·Ambulances	89%	90%	95%
·Staff vehicles	98%	90%	95%
<b>WORKLOAD MEASURES</b>			
Number maintained:	45	45	45
·Fire apparatus	18	18	18
·Ambulances	5	5	5
·Staff vehicles	22	22	22

## EXPENDITURES:

<b>Fire Service Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$0	\$26,737	\$26,946
Commodities	214,285	238,000	237,500
Contractual	277,447	266,000	292,654
Capital Outlay	17,650	15,000	15,000
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$509,382</u></u>	<u><u>\$545,737</u></u>	<u><u>\$572,100</u></u>

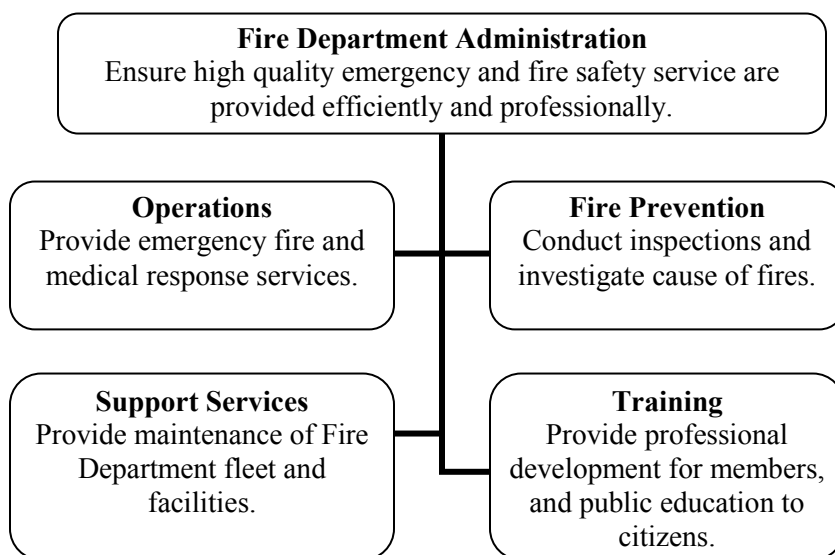
## PERSONNEL (full-time equivalent):

	<u><b>2013 Budget</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
<b>Full-Time</b>			
None	0	0	0
<b>Total Full-time Employees:</b>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Part-Time</b>			
Support Services Tech	0.75	0.75	0.75
<b>Total Part-time Employees:</b>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
<b>TOTAL FTEs</b>	<u><u>0.75</u></u>	<u><u>0.75</u></u>	<u><u>0.75</u></u>

**PROGRAM DESCRIPTION**

The Fire Training Division is responsible for providing professional development for Overland Park Fire Department employees, and public education to citizens.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**



**MISSION STATEMENT**

*To change, modify  
or improve  
firefighting and EMS  
skills by:*

- ❖ *Providing  
effective  
professional  
development  
and training  
that meets the  
needs of all  
personnel in  
the  
Department,  
and*
- ❖ *Provide  
leadership  
development  
in all aspects  
of our  
organization.*

**AGENCY LOCATOR**

**Public Safety**  
Fire  
Administration  
Operations  
Prevention  
Support Services  
Training ◀

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Court Services Division in 2015:

- *Supervising Probation:*
  - ◆ Recidivism rate will be maintained at less than 30% during 2015.
  - ◆ Percentage of cases in active compliance will be maintained at greater than 80% during 2015.
  - ◆ 100% of diversion/probation program participants feel they are treated with courtesy and respect by probation officer.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Court Services Division include:

- *Supervising Probation:*
  - ◆ Incorporated Kansas Client Placement Criteria (KCPC) Assessment tool for all Driving Under the Influence (DUI) evaluations as required by State of Kansas.
  - ◆ Maintained successful probation completion rate of 75%.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of diversion/probation program participants that are involved with the court system again within two years:	32%	25%	25%
Percent of survey respondents reporting they were treated with courtesy, respect and concern by probation officer:	100%	100%	100%
<b>WORKLOAD MEASURES</b>			
Number of assessments conducted:	379	400	450
Number of people monitored on diversion or probation:	1,531	1,450	1,500

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of firefighters qualified or certified to NFPA 1001 (Firefighter competencies):			
·Firefighter 1	100%	100%	100%
·Firefighter 2	100%	100%	100%
Percent of paramedics who are certified in ACLS:	100%	100%	95%
Academy recruits graduating from the academy:	100%	100%	100%
Academy recruits completing probation:	100%	100%	100%

**WORKLOAD MEASURES**

Number of training courses:			
·Overland Park Fire Department	325	350	350
·All other	90	75	75
Number of instructional hours:			
·Overland Park Fire Department	60,000	60,000	60,000
Average number of participants per course	8	8	8

## EXPENDITURES:

<b>Fire Service Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$687,961	\$693,690	\$683,887
Commodities	13,073	28,000	28,000
Contractual	55,106	75,995	80,985
Capital Outlay	8,000	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$764,140</u></u>	<u><u>\$797,685</u></u>	<u><u>\$792,872</u></u>



**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Training Chief	1	1	1
Training Officer	2	2	2
ALS Training Officer	1	1	1
Public Education Specialist	1	1	1
Administrative Assistant	1	1	1
<b>Total Full-time Employees:</b>	<b><u>6</u></b>	<b><u>6</u></b>	<b><u>6</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>

**PROGRAM DESCRIPTION**

The Fire Training Center Division is responsible for the operation of the Overland Park Fire Training Center and provides external training for industrial clients by the Overland Park Fire Department.

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Center Division in 2015:

- *Provide training for external clients that includes:*
  - ◆ ACLS training for healthcare providers.
  - ◆ CPR and first aid for citizens.
  - ◆ Fire extinguisher training for private industry at the Training Center and on-site.
  - ◆ Improve the speaker's bureau to include department wide topics to the citizens of Overland Park.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Training Center Division include:

- *Provide external training for private sector and citizens that included:*
  - ◆ ACLS training for health care providers.
  - ◆ Bi-monthly CPR programs in heart saver, health care provider and first aid.
  - ◆ Fire extinguisher training to citizens and private industry and business.
  - ◆ Support activities in the contract agreement with Johnson County Community College.

**EXPENDITURES:**

<b>Fire Service Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	33,113	74,000	74,000
Contractual	18,367	18,850	4,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$51,480</u></b>	<b><u>\$92,850</u></b>	<b><u>\$78,000</u></b>

**PROGRAM DESCRIPTION**

The City of Merriam contracts with Overland Park to provide Fire and Emergency Medical Services. Expenses incurred by Overland Park for the provision of these services are reimbursed by the City of Merriam.

Overland Park commenced providing services for Merriam in 2014, with 2015 being the first year funding has been allocated through the City's budget process. Reimbursement from the City of Merriam for the Merriam Fire Contract is received as revenue in the City's General Fund.

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of related to the Merriam Fire Contract in 2015:

- ◆ Ensure the seamless transition of 21 Merriam employees to the City of Overland Park.
- ◆ Add a 40-hr Fire Inspector in the Merriam Contract area to be the point of contact for inspection/permit needs and discontinue the use of the company inspection program.
- ◆ Execute the 2015 Training & Development Package developed by the Training Chief
- ◆ Work to re-determine Merriam's ISO rating to align with Overland Park's 1 public protection classification (PPC) and Accreditation.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of related to the Merriam Fire Contract include:

- ◆ Implementation of an ALS first-response squad to the city of Merriam and Overland Park's northern contract area with OP Fire Medics
- ◆ Provided Battalion Chief response to critical events within the City of Merriam and provided personnel oversight.
- ◆ Executed the 2014 Training & Development package incorporating Merriam Fire Department personnel and Merriam station fill-in.
- ◆ Developed and executed the 2015 Merriam transition plan upon the retirement of Merriam Fire Chief Bob Pape.

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$103	\$0	\$180,410
Commodities	0	0	8,348
Contractual	0	0	2,700
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$103</u></b>	<b><u>\$0</u></b>	<b><u>\$191,458</u></b>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Contract Paramedic	0	0	3
<b>Total Full-time Employees:</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>



# PUBLIC WORKS

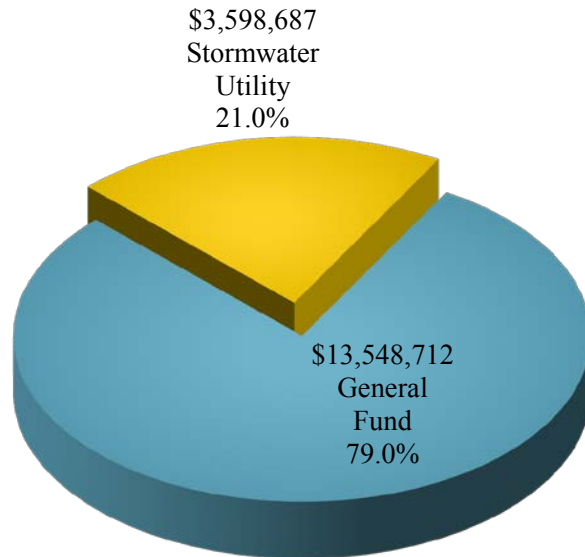
**GOAL:** Construct, manage and operate a stormwater, street and highway system, which is cost effective, safe, efficient, well maintained, compatible with the environment and visually pleasing.

**COST CENTERS:**

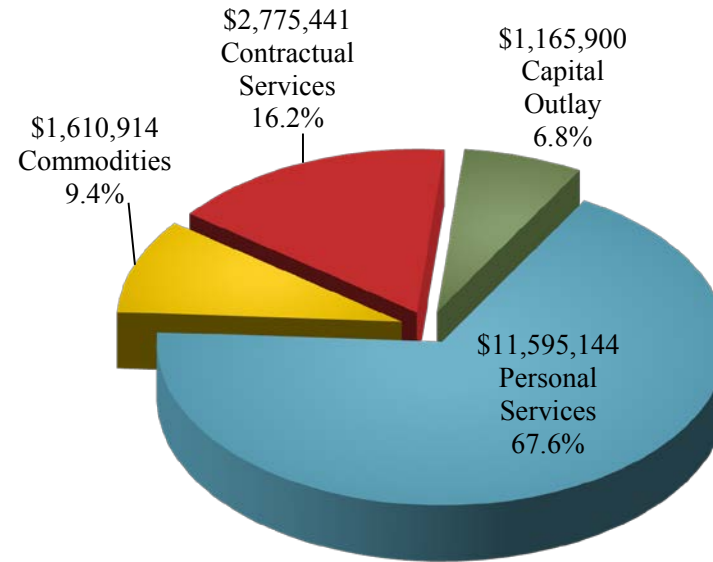
- Public Works Administration
- Street Engineering and Construction
- Stormwater Engineering
- Traffic Services
- Traffic Maintenance
- Street Maintenance
- Stormwater Maintenance
- Fleet Maintenance

# 2015 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2015 Expenditures = \$17,147,399



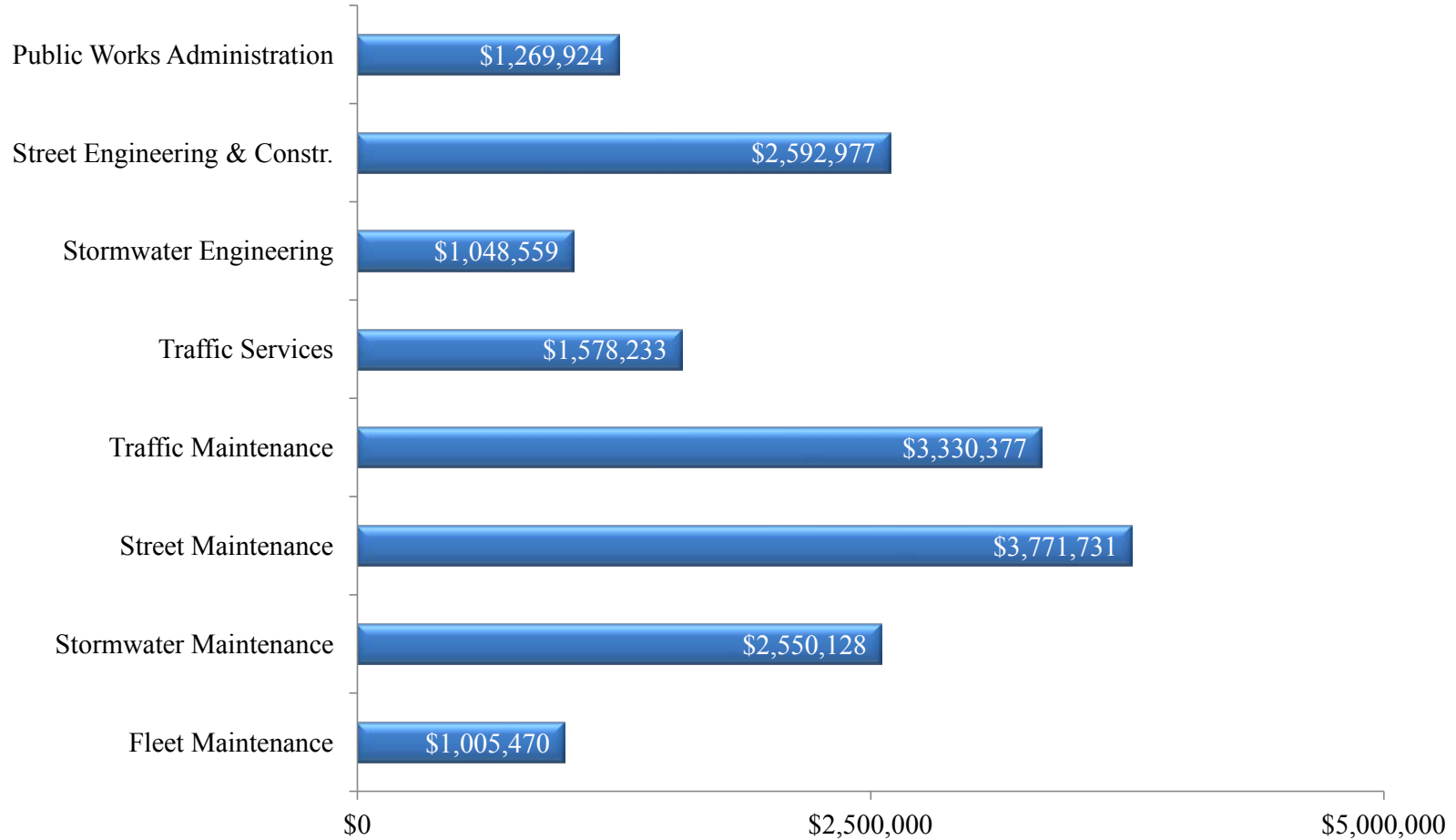
FUND



EXPENDITURE TYPE

*Public Works Goal Area*

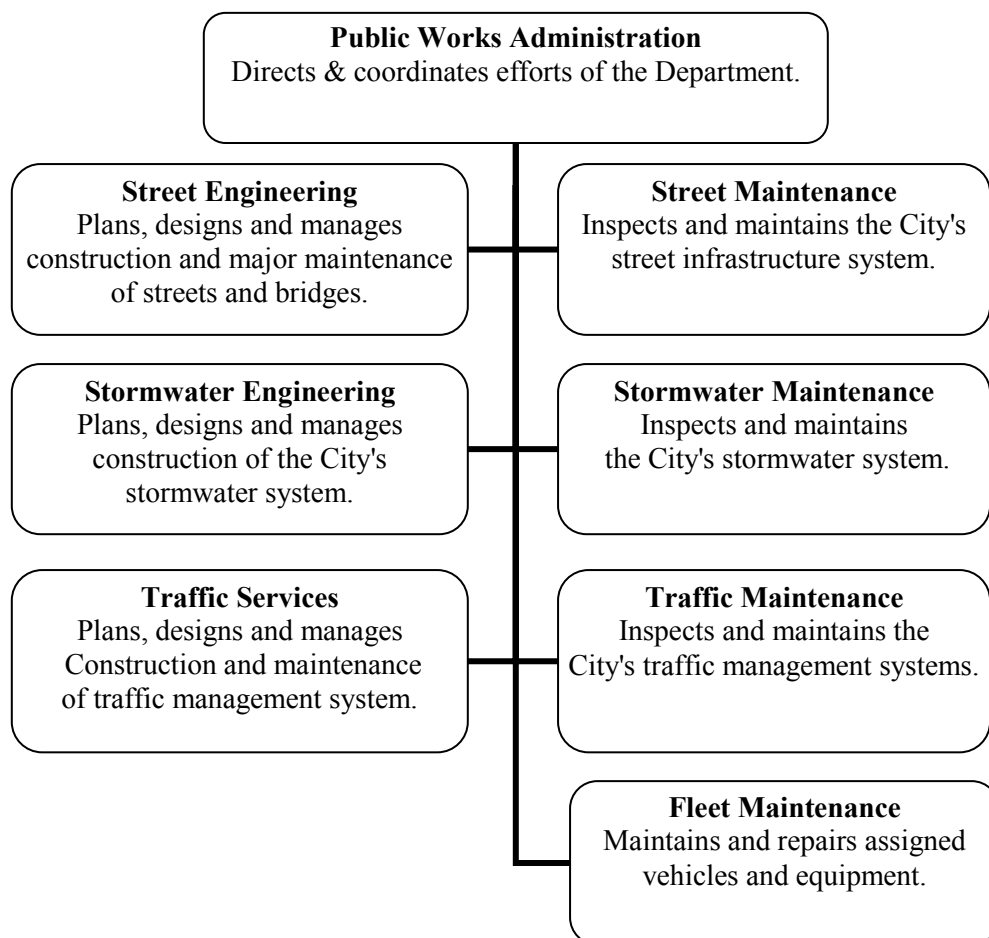
## 2015 OPERATING AND CONTRACTUAL EXPENDITURES Public Works Goal Area



**PROGRAM DESCRIPTION**

Public Works Administration directs and coordinates the Department's work areas. It is responsible for providing the leadership and vision necessary to fulfill the objectives of the Department's mission statement as it is appropriate to the role played by each area.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:*

- ❖ *Safe: Enforce practices that prevent loss and injury among the public and employees,*
- ❖ *Convenient: Promote an ethic of superior customer service in the delivery of public service,*
- ❖ *Beneficial: Develop policies to protect and enhance the City's transportation systems, and*
- ❖ *Reliable: Continuously improve systems and operations for efficiency, dependability and consistency.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration ←  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance



**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Public Works Administration Division in 2015:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
  - ◆ Maintain the department's management manual and project procedures manual (project management) Wikis to incorporate changes and new methods, policies, and procedures for improving operations and service efficiencies.
  - ◆ Continue periodic briefing sessions with the Public Works Committee consisting of departmental activity updates, review of Governing Body policies, and future policy initiatives.
  - ◆ Continue to focus on cost-effective business practices, including asset management and activity based costing. Continue to improve our asset and work management systems to better track our work against specific assets, to track performance, and to improve our operations; have periodic operational reviews; and determine the most cost-effective mix of in-house vs. contract operations.
  - ◆ Expand public communication efforts to inform and gain feedback from citizens utilizing the City's website, social media, OP Cares system, e-news, timely mailings, and involvement with contractors to be responsive.
  - ◆ Continue to make use of automated vehicle location (AVL) information and equipment to allow better management of snow and ice control operations, and to provide timely public communications that inform the public of our progress.
  - ◆ Continue to improve our snow operations through our operator training program for new drivers, evaluating anti-icing materials and effective applications, optimizing snow plow routes and implementing lessons learned from past snow operations.
  - ◆ Implement the initiatives of the Environmental Task Group and take other steps to more effectively manage the environmental impact of Public Works operations.
  - ◆ Work with managers to develop and implement training objectives and coordinate training resources for maximum benefit and cost-effectiveness.
  - ◆ Maintain the department's American Public Works Association accreditation status. Reinforce the use and upkeep of the departmental operations manual.
  - ◆ Conduct quarterly leadership training forums with supervisory staff within the Department.
  - ◆ Continue to develop and recognize leadership in non-supervisory staff through training sessions, selected courses, cross-training and work-based learning opportunities.
  - ◆ Revise our street network inventory to provide more accurate quantities so that contract work can be administered more efficiently.
  - ◆ Continue to research and improve the materials used in street maintenance.
  - ◆ Assist with transition to Google software.
  - ◆ Assist with the implementation of the Lucity Fleet module across several departments.
  - ◆ Deploy and test several tablet computing devices for field personnel.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Public Works Administration Division include:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
  - ◆ Assisted in the development of a Kansas City Power and Light (KCPL) buyout plan.
  - ◆ Continued the implementation of the Alert2 transmission protocol for improved and more reliable communications for our flood warning system.
  - ◆ Developed and began the execution of a Roadway Information System (RWIS) maintenance plan to provide more useful information to the operational staff that need this information.
  - ◆ Working together with IT and GIS, developed a transition plan for migrating in-house operational software.
  - ◆ Assisted Parks as they implemented the Lucity asset management system.
  - ◆ Coordinated, arranged and scheduled training of professional activities for employees.
  - ◆ Encouraged and supported employees to apply for and complete the Supervisory Development, Leadership Forum, Certified Public Manager and Leadership Overland Park programs.
  - ◆ Continued to expanded internal communications efforts through the city's website, OPNET, department newsletters, and employee meetings to provide timely and increased information with regard to employees, events, goals and programs.
  - ◆ Implement recommendations of the department's strategic planning committee.
  - ◆ Analyzed the performance of several roadway surface treatments.
  - ◆ Assisted with the fleet software analysis and selection process.
  - ◆ Assisted with the development of an improved public snow map website.

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$993,764	\$1,110,068	\$1,155,050
Commodities	150,491	31,870	27,650
Contractual	63,426	82,944	87,224
Capital Outlay	38	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$1,207,719</u></b>	<b><u>\$1,224,882</u></b>	<b><u>\$1,269,924</u></b>

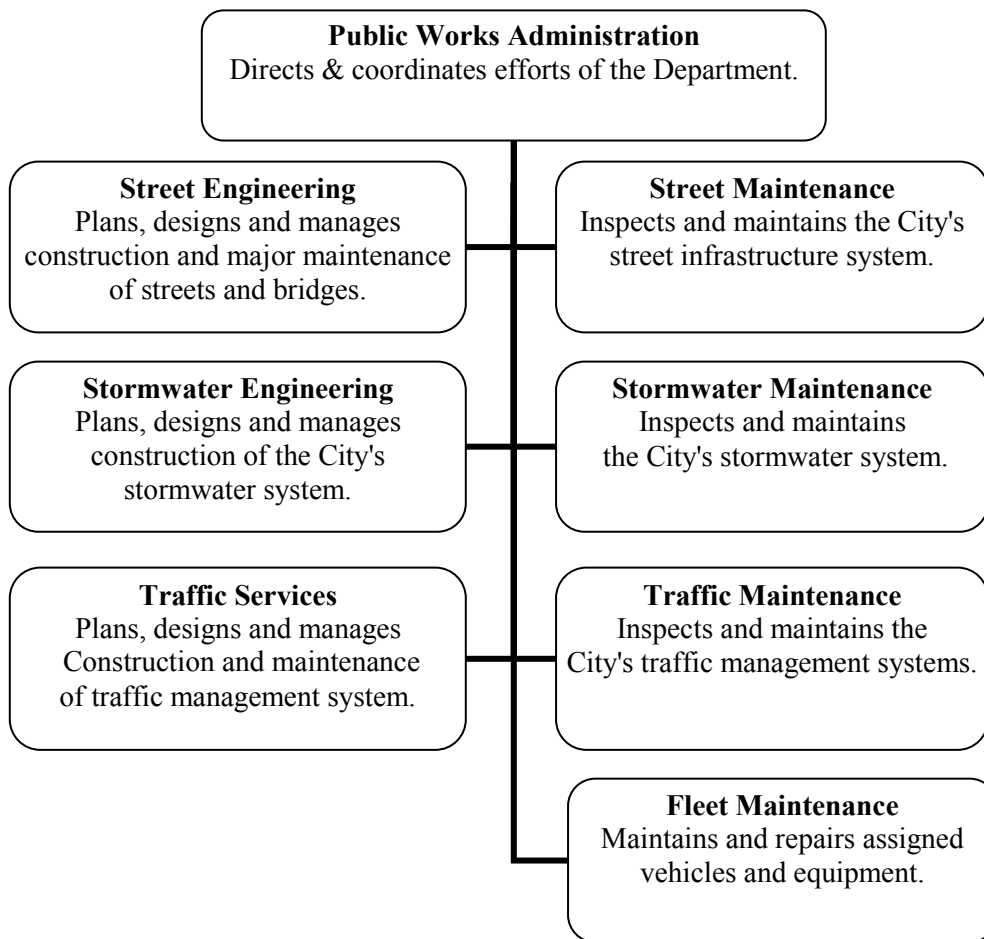
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Director, Public Works	1	1	1
Manager, Technical & Admin Services	1	1	1
Assistant to the Director	1	1	1
Contract Specialist	2	2	2
Engineering Systems Specialist	1	1	1
Staff Assistant	1	1	1
Work Mgmt Systems Admin	1	1	1
Administrative Assistant	3	3	3
<b>Total Full-time Employees:</b>	<b><u>11</u></b>	<b><u>11</u></b>	<b><u>11</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u><u>11.00</u></u></b>	<b><u><u>11.00</u></u></b>	<b><u><u>11.00</u></u></b>

**PROGRAM DESCRIPTION**

Street Engineering and Construction is responsible for planning, designing and managing infrastructure construction and for the major maintenance of streets, bridges and storm sewer systems.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:*

- ❖ *Safe: Use and enforce proper design and construction for roadway safety,*
- ❖ *Convenient: Reduce disruptions to the motoring public due to roadway conditions,*
- ❖ *Beneficial: Determine improvements system-wide consistent with present and future demands and*
- ❖ *Reliable: Utilize best design and construction practices for long-term infrastructure performance.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering ◀  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Engineering and Construction Division in 2015:

- *Reduce disruptions to the motoring public due to roadway conditions by upholding proper design and construction standards:*
  - ◆ Continue coordination with the Kansas Department of Transportation (KDOT) to complete construction of the Roe Bridge over I-435 project.
  - ◆ Maintain coordination effort to complete design with the KDOT on the US 69 "Brown" project.
  - ◆ Begin construction of 159<sup>th</sup> Street from Metcalf to Nall.
  - ◆ Complete construction of the US 69 and 159<sup>th</sup> Street Interchange.
- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
  - ◆ Complete all scheduled streets in the 2015 Street Improvement/Overlay programs for residential and thoroughfare streets.
  - ◆ Execute the 2015 chip seal program.
  - ◆ Execute the 2015 chip seal (UBAS) program.
  - ◆ Execute the 2015 Neighborhood Streets Reconstruction program, including the 73<sup>rd</sup>, East of Metcalf area, and CDBG eligible streets.
  - ◆ Execute the 2015 bridge maintenance program.
  - ◆ Complete design for a new public safety facility to replace Fire Station 5.
  - ◆ Continue to provide a lead role in facility project construction, management, and major maintenance.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Street Engineering and Construction Division include:

- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
  - ◆ Begin construction of US 69 and 159<sup>th</sup> Street Interchange Improvements.
  - ◆ Completed the construction of Switzer, 151<sup>st</sup> to 159<sup>th</sup>.
  - ◆ Completed the construction of 159<sup>th</sup>, Antioch to Quivira
  - ◆ Completed the annual Street Improvement Program (residential, and thoroughfare overlay) for all streets scheduled for 2014.
  - ◆ Substantially completed the Neighborhood Streets Reconstruction Program for 2014.
  - ◆ Completed the 2014 chip seal (UBAS) program.
  - ◆ Completed the 2014 chip seal program.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of CIP project contracts completed by original contract date:			
·CIP	80.0%	80.0%	80.0%
·Major Maintenance	90.0%	90.0%	90.0%
Average cost change of projects during construction:			
·CIP	-1.6%	2.0%	2.0%
·Major Maintenance	-12.1%	2.0%	2.0%
Percent of citizens in street maintenance project areas reporting that they are satisfied or very satisfied with:			
·Completed project	79%	80%	80%
·City staff customer service	86%	90%	90%
·Contractor's attitude and responsiveness	88%	80%	80%
·Information provided about the project	78%	80%	80%
·Quality of work	81%	90%	90%
·Cleanliness and upkeep of work area	74%	80%	80%
·Inconvenience experienced during work	75%	80%	80%
Percent of citizens in construction project areas reporting that they are satisfied or very satisfied with:			
·Completed project	79%	80%	80%
·City staff attitude and responsiveness	89%	90%	90%
·Construction worker's attitude and responsiveness	85%	80%	80%
·Information provided about the project	72%	80%	80%
·Quality of work	86%	90%	90%
·Cleanliness and upkeep of work area	73%	80%	80%
·Inconvenience experienced during work	57%	80%	80%
<b>WORKLOAD MEASURES</b>			
Number of right-of-way permits issued:	1,468	1,300	1,300
Dollar value of fees collected for right-of-way permits:	\$72,241	\$100,000	\$100,000
Number of street projects managed for:			
·CIP	42	25	25
·Maintenance	14	25	25

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$2,185,528	\$2,355,417	\$2,444,884
Commodities	35,078	44,565	44,724
Contractual	40,329	77,488	76,769
Capital Outlay	0	0	26,600
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u><u>\$2,260,935</u></u></b>	<b><u><u>\$2,477,470</u></u></b>	<b><u><u>\$2,592,977</u></u></b>

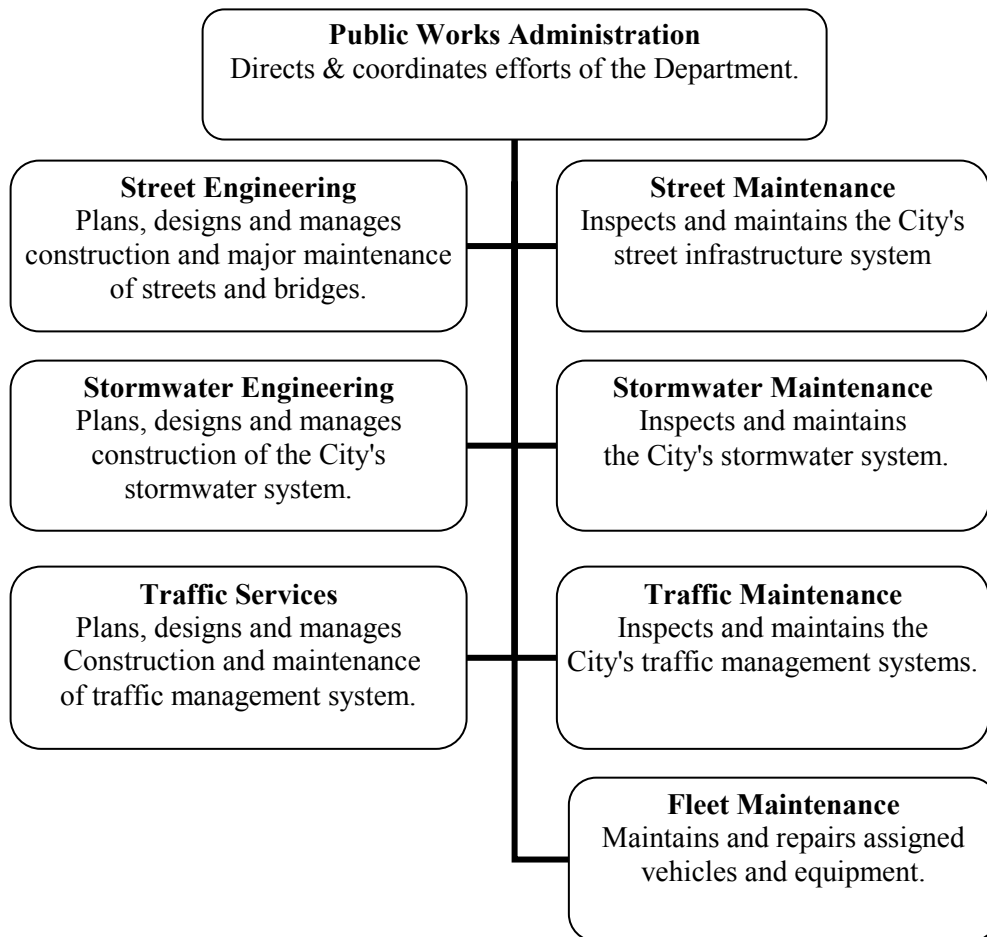
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Assistant City Engineer	1	1	1
City Engineer	1	1	1
Civil Engineer II	2	1	1
Civil Engineer, Senior	3	4	4
Construction Inspector I	0	0	1
Construction Inspector II	1	1	1
Construction Inspector, Senior	5	5	4
Engineering Technician, Senior	6	6	6
Right-of-Way Coordinator	1	1	1
Supervisory Civil Engineer	1	1	1
Supervisor, Construction Inspector-PW	1	1	1
<b>Total Full-time Employees:</b>	<b><u>22</u></b>	<b><u>22</u></b>	<b><u>22</u></b>
<b>Part-Time</b>			
Pavement Condition Evaluator	1.42	1.42	1.42
<b>Total Part-time Employees:</b>	<b><u>1.42</u></b>	<b><u>1.42</u></b>	<b><u>1.42</u></b>
<b>TOTAL FTEs</b>	<b><u><u>23.42</u></u></b>	<b><u><u>23.42</u></u></b>	<b><u><u>23.42</u></u></b>

**PROGRAM DESCRIPTION**

Stormwater Engineering is responsible for managing the conveyance of stormwater throughout the City. This task involves the planning, designing, construction and major maintenance management of infrastructure and stream improvements. Stormwater Engineering is also responsible for the environmental impact of stormwater runoff as it flows into area rivers and streams. These tasks are accomplished through evaluating and conducting stormwater studies and implementing programs to protect and enhance water quality. In addition, the operation and maintenance of the City's ALERT flood warning system falls under the Stormwater Engineering Division's responsibilities.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:*

- ❖ *Safe: Protect the public from urban flooding and reduce pollutant levels in stormwater runoff,*
- ❖ *Convenient: Conduct proactive public outreach regarding City-wide floodplain and stormwater issues,*
- ❖ *Beneficial: Evaluate the impact of the City's stormwater policies to anticipate and avoid future problems, and*
- ❖ *Reliable: Seek industry best practices to determine enhancements.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering ←  
Traffic Services  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance



**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Engineering Division in 2015:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
  - ◆ Complete construction of storm sewer improvements in the vicinity of 92<sup>nd</sup> Place & Switzer Road.
  - ◆ Complete construction of Monitor Square Storm Drainage Improvements along Tributary 1 of Indian Creek in the vicinity of 103rd Street and Rosewood.
  - ◆ Complete construction of 103rd Street & Connell Ditch liner Improvements along Tributary 5 of Indian Creek.
  - ◆ Complete construction of the Stanley Storm Drainage project along Negro Creek in the vicinity of 152<sup>nd</sup> and Metcalf.
  - ◆ Complete storm sewer upgrades as part of the 2015 Neighborhood Street Reconstruction program.
  - ◆ Complete Stormwater Management Plan as part of the new National Pollutant Discharge Elimination System (NPDES) permit.
  - ◆ Continue water quality monitoring of the City's impaired waters (Wolf Creek, Coffee Creek and Tomahawk Creek).
  - ◆ Continue upgrades to the Johnson County and Overland Park flood warning systems consistent with the Johnson County Flood Warning System Implementation and Management study.
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
  - ◆ Continue public outreach and education to Overland Park residents on the importance of environmental and water quality concerns.
  - ◆ Continue partnerships with the Mid-American Regional Council (MARC), Johnson County, local schools, and other interested groups and clubs to expand education and participation in water quality and environmental sustainability activities.
  - ◆ Continue operations of the City's flood warning system and the STORMWATCH website.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Stormwater Engineering Division include:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
  - ◆ Completed construction of a storm structure replacement between Lowell and 93<sup>rd</sup> Street, from Foster to Conser.
  - ◆ Completed construction of corrugated metal pipe (CMP) replacement in the vicinity of Antioch Road and 100<sup>th</sup> Terrace; 89<sup>th</sup> Street & Grandview; and 98<sup>th</sup> Street & Travis Lane.
  - ◆ Completed construction of CMP replacement at various locations north of I-435 as part of the 2014 Major Storm Sewer Repair program.
  - ◆ Completed construction of stormwater improvements for the Rolling Woods subdivision in the vicinity of 116<sup>th</sup> Street and Antioch.
  - ◆ Completed design and commenced construction of storm sewer improvements in the vicinity of 92<sup>nd</sup> Place & Switzer Road.
  - ◆ Completed design and commenced construction of Monitor Square Storm Drainage Improvements along Tributary 1 of Indian Creek in the vicinity of 103rd Street and Rosewood.

- ◆ Completed design of 103rd Street& Connell Ditch liner Improvements along Tributary 5 of Indian Creek.
  - ◆ Completed design and commenced construction of the Stanley Storm Drainage project along Negro Creek in the vicinity of 152<sup>nd</sup> and Metcalf.
  - ◆ Completed significant upgrades to the Johnson County and Overland Park flood warning systems, including the continued upgrade of the data collection system to ALERT2; addition of Gage-Adjusted Radar Rainfall (GARR); integration of Indian Creek, Tomahawk Creek, Turkey Creek, Blue River and Mill Creek watershed models into AVISO FS; and the continued enhancement of the STORMWATCH website.
  - ◆ Continued to implement programs under the city's Clean Water Act National Pollutant Discharge Elimination System (NPDES) permit including the development of new Stormwater Management Plan; and water quality monitoring of the City's impaired waters (Wolf Creek, Coffee Creek and Tomahawk Creek).
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
- ◆ Continued to provide personal field visits to citizens with storm drainage concerns.
  - ◆ Continued publishing our monthly environmental newsletter "Eco-Connect."
  - ◆ Provided stormwater and water quality presentations to classrooms and small group meetings.
  - ◆ Supported the Blue River Watershed Association (BRWA) in their water quality education efforts at local schools.
  - ◆ Partnered with the Parks and Forestry Department to integrate water quality education.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of citizen concerns addressed:	100%	100%	100%
Percent of NPDES permit water quality goals met on schedule:	100%	100%	100%
Percent of project contracts completed by original contract date:	70%	90%	90%
Percent of citizens in stormwater project areas reporting that they are satisfied or very satisfied with completed project:	90%	80%	80%
<b>WORKLOAD MEASURES</b>			
Citizen complaints and inquiries concerning storm water problems:	104	80	80
Number of water quality presentations given:	6	16	16

**EXPENDITURES:**

<b>Stormwater Utility Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$612,520	\$645,814	\$690,232
Commodities	4,104	8,600	8,600
Contractual	157,351	285,087	349,727
Capital Outlay	22,709	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$796,684</u></b>	<b><u>\$939,501</u></b>	<b><u>\$1,048,559</u></b>

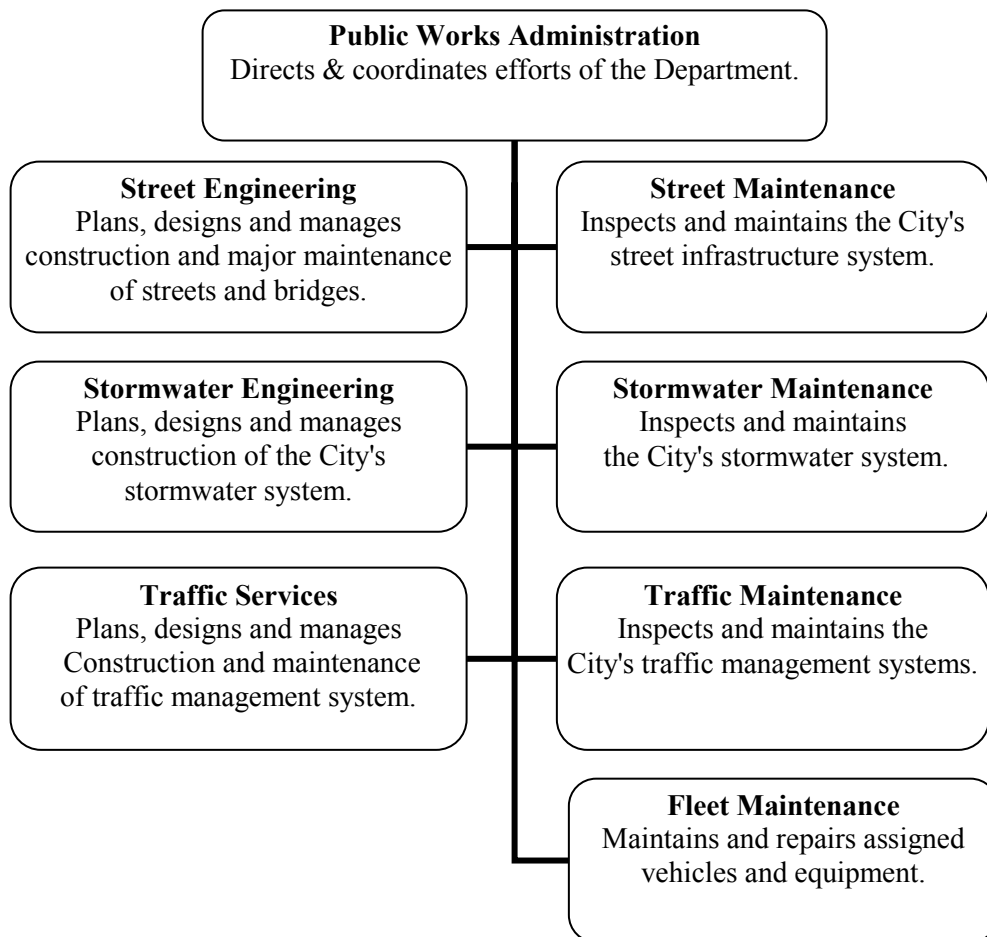
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	0	1	1
Civil Engineer II	1	0	0
Water Quality Specialist	1	1	1
Construction Inspector I	0	1	1
Engineering Technician II	1	0	0
Engineering Technician, Senior	1	2	2
<b>Total Full-time Employees:</b>	<b><u>5</u></b>	<b><u>6</u></b>	<b><u>6</u></b>
<b>Part-Time</b>			
Stormwater Engineering Aide	0.00	0.00	0.46
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.46</u></b>
<b>TOTAL FTEs</b>	<b><u>5.00</u></b>	<b><u>6.00</u></b>	<b><u>6.46</u></b>

PROGRAM DESCRIPTION

The Traffic Services Division is responsible for planning, designing and managing the City's traffic flow. These tasks are accomplished through the installation and operation of traffic control devices on public streets throughout the City.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**



MISSION STATEMENT

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:*

- ❖ *Safe: Meet recognized standards for and promote innovations in traffic safety policy and practices,*
- ❖ *Convenient: Optimize efficient traffic flow throughout the City,*
- ❖ *Beneficial: Promote multi-modal transportation choices, and*
- ❖ *Reliable: Ensure the operational readiness of the City's transportation technology network.*

AGENCY LOCATOR

**Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services ➡  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Services Division in 2015:

- *Optimize efficient traffic flow throughout the City:*
  - ◆ Install approximately five additional closed-circuit television cameras to increase the monitoring capabilities of the Overland Park Traffic Control System (OPTCS).
  - ◆ Continue a regular replacement program to install high definition CCTV cameras to replace aging equipment that is analog-based and wearing out.
  - ◆ Continue to add our video detection cameras to the city's operating system and determine strategies to increase their effectiveness.
  - ◆ Enhance the Overland Park Traffic Website to provide citizens with additional traffic information such as incident locations and motorist information.
  - ◆ Continue the citywide migration to updated signal controllers, which provide enhanced technological capabilities.
  - ◆ Work closely with Johnson County Transit to refine Bus Rapid Transit technology along the Metcalf Avenue corridor.
  - ◆ Promote bicycle usage as a viable modal choice by participating in "Bike to Work Week" in May and designate certain routes in OP as bike routes. Begin implementation of the OP Safe Bicycle Use Outreach Project study recommendations.
  - ◆ Work with KC Scout to integrate our two systems so that we can post travel time information to motorists.
  - ◆ Deploy the dynamic trailblazer signs along College Blvd. using the Intelligent Traffic System (ITS) Set-Aside grant from Kansas Department of Transportation (KDOT).
  - ◆ Construct a new traffic signal at ICP / Mission Road, 159<sup>th</sup> / Nall, College Blvd / Switzer.
- *Meet recognized standards for and promote innovation in traffic safety policy and practices:*
  - ◆ Utilize the citywide traffic calming policy to address citizens' concerns about neighborhood traffic flow, congestion management and safety, and advocate for funding in the capital improvement program process.
  - ◆ Promote awareness of roundabouts and advocate for more to be installed in new developments and at existing intersections. This includes two new roundabouts as part of the widening of 159<sup>th</sup> Street in front of Blue Valley High School and two new roundabouts as part of the City Place development near Switzer and College.
  - ◆ Look for opportunities where tablet computing can increase productivity in the field.
  - ◆ Implement recommendations from the Southern OP Transportation Plan regarding future lane configurations.
- *Ensure the operational readiness of the city's transportation technology network:*
  - ◆ Replace aging traffic signals at 103<sup>rd</sup> / Lamar and 103<sup>rd</sup> / Nall.
  - ◆ Continue with design project to replace KCPL leased streetlights purchased in 2013 with a major capital project in 2017 (replacing about 150 streetlights with new LED, city standard poles).
  - ◆ Add LED streetlight heads to projects where budgets allow.
  - ◆ Continue to look at removing unwarranted traffic signals as projects are considered.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Traffic Services Division include:

- *Optimize efficient traffic flow throughout the City:*
  - ◆ Over 130 closed-circuit television (CCTV) cameras have been installed to increase the monitoring capabilities of OPTCS.
  - ◆ We have approximately 100 miles of fiber installed throughout the city which connects our traffic signal system to the CCC and each of our city facilities together. Most recently we installed two miles of fiber on 159<sup>th</sup> Street between Quivira and Antioch.
  - ◆ The Overland Park Traffic Website continues to provide citizens with additional traffic information such as streaming video from our CCTV cameras. Additional CCTV cameras were added and incident information is available on the website.
  - ◆ The CCTV camera information was added to a snowplow web portal to give citizens better information when snowstorms hit our area. Additional cameras are added to the page as we deploy them in the field.
  - ◆ Continue working with the traffic signal central software (TranSuite) that was brought on-line in 2006-2007 to control the signal system and traffic signals. New updates/modules have been added through the multi-jurisdictional Operation GreenLight project.
  - ◆ Added another batch of new 2070 model controllers to enhance the ability to work with the TranSuite software. As of March 2014, 254 model 2070 controllers were deployed out of 260 signalized intersections. We plan to deploy another batch of approximately 15 this year.
  - ◆ Continued using Facebook to relay traffic information to residents and interested users.
  - ◆ City was awarded an ITS Set-Aside grant from KDOT to add approximately 100 existing video detection cameras to our citywide recorded camera network. The project has been initiated and approximately 75 video detection cameras have been added to the Omnicast system. The remaining cameras will be added later this year.
- *Meet recognized standards for and promote innovation in traffic safety policy and practice:*
  - ◆ Continued to advocate for roundabout construction.
  - ◆ Staff is conducting an analysis of crashes using crash rates based on traffic volume data.
  - ◆ Over 1,000 crash videos were captured as part of our traffic-monitoring program.
  - ◆ Obtained CMAQ funds for a Safe Bicycle Use Outreach Project for OP. Project was kicked-off in November 2013 with an expected duration of 12 months.
  - ◆ A study of the southern arterial system commenced in February 2014 and is expected to be complete by September 2014. The study will help determine the appropriate capacity needs and number of lanes over the next 25+ years.
- *Ensure the operational readiness of the City's transportation technology network:*
  - ◆ Made additional hardware installations and facility and field component connections to OPTCS to protect against data loss and improve communication effectiveness. This consisted of two additional miles of fiber optic cable and ten closed-circuit television cameras.
  - ◆ Added compressed natural gas generators and battery backup at critical traffic management locations to ensure operation of traffic signals and ITS hardware during power outages. The City now has some form of standby capability at 108 signalized intersections (Compressed Natural Gas generator, battery backup or the ability to plug in an external generator).
  - ◆ Currently waiting on KCSout to finish a software upgrade that will allow us to tie our traffic center to their network. Work on our end is complete. When connected we will be able to provide travel time information to our DMS's.

- ◆ Work is underway to deploy a traffic adaptive signal system along 135<sup>th</sup> Street as a test bed for KDOT.
- ◆ Replaced traffic signals at 75<sup>th</sup> and Switzer and at 75<sup>th</sup> and Frontage Road as part of the 2014 overlay project. Signal reconstruction projects will begin later in 2014 at Johnson Drive/Foster Avenue, 95<sup>th</sup> and Quivira, 103<sup>rd</sup> and Roe and Antioch and Hadley. New signals were built at 123<sup>rd</sup> and Foster, 151<sup>st</sup> and England, ICP and Roe.
- ◆ One unwarranted traffic signal was approved for removal at Antioch and 97<sup>th</sup> Street.
- ◆ The city purchased the leased streetlight system for \$2.1M (2,070 streetlights) from KCPL.
- ◆ LED streetlights were added along 103<sup>rd</sup> Street near Roe and along Roe between 103<sup>rd</sup> Street and 107<sup>th</sup> Street. Similar streetlights were added along 95<sup>th</sup> Street from Lowell to Metcalf.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of citizens rating the roadways as safe or very safe:	77%	75%	75%
Percent of citizens reporting that they are satisfied or very satisfied with the flow of traffic/congestion management:	66%	75%	75%
Number of traffic accidents:			
·Fatality	2	1	0
·Accident with injuries	974	900	900
·Accident with no injuries	3,742	3,900	3,900
<b>WORKLOAD MEASURES</b>			
Number of engineering plans prepared:			
·In House	11	20	20
·Contract	22	30	30
Number of projects managed:			
·CIP	8	20	20
·Major Maintenance	8	15	15
Number of citizen requests:			
·Assigned for investigation	176	200	200
·Investigation completed	114	150	150
Number of travel time runs conducted:	640	700	700
Number of speed surveys conducted:	46	100	100

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$1,222,062	\$1,377,616	\$1,428,473
Commodities	11,341	17,510	15,650
Contractual	145,204	132,370	134,110
Capital Outlay	1,289	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u><u>\$1,379,896</u></u></b>	<b><u><u>\$1,527,496</u></u></b>	<b><u><u>\$1,578,233</u></u></b>

**PERSONNEL (full-time equivalent):**

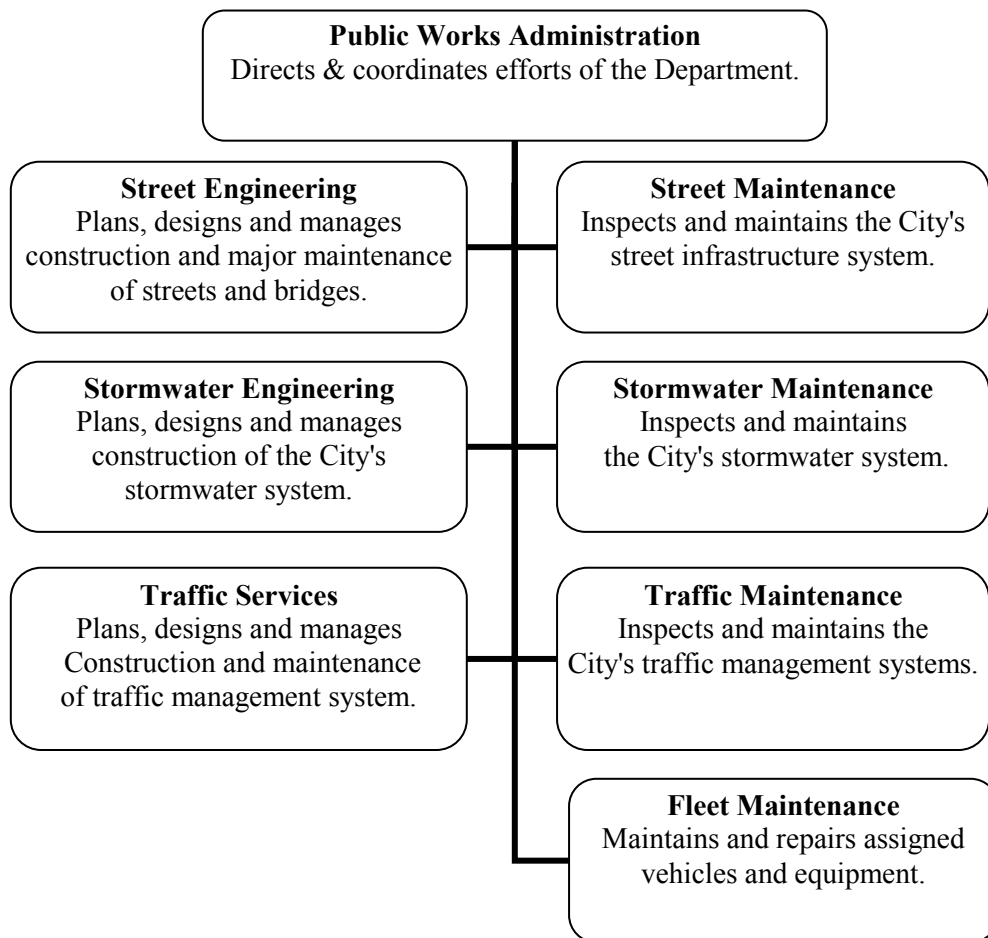
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
City Traffic Engineer	1	1	1
Asst City Traffic Engineer	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	2	2	1
Civil Engineer II	0	1	2
Civil Engineer I	1	0	0
Traffic Engineering Technician, Senior	4	4	4
Traffic Engineering Technician	1	1	1
Transportation Project Inspector Senior	2	2	2
<b>Total Full-time Employees:</b>	<b><u>13</u></b>	<b><u>13</u></b>	<b><u>13</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u><u>13.00</u></u></b>	<b><u><u>13.00</u></u></b>	<b><u><u>13.00</u></u></b>



**PROGRAM DESCRIPTION**

Traffic Maintenance is responsible for keeping the City's traffic control and traffic management devices in operational condition. These devices include approximately 260 traffic control signals, electronic video monitoring devices, over 30,000 traffic signs, pavement delineation markings and roughly 14,000 streetlights. The Traffic Maintenance Division is guided in its work by the Manual on Uniform Traffic Control Devices or (MUTCD).

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:*

- ❖ *Safe: Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City,*
- ❖ *Convenient: Prompt response to service requests for repairs, timely replacement or upgrade of elements, and programmed traffic system improvements,*
- ❖ *Beneficial: Dependable operation, efficient and safe navigation for citizens and economic vitality of City, and*
- ❖ *Reliable: Monitor the City's traffic infrastructure assets.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance ◀  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Maintenance Division in 2015:

- *Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City:*
  - ◆ Conduct scheduled inspections of all traffic control and traffic management systems. Repair or replace defective items through programmed line item budget allowances.
  - ◆ Conduct scheduled inspections of all electrical power backup devices and perform required routine maintenance (power electrical generators and battery backup systems).
  - ◆ Conduct annual audit of citywide sign retro-reflectivity levels and replace noncompliant signs through programmed line-item budget allowances.
  - ◆ Conduct scheduled inspection of pavement markings, and identify repainting or replacement needs.
  - ◆ Conduct scheduled inspection of all street lights and identify repair or maintenance needs.
- *Monitor the City's traffic infrastructure assets:*
  - ◆ Continue current traffic sign inventory and mapping activities.
  - ◆ Continue assisting Public Works Traffic Engineering Division in determining annual traffic counts for selected area streets and intersections.
  - ◆ Continue mapping additions and/or revisions to the City's street light system.
  - ◆ Continue maintenance of purchased leased lights.
- *Dependable operation, efficient and safe navigation for citizens and economic vitality of City:*
  - ◆ Continue efforts to reduce levels of electrical power consumed by traffic control devices and street lighting. For example, converting yellow traffic signal indications to Light Emitting Diodes (LEDs), reduce instances where street lights are on and not needed, and develop methods to incorporate LED technology to street lighting.
  - ◆ Continue partnerships with Police, Public Works Traffic Engineering and other departments and/or agencies in the planning and execution of traffic control measures for scheduled events and emergency response incidents.
  - ◆ Continue regular inspection of signal controllers and conflict monitors. Where applicable, certify to ensure signal systems safely operating and upgrade signal controllers to newer 2070 model.
  - ◆ Continue pro-active response to underground utility locating requests made by private contractors and other agencies working in the City's right of way.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Traffic Maintenance Division include:

- *Planned for and maintained traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City.*
  - ◆ Completed the annual retro-reflectivity inspection of city traffic signs.
  - ◆ Completed investigation and plan development for reducing the length of time street lighting is on. Work involved determining appropriate ambient light levels for when street lights are comfortably turned on and off, and determining a means of better control of automated switch devices.
  - ◆ Maintained a 97% reliability rating on thoroughfare street light operations.

- *Provided prompt response to service requests for repairs, replacement or upgrade of elements, and programmed traffic system improvements.*
  - ◆ Responded effectively to traffic signal, street light, and traffic sign problems requiring repair or replacement to resolve malfunctioning or damaged units.
  - ◆ Replaced or repaired mast arm signal poles as needed.
- *Monitor the City's traffic infrastructure assets.*
  - ◆ Continued updating and expanding streetlight inventory and asset management system.
  - ◆ Completed the annual pavement markings renewal program.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of citizens rating quality of street lighting repair and maintenance as good or very good:	NA	85%	85%
Percent of street light maintenance requests completed within three working days:	75%	80%	80%
<b>WORKLOAD MEASURES</b>			
Number of street light repairs:	2,417	2,800	3,000
Number of traffic signal repairs:	1,743	2,000	2,000

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$1,265,600	\$1,289,301	\$1,324,802
Commodities	396,418	497,400	490,020
Contractual	1,507,911	1,298,805	1,345,555
Capital Outlay	0	0	170,000
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$3,169,929</u></u>	<u><u>\$3,085,506</u></u>	<u><u>\$3,330,377</u></u>

**PERSONNEL (full-time equivalent):**

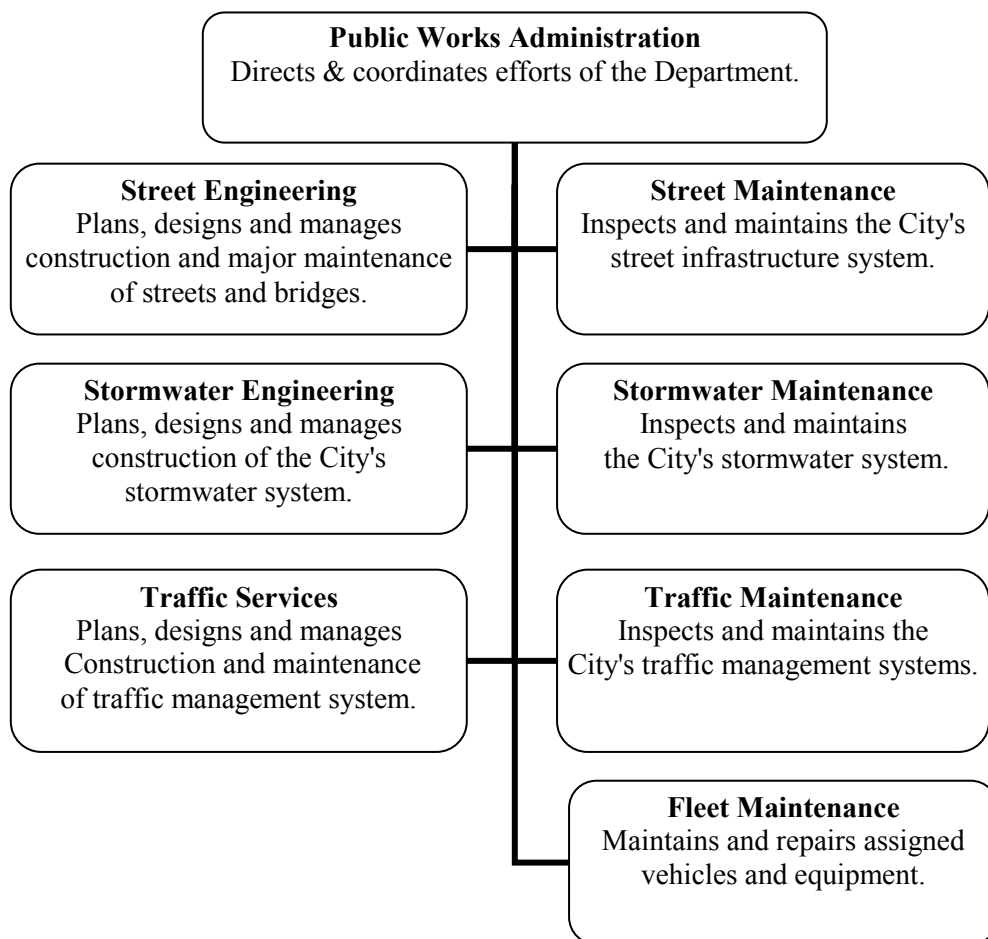
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Supervisor, Public Works Maintenance	1	1	1
Maintenance Crew Leader	1	1	1
Maintenance Utility Locator Technician	1	1	1
Maintenance Worker, Senior	2	2	2
Street Lighting Technician	4	4	4
Traffic Control Technician	2	3	3
Traffic Control Technician, Senior	1	0	0
Traffic Signal Specialist	4	4	4
<b>Total Full-time Employees:</b>	<b><u>16</u></b>	<b><u>16</u></b>	<b><u>16</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u><u>16.00</u></u></b>	<b><u><u>16.00</u></u></b>	<b><u><u>16.00</u></u></b>

**PROGRAM DESCRIPTION**

Street Maintenance is responsible for performing minor maintenance on City's streets and bridge infrastructure.

Street Maintenance inspects and performs minor maintenance on streets, bridges and curbs within the City's transportation infrastructure system. Where applicable Street Maintenance also supports property owner responsibilities for sidewalk maintenance by making minor surface repairs. Street Maintenance is responsible for snow and ice control on City streets and bridges.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:*

- ❖ *Safe: Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City,*
- ❖ *Convenient: Establish open communication and prompt response to the public concerning maintenance issues,*
- ❖ *Beneficial: Preserve the utility and longevity of the City's transportation infrastructure to sustain its economic prosperity and*
- ❖ *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of street infrastructure.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance  
Street Maintenance ←  
Stormwater Maintenance  
Fleet Maintenance

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Maintenance Division in 2015.

- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
  - ◆ Continue to provide year-round minor maintenance to City streets such as repair of street potholes, removal and replacement of small area street defects, sealing of small and wide pavement cracks and repair of street guard rails.
  - ◆ Continue to perform minor maintenance activities such as surface sealing on bridges and street retaining walls.
  - ◆ Prepare pavements for contracted maintenance work.
- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
  - ◆ Continue regular systematic inspections of city streets to identify areas requiring maintenance or repairs for the given year.
  - ◆ Continue supporting property owner responsibilities for maintaining sidewalks by performing minor surface repairs.
  - ◆ Continue periodic inspection of curbs and medians to identify where applicable removal of debris and minor patch repairs are needed.
  - ◆ Continue monitoring street retaining walls and pedestrian handrails for maintenance needs.
  - ◆ Provide a responsive and efficient snow and ice control program.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Street Maintenance Division include:

- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
  - ◆ Continued supporting property owners in their sidewalk maintenance responsibilities by grinding sidewalk surfaces and removing minor trip hazards.
  - ◆ Continued in providing services to annexed areas so as to maintain uniform equity to all residents in the City.
- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
  - ◆ Completed preparing pavements for contracted maintenance work. Tasks included making minor pavement repairs and sealing pavement cracks.
  - ◆ Completed sealing pavement cracks in streets which are three years beyond their last contracted maintenance sequence.
- *Responded to routine and emergency street maintenance needs in a timely and professional manner.*
  - ◆ Successfully executed the 2012-2013 snow & ice control program.
  - ◆ Provided efficient response to citizen requests to perform minor surface patch repairs in streets and curbs.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of thoroughfare pavements with an International Roughness Index (IRI) of 185 or less:	93%	90%	100%
Percent of collector, residential street and parking lot pavements with a pavement condition index (PCI) rating of 55 or higher:	83%	87%	100%
Percent of collector and residential street curbs with a curb condition index (CCI) rating of 80 or higher:	80%	70%	70%
Average PCI of collector and residential streets	72	80	80
Average days to complete pothole repair from time of report:	10	3	3
<b>WORKLOAD MEASURES</b>			
Number of snow events	15	12	12
Number of pothole repairs made:	2,476	3,000	3,000
Number of lane miles of street overlay			
· Residential/Collector	7	30	30
· Thoroughfare	19	15	15

## EXPENDITURES:

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$2,000,921	\$2,323,146	\$2,411,168
Commodities	369,911	498,750	490,650
Contractual	621,544	284,613	291,613
Capital Outlay	627,729	610,000	578,300
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$3,620,105</u></u>	<u><u>\$3,716,509</u></u>	<u><u>\$3,771,731</u></u>
<b>Special Street and Highway Fund</b>			
	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	4,450,000	4,600,000	4,600,000
<b>TOTAL</b>	<u><u>\$4,450,000</u></u>	<u><u>\$4,600,000</u></u>	<u><u>\$4,600,000</u></u>

**PERSONNEL (full-time equivalent):**

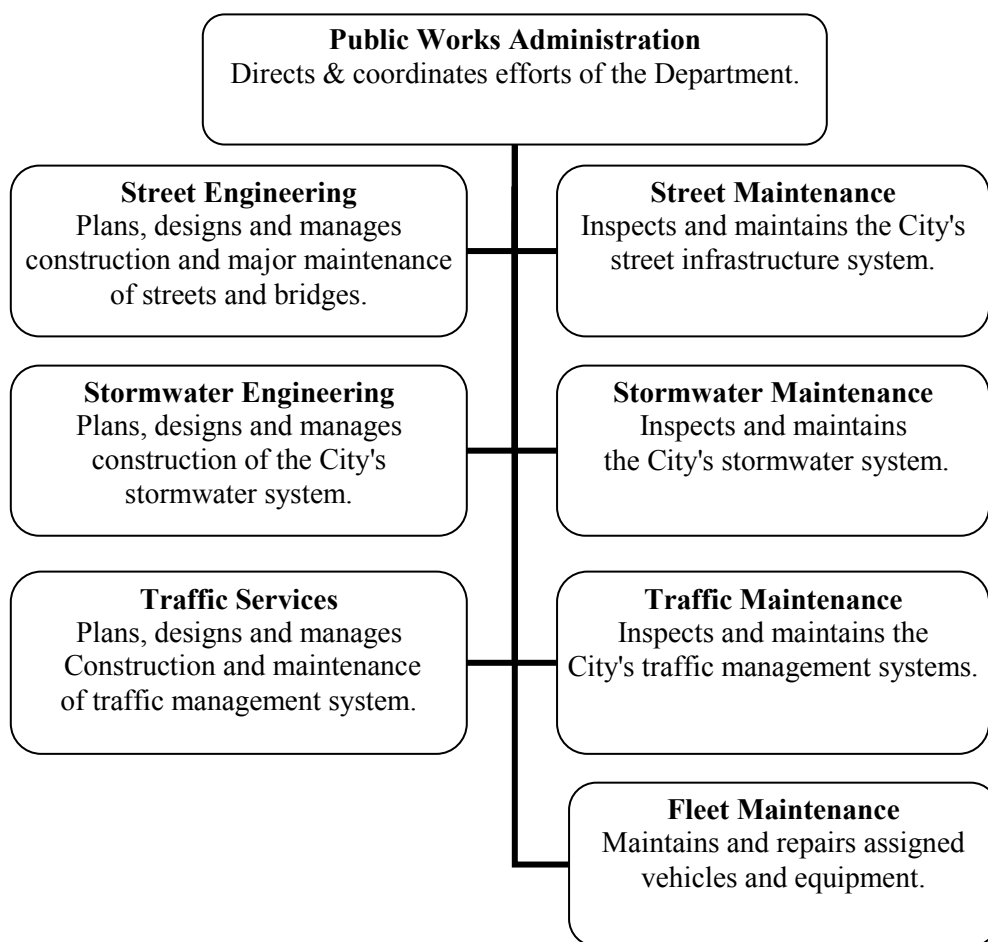
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Supervisor, Public Works Maintenance	2	2	2
Manager, Maintenance Operations	1	1	1
Supt, Public Works	1	1	1
Construction Specialist	2	2	2
Engineering Technician, Senior	1	1	1
Equipment Operator	4	4	4
Inventory Control Specialist	1	1	1
Maintenance Crew Leader	2	2	2
Maintenance Worker	6	11	14
Maintenance Worker, Senior	13	8	7
Administrative Assistant	2	2	2
<b>Total Full-time Employees:</b>	<b><u>35</u></b>	<b><u>35</u></b>	<b><u>37</u></b>
<b>Part-Time</b>			
Parts Room Clerk	0.00	0.00	0.00
Public Works Laborer	0.87	0.87	0.00
Maintenance Worker	0.87	0.87	0.00
Administrative Assistant	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>1.74</u></b>	<b><u>1.74</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u><u>44.22</u></u></b>	<b><u><u>37.22</u></u></b>	<b><u><u>37.00</u></u></b>



**PROGRAM DESCRIPTION**

Stormwater Maintenance is responsible for inspecting and maintaining the stormwater runoff collection and conveyance system in a safe and clean condition. System elements include curb inlets, area inlets, junction boxes, pipe, and roadway ditches. Maintenance activities are conducted to comply with the Federal Clean Water Act, specifically Phase II of the National Pollutant Discharge Elimination System (NPDES). Maintains and implements the flood management program.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:*

- ❖ *Safe: Determine improvements system-wide consistent with present and future demands and conduct activity to prolong long-term infrastructure performance,*
- ❖ *Convenient: Accommodate service requests from the public concerning stormwater system maintenance and repairs,*
- ❖ *Beneficial: Inspect and repair for adequate conveyance as designed to minimize flooding and damage to public and private property, and*
- ❖ *Reliable: Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance ◀  
Fleet Maintenance

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Maintenance Division in 2015:

- *Respond to service requests from the public concerning stormwater system maintenance and repair:*
  - ◆ Continue an annual street sweeping program to reduce public complaints of dirt and debris in streets and pollutants reaching the storm water management system.
  - ◆ Continue proactive inspection of the storm water management system and perform piping system repairs and/or erosion control along outlets and stream banks.
  - ◆ Inspect 150,000 linear feet of storm water piping system.
  - ◆ Provide necessary roadway ditching to convey water safely and help prevent erosion to roadways.
- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function:*
  - ◆ Continue systematic video inspections of storm sewer network.
  - ◆ Continue the inlet inspection program and repair and maintain problem locations within a reasonable amount of time.
  - ◆ Continue roadside ditching improvements in annexed area and other roads in need of improvement for safety or preventative road maintenance.
  - ◆ Sweep city streets twice a year; seasonally at the end of winter approximately April 1, and prior to the end of fall approximately November 1, and sequentially between those times whereas conditions require.
  - ◆ Establish and execute best management practices for National Pollutant Discharge Elimination System (NPDES) Phase II compliance.
  - ◆ Complete 122 bridge culvert inspections.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Stormwater Maintenance Division include:

- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function:*
  - ◆ Continued inspecting storm water structures and inlets to identify their condition and maintenance/repair needs.
  - ◆ Removed sediment and debris from the city's storm water infrastructure as needed.
  - ◆ Assisted Public Works Engineering Division in the continued updating of the storm sewer atlas.
  - ◆ Continued operating a close circuit televising operation to inspect and record the condition of underground storm drain piping and structures. In 2013 the City's inventory of corrugated metal pipe from 47<sup>th</sup> Street, extending south to 119<sup>th</sup> Street was inspected and assigned a condition rating.
  - ◆ Completed the replacement of driveway culverts identified during the year as deficient.
  - ◆ Completed inspection of lined ditches in 2013. Continued cleaning road side "unlined" ditches identified as having deficient flow characteristics.
  - ◆ Completed the 2013 street sweeping program.
  - ◆ Continued inspection of box culverts and performing routine maintenance needs in 2014.
  - ◆ Changed the material use for liquid pre-wetting agent in snow and ice control from corrosive calcium chloride to a more environmentally friendly magnesium chloride.

- *Accommodate service requests from the public concerning stormwater system maintenance and repair:*
  - ◆ Provided efficient response to resident drainage complaints, where applicable coordinate work efforts with the Public Works Engineering Division to resolve major drainage issues.
- *Determine improvements system-wide consistent with present and future demands, and conduct activity to prolong long-term infrastructure performance:*
  - ◆ Assisted Public Works Engineering in the identification and prioritization of storm drain inlets to be replaced as part of the street overlay/ reconstruction program.
  - ◆ Assisted the Planning Division by inspecting developer-constructed storm drain infrastructure to identify deficiencies prior to acceptance for city ownership.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of stormwater system inspected per year in accordance with established schedule:			
·Storm inlets	5%	5%	5%
·Stormwater pipes	6%	5%	5%
·Box culverts	100%	100%	100%
·Bridges	100%	100%	100%
<b>WORKLOAD MEASURES</b>			
Number of storm sewer system inspections:			
·Safety grates (includes clean-out)	324	800	800
·Storm structures	1,594	950	950
·Box culverts	328	328	328
·Bridges (biennial)	122	122	122
Number of storm sewer system repairs:			
·Ditch grading (square feet)	15,667	9,000	9,000
·Culvert pipes installed	12	5	5
·Curb inlet repair	169	150	150
·Junction box repair	1	25	25
·Underdrains installed (lineal feet)	0	550	550
·Storm water pipe repaired (each)	8	20	20
·Sump pump connections	0	10	10
Percent of city street system swept:			
·Thoroughfare	100%	100%	100%
·Residential	100%	100%	100%
·City Parking Lots	100%	100%	100%
Street sweeping debris collected (cu. yds.)	6,694	5,261	5,000

**EXPENDITURES:**

<b>Stormwater Utility Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$1,432,792	\$1,534,372	\$1,573,120
Commodities	323,912	281,065	307,395
Contractual	172,613	303,980	278,613
Capital Outlay	20,990	265,000	391,000
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$1,950,307</u></b>	<b><u>\$2,384,417</u></b>	<b><u>\$2,550,128</u></b>

**PERSONNEL (full-time equivalent):**

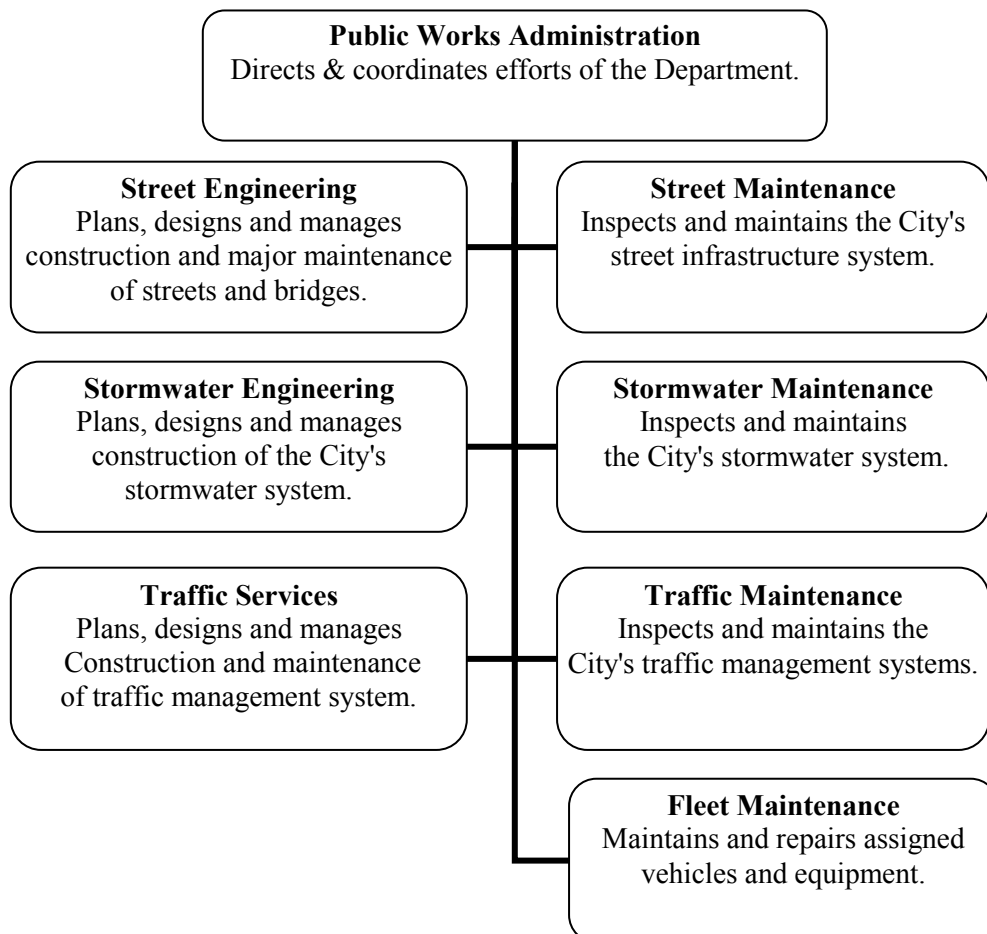
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Supervisor, Public Works Maintenance	2	2	2
Asst Supervisor, PW Fleet Maintenance	0	1	1
Construction Specialist	2	2	2
Equipment Operator	2	2	2
Maintenance Worker, Senior	7	6	6
Maintenance Worker	0	0	1
Sweeper Operator	4	4	4
Video Inspection Technician	1	1	1
<b>Total Full-time Employees:</b>	<b><u>18</u></b>	<b><u>18</u></b>	<b><u>19</u></b>
<b>Part-Time</b>			
Public Works Laborer	0.48	0.00	0.00
Maintenance Worker	0.87	0.87	0.00
Parts Room Clerk	0.48	0.48	0.48
<b>Total Part-time Employees:</b>	<b><u>1.83</u></b>	<b><u>1.35</u></b>	<b><u>0.48</u></b>
<b>TOTAL FTEs</b>	<b><u>19.83</u></b>	<b><u>19.35</u></b>	<b><u>19.48</u></b>

**PROGRAM DESCRIPTION**

Public Works Fleet Maintenance is responsible for fleet management of vehicles and equipment assigned to the Public Works Department. In addition, the Fleet Maintenance Section repairs and maintains fire trucks and ambulances assigned to the City's Fire Department through a separate services agreement between Public Works and Fire.

Public Works Fleet Maintenance is responsible managing the purchase of new vehicles, conducting regular inspections of the fleet's condition, performing preventive maintenance and managing the fleet's major repair work needs. The Fleet Maintenance section is also responsible for managing the City's vehicle fuel supply system and the City's car washing facilities. Elements of the infrastructure they are responsible for include: a 260 unit combined Fire and Public Works Department fleet, automated car wash facility, and two vehicle fueling locations.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:*

- ❖ *Safe: Provide preventive and scheduled maintenance for proper working condition,*
- ❖ *Convenient: Provide availability and safe operation of fueling and wash capabilities for city vehicles,*
- ❖ *Beneficial: Provide quality customer-oriented and professional automotive services, and*
- ❖ *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Fleet Maintenance  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance ◀

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fleet Maintenance Division in 2015.

- *Provide preventive and scheduled maintenance for proper working condition:*
  - ◆ Conduct regular inspections of the fleet to proactively identify repair needs.
  - ◆ Perform preventative maintenance on vehicles and equipment within a programmed schedule.
  - ◆ Manage the work to repair vehicles and equipment through either in-house mechanics or outsourced repair shops.
  - ◆ Maintain accurate inspection, maintenance and repair logs for the fleet.
  - ◆ Manage an annual fleet replacement program through annual evaluation of the fleet's operating condition, creation of an annual prioritized recommendation of fleet replacement needs, and administering the purchasing of vehicles and equipment approved for replacement.
- *Provide availability and safe operation of fueling and wash capabilities for city vehicles:*
  - ◆ Manage the purchase, delivery and supply-stocking levels of fuel to City departments.
  - ◆ Manage the regulatory authorization to legally operate the City's fuel supply system, maintain the mechanical operating functions of the Dennis Garrett and Blue Valley fuel dispensers, and manage the administration of fuel-use data and cost transactions to using departments.
  - ◆ Maintain the car wash facility at the Dennis Garrett facility.
- *Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment:*
  - ◆ Perform fleet maintenance and repairs in accordance with established standards and schedules.
  - ◆ Provide fleet management support as assigned to other departments.
  - ◆ Provide fleet maintenance and repairs in accordance to services established through agreement between Fire and Public Works.
  - ◆ Pursue customer service relations in providing pre-planned schedules of preventive maintenance initiatives and projected work start/ work completion estimates for unplanned repairs.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fleet Maintenance Division include:

- *Provide preventive and scheduled maintenance for proper working condition:*
  - ◆ Maintained fleet overall reliability rate at 95%; during 95% of the time Public Works' assigned fleet of vehicles could be operated/ made available for use.
  - ◆ Maintenance and repair of the fleet assigned to Public Works was performed within available resources.
  - ◆ Maintained the City's fleet of fire trucks and ambulances to meet the public's service demands.
- *Provide availability and safe operation of fueling and wash capabilities for city vehicles:*
  - ◆ Provide reliable supply of fuel to all City Departments. Maintained fuel quality standards to minimize vehicle performance problems.
  - ◆ Properly managed the regulatory compliance requirements to store and operate a fuel supply system.
  - ◆ Maintained the car wash facility.

- *Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment:*
  - ◆ Completed the purchase of new vehicles approved under the annual vehicle replacement program. Coordinated with IT to properly dispose of several replaced vehicles and to manage the process in accordance to City policy.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Average operational readiness of fleet:			
Public Works vehicles	93%	95%	95%
Fire Department	93%	95%	95%
<b>WORKLOAD MEASURES</b>			
Number of vehicle work tasks completed:	4,760	4,800	4,800
Scheduled preventive maintenance			
· In-House	454	770	770
· Contract	268	240	240
Repair			
· In-house	3,131	2,950	2,950
· Contract	907	840	840

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$407,179	\$577,160	\$567,415
Commodities	190,251	224,922	226,225
Contractual	272,977	211,703	211,830
Capital Outlay	27,467	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$897,874</u></u>	<u><u>\$1,013,785</u></u>	<u><u>\$1,005,470</u></u>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Supervisor, PW Fleet Maintenance	1	1	1
Equipment Mechanic, Senior	4	2	1
Equipment Mechanic	1	3	4
Fleet Analyst	1	1	1
Inventory Control Clerk	0	0	1
Inventory Control Specialist	0	1	0
<b>Total Full-time Employees:</b>	<b><u>7</u></b>	<b><u>8</u></b>	<b><u>8</u></b>
<b>Part-Time</b>			
Parts Room Clerk	0.48	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.48</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>7.48</u></b>	<b><u>8.00</u></b>	<b><u>8.00</u></b>



# COMMUNITY DEVELOPMENT



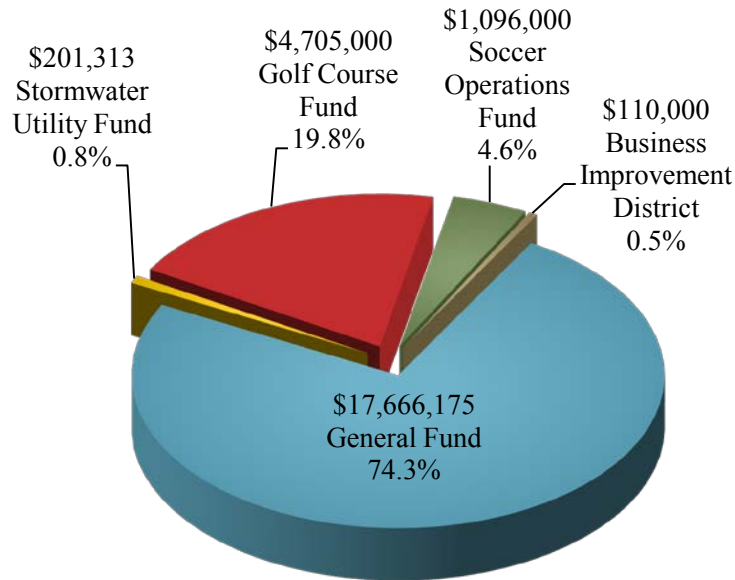
**GOAL:** To provide and promote the highest quality of life for the citizens of Overland Park by seeking the proper and most effective use of land, natural resources and human resources; by effectively administering public services that enhance health, safety and welfare; and by facilitating desirable living, working, economic and leisure opportunities for all citizens.

**COST CENTERS:**

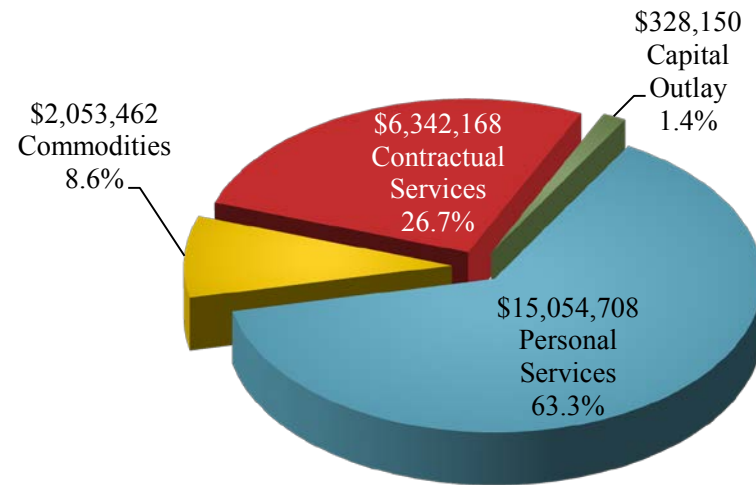
- Parks and Forestry
- Arboretum/Botanical Garden
- Leisure Services
- Community Centers
- Golf Courses & Farmstead
- Aquatics
- Soccer Complex
- Planning and Development Services
- Community Planning
- Building Safety
- Engineering Services

# 2015 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2015 Expenditures = \$23,778,488



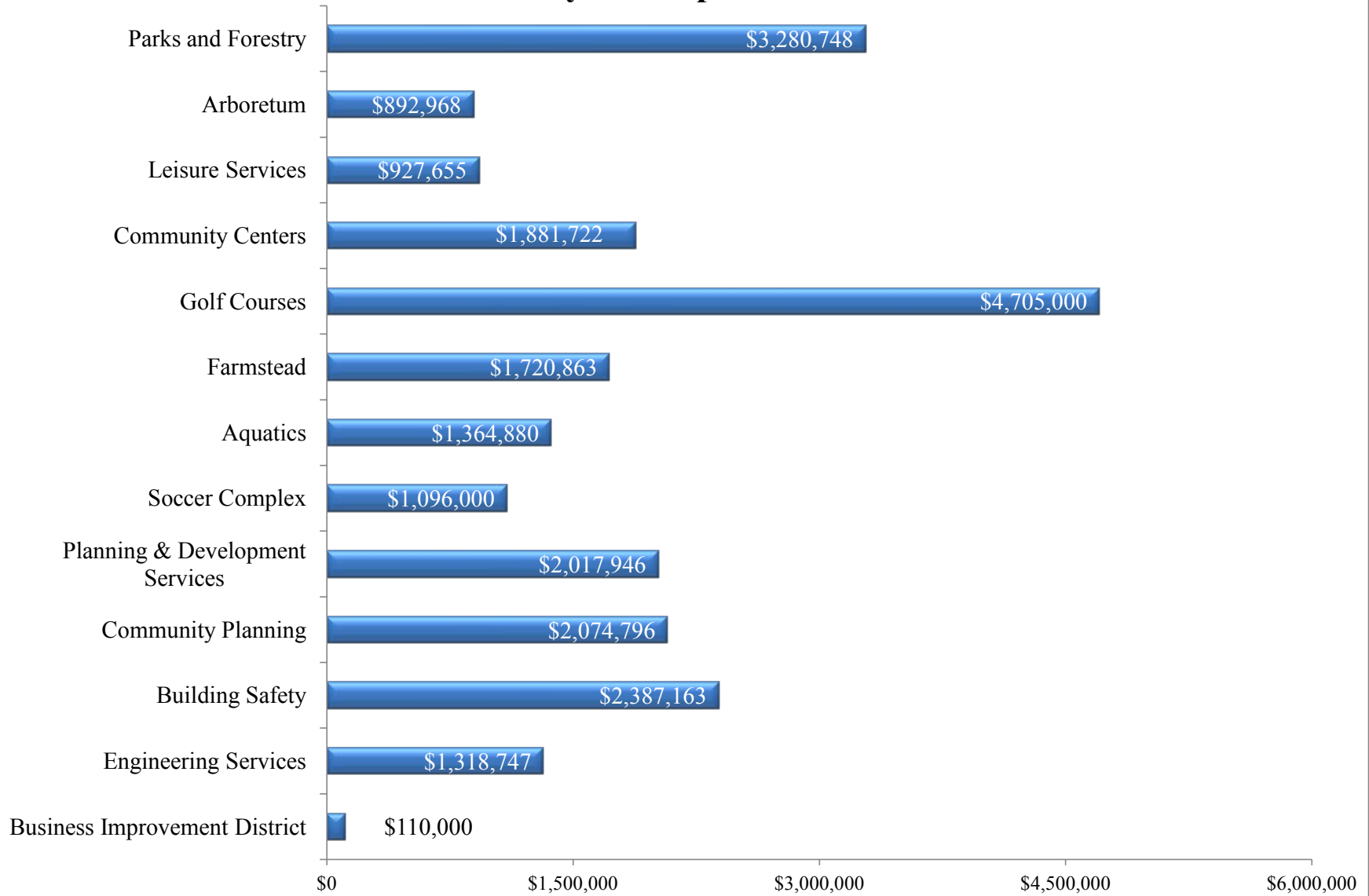
FUNDS



EXPENDITURE TYPE

*Community Development Goal Area*

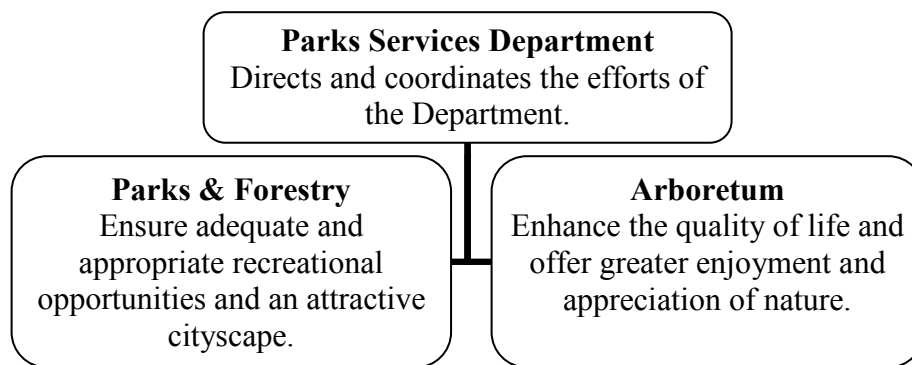
## 2015 OPERATING AND CONTRACTUAL EXPENDITURES Community Development Goal Area



**PROGRAM DESCRIPTION**

The Parks and Forestry Division is responsible for maintaining and improving parks, recreational areas, public grounds, islands, easements and all facilities located on these sites. High levels of maintenance and constant improvements insure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of the citizens of Overland Park, thereby providing a higher quality of life.

**PARKS SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To ensure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of Overland Park citizens by:*

- ❖ *Maintaining and improving parks, recreation areas, public grounds, islands, easements and all facilities located on these sites.*

**AGENCY LOCATOR**

**Community Development**  
Parks and Recreation  
Parks & Forestry ◀  
Arboretum

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Parks and Forestry Division in 2015:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
  - ◆ Achieve a 90% or greater satisfaction rating on selected park surveys of residents and patrons.
  - ◆ Construct new bike/hike trail links at several parks and greenway linkages.
  - ◆ Replace and repair sections of the older bike/hike trails to improve alignment and drainage.
  - ◆ Repair or replace trail bridges that are washing out along the creeks.
  - ◆ Maintain six lakes with five of them having lake aeration systems.
  - ◆ Perform seeding, grading and drainage improvements at various parks.
  - ◆ Replace playground at two park locations.
  - ◆ Replace clock assembly at downtown Clock Tower.
  - ◆ Install new pedestrian bridge at Cross Creek.
  - ◆ Install new picnic shelter at Foxhill North Park, Foxhill South Park, and James Place Park.
  - ◆ Improve Wilderness Lake shoreline.
  - ◆ Add Par-fit course to the Tomahawk Creek Trail.
  - ◆ Complete sidewalk along Foster to connect to the Tomahawk Creek bike/hike trail.
  - ◆ Add parking lot lights at Quivira Park.
  - ◆ Rebuild Southlake shoreline.
  - ◆ Construct Prairie Trace, Hilltop Campus greenway linkage bike/hike trail.
  - ◆ Develop Master Plan for Roe Park in order to begin improvements.
  - ◆ Acquire land and construct greenway linkage bike/hike trails.
  - ◆ Coordinate July 4 Fireworks and assist in Jazz in the Woods festival preparation.
  - ◆ Perform snow removal operations at administrative sites and streets.
  - ◆ Implement park master plan recommendations.
  - ◆ Replace concrete sidewalks in various parks.
  - ◆ Make repairs and improve park shelters and structures at various parks.
  - ◆ Install new signage along Indian Creek and Tomahawk Creek trails.
  - ◆ Resurface tennis and basketball courts at various parks.
  - ◆ Plant trees and shrubs in parks and greenways; replace trees in various City medians
  - ◆ Improve pool facilities including floors, signage, shade structures, counters and walkways.
  - ◆ Perform rural right-of-way roadside mowing and brush control.
  - ◆ Repair shelters and park structures to include painting, roofing, doors and fixtures.
  - ◆ Landscape beds in parks, city facilities, and medians planted with annuals, woody shrubs or ornamental perennials.
  - ◆ Complete cool season grass/weed spraying on buffalo grass islands.
  - ◆ Contract for the removal of dead/dying pines throughout park system.
  - ◆ Treat infected trees for bagworms twice in late spring.
  - ◆ Create spatial layers for park amenities, landscape beds, mowed spaces etc. using ARC GIS Editor.
  - ◆ Rejuvenate landscaping at Young's Pool, Bluejacket Pool, and Myron Scafe west entrance.
  - ◆ Create an Emerald Ash Borer Action Plan and educate residents and community leaders.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Parks and Forestry Division include:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
  - ◆ Removed old barns at Kemper Farm.
  - ◆ Re- built electrical service at Kemper Farm.
  - ◆ Added heating to restrooms at Indian Creek Recreation Center and Quivira Park.
  - ◆ Constructed bike/hike trail along Turkey Creek.
  - ◆ Adopted the comprehensive Park System Master Plan.
  - ◆ Refurbish City Hall basketball court restroom.
  - ◆ Replaced Hickory Hills tie wall.
  - ◆ Replaced lighting at Marty Pool, Antioch Acres, Hickory Hills and Southlake shelters with LED lights for energy efficiency.
  - ◆ Increased number of pet-waste stations along Indian Creek and Tomahawk Creek bike/hike trail.
  - ◆ Crestview Park improvements including new playground, retaining walls and shelter area renovation.
  - ◆ Installed new benches in Cunningham Heights for the neighborhood.
  - ◆ Replaced wood deck with stamped concrete at Bluejacket pool
  - ◆ Added picnic shelter and ADA walk at Shannon Valley Park.
  - ◆ Assist in landscape improvements on Metcalf Ave. and Farmer's Market as part of TIGER grant.
  - ◆ Complete landscape improvements on 143<sup>rd</sup> St., 159<sup>th</sup> St. and Switzer Road.
  - ◆ Replaced deck with stamped concrete at TRAC
  - ◆ Removed metal roof and added new shingles at TRAC.
  - ◆ Rejuvenate landscaping at City Hall.
  - ◆ Reconstructed bike/hike trail along Nieman Road, 127<sup>th</sup> Street, Quivira Road and Valleybrook.
  - ◆ Cracksealed Nieman Road from 135<sup>th</sup> to 127<sup>th</sup>, along 127<sup>th</sup> to Quivira and Quivira from 127<sup>th</sup> to 119<sup>th</sup>.
  - ◆ Remove and install new playground at Southlake.
  - ◆ Installed irrigation and sod on medians on Antioch and I-435.
  - ◆ Graded, added irrigation and sod Fire Administration building site.
  - ◆ Re-built inline hockey rink at Indian Valley Park.
  - ◆ Repainted Bluejacket pool.
  - ◆ Installed and rebuilt shaft and motor for Marty Pool pump.
  - ◆ Installed new chemical controllers at MRCC.
  - ◆ Install new epoxy floors at Young's Pool.
  - ◆ Rejuvenate landscape at Stonegate Pool.
  - ◆ Removed deck and installed stamped concrete at TRAC.
  - ◆ Resurfaced basketball courts and Tennis courts at Hickory Hills.
  - ◆ Installed cable railing at the train garden.
  - ◆ Installed Central Control for irrigation at Arboretum.
  - ◆ Added irrigation systems to our central control, bringing the total to 18 sites.
  - ◆ Completed Kingston Lake improvements to include dredging, pouring sea wall, line lake coves with limestone rock, reconstructed dock entrances and overlay entire trail.
  - ◆ Installed ADA lifts and railings at pools to meet new ADA guidelines.

- ◆ Removed and repaired St. Andrew's Golf bridge.
- ◆ Tested and maintained 85 water service backflows.
- ◆ Began tracking irrigation and pool work under the Lucity Workorder System.
- ◆ Installed sculpture garden, third phase, at Arboretum.
- ◆ Installed new patio and sculpture in Monet Garden.
- ◆ Assisted Arboretum with improvement projects; Celebration Terrace, Train Garden, Train Garden Depot, Sculpture Garden, Ticket Kiosk, Old Town irrigation improvements and fencing.
- ◆ Painted areas of all four pools at Matt Ross Community Center and rebuilt pumps during shut down period. Replaced all chemical lines for feeding, soaked filters and replace electrical in slide pit.
- ◆ Assisted with Fall Festival and other Downtown Overland Park events.
- ◆ Achieved Tree City USA designation for the 35<sup>th</sup> consecutive year and Growth Award for the 23<sup>rd</sup> consecutive year.
- ◆ Performed snow and ice control on City streets, parking lots and buildings.
- ◆ Held Arbor Day celebration to include tree planting, seedling giveaway, school program, and poster contest.
- ◆ Coordinated July 4th fireworks display.
- ◆ Presented landscape excellence awards to three local businesses.
- ◆ Planted 650 trees in parks, greenway linkages, and public street medians.
- ◆ Replaced 105 residential street trees within public right of way.
- ◆ Planted 10,000 annual plants.
- ◆ Maintained 13,360 square feet of annual space, 86,280 square feet of ornamental beds located in medians and 198,000 square feet of ornamental beds located at parks or city facilities.
- ◆ Maintained over 80 park areas and green spots (over 1,460 acres) at various maintenance intensities, including turf care, tree care, and facility maintenance.
- ◆ Maintained over 300 acres of islands and easements and mowed over 50 miles of rural roadways.
- ◆ Maintained nearly 90 miles of bike/hike trails.
- ◆ Inspected and maintained 53 playgrounds, 13 restrooms, 43 irrigation systems and 4 display fountains.
- ◆ Start up, maintain and winterize 37 water services excluding irrigation.
- ◆ Inspected and maintained seven aquatic facilities with 12 separate operating systems.
- ◆ City Forester used the Lucity work order system to manage inventory data as well as create work orders and track associated costs for labor, material and equipment.
- ◆ Pruned 1,000 street trees and park trees.
- ◆ Contracted maintenance of 154 beds located at administrative sites.
- ◆ Chipped over 3,500 holiday trees to be used for mulch.
- ◆ In 2013, closed 361 forestry-related Tidemark cases and responded to approximately 75 storm damage calls.
- ◆ In 2013, contracted to grind 307 stumps from street right-of-way.
- ◆ Planted 12 trees at South Lake Park with volunteers from the Heartland Tree Alliance funded by the Tree Fund.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of adjacent property owners rating maintenance of parks as good or very good:			
·City crews	89%	90%	90%
·Contract crews	85%	90%	90%
Percent of residents rating the following as good or very good:			
·Quality of turf	85%	90%	90%
·Turf height (frequency of mowing)	90%	90%	90%
·Trash pick-up (amount of ground litter)	92%	90%	90%
·Condition of amenities	86%	90%	90%
·Signage	89%	90%	90%
·Response to damage reports and vandalism	93%	90%	90%
·Security of park area, use of lighting, patrol	83%	90%	90%
·Overall quality	88%	90%	90%
<b>WORKLOAD MEASURES</b>			
Number of acres of park area maintained:	1,461	1,461	1,461
Number of acres of island and easements maintained:	339	339	339
Number of flower beds maintained:	30	30	30
Number inspected and maintained:			
·Restrooms/Park Shelters	13	13	13
·Playground units and fitness courses	53	53	53
·Miles of park and stream way bike/hike trails	39	39	39
·Miles of Greenway Linkage bike/hike trails	36	39	39
·Irrigation systems	45	45	45
·Soccer Fields	9	9	9
·Basketball Courts	10	10	10
·Baseball/Softball Fields	12	12	12

## EXPENDITURES:

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$1,740,703	\$1,832,841	\$2,003,155
Commodities	299,012	324,463	322,463
Contractual	808,801	808,020	809,130
Capital Outlay	80,126	200,000	146,000
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$2,928,642</u></b>	<b><u>\$3,165,324</u></b>	<b><u>\$3,280,748</u></b>



<b>Special Parks and Recreation Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	1,002,645	1,215,000	1,690,000
<b>TOTAL</b>	<b><u>\$1,002,645</u></b>	<b><u>\$1,215,000</u></b>	<b><u>\$1,690,000</u></b>

**PERSONNEL (full-time equivalent):**

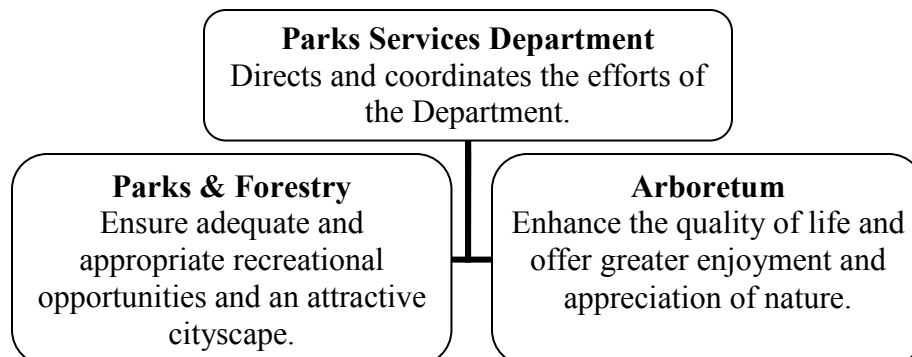
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Director, Parks Services	1	1	1
Forester	1	1	1
Park Project Coordinator	1	1	1
Equipment Mechanic, Senior	1	1	1
Park Attendant I	1	5	7
Park Attendant II	8	4	5
Park Attendant, Senior	5	5	5
Parks Facilities Technician, Senior	0	1	1
Parks Facilities Technician	0	2	2
Parks Facilities Technician I	2	0	0
Parks Facilities Technician II	1	0	0
Supervisor, Parks Maintenance	2	2	2
Facility Technician	0	0	1
<b>Total Full-time Employees:</b>	<b><u>23</u></b>	<b><u>23</u></b>	<b><u>27</u></b>
<b>Part-Time</b>			
Laborer, Parks and Recreation	6.49	6.77	3.83
Administrative Clerk	0.82	0.82	0.89
<b>Total Part-time Employees:</b>	<b><u>7.31</u></b>	<b><u>7.59</u></b>	<b><u>4.72</u></b>
<b>TOTAL FTEs</b>	<b><u>30.31</u></b>	<b><u>30.59</u></b>	<b><u>31.72</u></b>

## PROGRAM DESCRIPTION

The Arboretum and Botanical Gardens were founded to keep Overland Park at the forefront of environmental and ecological issues. As a leader of environmentally sound community development, the City's goal for the Arboretum is for it to become an educational, recreational and cultural resource for the entire Kansas City region.

The Arboretum is located on 300 ecologically diverse acres in south Overland Park. Eight different ecosystems have been identified on the site, ranging from limestone bluffs to riparian corridors. Rare plant species may be observed along the hiking trails that wind their way through the Arboretum.

About 85 percent of the property is dedicated for the preservation and restoration of natural ecosystems. The remaining portion includes traditional botanical gardens, the Environmental Education Visitors Center (EEVC), maintenance facilities and space for a future conservatories and visitors' center.

PARKS SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART

## MISSION STATEMENT

*To enhance the quality of life and offer greater enjoyment and appreciation of nature by:*

- ❖ *Preserving and developing flora and fauna,*
- ❖ *Presenting environmental education programs, nature studies and plant displays,*
- ❖ *Developing cultural and educational facilities, and*
- ❖ *Providing passive experiences and open green spaces.*

## AGENCY LOCATOR

**Community Development**  
Parks Services  
Parks & Forestry  
Arboretum ◀

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Arboretum Division in 2015.

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
  - ◆ Complete a master plan for educational displays in the Environmental Education and Visitor Center.
  - ◆ Complete a master plan for incorporating educational opportunities for special needs audiences.
  - ◆ Complete a master plan for sculpture in existing gardens and guidelines for future gardens.
  - ◆ Complete construction of Phase III of the Train Garden, which includes Old Town Overland Park and the Strang Line.
  - ◆ Design and construction of restrooms on the west side of the gardens. To support this project and future gardens, water service will be brought in from 179<sup>th</sup> Street.
  - ◆ Implement National Phenology Network and Garden Docent educational programs.
  - ◆ Continue and expand educational programming through offering of classes and tours.
  - ◆ Continue to grow and effectively utilize our valuable volunteer program, by trading educational opportunities for their time spent in the gardens, native areas and prairie.
  - ◆ Continue to develop the Prairie Restoration Project, including scheduled control burns, wildlife food plot plantings and invasive weed control.
  - ◆ Continue to add unique and horticulturally significant plants to all gardens and landscaped areas. Continue to add color to gardens, annual beds and containers.
  - ◆ Design and install deer control to protect the garden plantings.
  - ◆ Expand recycling efforts and contribute to City's "green" initiative.
  - ◆ Assist the Friends of the Arboretum (FOTA) with planning and operating their events through staff and volunteer support. Add new events to provide a variety of offerings for our visitors.
  - ◆ Provide staff support and assistance for the annual Stems: A Garden Soiree fundraising event benefitting Friends of the Arts, Friends of the Farmstead and Friends of the Arboretum.
  - ◆ Infrastructure repairs where feasible, including replacement of ledge rocks featured prominently in many of the gardens.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Arboretum Division include:

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
  - ◆ Completed first full year of the new admission fee system. This included developing a point of sale system, expanding customer service duties and cooperating with the Friends of the Arboretum for membership protocol.
  - ◆ Planted 15,000 spring flowering bulbs during the Fall of 2013 for Spring 2014 display.
  - ◆ Planted over 26,000 annual flowers grown by volunteers in our greenhouse in 2013.
  - ◆ Added plantings in all garden areas.
  - ◆ The Education Committee developed a new tree program that meets state science standards for K-2 and 3-5th grades. In addition, plans are underway to implement a national program for

registering phenology observations. Phenology is the study of how climate impacts natural events, such as plant bloom and insect emergence. Also, garden volunteers are being trained as docents for the Monet, Herb and Medicine Wheel gardens.

- ◆ Arboretum attendance for 2013 totaled 110,931 visitors.
- ◆ Hosted 134 tours and field trips for 2,673 visitors in 2013.
- ◆ Continued cleanup and weed control of the Prairie Restoration 180 acre project on the south end of the Arboretum and Kemper Farm.
- ◆ Volunteers assisted in garden, prairie and grounds maintenance in 2013. Volunteers contributed 34,014 hours, estimated at over \$400,000 labor donated to the City of Overland Park at the Arboretum. These numbers include work by the K-State Master Gardeners in the Monet Garden.
- ◆ The Children's Discovery Garden, Legacy Garden, Erickson Water Garden, Cohen Iris Garden, Lakeside Amphitheater, Herb Garden and the Monet Garden were maintained with the assistance of Arboretum garden volunteers.
- ◆ First full year of G-Scale train operation in the Train Garden. The G-scale trains were operated primarily by volunteers. Staff ran the trains when volunteers were not available. Operation protocol and trainings have been developed for the G-scale operations.
- ◆ Completed construction of tables and benches for the Leatherwood Depot. These were created by the Kansas City Woodworkers Guild from lumber reclaimed from local barns.
- ◆ Maintained four miles of trails. Wood chips from Parks department tree crew, Christmas tree recycling and asphalt millings were used to mulch the trails. As a result, these items were kept out of the landfill.
- ◆ Continued transition to water-saving irrigation equipment.
- ◆ Worked with the Friends of the Arboretum to accept funding for a new city staff position; Special Events and Education Coordinator.
- ◆ Assisted FOTA with Spring Plant Sale, Nature Crafts for Kids and the Luminary Walk. In addition, the Arboretum and FOTA hosted more than a dozen mini-events and exhibits.
- ◆ Dedication of *Monet* sculpture by Gary Lee Price. The north Monet keyhole was altered to accept the new sculpture and create an ADA compliant location for the sculpture.
- ◆ Hosted the annual Sunset Paint and Stems: A Garden Soiree events.
- ◆ Dedicated third set of sculptures, donated from the Chinese government and from one American sculptor. There are now 24 sculptures in the collection.
- ◆ Supported the City's snow removal program with staff CDL snow plow operators and staff assistance in clearing sidewalks at City facilities.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of visitors indicating they are satisfied with the following:			
· Appearance of entrance, walkways, and buildings	94%	95%	98%
· Cleanliness of facilities and restrooms	100%	95%	97%
· Staff friendliness and assistance	100%	95%	93%
· Grounds and gardens	100%	95%	96%
· Trail System	92%	95%	96%
· Identification and directional signage	82%	95%	80%
· Overall arboretum and botanical gardens	100%	95%	100%

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>WORKLOAD MEASURES</b>			
Miles of nature trails maintained and monitored:	6	6	6
Estimated number of visitors:	110,931	112,000	112,000
Number of volunteer hours worked:	34,014	25,000	25,000

**EXPENDITURES:**

<b>General Fund</b>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Personal Services	\$483,066	\$622,887	\$646,560
Commodities	138,652	126,850	127,150
Contractual	117,367	119,748	119,258
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u>\$739,085</u>	<u>\$869,485</u>	<u>\$892,968</u>

**PERSONNEL (full-time equivalent):**

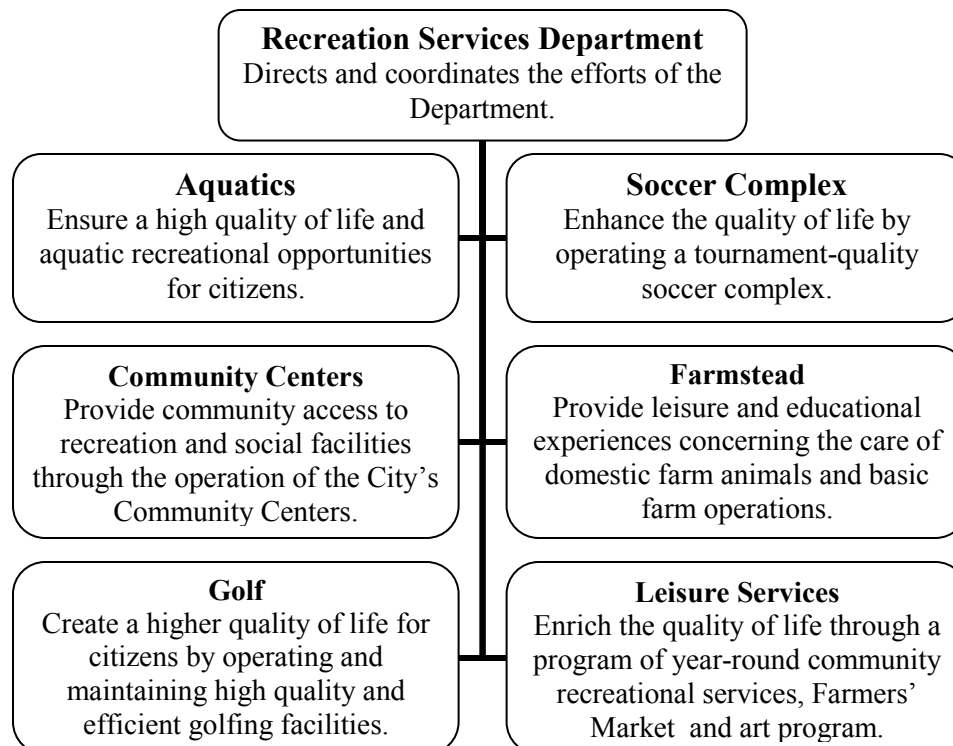
<b>Full-Time</b>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Supervisor, Arboretum/Botanical Gardens	1	1	1
Horticulturist	1	1	1
Park Attendant I	0	1	2
Park Attendant II	2	1	1
<b>Total Full-time Employees:</b>	<u>4</u>	<u>4</u>	<u>5</u>
<b>Part-Time</b>			
Contract Special Events Coordinator	0.00	1.00	1.00
Volunteer Coordinator	0.99	1.00	1.00
Asst. Supervisor, Concessions	0.72	0.82	0.72
Asst. Supervisor, Arboretum/BG	0.00	0.58	0.58
Laborer, Arboretum	5.44	3.33	2.50
Asst. Laborer	0.00	0.48	0.72
Gardner	1.92	2.59	2.35
Point of Sale Attendant	2.25	2.25	2.25
<b>Total Part-time Employees:</b>	<u>11.32</u>	<u>12.05</u>	<u>11.12</u>
<b>TOTAL FTEs</b>	<u>15.32</u>	<u>16.05</u>	<u>16.12</u>

**PROGRAM DESCRIPTION**

The Leisure Services Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life.

This division directly sponsors programs desired by the citizens when services can best be offered by the City. When services can best be offered by other organizations with city resources or facilities, the City co-sponsors programs.

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To enrich the quality of life through a program of year-round community recreational services by:*

- ❖ *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events, and*
- ❖ *Initiating, promoting, and supporting development of the Arts in the City.*

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
 Leisure Services ←  
 Community Center  
 Golf Course  
 Farmstead  
 Aquatics  
 Soccer Complex

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2015.

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, special events and operation of the Farmers' Market.*
  - ◆ Monitor the successful operation of the Matt Ross (MRCC) and Tomahawk Ridge (TRCC) community centers.
  - ◆ Give ongoing support to the Soccer Complex operations.
  - ◆ Continue the expansion of the online Farmstead tours system for public use.
  - ◆ Expansion of Recreational Sports program registration through the eConnect online system .
  - ◆ Increase the number of bookings and registrations completed through the online system by 10%.
  - ◆ Continue the annual 5K Run during the Fall Festival called "Run on the Market."
  - ◆ Successful replacement of the CLASS recreation software.
- *Initiating, promoting and supporting the development of the Arts in the City:*
  - ◆ Increase involvement of the Friends of Overland Park Arts (FOA) volunteers.
  - ◆ Manage the public art master plan process and the installation of associated art.
  - ◆ Sponsor cultural events, services and activities such as concerts, classes, festivals and exhibitions:
    - Maintain a low cost per capita ratio.
    - Maintain good attendance at events.
    - Increase public awareness of the arts.
    - Continue corporate participation.
    - Provide avenues for volunteer participation.
    - Provide youth programming.
    - Maintain cooperative partnerships in arts activities.
  - ◆ Operate year round art shows in space provided at TRCC, with specific efforts to increase:
    - Entry fee revenues.
    - Number of artists vying for exhibition space.
    - Art sales.
    - Publicity exposure.
    - Patrons visiting the gallery space.
- *Operating and supporting the growth and development of the Overland Park Farmers' Market:*
  - ◆ Monitor the successful operation of the Farmers' Market.
  - ◆ Increase involvement and utilization of volunteers.
  - ◆ Increase attendance in the late fall and on Wednesdays.
  - ◆ Test of evening Market times.
  - ◆ Create a Master Plan to determine the City's long-term goals of the Farmers' Market.
  - ◆ Establish community events that tie into the services of the Matt Ross Community Center.
  - ◆ Maintain a cooperative and positive partnership with the Downtown Overland Park Partnership.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*

- ◆ Continued use of an alert text system in 2013 to communicate with all league participants regarding cancelled or postponed games.
  - ◆ Expanded recreation sports activities by hosting an indoor triathlon at MRCC and an indoor biathlon at TRCC.
  - ◆ Increase the number of league games by 5%.
  - ◆ Leisure Services office staff completed 12,417 booking for City facilities such as park shelters, farmstead tours, arboretum weddings and community center rooms.
  - ◆ Leisure Services office staff took 1,415 registrations for City programs and events.
- *Initiating and promoting development of the Arts in the City:*
- ◆ Conducts docent tours of the public art for area groups and individuals.
  - ◆ Successful operation of cultural events:
    - Summer concert series Music in the Park maintained at a cost per capita below \$5.00.
    - Six Art Exhibitions. 2013 patron attendance figures: 7,274.
    - Successful operation of the OP Fall Festival with more than 200 vendors for 2013, including;
      - Successful inclusion of the vintage car show.
      - Corporate sponsors to assist with event costs and expansionary efforts. Total sponsorships: \$11,000.
      - National quality headline performance – Trout Fishing in America.
      - Estimated attendance: 3,500.
    - Halloween Family ConcertFest, in conjunction with JCCC Brown & Gold, Legacy School of the Arts, and the Overland Park Orchestra.
    - Management of the OP Civic Band and the OP Orchestra.
      - Managed six free concerts for the Civic Band. 2013 Season attendance estimate: 2,222.
      - Four free concerts for the OP Orchestra. 2013 Season attendance estimate: 403.
    - Successful operation of the first Wednesday of the month children's entertainments at the community centers, including tracking of patron attendance and structure that compliments other activities such as the Farmers' Market.
- *Operating and supporting the growth and development of the Overland Park Farmers' Market:*
- ◆ Established reports to determine the success of the Market from 2013
    - Increased the amount of vendors from 66 to 71
    - Increase the revenue from \$58,234 to \$70,000.
  - ◆ Established an attendance estimate of 143,213 people
  - ◆ In conjunction with the DOPP developed a very effective advertisement and promotions campaign
  - ◆ Grew the Beans & Greens program which brought in \$101,185 to the vendors.
    - EBT went from 718 transactions to 1,365.
    - Senior vouchers went from 1,687 to 1,411.
    - Increased debit transactions from 736 to 1,832 transactions.



**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of program participants rating the following as good or very good:			
·Overall Program Rating	99%	97%	97%
·Instructor knowledge	98%	97%	97%
·Rate Affordability	97%	96%	96%
·Location	98%	97%	97%
<b>EFFICIENCY / WORKLOAD MEASURES</b>			
Rate of program cost recovery:			
·Fitness programs	109%	115%	120%
·Adult Softball Leagues	130%	125%	130%
·Adult Basketball Leagues	140%	124%	130%
·Adult Volleyball Leagues	140%	135%	130%
·Community Center classes	115%	100%	100%
Number of adult athletic league participants:	4,989	4,850	5,400
Number of event rentals of city facilities:	19,950	20,820	20,870
Average event cost per attendee:			
·Music in the Park	\$2.87	\$3.25	\$2.95
·OP Civic Band	\$2.42	\$2.50	\$2.50
·OP Orchestra series	\$4.86	\$5.00	\$5.00
Number of performing arts attendees:			
·Music in the Park	2,513	2,000	3,000
·Overland Park Band	2,222	1,500	2,000
·Overland Park orchestra	NA	450	800

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$586,736	\$574,267	\$663,015
Commodities	12,252	31,060	26,480
Contractual	234,682	238,580	238,160
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$833,670</u></u>	<u><u>\$843,907</u></u>	<u><u>\$927,655</u></u>

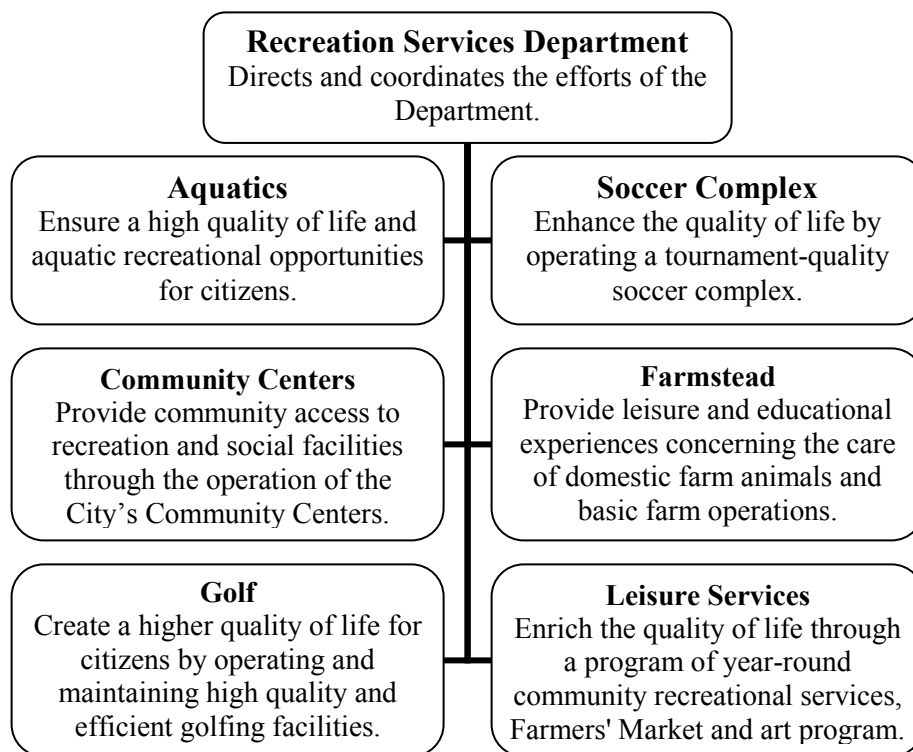
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Director, Recreation Services	1	1	1
Asst Director, Recreation Services	0	0	1
Supervisor, Recreation	2	2	1
Customer Service Representative	1	1	1
Customer Service Representative, Senior	1	1	1
Administrative Assistant	1	1	1
<b>Total Full-time Employees:</b>	<b><u>6</u></b>	<b><u>6</u></b>	<b><u>6</u></b>
<b>Part-Time</b>			
Farmer's Market Manager	0.48	0.48	0.48
Farmer's Market Attendant	0.00	0.00	0.18
League Coordinator	0.43	0.43	0.63
Fitness Equipment Service Technician	0.00	0.00	0.24
Recreation Leader II	0.17	0.19	0.19
<b>Total Part-time Employees:</b>	<b><u>1.08</u></b>	<b><u>1.10</u></b>	<b><u>1.72</u></b>
<b>TOTAL FTEs</b>	<b><u>7.08</u></b>	<b><u>7.10</u></b>	<b><u>7.72</u></b>

**PROGRAM DESCRIPTION**

The Community Centers Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life through the operation of the two City's community centers, the Matt Ross Community Center and Tomahawk Ridge Community Center.

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To enrich the quality of life through a program of year-round community recreational services by:*

- ❖ *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
 Leisure Services  
 Community Centers ←  
 Golf Course  
 Farmstead  
 Aquatics  
 Soccer Complex

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2015.

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
  - ◆ Increase revenue by 5% over 2014.
  - ◆ Increase Personal Training revenue by 10% at both community centers.
  - ◆ Increase Group Exercise revenue by 10% at both community centers.
  - ◆ Increase Group Exercise class offerings at both community centers.
  - ◆ Create a plan to re-use underutilized space at MRCC.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
  - ◆ Created a Membership Loyalty Program.
  - ◆ Increased overall revenue by 3%.
  - ◆ Replaced and upgraded treadmills at both community centers.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of Community Center rental patrons rating the following as good or very good:			
· Appearance of the room	100%	100%	100%
· Set-up of tables , chairs, equipment	99%	99%	99%
· Overall facility rating	100%	100%	100%
<b>EFFICIENCY / WORKLOAD MEASURES</b>			
Number of visitations at Community Centers:			
· Matt Ross Community Center	209,933	320,000	317,000
· Tomahawk Ridge Community Center	180,202	185,000	185,000
Number of event rentals at community centers:			
· Matt Ross Community Center	12,155	12,500	12,500
· Tomahawk Ridge Community Center	2,172	2,500	2,500

**EXPENDITURES:**

<b>General Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$1,419,161	\$1,477,328	\$1,535,342
Commodities	123,946	144,740	159,240
Contractual	22,797	106,840	106,840
Capital Outlay	88,958	88,200	80,300
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$1,654,862</u></b>	<b><u>\$1,817,108</u></b>	<b><u>\$1,881,722</u></b>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Manager, Community Center	1	1	1
Supervisor, Community Center	1	0	0
Supervisor, Recreation	1	2	2
Fitness Coordinator	0	0	1
Aquatics Coordinator	0	0	1
<b>Total Full-time Employees:</b>	<b><u>3</u></b>	<b><u>3</u></b>	<b><u>5</u></b>
<b>Part-Time</b>			
Asst. Community Center Supervisor	6.39	6.45	6.70
Asst. Fitness Supervisor	1.32	1.32	0.32
Community Center Attendant	18.75	18.64	18.63
Fitness Equipment Service Technician	0.00	0.25	0.00
Group Exercise Instructors	2.98	3.46	3.45
Personal Trainer	0.24	0.48	0.48
Lifeguard	11.00	10.86	10.87
Swim Lesson Manager	0.72	0.72	0.00
Senior Pool Manager	0.38	0.72	0.00
Pool Manager	2.88	2.88	2.88
<b>Total Part-time Employees:</b>	<b><u>44.66</u></b>	<b><u>45.78</u></b>	<b><u>43.33</u></b>
<b>TOTAL FTEs</b>	<b><u>47.66</u></b>	<b><u>48.78</u></b>	<b><u>48.33</u></b>

**PROGRAM DESCRIPTION**

The Golf Course Administration division is responsible for the administration and programming for 54 holes of high-quality and efficient golfing facilities at St. Andrews and Overland Park Golf Courses and the Deanna Rose Children's Farmstead to ensure high quality recreational experiences at these facilities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

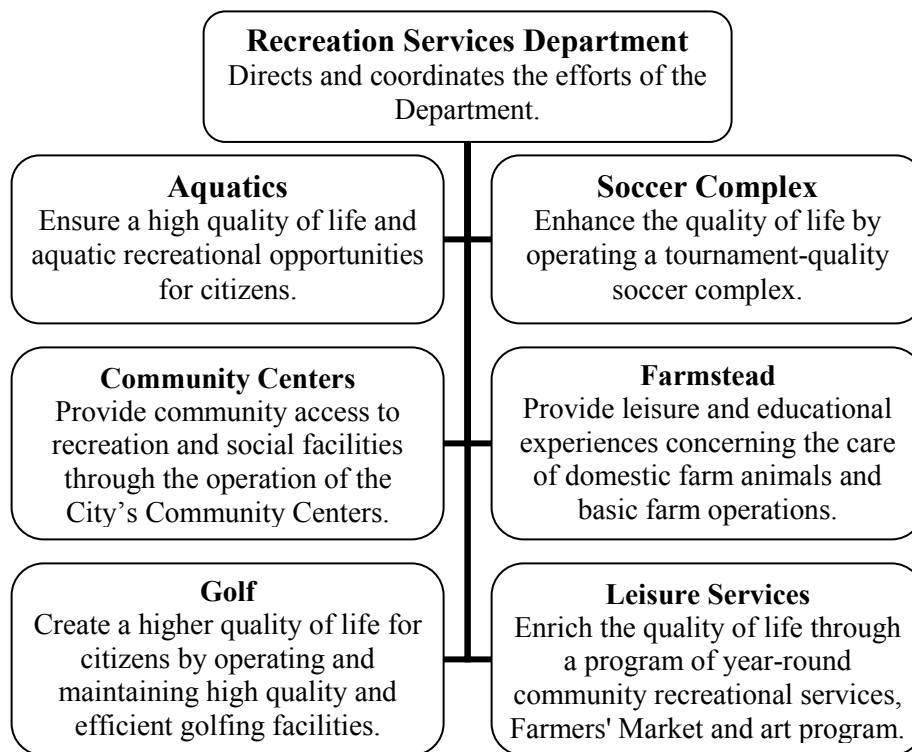
At the same time, the golf courses generate revenue to pay all budgeted operating costs, capital improvements, golf course debt retirement and administrative overhead each year while remaining fee competitive with other public golf courses within the Kansas City Metropolitan Area.

**MISSION STATEMENT**

*To create a higher quality of life for citizens of Overland Park by:*

- ❖ *Operating and maintaining 54 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
 Leisure Services  
 Community Centers  
 Golf Course ←  
 Farmstead  
 Aquatics  
 Soccer Complex

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Golf Course Division in 2015.

- *Operate and maintain 54 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ Achieve a Fees and Charges Program that will cover all operating costs for the Golf Division.
  - ◆ Administer the contract for the clubhouse operations with the management contractor (MGMCO) that will ensure compliance with contract specifications.
  - ◆ Meet monthly with MGMCO to review financial information, allowing sufficient time to make any necessary adjustments that may be required.
  - ◆ Achieve a Farmstead Program that provides administrative oversight, planning, and guidance to the Deanna Rose Children's Farmstead operations that ensures they meet their program goals are met.
  - ◆ Achieve a program that will provide master planning and cost analysis for a new East entry building at the Deanna Rose Children's Farmstead.
  - ◆ Achieve a program that provides support and direction to the "Friends of the Farmstead", resulting in a minimum of \$200,000 annually to be reinvested into the Farmstead Operations, paying for staff and key improvements.
  - ◆ Achieve recognition with Overland Park and the greater metropolitan areas as leaders in providing high quality golf, and operations of Deanna Rose Children's Farmstead.
  - ◆ Achieve a overall Golf Operation Program that will provide maximum utilization of the city's Golf Courses, make the game of golf a fun and recreational opportunity in an environmental setting that adds to the quality of life for our citizens.
  - ◆ Work with golf course architect to plan an implementation program for the Overland Park Master Plan as funds become available.
  - ◆ Develop and implement environmental programs that will recognize the city golf courses as environmental leaders in the community.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Golf Course Division include:

- *Operate and maintain 54 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ 117,000 rounds of golf were played in 2013.
  - ◆ 4,200 patron members in 2013.
  - ◆ Achieved a \$280,000 Net Profit in 2013.
  - ◆ 90% of the rounds of golf played at the golf courses were completed in less than 4 hours and 48 minutes in 2013.
  - ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
  - ◆ Achieved a successful and profitable clubhouse operation process using a Qualified Management Agreement.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of Golfers Satisfied or Very Satisfied with Golf Operations	82%	95%	95%
Percent of Citizens Satisfied or Very Satisfied with City Golf Courses	NA	NA	NA
Percent of Citizens Dissatisfied with City Golf Courses	NA	NA	NA
<b>EFFICIENCY / WORKLOAD MEASURES</b>			
Cost to Golfer per Round of Golf	\$38.28	\$38.00	\$35.00
Rate of Total Cost Recovered	106.0%	110.0%	110.0%
Annual Net Profit for the Golf Course Enterprise Fund	\$260,500	\$350,000	\$500,000
Year End Balance for Reserve/Capital Improvement Fund	\$908,107	\$130,000	\$1,600,000
Rounds per FTE Maintenance Operations	6,407	6,500	7,000
Rounds per FTE Clubhouse Operations	3,462	3,500	4,000

## EXPENDITURES:

<b>Golf Course Fund</b>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Personal Services	\$212,292	\$220,361	\$228,922
Commodities	3,967	1,919	2,319
Contractual	21,013	17,920	17,490
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u>\$237,272</u>	<u>\$240,200</u>	<u>\$248,731</u>

## PERSONNEL (full-time equivalent):

<b>Full-Time</b>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Manager, Golf Course Operation	1	1	1
Administrative Assistant	1	1	1
<b>Total Full-time Employees:</b>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Part-Time</b>			
Administrative Clerk	0.77	0.00	0.00
<b>Total Part-time Employees:</b>	<u>0.77</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL FTEs</b>	<u>2.77</u>	<u>2.00</u>	<u>2.00</u>



**PROGRAM DESCRIPTION**

The Farmstead Division is responsible for operating and maintaining the 12-acre reproduction of a 1900's Kansas farm, which provides appropriate leisure and educational experiences concerning the care of domestic farm animals and basic farm operations, thereby enriching the quality of life for participants of all ages.

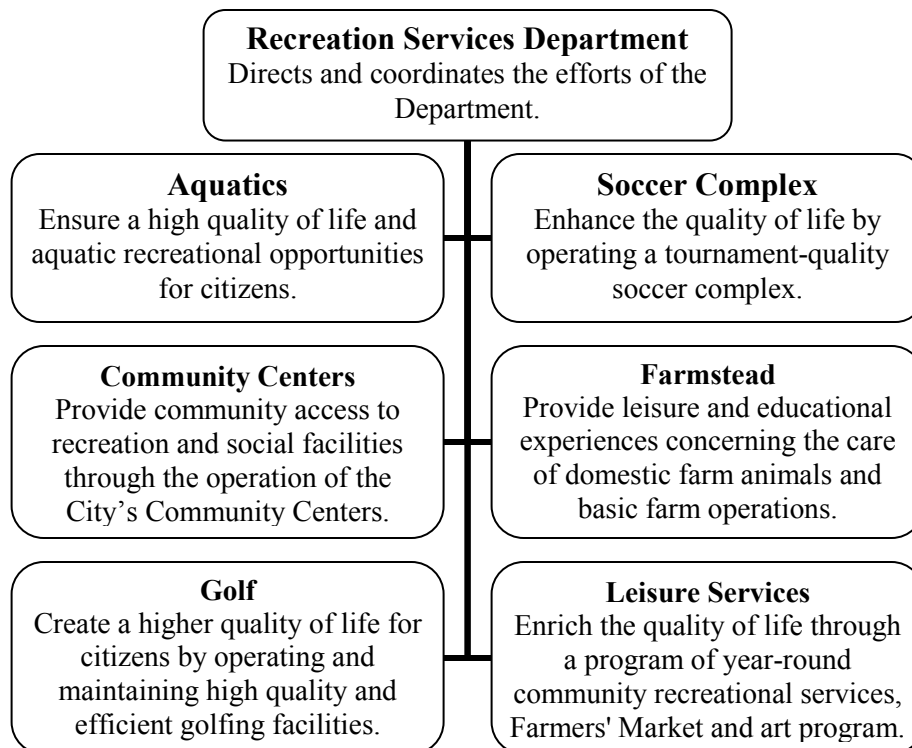
The Deanna Rose Children's Farmstead includes farm animals, birds-of-prey, vegetable and flower gardens, nature trails, a one-room country schoolhouse, a dairy barn, a circa 1900 bank, a general store and ice cream parlor, an old-time fishing pond, horse-drawn wagon rides, pony rides, a pedal tractor track, bottle fed goats, a Native American Indian encampment, the Prairie Playground and gem mining for children.

**MISSION STATEMENT**

*To provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations by:*

- ❖ *Operating and maintaining an authentic miniature reproduction of a 1900s Kansas farm of approximately 12 acres.*

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
 Leisure Services  
 Community Centers  
 Golf  
 Farmstead ←  
 Aquatics  
 Soccer Complex

## 2015 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Farmstead Division in 2015.

- *Operate and maintain a reproduction of a 1900s Kansas farm with approximately 12 acres:*
  - ◆ Achieve a program of maintenance and operation, which will accommodate 400,000 visitors from April to October 2015, with a visitor satisfaction rating of at least 95%.
  - ◆ Implement an educational program to expose the public to at least ten distinct domestic farm animals, along with reproductions of available Kansas wildlife.
  - ◆ Implement programming to accommodate 7,200 children from preschool through third-grade and provide them with a professional guided tour of the Farmstead from April to October 2015.
  - ◆ Complete the programmed 2015 Capital Improvements Program by November 2015, including the following improvements:
    - Reforestation and landscaping, including annual flowerbeds, additional trees, and shrubs in various selected areas and selected planters and planter beds.
    - Reseeding or resodding of 100% of pens and turf areas.
    - Farmstead expansion and improvements including signage, fences, buildings, addition of small relics and antiques and new displays.
    - Continue the restoration of buildings and the addition of farm artifacts.
  - ◆ Environmental program will exceed local, state and federal regulations.
  - ◆ Manage operations during the 2015 season to result in the Farmstead covering 95% of its direct operating cost for 2015.

## 2013-2014 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Farmstead Division include:

- *Operate and maintain a reproduction of a 1900s Kansas farm with approximately 12 acres:*
  - ◆ Visitors totaled 411,247 in 2013.
  - ◆ 7,334 tour visitors in 2013.
  - ◆ Farmstead revenues covered all of the direct operating expenses for the first time in 35 years.
  - ◆ 2013 itemized revenue includes: Feed Machines - \$52,591; Donation Boxes - \$12,736; Wagon Rides - \$160,497; Fishing Pond - \$64,057; Birthday Parties - \$31,015; Mining Exhibit - \$120,855; Goat Bottle Feeding - \$98,571.
  - ◆ Special Events include: Pet Pals, Earth Day, Dairy Days, Chicken Run, Safety Day, Fishing Tournament, Apple Fest, Pumpkin Hollow, Farmstead Stampede, June Bug Ball, Country Boots and Night of the Living Farm.
  - ◆ Design and construct the Blacksmith, Barber Shop and Photography Studio.
  - ◆ New Birds of Prey pens constructed and paid for by the Friends of the Farmstead.
  - ◆ New shade structures built over the Kansas Mining and Bottle-Fed Goats attractions.
  - ◆ Educational programs were conducted three times per day in Gayle's Education outpost.
  - ◆ Three new buildings opened on opening day, Blacksmith Shop, Photography Studio and Barber shop all funded by the Friends of the Farmstead.
  - ◆ A new addition to the Prairie Playground was added, funded by the Overland Park Rotary Club Foundation.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of visitor rating the following as good or very good:			
·Staff friendliness and assistance	95%	96%	95%
·Facility (landscaping, maintenance & cleanliness)	98%	97%	95%
·Overall rating of Farmstead experience	97%	96%	95%
Rate of Operating Cost Recovery	100%	95%	100%
<b>WORKLOAD MEASURES</b>			
Total number of Farmstead visitors:	411,247	440,000	400,000
Number of guided tours provided:	7,065	7,000	7,000

## EXPENDITURES:

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$937,764	\$976,939	\$999,412
Commodities	307,597	370,775	350,775
Contractual	293,829	350,706	370,676
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$1,539,190</u></u>	<u><u>\$1,698,420</u></u>	<u><u>\$1,720,863</u></u>

**PERSONNEL (full-time equivalent):**

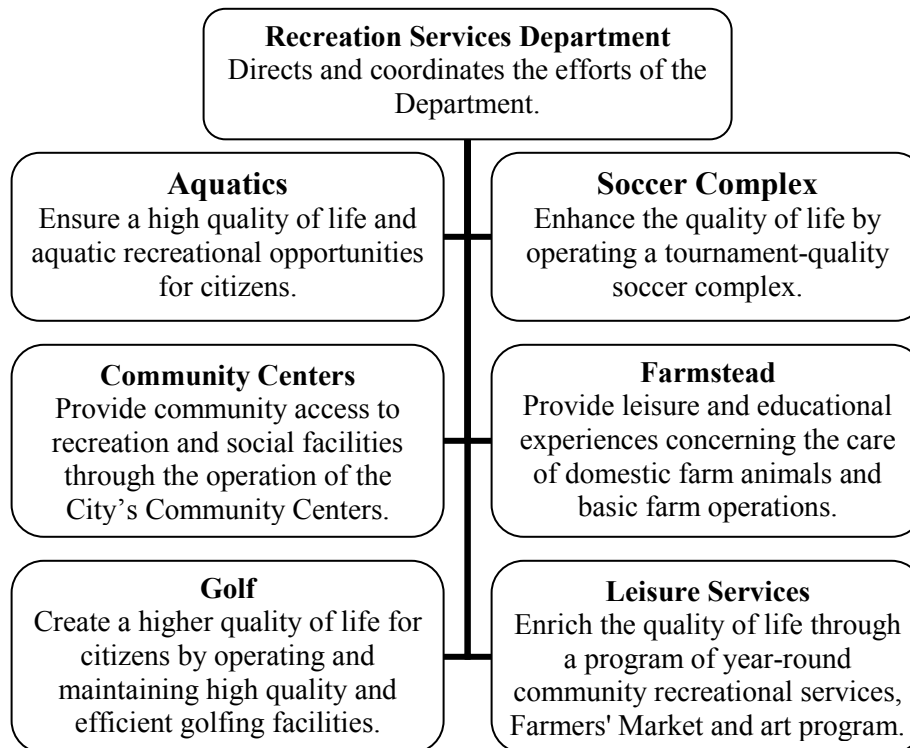
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Superintendent, Farmstead	1	1	1
Supervisor, Animal Care	1	1	1
Supervisor, Maintenance & Const	1	1	1
Supervisor, Concession Operations	1	1	1
Asst Supervisor Concession Operations	1	1	1
<b>Total Full-time Employees:</b>	<b><u>5</u></b>	<b><u>5</u></b>	<b><u>5</u></b>
<b>Part-Time</b>			
Contract Public Program Supervisor	1.00	1.00	1.00
Contract Educational Programs Supv.	1.00	1.00	1.00
Volunteer Coordinator	0.67	0.87	1.00
Guest Services Coordinator	0.83	0.83	0.83
Volunteer Coordinator Assistant	0.31	0.31	0.70
General Store Coordinator	0.84	0.84	0.79
General Store Assistant	0.58	0.58	0.58
Point-of-Sale Attendant	7.60	7.60	8.41
Guest Services Attendant	0.48	0.48	0.19
Animal Care Assistant	0.87	0.96	1.00
Animal Care Attendant	2.36	2.74	2.87
Gardner	0.58	0.63	0.63
Laborer, Farmstead	1.92	1.92	0.82
Education Program Attendant	4.81	4.09	4.18
<b>Total Part-time Employees:</b>	<b><u>23.85</u></b>	<b><u>23.85</u></b>	<b><u>24.00</u></b>
<b>TOTAL FTEs</b>	<b><u>28.85</u></b>	<b><u>28.85</u></b>	<b><u>29.00</u></b>

**PROGRAM DESCRIPTION**

The St. Andrews Golf Course division is responsible for operating and maintaining 18 golf holes of high-quality and an efficient golfing facility, to ensure golfing opportunities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

The St. Andrews Golf Course is self-supporting, generating revenue to pay all budgeted operating costs, capital improvements and administrative overhead each year, while remaining fee-competitive with other public golf courses within the Kansas City Metropolitan Area.

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To create a higher quality of life for citizens of Overland Park by:*

- ❖ *Operating and maintaining 18 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
*Leisure Services*  
*Community Centers*  
*Golf Courses* ⬅  
*Farmstead*  
*Aquatics*  
*Soccer Complex*

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the St. Andrews Golf Course in 2015.

- *Operate and maintain 18 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ Maintain a Fees and Charges Program that will support golf course operations, maintenance, and improvements that will, with normal climatic conditions, provide high quality playing conditions.
  - ◆ Achieve a Fees and Charges Program that will provide sufficient revenue to offset 100% of the budgeted operating cost, capital improvements, and overhead administrative costs.
  - ◆ Achieve a Golf Course Operations Plan that will produce 55,000 rounds of golf in 2015.
  - ◆ Achieve a Golf League Program that will accommodate evening corporate leagues, couples leagues, juniors, seniors, men, and women's leagues.
  - ◆ Achieve a Customer Service Program that will receive a satisfactory or better rating of 90% based on customer service surveys.
  - ◆ Achieve a Pace of Play Program through education, monitoring, and marshalling that will result in 95% of all rounds played during peak times completed in less than 4 hours and 48 minutes.
  - ◆ Achieve a program for renting and scheduling the Highlands Room that will result in a minimum of 100 community meetings or events involving seminars, weddings, parties, golf leagues, golf tournaments, etc.
  - ◆ Achieve a Golf Pro Shop Sales Program that will result in \$200,000 in gross sales and shall be recognized as a top 100 pro shop by the PGA of America.
  - ◆ Achieve a Clubhouse Operating Program that will collect data to be used to market to our customers in conjunction with our Customer Service Program and Mass Communication Programs by means of our website, Facebook, Twitter, and email blasts. This Program produces greater customer loyalty, resulting in an increase in the number of patron members and rounds of golf played.
  - ◆ Maintain Audubon International Golf Course Certification, recognizing the golf course as environmentally beneficial to the community, thus adding to the quality of life of our citizens.
  - ◆ Achieve an Instruction Program that will introduce 500 new players to the game. Provide advanced lessons to 400 golfers who already play the game.
  - ◆ Achieve a Golf Course Maintenance Program that will provide high quality playing conditions for our customers, recognized in the top tier of well conditioned golf courses in the greater Kansas City metropolitan area.
  - ◆ Maintain a sufficient non-potable water sources throughout the golf course lakes and Tomahawk Creek to irrigate the golf course, Farmstead, and Soccer Complex. Manage these irrigation sources in conjunction with state of the art irrigation system to avoid having to purchase potable water.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the St. Andrews Golf Course include:

- *Operate and maintain 18 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ 45,475 rounds of golf were played in 2013.
  - ◆ 2,002 patron members in 2013.

- ◆ 90% of the rounds of golf played at the golf courses were completed in less than 4 hours and 48 minutes in 2013.
- ◆ Completed miscellaneous sodding and landscaping projects on the course.
- ◆ Performed bunker renovation.
- ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
- ◆ St. Andrews was recertified as an Audubon International Certified Golf Course in recognition of its environmental programs.
- ◆ Installed new roofs on the clubhouse, turf care center and pump station.
- ◆ Major tree pruning on all holes.

**EXPENDITURES:**

<b>Golf Course Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$975,092	\$358,857	\$369,408
Commodities	521,423	207,202	205,120
Contractual	368,124	1,437,795	1,547,897
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$1,864,639</u></b>	<b><u>\$2,003,854</u></b>	<b><u>\$2,122,425</u></b>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Assistant Superintendent, Golf Course	1	1	1
Golf Course Attendant, Senior	1	1	1
Superintendent, Golf Course	1	1	1
<b>Total Full-time Employees:</b>	<b><u>3</u></b>	<b><u>3</u></b>	<b><u>3</u></b>
<b>Part-Time</b>			
Laborer, Golf Course	3.08	3.08	3.15
<b>Total Part-time Employees:</b>	<b><u>3.08</u></b>	<b><u>3.08</u></b>	<b><u>3.15</u></b>
<b>TOTAL FTEs</b>	<b><u>6.08</u></b>	<b><u>6.08</u></b>	<b><u>6.15</u></b>

**PROGRAM DESCRIPTION**

The Sykes/Lady Overland Park division is responsible for operating and maintaining 36 holes of high-quality and efficient golfing facilities that ensure golfing opportunities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

The Sykes/Lady Overland Park Golf Courses are self-supporting, generating revenue to pay all budgeted operating costs, capital improvements, and administrative overhead each year while remaining fee-competitive with other public golf courses within the Kansas City Metropolitan Area.

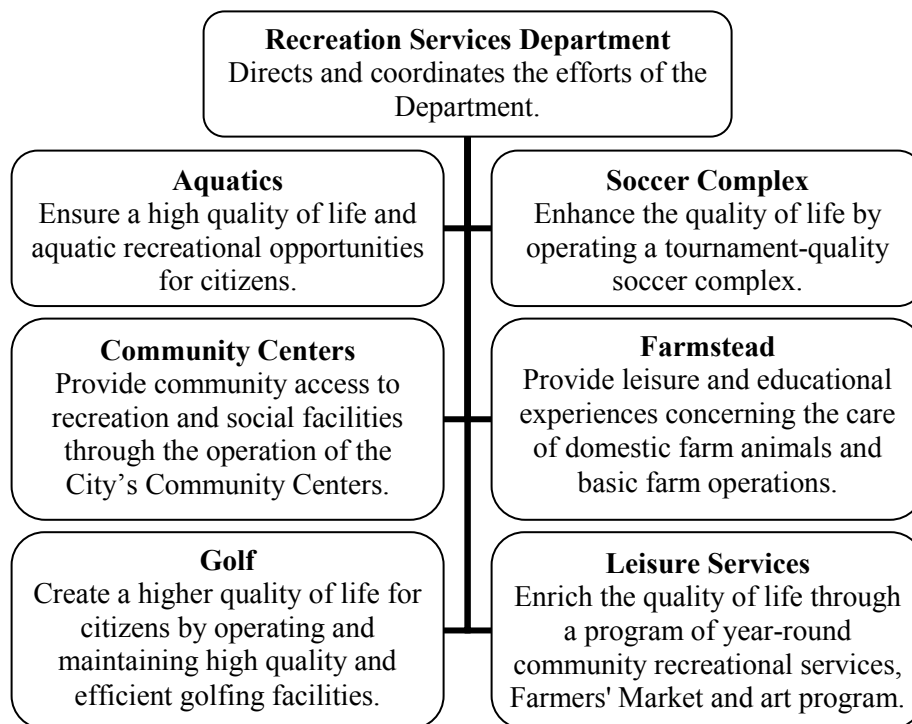
The golf course consists of the original 18-hole layout established in 1970. A nine hole Par-3 course, which encompasses the 1st Tee Program of Greater Kansas City, was constructed in 1971 and a remote nine-hole addition was added in 1992, known as Westlinks Golf Course.

**MISSION STATEMENT**

*To create a higher quality of life for citizens of Overland Park by:*

- ❖ *Operating and maintaining 36 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
*Leisure Services*  
*Community Centers*  
*Golf Courses* ⬅  
*Farmstead*  
*Aquatics*  
*Soccer Complex*



**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Golf Course Division in 2015.

- *Operate and maintain 36 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ Maintain a Fees and Charges Program that will support golf course operations, maintenance and improvements that will, with normal climatic conditions, provide high quality playing conditions.
  - ◆ Achieve a fees and charges program that will provide sufficient revenue to offset 100% of the budgeted operating cost, capital improvements, and overhead administrative costs.
  - ◆ Achieve a Golf Course Operations Plan that will produce 86,000 rounds of golf in 2015.
  - ◆ Achieve a Golf League Program that will accommodate evening corporate leagues, couples leagues, juniors, senior's, men's, and women's leagues.
  - ◆ Achieve a Customer Service Program that will receive a satisfactory or better rating of 90% based on customer service surveys.
  - ◆ Achieve a Pace of Play Program through education, monitoring, and marshalling that will result in 95% of all rounds played during peak times to be completed in less than 4 hours and 48 minutes.
  - ◆ Achieve a Golf Pro Shop Sales Program that will result in \$100,000 in gross sales and become recognized as a top 100 pro shop by the PGA of America.
  - ◆ Achieve a Clubhouse Operating Program that will collect data to be used to market to our customers in conjunction with our Customer Service Program and Mass Communication Programs by means of our website, Facebook, Twitter, and email blasts. This Program produces greater customer loyalty, thus resulting in an increase in the number of patron members and rounds of golf.
  - ◆ Maintain Audubon International Golf Course Certification, recognizing the golf course as environmentally beneficial to the community, adding to the quality of life of our citizens.
  - ◆ Achieve an Instruction Program that will introduce a minimum of 1,000 new players to the game. Provide advanced lessons to a minimum of 500 golfers who already play the game.
  - ◆ Achieve a Golf Course Maintenance Program that will provide high quality playing conditions for our customers, recognized in the top tier of well conditioned golf courses in the greater Kansas City metropolitan area.
  - ◆ Achieve an Indoor Driving Range Operation from November 1<sup>st</sup> through April 1<sup>st</sup> that will result in three demo days, a minimum of ten clinics, and \$10,000 in gross revenue.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Sykes/Lady Overland Park Golf Course include:

- *Operate and maintain 36 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ 9,493 rounds of golf were played in 2013.
  - ◆ Produced a \$280,000 net profit in 2013.
  - ◆ 15,027 Par 3 rounds of golf were played in 2013.
  - ◆ 2,219 patron members in 2013.
  - ◆ Indoor Driving Range exceeded \$30,000 in revenue.

- ◆ Completed miscellaneous sodding and landscaping projects on the courses.
- ◆ Continued bunker renovation.
- ◆ Accomplished bank stabilization on #6 West and #9 South.
- ◆ Major tree pruning on all holes.
- ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
- ◆ Sykes/Lady Overland Park Golf Course became an Audubon International Certified Golf Course in recognition of its environmental programs.
- ◆ Maintain an Indoor Driving Range which included eight stations, a putting green and video golf lessons during the off-season.

**EXPENDITURES:**

<b>Golf Course Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$978,108	\$521,565	\$551,670
Commodities	599,324	312,659	311,580
Contractual	493,882	1,806,318	1,470,594
Capital Outlay	0	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$2,071,314</u></b>	<b><u>\$2,640,542</u></b>	<b><u>\$2,333,844</u></b>

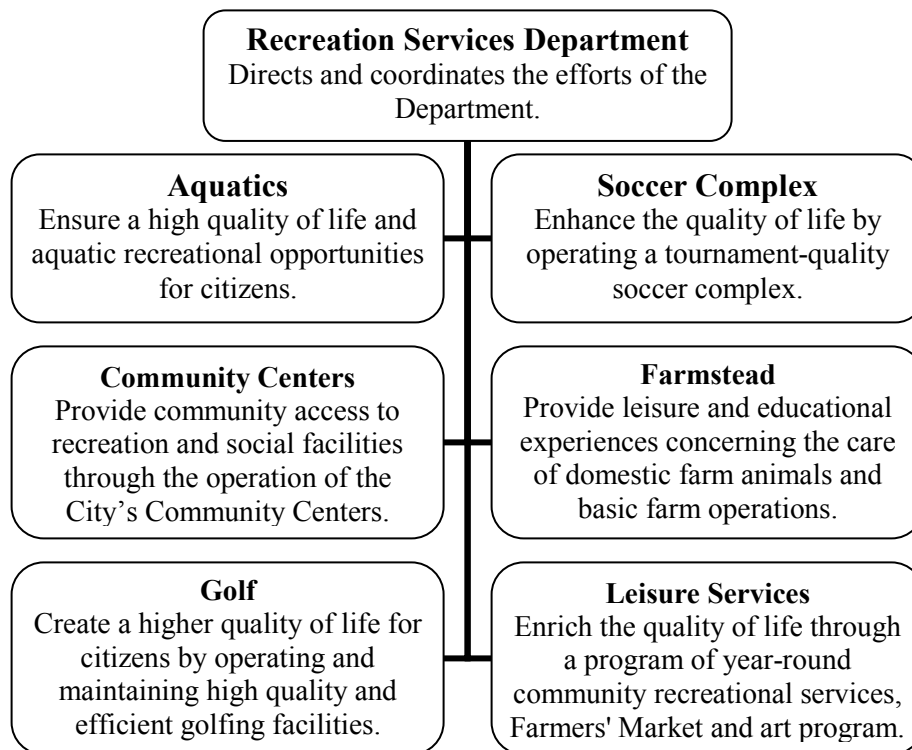
**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Superintendent, Golf Course	1	1	1
Assistant Superintendent, Golf Course	2	2	2
Golf Course Attendant II	1	1	
Golf Course Attendant, Senior	1	1	1
Golf Course Attendant I	1	1	2
<b>Total Full-time Employees:</b>	<b><u>6</u></b>	<b><u>6</u></b>	<b><u>6</u></b>
<b>Part-Time</b>			
Laborer, Golf Course	4.62	4.62	4.65
<b>Total Part-time Employees:</b>	<b><u>4.62</u></b>	<b><u>4.62</u></b>	<b><u>4.65</u></b>
<b>TOTAL FTEs</b>	<b><u>10.62</u></b>	<b><u>10.62</u></b>	<b><u>10.65</u></b>

**PROGRAM DESCRIPTION**

The Aquatics Division is responsible for operating and maintaining the City's seven pools. Young's, Roe, Bluejacket, Stonegate, Marty, Tomahawk Ridge and Matt Ross swimming pools are operating and maintained in a manner which ensures high-quality aquatic recreational opportunities and contributes to a high quality of life for the citizens of Overland Park.

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To ensure a high quality of life for citizens and aquatic recreational opportunities by:*

- ❖ *Safely and efficiently operating and maintaining the City's swimming pools.*

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
*Leisure Services*  
*Community Centers*  
*Golf*  
*Farmstead*  
*Aquatics* ◀  
*Soccer Complex*

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Aquatics Division in 2015.

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
  - ◆ No serious injuries or incidents to the patrons or employees.
  - ◆ Increase registration and revenue from swimming lessons by 1%.
  - ◆ Score with passing marks on all Starguard audits.
  - ◆ Receive an overall public satisfaction rating of 95% on surveys.
  - ◆ Increase the return rate of employees over 2014.
  - ◆ Increase our environmentally-friendly approach to operations.
  - ◆ Successful operation of indoor facility at the Matt Ross Community Center.
  - ◆ Special event operations at Matt Ross Community Center and outdoor pools.
  - ◆ Continue success of employee recognition program.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Aquatics Division include:

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
  - ◆ No serious injuries to patrons or employees during the 2013 season.
  - ◆ Improved general appearance of staff and facilities by improving facility appearance, providing new equipment, and updating policies and manuals.
  - ◆ Increased employee ownership of programs and facilities by rewarding great service and work.
  - ◆ Obtained public survey satisfaction rating of 98%.
  - ◆ Met or exceeded expectations of Starguard audits on two seasonal reviews.
  - ◆ Continued successful operation of indoor swimming lesson program.
  - ◆ Continue private and semi-private lessons at Matt Ross and outdoor grossing over \$24,000.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of pool customers rating the following as good or very good:			
· Cleanliness and condition of pool facility	98%	97%	98%
· Staff friendliness and performance	99%	98%	98%
Percent of participating parents rating the following swim lesson elements as good or very good:			
· Child learned intended skills	98%	97%	97%
· Instructor was prepared each day	99%	98%	97%
· Child enjoyed the class	99%	98%	97%
· Class challenged child	97%	96%	97%
· Would recommend program to friend	100%	97%	97%

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFICIENCY / WORKLOAD MEASURES</b>			
Cost to City per participant:			
·Swimming lessons (profit)	\$11.08	\$12.00	\$12.50
·Recreational Swimmers (subsidy)	\$4.52	\$4.50	\$4.50
Percent of operating costs recovered:	56%	50%	50%
Number of program participants:			
·Recreational swimmers	134,435	150,000	160,000
·Swim instruction	2,490	2,500	2,500
Number of pool memberships:	3,135	3,300	3,300
Number of daily fee pool admissions:	40,269	38,400	39,500
Total revenue generated:	\$752,398	\$850,000	\$850,000
Total pool operating expenditures:	\$1,333,076	\$1,330,000	\$1,330,000

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$877,239	\$925,533	\$917,555
Commodities	164,914	190,200	176,735
Contractual	266,048	248,675	262,140
Capital Outlay	26,584	0	8,450
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$1,334,785</u></u>	<u><u>\$1,364,408</u></u>	<u><u>\$1,364,880</u></u>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Aquatics Supervisor	1	1	1
<b>Total Full-time Employees:</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Part-Time</b>			
Administrative Clerk	0.72	0.72	0.72
Head Swim Coach	0.12	0.12	0.12
Head Dive Coach	0.07	0.07	0.06
Assistant Swim Coach	0.11	0.11	0.13
Assistant Dive Coach	0.05	0.05	0.05
Lifeguard I	8.41	8.41	8.41
Lifeguard II	5.77	5.77	5.77
Lifeguard III	7.21	7.21	7.21
Lifeguard, Senior	3.37	3.37	3.37
Lifeguard Manager	0.77	0.77	0.62
Swim Lesson Manager	0.38	0.38	0.42
Pool Cashier	5.16	5.16	5.16
Pool Manager	2.26	2.26	2.26
Pool Manager, Senior	0.87	0.87	1.01
<b>Total Part-time Employees:</b>	<b>35.27</b>	<b>35.27</b>	<b>35.31</b>
<b>TOTAL FTEs</b>	<b>36.27</b>	<b>36.27</b>	<b>36.31</b>

**PROGRAM DESCRIPTION**

The Overland Park Soccer Complex, located at 135th and Switzer, serves local soccer teams and host local, regional and national tournaments.

The facility includes:

- Twelve tournament quality fields;
- Lighted fields for night use;
- A multi-purpose building, complete with staff, tournament and first-aid offices, locker rooms, and a 100-person meeting room;
- Three concession areas;
- Two playgrounds;
- Tennis courts, basketball courts and skate park, and
- Parking facilities for soccer and the Deanna Rose Children's Farmstead.

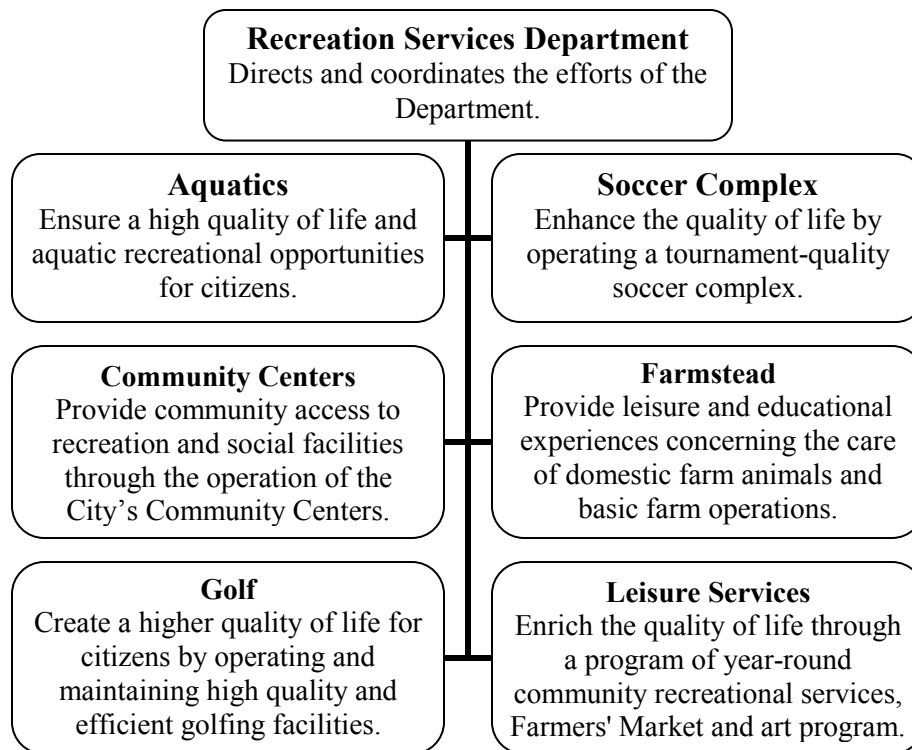
An enterprise operation, the Complex generates revenue to support all budgeted operations and maintenance expenditures.

**MISSION STATEMENT**

*To contribute to a high quality of life for citizens, promote tourism and provide recreational opportunities by :*

- ❖ *Operating a tournament-quality soccer complex.*

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
*Leisure Services*  
*Community Centers*  
*Golf*  
*Farmstead*  
*Aquatics*  
*Soccer Complex* ◀

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Soccer Complex Division in 2015.

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
  - ◆ Continue to develop and expand partnerships with local, regional and national soccer organizations.
  - ◆ Continue to expand/refine partnership with Heartland Soccer Association and Sporting KC sales groups to maximize revenue. Look to develop new programs and partnerships that generate "non-traditional" revenue streams.
  - ◆ Continue to build partnerships with local colleges and conferences to secure games, conference tournaments and national championships.
  - ◆ Continue to explore opportunities to host other sports (i.e. lacrosse, rugby, Ultimate Frisbee, etc.) tournaments and/or games.
  - ◆ Continue to maximize weekday and weekend, non-peak, hours through practices, camps/clinics, league games and tournaments.
  - ◆ Continue to review processes and procedures associated with field maintenance, equipment set-up, scheduling/permitting procedures, etc.
  - ◆ Continue to monitor long term field viability and adjust yearly maintenance (i.e. additional rubber) accordingly.
  - ◆ Continue to work with the Convention and Visitors' Bureau (CVB) to ensure room night/visitor night objectives and goals are met.
  - ◆ Continue to market complex to local, regional and national tournaments for 2015 and beyond.
  - ◆ Continue to evaluate and refine food and beverage operation that increases profits and decreases percentage of labor/COG vs. revenue.
  - ◆ Fill any unscheduled weekends.
  - ◆ Continue to research development of a Soccer Complex web page.
  - ◆ Continue to evaluate staffing and duties required if a full time position becomes available, and how responsibilities would be reallocated.
  - ◆ Continue to evaluate internal food service to find synergies with the Farmstead, golf courses, pools, etc. which lower cost of goods sold and labor, and maximize purchase power.
  - ◆ Complete design and printing of complex brochure.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Soccer Complex Division include:

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
  - ◆ Successfully hosted 23 tournaments, including Kansas State Cup, US Adult Regional and USYSA Region II President's Cup, USYSA National Championship and VW Masters.
  - ◆ Tournament business generated over 39,000 hotel room nights, with an economic impact of \$10 million.
  - ◆ Continued to assist local, state, regional and national soccer organizations with production of tournaments.
  - ◆ Signed multi-year agreement with Sporting KC (Sporting Network) and Heartland Soccer Association to provide sponsorship sales support. Expect partnership to generate additional \$5,000-\$25,000 in revenue per year.



- ◆ Filled over 80% of weekday field availability and 100% of weekend availability during 2013 season (March-June, August-November).
- ◆ Increased field rental revenue \$9,188 (1% year over year).
- ◆ Achieved concession profitability for the 3<sup>rd</sup> consecutive year with \$51,621 in profit on \$340,155 in revenue.
- ◆ Implemented fee increase and laid out plan for future increases every two years, through 2022.
- ◆ Continued management of sponsorship sales. Generated \$52,000 in cash sponsorships (Pepsi, OP Regional) and secured an additional \$12,750 in cash commitments via Shield Sponsorships.
- ◆ Worked closely with the city's Golf, Recreation Services, Facilities and Public Works divisions to identify operational issues (i.e., irrigation, grounds maintenance, etc.) and implement procedures to address in the future.
- ◆ Secured agreements to host 23 tournaments in 2014 and beyond.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>EFFECTIVENESS MEASURES</b>			
Percent of Soccer Complex participants rating the following as good or very good:			
·Overall Complex Rating	98%	95%	95%
·Rate Affordability	96%	92%	95%
Overall Field Utilization:	71%	75%	85%
Rate of program cost recovery:			
·Practice Rentals	26%	28%	28%
·League Rentals	16%	17%	20%
·Tournament Rentals	29%	40%	40%
·Concessions	118%	115%	105%
<b>EFFICIENCY / WORKLOAD MEASURES</b>			
Number of visitations at Soccer Complex:			
·Practice	118,600	120,000	120,000
·Camps	2,707	2,800	2,750
·Leagues	609,600	530,000	530,000
·Tournament	290,470	275,000	280,000

**EXPENDITURES:**

<b>Soccer Operations Fund</b>	<b><u>2013 Actual</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Personal Services	\$500,219	\$492,485	\$534,000
Commodities	270,770	195,000	198,000
Contractual	384,022	368,000	353,000
Capital Outlay	3,854	0	11,000
Transfers/Others	0	0	0
<b>TOTAL</b>	<b><u>\$1,158,865</u></b>	<b><u>\$1,055,485</u></b>	<b><u>\$1,096,000</u></b>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Manager, Soccer Complex Operations	1	1	1
Supervisor, Soccer Complex Operations	1	1	1
Concession Supervisor	0	0	1
Field Supervisor	0	0	1
<b>Total Full-time Employees:</b>	<b><u>2</u></b>	<b><u>2</u></b>	<b><u>4</u></b>
<b>Part-Time</b>			
Concession Operations Supervisor	0.77	0.77	0.00
Asst. Supv., Concession Operations	1.35	1.25	1.25
Concession Attendant	2.74	2.74	2.74
Asst. Supv., Soccer Complex Operations	2.40	2.79	1.87
Soccer Complex Operations Attendant	1.44	1.44	1.44
Laborer	0.66	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>9.36</u></b>	<b><u>8.99</u></b>	<b><u>7.30</u></b>
<b>TOTAL FTEs</b>	<b><u>11.36</u></b>	<b><u>10.99</u></b>	<b><u>11.30</u></b>

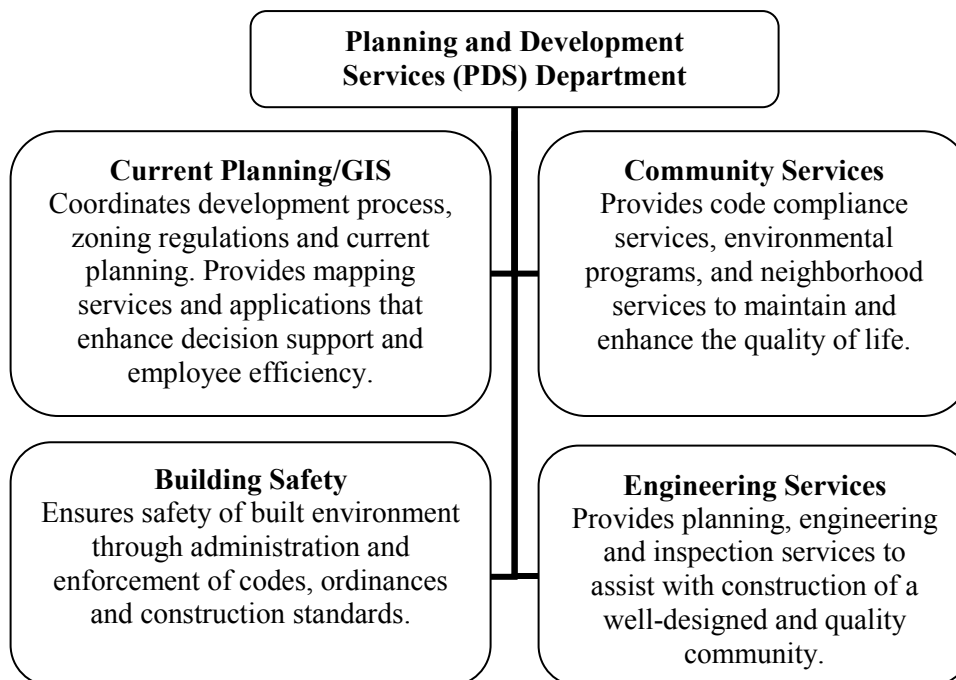
**PROGRAM DESCRIPTION**

The Planning and Development Services Department is a partner in planning, developing, enhancing and sustaining our community. Department administration, zoning regulation and compliance, current planning, and Geographic Information System (GIS) support are all services provided by the Planning and Development Services Department.

Zoning regulation and compliance helps maintain a high quality of life and high property values for the citizens of Overland Park by insuring compliance with all development and zoning regulations. Current planning is responsible for expeditiously reviewing and responding to all inquiries, applications and studies dealing with current planning, zoning, and land development to achieve a well-designed, quality community in accordance with adopted codes, ordinances, resolutions and policies. GIS provides support to citizens and city employees with mapping services and applications to improve information access.

These programs strive to ensure that all resources of the community are preserved, developed and managed consistently in accordance with city policies to promote the highest quality of life for present and future citizens.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To maintain an attractive, safe and functional built environment, maintain quality neighborhoods, ensure development meets the standards set by policy makers, protect and enhance health and environment by:*

- ❖ *Providing administrative support to all aspects of the development process,*
- ❖ *Promoting community building activities,*
- ❖ *Reviewing development proposals for compliance in a fair and consistent manner,*
- ❖ *Educating and enforcing zoning and property maintenance ordinances, and*
- ❖ *Providing GIS support to citizens and city employees to improve information access.*

**AGENCY LOCATOR**

**Community Development**  
**Planning and Development Services**  
*Current Planning/GIS* ←  
*Community Services*  
*Building Safety*  
*Engineering Services*

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Planning and Development Services Department in 2015:

- *Promoting community building activities:*
  - ◆ Provide continued support for the implementation of the Vision Metcalf goals:
    - Work with the Downtown Overland Park Partnership and the Business Improvement District Advisory Board to refocus their efforts in a way that fosters redevelopment activity in the downtown area.
    - Work with downtown property owners and business owners to expand the amount of available parking and to better manage the existing parking to reduce parking difficulties while maintaining the pedestrian oriented character of the area.
    - Investigate best practices in redevelopment in other similarly sized cities for relevancy to Overland Park.
- *Providing GIS support to citizens and city employees to improve information access:*
  - ◆ Implement GIS technology on mobile devices and expand its presence on the city's website to improve our citizen's access to information and promote transparency in city government:
    - Expand the range of information that can be visualized and analyzed in map form by adding more themes to the existing Map Viewer application (e.g. Public Art locations) and by building new mapping applications that illustrate more of what Overland Park can offer (e.g. the status of public improvement projects).
    - Make information more readily available to our citizens by building GIS applications that are specifically intended for mobile devices such as tablets and smart phones.
  - ◆ Expand the use of GIS technology as a productivity enhancement tool for city employees:
    - Develop mobile GIS tools aimed at making field inspection staff more productive and more informed (e.g. tablet based mapping applications for Public Works inspectors).
    - Upgrade the city's GIS infrastructure to the most recent software and hardware standards so GIS users get faster response times.
- *Providing administrative support to all aspects of the development process:*
  - ◆ Integrate the Comprehensive Planning function into the Current Planning division.
    - Initiate the Community Policies process for discussion.
    - Coordinate any studies or work efforts resulting from the Community Policy issues.
  - ◆ Initiate an update of the Unified Development Ordinance.
    - Identify a consultant to serve as part of the team updating the code.
    - Prepare an Executive Summary of the technical code analysis.
    - Begin drafting the update to eliminate inconsistencies, update formatting, address new trends, update identified code sections and enhance web accessibility for completion end 2014/beginning 2015.
  - ◆ Direct and manage the City's development review process.

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Current Planning and GIS Services Division include:

- *Providing GIS support to citizens and city employees to improve information access:*
  - ◆ Developed, tested and deployed a smartphone/tablet based application that maps all of the streetlights that the city obtained from KCP&L so that they can be easily located in the field by the contractor who provides maintenance services.

- ◆ Rewrote and enhanced both the in-house snow map application used for managing snow storm response efforts and the public snow map used to enable our citizens to track our progress in treating streets during a storm.
- ◆ Upgraded both the software and hardware platforms that support GIS users to improve response time and add new capabilities.
- ◆ Provided extensive mapping and analytical support to the Engineering Services Division in support of a FEMA evaluation of the city's floodplain management program, and to the Fire Department in support of their efforts toward accreditation.
- *Promoting community building activities:*
  - ◆ Visited the Denver area to learn about redevelopment efforts at Bel-Mar, Englewood and Claytone Lane.
  - ◆ Updated the 2013 Annual Development Report to highlight demographic and development information of importance to community stakeholders and to identify key trends impacting the future of the community.
  - ◆ Completed a technical review of the Unified Development Ordinance.
  - ◆ Oversaw a parking study for Downtown Overland Park that analyzed current and future parking needs, and recommended strategies for meeting those needs.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>WORKLOAD MEASURES</b>			
Number of Planning applications filed	429	340	400
Number of reviews conducted	296	400	400

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$1,621,593	\$1,758,969	\$1,789,972
Commodities	10,068	36,250	19,250
Contractual	233,034	209,404	208,724
Capital Outlay	80	0	0
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$1,864,775</u></u>	<u><u>\$2,004,623</u></u>	<u><u>\$2,017,946</u></u>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Director, Planning & Dev. Services	1	1	1
Manager, Current Planning	1	1	1
Manager, GIS & Support Services	1	1	1
Planner, Transportation Senior	1	1	0
Planner, Transportation	0	0	1
Planner, Senior	3	2	2
Planner I	0	1	2
Assistant Planner	1	1	0
Staff Assistant	0	1	1
Customer Service Representative, Senior	1	1	1
Engineering Technician, Senior	1	1	1
GIS Analyst	3	3	3
GIS, Associate	1	1	1
Management Assistant	1	1	1
Administrative Assistant	2	1	1
<b>Total Full-time Employees:</b>	<b><u>17</u></b>	<b><u>17</u></b>	<b><u>17</u></b>
<b>Part-Time</b>			
GIS Analyst	0.65	0.65	0.65
Program Coordinator	0.00	0.50	0.50
<b>Total Part-time Employees:</b>	<b><u>0.65</u></b>	<b><u>1.15</u></b>	<b><u>1.15</u></b>
<b>TOTAL FTEs</b>	<b><u>17.65</u></b>	<b><u>18.15</u></b>	<b><u>18.15</u></b>

**PROGRAM DESCRIPTION**

The Community Services Division is part of the Planning and Development Services Department, and has the responsibility for code compliance programs, environmental programs, neighborhood support programs, the Community Development Block Grant (CDBG) Program and housing support programs. The Community Services Division has three sections: Code Compliance, Neighborhood Services, and Support Services. The Support Services Section provides administrative support services to the other two sections.

The Code Compliance Section provides extensive code compliance services in several areas including property maintenance, zoning compliance, nuisance abatement, food service inspection and licensing, pool and spa permitting as well as follow-up on health-related complaints, solid waste collection truck inspection and permitting, and rental property registration.

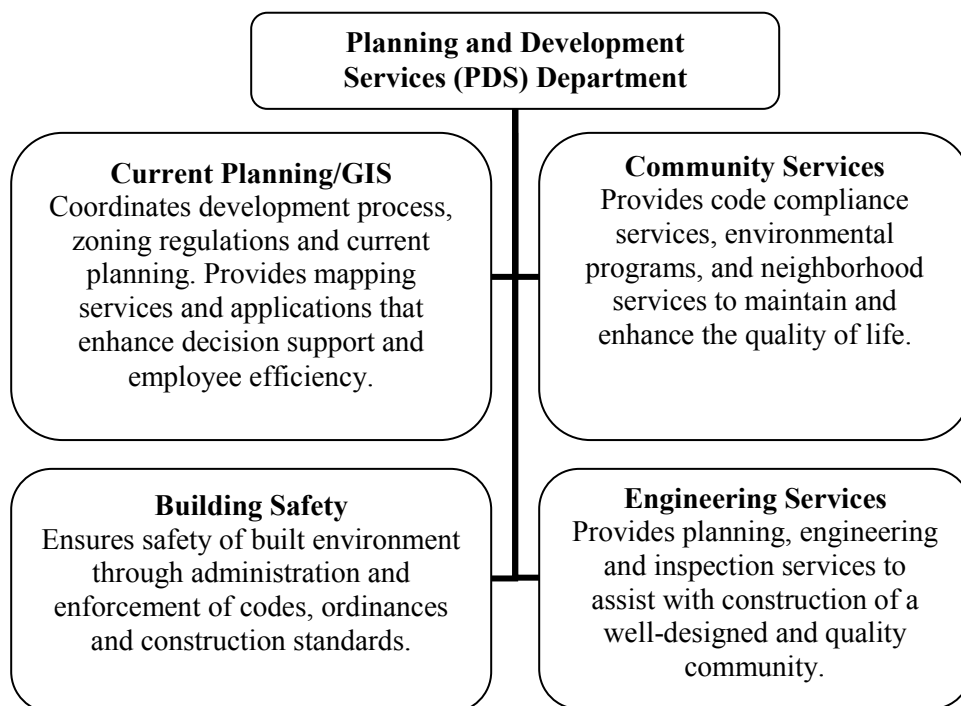
The Neighborhood Services Section supports the following programs and services: Neighborhood Conservation Program, the Community Development Block Grant Program and other housing-related programs. This section also supports various environmental programs including drop-off recycling center operations, regulation oversight of solid waste haulers, citizen education on environmental matters, electronic and other recycling events, and coordination of an annual citywide cleanup of streamways.

**MISSION STATEMENT**

*To maintain a high quality of life, quality neighborhoods, promote sustainable development, and enhance the environment by:*

- ❖ *Educate the public about and enforce community standards,*
- ❖ *Provide activities to promote environmental awareness and create a sustainable community, and*
- ❖ *Provide activities and support to neighborhoods.*

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
**Planning and**  
**Development Services**  
*Current Planning/GIS*  
*Community Services* ←  
*Building Safety*  
*Engineering Services*

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Community Services Division in 2015:

- *Educate the public about and enforce community standards:*
  - ◆ Continue refinement of the risk-based inspection program for food service establishments.
  - ◆ Continue to coordinate the City's inspection program with the State's (KDA) inspection program of food service establishments in Overland Park.
  - ◆ Continue to update and restructure sections of the Municipal Code dealing with property maintenance code enforcement so the regulations become more uniform in structure, easier to understand for citizens and practical to enforce.
  - ◆ Continue the enforcement of all property maintenance and zoning code responsibilities assigned to Community Services.
  - ◆ Continue the annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
  - ◆ Complete the update and restructure of Section 7.22 Vehicle Use, Parking and Storage.
- *Provide activities to promote environmental awareness and create a sustainable community:*
  - ◆ Continue to educate the public on environmental issues especially regarding the changes that took effect January 1, 2012 dealing with solid waste disposal, and disposal of yardwaste and recycling materials. This will also include educating the public of the other choices available such as mulching and composting at home or the use of other available composting services.
  - ◆ Continue to partner with other Johnson County communities to conduct recycling events that offer the ability of citizens to recycle electronics, shred documents, and other recycling services.
  - ◆ Conduct a citywide cleanup of streamways using extensive volunteer participation.
  - ◆ Continue to work with other communities in northeast Johnson County to further evaluate the need for developing a drop-off recycling center (either temporary or permanent) that is easily accessible to citizens in the northern part of the City and other northeast Johnson County communities which would be of comparable capacity to the drop-off recycling center at 119<sup>th</sup> Street and Hardy.
  - ◆ Complete the annual large-item trash pickup for approximately half of the City.
- *Provide activities and support to neighborhoods:*
  - ◆ Continue to implement various steps of the initial phase of the Neighborhood Stabilization Plan.
  - ◆ Develop new phase(s), as appropriate, of the Neighborhood Stabilization Plan.
  - ◆ Continue to support the Neighborhood Conservation Program (NCP) including the work of the NCP Executive Committee. Review and provide recommendations to modify and enhance the City's NCP.
  - ◆ Continue to refine and implement elements of the Enhanced Strategies for Neighborhoods, including working with selected neighborhoods to implement several of these strategies.
  - ◆ Continue to update and expand the set of neighborhood indicators which are used to assess the state of the City's neighborhoods, particularly those involved in the NCP.
  - ◆ Continue to offer the Neighborhood Grant Program that supports eligible community building activities and projects proposed by selected neighborhood organizations actively participating in the NCP.
  - ◆ Continue to manage the Community Development Block Grant Program and other housing programs.
  - ◆ Continue to offer the Citizens Leadership Academy for training neighborhood leaders about city government and operations to help them become more effective in dealing with the city on neighborhood issues and concerns.



- *Participate in the direction and managing of the City's long-range planning process:*
  - ◆ Assist in the completion of the 2015 update to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
  - ◆ Assist in the completion of the 2015 update to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the status of the existing and planned network of highways, thoroughfares, and collector streets.
  - ◆ Continue to coordinate the implementation and update of the Greenway Linkages Plans and Bike Route Plan.
  - ◆ Continue to work with the Mid-America Regional Council (MARC) and representatives of other jurisdictions in preparation of new long-range forecasts of population, households, and employment for future land use and transportation planning at the state, region, county, and city levels.
  - ◆ Continue to work with MARC and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
  - ◆ Assist in the completion of the 2015 Existing Land Use Survey and Map.

## 2013-2014 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Community Services Division include:

- *Educate the public about and enforce community standards:*
  - ◆ Developed and implemented a risk-based inspection program for food service establishments.
  - ◆ Implemented a Failed Inspection Fee program for the inspection of all public and semi-public pools and spas in the city.
  - ◆ Maintained an on-going relationship for shared training and emergency response coordination with the Kansas Department of Agriculture (KDA).
  - ◆ Coordinated the City's inspection program with KDA's inspection program of food service establishments in Overland Park.
  - ◆ Adopted the 2009 Food and Drug Administration (FDA) Food Code in conjunction with the KDA adoption of the 2009 FDA Food Code.
  - ◆ Considered the update and restructure of other selected sections of the Municipal Code dealing with property maintenance code enforcement so the regulations become more uniform in structure, easier to understand for citizens and practical to enforce.
  - ◆ Continued the enforcement of all property maintenance and zoning code responsibilities assigned to Community Services.
  - ◆ Continued the annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
- *Provide activities to promote environmental awareness and create a sustainable community:*
  - ◆ In coordination with other Johnson County communities, conducted the 2013 and 2014 recycling extravaganzas, which included offering electronic recycling, paper shredding, and recycling of several other types of materials.
  - ◆ For both 2013 and 2014, conducted a citywide volunteer streamway clean-up program using 800-900 volunteers each year.
  - ◆ Continued to operate the drop-off recycling center located at 119<sup>th</sup> Street and Hardy including the use of a part-time Community Services staff member and members from Parks Services, Public Works and volunteers.

- ◆ Conducted large-item pickups (alternate years) for residents east and west of Antioch Road.
- ◆ Completed the work of the Solid Waste Management Task Force that recommended a management plan addressing how solid waste, curbside recycling, yard waste, and large-item disposal would be handled within the City and what changes should be made to the current drop-off recycling program. This plan was in agreement with the county's adopted Solid Waste Management Plan.
- *Provide activities and support to neighborhoods:*
  - ◆ Develop and begin implementation on the first phase of the Neighborhood Stabilization Plan.
  - ◆ Administered the Community Development Block Grant (CDBG) and the other housing programs offered by the City to assist low and moderate income citizens and neighborhoods.
  - ◆ Through the Neighborhood Conservation Program (NCP), provided support to residents in more than 30 older neighborhoods to set up and run voluntary neighborhood organizations.
  - ◆ Assisted in the restructuring and enhancement of the NCP.
  - ◆ Supported the work of the NCP Executive Committee, which represents the leadership of the voluntary neighborhood organizations participating in the NCP.
  - ◆ Updated and expanded the set of Neighborhood Indicators to gain a better understanding why neighborhoods decline and track the effectiveness of measures taken to intercede on behalf of distressed neighborhoods, particularly those in the NCP.
  - ◆ Updated the citizen information guide that explains the City's development process and how citizens and neighborhoods can be involved in the process.
  - ◆ Offered for both 2013 and 2014 the Neighborhood Grant Program to assist selected neighborhoods to partially fund various neighborhood activities and projects.
  - ◆ Developed and implemented a Citizens Leadership Academy for training neighborhood leaders about city government and operations to help them become more effective in dealing with the City on neighborhood issues and concerns.
- *Participate in the direction and managing of the City's long-range planning process:*
  - ◆ Continued to coordinate process changes with the Manager, Current Planning for the transfer of the majority of long-range planning responsibilities to Current Planning.
  - ◆ Continued to coordinate the implementation and update of the Greenway Linkages Plans and Bike Route Plan.
  - ◆ Assisted in the completion of the 2013 update to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
  - ◆ Assisted in the completion of the 2013 update to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the status of the existing and planned network of highways, thoroughfares, and collector streets.
  - ◆ Continued to work with the Mid-America Regional Council (MARC) and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
  - ◆ Continued to work with the MARC and representatives of other jurisdictions in the preparation of new long-range forecasts of population, households, and employment for future land use and transportation planning at the state, region, county, and city levels.
  - ◆ Assisted in the completion of the 2013 Existing Land Use Survey and Map.
  - ◆ Complete the development of new population estimates by ward and precinct and prepare City Council Ward redistricting options for consideration by City Council in 2014.

## PERFORMANCE INDICATORS

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>WORKLOAD MEASURES</b>			
Number of neighborhood organizations supported:	25	25	25
Number of NCP households served by groups:	11,729	11,729	11,729
Total number of food service related inspections performed:	1,018	1,000	1,000
Number of code enforcement inspections performed:	10,326	11,500	11,500

## EXPENDITURES:

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$1,345,544	\$1,432,902	\$1,496,162
Commodities	34,678	56,700	56,350
Contractual	493,537	458,284	483,284
Capital Outlay	6,538	17,800	39,000
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$1,880,297</u></u>	<u><u>\$1,965,686</u></u>	<u><u>\$2,074,796</u></u>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Manager, Community Services	1	1	1
Section Manager, Neighborhood Services	1	1	1
Supervisor, Code Compliance	1	1	1
Supervisor, Administrative Support	1	1	1
Coordinator, Neighborhood Program	1	1	1
Planner, Senior (Long Range)	1	0	0
Environmental Programs Coordinator	1	1	1
Code Compliance Officer, Senior	1	2	2
Code Compliance Officer II	1	0	2
Code Compliance Officer I	6	6	4
Customer Service Representative, Senior	3	3	3
Code Compliance Officer	0	0	1
Grant Program Coordinator*	1	1	1
<b>Total Full-time Employees:</b>	<b><u>19</u></b>	<b><u>18</u></b>	<b><u>19</u></b>
<b>Part-Time</b>			
Customer Service Clerk	0.50	1.00	1.00
Code Compliance Officer	0.20	0.20	0.00
Recycling Attendant	0.50	0.50	0.65
<b>Total Part-time Employees:</b>	<b><u>1.20</u></b>	<b><u>1.70</u></b>	<b><u>1.65</u></b>
<b>TOTAL FTEs</b>	<b><u>20.20</u></b>	<b><u>19.70</u></b>	<b><u>20.65</u></b>

\* Grant Program Coordinator is funded through the Community Development Block Grant (CDBG)

**PROGRAM DESCRIPTION**

The Building Safety Division of the Planning and Development Services Department ensures public safety, welfare and trust relating to the built environment within the City of Overland Park through the administration and regulation of construction safety codes, ordinances and construction standards.

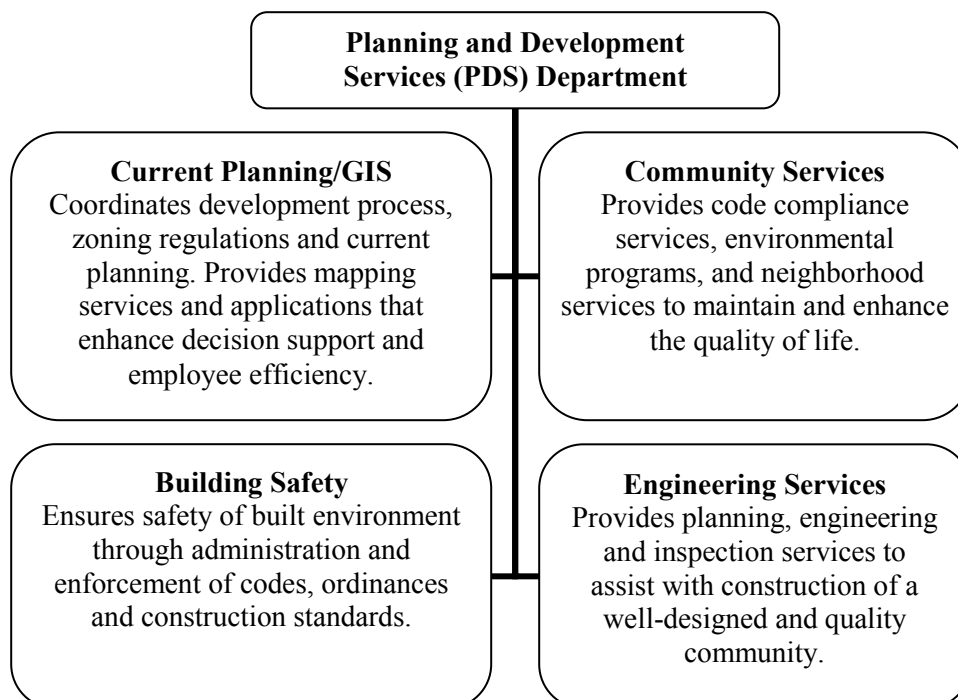
Primary functions of this division include plan review, inspections and permit services. Additional support programs: emergency response including damage assessment, plan development for timely recovery and mitigation efforts; and code development, which involves participation in national events dealing with the creation of regulatory codes for adoption, research and development of new requirements, training and certification of technical staff, research of alternative methods and materials and providing staff support to elected and appointed officials.

**MISSION STATEMENT**

*To ensure public safety and a high level of code compliance by:*

- ❖ *Administering and enforcing codes, ordinances and construction standards,*
- ❖ *Fair and consistent application of code and*
- ❖ *Emphasizing quality service delivery and response.*

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
Planning and  
Development Services  
*Current Planning/GIS*  
*Community Services*  
*Building Safety* ←  
*Engineering Services*

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Building Safety Division in 2015:

- *Administer and enforce codes, ordinances and construction standards:*
  - ◆ Successfully meet established benchmarks related to performance measurements for plan review, inspections, building permit issuance.
  - ◆ Evaluate the effectiveness of the current elevator maintenance program. Make changes as necessary to ensure the safety of these lifts based on the available resources. Enhance ability to respond to service requests related to interior property maintenance efforts. Evaluate current property maintenance response and delivery. Improvements made based on available resources.
  - ◆ Provide necessary training and education to staff necessary to provide a high level of quality and service delivery.
  - ◆ Manage fees to obtain a cost recovery rate as directed by City Council for services in order to maintain current trends. Report status of efforts related to fees to the Community Development Committee.
  - ◆ Initiate research and evaluation of programs for the purpose of including sustainable design and environmental oversight in accordance with adopted regulations and national trends.
  - ◆ Continue to participate in national activities related to code development, national policy and administration.
  - ◆ Continue to participate in the Department's on-going compliance with the National Pollutant Discharge Elimination System (NPDES) Permit and EPA's rules and regulations regarding erosion and sediment control and post treatment of stormwater.
  - ◆ Work collaboratively with other divisions within the Department to develop a program designed to respond to property maintenance issues in order to maintain life safety, public welfare and property values. Implement goals and objectives of departmental strategic plan.
  - ◆ Develop procedures utilizing contemporary technology that will allow for electronic submittals of construction documents and plans that can be reviewed in a paperless environment.
- *Emergency preparedness and response:*
  - ◆ Participate in the City's Emergency Management Committee.
  - ◆ Participate in the Kansas Disaster Rapid Assessment Program as requested.
  - ◆ Develop and maintain Overland Park's mitigation data plan and subsequent action plans as approved by the State of Kansas and Overland Park's Governing Body.
  - ◆ Take the lead in pursuing funding for action plans that are directly related to Planning and Development services, i.e. electronic plan review.
  - ◆ Develop, maintain and provide oversight to the departmental standard operating procedure for emergency response expectations.
  - ◆ Provide training to departmental staff to assure readiness and understanding of the City's Emergency Operations Plan and Departmental Standard Operating Procedure (SOP).
  - ◆ Develop a rapid notification process for the PDS Department using Notify JoCo.
- *Community Outreach Efforts:*
  - ◆ Sponsor activities related to National Building Safety Week.
  - ◆ Enhance public education related to building safety requirements and concepts.
- *Emphasize quality service delivery and response:*
  - ◆ Continue to pursue delivery of services utilizing technology, such as electronic plan review and additional permits that can be obtained on line.
    - Pursue creative avenues to secure funding for electronic plans technology.

- Evaluate various software and hardware packages that could be used to conduct electronic plan review.
- ◆ Maintain Building Safety website with current accurate information related to Building Safety.
- ◆ Participate in the City's citizen response system, "OPCares."
- ◆ Develop a program to assign more technical-based tasks to customer service representatives. This will include a certification process dealing with permit technician duties.
- ◆ Develop new procedures and restructure as necessary based on recommendations from the work load analysis submitted in 2014.
- ◆ Participate in the evaluation, selection and implementation of new plan tracking and permitting software to replace Tidemark.

## 2013-2014 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Building Safety Division include:

- *Administer and enforce codes, ordinances and standards:*
  - ◆ Issued 3,902 building permits in 2013 which indicated a 7% increase in activity over 2012. These permits included 5,852,049 square feet of new construction in 2013 which was an increase of 64% over 2012 levels.
  - ◆ Conducted 22,906 inspections in 2013 which is an increase of 13%.
  - ◆ Conducted 1,561 plan reviews in 2013 which is an increase of 16%.
  - ◆ Conducted 1,698 OPC property maintenance inspections which is an increase of 30%.
  - ◆ Continued enhancements to our erosion and sediment control by making revisions to the enforcement program and creating programs to track activity.
  - ◆ Re-enforced and expanded staff's technical knowledge through participation in the Johnson County Contractor Licensing Training Program.
  - ◆ Conducted 72 pre-construction permit meetings between contractors, owners, architects and staff members to facilitate mutual understanding of code requirements, conditions, inspections, etc. This represents an increase of 34% over 2013 meetings.
  - ◆ Issued 532 sign permits, conducted 532 sign plan reviews and conducted 532 inspections of signs.
  - ◆ Initiated a process that allows for electronic submittal and review of residential plans.
- *Fair and consistent application of code:*
  - ◆ Conducted training of staff on the 2012 International Codes.
  - ◆ Staff coordinated enforcement application of the 2012 International Codes with other local jurisdictions, i.e., Kansas City Missouri and all Johnson County jurisdictions in order to provide consistency between jurisdictions on adoptions and enforcement.
  - ◆ Increased oversight of energy code requirements by adding additional expectations to already existing inspections and plan review activities.
  - ◆ Staff participated in the national code development process.
- *Emphasize quality service delivery and response:*
  - ◆ Maintained and updated the Building Safety Division's pages for the City's website.
  - ◆ Participated in on-going strategic planning efforts of the department.
  - ◆ Participated in the creation and completion of the departmental strategic plan.
  - ◆ Participated in project team approach for the Prairie Fire Project.
  - ◆ Submitted an extensive work load analysis to the Department Director that will be key to developing future budgets and identifying areas for streamlining procedures.

➤ *Emergency Preparedness and Response:*

- ◆ Continued certification and participation in the Kansas Disaster Rapid Damage Assessment Program.
- ◆ Completed departmental operating procedure for emergency response.
- ◆ Coordinated and participated in Command and Control Center mock exercise.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>WORKLOAD MEASURES</b>			
Number of permits issued per FTE:	144	150	120
Number of construction plans reviewed:	4,140	3,400	3,100
Number of construction permits issued:	4,019	4,300	3,800

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$1,934,815	\$2,049,180	\$2,137,353
Commodities	27,054	61,930	60,000
Contractual	54,855	173,490	170,310
Capital Outlay	26,745	35,600	19,500
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$2,043,469</u></u>	<u><u>\$2,320,200</u></u>	<u><u>\$2,387,163</u></u>



**PERSONNEL (full-time equivalent):**

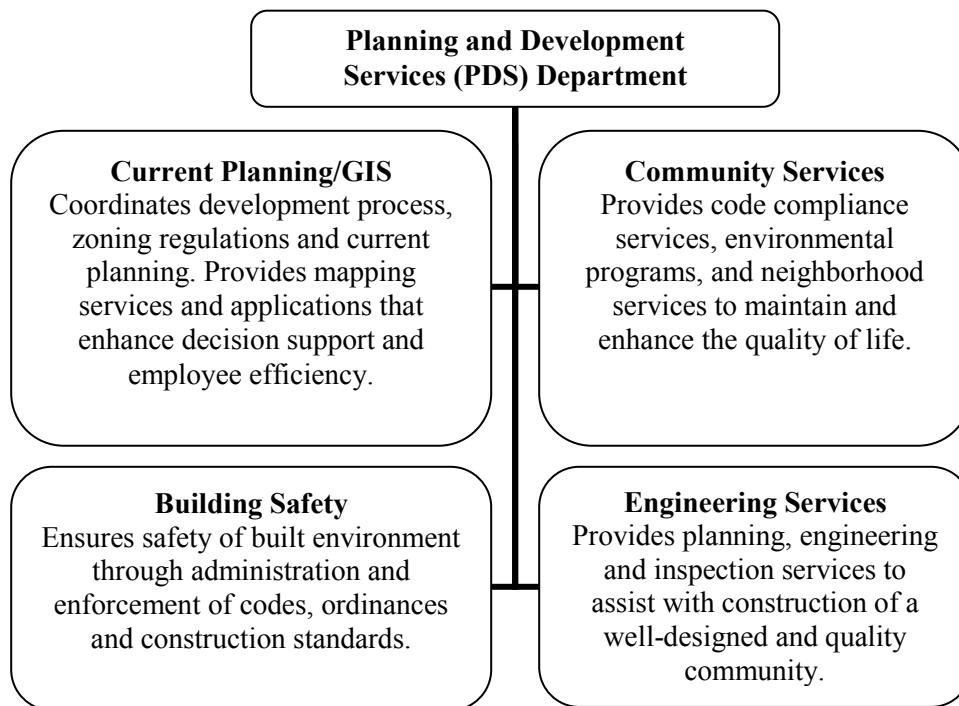
<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Supervisor, Permit Services & Support	1	1	1
Team Supervisor, Building Safety	2	2	2
Code Administrator	1	1	1
Assistant Code Administrator	1	1	1
Customer Service Representative	1	1	1
Customer Service Representative, Senior	3	3	3
Development Coordinator	1	1	1
Multidisciplined Code Officer Senior	0	5	5
Multidisciplined Code Officer II	0	2	2
Multidisciplined Code Officer I	0	2	2
Multidisciplined Inspector, Senior	1	0	0
Multidisciplined Inspector II	2	0	0
Multidisciplined Inspector I	1	0	0
Plans Examiner, Senior	4	0	0
Administrative Assistant	2	2	2
<b>Total Full-time Employees:</b>	<b><u>20</u></b>	<b><u>21</u></b>	<b><u>21</u></b>
<b>Part-Time</b>			
Records Technician	0.60	0.60	0.60
<b>Total Part-time Employees:</b>	<b><u>0.60</u></b>	<b><u>0.60</u></b>	<b><u>0.60</u></b>
<b>TOTAL FTEs</b>	<b><u>20.60</u></b>	<b><u>21.60</u></b>	<b><u>21.60</u></b>

**PROGRAM DESCRIPTION**

The Engineering Services Division of the Planning and Development Services Department provides engineering and inspection services to assist developers and property owners in constructing a well-designed and quality community by complying with the Municipal Code, City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.

Services include response to citizen inquiries; review of engineering plans for private development projects; review of site plans and plot plans; inspection for compliance with approved plans; engineering support to City Planning Commission, City Council Committees and other boards; floodplain management; enforcement of storm water treatment facility standards; maintenance of City records; and processing of easements, deeds, variances, bonds and certain permits.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To assist developers in constructing a well-designed and quality community by:*

- ❖ *Providing planning, engineering and inspection services and*
- ❖ *Ensuring compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.*

**AGENCY LOCATOR**

**Community Development**  
**Planning and Development Services**  
*Current Planning/GIS*  
*Community Services*  
*Building Safety*  
*Engineering Services* ←

**2015 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Engineering Services Division in 2015:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
  - ◆ Continue to meet established City and Department benchmarks relating to time and quality of review for development applications.
  - ◆ Continue implementation of stormwater quality regulations for new development and redevelopment projects.
  - ◆ Update the Design and Construction Standards Manual – probable 2015 updates include:
    - Updating stormwater detention requirements.
    - Updating on-street parking requirements for commercial areas.
    - New erosion and sediment control requirements.
    - Street sign/regulatory signage requirements.
    - Various construction specification updates.
    - Incorporate new street tree requirements into the design manual.
  - ◆ Finalize a Downtown Overland Park Stormwater Study. The initial study will be completed in the first quarter of 2014 and if determined feasible the next step would be to begin discussions on concept plans for joint-use stormwater quantity/quality facilities that could reduce the need for stormwater management facilities on individual redevelopment sites and enhance public recreation.
  - ◆ Continue to participate in FEMA's Community Rating System (CRS).
- *Provide planning, engineering and inspection services:*
  - ◆ Continue to provide engineering and inspection services for privately funded public improvements and private site improvement projects.
  - ◆ Continue to provide engineering support to the Planning Commission

**2013-2014 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Engineering Services Division include:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
  - ◆ Met established benchmarks relating to time and quality of review for development applications.
    - Completed engineering review and inspections for over five miles of new public streets and four miles of public storm sewer on 17 public improvement projects valued at over \$12.6 million.
    - Reviewed and inspected private civil/site infrastructure for more than 125 projects with a total construction value of \$303 million.
  - ◆ Continued enforcement of erosion and sediment control requirements for private development including; plan review, inspection, and enforcement to comply with the City's MS4 Permit.
  - ◆ Continued oversight of the City's floodplain management program for all public and private construction in the FEMA regulated floodplain.
  - ◆ Continued implementation of the City's stormwater treatment ordinance enacted in 2008 for new development and redevelopment projects.

➤ *Provide planning, engineering services:*

- ◆ Provided engineering support to the Planning Commission by reviewing over 300 development plan applications.
- ◆ Continued to participate in FEMA's Community Rating System (CRS) program, which qualifies all Overland Park citizens for a 10% flood insurance rate discount. In 2014, the City had its program thoroughly reviewed by FEMA/CRS and we expect to increase our rating. Final results of the program audit are expected to be available by April 2014 and would be reflected in Flood Insurance Rates beginning in October 2014.

**PERFORMANCE INDICATORS**

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Target</u>
<b>WORKLOAD MEASURES</b>			
Number of inspections completed:	25,900	25,000	24,000
Number of inspections completed per FTE:	148	120	75

**EXPENDITURES:**

<b>General Fund</b>	<u><b>2013 Actual</b></u>	<u><b>2014 Budget</b></u>	<u><b>2015 Budget</b></u>
Personal Services	\$909,926	\$929,100	\$985,534
Commodities	20,591	37,410	37,000
Contractual	34,760	70,440	71,000
Capital Outlay	0	0	23,900
Transfers/Others	0	0	0
<b>TOTAL</b>	<u><u>\$965,277</u></u>	<u><u>\$1,036,950</u></u>	<u><u>\$1,117,434</u></u>

**PERSONNEL (full-time equivalent):**

<b>Full-Time</b>	<b><u>2013 Budget</u></b>	<b><u>2014 Budget</u></b>	<b><u>2015 Budget</u></b>
Manager, Engineering Services	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	0	0	2
Civil Engineer II	2	2	0
Construction Inspector, Senior	2	2	2
Construction Inspector II	2	1	2
Construction Inspector I	0	1	0
Engineering Technician, Senior	1	1	1
Stormwater Treatment Engineer, Sr.*	1	1	1
Erosion & Sediment Control Coordinator*	1	1	1
<b>Total Full-time Employees:</b>	<b><u>11</u></b>	<b><u>11</u></b>	<b><u>11</u></b>
<b>Part-Time</b>			
None	0.00	0.00	0.00
<b>Total Part-time Employees:</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL FTEs</b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>

\* Stormwater positions are funded out of the Stormwater Utility Fund. All other positions listed are funded in the General Fund.

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**2015-2019**  
**CAPITAL IMPROVEMENTS PROGRAM**

Adopted August 18, 2014

GOVERNING BODY

MAYOR

Carl Gerlach

COUNCIL PRESIDENT

David White

CITY COUNCIL

Richard Collins

Terry Goodman

Terry Happer Scheier

Dave Janson

Jim Kite

Paul Lyons

Curt Skoog

John Skubal

Fred Spears

Dan Stock

John Thompson

PLANNING COMMISSION

CHAIRMAN

Michael Flanagan

VICE CHAIRMAN

Steve Troester

COMMISSION

Bob Gadd

David Hill

Rob Krewson

Thomas Lance

George Lund

Edward J. Reitzes

Kim Sorensen

Janie Thacker

CITY MANAGER

Bill Ebel

DEPUTY CITY MANAGER

Kristy Stallings

DIRECTOR OF PUBLIC WORKS

Brian Shields

CHIEF FINANCIAL OFFICER

Dave Scott

DIRECTOR OF RECREATION SERVICES

Tony Cosby

DIRECTOR OF PARK SERVICES

Greg Ruether

FIRE CHIEF

Bryan Dehner

CHIEF OF POLICE

Mark Kessler

COURT ADMINISTRATOR

Robin Barnard

CITY ATTORNEY

Michael R. Santos

DIRECTOR OF  
INFORMATION TECHNOLOGY

Vicki Ireby

DIRECTOR OF PLANNING  
AND DEVELOPMENT SERVICES

Jack Messer

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# **CAPITAL IMPROVEMENTS PROGRAM**

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Overland Park Resolution 3915 establishes definitions and policies related to the City's long-term fiscal planning, including the City's multi-year Capital Improvements Program.

## **CAPITAL IMPROVEMENTS DEFINED**

A Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under \$100,000 will be acquired through the City's Operating budget.

## **PLANNING POLICY - CAPITAL IMPROVEMENTS PROGRAM**

It is the policy of the City to identify and set priorities among the capital improvement needs of the community and in accordance with the objectives of the Comprehensive (Master) Plan. The Capital Improvements program shall program projects over the ensuing five years, taking into account the City's fiscal capacity to finance such construction, operations and maintenance of projects.

- Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements program for budget planning purposes.
- Contents - The Capital Improvements program shall include:
  - A clear summary of its contents.
  - A list of all Capital Improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.
  - Cost estimates, methods of financing and recommended time schedules for each Improvement.
  - The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
  - A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, Operating budget and fiscal policy.
- Administration - The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements program and its implementation.
- Capital Expenditures Budgeted - Current year Capital expenditures (first year of the updated five-year Capital Improvements program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.
- Self-Supporting Activities - A clear distinction shall be made between general purpose government Capital Improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

## **POLICY FOR MAKING CHANGES IN THE CIP**

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Any substantial capital project added after adoption of the CIP will require an amendment and will affect cash flows, future CIP capability and mill levy projections.

1. If the capital improvement request is less than \$75,000, the amendment process is as follows:
  - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
  - b. If the goal area committee decides to fund the request, the goal area committee will identify possible funding sources and/or possible project(s) to be substituted for the requested project.
  - c. The staff will incorporate the project amendment into the current CIP as directed by the goal area committee and inform the Governing Body of the goal area committee's action.
2. If the capital improvement request is \$75,000 or more, the amendment process is as follows:
  - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
  - b. The goal area committee shall review the proposed project and determine whether or not to recommend the requested amendment. If recommended, the goal area committee will also identify a funding source (or sources) and/or projects to be substituted or rescheduled to accommodate the requested project. The goal area committee will report its recommendation to the Governing Body. Prior to consideration of this recommendation by the Governing Body, the goal area committee's recommendation will be forwarded to the Finance, Administration and Economic Development (FAED) Committee for review.
  - c. The FAED Committee will review the recommendation of the goal area committee and evaluate the impact the recommended project's inclusion in the CIP will have on the overall financial plan and established financial standards. FAED Committee will report this information and any comments regarding the goal area committee's recommendation to the Governing Body for final consideration.
  - d. The Governing Body will consider information regarding the proposed amendment and the recommendations from the goal area and FAED committees. If the requested amendment is approved by the Governing Body, the staff will incorporate the proposed changes into the current CIP.

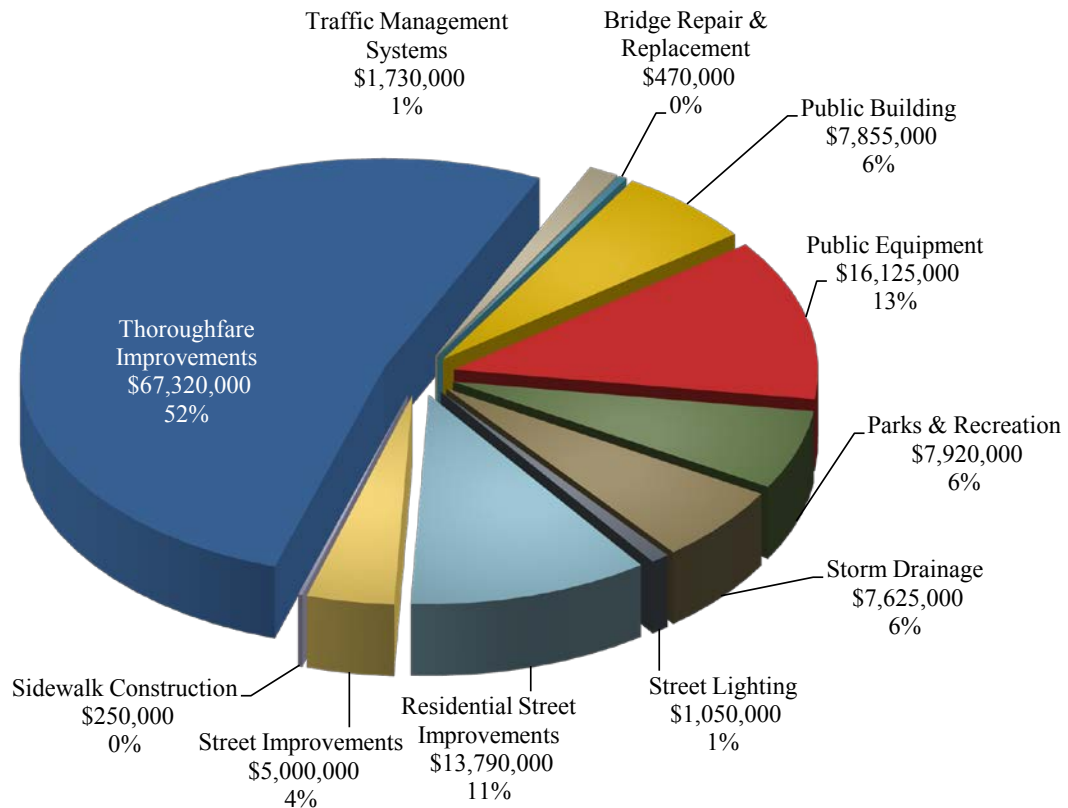
# CAPITAL PROJECT EXPENDITURES BY CATEGORY

## 2004 - 2013

	Total 2004	Total 2005	Total 2006	Total 2007	Total 2008	Total 2009	Total 2010	Total 2011	Total 2012	Total 2013	Total All Years	% of Combined Total
<b>Park and Recreation</b>	\$ 942,113	\$ 1,686,463	\$ 1,517,766	\$ 8,437,907	\$ 19,487,430	\$ 21,140,271	\$ 1,410,869	\$ 2,097,532	\$ 1,354,664	\$ 2,029,110	\$ 60,104,125	9.8%
<b>Storm Drainage</b>	2,228,877	4,289,302	3,303,671	1,971,826	5,559,511	3,607,431	2,494,382	2,323,486	3,787,646	8,674,638	38,240,770	6.2%
<b>Street Lighting</b>	261,068	182,786	907,528	20,794	605	64,039	672,308	132,169	86,660	2,100,861	4,428,818	0.7%
<b>Sidewalk Construction</b>	29,713	0	0	0	0	0	0	0	0	0	29,713	0.0%
<b>Traffic Signals</b>	493,215	959,039	1,109,583	2,428,685	1,615,436	799,827	1,712,872	635,853	705,912	731,228	11,191,650	1.8%
<b>Street Improvements</b>	34,931,661	50,621,329	46,630,334	49,693,246	56,245,603	55,008,444	40,638,560	27,103,961	42,056,820	35,990,412	438,920,370	71.4%
<b>Public Buildings</b>	296,330	2,842,139	13,657,248	17,333,791	2,967,664	1,428,170	615,217	1,768,713	731,623	686,730	42,327,625	6.9%
<b>Bridge Repair/Replacement</b>	63,987	0	0	0	0	0	0	0	0	0	63,987	0.0%
<b>Fire Equipment</b>	608,585	0	0	0	0	0	0	0	0	0	608,585	0.1%
<b>Public Equipment</b>	554,528	2,525,634	1,969,692	2,039,579	1,278,031	2,229,769	1,690,434	3,449,852	2,742,883	1,604,667	20,085,069	3.3%
<b>Radio Trunking System</b>	0	0	0	0	0						0	0.0%
<b>Geographic Info. System</b>											0	0.0%
	<u>\$ 40,410,077</u>	<u>\$ 63,106,692</u>	<u>\$ 69,095,822</u>	<u>\$ 81,925,828</u>	<u>\$ 87,154,280</u>	<u>\$ 84,277,951</u>	<u>\$ 49,234,642</u>	<u>\$ 37,511,566</u>	<u>\$ 51,466,208</u>	<u>\$ 51,817,646</u>	<u>\$ 616,000,712</u>	<u>100.2%</u>

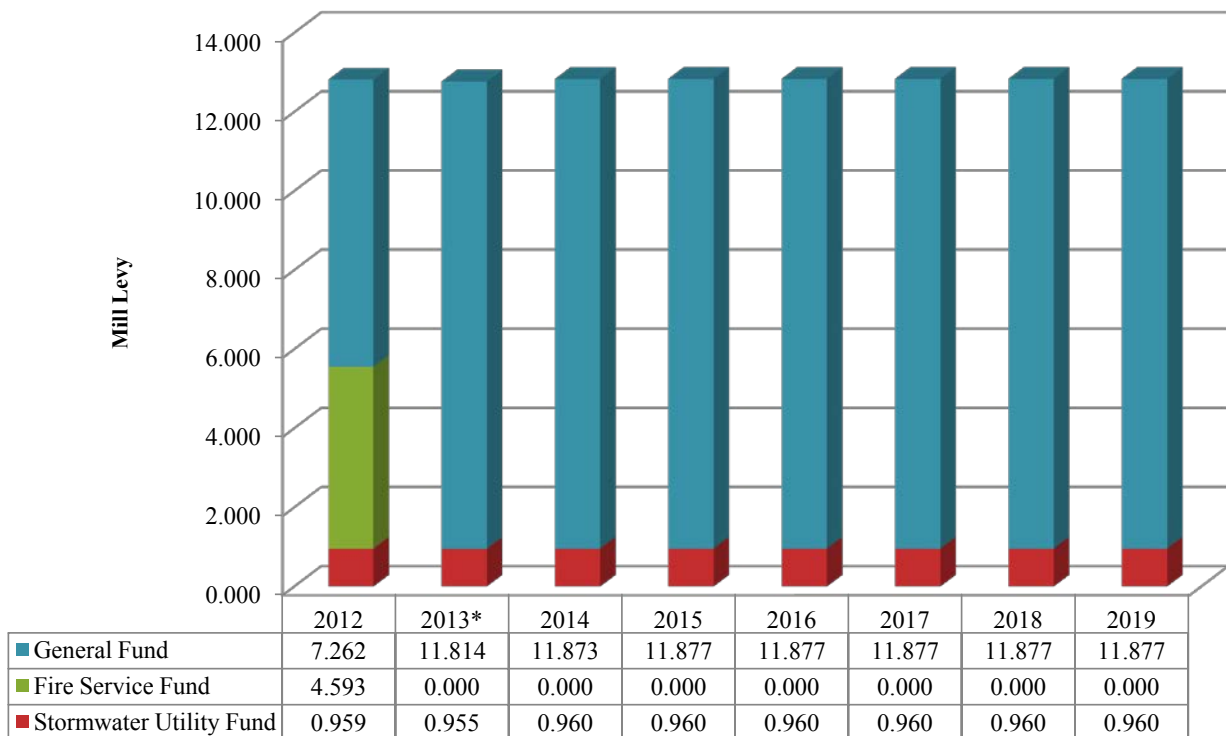
## 2015-2019 CAPITAL IMPROVEMENT PROGRAM

### Project Costs by Category



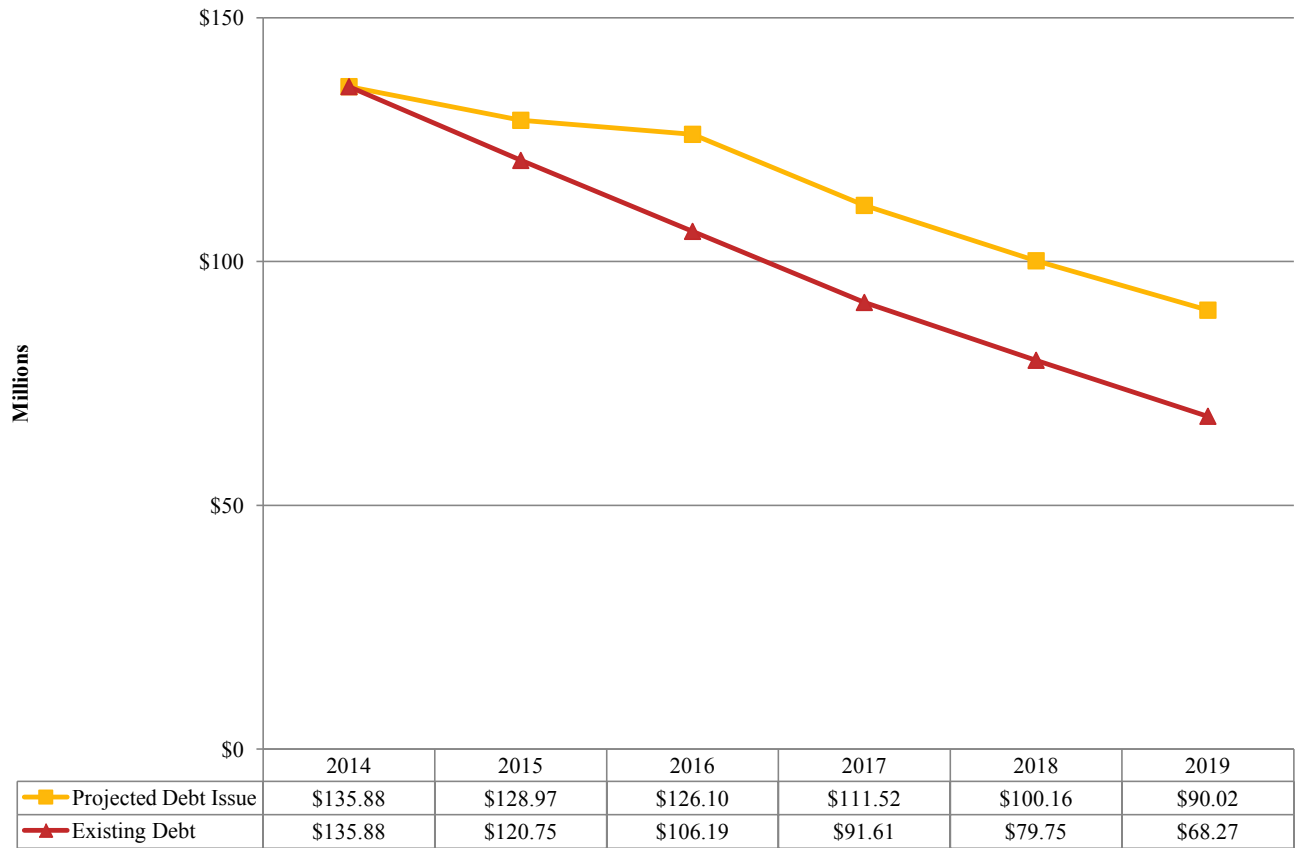
**2015-2019 CIP = \$129,135,000**

### PROJECTED MILL LEVY RATES 2015-2019 Capital Improvements Program

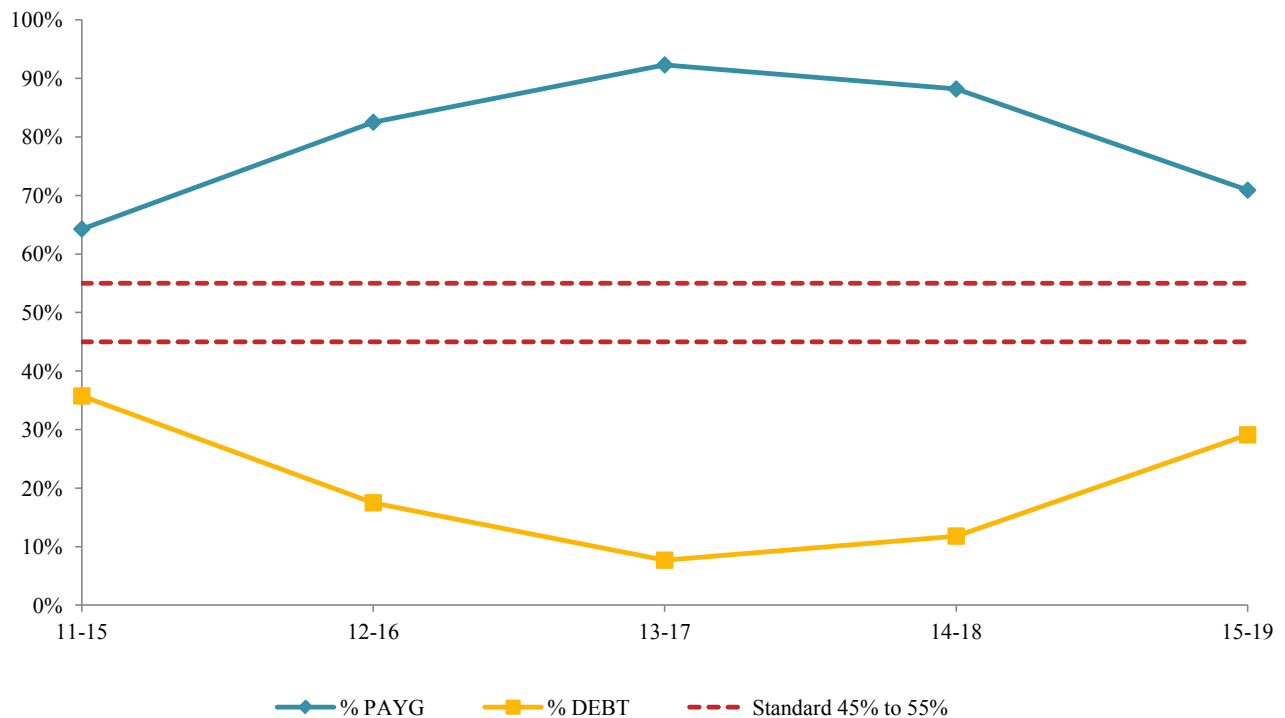


\*Beginning with the 2013 Budget, the mill levies for the General Fund and the Fire Service Fund are combined.

### ANNUAL OUTSTANDING DEBT 2015-2019 Capital Improvements Program



### PERCENT OF DEBT AND P.A.Y.G. TO TOTAL CITY-FUNDED PROJECTS for each Capital Improvements Program



# 2015-2019 Capital Improvements Program

## Projects with a 2015 Finance Year

City: at Large Funding General Obligation Debt, Pay-as-You-Go (cash), and Equipment Reserve funding

City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, and Soccer Complex

Intergovernmental Funding Funds from other governmental units; other cities, county, state and federal

Developer and Private Excise Tax, Escrow Funds, Special Assessments and Private contributions

	City: At Large	City: Dedicated	Intergovern- mental	Developer & Private	Total	Projected Annual Operational Impact
<b><u>Public Buildings</u></b>						
PB-1576 Centralized Fleet Facility Study	\$50,000	\$0	\$0	\$0	\$50,000	\$0
<b>Public Buildings Total</b>	<b>50,000</b>	-	-	-	<b>50,000</b>	<b>0</b>
<b><u>Public Equipment</u></b>						
PE-1330 2013 Public Safety CAD and RMS Upgrade	520,000	-	-	-	520,000	0
PE-1293 2015 Network Technology	300,000	-	-	-	300,000	0
PE-1316 2015 Police Technology	120,000	-	-	-	120,000	0
PE-1299 2015 Ambulance Replacement	200,000	-	-	-	200,000	0
PE-1337 2015 Rescue Truck Replacement	700,000	-	-	-	700,000	0
PE-1549 Permitting & Code Enforcement Software	775,000	-	-	-	775,000	0
PE-1451 Police Mobile Digital Video Camera Replacement	560,000	-	-	-	560,000	0
PE-1619 City Hall Emergency Generator	350,000	-	-	-	350,000	0
PE-1620 City Council Chamber Audio-Visual Upgrade	220,000	-	-	-	220,000	0
<b>Public Equipment Total</b>	<b>3,745,000</b>	-	-	-	<b>3,745,000</b>	<b>0</b>
<b><u>Parks &amp; Recreation</u></b>						
PR-1331 2015 Public Art	-	-	-	50,000	50,000	0
PR-1552 Arboretum Restrooms	100,000	100,000	-	100,000	300,000	2,500
PR-1334 2015 Park Improvements	-	225,000	-	-	225,000	0
PR-1558 Farmstead Barber and Blacksmith Shop	-	-	-	390,000	390,000	2,000
PR-1623 Roe Park Enhancements (includes closing Roe Pool)	-	155,000	-	-	155,000	-61,000
<b>Parks &amp; Recreation Total</b>	<b>100,000</b>	<b>480,000</b>	-	<b>540,000</b>	<b>1,120,000</b>	<b>0</b>
<b><u>Bridge Replacement</u></b>						
BR-0369 151st St. (Kenneth Rd) over Blue River (Bridge Replace	125,000	345,000	-	-	470,000	0
<b>Bridge Replacement Total</b>	<b>125,000</b>	<b>345,000</b>	-	-	<b>470,000</b>	<b>0</b>
<b><u>Residential Street Program</u></b>						
SR-1228 2015 Neighborhood Streets Reconstruction	-	2,290,000	-	-	2,290,000	0
SR-1386 2016 Neighborhood Streets Reconstruction (Design)	-	260,000	300,000	-	560,000	0
<b>Residential Street Program Total</b>	-	<b>2,550,000</b>	<b>300,000</b>	-	<b>2,850,000</b>	<b>0</b>
<b><u>Sidewalk Construction &amp; Maintenance</u></b>						
SW-1287 2015 Sidewalk Construction	-	50,000	-	-	50,000	0
<b>Sidewalk Construction &amp; Maintenance Total</b>	-	<b>50,000</b>	-	-	<b>50,000</b>	<b>0</b>
<b><u>Streetlighting</u></b>						
SL-1437 2017 Street Lighting	50,000	100,000	-	-	150,000	-1,000
<b>Streetlighting Total</b>	<b>50,000</b>	<b>100,000</b>	-	-	<b>150,000</b>	
<b><u>Street Improvements</u></b>						
ST-1058 159th St. & U.S. 69 Hw. Interchange Improvement	-	-	5,000,000	-	5,000,000	2,000
<b>Street Improvements Total</b>	-	-	<b>5,000,000</b>	-	<b>5,000,000</b>	<b>2,000</b>
<b><u>Thoroughfares</u></b>						
TH-0513 159th Street, Metcalf to Nall	-	480,000	5,680,000	500,000	6,660,000	2,700
TH-0500 143rd Street, Plumm to Quivira (Design)	-	390,000	325,000	250,000	965,000	0
TH-1027 Metcalf Ave., 159th to 167th (Design)	-	-	-	1,500,000	1,500,000	0
TH-0872 159th Street, Nall to Mission (Design)	-	500,000	-	750,000	1,250,000	0
TH-1625 Switzer Road: College Blvd. to Indian Creek Parkway	8,000,000	-	-	-	8,000,000	3,200
TH-0495 Quivira Road, 151st to 159th (Design)	750,000	-	-	560,000	1,310,000	0
<b>Thoroughfares Total</b>	<b>8,750,000</b>	<b>1,370,000</b>	<b>6,005,000</b>	<b>3,560,000</b>	<b>19,685,000</b>	<b>7,900</b>
<b><u>Traffic Signals</u></b>						
TS-1285 2015 Traffic Signal Installation	255,000	-	-	80,000	335,000	2,500
TS-1382 2016 Traffic Signal Installation (Design)	45,000	-	-	-	45,000	0
<b>Traffic Signals Total</b>	<b>300,000</b>	-	-	<b>80,000</b>	<b>380,000</b>	<b>2,500</b>
<b><u>Storm Drainage</u></b>						
SD-1280 2015 Preliminary Stormwater Engineering Studies	-	80,000	120,000	-	200,000	0
SD-1281 2015 Storm Drainage Improvements	-	300,000	2,250,000	-	2,550,000	1,000
SD-1057 2012 Storm Drainage Improvement	-	-	-	225,000	225,000	0
SD-1384 2016 Storm Drainage Improvements (Design)	-	150,000	-	-	150,000	0
<b>Storm Drainage Total</b>	-	<b>530,000</b>	<b>2,370,000</b>	<b>225,000</b>	<b>3,125,000</b>	<b>1,000</b>
<b>Grand Total</b>	<b>\$13,120,000</b>	<b>\$5,425,000</b>	<b>\$13,675,000</b>	<b>\$4,405,000</b>	<b>\$36,625,000</b>	<b>\$13,400</b>

**2015-2019 CIP**  
**Plan by Year and Funding Sources**  
**8/18/2014**

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<b>Funding Source</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total 2015/2019</b>	<b>Total 2014/2018</b>	<b>Increase/ (Decrease)</b>
GO Bonds	8,000,000	4,300,000	-	-	-	12,300,000	-	12,300,000
20 yr GO Bonds	-	7,380,000	-	-	-	7,380,000	7,000,000	380,000
PAYG	2,925,000	3,820,000	2,650,000	1,950,000	855,000	12,200,000	13,045,000	(845,000)
Excise Tax	3,560,000	3,225,000	850,000	2,770,000	1,100,000	11,505,000	5,845,000	5,660,000
1/8th Sales Tax	4,165,000	4,850,000	5,495,000	5,100,000	5,090,000	24,700,000	26,400,000	(1,700,000)
Escrow Funds	80,000	80,000	80,000	80,000	80,000	400,000	590,000	(190,000)
Special Assessments	225,000	-	-	-	-	225,000	-	225,000
Storm Water Utility	780,000	1,230,000	1,230,000	1,180,000	1,180,000	5,600,000	5,580,000	20,000
Johnson County Funds	4,075,000	3,420,000	3,610,000	3,120,000	3,120,000	17,345,000	19,627,000	(2,282,000)
Funds from Other Cities	825,000	-	1,065,000	850,000	-	2,740,000	2,175,000	565,000
KDOT	5,000,000	-	-	-	-	5,000,000	17,000,000	(12,000,000)
Federal Transportation Funding	3,475,000	1,990,000	5,500,000	2,000,000	2,000,000	14,965,000	12,465,000	2,500,000
Community Dev Block Grant	300,000	300,000	300,000	300,000	300,000	1,500,000	1,800,000	(300,000)
Equipment Reserve Fund	2,195,000	1,230,000	1,245,000	2,860,000	1,475,000	9,005,000	6,870,000	2,135,000
Special Parks & Rec	480,000	200,000	200,000	200,000	350,000	1,430,000	1,100,000	330,000
Private Contributions	540,000	50,000	50,000	50,000	50,000	740,000	1,335,000	(595,000)
Other Debt Financing	-	-	-	500,000	1,350,000	1,850,000	500,000	1,350,000
Other Financing Sources	-	250,000	-	-	-	250,000	250,000	-
<b>Grand Total</b>	<b>36,625,000</b>	<b>32,325,000</b>	<b>22,275,000</b>	<b>20,960,000</b>	<b>16,950,000</b>	<b>129,135,000</b>	<b>121,582,000</b>	<b>7,553,000</b>

**General Fund - Debt**

Proposed Debt Issue	8,225,000	11,680,000	-	500,000	1,350,000	21,755,000	7,500,000	14,255,000
General Obligation:								
Eight Yr. Maturities	-	-	-	500,000	1,350,000	1,850,000	500,000	1,350,000
Ten Yr. Maturities	8,000,000	4,300,000	-	-	-	12,300,000	-	12,300,000
Twenty Yr. Maturities	-	7,380,000	-	-	-	7,380,000	7,000,000	380,000
Special Assessment:								
Ten/Twenty Yr. Maturities	225,000	-	-	-	-	225,000	-	225,000

<b>Total Debt Issue</b>	<b>8,225,000</b>	<b>11,680,000</b>	<b>-</b>	<b>500,000</b>	<b>1,350,000</b>	<b>21,755,000</b>	<b>7,500,000</b>	<b>14,255,000</b>
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**2015-2019 CIP**  
**Projects by Category**  
**8/18/2014**

<b>Projects by Category &amp; Funding Source</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total 2015/2019</b>	<b>Total 2014/2018</b>	<b>Increase/ (Decrease)</b>
<b>Proj. Funding Source</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Year 6</b>	<b>Year 7</b>	<b>Current CIP</b>	<b>Last YR CIP</b>	<b>Incr/Decr</b>
<b>Bridge Replacement</b>								
GO Bonds	-	-	-	-	-	-	-	-
PAYG	125,000	-	-	-	-	125,000	175,000	(50,000)
1/8th Sales Tax	345,000	-	-	-	-	345,000	-	345,000
Escrow Funds	-	-	-	-	-	-	-	-
Storm Water Utility	-	-	-	-	-	-	325,000	(325,000)
Johnson County Funds	-	-	-	-	-	-	930,000	(930,000)
Funds from Other Cities	-	-	-	-	-	-	785,000	(785,000)
Federal Transportation Funding	-	-	-	-	-	-	-	-
<b>Bridge Replacement Total</b>	<b>470,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>470,000</b>	<b>2,215,000</b>	<b>(1,745,000)</b>
<b>Public Buildings</b>								
GO Bonds	-	-	-	-	-	-	-	-
20 yr GO Bonds	-	7,380,000	-	-	-	7,380,000	7,000,000	380,000
PAYG	50,000	125,000	-	-	-	175,000	950,000	(775,000)
Storm Water Utility	-	-	-	-	-	-	612,000	(612,000)
Johnson County Funds	-	300,000	-	-	-	300,000	-	300,000
Other Financing Sources	-	-	-	-	-	-	-	-
<b>Public Buildings Total</b>	<b>50,000</b>	<b>7,805,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,855,000</b>	<b>8,562,000</b>	<b>(707,000)</b>
<b>Public Equipment</b>								
GO Bonds	-	-	-	-	-	-	-	-
PAYG	1,550,000	3,220,000	1,850,000	900,000	100,000	7,620,000	7,965,000	(345,000)
Equipment Reserve Fund	2,195,000	1,230,000	1,245,000	2,110,000	1,475,000	8,255,000	6,120,000	2,135,000
Private Contributions	-	-	-	-	-	-	-	-
Other Debt Financing	-	-	-	-	-	-	-	-
Other Financing Sources	-	250,000	-	-	-	250,000	250,000	-
<b>Public Equipment Total</b>	<b>3,745,000</b>	<b>4,700,000</b>	<b>3,095,000</b>	<b>3,010,000</b>	<b>1,575,000</b>	<b>16,125,000</b>	<b>14,335,000</b>	<b>1,790,000</b>
<b>Parks &amp; Recreation</b>								
GO Bonds	-	1,500,000	-	-	-	1,500,000	-	1,500,000
20 yr GO Bonds	-	-	-	-	-	-	-	-
PAYG	100,000	300,000	-	750,000	500,000	1,650,000	870,000	780,000
Storm Water Utility	-	-	-	-	-	-	-	-
Johnson County Funds	-	-	-	-	-	-	-	-
Other Federal Financing	-	-	-	-	-	-	-	-
Equipment Reserve Fund	-	-	-	750,000	-	750,000	750,000	-
Golf Revenue	-	-	-	-	-	-	-	-
Special Parks & Rec	480,000	200,000	200,000	200,000	350,000	1,430,000	1,100,000	330,000
Private Contributions	540,000	50,000	50,000	50,000	50,000	740,000	695,000	45,000
Other Debt Financing	-	-	-	500,000	1,350,000	1,850,000	500,000	1,350,000
Other Financing Sources	-	-	-	-	-	-	-	-
Soccer Revenue	-	-	-	-	-	-	-	-
<b>Parks &amp; Recreation Total</b>	<b>1,120,000</b>	<b>2,050,000</b>	<b>250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>7,920,000</b>	<b>3,915,000</b>	<b>4,005,000</b>
<b>Storm Drainage</b>								
PAYG	-	-	-	-	-	-	-	-
Special Assessments	225,000	-	-	-	-	225,000	-	225,000
Storm Water Utility	530,000	980,000	980,000	1,030,000	1,030,000	4,550,000	4,643,000	(93,000)
Johnson County Funds	2,370,000	120,000	120,000	120,000	120,000	2,850,000	3,807,000	(957,000)
KDOT	-	-	-	-	-	-	-	-
<b>Storm Drainage Total</b>	<b>3,125,000</b>	<b>1,100,000</b>	<b>1,100,000</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>7,625,000</b>	<b>8,450,000</b>	<b>(825,000)</b>
<b>Streetlighting</b>								
GO Bonds	-	-	-	-	-	-	-	-
PAYG	50,000	-	500,000	-	-	550,000	-	550,000
1/8th Sales Tax	100,000	-	400,000	-	-	500,000	600,000	(100,000)
Escrow Funds	-	-	-	-	-	-	-	-
Johnson County Funds	-	-	-	-	-	-	200,000	(200,000)
Community Dev Block Grant	-	-	-	-	-	-	-	-
<b>Streetlighting Total</b>	<b>150,000</b>	<b>-</b>	<b>900,000</b>	<b>-</b>	<b>-</b>	<b>1,050,000</b>	<b>800,000</b>	<b>250,000</b>



**2015-2019 CIP**  
**Projects by Category**  
**8/18/2014**

<b>Projects by Category &amp; Funding Source</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total 2015/2019</b>	<b>Total 2014/2018</b>	<b>Increase/ (Decrease)</b>
<b>Residential Street Program</b>								
GO Bonds	-	-	-	-	-	-	-	-
PAYG	-	-	-	-	-	-	-	-
1/8th Sales Tax	2,300,000	2,300,000	2,300,000	2,300,000	2,040,000	11,240,000	12,200,000	(960,000)
Storm Water Utility	250,000	250,000	250,000	150,000	150,000	1,050,000	-	1,050,000
Johnson County Funds	-	-	-	-	-	-	-	-
Community Dev Block Grant	300,000	300,000	300,000	300,000	300,000	1,500,000	1,800,000	(300,000)
Other Financing Sources	-	-	-	-	-	-	-	-
<b>Residential Street Program Total</b>	<b>2,850,000</b>	<b>2,850,000</b>	<b>2,850,000</b>	<b>2,750,000</b>	<b>2,490,000</b>	<b>13,790,000</b>	<b>14,000,000</b>	<b>(210,000)</b>
<b>Sidewalk Construction &amp; Maintenance</b>								
PAYG	-	-	-	-	-	-	-	-
1/8th Sales Tax	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
<b>Sidewalk Construction &amp; Maintenance 1</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>
<b>Street Improvements</b>								
GO Bonds	-	-	-	-	-	-	-	-
20 yr GO Bonds	-	-	-	-	-	-	-	-
PAYG	-	-	-	-	-	-	810,000	(810,000)
Escrow Funds	-	-	-	-	-	-	190,000	(190,000)
Special Assessments	-	-	-	-	-	-	-	-
Johnson County Funds	-	-	-	-	-	-	-	-
KDOT	5,000,000	-	-	-	-	5,000,000	17,000,000	(12,000,000)
Other Federal Financing	-	-	-	-	-	-	-	-
Private Contributions	-	-	-	-	-	-	640,000	(640,000)
Other Financing Sources	-	-	-	-	-	-	-	-
<b>Street Improvements Total</b>	<b>5,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000,000</b>	<b>18,640,000</b>	<b>(13,640,000)</b>
<b>Thoroughfare Excise Tax</b>								
GO Bonds	8,000,000	2,800,000	-	-	-	10,800,000	-	10,800,000
20 yr GO Bonds	-	-	-	-	-	-	-	-
PAYG	750,000	-	-	-	-	750,000	775,000	(25,000)
Excise Tax	3,560,000	3,225,000	850,000	2,770,000	1,100,000	11,505,000	5,845,000	5,660,000
1/8th Sales Tax	1,370,000	2,500,000	2,745,000	2,750,000	3,000,000	12,365,000	13,350,000	(985,000)
Escrow Funds	-	-	-	-	-	-	-	-
Special Assessments	-	-	-	-	-	-	-	-
Johnson County Funds	1,705,000	3,000,000	3,490,000	3,000,000	3,000,000	14,195,000	14,690,000	(495,000)
Eco Devo Sales Tax	-	-	-	-	-	-	-	-
Funds from Other Cities	825,000	-	1,065,000	850,000	-	2,740,000	1,390,000	1,350,000
KDOT	-	-	-	-	-	-	-	-
Federal Transportation Funding	3,475,000	1,990,000	5,500,000	2,000,000	2,000,000	14,965,000	12,465,000	2,500,000
Private Contributions	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-
<b>Thoroughfare Excise Tax Total</b>	<b>19,685,000</b>	<b>13,515,000</b>	<b>13,650,000</b>	<b>11,370,000</b>	<b>9,100,000</b>	<b>67,320,000</b>	<b>48,515,000</b>	<b>18,805,000</b>
<b>Thoroughfare Non-Excise Tax</b>								
PAYG	-	-	-	-	-	-	-	-
<b>Thoroughfare Non-Excise Tax Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Traffic Mgt. Systems</b>								
PAYG	300,000	175,000	300,000	300,000	255,000	1,330,000	1,500,000	(170,000)
1/8th Sales Tax	-	-	-	-	-	-	-	-
Escrow Funds	80,000	80,000	80,000	80,000	80,000	400,000	400,000	-
Special Assessments	-	-	-	-	-	-	-	-
Eco Devo Sales Tax	-	-	-	-	-	-	-	-
Funds from Other Cities	-	-	-	-	-	-	-	-
KDOT	-	-	-	-	-	-	-	-
Other Federal Financing	-	-	-	-	-	-	-	-
Private Contributions	-	-	-	-	-	-	-	-
<b>Traffic Mgt. Systems Total</b>	<b>380,000</b>	<b>255,000</b>	<b>380,000</b>	<b>380,000</b>	<b>335,000</b>	<b>1,730,000</b>	<b>1,900,000</b>	<b>(170,000)</b>

## **2015-2019 Capital Improvements Program**

### **Key to Project Categories**

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**PUBLIC BUILDINGS** - The public building category accounts for major remodeling and/or new construction of public facilities.

**PUBLIC EQUIPMENT** - This public equipment category accounts for acquisition of major equipment and technology.

**PARKS AND RECREATION** – This category includes the acquisition and development of various parks, construction and renovation of recreational facilities (e.g., pools, community centers and the arboretum), construction of greenway linkages, and park improvements based on recommendations of Citizens Advisory Committee on Parks and Recreation and golf course improvements.

**BRIDGE REPAIR AND REPLACEMENT** - This category accounts for bridge construction, replacement and repair projects on streets throughout the City.

**STREET LIGHTING** - This category accounts for street lighting improvements made in areas without streetlights, where the lighting level is not sufficient or where leased lights need to be replaced. The Public Works staff identifies projects each year based on an assessment of needs and benefits.

**RESIDENTIAL STREET PROGRAM** - Each year the Public Works Committee identifies residential streets to be improved during the construction season. The 2015-2019 CIP includes a neighborhood street reconstruction program to reconstruct residential streets which have outlived their useful life.

**STREET IMPROVEMENT** - The street improvement category includes street improvements, intersection improvements, highway improvements and other types of non-thoroughfare street improvements.

**SIDEWALK CONSTRUCTION AND MAINTENANCE** - Sidewalk construction includes new construction of sidewalks in areas without existing sidewalks.

**THOROUGHFARE IMPROVEMENTS** - This category includes new construction, improvements and widening of designated thoroughfares throughout the City.

**TRAFFIC MANAGEMENT SYSTEMS** - The traffic management systems category includes installation of new traffic control systems at unsignalized intersections, replacement and upgrade of existing systems and interim improvements to signalization in anticipation of future construction, which will require installation of a more permanent signal and signalization of newly constructed thoroughfare street improvements. Maintenance costs for the traffic signal program are included as part of a targeted maintenance program.

**STORM DRAINAGE** - This category addresses stormwater management infrastructure improvements within the City. Infrastructure improvements are made based on the City's compliance with the National Pollutant Discharge Elimination System (NPDES) requirements, prioritized infrastructure improvement needs and petitions from property owners to correct storm drainage problems.

## 2015-2019 Capital Improvements Program

### Key to Funding Sources

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**GO - GENERAL OBLIGATION:** General obligation refers to the process of using long-term debt to finance the cost of a capital improvement. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement. Ten year GO debt is usually issued for design and/or construction of street infrastructure projects.

**20GO – 20- YEAR GENERAL OBLIGATION:** Twenty general obligation refers to the process of using 20-year debt to finance the cost of a capital improvement. 20-year debt is typically used for land acquisition or facility construction. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement.

**PAYG - PAY AS YOU GO:** Funding budgeted each year in order to pay cash for the capital improvement. This fund is used in lieu of issuing general obligation bonds.

**EXCIS - EXCISE TAX:** Represents excise tax payments.

**1/8STX - 1/8-CENT SALES TAX:** Revenues from a Citywide, voter-approved 1/8-cent sales tax to finance a street improvement program targeted to fund improvements to residential streets and thoroughfares. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003, 2008 and 2013, voters approved an extension of this tax. The tax is currently set to sunset in March of 2024.

**ESC - ESCROW FUNDS:** Escrow funding paid by private developers or property owners to pay their portion of the project. This money is paid prior to the start of the project.

**SA - SPECIAL ASSESSMENT:** Property owners benefited by improvements are charged all or a portion of the cost of the improvement, based on the type of project. In the case of a bank stabilization project, property owners are required to pay up to one-third of total project costs. In the case of a storm drainage improvement project, property owners are assessed a minimum 4.5% of the total property and improvement valuation, provided that the sum of the assessments equal at least 5% of the total project cost.

**SWU - STORMWATER UTILITY FUNDS:** Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

**CTY – COUNTY FUNDS:** County funding includes both the CARS program and the Johnson County Storm Water Drainage (SMAC) program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

**OCITY - OTHER CITY:** Funding from other cities. The cost of a capital improvement project which is constructed in conjunction with another city is shared with that city.

## **KEY TO FUNDING SOURCES – continued**

**KDOT - KANSAS DEPARTMENT OF TRANSPORTATION:** Represents state funding of system enhancements in accordance with the State's comprehensive transportation plan.

**TFED – FEDERAL TRANSPORTATION FUNDS:** Congress allocates federal transportation funds to each state, which distributes the funding. Prioritization of projects and funds in the Kansas City metropolitan area is done by the Mid-America Regional Council (MARC). This category also includes federal demonstration project funds.

**CDBG - COMMUNITY DEVELOPMENT BLOCK GRANT:** Funds from the City's CDBG entitlement appropriation are used to fund residential street improvement projects recommended by the CDBG Advisory Committee. Federal guidelines require that a minimum of 70% of these funds be spent on projects and programs that benefit low and moderate income persons within the community.

**OFED - OTHER FEDERAL FUNDING:** Funding from other federal sources, such as CMAQ (Congestion Management/Air Quality Program) funding.

**ERF - EQUIPMENT RESERVE FUND:** Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

**RECV - RECOVERED COSTS:** Represents projects whose costs will be recovered through increased efficiencies, which result in a decrease in operating expenditures.

**GCR - GOLF COURSE REVENUE:** Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to fund golf course improvements.

**SPR - SPECIAL PARKS AND RECREATION:** Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities." Projects are recommended by the Citizens Advisory Committee for Parks and Recreation.

**SOC - SOCCER REVENUE:** Soccer Complex revenues that exceed operating expenses, may be used to fund improvements at the Complex.

**PRIV - PRIVATE FUNDS:** These funds will be provided by private individuals, organizations and corporations to support specific projects.

**ODF - OTHER DEBT FINANCING:** Other debt financing refers to short-term debt financing of less than five years.

**OFIN - OTHER FINANCING:** Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning



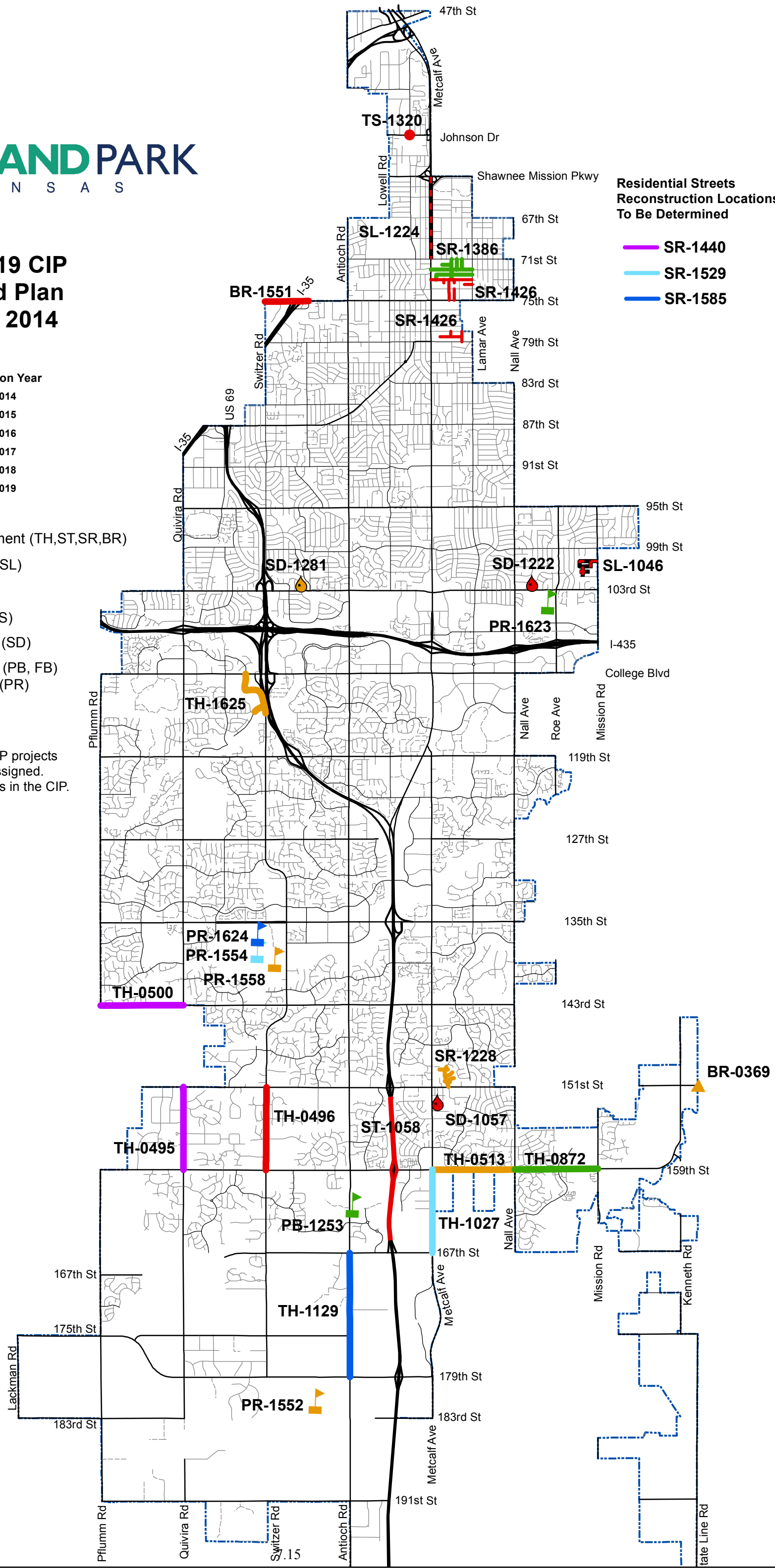
2015-2019 CIP  
Adopted Plan  
August 2014



- Street Improvement (TH,ST,SR,BR)
- Street Lighting (SL)
- Bridge (BR)
- Traffic Signal (TS)
- Storm Drainage (SD)
- Public Buildings (PB, FB)
- Parks and Rec. (PR)

- Residential Streets  
Reconstruction Locations  
To Be Determined
- SR-1440
  - SR-1529
  - SR-1585

Note:  
This map reflects only those CIP projects  
that have a physical location assigned.  
It does not represent all projects in the CIP.



Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PUBLIC/FIRE BUILDINGS						
PB-1040	<b>Contained Calcium Chloride Tanks &amp; Dispensing Systems</b> <div>Replace current fiberglass tank &amp; mechanical dispensing system with a new concrete containment area. Project removed due to reprioritization of needs. Chemical stored in tanks in not considered hazardous by the EPA and therefore City is not required to have secondary containment. Entire system will be replace at a later time.</div>	Project Eliminated	2013	2014	2014	0 *GO 0 *PAYG 0 *1/8STX 0 *SWU 0 *TEA21 0 *OFED
Project Total						0
PB-1253	<b>Construction of Public Safety Facility 159th and US69 Highway</b> <div>Construction of a fire station and police offices in the vicinity of 159st and US69 Highway. The fire component replaces the existing Fire Station #5, while the police component replaces Westgate and provides satellite offices in southern Overland Park. Land has been dedicated by developer as part of the development of the 159th and US 69 highway. Project budget includes funding for design, construction and furniture, fixtures and equipment (FFE). Revised cost due completion of concept design.</div>	Revised Cost	2014	2016	2013	50,000 *PAYG
					2014	0 *GO 570,000 *PAYG
					2016	0 GO 7,380,000 20GO 125,000 PAYG 300,000 JOCO 0 OFED 0 OFIN
Project Total						8,425,000
PB-1576	<b>Centralized Fleet Facility Study</b> <div>Study to determine need, scope and possible locations for Centralized Fleet Facility. Facility would co-locate fleet maintenance from Public Works, Fire and Parks into one location, improving efficiency and allow resources to be shared. Land acquisition and facility construction are TBD.</div>	New	2015	TBD	2015	0 GO 0 20GO 50,000 PAYG 0 1/8STX 0 SWU
Project Total						50,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
PUBLIC/FIRE BUILDINGS						
SUBTOTAL -						0 GO
PUBLIC/FIRE BUILDINGS						7,380,000 20GO
						175,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						300,000 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>7,855,000</u>

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PUBLIC/FIRE EQUIPMENT						
PE-1327	<b>Public Safety CAD/RMS Upgrade</b> Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three-year cycle.	No Change	2010	2013	2010	0 *GO 62,000 *PAYG 0 *OFED 0 *ERF 0 *ODF [PO#290538= \$90K,PO#291426=\$55K] 145,000 *OFIN
	Project Total					207,000
PE-1062	<b>2012 Police Technology</b> Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs. Project is on-going.	No Change	2012	2012	2012	0 *GO 845,000 *PAYG 0 *OFED 0 *ERF 0 *ODF 0 *OFIN
	Project Total					845,000
PE-1154	<b>2013 Police Technology</b> Annual program for replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2013	2013	2013	0 *GO 80,000 *PAYG 0 *OFED 0 *ERF 0 *ODF 0 *OFIN
	Project Total					80,000
PE-1161	<b>2013 IT Network Technology and Software</b> Annual funding for improvements to Information Technology networks, systems, hardware and software.	No Change	2013	2013	2013	0 *GO 0 *PAYG 0 *OFED 250,000 *ERF 0 *ODF
	Project Total					250,000
FE-1166	<b>2013 Fire Truck Replacement-E42</b> Replacement of 2003 E-One Pumper, due to age, mileage and maintenance. Fixed asset #24656.	No Change	2013	2013	2013	0 *GO 0 *PAYG 0 *JOCO 540,000 *ERF 0 *OFIN
	Project Total					540,000
PE-1231	<b>2014 Police Technology</b> Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2014	2014	2014	0 *GO 90,000 *PAYG 0 *JOCO 0 *ERF 0 *OFIN
	Project Total					90,000
PE-1329	<b>E-Ticketing Replacement: 2014</b> Replacement and upgrade of electronic traffic ticketing user hardware, including printers and scanners.	No Change	2014	2014	2014	0 *GO 300,000 *PAYG 0 *JOCO 0 *ERF 0 *OFIN
	Project Total					300,000

\*indicates project costs not included in plan totals



Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PUBLIC/FIRE EQUIPMENT						
PE-1232	<b>2014 IT Network Technology and Software</b> Annual funding for improvements to Information Technology networks, systems, hardware and software.	No Change	2014	2014	2014	0 *GO 0 *PAYG 0 *JOCO 300,000 *ERF 0 *OFIN
Project Total						300,000
PE-1463	<b>Citywide Information Technology Backup System Replacement - 2014</b> Replacement of city-wide disk to disk backup system purchased in 2009.	No Change	2014	2014	2014	0 *GO 475,000 *PAYG 0 *JOCO 0 *ERF 0 *OFIN
Project Total						475,000
PE-1250	<b>2014 Ambulance Replacement</b> Replacement of 2009 Ambulance, due to age, mileage and maintenance. Unit 1142. Fixed asset #34898.	No Change	2014	2014	2014	0 *GO 0 *PAYG 0 *JOCO 200,000 *ERF 0 *OFIN
Project Total						200,000
PE-1557	<b>Booking, Interview &amp; PSU AV System</b> Replace AV/Camera System in PSU. Currently these areas are on the car platform and an upgrade is needed. Revised scope to move booking and interview rooms out of project.	Revised Scope	2014	2014	2014	0 *GO 30,000 *PAYG 0 *JOCO 0 *ERF 0 *OFIN
Project Total						30,000
PE-1580	<b>2014 Software Apps Conversion</b> Convert existing Microsoft applications to Google. Funding transferred from other CIP projects.	New	2014	2014	2014	0 *GO 269,500 *PAYG 0 *JOCO 0 *ERF 0 *OFIN
Project Total						269,500
PE-1330	<b>Public Safety CAD/RMS Upgrade</b> Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three/four year cycle.	No Change	2015	2015	2015	0 GO 520,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						520,000
PE-1293	<b>2015 IT Network Technology and Software Licenses</b> Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2015	2015	2015	0 GO 0 PAYG 0 OFED 300,000 ERF 0 ODF 0 OFIN
Project Total						300,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
<b>PUBLIC/FIRE EQUIPMENT</b>						
PE-1316	<b>2015 Police Technology</b> Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2015	2015	2015	0 GO 120,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						120,000
PE-1299	<b>2015 Ambulance Replacement</b> Replacement of 2009 Ambulance, due to age, mileage and maintenance. Unit 1141. Fixed Asset #37304.	No Change	2015	2015	2015	0 GO 0 PAYG 0 JOCO 200,000 ERF 0 OFIN
Project Total						200,000
PE-1337	<b>2015 Rescue Truck Replacement</b> Replacement of 2004 Rescue Truck, due to age, mileage and maintenance. Fixed Asset #26653. Revised cost based on Fire Department's project cost for the unit, less reduced trade in values.	Revised Cost	2015	2015	2015	0 GO 0 PAYG 0 JOCO 700,000 ERF 0 OFIN
Project Total						700,000
PE-1549	<b>Permitting &amp; Code Enforcement (Tidemark) Software Replacement</b> Replacement of permitting software, originally purchased in the 1990's, which is used to track planning applications, building permits, site development work, code violations, pet licenses, liquor licenses, right-of-way work permits and many other types of applications, permits and licenses. It is used in daily business operations in multiple departments. Software has been upgraded several times, however it is anticipated vendor support will be discontinued within several years.	No Change	2014	2015	2015	0 GO 0 PAYG 0 JOCO 775,000 ERF 0 OFIN
Project Total						775,000
PE-1451	<b>Police Mobile Digital Video (MDV) Camera Replacement</b> Replacement of MDV cameras and server purchased in 2011. PD plans to replace all at once, due to technology and training issues. Revised scope to include booking and interview room AV replacement. Revised year from 2016 to 2015.	Revised Scope Revised Year	2015	2015	2015	0 GO 560,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						560,000
PE-1619	<b>City Hall Emergency Generator</b> Replacement of current emergency generator with larger system which can provide complete power backup for the entire facility. In the event of a power failure, operations would continue and allow City Hall to remain open for normal business.	New	2015	2015	2015	0 GO 350,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						350,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PUBLIC/FIRE EQUIPMENT						
PE-1620	<b>City Council Chamber Audio-Visual Upgrade</b> Replacement of presentation and display systems, installed in 2006, in the City Council Chamber and Conference Room 1, including the large projection screens and Smartboard, monitors, overhead/large format projectors, computer and other inputs/related components, and system controls. New/advanced technologies will be incorporated to address the broad range of presentation formats required to support the various meetings hosted in the Council Chamber and Conference Room.	New	2015	2015	2015	0 GO 0 PAYG 0 OFED 220,000 ERF 0 OFIN
Project Total						220,000
PE-1398	<b>2016 IT Network Technology and Software</b> Annual funding for improvements to Information Technology networks, systems, hardware and software.	No Change	2016	2016	2016	0 GO 0 PAYG 0 OFED 300,000 ERF 0 OFIN
Project Total						300,000
PE-1417	<b>2016 Police Technology</b> Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2016	2016	2016	0 GO 820,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						820,000
PE-1464	<b>Police Mobile Digital Voice Recorder and Logging System</b> Replacement of system used to record 911 calls and police radio traffic.	No Change	2016	2016	2016	0 GO 0 PAYG 0 OFED 0 ERF [OFIN = E911 funds] 250,000 OFIN
Project Total						250,000
PE-0975	<b>Telephone System Replacement - Phase 1</b> Phase 1 of 2 to replace existing PBS telephone system, originally installed in 1996 and no longer supported by the manufacturer. Phase 1 will proved the core system components for all phases and will also include installation at primary city facilities.	No Change	2016	2016	2016	0 GO 1,300,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						1,300,000
PE-1621	<b>Fire Department Records Management System (RMS) Replacement</b> Upgrade or replaces the Firehouse RMS, which was originally installed in 1995.	New	2016	2016	2016	0 GO 100,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						100,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
PUBLIC/FIRE EQUIPMENT						
PE-1393	<b>2017 Ambulance Replacement</b> Replacement of 2012 Ambulance, due to age, mileage and maintenance. Unit M1144, Fixed Asset #40127.	No Change	2017	2017	2017	0 GO 0 PAYG 0 JOCO 205,000 ERF 0 OFIN
Project Total						205,000
PE-1394	<b>2016 Fire Truck Replacement-Ladder Truck</b> Replacement of 2006 Quint Ladder Truck (Q41) due to age, mileage and maintenance. Fixed asset #28653. Revised cost based on updated FD estimate.	Revised Cost	2016	2016	2016	0 GO 0 PAYG 0 JOCO 740,000 ERF 0 OFIN
Project Total						740,000
PE-1458	<b>2017 Fire Mobile Data Terminal Replacement</b> Replacement of MDTs in all fire vehicles. Purchased in 2012, this equipment will need be replaced in 2017 to maintain reliability.	No Change	2016	2016	2016	0 GO 0 PAYG 0 JOCO 190,000 ERF 0 OFIN
Project Total						190,000
PE-1563	<b>Financial and Human Resources Enterprise Software Replacement</b> Replacement of E1 Financial System and PeopleSoft Human Resource Management System.	No Change	2016	2016	2016	0 GO 1,000,000 PAYG 0 JOCO 0 ERF 0 OFIN
Project Total						1,000,000
PE-0976	<b>Telephone System Replacement - Phase 2</b> Phase 2 of 2 to replace existing PBS telephone system, originally installed in 1996 and no longer supported by the manufacturer. Phase 2 will include installation at remaining city locations.	No Change	2017	2017	2017	0 GO 900,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						900,000
PE-1452	<b>2017 IT Network Technology and Software</b> Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.	No Change	2017	2017	2017	0 GO 0 PAYG 0 OFED 300,000 ERF 0 OFIN
Project Total						300,000
PE-1615	<b>VM Server Hardware Replacement - 2017</b> Replacement of Virtual Machine (VM) server hardware to accommodate expansion and growth. Servers support critical services and provide redundancy. On four-year replacement schedule.	New	2017	2017	2017	0 GO 0 PAYG 0 OFED 200,000 ERF 0 OFIN
Project Total						200,000

\*indicates project costs not included in plan totals

		2015-2019 CIP				
Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PUBLIC/FIRE EQUIPMENT						
PE-1454	<b>2017 Police Technology</b>	No Change	2017	2017	2017	0 GO
	Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.					100,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					100,000
PE-1455	<b>Storage Area Network Replacement</b>	No Change	2017	2017	2017	0 GO
	Replacement and upgrade of storage area networks.					850,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					850,000
PE-1456	<b>2018 Ambulance Replacement</b>	No Change	2018	2018	2018	0 GO
	Replacement of 2012 Ambulance (M1143), due to age, mileage and maintenance. Fixed Asset #40126.					0 PAYG
						0 JOCO
						205,000 ERF
						0 OFIN
	Project Total					205,000
PE-1457	<b>2017 Fire Truck Replacement-Ladder Truck</b>	No Change	2017	2017	2017	0 GO
	Replacement of 2007 E-One Pumper Truck (E44) due to age, mileage and maintenance. Fixed Asset #30673.					0 PAYG
						0 JOCO
						540,000 ERF
						0 OFIN
	Project Total					540,000
PE-1538	<b>2018 IT Network Technology and Software</b>	No Change	2018	2018	2018	0 GO
	Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.					0 PAYG
						0 OFED
						300,000 ERF
						0 OFIN
	Project Total					300,000
PE-1539	<b>2018 Police Technology</b>	No Change	2018	2018	2018	0 GO
	Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.					100,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					100,000
PE-1540	<b>2018 Ambulance Replacement</b>	No Change	2018	2018	2018	0 GO
	Replacement of 2012 Ambulance (M1145), due to age, mileage and maintenance. Fixed Asset #40860.					0 PAYG
						0 JOCO
						205,000 ERF
						0 OFIN
	Project Total					205,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
<b>PUBLIC/FIRE EQUIPMENT</b>						
PE-1541	<b>2018 Fire Truck Replacement-</b> Replacement of 2007 Aerial Ladder Truck (T44) due to age, mileage and maintenance. Fixed Asset #32742. Revised cost based on updated FD estimate.	Revised Cost	2018	2018	2018	0 GO 0 PAYG 0 JOCO 850,000 ERF 0 OFIN <u>850,000</u>
	Project Total					<u>850,000</u>
PE-1556	<b>2018 E-Ticketing Replacement</b> Replacement and upgrade of electronic traffic ticketing user hardware purchased in 2012, including printers and scanners.	No Change	2018	2018	2018	0 GO 300,000 PAYG 0 JOCO 0 ERF 0 OFIN <u>300,000</u>
	Project Total					<u>300,000</u>
PE-1564	<b>IT Core Switch Replacement</b> Replacement of core network equipment, based on a seven year replacement cycle. Last install of equipment was in 2011. The core switches provide the basic backbone for the routing of data on the City's network.	No Change	2018	2018	2018	0 GO 500,000 PAYG 0 JOCO 0 ERF 0 OFIN <u>500,000</u>
	Project Total					<u>500,000</u>
PE-1616	<b>Email/Productivity Software Replacement</b> Replacement of email and productivity (Google Docs) applications to incorporate new and changing technology in support of productivity and service delivery.	New	2018	2018	2018	0 GO 0 PAYG 0 OFED 250,000 ERF 0 OFIN <u>250,000</u>
	Project Total					<u>250,000</u>
PE-1617	<b>Police License Plate Reader Replacement - 2018</b> Replace six readers and related equipment/software purchase in 2012.	New	2018	2018	2018	0 GO 0 PAYG 0 OFED 300,000 ERF 0 OFIN <u>300,000</u>
	Project Total					<u>300,000</u>
PE-1594	<b>2019 IT Network Technology and Software</b> Continuation of annual program. Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.	New	2019	2019	2019	0 GO 0 PAYG 0 OFED 300,000 ERF 0 OFIN <u>300,000</u>
	Project Total					<u>300,000</u>
PE-1618	<b>Citywide Information Technology Backup System Replacement - 2019</b> Funding for replacement of data backup hardware and software to accommodate expansion and growth and to avoid using equipment that is beyond its useful life to support critical services. Growth trends indicate backup needs increase at a rate of about 40% per year.	New	2019	2019	2019	0 GO 0 PAYG 0 OFED 475,000 ERF 0 OFIN <u>475,000</u>
	Project Total					<u>475,000</u>

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
PUBLIC/FIRE EQUIPMENT						
PE-1592	<b>2019 Police Technology</b>	New	2019	2019	2019	0 GO
	Continuation of annual program. Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.					100,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					100,000
PE-1606	<b>2019 Fire Truck Replacement</b>	New	2019	2019	2019	0 GO
	Continuation of annual program. Replacement of 2009 Quint 75' Ladder Truck (Q43) due to age, mileage and maintenance. Fixed Asset #37330.					0 PAYG
						0 JOCO
						700,000 ERF
						0 OFIN
	Project Total					700,000
SUBTOTAL						0 GO
PUBLIC/FIRE EQUIPMENT						0 20GO
						7,620,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						8,255,000 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						250,000 OFIN
						16,125,000

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PARKS & RECREATION: Public Art						
PR-1234	<b>2014 Public Art</b>	No Change	2014	2014	2014	0 *PAYG
	Funding for permanent art acquisitions.					50,000 *PRIV
						0 *OFIN
	Project Total					50,000
PR-1331	<b>2015 Public Art</b>	No Change	2015	2015	2015	0 PAYG
	Funding for permanent art acquisitions.					50,000 PRIV
						0 OFIN
	Project Total					50,000
PR-1416	<b>2016 Public Art</b>	No Change	2016	2016	2016	0 PAYG
	Funding for permanent art acquisitions.					50,000 PRIV
						0 OFIN
	Project Total					50,000
PR-1459	<b>2017 Public Art</b>	No Change	2017	2017	2017	0 PAYG
	Funding for permanent art acquisitions.					50,000 PRIV
						0 OFIN
	Project Total					50,000
PR-1544	<b>2018 Public Art</b>	No Change	2018	2018	2018	0 PAYG
	Funding for permanent art acquisitions.					50,000 PRIV
						0 OFIN
	Project Total					50,000
PR-1622	<b>2019 Public Art</b>	New	2019	2019	2019	0 PAYG
	Continuation of annual program. Funding for permanent art acquisitions.					50,000 PRIV
						0 OFIN
	Project Total					50,000

\*indicates project costs not included in plan totals



Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
PARKS & RECREATION: Public Art						
SUBTOTAL						0 GO
PARKS & RECREATION: Public Art						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						250,000 PRIV
						0 ODF
						0 OFIN
						250,000

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PARKS & RECREATION: Bike-Hike Trails						
PR-1067	<b>Turkey Creek Bike/Hike Trail</b>	No Change	2011	2012	2012	0 *GO
	Construction of a 1.25 mile long trail along Turkey Creek between Antioch and Metcalf. Due to bank stabilization issues, significant work needs to be performed to construct this trail. Due to its location, this trail would not be linked initially to the Johnson County trail system. Grant funding through KDOT's administration of federal transportation enhancement grant program and MARC's CMAQ program. Johnson County Parks has allocated \$200,000 in funding to assist with the local match on this project. Project near completion.					0 *PAYG
						0 *1/8STX
						692,000 *KDOT
						173,000 *OFED
						0 *SPR
						200,000 *JOCO
					2013	435,000 *GO
	Project Total					1,500,000
SUBTOTAL						
PARKS & RECREATION: Bike-Hike Trails						
						0 GO
						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						0

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1251	<b>Train Garden</b> Construction of 20,000 sq. ft. garden area includes walkways, arbor, full size box car and caboose on rails, a water feature, landscape areas, and five or six G-Scale model trains running through the garden. Phase I and II are complete. Phase III is anticipated to be completed in 2014, while the final phase will be completed when funding is available.	No Change	2009	2011-2014	2009	0 *GO 0 *PAYG 0 *SPR 760,000 *PRIV 0 *OFIN
Project Total						760,000
PR-1171	<b>Erickson Rose Garden</b> Construction of 2,500 sq. ft. rose garden. The garden will contain rock walls separating different levels of planting terraces, stone and turf walkways, a small wedding area, and a wide variety of shrub and climbing rose displays. (Operating Costs: \$30,000/yr)	No Change	2009	TBD	TBD	0 *GO 0 *20GO 0 *PAYG 0 *SPR 500,000 *PRIV 0 *OFIN
Project Total						500,000
PR-1157	<b>2013 Arboretum Improvement Projects</b> Funds construction and addition of minor improvements at the OP Arboretum, often in conjunction with private funds.	No Change	2013	2013	2013	0 *GO 0 *PAYG 25,000 *SPR 0 *PRIV 0 *OFIN
Project Total						25,000
PR-1552	<b>Arboretum Restrooms</b> Construction of restroom facility near the Train Garden at the Arboretum.	No Change	2015	2015	2015	0 GO 100,000 PAYG 100,000 SPR 100,000 PRIV 0 OFIN
Project Total						300,000

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PARKS & RECREATION: Arboretum & Kemper Farm						
SUBTOTAL						
PARKS & RECREATION: Arboretum & Kemper Farm						
						0 GO
						0 20GO
						100,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						100,000 SPR
						0 SOC
						100,000 PRIV
						0 ODF
						0 OFIN
						<u>300,000</u>

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PARKS & RECREATION: Park and Green space Improvements						
PR-1156	<b>2013 Park Improvements</b> Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2013	2013	2013	200,000 *SPR
	Project Total					200,000
PR-1236	<b>2014 Park Improvements</b> Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2014	2014	2014	200,000 *SPR
	Project Total					200,000
PR-1334	<b>2015 Park Improvements</b> Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R. Revised cost based on available funding.	Revised Cost	2015	2015	2015	225,000 SPR
	Project Total					225,000
PR-1395	<b>2016 Park Improvements</b> Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2016	2016	2016	200,000 SPR
	Project Total					200,000
PR-1461	<b>2017 Park Improvements</b> Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2017	2017	2017	200,000 SPR
	Project Total					200,000
PR-1543	<b>2018 Park Improvements</b> Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2018	2018	2018	200,000 SPR
	Project Total					200,000
PR-1595	<b>2019 Park Improvements</b> Continuation of annual project. Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	New	2019	2019	2019	200,000 SPR
	Project Total					200,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
PARKS & RECREATION: Park and Green space Improvements						
SUBTOTAL						0 GO
PARKS & RECREATION: Park and Green space Improvements						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						1,025,000 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>1,025,000</u>

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
PARKS & RECREATION: Park Facility Improvements						
PR-1553	<b>Deanna Rose Farmstead East Entry Building Reconstruction: Concept Design</b> Concept design for replacement of the east entry building at the Deanna Rose Farmstead.	No Change	2014	TBD	2014	0 *GO 20,000 *PAYG 0 *SPR 20,000 *PRIV 0 *OFIN
Project Total						40,000
PR-1558	<b>Deanna Rose Farmstead Barber Shop, Blacksmith Shop and Photo Studio</b> The Friends of the Farmstead have prioritized the construction of the Barber Shop, Blacksmith Shop and Photo Studio to be the next buildings funded as part of the Farmstead Master Plan and completion of "Main Street." The project will be funded with private funds. Revised cost based on refinement of project scope and construction requirements.	Revised Cost	2014	2015	2015	0 GO 0 PAYG 0 SPR 390,000 PRIV 0 OFIN
Project Total						390,000
PR-1623	<b>Roe Park Enhancements</b> Decommission Roe Pool and redevelop Roe Park to enhance the appearance and functional use of park. Improvements may include parking lot reconstruction and expansion, restrooms, enhanced playground features, picnic shelters, landscaping and other recreational amenities, as determined by the master plan process. Based on the current conditions of the concrete, operating equipment, and continual problems with the sewer line, it is planned to close Roe Pool after the 2015 swim season.	New	2014-2015	2016	2014  2015  2016	45,000 *SPR  155,000 SPR  1,500,000 GO 300,000 PAYG 0 SPR 0 ERF 0 ODF
Project Total						2,000,000
PR-1554	<b>Overland Park Soccer Complex Turf Replacement: Phase I</b> Replacement of synthetic turf on four of the 12 soccer fields at the Overland Park Soccer Complex. 2018 will represent nine years of operation and one year past the warranty's conclusion. Maintaining current usage levels of over 1,500 games a year, it is anticipated fibers will be thoroughly worn down and seams starting to fray. Replacement includes disposal of existing turf, fixing sub-surface as needed, re-laying turf and rubber, and refurbishing areas (fence, plants areas, grass, etc) destroyed during construction.	No Change	2018	2018	2018	0 GO 750,000 PAYG 0 SPR 750,000 ERF [ODF = eight-year GO bonds] 500,000 ODF
Project Total						2,000,000

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
PARKS & RECREATION: Park Facility Improvements						
PR-1624	Overland Park Soccer Complex	New	2019	2019	2019	0 GO
	Turf Replacement: Phase 2					500,000 PAYG
	Replacement of synthetic turf on four of the 12 soccer fields at the Overland Park Soccer Complex. 2019 will represent ten years of operation and two years past the warranty's conclusion. Maintaining current usage levels of over 1,500 games a year, it is anticipated fibers will be thoroughly worn down and seams starting to fray. Replacement includes disposal of existing turf, fixing sub-surface as needed, re-laying turf and rubber, and refurbishing areas (fence, plants areas, grass, etc) destroyed during construction.					150,000 SPR
						0 ERF
						[ODF = eight-year GO bonds]
	Project Total					2,000,000
SUBTOTAL						1,500,000 GO
PARKS & RECREATION: Park Facility Improvements						0 20GO
						1,550,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						750,000 ERF
						0 GCR
						305,000 SPR
						0 SOC
						390,000 PRIV
						1,850,000 ODF
						0 OFIN
						6,345,000



Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
BRIDGE IMPROVEMENTS						
BR-1377	<b>Redeck Metcalf Bridge over Blue River</b> <div>Replace deteriorating bridge deck. Project in conjunction with Johnson County, as bridge is 50% in the county. Revised cost and intergovernmental funding based on project construction in process.</div>	Revised Cost	2012	2013	2013	338,000 *1/8STX 405,000 *JOCO 337,000 *OCITY
	Project Total					1,080,000
BR-1551	<b>75th Street from Switzer to East Frontage Road</b> <div>Pavement replacement and repair of 75th Street, over I-35, from Switzer Road to East Frontage Road. Project includes replacement of existing pavement from Wedd to E. Frontage Road, and mill/overlay and sidewalk, curb and storm sewer repair in other locations. Revised cost and scope based on addition of full-depth pavement replacement and epoxy polymer overlay for bridge.</div>	Revised Cost Revised Scope	2013	2014	2013  2014	545,000 *PAYG  0 *GO 517,000 *PAYG 500,000 *1/8STX 325,000 *SWU 2,128,000 *JOCO 785,000 *OCITY
	Project Total					4,800,000
BR-0369	<b>151st Street Bridge at Kenneth Road</b> <div>Replacement of the bridge over the Blue River at 151st Street. The is a cooperative project with KCMO. Jackson County will be administering the project.</div>	New	2015	2015	2015	0 GO 125,000 PAYG 345,000 1/8STX 0 SWU 0 JOCO 0 OCITY
	Project Total					470,000
SUBTOTAL -						0 GO
BRIDGE IMPROVEMENTS						0 20GO 125,000 PAYG 0 EXCIS 345,000 1/8STX 0 ESC 0 SA 0 SWU 0 JOCO 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 GCR 0 SPR 0 SOC 0 PRIV 0 ODF 0 OFIN
						470,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
RESIDENTIAL STREET PROGRAM						
SR-1131	<b>2012 Neighborhood Streets Reconstruction Program</b> Program includes complete reconstruction of residential and collector streets, replacement of KCPL streetlights, curbs, sidewalks and required storm drainage improvements. Project locations includes streets located south of 81st, west of Lamar including Barkley, Walmer, 81st Terr, 82nd St, and 82nd Terrace. Revised costs based on project completion.	Revised Cost	2011	2012	2012	0 *GO 0 *PAYG 1,450,750 *1/8STX 123,250 *SWU 0 *JOCO 290,000 *CDBG
					2013	-270,000 *1/8STX
	Project Total					1,594,000
SR-1080	<b>2013 Neighborhood Streets Reconstruction Program - 91st: Antioch to Neiman</b> Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Project area is at 91st Street from Antioch to Nieman. Revised cost based on project near completion.	Revised Cost	2010	2013	2011	500,000 *1/8STX
					2013	1,135,000 *1/8STX 375,000 *SWU 1,950,000 *JOCO 0 *CDBG
	Project Total					3,960,000
SR-1426	<b>2014 Neighborhood Streets Reconstruction Program</b> Program includes complete reconstruction of residential and collector streets, replacement of KCPL streetlights, curbs, sidewalks and required storm drainage improvements. CDBG funding includes both 2013 and 2014 allocation. Revised cost and scope based on updated engineer's estimate.	Revised Cost Revised Funding	2013	2014	2013	320,000 *1/8STX 0 *SWU 0 *JOCO 0 *CDBG
					2014	2,775,000 *1/8STX 250,000 *SWU 0 *JOCO 485,000 *CDBG
	Project Total					3,830,000
SR-1228	<b>2015 Neighborhood Streets Reconstruction Program</b> Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements in the area near 150th and Glenwood. Removed CDBG fund; will be used with 2016 program instead.	Revised Cost Revised Scope	2014	2015	2014	260,000 *1/8STX 0 *SWU 0 *JOCO 0 *CDBG
					2015	2,040,000 1/8STX 250,000 SWU 0 JOCO 0 CDBG
	Project Total					2,550,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
RESIDENTIAL STREET PROGRAM						
SR-1386	<b>2016 Neighborhood Streets Reconstruction Program</b> <div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised cost and scope to include addition of storm drainage improvements. Revised funding based on transfers of 2015 CDBG funding to this project.</div>	Revised Cost Revised Scope	2015	2016	2015	260,000 1/8STX 0 SWU 0 JOCO 300,000 CDBG
					2016	2,040,000 1/8STX 250,000 SWU 0 JOCO 300,000 CDBG
	Project Total					3,150,000
SR-1440	<b>2017 Neighborhood Streets Reconstruction Program</b> <div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised cost and scope to include addition of storm drainage improvements.</div>	Revised Cost Revised Scope	2016	2017	2016	260,000 1/8STX 0 SWU 0 JOCO 0 CDBG
					2017	2,040,000 1/8STX 250,000 SWU 0 JOCO 300,000 CDBG
	Project Total					2,850,000
SR-1529	<b>2018 Neighborhood Streets Reconstruction Program</b> <div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised cost and scope to include addition of storm drainage improvements.</div>	Revised Cost Revised Scope	2017	2018	2017	260,000 1/8STX 0 SWU 0 JOCO 0 CDBG
					2018	2,040,000 1/8STX 150,000 SWU 0 JOCO 300,000 CDBG
	Project Total					2,750,000
SR-1585	<b>2019 Neighborhood Streets Reconstruction Program</b> <div>Continuation of annual program. Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.</div>	New	2018	2019	2018	260,000 1/8STX 0 SWU 0 JOCO 0 CDBG
					2019	2,040,000 1/8STX 150,000 SWU 0 JOCO 300,000 CDBG
	Project Total					2,750,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
RESIDENTIAL STREET PROGRAM						
SUBTOTAL						0 GO
RESIDENTIAL STREET PROGRAM						0 20GO
						0 PAYG
						0 EXCIS
						11,240,000 1/8STX
						0 ESC
						0 SA
						1,050,000 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						1,500,000 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>13,790,000</u>

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
SIDEWALK CONSTRUCTION						
SW-1140	<b>2013 Sidewalk Construction</b> Construction of sidewalks in areas without existing sidewalks.	No Change	2013	2013	2013	0 *PAYG 50,000 *1/8STX
						50,000
SW-1227	<b>2014 Sidewalk Construction</b> Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.	No Change	2014	2014	2014	0 *PAYG 50,000 *1/8STX
						50,000
SW-1287	<b>2015 Sidewalk Construction</b> Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.	No Change	2015	2015	2015	0 PAYG 50,000 1/8STX
						50,000
SW-1385	<b>2016 Sidewalk Construction</b> Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.	No Change	2016	2016	2016	0 PAYG 50,000 1/8STX
						50,000
SW-1435	<b>2017 Sidewalk Construction</b> Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.	No Change	2017	2017	2017	0 PAYG 50,000 1/8STX
						50,000
SW-1530	<b>2018 Sidewalk Construction</b> Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.	No Change	2018	2018	2018	0 PAYG 50,000 1/8STX
						50,000
SW-1586	<b>2019 Sidewalk Construction</b> Construction or reconstruction of sidewalks based on citizen petition or staff recommendation. Continuation of annual program.	New	2019	2019	2019	0 PAYG 50,000 1/8STX
						50,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
SIDEWALK CONSTRUCTION						

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
STREET LIGHTING						
SL-1046	<b>2012 Street Lighting</b> Installation of street lighting on residential, collectors and thoroughfares. Project delayed until after purchase of KCPL streetlights complete. Revised year to 2014. Transferred \$40,000 of funding to SL-1224 for design of LED streetlights for residential use.	Revised Cost Revised Year	2011	2014	2012	0 *PAYG 128,000 *1/8STX 0 *OCITY
		[transferred funding to SL-1224]			2013	-40,000 *1/8STX
	Project Total					88,000
SL-1561	<b>KCPL Street Light Buyout</b> Purchase of approximately 2,100 streetlights owned by KCPL and leased by the City. Revised cost based on project completion.	Revised Cost	2013	2013	2013	1,830,000 *GO 300,000 *PAYG 0 *1/8STX 0 *OCITY
	Project Total					2,130,000
SL-1224	<b>2014 Street Lighting</b> Installation of street lighting on residential, collectors and thoroughfares. Project scope includes Metcalf Ave., 63rd St. to 71st St. Transferred \$40K from SL-1046 for design. Revised CARS funding amount.	Revised Cost	2013	2014	2013	40,000 *1/8STX
		[\$40K transferred from SL-1046]			2014	200,000 *1/8STX 0 *OCITY 210,000 *JOCO
	Project Total					450,000
SL-1284	<b>2015 Street Lighting</b> Installation of street lighting on residential, collectors and thoroughfares. Project eliminated and funding moved to SL 1437.	Project Removed (funding moved to SL-1437)	2014	2015	2014	0 *1/8STX
					2015	0 PAYG 0 1/8STX 0 OCITY
	Project Total					0
SL-1381	<b>2016 Street Lighting</b> Installation of street lighting on residential, collectors and thoroughfares. Project eliminated and funding moved to SL 1437.	Project Removed (funding moved to SL-1437)	2015	2016	2015	0 1/8STX
					2016	0 PAYG 0 1/8STX 0 OCITY
	Project Total					0
SL-1437	<b>2017 Street Lighting</b> Replace approximately 160 KCPL-style streetlights with energy efficient LED streetlights. Funding has been reallocated from the 2015, 2016, 2018 and 2019 annual streetlighting projects to this project.	Revised Scope Revised Funding	2015	2017	2015	50,000 PAYG 100,000 1/8STX
					2017	500,000 PAYG 400,000 1/8STX 0 OCITY
	Project Total					1,050,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
STREET LIGHTING						
SL-1532	<b>2018 Street Lighting</b>	Project Removed (funding moved to SL-1437)	2017	2018	2017	0 1/8STX
	Installation of street lighting on residential, collectors and thoroughfares. Project eliminated and funding moved to SL 1437.				2018	0 PAYG
						0 1/8STX
						0 OCITY
	Project Total				<u>0</u>	
SL-1590	<b>2019 Street Lighting</b>	Project Removed (funding moved to SL-1437)	2018	2019	2018	0 1/8STX
	Continuation of annual program. Installation of street lighting on residential, collectors and thoroughfares.				2019	0 PAYG
						0 1/8STX
						0 OCITY
	Project Total				<u>0</u>	
SUBTOTAL						0 GO
STREET LIGHTING						0 20GO
						550,000 PAYG
						0 EXCIS
						500,000 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>1,050,000</u>

\*indicates project costs not included in plan totals



Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
STREET IMPROVEMENTS						
ST-1151	<b>U.S. 69 Highway Widening Design: 103rd Street to 119th Street Auxiliary Lanes</b>  Joint design effort with KDOT. Project adds auxiliary lanes along southbound US 69 from I-435 to 119th Street and along eastbound and westbound I-435 from Quivira Rd. to US 69, and reconstructs the Quivira Rd. interchange (the red project). Construction of the project is scheduled for 2011-2013. Project administered by KDOT. Funding shown is for City contribution only of \$4.5M for design and \$8M for construction. OFIN funding reflects city's contribution to KDOT related to TH-0529A. Revised funding based on actual 2013 bond issue.	Revised Funding	2009-2012	2011-2013	2009	2,010,000 *GO
					2010	1,920,000 *GO
					2011	1,262,135 *GO 1,587,865 *PAYG 4,020,000 *OFIN
					2013	1,780,000 *GO
					Project Total	
ST-1346	<b>Metcalf Avenue &amp; Shawnee Mission Parkway Bus Corridor</b>  Design and construction bus stops, park and ride stops, a transit center, traffic signal priority system, and pedestrian access improvement for Metcalf Ave/Shawnee Mission Parkway bus corridor. The project is 100% funded by ARRA TIGER grant through Johnson County Transit. Overland Park is being reimbursed for managing design and construction of the project. Revised cost based on project near completion.	Revised Cost	2010	2011-2012	2011	1,100,000 *TFED
					2012	3,500,000 *TFED
					2012	6,050,000 *TFED
					Project Total	
ST-1562	<b>Overland Park Bicycle Use Outreach Project</b>  The city received CMAQ funding from MARC to undertake this project (with a 20% match from city funding). The city will determine what barriers may exist to greater use of bicycling throughout the city. This will involve different demographic groups. An implementation plan will be created to address specific safety needs identified during the study phase.	Revised Year	2013	2014	2013	0 *GO 25,000 *PAYG 0 *OFED
					2014	100,000 *OFED
					Project Total	

\*indicates project costs not included in plan totals

		2015-2019 CIP				
Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
STREET IMPROVEMENTS						
ST-1058	159th St. and U.S. 69 Highway Interchange	Revised Cost	2013	2014	2013	1,018,000 *GO
	Construction of an interchange at 159th Street and US69 Highway, and northbound/southbound auxiliary lanes form 151st Street to 167th Street. Overland Park will administer that project. Private (developer) funding will finance right-of-way and easement acquisition. 2013 funding is for design. Revised cost to include wetlands mitigation permit costs and city utility relocation costs.	[PRIV = Developer \$ for ROW/easement]				200,000 *KDOT
						640,000 *PRIV
					2014	232,000 *PAYG
						11,800,000 *KDOT
						0 *PRIV
						0 *OFIN
					2015	5,000,000 KDOT
	Project Total					18,890,000
ST-1550	US-69: 103rd to 119th Street Design of widening thru-lanes	No Change	2014	TBD	2014	0 *GO
	Design of widening thru-lanes from four to six lanes on US 69 from 103rd Street to 119th Street (the brown project). Funding is for the City's contribution to the project design. KDOT will be administering the design and project. Total design costs are \$4,000,000.	[payg= OPRMC development fees] [ESC = OPRMC development transportation fees]				810,000 *PAYG
						190,000 *ESC
						0 *SWU
						0 *JOCO
						0 *KDOT
						0 *TFED
						0 *OFIN
	Project Total					1,000,000
SUBTOTAL						0 GO
STREET IMPROVEMENTS						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						5,000,000 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						5,000,000

\*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	2015-2019 CIP		2015-2019 CIP Adopted 8/2014		
				Cons. Year	Fin. Year			
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax								
TH-0726	<b>127th Street: Metcalf to Nall</b>	Revised Funding	2005-2006	2011	2005	30,000 *ESC		
	Widening of 127th street from 2 to 4 lanes. Revised funding based on available escrow funds.				2006	0 *PAYG 525,000 *ESC		
					2009	330,000 *PAYG 189,000 *ESC		
					2010	2,295,000 *JOCO		
					2011	2,043,000 *GO 950,000 *EXCIS 68,000 *ESC		
					2012	70,000 *PAYG		
					2013	-400,000 *PAYG -250,000 *EXCIS 650,000 *ESC		
						<u>6,500,000</u>		
				Project Total				
TH-0851				<b>159th Street: Antioch to Metcalf, U.S. 69 &amp; 159th St. Interchange Design</b>	Revised Cost	2006	2011-2012	2006
	Design includes full design of U.S. 69 Highway(151st to 167th), 159th Street (Antioch to Metcalf), and the interchange at 159th St. and U.S. 69 Highway. Scope of the construction includes 159th (Antioch to Metcalf) Street Improvements, including a bridge over U.S. 69 Highway. Revised project based on project near completion.	2007	2,975,000 *GO 500,000 *EXCIS					
		2008	170,000 *ESC					
		2010	2,423,000 *GO 750,000 *EXCIS 0 *PRIV					
			[PRIV = Developer Funded]					
		2011	1,412,000 *GO 2,710,000 *JOCO 2,950,000 *TFED					
		2012	0 *EXCIS 0 *1/8STX 35,000 *ESC					
		2013	-690,000 *PAYG					
		Project Total						<u>14,035,000</u>

\*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	2015-2019 CIP			2015-2019 CIP Adopted 8/2014
				Cons. Year	Fin. Year		
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
TH-0870	<b>159th St.: Quivira to Antioch Design and Construction</b>	Revised Year Revised Funding	2007-2009	2012-2013	2007	150,000	*1/8STX
	Widen two miles of 159th, from Quivira to Antioch, from 2 to 4 lanes. Revised years based on continued project construction. Johnson County CARS funds have been revised to reflect year city receives the reimbursement, not the year funding is allocated in the CARS program.				2009	1,250,000	*EXCIS
					2011	4,035,000	*GO
					2012	2,400,000	*1/8STX
						270,000	*JOCO
						2,915,000	*TFED
					2013	970,000	*GO
						1,300,000	*EXCIS
						1,145,000	*1/8STX
						1,125,000	*JOCO
						2,740,000	*TFED
					2014	3,000,000	*JOCO
	Project Total					21,300,000	
TH-1443	<b>127th Street and Pflumm Intersection Improvements</b>	Revised Cost	2011	2013	2013	0	*GO
	Intersection improvements at 127th and Pflumm, in conjunction with Olathe's widening of 127th Street from Blackbob to Pflumm. Revised cost based on actual right-of-way purchase.					0	*20GO
						0	*PAYG
						0	*EXCIS
						170,000	*1/8STX
						0	*JOCO
						0	*TFED
	Project Total					170,000	
TH-1026	<b>167th St.: Antioch to Metcalf Conceptual Design</b>	Revised Cost	2013	TBD	2013	200,000	*1/8STX
	Conceptual design of widening of 167th Street, Antioch to Metcalf from two to four lanes. Design study needed to request for access break permit from KDOT.				2014	0	*PAYG
						0	*EXCIS
						500,000	*1/8STX
						0	*JOCO
						0	*TFED
	Project Total					700,000	
TH-0496	<b>Switzer Road: 151st to 159th Design and Construction</b>	Revised Cost Revised Year	2012	2014	2013	0	*GO
	Widening of Switzer Road from 2 to 4 lanes. Revised cost based on updated purchase of right-of-way and utility relocation costs, and updated engineer's estimate for construction. Revised cost based on actual bid.					0	*PAYG
						1,150,000	*EXCIS
						500,000	*1/8STX
						0	*JOCO
					2014	0	*GO
						0	*PAYG
						75,000	*EXCIS
						1,500,000	*1/8STX
	Project Total					3,075,000	*JOCO
						6,300,000	

\*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	2015-2019 CIP		2015-2019 CIP Adopted 8/2014
				Cons. Year	Fin. Year	
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0513	<b>159th Street: Metcalf Avenue to Nall Avenue</b> <div>Widening of 159th Street from Metcalf Avenue to Nall Avenue from 2 to 4 lanes. Scope includes concrete pavement, addition of two roundabouts, and cost of preliminary traffic studies. Revised intergovernmental funding based on updated agreements/estimates.</div>	Revised Cost Revised Scope	2012	2015	2012	0 *PAYG 700,000 *1/8STX
					2013	230,000 *EXCIS
					2014	1,250,000 *EXCIS 500,000 *1/8STX
					2015	0 GO 0 PAYG 500,000 EXCIS 480,000 1/8STX 1,705,000 JOCO
		[OCITY = Johnson Cty, not CARS]				500,000 OCITY 3,475,000 TFED
					2016	1,990,000 TFED
	Project Total					11,330,000
TH-1625	<b>Switzer Road: College Blvd. to Indian Creek Parkway</b> <div>Added to CIP in 2/2014. Completion of Switzer to coincide with multi-use development of parcel at southwest corner of College Blvd. and U.S. 69 Highway. Project will be constructed by developer and reimbursed by the City.</div>	New	2014	2014-2015	2014	400,000 *PAYG
					2015	8,000,000 GO 0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 JOCO 0 PRIV
	Project Total					8,400,000
TH-1027	<b>Metcalf Avenue: 159th Street to 167th Street</b> <div>Widening of Metcalf Ave: 159th to 167th from 2 to 4 lanes. 25% of the corridor is in Johnson County (outside of city limits). Revised construction year from 2016 to 2018. Revised JOCO funding and added OCITY funding.</div>	Revised Year Revised Funding	2016	2018	2016	700,000 1/8STX
					2015	1,500,000 EXCIS 0 1/8STX
					2018	0 GO 0 PAYG 1,270,000 EXCIS 1,250,000 1/8STX 3,000,000 JOCO
		[OCITY = Johnson Cty, not CARS]				850,000 OCITY 2,000,000 TFED
	Project Total					10,570,000

\*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	2015-2019 CIP		2015-2019 CIP Adopted 8/2014
				Cons. Year	Fin. Year	
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0500	<b>143rd St.: Pflumm to Quivira Design and Construction</b> <div>Widen 143rd from 2 to 4 lanes. Project is being done in conjunction with Olathe. Revised funding to reflect available funding.</div>	Revised Funding Revised Year	2014	2017	2013	70,000 *PAYG 600,000 *EXCIS
					2015	0 PAYG 250,000 EXCIS 390,000 1/8STX 0 JOCO [OCITY= Olathe] 325,000 OCITY
					2017	0 PAYG 0 EXCIS 395,000 1/8STX 1,490,000 JOCO 1,065,000 OCITY 3,500,000 TFED <u>8,085,000</u>
	Project Total					
TH-0495	<b>Quivira Road: 151st to 159th Street</b> <div>Project added to CIP in 2/2014. Upgrade two -lane road to four-lane thoroughfare standard road.</div>	New	2014	2017	2014	200,000 *PAYG
					2015	750,000 PAYG 560,000 EXCIS 0 1/8STX
					2016	1,300,000 GO 0 PAYG 0 EXCIS 0 1/8STX
					2017	0 GO 0 PAYG 850,000 EXCIS 1,850,000 1/8STX 2,000,000 JOCO 2,000,000 TFED <u>9,510,000</u>
	Project Total					
TH-0872	<b>159th St.: Nall Ave. to Mission Rd. Design and Construction</b> <div>Widen 159th from 2 to 4 lanes. Revised cost based on updated Engineer's estimate. Revised scope to reflect in-house inspection and remove administrative costs. Revised construction year from 2017 to 2016. Eliminated \$2.5M of Federal Funds in 2016. Revised city funding sources and amounts.</div>	Revised Cost Revised Year Revised Funding	2014	2016	2014	500,000 *PAYG 0 *EXCIS 0 *1/8STX
					2015	0 PAYG 750,000 EXCIS 500,000 1/8STX
					2016	1,500,000 GO 0 PAYG 3,025,000 EXCIS 1,500,000 1/8STX 3,000,000 JOCO 0 TFED <u>10,775,000</u>
	Project Total					

\*indicates project costs not included in plan totals

		2015-2019 CIP					
Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014	
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
TH-1129	Antioch Road: 167th Street to 179th Street Design and Construction	New	2016	2019-2020	2016	0 PAYG 200,000 EXCIS 300,000 1/8STX	
	Widen Antioch Road from 2 to 4 lanes. Revised construction from 2018-2019 to 2019-2020. Project costs for 2020 are now outside of the plan totals.				2017	0 PAYG 0 EXCIS 500,000 1/8STX	
					2018	0 GO 0 PAYG 1,500,000 EXCIS 1,500,000 1/8STX	
					2019	0 GO 0 PAYG 1,000,000 EXCIS 3,000,000 1/8STX 3,000,000 JOCO 2,000,000 TFED	
					2020	0 *GO 0 *PAYG 1,300,000 *EXCIS 1,300,000 *1/8STX 3,000,000 *JOCO 2,000,000 *TFED	
	Project Total					20,600,000	
TH-1147	Quivira Road: 183rd Street to 187th Street	Revised Scope Revised Year	2019	TBD	2019	0 PAYG 100,000 EXCIS	
	Construction of Quivira Road to standard two lane. This section of Quivira Road currently does not exist. This project was included in the City's Municipal Services Extension Plan for the 2008 annexation. Revised scope to remove construction from plan years and move design to 2019. Project scope & funding now only includes design.				TBD	0 GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 JOCO 0 OCITY 0 TFED	
	Project Total					100,000	

\*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	2015-2019 CIP			2015-2019 CIP Adopted 8/2014
				Cons. Year	Fin. Year		
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
SUBTOTAL							10,800,000 GO
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							0 20GO
							750,000 PAYG
							11,505,000 EXCIS
							12,365,000 1/8STX
							0 ESC
							0 SA
							0 SWU
							14,195,000 JOCO
							2,740,000 OCITY
							0 KDOT
							14,965,000 TFED
							0 CDBG
							0 OFED
							0 ERF
							0 GCR
							0 SPR
							0 SOC
							0 PRIV
							0 ODF
							0 OFIN
							<u>67,320,000</u>



Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						
TH-0948	<b>Quivira Road: 99th St. to 105th Design &amp; Construction</b> <div>Widen Quivira Road from 4 to 6 lanes. 25% of funding is being provided by the City of Lenexa. Design occurred in 2009, with construction scheduled for 2011-2012. Project area is from 99th- I-435 to 99th-105th Street, as 105th to I-435 will be completed in conjunction with KDOT work on I-435. Revised cost based on project completion.</div>	Revised Cost	2009	2011-2012	2008	0 *GO 200,000 *PAYG  2009 600,000 *PAYG  2011 0 *GO 600,000 *1/8STX 535,000 *JOCO 370,000 *OCITY 3,865,000 *TFED  2013 -235,000 *PAYG  <u>5,935,000</u>
Project Total						
TH-0552	<b>Quivira: College Blvd. to 119th Street</b> <div>Project scope to include widening of Quivira from College Blvd. to 119th St. from 4 to 6 lanes. Revised cost and funding based on project completion.</div>	Revised Cost Revised Funding	2010	2012	2010	0 *GO 0 *PAYG 0 *1/8STX [OFIN= Special Street Improvement Fund] 750,000 *OFIN  2012 345,000 *1/8STX 590,000 *JOCO 5,000,000 *TFED  2013 950,000 *GO 140,000 *PAYG  <u>7,775,000</u>
Project Total						
SUBTOTAL						0 GO
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						0

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-0749	<b>KC Scout/OPTCS Interface</b> Project will tie the City's traffic system into regional KC Scout traffic management system.	No Change	2005	2013	2008	45,000 *PAYG 0 *ESC 0 *OCITY 0 *JOCO 135,000 *KDOT 0 *OFED 0 *PRIV
Project Total						180,000
TS-0979	<b>Traffic Adaptive Signal System</b> This system provides automated real-time adaptive changes to traffic to help reduce traffic congestion. Construction of the project is funded 90% through KDOT. The City is contributing 10% for construction, plus 100% funding for design.	No Change	2007	2013	2008	50,000 *PAYG
					2013	205,000 *KDOT
Project Total						255,000
TS-0750	<b>Changeable Dynamic Message Signs (DMS) Installation</b> Construction of DMS connected with the KC Scout system. Project location is College Blvd. and Metcalf intersection. Project removed. KDOT has cancelled this project.	Project Removed	2010	2013	2009	0 *PAYG
					2014	0 *KDOT
Project Total						0
TS-1320	<b>Johnson Drive &amp; Foster Traffic Signal</b> Design and construction of traffic signal replacement at Johnson Drive and Foster. Revised construction year to 2014.	Revised Year	2009	2014	2009	183,000 *PAYG 0 *ESC 0 *OCITY 0 *JOCO 0 *TFED 0 *OFED 0 *PRIV
Project Total						183,000
TS-1051	<b>College Blvd. Dynamic Signage</b> Project installs small dynamic signage along College Blvd. at various traffic signals. The signs alert drivers to incidents along I-435 and provide alternate route guidance. KDOT grant funding has been awarded for this project. Revised construction year to 2014.	Revised Year	2008	2011	2010	50,000 *PAYG
					2014	180,000 *KDOT
Project Total						230,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-1429	<b>2011 OPTCS</b> <div>Purchase of new communications controllers and Ethernet switchers and installation of redundant fiber.</div>	No Change	2011	2013	2011	195,000 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *JOCO 0 *TFED 0 *OFED 0 *PRIV <div>Project Total</div> <div>195,000</div>
TS-1197	<b>123rd and Foster Traffic Signal</b> <div>Design and construction of traffic signal 123rd St. and Foster.</div>	No Change	2010	2013	2011	30,000 *PAYG 131,000 *ESC 0 *OCITY 0 *JOCO 0 *TFED 0 *OFED 0 *PRIV <div>Project Total</div> <div>161,000</div>
TS-1138	<b>2013 Traffic Signal Installation, Modification and Replacement</b> <div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed.</div>	No Change	2013	2013	2013	300,000 *PAYG 80,000 *ESC 0 *OCITY 0 *JOCO 0 *TFED 0 *OFED 0 *PRIV <div>Project Total</div> <div>380,000</div>
TS-1225	<b>2014 Traffic Signal Installation, Modification and Replacement</b> <div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed. Revised year based on updated cash flow from engineer.</div>	Revised Year	2013	2014	2013	45,000 *PAYG 0 *ESC 0 *OCITY  2014 255,000 *PAYG 80,000 *ESC 0 *OCITY <div>Project Total</div> <div>380,000</div>
TS-1285	<b>2015 Traffic Signal Installation, Modification and Replacement</b> <div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed. Revised year based on updated cash flow from engineer.</div>	Revised Year	2014	2015	2014	45,000 *PAYG 0 *ESC 0 *OCITY  2015 255,000 PAYG 80,000 ESC 0 OCITY <div>Project Total</div> <div>380,000</div>

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-1382	<b>2016 Traffic Signal Installation, Modification and Replacement</b> <div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed. Revised year based on updated cash flow from engineer. Revised scope to reflect transfer of \$125,000 of funds to Public Safety Building project, PB-1253.</div>	Revised Year Revised Scope	2015	2016	2015	45,000 PAYG 0 ESC 0 OCITY
					2016	130,000 PAYG 80,000 ESC 0 OCITY
	Project Total					255,000
TS-1436	<b>2017 Traffic Signal Installation, Modification and Replacement</b> <div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed. Revised year based on updated cash flow from engineer.</div>	Revised Year	2016	2017	2016	45,000 PAYG 0 ESC 0 OCITY
					2017	255,000 PAYG 80,000 ESC 0 OCITY
	Project Total					380,000
TS-1533	<b>2018 Traffic Signal Installation, Modification and Replacement</b> <div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed. Revised year based on updated cash flow from engineer.</div>	Revised Year	2017	2018	2017	45,000 PAYG 0 ESC 0 OCITY
					2018	255,000 PAYG 80,000 ESC 0 OCITY
	Project Total					380,000
TS-1591	<b>2019 Traffic Signal Installation, Modification and Replacement</b> <div>Continuation of annual program. Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed.</div>	New	2018	2018	2018	45,000 PAYG 0 ESC 0 OCITY
					2019	255,000 PAYG 80,000 ESC 0 OCITY
	Project Total					380,000

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
SUBTOTAL						0 GO
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						0 20GO
						1,330,000 PAYG
						0 EXCIS
						0 1/8STX
						400,000 ESC
						0 SA
						0 SWU
						0 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						1,730,000

Project Number	Project Description	2015-2019 CIP										
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014						
STORM DRAINAGE												
SD-1160	<b>Flood Warning Decision Support Services</b>	Revised Scope	2007	2008	2007	126,000 *JOCO						
	Consultant service to enhance flood response decision tools of the Johnson County flood warning system, including real time forecasting, integration of radar data and site specific water level forecasts. All work will be reimbursed by the Johnson County Stormwater Program. Revised scope to reflect on-going project.				2008	200,000 *JOCO						
					2009	181,000 *JOCO						
					2010	113,000 *JOCO						
					2011	65,000 *JOCO						
					2013	215,000 *JOCO						
					Project Total		900,000					
	SD-1057				<b>2012 Storm Drainage Improvement Stanley: 151st Terr. &amp; Metcalf</b>	Revised Cost Revised Year	2011	2014	2010	255,000 *SWU		
Annual funding for storm drainage improvements. Project area is along Negro Creek at 151st Terr. and Metcalf. Revised cost based on updated engineer's estimate including mitigation costs. Revised construction year from 2012 to 2014.		2011	255,000 *SWU									
		2012	890,000 *SWU 325,000 *JOCO									
		2014	2,910,000 *JOCO									
		2015	225,000 SA									
		Project Total		4,860,000								
		SD-1423	<b>147th and Switzer Flood Control</b>	No Change	2011				2012	2012	0 *GO 100,000 *PAYG 0 *SA 380,000 *SWU 0 *JOCO 0 *KDOT	
Stormwater Improvement District 11-199 was approved by the City Council in June 2011. Special assessment was bonded in 2013.			2013							25,000 *SA		
	Project Total		505,000									
	SD-1134		<b>2013 Preliminary Stormwater Engineering Studies</b>			No Change	2013	2013		2013	0 *GO 0 *PAYG 0 *SA 80,000 *SWU 120,000 *JOCO 0 *KDOT	
			Funding for preliminary engineering studies, required before the City can apply for SMAC funding.							Project Total		200,000

\*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2014-2018 CIP	Des. Year	2015-2019 CIP			2015-2019 CIP Adopted 8/2014
				Cons. Year	Fin. Year		
STORM DRAINAGE							
SD-1135	<b>2013 Storm Drainage Improvement</b> Annual funding for storm drainage improvements. Revised project cost and scope based on project location of Rolling Woods near 116th Street and Antioch.	No Change	2012	2013	2012	60,000	*SWU
					2013	0	*GO
						0	*PAYG
						0	*SA
						612,000	*SWU
						2,008,000	*JOCO
						0	*KDOT
	Project Total					2,680,000	
SD-1221	<b>2014 Preliminary Stormwater Engineering Studies</b> Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2014	2014	2014	0	*GO
						0	*PAYG
						0	*SA
						80,000	*SWU
						120,000	*JOCO
						0	*KDOT
	Project Total					200,000	
SD-1222	<b>2014 Storm Drainage Improvement: Monitor Square</b> Annual funding for storm drainage improvements. Revised scope based on Feb. 2013 City Council approval of specific project location, Monitor Square. Land acquisition completed by June 2013. Multi-year SWU funding to include \$50,000 in 2012, \$1,100,00 in 2013 & \$443,000 in 2014.	No Change	2013	2014	2012	50,000	*SWU
					2013	1,100,000	*SWU
					2014	0	*GO
						0	*PAYG
						0	*SA
						443,000	*SWU
						3,207,000	*JOCO
						0	*KDOT
	Project Total					4,800,000	
SD-1280	<b>2015 Preliminary Stormwater Engineering Studies</b> Funding for preliminary engineering studies, required before the City can apply for SMAC funding. KDOT Funding is not available for this project.	Revised Funding	2015	2015	2015	0	GO
						0	PAYG
						0	SA
						80,000	SWU
						120,000	JOCO
						0	KDOT
	Project Total					200,000	
SD-1281	<b>2015 Storm Drainage Improvement</b> Annual funding for storm drainage improvements. Revised cost and funding based on selection of location and approval of design and construction for improvements at 103rd and Connell.	Revised Funding	2014	2015	2013	100,000	*SWU
					2014	500,000	*SWU
						450,000	*JOCO
					2015	0	GO
						0	PAYG
						0	SA
						300,000	SWU
						2,250,000	JOCO
						0	KDOT
	Project Total					3,600,000	

\*indicates project costs not included in plan totals

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
STORM DRAINAGE						
SD-1383	<b>2016 Preliminary Stormwater Engineering Studies</b> <div>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.</div>	No Change	2016	2016	2016	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 JOCO 0 KDOT <div>Project Total</div> <div>200,000</div>
SD-1384	<b>2016 Storm Drainage Improvement</b> <div>Annual funding for storm drainage improvements. Project areas are yet to be determined.</div>	No Change	2015	2016	2015 2016	150,000 SWU  0 GO 0 PAYG 0 SA 750,000 SWU 0 JOCO 0 KDOT <div>Project Total</div> <div>900,000</div>
SD-1397	<b>2017 Storm Drainage Improvement</b> <div>Annual funding for storm drainage improvements. Project areas are yet to be determined.</div>	No Change	2016	2017	2016 2017	150,000 SWU  0 GO 0 PAYG 0 SA 750,000 SWU 0 JOCO 0 KDOT <div>Project Total</div> <div>900,000</div>
SD-1438	<b>2017 Preliminary Stormwater Engineering Studies</b> <div>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.</div>	No Change	2017	2017	2017	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 JOCO 0 KDOT <div>Project Total</div> <div>200,000</div>
SD-1439	<b>2018 Storm Drainage Improvement</b> <div>Annual funding for storm drainage improvements. Project areas are yet to be determined.</div>	No Change	2017	2018	2017 2018	150,000 SWU  0 GO 0 PAYG 0 SA 750,000 SWU 0 JOCO 0 KDOT <div>Project Total</div> <div>900,000</div>

\*indicates project costs not included in plan totals



Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
<b>STORM DRAINAGE</b>						
SD-1537	<b>2018 Preliminary Stormwater Engineering Studies</b> Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2018	2018	2018	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 JOCO 0 KDOT <b>200,000</b>
	Project Total					
SD-1536	<b>2019 Storm Drainage Improvement</b> Annual funding for storm drainage improvements. Project areas are yet to be determined.	No Change	2018	2019	2018	200,000 SWU  2019 0 GO 0 PAYG 0 SA 750,000 SWU 0 JOCO 0 KDOT <b>950,000</b>
	Project Total					
SD-1584	<b>2019 Preliminary Stormwater Engineering Studies</b> Continuation of annual program. Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	New	2019	2019	2019	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 JOCO 0 KDOT <b>200,000</b>
	Project Total					
SD-1588	<b>2020 Storm Drainage Improvement (2019 DESIGN)</b> Continuation of annual program. Annual funding for storm drainage improvements. Project areas are yet to be determined.	New	2019	2020	2019	200,000 SWU  2020 0 *GO 0 *PAYG 0 *SA 750,000 *SWU 0 *JOCO 0 *KDOT <b>950,000</b>
	Project Total					

Project Number	Project Description	2015-2019 CIP				2015-2019 CIP Adopted 8/2014
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	
STORM DRAINAGE						
						0 GO
SUBTOTAL						0 20GO
STORM DRAINAGE						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						225,000 SA
						4,550,000 SWU
						2,850,000 JOCO
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>7,625,000</u>

Project Number	Project Description	2015-2019 CIP				
		Change From 2014-2018 CIP	Des. Year	Cons. Year	Fin. Year	2015-2019 CIP Adopted 8/2014
SUMMARY - ALL FUNDS						
	SUBTOTAL					12,300,000 GO
	SUMMARY - ALL FUNDS					7,380,000 20GO
						12,200,000 PAYG
						11,505,000 EXCIS
						24,700,000 1/8STX
						400,000 ESC
						225,000 SA
						5,600,000 SWU
						17,345,000 JOCO
						2,740,000 OCITY
						5,000,000 KDOT
						14,965,000 TFED
						1,500,000 CDBG
						0 OFED
						9,005,000 ERF
						0 GCR
						1,430,000 SPR
						0 SOC
						740,000 PRIV
						1,850,000 ODF
						250,000 OFIN
						129,135,000

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# **CITY OF OVERLAND PARK**

## **2015-2019 MAINTENANCE PROGRAM**

**Adopted  
August 2014**



## **Maintenance Program Definition**

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Maintenance as included in the City's five-year maintenance program is defined as significant repairs to, renovation or rehabilitation of, or in-kind replacement of city infrastructure and facilities. The City's maintenance program includes both major and preventive maintenance projects.

Major maintenance includes renovation of, large-scale repairs to, and in-kind replacement of existing city-owned assets. Preventive maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine annual work or minor repairs to equipment, infrastructure or facilities are defined as an operating expense. Replacement of infrastructure or facilities which would result in increased capacity are defined as a Capital Improvement.

## **2015-2019 Maintenance Program Key to Project Categories**

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**STREET INFRASTRUCTURE MAINTENANCE** - This category addresses major and preventive repair and maintenance of street and thoroughfares within the City,

**STREET & TRAFFIC INFRASTRUCTURE MAINTENANCE** - This category addresses repair and maintenance of street and thoroughfares within the City, and repair and maintenance of traffic signals, street lights and the traffic control and communications system within the City.

**STORM DRAINAGE MAINTENANCE** - This category addresses repair and maintenance of the storm water management infrastructure within the City.

**PUBLIC BUILDINGS MAINTENANCE** - This public building category accounts for repair, remodeling and maintenance of public facilities.

**FIRE BUILDINGS MAINTENANCE** - The fire building category accounts for repair, remodeling and maintenance of public facilities for fire service.

**PARKS AND RECREATION MAINTENANCE** - This category includes the repair, remodeling, and maintenance of park and recreational grounds, facilities and amenities at parks, community centers, golf courses and the Arboretum.

## **2015-2019 Maintenance Program**

### **Key to Funding Sources**

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**PAYG - PAY AS YOU GO:** Cash funding budgeted each year to finance maintenance projects.

**SSH – SPECIAL STREET AND HIGHWAY FUNDS:** Pass-through funds from the State of Kansas motor fuel tax. Motor fuel tax revenues are receipted in the Special Street and Highway fund. In accordance with state statute, these funds may only be expended on the repair and maintenance of city streets.

**1/8STX - 1/8-CENT SALES TAX:** Revenues from a citywide, voter-approved 1/8-cent sales tax to finance a street improvement program targeted to fund improvements related to residential streets and thoroughfares. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003, 2008 and 2014, voters approved an extension of this tax. The tax is currently set to sunset in March of 2024.

**SWU - STORMWATER UTILITY FUNDS:** Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

**CTY – COUNTY FUNDS:** County funding includes both the CARS program and the Johnson County Storm Water Drainage program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

**ERF - EQUIPMENT RESERVE FUND:** Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

**GCR - GOLF COURSE REVENUE:** Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to make golf course improvements.

**SPR - SPECIAL PARKS AND RECREATION:** Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities."

**ODF - OTHER DEBT FINANCING:** Other debt financing refers to short-term debt financing of less than five years.

**OFIN - OTHER FINANCING:** Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning.

**MAINTENANCE PROGRAM**  
**Maintenance Program by Funding Source and Project Category**

<b>REVENUE BY FUNDING SOURCE:</b>								
	2015	2016	2017	2018	2019	2015/2019	2014/2018	Incr/Decr
General Fund	5,875,000	7,005,000	7,675,000	8,580,000	6,250,000	<b>35,385,000</b>	30,600,000	4,785,000
Special Street & Highway	4,500,000	4,600,000	4,600,000	4,600,000	4,600,000	<b>22,900,000</b>	22,900,000	0
1/8 Cent Sales Tax Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	<b>5,000,000</b>	8,375,000	(3,375,000)
Golf Course Fund	200,000	200,000	200,000	200,000	200,000	<b>1,000,000</b>	900,000	100,000
Intergovernmental Funding	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	<b>5,000,000</b>	5,000,000	0
Special Parks & Rec Fund	575,000	550,000	550,000	550,000	550,000	<b>2,775,000</b>	2,750,000	25,000
Storm Water Utility Fund	1,470,000	1,400,000	1,370,000	1,370,000	1,370,000	<b>6,980,000</b>	6,585,000	395,000
<b>Grand Total - Revenues</b>	<b>14,620,000</b>	<b>15,755,000</b>	<b>16,395,000</b>	<b>17,300,000</b>	<b>14,970,000</b>	<b>79,040,000</b>	<b>77,110,000</b>	<b>1,930,000</b>

<b>REVENUE BY PROJECT CATEGORY:</b>								
	2015	2016	2017	2018	2019	2015/2019	2014/2018	Incr/Decr
<b><u>Street Maintenance</u></b>								
General Fund	5,300,000	5,805,000	6,430,000	5,750,000	5,750,000	<b>29,035,000</b>	26,500,000	2,535,000
Special Street & Highway	4,500,000	4,600,000	4,600,000	4,600,000	4,600,000	<b>22,900,000</b>	22,900,000	0
1/8 Cent Sales Tax Fund	500,000	500,000	500,000	500,000	500,000	<b>2,500,000</b>	5,000,000	(2,500,000)
Intergovernmental Funding	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	<b>5,000,000</b>	2,500,000	2,500,000
<b>Street Maintenance Total</b>	<b>11,300,000</b>	<b>11,905,000</b>	<b>12,530,000</b>	<b>11,850,000</b>	<b>11,850,000</b>	<b>59,435,000</b>	<b>56,900,000</b>	<b>2,535,000</b>
<b><u>Traffic Infrastructure Maintenance</u></b>								
1/8 Cent Sales Tax Fund	500,000	500,000	500,000	500,000	500,000	<b>2,500,000</b>	2,500,000	0
<b>Traffic Infrastructure Maintenance</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>0</b>
<b><u>Stormwater Maintenance</u></b>								
General Fund	75,000	0	0	0	0	<b>75,000</b>	75,000	0
1/8 Cent Sales Tax Fund	0	0	0	0	0	<b>0</b>	0	0
Intergovernmental Funding	0	0	0	0	0	<b>0</b>	3,375,000	(3,375,000)
Storm Water Utility Fund	1,470,000	1,400,000	1,370,000	1,370,000	1,370,000	<b>6,980,000</b>	6,585,000	395,000
<b>Stormwater Maintenance Total</b>	<b>1,545,000</b>	<b>1,400,000</b>	<b>1,370,000</b>	<b>1,370,000</b>	<b>1,370,000</b>	<b>7,055,000</b>	<b>10,035,000</b>	<b>(2,980,000)</b>
<b><u>Building Maintenance</u></b>								
General Fund	500,000	1,165,000	500,000	2,170,000	500,000	<b>4,835,000</b>	3,835,000	1,000,000
<b>Building Maintenance Total</b>	<b>500,000</b>	<b>1,165,000</b>	<b>500,000</b>	<b>2,170,000</b>	<b>500,000</b>	<b>4,835,000</b>	<b>3,835,000</b>	<b>1,000,000</b>
<b><u>Parks Maintenance</u></b>								
General Fund	0	35,000	745,000	660,000	0	<b>1,440,000</b>	190,000	1,250,000
Golf Course Fund	200,000	200,000	200,000	200,000	200,000	<b>1,000,000</b>	900,000	100,000
Special Parks & Rec Fund	575,000	550,000	550,000	550,000	550,000	<b>2,775,000</b>	2,750,000	25,000
<b>Parks Maintenance Total</b>	<b>775,000</b>	<b>785,000</b>	<b>1,495,000</b>	<b>1,410,000</b>	<b>750,000</b>	<b>5,215,000</b>	<b>3,840,000</b>	<b>1,375,000</b>
<b>Grand Total - Revenues</b>	<b>14,620,000</b>	<b>15,755,000</b>	<b>16,395,000</b>	<b>17,300,000</b>	<b>14,970,000</b>	<b>79,040,000</b>	<b>77,110,000</b>	<b>1,930,000</b>



## 2015-2019 Maint Program By Project, Year and Funding Sources

City: at Large Funding Pay-as-You-Go (cash)  
 City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, and Motor Fuel Tax  
 Intergovernmental Funding Funds from other governmental units; other cities, county, state and federal

	City: At Large	City: Dedicated	Intergovern- mental	Total
<b><u>Street Maintenance</u></b>				
MR-1494 2015 Street Maintenance Repair Program	5,300,000	5,000,000	1,000,000	11,300,000
MR-1495 2016 Street Maintenance Repair Program	5,750,000	5,100,000	1,000,000	11,850,000
MR-1496 2017 Street Maintenance Repair Program	5,750,000	5,100,000	1,000,000	11,850,000
MR-1534 2018 Street Maintenance Repair Program	5,750,000	5,100,000	1,000,000	11,850,000
MR-1602 2019 Street Maintenance Repair Program	5,750,000	5,100,000	1,000,000	11,850,000
MR-1626 OP Convention Center Covered Parking Lot Reconstruction	735,000	-	-	735,000
<b>Street Maintenance Total</b>	<b>29,035,000</b>	<b>25,400,000</b>	<b>5,000,000</b>	<b>59,435,000</b>
<b><u>Traffic Infrastructure Maintenance</u></b>				
MT-1499 2015 Traffic Major Maintenance	-	500,000	-	500,000
MT-1500 2016 Traffic Major Maintenance	-	500,000	-	500,000
MT-1501 2017 Traffic Major Maintenance	-	500,000	-	500,000
MT-1531 2018 Traffic Major Maintenance	-	500,000	-	500,000
MT-1603 2019 Traffic Major Maintenance Repair Program	-	500,000	-	500,000
<b>Traffic Infrastructure Maintenance Total</b>	<b>-</b>	<b>2,500,000</b>	<b>-</b>	<b>2,500,000</b>
<b><u>Stormwater Maintenance</u></b>				
MS-1267 2015 Major Storm Sewer Repair	-	1,120,000	-	1,120,000
MS-1555 Farmstead Duck Pond	75,000	50,000	-	125,000
MS-1353 2016 Major Storm Sewer Repair	-	1,370,000	-	1,370,000
MS-1428 2017 Major Storm Sewer Repair	-	1,400,000	-	1,400,000
MS-1486 2018 Major Storm Sewer Repair	-	1,370,000	-	1,370,000
MS-1535 2019 Major Storm Sewer Repair	-	1,370,000	-	1,370,000
MS-1587 2020 Major Storm Sewer Repair	-	300,000	-	300,000
<b>Stormwater Maintenance Total</b>	<b>75,000</b>	<b>6,980,000</b>	<b>-</b>	<b>7,055,000</b>
<b><u>Building Maintenance</u></b>				
MB-1357 2015 Building Maintenance	500,000	-	-	500,000
MB-1566 Sanders Justice Center Roof Replacement	665,000	-	-	665,000
MB-1444 2016 Building Maintenance	500,000	-	-	500,000
MB-1466 2017 Building Maintenance	500,000	-	-	500,000
MB-1545 2018 Building Maintenance	500,000	-	-	500,000
MB-1560 Matt Ross Community Center Dectron Unit Replacement	370,000	-	-	370,000
MB-1610 Tomahawk Ridge Community Center Roof Replacement	1,300,000	-	-	1,300,000
MB-1601 2019 Building Maintenance	500,000	-	-	500,000
<b>Building Maintenance Total</b>	<b>4,835,000</b>	<b>-</b>	<b>-</b>	<b>4,835,000</b>
<b><u>Parks Maintenance</u></b>				
MP-1476 2015 Arboretum Maintenance	-	100,000	-	100,000
MP-1477 2015 Park Maintenance	-	475,000	-	475,000
MP-1478 2015 Golf Course Maintenance	-	200,000	-	200,000
MP-1479 2016 Arboretum Maintenance	-	100,000	-	100,000
MP-1480 2016 Park Maintenance	-	450,000	-	450,000
MP-1481 2016 Golf Course Maintenance	-	200,000	-	200,000
MP-1482 2017 Arboretum Maintenance	-	100,000	-	100,000
MP-1483 2017 Park Maintenance	-	450,000	-	450,000
MP-1484 2017 Golf Course Maintenance	-	200,000	-	200,000
MP-1485 Matt Ross Community Center Play Structure Replacement	150,000	-	-	150,000
MP-1559 Matt Ross Community Center Pool Filter Media Replacement	40,000	-	-	40,000
MP-1546 2018 Arboretum Maintenance	-	100,000	-	100,000
MP-1547 2018 Park Maintenance	-	450,000	-	450,000
MP-1548 2018 Golf Course Maintenance	-	200,000	-	200,000
MP-1611 Sapling Grove Restroom and Shelter Replacement	335,000	-	-	335,000
MP-1612 Replacement of Therapy Pool at Matt Ross Community Center	255,000	-	-	255,000
MP-1613 Playground Structure Replacement	350,000	-	-	350,000
MP-1614 Tomahawk Ridge Aquatic Center Center Filters Replacement	310,000	-	-	310,000
MP-1593 2019 Arboretum Maintenance	-	100,000	-	100,000
MP-1595 2019 Park Maintenance	-	450,000	-	450,000
MP-1604 2019 Golf Course Maintenance	-	200,000	-	200,000
<b>Parks Maintenance Total</b>	<b>1,440,000</b>	<b>3,775,000</b>	<b>-</b>	<b>5,215,000</b>
<b>Grand Total</b>	<b>\$35,385,000</b>	<b>\$38,655,000</b>	<b>\$5,000,000</b>	<b>\$79,040,000</b>

## 2015-2019 Maintenance Program By Project, Year and Funding Sources

City: at Large Funding Pay-as-You-Go (cash)  
 City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, and Motor Fuel Tax  
 Intergovernmental Funding Funds from other governmental units; other cities, county, state and federal

	2015	2016	2017	2018	2019	Total	Funding Sources		
							City: At Large	City: Dedicated	Intergovern- mental
<b><u>Street Maintenance</u></b>									
MR-1494 2015 Street Maintenance Repair Program	11,300,000	-	-	-	-	11,300,000	5,300,000	5,000,000	1,000,000
MR-1495 2016 Street Maintenance Repair Program	-	11,850,000	-	-	-	11,850,000	5,750,000	5,100,000	1,000,000
MR-1496 2017 Street Maintenance Repair Program	-	-	11,850,000	-	-	11,850,000	5,750,000	5,100,000	1,000,000
MR-1534 2018 Street Maintenance Repair Program	-	-	-	11,850,000	-	11,850,000	5,750,000	5,100,000	1,000,000
MR-1602 2019 Street Maintenance Repair Program	-	-	-	-	11,850,000	11,850,000	5,750,000	5,100,000	1,000,000
MR-1626 OP Convention Center Covered Parking Lot Reconstruction	-	55,000	680,000	-	-	735,000	735,000	-	-
<b>Street Maintenance Total</b>	<b>11,300,000</b>	<b>11,905,000</b>	<b>12,530,000</b>	<b>11,850,000</b>	<b>11,850,000</b>	<b>59,435,000</b>	<b>29,035,000</b>	<b>25,400,000</b>	<b>5,000,000</b>
<b><u>Traffic Infrastructure Maintenance</u></b>									
MT-1499 2015 Traffic Major Maintenance	500,000	-	-	-	-	500,000	-	500,000	-
MT-1500 2016 Traffic Major Maintenance	-	500,000	-	-	-	500,000	-	500,000	-
MT-1501 2017 Traffic Major Maintenance	-	-	500,000	-	-	500,000	-	500,000	-
MT-1531 2018 Traffic Major Maintenance	-	-	-	500,000	-	500,000	-	500,000	-
MT-1603 2019 Traffic Major Maintenance Repair Program	-	-	-	-	500,000	500,000	-	500,000	-
<b>Traffic Infrastructure Maintenance Total</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	<b>-</b>	<b>2,500,000</b>	<b>-</b>
<b><u>Stormwater Maintenance</u></b>									
MS-1267 2015 Major Storm Sewer Repair	1,120,000	-	-	-	-	1,120,000	-	1,120,000	-
MS-1555 Farmstead Duck Pond	125,000	-	-	-	-	125,000	75,000	50,000	-
MS-1353 2016 Major Storm Sewer Repair	300,000	1,070,000	-	-	-	1,370,000	-	1,370,000	-
MS-1428 2017 Major Storm Sewer Repair	-	330,000	1,070,000	-	-	1,400,000	-	1,400,000	-
MS-1486 2018 Major Storm Sewer Repair	-	-	300,000	1,070,000	-	1,370,000	-	1,370,000	-
MS-1535 2019 Major Storm Sewer Repair	-	-	-	300,000	1,070,000	1,370,000	-	1,370,000	-
MS-1587 2020 Major Storm Sewer Repair	-	-	-	-	300,000	300,000	-	300,000	-
<b>Stormwater Maintenance Total</b>	<b>1,545,000</b>	<b>1,400,000</b>	<b>1,370,000</b>	<b>1,370,000</b>	<b>1,370,000</b>	<b>7,055,000</b>	<b>75,000</b>	<b>6,980,000</b>	<b>-</b>
<b><u>Building Maintenance</u></b>									
MB-1357 2015 Building Maintenance	500,000	-	-	-	-	500,000	500,000	-	-
MB-1566 Sanders Justice Center Roof Replacement	-	665,000	-	-	-	665,000	665,000	-	-
MB-1444 2016 Building Maintenance	-	500,000	-	-	-	500,000	500,000	-	-
MB-1466 2017 Building Maintenance	-	-	500,000	-	-	500,000	500,000	-	-
MB-1545 2018 Building Maintenance	-	-	-	500,000	-	500,000	500,000	-	-
MB-1560 Matt Ross Community Center Dectron Unit Replacement	-	-	-	370,000	-	370,000	370,000	-	-
MB-1610 Tomahawk Ridge Community Center Roof Replacement	-	-	-	1,300,000	-	1,300,000	1,300,000	-	-
MB-1601 2019 Building Maintenance	-	-	-	-	500,000	500,000	500,000	-	-
<b>Building Maintenance Total</b>	<b>500,000</b>	<b>1,165,000</b>	<b>500,000</b>	<b>2,170,000</b>	<b>500,000</b>	<b>4,835,000</b>	<b>4,835,000</b>	<b>-</b>	<b>-</b>
<b><u>Parks Maintenance</u></b>									
MP-1476 2015 Arboretum Maintenance	100,000	-	-	-	-	100,000	-	100,000	-
MP-1477 2015 Park Maintenance	475,000	-	-	-	-	475,000	-	475,000	-
MP-1478 2015 Golf Course Maintenance	200,000	-	-	-	-	200,000	-	200,000	-
MP-1479 2016 Arboretum Maintenance	-	100,000	-	-	-	100,000	-	100,000	-
MP-1480 2016 Park Maintenance	-	450,000	-	-	-	450,000	-	450,000	-
MP-1481 2016 Golf Course Maintenance	-	200,000	-	-	-	200,000	-	200,000	-
MP-1482 2017 Arboretum Maintenance	-	-	100,000	-	-	100,000	-	100,000	-
MP-1483 2017 Park Maintenance	-	-	450,000	-	-	450,000	-	450,000	-
MP-1484 2017 Golf Course Maintenance	-	-	200,000	-	-	200,000	-	200,000	-
MP-1485 Matt Ross Community Center Play Structure Replacement	-	-	150,000	-	-	150,000	150,000	-	-
MP-1559 Matt Ross Community Center Pool Filter Media Replacement	-	-	40,000	-	-	40,000	40,000	-	-
MP-1546 2018 Arboretum Maintenance	-	-	-	100,000	-	100,000	-	100,000	-
MP-1547 2018 Park Maintenance	-	-	-	450,000	-	450,000	-	450,000	-
MP-1548 2018 Golf Course Maintenance	-	-	-	200,000	-	200,000	-	200,000	-
MP-1611 Sapling Grove Restroom and Shelter Replacement	-	35,000	300,000	-	-	335,000	335,000	-	-
MP-1612 Replacement of Therapy Pool at Matt Ross Community Center	-	-	255,000	-	-	255,000	255,000	-	-
MP-1613 Playground Structure Replacement	-	-	-	350,000	-	350,000	350,000	-	-
MP-1614 Tomahawk Ridge Aquatic Center Center Filters Replacement	-	-	-	310,000	-	310,000	310,000	-	-
MP-1593 2019 Arboretum Maintenance	-	-	-	-	100,000	100,000	-	100,000	-
MP-1595 2019 Park Maintenance	-	-	-	-	450,000	450,000	-	450,000	-
MP-1604 2019 Golf Course Maintenance	-	-	-	-	200,000	200,000	-	200,000	-
<b>Parks Maintenance Total</b>	<b>775,000</b>	<b>785,000</b>	<b>1,495,000</b>	<b>1,410,000</b>	<b>750,000</b>	<b>5,215,000</b>	<b>1,440,000</b>	<b>3,775,000</b>	<b>-</b>
<b>Grand Total</b>	<b>14,620,000</b>	<b>15,755,000</b>	<b>16,395,000</b>	<b>17,300,000</b>	<b>14,970,000</b>	<b>79,040,000</b>	<b>35,385,000</b>	<b>38,655,000</b>	<b>5,000,000</b>

		2015-2019 Maintenance Program				
Project Number	Project Description	Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
STREET INFRASTRUCTURE MAINTENANCE						
MR-1514	<b>2013 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal.</div>	<b>Revised Funding</b>	2012	2013	2013	3,650,000 *PAYG 4,450,000 *SSH 500,000 *1/8STX 1,000,000 *CTY 150,000 *OFIN 0 *KDOT
Project Total						9,750,000
MR-1519	<b>2014 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal. Scope includes \$300,000 for major maintenance on TRCC parking lot.</div>	No Change	2013	2014	2014	4,350,000 *PAYG 4,550,000 *SSH 500,000 *1/8STX 1,000,000 *CTY 0 *KDOT
Project Total						10,400,000
MR-1494	<b>2015 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal. Scope includes \$350,000 of funding for replacement public parking lot at Sanders Justice Center.</div>	<b>Revised Scope</b>	2014	2015	2015	5,300,000 PAYG 4,500,000 SSH 500,000 1/8STX 1,000,000 CTY 0 KDOT
Project Total						11,300,000

\*Indicates project costs not included in program totals

Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program				2015-2019 Maintenance Program	
			Des. Year	Cons. Year	Fin. Year			
STREET INFRASTRUCTURE MAINTENANCE								
MR-1495	<b>2016 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal.</div>	No Change	2015	2016	2016	5,750,000	PAYG	
						4,600,000	SSH	
						500,000	1/8STX	
						1,000,000	CTY	
						0	KDOT	
	Project Total					11,850,000		
MR-1496	<b>2017 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal.</div>	No Change	2017	2017	2017	5,750,000	PAYG	
						4,600,000	SSH	
						500,000	1/8STX	
						1,000,000	CTY	
						0	KDOT	
	Project Total					11,850,000		
MR-1626	<b>OP Convention Center Covered Parking Lot Reconstruction</b> <div>Removal of asphalt and base of covered lot parking surface at OPCC. Surface asphalt is failing resulting in diminishing returns on repairs. Parking lot will be replaced with concrete. This will increase the life of parking lot to approximately 50 years.</div>	New	2016	2017	2016	55,000	PAYG	
					2017	680,000	PAYG	
	Project Total					735,000		
MR-1534	<b>2018 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal.</div>	No Change	2018	2018	2018	5,750,000	PAYG	
						4,600,000	SSH	
						500,000	1/8STX	
						1,000,000	CTY	
						0	KDOT	
	Project Total					11,850,000		

\*Indicates project costs not included in program totals

		2015-2019 Maintenance Program						
Project Number	Project Description	Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program		
STREET INFRASTRUCTURE MAINTENANCE								
MR-1602	2019 Street Maintenance Repair Program	New	2019	2019	2019	5,750,000	PAYG	
	Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal					4,600,000	SSH	
						500,000	1/8STX	
						1,000,000	CTY	
						0	KDOT	
	Project Total					11,850,000		
SUBTOTAL						29,035,000	PAYG	
STREET INFRASTRUCTURE MAINTENANCE						22,900,000	SSH	
						2,500,000	1/8STX	
						-	SWU	
						5,000,000	CTY	
						-	KDOT	
						59,435,000	TOTAL	

\*Indicates project costs not included in program totals

Project Number	Project Description	2015-2019 Maintenance Program				
		Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
TRAFFIC INFRASTRUCTURE MAINTENANCE						
MT-1497	<div><div>2013 Traffic Major Maintenance Repair Program</div><div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div></div>	No Change	2012	2013	2013	0 *PAYG 0 *SSH 500,000 *1/8STX 0 *KDOT
Project Total		.				500,000
MT-1498	<div><div>2014 Traffic Major Maintenance Repair Program</div><div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div></div>	No Change	2013	2014	2014	0 *PAYG 0 *SSH 500,000 *1/8STX 0 *KDOT
Project Total						500,000
MT-1499	<div><div>2015 Traffic Major Maintenance Repair Program</div><div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div></div>	No Change	2014	2015	2015	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT
Project Total						500,000
MT-1500	<div><div>2016 Traffic Major Maintenance Repair Program</div><div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div></div>	No Change	2015	2016	2016	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT
Project Total						500,000

\*Indicates project costs not included in program totals

Project Number	Project Description	2015-2019 Maintenance Program				
		Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
TRAFFIC INFRASTRUCTURE MAINTENANCE						
MT-1501	<b>2017 Traffic Major Maintenance Repair Program</b> <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div>	No Change	2016	2017	2017	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT
Project Total						500,000
MT-1531	<b>2018 Traffic Major Maintenance Repair Program</b> <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div>	No Change	2017	2018	2018	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT
Project Total						500,000
MT-1603	<b>2019 Traffic Major Maintenance Repair Program</b> <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div>	New	2018	2019	2019	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT
Project Total						500,000
SUBTOTAL						- PAYG
TRAFFIC INFRASTRUCTURE MAINTENANCE						- SSH
						- SWU
						2,500,000 1/8STX
						- KDOT
						- ERF
						2,500,000 TOTAL

\*Indicates project costs not included in program totals

		2015-2019 Maintenance Program				
Project Number	Project Description	Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
STORM DRAINAGE MAINTENANCE						
MS-1283	98th and Pawnee Storm Sewer Repair Replacement of corrugated metal pipe in the vicinity of 98th and Pawnee.	No Change	2010	2011	2010	0 *PAYG 80,000 *SWU
					2011	460,000 *SWU
					2012	52,500 *SWU
						0 *CTY
	Project Total					592,500
MS-1090	2012 Major Storm Sewer Repair Multiple Locations Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised cost based on bid opening.	Revised Cost	2011	2012	2011	0 *PAYG 503,000 *SWU 0 *CTY
					2012	0 *PAYG 0 *SWU 1,530,000 *CTY
					2013	210,000 *SWU 55,000 *CTY
	Project Total					2,298,000
MS-1441	2012 Major Storm Sewer Repair, Multiple Locations Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.	No Change	2011	2012	2011	0 *PAYG 250,000 *SWU 0 *CTY
					2012	0 *PAYG 765,000 *SWU 0 *CTY
	Project Total					1,015,000
MS-1193	2013 Major Storm Sewer Repair Unspecified Locations Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised cost based on bid opening.	Revised Cost	2012	2013	2012	0 *PAYG 300,000 *SWU 0 *CTY
					2013	0 *PAYG 1,560,000 *SWU 0 *CTY
	Project Total					1,860,000

\*Indicates project costs not included in program totals



Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program			
			Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
STORM DRAINAGE MAINTENANCE						
MS-1266	<div>2014 Major Storm Sewer Repair Multiple Locations</div> <div>Annual major storm water maintenance program. Includes funding for design only of repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised cost based on updated 2014 funding plan.</div>	Revised Cost	2013	2014	2013	0 *PAYG 150,000 *SWU 0 *CTY
Project Total						150,000
MS-1571	<div>92nd Place and Switzer Road Storm Sewer Improvements</div> <div>Project consists of replacement of existing stormwater corrugated metal pipe, box culvert and concrete ditchliner in vicinity of 92nd Street and Switzer Road. Being that the required replacements will be enhanced to correct flooding problems, this project will have 75% SMAC funding for design and construction. Revised cost and scope to include reconstruction of a portion of Switzer Road.</div>	Revised Cost Revised Scope	2013	2014	2013	0 *PAYG 460,000 *SWU 0 *CTY
					2014	0 *PAYG 300,000 *1/8STX 665,000 *SWU 3,375,000 *CTY
Project Total						4,800,000
MS-1267	<div>2015 Major Storm Sewer Repair Unspecified Locations</div> <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.</div>	No Change	2014	2015	2014	0 *PAYG 250,000 *SWU 0 *CTY
					2015	0 PAYG 1,120,000 SWU 0 CTY
Project Total						1,370,000

\*Indicates project costs not included in program totals

Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program				
			Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program	
STORM DRAINAGE MAINTENANCE							
MS-1555	<b>Farmstead Duck Pond Drainage Improvements</b> <div>Storm water improvements in the vicinity of the duck pond at the Deanna Rose Farmstead.</div>	No Change	2014	2015	2015	75,000	PAYG
						50,000	SWU
						0	CTY
	Project Total					125,000	
MS-1353	<b>2016 Major Storm Sewer Repair</b> Unspecified Locations <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.</div>	No Change	2015	2016	2015	0	PAYG
						300,000	SWU
						0	CTY
					2016	0	PAYG
						1,070,000	SWU
						0	CTY
	Project Total					1,370,000	
MS-1428	<b>2017 Major Storm Sewer Repair</b> Unspecified Locations <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.</div>	No Change	2016	2017	2016	0	PAYG
						330,000	SWU
						0	CTY
					2017	0	PAYG
						1,070,000	SWU
						0	CTY
	Project Total					1,400,000	
MS-1486	<b>2018 Major Storm Sewer Repair</b> Unspecified Locations <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.</div>	No Change	2017	2018	2017	0	PAYG
						300,000	SWU
						0	CTY
					2018	0	PAYG
						1,070,000	SWU
						0	CTY
	Project Total					1,370,000	

\*Indicates project costs not included in program totals

Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program				2015-2019 Maintenance Program		
			Des. Year	Cons. Year	Fin. Year				
STORM DRAINAGE MAINTENANCE									
MS-1535	<b>2019 Major Storm Sewer Repair</b> Unspecified Locations	<b>Revised Scope</b>	2018	2019	2018	0	PAYG		
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. 2018 funding is for design. Revised scope to include 2019 construction.					300,000	SWU		
						0	CTY		
						2019	0	PAYG	
							1,070,000	SWU	
					0	CTY			
	Project Total					1,370,000			
MS-1587	<b>2020 Major Storm Sewer Repair</b> Unspecified Locations	<b>New</b>	2019	2020	2019	0	PAYG		
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. 2019 funding is for design.					300,000	SWU		
						0	CTY		
	Project Total					300,000			
SUBTOTAL						75,000	PAYG		
STORM DRAINAGE MAINTENANCE						-	SSH		
						6,980,000	SWU		
						-	CTY		
						-	KDOT		
						-	ERF		
						7,055,000	TOTAL		

\*Indicates project costs not included in program totals

Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program			
			Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
PUBLIC/FIRE BUILDING MAINTENANCE						
MB-1271	<b>2011 Building Maintenance</b> Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2011	2011	2011	400,000 *PAYG 0 *ERF
	Project Total					400,000
MB-1354	<b>2012 Building Maintenance</b> Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2012	2012	2012	400,000 *PAYG 0 *ERF
	Project Total					400,000
MB-1355	<b>2013 Building Maintenance</b> Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2013	2013	2013	500,000 *PAYG 0 *ERF
	Project Total					500,000
MB-1565	<b>Overland Park Convention Center Carpet Replacement</b> Replacement of carpet at the Overland Park Convention Center. Project constructed in summer 2014.	No Change	2013	2013	2013	300,000 *PAYG
	Project Total				2014	300,000 *PAYG
						600,000
MB-1356	<b>2014 Building Maintenance</b> Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2014	2014	2014	500,000 *PAYG 0 *ERF
	Project Total					500,000

\*Indicates project costs not included in program totals

Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program				2015-2019 Maintenance Program
			Des. Year	Cons. Year	Fin. Year		
PUBLIC/FIRE BUILDING MAINTENANCE							
MB-1609	<b>Parks Headquarters Roof Replacement</b> <div>The Parks Headquarters roof system is a modified bitumen roof system and was installed in 1994. This system has a 20-year life expectancy and is beginning to experience failures in several areas and is requiring higher than normal maintenance and repairs.</div>	New	2014	2014	2014	240,000	*PAYG 0 *ERF
Project Total						240,000	
MB-1357	<b>2015 Building Maintenance</b> <div>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.</div>	No Change	2015	2015	2015	500,000	PAYG 0 ERF
Project Total						500,000	
MB-1566	<b>Sanders Justice Center Roof Replacement</b> <div>The existing roof was including when the building was build in 1996. The life expectancy of this type of system is sixteen years. The roof is beginning to experience failures and is requiring higher than normal repairs. By 2016, it will need to be replaced.</div>	No Change	2016	2016	2016	665,000	PAYG 0 ERF
Project Total						665,000	
MB-1444	<b>2016 Building Maintenance</b> <div>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.</div>	No Change	2016	2016	2016	500,000	PAYG 0 PAYG 0 ERF
Project Total						500,000	

\*Indicates project costs not included in program totals

Project Number	Project Description	2015-2019 Maintenance Program					2015-2019 Maintenance Program	
		Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year			
PUBLIC/FIRE BUILDING MAINTENANCE								
MB-1466	<b>2017 Building Maintenance</b> Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2017	2017	2017	500,000	PAYG	0 ERF
Project Total						500,000		
MB-1545	<b>2018 Building Maintenance</b> Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2018	2018	2018	500,000	PAYG	0 ERF
Project Total						500,000		
MB-1560	<b>Matt Ross Community Center Dectron Unit Replacement</b> Unit manages air quality, temperature and humidity of natatorium space at MRCC.	No Change	2018	2018	2018	370,000	PAYG	0 ERF
Project Total						370,000		
MB-1610	<b>Tomahawk Ridge Community Center Roof Replacement</b> The Tomahawk Ridge Community Center roof system is a single ply epdm roof system and was installed in 1988. This system has a 20-year life expectancy and is beginning to experience failures in several areas and is requiring higher than normal maintenance and repairs.	New	2018	2018	2018	1,300,000	PAYG	0 ERF
Project Total						1,300,000		
MB-1601	<b>2019 Building Maintenance</b> Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	New	2019	2019	2019	500,000	PAYG	0 ERF
Project Total						500,000		

\*Indicates project costs not included in program totals

Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program			
			Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
PUBLIC/FIRE BUILDING MAINTENANCE						
SUBTOTAL -						
PUBLIC/FIRE BUILDING MAINTENANCE						4,835,000
						PAYG
						- SSH
						- SWU
						- CTY
						- KDOT
						- ERF
						4,835,000

Project Number	Project Description	2015-2019 Maintenance Program				
		Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
PARK AND RECREATION MAINTENANCE						
MP-1468	<b>2012 Park Maintenance</b> <div>Major annual repairs and maintenance to City park and recreation amenities.</div> <div>Project Total</div>	No Change	2012	2012	2012	450,000 *SPR
						<div>450,000</div>
MP-1469	<b>2012 Golf Course Maintenance</b> <div>Major annual repairs and maintenance to golf course grounds and amenities.</div> <div>Project Total</div>	.	2012	2012	2012	100,000 *GCR
						<div>100,000</div>
MP-1470	<b>2013 Arboretum Maintenance</b> <div>Major annual repairs and maintenance to Arboretum gardens and amenities.</div> <div>Project Total</div>	No Change	2013	2013	2013	75,000 *SPR
						<div>75,000</div>
MP-1471	<b>2013 Park Maintenance</b> <div>Major annual repairs and maintenance to City park and recreation amenities.</div> <div>Project Total</div>	No Change	2013	2013	2013	450,000 *SPR
						<div>450,000</div>
MP-1472	<b>2013 Golf Course Maintenance</b> <div>Major annual repairs and maintenance to golf course grounds and amenities.</div> <div>Project Total</div>	No Change	2013	2013	2013	100,000 *GCR
						<div>100,000</div>
MP-1473	<b>2014 Arboretum Maintenance</b> <div>Major annual repairs and maintenance to Arboretum gardens and amenities.</div> <div>Project Total</div>	No Change	2014	2014	2014	100,000 *SPR
						<div>100,000</div>
MP-1474	<b>2014 Park Maintenance</b> <div>Major annual repairs and maintenance to City park and recreation amenities.</div> <div>Project Total</div>	No Change	2014	2014	2014	450,000 *SPR
						<div>450,000</div>
MP-1475	<b>2014 Golf Course Maintenance</b> <div>Major annual repairs and maintenance to golf course grounds and amenities.</div> <div>Project Total</div>	No Change	2014	2014	2014	100,000 *GCR
						<div>100,000</div>

\*Indicates project costs not included in program totals



Project Number	Project Description	2015-2019 Maintenance Program					2015-2019 Maintenance Program
		Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year		
PARK AND RECREATION MAINTENANCE							
MP-1476	<b>2015 Arboretum Maintenance</b> Major annual repairs and maintenance to Arboretum gardens and amenities.	No Change	2015	2015	2015	100,000	SPR
	Project Total					100,000	
MP-1477	<b>2015 Park Maintenance</b> Major annual repairs and maintenance to City park and recreation amenities. Revised cost based on available revenue.	Revised Cost	2015	2015	2015	475,000	SPR
	Project Total					475,000	
MP-1478	<b>2015 Golf Course Maintenance</b> Major annual repairs and maintenance to golf course grounds and amenities.	No Change	2015	2015	2015	200,000	GCR
	Project Total					200,000	
MP-1479	<b>2016 Arboretum Maintenance</b> Major annual repairs and maintenance to Arboretum gardens and amenities.	No Change	2016	2016	2016	100,000	SPR
	Project Total					100,000	
MP-1480	<b>2016 Park Maintenance</b> Major annual repairs and maintenance to City park and recreation amenities.	No Change	2016	2016	2016	450,000	SPR
	Project Total					450,000	
MP-1481	<b>2016 Golf Course Maintenance</b> Major annual repairs and maintenance to golf course grounds and amenities.	No Change	2016	2016	2016	200,000	GCR
	Project Total					200,000	
MP-1482	<b>2017 Arboretum Maintenance</b> Major annual repairs and maintenance to Arboretum gardens and amenities.	No Change	2017	2017	2017	100,000	SPR
	Project Total					100,000	
MP-1483	<b>2017 Park Maintenance</b> Major annual repairs and maintenance to City park and recreation amenities.	No Change	2017	2017	2017	450,000	SPR
	Project Total					450,000	

\*Indicates project costs not included in program totals

Project Number	Project Description	2015-2019 Maintenance Program					2015-2019 Maintenance Program	
		Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year			
PARK AND RECREATION MAINTENANCE								
MP-1484	<b>2017 Golf Course Maintenance</b> Major annual repairs and maintenance to golf course grounds and amenities.	No Change	2017	2017	2017	200,000	GCR	
	Project Total					200,000		
MP-1485	<b>Matt Ross Community Center Play Structure Replacement</b> Replacement of three-story play structure in MRCC Explorer Room.	No Change	2017	2017	2017	150,000	PAYG	
	Project Total					150,000		
MP-1559	<b>Matt Ross Community Center Pool Filter Media Replacement</b> The filter at Matt Ross was filled with a sand and Clinopure mixture at the time of construction. This mixture was used instead of straight sand because the Clinopure media is designed help absorb ammonia and chloramines. These factors lead to poor air quality in indoor pools. Maintenance done annually to help rejuvenate the Clinopure media, however it total life span in heavily used pools is five to ten years.	No Change	2017	2017	2017	40,000	PAYG	
	Project Total					40,000		
MP-1611	<b>Sapling Grove Restroom and Shelter Replacement</b> The existing restrooms and shelter at Sapling Grove Park are outdated and have experienced multiple maintenance issues including major sewer/water line repairs and drainage problems. Park use remains high and this is one of the most reserved shelters as tracked by Leisure Services. Project constructs new restroom building and separate shelter.	New	2016	2017	2016	35,000	PAYG	
					2017	300,000	PAYG	
	Project Total					335,000		

\*Indicates project costs not included in program totals

Project Number	Project Description	2015-2019 Maintenance Program					2015-2019 Maintenance Program
		Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year		
PARK AND RECREATION MAINTENANCE							
MP-1612	<b>Replacement of Therapy Pool at Matt Ross Community Center</b> <div>The therapy pool in the Matt Ross community center is a steel framed pool. This pool has been subject to harsh pool air and a wet enviroment. As a result the framing of the pool is rusted resulting in the need to replace the pool.</div>	New	2017	2017	2017	255,000	PAYG
Project Total						255,000	
MP-1546	<b>2018 Arboretum Maintenance</b> <div>Major annual repairs and maintenance to Arboretum gardens and amenities.</div>	No Change	2018	2018	2018	100,000	SPR
Project Total						100,000	
MP-1547	<b>2018 Park Maintenance</b> <div>Major annual repairs and maintenance to City park and recreation amenities.</div>	No Change	2018	2018	2018	450,000	SPR
Project Total						450,000	
MP-1548	<b>2018 Golf Course Maintenance</b> <div>Major annual repairs and maintenance to golf course grounds and amenities.</div>	No Change	2018	2018	2018	200,000	GCR
Project Total						200,000	
MP-1613	<b>Playground Structure Replacement</b> <div>Replacement of playground structures at Sapling Grove Park, Regency Lake Park, Hickory Hills Park, and Indian Creek Recreation Center with more creative and challenging play equipment, including climbing, active play, and nature play elements. Additionally, accessible, durable and safe play surfacing will be installed.</div>	New	2018	2018	2018	350,000	PAYG
Project Total						350,000	

\*Indicates project costs not included in program totals

Project Number	Project Description	2015-2019 Maintenance Program				
		Change From 2014-2018 Plan	Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
PARK AND RECREATION MAINTENANCE						
MP-1614	<b>Tomahawk Ridge Aquatic Center Filters Replacement</b> <div>The filters at TRAC will be 27 years old in 2019; these filters have reached the end of the useful life and are outdated in terms of efficiency with water and electricity. New filters will allow the motors to ramp up and down with regards to flow rate needs, saving electricity. The updated filters will also use approximately 1,600 gallons of water per month compared to current filters which use 20,000 to 30,000 gallons per day.</div>	New	2018	2018	2018	310,000   PAYG
Project Total						310,000
MP-1593	<b>2019 Arboretum Maintenance</b> <div>Major annual repairs and maintenance to Arboretum gardens and amenities.</div>	New	2019	2019	2019	100,000   SPR
Project Total						100,000
MP-1595	<b>2019 Park Maintenance</b> <div>Major annual repairs and maintenance to City park and recreation amenities.</div>	New	2019	2019	2019	450,000   SPR
Project Total						450,000

\*Indicates project costs not included in program totals

Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program				2015-2019 Maintenance Program
			Des. Year	Cons. Year	Fin. Year		
PARK AND RECREATION MAINTENANCE							
MP-1604	2019 Golf Course Maintenance	New	2019	2019	2019	200,000	GCR
	Major annual repairs and maintenance to golf course grounds and amenities.						
	Project Total					200,000	
SUBTOTAL -						1,440,000	PAYG
PARK AND RECREATION MAINTENANCE						1,000,000	GCR
						2,775,000	SPR
						-	ERF
						5,215,000	

\*Indicates project costs not included in program totals

Project Number	Project Description	Change From 2014-2018 Plan	2015-2019 Maintenance Program			
			Des. Year	Cons. Year	Fin. Year	2015-2019 Maintenance Program
MAINTENANCE PROGRAM TOTAL						
SUBTOTAL -						
MAINTENANCE PROGRAM TOTAL						

## **GLOSSARY OF BUDGET TERMS**

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<b><u>Ad Valorem Tax</u></b>	A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property taxes").
<b><u>Appropriation</u></b>	An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.
<b><u>Assessed Valuation</u></b>	The valuation placed upon real and certain personal property by the County Assessor as the basis for levying property taxes.
<b><u>Assets</u></b>	Resources owned by the City which have monetary value.
<b><u>AV</u></b>	Acronym for Assessed Valuation.
<b><u>Balance Sheet</u></b>	A basic financial statement that discloses the assets, liabilities, reserves and equity of specific governmental funds as of a specific date.
<b><u>Balanced Budget</u></b>	A budget in which resources (fund balance plus current revenues) revenues equal current expenditures. In accordance with Kansas Law, the City must adopt a balanced budget. In addition, Kansas law restricts unallocated fund balances at year-end.
<b><u>Best Management Practices (BMP)</u></b>	Stormwater management practice used to prevent or control the discharge of pollutants and minimize stormwater runoff. BMPs may include structural or non-structural solutions, a schedule of activities, prohibition of practices, maintenance procedures or other management practices.
<b><u>BMP</u></b>	Acronym for Best Management Practices
<b><u>Bond</u></b>	A written promise to pay a specified sum of money on a specific date at a specified or variable stated interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used as long-term debt to pay for specific capital expenditures.
<b><u>Bond Rating</u></b>	A rating that is received from Standard & Poor's Corporation, Moody's Investors Service, Inc., and Fitch Ratings that shows the financial and economic strengths of the City.

<b><u>Budget</u></b>	A plan of financial operation embodying an estimate of proposed revenue and expenditures for a given period of time. It is the primary means by which most of the expenditures and service activities of the City are controlled. Overland Park's budget is for one year.
<b><u>Capital Improvements Program</u></b>	A plan for capital expenditures to be incurred each year over a fixed period of years setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.
<b><u>Capital Project</u></b>	A capital project is a project that constructs, expands or acquires a City asset, including infrastructure, facilities or large equipment.
<b><u>CARS</u></b>	Acronym for County Assisted Road System. CARS funding is provided by Johnson County using the motor vehicle fuel tax.
<b><u>CC</u></b>	Acronym for Cost Center
<b><u>CDBG</u></b>	Acronym for Community Development Block Grant.
<b><u>CIP</u></b>	Acronym for Capital Improvements Program.
<b><u>Commodities</u></b>	Items of expenditures which are consumed or show a material change in their physical condition. Examples include office supplies, replacement parts and gasoline.
<b><u>Contingency</u></b>	A budgetary resource set aside for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted.
<b><u>Cost Center</u></b>	A division of a department which has functional responsibility for related activities within that department. For example: Street Engineering, Traffic Maintenance and Stormwater Maintenance are three Cost Centers within the Public Works Department.
<b><u>Debt</u></b>	An obligation resulting from the borrowing of money.
<b><u>Debt Service</u></b>	The City's obligation to pay the interest and repay the principal of all bonds and other debt instruments according to a predetermined payment schedule.
<b><u>Delinquent Taxes</u></b>	Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. The unpaid balances continue to be delinquent taxes until abated, paid or converted into tax liens.
<b><u>Department</u></b>	An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Police and Public Works.



<b><u>Encumbrances</u></b>	The commitment of appropriated funds to purchase goods or services to be delivered or performed at a future date.
<b><u>Enterprise Fund</u></b>	A fund used to account for self-supported services or programs. The City has two enterprise funds: the Golf Course Fund and the Soccer Operations Fund.
<b><u>Equipment</u></b>	Tangible property having a useful life of more than one year, but less than fifteen years, and used by employees in the performance of work activities.
<b><u>Expenditures</u></b>	The outflow of funds paid or to be paid for assets, goods or services obtained regardless of when the expense is actually paid.
<b><u>Fiscal Year</u></b>	The time period designated by the City signifying the beginning and the ending period of recording financial transactions. The City of Overland Park has specified the calendar year as its fiscal year.
<b><u>Franchise Tax</u></b>	A tax levied by the City on the utility companies, such as electricity, telephone, telecable and natural gas.
<b><u>Fund</u></b>	An accounting entity with a self-balancing set of accounts that records all financial transactions that are segregated for specific activities or for attaining certain objectives.
<b><u>Fund Balance</u></b>	The difference between an entity's assets and its liabilities.
<b><u>GAAP</u></b>	Acronym for Generally Accepted Accounting Principles.
<b><u>General Fund</u></b>	The fund used to account for all of the financial resources of the City except those required to be accounted for in another fund.
<b><u>General Obligation Bonds</u></b>	Bonds that finance a variety of public projects, such as streets, buildings and improvements, which are backed by the full faith and credit of the City.
<b><u>GO</u></b>	Acronym for General Obligation Bonds.
<b><u>Goal</u></b>	A statement of broad direction, purpose or intent.
<b><u>Governmental Funds</u></b>	Funds used to account for tax-supported activities. Budgeted governmental funds include the General Fund, Special Revenue Funds, and the Debt Service Fund.
<b><u>Grant</u></b>	A contribution by a government or other organization to support a specific function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed to the grantee.

<b><u>Infrastructure</u></b>	Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.
<b><u>KDOT</u></b>	Acronym for Kansas Department of Transportation.
<b><u>KSA</u></b>	Acronym for Kansas Statutes Annotated.
<b><u>Liability</u></b>	Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.
<b><u>Long-Term Debt</u></b>	Debt with a maturity of more than one year after the date of issuance.
<b><u>Mill Levy</u></b>	To impose taxes for the support of governmental activities. A mill levy is expressed as one dollar per one thousand dollars of assessed valuation.
<b><u>Modified Accrual</u></b>	Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.
<b><u>Objective</u></b>	A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.
<b><u>OP</u></b>	Acronym for the City of Overland Park.
<b><u>P&amp;R</u></b>	Acronym for Parks & Recreation.
<b><u>Operating Budget</u></b>	The portion of the budget that pertains to daily operations that provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.
<b><u>Pay As You Go</u></b>	Funding budgeted each year in order to pay cash for capital improvements. This funding is used in lieu of issuing general obligation bonds.
<b><u>PAYG</u></b>	Acronym for Pay As You Go financing.
<b><u>Performance Measures</u></b>	Quantitative and/or qualitative objective measurement of results by a unit or program, which helps to determine effectiveness in meeting goals and objectives.

<b><u>Personal Services</u></b>	Expenditures relating to compensating City of Overland Park employees, including salaries, wages, overtime pay, shift differential and holiday pay, but excluding employee benefits.
<b><u>Property Tax</u></b>	Ad valorem taxes levied on both real and personal property according to the assessed valuation and the tax rate.
<b><u>Revenue</u></b>	All money that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
<b><u>Revenue Estimate</u></b>	A formal estimate of how much revenue will be earned from a specific revenue source for some future period - typically a future fiscal year.
<b><u>Source of Revenue</u></b>	The classification of revenues according to their source or point of origin.
<b><u>Special Assessment</u></b>	A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.
<b><u>Special Revenue Funds</u></b>	Fund type used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.
<b><u>Transient Guest Tax</u></b>	The City imposes a 9% tax on transient guests occupying a room in a hotel or motel located within the City. Revenue from this tax is receipted into the Transient Guest Tax Fund.
<b><u>TGT</u></b>	Acronym for Transient Guest Tax.
<b><u>Tax Rate Limit</u></b>	The maximum legal rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
<b><u>Use Tax</u></b>	Compensating Use Tax is a tax on goods from outside Kansas purchase by individual and businesses in Kansas which are used, stored or consumed in Kansas.
<b><u>User Charges</u></b>	The payment of fees for direct receipt of a public service by the party benefiting from the service.

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