

# City of Overland Park, Kansas 2017 Budget



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Kansas, should be directed to:

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# 2017 Annual Budget



**ABOVE AND BEYOND. BY DESIGN.**

## **MAYOR**

Carl Gerlach

## **CITY COUNCIL**

### **Ward 1**

Terry Happer Scheier  
Dave Janson

### **Ward 2**

Paul Lyons  
Curt Skoog

### **Ward 3**

Jim Kite  
David White

### **Ward 4**

Terry Goodman  
Fred Spears

### **Ward 5**

John Skubal  
John Thompson

### **Ward 6**

Rick Collins, Council President  
Dan Stock

## **CITY MANAGER**

Bill Ebel



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Overland Park  
Kansas**

For the Fiscal Year Beginning

**January 1, 2016**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Overland Park, Kansas for its annual budget for the fiscal year beginning January 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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## Core Values

**SERVICE COMMITMENT:** Providing courteous, timely, and helpful service to the public and each other

**STEWARDSHIP:** Using resources wisely

**INTEGRITY:** Being honest, ethical and transparent

**RESPECT:** Valuing diverse perspectives; treating all people with courtesy and dignity

**RELATIONSHIP BUILDING:** Building and maintaining relationships, essential to our success and wellbeing

**PURSUIT OF EXCELLENCE:**  
Committing to staff development and continuous improvement of service delivery

## Our Mission

We plan, build, protect and preserve a lasting quality of life in Overland Park

## Our Vision

We are a trustworthy, agile and innovative organization with an engaged workforce committed to strengthening the vitality of our community

**OVERLAND PARK**  
K A N S A S

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# INTRODUCTION TO THE BUDGET DOCUMENT

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For ease of use, this budget document has been organized into eight sections. Orange divider tabs identify the sections for the following functional areas:

**1. Executive Summary**

This is designed to be a “liftable” summary of the budget, which can be copied and distributed as necessary to persons who wish to review the budget but who do not need the entire document. Included in this section are the following items:

- Budget Message
- Financial Planning
- Debt Information
- Fund Structure and Basis of Accounting
- Budgetary Guidelines
- Budget Process
- Summary of Historical Budget Information
- Key Components of the 2017 Budget
- Organizational Chart and Summary of Personnel Changes
- Performance Measurement Initiative

**2. Summary – 2017 Budget**

Contained in this section are detailed revenue and expenditure summaries for all budgeted funds.

**3. Revenues – All Funds**

Forecast methodologies and revenue sources for the entire budget are discussed in this section.

**4. Fund Budget**

This section contains revenue and expenditure budgets for each individual fund. Two years of actual information, current year estimates and budgeted amounts for all revenues and expenditures are presented for each fund.

**5. Supplemental Information**

General background information and facts about the City of Overland Park its services are contained in this section.

**6. Goal Area Budgets by Cost Center**

Individual tabs are provided for each major section (Goal Area) of General Fund expenditures as follows:

- Finance and Administration
- Public Safety
- Public Works
- Community Development



Each Goal Area is introduced by a goal, a list of cost centers within the area, a comparison of funding sources and expenditure types and a summary of cost center expenditures.

Provided by Cost Center within each Goal Area are program descriptions, cost center mission, program goals and accomplishments, performance measures, personnel schedules and budgeted expenditures by category.

**7. Capital Improvements Program**

This section contains information on the 2017-2021 Capital Improvements Program (CIP). Overall goals, objectives, financial standards, graphs on CIP data, operational impact and detailed listings of individual 2017-2021 CIP projects are included.

**8. Maintenance Program**

This section contains information on the 2017-2021 Maintenance Program. Funding source and project information for the infrastructure and facilities maintenance program is included.

**9. Glossary**

The glossary includes definitions for terminology that may not be easily understood by the common reader.

**10. Index**

An index is included as a reference to aid in locating information.

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## EXECUTIVE SUMMARY OVERVIEW

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This section is designed to provide the reader with general background and summary information about the City of Overland Park and the 2017 Budget. Highlights of the material included are as follows:

- Budget Message  
Written to give the Mayor, City Council and the public a broad picture of the 2017 Budget. Included are 2017 Budget Highlights, Priorities and Issues, a summary of 2017 Revenue and Expenditure Information and a summary of the 2017-2021 Capital Improvements and Maintenance programs.
- Fiscal Policy  
Discusses the City's fiscal policy, which provides criteria and guidelines used in developing long-range financial plans, and the City's annual operating, maintenance and capital improvements budgets.
- Financial Planning  
Discusses the long-term financial planning process and financial planning standards.
- Financial Structure  
Explains fund structure and basis of accounting.
- Budget Guidelines and Financial Assumptions  
Informs the reader about policies that shape budget development.
- Budget Development Process  
Outlines the chronological order of preparing, monitoring and reporting related to both the operating and capital budgets.
- Debt Information  
Includes a schedule of outstanding debt, information on current and future debt and the legal debt margin.
- Budget History  
Reviews previous budget levels and 2017 expenditure highlights.
- Key Components in the 2017 Budget  
Summarizes reductions in funding in the 2017 Budget.
- Personnel Summary  
Includes an Organizational Chart and summarizes personnel changes in 2017.
- Performance Management Initiative  
Summarizes the Performance Management initiative.



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City Hall • 8500 Santa Fe Drive  
Overland Park, Kansas 66212  
[www.opkansas.org](http://www.opkansas.org)

November 1, 2016

Mayor Carl Gerlach  
Members of the City Council  
City of Overland Park  
Overland Park, Kansas

Mayor Carl Gerlach and Members of the City Council:

I am pleased to present the 2017 Budget for the City of Overland Park, as approved by the Governing Body on August 15, 2016. The budget is balanced, as required by Kansas law, and reflects the City Council policy direction and community priorities as identified over the previous 12-month period.

The principal purpose of the City's budgeting process is to develop, adopt and implement an annual financial plan in support of programmatic priorities and objectives. Annual priorities and objectives support Overland Park's long-term mission of maintaining a healthy, sustainable community, a responsive government and a stable financial position. Priorities identified in the 2017 Budget include neighborhood preservation, public safety, public infrastructure, and

preserving the quality of existing programs and services.



The 2017 Budget prioritizes funding for public safety.

The total 2017 Budget equals \$278,605,000, an increase of 7.2% over the 2016 Budget. The portion of the 2017 Budget allocated for operating expenses, which supports the daily operations of the City, totals \$123,334,520, a 4.4% increase.

As adopted, the budget is in alignment with the financial parameters outlined in Overland Park's 2017-2021 financial plan; which stresses long-term sustainability and structural balance. Throughout the five-year planning period, the City's financial position is projected to remain within established fiscal parameters, including General Fund reserves which are programmed to experience a slight annual spenddown. The projected General Fund balance is 28.5% at the end 2021. This level is in line with the City's target of 30%.

## ADDRESSING CITY COUNCIL AND COMMUNITY PRIORITIES

The 2017 Budget focuses on priorities identified by both our community and the Governing Body:

### Neighborhood Preservation

#### Rental Registration and Licensing Program

In 2017, the City's new Rental Registration and Licensing Program will be implemented. This program is being created to address concerns regarding the stability of neighborhoods brought on by deteriorating and declining residential structures.

Data shows a disproportionate share of enforcement activities necessary on rental properties. The goal of the program is to foster better conditions within neighborhoods, through preservation of property and maintaining quality housing stock.

The Rental Registration and Licensing Program is anticipated to be 100% revenue supported through owner registration fees of approximately \$340,000 annually. The 2017 Budget includes the addition of four (4) Code Compliance Officers as well as funding for commodities, contractual services and capital equipment necessary to support the program. The program is also supported by a Customer Service Representative, which was added as part of the 2016 Budget.



A Rental Registration and Licensing Program will be implemented in 2017.

### Public Safety

#### Police

Public Safety remains a top priority for both the community and the City Council. The 2017 Budget provides for several additional police positions to address neighborhood preservation concerns and service demand growth due to population growth, increased development activity and changing demographics.

In addition to reallocation of existing financial resources toward public safety functions, the 2017 Budget also includes enhanced funding attributable to an increase in the property tax rate.

Police Department personnel additions include:

- Police Officers (3). Three police officers are being added in the 2017 budget. Two police officers will be assigned to the Community Oriented Policing and Problem Solving (COPPS) Unit to create better area coverage in areas needing neighborhood preservation efforts. One officer will be assigned to the Patrol Division to help address increased call demand in southern Overland Park.
- Police Detective (1). One detective is being added in the 2017 Budget. This position will be assigned to the Narcotics Division to engage in prevention and enforcement activities relating



to heroin abuse, opiate abuse, forged prescriptions, and illegal distribution of pharmaceutical medications.

- Police Dispatchers (3). Three police dispatchers are being added in the 2017 Budget based on increasing call demands. The addition of dispatchers will allow for improved service and response to citizens, provide enhanced communication and coordination between first responders during emergency situations and allow for increased emergency management training.
- Police Report Technicians (2). Two Report Technicians are being added in 2017. Report Technicians are non-commissioned police employees used to process walk-in station reports, and reports by phone or online, thereby allowing commissioned officers to remain on patrol, rather than processing reports at a police station. One technician will be assigned to the northern Overland Park Safe station in support of neighborhood preservation goals, while the other technician will allow for expanded reporting hours at the City's primary police station, Sanders Justice Center.
- Police Records Technician (1). One Records Technician is being added in 2017. Records Technicians are responsible for processing and preparing information to be submitted to the District Attorney. This technician is included to continue to address increased workload related to expanded evidentiary requirements by the District Attorney as well as growth attributable to expanding population and demographic shifts.



*Ten additional Police Department positions are included in the 2017 Budget.*

#### Emergency Preparedness and Public Defense

Additional resources have also been directed towards various public safety functions within the City. Additional funding is allocated to the Emergency Management program in support of local and regional preparedness activities and community outreach. Additional funds have been allocated to support the constitutionally-required public defender program in the City's Municipal Court, and to support Fire Department operations.

### **Continued Investment and Reinvestment in City Infrastructure and Assets**

#### Capital Investments in Transportation Infrastructure, Public Facilities and Technology

The City's five-year Capital Improvements Program (CIP) was developed in late 2015 and early 2016 to reflect the City's priority of continued investment into capital infrastructure, facilities and technology. The 2017-2021 CIP totals \$140.95 million, including \$30.23 million of improvements scheduled in 2017.

The 2017 Budget for capital projects includes an increase of \$2,650,000 million annually towards the Neighborhood Street Reconstruction program in support of both neighborhood preservation and the preservation of public infrastructure goals. The additional funding, attributable to the property tax rate increase, allows the amount of residential street reconstruction to double annually, from approximately two lane miles to four lane miles.

Capital Improvement Projects scheduled for 2017 include:

- Network, Software and Police Technology Investments
- Storm Drainage Improvements
- Traffic Signal Improvements
- Replacement of Fire Apparatus
- Soccer Park Enhancements and Various Park Improvements
- Neighborhood Street Improvements, including Sidewalks and Streetlights
- Upgrade of the Police Dispatch Center
- Replacement of the 151<sup>st</sup> Street bridge over the Blue River
- Thoroughfare Improvements, including Quivira Road, 151<sup>st</sup> to 159<sup>th</sup>; and 143<sup>rd</sup> Street, Pflumm to Quivira



*The Neighborhood Street Reconstruction Program is expanding in 2017.*

The CIP includes funding of \$30.2 million for projects to be constructed and/or financed in 2017. Some of the projects included began in a prior year, but will be completed in 2017 and therefore include financing in 2017. Approximately \$19.6 million of this funding is related to the improvement of bridge, street, traffic and thoroughfare infrastructure; \$4.3 million is related to parks and recreation amenities; \$1.0 million is related to public facilities; \$5.0 million is related to the purchase of large equipment and technology, while \$340,000 of this funding is for storm drainage improvements.

A total of 76.9% of funding, or \$23.2 million, will be paid from City financing sources in 2017. This includes dedicated sales taxes, debt and pay-as-you-go resources from the City's Capital Improvements Fund. The remaining 23.1% of project funding, or \$7.0 million, will be provided by non-City sources including federal, county, other cities and private developers.

### 2017 Capital Improvements

| Category                            | City Funding        | Other Funding      | Total               |
|-------------------------------------|---------------------|--------------------|---------------------|
| Public Buildings                    | \$1,050,000         | \$0                | \$1,050,000         |
| Public Equipment                    | 4,970,000           | 0                  | 4,970,000           |
| Parks & Recreation                  | 4,015,000           | 250,000            | 4,265,000           |
| Bridge Replacement                  | 470,000             | 0                  | 470,000             |
| Residential Street Program          | 5,440,000           | 900,000            | 6,340,000           |
| Sidewalk Construction & Maintenance | 50,000              | 0                  | 50,000              |
| Street Lighting                     | 900,000             | 0                  | 900,000             |
| Street Improvements                 | 625,000             | 0                  | 625,000             |
| Thoroughfares                       | 5,190,000           | 5,635,000          | 10,825,000          |
| Traffic Signals                     | 300,000             | 80,000             | 380,000             |
| Storm Drainage                      | 230,000             | 120,000            | 350,000             |
| <b>TOTAL</b>                        | <b>\$23,240,000</b> | <b>\$6,985,000</b> | <b>\$30,225,000</b> |

The impact of capital project construction and the long-term operating costs resulting from capital construction is incorporated in the City's five-year financial plan.

### Maintenance of Quality Infrastructure and Public Facilities

The City's 2017-2021 Maintenance Plan is programmed at \$95,600,000, including \$21.9 million of funding for 2017 maintenance projects. The maintenance plan includes significant repairs, renovations, rehabilitation, or in-kind replacement of city infrastructure, facilities and amenities in the areas of streets, traffic management, stormwater, facilities, and public parks.

The 2017 street and traffic maintenance budget is \$14.2 million, a \$1.4 million increase from the 2016 Budget. Included in this increase is \$775,000 dedicated to curb repair and replacement.

The adopted budget incorporates a \$6 per equivalent residential unit (ERU) increase in the Stormwater Utility Fee to create a Curb Repair and Replacement Program. This increase is anticipated to allow approximately 5.5 miles of curb to be replaced annually beginning in 2017. This program addition is in response to concerns received regarding the condition of curbs throughout the City. The addition of a full-time construction inspector in the Public Works Department has also been included to support to the creation of the Curb Repair and Replacement program.

The projected 2017-2021 street and traffic infrastructure funding level is approximately \$14 million annually, a minimum level the City believes is required to sustain street, traffic and curbs infrastructure at an acceptable level. In conjunction with general city funding, gasoline tax provides significant funding to the street maintenance program. Other funding sources include county funding, dedicated stormwater funds and sales tax from the City's 1/8-cent sales tax.

Based on project scheduling, the stormwater maintenance amount increases from \$1.6 million in 2016 to \$4.2 million in 2017. City funding accounts for \$2.5 million of the 2017 program. Intergovernmental funding has been secured for \$1.7 million. Annual stormwater maintenance funding in 2018 thru 2021 is approximately \$2.3 million.

Facility maintenance funding has increased in the 2017 budget to \$1,755,000, an increase of \$590,000. This level includes \$500,000 of miscellaneous annual projects, to support over 500,000 square feet of City facilities, as well as \$1.25 million of specific projects at the Matt Ross Community Center, City Hall and Myron Scafe Building.

The parks maintenance component includes funding to support equipment and structures at the City's eighty-three (83) parks and recreation facilities including the golf courses, arboretum, children's farmstead, pools and community centers. The 2017 funding level is \$1,725,000, an increase of \$940,000 from the 2016 funding level. Funding has been included in 2017 for improvements at the Matt Ross Community Center, as well as larger scale maintenance projects at specific parks.

### **Preservation of Quality Public Programs and Services**

#### Operational Adjustments and Reallocation of Resources to Meet Changing Priorities

The adopted budget holds operating expenses for existing programs and services to a reasonable and sustainable rate of growth. To match evolving and expanding community needs with the City's limited resources, the City continues to systematically examine operations and focus on the allocation of resources to provide essential community services within existing resources,

while stressing quality of life and responsive public stewardship. The 2017 budget includes tactical adjustments in some department operating budgets for commodities and contractual services. Increases were largely driven by external forces and needs in programs and services which support quality of life standards.

In addition to the enhanced public safety, community preservation and infrastructure investments mentioned previously, additional resources have been allocated to support the City's information technology infrastructure and facilities. An allocation for annual system hardware and software maintenance and licensing related to the City's new human resources and finance system is included for the 2017 budget, as is additional funding related to maintenance of the City's fiber network, a new voice-over-internet protocol (VOIP) phone system and Public Works management applications. Furthermore, annual operational funding has been earmarked for the recently completed fire station and police substation in southern Overland Park.

Enhanced funding has also been allocated in the areas of Parks and Recreation. Rising contract costs and ongoing development contributed to the need for additional funding related to the landscaping and grounds maintenance for medians, parks and facilities. Recent reductions in available volunteer hours has created the need to increase personnel resources at the Deanna Rose Children's Farmstead. In addition, the recent discovery of the invasive Emerald Ash Borer insect within the City, which causes catastrophic tree canopy loss by feeding on and killing ash trees, has resulted in the need to remove potentially up to 11,000 ash trees in the public right of way.

As primarily a service organization, the quality of the City's programs and services is driven by the quality and retention of its workforce.

The 2017 budget authorizes 1,065.80 full-time equivalent (FTE) positions, including 903 full-time and 162.80 FTE part-time positions. This 19.02 FTE increase from the 2016 Budget reflects strategic prioritization of resources to promote community stability and public safety. Additional information relating to changes in workforce can be found on pages 52 and 60.



*Ash tree damaged  
by the Emerald  
Ash Borer.*

#### Personnel Summary by Goal Area – All Funds

| Goal Area                               | 2015 Budget |               | 2016 Budget |               | 2017 Budget |               |
|---|-------------|---------------|-------------|---------------|-------------|---------------|
|   | FT          | PT            | FT          | PT            | FT          | PT            |
| Finance, Administration & Economic Dev. | 127         | 6.29          | 129         | 6.36          | 131         | 5.78          |
| Public Safety                           | 464         | 19.30         | 488         | 16.81         | 499         | 16.24         |
| Public Works                            | 132         | 2.36          | 133         | 3.33          | 136         | 3.32          |
| Community Development                   | 132         | 138.70        | 134         | 136.28        | 137         | 137.46        |
| <b>TOTAL</b>                            | <b>855</b>  | <b>166.65</b> | <b>884</b>  | <b>162.78</b> | <b>903</b>  | <b>162.80</b> |

Adjustments to personnel resources and related benefits are ongoing. Following the national trend, health insurance costs continue to escalate rapidly despite continual efforts by the City to

restructure benefits within a consumer-driven plan which requires increasing amounts of financial and health-management participation by employees. The adopted 2017 Budget includes a projected 9.5% increase in health insurance premiums; however, in September 2016, it was determined premiums would need to increase by 12.7%. The additional funding necessary for this increase will come from reserves in 2017 and the long-term financial forecast has been adjusted to account for this growth.

The budget also includes a planned 2.5% merit pool compensation package for City employees. This planning figure will be reevaluated at end of this year based on actual 2016 revenues and the 2017 financial outlook.

The 2017 Budget maintains the ongoing investment in operating capital equipment at the amount of \$3.5 million for the second consecutive year. The level of funding included in the 2017 budget is believed to be a realistic, sustainable, annual funding level which will provide necessary replacement of aging equipment.

Key components of the 2017 Budget are discussed further beginning on page 52.

### **Responsible, Responsive and Sustainable Fiscal Position**

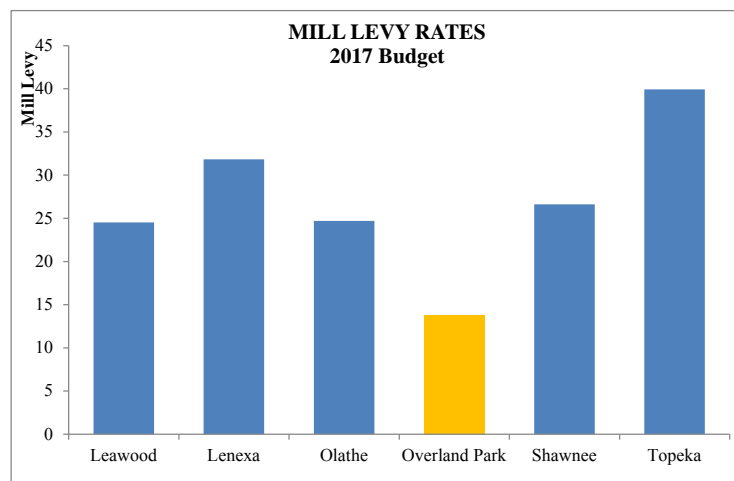
#### *Maintenance of a Low Property Tax Rate*

The 2017 property tax rate of 13.800 mills includes a .952 mill increase from the 2016 Budget's rate of 12.848 mills. This increase raises the effective property tax rate (the percentage of a property's market value the owner pays in annual property taxes) for residential properties from 0.15% to 0.16%, and commercial properties from 0.32% to 0.35%.

The increase provides \$3.1 million of additional revenue earmarked for public safety and infrastructure improvement. Prior to the 2017 budget, the mill levy had remained consistent since 2012.

Overland Park's property tax rate remains 40% to 50% lower than the tax rate of neighboring jurisdictions that provide similar services. In addition, Overland Park has the lowest tax rate of any first class city in Kansas.

Overland Park's tax rate comprises between 11% and 13% of a property owner's total tax bill. Other entities' property tax rates include the State of Kansas (1.500 mills), Johnson County (26.607 mills), school districts (between 54.940 mills to 67.774 mills) and Johnson County Community College (9.473 mills). A property owner's total property tax rate is between 105 and 125 mills, depending on the property location's school district.





### *Consideration of current economic conditions, and future economic and political outlook*

The 2017 Budget was developed to reflect moderate economic growth and a stable fiscal outlook. Local economic development, property values and retail sales tax indicators made significant gains in 2013 through 2016, while regional and national indicators showed moderate growth. However; ongoing instability at the state legislature concerning funding, as well as a decline in the State of Kansas' economic position, has created uncertainty regarding the future. Actions taken by the state government have impacted the City's intergovernmental revenue and the City's ability to control revenues from taxation. Considering both the positive economic data and the negative state impact, the City adopted a 2017 Budget which includes moderate, sustainable growth. The adopted budget addresses the City's need to reinvest in infrastructure, maintenance and equipment, meet service demands and focus on community priorities, while still remaining fiscally conservative to ensure adequate financial reserves are in place to safeguard against future economic downturns and political changes.

### *Adherence to Adopted Financial Parameters and Standards*

The City's established financial parameters and standards compel structural balance between anticipated current revenues and operating expenditures. Ensuring the long-term structural financial balance is the foundation of the City's financial strategy.

The City develops and adopts a five-year financial plan each year, which is used as the basis for annual budgetary decisions. The City's five year financial forecast is a long-range fiscal plan which anticipates underlying economic changes and provides for planned and orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions. The adoption of a long-term financial plan helps to ensure the annual operation, maintenance, capital improvement and financial decisions are made in alignment with the City's long-term objectives of maintaining a responsive government and a viable long-term financial position.

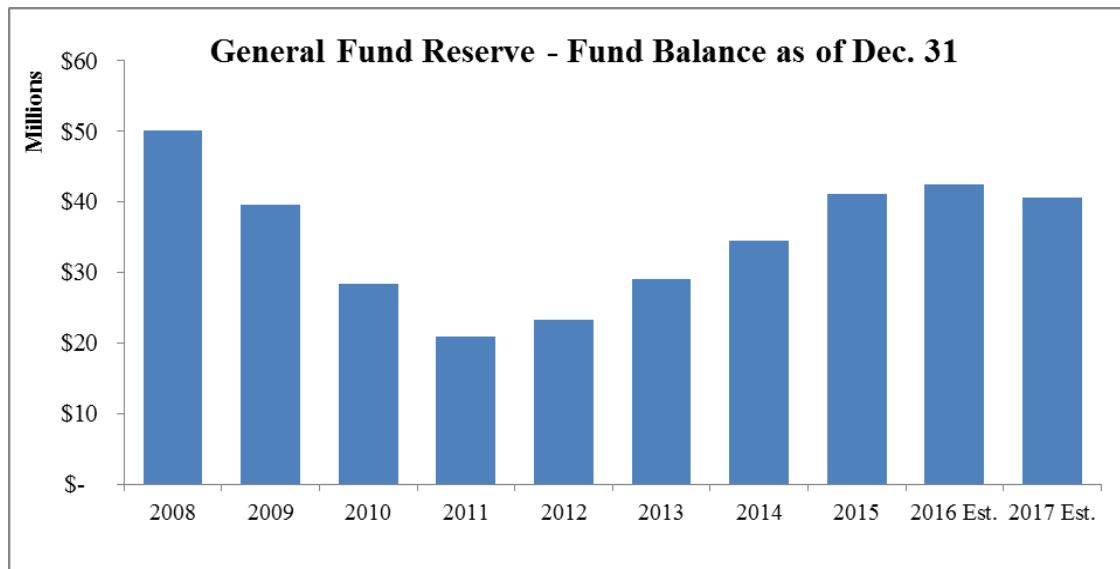
The adopted 2017 Budget is in alignment with financial parameters established as part of the City's 2017-2021 financial plan. The budget includes a level of expenditures which can be sustained in future years within the current revenue structure, given the current financial outlook. No increases in property or sales tax rates are projected in the out years of the long financial plan.

The 2017 Budget provides funding towards preserving existing programs and services, increased investment in the maintenance of public infrastructure, and responding to increasing service demands; particularly in the areas of community preservation and public safety, all within the long-term financial constraints of the existing revenue structure.

### *Maintenance of Adequate Financial Reserves*

Long-term financial planning, balancing current expenditures with current revenues, and ensuring an adequate fund balance is available to address emergencies, changes in economic conditions, or large capital needs are cornerstones of the City's financial management practices. These guidelines drive decisions relating ongoing operations, as well as investments in capital infrastructure and maintenance.

The need for reserves was abundantly illustrated during the recession of the late 2000's. From 2008 through 2011, the City utilized approximately \$10 million of reserves annually (\$42.6 million total) while continuously reducing and restructuring operations to allow for preservation of essential City services within the existing revenue structure. Without existing reserves, the City would have been forced to either drastically reduce/eliminate services vital to public welfare and quality of life or forced to substantially raise property taxes during the midst of the worst economic downturn experienced in decades.



Fortunately, the strength of the reserves lasted until 2012, at which time the combination of a mill levy rate increase and modest economic growth brought current revenues in line with expenditures. As of 2016, the City's reserves have not recovered to pre-recession levels; however, the reserve balance is in compliance with the fiscal policy targeted amount of 30% of annual expenditures. Reserves of 30% are thought to be sufficient to provide flexibility to address emergencies or fiscal strains and to maintain the City's triple-A bond rating, a sign of fiscal health.

During 2017 through 2021, the City's financial position is projected to remain within established fiscal parameters, including General Fund reserves, which are programmed to experience an annual spenddown. Revenue forecasting and expenditure planning included in the 2017-2021 plan result in the General Fund ending balance decreasing from 40% (at January 1, 2017) to 28.5% by December 31, 2021. This planned spenddown of General Fund reserves is in alignment with financial parameters of the City's adopted fiscal policy; however, adjustments in both revenues and expenditures may occur over the planning period in order to ensure the City remains close to target reserve levels.

## **THE 2017 FINANCIAL PLAN AND 2017-2021 FINANCIAL FORECAST**

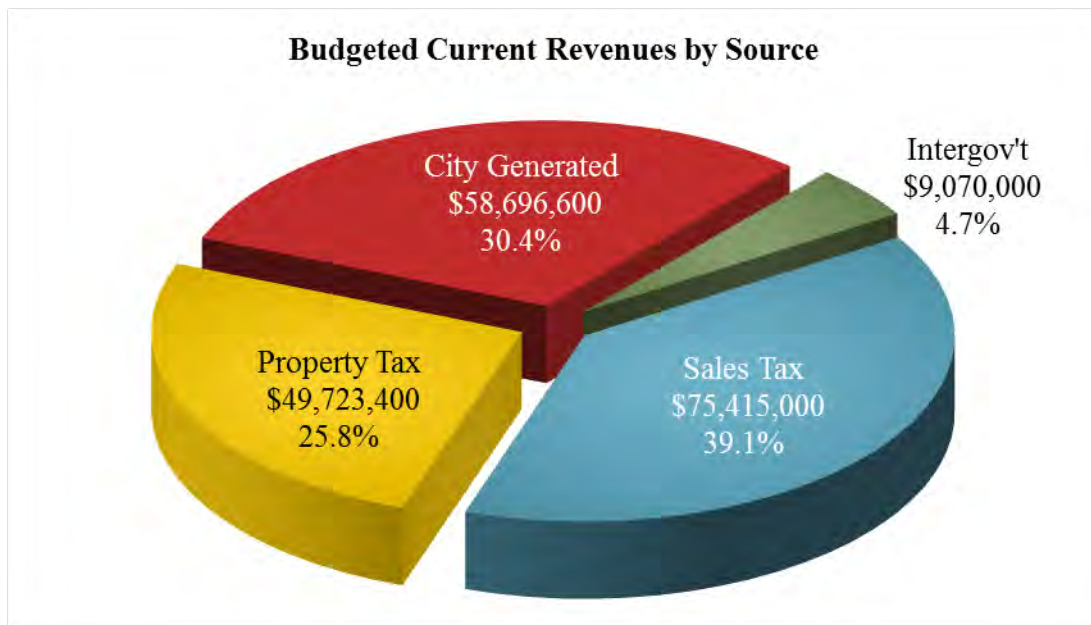
The 2017 Budget, the 2017-2021 Capital Improvements Program and the 2017-2021 Maintenance Plan were developed and adopted within the context of the City's five-year financial plan. This plan includes projected revenues and expenditures for the 2017 budget year, and forecasted revenues and operating expenditures in the out-years of 2018 through 2021.

Funding requirements related to the City's adopted five-year capital and maintenance programs are also included.

### **2017 Revenues**

Revenues generated in 2017 are projected to be \$192,905,000. With the inclusion of transfers between funds and fund balances, total 2017 resources available are estimated to be \$278,605,000.

Current revenues include collections from four primary sources: sales tax (39.1%), City generated revenue (30.4%), property tax (25.8%) and intergovernmental revenue (4.7%). Sales tax collections include City and County retail sales and use taxes. City-generated revenue includes special assessments, franchise fees, user fees and fines. Property tax revenue is generated from ad valorem taxes on real estate and personal property, as well as motor vehicles. Intergovernmental revenues include state-shared revenues, such as gasoline tax and liquor tax.



For 2017, total current revenues including sales tax, property tax, City generated and intergovernmental revenues are anticipated to increase \$11.2 million, or 6.2%, combined. This increase is driven by increases in each revenue category, including a \$6.5 million in property tax revenue due to reappraisal and a .96 mill levy increase, \$1.2 million increase in sales tax collections and an anticipated \$2.8 million growth in city-generated revenue.

| Revenue Category  | 2016 Budget          | 2017 Budget          | \$ Change           | % Change    |
|-------------------|----------------------|----------------------|---------------------|-------------|
| Sales Tax         | \$74,230,000         | \$75,415,000         | \$1,185,000         | 1.6%        |
| City Generated    | \$55,942,395         | \$58,696,600         | \$2,754,205         | 4.9%        |
| Intergovernmental | \$8,320,000          | \$9,070,000          | \$750,000           | 9.0%        |
| Property Tax      | \$43,182,940         | \$49,723,400         | \$6,540,460         | 15.1%       |
| <b>TOTAL</b>      | <b>\$181,675,335</b> | <b>\$192,905,000</b> | <b>\$11,229,665</b> | <b>6.2%</b> |

*Sales Tax Revenues* are budgeted at \$75.4 million in all funds. This equates to a 1.6% increase above the 2016 budgeted level and based on current projections a 2.1% increase over actual 2016 projected revenues. 2016 estimated collections are now projected to be \$73.8 million, \$385,000 less than the \$74.2 million originally budgeted.

Due to the volatile nature of sales tax as a revenue source, sales tax collections are reviewed on a quarterly basis and revisions to the financial forecast are recommended as appropriate. Projections for 2017 sales tax revenues were established in December 2015 and reviewed in 2016. Sales tax projections for 2017 are based on the forecasting models interpretation of data through June 2016. The City continues to monitor sales tax revenues and reevaluate sales tax assumptions. Adjustments in revenues and expenditures will be made if necessary due to actual sales tax collections.

*Property Tax Revenues* reflect application of the mill levy rate to the assessed valuation of property in Overland Park. Property tax revenues are budgeted to increase by \$6.5 million (15.1%) from 2016 budgeted revenues. This increase is the result of both growth in assessed valuation and a property tax rate increase to support expanded programs and services.

The mill levy rate is 13.800 mills to support the 2017 Budget. This rate includes a .952 mill increase in the property tax rate which is earmarked for public safety and neighborhood street reconstruction program.

|                         | 2016<br>Budget | 2017<br>Budget | Change       |
|-------------------------|----------------|----------------|--------------|
| General Fund            | 11.887         | 12.839         | 0.952        |
| Stormwater Utility Fund | <u>0.961</u>   | <u>0.961</u>   | <u>0.000</u> |
| <b>TOTAL</b>            | <b>12.848</b>  | <b>13.800</b>  | <b>0.952</b> |

The assessed valuation supporting the 2017 Budget increased by 7.8%, from \$3.04 billion to \$3.27 billion. This increase was driven by an 8.1% increase in real estate valuation, which comprises the majority of the City's assessed valuation. This increase is due to both property being added to the tax rolls and growth in reappraisal. In addition, personal property values are reduced compared to 2016, which is attributable to a state law which exempts newly purchased machinery and equipment from personal property taxes. State assessed utilities increased for the first time in a decade. The following table summarizes the change by category:

|                          | 2016 Budget            | 2017 Budget            | \$ Change            | % Change    |
|--------------------------|------------------------|------------------------|----------------------|-------------|
| Real Estate              | \$2,959,139,652        | \$3,197,469,402        | \$238,329,750        | 8.1%        |
| Personal Property        | 32,045,274             | 29,320,903             | (2,724,371)          | -8.5%       |
| State Assessed Utilities | <u>45,207,918</u>      | <u>47,170,898</u>      | <u>1,962,980</u>     | <u>4.3%</u> |
| <b>TOTAL</b>             | <b>\$3,036,392,844</b> | <b>\$3,273,961,203</b> | <b>\$237,568,359</b> | <b>7.8%</b> |

*City-Generated Revenues* include franchise fees, user fees, licenses, permits, contracts and interest earnings. 2017 revenues are projected to be 4.9% or \$2.8 million higher than the 2016 Budget. The increase is attributable to additional stormwater fee collections related to the \$6/ERU increase and the implementation of rental registration fees. Transient Guest Tax, paid

by guests at hotels in the City, is expected to increase \$840,000. Revenues from development-related activities, municipal court fines, recreation fees and reimbursements are also expected experience moderate growth in 2017.

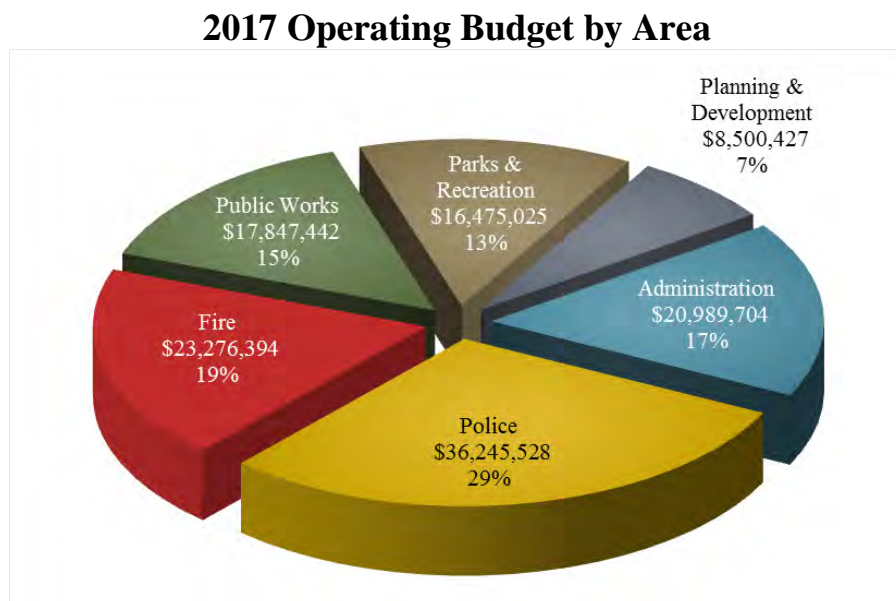
*Intergovernmental Revenues* reflect receipt of funds collected by federal, state and county sources and redistributed to Overland Park, and include such items as gasoline tax and liquor tax. These revenues are expected to increase with the 2017 Budget 9.0% above the 2016 Budget due to a projected increase in liquor and gasoline tax collections based on actual collection of these revenues during 2015 and 2016.

*Fund Balance* for all funds at the beginning of 2017 is estimated to be \$55.8 million, an improvement of \$7.7 million compared to the budgeted 2016 beginning fund balance of \$48.1 million.

### **2017 Expenditures**

Total budgeted expenditures for 2017 equal \$278,605,000, an increase of 7.2% from the adopted 2016 Budget. This total includes expenditures in all categories for all appropriated funds.

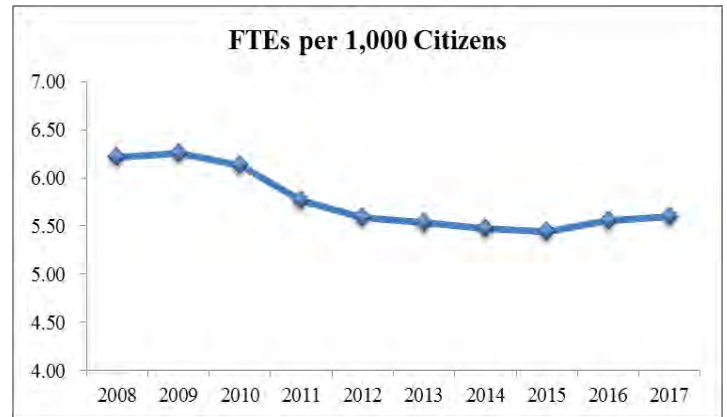
*Operating Expenditures* (including personal services, contractual services, commodities and capital outlay) for all funds total \$123.3 million. This is a 4.4% increase from the adopted 2016 Budget. These expenditures are allocated among major activities as illustrated in the following graph:



The frontline operational departments of Police, Fire and Public Works comprise almost two-thirds of the operating budget. These areas are responsible for providing the vital governmental services of public safety and safe infrastructure. The Planning and Development Services, Parks Services and Recreation Services departments, which focus highly on quality of life issues, comprise one-fifth of operational expenditures, while non-operating administrative departments, such as Human Resources, Finance and Law comprise less than one-fifth.

Of the operating budget, over 75% of funding supports personnel. The 2017 Budget includes personal services totaling \$95.9 million, representing 77.7% of the operating budget and 34.4% of the total budget. The total number of full-time equivalent (FTE) employees for 2017 is 1,065.80, which equates to a per capita rate of 5.6 FTEs per 1,000 citizens.

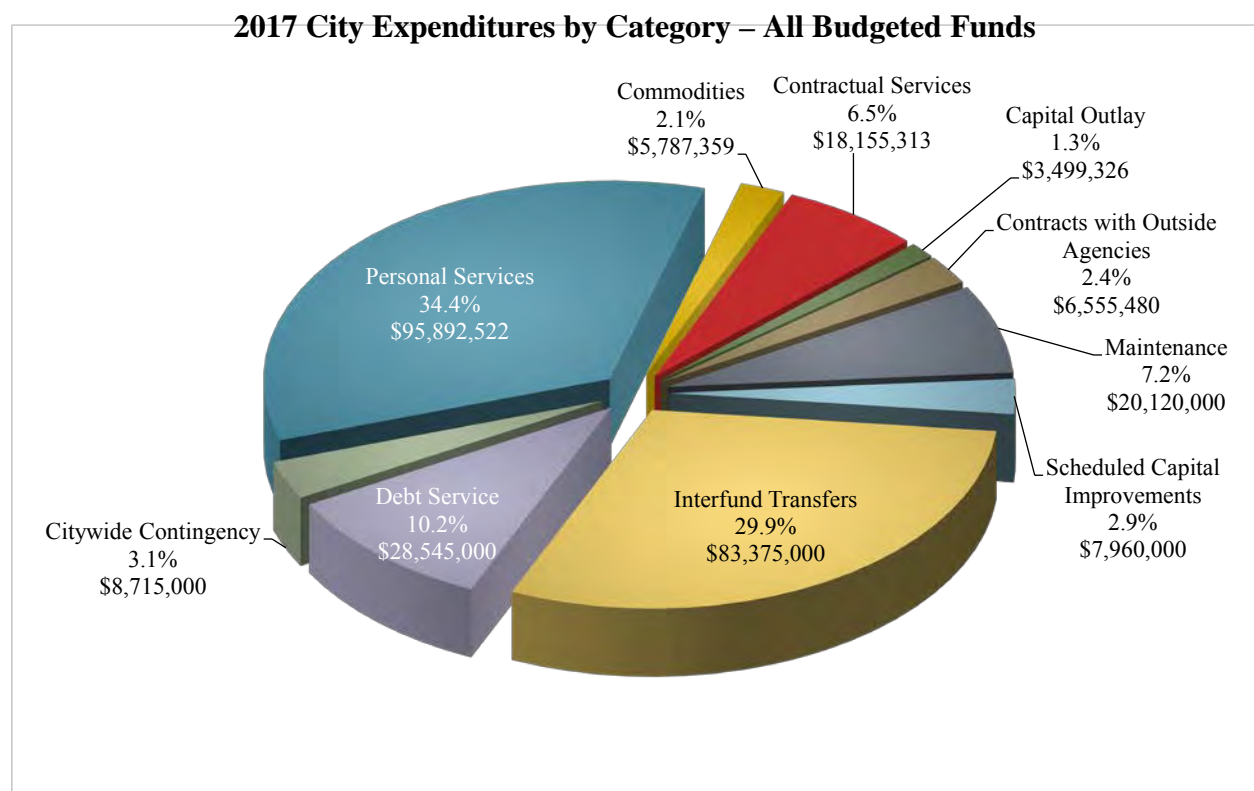
Detailed personnel information can be found beginning on page 60.



*Contracts with Outside Agencies for Operations* total \$6.6 million. These contracts include economic development funding, social services funding and public safety funding, including a contractual arrangement with Johnson County for ambulance services.

*Infrastructure and Facilities Maintenance* funding totals \$20.1 million. The 2017 Budget includes specific funding for the City's maintenance, repair and replacement of infrastructure, facilities and amenities, as well as a five-year plan for future maintenance expenditures and funding. A summary of all maintenance expenditures and funding sources can be found beginning on page 388.

*Non-operating Expenditures* for all funds total \$128.6 million. Interfund transfers necessary to comply with state requirements comprise two-thirds of non-operating expenses. Capital improvements and debt service expenditures for current and future capital projects represent 28.3% of non-operating costs. The balance of this category represents allocation for budgeted contingencies.





## ***2018-2021 Financial Forecast***

The City develops and utilizes the five-year financial forecast to anticipate underlying economic changes and provides for planned and orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

A variety of forecasting models are used in developing the multi-year revenue and expenditure plan. The plan incorporates operating, capital and maintenance data to determine the availability of resources to support future anticipated and unanticipated expenditures. The forecast is updated semiannually; during development of the five-year capital/maintenance programs and the development of the annual operating budget.

The financial forecast includes financial standards used as guidelines in reviewing proposed Capital, Maintenance and Operating program requests to determine long-term fiscal sustainability.

Financial forecast assumptions for plan out-years of 2018-2021 are as follows:

|   | <b>2018</b>  | <b>2019</b>  | <b>2020</b>  | <b>2021</b>  |
|---|--------------|--------------|--------------|--------------|
| <b><u>Revenue Projections</u></b>                           |              |              |              |              |
| Mill Adjustment   | 0.000        | 0.000        | 0.000        | 0.000        |
| Property tax revenue increase                               | 2.0%         | 2.8%         | 2.8%         | 2.8%         |
| City sales tax revenue increase                             | 2.1%         | 1.8%         | 1.8%         | 1.9%         |
| Other current revenue increase                              | 2.3%         | 1.9%         | 2.0%         | 1.9%         |
| Total GF current revenue increase                           | 2.0%         | 2.0%         | 2.1%         | 2.1%         |
| <b><u>Expenditure Projections</u></b>                       |              |              |              |              |
| Annual operating increase                                   | 3.7%         | 4.1%         | 4.1%         | 4.1%         |
| Capital Improvements Program                                | \$30,225,000 | \$34,935,000 | \$30,405,000 | \$25,840,000 |
| Maintenance Program   | \$21,880,000 | \$21,405,000 | \$16,725,000 | \$17,655,000 |
| General Fund Balance as a percent of Operating Expenditures | 33.9%        | 32.9%        | 31.3%        | 28.5%        |
| General Fund Ending Cash                                    | \$39,600,000 | \$40,050,000 | \$39,675,000 | \$37,500,000 |

Additional information regarding the five-year forecast and assumptions can be found beginning on page 28.

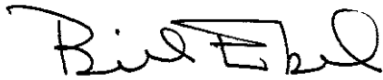
## **CONCLUSION**

The 2017 Budget reflects a stable financial outlook for Overland Park. The secure financial position enables the City to meet growing operational demands, especially in the area of public safety and community development. In addition, during 2017 the City will be able to continue investment in the areas of neighborhood stabilization and infrastructure maintenance and construction. The City's stable financial position provides flexibility and allows for appropriate responses to unforeseeable circumstances.

At the same time, Overland Park continues to take a carefully managed and cautious approach going forward. While the five-year financial plan includes assumptions for stable and modest growth in assessed valuation and sales tax, the City is conscious of external factors which could impact the economic health of our city and region including further actions by the Kansas legislature, sales tax volatility, increases in commodity prices and health care and retirement costs.

Balancing the needs and expectations of the community within the available financial resources presents challenges annually. The 2017 Budget reflects the efforts of the Governing Body and City staff to address community priorities, maintain the citizens' desired quality of life and to provide services, infrastructure and facilities to support our vibrant community while ensuring the long-term fiscal health of the community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bill Ebel". The signature is stylized with a large, sweeping "B" and a distinct "E".

Bill Ebel  
City Manager

# **FISCAL POLICY**

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Fiscal Policy Resolution 4215 provides criteria and guidelines to be used in developing long-range financial plans, and the City's annual operating, maintenance and capital improvement budgets.

## **FISCAL POLICY**

### **SECTION 1. PURPOSE AND DEFINITIONS.**

#### **Purpose:**

The purpose of this fiscal policy is to establish the criteria and guidelines to be used in developing long-range (five-year) financial plans, annual operating budgets, and maintenance and capital improvements programs for Governing Body consideration. Implementation of this policy is designed to:

1. Provide clear direction to the city staff about the policies of the Governing Body, and about the scope and level of City services and capital improvements desired.
2. Ensure that the Governing Body is informed about the fiscal capacity of the City to undertake capital, maintenance or operating program activities before making decisions on such activities.
3. Provide for a balanced municipal revenue structure which is dependable and responsive to economic conditions, while continuing to limit the City's reliance on property tax when possible.
4. Provide investors interested in Overland Park bonds with a clear picture of the financial condition of the City and the security of their investment which will improve and maintain Overland Park's bond ratings.
5. Provide the lead-time required to plan and schedule public improvements.
6. Advise the public as to the need for City financial and service actions to maintain public confidence in the City's credibility.

#### **Operations Defined:**

As used in this policy, Operations include the services performed as part of the reoccurring, routine work of the City. Operating expenditures include personnel costs, minor commodities, contractual services, equipment and routine annual maintenance used in order to provide day-to-day City Operations.

#### **Maintenance Defined:**

As used in this policy, Maintenance includes significant work performed to City infrastructure and facilities as part of the City's five-year Maintenance program. The City's Maintenance program includes both major and preventive maintenance projects.

Major Maintenance includes renovation of, large-scale repairs to, and in-kind replacement of existing City-owned assets. Preventive Maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine Annual Work or Repairs to Equipment would be defined as an Operating Expense. Replacement of Infrastructure or Facilities which would result in increased capacity would be defined as a Capital Improvement.

#### Capital Improvements Defined:

As used in this policy, a Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under \$200,000 will be acquired through the City's Operating budget.

## SECTION 2. FINANCIAL PLANNING POLICIES

#### Balanced Budget and Budgetary Basis:

1. The budget adopted by the Governing Body shall be balanced so that estimated expenditures do not exceed estimated revenues available for appropriation. State budget law prohibits a budget which projects spending in excess of available resources.
2. The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances may be utilized to balance the budget.
3. The use of non-reoccurring revenues, including fund balance, to finance on-going expenses should be avoided. The City shall pay the full cost of current services with current revenues. However, reserves may be used on a short-term basis to offset the impact of economic downturns.

#### Long-Range Financial Planning:

1. Five-Year Financial Forecast

The City shall develop and maintain long-range fiscal planning and budgeting systems which anticipate underlying economic changes and provide for planned, orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

- a. The City Manager shall semiannually prepare for the Governing Body a Long-Range (Five-Year) Revenue and Expenditure Forecast. The Forecast shall be updated during the development of the Capital Improvement and Maintenance programs and the annual Operating budget. Such Forecast shall be used by the

Governing Body in reviewing proposed Capital, Maintenance and Operating program requests to ensure long-term fiscal sustainability.

b. Financial Standards

The five-year financial Forecast shall include financial standards established and reviewed periodically by the Governing Body. The financial standards shall be used as guidelines in reviewing proposed Capital, Maintenance and Operating program requests to determine long-term fiscal sustainability.

The City's financial standards shall include targets established and periodically reviewed by the Governing Body regarding percentage of expenditures during the five-year planning period to be allocated to Operations, Maintenance and Capital Improvements.

2. Five-Year Capital Improvements Program

It shall be the policy of the City to identify and set priorities among the Capital Improvement needs of the community and to develop a schedule for making these Improvements in accordance with the fiscal capacity of the City to do so. The Capital Improvements program shall propose projects over the ensuing five years.

a. Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements program for budget planning purposes.

b. Contents - The Capital Improvements program shall include:

i. A clear summary of its contents.

ii. A list of all Capital Improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.

iii. Cost estimates, methods of financing and recommended time schedules for each Improvement.

iv. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

v. A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, Operating budget and fiscal policy.

c. Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements program and its implementation.

d. Capital Expenditures Budgeted - Current year Capital expenditures (first year of the updated five-year Capital Improvements program) shall be included in the



proposed budget for the ensuing fiscal year following its approval by the Governing Body.

- e. Self-Supporting Activities - A clear distinction shall be made between general purpose government Capital Improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

### 3. Five-Year Maintenance Improvement Program

It shall be the policy of the City to identify and set priorities among the Maintenance needs of the community and to develop a schedule for making these Improvements in accordance with the fiscal capacity of the City to do so. The Maintenance program shall propose projects over the ensuing five years.

- a. Review - The City Manager shall annually provide to the Governing Body an updated five-year Maintenance program for budget planning purposes.
- b. Contents - The Maintenance program shall include:
  - i. A clear summary of its contents.
  - ii. A list of all Major and Preventive Maintenance projects proposed for the ensuing five-year period along with appropriate supporting material of each project, prepared in accordance with a process approved by the Governing Body.
  - iii. Cost estimates, methods of financing and recommended time schedules for each project.
  - iv. The estimated annual impact of Maintenance projects.
  - v. A statement on the fiscal capacity of the City to undertake these projects and the impact the five-year program will have on the City's goals and objectives, Operating budget, and fiscal policy.
- c. Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Maintenance program and its implementation.
- d. Maintenance Expenditures Budgeted - Current year Major Maintenance expenditures (first year of the updated five-year Maintenance program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.

### Asset Inventory:

The City shall annually inventory Capital assets in order to verify the location and assess the condition of City assets. Information from such inventory shall be used to assist in determining a prudent, orderly replacement of City-owned assets through the Operating budget and Capital

Improvements program.

### SECTION 3. REVENUE POLICIES.

#### Revenue:

The City shall maintain a diverse revenue structure which is dependable and responsive to economic conditions. The City shall pursue a partnership with taxpayers to encourage sharing of public services costs in a fair and equitable manner to the public.

#### 1. Operating Revenue

Operations of the City shall be primarily funded through a stable, balanced and reoccurring revenue structure comprised of property tax, sales tax and user fees. Tax rates and fees shall be reviewed periodically and evaluated based on fundamental underlying conditions, economic conditions, service level changes, State or Federal mandates or any other changes that affect the City's ability to provide basic City service or maintain sufficient cash reserves.

Ad valorem property tax revenue shall comprise a significant portion of the City's tax structure in order to provide a stable, consistent revenue stream.

Retail sales and compensating use taxes shall constitute a primary revenue sources for the City's Operating budget. As a more volatile revenue source, sales tax revenue estimates shall be conservative and based upon trend analysis, economic conditions and other factors.

The City shall pursue the use of appropriate user fees and charges to support services rendered when prudent, equitable and pursuant with City policy and goals. The City will establish fees and charges based on cost of service, community benefit and cost recovery guidelines.

#### 2. Funds from Other Agencies

The City shall seek to partner with other intergovernmental agencies to share operational services, facilities and equipment-related costs when prudent and beneficial to City taxpayers. The City shall seek sustainable intergovernmental funding to support on-going Operational and Maintenance expenses.

The City shall aggressively seek funds from federal, state, county and other agencies for use in implementing the City's Capital Improvement and Maintenance programs, and shall normally give priority to those projects which maximize the use of such funds in meeting the objectives of the Capital Improvements and Maintenance programs.

#### 3. Debt

The City shall limit the use of debt to the financing of projects and equipment through the City's Capital Improvement and Maintenance programs. The City shall avoid the use of debt to fund reoccurring operating expenses.

#### 4. One-Time (Non-reoccurring) and Unpredictable Revenues

The use of non-reoccurring and unpredictable revenues to fund on-going expenditures shall be avoided. On-going expenditures shall be funded with reliable, on-going sources of revenue.

Reserve funds may be used on a short-term basis to fund on-going expenses to offset the impact of unanticipated financial conditions. Reserve funds may also be used to fund emergency response to ensure essential public services are maintained during and after natural and man-made disasters.

### SECTION 4. EXPENDITURE POLICIES.

#### Debt:

The City's debt policy provides framework to ensure the City's debt is issued in accordance with established public policy and managed in a fiscally prudent manner which seeks to maintain current credit ratings, preserve public trust, minimize costs to taxpayers and does not adversely affect future generations. The debt policy shall provide general guidelines for debt issuance and management.

1. Use of Debt. The City shall limit the use of debt to the financing of projects and equipment through the City's Capital Improvement and Maintenance programs. The City shall avoid the use of debt to fund reoccurring Operating expenses. Debt issuance will be utilized by the City in those cases where public policy, equity, and efficient use of limited resources favor debt financing over funding with current revenues. Decision criteria shall include the following:
  - a. City's current and projected debt position, financial health and economic conditions.
  - b. Available alternative financing sources, including use of current revenues and leveraged revenue sources of private and intergovernmental contributions. Projects which include a substantial portion of leveraged financing shall normally be given priority.
  - c. Purpose and useful life of the asset. Debt shall be issued in manner in which the term of the debt financing does not exceed the asset's projected life.
    - i. Debt related to Capital Improvements shall normally be issued as general obligation debt for ten or twenty years. The length of the issue is based on type of asset and expected useful life. New facilities and land shall normally be bonded for twenty years. Other Infrastructure or Facility Improvements shall normally be bonded for ten years.
    - ii. Debt for equipment may be bonded for a period of less than ten years, however it shall not be bonded for a period of time longer than the anticipated useful life of the asset.

- iii. Debt related to Maintenance Improvements may be bonded for a period of ten years or less, and shall not be bonded for a period of time longer than the anticipated useful life of the improvement or asset.
2. Debt Capacity /Criteria for City Debt Limit. The debt limitation set above is based on review of a number of factors including the following:
- a. Legal General Obligation Bond Limit - The debt pledged as general obligations of the City shall not exceed thirty percent of the assessed valuation as authorized under K.S.A. 10-308.
  - b. Rating Agency Criteria – In order to maintain the City’s bond ratings, the Chief Financial Officer will monitor reports and financial statements indicating the City’s financial position and results of Operations. The Chief Financial Officer will also periodically consult with the City’s financial advisor to review municipal bond markets and trends in municipal finance.
  - c. City Financial Standards - The City’s financial planning standards include several guidelines relating to amount of debt outstanding, including:
    - i. Total Direct Debt Per Capita. The amount of per capita direct-bonded debt issued by the City.
    - ii. Percentage of Direct and Overlapping Debt to Market Value of Tangible Property. The City’s direct-bonded debt and overlapping debt as a percentage of estimated market valuation of a property.
    - iii. Percentage of Debt Service to General Fund Operating Expenditures. The City’s annual transfer to the Bond and Interest Fund for debt service cost divided by total Operating Expenditures of the General Fund.
    - iv. Mill Levy Equivalent of Bond and Interest Transfer. The mill levy required to replace the General Fund’s annual transfer to the Bond and Interest Fund. These monies are used to pay annual principal and interest payment of the City’s maturing general obligation debt.

Financial standards and guidelines related to debt are established and reviewed by the Governing Body on a periodic basis.

Reserve or Stabilization Account (Fund Balance Policy):

- 1. Purpose - Sound financial management principles require that prudent levels of funds be retained in order to provide a stable financial base for future fiscal periods, uninterrupted delivery of essential governmental services and tax-rate stability. The City shall maintain adequate unrestricted resources to provide the capacity to provide essential governmental service during and immediately following a disaster, offset significant economic downturns or revenue shortfalls, provide sufficient cash flow for daily financial/operational needs, and secure and maintain investment grade bond ratings.

2. Fund Balance Definitions - The term “fund balance” is generally recognized as the difference between a fund’s assets and liabilities.

In accordance with Governmental Accounting Standard Board statement number 54 (GASB 54), a fund’s balance is classified into up to five categories primarily based on the extent to which restrictions exist regarding use of funds.

- a. Non-Spendable. Assets legally or contractually required to be maintained or not in spendable form, such as inventory or prepaid times. Such constraint is binding until the legal requirement is repealed or the amounts become spendable.
- b. Restricted. Assets with externally imposed constraints, such as those mandated by creditors, grantors and contributors, or laws and regulations. Such constraint is binding unless modified or rescinded by the applicable external body, law or regulations.
- c. Committed. Assets with a purpose formally imposed by resolution by the Governing Body of the City, binding unless modified or rescinded by the Governing Body.
- d. Assigned. Assets constrained by the express intent of the Governing Body, City Manager or designee. Encumbrances shall be considered as assigned, unless they specifically meet the requirements to be committed or restricted.
- e. Unassigned. All amounts not included in other fund balance classifications.

The total of the last three categories (committed, assigned and unassigned), which includes only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed the unrestricted fund balance. The unrestricted fund balance serves as a measure of expendable available financial resources.

3. Order of Unrestricted Fund Balance Expenditure - For unrestricted fund resources, committed amounts should be reduced first, following by assigned amounts, followed by unassigned amounts.
4. General Fund Unrestricted Fund Balance Target - The City’s targeted general fund unrestricted fund balance is 30% of the subsequent fiscal year’s budgeted operating and contingency expenditures. The target amount expressed is a goal and may fluctuate from year-to-year in the normal course of Operations. This funding level includes allocations for the following:
- a. Emergency Response. Provides the financial capacity to ensure the continuation of essential public services during and after emergencies resulting from natural and man-made disasters. This reservation shall be classified as assigned.
  - b. Stabilization. Provides financial resources protecting against the need to reduce service levels or raise taxes due to adverse financial or economic circumstances, and allows the City to take advantage of unplanned extraordinary opportunities. This reservation shall be classified as unassigned.



- c. Working Capital. Provides funding to ensure adequate resources to deliver essential public services during all periods in the City's annual revenue and expenditure cycle. This reservation shall be classified as unassigned.

The minimum target of the unrestricted fund balance at the end of the five-year financial planning period is 15%.

5. Monitoring and Reporting - The City Manager and Chief Financial Officer shall annually prepare a report documenting the status of fund balance in comparison with the target established in this policy, and present information relating to fund balance in conjunction with development of the City's five-year financial forecast and annual Operating budget.
6. Replenishment of Unrestricted Fund Balance - If it is anticipated at the completion of any fiscal year that the projected or estimated amount of unrestricted fund balance will be less than the minimum established target, then the City Manager shall prepare and submit in conjunction with the five-year financial plan a plan for the expenditures or expense reduction and/or revenue increases necessary to restore the minimum target amount within the five-year planning period.

## SECTION 5. FINANCIAL ACCOUNTING AND REPORTING.

### General Policies:

1. The City will adhere to generally accepted accounting practices (GAAP) and pronouncements by the Government Accounting Standards Board (GASB).
2. The City will adhere to a policy of full and open public disclosure of all financial activity and information. The City will strive to provide timely transparent financial information which is easily accessible by the public.

### Expenditure Accountability:

1. The City will maintain a budgetary control system and will produce interim financial reports that measure actual revenues and expenditures compared to budgeted revenues and expenditures.
  - a. Regular monthly, quarterly and annual reports will present a summary of financial information by major fund and activity type.
  - b. Each year, the City will employ an independent public accounting firm to perform the annual audit.
2. Expenditures will be controlled by appropriate internal controls and procedures for processing invoices for payment. Expenditures will be accounted for in the proper accounts.
3. The City shall maintain a system for monitoring the City's expenditure performance in relation to budget. Periodic reports will provide budget to actual comparisons.

- a. Department directors will have primary responsibility for ensuring expenditures adhere with the appropriations made through the budget process.
  - b. The Finance Department and City Manager's Office will monitor the City's financial position by cost center, department and fund, including revenues and expenditures, in relation to the adopted budget and most current long-term financial forecast.
- 4. If adjustments are needed in the City's planned expenditures in order to ensure the City's long-term financial sustainability, the City Manager, at his or her discretion, will:
  - a. administratively adjust annual budget allocations, or
  - b. will provide information to the Governing Body regarding options for expenditures adjustments.

#### SECTION 6. COORDINATION AND REVIEW.

The staff shall take care to ensure that the provisions of this policy are effectively implemented. Whenever the City Manager determines that there is a conflict between this policy and other more specific Governing Body policies involving the Operating budget, Maintenance or Capital Improvement planning or financing, that conflict shall be brought to the attention of the Finance, Administration and Economic Development Committee for a recommendation to the Governing Body.

The Finance, Administration and Economic Development Committee shall review these rules, procedures and protocols at least once every two years.

# FINANCIAL PLANNING

## FIVE-YEAR FINANCIAL FORECAST

The City develops and utilizes a five-year financial forecast to anticipate underlying economic changes and provides for planned, orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

A variety of forecasting models to develop a five-year revenue and expenditure plan. The plan incorporates operating, capital and maintenance data to determine the availability of resources to support future anticipated and unanticipated expenditures. The forecast is updated semiannually; during development of the five-year capital/maintenance programs and the development of the annual operating budget.

### Revenue Forecasting

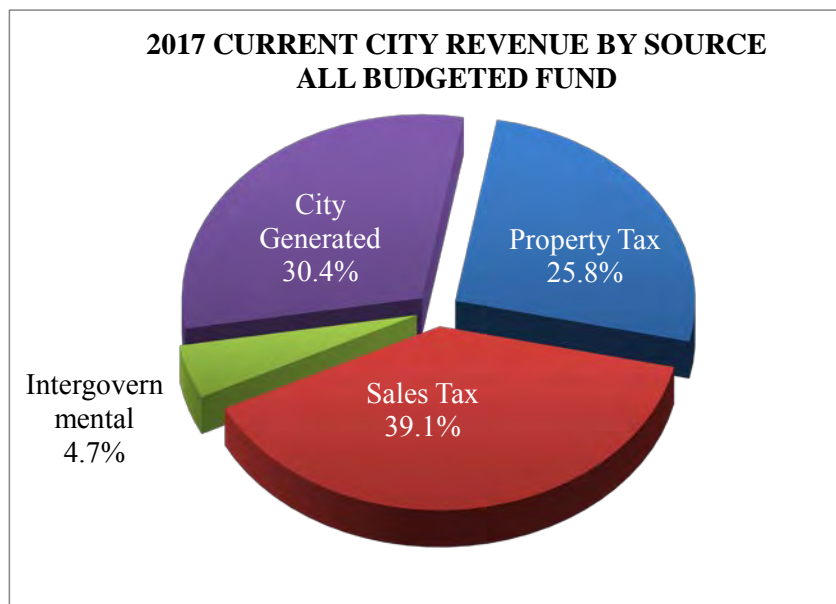
Overland Park's annual revenue is comprised three primary sources: sales tax, property tax and City-Generated revenues, including user fees, fines and franchise taxes.

#### Sales Tax

The City's primary source of income is sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage. The City receives revenue from a citywide 1-cent sales tax, a 1/8-cent sales tax, dedicated to street improvements, and a portion of two countywide sales taxes.

Sales tax is forecasted on a quarterly basis by using two statistically based forecasting methods, Box Jenkins and regression analysis formulated from historical data. The forecast is based on data received monthly from the State of Kansas, and is reviewed in comparison with other economic events and considerations. As a result of this analysis, City 1-cent sales tax revenues for the planning period are projected as follows:

|                       | 2017         | 2018         | 2019         | 2020         | 2021         |
|-----------------------|--------------|--------------|--------------|--------------|--------------|
| <b>City Sales Tax</b> | \$47,090,000 | \$48,070,000 | \$48,935,000 | \$49,815,000 | \$50,780,000 |
| <b>% Increase</b>     | 2.1%         | 2.1%         | 1.8%         | 1.8%         | 1.9%         |



### Property Tax

Property tax revenue is forecasted based on the application of the City's mill levy (property tax rate) against the overall assessed valuation of the City, less a delinquency rate. The City's assessed value is comprised of real property, including residential and commercial property, personal property and state assessed utilities.

Assessed value projections are forecasted based on annual data received from the Johnson County Appraiser's Office. This office is responsible for annual property value appraisals for all real property within the city. Annual data is extrapolated within the context of market conditions, economic indicators and demographic patterns to forecast changes over the five-year period.

The City's economic position relative to assessed valuation remains strong. The total assessed value to support the 2017 Budget has increased by 7.8% from 2016, due to growth in real estate valuations. The increased assessed valuation reflects strength in the housing market, as revaluation of real property values increased by \$238.3.6 million. In addition, the City's tax rolls increased by \$50.0 million due to new construction, which continues to perform strongly. During 2015, new construction had a total construction value of \$610.9 million, while in January through September 2016 construction within the City totaled \$508.2 million. Based on projected new construction, and projections of more moderate growth in real property values, assessed valuation is projected to grow 2.8% annually during the remaining years of the five-year period.

In accordance with City Council policy direction, the mill levy is forecasted to remain stable over the five-year period. The 2017 mill levy is 13.800 mills, .952 mills higher than the previous years' mill of 12.848. At less than two-thirds the rate of adjacent similar communities, Overland Park's property tax rate remains the lowest of any first class city in the State of Kansas.

### City-Generated Revenue

City-generated revenue includes fees, fines and taxes of which the City is responsible for the levying of and/or collection of. This includes such items as: franchise taxes, stormwater utility fees, transient guest taxes, planning and development fees, parks and recreation fees, and municipal court fines.

Revenues are forecasted based on historical data, growth patterns and economic indicators. On average, city generate revenue is projected to grown annually by 2.0% over the five-year planning period.

For additional information relating to budget revenue for 2017, see the Revenue Section, beginning on page 83.

## **Expenditure Forecasting**

City expenditures are programmed through three separate budget components: an annual operating budget, a five-year major maintenance improvement program, and a five-year capital improvements program.

### **Operating Budget**

The operating budget supports the day-to-day operations of the City and includes personnel, commodities, contractual services, This increase in operating expenditures is attributable to fixed cost increases and rising service demands due to continued growth. Operating expenditures continue to be analyzed to determine if programs or services should be eliminated, combined or restructured to deliver services in a more effective and efficient way.

The five-year forecast reflects an average operating budget growth factor of 4.0% in years 2018 through 2021.

The City's capital and major maintenance expenditures are programmed as part of five-year improvement programs. Project costs are in 2017 dollars. An inflation factor has been included in each year of the five-year forecast to account for construction inflation.

### **Capital Improvements Program**

The five- year Capital Improvements Plan (CIP) programs needed future public infrastructure improvements, large equipment and facilities, and provides data concerning costs, timing, funding sources, budget impacts and alternatives. In the CIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. Attention is given to the availability of leveraging intergovernmental funds, grants and private contributions against available City funding to maximize capital investment.

The 2017-2021 Capital Improvements Program (CIP) of \$140,950,000 is \$9.8 million above the adopted 2016-2020 Capital Improvements Program. Capital improvements are identified by project in the Capital Improvements Programs section beginning on page 344.

The 2017-2021 CIP will be financed through:

|   |       |
|---|-------|
| General Obligation Bonds                    | 7.5%  |
| Pay-As-You-Go                               | 61.8% |
| Federal, State, County & Other Cities Funds | 20.2% |
| Developer & Private Funds                   | 10.5% |

Pay-As-You-Go amounts are funded from the Capital Improvement Fund, Special Park and Recreation Fund, 1/8-cent Sales Tax for Street Improvements Fund, Equipment Reserve Fund, Soccer Fund and Stormwater Utility Fund. A summary of CIP financing is found beginning on page 335 in the Capital Improvements Program section.

The impact of capital improvements on operations was considered in the development of the 2017 operating budget and 2017-2021 financial forecast. As a rule-of-thumb, each street lane mile is projected to equal approximately \$8,500 of annual operational expense, while each square foot of facility addition is anticipated to equal approximately \$8 of annual expense. \$30.2 million of projects are scheduled to be constructed and/or financed in 2017.

### Maintenance Improvement Program

The five- year Maintenance Improvements Program (MIP) programs necessary future large-scale replacement, repair and rehabilitation to existing city assets. Maintenance as included in the MIP is defined as significant repair to, renovation or rehabilitation of, or-kind replacement of city infrastructure and facilities. The City's maintenance program includes both major and preventive maintenance projects.

Major maintenance includes renovation of, large scale repairs to, and in-kind replacement of existing city-owned assets. Preventative maintenance include projects and programs to protect and significantly extend an asset's useful life.

Routine annual work or minor repairs to equipment, infrastructure or facilities are defined as an operating expense. Replacement of infrastructure or facilities which would result in increase capacity are defined as a Capital Improvement.

The MIP includes data concerning costs, timing, funding sources, budget impacts and alternatives. In the MIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. The 2017-2021 Maintenance Improvement Program is \$95,600,000, and includes funding for projects in Street, Traffic, Stormwater, Facility, and Parks and Recreation areas. Maintenance improvements are identified by project in the Maintenance Improvements Program section beginning on page 394.



## **FINANCIAL PLANNING STANDARDS USED IN FIVE-YEAR FINANCIAL PLAN DEVELOPMENT**

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The City's fiscal policy (Resolution 4215) sets forth the basic framework for the overall fiscal management of the City. Financial standards established by the City help direct the City toward long-term financial integrity and security.

These standards are reviewed annually and used to monitor the development of the City's Five-Year Financial Plan, which include the Capital Improvements Program (CIP), Maintenance Improvement Program, and the annual Operating Budget.

Financial standards utilized by the City as a basis for evaluating the financial soundness of the five-year plan include:

### **FISCAL STANDARDS**

- 1. PERCENTAGE OF GENERAL FUND ENDING CASH TO OPERATING EXPENDITURES** **30%**  
DESCRIPTION: The General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) at the end of the financial planning period. (Source of standard – Fiscal Policy, Resolution 3915)
- 2. PERCENTAGE OF P.A.Y.G. TO TOTAL PROGRAM** **Greater than 40%**  
DESCRIPTION: The amount of General Fund, special funds and reserve funds revenues used to finance capital improvements projects, divided by the total amount of the Capital Improvements Program (CIP). (Source of standard – staff.)
- 3. PERCENTAGE OF DEBT TO TOTAL PROGRAM** **Less than 35%**  
DESCRIPTION: The amount of the City's general obligation debt incurred to finance capital improvements projects, divided by the total amount of the Capital Improvements Program (CIP). (Source of standard – staff.)
- 4. PERCENTAGE OF LEVERAGED FUNDS TO TOTAL PROGRAM** **Greater than 20%**  
DESCRIPTION: The amount of intergovernmental and private funds, divided by the total amount of the Capital Improvements Program (CIP). (Source of standard – staff.)
- 5. TOTAL DIRECT DEBT PER CAPITA** **Less than \$1,200**  
DESCRIPTION: The amount of per capita direct-bonded debt (debt for which the City has pledged its full faith and credit) issued by the City. (Source of standard - Moody's Investors Service ratio.)

**6. PERCENTAGE OF DIRECT AND OVERLAPPING DEBT TO MARKET**

**VALUE OF TANGIBLE PROPERTY**

**Less than 5%**

DESCRIPTION: The City's direct-bonded debt and overlapping debt as a percentage of estimated market valuation of property within the City. (Source of standard – staff.)

**7. MILL LEVY EQUIVALENT OF B & I TRANSFER**

**Less than 6 mills**

DESCRIPTION: The mill levy required to replace the General Fund's annual transfer to the Bond & Interest Fund. These monies are used to pay annual principal and interest payments on the City's maturing general obligation debt. (Source of standard – staff.)

**8. PERCENTAGE OF DEBT SERVICE COST TO GENERAL FUND OPERATING EXPENDITURES**

**Less than 20%**

DESCRIPTION: The City's annual payments to the Bond & Interest Fund for debt service cost divided by total operating expenditures (excluding transfers) of the General Fund. (Source of standard - staff.)

**9. PERCENTAGE OF OPERATING BUDGET TO CITY FUNDING OF THE CIP**

**Less than 20%**

DESCRIPTION: The current General Fund Operating Budget divided by the total City funds financing the five-year CIP and the General Fund Operating Budget. (Source of standard – staff.)

**10. PERCENTAGE OF CITY FUNDS FINANCING THE CIP TO THE OPERATING BUDGET**

**Greater than 80%**

DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the current General Fund Operating Budget and the total City funds financing the CIP. (Source of standard – staff.)

**11. PERCENTAGE OF OPERATING EXPENDITURES TO CURRENT GENERAL FUND REVENUES**

**80%**

DESCRIPTION: The amount of the projected General Fund operating expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

**12. PERCENTAGE OF MAINTENANCE EXPENDITURES TO CURRENT GENERAL FUND REVENUES**

**5%**

DESCRIPTION: The amount of projected infrastructure and facility maintenance expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

**13. PERCENTAGE OF CAPITAL EXPENDITURES TO CURRENT GENERAL FUND REVENUES**

**15%**

DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the projected current General Fund revenues. (Source of standard – staff.)

**CITY OF OVERLAND PARK**  
**8/15/2016**  
**2017-2021 Financial Plan - Standards and Ratios**

| <b>Staff Base Plan</b>   |   |                                 |             |             |             |             |             |             | <b>2017<br/>thru<br/>2021</b> | <b>2016<br/>thru<br/>2020</b> |
|--------------------------|---|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------------------|-------------------------------|
| <b>SUMMARY OF RATIOS</b> |   | <b>Standards <sup>(1)</sup></b> | <b>2016</b> | <b>2017</b> | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> |                               |                               |
| 1.                       | Percentage of General Fund Ending Cash to Operating Expenditures            | 30% (2)                         | 40.1%       | 36.1%       | 33.9%       | 32.9%       | 31.3%       | 28.5%       |                               | 30.2%                         |
| 2.                       | Percentage of P.A.Y.G to Total Program                                      | Greater than 40%                | 58.1%       | 83.5%       | 61.1%       | 65.9%       | 78.0%       | 71.6%       | 71.5%                         | 51.8%                         |
| 3                        | Percentage of Debt to Total Program   | Less than 35%                   | 1.6%        | 5.0%        | 11.9%       | 16.1%       | 0.0%        | 0.0%        | 7.5%                          | 11.8%                         |
| 4                        | Percentage of Leveraged Funds to Total Program                              | Greater than 20%                | 40.4%       | 11.5%       | 27.0%       | 18.0%       | 22.0%       | 28.4%       | 21.0%                         | 18.6%                         |
| 5                        | Total Direct Debt Per Capita  | Less than \$1,200 (3)           | \$656       | \$579       | \$531       | \$489       | \$431       | \$379       |                               | \$478                         |
| 6                        | Percent of Direct and Overlapping Debt to Market Value of Tangible Property | Less than 5%                    | 3.3%        | 3.1%        | 3.1%        | 3.1%        | 3.1%        | 3.1%        |                               | 3.3%                          |
| 7                        | Mill Levy Equivalent of B. & I. Transfer                                    | Less than 6 Mills               | 5.0         | 4.7         | 3.5         | 3.5         | 2.9         | 2.4         |                               | 2.8                           |
| 8                        | Percentage of Debt Service Cost to General Fund Operating Expenditures      | Less than 20%                   | 13.8%       | 12.8%       | 9.8%        | 9.4%        | 7.7%        | 6.2%        | 9.1%                          | 10.4%                         |
| 9                        | Percentage General City Funding allocated to CIP                            | Less than 20%                   |             |             |             |             |             |             | 15.5%                         | 12.5%                         |
| 10.                      | Percentage General City Funding allocated to to Operating Budget            | Greater than 80%                |             |             |             |             |             |             | 84.5%                         | 87.5%                         |

**CITY OF OVERLAND PARK**  
**8/15/2016**  
**2017-2021 Financial Plan - Standards and Ratios**

| <b>Staff Base Plan</b>  |  |                                 |             |             |             |             |             |             | <b>2017<br/>thru<br/>2021</b> | <b>2016<br/>thru<br/>2020</b> |
|---|--|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------------------|-------------------------------|
| <b>SUMMARY OF RATIOS</b>  |  | <b>Standards <sup>(1)</sup></b> | <b>2016</b> | <b>2017</b> | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> |                               |                               |
| 11. Percentage of Operating Expenditures to General Fund Current Revenue            |  | 80%                             | 74.5%       | 75.3%       | 76.7%       | 78.1%       | 79.7%       | 81.1%       | 78.2%                         | 78.9%                         |
| 12. Percentage of Maintenance Expenditures to General Fund Current Revenue          |  | 5%                              | 5.9%        | 7.0%        | 6.3%        | 5.2%        | 5.7%        | 5.5%        | 5.9%                          | 5.2%                          |
| 13. Percentage of Capital Expenditures Expenditures to General Fund Current Revenue |  | 15%                             | 17.3%       | 17.6%       | 15.2%       | 13.9%       | 12.5%       | 12.4%       | 14.3%                         | 13.1%                         |

(1) Unless otherwise noted, source for standards is staff recommendation

(2) Source: Fiscal Policy, Resolution 4215, Adopted 2016.

(3) Source: Moody's Investor Service ratio

# FINANCIAL STRUCTURE

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## FUND DESCRIPTION

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Following are the funds included the 2017 Budget for the City of Overland Park.

- I. *General Fund* - The General Fund is the principal fund of the City, which accounts for all financial transactions not accounted for in other funds. The majority of the current operating expenditures of the City are financed through revenues received by the General Fund.
- II. *Special Revenue Funds* - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designed to finance particular functions or activities of the City. Budgeted (appropriated) funds include:
  - Special Street and Highway Fund
  - 1/8-Cent Sales Tax for Street Improvements Fund
  - Special Parks and Recreation Fund
  - Special Alcohol Programs Fund
  - Tax Increment Financing Fund
  - Transient Guest Tax Fund
  - Transient Guest Tax - Capital
  - Transient Guest Tax – Operating Fund
  - Business Improvement District Fund
  - Stormwater Utility Fund
- III. *Debt Service Fund* – The Bond and Interest Fund is used to account for the payment of principal and interest on the City’s general obligation bonds, which are recorded in the general long-term debt group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes and investment interest income.
- IV. *Enterprise Funds* –Enterprise funds are used to account for services that are primarily self-supporting, receiving most of their revenues through user fees or charges. The City has two enterprise funds: Golf Course and Soccer Operations. As enterprise funds, all revenues and expenditures relating to the City’s operations of the Golf Courses and Soccer Complex, including operations, maintenance and capital improvements are handled through these funds, allowing these program accounted for accurately and easily. Debt Service related to the City’s golf courses is funded from the Golf Fund, while debt services related to the Soccer Complex is funded with Transient Guest Tax and Special Parks and Recreation funds.
- V. *Capital Projects* - The Capital Projects Fund accounts for capital improvements, which are financed from the City's general obligation bond issues, special assessments, certain federal grants and other specific receipts. The Capital Project Fund is not subject to appropriation.

A legal budget is not required by Kansas law for capital project funds, internal service funds, private purpose trust funds, and certain special revenue funds, including:

- Special Improvement Escrow
- Federal and State Grants
- Art in the Woods
- Parks and Recreation Trust
- Westlinks Land Acquisition
- Special Law Enforcement
- Special Tax Financing
- Nuse Act
- Jack Sanders Memorial

Spending in any fund not subject to annual operating budget requirements is controlled by federal regulations, other statutes or by the use of internal spending limits established by the Governing Body.

### **BASIS OF ACCOUNTING**

All budgeted funds, including governmental and proprietary funds, are accounted for by using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. In the General Fund, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time. Other major General Fund revenue that is susceptible to accrual includes utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. Major revenues that are determined not to be susceptible to accrual, because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable, include property taxes, licenses, permits, fines and forfeitures in the General Fund; property taxes, user fees and hotel occupancy taxes in the Special Revenue Funds; and property taxes in the Debt Service Fund.

Expenditures are generally recognized under the modified accrual accounting basis when the related fund liability is incurred. Exceptions to the general rule include: (1) the long-term portion of accumulated unpaid sick pay and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which are recognized when due.

### **BUDGETARY BASIS AND ENDING CASH POSITION**

The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances will be fully utilized to balance the budget. This is the same basis as used to account for funds in the City's audited financial statements except for the proprietary funds (Golf Course and Soccer Operations Funds), which are reported using the GAAP (accrual) basis for accounting. The difference between the Generally Accepted Accounting Principles (GAAP) basis of accounting and the budgetary basis for accounting of proprietary funds is encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting. In addition, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported in operations, but allocations for depreciation and amortization expenses are recorded. Normally the opposite is true under the budgetary basis of accounting.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. State budget law prohibits a budget which projects spending in excess of available resources. Budget law further prohibits unappropriated balances in funds supported by general tax levies.

While the fund balance is not a current source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Revenue and expenditure trends are closely monitored and are incorporated in the City's five-year financial plan. The City has a history of conservative revenue projections and the utilization of only 95% of budgeted operating expenditures.



The following depicts the Dec. 31 General Fund balance for the past five years and the estimated balance at the end of 2016:

|                | 2011         | 2012         | 2013         | 2014         | 2015         | 2016 Est.    |
|----------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Balance</b> | \$20,929,756 | \$23,266,450 | \$28,761,020 | \$34,521,194 | \$41,157,285 | \$42,500,000 |

The 2017 Budget includes an estimated General Fund carryover fund balance (as of December 31, 2016) of \$42,500,000. The modest increase between the 2015 ending fund balance and the projected 2016 ending fund balance is due to continued conservative spending by the City and stable economic conditions. Growth is primarily attributable to increases in assessed valuation and corresponding property tax revenues, while sales tax and user fees have remained stable. The ending balance as of December 31, 2017, is estimated to be approximately \$40.5 million, which is shown as part of the Transfers to Other Funds line on the General Fund - Statement of Expenditures found on page 99. This projected balance represents an ending cash balance of 36.1%.

The City's financial plan includes planned moderate spenddown of fund balance over a five-year period based on planned capital and maintenance expenditures. During this timeframe the City does not anticipate any significant expansion in expenditures relating operating programs or services. However, flexibility in the five-year plan does allow for operational adjustments to be made if necessary during the planning period to ensure a stable financial structure and fund balance.

The City's financial standard target for ending fund balance states that the General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) is 30% at the end of the five year planning period (2021). The table below presents the estimated ending cash position during the five- year planning period and reflects the adoption of the 2017 Budget and 2017 - 2021 Capital Improvements Plan.

|                   | 2016         | 2017         | 2018         | 2019         | 2020         | 2021         |
|-------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Percentage</b> | 40.1%        | 36.1%        | 33.9%        | 32.9%        | 31.3%        | 28.5%        |
| <b>Balance</b>    | \$42,500,000 | \$40,550,000 | \$39,600,000 | \$40,050,000 | \$39,675,000 | \$37,500,000 |

In addition to the General Fund, the Capital Improvements Fund comprises a significant portion of the City's overall fund balance. The Capital Improvements Fund receives revenues in the form of transfers from other funds. These revenues are used to finance public improvements set forth in the adopted Capital Improvements Program.

## **DEPARTMENT/DIVISION DESCRIPTION**

The major City funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more cost centers and may include cost centers accounted for in more than one fund.

## **CATEGORY DESCRIPTION**

For managerial control purposes, budgeted expenditures of each division are accounted for with the use of four categories: Personal Services, Commodities, Contractual Services and Capital Outlay. These categories are further subdivided into line items. Category expenditure changes within departments are approved by the City Manager and reported to the City Council.

## 2017 BUDGET GUIDELINES

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- A. 2017 Program Goals. Program Goals for 2017 were prepared by each division and reviewed by management during the budget process. These goals are listed with each respective cost center's budget.
- B. Revenues. Revenue assumptions reflect the most current information available as of May 2016, with the exception of property tax revenues, which were updated in July 2016. Revenue information is obtained from State and County sources, as well as from the City's own financial planning models.
- C. 2017 Salaries and Benefits.
- (1) Salaries – The 2017 Budget includes a planned 2.5% merit pool compensation package for City employees. This compensation package will include full step increases for eligible public safety employees and a market/merit package for non-step employees.
  - (2) Health and Dental Insurance – The adopted 017 Budget projects health insurance premiums will increase by 9.5% over budgeted 2016 levels, while dental insurance is projected to increase 4%. In the fall of 2016 the Governing Body reviewed and finalized health and dental insurance programs for 2017, which included an actual increase of 12.7% in health insurance premiums.
- D. Cost Center Budgets. Each Cost Center or Department prepared budgets within the following parameters:
- (1) Base Budget – Each cost center is allocated a base amount to support on-going services and operations. Included in this based amount is funding for personal services, commodities and contractual services and equipment replacement.
    - ❖ Personal Services - Personal Services funding is established based on current payroll, with adjustments for changes in staffing, compensation and benefits.
    - ❖ Commodities and Contractual Services - Commodities and Contractual funding is based on the 2016 budget and adjusted for known personnel and expenditure revisions. The adjusted amount was then held steady (0% increase) to determine each cost center's 2017 base budget for commodities and contractual services.
    - ❖ Equipment Replacement – Equipment recommended for purchase, as part of a Cost Center's established replacement schedule, is budgeted as part of the base budget package.

(2) Significant program and personnel changes for 2017.

- ❖ The 2017 budget includes a net increase in full-time equivalent (FTE) employees of 19.02 FTE, which includes the addition of ten positions in the Police Department, four positions in the Planning Department and three positions in the Public Works Department. The 19.02 FTE change includes adjustments in both full-time and part-time positions as outline below:

| <b>PERSONNEL CHANGES 2016-2017</b>                   |                  |                      |                     |
|--|------------------|----------------------|---------------------|
|  | <b><u>FT</u></b> | <b><u>FTE/PT</u></b> | <b><u>TOTAL</u></b> |
| <b>2016 BUDGETED TOTAL</b>                           | <b>884.00</b>    | <b>162.78</b>        | <b>1,046.78</b>     |
| <b><u>2016 Adjustments</u></b>                       |                  |                      |                     |
| Municipal Court – Court Security Worker              | 1.00             | -0.50                | 0.50                |
| Public Works – Maintenance Workers                   | 2.00             | 0.00                 | 2.00                |
| <b>Subtotal</b>                                      | <b>3.00</b>      | <b>-0.50</b>         | <b>2.50</b>         |
| <b><u>2017 Additions</u></b>                         |                  |                      |                     |
| Police – Dispatcher                                  | 3.00             | 0.00                 | 3.00                |
| Police – Detective (Narcotics)                       | 1.00             | 0.00                 | 1.00                |
| Police – Police Officers                             | 3.00             | 0.00                 | 3.00                |
| Police – Report Technicians                          | 2.00             | 0.00                 | 2.00                |
| Police – Records Technician                          | 1.00             | 0.00                 | 1.00                |
| Police – School Crossing Guard                       | 0.00             | 0.19                 | 0.19                |
| Fire – Support Services Technician                   | 1.00             | -0.75                | 0.25                |
| Public Works – Construction Inspector (Stormwater)*  | 1.00             | 0.00                 | 1.00                |
| Recreation Services – Point-of-Sale Attendants*      | 0.00             | 1.23                 | 1.23                |
| Planning and Development – Code Compliance Officers* | 4.00             | 0.00                 | 4.00                |
| Other Misc. Adjustments                              | 0.00             | -0.15                | -0.15               |
| <b>Subtotal</b>                                      | <b>16.00</b>     | <b>0.52</b>          | <b>16.52</b>        |
| <b>2017 TOTAL</b>                                    | <b>903.00</b>    | <b>162.80</b>        | <b>1,065.80</b>     |

\*Revenue Supported Positions

- ❖ Select departments received additional funding to support current operations, including;
  - Information Technology received additional funding to for annual software application support of the new Finance/Human Resources system, hardware support for the new VOIP phone system and the fiber network.
  - Facilities Maintenance received additional funding for operating expenditures related to the new public safety facility.
  - Emergency Management received additional funding to support local and regional emergency preparedness activities.
  - Municipal Court received additional funding to support the constitutionally-required public defender program.
  - The Fire Department received funding to expand the Alternative Response Vehicle program to one additional fire station, provide additional training and to increase community outreach.

- The Parks Department received additional funding for the removal and replacement of diseased trees in the City's right-of-way and increased maintenance of street medians.
- E. Golf Course Fund. In June 2016, the Community Development Committee reviewed the budget necessary to fund the Golf Course Program's operations, maintenance and capital projects in 2017.
- F. Stormwater Utility Fund. In June 2016, the Public Works Committee reviewed the budget necessary to fund the Stormwater Program's operations, maintenance and capital projects in 2017.
- G. Special Funds.
  - (1) Special Parks & Recreation Fund. The appropriate goal area committee(s) reviewed budget requests.
  - (2) Special Alcohol Control Fund. The appropriate goal area committee(s) reviewed budget requests.
- H. 2017 Capital Improvements Program (CIP). The 2017-2020 CIP is incorporated into the 2017 Budget. Capital projects scheduled for 2017 are budgeted in accordance with the Capital Improvements Program.
- I. 2017 Maintenance Program. The 2017-2020 Maintenance Program is incorporated into the 2017 Budget. Large maintenance projects scheduled for 2017 are budgeted in accordance with the Maintenance Program.

# FINANCIAL ASSUMPTIONS DURING DEVELOPMENT OF THE 2017 BUDGET

## MAJOR REVENUE ASSUMPTIONS:

1. At the time of budget adoption in August 2016, the taxable assessed valuation estimate was as follows:

|                                      |                 |
|--------------------------------------|-----------------|
| 2017 Budget                          | \$3,265,128,885 |
| 2016 Budget                          | \$3,036,392,844 |
| Change between 2016 and 2017 Budgets | 7.5%            |

*(final assessed value, certified by Johnson County in October 2016, equals \$3,273,961,203, a 7.8% increase)*

2. The City sales tax revenue growth is projected using a quarterly forecast of sales tax. The forecast of sales tax is based on historical data and is derived from the use of two different statistical models, regression analysis and Box-Jenkins. Following are annual sales tax increase estimates based on the forecast using 2016 current revenue estimates:

|                     | 2017 | 2017 | 2018 | 2019 | 2021 |
|---------------------|------|------|------|------|------|
| <b>Total Growth</b> | 2.1% | 2.1% | 1.8% | 1.8% | 1.9% |

3. Franchise Taxes are projected to increase 2.4% over 2016 estimates for 2017. In 2017 to 2021, franchise taxes are project to grow at 2.0% annually.
4. Motor Vehicle Tax revenue are estimated to remain flat between 2016 and 2017. Vehicle tax revenues are based on a government entities taxing entities effort in comparison to other governments within the county, based two year in arrears. The estimate is based on information from Johnson County combined with Overland Park historical information.
5. Liquor Tax is estimated to increase by 3.7% from 2016 estimates to 2017, based on 2016 year-to-date collections.
6. CDBG funds are anticipated to total \$600,000 each year, with \$350,000 being budgeted for capital improvements. This amount is subject to change annually based on appropriations made by the Federal Government, CDBG Citizens Advisory Committee recommendations and Governing Body action.

7. Based on the projected assessed valuation, the mill levy rate at budget adoption increased .96 million, which is approximately 1 mill higher than the annual rate since 2012:

| Fund            | 2012<br>Budget | 2013<br>Budget | 2015<br>Budget | 2016<br>Budget | 2017<br>Budget |
|-----------------|----------------|----------------|----------------|----------------|----------------|
| General Fund    | 11.855         | 11.814         | 11.873         | 11.887         | 12.847         |
| Stormwater Fund | 0.959          | 0.955          | 0.960          | 0.961          | 0.961          |
| <b>TOTAL</b>    | <b>12.814</b>  | <b>12.769</b>  | <b>12.833</b>  | <b>12.848</b>  | <b>13.808</b>  |

*(The final mill levy, certified by Johnson County in October 2016, is 13.800 mills)*

8. The remaining revenues are anticipated to remain stable for 2017.
9. Based on prior years' experience, the delinquency rate used in the computation of property tax is estimated at 2%.

#### **EXPENDITURE ASSUMPTIONS:**

1. The 2017 operating budget is increasing by 4.4% from the adopted 2016 budgeted amount. In 2017-2021, an operating budget growth factor of approximately 4% annually is planned.
2. Service expansions and new programs in the operating budget at would be funded through revenue enhancements or existing resources.
3. Projected costs are in 2016 dollars.
4. Debt of \$1,500,000 is projected to be issued in 2017 at a rate of 4%. Debt projected to be issued for the remainder of the 5-year planning horizon (2018-2021) is at a projected interest rate of 4%.



## BUDGET DEVELOPMENT PROCESS

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Development of the City's Budget is an ongoing process that generally begins more than a year before the fiscal year begins on January 1. Opportunities for public input are provided at various stages of development.

- |                   |   |
|-------------------|---|
| Fall 2015         | ❖ Planning for the 2017 Budget began with the review of revenue and spending forecasts, discussion of capital improvement expenditures and Governing Body establishment of guidelines to be used in the development of the 2017 Budget.   |
| February 2016     | ❖ Public hearing regarding the proposed 2017-2021 Capital Improvements Program (CIP) is held in front of both the Planning Commission and the City Council.<br>❖ Preliminary assessed valuation information was received from the Johnson County Appraiser to establish the mill levy for the 2017 Budget.  |
| March 2016        | ❖ City Council adopted the 2017-2021 CIP for budget planning purposes.<br>❖ Departments/Divisions (Cost Centers) developed budget requests based on the 2017 Budget Guidelines (guidelines can be found on page 32), as well as identified long and short term objectives.  |
| April to May 2016 | ❖ Departments submitted budget requests for City Manager and Finance Department review.<br>❖ A Public Hearing for citizen input on the 2017 Budget is held. Although not required by law, the City held a public hearing early in the budget development process to allow citizen input to be taken into account during development.<br>❖ City Manager and Finance Department analyzed budget requests, reviewed revenue projections and expenditures forecasts to determine compatibility with the City's long-term and short term objectives, and the five-year financial position.<br>❖ City Manager's proposed 2017 Budget was developed. The proposed budget as presented is a balanced budget and preserves the City's five-year financial position within acceptable parameters. |
| June – July 2016  | ❖ City Manager's proposed budget was presented to the Governing Body.<br>❖ Council Goal Area Committees met to review proposed budget.<br>❖ Governing Body approved a recommended budget for publication and schedules a public hearing. As required by state law, the notice of public hearing appears at least 10 days before the hearing is held.  |
| August 2016       | ❖ Public Hearing to obtain citizen input on 2017 Budget.<br>❖ Governing Body adopted the 2017 Budget on August 15, 2016. Under state law, the budget is required to be approved by the Governing Body and filed with the County Clerk no later than August 25.  |
| January 1, 2017   | ❖ The 2017 Budget goes into effect.   |

## **Amending the Budget**

Cost Centers are given the latitude to exceed specific line items, but total expenditures must not exceed the total budgeted expenditures, not including monies from personal service categories. The City does budget a citywide contingency fund and has statutory authority to budget this account at up to 10% of the overall budgeted expenditures.

The state statutes allow for the Governing Body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. A notice of public hearing to amend the budget must be published in the local newspaper. Ten days after publication, the hearing may be held and the budget amended. The amended budget is then filed with the County Clerk. All budget amendments must be approved and filed before December 31 of the budget year.

## **Monitoring and Reporting Process**

As the budget year proceeds, the individual department directors have responsibility for monitoring and tracking the status of expenditures against their budgets. This responsibility includes informing the City Manager of any significant departures from the plans and values shown in the operating budget.

Reports used in both the monitoring and reporting process include the use of computerized budget status reports which compare budgeted amounts on a line-item by line-item basis with actual expenditures throughout the year. The Finance Department prepares monthly interim financial statements and reviews the statements with the City Manager. These statements include all City funds with a comparison of budget and actual performance for both revenues and expenditures.

## **Capital Improvements Program (CIP)**

The annual budget appropriates funds for personnel, as well as other operating and capital expenditures. Personnel and other operating expenditures remain fairly constant from year to year; but capital expenditures have a tendency to fluctuate depending on the need for improvements to the City's infrastructure and the replacement of expensive equipment.

In evaluating the City's capital improvement requirements and determining priority needs, the CIP process involves a public hearing and input from the Governing Body, Planning Commission and City staff. This input allows the Governing Body to take a planned and programmed approach to allocate the City's limited resources in the most advantageous way. Financial assumptions are developed during the CIP process and later updated during the formation of the operating budget when more current information is available.

The Capital Improvements section of this budget details the CIP development process and CIP goals and objectives. In addition, it contains the approved 2017-2021 Capital Improvements Program listing all capital projects and capital outlay for the City during this period. The adopted 2017-2021 CIP totals \$140,950,000.

## DEBT SERVICE

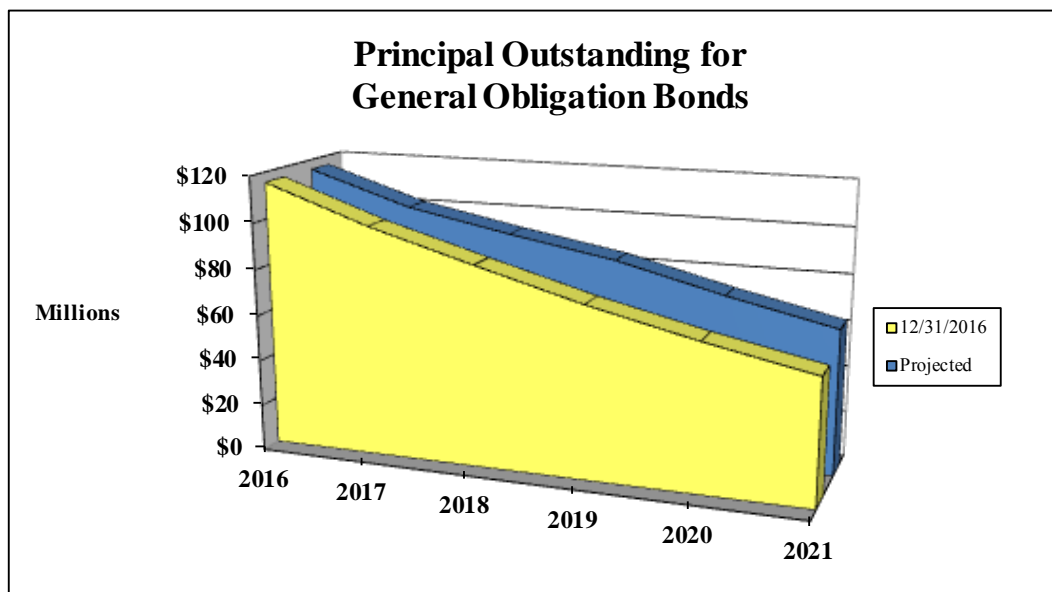
The City's debt structure is analyzed by considering the future burden placed on the taxpayer and the ability to retire debt with current revenue sources. The City's policy is to issue debt for capital projects and large equipment purchases only; debt is not use to fund operational expenses. Various financial standards have been developed to measure the effects of debt issuance upon the City's five-year financial plan. More information on the City's financial standards may be found in the Capital Improvements Program section of this budget.

Presented in the table below is the estimated amount of General Obligation (GO) debt to be issued through 2021. Information on specific projects to be bonded can be found beginning on page 344 of the Capital Improvements Program section.

### Projected Bond Issuance

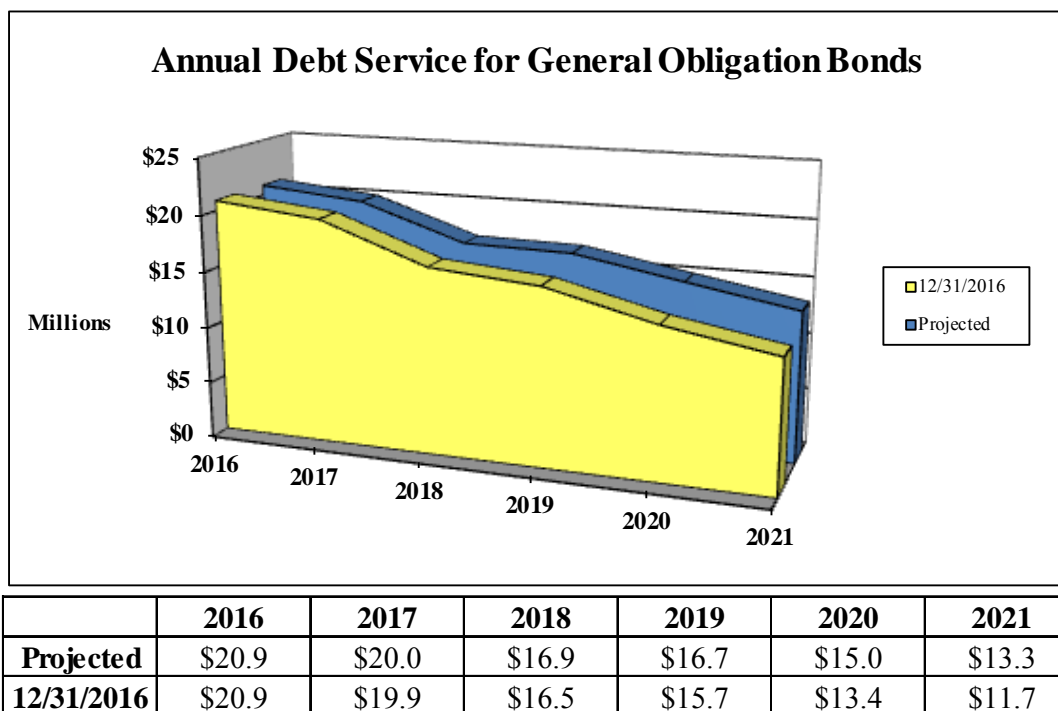
| Year | Amount      |
|------|-------------|
| 2017 | \$1,500,000 |
| 2018 | \$4,150,000 |
| 2019 | \$4,900,000 |
| 2020 | \$0         |
| 2021 | \$0         |

The information presented below illustrates the City's total indebtedness (principal), if no additional debt after 12/31/16 was issued, compared to the City's projected indebtedness per the five-year financial plan.

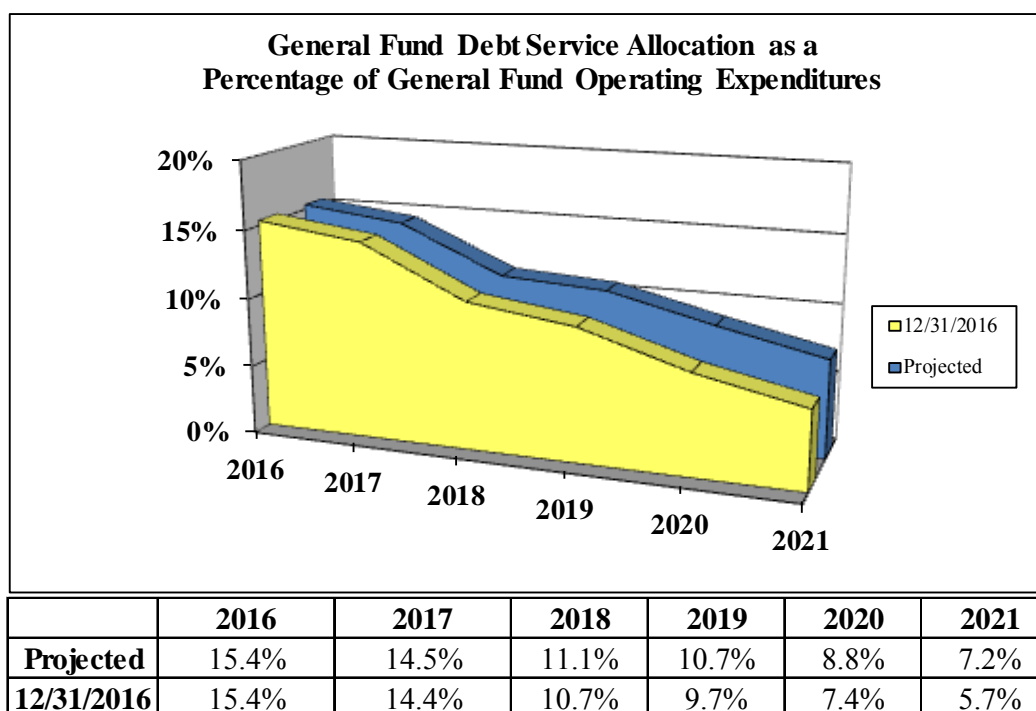


|                   | 2016    | 2017    | 2018   | 2019   | 2020   | 2021   |
|-------------------|---------|---------|--------|--------|--------|--------|
| <b>Projected</b>  | \$115.6 | \$101.3 | \$92.4 | \$84.3 | \$72.9 | \$62.8 |
| <b>12/31/2016</b> | \$115.6 | \$99.8  | \$86.8 | \$74.2 | \$63.6 | \$54.2 |

The following compares annual debt service, if no additional debt was issued after 12/31/16, to the projected annual debt service forecasted in the City's five-year plan.



This same information is depicted below in percentage format. Below are debt service payments as a percentage of General Fund operating expenditures if no additional debt after 12/31/16 was issued, compared to the projected debt service in the five-year financial plan. The City's standard calls for maintaining debt service payments that are less than 25% of operating expenditures.

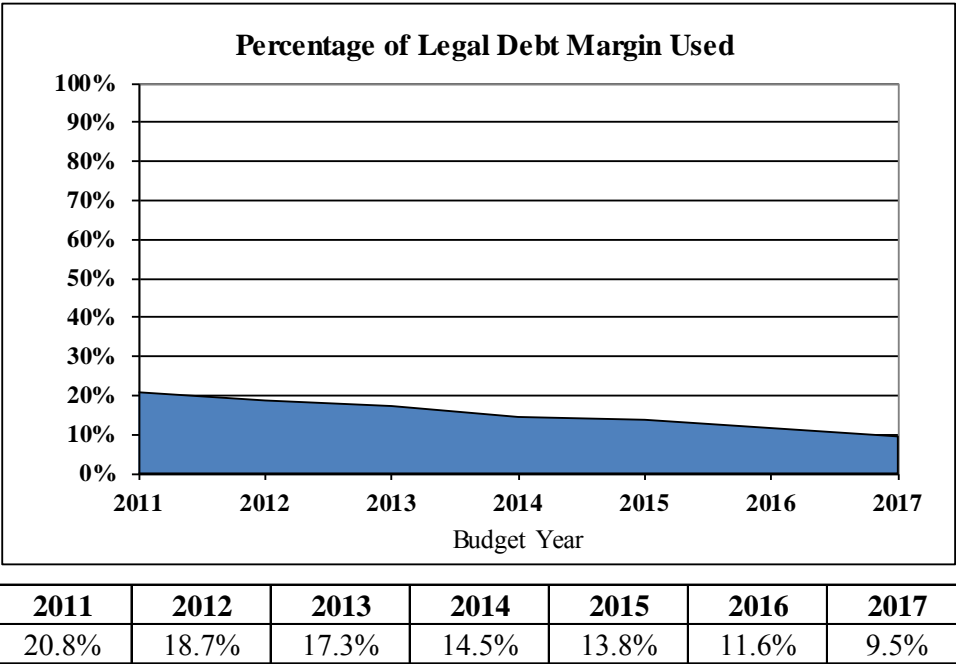


The City’s ability to issue direct-bonded debt is measured by the percentage of legal debt margin used. Direct-bonded debt is debt for which the City has pledged its full faith and credit. The Debt Limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas law is 30% of assessed valuation.

**Computation of Legal Debt Margin**  
**(Estimated as of 12/31/17)**

|                          |                                 |
|--------------------------|---------------------------------|
| Assessed Valuation       | \$ 3,557,829,041 <sup>(1)</sup> |
| Legal Debt Limit         | <u>1,067,348,712</u>            |
| General Obligation Bonds | 101,255,000                     |
| Temporary Notes          | <u>-</u>                        |
| Total Debt Outstanding   | <u>\$ 101,255,000</u>           |
| Debt Margin              | <u>\$ 966,093,712</u>           |

<sup>(1)</sup> In accordance with K.S.A. 10-308, includes assessed values for motor vehicles and recreational vehicles.



\*2017 is estimated.

## OUTSTANDING DEBT

Estimated as of January 1, 2017

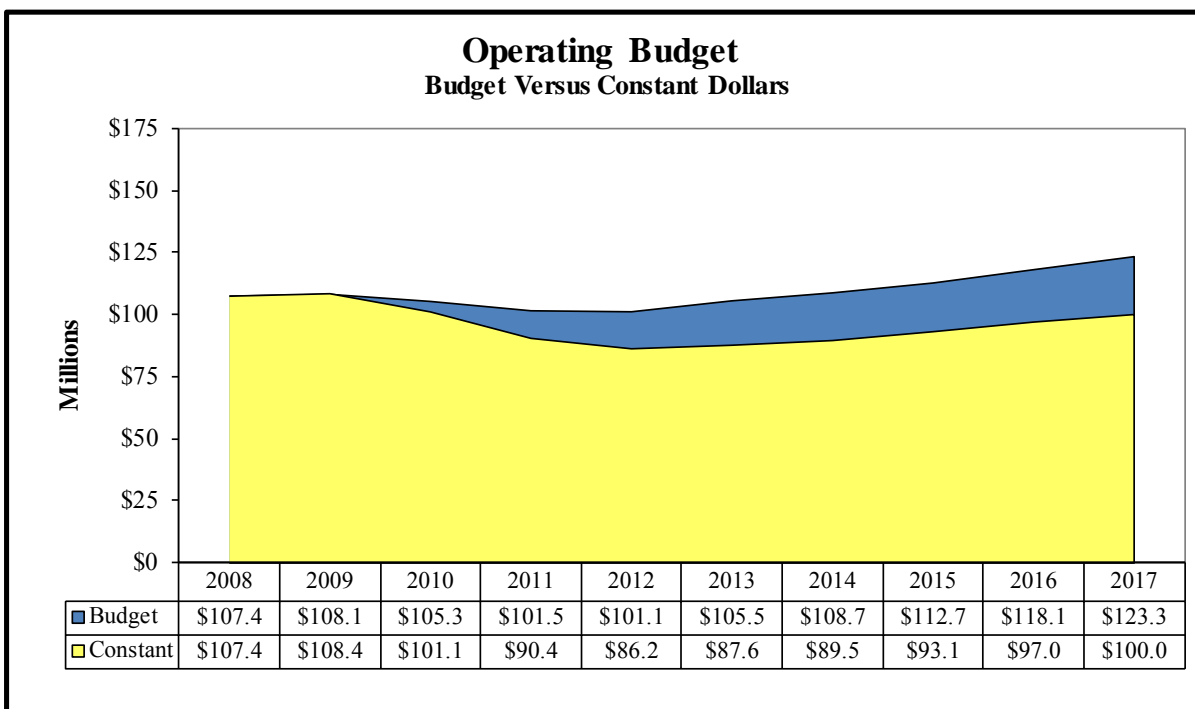
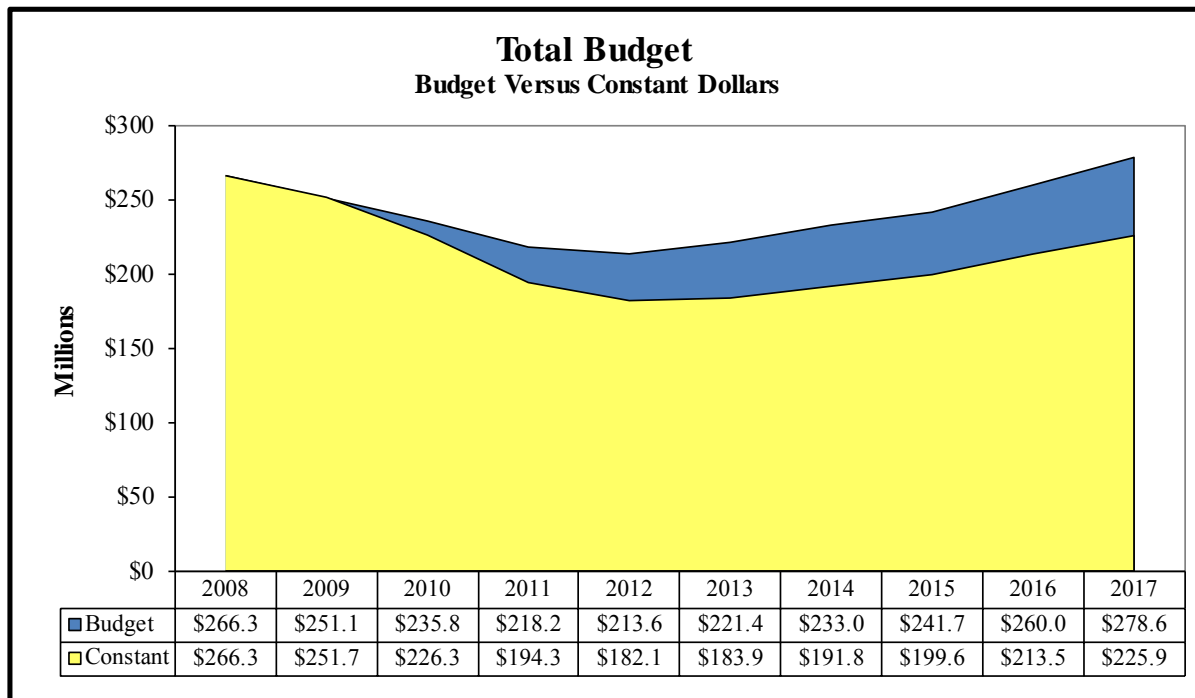
| Series                          | Category               | Issue Date | Retirement Date | Amount Issued | Estimated Amount Outstanding 1/1/2017 | Principal Payment 2017* | Interest Payment 2017* |
|---------------------------------|------------------------|------------|-----------------|---------------|---------------------------------------|-------------------------|------------------------|
| 2007                            | Parks & Rec            | 12/1/07    | 09/01/17        | \$41,455,873  | \$2,398,735                           | \$2,398,735             | \$95,949               |
|                                 | Public Facility        | 12/1/07    | 09/01/17        | \$529,067     | \$52,878                              | \$52,878                | \$2,115                |
|                                 | Streets & Thoroughfare | 12/1/07    | 09/01/17        | \$22,380,059  | \$2,148,387                           | \$2,148,387             | \$85,935               |
| 2009A                           | Parks & Rec            | 9/10/09    | 09/01/19        | \$4,013,234   | \$1,206,712                           | \$402,254               | \$37,208               |
|                                 | Streets & Thoroughfare | 9/10/09    | 09/01/19        | \$18,531,767  | \$5,573,288                           | \$1,857,746             | \$171,842              |
| 2009B                           | Parks & Rec            | 9/10/09    | 09/01/29        | \$3,031,288   | \$3,031,288                           | \$0                     | \$155,050              |
|                                 | Streets & Thoroughfare | 9/10/09    | 09/01/29        | \$1,268,712   | \$1,268,712                           | \$0                     | \$64,895               |
| 2010                            | Storm Drainage         | 9/16/10    | 09/01/20        | \$1,223,889   | \$489,556                             | \$122,389               | \$9,944                |
|                                 | Streets & Thoroughfare | 9/16/10    | 09/01/20        | \$12,226,111  | \$4,890,444                           | \$1,222,611             | \$99,337               |
| 2011A                           | Streets & Thoroughfare | 6/1/11     | 09/01/21        | \$8,753,079   | \$4,240,000                           | \$850,000               | \$127,200              |
| 2011B                           | Streets & Thoroughfare | 6/1/11     | 09/01/24        | \$6,665,000   | \$3,230,000                           | \$470,000               | \$96,318               |
| 2013A                           | Parks & Rec            | 6/20/13    | 09/01/23        | \$489,499     | \$342,649                             | \$48,950                | \$13,706               |
|                                 | Storm Drainage         | 6/20/13    | 09/01/23        | \$24,093      | \$16,865                              | \$2,409                 | \$675                  |
|                                 | Street Lights          | 6/20/13    | 09/01/23        | \$1,615,346   | \$1,130,742                           | \$161,534               | \$45,230               |
|                                 | Streets & Thoroughfare | 6/20/13    | 09/01/23        | \$4,271,063   | \$2,989,744                           | \$427,106               | \$119,590              |
| 2013B                           | Public Facility        | 6/20/13    | 09/01/23        | \$3,631,957   | \$1,600,691                           | \$524,212               | \$64,028               |
|                                 | Storm Drainage         | 6/20/13    | 09/01/23        | \$73,232      | \$47,913                              | \$7,172                 | \$1,917                |
|                                 | Streets & Thoroughfare | 6/20/13    | 09/01/23        | \$3,869,811   | \$2,501,396                           | \$378,616               | \$100,056              |
| 2013C                           | Parks & Rec            | 6/20/13    | 09/01/25        | \$10,868,492  | \$8,622,550                           | \$984,115               | \$282,906              |
|                                 | Streets & Thoroughfare | 6/20/13    | 09/01/25        | \$4,427,349   | \$3,512,450                           | \$400,885               | \$115,244              |
| 2015A                           | Parks & Rec            | 10/14/15   | 09/01/15        | \$1,615,374   | \$1,453,612                           | \$161,762               | \$43,608               |
|                                 | Public Facility        | 10/14/15   | 09/01/15        | \$6,005,154   | \$5,668,546                           | \$331,608               | \$178,669              |
|                                 | Streets & Thoroughfare | 10/14/15   | 09/01/15        | \$8,504,471   | \$7,652,841                           | \$851,630               | \$229,585              |
| 2015B                           | Public Facility        | 10/14/15   | 09/01/19        | \$2,215,000   | \$1,695,000                           | \$535,000               | \$84,750               |
| 2015C                           | Parks & Rec            | 10/14/15   | 09/01/27        | \$17,613,040  | \$17,398,480                          | \$157,344               | \$538,452              |
|                                 | Streets & Thoroughfare | 10/14/15   | 09/01/27        | \$856,960     | \$846,520                             | \$7,656                 | \$26,198               |
| 2016A                           | Public Facility        | 9/14/16    | 09/01/30        | \$31,590,000  | \$31,590,000                          | \$1,340,000             | \$1,264,405            |
| <b>General Obligation Bonds</b> |                        |            |                 |               | <b>\$115,600,000</b>                  | <b>\$15,845,000</b>     | <b>\$4,054,812</b>     |

\*updated as of 9/1/2017, reflects series 2016A refunding



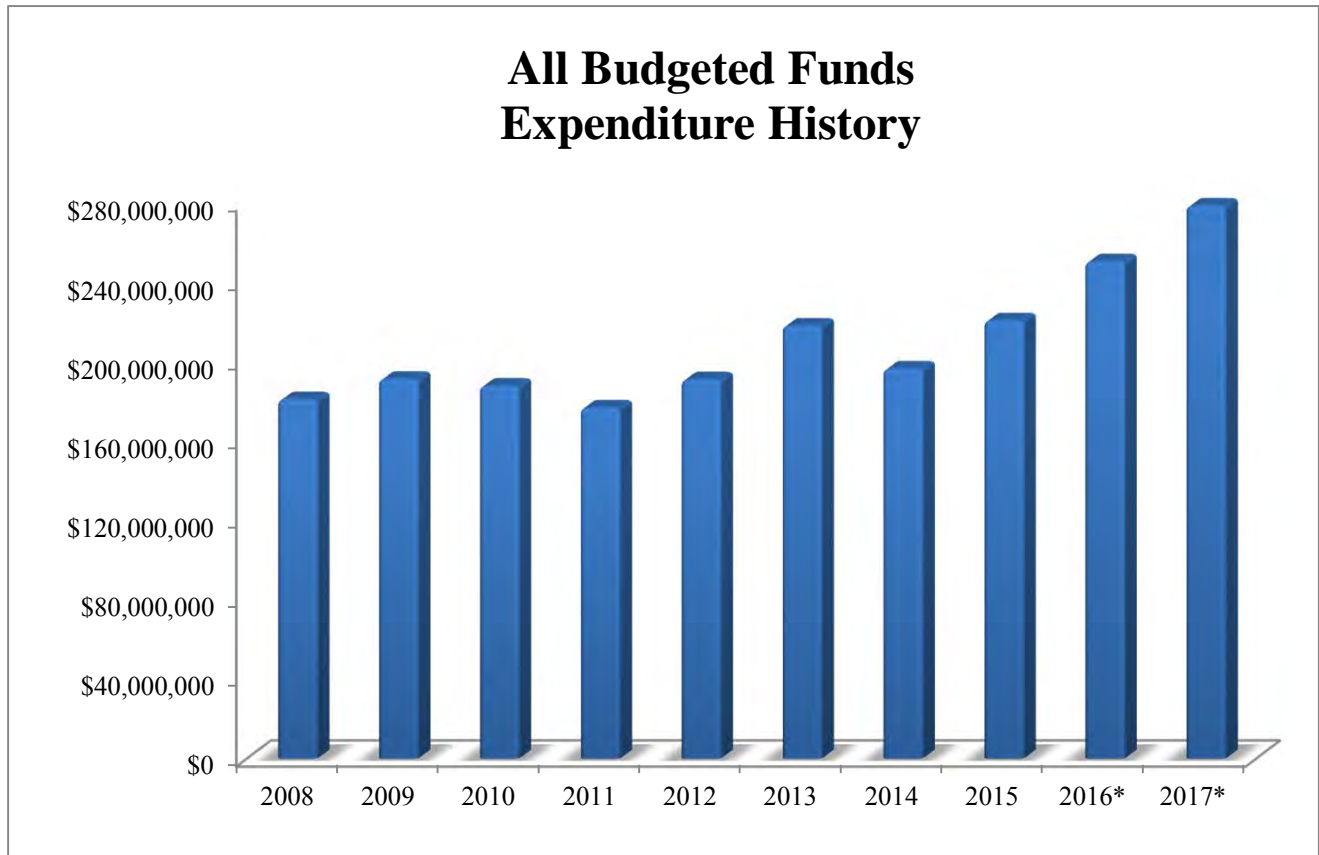
## BUDGET HISTORY

The information presented below depicts Overland Park's budget history on a total budget basis and operating budget basis for the years 2008-2017. The top line of each graph indicates the budget in actual dollars while the lower line represents the same budget restated in dollars of constant 2008 purchasing power. In other words, the lower line removes inflation and represents only real growth in budget values.



**City of Overland Park**  
**EXPENDITURE SUMMARY**  
**ALL BUDGETED FUNDS**

| <b><u>FUND</u></b>                              | <b>Actual<br/>2015</b> | <b>Estimated<br/>2016</b> | <b>Budgeted<br/>2017</b> |
|---|------------------------|---------------------------|--------------------------|
| General Fund                                    | \$136,264,389          | \$143,850,000             | \$194,505,000            |
| Bond and Interest                               | 42,569,298             | 57,750,000                | 21,725,000               |
| Business Improvement District                   | 105,941                | 105,000                   | 110,000                  |
| Golf Course Fund                                | 4,505,911              | 4,915,000                 | 6,935,000                |
| 1/8-Cent Sales Tax for Street Improvements Fund | 3,075,120              | 8,095,000                 | 9,200,000                |
| Soccer Operations Fund                          | 1,460,223              | 1,430,000                 | 2,200,000                |
| Special Alcohol Control Fund                    | 828,967                | 935,000                   | 4,225,000                |
| Special Parks and Recreation Fund               | 1,515,000              | 970,000                   | 2,405,000                |
| Special Street and Highway Fund                 | 4,500,000              | 5,150,000                 | 5,325,000                |
| Stormwater Utility Fund                         | 6,021,085              | 6,640,000                 | 9,100,000                |
| Tax Increment Financing Fund                    | 725,165                | 700,000                   | 900,000                  |
| Transient Guest Tax - Capital Improvements      | 6,835,625              | 6,985,000                 | 8,750,000                |
| Transient Guest Tax - Operating                 | 2,256,718              | 2,360,000                 | 2,405,000                |
| Transient Guest Tax Fund                        | 10,057,211             | 10,610,000                | 10,820,000               |
| <b>Total Budgeted Funds</b>                     | <b>\$220,720,653</b>   | <b>\$250,495,000</b>      | <b>\$278,605,000</b>     |



\* 2016 figure is estimated expenditures. 2017 is budgeted expenditures.

## KEY COMPONENTS OF THE 2017 BUDGET

The 2017 Budget continues Overland Park's commitment to providing high quality services, while safeguarding the long-term health of the City.

The 2017 Budget emphasizes the City's tactical allocation of City resources towards maintenance of existing programs and services, while strategically deploying additional resources to meet growing service needs and maintain investments in service delivery and infrastructure.

The budget was developed based on a stable long-term financial outlook.

### PRIORITY: STRATEGIC ALLOCATION OF RESOURCES

#### ◆ Preservation of Quality Public Services

The 2017 Budget has been developed in accordance with the financial parameters outlined as part of the City's 2017-2021 five-year financial plan. The 2017 Budget holds General Fund operating expenditures to a level of moderate growth which stresses long-term sustainability. Key adjustments and additions in the 2017 Budget are consistent with ensuring the five-year financial plan remains structurally balanced.

To match evolving and expanding community needs with the City's limited resources, the City continues to systematically examine operations and focus on the allocation of resources to provide essential community services within existing resources, while stressing quality of life and responsive public stewardship. The 2017 Budget emphasizes the community's and City Council's priorities of public safety, neighborhood conservation, and infrastructure preservation.

#### **Personal Services:**

The 2017 Budget authorizes 1,065.80 full-time equivalent (FTE) positions, including 903 full-time and 162.80 FTE part-time positions. This 19.02 FTE increase from the 2016 Budget reflects strategic prioritization of resources to promote community stability.

| PERSONNEL CHANGES 2016-2017             |               |               |                 |
|---|---------------|---------------|-----------------|
|   | <u>FT</u>     | <u>FTE/PT</u> | <u>TOTAL</u>    |
| <b>2016 BUDGETED TOTAL</b>              | <b>884.00</b> | <b>162.78</b> | <b>1,046.78</b> |
| <b><u>2016 Adjustments</u></b>          |               |               |                 |
| Municipal Court – Court Security Worker | 1.00          | -0.50         | 0.50            |
| Public Works – Maintenance Workers      | 2.00          | 0.00          | 2.00            |
| <b>Subtotal</b>                         | <b>3.00</b>   | <b>-0.50</b>  | <b>2.50</b>     |
| <b><u>2017 Additions</u></b>            |               |               |                 |
| Police – Dispatcher                     | 3.00          | 0.00          | 3.00            |
| Police – Detective (Narcotics)          | 1.00          | 0.00          | 1.00            |
| Police – Police Officers                | 3.00          | 0.00          | 3.00            |
| Police – Report Technicians             | 2.00          | 0.00          | 2.00            |
| Police – Records Technician             | 1.00          | 0.00          | 1.00            |

|  |               |               |                 |
|--|---------------|---------------|-----------------|
| Police – School Crossing Guard                       | 0.00          | 0.19          | 0.19            |
| Fire – Support Services Technician                   | 1.00          | -0.75         | 0.25            |
| Public Works – Construction Inspector (Stormwater)*  | 1.00          | 0.00          | 1.00            |
| Recreation Services – Point-of-Sale Attendants*      | 0.00          | 1.23          | 1.23            |
| Planning and Development – Code Compliance Officers* | 4.00          | 0.00          | 4.00            |
| Other Misc. Adjustments                              | 0.00          | -0.15         | -0.15           |
| <b>Subtotal</b>                                      | <b>16.00</b>  | <b>0.52</b>   | <b>16.52</b>    |
| <b>2017 TOTAL</b>                                    | <b>903.00</b> | <b>162.80</b> | <b>1,065.80</b> |

*\*Revenue Supported Positions*

In addition, wages and benefits were examined and ongoing programmatic adjustments are being made to ensure personal service costs remain stable. The budgeted compensation program for 2017 includes salary adjustments for employees of 2.5%. This compensation package will include full step increases for eligible public safety employees and a market and merit package for non-step employees.

In addition, adjustments to personnel benefits continue. Health insurance continues to be restructured within a consumer-drive plan, requiring increasing amounts of financial and health-management participation by employees.

#### **Commodities and Contractual Services:**

The 2017 Budget includes strategic adjustments in some department operating budgets for commodities and contractual services which support daily operations. The areas of Information Technology, Facilities Management, Municipal Court, Emergency Management, Fire and Parks have been allocated additional commodities and contractual services resources to support targeted ongoing program and service requirements.

#### **Equipment Investment:**

The 2017 Budget maintains the ongoing investment in operating capital equipment at the amount of \$3.5 million for the second consecutive year. The level of funding included in the 2017 Budget is believed to be a realistic, sustainable annual funding level which will provide necessary replacement of aging equipment.

### **PRIORITY: RESPONSIBLE, RESPONSIVE AND SUSTAINABLE FISCAL POSITION**

- ◆ Low Property Tax Rate 13.800 mills  
The property tax to support the 2017 Budget is 13.800 mills, a .952 mill increase from the 2016 Budget. This increase raises the effective property tax rate (the percentage of a property's market value the owner pays annually in property taxes) for residential properties from 0.15% to 0.16%, and commercial properties from 0.32% to 0.35%.  
  
The City's property tax rate remains the lowest of any first class city in the State of Kansas. At 13.800 mills, the City's property tax rate is 40% to 50% lower than the rates of our surrounding communities which provide similar city services.
- ◆ Preservation of a Healthy Long Term Financial Position and Reserves 28.5%  
The cornerstones of Overland Park's fiscal policy are long-term planning, a balanced revenue/expenditure structure and strong financial reserves. The 2017 Budget and 2017-

2021 financial plan were developed and structured to retain long-term financial sustainability.

In 2017, moderate revenue growth allows for minor increases in the operating budget to preserve existing service levels, provide strategic service expansion to meet diversifying and expanding community needs, and continue prudent investment in infrastructure maintenance and construction. In addition, a .96 mill levy increase to the property tax rate will generate an additional \$3.1 million earmarked to address public safety priorities and provide increased funding toward reconstruction of neighborhood streets.

Revenue assumptions include slight growth in retail sales and use taxes of approximately 2% per year in 2017-2021 and a modest annual increase in assessed valuation of approximately 2.8% is projected beginning in 2018 due to the property tax legislation passed in the 2015 Legislative Session and amended in the 2016 Session. Relatively flat revenue growth is anticipated in other income categories such as development fees, user fees and franchise fees.

After the 4.4% increase in operations for 2017, the operating budget is anticipated to increase approximately 4% per year due to inflation of commodities and maintenance related materials. Changes in healthcare, KPERS, KP&F and other factors, such as inflation, will result in increased operating costs. Expansion of services is not anticipated within the 2018-2021 planning window.

Revenue forecasting and expenditure planning included in the 2017-2021 result in a projected planned spenddown of General Fund ending balance from 40% (at 1-1-2017) to 28.5% by December 31, 2021. This planned spenddown of General Fund Reserves is in alignment with financial parameters of the City's adopted fiscal policy, however adjustments in both revenues and expenditures may occur over the planning period in order to ensure the City remains close to target reserve levels.

The City's established General Fund reserve target is 30% of expenditures at year-end. The reserve target is the level believed to be adequate to provide security in the event of future economic downturns, unforeseen opportunities, requirements or incidents, and is an amount sufficient to maintain the City's triple-A bond rating.

#### **PRIORITY: PROVIDING QUALITY PUBLIC SAFETY AND SAFE NEIGHBORHOODS**

- ◆ Three Police Officers (Police) \$322,000  
Three additional full-time police officer positions are included in the 2017 Budget. Two of these officers will be assigned to the Community Oriented Policing and Problem Solving (COPPS) unit to create better area coverage in areas needing neighborhood stabilization efforts and expand the COPPS program. One officer will be assigned to the Patrol Division to help address increased call demand in southern Overland Park .
- ◆ Narcotics Detective (Police) \$108,000  
The addition of one Police Detective is included in the 2017 Budget. This position will be assigned to the Narcotics Division to engage in prevention and enforcement activities

relating to Heroin abuse, Opiate abuse, forged prescriptions, and illegal distribution of pharmaceutical medications.

- ◆ Three Full-Time Police Dispatchers (Police) \$204,000  
The addition of three full-time Dispatchers in the Police Department is included in the 2017 Budget. This addition will help address expanding demands placed on Overland Park's Emergency Communication Section, which receives over 240,000 calls per year. The addition of dispatchers will allow for improved service and response to citizens, provide enhanced communication and coordination between first responders during emergency situations and allow for additional emergency management training.
- ◆ Two Police Report Technicians (Police) \$120,000  
The 2017 Budget include the addition of two Police Report Technicians. Implemented in 2014, the Report Technician program allows for non-commissioned police employees to process walk-in station reports, and reports by phone or on-line, allowing commissioned officers to remain on patrol, rather than processing reports at a police station. One of the new positions will be assigned to the northern Overland Park Scafe station, while the other position will allow for expanded reporting hours at the City's primary police station, Sanders Justice Center.
- ◆ Police Records Technicians (Police) \$64,000  
The addition of one full-time Police Records Technician is included in the 2017 Budget. In 2013, the Johnson County District Attorney implemented a new policy requiring all information related to criminal cases submitted when filing of charges in order for the case to be reviewed. This policy resulted in the workload of the Police Records Unit increasing by over 50%. The additional Records Technician will be added to help address the increased evidentiary requirements.
- ◆ Part-Time School Crossing Guard (Police) \$5,100  
Addition of a .19 FTE (400 hours) school crossing guard position based on the addition of one elementary school within the City's crossing guard program.
- ◆ Addition of Alternative Response Vehicle (Fire) \$60,000  
Funding has been provided to allow expansion of the City's Alternative Response Vehicle (ARV) program. The ARV will be a two-person light response resource that is cross-staffed at Station 41, near 75<sup>th</sup> and Marty, which will respond primarily to calls for Emergency Medical Services. The ARV will improve efficiency by reducing demand on the larger fire apparatus responding to medical incidents. The ARV program has demonstrated a reduction in fuel and maintenance costs of large fire apparatus.
- ◆ Convert PT Support Services Technician to Full-Time (Fire) \$16,000  
Convert the part-time (.75 FTE) Support Services Technician to full time. This Fire Department position is responsible for coordinating the location of the fire fleet and equipment to allow for maintenance/repair, as well as handling facility inventory deliveries and participating in the City's snow removal program.

- ◆ Training and Community Outreach (Fire) \$20,000  
Additional funds have been allocated to the Fire Department to allow for enhanced training for dealing with Flammable Liquids (\$10,000) and for restoration of the Camp Inferno community outreach program for teenage girls (\$10,000).
- ◆ Emergency Management (City Manager's Office) \$32,900  
Additional funds have been allocated to the City's Emergency Management program to allow for enhanced local and regional emergency preparedness activities and community outreach.
- ◆ Public Defender Legal Fees (Municipal Court) \$18,000  
Enhanced funding to support the constitutionally required Public Defender program has been included in the 2017 Budget.
- ◆ 159<sup>st</sup> and US 69 Highway Public Safety Facility Operating Funds (Facilities) \$80,000  
The 2017 Budget includes funding necessary to pay for the annual operations of the City's new public safety facility, including utilities and annual maintenance.

#### PRIORITY: CONTINUED INVESTMENT AND REINVESTMENT IN CITY INFRASTRUCTURE AND ASSETS

- ◆ 2017 Capital Projects \$30,225,000  
The City continues investing in infrastructure improvements. In 2017, \$30,225,000 of capital improvements are planned. Of this amount, \$23.2 million of projects are financed through city resources, while the remaining \$7.0 million of funds are intergovernmental, developer or private funds. Several improvements to residential street, thoroughfare, traffic signal and storm drainage infrastructure are included in the 2017 program. Other capital projects include parks and recreation projects, and equipment and technology upgrades.  
  
The 2017 Budget for capital projects includes an increase of \$2,650,000 million annually towards the Neighborhood Street Reconstruction program. Funded through a slight (.82 mills) increase in the property tax rate, this additional funding allows the amount of residential street reconstruction to double annually, from approximately two lane miles to four lane miles. Additional information regarding the capital improvement program can be found beginning on page 329.
- ◆ 2017 Maintenance Program \$21,880,000  
The City's infrastructure maintenance program is funded at \$21,880,000 in 2017, a \$5.6 million increase from the adopted 2016 maintenance program, including a \$1.4 million increase in street maintenance, \$2.7 million in storm water maintenance, \$940,000 in parks maintenance and \$590,000 in building maintenance. The increased in the 2017 budget for maintenance is consistent with the City's five-year strategic plan to enhance funding for infrastructure and facility maintenance to continue to bring maintenance expenditures closer to a sustainable level necessary for preservation of assets. Additional information regarding the maintenance program can be found beginning on page 387.



- ◆ Construction Inspector (Public Works) \$95,000  
The 2017 budget include the addition of one Construction Inspector in the Public Works Department to support an enhanced curb maintenance program. This position is funded through the Stormwater Utility Fund.

#### **PRIORITY: PRESERVING HEALTHY NEIGHBORHOODS AND COMMUNITY**

- ◆ Rental Licensing and Inspection Program (Planning & Development) \$0  
The City's Rental Licensing and Inspection Program is included at full-implementation in the 2017. 2017 includes the addition of four full-time Code Compliance Officers to allow for inspection of residential rental properties on a biennial basis. Funding is also included for related commodities, contractual services and capital outlay to support the program. These additions are projected to be neutral to the City's financial position, as revenues from the program are anticipated to offset expenditures.
- ◆ Maintenance of City Landscaping in Parks and Right of Way (Parks) \$50,000  
The 2017 Budget includes enhanced funding to ensure contract maintenance of medians and parks continue to occur as necessary (\$20,000). Funding has also been included to enhance the City's program to combat the Emerald Ash Borer by removing infected Ash trees (\$30,000).

#### **PRIORITY: PROVIDING EXCELLENT PARKS, RECREATION AND CULTURAL AMENITIES**

- ◆ 1.23 FTE Personnel at the Deanna Rose Farmstead (Recreation) \$25,000  
The 2017 Budget includes the addition of 1.23 FTE part-time positions to support operations at the Deanna Rose Farmstead. These additions are necessary due to recent reduction in available volunteer hours as a result to the City's revamped background check requirements for volunteers. The Farmstead generates revenue which will offset the cost of these additional positions.

#### **PRIORITY: PROVIDING A PROPER LEVEL OF ADMINISTRATIVE SUPPORT TO OPERATING DEPARTMENTS**

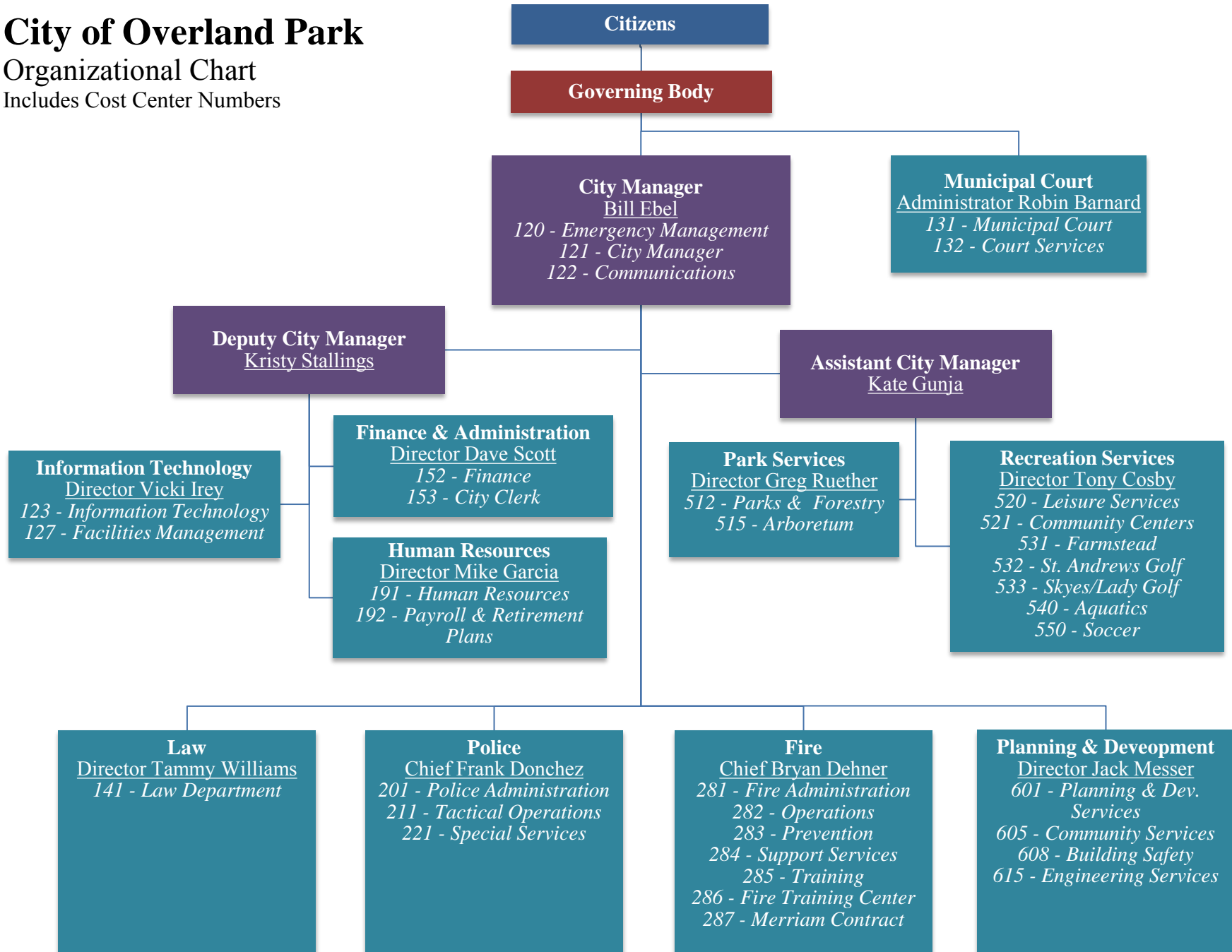
- ◆ Information Technology Software Licensing \$715,000  
The 2017 Budget includes \$675,000 of annual funding to support ongoing software maintenance and licensing fees associated with the City's new enterprise (human resources and finance) system. Annual licensing fees for the city's previous enterprise systems were eliminated several years ago due to fiscal constraints and the decision not to upgrade the legacy systems.

Additional funding is also included to support annual maintenance to the City's fiber infrastructure (\$20,000) and to provide developer time for conversion of in-house PW solutions to a vendor supported platform (\$20,000; one-time).

# City of Overland Park

## Organizational Chart

Includes Cost Center Numbers



## CITY OF OVERLAND PARK

### DIVISION (COST CENTER) BY GOAL AREA

| Finance & Administration<br>(100's)  | Public Safety<br>(200's)   | Public Works<br>(300's)  | Community Development<br>(500's & 600's)   |
|--|--|--|--|
| <i>Mayor &amp; Council</i><br>111 Mayor & Council<br><br><i>City Manager's Office</i><br>120 Emergency Management<br>121 City Manager's Office<br>122 Communications Division<br><br><i>Information Technology</i><br>123 Information Technology<br>127 Facilities Management & Operations<br><br><i>Municipal Court</i><br>131 Municipal Court<br>132 Court Services<br><br><i>Law</i><br>141 Law<br><br><i>Finance &amp; Administration</i><br>152 Finance<br>153 City Clerk<br><br><i>Human Resources</i><br>191 Human Resources<br>192 Payroll/Retirement Plans/HRIS | <i>Police Department</i><br>201 Police Administration<br>211 Tactical Operations Bureau<br>221 Special Services Bureau<br><br><br><br><br><i>Fire Department</i><br>281 Fire Administration<br>282 Operations<br>283 Prevention<br>284 Support Services<br>285 Training<br>286 Fire Training Center<br>287 Merriam Fire Contract | <i>Public Works</i><br>301 Public Works Administration<br>310 Street Engineering & Construction<br>311 Stormwater Engineering<br>320 Traffic Services Division<br>321 Traffic Maintenance<br>330 Street Maintenance<br>331 Stormwater Maintenance<br>341 Fleet Maintenance | <i>Parks</i><br>512 Parks & Forestry<br>515 Arboretum Botanical Gardens<br><br><br><i>Recreation</i><br>520 Leisure Services<br>521 Community Centers<br>530 Golf Courses<br>531 Deanna Rose Children's Farmstead<br>532 St. Andrews Golf Course Maintenance<br>533 Skyes/Lady Golf Course Maintenance<br>540 Aquatics<br>550 Soccer Complex<br><br><br><i>Planning &amp; Development Services</i><br>601 Planning & Development Services<br>605 Community Planning<br>608 Building Safety<br>615 Engineering Services |

**CITY OF OVERLAND PARK**  
**GOAL AREA PERSONNEL SCHEDULE BY COST CENTER**  
**BY FULL TIME EQUIVALENT (FTE)**

**PERSONNEL SUMMARY BY GOAL AREA**

| <u>ALL FUNDS</u><br>Goal Area        | 2015 Budget |               | 2016 Budget |               | Changes since<br>2016 Budget |             | Changes for 2017<br>Budget |             | 2017 Budget |               |
|--------------------------------------|-------------|---------------|-------------|---------------|------------------------------|-------------|----------------------------|-------------|-------------|---------------|
|                                      | FT          | PT*           | FT          | PT*           | FT                           | PT*         | FT                         | PT*         | FT          | PT*           |
| Finance, Administration & Econ. Dev. | 127         | 6.29          | 129         | 6.36          | 2                            | -0.5        | 0                          | 0           | 131         | 5.78          |
| Public Safety                        | 464         | 19.30         | 488         | 16.81         | 0                            | 0           | 11                         | -0.56       | 499         | 16.24         |
| Public Works                         | 132         | 2.36          | 133         | 3.33          | 2                            | 0           | 1                          | 0           | 136         | 3.32          |
| Community Development                | 132         | 138.70        | 134         | 136.28        | -1                           | 0           | 4                          | 1.23        | 137         | 137.46        |
| <b>TOTAL</b>                         | <b>855</b>  | <b>166.65</b> | <b>884</b>  | <b>162.78</b> | <b>3</b>                     | <b>-0.5</b> | <b>16</b>                  | <b>0.67</b> | <b>903</b>  | <b>162.80</b> |

**PERSONNEL SUMMARY BY DEPARTMENT**

| <u>ALL FUNDS</u>                     | 2015 Budget |               | 2016 Budget |               | Changes since<br>2016 Budget |             | Changes for 2017<br>Budget |             | 2017 Budget |               |
|--------------------------------------|-------------|---------------|-------------|---------------|------------------------------|-------------|----------------------------|-------------|-------------|---------------|
|                                      | FT          | PT*           | FT          | PT*           | FT                           | PT*         | FT                         | PT*         | FT          | PT*           |
| Mayor and Council                    | 13          | 0.00          | 13          | 0.00          | 0                            | 0           | 0                          | 0           | 13          | 0.00          |
| City Manager's Office/Communications | 9           | 1.45          | 9           | 0.92          | 0                            | 0           | 0                          | 0           | 9           | 0.84          |
| Information Technology               | 33          | 0.50          | 34          | 0.50          | 1                            | 0           | 0                          | 0           | 35          | 0.50          |
| Municipal Court                      | 25          | 1.72          | 25          | 1.72          | 1                            | -0.5        | 0                          | 0           | 26          | 1.22          |
| Law                                  | 12          | 1.02          | 13          | 1.02          | 0                            | 0           | 0                          | 0           | 13          | 1.02          |
| Finance, Budget and Administration   | 20          | 1.60          | 20          | 1.60          | 0                            | 0           | 0                          | 0           | 20          | 1.60          |
| Human Resources                      | 15          | 0.00          | 15          | 0.60          | 0                            | 0           | 0                          | 0           | 15          | 0.60          |
| Police                               | 302         | 18.55         | 308         | 16.06         | 0                            | 0           | 10                         | 0.19        | 318         | 16.24         |
| Fire                                 | 162         | 0.75          | 180         | 0.75          | 0                            | 0           | 1                          | -0.75       | 181         | 0.00          |
| Public Works                         | 132         | 2.36          | 133         | 3.33          | 2                            | 0           | 1                          | 0           | 136         | 3.32          |
| Park Services                        | 32          | 15.84         | 33          | 15.85         | 0                            | 0           | 0                          | 0           | 33          | 15.84         |
| Recreation Services                  | 32          | 119.46        | 31          | 116.99        | 0                            | 0           | 0                          | 1.23        | 31          | 118.18        |
| Planning and Development Services    | 68          | 3.40          | 70          | 3.44          | -1                           | 0           | 4                          | 0           | 73          | 3.44          |
| <b>TOTAL</b>                         | <b>855</b>  | <b>166.65</b> | <b>884</b>  | <b>162.78</b> | <b>3</b>                     | <b>-0.5</b> | <b>16</b>                  | <b>0.67</b> | <b>903</b>  | <b>162.80</b> |

**PERSONNEL SCHEDULE BY COST CENTER**

|   |  | 2015 Budget  |      | 2016 Budget  |      | Changes since<br>2016 Budget |                    | Changes for 2017<br>Budget |      | 2017 Budget  |      |
|---|--|--------------|------|--------------|------|------------------------------|--------------------|----------------------------|------|--------------|------|
| <u>GENERAL FUND</u>                         |  | General Fund |      | General Fund |      | General Fund                 |                    | General Fund               |      | General Fund |      |
| Goal Area/Cost Center                       |  | FT           | PT*  | FT           | PT*  | FT                           | PT*                | FT                         | PT*  | FT           | PT*  |
| <b>FINANCE AND ADMINISTRATION GOAL AREA</b> |  |              |      |              |      |                              |                    |                            |      |              |      |
| <b>City Manager's Office</b>                |  |              |      |              |      |                              |                    |                            |      |              |      |
| Mayor and Council                           |  | 13           | 0.00 | 13           | 0.00 |                              |                    |                            |      | 13           | 0.00 |
| Emergency Management                        |  | 0            | 0.00 | 1            | 0.00 |                              |                    |                            |      | 1            | 0.00 |
| City Manager                                |  | 6            | 0.00 | 5            | 0.00 |                              |                    |                            |      | 5            | 0.00 |
| Communications                              |  | 3            | 1.45 | 3            | 0.92 |                              |                    |                            |      | 3            | 0.84 |
| City Manager's Office                       |  | 22           | 1.45 | 22           | 0.92 | 0                            | 0.00               | 0                          | 0.00 | 22           | 0.84 |
| <b>Information Technology</b>               |  |              |      |              |      |                              |                    |                            |      |              |      |
| Information Technology                      |  | 22           | 0.50 | 23           | 0.50 | 2 <sup>1,2</sup>             |                    |                            |      | 25           | 0.50 |
| Facilities Management                       |  | 11           | 0.00 | 11           | 0.00 | -1 <sup>2</sup>              |                    |                            |      | 10           | 0.00 |
| Information Technology                      |  | 33           | 0.50 | 34           | 0.50 | 1                            | 0.00               | 0                          | 0.00 | 35           | 0.50 |
| <b>Municipal Court</b>                      |  |              |      |              |      |                              |                    |                            |      |              |      |
| Municipal Court                             |  | 19           | 1.72 | 19           | 1.72 | 1 <sup>3</sup>               | -0.50 <sup>3</sup> |                            |      | 20           | 1.22 |
| Court Services                              |  | 6            | 0.00 | 6            | 0.00 |                              |                    |                            |      | 6            | 0.00 |
| Municipal Court                             |  | 25           | 1.72 | 25           | 1.72 | 1                            | -0.50              | 0                          | 0.00 | 26           | 1.22 |
| <b>Law</b>                                  |  |              |      |              |      |                              |                    |                            |      |              |      |
| Law   |  | 12           | 1.02 | 13           | 1.02 |                              |                    |                            |      | 13           | 1.02 |
| Law   |  | 12           | 1.02 | 13           | 1.02 | 0                            | 0.00               | 0                          | 0.00 | 13           | 1.02 |

**PERSONNEL SCHEDULE BY FTE, CONTINUED**

|  | 2015 Budget  |        | 2016 Budget  |        | Changes since 2016 Budget |      | Changes for 2017 Budget |                     | 2017 Budget  |        |
|--|--------------|--------|--------------|--------|---------------------------|------|-------------------------|---------------------|--------------|--------|
| <b>GENERAL FUND</b>                    | General Fund |        | General Fund |        | General Fund              |      | General Fund            |                     | General Fund |        |
| Goal Area/Cost Center                  | FT           | PT*    | FT           | PT*    | FT                        | PT*  | FT                      | PT*                 | FT           | PT*    |
| <b>Finance, Budget and Admin.</b>      |              |        |              |        |                           |      |                         |                     |              |        |
| Finance and Accounting                 | 12           | 1.60   | 12           | 1.60   |                           |      |                         |                     | 12           | 1.60   |
| City Clerk                             | 8            | 0.00   | 8            | 0.00   |                           |      |                         |                     | 8            | 0.00   |
| <b>Finance, Budget and Admin.</b>      | 20           | 1.60   | 20           | 1.60   | 0                         | 0.00 | 0                       | 0.00                | 20           | 1.60   |
| <b>Human Resources</b>                 |              |        |              |        |                           |      |                         |                     |              |        |
| Human Resources                        | 11           | 0.00   | 11           | 0.60   |                           |      |                         |                     | 11           | 0.60   |
| Payroll                                | 4            | 0.00   | 4            | 0.00   |                           |      |                         |                     | 4            | 0.00   |
| <b>Human Resource</b>                  | 15           | 0.00   | 15           | 0.60   | 0                         | 0.00 | 0                       | 0.00                | 15           | 0.60   |
| <b>FINANCE AND ADMINISTRATION</b>      | 127          | 6.29   | 129          | 6.36   | 2                         | -0.5 | 0                       | 0                   | 131          | 5.78   |
| <b>PUBLIC SAFETY GOAL AREA</b>         |              |        |              |        |                           |      |                         |                     |              |        |
| <b>Police Department</b>               |              |        |              |        |                           |      |                         |                     |              |        |
| Police Administration                  | 6            | 0.00   | 8            | 0.00   |                           |      |                         |                     | 8            | 0.00   |
| Tactical Operations Bureau             | 192          | 16.58  | 193          | 15.21  |                           |      | 3 <sup>7</sup>          | 0.19 <sup>8</sup>   | 196          | 15.39  |
| Special Services Bureau                | 104          | 1.97   | 107          | 0.85   |                           |      | 7 <sup>9</sup>          |                     | 114          | 0.85   |
| <b>Police Department</b>               | 302          | 18.55  | 308          | 16.06  | 0                         | 0.00 | 10                      | 0.19                | 318          | 16.24  |
| <b>Fire Department**</b>               |              |        |              |        |                           |      |                         |                     |              |        |
| Fire Administration                    | 7            | 0.00   | 7            | 0.00   |                           |      |                         |                     | 7            | 0.00   |
| Fire Operations                        | 140          | 0.00   | 140          | 0.00   |                           |      |                         |                     | 140          | 0.00   |
| Fire Prevention                        | 6            | 0.00   | 6            | 0.00   |                           |      |                         |                     | 6            | 0.00   |
| Fire Support Services                  | 0            | 0.75   | 0            | 0.75   |                           |      | 1 <sup>10</sup>         | -0.75 <sup>10</sup> | 1            | 0.00   |
| Fire Training                          | 6            | 0.00   | 6            | 0.00   |                           |      |                         |                     | 6            | 0.00   |
| Merriam Fire Contracts                 | 3            | 0.00   | 21           | 0.00   |                           |      |                         |                     | 21           | 0.00   |
| <b>Fire Department</b>                 | 162          | 0.75   | 180          | 0.75   | 0                         | 0.00 | 1                       | -0.75               | 181          | 0.00   |
| <b>PUBLIC SAFETY</b>                   | 464          | 19.30  | 488          | 16.81  | 0                         | 0.00 | 11                      | -0.56               | 499          | 16.24  |
| <b>PUBLIC WORKS GOAL AREA</b>          |              |        |              |        |                           |      |                         |                     |              |        |
| <b>Public Works Department</b>         |              |        |              |        |                           |      |                         |                     |              |        |
| Public Works Administration            | 11           | 0.00   | 11           | 0.00   | -4 <sup>1,4</sup>         |      |                         |                     | 7            | 0.00   |
| Street Engineering                     | 22           | 1.42   | 21           | 2.39   | 3 <sup>4</sup>            |      |                         |                     | 24           | 2.38   |
| Traffic Services                       | 13           | 0.00   | 14           | 0.00   |                           |      |                         |                     | 14           | 0.00   |
| Traffic Maintenance                    | 16           | 0.00   | 16           | 0.00   |                           |      |                         |                     | 16           | 0.00   |
| Street Maintenance                     | 37           | 0.00   | 38           | 0.00   | 2 <sup>5</sup>            |      |                         |                     | 40           | 0.00   |
| Fleet Maintenance                      | 8            | 0.00   | 8            | 0.00   |                           |      |                         |                     | 8            | 0.00   |
| <b>Public Works</b>                    | 107          | 1.42   | 108          | 2.39   | 1                         | 0.00 | 0                       | 0.00                | 109          | 2.38   |
| <b>PUBLIC WORKS</b>                    | 107          | 1.42   | 108          | 2.39   | 1                         | 0.00 | 0                       | 0.00                | 109          | 2.38   |
| <b>COMMUNITY DEVELOPMENT GOAL AREA</b> |              |        |              |        |                           |      |                         |                     |              |        |
| <b>Park Services</b>                   |              |        |              |        |                           |      |                         |                     |              |        |
| Parks and Forestry                     | 27           | 4.72   | 28           | 4.72   |                           |      |                         |                     | 28           | 4.72   |
| Arboretum                              | 5            | 11.12  | 5            | 11.13  |                           |      |                         |                     | 5            | 11.12  |
| <b>Park Services</b>                   | 32           | 15.84  | 33           | 15.85  | 0                         | 0.00 | 0                       | 0.00                | 33           | 15.84  |
| <b>Recreation Services</b>             |              |        |              |        |                           |      |                         |                     |              |        |
| Leisure Services                       | 6            | 1.72   | 6            | 2.74   |                           |      |                         |                     | 6            | 3.16   |
| Community Centers                      | 5            | 43.33  | 5            | 43.20  |                           |      |                         |                     | 5            | 42.77  |
| Farmstead                              | 5            | 24.00  | 5            | 24.01  |                           |      | 1.23 <sup>11</sup>      |                     | 5            | 25.23  |
| Aquatics                               | 1            | 35.31  | 1            | 31.45  |                           |      |                         |                     | 1            | 31.43  |
| <b>Recreation Services</b>             | 17           | 104.36 | 17           | 101.40 | 0                         | 0.00 | 0                       | 1.23                | 17           | 102.59 |

**PERSONNEL SCHEDULE BY FTE, CONTINUED**

|  | 2015 Budget         |               | 2016 Budget         |               | Changes since 2016 Budget |              | Changes for 2017 Budget |             | 2017 Budget         |               |
|--|---------------------|---------------|---------------------|---------------|---------------------------|--------------|-------------------------|-------------|---------------------|---------------|
| <b><u>GENERAL FUND</u></b>               | <b>General Fund</b> |               | <b>General Fund</b> |               | <b>General Fund</b>       |              | <b>General Fund</b>     |             | <b>General Fund</b> |               |
| <b>Goal Area/Cost Center</b>             | <b>FT</b>           | <b>PT*</b>    | <b>FT</b>           | <b>PT*</b>    | <b>FT</b>                 | <b>PT*</b>   | <b>FT</b>               | <b>PT*</b>  | <b>FT</b>           | <b>PT*</b>    |
| <b>Planning and Development Services</b> |                     |               |                     |               |                           |              |                         |             |                     |               |
| Planning and Development                 | 17                  | 1.15          | 17                  | 1.15          |                           |              |                         |             | 17                  | 1.15          |
| Community Planning                       | 18                  | 1.65          | 19                  | 1.23          |                           |              | 4 <sup>12</sup>         |             | 23                  | 1.23          |
| Building Safety                          | 21                  | 0.60          | 21                  | 1.06          |                           |              |                         |             | 21                  | 1.06          |
| Engineering Services                     | 9                   | 0.00          | 10                  | 0.00          |                           |              |                         |             | 10                  | 0.00          |
| <b>Planning and Development Services</b> | 65                  | 3.40          | 67                  | 3.44          | 0                         | 0.00         | 4                       | 0.00        | 71                  | 3.44          |
| <b>COMMUNITY DEVELOPMENT</b>             | 114                 | 123.60        | 117                 | 120.69        | 0                         | 0.00         | 4                       | 1.23        | 121                 | 121.87        |
| <b>TOTAL - General Fund</b>              | <b>812</b>          | <b>150.61</b> | <b>842</b>          | <b>146.25</b> | <b>3</b>                  | <b>-0.50</b> | <b>15</b>               | <b>0.67</b> | <b>860</b>          | <b>146.27</b> |

|  | 2015 Budget            |             | 2016 Budget            |             | Changes since 2016 Budget |             | Changes for 2017 Budget |             | 2017 Budget            |             |
|--|------------------------|-------------|------------------------|-------------|---------------------------|-------------|-------------------------|-------------|------------------------|-------------|
| <b><u>STORMWATER UTILITY</u></b>         | <b>Stormwater Fund</b> |             | <b>Stormwater Fund</b> |             | <b>Stormwater Fund</b>    |             | <b>Stormwater Fund</b>  |             | <b>Stormwater Fund</b> |             |
| <b>Goal Area/Cost Center</b>             | <b>FT</b>              | <b>PT*</b>  | <b>FT</b>              | <b>PT*</b>  | <b>FT</b>                 | <b>PT*</b>  | <b>FT</b>               | <b>PT*</b>  | <b>FT</b>              | <b>PT*</b>  |
| <b>PUBLIC WORKS GOAL AREA</b>            |                        |             |                        |             |                           |             |                         |             |                        |             |
| <b>Public Works Department</b>           |                        |             |                        |             |                           |             |                         |             |                        |             |
| Stormwater Engineering                   | 6                      | 0.46        | 7                      | 0.46        | 1 <sup>6</sup>            |             | 1 <sup>13</sup>         |             | 9                      | 0.46        |
| Stormwater Maintenance                   | 19                     | 0.48        | 18                     | 0.48        |                           |             |                         |             | 18                     | 0.48        |
| <b>Public Works</b>                      | 25                     | 0.94        | 25                     | 0.94        | 1                         | 0.00        | 1                       | 0.00        | 27                     | 0.94        |
| <b>COMMUNITY DEVELOPMENT GOAL AREA</b>   |                        |             |                        |             |                           |             |                         |             |                        |             |
| <b>Planning and Development Services</b> |                        |             |                        |             |                           |             |                         |             |                        |             |
| Engineering Services                     | 2                      | 0.00        | 2                      | 0.00        | -1 <sup>6</sup>           |             |                         |             | 1                      | 0.00        |
| <b>Planning and Development Services</b> | 2                      | 0.00        | 2                      | 0.00        | -1                        | 0.00        | 0                       | 0.00        | 1                      | 0.00        |
| <b>TOTAL - Stormwater Fund</b>           | <b>27</b>              | <b>0.94</b> | <b>27</b>              | <b>0.94</b> | <b>0</b>                  | <b>0.00</b> | <b>1</b>                | <b>0.00</b> | <b>28</b>              | <b>0.94</b> |

|  | 2015 Budget      |            | 2016 Budget      |            | Changes since 2016 Budget |            | Changes for 2017 Budget |            | 2017 Budget      |            |
|--|------------------|------------|------------------|------------|---------------------------|------------|-------------------------|------------|------------------|------------|
| <b><u>GOLF COURSE FUND</u></b>         | <b>Golf Fund</b> |            | <b>Golf Fund</b> |            | <b>Golf Fund</b>          |            | <b>Golf Fund</b>        |            | <b>Golf Fund</b> |            |
| <b>Goal Area/Cost Center</b>           | <b>FT</b>        | <b>PT*</b> | <b>FT</b>        | <b>PT*</b> | <b>FT</b>                 | <b>PT*</b> | <b>FT</b>               | <b>PT*</b> | <b>FT</b>        | <b>PT*</b> |
| <b>COMMUNITY DEVELOPMENT GOAL AREA</b> |                  |            |                  |            |                           |            |                         |            |                  |            |
| <b>Parks and Recreation</b>            |                  |            |                  |            |                           |            |                         |            |                  |            |
| Golf Course Administration             | 2                | 0.00       | 0                | 0.00       |                           |            |                         |            | 0                | 0.00       |
| St. Andrews Golf Course                | 3                | 3.15       | 4                | 3.15       |                           |            |                         |            | 4                | 3.15       |
| Skyles/Lady Golf Course                | 6                | 4.65       | 6                | 4.65       |                           |            |                         |            | 6                | 4.65       |
| <b>Parks and Recreation</b>            | 11               | 7.80       | 10               | 7.80       | 0                         | 0.00       | 0                       | 0.00       | 10               | 7.80       |
| <b>COMMUNITY DEVELOPMENT - Golf</b>    | 11               | 7.80       | 10               | 7.80       | 0                         | 0.00       | 0                       | 0.00       | 10               | 7.80       |

|  | 2015 Budget      |            | 2016 Budget      |            | Changes since 2016 Budget |            | Changes for 2017 Budget |            | 2017 Budget      |            |
|--|------------------|------------|------------------|------------|---------------------------|------------|-------------------------|------------|------------------|------------|
| <b><u>SOCCER OPERATIONS</u></b>        | <b>TGT Funds</b> |            | <b>TGT Funds</b> |            | <b>TGT Funds</b>          |            | <b>TGT Funds</b>        |            | <b>TGT Funds</b> |            |
| <b>Goal Area/Cost Center</b>           | <b>FT</b>        | <b>PT*</b> | <b>FT</b>        | <b>PT*</b> | <b>FT</b>                 | <b>PT*</b> | <b>FT</b>               | <b>PT*</b> | <b>FT</b>        | <b>PT*</b> |
| <b>COMMUNITY DEVELOPMENT GOAL AREA</b> |                  |            |                  |            |                           |            |                         |            |                  |            |
| <b>Parks and Recreation</b>            |                  |            |                  |            |                           |            |                         |            |                  |            |
| Soccer Complex                         | 4                | 7.30       | 4                | 7.79       |                           |            |                         |            | 4                | 7.79       |
| <b>Parks and Recreation</b>            | 4                | 7.30       | 4                | 7.79       | 0                         | 0.00       | 0                       | 0.00       | 4                | 7.79       |
| <b>COMMUNITY DEVELOPMENT - Soccer</b>  | 4                | 7.30       | 4                | 7.79       | 0                         | 0.00       | 0                       | 0.00       | 4                | 7.79       |

## PERSONNEL SCHEDULE BY FTE, CONTINUED

|  | 2015 Budget      |               | 2016 Budget      |               | Changes since 2016 Budget |              | Changes for 2017 Budget |             | 2017 Budget      |               |
|--|------------------|---------------|------------------|---------------|---------------------------|--------------|-------------------------|-------------|------------------|---------------|
| <b><u>INTERGOVERNMENTAL</u></b>          | <b>TGT Funds</b> |               | <b>TGT Funds</b> |               | <b>TGT Funds</b>          |              | <b>TGT Funds</b>        |             | <b>TGT Funds</b> |               |
| <b>Goal Area/Cost Center</b>             | FT               | PT*           | FT               | PT*           | FT                        | PT*          | FT                      | PT*         | FT               | PT*           |
| <b>COMMUNITY DEVELOPMENT GOAL AREA</b>   |                  |               |                  |               |                           |              |                         |             |                  |               |
| <b>Planning and Development Services</b> |                  |               |                  |               |                           |              |                         |             |                  |               |
| Community Development Block Grant        | 1                | 0.00          | 1                | 0.00          |                           |              |                         |             | 1                | 0.00          |
| <b>Planning and Development Services</b> | 1                | 0.00          | 1                | 0.00          | 0                         | 0.00         | 0                       | 0.00        | 1                | 0.00          |
| <b>TOTAL - Intergovernmental Funding</b> | 1                | 0.00          | 1                | 0.00          | 0                         | 0.00         | 0                       | 0.00        | 1                | 0.00          |
|  |                  |               |                  |               |                           |              |                         |             |                  |               |
| <b>TOTAL - All Funds</b>                 | <b>855</b>       | <b>166.65</b> | <b>884</b>       | <b>162.78</b> | <b>3</b>                  | <b>-0.50</b> | <b>16</b>               | <b>0.67</b> | <b>903</b>       | <b>162.80</b> |

### FOOTNOTES TO GOAL AREA PERSONNEL SCHEDULE

Full-time totals include City Council members.

\* The number of part-time and seasonal positions in some cost centers may vary from year to year.

#### Personnel adjustments made to 2016 from those reported in the 2016 Budget include:

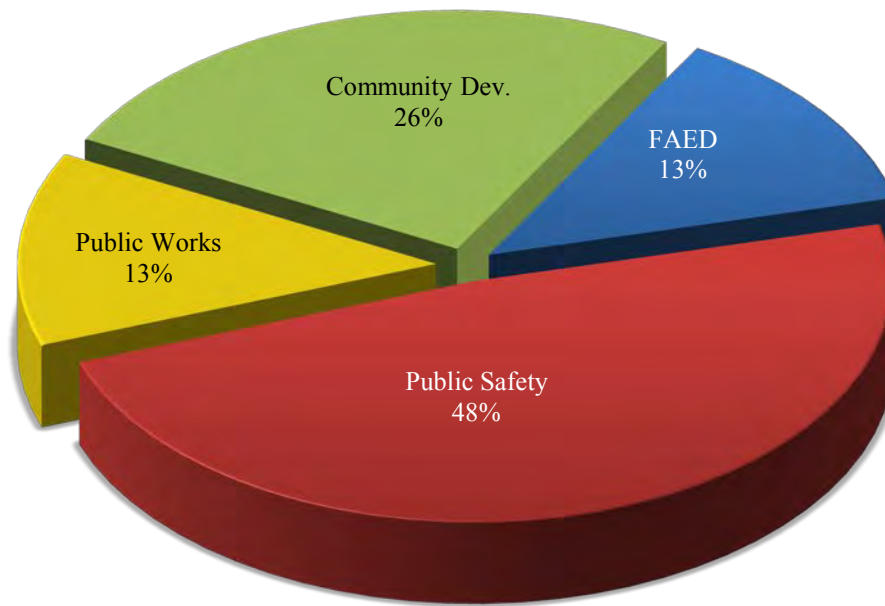
- 1 Converted Technical Manager from PW to Systems Analyst in IT to support PW applications.
- 2 Converted Electronic & Communications Systems Specialist in Facilities to Infrastructure Specialist in IT to support communications systems.
- 3 Converted a part-time Court Security Officer to full-time
- 4 Moved employees within the Public Works Department
- 5 Addition of two Maintenance Workers in Public Works Department
- 6 Transferred Erosion & Sediment Control Coordinator from Planning to Public Works

#### Personnel Adjustments in the 2017 Budget include:

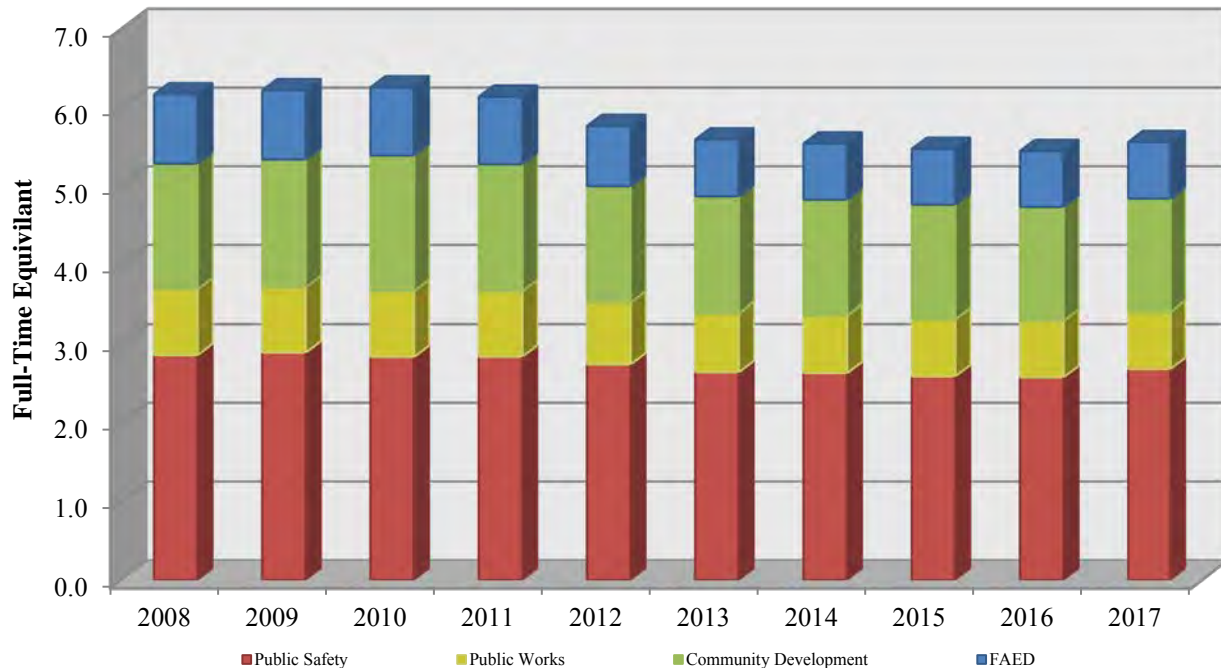
- 7 Addition of two Police Officers in the COPPs program and one Police Officer in Patrol
- 8 Addition of .19 FTE part-time Crossing Guard to service additional school
- 9 Addition of one Narcotics Detective, three Police Dispatchers, two Police Report Technicians and one Records Technician
- 10 Conversion of .75 FTE part-time Fire Support Services Technician to full-time
- 11 Addition of 1.23 FTE part-time employees at Farmstead; replaces non-eligible volunteer hours
- 12 Addition of four Code Compliance Officers to support Rental Licensing Program
- 13 Addition of one Construction Inspector to support enhanced Curb Repair and Replacement within the Stormwater Program



## 2017 Budget Full-Time Equivilant Employees by Goal Area



## Full-Time Equivilant Employees Per Thousand Population by Goal Area



## PERFORMANCE MEASUREMENT INITIATIVE

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In the early 2000's, the City of Overland Park began development of an organizational Performance Measurement System. This initiative included identifying and incorporating organizational performance measures as part of our management system. Even though the City has gathered workload measures for several years, the performance measurement information now gathered is has been integrated into a broader, organization-wide performance management system. These measures are used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.

Components of the Performance Management System are included in the 2017 Budget document: select performance measures, program and purpose statements, goals for 2017 and recent accomplishments. The selected information is designed to monitor the outcome of program services, to determine whether or not the purpose of a program is being achieved and if programs are consistent with the long-term objectives of the City. Outcomes are evaluated based on workload, effectiveness and efficiency. 2015 performance results, 2016 projections and 2017 targets are reported in the 2017 Budget document.

The performance measurement information included in the budget document represents selected key measures for each department. This information is by no means the full extent of our performance measurement system. Departments and supporting divisions continue to gather and evaluate other performance-related data to help them manage and allocate their resources to improve the productivity of their operations.

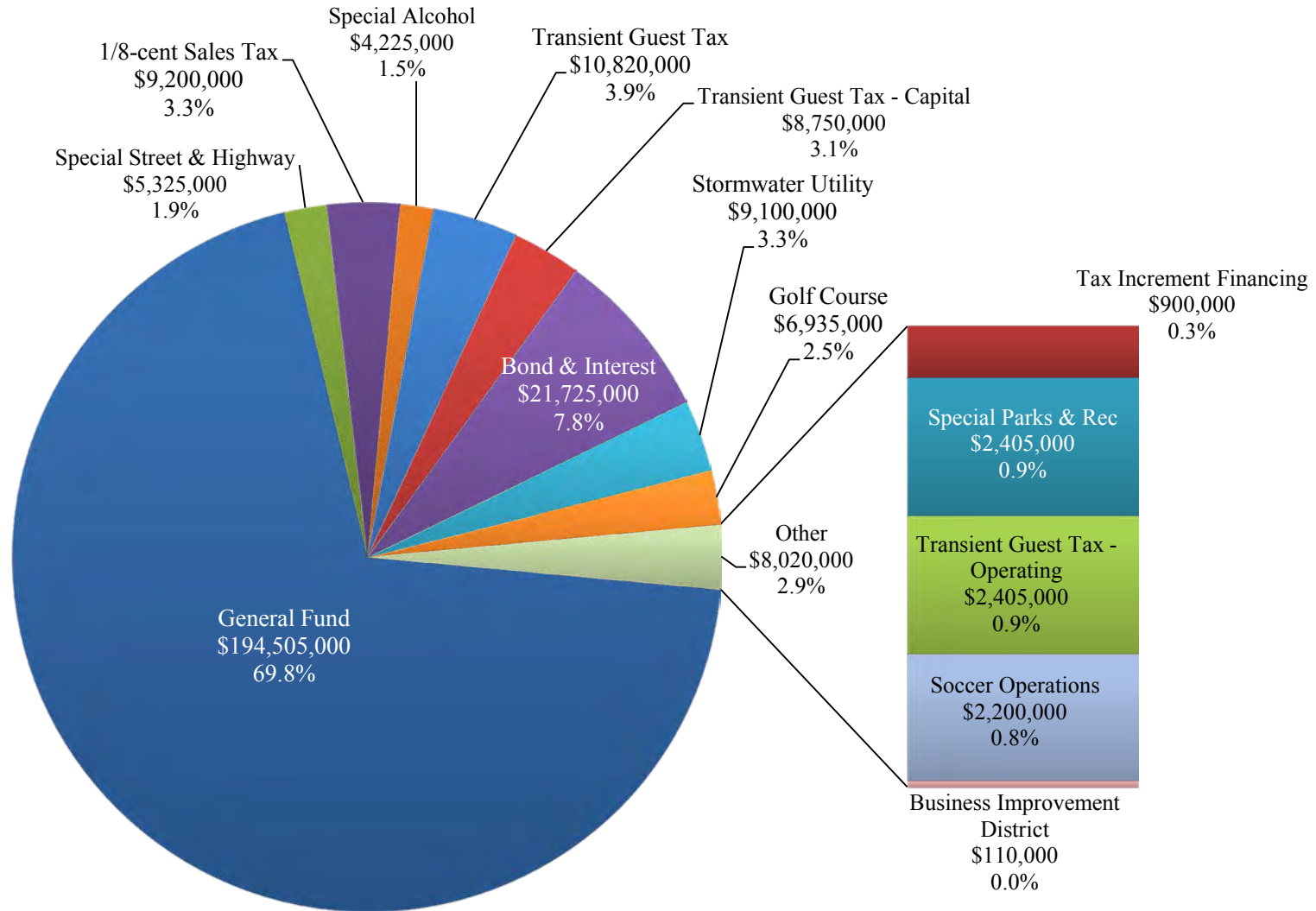
The Performance Management System continues to evolve as we continue to revamp and refine programs, services and performance measures, as well as improve the systematic capture of reliable data to support an objective evaluation of the outcome of our performance.

Key information included about each cost center includes:

- Program Description – A description of each cost center that briefly outlines its functions and responsibilities.
- Department Organizational Chart – The City is organized by cost centers. This organizational chart illustrates how cost centers relate to each other and to departments.
- Mission – A narrative that defines the purpose or goal of each cost center.
- Goals for 2017 - Aspects of the cost centers' work plan that will direct the cost centers' efforts in the upcoming year.
- Program Accomplishments – Recent accomplishments of each cost center.
- Key Performance Measures – Information and data used to determine the success of key services performed to accomplish each cost center's goal or purpose and to determine the workload of the cost center.

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## 2017 BUDGETED FUNDS



**2017 Budget = \$278,605,000**

## CITY OF OVERLAND PARK SUMMARY OF THE 2017 BUDGET

|  | General<br>Fund      | Special St.<br>& Highway | 1/8-Cent for<br>Street Improv. | Special Parks<br>& Recreation | Special<br>Alcohol<br>Control | Transient Guest Tax |                         |                     |
|--|----------------------|--------------------------|--------------------------------|-------------------------------|-------------------------------|---------------------|-------------------------|---------------------|
|  |                      |                          |                                |                               |                               | Operating           | Capital<br>Improvements | TGT Fund            |
| <b><u>BUDGETED REVENUES</u></b>        |                      |                          |                                |                               |                               |                     |                         |                     |
| County Collected and Distributed       | \$45,871,000         |                          |                                |                               |                               |                     |                         |                     |
| State Collected - County Distributed   | 0                    |                          |                                |                               |                               |                     |                         |                     |
| State Collected and Distributed        | 70,580,000           | 4,800,000                | 5,885,000                      | 1,400,000                     | 1,400,000                     |                     |                         | 10,820,000          |
| Grant Revenue                          |                      |                          |                                |                               |                               |                     |                         |                     |
| City Collected Revenue                 | 35,154,000           | 10,000                   | 5,000                          | 5,000                         | 10,000                        | 5,000               | 620,000                 | 0                   |
| <b>Total Current Revenue</b>           | <b>151,605,000</b>   | <b>4,810,000</b>         | <b>5,890,000</b>               | <b>1,405,000</b>              | <b>1,410,000</b>              | <b>5,000</b>        | <b>620,000</b>          | <b>10,820,000</b>   |
| Transfers                              | 400,000              |                          | 10,000                         | 25,000                        |                               | 2,400,000           | 6,030,000               |                     |
| Resources From Prior Year              | 42,500,000           | 515,000                  | 3,300,000                      | 975,000                       | 2,815,000                     | 0                   | 2,100,000               | 0                   |
| <b>Total Revenues</b>                  | <b>\$194,505,000</b> | <b>\$5,325,000</b>       | <b>\$9,200,000</b>             | <b>\$2,405,000</b>            | <b>\$4,225,000</b>            | <b>\$2,405,000</b>  | <b>\$8,750,000</b>      | <b>\$10,820,000</b> |
| <b><u>BUDGETED EXPENDITURES</u></b>    |                      |                          |                                |                               |                               |                     |                         |                     |
| <b><u>BY GOAL AREA</u></b>             |                      |                          |                                |                               |                               |                     |                         |                     |
| Finance & Administration               | \$20,989,704         | \$0                      | \$0                            | \$0                           | \$0                           | \$0                 | \$0                     | \$0                 |
| Public Safety                          | 59,426,422           | 0                        | 0                              | 0                             | 95,500                        | 0                   | 0                       | 0                   |
| Public Works                           | 14,084,621           | 0                        | 0                              | 0                             | 0                             | 0                   | 0                       | 0                   |
| Community Development                  | 19,003,273           | 0                        | 0                              | 0                             | 0                             | 0                   | 0                       | 0                   |
|  | 113,504,020          | 0                        | 0                              | 0                             | 95,500                        | 0                   | 0                       | 0                   |
| Contracts with outside agencies        | 1,600,980            | 0                        | 0                              | 0                             | 889,500                       | 2,405,000           | 650,000                 | 0                   |
| Maintenance                            | 10,405,000           | 4,600,000                | 1,000,000                      | 550,000                       | 0                             | 0                   | 0                       | 0                   |
| Debt Service                           | 0                    | 0                        | 0                              | 0                             | 0                             | 0                   | 0                       | 7,220,000           |
| Capital Improvements                   | 0                    | 0                        | 6,950,000                      | 200,000                       | 0                             | 0                   | 0                       | 0                   |
| Citywide Contingency                   | 3,000,000            | 225,000                  | 0                              | 0                             | 3,240,000                     | 0                   | 0                       | 0                   |
| Transfers                              | 65,995,000           | 500,000                  | 1,250,000                      | 1,655,000                     | 0                             | 0                   | 8,100,000               | 3,600,000           |
| <b>Total Expenditures by Goal Area</b> | <b>\$194,505,000</b> | <b>\$5,325,000</b>       | <b>\$9,200,000</b>             | <b>\$2,405,000</b>            | <b>\$4,225,000</b>            | <b>\$2,405,000</b>  | <b>\$8,750,000</b>      | <b>\$10,820,000</b> |
| <b><u>BY CATEGORY</u></b>              |                      |                          |                                |                               |                               |                     |                         |                     |
| Personal Services                      | \$91,489,412         | \$0                      | \$0                            | \$0                           | \$13,000                      | \$0                 | \$0                     | \$0                 |
| Commodities                            | 4,710,478            | 0                        | 0                              | 0                             | 30,000                        | 0                   | 0                       | 0                   |
| Contractual Services                   | 14,079,074           | 0                        | 0                              | 0                             | 42,500                        | 0                   | 0                       | 0                   |
| Capital Outlay                         | 3,225,056            | 0                        | 0                              | 0                             | 10,000                        | 0                   | 0                       | 0                   |
|  | 113,504,020          | 0                        | 0                              | 0                             | 95,500                        | 0                   | 0                       | 0                   |
| Contracts with outside agencies        | 1,600,980            | 0                        | 0                              | 0                             | 889,500                       | 2,405,000           | 650,000                 | 0                   |
| Maintenance                            | 10,405,000           | 4,600,000                | 1,000,000                      | 550,000                       | 0                             | 0                   | 0                       | 0                   |
| Debt Service                           | 0                    | 0                        | 0                              | 0                             | 0                             | 0                   | 0                       | 7,220,000           |
| Capital Improvements                   | 0                    | 0                        | 6,950,000                      | 200,000                       | 0                             | 0                   | 0                       | 0                   |
| Citywide Contingency                   | 3,000,000            | 225,000                  | 0                              | 0                             | 3,240,000                     | 0                   | 0                       | 0                   |
| Transfers                              | 65,995,000           | 500,000                  | 1,250,000                      | 1,655,000                     | 0                             | 0                   | 8,100,000               | 3,600,000           |
| <b>Total Expenditures by Category</b>  | <b>\$194,505,000</b> | <b>\$5,325,000</b>       | <b>\$9,200,000</b>             | <b>\$2,405,000</b>            | <b>\$4,225,000</b>            | <b>\$2,405,000</b>  | <b>\$8,750,000</b>      | <b>\$10,820,000</b> |

# CITY OF OVERLAND PARK

## SUMMARY OF THE 2017 BUDGET, CONT.

**BUDGETED REVENUES**

|                                      | Bond &<br>Interest  | Stormwater<br>Utility | Golf<br>Course     | Soccer<br>Operations | Business<br>Improvement<br>District | Tax<br>Increment<br>Financing | Total<br>All Budgeted<br>Funds | Capital/Maint.<br>Projects | Total<br>All Funds   |
|--------------------------------------|---------------------|-----------------------|--------------------|----------------------|-------------------------------------|-------------------------------|--------------------------------|----------------------------|----------------------|
| County Collected and Distributed     | \$410,000           | \$3,458,500           |                    |                      |                                     | \$541,400                     | \$50,280,900                   | \$3,855,000                | \$54,135,900         |
| State Collected - County Distributed |                     | 0                     |                    |                      |                                     |                               | 0                              | 0                          | 0                    |
| State Collected and Distributed      |                     | 0                     |                    |                      |                                     | 350,000                       | 95,235,000                     | 0                          | 95,235,000           |
| Grant Revenue                        |                     |                       |                    |                      |                                     |                               | 0                              | 0                          | 0                    |
| City Collected Revenue               | 75,000              | 4,536,500             | 5,215,000          | 1,635,000            | 110,000                             | 8,600                         | 47,389,100                     | 5,640,000                  | 53,029,100           |
| <b>Total Current Revenue</b>         | <b>485,000</b>      | <b>7,995,000</b>      | <b>5,215,000</b>   | <b>1,635,000</b>     | <b>110,000</b>                      | <b>900,000</b>                | <b>192,905,000</b>             | <b>9,495,000</b>           | <b>202,400,000</b>   |
| Transfers                            | 20,990,000          | 45,000                | 0                  | 0                    |                                     |                               | 29,900,000                     | 42,610,000                 | 72,510,000           |
| Resources From Prior Year            | 250,000             | 1,060,000             | 1,720,000          | 565,000              | 0                                   | 0                             | 55,800,000                     | 0                          | 55,800,000           |
| <b>Total Revenues</b>                | <b>\$21,725,000</b> | <b>\$9,100,000</b>    | <b>\$6,935,000</b> | <b>\$2,200,000</b>   | <b>\$110,000</b>                    | <b>\$900,000</b>              | <b>\$278,605,000</b>           | <b>\$52,105,000</b>        | <b>\$330,710,000</b> |

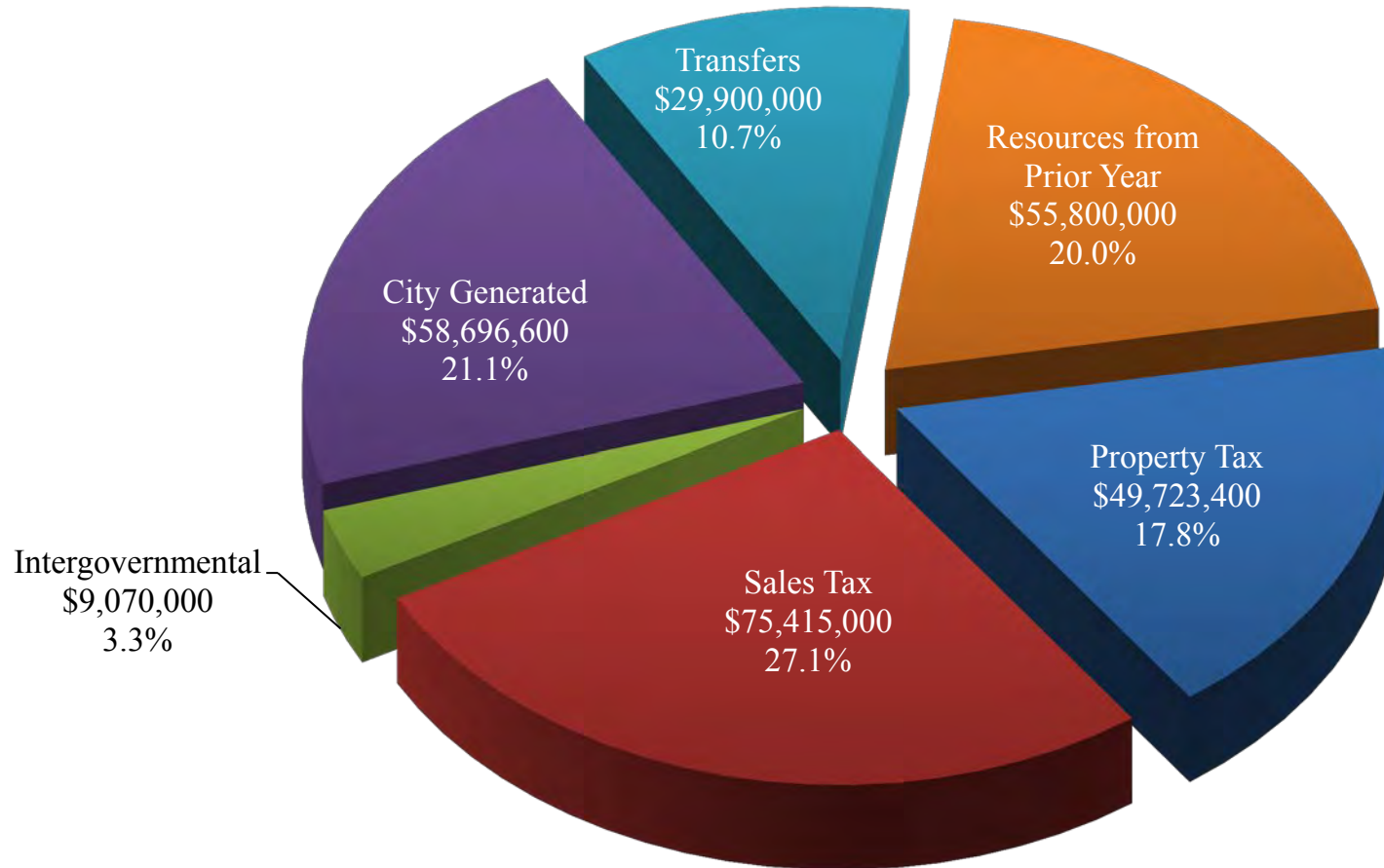
**BUDGETED EXPENDITURES****BY GOAL AREA**

|  |                     |                    |                    |                    |                  |                  |                      |                     |                      |
|--|---------------------|--------------------|--------------------|--------------------|------------------|------------------|----------------------|---------------------|----------------------|
| Finance & Administration               | \$0                 | \$0                | \$0                | \$0                | \$0              | \$0              | \$20,989,704         | \$0                 | \$20,989,704         |
| Public Safety                          | 0                   | 0                  | 0                  | 0                  | 0                | 0                | 59,521,922           | 0                   | 59,521,922           |
| Public Works                           | 0                   | 3,762,821          | 0                  | 0                  | 0                | 0                | 17,847,442           | 0                   | 17,847,442           |
| Community Development                  | 0                   | 132,179            | 4,680,000          | 1,160,000          | 0                | 0                | 24,975,452           | 0                   | 24,975,452           |
|  | 0                   | 3,895,000          | 4,680,000          | 1,160,000          | 0                | 0                | 123,334,520          | 0                   | 123,334,520          |
| Contracts with outside agencies        | 0                   | 0                  | 0                  | 0                  | 110,000          | 900,000          | 6,555,480            | 0                   | 6,555,480            |
| Maintenance                            | 0                   | 3,315,000          | 200,000            | 50,000             | 0                | 0                | 20,120,000           | 21,880,000          | 42,000,000           |
| Debt Service                           | 21,325,000          | 0                  | 0                  | 0                  | 0                | 0                | 28,545,000           | 0                   | 28,545,000           |
| Capital Improvements                   | 0                   | 480,000            | 330,000            | 0                  | 0                | 0                | 7,960,000            | 30,225,000          | 38,185,000           |
| Citywide Contingency                   | 400,000             | 1,010,000          | 150,000            | 690,000            | 0                | 0                | 8,715,000            | 0                   | 8,715,000            |
| Transfers                              | 0                   | 400,000            | 1,575,000          | 300,000            | 0                | 0                | 83,375,000           | 0                   | 83,375,000           |
| <b>Total Expenditures by Goal Area</b> | <b>\$21,725,000</b> | <b>\$9,100,000</b> | <b>\$6,935,000</b> | <b>\$2,200,000</b> | <b>\$110,000</b> | <b>\$900,000</b> | <b>\$278,605,000</b> | <b>\$52,105,000</b> | <b>\$330,710,000</b> |

**BY CATEGORY**

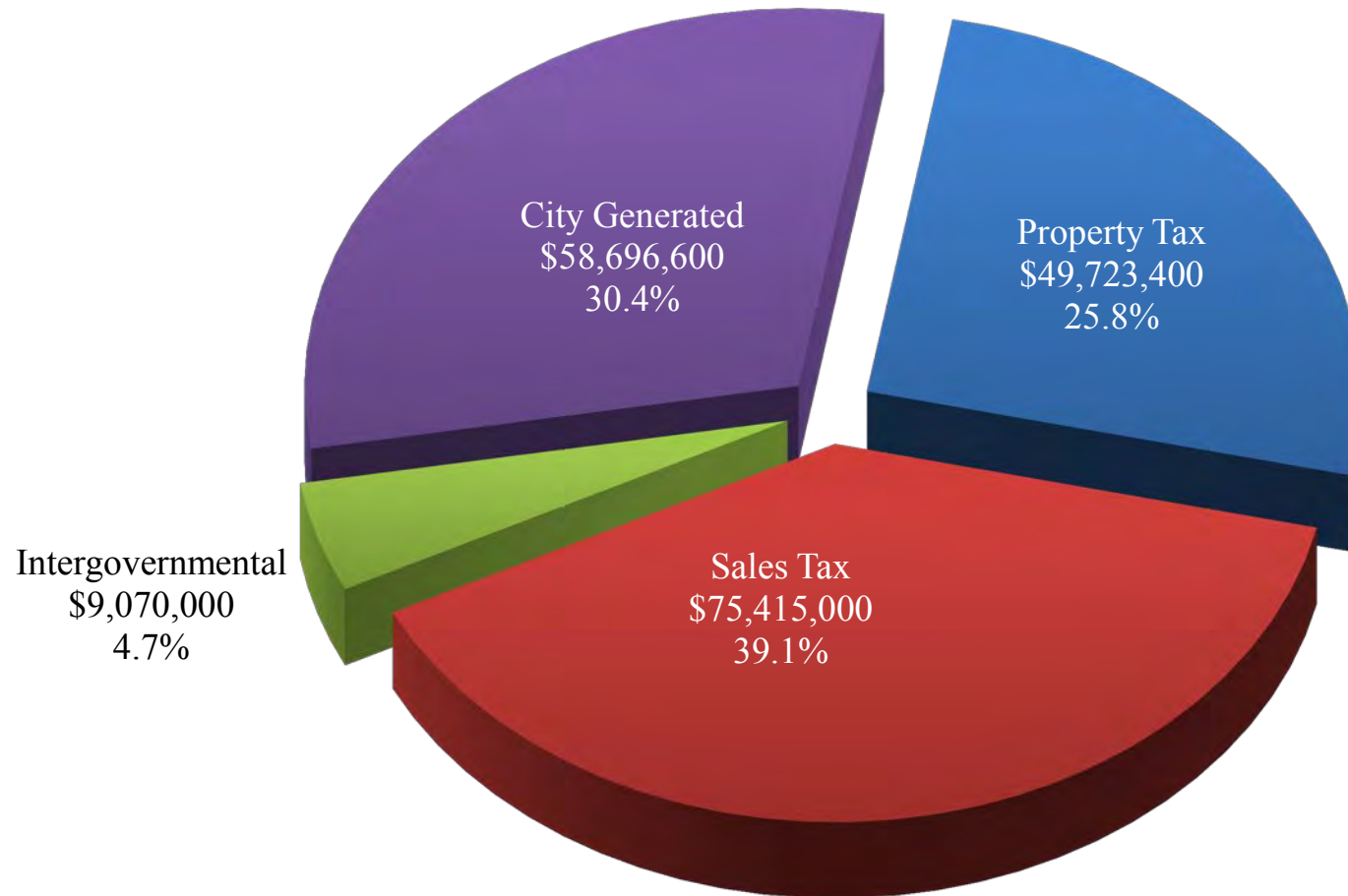
|                                       |                     |                    |                    |                    |                  |                  |                      |                     |                      |
|---------------------------------------|---------------------|--------------------|--------------------|--------------------|------------------|------------------|----------------------|---------------------|----------------------|
| Personal Services                     | \$0                 | \$2,770,110        | \$1,045,000        | \$575,000          | \$0              | \$0              | \$95,892,522         | \$0                 | \$95,892,522         |
| Commodities                           | 0                   | 317,010            | 521,571            | 208,300            | 0                | 0                | 5,787,359            | 0                   | 5,787,359            |
| Contractual Services                  | 0                   | 576,610            | 3,083,429          | 373,700            | 0                | 0                | 18,155,313           | 0                   | 18,155,313           |
| Capital Outlay                        | 0                   | 231,270            | 30,000             | 3,000              | 0                | 0                | 3,499,326            | 0                   | 3,499,326            |
|                                       | 0                   | 3,895,000          | 4,680,000          | 1,160,000          | 0                | 0                | 123,334,520          | 0                   | 123,334,520          |
| Contracts with outside agencies       | 0                   | 0                  | 0                  | 0                  | 110,000          | 900,000          | 6,555,480            | 0                   | 6,555,480            |
| Maintenance                           | 0                   | 3,315,000          | 200,000            | 50,000             | 0                | 0                | 20,120,000           | 21,880,000          | 42,000,000           |
| Debt Service                          | 21,325,000          | 0                  | 0                  | 0                  | 0                | 0                | 28,545,000           | 0                   | 28,545,000           |
| Capital Improvements                  | 0                   | 480,000            | 330,000            | 0                  | 0                | 0                | 7,960,000            | 30,225,000          | 38,185,000           |
| Citywide Contingency                  | 400,000             | 1,010,000          | 150,000            | 690,000            | 0                | 0                | 8,715,000            | 0                   | 8,715,000            |
| Transfers                             | 0                   | 400,000            | 1,575,000          | 300,000            | 0                | 0                | 83,375,000           | 0                   | 83,375,000           |
| <b>Total Expenditures by Category</b> | <b>\$21,725,000</b> | <b>\$9,100,000</b> | <b>\$6,935,000</b> | <b>\$2,200,000</b> | <b>\$110,000</b> | <b>\$900,000</b> | <b>\$278,605,000</b> | <b>\$52,105,000</b> | <b>\$330,710,000</b> |

## 2017 TOTAL REVENUE BY SOURCE ALL BUDGETED FUNDS



**2017 Total Revenue = \$278,605,000**

## 2017 CURRENT CITY REVENUE BY SOURCE ALL BUDGETED FUND



**2017 Current Revenue = \$192,905,000**



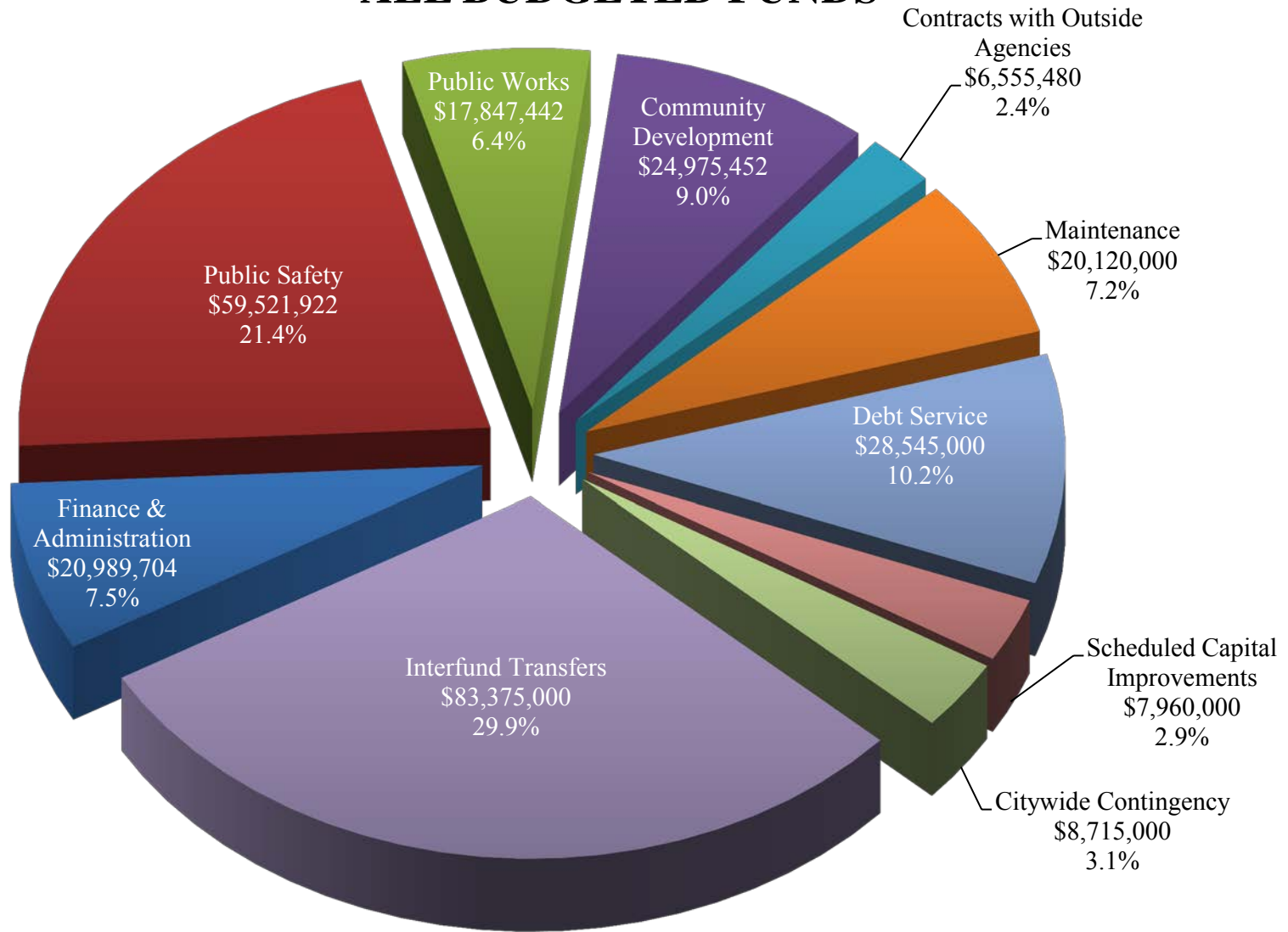
**CITY OF OVERLAND PARK**  
**ALL FUNDS**  
**STATEMENT OF REVENUE**

|  | 2014                | 2015                | Estimated<br>2016   | Budgeted<br>2017    |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>BEGINNING BALANCE</b>                       | <b>\$38,797,160</b> | <b>\$43,414,798</b> | <b>\$55,239,754</b> | <b>\$55,800,000</b> |
| <b><u>Current Revenue</u></b>                  |                     |                     |                     |                     |
| <b><u>County Collected and Distributed</u></b> |                     |                     |                     |                     |
| Ad Valorem Property Tax                        | \$34,239,540        | \$36,629,792        | \$38,735,000        | \$45,096,300        |
| Motor Vehicle Tax                              | 3,867,135           | 4,113,230           | 4,333,000           | 4,343,000           |
| Special Assessments Tax                        | 440,359             | 441,176             | 400,000             | 400,000             |
| Delinquent Tax Collections                     | 240,108             | 351,514             | 1,060,000           | 284,100             |
| Delinquent Special Assessments                 | 109                 | 470                 | 4,000               | 10,000              |
| Rental Excise Tax                              | 58,804              | 64,924              | 67,397              | 67,500              |
| Special Weed & Sewer Tax                       | 71,584              | 64,266              | 65,000              | 80,000              |
|  | <u>\$38,917,639</u> | <u>41,665,372</u>   | <u>44,664,397</u>   | <u>50,280,900</u>   |
| <b><u>State Collected and Distributed</u></b>  |                     |                     |                     |                     |
| Sales Tax-City                                 | 51,222,740          | 51,903,813          | 52,210,000          | 53,325,000          |
| Sales Tax-Countywide                           | 14,317,012          | 14,718,219          | 14,435,000          | 14,740,000          |
| Sales Tax-Public Safety                        | 3,579,216           | 3,678,627           | 3,600,000           | 3,675,000           |
| Sales Tax-Public Safety II                     | 3,579,259           | 3,679,569           | 3,600,000           | 3,675,000           |
| Gasoline Tax                                   | 4,686,156           | 4,841,708           | 5,000,000           | 4,800,000           |
| State Highway Commission                       | 17,307              | 0                   | 0                   | 0                   |
| Transient Guest Tax                            | 9,396,742           | 10,057,212          | 10,610,000          | 10,820,000          |
| Liquor Tax                                     | 3,565,017           | 4,086,660           | 4,050,000           | 4,200,000           |
|  | <u>\$90,363,449</u> | <u>92,965,808</u>   | <u>93,505,000</u>   | <u>95,235,000</u>   |
| <b><u>City Collected</u></b>                   |                     |                     |                     |                     |
| Franchise Taxes:                               | <u>10,983,769</u>   | <u>10,832,504</u>   | <u>10,650,000</u>   | <u>10,904,200</u>   |
| <b>Park and Recreation Revenues:</b>           |                     |                     |                     |                     |
| Golf Course Receipts                           | 4,810,474           | 5,004,111           | 5,060,000           | 5,205,000           |
| Municipal Pool Revenue                         | 769,262             | 772,052             | 762,000             | 765,800             |
| Leisure Service Revenue                        | 2,933,495           | 2,839,235           | 2,785,000           | 2,833,652           |
| Soccer Complex Revenue                         | 1,308,428           | 1,495,517           | 1,620,000           | 1,632,000           |
| Arts Commission Revenue                        | 28,608              | 17,802              | 16,000              | 28,000              |
| Arboretum Revenue                              | 192,497             | 198,426             | 196,000             | 196,000             |
| Deanna Rose Farmstead Revenue                  | 1,621,162           | 1,685,235           | 1,752,100           | 1,752,100           |
|  | <u>\$11,663,926</u> | <u>12,012,378</u>   | <u>12,191,100</u>   | <u>12,412,552</u>   |

**CITY OF OVERLAND PARK  
ALL FUNDS  
STATEMENT OF REVENUE**

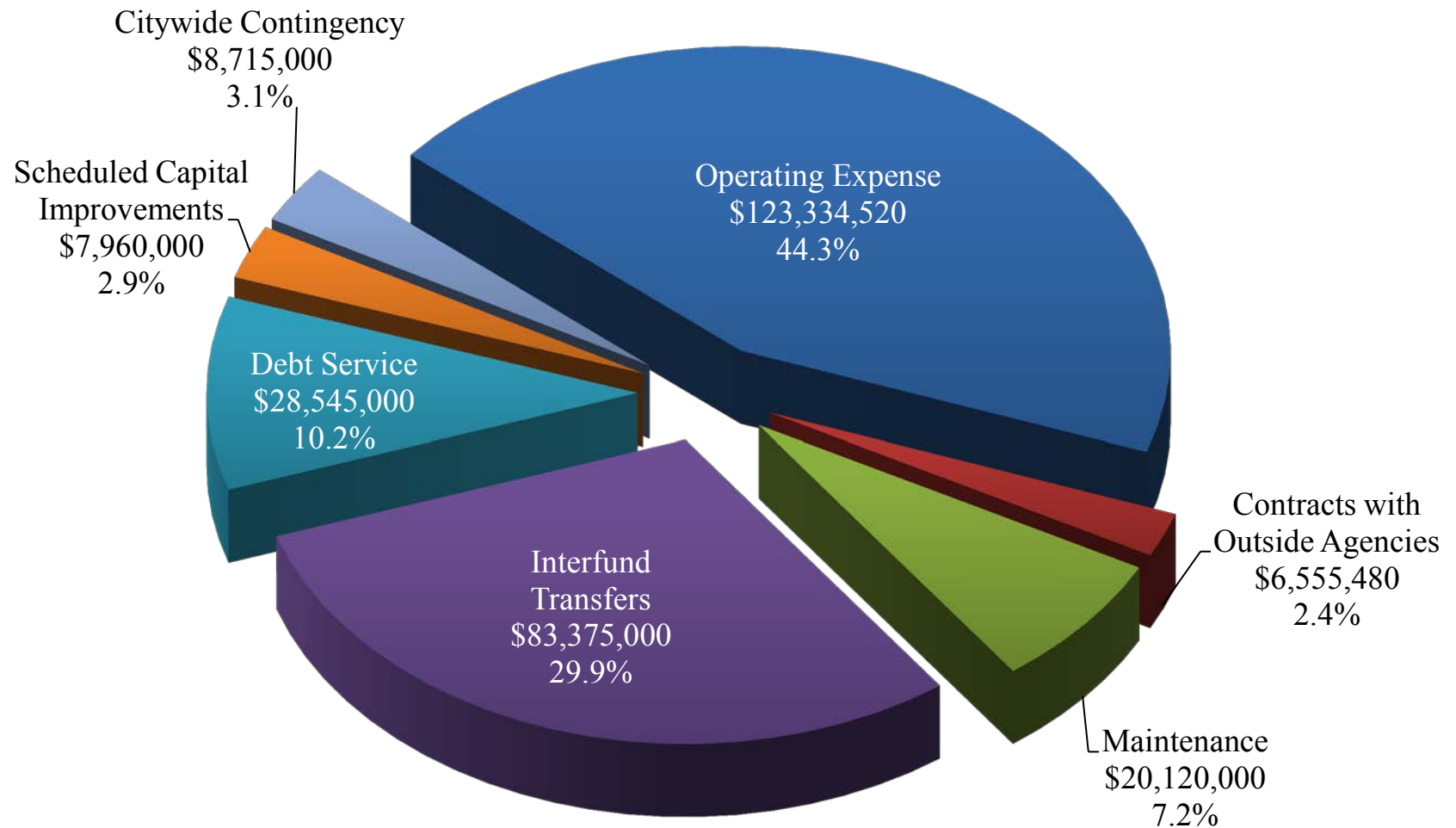
|   | 2014                        | 2015                        | Estimated<br>2016           | Budgeted<br>2017            |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <u>City Collected (Continued)</u>       |                             |                             |                             |                             |
| Fines:                                  |                             |                             |                             |                             |
| Municipal Court                         | 4,090,721                   | 4,508,038                   | 4,419,000                   | 4,420,800                   |
| Court Costs                             | 34,780                      | 41,375                      | 41,000                      | 41,000                      |
| Alcohol Diversion                       | 547,650                     | 627,935                     | 605,000                     | 605,000                     |
|   | <u>\$4,673,151</u>          | <u>5,177,348</u>            | <u>5,065,000</u>            | <u>5,066,800</u>            |
| Licenses, Fees, and Permits:            |                             |                             |                             |                             |
| Animal Licenses                         | 166,217                     | 159,366                     | 158,000                     | 155,453                     |
| Liquor Licenses/CMB Licenses            | 68,515                      | 84,865                      | 83,000                      | 84,880                      |
| Other Licenses and Permits              | 407,022                     | 368,246                     | 354,000                     | 711,315                     |
| Public Safety Permits and Fees          | 2,238,323                   | 2,373,099                   | 2,378,000                   | 2,423,050                   |
| Building Permits                        | 1,424,297                   | 1,922,788                   | 1,500,000                   | 1,400,400                   |
| Plan Review Fees                        | 1,200,205                   | 1,731,834                   | 1,400,000                   | 1,290,000                   |
| Zoning and Planning Fees                | 219,361                     | 224,753                     | 202,000                     | 190,000                     |
| Business Improvement Service Fees       | 99,213                      | 103,446                     | 104,000                     | 105,000                     |
| Excise Tax/Transitional Revenue         | 3,472,562                   | 2,543,365                   | 3,050,000                   | 2,775,000                   |
| Other Community Service Fees            | 115,763                     | 102,821                     | 105,000                     | 124,750                     |
|   | <u>\$9,411,478</u>          | <u>9,614,583</u>            | <u>9,334,000</u>            | <u>9,259,848</u>            |
| User Fees (Stormwater Utility Fund)     | <u>3,420,512</u>            | <u>3,442,505</u>            | <u>3,450,000</u>            | <u>4,340,000</u>            |
| Interest Earned on Investments:         | <u>154,303</u>              | <u>130,544</u>              | <u>369,289</u>              | <u>363,500</u>              |
| Miscellaneous Revenues:                 | <u>1,926,026</u>            | <u>5,059,050</u>            | <u>5,472,854</u>            | <u>5,042,200</u>            |
| Transfers:                              |                             |                             |                             |                             |
| Transfer from Other Funds               | 890,116                     | 514,518                     | 475,000                     | 445,000                     |
| Transfer from General Fund              | 16,671,071                  | 14,995,441                  | 16,200,000                  | 19,670,000                  |
| Transfer from Capital Projects Fund     | 62,765                      | 23,125,389                  | 36,568,606                  | 35,000                      |
| Transfer from Special Revenue Funds     | 250,000                     | 250,000                     | 200,000                     | 150,000                     |
| Transfer from Transient Guest Tax Funds | 5,986,554                   | 6,641,765                   | 6,810,000                   | 3,600,000                   |
| Transfer Guest Tax Capital Improv. Fund | 6,191,870                   | 6,118,404                   | 6,100,000                   | 6,000,000                   |
|   | <u>\$30,052,376</u>         | <u>51,645,517</u>           | <u>66,353,606</u>           | <u>29,900,000</u>           |
| <b><u>Total Revenue</u></b>             | <b><u>\$240,363,789</u></b> | <b><u>\$275,960,407</u></b> | <b><u>\$306,295,000</u></b> | <b><u>\$278,605,000</u></b> |

## 2017 CITY EXPENDITURES BY GOAL AREA ALL BUDGETED FUNDS



**2017 Budget = \$278,605,000**

## 2017 CITY EXPENDITURES BY PURPOSE ALL BUDGETED FUNDS



**2017 Budget = \$278,605,000**

**CITY OF OVERLAND PARK**  
**ALL FUNDS**  
**STATEMENT OF EXPENDITURES**

| <b><u>GOAL AREA/COST CENTER</u></b>        | <b>Actual</b> |             | <b>Estimated</b> | <b>Budgeted</b> |
|--|---------------|-------------|------------------|-----------------|
|  | <b>2014</b>   | <b>2015</b> | <b>2016</b>      | <b>2017</b>     |
| <b><u>Finance &amp; Administration</u></b> |               |             |                  |                 |
| Mayor & Council                            | \$1,507,979   | \$1,274,507 | \$1,259,871      | \$1,310,290     |
| Convention & Tourism                       | 2,356,610     | 2,973,939   | 3,242,780        | 3,055,000       |
| Economic Development                       | 1,167,419     | 1,352,403   | 1,345,980        | 1,545,980       |
| <sup>1</sup> Emergency Management          | 0             | 180,503     | 171,219          | 232,707         |
| City Manager                               | 1,035,080     | 1,134,971   | 971,192          | 1,048,929       |
| Communications                             | 463,551       | 473,515     | 504,973          | 541,642         |
| Information Technology                     | 3,490,524     | 3,868,962   | 4,118,189        | 5,311,884       |
| Facilities Management                      | 3,528,153     | 3,476,826   | 3,623,591        | 3,827,739       |
| Municipal Court                            | 2,216,585     | 2,315,889   | 2,301,398        | 2,564,337       |
| Municipal Court - Alcohol Diversion        | 511,991       | 505,264     | 528,227          | 590,929         |
| Law  | 1,472,978     | 1,573,126   | 1,619,295        | 1,796,313       |
| Finance & Accounting                       | 1,266,063     | 1,342,050   | 1,405,014        | 1,544,852       |
| City Clerk                                 | 659,860       | 713,431     | 745,891          | 804,071         |
| Human Resources                            | 1,633,051     | 1,811,304   | 1,685,781        | 1,833,973       |
| Payroll                                    | 456,730       | 430,917     | 431,086          | 471,538         |
| Total Finance & Administration             | 21,766,574    | 23,427,607  | 23,954,487       | 26,480,184      |
| <b><u>Public Safety</u></b>                |               |             |                  |                 |
| Police Administration                      | 2,474,495     | 2,707,513   | 2,739,732        | 3,022,489       |
| Tactical Operations Bureau                 | 18,197,904    | 18,408,991  | 19,606,503       | 21,334,618      |
| Special Services Bureau                    | 10,168,554    | 10,057,739  | 10,710,725       | 11,888,421      |
| Fire Service Contracts                     | 1,196,165     | 874,910     | 945,000          | 955,000         |
| Fire Administration                        | 1,251,867     | 1,245,950   | 1,223,612        | 1,345,123       |
| Fire Operations                            | 14,662,229    | 15,374,555  | 15,774,509       | 17,141,732      |
| Fire Prevention                            | 632,163       | 698,159     | 669,924          | 707,662         |
| Fire Support Services                      | 543,458       | 480,280     | 577,565          | 646,102         |
| Fire Training                              | 752,287       | 789,563     | 790,714          | 888,759         |
| Fire Training Center                       | 56,027        | 87,447      | 88,027           | 92,850          |
| <sup>2</sup> Merriam Fire Contract         | 202,143       | 2,006,052   | 2,200,000        | 2,454,166       |
| Total Public Safety                        | 50,137,292    | 52,731,159  | 55,326,311       | 60,476,922      |
| <b><u>Public Works</u></b>                 |               |             |                  |                 |
| Public Works Administration                | 1,377,762     | 1,162,098   | 1,186,225        | 858,406         |
| Street Engineering & Construction          | 2,381,677     | 2,474,799   | 2,453,399        | 2,727,948       |
| Stormwater Engineering                     | 782,794       | 982,559     | 1,078,940        | 1,459,899       |
| Traffic Services                           | 1,357,715     | 1,373,094   | 1,624,618        | 1,740,941       |
| Traffic Maintenance                        | 2,971,763     | 3,564,514   | 3,021,108        | 3,363,848       |
| Street Maintenance                         | 3,816,683     | 3,620,533   | 3,953,189        | 4,373,718       |
| Stormwater Maintenance                     | 2,176,423     | 2,048,532   | 2,476,170        | 2,302,922       |
| Fleet Maintenance                          | 1,044,637     | 907,424     | 979,753          | 1,019,760       |
| Total Public Works                         | 15,909,454    | 16,133,553  | 16,773,402       | 17,847,442      |

**CITY OF OVERLAND PARK  
ALL FUNDS  
STATEMENT OF EXPENDITURES**

| <b><u>GOAL AREA/COST CENTER</u></b>   | <b>Actual</b>        |                      | <b>Estimated</b>     | <b>Budgeted</b>      |
|---|----------------------|----------------------|----------------------|----------------------|
|   | <b>2014</b>          | <b>2015</b>          | <b>2016</b>          | <b>2017</b>          |
| <b><u>Community Development</u></b>   |                      |                      |                      |                      |
| Parks & Forestry  | 2,977,766            | 3,081,340            | 3,135,515            | 3,598,240            |
| Arboretum & Botanical Garden  | 862,982              | 902,258              | 852,595              | 935,277              |
| Leisure Services  | 833,653              | 849,855              | 921,516              | 1,018,454            |
| Community Center  | 2,012,014            | 1,786,465            | 1,812,062            | 1,999,651            |
| Golf Courses  | 4,360,967            | 4,245,391            | 4,436,500            | 4,680,000            |
| Farmstead   | 1,691,455            | 1,736,966            | 1,675,066            | 1,822,546            |
| Aquatics  | 1,339,367            | 1,329,669            | 1,177,227            | 1,260,857            |
| Soccer Complex Operations   | 1,070,037            | 1,153,183            | 1,097,250            | 1,160,000            |
| Planning & Development Services   | 1,886,892            | 2,139,331            | 1,945,967            | 2,165,551            |
| Community Planning  | 1,738,692            | 1,952,083            | 1,997,752            | 2,510,384            |
| Building Safety   | 2,101,658            | 2,131,460            | 2,298,451            | 2,497,086            |
| Engineering Services  | 1,186,460            | 1,182,573            | 1,302,179            | 1,327,406            |
| Business Improvement District   | 101,000              | 105,941              | 105,000              | 110,000              |
| Total Community Development   | 22,162,943           | 22,596,515           | 22,757,080           | 25,085,452           |
| <b>Total Operating Expenditures and<br/>Contracts with Outside Agencies</b> | <b>109,976,263</b>   | <b>114,888,834</b>   | <b>118,811,280</b>   | <b>129,890,000</b>   |
| Maintenance   | 14,403,689           | 12,995,000           | 17,195,000           | 20,120,000           |
| Debt Service  | 24,981,953           | 45,642,813           | 61,181,656           | 28,545,000           |
| Capital Improvements  | 6,503,000            | 4,340,120            | 7,060,000            | 7,960,000            |
| Citywide Contingency  | (1,319)              | 342,771              | 1,954,564            | 8,715,000            |
| Transfers   | 41,085,405           | 42,511,115           | 44,292,500           | 83,375,000           |
| <b>Total Non-Operating Expenditures</b>                                     | <b>86,972,728</b>    | <b>105,831,819</b>   | <b>131,683,720</b>   | <b>148,715,000</b>   |
| <b>Total Expenditures</b>   | <b>\$196,948,991</b> | <b>\$220,720,653</b> | <b>\$250,495,000</b> | <b>\$278,605,000</b> |
| <b>ENDING BALANCE</b>   | <b>\$43,414,798</b>  | <b>\$55,239,754</b>  | <b>\$55,800,000</b>  | <b>\$0</b>           |

<sup>1</sup> The Emergency Management cost center was created in 2015. Funding has been transferred from the City Manager's Office and the Police Department.

<sup>2</sup> Beginning full-time in 2015, the City of Overland Park is providing fire services to the City of Merriam on a contractual basis.

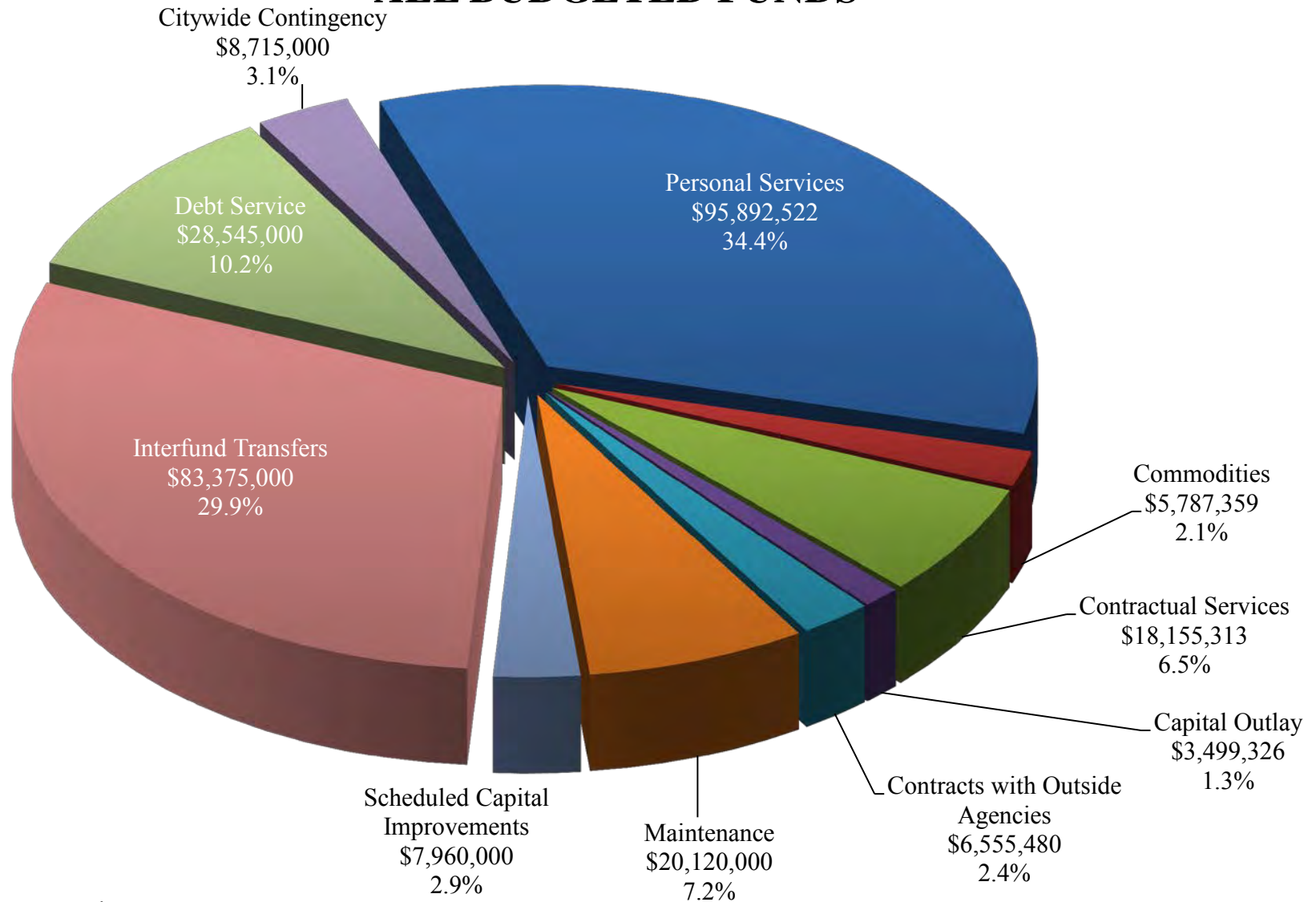
# CITY OF OVERLAND PARK SUMMARY OF EXPENDITURES BY FUND

| GOAL AREA/COST CENTER                     | General Fund      | Special St. & Highway | 1/8-Cent for Street Imp | Special Park & Rec | Special Alcohol | Transient Guest Tax |             |          | Bond & Interest | Stormwater Utility | Golf Course | Soccer Operations | Business Imp Dist | Tax Incrmt. Financing | Total All Funds   |
|---|-------------------|-----------------------|-------------------------|--------------------|-----------------|---------------------|-------------|----------|-----------------|--------------------|-------------|-------------------|-------------------|-----------------------|-------------------|
|   |                   |                       |                         |                    |                 | Operating           | Capital Imp | TGT Fund |                 |                    |             |                   |                   |                       |                   |
| <b>OPERATING EXPENDITURES</b>             |                   |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       |                   |
| <b>Finance &amp; Administration</b>       |                   |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       |                   |
| Mayor & Council                           | \$420,790         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | \$420,790         |
| Emergency Management                      | 232,707           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 232,707           |
| City Manager                              | 1,048,929         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,048,929         |
| Communications                            | 541,642           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 541,642           |
| Information Technology                    | 5,311,884         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 5,311,884         |
| Facilities Management                     | 3,827,739         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 3,827,739         |
| Municipal Court                           | 2,564,337         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 2,564,337         |
| Court Services                            | 590,929           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 590,929           |
| Law                                       | 1,796,313         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,796,313         |
| Finance & Accounting                      | 1,544,852         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,544,852         |
| City Clerk                                | 804,071           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 804,071           |
| Human Resources                           | 1,833,973         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,833,973         |
| Payroll                                   | 471,538           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 471,538           |
| <b>Total Finance &amp; Administration</b> | <b>20,989,704</b> | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>-</b>        | <b>-</b>            | <b>-</b>    | <b>-</b> | <b>-</b>        | <b>-</b>           | <b>-</b>    | <b>-</b>          | <b>-</b>          | <b>-</b>              | <b>20,989,704</b> |
| <b>Public Safety</b>                      |                   |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       |                   |
| Police Services:                          |                   |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       |                   |
| Police Administration                     | 3,022,489         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 3,022,489         |
| Tactical Operations Bureau                | 21,239,118        |                       |                         |                    | 95,500          |                     |             |          |                 |                    |             |                   |                   |                       | 21,334,618        |
| Special Services Bureau                   | 11,888,421        |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 11,888,421        |
| Subtotal Police Services                  | 36,150,028        | -                     | -                       | -                  | 95,500          | -                   | -           | -        | -               | -                  | -           | -                 | -                 | -                     | 36,245,528        |
| Fire Services:                            |                   |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       |                   |
| Fire Administration                       | 1,345,123         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,345,123         |
| Fire Operations                           | 17,141,732        |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 17,141,732        |
| Fire Prevention                           | 707,662           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 707,662           |
| Fire Support Services                     | 646,102           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 646,102           |
| Fire Training                             | 888,759           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 888,759           |
| Fire Training Center                      | 92,850            |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 92,850            |
| Merriam Fire Contract                     | 2,454,166         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 2,454,166         |
| Subtotal Police Services                  | 23,276,394        | -                     | -                       | -                  | -               | -                   | -           | -        | -               | -                  | -           | -                 | -                 | -                     | 23,276,394        |
| <b>Total Public Safety</b>                | <b>59,426,422</b> | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>95,500</b>   | <b>-</b>            | <b>-</b>    | <b>-</b> | <b>-</b>        | <b>-</b>           | <b>-</b>    | <b>-</b>          | <b>-</b>          | <b>-</b>              | <b>59,521,922</b> |
| <b>Public Works</b>                       |                   |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       |                   |
| Public Works Administration               | 858,406           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 858,406           |
| Street Engineering & Constr.              | 2,727,948         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 2,727,948         |
| Stormwater Engineering                    |                   |                       |                         |                    |                 |                     |             |          |                 | 1,459,899          |             |                   |                   |                       | 1,459,899         |
| Traffic Services                          | 1,740,941         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,740,941         |
| Traffic Maintenance                       | 3,363,848         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 3,363,848         |
| Street Maintenance                        | 4,373,718         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 4,373,718         |
| Stormwater Maintenance                    |                   |                       |                         |                    |                 |                     |             |          |                 | 2,302,922          |             |                   |                   |                       | 2,302,922         |
| Fleet Maintenance                         | 1,019,760         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,019,760         |
| <b>Total Public Works</b>                 | <b>14,084,621</b> | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>-</b>        | <b>-</b>            | <b>-</b>    | <b>-</b> | <b>-</b>        | <b>3,762,821</b>   | <b>-</b>    | <b>-</b>          | <b>-</b>          | <b>-</b>              | <b>17,847,442</b> |
| <b>Community Development</b>              |                   |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       |                   |
| Parks & Forestry                          | 3,598,240         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 3,598,240         |
| Arboretum & Botanical Garden              | 935,277           |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 935,277           |
| Subtotal Parks                            | 4,533,517         | -                     | -                       | -                  | -               | -                   | -           | -        | -               | -                  | -           | -                 | -                 | -                     | 4,533,517         |
| Leisure Services                          | 1,018,454         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,018,454         |
| Community Centers                         | 1,999,651         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,999,651         |
| Golf Courses                              |                   |                       |                         |                    |                 |                     |             |          |                 | 4,680,000          |             |                   |                   |                       | 4,680,000         |
| Soccer Operations                         |                   |                       |                         |                    |                 |                     |             |          |                 |                    | 1,160,000   |                   |                   |                       | 1,160,000         |
| Farmstead                                 | 1,822,546         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,822,546         |
| Aquatics                                  | 1,260,857         |                       |                         |                    |                 |                     |             |          |                 |                    |             |                   |                   |                       | 1,260,857         |
| Subtotal Recreation                       | 6,101,508         | -                     | -                       | -                  | -               | -                   | -           | -        | -               | -                  | 4,680,000   | 1,160,000         | -                 | -                     | 11,941,508        |

| GOAL AREA/COST CENTER                            | General Fund       | Special St. & Highway | 1/8-Cent for Street Imp | Special Park & Rec | Special Alcohol  | Transient Guest Tax |                  |                   | Bond & Interest   | Stormwater Utility | Golf Course      | Soccer Operations | Business Impr Dist | Tax Incrmt. Financing | Total All Funds    |
|--|--------------------|-----------------------|-------------------------|--------------------|------------------|---------------------|------------------|-------------------|-------------------|--------------------|------------------|-------------------|--------------------|-----------------------|--------------------|
|  |                    |                       |                         |                    |                  | Operating           | Capital Imp      | TGT Fund          |                   |                    |                  |                   |                    |                       |                    |
| <b>Community Development, Cont.</b>              |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| Planning & Development Serv.                     | 2,165,551          |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 2,165,551          |
| Community Planning                               | 2,510,384          |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 2,510,384          |
| Building Safety                                  | 2,497,086          |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 2,497,086          |
| Engineering Services                             | 1,195,227          |                       |                         |                    |                  |                     |                  |                   |                   | 132,179            |                  |                   |                    |                       | 1,327,406          |
| Subtotal Planning                                | 8,368,248          | -                     |                         | -                  | -                | -                   | -                | -                 | -                 | 132,179            | -                | -                 | -                  | -                     | 8,500,427          |
| <b>Total Community Development</b>               | <b>19,003,273</b>  | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>-</b>         | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>132,179</b>     | <b>4,680,000</b> | <b>1,160,000</b>  | <b>-</b>           | <b>-</b>              | <b>24,975,452</b>  |
| <b>TOTAL OPERATING</b>                           | <b>113,504,020</b> | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>95,500</b>    | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>3,895,000</b>   | <b>4,680,000</b> | <b>1,160,000</b>  | <b>-</b>           | <b>-</b>              | <b>123,334,520</b> |
| <b>CONTRACTS WITH OUTSIDE AGENCIES</b>           |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| <b>Finance &amp; Administration</b>              |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| Mayor & Council                                  |                    |                       |                         |                    | 889,500          |                     |                  |                   |                   |                    |                  |                   |                    |                       | \$889,500          |
| Convention & Tourism                             |                    |                       |                         |                    |                  | 2,405,000           | 650,000          |                   |                   |                    |                  |                   |                    |                       | 3,055,000          |
| Economic Development                             | 645,980            |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    | 900,000               | 1,545,980          |
| <b>Total Finance &amp; Administration</b>        | <b>645,980</b>     | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>889,500</b>   | <b>2,405,000</b>    | <b>650,000</b>   | <b>-</b>          | <b>-</b>          | <b>-</b>           | <b>-</b>         | <b>-</b>          | <b>-</b>           | <b>900,000</b>        | <b>5,490,480</b>   |
| <b>Public Safety</b>                             |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| Fire Protection                                  | 955,000            |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 955,000            |
| <b>Total Public Safety</b>                       | <b>955,000</b>     | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>-</b>         | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>-</b>           | <b>-</b>         | <b>-</b>          | <b>-</b>           | <b>-</b>              | <b>955,000</b>     |
| <b>Community Development</b>                     |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| Business Improvement District                    |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   | 110,000            |                       | 110,000            |
| <b>Total Community Development</b>               | <b>-</b>           | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>-</b>         | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>-</b>           | <b>-</b>         | <b>-</b>          | <b>110,000</b>     | <b>-</b>              | <b>110,000</b>     |
| <b>TOTAL CONTRACTS</b>                           | <b>1,600,980</b>   | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>889,500</b>   | <b>2,405,000</b>    | <b>650,000</b>   | <b>-</b>          | <b>-</b>          | <b>-</b>           | <b>-</b>         | <b>-</b>          | <b>110,000</b>     | <b>900,000</b>        | <b>6,555,480</b>   |
| <b>INFRASTRUCTURE AND FACILITIES MAINTENANCE</b> |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| <b>Finance &amp; Administration</b>              |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| Facilities Management                            | 1,755,000          |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 1,755,000          |
| <b>Total Finance &amp; Administration</b>        | <b>1,755,000</b>   | <b>-</b>              | <b>-</b>                | <b>-</b>           | <b>-</b>         | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>-</b>           | <b>-</b>         | <b>-</b>          | <b>-</b>           | <b>-</b>              | <b>1,755,000</b>   |
| <b>Public Works</b>                              |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| Street Maintenance                               | 8,650,000          | 4,600,000             | 1,000,000               |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 14,250,000         |
| Stormwater Maintenance                           |                    |                       |                         |                    |                  |                     |                  |                   |                   | 3,315,000          |                  |                   |                    |                       | 3,315,000          |
| <b>Total Public Works</b>                        | <b>8,650,000</b>   | <b>4,600,000</b>      | <b>1,000,000</b>        | <b>-</b>           | <b>-</b>         | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>3,315,000</b>   | <b>-</b>         | <b>-</b>          | <b>-</b>           | <b>-</b>              | <b>17,565,000</b>  |
| <b>Community Development</b>                     |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| Parks & Forestry                                 |                    |                       |                         | 550,000            |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 550,000            |
| Golf   |                    |                       |                         |                    |                  |                     |                  |                   |                   | 200,000            |                  |                   |                    |                       | 200,000            |
| Soccer   |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    | 50,000           |                   |                    |                       | 50,000             |
| <b>Total Community Development</b>               | <b>-</b>           | <b>-</b>              | <b>-</b>                | <b>550,000</b>     | <b>-</b>         | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>-</b>           | <b>200,000</b>   | <b>50,000</b>     | <b>-</b>           | <b>-</b>              | <b>800,000</b>     |
| <b>TOTAL MAINTENANCE</b>                         | <b>10,405,000</b>  | <b>4,600,000</b>      | <b>1,000,000</b>        | <b>550,000</b>     | <b>-</b>         | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>3,315,000</b>   | <b>200,000</b>   | <b>50,000</b>     | <b>-</b>           | <b>-</b>              | <b>20,120,000</b>  |
| <b>NON-OPERATING EXPENDITURES</b>                |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       |                    |
| Debt Service                                     |                    |                       |                         |                    |                  |                     |                  |                   | 21,325,000        |                    | -                |                   |                    |                       | 21,325,000         |
| Debt Service Support Agreement                   |                    |                       |                         |                    |                  |                     |                  | 7,220,000         |                   |                    |                  |                   |                    |                       | 7,220,000          |
| Scheduled Capital Improve.                       |                    |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 7,960,000          |
| Contingency                                      | 3,000,000          | 225,000               | 6,950,000               | 200,000            | 3,240,000        | -                   | -                |                   | 400,000           | 1,010,000          | 330,000          | 690,000           |                    |                       | 8,715,000          |
| Transfer to General Fund                         |                    | 500,000               | 150,000                 |                    |                  |                     |                  |                   |                   |                    | 250,000          |                   |                    |                       | 900,000            |
| Transfer to Bond & Interest Fund                 | 14,840,000         |                       |                         | 150,000            |                  |                     | 6,000,000        |                   |                   | -                  |                  | -                 |                    |                       | 20,990,000         |
| Transfer to Transient Guest Tax - Oper           |                    |                       |                         |                    |                  |                     |                  | 2,400,000         |                   |                    |                  |                   |                    |                       | 2,400,000          |
| Transfer to Transient Guest Tax - Cap            |                    |                       |                         |                    |                  |                     |                  | 1,200,000         |                   |                    |                  |                   |                    |                       | 1,200,000          |
| Transfer to Facility Maintenance Reser           | 300,000            |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 300,000            |
| Transfer to Self Insurance Fund                  | 100,000            |                       |                         |                    |                  |                     |                  |                   |                   | 25,000             |                  |                   |                    |                       | 125,000            |
| Transfer to Excise Tax Reserve Fund              | 2,775,000          |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 2,775,000          |
| Transfer to Equip. Reserve Fund                  | 3,500,000          |                       |                         |                    |                  |                     |                  |                   |                   | 375,000            |                  | 300,000           |                    |                       | 4,175,000          |
| Transfer to Transient Guest Tax Fund             | 4,830,000          |                       |                         |                    |                  |                     |                  |                   |                   |                    |                  |                   |                    |                       | 4,830,000          |
| Transfer to Capital Reserves Fund                | 39,650,000         |                       | 1,100,000               | 1,505,000          |                  |                     | 2,100,000        |                   |                   |                    | 1,325,000        |                   |                    |                       | 45,680,000         |
| <b>TOTAL NON-OPERATING</b>                       | <b>68,995,000</b>  | <b>725,000</b>        | <b>8,200,000</b>        | <b>1,855,000</b>   | <b>3,240,000</b> | <b>-</b>            | <b>8,100,000</b> | <b>10,820,000</b> | <b>21,725,000</b> | <b>1,890,000</b>   | <b>2,055,000</b> | <b>990,000</b>    | <b>-</b>           | <b>-</b>              | <b>128,595,000</b> |
| <b>Total Budget</b>                              | <b>194,505,000</b> | <b>5,325,000</b>      | <b>9,200,000</b>        | <b>2,405,000</b>   | <b>4,225,000</b> | <b>2,405,000</b>    | <b>8,750,000</b> | <b>10,820,000</b> | <b>21,725,000</b> | <b>9,100,000</b>   | <b>6,935,000</b> | <b>2,200,000</b>  | <b>110,000</b>     | <b>900,000</b>        | <b>278,605,000</b> |



## 2017 CITY EXPENDITURES BY CATEGORY ALL BUDGETED FUNDS



**2017 Budget = \$278,605,000**

# CITY OF OVERLAND PARK

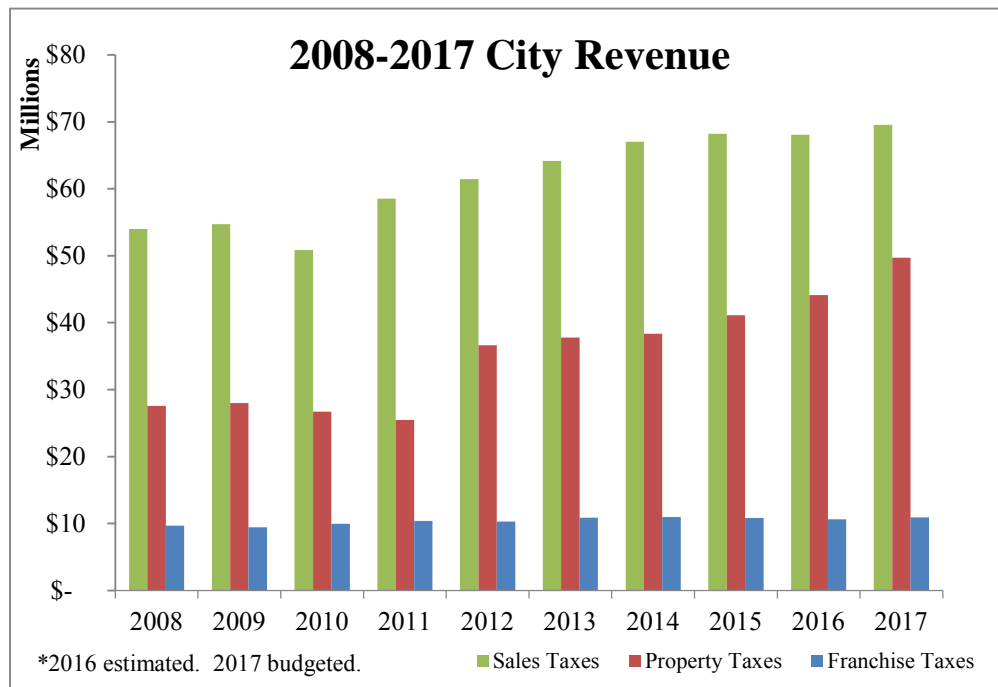
## TOTAL CITY EXPENDITURES BY CATEGORY

|                                    |    | <b>2017 Budget</b>    |
|------------------------------------|----|-----------------------|
| <b><u>Personal Services</u></b>    |    |                       |
| Salaries and Wages                 | \$ | 65,273,361            |
| Hospital and Medical Insurance     |    | 12,725,828            |
| Life Insurance                     |    | 281,296               |
| Required Payroll Taxes             |    | 5,934,570             |
| Retirement                         |    | 11,677,467            |
| Total Personal Services            | \$ | 95,892,522            |
| <b><u>Commodities</u></b>          |    |                       |
| Awards                             | \$ | 95,395                |
| Office Supplies                    |    | 465,350               |
| Operating Supplies                 |    | 2,891,656             |
| Construction Supplies              |    | 279,847               |
| Repair and Maintenance Supplies    |    | 2,057,611             |
| Total Commodities                  | \$ | 5,789,859             |
| <b><u>Contractual Services</u></b> |    |                       |
| Utilities                          | \$ | 3,465,677             |
| Communications                     |    | 413,995               |
| Transportation                     |    | 521,469               |
| Education and Training             |    | 409,935               |
| Insurance and Bonds                |    | 593,887               |
| Professional Services              |    | 1,539,856             |
| Contractual Services               |    | 10,699,636            |
| Repair and Maintenance             |    | 5,062,195             |
| Printing and Publishing            |    | 138,583               |
| Leases/Rentals                     |    | 632,078               |
| Other Contractual Services         |    | 1,230,982             |
| Total Contractual Services         | \$ | 24,708,293            |
| <b><u>Capital Outlay</u></b>       |    |                       |
| Land and Buildings                 | \$ | 0                     |
| Office Equipment and Fixtures      |    | 37,900                |
| Operating Equipment                |    | 3,443,426             |
| Other Capital Outlay               |    | 18,000                |
| Total Capital Outlay               | \$ | 3,499,326             |
| <b><u>Transfers/Others</u></b>     |    |                       |
| Debt Service                       |    | 28,545,000            |
| Capital Improvements               |    | 7,960,000             |
| Maintenance Improvements           |    | 20,120,000            |
| Citywide Contingency               |    | 8,715,000             |
| Transfers                          |    | 83,375,000            |
| Total Other Financing              | \$ | 148,715,000           |
| <b>Combined Total</b>              |    | <b>\$ 278,605,000</b> |

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## 2017 BUDGETED REVENUE – MAJOR SOURCES

Three sources comprise the majority of City-funded revenues: property taxes, sales taxes and franchise taxes. These revenue sources are discussed in this section. Following is a chart displaying historical data for these three revenue sources.

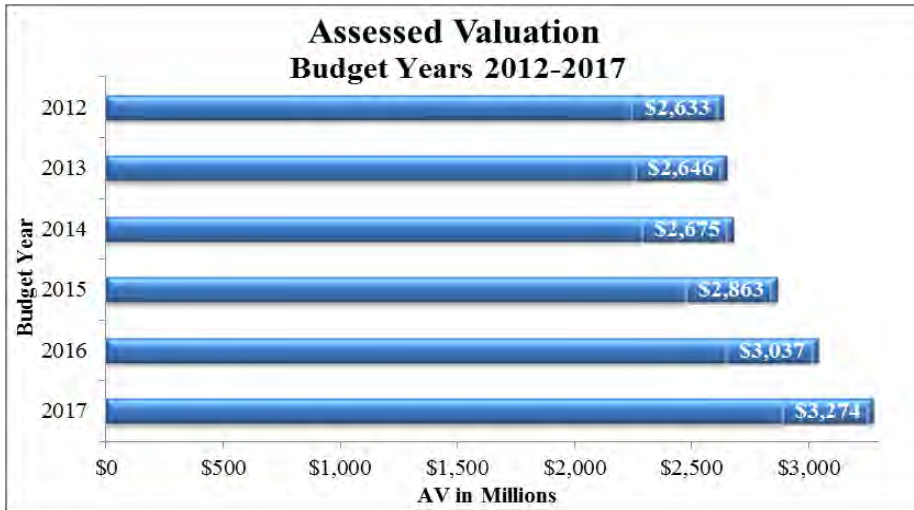


### Property Tax

Budgeted 2017 property taxes, including Ad Valorem, Delinquent Property Taxes and Motor Vehicle Taxes, total \$49,723,400 or 17.8% of total budgeted revenues. General Fund property taxes comprise \$45,731,000 or 23.5% of total General Fund budgeted revenues. Budgeted Stormwater Utility property taxes total \$3,451,000 or 37.9% of total Stormwater Utility Fund budgeted revenues. Tax increment funding of \$541,400 comprises the remainder of property tax revenues.

Property taxes are collected on the assessed valuation of taxable real and tangible personal property. The Office of the County Clerk provides the estimated assessed valuation used in budget preparation.

The assessed value for the 2017 budget has increased by 7.8% from the 2016 budget's assessed valuation. This increase reflects a 6.4% in real property values, as well as 1.7% growth from new construction, increasing the total real estate assessed value by 8.1%. However, current state law exempts new personal property from being added to the tax rolls. Between the 2016 and 2017 budgets, personal property declined 8.5%, while state assessed utilities increased 4.3%.



Based upon the projected assessed valuation, the mill levy is calculated to fund ad valorem property tax revenue requirements. In 2017, the City's total mill levy increases to 13.800 mills, the first significant change in five years.

Overland Park's property tax rate remains approximately half to two-thirds the rate of similar

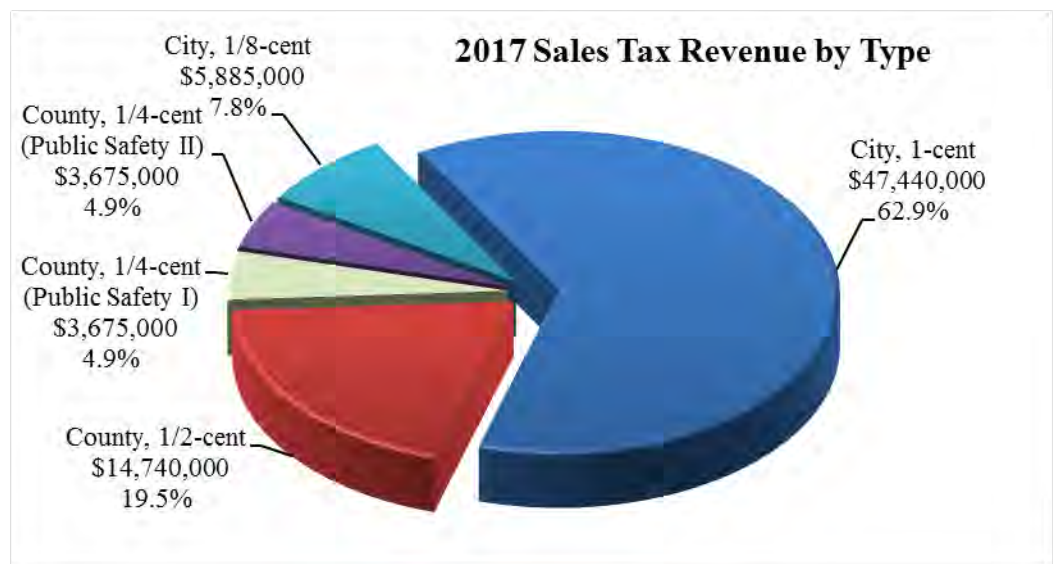
surrounding communities, as well as the lowest rate of any first class city in Kansas. The 2017 mill levy was finalized by the County Clerk in October 2016, after all property tax appeals were resolved and the City's assessed value was certified.

| Fund               | 2013<br>Budget | 2014<br>Budget | 2015<br>Budget | 2016<br>Budget | 2017<br>Budget |
|--------------------|----------------|----------------|----------------|----------------|----------------|
| General Fund       | 11.814         | 11.873         | 11.877         | 11.887         | 12.839         |
| Stormwater Utility | 0.955          | 0.960          | 0.960          | 0.961          | 0.961          |
| <b>Total</b>       | <b>12.769</b>  | <b>12.833</b>  | <b>12.837</b>  | <b>12.848</b>  | <b>13.800</b>  |

## **Sales Tax**

Sales tax revenues are anticipated to total \$75.4 million in 2017. Collections of the City's 1-cent sales tax, which includes compensating use tax, and the City's share of the county 1/2-cent general, 1/4-cent public safety I and 1/4-cent public safety II sales tax support general operations of City government. Revenues from the City's 1/8-cent sales tax support the 1/8-Cent Sales Tax for Street Improvement Fund and finance improvements to residential streets, thoroughfares and traffic infrastructure. Overland Park voters approved this tax in 1998, and in 2003, 2009 and 2014 voters approved extensions of the tax. The sales tax is scheduled to sunset in March of 2024.

The chart to the right illustrates sales tax revenue by type. Further discussion of the City's 1-cent and County 1/2-cent sales taxes follows.



## City Sales Tax

The City's primary source of income is a 1-cent sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage.

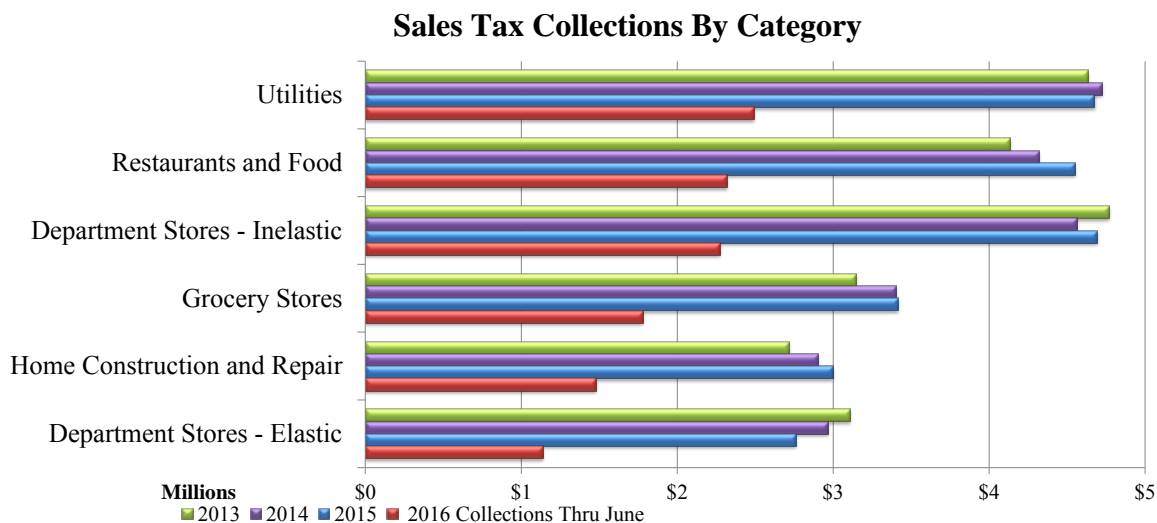
General Fund city sales tax revenues budgeted for 2017 total \$47.1 million which is an increase of 2.1% over estimated 2016 sales tax receipts. In 2017, City 1-cent sales tax revenues are projected to comprise 24.2% of General Fund resources; total City Sales Tax revenue in the General, 1/8-Cent Sales Tax and Tax Increment Financing funds comprises 19.0% of total budgeted revenues.

City sales tax revenue growth is projected using the most current quarterly forecast of sales tax. The sales tax forecast is based on historical data and is derived from the use of two different statistical models – regression and Box Jenkins. In addition, sales tax collections by business category are analyzed, and external events, which cannot be measured by the models, are considered. The table below summarizes historical sales tax performance:

| General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax) |              |          | General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax) |              |          |
|---|--------------|----------|---|--------------|----------|
| Year  |              | % Change | Year  |              | % Change |
| 2008*   | \$37,605,100 | -18.8%   | 2013  | \$44,006,422 | 3.8%     |
| 2009*   | \$38,990,945 | 3.7%     | 2014  | \$45,213,365 | 2.7%     |
| 2010*   | \$35,301,372 | -9.5%    | 2015  | \$45,809,867 | 1.3%     |
| 2011*   | \$41,367,325 | 17.2%    | 2016 Est.   | \$46,115,000 | 0.6%     |
| 2012  | \$42,397,537 | 2.5%     | 2017 Budget   | \$47,090,000 | 2.1%     |

\*2008-2010 includes significant refunds of compensating use tax. 2011 growth is artificially high due to refunds in the previous year.

Since 1991, the City has captured specific sales tax data and has developed a system to categorize sales tax collections by sales type. This data has provided more accurate information regarding the diversification of the sales tax base and the total retail sales by category for the last several years. The following graph depicts the total sales tax collected in the top five categories from 2013 through June 2016. These revenue types represent over 50% of total collections.



### *Countywide Sales Tax*

The City's allocation of the countywide sales tax is made up of three components: 1) the City's share of the countywide 1/2-cent sales tax, 2) the City's share of the County 1/4-cent public safety I sales tax, and 3) the City's share of the County 1/4-cent public safety II sales tax.

Proceeds from the three county sales taxes are distributed by the State Department of Revenue and are based on distinct distribution formulas. The total county sales taxes budgeted for 2017 are \$22,090,000, which is a 2.1% increase over estimated 2016 collections. In 2017, county sales taxes are estimated to comprise 11.4% of budgeted 2017 General Fund revenues and 7.9 % of total budgeted revenues for all funds. Historically, the City's proceeds from the countywide 1/2-cent sales tax have been relatively proportional to the City's retail sales, before use tax refunds. The 2017 budgeted amount of \$14,740,000 reflects an increase of 2.1% over estimated 2016 collections.

The County 1/4-cent Public Safety I sales tax went into effect July 1, 1995, and the County 1/4-cent Public Safety II Sales Tax went in effect on January 1, 2010. The proceeds from these taxes are distributed based on a different formula than the countywide 1/2-cent sales tax. The 2017 budgeted amount of \$3,675,000 each is projected using similar methodology at the City's 1-cent sales tax.

### **Franchise Tax**

The City levies electric, telephone, gas service and telecable franchise taxes. Revenues for each source are forecasted separately; however, due to volatility of the electric and gas service components more emphasis is placed on the accuracy of the total forecasted franchise taxes. Telephone and telecable franchise taxes are related to the City's population. Electric and gas franchise taxes, while related to population, are largely driven by the weather. The 2017 revenues from this source are estimated to increase 2.4% from estimated 2016 revenues. Total budgeted franchise tax revenue for 2017 is \$10,904,200 and comprises 5.5% of budgeted General Fund revenues and 3.8% of budgeted revenues for all funds.

### **Other Revenues**

Other revenues include city generated revenues such as fees and fines, as well as intergovernmental revenue. Other revenues are projected to grow approximately 2%.

# GENERAL FUND

| Description                   | 2017 Budget   | Applicable Laws  |
|-------------------------------|---|--|
| Cash Balance - Jan, 1         | Based on estimated 2016 revenues and expenditures.  |  |
| Local Ad Valorem Property Tax | Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund, based on an assessed valuation in 2016 of \$3,273,961,203 and a property tax rate of 12.839 mills.<br>(1.2% delinquency estimate was used.) | The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is divided into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction. However, in accordance with state law, a Notice of Vote by the City Council approving the budget must be published when property tax dollars levied over the prior year increase, except with regard to increases attributable to new improvements to real estate; increased personal property valuation for most subclasses; property located within an added jurisdictional territory; and property that has changed in -- |
| Motor Vehicle Tax             | Based on the City's anticipated share of the estimated countywide collections.  | The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.  |
| Delinquent Property Tax       | Based on historical receipts.   | The County Clerk is responsible for adding any lands or improvements that have previously escaped taxation to the tax rolls. Properties are placed on the tax rolls at the amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.   |
| Special Weed & Sewer          | Based on historical receipts.   | Delinquent payment of City assessments for weed & sewer charges are certified to the County Clerk & upon collection by the County, the funds are returned to the City.   |
| Rental Excise Tax             | Based on prior year receipts.   | Excise tax on rental cars per K.S.A. 79-5117. Distributed semi-annually by the County.   |
| Countywide Sales Tax          | Based on 2016 forecasted sales plus 2.1 percent growth.   | The proceeds of the Countywide sales tax are distributed by the State Department of Revenue based on the following formula: One-half of all revenue collected within the County shall be apportioned among the County & cities based on the total taxing effort of all cities & each entity's total taxing effort in that preceding year relative to the total taxing effort of all cities & the County in the preceding year. The remaining one-half of the revenue shall be apportioned to the County & cities in the proportion each entity's population has relative to the total population in the County. The County's share shall be calculated by the percentage of people residing in unincorporated areas.   |



**GENERAL FUND (continued)**

| Description  | 2017 Budget   | Applicable Laws   |
|--|---|---|
| Countywide Sales Tax-Public Safety I               | Based on 2016 forecasted sales plus 2.1 percent growth.                                 | The portion of the Countywide sales tax due to the passage of the public safety sales tax is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the Countywide Sales Tax as previously stated.              |
| Countywide Sales Tax-Public Safety II              | Revenues are forecasted in the same manner as the countywide Public Safety I Sales Tax. | The portion of the Countywide sales tax due to the passage of the public safety sales tax in 2008, and is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the countywide sales tax as previously stated. |
| State Highway Commission                           | Based on 2016 estimated receipts from the State for agreed upon maintenance.            | The State makes quarterly payments to the City for "connecting link" highways maintained by the City.   |
| Liquor Tax   | Based on estimates provided by Johnson County and 2016 projected revenues.              | The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within city limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation and Special Alcohol Program.   |
| City Sales Tax                                     | Based on 2016 forecasted citywide sales plus 2.1 percent growth.                        | The City levies a 1-cent tax on all nonexempt sales within the City of Overland Park.   |
| Kansas City Power and Light Electric Franchise Tax | Based on 2016 forecasted revenues.  | The City levies a franchise tax of 3% of gross receipts from the electric utility operating within the City limits. The current franchise agreement expires on 8-11-2016.   |
| Kansas Gas Service Franchise Tax                   | Based on 2016 forecasted revenues.  | The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 1-19-2021.   |
| Atmos Energy Franchise Tax                         | Based on 2016 forecasted revenues.  | The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 10-11-2022.  |
| Telecommunications Franchise Tax                   | Based on 2016 forecasted revenues.  | The City levies telecommunications franchise tax of 3% with various companies, including Southwestern Bell, d.b.a AT&T, Verizon, Telcove Investments, Centurylink, Windstream KDL, Kansas Fiber Network, Unite Private Network, ExteNet Systems, Time Warner Cable, and Consolidated Communications.  |
| Telecable Franchise Tax                            | Based on 2016 forecasted revenues.  | The City levies telecable franchise tax of 4.5% with various companies, including Time Warner Cable and Consolidated Communications.  |

**GENERAL FUND (continued)**

| Description   | 2017 Budget                        | Applicable Laws   |
|---|------------------------------------|---|
| Pool Memberships  | Based on departmental estimates.   | The Governing Body sets fees by resolution.   |
| Pool Gate Receipts  | Based on departmental estimates.   | The Governing Body sets fees by resolution.   |
| Pool Concession   | Based on departmental estimates.   |   |
| Swimming Lessons  | Based on departmental estimates.   | The Governing Body sets fees by resolution.   |
| Farmstead Concessions                                     | Based on departmental estimates.   | The Governing Body sets fees by resolution.   |
| Leisure Service Fees                                      | Based on departmental estimates.   | The Governing Body sets fees by resolution.   |
| Arts Commission   | Based on departmental estimates.   |   |
| Municipal Court Fines                                     | Based on departmental estimates.   | All fines & forfeited bonds are paid to the City Treasurer by the Municipal Court.  |
| Alcohol Diversion Fees                                    | Based on departmental estimates.   | Monitoring fee (\$420) and DUI Diversion Fee (\$500) paid by individuals in OP's diversion program.   |
| Victim Assistance   | Based on departmental estimates.   | A \$1.50 victim assistance fee is assessed per incident to offset costs associated with the mandated victim assistance program.   |
| Animal Licenses   | Based on departmental estimates.   | The City imposes a license fee of \$20/year (\$10/year for neutered or spayed animals) for each dog or cat kept within City limits.   |
| Liquor Licenses and Cereal Malt Beverage (CMB) Licenses   | Based on 2016 forecasted revenues. | The City collects biennial fees for drinking establishment, caterers, and private clubs located with the City of Overland Park. The fee is \$500 for the two-year license. Retail liquor stores pay \$600 for a two-year license. The City levies a fee of \$100 for each license issued for each license issue for retail sales & consumption of CMBs & \$50 for each license issue to sell CMBs for off-premise consumption.  |
| Other Licenses and Permits                                | Based on 2016 forecasted revenues. | Fees are set by the Governing Body.   |
| Alarm Permits   | Based on 2016 forecasted revenues. | Ordinance APD-3006 sets forth a one time \$10 fee for an alarm permit which will be valid as long as the permit holder continuously operates an alarm system at the same location. Ordinance APD-1982 sets forth the assessment of fees against alarm users who have recorded "chargeable" false alarms as follows: \$0 for the 1st & 2nd false alarms, \$50 for the third, \$100 for the fourth, \$150 for the fifth, \$200 for the sixth and \$250 for the seventh & any subsequent false alarms. |
| Building Permits  | Based on departmental estimate.    | Resolution 3960 establishes building permit fees based on the ICC Building Valuation Data Table multiplied by the permit fee multiplier (.005).   |
| Plan Review Fees - Engineering Services & Building Safety | Based on departmental estimate.    | Resolution 3960 establishes fees for Public Permits shall be 5% of the bond amount. Resolution 3960 establishes the permit fee shall be based on the valuation of the work multiplied by the permit fee multiplier.   |

**GENERAL FUND (continued)**

| Description                     | 2017 Budget   | Applicable Laws  |
|---------------------------------|---|--|
| Excise Tax/Transitional Revenue | Based on departmental estimates assuming tax rate of \$.215/sq. ft. | City Ordinance EX-2711 establishes excise tax on the act of platting real property with certain rebates as provided for in the ordinances.   |
| Other Building Safety Fees      | Based on departmental estimate.                                     | Fees established by Resolution 3960 include:<br>Elevator Certificate Fee - \$30 per piece of equipment per year. Third party certification required.<br>Temporary Certificate of Occupancy (TCO) Renewals- Issuance of renewals of commercial TCO is \$500 and residential TCO renewal is \$300.                     |
| Zoning & Other Planning Fees    | Based on departmental estimates.                                    | Fees for Rezoning, Special Use Permits, Subdivision & Planning Applications are set by Resolution 3894.  |
| Miscellaneous Revenue           |   | Various revenues of a miscellaneous nature including but not limited to copy fees, sale of books and maps, and various reimbursements. Because of the nature of these revenues, it is difficult to make accurate estimates of the individual sources so they have been grouped for the purpose of this presentation. |
| Interest Earned on Investments  | Based on percentage return on investments.                          | Home Rule powers allow City to invest temporarily idle funds, K.S.A. 12-1675 and City Ordinance No. IIM-1770 restrict the type of investments and where they may be purchased.   |

**STORMWATER UTILITY FUND**

| Description                   | 2017 Budget  | Applicable Laws   |
|-------------------------------|--|---|
| Local Ad Valorem Property Tax | Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund based on projected valuation in 2016 of \$3,273,961,203 and a property tax of .961 mills.<br>(1.2% delinquency estimate was used) | The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district therein. State law requires that all real & tangible personal property shall be assessed at fair market value.                    |
| Stormwater Utility User Fee   | Based on amount of impervious service area associated with a property. Impervious surface area is measured by equivalent residential units (ERUs).   | This is a user fee, set by the City's Governing Body. The fee is \$2 per equivalent residential unit (ERU). One ERU is equal to 2,485 square feet of impervious area.   |
| Motor Vehicle Tax             | Based on the City's anticipated share of the estimated county wide collections.  | The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected. |

**SPECIAL STREET AND HIGHWAY FUND**

| Description  | 2017 Budget                           | Applicable Laws   |
|--------------|---------------------------------------|---|
| Gasoline Tax | Based on forecasted 2016 collections. | K.S.A. 79-3425c, 79-34,141 and 79-34,142. The current basis of this revenue is a 24 cent/gallon tax on Motor Vehicles Fuel and 26 cent/gallon tax on Special Fuel. The revenue from this tax is divided as follows: \$2.5 million - County Equalization and Adjustment Fund, of the balance: 66.37% - State Freeway Fund; 33.63% - Special City and County Highway Fund; 57% is allocated to Johnson County and 43% to the cities within the County. Cities' portion is determined on a per capita basis. |

**1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND**

| Description        | 2017 Budget   | Applicable Laws  |
|--------------------|---|--|
| 1/8-cent Sales Tax | Based on 2016 forecasted sales plus 2.1 percent growth. | State law K.S.A. 12-187 allow the City to impose additional sales tax with approval of the voters to be used for economic development, strategic planning, or public infrastructure projects. In 1998 voters approved levying a 1/8-cent retailers' tax for improvements to residential streets and thoroughfares. In 2003 and 2008, and 2013 voters approved extensions of this tax. City Ordinance No. ST-3019 sets the sunset date on the tax to be March 31, 2024. |

**SPECIAL PARKS & RECREATION FUND**

| Description | 2017 Budget  | Applicable Laws  |
|-------------|--|--|
| Liquor Tax  | Based on estimates provided by Johnson County and 2016 projected revenues. | The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program. |

**SPECIAL ALCOHOL FUND**

| Description | 2017 Budget  | Applicable Laws  |
|-------------|--|--|
| Liquor Tax  | Based on estimates provided by Johnson County and 2016 projected revenues. | The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program. |

**TRANSIENT GUEST TAX**

| Description         | 2017 Budget                                | Applicable Laws   |
|---------------------|--|---|
| Transient Guest Tax | Based on convention and tourism estimates. | Revenue is derived from a 9% tax on room rental for hotels and motels within Overland Park. |

**TRANSIENT GUEST TAX - OPERATING FUND**

| Description         | 2017 Budget                                | Applicable Laws  |
|---------------------|--|--|
| Transient Guest Tax | Based on convention and tourism estimates. | Revenue is derived from a tax on room rental for hotels and motels within Overland Park. |

**TRANSIENT GUEST TAX - CAPITAL PROJECTS**

| Description         | 2017 Budget                                | Applicable Laws  |
|---------------------|--|--|
| Transient Guest Tax | Based on convention and tourism estimates. | Revenue is derived from a tax on room rental for hotels and motels within Overland Park. |

**GOLF COURSE FUND**

| Description  | 2017 Budget  | Applicable Laws  |
|--|--|--|
| Municipal Golf Course:<br>Memberships<br>Green Fees<br>Riding Carts/Pro Shop<br>Restaurant Receipts<br>Driving Range/Lessons | Based on departmental estimates.<br>Based on departmental estimates.<br>Based on departmental estimates.<br>Based on departmental estimates.<br>Based on departmental estimates. | Set by the Governing Body by resolution.<br>Set by the Governing Body by resolution.<br>Set in contract with Golf Pro.<br>Set in contract with Golf Pro.<br>Set in contract with Golf Pro. |

**SOCCER COMPLEX OPERATIONS FUND**

| Description  | 2017 Budget  | Applicable Laws   |
|--|--|---|
| Field Rental<br>Concessions<br>Tenant Rental<br>Sponsorships | Based on departmental estimates.<br>Based on departmental estimates.<br>Based on departmental estimates.<br>Based on departmental estimates. | Set by the Governing Body by resolution.<br>Set by contract, approved by Governing Body<br>Set by contract, approved by Governing Body<br>Set by contract, approved by Governing Body |

**BOND AND INTEREST FUND**

| Description         | 2017 Budget   | Applicable Laws |
|---------------------|---|-----------------|
| Special Assessments | Based on expected special assessment receipts from on-line improvements - 5% delinquency. |                 |
| Transfers           | Amount needed in revenues to cover current year expenditures.                             |                 |

**BUSINESS IMPROVEMENT DISTRICT**

| Description           | 2017 Budget  | Applicable Laws   |
|-----------------------|--|---|
| Business Service Fees | Estimates provided by the Downtown Business Improvement District Advisory Board which are based on the number of businesses located within downtown Overland Park. | Ordinance Number BID-2979 states a fee is to be levied annually to applicable businesses located within the Downtown Business Improvement District, based on the proximity to the core downtown area, and the square footage of building. |

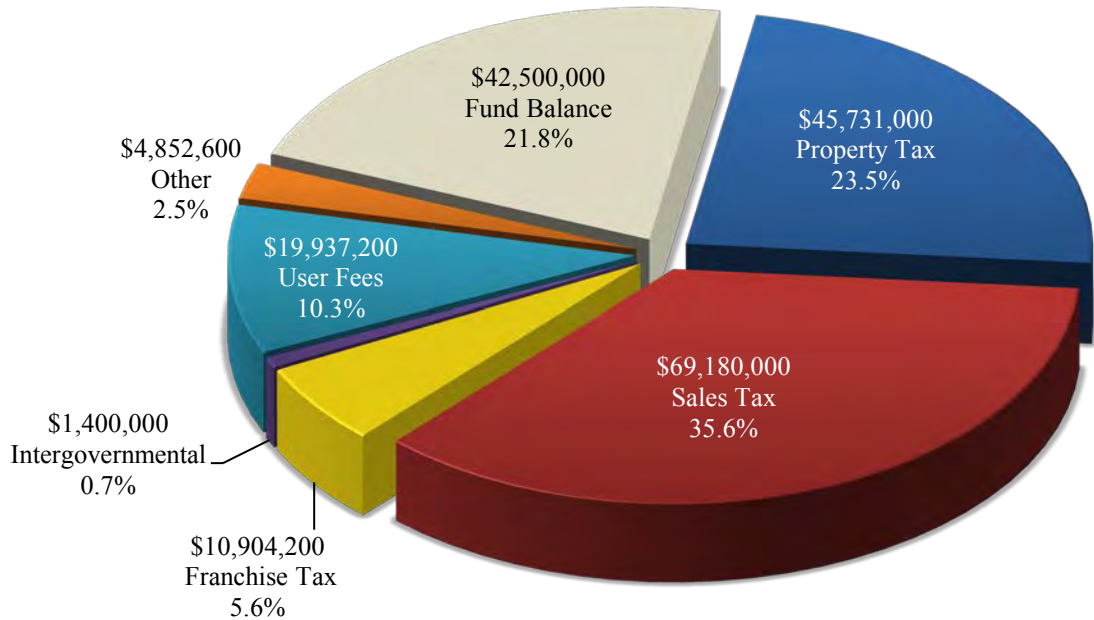
**Tax Increment Financing**

| Description             | 2017 Budget   | Applicable Laws |
|-------------------------|---|-----------------|
| Ad Valorem Property Tax | Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF property tax revenue is directly related to the incremental value increase of the property within the Tax Increment District. Ad Valorem tax revenues includes incremental portion of other taxing jurisdictions. |                 |
| Sales Tax               | TIF sales tax revenue is directly related to the incremental increase in sales tax revenue after improvements to the property. Sales tax revenue is based on the City's portion of the sales tax rate, at 1.125%  |                 |

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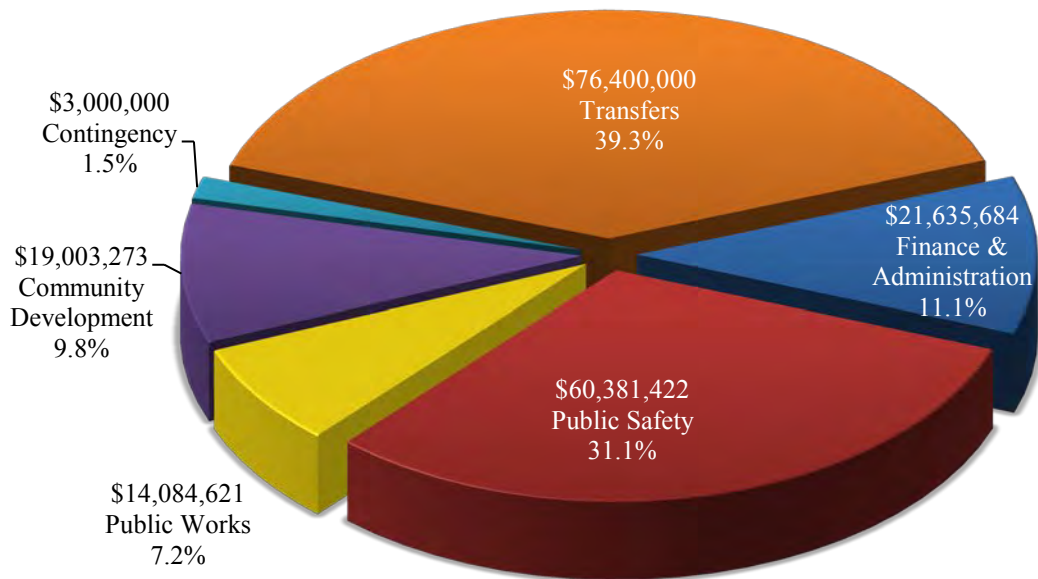
# City of Overland Park 2017 Budget

## General Fund Revenues



**Total GF Revenues = \$194,505,000**

## General Fund Expenditures



**Total GF Expenditures = \$194,505,000**



# CITY OF OVERLAND PARK GENERAL FUND

The General Fund is utilized by the City to account for those resources and activities that are traditionally associated with government, which are not required to be accounted for in another fund. The General Fund is typically involved with day- to-day operations of the City. The majority of this fund's expenditures are to support current year operating costs. In addition, certain capital equipment items may be included in the capital outlay classification. All other capital improvements of a major nature are recorded in other funds.

|  | Actual                     |                            | Estimated                  | Budget                     |
|--|----------------------------|----------------------------|----------------------------|----------------------------|
|  | 2014                       | 2015                       | 2016                       | 2017                       |
| <b><u>STATEMENT OF REVENUE</u></b>             |                            |                            |                            |                            |
| <b>BEGINNING BALANCE</b>                       | <b><u>\$29,061,020</u></b> | <b><u>\$34,521,194</u></b> | <b><u>\$41,157,285</u></b> | <b><u>\$42,500,000</u></b> |
| <b><u>Current Revenue</u></b>                  |                            |                            |                            |                            |
| <b><u>County Collected and Distributed</u></b> |                            |                            |                            |                            |
| <sup>1</sup> Ad Valorem Property Tax           | \$31,508,575               | \$33,596,766               | \$35,500,000               | \$41,451,800               |
| Motor Vehicle Tax                              | 3,577,873                  | 3,805,544                  | 4,020,000                  | 4,020,000                  |
| Delinquent Tax Collections                     | 220,778                    | 317,327                    | 950,000                    | 259,200                    |
| Rental Excise Tax                              | 54,405                     | 60,068                     | 60,000                     | 60,000                     |
| Special Weed & Sewer Tax                       | 71,584                     | 64,266                     | 65,000                     | 80,000                     |
|  | <u>35,433,215</u>          | <u>37,843,971</u>          | <u>40,595,000</u>          | <u>45,871,000</u>          |
| <b><u>State Collected and Distributed</u></b>  |                            |                            |                            |                            |
| Sales Tax-City                                 | 45,213,365                 | 45,809,887                 | 46,115,000                 | 47,090,000                 |
| Sales Tax-Countywide                           | 14,317,012                 | 14,718,219                 | 14,435,000                 | 14,740,000                 |
| Sales Tax-Public Safety                        | 3,579,216                  | 3,678,627                  | 3,600,000                  | 3,675,000                  |
| Sales Tax-Economic Development                 | 3,579,259                  | 3,679,569                  | 3,600,000                  | 3,675,000                  |
| <sup>2</sup> State Highway Commission          | 17,307                     | 0                          | 0                          | 0                          |
| Liquor Tax                                     | 1,188,339                  | 1,362,220                  | 1,350,000                  | 1,400,000                  |
|  | <u>67,894,498</u>          | <u>69,248,522</u>          | <u>69,100,000</u>          | <u>70,580,000</u>          |
| <b><u>City Collected</u></b>                   |                            |                            |                            |                            |
| Franchise Taxes                                | <u>10,983,769</u>          | <u>10,832,504</u>          | <u>10,650,000</u>          | <u>10,904,200</u>          |
| Fines:   |                            |                            |                            |                            |
| Victim Assistance Program Fees                 | 34,780                     | 41,375                     | 41,000                     | 41,000                     |
| Municipal Court                                | 4,090,721                  | 4,508,038                  | 4,419,000                  | 4,420,800                  |
| Diversion Monitoring Fee                       | 547,650                    | 627,935                    | 605,000                    | 605,000                    |
|  | <u>4,673,151</u>           | <u>5,177,348</u>           | <u>5,065,000</u>           | <u>5,066,800</u>           |

# CITY OF OVERLAND PARK GENERAL FUND

|   | Actual                      |                             | Estimated                   | Budget                      |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|   | 2014                        | 2015                        | 2016                        | 2017                        |
| <b><u>STATEMENT OF REVENUE</u></b>          |                             |                             |                             |                             |
| <u>City Collected (Continued)</u>           |                             |                             |                             |                             |
| Parks and Recreation Revenues:              |                             |                             |                             |                             |
| Municipal Pool Revenue                      | 769,262                     | 772,052                     | 762,000                     | 765,800                     |
| Leisure Service Revenue                     | 2,933,495                   | 2,839,235                   | 2,785,000                   | 2,833,652                   |
| Arts Commission Revenue                     | 28,608                      | 17,802                      | 16,000                      | 28,000                      |
| Arboretum Revenue                           | 192,497                     | 198,426                     | 196,000                     | 196,000                     |
| Deanna Rose Farmstead Revenue               | 1,621,162                   | 1,685,235                   | 1,752,100                   | 1,752,100                   |
|   | <u>5,545,024</u>            | <u>5,512,750</u>            | <u>5,511,100</u>            | <u>5,575,552</u>            |
| Licenses, Fees and Permits:                 |                             |                             |                             |                             |
| Animal Licenses                             | 166,217                     | 159,366                     | 158,000                     | 155,453                     |
| Liquor Licenses/CMB Licenses                | 68,515                      | 84,865                      | 83,000                      | 84,880                      |
| Other Licenses and Permits                  | 407,022                     | 368,246                     | 354,000                     | 711,315                     |
| Public Safety Permits and Fees              | 89,052                      | 90,894                      | 87,000                      | 83,550                      |
| Ambulance Fees                              | 2,120,706                   | 2,186,444                   | 2,200,000                   | 2,250,000                   |
| Other Fire Permits & Fees                   | 28,565                      | 95,761                      | 91,000                      | 89,500                      |
| Building Permits                            | 1,424,297                   | 1,922,788                   | 1,500,000                   | 1,400,400                   |
| Plan Review Fees                            | 1,200,205                   | 1,731,834                   | 1,400,000                   | 1,290,000                   |
| Zoning and Planning Fees                    | 219,361                     | 224,753                     | 202,000                     | 190,000                     |
| Excise Tax                                  | 3,472,562                   | 2,543,365                   | 3,050,000                   | 2,775,000                   |
| Other Community Service Fees                | 115,763                     | 102,821                     | 105,000                     | 124,750                     |
|   | <u>9,312,265</u>            | <u>9,511,137</u>            | <u>9,230,000</u>            | <u>9,154,848</u>            |
| Interest Earned on Investments:             | <u>105,949</u>              | <u>75,413</u>               | <u>301,615</u>              | <u>275,000</u>              |
| <sup>3</sup> Unassign (Assign) Fund Balance | (300,000)                   | 0                           | 0                           | 0                           |
| <sup>4</sup> Misc. Reimbursement            | 573,160                     | 1,545,168                   | 1,745,000                   | 1,331,000                   |
| <sup>5</sup> Merriam Fire Contract          | 153,830                     | 2,141,576                   | 2,200,000                   | 2,455,000                   |
| Miscellaneous Revenues:                     | 426,094                     | 587,691                     | 395,000                     | 391,600                     |
|   | <u>853,084</u>              | <u>4,274,435</u>            | <u>4,340,000</u>            | <u>4,177,600</u>            |
| Transfers from Other Funds:                 | <u>551,725</u>              | <u>424,400</u>              | <u>400,000</u>              | <u>400,000</u>              |
| <b>Total Revenue</b>                        | <b><u>\$164,413,700</u></b> | <b><u>\$177,421,674</u></b> | <b><u>\$186,350,000</u></b> | <b><u>\$194,505,000</u></b> |

# CITY OF OVERLAND PARK GENERAL FUND

|   | Actual     |            | Estimated  | Budget     |
|---|------------|------------|------------|------------|
|   | 2014       | 2015       | 2016       | 2017       |
| <b><u>STATEMENT OF EXPENDITURES</u></b> |            |            |            |            |
| <b><u>GOAL AREA/COST CENTER</u></b>     |            |            |            |            |
| <u>Finance and Administration</u>       |            |            | 95%        |            |
| Mayor & Council                         | \$524,036  | \$481,647  | \$398,871  | \$420,790  |
| Economic Development                    | 618,824    | 627,238    | 645,980    | 645,980    |
| <sup>6</sup> Emergency Management       | 0          | 180,503    | 171,219    | 232,707    |
| City Manager                            | 1,035,080  | 1,134,971  | 971,192    | 1,048,929  |
| Communications                          | 463,551    | 473,515    | 504,973    | 541,642    |
| Information Technology                  | 3,490,524  | 3,868,962  | 4,118,189  | 5,311,884  |
| Facilities Management                   | 3,528,153  | 3,476,826  | 3,623,591  | 3,827,739  |
| Municipal Court                         | 2,216,585  | 2,315,889  | 2,301,398  | 2,564,337  |
| Court Services                          | 511,991    | 505,264    | 528,227    | 590,929    |
| Law                                     | 1,472,978  | 1,573,126  | 1,619,295  | 1,796,313  |
| Finance & Accounting                    | 1,266,063  | 1,342,050  | 1,405,014  | 1,544,852  |
| City Clerk                              | 659,860    | 713,431    | 745,891    | 804,071    |
| Human Resources                         | 1,633,051  | 1,811,304  | 1,685,781  | 1,833,973  |
| Payroll                                 | 456,730    | 430,917    | 431,086    | 471,538    |
| Total Finance & Administration          | 17,877,426 | 18,935,643 | 19,150,707 | 21,635,684 |
| <u>Public Safety</u>                    |            |            |            |            |
| Police Administration                   | 2,474,495  | 2,707,513  | 2,739,732  | 3,022,489  |
| Tactical Operations Bureau              | 18,153,592 | 18,372,884 | 19,535,253 | 21,239,118 |
| Special Services Bureau                 | 10,168,554 | 10,057,739 | 10,710,725 | 11,888,421 |
| OPFD Contracts                          | 1,196,165  | 874,910    | 945,000    | 955,000    |
| OPFD Administration                     | 1,251,867  | 1,245,950  | 1,223,612  | 1,345,123  |
| OPFD Operations                         | 14,662,229 | 15,374,555 | 15,774,509 | 17,141,732 |
| OPFD Prevention                         | 632,163    | 698,159    | 669,924    | 707,662    |
| OPFD Support Services                   | 543,458    | 480,280    | 577,565    | 646,102    |
| OPFD Training                           | 752,287    | 789,563    | 790,714    | 888,759    |
| Fire Training Center                    | 56,027     | 87,447     | 88,027     | 92,850     |
| <sup>7</sup> Merriam Fire Contract      | 202,143    | 2,006,052  | 2,200,000  | 2,454,166  |
| Total Public Safety                     | 50,092,980 | 52,695,052 | 55,255,061 | 60,381,422 |
| <u>Public Works</u>                     |            |            |            |            |
| Public Works Administration             | 1,377,762  | 1,162,098  | 1,186,225  | 858,406    |
| Street Engineering & Construction       | 2,381,677  | 2,474,799  | 2,453,399  | 2,727,948  |
| Traffic Services                        | 1,357,715  | 1,373,094  | 1,624,618  | 1,740,941  |
| Traffic Maintenance                     | 2,971,763  | 3,564,514  | 3,021,108  | 3,363,848  |
| Street Maintenance                      | 3,816,683  | 3,620,533  | 3,953,189  | 4,373,718  |
| Fleet Maintenance                       | 1,044,637  | 907,424    | 979,753    | 1,019,760  |
| Total Public Works                      | 12,950,237 | 13,102,462 | 13,218,292 | 14,084,621 |

# CITY OF OVERLAND PARK GENERAL FUND

|   | Actual                      |                             | Estimated                   | Budget                      |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|   | 2014                        | 2015                        | 2016                        | 2017                        |
| <b><u>STATEMENT OF EXPENDITURES</u></b> |                             |                             |                             |                             |
| <b><u>Community Development</u></b>     |                             |                             |                             |                             |
| Parks & Forestry                        | 2,977,766                   | 3,081,340                   | 3,135,515                   | 3,598,240                   |
| Arboretum & Botanical Garden            | 862,982                     | 902,258                     | 852,595                     | 935,277                     |
| Leisure Services                        | 833,653                     | 849,855                     | 921,516                     | 1,018,454                   |
| Community Centers                       | 2,012,014                   | 1,786,465                   | 1,812,062                   | 1,999,651                   |
| Farmstead                               | 1,691,455                   | 1,736,966                   | 1,675,066                   | 1,822,546                   |
| Aquatics                                | 1,339,367                   | 1,329,669                   | 1,177,227                   | 1,260,857                   |
| Planning & Development Services Admin.  | 1,886,892                   | 2,139,331                   | 1,945,967                   | 2,165,551                   |
| Community Planning                      | 1,738,692                   | 1,952,083                   | 1,997,752                   | 2,510,384                   |
| Building Safety                         | 2,101,658                   | 2,131,460                   | 2,298,451                   | 2,497,086                   |
| Engineering Services                    | 1,000,396                   | 991,019                     | 1,104,789                   | 1,195,227                   |
| Total Community Development             | <u>16,444,875</u>           | <u>16,900,446</u>           | <u>16,920,940</u>           | <u>19,003,273</u>           |
| <b><u>Non-Operating</u></b>             |                             |                             |                             |                             |
| <sup>8</sup> Citywide Contingency       | 0                           | 0                           | 1,420,000                   | 3,000,000                   |
| Infrastructure & Facilities Maintenance | 5,410,000                   | 6,260,000                   | 8,405,000                   | 10,405,000                  |
| <sup>9</sup> Transfers to Other Funds   | 27,116,988                  | 28,370,786                  | 29,480,000                  | 65,995,000                  |
| Total Non-Operating                     | <u>32,526,988</u>           | <u>34,630,786</u>           | <u>39,305,000</u>           | <u>79,400,000</u>           |
| <b>Total Expenditures</b>               | <b><u>\$129,892,506</u></b> | <b><u>\$136,264,389</u></b> | <b><u>\$143,850,000</u></b> | <b><u>\$194,505,000</u></b> |
| <b>ENDING BALANCE</b>                   | <b><u>\$34,521,194</u></b>  | <b><u>\$41,157,285</u></b>  | <b><u>\$42,500,000</u></b>  | <b><u>\$0</u></b>           |

<sup>1</sup> 2017 Budgeted increase in property tax revenue is due to AV growth and a .96 mill levy increase.

<sup>2</sup> The Kansas Department of Transportation discontinued providing funding for maintenance of a state highway within the City in 2014.

<sup>3</sup> In 2013, unassigned \$50,000 of fund balance used for economic development activities. In 2014, assigned fund balance of \$300,000 for Other Post Employment Benefits (OPEB).

<sup>4</sup> 2014 Reimbursement is low due to timing of reimbursements received.

<sup>5</sup> Beginning in 2015, includes reimbursement by the City of Merriam for expenditures from the Merriam Fire Services Contract.

<sup>6</sup> The Emergency Management Cost Center was added in 2015 with resources combined from the Police Department and the City Manager's Office.

<sup>7</sup> In 2014, the City of Merriam began contracting with Overland Park to provide limited emergency medical response services. Beginning in 2015, the contract was expanded to include all fire and emergency medical services.

<sup>8</sup> Actual 2013 and 2014 contingency expenditures have been allocated to appropriate cost centers.

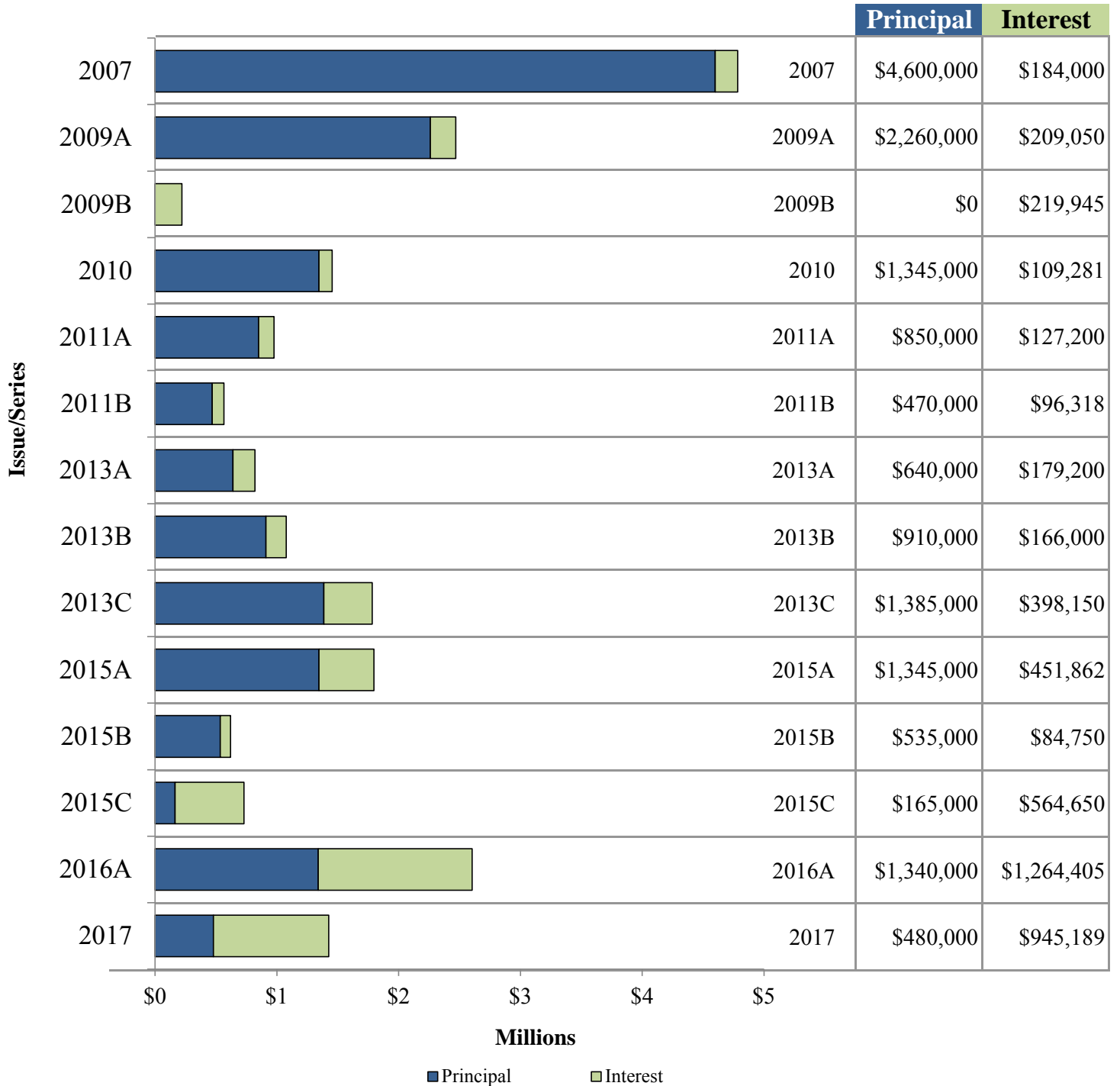
<sup>9</sup> 2016 Budget amount includes projected fund balance. The State of Kansas requires budgeted ending to be zero. Projected fund balance is shown as a transfer to the unbudgeted Capital Improvements Fund.

## CITY OF OVERLAND PARK BOND AND INTEREST FUND

The Bond and Interest Fund is a budgeted fund of the City. It is used to account for the payment of debt service costs associated with the City's general long-term debt. All city debt service is paid from the Bond and Interest Fund.

|  | Actual                     |                            | Estimated                  | Budget                     |
|--|----------------------------|----------------------------|----------------------------|----------------------------|
|  | 2014                       | 2015                       | 2016                       | 2017                       |
| <b>STATEMENT OF REVENUE</b>                    |                            |                            |                            |                            |
| <b>BEGINNING BALANCE</b>                       | <b>\$250,000</b>           | <b>\$250,000</b>           | <b>\$250,000</b>           | <b>\$250,000</b>           |
| <b><u>Current Revenue</u></b>                  |                            |                            |                            |                            |
| <b><u>County Collected and Distributed</u></b> |                            |                            |                            |                            |
| Special Assessment Tax                         | \$440,359                  | \$441,176                  | \$400,000                  | \$400,000                  |
| Delinquent Special Assessments                 | 109                        | 470                        | 4,000                      | 10,000                     |
|  | <u>440,468</u>             | <u>441,646</u>             | <u>404,000</u>             | <u>410,000</u>             |
| <b><u>City Collected</u></b>                   |                            |                            |                            |                            |
| Federal Reimbursement - Interest Subsidy       | 71,438                     | 71,361                     | 70,000                     | 70,000                     |
| Interest Earned on Investments                 | 1,350                      | 628                        | 1,000                      | 5,000                      |
|  | <u>72,788</u>              | <u>71,989</u>              | <u>71,000</u>              | <u>75,000</u>              |
| <b><u>Transfers and Miscellaneous:</u></b>     |                            |                            |                            |                            |
| Miscellaneous                                  | 1                          | 0                          | 0                          | 0                          |
| Bond Refunding Revenue                         | 0                          | 22,362,170                 | 36,500,000                 | 0                          |
| Transfer from General Fund                     | 14,608,860                 | 13,157,420                 | 14,450,000                 | 14,840,000                 |
| Transfer from Capital Projects Fund            | 0                          | 167,669                    | 25,000                     | 0                          |
| Transfer from Special Parks & Recreation       | 250,000                    | 250,000                    | 200,000                    | 150,000                    |
| Transfer from TGT Capital Improve Fund         | 6,191,870                  | 6,118,404                  | 6,100,000                  | 6,000,000                  |
|  | <u>21,050,731</u>          | <u>42,055,663</u>          | <u>57,275,000</u>          | <u>20,990,000</u>          |
| <b>TOTAL REVENUE</b>                           | <b><u>\$21,813,987</u></b> | <b><u>\$42,819,298</u></b> | <b><u>\$58,000,000</u></b> | <b><u>\$21,725,000</u></b> |
| <b>STATEMENT OF EXPENDITURES</b>               |                            |                            |                            |                            |
| <b><u>Non-Operating Expenses</u></b>           |                            |                            |                            |                            |
| <b><u>Debt Service</u></b>                     |                            |                            |                            |                            |
| Bond Principal                                 | \$15,965,000               | \$15,130,000               | \$16,090,000               | \$16,325,000               |
| Bond Interest                                  | 5,597,236                  | 5,083,694                  | 4,791,656                  | 5,000,000                  |
| Bond Refunding                                 | 0                          | 22,013,673                 | 36,500,000                 | 0                          |
| Contingency, Commission and Postage            | 1,751                      | 341,931                    | 368,344                    | 400,000                    |
| <b>TOTAL EXPENDITURES</b>                      | <b><u>\$21,563,987</u></b> | <b><u>\$42,569,298</u></b> | <b><u>\$57,750,000</u></b> | <b><u>\$21,725,000</u></b> |
| <b>ENDING BALANCE</b>                          | <b><u>\$250,000</u></b>    | <b><u>\$250,000</u></b>    | <b><u>\$250,000</u></b>    | <b><u>\$0</u></b>          |

## 2017 Budgeted Debt Service Payments By Series



**CITY OF OVERLAND PARK  
BOND AND INTEREST FUND  
PRINCIPAL SUMMARY BY SERIES**

| DESCRIPTION                        | Actual    |           | Estimated<br>2016 | Budget<br>2017 |
|------------------------------------|-----------|-----------|-------------------|----------------|
|                                    | 2014      | 2015      |                   |                |
| <u>Series 2004</u>                 |           |           |                   |                |
| Public Facility                    | 520,000   | 540,000   | 0                 | 0              |
|                                    | 520,000   | 540,000   | 0                 | 0              |
| <u>Series 2006</u>                 |           |           |                   |                |
| Streets & Thoroughfares            | 998,767   | 0         | 0                 | 0              |
| Traffic Signal Improvements        | 29,126    | 0         | 0                 | 0              |
| Overland Park Community Center     | 1,037,107 | 0         | 0                 | 0              |
|                                    | 2,065,000 | 0         | 0                 | 0              |
| <u>Series 2006 Refunding Issue</u> |           |           |                   |                |
| 2001 Refunding: Convention Center  | 1,380,000 | 1,430,000 | 1,485,000         | 0              |
| <u>Series 2007 Bond Issue</u>      |           |           |                   |                |
| Parks & Recreation                 | 2,398,735 | 2,398,735 | 2,398,735         | 2,398,735      |
| Public Facilities                  | 52,878    | 52,878    | 52,878            | 52,878         |
| Streets & Thoroughfares            | 2,153,387 | 2,153,387 | 2,148,387         | 2,148,387      |
|                                    | 4,605,000 | 4,605,000 | 4,600,000         | 4,600,000      |
| <u>Series 2009 Bond Issue</u>      |           |           |                   |                |
| Parks & Recreation                 | 402,291   | 402,280   | 402,268           | 402,254        |
| Streets & Thoroughfares            | 1,857,709 | 1,857,720 | 1,857,732         | 1,857,746      |
|                                    | 2,260,000 | 2,260,000 | 2,260,000         | 2,260,000      |
| <u>Series 2009 Refunding Issue</u> |           |           |                   |                |
| Parks & Recreation                 | 0         | 0         | 0                 | 0              |
| Streets & Thoroughfares            | 0         | 0         | 0                 | 0              |
|                                    | 0         | 0         | 0                 | 0              |
| <u>Series 2010 Bond Issue</u>      |           |           |                   |                |
| Storm Drainage                     | 122,389   | 122,389   | 122,389           | 122,389        |
| Streets & Thoroughfares            | 1,222,611 | 1,222,611 | 1,222,611         | 1,222,611      |
|                                    | 1,345,000 | 1,345,000 | 1,345,000         | 1,345,000      |
| <u>Series 2011 Bond Issue</u>      |           |           |                   |                |
| Streets & Thoroughfares            | 2,005,000 | 1,335,000 | 1,330,000         | 1,320,000      |
|                                    | 2,005,000 | 1,335,000 | 1,330,000         | 1,320,000      |

**PRINCIPAL SUMMARY BY SERIES, Cont.**

| <b>DESCRIPTION</b>                                    | <b>Actual</b>              |                            | <b>Estimated</b>           | <b>Budget</b>              |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
|   | <b>2014</b>                | <b>2015</b>                | <b>2016</b>                | <b>2017</b>                |
| <u>Series 2013 Bond Issue</u>                         |                            |                            |                            |                            |
| Parks & Recreation                                    | 48,950                     | 48,950                     | 48,950                     | 48,950                     |
| Storm Drainage  | 2,409                      | 2,409                      | 2,409                      | 2,409                      |
| Streets & Thoroughfares                               | 427,106                    | 427,106                    | 427,106                    | 427,106                    |
| Street Lights   | 161,535                    | 161,535                    | 161,535                    | 161,535                    |
|   | <u>640,000</u>             | <u>640,000</u>             | <u>640,000</u>             | <u>640,000</u>             |
| <u>Series 2013 Refunding Issue</u>                    |                            |                            |                            |                            |
| Parks & Recreation                                    | 97,935                     | 1,024,552                  | 1,005,431                  | 984,115                    |
| Public Facilities                                     | 455,493                    | 537,103                    | 525,658                    | 524,212                    |
| Storm Drainage  | 9,185                      | 7,383                      | 7,309                      | 7,172                      |
| Streets & Thoroughfares                               | 579,637                    | 1,377,189                  | 796,602                    | 779,501                    |
| Traffic Signal Improvements                           | 2,750                      | 28,773                     | 0                          | 0                          |
|   | <u>1,145,000</u>           | <u>2,975,000</u>           | <u>2,335,000</u>           | <u>2,295,000</u>           |
| <u>Series 2015 Bond Issue</u>                         |                            |                            |                            |                            |
| Parks & Recreation                                    | 0                          | 0                          | 161,762                    | 161,762                    |
| Public Facilities                                     | 0                          | 0                          | 336,608                    | 331,608                    |
| Streets & Thoroughfares                               | 0                          | 0                          | 851,630                    | 851,630                    |
|   | <u>0</u>                   | <u>0</u>                   | <u>1,350,000</u>           | <u>1,345,000</u>           |
| <u>Series 2015 Refunding Issue</u>                    |                            |                            |                            |                            |
| Parks & Recreation                                    | 0                          | 0                          | 214,561                    | 157,344                    |
| Public Facilities                                     | 0                          | 0                          | 520,000                    | 535,000                    |
| Streets & Thoroughfares                               | 0                          | 0                          | 10,439                     | 7,656                      |
|   | <u>0</u>                   | <u>0</u>                   | <u>745,000</u>             | <u>700,000</u>             |
| <u>Series 2016 Refunding Issue</u>                    |                            |                            |                            |                            |
| Public Facilities                                     | 0                          | 0                          | 0                          | 1,340,000                  |
| <u>Series 2017 Bond Issue</u>                         |                            |                            |                            |                            |
| Various Projects                                      | 0                          | 0                          | 0                          | 480,000                    |
| <b>TOTAL PRINCIPAL</b>                                | <b><u>\$15,965,000</u></b> | <b><u>\$15,130,000</u></b> | <b><u>\$16,090,000</u></b> | <b><u>\$16,325,000</u></b> |
| <b>TOTAL PRINCIPAL -<br/>BOND &amp; INTEREST FUND</b> | <b><u>\$15,965,000</u></b> | <b><u>\$15,130,000</u></b> | <b><u>\$16,090,000</u></b> | <b><u>\$16,325,000</u></b> |



**CITY OF OVERLAND PARK  
BOND AND INTEREST FUND  
INTEREST SUMMARY BY SERIES**

| DESCRIPTION                        | Actual    |           | Estimated<br>2016 | Budget<br>2017 |
|------------------------------------|-----------|-----------|-------------------|----------------|
|                                    | 2014      | 2015      |                   |                |
| <u>Series 2004</u>                 |           |           |                   |                |
| Public Facility                    | 135,580   | 117,900   | 0                 | 0              |
|                                    | 135,580   | 117,900   | 0                 | 0              |
| <u>Series 2006</u>                 |           |           |                   |                |
| Parks & Recreation                 | 44,077    | 0         | 0                 | 0              |
| Streets & Thoroughfares            | 42,448    | 0         | 0                 | 0              |
| Traffic Infrastructure             | 1,238     | 0         | 0                 | 0              |
|                                    | 87,763    | 0         | 0                 | 0              |
| <u>Series 2006 Refunding Issue</u> |           |           |                   |                |
| 2001 Refunding: Convention Center  | 1,793,163 | 1,737,963 | 1,680,763         | 0              |
| <u>Series 2007 Bond Issue</u>      |           |           |                   |                |
| Parks & Recreation                 | 1,132,767 | 1,036,817 | 191,899           | 95,949         |
| Public Facilities                  | 8,460     | 6,345     | 4,230             | 2,115          |
| Streets & Thoroughfares            | 380,585   | 294,450   | 171,871           | 85,936         |
|                                    | 1,521,812 | 1,337,612 | 368,000           | 184,000        |
| <u>Series 2009 Bond Issue</u>      |           |           |                   |                |
| Parks & Recreation                 | 223,440   | 213,381   | 48,272            | 37,208         |
| Streets & Thoroughfares            | 380,705   | 334,264   | 222,928           | 171,842        |
|                                    | 604,145   | 547,645   | 271,200           | 209,050        |
| <u>Series 2009 Refunding Issue</u> |           |           |                   |                |
| Parks & Recreation                 | 0         | 0         | 155,050           | 155,050        |
| Streets & Thoroughfares            | 0         | 0         | 64,895            | 64,895         |
|                                    | 0         | 0         | 219,945           | 219,945        |
| <u>Series 2010 Bond Issue</u>      |           |           |                   |                |
| Storm Drainage                     | 17,287    | 14,840    | 12,392            | 9,944          |
| Streets & Thoroughfares            | 172,694   | 148,242   | 123,789           | 99,337         |
|                                    | 189,981   | 163,082   | 136,181           | 109,281        |
| <u>Series 2011 Bond Issue</u>      |           |           |                   |                |
| Streets & Thoroughfares            | 321,167   | 281,067   | 254,368           | 223,518        |
|                                    | 321,167   | 281,067   | 254,368           | 223,518        |

**INTEREST SUMMARY BY SERIES, Cont.**

| <b>DESCRIPTION</b>                                       | <b>2014</b>                   | <b>2015</b>                   | <b>Estimated<br/>2016</b>     | <b>Budget<br/>2017</b>        |
|--|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| <u>Series 2013 Bond Issue</u>                            |                               |                               |                               |                               |
| Parks & Recreation                                       | 17,622                        | 16,643                        | 15,664                        | 13,706                        |
| Storm Drainage   | 867                           | 819                           | 771                           | 674                           |
| Streets & Thoroughfares                                  | 153,759                       | 145,216                       | 136,674                       | 119,590                       |
| Street Lights  | 58,152                        | 54,922                        | 51,691                        | 45,230                        |
|  | <u>230,400</u>                | <u>217,600</u>                | <u>204,800</u>                | <u>179,200</u>                |
| <u>Series 2013 Refunding Issue</u>                       |                               |                               |                               |                               |
| Parks & Recreation                                       | 227,950                       | 225,991                       | 297,988                       | 282,906                       |
| Public Facilities  | 124,349                       | 101,167                       | 85,054                        | 64,028                        |
| Storm Drainage   | 2,507                         | 2,430                         | 2,209                         | 1,916                         |
| Streets & Thoroughfares                                  | 352,017                       | 344,890                       | 236,924                       | 215,300                       |
| Traffic Signal Improvements                              | 6,402                         | 6,347                         | 0                             | 0                             |
|  | <u>713,225</u>                | <u>680,825</u>                | <u>622,175</u>                | <u>564,150</u>                |
| <u>Series 2015 Bond Issue</u>                            |                               |                               |                               |                               |
| Parks & Recreation                                       | 0                             | 0                             | 42,673                        | 43,608                        |
| Public Facilities  | 0                             | 0                             | 166,220                       | 178,669                       |
| Streets & Thoroughfares                                  | 0                             | 0                             | 224,660                       | 229,585                       |
|  | <u>0</u>                      | <u>0</u>                      | <u>433,553</u>                | <u>451,862</u>                |
| <u>Series 2015 Refunding Issue</u>                       |                               |                               |                               |                               |
| Parks & Recreation                                       | 0                             | 0                             | 479,805                       | 538,452                       |
| Public Facilities  | 0                             | 0                             | 97,521                        | 84,750                        |
| Streets & Thoroughfares                                  | 0                             | 0                             | 23,345                        | 26,198                        |
|  | <u>0</u>                      | <u>0</u>                      | <u>600,671</u>                | <u>649,400</u>                |
| <u>Series 2016 Refunding Issue</u>                       |                               |                               |                               |                               |
| Public Facilities  | 0                             | 0                             | 0                             | 1,264,405                     |
| <u>Series 2017 Bond Issue</u>                            |                               |                               |                               |                               |
| Various Projects   | 0                             | 0                             | 0                             | 945,189                       |
| <b>TOTAL INTEREST</b>                                    | <b><u>\$5,597,236</u></b>     | <b><u>\$5,083,694</u></b>     | <b><u>\$4,791,656</u></b>     | <b><u>\$5,000,000</u></b>     |
| <br><b>TOTAL INTEREST -<br/>BOND &amp; INTEREST FUND</b> | <br><b><u>\$5,597,236</u></b> | <br><b><u>\$5,083,694</u></b> | <br><b><u>\$4,791,656</u></b> | <br><b><u>\$5,000,000</u></b> |

# CITY OF OVERLAND PARK BUSINESS IMPROVEMENT DISTRICT FUND

The Business Improvement District Fund is utilized to account for the revenues received from a business improvement service fee levied annually to applicable businesses located within the City's Downtown Improvement District. The use of these revenues is restricted to the promotion of the City's Downtown Improvement District.

|                                      | Actual                  |                         | Estimated               | Budget                  |
|--------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
|                                      | 2014                    | 2015                    | 2016                    | 2017                    |
| <b>STATEMENT OF REVENUE</b>          |                         |                         |                         |                         |
| <b>BEGINNING BALANCE</b>             | <b>\$0</b>              | <b>\$0</b>              | <b>\$0</b>              | <b>\$0</b>              |
| <b><u>Current Revenue</u></b>        |                         |                         |                         |                         |
| <b><u>City Collected</u></b>         |                         |                         |                         |                         |
| Licenses, Fees, and Permits:         |                         |                         |                         |                         |
| Business Improvement Service Fee     | \$99,213                | \$103,446               | \$104,000               | \$105,000               |
| Interest                             | 1,787                   | 2,495                   | 1,000                   | 5,000                   |
|                                      | <u>101,000</u>          | <u>105,941</u>          | <u>105,000</u>          | <u>110,000</u>          |
| <b>TOTAL REVENUE</b>                 | <b><u>\$101,000</u></b> | <b><u>\$105,941</u></b> | <b><u>\$105,000</u></b> | <b><u>\$110,000</u></b> |
| <br><b>STATEMENT OF EXPENDITURES</b> |                         |                         |                         |                         |
| <b><u>Goal Area/Cost Center</u></b>  |                         |                         |                         |                         |
| <b><u>Community Development</u></b>  |                         |                         |                         |                         |
| Planning & Research                  |                         |                         |                         |                         |
| Business Improvement District        | \$101,000               | \$105,941               | \$105,000               | \$110,000               |
| <b>TOTAL EXPENDITURES</b>            | <b><u>\$101,000</u></b> | <b><u>\$105,941</u></b> | <b><u>\$105,000</u></b> | <b><u>\$110,000</u></b> |
| <br><b>ENDING BALANCE</b>            | <br><b><u>\$0</u></b>   | <br><b><u>\$0</u></b>   | <br><b><u>\$0</u></b>   | <br><b><u>\$0</u></b>   |

## CITY OF OVERLAND PARK GOLF COURSE FUND

The Golf Course Fund is utilized to account for revenues, including membership fees, green fees, cart rentals and pro-shop sales, received from the City's golf courses. Golf course revenues are used to fund the operation and maintenance of the City's golf courses, as well as used to finance capital improvements to the golf courses.

|  | Actual                    |                           | Estimated                 | Budget                    |
|--|---------------------------|---------------------------|---------------------------|---------------------------|
|  | 2014                      | 2015                      | 2016                      | 2017                      |
| <b>STATEMENT OF REVENUE</b>              |                           |                           |                           |                           |
| <b>BEGINNING BALANCE</b>                 | <b>\$909,060</b>          | <b>\$1,033,494</b>        | <b>\$1,567,684</b>        | <b>\$1,720,000</b>        |
| <b><u>Current Revenue</u></b>            |                           |                           |                           |                           |
| <b><u>City Collected</u></b>             |                           |                           |                           |                           |
| Golf Course Revenue                      | \$4,810,474               | \$5,004,111               | \$5,060,000               | \$5,205,000               |
| Miscellaneous Revenue                    | 24,584                    | (220)                     | 0                         | 0                         |
| Interest Earned on Investments           | 3,723                     | 8,367                     | 7,316                     | 10,000                    |
|  | <u>4,838,781</u>          | <u>5,012,258</u>          | <u>5,067,316</u>          | <u>5,215,000</u>          |
| <b><u>Transfers from Other Funds</u></b> |                           |                           |                           |                           |
| Capital & Maintenance Projects           | 0                         | 27,843                    | 0                         | 0                         |
| <b>TOTAL REVENUE</b>                     | <b><u>\$5,747,841</u></b> | <b><u>\$6,073,595</u></b> | <b><u>\$6,635,000</u></b> | <b><u>\$6,935,000</u></b> |
| <b>STATEMENT OF EXPENDITURES</b>         |                           |                           |                           |                           |
| <b><u>Goal Area/Cost Center</u></b>      |                           |                           |                           |                           |
| <b><u>Parks &amp; Recreation</u></b>     |                           |                           |                           |                           |
| Golf Course Administration               | \$278,603                 | \$95,997                  | \$0                       | \$0                       |
| St Andrew's Operations & Maint           | 1,969,482                 | 1,952,615                 | 2,149,527                 | 2,268,202                 |
| Skyes/Lady Operations & Maint            | 2,112,882                 | 2,196,779                 | 2,286,973                 | 2,411,798                 |
|  | <u>4,360,967</u>          | <u>4,245,391</u>          | <u>4,436,500</u>          | <u>4,680,000</u>          |
| <b><u>Non-Operating Expenses</u></b>     |                           |                           |                           |                           |
| Scheduled Capital Improvements           | 30,000                    | 0                         | 0                         | 330,000                   |
| Scheduled Maintenance Improvements       | 70,000                    | 0                         | 200,000                   | 200,000                   |
| Contingency                              | 80                        | 360                       | 28,500                    | 150,000                   |
|  | <u>100,080</u>            | <u>360</u>                | <u>228,500</u>            | <u>680,000</u>            |
| <b><u>Transfers to Other Funds</u></b>   |                           |                           |                           |                           |
| Transfer to General Fund                 | 250,000                   | 250,000                   | 250,000                   | 250,000                   |
| Transfer to Workmans Comp Fund           | 3,300                     | 9,000                     | 0                         | 0                         |
| Transfer to Capital Projects Fund        | 0                         | 1,160                     | 0                         | 1,325,000                 |
|  | <u>253,300</u>            | <u>260,160</u>            | <u>250,000</u>            | <u>1,575,000</u>          |
| <b>TOTAL EXPENDITURES</b>                | <b><u>\$4,714,347</u></b> | <b><u>\$4,505,911</u></b> | <b><u>\$4,915,000</u></b> | <b><u>\$6,935,000</u></b> |
| <b>ENDING BALANCE</b>                    | <b><u>\$1,033,494</u></b> | <b><u>\$1,567,684</u></b> | <b><u>\$1,720,000</u></b> | <b><u>\$0</u></b>         |

**CITY OF OVERLAND PARK**  
**1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND**

The 1/8-Cent Sales tax for Street Improvements Fund accounts for those revenues received from the City's 1/8-cent sales tax to be used for neighborhood streets, thoroughfare, traffic management systems improvements and related expenditures. This sales tax was originally approved by Overland Park voters in November of 1998 for a period of five years. In 2003, 2008 and 2014, voters approved extensions of the sales tax. The tax is currently set to expire in March of 2024.

|   | Actual             |                    | Estimated           | Budget             |
|---|--------------------|--------------------|---------------------|--------------------|
|   | 2014               | 2015               | 2016                | 2017               |
| <b>STATEMENT OF REVENUE</b>                   |                    |                    |                     |                    |
| <b>BEGINNING BALANCE</b>                      | <b>\$2,855,866</b> | <b>\$2,456,380</b> | <b>\$5,606,394</b>  | <b>\$3,300,000</b> |
| <b><u>Current Revenue</u></b>                 |                    |                    |                     |                    |
| <b><u>State Collected and Distributed</u></b> |                    |                    |                     |                    |
| Sales Tax-City                                | \$5,691,072        | \$5,767,085        | \$5,765,000         | \$5,885,000        |
| <b><u>City Collected</u></b>                  |                    |                    |                     |                    |
| Interest Earned on Investments                | 6,677              | 6,629              | 5,000               | 5,000              |
| <b><u>Transfers from Other Funds</u></b>      |                    |                    |                     |                    |
| Capital & Maintenance Projects                | 62,765             | 451,420            | 18,606              | 10,000             |
| <b>TOTAL REVENUE</b>                          | <b>\$8,616,380</b> | <b>\$8,681,514</b> | <b>\$11,395,000</b> | <b>\$9,200,000</b> |
| <b>STATEMENT OF EXPENDITURES</b>              |                    |                    |                     |                    |
| <b><u>Non-Operating Expenses</u></b>          |                    |                    |                     |                    |
| Capital Improvements                          |                    |                    |                     |                    |
| Residential Streets Reconstruction            | \$2,285,000        | \$1,935,000        | \$3,260,000         | \$2,540,000        |
| Thoroughfare/Street/Bridge Improvements       | 2,175,000          | (179,880)          | 3,125,000           | 3,960,000          |
| Streetlighting                                | 200,000            | 70,000             | 0                   | 400,000            |
| Sidewalk Reconstruction                       | 50,000             | 100,000            | 50,000              | 50,000             |
|   | 4,710,000          | 1,925,120          | 6,435,000           | 6,950,000          |
| Maintenance Improvements                      |                    |                    |                     |                    |
| Street Maintenance                            | 500,000            | 500,000            | 1,000,000           | 500,000            |
| Stormwater Maintenance                        | 300,000            | 0                  | 0                   | 0                  |
| Traffic Management Systems                    | 500,000            | 500,000            | 500,000             | 500,000            |
|   | 1,300,000          | 1,000,000          | 1,500,000           | 1,000,000          |
| Transfer to General Fund                      | 150,000            | 150,000            | 150,000             | 150,000            |
| Scheduled Future Capital Improvements         | 0                  | 0                  | 10,000              | 1,100,000          |
|   | 150,000            | 150,000            | 160,000             | 1,250,000          |
| <b>TOTAL EXPENDITURES</b>                     | <b>\$6,160,000</b> | <b>\$3,075,120</b> | <b>\$8,095,000</b>  | <b>\$9,200,000</b> |
| <b>ENDING BALANCE</b>                         | <b>\$2,456,380</b> | <b>\$5,606,394</b> | <b>\$3,300,000</b>  | <b>\$0</b>         |

## CITY OF OVERLAND PARK SOCCER OPERATIONS FUND

The Soccer Operations Fund is utilized to account for revenues, including field rental, tenant rental, sponsorships and concessions, received from the operation of the Overland Park Soccer Complex. Soccer revenues are used to fund the operation and maintenance of the City's Soccer Complex. Debt Service related to the soccer complex is funded and paid through the Bond and Interest Fund.

|                                      | Actual                    |                           | Estimated                 | Budget                    |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
|                                      | 2014                      | 2015                      | 2016                      | 2017                      |
| <b>STATEMENT OF REVENUE</b>          |                           |                           |                           |                           |
| <b>BEGINNING BALANCE</b>             | <b>\$305,613</b>          | <b>\$242,870</b>          | <b>\$372,159</b>          | <b>\$565,000</b>          |
| <b><u>Current Revenue</u></b>        |                           |                           |                           |                           |
| <u>City Collected</u>                |                           |                           |                           |                           |
| Field Rental Revenue                 | \$827,081                 | \$892,008                 | \$1,010,000               | \$1,011,200               |
| Tenant Rental Revenue                | 81,786                    | 90,368                    | 90,000                    | 90,000                    |
| Concession Revenue                   | 289,816                   | 321,116                   | 320,000                   | 325,000                   |
| Sponsorship Revenue                  | 88,300                    | 198,950                   | 200,000                   | 205,000                   |
| Miscellaneous Revenue                | 21,445                    | (6,925)                   | 0                         | 800                       |
| Interest Earned on Investments       | 2,506                     | 3,877                     | 2,841                     | 3,000                     |
|                                      | <u>1,310,934</u>          | <u>1,499,394</u>          | <u>1,622,841</u>          | <u>1,635,000</u>          |
| <u>Transfers from Other Funds</u>    |                           |                           |                           |                           |
| Capital & Maintenance Projects       | <u>0</u>                  | <u>90,118</u>             | <u>0</u>                  | <u>0</u>                  |
| <b>TOTAL REVENUE</b>                 | <b><u>\$1,616,547</u></b> | <b><u>\$1,832,382</u></b> | <b><u>\$1,995,000</u></b> | <b><u>\$2,200,000</u></b> |
| <b>STATEMENT OF EXPENDITURES</b>     |                           |                           |                           |                           |
| <b><u>Goal Area/Cost Center</u></b>  |                           |                           |                           |                           |
| <u>Parks &amp; Recreation</u>        |                           |                           |                           |                           |
| Soccer Operations                    | <u>\$1,070,037</u>        | <u>\$1,153,183</u>        | <u>\$1,097,250</u>        | <u>\$1,160,000</u>        |
| <b><u>Non-Operating Expenses</u></b> |                           |                           |                           |                           |
| Scheduled Major Maintenance          | 0                         | 0                         | 0                         | 50,000                    |
| Transfer to Equipment Reserve Fund   | 300,000                   | 300,000                   | 300,000                   | 300,000                   |
| Transfer to Workmans Comp Fund       | 3,600                     | 7,000                     | 0                         | 0                         |
| Contingency                          | 40                        | 40                        | 32,750                    | 690,000                   |
|                                      | <u>303,640</u>            | <u>307,040</u>            | <u>332,750</u>            | <u>1,040,000</u>          |
| <b>TOTAL EXPENDITURES</b>            | <b><u>\$1,373,677</u></b> | <b><u>\$1,460,223</u></b> | <b><u>\$1,430,000</u></b> | <b><u>\$2,200,000</u></b> |
| <b>ENDING BALANCE</b>                | <b><u>\$242,870</u></b>   | <b><u>\$372,159</u></b>   | <b><u>\$565,000</u></b>   | <b><u>\$0</u></b>         |

## CITY OF OVERLAND PARK SPECIAL ALCOHOL CONTROL FUND

The Special Alcohol Control Fund is one of two special revenue funds budgeted by the City that is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended only for the purchase, establishment, maintenance or expansion of services, education and programs on alcoholism and drug prevention.

|   | Actual             |                    | Estimated          | Budget             |
|---|--------------------|--------------------|--------------------|--------------------|
|   | 2014               | 2015               | 2016               | 2017               |
| <b>STATEMENT OF REVENUE</b>                   |                    |                    |                    |                    |
| <b>BEGINNING BALANCE</b>                      | <b>\$1,687,493</b> | <b>\$1,855,521</b> | <b>\$2,393,670</b> | <b>\$2,815,000</b> |
| <b><u>Current Revenue</u></b>                 |                    |                    |                    |                    |
| <b><u>State Collected and Distributed</u></b> |                    |                    |                    |                    |
| Liquor Tax                                    | \$1,188,339        | \$1,362,220        | \$1,350,000        | \$1,400,000        |
| <b><u>City Collected</u></b>                  |                    |                    |                    |                    |
| Interest Earned on Investments                | 7,944              | 4,897              | 6,330              | 10,000             |
| <b>TOTAL REVENUE</b>                          | <b>\$2,883,776</b> | <b>\$3,222,637</b> | <b>\$3,750,000</b> | <b>\$4,225,000</b> |

### **STATEMENT OF EXPENDITURES**

#### **Goal Area/Cost Center**

##### **Finance & Administration**

##### Mayor & Council:

|                                    |           |           |           |           |
|------------------------------------|-----------|-----------|-----------|-----------|
| Drug/Alcoholism Council allocation | \$983,943 | \$792,860 | \$861,000 | \$889,500 |
|------------------------------------|-----------|-----------|-----------|-----------|

|                       |   |   |       |           |
|-----------------------|---|---|-------|-----------|
| Misc. and Contingency | 0 | 0 | 2,750 | 3,240,000 |
|-----------------------|---|---|-------|-----------|

|  |         |         |           |           |
|--|---------|---------|-----------|-----------|
|  | 983,943 | 792,860 | \$863,750 | 4,129,500 |
|--|---------|---------|-----------|-----------|

##### **Public Safety**

##### Police Administrative Services:

|              |        |        |        |        |
|--------------|--------|--------|--------|--------|
| DARE Program | 44,312 | 36,107 | 71,250 | 95,500 |
|--------------|--------|--------|--------|--------|

|                           |                    |                    |                    |                    |
|---------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>TOTAL EXPENDITURES</b> | <b>\$1,028,255</b> | <b>\$828,967</b>   | <b>\$935,000</b>   | <b>\$4,225,000</b> |
| <b>ENDING BALANCE</b>     | <b>\$1,855,521</b> | <b>\$2,393,670</b> | <b>\$2,815,000</b> | <b>\$0</b>         |

## CITY OF OVERLAND PARK SPECIAL PARK AND RECREATION FUND

The Special Park and Recreation Fund is one of two special revenue funds budgeted by the City which is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended for the purchase, establishment, maintenance or expansion of services, programs and facilities.

|   | Actual             |                    | Estimated          | Budget             |
|---|--------------------|--------------------|--------------------|--------------------|
|   | 2014               | 2015               | 2016               | 2017               |
| <b>STATEMENT OF REVENUE</b>                   |                    |                    |                    |                    |
| <b>BEGINNING BALANCE</b>                      | <b>\$455,594</b>   | <b>\$597,816</b>   | <b>\$562,456</b>   | <b>\$975,000</b>   |
| <b><u>Current Revenue</u></b>                 |                    |                    |                    |                    |
| <b><u>State Collected and Distributed</u></b> |                    |                    |                    |                    |
| Liquor Tax                                    | \$1,188,339        | \$1,362,220        | \$1,350,000        | \$1,400,000        |
| <b><u>City Collected</u></b>                  |                    |                    |                    |                    |
| Interest Earned on Investments                | 2,572              | 1,133              | 7,544              | 5,000              |
| Transfer from Capital Projects                | 0                  | 116,287            | 25,000             | 25,000             |
|   | <u>2,572</u>       | <u>117,420</u>     | <u>32,544</u>      | <u>30,000</u>      |
| <b>TOTAL REVENUE</b>                          | <b>\$1,646,505</b> | <b>\$2,077,456</b> | <b>\$1,945,000</b> | <b>\$2,405,000</b> |

### **STATEMENT OF EXPENDITURES**

|                                     |                    |                    |                  |                    |
|-------------------------------------|--------------------|--------------------|------------------|--------------------|
| <b><u>Goal Area/Cost Center</u></b> |                    |                    |                  |                    |
| <b><u>Community Development</u></b> |                    |                    |                  |                    |
| Scheduled Capital Improvements      | \$245,000          | \$690,000          | \$200,000        | \$200,000          |
| Scheduled Maintenance Improvements  | 553,689            | 575,000            | 550,000          | 550,000            |
| Transfer to Bond & Interest Fund    | 250,000            | 250,000            | 200,000          | 150,000            |
| Future Capital Projects/Contingency | 0                  | 0                  | 20,000           | 1,505,000          |
|                                     | <u>0</u>           | <u>0</u>           | <u>20,000</u>    | <u>1,505,000</u>   |
| <b>TOTAL EXPENDITURES</b>           | <b>\$1,048,689</b> | <b>\$1,515,000</b> | <b>\$970,000</b> | <b>\$2,405,000</b> |
| <b>ENDING BALANCE</b>               | <b>\$597,816</b>   | <b>\$562,456</b>   | <b>\$975,000</b> | <b>\$0</b>         |



## CITY OF OVERLAND PARK SPECIAL STREET AND HIGHWAY FUND

The Special Street and Highway Fund is a fund of the City which is employed to account for those revenues received from the State of Kansas tax on gasoline and expenditures incurred in the repair and maintenance of City streets and highways. State law restricts the use of these funds to non-capital street and highway expenditures.

|   | Actual                    |                           | Estimated                 | Budget                    |
|---|---------------------------|---------------------------|---------------------------|---------------------------|
|   | 2014                      | 2015                      | 2016                      | 2017                      |
| <b><u>STATEMENT OF REVENUE</u></b>            |                           |                           |                           |                           |
| <b>BEGINNING BALANCE</b>                      | <b><u>\$178,937</u></b>   | <b><u>\$316,971</u></b>   | <b><u>\$660,391</u></b>   | <b><u>\$515,000</u></b>   |
| <b><u>Current Revenue</u></b>                 |                           |                           |                           |                           |
| <b><u>State Collected and Distributed</u></b> |                           |                           |                           |                           |
| Gasoline Tax                                  | <u>\$4,686,156</u>        | <u>\$4,841,708</u>        | <u>\$5,000,000</u>        | <u>\$4,800,000</u>        |
| <b><u>City Collected</u></b>                  |                           |                           |                           |                           |
| Interest Earned on Investments                | <u>1,878</u>              | <u>1,712</u>              | <u>4,609</u>              | <u>10,000</u>             |
| <b>TOTAL REVENUE</b>                          | <b><u>\$4,866,971</u></b> | <b><u>\$5,160,391</u></b> | <b><u>\$5,665,000</u></b> | <b><u>\$5,325,000</u></b> |
| <b><u>STATEMENT OF EXPENDITURES</u></b>       |                           |                           |                           |                           |
| <b><u>Goal Area/Cost Center</u></b>           |                           |                           |                           |                           |
| <b><u>Public Works</u></b>                    |                           |                           |                           |                           |
| Infrastructure Maintenance Expenditures       | <u>\$4,550,000</u>        | <u>\$4,500,000</u>        | <u>\$4,600,000</u>        | <u>\$4,600,000</u>        |
| Transfer to General Fund                      | <u>0</u>                  | <u>0</u>                  | <u>550,000</u>            | <u>500,000</u>            |
| Contingency                                   | <u>0</u>                  | <u>0</u>                  | <u>0</u>                  | <u>225,000</u>            |
| <b>TOTAL EXPENDITURES</b>                     | <b><u>\$4,550,000</u></b> | <b><u>\$4,500,000</u></b> | <b><u>\$5,150,000</u></b> | <b><u>\$5,325,000</u></b> |
| <b>ENDING BALANCE</b>                         | <b><u>\$316,971</u></b>   | <b><u>\$660,391</u></b>   | <b><u>\$515,000</u></b>   | <b><u>\$0</u></b>         |

# CITY OF OVERLAND PARK STORMWATER UTILITY FUND

The Stormwater Utility Fund is utilized to account for revenues, including property tax and user fees, relating to the City's stormwater management system. Revenues of this fund are used to fund the operations, maintenance, capital improvements and debt service of the City's stormwater management program.

|  | Actual                    |                           | Estimated                 | Budget                    |
|--|---------------------------|---------------------------|---------------------------|---------------------------|
|  | 2014                      | 2015                      | 2016                      | 2017                      |
| <b>STATEMENT OF REVENUE</b>                    |                           |                           |                           |                           |
| <b>BEGINNING BALANCE</b>                       | <b>\$760,147</b>          | <b>\$104,621</b>          | <b>\$657,603</b>          | <b>\$1,060,000</b>        |
| <b><u>Current Revenue</u></b>                  |                           |                           |                           |                           |
| <b><u>County Collected and Distributed</u></b> |                           |                           |                           |                           |
| Ad Valorem Property Tax                        | \$2,548,829               | \$2,716,704               | \$2,890,000               | \$3,103,100               |
| Delinquent Tax                                 | 19,330                    | 34,187                    | 110,000                   | 24,900                    |
| Motor Vehicle Tax                              | 289,262                   | 307,686                   | 313,000                   | 323,000                   |
| Rental Car Excise Tax                          | 4,399                     | 4,856                     | 7,397                     | 7,500                     |
|  | <u>2,861,820</u>          | <u>3,063,433</u>          | <u>3,320,397</u>          | <u>3,458,500</u>          |
| <b><u>City Collected</u></b>                   |                           |                           |                           |                           |
| User Fees                                      | 3,420,512                 | 3,442,505                 | 3,450,000                 | 4,340,000                 |
| Miscellaneous                                  | 119,650                   | 62,975                    | 186,000                   | 186,000                   |
| Interest Earned on Investments                 | 14,392                    | 5,154                     | 11,000                    | 10,500                    |
|  | <u>3,554,554</u>          | <u>3,510,634</u>          | <u>3,647,000</u>          | <u>4,536,500</u>          |
| <b><u>Transfers from Other Funds</u></b>       |                           |                           |                           |                           |
| Capital & Maintenance Projects                 | 338,391                   | 0                         | 75,000                    | 45,000                    |
| <b>TOTAL REVENUE</b>                           | <b><u>\$7,514,912</u></b> | <b><u>\$6,678,688</u></b> | <b><u>\$7,700,000</u></b> | <b><u>\$9,100,000</u></b> |
| <b>STATEMENT OF EXPENDITURES</b>               |                           |                           |                           |                           |
| <b><u>Operating</u></b>                        |                           |                           |                           |                           |
| Public Works - Stormwater Engineering          | \$782,794                 | \$982,559                 | \$1,078,940               | \$1,459,899               |
| Public Works - Stormwater Maintenance          | 2,176,423                 | 2,048,532                 | 2,476,170                 | 2,302,922                 |
| Planning - Stormwater Management               | 186,064                   | 191,554                   | 197,390                   | 132,179                   |
| Maintenance Projects                           | 2,520,000                 | 660,000                   | 1,940,000                 | 3,315,000                 |
| Scheduled Capital Improvements                 | 1,518,000                 | 1,725,000                 | 425,000                   | 480,000                   |
|  | <u>7,183,281</u>          | <u>5,607,645</u>          | <u>6,117,500</u>          | <u>7,690,000</u>          |
| <b><u>Transfers to Other Funds</u></b>         |                           |                           |                           |                           |
| Transfers to Equipment Reserve                 | 200,000                   | 375,000                   | 375,000                   | 375,000                   |
| Transfers to Bond & Interest                   | 0                         | 0                         | 0                         | 0                         |
| Transfers to Workmans Comp Fund                | 30,200                    | 38,000                    | 0                         | 0                         |
| Transfer to Self Insurance Fund                | 0                         | 0                         | 47,500                    | 25,000                    |
|  | <u>230,200</u>            | <u>413,000</u>            | <u>422,500</u>            | <u>400,000</u>            |
| <b><u>Non-Operating Expenses</u></b>           |                           |                           |                           |                           |
| Contingency                                    | (3,190)                   | 440                       | 100,000                   | 1,010,000                 |
| <b>TOTAL EXPENDITURES</b>                      | <b><u>\$7,410,291</u></b> | <b><u>\$6,021,085</u></b> | <b><u>\$6,640,000</u></b> | <b><u>\$9,100,000</u></b> |
| <b>ENDING BALANCE</b>                          | <b><u>\$104,621</u></b>   | <b><u>\$657,603</u></b>   | <b><u>\$1,060,000</u></b> | <b><u>\$0</u></b>         |

# CITY OF OVERLAND PARK TAX INCREMENT FINANCING FUND

The Tax Increment Financing (TIF) fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF is designed to channel funding toward improvements in areas where development/redevelopment may not otherwise occur. When an area is developed or redeveloped, there is an increase in the value of the property. The increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the "tax increment." TIFs pledge the future increased revenue for repayment of eligible costs associated with the improvements. There are currently two active TIF districts in Overland Park: Cherokee South and Valley View shopping centers.

|   | Actual            |                   | Estimated         | Budget           |
|---|-------------------|-------------------|-------------------|------------------|
|   | 2014              | 2015              | 2016              | 2017             |
| <b>STATEMENT OF REVENUE</b>                               |                   |                   |                   |                  |
| <b>BEGINNING BALANCE</b>                                  | <b>(\$19,660)</b> | <b>(\$20,852)</b> | <b>(\$52,854)</b> | <b>\$0</b>       |
| <b><u>Current Revenue</u></b>                             |                   |                   |                   |                  |
| <u>County Collected and Distributed</u>                   |                   |                   |                   |                  |
| Ad Valorem Property Tax                                   | \$182,136         | \$316,322         | \$345,000         | \$541,400        |
|   | 182,136           | 316,322           | 345,000           | 541,400          |
| <u>State Collected and Distributed</u>                    |                   |                   |                   |                  |
| Sales Tax-City  | 318,303           | 326,841           | 330,000           | 350,000          |
| <u>City Collected</u>                                     |                   |                   |                   |                  |
| Contributions   | 50,376            | 50,000            | 76,854            | 8,600            |
| Misc. Revenues  | 0                 | 0                 | 0                 | 0                |
| Interest earnings   | (3,412)           | 0                 | 1,000             | 0                |
|   | 46,964            | 50,000            | 77,854            | 8,600            |
| <b>TOTAL REVENUE</b>                                      | <b>\$527,743</b>  | <b>\$672,311</b>  | <b>\$700,000</b>  | <b>\$900,000</b> |
| <b>STATEMENT OF EXPENDITURES</b>                          |                   |                   |                   |                  |
| <b><u>Goal Area/Cost Center</u></b>                       |                   |                   |                   |                  |
| <u>Finance, Administration &amp; Economic Development</u> |                   |                   |                   |                  |
| Administrative Costs                                      | \$7,812           | \$172,597         | \$90,000          | \$150,000        |
| TIF Contractual Payment                                   | 540,783           | 552,568           | 610,000           | 750,000          |
| Misc.   | 0                 | 0                 | 0                 | 0                |
|   | 548,595           | 725,165           | 700,000           | 900,000          |
| <b>TOTAL EXPENDITURES</b>                                 | <b>\$548,595</b>  | <b>\$725,165</b>  | <b>\$700,000</b>  | <b>\$900,000</b> |
| <b>ENDING BALANCE</b>                                     | <b>(\$20,852)</b> | <b>(\$52,854)</b> | <b>\$0</b>        | <b>\$0</b>       |

## CITY OF OVERLAND PARK TRANSIENT GUEST TAX FUND

The Transient Guest Tax Fund of the City is utilized to account for the revenues received from a 9% tax on transient guests occupying a room in a hotel or motel located within the City. All transient guest tax revenues are receipted into this fund before being transferred to the Transient Guest Tax Operating and Capital Improvement Funds for expenditure.

|   | Actual             |                     | Estimated           | Budget              |
|---|--------------------|---------------------|---------------------|---------------------|
|   | 2014               | 2015                | 2016                | 2017                |
| <b>STATEMENT OF REVENUE</b>                   |                    |                     |                     |                     |
| <b>BEGINNING BALANCE</b>                      | <b>\$9,529</b>     | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>          |
| <b><u>Current Revenue</u></b>                 |                    |                     |                     |                     |
| <b><u>State Collected and Distributed</u></b> |                    |                     |                     |                     |
| Transient Guest Tax                           | \$9,396,742        | \$10,057,212        | \$10,610,000        | \$10,820,000        |
| <b><u>City Collected</u></b>                  |                    |                     |                     |                     |
| Interest Earned on Investments                | 0                  | (1)                 | 0                   | 0                   |
| <b>TOTAL REVENUE</b>                          | <b>\$9,406,271</b> | <b>\$10,057,211</b> | <b>\$10,610,000</b> | <b>\$10,820,000</b> |

### **STATEMENT OF EXPENDITURES**

#### **Non-Operating Expenses**

|  |                    |                     |                     |                     |
|--|--------------------|---------------------|---------------------|---------------------|
| Miscellaneous                                | \$0                | \$0                 | \$0                 | \$6,665             |
| OPDC Hotel Appropriation                     | 3,419,717          | 3,415,446           | 3,800,000           | 7,213,335           |
|  | 3,419,717          | 3,415,446           | 3,800,000           | 7,220,000           |
| <b><u>Transfers to Other Funds</u></b>       |                    |                     |                     |                     |
| Transfers to Transient Guest Tax - Operating | 1,868,127          | 2,256,718           | 2,357,780           | 2,400,000           |
| Transfers to Transient Guest Tax - Capital   | 4,118,427          | 4,385,047           | 4,452,220           | 1,200,000           |
|  | 5,986,554          | 6,641,765           | 6,810,000           | 3,600,000           |
| <b>TOTAL EXPENDITURES</b>                    | <b>\$9,406,271</b> | <b>\$10,057,211</b> | <b>\$10,610,000</b> | <b>\$10,820,000</b> |
| <b>ENDING BALANCE</b>                        | <b>\$0</b>         | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>          |

# CITY OF OVERLAND PARK

## TRANSIENT GUEST TAX - CAPITAL IMPROVEMENT FUND

The Transient Guest Tax - Capital Improvement Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on capital project expenditures relating to tourism and convention activities.

|  | Actual                    |                           | Estimated                 | Budget                    |
|--|---------------------------|---------------------------|---------------------------|---------------------------|
|  | 2014                      | 2015                      | 2016                      | 2017                      |
| <b>STATEMENT OF REVENUE</b>                |                           |                           |                           |                           |
| <b>BEGINNING BALANCE</b>                   | <b>\$2,343,561</b>        | <b>\$2,056,783</b>        | <b>\$2,064,966</b>        | <b>\$2,100,000</b>        |
| <b><u>Current Revenue</u></b>              |                           |                           |                           |                           |
| <b><u>Transfer from Other Funds</u></b>    |                           |                           |                           |                           |
| Transfer from TGT Funds                    | \$4,118,427               | \$4,385,047               | \$4,452,220               | \$1,200,000               |
| Transfer from General Fund                 | 2,062,211                 | 1,838,021                 | 1,750,000                 | 4,830,000                 |
|  | <u>6,180,638</u>          | <u>6,223,068</u>          | <u>6,202,220</u>          | <u>6,030,000</u>          |
| <b><u>City Collected</u></b>               |                           |                           |                           |                           |
| Convention Center Operations               | 602,893                   | 600,000                   | 800,000                   | 600,000                   |
| Interest Earned on Investments             | 8,937                     | 20,240                    | 17,814                    | 20,000                    |
| Miscellaneous                              | 204,000                   | 500                       | 0                         | 0                         |
|  | <u>815,830</u>            | <u>620,740</u>            | <u>817,814</u>            | <u>620,000</u>            |
| <b>TOTAL REVENUE</b>                       | <b><u>\$9,340,029</u></b> | <b><u>\$8,900,591</u></b> | <b><u>\$9,085,000</u></b> | <b><u>\$8,750,000</u></b> |
| <b>STATEMENT OF EXPENDITURES</b>           |                           |                           |                           |                           |
| <b><u>Goal Area/Cost Center</u></b>        |                           |                           |                           |                           |
| <b><u>Finance &amp; Administration</u></b> |                           |                           |                           |                           |
| Convention Center Administrative           | \$0                       | \$39,644                  | \$60,053                  | \$50,000                  |
| <b><u>Non-Operating Expenses</u></b>       |                           |                           |                           |                           |
| Convention Center Capital: City            | 488,483                   | 499,286                   | 760,000                   | 600,000                   |
| Convention Center Capital: Operators       | 0                         | 178,291                   | 64,947                    | 0                         |
|  | <u>488,483</u>            | <u>677,577</u>            | <u>824,947</u>            | <u>600,000</u>            |
| <b><u>Transfers to Other Funds</u></b>     |                           |                           |                           |                           |
| Transfers to Bond & Interest               | 6,191,870                 | 6,118,404                 | 6,100,000                 | 6,000,000                 |
| Reserve for Future Capital/Maintenance     | 602,893                   | 0                         | 0                         | 2,100,000                 |
|  | <u>6,794,763</u>          | <u>6,118,404</u>          | <u>6,100,000</u>          | <u>8,100,000</u>          |
| <b>TOTAL EXPENDITURES</b>                  | <b><u>\$7,283,246</u></b> | <b><u>\$6,835,625</u></b> | <b><u>\$6,985,000</u></b> | <b><u>\$8,750,000</u></b> |
| <b>ENDING BALANCE</b>                      | <b><u>\$2,056,783</u></b> | <b><u>\$2,064,966</u></b> | <b><u>\$2,100,000</u></b> | <b><u>\$0</u></b>         |

# CITY OF OVERLAND PARK TRANSIENT GUEST TAX - OPERATING FUND

The Transient Guest Tax - Operating Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on the promotion of tourism within the City.

|                                  | Actual             |                    | Estimated          | Budget             |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|
|                                  | 2014               | 2015               | 2016               | 2017               |
| <b>STATEMENT OF REVENUE</b>      |                    |                    |                    |                    |
| <b>BEGINNING BALANCE</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         |
| <b><u>Current Revenue</u></b>    |                    |                    |                    |                    |
| <u>Transfer from Other Funds</u> |                    |                    |                    |                    |
| Transient Guest Tax Fund         | \$1,868,127        | \$2,256,718        | \$2,357,780        | \$2,400,000        |
| <u>City Collected</u>            |                    |                    |                    |                    |
| Interest                         | 0                  | 0                  | 2,220              | 5,000              |
| <b>TOTAL REVENUE</b>             | <b>\$1,868,127</b> | <b>\$2,256,718</b> | <b>\$2,360,000</b> | <b>\$2,405,000</b> |

## **STATEMENT OF EXPENDITURES**

|                                      |                    |                    |                    |                    |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b><u>Goal Area/Cost Center</u></b>  |                    |                    |                    |                    |
| <u>Finance &amp; Administration</u>  |                    |                    |                    |                    |
| Convention and Tourism Contract      | \$1,868,127        | \$2,256,718        | \$2,357,780        | \$2,405,000        |
| <b><u>Non-Operating Expenses</u></b> |                    |                    |                    |                    |
| Citywide Contingency                 | 0                  | 0                  | 2,220              | 0                  |
| <b>TOTAL EXPENDITURES</b>            | <b>\$1,868,127</b> | <b>\$2,256,718</b> | <b>\$2,360,000</b> | <b>\$2,405,000</b> |
| <b>ENDING BALANCE</b>                | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         |

**CITY OF OVERLAND PARK**  
**CAPITAL PROJECTS FUND (not budgeted)**

The Capital Projects Fund is employed by the City to account for the financing and construction of capital improvement and major maintenance projects. This fund is not included in the group of funds which state law requires for the adoption of a formal budget; however, the City does, as part of its annual budget process, develop a capital improvements program which represents the City's goal for the current year's budget and the succeeding four-year period.

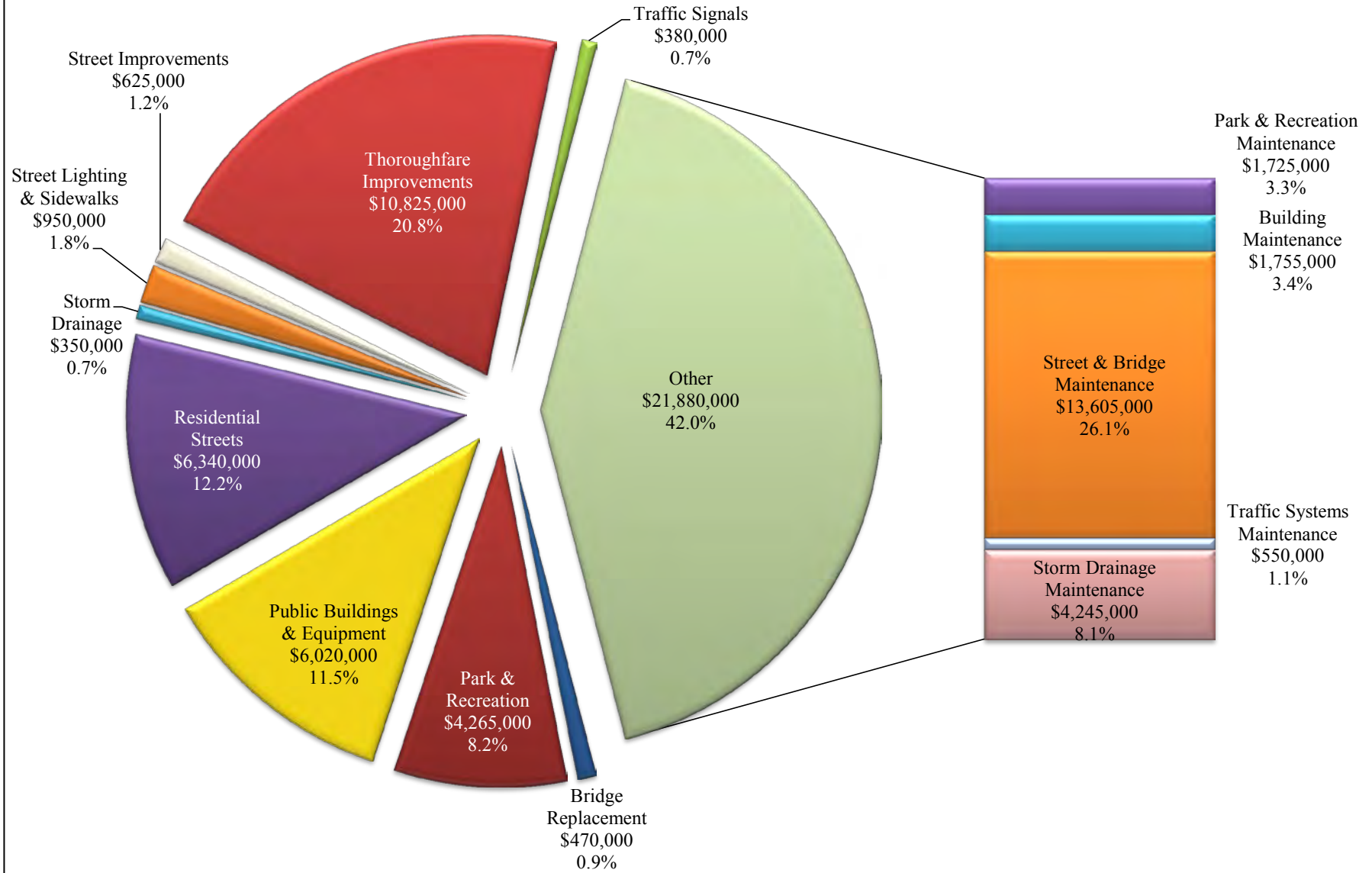
|   | Actual              |                     | Estimated           | Budget              |
|---|---------------------|---------------------|---------------------|---------------------|
|   | 2014                | 2015                | 2016                | 2017                |
| <b>STATEMENT OF REVENUE</b>                               |                     |                     |                     |                     |
| <u>County Collected and Distributed</u>                   |                     |                     |                     |                     |
| Intergovernmental   | \$6,771,774         | \$9,585,733         | \$12,970,000        | \$3,855,000         |
| <u>State Collected and Distributed</u>                    |                     |                     |                     |                     |
| Intergovernmental   | 4,670,848           | 14,426,240          | 485,000             | 0                   |
| <u>Federal Government</u>                                 |                     |                     |                     |                     |
| Intergovernmental   | 212,504             | 5,270               | 240,000             | 0                   |
| <u>City Collected</u>                                     |                     |                     |                     |                     |
| Bond Proceeds   | 3,500,000           | 19,147,053          | 200,000             | 1,500,000           |
| Special Assessment Bond Proceeds                          | 0                   | 0                   | 380,000             | 0                   |
| Miscellaneous   | 277,589             | 4,886               | 440,000             | 150,000             |
| Escrow Funds  | 1,324,120           | 195,684             | 265,000             | 80,000              |
| Excise Tax  | 0                   | 0                   | 3,224,000           | 3,655,000           |
| Intergovernmental   | 7,670,929           | 2,026,899           | 0                   | 0                   |
| Private Contributions/Other                               | 521,584             | 486,890             | 900,000             | 255,000             |
| Interest Earned on Investments                            | 16                  | 0                   | 0                   | 0                   |
|   | 13,294,238          | 21,861,411          | 5,409,000           | 5,640,000           |
| <u>Transfers and Miscellaneous</u>                        |                     |                     |                     |                     |
| Transfers from other Funds:                               |                     |                     |                     |                     |
| General Fund  | 5,672,954           | 6,574,400           | 8,405,000           | 10,405,000          |
| Stormwater Utility Fund                                   | 4,038,000           | 2,385,000           | 2,365,000           | 3,795,000           |
| Special Revenue Funds                                     | 11,358,689          | 8,690,120           | 13,285,000          | 13,300,000          |
| Equipment Reserve Fund                                    | 500,301             | 2,193,398           | 1,155,000           | 2,700,000           |
| Capital Improvement Fund                                  | 5,075,919           | 3,391,831           | 9,975,000           | 10,930,000          |
| Golf Course Fund  | 100,000             | 1,160               | 200,000             | 530,000             |
| Soccer Operations Fund                                    | 0                   | 0                   | 0                   | 50,000              |
| Intergovernmental   | 858,866             | 0                   | 0                   | 900,000             |
| Capital Project Closeouts                                 | 11,888,745          | 11,812,100          | 0                   | 0                   |
|   | 39,509,198          | 35,048,008          | 35,385,000          | 42,610,000          |
| <b>TOTAL REVENUE</b>                                      | <b>\$64,458,560</b> | <b>\$80,926,663</b> | <b>\$54,489,000</b> | <b>\$52,105,000</b> |
| <b>STATEMENT OF EXPENDITURES</b>                          |                     |                     |                     |                     |
| <u>Capital Improvements and Major Maintenance Program</u> |                     |                     |                     |                     |
| Public Buildings  | \$863,018           | \$5,014,461         | 3,695,000           | 1,050,000           |
| Public Equipment  | 1,732,699           | 2,080,645           | 5,790,000           | 4,970,000           |
| Fire Department Buildings                                 | 53,287              | 0                   | 0                   | 0                   |
| Fire Department Equipment                                 | 8,121               | 0                   | 0                   | 0                   |
| Parks & Recreation  | 1,113,158           | 1,768,155           | 910,000             | 4,265,000           |
| Bridge Replacement  | 5,759,566           | 743,837             | 25,000              | 470,000             |
| Residential Streets/Neighborhood Imp.                     | 3,028,182           | 2,369,017           | 4,210,000           | 6,340,000           |
| Sidewalk Construction                                     | 50,000              | 50,000              | 50,000              | 50,000              |
| Street Lighting   | 21,509              | 354,403             | -                   | 900,000             |
| Street Improvements                                       | 11,946,709          | 13,419,607          | 1,335,000           | 625,000             |
| Thoroughfare Improvements                                 | 8,324,358           | 8,094,407           | 12,914,000          | 10,825,000          |
| Traffic Signals   | 1,138,645           | 1,137,299           | 635,000             | 380,000             |
| Storm Drainage  | 1,146,159           | 10,781,888          | 7,320,000           | 350,000             |
| Building Maintenance                                      | 1,374,451           | 560,777             | 1,815,000           | 1,755,000           |
| Fire Facility Maintenance                                 | 97,471              | 69,998              | 0                   | 0                   |
| Street & Bridge Maintenance                               | 23,233,094          | 24,937,434          | 12,230,000          | 13,605,000          |
| Traffic Systems Maintenance                               | 621,777             | 671,255             | 578,000             | 550,000             |
| Storm Drainage Maintenance                                | 1,607,617           | 5,309,162           | 2,197,000           | 4,245,000           |
| Parks Maintenance   | 746,839             | 700,325             | 785,000             | 1,725,000           |
| <b>TOTAL EXPENDITURES</b>                                 | <b>\$62,866,660</b> | <b>\$78,062,670</b> | <b>54,489,000</b>   | <b>\$52,105,000</b> |

| PROJECTED CAPITAL IMPROVEMENTS PROGRAM |                     |                     |                     | 2017-2021            |
|--|---------------------|---------------------|---------------------|----------------------|
| 2018                                   | 2019                | 2020                | 2021                | Total                |
| \$4,830,000                            | \$3,050,000         | \$3,050,000         | \$2,120,000         | \$16,905,000         |
| 0                                      | 0                   | 0                   | 0                   | 0                    |
| 6,640,000                              | 2,000,000           | 2,000,000           | 3,000,000           | 13,640,000           |
| 4,150,000                              | 4,900,000           | 0                   | 0                   | 10,550,000           |
| 0                                      | 0                   | 0                   | 0                   | 0                    |
| 0                                      | 0                   | 250,000             | 0                   | 400,000              |
| 80,000                                 | 80,000              | 80,000              | 80,000              | 400,000              |
| 1,500,000                              | 4,550,000           | 2,350,000           | 1,600,000           | 13,655,000           |
| 0                                      | 0                   | 0                   | 0                   | 0                    |
| 0                                      | 50,000              | 0                   | 50,000              | 355,000              |
| 0                                      | 0                   | 0                   | 0                   | 0                    |
| 5,730,000                              | 9,580,000           | 2,680,000           | 1,730,000           | 25,360,000           |
| 9,535,000                              | 8,150,000           | 9,080,000           | 8,930,000           | 46,100,000           |
| 4,245,000                              | 3,355,000           | 3,305,000           | 3,835,000           | 18,535,000           |
| 10,150,000                             | 11,950,000          | 13,125,000          | 10,800,000          | 59,325,000           |
| 2,250,000                              | 850,000             | 1,425,000           | 1,215,000           | 8,440,000            |
| 9,390,000                              | 7,645,000           | 8,280,000           | 5,300,000           | 41,545,000           |
| 3,220,000                              | 200,000             | 200,000             | 200,000             | 4,350,000            |
| 50,000                                 | 50,000              | 50,000              | 50,000              | 250,000              |
| 300,000                                | 300,000             | 300,000             | 300,000             | 2,100,000            |
| 0                                      | 0                   | 0                   | 0                   | 0                    |
| 39,140,000                             | 32,500,000          | 35,765,000          | 30,630,000          | 180,645,000          |
| <b>\$56,340,000</b>                    | <b>\$47,130,000</b> | <b>\$43,495,000</b> | <b>\$37,480,000</b> | <b>\$236,550,000</b> |
| -                                      | -                   | -                   | -                   | \$1,050,000          |
| 4,400,000                              | 4,265,000           | 4,685,000           | 3,560,000           | 21,880,000           |
| 0                                      | 0                   | 0                   | 0                   | -                    |
| 0                                      | 0                   | 0                   | 0                   | -                    |
| 6,645,000                              | 2,430,000           | 425,000             | 300,000             | 14,065,000           |
| 300,000                                | -                   | 3,000,000           | -                   | 3,770,000            |
| 5,650,000                              | 5,650,000           | 5,650,000           | 5,650,000           | 28,940,000           |
| 50,000                                 | 50,000              | 50,000              | 50,000              | 250,000              |
| -                                      | -                   | 100,000             | 100,000             | 1,100,000            |
| 590,000                                | -                   | -                   | -                   | 1,215,000            |
| 15,770,000                             | 16,480,000          | 10,450,000          | 8,350,000           | 61,875,000           |
| 380,000                                | 380,000             | 380,000             | 335,000             | 1,855,000            |
| 1,150,000                              | 1,150,000           | 1,100,000           | 1,200,000           | 4,950,000            |
| 1,800,000                              | 500,000             | 900,000             | 910,000             | 5,865,000            |
| 0                                      | 0                   | 0                   | 0                   | -                    |
| 13,155,000                             | 13,355,000          | 13,555,000          | 13,655,000          | 67,325,000           |
| 550,000                                | 550,000             | 550,000             | 550,000             | 2,750,000            |
| 4,665,000                              | 1,370,000           | 1,370,000           | 1,800,000           | 13,450,000           |
| 1,235,000                              | 950,000             | 1,280,000           | 1,020,000           | 6,210,000            |
| <b>\$56,340,000</b>                    | <b>\$47,130,000</b> | <b>\$43,495,000</b> | <b>\$37,480,000</b> | <b>\$236,550,000</b> |



## 2017 Capital Improvement and Maintenance Programs

Total = \$52,105,000



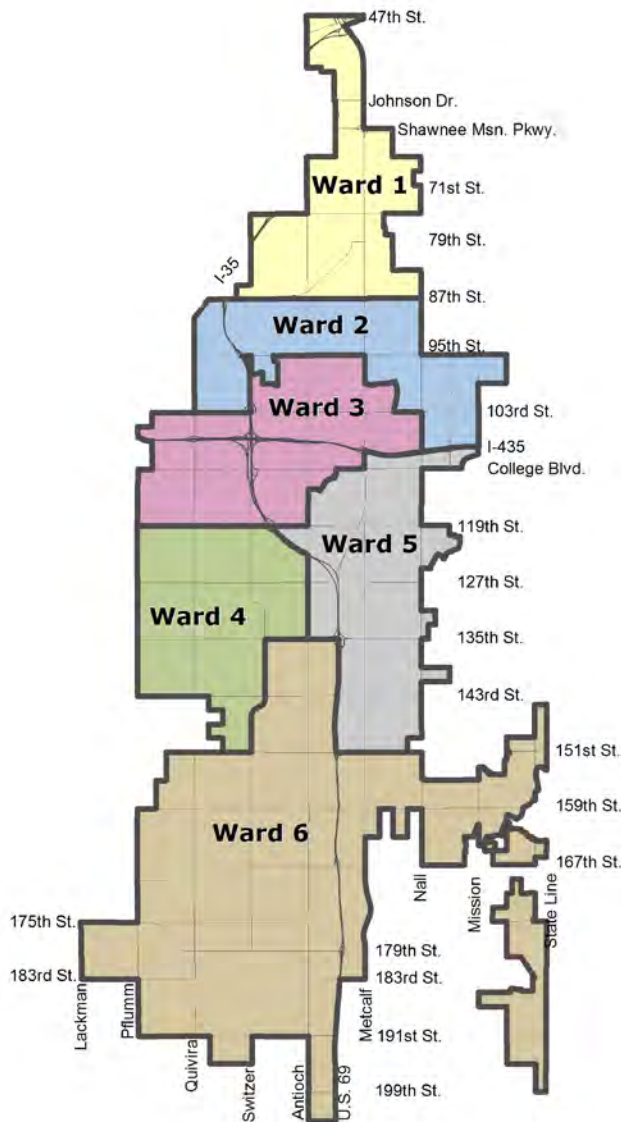
2017 Capital Projects=\$30,225,000

2017 Maintenance Projects=\$21,880,000

## DESCRIPTION OF CITY

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The City of Overland Park was incorporated as a city of the first class on May 20, 1960, under the provisions of K.S.A. 12-1026h. In November of 1962, the City adopted the Mayor-Council-City Manager form of government. The Mayor is elected by the City-at-large, and two Councilmembers are elected from each of the six wards. All elected officials serve terms of four years with biennial elections to allow for Councilmembers to serve staggered terms. The City Manager is responsible for the implementation of Governing Body policy and the day-to-day operation of the City.



Located in the northeastern part of Johnson County, Kansas, Overland Park is the second largest city in the State of Kansas and one of 113 incorporated cities existing in the Kansas City metropolitan region. There are approximately 75 square miles within the corporate boundaries of the City. Considered one of the cleanest, safest and more affluent suburbs in the area, Overland Park is one of the foremost retail and employment centers in the metropolitan area.

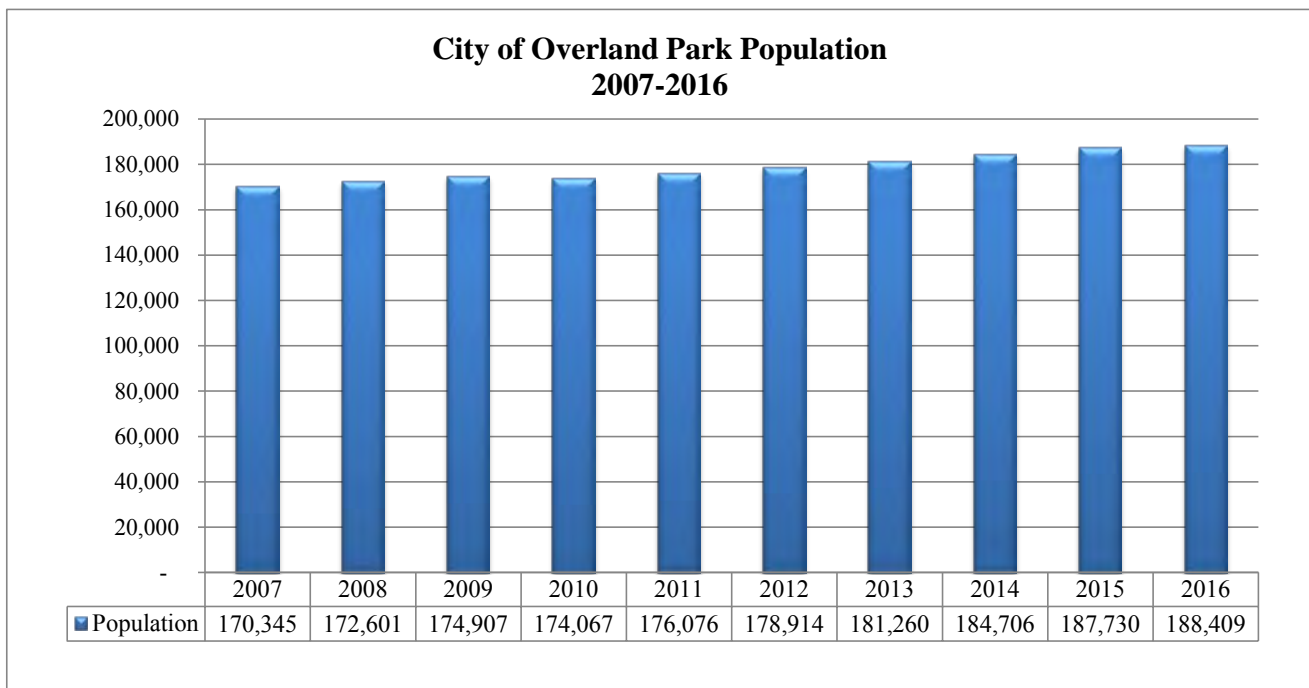
Independent agencies provide water and sanitary sewer services on an area-wide district basis. Private corporations own and operate electric, telecommunications, telephone, natural gas and sanitation disposal services. These utilities are constantly upgraded to ensure adequate supplies for Overland Park's future growth.

Overland Park concentrates its efforts toward providing excellent service in the areas of public safety through its law enforcement and fire protection functions; community development through its building code enforcement, environmental health regulatory functions and parks and recreation programs and services; traffic control and maintenance through the City's public works operations; and financial stability and the coordination of the various areas of City responsibility through its administrative services functions.

## POPULATION AND DEMOGRAPHICS

Overland Park is the second largest city in Kansas. Since the incorporation of Overland Park in 1960, the population has grown from 28,000 in 1960 to an estimated 188,409 in 2016. Currently, Overland Park represents approximately one-third of Johnson County's total population. Johnson County has grown from a population of 144,000 in 1960 to an estimated 590,604 in 2015.

Overland Park's population is affluent and highly educated. According to information from the 2015 American Community Survey from the US Census Bureau, over half the adult population has a college degree and the per capita income in the City is 43.2% higher than the national average. Fifty-four percent of the population is composed of working-age adults, while 30% are juveniles and 15% are seniors.



Sources: U.S. Census, County and City

### Population Facts

|                         |                |
|-------------------------|----------------|
| 2016 Population         | 188,409        |
| 2016 Land Area          | 75.6 sq. miles |
| 2016 Population Density | 2,492/sq. mile |

#### Income

|                           |          |
|---------------------------|----------|
| 2015 Per Capita Income    | \$42,937 |
| 2015 Median Family Income | \$81,144 |

#### Education (2015)

|                                |       |
|--------------------------------|-------|
| High School Graduate or higher | 98.0% |
| Bachelor's degree or higher    | 61.5% |

#### Population Characteristics (2015)

|                      |       |
|----------------------|-------|
| % Juvenile (<25)     | 30.4% |
| % Career Age (25-65) | 54.5% |
| % Seniors(>65)       | 15.1% |
| Median Age           | 38.2  |

#### Households & Housing (2015)

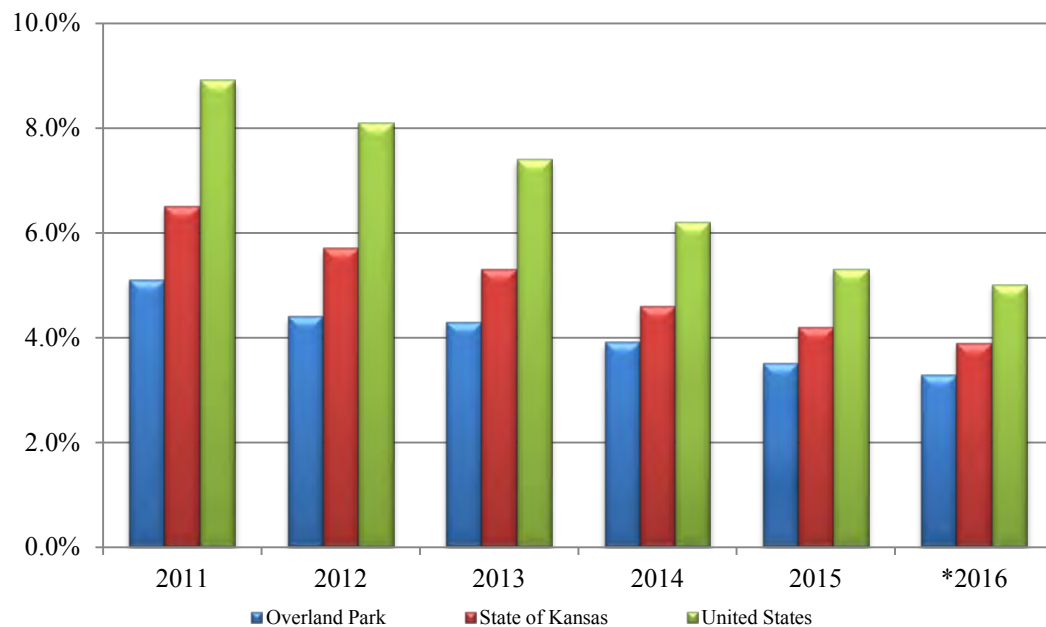
|                             |           |
|-----------------------------|-----------|
| Number of Housing Units     | 82,913    |
| Average Household Size      | 2.65      |
| Housing Vacancy Rate        | 7.1%      |
| Average Sale Price of House | \$321,439 |

Source: 2015 data: City of Overland Park; 2015 data: 2015 American Community Survey (US Census Bureau)

## EMPLOYMENT INFORMATION

The resiliency of Overland Park's economy is demonstrated by the continuation of an unemployment rate significantly lower than the national average. Overland Park's unemployment rate for 2016 averages (thru July 2016) at 3.3%, compared to 3.9% statewide and 5.0% nationally.

### Rate of Unemployment Annual Average 2011 to 2016



Source: Kansas Labor Information Center & US Bureau of Labor Statistics  
\*2016 data thru July 2016

The table below lists the top five employers within the City of Overland Park.

| Major Employers                        | Estimated Employees |
|--|---------------------|
| Sprint/Nextel                          | 6,300               |
| Shawnee Mission School District        | 3,974               |
| Blue Valley School District            | 3,313               |
| Black & Veatch Engineering Consultants | 2,649               |
| Johnson County Community College       | 2,377               |

Source: Overland Park , 2015 Comprehensive Annual Financial Report

## DEVELOPMENT ACTIVITY

Overland Park continues to grow residentially and develop commercially. The tables below highlight square feet and estimated construction values of new construction for single family and commercial development from 2010 through July 2016.

### SQUARE FEET OF NEW CONSTRUCTION

| Year  | Single Family Permits | Commercial and Industrial Permits |
|-------|-----------------------|-----------------------------------|
| 2010  | 1,110,238             | 84,748                            |
| 2011  | 1,528,997             | 483,139                           |
| 2012  | 1,976,901             | 952,685                           |
| 2013  | 2,341,957             | 1,371,973                         |
| 2014  | 2,175,710             | 334,630                           |
| 2015  | 2,134,299             | 1,661,770                         |
| 2016* | 1,561,015             | 958,752                           |

\*2016 thru July

Source: City of Overland Park

### ESTIMATED CONSTRUCTION COST

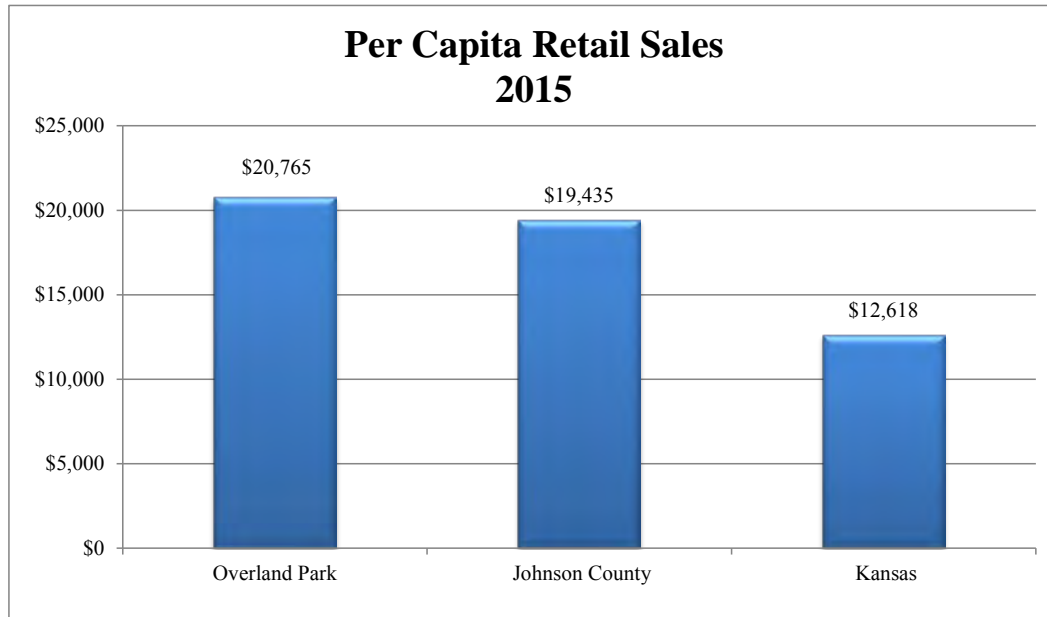
| Year  | Single Family Permits | Commercial and Industrial Permits |
|-------|-----------------------|-----------------------------------|
| 2010  | \$60,090,121          | \$10,231,100                      |
| 2011  | \$87,338,569          | \$31,523,835                      |
| 2012  | \$121,901,483         | \$156,152,363                     |
| 2013  | \$137,508,269         | \$162,932,894                     |
| 2014  | \$128,284,193         | \$144,063,263                     |
| 2015  | \$123,378,834         | \$214,366,835                     |
| 2016* | \$89,548,753          | \$132,971,620                     |

\*2016 thru July

Source: City of Overland Park

## RETAIL SALES ACTIVITY

The City's retail activity level continues to be one of the best in the Kansas City metropolitan area, as demonstrated in retail sales per capita.



Retail sales have exhibited traditionally strong growth, increasing from \$181 million in 1970 to \$3.63 billion by 2006, before declining during the Great Recession. Since 2009, sales tax has steadily climbed, reaching \$3.90 billion in 2015. The chart below depicts retail sales activity since 2006.



## PROPERTY TAXES

The City's mill levy to support the 2017 Budget is 13.800 mills. Overland Park currently has the lowest property tax rate of any first class city in Kansas. The City levies a property tax to support general government services and stormwater management.

**2017 Budget Mill Levy Comparison**

| Fund                    | 2016 Budget<br>Mill Levy<br>Rate | 2017 Budget<br>Mill Levy<br>Rate | Change       |
|-------------------------|----------------------------------|----------------------------------|--------------|
| General /Fire Fund      | 11.887                           | 12.839                           | 0.952        |
| Stormwater Utility Fund | 0.961                            | 0.961                            | 0.000        |
| <b>TOTAL MILL RATE</b>  | <b>12.848</b>                    | <b>13.800</b>                    | <b>0.952</b> |

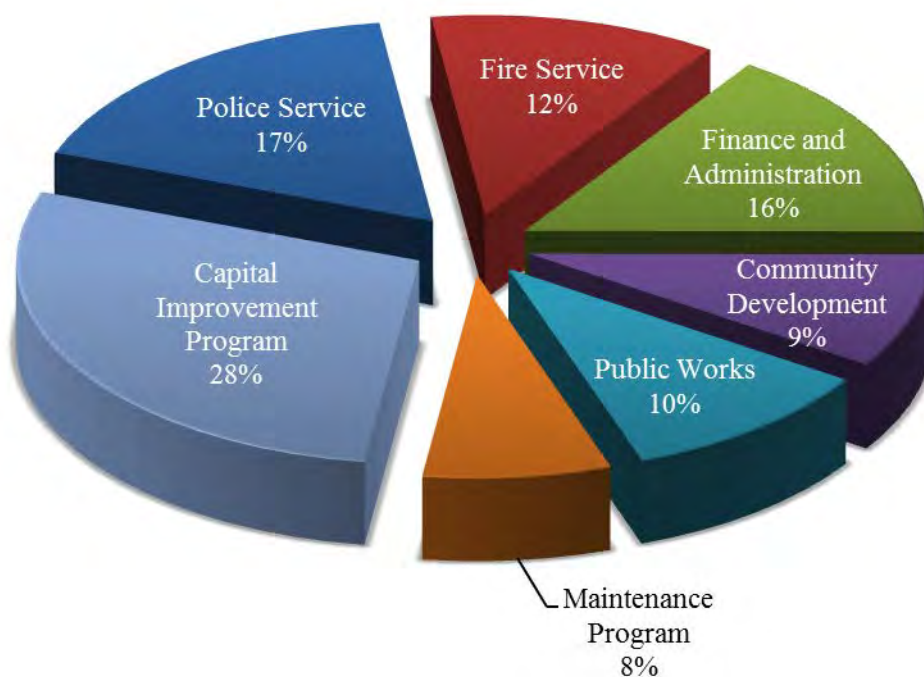
Based on this tax rate, the owner of various types of property will pay the following property taxes to the City in 2017:

**City of Overland Park  
Representative Tax Payments**

| Property Type   | Market Value | 2017 Budget<br>Tax Amount |
|-----------------|--------------|---------------------------|
| Home            | \$250,000    | \$397                     |
| Office Building | \$1,000,000  | \$3,450                   |
| Shopping Center | \$10,000,000 | \$34,500                  |

Approximately one-third of the property tax collected is used to support Public Safety services, which includes Police and Fire services.

**Where Property Tax Dollars are Spent**







## Budget by Goal Area and Cost Center



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# FINANCE & ADMINISTRATION



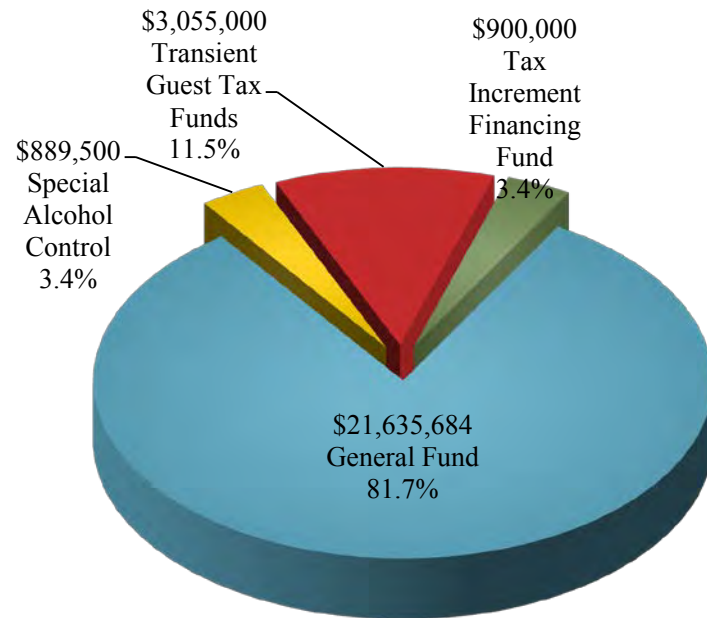
**GOAL:** To administer City government in an effective and efficient manner, which maintains and promotes confidence in public officials; to ensure economical government services financed by a fair and equitable tax system; to provide sound management planning; to promote effective participation with intergovernmental units; and to be responsive to service needs of citizens by providing channels of communication.

**COST CENTERS:**

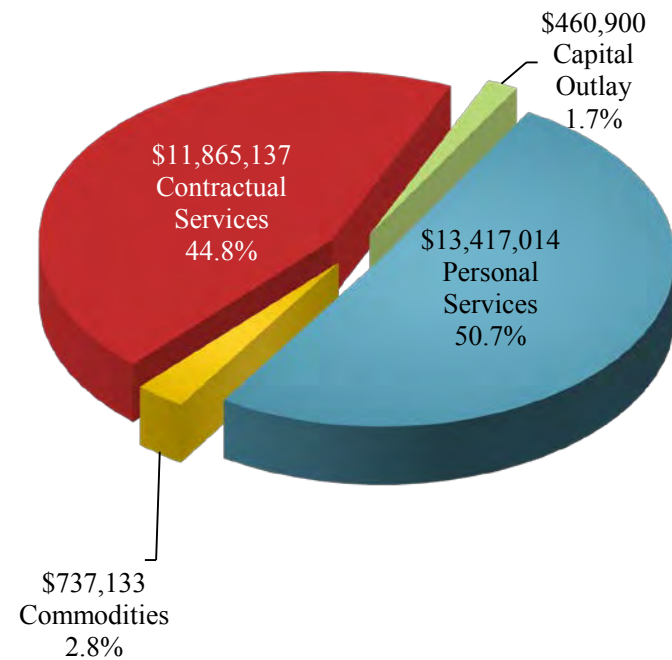
- Mayor and Council
- Convention and Tourism
- Economic Development
  
- Emergency Management
- City Manager
- Communications
- Information Technology
- Facilities Management
  
- Municipal Court
- Court Services
  
- Law
  
- Finance & Accounting
- City Clerk
- Citywide Contingency
- Transfer to Other Funds
- Bond and Interest
  
- Human Resources Services
- Payroll, HRIS & Administration

# 2017 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2017 Expenditures = \$26,480,184



FUNDS

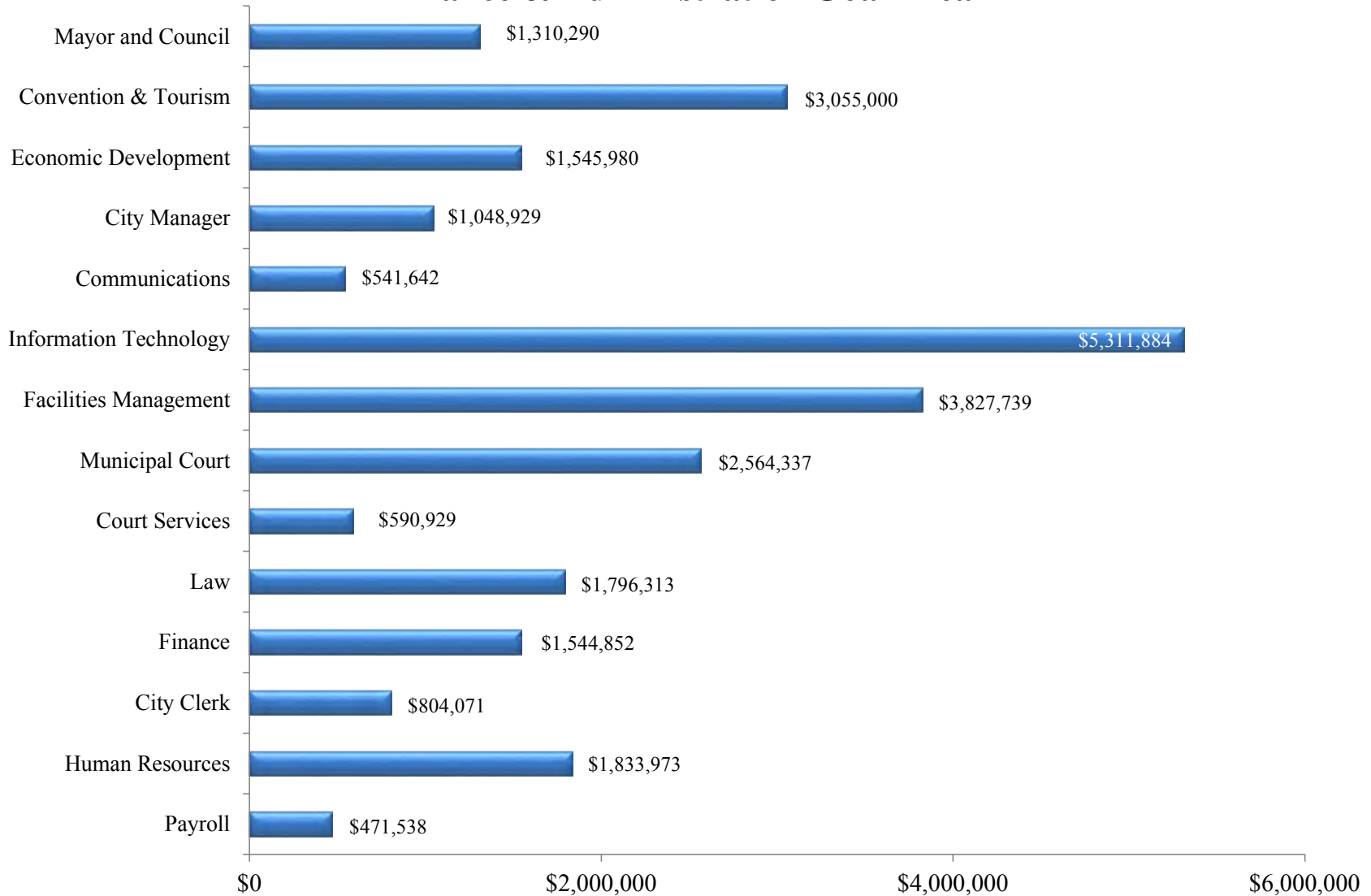


EXPENDITURE TYPE

*Finance and Administration Goal Area*

## 2017 OPERATING AND CONTRACTUAL EXPENDITURES

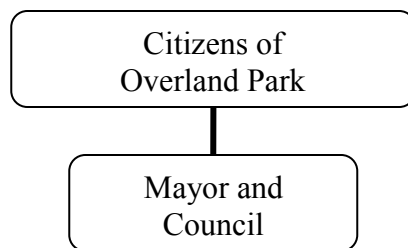
### Finance & Administration Goal Area



**PROGRAM DESCRIPTION**

The Governing Body consists of the Mayor and twelve councilmembers. The Mayor is elected at-large and serves a four-year term. Two councilmembers are elected from each of the City's six wards and serve staggered four-year terms.

The Governing Body is responsible for providing direction to staff in policy determination, citizen participation and intergovernmental relations.

**MAYOR AND COUNCIL - ORGANIZATIONAL CHART****MISSION STATEMENT**

*To effectively govern the City of Overland Park by:*

- ❖ *Encouraging and expanding citizen participation in the community,*
- ❖ *Providing City staff with policy direction, and*
- ❖ *Promoting cooperation and communication between the City and other government agencies.*

**AGENCY LOCATOR**

**Finance, Administration and Economic Development**

Mayor and Council  
*Mayor and Council* ←

## 2017 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Mayor and Council in 2017:

- *Encouraging and expanding citizen participation in the community:*
  - ◆ Promote substantive front-end citizen participation and engagement in policy decisions by scheduling public hearings on the formulation of the annual budget, Capital Improvements Program and other program initiatives of the City.
  - ◆ Promote citizen participation by filling vacancies on City boards and commissions while striving for geographical representation from various segments of the community.
  - ◆ Actively initiate communication regarding City policies, programs and services with residents, business owners and others. Respond promptly to requests and inquiries from citizens, businesses and organizations.
- *Providing City staff with policy direction:*
  - ◆ Provide City staff with direction for the provision of high quality services to the public by establishing and effectively implementing policies, goals and objectives.
  - ◆ Approve a 2018 Budget by August 2017 that provides the resources necessary to achieve City goals and objectives.
  - ◆ Approve a 2018-2022 Capital Improvements Program by March 2017 that provides the resources necessary to achieve the adopted goals and objectives of the City.
- *Promoting cooperation and communication between the City and other government agencies:*
  - ◆ Adopt a 2018 National and State Legislative Program by December 2017 that clearly identifies issues of concern to the City and possible legislative action to address these concerns.
  - ◆ Maintain membership and participation in the Mid-America Regional Council and other regional organizations. Support and encourage the development of regional approaches to address area-wide problems.
  - ◆ Maximize influence on legislative and financial issues through representation at various National League of Cities and League of Kansas Municipalities annual meetings.

## 2015-2016 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Mayor and Council include:

- *Encouraging and expanding citizen participation in the community:*
  - ◆ Citizen Participation- Promoted citizen participation by filling vacancies on City boards and commissions.
- *Providing City staff with policy direction:*
  - ◆ 2016 Budget – Approved the 2016 Budget by August 2015 that provided the resources necessary to achieve City goals and objectives.
  - ◆ 2017-2021 Capital Improvements Program – Approved a Capital Improvements Program by March 2016 that provided the resources necessary to achieve the adopted goals and objectives of the City.
  - ◆ Economic Development – Provided policy direction and support to activities designed to expand and develop a comprehensive economic development program. Approved a new policy regarding

the use of tax increment financing (TIF) when applied to private redevelopment projects. The new policy provides procedures when considering a request for public investment to assist with a redevelopment proposal.

- ◆ Vision Metcalf –Continued with implementation plan to revitalized and regenerate the Metcalf Corridor.

➤ *Promoting cooperation and communication between the City and other government agencies:*

- ◆ Convention and Visitors Bureau (CVB) – Appointed a Convention and Tourism Committee to review recommended programs and expenditures of the CVB. Provided support to CVB operations, focusing on the promotion and solicitation of conventions and tourism within the City.

## EXPENDITURES:

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$226,301                 | \$220,734                 | \$221,040                 |
| Commodities         | 14,902                    | 13,200                    | 13,200                    |
| Contractual         | 215,445                   | 185,930                   | 186,550                   |
| Capital Outlay      | 25,000                    | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$481,648</u></b>   | <b><u>\$419,864</u></b>   | <b><u>\$420,790</u></b>   |

| <b>Special Alcohol Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services           | \$0                       | \$0                       | \$0                       |
| Commodities                 | 0                         | 0                         | 2,500                     |
| Contractual                 | 791,360                   | 861,000                   | 887,000                   |
| Capital Outlay              | 0                         | 0                         | 0                         |
| Transfers/Others            | 1,500                     | 2,404,000                 | 3,240,000                 |
| <b>TOTAL</b>                | <b><u>\$792,860</u></b>   | <b><u>\$3,265,000</u></b> | <b><u>\$4,129,500</u></b> |

## PERSONNEL (full-time equivalent):

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Mayor                             | 1                         | 1                         | 1                         |
| Council President                 | 1                         | 1                         | 1                         |
| Council Member                    | 11                        | 11                        | 11                        |
| <b>Total Full-time Employees:</b> | <b><u>13</u></b>          | <b><u>13</u></b>          | <b><u>13</u></b>          |
| <b>Part-Time</b>                  | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>13.00</u></b>       | <b><u>13.00</u></b>       | <b><u>13.00</u></b>       |

**PROGRAM DESCRIPTION**

Transient Guest Tax is a 9% tax on guests occupying a room in a hotel or motel located within the City.

All transient guest tax revenues are receipted into the Transient Guest Tax Funds. This funding is used to finance Economic Development activities within the City, such as Operations, Maintenance and Debt Service relating to the City's Convention Center, Soccer Complex and funding for the Overland Park Convention and Visitors Bureau.

**EXPENDITURES:**

| <b>Transient Guest Tax Fund</b>               | <b><u>2015 Actual</u></b>     | <b><u>2016 Budget</u></b>     | <b><u>2017 Budget</u></b>     |
|---|-------------------------------|-------------------------------|-------------------------------|
| Personal Services                             | \$0                           | \$0                           | \$0                           |
| Commodities                                   | 0                             | 0                             | 0                             |
| Contractual                                   | 0                             | 0                             | 0                             |
| Capital Outlay                                | 0                             | 0                             | 0                             |
| Transfers/Others                              | 10,057,212                    | 9,980,000                     | 10,820,000                    |
| <b>TOTAL</b>                                  | <b><u>\$10,057,212</u></b>    | <b><u>\$9,980,000</u></b>     | <b><u>\$10,820,000</u></b>    |
| <br><b>Transient Guest Tax Capital Fund</b>   | <br><b><u>2015 Actual</u></b> | <br><b><u>2016 Budget</u></b> | <br><b><u>2017 Budget</u></b> |
| Personal Services                             | \$0                           | \$0                           | \$0                           |
| Commodities                                   | 0                             | 0                             | 0                             |
| Contractual                                   | 0                             | 0                             | 50,000                        |
| Capital Outlay                                | 0                             | 0                             | 0                             |
| Transfers/Others                              | 0                             | 0                             | 8,700,000                     |
| <b>TOTAL</b>                                  | <b><u>\$0</u></b>             | <b><u>\$0</u></b>             | <b><u>\$8,750,000</u></b>     |
| <br><b>Transient Guest Tax Operating Fund</b> | <br><b><u>2015 Actual</u></b> | <br><b><u>2016 Budget</u></b> | <br><b><u>2017 Budget</u></b> |
| Personal Services                             | \$0                           | \$0                           | \$0                           |
| Commodities                                   | 0                             | 0                             | 0                             |
| Contractual                                   | 2,256,718                     | 2,217,775                     | 2,405,000                     |
| Capital Outlay                                | 0                             | 0                             | 0                             |
| Transfers/Others                              | 0                             | 2,225                         | 0                             |
| <b>TOTAL</b>                                  | <b><u>\$2,256,718</u></b>     | <b><u>\$2,220,000</u></b>     | <b><u>\$2,405,000</u></b>     |



**PROGRAM DESCRIPTION**

The City of Overland Park provides limited funding to promote economic development activities.

Through general city funding, the City contracts with the Overland Park Economic Development Council and the Downtown Overland Park Partnership to promote economic development within the city.

The City also promotes economic development through the limited use of economic development tools, including Tax Increment Financing (TIF). The Tax Increment Financing fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains.

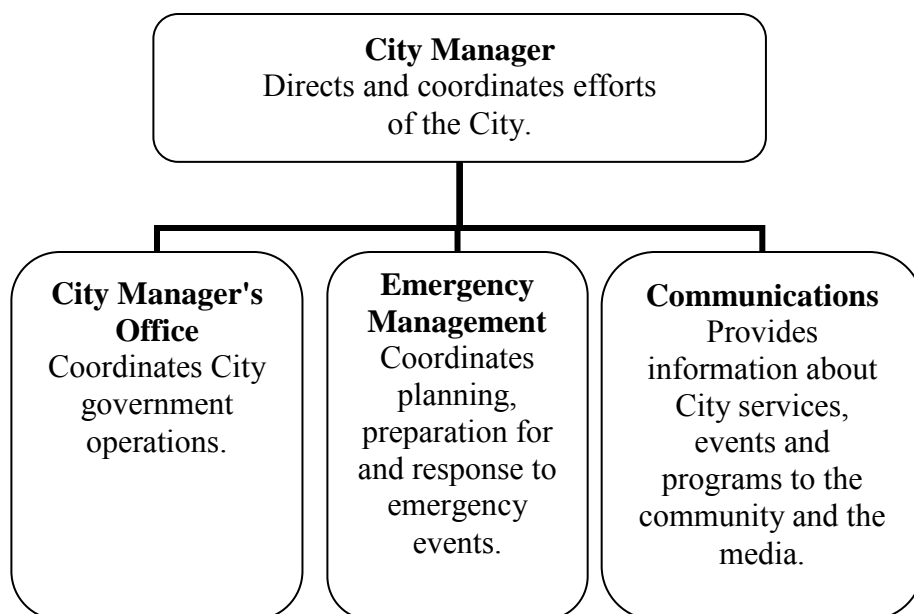
**EXPENDITURES:**

| <b>General Fund</b>                     | <b><u>2015 Actual</u></b>     | <b><u>2016 Budget</u></b>     | <b><u>2017 Budget</u></b>     |
|---|-------------------------------|-------------------------------|-------------------------------|
| Personal Services                       | \$0                           | \$0                           | \$0                           |
| Commodities                             | 0                             | 0                             | 0                             |
| Contractual                             | 627,238                       | 645,980                       | 645,980                       |
| Capital Outlay                          | 0                             | 0                             | 0                             |
| Transfers/Others                        | 0                             | 0                             | 0                             |
| <b>TOTAL</b>                            | <b><u>\$627,238</u></b>       | <b><u>\$645,980</u></b>       | <b><u>\$645,980</u></b>       |
| <br><b>Tax Increment Financing Fund</b> | <br><b><u>2015 Actual</u></b> | <br><b><u>2016 Budget</u></b> | <br><b><u>2017 Budget</u></b> |
| Personal Services                       | \$0                           | \$0                           | \$0                           |
| Commodities                             | 0                             | 0                             | 0                             |
| Contractual                             | 725,165                       | 750,000                       | 900,000                       |
| Capital Outlay                          | 0                             | 0                             | 0                             |
| Transfers/Others                        | 0                             | 0                             | 0                             |
| <b>TOTAL</b>                            | <b><u>\$725,165</u></b>       | <b><u>\$750,000</u></b>       | <b><u>\$900,000</u></b>       |

**PROGRAM DESCRIPTION**

The City Manager's Office is the executive administrative branch of the City that manages the City's day-to-day operations and implements policies set by the Governing Body. The City Manager's Office is responsible for the general management of Citywide goals, objectives and policies established by the Governing Body, as they are implemented into the City's daily operations.

**CITY MANAGER'S OFFICE -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To administer, implement and ensure the delivery of customer-focused services to citizens, businesses, institutions, visitors and employees by:*

- ❖ *Coordinating and managing City government operations.*

**AGENCY LOCATOR**

**Finance, Administration and  
Economic Development**

City Manager's Office  
*City Manager's Office* ◀  
*Emergency Management*  
*Communications*

## 2017 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Manager's Office in 2017:

- *Coordinating and managing City government operations:*
  - ◆ Administer and implement the policies set forth by the Governing Body.
  - ◆ Prepare and present the 2018 Operating Budget and 2018-2022 Capital Improvements Program.
  - ◆ Coordinate and manage Citywide government operations.
  - ◆ Coordinate the development of the State and National Legislative Programs.
  - ◆ Coordinate Economic Development programs of the City.

## 2015-2016 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Manager's Office include:

- *Coordinating and managing City government operations:*
  - ◆ Leading Change – Continue to lead organizational efforts to rethink and redesign processes to achieve improvements in measures of performance such as cost, quality, service and speed, as well as to enhance current community service levels and safeguard the long-term financial health of the City.
  - ◆ Performance Measurement System – The City continues to utilize a Citywide performance measurement system as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.
  - ◆ Hotel and Convention Center – Coordinated operations of the Sheraton Hotel and Overland Park Convention Center.
  - ◆ 2016 Operating Budget and 2017-2021 Capital Improvements Plan – Prepared and presented the City's 2016 Operating Budget and 2017-2021 Capital Improvements Program to maximize the decision-making ability of the Governing Body. Submitted a recommended budget that provides a balanced program of services, based on current financial limits, and sets forth financial strategies and plans for the future.
  - ◆ National Legislative Program – Coordinated the development of a National Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2015 and 2016 federal legislative session.
  - ◆ State Legislative Program – Coordinated the formulation of a State Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2015 and 2016 state legislative session.
  - ◆ Economic Development – Coordinated implementation of economic development initiatives of the Governing Body including various incentive programs including Economic Development Revenue Bonds and tax abatements, Transportation Development Districts, Tax Increment Financing Districts and Community Improvement Districts.

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$771,057                 | \$817,567                 | \$846,610                 |
| Commodities         | 6,733                     | 10,150                    | 9,850                     |
| Contractual         | 357,181                   | 194,590                   | 192,469                   |
| Capital Outlay      | 0                         | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$1,134,971</u></b> | <b><u>\$1,022,307</u></b> | <b><u>\$1,048,929</u></b> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| City Manager                      | 1                         | 1                         | 1                         |
| Deputy City Manager               | 1                         | 1                         | 1                         |
| Assistant City Manager            | 1                         | 1                         | 1                         |
| Emergency Management Coordinator  | 1                         | 0                         | 0                         |
| Executive Assistant               | 1                         | 1                         | 1                         |
| Executive Assistant to CM & GB    | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>6</u></b>           | <b><u>5</u></b>           | <b><u>5</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| Administrative Intern             | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>6.00</u></b>        | <b><u>5.00</u></b>        | <b><u>5.00</u></b>        |

**PROGRAM DESCRIPTION**

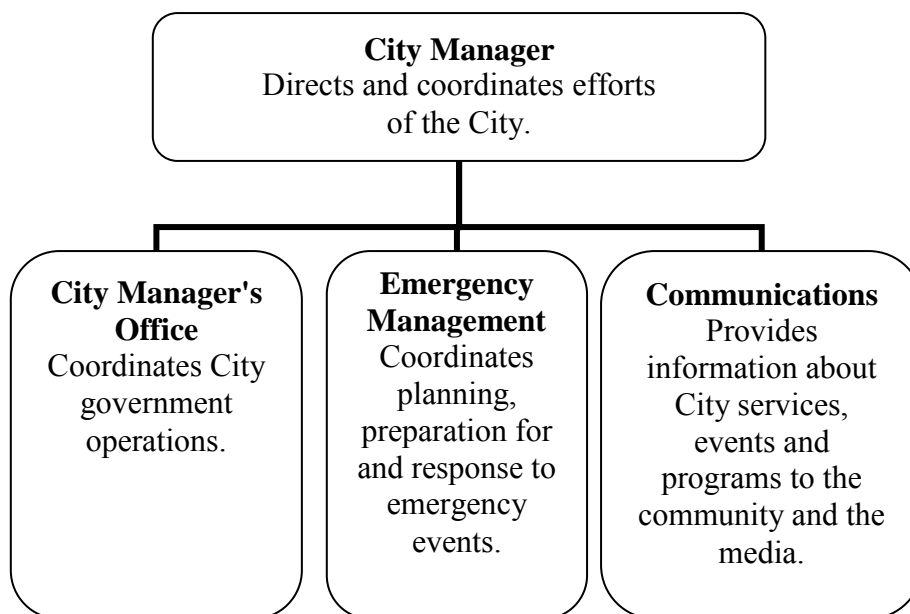
The Emergency Management Division is responsible for coordinating planning, preparation for and response to events such as natural disasters, crowd control issues, preparation and response to terrorism attacks, dignitary protection, private and public risk and threat assessments, private and public asset protection and special event planning and response plans.

This Division also assists in the coordination of regional preparation and response to homeland security matters.

**MISSION STATEMENT**

*To prepare for, respond to, recover from, and mitigate natural and man-made disasters by:*

- ❖ *Maintaining a Citywide emergency operations response capability.*

**CITY MANAGER'S OFFICE - ORGANIZATIONAL CHART****AGENCY LOCATOR**

**Finance,  
Administration and  
Economic Development**  
City Manager's Office  
City Manager's  
Office  
Emergency  
Management ←  
Communications

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Emergency Management Division in 2017:

- *Maintaining a Citywide emergency operations response capability:*
  - ◆ Maintain an updated Emergency Operations Plan.
  - ◆ Conduct disaster-training exercises, which list measurable objectives, and develop an evaluation form identifying problem areas needing improvement.
  - ◆ Continue participation with the Olathe School District, Blue Valley School District, and the Shawnee Mission School District.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the City Manager's Office include:

- *Maintaining a Citywide emergency operations response capability:*
  - ◆ Coordinated two Citywide EOC Emergency Management Functional Exercises
  - ◆ Maintained the City's Outdoor Storm Warning Siren system
  - ◆ Updated the City's Emergency Operations Plan
  - ◆ Conducted four Basic CERT Classes, preparing over 100 OP residents for emergencies

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$103,316                 | \$113,081                 | \$121,680                 |
| Commodities         | 2,909                     | 2,565                     | 5,750                     |
| Contractual         | 74,217                    | 64,585                    | 105,277                   |
| Capital Outlay      | 61                        | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$180,503</u></b>   | <b><u>\$180,231</u></b>   | <b><u>\$232,707</u></b>   |

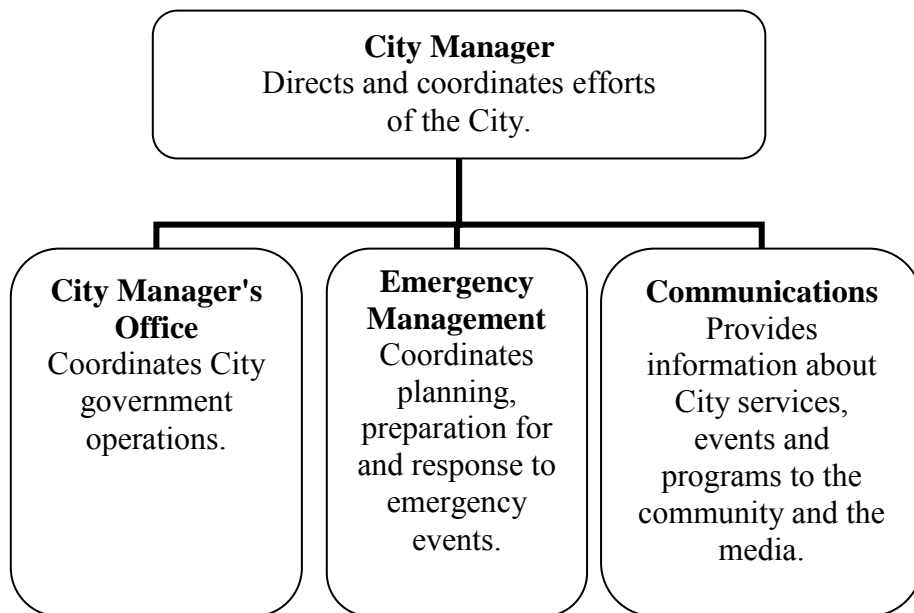
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Emergency Management Coordinator  | 0                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b>0</b>                  | <b>1</b>                  | <b>1</b>                  |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b>0.00</b>               | <b>0.00</b>               | <b>0.00</b>               |
| <b>TOTAL FTEs</b>                 | <b>0.00</b>               | <b>1.00</b>               | <b>1.00</b>               |

**PROGRAM DESCRIPTION**

The Communications Division of the City Manager's Office is responsible for disseminating information to Overland Park citizens and the media about City services, events, and programs.

**CITY MANAGER'S OFFICE -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park by:*

- ❖ *Providing community and media relations,*
- ❖ *Providing print, video and web-based information and*
- ❖ *Providing reception, switchboard and mail services.*

**AGENCY LOCATOR**

**Finance,  
Administration and  
Economic Development**

City Manager's  
Office  
City Manager's  
Office  
Emergency  
Management  
Communications ←



**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Communications Division in 2017:

- *Provide community and media relations:*
  - ◆ To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park for 2017 through the use of the City's website, email newsletters, the Overview (newsletter mailed to all City residents), press releases, social media, and videos.
  - ◆ Work with a designer to further incorporate "infographics" into various communications processes.
  - ◆ Develop a strategic plan to further incorporate and use social media for the entire city.
  - ◆ To work with the city's Information Technology Department to provide more interactive features.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Accomplishments of the Communications Division include:

- *Provide community and media relations:*
  - ◆ Furthered use of social media tools such as Facebook, Twitter, Pinterest, Flickr and YouTube to distribute information about Overland Park. Online fans of Overland Park on Facebook, Twitter and YouTube continue to gradually increase. Updated Facebook and Twitter updated on a daily basis. Began looking at other social media outlets.
  - ◆ Incorporating videos as part of a new communications process for the city.
- *Provide print and Web-based information:*
  - ◆ Nearly 1.7 million visits were made to the City's Web site, [www.opkansas.org](http://www.opkansas.org).

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of residents rating the effectiveness of communication from the city as good or very good: | 78%                    | N/A                      | 75%                    |
| Percent of residents rating city's efforts to keep residents informed as good or very good:        | 68%                    | N/A                      | 70%                    |
| Percent of residents rating the quality of life in Overland Park as good or very good:             | 92%                    | N/A                      | 90%                    |
| <b>WORKLOAD MEASURES</b>   |                        |                          |                        |
| Number of visits to web site:  | 1,905,897              | 2,000,000                | 2,050,000              |
| Number of copies of Overview distributed:  | 304,500                | 317,693                  | 319,000                |
| Number of copies of City Source distributed:   | 55,000                 | 54,000                   | 54,000                 |
| Number of annual media contacts:   | 400                    | 350                      | 350                    |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$334,015                 | \$325,256                 | \$335,357                 |
| Commodities         | 64,726                    | 78,100                    | 78,250                    |
| Contractual         | 71,040                    | 128,195                   | 128,035                   |
| Capital Outlay      | 3,734                     | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$473,515</u></b>   | <b><u>\$531,551</u></b>   | <b><u>\$541,642</u></b>   |

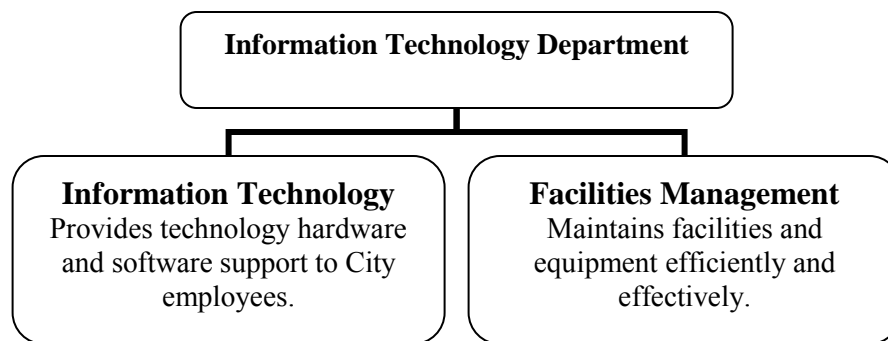
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Manager, Communications           | 1                         | 1                         | 1                         |
| Communications Assistant          | 1                         | 1                         | 1                         |
| SB Operator/Receptionist          | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>3</u></b>           | <b><u>3</u></b>           | <b><u>3</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| City Manager Intern               | 0.53                      | 0.00                      | 0.00                      |
| Switchboard Operator/Receptionist | 0.92                      | 0.92                      | 0.84                      |
| <b>Total Part-time Employees:</b> | <b><u>1.45</u></b>        | <b><u>0.92</u></b>        | <b><u>0.84</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>4.45</u></b>        | <b><u>3.92</u></b>        | <b><u>3.84</u></b>        |

**PROGRAM DESCRIPTION**

The Information Technology Division provides City employees with the services required to meet technical needs.

**INFORMATION TECHNOLOGY DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide high- quality technology to City employees to enhance their ability to serve citizens by:*

- ❖ *Providing & Maintaining Hardware, Software & Network Services in support of City services and operations,*
- ❖ *Providing Data Redundancy & Disaster Recovery to assure optimal system availability,*
- ❖ *Replacing Equipment and Technology as appropriate, and*
- ❖ *Providing and Maintaining Communication Systems & Service.*

**AGENCY LOCATOR**

**Finance, Administration and Economic Development**

Information Technology

Information Technology

Facilities Management & Operations

Operations

Operations

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Information Technology Department in 2017:

- *Provide & Maintain Hardware, Software & Network Services:*
  - ◆ The Information Technology Project Portfolio Management system is a ranking by the City Manager, the Executive Leadership Team and the Technology Advisory Committee of projects submitted to the Information Technology Department. Major projects to be completed in 2017 will be ranked in the fourth quarter of 2016. Throughout the year, new project proposals are reviewed by the Technology Advisory Committee and are ranked for inclusion in the IT Project Portfolio. This ranking will drive the 2017 IT Program Goals.
  - ◆ Potential projects for 2017 include:
    - Hardware
      - Citywide equipment replacement as needed, including workstations, printers, etc.
      - Complete phase 2 of the upgrade of the City's phone system to Voice over Internet Protocol (VoIP), a scheduled 2017 CIP project. This project will complete the migration from the existing telephone services.
      - Deployment of an estimated 50 new mobile devices.
      - Emergency Operation Center Audio/Video System Upgrade.
    - Software/Applications
      - Continue to provide support to the Police Intergraph's Computer Assisted Dispatch (CAD), mobile clients to include Mobile for Public Safety (MPS), and the records management system. Coordinate the upgrade of CAD/MPS (scheduled CIP project) and the transition of the Intergraph database from Oracle to Microsoft SQL.
      - Work with the Police Department on the records management solution, including consideration of the upgrade of the Intergraph system to WebRMS or a move to the Niche RMS solution. Develop plans for implementation of the selected solution in 2017.
      - Complete development and deployment of mobile application to facilitate scanning and inventory of all city fixed assets.
      - Complete Sharepoint 2014 upgrade in support of document imaging.
      - Completion of study, selection and implementation of Soccer Complex point of sale (Aloha) replacement.
      - Complete design, execution and support of ColdFusion applications on OPNet.
      - Continue to work with the Fire Department on the upgrade of the FireHouse records management system. This objective is contingent on vendor development plans and timeframes for the replacement solution.
      - Develop plans and complete work on Phase II of the City's business intelligence initiative based on QlikView. This project builds on the Phase I work to be completed in 2016 for Police, Fire, and Neighborhood Services. This project provides the tools and capability to facilitate the increased use of data analytics and business intelligence into the operating department's day-to-day operations.
    - Network & Security
      - Completion of equipment refresh for Network Edge equipment scheduled in 2017.
      - Upgrade of wireless access points scheduled in 2017.
      - Replace any substandard cabling to accommodate VoIP project.
      - Deploy Security Information and Event Management appliance (SIEM).
      - Replace SAN environment and Server Hardware.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Information Technology Department include:

- *Provide & Maintain Hardware, Software & Network Services:*
  - ◆ **Hardware**
    - Completed the upgrade and replacement of the City Council Chamber and Conference Room 1 video and presentation systems. The Conference Room 1 work was coordinated with the planned remodel of the space.
    - Deployed field fingerprint identification for select Police Department operations.
    - Completed the upgrade of the Police NICE 911 and radio recording system.
    - Worked with Police and Fire to develop a plan and strategy for mobile technology relative to the 2016 MDT replacement and other opportunities to introduce technology to enhance field operations. Tablets fully deployed in 2016 for both Police and Fire field vehicles.
    - Worked with the Police Department to develop a plan for in-car mobile video upgrade and the review of body-worn cameras using the same system.
    - Worked with the Police Department to finalize plans for the upgrade of audio/video technology in the training rooms at the Sanders Justice Center.
    - Reconfiguration of mobile device deployment environment.
    - Deployment of approximately 50 new mobile devices.
    - Upgrade City access card system.
    - Support and maintain City CCTV system.
    - Support and maintain City fiber optic infrastructure.
  - ◆ **Software/Applications**
    - Coordinated the upgrade of CAD/MPS including the transition of the Intergraph CAD database from Oracle to Microsoft SQL.
    - Began implementation of solution to replace current licensing, permitting, and code enforcement system, Tidemark (Energov).
    - Implementation of software used to codify, publish, and provide on-line viewing and searching capabilities for the full municipal code including the unified development ordinance to replace Folio (enCode Plus).
    - Completion of study and selection of an Enterprise Resource Planning (ERP) solution to replace current PeopleSoft Human Resources Information System (HRIS) and JD Edwards EnterpriseOne Financial Management System.
    - Began implementation of an Enterprise Resource Planning (ERP) solution to replace current PeopleSoft Human Resources Information System (HRIS) and JD Edwards EnterpriseOne Financial Management System.
    - Consolidation of all fleet maintenance Computerized Maintenance Management System (CMMS) activities into an enterprise-wide CMMS solution (Lucity).
    - Completion of study, selection and implementation of Agenda software to replace ColdFusion based custom developed application.
    - Implementation of Recreation Services point-of-sale and reservation system (eTrak plus).
    - Completed support in selection, implementation and support of Parks Department Volunteer Sign-up tool to replace Sign-up Genius (Volgistics).
    - Support OPKANSAS web redesign initiative to enhance user experience and adhere to ADA regulations.
    - Completed the transition to a hosted solution for PowerDMS application/service, which is used by Police and Fire for policy review and training documentation.
    - Continued to work with the Police and Fire Departments on the development and implementation of statistical data/business intelligence tools and the data mining/sharing. Phase 1 of the business intelligence/QlikView project was completed in 2016.

- Assisted the Fire Department in the review of the existing FireHouse records management application and develop a strategy and plan to upgrade or replace this application. A final decision is on hold pending an additional roadmap from the vendor on their RMS solution.
- Worked with the Police and Fire Departments to review and identify opportunities to further utilize mobile devices, applications, and technology to enhance and improve operational efficiencies.
- Completed search improvements through Intergraph INFORMER.
- Completed contract negotiations/approval, develop final upgrade plan, and initiate Intergraph CAD/MPS upgrade. This is a 2016 project that may carry-over to the 1<sup>st</sup> quarter 2017.
- Continued to work with the Police Department on the records management solution. This includes consideration of the upgrade of the Intergraph system to WebRMS or a move to the Niche RMS solution. Develop plans for implementation of the selected solution in 2017..
- Develop plans and implement an Intergraph customization to build on or replace CAD+ for use by participating Intergraph agencies.
- Deployment of IT Help Desk ticketing solution replacement (KACE).
- Implementation of electronic online W-2 forms.
- Completion of analysis, selection and implementation of Friends of the Arboretum membership purchase and tracking (eTrak).
- Implementation and support of custom built Stormwatch solution with vendor provided hosted solution (Contrail).
- Completion of study, selection and implementation of PCI Calculator to replace custom built PAVER in support of Public Works.
- Analyze and complete replacement of Public Works custom timesheet and billing solution.
- Completed design, execution and support of Public Works CIP mapping capability.
- Completed replacement of custom built Public Works Plan Viewer functionality used to store and view engineering plans.
- Completed design and rewrite of Public Works Accidendexer custom application.
- Completed migration and continue support of the Public Works CAMP application to Lucity.
- Completed the replacement of Google Appliance Search with internal search capability on the city's intranet and external website.
- Completed implementation of Affordable Care Act (ACA) 1095C forms and IRS reporting.
- Implementation of application for Landlord Registration.
- Completed design, execution and support of the City's Municipal Employees Pension Program (MEPP) Automation.
- Completed replacement of ColdFusion applications on the city's intranet.
- Upgraded the City's card access control system in 2016.
- Worked with the Fire Department to develop and implement on-line forms and public education registration.
- Completed Google Phase 2 Training including Drive, Docs, Sheets, Slides and Forms.
- Completed Google Phase 2 departmental document conversion to Google Apps.
- ◆ Network & Security
  - Implemented virtual desktop solutions deployed where feasible.
  - Deployed IT helpdesk (KACE) endpoint system management product.
  - Replaced Intergraph and Agency traffic Firewalls.
  - Upgraded server connectivity to 10G.
  - Deployed quarterly security training for users.
  - Deployed regular phishing assessment.
  - Upgraded the City's primary internet connection from 50 Mbps to 1 Gbps in 2015 and upgraded secondary (backup) internet connection in 2016.
  - Worked with the Police Department to develop "compensating controls" for approval by the State to provide for increase Police access to Criminal Justice Information Systems (CJIS) information and record.

- ◆ New Public Safety Facility
  - Deployed new workstations and network infrastructure to support new public safety facility.
- *Data Redundancy and Disaster Recovery:*
  - ◆ Performed data backups per schedule.
  - ◆ Conducted Connectivity assessments to ensure most effective use of redundancies are in place.
  - ◆ Installed a switch at the Johnson County Emergency Command Center to provide an alternate connection to the Police Intergraph system utilizing a recently completed fiber link.
- *Equipment Replacement:*
  - ◆ Completed upgrade or replacement of 52 VDI stations, 32 laptops, 65 desktops, and 120 monitors.
  - ◆ Replaced of 5 wireless access points per equipment replacement plan.
  - ◆ Replaced of 44 network switches per equipment replacement plan.
- *Communication Systems & Services:*
  - ◆ Supported and maintained 1,778 hard-wired phones, 1,300 voicemail accounts, 348 cell phones, 350 wireless data cards and 131 pagers based on service in place as of 12/31/15.
  - ◆ Retained a consultant and released request for proposal for deployment of Voice Over Internet Protocol (VoIP). This plan and effort will include phasing considerations and the development of the request for proposal for the VoIP system.
  - ◆ Bid or receive proposals for the City's phone services to fully integrate and support the VoIP phone system upgrade.

## PERFORMANCE INDICATORS

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>                                     |                        |                          |                        |
| System availability, based on uptime of servers/network switches: | 99.5%                  | 99.8%                    | 99.9%                  |
| Percent of employees rating the following as good or very good:   |                        |                          |                        |
| ·Computer & Printer Hardware Services                             | 68%                    | 75%                      | 80%                    |
| ·City's intranet system   | 91%                    | 85%                      | 95%                    |
| ·Telephone Services   | 67%                    | 50%                      | 70%                    |
| ·Help Desk  | 63%                    | 80%                      | 80%                    |
| ·Satisfaction with Network Services                               | 73%                    | 60%                      | 80%                    |
| ·Satisfaction with Application Services                           | 69%                    | 60%                      | 70%                    |
| ·Satisfaction with Desktop Services                               | 71%                    | 60%                      | 75%                    |
| ·Overall Satisfaction with IT Services                            | 80%                    | 70%                      | 85%                    |
| <b>WORKLOAD MEASURES</b>  |                        |                          |                        |
| Number of PCs /Laptops supported:                                 | 876                    | 950                      | 875                    |
| Number of virtual desktops supported:                             | 168                    | 175                      | 220                    |
| Number of help desk calls:  | 9,536                  | 10,000                   | 9,000                  |
| Number of new PCs installed/replaced:                             | 234                    | 300                      | 300                    |
| Number of servers maintained:                                     | 259                    | 280                      | 295                    |
| Number of employee telephones maintained:                         | 1,778                  | 1,775                    | 1,775                  |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$2,593,424               | \$2,706,901               | \$3,039,154               |
| Commodities         | 28,111                    | 31,060                    | 31,060                    |
| Contractual         | 887,236                   | 1,145,800                 | 1,861,570                 |
| Capital Outlay      | 360,191                   | 451,175                   | 380,100                   |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$3,868,962</u></b> | <b><u>\$4,334,936</u></b> | <b><u>\$5,311,884</u></b> |

**PERSONNEL (full-time equivalent):**

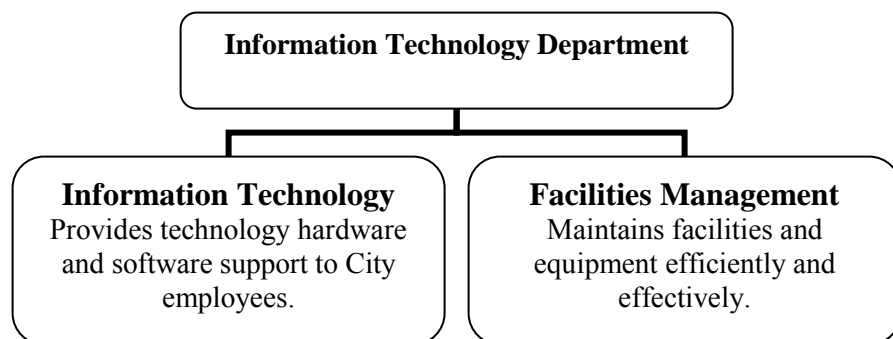
| <b>Full-Time</b>                     | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--------------------------------------|---------------------------|---------------------------|---------------------------|
| Chief Information Officer            | 1                         | 1                         | 1                         |
| Developer, Senior                    | 1                         | 0                         | 1                         |
| Developer                            | 0                         | 1                         | 0                         |
| Help Desk Support Specialist, Senior | 2                         | 2                         | 2                         |
| IT Infrastructure Specialist         | 0                         | 1                         | 1                         |
| IT Systems Specialist                | 0                         | 0                         | 1                         |
| Manager, Applications & Development  | 2                         | 2                         | 2                         |
| Manager, Technical Operations        | 1                         | 1                         | 1                         |
| Network Architect                    | 4                         | 4                         | 4                         |
| PC Technician                        | 2                         | 2                         | 2                         |
| PC Technician, Senior                | 1                         | 1                         | 1                         |
| Software Architect                   | 1                         | 1                         | 1                         |
| Systems Analyst                      | 1                         | 2                         | 4                         |
| Systems Analyst, Senior              | 5                         | 4                         | 3                         |
| Systems Architect                    | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>    | <b><u>22</u></b>          | <b><u>23</u></b>          | <b><u>25</u></b>          |
| <b>Part-Time</b>                     |                           |                           |                           |
| Administrative Assistant             | 0.50                      | 0.40                      | 0.45                      |
| Systems Architect                    | 0.00                      | 0.10                      | 0.05                      |
| <b>Total Part-time Employees:</b>    | <b><u>0.50</u></b>        | <b><u>0.50</u></b>        | <b><u>0.50</u></b>        |
| <b>TOTAL FTEs</b>                    | <b><u>22.50</u></b>       | <b><u>23.50</u></b>       | <b><u>25.50</u></b>       |



**PROGRAM DESCRIPTION**

The Facilities Management Division maintains the physical environment in which facility occupants work and conduct business with citizens and customers.

**INFORMATION TECHNOLOGY DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide a positive physical environment that is conducive to the efficient conduct of City business by:*

- ❖ *Effectively maintaining facilities while minimizing operating costs.*

**AGENCY LOCATOR**

**Finance,  
Administration and  
Economic Development**

Information  
Technology

*Information  
Technology*

*Facilities  
Management &  
Operations* ←

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Facilities Management Division in 2017:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
  - ◆ Continue to monitor, evaluate, and upgrade systems to improve the energy efficiency of City facilities and equipment.
  - ◆ Work with Convention Center staff to ensure the proper care and operation of the Convention Center equipment and facilities.
  - ◆ Work with Sheraton Hotel staff to ensure the proper care and operation of the hotel facilities.
  - ◆ Replacement of the Air Handling system that serves the Natatorium at Matt Ross Community Center.
  - ◆ Remodeling of MRCC and TRCC treadmill and elliptical equipment areas.
  - ◆ Continue to monitor air quality of City facilities.
  - ◆ Remodel existing areas as requested by City departments.
  - ◆ Work with other City departments to promote teamwork and to increase productivity of City staff.
  - ◆ Work with Police Department on replacement of dispatch equipment and remodeling of Command & Control Center.
  - ◆ Evaluate all mechanical, flooring and roof systems for replacement as a part of the Maintenance Program.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Facilities Management Division include:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
  - ◆ Remodeled Patrol Division space at Myron Scafe Building to accommodate new North Patrol Unit.
  - ◆ Assisted with Overland Park Convention Center link roof replacement project.
  - ◆ Replaced carpet and painted all walls in Courts area, Jack Sanders Justice Center Records area suite, COPPS area, and Crime Analysis space.
  - ◆ Replaced Dennis Garret Public Works garage heating system with a more efficient infrared heating system.
  - ◆ Upgraded lighting in Dennis Garret Public Works garage with more efficient LED lighting.
  - ◆ Remodeled Law Department break room area.
  - ◆ Replaced domestic hot water system with more energy efficient system at Myron Scafe Building.
  - ◆ Assisted Sheraton Hotel with replacement of security camera system.
  - ◆ Repaired exterior masonry walls at Fire Training Center.
  - ◆ Remodeled Public Works break room area.
  - ◆ Replaced W. Jack Sanders Justice Center roof system and make necessary masonry flashing repairs.
  - ◆ Replaced Myron Scafe Building's uninterrupted power supply (UPS) System that serves main server room.
  - ◆ Replaced City Hall emergency generator with generator system to back up entire City Hall.
  - ◆ Continued to retrofit lighting fixtures, where cost effective, to LED technology.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of respondents rating the overall condition of the building and common areas as good or excellent: | 67%                    | 80%                      | 80%                    |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>  |                        |                          |                        |
| Number of square feet maintained:  | 561,219                | 561,219                  | 577,008                |
| Cost per square foot maintained  | \$6.13                 | \$6.31                   | \$6.44                 |
| Number of square feet maintained per FTE   | 56,122                 | 64,112                   | 64,112                 |

**EXPENDITURES:**

| <b>General Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|---------------------|--------------------|--------------------|--------------------|
| Personal Services   | \$942,020          | \$1,052,838        | \$985,671          |
| Commodities         | 341,762            | 386,103            | 392,903            |
| Contractual         | 2,151,338          | 2,295,265          | 2,368,365          |
| Capital Outlay      | 41,706             | 80,100             | 80,800             |
| Transfers/Others    | 0                  | 0                  | 0                  |
| <b>TOTAL</b>        | <u>\$3,476,826</u> | <u>\$3,814,306</u> | <u>\$3,827,739</u> |

**PERSONNEL (full-time equivalent):**

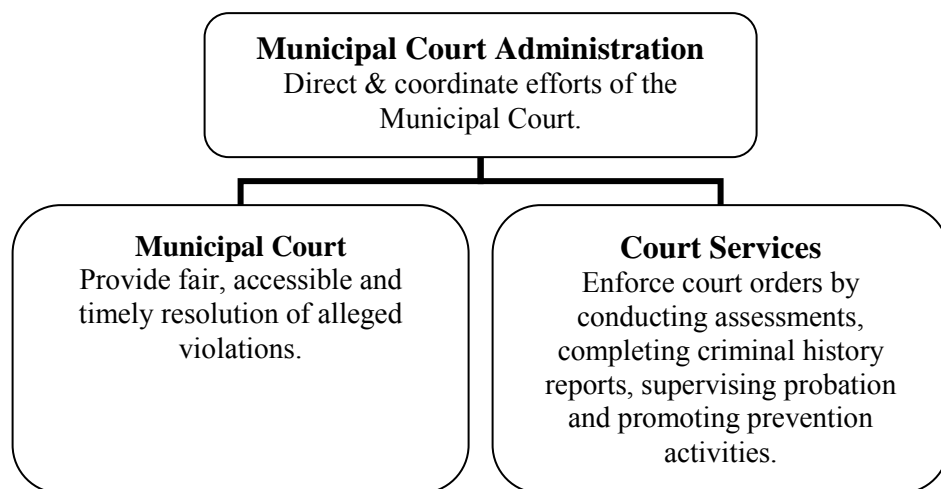
| <b>Full-Time</b>                               | <u>2015 Budget</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|--|--------------------|--------------------|--------------------|
| Manager, Facilities Management                 | 1                  | 1                  | 1                  |
| Supervisor, Facilities Mgmt                    | 2                  | 2                  | 2                  |
| Building Maintenance Worker I                  | 2                  | 1                  | 1                  |
| Building Maintenance Worker II                 | 5                  | 6                  | 6                  |
| Electronic & Communications Systems Specialist | 1                  | 1                  | 0                  |
| <b>Total Full-time Employees:</b>              | <u>11</u>          | <u>11</u>          | <u>10</u>          |
| <b>Part-Time</b>                               |                    |                    |                    |
| None   | 0.00               | 0.00               | 0.00               |
| <b>Total Part-time Employees:</b>              | <u>0.00</u>        | <u>0.00</u>        | <u>0.00</u>        |
| <b>TOTAL FTEs</b>                              | <u>11.00</u>       | <u>11.00</u>       | <u>10.00</u>       |

**PROGRAM DESCRIPTION**

The Municipal Court is the judicial branch of the City. Traffic violations and violations of Overland Park City ordinances are handled in this court.

In the Municipal Court there are no jury trials. A judge, under the Code of Criminal Procedure, the Code of Municipal Courts, the Kansas Rules of Evidence, and the Overland Park Municipal Code, conducts all trials.

**MUNICIPAL COURT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide fair, accessible and timely resolution of alleged violations in the Overland Park Municipal Court by:*

- ❖ *Providing access to justice in an expeditious and timely manner,*
- ❖ *Ensuring equality, fairness and integrity,*
- ❖ *Ensuring court facilities are safe, accessible and convenient to use, and*
- ❖ *Instilling public trust and confidence.*

**AGENCY LOCATOR**

**Finance, Administration and Economic Development**

Municipal Court  
Municipal Court ←  
Court Services

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Municipal Court in 2017:

- *Provide fair, accessible, and timely resolution of alleged violations:*
  - ◆ Maintain a fine collection rate above 85%.
  - ◆ Maintain the average number of days to disposition for A & B misdemeanors less than 90 days.
  - ◆ Maintain the average number days to disposition for non A & B misdemeanors less than 90 days.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Municipal Court include:

- *Provide fair, accessible, and timely resolution of alleged violations:*
  - ◆ In 2015, the fine collection rate was 88% (target > 85%).
  - ◆ 93% of A & B misdemeanors reached resolution within 90 days.
  - ◆ The city cost per charge was \$42.28 (target = < \$50).

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of survey respondents reporting they were treated with courtesy, respect and concern by: |                        |                          |                        |
| ·Court Clerk   | 98%                    | 95%                      | 100%                   |
| ·Municipal Judge   | 93%                    | 95%                      | 100%                   |
| Percent of fines assessed that are collected in same year  | 88%                    | 85%                      | 85%                    |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>  |                        |                          |                        |
| Number of cases filed:   | 43,555                 | 40,000                   | 43,500                 |
| Number of cases closed:  | 29,233                 | 28,500                   | 30,000                 |
| Clearance rate:  | 67%                    | 75%                      | 75%                    |
| Total revenues collected:  | \$5,163,186            | \$4,970,000              | \$5,100,000            |
| Caseload per clerk FTE :   | 3,395                  | 3,100                    | 3,300                  |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b>        | <b><u>2016 Budget</u></b>        | <b><u>2017 Budget</u></b>        |
|---------------------|----------------------------------|----------------------------------|----------------------------------|
| Personal Services   | \$1,578,992                      | \$1,707,179                      | \$1,830,762                      |
| Commodities         | 61,164                           | 65,950                           | 67,000                           |
| Contractual         | 650,404                          | 649,395                          | 666,575                          |
| Capital Outlay      | 25,330                           | 0                                | 0                                |
| Transfers/Others    | 0                                | 0                                | 0                                |
| <b>TOTAL</b>        | <b><u><u>\$2,315,890</u></u></b> | <b><u><u>\$2,422,524</u></u></b> | <b><u><u>\$2,564,337</u></u></b> |

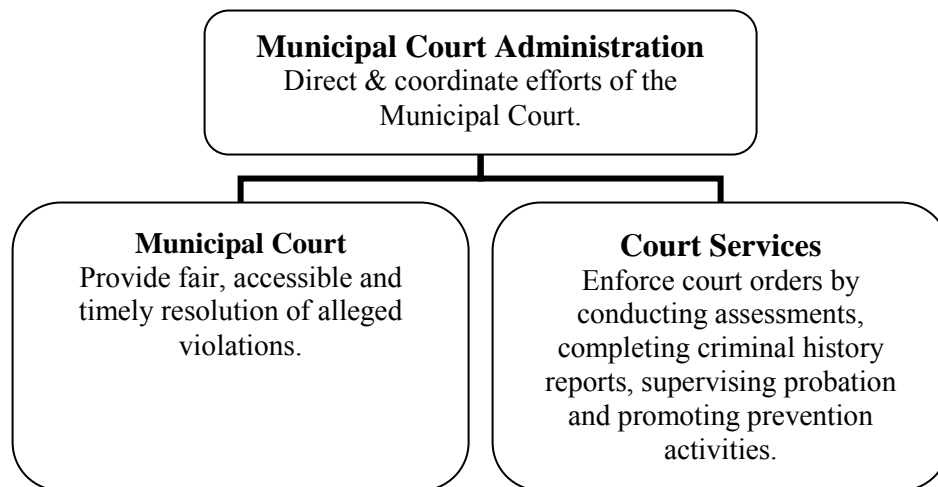
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b>  | <b><u>2016 Budget</u></b>  | <b><u>2017 Budget</u></b>  |
|-----------------------------------|----------------------------|----------------------------|----------------------------|
| Court Administrator               | 1                          | 1                          | 1                          |
| Presiding Judge                   | 1                          | 1                          | 1                          |
| Municipal Court Judge             | 1                          | 1                          | 1                          |
| Supervisor, Court Security        | 1                          | 1                          | 1                          |
| Court Clerk, Deputy               | 1                          | 1                          | 1                          |
| Court Clerk, Senior               | 3                          | 3                          | 3                          |
| Court Clerk                       | 8                          | 8                          | 8                          |
| Court Security Officer            | 3                          | 3                          | 4                          |
| <b>Total Full-time Employees:</b> | <b><u>19</u></b>           | <b><u>19</u></b>           | <b><u>20</u></b>           |
| <b>Part-Time</b>                  |                            |                            |                            |
| Court Security Officer            | 0.50                       | 0.50                       | 0.00                       |
| Judge Pro Tem                     | 0.22                       | 0.22                       | 0.22                       |
| Court Clerk                       | 1.00                       | 1.00                       | 1.00                       |
| <b>Total Part-time Employees:</b> | <b><u>1.72</u></b>         | <b><u>1.72</u></b>         | <b><u>1.22</u></b>         |
| <b>TOTAL FTEs</b>                 | <b><u><u>20.72</u></u></b> | <b><u><u>20.72</u></u></b> | <b><u><u>21.22</u></u></b> |

**PROGRAM DESCRIPTION**

The Court Services Division of the Municipal Court provides service in four basic areas: Pre-Sentence Investigations and Drug Alcohol Evaluations, Monitoring and Supervision, Education Programs, and Community Outreach.

**MUNICIPAL COURT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To enforce court orders by:*

- ❖ *Conducting assessments,*
- ❖ *Completing criminal history reports,*
- ❖ *Supervising probation, and*
- ❖ *Promoting prevention activities within the community.*

**AGENCY LOCATOR**

**Finance, Administration  
and Economic Development**  
Municipal Court  
Municipal Court  
Court Services ←

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Court Services Division in 2017:

- *Supervising Probation:*
  - ◆ Maintain a recidivism rate less than 30%.
  - ◆ Percentage of cases in active compliance is greater than 75%.
  - ◆ Maintain the percentage of diversion/probation program participants reporting they are treated with courtesy and respect by probation officer at greater than 95%.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Court Services Division include:

- *Supervising Probation:*
  - ◆ Achieved 25% recidivism rate (target = <30%).
  - ◆ Achieved 83% of cases in active compliance (target = >75%).
  - ◆ Percentage of diversion/probation program participants who felt they were treated with courtesy and respect by probation officer was 100% (target = 100%).

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of diversion/probation program participants that are involved with the court system again within two years: | 24%                    | 25%                      | 25%                    |
| Percent of survey respondents reporting they were treated with courtesy, respect and concern by probation officer:  | 100%                   | 100%                     | 100%                   |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>   |                        |                          |                        |
| Number of assessments conducted:  | 625                    | 650                      | 650                    |
| Number of people monitored on diversion or probation:   | 1,538                  | 1,600                    | 1,600                  |
| Number of individuals monitored per FTE:  | 513                    | 550                      | 550                    |



**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$489,010                 | \$520,548                 | \$555,499                 |
| Commodities         | 2,030                     | 4,150                     | 4,150                     |
| Contractual         | 14,224                    | 31,330                    | 31,280                    |
| Capital Outlay      | 0                         | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$505,264</u></b>   | <b><u>\$556,028</u></b>   | <b><u>\$590,929</u></b>   |

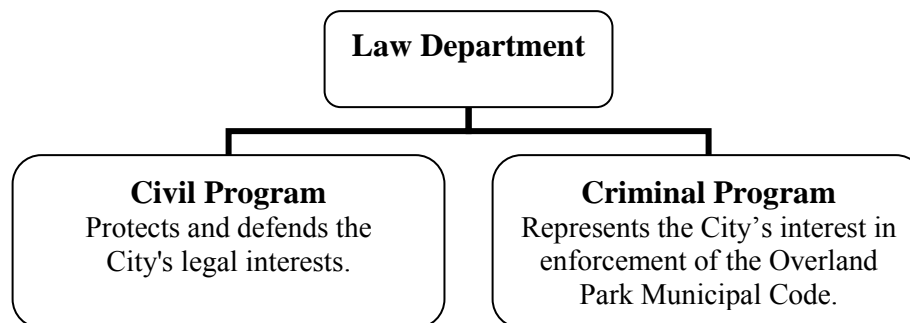
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Supervisor, Court Services        | 1                         | 1                         | 1                         |
| Probation Officer                 | 3                         | 3                         | 3                         |
| Substance Abuse Specialist        | 1                         | 1                         | 1                         |
| Court Clerk                       | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>6</u></b>           | <b><u>6</u></b>           | <b><u>6</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>6.00</u></b>        | <b><u>6.00</u></b>        | <b><u>6.00</u></b>        |

**PROGRAM DESCRIPTION**

The Law Department provides legal advice and counsel to the Governing Body, City Manager, City departments and City boards and commissions; attends all City Council Meetings and meetings of various committees, boards and commissions; drafts ordinances, resolutions, contracts, deeds, leases, advisory opinions and other legal instruments; and processes claims against the City and its officers and employees before state and federal judicial and administrative agencies in civil litigation proceedings.

**LAW DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To protect and defend the City's legal interests and to represent the City's interest in enforcement of the Overland Park*

*Municipal Code by:*

- ❖ *Preparation of appropriate legislative documents, contracts and opinions, and representation of the City in civil litigation;*
- ❖ *Provide legal expertise and assist in the development of policy; and*
- ❖ *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs.*

**AGENCY LOCATOR**

**Finance, Administration  
and Economic  
Development**  
Law  
Law ←

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Law Department in 2017:

- *Preparation of appropriate legislative documents, contracts and opinions and representation of the City in civil litigation and in the business and operation of the City:*
  - ◆ Legal opinion service - Provide prompt legal opinion service to Council and City staff.
  - ◆ Legislative support service - Monitor all proposed state and federal legislation impacting municipalities during the 2017 legislative session; and, as necessary, provide written or oral legislative testimony.
  - ◆ Contract support services – Review, negotiate, and approve as to form all City agreements.
  - ◆ Preparation of ordinances, resolutions and administrative policies.
  - ◆ Provide legal assistance service and civil litigation support service.
  - ◆ Continue implementation and monitoring of the City's e-discovery program to ensure compliance with the City's legal obligations regarding the Kansas Open Records Act and federal and state evidence rules relating to litigation document production.
  - ◆ Provide legal support for public infrastructure construction projects.
  - ◆ Provide legal support for the acquisition of property for public project.
  - ◆ Provide legal support for the creation and assessment of improvement districts.
  - ◆ Provide legal assistance for economic development projects.
  - ◆ Provide legal assistance regarding human resource matters.
  - ◆ Provide legal assistance and support for Police Department forfeiture actions.
  - ◆ Provide legal assistance and support for the Police Department's accreditation efforts.
  - ◆ Provide legal assistance regarding all City operations and projects.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs to include but not limited to the following:*
  - ◆ Effectively and efficiently prosecute cases both in the Municipal Court and cases on appeal to the District Court.
  - ◆ Effectively and efficiently manage criminal cases, to include diversion, probation, victim assistance and other related functions of the criminal justice system.
  - ◆ Assist the Police Department, code enforcement officers and other City staff in preparing cases for prosecution in the Municipal Court.
  - ◆ Assist the Police Department, the Court, Information Technology and other departments in the ongoing operation of e-ticketing.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Law Department include:

- *Preparation of legislative documents, contracts and opinions and representation of the City in civil litigation and generally in the day-to-day business of the City:*
  - ◆ Provided legal support for economic development projects to include: Brookridge, Central Square, City Place, City View, Corbin Park, Crossroads 80, Glenwood Commons, Hawthorne Plaza, Village of St. Andrews, Highlands Village, InterUrban Lofts, Market Lofts, Nall Hills, Prairiefire, Promontory, Mariner, Q95, the Vue and Ranch Mart. Such assistance included but is not limited to drafting and/or

reviewing ordinances, resolutions, staff comments, development or redevelopment agreements, funding agreements and the review and processing of certificates of expenditures.

- ◆ Provided legal support for Sprint subleases to include the following: Home Credit US, LLC and SBUS. Such assistance includes but is not limited to drafting and/or reviewing ordinance, resolutions, staff comments, and related agreements.
- ◆ Provided legal support and project management support for the City's annexation and review of 2008 annexation service plan and related County resolution, to include drafting of Service Plan Compliance Report.
- ◆ Provided legal support for enactment of comprehensive residential rental licensing program.
- ◆ Provided legal support for transition to and utilization of EnCode Plus for Municipal Code.
- ◆ Provided legal support regarding planning and development projects.
- ◆ Provided legal advice concerning zoning and land use matters.
- ◆ Provided legal support to City Planning Commission and Planning Commission subcommittees.
- ◆ Provided legal support for comprehensive review of the Uniform Development Code and sign code.
- ◆ Provided legal support for review and revisions to Comprehensive Plan and Street Map.
- ◆ Provided legal support for application of excise tax.
- ◆ Provided legal support for code compliance matters.
- ◆ Provided legal support and guidelines for code enforcement in newly annexed areas.
- ◆ Provided legal support for building safety and permitting.
- ◆ Provided legal support for community service matters.
- ◆ Provided legal support for Neighborhood Stabilization Plan Steering Committee and Neighborhood Stabilization Plan Council Subcommittee.
- ◆ Provided legal support for downtown Overland Park Business Improvement District (OP BID) compliance and regulations.
- ◆ Provided legal support for collection of Downtown OP BID fees.
- ◆ Provided legal support for parks services, including, parks, trails, the Arboretum, and relationship with Arts and Recreation Foundation of Overland Park (ARFOP).
- ◆ Provided legal support for recreation and leisure services, including, fall festival, farmers' market, farmstead, golf courses, pools, recreation centers and soccer complex.
- ◆ Provided legal support for the voluntary island annexation of the Sundance Ridge Partners, LLC property and related County Right of Way.
- ◆ Provided legal support for City sponsorships by drafting applicable resolutions and agreements.
- ◆ Provided written and oral testimony to support the City's legislative program to include matters related to annexation, public safety, finance and other matters identified by the City's legislative program.
- ◆ Provided legal support regarding concealed and open carry of handguns.
- ◆ Represented the City in open records matters and legal support for compliance with the Kansas Open Records Act (KORA).
- ◆ Provided legal support for public meetings and for compliance with the Kansas Open Meetings Act (KOMA).
- ◆ Provided legal support for City's record retention policy.
- ◆ Provided legal review of all City contracts.
- ◆ Provided legal support regarding claims filed against the City.
- ◆ Provided legal support concerning personnel, pension and other human resources related matters.
- ◆ Provided legal advice to the Police Department concerning public safety operations, public protests, homeland security and emergency management and operations.
- ◆ Prosecuted forfeiture actions for the Police Department.
- ◆ Provided legal support for Police Department and Code Services e-ticketing programs.
- ◆ Provided legal support for changes in the Police Department hiring process.

- ◆ Provided legal support for administrative licensing cases, such as massage, alcohol licensing and precious metal dealers.
  - ◆ Provided legal support and training to the Independent Citizen's Advisory Board Regarding Racial and Other Non-Based Policing.
  - ◆ Provided legal support to Police Department on implementing new policies regarding tattoo and physical fitness standards.
  - ◆ Provided legal advice concerning City-related procurement matters.
  - ◆ Provided legal support concerning franchising issues.
  - ◆ Provided legal support for street light pole attachment and city-owned conduit use agreements.
  - ◆ Provided legal support for fiber installation steering committee.
  - ◆ Provided legal support to community development committee on development of an ecigarette ordinance.
  - ◆ Provided legal assistance for numerous public infrastructure projects.
  - ◆ Provided legal support for City's health benefit plan and pension plans to include implementation of Qualified Domestic Relations Order (QDRO) procedures.
  - ◆ Acquired property interests necessary for public improvement projects through condemnation.
  - ◆ Provided legal support for the City's cell tower leases, including but not limited to contract negotiation and rent increase notifications.
  - ◆ Provided legal support for the City's network connectivity, including but not limited to contract negotiations related to same.
  - ◆ Provided legal support for the City's acquisition of property for a Fire Station.
  - ◆ Provided legal support related to Affordable Care Act issues.
  - ◆ Provided legal support for the City's Trademark.
  - ◆ Provided legal support for the issuance of bonds for facilities and infrastructure.
  - ◆ Provided contract assistance for Overland Park Development Corporation.
  - ◆ Provided legal support and analysis regarding the City's Human Resources programs.
  - ◆ Provided legal and drafting advice for code revisions.
- *Provide legal expertise and assist in the development of policy:*
- ◆ Provided policy training for employees and supervisory staff concerning various City policies, including but not limited to Administrative Policy 107 (Sexual and Other Forms of Harassment Prevention).
  - ◆ Generated a bi-monthly Overland Park Police Department legal bulletin to keep commissioned officers abreast of changes in the law.
  - ◆ Provided training to the Police Department on trends and developments in the law.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs:*
- ◆ Approximately 43,555 new cases were filed in the Municipal Court during 2015, and in that year, Law Department prosecutors processed approximately 644 DUI cases and approximately 42,911 non-DUI cases, including cases involving illegal drugs, substance abuse, thefts, violations of property maintenance and building codes and traffic offenses. The Prosecution Division also handled appeals to the District Court and administration of approximately 499 cases were filed in 2015 that will be processed through the Department's Victim Assistance Program.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of non-DUI charges disposed by:  |                        |                          |                        |
| ·Bench trial   | 8.7%                   | 8.9%                     | 9.0%                   |
| ·Plea/Sentencing   | 69.8%                  | 69.3%                    | 70.0%                  |
| ·Dismissal   | 12.4%                  | 11.9%                    | 12.0%                  |
| ·Diversion   | 9.0%                   | 9.9%                     | 10.0%                  |
| Percent of DUI charges disposed by:  |                        |                          |                        |
| ·Bench trial   | 6.3%                   | 9.4%                     | 10.0%                  |
| ·Diversion   | 41.3%                  | 40.3%                    | 41.0%                  |
| ·Plea/Sentencing   | 51.7%                  | 48.9%                    | 49.0%                  |
| ·Dismissal   | 0.7%                   | 1.0%                     | 1.0%                   |
| Percent of charges dismissed due to speedy trial:  | 0.0%                   | 0.0%                     | 0.0%                   |
| Percent of external survey respondents rating responsiveness<br>of prosecutors as good or very good: | 89.0%                  | 88.0%                    | 100.0%                 |
| <b>WORKLOAD MEASURES</b>   |                        |                          |                        |
| Legal opinions given:  | 372                    | 534                      | 425                    |
| Number of charges filed:   |                        |                          |                        |
| ·DUI   | 644                    | 763                      | 700                    |
| ·Non-DUI:  |                        |                          |                        |
| ·Hazardous traffic (moving)  | 20,886                 | 22,459                   | 20,000                 |
| ·Non-hazardous traffic (non-moving)  | 18,123                 | 17,651                   | 17,000                 |
| ·Parking   | 756                    | 729                      | 800                    |
| ·Theft   | 594                    | 603                      | 600                    |
| ·Animal Control  | 342                    | 653.5                    | 650                    |
| ·Drug related  | 576                    | 459.5                    | 600                    |
| ·Codes   | 472                    | 336                      | 350                    |
| ·Other   | 1,162                  | 1,306                    | 1,200                  |
| Total  | 43,555                 | 44,959                   | 40,000                 |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$1,327,823               | \$1,516,771               | \$1,608,293               |
| Commodities         | 18,303                    | 26,120                    | 23,100                    |
| Contractual         | 223,654                   | 161,630                   | 164,920                   |
| Capital Outlay      | 3,346                     | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$1,573,126</u></b> | <b><u>\$1,704,521</u></b> | <b><u>\$1,796,313</u></b> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Director, Law/City Attorney       | 1                         | 1                         | 1                         |
| Deputy City Attorney              | 1                         | 1                         | 1                         |
| Assistant City Attorney, Senior   | 2                         | 2                         | 2                         |
| Assistant City Attorney II        | 0                         | 1                         | 1                         |
| Administrative Prosecutor         | 1                         | 1                         | 1                         |
| Prosecutor                        | 2                         | 2                         | 2                         |
| Executive Legal Assistant         | 2                         | 2                         | 2                         |
| Secretary, Legal                  | 2                         | 2                         | 2                         |
| Administrative Clerk              | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>12</u></b>          | <b><u>13</u></b>          | <b><u>13</u></b>          |
| <b>Part-Time</b>                  |                           |                           |                           |
| Contract Victim Asst. Coordinator | 0.50                      | 0.50                      | 0.50                      |
| Prosecutor                        | 0.52                      | 0.52                      | 0.52                      |
| <b>Total Part-time Employees:</b> | <b><u>1.02</u></b>        | <b><u>1.02</u></b>        | <b><u>1.02</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>13.02</u></b>       | <b><u>14.02</u></b>       | <b><u>14.02</u></b>       |

**PROGRAM DESCRIPTION**

The Finance Department administers the City's financial planning and budgeting systems. This information assists the City Council in making policy decisions relating to public funds and providing services in the most efficient and effective manner possible.

The department is also responsible for safekeeping of funds, payment of City bills, and maintaining all financial records.

Overland Park has a long-standing record of fiscal responsibility based upon sound financial planning and budgeting. These factors have helped the City earn a triple-A bond rating from Standard and Poor's and Moody's Investors Service every year since 1987.

**FINANCE DEPARTMENT****Financial Management**

Promotes the efficient and effective use of the City's financial resources and maintains the financial health of the City.

**MISSION STATEMENT**

*To promote the efficient and effective use of the City's financial resources and maintain the financial health of the City by:*

- ❖ *Developing, implementing and monitoring annual operating, maintenance and capital improvements program budgets through the use of proper financial accounting, analysis and reporting,*
- ❖ *Planning and evaluating the City's financial position through the use of a five-year financial plan,*
- ❖ *Directing the cash management of City funds, and*
- ❖ *Providing financial direction to City departments.*

**AGENCY LOCATOR**

**Finance and,  
Administration**

*Finance Department* ➡



**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Finance Department in 2017:

- *Providing financial support and direction to City departments:*
  - ◆ Provide training to City employees on the City's new Enterprise Resource Planning system, INFOR.
  - ◆ Review and update key citywide financial administrative policies that will help streamline operations.
  - ◆ Review the financial reporting information requirements of all City departments and improve on the financial reporting for all City departments.
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
  - ◆ Implement a new Enterprise Resource Planning system (INFOR) that operates the accounting, payroll and human resource applications.
  - ◆ Earn the Government Finance Officers Association (GFOA) Certificate of Excellence for Financial Reporting for the 2016 financial statements and the GFOA Award for the 2017 Budget.
  - ◆ Monitor the 2017 Budget, develop a 2018 Budget, and create the 2018-2022 Capital Improvements Program, Maintenance Program & financial forecast.
  - ◆ Enhance the City's financial transparency by increasing the amount of financial information reported on the City's website.
- *Directing the cash management of City funds:*
  - ◆ Issue General Obligation bonds in 2017 to fund various capital improvement projects in accordance with the adopted 2017-2021 Capital Improvements Program.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Finance Department include:

- *Providing financial support and direction to City departments:*
  - ◆ Developed financial reports that aid in monitoring the financial aspects of economic development projects, including projects related to tax increment financing (TIF), community improvement districts (CID) and transportation development district (TDD).
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
  - ◆ Received the GFOA Certificate of Achievement for the 2014 and 2015 Financial Statements and GFOA Award for the 2015 and 2016 Operating Budget documents.
  - ◆ Coordinated development of the 2016 and 2017 Budgets and the 2017-2021 Capital Improvements Program, Maintenance Program, and financial forecast.
  - ◆ Issued and evaluated a Request for Proposal (RFP) for Enterprise Resource Planning software that operates the accounting, payroll and human resource applications.
  - ◆ Updated the 2015 Financial and Economic Trend Report and the 2015 Cost Recovery Study.
  - ◆ Prepared reports on the City's interim financial statements and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
  - ◆ Developed automated monthly financial reports to provide management additional information to monitor the City's financial operations.

➤ *Directing the cash management of City funds:*

- ◆ Issued and evaluated a Request for Proposal (RFP) for Banking Services that included bank depository, credit card depository and procurement card program.
- ◆ Prepared reports on the City's investment portfolio and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
- ◆ Issued a current refunding of the 2006B General Obligation bond in 2016 which generated significant savings from lower interest payments.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>                                |                        |                          |                        |
| Percent of actual to budgeted:                               |                        |                          |                        |
| · General fund revenues                                      | 105%                   | 98%                      | 95%                    |
| · Expenditures   | 93%                    | 95%                      | 95%                    |
| Accuracy rate in forecasting annual city revenue estimates:  |                        |                          |                        |
| · Sales tax  | 102%                   | 98%                      | 98%                    |
| · All other non-sales tax revenues                           | 106%                   | 98%                      | 98%                    |
| Debt Service as a Percent of Operating Expenditures:         | 13%                    | 13%                      | 15%                    |
| Investment interest rate earned as a % of:                   |                        |                          |                        |
| · 2-year T-bill rate   | 93%                    | 80%                      | 100%                   |
| · Kansas Municipal Investment Pool Benchmark Rate            | 90%                    | 78%                      | 100%                   |
| Percent of vendors paid within 30 days from date of invoice: | 64%                    | 62%                      | 70%                    |
| <b>EFFICIENCY/WORKLOAD MEASURES</b>                          |                        |                          |                        |
| Operating Expenditures Per Capita                            | \$542                  | NA                       | NA                     |
| Revenues per capita:   | \$759                  | NA                       | NA                     |
| Debt Per Capita  | \$729                  | \$800                    | <\$1000                |
| Number of checks, ACH & Wire payments:                       | 9,582                  | 5,084                    | 8,500                  |
| Average value of funds invested:                             | \$109.3M               | \$138.8M                 | \$115M                 |
| Number of Internal Audits Prepared:                          | 164                    | 66                       | 200                    |

**EXPENDITURES:**

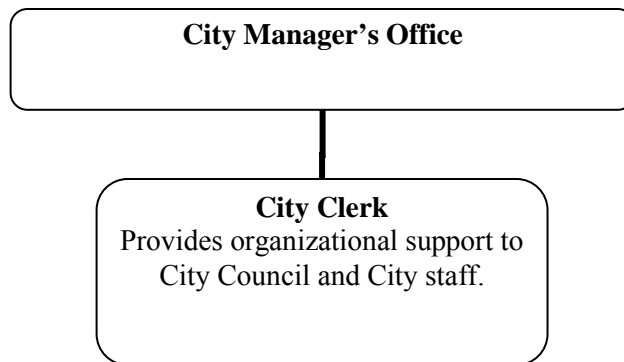
| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$1,105,867               | \$1,231,460               | \$1,297,210               |
| Commodities         | 57,380                    | 60,725                    | 63,300                    |
| Contractual         | 162,763                   | 186,777                   | 184,342                   |
| Capital Outlay      | 16,041                    | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$1,342,051</u></b> | <b><u>\$1,478,962</u></b> | <b><u>\$1,544,852</u></b> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Chief Financial Officer           | 1                         | 1                         | 1                         |
| Asst Chief Financial Officer      | 1                         | 1                         | 1                         |
| Internal Auditor                  | 1                         | 1                         | 1                         |
| Supervisor, Accounting & Finance  | 0                         | 1                         | 1                         |
| Supervisor, Accounts Payable      | 1                         | 0                         | 0                         |
| Accountant, Senior                | 1                         | 2                         | 2                         |
| Accountant II                     | 2                         | 2                         | 2                         |
| Accountant I                      | 2                         | 1                         | 1                         |
| Accounting Clerk, Senior          | 3                         | 2                         | 2                         |
| Accounting Clerk                  | 0                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>12</u></b>          | <b><u>12</u></b>          | <b><u>12</u></b>          |
| <b>Part-Time</b>                  |                           |                           |                           |
| Accounting Clerk                  | 0.00                      | 0.00                      | 0.72                      |
| Administrative Assistant          | 0.72                      | 0.72                      | 0.00                      |
| Audit Assistant                   | 0.88                      | 0.88                      | 0.88                      |
| <b>Total Part-time Employees:</b> | <b><u>1.60</u></b>        | <b><u>1.60</u></b>        | <b><u>1.60</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>13.60</u></b>       | <b><u>13.60</u></b>       | <b><u>13.60</u></b>       |

**PROGRAM DESCRIPTION**

The City Clerk's division prepares City Council agendas; records and maintains all Council records, proceedings and ordinances; provides information concerning Council proceedings and ordinances to the general public and other City departments; and issues various licenses and permits including animal, cereal malt beverage, drinking establishment, private club, caterer and massage therapy.

**CITY CLERK DIVISION****MISSION STATEMENT**

*To provide organizational support to City Council and City staff by:*

- ❖ *Providing an accurate record of Council, Committee and Planning Commission meetings,*
- ❖ *Performing records management and contract administration,*
- ❖ *Processing applications for licenses and permits,*
- ❖ *Facilitating the City's risk management program, and*
- ❖ *Responding to customer service requests.*

**AGENCY LOCATOR**

**City Manager's Office**  
City Manager's  
Office  
Communications  
City Clerk ◀

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the City Clerk Division in 2017:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
  - ◆ Ensure meeting minutes are completed in a timely manner and accurately document discussion and the action taken, complete meeting minutes transcription within three to four weeks of the meeting date and so corrections are required on less than five percent of the minutes transcribed.
  - ◆ Continue development of NovusAgenda modules, work on the Planning Commission Action Sheet (Recap), workflow design for agenda management, term tracking, and board portal.
- *Performing records management and contract administration:*
  - ◆ Respond to records requests in a timely manner, completing all requests within three days of receipt 100 percent of the time.
  - ◆ Provide electronic access to information, continue a work-flow process to scan all contracts, ordinances and resolutions into the imaging system upon approval.
  - ◆ Establish a searchable, electronic index for archive room records, continue to log in and code all information added to the archive room.
  - ◆ Complete the Deed and Easement records database, continue to work on imaging backlog.
- *Processing applications for licenses and permits:*
  - ◆ Provide excellent customer service and follow ordinance timelines, issue animal licenses within 10 days of receipt; special animal permits within 15 days of receipt; drinking establishments, caterers, and private clubs within 20 days of receipt; cereal malt beverage licenses within 15 days of receipt; retail liquor licenses within 2 days of receipt; and massage licenses within 21 days of receipt.
  - ◆ Continue work toward implementation of new permit tracking system (EnterGov), with go live date of 2017 for alcohol applications and animal applications.
- *Facilitating the City's risk management program:*
  - ◆ Ensure compliance with requirement to report any incidents involving auto/property loss, injury or damage claimed by the general public within 48 hours of the incident, work with Departments to clarify timeframes for submittal of reporting forms to ensure documentation of all incidents.
  - ◆ Ensure that all claims are handled expeditiously, forward to the City's risk manager all incident reports and claims received within 24 hours of receipt; process payments promptly; and provide information to risk manager on subrogation cases as required.
- *Responding to customer service requests:*
  - ◆ Meet the needs of Overland Park residents and provide excellent customer service, respond to all "OPCares" service requests, and City Clerk inbox emails within 24 hours of receipt.
  - ◆ Provide assistance to Council and City staff, research and provide information as requested.
  - ◆ Assist the Finance Department with Business Improvement District payments and other miscellaneous payments, accurately track all accounts receivables.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the City Clerk Division include:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
  - ◆ Transcribed 226 hours of meeting minutes during 2015 with 99 percent accuracy.
  - ◆ Attended and recorded 224:25 hours of meetings of the Council, Committees and Planning Commission.

- ◆ Implemented process for approval of Committee meeting minutes. Continue to work on improving turnaround time for meeting minutes completion, from recording of meeting to minutes approval.
- *Performing records management and contract administration:*
  - ◆ Completed annual review/update of Records Management policy including list of designated records custodians and records retention schedules for each department. Retention periods for electronically stored/imaged records were also reviewed. New email retention timeline was added to the policy.
  - ◆ Responded to records requests within three days 100% of the time.
  - ◆ Processed 91 resolutions, 53 ordinances, 52 bid openings, 369 contracts and 267 legal advertisements during 2015.
  - ◆ Completed quantitative purchase of stationery, working with new vendor to review proof documents for compliance to specifications for margins, logo colors and font.
  - ◆ Continuing to image and index City deed and easement documents and other information stored in Archive Room.
  - ◆ Continuing e-filing of documents filed with the County for all City Departments.
  - ◆ Maintaining electronic records of Board and Committee Appointments, the Governing Body Policy Manual and minutes posted to the Web site.
  - ◆ Implemented a new agenda management system during 2015 (NovusAgenda). Continuing implementation of some modules during 2016.
- *Processing applications for licenses and permits:*
  - ◆ Continuing use of social media (Facebook/Twitter) for animal licensing information/renewal notices in addition to two mailings—December (statement for next license year) and in June (postcard reminder).
  - ◆ During 2015 on average, animal licenses were issued within 4 days of receipt; special animal permits within 16 days of receipt; drinking establishment, caterers and private club licenses within 15 days of receipt; cereal malt beverage licenses within 13 days of receipt; retail liquor within 2 days of receipt; and massage licenses within 13 days of receipt, improving or matching the established goal for all license types, except for special animal permits.
  - ◆ Reviewing processes as part of implementation of new permit tracking system (EnterGov).
  - ◆ Continuing to implement online (fillable forms) for license and permit applications and combining applications by using check boxes instead of a second application.
- *Facilitating the City's risk management program.*
  - ◆ Tracked incident reports involving vehicle or property damage, incidents involving injury or damage to the general public and summons/claims received during 2015.
  - ◆ Worked with risk manager to ensure claims were received and related invoices and subrogation were handled in a timely manner.
- *Responding to customer service requests:*
  - ◆ Citywide Survey of customer service provided by City Clerk personnel reflected ratings of 96 percent for Quality of Service, 94 percent for Speed of Service, 94 percent for Staff Courtesy and 95 percent for Staff Knowledge.
  - ◆ Implemented fee changes for invoicing parade personnel fees in conjunction with the Police and Public Works Departments for 2016.
  - ◆ Coordinated Annual Calendar of Meetings to provide an annual notice in writing of the date, time and place of all regular meetings of the Governing Body according to Resolution No. 3947 – Council and Committee Procedures.
  - ◆ Continuously review and update information for the Web site to ensure information is current.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of customers rating the following as good or excellent:         |                        |                          |                        |
| ·Quality of customer service  | 100%                   | 100%                     | 100%                   |
| ·Courtesy/friendliness of staff   | 100%                   | 100%                     | 100%                   |
| ·Timeliness/speed of service  | 100%                   | 100%                     | 100%                   |
| ·Meeting of expectations  | 100%                   | 100%                     | 100%                   |
| Average number of days to transcribe and distribute minutes for review: |                        |                          |                        |
| ·City Council   | 45                     | 30                       | 30                     |
| ·Committee  | 36                     | 30                       | 30                     |
| ·Planning Commission  | 17                     | 15                       | 15                     |
| ·Other  | 33                     | 20                       | 20                     |
| ·Animal license   | 6                      | 10                       | 10                     |
| ·Special animal permits   | 20                     | 15                       | 15                     |
| ·Dangerous animal permits   | 0                      | 7                        | 7                      |
| ·Drinking establishments, caterers, & private clubs                     | 15                     | 21                       | 21                     |
| ·Cereal Malt Beverage (CMB) license                                     | 13                     | 14                       | 14                     |
| ·Retail liquor license  | 2                      | 5                        | 5                      |
| ·Massage therapy permits  | 13                     | 21                       | 21                     |
| <b>EFFICIENCY/WORKLOAD MEASURES</b>                                     |                        |                          |                        |
| Number of permits and licenses processed per FTE:                       | 4,960                  | 5,200                    | 5,200                  |
| Number of licenses and permits issued:                                  |                        |                          |                        |
| ·Animal license   | 13,267                 | 14,500                   | 14,500                 |
| ·Special animal permits   | 288                    | 300                      | 300                    |
| ·Dangerous animal permits   | 2                      | 1                        | 1                      |
| ·Drinking establishments, caterers, and private clubs                   | 143                    | 140                      | 140                    |
| ·Cereal Malt Beverage (CMB) license                                     | 94                     | 95                       | 95                     |
| ·Retail liquor license  | 7                      | 20                       | 20                     |
| ·Massage therapist permits  | 393                    | 350                      | 350                    |
| Hours of meetings for which minutes were transcribed:                   | 226                    | 180                      | 180                    |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$617,179                 | \$646,528                 | \$665,381                 |
| Commodities         | 12,760                    | 23,000                    | 23,930                    |
| Contractual         | 83,431                    | 115,620                   | 114,760                   |
| Capital Outlay      | 61                        | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$713,431</u></b>   | <b><u>\$785,148</u></b>   | <b><u>\$804,071</u></b>   |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                        | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---|---------------------------|---------------------------|---------------------------|
| City Clerk                              | 1                         | 1                         | 1                         |
| Assistant City Clerk                    | 1                         | 1                         | 1                         |
| Customer Service Representative, Senior | 2                         | 2                         | 2                         |
| Customer Service Representative         | 1                         | 1                         | 1                         |
| Recording Secretary                     | 3                         | 3                         | 3                         |
| <b>Total Full-time Employees:</b>       | <b><u>8</u></b>           | <b><u>8</u></b>           | <b><u>8</u></b>           |
| <b>Part-Time</b>                        |                           |                           |                           |
| None                                    | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b>       | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                       | <b><u>8.00</u></b>        | <b><u>8.00</u></b>        | <b><u>8.00</u></b>        |



**PROGRAM DESCRIPTION**

The City of Overland Park budgets contingency funds to be used for unexpected expenditures throughout the year. At the end of the budget year, expenditures charged to the contingency account are then transferred to the appropriate accounts from which the expenditures should have occurred. Following are contingency allocations for the City's primary operating funds.

**EXPENDITURES:**

| <b>General Fund</b>              | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|----------------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services                | \$0                       | \$0                       | \$0                       |
| Commodities                      | 0                         | 0                         | 0                         |
| Contractual                      | 0                         | 0                         | 0                         |
| Capital Outlay                   | 0                         | 0                         | 0                         |
| Transfers/Others                 | 0                         | 3,500,000                 | 3,000,000                 |
| <b>TOTAL</b>                     | <b>\$0</b>                | <b>\$3,500,000</b>        | <b>\$3,000,000</b>        |
| <b>Stormwater Utility Fund</b>   | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
| Personal Services                | \$440                     | \$0                       | \$0                       |
| Commodities                      | 0                         | 0                         | 0                         |
| Contractual                      | 0                         | 0                         | 0                         |
| Capital Outlay                   | 0                         | 0                         | 0                         |
| Transfers/Others                 | 0                         | 565,000                   | 1,010,000                 |
| <b>TOTAL</b>                     | <b>\$440</b>              | <b>\$565,000</b>          | <b>\$1,010,000</b>        |
| <b>Golf Course Fund</b>          | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
| Personal Services                | \$360                     | \$0                       | \$0                       |
| Commodities                      | 0                         | 0                         | 0                         |
| Contractual                      | 0                         | 0                         | 0                         |
| Capital Outlay                   | 0                         | 0                         | 0                         |
| Transfers/Others                 | 0                         | 150,000                   | 150,000                   |
| <b>TOTAL</b>                     | <b>\$360</b>              | <b>\$150,000</b>          | <b>\$150,000</b>          |
| <b>Soccer Complex Operations</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
| Personal Services                | \$40                      | \$0                       | \$0                       |
| Commodities                      | 0                         | 0                         | 0                         |
| Contractual                      | 0                         | 0                         | 0                         |
| Capital Outlay                   | 0                         | 0                         | 0                         |
| Transfers/Others                 | 0                         | 330,000                   | 690,000                   |
| <b>TOTAL</b>                     | <b>\$40</b>               | <b>\$330,000</b>          | <b>\$690,000</b>          |

**PROGRAM DESCRIPTION**

Kansas State Law requires that interfund transfers be budgeted. Funding is transferred from the General Fund to other funds, such as the Bond and Interest Fund, special revenues funds and the Capital Projects Fund, from where the money is then expended. Following are transfer allocations for the City's primary operating funds.

**EXPENDITURES:**

| <b>General Fund</b>                       | <b><u>2015 Actual</u></b>     | <b><u>2016 Budget</u></b>     | <b><u>2017 Budget</u></b>     |
|---|-------------------------------|-------------------------------|-------------------------------|
| Personal Services                         | \$0                           | \$0                           | \$0                           |
| Commodities                               | 0                             | 0                             | 0                             |
| Contractual                               | 0                             | 0                             | 0                             |
| Capital Outlay                            | 0                             | 0                             | 0                             |
| Transfers/Others                          | 34,630,786                    | 68,285,000                    | 76,400,000                    |
| <b>TOTAL</b>                              | <b><u>\$34,630,786</u></b>    | <b><u>\$68,285,000</u></b>    | <b><u>\$76,400,000</u></b>    |
| <br><b>Stormwater Utility Fund</b>        | <br><b><u>2015 Actual</u></b> | <br><b><u>2016 Budget</u></b> | <br><b><u>2017 Budget</u></b> |
| Personal Services                         | \$0                           | \$0                           | \$0                           |
| Commodities                               | 0                             | 0                             | 0                             |
| Contractual                               | 0                             | 0                             | 0                             |
| Capital Outlay                            | 0                             | 0                             | 0                             |
| Transfers/Others                          | 2,798,000                     | 3,295,000                     | 4,195,000                     |
| <b>TOTAL</b>                              | <b><u>\$2,798,000</u></b>     | <b><u>\$3,295,000</u></b>     | <b><u>\$4,195,000</u></b>     |
| <br><b>Golf Course Fund</b>               | <br><b><u>2015 Actual</u></b> | <br><b><u>2016 Budget</u></b> | <br><b><u>2017 Budget</u></b> |
| Personal Services                         | \$0                           | \$0                           | \$0                           |
| Commodities                               | 0                             | 0                             | 0                             |
| Contractual                               | 0                             | 0                             | 0                             |
| Capital Outlay                            | 0                             | 0                             | 0                             |
| Transfers/Others                          | 260,160                       | 1,680,000                     | 2,105,000                     |
| <b>TOTAL</b>                              | <b><u>\$260,160</u></b>       | <b><u>\$1,680,000</u></b>     | <b><u>\$2,105,000</u></b>     |
| <br><b>Soccer Complex Operations Fund</b> | <br><b><u>2015 Actual</u></b> | <br><b><u>2016 Budget</u></b> | <br><b><u>2017 Budget</u></b> |
| Personal Services                         | \$0                           | \$0                           | \$0                           |
| Commodities                               | 0                             | 0                             | 0                             |
| Contractual                               | 0                             | 0                             | 0                             |
| Capital Outlay                            | 0                             | 0                             | 0                             |
| Transfers/Others                          | 0                             | 0                             | 350,000                       |
| <b>TOTAL</b>                              | <b><u>\$0</u></b>             | <b><u>\$0</u></b>             | <b><u>\$350,000</u></b>       |

**PROGRAM DESCRIPTION**

The City of Overland Park budgets the vast majority of the City's bond and interest payments out of the Bond and Interest Fund. This fund is used to account for the payment of debt service costs associated with the City's general long-term debt. Revenue is transferred into this fund from the City's General Fund.

**EXPENDITURES:**

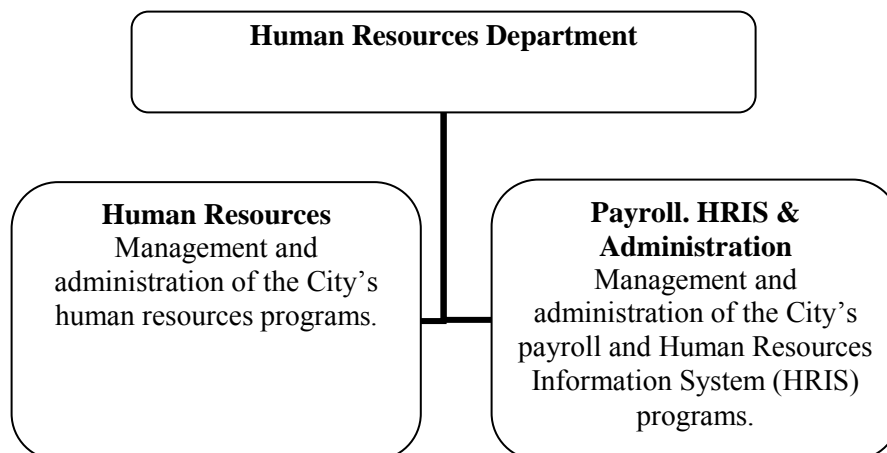
| <b>Bond and Interest Fund</b> | <b><u>2015 Actual</u></b>  | <b><u>2016 Budget</u></b>  | <b><u>2017 Budget</u></b>  |
|-------------------------------|----------------------------|----------------------------|----------------------------|
| Personal Services             | \$0                        | \$0                        | \$0                        |
| Commodities                   | 0                          | 0                          | 0                          |
| Contractual                   | 0                          | 0                          | 0                          |
| Capital Outlay                | 63,725                     | 0                          | 0                          |
| Transfers/Others              | 42,505,572                 | 21,500,000                 | 21,725,000                 |
| <b>TOTAL</b>                  | <b><u>\$42,569,297</u></b> | <b><u>\$21,500,000</u></b> | <b><u>\$21,725,000</u></b> |

**PROGRAM DESCRIPTION**

The Human Resources Department is comprised of two cost centers: Human Resources and Payroll, Human Resource Information Systems (HRIS) and Administration.

The Human Resources cost center manages the human resources management programs for the City including: employment, employer-employee relations, compensation administration, benefits administration, safety loss and prevention, workers' compensation, and employee training and development.

**HUMAN RESOURCES -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide comprehensive human resources programs and services that enable the City to attract, engage and retain the best possible workforce through:*

- ❖ *Effective and inclusive recruitment, selection and orientation,*
- ❖ *Competitive, financially responsible, and legally compliant compensation and benefits programs,*
- ❖ *Positive reward and recognition programs,*
- ❖ *Confidential employee relations and conflict resolution support,*
- ❖ *Focused safety and loss prevention training and enforcement, and*
- ❖ *Ongoing training and development of City leadership and staff.*

**AGENCY LOCATOR**

**Finance, Administration  
and Economic Development**  
Human Resources  
Human Resources ←  
Payroll, HRIS

**2017 PROGRAM GOALS**

The City of Overland Park's work plan includes several objectives that will direct the efforts of the Human Resources cost center in 2017:

- *Provide effective and inclusive recruitment, selection and orientation:*
  - ◆ Conduct a workforce analysis to evaluate gaps in the workforce and develop a strategy to fill the gaps.
  - ◆ Develop a social media strategy for the recruitment function.
  - ◆ Leverage social media as recruitment platform.
  - ◆ Modify new hire orientation and on-boarding process.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
  - ◆ Conduct annual market surveys and perform analysis of wage rates for the entire City to ensure that the City's rates of pay remain competitive and responsive to the current economic challenges.
  - ◆ Coordinate the FAED Committee's performance and compensation review of Municipal Court Judges.
  - ◆ Review and implement additional cost-saving strategies to control health care costs.
  - ◆ Conduct competitive selection process for the expiring benefit consultant contract.
  - ◆ Provide employees with information necessary to set retirement goals.
  - ◆ Develop and implement an updated performance management system.
- *Provide focused safety and loss prevention training and enforcement:*
  - ◆ Update the City's Safety and Loss Prevention Program.
  - ◆ Conduct field audits of City facilities and work sites to identify unsafe practices and conditions.
  - ◆ Incorporate the Smith System Driving Program to the City's Defensive Driving Program and coordinate Defensive Drivers' Training for drivers of city-owned vehicles with preventable vehicle collisions.
  - ◆ Facilitate/coordinate workers' compensation training to managers and supervisors that will provide the fundamental concept of workers' compensation procedures. This will assist workers in obtaining prompt care and facilitate a quicker transition back to work after illness or injury.
  - ◆ Establish and maintain a strong safety culture throughout the City by focusing on safety awareness, training and accountability.
    - Reduce injury/illness frequency rate by 5%.
    - Reduce vehicular frequency rate by 15%.
    - Reduce injury/illness severity rate by 10%.
    - Reduce lost time incident rate by 10%.
    - Reduce workers compensation total costs by 15%.
- *Provide ongoing training and development of City leadership and staff:*
  - ◆ Coordinate and facilitate the City's Leadership Forum program.
  - ◆ Provide remaining priority supervisory training identified in the 2016 needs assessment survey.
  - ◆ Facilitate the Leadership Council to finalize the updated performance management system and complete other identified priorities.
  - ◆ Facilitate the Leadership Council to develop and implement a communication and training plan in support of the updated performance management system.
  - ◆ Manage the Educational Assistance Program.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Human Resources cost center include:

- *Provide effective and inclusive recruitment, selection and orientation:*
  - ◆ Developed a managers' guide for hiring interns that includes instructions, internship guidelines, agreements, etc.
  - ◆ Evaluated Equal Employment Opportunity Plan and revised data as appropriate.
  - ◆ Conducted annual audits of work locations to ensure federal and state legal compliance for employment law posters.
  - ◆ Increased use of social media to recruit and select new hires.
  - ◆ Implemented and updated a new hire orientation program.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
  - ◆ Ensured that all benefit plans and pay systems were updated as necessary to comply with federal and state legislation to include Genetic Information and Notification Act, Health Insurance Portability and Accountability Act, Fair Labor Standards Act, COBRA, Americans with Disabilities Act Amendment, and the Patient Protection and Affordable Care Act.
  - ◆ Developed and distributed employee benefits statements showing the cost of employer-provided benefits.
  - ◆ Conducted a competitive selection process for the administration of the City's Flexible Compensation Benefit Program.
  - ◆ Conducted a competitive selection process for the administration of the City's Employee Assistance Program.
  - ◆ Coordinated the competitive selection process for the Group Health Plan.
  - ◆ Coordinated and provided staff support for the \$53.0 million Municipal Employees Pension Plan.
  - ◆ Coordinated and provided staff support for the \$89.7 million Police Department Retirement Plan.
  - ◆ Coordinated and provided staff support for the \$33.9 million Fire Department Retirement Plan.
  - ◆ Coordinated and provided staff support for the \$23.1 million State of Kansas Deferred Compensation Plan administered by Empower Retirement.
  - ◆ Coordinated and provided staff support for the \$14.1 million ICMA Deferred Compensation Plan.
  - ◆ Coordinated and provided staff support for the \$4.5 million Retiree Health Care Benefit Plan.
  - ◆ Provided staff support for the Kansas Public Employees Retirement System and the Kansas Police and Firemen's Retirement System.
- *Provide positive reward and recognition programs:*
  - ◆ Administered a web-based rewards and recognition program.
  - ◆ Coordinated a competitive selection process to select a vendor for the City's Service Recognition Award Program.
  - ◆ Administered a reward program in support of the core values rollout.
- *Provide focused safety and loss prevention training and enforcement:*
  - ◆ Administered 12 random breath alcohol and 63 Department of Transportation drug tests.
  - ◆ Administered glove trail programs in two departments to reduce the risk of hand injuries.
  - ◆ Administered the City's Safety and Loss Control programs to reduce the cost of the City's injury/illnesses claims.
    - Reduced total medical incurred by 9%.
    - Reduced total indemnity incurred by 8%.

- ◆ Coordinated specialized accident investigation training to the Safety Council.
- ◆ Selected a vendor to administer the Firefighter Annual Aerobic Capacity Evaluations.
- ◆ Conducted annual fire department physicals in-house.
- *Provide ongoing training and development of City leadership and staff:*
  - ◆ Coordinated and facilitated the City's 2014/2015 and 2015/2016 Leadership Forum programs.
  - ◆ Provided coaching, training and development support to individual departments.
  - ◆ Provided Sexual and Other Harassment training citywide.
  - ◆ Facilitated a newly formed Leadership Council intended to develop future leaders whose mission is to review, refine and execute the City's mission, vision, and core values.
  - ◆ Facilitated the Leadership Council to update the performance management system.
  - ◆ Managed the Educational Assistance Program.
  - ◆ Continued to roll out the core values with video, print and online communication and resources.

## PERFORMANCE INDICATORS

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Employee turnover rate   | 3.90%                  | 4.00%                    | 4.00%                  |
| Employees rating the City's benefit package satisfactory or above:   | 61%                    | 65%                      | 70%                    |
| Workforce that represents diverse populations:                       | 10.7%                  | 13.0%                    | 13.0%                  |
| Personnel problems/issues resolved without a formal filing:          | 83%                    | 100%                     | 100%                   |
| Average number of days from recruitment until hiring:                |                        |                          |                        |
| ·Management  | 92                     | 90                       | 90                     |
| ·Commissioned  | 73                     | 60                       | 60                     |
| ·Firefighters/Paramedics   | 116                    | 100                      | 100                    |
| ·Non-commissioned  | 73                     | 60                       | 60                     |
| Injury/Illness severity rate:  | \$0.09                 | \$0.10                   | \$0.08                 |
| Workers' compensation cost per \$100 of payroll:                     | \$0.57                 | \$0.80                   | \$0.70                 |
| Eligible workforce participating in training/development activities: | 95%                    | 95%                      | 95%                    |
| Eligible employees participating in health insurance program:        | 91%                    | 90%                      | 94%                    |
| Eligible employees participating in wellness program:                | 49%                    | 46%                      | 52%                    |
| <b>EFFICIENCY/WORKLOAD MEASURES</b>                                  |                        |                          |                        |
| Average benefit cost per employee (per payroll dollar):              |                        |                          |                        |
| ·Commissioned Employees  | \$0.42                 | \$0.50                   | \$0.50                 |
| ·Fire Safety Employees   | \$0.45                 | \$0.52                   | \$0.52                 |
| ·All other   | \$0.49                 | \$0.47                   | \$0.47                 |
| Full-time employees receiving benefits:                              | 850                    | 858                      | 871                    |
| ·Commissioned Police Employees                                       | 248                    | 250                      | 251                    |
| ·Fire Safety Employees   | 168                    | 180                      | 180                    |
| ·All other   | 434                    | 428                      | 440                    |
| Number of vacancies filled:  |                        |                          |                        |

|                          | <b>2015<br/><u>Actual</u></b> | <b>2016<br/><u>Estimate</u></b> | <b>2017<br/><u>Target</u></b> |
|--------------------------|-------------------------------|---------------------------------|-------------------------------|
| ·Management              | 9                             | 15                              | 10                            |
| ·Commissioned            | 13                            | 25                              | 25                            |
| ·Firefighters/Paramedics | 7                             | 15                              | 10                            |
| ·Non-commissioned        | 51                            | 55                              | 55                            |
| ·Part-time/temporary     | 458                           | 495                             | 495                           |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b>        | <b><u>2016 Budget</u></b>        | <b><u>2017 Budget</u></b>        |
|---------------------|----------------------------------|----------------------------------|----------------------------------|
| Personal Services   | \$1,295,329                      | \$1,414,422                      | \$1,474,769                      |
| Commodities         | 11,687                           | 12,150                           | 12,575                           |
| Contractual         | 503,972                          | 346,644                          | 346,629                          |
| Capital Outlay      | 316                              | 1,290                            | 0                                |
| Transfers/Others    | 0                                | 0                                | 0                                |
| <b>TOTAL</b>        | <b><u><u>\$1,811,304</u></u></b> | <b><u><u>\$1,774,506</u></u></b> | <b><u><u>\$1,833,973</u></u></b> |

**PERSONNEL (full-time equivalent):**

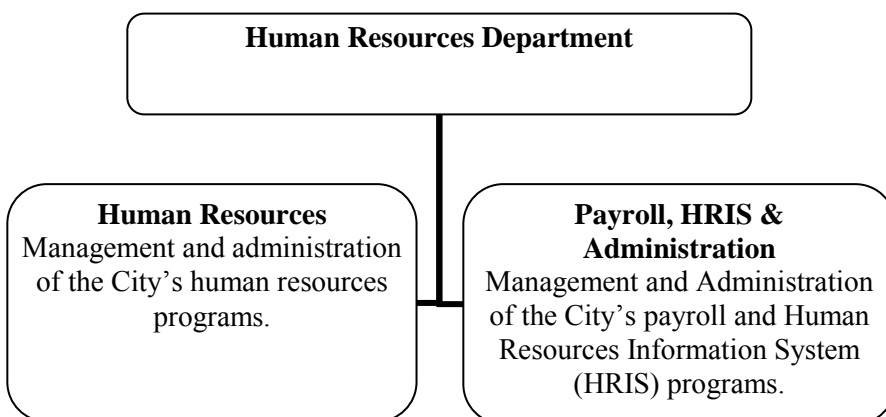
| <b>Full-Time</b>                      | <b><u>2015 Budget</u></b>  | <b><u>2016 Budget</u></b>  | <b><u>2017 Budget</u></b>  |
|---------------------------------------|----------------------------|----------------------------|----------------------------|
| Chief Human Resources Officer         | 1                          | 1                          | 1                          |
| Manager, Human Resources              | 2                          | 2                          | 1                          |
| Manager, Benefits & Retirement Plan   | 0                          | 0                          | 1                          |
| Admin, Safety & Loss Prevention       | 1                          | 1                          | 1                          |
| Benefits Coordinator                  | 1                          | 1                          | 1                          |
| Human Resources Assistant             | 1                          | 2                          | 1                          |
| Human Resources Assistant, Senior     | 1                          | 1                          | 1                          |
| Human Resources Representative        | 1                          | 1                          | 2                          |
| Human Resources Specialist            | 1                          | 1                          | 1                          |
| Retirement Plans Assistant, Senior    | 1                          | 0                          | 0                          |
| Training & Development Specialist, Sr | 1                          | 1                          | 1                          |
| <b>Total Full-time Employees:</b>     | <b><u>11</u></b>           | <b><u>11</u></b>           | <b><u>11</u></b>           |
| <b>Part-Time</b>                      |                            |                            |                            |
| Benefits Assistant                    | 0.00                       | 0.00                       | 0.60                       |
| Human Resources Representative        | 0.00                       | 0.60                       | 0.00                       |
| <b>Total Part-time Employees:</b>     | <b><u>0.00</u></b>         | <b><u>0.60</u></b>         | <b><u>0.60</u></b>         |
| <b>TOTAL FTEs</b>                     | <b><u><u>11.00</u></u></b> | <b><u><u>11.60</u></u></b> | <b><u><u>11.60</u></u></b> |



**PROGRAM DESCRIPTION**

The Payroll, Human Resources Information Systems (HRIS) & Administration Division administers the City's payroll and human resources information system programs.

**HUMAN RESOURCES -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To administer the City's payroll program and design and oversee the maintenance of the information contained within the City's Human Resources Information System (HRIS) by:*

- ❖ *Preparing, distributing and documenting all payroll, direct deposits and payroll tax disbursements,*
- ❖ *Providing technical support to HRIS users, and*
- ❖ *Providing employee records administrative support to departments.*

**AGENCY LOCATOR**

**Finance, Administration and Economic Development**  
 Human Resources  
*Human Resources*  
*Payroll/ HRIS* ←

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Payroll, HRIS and Administration Division in 2017:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
  - ◆ Report accurate tax information to federal, state, and local taxing authorities.
  - ◆ Provide salary and benefits reports for the annual budget and planning processes.
  - ◆ Report group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2011.
- *Providing technical and administrative support to HRIS users:*
  - ◆ Provide technical support for reporting group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2011.
  - ◆ Implement and document a new human resource information system (HRIS) and payroll system in conjunction with a new enterprise resource planning (ERP) system, INFOR.
- *Providing employee records administrative support to departments:*
  - ◆ Continue scanning and electronically storing workers' compensation records and retirement plan documentation.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Payroll, HRIS and Administration Division include:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
  - ◆ Successfully administered a \$62,427,404 payroll including the production of 31,001 pay vouchers and 2,832 payroll checks.
- *Providing technical and administrative support to HRIS users:*
  - ◆ Enhanced employee self-service by modifying the online open enrollment eBenefits module to accommodate changes in the City's benefit plans.
  - ◆ Provided technical support for reporting group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2011.
  - ◆ Updated and streamlined the payroll processing function through the creation of audit reports and system processing flags.
  - ◆ Participated in the selection of an HRIS/payroll system in conjunction with the new ERP.
- *Providing employee records administrative support to departments:*
  - ◆ Continued scanning of employee Official Personnel Files and background investigation files.
  - ◆ Began scanning workers' compensation records to reduce paper storage and make records more accessible.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of employees who rate their overall Satisfaction with the Payroll Services as good or very good: | 91%                    | 93%                      | 95%                    |
| <b>WORKLOAD MEASURES</b>   |                        |                          |                        |
| Total number of payroll disbursements issued:  | 33,833                 | 33,500                   | 33,800                 |
| Total amount of all disbursements:   | \$62,427,403           | \$60,229,678             | \$61,584,846           |

**EXPENDITURES:**

| <b>General Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|---------------------|--------------------|--------------------|--------------------|
| Personal Services   | \$410,841          | \$417,745          | \$435,588          |
| Commodities         | 5,810              | 10,020             | 9,565              |
| Contractual         | 14,266             | 26,010             | 26,385             |
| Capital Outlay      | 0                  | 0                  | 0                  |
| Transfers/Others    | 0                  | 0                  | 0                  |
| <b>TOTAL</b>        | <u>\$430,917</u>   | <u>\$453,775</u>   | <u>\$471,538</u>   |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <u>2015 Budget</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|-----------------------------------|--------------------|--------------------|--------------------|
| Manager, Payroll, HRIS & Admin    | 1                  | 1                  | 1                  |
| HRIS/Payroll Specialist           | 1                  | 1                  | 1                  |
| Payroll Coordinator               | 1                  | 1                  | 1                  |
| Records Technician                | 1                  | 1                  | 1                  |
| <b>Total Full-time Employees:</b> | <u>4</u>           | <u>4</u>           | <u>4</u>           |
| <b>Part-Time</b>                  |                    |                    |                    |
| None                              | 0.00               | 0.00               | 0.00               |
| <b>Total Part-time Employees:</b> | <u>0.00</u>        | <u>0.00</u>        | <u>0.00</u>        |
| <b>TOTAL FTEs</b>                 | <u>4.00</u>        | <u>4.00</u>        | <u>4.00</u>        |



## **PUBLIC SAFETY**

**GOAL:** Provide protection and security for life and property that allow for freedom of movement, tranquility in the community and peace of mind for the continuance of a high quality of life.

**COST CENTERS:**

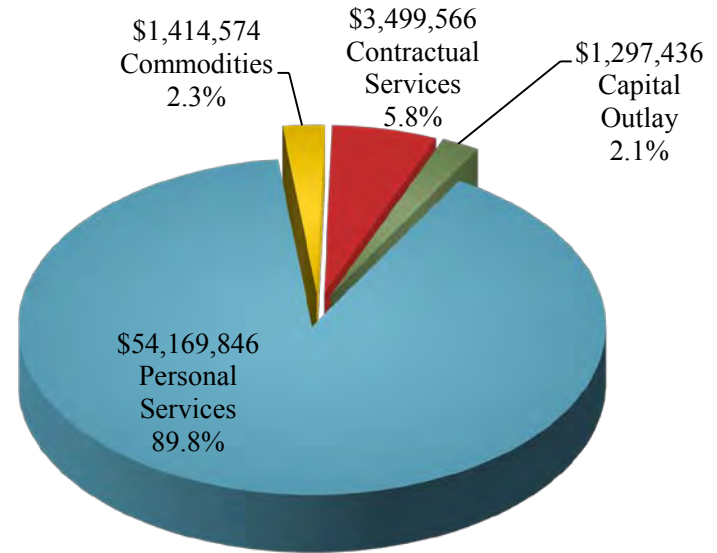
- Police Administration
- Tactical Operations Bureau
- Special Services Bureau
  
- Fire Administration
- Fire Operations
- Fire Prevention
- Fire Support Services
- Fire Training
- Fire Training Center
- Merriam Fire Contract

# 2017 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2017 Expenditures = \$60,381,422

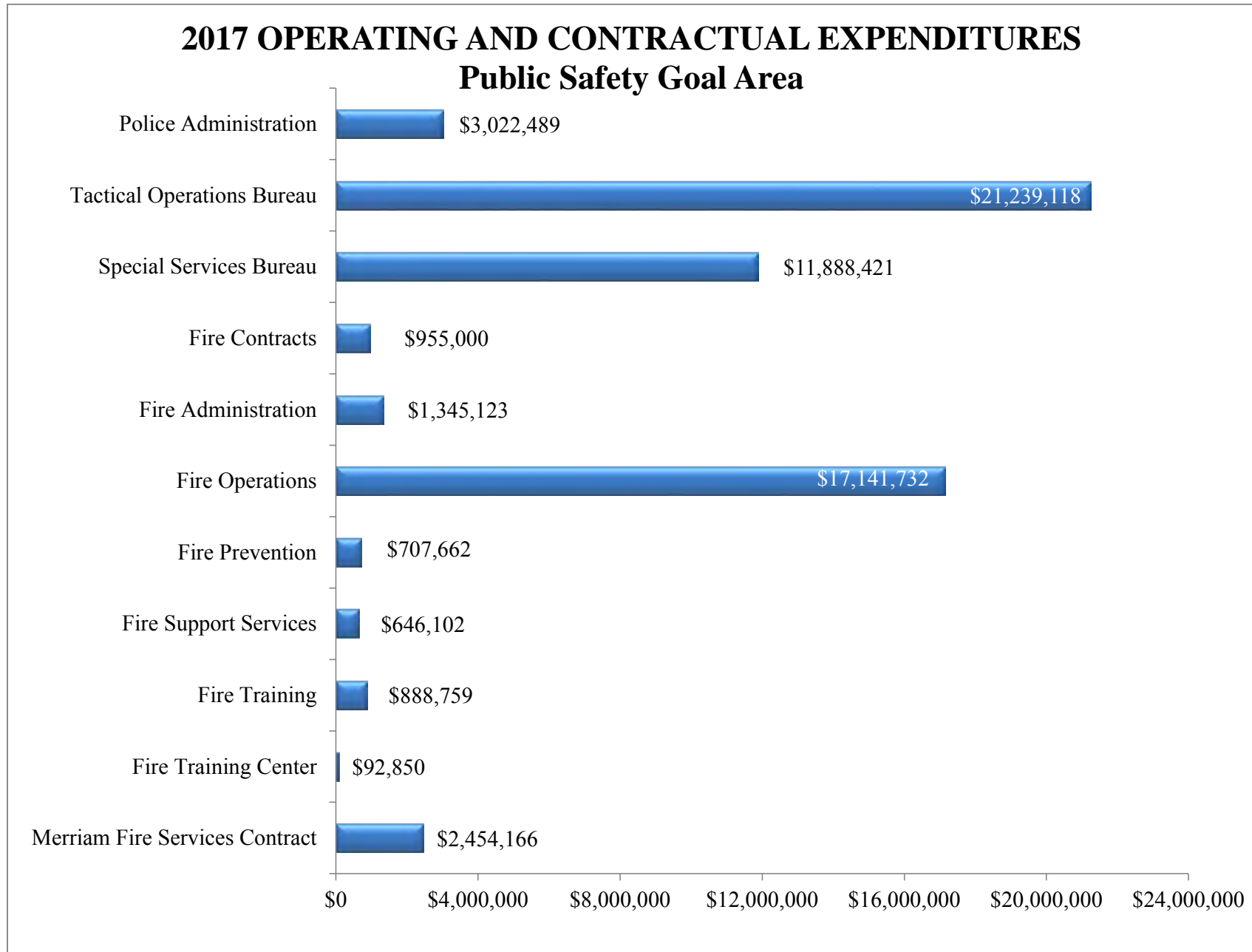


FUNDS



EXPENDITURE TYPE

*Public Safety Goal Area*



**PROGRAM DESCRIPTION**

Police Administration is responsible for overseeing the operations of the Overland Park Police Department and the Police Fiscal Management Section.

The Police Fiscal Management Section manages Police Department budgeting, financial and grants management, fixed asset inventory maintenance, uniform and equipment issuance, invoice tracking, and administration of the alarm program.

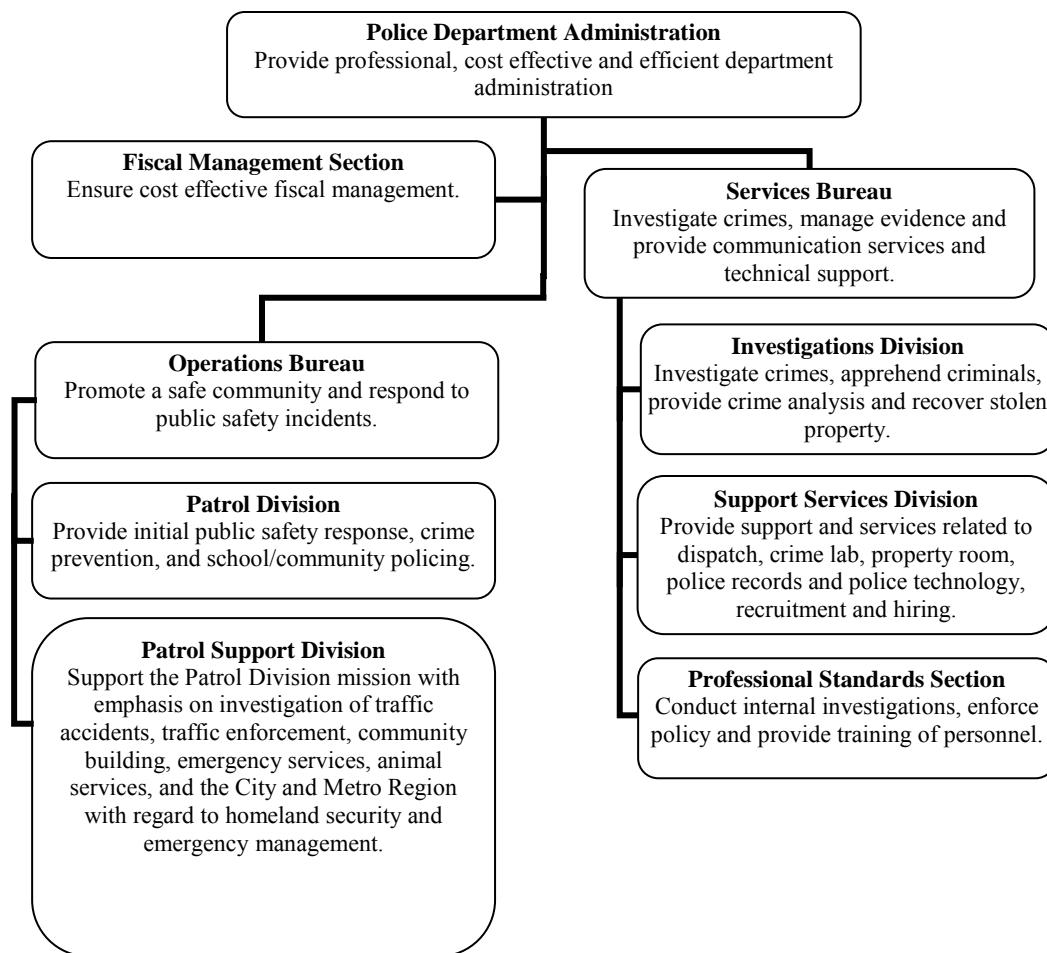
**MISSION STATEMENT**

*Our first and highest priority is the safety and welfare of the citizens of the Overland Park community and the men and women who protect them.*

*The Police Administration Division shall:*

- ❖ *Efficiently and effectively manage the Police Department.*
- ❖ *Maintain and administer sound fiscal policies*

**POLICE DEPARTMENT - ORGANIZATIONAL CHART**



**AGENCY LOCATOR**

**Public Safety**  
Police  
Police Administration ←  
Operations Bureau  
Services Bureau

**2017 PROGRAM GOALS**

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Police Department Administration in 2017:

- *Efficiently and effectively manage the Department:*
  - ◆ Provide appropriate police protection, taking into account changing socioeconomic, cultural and racial demographics.
  - ◆ Work within the short-term and long-term fiscal framework of the City Council's and City Manager's initiatives.
  - ◆ Further position the organization as information driven, strategically positioned and tactically flexible.
  - ◆ Develop new policing strategies.
  - ◆ Continue and expand upon the implementation of crime-reduction initiatives.
  - ◆ Equip the Department with an enhanced technological capability.
  - ◆ Improve the quality and sophistication of supervision of each level.
  - ◆ Maintain positive City Council and citizen relationships.
  - ◆ Continue developing partnerships with community diversity organizations.
  - ◆ Complete, implement and/or distribute the operations plan for the Department, performance measures quarterly report, Chief's Annual Report and benchmark cities survey and analysis.
  - ◆ Enhance leadership skills of senior staff and focus on leadership development and a succession plan.
  - ◆ Develop and maintain positive working relationship with area police departments.
- *Maintaining and administering sound fiscal policies:*
  - ◆ Properly prepare and submit all annual budget documents.
  - ◆ Actively pursue grant funding, and properly prepare and submit all grant reports in a timely manner.
  - ◆ Maintain fiscal responsibility throughout the entire Police Department by assisting, and providing guidance and expertise in the purchase of goods and services, payment of invoices, and safeguarding of department assets.
  - ◆ Maintain Department uniform and equipment inventory.
  - ◆ Manage the alarm process to ensure alarms are processed in a timely and accurate manner.
  - ◆ Educate residential and commercial users on how to use their security systems responsibly.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Police Department Administration include:

- *Efficiently and effectively manage the Department:*
  - ◆ Comprehensive resource deployment strategy plan was designed for the Department:
    - Established geographic districts for deployment of patrol resources.
    - Continued scheduling officer assignments daily and hourly consistent with crime analysis in the City for crime suppression.
    - Continued the work on the Police Technology Program and numerous other initiatives to further the Department as an information-driven organization.
    - Continued to expand and implement new crime initiatives in targeted areas of the City.



- Continued research into the changing trends of the City.
- ◆ Enhanced leadership capabilities of Police Department staff:
  - Continued to provide leadership opportunities for all supervisors to enhance leadership capabilities through training and assignments.
- ◆ Establishment of significant criminal intelligence gathering capability:
  - Continued OPPD detective assignment to the Regional Computer Forensics Laboratory.
  - Continued to improve data dissemination capabilities to Patrol and other divisions/personnel within the Police Department, through recurring department meetings focusing on specific areas of the City.
  - Continued our participation by assignment of a Crime Analyst to the Regional Terrorism Early Warning Analysis Center.
- ◆ Continued development of partnerships:
  - Continued to develop relationships with diverse community organizations and to enhance relationships with citizens in our community.
  - Continued to serve as host and maintain our CAD and RMS Intergraph partnership with the Johnson County Sheriff's Department, Johnson County Park Police, Johnson County Emergency Communications Center, and police agencies in Leawood, Shawnee, Prairie Village, Olathe, Roeland Park, Mission, Merriam, Spring Hill, Gardner and Lenexa.
  - Continued to work with the FBI as a board member of the Joint Terrorism Task Force.
  - Continued direction of the Benchmark Cities Survey.
  - Continued partnership with Johnson County Mental Health to provide us with a mental health co-responder to assist in addressing mental health issues involving citizen calls for service.
- ◆ Comprehensive review of Police Department processes, policies and procedures.
  - Instituted an Executive Committee to include City officials and Johnson County user agencies to review RMS solutions.
  - Continued participation and attendance of LPO Training for OPPD staff.
  - Continued the Fort Riley Mentoring Program to develop possible recruits exiting military service.
  - Continued implementation process of a physical fitness program.
  - Continued efforts to increase recruiting and minority application recruiting.
- *Maintaining and administering sound fiscal policies:*
  - During 2015, managed and reported on eight (8) active grants with a total award amount of \$230,456.
  - During 2015, Overland Park Police were summoned to 6,051 alarm calls. Of these, 4,332 were false alarms, 1,673 were cancelled false alarms and 46 were valid alarms.
  - During 2015, assessed \$95,300 for 739 alarm penalty fees and collected false alarm and permit fees totaling \$96,345.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Substantiated citizen complaints                                     | 6                      | 8                        | 0                      |
| Percentage of residents satisfied with quality of police protection: | 89%                    | 100%                     | 100%                   |
| Retention rate of recruits one year after Academy graduation         | 82%                    | 80%                      | 100%                   |
| <b>EFFICIENCY/WORKLOAD MEASURES</b>                                  |                        |                          |                        |
| Number of commissioned personnel                                     | 251                    | 251                      | 253                    |
| Average number of Calls for Service handled per officer              | 370                    | 368                      | 357                    |
| Number of officers per 1,000 citizens                                | 1.3                    | 1.3                      | 1.4                    |
| Turnover rate of commissioned personnel                              | 6.0%                   | 6.4%                     | 3.0%                   |

**EXPENDITURES:**

| <b>General Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|---------------------|--------------------|--------------------|--------------------|
| Personal Services   | \$2,377,040        | \$2,537,168        | \$2,652,101        |
| Commodities         | 109,018            | 128,500            | 151,468            |
| Contractual         | 218,872            | 218,260            | 218,920            |
| Capital Outlay      | 2,582              | 0                  | 0                  |
| Transfers/Others    | 0                  | 0                  | 0                  |
| <b>TOTAL</b>        | <u>\$2,707,512</u> | <u>\$2,883,928</u> | <u>\$3,022,489</u> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <u>2015 Budget</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|-----------------------------------|--------------------|--------------------|--------------------|
| Chief of Police                   | 1                  | 1                  | 1                  |
| Police Officer                    | 1                  | 1                  | 1                  |
| Supervisor, Police Administration | 1                  | 1                  | 1                  |
| Admin, Police Fiscal Mgmt         | 0                  | 1                  | 1                  |
| Administrative Assistant          | 3                  | 3                  | 3                  |
| Inventory Control Clerk           | 0                  | 1                  | 1                  |
| <b>Total Full-time Employees:</b> | <u>6</u>           | <u>8</u>           | <u>8</u>           |
| <b>Part-Time</b>                  |                    |                    |                    |
| None                              | 0.00               | 0.00               | 0.00               |
| <b>Total Part-time Employees:</b> | <u>0.00</u>        | <u>0.00</u>        | <u>0.00</u>        |
| <b>TOTAL FTEs</b>                 | <u>6.00</u>        | <u>8.00</u>        | <u>8.00</u>        |

**PROGRAM DESCRIPTION**

The Operations Bureau consists of two divisions; the Patrol Division /Patrol Support Division, and the Fleet Operations/Civilian Support Section.

The Patrol Division is comprised of three patrol shifts; Day Shift, Evening Shift, and Midnight Shift. In 2015, the division worked out of the Sanders Station. In the first quarter of 2016, the Patrol Division reallocated resources by assigning officers to work out of both the Sanders and Scafe police buildings. The patrol division is made up of district and canine officers.

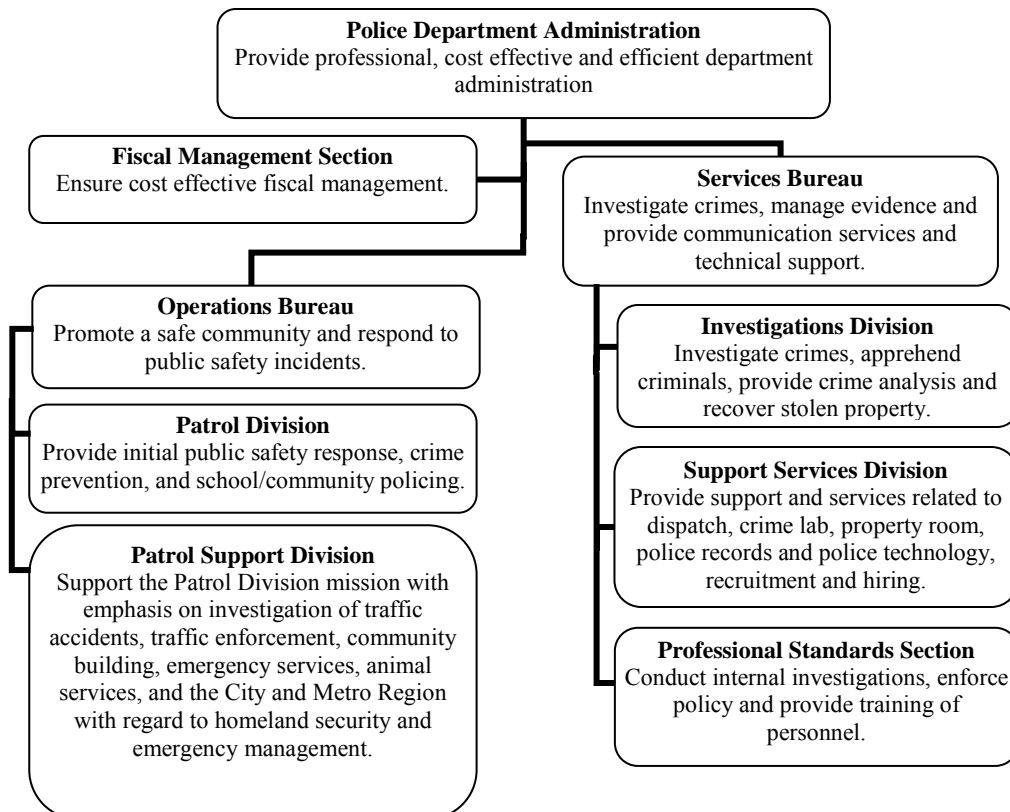
The Patrol Support Division consists of three sections; Emergency Services, Traffic and Community Policing. The division mission emphasizes investigation of traffic accidents, traffic enforcement, community building, emergency services and animal services.

The Emergency Services Section provides support to Police Department operations by answering calls for service and directing resources to address city-wide public safety concerns. The Emergency Services Section includes special units that maintain a high level of readiness to facilitate a quick and effective police response to a wide range of situations, including Explosive Ordinance Disposal (EOD), Special Weapons and Tactics (SWAT), Dive, and Critical Incident Negotiations.

The Traffic Section includes the Traffic Safety Unit, Animal Control Unit, Motorist Assist Unit and school crossing guards.

The Community Policing Section Officers are assigned to Community Oriented Policing and Problem Solving (COPPS), School Resource (SRO), Gangs, and Crime Prevention.

The Fleet Operations Section is responsible for the management of the fleet vehicles.

**POLICE DEPARTMENT - ORGANIZATIONAL CHART****MISSION STATEMENT**

*To promote a safe community and to respond to major incidents and disasters by:*

- ❖ *Responding to events and calls for service;*
- ❖ *Interdicting and enforcing laws;*
- ❖ *Investigating incidents;*
- ❖ *Preventing and reporting crime;*
- ❖ *Providing a safe environment for vehicular and pedestrian traffic;*
- ❖ *Providing coordinated Emergency services; and*
- ❖ *Providing administrative and managerial support.*

**AGENCY LOCATOR****Public Safety**

Police

Police Administration  
Operations Bureau ←  
Services Bureau

**2017 PROGRAM GOALS**

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Patrol Division in 2017:

- *Responding to events and calls for service:*
  - ◆ The Police Department responded to 63,303 calls for service in 2015. The Patrol Division handled approximately 50,554 or 80% of all calls for service. This is a 17% increase over 2014. The Patrol Division made 5,346 arrests in 2015; which is 76% of all arrests made last year and up by 43% from 2014. In addition, the division wrote 23,115\* reports, a significant increase from 2014's total of 16,442. \*includes supplement reports
- *Interdicting:*
  - ◆ The Patrol Division's main program goals for 2017 are to provide quality police service by delivering quick and safe responses to calls for service, complete thorough investigations, reporting of crimes, accidents and incidents, and to reduce traffic accidents through enforcement, visibility and education. Additionally, Patrol Division supervisors will continue to provide a positive working environment for employees through collaboration and inclusion, employee recognition and development with a focus on the City's Mission, Vision and Core Values.
  - ◆ The Patrol Division will focus on conducting alcohol and drug enforcement to reduce drug and alcohol abuse.
- *Reporting and preventing crime:*
  - ◆ Maximize the Patrol Division resources through district policing methods to address crime trends and traffic issues. District policing methods emphasize ownership of assigned area, responsiveness to the communities concerns through the use of partnerships within the community, intelligence gathered from multiple sources, including crime analysis, other law enforcement agencies and physical observations to address the problems in our community.
- *Responding to events and calls for service:*
  - ◆ The Patrol Division's main priority is handling calls for service in a timely manner and providing quality service to the citizens of Overland Park.
  - ◆ The officers in the Patrol Division are assigned to districts which allow them to be strategically placed throughout the city to assist in a timely response. In addition to district responsibility, officers will continue the use of the Intergraph in-car computer technology and the strategic deployment of officers, to enhance the efficiency and information sharing capability of the patrol officers.
- *Providing administrative and managerial support:*
  - ◆ Oversee the Police Chaplains

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Patrol Support Division in 2017:

- *Responding to events and calls for service and provide a safe environment for vehicular and pedestrian traffic:*
  - ◆ Investigate at least 50% of the reported traffic crashes in the City.
  - ◆ Reduce serious injury and/or fatal traffic crashes by working high accident locations.
  - ◆ Target locations of alcohol related crashes.
  - ◆ Conduct DUI enforcement with saturated enforcement and DUI check lanes.
  - ◆ Investigate traffic complaint areas.
  - ◆ Provide education and assistance in installation of child safety restraints.
  - ◆ Provide motorist assist services in the city.
  - ◆ Manage and maintain the school crossing guard program.
  - ◆ Assist with special event management including parades, runs, funerals, and civic events.

- ◆ Educate the public on matters related to wild animals and safe handling of domestic animals.
- ◆ Educate citizens and enforce ordinances related to animals.
- ◆ Investigate animal cruelty, neglect and abandonment.
- ◆ Incorporate the City's Mission, Vision and Core Values
- *Responding to events and calls for service:*
  - ◆ Maintain a well-trained and equipped Explosive Ordnance Disposal team.
  - ◆ Maintain a well-trained and equipped Dive and Fast Water Rescue Team.
  - ◆ Develop and enhance the Department's capability to respond to civil disturbance, crowd control, dignitary protection and special events.
  - ◆ Maintain a well-trained and equipped SWAT Team.
  - ◆ Engage in strategic problem solving for the purpose of investigating and apprehending most active career criminals and gang members.
  - ◆ Participate in a regional effort to provide a regional response capability for a WMD event.
  - ◆ Develop and enhance the Department's capability to assess risks to private and public structures through risk analysis evaluations and remediation planning.
- *Educating school age children and providing a safe environment in schools:*
  - ◆ School Resource Officers (SRO) – Provide crime education, prevention, interdiction, investigation, and other related services to middle and high schools in the City.
- *Interdicting:*
  - ◆ Community Oriented Policing and Problem Solving Section (COPPS) – Partner with the neighborhoods and businesses to problem solve in our Community.
  - ◆ Strategically deploy units to Oak Park Mall, Corbin Park and Prairie Fire with a focus on organized retail crime and other high priority calls at these locations.
  - ◆ Actively participate in building partnerships with neighborhoods and businesses in the Neighborhood Conservation Area to problem solve.
  - ◆ Partner with Apartment Communities through Crime Free Multi-Housing training.
  - ◆ Provide education and mentorship to our middle and high school age students on crime prevention, alcohol/drug abuse prevention and other related services.
  - ◆ Interdict and investigate crime at our middle and high schools.
  - ◆ Provide public education through presentations on Crime Prevention.
  - ◆ Partner with Johnson County Mental Health to enhance client services.

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Fleet Operations and Civilian Support Section in 2017:

- *Providing administrative and managerial support:*
  - ◆ Direct the efforts of the Fleet Operations and Civilian Support Section.
  - ◆ Maintain the Police, Planning and IT Department's vehicle fleets.

## 2015-2016 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the **Patrol Division** include:

- *Interdicting:*
  - ◆ The Patrol Division is dedicated to providing quality police service by delivering quick and safe responses to calls for service. In 2015 the response time for priority 1 calls was 6.10 minutes; virtually the same as in 2014. For priority 2 calls, the response times in 2015 was 9.09 minutes, an 8% improvement over 2014.
  - ◆ The Patrol Division focused traffic enforcement efforts in three areas: high accident locations, traffic complaint areas and the reduction of alcohol related accidents. In 2015, the Patrol Division issued 30,208 traffic citations, up by 8% from 2014. Compared to the total number of citations

issued by the police department (38,987), the patrol division contributed to 77% of all the tickets written, a 5% increase from the previous year.

- ◆ In 2015, Patrol officers arrested 537 individuals for driving under the influence of alcohol or drugs, an 11% increase from 2014.
- ◆ In 2015, the Patrol Division focused on increasing self-initiated activity, a leading contributor to the identification of criminal activities and known criminals. In 2015, the Patrol Division conducted 46,265 self initiated activities, an increase from 2014 by 10%.

Recent accomplishments of the Patrol Support Division include:

- Emergency Services Section accomplishments during 2015 include:
  - ◆ 611 Total Arrests
  - ◆ 467 Warrant Arrests
  - ◆ 32 Narcotic Arrests
  - ◆ 4 DUI/Alcohol Arrests
  - ◆ 23 Accident Reports
  - ◆ 830 Incident Reports
  - ◆ 1,203 Tickets
  - ◆ 5,048 self-initiated events
  - ◆ 5 SWAT Team Activations
  - ◆ 34 EOD Team Activations
  - ◆ 4 DIVE Team Activations
- Traffic Unit accomplishments during 2015 include:
  - ◆ 2,501 accidents worked
  - ◆ 49% of accidents worked for entire Department
  - ◆ 5 critical injury crashes worked
  - ◆ 8 fatality crashes worked
  - ◆ 135 DUI arrests
  - ◆ 8,869 citations issued
  - ◆ 11 DUI saturation patrols
  - ◆ 2 DUI Check lanes
  - ◆ 81 Operation Impact hours worked
  - ◆ 170 Operation Impact citations
  - ◆ 237 Commercial Motor Vehicle inspections
  - ◆ 5,718 self-initiated incidents
- Animal Control Unit accomplishments during 2015 include:
  - ◆ 3,073 dispatched calls
  - ◆ 290 citations issued
  - ◆ 79 % efficiency rating
- Motorist Assist Unit Accomplishments during 2015 include:
  - ◆ 824 dispatched calls
  - ◆ 305 school crossings worked
  - ◆ 1023 self-initiated calls
- Community Policing Section accomplishments during 2015 include:
  - ◆ 2,235 calls for service
  - ◆ 9,670 self-initiated events
  - ◆ 1,885 traffic tickets issued
  - ◆ 1,229 reports submitted
  - ◆ 271 arrests made
  - ◆ 119 traffic accidents investigated
  - ◆ 122 field interviews
  - ◆ 31 residential security surveys
  - ◆ 5,803 citizens contacted thru 124 public presentations
  - ◆ Two crime free multi-housing trainings conducted
  - ◆ 565 school presentations
  - ◆ 827 Co-Responder contacts
  - ◆ 1,142 reports reviewed by C.I.T Officers
  - ◆ 16 commercial security surveys
- Fleet Operations Section accomplishments during 2015 include the following:
  - ◆ The Fleet Operations Unit managed the maintenance and repair of a fleet of 167 Police Department vehicles with an estimated value of over \$5,000,000. In addition, Police Fleet Operations coordinated fleet maintenance for 46 vehicles assigned to other City departments.
  - ◆ Fleet Operations was responsible for the maintenance and repair of the Police Department's vehicles, and the purchasing and outfitting of 16 new Police Interceptors, 1 Police Motorcycle and 2 other Police vehicles.
  - ◆ Fleet Operations successfully implemented use of Lucity, a new Fleet Maintenance and Asset tracking program designed to streamline maintenance operations.

**PERFORMANCE INDICATORS**

| <u>Measure</u>                              | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>               |                        |                          |                        |
| Response Times (in minutes)                 |                        |                          |                        |
| · Priority 1                                | 6.1                    | 6.1                      | 6.3                    |
| · Priority 2                                | 10.0                   | 9.0                      | 9.8                    |
| Animal Control Activity                     |                        |                          |                        |
| · Response time (in minutes)                | 34.4                   | 35.0                     | 35.0                   |
| · Animal bites                              | 83                     | 80                       | 0                      |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>       |                        |                          |                        |
| Calls for Service                           | 63,303                 | 63,421                   | 62,500                 |
| Accidents:                                  |                        |                          |                        |
| · Fatality                                  | 8                      | 5                        | 5                      |
| · Injury                                    | 867                    | 839                      | 800                    |
| · Non-injury                                | 3,894                  | 3,591                    | 3,500                  |
| · Alcohol-related                           | 194                    | 165                      | 160                    |
| DUI Arrests                                 | 689                    | 674                      | 680                    |
| Animal Control Activity:                    |                        |                          |                        |
| · Calls handled by Animal Control Officers  | 3,073                  | 2,770                    | 3,100                  |
| · Calls handled by other officers           | 798                    | 1,218                    | 900                    |
| Number of Special Events                    | 39                     | 90                       | 60                     |
| Percent of Cost Recovery for Special Events | 22.0%                  | 18.5%                    | 20.0%                  |
| TAC Training Hours                          | 6,504                  | 6,504                    | 6,504                  |
| TAC Calls for Service                       | 133                    | 101                      | 117                    |

**EXPENDITURES:**

| <b>General Fund</b>         | <u>2015 Actual</u>  | <u>2016 Budget</u>  | <u>2017 Budget</u>  |
|-----------------------------|---------------------|---------------------|---------------------|
| Personal Services           | \$16,657,433        | \$18,720,837        | \$19,274,010        |
| Commodities                 | 373,670             | 345,093             | 353,981             |
| Contractual                 | 767,742             | 811,869             | 824,138             |
| Capital Outlay              | 574,039             | 685,625             | 786,989             |
| Transfers/Others            | 0                   | 0                   | 0                   |
| <b>TOTAL</b>                | <u>\$18,372,884</u> | <u>\$20,563,424</u> | <u>\$21,239,118</u> |
| <b>Special Alcohol Fund</b> |                     |                     |                     |
|                             | <u>2015 Actual</u>  | <u>2016 Budget</u>  | <u>2017 Budget</u>  |
| Personal Services           | \$3,662             | \$10,000            | \$13,000            |
| Commodities                 | 23,279              | 25,000              | 30,000              |
| Contractual                 | 9,166               | 40,000              | 42,500              |
| Capital Outlay              | 0                   | 0                   | 10,000              |
| Transfers/Others            | 0                   | 0                   | 0                   |
| <b>TOTAL</b>                | <u>\$36,107</u>     | <u>\$75,000</u>     | <u>\$95,500</u>     |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                                     | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--|---------------------------|---------------------------|---------------------------|
| Police Lieutenant Colonel                            | 1                         | 1                         | 1                         |
| Police Major   | 2                         | 2                         | 2                         |
| Police Captain                                       | 7                         | 8                         | 7                         |
| Police Sergeant                                      | 24                        | 23                        | 23                        |
| Police Officer                                       | 151                       | 152                       | 156                       |
| Supervisor, Animal Control                           | 1                         | 1                         | 1                         |
| Manager, Fleet Operations & Civilian Sup<br>Services | 1                         | 0                         | 0                         |
| Supervisor, Fleet Operations                         | 0                         | 1                         | 1                         |
| Animal Control Officer I                             | 2                         | 2                         | 2                         |
| Animal Control Officer II                            | 3                         | 2                         | 2                         |
| Administrative Assistant                             | 0                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>                    | <b><u>192</u></b>         | <b><u>193</u></b>         | <b><u>196</u></b>         |
| <b>Part-Time</b>                                     |                           |                           |                           |
| Administrative Clerk                                 | 0.66                      | 0.00                      | 0.00                      |
| Fleet Services Technician                            | 2.09                      | 2.09                      | 1.91                      |
| Mail Clerk   | 0.71                      | 0.00                      | 0.00                      |
| Parking Enforcement/Motorist Asst.                   | 1.83                      | 1.83                      | 2.00                      |
| School Crossing Guard                                | 10.58                     | 10.58                     | 10.77                     |
| School Crossing Guard Coordinator                    | 0.71                      | 0.71                      | 0.71                      |
| <b>Total Part-time Employees:</b>                    | <b><u>16.58</u></b>       | <b><u>15.21</u></b>       | <b><u>15.39</u></b>       |
| <b>TOTAL FTEs</b>                                    | <b><u>208.58</u></b>      | <b><u>208.21</u></b>      | <b><u>211.39</u></b>      |



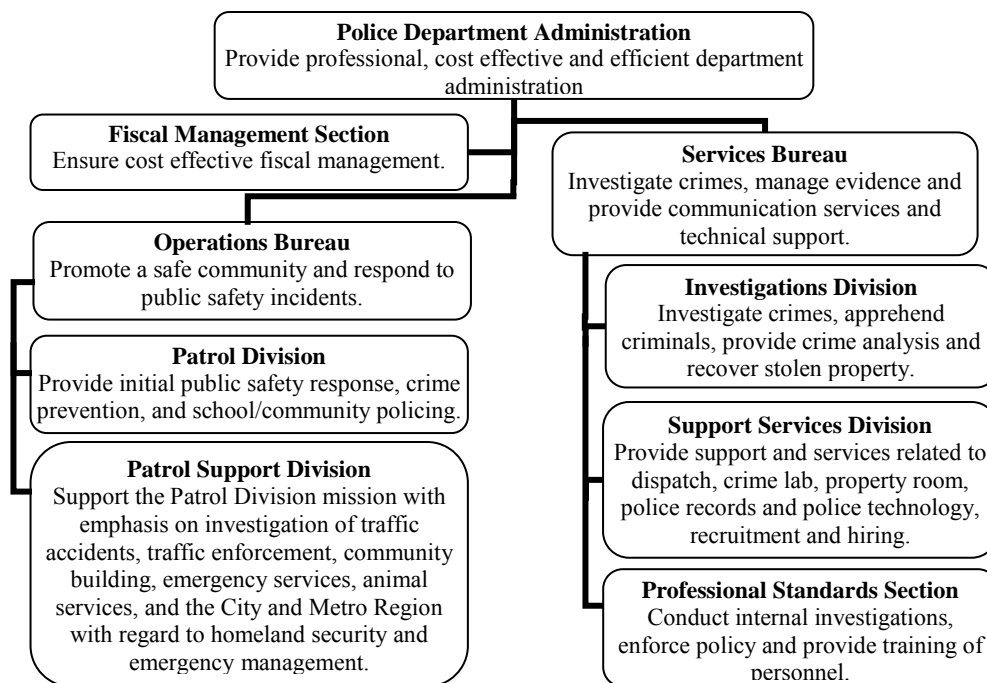
**PROGRAM DESCRIPTION**

The Services Bureau consists of the Investigations Division, the Support Services Division and the Professional Standards Section.

The Investigations Division is comprised of the Crimes Against Persons, Crimes Against Property, Financial Crimes, Special Victims, Vice/Narcotics Units, and Intelligence Unit. The Investigation Division investigates crimes not cleared by the Patrol or Patrol Support Divisions. The Crimes Against Persons Unit investigates Homicide, Robbery, Assault and Battery and tracks career criminals. The Crimes Against Property Unit handles Burglary, Theft, and Auto Crimes. The Financial Crimes Unit investigates Forgery, Identity Theft and Organized Retail Crime. The Special Victims Unit investigates sex crimes, to include online cyber crimes. The Vice/Narcotics Unit investigates the unlawful production, distribution and use of drugs, and vice-related crime. The Crime Analysis Unit reviews, analyzes and develops reports and crime data.

The Support Services Division is comprised of the Communications, Personnel, Property and Records, and Technology. The Property Unit ensures a proper chain of custody is maintained for items submitted to, stored in, and checked out of the Property Room. The Crime Lab Unit responds to major crime scenes, and provides videography and related technical support. The Records Unit coordinates storage and dissemination of police reports. The Communications Unit answers administrative and 911 telephone lines and dispatches appropriate resources. The Technology Section oversees general Intergraph operations, department technology and provides electronic surveillance support. The Personnel Section is responsible for the recruiting/hiring process, promotional process, and oversight for Police Department personnel actions.

The Professional Standards Section is responsible for conducting internal investigations, inspections of Police sections, maintenance and oversight for all policies and the CALEA Accreditation Program. The Training Section oversees the training of personnel and coordination of the police academy.

**POLICE DEPARTMENT - ORGANIZATIONAL CHART****MISSION STATEMENT**

*Provide a safe community and environment by:*

- ❖ *Performing high-quality investigations and achieving a high crime clearance rate,*
- ❖ *Identifying and apprehending suspects and criminal offenders,*
- ❖ *Maintaining custody of property and analyzing evidence,*
- ❖ *Promoting safe neighborhoods through partnerships, education, and enforcement,*
- ❖ *Conducting internal investigations and provide on-going professional training*
- ❖ *Providing communications, administration and technological support to the Department, and*
- ❖ *Administering an effective personnel selection process.*

**AGENCY LOCATOR****Public Safety**

Police

Police Administration

Operations Bureau

Services Bureau ←

**2017 PROGRAM GOALS**

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Investigations Division in 2017:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
  - ◆ Maintain a clearance rate for violent crimes of at least the average of the last three years.
  - ◆ Maintain a clearance rate for property crimes of at least the average of the last three years.
  - ◆ Maintain a clearance rate of at least the average of the last three years for fraud and forgery crimes.
- *Identifying and apprehending suspects and criminal offenders:*
  - ◆ Maintain a sophisticated information and intelligence gathering capability in reference to ongoing criminal initiatives, enterprises and career criminals.
  - ◆ Maintain an effective Organized Retail and Financial Crime investigative and interdiction capability.
  - ◆ Maintain effective narcotics investigations by dismantling the networks of street-level dealers in at-risk areas of the City.
  - ◆ Maintain an aggressive Vice component designed to interdict prostitution and discourage such activities from taking place in our hotels and apartment communities.
  - ◆ Identify, converse with and develop cases on internet child predators, including those who view and share child pornography.
- *Providing administrative and managerial support*
  - ◆ Provide tactical, analytical and strategic crime analysis reports

The City of Overland Park's Police Department work plan contains several objectives that will direct the Support Services Division's efforts in 2017:

- *Maintaining custody of all recovered property and evidence:*
  - ◆ Ensure a property management and handling system which accounts for 100% of recovered property and evidence submissions to, and storage in the Property Room.
  - ◆ Appropriately return recovered items to their rightful owner or properly dispose of unclaimed items in a timely manner.
  - ◆ Maintain and verify Property Room inventories and integrity by appropriately conducting inventories, audits and procedural reviews.
- *Providing communications, administration and technological support to the Department:*
  - ◆ Work to increase the number of private and public remote camera viewing capabilities.
  - ◆ Coordinate and facilitate the maintenance and upgrade of appropriate Intergraph systems.
  - ◆ Answer all calls for public safety services through administrative and 911 calls.
  - ◆ Dispatch units to handle calls for public safety services.
  - ◆ Work with the Information Technology Department to coordinate software upgrades and resolve technology and software related issues.
  - ◆ Provide Evidence Technician services for criminal investigations.
- *Administering an effective personnel selection process:*
  - ◆ Administer the recruiting, hiring and promotion processes.
  - ◆ Support Civil Service Commission functions related to hiring, promoting, and disciplining of police officers.
  - ◆ Oversee Police volunteers.
  - ◆ Oversee Department polygraph program.

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Professional Standards Section in 2017:

- *Providing administrative and managerial support:*
  - ◆ Cross train members of Professional Standards and Policy Units.

- ◆ Conduct inspections of divisions and units within the Department as directed.
- ◆ Conduct thorough and timely investigations of citizen complaints.
- ◆ Review and update Written Directives.
- ◆ Support the Non-Bias Policing Board.
- ◆ Administer the Power DMS Program – (Written Directives).
- ◆ Administer the Administrative Investigative Management (AIM) program.
- ◆ Conduct quarterly audits of critical functions.
- ◆ Administer the Vehicle Tow Program.
- ◆ Administer the Secondary Employment Program.
- ◆ Administer the Building Security Program.
- ◆ Conduct annual CJIS compliance checks.
- ◆ Manage the logistical needs of the Police Department.
- *Administering an effective and an ongoing professional development program:*
  - ◆ Provide departmental training in compliance with Federal, State, and City requirements.
  - ◆ Design training which encompasses Department needs and individual career objectives.
  - ◆ Incorporate quality training from outside instructors when feasible. In 2015, we scheduled IACP Leadership in Police Organizations for Police Supervisors and held Advanced FTO training for Field Training Officers.
  - ◆ The Department has begun the process to receive National accreditation from “CALEA” (Commission of Accreditation of Law Enforcement Agencies). This is normally a three-year process to achieve full accreditation. The professional Standards Unit will be tasked with overseeing and managing this process.

## 2015-2016 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Investigations Division include:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
  - ◆ The three-year average for the clearance of violent crimes was 74.9%. Detectives cleared 80.4% of all violent crimes in 2015. The three-year average for non-violent crimes clearances was 20.4%. During 2015, detectives cleared 17.6% of all non-violent crimes. The dollar value of recovered stolen property in 2015 was \$3,144,645. The three-year average clearance rate for fraud/forgery was 38.8%. In 2015, detectives cleared 25.1% of fraud/forgery cases.
  - ◆ The OPPD conducted dedicated enforcement at Oak Park Mall during 2015. This enforcement action resulted in 507 total arrests for the year. The holiday enforcement, which is conducted from October through December, resulted in 130 arrests (15% felonies). A total of 964 hours were dedicated to plainclothes enforcement at Oak Park Mall during the holiday season.
  - ◆ The OPPD Financial Crimes Unit participates on the Kansas City Financial Crimes Task Force. The Unit opened 10 financial cases with the Secret Service and 1 financial case with the US Postal Service in 2015.
  - ◆ The Vice Unit was tasked with combating promotion of illicit prostitution via Internet websites. In 2015, the OPPD Vice Unit conducted 4 Vice Stings which resulted in 34 prostitution related arrests. The Vice Unit investigated 12 prostitution leads and 3 massage complaints.
  - ◆ The Cyber Crimes Unit had 12 prosecutable cases for distributing child pornography/child sexual abuse offenses, while 22 cases were referred to other law enforcement agencies due to jurisdiction. In addition, 14 Cyber Crime search warrants were served.
  - ◆ The Vice Unit processed 81 massage applications in 2015.
  - ◆ The Intelligence Unit was formed within the Investigations Division in 2015.
  - ◆ The Narcotics Unit developed 25 new confidential informants in 2015. The Narcotics Unit served 4 search warrants and arrested 18 individuals for felony drug possession/distribution of narcotics.

- ◆ In 2015, the Crime Analysis Unit:
  - Completed 414 special project requests – the largest ones included:
    - An in-depth look at activity in the 2008 Annexation Area Project for 7 years.
    - Oxy/Heroin Overdoses & Deaths Report for the 9th consecutive year.
    - In-depth Analysis of Activity at OP Hotels.
    - Transport Time to Jail Project.
  - Quarterly Report on Activity at Oak Park Mall.
  - Prepared a monthly CFS Report for Patrol.
  - Processed numerous requests for Special Use Permits.
  - Processed 400 massage therapist/business establishment license applications.
  - Read over 6,000 crime reports.
  - Reviewed 5,000+ outside agency crime bulletins to gather crime and intelligence, information related to robbery, sex offenses, burglary, auto crimes, gangs, terrorism, and organized retail theft.
  - Provided data for the Benchmark City Survey.
  - Produced the OPPD Annual Report.
  - Produced 52 Weekly Deployment Briefings containing crime trends, patterns, hot spots and persons of interest related to robbery, sex offenses, burglary, auto crimes, gangs, terrorism, and organized retail theft.
  - Produced 12 monthly ABSTRAT summaries.
  - Produced 12 monthly COMPSTAT presentations (numerous spreadsheets, Powerpoints, graphs, charts).
  - Produced quarterly and yearly KBI statistical reports.
  - Produced the PD's portion of the City Manager's Performance Measures.
  - Prepared the quarterly Vanguard stats.
  - Completed numerous Clery Act requests and KORA Requests.
  - Assisted with several homicide investigations.
  - Prepared the Yearly Patrol Staffing Study.
  - Prepared the Quarterly Oak Park Mall Summary of Activity.
  - Produced 52 Weekly Arrest Report Bulletins.
  - Produced 52 Weekly FIF Summary Report Bulletins.
  - Produced 52 Weekly Warrant Report Bulletins.
  - Produced 52 Weekly Student Contact Reports.
  - Ran a monthly "Shots Fired" Report with Summaries.
  - Conducted 1,000+ searches for stolen property or suspects in LeadsOnline.
  - Created several Analyst Notebook timelines and link charts for criminal investigations.
  - Created numerous crime maps.
  - Researched hundreds of names in REJIS, Coplink, TLO, I/LEADS, KCJIS, KASPER, MO LENS.
  - Attended numerous metro-wide meetings and briefings to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, terrorism, and organized retail theft.

Recent accomplishments of the Support Services Division include:

➤ *Maintaining custody of property and analyzing evidence:*

- ◆ In 2015, the Crime Lab Unit:
  - Processed 562 items submitted for latent print processing by other officers.
  - Responded to 9 major crime scene call outs, and 60 other crime scenes.
  - Responded to 31 autopsies.
  - Processed 231 recovered stolen autos.
  - Obtained 12 Combined DNA Index System (CODIS) hits and DNA matches.

- Provided Basic Evidence Training.
- ◆ In 2015, the Property Unit:
  - Processed 37,016 property item transfers.
  - Processed 12,935 Intake Items.
  - Transferred 1,814 items to the Johnson County Crime Lab for examination.
  - Handled 2,030 interim or internal transfers.
  - Coordinated disposal of 11,327 items.
- ◆ In 2015, the Records Unit handled:
  - 951 Municipal Court Discovery Requests.
  - 2,039 District Court Discovery Requests.
  - 3,015 Public Report Disseminations.
  - 1,575 Office of Personnel Management Records Checks.
  - 821 Civilian Fingerprints Requests.
  - 9,246 Public Window Contacts.
  - 8,533 phone calls requesting police follow-up or assistance.
- ◆ In 2015, the Crime Analysis Unit:
  - Completed 414 special project requests – the largest ones included:
    - An in-depth look at activity in the 2008 Annexation Area Project for 7 years.
    - Oxy/Heroin Overdoses & Deaths Report for the 9th consecutive year.
    - In-depth Analysis of Activity at OP Hotels.
    - Transport Time to Jail Project.
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  - Produced 12 monthly COMPSTAT presentations (numerous spreadsheets, PowerPoints, graphs, charts).
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  - Produced 52 Weekly Student Contact Reports.

- Ran a monthly “Shots Fired” Report with Summaries.
  - Conducted 1,000+ searches for stolen property or suspects in LeadsOnline.
  - Created several Analyst Notebook timelines and link charts for criminal investigations.
  - Created numerous crime maps.
  - Researched hundreds of names in REJIS, Coplink, TLO, I/LEADS, KCJIS, KASPER, MO LENS.
  - Attended numerous metro-wide meetings and briefings to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, terrorism, and organized retail theft.
- ◆ In 2015, the Technology Unit:
- Ordered all replacement cameras, camcorders and protective cases for the PD.
  - Reviewed and identified equipment on the 2016 equipment replacement schedule.
  - Completed the install and training for the “BriefCam” video review software. This software will greatly diminish the amount of time needed to review hours of video recordings. This is a great asset to the lab.
  - Administered the PD's Genetec video network system. Maintained the system, the federations, the users, and the cameras. This included working closely with Public Works and Federation administrators in Olathe, the Jewish Community Campus and Overland Park Convention Center. The PD continues to be a well-regarded Genetec site. We received a visit from a group of officials and consultants from the City of Paris France who were working on a city-wide video project. They asked for input on our successes in OP and the KC Metro.
  - Maintained Professional Standards interview recording equipment, covert surveillance vehicles and camera equipment. Performed the rebuild of a mobile surveillance platform which was last upgraded in 2008 at a cost of \$40,539. This upgrade was completed “in house” for \$14,000. Not only did this result in a savings of nearly \$30,000, this also upgraded the system to be compatible with Security Center which allows for remote viewing.
  - The Technology Unit continues to assist with the management of the video system for the OP Convention center. This is a 94 camera system running Security Center that the Police Department can access 24hrs a day.
  - The Technology Unit also assists with management of the Security System camera system which was installed at the Sheridan. This involves a system with 74 interior cameras and 17 exterior cameras to include two 5 mega pixel cameras. This system allows for the Police Department to remotely view the building and parking areas.
  - Worked with the project manager in the design and installation of display monitors and sound system in the training room at the new south Antioch Police / Fire station. This includes a “smart” interactive monitor at the front of the room along with two side monitors to allow viewing in all areas of the room.
  - Supported instruction at the Johnson County Police Academy and mentored the BV CAPS program. Met with several interns from the US Army and discussed jobs in electronic surveillance.
  - Used the audio forensic system to clarify audio on an officer involved shooting case involving a Missouri agency. The sound was able to be cleaned up enough to understand verbal direction being given by the officer before the shooting.
  - The audio forensic system was used to clarify an audio from an Overland Park domestic violence case, an animal abuse case, a DEA body wire recording, a USDA interview, and an Emporia aggravated battery case.
  - Pulled video in the field from numerous cases including homicides, robberies, burglaries, thefts and assaults. Processed video cases in the lab for OPPD and outside agencies and completed many more requests for help with video playback, video codecs, and copies to place in Property, stills from video clips and Photoshop work.

- Completed numerous requests for covert equipment installation and monitoring. Completed installations of covert equipment at locations for Investigations Detectives and COPPS Officers, TAC officers to further investigations, cover problem areas and help with neighborhood issues.
- ◆ In 2015, the Dispatch Unit:
  - Answered 95,365 calls via 911 lines (increase of 6,909 calls from 2014).
  - Answered 149,978 calls via administrative lines (increase of 3,159 calls from 2014).
  - Entered and dispatched 63,303 calls for service (increase of 3,005 calls from 2014).
  - Processed 153,402 police events (increase of 25,268 police events from 2014)
  - Completed 2,218 REJIS validations (increase of 60 validations from 2014)
- *Administering an effective personnel selection process:*
  - Recruiting and Hiring Activities – Attended 12 career fairs in 2015. These fairs, coupled with advertisements via the Internet and newspapers, resulted in the hiring of 7 new police officers using the on-line hiring process.
  - 141 applications for police officer were accepted in 2015.
  - 141 police officer applications were processed during 2015.
  - Recruited and hired 4 civilian positions during 2015.

Recent accomplishments of Professional Standards Section include:

- *Providing administrative and managerial support:*
  - ◆ Conducted 48 citizen complaint investigations during 2015.
  - ◆ Reviewed and updated 38 policies during 2015.
  - ◆ Processed requests from 118 officers for secondary employment during 2015.
- *Providing an ongoing professional development program:*
  - ◆ Continued leadership development and supervisory career track programs.
  - ◆ Enhanced Field Training and Evaluation Program through developmental training.
  - ◆ Effectively managed current staff of Police Volunteers.
  - ◆ Provided departmental training in compliance with Federal, State, and City requirements.
  - ◆ Training - All police officers received at least the minimum 40 hours of required training.
  - ◆ Designed training to encompass Department needs and individual career objectives.
  - ◆ Supported Civil Service Commission functions related to hiring, promotions, and discipline of police officers.
  - ◆ 13 Police Officers were hired in 2015 and provided Police Academy and FTO training.
  - ◆ The Overland Park Police Officers averaged 55 hours of in-house training for 2015.

**PERFORMANCE INDICATORS**

| <u>Measure</u>                             | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>              |                        |                          |                        |
| Percent of crimes cleared:                 |                        |                          |                        |
| ·Part 1 Violent Crime                      | 74.1%                  | 73.0%                    | 73.0%                  |
| ·Part 1 Non-Violent Crime                  | 31.5%                  | 34.0%                    | 34.0%                  |
| ·Part 2 Crime                              | 56.3%                  | 61.0%                    | 61.0%                  |
| Percent of stolen property value recovered | 32.2%                  | 34.0%                    | 32.5%                  |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>      |                        |                          |                        |
| Crime and Clearance Data:                  |                        |                          |                        |
| ·Part I crimes                             | 278                    | 304                      | 266                    |
| ·Part I non-violent crimes                 | 3,972                  | 3,802                    | 3,776                  |
| ·Part II crimes                            | 4,831                  | 4,680                    | 4,492                  |
| ·Stolen property value                     | \$9,755,204            | \$7,631,000              | \$6,594,233            |
| Narcotics arrests                          | 564                    | 500                      | 783                    |
| Prostitution Arrests                       | 46                     | 24                       | 37                     |

**EXPENDITURES:**

| <b>General Fund</b> | <u><b>2015 Actual</b></u>  | <u><b>2016 Budget</b></u>  | <u><b>2017 Budget</b></u>  |
|---------------------|----------------------------|----------------------------|----------------------------|
| Personal Services   | \$9,148,233                | \$10,216,539               | \$10,856,158               |
| Commodities         | 206,272                    | 240,350                    | 243,425                    |
| Contractual         | 615,849                    | 666,658                    | 668,220                    |
| Capital Outlay      | 87,384                     | 150,900                    | 120,618                    |
| Transfers/Others    | 0                          | 0                          | 0                          |
| <b>TOTAL</b>        | <u><u>\$10,057,738</u></u> | <u><u>\$11,274,447</u></u> | <u><u>\$11,888,421</u></u> |



**PERSONNEL (full-time equivalent):**

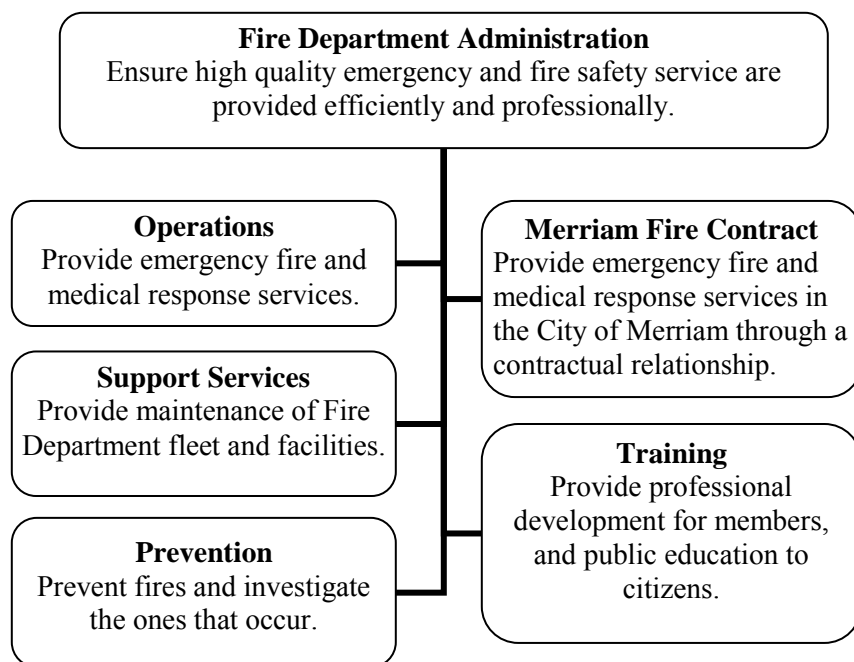
| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Police Lieutenant Colonel         | 1                         | 1                         | 1                         |
| Police Major                      | 2                         | 2                         | 2                         |
| Police Captain                    | 8                         | 7                         | 8                         |
| Police Sergeant                   | 5                         | 6                         | 6                         |
| Police Officer                    | 47                        | 47                        | 47                        |
| Admin, Police Fiscal Mgmt         | 1                         | 0                         | 0                         |
| Administrative Assistant          | 1                         | 1                         | 1                         |
| Police Dispatcher                 | 10                        | 15                        | 18                        |
| Police Dispatcher, Senior         | 7                         | 5                         | 5                         |
| Crime Analyst                     | 2                         | 3                         | 1                         |
| Crime Analyst, Senior             | 4                         | 3                         | 5                         |
| Inventory Control Clerk           | 1                         | 0                         | 0                         |
| Police Records Technician         | 5                         | 5                         | 6                         |
| Police Report Technician          | 0                         | 1                         | 3                         |
| Property Control Technician       | 3                         | 3                         | 3                         |
| Supervisor, Crime Analysis        | 1                         | 1                         | 1                         |
| Supervisor, Police Records        | 1                         | 1                         | 1                         |
| Supervisor, Property Unit         | 1                         | 1                         | 1                         |
| Supervisor, Police Dispatch       | 4                         | 5                         | 5                         |
| <b>Total Full-time Employees:</b> | <b><u>104</u></b>         | <b><u>107</u></b>         | <b><u>114</u></b>         |
| <b>Part-Time</b>                  |                           |                           |                           |
| Mail Clerk - Police               | 0.00                      | 0.71                      | 0.71                      |
| Police Dispatcher                 | 1.83                      | 0.00                      | 0.00                      |
| Property Control Clerk            | 0.14                      | 0.14                      | 0.14                      |
| <b>Total Part-time Employees:</b> | <b><u>1.97</u></b>        | <b><u>0.85</u></b>        | <b><u>0.85</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>105.97</u></b>      | <b><u>107.85</u></b>      | <b><u>114.85</u></b>      |

**PROGRAM DESCRIPTION**

Fire Administration is responsible for ensuring that the Overland Park Fire Department (OPFD) is fulfilling its mission to the citizens and patrons of Overland Park. This division constantly evaluates the effectiveness of service delivery and the costs associated with delivering fire protection and emergency medical services.

Fire Administration communicates the philosophies and mission of the Fire Department to employees to empower employees to use their skills and abilities to their maximum potential.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*OPFD is a value-driven team of dedicated professionals committed to providing emergency, educational and specialized services for the purpose of saving lives and reducing property loss for the community we serve.*

❖ *Providing effective leadership, management and administrative support to all areas of the department.*

**AGENCY LOCATOR****Public Safety**

Fire  
Administration ←  
Operations  
Prevention  
Support Services  
Training  
Merriam Fire  
Contract

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Administration Division in 2017:

- *Provide leadership, management and administrative support to the Fire Department:*
  - ◆ Maintain highly valued services to internal and external customers. Performance measures will be utilized to assist in gauging effectiveness. The division will adjust accordingly to the changing and growing needs of the citizens. Measures include response times, patient contact times, code save rates and injury rates.
  - ◆ To enhance the quality of life in Overland Park, the Prevention Division, in conjunction with resources in the Planning and Development Services Department's Building Safety Division, will strive to prevent the occurrence of fire and injury through education and code enforcement. Performance measures include both commercial and residential fire loss, number of inspections conducted, business compliance rate, public education deliveries, and demographics of the program's audience.
  - ◆ In support of the Fire Department's mission, the Training Division will continue to develop employees. Performance measures include fire & EMS training hours, officer development program delivery, and employee retention within the probationary year.
  - ◆ Continue long-range planning for the service contracts with our fire-service partners to increase service to our citizens, while ensuring efficient investment of resources.
  - ◆ Finalizing the renewal of our accreditation from the Center for Public Safety Excellence.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Administration include:

- *Provide leadership, management and administrative support to the Fire Department:*
  - ◆ The Department continued to meet community needs. Operational call load in 2015 was 23,148 and included response areas formally contracted to other fire service providers.
  - ◆ Overland Park citizens ranked OPFD high in service satisfaction in the recent ETC survey.
  - ◆ Accomplished the 2015 fire department budget expenses at \$103.51 per capita population.
  - ◆ Executed the 2016 Fire Services Contract between the City of Merriam and City of Overland Park to transition 21 Merriam employees into the Overland Park Fire Department.
  - ◆ Established Squad House 47, providing ALS first-response to the eastern area of Overland Park.
  - ◆ Obtained the highest fire protection rating possible from the Insurance Services Office. OPFD is now one of the few accredited departments in the country with an ISO classification of 1.

**PERFORMANCE INDICATORS**

| <u>Measure</u>                             | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>              |                        |                          |                        |
| Percent of fees bills that were collected: |                        |                          |                        |
| ·EMS                                       | 67%                    | 68%                      | 65%                    |
| ·Contract training                         | 97%                    | 98%                      | 100%                   |
| ·Facility rental                           | 98%                    | 100%                     | 100%                   |
| ·Miscellaneous                             | 74%                    | 95%                      | 95%                    |

**2017 Budget****Cost Center 281**

**EXPENDITURES:**

| <b>General Fund (Fire Administration)</b>   | <b><u>2015 Actual</u></b>     | <b><u>2016 Budget</u></b>     | <b><u>2017 Budget</u></b>     |
|---|-------------------------------|-------------------------------|-------------------------------|
| Personal Services                           | \$970,090                     | \$979,178                     | \$1,058,607                   |
| Commodities                                 | 126,778                       | 132,075                       | 128,825                       |
| Contractual                                 | 149,082                       | 157,860                       | 157,691                       |
| Capital Outlay                              | 0                             | 18,900                        | 0                             |
| Transfers/Others                            | 0                             | 0                             | 0                             |
| <b>TOTAL</b>                                | <b><u>\$1,245,950</u></b>     | <b><u>\$1,288,013</u></b>     | <b><u>\$1,345,123</u></b>     |
| <br><b>General Fund (Outside Contracts)</b> | <br><b><u>2015 Actual</u></b> | <br><b><u>2016 Budget</u></b> | <br><b><u>2017 Budget</u></b> |
| Personal Services                           | \$0                           | \$0                           | \$0                           |
| Commodities                                 | 0                             | 0                             | 0                             |
| Contractual                                 | 874,910                       | 945,000                       | 955,000                       |
| Capital Outlay                              | 0                             | 0                             | 0                             |
| Transfers/Others                            | 0                             | 0                             | 0                             |
| <b>TOTAL</b>                                | <b><u>\$874,910</u></b>       | <b><u>\$945,000</u></b>       | <b><u>\$955,000</u></b>       |

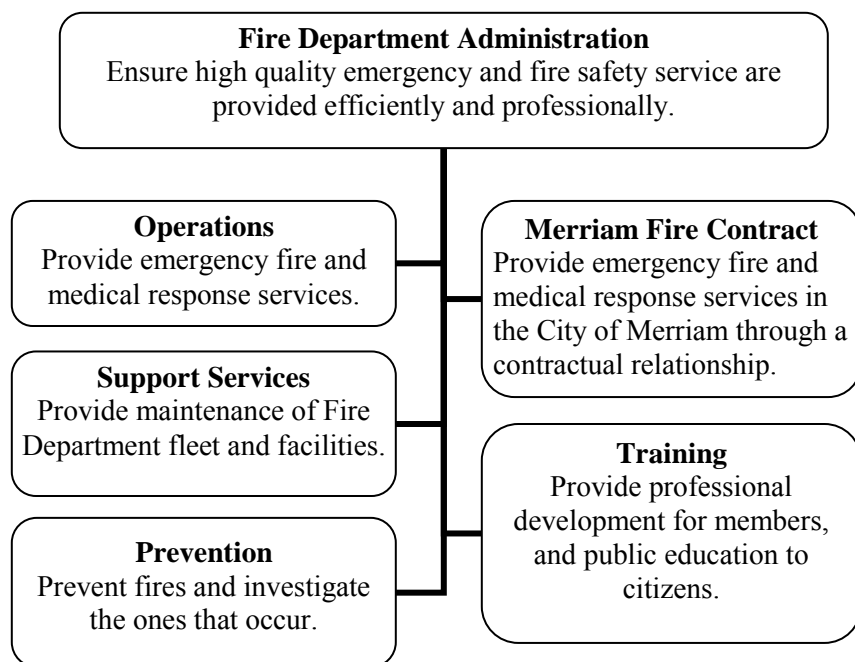
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Fire Chief                        | 1                         | 1                         | 1                         |
| Deputy Fire Chief                 | 1                         | 1                         | 1                         |
| Deputy Chief of Admin Services    | 1                         | 1                         | 1                         |
| Risk Management Officer           | 1                         | 1                         | 1                         |
| Manager, Media                    | 1                         | 1                         | 1                         |
| Administrative Assistant          | 1                         | 1                         | 1                         |
| Administrative Clerk              | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>7</u></b>           | <b><u>7</u></b>           | <b><u>7</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <br><b>TOTAL FTEs</b>             | <br><b><u>7.00</u></b>    | <br><b><u>7.00</u></b>    | <br><b><u>7.00</u></b>    |

**PROGRAM DESCRIPTION**

The Fire Operations Division provides emergency fire and medical response services to the citizens and patrons of Overland Park. In addition, non-emergency calls for service are provided when the request falls within the scope of the Overland Park Fire Department's (OPFD) mission. Special operation services are provided in the areas of hazardous materials, water rescues and high-angle rescue.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**



**MISSION STATEMENT**

*To prevent the loss  
of life and property  
by:*

- ❖ *Providing  
timely and  
effective fire  
suppression,  
EMS and  
Special  
Operations  
response and  
mitigation.*

**AGENCY LOCATOR**

**Public Safety**

Fire  
Administration  
Operations ←  
Prevention  
Support Services  
Training  
Merriam Fire  
Contract

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Operations Division in 2017.

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
  - ◆ Ensure performance standards are met for the services provided.
    - Analyze data and effectiveness measures in accordance with Standards of Cover.
    - Develop and implement strategies to improve baseline response measures.
    - Minimize accident and injury rates.
  - ◆ Increase the use of alternative response vehicle (ARV) and squad resources to improve response time performance, optimize the effective response force for EMS incidents and reduce demand on heavy fire apparatus.
  - ◆ Develop and implement collaborative strategies with neighboring jurisdictions and contractual partners to improve fire, emergency medical and special operations service efficacy. Monitor the effectiveness of the Johnson County Inter-local (Mutual Aid) system.
  - ◆ Monitor response effectiveness and efficiency metrics relating to service enhancements with the Merriam consolidation and the former northern and eastern contract areas.
  - ◆ Continue collaborative analysis and planning efforts relating to the southern contract area fire service provision.
  - ◆ Monitor resulting response effectiveness and efficiency metrics post-transition to the new public safety facility at 163rd and Antioch, replacing the 159th and Metcalf station in May 2016. Continue planning efforts for ALS squad deployment from the 11900 Westgate facility.
  - ◆ Maximize technology, processes and equipment to respond and more efficiently mitigate fire, emergency medical and special operations incidents.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Operations Division include:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
  - ◆ Responded to 23,148 calls for service in 2015, including 18,594 requests for EMS aid. This represented over a 7% increase over the prior year.
  - ◆ Improved data collection and analytics for measuring compliance with our established Standards of Cover as an Internationally Accredited Agency, by the Commission on Fire Accreditation International (CFAI).
  - ◆ Completed first year of Fire/EMS services consolidation with the City of Merriam, improving operational response efficiency and expanding Advanced Life Support (ALS) service coverage at a reduced cost for both municipalities.
  - ◆ Repurposed staffing to expand the temporal ALS squad program to a 50 hour/week schedule, further reducing demand for larger fire apparatus response to EMS incidents during peak call volume periods. This resource provides for targeted response time improvement and improved resource reliability.

- ◆ Completed first year of the new 24/7 ALS Squad 47 resource deployed from a residential "Squad House" station concept, exceeding response performance and community relations expectations.
- ◆ Replaced the Rescue 43 apparatus with a more versatile rescue-engine, adding compressed air-foam extinguishing capability to the former rescue/hazardous materials response apparatus.
- ◆ The collaborative Johnson County EMS System Medical Director Program continues to progress and enhance our ability to become a strong and effective EMS System. Under this program we established the Life Assist Pilot program to coordinate existing county and city resources to better serve a growing service need in the community. The pilot program the originated with the OPFD has been deployed county-wide and will continue to evolve into a more all-encompassing patient navigation program over the next few years.
- ◆ A clinical trial to evaluate a new advanced airway device was completed and the new iGel airways have been deployed. These advanced airways replace existing, but outdated, rescue airways in the system. The iGel airway device has become the go-to airway for sudden cardiac arrest.
- ◆ Completed the first year of participation in the Cardiac Arrest Registry to Enhance Survival (CARES). this nationwide registry is the gold standard for determining an EMS system's ability to manage pre-hospital sudden cardiac arrest. By way of comparison with published national data, the Johnson County EMS System and the OPFD are well ahead of the established baseline survival rate.
- ◆ Continued to expand the Alternative Response Vehicle (ARV) concept to relieve response demand on larger fire apparatus in high demand areas. This program is now operational in four of the six stations that house large fire apparatus.

## PERFORMANCE INDICATORS

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>                                |                        |                          |                        |
| Average response time within Overland Park (minutes):        |                        |                          |                        |
| ·Emergency (Code 1)  | 3:38                   | 3:40                     | 4:00                   |
| ·Non-emergency (Code 2)                                      | 5:06                   | 5:00                     | 5:00                   |
| Emergency responses within 5 minutes or less within the City | 84.1%                  | 85%                      | 80%                    |
| Number of Civilian fire injuries                             | 6                      | 1                        | <5                     |
| Number of Civilian fire deaths                               | 0                      | 1                        | 0                      |
| <b>WORKLOAD MEASURES</b>                                     |                        |                          |                        |
| Number of runs:  |                        |                          |                        |
| ·Structure fires   | 151                    | 180                      | 160                    |
| ·Total fire incidents  | 4,109                  | 4,200                    | 3,980                  |
| ·EMS   | 18,954                 | 19,000                   | 18,630                 |
| ·HAZMAT  | 276                    | 300                      | 270                    |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b>         | <b><u>2016 Budget</u></b>         | <b><u>2017 Budget</u></b>         |
|---------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Personal Services   | \$14,817,106                      | \$16,064,121                      | \$16,502,718                      |
| Commodities         | 133,846                           | 136,635                           | 135,185                           |
| Contractual         | 288,416                           | 203,490                           | 207,600                           |
| Capital Outlay      | 135,187                           | 200,500                           | 296,229                           |
| Transfers/Others    | 0                                 | 0                                 | 0                                 |
| <b>TOTAL</b>        | <b><u><u>\$15,374,555</u></u></b> | <b><u><u>\$16,604,746</u></u></b> | <b><u><u>\$17,141,732</u></u></b> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Fire Battalion Chief              | 6                         | 6                         | 6                         |
| EMS Chief                         | 1                         | 1                         | 1                         |
| Fire Captain/EMT                  | 14                        | 14                        | 13                        |
| Fire Captain/Paramedic            | 1                         | 1                         | 2                         |
| Fire Lieutenant/EMT               | 8                         | 8                         | 8                         |
| Fire Lieutenant/Paramedic         | 4                         | 4                         | 4                         |
| Lieutenant/EMS                    | 7                         | 7                         | 7                         |
| Fire Medic                        | 29                        | 29                        | 29                        |
| Firefighter                       | 58                        | 59                        | 59                        |
| Paramedic                         | 12                        | 11                        | 11                        |
| <b>Total Full-time Employees:</b> | <b><u>140</u></b>         | <b><u>140</u></b>         | <b><u>140</u></b>         |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>140.00</u></b>      | <b><u>140.00</u></b>      | <b><u>140.00</u></b>      |

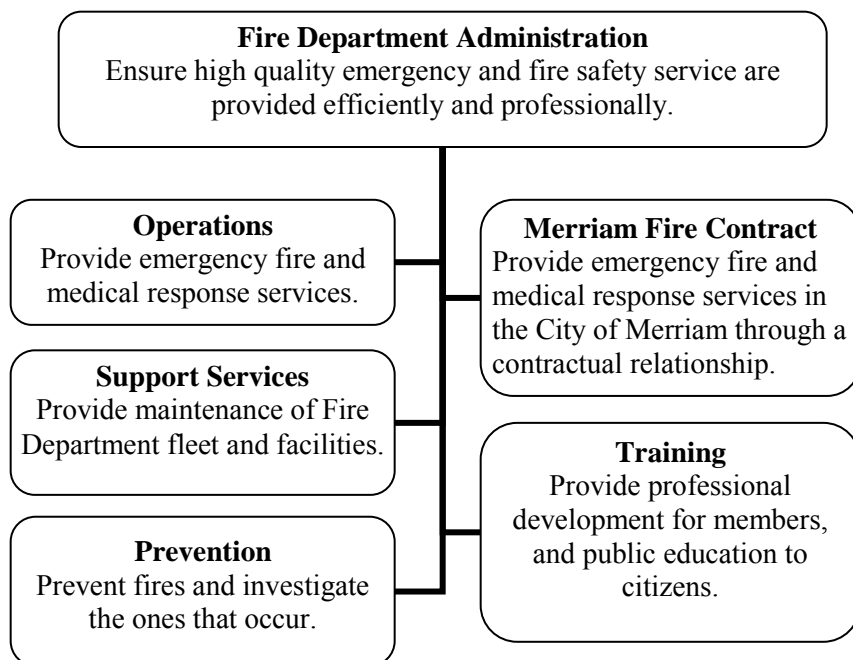


**PROGRAM DESCRIPTION**

The Fire Department Prevention Division conducts fire and life safety inspections on all existing occupancies within the Department's first response area. The Prevention Division, in conjunction with the Planning and Development Service Department's Building Safety Division, also assists with limited plan reviews and performs acceptance testing on new buildings under construction, focusing on tactical response issues.

The Prevention Division also conducts fire investigations to determine the origin and cause of all fires and to learn better ways to prevent accidental fires through public education and safer building construction.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To preserve the life, safety and welfare of the citizens and property within the City of Overland Park by:*

- ❖ *Providing code management, safety inspections, and education services to the community.*

**AGENCY LOCATOR****Public Safety**

Fire  
Administration  
Operations  
Prevention ◀  
Support Services  
Training  
Merriam Fire Contract

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Prevention Division in 2017:

- *Providing code management, safety inspections, and fire investigation services to the community:*
  - ◆ Perform fire inspections on existing commercial properties as required by ordinance.
  - ◆ Maintain or reduce the average number of re-inspections per property. With the implementation of the service fee program, distribution and use of the Fire Inspection Safety Handbook, and Notice to Appear procedure, the average number of re-inspections is expected to remain steady or be reduced.
  - ◆ Licensed daycares, group licensed daycares, schools, group homes, colleges, preschools, assisted living facilities, hospitals, ambulatory surgical centers, jail and detention facilities, and hotel/motels will be inspected annually by the fire department per the Kansas State Fire Marshal's MOU agreement.
  - ◆ The division will continue to assist law enforcement in a regional effort to preplan critical infrastructure/key resource (CI/KR) occupancies that are considered by the Department of Homeland Security to be of high consequence if damaged or attacked.
  - ◆ Continue to analyze the impact and importance of the Fire Inspection Handbook for business owners.
  - ◆ Continue to assist with the re-accreditation process regarding existing buildings and risk assessment related items.
  - ◆ Continue to work closely with the Building Safety, Planning and Permit Services divisions for better customer service.
  - ◆ Continue to utilize iPads for fire inspector's field computers. This assists in a more versatile and efficient computer which has an integrated camera, cloud access, applications and a better system to enable fire inspectors to be more efficient while performing the fire inspection.
  - ◆ Assist the fire operations division with targeted pre-plans in the city.
  - ◆ Work to rewrite the code section for recreational fires for single family use so the fire department/city can have code backing to regulate them during a burn ban.
  - ◆ Work on an ordinance/code amendment regarding fire department inspections and fire suppression over the cooking area for mobile food vendor vehicles that come into the city for events.
  - ◆ Assist in the development of EnerGov for fire permits that include tents, open burn, fireworks, blasting and temporary structure permits.
  - ◆ Continue to work with the City of Merriam regarding burn permit regulations that come closer to being like we have in Overland Park.

**2015 - 2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Prevention Division include:

- *Providing code management, safety inspections and fire investigation services to the community:*

- ◆ The average fire inspection visit per business continues to be low in 2016 at 1.29.
- ◆ Added one new police detective as an investigator and one fire investigator completed the training for the 80-hour law and 80-hour fire classes, as required by the Kansas State Fire Marshals' office to become a certified level one investigator.
- ◆ Replaced and trained a fire inspector due to a retirement.
- ◆ Continue to partner with KDHE to present home daycare education classes to all new home daycare providers operating in Johnson County.
- ◆ Total number of fire inspections for 2016 = 3,756.
- ◆ Total of all types of fire inspections and contacts with the public in 2016 = 7,825.
- ◆ Total number of re-inspections 2016 = 1,289.
- ◆ Fires investigated by the shift investigator or "on call" investigator as requested = 81.
- ◆ Total number of fires investigated by company officers and shift investigators = 349.
- ◆ Continue to update the "New Construction Project Update" folder. This folder includes special meeting notes and developer correspondence details on new construction projects and is accessible to all fire personnel to view and keep up on projects occurring in their respective coverage areas.
- ◆ Continue to update our website to inform about sprinkler systems, blasting, smoke detectors, etc.
- ◆ Continue to enter all fire investigations into the BATS or Bomb Arson Tracking System per the Kansas State Fire Marshal's Office.
- ◆ Added a full-time fire inspector to our prevention team, as a result of the Merriam merger.
- ◆ Continue to develop and maintain the new fire inspector manual. This manual gives the new fire inspector important information as a new employee on what to expect as a fire inspector, important contact phone numbers, divisional procedures etc.
- ◆ Gathered information for an investigation from the DOJ regarding group homes for adults.

## PERFORMANCE INDICATORS

| <u>Measure</u>                                | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>                 |                        |                          |                        |
| Average number of inspections per business:   | 1.29                   | 1.30                     | 1.30                   |
| Percent of businesses requiring reinspection: | 22%                    | 25%                      | 25%                    |
| <b>WORKLOAD MEASURES</b>                      |                        |                          |                        |
| Number of inspections completed::             | 3,756                  | 4,200                    | 4,200                  |
| Number of reinspections:                      | 1,289                  | 1,200                    | 1,200                  |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$636,031                 | \$673,613                 | \$695,592                 |
| Commodities         | 3,081                     | 9,790                     | 9,790                     |
| Contractual         | 4,548                     | 4,680                     | 2,280                     |
| Capital Outlay      | 54,500                    | 17,100                    | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$698,160</u></b>   | <b><u>\$705,183</u></b>   | <b><u>\$707,662</u></b>   |

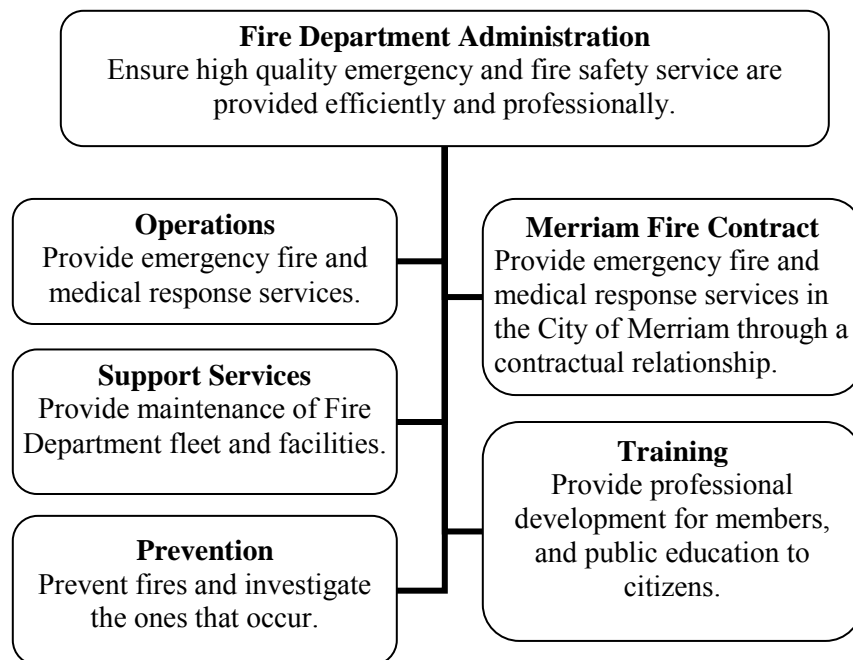
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Fire Marshal                      | 1                         | 1                         | 1                         |
| Fire Inspector, Senior            | 2                         | 2                         | 2                         |
| Fire Inspector                    | 2                         | 2                         | 2                         |
| Administrative Assistant          | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>6</u></b>           | <b><u>6</u></b>           | <b><u>6</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>6.00</u></b>        | <b><u>6.00</u></b>        | <b><u>6.00</u></b>        |

**PROGRAM DESCRIPTION**

The Fire Support Services Division of the Fire Department provides for the upkeep of the fleet, facilities, and equipment. Responsibilities include writing the specifications for equipment and vehicles and purchasing station supplies, equipment, vehicles and trucks.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To support Fire Department operations by:*

- ❖ *Providing well-maintained facilities,*
- ❖ *Assuring fleet availability, and*
- ❖ *Purchasing equipment and supplies.*

**AGENCY LOCATOR****Public Safety**

Fire

Administration

Operations

Prevention

Support Services ←

Training

Merriam Fire

Contract

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Support Services Division in 2017:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
  - ◆ Provide proper service for all department vehicles by scheduling preventative maintenance, repairs, pump and aerial certifications, and safety inspections.
  - ◆ Inspect all facilities quarterly to assure they meet safety standards.
  - ◆ Acquire and prepare new vehicles.
  - ◆ Replace tools and equipment as scheduled and directed by operations.
  - ◆ Provide necessary equipment for new employees. Assess and replace equipment as needed.
  - ◆ Assess and update personal protective equipment (PPE) for firefighters and paramedics to maintain various standards.
  - ◆ Work with Facilities Management to ensure that Fire Department buildings are well maintained.
  - ◆ Work with Facilities Management to plan for future projects including kitchen remodeling, concrete replacement, roof repairs, and painting.
  - ◆ Continue to collaborate with MES system partners to design a single, safety oriented ambulance chassis. The ambulance design workgroup will coordinate with partners in the county to work toward maintaining a safe and effective ambulance design that brings consistency and efficiency to the EMS system. The OPFD will be purchasing a new ambulance in 2017 to replace M1144.
  - ◆ Maintain the inventory management system to track all equipment.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Support Services Division include:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
  - ◆ Worked with city engineers and architects to complete the construction phase of a new Public Safety Facility at 163rd and Antioch that replaces Fire Station 5. The construction contract was awarded to Crossland Construction with completion in mid-2016.
  - ◆ Worked with the Public Works Department, dealers and service centers to maintain fire department vehicles.
  - ◆ Accepted delivery and placed a new rescue-engine into service at the 119th and Hardy station. This apparatus replaced a 2004 E-One rescue truck (Rescue 43) which had over 104,000 miles. The replacement significantly enhances the versatility and mission capability of former rescue apparatus to include compressed-air foam fire extinguishment while also improving upon safety features and mechanical efficiencies. This apparatus will continue to serve as our primary hazardous materials response team vehicle.
  - ◆ Assembled specifications and completed a pre-purchase order for a new engine to be delivered in October of 2017 and assigned to the 138th and Switzer station. This apparatus

will replace the current 2007 E-One pumper truck (Engine 43). The replacement will include compressed-air foam fire extinguishment capability while also improving upon safety features and mechanical efficiencies.

**PERFORMANCE INDICATORS**

| <u>Measure</u>                          | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>           |                        |                          |                        |
| Average operational readiness of fleet: |                        |                          |                        |
| · Fire apparatus                        | 89%                    | 95%                      | 95%                    |
| · Ambulances                            | 89%                    | 95%                      | 95%                    |
| · Staff vehicles                        | 98%                    | 95%                      | 95%                    |
| <b>WORKLOAD MEASURES</b>                |                        |                          |                        |
| Number maintained:                      | 48                     | 48                       | 50                     |
| · Fire apparatus                        | 19                     | 19                       | 20                     |
| · Ambulances                            | 5                      | 5                        | 5                      |
| · Staff vehicles                        | 20                     | 21                       | 21                     |

**EXPENDITURES:**

| <b>General Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|---------------------|--------------------|--------------------|--------------------|
| Personal Services   | \$31,516           | \$26,929           | \$43,448           |
| Commodities         | 137,105            | 242,500            | 242,500            |
| Contractual         | 286,805            | 318,534            | 315,154            |
| Capital Outlay      | 24,854             | 20,000             | 45,000             |
| Transfers/Others    | 0                  | 0                  | 0                  |
| <b>TOTAL</b>        | <u>\$480,280</u>   | <u>\$607,963</u>   | <u>\$646,102</u>   |

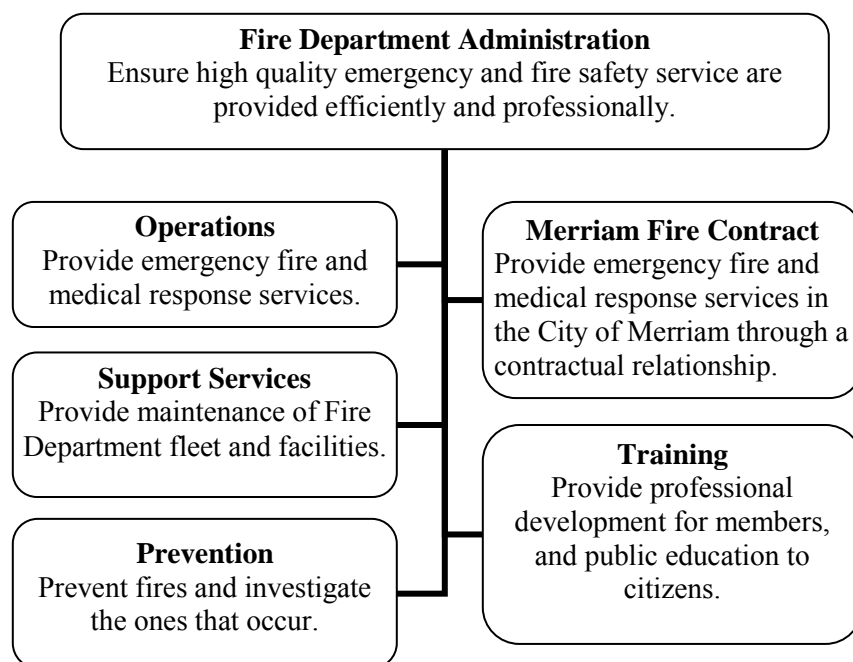
**PERSONNEL (full-time equivalent):**

|                                   | <u>2015 Budget</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|-----------------------------------|--------------------|--------------------|--------------------|
| <b>Full-Time</b>                  |                    |                    |                    |
| Support Services Technician       | 0                  | 0                  | 1                  |
| <b>Total Full-time Employees:</b> | <u>0</u>           | <u>0</u>           | <u>1</u>           |
| <b>Part-Time</b>                  |                    |                    |                    |
| Support Services Technician       | 0.75               | 0.75               | 0.00               |
| <b>Total Part-time Employees:</b> | <u>0.75</u>        | <u>0.75</u>        | <u>0.00</u>        |
| <b>TOTAL FTEs</b>                 | <u>0.75</u>        | <u>0.75</u>        | <u>1.00</u>        |

**PROGRAM DESCRIPTION**

The Fire Training Division is responsible for providing professional development for Overland Park Fire Department employees, and public education to citizens.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**



**MISSION STATEMENT**

*To change, modify  
or improve  
firefighting and EMS  
skills by:*

- ❖ *Providing  
effective  
professional  
development  
and training  
that meets the  
needs of all  
personnel in  
the  
Department,  
and*
- ❖ *Provide  
leadership  
development  
in all aspects  
of our  
organization.*

**AGENCY LOCATOR**

**Public Safety**  
Fire  
Administration  
Operations  
Prevention  
Support Services  
Training ◀  
Merriam Fire  
Contract



**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Division in 2017:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
  - ◆ Meet the training performance indicators identified in the 9<sup>th</sup> edition, *Fire Service Self-Assessment Manual*, published by the Center for Public Safety Excellence.
  - ◆ Continue to develop a comprehensive training program using the priority levels defined by senior staff.
  - ◆ Ensure all members meet and sustain minimum requirements for assigned tasks.
  - ◆ Provide training opportunities for SORT members six times a year and document that members attend at least five out of the six offerings.
  - ◆ Support advanced training on flammable liquids using dry chemical and foam.
  - ◆ Achieve an overall minimum customer satisfaction rating of 3.0 on programs where Level I evaluations are used.
  - ◆ Achieve a cost per instructional hour of training of \$12.50 per instructional hour.
  - ◆ Deliver EMS continuing education lectures via video conferencing.
  - ◆ Develop individual professional development plans.
  - ◆ Revise the career and professional development plan for OPFD.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Training Division include:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
  - ◆ Hosted the 80-hour Hazardous Materials Technician program from the Kansas State Fire Marshal's Office.
  - ◆ Hosted Rich Gassaway and his presentation on Flawed Situational Awareness.
  - ◆ Conducted Paramedic, Firefighter and Driver/Aerial academies.
  - ◆ Three additional tech team members qualified in Boat Operations Technician.
  - ◆ Sent 10 members to TEEX for dry chemical/foam training.
  - ◆ Reached over 65,000 citizens with various types of public education programs.
  - ◆ Participated in county wide Hostile Event Practical Training.
  - ◆ Provided the national curriculum for Traffic Incident Management to the entire department.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of firefighters qualified or certified to NFPA 1001 (Firefighter competencies): |                        |                          |                        |
| ·Firefighter 1  | 100%                   | 100%                     | 100%                   |
| ·Firefighter 2  | 100%                   | 100%                     | 100%                   |
| Percent of paramedics who are certified in ACLS:  | 96%                    | 100%                     | 100%                   |
| Academy recruits graduating from the academy:   | 100%                   | 95%                      | 100%                   |
| Academy recruits completing probation:  | 100%                   | 100%                     | 100%                   |

**WORKLOAD MEASURES**

|   |        |        |        |
|---|--------|--------|--------|
| Number of training courses:               |        |        |        |
| ·Overland Park Fire Department            | 564    | 500    | 500    |
| ·All other                                | 110    | 90     | 90     |
| Number of instructional hours:            |        |        |        |
| ·Overland Park Fire Department            | 65,634 | 63,000 | 65,000 |
| Average number of participants per course | 7      | 8      | 8      |

**EXPENDITURES:**

| <b>General Fund</b> | <u><b>2015 Actual</b></u> | <u><b>2016 Budget</b></u> | <u><b>2017 Budget</b></u> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$684,461                 | \$701,715                 | \$744,834                 |
| Commodities         | 12,484                    | 28,350                    | 28,000                    |
| Contractual         | 92,617                    | 83,365                    | 93,925                    |
| Capital Outlay      | 0                         | 18,900                    | 22,000                    |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <u><u>\$789,562</u></u>   | <u><u>\$832,330</u></u>   | <u><u>\$888,759</u></u>   |

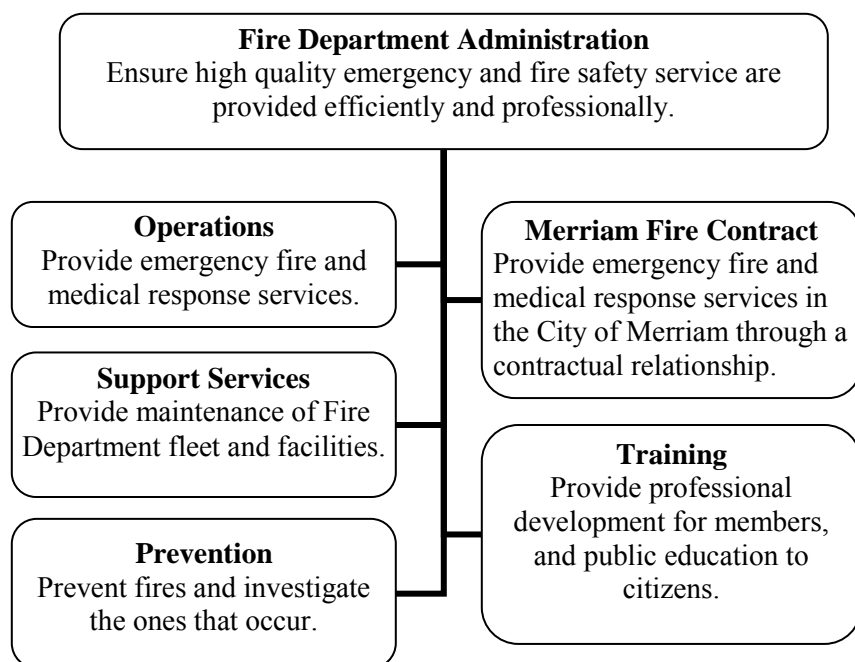
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Training Chief                    | 1                         | 1                         | 1                         |
| Training Officer                  | 2                         | 2                         | 3                         |
| ALS Training Officer              | 1                         | 1                         | 0                         |
| Public Education Specialist       | 1                         | 1                         | 1                         |
| Administrative Assistant          | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>6</u></b>           | <b><u>6</u></b>           | <b><u>6</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>6.00</u></b>        | <b><u>6.00</u></b>        | <b><u>6.00</u></b>        |

**PROGRAM DESCRIPTION**

The Fire Training Center Division is responsible for the operation of the Overland Park Fire Training Center and provides external training for industrial clients by the Overland Park Fire Department.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To change, modify  
or improve,  
firefighting and EMS  
skills and public  
safety by:*

- ❖ *Providing  
training for  
external clients.*

**AGENCY LOCATOR****Public Safety**

Fire

*Administration*

*Operations*

*Prevention*

*Support Services*

*Training* ◀

*Merriam Fire*

*Contract*

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Center in 2017:

- *Provide training for external clients that includes:*
  - ◆ ACLS training for healthcare providers.
  - ◆ CPR and first aid for citizens.
  - ◆ Fire extinguisher training for private industry.
  - ◆ HazWoper training for the private sector.
  - ◆ Specialized training topics for members of the fire service throughout the region
  - ◆ Improve the speaker's bureau to include department wide topics to the citizens of Overland Park.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fire Training Division include:

- *Provide external training for private sector and citizens that included:*
  - ◆ ACLS training for health care providers.
  - ◆ Bi-monthly CPR programs in heart saver, health care provider and first aid.
  - ◆ Fire extinguisher training to citizens and private industry and business.
  - ◆ HazWoper training for local hospitals in the county.
  - ◆ Support activities in the contract agreement with Johnson County Community College.

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$0                       | \$0                       | \$0                       |
| Commodities         | 48,717                    | 74,000                    | 74,000                    |
| Contractual         | 38,730                    | 18,660                    | 18,850                    |
| Capital Outlay      | 0                         | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$87,447</u></b>    | <b><u>\$92,660</u></b>    | <b><u>\$92,850</u></b>    |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| None                              | 0                         | 0                         | 0                         |
| <b>Total Full-time Employees:</b> | <b><u>0</u></b>           | <b><u>0</u></b>           | <b><u>0</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>6.00</u></b>        | <b><u>6.00</u></b>        | <b><u>6.00</u></b>        |

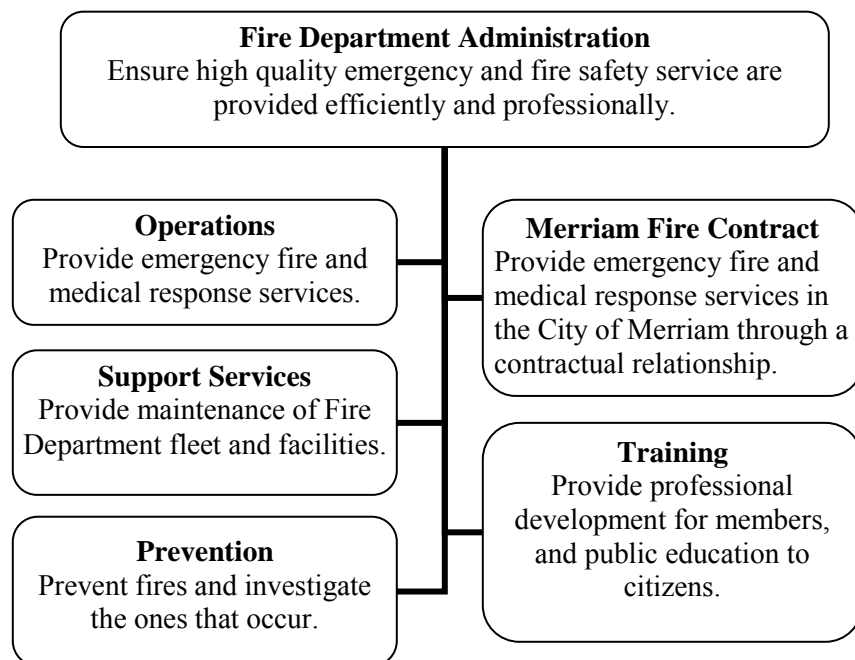
**PROGRAM DESCRIPTION**

The City of Merriam contracts with Overland Park to provide Fire and Emergency Medical Services. Expenses incurred by Overland Park for the provision of these services are reimbursed by the City of Merriam.

The Merriam Fire Station provides Fire and Emergency Medical Services to all of the City of Merriam, as well as portions of far northern Overland Park.

Overland Park commenced providing services for Merriam in 2014, with 2015 being the first year of full integrated operations. Reimbursement from the City of Merriam for the Merriam Fire Contract is received as revenue in the City's General Fund.

**FIRE DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To prevent the loss  
of life and property  
by:*

- ❖ *Providing  
timely and  
effective fire  
suppression,  
EMS and  
Special  
Operations  
response and  
mitigation in  
the City of  
Merriam and  
far northern  
Overland  
Park.*

**AGENCY LOCATOR****Public Safety**

Fire  
Administration  
Operations  
Prevention  
Support Services  
Training  
Merriam Fire  
Contract ◀

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts related to the Merriam Fire Contract in 2017:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation in Merriam and northern Overland Park:*
  - ◆ Continue to focus on the professional development needs of recently transitioned firefighters and officers.
  - ◆ Continue efforts to align Prevention goals with the expectation of the Merriam City Council.
  - ◆ Execute the 2017 Training & Development Package developed by the Training Chief.
  - ◆ Add Merriam's data into OPFD's re-accreditation process including the "Standard of Cover" and Community Risk.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments related to the Merriam Fire Contract include:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
  - ◆ Transitioned 21 Merriam employees to the City of Overland Park.
  - ◆ Added a 40-hr Fire Inspector in the Merriam Contract area to be the point of contact for inspection/permit needs and discontinued the use of the company inspection program.
  - ◆ Executed the 2016 Training & Development Package developed by the Training Chief.
  - ◆ Merriam's ISO rating aligned with Overland Park's 1 public protection classification (PPC) in February of 2016.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>                                     |                        |                          |                        |
| Fire incidents/1,000 Residents                                    | 37                     | 38                       | 38                     |
| Fire Code Violations Corrected                                    | 100%                   | 100%                     | 100%                   |
| \$ Loss to assessed value ratio - Residential                     | .003/1                 | NA                       | NA                     |
| \$ Loss to assessed valuation ratio - Commercial                  | .00096/1               | NA                       | NA                     |
| <b>WORKLOAD MEASURES</b>  |                        |                          |                        |
| Fire Inspections Performed  | 804                    | 400                      | 400                    |
| Public Education Attendance                                       | 3,719                  | 3,800                    | 4,000                  |
| Firefighter Training Hours  | 6,447                  | 6,500                    | 6,500                  |
| % Firefighters with 20 hours of ISO-compliant in-service training | 100%                   | 100%                     | 100%                   |
| % Officers with 16 hours of ISO-compliant officer training        | 100%                   | 100%                     | 100%                   |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b>        | <b><u>2016 Budget</u></b>        | <b><u>2017 Budget</u></b>        |
|---------------------|----------------------------------|----------------------------------|----------------------------------|
| Personal Services   | \$1,933,420                      | \$2,091,212                      | \$2,342,378                      |
| Commodities         | 39,496                           | 46,100                           | 47,400                           |
| Contractual         | 28,504                           | 39,078                           | 37,788                           |
| Capital Outlay      | 4,632                            | 0                                | 26,600                           |
| Transfers/Others    | 0                                | 0                                | 0                                |
| <b>TOTAL</b>        | <b><u><u>\$2,006,052</u></u></b> | <b><u><u>\$2,176,390</u></u></b> | <b><u><u>\$2,454,166</u></u></b> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Fire Captain/EMT                  | 0                         | 3                         | 3                         |
| Fire Lieutenant/EMT               | 0                         | 3                         | 3                         |
| Fire Inspector                    | 0                         | 1                         | 1                         |
| Firefighter                       | 0                         | 11                        | 11                        |
| Paramedic                         | 3                         | 3                         | 3                         |
| <b>Total Full-time Employees:</b> | <b><u>3</u></b>           | <b><u>21</u></b>          | <b><u>21</u></b>          |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>3.00</u></b>        | <b><u>21.00</u></b>       | <b><u>21.00</u></b>       |



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## PUBLIC WORKS

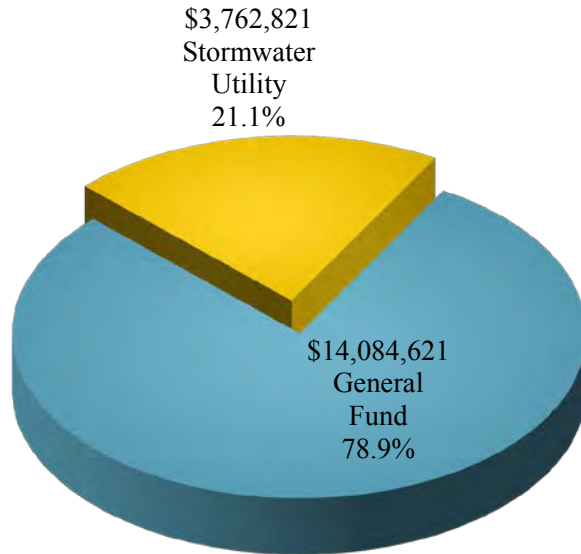
**GOAL:** Construct, manage and operate a stormwater, street and highway system, which is cost effective, safe, efficient, well maintained, compatible with the environment and visually pleasing.

**COST CENTERS:**

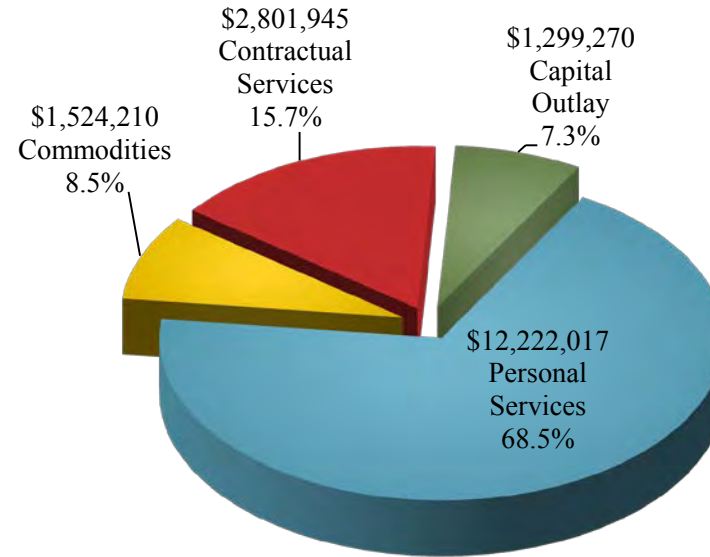
- Public Works Administration
- Street Engineering and Construction
- Stormwater Engineering
- Traffic Services
- Traffic Maintenance
- Street Maintenance
- Stormwater Maintenance
- Fleet Maintenance

# 2017 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2017 Expenditures = \$17,847,442

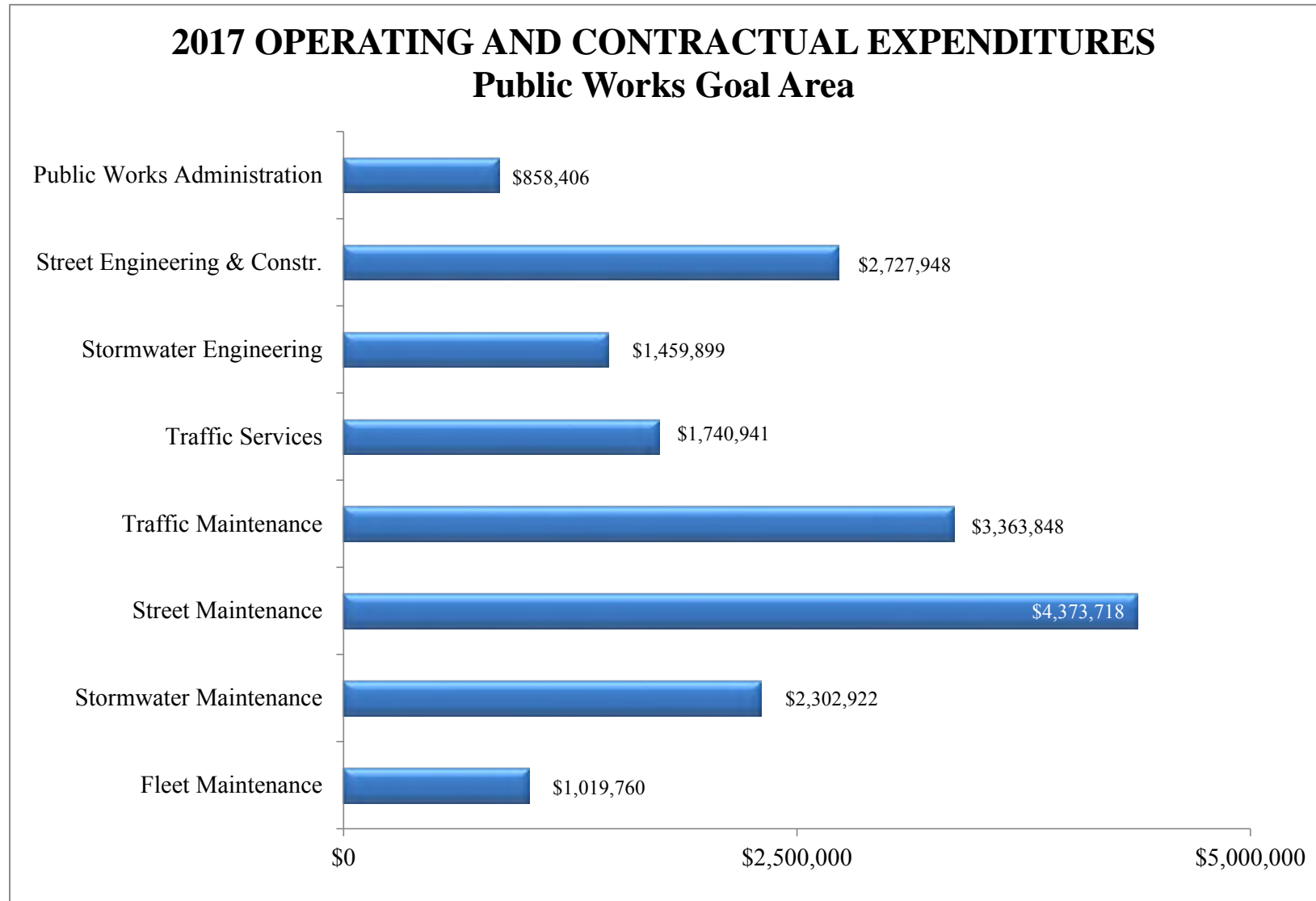


**FUNDS**



**EXPENDITURE TYPE**

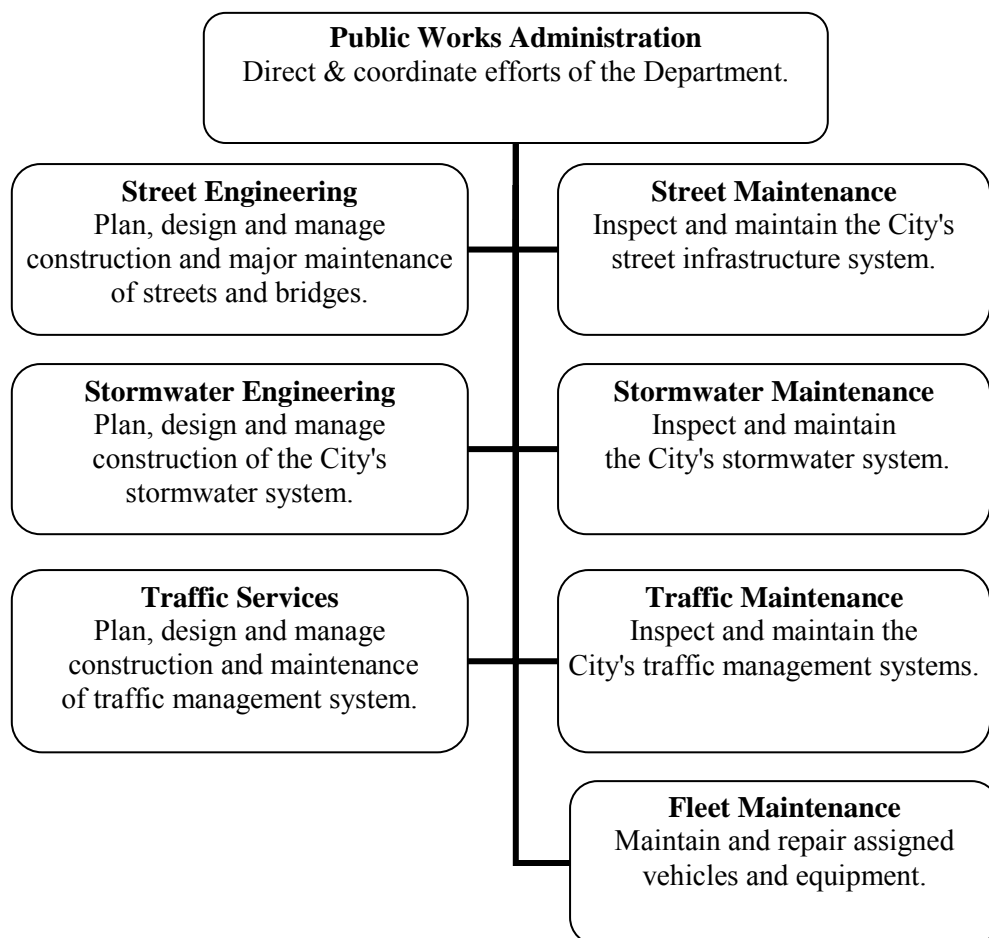
*Public Works Goal Area*



**PROGRAM DESCRIPTION**

Public Works Administration directs and coordinates the Department's work areas. It is responsible for providing the leadership and vision necessary to fulfill the objectives of the Department's mission statement as it is appropriate to the role played by each area.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:*

- ❖ *Safe: Enforce practices that prevent loss and injury among the public and employees,*
- ❖ *Convenient: Promote an ethic of superior customer service in the delivery of public service,*
- ❖ *Beneficial: Develop policies to protect and enhance the City's transportation systems, and*
- ❖ *Reliable: Continuously improve systems and operations for efficiency, dependability and consistency.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration ←  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Public Works Administration Division in 2017:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
  - ◆ Maintain the department's management manual and project procedures manual (project management) Wikis to incorporate changes and new methods, policies, and procedures for improving operations and service efficiencies.
  - ◆ Continue regular briefing sessions with the Public Works Committee consisting of departmental activity updates, review of Governing Body policies, and future policy initiatives.
  - ◆ Continue to focus on cost-effective business practices, including asset management and activity based costing. Continue to improve our asset and work management systems to better track our work against specific assets, to track performance, and to improve our operations; have periodic operational reviews; and determine the most cost-effective mix of in-house vs. contract operations.
  - ◆ Expand public communication efforts to inform and gain feedback from citizens utilizing the City's website, social media, OP Cares system, e-news, timely mailings, and involvement with contractors to be responsive.
  - ◆ Continue to make use of automated vehicle location (AVL) information and equipment to allow better management of snow and ice control operations, replace outdated and unsupported systems, and to provide timely public communications that inform the public of our progress.
  - ◆ Continue to improve our snow operations through our operator training program for new drivers, evaluating anti-icing materials and effective applications, optimizing snow plow routes and implementing lessons learned from past snow operations.
  - ◆ Work with managers/supervisors to identify and implement training and development programs, provide training resources, and arrange training and professional activities for employees.
  - ◆ Continue to implement and support the department's initiatives to strengthen communication, teamwork and development, as recommended by the 2016 employee committee study.
  - ◆ In partnership with IT, continue the conversion of older software applications to more sustainable applications, including the replacement of CAMP.
  - ◆ Start the transition to selected pavement modeling software replacement.
  - ◆ Assist with the implementation of the new fleet software system: Lucity Fleet.
  - ◆ Continue to deploy tablet computing devices for field personnel and fleet mechanics.
  - ◆ Develop succession plans in relevant areas to facilitate knowledge transfer and continuity.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Public Works Administration Division include:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
  - ◆ Completed the implementation of the Alert2 transmission protocol for improved and more reliable communications for our flood warning system. This upgrade also included installation of stream level sensors that are more reliable and that can remain in place during the winter months.
  - ◆ Developed and began the execution of a Roadway Information System (RWIS) maintenance plan to provide more useful information to the operational staff that need this information.

- ◆ Worked with IT and GIS to execute steps in the transition plan for migrating or updating in-house operational software.
- ◆ Coordinated, arranged and scheduled training of professional activities for employees.
- ◆ Began succession planning and staff development in the areas of asset management and the flood warning system.
- ◆ Began some restructuring of the department as positions opened up due to retirements and vacancy.
- ◆ Encouraged and supported employees to apply for and complete the Supervisory Development, Leadership Forum, Certified Public Manager and Leadership Overland Park programs.
- ◆ Appointed and facilitated an employee committee to gain feedback and provide recommendations to strengthen communication, teamwork and development.
- ◆ Continued to expand internal communications efforts through the city's website, OPNET, department newsletters, and employee meetings to provide timely and increased information with regard to employees, events, goals and programs.
- ◆ Successful pilot table program for collecting stormwater discharge point inspections and structure inspections.
- ◆ Lucity fleet conversion for Police Department and Planning and Development Services.
- ◆ Upgraded to Lucity 2016.
- ◆ Increased use of Google Docs, including recent performance appraisals.

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$1,081,653               | \$1,109,544               | \$744,112                 |
| Commodities         | 14,328                    | 22,350                    | 21,375                    |
| Contractual         | 66,116                    | 92,564                    | 92,919                    |
| Capital Outlay      | 0                         | 24,200                    | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$1,162,097</u></b> | <b><u>\$1,248,658</u></b> | <b><u>\$858,406</u></b>   |

**PERSONNEL (full-time equivalent):**

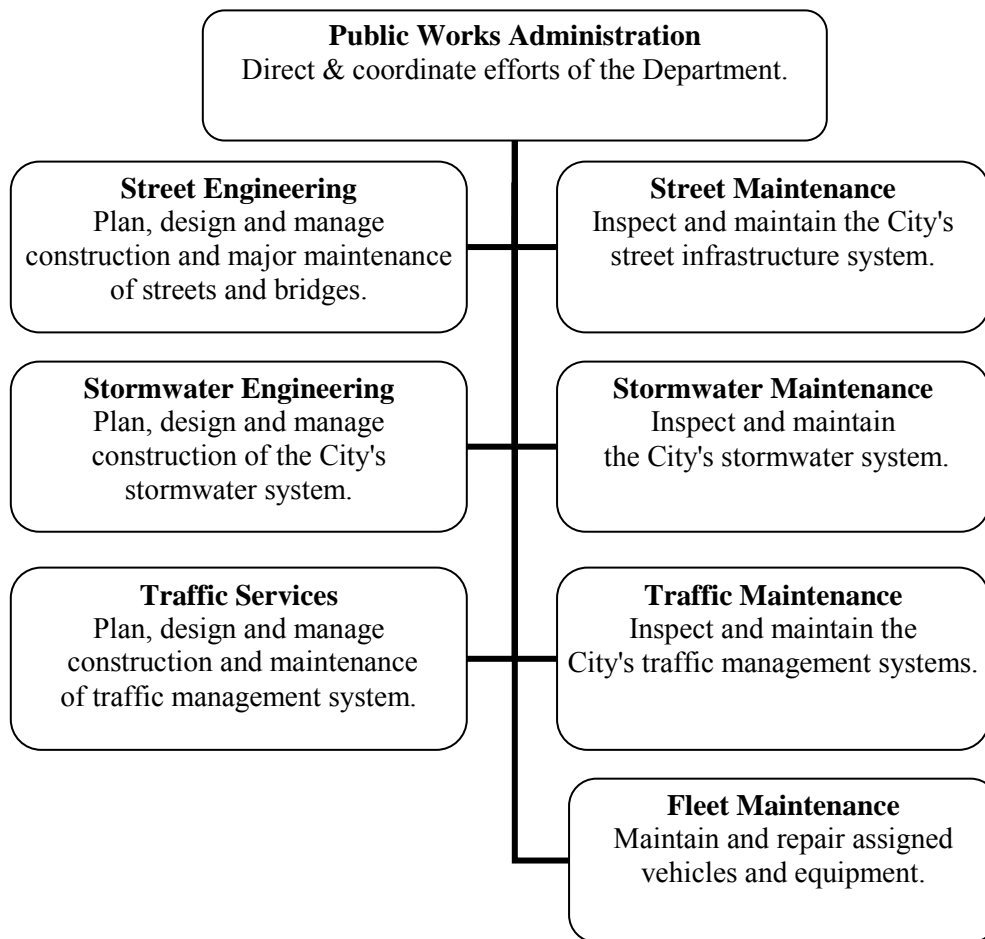
| <b>Full-Time</b>                    | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-------------------------------------|---------------------------|---------------------------|---------------------------|
| Director, Public Works              | 1                         | 1                         | 1                         |
| Manager, Technical & Admin Services | 1                         | 1                         | 0                         |
| Assistant to the Director           | 1                         | 1                         | 1                         |
| Contract Specialist                 | 2                         | 2                         | 0                         |
| Engineering Systems Specialist      | 1                         | 1                         | 0                         |
| Staff Assistant                     | 1                         | 1                         | 1                         |
| Work Mgmt Systems Admin             | 1                         | 1                         | 1                         |
| Administrative Assistant            | 3                         | 3                         | 3                         |
| <b>Total Full-time Employees:</b>   | <b><u>11</u></b>          | <b><u>11</u></b>          | <b><u>7</u></b>           |
| <b>Part-Time</b>                    |                           |                           |                           |
| None                                | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b>   | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                   | <b><u>11.00</u></b>       | <b><u>11.00</u></b>       | <b><u>7.00</u></b>        |



**PROGRAM DESCRIPTION**

Street Engineering and Construction is responsible for planning, designing and managing infrastructure construction and for the major maintenance of streets, bridges and storm sewer systems.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:*

- ❖ *Safe: Use and enforce proper design and construction for roadway safety,*
- ❖ *Convenient: Reduce disruptions to the motoring public due to roadway conditions,*
- ❖ *Beneficial: Determine improvements system-wide consistent with present and future demands and*
- ❖ *Reliable: Utilize best design and construction practices for long-term infrastructure performance.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering ◀  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance

## 2017 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Engineering and Construction Division in 2017:

- *Reduce disruptions to the motoring public due to roadway conditions by upholding proper design and construction standards:*
  - ◆ Maintain coordination effort to complete design with the KDOT on the US 69 "Brown" project.
  - ◆ Complete construction of 159<sup>th</sup> Street from Nall to Mission.
  - ◆ Complete construction of 159<sup>th</sup> Street from Metcalf to Nall.
  - ◆ Start construction of a salt barn at the Parks Headquarters site.
  - ◆ Start construction of Quivira Road from 151<sup>st</sup> Street to 159<sup>th</sup> Street.
- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
  - ◆ Complete all scheduled streets in the 2017 Street Improvement program for residential and thoroughfare streets.
  - ◆ Execute the 2017 chip seal program.
  - ◆ Execute the 2017 chip seal (UBAS) program.
  - ◆ Execute the 2017 Neighborhood Streets Reconstruction program including CDBG eligible streets.
  - ◆ Execute the 2017 bridge maintenance program.
  - ◆ Complete construction of a new public safety facility to replace Fire Station 5.
  - ◆ Continue to provide a lead role in facility project construction, management, and major maintenance.

## 2015-2016 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Street Engineering and Construction Division include:

- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
  - ◆ Completed construction of US 69 and 159<sup>th</sup> Street Interchange Improvements.
  - ◆ Completed construction of Switzer from College to the Indian Creek Bridge.
  - ◆ Started construction of 159<sup>th</sup> Street from Metcalf to Nall.
  - ◆ Started construction of 159<sup>th</sup> Street from Nall to Mission.
  - ◆ Started construction of a salt barn at the Parks Headquarters site.
  - ◆ Completed the annual Street Improvement Program (residential, and thoroughfare overlay) for all streets scheduled for 2016.
  - ◆ Completed the Neighborhood Streets Reconstruction Program for 2016.
  - ◆ Completed the 2016 chip seal (UBAS) program.
  - ◆ Completed the 2016 chip seal program.
  - ◆ Completed the 2016 bridge maintenance program.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of CIP project contracts completed by original contract date:   |                        |                          |                        |
| ·CIP  | 2.0%                   | 10.0%                    | 100.0%                 |
| ·Major Maintenance  | 14.0%                  | 80.0%                    | 100.0%                 |
| Average cost change of projects during construction:  |                        |                          |                        |
| ·CIP  | -19.2%                 | 0.0%                     | 2.0%                   |
| ·Major Maintenance  | -11.1%                 | 2.0%                     | 2.0%                   |
| Percent of citizens in street maintenance project areas reporting that they are satisfied or very satisfied with: |                        |                          |                        |
| ·Completed project  | 53%                    | 70%                      | 80%                    |
| ·City staff customer service  | 77%                    | 90%                      | 90%                    |
| ·Contractor's attitude and responsiveness   | 80%                    | 80%                      | 80%                    |
| ·Information provided about the project   | 62%                    | 80%                      | 80%                    |
| ·Quality of work  | 61%                    | 75%                      | 90%                    |
| ·Cleanliness and upkeep of work area  | 61%                    | 75%                      | 80%                    |
| ·Inconvenience experienced during work  | 63%                    | 80%                      | 80%                    |
| Percent of citizens in construction project areas reporting that they are satisfied or very satisfied with:       |                        |                          |                        |
| ·Completed project  | 79%                    | 80%                      | 80%                    |
| ·City staff attitude and responsiveness   | 82%                    | 90%                      | 90%                    |
| ·Construction worker's attitude and responsiveness  | 84%                    | 80%                      | 80%                    |
| ·Information provided about the project   | 61%                    | 80%                      | 80%                    |
| ·Quality of work  | 80%                    | 90%                      | 90%                    |
| ·Cleanliness and upkeep of work area  | 73%                    | 80%                      | 80%                    |
| ·Inconvenience experienced during work  | 56%                    | 65%                      | 80%                    |
| <b>EFFICIENCY/WORKLOAD MEASURES</b>   |                        |                          |                        |
| Number of CIP/Maintenance projects inspected per project inspector  | 4                      | 4                        | 2                      |
| Number of right-of-way permits issued:  | 1,374                  | 1,500                    | 1,500                  |
| Dollar value of fees collected for right-of-way permits   | \$95,515               | \$80,000                 | \$80,000               |
| Number of street projects managed for:  |                        |                          |                        |
| ·CIP  | 29                     | 25                       | 25                     |
| ·Maintenance  | 7                      | 25                       | 25                     |

**EXPENDITURES:**

| <b>General Fund</b>          | <b><u>2015 Actual</u></b>     | <b><u>2016 Budget</u></b>     | <b><u>2017 Budget</u></b>     |
|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Personal Services            | \$2,352,343                   | \$2,434,702                   | \$2,606,195                   |
| Commodities                  | 49,696                        | 44,724                        | 38,500                        |
| Contractual                  | 46,040                        | 76,499                        | 83,253                        |
| Capital Outlay               | 26,719                        | 26,600                        | 0                             |
| Transfers/Others             | 0                             | 0                             | 0                             |
| <b>TOTAL</b>                 | <b><u>\$2,474,798</u></b>     | <b><u>\$2,582,525</u></b>     | <b><u>\$2,727,948</u></b>     |
| <br><b>1-8 CENT STX Fund</b> | <br><b><u>2015 Actual</u></b> | <br><b><u>2016 Budget</u></b> | <br><b><u>2017 Budget</u></b> |
| Personal Services            | \$0                           | \$0                           | \$0                           |
| Commodities                  | 0                             | 0                             | 0                             |
| Contractual                  | 0                             | 0                             | 0                             |
| Capital Outlay               | 0                             | 0                             | 0                             |
| Transfers/Others             | 3,075,120                     | 9,465,000                     | 9,200,000                     |
| <b>TOTAL</b>                 | <b><u>\$3,075,120</u></b>     | <b><u>\$9,465,000</u></b>     | <b><u>\$9,200,000</u></b>     |

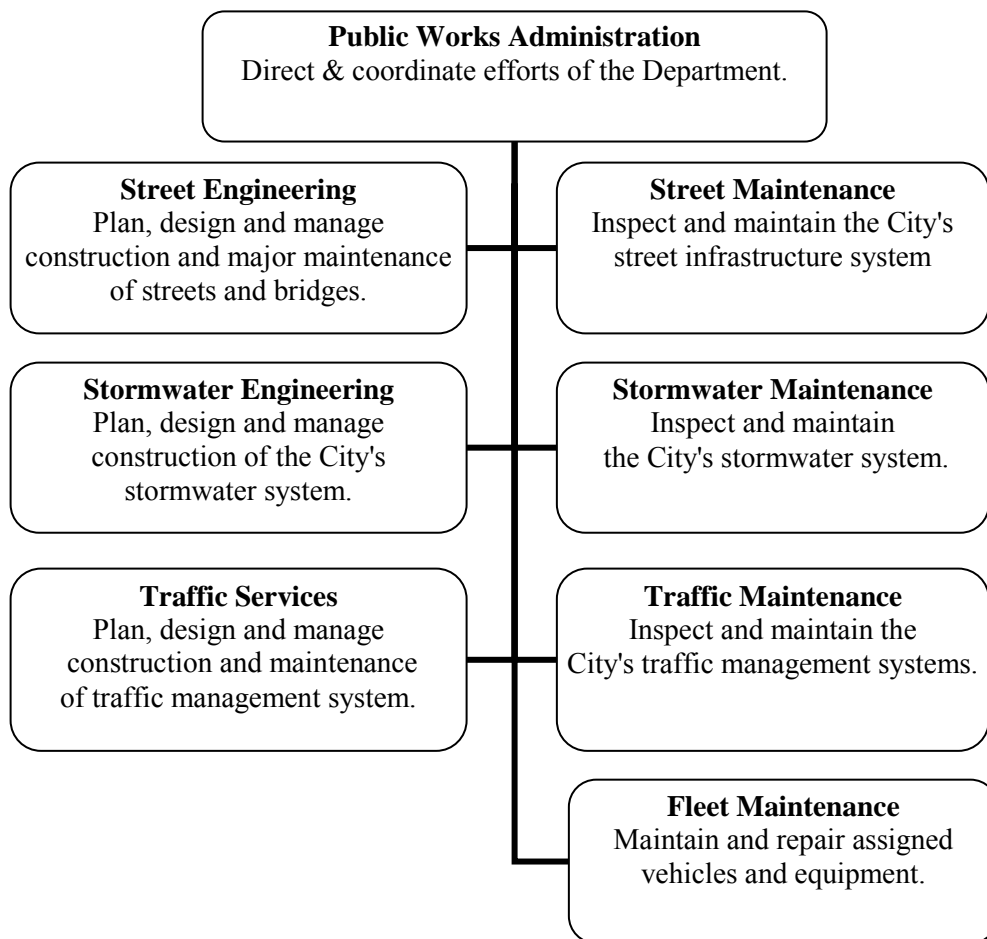
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                      | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------------------------|---------------------------|---------------------------|---------------------------|
| City Engineer                         | 1                         | 1                         | 1                         |
| Assistant City Engineer               | 1                         | 1                         | 1                         |
| Civil Engineer II                     | 1                         | 1                         | 1                         |
| Civil Engineer, Senior                | 4                         | 5                         | 5                         |
| Construction Inspector I              | 1                         | 1                         | 2                         |
| Construction Inspector II             | 1                         | 1                         | 1                         |
| Construction Inspector, Senior        | 4                         | 3                         | 3                         |
| Contract Specialist                   | 0                         | 0                         | 2                         |
| Engineering Technician, Senior        | 6                         | 4                         | 4                         |
| Engineering Technician I              | 0                         | 1                         | 0                         |
| Engineering Technician II             | 0                         | 0                         | 1                         |
| Right-of-Way Coordinator              | 1                         | 1                         | 1                         |
| Supervisory Civil Engineer            | 1                         | 1                         | 1                         |
| Supervisor, Construction Inspector-PW | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>     | <b><u>22</u></b>          | <b><u>21</u></b>          | <b><u>24</u></b>          |
| <b>Part-Time</b>                      |                           |                           |                           |
| Pavement Condition Evaluator          | 1.42                      | 1.89                      | 1.89                      |
| Right-of-Way Coordinator              | 0.00                      | 0.50                      | 0.49                      |
| <b>Total Part-time Employees:</b>     | <b><u>1.42</u></b>        | <b><u>2.39</u></b>        | <b><u>2.38</u></b>        |
| <br><b>TOTAL FTEs</b>                 | <br><b><u>23.42</u></b>   | <br><b><u>23.39</u></b>   | <br><b><u>26.38</u></b>   |

**PROGRAM DESCRIPTION**

Stormwater Engineering is responsible for managing the conveyance of stormwater throughout the City. This task involves the planning, designing, construction and major maintenance management of infrastructure and stream improvements. Stormwater Engineering is also responsible for the environmental impact of stormwater runoff as it flows into area rivers and streams. These tasks are accomplished through evaluating and conducting stormwater studies and implementing programs to protect and enhance water quality. In addition, the operation and maintenance of the City's ALERT flood warning system falls under the Stormwater Engineering Division's responsibilities.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:*

- ❖ *Safe: Protect the public from urban flooding and reduce pollutant levels in stormwater runoff,*
- ❖ *Convenient: Conduct proactive public outreach regarding City-wide floodplain and stormwater issues,*
- ❖ *Beneficial: Evaluate the impact of the City's stormwater policies to anticipate and avoid future problems, and*
- ❖ *Reliable: Seek industry best practices to determine enhancements.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering ←  
Traffic Services  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Engineering Division in 2017:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
  - ◆ Complete construction of storm sewer replacement along 87th Street, US69 to Santa Fe Drive
  - ◆ Complete construction of the storm sewer replacement at the following locations: 99th & Metcalf; 97th & Metcalf; 61st & Metcalf Lane; Connell, north of 95th Street; and 141st Street & Quivira.
  - ◆ Commence construction of the storm sewer replacement at 87th & Metcalf.
  - ◆ Commence construction of the storm sewer replacement at 89th & Outlook.
  - ◆ Complete Stormwater Management Plan as part of the new National Pollutant Discharge Elimination System (NPDES) permit.
  - ◆ Continue water quality monitoring of the City's impaired waters (Wolf Creek, Coffee Creek and Tomahawk Creek).
  - ◆ Continue maintenance of the Johnson County and Overland Park flood warning system.
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
  - ◆ Continue public outreach and education to Overland Park residents on the importance of environmental and water quality concerns.
  - ◆ Continue partnerships with the Mid-American Regional Council (MARC), Johnson County, local schools, and other interested groups and clubs to expand education and participation in water quality and environmental sustainability activities.
  - ◆ Continue operations of the City's flood warning system and the STORMWATCH website.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Stormwater Engineering Division include:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
  - ◆ Completed construction of Monitor Square Storm Drainage Improvements along Tributary 1 of Indian Creek in the vicinity of 103rd Street and Rosewood.
  - ◆ Completed construction of the Stanley Storm Drainage project along Negro Creek in the vicinity of 152<sup>nd</sup> and Metcalf.
  - ◆ Completed construction of storm sewer improvements in the vicinity of 92<sup>nd</sup> Place & Switzer Road.
  - ◆ Completed construction of 103rd Street & Connell Ditch liner improvements along Tributary 5 of Indian Creek.
  - ◆ Completed design and commenced construction of the storm sewer replacement along 87th Street, US69 to Santa Fe Drive.
  - ◆ Completed design and construction of the storm sewer replacement at the Deanna Rose Farmstead.
  - ◆ Completed design of the storm sewer replacement at the following locations: 99th & Metcalf; 97th & Metcalf; 61st & Metcalf Lane; Connell, north of 95th Street; and 141st Street & Quivira.
  - ◆ Completed design of the storm sewer replacement at the following locations: 87th Street & Metcalf; Lamar from 92nd to 95th; and Walmer from 97th to 99th Street.
  - ◆ Commenced design of the storm sewer replacement at 89th & Outlook.

- ◆ Completed upgrades to the Johnson County and Overland Park flood warning systems, including the addition of Gage-Adjusted Radar Rainfall (GARR); integration of Indian Creek, Tomahawk Creek, Turkey Creek, Blue River and Mill Creek watershed models into AVISO FS; and the continued enhancement of the STORMWATCH website.
  - ◆ Continued to implement programs under the city's Clean Water Act National Pollutant Discharge Elimination System (NPDES) permit including the development of new Stormwater Management Plan; and water quality monitoring of the City's impaired waters (Wolf Creek, Coffee Creek and Tomahawk Creek).
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
- ◆ Continued to provide personal field visits to citizens with storm drainage concerns.
  - ◆ Continued publishing our monthly environmental newsletter "Eco-Connect."
  - ◆ Provided stormwater and water quality presentations to classrooms and small group meetings.
  - ◆ Supported the Blue River Watershed Association (BRWA) in their water quality education efforts at local schools.
  - ◆ Partnered with the Parks and Forestry Department to integrate water quality education.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of citizens in stormwater project areas reporting that they are satisfied or very satisfied with completed project: | NA                     | 80%                      | 80%                    |
| Percent of stormwater system inspected per year:  |                        |                          |                        |
| · Storm inlets/junction boxes   | 13%                    | 5%                       | 5%                     |
| · Stormwater pipes  | 3%                     | 5%                       | 5%                     |
| Stormwater system condition rating (1 = critical 5 = excellent)   |                        |                          |                        |
| · Box culverts  | 4.0                    | 4.5                      | 4.5                    |
| · Enclosed pipe   | 4.5                    | 4.5                      | 4.5                    |
| <b>WORKLOAD MEASURES</b>  |                        |                          |                        |
| Citizen complaints and inquiries concerning storm water problems:   | 47                     | 80                       | 80                     |
| Number of water quality presentations given:  | 7                      | 10                       | 10                     |

**EXPENDITURES:**

| <b>Stormwater Utility Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|--------------------------------|--------------------|--------------------|--------------------|
| Personal Services              | \$796,615          | \$828,637          | \$1,097,119        |
| Commodities                    | 4,495              | 8,615              | 8,615              |
| Contractual                    | 181,448            | 293,478            | 294,895            |
| Capital Outlay                 | 0                  | 5,000              | 59,270             |
| Transfers/Others               | 0                  | 0                  | 0                  |
| <b>TOTAL</b>                   | <u>\$982,558</u>   | <u>\$1,135,730</u> | <u>\$1,459,899</u> |

**PERSONNEL (full-time equivalent):**

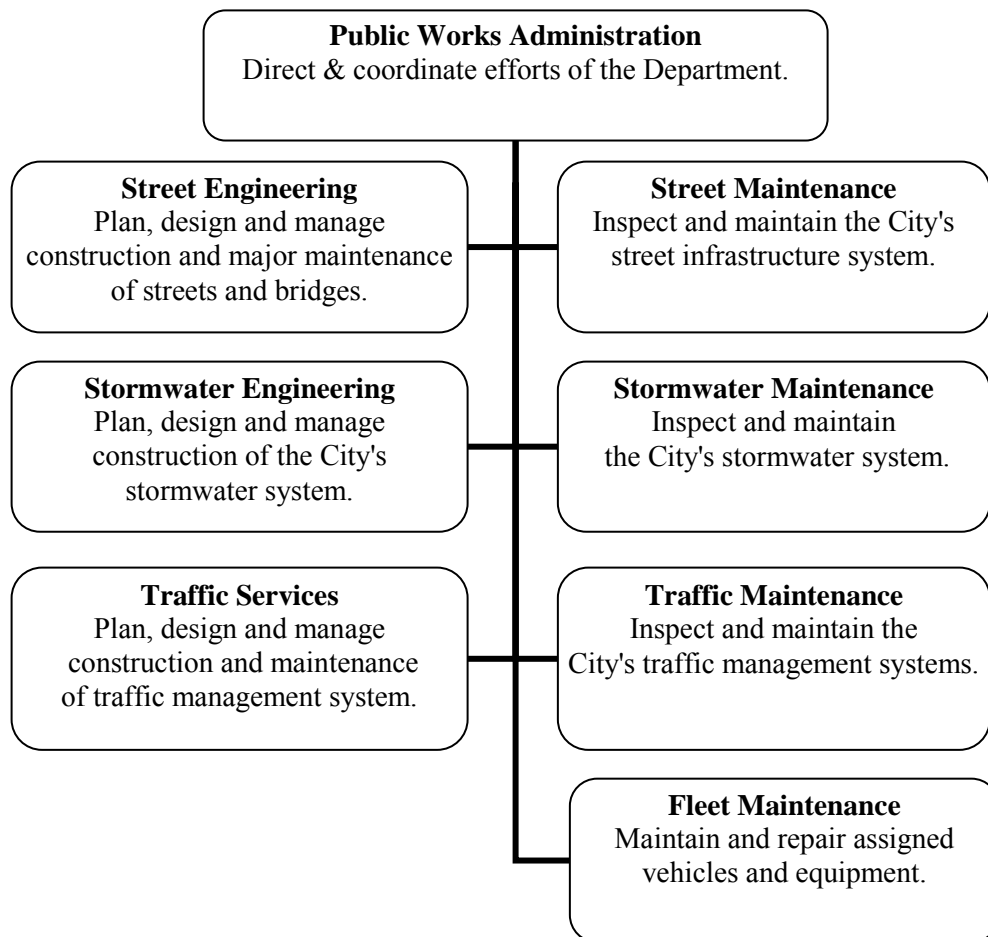
| <b>Full-Time</b>                       | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--|---------------------------|---------------------------|---------------------------|
| Supervisory Civil Engineer             | 1                         | 1                         | 1                         |
| Civil Engineer, Senior                 | 1                         | 0                         | 0                         |
| Civil Engineer II                      | 0                         | 1                         | 1                         |
| Water Quality Specialist               | 1                         | 1                         | 1                         |
| Construction Inspector, Senior         | 0                         | 1                         | 1                         |
| Construction Inspector I               | 1                         | 1                         | 1                         |
| Engineering Systems Specialist         | 0                         | 0                         | 1                         |
| Engineering Technician, Senior         | 2                         | 2                         | 2                         |
| Erosion & Sediment Control Coordinator | 0                         | 0                         | 1                         |
| <b>Total Full-time Employees:</b>      | <b><u>6</u></b>           | <b><u>7</u></b>           | <b><u>9</u></b>           |
| <b>Part-Time</b>                       |                           |                           |                           |
| Stormwater Engineering Aide            | 0.46                      | 0.46                      | 0.46                      |
| <b>Total Part-time Employees:</b>      | <b><u>0.46</u></b>        | <b><u>0.46</u></b>        | <b><u>0.46</u></b>        |
| <b>TOTAL FTEs</b>                      | <b><u>6.46</u></b>        | <b><u>7.46</u></b>        | <b><u>9.46</u></b>        |



**PROGRAM DESCRIPTION**

The Traffic Services Division is responsible for planning, designing and managing the City's traffic flow. These tasks are accomplished through the installation and operation of traffic control devices on public streets throughout the City.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:*

- ❖ *Safe: Meet recognized standards for and promote innovations in traffic safety policy and practices,*
- ❖ *Convenient: Optimize efficient traffic flow throughout the City,*
- ❖ *Beneficial: Promote multi-modal transportation choices, and*
- ❖ *Reliable: Ensure the operational readiness of the City's transportation technology network.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services ➡  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Services Division in 2017:

- *Optimize efficient traffic flow throughout the City:*
  - ◆ Install approximately five additional closed-circuit television cameras to increase the monitoring capabilities of the Overland Park Traffic Control System (OPTCS).
  - ◆ Continue a regular replacement program to install high definition CCTV cameras to replace aging equipment that is analog-based and wearing out. An additional \$50,000 will be available for this effort.
  - ◆ Increase the number of video detection cameras in the city's operating system and determine strategies to increase their effectiveness.
  - ◆ Enhance the Overland Park Traffic Website to provide citizens with additional traffic information such as incident locations and motorist information. Work with IT to update functionality on multiple web interface platforms.
  - ◆ Continue the citywide migration to updated signal controllers to provide enhanced technological capabilities.
  - ◆ Work with Johnson County Transit to refine Bus Rapid Transit technology along the Metcalf Avenue corridor and look to expand it to other routes.
  - ◆ Promote bicycle usage as a viable modal choice by participating in "Bike to Work Week" in May and designate certain routes in OP as bike routes. Continue implementation of the OP Safe Bicycle Use Outreach Project study recommendations. Stripe bike facilities on downtown OP streets and enhance pedestrian crossings through an already funded CIP project.
  - ◆ Work with KC Scout to integrate with the City's system to allow for travel time information to be posted to motorists.
  - ◆ Utilize the dynamic trailblazer signs along College Blvd. installed in 2016 to better inform drivers on College Blvd and coming from the nearby office developments as to optimal routes.
  - ◆ Construct new traffic signals as needed.
- *Meet recognized standards for and promote innovation in traffic safety policy and practices:*
  - ◆ Utilize the citywide traffic calming policy to address citizens' concerns about neighborhood traffic flow, congestion management and safety, and advocate for funding in the capital improvement program process.
  - ◆ Promote awareness of roundabouts and advocate for more to be installed in new developments and at existing intersections. This includes new roundabouts as part of southern OP thoroughfare widening projects (such as 167<sup>th</sup> Street/Metcalf and 159<sup>th</sup> Street/Mission Road).
  - ◆ Look for opportunities where tablet computing can increase productivity in the field.
  - ◆ Continue to implement recommendations from the Southern OP Transportation Plan regarding future lane configurations.
  - ◆ Continue implementation of the bike master plan and prepare for work needed in 2018.
- *Ensure the operational readiness of the city's transportation technology network:*
  - ◆ Replace aging traffic signals as needed.
  - ◆ Design project to replace KCPL leased streetlights purchased in 2014 with a major capital project in 2017 (replacing about 150 streetlights with new LED, city standard poles).
  - ◆ Add LED streetlight heads to projects where budgets allow.
  - ◆ Continue to look at removing unwarranted traffic signals as projects are considered.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Traffic Services Division include:

- *Optimize efficient traffic flow throughout the City:*
  - ◆ Over 155 closed-circuit television (CCTV) cameras have been installed to increase the monitoring capabilities of OPTCS.
  - ◆ The City has approximately 100 miles of fiber installed which connects the City traffic signal system to both the Command and Control Center and each city facility. In 2015, fiber was installed to 107th and Nall, Indian Creek Parkway and Mission, and 143rd and Newton. In 2016 one mile of fiber on 159th Street between Metcalf and Nall will be installed.
  - ◆ The Overland Park Traffic Website continues to provide citizens with additional traffic information such as streaming video from our CCTV cameras. Additional CCTV cameras were added and incident information is available on the website.
  - ◆ Three years ago, the CCTV camera information was added to a snowplow web portal to give citizens better information when snowstorms hit our area. Additional cameras were added to the page as they were deployed in the field.
  - ◆ Continued to work with the traffic signal central software (TranSuite) that was brought on-line in 2006-2007 to control the signal system and traffic signals. New updates/modules have been added through the multi-jurisdictional Operation GreenLight project.
  - ◆ Added another batch of new 2070 model controllers to enhance the ability to work with the TranSuite software. As of March 2016, all of our intersections are using model 2070 controllers.
  - ◆ Continued using Facebook to relay traffic information to residents and interested users.
  - ◆ Deployed and began testing a traffic adaptive system on 135<sup>th</sup> Street between Nall and Switzer to allow better traffic flow.
- *Meet recognized standards for and promote innovation in traffic safety policy and practice:*
  - ◆ Continued to advocate for roundabout construction.
  - ◆ Staff is conducting an analysis of crashes using crash rates based on traffic volume data.
  - ◆ Over 1,000 crash videos were captured as part of our traffic-monitoring program.
  - ◆ Obtained CMAQ funds for a Safe Bicycle Use Outreach Project for OP. Project was kicked-off in November 2013 and completed in April 2015. First year implementation effort in summer of 2015 saw 18 miles of bike lanes and shared lane markings installed.
  - ◆ A study of the southern arterial system was completed and adopted into the city's Comprehensive Plan in 2015. The study helps determine the appropriate capacity needs and number of lanes over the next 25+ years for our southern thoroughfares.
- *Ensure the operational readiness of the City's transportation technology network:*
  - ◆ Made additional hardware installations and facility and field component connections to OPTCS to protect against data loss and improve communication effectiveness. This consisted of one additional mile of fiber optic cable and five closed-circuit television cameras.
  - ◆ Added compressed natural gas generators and battery backup at critical traffic management locations to ensure operation of traffic signals and ITS hardware during power outages.
  - ◆ The City is connected to KCSout which allows the city to tie the traffic operations center to the Scout network. The City provides travel time information to our arterial DMS's based on traffic conditions monitored by Scout on the freeway network.
  - ◆ A traffic adaptive signal system was deployed along 135<sup>th</sup> Street from Switzer to Nall as a test bed for KDOT (as well as a different system along 95<sup>th</sup> Street from Quivira to Nieman).

- ◆ Replaced traffic signals at 103<sup>rd</sup>/Lamar, 103<sup>rd</sup>/Nall, and Antioch/Hadley. New signals were installed at College/Switzer, ICP/Mission Rd, 137<sup>th</sup>/Nall, 143<sup>rd</sup>/Newton, 151<sup>st</sup>/Marty, and 163<sup>rd</sup>/Antioch. A new signal will be constructed later this year (2016) at 159<sup>th</sup>/Nall. An additional signal is approved for 135<sup>th</sup> and Grandview for 2016/17 construction. A signal is also under design for 159<sup>th</sup>/Lowell in anticipation of being warranted with the Bluhawk development.
- ◆ One unwarranted traffic signal was removed at Antioch and 97<sup>th</sup> Street.
- ◆ LED streetlights were added along Switzer from College Blvd to Indian Creek Bridge.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of citizens rating the roadways as safe or very safe:   | 77%                    | 90%                      | 90%                    |
| Percent of citizens reporting that they are satisfied or very satisfied with the flow of traffic/congestion management: | 63%                    | 75%                      | 75%                    |
| Number of traffic accidents:  |                        |                          |                        |
| · Fatality  | 9                      | 2                        | 0                      |
| · Accident with injuries  | 984                    | 900                      | 900                    |
| · Accident with no injuries   | 4,069                  | 3,500                    | 3,500                  |
| <b>EFFICIENCY/WORKLOAD MEASURES</b>   |                        |                          |                        |
| Number of accidents per 1,000 population:   | 26.5                   | 25.0                     | 25.0                   |
| Number of engineering plans prepared:   |                        |                          |                        |
| · In House  | 16                     | 15                       | 15                     |
| · Contract  | 35                     | 30                       | 30                     |
| Number of projects managed:   |                        |                          |                        |
| · CIP   | 14                     | 12                       | 12                     |
| · Major Maintenance   | 8                      | 10                       | 10                     |
| Number of citizen requests:   |                        |                          |                        |
| · Assigned for investigation  | 165                    | 200                      | 200                    |
| · Investigation completed   | 122                    | 130                      | 130                    |
| Number of travel time runs conducted:   | 792                    | 700                      | 700                    |
| Number of speed surveys conducted:  | 41                     | 50                       | 50                     |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$1,263,737               | \$1,511,684               | \$1,590,911               |
| Commodities         | 14,237                    | 15,850                    | 14,750                    |
| Contractual         | 93,962                    | 134,120                   | 135,280                   |
| Capital Outlay      | 1,159                     | 48,470                    | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$1,373,095</u></b> | <b><u>\$1,710,124</u></b> | <b><u>\$1,740,941</u></b> |

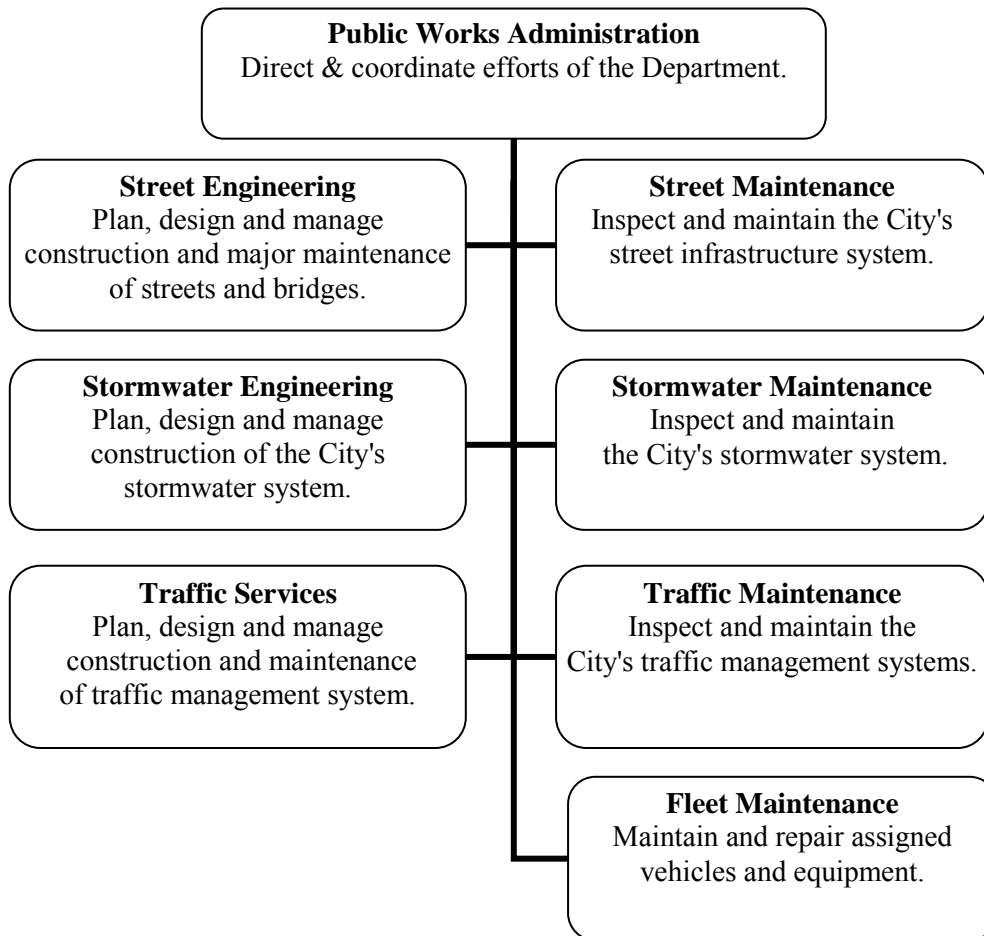
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                        | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---|---------------------------|---------------------------|---------------------------|
| City Traffic Engineer                   | 1                         | 1                         | 1                         |
| Asst City Traffic Engineer              | 1                         | 1                         | 1                         |
| Supervisory Civil Engineer              | 1                         | 1                         | 1                         |
| Civil Engineer, Senior                  | 1                         | 1                         | 2                         |
| Civil Engineer II                       | 2                         | 2                         | 1                         |
| Traffic Engineering Technician, Senior  | 4                         | 4                         | 4                         |
| Traffic Engineering Technician          | 1                         | 1                         | 1                         |
| Transportation Project Inspector I      | 0                         | 2                         | 2                         |
| Transportation Project Inspector Senior | 2                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>       | <b><u>13</u></b>          | <b><u>14</u></b>          | <b><u>14</u></b>          |
| <b>Part-Time</b>                        |                           |                           |                           |
| None                                    | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b>       | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                       | <b><u>13.00</u></b>       | <b><u>14.00</u></b>       | <b><u>14.00</u></b>       |

**PROGRAM DESCRIPTION**

Traffic Maintenance is responsible for keeping the City's traffic control and traffic management devices in operational condition. These devices include approximately 260 traffic control signals, electronic video monitoring devices, over 30,000 traffic signs, pavement delineation markings and roughly 14,000 streetlights. The Traffic Maintenance Division is guided in its work by the Manual on Uniform Traffic Control Devices or (MUTCD).

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:*

- ❖ *Safe: Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City,*
- ❖ *Convenient: Prompt response to service requests for repairs, timely replacement or upgrade of elements, and programmed traffic system improvements,*
- ❖ *Beneficial: Dependable operation, efficient and safe navigation for citizens and economic vitality of City, and*
- ❖ *Reliable: Monitor the City's traffic infrastructure assets.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance ◀  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Maintenance Division in 2017:

- *Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City:*
  - ◆ Conduct scheduled inspections of all traffic control and traffic management systems. Repair or replace defective items through programmed line item budget allowances.
  - ◆ Conduct scheduled inspections of all electrical power backup devices and perform required routine maintenance (power electrical generators and battery backup systems).
  - ◆ Conduct annual audit of citywide sign retro-reflectivity levels and replace noncompliant signs through programmed line item budget allowances.
  - ◆ Conduct annual audit of pavement marking visibility, repainting or replacing markings through programmed line item budget allowances.
  - ◆ Conduct scheduled inspections of all street lights, repairing or replacing defective items through programmed line item budget allowances.
- *Monitor the City's traffic infrastructure assets:*
  - ◆ Track and map changes to the city's inventory of traffic signs, street lights, traffic signals and pavement markings by inputting additions/ revisions into asset management records.
  - ◆ Assist/support the Public Works Traffic Engineering Division by assessing annual traffic volumes.
  - ◆ Assist/support the Public Works Traffic Engineering Division manage the operation of traffic management assets by responding to service complaints including after hours and weekends.
  - ◆ Track operating reliability of city street lights through regularly scheduled night runs.
- *Dependable operation, efficient and safe navigation for citizens and economic vitality of City:*
  - ◆ Continue efforts to reduce levels of electrical power consumed by traffic control devices and street lighting. Example, continue efforts to convert residential street lights to Light Emitting Diodes (LEDs).
  - ◆ Continue partnerships with Police, Public Works Traffic Engineering and other departments and/or agencies in the planning and execution of traffic control measures for scheduled events and emergency response incidents.
  - ◆ Perform regular maintenance and repair to traffic infrastructure utilizing industry best practices and trained/qualified repair technicians.
  - ◆ Provide responsible field locates of city owned underground utility wiring in connection with requests made by private contractors and other agencies working in the City's right of way.
  - ◆ Install new barcodes on signs and tracking system with scanner to input into work management system.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Traffic Maintenance Division include:

- *Planned for and maintained traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City.*
  - ◆ Completed the annual retro-reflectivity inspection of city traffic signs.
  - ◆ Maintained a 97% reliability rating on thoroughfare street light operations.
  - ◆ Consolidated the manufacture of traffic signs to one facility, increasing production efficiency and removing the need for duplicate sign-making equipment.

- *Provided prompt response to service requests for repairs, replacement or upgrade of elements, and programmed traffic system improvements.*
  - ◆ Responded effectively to traffic signal, street light, and traffic sign problems requiring repair or replacement to resolve malfunctioning or damaged units.
  - ◆ Repainted and replaced pavement markings as part of an annual program to maintain pavement markings integral to traffic safety visible to the motoring public.
  - ◆ Replaced traffic signs identified as not meeting retro reflectivity standards as part of an annual program to maintain signs integral to traffic safety visible to the motoring public.
- *Monitored the City's traffic infrastructure assets.*
  - ◆ Recorded the addition of streetlights, traffic signs and signals into asset management software.
  - ◆ Completed an inspection audit of auxiliary power systems connected to traffic signals. The audit identified current condition, maintenance/repair need and operational importance of each system.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of citizens rating quality of street lighting repair and maintenance as good or very good: | 79%                    | 90%                      | 90%                    |
| Percent of street light maintenance requests completed within three working days:                  | 76%                    | 80%                      | 80%                    |
| <b>WORKLOAD MEASURES</b>   |                        |                          |                        |
| Number of street light repairs:  | 2,848                  | 2,400                    | 2,400                  |
| Number of traffic signal repairs:  | 1,740                  | 2,000                    | 2,000                  |

**EXPENDITURES:**

| <b>General Fund</b> | <u><b>2015 Actual</b></u> | <u><b>2016 Budget</b></u> | <u><b>2017 Budget</b></u> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$1,381,720               | \$1,344,149               | \$1,328,903               |
| Commodities         | 477,627                   | 475,020                   | 427,020                   |
| Contractual         | 1,539,027                 | 1,360,945                 | 1,409,925                 |
| Capital Outlay      | 166,141                   | 0                         | 198,000                   |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <u><u>\$3,564,515</u></u> | <u><u>\$3,180,114</u></u> | <u><u>\$3,363,848</u></u> |



**PERSONNEL (full-time equivalent):**

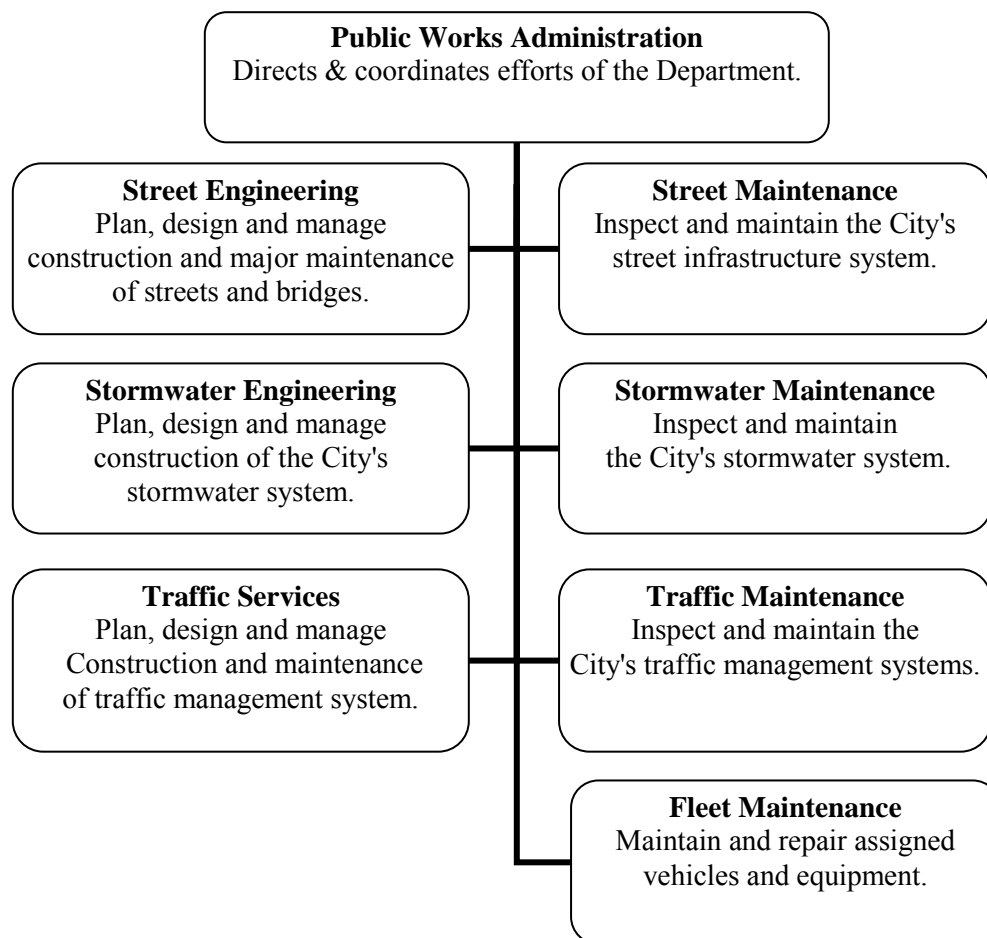
| <b>Full-Time</b>                       | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--|---------------------------|---------------------------|---------------------------|
| Supervisor, Public Works Maintenance   | 1                         | 1                         | 1                         |
| Maintenance Crew Leader                | 1                         | 1                         | 1                         |
| Maintenance Utility Locator Technician | 1                         | 1                         | 2                         |
| Maintenance Worker, Senior             | 2                         | 0                         | 0                         |
| Maintenance Worker                     | 0                         | 2                         | 1                         |
| Street Lighting Technician             | 4                         | 4                         | 4                         |
| Traffic Control Technician             | 3                         | 3                         | 3                         |
| Traffic Signal Specialist              | 4                         | 4                         | 4                         |
| <b>Total Full-time Employees:</b>      | <b><u>16</u></b>          | <b><u>16</u></b>          | <b><u>16</u></b>          |
| <b>Part-Time</b>                       |                           |                           |                           |
| None                                   | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b>      | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                      | <b><u>16.00</u></b>       | <b><u>16.00</u></b>       | <b><u>16.00</u></b>       |

**PROGRAM DESCRIPTION**

Street Maintenance is responsible for performing minor maintenance on City's streets and bridge infrastructure.

Street Maintenance inspects and performs minor maintenance on streets, bridges and curbs within the City's transportation infrastructure system. Where applicable, Street Maintenance also supports property owner responsibilities for sidewalk maintenance by making minor surface repairs. Street Maintenance is responsible for snow and ice control on City streets and bridges.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:*

- ❖ *Safe: Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City,*
- ❖ *Convenient: Establish open communication and prompt response to the public concerning maintenance issues,*
- ❖ *Beneficial: Preserve the utility and longevity of the City's transportation infrastructure to sustain its economic prosperity and*
- ❖ *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of street infrastructure.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance  
Street Maintenance ←  
Stormwater Maintenance  
Fleet Maintenance

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Maintenance Division in 2017.

- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
  - ◆ Perform year-round minor maintenance to City streets such as repair of street potholes, removal and replacement of small area street defects, sealing of small and wide pavement cracks and repair of street guard rails.
  - ◆ Perform inspections of all street retaining walls.
  - ◆ Perform minor preventive maintenance activities such as surface sealing of bridge decks and street retaining walls.
  - ◆ Assist Public Works Engineering Division's contract maintenance program by preparing street asphalt for surface sealing.
  - ◆ Institute a curb repair program.
- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
  - ◆ Conduct regular systematic inspections of city streets to identify areas requiring maintenance or minor repairs for the given year.
  - ◆ Provide sidewalk maintenance support to residential property owners through minor patching or grinding of elevated edges.
  - ◆ Conduct periodic inspection of curbs and medians to identify locations needing removal of debris and/or minor patch repairs.
  - ◆ Conduct periodic inspection of retaining walls and pedestrian handrails for maintenance needs.
  - ◆ Provide annual snow and ice control on city streets and bridges.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Street Maintenance Division include:

- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
  - ◆ Completed requests to remove trip hazards along residential sidewalks through surface patching or grinding of elevated edges.
- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
  - ◆ Completed the preparation of street pavements in connection with the 2016 contracted street maintenance program. Effort included completion of a major milestone of completing the current year's work and beginning the next program cycle.
  - ◆ Completed sealing pavement cracks in streets which are three years beyond their last contracted maintenance sequence.
- *Responded to routine and emergency street maintenance needs in a timely and professional manner.*
  - ◆ Successfully executed the 2015-2016 snow & ice control program.
  - ◆ Provided efficient response to citizen requests to perform minor surface patch repairs in streets and curbs.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of thoroughfare pavements with an International Roughness Index (IRI) of 185 or less:                                    | 92%                    | 95%                      | 95%                    |
| Percent of collector, residential street and parking lot pavements with a pavement condition index (PCI) rating of 55 or higher: | 81%                    | 87%                      | 100%                   |
| Percent of collector and residential street curbs with a curb condition index (CCI) rating of 80 or higher:                      | 71%                    | 70%                      | 70%                    |
| Average PCI of collector and residential streets   | 72                     | 80                       | 80                     |
| Average days to complete pothole repair from time of report:   | 8                      | 3                        | 3                      |
| <b>WORKLOAD MEASURES</b>   |                        |                          |                        |
| Number of snow events  | 11                     | 12                       | 12                     |
| Number of pothole repairs made:  | 2,086                  | 2,500                    | 5,500                  |
| Number of lane miles of street overlay   |                        |                          |                        |
| · Residential/Collector  | 8                      | 30                       | 30                     |
| · Thoroughfare   | 30                     | 15                       | 15                     |

**EXPENDITURES:**

| <b>General Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|---------------------|--------------------|--------------------|--------------------|
| Personal Services   | \$2,181,456        | \$2,456,099        | \$2,757,805        |
| Commodities         | 590,430            | 487,650            | 480,330            |
| Contractual         | 244,231            | 295,803            | 295,583            |
| Capital Outlay      | 604,415            | 921,700            | 840,000            |
| Transfers/Others    | 0                  | 0                  | 0                  |
| <b>TOTAL</b>        | <u>\$3,620,532</u> | <u>\$4,161,252</u> | <u>\$4,373,718</u> |

| <b>Special Street and Highway Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|--|--------------------|--------------------|--------------------|
| Personal Services                      | \$0                | \$0                | \$0                |
| Commodities                            | 0                  | 0                  | 0                  |
| Contractual                            | 0                  | 0                  | 0                  |
| Capital Outlay                         | 0                  | 0                  | 0                  |
| Transfers/Others                       | 4,500,000          | 4,830,000          | 5,325,000          |
| <b>TOTAL</b>                           | <u>\$4,500,000</u> | <u>\$4,830,000</u> | <u>\$5,325,000</u> |

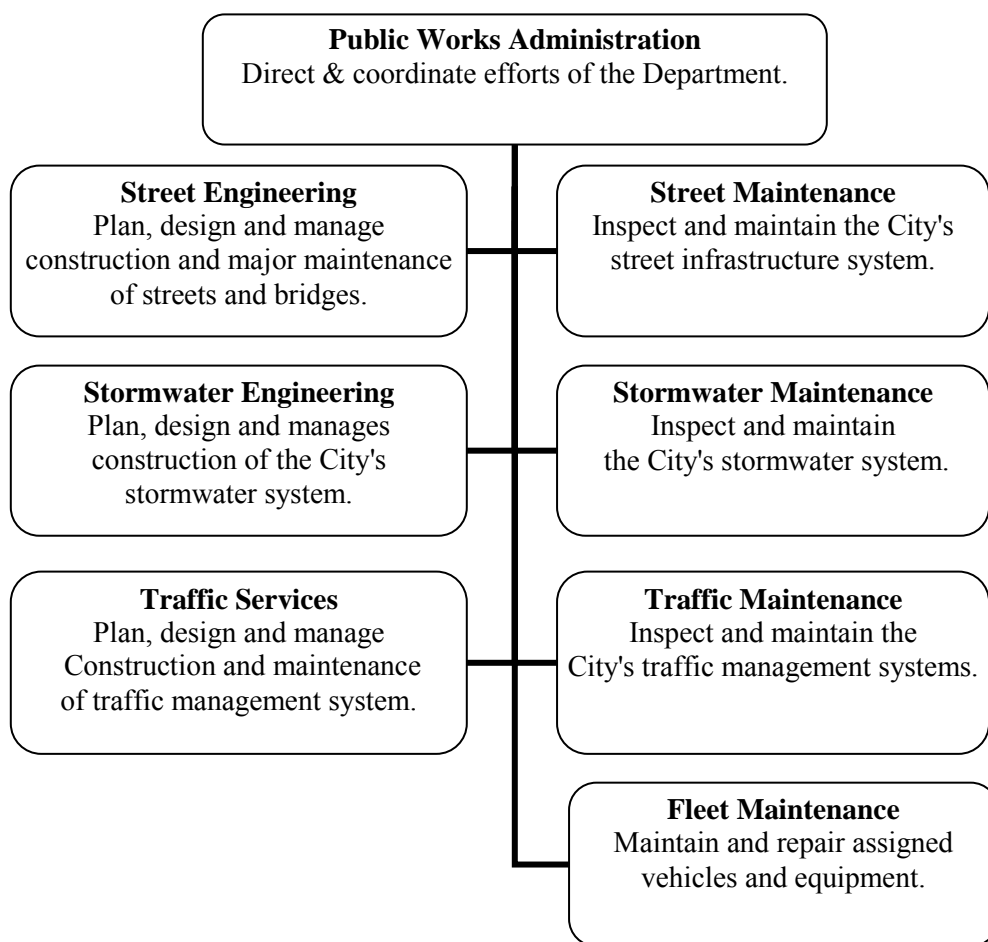
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                     | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--------------------------------------|---------------------------|---------------------------|---------------------------|
| Manager, Maintenance Operations      | 1                         | 1                         | 1                         |
| Supervisor, Public Works Maintenance | 2                         | 2                         | 2                         |
| Supt, Public Works                   | 1                         | 1                         | 1                         |
| Construction Specialist              | 2                         | 2                         | 2                         |
| Engineering Technician, Senior       | 1                         | 1                         | 1                         |
| Equipment Operator                   | 4                         | 4                         | 4                         |
| Inventory Control Specialist         | 1                         | 1                         | 1                         |
| Maintenance Crew Leader              | 2                         | 2                         | 2                         |
| Maintenance Worker                   | 14                        | 17                        | 16                        |
| Maintenance Worker, Senior           | 7                         | 5                         | 8                         |
| Administrative Assistant             | 2                         | 2                         | 2                         |
| <b>Total Full-time Employees:</b>    | <b><u>37</u></b>          | <b><u>38</u></b>          | <b><u>40</u></b>          |
| <b>Part-Time</b>                     |                           |                           |                           |
| None                                 | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b>    | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                    | <b><u>37.00</u></b>       | <b><u>38.00</u></b>       | <b><u>40.00</u></b>       |

**PROGRAM DESCRIPTION**

Stormwater Maintenance is responsible for inspecting and maintaining the stormwater runoff collection and conveyance system in a safe and clean condition. System elements include curb inlets, area inlets, junction boxes, pipe, and roadway ditches. Maintenance activities are conducted to comply with the Federal Clean Water Act, specifically Phase II of the National Pollutant Discharge Elimination System (NPDES). Maintains and implements the flood management program.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:*

- ❖ *Safe: Determine improvements system-wide consistent with present and future demands and conduct activity to prolong long-term infrastructure performance,*
- ❖ *Convenient: Accommodate service requests from the public concerning stormwater system maintenance and repairs,*
- ❖ *Beneficial: Inspect and repair for adequate conveyance as designed to minimize flooding and damage to public and private property, and*
- ❖ *Reliable: Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance ◀  
Fleet Maintenance

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Maintenance Division in 2016:

- *Respond to service requests from the public concerning stormwater system maintenance and repair:*
  - ◆ Conduct an annual street sweeping program to reduce public complaints of dirt and debris in streets and pollutants reaching the storm water management system.
  - ◆ Identify system deficiencies through annual inspection of storm water drainage infrastructure, to include piping, inlet structures, ditch liners and BMP's, and channels.
  - ◆ Perform regular cleaning, maintenance and repairs to storm water drainage infrastructure.
  - ◆ Provide necessary roadway ditching to convey water safely and help prevent erosion to roadways.
- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function:*
  - ◆ Perform systematic video inspections of storm drainage network.
  - ◆ Track inspection results through computerized work management system allowing repair and maintenance problems to be prioritized.
  - ◆ Inspect roadside ditches and perform improvements as identified to support the maintenance of unimproved roadways.
  - ◆ Complete the remaining 3 Bridge Maintenance locations.
  - ◆ Inspect box culvert culverts (2-year cycle) and corrugated metal pipe (3-year cycle).
  - ◆ Approximately 23 two-year Maintenance Bonds will be inspected by the video camera truck this year. This is double the amount than in years past.
  - ◆ Sweep city streets twice a year, with each sweeping taking approximately 2-3 months. The first sweeping starts April 1 and the second sweeping starts August 1.
  - ◆ Establish and execute best management practices for National Pollutant Discharge Elimination System (NPDES) Phase II compliance.
  - ◆ First year using Android tablets and Lucity apps to collect stormwater structure inspection data to include condition assessment as well as create work orders for maintenance items.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Stormwater Maintenance Division include:

- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function:*
  - ◆ Completed televised inspection of 130,000 linear feet of storm drain piping. Assessed the condition of inspected areas and completed over 400 minor repairs, including 330 inlets.
  - ◆ Removed 600 cubic yards of sediment and debris from the city's storm drainage system, reducing opportunities for system failures to develop and pollutants to reach water ways.
  - ◆ Completed inspection of underground box culverts.
  - ◆ Completed the 2014 street sweeping program, removing 8,565 cubic yards of debris from city streets.
  - ◆ Assisted the Public Works Engineering Division's seal coating program through supplemental sweeping of designated streets.
  - ◆ Completed a program to manual identify the location and cleaning schedule of storm water quality structures, (BMP's).

- ◆ In 2015, completed 33 of 35 Bridge Maintenance items identified by PW Engineering.
  - ◆ Assisted Traffic Maintenance trouble-shooting cable damages from Fiber-Buildout with the use of the jet vac truck for hydro-excavations.
  - ◆ Inspected residential culverts to identify locations for maintenance, repair and/or removal.
  - ◆ Inspected ditch liners for in-house maintenance and repair for 2016.
- *Accommodate service requests from the public concerning stormwater system maintenance and repair:*
- ◆ Provided efficient response to resident drainage complaints, and where applicable, coordinate work efforts with the Public Works Engineering Division to resolve major drainage issues.
- *Determine improvements system-wide consistent with present and future demands, and conduct activity to prolong long-term infrastructure performance:*
- ◆ Assisted Public Works Engineering in the identification and prioritization of storm drain inlets to be replaced as part of the street overlay/ reconstruction program.
  - ◆ Assisted the Planning Division by inspecting developer-constructed storm drain infrastructure to identify deficiencies prior to acceptance for city ownership.

## PERFORMANCE INDICATORS

### EFFECTIVENESS MEASURES

Percent of stormwater system inspected per year in accordance with established schedule:

|                   |      |      |      |
|-------------------|------|------|------|
| ·Storm inlets     | 13%  | 5%   | 5%   |
| ·Stormwater pipes | 3%   | 5%   | 5%   |
| ·Box culverts     | NA   | 100% | 100% |
| ·Bridges          | 100% | 100% | 100% |

### WORKLOAD MEASURES

Number of storm sewer system inspections:

|                                     |       |     |     |
|-------------------------------------|-------|-----|-----|
| ·Safety grates (includes clean-out) | 451   | 800 | 800 |
| ·Storm structures                   | 3,959 | 950 | 950 |
| ·Box culverts                       | 328   | 328 | 328 |
| ·Bridges (biennial)                 | 122   | 122 | 122 |

Number of storm sewer system repairs:

|                                      |       |       |       |
|--------------------------------------|-------|-------|-------|
| ·Ditch grading (square feet)         | 2,680 | 9,000 | 9,000 |
| ·Culvert pipes installed             | 0     | 5     | 5     |
| ·Curb inlet repair                   | 276   | 150   | 150   |
| ·Junction box repair                 | 45    | 25    | 25    |
| ·Underdrains installed (lineal feet) | 145   | 550   | 550   |
| ·Storm water pipe repaired (each)    | 17    | 20    | 20    |
| ·Sump pump connections               | 1     | 10    | 10    |

Percent of city street system swept:

|                    |      |      |      |
|--------------------|------|------|------|
| ·Thoroughfare      | 100% | 100% | 100% |
| ·Residential       | 100% | 100% | 100% |
| ·City Parking Lots | 100% | 100% | 100% |

|   |       |       |       |
|---|-------|-------|-------|
| Street sweeping debris collected (cu. yds.) | 8,565 | 5,000 | 5,000 |
|---|-------|-------|-------|



**EXPENDITURES:**

| <b>Stormwater Utility Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--------------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services              | \$1,413,289               | \$1,543,400               | \$1,545,137               |
| Commodities                    | 220,730                   | 307,395                   | 307,395                   |
| Contractual                    | 107,772                   | 278,695                   | 278,390                   |
| Capital Outlay                 | 306,741                   | 477,000                   | 172,000                   |
| Transfers/Others               | 0                         | 0                         | 0                         |
| <b>TOTAL</b>                   | <b><u>\$2,048,532</u></b> | <b><u>\$2,606,490</u></b> | <b><u>\$2,302,922</u></b> |

**PERSONNEL (full-time equivalent):**

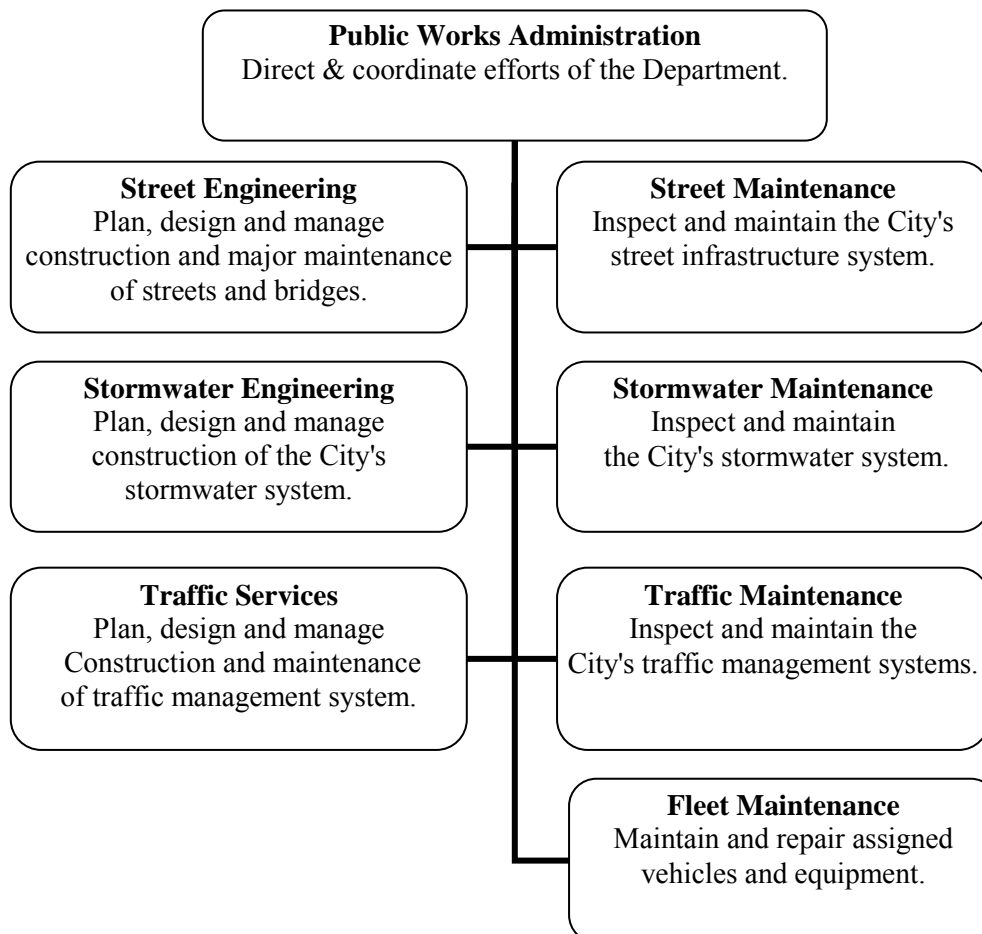
| <b>Full-Time</b>                       | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--|---------------------------|---------------------------|---------------------------|
| Supervisor, Public Works Maintenance   | 2                         | 2                         | 2                         |
| Asst. Supervisor, PW Fleet Maintenance | 1                         | 1                         | 1                         |
| Construction Specialist                | 2                         | 2                         | 2                         |
| Equipment Operator                     | 2                         | 6                         | 6                         |
| Maintenance Worker, Senior             | 6                         | 4                         | 1                         |
| Maintenance Worker                     | 1                         | 2                         | 5                         |
| Sweeper Operator                       | 4                         | 0                         | 0                         |
| Video Inspection Technician            | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>      | <b><u>19</u></b>          | <b><u>18</u></b>          | <b><u>18</u></b>          |
| <b>Part-Time</b>                       |                           |                           |                           |
| Parts Room Clerk                       | 0.48                      | 0.48                      | 0.48                      |
| <b>Total Part-time Employees:</b>      | <b><u>0.48</u></b>        | <b><u>0.48</u></b>        | <b><u>0.48</u></b>        |
| <b>TOTAL FTEs</b>                      | <b><u>19.48</u></b>       | <b><u>18.48</u></b>       | <b><u>18.48</u></b>       |

**PROGRAM DESCRIPTION**

Public Works Fleet Maintenance is responsible for fleet management of vehicles and equipment assigned to the Public Works Department. In addition, the Fleet Maintenance Section repairs and maintains fire trucks and ambulances assigned to the City's Fire Department through a separate services agreement between Public Works and Fire.

Public Works Fleet Maintenance is responsible for managing the purchase of new vehicles, conducting regular inspections of the fleet's condition, performing preventive maintenance and managing the fleet's major repair work needs. The Fleet Maintenance section is also responsible for managing the City's vehicle fuel supply system and the City's car washing facilities. Elements of the infrastructure they are responsible for include: a 260 unit combined Fire and Public Works Department fleet, automated car wash facility, and two vehicle fueling locations.

**PUBLIC WORKS -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:*

- ❖ *Safe: Provide preventive and scheduled maintenance for proper working condition,*
- ❖ *Convenient: Provide availability and safe operation of fueling and wash capabilities for city vehicles,*
- ❖ *Beneficial: Provide quality customer-oriented and professional automotive services, and*
- ❖ *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment.*

**AGENCY LOCATOR****Public Works**

Public Works  
Administration  
Street Engineering  
Stormwater Engineering  
Traffic Services  
Fleet Maintenance  
Traffic Maintenance  
Street Maintenance  
Stormwater Maintenance  
Fleet Maintenance ◀

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Fleet Maintenance Division in 2017.

- *Provide preventive and scheduled maintenance for proper working condition:*
  - ◆ Conduct regular safety inspections on fleet vehicles to proactively identify repair needs.
  - ◆ Perform regularly scheduled routine maintenance on fleet vehicles.
  - ◆ Effectively perform major vehicle repairs utilize both in-house mechanics and external repair shops.
  - ◆ Maintain vehicle records showing their history of inspections, maintenance and repairs.
- *Provide fuel and access to wash facilities for all city vehicles:*
  - ◆ Manage the city's purchase, storage levels and dispensing systems of vehicle fuels.
  - ◆ Maintain regulatory authorization to operate bulk storage of fuel and the dispensing systems to city vehicles.
  - ◆ Maintain the mechanical operation of the Dennis Garrett and Blue Valley fuel dispensers and the automated car wash facilities at the Dennis Garrett facility.
  - ◆ Manage the administration of fuel-use data and cost transactions to using city departments.
- *Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment:*
  - ◆ Perform vehicle maintenance and repairs in accordance with established standards and/or industry practices.
  - ◆ Provide fleet management support to other departments as assigned.
  - ◆ Perform work on fire trucks and ambulances in accordance to service levels established by agreement between the departments of Fire and Public Works.
  - ◆ Annually evaluate fleet replacement needs, develop a prioritized listing of fleet items to replace, and manage the procurement of fleet items approved for replacement.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Fleet Maintenance Division include:

- *Provide preventive and scheduled maintenance for proper working condition:*
  - ◆ Maintained fleet overall reliability rate at 95%, that is; 95% of the time during the workable hours of the year vehicles assigned to the Public Works Department could be operated and made available for use.
  - ◆ Maintenance and repair of the fleet assigned to Public Works was performed within available resources.
  - ◆ Maintained the City's fleet of fire trucks and ambulances to meet the public's service demands.

- *Provide availability and safe operation of fueling and wash capabilities for city vehicles:*
  - ◆ Provided a reliable supply of fuel to all City Departments. Maintained fuel quality standards to minimize vehicle performance problems.
  - ◆ Properly managed the regulatory compliance requirements to store and operate a fuel supply system.
  - ◆ Maintained the car wash facility.
- *Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment:*
  - ◆ Completed the purchase of new vehicles approved under the annual vehicle replacement program.
  - ◆ Initiated the use of a third party competitive bid process to sell older replaced units. Initiative lessens the amount of staff hours involved in a sale transaction and increases the number of prospective buyers' opportunities for each sale.

**PERFORMANCE INDICATORS**

| <u>Measure</u>                          | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>           |                        |                          |                        |
| Average operational readiness of fleet: |                        |                          |                        |
| Public Works vehicles                   | 94%                    | 94%                      | 95%                    |
| Fire Department                         | 94%                    | 95%                      | 95%                    |
| <b>WORKLOAD MEASURES</b>                |                        |                          |                        |
| Number of vehicle work tasks completed: | 3,782                  | 4,100                    | 4,100                  |
| Scheduled preventive maintenance        |                        |                          |                        |
| · In-House                              | 439                    | 430                      | 500                    |
| · Contract                              | 119                    | 140                      | 200                    |
| Repair                                  |                        |                          |                        |
| · In-house                              | 1,409                  | 3,140                    | 3,000                  |
| · Contract                              | 379                    | 400                      | 400                    |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$420,987                 | \$593,084                 | \$551,835                 |
| Commodities         | 235,918                   | 226,225                   | 226,225                   |
| Contractual         | 250,519                   | 212,010                   | 211,700                   |
| Capital Outlay      | 0                         | 0                         | 30,000                    |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$907,424</u></b>   | <b><u>\$1,031,319</u></b> | <b><u>\$1,019,760</u></b> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Supervisor, PW Fleet Maintenance  | 1                         | 1                         | 1                         |
| Equipment Mechanic, Senior        | 1                         | 2                         | 2                         |
| Equipment Mechanic                | 4                         | 3                         | 3                         |
| Fleet Analyst                     | 1                         | 1                         | 1                         |
| Inventory Control Clerk           | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>8</u></b>           | <b><u>8</u></b>           | <b><u>8</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| None                              | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b> | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                 | <b><u>8.00</u></b>        | <b><u>8.00</u></b>        | <b><u>8.00</u></b>        |

# COMMUNITY DEVELOPMENT



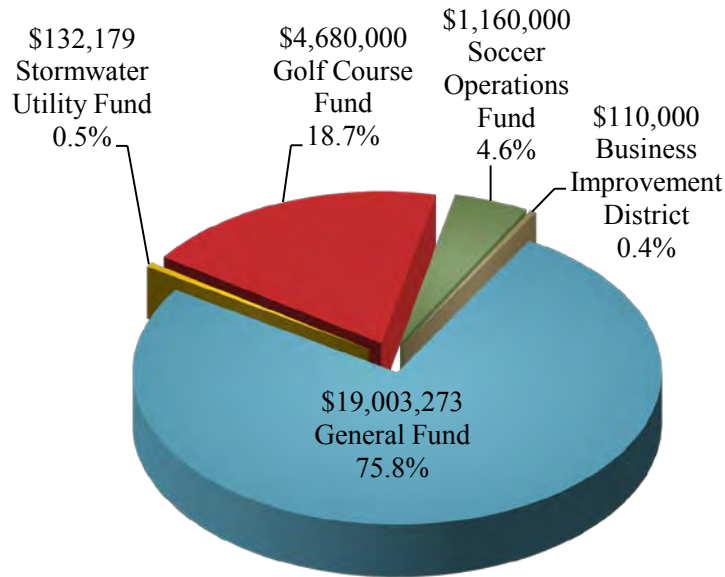
**GOAL:** To provide and promote the highest quality of life for the citizens of Overland Park by seeking the proper and most effective use of land, natural resources and human resources; by effectively administering public services that enhance health, safety and welfare; and by facilitating desirable living, working, economic and leisure opportunities for all citizens.

**COST CENTERS:**

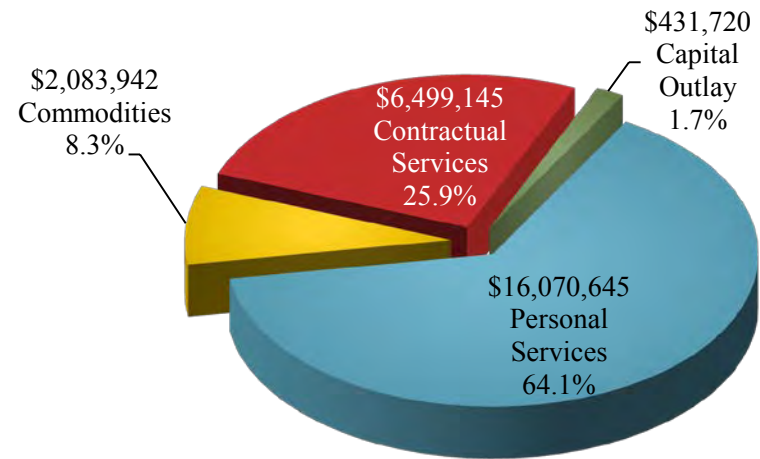
- Parks and Forestry
- Arboretum/Botanical Garden
- Leisure Services
- Community Centers
- Farmstead
- Golf Courses
- Aquatics
- Soccer Complex
- Planning and Development Services
- Community Planning
- Building Safety
- Engineering Services

# 2017 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2017 Expenditures = \$25,085,452



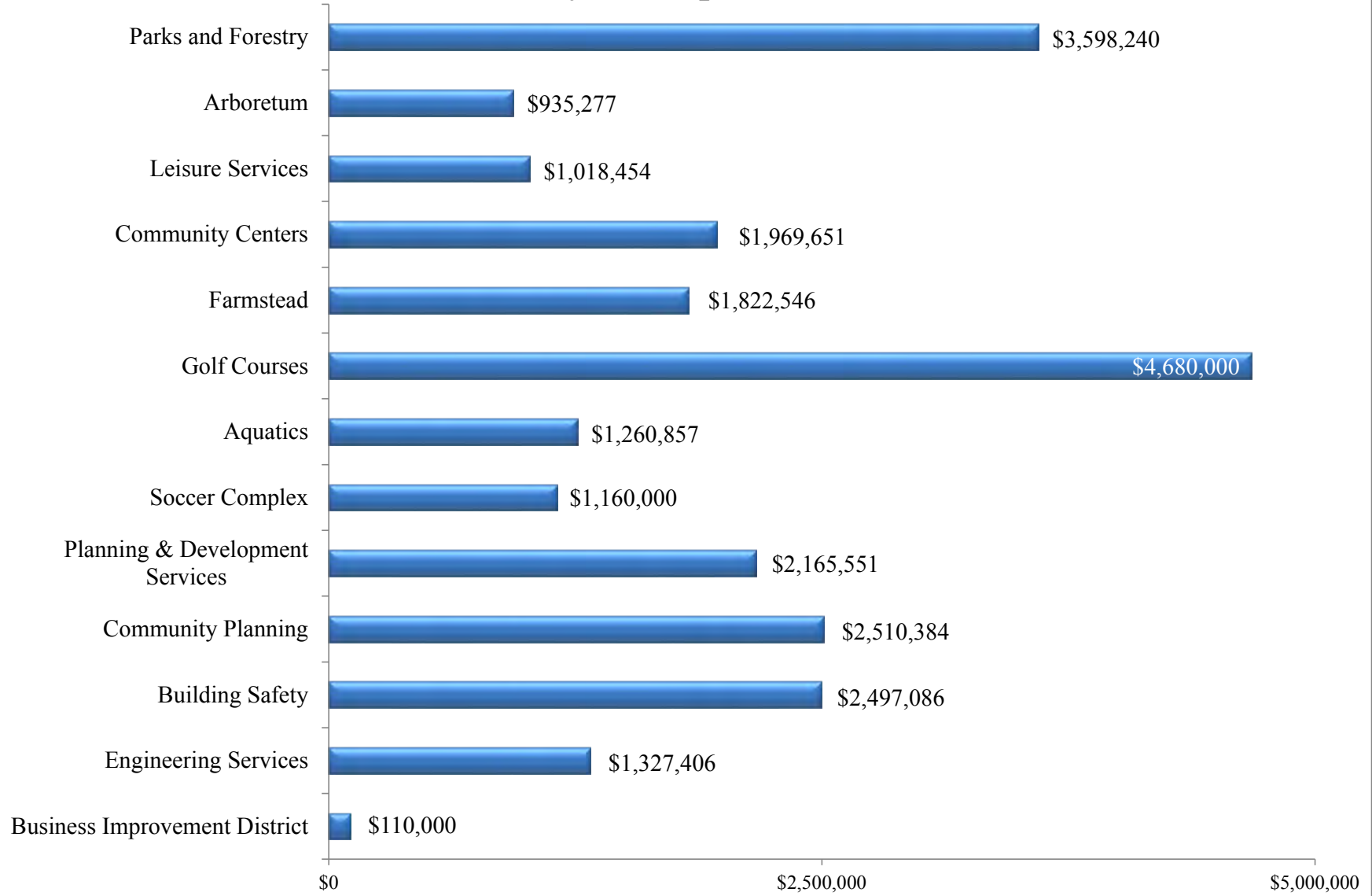
FUNDS



EXPENDITURE TYPE

*Community Development Goal Area*

## 2017 OPERATING AND CONTRACTUAL EXPENDITURES Community Development Goal Area

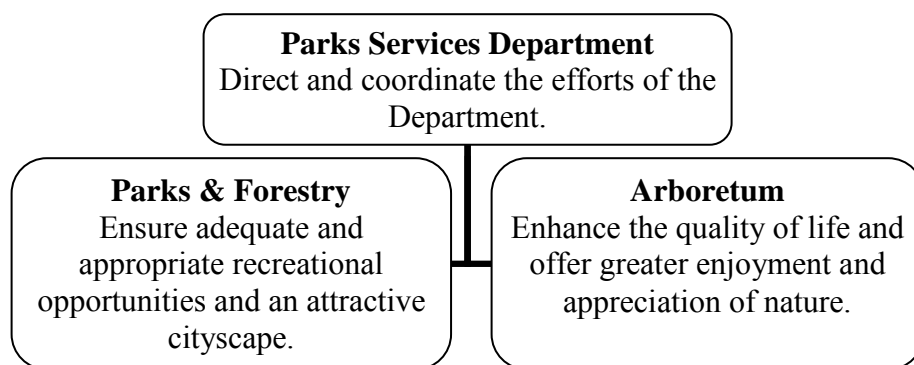




**PROGRAM DESCRIPTION**

The Parks and Forestry Division is responsible for maintaining and improving parks, recreational areas, public grounds, islands, easements and all facilities located on these sites. High levels of maintenance and constant improvements insure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of the citizens of Overland Park, thereby providing a higher quality of life.

**PARKS SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To ensure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of Overland Park citizens by:*

- ❖ *Maintaining and improving parks, recreation areas, public grounds, islands, easements and all facilities located on these sites.*

**AGENCY LOCATOR**

**Community Development**  
Parks and Recreation  
Parks & Forestry ◀  
Arboretum

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Parks and Forestry Division in 2017:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
  - ◆ Achieve a 90% or greater satisfaction rating on selected park surveys of residents and patrons.
  - ◆ Construct new bike/hike trail links at several parks and greenway linkages.
  - ◆ Replace and repair sections of the older bike/hike trails to improve alignment and drainage.
  - ◆ Repair or replace trail bridges that are washing out along the creeks.
  - ◆ Maintain six lakes with five of them having lake aeration systems.
  - ◆ Perform seeding, grading and drainage improvements at various parks.
  - ◆ Replace playground at two park locations.
  - ◆ Continue to upgrade lighting at park and pool facilities to LED.
  - ◆ Install new pedestrian crossing at Cross Creek.
  - ◆ Remove and replace shelter and restroom at Sapling Grove Park.
  - ◆ Replace fishing piers at Southlake and Regency Park.
  - ◆ Add way-finding signage and new park signage.
  - ◆ Add Par-fit courses at Southlake, Kensington and Kingston Lake Parks.
  - ◆ Dredge and reline Summercrest shoreline with rock.
  - ◆ Add nature play at Quivira Park.
  - ◆ Replace park shelters at Westbrooke and Crestview.
  - ◆ Korean Memorial maintenance including concrete, paint, tuckpointing and fountain maintenance.
  - ◆ Explore opportunities to add new park land consistent with the Parks Master Plan.
  - ◆ Coordinate July 4 Fireworks and assist in Jazz in the Woods festival preparation.
  - ◆ Perform snow removal operations at administrative sites and streets.
  - ◆ Implement park master plan recommendations.
  - ◆ Replace concrete sidewalks in various parks where needed.
  - ◆ Make repairs and improve park shelters and structures at various parks.
  - ◆ Install new signage along Indian Creek and Tomahawk Creek trails.
  - ◆ Resurface tennis and basketball courts at various parks.
  - ◆ Plant trees and shrubs in parks and greenways; replace trees in various City medians
  - ◆ Improve pool facilities including floors, signage, shade structures, counters and walkways.
  - ◆ Perform rural right-of-way roadside mowing and brush control.
  - ◆ Repair shelters and park structures to include painting, roofing, doors and fixtures.
  - ◆ Landscape beds in parks, city facilities, and medians planted with annuals, woody shrubs or ornamental perennials.
  - ◆ Complete cool season grass/weed spraying on buffalo grass islands.
  - ◆ Contract for the removal of dead/dying trees throughout park system.
  - ◆ Treat infected trees for bagworms twice in late spring.
  - ◆ Create spatial layers for park amenities, landscape beds, mowed spaces etc. using ARC GIS Editor.
  - ◆ Rejuvenate landscaping at Tomahawk Aquatic Center, Matt Ross Community Center, and Convention Center roundabout.
  - ◆ Continue educating residents and community leaders about Emerald Ash Borer and the Emerald Ash Borer Action Plan.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Parks and Forestry Division include:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
  - ◆ Upgraded plumbing at Santa Fe Commons and Farmers Market.
  - ◆ Removed and replaced landscaping at Bluejacket pool.
  - ◆ Replaced shade at various pools.
  - ◆ Continue to finish Roe Park.
  - ◆ Paint Brookridge shelter.
  - ◆ Replenished ADA mulch at half of park playgrounds.
  - ◆ Increased the number of pet waste stations along Indian Creek and Tomahawk Creek bike/hike trail and in residential parks.
  - ◆ Install new floors at Brookridge shelter.
  - ◆ Installed 5 exercise stations at Roe Park.
  - ◆ Remove Therapy pool and install Saunas at MRCC.
  - ◆ Replaced grating at Bluejacket baby pool.
  - ◆ Replaced slide at Marty Pool in kids' area.
  - ◆ Install new trail along 133rd street.
  - ◆ Reconstructed bike/hike trails and drain tubes at Westgate and Forest Creek.
  - ◆ Crack sealed and seal coated various bike trails at different locations.
  - ◆ Constructed restroom at Arboretum.
  - ◆ Replaced bridge at Sapling Grove.
  - ◆ Built Josh's story garden at the Arboretum.
  - ◆ Installed parking lot lights at the Arboretum.
  - ◆ Resurfaced tennis courts at ICRC and Kensington Park.
  - ◆ Painted Youngs pool.
  - ◆ Installed trail at Prairie Trace and Highland Village.
  - ◆ Reconstructed Erickson Water Garden waterfalls at the Arboretum.
  - ◆ Installed new UV system on all pools at MRCC.
  - ◆ Replaced exhaust fans at Young's and Marty Pool.
  - ◆ Replaced doors at Young's Pool.
  - ◆ Installed AC at Marty removed from Roe Pool.
  - ◆ Installed LED lights at TRAC and Hickory Hills.
  - ◆ Installed new water meter and water line for Arboretum.
  - ◆ Constructed Freight House at the Train Garden.
  - ◆ Continued adding irrigation systems to our central control.
  - ◆ Installed ADA lifts and railings at pools to meet new ADA guidelines.
  - ◆ Tested and maintained 87 water service backflows.
  - ◆ Continue tracking irrigation and pool work under Lucity.
  - ◆ Installed deer fence at the Arboretum.
  - ◆ Painted areas of all four pools at Matt Ross Community Center and rebuilt pumps during shut down period. Replaced all chemical lines for feeding, soaked filters.
  - ◆ Assisted with Fall Festival and other Downtown Overland Park events.
  - ◆ Achieved Tree City USA designation for the 37th consecutive year and Growth Award for the 25th consecutive year.
  - ◆ Performed snow and ice control on City streets, parking lots and buildings.
  - ◆ Held Arbor Day celebration to include tree planting, seedling giveaway, and poster contest.

- ◆ Coordinated July 4th fireworks display.
- ◆ Presented landscape excellence awards to four local businesses.
- ◆ Planted 221 trees in parks, greenway linkages, and public street medians.
- ◆ Replaced 133 residential street trees within public right of way.
- ◆ Planted 10,000 annual plants.
- ◆ Maintained 13,360 square feet of annual space, 86,280 square feet of ornamental beds located in medians and 198,000 square feet of ornamental beds located at parks or city facilities.
- ◆ Maintained over 80 park areas and green spots (over 1,460 acres) at various maintenance intensities including turf care, tree care and facility maintenance.
- ◆ Maintained over 300 acres of islands and easements and mowed over 50 miles of rural roadways.
- ◆ Maintained 81 miles of bike/hike trails.
- ◆ Inspected and maintained 52 playgrounds, 13 restrooms, 44 irrigation systems and 5 display fountains.
- ◆ Started up, maintained and winterized 37 water services excluding irrigation.
- ◆ Inspected and maintained seven aquatic facilities with 12 separate operating systems.
- ◆ City Forester used the Lucity to manage inventory data as well as create work orders and track associated costs for labor, material and equipment.
- ◆ Pruned over a 1,000 street trees and park trees.
- ◆ Removed 313 trees from street right-of-way.
- ◆ Contracted maintenance of 154 beds located at administrative sites medians.
- ◆ Chipped over 3,000 holiday trees to be used for mulch.
- ◆ Contracted to grind 281 stumps from street right of way.

## PERFORMANCE INDICATORS

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of adjacent property owners rating maintenance of parks as good or very good: |                        |                          |                        |
| ·City crews   | 90%                    | 90%                      | 90%                    |
| ·Contract crews   | 94%                    | 90%                      | 90%                    |
| Percent of residents rating the following as good or very good:                       |                        |                          |                        |
| ·Quality of turf  | 81%                    | 90%                      | 90%                    |
| ·Turf height (frequency of mowing)  | 84%                    | 90%                      | 90%                    |
| ·Trash pick-up (amount of ground litter)  | 84%                    | 90%                      | 90%                    |
| ·Condition of amenities   | 88%                    | 90%                      | 90%                    |
| ·Signage  | 91%                    | 90%                      | 90%                    |
| ·Response to damage reports and vandalism   | 73%                    | 90%                      | 90%                    |
| ·Security of park area, use of lighting, patrol                                       | 94%                    | 90%                      | 90%                    |
| ·Overall quality  | 92%                    | 90%                      | 90%                    |

| <u>Measure</u>                                      | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFICIENCY/WORKLOAD MEASURES</b>                 |                        |                          |                        |
| Number of acres of park area maintained:            | 1,462                  | 1,464                    | 1,464                  |
| Number of acres maintained per FTE:                 | 57                     | 57                       | 55                     |
| Number of acres of island and easements maintained: | 341                    | 341                      | 341                    |
| Number of flower beds maintained:                   | 30                     | 30                       | 30                     |
| Number inspected and maintained:                    |                        |                          |                        |
| · Restrooms/Park Shelters                           | 13                     | 13                       | 13                     |
| · Playground units and fitness courses              | 53                     | 53                       | 53                     |
| · Miles of park and stream way bike/hike trails     | 39                     | 39                       | 39                     |
| · Miles of Greenway Linkage bike/hike trails        | 37                     | 37                       | 37                     |
| · Irrigation systems                                | 45                     | 45                       | 45                     |
| · Soccer Fields                                     | 9                      | 9                        | 9                      |
| · Basketball Courts                                 | 10                     | 10                       | 10                     |
| · Baseball/Softball Fields                          | 12                     | 12                       | 12                     |

**EXPENDITURES:**

| <b>General Fund</b>                      | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|--|--------------------|--------------------|--------------------|
| Personal Services                        | \$1,912,995        | \$2,057,509        | \$2,152,697        |
| Commodities                              | 284,589            | 341,000            | 339,800            |
| Contractual                              | 761,660            | 820,533            | 872,243            |
| Capital Outlay                           | 122,096            | 81,500             | 233,500            |
| Transfers/Others                         | 0                  | 0                  | 0                  |
| <b>TOTAL</b>                             | <u>\$3,081,340</u> | <u>\$3,300,542</u> | <u>\$3,598,240</u> |
|  |                    |                    |                    |
| <b>Special Parks and Recreation Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
| Personal Services                        | \$0                | \$0                | \$0                |
| Commodities                              | 0                  | 0                  | 0                  |
| Contractual                              | 0                  | 0                  | 0                  |
| Capital Outlay                           | 0                  | 0                  | 0                  |
| Transfers/Others                         | 1,515,000          | 1,645,000          | 2,405,000          |
| <b>TOTAL</b>                             | <u>\$1,515,000</u> | <u>\$1,645,000</u> | <u>\$2,405,000</u> |

**PERSONNEL (Full-time equivalent):**

| <b>Full-Time</b>                    | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-------------------------------------|---------------------------|---------------------------|---------------------------|
| Director, Parks Services            | 1                         | 1                         | 1                         |
| Forester                            | 1                         | 1                         | 1                         |
| Park Project Coordinator            | 1                         | 1                         | 1                         |
| Equipment Mechanic, Senior          | 1                         | 1                         | 0                         |
| Equipment Mechanic                  | 0                         | 0                         | 1                         |
| Park Attendant I                    | 7                         | 6                         | 3                         |
| Park Attendant II                   | 5                         | 6                         | 9                         |
| Park Attendant, Senior              | 5                         | 4                         | 4                         |
| Parks Facilities Technician, Senior | 1                         | 1                         | 1                         |
| Parks Facilities Technician         | 2                         | 4                         | 4                         |
| Drop-Off Recycling Attendant        | 0                         | 1                         | 1                         |
| Supervisor, Parks Maintenance       | 2                         | 2                         | 2                         |
| Facility Technician                 | 1                         | 0                         | 0                         |
| <b>Total Full-time Employees:</b>   | <b><u>27</u></b>          | <b><u>28</u></b>          | <b><u>28</u></b>          |
| <b>Part-Time</b>                    |                           |                           |                           |
| Laborer, Parks and Recreation       | 3.83                      | 3.85                      | 3.85                      |
| Administrative Clerk                | 0.89                      | 0.87                      | 0.87                      |
| <b>Total Part-time Employees:</b>   | <b><u>4.72</u></b>        | <b><u>4.72</u></b>        | <b><u>4.72</u></b>        |
| <b>TOTAL FTEs</b>                   | <b><u>31.72</u></b>       | <b><u>32.72</u></b>       | <b><u>32.72</u></b>       |

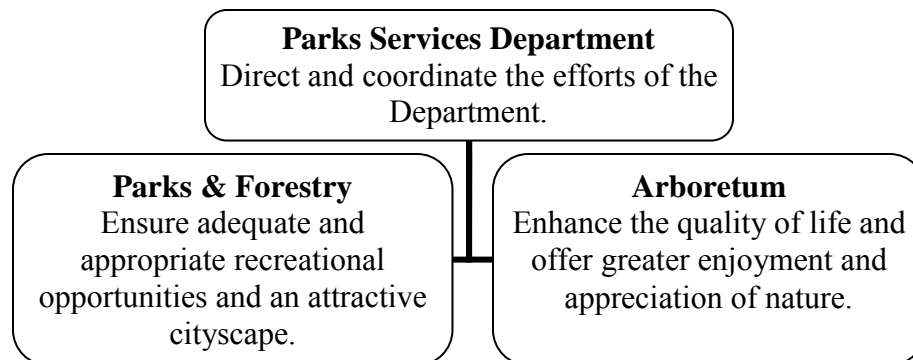
**PROGRAM DESCRIPTION**

The Arboretum and Botanical Gardens were founded to keep Overland Park at the forefront of environmental and ecological issues. As a leader of environmentally sound community development, the City's goal for the Arboretum is for it to become an educational, recreational and cultural resource for the entire Kansas City region.

The Arboretum is located on 300 ecologically diverse acres in south Overland Park. Eight different ecosystems have been identified on the site, ranging from limestone bluffs to riparian corridors. Rare plant species may be observed along the hiking trails that wind their way through the Arboretum.

About 85 percent of the property is dedicated for the preservation and restoration of natural ecosystems. The remaining portion includes traditional botanical gardens, the Environmental Education Visitors Center (EEVC), maintenance facilities and space for a future conservatories and visitors' center.

**PARKS SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To enhance the quality of life and offer greater enjoyment and appreciation of nature by:*

- ❖ *Preserving and developing flora and fauna,*
- ❖ *Presenting environmental education programs, nature studies and plant displays,*
- ❖ *Developing cultural and educational facilities, and*
- ❖ *Providing passive experiences and open green spaces.*

**AGENCY LOCATOR**

**Community  
Development**

Parks Services  
Parks & Forestry  
Arboretum ◀

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Arboretum Division in 2017.

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
  - ◆ Develop a challenge trail that is tailored to persons with vision challenges or who operate on the autism spectrum. This includes designing the trail and applying for grants for the construction of the trail. Completion of the trail would also provide a space that is ADA accessible for bird watching.
  - ◆ Evaluate and adjust current educational materials to better accommodate persons with special needs.
  - ◆ Continue to refine and expand educational programming including the Nature's Notebook and Garden Hosts programs.
  - ◆ Continue to grow and effectively utilize our valuable volunteer program. Complete one full year with the new Volgistics management system.
  - ◆ Continue to develop the Prairie Restoration Project, including scheduled control burns, butterfly plantings and invasive weed control.
  - ◆ Continue to add unique and horticulturally significant plants to all gardens and landscaped areas. Continue to add color to gardens, annual beds and containers.
  - ◆ Finalize the design and begin construction of Phase IV of the Train Garden. This final phase will be the largest and include waterfalls, switch backs, long trains and more, all featuring rolling stock from the 1950's to present.
  - ◆ Complete final links in the deer fence to assist in protecting the garden plantings.
  - ◆ Install Garden Markers and Wayfinding signs for the first phase of the Signage Plan.
  - ◆ Continue the inventory and labeling of plants in the gardens and significant wildflowers and trees along the trails.
  - ◆ Assist the Friends of the Arboretum (FOTA) with planning and operating their events through staff and volunteer support. Continually evaluate events to provide a variety of offerings for our visitors. Assist the FOTA in strategizing sponsorship and donor solicitation.
  - ◆ Facilitate and manage the FOTA membership program utilizing an existing City software.
  - ◆ Increase rental revenue through expanded options, including after-hours rental of the EEVC and the Stous Promenade. Coordinate rentals with Leisure Services office.
  - ◆ Continue to work towards "green" events, by reducing waste and increasing recycling. Groundwork has been laid for creating more sustainable Stems and Brewfest events.
  - ◆ Provide staff support and assistance for the annual Stems: A Garden Soiree fundraising event benefiting Friends of the Arts, Friends of the Farmstead and Friends of the Arboretum.
  - ◆ Collaborate with the Friends of the Arts to bring temporary art displays to the gardens.
  - ◆ Complete a master plan for sculpture in existing gardens and guidelines for future gardens.



**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Arboretum Division include:

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
  - ◆ The Arboretum celebrated its 25<sup>th</sup> year in June. Birthday cake, giveaways and a reception helped mark the event.
  - ◆ 2015 Attendance, the third year with admission fee, was 122,352 visitors. Free Tuesdays continue to gain in popularity with 23% of total visitors; FOTA members account for 21% of daily Arboretum visitors. Over 31,000 of those visitors enjoyed the Train Garden.
  - ◆ The Erickson Water Garden was renovated, including rebuilding of the 4 waterfalls and streamways, as well as revived plantings for attracting and maintaining a healthy butterfly population. The project was funded with the assistance of the Friends of the Arboretum, Arts and Recreation Foundation of Overland Park. City staff performed the majority of the work on the project.
  - ◆ The construction of deer fencing is 90% complete. The frontage fencing will be raised to fully close off the garden areas to browsing deer.
  - ◆ Bids were collected for fabrication of phase I of the Arboretum Signage Master Plan.
  - ◆ New volunteer management software, Volgistics, was implemented, in an effort to more efficiently track volunteer time and enable the volunteers to manage their schedules and track time.
  - ◆ Completed construction of the west restrooms and sewer line located south of the Train Garden.
  - ◆ Completed landscaping of the Haake Celebration Terrace.
  - ◆ Planted 30,000 annual flowers. The annuals were produced and planted with the help of volunteers. Garden and greenhouse volunteer hours totaled 7,800. In addition, nearly 20,000 spring bulbs were planted.
  - ◆ Trees, shrubs and perennials were added to all garden areas.
  - ◆ Over 1,000 trees, shrubs and perennials were inventoried, including significant trees and wildflowers along the trails. Plants will be labeled, as appropriate.
  - ◆ Maintained four miles of trails. Wood chips from the Parks department tree crew and Christmas tree recycling, and asphalt millings from Public Works were used to mulch the trails. As a result, these items were kept out of the landfill. In addition, the Farmstead disposes some of their straw/manure waste in an area on the prairie we are preparing to seed with native grasses.
  - ◆ Staff and volunteers continued cleanup and weed control of the Prairie Restoration 180-acre project on the south end of the Arboretum and Kemper Farm. The food plots were converted to butterfly plantings.
  - ◆ Volunteers contributed nearly 31,000 hours, which could be valued at nearly \$400,000 of staff time donated to the Arboretum. The K-State Master Gardeners donated 3,600 hours to the planting and maintenance of the Monet Garden.
  - ◆ Volunteers continue to provide scheduled tours, both walking and driving tours. Nearly 160 tours were provided in 2015. In addition, the International Water Garden Annual meeting toured the gardens, as well as the delegation from the City's Sister City Bietigheim-Bissingen.
  - ◆ Hosted, in conjunction with the Friends of the Arboretum, over 30 large and small events, including exhibits, Night Walks, Artisans at the Gardens, Wine Tastings, Kite Fest and Summer Kids activities. This also included an expanded Botanical Brewfest. The Luminary Walk had record numbers despite cancellation of the first night of the event.

- ◆ A zero-waste model was developed to support our special events. The 2015 Stems event diverted 50% of their waste. On a smaller scale, the Botanical Brewfest also diverted much of the waste from the event.
- ◆ The Education Committee continues to develop tools to be used by visitors and volunteers. The Garden Docent program was renamed Garden Hosts. The hosts greeted visitors to the Monet, Herb and Medicine Wheel Gardens, answered questions and enjoyed discussions with the visitors. In addition, the committee developed the Tree Guide, a more elaborate guide for visitors interested in more in-depth information. The guide was beautifully illustrated by an Arboretum Volunteer.
- ◆ Educational programming is incorporated into all special events and activities, in an effort to meet the mission of the Arboretum. Night Walks and Summer Kids activities are natural fits for educational programming.
- ◆ Construction began on the Legacy Secret Garden after plans were finalized and a donor identified. Construction to be completed by the end of April, 2016.
- ◆ Hosted the 8<sup>th</sup> Annual Sunset Paint and Stems: A Garden Soiree events. Nearly 2,000 people attended.
- ◆ Expanded rental policies to allow for increased opportunities for visitors and the possibility of increased revenue.
- ◆ Supported the City's snow removal program with staff CDL snow plow operators and staff assistance in clearing sidewalks at City facilities.

## PERFORMANCE INDICATORS

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of visitors indicating they are satisfied with the following: |                        |                          |                        |
| · Appearance of entrance, walkways, and buildings                     | 96%                    | 95%                      | 95%                    |
| · Cleanliness of facilities and restrooms                             | 88%                    | 95%                      | 95%                    |
| · Staff friendliness and assistance                                   | 100%                   | 95%                      | 95%                    |
| · Grounds and gardens   | 100%                   | 95%                      | 95%                    |
| · Trail System  | 85%                    | 95%                      | 95%                    |
| · Identification and directional signage                              | 90%                    | 95%                      | 95%                    |
| · Overall arboretum and botanical gardens                             | 98%                    | 95%                      | 95%                    |
| <b>WORKLOAD MEASURES</b>  |                        |                          |                        |
| Miles of nature trails maintained and monitored:                      | 6                      | 6                        | 6                      |
| Estimated number of visitors:   | 122,352                | 120,000                  | 120,000                |
| Number of volunteer hours worked:                                     | 29,197                 | 25,000                   | 25,000                 |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$603,233                 | \$650,900                 | \$688,669                 |
| Commodities         | 155,873                   | 127,150                   | 127,150                   |
| Contractual         | 143,152                   | 119,418                   | 119,458                   |
| Capital Outlay      | 0                         | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$902,258</u></b>   | <b><u>\$897,468</u></b>   | <b><u>\$935,277</u></b>   |

**PERSONNEL (full-time equivalent):**

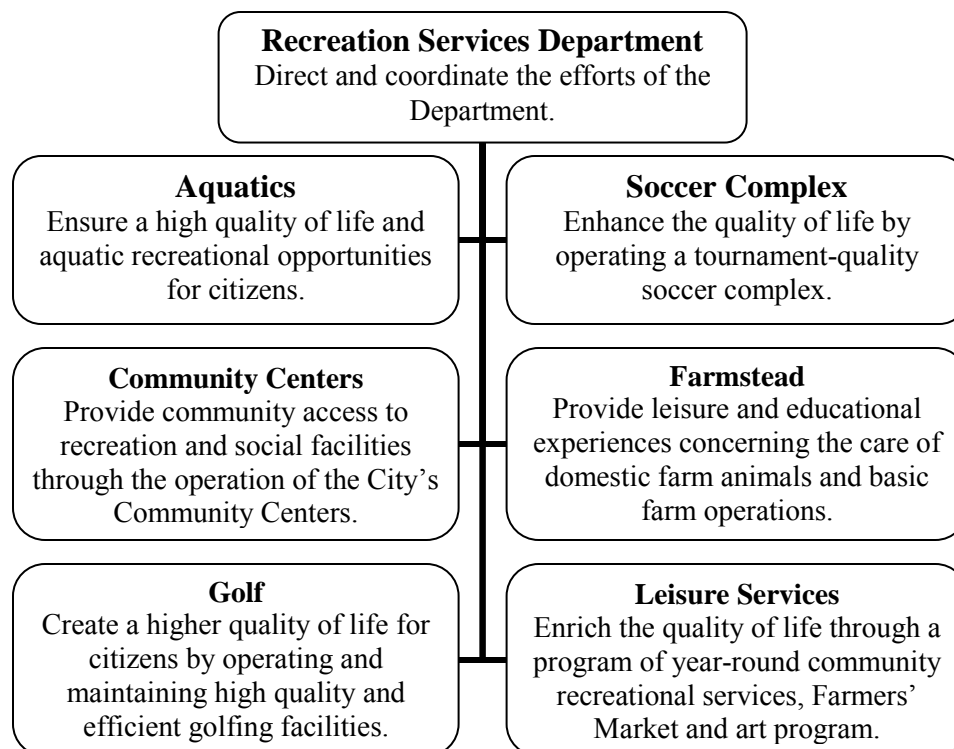
| <b>Full-Time</b>                        | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---|---------------------------|---------------------------|---------------------------|
| Supervisor, Arboretum/Botanical Gardens | 1                         | 1                         | 1                         |
| Horticulturist                          | 1                         | 1                         | 1                         |
| Park Attendant I                        | 2                         | 1                         | 0                         |
| Park Attendant II                       | 1                         | 2                         | 3                         |
| <b>Total Full-time Employees:</b>       | <b><u>5</u></b>           | <b><u>5</u></b>           | <b><u>5</u></b>           |
| <b>Part-Time</b>                        |                           |                           |                           |
| Contract Special Events Coordinator     | 1.00                      | 1.00                      | 1.00                      |
| Volunteer Coordinator                   | 1.00                      | 1.00                      | 1.00                      |
| Asst. Supervisor, Concessions           | 0.72                      | 0.72                      | 0.72                      |
| Asst. Supervisor, Arboretum/BG          | 0.58                      | 0.67                      | 0.67                      |
| Laborer, Arboretum                      | 2.50                      | 3.26                      | 2.66                      |
| Laborer Helper                          | 0.72                      | 0.63                      | 0.60                      |
| Gardner                                 | 2.35                      | 1.60                      | 1.59                      |
| Point of Sale Attendant                 | 2.25                      | 2.25                      | 2.88                      |
| <b>Total Part-time Employees:</b>       | <b><u>11.12</u></b>       | <b><u>11.13</u></b>       | <b><u>11.12</u></b>       |
| <b>TOTAL FTEs</b>                       | <b><u>16.12</u></b>       | <b><u>16.13</u></b>       | <b><u>16.12</u></b>       |

**PROGRAM DESCRIPTION**

The Leisure Services Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life.

This division directly sponsors programs desired by the citizens when services can best be offered by the City. When services can best be offered by other organizations with city resources or facilities, the City co-sponsors programs.

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To enrich the quality of life through a program of year-round community recreational services by:*

- ❖ *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events, and*
- ❖ *Initiating, promoting, and supporting development of the Arts in the City.*

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
 Leisure Services ←  
 Community Center  
 Golf Course  
 Farmstead  
 Aquatics  
 Soccer Complex

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2017.

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, special events and operation of the Farmers' Market.*
  - ◆ Monitor the successful operation of the Matt Ross (MRCC) and Tomahawk Ridge (TRCC) community centers.
  - ◆ Give ongoing support to the Soccer Complex operations.
  - ◆ Continue the expansion of the online Farmstead tours system for public use.
  - ◆ Expansion of Recreational Sports program registration through the eTrak online system.
  - ◆ Increase the number of bookings and registrations completed through the online system by 5%.
  - ◆ Continue the annual 5K Run during the Fall Festival called "Run on the Market."
- *Initiating, promoting and supporting the development of the Arts in the City:*
  - ◆ Increase involvement of the Friends of Overland Park Arts (FOA) volunteers.
  - ◆ Manage the public art master plan process and the installation of associated art.
  - ◆ Sponsor cultural events, services and activities such as concerts, classes, festivals and exhibitions:
    - Maintain a low cost per capita ratio.
    - Maintain good attendance at events.
    - Increase public awareness of the arts.
    - Continue corporate participation.
    - Provide avenues for volunteer participation.
    - Provide youth programming.
    - Maintain cooperative partnerships in arts activities.
  - ◆ Operate year round art shows in space provided at TRCC, with specific efforts to increase:
    - Entry fee revenues.
    - Number of artists vying for exhibition space.
    - Art sales.
    - Publicity exposure.
    - Patrons visiting the gallery space.
- *Operating and supporting the growth and development of the Overland Park Farmers' Market:*
  - ◆ Monitor the successful operation of the Farmers' Market.
  - ◆ Increase involvement and utilization of volunteers.
  - ◆ Increase attendance in the late fall and on Wednesdays.
  - ◆ Refinement of evening Market times.
  - ◆ Create a Master Plan to determine the City's long-term goals of the Farmers' Market.
  - ◆ Establish community events that tie into the services of the Matt Ross Community Center.
  - ◆ Maintain a cooperative and positive partnership with the Downtown Overland Park Partnership.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*
  - ◆ Continued use of an alert text system in 2015 and 2016 to communicate with all league participants regarding cancelled or postponed games.
  - ◆ Maintained the number of league games.
  - ◆ Leisure Services office staff completed 12,417 bookings for City facilities such as park shelters, farmstead tours, arboretum weddings and community center rooms.
  - ◆ Leisure Services office staff took 1,415 registrations for City programs and events.
- *Initiating and promoting development of the Arts in the City:*
  - ◆ Conducted docent tours of the public art for area groups and individuals.
  - ◆ Successful operation of cultural events:
    - Summer concert series Music in the Park maintained at a cost per capita below \$5.00.
    - Six Art Exhibitions.
    - Successful operation of the OP Fall Festival with more than 200 vendors for 2015 including:
      - Corporate sponsors assisted with event costs and expansionary efforts. Total sponsorships: \$11,000.
      - National quality headline performance – The Elders.
      - Estimated attendance: 4,000.
    - Halloween Family ConcertFest, in conjunction with JCCC Brown & Gold, Legacy School of the Arts, and the Overland Park Orchestra.
    - Management of the OP Civic Band and the OP Orchestra.
      - Managed six free concerts for the Civic Band.
    - Four free concerts for the OP Orchestra.
    - Successful operation of the first Wednesday of the month children's entertainments at the community centers, including tracking of patron attendance and structure that compliments other activities such as the Farmers' Market.
- *Operating and supporting the growth and development of the Overland Park Farmers' Market:*
  - ◆ Established reports to determine the success of the Farmer's Market
    - Increased the amount of vendors
    - Increased revenue by 5%.
  - ◆ Increase attendance by 5%.
  - ◆ In conjunction with the DOPP developed a very effective advertisement and promotions campaign.
  - ◆ Grew the Beans & Greens program which brought in \$101,185 to the vendors.
    - EBT increased from 718 transactions in 2014 to 1,365 in 2015.
    - Senior vouchers decreased from 1,687 to 1,411.
    - Increased debit transactions from 736 to 1,832 transactions.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of program participants rating the following as good or very good: |                        |                          |                        |
| · Overall Program Rating   | 97%                    | 9800%                    | 98%                    |
| · Instructor knowledge   | 96%                    | 98%                      | 98%                    |
| · Rate Affordability   | 96%                    | 97%                      | 98%                    |
| · Location   | 96%                    | 99%                      | 98%                    |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>                                      |                        |                          |                        |
| Rate of program cost recovery:   |                        |                          |                        |
| · Fitness programs   | 113%                   | 150%                     | 140%                   |
| · Adult Softball Leagues   | 143%                   | 140%                     | 130%                   |
| · Adult Basketball Leagues   | 143%                   | 140%                     | 130%                   |
| · Adult Volleyball Leagues   | 143%                   | 140%                     | 130%                   |
| · Community Center classes   | 120%                   | N/A                      | N/A                    |
| Number of adult athletic league participants:                              | 3,521                  | 4,300                    | 3,500                  |
| Number of event rentals of city facilities:                                | 6,460                  | 5,280                    | 4,955                  |
| Average event cost per attendee:   |                        |                          |                        |
| · Music in the Park  | \$2.16                 | \$4.89                   | \$4.75                 |
| · OP Civic Band  | \$2.26                 | \$2.50                   | \$3.50                 |
| · OP Orchestra series  | \$7.20                 | \$8.50                   | \$8.50                 |
| Number of performing arts attendees:                                       |                        |                          |                        |
| · Music in the Park  | 2,456                  | 2,500                    | 3,000                  |
| · Overland Park Band   | 2,173                  | 2,000                    | 2,000                  |
| · Overland Park orchestra  | 321                    | 440                      | 400                    |

**EXPENDITURES:**

| <b>General Fund</b> | <u><b>2015 Actual</b></u> | <u><b>2016 Budget</b></u> | <u><b>2017 Budget</b></u> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$630,690                 | \$705,757                 | \$732,614                 |
| Commodities         | 12,461                    | 19,550                    | 18,600                    |
| Contractual         | 206,639                   | 244,710                   | 245,940                   |
| Capital Outlay      | 66                        | 0                         | 21,300                    |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <u><u>\$849,856</u></u>   | <u><u>\$970,017</u></u>   | <u><u>\$1,018,454</u></u> |

**PERSONNEL (full-time equivalent):**

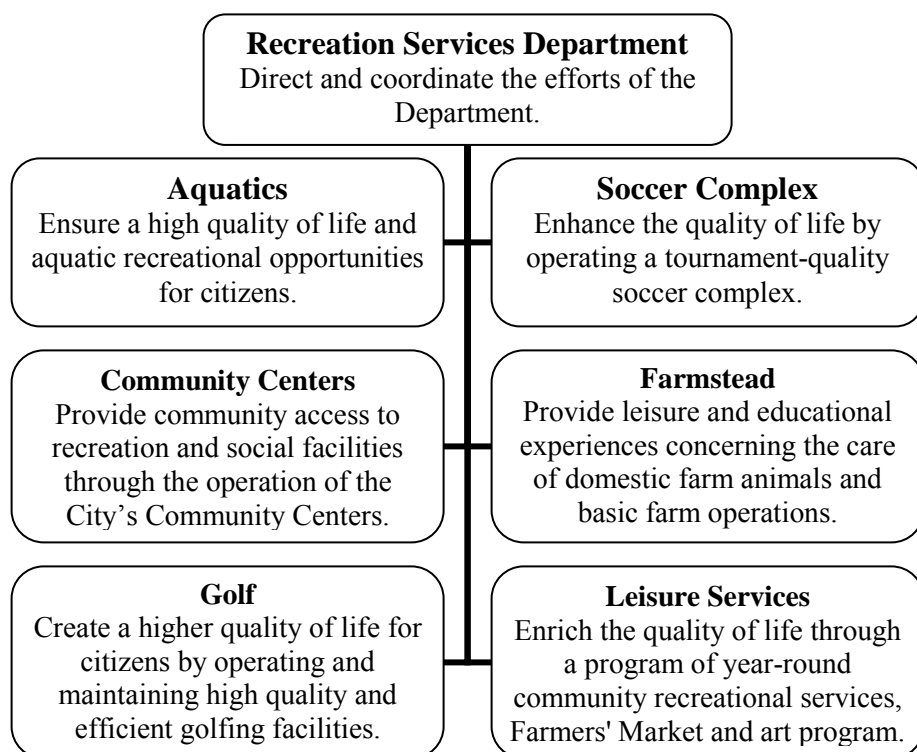
| <b>Full-Time</b>                        | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---|---------------------------|---------------------------|---------------------------|
| Director, Recreation Services           | 1                         | 1                         | 1                         |
| Asst Director, Recreation Services      | 1                         | 1                         | 1                         |
| Supervisor, Recreation                  | 1                         | 1                         | 1                         |
| Customer Service Representative         | 1                         | 1                         | 1                         |
| Customer Service Representative, Senior | 1                         | 1                         | 1                         |
| Administrative Assistant                | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>       | <b><u>6</u></b>           | <b><u>6</u></b>           | <b><u>6</u></b>           |
| <b>Part-Time</b>                        |                           |                           |                           |
| Customer Service Rep                    | 0.00                      | 0.87                      | 0.87                      |
| Farmer's Market Manager                 | 0.48                      | 0.48                      | 0.48                      |
| Farmer's Market Attendant               | 0.18                      | 0.18                      | 0.18                      |
| League Coordinator                      | 0.63                      | 0.63                      | 0.72                      |
| Fitness Equipment Service Technician    | 0.24                      | 0.24                      | 0.24                      |
| Recreation Leader II                    | 0.19                      | 0.34                      | 0.67                      |
| <b>Total Part-time Employees:</b>       | <b><u>1.72</u></b>        | <b><u>2.74</u></b>        | <b><u>3.16</u></b>        |
| <b>TOTAL FTEs</b>                       | <b><u>7.72</u></b>        | <b><u>8.74</u></b>        | <b><u>9.16</u></b>        |



**PROGRAM DESCRIPTION**

The Community Centers Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life through the operation of the City's two community centers, the Matt Ross Community Center and Tomahawk Ridge Community Center.

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To enrich the quality of life through a program of year-round community recreational services by:*

- ❖ *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*

**AGENCY LOCATOR****Community Development**

Recreation Services

Leisure Services

Community Centers ←

Golf Course

Farmstead

Aquatics

Soccer Complex

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2017.

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
  - ◆ Increase revenue by 2% over last year.
  - ◆ Increase Personal Training revenue by 8% at both community centers.
  - ◆ Increase Personal Training participation by 8% at both community centers.
  - ◆ Increase Group Exercise revenue by 8% at both community centers.
  - ◆ Revamp Fitness Floor at Matt Ross & Tomahawk Ridge Community Centers.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
  - ◆ Increased participation in Membership Loyalty Program by 15%.
  - ◆ Increased participation in the Personal Training program by 12%.
  - ◆ Increased Private Swim Lesson revenue by 60%.
  - ◆ Replaced cardio fitness equipment at both community centers.
  - ◆ Increased Child Watch participation by 15%.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of Community Center rental patrons rating the following as good or very good: |                        |                          |                        |
| · Appearance of the room  | 100%                   | 99%                      | 99%                    |
| · Set-up of tables , chairs, equipment  | 98%                    | 99%                      | 99%                    |
| · Overall facility rating   | 100%                   | 99%                      | 99%                    |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>   |                        |                          |                        |
| Number of visitations at Community Centers:   |                        |                          |                        |
| · Matt Ross Community Center  | 272,808                | 310,000                  | 275,000                |
| · Tomahawk Ridge Community Center   | 148,913                | 155,000                  | 160,000                |
| Number of event rentals at community centers:   |                        |                          |                        |
| · Matt Ross Community Center  | 3,411                  | 2,500                    | 2,000                  |
| · Tomahawk Ridge Community Center   | 1,589                  | 1,100                    | 2,200                  |

**EXPENDITURES:**

| <b>General Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$1,471,311               | \$1,568,524               | \$1,664,581               |
| Commodities         | 128,437                   | 164,780                   | 165,475                   |
| Contractual         | 99,731                    | 101,090                   | 100,595                   |
| Capital Outlay      | 86,986                    | 73,040                    | 69,000                    |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <b><u>\$1,786,465</u></b> | <b><u>\$1,907,434</u></b> | <b><u>\$1,999,651</u></b> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Manager, Community Center         | 1                         | 1                         | 1                         |
| Supervisor, Recreation            | 2                         | 2                         | 2                         |
| Fitness Coordinator               | 1                         | 1                         | 1                         |
| Aquatics Coordinator              | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b><u>5</u></b>           | <b><u>5</u></b>           | <b><u>5</u></b>           |
| <b>Part-Time</b>                  |                           |                           |                           |
| Asst. Community Center Supervisor | 6.70                      | 6.01                      | 6.01                      |
| Asst. Fitness Supervisor          | 0.32                      | 0.34                      | 0.32                      |
| Community Center Attendant        | 18.63                     | 19.64                     | 18.89                     |
| Group Exercise Instructor         | 3.45                      | 3.46                      | 3.13                      |
| Personal Trainer                  | 0.48                      | 0.14                      | 1.11                      |
| Lifeguard                         | 10.87                     | 10.87                     | 10.91                     |
| Pool Manager                      | 2.88                      | 2.74                      | 2.40                      |
| <b>Total Part-time Employees:</b> | <b><u>43.33</u></b>       | <b><u>43.20</u></b>       | <b><u>42.77</u></b>       |
| <b>TOTAL FTEs</b>                 | <b><u>48.33</u></b>       | <b><u>48.20</u></b>       | <b><u>47.77</u></b>       |

**PROGRAM DESCRIPTION**

The Farmstead Division is responsible for operating and maintaining the 12-acre reproduction of a 1900's Kansas farm and main street, which provides appropriate leisure and educational experiences concerning the care of domestic farm animals and basic farm operations, thereby enriching the quality of life for participants of all ages.

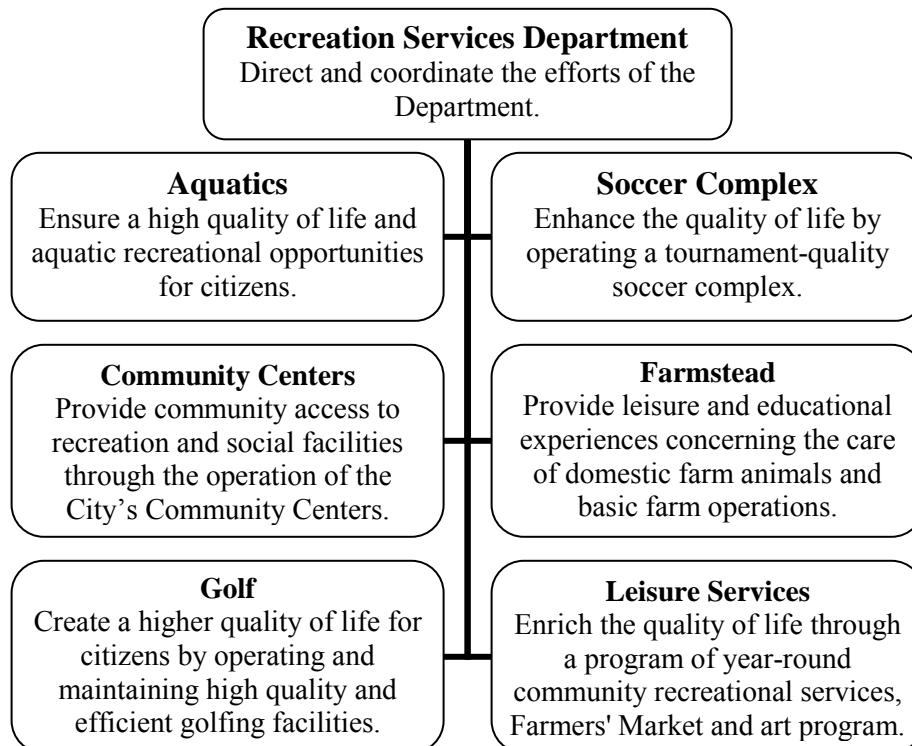
The Deanna Rose Children's Farmstead includes farm animals, live dairy cow milking demonstrations, birds-of-prey, vegetable and flower gardens, nature trails, a one-room country schoolhouse, a dairy barn, a circa 1893 bank, a general store, an ice cream parlor, an old-time fishing pond, horse-drawn wagon rides, pony rides, a pedal tractor track, bottle fed goats, a Native American Indian encampment, Barber Shop, Blacksmith shop, the Prairie Playground and gem mining for children.

**MISSION STATEMENT**

*To provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations by:*

- ❖ *Operating and maintaining an authentic miniature reproduction of a 1900s Kansas farm of approximately 12 acres.*

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
 Leisure Services  
 Community Centers  
 Golf  
 Farmstead ←  
 Aquatics  
 Soccer Complex

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Farmstead Division in 2017.

- *Operate and maintain a reproduction of a 1900s Kansas farm and Townscape with approximately 12 acres:*
  - ◆ Achieve a program of maintenance and operation, which will accommodate 410,000 visitors from April to October 2017, with a visitor satisfaction rating of at least 95%.
  - ◆ Implement an educational program to expose the public to at least ten distinct domestic farm animals, along with reproductions of available Kansas wildlife.
  - ◆ Implement programming to accommodate 7,000 children from preschool through third-grade and provide them with a professional guided tour of the Farmstead from April to October 2017.
  - ◆ Complete the programmed 2017 Capital Improvements Program by December 2017, including the following improvements:
    - ◆ Reforestation and landscaping, including annual flowerbeds, additional trees, and shrubs in various selected areas and selected planters and planter beds.
    - ◆ Reseeding or re-sodding of pens and turf areas as needed.
    - ◆ Farmstead expansion and improvements including signage, fences, buildings, addition of small relics and antiques and new displays.
    - ◆ Continue the restoration of buildings and the addition of farm artifacts.
    - ◆ Environmental program will exceed local, state and federal regulations.
    - ◆ Manage operations during the 2017 season to result in the Farmstead covering 95% of its direct operating cost for 2017.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Farmstead Division include:

- *Operate and maintain a reproduction of a 1900s Kansas farm with approximately 12 acres:*
  - ◆ Visitors totaled 477,455 in 2015.
  - ◆ 6,421 tour visitors in 2015.
  - ◆ Farmstead revenues covered all of the direct operating expenses.
  - ◆ 2015 itemized revenue includes: General Store- \$138,796, Ice Cream Parlor-\$157,635, Entrance fees-\$289,386, Concessions-\$266,166, Feed Machines - \$58,772; Donation Boxes - \$16,053; Wagon Rides - \$195,422; Fishing Pond - \$81,303; Birthday Parties - \$36,060; Mining Exhibit - \$147,513; Goat Bottle Feeding - \$116,029.
  - ◆ Special Events include: Earth Day, Dairy Day, Chicken Run, Safety Day, Fishing Tournament, Pumpkin Hollow, June Bug Ball, and Night of the Living Farm.
  - ◆ Storm Water Drainage project was constructed through Prairie Playground.
  - ◆ Live Cow milking demonstrations were conducted two times per day.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>                                 |                        |                          |                        |
| Percent of visitor rating the following as good or very good: |                        |                          |                        |
| ·Staff friendliness and assistance                            | 97%                    | 97%                      | 95%                    |
| ·Facility (landscaping, maintenance & cleanliness)            | 97%                    | 96%                      | 95%                    |
| ·Overall rating of Farmstead experience                       | 97%                    | 97%                      | 95%                    |
| Rate of Operating Cost Recovery                               | 105%                   | 100%                     | 100%                   |
| <b>WORKLOAD MEASURES</b>                                      |                        |                          |                        |
| Total number of Farmstead visitors:                           | 477,455                | 400,000                  | 400,000                |
| Number of guided tours provided:                              | 6,421                  | 6,500                    | 6,500                  |

**EXPENDITURES:**

| <b>General Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|---------------------|--------------------|--------------------|--------------------|
| Personal Services   | \$1,023,463        | \$1,041,616        | \$1,102,770        |
| Commodities         | 356,475            | 350,935            | 350,880            |
| Contractual         | 357,028            | 370,676            | 368,896            |
| Capital Outlay      | 0                  | 0                  | 0                  |
| Transfers/Others    | 0                  | 0                  | 0                  |
| <b>TOTAL</b>        | <u>\$1,736,966</u> | <u>\$1,763,227</u> | <u>\$1,822,546</u> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                      | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------------------------|---------------------------|---------------------------|---------------------------|
| Superintendent, Farmstead             | 1                         | 1                         | 1                         |
| Supervisor, Animal Care               | 1                         | 1                         | 1                         |
| Supervisor, Maintenance & Const       | 1                         | 1                         | 1                         |
| Supervisor, Concession Operations     | 1                         | 1                         | 1                         |
| Asst Supervisor Concession Operations | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>     | <b><u>5</u></b>           | <b><u>5</u></b>           | <b><u>5</u></b>           |
| <b>Part-Time</b>                      |                           |                           |                           |
| Contract Public Program Supervisor    | 1.00                      | 1.00                      | 1.00                      |
| Contract Educational Programs Supv.   | 1.00                      | 1.00                      | 1.00                      |
| Volunteer Program Supervisor          | 1.00                      | 1.00                      | 1.00                      |
| Guest Services Coordinator            | 0.83                      | 0.82                      | 0.85                      |
| Volunteer Coordinator Assistant       | 0.70                      | 0.54                      | 0.42                      |
| General Store Coordinator             | 0.79                      | 0.79                      | 0.76                      |
| General Store Assistant               | 0.58                      | 0.38                      | 0.38                      |
| Point-of-Sale Attendant               | 8.41                      | 7.93                      | 9.07                      |
| Guest Services Attendant              | 0.19                      | 0.00                      | 0.00                      |
| Animal Care Assistant                 | 1.00                      | 0.82                      | 0.82                      |
| Animal Care Attendant                 | 2.87                      | 3.37                      | 3.61                      |
| Gardner II                            | 0.63                      | 0.82                      | 0.58                      |
| Blacksmith                            | 0.00                      | 0.87                      | 0.67                      |
| Laborer, Farmstead                    | 0.82                      | 0.82                      | 1.22                      |
| Education Program Attendant           | 4.18                      | 3.85                      | 3.85                      |
| <b>Total Part-time Employees:</b>     | <b><u>24.00</u></b>       | <b><u>24.01</u></b>       | <b><u>25.23</u></b>       |
| <b>TOTAL FTEs</b>                     | <b><u>29.00</u></b>       | <b><u>29.01</u></b>       | <b><u>30.23</u></b>       |

**PROGRAM DESCRIPTION**

The St. Andrews Golf Course division is responsible for operating and maintaining 18 golf holes of a high-quality, efficient golfing facility, in order to ensure golfing opportunities for the residents of Overland Park and a higher quality of life for the citizens.

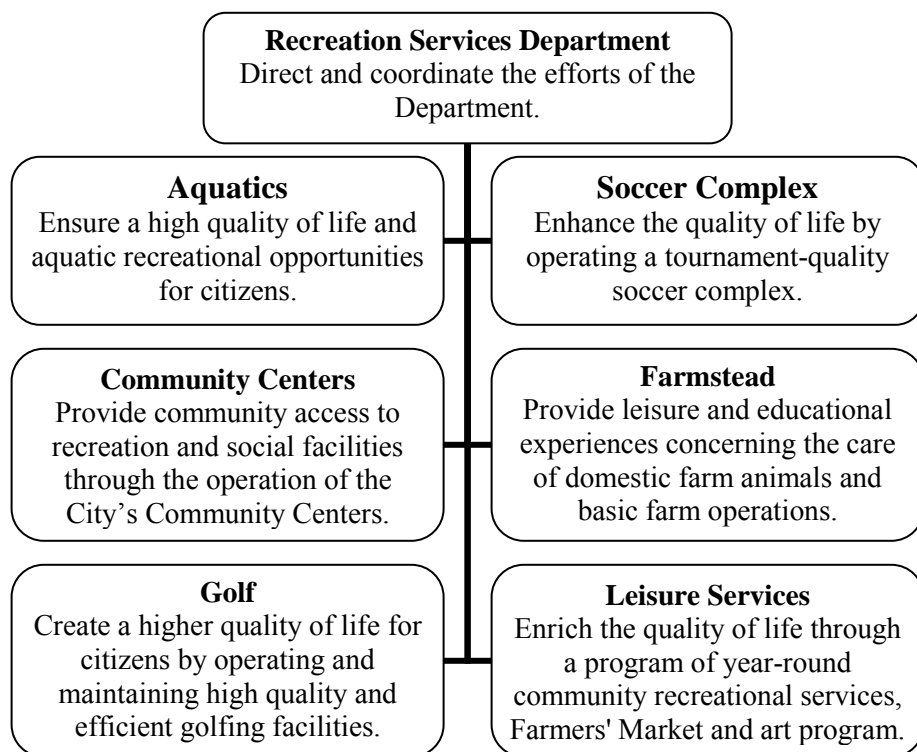
The St. Andrews Golf Course is self-supporting, generating revenue to pay all budgeted operating costs, capital improvements and administrative overhead each year, while remaining fee-competitive with other public golf courses within the Kansas City Metropolitan Area.

**MISSION STATEMENT**

*To create a higher quality of life for citizens of Overland Park by:*

- ❖ *Operating and maintaining 18 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
 Leisure Services  
 Community Centers  
 Golf Courses ◀  
 Farmstead  
 Aquatics  
 Soccer Complex



## 2017 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the St. Andrews Golf Course in 2017.

- *Operate and maintain 18 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ Maintain a Fees and Charges Program that will support golf course operations, maintenance, and improvements that will, with normal climatic conditions, provide high quality playing conditions.
  - ◆ Achieve a Fees and Charges Program that will provide sufficient revenue to offset 100% of the budgeted operating cost, capital improvements, and overhead administrative costs.
  - ◆ Achieve a Golf Course Operations Plan that will produce 55,000 rounds of golf in 2017.
  - ◆ Achieve a Golf League Program that will accommodate evening corporate leagues, couples leagues, juniors, seniors, men, and women's leagues.
  - ◆ Achieve a Customer Service Program that will receive a satisfactory or better rating of 90% based on customer service surveys.
  - ◆ Achieve a Pace of Play Program through education, monitoring, and marshalling that will result in 95% of all rounds played during peak times completed in less than 4 hours and 48 minutes.
  - ◆ Achieve a program for renting and scheduling the Highlands Room that will result in a minimum of 100 community meetings or events involving seminars, weddings, parties, golf leagues, golf tournaments, etc.
  - ◆ Achieve a Golf Pro Shop Sales Program that will result in \$200,000 in gross sales and shall be recognized as a top 100 pro shop by the PGA of America.
  - ◆ Achieve a Clubhouse Operating Program that will collect data to be used to market to our customers in conjunction with our Customer Service Program and Mass Communication Programs by means of our website, Facebook, Twitter, and email blasts. This Program produces greater customer loyalty, resulting in an increase in the number of patron members and rounds of golf played.
  - ◆ Maintain Audubon International Golf Course Certification, recognizing the golf course as environmentally beneficial to the community, thus adding to the quality of life of our citizens. One of nine golf courses in the State of Kansas.
  - ◆ Achieve an Instruction Program that will introduce 500 new players to the game. Provide advanced lessons to 400 golfers who already play the game.
  - ◆ Achieve a Golf Course Maintenance Program that will provide high quality playing conditions for our customers, recognized in the top tier of well conditioned golf courses in the greater Kansas City metropolitan area.
  - ◆ Maintain a sufficient non-potable water sources throughout the golf course lakes and Tomahawk Creek to irrigate the golf course, Farmstead, and Soccer Complex. Manage these irrigation sources in conjunction with state of the art irrigation system to avoid having to purchase potable water.

## 2015-2016 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the St. Andrews Golf Course include:

- *Operate and maintain 18 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ 48,571 rounds of golf were played in 2015.

- ◆ 1,546 patron members in 2015.
- ◆ 90% of the rounds of golf played at the golf courses were completed in less than 4 hours and 48 minutes in 2015.
- ◆ Completed miscellaneous sodding and landscaping projects on the course.
- ◆ Repaired, maintained and completed chip seal of the clubhouse parking lot.
- ◆ Completed work to meet ADA requirements at the clubhouse.
- ◆ Completed foundation repairs at the clubhouse.
- ◆ Repaired the overflow structure on pond located at hole number 3.
- ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
- ◆ St. Andrews remained certified as an Audubon International Certified Golf Course in recognition of its environmental programs.
- ◆ Major tree removal on a few holes.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>                                       |                        |                          |                        |
| Percent of Golfers Satisfied or Very Satisfied with Golf Operations | 88%                    | 89%                      | 90%                    |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>                               |                        |                          |                        |
| Cost to Golfer per Round of Golf                                    | \$38.81                | \$38.50                  | \$38.60                |
| Rate of Total Cost Recovered  | 111.3%                 | 110.0%                   | 110.0%                 |
| Annual Net Profit for the Golf Course Enterprise Fund               | \$512,852              | \$366,362                | \$375,000              |
| Year End Balance for Reserve/Capital Improvement Fund               | \$1,546,346            | \$1,912,708              | \$2,287,708            |
| Rounds per FTE Maintenance Operations                               | 7,271                  | 6,949                    | 7,079                  |
| Rounds per FTE Clubhouse Operations                                 | 3,725                  | 3,534                    | 3,600                  |

**EXPENDITURES:**

| <b>Golf Course Fund</b> | <u><b>2015 Actual</b></u> | <u><b>2016 Budget</b></u> | <u><b>2017 Budget</b></u> |
|-------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services       | \$1,004,146               | \$454,809                 | \$471,751                 |
| Commodities             | 557,132                   | 220,838                   | 220,438                   |
| Contractual             | 391,337                   | 1,566,513                 | 1,567,913                 |
| Capital Outlay          | 0                         | 20,500                    | 8,100                     |
| Transfers/Others        | 0                         | 0                         | 0                         |
| <b>TOTAL</b>            | <u><u>\$1,952,615</u></u> | <u><u>\$2,262,660</u></u> | <u><u>\$2,268,202</u></u> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                      | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------------------------|---------------------------|---------------------------|---------------------------|
| Superintendent, Golf Course           | 1                         | 1                         | 1                         |
| Assistant Superintendent, Golf Course | 1                         | 1                         | 1                         |
| Golf Course Attendant, Senior         | 1                         | 1                         | 1                         |
| Administrative Assistant              | 0                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>     | <b><u>3</u></b>           | <b><u>4</u></b>           | <b><u>4</u></b>           |
| <b>Part-Time</b>                      |                           |                           |                           |
| Laborer, Golf Course                  | 3.15                      | 3.15                      | 3.15                      |
| <b>Total Part-time Employees:</b>     | <b><u>3.15</u></b>        | <b><u>3.15</u></b>        | <b><u>3.15</u></b>        |
| <b>TOTAL FTEs</b>                     | <b><u><u>6.15</u></u></b> | <b><u><u>7.15</u></u></b> | <b><u><u>7.15</u></u></b> |

**PROGRAM DESCRIPTION**

The Sykes/Lady Overland Park division is responsible for operating and maintaining 36 holes of high-quality and efficient golfing facilities that ensure golfing opportunities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

The Sykes/Lady Overland Park Golf Courses are self-supporting, generating revenue to pay all budgeted operating costs, capital improvements, and administrative overhead each year while remaining fee-competitive with other public golf courses within the Kansas City Metropolitan Area.

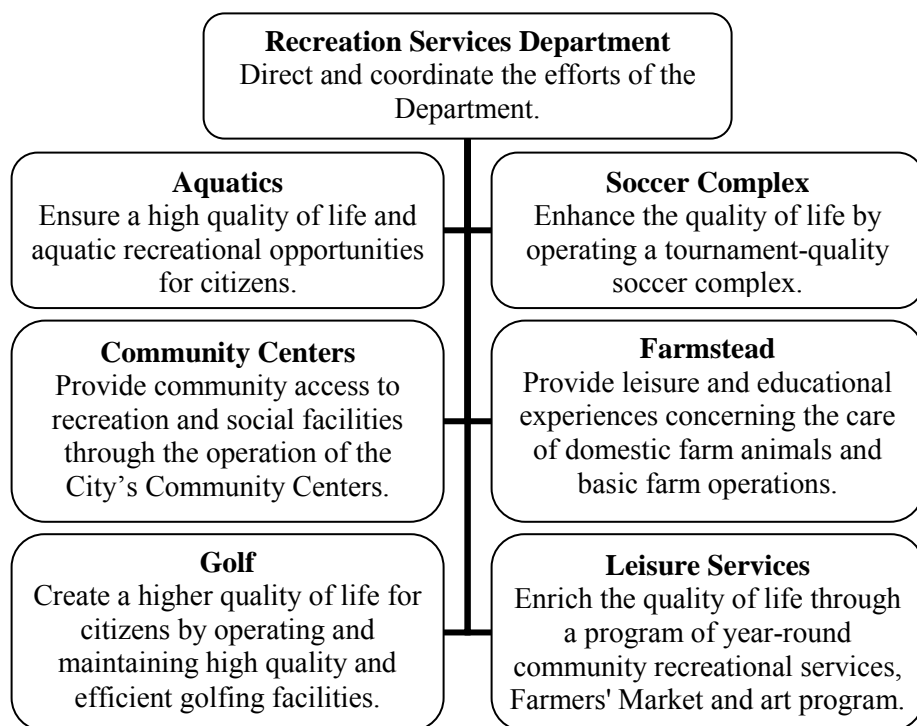
The golf course consists of the original 18-hole layout established in 1970. A nine-hole Par-3 course, which encompasses the 1st Tee Program of Greater Kansas City, was constructed in 1971 and a remote nine-hole addition was added in 1992, known as Westlinks Golf Course.

**MISSION STATEMENT**

*To create a higher quality of life for citizens of Overland Park by:*

- ❖ *Operating and maintaining 36 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
Recreation Services  
Leisure Services  
Community Centers  
Golf Courses ➡  
Farmstead  
Aquatics  
Soccer Complex

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Golf Course Division in 2017.

- *Operate and maintain 36 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ Maintain a Fees and Charges Program that will support golf course operations, maintenance and improvements that will, with normal climatic conditions, provide high quality playing conditions.
  - ◆ Achieve a fees and charges program that will provide sufficient revenue to offset 100% of the budgeted operating cost, capital improvements, and overhead administrative costs.
  - ◆ Achieve a Golf Course Operations Plan that will produce 78,000 rounds of golf in 2017.
  - ◆ Achieve a Golf League Program that will accommodate evening corporate leagues, couples leagues, juniors, senior's, men's, and women's leagues.
  - ◆ Achieve a Customer Service Program that will receive a satisfactory or better rating of 90% based on customer service surveys.
  - ◆ Achieve a Pace of Play Program through education, monitoring, and marshalling that will result in 95% of all rounds played during peak times to be completed in less than 4 hours and 48 minutes.
  - ◆ Achieve a Golf Pro Shop Sales Program that will result in \$100,000 in gross sales and become recognized as a top 100 pro shop by the PGA of America.
  - ◆ Achieve a Clubhouse Operating Program that will collect data to be used to market to our customers in conjunction with our Customer Service Program and Mass Communication Programs by means of our website, Facebook, Twitter, and email blasts. This Program produces greater customer loyalty, thus resulting in an increase in the number of patron members and rounds of golf.
  - ◆ Maintain Audubon International Golf Course Certification, recognizing the golf course as environmentally beneficial to the community, adding to the quality of life of our citizens. The course is one of nine courses in the State of Kansas with this certification.
  - ◆ Achieve an Instruction Program that will introduce a minimum of 1,000 new players to the game. Provide advanced lessons to a minimum of 500 golfers who already play the game.
  - ◆ Achieve a Golf Course Maintenance Program that will provide high quality playing conditions for our customers, recognized in the top tier of well conditioned golf courses in the greater Kansas City metropolitan area.
  - ◆ Achieve an Indoor Driving Range Operation from November 1 through March 15 that will result in holding a demo day, along with league clinics, and \$10,000 in gross revenue.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Sykes/Lady Overland Park Golf Course include:

- *Operate and maintain 36 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - ◆ 57,977 rounds of golf were played in 2015.
  - ◆ Produced a net profit of over \$500,000 in 2015.
  - ◆ 16,605 Par 3 rounds of golf were played in 2015.
  - ◆ 2,565 patron members in 2015.

- ◆ Indoor Driving Range exceeded \$47,000 in revenue.
- ◆ Completed miscellaneous sodding and landscaping projects on the courses.
- ◆ Added new irrigation to the red tees on the Par 3 golf course.
- ◆ Planted over 20 new trees throughout the golf course.
- ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
- ◆ Sykes/Lady Overland Park Golf Course maintained certification with Audubon International, part of the Integrated Pest Management program for the golf course.
- ◆ Maintain an Indoor Driving Range which included eight stations, a putting green and video golf lessons during the off-season.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>                                       |                        |                          |                        |
| Percent of Golfers Satisfied or Very Satisfied with Golf Operations | 88%                    | 89%                      | 90%                    |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>                               |                        |                          |                        |
| Cost to Golfer per Round of Golf                                    | \$38.81                | \$38.50                  | \$38.60                |
| Rate of Total Cost Recovered  | 111.3%                 | 110.0%                   | 110.0%                 |
| Annual Net Profit for the Golf Course Enterprise Fund               | \$512,852              | \$366,362                | \$375,000              |
| Year End Balance for Reserve/Capital Improvement Fund               | \$1,546,346            | \$1,912,708              | \$2,287,708            |
| Rounds per FTE Maintenance Operations                               | 7,271                  | 6,949                    | 7,079                  |
| Rounds per FTE Clubhouse Operations                                 | 3,725                  | 3,534                    | 3,600                  |

**EXPENDITURES:**

| <b>Golf Course Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|-------------------------|--------------------|--------------------|--------------------|
| Personal Services       | \$1,061,388        | \$575,191          | \$573,249          |
| Commodities             | 608,288            | 309,645            | 301,133            |
| Contractual             | 527,102            | 1,507,004          | 1,515,516          |
| Capital Outlay          | 0                  | 15,500             | 21,900             |
| Transfers/Others        | 0                  | 0                  | 0                  |
| <b>TOTAL</b>            | <u>\$2,196,778</u> | <u>\$2,407,340</u> | <u>\$2,411,798</u> |

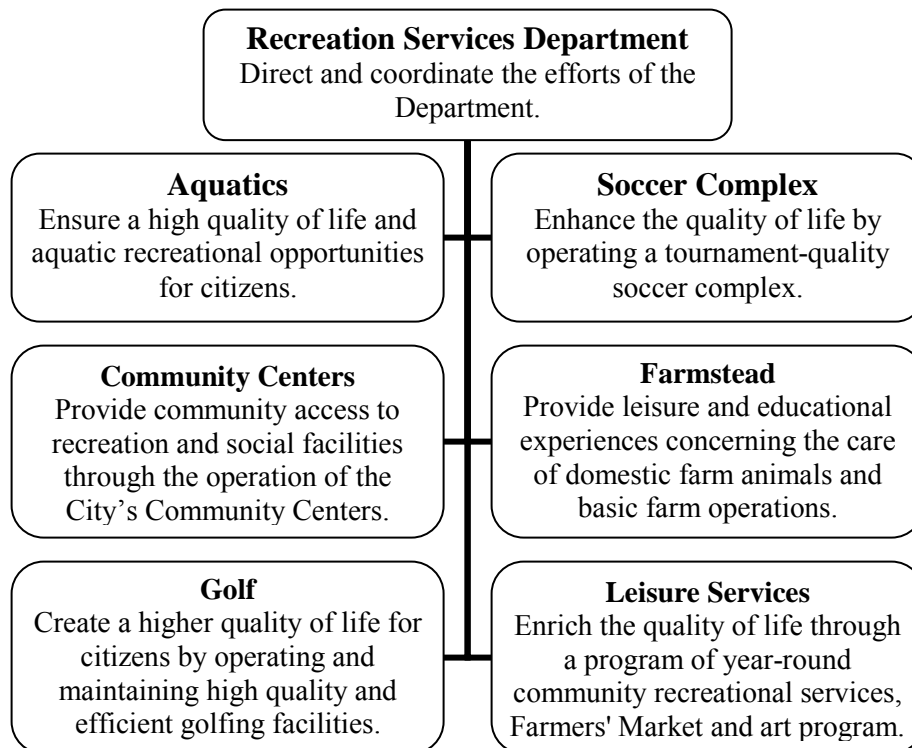
**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                      | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---------------------------------------|---------------------------|---------------------------|---------------------------|
| Superintendent, Golf Course           | 1                         | 1                         | 0                         |
| Manager, Golf & Grounds               | 0                         | 0                         | 1                         |
| Assistant Superintendent, Golf Course | 2                         | 2                         | 2                         |
| Golf Course Attendant, Senior         | 1                         | 1                         | 1                         |
| Golf Course Attendant II              | 0                         | 1                         | 1                         |
| Golf Course Attendant I               | 2                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>     | <b><u>6</u></b>           | <b><u>6</u></b>           | <b><u>6</u></b>           |
| <b>Part-Time</b>                      |                           |                           |                           |
| Laborer, Golf Course                  | 4.65                      | 4.65                      | 4.65                      |
| <b>Total Part-time Employees:</b>     | <b><u>4.65</u></b>        | <b><u>4.65</u></b>        | <b><u>4.65</u></b>        |
| <b>TOTAL FTEs</b>                     | <b><u>10.65</u></b>       | <b><u>10.65</u></b>       | <b><u>10.65</u></b>       |

**PROGRAM DESCRIPTION**

The Aquatics Division is responsible for operating and maintaining the City's seven pools. Young's, Bluejacket, Stonegate, Marty, and Tomahawk Ridge swimming pools are operated and maintained in a manner which ensures high-quality aquatic recreational opportunities and contributes to a high quality of life for the citizens of Overland Park.

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To ensure a high quality of life for citizens and aquatic recreational opportunities by:*

- ❖ *Safely and efficiently operating and maintaining the City's swimming pools.*

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
*Leisure Services*  
*Community Centers*  
*Golf*  
*Farmstead*  
*Aquatics* ←  
*Soccer Complex*



**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Aquatics Division in 2017.

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
  - ◆ No serious injuries or incidents to patrons or employees.
  - ◆ Increase registration and revenue from swimming lessons by 1%.
  - ◆ Score with passing marks on all Starguard audits.
  - ◆ Receive an overall public satisfaction rating of 95% on surveys.
  - ◆ Increase the return rate of employees over 2016.
  - ◆ Increase our environmentally-friendly approach to operations.
  - ◆ Special event operations at outdoor pools.
  - ◆ Continue success of employee recognition program.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Aquatics Division include:

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
  - ◆ No serious injuries to patrons or employees during the 2015 season.
  - ◆ Improved general appearance of facilities by providing new equipment, and updating policies and manuals.
  - ◆ Increased employee ownership of programs and facilities by rewarding great service and work.
  - ◆ Obtained public survey satisfaction rating of 98%.
  - ◆ Met or exceeded expectations of Starguard audits on two seasonal reviews.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>  |                        |                          |                        |
| Percent of pool customers rating the following as good or very good:                             |                        |                          |                        |
| ·Cleanliness and condition of pool facility  | 99%                    | 98%                      | 98%                    |
| ·Staff friendliness and performance  | 99%                    | 98%                      | 98%                    |
| Percent of participating parents rating the following swim lesson elements as good or very good: |                        |                          |                        |
| ·Child learned intended skills   | 98%                    | 98%                      | 98%                    |
| ·Instructor was prepared each day  | 99%                    | 98%                      | 98%                    |
| ·Child enjoyed the class   | 98%                    | 98%                      | 98%                    |
| ·Class challenged child  | 97%                    | 98%                      | 98%                    |
| ·Would recommend program to friend   | 99%                    | 98%                      | 98%                    |

| <u>Measure</u>                        | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---------------------------------------|------------------------|--------------------------|------------------------|
| <b>EFFICIENCY / WORKLOAD MEASURES</b> |                        |                          |                        |
| Cost to City per participant:         |                        |                          |                        |
| ·Swimming lessons (profit)            | \$9.19                 | \$11.25                  | \$11.25                |
| ·Recreational Swimmers (subsidy)      | \$5.06                 | \$4.50                   | \$4.50                 |
| Percent of operating costs recovered: | 51%                    | 60%                      | 60%                    |
| Number of program participants:       |                        |                          |                        |
| ·Recreational swimmers                | 129,298                | 140,000                  | 139,000                |
| ·Swim instruction                     | 2,164                  | 2,200                    | 2,150                  |
| Number of pool memberships:           | 11,178                 | 3,000                    | 2,800                  |
| Number of daily fee pool admissions:  | 35,699                 | 39,200                   | 39,200                 |
| Total revenue generated:              | \$667,050              | \$725,000                | \$725,000              |
| Total pool operating expenditures:    | \$1,301,634            | \$116,300                | \$116,300              |

**EXPENDITURES:**

| <b>General Fund</b> | <u><b>2015 Actual</b></u> | <u><b>2016 Budget</b></u> | <u><b>2017 Budget</b></u> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$830,644                 | \$822,079                 | \$845,942                 |
| Commodities         | 196,837                   | 162,749                   | 162,749                   |
| Contractual         | 292,288                   | 254,358                   | 252,166                   |
| Capital Outlay      | 9,900                     | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <u><u>\$1,329,669</u></u> | <u><u>\$1,239,186</u></u> | <u><u>\$1,260,857</u></u> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                  | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| Aquatics Supervisor               | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b> | <b>1</b>                  | <b>1</b>                  | <b>1</b>                  |
| <b>Part-Time</b>                  |                           |                           |                           |
| Administrative Clerk              | 0.72                      | 0.00                      | 0.00                      |
| Head Swim Coach                   | 0.12                      | 0.05                      | 0.05                      |
| Head Dive Coach                   | 0.06                      | 0.05                      | 0.05                      |
| Assistant Swim Coach              | 0.13                      | 0.10                      | 0.10                      |
| Assistant Dive Coach              | 0.05                      | 0.05                      | 0.05                      |
| Lifeguard I                       | 8.41                      | 6.20                      | 7.69                      |
| Lifeguard II                      | 5.77                      | 5.77                      | 5.05                      |
| Lifeguard III                     | 7.21                      | 7.21                      | 6.49                      |
| Lifeguard, Senior                 | 3.37                      | 3.49                      | 3.48                      |
| Lifeguard Manager                 | 0.62                      | 0.62                      | 0.62                      |
| Swim Lesson Manager               | 0.42                      | 0.31                      | 0.31                      |
| Pool Cashier                      | 5.16                      | 4.51                      | 4.51                      |
| Pool Manager                      | 2.26                      | 3.09                      | 2.02                      |
| Pool Manager, Senior              | 1.01                      | 0.00                      | 1.01                      |
| <b>Total Part-time Employees:</b> | <b>35.31</b>              | <b>31.45</b>              | <b>31.43</b>              |
| <b>TOTAL FTEs</b>                 | <b>36.31</b>              | <b>32.45</b>              | <b>32.43</b>              |

**PROGRAM DESCRIPTION**

The Overland Park Soccer Complex, located at 135th and Switzer, serves local soccer teams and host local, regional and national tournaments.

The facility includes:

- Twelve tournament quality fields;
- Lighted fields for night use;
- A multi-purpose building, complete with staff, tournament and first-aid offices, locker rooms, and a 100-person meeting room;
- Three concession areas;
- Two playgrounds;
- Tennis courts, basketball courts, skate park, and
- Parking facilities for soccer and the Deanna Rose Children's Farmstead.

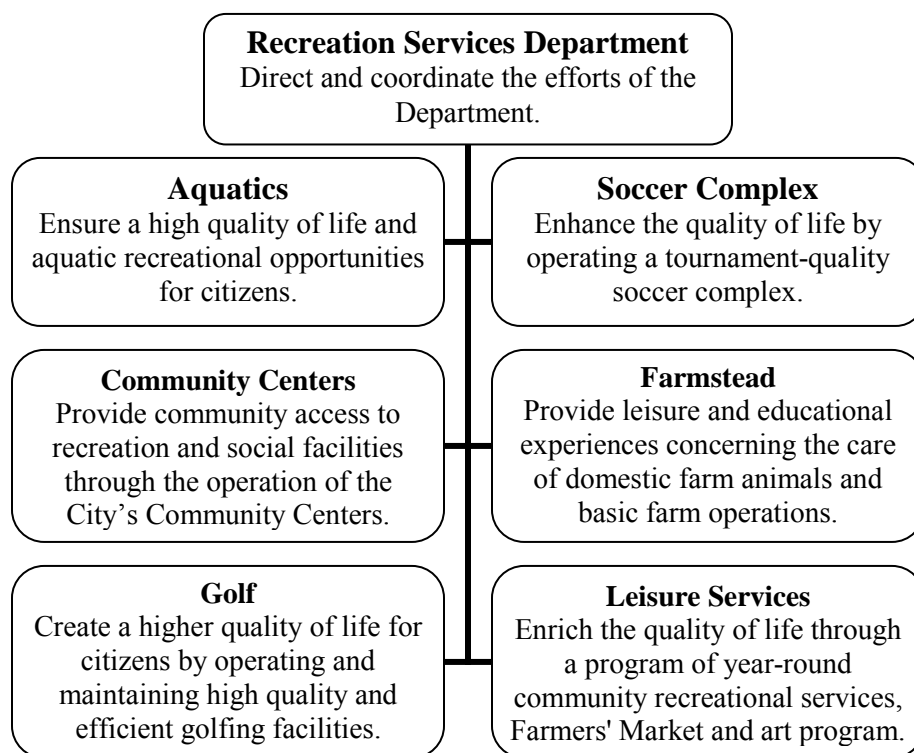
An enterprise operation, the Complex generates revenue to support all budgeted operations and maintenance expenditures.

**MISSION STATEMENT**

*To contribute to a high quality of life for citizens, promote tourism and provide recreational opportunities by :*

- ❖ *Operating a tournament-quality soccer complex.*

**RECREATION SERVICES DEPARTMENT -  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
 Recreation Services  
*Leisure Services*  
*Community Centers*  
*Golf*  
*Farmstead*  
*Aquatics*  
*Soccer Complex* ◀

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Soccer Complex Division in 2017.

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
  - ◆ Continue to develop and expand partnerships with local, regional and national soccer organizations.
  - ◆ Continue to expand/refine partnership with Heartland Soccer Association and Sporting KC sales groups to maximize revenue.
  - ◆ Continue to evaluate/develop new programs and partnerships that generate "non-traditional" revenue streams.
  - ◆ Continue to build partnerships with local colleges and conferences to secure games, conference tournaments and national championships.
  - ◆ Continue to develop/expand partnerships to host other sports (i.e. lacrosse, rugby, etc.) tournaments and/or games.
  - ◆ Continue to maximize weekday and weekend, non-peak, hours through practices, camps/clinics, league games and tournaments.
  - ◆ Continue to review field maintenance, equipment set-up, scheduling/permitting processes and procedures.
  - ◆ Finalize field replacement process to prepare for implementation in the summer of 2017.
  - ◆ Continue to monitor long term field viability and adjust yearly maintenance (i.e. additional rubber) accordingly.
  - ◆ Continue to work with the Convention and Visitors' Bureau (CVB) to ensure room night/visitor night objectives and goals are met.
  - ◆ Continue to market complex to local, regional and national tournaments for 2018 and beyond.
  - ◆ Continue to evaluate and refine food and beverage operation that increases profits and decreases labor/COG vs. revenue.
  - ◆ Fill any unscheduled weekends.
  - ◆ Finalize development of a Soccer Complex web page.
  - ◆ Continue to evaluate/refine FT operations and concession positions in an effort to minimize overall PT hours and stay compliant with ACA regulations.
  - ◆ Continue to evaluate internal food service to find synergies with the Farmstead, golf courses, pools, etc. which lower cost of goods sold and labor, and maximize purchase power.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Soccer Complex Division include:

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
  - ◆ Successfully hosted 24 tournaments, including Kansas State Cup, US Adult Regional and USYSA Region II President's Cup.
  - ◆ Tournament business generated over 31,000 hotel room nights, with an economic impact of \$7.8 million.
  - ◆ Continued to assist local, state, regional and national soccer organizations with production of tournaments.
  - ◆ Generated \$1.5 million in revenue against \$1.4 million in expenses, an 8 % profit while transferring \$300,000 to the field replacement fund.

- ◆ Secured multi-year naming rights agreement with SCHEELS All Sport that will bring in \$125,000 a year over the next 5 years.
- ◆ Continued management of multi-year sponsorship sales agreement with Sporting KC (Sporting Club Network) and Heartland Soccer Association that generated \$198,950 in revenue, a 125% increase.
- ◆ Increased field rental revenue \$79,434 (9% year over year) and overall revenue \$60,118 (4%) year over year.
- ◆ Deposited \$300,000 (\$100,000 more than required) towards field replacement.
- ◆ Achieved concession profitability with \$21,000 in profit on \$349,000 in revenue.
- ◆ Worked closely with the city's Golf, Recreation Services, Facilities and Public Works divisions to identify operational issues (i.e., irrigation, grounds maintenance, etc.) and implement procedures to address in the future.
- ◆ Secured commitment from USYSA to host future National Championship in 2019 & 2020 on a rotational basis between Dallas and Overland Park.

## PERFORMANCE INDICATORS

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of Soccer Complex participants rating the following as good or very good: |                        |                          |                        |
| ·Overall Complex Rating   | 99%                    | 95%                      | 95%                    |
| ·Rate Affordability   | 91%                    | 95%                      | 95%                    |
| Overall Field Utilization:  | 98%                    | 98%                      | 95%                    |
| Rate of program cost recovery:  |                        |                          |                        |
| ·Practice Rentals   | 35%                    | 35%                      | 30%                    |
| ·League Rentals   | 23%                    | 23%                      | 20%                    |
| ·Tournament Rentals   | 48%                    | 45%                      | 40%                    |
| ·Concessions  | 129%                   | 130%                     | 120%                   |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>   |                        |                          |                        |
| Number of visitations at Soccer Complex:  |                        |                          |                        |
| ·Practice   | 135,000                | 135,000                  | 125,000                |
| ·Camps  | 3,500                  | 3,000                    | 3,000                  |
| ·Leagues  | 589,556                | 600,000                  | 600,000                |
| ·Tournament   | 383,872                | 385,000                  | 315,000                |

**EXPENDITURES:**

| <b>Soccer Operations Fund</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|-------------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services             | \$478,659                 | \$555,000                 | \$575,000                 |
| Commodities                   | 244,318                   | 210,000                   | 208,300                   |
| Contractual                   | 389,480                   | 370,800                   | 373,700                   |
| Capital Outlay                | 40,726                    | 19,200                    | 3,000                     |
| Transfers/Others              | 0                         | 0                         | 0                         |
| <b>TOTAL</b>                  | <b><u>\$1,153,183</u></b> | <b><u>\$1,155,000</u></b> | <b><u>\$1,160,000</u></b> |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                       | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--|---------------------------|---------------------------|---------------------------|
| Manager, Soccer Complex Operations     | 1                         | 1                         | 1                         |
| Supervisor, Soccer Complex Operations  | 1                         | 1                         | 1                         |
| Supv., Concession Operations           | 1                         | 1                         | 1                         |
| Asst. Supv., Field Operations          | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>      | <b><u>4</u></b>           | <b><u>4</u></b>           | <b><u>4</u></b>           |
| <b>Part-Time</b>                       |                           |                           |                           |
| Concession Operations Supervisor       | 0.00                      | 0.00                      | 0.00                      |
| Asst. Supv., Concession Operations     | 1.25                      | 1.32                      | 1.32                      |
| Concession Attendant                   | 2.74                      | 3.11                      | 3.10                      |
| Asst. Supv., Soccer Complex Operations | 1.87                      | 1.99                      | 2.00                      |
| Soccer Complex Operations Attendant    | 1.44                      | 1.37                      | 1.37                      |
| <b>Total Part-time Employees:</b>      | <b><u>7.30</u></b>        | <b><u>7.79</u></b>        | <b><u>7.79</u></b>        |
| <b>TOTAL FTEs</b>                      | <b><u>11.30</u></b>       | <b><u>11.79</u></b>       | <b><u>11.79</u></b>       |

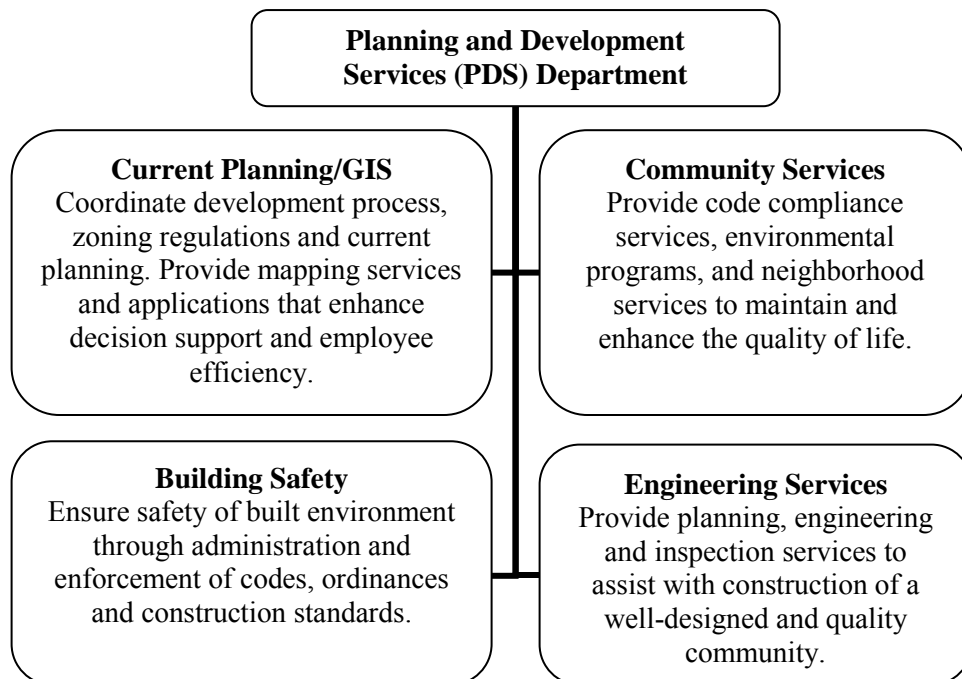
**PROGRAM DESCRIPTION**

The Planning and Development Services Department is a partner in planning, developing, enhancing and sustaining our community. Department administration, zoning regulation and compliance, current planning, and Geographic Information System (GIS) support are all services provided by the Planning and Development Services Department.

Zoning regulation and compliance helps maintain a high quality of life and high property values for the citizens of Overland Park by insuring compliance with all development and zoning regulations. Current planning is responsible for expeditiously reviewing and responding to all inquiries, applications and studies dealing with current planning, zoning, and land development to achieve a well-designed, quality community in accordance with adopted codes, ordinances, resolutions and policies. GIS provides support to citizens and city employees with mapping services and applications to improve information access.

These programs strive to ensure that all resources of the community are preserved, developed and managed consistently in accordance with city policies to promote the highest quality of life for present and future citizens.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To maintain an attractive, safe and functional built environment, maintain quality neighborhoods, ensure development meets the standards set by policy makers, protect and enhance health and environment by:*

- ❖ *Providing administrative support to all aspects of the development process,*
- ❖ *Promoting community building activities,*
- ❖ *Reviewing development proposals for compliance in a fair and consistent manner,*
- ❖ *Educating and enforcing zoning and property maintenance ordinances, and*
- ❖ *Providing GIS support to citizens and city employees to improve information access.*

**AGENCY LOCATOR**

**Community Development**  
**Planning and Development Services**  
*Current Planning/GIS* ←  
*Community Services*  
*Building Safety*  
*Engineering Services*



**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Planning and Development Services Department in 2017:

- *Promoting community building activities:*
  - ◆ Provide continued support for the implementation of the Vision Metcalf goals:
    - Work with the Downtown Overland Park Partnership and the Business Improvement District Advisory Board to refocus their efforts in a way that fosters redevelopment activity in the downtown area.
    - Work with downtown property owners, business owners and developers to expand the amount of shared parking and to better manage the existing parking to reduce parking difficulties while maintaining the pedestrian oriented character of the area.
    - Investigate best practices in redevelopment in other similarly sized cities for relevancy to Overland Park.
    - Review the Form Based Code to address identified transition and deviation issues.
    - Provide a progress report/update of the Vision Metcalf Plan.
- *Providing GIS support to citizens and city employees to improve information access:*
  - ◆ Implement GIS technology on mobile devices and expand its presence on the city's website to improve our citizen's access to information and promote transparency in city government:
    - Expand the range of information that can be visualized and analyzed in map form by adding more themes to the existing Map Viewer application (e.g. financial incentives).
    - Make information more readily available to our citizens by building GIS applications that are specifically intended for mobile devices such as tablets and smart phones.
  - ◆ Expand the use of GIS technology as a productivity enhancement tool for city employees:
    - Develop mobile GIS tools aimed at making field inspection staff more productive and more informed (e.g. tablet based mapping applications for Public Works inspectors).
    - Incorporate GIS capabilities into the new EnerGov permitting system to improve staff decision-making by providing a broad range of geographic information in conjunction with each permit, development request, license or complaint.
- *Providing administrative support to all aspects of the development process:*
  - ◆ Integrate the Comprehensive Planning function into the Current Planning division.
  - ◆ Participate in the development of the Capital Improvements Plan
  - ◆ Initiate an update of the Unified Development Ordinance.
    - Begin drafting the update to eliminate inconsistencies, update formatting, address new trends, update identified code sections and for completion in 2018.
  - ◆ Direct and manage the City's development review process.
  - ◆ Support the transition from Tidemark to EnerGov.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Current Planning and GIS Services Division include:

- *Providing GIS support to citizens and city employees to improve information access:*
  - ◆ Developed, tested and deployed a smartphone/tablet based application that mapped all of the vendors and attractions at the STEMS Festival to make it easier to find a particular vendor or a particular type of entertainment, and a application that mapped and documented all of the public art on display across the city.

- ◆ Expanded and refined a smartphone/tablet based application that mapped all of the areas where AT&T, Google and Shawnee Mission School District are installing underground fiber in residential neighborhoods, including the ability to determine which subcontractor is working in a particular area to facilitate problem reporting.
- ◆ Continued to upgrade both the software and hardware platforms that support GIS users to improve response time and add new capabilities.
- ◆ Developed and deployed a tablet based application that allowed Public Works field inspectors to record progress on the annual chip seal program from the field and make it immediately available to citizens checking the city's website.
- ◆ Assisted Public Works and IT in expanding the functionality and field editing capabilities of the Lucity asset management software.
- *Promoting community building activities:*
  - ◆ Updated the 2015 Annual Development Report to highlight demographic and development information of importance to community stakeholders and to identify key trends impacting the future of the community.
  - ◆ Worked in conjunction with the IT and Law Departments to transition the City's Municipal Code to a new on-line format, EnCode, which will enhance user friendliness, allow City managed updates and streamline the UDO update process.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>EFFECTIVENESS MEASURES</b>   |                        |                          |                        |
| Percent of Citizens who are "Satisfied" or "Very Satisfied" With How Well the City is Planning New Development. | NA                     | NA                       | NA                     |
| Percent of Citizens who are "Satisfied" or "Very Satisfied" With How Well the City is Planning Redevelopment.   | NA                     | NA                       | NA                     |
| <b>EFFICIENCY / WORKLOAD MEASURES</b>   |                        |                          |                        |
| Total Number of Plans Reviewed per FTE:   | 61.5                   | 90.0                     | 90.0                   |
| Number of Planning applications filed:  | 532                    | 340                      | 340                    |
| Number of reviews conducted:  | 645                    | 400                      | 400                    |

**EXPENDITURES:**

| <b>General Fund</b> | <u><b>2015 Actual</b></u> | <u><b>2016 Budget</b></u> | <u><b>2017 Budget</b></u> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$1,772,292               | \$1,820,712               | \$1,937,437               |
| Commodities         | 15,750                    | 20,479                    | 17,300                    |
| Contractual         | 324,260                   | 207,195                   | 210,814                   |
| Capital Outlay      | 27,029                    | 0                         | 0                         |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <u><u>\$2,139,331</u></u> | <u><u>\$2,048,386</u></u> | <u><u>\$2,165,551</u></u> |

| <b>Business Improvement District</b> | <b><u>2015 Actual</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|--------------------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services                    | \$0                       | \$0                       | \$0                       |
| Commodities                          | 0                         | 0                         | 0                         |
| Contractual                          | 105,941                   | 110,000                   | 110,000                   |
| Capital Outlay                       | 0                         | 0                         | 0                         |
| Transfers/Others                     | 0                         | 0                         | 0                         |
| <b>TOTAL</b>                         | <b><u>\$105,941</u></b>   | <b><u>\$110,000</u></b>   | <b><u>\$110,000</u></b>   |

**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                        | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---|---------------------------|---------------------------|---------------------------|
| Director, Planning & Dev. Services      | 1                         | 1                         | 1                         |
| Manager, Current Planning               | 1                         | 1                         | 1                         |
| Manager, GIS & Support Services         | 1                         | 1                         | 1                         |
| Planner, Transportation                 | 1                         | 0                         | 0                         |
| Planner, Senior                         | 2                         | 2                         | 2                         |
| Planner I                               | 2                         | 3                         | 3                         |
| Staff Assistant                         | 1                         | 1                         | 1                         |
| Customer Service Representative, Senior | 1                         | 1                         | 1                         |
| Engineering Technician, Senior          | 1                         | 1                         | 1                         |
| GIS Analyst                             | 3                         | 3                         | 3                         |
| GIS, Associate                          | 1                         | 1                         | 1                         |
| Management Assistant                    | 1                         | 1                         | 1                         |
| Administrative Assistant                | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>       | <b><u>17</u></b>          | <b><u>17</u></b>          | <b><u>17</u></b>          |
| <b>Part-Time</b>                        |                           |                           |                           |
| GIS Analyst                             | 0.65                      | 0.65                      | 0.65                      |
| Engineering Technician I                | 0.50                      | 0.50                      | 0.50                      |
| <b>Total Part-time Employees:</b>       | <b><u>1.15</u></b>        | <b><u>1.15</u></b>        | <b><u>1.15</u></b>        |
| <b>TOTAL FTEs</b>                       | <b><u>18.15</u></b>       | <b><u>18.15</u></b>       | <b><u>18.15</u></b>       |

**PROGRAM DESCRIPTION**

The Community Services Division is part of the Planning and Development Services Department, and has the responsibility for code compliance programs, environmental programs, neighborhood support programs, the Community Development Block Grant (CDBG) Program and housing support programs. The Community Services Division has three sections: Code Compliance, Neighborhood Services, and Support Services. The Support Services Section provides administrative support services to the other two sections.

The Code Compliance Section provides extensive code compliance services in several areas, including property maintenance, zoning compliance, nuisance abatement, food service inspection and licensing, pool and spa permitting, as well as follow-up on health-related complaints, solid waste collection truck inspection and permitting, and rental property registration.

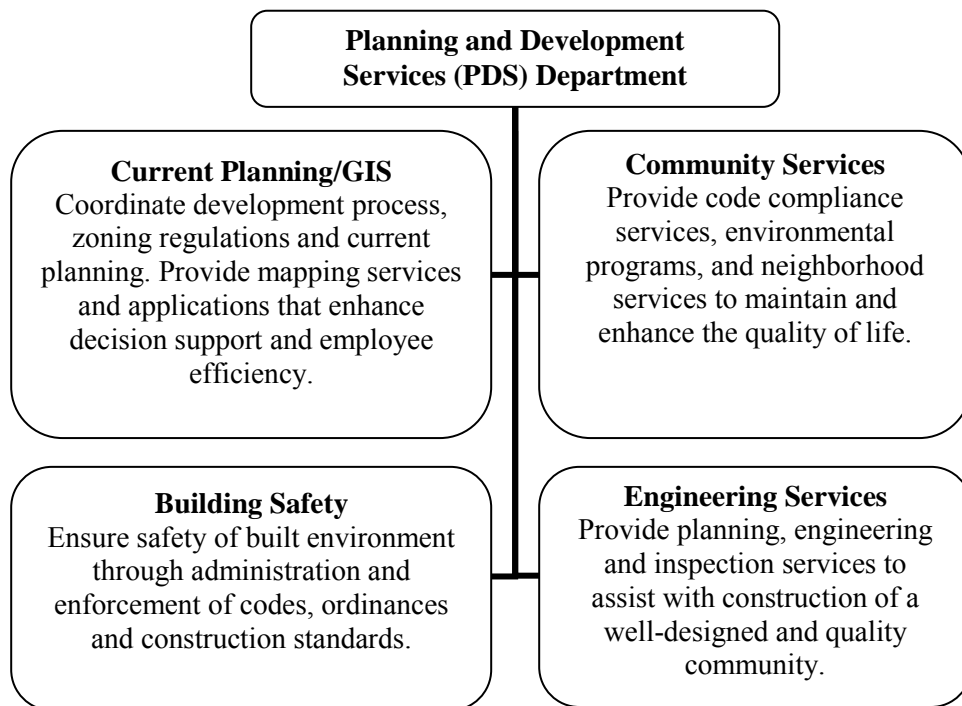
The Neighborhood Services Section supports the following programs and services: Neighborhood Conservation Program, the Community Development Block Grant Program and other housing-related programs. This section also supports various environmental programs including drop-off recycling center operations, regulation oversight of solid waste haulers, citizen education on environmental matters, electronic and other recycling events, and coordination of an annual citywide cleanup of streamways.

**MISSION STATEMENT**

*To maintain a high quality of life, quality neighborhoods, promote sustainable development, and enhance the environment by:*

- ❖ *Educate the public about and enforce community standards,*
- ❖ *Provide activities to promote environmental awareness and create a sustainable community, and*
- ❖ *Provide activities and support to neighborhoods.*

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-  
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community Development**  
**Planning and Development Services**  
*Current Planning/GIS*  
*Community Services* ←  
*Building Safety*  
*Engineering Services*

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Community Services Division in 2017:

- *Educate the public about and enforce community standards:*
  - ◆ Develop and implement a risk-based inspection program for food service establishments.
  - ◆ Continue to coordinate the City's restaurant inspection program with the State's (KDA) inspection program of food service establishments in Overland Park.
  - ◆ Continue to update and restructure sections of the Municipal Code dealing with property maintenance code enforcement, so the regulations become more uniform in structure, easier to understand for citizens, and practical to enforce.
  - ◆ Continue the enforcement of all property maintenance and zoning code responsibilities assigned to Community Services.
  - ◆ Continue the annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
- *Provide activities to promote environmental awareness and create a sustainable community:*
  - ◆ Continue to educate the public on environmental issues especially regarding the changes that took effect January 1, 2013 dealing with solid waste disposal, and disposal of yardwaste and recycling materials. This will also include educating the public of the other choices available such as mulching and composting at home or the use of other available composting services.
  - ◆ Continue to partner with other Johnson County communities to conduct recycling events that offer citizens the ability to recycle a variety of items including electronics, shredded paper documents, building materials (for reuse), bicycles (for reuse), and other recycling services.
  - ◆ Conduct a citywide cleanup of streamways using extensive volunteer participation.
  - ◆ Continue to work with other communities in northeast Johnson County to further evaluate the need for developing an additional drop-off recycling center (either temporary or permanent) that is easily accessible to citizens in the northern part of the City, and other northeast Johnson County communities. This would be of comparable capacity to the drop-off recycling center at 119<sup>th</sup> Street and Hardy.
  - ◆ Coordinate the annual large-item trash pickup for approximately half of the City.
- *Provide activities and support to neighborhoods:*
  - ◆ Continue to implement various steps of the Neighborhood Stabilization Plan (NSP) including expanding and modifying current successful efforts, developing a neighborhood plan for selected at-risk neighborhoods, and supporting the implementation of a rental licensing and inspection program.
  - ◆ Develop new steps or modify existing steps, as appropriate, for the Neighborhood Stabilization Plan (NSP).
  - ◆ Continue to support the Neighborhood Conservation Program (NCP) including the work of the NCP Executive Committee. Review and provide recommendations to modify and enhance the City's NCP.
  - ◆ Continue to update and expand the set of neighborhood indicators which are used to assess the state of the City's neighborhoods, particularly those involved in the NCP.
  - ◆ Continue to offer the Neighborhood Grant Program that supports eligible community building activities, and projects proposed by selected neighborhood organizations actively participating in the NCP.
  - ◆ Continue to manage the Community Development Block Grant Program (CDBG) and other housing programs.

- ◆ Continue to offer the Love Your Neighborhood training for neighborhood leaders about city government, and operations to help them become more effective in dealing with the City on neighborhood issues and concerns.
- ◆ Continue to enhance the activities of the Fair Housing Committee, to include not only investigation of any fair housing complaints received, but to also affirmatively further fair housing. Identify how the City can address the existing impediments to fair housing in Overland Park as identified in the Analysis of Impediments to Fair Housing Choice in the Kansas City Region.
- *Participate in the direction and managing of the City's long-range planning process:*
  - ◆ Advise and assist, where appropriate, the long-range planner and GIS Analyst in the completion of the 2017 update to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
  - ◆ Advise and assist, where appropriate, staff in the completion of the 2017 update to the City's Official Street Map to ensure it continues to reflect current City policy, and up-to-date information on the built or planned alignment and status of the existing and planned network of highways, thoroughfares, and collector streets.
  - ◆ Continue to coordinate with Park Services and Current Planning the implementation and update of the Greenway Linkages Plans and advise and assist, where appropriate Public Works and Current Planning the implementation and update of the Bicycle Master Plan.
  - ◆ Continue to work with the Mid-America Regional Council (MARC) and representatives of other jurisdictions in preparing new long-range forecasts of population, households, and employment for future land use and transportation planning at the state, region, county, and city levels.
  - ◆ Continue to work with MARC and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.

## 2015-2016 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Community Services Division include:

- *Educate the public about and enforce community standards:*
  - ◆ Continued the annual inspections of all food service establishments within the City of Overland Park.
  - ◆ Maintained an on-going relationship for shared training and emergency response coordination with the Kansas Department of Agriculture (KDA).
  - ◆ Coordinated the City's restaurant inspection program with KDA's inspection program of food service establishments in Overland Park.
  - ◆ Adopted the 2016 Overland Park Food Code, which is based on the 2009 FDA Food Code.
  - ◆ Revised or updated various sections of the Municipal Code dealing with property maintenance code enforcement making them easier to understand for citizens and practical to enforce.
  - ◆ Continued the enforcement of all property maintenance and zoning code responsibilities assigned to Community Services.
  - ◆ Continued the annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
  - ◆ Expanded the application of a Failed Inspection Fee to include swimming pools and spas.

➤ *Provide activities to promote environmental awareness and create a sustainable community:*

- ◆ Provided principal coordination of the 2015 and 2016 recycling extravaganzas, which included offering electronic recycling, paper shredding, and recycling of several other types of materials. Worked with other Johnson County communities to promote both events.
- ◆ For both 2015 and 2016, coordinated the citywide volunteer streamway clean-up program using 800-900 volunteers each year.
- ◆ Continued to operate the drop-off recycling center located at 119<sup>th</sup> Street and Hardy including the use of a part-time Community Services staff member and members from Parks Services, Public Works, and volunteers.
- ◆ Conducted large-item pickups (alternate years) for residents living on the east side of Antioch Road and then in the following year for residents living on the west of Antioch Road.

➤ *Provide activities and support to neighborhoods:*

- ◆ Developed, gained policy approval, and began implementation of the three major action step recommendations of the Neighborhood Stabilization Plan (NSP) including expanding and modifying current successful efforts, developing a neighborhood plan for selected at-risk neighborhoods, and supporting the development of a rental licensing and inspection program proposal with program adoption in February 2016.
- ◆ Administered the Community Development Block Grant (CDBG) and the other housing programs offered by the City to assist low and moderate income citizens and neighborhoods.
- ◆ Developed and updated the City's 2015-2019 Non-Housing Consolidated Plan with the 2015 and 2016 Annual Plans for the use of CDBG Program funding, including proposing major shifts in how CDBG Program funding is used in future years.
- ◆ Through the Neighborhood Conservation Program (NCP), provided support to residents in more than 30 older neighborhoods to set up and run voluntary neighborhood organizations.
- ◆ Assisted in the restructuring and enhancement of the NCP.
- ◆ Supported the work of the NCP Executive Committee, which represents the leadership of the voluntary neighborhood organizations participating in the NCP.
- ◆ Updated and expanded the set of Neighborhood Indicators to gain a better understanding why neighborhoods decline and track the effectiveness of measures taken to intercede on behalf of distressed and at-risk neighborhoods.
- ◆ Offered for both 2015 and 2016 the Neighborhood Grant Program to assist selected neighborhoods to partially fund various neighborhood activities and projects.
- ◆ Continued to develop and hold Love Your Neighborhood training for neighborhood leaders about city government and operations to help them become more effective in dealing with the City on neighborhood issues and concerns.

➤ *Participate in the direction and managing of the City's long-range planning process:*

- ◆ Advised and assisted, where appropriate, the long-range planner and GIS Analyst in the completion of both the 2015 and 2016 updates to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
- ◆ Advised and assisted, where appropriate, staff in the completion of the 2015 and 2016 updates to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the built or planned alignment and status of the existing and planned network of highways, thoroughfares, and collector streets.
- ◆ Continued to coordinate with Park Services and Current Planning the implementation and update of the Greenway Linkages Plans and advise and assist, where appropriate Public Works and Current Planning the implementation and update of the Bicycle Master Plan.

- ◆ Continued to work with the Mid-America Regional Council (MARC) and representatives of other jurisdictions in preparing new long-range forecasts of population, households, and employment for future land use and transportation planning at the state, region, county, and city levels.
- ◆ Continued to work with MARC and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
- ◆ Assisted in the completion of the 2016 Existing Land Use Survey and Map.
- ◆ Completed the development of new population estimates by ward and precinct and prepared City Council Ward redistricting options for consideration by City Council in 2015.

**PERFORMANCE INDICATORS**

| <u>Measure</u>  | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|---|------------------------|--------------------------|------------------------|
| <b>WORKLOAD MEASURES</b>                                    |                        |                          |                        |
| Number of neighborhood organizations supported:             | 25                     | 25                       | 25                     |
| Number of NCP households served by groups:                  | 12,170                 | 11,729                   | 11,729                 |
| Total number of food service related inspections performed: | 1,028                  | 1,000                    | 1,000                  |
| Number of code enforcement inspections performed:           | 12,796                 | 12,000                   | 12,000                 |

**EXPENDITURES:**

| <b>General Fund</b> | <u><b>2015 Actual</b></u> | <u><b>2016 Budget</b></u> | <u><b>2017 Budget</b></u> |
|---------------------|---------------------------|---------------------------|---------------------------|
| Personal Services   | \$1,392,511               | \$1,545,933               | \$1,807,430               |
| Commodities         | 37,057                    | 46,850                    | 74,375                    |
| Contractual         | 473,428                   | 486,314                   | 553,659                   |
| Capital Outlay      | 49,088                    | 23,800                    | 74,920                    |
| Transfers/Others    | 0                         | 0                         | 0                         |
| <b>TOTAL</b>        | <u><u>\$1,952,084</u></u> | <u><u>\$2,102,897</u></u> | <u><u>\$2,510,384</u></u> |



**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                        | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---|---------------------------|---------------------------|---------------------------|
| Manager, Community Services             | 1                         | 1                         | 1                         |
| Section Manager, Neighborhood Services  | 1                         | 0                         | 0                         |
| Supervisor, Code Compliance             | 1                         | 1                         | 1                         |
| Supervisor, Administrative Support      | 1                         | 1                         | 1                         |
| Supervisor, Neighborhood Services       | 0                         | 1                         | 1                         |
| Coordinator, Neighborhood Program       | 1                         | 1                         | 1                         |
| Environmental Programs Coordinator      | 1                         | 1                         | 1                         |
| Code Compliance Officer, Senior         | 2                         | 3                         | 3                         |
| Code Compliance Officer II              | 2                         | 1                         | 0                         |
| Code Compliance Officer I               | 4                         | 5                         | 10                        |
| Customer Service Representative, Senior | 3                         | 3                         | 1                         |
| Customer Service Representative         | 0                         | 1                         | 3                         |
| Code Compliance Officer                 | 1                         | 0                         | 0                         |
| Grant Program Coordinator*              | 1                         | 1                         | 1                         |
| <b>Total Full-time Employees:</b>       | <b><u>19</u></b>          | <b><u>20</u></b>          | <b><u>24</u></b>          |
| <b>Part-Time</b>                        |                           |                           |                           |
| Customer Service Clerk                  | 1.00                      | 0.00                      | 0.00                      |
| Administrative Clerk                    | 0.00                      | 1.00                      | 1.00                      |
| Recycling Attendant                     | 0.65                      | 0.00                      | 0.00                      |
| Seasonal Code Compliance Officer        | 0.00                      | 0.23                      | 0.23                      |
| <b>Total Part-time Employees:</b>       | <b><u>1.65</u></b>        | <b><u>1.23</u></b>        | <b><u>1.23</u></b>        |
| <b>TOTAL FTEs</b>                       | <b><u>20.65</u></b>       | <b><u>21.23</u></b>       | <b><u>25.23</u></b>       |

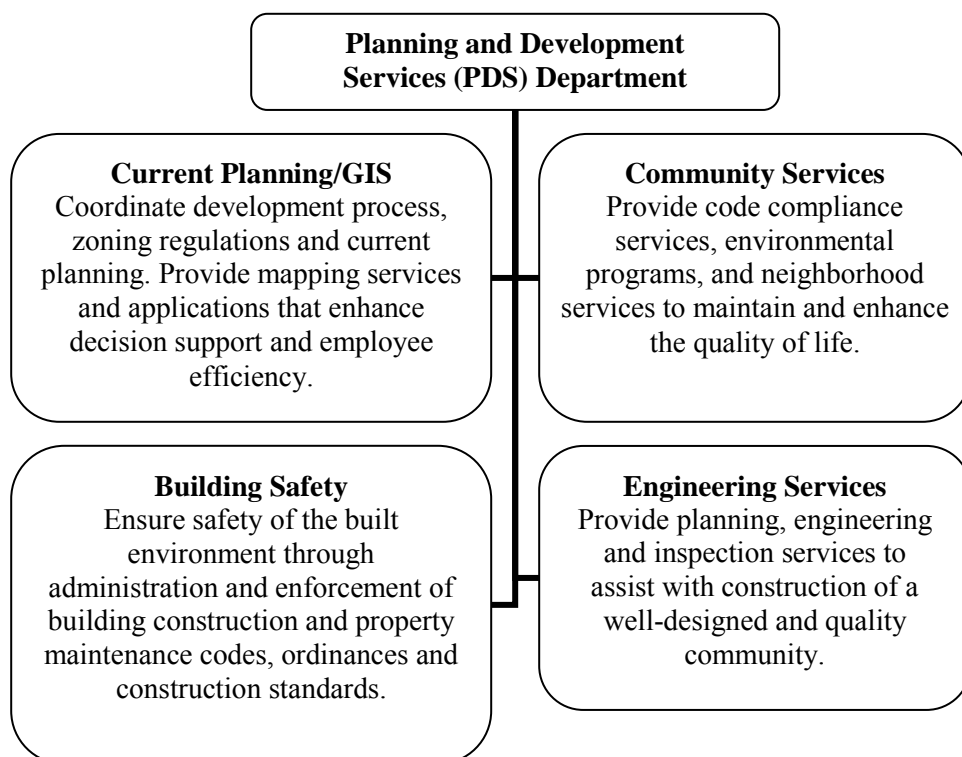
\* Grant Program Coordinator is funded through the Community Development Block Grant (CDBG)

**PROGRAM DESCRIPTION**

The Building Safety Division of the Planning and Development Services Department ensures public safety, welfare and trust relating to the built environment within the City of Overland Park through the administration and regulation of construction safety codes, interior property maintenance codes, ordinances and construction standards.

Primary functions of this division include plan review, inspections and permit services for new construction, existing building alterations, additions and interior property maintenance. Additional support programs: emergency response including damage assessment, plan development for timely recovery and mitigation efforts; Code development, which involves participation in national events dealing with the creation of regulatory codes for adoption, research and development of new requirements, training and certification of technical staff, research of alternative methods and materials, the creation of a City task force as needed which includes stake holders in our processes to evaluate proposed codes, and providing staff support to elected and appointed officials.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To ensure public safety and a high level of code compliance by:*

- ❖ *Administering and enforcing codes, ordinances and construction standards,*
- ❖ *Community outreach and emergency preparedness and response efforts,*
- ❖ *Fair and consistent application of code and*
- ❖ *Emphasizing quality service delivery and response.*

**AGENCY LOCATOR**

**Community Development**  
 Planning and  
 Development Services  
*Current Planning/GIS*  
*Community Services*  
*Building Safety* ←  
*Engineering Services*

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Building Safety Division in 2017:

- *Administer and enforce codes, ordinances and construction standards:*
  - ◆ Successfully meet established benchmarks related to performance measurements for plan review, inspections, building permit issuance.
  - ◆ Enhance ability to respond to service requests related to interior property maintenance efforts. Evaluate current property maintenance response and delivery. Improvements made based on available resources.
  - ◆ Provide staff necessary training and education needed to provide a high level of quality and service delivery.
  - ◆ Manage fees to obtain a cost recovery rate as directed by City Council for services in order to maintain current trends. Report status of efforts related to fees to the Community Development Committee.
  - ◆ Initiate research and evaluation of programs for the purpose of including sustainable design and environmental oversight in accordance with adopted regulations and national trends.
  - ◆ Continue to participate in national activities related to code development, national policy and administration.
  - ◆ Continue to participate in the Department's on-going compliance with the National Pollutant Discharge Elimination System (NPDES) Permit and EPA's rules and regulations regarding erosion and sediment control and post treatment of stormwater.
  - ◆ Work collaboratively with other divisions within the Department to develop a program designed to respond to interior property maintenance issues in order to maintain life safety, public welfare and property values. Implement goals and objectives of departmental strategic plan.
  - ◆ Develop procedures utilizing contemporary technology that will allow for electronic submittals of construction documents and plans that can be reviewed in a paperless environment.
- *Community outreach and emergency preparedness and response efforts:*
  - ◆ Participate in the City's Emergency Management Committee.
  - ◆ Participate in the Kansas Disaster Rapid Assessment Program as requested.
  - ◆ Maintain Overland Park's mitigation data plan and subsequent action plans in conjunction with the Kansas regional mitigation plan as approved by the State of Kansas and Overland Park's Governing Body.
  - ◆ Take the lead in pursuing funding for action plans that are directly related to Planning and Development services, i.e. electronic plan review.
  - ◆ Maintain and provide oversight to the departmental standard operating procedure for emergency response expectations.
  - ◆ Enhance public education related to building safety requirements and concepts.
- *Emphasize quality service delivery and response:*
  - ◆ Continue to pursue delivery of services utilizing technology, such as electronic plan review and additional permits that can be obtained online.
  - ◆ Maintain Building Safety website with current accurate information related to Building Safety.
  - ◆ Participate in the City's citizen response system, "OPCares."

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Building Safety Division include:

- *Administer and enforce codes, ordinances and standards:*
  - ◆ Issued 4,924 building permits in 2015, a 12% increase in activity over 2014. These permits included 5,470,557 square feet of new construction in 2015, an increase of 50% from 2014 levels. The primary factor of this increase was due to commercial activity. The amount of square feet of new commercial construction increased 488%.
  - ◆ Conducted 24,091 inspections in 2015 which is a decrease of 5%.
  - ◆ Conducted 1596 commercial and small project plan reviews in 2015 which is an increase of 13%.
  - ◆ Conducted 838 one and two family dwelling plan reviews.
  - ◆ Conducted 1122 property maintenance inspections.
  - ◆ Continued our erosion and sediment control enforcement program and enhanced programs to track activity.
  - ◆ Re-enforced and expanded staff's technical knowledge through several training venues including participation in the Johnson County Contractor Licensing Training Program.
  - ◆ Conducted 66 pre-construction permit meetings between contractors, owners, architects and staff members to facilitate mutual understanding of code requirements, conditions, inspections, etc.
  - ◆ Issued 613 sign permits, conducted 619 sign plan reviews and conducted 619 inspections of signs.
  - ◆ Continued to increase our use of technology that allows for electronic submittal and review of residential plans by obtaining updated hardware and initiating electronic submittals for small projects.
- *Fair and consistent application of code:*
  - ◆ Conducted training of staff on the 2012 International Codes.
  - ◆ Staff coordinated enforcement application of the 2012 International Codes with other local jurisdictions, i.e., Kansas City Missouri and all Johnson County jurisdictions in order to provide consistency between jurisdictions on adoptions and enforcement.
  - ◆ Increased oversight of energy code requirements by adding additional expectations to already existing inspections and plan review activities. This included a program of conducting blower tests on randomly picked single family projects in order to collect data related to thermal envelope construction.
  - ◆ Staff participated in the national code development process.
- *Emphasize quality service delivery and response:*
  - ◆ Maintained and updated the Building Safety Division's pages for the City's website.
  - ◆ Participated in on-going strategic planning efforts of the department.
- *Community outreach and emergency preparedness and response efforts:*
  - ◆ Continued certification and participation in the Kansas Disaster Rapid Damage Assessment Program.

**PERFORMANCE INDICATORS**

| <u>Measure</u>                         | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFICIENCY / WORKLOAD MEASURES</b>  |                        |                          |                        |
| Number of permits issued per FTE:      | 160                    | 150                      | 120                    |
| Number of construction plans reviewed: | 4,135                  | 3,400                    | 3,000                  |
| Number of construction permits issued: | 5,057                  | 4,300                    | 3,500                  |

**EXPENDITURES:**

| <b>General Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|---------------------|--------------------|--------------------|--------------------|
| Personal Services   | \$2,041,875        | \$2,191,400        | \$2,303,534        |
| Commodities         | 25,823             | 61,152             | 59,742             |
| Contractual         | 42,706             | 143,070            | 133,810            |
| Capital Outlay      | 21,056             | 23,800             | 0                  |
| Transfers/Others    | 0                  | 0                  | 0                  |
| <b>TOTAL</b>        | <u>\$2,131,460</u> | <u>\$2,419,422</u> | <u>\$2,497,086</u> |

**PERSONNEL (full-time equivalent):**

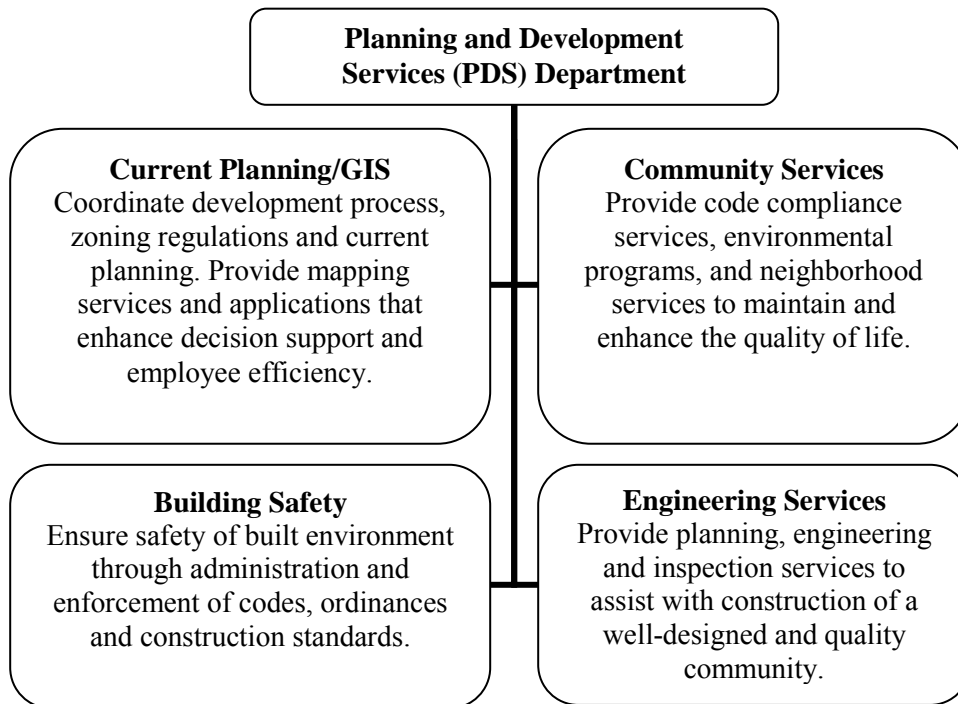
| <b>Full-Time</b>                        | <u>2015 Budget</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|---|--------------------|--------------------|--------------------|
| Supervisor, Permit Services & Support   | 1                  | 1                  | 1                  |
| Team Supervisor, Building Safety        | 2                  | 2                  | 2                  |
| Code Administrator                      | 1                  | 1                  | 1                  |
| Assistant Code Administrator            | 1                  | 1                  | 1                  |
| Customer Service Representative         | 1                  | 1                  | 1                  |
| Customer Service Representative, Senior | 3                  | 3                  | 3                  |
| Development Coordinator                 | 1                  | 1                  | 1                  |
| Multidisciplined Code Officer Senior    | 5                  | 5                  | 5                  |
| Multidisciplined Code Officer II        | 2                  | 2                  | 2                  |
| Multidisciplined Code Officer I         | 2                  | 3                  | 3                  |
| Administrative Assistant                | 2                  | 1                  | 1                  |
| <b>Total Full-time Employees:</b>       | <u>21</u>          | <u>21</u>          | <u>21</u>          |
| <b>Part-Time</b>                        |                    |                    |                    |
| Multidisciplined Code Officer           | 0.00               | 0.46               | 0.46               |
| Records Technician                      | 0.60               | 0.60               | 0.60               |
| <b>Total Part-time Employees:</b>       | <u>0.60</u>        | <u>1.06</u>        | <u>1.06</u>        |
| <b>TOTAL FTEs</b>                       | <u>21.60</u>       | <u>22.06</u>       | <u>22.06</u>       |

**PROGRAM DESCRIPTION**

The Engineering Services Division of the Planning and Development Services Department provides engineering and inspection services to assist developers and property owners in constructing a well-designed and quality community by complying with the Municipal Code, City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.

Services include response to citizen inquiries; review of engineering plans for private development projects; review of site plans and plot plans; inspection for compliance with approved plans; engineering support to City Planning Commission, City Council Committees and other boards; floodplain management; enforcement of storm water treatment facility standards; maintenance of City records; and processing of easements, deeds, variances, bonds and certain permits.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-  
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To assist developers in constructing a well-designed and quality community by:*

- ❖ *Providing planning, engineering and inspection services and*
- ❖ *Ensuring compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.*

**AGENCY LOCATOR**

**Community Development**  
Planning and Development Services  
Current Planning/GIS  
Community Services  
Building Safety  
Engineering Services ◀

**2017 PROGRAM GOALS**

The City of Overland Park's work plan contains several items that will direct the efforts of the Engineering Services Division in 2017:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
  - ◆ Continue to meet established City and Department benchmarks relating to time and quality of review for development applications.
  - ◆ Continue implementation of stormwater quality regulations for new development and redevelopment projects.
  - ◆ Implement recent changes to the City's Design and Construction Standards Manual.
  - ◆ Continue to participate in FEMA's Community Rating System (CRS).
  - ◆ Assist in implementation of new permitting system.
- *Provide planning, engineering and inspection services:*
  - ◆ Continue to provide engineering and inspection services for privately funded public improvements and private site improvement projects.
  - ◆ Continue to provide engineering support to the Planning Commission.

**2015-2016 PROGRAM ACCOMPLISHMENTS**

Recent accomplishments of the Engineering Services Division include:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
  - ◆ Met established benchmarks relating to time and quality of review for development applications.
    - Completed engineering review and inspections for 10.2 miles of new public streets and 4.5 miles of public storm sewer within 23 public improvement projects, valued at over \$8.9 million.
    - Reviewed private civil/site infrastructure for 137 projects. Performed civil/site inspections on private development projects with a total construction value of \$367 million.
  - ◆ Continued enforcement of erosion and sediment control requirements for private development including plan review, inspection, and enforcement to comply with the City's MS4 Permit.
  - ◆ Continued oversight of the City's floodplain management program for all public and private construction in the FEMA regulated floodplain.
  - ◆ Continued implementation of the City's stormwater treatment ordinance enacted in 2008 for new development and redevelopment projects.
- *Provide planning, engineering services:*
  - ◆ Provided engineering support to the Planning Commission by reviewing over 370 development plan applications.
  - ◆ Continued to participate in FEMA's Community Rating System (CRS) program, which qualifies all Overland Park citizens for a 15% flood insurance rate discount. In 2015, the City had its program thoroughly reviewed by FEMA/CRS and improved our rating from an 8 to a 7. Nationwide there are only 1390 communities participating in CRS and Overland Park currently ranks in the upper half of all CRS communities. In Kansas, there are only 32 participating communities in the entire state and only two communities have a higher rating than Overland Park.

**PERFORMANCE INDICATORS**

| <u>Measure</u>   | <u>2015<br/>Actual</u> | <u>2016<br/>Estimate</u> | <u>2017<br/>Target</u> |
|--|------------------------|--------------------------|------------------------|
| <b>EFFICIENCY / WORKLOAD MEASURES</b>                                    |                        |                          |                        |
| Number of Public Improvement Plans and Engineering Studies Reviewed      | 234                    | 221                      | 220                    |
| Number of Public Improvement Permits Issued                              | 27                     | 25                       | 22                     |
| Total Construction Value of Public Improvement Permits Issued (millions) | \$10.86                | \$12.90                  | \$10.00                |

**EXPENDITURES:**

| <b>General Fund</b>    | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
|------------------------|--------------------|--------------------|--------------------|
| Personal Services      | \$920,214          | \$1,008,966        | \$1,087,117        |
| Commodities            | 15,525             | 37,000             | 37,000             |
| Contractual            | 30,380             | 71,140             | 71,110             |
| Capital Outlay         | 24,900             | 46,600             | 0                  |
| Transfers/Others       | 0                  | 0                  | 0                  |
| <b>TOTAL</b>           | <u>\$991,019</u>   | <u>\$1,163,706</u> | <u>\$1,195,227</u> |
|                        |                    |                    |                    |
| <b>Stormwater Fund</b> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2017 Budget</u> |
| Personal Services      | \$189,361          | \$202,963          | \$127,854          |
| Commodities            | 101                | 1,000              | 1,000              |
| Contractual            | 2,091              | 3,817              | 3,325              |
| Capital Outlay         | 0                  | 0                  | 0                  |
| Transfers/Others       | 0                  | 0                  | 0                  |
| <b>TOTAL</b>           | <u>\$191,553</u>   | <u>\$207,780</u>   | <u>\$132,179</u>   |



**PERSONNEL (full-time equivalent):**

| <b>Full-Time</b>                        | <b><u>2015 Budget</u></b> | <b><u>2016 Budget</u></b> | <b><u>2017 Budget</u></b> |
|---|---------------------------|---------------------------|---------------------------|
| Manager, Engineering Services           | 1                         | 1                         | 1                         |
| Supervisory Civil Engineer              | 1                         | 1                         | 1                         |
| Civil Engineer, Senior                  | 2                         | 1                         | 1                         |
| Civil Engineer II                       | 0                         | 0                         | 1                         |
| Civil Engineer I                        | 0                         | 1                         | 0                         |
| Construction Inspector, Senior          | 2                         | 3                         | 2                         |
| Construction Inspector II               | 2                         | 1                         | 2                         |
| Engineering Technician, Senior          | 1                         | 0                         | 0                         |
| Engineering Technician I                | 0                         | 1                         | 1                         |
| Administrative Assistant                | 0                         | 1                         | 1                         |
| Stormwater Treatment Engineer, Sr.*     | 1                         | 1                         | 1                         |
| Erosion & Sediment Control Coordinator* | 1                         | 1                         | 0                         |
| <b>Total Full-time Employees:</b>       | <b><u>11</u></b>          | <b><u>12</u></b>          | <b><u>11</u></b>          |
| <b>Part-Time</b>                        |                           |                           |                           |
| None                                    | 0.00                      | 0.00                      | 0.00                      |
| <b>Total Part-time Employees:</b>       | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        | <b><u>0.00</u></b>        |
| <b>TOTAL FTEs</b>                       | <b><u>11.00</u></b>       | <b><u>12.00</u></b>       | <b><u>11.00</u></b>       |

\* Stormwater positions are funded out of the Stormwater Utility Fund. All other positions listed are funded in the General Fund.

**CITY OF OVERLAND PARK**

**2017-2021**

**CAPITAL IMPROVEMENTS PROGRAM**

**Adopted**  
**August 2016**



**2017-2021**  
**CAPITAL IMPROVEMENTS PROGRAM**

Adopted August 15, 2016

GOVERNING BODY

MAYOR

Carl Gerlach

COUNCIL PRESIDENT

Richard Collins

CITY COUNCIL

Terry Goodman

Terry Happer Scheier

Dave Janson

Jim Kite

Paul Lyons

Curt Skoog

John Skubal

Fred Spears

Dan Stock

John Thompson

David White

PLANNING COMMISSION

CHAIRMAN

Steve Troester

VICE CHAIRMAN

Thomas Robinett

COMMISSION

Mike Flanagan

Bob Gadd

David M. Hill

Rob Krewson

Tom Lance

George Lund

Edward “Ned” Reitzes

Kim Sorensen

Janie Thacker

CITY MANAGER

Bill Ebel

DEPUTY CITY MANAGER

Kristy Stallings

DIRECTOR OF PUBLIC WORKS

Tony Hofmann

CHIEF FINANCIAL OFFICER

Dave Scott

DIRECTOR OF RECREATION SERVICES

Tony Cosby

DIRECTOR OF PARK SERVICES

Greg Ruether

FIRE CHIEF

Bryan Dehner

CHIEF OF POLICE

Frank Donchez, Jr.

COURT ADMINISTRATOR

Robin Barnard

CITY ATTORNEY

Tammy Williams

DIRECTOR OF  
INFORMATION TECHNOLOGY

Vicki Irely

DIRECTOR OF PLANNING  
AND DEVELOPMENT SERVICES

Jack Messer

# **CAPITAL IMPROVEMENTS PROGRAM**

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Overland Park Resolution 4215 establishes definitions and policies related to the City's long-term fiscal planning, including the City's multi-year Capital Improvements Program.

## **CAPITAL IMPROVEMENTS DEFINED**

A Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under \$200,000 will be acquired through the City's operating budget.

## **PLANNING POLICY - CAPITAL IMPROVEMENTS PROGRAM**

It is the policy of the City to identify and set priorities among the capital improvement needs of the community and in accordance with the objectives of the Comprehensive (Master) Plan. The Capital Improvements Program shall program projects over the ensuing five years, taking into account the City's fiscal capacity to finance such construction, operations and maintenance of projects.

- Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements Program for budget planning purposes.
- Contents - The Capital Improvements program shall include:
  - A clear summary of its contents.
  - A list of all Capital Improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.
  - Cost estimates, methods of financing and recommended time schedules for each improvement.
  - The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
  - A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, operating budget and fiscal policy.
- Administration - The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements program and its implementation.
- Capital Expenditures Budgeted - Current year Capital expenditures (first year of the updated five-year Capital Improvements program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.
- Self-Supporting Activities - A clear distinction shall be made between general purpose government Capital Improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

## **POLICY FOR MAKING CHANGES IN THE CIP**

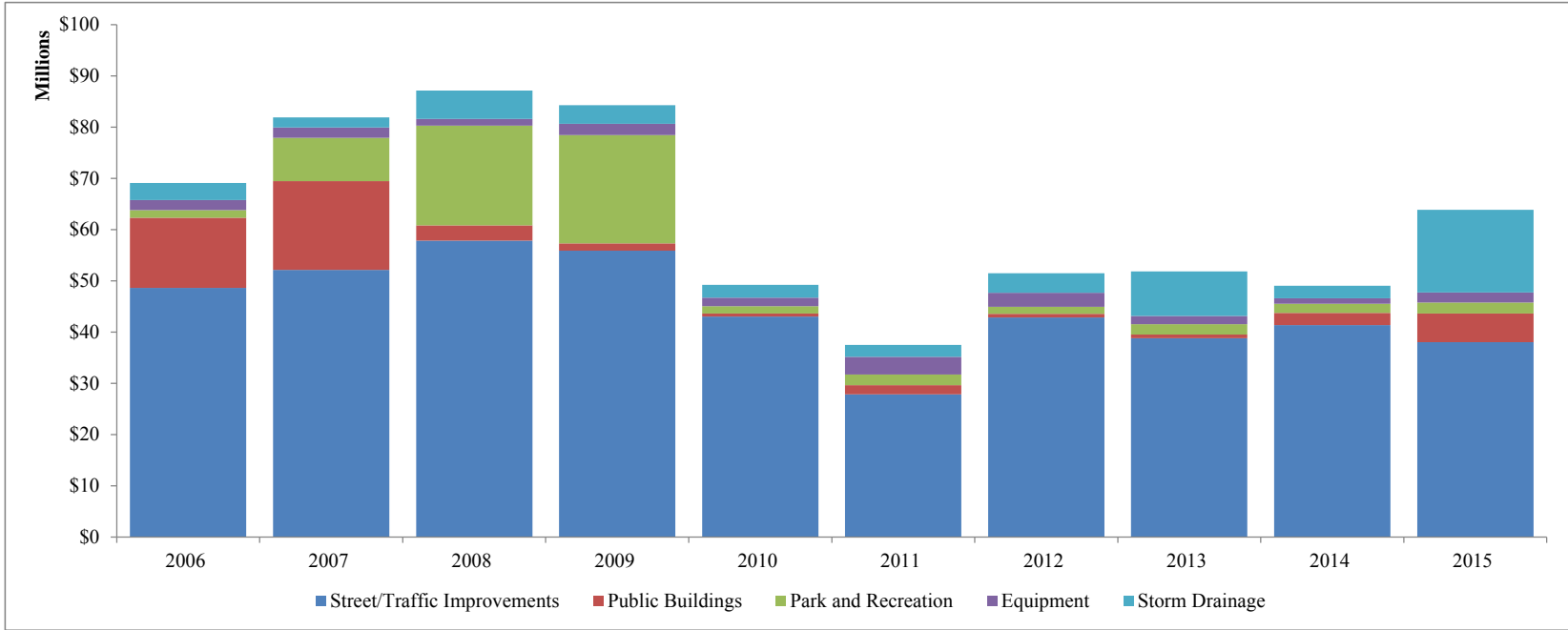
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Any substantial capital project added after adoption of the CIP will require an amendment and will affect cash flows, future CIP capability and mill levy projections.

1. If the capital improvement request is less than \$75,000, the amendment process is as follows:
  - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
  - b. If the goal area committee decides to fund the request, the goal area committee will identify possible funding sources and/or possible project(s) to be substituted for the requested project.
  - c. The staff will incorporate the project amendment into the current CIP as directed by the goal area committee and inform the Governing Body of the goal area committee's action.
2. If the capital improvement request is \$75,000 or more, the amendment process is as follows:
  - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
  - b. The goal area committee shall review the proposed project and determine whether or not to recommend the requested amendment. If recommended, the goal area committee will also identify a funding source (or sources) and/or projects to be substituted or rescheduled to accommodate the requested project. The goal area committee will report its recommendation to the Governing Body. Prior to consideration of this recommendation by the Governing Body, the goal area committee's recommendation will be forwarded to the Finance, Administration and Economic Development (FAED) Committee for review.
  - c. The FAED Committee will review the recommendation of the goal area committee and evaluate the impact the recommended project's inclusion in the CIP will have on the overall financial plan and established financial standards. FAED Committee will report this information and any comments regarding the goal area committee's recommendation to the Governing Body for final consideration.
  - d. The Governing Body will consider information regarding the proposed amendment and the recommendations from the goal area and FAED committees. If the requested amendment is approved by the Governing Body, the staff will incorporate the proposed changes into the current CIP.

CAPITAL PROJECT EXPENDITURES BY CATEGORY  
2006 - 2015

|                     | Total<br>2006        | Total<br>2007        | Total<br>2008        | Total<br>2009        | Total<br>2010        | Total<br>2011        | Total<br>2012        | Total<br>2013        | Total<br>2014        | Total<br>2015        | Total<br>All Years    | Combined<br>Total |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|-------------------|
| Park and Recreation | \$ 1,517,766         | \$ 8,437,907         | \$ 19,487,430        | \$ 21,140,271        | \$ 1,410,869         | \$ 2,097,532         | \$ 1,354,664         | \$ 2,029,110         | \$ 1,770,059         | \$ 2,111,365         | \$ 61,356,973         | 9.8%              |
| Storm Drainage      | 3,303,671            | 1,971,826            | 5,559,511            | 3,607,431            | 2,494,382            | 2,323,486            | 3,787,646            | 8,674,638            | 2,415,385            | 16,091,049           | 50,229,025            | 8.0%              |
| Street Lighting     | 907,528              | 20,794               | 605                  | 64,039               | 672,308              | 132,169              | 86,660               | 2,100,861            | 21,509               | 354,403              | 4,360,876             | 0.7%              |
| Traffic Signals     | 1,109,583            | 2,428,685            | 1,615,436            | 799,827              | 1,712,872            | 635,853              | 705,912              | 731,228              | 845,895              | 1,038,021            | 11,623,312            | 1.9%              |
| Street Improvements | 46,630,334           | 49,693,246           | 56,245,603           | 55,008,444           | 40,638,560           | 27,103,961           | 42,056,820           | 35,990,412           | 40,503,757           | 36,661,302           | 430,532,439           | 68.8%             |
| Public Buildings    | 13,657,248           | 17,333,791           | 2,967,664            | 1,428,170            | 615,217              | 1,768,713            | 731,623              | 686,730              | 2,381,912            | 5,577,664            | 47,148,732            | 7.5%              |
| Public Equipment    | 1,969,692            | 2,039,579            | 1,278,031            | 2,229,769            | 1,690,434            | 3,449,852            | 2,742,883            | 1,604,667            | 1,074,086            | 2,011,902            | 20,090,895            | 3.2%              |
|                     | <u>\$ 69,095,822</u> | <u>\$ 81,925,828</u> | <u>\$ 87,154,280</u> | <u>\$ 84,277,951</u> | <u>\$ 49,234,642</u> | <u>\$ 37,511,566</u> | <u>\$ 51,466,208</u> | <u>\$ 51,817,646</u> | <u>\$ 49,012,603</u> | <u>\$ 63,845,706</u> | <u>\$ 625,342,252</u> | <u>100.0%</u>     |



# 2017-2021 Capital Improvements Program

## Projects with a 2017 Finance Year

City: at Large Funding General Obligation Debt, Pay-as-You-Go (cash), and Equipment Reserve funding

City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, and Soccer Complex

Intergovernmental Funding Funds from other governmental units; other cities, county, state and federal

Developer and Private Excise Tax, Escrow Funds, Special Assessments and Private contributions

|  | City:<br>At Large   | City:<br>Dedicated | Intergovern-<br>mental | Developer &<br>Private | Total               | Projected<br>Annual<br>Operational<br>Impact |
|--|---------------------|--------------------|------------------------|------------------------|---------------------|--|
| <b><u>Public Buildings</u></b>                           |                     |                    |                        |                        |                     |  |
| PB-1576 Centralized Fleet Facility (Design)              | 750,000             | -                  | -                      | -                      | 750,000             | 0  |
| PB-1778 Police Dispatch Center Technology Upgrade        | 150,000             | 150,000            | -                      | -                      | 300,000             | 0  |
| <b>Public Buildings Total</b>                            | <b>900,000</b>      | <b>150,000</b>     | <b>-</b>               | <b>-</b>               | <b>1,050,000</b>    | <b>0</b>                                     |
| <b><u>Public Equipment</u></b>                           |                     |                    |                        |                        |                     |  |
| PE-1393 2016 Ambulance Replacement                       | 225,000             | -                  | -                      | -                      | 225,000             | 0  |
| PE-0976 Phone System Replacement - Phase 2               | 900,000             | -                  | -                      | -                      | 900,000             | 288,000                                      |
| PE-1452 2017 Network Technology                          | 300,000             | -                  | -                      | -                      | 300,000             | 0  |
| PE-1454 2017 Police Technology                           | 100,000             | -                  | -                      | -                      | 100,000             | 0  |
| PE-1615 VM Server Hardware Replacement - 2017            | 200,000             | -                  | -                      | -                      | 200,000             | 0  |
| PE-1689 Police Records Management System Replacement     | 650,000             | -                  | -                      | -                      | 650,000             | 0  |
| PE-1692 EOC Audio/ Visual System Upgrade                 | 125,000             | -                  | -                      | -                      | 125,000             | 0  |
| PE-1455 Storage Area Network - 2017                      | 850,000             | -                  | -                      | -                      | 850,000             | 0  |
| PE-1394 2017 Fire Truck Replacement- Ladder Truck        | 900,000             | -                  | -                      | -                      | 900,000             | 0  |
| PE-1726 2016 Fiber Switch Upgrade Phase 1 of 2           | 180,000             | -                  | -                      | -                      | 180,000             | 0  |
| PE-1782 P&R Point of Sale Software Replacement           | 140,000             | -                  | -                      | -                      | 140,000             | 0  |
| PE-1783 Business Intelligence Software, Phase 2 of 3     | 150,000             | -                  | -                      | -                      | 150,000             | 25,000                                       |
| PE-1790 Parks Department Grapple Truck                   | 250,000             | -                  | -                      | -                      | 250,000             | 0  |
| <b>Public Equipment Total</b>                            | <b>4,970,000</b>    | <b>-</b>           | <b>-</b>               | <b>-</b>               | <b>4,970,000</b>    | <b>25,000</b>                                |
| <b><u>Parks &amp; Recreation</u></b>                     |                     |                    |                        |                        |                     |  |
| PR-1459 2017 Public Art                                  | 50,000              | -                  | -                      | 50,000                 | 100,000             | 0  |
| PR-1461 2017 Park Improvements                           | -                   | 200,000            | -                      | -                      | 200,000             | 0  |
| PR-1553 Farmstead East Entry Building (Design)           | 1,250,000           | -                  | -                      | 200,000                | 1,450,000           | 0  |
| PR-1554 Soccer Complex Turf Replacement: Phase I         | 2,000,000           | -                  | -                      | -                      | 2,000,000           | 0  |
| PR-1668 Golf Course Clubhouse (Design)                   | -                   | 330,000            | -                      | -                      | 330,000             | 0  |
| PR-1792 Community Centers Electrical and Data Upgrade    | 185,000             | -                  | -                      | -                      | 185,000             | 10,000                                       |
| <b>Parks &amp; Recreation Total</b>                      | <b>3,485,000</b>    | <b>530,000</b>     | <b>-</b>               | <b>250,000</b>         | <b>4,265,000</b>    | <b>10,000</b>                                |
| <b><u>Bridge Replacement</u></b>                         |                     |                    |                        |                        |                     |  |
| BR-0369 151st St. over Blue River Bridge Replacement     | -                   | 470,000            | -                      | -                      | 470,000             | 0  |
| <b>Bridge Replacement Total</b>                          | <b>-</b>            | <b>470,000</b>     | <b>-</b>               | <b>-</b>               | <b>470,000</b>      | <b>0</b>                                     |
| <b><u>Residential Street Program</u></b>                 |                     |                    |                        |                        |                     |  |
| SR-1440 2017 Neighborhood Streets Reconstruction Program | 2,650,000           | 2,440,000          | 900,000                | -                      | 5,990,000           | 0  |
| SR-1585 2019 Neighborhood Streets Reconstruction Program | -                   | 350,000            | -                      | -                      | 350,000             | 0  |
| <b>Residential Street Program Total</b>                  | <b>2,650,000</b>    | <b>2,790,000</b>   | <b>900,000</b>         | <b>-</b>               | <b>6,340,000</b>    | <b>0</b>                                     |
| <b><u>Sidewalk Construction &amp; Maintenance</u></b>    |                     |                    |                        |                        |                     |  |
| SW-1435 2017 Sidewalk Construction                       | -                   | 50,000             | -                      | -                      | 50,000              | 0  |
| <b>Sidewalk Construction &amp; Maintenance Total</b>     | <b>-</b>            | <b>50,000</b>      | <b>-</b>               | <b>-</b>               | <b>50,000</b>       | <b>0</b>                                     |
| <b><u>Streetlighting</u></b>                             |                     |                    |                        |                        |                     |  |
| SL-1437 2017 Street Lighting                             | 500,000             | 400,000            | -                      | -                      | 900,000             | -10,000                                      |
| <b>Streetlighting Total</b>                              | <b>500,000</b>      | <b>400,000</b>     | <b>-</b>               | <b>-</b>               | <b>900,000</b>      | <b>-10,000</b>                               |
| <b><u>Street Improvements</u></b>                        |                     |                    |                        |                        |                     |  |
| ST-1666 80th and Broadmoor Street Improvements           | 325,000             | -                  | -                      | -                      | 325,000             | 0  |
| ST-1709 City Entry Monuments                             | 300,000             | -                  | -                      | -                      | 300,000             | 3,000  |
| <b>Street Improvements Total</b>                         | <b>625,000</b>      | <b>-</b>           | <b>-</b>               | <b>-</b>               | <b>625,000</b>      | <b>3,000</b>                                 |
| <b><u>Thoroughfares</u></b>                              |                     |                    |                        |                        |                     |  |
| TH-0500 143rd Street, Pflumm to Quivira                  | -                   | 890,000            | -                      | 1,250,000              | 2,140,000           | 15,000                                       |
| TH-1147 Quivira Road, 183rd Street to 187th Street       | 650,000             | -                  | -                      | 200,000                | 850,000             | 0  |
| TH-0495 Quivira Road, 151st to 159th                     | -                   | 2,000,000          | 1,980,000              | 1,535,000              | 5,515,000           | 15,000                                       |
| TH-1665 Quivira Road: 159th Street to 175th Street       | 250,000             | -                  | -                      | 270,000                | 520,000             | 0  |
| TH-1027 Metcalf Avenue, 159th Street to 167th            | 500,000             | 600,000            | -                      | 400,000                | 1,500,000           | 15,000                                       |
| TH-1083 159th Street, Quivira to Pflumm                  | 300,000             | -                  | -                      | -                      | 300,000             | 0  |
| <b>Thoroughfares Total</b>                               | <b>1,700,000</b>    | <b>3,490,000</b>   | <b>1,980,000</b>       | <b>3,655,000</b>       | <b>10,825,000</b>   | <b>15,000</b>                                |
| <b><u>Traffic Signals</u></b>                            |                     |                    |                        |                        |                     |  |
| TS-1436 2017 Traffic Signal Installation                 | 255,000             | -                  | -                      | 80,000                 | 335,000             | 8,000  |
| TS-1533 2018 Traffic Signal Installation                 | 45,000              | -                  | -                      | -                      | 45,000              | 0  |
| <b>Traffic Signals Total</b>                             | <b>300,000</b>      | <b>-</b>           | <b>-</b>               | <b>80,000</b>          | <b>380,000</b>      | <b>8,000</b>                                 |
| <b><u>Storm Drainage</u></b>                             |                     |                    |                        |                        |                     |  |
| SD-1438 2017 Preliminary Stormwater Engineering Studies  | -                   | 80,000             | 120,000                | -                      | 200,000             | 0  |
| SD-1439 2018 Storm Drainage Improvements                 | -                   | 150,000            | -                      | -                      | 150,000             | 0  |
| <b>Storm Drainage Total</b>                              | <b>-</b>            | <b>230,000</b>     | <b>120,000</b>         | <b>-</b>               | <b>350,000</b>      | <b>0</b>                                     |
| <b>Grand Total</b>                                       | <b>\$15,130,000</b> | <b>\$8,110,000</b> | <b>\$3,000,000</b>     | <b>\$3,985,000</b>     | <b>\$30,225,000</b> | <b>\$369,000</b>                             |

**2017-2021 CIP**  
**Plan by Year and Funding Sources**  
**August 15, 2016**

| <b>Funding Source</b>          | <b>2017</b>       | <b>2018</b>       | <b>2019</b>       | <b>2020</b>       | <b>2021</b>       | <b>Total<br/>2017/2021</b> | <b>Total<br/>2016/2020</b> | <b>Increase/<br/>(Decrease)</b> |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|----------------------------|---------------------------------|
| GO Bonds                       | 1,000,000         | 2,800,000         | 3,550,000         | -                 | -                 | <b>7,350,000</b>           | 10,580,000                 | (3,230,000)                     |
| 20 yr GO Bonds                 | -                 | -                 | -                 | -                 | -                 | -                          | 1,750,000                  | (1,750,000)                     |
| PAYG                           | 10,930,000        | 9,390,000         | 7,645,000         | 8,280,000         | 5,300,000         | <b>41,545,000</b>          | 22,210,000                 | 19,335,000                      |
| Excise Tax                     | 3,655,000         | 1,500,000         | 4,550,000         | 2,350,000         | 1,600,000         | <b>13,655,000</b>          | 14,545,000                 | (890,000)                       |
| 1/8th Sales Tax                | 6,950,000         | 3,650,000         | 5,450,000         | 6,775,000         | 4,450,000         | <b>27,275,000</b>          | 27,535,000                 | (260,000)                       |
| Escrow Funds                   | 80,000            | 80,000            | 80,000            | 80,000            | 80,000            | <b>400,000</b>             | 400,000                    | -                               |
| Special Assessments            | -                 | -                 | -                 | -                 | -                 | -                          | 380,000                    | (380,000)                       |
| Storm Water Utility            | 480,000           | 1,180,000         | 1,180,000         | 1,130,000         | 1,230,000         | <b>5,200,000</b>           | 5,515,000                  | (315,000)                       |
| Johnson County Funds           | 2,100,000         | 2,425,000         | 3,050,000         | 3,050,000         | 2,120,000         | <b>12,745,000</b>          | 17,085,000                 | (4,340,000)                     |
| Federal Transportation Funding | -                 | 6,640,000         | 2,000,000         | 2,000,000         | 3,000,000         | <b>13,640,000</b>          | 12,870,000                 | 770,000                         |
| Community Dev Block Grant      | 900,000           | 300,000           | 300,000           | 300,000           | 300,000           | <b>2,100,000</b>           | 1,500,000                  | 600,000                         |
| Equipment Reserve Fund         | 2,700,000         | 2,250,000         | 850,000           | 1,425,000         | 1,215,000         | <b>8,440,000</b>           | 8,015,000                  | 425,000                         |
| Golf Revenue                   | 330,000           | 3,020,000         | -                 | -                 | -                 | <b>3,350,000</b>           | 3,400,000                  | (50,000)                        |
| Special Parks & Rec            | 200,000           | 350,000           | 350,000           | 200,000           | 200,000           | <b>1,300,000</b>           | 1,300,000                  | -                               |
| Private Contributions          | 250,000           | -                 | 50,000            | -                 | 50,000            | <b>350,000</b>             | 635,000                    | (285,000)                       |
| Other Debt Financing           | 500,000           | 1,350,000         | 1,350,000         | -                 | -                 | <b>3,200,000</b>           | 3,200,000                  | -                               |
| Other Financing Sources        | 150,000           | -                 | -                 | 250,000           | -                 | <b>400,000</b>             | 250,000                    | 150,000                         |
| <b>Grand Total</b>             | <b>30,225,000</b> | <b>34,935,000</b> | <b>30,405,000</b> | <b>25,840,000</b> | <b>19,545,000</b> | <b>140,950,000</b>         | <b>131,170,000</b>         | <b>9,780,000</b>                |

**General Fund - Debt**

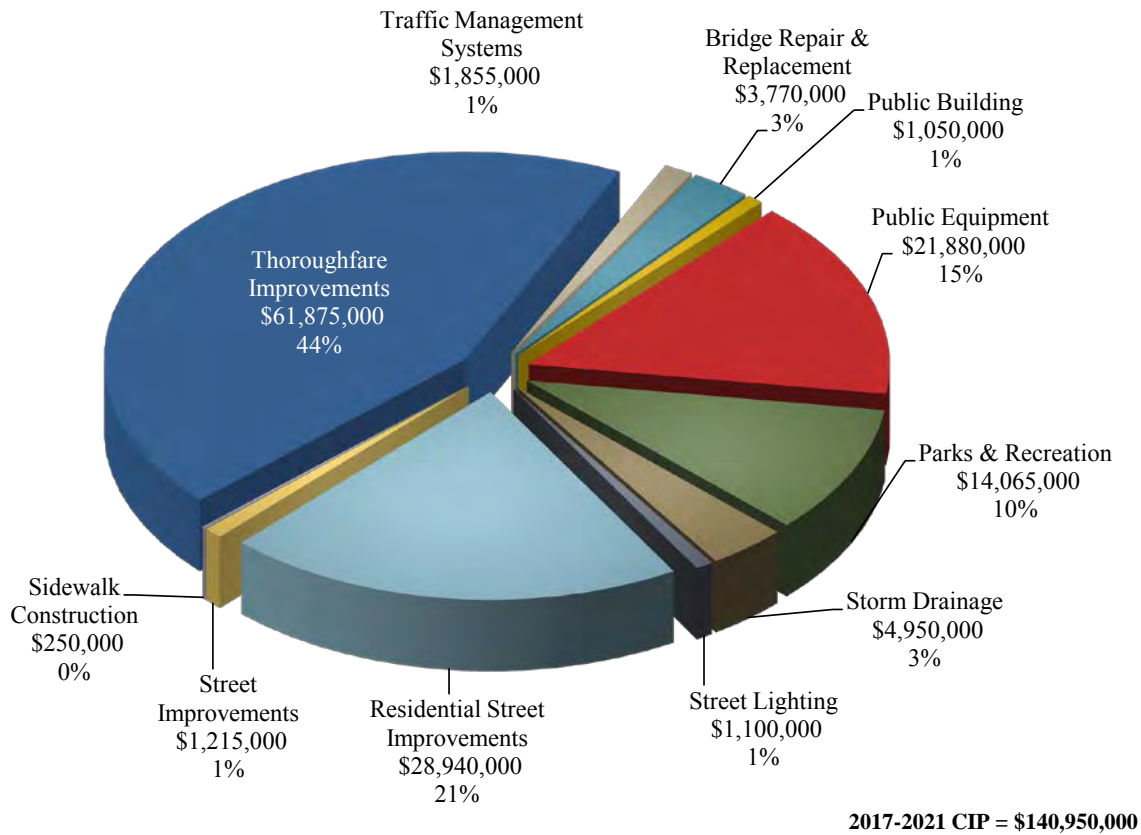
|                           |           |           |           |   |   |                   |            |             |
|---------------------------|-----------|-----------|-----------|---|---|-------------------|------------|-------------|
| Proposed Debt Issue       | 1,500,000 | 4,150,000 | 4,900,000 | - | - | <b>10,550,000</b> | 15,910,000 | (5,360,000) |
| General Obligation:       |           |           |           |   |   |                   |            |             |
| Eight Yr. Maturities      | 500,000   | 1,350,000 | 1,350,000 | - | - | <b>3,200,000</b>  | 3,200,000  | -           |
| Ten Yr. Maturities        | 1,000,000 | 2,800,000 | 3,550,000 | - | - | <b>7,350,000</b>  | 10,580,000 | (3,230,000) |
| Twenty Yr. Maturities     | -         | -         | -         | - | - | -                 | 1,750,000  | (1,750,000) |
| Special Assessment:       |           |           |           |   |   |                   |            |             |
| Ten/Twenty Yr. Maturities | -         | -         | -         | - | - | -                 | 380,000    | (380,000)   |

|                         |                  |                  |                  |          |          |                   |                   |                    |
|-------------------------|------------------|------------------|------------------|----------|----------|-------------------|-------------------|--------------------|
| <b>Total Debt Issue</b> | <b>1,500,000</b> | <b>4,150,000</b> | <b>4,900,000</b> | <b>-</b> | <b>-</b> | <b>10,550,000</b> | <b>15,910,000</b> | <b>(5,360,000)</b> |
|-------------------------|------------------|------------------|------------------|----------|----------|-------------------|-------------------|--------------------|



## 2017-2021 CAPITAL IMPROVEMENTS PROGRAM

### Project Costs By Category



## PROJECTED MILL LEVY

### 2017-2021 Capital Improvements Program



### ANNUAL OUTSTANDING DEBT 2017-2021 Capital Improvements Program

Millions

\$125

\$100

\$75

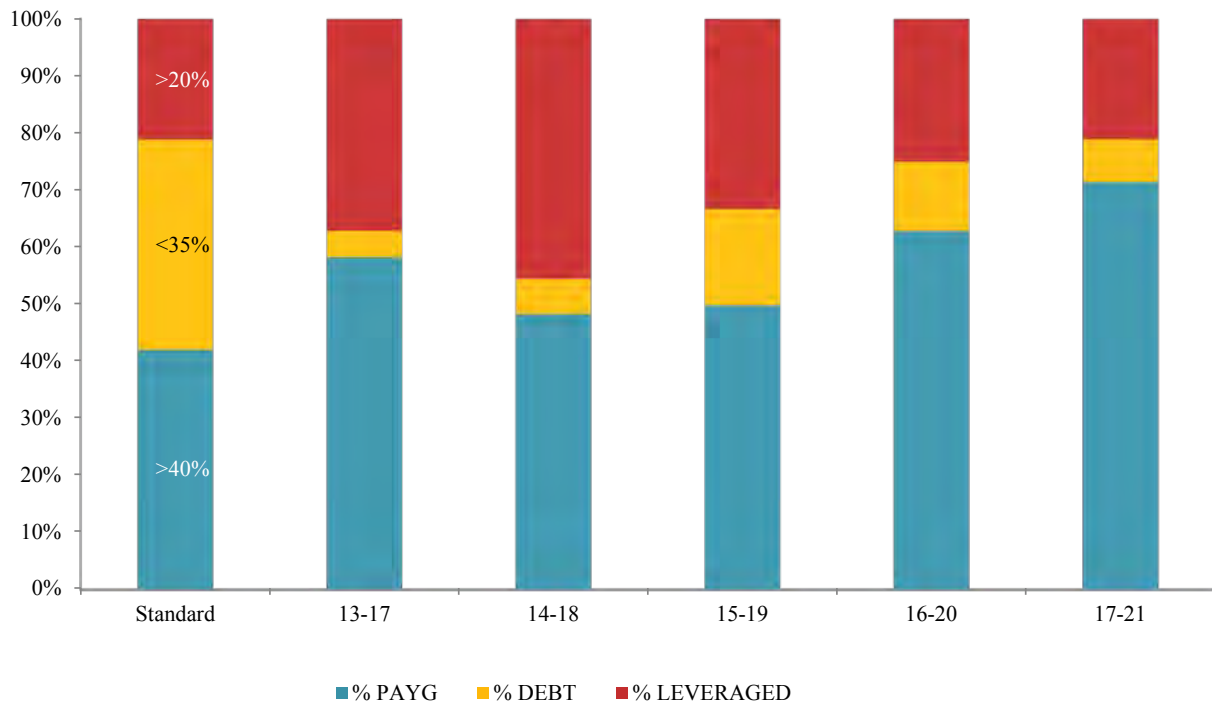
\$50

\$25

\$0

|                      | 2016     | 2017     | 2018     | 2019    | 2020    | 2021    |
|----------------------|----------|----------|----------|---------|---------|---------|
| Projected Debt Issue | \$115.60 | \$108.16 | \$100.36 | \$93.41 | \$83.02 | \$73.91 |
| Existing Debt        | \$115.60 | \$99.76  | \$86.81  | \$74.24 | \$63.58 | \$54.20 |

### PERCENT OF DEBT, P.A.Y.G. TO TOTAL PROGRAM for each Capital Improvements Program



**2017-2021 CIP**  
**Projects by Category**  
**August 15, 2016**

| <b>Projects by Category &amp; Funding Source</b>     | <b>2017</b>      | <b>2018</b>      | <b>2019</b>      | <b>2020</b>      | <b>2021</b>      | <b>Total<br/>2017/2021</b> | <b>Total<br/>2016/2020</b> | <b>Increase/<br/>(Decrease)</b> |
|--|------------------|------------------|------------------|------------------|------------------|----------------------------|----------------------------|---------------------------------|
| <b>Bridge Replacement</b>                            |                  |                  |                  |                  |                  |                            |                            |                                 |
| 1/8th Sales Tax                                      | 470,000          | 300,000          | -                | 3,000,000        | -                | <b>3,770,000</b>           | 3,300,000                  | 470,000                         |
| <b>Bridge Replacement Total</b>                      | <b>470,000</b>   | <b>300,000</b>   | <b>-</b>         | <b>3,000,000</b> | <b>-</b>         | <b>3,770,000</b>           | <b>3,300,000</b>           | <b>470,000</b>                  |
| <b>Public Buildings</b>                              |                  |                  |                  |                  |                  |                            |                            |                                 |
| 20 yr GO Bonds                                       | -                | -                | -                | -                | -                | -                          | 1,750,000                  | (1,750,000)                     |
| PAYG   | 900,000          | -                | -                | -                | -                | <b>900,000</b>             | 2,240,000                  | (1,340,000)                     |
| Johnson County Funds                                 | -                | -                | -                | -                | -                | -                          | 300,000                    | (300,000)                       |
| Private Contributions                                | -                | -                | -                | -                | -                | -                          | 435,000                    | (435,000)                       |
| Other Financing Sources                              | 150,000          | -                | -                | -                | -                | <b>150,000</b>             | -                          | 150,000                         |
| <b>Public Buildings Total</b>                        | <b>1,050,000</b> | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>1,050,000</b>           | <b>4,725,000</b>           | <b>(3,675,000)</b>              |
| <b>Public Equipment</b>                              |                  |                  |                  |                  |                  |                            |                            |                                 |
| PAYG   | 2,970,000        | 2,150,000        | 3,415,000        | 3,010,000        | 2,345,000        | <b>13,890,000</b>          | 10,970,000                 | 2,920,000                       |
| Equipment Reserve Fund                               | 2,000,000        | 2,250,000        | 850,000          | 1,425,000        | 1,215,000        | <b>7,740,000</b>           | 7,265,000                  | 475,000                         |
| Other Financing Sources                              | -                | -                | -                | 250,000          | -                | <b>250,000</b>             | 250,000                    | -                               |
| <b>Public Equipment Total</b>                        | <b>4,970,000</b> | <b>4,400,000</b> | <b>4,265,000</b> | <b>4,685,000</b> | <b>3,560,000</b> | <b>21,880,000</b>          | <b>18,485,000</b>          | <b>3,395,000</b>                |
| <b>Parks &amp; Recreation</b>                        |                  |                  |                  |                  |                  |                            |                            |                                 |
| GO Bonds   | 1,000,000        | 1,250,000        | -                | -                | -                | <b>2,250,000</b>           | 2,900,000                  | (650,000)                       |
| PAYG   | 1,285,000        | 675,000          | 680,000          | 225,000          | 50,000           | <b>2,915,000</b>           | 2,505,000                  | 410,000                         |
| Equipment Reserve Fund                               | 700,000          | -                | -                | -                | -                | <b>700,000</b>             | 750,000                    | (50,000)                        |
| Golf Revenue   | 330,000          | 3,020,000        | -                | -                | -                | <b>3,350,000</b>           | 3,400,000                  | (50,000)                        |
| Special Parks & Rec                                  | 200,000          | 350,000          | 350,000          | 200,000          | 200,000          | <b>1,300,000</b>           | 1,300,000                  | -                               |
| Private Contributions                                | 250,000          | -                | 50,000           | -                | 50,000           | <b>350,000</b>             | 200,000                    | 150,000                         |
| Other Debt Financing                                 | 500,000          | 1,350,000        | 1,350,000        | -                | -                | <b>3,200,000</b>           | 3,200,000                  | -                               |
| <b>Parks &amp; Recreation Total</b>                  | <b>4,265,000</b> | <b>6,645,000</b> | <b>2,430,000</b> | <b>425,000</b>   | <b>300,000</b>   | <b>14,065,000</b>          | <b>14,255,000</b>          | <b>(190,000)</b>                |
| <b>Storm Drainage</b>                                |                  |                  |                  |                  |                  |                            |                            |                                 |
| Special Assessments                                  | -                | -                | -                | -                | -                | -                          | 380,000                    | (380,000)                       |
| Storm Water Utility                                  | 230,000          | 1,030,000        | 1,030,000        | 980,000          | 1,080,000        | <b>4,350,000</b>           | 4,565,000                  | (215,000)                       |
| Johnson County Funds                                 | 120,000          | 120,000          | 120,000          | 120,000          | 120,000          | <b>600,000</b>             | 2,975,000                  | (2,375,000)                     |
| <b>Storm Drainage Total</b>                          | <b>350,000</b>   | <b>1,150,000</b> | <b>1,150,000</b> | <b>1,100,000</b> | <b>1,200,000</b> | <b>4,950,000</b>           | <b>7,920,000</b>           | <b>(2,970,000)</b>              |
| <b>Streetlighting</b>                                |                  |                  |                  |                  |                  |                            |                            |                                 |
| PAYG   | 500,000          | -                | -                | -                | -                | <b>500,000</b>             | 500,000                    | -                               |
| 1/8th Sales Tax                                      | 400,000          | -                | -                | 100,000          | 100,000          | <b>600,000</b>             | 500,000                    | 100,000                         |
| <b>Streetlighting Total</b>                          | <b>900,000</b>   | <b>-</b>         | <b>-</b>         | <b>100,000</b>   | <b>100,000</b>   | <b>1,100,000</b>           | <b>1,000,000</b>           | <b>100,000</b>                  |
| <b>Residential Street Program</b>                    |                  |                  |                  |                  |                  |                            |                            |                                 |
| PAYG   | 2,650,000        | 2,650,000        | 2,650,000        | 2,650,000        | 2,650,000        | <b>13,250,000</b>          | -                          | 13,250,000                      |
| 1/8th Sales Tax                                      | 2,540,000        | 2,850,000        | 2,550,000        | 2,550,000        | 2,550,000        | <b>13,040,000</b>          | 13,050,000                 | (10,000)                        |
| Storm Water Utility                                  | 250,000          | 150,000          | 150,000          | 150,000          | 150,000          | <b>850,000</b>             | 950,000                    | (100,000)                       |
| Community Dev Block Grant                            | 900,000          | -                | 300,000          | 300,000          | 300,000          | <b>1,800,000</b>           | 1,200,000                  | 600,000                         |
| <b>Residential Street Program Total</b>              | <b>6,340,000</b> | <b>5,650,000</b> | <b>5,650,000</b> | <b>5,650,000</b> | <b>5,650,000</b> | <b>28,940,000</b>          | <b>15,200,000</b>          | <b>13,740,000</b>               |
| <b>Sidewalk Construction &amp; Maintenance</b>       |                  |                  |                  |                  |                  |                            |                            |                                 |
| 1/8th Sales Tax                                      | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | <b>250,000</b>             | 250,000                    | -                               |
| <b>Sidewalk Construction &amp; Maintenance Total</b> | <b>50,000</b>    | <b>50,000</b>    | <b>50,000</b>    | <b>50,000</b>    | <b>50,000</b>    | <b>250,000</b>             | <b>250,000</b>             | <b>-</b>                        |
| <b>Street Improvements</b>                           |                  |                  |                  |                  |                  |                            |                            |                                 |
| PAYG   | 625,000          | 290,000          | -                | -                | -                | <b>915,000</b>             | 885,000                    | 30,000                          |
| 1/8th Sales Tax                                      | -                | -                | -                | -                | -                | -                          | 400,000                    | (400,000)                       |
| Community Dev Block Grant                            | -                | 300,000          | -                | -                | -                | <b>300,000</b>             | 300,000                    | -                               |
| Federal Transportation Funding                       | -                | -                | -                | -                | -                | -                          | 240,000                    | (240,000)                       |
| <b>Street Improvements Total</b>                     | <b>625,000</b>   | <b>590,000</b>   | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>1,215,000</b>           | <b>1,825,000</b>           | <b>(610,000)</b>                |

**2017-2021 CIP**  
**Projects by Category**  
**August 15, 2016**

| <b>Projects by Category &amp;<br/>Funding Source</b> | <b>2017</b>       | <b>2018</b>       | <b>2019</b>       | <b>2020</b>       | <b>2021</b>       | <b>Total<br/>2017/2021</b> | <b>Total<br/>2016/2020</b> | <b>Increase/<br/>(Decrease)</b> |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|----------------------------|---------------------------------|
| <b>Thoroughfare Excise Tax</b>                       |                   |                   |                   |                   |                   |                            |                            |                                 |
| Excise Tax   | 3,655,000         | 1,500,000         | 4,550,000         | 2,350,000         | 1,600,000         | <b>13,655,000</b>          | 14,545,000                 | (890,000)                       |
| <b>Thoroughfare Excise Tax Total</b>                 | <b>3,655,000</b>  | <b>1,500,000</b>  | <b>4,550,000</b>  | <b>2,350,000</b>  | <b>1,600,000</b>  | <b>13,655,000</b>          | <b>14,545,000</b>          | <b>(890,000)</b>                |
| <b>Thoroughfare Non-Excise Tax</b>                   |                   |                   |                   |                   |                   |                            |                            |                                 |
| GO Bonds   | -                 | 1,550,000         | 3,550,000         | -                 | -                 | <b>5,100,000</b>           | 7,680,000                  | (2,580,000)                     |
| PAYG   | 1,700,000         | 3,325,000         | 600,000           | 2,095,000         | -                 | <b>7,720,000</b>           | 3,780,000                  | 3,940,000                       |
| 1/8th Sales Tax                                      | 3,490,000         | 450,000           | 2,850,000         | 1,075,000         | 1,750,000         | <b>9,615,000</b>           | 10,035,000                 | (420,000)                       |
| Johnson County Funds                                 | 1,980,000         | 2,305,000         | 2,930,000         | 2,930,000         | 2,000,000         | <b>12,145,000</b>          | 13,810,000                 | (1,665,000)                     |
| Federal Transportation Funding                       | -                 | 6,640,000         | 2,000,000         | 2,000,000         | 3,000,000         | <b>13,640,000</b>          | 12,630,000                 | 1,010,000                       |
| <b>Thoroughfare Non-Excise Tax Total</b>             | <b>7,170,000</b>  | <b>14,270,000</b> | <b>11,930,000</b> | <b>8,100,000</b>  | <b>6,750,000</b>  | <b>48,220,000</b>          | <b>47,935,000</b>          | <b>285,000</b>                  |
| <b>Traffic Mgt. Systems</b>                          |                   |                   |                   |                   |                   |                            |                            |                                 |
| PAYG   | 300,000           | 300,000           | 300,000           | 300,000           | 255,000           | <b>1,455,000</b>           | 1,330,000                  | 125,000                         |
| Escrow Funds   | 80,000            | 80,000            | 80,000            | 80,000            | 80,000            | <b>400,000</b>             | 400,000                    | -                               |
| <b>Traffic Mgt. Systems Total</b>                    | <b>380,000</b>    | <b>380,000</b>    | <b>380,000</b>    | <b>380,000</b>    | <b>335,000</b>    | <b>1,855,000</b>           | <b>1,730,000</b>           | <b>125,000</b>                  |
| <b>Grand Total</b>                                   | <b>30,225,000</b> | <b>34,935,000</b> | <b>30,405,000</b> | <b>25,840,000</b> | <b>19,545,000</b> | <b>140,950,000</b>         | <b>131,170,000</b>         | <b>9,780,000</b>                |

## 2017-2021 Capital Improvements Program

### Key to Project Categories

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**PUBLIC BUILDINGS** - The public building category accounts for major remodeling and/or new construction of public facilities.

**PUBLIC EQUIPMENT** - This public equipment category accounts for acquisition of major equipment and technology.

**PARKS AND RECREATION** – This category includes the acquisition and development of various parks, construction and renovation of recreational facilities (e.g., pools, community centers and the arboretum), construction of greenway linkages, and park improvements based on recommendations of Citizens Advisory Committee on Parks and Recreation and golf course improvements.

**BRIDGE REPAIR AND REPLACEMENT** - This category accounts for bridge construction, replacement and repair projects on streets throughout the City.

**STREET LIGHTING** - This category accounts for street lighting improvements made in areas without streetlights, where the lighting level is not sufficient or where leased lights need to be replaced. The Public Works staff identifies projects each year based on an assessment of needs and benefits.

**RESIDENTIAL STREET PROGRAM** - Each year the Public Works Committee identifies residential streets to be improved during the construction season. The 2017-2021 CIP includes a neighborhood street reconstruction program to reconstruct residential streets which have outlived their useful life.

**STREET IMPROVEMENT** - The street improvement category includes street improvements, intersection improvements, highway improvements and other types of non-thoroughfare street improvements.

**SIDEWALK CONSTRUCTION AND MAINTENANCE** - Sidewalk construction includes new construction of sidewalks in areas without existing sidewalks.

**THOROUGHFARE IMPROVEMENTS** - This category includes new construction, improvements and widening of designated thoroughfares throughout the City.

**TRAFFIC MANAGEMENT SYSTEMS** - The traffic management systems category includes installation of new traffic control systems at unsignalized intersections, replacement and upgrade of existing systems and interim improvements to signalization in anticipation of future construction, which will require installation of a more permanent signal and signalization of newly constructed thoroughfare street improvements. Maintenance costs for the traffic signal program are included as part of a targeted maintenance program.

**STORM DRAINAGE** - This category addresses stormwater management infrastructure improvements within the City. Infrastructure improvements are made based on the City's compliance with the National Pollutant Discharge Elimination System (NPDES) requirements, prioritized infrastructure improvement needs and petitions from property owners to correct storm drainage problems.

## 2017-2021 Capital Improvements Program

### Key to Funding Sources

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**GO - GENERAL OBLIGATION:** General obligation refers to the process of using long-term debt to finance the cost of a capital improvement. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement. Ten year GO debt is usually issued for design and/or construction of street infrastructure projects.

**20GO – 20- YEAR GENERAL OBLIGATION:** Twenty general obligation refers to the process of using 20-year debt to finance the cost of a capital improvement. 20-year debt is typically used for land acquisition or facility construction. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement.

**PAYG - PAY AS YOU GO:** Funding budgeted each year in order to pay cash for the capital improvement. This fund is used in lieu of issuing general obligation bonds.

**EXCIS - EXCISE TAX:** Represents excise tax payments.

**1/8STX - 1/8-CENT SALES TAX:** Revenues from a Citywide, voter-approved 1/8-cent sales tax to finance a street improvement program targeted to fund improvements to residential streets and thoroughfares. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003, 2008 and 2013, voters approved an extension of this tax. The tax is currently set to sunset in March of 2024.

**ESC - ESCROW FUNDS:** Escrow funding paid by private developers or property owners to pay their portion of the project. This money is paid prior to the start of the project.

**SA - SPECIAL ASSESSMENT:** Property owners benefited by improvements are charged all or a portion of the cost of the improvement, based on the type of project. In the case of a bank stabilization project, property owners are required to pay up to one-third of total project costs. In the case of a storm drainage improvement project, property owners are assessed a minimum 4.5% of the total property and improvement valuation, provided that the sum of the assessments equal at least 5% of the total project cost.

**SWU - STORMWATER UTILITY FUNDS:** Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

**CTY – COUNTY FUNDS:** County funding includes both the CARS program and the Johnson County Storm Water Drainage (SMAC) program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

**OCITY - OTHER CITY:** Funding from other cities. The cost of a capital improvement project which is constructed in conjunction with another city is shared with that city.

## **KEY TO FUNDING SOURCES – continued**

**KDOT - KANSAS DEPARTMENT OF TRANSPORTATION:** Represents state funding of system enhancements in accordance with the State's comprehensive transportation plan.

**TFED – FEDERAL TRANSPORTATION FUNDS:** Congress allocates federal transportation funds to each state, which distributes the funding. Prioritization of projects and funds in the Kansas City metropolitan area is done by the Mid-America Regional Council (MARC). This category also includes federal demonstration project funds.

**CDBG - COMMUNITY DEVELOPMENT BLOCK GRANT:** Funds from the City's CDBG entitlement appropriation are used to fund residential street improvement projects recommended by the CDBG Advisory Committee. Federal guidelines require that a minimum of 70% of these funds be spent on projects and programs that benefit low and moderate income persons within the community.

**OFED - OTHER FEDERAL FUNDING:** Funding from other federal sources, such as CMAQ (Congestion Management/Air Quality Program) funding.

**ERF - EQUIPMENT RESERVE FUND:** Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

**RECV - RECOVERED COSTS:** Represents projects whose costs will be recovered through increased efficiencies, which result in a decrease in operating expenditures.

**GCR - GOLF COURSE REVENUE:** Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to fund golf course improvements.

**SPR - SPECIAL PARKS AND RECREATION:** Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities." Projects are recommended by the Citizens Advisory Committee for Parks and Recreation.

**SOC - SOCCER REVENUE:** Soccer Complex revenues that exceed operating expenses, may be used to fund improvements at the Complex.

**PRIV - PRIVATE FUNDS:** These funds will be provided by private individuals, organizations and corporations to support specific projects.

**ODF - OTHER DEBT FINANCING:** Other debt financing refers to short-term debt financing of less than ten years.

**OFIN - OTHER FINANCING:** Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning

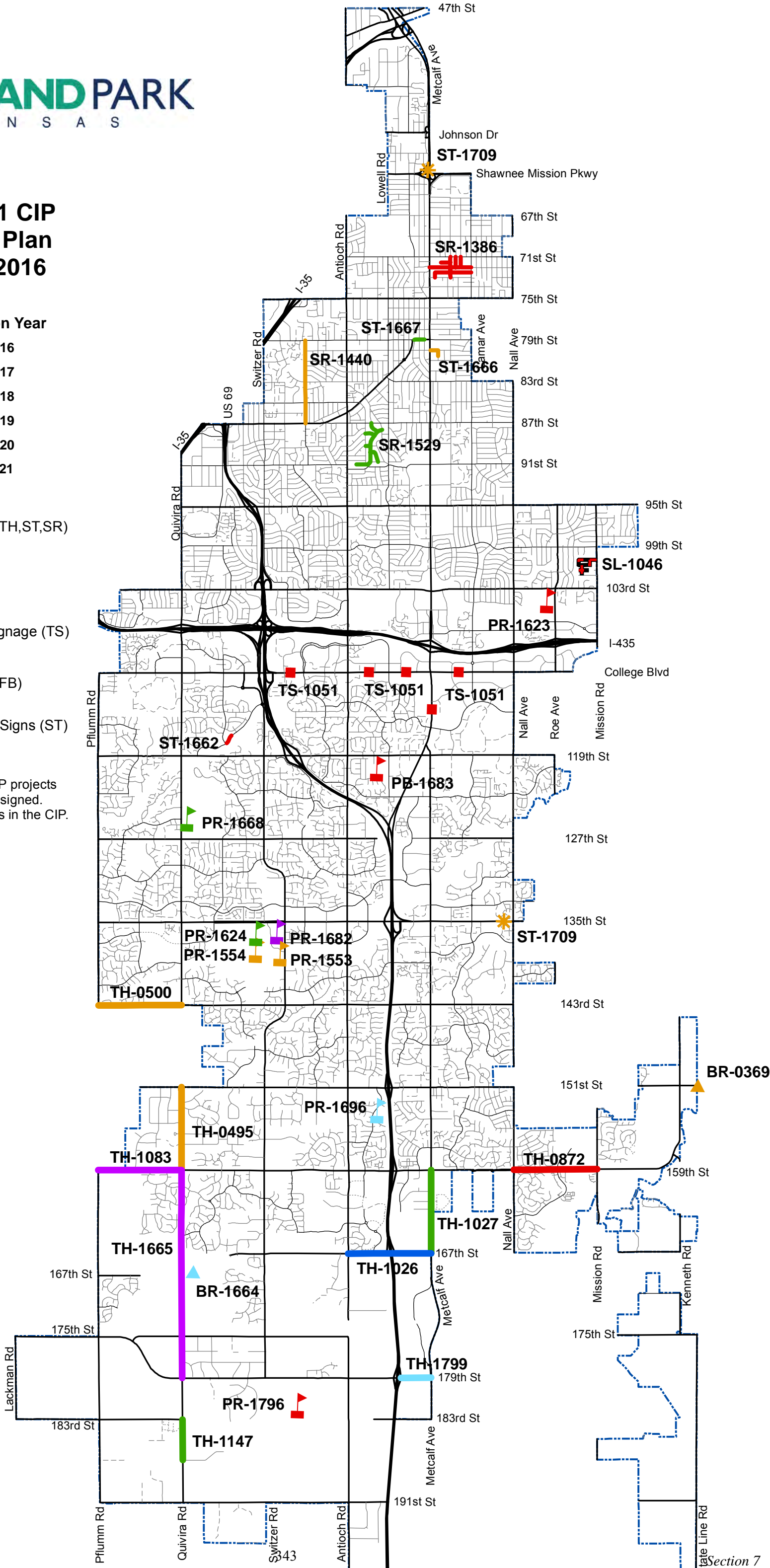
2017-2021 CIP  
Adopted Plan  
August 2016

Construction Year



- Street Improvement (TH,ST,SR)
- Street Lighting (SL)
- Bridge (BR)
- Traffic Signal (TS)
- Dynamic Message Signage (TS)
- Storm Drainage (SD)
- Public Buildings (PB, FB)  
Parks and Rec. (PR)
- City Entry Monument Signs (ST)

Note:  
This map reflects only those CIP projects that have a physical location assigned.  
It does not represent all projects in the CIP.





| Project Number        | Project Description   | 2017-2021 CIP                    |           |            |           |   |
|-----------------------|---|----------------------------------|-----------|------------|-----------|---|
|                       |   | Change From 2016-2020 CIP        | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016  |
| PUBLIC/FIRE BUILDINGS |   |                                  |           |            |           |   |
| PB-1253               | <b>Construction of Public Safety Facility 159th and US69 Highway</b><br>Construction of a fire station and police offices in the vicinity of 159st and US69 Highway. The fire component replaces the existing Fire Station #5, while the police component provides satellite offices in southern Overland Park. Land has been dedicated by developer as part of the development of the 159th and US 69 highway. Project budget includes funding for design, construction and furniture, fixtures and equipment (FFE). Revised bond funding to 2015. | Revised Funding                  | 2014      | 2015       | 2013      | 50,000 *PAYG  |
|                       |   |                                  |           |            | 2014      | 0 *GO<br>580,000 *PAYG  |
|                       |   |                                  |           |            | 2015      | 0 *GO<br>5,530,000 *20GO<br>800,000 *PAYG                             |
|                       |   |                                  |           |            | 2016      | 0 *GO<br>0 *20GO<br>1,545,000 *PAYG<br>300,000 *JOCO<br>435,000 *PRIV |
|                       | Project Total   |                                  |           |            |           | 9,240,000   |
| PB-1576               | <b>Centralized Fleet Facility Study and Design</b><br>Study to determine need, scope and possible locations for Centralized Fleet Facility. Facility would co-locate fleet maintenance from Public Works, Fire and Parks into one location, improving efficiency and allow resources to be shared. Land acquisition and facility construction dates are TBD. Revised scope to include facility design in 2017.  | Revised Scope<br>Revised Funding | 2017      | TBD        | 2015      | 0 *GO<br>0 *20GO<br>80,000 *PAYG<br>0 *1/8STX<br>0 *SWU               |
|                       |   |                                  |           |            | 2017      | 750,000 PAYG  |
|                       | Project Total   |                                  |           |            |           | 830,000   |
| PB-1683               | <b>Salt Storage Facility - Parks Location</b><br>Construction of 7,000 ton salt storage building at Parks Headquarters. Revised bond funding to 2015. Revised cost based on updated engineers estimate, including addition of fire service line.  | Revised Scope<br>Revised Funding | 2015      | 2016       | 2015      | 700,000 *GO<br>85,000 *PAYG   |
|                       |   |                                  |           |            | 2016      | 0 *20GO<br>1,015,000 *PAYG<br>0 *SWU                                  |
|                       | Project Total   |                                  |           |            |           | 1,800,000   |
| PB-1688               | <b>Fire Station #8 - Land Acquisition</b><br>Purchase of land in the southwest quadrant of the City for future construction of Fire Station #8. This station will serve southern Overland Park.   | No Change                        | 2016      | TBD        | 2016      | 0 *20GO<br>400,000 *PAYG  |
|                       | Project Total   |                                  |           |            |           | 400,000   |
| PB-1778               | <b>Police Dispatch Center Technology Upgrade</b><br>Replace existing dispatch equipment and increase number of dispatch stations.   | New                              | 2017      | 2017       | 2017      | 0 GO<br>150,000 PAYG<br>[OFIN = E911 Funds]<br>150,000 OFIN           |
|                       | Project Total   |                                  |           |            |           | 300,000   |

\*indicates project costs not included in plan totals

| Project<br>Number | Project<br>Description       | 2017-2021 CIP                |              |               |              |                                 |
|-------------------|------------------------------|------------------------------|--------------|---------------|--------------|---------------------------------|
|                   |                              | Change From<br>2016-2020 CIP | Des.<br>Year | Cons.<br>Year | Fin.<br>Year | 2017-2021 CIP<br>Adopted 8/2016 |
|                   | <b>PUBLIC/FIRE BUILDINGS</b> |                              |              |               |              |                                 |
|                   | SUBTOTAL -                   |                              |              |               |              | 0 GO                            |
|                   | PUBLIC/FIRE BUILDINGS        |                              |              |               |              | 0 20GO                          |
|                   |                              |                              |              |               |              | 900,000 PAYG                    |
|                   |                              |                              |              |               |              | 0 EXCIS                         |
|                   |                              |                              |              |               |              | 0 1/8STX                        |
|                   |                              |                              |              |               |              | 0 ESC                           |
|                   |                              |                              |              |               |              | 0 SA                            |
|                   |                              |                              |              |               |              | 0 SWU                           |
|                   |                              |                              |              |               |              | 0 JOCO                          |
|                   |                              |                              |              |               |              | 0 OCITY                         |
|                   |                              |                              |              |               |              | 0 KDOT                          |
|                   |                              |                              |              |               |              | 0 TFED                          |
|                   |                              |                              |              |               |              | 0 CDBG                          |
|                   |                              |                              |              |               |              | 0 OFED                          |
|                   |                              |                              |              |               |              | 0 ERF                           |
|                   |                              |                              |              |               |              | 0 GCR                           |
|                   |                              |                              |              |               |              | 0 SPR                           |
|                   |                              |                              |              |               |              | 0 SOC                           |
|                   |                              |                              |              |               |              | 0 PRIV                          |
|                   |                              |                              |              |               |              | 0 ODF                           |
|                   |                              |                              |              |               |              | 150,000 OFIN                    |
|                   |                              |                              |              |               |              | <u>1,050,000</u>                |

\*indicates project costs not included in plan totals

| Project Number   | Project Description  | 2017-2021 CIP             |           |            |           | 2017-2021 CIP Adopted 8/2016  |
|------------------|--|---------------------------|-----------|------------|-----------|---|
|                  |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year |   |
| PUBLIC EQUIPMENT |  |                           |           |            |           |   |
| PE-1330          | <b>Public Safety CAD/RMS Upgrade</b><br>Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three or four year replacement cycle.<br><br>Project Total   | No Change                 | 2015      | 2015       | 2015      | 0 *GO<br>520,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN<br><hr/> 520,000 |
| PE-1293          | <b>2015 IT Network Technology and Software Licenses</b><br>Annual funding for improvements to Information Technology networks, systems and hardware.<br><br>Project Total  | No Change                 | 2015      | 2015       | 2015      | 0 *GO<br>0 *PAYG<br>0 OFED<br>300,000 *ERF<br>0 *OFIN<br><hr/> 300,000  |
| PE-1316          | <b>2015 Police Technology</b><br>Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs. Revised cost based on updated estimate of needs by PD and IT.<br><br>Project Total  | Revised Cost              | 2015      | 2015       | 2015      | 0 *GO<br>45,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN<br><hr/> 45,000   |
| PE-1337          | <b>2015 Rescue Truck Replacement</b><br>Replacement of 2004 Rescue Truck, due to age, mileage and maintenance. Fixed Asset #26653.<br><br>Project Total  | No Change                 | 2015      | 2015       | 2015      | 0 *GO<br>0 *PAYG<br>0 *JOCO<br>700,000 *ERF<br>0 *OFIN<br><hr/> 700,000 |
| PE-1549          | <b>Permitting &amp; Code Enforcement (Tidemark) Software Replacement</b><br>Replacement of permitting software, originally purchased in the 1990's, which is used to track planning applications, building permits, site development work, code violations, pet licenses, liquor licenses, right-of-way work permits and many other types of applications, permits and licenses. It is used in daily business operations in multiple departments. Software has been upgraded several times, however vendor support has been discontinued.<br><br>Project Total | No Change                 | 2014      | 2015       | 2015      | 0 *GO<br>0 *PAYG<br>0 *JOCO<br>775,000 *ERF<br>0 *OFIN<br><hr/> 775,000 |
| PE-1619          | <b>City Hall Emergency Generator</b><br>Replacement of current emergency generator with larger system which can provide complete power backup for the entire facility. In the event of a power failure, operations would continue and allow City Hall to remain open for normal business.<br><br>Project Total   | No Change                 | 2015      | 2015       | 2015      | 0 GO<br>350,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN<br><hr/> 350,000  |

\*indicates project costs not included in plan totals

| Project Number          | Project Description  | 2017-2021 CIP             |           |            |           |  |
|-------------------------|--|---------------------------|-----------|------------|-----------|--|
|                         |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                             |
| <b>PUBLIC EQUIPMENT</b> |  |                           |           |            |           |  |
| PE-1620                 | <b>City Council Chamber Audio-Visual Upgrade</b><br>Replacement of presentation and display systems, installed in 2006, in the City Council Chamber and Conference Room 1, including the large projection screens and smartboard, monitors, overhead/large format projectors, computer and other inputs/related components, and system controls. New/advanced technologies will be incorporated to address the broad range of presentation formats required to support the various meetings hosted in the Council Chamber and Conference Room One. | No Change                 | 2015      | 2015       | 2015      | 0 *GO<br>0 *PAYG<br>0 *OFED<br>220,000 *ERF<br>0 *OFIN   |
| Project Total           |  |                           |           |            |           | 220,000  |
| PE-1451                 | <b>Police Mobile Digital Video (MDV) Camera Replacement</b><br>Replacement of MDV cameras and server purchased in 2011. PD plans to replace all at once, due to technology and training issues.  | No Change                 | 2016      | 2016       | 2016      | 0 *GO<br>560,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN   |
| Project Total           |  |                           |           |            |           | 560,000  |
| PE-1398                 | <b>2016 IT Network Technology and Software</b><br>Annual funding for improvements to Information Technology networks, systems, hardware and software.  | No Change                 | 2016      | 2016       | 2016      | 0 *GO<br>0 *PAYG<br>0 *OFED<br>300,000 *ERF<br>0 *OFIN   |
| Project Total           |  |                           |           |            |           | 300,000  |
| PE-1417                 | <b>2016 Public Safety Technology</b><br>Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments. Revised cost based on updated estimate of needs by PD and IT.   | Revised Cost              | 2016      | 2016       | 2016      | 0 *GO<br>770,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN   |
| Project Total           |  |                           |           |            |           | 770,000  |
| PE-0975                 | <b>Telephone System Replacement - Phase 1</b><br>Phase 1 of 2 to replace existing PBS telephone system, originally installed in 1996 and no longer supported by the manufacturer. Phase 1 will proved the core system components for all phases and will also include installation at primary city facilities.   | No Change                 | 2016      | 2016       | 2016      | 0 *GO<br>1,300,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN |
| Project Total           |  |                           |           |            |           | 1,300,000  |
| PE-1621                 | <b>Fire Department Records Management System (RMS) Replacement</b><br>Replacement of the Firehouse RMS, which was originally installed in 1995.  | No Change                 | 2016      | 2016       | 2016      | 0 *GO<br>175,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN   |
| Project Total           |  |                           |           |            |           | 175,000  |

\*indicates project costs not included in plan totals

| Project Number          | Project Description   | 2017-2021 CIP             |           |            |           | 2017-2021 CIP Adopted 8/2016   |
|-------------------------|---|---------------------------|-----------|------------|-----------|--|
|                         |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year |  |
| <b>PUBLIC EQUIPMENT</b> |   |                           |           |            |           |  |
| PE-1457                 | <b>2016 Fire Truck Replacement-Engine Truck</b><br>Replacement of 2007 E-One Pumper Truck (E44) due to age, mileage and maintenance. Fixed Asset #30673. Revised cost based on updated estimated from Fire Department.<br><div>Project Total</div>  | Revised Cost              | 2016      | 2016       | 2016      | 0 *GO<br>0 *PAYG<br>0 *OFED<br>620,000 *ERF<br>0 *OFIN<br><div>620,000</div>     |
| PE-1458                 | <b>Fire Mobile Data Terminal Replacement</b><br>Replacement of MDTs in all fire vehicles. Purchased in 2012, this equipment will need be replaced in 2016 to maintain reliability.<br><div>Project Total</div>  | No Change                 | 2016      | 2016       | 2016      | 0 *GO<br>0 *PAYG<br>0 *OFED<br>235,000 *ERF<br>0 *OFIN<br><div>235,000</div>     |
| PE-1563                 | <b>Financial and Human Resources Enterprise Software Replacement</b><br>Replacement of E1 Financial System and PeopleSoft Human Resource Management System. Project includes software acquisition costs and consulting necessary for replacing two Tier 1 systems with one Tier 2 system.<br><div>Project Total</div> | No Change                 | 2016      | 2016       | 2016      | 0 *GO<br>1,500,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN<br><div>1,500,000</div> |
| PE-1726                 | <b>2016 Fiber Switch Upgrade Phase 1 of 2</b><br>Replacement and upgrade of fiber optic switches used in the City's traffic signal system. Upgraded switches will provide increased security within the City's traffic control network.<br><div>Project Total</div>   | New                       | 2016      | 2016       | 2016      | 0 *GO<br>180,000 *PAYG<br>0 *OFED<br>0 *ERF<br>0 *OFIN<br><div>180,000</div>     |
| PE-1788                 | <b>Sanders Police Department Training Room Technology Upgrade</b><br>Update technology in training rooms at Sanders, including replacement of projectors, addition of smartboards and upgrade of electrical.<br><div>Project Total</div>  | New                       | 2016      | 2016       | 2016      | 0 *GO<br>0 *PAYG<br>0 *OFED<br>0 *ERF<br>150,000 *OFIN<br><div>150,000</div>     |
| PE-1393                 | <b>2017 Ambulance Replacement</b><br>Replacement of 2012 Ambulance, due to age, mileage and maintenance. Unit M1144, Fixed Asset #40127. Revised cost to include the addition of power cot.<br><div>Project Total</div>   | Revised Cost              | 2017      | 2017       | 2017      | 0 GO<br>0 PAYG<br>0 JOCO<br>225,000 ERF<br>0 OFIN<br><div>225,000</div>          |

\*indicates project costs not included in plan totals

| Project Number          | Project Description   | 2017-2021 CIP             |           |            |           |   |
|-------------------------|---|---------------------------|-----------|------------|-----------|---|
|                         |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                      |
| <b>PUBLIC EQUIPMENT</b> |   |                           |           |            |           |   |
| PE-1394                 | <b>2017 Fire Truck Replacement- Ladder Truck</b><br>Replacement of 2006 Quint Ladder Truck (Q41) due to age, mileage and maintenance. Fixed asset #28653. Revised cost based on Fire Department's estimation of manufacture's price increase.                                 | Revised Cost              | 2017      | 2017       | 2017      | 0 GO<br>0 PAYG<br>0 JOCO<br>900,000 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 900,000   |
| PE-0976                 | <b>Telephone System Replacement - Phase 2</b><br>Phase 2 of 2 to replace existing PBS telephone system, originally installed in 1996 and no longer supported by the manufacturer. Phase 2 will include installation at remaining city locations.                              | No Change                 | 2017      | 2017       | 2017      | 0 GO<br>900,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 900,000   |
| PE-1452                 | <b>2017 IT Network Technology and Software</b><br>Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.  | No Change                 | 2017      | 2017       | 2017      | 0 GO<br>0 PAYG<br>0 OFED<br>300,000 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 300,000   |
| PE-1615                 | <b>VM Server Hardware Replacement - 2017</b><br>Replacement of Virtual Machine (VM) server hardware to accommodate expansion and growth. Servers support critical services and provide redundancy. Equipment is on a four-year replacement schedule.                          | No Change                 | 2017      | 2017       | 2017      | 0 GO<br>0 PAYG<br>0 OFED<br>200,000 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 200,000   |
| PE-1454                 | <b>2017 Public Safety Technology</b><br>Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.  | No Change                 | 2017      | 2017       | 2017      | 0 GO<br>100,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 100,000   |
| PE-1455                 | <b>Storage Area Network Replacement</b><br>Replacement and upgrade of storage area networks.  | No Change                 | 2017      | 2017       | 2017      | 0 GO<br>850,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 850,000   |
| PE-1689                 | <b>Police Records Management System Replacement</b><br>Replace current Intergraph Records Management System. The current version of the software is no longer supported by vendor. Revised cost based on decision to upgrade current system rather than implement new system. | Revised Cost              | 2017      | 2017       | 2017      | 0 GO<br>650,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 650,000   |

\*indicates project costs not included in plan totals

| Project Number   | Project Description   | 2017-2021 CIP             |           |            |           |   |
|------------------|---|---------------------------|-----------|------------|-----------|---|
|                  |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                      |
| PUBLIC EQUIPMENT |   |                           |           |            |           |   |
| PE-1692          | <b>Emergency Operations Center Audio/ Visual System Upgrade</b><br>Replacement and upgrade of A/V systems at the Emergency Operations Center, including projectors, sound system, conferencing systems and related technology.          | No Change                 | 2017      | 2017       | 2017      | 0 GO<br>0 PAYG<br>0 OFED<br>125,000 ERF<br>0 OFIN |
| Project Total    |   |                           |           |            |           | 125,000   |
| PE-1726          | <b>2017 Fiber Switch Upgrade Phase 2 of 2</b><br>Replacement and upgrade of fiber optic switches used in the City's traffic signal system. Upgraded switches will provide increased security within the City's traffic control network. | New                       | 2017      | 2017       | 2017      | 0 GO<br>180,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |   |                           |           |            |           | 180,000   |
| PE-1782          | <b>Parks &amp; Recreation Point of Sale Software Replacement</b><br>Replacement of point-of-sale/reservation system software used at the Soccer Complex, Farmstead and Arboretum. Software was purchased in 2009.                       | New                       | 2017      | 2017       | 2017      | 0 GO<br>140,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |   |                           |           |            |           | 140,000   |
| PE-1783          | <b>Business Intelligence Software, Phase 2 of 3</b><br>Purchase and implementation of business intelligence and data analytics system to provide on-demand reporting and real time analytics to select departments.                     | New                       | 2017      | 2017       | 2017      | 0 GO<br>150,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |   |                           |           |            |           | 150,000   |
| PE-1790          | <b>Parks Department Grapple Truck</b><br>Replacement of grapple truck purchased in 2001. Truck is used on a daily basis by both the Parks Department and the Public Works Department for removal of trees and storm debris.             | New                       | 2017      | 2017       | 2017      | 0 GO<br>0 PAYG<br>0 OFED<br>250,000 ERF<br>0 OFIN |
| Project Total    |   |                           |           |            |           | 250,000   |
| PE-1456          | <b>2018 Ambulance Replacement</b><br>Replacement of 2012 Ambulance (M1143), due to age, mileage and maintenance. Fixed Asset #40126. Revised cost to include the addition of power cot.   | Revised Cost              | 2018      | 2018       | 2018      | 0 GO<br>0 PAYG<br>0 JOCO<br>225,000 ERF<br>0 OFIN |
| Project Total    |   |                           |           |            |           | 225,000   |
| PE-1538          | <b>2018 IT Network Technology and Software</b><br>Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.  | No Change                 | 2018      | 2018       | 2018      | 0 GO<br>0 PAYG<br>0 OFED<br>300,000 ERF<br>0 OFIN |
| Project Total    |   |                           |           |            |           | 300,000   |

\*indicates project costs not included in plan totals

| Project Number   | Project Description   | 2017-2021 CIP             |           |            |           |   |
|------------------|---|---------------------------|-----------|------------|-----------|---|
|                  |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016  |
| PUBLIC EQUIPMENT |   |                           |           |            |           |   |
| PE-1539          | <b>2018 Public Safety Technology</b><br>Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.  | No Change                 | 2018      | 2018       | 2018      | 0 GO<br>100,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN<br><u>100,000</u>     |
|                  | Project Total   |                           |           |            |           |   |
| PE-1540          | <b>2018 Ambulance Replacement</b><br>Replacement of 2012 Ambulance (M1145), due to age, mileage and maintenance. Fixed Asset #40860. Revised cost to include the addition of power cot.   | Revised Cost              | 2018      | 2018       | 2018      | 0 GO<br>0 PAYG<br>0 JOCO<br>225,000 ERF<br>0 OFIN<br><u>225,000</u>     |
|                  | Project Total   |                           |           |            |           |   |
| PE-1541          | <b>2018 Fire Truck Replacement- Aerial Ladder</b><br>Replacement of 2007 Aerial Ladder Truck (T44) due to age, mileage and maintenance. Fixed Asset #32742. Revised cost based on Fire Department's estimation of manufacture's price increase.         | Revised Cost              | 2018      | 2018       | 2018      | 0 GO<br>0 PAYG<br>0 JOCO<br>1,200,000 ERF<br>0 OFIN<br><u>1,200,000</u> |
|                  | Project Total   |                           |           |            |           |   |
| PE-1556          | <b>2018 E-Ticketing Replacement</b><br>Replacement and upgrade of electronic traffic ticketing user hardware purchased in 2012, including printers and scanners.  | No Change                 | 2018      | 2018       | 2018      | 0 GO<br>300,000 PAYG<br>0 JOCO<br>0 ERF<br>0 OFIN<br><u>300,000</u>     |
|                  | Project Total   |                           |           |            |           |   |
| PE-1564          | <b>IT Core Switch Replacement</b><br>Replacement of core network equipment, based on a seven year replacement cycle. Last install of equipment was in 2011. The core switches provide the basic backbone for the routing of data on the City's network. | No Change                 | 2018      | 2018       | 2018      | 0 GO<br>500,000 PAYG<br>0 JOCO<br>0 ERF<br>0 OFIN<br><u>500,000</u>     |
|                  | Project Total   |                           |           |            |           |   |
| PE-1616          | <b>Email/Productivity Software Replacement</b><br>Replacement of email and productivity (Google Docs) applications to incorporate new and changing technology in support of productivity and service delivery.  | No Change                 | 2018      | 2018       | 2018      | 0 GO<br>250,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN<br><u>250,000</u>     |
|                  | Project Total   |                           |           |            |           |   |
| PE-1617          | <b>Police License Plate Reader Replacement - 20</b><br>Replace six license plate readers and related equipment/software purchase in 2012.   | No Change                 | 2018      | 2018       | 2018      | 0 GO<br>300,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN<br><u>300,000</u>     |
|                  | Project Total   |                           |           |            |           |   |

\*indicates project costs not included in plan totals



| Project Number          | Project Description   | 2017-2021 CIP             |           |            |           | 2017-2021 CIP Adopted 8/2016                      |
|-------------------------|---|---------------------------|-----------|------------|-----------|---|
|                         |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year |   |
| <b>PUBLIC EQUIPMENT</b> |   |                           |           |            |           |   |
| PE-1693                 | <b>Municipal Court Case Management System Replacement - 2018</b><br>Replacement or upgrade of Municipal Court's case management, scheduling and fee management system (Full-Court).   | No Change                 | 2018      | 2018       | 2018      | 0 GO<br>400,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 400,000   |
| PE-1779                 | <b>Asphalt Miller Machine</b><br>Replacement of miller machine used in the street maintenance operations.   | New                       | 2018      | 2018       | 2018      | 0 GO<br>0 PAYG<br>0 OFED<br>300,000 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 300,000   |
| PE-1784                 | <b>Business Intelligence Software, Phase 3 of 3</b><br>Purchase and implementation of business intelligence and data analytics system to provide on-demand reporting and real time analytics for use citywide.  | New                       | 2018      | 2018       | 2018      | 0 GO<br>300,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 300,000   |
| PE-1594                 | <b>2019 IT Network Technology and Software</b><br>Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.  | No Change                 | 2019      | 2019       | 2019      | 0 GO<br>300,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 300,000   |
| PE-1618                 | <b>Citywide Information Technology Backup System Replacement - 2019</b><br>Funding for replacement of data backup hardware and software to accommodate expansion and growth and to avoid using equipment that is beyond its useful life to support critical services. Growth trends indicate backup needs increase at a rate of about 40% per year. | No Change                 | 2019      | 2019       | 2019      | 0 GO<br>475,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 475,000   |
| PE-1592                 | <b>2019 Public Safety Technology</b><br>Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.  | No Change                 | 2019      | 2019       | 2019      | 0 GO<br>100,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 100,000   |
| PE-1606                 | <b>2019 Fire Truck Replacement - Ladder Truck</b><br>Replacement of 2009 Quint 75' Ladder Truck (Q43) due to age, mileage and maintenance. Fixed Asset #37330. Revised cost based on Fire Department's estimation of manufacture's price increase.  | Revised Cost              | 2019      | 2019       | 2019      | 0 GO<br>0 PAYG<br>0 JOCO<br>850,000 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 850,000   |

\*indicates project costs not included in plan totals

| Project Number   | Project Description  | 2017-2021 CIP             |           |            |                     |   |
|------------------|--|---------------------------|-----------|------------|---------------------|---|
|                  |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year           | 2017-2021 CIP Adopted 8/2016                      |
| PUBLIC EQUIPMENT |  |                           |           |            |                     |   |
| PE-1694          | <b>Matt Ross Community Center Audio/Visual Systems Replacement and Upgrade</b><br>Replace and upgrade audio-visual systems at the Matt Ross Community Center. The A/V system will be 12 years old in 2019.   | No Change                 | 2019      | 2019       | 2019                | 0 GO<br>140,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |                     | 140,000   |
| PE-1789          | <b>City Two-Way Radio Replacement</b><br>Replace the two-way radio equipment hardware. This hardware will not be supported by the manufacturer beginning in 2019. Public Safety hardware will be replaced in 2019, then other departments in 2020. | New                       | 2019      | 2019       | 2019                | 0 GO<br>2,400,000 PAYG                            |
|                  |  |                           |           |            | 2020                | 0 GO<br>1,060,000 PAYG                            |
| Project Total    |  |                           |           |            |                     | 3,460,000   |
| PE-1464          | <b>Police Mobile Digital Voice Recorder and Logging System</b><br>Replacement of system used to record 911 calls and police radio traffic.   | No Change                 | 2020      | 2020       | 2020                | 0 GO<br>0 PAYG<br>0 OFED<br>0 ERF                 |
|                  |  |                           |           |            | [OFIN = E911 funds] | 250,000 OFIN                                      |
| Project Total    |  |                           |           |            |                     | 250,000   |
| PE-1669          | <b>2020 IT Network Technology and Software</b><br>Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.   | No Change                 | 2020      | 2020       | 2020                | 0 GO<br>300,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |                     | 300,000   |
| PE-1670          | <b>2020 Public Safety Technology</b><br>Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.   | No Change                 | 2020      | 2020       | 2020                | 0 GO<br>850,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |                     | 850,000   |
| PE-1671          | <b>2020 Fire Truck Replacement - Ladder Truck</b><br>Replacement of 2010 Pierce Impel 75' Quint due to age, mileage and maintenance. Fixed Asset #37329. Revised cost based on Fire Department's estimation of manufacture's price increase.       | Revised Cost              | 2020      | 2020       | 2020                | 0 GO<br>0 PAYG<br>0 JOCO<br>850,000 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |                     | 850,000   |
| PE-1690          | <b>Fire Self-Contained Breathing Apparatus (SCBA) Replacement</b><br>Replacement of SCBA equipment, purchased in 2009.   | No Change                 | 2020      | 2020       | 2020                | 0 GO<br>0 PAYG<br>0 OFED<br>575,000 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |                     | 575,000   |

\*indicates project costs not included in plan totals

| Project Number   | Project Description  | 2017-2021 CIP             |           |            |           |   |
|------------------|--|---------------------------|-----------|------------|-----------|---|
|                  |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                      |
| PUBLIC EQUIPMENT |  |                           |           |            |           |   |
| PE-1691          | <b>Police Computer-Aided Dispatch (CAD) and Mobile Public Safety (MPS) Upgrade</b><br>Upgrade CAD and MPS components of Police Department's Intergraph software.   | No Change                 | 2020      | 2020       | 2020      | 0 GO<br>550,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |           | 550,000   |
| PE-1695          | <b>2020 Fire Mobile Data Terminal (MDT) Replacement</b><br>Replace MDT system in Fire Department vehicles and apparatus. Equipment is on a four-year replacement cycle.  | No Change                 | 2020      | 2020       | 2020      | 0 GO<br>250,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |           | 250,000   |
| PE-1744          | <b>2021 Ambulance Replacement</b><br>Replacement of 2015 Ambulance (M1142), due to age, mileage and maintenance. Fixed Asset #45224. Cost includes the addition of power cot.  | New                       | 2021      | 2021       | 2021      | 0 GO<br>0 PAYG<br>0 JOCO<br>225,000 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |           | 225,000   |
| PE-1743          | <b>2021 IT Network Technology and Software</b><br>Continuation of annual program. Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed. | New                       | 2021      | 2021       | 2021      | 0 GO<br>300,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |           | 300,000   |
| PE-1747          | <b>2021 Public Safety Technology</b><br>Continuation of annual program. Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.                         | New                       | 2021      | 2021       | 2021      | 0 GO<br>125,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |           | 125,000   |
| PE-1780          | <b>2021 Fire Truck Replacement - Engine</b><br>Replacement of 2012 Pierce Pumper due to age, mileage and maintenance. Fixed Asset #39958.  | New                       | 2021      | 2021       | 2021      | 0 GO<br>0 PAYG<br>0 OFED<br>650,000 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |           | 650,000   |
| PE-1781          | <b>Cardiac Monitor Replacement</b><br>Replacement of seventeen cardiac monitors purchased in 2013.   | New                       | 2021      | 2021       | 2021      | 0 GO<br>0 PAYG<br>0 OFED<br>340,000 ERF<br>0 OFIN |
| Project Total    |  |                           |           |            |           | 340,000   |

\*indicates project costs not included in plan totals

| Project Number          | Project Description   | 2017-2021 CIP             |           |            |           |   |
|-------------------------|---|---------------------------|-----------|------------|-----------|---|
|                         |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                      |
| <b>PUBLIC EQUIPMENT</b> |   |                           |           |            |           |   |
| PE-1785                 | <b>2021 Server Hardware Refresh</b><br>Replacement of physical server hardware to ensure up-to-date redundancy features, security technology and minimize system downtime due to hardware issues. Servers are on a four-year replacement cycle.           | New                       | 2021      | 2021       | 2021      | 0 GO<br>225,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 225,000   |
| PE-1786                 | <b>2021 VOIP Hardware/Application Refresh</b><br>Replacement of physical server hardware to ensure up-to-date redundancy features, security technology and minimize system downtime due to hardware issues. Servers are on a five-year replacement cycle. | New                       | 2021      | 2021       | 2021      | 0 GO<br>400,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 400,000   |
| PE-1787                 | <b>2021 Soccer Complex A/V Upgrade</b><br>Replace and upgrade the existing Audio-Visual systems at the Soccer Complex, including upgrades in the meeting room, display/sign boards, TV Monitors and related technology.                                   | New                       | 2021      | 2021       | 2021      | 0 GO<br>120,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 120,000   |
| PE-1746                 | <b>Police Mobile Digital Video Camera Replacement and Upgrade</b><br>Replace cameras and system components of the Police Department's Mobile Digital Video Cameras in all vehicles, the booking room and the interview room, purchased in 2016.           | New                       | 2021      | 2021       | 2021      | 0 GO<br>675,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 675,000   |
| PE-1745                 | <b>Public Safety Records Management System Upgrade</b><br>Upgrade of the Integraph Records Management System Module, installed in 2017.   | New                       | 2021      | 2021       | 2021      | 0 GO<br>500,000 PAYG<br>0 OFED<br>0 ERF<br>0 OFIN |
| Project Total           |   |                           |           |            |           | 500,000   |

\*indicates project costs not included in plan totals

| Project<br>Number | Project<br>Description | 2017-2021 CIP                |              |               |              |                                 |
|-------------------|------------------------|------------------------------|--------------|---------------|--------------|---------------------------------|
|                   |                        | Change From<br>2016-2020 CIP | Des.<br>Year | Cons.<br>Year | Fin.<br>Year | 2017-2021 CIP<br>Adopted 8/2016 |
| PUBLIC EQUIPMENT  |                        |                              |              |               |              |                                 |
| SUBTOTAL          |                        |                              |              |               |              | 0 GO                            |
| PUBLIC EQUIPMENT  |                        |                              |              |               |              | 0 20GO                          |
|                   |                        |                              |              |               |              | 13,890,000 PAYG                 |
|                   |                        |                              |              |               |              | 0 EXCIS                         |
|                   |                        |                              |              |               |              | 0 1/8STX                        |
|                   |                        |                              |              |               |              | 0 ESC                           |
|                   |                        |                              |              |               |              | 0 SA                            |
|                   |                        |                              |              |               |              | 0 SWU                           |
|                   |                        |                              |              |               |              | 0 JOCO                          |
|                   |                        |                              |              |               |              | 0 OCITY                         |
|                   |                        |                              |              |               |              | 0 KDOT                          |
|                   |                        |                              |              |               |              | 0 TFED                          |
|                   |                        |                              |              |               |              | 0 CDBG                          |
|                   |                        |                              |              |               |              | 0 OFED                          |
|                   |                        |                              |              |               |              | 7,740,000 ERF                   |
|                   |                        |                              |              |               |              | 0 GCR                           |
|                   |                        |                              |              |               |              | 0 SPR                           |
|                   |                        |                              |              |               |              | 0 SOC                           |
|                   |                        |                              |              |               |              | 0 PRIV                          |
|                   |                        |                              |              |               |              | 0 ODF                           |
|                   |                        |                              |              |               |              | 250,000 OFIN                    |
|                   |                        |                              |              |               |              | <u>21,880,000</u>               |

\*indicates project costs not included in plan totals

| Project Number                 | Project Description   | 2017-2021 CIP             |           |            |           |                                      |
|--------------------------------|---|---------------------------|-----------|------------|-----------|--------------------------------------|
|                                |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016         |
| PARKS & RECREATION: Public Art |   |                           |           |            |           |                                      |
| PR-1416                        | <b>2016 Public Art</b><br>Funding for permanent art acquisitions.   | No Change                 | 2016      | 2016       | 2016      | 0 *PAYG<br>50,000 *PRIV<br>0 *OFIN   |
|                                | Project Total   |                           |           |            |           | 50,000                               |
| PR-1459                        | <b>2017 Public Art</b><br>Funding for permanent art acquisitions.<br>Revised funding to include up to a \$50,000 city match of private funds. | Revised Funding           | 2017      | 2017       | 2017      | 50,000 PAYG<br>50,000 PRIV<br>0 OFIN |
|                                | Project Total   |                           |           |            |           | 100,000                              |
| PR-1544                        | <b>2018 Public Art</b><br>Funding for permanent art acquisitions.<br>Project eliminated due to limited private funding available.             | Project Removed           | 2018      | 2018       | 2018      | 0 PAYG<br>0 PRIV<br>0 OFIN           |
|                                | Project Total   |                           |           |            |           | 0                                    |
| PR-1622                        | <b>2019 Public Art</b><br>Funding for permanent art acquisitions.<br>Revised funding to include up to a \$50,000 city match of private funds. | Revised Funding           | 2019      | 2019       | 2019      | 50,000 PAYG<br>50,000 PRIV<br>0 OFIN |
|                                | Project Total   |                           |           |            |           | 100,000                              |
| PR-1795                        | <b>2021 Public Art</b><br>Funding for permanent art acquisitions.<br>Overland Park will match up to \$50,000 of private funds for public art. | New                       | 2021      | 2021       | 2021      | 50,000 PAYG<br>50,000 PRIV<br>0 OFIN |
|                                | Project Total   |                           |           |            |           | 100,000                              |
| SUBTOTAL                       |   |                           |           |            |           | 0 GO                                 |
| PARKS & RECREATION: Public Art |   |                           |           |            |           | 0 20GO                               |
|                                |   |                           |           |            |           | 150,000 PAYG                         |
|                                |   |                           |           |            |           | 0 EXCIS                              |
|                                |   |                           |           |            |           | 0 1/8STX                             |
|                                |   |                           |           |            |           | 0 ESC                                |
|                                |   |                           |           |            |           | 0 SA                                 |
|                                |   |                           |           |            |           | 0 SWU                                |
|                                |   |                           |           |            |           | 0 JOCO                               |
|                                |   |                           |           |            |           | 0 OCITY                              |
|                                |   |                           |           |            |           | 0 KDOT                               |
|                                |   |                           |           |            |           | 0 TFED                               |
|                                |   |                           |           |            |           | 0 CDBG                               |
|                                |   |                           |           |            |           | 0 OFED                               |
|                                |   |                           |           |            |           | 0 ERF                                |
|                                |   |                           |           |            |           | 0 GCR                                |
|                                |   |                           |           |            |           | 0 SPR                                |
|                                |   |                           |           |            |           | 0 SOC                                |
|                                |   |                           |           |            |           | 150,000 PRIV                         |
|                                |   |                           |           |            |           | 0 ODF                                |
|                                |   |                           |           |            |           | 0 OFIN                               |
|                                |   |                           |           |            |           | 300,000                              |

\*indicates project costs not included in plan totals

| Project Number                              | Project Description   | 2017-2021 CIP             |           |            |           | 2017-2021 CIP Adopted 8/2016  |
|---|---|---------------------------|-----------|------------|-----------|---|
|   |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year |   |
| PARKS & RECREATION: Arboretum & Kemper Farm |   |                           |           |            |           |   |
| PR-1251                                     | <b>Train Garden</b><br>Construction of 20,000 sq. ft. garden area includes walkways, arbor, full size box car and caboose on rails, a water feature, landscape areas, and five or six G-Scale model trains running through the garden. All phases are anticipated to be complete by the end of 2016.  | No Change                 | 2009      | 2011-2016  | 2009      | 0 *GO<br>0 *PAYG<br>0 *SPR<br>760,000 *PRIV<br>0 *OFIN  |
| Project Total                               |   |                           |           |            |           | 760,000   |
| PR-1552                                     | <b>Arboretum Restrooms</b><br>Construction of restroom facility near the Train Garden at the Arboretum. Scope includes construction of freeze-proof water service to the west side of the Arboretum to allow the restroom to operate year-round. Expanded water service allows for future facility expansion on the west side of the Arboretum. | No Change                 | 2015      | 2015       | 2015      | 0 *GO<br>100,000 *PAYG<br>200,000 *SPR<br>100,000 *PRIV<br>0 *OFIN  |
| Project Total                               |   |                           |           |            |           | 400,000   |
| PR-1796                                     | <b>Arboretum Greenhouse</b><br>Construction of second greenhouse at the Arboretum to increase growing capacity by 1,000 plants. Friends of the Arboretum is providing funding for this project. Constructed in the fall of 2016.  | New                       | 2016      | 2016       | 2016      | 0 *GO<br>0 *PAYG<br>0 *SPR<br>160,000 *PRIV   |
| Project Total                               |   |                           |           |            |           | 160,000   |
| SUBTOTAL                                    |   |                           |           |            |           | 0 GO<br>0 20GO<br>0 PAYG<br>0 EXCIS<br>0 1/8STX<br>0 ESC<br>0 SA<br>0 SWU<br>0 JOCO<br>0 OCITY<br>0 KDOT<br>0 TFED<br>0 CDBG<br>0 OFED<br>0 ERF<br>0 GCR<br>0 SPR<br>0 SOC<br>0 PRIV<br>0 ODF<br>0 OFIN |
| PARKS & RECREATION: Arboretum & Kemper Farm |   |                           |           |            |           | 0   |

\*indicates project costs not included in plan totals

| Project Number                                       | Project Description  | 2017-2021 CIP             |           |            |           |                              |
|--|--|---------------------------|-----------|------------|-----------|------------------------------|
|  |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016 |
| PARKS & RECREATION: Park and Greenspace Improvements |  |                           |           |            |           |                              |
| PR-1236  | <b>2014 Park Improvements</b><br>Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R. Projects are on-going. | No Change                 | 2014      | 2014       | 2014      | 200,000 *SPR                 |
|  | Project Total  |                           |           |            |           | 200,000                      |
| PR-1334  | <b>2015 Park Improvements</b><br>Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.                        | No Change                 | 2015      | 2015       | 2015      | 335,000 *SPR                 |
|  | Project Total  |                           |           |            |           | 335,000                      |
| PR-1395  | <b>2016 Park Improvements</b><br>Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.                        | No Change                 | 2016      | 2016       | 2016      | 200,000 *SPR                 |
|  | Project Total  |                           |           |            |           | 200,000                      |
| PR-1461  | <b>2017 Park Improvements</b><br>Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.                        | No Change                 | 2017      | 2017       | 2017      | 200,000 SPR                  |
|  | Project Total  |                           |           |            |           | 200,000                      |
| PR-1543  | <b>2018 Park Improvements</b><br>Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.                        | No Change                 | 2018      | 2018       | 2018      | 200,000 SPR                  |
|  | Project Total  |                           |           |            |           | 200,000                      |
| PR-1797  | <b>Strang Park Master Plan</b><br>Master plan for remodel/reconstruction of Strang Park at 89th and Farley, located behind the Johnson County Library.   | New                       | 2018      | 2018       | 2018      | 75,000 PAYG                  |
|  | Project Total  |                           |           |            |           | 75,000                       |
| PR-1595  | <b>2019 Park Improvements</b><br>Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.                        | No Change                 | 2019      | 2019       | 2019      | 200,000 SPR                  |
|  | Project Total  |                           |           |            |           | 200,000                      |
| PR-1672  | <b>2020 Park Improvements</b><br>Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.                        | No Change                 | 2020      | 2020       | 2020      | 200,000 SPR                  |
|  | Project Total  |                           |           |            |           | 200,000                      |

\*indicates project costs not included in plan totals



| Project Number  | Project Description  | 2017-2021 CIP             |           |            |           |                              |
|---|--|---------------------------|-----------|------------|-----------|------------------------------|
|   |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016 |
| PARKS & RECREATION: Park and Greenspace Improvements        |  |                           |           |            |           |                              |
| PR-1748   | <b>2021 Park Improvements</b>  | New                       | 2021      | 2021       | 2021      | 200,000 SPR                  |
|   | Continuation of annual program. Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R. |                           |           |            |           |                              |
|   | Project Total  |                           |           |            |           | 200,000                      |
| SUBTOTAL 0 GO   |  |                           |           |            |           |                              |
| PARKS & RECREATION: Park and Greenspace Improvements 0 20GO |  |                           |           |            |           |                              |
|   |  |                           |           |            |           | 75,000 PAYG                  |
|   |  |                           |           |            |           | 0 EXCIS                      |
|   |  |                           |           |            |           | 0 1/8STX                     |
|   |  |                           |           |            |           | 0 ESC                        |
|   |  |                           |           |            |           | 0 SA                         |
|   |  |                           |           |            |           | 0 SWU                        |
|   |  |                           |           |            |           | 0 JOCO                       |
|   |  |                           |           |            |           | 0 OCITY                      |
|   |  |                           |           |            |           | 0 KDOT                       |
|   |  |                           |           |            |           | 0 TFED                       |
|   |  |                           |           |            |           | 0 CDBG                       |
|   |  |                           |           |            |           | 0 OFED                       |
|   |  |                           |           |            |           | 0 ERF                        |
|   |  |                           |           |            |           | 0 GCR                        |
|   |  |                           |           |            |           | 1,000,000 SPR                |
|   |  |                           |           |            |           | 0 SOC                        |
|   |  |                           |           |            |           | 0 PRIV                       |
|   |  |                           |           |            |           | 0 ODF                        |
|   |  |                           |           |            |           | 0 OFIN                       |
|   |  |                           |           |            |           | 1,075,000                    |

\*indicates project costs not included in plan totals

| Project Number                                 | Project Description  | 2017-2021 CIP                   |           |            |           |  |
|--|--|---------------------------------|-----------|------------|-----------|--|
|  |  | Change From 2016-2020 CIP       | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                                   |
| PARKS & RECREATION: Park Facility Improvements |  |                                 |           |            |           |  |
| PR-1623  | <b>Roe Park Enhancements</b><br>Decommission Roe Pool and redevelop Roe Park to enhance the appearance and functional use of park. Improvements may include parking lot reconstruction and expansion, restrooms, enhanced playground features, picnic shelters, landscaping and other recreational amenities, as determined by the master plan process. Roe Pool closed at the end of the 2015 swim season.  | No Change                       | 2014-2015 | 2016       | 2014      | 45,000 *SPR  |
|  |  |                                 |           |            | 2015      | 1,700,000 *GO<br>155,000 *SPR                                  |
|  |  |                                 |           |            | 2016      | 0 *GO<br>500,000 *PAYG<br>0 *SPR<br>0 *ERF<br>0 *ODF           |
|  | Project Total  |                                 |           |            |           | 2,400,000  |
| PR-1553  | <b>Deanna Rose East Entry and Shop</b><br>Replace the current east entry complex built in 1978 with new entry complex, including restrooms, concessions, staff offices, maintenance shop and storage area. Revised scope; previously this project was listed for concept design only.  | Revised Scope                   | 2017      | 2017       | 2014      | 20,000 *PAYG<br>20,000 *PRIV                                   |
|  |  |                                 |           |            | 2017      | 1,000,000 GO<br>250,000 PAYG<br>0 SPR<br>200,000 PRIV<br>0 ODF |
|  | Project Total  |                                 |           |            |           | 1,490,000  |
| PR-1554  | <b>Overland Park Soccer Complex Turf Replacement: Phase I</b><br>Replacement of synthetic turf on four of the 12 soccer fields at the Overland Park Soccer Complex. Maintaining current usage levels of over 1,500 games a year, it is anticipated fibers will be thoroughly worn down and seams starting to fray. Replacement includes disposal of existing turf, fixing sub-surface as needed, re-laying turf and rubber, and refurbishing areas (fence, plants areas, grass, etc.) destroyed during construction. Revised year from 2018 to 2017 in order to complete replacement of all field prior to hosting the 2019 and 2020 National Youth Championships. | Revised Year<br>Revised Funding | 2017      | 2017       | 2017      | 0 GO<br>800,000 PAYG<br>0 SPR<br>700,000 ERF<br>500,000 ODF    |
|  |  |                                 |           |            |           | [ODF = eight-year GO bonds]                                    |
|  | Project Total  |                                 |           |            |           | 2,000,000  |
| PR-1792  | <b>Community Centers Electrical and Data Upgrade</b><br>Increase electrical and data capacity for equipment on the fitness floor, in order to utilize more advanced models of fitness equipment.   | New                             | 2017      | 2017       | 2017      | 0 GO<br>185,000 PAYG<br>0 SPR<br>0 PRIV<br>0 ODF               |
|  | Project Total  |                                 |           |            |           | 185,000  |

\*indicates project costs not included in plan totals

| Project Number                                 | Project Description  | 2017-2021 CIP                     |           |            |           |  |
|--|--|-----------------------------------|-----------|------------|-----------|--|
|  |  | Change From 2016-2020 CIP         | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                     |
| PARKS & RECREATION: Park Facility Improvements |  |                                   |           |            |           |  |
| PR-1668  | <b>Skyes/Lady Overland Park Golf Course Clubhouse and Parking Lot Replacement</b><br>The club house at the Skyes/Lady Golf Course is approximately 40 years old, and has experienced significant deterioration. The current facility does not meet current operational needs. The project includes demolishing the existing clubhouse and replacing with a new clubhouse, parking lot and practice greens. Funding for club house and greens (\$3.4M) will be from Golf Course Fund. Parking lot design and construction (\$1.25M) will be funded from the General Fund.   | No Change                         | 2017      | 2018       | 2017      | 0 GO<br>0 20GO<br>0 PAYG<br>0 SPR<br>330,000 GCR |
|  |  |                                   |           |            | 2018      | 1,250,000 GO<br>0 20GO<br>0 PAYG<br>0 SPR        |
|  |  | [GCR Funding via 20-year GO Bond] |           |            |           | 3,020,000 GCR                                    |
|  | Project Total  |                                   |           |            |           | 4,600,000  |
| PR-1624  | <b>Overland Park Soccer Complex Turf Replacement: Phase 2</b><br>Replacement of synthetic turf on four of the 12 soccer fields at the Overland Park Soccer Complex. Maintaining current usage levels of over 1,500 games a year, it is anticipated fibers will be thoroughly worn down and seams starting to fray. Replacement includes disposal of existing turf, fixing sub-surface as needed, re-laying turf and rubber, and refurbishing areas (fence, plants areas, grass, etc.) destroyed during construction. Revised year from 2019 to 2018 in order to complete replacement of all field prior to hosting the 2019 and 2020 National Youth Championships. | Revised Year                      | 2018      | 2018       | 2018      | 0 GO<br>500,000 PAYG<br>150,000 SPR<br>0 ERF     |
|  |  | [ODF = eight-year GO bonds]       |           |            |           | 1,350,000 ODF                                    |
|  | Project Total  |                                   |           |            |           | 2,000,000  |
| PR-1793  | <b>Young's Pool Master Plan</b><br>Master plan for remodel/reconstruction of Young's Pool to become regional aquatic center in northern Overland Park.   | New                               | 2018      | 2018       | 2018      | 0 GO<br>100,000 PAYG<br>0 SPR<br>0 PRIV<br>0 ODF |
|  | Project Total  |                                   |           |            |           | 100,000  |

\*indicates project costs not included in plan totals

| Project Number                                 | Project Description   | 2017-2021 CIP               |           |            |                  | 2017-2021 CIP Adopted 8/2016  |
|--|---|-----------------------------|-----------|------------|------------------|---|
|  |   | Change From 2016-2020 CIP   | Des. Year | Cons. Year | Fin. Year        |   |
| PARKS & RECREATION: Park Facility Improvements |   |                             |           |            |                  |   |
| PR-1682  | <b>Overland Park Soccer Complex Turf Replacement: Phase 3</b> <div>Replacement of synthetic turf on four of the 12 soccer fields at the Overland Park Soccer Complex. Maintaining current usage levels of over 1,500 games a year, it is anticipated fibers will be thoroughly worn down and seams starting to fray. Replacement includes disposal of existing turf, fixing sub-surface as needed, re-laying turf and rubber, and refurbishing areas (fence, plants areas, grass, etc.) destroyed during construction. Revised year from 2020 to 2019 in order to complete replacement of all field prior to hosting the 2019 and 2020</div> <div>Project Total</div> | Revised Year                | 2019      | 2019       | 2019             | 0 GO<br>500,000 PAYG<br>150,000 SPR<br>0 ERF<br>1,350,000 ODF   |
|  |   | [ODF = eight-year GO bonds] |           |            |                  |   |
|  |   |                             |           |            |                  | 2,000,000   |
| PR-1794  | <b>Tomahawk Ridge Aquatic Center Master Plan</b> <div>Master plan for remodel/reconstruction of Tomahawk Ridge Aquatic Center.</div> <div>Project Total</div>   | New                         | 2019      | 2019       | 2019             | 0 GO<br>100,000 PAYG<br>0 SPR<br>0 PRIV<br>0 ODF  |
|  |   |                             |           |            |                  | 100,000   |
| PR-1696  | <b>Kingston Lake Park Restroom Construction</b> <div>Construction of restrooms which could be used year-round in conjunction with Park's existing fishing lake, playground, picnic shelter and bike/hike trail.</div> <div>Project Total</div>  | No Change                   | 2019      | 2020       | 2019<br><br>2020 | 0 GO<br>30,000 PAYG<br>0 SPR<br><br>0 GO<br>225,000 PAYG<br>0 SPR   |
|  |   |                             |           |            |                  | 255,000   |
| SUBTOTAL                                       |   |                             |           |            |                  | 2,250,000 GO  |
| PARKS & RECREATION: Park Facility Improvements |   |                             |           |            |                  | 0 20GO<br>2,690,000 PAYG<br>0 EXCIS<br>0 1/8STX<br>0 ESC<br>0 SA<br>0 SWU<br>0 JOCO<br>0 OCITY<br>0 KDOT<br>0 TFED<br>0 CDBG<br>0 OFED<br>700,000 ERF<br>3,350,000 GCR<br>300,000 SPR<br>0 SOC<br>200,000 PRIV<br>3,200,000 ODF<br>0 OFIN<br>12,690,000 |

\*indicates project costs not included in plan totals

| Project Number                    | Project Description   | 2017-2021 CIP                |              |               |              | 2017-2021 CIP<br>Adopted 8/2016  |
|-----------------------------------|---|------------------------------|--------------|---------------|--------------|--|
|                                   |   | Change From<br>2016-2020 CIP | Des.<br>Year | Cons.<br>Year | Fin.<br>Year |  |
| BRIDGE IMPROVEMENTS               |   |                              |              |               |              |  |
| BR-0369                           | <b>151st Street Bridge at Kenneth Road</b>  | Revised Year<br>Revised Cost | 2016         | 2017          | 2016         | 0 *GO<br>0 *PAYG<br>25,000 *1/8STX<br>0 *JOCO<br>0 *OCITY  |
|                                   | Replacement of the bridge over the Blue River at 151st Street. The is a cooperative project with KCMO, with Jackson County administering the project. Revised year from 2015 to 2016 design and 2017 construction. Revised cost based on updated engineer's estimate. |                              |              |               | 2017         | 0 PAYG<br>470,000 1/8STX   |
|                                   | Project Total   |                              |              |               |              | 495,000  |
| BR-1664                           | <b>167th Street Bridges over Coffee Creek</b>   | No Change                    | 2018         | 2020          | 2018         | 0 GO<br>0 PAYG<br>300,000 1/8STX   |
|                                   | Construction of two bridges on 167th Street over Coffee Creek.  |                              |              |               | 2020         | 0 GO<br>0 PAYG<br>3,000,000 1/8STX   |
|                                   | Project Total   |                              |              |               |              | 3,300,000  |
| SUBTOTAL -<br>BRIDGE IMPROVEMENTS |   |                              |              |               |              | 0 GO<br>0 20GO<br>0 PAYG<br>0 EXCIS<br>3,770,000 1/8STX<br>0 ESC<br>0 SA<br>0 SWU<br>0 JOCO<br>0 OCITY<br>0 KDOT<br>0 TFED<br>0 CDBG<br>0 OFED<br>0 ERF<br>0 GCR<br>0 SPR<br>0 SOC<br>0 PRIV<br>0 ODF<br>0 OFIN<br>3,770,000 |

\*indicates project costs not included in plan totals

| Project Number             | Project Description  | 2017-2021 CIP             |           |            |           |  |
|----------------------------|--|---------------------------|-----------|------------|-----------|--|
|                            |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016   |
| RESIDENTIAL STREET PROGRAM |  |                           |           |            |           |  |
| SR-1228                    | <b>2015 Neighborhood Streets Reconstruction Program</b><br><div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements in the area near 150th and Glenwood. Revised cost based on project near completion.</div> <div>Project Total</div> | Revised Cost              | 2014      | 2015       | 2014      | 260,000 *1/8STX<br>0 *SWU<br>0 *JOCO<br>0 *CDBG<br><br>2015<br>1,415,000 *1/8STX<br>250,000 *SWU<br>0 *JOCO<br>0 *CDBG<br><u>1,925,000</u>   |
| SR-1386                    | <b>2016 Neighborhood Streets Reconstruction Program</b><br><div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised cost based on updated engineer's estimate.</div> <div>Project Total</div>                                 | Revised Cost              | 2015      | 2016       | 2014      | 0 *1/8STX<br>0 *SWU<br><br>2015<br>260,000 *1/8STX<br>0 *SWU<br>0 *CDBG<br><br>2016<br>410,000 *PAYG<br>2,910,000 *1/8STX<br>250,000 *SWU<br>0 *JOCO<br>0 *CDBG<br>[OFIN= transfer from SR-1426] 290,000 *OFIN<br><u>4,120,000</u> |
| SR-1440                    | <b>2017 Neighborhood Streets Reconstruction Program</b><br><div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.</div> <div>Project Total</div>  | No Change                 | 2015      | 2017       | 2015      | 260,000 *1/8STX<br>0 *SWU<br>0 *JOCO<br>0 *CDBG<br><br>2017<br>2,650,000 PAYG<br>2,190,000 1/8STX<br>250,000 SWU<br>0 JOCO<br>[Includes 2015 and 2016 CDBG funding] 900,000 CDBG<br><u>6,250,000</u>                               |
| SR-1529                    | <b>2018 Neighborhood Streets Reconstruction Program</b><br><div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised design year from 2017 to 2016.</div> <div>Project Total</div>   | Revised Year              | 2016      | 2018       | 2016      | 350,000 *1/8STX<br>0 *SWU<br>0 *JOCO<br>0 *CDBG<br><br>2018<br>2,650,000 PAYG<br>2,500,000 1/8STX<br>150,000 SWU<br>0 JOCO<br>0 CDBG<br><u>5,650,000</u>   |

\*indicates project costs not included in plan totals

| Project Number             | Project Description  | 2017-2021 CIP             |           |            |           |  |
|----------------------------|--|---------------------------|-----------|------------|-----------|--|
|                            |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016   |
| RESIDENTIAL STREET PROGRAM |  |                           |           |            |           |  |
| SR-1585                    | <b>2019 Neighborhood Streets Reconstruction Program</b><br><div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised design year from 2018 to 2017.</div>  | Revised Year              | 2017      | 2019       | 2017      | 350,000 1/8STX<br>0 SWU<br>0 JOCO<br>0 CDBG                                      |
|                            |  |                           |           |            | 2019      | 2,650,000 PAYG<br>2,200,000 1/8STX<br>150,000 SWU<br>0 JOCO<br>300,000 CDBG      |
| Project Total              |  |                           |           |            |           | 5,650,000  |
| SR-1655                    | <b>2020 Neighborhood Streets Reconstruction Program</b><br><div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised design year from 2019 to 2018.</div>  | Revised Year              | 2018      | 2020       | 2018      | 350,000 1/8STX<br>0 SWU<br>0 JOCO<br>0 CDBG                                      |
|                            |  |                           |           |            | 2020      | 2,650,000 PAYG<br>2,200,000 1/8STX<br>150,000 SWU<br>0 JOCO<br>300,000 CDBG      |
| Project Total              |  |                           |           |            |           | 5,650,000  |
| SR-1718                    | <b>2021 Neighborhood Streets Reconstruction Program</b><br><div>Continuation of annual program. Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.</div>   | New                       | 2019      | 2021       | 2019      | 350,000 1/8STX<br>0 SWU<br>0 CDBG  |
|                            |  |                           |           |            | 2021      | 2,650,000 PAYG<br>2,200,000 1/8STX<br>150,000 SWU<br>0 JOCO<br>300,000 CDBG      |
| Project Total              |  |                           |           |            |           | 5,650,000  |
| SR-1801                    | <b>2022 Neighborhood Streets Reconstruction Program</b><br><div>Continuation of annual program. Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. 2022 construction is not included in the plan totals.</div> | New                       | 2020      | 2022       | 2020      | 350,000 1/8STX<br>0 SWU<br>0 CDBG  |
|                            |  |                           |           |            | 2022      | 2,650,000 *PAYG<br>2,200,000 *1/8STX<br>150,000 *SWU<br>0 *JOCO<br>300,000 *CDBG |
| Project Total              |  |                           |           |            |           | 5,650,000  |

\*indicates project costs not included in plan totals

| Project Number             | Project Description  | 2017-2021 CIP             |           |            |           |                              |
|----------------------------|--|---------------------------|-----------|------------|-----------|------------------------------|
|                            |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016 |
| RESIDENTIAL STREET PROGRAM |  |                           |           |            |           |                              |
| SR-1802                    | <b>2023 Neighborhood Streets Reconstruction Program</b>  | New                       | 2021      | 2023       | 2021      | 350,000 1/8STX               |
|                            | Continuation of annual program. Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. 2023 construction is not included in the plan totals. |                           |           |            |           | 0 SWU                        |
|                            |  |                           |           |            |           | 0 CDBG                       |
|                            |  |                           |           |            | 2023      | 2,650,000 *PAYG              |
|                            |  |                           |           |            |           | 2,200,000 *1/8STX            |
|                            |  |                           |           |            |           | 150,000 *SWU                 |
|                            |  |                           |           |            |           | 0 *JOCO                      |
|                            |  |                           |           |            |           | 300,000 *CDBG                |
|                            | Project Total  |                           |           |            |           | <u>5,650,000</u>             |
| SUBTOTAL                   |  |                           |           |            |           |                              |
| RESIDENTIAL STREET PROGRAM |  |                           |           |            |           |                              |
|                            |  |                           |           |            |           | 0 GO                         |
|                            |  |                           |           |            |           | 0 20GO                       |
|                            |  |                           |           |            |           | 13,250,000 PAYG              |
|                            |  |                           |           |            |           | 0 EXCIS                      |
|                            |  |                           |           |            |           | 13,040,000 1/8STX            |
|                            |  |                           |           |            |           | 0 ESC                        |
|                            |  |                           |           |            |           | 0 SA                         |
|                            |  |                           |           |            |           | 850,000 SWU                  |
|                            |  |                           |           |            |           | 0 JOCO                       |
|                            |  |                           |           |            |           | 0 OCITY                      |
|                            |  |                           |           |            |           | 0 KDOT                       |
|                            |  |                           |           |            |           | 0 TFED                       |
|                            |  |                           |           |            |           | 1,800,000 CDBG               |
|                            |  |                           |           |            |           | 0 OFED                       |
|                            |  |                           |           |            |           | 0 ERF                        |
|                            |  |                           |           |            |           | 0 GCR                        |
|                            |  |                           |           |            |           | 0 SPR                        |
|                            |  |                           |           |            |           | 0 SOC                        |
|                            |  |                           |           |            |           | 0 PRIV                       |
|                            |  |                           |           |            |           | 0 ODF                        |
|                            |  |                           |           |            |           | 0 OFIN                       |
|                            |  |                           |           |            |           | <u>28,940,000</u>            |

\*indicates project costs not included in plan totals



|                       |   | 2017-2021 CIP             |           |            |           |                              |
|-----------------------|---|---------------------------|-----------|------------|-----------|------------------------------|
| Project Number        | Project Description   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016 |
| SIDEWALK CONSTRUCTION |   |                           |           |            |           |                              |
| SW-1287               | <b>2015 Sidewalk Construction</b><br>Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.                                 | No Change                 | 2015      | 2015       | 2015      | 0 *PAYG<br>100,000 *1/8STX   |
| Project Total         |   |                           |           |            |           | 100,000                      |
| SW-1385               | <b>2016 Sidewalk Construction</b><br>Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.                                 | No Change                 | 2016      | 2016       | 2016      | 0 *PAYG<br>50,000 *1/8STX    |
| Project Total         |   |                           |           |            |           | 50,000                       |
| SW-1435               | <b>2017 Sidewalk Construction</b><br>Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.                                 | No Change                 | 2017      | 2017       | 2017      | 0 PAYG<br>50,000 1/8STX      |
| Project Total         |   |                           |           |            |           | 50,000                       |
| SW-1530               | <b>2018 Sidewalk Construction</b><br>Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.                                 | No Change                 | 2018      | 2018       | 2018      | 0 PAYG<br>50,000 1/8STX      |
| Project Total         |   |                           |           |            |           | 50,000                       |
| SW-1586               | <b>2019 Sidewalk Construction</b><br>Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.                                 | No Change                 | 2019      | 2019       | 2019      | 0 PAYG<br>50,000 1/8STX      |
| Project Total         |   |                           |           |            |           | 50,000                       |
| SW-1656               | <b>2020 Sidewalk Construction</b><br>Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.                                 | No Change                 | 2020      | 2020       | 2020      | 0 PAYG<br>50,000 1/8STX      |
| Project Total         |   |                           |           |            |           | 50,000                       |
| SW-1719               | <b>2021 Sidewalk Construction</b><br>Continuation of annual program. Construction or reconstruction of sidewalks based on citizen petition or staff recommendation. | New                       | 2021      | 2021       | 2021      | 0 PAYG<br>50,000 1/8STX      |
| Project Total         |   |                           |           |            |           | 50,000                       |

\*indicates project costs not included in plan totals

| Project<br>Number | Project<br>Description | 2017-2021 CIP                |              |               |              |                                 |
|-------------------|------------------------|------------------------------|--------------|---------------|--------------|---------------------------------|
|                   |                        | Change From<br>2016-2020 CIP | Des.<br>Year | Cons.<br>Year | Fin.<br>Year | 2017-2021 CIP<br>Adopted 8/2016 |
|                   | SIDEWALK CONSTRUCTION  |                              |              |               |              |                                 |
|                   | SUBTOTAL               |                              |              |               |              | 0 GO                            |
|                   | SIDEWALK CONSTRUCTION  |                              |              |               |              | 0 20GO                          |
|                   |                        |                              |              |               |              | 0 PAYG                          |
|                   |                        |                              |              |               |              | 0 EXCIS                         |
|                   |                        |                              |              |               |              | 250,000 1/8STX                  |
|                   |                        |                              |              |               |              | 0 ESC                           |
|                   |                        |                              |              |               |              | 0 SA                            |
|                   |                        |                              |              |               |              | 0 SWU                           |
|                   |                        |                              |              |               |              | 0 JOCO                          |
|                   |                        |                              |              |               |              | 0 OCITY                         |
|                   |                        |                              |              |               |              | 0 KDOT                          |
|                   |                        |                              |              |               |              | 0 TFED                          |
|                   |                        |                              |              |               |              | 0 CDBG                          |
|                   |                        |                              |              |               |              | 0 OFED                          |
|                   |                        |                              |              |               |              | 0 ERF                           |
|                   |                        |                              |              |               |              | 0 GCR                           |
|                   |                        |                              |              |               |              | 0 SPR                           |
|                   |                        |                              |              |               |              | 0 SOC                           |
|                   |                        |                              |              |               |              | 0 PRIV                          |
|                   |                        |                              |              |               |              | 0 ODF                           |
|                   |                        |                              |              |               |              | 0 OFIN                          |
|                   |                        |                              |              |               |              | <u>250,000</u>                  |

\*indicates project costs not included in plan totals

| Project Number  | Project Description   | 2017-2021 CIP             |           |            |           |  |
|-----------------|---|---------------------------|-----------|------------|-----------|--|
|                 |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                 |
| STREET LIGHTING |   |                           |           |            |           |  |
| SL-1046         | <b>LED Street Lighting</b><br>Installation of street lighting on residential, collectors and thoroughfares. Project is on hold pending identification of LED fixtures. Revised construction year to 2016.                             | Revised Year              | 2011      | 2016       | 2012      | 0 *PAYG<br>128,000 *1/8STX<br>0 *OCITY       |
|                 |   |                           |           |            | 2013      | -40,000 *1/8STX                              |
| Project Total   |   |                           |           |            |           | 88,000                                       |
| SL-1224         | <b>2014 Street Lighting</b><br>Installation of street lighting on residential, collectors and thoroughfares. Project scope includes Metcalf Ave., 63rd St. to 71st St. Revised funding to include additional CARS funding.            | Revised Funding           | 2013      | 2014-2015  | 2013      | 40,000 *1/8STX                               |
|                 |   |                           |           |            | 2014      | 200,000 *1/8STX<br>0 *OCITY<br>185,000 *JOCO |
|                 |   |                           |           |            | 2015      | -30,000 *1/8STX                              |
| Project Total   |   |                           |           |            |           | 395,000                                      |
| SL-1437         | <b>2017 Street Lighting</b><br>Replace approximately 160 KCPL-style streetlights with energy efficient LED streetlights. Funding has been combined from the 2015, 2016, 2018 and 2019 annual streetlighting projects to this project. | No Change                 | 2015      | 2017       | 2015      | 50,000 *PAYG<br>100,000 *1/8STX              |
|                 |   |                           |           |            | 2017      | 500,000 PAYG<br>400,000 1/8STX<br>0 OCITY    |
| Project Total   |   |                           |           |            |           | 1,050,000                                    |
| SL-1649         | <b>2020 Street Lighting</b><br>Annual program of installation of street lighting on residential, collectors and thoroughfares.  | No Change                 | 2020      | 2020       | 2020      | 0 PAYG<br>100,000 1/8STX<br>0 JOCO           |
| Project Total   |   |                           |           |            |           | 100,000                                      |
| SL-1753         | <b>2021 Street Lighting</b><br>Annual program of installation of street lighting on residential, collectors and thoroughfares.  | New                       | 2021      | 2021       | 2021      | 0 PAYG<br>100,000 1/8STX<br>0 JOCO           |
| Project Total   |   |                           |           |            |           | 100,000                                      |

\*indicates project costs not included in plan totals

| Project<br>Number | Project<br>Description | 2017-2021 CIP                |              |               |              |                                 |
|-------------------|------------------------|------------------------------|--------------|---------------|--------------|---------------------------------|
|                   |                        | Change From<br>2016-2020 CIP | Des.<br>Year | Cons.<br>Year | Fin.<br>Year | 2017-2021 CIP<br>Adopted 8/2016 |
|                   | STREET LIGHTING        |                              |              |               |              |                                 |
|                   | SUBTOTAL               |                              |              |               |              | 0 GO                            |
|                   | STREET LIGHTING        |                              |              |               |              | 0 20GO                          |
|                   |                        |                              |              |               |              | 500,000 PAYG                    |
|                   |                        |                              |              |               |              | 0 EXCIS                         |
|                   |                        |                              |              |               |              | 600,000 1/8STX                  |
|                   |                        |                              |              |               |              | 0 ESC                           |
|                   |                        |                              |              |               |              | 0 SA                            |
|                   |                        |                              |              |               |              | 0 SWU                           |
|                   |                        |                              |              |               |              | 0 JOCO                          |
|                   |                        |                              |              |               |              | 0 OCITY                         |
|                   |                        |                              |              |               |              | 0 KDOT                          |
|                   |                        |                              |              |               |              | 0 TFED                          |
|                   |                        |                              |              |               |              | 0 CDBG                          |
|                   |                        |                              |              |               |              | 0 OFED                          |
|                   |                        |                              |              |               |              | 0 ERF                           |
|                   |                        |                              |              |               |              | 0 GCR                           |
|                   |                        |                              |              |               |              | 0 SPR                           |
|                   |                        |                              |              |               |              | 0 SOC                           |
|                   |                        |                              |              |               |              | 0 PRIV                          |
|                   |                        |                              |              |               |              | 0 ODF                           |
|                   |                        |                              |              |               |              | 0 OFIN                          |
|                   |                        |                              |              |               |              | <u>1,100,000</u>                |

\*indicates project costs not included in plan totals

| Project Number      | Project Description   | 2017-2021 CIP             |           |   |           | 2017-2021 CIP Adopted 8/2016  |
|---------------------|---|---------------------------|-----------|---|-----------|---|
|                     |   | Change From 2016-2020 CIP | Des. Year | Cons. Year  | Fin. Year |   |
| STREET IMPROVEMENTS |   |                           |           |   |           |   |
| ST-1058             | <b>159th St. and U.S. 69 Highway Interchange</b><br>Construction of an interchange at 159th Street and US69 Highway, and northbound/southbound auxiliary lanes from 151st Street to 167th Street. Overland Park is administering the project. Private (developer) funding financed right-of-way and easement acquisition.   | No Change                 | 2013      | 2014-2015<br>[PRIV = Developer \$ for ROW/easement] | 2013      | 1,018,000 *GO<br>200,000 *KDOT<br>640,000 *PRIV   |
|                     |   |                           |           |   | 2014      | 232,000 *PAYG<br>4,565,000 *KDOT<br>0 *PRIV   |
|                     |   |                           |           |   | 2015      | 14,000,000 *KDOT  |
|                     | Project Total   |                           |           |   |           | 20,655,000  |
| ST-1661             | <b>Downtown Overland Park Bike and Pedestrian Improvements</b><br>Improvements within a three-mile radius of Downtown Overland Park to allow for enhanced bicycle and pedestrian access and movement. Project has been selected for CMAQ funding by MARC.   | No Change                 | 2016      | 2016  | 2016      | 0 *GO<br>85,000 *PAYG<br>0 *ESC<br>0 *SWU<br>0 *JOCO<br>0 *KDOT<br>240,000 *TFED<br>0 *OFIN |
|                     | Project Total   |                           |           |   |           | 325,000   |
| ST-1791             | <b>U.S. 69 Highway Corridor Study: I-435 to 215th Street</b><br>Engineering study to determine interim corridor improvement needs on US 69 Highway, from I-435 to 215th Street, until funding for ultimate improvements is available.   | New                       | 2016      | 2016  | 2016      | 0 *GO<br>10,000 *PAYG<br>300,000 *ESC<br>0 *SWU<br>0 *JOCO<br>0 *KDOT<br>0 *TFED<br>0 *OFIN |
|                     | Project Total   |                           |           |   |           | 310,000   |
| ST-1666             | <b>80th and Broadmoor Street Improvements</b><br>Reconstruction of 80th and Broadmoor in conjunction with adjacent development. This project will reimburse the developer.  | No Change                 | 2016      | 2017  | 2016      | 0 *GO<br>75,000 *PAYG<br>0 *JOCO  |
|                     | Project Total   |                           |           |   | 2017      | 0 GO<br>325,000 PAYG<br>0 JOCO  |
|                     |   |                           |           |   |           | 400,000   |
| ST-1662             | <b>Indian Creek Parkway Completion, near Neiman Road and 119th Street</b><br>Construct approximately 900 feet of Indian Creek Parkway, east of Neiman Road. This section will complete Neiman Road to collector road standard and enhances the connectivity of the roadway network. Revised construction year from 2017 to 2016. Project will be constructed by developer and reimbursed by the City. | Revised Year              | 2016      | 2016  | 2016      | 0 *GO<br>60,000 *PAYG<br>400,000 *1/8STX  |
|                     | Project Total   |                           |           |   | 2017      | 0 GO<br>0 PAYG<br>0 1/8STX<br>0 OFIN  |
|                     |   |                           |           |   |           | 460,000   |

\*indicates project costs not included in plan totals

| Project Number      | Project Description  | 2017-2021 CIP                |           |            |           |   |
|---------------------|--|------------------------------|-----------|------------|-----------|---|
|                     |  | Change From 2016-2020 CIP    | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016  |
| STREET IMPROVEMENTS |  |                              |           |            |           |   |
| ST-1709             | <b>City Entry Monument Signs</b><br>Design and construction of two City Entry Monument Signs, in the vicinity of 135th Street, west of Nall Avenue and Metcalf Avenue, north of Shawnee Mission Parkway.     | New                          | 2016      | 2017       | 2017      | 0 GO<br>300,000 PAYG<br>0 CDBG<br>0 OFIN  |
|                     | Project Total  |                              |           |            |           | 300,000   |
| ST-1667             | <b>79th Street - Floyd Street to Overland Park Drive</b><br>Reconstruction of 79th Street to include additional parking. Revised design year from 2017 to 2016. Revised cost on updated engineer's estimate. | Revised Year<br>Revised Cost | 2016      | 2018       | 2016      | 0 *GO<br>75,000 *PAYG   |
|                     |  |                              |           |            | 2018      | 0 GO<br>290,000 PAYG<br>300,000 CDBG<br>0 OFIN  |
|                     | Project Total  |                              |           |            |           | 665,000   |
| SUBTOTAL            |  |                              |           |            |           | 0 GO  |
| STREET IMPROVEMENTS |  |                              |           |            |           | 0 20GO<br>915,000 PAYG<br>0 EXCIS<br>0 1/8STX<br>0 ESC<br>0 SA<br>0 SWU<br>0 JOCO<br>0 OCITY<br>0 KDOT<br>0 TFED<br>300,000 CDBG<br>0 OFED<br>0 ERF<br>0 GCR<br>0 SPR<br>0 SOC<br>0 PRIV<br>0 ODF<br>0 OFIN |
|                     |  |                              |           |            |           | 1,215,000   |

\*indicates project costs not included in plan totals

| Project Number   | Project Description  | 2017-2021 CIP                   |           |            |                                      | 2017-2021 CIP Adopted 8/2016                              |
|--|--|---------------------------------|-----------|------------|--------------------------------------|---|
|  |  | Change From 2016-2020 CIP       | Des. Year | Cons. Year | Fin. Year                            |   |
| THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax |  |                                 |           |            |                                      |   |
| TH-1026  | <b>167th St.: Antioch to Metcalf Conceptual Design</b>   | Revised Cost                    | 2013      | TBD        | 2013                                 | 200,000 *1/8STX   |
|  | Conceptual design of widening of 167th Street, Antioch to Metcalf from two to four lanes. Design study needed to request for access break permit from KDOT. Revised based on design contract.  |                                 |           |            | 2014                                 | 0 *PAYG<br>0 *EXCIS<br>500,000 *1/8STX                    |
|  |  |                                 |           |            | 2015                                 | -300,000 *1/8STX  |
|  |  |                                 |           |            |                                      | 400,000   |
|  |  | Project Total                   |           |            |                                      |   |
| TH-0496  | <b>Switzer Road: 151st to 159th Design and Construction</b>  | Revised Cost                    | 2012      | 2014       | 2013                                 | 0 *GO<br>0 *PAYG<br>1,150,000 *EXCIS<br>500,000 *1/8STX   |
|  | Widening of Switzer Road from two to four lanes. Revised based on project near completion.   |                                 |           |            | 2014                                 | 800,000 *EXCIS<br>1,500,000 *1/8STX<br>2,140,000 *JOCO    |
|  |  |                                 |           |            | 2015                                 | -500,000 *1/8STX  |
|  |  |                                 |           |            |                                      | 5,590,000   |
|  |  | Project Total                   |           |            |                                      |   |
| TH-1625  | <b>Switzer Road: College Blvd. to Indian Creek Parkway</b>   | Revised Funding                 | 2014      | 2014-2015  | 2014                                 | 400,000 *PAYG   |
|  | Completion of Switzer to coincide with multi-use development of parcel at southwest corner of College Blvd. and U.S. 69 Highway. Revised funding based on 2015 bond issue.                     |                                 |           |            | 2015                                 | 5,180,000 *GO<br>1,230,000 *PAYG<br>0 *EXCIS<br>0 *1/8STX |
|  |  |                                 |           |            |                                      | 6,810,000   |
|  |  |                                 |           |            |                                      |   |
|  |  | Project Total                   |           |            |                                      |   |
| TH-0513  | <b>159th Street: Metcalf Avenue to Nall Avenue</b>   | Revised Cost                    | 2012      | 2015       | 2012                                 | 0 *PAYG<br>700,000 *1/8STX                                |
|  | Widening of 159th Street from Metcalf Avenue to Nall Avenue from two to four lanes. Revised project amount due to council approved bid. JoCo funding revised due to revised construction cost. |                                 |           |            | 2013                                 | 230,000 *EXCIS<br>13,000 *ESC                             |
|  |  |                                 |           |            | 2014                                 | 2,000,000 *EXCIS<br>500,000 *1/8STX<br>77,000 *ESC        |
|  |  |                                 |           |            | 2015                                 | 1,536,000 *JOCO<br>500,000 *OCITY<br>5,465,000 *TFED      |
|  |  | [OCITY = Johnson Cty, not CARS] |           |            |                                      |   |
|  |  |                                 |           | 2016       | 0 *PAYG<br>229,000 *EXCIS<br>0 *TFED |   |
|  | Project Total  |                                 |           |            |                                      | 11,250,000  |

\*indicates project costs not included in plan totals

| Project Number   | Project Description   | 2017-2021 CIP                 |           |            |           |   |
|--|---|-------------------------------|-----------|------------|-----------|---|
|  |   | Change From 2016-2020 CIP     | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016  |
| THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax |   |                               |           |            |           |   |
| TH-0872  | <b>159th St.: Nall Ave. to Mission Rd. Design and Construction</b> <div>Widen 159th from two to four lanes. Previous amount based on concept design; revised cost based on engineer's estimate, right-of-way acquisition, utility relocations and revised scope including roundabout.</div> | Revised Cost<br>Revised Scope | 2014      | 2016       | 2014      | 500,000 *PAYG<br>0 *EXCIS   |
|  |   |                               |           |            | 2015      | 2,515,000 *GO<br>750,000 *EXCIS<br>620,000 *1/8STX  |
|  |   |                               |           |            | 2016      | 0 *GO<br>630,000 *PAYG<br>2,795,000 *EXCIS<br>2,000,000 *1/8STX<br>5,750,000 *JOCO<br>0 *TFED |
|  | Project Total   |                               |           |            |           | 15,560,000  |
| TH-1800  | <b>South Overland Park Thoroughfare Preliminary Engineering Study</b> <div>Preliminary engineering study of all thoroughfares within the region of Antioch Road to Pflumm Road, 159th Street to 179th Street.</div>   | New                           | 2016      | 2016       | 2016      | 0 *GO<br>100,000 *PAYG<br>0 *EXCIS  |
|  | Project Total   |                               |           |            |           | 100,000   |
| TH-0500  | <b>143rd St.: Pflumm to Quivira Design and Construction</b> <div>Widen 143rd from two to four lanes. Project is being done in conjunction with Olathe. Funding shown is Overland Park's share; Olathe is administering this project.</div>  | No Change                     | 2014      | 2017       | 2013      | 70,000 *PAYG<br>600,000 *EXCIS<br>20,000 *ESC   |
|  |   |                               |           |            | 2015      | 80,000 *EXCIS   |
|  |   |                               |           |            | 2017      | 0 PAYG<br>1,250,000 EXCIS<br>890,000 1/8STX   |
|  | Project Total   |                               |           |            |           | 2,910,000   |
| TH-0495  | <b>Quivira Road: 151st to 159th Street</b> <div>Upgrade two-lane county road. Revised scope from four-lane road to current scope that includes a divided two-lane concrete roadway with median. Cost based on engineer's estimate.</div>  | Revised Scope<br>Revised Cost | 2014      | 2017       | 2014      | 200,000 *PAYG<br>700,000 *EXCIS   |
|  |   |                               |           |            | 2015      | 1,305,000 *GO<br>1,310,000 *EXCIS<br>0 *1/8STX  |
|  |   |                               |           |            | 2017      | 0 PAYG<br>1,535,000 EXCIS<br>2,000,000 1/8STX<br>1,980,000 JOCO<br>0 TFED                     |
|  | Project Total   |                               |           |            |           | 9,030,000   |

\*indicates project costs not included in plan totals



| Project Number   | Project Description  | 2017-2021 CIP             |           |            |           |   |
|--|--|---------------------------|-----------|------------|-----------|---|
|  |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016  |
| THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax |  |                           |           |            |           |   |
| TH-1027  | <b>Metcalf Avenue: 159th Street to 167th Street</b><br><div>Widening of Metcalf Ave: 159th to 167th from two to four lanes. 25% of the corridor is in Johnson County (outside of city limits). Revised cost based on design agreement and updated engineer's estimate.</div> | Revised Cost              | 2016      | 2018       | 2016      | 310,000 *PAYG<br>700,000 *1/8STX  |
|  |  |                           |           |            | 2017      | 500,000 PAYG<br>400,000 EXCIS<br>600,000 1/8STX                               |
|  |  |                           |           |            | 2018      | 0 GO<br>900,000 PAYG<br>0 EXCIS<br>0 1/8STX<br>830,000 JOCO<br>6,640,000 TFED |
|  | Project Total  |                           |           |            |           | 10,880,000  |
| TH-1147  | <b>Quivira Road: 183rd Street to 187th Street</b><br><div>Construction of Quivira Road to standard two lane. This section of Quivira Road does not currently exist. This project was included in the City's Municipal Services Extension Plan for the 2008 annexation.</div> | No Change                 | 2016      | 2018       | 2016      | 0 *PAYG<br>200,000 *EXCIS   |
|  |  |                           |           |            | 2017      | 650,000 PAYG<br>200,000 EXCIS   |
|  |  |                           |           |            | 2018      | 1,475,000 PAYG<br>0 EXCIS<br>0 1/8STX<br>0 ESC<br>1,475,000 JOCO<br>0 TFED    |
|  | Project Total  |                           |           |            |           | 4,000,000   |
| TH-1083  | <b>159th Street: Quivira Road to Pflumm Road</b><br><div>Reconstruct 159th Street from Quivira to Pflumm to a two lane roadway with paved shoulders and improved roadside geometry. This is a safety enhancement project.</div>  | New                       | 2017      | 2019       | 2017      | 300,000 PAYG<br>0 EXCIS   |
|  |  |                           |           |            | 2018      | 250,000 PAYG<br>750,000 EXCIS   |
|  |  |                           |           |            | 2019      | 2,550,000 GO<br>0 PAYG<br>0 1/8STX<br>0 JOCO<br>0 TFED                        |
|  | Project Total  |                           |           |            |           | 3,850,000   |

\*indicates project costs not included in plan totals

| Project Number   | Project Description   | 2017-2021 CIP  |   |   |   | 2017-2021 CIP Adopted 8/2016  |              |                 |
|--|---|--|---|---|---|---|--------------|-----------------|
|  |   | Change From 2016-2020 CIP  | Des. Year   | Cons. Year  | Fin. Year   |   |              |                 |
| THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax |   |  |   |   |   |   |              |                 |
| TH-1665  | <b>Quivira Road: 159th Street to 175th Street</b>   | Revised Funding  | 2017  | 2019-   | 2016  | 200,000 *GO   |              |                 |
|  | Widen Quivira from an unimproved two lane road to standard four lane thoroughfare from 159th Street to 179th Street, including construction of the 175th and Quivira intersection. Revised JOCO funding based on current CARS allocation. |  |   | 2020  | 2017  | 250,000 PAYG<br>0 1/8STX<br>270,000 EXCIS                               |              |                 |
|  |   |  |   |   | 2018  | 1,550,000 GO<br>450,000 1/8STX<br>750,000 EXCIS                         |              |                 |
|  |   |  |   | 2019  | 0 GO<br>2,550,000 1/8STX<br>3,750,000 EXCIS<br>2,930,000 JOCO<br>2,000,000 TFED |   |              |                 |
|  |   |  | 2020  | 0 GO<br>1,295,000 PAYG<br>875,000 EXCIS<br>800,000 1/8STX<br>2,930,000 JOCO<br>2,000,000 TFED |   |   |              |                 |
|  |   | Project Total  |   |   |   |   | 22,600,000   |                 |
|  |   | TH-1799  | <b>179th Street: Metcalf Avenue to U.S. 69 Highway</b>  | New   | 2018  | 2020  | 2018         | 200,000 PAYG    |
|  |   |  | Reconstruct 179th Street from Metcalf to US69 a two lane roadway with paved shoulders and improved roadside geometry. This is a safety enhancement project. |   |   |   | 2019         | 600,000 PAYG    |
|  |   |  |   |   |   |   | 2020         | 1,350,000 EXCIS |
|  |   |  |   | Project Total   |   |   |              |                 |
|  |   |  | TH-1026   | <b>167th Street: Antioch Road to Metcalf Avenue</b>   | New   | 2020  | 2021-2022    | 2013            |
|  |   | Widen 167th Street from an unimproved two-lane road to a standard four-lane thoroughfare, from Antioch Road to Metcalf Avenue. |   |   |   |   | 2014         | 500,000 *1/8STX |
|  |   |  |   |   |   | 2018  | 500,000 PAYG |                 |
|  |   |  |   |   | 2019  | 1,000,000 GO<br>600,000 EXCIS   |              |                 |
|  |   |  |   |   | 2020  | 800,000 PAYG  |              |                 |
|  |   |  |   |   | 2021  | 1,750,000 1/8STX<br>1,600,000 EXCIS<br>2,000,000 JOCO<br>3,000,000 TFED |              |                 |
|  |   |  |   |   | 2022  | 2,000,000 *EXCIS<br>2,000,000 *JOCO<br>3,000,000 *TFED                  |              |                 |
| Project Total  |   |  |   |   | 18,950,000  |   |              |                 |

\*indicates project costs not included in plan totals

| Project Number   | Project Description  | 2017-2021 CIP             |           |                 |                  |                              |
|--|--|---------------------------|-----------|-----------------|------------------|------------------------------|
|  |  | Change From 2016-2020 CIP | Des. Year | Cons. Year      | Fin. Year        | 2017-2021 CIP Adopted 8/2016 |
| THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax |  |                           |           |                 |                  |                              |
| TH-1129  | <b>Antioch Road: 167th Street to 179th Street Design and Construction</b><br><br>Widen Antioch Road from two to four lanes. Revised year to delay project construction to 2023-2024 in order to allow for construction of higher priority thoroughfare earlier in the CIP. | Revised Year              | 2020      | 2023-2024       | 2019             | 0 PAYG                       |
|  |  |                           |           |                 |                  | 200,000 EXCIS                |
|  |  |                           |           |                 |                  | 300,000 1/8STX               |
|  |  |                           |           |                 | 2020             | 0 PAYG                       |
|  |  |                           |           |                 |                  | 125,000 EXCIS                |
|  |  |                           |           |                 |                  | 275,000 1/8STX               |
|  |  |                           |           |                 | 2022             | 1,950,000 *EXCIS             |
|  |  |                           |           |                 |                  | 1,150,000 *1/8STX            |
|  |  |                           |           |                 | 2023             | 1,000,000 *EXCIS             |
|  |  |                           |           |                 |                  | 3,000,000 *1/8STX            |
|  |  |                           |           |                 |                  | 3,000,000 *JOCO              |
|  |  |                           |           |                 |                  | 2,000,000 *TFED              |
|  |  |                           |           |                 | 2024             | 1,300,000 *EXCIS             |
|  |  |                           |           |                 |                  | 1,300,000 *1/8STX            |
|  |  |                           |           |                 |                  | 3,000,000 *JOCO              |
|  |  |                           |           | 2,000,000 *TFED |                  |                              |
|  | Project Total  |                           |           |                 | 20,600,000       |                              |
| SUBTOTAL   |  |                           |           |                 |                  | 5,100,000 GO                 |
| THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax |  |                           |           |                 |                  | 0 20GO                       |
|  |  |                           |           |                 | 7,720,000 PAYG   |                              |
|  |  |                           |           |                 | 13,655,000 EXCIS |                              |
|  |  |                           |           |                 | 9,615,000 1/8STX |                              |
|  |  |                           |           |                 | 0 ESC            |                              |
|  |  |                           |           |                 | 0 SA             |                              |
|  |  |                           |           |                 | 0 SWU            |                              |
|  |  |                           |           |                 | 12,145,000 JOCO  |                              |
|  |  |                           |           |                 | 0 OCITY          |                              |
|  |  |                           |           |                 | 0 KDOT           |                              |
|  |  |                           |           |                 | 13,640,000 TFED  |                              |
|  |  |                           |           |                 | 0 CDBG           |                              |
|  |  |                           |           |                 | 0 OFED           |                              |
|  |  |                           |           |                 | 0 ERF            |                              |
|  |  |                           |           |                 | 0 GCR            |                              |
|  |  |                           |           |                 | 0 SPR            |                              |
|  |  |                           |           |                 | 0 SOC            |                              |
|  |  |                           |           |                 | 0 PRIV           |                              |
|  |  |                           |           |                 | 0 ODF            |                              |
|  |  |                           |           |                 | 0 OFIN           |                              |
|  |  |                           |           |                 | 61,875,000       |                              |

\*indicates project costs not included in plan totals

| Project Number                                 | Project Description   | 2017-2021 CIP             |           |            |                |   |
|--|---|---------------------------|-----------|------------|----------------|---|
|  |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year      | 2017-2021 CIP Adopted 8/2016                  |
| TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS |   |                           |           |            |                |   |
| TS-0979  | <b>Traffic Adaptive Signal System</b><br><div>This system provides automated real-time adaptive changes to traffic to help reduce traffic congestion. Construction of the project is funded 90% through KDOT. The City is contributing 10% for construction, plus 100% funding for design.</div>                          | No Change                 | 2007      | 2015       | 2008           | 50,000 *PAYG                                  |
|  |   |                           |           |            | 2016           | 205,000 *KDOT                                 |
|  | Project Total   |                           |           |            |                | 255,000                                       |
| TS-1051  | <b>College Blvd. Dynamic Signage</b><br><div>Project installs small dynamic signage along College Blvd. at various traffic signals. The signs alert drivers to incidents along I-435 and provide alternate route guidance. KDOT grant funding has been awarded for this project. Revised construction year to 2016.</div> | Revised Year              | 2008      | 2016       | 2010           | 50,000 *PAYG                                  |
|  |   |                           |           |            | 2016           | 180,000 *KDOT                                 |
|  | Project Total   |                           |           |            |                | 230,000                                       |
| TS-1629  | <b>137th and Nall Avenue Traffic Signal</b><br><div>Installation of traffic signal at 137th and Nall Avenue in conjunction with Leawood. Overland Park funding is reallocated from TS-1225.</div>   | Revised Funding           | 2014      | 2015       | 2014           | 86,200 *PAYG<br>26,800 *ESC<br>157,000 *OCITY |
|  | Project Total   |                           |           |            |                | 270,000                                       |
| TS-1658  | <b>143rd and Newton Traffic Signal</b><br><div>Installation of traffic signal at 143rd and Newton in conjunction with Blue Valley School District. Overland Park funding is reallocated from TS-1285.</div>   | Revised Cost              | 2014      | 2015       | 2014           | 165,000 *PAYG<br>12,000 *ESC<br>77,000 *OCITY |
|  |   |                           |           |            | [OCITY = BVSD] |   |
|  |   |                           |           |            | 2015           | 52,800 *PAYG                                  |
|  | Project Total   |                           |           |            |                | 306,800                                       |
| TS-1285  | <b>2015 Traffic Signal Installation, Modification and Replacement</b><br><div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed. Transferred funding out of project to TS-1658.</div>   | Revised Cost              | 2014      | 2015       | 2014           | 45,000 *PAYG<br>0 *ESC<br>0 *OCITY            |
|  |   |                           |           |            | 2015           | 67,200 *PAYG<br>80,000 *ESC<br>0 *OCITY       |
|  | Project Total   |                           |           |            |                | 192,200                                       |
| TS-1628  | <b>Indian Creek Parkway and Mission Road Traffic Signal</b><br><div>Installation of a traffic signal at the intersection of Indian Creek Parkway and Mission Road. This project is 100% reimbursable by the developer. Revised cost based on bid price.</div>   | Revised Cost              | 2014      | 2015       | 2015           | 350,000 *PRIV                                 |
|  | Project Total   |                           |           |            |                | 350,000                                       |

\*indicates project costs not included in plan totals

| Project Number                                 | Project Description   | 2017-2021 CIP             |           |            |           |  |
|--|---|---------------------------|-----------|------------|-----------|--|
|  |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016   |
| TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS |   |                           |           |            |           |  |
| TS-1382  | <b>2016 Traffic Signal Installation, Modification and Replacement</b><br><div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed.</div> <div>Project Total</div>                                 | No Change                 | 2015      | 2016       | 2015      | 50,000 *PAYG<br>0 *ESC<br>0 *OCITY<br><br>2016<br>125,000 *PAYG<br>80,000 *ESC<br>0 *OCITY<br><u>255,000</u> |
| TS-1436  | <b>2017 Traffic Signal Installation, Modification and Replacement</b><br><div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed.</div> <div>Project Total</div>                                 | No Change                 | 2016      | 2017       | 2016      | 45,000 *PAYG<br>0 *ESC<br>0 *OCITY<br><br>2017<br>255,000 PAYG<br>80,000 ESC<br>0 OCITY<br><u>380,000</u>    |
| TS-1533  | <b>2018 Traffic Signal Installation, Modification and Replacement</b><br><div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed.</div> <div>Project Total</div>                                 | No Change                 | 2017      | 2018       | 2017      | 45,000 PAYG<br>0 ESC<br>0 OCITY<br><br>2018<br>255,000 PAYG<br>80,000 ESC<br>0 OCITY<br><u>380,000</u>       |
| TS-1591  | <b>2019 Traffic Signal Installation, Modification and Replacement</b><br><div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed.</div> <div>Project Total</div>                                 | No Change                 | 2018      | 2019       | 2018      | 45,000 PAYG<br>0 ESC<br>0 OCITY<br><br>2019<br>255,000 PAYG<br>80,000 ESC<br>0 OCITY<br><u>380,000</u>       |
| TS-1650  | <b>2020 Traffic Signal Installation, Modification and Replacement</b><br><div>Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed.</div> <div>Project Total</div>                                 | No Change                 | 2019      | 2020       | 2019      | 45,000 PAYG<br>0 ESC<br>0 OCITY<br><br>2020<br>255,000 PAYG<br>80,000 ESC<br>0 OCITY<br><u>380,000</u>       |
| TS-1724  | <b>2021 Traffic Signal Installation, Modification and Replacement</b><br><div>Continuation of annual program. Two new signals at locations to be determined; miscellaneous modification &amp; replacement of existing signals as needed.</div> <div>Project Total</div> | New                       | 2020      | 2021       | 2020      | 45,000 PAYG<br>0 ESC<br>0 OCITY<br><br>2021<br>255,000 PAYG<br>80,000 ESC<br>0 OCITY<br><u>380,000</u>       |

\*indicates project costs not included in plan totals

| Project<br>Number                              | Project<br>Description | 2017-2021 CIP                |              |               |              |                                 |
|--|------------------------|------------------------------|--------------|---------------|--------------|---------------------------------|
|  |                        | Change From<br>2016-2020 CIP | Des.<br>Year | Cons.<br>Year | Fin.<br>Year | 2017-2021 CIP<br>Adopted 8/2016 |
| TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS |                        |                              |              |               |              |                                 |
| SUBTOTAL                                       |                        |                              |              |               |              | 0 GO                            |
| TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS |                        |                              |              |               |              | 0 20GO                          |
|  |                        |                              |              |               |              | 1,455,000 PAYG                  |
|  |                        |                              |              |               |              | 0 EXCIS                         |
|  |                        |                              |              |               |              | 0 1/8STX                        |
|  |                        |                              |              |               |              | 400,000 ESC                     |
|  |                        |                              |              |               |              | 0 SA                            |
|  |                        |                              |              |               |              | 0 SWU                           |
|  |                        |                              |              |               |              | 0 JOCO                          |
|  |                        |                              |              |               |              | 0 OCITY                         |
|  |                        |                              |              |               |              | 0 KDOT                          |
|  |                        |                              |              |               |              | 0 TFED                          |
|  |                        |                              |              |               |              | 0 CDBG                          |
|  |                        |                              |              |               |              | 0 OFED                          |
|  |                        |                              |              |               |              | 0 ERF                           |
|  |                        |                              |              |               |              | 0 GCR                           |
|  |                        |                              |              |               |              | 0 SPR                           |
|  |                        |                              |              |               |              | 0 SOC                           |
|  |                        |                              |              |               |              | 0 PRIV                          |
|  |                        |                              |              |               |              | 0 ODF                           |
|  |                        |                              |              |               |              | 0 OFIN                          |
|  |                        |                              |              |               |              | <u>1,855,000</u>                |

\*indicates project costs not included in plan totals

| Project Number | Project Description  | 2017-2021 CIP                              |           |            |           |  |
|----------------|--|--|-----------|------------|-----------|--|
|                |  | Change From 2016-2020 CIP                  | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016             |
| STORM DRAINAGE |  |  |           |            |           |  |
| SD-1160        | <b>Flood Warning Decision Support Services</b><br>Consultant service to enhance flood response decision tools of the Johnson County flood warning system, including real time forecasting, integration of radar data and site specific water level forecasts. All work will be reimbursed by the Johnson County Stormwater Program. Project is on-going. | No Change                                  | 2007      | 2008       | 2007      | 126,000 *JOCO                            |
|                |  |  |           |            | 2008      | 200,000 *JOCO                            |
|                |  |  |           |            | 2009      | 181,000 *JOCO                            |
|                |  |  |           |            | 2010      | 113,000 *JOCO                            |
|                |  |  |           |            | 2011      | 65,000 *JOCO                             |
|                |  |  |           |            | 2013      | 215,000 *JOCO                            |
|                | Project Total  |  |           |            |           | 900,000                                  |
| SD-1222        | <b>2014 Storm Drainage Improvement: Monitor Square</b><br>Annual funding for storm drainage improvements. Project location is Monitor Square, near 103rd and Rosewood Street.  | No Change                                  | 2013      | 2015       | 2012      | 50,000 *SWU                              |
|                |  |  |           |            | 2013      | 1,100,000 *SWU                           |
|                |  |  |           |            | 2014      | 445,000 *SWU<br>220,000 *JOCO            |
|                |  |  |           |            | 2015      | 0 *SWU<br>1,660,000 *JOCO                |
|                |  |  |           |            | 2016      | 150,000 *SWU<br>2,375,000 *JOCO          |
|                | Project Total  |  |           |            |           | 6,000,000                                |
| SD-1057        | <b>Storm Drainage Improvement Stanley: 151st Terr. &amp; Metcalf</b><br>Annual funding for storm drainage improvements. Project area is along Negro Creek at 151st Terr. and Metcalf Avenue. Revised cost based on construction bid.   | Revised Cost                               | 2011      | 2015       | 2010      | 255,000 *SWU                             |
|                |  |  |           |            | 2011      | 255,000 *SWU                             |
|                |  |  |           |            | 2012      | 890,000 *SWU<br>325,000 *JOCO            |
|                |  |  |           |            | 2015      | 0 *SA<br>600,000 *SWU<br>0 *JOCO         |
|                |  |  |           |            | 2016      | 380,000 *SA<br>0 *SWU<br>4,270,000 *JOCO |
|                | Project Total  |  |           |            |           | 6,975,000                                |
| SD-1281        | <b>2015 Storm Drainage Improvement: 103rd and Connell</b><br>Annual funding for storm drainage improvements. Project includes design and construction for improvements at 103rd and Connell.   | No Change                                  | 2014      | 2015       | 2013      | 100,000 *SWU                             |
|                |  |  |           |            | 2014      | 500,000 *SWU<br>450,000 *JOCO            |
|                |  |  |           |            | 2015      | 875,000 *SWU<br>3,480,000 *JOCO          |
|                |  | [OFIN = Transfer from maintenance program] |           |            |           | 60,000 *OFIN                             |
|                | Project Total  |  |           |            |           | 5,465,000                                |

\*indicates project costs not included in plan totals

| Project Number | Project Description   | 2017-2021 CIP             |           |            |           |  |
|----------------|---|---------------------------|-----------|------------|-----------|--|
|                |   | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year | 2017-2021 CIP Adopted 8/2016                                   |
| STORM DRAINAGE |   |                           |           |            |           |  |
| SD-1383        | <b>2016 Preliminary Stormwater Engineering Studies</b><br>Funding for preliminary engineering studies, required before the City can apply for SMAC funding. | No Change                 | 2016      | 2016       | 2016      | 0 *GO<br>0 *PAYG<br>0 *SA<br>25,000 *SWU<br>120,000 *JOCO      |
| Project Total  |   |                           |           |            |           | 145,000  |
| SD-1438        | <b>2017 Preliminary Stormwater Engineering Studies</b><br>Funding for preliminary engineering studies, required before the City can apply for SMAC funding. | No Change                 | 2017      | 2017       | 2017      | 0 GO<br>0 PAYG<br>0 SA<br>80,000 SWU<br>120,000 JOCO           |
| Project Total  |   |                           |           |            |           | 200,000  |
| SD-1439        | <b>2018 Storm Drainage Improvement</b><br>Annual funding for storm drainage improvements. Project areas are yet to be determined.                           | No Change                 | 2017      | 2018       | 2017      | 150,000 SWU  |
| Project Total  |   |                           |           |            | 2018      | 0 PAYG<br>0 SA<br>750,000 SWU<br>0 JOCO<br>900,000             |
| SD-1537        | <b>2018 Preliminary Stormwater Engineering Studies</b><br>Funding for preliminary engineering studies, required before the City can apply for SMAC funding. | No Change                 | 2018      | 2018       | 2018      | 0 GO<br>0 PAYG<br>0 SA<br>80,000 SWU<br>120,000 JOCO<br>0 KDOT |
| Project Total  |   |                           |           |            |           | 200,000  |
| SD-1536        | <b>2019 Storm Drainage Improvement</b><br>Annual funding for storm drainage improvements. Project areas are yet to be determined.                           | No Change                 | 2018      | 2019       | 2018      | 200,000 SWU  |
| Project Total  |   |                           |           |            | 2019      | 0 PAYG<br>0 SA<br>750,000 SWU<br>0 JOCO<br>950,000             |
| SD-1584        | <b>2019 Preliminary Stormwater Engineering Studies</b><br>Funding for preliminary engineering studies, required before the City can apply for SMAC funding. | No Change                 | 2019      | 2019       | 2019      | 0 GO<br>0 PAYG<br>0 SA<br>80,000 SWU<br>120,000 JOCO           |
| Project Total  |   |                           |           |            |           | 200,000  |
| SD-1588        | <b>2020 Storm Drainage Improvement</b><br>Annual funding for storm drainage improvements. Project areas are yet to be determined.                           | No Change                 | 2019      | 2020       | 2019      | 200,000 SWU  |
| Project Total  |   |                           |           |            | 2020      | 0 GO<br>0 PAYG<br>0 SA<br>750,000 SWU<br>0 JOCO<br>950,000     |

\*indicates project costs not included in plan totals



| Project Number | Project Description  | 2017-2021 CIP             |           |            |              |   |
|----------------|--|---------------------------|-----------|------------|--------------|---|
|                |  | Change From 2016-2020 CIP | Des. Year | Cons. Year | Fin. Year    | 2017-2021 CIP Adopted 8/2016  |
| STORM DRAINAGE |  |                           |           |            |              |   |
| SD-1652        | <b>2020 Preliminary Stormwater Engineering Studies</b><br>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.                                  | No Change                 | 2020      | 2020       | 2020         | 0 GO<br>0 PAYG<br>0 SA<br>80,000 SWU<br>120,000 JOCO  |
|                | Project Total  |                           |           |            |              | 200,000   |
| SD-1653        | <b>2021 Storm Drainage Improvement</b><br>Annual funding for storm drainage improvements. Project areas are yet to be determined. Revised scope from design only to design and construction. | Revised Scope             | 2020      | 2021       | 2020<br>2021 | 150,000 SWU<br>800,000 SWU  |
|                | Project Total  |                           |           |            |              | 950,000   |
| SD-1741        | <b>2021 Preliminary Stormwater Engineering Studies</b><br>Continuation of annual program. Funding for preliminary engineering studies, required before the City can apply for SMAC funding.  | New                       | 2021      | 2021       | 2021         | 0 GO<br>0 PAYG<br>0 SA<br>80,000 SWU<br>120,000 JOCO  |
|                | Project Total  |                           |           |            |              | 200,000   |
| SD-1740        | <b>2022 Storm Drainage Improvement</b><br>Annual funding for storm drainage improvements. Project areas are yet to be determined. Scope includes design only.                                | New                       | 2021      | 2021       | 2021         | 200,000 SWU   |
|                | Project Total  |                           |           |            |              | 200,000   |
| SUBTOTAL       |  |                           |           |            |              | 0 GO  |
| STORM DRAINAGE |  |                           |           |            |              | 0 20GO<br>0 PAYG<br>0 EXCIS<br>0 1/8STX<br>0 ESC<br>0 SA<br>4,350,000 SWU<br>600,000 JOCO<br>0 OCITY<br>0 KDOT<br>0 TFED<br>0 CDBG<br>0 OFED<br>0 ERF<br>0 GCR<br>0 SPR<br>0 SOC<br>0 PRIV<br>0 ODF<br>0 OFIN |
|                |  |                           |           |            |              | 4,950,000   |

\*indicates project costs not included in plan totals

| Project<br>Number   | Project<br>Description | 2017-2021 CIP                |              |               |              | 2017-2021 CIP<br>Adopted 8/2016 |
|---------------------|------------------------|------------------------------|--------------|---------------|--------------|---------------------------------|
|                     |                        | Change From<br>2016-2020 CIP | Des.<br>Year | Cons.<br>Year | Fin.<br>Year |                                 |
| SUMMARY - ALL FUNDS |                        |                              |              |               |              |                                 |
|                     | SUBTOTAL               |                              |              |               |              | 7,350,000 GO                    |
|                     | SUMMARY - ALL FUNDS    |                              |              |               |              | 0 20GO                          |
|                     |                        |                              |              |               |              | 41,545,000 PAYG                 |
|                     |                        |                              |              |               |              | 13,655,000 EXCIS                |
|                     |                        |                              |              |               |              | 27,275,000 1/8STX               |
|                     |                        |                              |              |               |              | 400,000 ESC                     |
|                     |                        |                              |              |               |              | 0 SA                            |
|                     |                        |                              |              |               |              | 5,200,000 SWU                   |
|                     |                        |                              |              |               |              | 12,745,000 CTY                  |
|                     |                        |                              |              |               |              | 0 OCITY                         |
|                     |                        |                              |              |               |              | 0 KDOT                          |
|                     |                        |                              |              |               |              | 13,640,000 TFED                 |
|                     |                        |                              |              |               |              | 2,100,000 CDBG                  |
|                     |                        |                              |              |               |              | 0 OFED                          |
|                     |                        |                              |              |               |              | 8,440,000 ERF                   |
|                     |                        |                              |              |               |              | 3,350,000 GCR                   |
|                     |                        |                              |              |               |              | 1,300,000 SPR                   |
|                     |                        |                              |              |               |              | 0 SOC                           |
|                     |                        |                              |              |               |              | 350,000 PRIV                    |
|                     |                        |                              |              |               |              | 3,200,000 ODF                   |
|                     |                        |                              |              |               |              | 400,000 OFIN                    |
|                     |                        |                              |              |               |              | <u>140,950,000</u>              |

\*indicates project costs not included in plan totals

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# **CITY OF OVERLAND PARK**

## **2017-2021 MAINTENANCE PROGRAM**

**Adopted  
August 2016**



## Maintenance Program Definition

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Maintenance as included in the City's five-year maintenance program is defined as significant repairs to, renovation or rehabilitation of, or in-kind replacement of city infrastructure and facilities. The City's maintenance program includes both major and preventive maintenance projects.

Major maintenance includes renovation of, large-scale repairs to, and in-kind replacement of existing city-owned assets. Preventive maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine annual work or minor repairs to equipment, infrastructure or facilities are defined as an operating expense. Replacement of infrastructure or facilities which would result in increased capacity is defined as a Capital Improvement.

## 2017-2021 Maintenance Program Key to Project Categories

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**STREET INFRASTRUCTURE MAINTENANCE** - This category addresses major and preventive repair and maintenance of street and thoroughfares within the City,

**STREET & TRAFFIC INFRASTRUCTURE MAINTENANCE** - This category addresses repair and maintenance of street and thoroughfares within the City, and repair and maintenance of traffic signals, street lights and the traffic control and communications system within the City.

**STORM DRAINAGE MAINTENANCE** - This category addresses repair and maintenance of the storm water management infrastructure within the City.

**PUBLIC BUILDINGS MAINTENANCE** - This public building category accounts for repair, remodeling and maintenance of public facilities.

**FIRE BUILDINGS MAINTENANCE** - The fire building category accounts for repair, remodeling and maintenance of public facilities for fire service.

**PARKS AND RECREATION MAINTENANCE** - This category includes the repair, remodeling, and maintenance of park and recreational grounds, facilities and amenities at parks, community centers, golf courses and the Arboretum.

## 2017-2021 Maintenance Program

### Key to Funding Sources

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**PAYG - PAY AS YOU GO:** Cash funding budgeted each year to finance maintenance projects.

**SSH – SPECIAL STREET AND HIGHWAY FUNDS:** Pass-through funds from the State of Kansas motor fuel tax. Motor fuel tax revenues are receipted in the Special Street and Highway fund. In accordance with state statute, these funds may only be expended on the repair and maintenance of city streets.

**1/8STX - 1/8-CENT SALES TAX:** Revenues from a citywide, voter-approved 1/8-cent sales tax to finance a street improvement program targeted to fund improvements related to residential streets and thoroughfares. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003, 2008 and 2014, voters approved an extension of this tax. The tax is currently set to sunset in March of 2024.

**SWU - STORMWATER UTILITY FUNDS:** Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

**CTY – COUNTY FUNDS:** County funding includes both the CARS program and the Johnson County Storm Water Drainage program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

**ERF - EQUIPMENT RESERVE FUND:** Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

**GCR - GOLF COURSE REVENUE:** Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to make golf course improvements.

**SPR - SPECIAL PARKS AND RECREATION:** Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities."

**ODF - OTHER DEBT FINANCING:** Other debt financing refers to short-term debt financing of less than ten years.

**OFIN - OTHER FINANCING:** Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning.

**MAINTENANCE PROGRAM**  
**Maintenance Program by Funding Source and Project Category**

| <b>REVENUE BY FUNDING SOURCE:</b> |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                   | 2017              | 2018              | 2019              | 2020              | 2021              | 2017/2021         | 2016/2020         | Incr/Decr         |
| General Fund                      | 10,405,000        | 9,535,000         | 8,150,000         | 9,080,000         | 8,930,000         | 46,100,000        | 38,690,000        | 7,410,000         |
| Special Street & Highway          | 4,600,000         | 4,600,000         | 4,600,000         | 4,600,000         | 4,600,000         | 23,000,000        | 23,000,000        | 0                 |
| 1/8 Cent Sales Tax Fund           | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 5,000,000         | 5,000,000         | 0                 |
| Golf Course Fund                  | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 1,000,000         | 1,000,000         | 0                 |
| Intergovernmental Funding         | 1,755,000         | 2,405,000         | 0                 | 0                 | 0                 | 4,160,000         | 5,555,000         | -1,395,000        |
| Special Parks & Rec Fund          | 550,000           | 550,000           | 550,000           | 550,000           | 550,000           | 2,750,000         | 2,750,000         | 0                 |
| Storm Water Utility Fund          | 3,315,000         | 3,065,000         | 2,175,000         | 2,175,000         | 2,605,000         | 13,335,000        | 8,350,000         | 4,985,000         |
| Other Funding                     | 5,000             | 0                 | 0                 | 0                 | 0                 | 5,000             | 0                 | 5,000             |
| Soccer Operations Fund            | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 250,000           | 0                 | 250,000           |
| <b>Grand Total - Revenues</b>     | <b>21,880,000</b> | <b>21,405,000</b> | <b>16,725,000</b> | <b>17,655,000</b> | <b>17,935,000</b> | <b>95,600,000</b> | <b>84,345,000</b> | <b>11,255,000</b> |

| <b>REVENUE BY PROJECT CATEGORY:</b>              |                   |                   |                   |                   |                   |                   |                   |                   |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|  | 2017              | 2018              | 2019              | 2020              | 2021              | 2017/2021         | 2016/2020         | Incr/Decr         |
| <b><u>Street Maintenance</u></b>                 |                   |                   |                   |                   |                   |                   |                   |                   |
| General Fund                                     | 7,730,000         | 7,250,000         | 7,450,000         | 7,650,000         | 7,750,000         | 37,830,000        | 31,610,000        | 6,220,000         |
| Special Street & Highway                         | 4,600,000         | 4,600,000         | 4,600,000         | 4,600,000         | 4,600,000         | 23,000,000        | 23,000,000        | 0                 |
| 1/8 Cent Sales Tax Fund                          | 500,000           | 500,000           | 500,000           | 500,000           | 500,000           | 2,500,000         | 2,500,000         | 0                 |
| Intergovernmental Funding                        | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Storm Water Utility Fund                         | 775,000           | 805,000           | 805,000           | 805,000           | 805,000           | 3,995,000         | 5,000,000         | -1,005,000        |
| <b>Street Maintenance Total</b>                  | <b>13,605,000</b> | <b>13,155,000</b> | <b>13,355,000</b> | <b>13,555,000</b> | <b>13,655,000</b> | <b>67,325,000</b> | <b>62,110,000</b> | <b>5,215,000</b>  |
| <b><u>Traffic Infrastructure Maintenance</u></b> |                   |                   |                   |                   |                   |                   |                   |                   |
| General Fund                                     | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 250,000           | 0                 | 250,000           |
| 1/8 Cent Sales Tax Fund                          | 500,000           | 500,000           | 500,000           | 500,000           | 500,000           | 2,500,000         | 2,500,000         | 0                 |
| <b>Traffic Infrastructure Maintenance '</b>      | <b>550,000</b>    | <b>550,000</b>    | <b>550,000</b>    | <b>550,000</b>    | <b>550,000</b>    | <b>2,750,000</b>  | <b>2,500,000</b>  | <b>250,000</b>    |
| 1/8 Cent Sales Tax Fund                          | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Intergovernmental Funding                        | 1,755,000         | 2,405,000         | 0                 | 0                 | 0                 | 4,160,000         | 555,000           | 3,605,000         |
| Storm Water Utility Fund                         | 2,490,000         | 2,260,000         | 1,370,000         | 1,370,000         | 1,800,000         | 9,290,000         | 8,300,000         | 990,000           |
| Other Funding                                    | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Stormwater Maintenance Total</b>              | <b>4,245,000</b>  | <b>4,665,000</b>  | <b>1,370,000</b>  | <b>1,370,000</b>  | <b>1,800,000</b>  | <b>13,450,000</b> | <b>8,855,000</b>  | <b>4,595,000</b>  |
| <b><u>Building Maintenance</u></b>               |                   |                   |                   |                   |                   |                   |                   |                   |
| General Fund                                     | 1,755,000         | 1,800,000         | 500,000           | 900,000           | 910,000           | 5,865,000         | 5,415,000         | 450,000           |
| Other Funding                                    | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Building Maintenance Total</b>                | <b>1,755,000</b>  | <b>1,800,000</b>  | <b>500,000</b>    | <b>900,000</b>    | <b>910,000</b>    | <b>5,865,000</b>  | <b>5,415,000</b>  | <b>450,000</b>    |
| <b><u>Parks Maintenance</u></b>                  |                   |                   |                   |                   |                   |                   |                   |                   |
| General Fund                                     | 870,000           | 435,000           | 150,000           | 480,000           | 220,000           | 2,155,000         | 1,665,000         | 490,000           |
| Golf Course Fund                                 | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 1,000,000         | 1,000,000         | 0                 |
| Special Parks & Rec Fund                         | 550,000           | 550,000           | 550,000           | 550,000           | 550,000           | 2,750,000         | 2,750,000         | 0                 |
| Storm Water Utility Fund                         | 50,000            | 0                 | 0                 | 0                 | 0                 | 50,000            | 50,000            | 0                 |
| Other Funding                                    | 5,000             | 0                 | 0                 | 0                 | 0                 | 5,000             | 0                 | 5,000             |
| Soccer Operations Fund                           | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 250,000           | 0                 | 250,000           |
| <b>Parks Maintenance Total</b>                   | <b>1,725,000</b>  | <b>1,235,000</b>  | <b>950,000</b>    | <b>1,280,000</b>  | <b>1,020,000</b>  | <b>6,210,000</b>  | <b>5,465,000</b>  | <b>745,000</b>    |
| <b>Grand Total - Revenues</b>                    | <b>21,880,000</b> | <b>21,405,000</b> | <b>16,725,000</b> | <b>17,655,000</b> | <b>17,935,000</b> | <b>95,600,000</b> | <b>84,345,000</b> | <b>11,255,000</b> |

## 2017-2021 Maint Program By Project, Year and Funding Sources

### Project with a 2017 Finance Year

City: at Large Funding Pay-as-You-Go (cash)  
City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, Golf, Soccer and Motor Fuel Tax  
Intergovernmental/Other Funding Funds from other governmental units; other cities, county, state and federal and other funding

|  | City:<br>At Large   | City:<br>Dedicated | Intergov &<br>Other | Total               |
|--|---------------------|--------------------|---------------------|---------------------|
| <b><u>Street Maintenance</u></b>                                 |                     |                    |                     |                     |
| MR-1496 2017 Street Maintenance Repair Program                   | 7,050,000           | 5,100,000          | -                   | 12,150,000          |
| MR-1626 OP ConvCtr Covered Parking Lot Reconstruction            | 680,000             | -                  | -                   | 680,000             |
| MR-1812 2017 Curb Maintenance Repair Program                     | -                   | 775,000            | -                   | 775,000             |
| <b>Street Maintenance Total</b>                                  | <b>7,730,000</b>    | <b>5,875,000</b>   | <b>-</b>            | <b>13,605,000</b>   |
| <b><u>Traffic Infrastructure Maintenance</u></b>                 |                     |                    |                     |                     |
| MT-1501 2017 Traffic Major Maintenance                           | 50,000              | 500,000            | -                   | 550,000             |
| <b>Traffic Infrastructure Maintenance Total</b>                  | <b>50,000</b>       | <b>500,000</b>     | <b>-</b>            | <b>550,000</b>      |
| <b><u>Stormwater Maintenance</u></b>                             |                     |                    |                     |                     |
| MS-1266 2014 Major Storm Sewer Repair                            | -                   | 940,000            | -                   | 940,000             |
| MS-1353 2016 Major Storm Sewer Repair                            | -                   | 1,000,000          | 1,355,000           | 2,355,000           |
| MS-1486 2018 Major Storm Sewer Repair                            | -                   | 300,000            | -                   | 300,000             |
| MS-1651 Storm Sewer Repair near 89th St., Outlook to Reed        | -                   | 250,000            | 400,000             | 650,000             |
| <b>Stormwater Maintenance Total</b>                              | <b>-</b>            | <b>2,490,000</b>   | <b>1,755,000</b>    | <b>4,245,000</b>    |
| <b><u>Building Maintenance</u></b>                               |                     |                    |                     |                     |
| MB-1466 2017 Building Maintenance                                | 500,000             | -                  | -                   | 500,000             |
| MB-1560 Matt Ross Community Center Dectron Unit Replacement      | 550,000             | -                  | -                   | 550,000             |
| MB-1642 City Hall Remodel  | 555,000             | -                  | -                   | 555,000             |
| MB-1767 Information Technology Remodel                           | 150,000             | -                  | -                   | 150,000             |
| <b>Building Maintenance Total</b>                                | <b>1,755,000</b>    | <b>-</b>           | <b>-</b>            | <b>1,755,000</b>    |
| <b><u>Parks Maintenance</u></b>                                  |                     |                    |                     |                     |
| MP-1482 2017 Arboretum Maintenance                               | -                   | 100,000            | -                   | 100,000             |
| MP-1483 2017 Park Maintenance                                    | -                   | 450,000            | -                   | 450,000             |
| MP-1484 2017 Golf Course Maintenance                             | -                   | 200,000            | -                   | 200,000             |
| MP-1485 Matt Ross Community Center Play Structure Replacement    | 150,000             | -                  | -                   | 150,000             |
| MP-1559 Matt Ross Community Center Pool Filter Media Replacement | 40,000              | -                  | -                   | 40,000              |
| MP-1611 Sapling Grove Restroom and Shelter Replacement           | 300,000             | -                  | -                   | 300,000             |
| MP-1699 Summercrest Lake Dredging and Shoreline Restoration      | 215,000             | 50,000             | -                   | 265,000             |
| MP-1770 2017 Soccer Complex Maintenance                          | -                   | 50,000             | -                   | 50,000              |
| MP-1776 Soccer Complex Playground Replacement Phase 1            | 100,000             | -                  | -                   | 100,000             |
| MP-1775 Korean War Veterans Memorial Repairs                     | 65,000              | -                  | -                   | 70,000              |
| <b>Parks Maintenance Total</b>                                   | <b>870,000</b>      | <b>850,000</b>     | <b>-</b>            | <b>1,725,000</b>    |
| <b>Grand Total</b>   | <b>\$10,405,000</b> | <b>\$9,715,000</b> | <b>\$1,755,000</b>  | <b>\$21,880,000</b> |



## 2017-2021 Maintenance Program By Project, Year and Funding Sources

City: at Large Funding Pay-as-You-Go (cash)

City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, Golf Course, Soccer and Motor Fuel Tax

Intergovernmental/Other Funding Funds from other governmental units; other cities, county, state and federal and other funding

|   |            |            |            |            |            |            | Funding Sources   |                    |                     |
|---|------------|------------|------------|------------|------------|------------|-------------------|--------------------|---------------------|
|   | 2017       | 2018       | 2019       | 2020       | 2021       | Total      | City:<br>At Large | City:<br>Dedicated | Intergov &<br>Other |
| <u>Street Maintenance</u>                                   |            |            |            |            |            |            |                   |                    |                     |
| MR-1496 2017 Street Maintenance Repair Program              | 12,150,000 | -          | -          | -          | -          | 12,150,000 | 7,050,000         | 5,100,000          | -                   |
| MR-1626 OP ConvCtr Covered Parking Lot Reconstruction       | 680,000    | -          | -          | -          | -          | 680,000    | 680,000           | -                  | -                   |
| MR-1534 2018 Street Maintenance Repair Program              | -          | 12,350,000 | -          | -          | -          | 12,350,000 | 7,250,000         | 5,100,000          | -                   |
| MR-1602 2019 Street Maintenance Repair Program              | -          | -          | 12,550,000 | -          | -          | 12,550,000 | 7,450,000         | 5,100,000          | -                   |
| MR-1657 2020 Street Maintenance Repair Program              | -          | -          | -          | 12,750,000 | -          | 12,750,000 | 7,650,000         | 5,100,000          | -                   |
| MR-1720 2021 Street Maintenance Repair Program              | -          | -          | -          | -          | 12,850,000 | 12,850,000 | 7,750,000         | 5,100,000          | -                   |
| MR-1812 2017 Curb Maintenance Repair Program                | 775,000    | -          | -          | -          | -          | 775,000    | -                 | 775,000            | -                   |
| MR-1813 2018 Curb Maintenance Repair Program                | -          | 805,000    | -          | -          | -          | 805,000    | -                 | 805,000            | -                   |
| MR-1814 2019 Curb Maintenance Repair Program                | -          | -          | 805,000    | -          | -          | 805,000    | -                 | 805,000            | -                   |
| MR-1815 2020 Curb Maintenance Repair Program                | -          | -          | -          | 805,000    | -          | 805,000    | -                 | 805,000            | -                   |
| MR-1816 2021 Curb Maintenance Repair Program                | -          | -          | -          | -          | 805,000    | 805,000    | -                 | 805,000            | -                   |
| Street Maintenance Total                                    | 13,605,000 | 13,155,000 | 13,355,000 | 13,555,000 | 13,655,000 | 67,325,000 | 37,830,000        | 29,495,000         | -                   |
| <u>Traffic Infrastructure Maintenance</u>                   |            |            |            |            |            |            |                   |                    |                     |
| MT-1501 2017 Traffic Major Maintenance                      | 550,000    | -          | -          | -          | -          | 550,000    | 50,000            | 500,000            | -                   |
| MT-1531 2018 Traffic Major Maintenance                      | -          | 550,000    | -          | -          | -          | 550,000    | 50,000            | 500,000            | -                   |
| MT-1603 2019 Traffic Major Maintenance                      | -          | -          | 550,000    | -          | -          | 550,000    | 50,000            | 500,000            | -                   |
| MT-1648 2020 Traffic Major Maintenance                      | -          | -          | -          | 550,000    | -          | 550,000    | 50,000            | 500,000            | -                   |
| MT-1725 2021 Traffic Major Maintenance                      | -          | -          | -          | -          | 550,000    | 550,000    | 50,000            | 500,000            | -                   |
| Traffic Infrastructure Maintenance Total                    | 550,000    | 550,000    | 550,000    | 550,000    | 550,000    | 2,750,000  | 250,000           | 2,500,000          | -                   |
| <u>Stormwater Maintenance</u>                               |            |            |            |            |            |            |                   |                    |                     |
| MS-1266 2014 Major Storm Sewer Repair                       | 940,000    | -          | -          | -          | -          | 940,000    | -                 | 940,000            | -                   |
| MS-1353 2016 Major Storm Sewer Repair                       | 2,355,000  | 3,295,000  | -          | -          | -          | 5,650,000  | -                 | 1,890,000          | 3,760,000           |
| MS-1486 2018 Major Storm Sewer Repair                       | 300,000    | 1,070,000  | -          | -          | -          | 1,370,000  | -                 | 1,370,000          | -                   |
| MS-1535 2019 Major Storm Sewer Repair                       | -          | 300,000    | 1,070,000  | -          | -          | 1,370,000  | -                 | 1,370,000          | -                   |
| MS-1587 2020 Major Storm Sewer Repair                       | -          | -          | 300,000    | 1,070,000  | -          | 1,370,000  | -                 | 1,370,000          | -                   |
| MS-1654 2021 Major Storm Sewer Repair                       | -          | -          | -          | 300,000    | 1,500,000  | 1,800,000  | -                 | 1,800,000          | -                   |
| MS-1651 Storm Sewer Repair near 89th St., Outlook to Reed   | 650,000    | -          | -          | -          | -          | 650,000    | -                 | 250,000            | 400,000             |
| MS-1739 2022 Major Storm Sewer Repair                       | -          | -          | -          | -          | 300,000    | 300,000    | -                 | 300,000            | -                   |
| Stormwater Maintenance Total                                | 4,245,000  | 4,665,000  | 1,370,000  | 1,370,000  | 1,800,000  | 13,450,000 | -                 | 9,290,000          | 4,160,000           |
| <u>Building Maintenance</u>                                 |            |            |            |            |            |            |                   |                    |                     |
| MB-1466 2017 Building Maintenance                           | 500,000    | -          | -          | -          | -          | 500,000    | 500,000           | -                  | -                   |
| MB-1642 City Hall Remodel                                   | 555,000    | -          | -          | -          | -          | 555,000    | 555,000           | -                  | -                   |
| MB-1767 Information Technology Remodel                      | 150,000    | -          | -          | -          | -          | 150,000    | 150,000           | -                  | -                   |
| MB-1545 2018 Building Maintenance                           | -          | 500,000    | -          | -          | -          | 500,000    | 500,000           | -                  | -                   |
| MB-1560 Matt Ross Community Center Dectron Unit Replacement | 550,000    | -          | -          | -          | -          | 550,000    | 550,000           | -                  | -                   |
| MB-1610 Tomahawk Ridge Community Center Roof Replacement    | -          | 1,300,000  | -          | -          | -          | 1,300,000  | 1,300,000         | -                  | -                   |
| MB-1601 2019 Building Maintenance                           | -          | -          | 500,000    | -          | -          | 500,000    | 500,000           | -                  | -                   |
| MB-1673 2020 Building Maintenance                           | -          | -          | -          | 500,000    | -          | 500,000    | 500,000           | -                  | -                   |
| MB-1698 Fire Training Center Roof Replacement               | -          | -          | -          | 400,000    | -          | 400,000    | 400,000           | -                  | -                   |
| MB-1749 2021 Building Maintenance                           | -          | -          | -          | -          | 500,000    | 500,000    | 500,000           | -                  | -                   |
| MB-1766 Sanders Chiller Replacement                         | -          | -          | -          | -          | 410,000    | 410,000    | 410,000           | -                  | -                   |
| Building Maintenance Total                                  | 1,755,000  | 1,800,000  | 500,000    | 900,000    | 910,000    | 5,865,000  | 5,865,000         | -                  | -                   |

## 2017-2021 Maintenance Program By Project, Year and Funding Sources

City: at Large Funding Pay-as-You-Go (cash)

City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, Golf Course, Soccer and Motor Fuel Tax

Intergovernmental/Other Funding Funds from other governmental units; other cities, county, state and federal and other funding

|  | 2017                | 2018                | 2019                | 2020                | 2021                | Total               | Funding Sources     |                     |                     |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|  |                     |                     |                     |                     |                     |                     | City:<br>At Large   | City:<br>Dedicated  | Intergov &<br>Other |
| <b><u>Parks Maintenance</u></b>                                  |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| MP-1482 2017 Arboretum Maintenance                               | 100,000             | -                   | -                   | -                   | -                   | 100,000             | -                   | 100,000             | -                   |
| MP-1483 2017 Park Maintenance                                    | 450,000             | -                   | -                   | -                   | -                   | 450,000             | -                   | 450,000             | -                   |
| MP-1484 2017 Golf Course Maintenance                             | 200,000             | -                   | -                   | -                   | -                   | 200,000             | -                   | 200,000             | -                   |
| MP-1485 Matt Ross Community Center Play Structure Replacement    | 150,000             | -                   | -                   | -                   | -                   | 150,000             | 150,000             | -                   | -                   |
| MP-1559 Matt Ross Community Center Pool Filter Media Replacement | 40,000              | -                   | -                   | -                   | -                   | 40,000              | 40,000              | -                   | -                   |
| MP-1770 2017 Soccer Complex Maintenance                          | 50,000              | -                   | -                   | -                   | -                   | 50,000              | -                   | 50,000              | -                   |
| MP-1776 Soccer Complex Playground Replacement Phase 1            | 100,000             | -                   | -                   | -                   | -                   | 100,000             | 100,000             | -                   | -                   |
| MP-1775 Korean War Veterans Memorial Repairs                     | 70,000              | -                   | -                   | -                   | -                   | 70,000              | 65,000              | -                   | -                   |
| MP-1546 2018 Arboretum Maintenance                               | -                   | 100,000             | -                   | -                   | -                   | 100,000             | -                   | 100,000             | -                   |
| MP-1547 2018 Park Maintenance                                    | -                   | 450,000             | -                   | -                   | -                   | 450,000             | -                   | 450,000             | -                   |
| MP-1548 2018 Golf Course Maintenance                             | -                   | 200,000             | -                   | -                   | -                   | 200,000             | -                   | 200,000             | -                   |
| MP-1611 Sapling Grove Restroom and Shelter Replacement           | 300,000             | -                   | -                   | -                   | -                   | 300,000             | 300,000             | -                   | -                   |
| MP-1613 Playground Structure Replacement                         | -                   | 350,000             | -                   | -                   | -                   | 350,000             | 350,000             | -                   | -                   |
| MP-1771 2018 Soccer Complex Maintenance                          | -                   | 50,000              | -                   | -                   | -                   | 50,000              | -                   | 50,000              | -                   |
| MP-1777 Soccer Complex Playground Replacement Phase 2            | -                   | 85,000              | -                   | -                   | -                   | 85,000              | 85,000              | -                   | -                   |
| MP-1593 2019 Arboretum Maintenance                               | -                   | -                   | 100,000             | -                   | -                   | 100,000             | -                   | 100,000             | -                   |
| MP-1595 2019 Park Maintenance                                    | -                   | -                   | 450,000             | -                   | -                   | 450,000             | -                   | 450,000             | -                   |
| MP-1604 2019 Golf Course Maintenance                             | -                   | -                   | 200,000             | -                   | -                   | 200,000             | -                   | 200,000             | -                   |
| MP-1772 2019 Soccer Complex Maintenance                          | -                   | -                   | 50,000              | -                   | -                   | 50,000              | -                   | 50,000              | -                   |
| MP-1674 2020 Arboretum Maintenance                               | -                   | -                   | -                   | 100,000             | -                   | 100,000             | -                   | 100,000             | -                   |
| MP-1675 2020 Park Maintenance                                    | -                   | -                   | -                   | 450,000             | -                   | 450,000             | -                   | 450,000             | -                   |
| MP-1676 2020 Golf Course Maintenance                             | -                   | -                   | -                   | 200,000             | -                   | 200,000             | -                   | 200,000             | -                   |
| MP-1699 Summercrest Lake Dredging and Shoreline Restoration      | 265,000             | -                   | -                   | -                   | -                   | 265,000             | 215,000             | 50,000              | -                   |
| MP-1773 2020 Soccer Complex Maintenance                          | -                   | -                   | -                   | 50,000              | -                   | 50,000              | -                   | 50,000              | -                   |
| MP-1768 Indian Creek Restroom and Shelter Replacement            | -                   | -                   | 50,000              | 450,000             | -                   | 500,000             | 500,000             | -                   | -                   |
| MP-1697 Maple Hills Restroom and Shelter Replacement             | -                   | -                   | -                   | 30,000              | 220,000             | 250,000             | 250,000             | -                   | -                   |
| MP-1750 2021 Arboretum Maintenance                               | -                   | -                   | -                   | -                   | 100,000             | 100,000             | -                   | 100,000             | -                   |
| MP-1751 2021 Park Maintenance                                    | -                   | -                   | -                   | -                   | 450,000             | 450,000             | -                   | 450,000             | -                   |
| MP-1752 2021 Golf Course Maintenance                             | -                   | -                   | -                   | -                   | 200,000             | 200,000             | -                   | 200,000             | -                   |
| MP-1769 Matt Ross Community Center Aquatics Slide Refurbishment  | -                   | -                   | 100,000             | -                   | -                   | 100,000             | 100,000             | -                   | -                   |
| MP-1774 2021 Soccer Complex Maintenance                          | -                   | -                   | -                   | -                   | 50,000              | 50,000              | -                   | 50,000              | -                   |
| <b>Parks Maintenance Total</b>                                   | <b>1,725,000</b>    | <b>1,235,000</b>    | <b>950,000</b>      | <b>1,280,000</b>    | <b>1,020,000</b>    | <b>6,210,000</b>    | <b>2,155,000</b>    | <b>4,050,000</b>    | <b>-</b>            |
| <b>Grand Total</b>   | <b>\$21,880,000</b> | <b>\$21,405,000</b> | <b>\$16,725,000</b> | <b>\$17,655,000</b> | <b>\$17,935,000</b> | <b>\$95,600,000</b> | <b>\$46,100,000</b> | <b>\$45,335,000</b> | <b>\$4,160,000</b>  |

| Project Number                    | Project Description   | 2017-2021 Maintenance Program |           |            |           |   | 2017-2021 Plan Adopted 8/2016 |
|-----------------------------------|---|-------------------------------|-----------|------------|-----------|---|-------------------------------|
|                                   |   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |   |                               |
| STREET INFRASTRUCTURE MAINTENANCE |   |                               |           |            |           |   |                               |
| MR-1519                           | <b>2014 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal. Scope includes \$300,000 for major maintenance on TRCC parking lot.</div>  | No Change                     | 2013      | 2014       | 2014      | 4,350,000 *PAYG<br>4,550,000 *SSH<br>500,000 *1/8STX<br>1,000,000 *CTY<br>0 *KDOT |                               |
| Project Total                     |   |                               |           |            |           | 10,400,000  |                               |
| MR-1494                           | <b>2015 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal. Scope includes \$350,000 of funding for replacement public parking lot at Sanders Justice Center. Scope also includes on-demand sidewalk repair funding.</div>   | No Change                     | 2014      | 2015       | 2015      | 5,440,000 *PAYG<br>4,500,000 *SSH<br>500,000 *1/8STX<br>1,650,000 *CTY<br>0 *KDOT |                               |
| Project Total                     |   |                               |           |            |           | 12,090,000  |                               |
| MR-1495                           | <b>2016 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal, and on-demand sidewalk repair funding. Scope includes reconstruction of Indian Creek Recreation Center parking lot. Eliminated CARS funding and replaced with PAYG, as maintenance projects were not selected to receive CARS funding.</div> | Revised Funding               | 2015      | 2016       | 2016      | 6,575,000 *PAYG<br>4,600,000 *SSH<br>1,000,000 *1/8STX<br>0 *CTY<br>0 *KDOT       |                               |
| Project Total                     |   |                               |           |            |           | 12,175,000  |                               |

|                                   |  | 2017-2021 Maintenance Program |           |            |           |                               |        |  |
|-----------------------------------|--|-------------------------------|-----------|------------|-----------|-------------------------------|--------|--|
| Project Number                    | Project Description  | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016 |        |  |
| STREET INFRASTRUCTURE MAINTENANCE |  |                               |           |            |           |                               |        |  |
| MR-1496                           | <b>2017 Street Maintenance Repair Program</b><br>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal, and on-demand sidewalk repair funding. Revised funding as maintenance projects were not selected to receive CARS funding. | Revised Funding               | 2017      | 2017       | 2017      | 7,050,000                     | PAYG   |  |
|                                   |  |                               |           |            |           | 4,600,000                     | SSH    |  |
|                                   |  |                               |           |            |           | 500,000                       | 1/8STX |  |
|                                   |  |                               |           |            |           | 0                             | CTY    |  |
|                                   |  |                               |           |            |           | 0                             | KDOT   |  |
|                                   | Project Total  |                               |           |            |           | 12,150,000                    |        |  |
| MR-1812                           | <b>2017 Curb Maintenance Repair Program</b><br>Annual curb maintenance program. Includes funding for curb repair or replacement. Funding from is from a portion of the Stormwater Utility Fee.   | New                           | 2017      | 2017       | 2017      | 0                             | PAYG   |  |
|                                   |  |                               |           |            |           | 0                             | SSH    |  |
|                                   |  |                               |           |            |           | 775,000                       | SWU    |  |
|                                   |  |                               |           |            |           | 0                             | 1/8STX |  |
|                                   |  |                               |           |            |           | 0                             | CTY    |  |
|                                   | Project Total  |                               |           |            |           | 775,000                       |        |  |
| MR-1626                           | <b>OP Convention Center Covered Parking Lot Reconstruction</b><br>Removal of asphalt and base of covered lot parking surface at OPCC. Surface asphalt is failing resulting in diminishing returns on repairs. Parking lot will be replaced with concrete. This will increase the life of parking lot to approximately 50 years.  | No Change                     | 2016      | 2017       | 2016      | 55,000                        | *PAYG  |  |
|                                   |  |                               |           |            | 2017      | 680,000                       | PAYG   |  |
|                                   | Project Total  |                               |           |            |           | 735,000                       |        |  |
| MR-1534                           | <b>2018 Street Maintenance Repair Program</b><br>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal, and on-demand sidewalk repair funding. Revised funding as maintenance projects were not selected to receive CARS funding. | Revised Funding               | 2018      | 2018       | 2018      | 7,250,000                     | PAYG   |  |
|                                   |  |                               |           |            |           | 4,600,000                     | SSH    |  |
|                                   |  |                               |           |            |           | 500,000                       | 1/8STX |  |
|                                   |  |                               |           |            |           | 0                             | CTY    |  |
|                                   |  |                               |           |            |           | 0                             | KDOT   |  |
|                                   | Project Total  |                               |           |            |           | 12,350,000                    |        |  |
| MR-1813                           | <b>2018 Curb Maintenance Repair Program</b><br>Annual curb maintenance program. Includes funding for curb repair or replacement. Funding from is from a portion of the Stormwater Utility Fee.   | New                           | 2018      | 2018       | 2018      | 0                             | PAYG   |  |
|                                   |  |                               |           |            |           | 0                             | SSH    |  |
|                                   |  |                               |           |            |           | 805,000                       | SWU    |  |
|                                   |  |                               |           |            |           | 0                             | 1/8STX |  |
|                                   |  |                               |           |            |           | 0                             | CTY    |  |
|                                   | Project Total  |                               |           |            |           | 805,000                       |        |  |

| Project Number                    | Project Description  | 2017-2021 Maintenance Program |           |            |           |            | 2017-2021 Plan Adopted 8/2016 |
|-----------------------------------|--|-------------------------------|-----------|------------|-----------|------------|-------------------------------|
|                                   |  | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |            |                               |
| STREET INFRASTRUCTURE MAINTENANCE |  |                               |           |            |           |            |                               |
| MR-1602                           | <b>2019 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal, and on-demand sidewalk repair funding. Revised funding as maintenance projects were not selected to receive CARS funding.</div> | Revised Funding               | 2019      | 2019       | 2019      | 7,450,000  | PAYG                          |
|                                   |  |                               |           |            |           | 4,600,000  | SSH                           |
|                                   |  |                               |           |            |           | 500,000    | 1/8STX                        |
|                                   |  |                               |           |            |           | 0          | CTY                           |
|                                   |  |                               |           |            |           | 0          | KDOT                          |
|                                   | Project Total  |                               |           |            |           | 12,550,000 |                               |
| MR-1814                           | <b>2019 Curb Maintenance Repair Program</b> <div>Annual curb maintenance program. Includes funding for curb repair or replacement. Funding from is from a portion of the Stormwater Utility Fee.</div>   | New                           | 2019      | 2019       | 2019      | 0          | PAYG                          |
|                                   |  |                               |           |            |           | 0          | SSH                           |
|                                   |  |                               |           |            |           | 805,000    | SWU                           |
|                                   |  |                               |           |            |           | 0          | 1/8STX                        |
|                                   |  |                               |           |            |           | 0          | CTY                           |
|                                   | Project Total  |                               |           |            |           | 805,000    |                               |
| MR-1657                           | <b>2020 Street Maintenance Repair Program</b> <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal, and on-demand sidewalk repair funding. Revised funding as maintenance projects were not selected to receive CARS funding.</div> | Revised Funding               | 2020      | 2020       | 2020      | 7,650,000  | PAYG                          |
|                                   |  |                               |           |            |           | 4,600,000  | SSH                           |
|                                   |  |                               |           |            |           | 500,000    | 1/8STX                        |
|                                   |  |                               |           |            |           | 0          | CTY                           |
|                                   | Project Total  |                               |           |            |           | 12,750,000 |                               |

|                                   |  | 2017-2021 Maintenance Program |           |            |           |                               |        |  |
|-----------------------------------|--|-------------------------------|-----------|------------|-----------|-------------------------------|--------|--|
| Project Number                    | Project Description  | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016 |        |  |
| STREET INFRASTRUCTURE MAINTENANCE |  |                               |           |            |           |                               |        |  |
| MR-1815                           | 2020 Curb Maintenance Repair Program   | New                           | 2020      | 2020       | 2020      | 0                             | PAYG   |  |
|                                   | Annual curb maintenance program. Includes funding for curb repair or replacement. Funding from is from a portion of the Stormwater Utility Fee.  |                               |           |            |           | 0                             | SSH    |  |
|                                   |  |                               |           |            |           | 805,000                       | SWU    |  |
|                                   |  |                               |           |            |           | 0                             | 1/8STX |  |
|                                   |  |                               |           |            |           | 0                             | CTY    |  |
|                                   | Project Total  |                               |           |            |           | 805,000                       |        |  |
| MR-1720                           | 2021 Street Maintenance Repair Program   | New                           | 2020      | 2021       | 2021      | 7,750,000                     | PAYG   |  |
|                                   | Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal, and on-demand sidewalk repair funding. |                               |           |            |           | 4,600,000                     | SSH    |  |
|                                   |  |                               |           |            |           | 500,000                       | 1/8STX |  |
|                                   |  |                               |           |            |           | 0                             | CTY    |  |
|                                   |  |                               |           |            |           |                               |        |  |
|                                   | Project Total  |                               |           |            |           | 12,850,000                    |        |  |
| MR-1816                           | 2021 Curb Maintenance Repair Program   | New                           | 2021      | 2021       | 2021      | 0                             | PAYG   |  |
|                                   | Annual curb maintenance program. Includes funding for curb repair or replacement. Funding from is from a portion of the Stormwater Utility Fee.  |                               |           |            |           | 0                             | SSH    |  |
|                                   |  |                               |           |            |           | 805,000                       | SWU    |  |
|                                   |  |                               |           |            |           | 0                             | 1/8STX |  |
|                                   |  |                               |           |            |           | 0                             | CTY    |  |
|                                   | Project Total  |                               |           |            |           | 805,000                       |        |  |
| SUBTOTAL                          |  |                               |           |            |           | 37,830,000                    | PAYG   |  |
| STREET INFRASTRUCTURE MAINTENANCE |  |                               |           |            |           | 23,000,000                    | SSH    |  |
|                                   |  |                               |           |            |           | 2,500,000                     | 1/8STX |  |
|                                   |  |                               |           |            |           | 3,995,000                     | SWU    |  |
|                                   |  |                               |           |            |           | -                             | CTY    |  |
|                                   |  |                               |           |            |           | -                             | KDOT   |  |
|                                   |  |                               |           |            |           | 67,325,000                    |        |  |

| Project Number                     | Project Description   | 2017-2021 Maintenance Program |           |            |           |  | 2017-2021 Plan Adopted 8/2016 |
|------------------------------------|---|-------------------------------|-----------|------------|-----------|--|-------------------------------|
|                                    |   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |  |                               |
| TRAFFIC INFRASTRUCTURE MAINTENANCE |   |                               |           |            |           |  |                               |
| MT-1499                            | <b>2015 Traffic Major Maintenance Repair Program</b><br><div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div> <div>Project Total</div>   | No Change                     | 2014      | 2015       | 2015      | 0 *PAYG<br>0 *SSH<br>500,000 *1/8STX<br>0 *KDOT      |                               |
|                                    |   |                               |           |            |           |  | 500,000                       |
| MT-1500                            | <b>2016 Traffic Major Maintenance Repair Program</b><br><div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Revised scope to include installations of flashing yellow arrows at identified intersections.</div> <div>Project Total</div> | Revised Scope                 | 2015      | 2016       | 2016      | 78,000 *PAYG<br>0 *SSH<br>500,000 *1/8STX<br>0 *KDOT |                               |
|                                    |   |                               |           |            |           |  | 578,000                       |
| MT-1501                            | <b>2017 Traffic Major Maintenance Repair Program</b><br><div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Added \$50,000 for annual replacement of traffic cameras.</div> <div>Project Total</div>                                     | Revised Scope                 | 2016      | 2017       | 2017      | 50,000 PAYG<br>0 SSH<br>500,000 1/8STX<br>0 KDOT     |                               |
|                                    |   |                               |           |            |           |  | 550,000                       |
| MT-1531                            | <b>2018 Traffic Major Maintenance Repair Program</b><br><div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Added \$50,000 for annual replacement of traffic cameras.</div> <div>Project Total</div>                                     | Revised Scope                 | 2017      | 2018       | 2018      | 50,000 PAYG<br>0 SSH<br>500,000 1/8STX<br>0 KDOT     |                               |
|                                    |   |                               |           |            |           |  | 550,000                       |

| Project Number                     | Project Description   | 2017-2021 Maintenance Program |           |            |           |           | 2017-2021 Plan Adopted 8/2016 |  |
|------------------------------------|---|-------------------------------|-----------|------------|-----------|-----------|-------------------------------|--|
|                                    |   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |           |                               |  |
| TRAFFIC INFRASTRUCTURE MAINTENANCE |   |                               |           |            |           |           |                               |  |
| MT-1603                            | <b>2019 Traffic Major Maintenance Repair Program</b> <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Added \$50,000 for annual replacement of traffic cameras.</div> | Revised Scope                 | 2018      | 2019       | 2019      | 50,000    | PAYG                          |  |
|                                    |   |                               |           |            |           | 0         | SSH                           |  |
|                                    |   |                               |           |            |           | 500,000   | 1/8STX                        |  |
|                                    |   |                               |           |            |           | 0         | KDOT                          |  |
|                                    | Project Total   |                               |           |            |           | 550,000   |                               |  |
| MT-1648                            | <b>2020 Traffic Major Maintenance Repair Program</b> <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Added \$50,000 for annual replacement of traffic cameras.</div> | Revised Scope                 | 2019      | 2020       | 2020      | 50,000    | PAYG                          |  |
|                                    |   |                               |           |            |           | 0         | SSH                           |  |
|                                    |   |                               |           |            |           | 500,000   | 1/8STX                        |  |
|                                    |   |                               |           |            |           | 0         | KDOT                          |  |
|                                    | Project Total   |                               |           |            |           | 550,000   |                               |  |
| MT-1725                            | <b>2021 Traffic Major Maintenance Repair Program</b> <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights, traffic control system components and traffic cameras.</div>  | New                           | 2020      | 2021       | 2021      | 50,000    | PAYG                          |  |
|                                    |   |                               |           |            |           | 0         | SSH                           |  |
|                                    |   |                               |           |            |           | 500,000   | 1/8STX                        |  |
|                                    |   |                               |           |            |           | 0         | KDOT                          |  |
|                                    | Project Total   |                               |           |            |           | 550,000   |                               |  |
| SUBTOTAL                           |   |                               |           |            |           | 250,000   | PAYG                          |  |
| TRAFFIC INFRASTRUCTURE MAINTENANCE |   |                               |           |            |           | -         | SSH                           |  |
|                                    |   |                               |           |            |           | -         | SWU                           |  |
|                                    |   |                               |           |            |           | 2,500,000 | 1/8STX                        |  |
|                                    |   |                               |           |            |           | -         | KDOT                          |  |
|                                    |   |                               |           |            |           | -         | ERF                           |  |
|                                    |   |                               |           |            |           | 2,750,000 |                               |  |



|                            |   | 2017-2021 Maintenance Program  |           |            |           |  |  |  |
|----------------------------|---|--------------------------------|-----------|------------|-----------|--|--|--|
| Project Number             | Project Description   | Change From 2016-2020 Plan     | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016                                  |  |  |
| STORM DRAINAGE MAINTENANCE |   |                                |           |            |           |  |  |  |
| MS-1266                    | <b>2014 Major Storm Sewer Repair Multiple Locations</b> <div>Annual major storm water maintenance program. Includes repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.</div>  | Revised Year                   | 2013      | 2014       | 2013      | 0 *PAYG<br>150,000 *SWU<br>0 *CTY                              |  |  |
|                            |   |                                |           |            | 2015      | 260,000 *SWU   |  |  |
|                            |   |                                |           |            | 2017      | 0 PAYG<br>940,000 SWU  |  |  |
|                            | Project Total   |                                |           |            |           | 1,350,000  |  |  |
| MS-1571                    | <b>92nd Place and Switzer Road Storm Sewer Improvements</b> <div>Project consists of replacement of existing stormwater corrugated metal pipe, box culvert and concrete ditch liner in vicinity of 92nd Street and Switzer Road. The required replacements will correct flooding problems therefore this project includes 75% SMAC funding for design and construction.</div>   | No Change                      | 2013      | 2014       | 2013      | 0 *PAYG<br>460,000 *SWU<br>0 *CTY                              |  |  |
|                            |   |                                |           |            | 2014      | 0 *PAYG<br>300,000 *1/8STX<br>1,630,000 *SWU<br>3,710,000 *CTY |  |  |
|                            | Project Total   |                                |           |            |           | 6,100,000  |  |  |
| MS-1267                    | <b>2015 Major Storm Sewer Repair 87th Street, US 69 to Antioch Rd.</b> <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Project is in the vicinity of 87th Street, US 69 Highway to Antioch Road. Revised cost based onbid opening. PAYG funding transferred from MT-1500 for street light replacement.</div> | Revised Cost                   | 2014      | 2015       | 2014      | 0 *PAYG<br>460,000 *SWU<br>0 *CTY                              |  |  |
|                            |   |                                |           |            | 2016      | 22,000 *PAYG<br>1,880,000 *SWU<br>0 *CTY                       |  |  |
|                            |   | [OFIN = Transfer from SL-1046] |           |            |           | 80,000 *OFIN   |  |  |
|                            | Project Total   |                                |           |            |           | 2,442,000  |  |  |
| MS-1555                    | <b>Farmstead Duck Pond Drainage Improvements</b> <div>Storm water improvements in the vicinity of the duck pond at the Deanna Rose Farmstead. Scope to includes storm drainage culverts to direct drainage away from duck pond.</div>   | No Change                      | 2014      | 2015       | 2015      | 250,000 *PAYG<br>100,000 *SWU<br>0 *CTY                        |  |  |
|                            | Project Total   |                                |           |            |           | 350,000  |  |  |

|                            |  | 2017-2021 Maintenance Program   |           |            |           |  |
|----------------------------|--|---------------------------------|-----------|------------|-----------|--|
| Project Number             | Project Description  | Change From 2016-2020 Plan      | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016            |
| STORM DRAINAGE MAINTENANCE |  |                                 |           |            |           |  |
| MS-1353                    | <b>2017/2018 Major Storm Sewer Repair</b><br>Annual major storm water maintenance program. Location includes: 87th & Metcalf, 92nd & Lamar and 99th & Walmar. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised cost based on preliminary construction cost estimates, and to reflect county funding secured for two of the sites. | Revised Cost<br>Revised Funding | 2014      | 2017-2018  | 2014      | 0 *PAYG<br>300,000 *SWU<br>0 *CTY        |
|                            |  |                                 |           |            | 2015      | 0 *PAYG<br>300,000 *SWU<br>0 *CTY        |
|                            |  |                                 |           |            | 2017      | 0 PAYG<br>1,000,000 SWU<br>1,355,000 CTY |
|                            |  |                                 |           |            | 2018      | 0 PAYG<br>890,000 SWU<br>2,405,000 CTY   |
|                            | Project Total  |                                 |           |            |           | <u>6,250,000</u>                         |
| MS-1651                    | <b>Storm Sewer Repair near 89th St., Outlook to Reed</b><br>Drainage improvements including replacement of corrugated metal pipe.  | No Change                       | 2016      | 2017       | 2016      | 0 *PAYG<br>60,000 *SWU<br>155,000 *CTY   |
|                            |  |                                 |           |            | 2017      | 0 PAYG<br>250,000 SWU<br>400,000 CTY     |
|                            | Project Total  |                                 |           |            |           | <u>865,000</u>                           |
| MS-1486                    | <b>2018 Major Storm Sewer Repair Unspecified Locations</b><br>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.  | No Change                       | 2017      | 2018       | 2017      | 0 PAYG<br>300,000 SWU<br>0 CTY           |
|                            |  |                                 |           |            | 2018      | 0 PAYG<br>1,070,000 SWU<br>0 CTY         |
|                            | Project Total  |                                 |           |            |           | <u>1,370,000</u>                         |
| MS-1535                    | <b>2019 Major Storm Sewer Repair Unspecified Locations</b><br>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.  | No Change                       | 2018      | 2019       | 2018      | 0 PAYG<br>300,000 SWU<br>0 CTY           |
|                            |  |                                 |           |            | 2019      | 0 PAYG<br>1,070,000 SWU<br>0 CTY         |
|                            | Project Total  |                                 |           |            |           | <u>1,370,000</u>                         |

|                            |   | 2017-2021 Maintenance Program |           |            |           |                               |      |  |
|----------------------------|---|-------------------------------|-----------|------------|-----------|-------------------------------|------|--|
| Project Number             | Project Description   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016 |      |  |
| STORM DRAINAGE MAINTENANCE |   |                               |           |            |           |                               |      |  |
| MS-1587                    | <b>2020 Major Storm Sewer Repair</b><br>Unspecified Locations   | No Change                     | 2019      | 2020       | 2019      | 0                             | PAYG |  |
|                            | Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.   |                               |           |            |           | 300,000                       | SWU  |  |
|                            |   |                               |           |            |           | 0                             | CTY  |  |
|                            |   |                               |           |            | 2020      | 0                             | PAYG |  |
|                            |   |                               |           |            |           | 1,070,000                     | SWU  |  |
|                            |   |                               |           |            |           | 0                             | CTY  |  |
|                            | Project Total   |                               |           |            |           | 1,370,000                     |      |  |
| MS-1654                    | <b>2021 Major Storm Sewer Repair</b><br>Unspecified Locations   | Revised Scope                 | 2020      | 2021       | 2020      | 0                             | PAYG |  |
|                            | Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised scope to include 2021 construction; previous scope only included 2020 design. |                               |           |            |           | 300,000                       | SWU  |  |
|                            |   |                               |           |            |           | 0                             | CTY  |  |
|                            |   |                               |           |            | 2021      | 0                             | PAYG |  |
|                            |   |                               |           |            |           | 1,500,000                     | SWU  |  |
|                            |   |                               |           |            |           | 0                             | CTY  |  |
|                            | Project Total   |                               |           |            |           | 1,800,000                     |      |  |
| MS-1739                    | <b>2022 Major Storm Sewer Repair</b><br>Unspecified Locations   | New                           | 2021      | 2022       | 2021      | 0                             | PAYG |  |
|                            | Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. 2021 funding is for design only.  |                               |           |            |           | 300,000                       | SWU  |  |
|                            |   |                               |           |            |           | 0                             | CTY  |  |
|                            |   |                               |           |            |           |                               |      |  |
|                            |   |                               |           |            |           |                               |      |  |
|                            | Project Total   |                               |           |            |           | 300,000                       |      |  |
| SUBTOTAL                   |   |                               |           |            |           | -                             | PAYG |  |
| STORM DRAINAGE MAINTENANCE |   |                               |           |            |           | -                             | SSH  |  |
|                            |   |                               |           |            |           | 9,290,000                     | SWU  |  |
|                            |   |                               |           |            |           | 4,160,000                     | CTY  |  |
|                            |   |                               |           |            |           | -                             | KDOT |  |
|                            |   |                               |           |            |           | -                             | ERF  |  |
|                            |   |                               |           |            |           | 13,450,000                    |      |  |

| Project Number              | Project Description  | 2017-2021 Maintenance Program |           |            |           |              | 2017-2021 Plan Adopted 8/2016 |
|-----------------------------|--|-------------------------------|-----------|------------|-----------|--------------|-------------------------------|
|                             |  | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |              |                               |
| PUBLIC BUILDING MAINTENANCE |  |                               |           |            |           |              |                               |
| MB-1356                     | <b>2014 Building Maintenance</b><br>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement. Projects are ongoing.  | No Change                     | 2014      | 2014       | 2014      | 500,000<br>0 | *PAYG<br>*ERF                 |
|                             | Project Total  |                               |           |            |           | 500,000      |                               |
| MB-1609                     | <b>Parks Headquarters Roof Replacement</b><br>The Parks Headquarters roof system is a modified bitumen roof system and was installed in 1994. This system has a 20-year life expectancy and is beginning to experience failures in several areas and is requiring higher than normal maintenance and repairs. Scope includes a ten-year roof in anticipation of limited life of building | No Change                     | 2014      | 2015       | 2014      | 110,000<br>0 | *PAYG<br>*ERF                 |
|                             | Project Total  |                               |           |            |           | 110,000      |                               |
| MB-1357                     | <b>2015 Building Maintenance</b><br>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.  | No Change                     | 2015      | 2015       | 2015      | 500,000<br>0 | *PAYG<br>*ERF                 |
|                             | Project Total  |                               |           |            |           | 500,000      |                               |
| MB-1566                     | <b>Sanders Justice Center Roof Replacement</b><br>The existing roof was constructed when the building was build in 1996. The life expectancy of this type of system is sixteen years. The roof is beginning to experience failures and is requiring higher than normal repairs.  | No Change                     | 2016      | 2016       | 2016      | 665,000<br>0 | *PAYG<br>*ERF                 |
|                             | Project Total  |                               |           |            |           | 665,000      |                               |
| MB-1444                     | <b>2016 Building Maintenance</b><br>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.  | No Change                     | 2016      | 2016       | 2016      | 500,000<br>0 | *PAYG<br>*ERF                 |
|                             | Project Total  |                               |           |            |           | 500,000      |                               |
| MB-1757                     | <b>Scafe Police Department Remodel</b><br>Reconfigure Police Department area to in Scafe to accommodate the relocation of patrol personnel. Funding is Special Law Enforcement Trust Funds.  | New                           | 2016      | 2016       | 2016      | 175,000      | *OFIN                         |
|                             | Project Total  |                               |           |            |           | 175,000      |                               |

| Project Number              | Project Description   | Change From 2016-2020 Plan | 2017-2021 Maintenance Program |            |           |         | 2017-2021 Plan Adopted 8/2016 |
|-----------------------------|---|----------------------------|-------------------------------|------------|-----------|---------|-------------------------------|
|                             |   |                            | Des. Year                     | Cons. Year | Fin. Year |         |                               |
| PUBLIC BUILDING MAINTENANCE |   |                            |                               |            |           |         |                               |
| MB-1803                     | <b>Fire Training Center Renovation and Exterior Waterproofing</b><br>Renovation of upper level of the Fire Training Center, including replacement of interior portions of the east and south exterior walls and complete reconstruction of north exterior wall. | New                        | 2016                          | 2016       | 2016      | 475,000 | *PAYG                         |
|                             | Project Total   |                            |                               |            |           | 475,000 |                               |
| MB-1466                     | <b>2017 Building Maintenance</b><br>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.   | No Change                  | 2017                          | 2017       | 2017      | 500,000 | PAYG<br>0 ERF                 |
|                             | Project Total   |                            |                               |            |           | 500,000 |                               |
| MB-1642                     | <b>City Hall Remodel</b><br>Renovation of City Hall main entrance, lobby, stairwell, City Manager's area and conference room one.   | New                        | 2014                          | 2017       | 2014      | 20,000  | *PAYG                         |
|                             | Project Total   |                            |                               |            | 2017      | 555,000 | PAYG                          |
|                             |   |                            |                               |            |           | 575,000 |                               |
| MB-1767                     | <b>Information Technology Remodel</b><br>Reconfigure IT Department area to increase capacity, replace 30 year old furniture and increase natural light in main work areas.  | New                        | 2017                          | 2017       | 2017      | 150,000 | PAYG                          |
|                             | Project Total   |                            |                               |            |           | 150,000 |                               |
| MB-1545                     | <b>2018 Building Maintenance</b><br>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.   | No Change                  | 2018                          | 2018       | 2018      | 500,000 | PAYG<br>0 ERF                 |
|                             | Project Total   |                            |                               |            |           | 500,000 |                               |
| MB-1560                     | <b>Matt Ross Community Center Dectron Unit Replacement</b><br>Unit manages air quality, temperature and humidity of natatorium space at MRCC. Scope includes evacuator system to improve air quality in natatorium.   | No Change                  | 2017                          | 2017       | 2017      | 550,000 | PAYG<br>0 ERF                 |
|                             | Project Total   |                            |                               |            |           | 550,000 |                               |

| Project Number              | Project Description  | 2017-2021 Maintenance Program |           |            |           |           | 2017-2021 Plan Adopted 8/2016 |
|-----------------------------|--|-------------------------------|-----------|------------|-----------|-----------|-------------------------------|
|                             |  | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |           |                               |
| PUBLIC BUILDING MAINTENANCE |  |                               |           |            |           |           |                               |
| MB-1610                     | <b>Tomahawk Ridge Community Center Roof Replacement</b><br><div>The Tomahawk Ridge Community Center roof system was installed in 1988. This system has a 20-year life expectancy. It is beginning to experience failures in several areas and is requiring higher than normal maintenance and repairs.</div> | No Change                     | 2018      | 2018       | 2018      | 1,300,000 | PAYG 0 ERF                    |
| Project Total               |  |                               |           |            |           | 1,300,000 |                               |
| MB-1601                     | <b>2019 Building Maintenance</b><br><div>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.</div>   | No Change                     | 2019      | 2019       | 2019      | 500,000   | PAYG 0 ERF                    |
| Project Total               |  |                               |           |            |           | 500,000   |                               |
| MB-1673                     | <b>2020 Building Maintenance</b><br><div>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.</div>   | No Change                     | 2020      | 2020       | 2020      | 500,000   | PAYG 0 ERF                    |
| Project Total               |  |                               |           |            |           | 500,000   |                               |
| MB-1698                     | <b>Fire Training Center Roof Replacement</b><br><div>Replacement of roof, installed in 1994. Roof is beginning to experience failures and requiring higher than normal maintenance and repairs.</div>  | No Change                     | 2020      | 2020       | 2020      | 400,000   | PAYG 0 ERF                    |
| Project Total               |  |                               |           |            |           | 400,000   |                               |
| MB-1749                     | <b>2021 Building Maintenance</b><br><div>Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.</div>   | New                           | 2021      | 2021       | 2021      | 500,000   | PAYG 0 ERF                    |
| Project Total               |  |                               |           |            |           | 500,000   |                               |

|                             |   | 2017-2021 Maintenance Program |           |            |           |                               |      |  |
|-----------------------------|---|-------------------------------|-----------|------------|-----------|-------------------------------|------|--|
| Project Number              | Project Description   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016 |      |  |
| PUBLIC BUILDING MAINTENANCE |   |                               |           |            |           |                               |      |  |
| MB-1766                     | <b>Sanders Chiller Replacement</b>  | New                           | 2021      | 2021       | 2021      | 410,000                       | PAYG |  |
|                             | Replacement of the chiller unit which was installed in 1996. By 2021, it will be 25 years old and will have outlived its useful life. |                               |           |            |           | 0                             | ERF  |  |
|                             | Project Total   |                               |           |            |           | 410,000                       |      |  |
| SUBTOTAL -                  |   |                               |           |            |           | 5,865,000                     | PAYG |  |
| PUBLIC BUILDING MAINTENANCE |   |                               |           |            |           | -                             | SSH  |  |
|                             |   |                               |           |            |           | -                             | SWU  |  |
|                             |   |                               |           |            |           | -                             | CTY  |  |
|                             |   |                               |           |            |           | -                             | KDOT |  |
|                             |   |                               |           |            |           | -                             | ERF  |  |
|                             |   |                               |           |            |           | 5,865,000                     |      |  |

| Project Number                  | Project Description   | 2017-2021 Maintenance Program |           |            |           |         | 2017-2021 Plan Adopted 8/2016 |
|---------------------------------|---|-------------------------------|-----------|------------|-----------|---------|-------------------------------|
|                                 |   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |         |                               |
| PARK AND RECREATION MAINTENANCE |   |                               |           |            |           |         |                               |
| MP-1474                         | <b>2014 Park Maintenance</b><br>Major annual repairs and maintenance to City park and recreation amenities. Projects are ongoing.   | No Change                     | 2014      | 2014       | 2014      | 450,000 | *SPR                          |
|                                 | Project Total   |                               |           |            |           | 450,000 |                               |
| MP-1476                         | <b>2015 Arboretum Maintenance</b><br>Major annual repairs and maintenance to Arboretum gardens and amenities.   | No Change                     | 2015      | 2015       | 2015      | 100,000 | *SPR                          |
|                                 | Project Total   |                               |           |            |           | 100,000 |                               |
| MP-1477                         | <b>2015 Park Maintenance</b><br>Major annual repairs and maintenance to City park and recreation amenities.   | No Change                     | 2015      | 2015       | 2015      | 475,000 | *SPR                          |
|                                 | Project Total   |                               |           |            |           | 475,000 |                               |
| MP-1478                         | <b>2015 Golf Course Maintenance</b><br>Major annual repairs and maintenance to golf course grounds and amenities.   | No Change                     | 2015      | 2015       | 2015      | 200,000 | *GCR                          |
|                                 | Project Total   |                               |           |            |           | 200,000 |                               |
| MP-1612                         | <b>Removal of Therapy Pool at Matt Ross Community Center</b><br>The therapy pool in the Matt Ross community center is a steel framed pool. This pool has been subject to harsh pool air and a wet environment. As a result the framing of the pool is rusted resulting in the need to remove the pool. Project scope includes replacing pool with saunas. | No Change                     | 2015      | 2015       | 2015      | 70,000  | *PAYG                         |
|                                 | Project Total   |                               |           |            |           | 70,000  |                               |
| MP-1479                         | <b>2016 Arboretum Maintenance</b><br>Major annual repairs and maintenance to Arboretum gardens and amenities.   | No Change                     | 2016      | 2016       | 2016      | 100,000 | *SPR                          |
|                                 | Project Total   |                               |           |            |           | 100,000 |                               |
| MP-1480                         | <b>2016 Park Maintenance</b><br>Major annual repairs and maintenance to City park and recreation amenities.   | No Change                     | 2016      | 2016       | 2016      | 450,000 | *SPR                          |
|                                 | Project Total   |                               |           |            |           | 450,000 |                               |
| MP-1481                         | <b>2016 Golf Course Maintenance</b><br>Major annual repairs and maintenance to golf course grounds and amenities.   | No Change                     | 2016      | 2016       | 2016      | 200,000 | *GCR                          |
|                                 | Project Total   |                               |           |            |           | 200,000 |                               |
| MP-1482                         | <b>2017 Arboretum Maintenance</b><br>Major annual repairs and maintenance to Arboretum gardens and amenities.   | No Change                     | 2017      | 2017       | 2017      | 100,000 | SPR                           |
|                                 | Project Total   |                               |           |            |           | 100,000 |                               |



|                                 |   | 2017-2021 Maintenance Program |           |            |           |                               |             |  |
|---------------------------------|---|-------------------------------|-----------|------------|-----------|-------------------------------|-------------|--|
| Project Number                  | Project Description   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016 |             |  |
| PARK AND RECREATION MAINTENANCE |   |                               |           |            |           |                               |             |  |
| MP-1483                         | <b>2017 Park Maintenance</b><br>Major annual repairs and maintenance to City park and recreation amenities.<br>Project Total  | No Change                     | 2017      | 2017       | 2017      | 450,000                       | SPR         |  |
|                                 |   |                               |           |            |           | 450,000                       |             |  |
| MP-1699                         | <b>Summercrest Lake Dredging and Shoreline Restoration</b><br>Project includes dredging to remove silt to restore stormwater storage capacity and repair to shoreline deterioration.<br>Project Total   | No Change                     | 2017      | 2017       | 2017      | 215,000<br>50,000             | PAYG<br>SWU |  |
|                                 |   |                               |           |            |           | 265,000                       |             |  |
| MP-1484                         | <b>2017 Golf Course Maintenance</b><br>Major annual repairs and maintenance to golf course grounds and amenities.<br>Project Total  | No Change                     | 2017      | 2017       | 2017      | 200,000                       | GCR         |  |
|                                 |   |                               |           |            |           | 200,000                       |             |  |
| MP-1770                         | <b>2017 Soccer Complex Maintenance</b><br>Major annual repairs and maintenance to Soccer Complex grounds and amenities.<br>Project Total  | New                           | 2017      | 2017       | 2017      | 50,000                        | SOC         |  |
|                                 |   |                               |           |            |           | 50,000                        |             |  |
| MP-1776                         | <b>Soccer Complex Playground Replacement: Phase 1</b><br>Replacement of main playground and fall surface next to the administration building and field #1.<br>Project Total   | New                           | 2017      | 2017       | 2017      | 100,000                       | PAYG        |  |
|                                 |   |                               |           |            |           | 100,000                       |             |  |
| MP-1485                         | <b>Matt Ross Community Center Play Structure Replacement</b><br>Replacement of three-story play structure in MRCC Explorer Room.<br>Project Total   | No Change                     | 2017      | 2017       | 2017      | 150,000                       | PAYG        |  |
|                                 |   |                               |           |            |           | 150,000                       |             |  |
| MP-1559                         | <b>Matt Ross Community Center Pool Filter Media Replacement</b><br>The filter at Matt Ross was filled with a sand and Clinopure mixture at the time of construction. This mixture was used instead of straight sand because the Clinopure media is designed help absorb ammonia and chloramines. These factors lead to poor air quality in indoor pools. Maintenance is done annually to help rejuvenate the Clinopure media, however it total life span in heavily used pools is five to ten years.<br>Project Total | No Change                     | 2017      | 2017       | 2017      | 40,000                        | PAYG        |  |
|                                 |   |                               |           |            |           | 40,000                        |             |  |

|                                 |   | 2017-2021 Maintenance Program            |           |            |           |                               |       |  |
|---------------------------------|---|--|-----------|------------|-----------|-------------------------------|-------|--|
| Project Number                  | Project Description   | Change From 2016-2020 Plan               | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016 |       |  |
| PARK AND RECREATION MAINTENANCE |   |  |           |            |           |                               |       |  |
| MP-1611                         | <b>Sapling Grove Restroom and Shelter Replacement</b><br><div>The existing restrooms and shelter at Sapling Grove Park are outdated and have experienced multiple maintenance issues including major sewer/water line repairs and drainage problems. Park use remains high and this is one of the most reserved shelters as tracked by Leisure Services. Project constructs new restroom building and separate shelter.</div> | No Change                                | 2016      | 2017       | 2016      | 35,000                        | *PAYG |  |
|                                 |   |  |           |            | 2017      | 300,000                       | PAYG  |  |
|                                 | Project Total   |  |           |            |           | 335,000                       |       |  |
| MP-1775                         | <b>Korean War Veterans Memorial Repairs</b><br><div>Repairs to the Korean War Memorial, including replacement of concrete, resetting pavers, repainting, pool and falls refurbishment. The Korean War Veterans Association have pledged to contribute \$5,000 toward this project.</div>  | New                                      | 2017      | 2017       | 2017      | 65,000                        | PAYG  |  |
|                                 |   | [OFIN = Korean War Veterans Association] |           |            |           | 5,000                         | OFIN  |  |
|                                 | Project Total   |  |           |            |           | 70,000                        |       |  |
| MP-1546                         | <b>2018 Arboretum Maintenance</b><br><div>Major annual repairs and maintenance to Arboretum gardens and amenities.</div>  | No Change                                | 2018      | 2018       | 2018      | 100,000                       | SPR   |  |
|                                 | Project Total   |  |           |            |           | 100,000                       |       |  |
| MP-1547                         | <b>2018 Park Maintenance</b><br><div>Major annual repairs and maintenance to City park and recreation amenities.</div>  | No Change                                | 2018      | 2018       | 2018      | 450,000                       | SPR   |  |
|                                 | Project Total   |  |           |            |           | 450,000                       |       |  |
| MP-1548                         | <b>2018 Golf Course Maintenance</b><br><div>Major annual repairs and maintenance to golf course grounds and amenities.</div>  | No Change                                | 2018      | 2018       | 2018      | 200,000                       | GCR   |  |
|                                 | Project Total   |  |           |            |           | 200,000                       |       |  |
| MP-1613                         | <b>Playground Structure Replacement</b><br><div>Replacement of playground structures at Sapling Grove Park, Regency Lake Park, Hickory Hills Park, and Strang Park with more creative and challenging play equipment, including climbing, active play, and nature play elements. Additionally, accessible, durable and safe play surfacing will be installed.</div>   | No Change                                | 2018      | 2018       | 2018      | 350,000                       | PAYG  |  |
|                                 | Project Total   |  |           |            |           | 350,000                       |       |  |

| Project Number                  | Project Description   | 2017-2021 Maintenance Program |           |            |           |         | 2017-2021 Plan Adopted 8/2016 |
|---------------------------------|---|-------------------------------|-----------|------------|-----------|---------|-------------------------------|
|                                 |   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |         |                               |
| PARK AND RECREATION MAINTENANCE |   |                               |           |            |           |         |                               |
| MP-1614                         | <b>Tomahawk Ridge Aquatic Center Filters Replacement</b><br><div>Removed project due to addition of TRAC master plan now included in CIP in 2019.</div> <div>Project Total</div>                | Removed                       | 2018      | 2018       | 2018      | 0       | PAYG                          |
| MP-1771                         | <b>2018 Soccer Complex Maintenance</b><br><div>Major annual repairs and maintenance to Soccer Complex grounds and amenities.</div> <div>Project Total</div>                                     | New                           | 2018      | 2018       | 2018      | 50,000  | SOC                           |
| MP-1777                         | <b>Soccer Complex Playground Replacement: Phase 2</b><br><div>Replacement of playground and fall surface at the northeast corner of the facility.</div> <div>Project Total</div>                | New                           | 2018      | 2108       | 2018      | 85,000  | PAYG                          |
| MP-1593                         | <b>2019 Arboretum Maintenance</b><br><div>Major annual repairs and maintenance to Arboretum gardens and amenities.</div> <div>Project Total</div>   | No Change                     | 2019      | 2019       | 2019      | 100,000 | SPR                           |
| MP-1595                         | <b>2019 Park Maintenance</b><br><div>Major annual repairs and maintenance to City park and recreation amenities.</div> <div>Project Total</div>   | No Change                     | 2019      | 2019       | 2019      | 450,000 | SPR                           |
| MP-1604                         | <b>2019 Golf Course Maintenance</b><br><div>Major annual repairs and maintenance to golf course grounds and amenities.</div> <div>Project Total</div>   | No Change                     | 2019      | 2019       | 2019      | 200,000 | GCR                           |
| MP-1769                         | <b>Matt Ross Community Center Aquatics Slide Refurbishment</b><br><div>Sanding, smoothing and new gel coat surface on slide and refurbishment of steel staircase</div> <div>Project Total</div> | New                           | 2019      | 2019       | 2019      | 100,000 | PAYG                          |
| MP-1772                         | <b>2019 Soccer Complex Maintenance</b><br><div>Major annual repairs and maintenance to Soccer Complex grounds and amenities.</div> <div>Project Total</div>                                     | New                           | 2019      | 2019       | 2019      | 50,000  | SOC                           |
| MP-1674                         | <b>2020 Arboretum Maintenance</b><br><div>Major annual repairs and maintenance to Arboretum gardens and amenities.</div> <div>Project Total</div>   | No Change                     | 2020      | 2020       | 2020      | 100,000 | SPR                           |

| Project Number                  | Project Description  | 2017-2021 Maintenance Program |           |            |           |         | 2017-2021 Plan Adopted 8/2016 |
|---------------------------------|--|-------------------------------|-----------|------------|-----------|---------|-------------------------------|
|                                 |  | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year |         |                               |
| PARK AND RECREATION MAINTENANCE |  |                               |           |            |           |         |                               |
| MP-1675                         | <b>2020 Park Maintenance</b><br>Major annual repairs and maintenance to City park and recreation amenities.<br>Project Total   | No Change                     | 2020      | 2020       | 2020      | 450,000 | SPR                           |
|                                 |  |                               |           |            |           | 450,000 |                               |
| MP-1676                         | <b>2020 Golf Course Maintenance</b><br>Major annual repairs and maintenance to golf course grounds and amenities.<br>Project Total   | No Change                     | 2020      | 2020       | 2020      | 200,000 | GCR                           |
|                                 |  |                               |           |            |           | 200,000 |                               |
| MP-1773                         | <b>2020 Soccer Complex Maintenance</b><br>Major annual repairs and maintenance to Soccer Complex grounds and amenities.<br>Project Total   | New                           | 2020      | 2020       | 2020      | 50,000  | SOC                           |
|                                 |  |                               |           |            |           | 50,000  |                               |
| MP-1768                         | <b>Indian Creek Restroom and Shelter Replacement</b><br>The existing restrooms and shelter at Indian Creek Recreation Center are outdated. Project replaces current structures with restrooms, storage, and large and small shelters.<br>Project Total   | New                           | 2019      | 2020       | 2019      | 50,000  | PAYG                          |
|                                 |  |                               |           |            | 2020      | 450,000 | PAYG                          |
|                                 |  |                               |           |            |           | 500,000 |                               |
| MP-1697                         | <b>Maple Hills Restroom and Shelter Replacement</b><br>The existing restrooms and shelter at Maple Hills Park are outdated and have experienced drainage problems. Project constructs new restroom building and separate shelter. Revised year from 2020 construction to 2021 construction.<br>Project Total | Revised Year                  | 2020      | 2121       | 2020      | 30,000  | PAYG                          |
|                                 |  |                               |           |            | 2021      | 220,000 | PAYG                          |
|                                 |  |                               |           |            |           | 250,000 |                               |
| MP-1750                         | <b>2021 Arboretum Maintenance</b><br>Major annual repairs and maintenance to Arboretum gardens and amenities.<br>Project Total   | New                           | 2021      | 2021       | 2021      | 100,000 | SPR                           |
|                                 |  |                               |           |            |           | 100,000 |                               |
| MP-1751                         | <b>2021 Park Maintenance</b><br>Major annual repairs and maintenance to City park and recreation amenities.<br>Project Total   | New                           | 2021      | 2021       | 2021      | 450,000 | SPR                           |
|                                 |  |                               |           |            |           | 450,000 |                               |
| MP-1752                         | <b>2021 Golf Course Maintenance</b><br>Major annual repairs and maintenance to golf course grounds and amenities.<br>Project Total   | New                           | 2021      | 2021       | 2021      | 200,000 | GCR                           |
|                                 |  |                               |           |            |           | 200,000 |                               |

|                                 |   | 2017-2021 Maintenance Program |           |            |           |                               |      |  |
|---------------------------------|---|-------------------------------|-----------|------------|-----------|-------------------------------|------|--|
| Project Number                  | Project Description   | Change From 2016-2020 Plan    | Des. Year | Cons. Year | Fin. Year | 2017-2021 Plan Adopted 8/2016 |      |  |
| PARK AND RECREATION MAINTENANCE |   |                               |           |            |           |                               |      |  |
| MP-1774                         | 2021 Soccer Complex Maintenance   | New                           | 2021      | 2021       | 2021      | 50,000                        | SOC  |  |
|                                 | Major annual repairs and maintenance to Soccer Complex grounds and amenities. |                               |           |            |           |                               |      |  |
|                                 | Project Total   |                               |           |            |           | 50,000                        |      |  |
| SUBTOTAL -                      |   |                               |           |            |           | 2,155,000                     | PAYG |  |
| PARK AND RECREATION MAINTENANCE |   |                               |           |            |           | 1,000,000                     | GCR  |  |
|                                 |   |                               |           |            |           | 50,000                        | SWU  |  |
|                                 |   |                               |           |            |           | 2,750,000                     | SPR  |  |
|                                 |   |                               |           |            |           | 250,000                       | SOC  |  |
|                                 |   |                               |           |            |           | 5,000                         | OFIN |  |
|                                 |   |                               |           |            |           | 6,210,000                     |      |  |

| Project<br>Number         | Project<br>Description | 2017-2021 Maintenance Program |              |               |              |                                  |
|---------------------------|------------------------|-------------------------------|--------------|---------------|--------------|----------------------------------|
|                           |                        | Change From<br>2016-2020 Plan | Des.<br>Year | Cons.<br>Year | Fin.<br>Year | 2017-2021 Plan<br>Adopted 8/2016 |
| MAINTENANCE PROGRAM TOTAL |                        |                               |              |               |              |                                  |

|                           |  |                   |        |
|---------------------------|--|-------------------|--------|
| MAINTENANCE PROGRAM TOTAL |  | 46,100,000        | PAYG   |
|                           |  | 23,000,000        | SSH    |
|                           |  | 5,000,000         | 1/8STX |
|                           |  | 13,335,000        | SWU    |
|                           |  | 4,160,000         | CTY    |
|                           |  | -                 | KDOT   |
|                           |  | -                 | ERF    |
|                           |  | 1,000,000         | GCR    |
|                           |  | 2,750,000         | SPR    |
|                           |  | 250,000           | SOC    |
|                           |  | -                 | ODF    |
|                           |  | 5,000             | OFIN   |
|                           |  | <u>95,600,000</u> |        |

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## **GLOSSARY OF BUDGET TERMS**

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|   |  |
|---|--|
| <b><u>Ad Valorem Tax</u></b>                  | A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property taxes").   |
| <b><u>Appropriation</u></b>                   | An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.                                    |
| <b><u>Assessed Valuation</u></b>              | The valuation placed upon real and certain personal property by the County Assessor as the basis for levying property taxes.   |
| <b><u>Assets</u></b>                          | Resources owned by the City which have monetary value.   |
| <b><u>AV</u></b>                              | Acronym for Assessed Valuation.  |
| <b><u>Balance Sheet</u></b>                   | A basic financial statement that discloses the assets, liabilities, reserves and equity of specific governmental funds as of a specific date.  |
| <b><u>Balanced Budget</u></b>                 | A budget in which resources (fund balance plus current revenues) revenues equal current expenditures. In accordance with Kansas Law, the City must adopt a balanced budget. In addition, Kansas Law restricts unallocated fund balances at year-end.                                     |
| <b><u>Best Management Practices (BMP)</u></b> | Stormwater management practice used to prevent or control the discharge of pollutants and minimize stormwater runoff. BMPs may include structural or non-structural solutions, a schedule of activities, prohibition of practices, maintenance procedures or other management practices. |
| <b><u>BMP</u></b>                             | Acronym for Best Management Practices  |
| <b><u>Bond</u></b>                            | A written promise to pay a specified sum of money on a specific date at a specified or variable stated interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used as long-term debt to pay for specific capital expenditures.      |
| <b><u>Bond Rating</u></b>                     | A rating that is received from Standard & Poor's Corporation, Moody's Investors Service, Inc., and Fitch Ratings that shows the financial and economic strengths of the City.  |



|  |  |
|--|--|
| <b><u>Budget</u></b>                       | A plan of financial operation embodying an estimate of proposed revenue and expenditures for a given period of time. It is the primary means by which most of the expenditures and service activities of the City are controlled. Overland Park's budget is for one year.                |
| <b><u>Capital Improvements Program</u></b> | A plan for capital expenditures to be incurred each year over a fixed period of years setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures. |
| <b><u>Capital Project</u></b>              | A capital project is a project that constructs, expands or acquires a City asset, including infrastructure, facilities or large equipment.   |
| <b><u>CARS</u></b>                         | Acronym for County Assisted Road System. CARS funding is provided by Johnson County using the motor vehicle fuel tax.  |
| <b><u>CC</u></b>                           | Acronym for Cost Center  |
| <b><u>CDBG</u></b>                         | Acronym for Community Development Block Grant.   |
| <b><u>CIP</u></b>                          | Acronym for Capital Improvements Program.  |
| <b><u>Commodities</u></b>                  | Items of expenditures which are consumed or show a material change in their physical condition. Examples include office supplies, replacement parts and gasoline.  |
| <b><u>Contingency</u></b>                  | A budgetary resource set aside for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted.   |
| <b><u>Cost Center</u></b>                  | A division of a department which has functional responsibility for related activities within that department. For example: Street Engineering, Traffic Maintenance and Stormwater Maintenance are three Cost Centers within the Public Works Department.                                 |
| <b><u>Debt</u></b>                         | An obligation resulting from the borrowing of money.   |
| <b><u>Debt Service</u></b>                 | The City's obligation to pay the interest and repay the principal of all bonds and other debt instruments according to a predetermined payment schedule.   |
| <b><u>Delinquent Taxes</u></b>             | Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. The unpaid balances continue to be delinquent taxes until abated, paid or converted into tax liens.  |
| <b><u>Department</u></b>                   | An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Police and Public Works.  |
| <b><u>Effective Property Tax Rate</u></b>  | The percentage of a property's market value the owner pays in Ad   |

Valorem property taxes each year.

**Encumbrances**

The commitment of appropriated funds to purchase goods or services to be delivered or performed at a future date.

**Enterprise Fund**

A fund used to account for self-supported services or programs. The City has two enterprise funds: the Golf Course Fund and the Soccer Operations Fund.

**Equipment**

Tangible property having a useful life of more than one year and used by employees in the performance of work activities.

**Expenditures**

The outflow of funds paid or to be paid for assets, goods or services obtained regardless of when the expense is actually paid.

**Fiscal Year**

The time period designated by the City signifying the beginning and the ending period of recording financial transactions. The City of Overland Park has specified the calendar year as its fiscal year.

**Franchise Tax**

A tax levied by the City on the utility companies, such as electricity, telephone, telecable and natural gas.

**Fund**

An accounting entity with a self-balancing set of accounts that records all financial transactions that are segregated for specific activities or for attaining certain objectives.

**Fund Balance**

The difference between an entity's assets and its liabilities.

**GAAP**

Acronym for Generally Accepted Accounting Principles.

**General Fund**

The fund used to account for all of the financial resources of the City except those required to be accounted for in another fund.

**General Obligation Bonds**

Bonds that finance a variety of public projects, such as streets, buildings and improvements, which are backed by the full faith and credit of the City.

**GO**

Acronym for General Obligation Bonds.

**Goal**

A statement of broad direction, purpose or intent.

**Governmental Funds**

Funds used to account for tax-supported activities. Budgeted governmental funds include the General Fund, Special Revenue Funds, and the Debt Service Fund.

|                                    |   |
|------------------------------------|---|
| <b><u>Grant</u></b>                | A contribution by a government or other organization to support a specific function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed to the grantee.   |
| <b><u>Infrastructure</u></b>       | Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.   |
| <b><u>KDOT</u></b>                 | Acronym for Kansas Department of Transportation.  |
| <b><u>KSA</u></b>                  | Acronym for Kansas Statutes Annotated.  |
| <b><u>Liability</u></b>            | Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.  |
| <b><u>Long-Term Debt</u></b>       | Debt with a maturity of more than one year after the date of issuance.  |
| <b><u>Mill Levy</u></b>            | To impose taxes for the support of governmental activities. A mill levy is expressed as one dollar per one thousand dollars of assessed valuation.  |
| <b><u>Modified Accrual</u></b>     | Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due. |
| <b><u>Objective</u></b>            | A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.  |
| <b><u>OP</u></b>                   | Acronym for the City of Overland Park.  |
| <b><u>P&amp;R</u></b>              | Acronym for Parks & Recreation.   |
| <b><u>Operating Budget</u></b>     | The portion of the budget that pertains to daily operations that provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.   |
| <b><u>Pay As You Go</u></b>        | Funding budgeted each year in order to pay cash for capital improvements. This funding is used in lieu of issuing general obligation bonds.   |
| <b><u>PAYG</u></b>                 | Acronym for Pay As You Go financing.  |
| <b><u>Performance Measures</u></b> | Quantitative and/or qualitative objective measurement of results by a   |

unit or program, which helps to determine effectiveness in meeting goals and objectives.

**Personal Services**

Expenditures relating to compensating City of Overland Park employees, including salaries, wages, overtime pay, shift differential and holiday pay, but excluding employee benefits.

**Property Tax**

Ad valorem taxes levied on both real and personal property according to the assessed valuation and the tax rate.

**Revenue**

All money that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**Revenue Estimate**

A formal estimate of how much revenue will be earned from a specific revenue source for some future period - typically a future fiscal year.

**Source of Revenue**

The classification of revenues according to their source or point of origin.

**Special Assessment**

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Funds**

Fund type used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

**Transient Guest Tax**

The City imposes a 9% tax on transient guests occupying a room in a hotel or motel located within the City. Revenue from this tax is receipted into the Transient Guest Tax Fund.

**TGT**

Acronym for Transient Guest Tax.

**Tax Rate Limit**

The maximum legal rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

**Use Tax**

Compensating Use Tax is a tax on goods from outside Kansas purchase by individual and businesses in Kansas which are used, stored or consumed in Kansas.

**User Charges**

The payment of fees for direct receipt of a public service by the party benefiting from the service

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