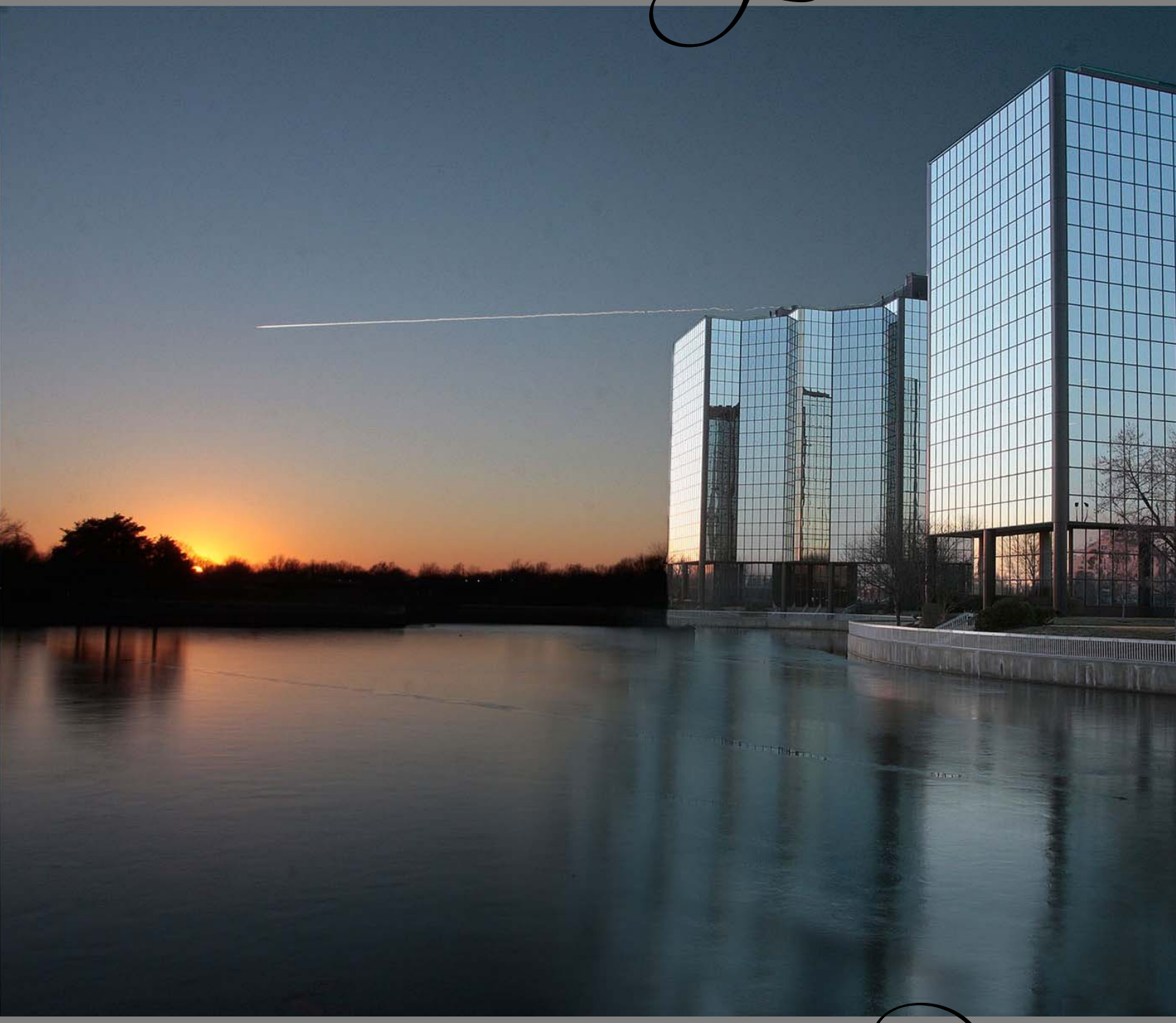
2018 Budget



Overland Park, Kansas

Inquiries regarding the Adopted 2018 Budget for
the City of Overland Park, Kansas, should be directed to:

City of Overland Park
Assistant Chief Financial Officer/Budget Manager
8500 Santa Fe Drive
Overland Park, KS 66212

Gena.McDonald@OPkansas.org

2018 Annual Budget

OVERLAND PARK
KANSAS

ABOVE AND BEYOND. BY DESIGN.

ADOPTED BY:

MAYOR
Carl Gerlach

CITY COUNCIL

Ward 1
Terry Happer Scheier
Dave Janson

Ward 2
Paul Lyons
Curt Skoog

Ward 3
Jim Kite
David White

Ward 4
Terry Goodman
Fred Spears

Ward 5
Faris Farassati
John Thompson,
Council President

Ward 6
Rick Collins
Dan Stock

CITY MANAGER
Bill Ebel

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Assistant Chief Financial Officer/Budget Manager
8500 Santa Fe Drive
Overland Park, KS 66212

Gena.McDonald@OPkansas.org
(913) 895-6158

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Overland Park

Kansas

For the Fiscal Year Beginning

January 1, 2017

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Overland Park, Kansas for its annual budget for the fiscal year beginning January 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, as an operations guide, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Core Values
SERVICE COMMITMENT: Providing courteous, timely, and helpful service to the public and each other
STEWARDSHIP: Using resources wisely
INTEGRITY: Being honest, ethical and transparent
RESPECT: Valuing diverse perspectives; treating all people with courtesy and dignity
RELATIONSHIP BUILDING: Building and maintaining relationships, essential to our success and wellbeing
PURSUIT OF EXCELLENCE: Committing to staff development and continuous improvement of service delivery
Our Mission
We plan, build, protect and preserve a lasting quality of life in Overland Park
Our Vision
We are a trustworthy, agile and innovative organization with an engaged workforce committed to strengthening the vitality of our community
OVERLAND PARK
KANSAS

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INTRODUCTION TO THE BUDGET DOCUMENT

For ease of use, this budget document has been organized into eight sections. Orange divider tabs identify the sections for the following functional areas:

1. Executive Summary

This is designed to be a "liftable" summary of the budget, which can be copied and distributed as necessary to persons who wish to review the budget but who do not need the entire document. Included in this section are the following items:

Budget Message
Financial Planning
Debt Information
Fund Structure and Basis of Accounting
Budgetary Guidelines
Budget Process
Summary of Historical Budget Information
Key Components of the 2018 Budget
Organizational Chart and Summary of Personnel Changes
Performance Measurement Initiative

2. Summary – 2018 Budget

Contained in this section are detailed revenue and expenditure summaries for all budgeted funds.

3. Revenues – All Funds

Forecast methodologies and revenue sources for the entire budget are discussed in this section.

4. Fund Budget

This section contains revenue and expenditure budgets for each individual fund. Two years of actual information, current year estimates and budgeted amounts for all revenues and expenditures are presented for each fund.

5. Supplemental Information

General background information and facts about the City of Overland Park its services are contained in this section.

6. Goal Area Budgets by Cost Center

Individual tabs are provided for each major section (Goal Area) of General Fund expenditures as follows:

Finance and Administration
Public Safety
Public Works
Community Development

Each Goal Area is introduced by a goal, a list of cost centers within the area, a comparison of funding sources and expenditure types and a summary of cost center expenditures.

Provided by Cost Center within each Goal Area are program descriptions, cost center mission, program goals and accomplishments, performance measures, personnel schedules and budgeted expenditures by category.

7. Capital Improvements Program

This section contains information on the 2018-2022 Capital Improvements Program (CIP). Overall goals, objectives, financial standards, graphs on CIP data, operational impact and detailed listings of individual 2018-2022 CIP projects are included.

8. Maintenance Program

This section contains information on the 2018-2022 Maintenance Program. Funding source and project information for the infrastructure and facilities maintenance program is included.

9. Glossary

The glossary includes definitions for terminology that may not be easily understood by the common reader.

10. Index

An index is included as a reference to aid in locating information.

EXECUTIVE SUMMARY OVERVIEW

This section is designed to provide the reader with general background and summary information about the City of Overland Park and the 2018 Budget. Highlights of the material included are as follows:

- Budget Message
  Written to give the Mayor, City Council and the public a broad picture of the 2018 Budget. Included are 2018 Budget Highlights, Priorities and Issues, a summary of 2018 Revenue and Expenditure Information and a summary of the 2018-2022 Capital Improvements and Maintenance programs.

- Fiscal Policy
  Discusses the City's fiscal policy, which provides criteria and guidelines used in developing long-range financial plans, and the City's annual operating, maintenance and capital improvements budgets.

- Financial Planning
  Discusses the long-term financial planning process and financial planning standards.

- Financial Structure
  Explains fund structure and basis of accounting.

- Budget Guidelines and Financial Assumptions
  Informs the reader about policies that shape budget development.

- Budget Development Process
  Outlines the chronological order of preparing, monitoring and reporting related to both the operating and capital budgets.

- Debt Information
  Includes a schedule of outstanding debt, information on current and future debt and the legal debt margin.

- Budget History
  Reviews previous budget levels and 2018 expenditure highlights.

- Key Components in the 2018 Budget
  Summarizes reductions in funding in the 2018 Budget.

- Personnel Summary
  Includes an Organizational Chart and summarizes personnel changes in 2018.

- Performance Management Initiative
  Summarizes the Performance Management initiative.

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OVERLAND PARK
KANSAS
ABOVE AND BEYOND. BY DESIGN.

City Hall • 8500 Santa Fe Drive
Overland Park, Kansas 66212
www.opkansas.org

November 10, 2017

Mayor Carl Gerlach
Members of the City Council
City of Overland Park
Overland Park, Kansas

Mayor Carl Gerlach and Members of the City Council:

I am pleased to present the 2018 Budget for the City of Overland Park, as approved by the Governing Body on August 21, 2017. The budget is balanced, as required by Kansas law, and reflects the City Council policy direction and community priorities as identified over the previous 12-month period.

The principal purpose of the City's budgeting process is to develop, adopt and implement an annual financial plan in support of programmatic priorities and objectives. Annual priorities and objectives support Overland Park's long-term mission of maintaining a healthy, vibrant, sustainable community, a responsive government, and a stable financial position. Priorities identified in the 2018 Budget include neighborhood preservation, public safety, public infrastructure, quality of life amenities, and preserving the quality of existing programs and services.

The total 2018 Budget equals $292,150,000, an increase of 4.9% over the 2017 Budget. The portion of the 2018 Budget allocated for operating expenses, which supports the daily operations of the City, totals $128,043,520, a 3.8% increase.

As adopted, the budget is in alignment with the financial parameters outlined in Overland Park's 2018-2022 financial plan; which stresses long-term sustainability and structural balance. Throughout the five-year planning period, the City's financial position is projected to remain within established fiscal parameters, including General Fund reserves which are programmed to experience a slight annual spenddown. The projected General Fund balance is 30.8% at the end 2022. This level is in-line with the City's target of 30%.

The College Boulevard and Metcalf Avenue Corridors are home to over 31,000 jobs in Overland Park

ADDRESSING COMMUNITY AND CITY COUNCIL PRIORITIES

In late 2016, the City commissioned a community survey. The results of this survey, based on responses from over 1,700 Overland Park households, were used identify the community services and qualities Overland Park citizens value the highest. Survey responses assisted the Overland Park City Council and city staff in determining investment priorities within the budget process.

Overland Park Community Survey: Importance & Satisfaction Ratings of Major City Services

Service Category	Importance Rank	Importance %	Satisfaction Rank	Satisfaction %	Primary Priority Area
Overall maintenance of city streets	1	56%	7	73%	Traffic and Infrastructure Management
Overall quality of traffic flow/congestion - major streets	2	54%	10	63%	Traffic and Infrastructure Management
Overall quality of police, fire & ambulance services	3	41%	1	94%	Public Safety
Overall quality of parks & recreation programs & facilities	4	27%	2	91%	Community Preservation and Development
Overall enforcement of city codes & ordinances	5	19%	9	70%	Community Preservation and Development
Overall quality of traffic flow/congestion- neighborhood streets	6	19%	5	79%	Traffic and Infrastructure Management
Overall effectiveness of communication with the public	7	15%	8	73%	Quality Public Programs and Services
Overall quality of city's stormwater management system	8	11%	4	83%	Traffic and Infrastructure Management
Overall quality of recreation programs	9	9%	3	84%	Community Preservation and Development
Overall customer service you receive from city employees	10	8%	6	78%	Quality Public Programs and Services

The 2018 Budget focuses on community and investment priorities identified by the community, the Governing Body and city staff:

Continued Investment and Reinvestment in City Traffic and Infrastructure Management

Maintenance of Quality Infrastructure and Assets

The City's 2018-2022 Maintenance Plan is programmed at $101,622,000, including $24.3 million of funding for 2018 maintenance projects. The maintenance plan includes significant repairs, renovations, rehabilitation, or in-kind replacement of city infrastructure, facilities and amenities in the areas of streets, traffic management, stormwater, facilities, and public parks.

The 2018 street and traffic maintenance budget is $15.4 million, a $1.3 million increase from the 2017 Budget. Funding supports annual mill and overlay, street sealing, crack seal, and curb repair and replacement.

The projected 2019-2022 street and traffic infrastructure funding level is approximately $15.5 million annually, a sustainable level the City believes is required to maintain street, traffic and curbs infrastructure at an acceptable level. In conjunction with general city funding, gasoline tax provides significant funding to the street maintenance program. Other funding sources include county funding, dedicated stormwater funds and sales tax from the City's 1/8-cent sales tax.

Maintenance of infrastructure continues to be prioritized.

Based on project scheduling, the stormwater maintenance amount increases from $4.2 million in 2017 to $5.5 million in 2018. City funding accounts for $2.3 million of the 2018 stormwater

program. Intergovernmental funding has been secured for $3.2 million. Annual stormwater maintenance funding in 2019 thru 2022 is approximately $1.8 million.

Facility maintenance funding has increased in the 2018 budget to $2,160,000, an increase of $405,000. This level includes $500,000 of miscellaneous annual projects, to support over 500,000 square feet of City facilities, as well as $1.7 million of specific projects at the Matt Ross Community Center, City Hall and Myron Scafe Building.

The parks maintenance component includes funding to support equipment and structures at the City's eighty-three (83) parks and various recreation facilities including the golf courses, arboretum, children's farmstead, pools and community centers. The 2018 funding level is $1,217,000, a decrease of $508,000 from the 2017 funding level. Funding has been included in 2018 for improvements at the Farmstead and Soccer Complex, as well as larger scale maintenance projects at specific parks.

Capital Investments in Transportation Infrastructure, Public Facilities and Technology

The City's five-year Capital Improvements Program (CIP) was developed in late 2016 and early 2017 to reflect the priority of continued investment into capital infrastructure, facilities and technology. The 2018-2022 CIP totals $184.7 million. The CIP includes funding of $44.6 million for projects to be constructed and/or financed in 2018. Some of the projects included began in a prior year, but will be completed in 2018 and therefore include financing in 2018.

Capital Improvement Projects scheduled for 2018 include:

- Network, Software and Police Technology Investments
- Storm Drainage Improvements
- Traffic Signal Improvements
- Replacement of Fire Apparatus
- Deanna Rose Children's Farmstead East Entry Improvements
- Golf Course Clubhouse & Parking Lot
- Soccer Park Enhancements and Various Park Improvements
- Neighborhood Street Improvements, including Sidewalks and Streetlights
- Thoroughfare Improvements, including Metcalf Avenue, 159th Street to 167th Street

Approximately $28.3 million of 2018 CIP funding is related to the improvement of bridge, street, traffic and thoroughfare infrastructure, including $9,050,000 million towards the Neighborhood Street Reconstruction program in support of both neighborhood preservation and the preservation of public infrastructure goals. The budget also includes $10.8 million related to parks and recreation amenities; $855,000 related to public facilities; $4.1 million related to the purchase of large equipment and technology; and $595,000 of funding is for storm drainage improvements.

$9.1 million for Neighborhood Street Reconstruction is included in the 2018 Budget.

A total of 71.2% of funding, or $31.8 million, will be paid from City financing sources in 2018. This includes dedicated sales taxes, debt and pay-as-you-go resources from the City's Capital Improvements Fund. The remaining 28.8% of project funding, or $12.9 million, will be provided by non-City sources including federal, county, other cities and private developers.

2018 Capital Improvements

Category	City Funding	Other Funding	Total
Public Buildings	$855,000	$0	$855,000
Public Equipment	4,120,000	0	4,120,000
Parks & Recreation	9,700,000	1,110,000	10,810,000
Bridge Replacement	220,000	0	220,000
Residential Street Program	9,050,000	0	9,050,000
Sidewalk Construction & Maintenance	50,000	0	50,000
Street Improvements	820,000	0	820,000
Thoroughfares	6,190,000	11,540,000	17,730,000
Traffic Signals	300,000	80,000	380,000
Storm Drainage	475,000	120,000	595,000
TOTAL	**$31,780,000**	**$12,850,000**	**$44,630,000**

The impact of capital project construction and the long-term operating costs resulting from capital construction is incorporated in the City's five-year financial plan.

Public Safety

Public Safety remains a top priority for both the community and the City Council. Changes included in the 2018 Budget focus on providing support personnel, equipment and resources to enable Police and Fire first responders to focus on their primary public service missions.

Police

The 2018 Budget provides for several additional police support positions to allow for commissioned officer resources to be reassigned from administrative duties to roles that address public safety service demand growth due to population growth, increased development activity and neighborhood preservation concerns. Full-time personnel additions in the 2018 Budget include a Property Control Technician, an Emergency Services Technician and a Traffic Safety Unit Technician. Part-time hours for police interns were also approved to allow for opportunities for potential officer candidates can gain exposure to and experience in the public safety profession.

The addition of a property control room technician will assist with timely release of items from the Police property room.

Additional mental health resources are included in the budget, in the form of a contract with Johnson County to provide additional Mental Health Co-Responder services. Co-responders provide immediate on-site mental health assessments during police calls and coordinate necessary immediate mental health or substance abuse support services, thus reducing the amount of commissioned officer time required to provide extended support during such calls. Co-responders have proven to be invaluable at reducing repeat calls for service involving these individuals, reducing the need for incarceration and reducing unnecessary emergency room visits.

Police funding has also been enhanced in 2018 to provide for additional training and operational costs.

Fire

The 2018 Fire Department budget includes equipment enhancements which will result in an improved ability to provide quick and effective emergency response. The addition of an emergency squad vehicle will allow for the implementation of Emergency Medical Services (EMS) response from the Westgate Station in the west-central area of the city, thus improving response times in an area of the city which provide difficult to meet established benchmarks. The addition of a dedicated Technical Rescue Vehicle will improve operational deployment related to swift water, high angle and confined space calls for service.

The 2018 Budget prioritizes funding for public safety personnel and equipment.

The addition of a part-time Support Services Technician will also assist in equipment management, thus reducing the amount of commissioned fire personnel resources necessary to manage operational equipment and vehicles.

Fire funding has also been enhanced in 2018 to provide for establishment of a mental health resiliency program for public safety employees, as well as operational costs related to equipment and technology.

Emergency Preparedness

Additional resources have been directed towards the Emergency Management program in support of local and regional preparedness activities and community outreach.

Community Preservation and Development

Overland Park recognizes that community sustainability, vibrancy and livability are all influenced by a multitude of factors. Available public services, public safety, public amenities, transportation infrastructure, perceived quality of life and economic opportunities are vital to ensuring our community continues to flourish, and is a community in which individual choose to move to.

Outreach efforts such as the Police Department's "All Nets, No Drugs" basketball tournament in northern Overland Park help foster a sense of community.

The 2018 Budget includes funding supporting preservation of the community's livability, and directs resources towards maintaining older areas of the City in a manner that encourages individuals, homeowners and businesses to choose to invest in the community through purchases of and improvements to properties, as well as economic development projects promoting job creation within the City.

Clean, safe, vibrant parks support the quality of life Overland Park residents' desire.

Overland Park's multifaceted approach includes: the allocation of dedicated public safety resources through the Community Oriented Policing and Problem Solving (COPPS) program; the newly implemented rental property registration program, which addresses concerns related to deteriorating rental properties; targeted public infrastructure and facility improvement programs to maintain and improve quality of life; and innovative community planning which provides the framework in which quality development and redevelopment occurs in support of the community's vision.

The 2018 Budget includes further resources in support of neighborhood preservation and community development. In addition to enhanced funding for infrastructure capital and maintenance investments and public safety programs as previously discussed, enhanced operational resources related to community development, parks and recreation are included.

Development and redevelopment activity is supported through the addition of a Multi-Disciplined Code Official, an Engineering Technician, and a Seasonal Inspector in the Planning and Development Services Department.

Additional funding is included in the budget for maintenance of landscaping in parks, greenspaces and right of way. The addition of a Manager in the Parks and Forestry Division will allow for better oversight of operational activities and capital projects, and improved community outreach.

In support of recreational amenities and opportunities, growth in funding and personnel resources for the Deanna Rose Children's Farmstead and the Overland Park Scheel's Soccer Complex support the continued maintenance and operations of these amenities in a high-quality manner, as desired by Overland Park residents and visitors.

The City is utilizing a multifaceted approach to neighborhood preservation. Additional Public Safety resources are allocated to at-risk neighborhoods, property code enforcement efforts target known areas of concern, and the City has increased reinvestment into public infrastructure and amenities. In 2017, Sapling Grove Park is receiving a new park shelter, playground and spray park.

Preservation of Quality Public Programs and Services

Operational Adjustments and Allocation of Resources to Meet Changing Priorities
The adopted budget holds operating expenses for existing programs and services to a reasonable and sustainable rate of growth. To match evolving and expanding community needs with the City's limited resources, the City continues to systematically examine operations and focus on the allocation of resources to provide essential community services within existing resources, while stressing quality of life and responsive public stewardship. The 2018 Budget includes tactical adjustments in select department operating budgets for commodities and contractual services. Increases were largely driven by external forces and needs in programs and services which support quality of life standards.

In addition to the enhanced public safety, community preservation and infrastructure investments mentioned previously, additional resources have been allocated to support the City's information technology infrastructure and facilities. Additional allocations are for annual system hardware and software maintenance, licensing, managed cyber security services, and maintenance of the City's fiber network.

In addition, an Employee Relations Specialist position is included in the 2018 Budget in support of the City's recruitment and retention of workforce talent.

Overland Park employees serve not only Overland Park citizens, but also our Country. Thanks to Overland Park employees who are also US Armed Service members.

As primarily a service organization, the quality of the City's programs and services is driven by the quality and retention of its workforce. The budgeted 1,077.46 full-time equivalent (FTE) positions, includes 914 full-time and 163.46 FTE part-time positions. This 11.55 FTE increase from the 2017 Budget reflects strategic prioritization of resources to promote community vitality and public safety. Additional information relating to changes in workforce can be found on pages 52 and 61.

Personnel Summary by Goal Area – All Funds

Goal Area	2017 Budget		2018 Budget	
	FT	PT	FT	PT
Finance, Administration & Economic Dev.	131	5.78	132	5.89
Public Safety	499	16.24	502	17.52
Public Works	136	3.32	139	3.32
Community Development	137	137.46	141	136.73
TOTAL	**903**	**162.80**	**914**	**163.46**

Adjustments to personnel resources and related benefits are ongoing. Following the national trend, health insurance costs continue to escalate rapidly despite continual efforts by the City to restructure benefits within a consumer-driven, wellness-focused plan which requires increasing amounts of financial and health-management participation by employees. The adopted 2018

Budget includes a projected 12.7% increase in health insurance premiums; in September 2017, it was determined premiums would need to increase by less than 10%.

The budget also includes a planned 3% merit pool compensation package for City employees. This planning figure will be revaluated at end of 2017 based on actual 2017 revenues and the 2018 financial outlook.

The 2018 Budget maintains the ongoing investment in operating capital equipment at the amount of approximately $3.5 million for the third consecutive year. The level of funding included in the 2018 Budget is believed to be a realistic, sustainable, annual funding level which will provide necessary replacement of aging equipment.

Key components of the 2018 Budget are discussed further beginning on page 52.

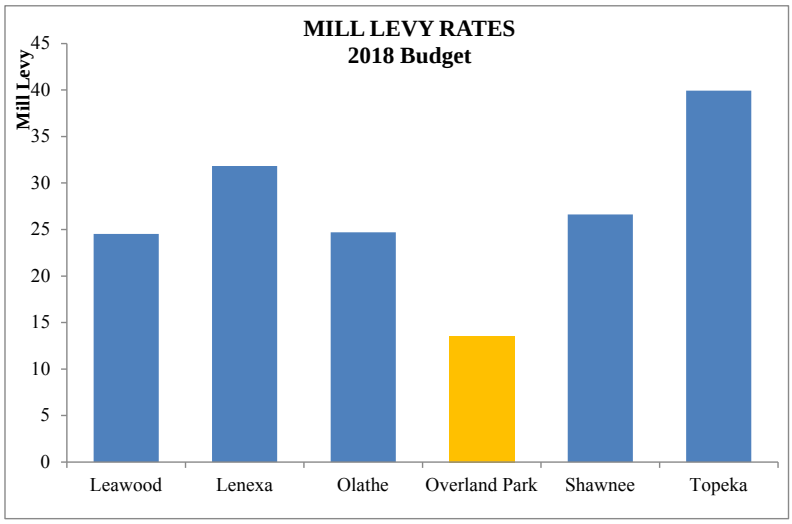
RESPONSIBLE, RESPONSIVE AND SUSTAINABLE FISCAL POSITION

Maintenance of a Low Property Tax Rate

The 2018 property tax rate of 13.565 mills includes a .235 mill decrease from the 2017 Budget's rate of 13.800 mills. The effective property tax rate (the percentage of a property's market value the owner pays in annual property taxes) for residential properties is 0.16% and 0.34% for commercial properties.

Overland Park's property tax rate remains 40% to 50% lower than the tax rate of neighboring jurisdictions that provide similar services. In addition, Overland Park has the lowest tax rate of any first class city in Kansas.

Overland Park's tax rate comprises between 11% and 13% of a property owner's total tax bill. Other entities' property tax rates include the State of Kansas (1.500 mills), Johnson County (26.315 mills), school districts (between 53.663 mills to 71.174 mills) and Johnson County Community College (9.503 mills). An Overland Park property owner's total property tax rate is between 105 and 122 mills, depending on the property location's school district.



Consideration of current economic conditions, and future economic and political outlook

The 2018 Budget was developed to reflect moderate economic growth and a stable fiscal outlook. Local economic development, property values and retail sales tax indicators made significant gains in 2013 through 2017, while regional and national indicators showed moderate growth. At the state legislative level, results of the 2016 elections provided indication that

additional revenue restrictions were not immediately forthcoming, and clarity was provided regarding the impact the 2015 passage of a property tax revenue lid. Considering both the positive economic data and the impact of state legislative changes, the City adopted a 2018 Budget which includes moderate, sustainable growth. The adopted budget addresses the City's need to reinvest in infrastructure, maintenance and equipment, meet service demands and focus on community priorities, while still remaining fiscally conservative to ensure adequate financial reserves are in place to safeguard against future economic downturns, emergencies or statutory changes.

Adherence to Adopted Financial Parameters and Standards

The City's established financial parameters and standards compel structural balance between anticipated current revenues and operating expenditures. Ensuring the long-term structural financial balance is the foundation of the City's financial strategy.

The City develops and adopts a five-year financial plan each year, which is used as the basis for annual budgetary decisions. The City's five year financial forecast is a long-range fiscal plan which anticipates underlying economic changes and provides for planned and orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions. The adoption of a long-term financial plan helps to ensure the annual operation, maintenance, capital improvement and financial decisions are made in alignment with the City's long-term objectives of maintaining a responsive government and a viable long-term financial position.

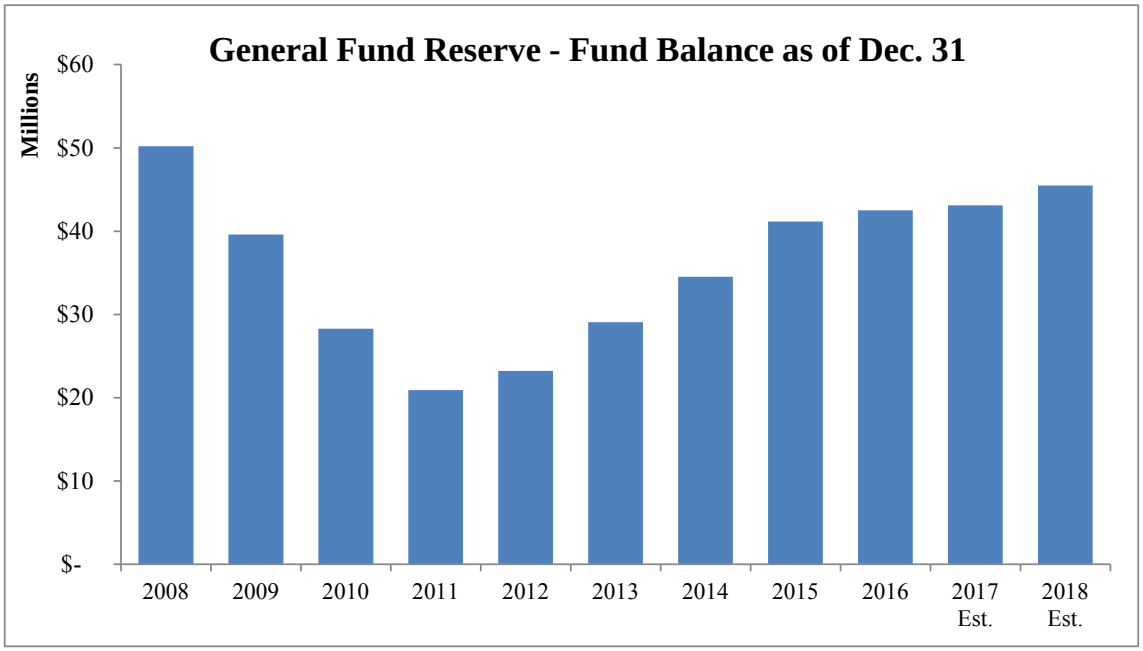
The adopted 2018 Budget is in alignment with financial parameters established as part of the City's 2018-2022 financial plan. The budget includes a level of expenditures which can be sustained in future years within the current revenue structure, given the current financial outlook. No increases in property or sales tax rates are projected in the out years of the long financial plan.

The 2018 Budget provides funding towards preserving existing programs and services, increased investment in the maintenance of public infrastructure, and responding to increasing service demands; particularly in the areas of community preservation, community development and public safety, all within the long-term financial constraints of the existing revenue structure.

Maintenance of Adequate Financial Reserves

Long-term financial planning, balancing current expenditures with current revenues, and ensuring an adequate fund balance is available to address emergencies, changes in economic conditions, or large capital needs are cornerstones of the City's financial management practices. These guidelines drive decisions relating ongoing operations, as well as investments in capital infrastructure and maintenance.

The need for reserves was abundantly illustrated during the Great Recession. From 2008 through 2011, the City utilized approximately $10 million of reserves annually while continuously reducing and restructuring operations to allow for preservation of essential City services within the existing revenue structure. Without existing reserves, the City would have been forced to either drastically reduce or eliminate services vital to public welfare and quality of life or forced to substantially raise property taxes during the midst of the worst economic downturn experienced in decades.



Fortunately, the strength of the reserves lasted until 2012, at which time the combination of a mill levy rate increase and modest economic growth brought current revenues in-line with expenditures. As of 2017, the City's reserves have not recovered to pre-recession levels; however, the reserve balance is in compliance with the fiscal policy targeted amount of 30% of annual expenditures. Reserves of 30% are thought to be sufficient to provide flexibility to address emergencies or fiscal strains and to maintain the City's triple-A bond rating, a sign of fiscal health.

During 2018 through 2022, the City's financial position is projected to remain within established fiscal parameters, including General Fund reserves, which are programmed to experience an annual spenddown. Revenue forecasting and expenditure planning included in the 2018-2022 plan result in the General Fund ending balance decreasing from 41% at January 1, 2018 to 30.8% by December 31, 2022. This planned spenddown of General Fund reserves is in alignment with financial parameters of the City's adopted fiscal policy; however, adjustments in both revenues and expenditures may occur over the planning period in order to ensure the City remains close to target reserve levels.

THE 2018 FINANCIAL PLAN AND 2018-2022 FINANCIAL FORECAST

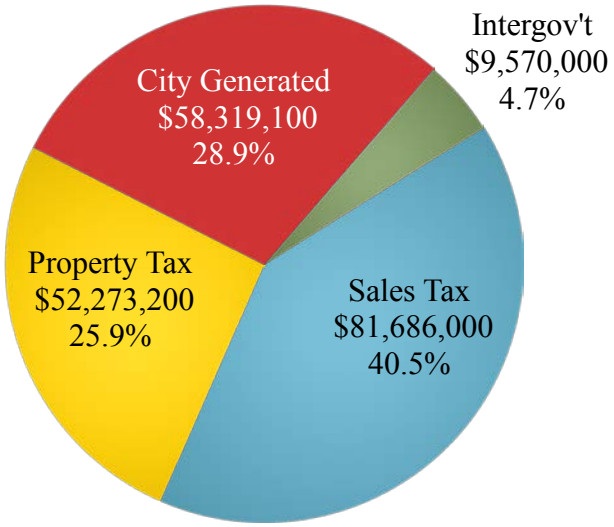
The 2018 Budget, the 2018-2022 Capital Improvements Program and the 2018-2022 Maintenance Plan were developed and adopted within the context of the City's five-year financial plan. This plan includes projected revenues and expenditures for the 2018 budget year, and forecasted revenues and operating expenditures in the out-years of 2019 through 2022. Funding requirements related to the City's adopted five-year capital and maintenance programs are also included.

2018 Revenues

Revenues generated in 2018 are projected to be $201,848,300. With the inclusion of transfers between funds and fund balances, total 2018 resources available are estimated to be $292,150,000.

Current revenues include collections from four primary sources: sales tax (40.5%), City generated revenue (28.9%), property tax (25.9%) and intergovernmental revenue (4.7%). Sales tax collections include City and County retail sales and use taxes. City-generated revenue includes

Budgeted Current Revenues by Source



For 2018, total current revenues including sales tax, property tax, City generated and intergovernmental revenues are anticipated to increase $8.9 million, or 4.6%, combined. This increase is driven by increases in most revenue categories, including a $6.3 million in sales tax collections largely due to the City's share of the voter approved county courthouse sales tax and a $2.5 million increase in property tax revenues due to increases in assessed valuation.

Revenue Category	2017 Budget	2018 Budget	$ Change	% Change
Sales Tax	$75,415,000	$81,686,000	$6,271,000	8.3%
Property Tax	49,723,400	52,273,200	2,549,800	5.1%
City Generated	58,696,600	58,319,100	(377,500)	-0.6%
Intergovernmental	9,070,000	9,570,000	500,000	5.5%
TOTAL	**$192,905,000**	**$201,848,300**	**$8,943,300**	**4.6%**

Sales Tax Revenues are budgeted at $81.7 million in all funds. This equates to an 8.3% increase above the 2017 budgeted level and, based on current projections a 2.1% increase over 2017 projected revenues. 2017 estimated collections are now projected to be $79.1 million, $3.7 million higher than the $75.4 million originally budgeted. This increase is primarily due to $2.8 million from the passage in November 2016 of the county courthouse sales tax, which was approved by voters after the 2017 budget was adopted.

Due to the volatile nature of sales tax as a revenue source, sales tax collections are reviewed on a quarterly basis and revisions to the financial forecast are recommended as appropriate. Projections for 2018 sales tax revenues were initially established in December 2016 and then reviewed during 2017. Sales tax projections for 2018 are based on the forecasting models interpretation of data through June 2017. The City continues to monitor sales tax revenues and reevaluate sales tax assumptions. Adjustments in revenues and expenditures will be made if necessary due to actual sales tax collections.

Property Tax Revenues reflect application of the mill levy rate to the assessed valuation of property in Overland Park. Property tax revenues are budgeted to increase by $2.5 million (5.1%) from 2017 budgeted revenues. This increase is the result of both growth in assessed valuation and a property tax rate decrease approved by the City Council based on the strong economic condition of the community and the City's stable fiscal position. The mill levy rate is 13.565 mills to support the 2018 Budget.

	2017 Budget	2018 Budget	Change
General Fund	12.839	12.603	(0.236)
Stormwater Utility Fund	0.961	0.962	0.001
TOTAL	**13.800**	13.565	(0.235)

The assessed valuation supporting the 2018 Budget increased by 6.1%, from $3.27 billion to $3.47 billion. This increase was driven by a 6.3% increase in real estate valuation, which comprises the majority of the City's assessed valuation. This increase is due to both property being added to the tax rolls and growth in reappraisal. In addition, personal property values are reduced compared to 2017, which is attributable to a state law which exempts newly purchased machinery and equipment from personal property taxes. State assessed utilities increased for the first time in a decade. The following table summarizes the change by category:

	2017 Budget	2018 Budget	$ Change	% Change
Real Estate	$3,197,469,402	$3,399,516,311	$202,046,909	6.3%
Personal Property	29,044,333	27,075,749	(1,968,584)	-6.8%
State Assessed Utilities	47,170,898	47,618,197	447,299	0.9%
TOTAL	**$3,273,684,633**	$3,474,210,257	$200,525,624	6.1%

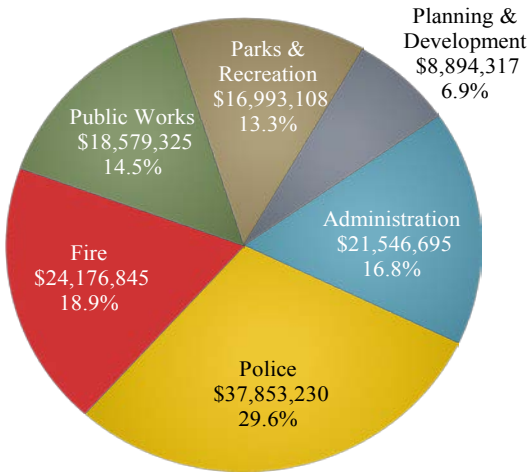
City-Generated Revenues include franchise fees, user fees, licenses, permits, contracts and interest earnings. 2018 revenues are projected to be 0.6% less than the 2017 Budget. Municipal Court fines are projected significantly lower than in the 2017, based on current trends. Transient guest tax, paid by guests at hotels in the City, is expected to remain flat, as are franchise taxes. Revenues from development-related activities, recreation fees, reimbursements and interest earnings are expected experience moderate growth in 2018.

Intergovernmental Revenues reflect receipt of funds collected by federal, state and county sources and redistributed to Overland Park, and include such items as gasoline tax and liquor tax. These revenues are expected to increase with the 2018 Budget 5.5% above the 2017 Budget due to a projected increase in liquor and gasoline tax collections based on actual collection of these revenues during 2016 and 2017.

Fund Balance for all funds at the beginning of 2018 is estimated to be $63.4 million, an improvement of $7.5 million compared to the budgeted 2017 beginning fund balance of $55.8 million.

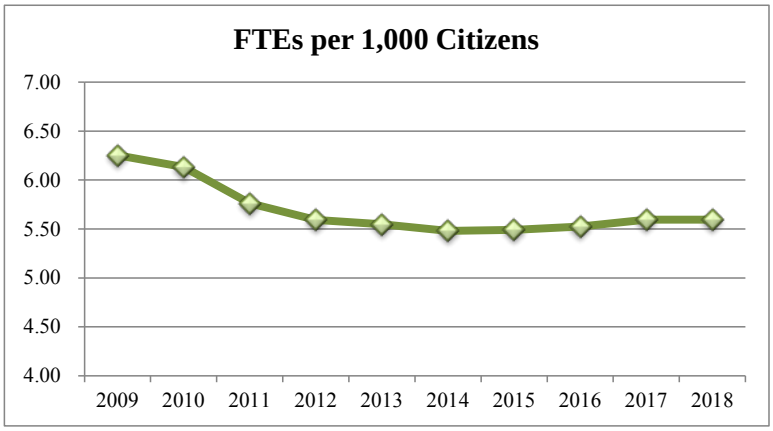
2018 Expenditures
Total budgeted expenditures for 2018 equal $292,150,000, an increase of 4.9% from the adopted 2017 Budget. This total includes expenditures in all categories for all appropriated funds.

2018 Operating Budget by Area



Operating Expenditures (including personal services, contractual services, commodities and capital outlay) for all funds total $128.0 million. This is a 3.8% increase from the adopted 2017 Budget.

The frontline operational departments of Police, Fire and Public Works comprise almost two-thirds of the operating budget. These areas are responsible for providing the vital governmental services of public safety and safe infrastructure. The Planning and Development Services, Parks Services and Recreation Services departments, which focus highly on quality of life issues, comprise one-fifth of operational expenditures, while non-operating administrative departments, such as Human Resources, Finance and Law comprise less than one-fifth.



Of the operating budget, over 75% of funding supports personnel. The 2018 Budget includes personal services totaling $99.4 million, representing 77.6% of the operating budget and 34.0% of the total budget. The 1,077.46 FTEs equates to a per capita rate of 5.6 FTEs per 1,000 citizens.

Detailed personnel information can be found beginning on page 61.

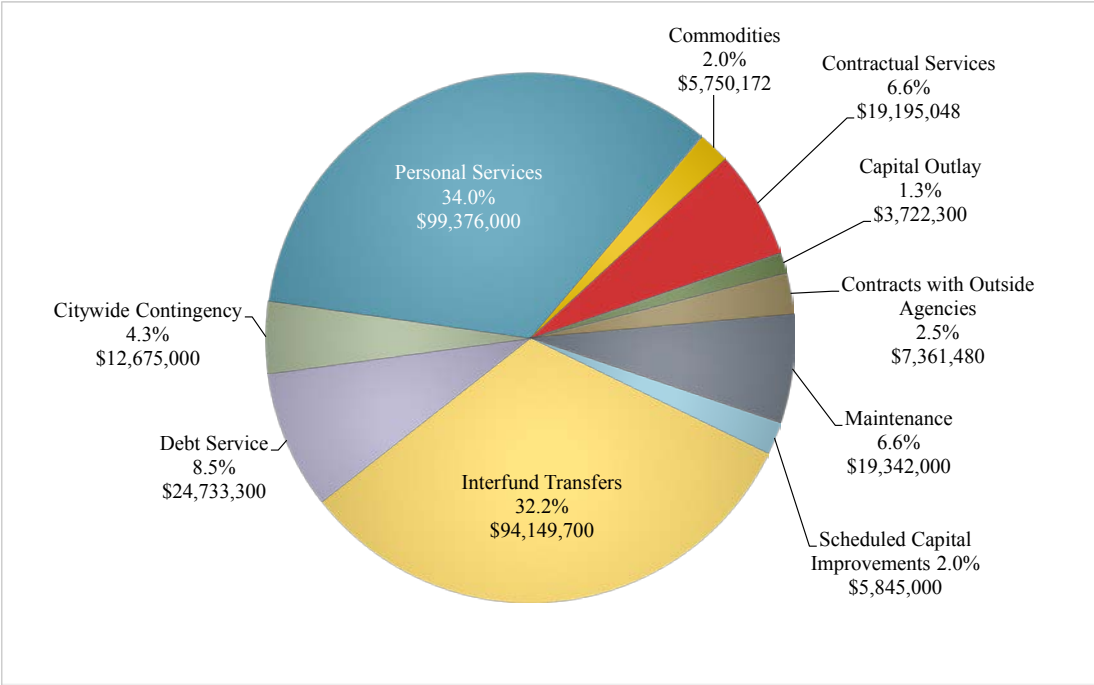
Contracts with Outside Agencies total $7.4 million. These contracts include economic development funding, social services funding and public safety funding, including a contractual arrangement with Johnson County for ambulance services.

Infrastructure and Facilities Maintenance funding totals $19.3 million. The 2018 Budget includes specific funding for the City's maintenance, repair and replacement of infrastructure, facilities and amenities, as well as a five-year plan for future maintenance expenditures and funding. A summary of all maintenance expenditures and funding sources can be found beginning on page 394.

Non-operating Expenditures for all funds total $137.4 million. Interfund transfers necessary to comply with state requirements comprise two-thirds of non-operating expenses. Capital improvements and debt service expenditures for current and future capital projects represent

28.3% of non-operating costs. The balance of this category represents allocation for budgeted contingencies.

2018 City Expenditures by Category – All Budgeted Funds



2019-2022 Financial Forecast

The City develops and utilizes the five-year financial forecast to anticipate underlying economic changes and provides for planned and orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

A variety of forecasting models are used in developing the multi-year revenue and expenditure plan. The plan incorporates operating, capital and maintenance data to determine the availability of resources to support future anticipated and unanticipated expenditures. The forecast is updated semiannually; during development of the five-year capital/maintenance programs and the development of the annual operating budget.

The financial forecast includes financial standards used as guidelines in reviewing proposed Capital, Maintenance and Operating program requests to determine long-term fiscal sustainability.

General Fund financial forecast assumptions for plan out-years of 2019-2022 are as follows:

	2019	2020	2021	2022
Revenue Projections				
Mill Adjustment	0.000	0.000	0.000	0.000
Property tax revenue increase	3.0%	3.1%	2.9%	2.9%
City sales tax revenue increase	1.8%	1.8%	1.8%	1.8%
Other current revenue increase	1.7%	2.0%	2.0%	2.0%
Total GF current revenue increase	2.1%	2.2%	2.1%	2.1%

	2019	2020	2021	2022
Expenditure Projections				
Annual operating increase	4.4%	4.4%	4.3%	4.3%
Capital Improvements Program	$38,675,000	$42,455,000	$27,270,000	$31,625,000
Maintenance Program	$19,075,000	$19,045,000	$18,955,000	$20,230,000
General Fund Balance as a percent of Operating Expenditures	35.9%	33.6%	32.7%	30.8%
General Fund Ending Cash	$43,600,000	$42,600,000	$43,180,000	$42,500,000

Additional information regarding the five-year forecast and assumptions can be found beginning on pages 28-43.

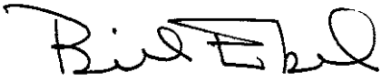
CONCLUSION

Overland Park's 2018 Budget is the City's business plan for the year, developed and adopted to reflect the community's priorities and values through the funding of services, programs and projects which address the community's needs in order to preserve the long-term vibrancy and livability of our community. Overland Park's secure financial position and fiscal outlook enables the City to dedicate additional resources within the current revenue structure in the 2018 Budget to meet growing operational demands as well as expanded needs in the priority areas of traffic and infrastructure management, public safety, community preservation, and development.

In addition, the City's current financial plan provides for future flexibility and allows for appropriate responses to unforeseeable circumstances. While the long-term financial plan includes the assumption ongoing modest revenue growth will continue to support expanding service demands within the existing revenue structure, the City is conscious of external factors which could impact the economic health of our city and region. Based on this, Overland Park continues to utilize a cautious, strategic approach when planning for and allocating out the City's limited resources.

Balancing the needs and expectations of the community within the available financial resources presents challenges annually. The 2018 Budget reflects the efforts of the Governing Body and city staff to address community priorities, maintain the citizens' desired quality of life and to provide services and amenities to support our vibrant community while ensuring the long-term fiscal health of the community.

Respectfully submitted,



Bill Ebel
City Manager

FISCAL POLICY

Fiscal Policy Resolution 4215 provides criteria and guidelines to be used in developing long-range financial plans, and the City's annual operating, maintenance and capital improvement budgets.

FISCAL POLICY

SECTION 1. PURPOSE AND DEFINITIONS.

Purpose:

The purpose of this fiscal policy is to establish the criteria and guidelines to be used in developing long-range (five-year) financial plans, annual operating budgets, and maintenance and capital improvements programs for Governing Body consideration. Implementation of this policy is designed to:

1. Provide clear direction to the city staff about the policies of the Governing Body, and about the scope and level of City services and capital improvements desired.

2. Ensure that the Governing Body is informed about the fiscal capacity of the City to undertake capital, maintenance or operating program activities before making decisions on such activities.

3. Provide for a balanced municipal revenue structure which is dependable and responsive to economic conditions, while continuing to limit the City's reliance on property tax when possible.

4. Provide investors interested in Overland Park bonds with a clear picture of the financial condition of the City and the security of their investment which will improve and maintain Overland Park's bond ratings.

5. Provide the lead-time required to plan and schedule public improvements.

6. Advise the public as to the need for City financial and service actions to maintain public confidence in the City's credibility.

Operations Defined:

As used in this policy, Operations include the services performed as part of the reoccurring, routine work of the City. Operating expenditures include personnel costs, minor commodities, contractual services, equipment and routine annual maintenance used in order to provide day-to-day City Operations.

Maintenance Defined:

As used in this policy, Maintenance includes significant work performed to City infrastructure and facilities as part of the City's five-year Maintenance program. The City's Maintenance program

includes both major and preventive maintenance projects.

Major Maintenance includes renovation of, large-scale repairs to, and in-kind replacement of existing City-owned assets. Preventive Maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine Annual Work or Repairs to Equipment would be defined as an Operating Expense. Replacement of Infrastructure or Facilities which would result in increased capacity would be defined as a Capital Improvement.

Capital Improvements Defined:

As used in this policy, a Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under $200,000 will be acquired through the City's Operating budget.

SECTION 2. FINANCIAL PLANNING POLICIES

Balanced Budget and Budgetary Basis:

1. The budget adopted by the Governing Body shall be balanced so that estimated expenditures do not exceed estimated revenues available for appropriation. State budget law prohibits a budget which projects spending in excess of available resources.

2. The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances may be utilized to balance the budget.

3. The use of non-reoccurring revenues, including fund balance, to finance on-going expenses should be avoided. The City shall pay the full cost of current services with current revenues. However, reserves may be used on a short-term basis to offset the impact of economic downturns.

Long-Range Financial Planning:

1. Five-Year Financial Forecast

   The City shall develop and maintain long-range fiscal planning and budgeting systems which anticipate underlying economic changes and provide for planned, orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

   a. The City Manager shall semiannually prepare for the Governing Body a Long-Range (Five-Year) Revenue and Expenditure Forecast. The Forecast shall be updated during

the development of the Capital Improvement and Maintenance programs and the annual Operating budget. Such Forecast shall be used by the Governing Body in reviewing proposed Capital, Maintenance and Operating program requests to ensure long-term fiscal sustainability.

b. Financial Standards

The five-year financial Forecast shall include financial standards established and reviewed periodically by the Governing Body. The financial standards shall be used as guidelines in reviewing proposed Capital, Maintenance and Operating program requests to determine long-term fiscal sustainability.

The City's financial standards shall include targets established and periodically reviewed by the Governing Body regarding percentage of expenditures during the five-year planning period to be allocated to Operations, Maintenance and Capital Improvements.

2. Five-Year Capital Improvements Program

It shall be the policy of the City to identify and set priorities among the Capital Improvement needs of the community and to develop a schedule for making these Improvements in accordance with the fiscal capacity of the City to do so. The Capital Improvements program shall propose projects over the ensuing five years.

a. Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements program for budget planning purposes.

b. Contents - The Capital Improvements program shall include:

i. A clear summary of its contents.

ii. A list of all Capital Improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.

iii. Cost estimates, methods of financing and recommended time schedules for each Improvement.

iv. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

v. A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, Operating budget and fiscal policy.

c. Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements program and its implementation.

d. Capital Expenditures Budgeted - Current year Capital expenditures (first year of the updated five-year Capital Improvements program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.

e. Self-Supporting Activities - A clear distinction shall be made between general purpose government Capital Improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

3. Five-Year Maintenance Improvement Program

It shall be the policy of the City to identify and set priorities among the Maintenance needs of the community and to develop a schedule for making these Improvements in accordance with the fiscal capacity of the City to do so. The Maintenance program shall propose projects over the ensuing five years.

a. Review - The City Manager shall annually provide to the Governing Body an updated five-year Maintenance program for budget planning purposes.

b. Contents - The Maintenance program shall include:

i. A clear summary of its contents.

ii. A list of all Major and Preventive Maintenance projects proposed for the ensuing five-year period along with appropriate supporting material of each project, prepared in accordance with a process approved by the Governing Body.

iii. Cost estimates, methods of financing and recommended time schedules for each project.

iv. The estimated annual impact of Maintenance projects.

v. A statement on the fiscal capacity of the City to undertake these projects and the impact the five-year program will have on the City's goals and objectives, Operating budget, and fiscal policy.

c. Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Maintenance program and its implementation.

d. Maintenance Expenditures Budgeted - Current year Major Maintenance expenditures (first year of the updated five-year Maintenance program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.

Asset Inventory:

The City shall annually inventory Capital assets in order to verify the location and assess the condition of City assets. Information from such inventory shall be used to assist in determining a prudent, orderly replacement of City-owned assets through the Operating budget and Capital Improvements program.

SECTION 3. REVENUE POLICIES.

Revenue:

The City shall maintain a diverse revenue structure which is dependable and responsive to economic conditions. The City shall pursue a partnership with taxpayers to encourage sharing of public services costs in a fair and equitable manner to the public.

1. Operating Revenue

   Operations of the City shall be primarily funded through a stable, balanced and reoccurring revenue structure comprised of property tax, sales tax and user fees. Tax rates and fees shall be reviewed periodically and evaluated based on fundamental underlying conditions, economic conditions, service level changes, State or Federal mandates or any other changes that affect the City's ability to provide basic City service or maintain sufficient cash reserves.

   Ad valorem property tax revenue shall comprise a significant portion of the City's tax structure in order to provide a stable, consistent revenue stream.

   Retail sales and compensating use taxes shall constitute a primary revenue sources for the City's Operating budget. As a more volatile revenue source, sales tax revenue estimates shall be conservative and based upon trend analysis, economic conditions and other factors.

   The City shall pursue the use of appropriate user fees and charges to support services rendered when prudent, equitable and pursuant with City policy and goals. The City will establish fees and charges based on cost of service, community benefit and cost recovery guidelines.

2. Funds from Other Agencies

   The City shall seek to partner with other intergovernmental agencies to share operational services, facilities and equipment-related costs when prudent and beneficial to City taxpayers. The City shall seek sustainable intergovernmental funding to support on-going Operational and Maintenance expenses.

   The City shall aggressively seek funds from federal, state, county and other agencies for use in implementing the City's Capital Improvement and Maintenance programs, and shall normally give priority to those projects which maximize the use of such funds in meeting the objectives of the Capital Improvements and Maintenance programs.

3. Debt

The City shall limit the use of debt to the financing of projects and equipment through the City's Capital Improvement and Maintenance programs. The City shall avoid the use of debt to fund reoccurring operating expenses.

4. One-Time (Non-reoccurring) and Unpredictable Revenues

The use of non-reoccurring and unpredictable revenues to fund on-going expenditures shall be avoided. On-going expenditures shall be funded with reliable, on-going sources of revenue.

Reserve funds may be used on a short-term basis to fund on-going expenses to offset the impact of unanticipated financial conditions. Reserve funds may also be used to fund emergency response to ensure essential public services are maintained during and after natural and man-made disasters.

SECTION 4. EXPENDITURE POLICIES.

Debt:

The City's debt policy provides framework to ensure the City's debt is issued in accordance with established public policy and managed in a fiscally prudent manner which seeks to maintain current credit ratings, preserve public trust, minimize costs to taxpayers and does not adversely affect future generations. The debt policy shall provide general guidelines for debt issuance and management.

1. Use of Debt. The City shall limit the use of debt to the financing of projects and equipment through the City's Capital Improvement and Maintenance programs. The City shall avoid the use of debt to fund reoccurring Operating expenses. Debt issuance will be utilized by the City in those cases where public policy, equity, and efficient use of limited resources favor debt financing over funding with current revenues. Decision criteria shall include the following:

    a. City's current and projected debt position, financial health and economic conditions.

    b. Available alternative financing sources, including use of current revenues and leveraged revenue sources of private and intergovernmental contributions. Projects which include a substantial portion of leveraged financing shall normally be given priority.

    c. Purpose and useful life of the asset. Debt shall be issued in manner in which the term of the debt financing does not exceed the asset's projected life.

        i. Debt related to Capital Improvements shall normally be issued as general obligation debt for ten or twenty years. The length of the issue is based on type of asset and expected useful life. New facilities and land shall normally

be bonded for twenty years. Other Infrastructure or Facility Improvements shall normally be bonded for ten years.

ii. Debt for equipment may be bonded for a period of less than ten years, however it shall not be bonded for a period of time longer than the anticipated useful life of the asset.

iii. Debt related to Maintenance Improvements may be bonded for a period of ten years or less, and shall not be bonded for a period of time longer than the anticipated useful life of the improvement or asset.

2. Debt Capacity /Criteria for City Debt Limit. The debt limitation set above is based on review of a number of factors including the following:

a. Legal General Obligation Bond Limit - The debt pledged as general obligations of the City shall not exceed thirty percent of the assessed valuation as authorized under K.S.A. 10-308.

b. Rating Agency Criteria – In order to maintain the City's bond ratings, the Chief Financial Officer will monitor reports and financial statements indicating the City's financial position and results of Operations. The Chief Financial Officer will also periodically consult with the City's financial advisor to review municipal bond markets and trends in municipal finance.

c. City Financial Standards - The City's financial planning standards include several guidelines relating to amount of debt outstanding, including:

i. Total Direct Debt Per Capita. The amount of per capita direct-bonded debt issued by the City.

ii. Percentage of Direct and Overlapping Debt to Market Value of Tangible Property. The City's direct-bonded debt and overlapping debt as a percentage of estimated market valuation of a property.

iii. Percentage of Debt Service to General Fund Operating Expenditures. The City's annual transfer to the Bond and Interest Fund for debt service cost divided by total Operating Expenditures of the General Fund.

iv. Mill Levy Equivalent of Bond and Interest Transfer. The mill levy required to replace the General Fund's annual transfer to the Bond and Interest Fund. These monies are used to pay annual principal and interest payment of the City's maturing general obligation debt.

Financial standards and guidelines related to debt are established and reviewed by the Governing Body on a periodic basis.

Reserve or Stabilization Account (Fund Balance Policy):

1. Purpose - Sound financial management principles require that prudent levels of funds be retained in order to provide a stable financial base for future fiscal periods, uninterrupted delivery of essential governmental services and tax-rate stability. The City shall maintain adequate unrestricted resources to provide the capacity to provide essential governmental service during and immediately following a disaster, offset significant economic downturns or revenue shortfalls, provide sufficient cash flow for daily financial/operational needs, and secure and maintain investment grade bond ratings.

2. Fund Balance Definitions - The term "fund balance" is generally recognized as the difference between a fund's assets and liabilities.

   In accordance with Governmental Accounting Standard Board statement number 54 (GASB 54), a fund's balance is classified into up to five categories primarily based on the extent to which restrictions exist regarding use of funds.

   a. Non-Spendable. Assets legally or contractually required to be maintained or not in spendable form, such as inventory or prepaid times. Such constraint is binding until the legal requirement is repealed or the amounts become spendable.

   b. Restricted. Assets with externally imposed constraints, such as those mandated by creditors, grantors and contributors, or laws and regulations. Such constraint is binding unless modified or rescinded by the applicable external body, law or regulations.

   c. Committed. Assets with a purpose formally imposed by resolution by the Governing Body of the City, binding unless modified or rescinded by the Governing Body.

   d. Assigned. Assets constrained by the express intent of the Governing Body, City Manager or designee. Encumbrances shall be considered as assigned, unless they specifically meet the requirements to be committed or restricted.

   e. Unassigned. All amounts not included in other fund balance classifications.

   The total of the last three categories (committed, assigned and unassigned), which includes only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed the unrestricted fund balance. The unrestricted fund balance serves as a measure of expendable available financial resources.

3. Order of Unrestricted Fund Balance Expenditure - For unrestricted fund resources, committed amounts should be reduced first, following by assigned amounts, followed by unassigned amounts.

4. General Fund Unrestricted Fund Balance Target - The City's targeted general fund unrestricted fund balance is 30% of the subsequent fiscal year's budgeted operating and contingency expenditures. The target amount expressed is a goal and may fluctuate from

year-to-year in the normal course of Operations. This funding level includes allocations for the following:

a. Emergency Response. Provides the financial capacity to ensure the continuation of essential public services during and after emergencies resulting from natural and man-made disasters. This reservation shall be classified as assigned.

b. Stabilization. Provides financial resources protecting against the need to reduce service levels or raise taxes due to adverse financial or economic circumstances, and allows the City to take advantage of unplanned extraordinary opportunities. This reservation shall be classified as unassigned.

c. Working Capital. Provides funding to ensure adequate resources to deliver essential public services during all periods in the City's annual revenue and expenditure cycle. This reservation shall be classified as unassigned.

The minimum target of the unrestricted fund balance at the end of the five-year financial planning period is 15%.

5. Monitoring and Reporting - The City Manager and Chief Financial Officer shall annually prepare a report documenting the status of fund balance in comparison with the target established in this policy, and present information relating to fund balance in conjunction with development of the City's five-year financial forecast and annual Operating budget.

6. Replenishment of Unrestricted Fund Balance - If it is anticipated at the completion of any fiscal year that the projected or estimated amount of unrestricted fund balance will be less than the minimum established target, then the City Manager shall prepare and submit in conjunction with the five-year financial plan a plan for the expenditures or expense reduction and/or revenue increases necessary to restore the minimum target amount within the five-year planning period.

SECTION 5. FINANCIAL ACCOUNTING AND REPORTING.

General Policies:

1. The City will adhere to generally accepted accounting practices (GAAP) and pronouncements by the Government Accounting Standards Board (GASB).

2. The City will adhere to a policy of full and open public disclosure of all financial activity and information. The City will strive to provide timely transparent financial information which is easily accessible by the public.

Expenditure Accountability:

1. The City will maintain a budgetary control system and will produce interim financial reports that measure actual revenues and expenditures compared to budgeted revenues and expenditures.

    a. Regular monthly, quarterly and annual reports will present a summary of financial information by major fund and activity type.

    b. Each year, the City will employ an independent public accounting firm to perform the annual audit.

2. Expenditures will be controlled by appropriate internal controls and procedures for processing invoices for payment. Expenditures will be accounted for in the proper accounts.

3. The City shall maintain a system for monitoring the City's expenditure performance in relation to budget. Periodic reports will provide budget to actual comparisons.

    a. Department directors will have primary responsibility for ensuring expenditures adhere with the appropriations made through the budget process.

    b. The Finance Department and City Manager's Office will monitor the City's financial position by cost center, department and fund, including revenues and expenditures, in relation to the adopted budget and most current long-term financial forecast.

4. If adjustments are needed in the City's planned expenditures in order to ensure the City's long-term financial sustainability, the City Manager, at his or her discretion, will:

    a. administratively adjust annual budget allocations, or

    b. will provide information to the Governing Body regarding options for expenditures adjustments.

SECTION 6. COORDINATION AND REVIEW.

The staff shall take care to ensure that the provisions of this policy are effectively implemented. Whenever the City Manager determines that there is a conflict between this policy and other more specific Governing Body policies involving the Operating budget, Maintenance or Capital Improvement planning or financing, that conflict shall be brought to the attention of the Finance, Administration and Economic Development Committee for a recommendation to the Governing Body.

The Finance, Administration and Economic Development Committee shall review these rules, procedures and protocols at least once every two years.

FINANCIAL PLANNING

FIVE-YEAR FINANCIAL FORECAST

The City develops and utilizes a long range five-year financial forecast to anticipate underlying economic changes and provides for planned, orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

A variety of forecasting models to develop a five-year revenue and expenditure plan. The plan incorporates operating, capital and maintenance data to determine the availability of resources to support future anticipated and unanticipated expenditures. The forecast is updated semiannually; during development of the five-year capital/maintenance programs and the development of the annual operating budget.

The Long-Range (Five-Year) Revenue and Expenditure Forecast financial forecast is revised semiannually in order to provide guidance during the development of the Capital Improvement and Maintenance programs, and the annual Operating budget. The forecast is used by the Governing Body in reviewing proposed Capital, Maintenance and Operating program requests to ensure long-term fiscal sustainability.

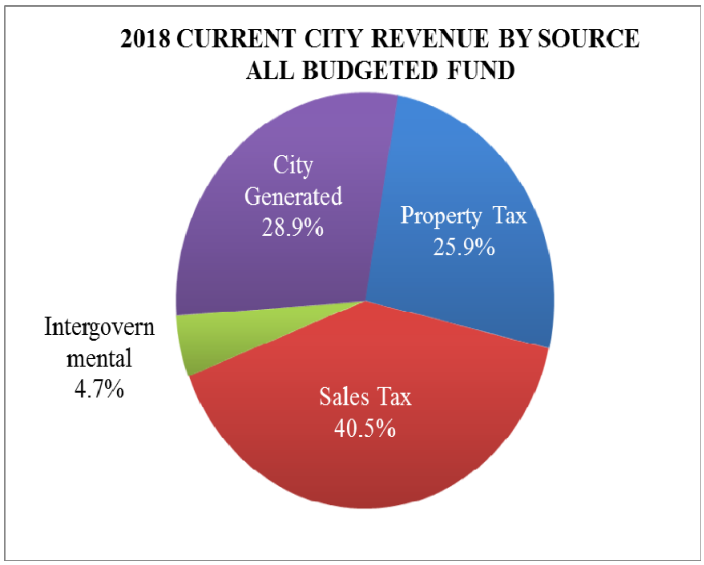
The 2018 budget was developed and adopted in the context of the 2018-2022 Financial Plan:

REVENUE AND EXPENDITURE SUMMARY						
	2017	2018	2019	2020	2021	2022
FUND BALANCE 1/1	**$ 43,100,742**	**$ 45,500,000**	**$ 42,990,000**	**$ 43,600,000**	**$ 42,600,000**	**$ 43,180,000**
Revenue:						
Operating Revenue	153,136,258	156,464,500	160,357,603	163,888,111	167,417,357	171,032,301
Excise Tax/Dedicated Capital Revenue	2,350,000	3,050,000	2,535,000	2,520,000	2,510,000	2,500,000
Total Current Revenue:	155,486,258	159,514,500	162,892,603	166,408,111	169,927,357	173,532,301
Operating Expenditures:						
Department Operations	(109,575,000)	(112,940,449)	(117,914,548)	(123,052,954)	(128,393,042)	(133,943,070)
Contingency	(1,400,000)	(3,380,000)	(3,517,000)	(3,670,000)	(3,830,000)	(3,995,000)
Other Transfers (Self-Ins/WC /TGT)	(995,000)	(5,104,051)	(3,760,000)	(3,760,000)	(3,760,000)	(4,060,000)
Total Operating Expenditures:	(111,970,000)	(121,424,500)	(125,191,548)	(130,482,954)	(135,983,042)	(141,998,070)
Infrastructure Expenditures:						
GF Debt Service Transfer	(14,195,000)	(11,000,000)	(11,369,200)	(10,123,091)	(8,581,573)	(8,060,345)
GF CIP Transfer	(16,112,000)	(19,258,000)	(17,071,854)	(17,222,066)	(15,302,743)	(14,648,886)
GF Maintenance Transfer	(10,810,000)	(10,342,000)	(8,650,000)	(9,580,000)	(9,480,000)	(9,505,000)
	(41,117,000)	(40,600,000)	(37,091,054)	(36,925,157)	(33,364,315)	(32,214,230)
FUND BALANCE 12/31	**$ 45,500,000**	**$ 42,990,000**	**$ 43,600,000**	**$ 42,600,000**	**$ 43,180,000**	**$ 42,500,000**
% Ending Cash Balance	**41.0%**	**37.0%**	**35.9%**	**33.6%**	**32.7%**	**30.8%**

Revenue Forecasting

Overland Park's annual revenue is comprised three primary sources: sales tax, property tax and City-Generated revenues, including user fees, fines and franchise taxes.

Sales Tax



The City's primary source of income is sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage. The City receives revenue from a citywide 1-cent sales tax, a 1/8-cent sales tax, dedicated to street improvements, and a portion of three countywide sales taxes.

Sales tax is forecasted on a quarterly basis by using two statistically based forecasting methods, Box Jenkins and regression analysis formulated from historical data. The forecast is based on data received monthly from the State of Kansas, and is reviewed in comparison with other economic events and considerations. As a result of this analysis, City 1-cent sales tax revenues for the planning period are projected as follows:

	2018	2019	2020	2021	2022
City Sales Tax	$48,615,000	$49,480,000	$50,355,000	$51,245,000	$52,155,000
% Increase	2.0%	1.8%	1.8%	1.8%	1.8%

Property Tax

Property tax revenue is forecasted based on the application of the City's mill levy (property tax rate) against the overall assessed valuation of the City, less a delinquency rate. The City's assessed value is comprised of real property, including residential and commercial property, personal property and state assessed utilities.

Assessed value projections are forecasted based on annual data received from the Johnson County Appraiser's Office. This office is responsible for annual property value appraisals for all real property within the city. Annual data is extrapolated within the context of market conditions, economic indicators and demographic patterns to forecast changes over the five-year period.

The City's economic position relative to assessed valuation remains strong. The total assessed value to support the 2018 Budget has increased by 6.1% from 2017, due to growth in real estate valuations. The increased assessed valuation reflects strength in the housing market, as revaluation of real property values increased by $127.1 million. In addition, the City's tax rolls increased by $74.9 million due to new construction, which continues to perform strongly. During 2016, new construction had a total construction value of $594.0 million, while in January through July 2017 construction within the City totaled $348.8 million. Based on projected new construction, and projections of more moderate growth in real property values, assessed valuation is projected to grow 3.0% annually during the remaining years of the five-year period.

In accordance with City Council policy direction, the mill levy is forecasted to remain stable over the five-year period. The 2018 mill levy is 13.565 mills, .235 mills lower than the previous years' mill of 13.800. At less than two-thirds the rate of adjacent similar communities, Overland Park's property tax rate remains the lowest of any first class city in the State of Kansas.

City-Generated Revenue

City-generated revenue includes fees, fines and taxes of which the City is responsible for the levying of and/or collection of. This includes such items as: franchise taxes, stormwater utility fees, transient guest taxes, planning and development fees, parks and recreation fees, and municipal court fines.

Revenues are forecasted based on historical data, growth patterns and economic indicators. On average, city generate revenue is projected to grown annually by 2.0% over the five-year planning period.

For additional information relating to budget revenue for 2018, see the Revenue Section, beginning on page 83.

Expenditure Forecasting

City expenditures are programmed through three separate budget components: an annual operating budget, a five-year major maintenance improvement program, and a five-year capital improvements program.

Operating Budget

The operating budget supports the day-to-day operations of the City and includes personnel, commodities, contractual services, The five-year forecast reflects an average operating budget growth factor of 4.3% in years 2019 through 2022. This increase in operating expenditures is attributable to fixed cost increases and rising service demands due to continued growth. Operating expenditures continue to be analyzed to determine if programs or services should be eliminated, combined or restructured to deliver services in a more effective and efficient way.

The City's capital and major maintenance expenditures are programmed as part of five-year improvement programs. Project costs are in 2017 dollars. An inflation factor has been included in each year of the five-year forecast to account for construction inflation.

Capital Improvements Program

The five- year Capital Improvements Plan (CIP) programs needed future public infrastructure improvements, large equipment and facilities, and provides data concerning costs, timing, funding sources, budget impacts and alternatives. In the CIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. Attention is given to the availability of leveraging intergovernmental funds, grants and private contributions against available City funding to maximize capital investment.

The 2018-2022 Capital Improvements Program (CIP) of $184,655,000 is $43.7 million above the adopted 2017-2021 Capital Improvements Program. Capital improvements are identified by project in the Capital Improvements Programs section beginning on page 327.

The 2018-2022 CIP will be financed through:

City At-Large Funding	37.4%
City Dedicated Funding	20.9%
Federal, State, County & Other Cities Funds	28.8%
Developer & Private Funds	12.9%

City at-large amounts are funded from the Capital Improvement Fund, Equipment Reserve Fund and General-Obligation Debt. City dedicated funding includes Special Park and Recreation Fund, 1/8-cent Sales Tax for Street Improvements Fund, Golf Fund, Soccer Fund and Stormwater Utility Fund. A summary of CIP financing is found beginning on page 332 in the Capital Improvements Program section.

The impact of capital improvements on operations was considered in the development of the 2018 operating budget and 2018-2022 financial forecast. As a rule-of-thumb, each street lane mile is projected to equal approximately $8,500 of annual operational expense, while each square foot of facility addition is anticipated to equal approximately $8 of annual expense. $44.6 million of projects are schedule to be constructed and/or financed in 2018.

Maintenance Improvement Program

The five- year Maintenance Improvements Program (MIP) programs necessary future large-scale replacement, repair and rehabilitation to existing city assets. Maintenance as included in the MIP is defined as significant repair to, renovation or rehabilitation of, or-kind replacement of city infrastructure and facilities. The City's maintenance program includes both major and preventive maintenance projects.

Major maintenance includes renovation of, large scale repairs to, and in-kind replacement of existing city-owned assets. Preventative maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine annual work or minor repairs to equipment, infrastructure or facilities are defined as an operating expense. Replacement of infrastructure or facilities which would result in increased capacity is defined as a Capital Improvement.

The MIP includes data concerning costs, timing, funding sources, budget impacts and alternatives. In the MIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. The 2018-2022 Maintenance Improvement Program is $101,622,000, and includes funding for projects in Street, Traffic, Stormwater, Facility, and Parks and Recreation areas. Maintenance improvements are identified by project in the Maintenance Improvements Program section beginning on page 389.

FINANCIAL PLANNING STANDARDS
USED IN FIVE-YEAR FINANCIAL PLAN DEVELOPMENT

The City's fiscal policy (Resolution 4215) sets forth the basic framework for the overall fiscal management of the City. Financial standards established by the City help direct the City toward long-term financial integrity and security.

These standards are reviewed annually and used to monitor the development of the City's Five-Year Financial Plan, which include the Capital Improvements Program (CIP), Maintenance Improvement Program, and the annual Operating Budget.

Financial standards utilized by the City as a basis for evaluating the financial soundness of the five-year plan include:

FISCAL STANDARDS

1. **PERCENTAGE OF GENERAL FUND ENDING CASH TO OPERATING EXPENDITURES 30%**
   DESCRIPTION: The General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) at the end of the financial planning period. (Source of standard – Fiscal Policy, Resolution 3915)

2. **PERCENTAGE OF P.A.Y.G. TO TOTAL PROGRAM Greater than 40%**
   DESCRIPTION: The amount of General Fund, special funds and reserve funds revenues used to finance capital improvements projects, divided by the total amount of the Capital Improvements Program (CIP). (Source of standard – staff.)

3. **PERCENTAGE OF DEBT TO TOTAL PROGRAM Less than 35%**
   DESCRIPTION: The amount of the City's general obligation debt incurred to finance capital improvements projects, divided by the total amount of the Capital Improvements Program (CIP). (Source of standard – staff.)

4. **PERCENTAGE OF LEVERAGED FUNDS TO TOTAL PROGRAM Greater than 20%**
   DESCRIPTION: The amount of intergovernmental and private funds, divided by the total amount of the Capital Improvements Program (CIP). (Source of standard – staff.)

5. **TOTAL DIRECT DEBT PER CAPITA Less than $1,200**
   DESCRIPTION: The amount of per capita direct-bonded debt (debt for which the City has pledged its full faith and credit) issued by the City. (Source of standard - Moody's Investors Service ratio.)

6. **PERCENTAGE OF DIRECT AND OVERLAPPING DEBT TO MARKET VALUE OF TANGIBLE PROPERTY** **Less than 5%**
   DESCRIPTION: The City's direct-bonded debt and overlapping debt as a percentage of estimated market valuation of property within the City. (Source of standard – staff.)

7. **MILL LEVY EQUIVALENT OF B & I TRANSFER** **Less than 6 mills**
   DESCRIPTION: The mill levy required to replace the General Fund's annual transfer to the Bond & Interest Fund. These monies are used to pay annual principal and interest payments on the City's maturing general obligation debt. (Source of standard – staff.)

8. **PERCENTAGE OF DEBT SERVICE COST TO GENERAL FUND OPERATING EXPENDITURES** **Less than 20%**
   DESCRIPTION: The City's annual payments to the Bond & Interest Fund for debt service cost divided by total operating expenditures (excluding transfers) of the General Fund. (Source of standard - staff.)

9. **PERCENTAGE OF OPERATING BUDGET TO CITY FUNDING OF THE CIP** **Less than 20%**
   DESCRIPTION: The current General Fund Operating Budget divided by the total City funds financing the five-year CIP and the General Fund Operating Budget. (Source of standard – staff.)

10. **PERCENTAGE OF CITY FUNDS FINANCING THE CIP TO THE OPERATING BUDGET** **Greater than 80%**
    DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the current General Fund Operating Budget and the total City funds financing the CIP. (Source of standard – staff.)

11. **PERCENTAGE OF OPERATING EXPENDITURES TO CURRENT GENERAL FUND REVENUES** **80%**
    DESCRIPTION: The amount of the projected General Fund operating expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

12. **PERCENTAGE OF MAINTENANCE EXPENDITURES TO CURRENT GENERAL FUND REVENUES** **5%**
    DESCRIPTION: The amount of projected infrastructure and facility maintenance expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

13. **PERCENTAGE OF CAPITAL EXPENDITURES TO CURRENT GENERAL FUND REVENUES** **15%**
    DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the projected current General Fund revenues. (Source of standard – staff.)

CITY OF OVERLAND PARK

01/00/00

2018-2022 Financial Plan - Standards and Ratios

Staff Base Plan

SUMMARY OF RATIOS	Standards [1]	2017	2018	2019	2020	2021	2022	2018 thru 2022	2017 thru 2021
1. Percentage of General Fund Ending Cash to Operating Expenditures	30% (2)	41.0%	37.0%	35.9%	33.6%	32.7%	30.8%		28.5%
2. Percentage of P.A.Y.G to Total Program	Greater than 40%	77.0%	58.3%	49.9%	52.3%	56.7%	55.0%	54.4%	71.5%
3 Percentage of Debt to Total Program	Less than 35%	0.0%	15.3%	16.9%	0.0%	8.1%	22.2%	12.2%	7.5%
4. Percentage of Leveraged Funds to Total Program	Greater than 20%	21.9%	25.5%	33.2%	45.7%	32.6%	22.8%	32.3%	21.0%
5. Total Direct Debt Per Capita	Less than $1,200 (3)	$534	$496	$455	$389	$341	$322		$379
6. Percent of Direct and Overlapping Debt to Market Value of Tangible Property	Less than 5%	3.0%	2.9%	2.9%	2.8%	2.8%	2.8%		3.1%
7. Mill Levy Equivalent of B. & I. Transfer	Less than 6 Mills	4.5	3.3	3.3	2.9	2.4	2.1		2.4
8. Percentage of Debt Service Cost to General Fund Operating Expenditures	Less than 20%	12.9%	9.7%	9.4%	7.9%	6.4%	5.6%	7.7%	9.1%
9. Percentage General City Funding allocated to CIP	Less than 20%							16.2%	15.5%
10. Percentage General City Funding allocated to to Operating Budget	Greater than 80%							83.8%	84.5%

CITY OF OVERLAND PARK

01/00/00

2018-2022 Financial Plan - Standards and Ratios

Staff Base Plan

SUMMARY OF RATIOS	Standards [1]	2017	2018	2019	2020	2021	2022	2018 thru 2022	2017 thru 2021
11. Percentage of Operating Expenditures to General Fund Current Revenue	80%	72.5%	74.3%	75.7%	77.3%	79.0%	80.7%	77.5%	78.2%
12. Percentage of Maintenance Expenditures to General Fund Current Revenue	5%	6.7%	6.3%	5.1%	5.5%	5.4%	5.3%	5.5%	5.9%
13. Percentage of Capital Expenditures Expenditures to General Fund Current Revenue	15%	18.6%	17.7%	16.5%	15.5%	13.1%	12.1%	14.9%	14.3%

(1) Unless otherwise noted, source for standards is staff recommendation
(2) Source: Fiscal Policy, Resoluation 4215, Adopted 2016.
(3) Source: Moody's Investor Service ratio

FINANCIAL STRUCTURE

FUND DESCRIPTION

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Following are the funds included the 2018 Budget for the City of Overland Park.

I. *General Fund* - The General Fund is the principal fund of the City, which accounts for all financial transactions not accounted for in other funds. The majority of the current operating expenditures of the City are financed through revenues received by the General Fund.

II. *Special Revenue Funds* - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designed to finance particular functions or activities of the City. Budgeted (appropriated) funds include:

- Special Street and Highway Fund
- 1/8-Cent Sales Tax for Street Improvements Fund
- Special Parks and Recreation Fund
- Special Alcohol Programs Fund
- Tax Increment Financing Fund
- Transient Guest Tax Fund
- Transient Guest Tax - Capital
- Transient Guest Tax – Operating Fund
- Business Improvement District Fund
- Stormwater Utility Fund

III. *Debt Service Fund* – The Bond and Interest Fund is used to account for the payment of principal and interest on the City's general obligation bonds, which are recorded in the general long-term debt group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes and investment interest income.

IV. *Enterprise Funds* –Enterprise funds are used to account for services that are primarily self-supporting, receiving most of their revenues through user fees or charges. The City has two enterprise funds: Golf Course and Soccer Operations. As enterprise funds, all revenues and expenditures relating to the City's operations of the Golf Courses and Soccer Complex, including operations, maintenance and capital improvements are handled through these funds, allowing these program accounted for accurately and easily. Debt Service related to the City's golf courses is funded from the Golf Fund, while debt services related to the Soccer Complex is funded with Transient Guest Tax and Special Parks and Recreation funds.

V. *Capital Projects* - The Capital Projects Fund accounts for capital improvements, which are financed from the City's general obligation bond issues, special assessments, certain federal grants and other specific receipts. The Capital Project Fund is not subject to appropriation.

A legal budget is not required by Kansas law for capital project funds, internal service funds, private purpose trust funds, and certain special revenue funds, including:

- Special Improvement Escrow
- Parks and Recreation Trust
- Special Tax Financing
- Federal and State Grants
- Westlinks Land Acquisition
- Nuse Act
- Art in the Woods
- Special Law Enforcement
- Jack Sanders Memorial

Spending in any fund not subject to annual operating budget requirements is controlled by federal regulations, other statues or by the use of internal spending limits established by the Governing Body.

BASIS OF ACCOUNTING

All budgeted funds, including governmental and proprietary funds, are accounted for by using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. In the General Fund, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time. Other major General Fund revenue that is susceptible to accrual includes utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. Major revenues that are determined not to be susceptible to accrual, because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable, include property taxes, licenses, permits, fines and forfeitures in the General Fund; property taxes, user fees and hotel occupancy taxes in the Special Revenue Funds; and property taxes in the Debt Service Fund.

Expenditures are generally recognized under the modified accrual accounting basis when the related fund liability is incurred. Exceptions to the general rule include: (1) the long-term portion of accumulated unpaid sick pay and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which are recognized when due.

BUDGETARY BASIS AND ENDING CASH POSITION

The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances will be fully utilized to balance the budget. This is the same basis as used to account for funds in the City's audited financial statements except for the proprietary funds (Golf Course and Soccer Operations Funds), which are reported using the GAAP (accrual) basis for accounting. The difference between the Generally Accepted Accounting Principles (GAAP) basis of accounting and the budgetary basis for accounting of proprietary funds is encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting. In addition, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported in operations, but allocations for depreciation and amortization expenses are recorded. Normally the opposite is true under the budgetary basis of accounting.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. State budget law prohibits a budget which projects spending in excess of available resources. Budget law further prohibits unappropriated balances in funds supported by general tax levies.

While the fund balance is not a current source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Revenue and expenditure trends are closely monitored and are incorporated in the City's five-year financial plan. The City has a history of conservative revenue projections and the utilization of only 95% of budgeted operating expenditures.

The following depicts the Dec. 31 General Fund balance for the past five years and the estimated balance at the end of 2017:

	2012	2013	2014	2015	2016	2017 Est.
Balance	$23,266,450	$28,761,020	$34,521,194	$41,157,285	$43,100,742	$45,500,000

The 2018 Budget includes an estimated General Fund carryover fund balance (as of December 31, 2017) of $45,500,000. The increase between the 2016 ending fund balance and the projected 2017 ending fund balance is due to continued conservative spending by the City and stable economic conditions. Growth is primarily attributable to increases in assessed valuation, a .960 mill property tax increase and corresponding property tax revenues. City sales tax growth remains modest, at a projected 2.0% increase for 2017, and user fees remain stable. The ending balance as of December 31, 2018, is estimated to be approximately $43.0 million, which is shown as part of the Transfers to Other Funds line on the General Fund - Statement of Expenditures found on page 98. This projected balance represents an ending cash balance of 37.0%.

The City's financial plan includes planned moderate spenddown of fund balance over a five-year period based on planned capital and maintenance expenditures. During this timeframe the City does not anticipate any significant expansion in expenditures relating operating programs or services. However, flexibility in the five-year plan does allow for operational adjustments to be made if necessary during the planning period to ensure a stable financial structure and fund balance.

The City's financial standard target for ending fund balance states that the General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) is 30% at the end of the five year planning period (2022). The table below presents the estimated ending cash position during the five- year planning period and reflects the adoption of the 2018 Budget and 2018 - 2022 Capital Improvements Plan.

	2017	2018	2019	2020	2021	2022
Percentage	41.0%	37.0%	35.9%	33.6%	32.7%	30.8%
Balance	$45,500,000	$42,990,000	$43,600,000	$42,600,000	$43,180,000	$42,500,000

In addition to the General Fund, the Capital Improvements Fund comprises a significant portion of the City's overall fund balance. The Capital Improvements Fund receives revenues in the form of transfers from other funds. These revenues are used to finance public improvements set forth in the adopted Capital Improvements Program.

DEPARTMENT/DIVISION DESCRIPTION

The major City funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more cost centers and may include cost centers accounted for in more than one fund.

CATEGORY DESCRIPTION

For managerial control purposes, budgeted expenditures of each division are accounted for with the use of four categories: Personal Services, Commodities, Contractual Services and Capital Outlay. These categories are further subdivided into line items. Category expenditure changes within departments are approved by the City Manager and reported to the City Council.

2018 BUDGET GUIDELINES

A. 2018 Program Goals. Program Goals for 2018 were prepared by each division and reviewed by management during the budget process. These goals are listed with each respective cost center's budget.

B. Revenues. Revenue assumptions reflect the most current information available as of May 2017, with the exception of property tax revenues, which were updated in July 2017. Revenue information is obtained from State and County sources, as well as from the City's own financial planning models.

C. 2018 Salaries and Benefits.

(1) Salaries – The 2018 Budget includes a planned 3.0% merit pool compensation package for City employees. This compensation package will include full step increases for eligible public safety employees and a market/merit package for non-step employees.

(2) Health and Dental Insurance – The adopted 2018 Budget projects health insurance premiums will increase by 12.7% over budgeted 2017 levels, while dental insurance is projected to increase 5.8%. In the fall of 2017 the Governing Body reviewed and finalized health and dental insurance programs for 2018, which included an actual increase of 8.2% in health insurance premiums.

D. Cost Center Budgets. Each Cost Center or Department prepared budgets within the following parameters:

(1) Base Budget – Each cost center is allocated a base amount to support on-going services and operations. Included in this based amount is funding for personal services, commodities and contractual services and equipment replacement.

- Personal Services - Personal Services funding is established based on current payroll, with adjustments for changes in staffing, compensation and benefits.

- Commodities and Contractual Services - Commodities and Contractual funding is based on the 2017 budget and adjusted for known personnel and expenditure revisions. The adjusted amount was then held steady (0% increase) to determine each cost center's 2018 base budget for commodities and contractual services.

- Equipment Replacement – Equipment recommended for purchase, as part of a Cost Center's established replacement schedule, is budgeted as part of the base budget package.

(2) Significant program and personnel changes for 2018.

- The 2018 budget includes a net increase in full-time equivalent (FTE) employees of 11.55 FTE, which includes the addition of positions in the Police, Fire, Public Works, Parks, Recreation, Planning and Human Resources departments. The 11.55 FTE change includes adjustments in both full-time and part-time positions as outline below:

PERSONNEL CHANGES 2017-2018			
	FT	**FTE/PT**	**TOTAL**
2017 BUDGETED TOTAL	**903.00**	**162.80**	**1,065.80**
2017 Adjustments			
Communications – receptionist	0.00	0.11	0.11
Subtotal	**0.00**	**0.11**	**0.11**
2018 Additions			
Police – Emergency Services Technician	1.00	0.00	1.00
Police – Traffic Safety Unit Technician	1.00	0.00	1.00
Police – Property Control Technician	1.00	0.00	1.00
Police – Interns	0.00	0.53	0.53
Fire – Support Services Technician	0.00	0.75	0.75
Public Works – Right of Way Inspector	1.00	0.00	1.00
Public Works – Traffic Signal Technician	1.00	0.00	1.00
Public Works – Engineering Technician	1.00	0.00	1.00
Parks – Parks Manager	1.00	0.00	1.00
Recreation – Maintenance Worker	1.00	-0.50	0.50
Planning – Engineering Technician	1.00	-0.50	0.50
Planning – Multi-Disciplined Code Official	1.00	0.00	1.00
Planning – Construction Inspector	0.00	0.27	0.27
Human Resources – Employee Relations Specialist	1.00	0.00	1.00
Subtotal	**11.00**	**0.55**	**11.55**
2018 TOTAL	**914.00**	**163.46**	**1,077.46**

*Revenue Supported Positions

- Select departments received additional funding to support current operations, including;
  - Information Technology, Police, Fire and Public Works received additional funding supporting annual software and hardware maintenance.
  - Police and Fire Services received additional funding to enhance mental health resources to citizens and employees, and enhance training resources to employees.
  - Emergency Management received additional funding to support local and regional emergency preparedness activities.

- The Parks and Recreation areas received additional funding for the removal and replacement of diseased trees in the City's right-of-way, to meet increased utility costs, and increased maintenance of public amenities.
- Community Services received enhanced funding for social programs.

E. Golf Course Fund. In June 2017, the Community Development Committee reviewed the budget necessary to fund the Golf Course Program's operations, maintenance and capital projects in 2018.

F. Stormwater Utility Fund. In June 2017, the Public Works Committee reviewed the budget necessary to fund the Stormwater Program's operations, maintenance and capital projects in 2018.

G. Special Funds.

(1) Special Parks & Recreation Fund. The appropriate goal area committee(s) reviewed budget requests.

(2) Special Alcohol Control Fund. The appropriate goal area committee(s) reviewed budget requests.

H. 2018 Capital Improvements Program (CIP). The 2018-2022 CIP is incorporated into the 2018 Budget. Capital projects scheduled for 2018 are budgeted in accordance with the Capital Improvements Program.

I. 2018 Maintenance Program. The 2018-2022 Maintenance Program is incorporated into the 2018 Budget. Large maintenance projects scheduled for 2018 are budgeted in accordance with the Maintenance Program.

FINANCIAL ASSUMPTIONS DURING DEVELOPMENT OF THE 2018 BUDGET

MAJOR REVENUE ASSUMPTIONS:

1. At the time of budget adoption in August 2017, the taxable assessed valuation estimate was as follows:

2018 Budget	$3,478,134,730
2017 Budget	$3,273,684,633
Change between 2017 and 2018 Budgets	6.2%

(final assessed value, certified by Johnson County in October 2017, equals $3,474,610,257, a 6.1% increase)

2. The City sales tax revenue growth is projected using a quarterly forecast of sales tax. The forecast of sales tax is based on historical data and is derived from the use of two different statistical models, regression analysis and Box-Jenkins. Following are annual sales tax increase estimates based on the forecast using 2017 current revenue estimates:

	2018	2018	2018	2019	2022
Total Growth	2.0%	1.8%	1.8%	1.8%	1.8%

3. Franchise Taxes are projected to remain flat between 2017 estimates and 2018. In 2019 to 2022, franchise taxes are project to grow at 2.0% annually.

4. Motor Vehicle Tax revenue is estimated to remain flat between 2017 and 2018. Vehicle tax revenues are based on a government entities taxing entities effort in comparison to other governments within the county, based two year in arrears. The estimate is based on information from Johnson County combined with Overland Park historical information. In 2019 to 2022, motor vehicle taxes are project to grow at 3.0% annually.

5. Liquor Tax is estimated to remain flat between 2017 estimates to 2018, based on 2017 year-to-date collections.

6. CDBG funds are anticipated to total $600,000 each year, with $350,000 being budgeted for capital improvements. This amount is subject to change annually based on appropriations made by the Federal Government, CDBG Citizens Advisory Committee recommendations and Governing Body action.

7. Based on the projected assessed valuation, the mill levy rate at budget adoption increased .96 million, which is approximately 1 mill higher than the annual rate since 2012:

Fund	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget
General Fund	11.873	11.877	11.887	12.839	12.589
Stormwater Fund	0.960	0.960	0.961	0.961	0.961
TOTAL	**12.833**	**12.837**	**12.848**	**13.800**	**13.550**

(The final mill levy, certified by Johnson County in October 2017, is 13.565 mills)

8. The remaining revenues are anticipated to remain stable for 2018.

9. Based on prior years' experience, the delinquency rate used in the computation of property tax is estimated at .8%.

EXPENDITURE ASSUMPTIONS:

1. The 2018 operating budget is increasing by 3.8% from the adopted 2017 budgeted amount. In 2018-2022, an operating budget growth factor of approximately 4.3% annually is planned.

2. Service expansions and new programs in the operating budget at would be funded through revenue enhancements or existing resources.

3. Projected costs are in 2017 dollars.

4. Debt of $6,815,000 is projected to be issued in 2018 at a rate of 4%. Debt projected to be issued for the remainder of the 5-year planning horizon (2019-2022) is at a projected interest rate of 4%.

BUDGET DEVELOPMENT PROCESS

Development of the City's Budget is an ongoing process that generally begins more than a year before the fiscal year begins on January 1. Opportunities for public input are provided at various stages of development.

Fall 2016	❖ Planning for the 2018 Budget began with the review of revenue and spending forecasts, discussion of capital improvement expenditures and Governing Body establishment of guidelines to be used in the development of the 2018 Budget.
February 2017	❖ Public hearing regarding the proposed 2018-2022 Capital Improvements Program (CIP) is held in front of both the Planning Commission and the City Council. ❖ Preliminary assessed valuation information was received from the Johnson County Appraiser to establish the mill levy for the 2018 Budget.
March 2017	❖ City Council adopted the 2018-2022 CIP for budget planning purposes. ❖ Departments/Divisions (Cost Centers) developed budget requests based on the 2018 Budget Guidelines (guidelines can be found on page 39), as well as identified long and short term objectives.
April to May 2017	❖ Departments submitted budget requests for City Manager and Finance Department review. ❖ A Public Hearing for citizen input on the 2018 Budget is held. Although not required by law, the City held a public hearing early in the budget development process to allow citizen input to be taken into account during development. ❖ City Manager and Finance Department analyzed budget requests, reviewed revenue projections and expenditures forecasts to determine compatibility with the City's long-term and short term objectives, and the five-year financial position. ❖ City Manager's proposed 2018 Budget was developed. The proposed budget as presented is a balanced budget and preserves the City's five-year financial position within acceptable parameters.
June – July 2017	❖ City Manager's proposed budget was presented to the Governing Body. ❖ Council Goal Area Committees met to review proposed budget. ❖ Governing Body approved a recommended budget for publication and schedules a public hearing. As required by state law, the notice of public hearing appears at least 10 days before the hearing is held.
August 2017	❖ Public Hearing to obtain citizen input on 2018 Budget. ❖ Governing Body adopted the 2018 Budget on August 21, 2017. Under state law, the budget is required to be approved by the Governing Body and filed with the County Clerk no later than August 25.
January 1, 2018	❖ The 2018 Budget goes into effect.

Amending the Budget

Cost Centers are given the latitude to exceed specific line items, but total expenditures must not exceed the total budgeted expenditures, not including monies from personal service categories. The City does budget a citywide contingency fund and has statutory authority to budget this account at up to 10% of the overall budgeted expenditures.

The state statutes allow for the Governing Body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. A notice of public hearing to amend the budget must be published in the local newspaper. Ten days after publication, the hearing may be held and the budget amended. The amended budget is then filed with the County Clerk. All budget amendments must be approved and filed before December 31 of the budget year.

Monitoring and Reporting Process

As the budget year proceeds, the individual department directors have responsibility for monitoring and tracking the status of expenditures against their budgets. This responsibility includes informing the City Manager of any significant departures from the plans and values shown in the operating budget.

Reports used in both the monitoring and reporting process include the use of computerized budget status reports which compare budgeted amounts on a line-item by line-item basis with actual expenditures throughout the year. The Finance Department prepares monthly interim financial statements and reviews the statements with the City Manager. These statements include all City funds with a comparison of budget and actual performance for both revenues and expenditures.

Capital Improvements Program (CIP)

The annual budget appropriates funds for personnel, as well as other operating and capital expenditures. Personnel and other operating expenditures remain fairly constant from year to year; but capital expenditures have a tendency to fluctuate depending on the need for improvements to the City's infrastructure and the replacement of expensive equipment.

In evaluating the City's capital improvement requirements and determining priority needs, the CIP process involves a public hearing and input from the Governing Body, Planning Commission and City staff. This input allows the Governing Body to take a planned and programmed approach to allocate the City's limited resources in the most advantageous way. Financial assumptions are developed during the CIP process and later updated during the formation of the operating budget when more current information is available.

The Capital Improvements section of this budget details the CIP development process and CIP goals and objectives. In addition, it contains the approved 2018-2022 Capital Improvements Program listing all capital projects and capital outlay for the City during this period. The adopted 2018-2022 CIP totals $140,950,000.

DEBT SERVICE

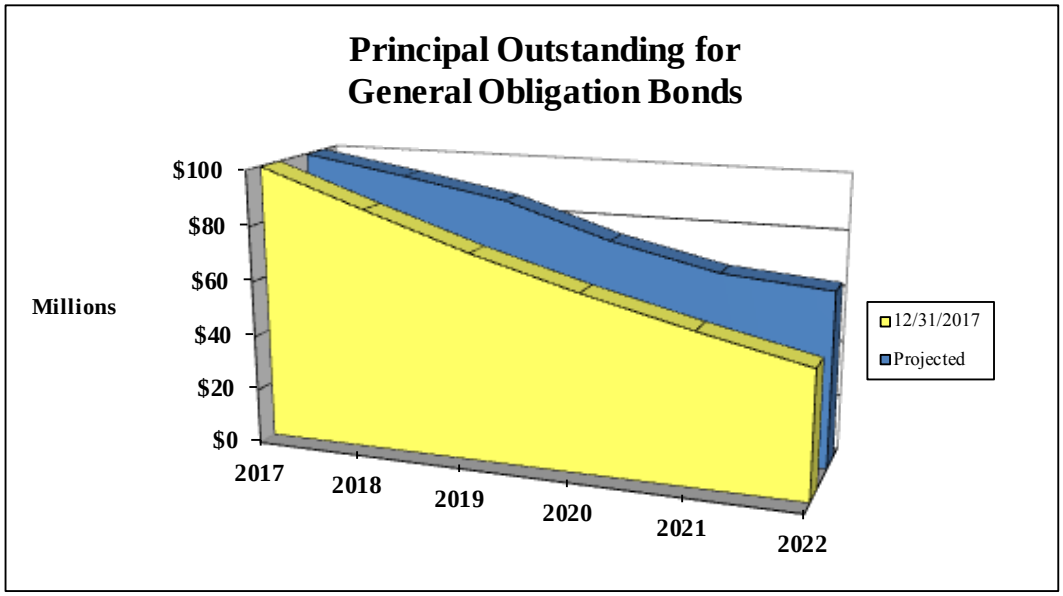
The City's debt structure is analyzed by considering the future burden placed on the taxpayer and the ability to retire debt with current revenue sources. The City's policy is to issue debt for capital projects and large equipment purchases only; debt is not use to fund operational expenses. Various financial standards have been developed to measure the effects of debt issuance upon the City's five-year financial plan. More information on the City's financial standards may be found in the Capital Improvements Program section of this budget.

Presented in the table below is the estimated amount of General Obligation (GO) debt to be issued through 2022. Information on specific projects to be bonded can be found beginning on page 343 of the Capital Improvements Program section.

Projected Bond Issuance

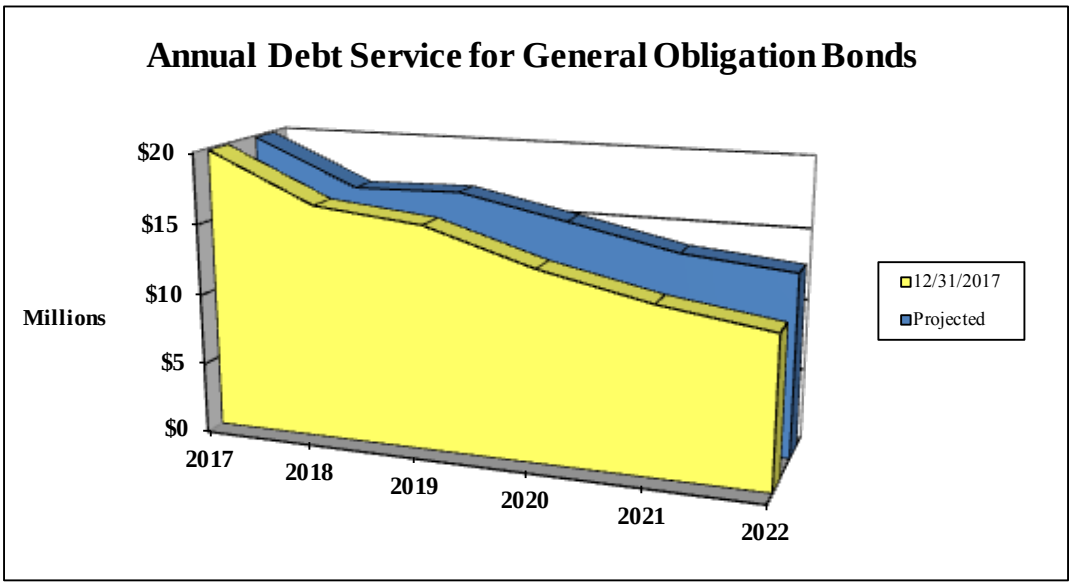
Year	Amount
2018	$6,815,000
2019	$6,550,000
2020	$0
2021	$2,200,000
2022	$7,030,000

The information presented below illustrates the City's total indebtedness (principal), if no additional debt after 12/31/17 was issued, compared to the City's projected indebtedness per the five-year financial plan.



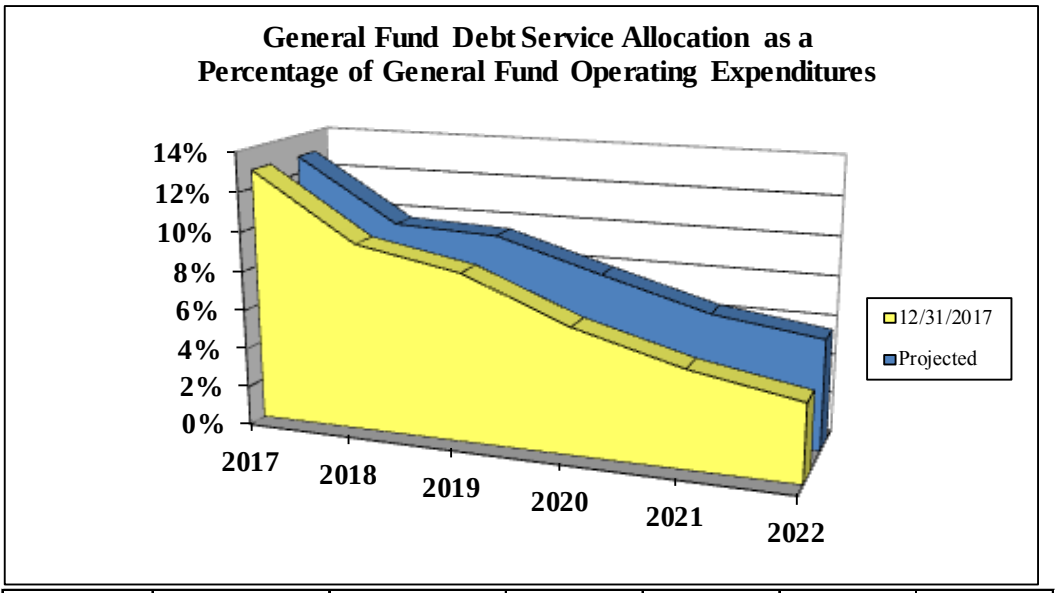
	2017	2018	2019	2020	2021	2022
Projected	$99.8	$93.6	$86.9	$74.9	$66.4	$63.3
12/31/2017	$99.8	$86.8	$74.2	$63.6	$54.2	$45.6

The following compares annual debt service, if no additional debt was issued after 12/31/17, to the projected annual debt service forecasted in the City's five-year plan.



	2017	2018	2019	2020	2021	2022
Projected	$19.9	$16.6	$16.8	$15.2	$13.6	$12.9
12/31/2017	$19.9	$16.5	$15.7	$13.4	$11.7	$10.6

This same information is depicted below in percentage format. Below are debt service payments as a percentage of General Fund operating expenditures if no additional debt after 12/31/17 was issued, compared to the projected debt service in the five-year financial plan. The City's standard calls for maintaining debt service payments that are less than 20% of operating expenditures.



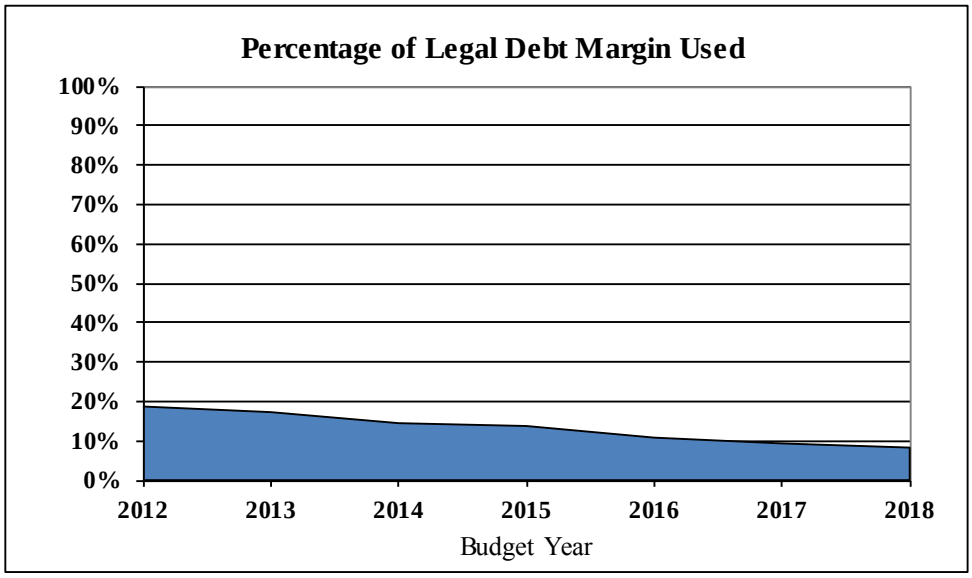
	2017	2018	2019	2020	2021	2022
Projected	12.9%	9.7%	9.4%	7.9%	6.4%	5.6%
12/31/2017	12.9%	9.5%	8.5%	6.4%	4.9%	3.9%

The City's ability to issue direct-bonded debt is measured by the percentage of legal debt margin used. Direct-bonded debt is debt for which the City has pledged its full faith and credit. The Debt Limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas law is 30% of assessed valuation.

Computation of Legal Debt Margin
(Estimated as of 12/31/18)

Assessed Valuation	$ 3,773,134,730	[1]
Legal Debt Limit	1,131,940,419	
General Obligation Bonds	93,620,000	
Temporary Notes	-	
Total Debt Outstanding	$ 93,620,000	
Debt Margin	$ 1,038,620,419	

[1] *In accordance with K.S.A. 10-308, includes assessed values for motor vehicles and recreational vehicles.*



2012	2013	2014	2015	2016	2017	2018
18.7%	17.3%	14.5%	13.8%	10.8%	9.3%	8.3%

*2018 is estimated.

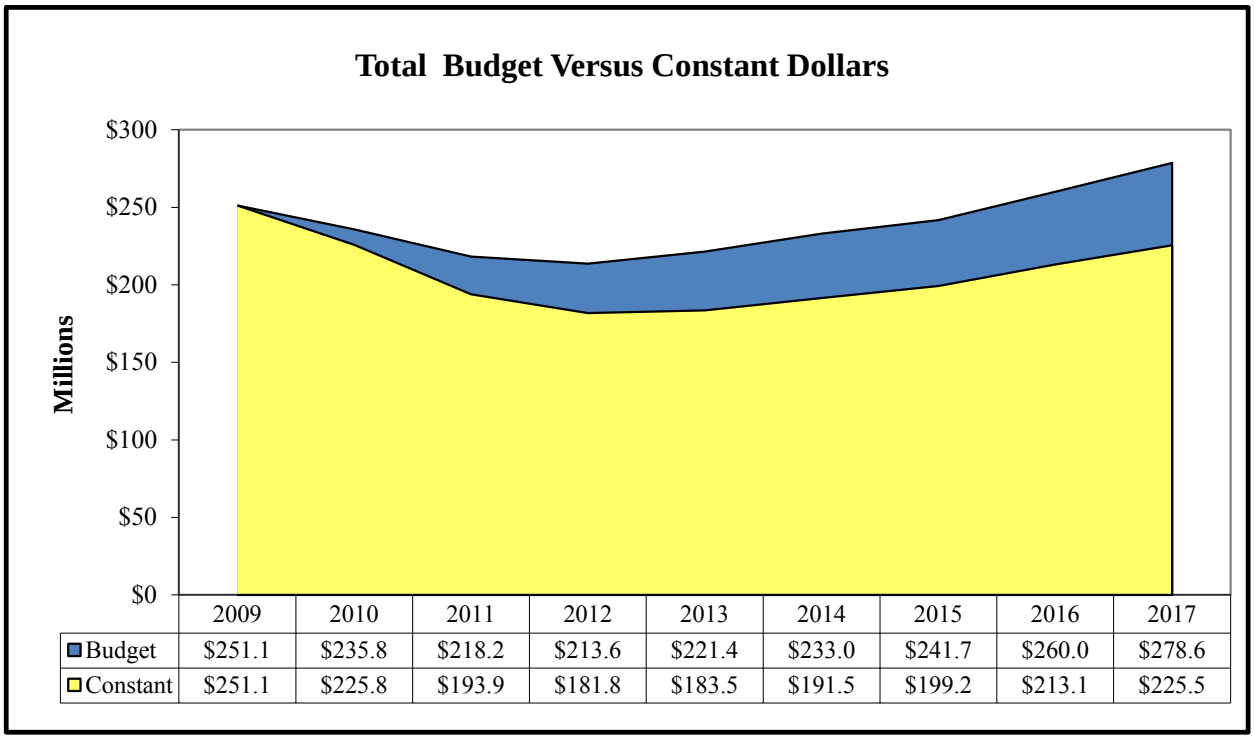
OUTSTANDING DEBT

Estimated as of January 1, 2017

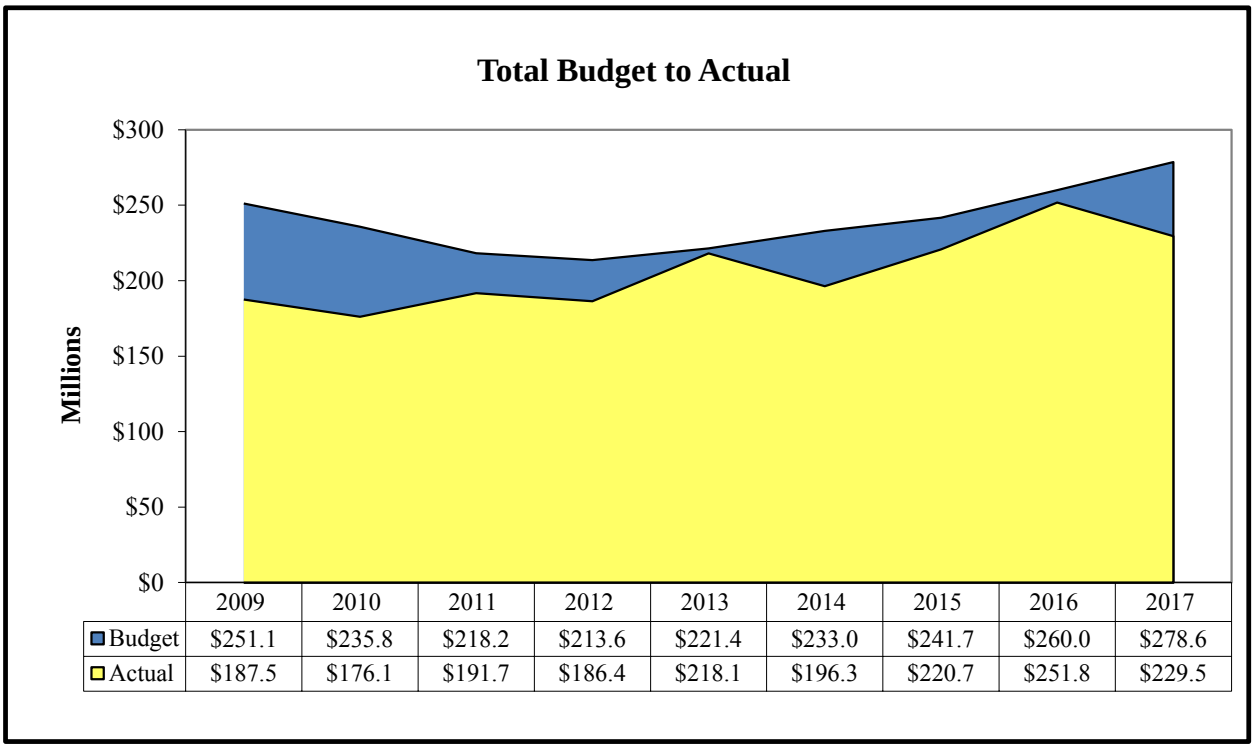
Series	Category	Issue Date	Retirement Date	Amount Issued	Estimated Amount Outstanding 1/1/2018	Principal Payment 2018*	Interest Payment 2018*
2009A	Parks & Rec	9/10/09	09/01/19	$8,026,469	$804,458	$402,237	$25,140
	Streets & Thoroughfare	9/10/09	09/01/19	$37,063,534	$3,715,542	$1,857,763	$116,110
2009B	Parks & Rec	9/10/09	09/01/29	$36,375,456	$3,031,288	$0	$155,050
	Streets & Thoroughfare	9/10/09	09/01/29	$15,224,544	$1,268,712	$0	$64,895
2010	Storm Drainage	9/16/10	09/01/20	$3,671,667	$367,167	$122,389	$7,496
	Streets & Thoroughfare	9/16/10	09/01/20	$36,678,333	$3,667,833	$1,222,611	$74,885
2011A	Streets & Thoroughfare	6/1/11	09/01/21	$35,012,316	$3,390,000	$850,000	$101,700
2011B	Streets & Thoroughfare	6/1/11	09/01/24	$46,655,000	$2,760,000	$425,000	$84,568
2013A	Parks & Rec	6/20/13	09/01/23	$2,936,992	$293,699	$48,950	$11,748
	Storm Drainage	6/20/13	09/01/23	$144,558	$14,456	$2,409	$578
	Street Lights	6/20/13	09/01/23	$9,692,074	$969,207	$161,535	$38,768
	Streets & Thoroughfare	6/20/13	09/01/23	$25,626,376	$2,562,638	$427,106	$102,506
2013B	Public Facility	6/20/13	09/01/23	$21,791,741	$1,076,479	$524,212	$43,059
	Storm Drainage	6/20/13	09/01/23	$439,391	$40,742	$7,172	$1,630
	Streets & Thoroughfare	6/20/13	09/01/23	$23,218,868	$2,122,780	$378,616	$84,911
2013C	Parks & Rec	6/20/13	09/01/25	$86,947,937	$7,638,435	$984,115	$243,542
	Streets & Thoroughfare	6/20/13	09/01/25	$35,418,791	$3,111,565	$400,885	$99,208
2015A	Parks & Rec	10/14/15	09/01/25	$12,922,996	$1,291,850	$161,762	$38,756
	Public Facility	10/14/15	09/01/25	$5,321,233	$531,938	$66,608	$15,958
			09/01/35	$96,120,000	$4,805,000	$270,000	$152,763
	Streets & Thoroughfare	10/14/15	09/01/25	$68,035,771	$6,801,211	$851,630	$204,036
2015B	Public Facility	10/14/15	09/01/19	$4,430,000	$1,160,000	$565,000	$58,000
2015C	Parks & Rec	10/14/15	09/01/27	$176,130,404	$17,241,135	$1,792,773	$533,731
	Streets & Thoroughfare	10/14/15	09/01/27	$8,569,596	$838,865	$87,227	$25,969
2016A	Public Facility	9/14/16	09/01/30	$410,670,000	$30,250,000	$1,340,000	$1,271,575
General Obligation Bonds					**$99,755,000**	**$12,950,000**	**$3,556,581**

BUDGET HISTORY

The information presented below depicts Overland Park's budget history on a total budget basis for the years 2009-2018. The top graph illustrates budget growth in actual dollars vs. constant dollars, while the bottom graph compares annual budget to actual expenditures.



	2009	2010	2011	2012	2013	2014	2015	2016	2017
Budget	$251.1	$235.8	$218.2	$213.6	$221.4	$233.0	$241.7	$260.0	$278.6
Constant	$251.1	$225.8	$193.9	$181.8	$183.5	$191.5	$199.2	$213.1	$225.5



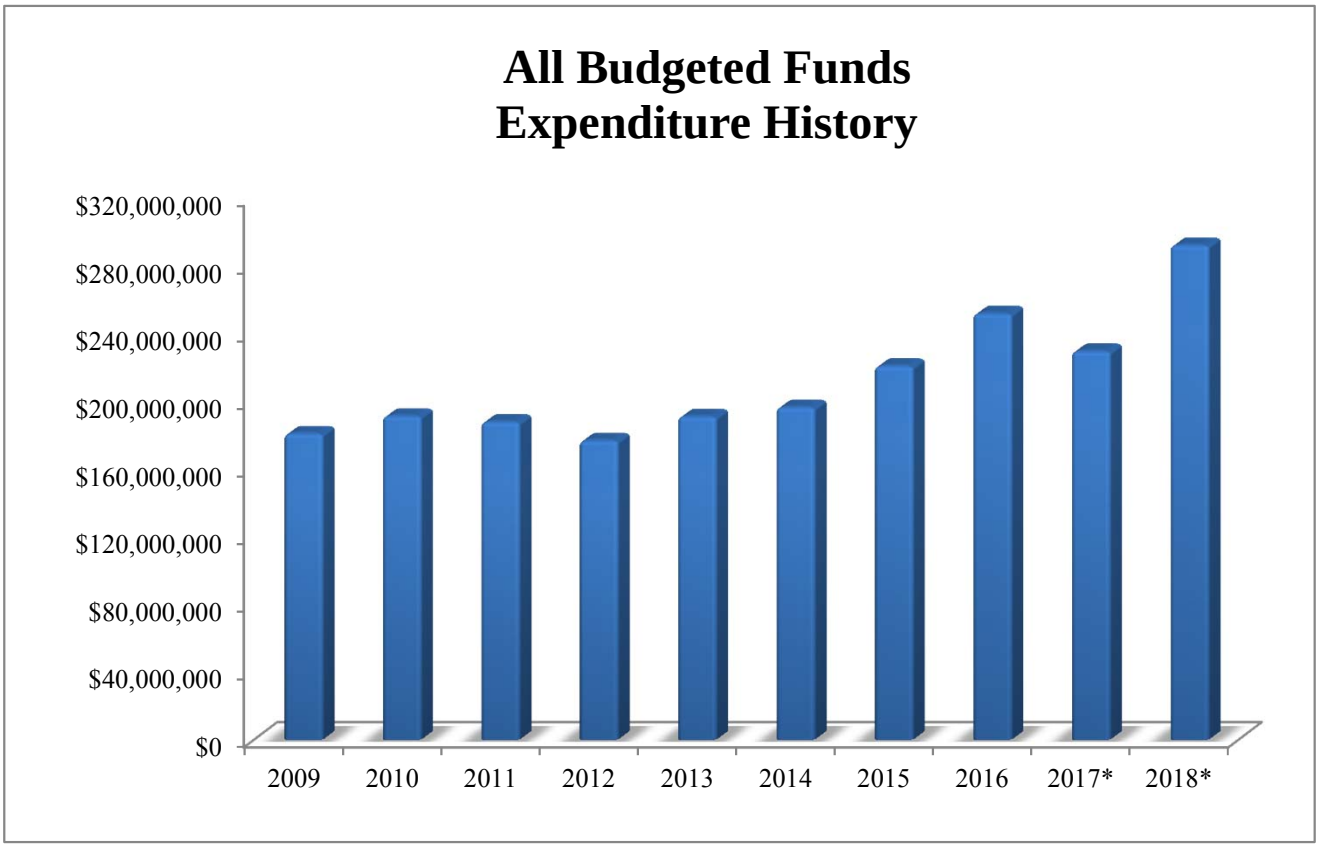
	2009	2010	2011	2012	2013	2014	2015	2016	2017
Budget	$251.1	$235.8	$218.2	$213.6	$221.4	$233.0	$241.7	$260.0	$278.6
Actual	$187.5	$176.1	$191.7	$186.4	$218.1	$196.3	$220.7	$251.8	$229.5

City of Overland Park

EXPENDITURE SUMMARY

ALL BUDGETED FUNDS

FUND	Actual 2016	Estimated 2017	Budgeted 2018
General Fund	$146,885,477	$153,087,000	$205,150,000
Bond and Interest	57,914,757	24,585,000	17,375,000
Business Improvement District	103,083	105,000	110,000
Golf Course Fund	4,893,125	5,245,000	7,085,000
1/8-Cent Sales Tax for Street Improvements Fund	7,080,000	8,210,000	8,320,000
Soccer Operations Fund	1,441,497	1,715,000	2,310,000
Special Alcohol Control Fund	960,679	980,000	4,970,000
Special Parks and Recreation Fund	985,139	1,900,000	2,215,000
Special Street and Highway Fund	4,600,000	4,825,000	6,220,000
Stormwater Utility Fund	6,577,680	7,915,000	10,990,000
Tax Increment Financing Fund	805,324	900,000	1,260,000
Transient Guest Tax - Capital Improvements	6,872,290	6,565,000	12,700,000
Transient Guest Tax - Operating	2,300,365	2,400,000	2,445,000
Transient Guest Tax Fund	10,358,637	11,070,000	11,000,000
Total Budgeted Funds	**$251,778,053**	**$229,502,000**	**$292,150,000**



* 2017 figure is estimated expenditures. 2018 is budgeted expenditures.

KEY COMPONENTS OF THE 2018 BUDGET

The 2018 Budget continues Overland Park's commitment to providing high quality services, while safeguarding the long-term health of the City.

The 2018 Budget emphasizes the City's tactical allocation of City resources towards maintenance of existing programs and services, while strategically deploying additional resources to meet growing service needs and maintain investments in service delivery and infrastructure.

The budget was developed based on a stable long-term financial outlook.

PRIORITY: STRATEGIC ALLOCATION OF RESOURCES

- Preservation of Quality Public Services

  The 2018 Budget has been developed in accordance with the financial parameters outlined as part of the City's 2018-2022 five-year financial plan. The 2018 Budget holds General Fund operating expenditures to a level of moderate growth which stresses long-term sustainability. Key adjustments and additions in the 2018 Budget are consistent with ensuring the five-year financial plan remains structurally balanced.

  To match evolving and expanding community needs with the City's limited resources, the City continues to systematically examine operations and focus on the allocation of resources to provide essential community services within existing resources, while stressing quality of life and responsive public stewardship. The 2018 Budget emphasizes the community's and City Council's priorities of public safety, neighborhood conservation, and infrastructure preservation.

  Personal Services:
  The 2018 Budget authorizes 1,077.46 full-time equivalent (FTE) positions, including 914 full-time and 163.46 FTE part-time positions. This 11.66 FTE increase from the 2017 Budget reflects strategic prioritization of resources to promote community stability.

PERSONNEL CHANGES 2017-2018

	FT	FTE/PT	TOTAL
2017 BUDGETED TOTAL	**903.00**	**162.80**	**1,065.80**
2017 Adjustments			
Communications – Receptionist	0.00	0.11	0.11
Subtotal	**0.00**	**0.11**	**0.11**
2018 Additions			
Police – Emergency Services Technician	1.00	0.00	1.00
Police – Traffic Safety Unit Technician	1.00	0.00	1.00
Police – Property Control Technician	1.00	0.00	1.00
Police – Intern	0.00	0.53	0.53
Fire – Support Services Technician	0.00	0.75	0.75
Public Works – Right of Way Inspector	1.00	0.00	1.00

Public Works – Traffic Signal Technician	1.00	0.00	1.00
Public Works – Engineering Technician	1.00	0.00	1.00
Parks – Parks & Forestry Manager	1.00	0.00	1.00
Recreation Services – Maintenance Worker	1.00	-0.50	0.50
Planning and Development – Engineering Technician	1.00	-0.50	0.50
Planning and Development – Multi-Disciplined Code Official	1.00	0.00	1.00
Planning and Development – Seasonal Inspector	0.00	0.27	0.27
Human Resources – Employee Relations Specialist	1.00	0.00	1.00
Other Misc. Adjustments	0.00	0.00	0.00
Subtotal	**11.00**	**0.55**	**11.55**
2018 TOTAL	**914.00**	**163.46**	**1,077.46**

In addition, wages and benefits were examined and ongoing programmatic adjustments are being made to ensure personal service costs remain stable. The budgeted compensation program for 2018 includes salary adjustments for employees of 3.0%. This compensation package will include full step increases for eligible public safety employees and a market and merit package for non-step employees.

In addition, adjustments to personnel benefits continue. Health insurance continues to be restructured within a consumer-drive plan, requiring increasing amounts of financial and health-management participation by employees.

Commodities and Contractual Services:
The 2018 Budget includes strategic adjustments in some department operating budgets for commodities and contractual services which support daily operations. Additional resources are allocated in the areas of Emergency Management, Information Technology, Police, Fire, Public Works, Parks, Recreation, and Planning have been allocated additional commodities and contractual services resources to support targeted ongoing program and service requirements.

Equipment Investment:
The 2018 Budget maintains the ongoing investment in operating capital equipment at the amount of $3.7 million. The level of funding included in the 2018 Budget is believed to be a realistic, sustainable annual funding level which will provide necessary replacement of aging equipment.

PRIORITY: RESPONSIBLE, RESPONSIVE AND SUSTAINABLE FISCAL POSITION

- Low Property Tax Rate — 13.565 mills

The property tax to support the 2018 Budget is 13.565 mills, a .235 mill decrease from the 2017 Budget. This mill levy translates to an effective property tax rate (the percentage of a property's market value the owner pays annually in property taxes) for residential properties at 0.16% and commercial properties at 0.34%.

The City's property tax rate remains the lowest of any first class city in the State of Kansas. At 13.565 mills, the City's property tax rate is 40% to 50% lower than the rates of our surrounding communities which provide similar city services.

- Preservation of a Healthy Long Term Financial Position and Reserves 30.8%
  The cornerstones of Overland Park's fiscal policy are long-term planning, a balanced revenue/expenditure structure and strong financial reserves. The 2018 Budget and 2018-2022 financial plan were developed and structured to retain long-term financial sustainability.

  In 2018, moderate revenue growth allows for increases in the operating budget to preserve existing service levels, provide strategic service expansion to meet diversifying and expanding community needs, and continue prudent investment in infrastructure maintenance and construction.

  Revenue assumptions include slight growth in retail sales and use taxes of approximately 2% per year in 2018-2022 and a modest annual increase in assessed valuation of approximately 3% is projected beginning in 2019. Relatively flat revenue growth is anticipated in in other income categories such as development fees, user fees and franchise fees.

  After the 3.8% increase in operations for 2018, the operating budget is anticipated to increase approximately 4.3% per year due to inflation of commodities and maintenance related materials. Changes in healthcare, KPERS, KP&F and other factors, such as inflation, will result in increased operating costs. Expansion of services is not anticipated within the 2019-2022 planning window.

  Revenue forecasting and expenditure planning included in the 2018-2022 result in a projected planned spenddown of General Fund ending balance from 41% (at 1-1-2018) to 30.8% by December 31, 2022. This planned spenddown of General Fund Reserves is in alignment with financial parameters of the City's adopted fiscal policy, however adjustments in both revenues and expenditures may occur over the planning period in order to ensure the City remains close to target reserve levels.

  The City's established General Fund reserve target is 30% of expenditures at year-end. The reserve target is the level believed to be adequate to provide security in the event of future economic downturns, unforeseen opportunities, requirements or incidents, and is an amount sufficient to maintain the City's triple-A bond rating.

PRIORITY: PROVIDING QUALITY PUBLIC SAFETY AND SAFE NEIGHBORHOODS

- Property Control Technician (Police) $60,000
  The addition of a Property Control Technician position is included in the 2018 Budget. The Property Division is responsible for annually processing approximately 12,000 new pieces of evidence and recovered property, as well as maintaining control of existing evidence. The additional Property Control Technician should allow the division to release or destroy as many items as processed in annually, as well a work towards reducing the backlog of 20,000 items awaiting disposal.

- Emergency Service Technician (Police) $69,000
  The addition of Emergency Services Technician is included in the 2018 Budget. This position will be assigned to serve as the special events coordinator, thus allowing the

commissioned officer currently acting in this position to be reassigned to responsibilities in-line with the Police Departments primary public safety mission. In addition, the Emergency Services Technician will be responsible for providing administrative support to the Police Department's Emergency Services Section consisting of the Special Weapons And Tactics Unit, Explosive Ordnance Disposal Unit, and the Dive Team.

- Traffic Safety Unit Technician (Police) $94,000
  The addition of Traffic Safety Unit Technician in the Police Department is included in the 2018 Budget. The Traffic Safety Unit Technician will handle all vehicle impoundment duties, along with the various administrative unit duties the commissioned officers are currently handling. With a non-commissioned technician handling these tasks, this allows commissioned officers more time in the field providing increased service to the citizens.

- Police Intern (Police) $12,000
  The 2018 Budget includes funding for 0.53 FTE Police Intern. In recent years it has become increasing difficult to fill Police Officer positions. Internship opportunities are a way in which potential officer candidates can gain exposure to and experience in the public safety profession.

- Mental Health Co-Responder Contract (Police) $100,000
  The 2018 Budget includes funding for a second full-time mental health co-responder. Mental health co-responders are responsible for providing immediate on-site mental health assessments during police calls, as well as follow-up education and coordination of treatment. The program improves police services to adults with mental illness or substance abuse issues, reduces repeat calls for service involving these individuals, minimize the need for incarceration, and reduces unnecessary emergency room visits. The program is multi-faceted, bringing a variety of services together to provide long-term solutions to mental health/substance abuse incidents. The co-responder is an employee of Johnson County Mental Health. In 2014-2016, Overland Park co-responders assisted approximately 1,000 individuals annually. The addition of a second co-responder will allow the program to be expanded to a second shift.

- Employee Training and Mental Health Resources (Police and Fire) $55,000
  Additional funds have been allocated to the Police and Fire departments to allow for enhanced public safety employee training ($40,000) and implementation of a mental health resiliency program ($15,000).

- Emergency Management (City Manager's Office) $12,000
  Additional funds have been allocated to the City's Emergency Management program to allow for enhanced local and regional emergency preparedness activities and community outreach.

- Addition of Emergency Medical Squad Vehicle (Fire) $63,000
  2018 funding has been provided to for the addition of an Emergency Medical Services (EMS) Squad Vehicle to allow for the implementation of EMS response from the Westgate Station in the west-central area of the City. The squad vehicle will be staffed with existing personnel resources. The addition of this vehicle will improve EMS

response times in the area of I-435 to 135th Street, US69 Highway to Pflumm Road, an section of the City which in which it has been a challenge to meet established response time targets.

- Addition of Technical Rescue Vehicle (Fire) $182,000
  Funding has been provided to for the addition of a technical rescue vehicle. This dedicated vehicle will improve operational deployment in instances of high angle, confined space, and rapid water emergencies.

- Addition of PT Support Services Technician (Fire) $40,000
  The 2018 Budget includes the addition of a part-time (.75 FTE) Support Services Technician. This Fire Department position is responsible for coordinating the location of the fire fleet and equipment to allow for maintenance/repair, as well as handling facility inventory deliveries and participating in the City's snow removal program.

- Operational and Technology Funding (Police and Fire) $183,000
  Enhanced funding is provided in the 2018 budget to support increased annual costs related to software licensing and technology maintenance ($163,000) and other operational requirements ($20,000).

PRIORITY: CONTINUED INVESTMENT AND REINVESTMENT IN CITY INFRASTRUCTURE AND ASSETS

- 2018 Capital Projects $44,630,000
  The City continues investing in infrastructure improvements. In 2018, $44,630,000 of capital improvements are planned, a $14.4 million increase from the 2017 Budget. 2018 funding includes $30.7 million of projects are financed through city resources, while the remaining $13.9 million of funds are intergovernmental, developer or private funds. Several improvements to residential street, thoroughfare, traffic signal and storm drainage infrastructure are included in the 2018 program. Other capital projects include parks and recreation projects, and equipment and technology upgrades. Additional information regarding the capital improvement program can be found beginning on page 327.

- 2018 Maintenance Program $24,317,000
  The City's infrastructure maintenance program is funded at $24,317,000 in 2018, a $2.4 million increase from the adopted 2017 maintenance program, including a $1.2 million increase in street maintenance, $1.3 million in storm water maintenance, $400,000 in building maintenance and a $510,000 decrease in parks maintenance. The increased in the 2018 budget for maintenance is consistent with the City's five-year strategic plan to enhance funding for infrastructure and facility maintenance to continue to bring maintenance expenditures closer to a sustainable level necessary for preservation of assets. Additional information regarding the maintenance program can be found beginning on page 389.

- Traffic Signal Technician (Public Works) $103,000
  The 2018 budget include the addition of one Traffic Signal Technician the Public Works Department to help manage and repair the City's traffic control network, including 270 traffic signals and 17,000 streetlights.

- Right of Way Inspector (Public Works) $68,000
  The 2018 budget include the addition of one Right of Way (ROW) Inspector in the Public Works. Due to increased private telecommunications infrastructure development in the City's ROW, additional resources are needed to administer permits and inspect construction. The ROW permit fee structure has been modified to capture a large share of City expense related to necessary ROW management.

- Engineering Technician (Public Works) $71,000
  The 2018 budget include the addition of one Engineering Technician in the Public Works Department to support the county-wide flood warning system. This position is funded through a reimbursement from Johnson County.

- Operational and Technology Funding (Public Works) $106,000
  Enhanced funding is provided in the 2018 budget to support costs related to technology ($28,000), street maintenance materials ($75,000) and other operational requirements ($3,000).

PRIORITY: PRESERVING HEALTHY NEIGHBORHOODS AND COMMUNITY QUALITY

- Multi-Disciplined Code Official (Planning & Development) $82,000
  Addition of one Multi-Disciplined Code Official is included in the 2018 Budget. Overland Park experienced a 27% increase in development and construction between 2012 and 2016. While originally it was anticipated development levels would decrease again, this has not occurred. An additional code official is necessary to allow residential and commercial properties to be inspected in a timely manner, without drawing resources away from plan review activities.

- Engineering Technician (Planning & Development) $43,000
  Conversion of a 0.5 FTE part-time position to a full-time Engineering Technician is included in the 2018 Budget. This position will be responsible for assisting with technical reviews and administration as part of the platting, planning and zoning processes. The additional resources provided from this position will help expedite processing development submittals.

- Seasonal Inspector (Planning & Development) $10,000
  An additional 560 hours (.27 FTEs) for a Season Inspector position is included in the 2018 Budget. This addition will provide resources to meet required public infrastructure construction inspection demands during the peak construction season.

- Maintenance of City Landscaping in Parks and Right of Way (Parks) $110,000
  The 2018 Budget includes enhanced funding to ensure contract maintenance of medians and parks continue to occur as necessary ($50,000). Funding has also been included to enhance the City's program to combat the Emerald Ash Borer by removing infected Ash trees ($60,000).

PRIORITY: PROVIDING EXCELLENT PARKS, RECREATION AND CULTURAL AMENITIES

- Parks and Forestry Manager (Parks) $141,000
  The addition of a Parks and Forestry Manager is included in the 2018 Budget. This position will be responsible for managing the Parks and Forestry operation as well as the capital projects and maintenance projects, thus freeing up the Parks Director to focus on community outreach efforts, project planning and strategic operational adjustments.

- Operational Funding (Recreation) $87,000
  Enhanced funding is provided in the 2018 budget to support costs related to operations and maintenance of the Deanna Rose Children's Farmstead ($42,000) and the soccer complex ($45,000). The enhanced funding is possible thru revenues generated by both the Farmstead and the Soccer complex, which are self-supporting.

- Maintenance Worker (Recreation) $37,000
  The conversion of a 0.5 FTE part-time Farmstead position to a full-time Maintenance Worker position is included in the 2018 Budget. The conversion of this position will allow for additional facility maintenance activities to be accomplished during the off-season of the Deanna Rose Children's Farmstead, while still allowing for the continuation of front-line services provide during the operating season.

PRIORITY: PROVIDING A PROPER LEVEL OF ADMINISTRATIVE SUPPORT TO OPERATING DEPARTMENTS

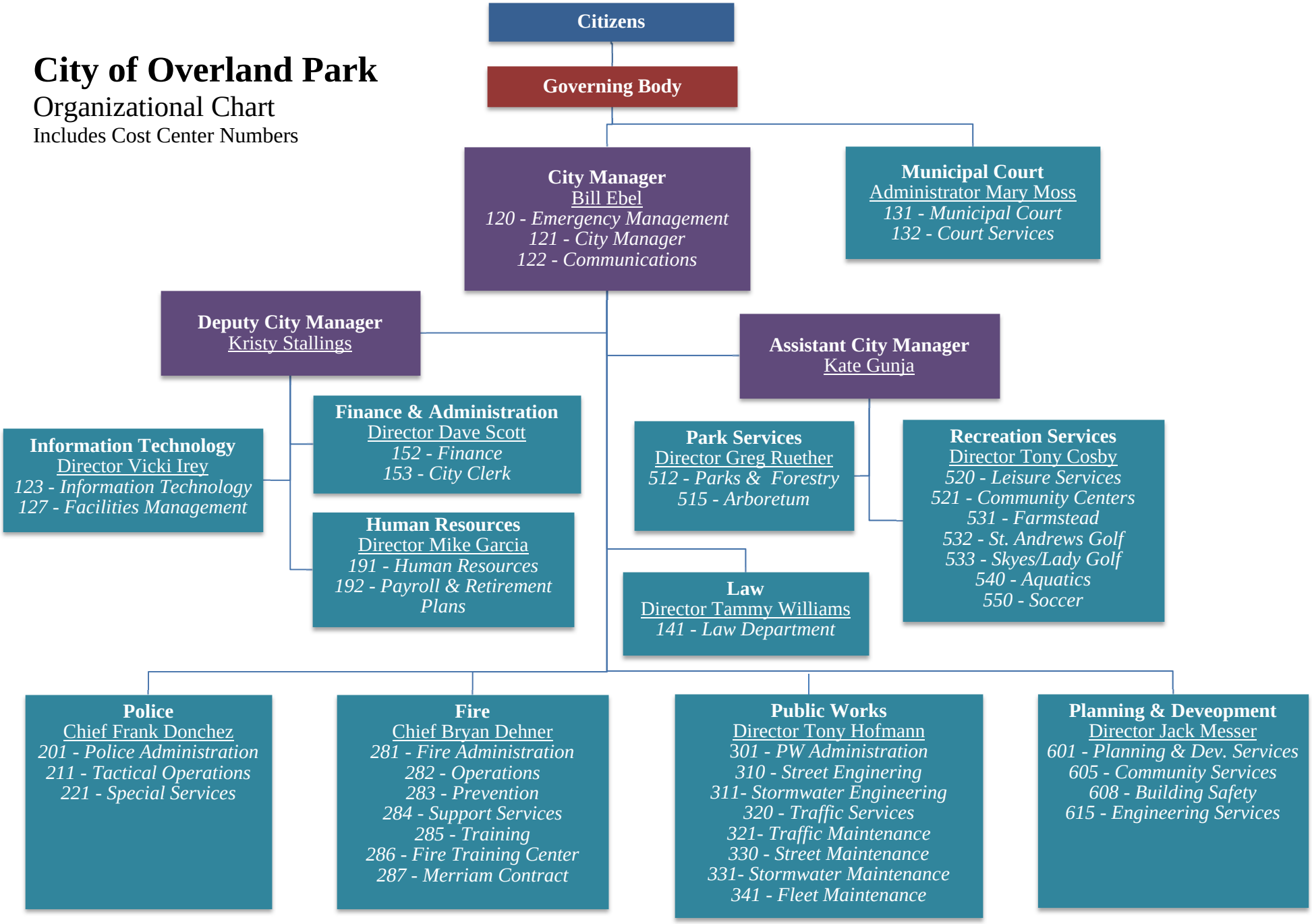
- Information Technology Licensing and Maintenance (IT) $282,000
  The 2018 Budget includes an addition $165,000 for annual funding to support ongoing hardware and software maintenance, support, and licensing fees. In addition, $67,000 has been allocated towards managed security services, and an additional $25,000 of funding is also included to support annual maintenance to the City's fiber infrastructure.

- Employee Relations Specialist (HR) $85,000
  The 2018 Budget includes the addition of an Employee Relations Specialist in the Human Resources Department to assist in employment relations, hiring and on-boarding duties.

City of Overland Park

Organizational Chart

Includes Cost Center Numbers



CITY OF OVERLAND PARK
DIVISION (COST CENTER) BY GOAL AREA

Finance & Administration (100's)

Mayor & Council
- 111 Mayor & Council

City Manager's Office
- 120 Emergency Management
- 121 City Manager's Office
- 122 Communications Division

Information Technology
- 123 Information Technology
- 127 Facilities Management & Operations

Municipal Court
- 131 Municipal Court
- 132 Court Services

Law
- 141 Law

Finance & Administration
- 152 Finance
- 153 City Clerk

Human Resources
- 191 Human Resources
- 192 Payroll/Retirement Plans/HRIS

Public Safety (200's)

Police Department
- 201 Police Administration
- 211 Tactical Operations Bureau
- 221 Special Services Bureau

Fire Department
- 281 Fire Administration
- 282 Operations
- 283 Prevention
- 284 Support Services
- 285 Training
- 286 Fire Training Center
- 287 Merriam Fire Contract

Public Works (300's)

Public Works
- 301 Public Works Administration
- 310 Street Engineering & Construction
- 311 Stormwater Engineering
- 320 Traffic Services Division
- 321 Traffic Maintenance
- 330 Street Maintenance
- 331 Stormwater Maintenance
- 341 Fleet Maintenance

Community Development (500's & 600's)

Parks
- 512 Parks & Forestry
- 515 Arboretum Botanical Gardens

Recreation
- 520 Leisure Services
- 521 Community Centers
- 530 Golf Courses
- 531 Deanna Rose Children's Farmstead
- 532 St. Andrews Golf Course Maintenance
- 533 Skyes/Lady Golf Course Maintenance
- 540 Aquatics
- 550 Soccer Complex

Planning & Development Services
- 601 Planning & Development Services
- 605 Community Planning
- 608 Building Safety
- 615 Engineering Services

CITY OF OVERLAND PARK
GOAL AREA PERSONNEL SCHEDULE BY COST CENTER
BY FULL TIME EQUIVALENT (FTE)

PERSONNEL SUMMARY BY GOAL AREA

ALL FUNDS	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
Goal Area	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Finance, Administration & Econ. Dev.	129	6.36	131	5.78	0	0.11	1	0	132	5.89
Public Safety	488	16.81	499	16.24	0	0	3	1.28	502	17.52
Public Works	133	3.33	136	3.32	0	0	3	0	139	3.32
Community Development	134	136.28	137	137.46	0	0	4	-0.73	141	136.73
TOTAL	884	162.78	903	162.80	0	0.11	11	0.55	914	163.46

PERSONNEL SUMMARY BY DEPARTMENT

ALL FUNDS	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Mayor and Council	13	0.00	13	0.00	0	0	0	0	13	0.00
City Manager's Office/Communications	9	0.92	9	0.84	0	0.11	0	0	9	0.95
Information Technology	34	0.50	35	0.50	0	0	0	0	35	0.50
Municipal Court	25	1.72	26	1.22	0	0	0	0	26	1.22
Law	13	1.02	13	1.02	0	0	0	0	13	1.02
Finance, Budget and Administration	20	1.60	20	1.60	0	0	0	0	20	1.60
Human Resources	15	0.60	15	0.60	0	0	1	0	16	0.60
Police	308	16.06	318	16.24	0	0	3	0.53	321	16.77
Fire	180	0.75	181	0.00	0	0	0	0.75	181	0.75
Public Works	133	3.33	136	3.32	0	0	3	0	139	3.32
Park Services	33	15.85	33	15.84	0	0	1	0	34	15.84
Recreation Services	31	116.99	31	118.18	0	0	1	-0.5	32	117.68
Planning and Development Services	70	3.44	73	3.44	0	0	2	-0.23	75	3.21
TOTAL	884	162.78	903	162.80	0	0.11	11	0.55	914	163.46

PERSONNEL SCHEDULE BY COST CENTER

	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
GENERAL FUND	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
FINANCE AND ADMINISTRATION GOAL AREA										
City Manager's Office										
Mayor and Council	13	0.00	13	0.00					13	0.00
Emergency Management	1	0.00	1	0.00					1	0.00
City Manager	5	0.00	5	0.00					5	0.00
Communications	3	0.92	3	0.84		0.11 [1]			3	0.95
City Manager's Office	22	0.92	22	0.84	0	0.11	0	0.00	22	0.95
Information Technology										
Information Technology	23	0.50	25	0.50					25	0.50
Facilities Management	11	0.00	10	0.00					10	0.00
Information Technology	34	0.50	35	0.50	0	0.00	0	0.00	35	0.50
Municipal Court										
Municipal Court	19	1.72	20	1.22					20	1.22
Court Services	6	0.00	6	0.00					6	0.00
Municipal Court	25	1.72	26	1.22	0	0.00	0	0.00	26	1.22
Law										
Law	13	1.02	13	1.02					13	1.02
Law	13	1.02	13	1.02	0	0.00	0	0.00	13	1.02

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
GENERAL FUND	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Finance, Budget and Admin.										
Finance and Accounting	12	1.60	12	1.60					12	1.60
City Clerk	8	0.00	8	0.00					8	0.00
Finance, Budget and Admin.	20	1.60	20	1.60	0	0.00	0	0.00	20	1.60
Human Resources										
Human Resources	11	0.60	11	0.60			1 [4]		12	0.60
Payroll	4	0.00	4	0.00					4	0.00
Human Resource	15	0.60	15	0.60	0	0.00	1	0.00	16	0.60
FINANCE AND ADMINISTRATION	129	6.36	131	5.78	0	0.11	1	0	132	5.89
PUBLIC SAFETY GOAL AREA										
Police Department										
Police Administration	8	0.00	8	0.00					8	0.00
Tactical Operations Bureau	193	15.21	196	15.39	-3 [2]		2 [5]		195	15.39
Special Services Bureau	107	0.85	114	0.85	3 [2]		1 [6]	0.53 [7]	118	1.38
Police Department	308	16.06	318	16.24	0	0.00	3	0.53	321	16.77
Fire Department**										
Fire Administration	7	0.00	7	0.00					7	0.00
Fire Operations	140	0.00	140	0.00					140	0.00
Fire Prevention	6	0.00	6	0.00					6	0.00
Fire Support Services	0	0.75	1	0.00				0.75 [8]	1	0.75
Fire Training	6	0.00	6	0.00					6	0.00
Merriam Fire Contracts	21	0.00	21	0.00					21	0.00
Fire Department	180	0.75	181	0.00	0	0.00	0	0.75	181	0.75
PUBLIC SAFETY	488	16.81	499	16.24	0	0.00	3	1.28	502	17.52
PUBLIC WORKS GOAL AREA										
Public Works Department										
Public Works Administration	11	0.00	7	0.00					7	0.00
Street Engineering	21	2.39	24	2.38			1 [9]		25	2.38
Traffic Services	14	0.00	14	0.00					14	0.00
Traffic Maintenance	16	0.00	16	0.00			1 [10]		17	0.00
Street Maintenance	38	0.00	40	0.00					40	0.00
Fleet Maintenance	8	0.00	8	0.00					8	0.00
Public Works	108	2.39	109	2.38	0	0.00	2	0.00	111	2.38
PUBLIC WORKS	108	2.39	109	2.38	0	0.00	2	0.00	111	2.38
COMMUNITY DEVELOPMENT GOAL AREA										
Park Services										
Parks and Forestry	28	4.72	28	4.72			1 [11]		29	4.72
Arboretum	5	11.13	5	11.12					5	11.12
Park Services	33	15.85	33	15.84	0	0.00	1	0.00	34	15.84
Recreation Services										
Leisure Services	6	2.74	6	3.16				-0.14 [12]	6	3.02
Community Centers	5	43.20	5	42.77				0.05 [12]	5	42.82
Farmstead	5	24.01	5	25.23			1	-0.42 [12, 13]	6	24.81
Aquatics	1	31.45	1	31.43				0.01 [12]	1	31.44
Recreation Services	17	101.40	17	102.59	0	0.00	1	-0.50	18	102.09

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
GENERAL FUND	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Planning and Development Services										
Planning and Development	17	1.15	17	1.15			1 [14]	-0.50 [14]	18	0.65
Community Planning	19	1.23	23	1.23					23	1.23
Building Safety	21	1.06	21	1.06		-0.23 [3]	1 [15]		22	0.83
Engineering Services	10	0.00	10	0.00		0.23 [3]		0.27 [16]	10	0.50
Planning and Development Services	67	3.44	71	3.44	0	0.00	2	-0.23	73	3.21
COMMUNITY DEVELOPMENT	117	120.69	121	121.87	0	0.00	4	-0.73	125	121.14
TOTAL - General Fund	**842**	**146.25**	**860**	**146.27**	**0**	**0.11**	**10**	**0.55**	**870**	**146.93**

	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
STORMWATER UTILITY	Stormwater Fund		Stormwater Fund		Stormwater Fund		Stormwater Fund		Stormwater Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC WORKS GOAL AREA										
Public Works Department										
Stormwater Engineering	7	0.46	9	0.46			1 [17]		10	0.46
Stormwater Maintenance	18	0.48	18	0.48					18	0.48
Public Works	25	0.94	27	0.94	0	0.00	1	0.00	28	0.94
COMMUNITY DEVELOPMENT GOAL AREA										
Planning and Development Services										
Engineering Services	2	0.00	1	0.00					1	0.00
Planning and Development Services	2	0.00	1	0.00	0	0.00	0	0.00	1	0.00
TOTAL - Stormwater Fund	27	0.94	28	0.94	0	0.00	1	0.00	29	0.94

	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
GOLF COURSE FUND	Golf Fund		Golf Fund		Golf Fund		Golf Fund		Golf Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Parks and Recreation										
St. Andrews Golf Course	4	3.15	4	3.15					4	3.15
Skyes/Lady Golf Course	6	4.65	6	4.65					6	4.65
Parks and Recreation	10	7.80	10	7.80	0	0.00	0	0.00	10	7.80
COMMUNITY DEVELOPMENT - Golf	10	7.80	10	7.80	0	0.00	0	0.00	10	7.80

	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
SOCCER OPERATIONS	TGT Funds		TGT Funds		TGT Funds		TGT Funds		TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Parks and Recreation										
Soccer Complex	4	7.79	4	7.79					4	7.79
Parks and Recreation	4	7.79	4	7.79	0	0.00	0	0.00	4	7.79
COMMUNITY DEVELOPMENT - Soccer	4	7.79	4	7.79	0	0.00	0	0.00	4	7.79

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2016 Budget		2017 Budget		Changes since 2017 Budget		Changes for 2018 Budget		2018 Budget	
INTERGOVERNMENTAL	TGT Funds		TGT Funds		TGT Funds		TGT Funds		TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Planning and Development Services										
Community Development Block Grant	1	0.00	1	0.00					1	0.00
Planning and Development Services	1	0.00	1	0.00	0	0.00	0	0.00	1	0.00
TOTAL - Intergovernmental Funding	1	0.00	1	0.00	0	0.00	0	0.00	1	0.00
TOTAL - All Funds	**884**	**162.78**	**903**	**162.80**	**0**	**0.11**	**11**	**0.55**	**914**	**163.46**

FOOTNOTES TO GOAL AREA PERSONNEL SCHEDULE

Full-time totals include City Council members.

* The number of part-time and seasonal positions in some cost centers may vary from year to year.

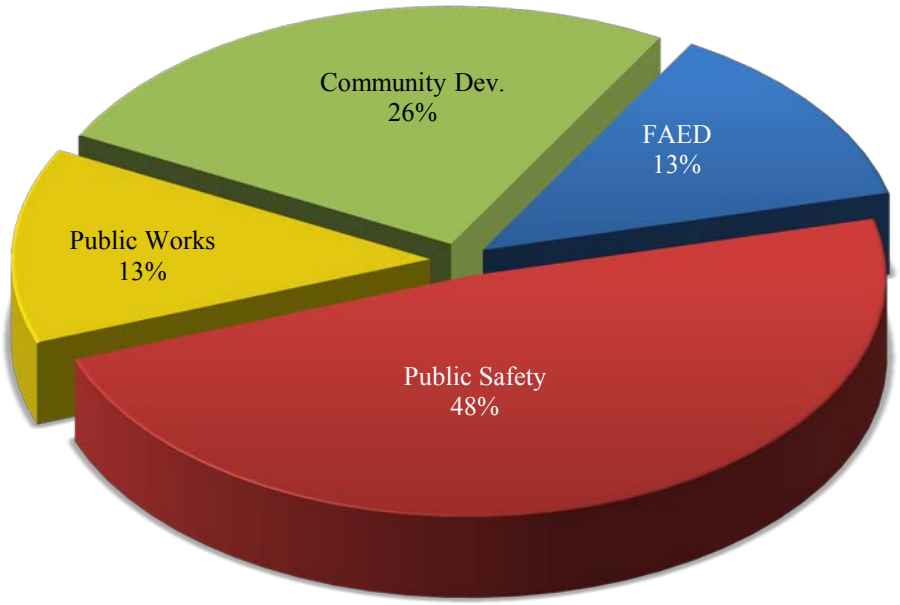
Personnel adjustments made to 2017 from those reported in the 2017 Budget include:

1 Increased part-time hours for receptionist
2 Transferred employees within the Police Department
3 Transferred part-time hours within the Planning Department

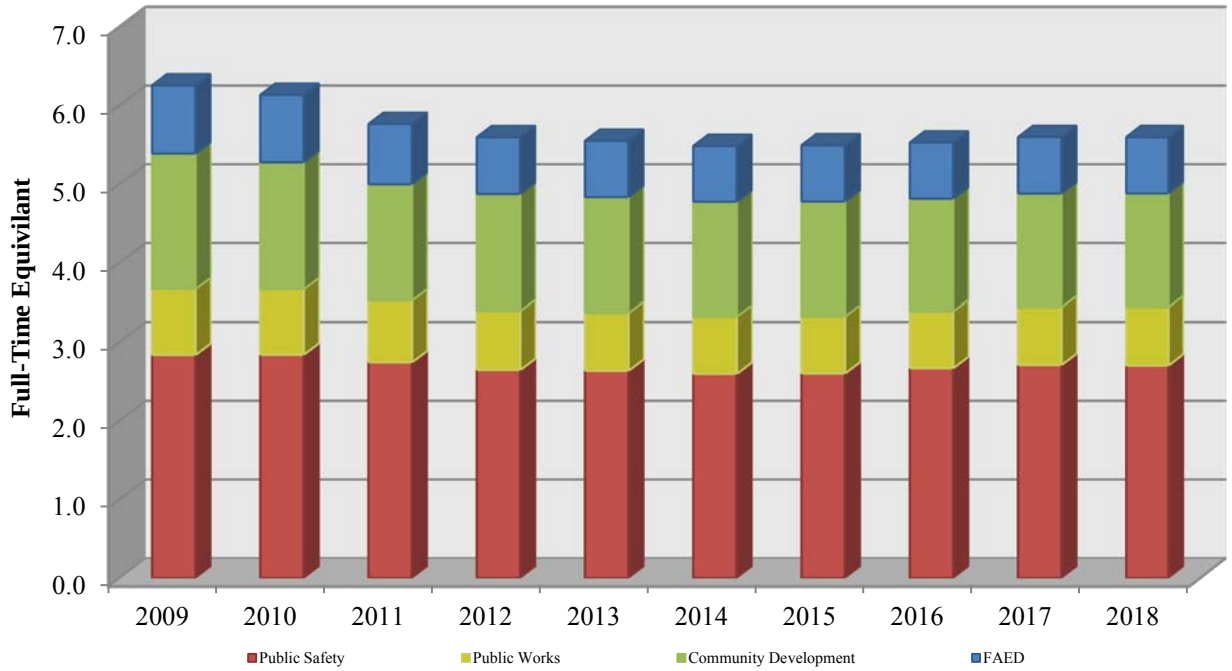
Personnel Adjustments in the 2018 Budget include:

4 Addition of one full-time Employee Relations Specialist
5 Addition of one full-time Emergency Services Technician and one full-time Traffic Safety Unit Technician
6 Addition of one full-time Property Control Technician
7 Addition of three part-time Interns
8 Addition of one part-time Support Services Technician
9 Addition of one full-time Right of Way Inspector
10 Addition of one full-time Street Light/Traffic Signal Technician
11 Addition of one full-time Parks & Forestry Manager
12 Transferred part-time hours within the Recreation Department
13 Conversion of part-time hours to one full-time Maintenance Worker
14 Convert Engineering Technician from part-time to full-time
15 Addition of one full-time Multi-Disciplined Code Official
16 Addition of part-time Seasonal Inspector
17 Addition of one full-time Engineering Technician

2018 Budget
Full-Time Equivilant Employees by Goal Area



Full-Time Equivilant Employees
Per Thousand Population by Goal Area



PERFORMANCE MEASUREMENT INITIATIVE

In the early 2000's, the City of Overland Park began development of an organizational Performance Measurement System. This initiative included identifying and incorporating organizational performance measures as part of our management system. Even though the City has gathered workload measures for several years, the performance measurement information now gathered is has been integrated into a broader, organization-wide performance management system. These measures are used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.

Components of the Performance Management System are included in the 2018 Budget document: select performance measures, program and purpose statements, goals for 2018 and recent accomplishments. The selected information is designed to monitor the outcome of program services, to determine whether or not the purpose of a program is being achieved and if programs are consistent with the long-term objectives of the City. Outcomes are evaluated based on workload, effectiveness and efficiency. 2016 performance results, 2017 projections and 2018 targets are reported in the 2018 Budget document.

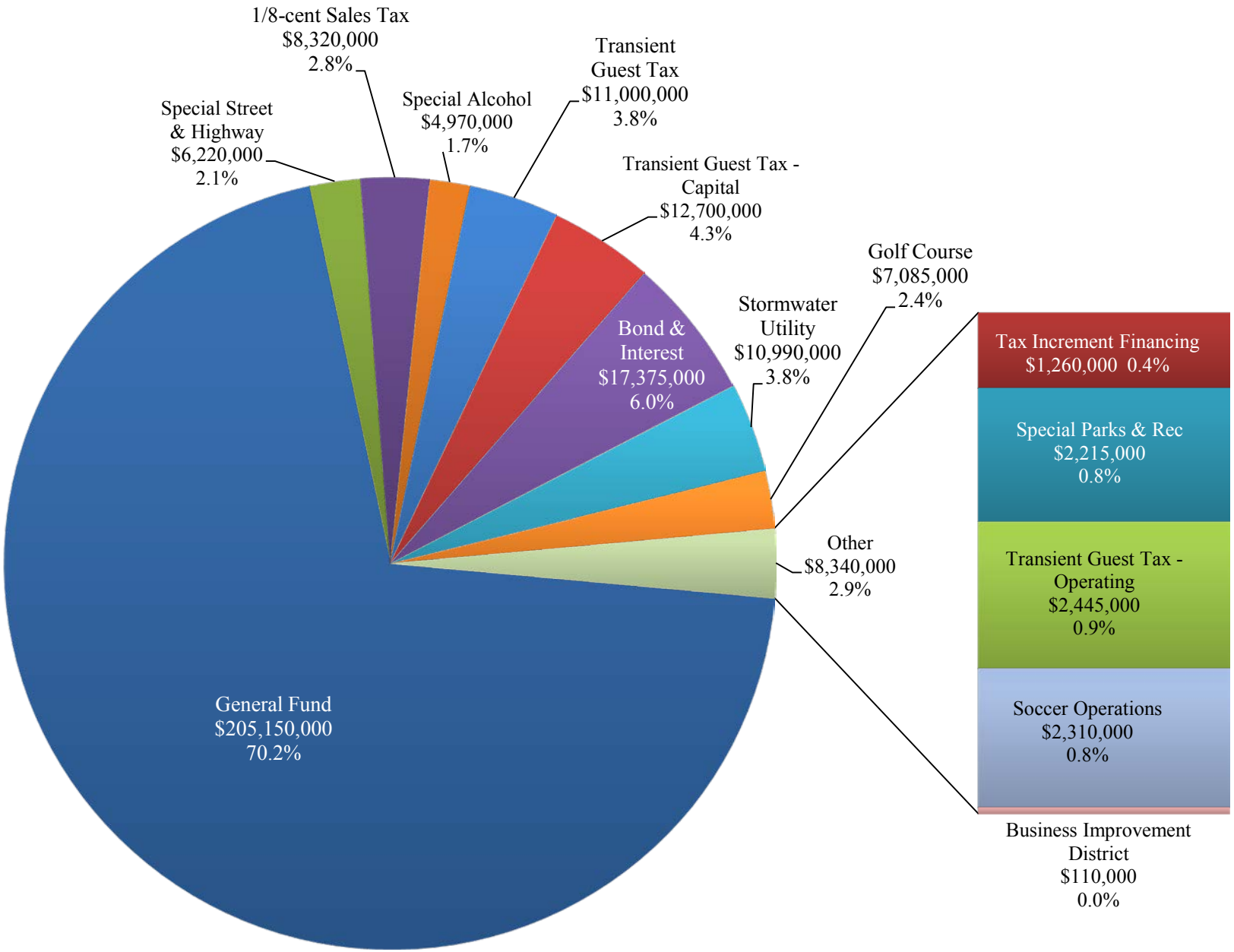
The performance measurement information included in the budget document represents selected key measures for each department. This information is by no means the full extent of our performance measurement system. Departments and supporting divisions continue to gather and evaluate other performance-related data to help them manage and allocate their resources to improve the productivity of their operations.

The Performance Management System continues to evolve as we continue to revamp and refine programs, services and performance measures, as well as improve the systematic capture of reliable data to support an objective evaluation of the outcome of our performance.

Key information included about each cost center includes:

- Program Description – A description of each cost center that briefly outlines its functions and responsibilities.
- Department Organizational Chart – The City is organized by cost centers. This organizational chart illustrates how cost centers relate to each other and to departments.
- Mission – A narrative that defines the purpose or goal of each cost center.
- Goals for 2018 - Aspects of the cost centers' work plan that will direct the cost centers' efforts in the upcoming year.
- Program Accomplishments – Recent accomplishments of each cost center.
- Key Performance Measures – Information and data used to determine the success of key services performed to accomplish each cost center's goal or purpose and to determine the workload of the cost center.

2018 BUDGETED FUNDS



2018 Budget = $292,150,000

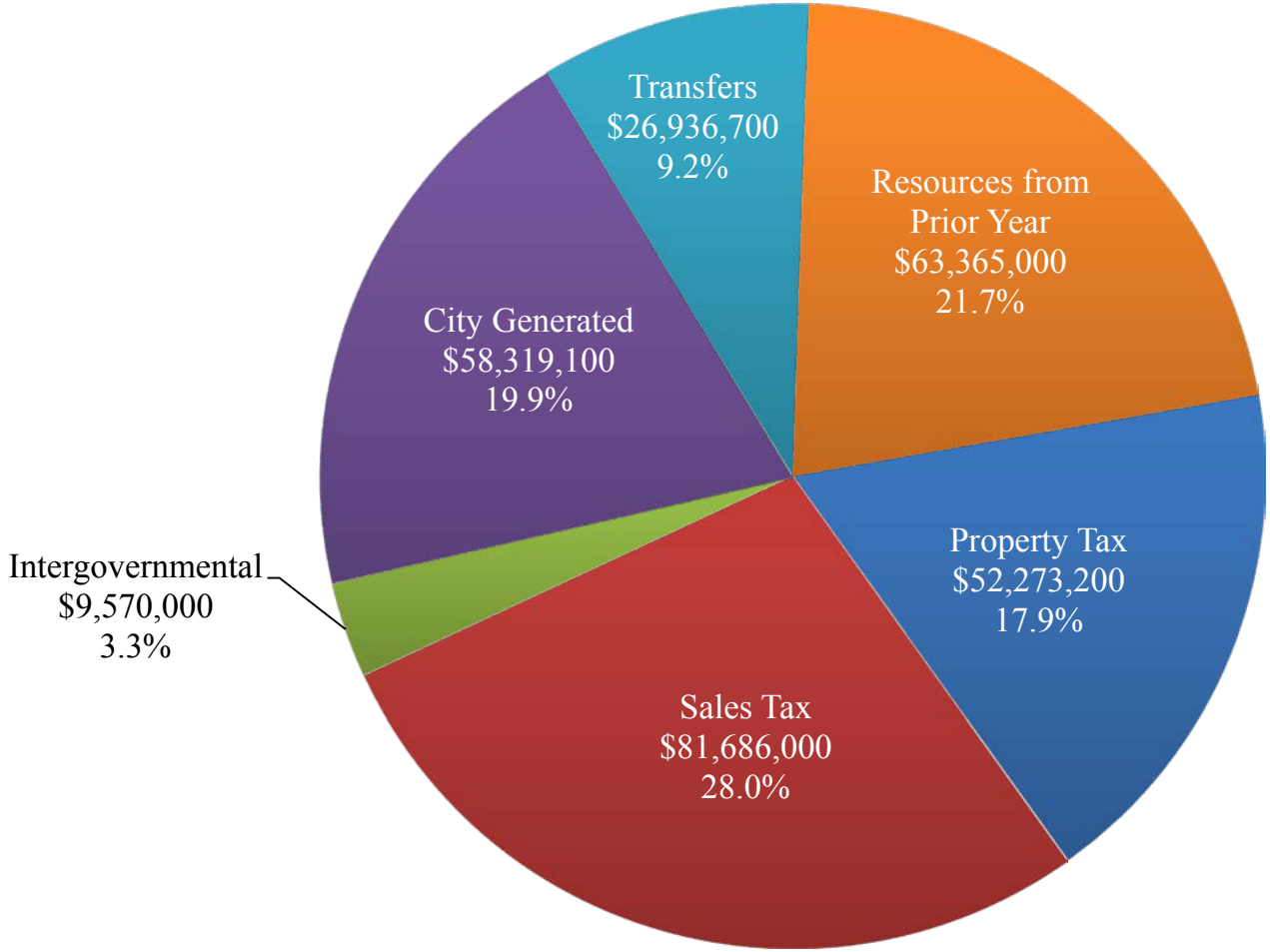
CITY OF OVERLAND PARK
SUMMARY OF THE 2018 BUDGET

	General Fund	Special St. & Highway	1/8-Cent for Street Improv.	Special Parks & Recreation	Special Alcohol Control	Transient Guest Tax Operating	Transient Guest Tax Capital Improvements	Transient Guest Tax TGT Fund
BUDGETED REVENUES								
County Collected and Distributed	$47,879,100							
State Collected and Distributed	76,731,000	5,000,000	6,080,000	1,500,000	1,500,000			11,000,000
Grant Revenue								
City Collected Revenue	34,639,900	5,000	15,000	5,000	10,000	600	17,700	0
Total Current Revenue	**159,250,000**	**5,005,000**	**6,095,000**	**1,505,000**	**1,510,000**	**600**	**17,700**	**11,000,000**
Transfers	400,000		10,000	25,000		2,444,400	7,122,300	
Resources From Prior Year	45,500,000	1,215,000	2,215,000	685,000	3,460,000	0	5,560,000	0
Total Revenues	**$205,150,000**	**$6,220,000**	**$8,320,000**	**$2,215,000**	**$4,970,000**	**$2,445,000**	**$12,700,000**	**$11,000,000**
BUDGETED EXPENDITURES								
BY GOAL AREA								
Finance & Administration	$21,546,695	$0	$0	$0	$0	$0	$0	$0
Public Safety	61,861,575	0	0	0	168,500	0	0	0
Public Works	14,462,355	0	0	0	0	0	0	0
Community Development	19,674,395	0	0	0	0	0	0	0
	117,545,020	0	0	0	168,500	0	0	0
Contracts with outside agencies	1,304,980	0	0	0	916,500	2,445,000	1,325,000	0
Maintenance	9,842,000	4,600,000	1,000,000	575,000	0	0	0	0
Debt Service	0	0	0	0	0	0	0	7,333,300
Capital Improvements	0	0	3,770,000	1,025,000	0	0	0	0
Citywide Contingency	3,380,000	1,620,000	0	0	3,885,000	0	0	0
Transfers	73,078,000	0	3,550,000	615,000	0	0	11,375,000	3,666,700
Total Expenditures by Goal Area	**$205,150,000**	**$6,220,000**	**$8,320,000**	**$2,215,000**	**$4,970,000**	**$2,445,000**	**$12,700,000**	**$11,000,000**
BY CATEGORY								
Personal Services	$94,820,000	$0	$0	$0	$20,000	$0	$0	$0
Commodities	4,703,066	0	0	0	41,350	0	0	0
Contractual Services	14,802,954	0	0	0	104,100	0	0	0
Capital Outlay	3,219,000	0	0	0	3,050	0	0	0
	117,545,020	0	0	0	168,500	0	0	0
Contracts with outside agencies	1,304,980	0	0	0	916,500	2,445,000	1,325,000	0
Maintenance	9,842,000	4,600,000	1,000,000	575,000	0	0	0	0
Debt Service	0	0	0	0	0	0	0	7,333,300
Capital Improvements	0	0	3,770,000	1,025,000	0	0	0	0
Citywide Contingency	3,380,000	1,620,000	0	0	3,885,000	0	0	
Transfers	73,078,000	0	3,550,000	615,000	0	0	11,375,000	3,666,700
Total Expenditures by Category	**$205,150,000**	**$6,220,000**	**$8,320,000**	**$2,215,000**	**$4,970,000**	**$2,445,000**	**$12,700,000**	**$11,000,000**

CITY OF OVERLAND PARK
SUMMARY OF THE 2018 BUDGET, CONT.

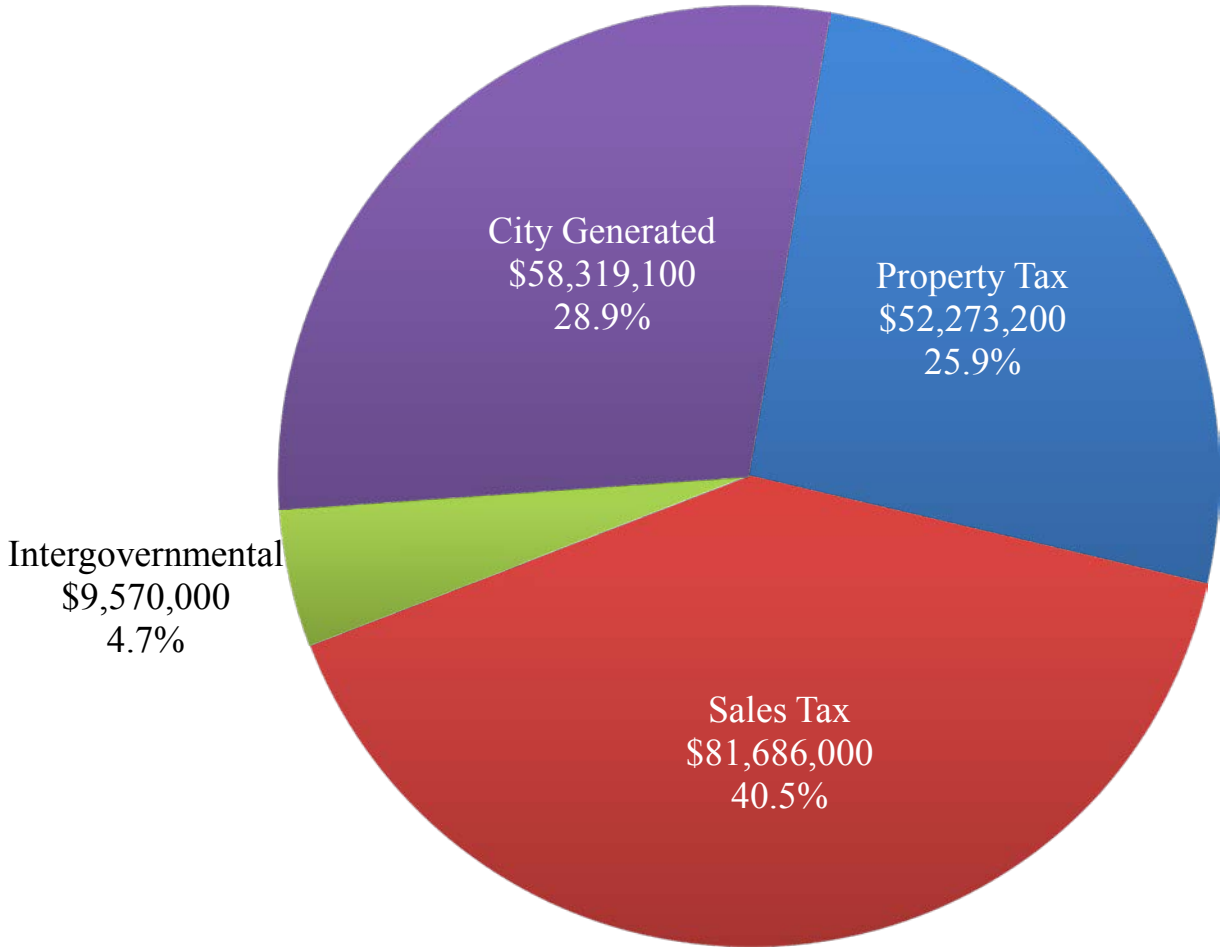
BUDGETED REVENUES	Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Improvement District	Tax Increment Financing	Total All Budgeted Funds	Capital/Maint. Projects	Total All Funds
County Collected and Distributed	$415,000	$3,668,000				$871,000	$52,833,100	$6,770,000	$59,603,100
State Collected and Distributed		0				375,000	102,186,000	0	102,186,000
Grant Revenue							0	6,640,000	6,640,000
City Collected Revenue	75,000	4,827,000	5,430,000	1,680,000	110,000	14,000	46,829,200	8,480,000	55,309,200
Total Current Revenue	**490,000**	**8,495,000**	**5,430,000**	**1,680,000**	**110,000**	**1,260,000**	**201,848,300**	**21,890,000**	**223,738,300**
Transfers	16,635,000	300,000	0	0			26,936,700	44,277,000	71,213,700
Resources From Prior Year	250,000	2,195,000	1,655,000	630,000	0	0	63,365,000	0	63,365,000
Total Revenues	**$17,375,000**	**$10,990,000**	**$7,085,000**	**$2,310,000**	**$110,000**	**$1,260,000**	**$292,150,000**	**$66,167,000**	**$358,317,000**
BUDGETED EXPENDITURES									
BY GOAL AREA									
Finance & Administration	$0	$0	$0	$0	$0	$0	$21,546,695	$0	$21,546,695
Public Safety	0	0	0	0	0	0	62,030,075	0	62,030,075
Public Works	0	4,116,970	0	0	0	0	18,579,325	0	18,579,325
Community Development	0	138,030	4,845,000	1,230,000	0	0	25,887,425	0	25,887,425
	0	4,255,000	4,845,000	1,230,000	0	0	128,043,520	0	128,043,520
Contracts with outside agencies	0	0	0	0	110,000	1,260,000	7,361,480	0	7,361,480
Maintenance	0	3,065,000	200,000	60,000	0	0	19,342,000	24,317,000	43,659,000
Debt Service	16,975,000	0	425,000	0	0	0	24,733,300	0	24,733,300
Capital Improvements	0	625,000	0	425,000	0	0	5,845,000	44,630,000	50,475,000
Citywide Contingency	400,000	2,645,000	150,000	595,000	0	0	12,675,000	0	12,675,000
Transfers	0	400,000	1,465,000	0	0	0	94,149,700	0	94,149,700
Total Expenditures by Goal Area	**$17,375,000**	**$10,990,000**	**$7,085,000**	**$2,310,000**	**$110,000**	**$1,260,000**	**$292,150,000**	**$68,947,000**	**$361,097,000**
BY CATEGORY									
Personal Services	$0	$2,876,000	$1,075,000	$585,000	$0	$0	$99,376,000	$0	$99,376,000
Commodities	0	273,060	521,571	211,125	0	0	5,750,172	0	5,750,172
Contractual Services	0	635,690	3,236,429	415,875	0	0	19,195,048	0	19,195,048
Capital Outlay	0	470,250	12,000	18,000	0	0	3,722,300	0	3,722,300
	0	4,255,000	4,845,000	1,230,000	0	0	128,043,520	0	128,043,520
Contracts with outside agencies	0	0	0	0	110,000	1,260,000	7,361,480	0	7,361,480
Maintenance	0	3,065,000	200,000	60,000	0	0	19,342,000	24,317,000	43,659,000
Debt Service	16,975,000	0	425,000	0	0	0	24,733,300	0	24,733,300
Capital Improvements	0	625,000	0	425,000	0	0	5,845,000	44,630,000	50,475,000
Citywide Contingency	400,000	2,645,000	150,000	595,000	0	0	12,675,000	0	12,675,000
Transfers	0	400,000	1,465,000	0	0	0	94,149,700	0	94,149,700
Total Expenditures by Category	**$17,375,000**	**$10,990,000**	**$7,085,000**	**$2,310,000**	**$110,000**	**$1,260,000**	**$292,150,000**	**$68,947,000**	**$361,097,000**

2018 TOTAL REVENUE BY SOURCE
ALL BUDGETED FUNDS



2018 Total Revenue = $292,150,000

2018 CURRENT CITY REVENUE BY SOURCE
ALL BUDGETED FUND



2018 Current Revenue = $201,848,300

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF REVENUE

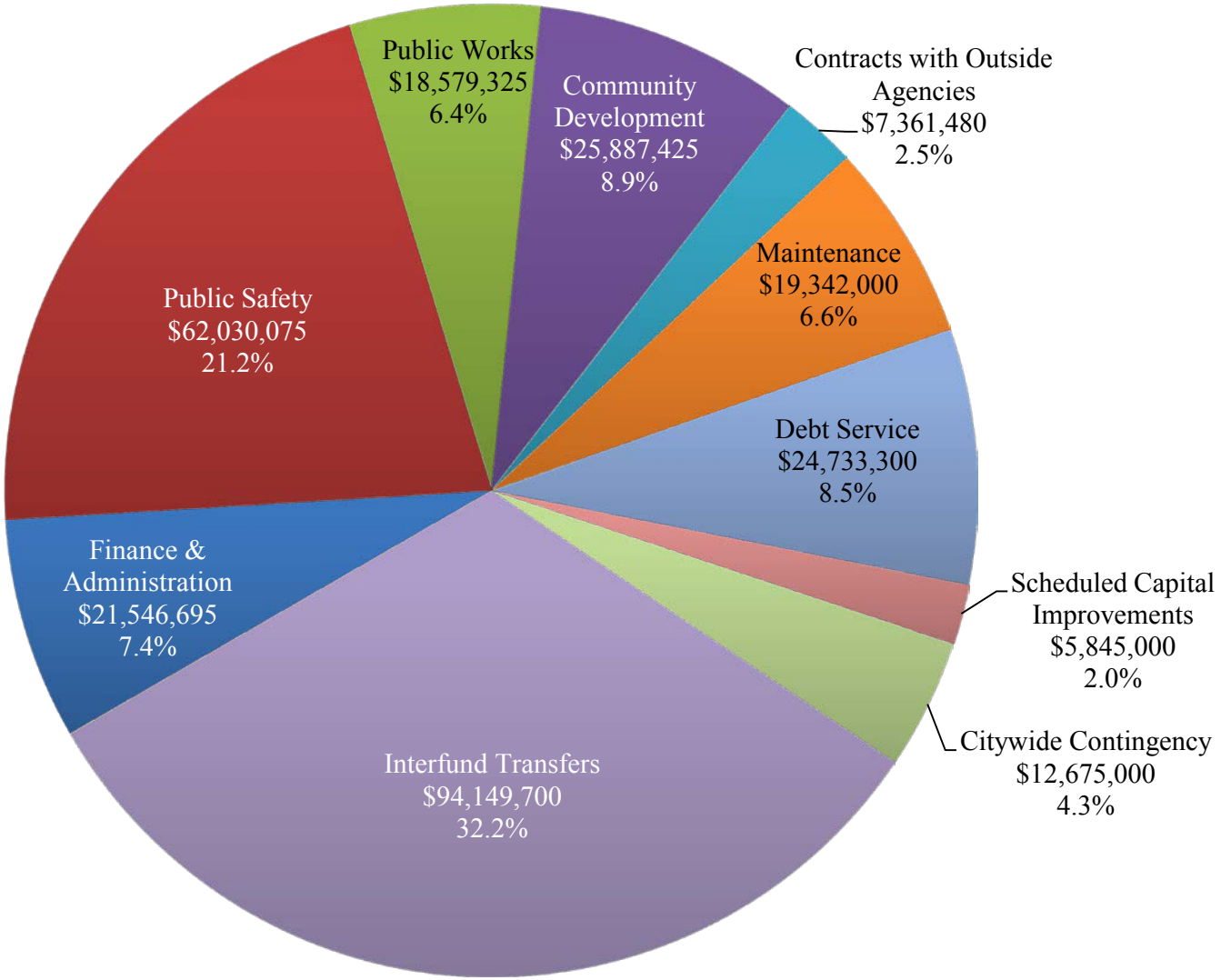
	2015	2016	Estimated 2017	Budgeted 2018
BEGINNING BALANCE	**$43,414,798**	**$55,239,754**	**$63,173,819**	**$63,365,000**
Current Revenue				
County Collected and Distributed				
Ad Valorem Property Tax	$36,629,792	$39,093,021	$45,155,000	$47,630,200
Motor Vehicle Tax	4,113,230	4,238,765	4,288,000	4,313,000
Special Assessments Tax	441,176	402,237	300,000	405,000
Delinquent Tax Collections	351,514	1,172,846	675,000	330,000
Delinquent Special Assessments	470	(3,444)	0	10,000
Rental Excise Tax	64,924	66,884	65,000	64,900
Special Weed & Sewer Tax	64,266	101,056	80,000	80,000
	$41,665,372	45,071,365	50,563,000	52,833,100
State Collected and Distributed				
Sales Tax-City	51,903,813	52,921,165	53,945,000	55,070,000
Sales Tax-Countywide	14,718,219	15,152,419	14,910,000	15,216,000
Sales Tax-Public Safety	3,678,627	3,788,118	3,715,000	3,800,000
Sales Tax-Public Safety II	3,679,569	3,788,118	3,715,000	3,800,000
[1] Sales Tax-County Courthouse	0	0	2,787,000	3,800,000
Gasoline Tax	4,841,708	4,969,143	5,000,000	5,000,000
Transient Guest Tax	10,057,212	10,620,456	10,800,000	11,000,000
Liquor Tax	4,086,660	4,402,752	4,500,000	4,500,000
	$92,965,808	95,642,171	99,372,000	102,186,000
City Collected				
Franchise Taxes:	10,832,504	11,194,063	11,101,500	10,851,500
Park and Recreation Revenues:				
Golf Course Receipts	5,004,111	5,133,118	5,059,000	5,415,440
Municipal Pool Revenue	772,052	777,576	776,000	771,500
Leisure Service Revenue	2,839,235	2,853,674	2,705,000	2,818,500
Soccer Complex Revenue	1,495,516	1,732,153	1,670,000	1,675,000
Arts Commission Revenue	17,802	22,125	20,000	20,000
Arboretum Revenue	198,426	256,973	221,000	231,000
Deanna Rose Farmstead Revenue	1,685,235	1,895,018	1,840,200	1,901,500
	$12,012,377	12,670,637	12,291,200	12,832,940

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF REVENUE

	2015	2016	Estimated 2017	Budgeted 2018
City Collected (Continued)				
Fines:				
Municipal Court	4,508,038	3,720,222	3,397,000	3,397,000
Court Costs	41,375	32,598	35,000	35,000
Alcohol Diversion	627,935	629,762	612,000	612,000
	$5,177,348	4,382,582	4,044,000	4,044,000
Licenses, Fees, and Permits:				
Animal Licenses	159,366	153,774	148,100	148,965
Liquor Licenses/CMB Licenses	84,865	74,851	72,825	74,605
Other Licenses and Permits	368,246	401,716	713,010	780,430
Public Safety Permits and Fees	2,373,099	2,472,877	2,283,000	1,700,000
Building Permits	1,922,788	1,922,513	1,420,250	1,420,400
Plan Review Fees	1,731,834	1,881,776	1,350,000	1,350,000
Zoning and Planning Fees	224,753	217,489	205,000	202,500
Business Improvement Service Fees	103,446	100,079	104,500	105,000
Excise Tax/Transitional Revenue	2,543,365	3,145,762	2,350,000	3,050,000
Other Community Service Fees	102,821	146,667	633,500	660,100
	$9,614,583	10,517,504	9,280,185	9,492,000
User Fees (Stormwater Utility Fund)	3,442,505	3,496,620	4,340,000	4,485,000
Interest Earned on Investments:	130,544	798,999	727,797	633,160
Miscellaneous Revenues:	4,459,051	4,253,307	4,478,499	4,490,600
Transfers:				
Transfer from Other Funds	1,114,518	5,347,932	1,425,000	1,600,000
Transfer from General Fund	14,995,441	16,282,362	15,090,000	16,000,000
Transfer from Capital Projects Fund	23,125,389	37,078,766	4,430,000	265,000
Transfer from Special Revenue Funds	250,000	200,000	150,000	0
Transfer from Transient Guest Tax Funds	6,641,765	6,764,375	6,965,000	3,666,700
Transfer from TGT Capital Improve Fund	6,118,404	6,011,435	5,435,000	5,405,000
	$52,245,517	71,684,870	33,495,000	26,936,700
Total Revenue	**$275,960,407**	**$314,951,872**	**$292,867,000**	**$292,150,000**

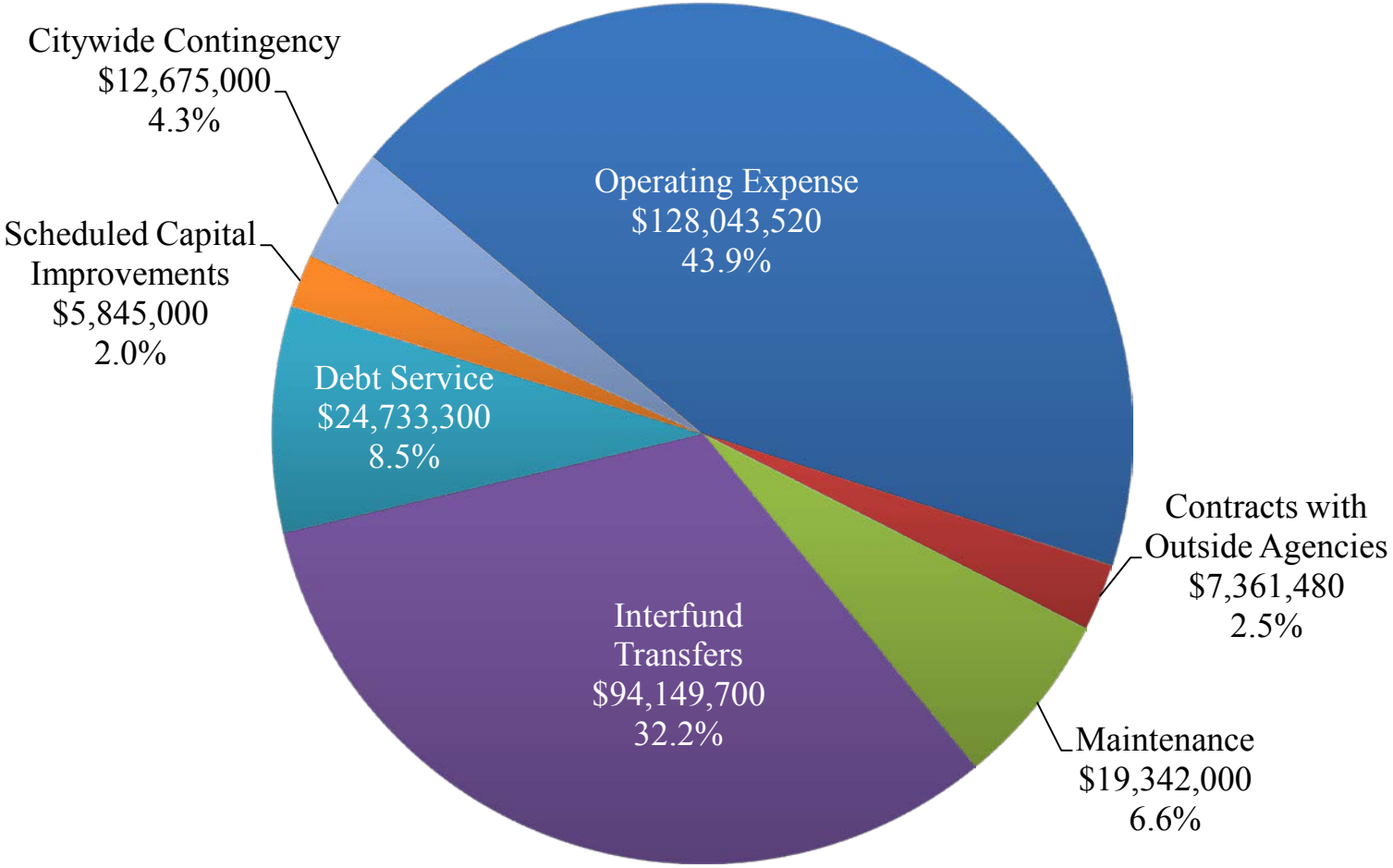
[1] Countywide sales tax approved by voter in 2016 to fund a new county courthouse. Per state statute, this revenue is shared with cities. Tax is scheduled to sunset in March 2027.

2018 CITY EXPENDITURES BY GOAL AREA
ALL BUDGETED FUNDS



2018 Budget = $292,150,000

2018 CITY EXPENDITURES BY PURPOSE
ALL BUDGETED FUNDS



2018 Budget = $292,150,000

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF EXPENDITURES

GOAL AREA/COST CENTER	Actual 2015	Actual 2016	Estimated 2017	Budgeted 2018
Finance & Administration				
Mayor & Council	$1,274,507	$1,362,361	$1,289,021	$1,340,265
Convention & Tourism	2,973,939	3,161,220	3,175,388	3,770,000
Economic Development	1,352,403	1,505,541	1,545,980	1,905,980
[1] Emergency Management	180,503	214,702	221,072	238,092
City Manager	1,134,971	1,211,878	996,483	1,073,040
Communications	473,515	519,932	514,560	554,972
Information Technology	3,868,962	4,311,951	5,046,290	5,642,904
Facilities Management	3,476,826	3,678,290	3,636,352	3,839,921
Municipal Court	2,315,889	2,337,082	2,436,120	2,574,782
Municipal Court - Alcohol Diversion	505,264	528,147	561,383	604,359
Law	1,573,126	1,770,486	1,706,497	1,749,289
Finance & Accounting	1,342,050	1,412,795	1,467,609	1,590,739
City Clerk	713,431	792,544	763,867	795,165
Human Resources	1,811,304	1,924,969	1,742,274	1,975,508
Payroll	430,917	434,285	447,961	484,159
Total Finance & Administration	23,427,607	25,166,183	25,550,857	28,139,175
Public Safety				
Police Administration	2,707,513	3,073,834	2,871,365	3,214,356
Tactical Operations Bureau	18,408,991	19,037,336	20,267,892	21,545,985
Special Services Bureau	10,057,739	10,453,531	11,294,000	13,092,889
Fire Service Contracts	874,910	915,313	975,000	659,000
Fire Administration	1,245,950	1,373,948	1,277,867	1,360,843
Fire Operations	15,374,555	15,739,786	16,284,645	17,886,831
Fire Prevention	698,159	701,567	672,279	747,268
Fire Support Services	480,280	492,772	613,797	666,804
Fire Training	789,563	839,287	844,321	932,980
Fire Training Center	87,447	62,156	88,208	92,250
[2] Merriam Fire Contract	2,006,052	2,105,118	2,455,000	2,489,869
Total Public Safety	52,731,159	54,794,648	57,644,374	62,689,075
Public Works				
Public Works Administration	1,162,098	799,227	815,486	866,418
Street Engineering & Construction	2,474,799	2,523,316	2,591,551	2,961,055
Stormwater Engineering	982,559	909,599	1,386,900	1,429,441
Traffic Services	1,373,094	1,615,648	1,653,894	1,835,147
Traffic Maintenance	3,564,514	3,206,167	3,195,656	3,473,389
Street Maintenance	3,620,533	4,015,778	4,155,032	4,350,581
Stormwater Maintenance	2,048,532	2,271,823	2,187,780	2,687,529
Fleet Maintenance	907,424	1,016,408	968,772	975,765
Total Public Works	16,133,553	16,357,966	16,955,071	18,579,325

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF EXPENDITURES

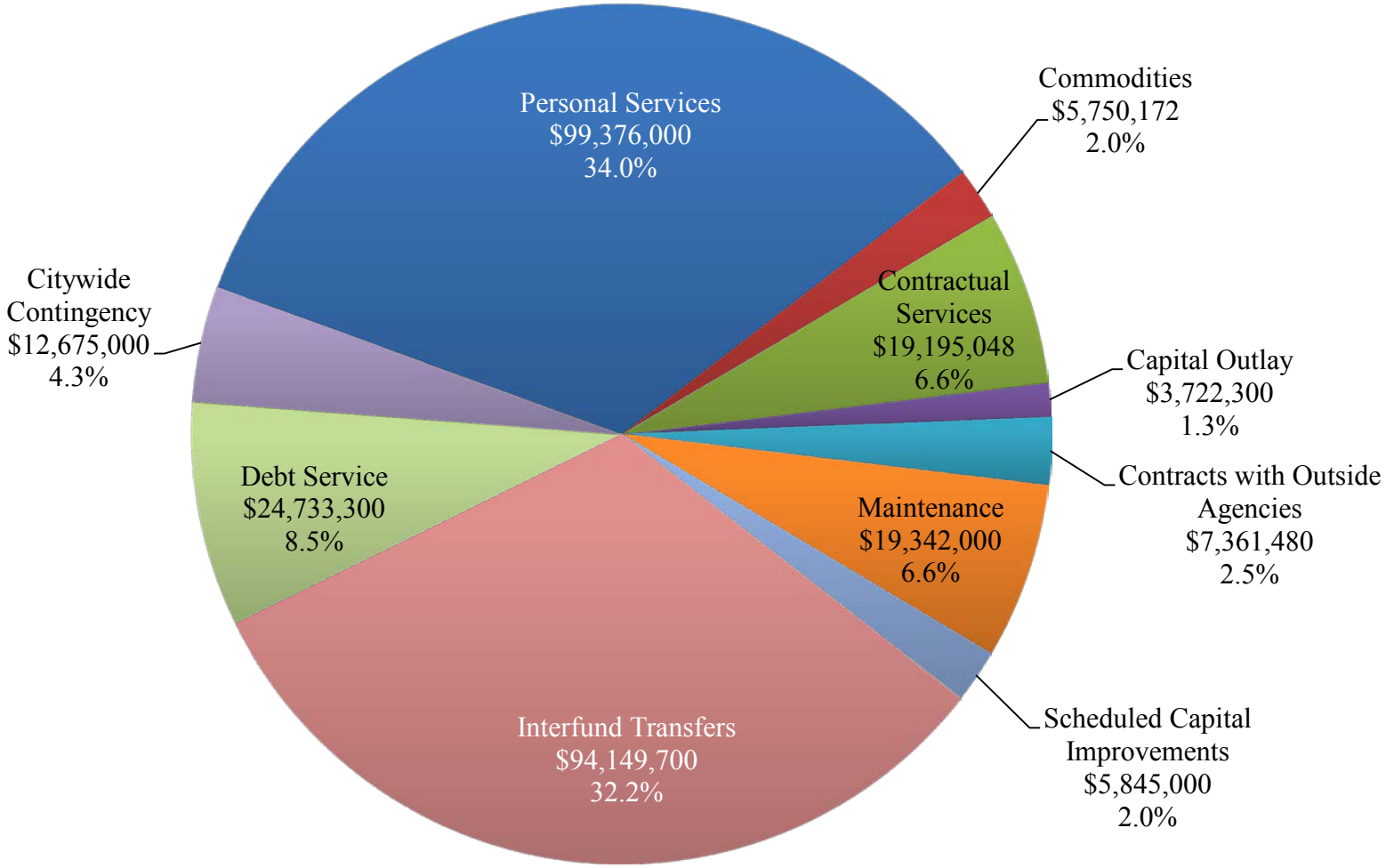
GOAL AREA/COST CENTER	Actual 2015	Actual 2016	Estimated 2017	Budgeted 2018
Community Development				
Parks & Forestry	3,081,340	3,257,690	3,418,328	3,727,025
Arboretum & Botanical Garden	902,258	955,763	888,513	947,327
Leisure Services	849,855	878,701	967,531	991,677
Community Center	1,786,465	1,794,273	1,899,668	1,995,771
Golf Courses	4,245,391	4,540,125	4,446,000	4,845,000
Farmstead	1,736,966	1,740,562	1,731,419	1,961,532
Aquatics	1,329,669	1,181,158	1,197,814	1,294,776
Soccer Complex Operations	1,153,183	1,118,379	1,102,000	1,230,000
Planning & Development Services	2,139,331	2,210,908	2,057,273	2,223,881
Community Planning	1,952,083	1,813,189	2,384,865	2,545,250
Building Safety	2,131,460	2,102,644	2,372,232	2,695,380
Engineering Services	1,182,573	1,345,488	1,262,693	1,429,806
Business Improvement District	105,941	103,083	105,000	110,000
Total Community Development	22,596,515	23,041,963	23,833,336	25,997,425
Total Operating Expenditures and Contracts with Outside Agencies	**114,888,834**	**119,360,760**	**123,983,638**	**135,405,000**
Maintenance	12,995,000	17,508,639	21,020,000	19,342,000
Debt Service	45,642,814	61,303,474	28,435,000	24,733,300
Capital Improvements	4,340,120	6,099,139	8,330,000	5,845,000
Citywide Contingency	342,770	224,665	1,731,362	12,675,000
Transfers	42,511,115	47,281,376	46,002,000	94,149,700
Total Non-Operating Expenditures	**105,831,819**	**132,417,293**	**105,518,362**	**156,745,000**
Total Expenditures	**$220,720,653**	**$251,778,053**	**$229,502,000**	**$292,150,000**
ENDING BALANCE	**$55,239,754**	**$63,173,819**	**$63,365,000**	**$0**

CITY OF OVERLAND PARK
SUMMARY OF EXPENDITURES BY FUND

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax Operating	Transient Guest Tax Capital Imp	Transient Guest Tax TGT Fund	Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Imp Dist	Tax Incrmt. Financing	Total All Funds
OPERATING EXPENDITURES															
Finance & Administration															
Mayor & Council	$423,765														$423,765
Emergency Management	238,092														238,092
City Manager	1,073,040														1,073,040
Communications	554,972														554,972
Information Technology	5,642,904														5,642,904
Facilities Management	3,839,921														3,839,921
Municipal Court	2,574,782														2,574,782
Court Services	604,359														604,359
Law	1,749,289														1,749,289
Finance & Accounting	1,590,739														1,590,739
City Clerk	795,165														795,165
Human Resources	1,975,508														1,975,508
Payroll	484,159														484,159
Total Finance & Administration	**21,546,695**	-	-	-	-	-	-	-	-	-	-	-	-	-	**21,546,695**
Public Safety															
Police Services:															
Police Administration	3,214,356														3,214,356
Tactical Operations Bureau	21,377,485				168,500										21,545,985
Special Services Bureau	13,092,889														13,092,889
Subtotal Police Services	37,684,730	-	-	-	168,500	-	-	-	-	-	-	-	-	-	37,853,230
Fire Services:															
Fire Administration	1,360,843														1,360,843
Fire Operations	17,886,831														17,886,831
Fire Prevention	747,268														747,268
Fire Support Services	666,804														666,804
Fire Training	932,980														932,980
Fire Training Center	92,250														92,250
Merriam Fire Contract	2,489,869														2,489,869
Subtotal Police Services	24,176,845	-	-	-	-	-	-	-	-	-	-	-	-	-	24,176,845
Total Public Safety	**61,861,575**	-	-	-	**168,500**	-	-	-	-	-	-	-	-	-	**62,030,075**
Public Works															
Public Works Administration	866,418														866,418
Street Engineering & Constr.	2,961,055														2,961,055
Stormwater Engineering										1,429,441					1,429,441
Traffic Services	1,835,147														1,835,147
Traffic Maintenance	3,473,389														3,473,389
Street Maintenance	4,350,581														4,350,581
Stormwater Maintenance										2,687,529					2,687,529
Fleet Maintenance	975,765														975,765
Total Public Works	**14,462,355**	-	-	-	-	-	-	-	-	**4,116,970**	-	-	-	-	**18,579,325**
Community Development															
Parks & Forestry	3,727,025														3,727,025
Arboretum & Botanical Garden	947,327														947,327
Subtotal Parks	4,674,352	-	-	-	-	-	-	-	-	-	-	-	-	-	4,674,352
Leisure Services	991,677														991,677
Community Centers	1,995,771														1,995,771
Golf Courses											4,845,000				4,845,000
Soccer Operations												1,230,000			1,230,000
Farmstead	1,961,532														1,961,532
Aquatics	1,294,776														1,294,776
Subtotal Recreation	6,243,756	-	-	-	-	-	-	-	-	-	4,845,000	1,230,000	-	-	12,318,756

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax Operating	Transient Guest Tax Capital Impr	Transient Guest Tax TGT Fund	Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Impr Dist	Tax Incrmt. Financing	Total All Funds
Community Development, Cont.															
Planning & Development Serv.	2,223,881														2,223,881
Community Planning	2,545,250														2,545,250
Building Safety	2,695,380														2,695,380
Engineering Services	1,291,776									138,030					1,429,806
Subtotal Planning	8,756,287	-		-	-	-	-	-	-	138,030	-	-	-	-	8,894,317
Total Community Development	**19,674,395**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**138,030**	**4,845,000**	**1,230,000**	**-**	**-**	**25,887,425**
TOTAL OPERATING	**117,545,020**	**-**	**-**	**-**	**168,500**	**-**	**-**	**-**	**-**	**4,255,000**	**4,845,000**	**1,230,000**	**-**	**-**	**128,043,520**
CONTRACTS WITH OUTSIDE AGENCIES															
Finance & Administration															
Mayor & Council					916,500										$916,500
Convention & Tourism						2,445,000	1,325,000								3,770,000
Economic Development	645,980													1,260,000	1,905,980
Total Finance & Administration	**645,980**	**-**	**-**	**-**	**916,500**	**2,445,000**	**1,325,000**	**-**	**-**	**-**	**-**	**-**	**-**	**1,260,000**	**6,592,480**
Public Safety															
Fire Protection	659,000														659,000
Total Public Safety	**659,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**659,000**
Community Development															
Business Improvement District													110,000		110,000
Total Community Development	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**110,000**	**-**	**110,000**
TOTAL CONTRACTS	**1,304,980**	**-**	**-**	**-**	**916,500**	**2,445,000**	**1,325,000**	**-**	**-**	**-**	**-**	**-**	**110,000**	**1,260,000**	**7,361,480**
INFRASTRUCTURE AND FACILITIES MAINTENANCE															
Finance & Administration															
Facilities Management	1,755,000														1,755,000
Total Finance & Administration	**1,755,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,755,000**
Public Works															
Street Maintenance	8,087,000	4,600,000	1,000,000												13,687,000
Stormwater Maintenance										3,065,000					3,065,000
Total Public Works	**8,087,000**	**4,600,000**	**1,000,000**	**-**	**-**	**-**	**-**	**-**	**-**	**3,065,000**	**-**	**-**	**-**	**-**	**16,752,000**
Community Development															
Parks & Forestry				575,000											575,000
Golf											200,000				200,000
Soccer												60,000			60,000
Total Community Develoomment	**-**	**-**	**-**	**575,000**	**-**	**-**	**-**	**-**	**-**	**-**	**200,000**	**60,000**	**-**	**-**	**835,000**
TOTAL MAINTENANCE	**9,842,000**	**4,600,000**	**1,000,000**	**575,000**	**-**	**-**	**-**	**-**	**-**	**3,065,000**	**200,000**	**60,000**	**-**	**-**	**19,342,000**
NON-OPERATING EXPENDITURES															
Debt Service									16,975,000		425,000				17,400,000
Debt Service Support Agreement								7,333,300							7,333,300
Scheduled Capital Improve.			3,770,000	1,025,000						625,000	-	425,000			5,845,000
Contingency	3,380,000	1,620,000			3,885,000	-	-		400,000	2,645,000	150,000	595,000			12,675,000
Transfer to General Fund		0	150,000								250,000				400,000
Transfer to Bond & Interest Fund	11,000,000			0			5,405,000			-		-			16,405,000
Transfer to Transient Guest Tax - Oper								2,444,400							2,444,400
Transfer to Transient Guest Tax - Cap								1,222,300							1,222,300
Transfer to Facility Maintenance Reserv	500,000														500,000
Transfer to Self Insurance Fund	100,000									25,000					125,000
Transfer to Excise Tax Reserve Fund	3,050,000														3,050,000
Transfer to Equip. Reserve Fund	2,650,000									375,000		0			3,025,000
Transfer to Transient Guest Tax Fund	5,000,000														5,000,000
Transfer to Capital Reserves Fund	50,778,000		3,400,000	615,000			5,970,000				1,215,000				61,978,000
TOTAL NON-OPERATING	**76,458,000**	**1,620,000**	**7,320,000**	**1,640,000**	**3,885,000**	**-**	**11,375,000**	**11,000,000**	**17,375,000**	**3,670,000**	**2,040,000**	**1,020,000**	**-**	**-**	**137,403,000**
Total Budget	**205,150,000**	**6,220,000**	**8,320,000**	**2,215,000**	**4,970,000**	**2,445,000**	**12,700,000**	**11,000,000**	**17,375,000**	**10,990,000**	**7,085,000**	**2,310,000**	**110,000**	**1,260,000**	**292,150,000**

2018 CITY EXPENDITURES BY CATEGORY
ALL BUDGETED FUNDS



2018 Budget = $292,150,000

CITY OF OVERLAND PARK
TOTAL CITY EXPENDITURES BY CATEGORY

		2018 Budget
Personal Services		
Salaries and Wages	$	66,949,680
Hospital and Medical Insurance		14,196,151
Life Insurance		293,270
Required Payroll Taxes		5,953,765
Retirement		11,983,134
Total Personal Services	$	99,376,000
Commodities		
Awards	$	110,890
Office Supplies		454,562
Operating Supplies		2,846,820
Construction Supplies		264,563
Repair and Maintenance Supplies		2,073,337
Total Commodities	$	5,750,172
Contractual Services		
Utilities	$	3,561,460
Communications		408,230
Transportation		560,368
Education and Training		414,268
Insurance and Bonds		551,644
Professional Services		1,670,858
Contractual Services		11,514,681
Repair and Maintenance		5,626,496
Printing and Publishing		125,277
Leases/Rentals		640,712
Other Contractual Services		1,482,534
Total Contractual Services	$	26,556,528
Capital Outlay		
Land and Buildings	$	0
Office Equipment and Fixtures		2,224
Operating Equipment		3,717,256
Other Capital Outlay		2,820
Total Capital Outlay	$	3,722,300
Transfers/Others		
Debt Service		24,733,300
Capital Improvements		5,845,000
Maintenance Improvements		19,342,000
Citywide Contingency		12,675,000
Transfers		94,149,700
Total Other Financing	$	156,745,000
Combined Total	**$**	**292,150,000**

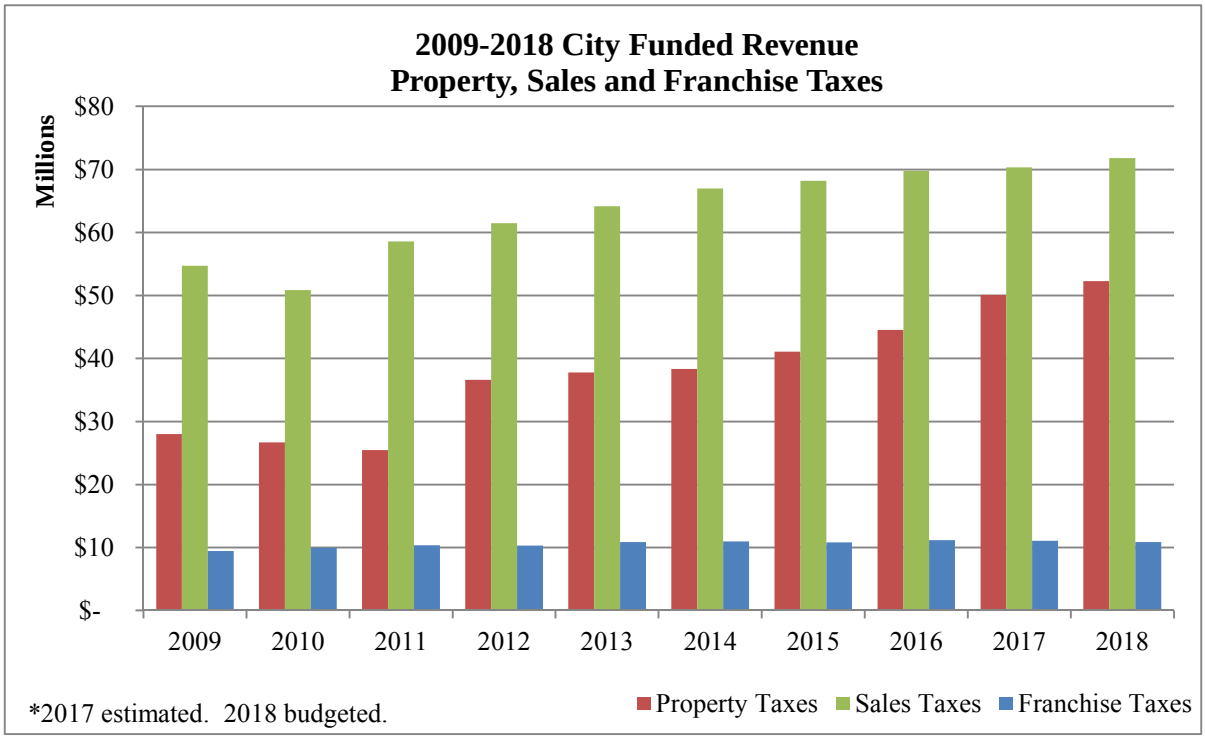
CITY OF OVERLAND PARK
BUDGET TO BUDGET COMPARISON - ALL FUNDS

By Source and Purpose	2017 Budget	2018 Budget	$ Change	% Change
Revenues				
Resources from Prior Year	$ 55,800,000	$ 63,365,000	$ 7,565,000	13.6%
Property Tax	49,723,400	52,273,200	2,549,800	5.1%
Sales Tax	75,415,000	81,686,000	6,271,000	8.3%
Intergovernmental	9,070,000	9,570,000	500,000	5.5%
City Generated	58,696,600	58,319,100	(377,500)	-0.6%
Transfers	29,900,000	26,936,700	(2,963,300)	-9.9%
	$ 278,605,000	$ 292,150,000	$ 13,545,000	4.9%
Expenditures				
Personal Services	$ 95,892,522	$ 99,376,000	$ 3,483,478	3.6%
Commodities	5,787,359	5,750,172	(37,187)	-0.6%
Contractual Services	18,155,313	19,195,048	1,039,735	5.7%
Capital Outlay	3,499,326	3,722,300	222,974	6.4%
Contracts with Outside Agencies	6,555,480	7,361,480	806,000	12.3%
Maintenance	20,120,000	19,342,000	(778,000)	-3.9%
Debt Service	28,545,000	24,733,300	(3,811,700)	-13.4%
Scheduled Capital Improvements	7,960,000	5,845,000	(2,115,000)	-26.6%
Citywide Contingency	8,715,000	12,675,000	3,960,000	45.4%
Interfund Transfers	83,375,000	94,149,700	10,774,700	12.9%
	$ 278,605,000	$ 292,150,000	$ 13,545,000	4.9%

By Fund	2017 Budget	2018 Budget	$ Change	% Change
General Fund	$194,505,000	$205,150,000	10,645,000	5.5%
Special Street & Highway	5,325,000	6,220,000	895,000	16.8%
1/8-cent Sales Tax	9,200,000	8,320,000	(880,000)	-9.6%
Special Parks & Rec	2,405,000	2,215,000	(190,000)	-7.9%
Special Alcohol	4,225,000	4,970,000	745,000	17.6%
Transient Guest Tax	10,820,000	11,000,000	180,000	1.7%
Transient Guest Tax - Capital	8,750,000	12,700,000	3,950,000	45.1%
Transient Guest Tax - Operating	2,405,000	2,445,000	40,000	1.7%
Bond & Interest	21,725,000	17,375,000	(4,350,000)	-20.0%
Stormwater Utility	9,100,000	10,990,000	1,890,000	20.8%
Golf Course	6,935,000	7,085,000	150,000	2.2%
Soccer Operations	2,200,000	2,310,000	110,000	5.0%
Business Improvement District	110,000	110,000	-	0.0%
Tax Increment Financing	900,000	1,260,000	360,000	40.0%
	$278,605,000	$292,150,000	13,545,000	4.9%

2018 BUDGETED REVENUE – MAJOR SOURCES

Three sources comprise the majority of City-funded revenues: property taxes, sales taxes and franchise taxes. These revenue sources are discussed in this section. Following is a chart displaying historical data for these three revenue sources.

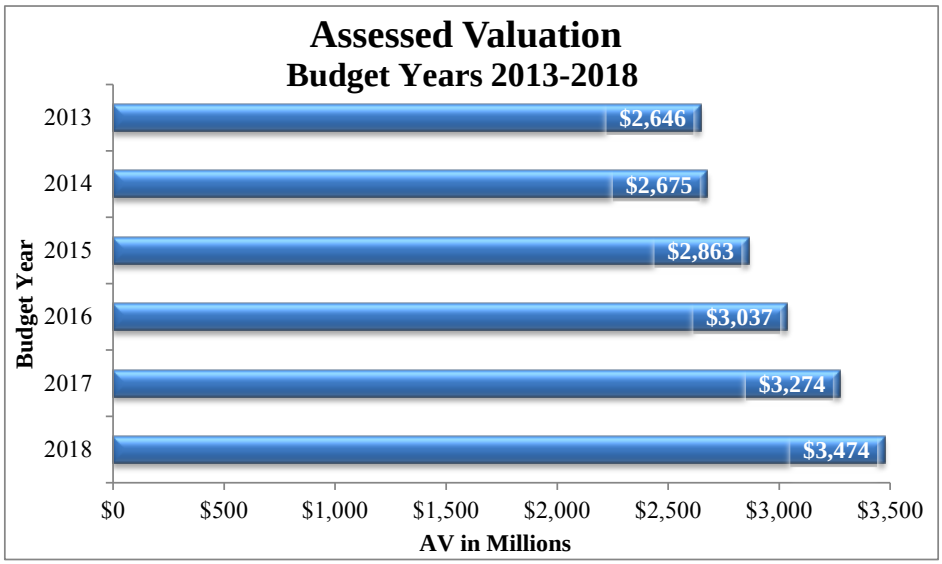


Property Tax

Budgeted 2018 property taxes, including Ad Valorem, Delinquent Property Taxes and Motor Vehicle Taxes, total $52,273,200 or 17.9% of total budgeted revenues. General Fund property taxes comprise $47,739,100 or 23.3% of total General Fund budgeted revenues. Budgeted Stormwater Utility property taxes total $3,663,100 or 33.3% of total Stormwater Utility Fund budgeted revenues. Tax increment funding of $871,000 comprises the remainder of property tax revenues.

Property taxes are collected on the assessed valuation of taxable real and tangible personal property. The Office of the County Clerk provides the estimated assessed valuation used in budget preparation.

The assessed value for the 2018 budget has increased by 6.2% from the 2017 budget's assessed valuation. This increase reflects a 4.0% in real property values, as well as 2.37% growth from new construction, increasing the total real estate assessed value by 6.4%. However, current state law exempts new personal property from being added to the tax rolls. Between the 2017 and 2018 budgets, personal property declined 7.0%, while state assessed utilities increased 1.0%.



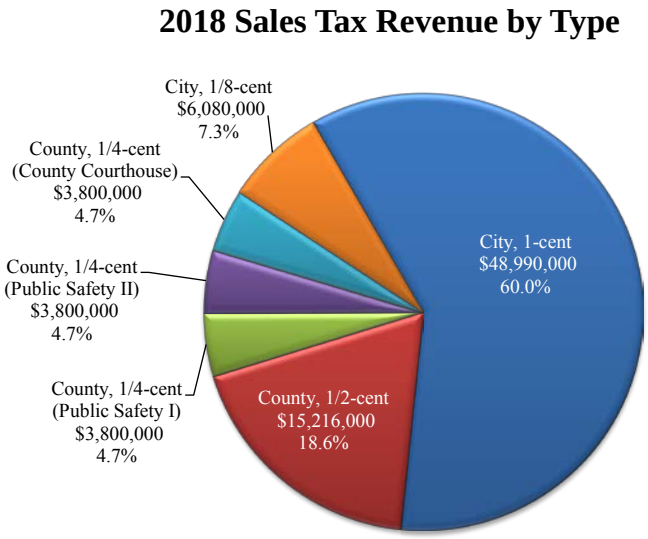
Based upon the projected assessed valuation, the mill levy is calculated to fund ad valorem property tax revenue requirements. In 2018, the City's total mill levy decreases to 13.565 mills, based on action by the City Council to reduce the tax rate.

Overland Park's property tax rate remains approximately half to two-thirds the rate of similar surrounding communities, as well as the lowest rate of any first class city in Kansas. The 2018 mill levy was finalized by the County Clerk in October 2017, after all property tax appeals were resolved and the City's assessed value was certified.

Fund	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget
General Fund	11.873	11.877	11.887	12.839	12.603
Stormwater Utility	0.960	0.960	0.961	0.961	0.962
Total	**12.833**	**12.837**	**12.848**	**13.800**	**13.565**

Sales Tax

Sales tax revenues are anticipated to total $81.7 million in 2018. Collections of the City's 1-cent sales tax, which includes compensating use tax, and the City's share of the county 1/2-cent general, 1/4-cent public safety I and 1/4-cent public safety II sales tax support general operations of City government.



The City's share of the new county 1/4-cent courthouse sales tax has been earmarked for public safety, street and park capital and maintenance improvements, while revenues from the City's 1/8-cent street sales tax are dedicated to improvements to residential streets, thoroughfares and traffic infrastructure. As approved by voters, the street sales tax is scheduled to sunset in 2024, while the courthouse sales tax sunsets in 2027.

The chart to the right illustrates sales tax revenue by type. Further discussion of the City's 1-cent and countywide sales taxes follows.

City Sales Tax

The City's primary source of income is a 1-cent sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage.

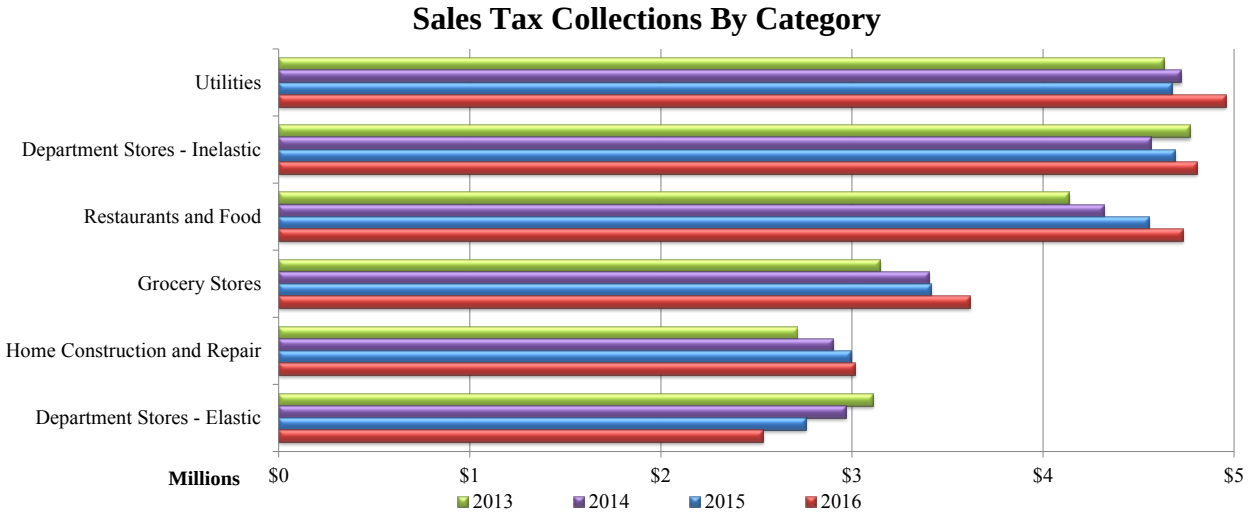
General Fund city sales tax revenues budgeted for 2018 total $48.6 million which is an increase of 2.0% over estimated 2017 sales tax receipts. In 2018, City 1-cent sales tax revenues are projected to comprise 23.7% of General Fund resources; total City Sales Tax revenue in the General, 1/8-Cent Sales Tax and Tax Increment Financing funds comprises 18.8% of total budgeted revenues.

City sales tax revenue growth is projected using the most current quarterly forecast of sales tax. The sales tax forecast is based on historical data and is derived from the use of two different statistical models – regression and Box Jenkins. In addition, sales tax collections by business category are analyzed, and external events, which cannot be measured by the models, are considered. The table below summarizes historical sales tax performance:

Year	General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax)	% Change	Year	General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax)	% Change
2009*	$38,990,945	3.7%	2014	$45,213,365	2.7%
2010*	$35,301,372	-9.5%	2015	$45,809,867	1.3%
2011	$41,367,325	17.2%	2016	$46,707,590	2.0%
2012	$42,397,537	2.5%	2017 Est.	$47,640,000	2.0%
2013	$44,006,422	3.8%	2018 Budget	$48,615,000	2.0%

**2009-2010 includes significant refunds of compensating use tax. 2011 growth is artificially high due to refunds in the previous year.*

Since 1991, the City has captured specific sales tax data and has developed a system to categorize sales tax collections by sales type. This data has provided more accurate information regarding the diversification of the sales tax base and the total retail sales by category for the last several years. The following graph depicts the total sales tax collected in the top five categories from 2013 through 2016. These revenue types represent over 50% of total collections.



Countywide Sales Tax

The City's allocation of the countywide sales tax is made up of three components: 1) the City's share of the countywide 1/2-cent sales tax, 2) the City's share of the County 1/4-cent public safety I sales tax, 3) the City's share of the County 1/4-cent public safety II sales tax, and 4) the City's share of the County 1/4-cent courthouse sales tax, which was approved by voters in the fall of 2016 and is scheduled to sunset in 2027.

Proceeds from the four county sales taxes are distributed by the State Department of Revenue and are based on distinct distribution formulas. The total county sales taxes budgeted for 2018 are $26,616,000, which is a 5.9% increase over estimated 2017 collections. The high growth rate is attributable to the addition of the county courthouse sales tax, from which collections began in April of 2017. In 2018, county sales taxes are estimated to comprise 13.0% of budgeted 2018 General Fund revenues and 9.1 % of total budgeted revenues for all funds.

Historically, the City's proceeds from the countywide 1/2-cent sales tax have been relatively proportional to the City's retail sales, before use tax refunds. The 2018 budgeted amount of $15,216,000 reflects an increase of 2.1% over estimated 2017 collections.

The proceeds from three county 1/4-cent sales taxes are distributed based on a different formula than the countywide 1/2-cent sales tax. Half of the 1/4-cent sales taxes is allocated directly to county functions, with the remaining portion allocated between the county and the cities based on taxing effort and population. The 2018 budgeted amount of $3,800,000 each is projected using similar methodology at the City's 1-cent sales tax.

Franchise Tax

The City levies electric, telephone, gas service and telecable franchise taxes. Revenues for each source are forecasted separately; however, due to volatility of the electric and gas service components more emphasis is placed on the accuracy of the total forecasted franchise taxes. Telephone and telecable franchise taxes are related to the City's population. Electric and gas franchise taxes, while related to population, are largely driven by the weather. The 2018 revenues from this source are estimated to decrease 2.3% from estimated 2017 revenues. Total budgeted franchise tax revenue for 2018 is $10,851,500 and comprises 5.4% of budgeted General Fund revenues and 3.8% of budgeted revenues for all funds.

Other Revenues

Other revenues include city generated revenues such as fees and fines, as well as intergovernmental revenue. Other revenues are projected to grow approximately 2%.

GENERAL FUND

Description	2018 Budget	Applicable Laws
Cash Balance - Jan, 1	Based on estimated 2017 revenues and expenditures.	
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund, based on an assessed valuation in 2017 of $3,474,210,257 and a property tax rate of 12.603 mills. (.8% delinquency estimate was used.)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is divided into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction. However, in accordance with state law, a Notice of Vote by the City Council approving the budget must be published when property tax dollars levied over the prior year increase, except with regard to increases attributable to new improvements to real estate; increased personal property valuation for most subclasses; property located within an added jurisdictional territory; and property that has changed in
Motor Vehicle Tax	Based on the City's anticipated share of the estimated countywide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.
Delinquent Property Tax	Based on historical receipts.	The County Clerk is responsible for adding any lands or improvements that have previously escaped taxation to the tax rolls. Properties are placed on the tax rolls at the amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Special Weed & Sewer	Based on historical receipts.	Delinquent payment of City assessments for weed & sewer charges are certified to the County Clerk & upon collection by the County, the funds are returned to the City.
Rental Excise Tax	Based on prior year receipts.	Excise tax on rental cars per K.S.A. 79-5117. Distributed semi-annually by the County.
Countywide Sales Tax	Based on 2017 forecasted sales plus 2.1 percent growth.	The proceeds of the Countywide sales tax are distributed by the State Department of Revenue based on the following formula: One-half of all revenue collected within the County shall be apportioned among the County & cities based on the total taxing effort of all cities & each entity's total taxing effort in that preceding year relative to the total taxing effort of all cities & the County in the preceding year. The remaining one-half of the revenue shall be apportioned to the County & cities in the proportion each entity's population has relative to the total population in the County. The County's share shall be calculated by the percentage of people residing in unincorporated areas.

GENERAL FUND (continued)

Description	2018 Budget	Applicable Laws
Countywide Sales Tax-Public Safety I (1/4-cent) and Public Safety II (1/4-cent)	Based on 2017 forecasted sales plus 2.3 percent growth.	The portion of the Countywide sales tax due to the passage of the public safety sales taxes is based on the following formula: One-half of all revenue collected from each of the additional ¼-cent sales taxes shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the Countywide Sales Tax as previously stated.
Countywide Sales Tax-County Courthouse (1/4-cent)	Revenues are forecasted in the same manner as the countywide Public Safety I and Public Safety II Sales Tax. 2018 revenues are artifically high due to the sales tax collection in 2017 beginning in April 2017 (3/4 of a year).	The portion of the Countywide sales tax due to the passage of the "courthouse" tax in 2016, and is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the countywide sales tax as previously stated. The tax sunsets in March 2027.
Liquor Tax	Based on estimates provided by Johnson County and 2017 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within city limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation and Special Alcohol Program.
City Sales Tax	Based on 2017 forecasted citywide sales plus 2.0 percent growth.	The City levies a 1-cent tax on all nonexempt sales within the City of Overland Park.
Kansas City Power and Light Electric Franchise Tax	Based on 2017 forecasted revenues.	The City levies a franchise tax of 3% of gross receipts from the electric utility operating within the City limits. The current franchise agreement expired on 8-11-2017.
Kansas Gas Service Franchise Tax	Based on 2017 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 1-19-2021.
Atmos Energy Franchise Tax	Based on 2017 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 10-11-2022.
Telecommunications Franchise Tax	Based on 2017 forecasted revenues.	The City levies telecommunications franchise tax of 3% with various companies, including Southwestern Bell, d.b.a AT&T, Verizon, Telcove Investments, Centurylink, Windstream KDL, Kansas Fiber Network, Unite Private Network, ExteNet Systems, Time Warner Cable, and Consolidated Communications.
Telecable Franchise Tax	Based on 2017 forecasted revenues.	The City levies telecable franchise tax of 4.5% with various companies, including Time Warner Cable and Consolidated Communications.

GENERAL FUND (continued)

Description	2018 Budget	Applicable Laws
Pool Memberships	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Gate Receipts	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Concession	Based on departmental estimates.	
Swimming Lessons	Based on departmental estimates.	The Governing Body sets fees by resolution.
Farmstead Concessions	Based on departmental estimates.	The Governing Body sets fees by resolution.
Leisure Service Fees	Based on departmental estimates.	The Governing Body sets fees by resolution.
Arts Commission	Based on departmental estimates.	
Municipal Court Fines	Based on departmental estimates.	All fines & forfeited bonds are paid to the City Treasurer by the Municipal Court.
Alcohol Diversion Fees	Based on departmental estimates.	Monitoring fee ($420) and DUI Diversion Fee ($500) paid by individuals in OP's diversion program.
Victim Assistance	Based on departmental estimates.	A $1.50 victim assistance fee is assessed per incident to offset costs associated with the mandated victim assistance program.
Animal Licenses	Based on departmental estimates.	The City imposes a license fee of $20/year ($10/year for neutered or spayed animals) for each dog or cat kept within City limits.
Liquor Licenses and Cereal Malt Beverage (CMB) Licenses	Based on 2017 forecasted revenues.	The City collects biennial fees for drinking establishment, caterers, and private clubs located with the City of Overland Park. The fee is $500 for the two-year license. Retail liquor stores pay $600 for a two-year license. The City levies a fee of $100 for each license issued for each license issue for retail sales & consumption of CMBs & $50 for each license issue to sell CMBs for off-premise consumption.
Other Licenses and Permits	Based on 2017 forecasted revenues.	Fees are set by the Governing Body.
Alarm Permits	Based on 2017 forecasted revenues.	Ordinance APD-3006 sets forth a one time $10 fee for an alarm permit which will be valid as long as the permit holder continuously operates an alarm system at the same location. Ordinance APD-1982 sets forth the assessment of fees against alarm users who have recorded "chargeable" false alarms as follows: $0 for the 1st & 2nd false alarms, $50 for the third, $100 for the fourth, $150 for the fifth, $200 for the sixth and $250 for the seventh & any subsequent false alarms.
Building Permits	Based on departmental estimate.	Resolution 4277 establishes building permit fees based on the ICC Building Valuation Data Table multiplied by the permit fee multiplier (.005).
Plan Review Fees - Engineering Services & Building Safety	Based on departmental estimate.	Resolution 4277 establishes fees for Public Permits shall be 5% of the bond amount. Resolution 4277 establishes the permit fee shall be based on the valuation of the work multiplied by the permit fee multiplier.

GENERAL FUND (continued)

Description	2018 Budget	Applicable Laws
Excise Tax/Transitional Revenue	Based on departmental estimates assuming tax rate of $.215/sq. ft.	City Ordinance EX-2711 establishes excise tax on the act of platting real property with certain rebates as provided for in the ordinances.
Other Building Safety Fees	Based on departmental estimate.	Fees established by Resolution 4277 include: Elevator Certificate Fee - $30 per piece of equipment per year. Third party certification required. Temporary Certificate of Occupancy (TCO) Renewals- Issuance of renewals of commercial TCO is $500 and residential TCO renewal is $300.
Zoning & Other Planning Fees	Based on departmental estimates.	Fees for Rezoning, Special Use Permits, Subdivision & Planning Applications are set by Resolution 3894.
Miscellaneous Revenue		Various revenues of a miscellaneous nature including but not limited to copy fees, sale of books and maps, and various reimbursements. Because of the nature of these revenues, it is difficult to make accurate estimates of the individual sources so they have been grouped for the purpose of this presentation.
Interest Earned on Investments	Based on percentage return on investments.	Home Rule powers allow City to invest temporarily idle funds, K.S.A. 12-1675 and City Ordinance No. IIM-1770 restrict the type of investments and where they may be purchased.

STORMWATER UTILITY FUND

Description	2018 Budget	Applicable Laws
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund based on projected valuation in 2017 of $3,474,210,257 and a property tax of .962 mills. (.8% delinquency estimate was used)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district therein. State law requires that all real & tangible personal property shall be assessed at fair market value.
Stormwater Utility User Fee	Based on amount of impervious service area associated with a property. Impervious surface area is measured by equivalent residential units (ERUs).	This is a user fee, set by the City's Governing Body. The fee is $2 per equivalent residential unit (ERU). One ERU is equal to 2,485 square feet of impervious area.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated county wide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.

SPECIAL STREET AND HIGHWAY FUND

Description	2018 Budget	Applicable Laws
Gasoline Tax	Based on forecasted 2017 collections.	K.S.A. 79-3425c, 79-34,141 and 79-34,142. The current basis of this revenue is a 24 cent/gallon tax on Motor Vehicles Fuel and 26 cent/gallon tax on Special Fuel. The revenue from this tax is divided as follows: $2.5 million - County Equalization and Adjustment Fund, of the balance: 66.37% - State Freeway Fund; 33.63% - Special City and County Highway Fund; 57% is allocated to Johnson County and 43% to the cities within the County. Cities' portion is determined on a per capita basis.

1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND

Description	2018 Budget	Applicable Laws
1/8-cent Sales Tax	Based on 2017 forecasted sales plus 2.1 percent growth.	State law K.S.A. 12-187 allow the City to impose additional sales tax with approval of the voters to be used for economic development, strategic planning, or public infrastructure projects. In 1998 voters approved levying a 1/8-cent retailers' tax for improvements to residential streets and thoroughfares. In 2003 and 2008, and 2013 voters approved extensions of this tax. City Ordinance No. ST-3019 sets the sunset date on the tax to be March 31, 2024.

SPECIAL PARKS & RECREATION FUND

Description	2018 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2017 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

SPECIAL ALCOHOL FUND

Description	2018 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2017 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

TRANSIENT GUEST TAX

Description	2018 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a 9% tax on room rental for hotels and motels within Overland Park.

TRANSIENT GUEST TAX - OPERATING FUND

Description	2018 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

TRANSIENT GUEST TAX - CAPITAL PROJECTS

Description	2018 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

GOLF COURSE FUND

Description	2018 Budget	Applicable Laws
Municipal Golf Course:		
Memberships	Based on departmental estimates.	Set by the Governing Body by resolution.
Green Fees	Based on departmental estimates.	Set by the Governing Body by resolution.
Riding Carts/Pro Shop	Based on departmental estimates.	Set in contract with Golf Pro.
Restaurant Receipts	Based on departmental estimates.	Set in contract with Golf Pro.
Driving Range/Lessons	Based on departmental estimates.	Set in contract with Golf Pro.

SOCCER COMPLEX OPERATIONS FUND

Description	2018 Budget	Applicable Laws
Field Rental	Based on departmental estimates.	Set by the Governing Body by resolution.
Concessions	Based on departmental estimates.	Set by contract, approved by Governing Body
Tenant Rental	Based on departmental estimates.	Set by contract, approved by Governing Body
Sponsorships	Based on departmental estimates.	Set by contract, approved by Governing Body

BOND AND INTEREST FUND

Description	2018 Budget	Applicable Laws
Special Assessments	Based on expected special assessment receipts from on-line improvements - 5% delinquency.	
Transfers	Amount needed in revenues to cover current year expenditures.	

BUSINESS IMPROVEMENT DISTRICT

Description	2018 Budget	Applicable Laws
Business Service Fees	Estimates provided by the Downtown Business Improvement District Advisory Board which are based on the number of businesses located within downtown Overland Park.	Ordinance Number BID-2979 states a fee is to be levied annually to applicable businesses located within the Downtown Business Improvement District, based on the proximately to the core downtown area, and the square footage of building.

Tax Increment Financing

Description	2018 Budget	Applicable Laws
Ad Valorem Property Tax	Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF property tax revenue is directly related to the incremental value increase of the property within the Tax Increment District. Ad Valorem tax revenues includes incremental portion of other taxing jurisdictions.	
Sales Tax	TIF sales tax revenue is directly related to the incremental increase in sales tax revenue after improvements to the property. Sales tax revenue is based on the City's portion of the sales tax rate, at 1.125%.	

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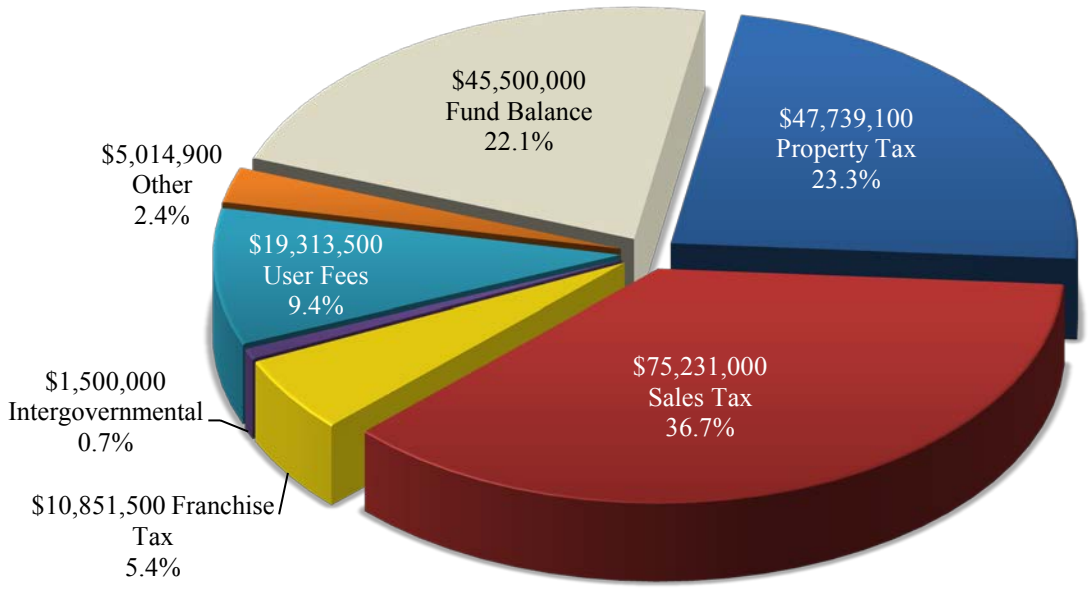
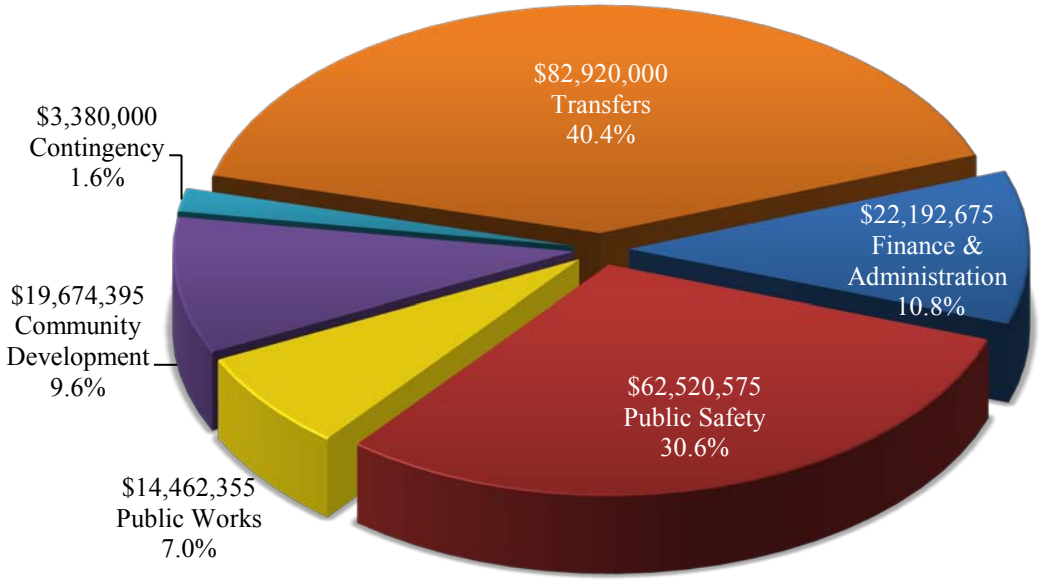
City of Overland Park
2018 Budget

General Fund Revenues



Total GF Revenues = $205,150,000

General Fund Expenditures



Total GF Expenditures = $205,150,000

CITY OF OVERLAND PARK
GENERAL FUND

The General Fund is utilized by the City to account for those resources and activities that are traditionally associated with government, which are not required to be accounted for in another fund. The General Fund is typically involved with day- to-day operations of the City. The majority of this fund's expenditures are to support current year operating costs. In addition, certain capital equipment items may be included in the capital outlay classification. All other capital improvements of a major nature are recorded in other funds.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$34,521,194**	**$41,157,285**	**$43,100,742**	**$45,500,000**
Current Revenue				
County Collected and Distributed				
[1] Ad Valorem Property Tax	$33,596,766	$35,836,566	$41,500,000	$43,449,100
Motor Vehicle Tax	3,805,544	3,921,756	3,965,000	3,990,000
Delinquent Tax Collections	317,327	1,057,310	600,000	300,000
Rental Excise Tax	60,068	61,881	60,000	60,000
Special Weed & Sewer Tax	64,266	101,056	80,000	80,000
	37,843,971	40,978,569	46,205,000	47,879,100
State Collected and Distributed				
Sales Tax-City	45,809,887	46,707,590	47,640,000	48,615,000
Sales Tax-Countywide	14,718,219	15,152,419	14,910,000	15,216,000
Sales Tax-Public Safety	3,678,627	3,788,118	3,715,000	3,800,000
Sales Tax-Economic Development	3,679,569	3,788,118	3,715,000	3,800,000
[2] Sales Tax-Courthouse	0	0	2,787,000	3,800,000
Liquor Tax	1,362,220	1,467,584	1,500,000	1,500,000
	69,248,522	70,903,829	74,267,000	76,731,000
City Collected				
Franchise Taxes	10,832,504	11,194,063	11,101,500	10,851,500
Fines:				
Victim Assistance Program Fees	41,375	32,598	35,000	35,000
Municipal Court	4,508,038	3,720,222	3,397,000	3,397,000
Diversion Monitoring Fee	627,935	629,762	612,000	612,000
	5,177,348	4,382,582	4,044,000	4,044,000

CITY OF OVERLAND PARK
GENERAL FUND

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
City Collected (Continued)				
Parks and Recreation Revenues:				
Municipal Pool Revenue	772,052	777,576	776,000	771,500
Leisure Service Revenue	2,839,235	2,853,674	2,705,000	2,818,500
Arts Commission Revenue	17,802	22,125	20,000	20,000
Arboretum Revenue	198,426	256,973	221,000	231,000
Deanna Rose Farmstead Revenue	1,685,235	1,895,018	1,840,200	1,901,500
	5,512,750	5,805,366	5,562,200	5,742,500
Licenses, Fees and Permits:				
Animal Licenses	159,366	153,774	148,100	148,965
Liquor Licenses/CMB Licenses	84,865	74,851	72,825	74,605
Other Licenses and Permits	368,246	401,716	713,010	780,430
Public Safety Permits and Fees	90,894	96,881	92,500	90,100
Ambualance Fees	2,186,444	2,284,285	2,100,000	1,520,000
Other Fire Permits & Fees	95,761	91,711	90,500	89,900
Building Permits	1,922,788	1,922,513	1,420,250	1,420,400
Plan Review Fees	1,731,834	1,881,776	1,350,000	1,350,000
Zoning and Planning Fees	224,753	217,489	205,000	202,500
Excise Tax	2,543,365	3,145,762	2,350,000	3,050,000
Other Community Service Fees	102,821	146,667	633,500	660,100
	9,511,137	10,417,425	9,175,685	9,387,000
Interest Earned on Investments:	75,413	633,895	624,073	533,300
Misc. Reimbursement	1,545,168	1,125,785	1,049,500	1,239,000
Merriam Fire Contract	2,141,576	2,149,376	2,455,000	2,504,100
Miscellaneous Revenues:	587,691	737,993	602,300	338,500
	4,274,435	4,013,154	4,106,800	4,081,600
Transfers from Other Funds:	424,400	500,051	400,000	400,000
Total Revenue	**$177,421,674**	**$189,986,219**	**$198,587,000**	**$205,150,000**

CITY OF OVERLAND PARK
GENERAL FUND

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF EXPENDITURES				
GOAL AREA/COST CENTER				
Finance and Administration				
Mayor & Council	$481,647	$468,597	$399,751	$423,765
Economic Development	627,238	700,217	645,980	645,980
Emergency Management	180,503	214,702	221,072	238,092
City Manager	1,134,971	1,211,878	996,483	1,073,040
Communications	473,515	519,932	514,560	554,972
Information Technology	3,868,962	4,311,951	5,046,290	5,642,904
Facilities Management	3,476,826	3,678,290	3,636,352	3,839,921
Municipal Court	2,315,889	2,337,082	2,436,120	2,574,782
Court Services	505,264	528,147	561,383	604,359
Law	1,573,126	1,770,486	1,706,497	1,749,289
Finance & Accounting	1,342,050	1,412,795	1,467,609	1,590,739
City Clerk	713,431	792,544	763,867	795,165
Human Resources	1,811,304	1,924,969	1,742,274	1,975,508
Payroll	430,917	434,285	447,961	484,159
Total Finance & Administration	18,935,643	20,305,875	20,586,199	22,192,675
Public Safety				
Police Administration	2,707,513	3,073,834	2,871,365	3,214,356
Tactical Operations Bureau	18,372,884	18,970,421	20,177,162	21,377,485
Special Services Bureau	10,057,739	10,453,531	11,294,000	13,092,889
OPFD Contracts	874,910	915,313	975,000	659,000
OPFD Administration	1,245,950	1,373,948	1,277,867	1,360,843
OPFD Operations	15,374,555	15,739,786	16,284,645	17,886,831
OPFD Prevention	698,159	701,567	672,279	747,268
OPFD Support Services	480,280	492,772	613,797	666,804
OPFD Training	789,563	839,287	844,321	932,980
Fire Training Center	87,447	62,156	88,208	92,250
Merriam Fire Contract	2,006,052	2,105,118	2,455,000	2,489,869
Total Public Safety	52,695,052	54,727,733	57,553,644	62,520,575
Public Works				
Public Works Administration	1,162,098	799,227	815,486	866,418
Street Engineering & Construction	2,474,799	2,523,316	2,591,551	2,961,055
Traffic Services	1,373,094	1,615,648	1,653,894	1,835,147
Traffic Maintenance	3,564,514	3,206,167	3,195,656	3,473,389
Street Maintenance	3,620,533	4,015,778	4,155,032	4,350,581
Fleet Maintenance	907,424	1,016,408	968,772	975,765
Total Public Works	13,102,462	13,176,544	13,380,391	14,462,355

CITY OF OVERLAND PARK
GENERAL FUND

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF EXPENDITURES				
Community Development				
Parks & Forestry	3,081,340	3,257,690	3,418,328	3,727,025
Arboretum & Botanical Garden	902,258	955,763	888,513	947,327
Leisure Services	849,855	878,701	967,531	991,677
Community Centers	1,786,465	1,794,273	1,899,668	1,995,771
Farmstead	1,736,966	1,740,562	1,731,419	1,961,532
Aquatics	1,329,669	1,181,158	1,197,814	1,294,776
Planning & Development Services Admin.	2,139,331	2,210,908	2,057,273	2,223,881
Community Planning	1,952,083	1,813,189	2,384,865	2,545,250
Building Safety	2,131,460	2,102,644	2,372,232	2,695,380
Engineering Services	991,019	1,144,871	1,137,123	1,291,776
Total Community Development	16,900,446	17,079,759	18,054,766	19,674,395
Non-Operating				
[3] Citywide Contingency	0	0	1,400,000	3,380,000
Infrastructure & Facilities Maintenance	6,260,000	8,405,000	10,310,000	9,842,000
[4] Transfers to Other Funds	28,370,786	33,190,566	31,802,000	73,078,000
Total Non-Operating	34,630,786	41,595,566	43,512,000	86,300,000
Total Expenditures	**$136,264,389**	**$146,885,477**	**$153,087,000**	**$205,150,000**
ENDING BALANCE	**$41,157,285**	**$43,100,742**	**$45,500,000**	**$0**

[1] 2017 estimate include increase in property tax revenue is due to AV growth and a slight mill levy increase.

[2] Countywide sales tax approved by voters in 2016 to fund a new county courthouse. Per state statute, this revenue is shared with cities. Tax began collections in April 2017 and is scheduled to sunset in March 2027.

[3] Actual 2015 and 2016 contingency expenditures have been allocated to appropriate cost centers.

[4] 2018 Budget amount includes projected fund balance. The State of Kansas requires budgeted ending to be zero. Projected fund balance is shown as a transfer to the unbudgeted Capital Improvements Fund.

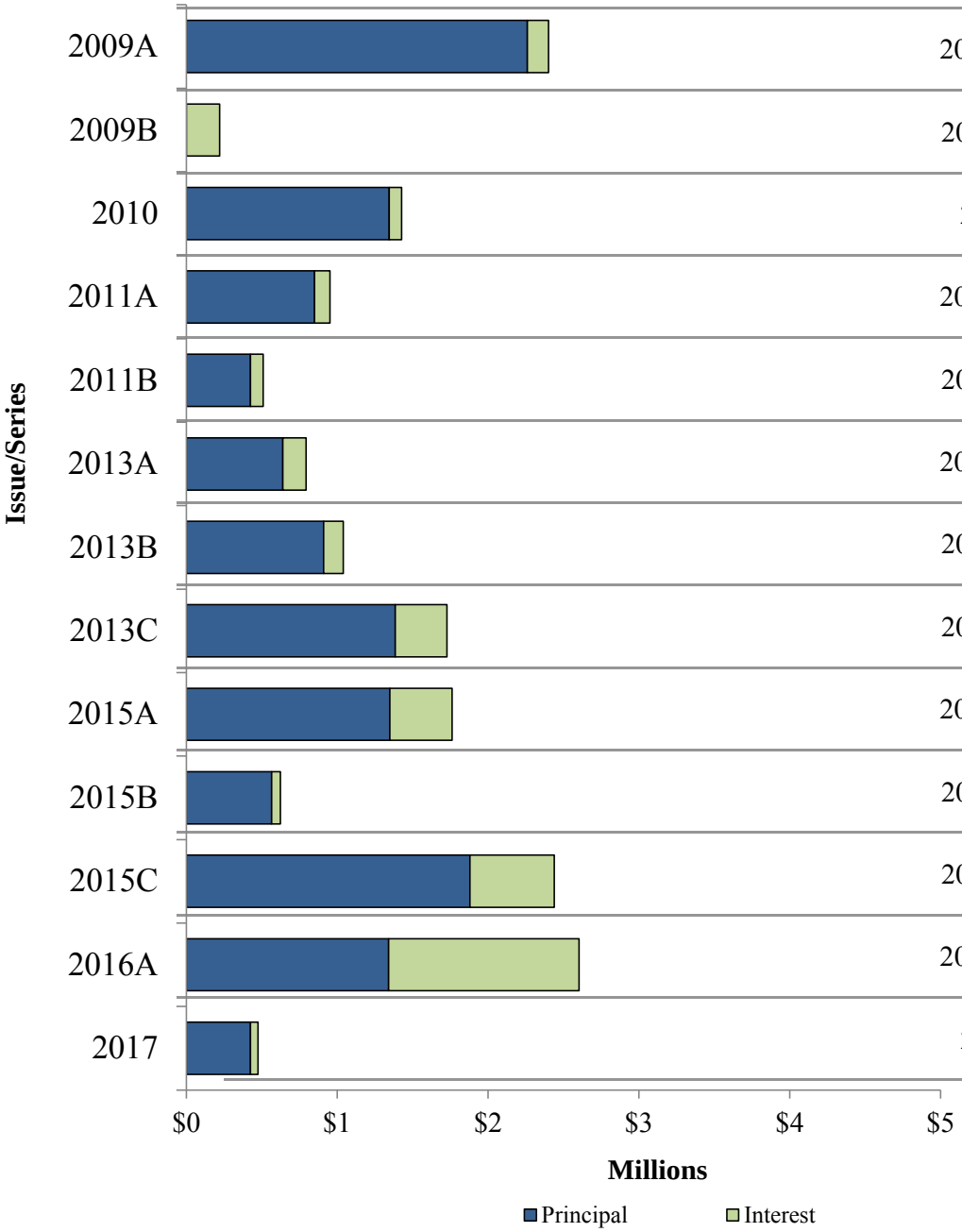
CITY OF OVERLAND PARK
BOND AND INTEREST FUND

The Bond and Interest Fund is a budgeted fund of the City. It is used to account for the payment of debt service costs associated with the City's general long-term debt. All city debt service is paid from the Bond and Interest Fund.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$250,000**	**$250,000**	**$250,000**	**$250,000**
Current Revenue				
County Collected and Distributed				
Special Assessment Tax	$441,176	$402,237	$300,000	$405,000
Delinquent Special Assessments	470	(3,444)	0	10,000
	441,646	398,793	300,000	415,000
City Collected				
Federal Reimbursement - Interest Subsidy	71,361	71,746	71,750	70,000
Interest Earned on Investments	628	3,087	3,250	5,000
	71,989	74,833	75,000	75,000
Transfers and Miscellaneous:				
Bond Refunding Revenue	22,362,170	37,041,844	4,430,000	0
Transfer from General Fund	13,157,420	14,187,852	14,195,000	11,000,000
Transfer from Capital Projects Fund	167,669	0	0	230,000
Transfer from Special Parks & Recreation	250,000	200,000	150,000	0
Transfer from TGT Capital Improve Fund	6,118,404	6,011,435	5,435,000	5,405,000
	42,055,663	57,441,131	24,210,000	16,635,000
TOTAL REVENUE	**$42,819,298**	**$58,164,757**	**$24,835,000**	**$17,375,000**
STATEMENT OF EXPENDITURES				
Non-Operating Expenses				
Debt Service				
Bond Principal	$15,130,000	$16,090,000	$15,845,000	$13,375,000
Bond Interest	5,083,694	4,791,655	4,055,000	3,600,000
Bond Refunding	22,013,673	36,827,557	4,430,000	0
Contingency, Commission and Postage	341,931	205,545	255,000	400,000
TOTAL EXPENDITURES	**$42,569,298**	**$57,914,757**	**$24,585,000**	**$17,375,000**
ENDING BALANCE	**$250,000**	**$250,000**	**$250,000**	**$0**

2018 Budgeted Debt Service Payments

By Series



	Principal	Interest
2009A	$2,260,000	$141,250
2009B	$0	$219,945
2010	$1,345,000	$82,381
2011A	$850,000	$101,700
2011B	$425,000	$84,568
2013A	$640,000	$153,600
2013B	$910,000	$129,600
2013C	$1,385,000	$342,750
2015A	$1,350,000	$411,513
2015B	$565,000	$58,000
2015C	$1,880,000	$559,700
2016A	$1,340,000	$1,264,405
2017	$425,000	$50,588

CITY OF OVERLAND PARK
BOND AND INTEREST FUND
PRINCIPAL SUMMARY BY SERIES

DESCRIPTION	Actual 2015	Actual 2016	Estimated 2017	Budget 2018
Series 2004				
Public Facility	540,000	0	0	0
	540,000	0	0	0
Series 2006 Refunding Issue				
2001 Refunding: Convention Center	1,430,000	1,485,000	0	0
Series 2007 Bond Issue				
Parks & Recreation	2,398,735	2,398,735	2,398,735	0
Public Facilities	52,878	52,878	52,878	0
Streets & Thoroughfares	2,153,387	2,148,387	2,148,387	0
	4,605,000	4,600,000	4,600,000	0
Series 2009 Bond Issue				
Parks & Recreation	402,280	402,268	402,254	402,237
Streets & Thoroughfares	1,857,720	1,857,732	1,857,746	1,857,763
	2,260,000	2,260,000	2,260,000	2,260,000
Series 2009 Refunding Issue				
Parks & Recreation	0	0	0	0
Streets & Thoroughfares	0	0	0	0
	0	0	0	0
Series 2010 Bond Issue				
Storm Drainage	122,389	122,389	122,389	122,389
Streets & Thoroughfares	1,222,611	1,222,611	1,222,611	1,222,611
	1,345,000	1,345,000	1,345,000	1,345,000
Series 2011 Bond Issue				
Streets & Thoroughfares	1,335,000	1,330,000	1,320,000	1,275,000
	1,335,000	1,330,000	1,320,000	1,275,000

PRINCIPAL SUMMARY BY SERIES, Cont.

DESCRIPTION	Actual 2015	Actual 2016	Estimated 2017	Budget 2018
Series 2013 Bond Issue				
Parks & Recreation	48,950	48,950	48,950	48,950
Storm Drainage	2,409	2,409	2,409	2,409
Streets & Thoroughfares	427,106	427,106	427,106	427,106
Street Lights	161,535	161,535	161,535	161,535
	640,000	640,000	640,000	640,000
Series 2013 Refunding Issue				
Parks & Recreation	1,024,552	1,005,431	984,115	984,115
Public Facilities	537,103	525,658	524,212	524,212
Storm Drainage	7,383	7,309	7,172	7,172
Streets & Thoroughfares	1,377,189	796,602	779,501	779,501
Traffic Signal Improvements	28,773	0	0	0
	2,975,000	2,335,000	2,295,000	2,295,000
Series 2015 Bond Issue				
Parks & Recreation	0	161,762	161,762	161,762
Public Facilities	0	336,608	331,608	336,608
Streets & Thoroughfares	0	851,630	851,630	851,630
	0	1,350,000	1,345,000	1,350,000
Series 2015 Refunding Issue				
Parks & Recreation	0	214,561	157,344	1,792,773
Public Facilities	0	520,000	535,000	565,000
Streets & Thoroughfares	0	10,439	7,656	87,227
	0	745,000	700,000	2,445,000
Series 2016 Refunding Issue				
Public Facilities	0	0	1,340,000	1,340,000
Series 2017 Refunding Issue				
Various Projects	0	0	0	425,000
Series 2018 Issue				
Various Projects	0	0	0	0
TOTAL PRINCIPAL	**$15,130,000**	**$16,090,000**	**$15,845,000**	**$13,375,000**
TOTAL PRINCIPAL - BOND & INTEREST FUND	**$15,130,000**	**$16,090,000**	**$15,845,000**	**$13,375,000**

CITY OF OVERLAND PARK
BOND AND INTEREST FUND
INTEREST SUMMARY BY SERIES

DESCRIPTION	Actual 2015	Actual 2016	Estimated 2017	Budget 2018
Series 2004				
Public Facility	117,900	0	0	0
	117,900	0	0	0
Series 2006 Refunding Issue				
2001 Refunding: Convention Center	1,737,963	1,680,763	0	0
Series 2007 Bond Issue				
Parks & Recreation	1,036,817	191,899	95,949	0
Public Facilities	6,345	4,230	2,115	0
Streets & Thoroughfares	294,450	171,871	85,936	0
	1,337,612	368,000	184,000	0
Series 2009 Bond Issue				
Parks & Recreation	213,381	48,272	37,208	25,140
Streets & Thoroughfares	334,264	222,928	171,842	116,110
	547,645	271,200	209,050	141,250
Series 2009 Refunding Issue				
Parks & Recreation	0	155,050	155,050	155,050
Streets & Thoroughfares	0	64,895	64,895	64,895
	0	219,945	219,945	219,945
Series 2010 Bond Issue				
Storm Drainage	14,840	12,392	9,944	7,496
Streets & Thoroughfares	148,242	123,789	99,337	74,885
	163,082	136,181	109,281	82,381
Series 2011 Bond Issue				
Streets & Thoroughfares	281,067	254,368	223,518	186,268
	281,067	254,368	223,518	186,268

INTEREST SUMMARY BY SERIES, Cont.

DESCRIPTION	2015	2016	Estimated 2017	Budget 2018
Series 2013 Bond Issue				
Parks & Recreation	16,643	15,664	13,706	11,748
Storm Drainage	819	771	674	578
Streets & Thoroughfares	145,216	136,674	119,590	102,506
Street Lights	54,922	51,691	45,230	38,768
	217,600	204,800	179,200	153,600
Series 2013 Refunding Issue				
Parks & Recreation	225,991	297,988	282,906	243,542
Public Facilities	101,167	85,054	64,028	43,059
Storm Drainage	2,430	2,209	1,916	1,630
Streets & Thoroughfares	344,890	236,924	215,300	184,119
Traffic Signal Improvements	6,347	0	0	0
	680,825	622,175	564,150	472,350
Series 2015 Bond Issue				
Parks & Recreation	0	42,673	43,608	38,756
Public Facilities	0	166,220	178,669	168,721
Streets & Thoroughfares	0	224,660	229,585	204,036
	0	433,553	451,862	411,513
Series 2015 Refunding Issue				
Parks & Recreation	0	479,805	538,452	533,731
Public Facilities	0	97,521	84,750	58,000
Streets & Thoroughfares	0	23,344	26,198	25,969
	0	600,670	649,400	617,700
Series 2016 Refunding Issue				
Public Facilities	0	0	1,264,405	1,264,405
Series 2017 Refunding Issue				
Various Projects	0	0	189	50,588
Series 2018 Bond Issue				
Various Projects	0	0	0	0
TOTAL INTEREST	**$5,083,694**	**$4,791,655**	**$4,055,000**	**$3,600,000**
TOTAL INTEREST - BOND & INTEREST FUND	**$5,083,694**	**$4,791,655**	**$4,055,000**	**$3,600,000**

CITY OF OVERLAND PARK
BUSINESS IMPROVEMENT DISTRICT FUND

The Business Improvement District Fund is utilized to account for the revenues received from a business improvement service fee levied annually to applicable businesses located within the City's Downtown Improvement District. The use of these revenues is restricted to the promotion of the City's Downtown Improvement District.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$0**	**$0**	**$0**	**$0**
Current Revenue				
City Collected				
Licenses, Fees, and Permits:				
Business Improvement Service Fee	$103,446	$100,079	$104,500	$105,000
Interest	2,495	3,004	500	5,000
	105,941	103,083	105,000	110,000
TOTAL REVENUE	**$105,941**	**$103,083**	**$105,000**	**$110,000**
STATEMENT OF EXPENDITURES				
Goal Area/Cost Center				
Community Development				
Planning & Research				
Business Improvement District	$105,941	$103,083	$105,000	$110,000
TOTAL EXPENDITURES	**$105,941**	**$103,083**	**$105,000**	**$110,000**
ENDING BALANCE	**$0**	**$0**	**$0**	**$0**

CITY OF OVERLAND PARK
GOLF COURSE FUND

The Golf Course Fund is utilized to account for revenues, including membership fees, green fees, cart rentals and pro-shop sales, received from the City's golf courses. Golf course revenues are used to fund the operation and maintenance of the City's golf courses, as well as used to finance capital improvements to the golf courses.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$1,033,494**	**$1,567,684**	**$1,828,940**	**$1,655,000**
Current Revenue				
City Collected				
Golf Course Revenue	$5,004,111	$5,133,118	$5,059,000	$5,415,440
Miscellaneous Revenue	(220)	5,651	0	0
Interest Earned on Investments	8,367	15,612	12,060	14,560
	5,012,258	5,154,381	5,071,060	5,430,000
Transfers from Other Funds				
Capital & Maintenance Projects	27,843	0	0	0
TOTAL REVENUE	**$6,073,595**	**$6,722,065**	**$6,900,000**	**$7,085,000**
STATEMENT OF EXPENDITURES				
Goal Area/Cost Center				
Parks & Recreation				
Golf Course Administration	$95,997	$0	$0	$0
St Andrew's Operations & Maint	1,952,615	2,219,166	2,154,792	2,365,646
Skyes/Lady Operations & Maint	2,196,779	2,320,959	2,291,208	2,479,354
	4,245,391	4,540,125	4,446,000	4,845,000
Non-Operating Expenses				
Debt Service	0	0	0	425,000
Scheduled Capital Improvements	0	0	340,000	0
Scheduled Maintenance Improvements	0	100,000	200,000	200,000
Contingency	360	0	9,000	150,000
	360	100,000	549,000	775,000
Transfers to Other Funds				
Transfer to General Fund	250,000	250,000	250,000	250,000
Transfer to Workmans Comp Fund	9,000	3,000	0	0
Transfer to Capital Projects Fund	1,160	0	0	1,215,000
	260,160	253,000	250,000	1,465,000
TOTAL EXPENDITURES	**$4,505,911**	**$4,893,125**	**$5,245,000**	**$7,085,000**
ENDING BALANCE	**$1,567,684**	**$1,828,940**	**$1,655,000**	**$0**

CITY OF OVERLAND PARK
1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND

The 1/8-Cent Sales tax for Street Improvements Fund accounts for those revenues received from the City's 1/8-cent sales tax to be used for neighborhood streets, thoroughfare, traffic management systems improvements and related expenditures. This sales tax was originally approved by Overland Park voters in November of 1998 for a period of five years. In 2003, 2008 and 2014, voters approved extensions of the sales tax . The tax is currently set to expire in March of 2024.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$2,456,380**	**$5,606,394**	**$4,451,031**	**$2,215,000**
Current Revenue				
State Collected and Distributed				
Sales Tax-City	$5,767,085	$5,879,700	$5,955,000	$6,080,000
City Collected				
Interest Earned on Investments	6,629	31,154	18,969	15,000
Transfers from Other Funds				
Capital & Maintenance Projects	451,420	13,783	0	10,000
TOTAL REVENUE	**$8,681,514**	**$11,531,031**	**$10,425,000**	**$8,320,000**
STATEMENT OF EXPENDITURES				
Non-Operating Expenses				
Capital Improvements				
Residential Streets Reconstruction	$1,935,000	$3,270,000	$2,380,000	$3,500,000
Thoroughfare/Street/Bridge Improvements	(179,880)	2,140,000	4,230,000	220,000
Streetlighting	70,000	0	400,000	0
Sidewalk Reconstruction	100,000	50,000	50,000	50,000
	1,925,120	5,460,000	7,060,000	3,770,000
Maintenance Improvements				
Street Maintenance	500,000	1,000,000	500,000	500,000
Traffic Management Systems	500,000	470,000	500,000	500,000
	1,000,000	1,470,000	1,000,000	1,000,000
Transfer to General Fund	150,000	150,000	150,000	150,000
Scheduled Future Capital Improvements	0	0	0	3,400,000
	150,000	150,000	150,000	3,550,000
TOTAL EXPENDITURES	**$3,075,120**	**$7,080,000**	**$8,210,000**	**$8,320,000**
ENDING BALANCE	**$5,606,394**	**$4,451,031**	**$2,215,000**	**$0**

CITY OF OVERLAND PARK
SOCCER OPERATIONS FUND

The Soccer Operations Fund is utilized to account for revenues, including field rental, tenant rental, sponsorships and concessions, received from the operation of the Overland Park Soccer Complex. Soccer revenues are used to fund the operation and maintenance of the City's Soccer Complex. Debt Service related to the soccer complex is funded and paid through the Bond and Interest Fund.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$242,870**	**$372,159**	**$669,968**	**$630,000**
Current Revenue				
City Collected				
Field Rental Revenue	$892,008	$1,058,119	$1,035,000	$1,033,000
Tenant Rental Revenue	90,368	84,807	85,000	87,000
Concession Revenue	321,116	336,416	325,000	330,000
Sponsorship Revenue	198,950	229,325	225,000	225,000
Miscellaneous Revenue	(6,926)	23,486	0	0
Interest Earned on Investments	3,878	7,153	5,032	5,000
	1,499,394	1,739,306	1,675,032	1,680,000
Transfers from Other Funds				
Capital & Maintenance Projects	90,118	0	0	0
TOTAL REVENUE	**$1,832,382**	**$2,111,465**	**$2,345,000**	**$2,310,000**
STATEMENT OF EXPENDITURES				
Goal Area/Cost Center				
Parks & Recreation				
Soccer Operations	$1,153,183	$1,118,379	$1,102,000	$1,230,000
Non-Operating Expenses				
Scheduled Capital Projects	0	0	250,000	425,000
Scheduled Major Maintenance	0	0	50,000	60,000
Transfer to Equipment Reserve Fund	300,000	300,000	300,000	0
Transfer to Workmans Comp Fund	7,000	4,000	0	0
Contingency	40	19,118	13,000	595,000
	307,040	323,118	613,000	1,080,000
TOTAL EXPENDITURES	**$1,460,223**	**$1,441,497**	**$1,715,000**	**$2,310,000**
ENDING BALANCE	**$372,159**	**$669,968**	**$630,000**	**$0**

CITY OF OVERLAND PARK
SPECIAL ALCOHOL CONTROL FUND

The Special Alcohol Control Fund is one of two special revenue funds budgeted by the City that is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended only for the purchase, establishment, maintenance or expansion of services, education and programs on alcoholism and drug prevention.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$1,855,521**	**$2,393,670**	**$2,929,244**	**$3,460,000**
Current Revenue				
State Collected and Distributed				
Liquor Tax	$1,362,220	$1,467,584	$1,500,000	$1,500,000
City Collected				
Interest Earned on Investments	4,896	28,670	10,756	10,000
TOTAL REVENUE	**$3,222,637**	**$3,889,923**	**$4,440,000**	**$4,970,000**

STATEMENT OF EXPENDITURES

Goal Area/Cost Center				
Finance & Administration				
Mayor & Council:				
Drug/Alcoholism Council allocation	$792,860	$893,764	$889,270	$916,500
Misc. and Contingency	0	0	0	3,885,000
	792,860	893,764	$889,270	4,801,500
Public Safety				
Police Administrative Services:				
DARE Program	36,107	66,915	90,730	168,500
TOTAL EXPENDITURES	**$828,967**	**$960,679**	**$980,000**	**$4,970,000**
ENDING BALANCE	**$2,393,670**	**$2,929,244**	**$3,460,000**	**$0**

CITY OF OVERLAND PARK
SPECIAL PARK AND RECREATION FUND

The Special Park and Recreation Fund is one of two special revenue funds budgeted by the City which is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended for the purchase, establishment, maintenance or expansion of services, programs and facilities.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$597,816**	**$562,456**	**$1,076,554**	**$685,000**
Current Revenue				
State Collected and Distributed				
Liquor Tax	$1,362,220	$1,467,584	$1,500,000	$1,500,000
City Collected				
Interest Earned on Investments	1,133	8,514	8,446	5,000
Transfer from Capital Projects	116,287	23,139	0	25,000
	117,420	31,653	8,446	30,000
TOTAL REVENUE	**$2,077,456**	**$2,061,693**	**$2,585,000**	**$2,215,000**

STATEMENT OF EXPENDITURES				
Goal Area/Cost Center				
Community Development				
Scheduled Capital Improvements	$690,000	$200,139	$200,000	$1,025,000
Scheduled Maintenance Improvements	575,000	585,000	1,550,000	575,000
Transfer to Bond & Interest Fund	250,000	200,000	150,000	0
Future Capital Projects/Contingency	0	0	0	615,000
TOTAL EXPENDITURES	**$1,515,000**	**$985,139**	**$1,900,000**	**$2,215,000**
ENDING BALANCE	**$562,456**	**$1,076,554**	**$685,000**	**$0**

CITY OF OVERLAND PARK
SPECIAL STREET AND HIGHWAY FUND

The Special Street and Highway Fund is a fund of the City which is employed to account for those revenues received from the State of Kansas tax on gasoline and expenditures incurred in the repair and maintenance of City streets and highways. State law restricts the use of these funds to non-capital street and highway expenditures.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$316,971**	**$660,391**	**$1,036,183**	**$1,215,000**
Current Revenue				
State Collected and Distributed				
Gasoline Tax	$4,841,708	$4,969,143	$5,000,000	$5,000,000
City Collected				
Interest Earned on Investments	1,712	6,649	3,817	5,000
TOTAL REVENUE	**$5,160,391**	**$5,636,183**	**$6,040,000**	**$6,220,000**
STATEMENT OF EXPENDITURES				
Goal Area/Cost Center				
Public Works				
Infrastructure Maintenance Expenditures	$4,500,000	$4,600,000	$4,600,000	$4,600,000
Transfer to General Fund	0	0	225,000	0
Contingency	0	0	0	1,620,000
TOTAL EXPENDITURES	**$4,500,000**	**$4,600,000**	**$4,825,000**	**$6,220,000**
ENDING BALANCE	**$660,391**	**$1,036,183**	**$1,215,000**	**$0**

CITY OF OVERLAND PARK
STORMWATER UTILITY FUND

The Stormwater Utility Fund is utilized to account for revenues, including property tax and user fees, relating to the City's stormwater management system. Revenues of this fund are used to fund the operations, maintenance, capital improvements and debt service of the City's stormwater management program.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$104,621**	**$657,603**	**$1,865,332**	**$2,195,000**
Current Revenue				
County Collected and Distributed				
Ad Valorem Property Tax	$2,716,704	$2,898,207	$3,105,000	$3,310,100
Delinquent Tax	34,187	115,536	75,000	30,000
Motor Vehicle Tax	307,686	317,009	323,000	323,000
Rental Car Excise Tax	4,856	5,003	5,000	4,900
	3,063,433	3,335,755	3,508,000	3,668,000
City Collected				
User Fees	3,442,505	3,496,620	4,340,000	4,485,000
Miscellaneous	62,975	146,650	150,000	325,000
Interest Earned on Investments	5,153	34,133	21,668	17,000
	3,510,633	3,677,403	4,511,668	4,827,000
Transfers from Other Funds				
Capital & Maintenance Projects	0	772,251	225,000	300,000
TOTAL REVENUE	**$6,678,687**	**$8,443,012**	**$10,110,000**	**$10,990,000**
STATEMENT OF EXPENDITURES				
Operating				
Public Works - Stormwater Engineering	$982,559	$909,599	$1,386,900	$1,429,441
Public Works - Stormwater Maintenance	2,048,532	2,271,823	2,187,780	2,687,529
Planning - Stormwater Management	191,554	200,617	125,570	138,030
Maintenance Projects	660,000	2,348,639	3,310,000	3,065,000
Scheduled Capital Improvements	1,725,000	439,000	480,000	625,000
	5,607,645	6,169,678	7,490,250	7,945,000
Transfers to Other Funds				
Transfers to Equipment Reserve	375,000	375,000	375,000	375,000
Transfers to Workmans Comp Fund	38,000	33,000	0	0
Transfer to Self Insurance Fund	0	0	0	25,000
	413,000	408,000	375,000	400,000
Non-Operating Expenses				
Contingency	439	2	49,750	2,645,000
TOTAL EXPENDITURES	**$6,021,084**	**$6,577,680**	**$7,915,000**	**$10,990,000**
ENDING BALANCE	**$657,603**	**$1,865,332**	**$2,195,000**	**$0**

CITY OF OVERLAND PARK
TAX INCREMENT FINANCING FUND

The Tax Increment Financing (TIF) fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF is designed to channel funding toward improvements in areas where development/redevelopment may not otherwise occur. When an area is developed or redeveloped, there is an increase in the value of the property. The increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the "tax increment." TIFs pledge the future increased revenue for repayment of eligible costs associated with the improvements. There are currently two active TIF districts in Overland Park: Cherokee South and Valley View shopping centers.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**($20,852)**	**($52,854)**	**($149,949)**	**$0**
Current Revenue				
County Collected and Distributed				
Ad Valorem Property Tax	$316,322	$358,248	$550,000	$871,000
	316,322	358,248	550,000	871,000
State Collected and Distributed				
Sales Tax-City	326,841	333,875	350,000	375,000
City Collected				
Contribtutions	50,000	16,106	149,949	14,000
	50,000	16,106	149,949	14,000
TOTAL REVENUE	**$672,311**	**$655,375**	**$900,000**	**$1,260,000**
STATEMENT OF EXPENDITURES				
Goal Area/Cost Center				
Finance, Administration & Economic Development				
Administrative Costs	$172,597	$123,201	$150,000	$360,000
TIF Contractual Payment	552,568	682,123	750,000	900,000
	725,165	805,324	900,000	1,260,000
TOTAL EXPENDITURES	**$725,165**	**$805,324**	**$900,000**	**$1,260,000**
ENDING BALANCE	**($52,854)**	**($149,949)**	**$0**	**$0**

CITY OF OVERLAND PARK
TRANSIENT GUEST TAX FUND

The Transient Guest Tax Fund of the City is utilized to account for the revenues received from a 9% tax on transient guests occupying a room in a hotel or motel located within the City. All transient guest tax revenues are receipted into this fund before being transferred to the Transient Guest Tax Operating and Capital Improvement Funds for expenditure.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$0**	**$0**	**$268,815**	**$0**
Current Revenue				
State Collected and Distributed				
Transient Guest Tax	$10,057,212	$10,620,456	$10,800,000	$11,000,000
City Collected				
Interest Earned on Investments	0	6,996	1,185	0
TOTAL REVENUE	**$10,057,212**	**$10,627,452**	**$11,070,000**	**$11,000,000**
STATEMENT OF EXPENDITURES				
Non-Operating Expenses				
OPDC Hotel Appropriation	$3,415,447	$3,594,262	$4,105,000	$7,333,300
	3,415,447	3,594,262	4,105,000	7,333,300
Transfers to Other Funds				
Transfers to Transient Guest Tax - Operating	2,256,718	2,300,365	2,400,000	2,444,400
Transfers to Transient Guest Tax - Capital	4,385,047	4,464,010	4,565,000	1,222,300
	6,641,765	6,764,375	6,965,000	3,666,700
TOTAL EXPENDITURES	**$10,057,212**	**$10,358,637**	**$11,070,000**	**$11,000,000**
ENDING BALANCE	**$0**	**$268,815**	**$0**	**$0**

CITY OF OVERLAND PARK
TRANSIENT GUEST TAX - CAPITAL IMPROVEMENT FUND

The Transient Guest Tax - Capital Improvement Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on capital project expenditures relating to tourism and convention activities.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$2,056,783**	**$2,064,966**	**$5,846,959**	**$5,560,000**
Current Revenue				
Transfer from Other Funds				
Transfer from TGT Fund	$4,385,047	$4,464,010	$4,565,000	$1,222,300
Transfer from General Fund	1,838,021	2,094,510	895,000	5,000,000
Transfer from Convention Center Reserves	0	3,217,522	0	0
Transfer from Convention Center Operations	600,000	858,108	800,000	900,000
	6,823,068	10,634,150	6,260,000	7,122,300
City Collected				
Interest Earned on Investments	20,240	20,132	18,041	17,700
Miscellaneous	500	1	0	0
	20,740	20,133	18,041	17,700
TOTAL REVENUE	**$8,900,591**	**$12,719,249**	**$12,125,000**	**$12,700,000**
STATEMENT OF EXPENDITURES				
Goal Area/Cost Center				
Finance & Administration				
Convention Center Administrative	$39,644	$69,158	$75,000	$75,000
Non-Operating Expenses				
Convention Center Capital: City	499,286	669,867	682,271	903,291
Convention Center Capital: Operators	178,291	121,830	18,117	346,709
Misc/Contingency	0	0	4,612	0
	677,577	791,697	705,000	1,250,000
Transfers to Other Funds				
Transfers to Bond & Interest	6,118,404	6,011,435	5,435,000	5,405,000
Reserve for Future Capital/Maintenance	0	0	350,000	5,970,000
	6,118,404	6,011,435	5,785,000	11,375,000
TOTAL EXPENDITURES	**$6,835,625**	**$6,872,290**	**$6,565,000**	**$12,700,000**
ENDING BALANCE	**$2,064,966**	**$5,846,959**	**$5,560,000**	**$0**

CITY OF OVERLAND PARK
TRANSIENT GUEST TAX - OPERATING FUND

The Transient Guest Tax - Operating Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on the promotion of tourism within the City.

	Actual		Estimated	Budget
	2015	2016	2017	2018
STATEMENT OF REVENUE				
BEGINNING BALANCE	**$0**	**$0**	**$0**	**$0**
Current Revenue				
Transfer from Other Funds				
Transient Guest Tax Fund	$2,256,718	$2,300,365	$2,400,000	$2,444,400
City Collected				
Interest	0	0	0	600
TOTAL REVENUE	**$2,256,718**	**$2,300,365**	**$2,400,000**	**$2,445,000**

STATEMENT OF EXPENDITURES				
Goal Area/Cost Center				
Finance & Administration				
Convention and Tourism Contract	$2,256,718	$2,300,365	$2,400,000	$2,445,000
TOTAL EXPENDITURES	**$2,256,718**	**$2,300,365**	**$2,400,000**	**$2,445,000**
ENDING BALANCE	**$0**	**$0**	**$0**	**$0**

CITY OF OVERLAND PARK
CAPITAL PROJECTS FUND *(not budgeted)*

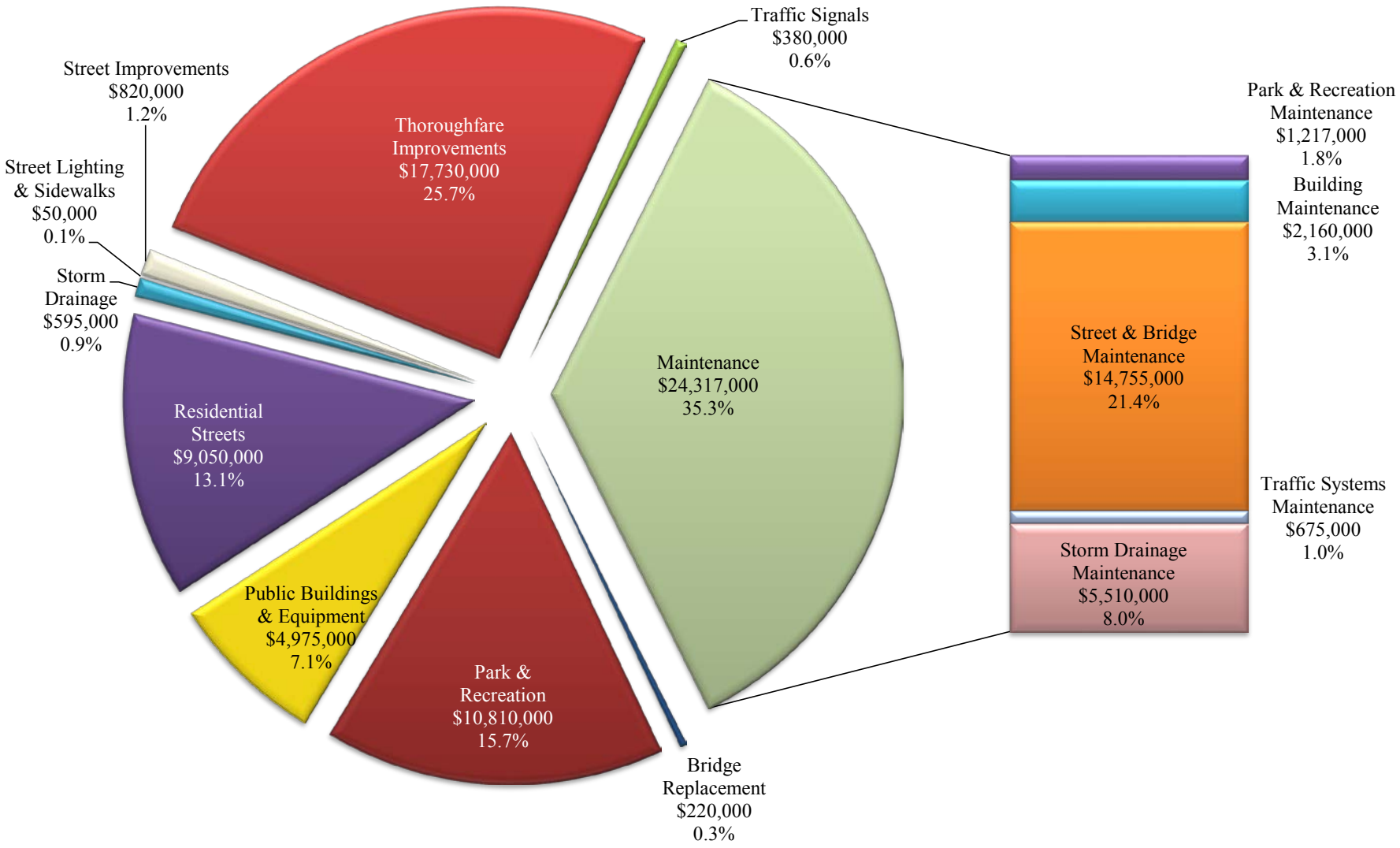
The Capital Projects Fund is employed by the City to account for the financing and construction of capital improvement and major maintenance projects. This fund is not included in the group of funds which state law requires for the adoption of a formal budget; however, the City does, as part of its annual budget process, develop a capital improvements program which represents the City's goal for the current year's budget and the succeeding four-year period.

	Actual 2015	Actual 2016	Estimated 2017	Budget 2018
STATEMENT OF REVENUE				
County Collected and Distributed				
Intergovernmental	$9,585,733	$12,452,541	$8,315,000	$6,770,000
State Collected and Distributed				
Intergovernmental	14,426,240	441,660	0	0
Sales Taxes	2,925,120	6,930,000	540,000	2,780,000
	17,351,360	7,371,660	540,000	2,780,000
Federal Government				
Intergovernmental	5,270	4,680,531	150,000	6,640,000
City Collected				
Bond Proceeds	19,147,053	3,224,000	0	6,815,000
Special Assessment Bond Proceeds	0	0	0	0
Miscellaneous	4,886	870,129	877,000	0
Escrow Funds	195,684	369,040	153,000	80,000
Excise Tax	0	0	3,625,000	1,500,000
Intergovernmental	2,026,899	275,677	0	0
Private Contributions/Other	486,890	446,280	847,000	85,000
	21,861,411	5,185,127	5,502,000	8,480,000
Transfers and Miscellaneous				
Transfers from other Funds:				
General Fund	6,574,400	8,440,000	10,310,000	9,842,000
Stormwater Utility Fund	2,385,000	2,787,639	3,790,000	3,690,000
Special Revenue Funds	5,765,000	5,385,139	14,410,000	10,970,000
Equipment Reserve Fund	2,193,398	1,155,000	3,570,000	1,820,000
Capital Improvement Fund	3,391,831	9,922,800	9,314,500	12,295,000
Golf Course Fund	1,160	100,000	540,000	5,175,000
Soccer Operations Fund	0	0	300,000	485,000
Intergovernmental	0	175,000	866,000	0
Capital Project Closeouts	11,812,100	12,639,475	0	0
	32,122,888	40,605,053	43,100,500	44,277,000
TOTAL REVENUE	**$80,926,663**	**$70,294,912**	**$57,607,500**	**$68,947,000**
STATEMENT OF EXPENDITURES				
Capital Improvements and Major Maintenance Program				
Public Buildings	$5,014,461	$5,088,044	3,065,000	855,000
Public Equipment	2,080,645	2,720,798	4,665,000	4,120,000
Parks & Recreation	1,768,155	2,129,052	3,747,000	10,810,000
Bridge Replacement	743,837	4,598	720,000	220,000
Residential Streets/Neighborhood Imp.	2,369,017	3,837,869	4,743,000	9,050,000
Sidewalk Construction	50,000	0	50,000	50,000
Street Lighting	354,403	223,990	900,000	-
Street Improvements	13,419,607	616,517	312,500	820,000
Thoroughfare Improvements	8,094,407	13,002,301	12,515,000	17,730,000
Traffic Signals	1,137,299	572,324	720,000	380,000
Storm Drainage	10,781,888	3,828,592	350,000	595,000
Building Maintenance	630,775	1,124,384	1,755,000	2,160,000
Street & Bridge Maintenance	24,937,434	25,394,563	15,870,000	14,755,000
Traffic Systems Maintenance	671,255	693,355	675,000	675,000
Storm Drainage Maintenance	5,309,162	3,022,351	4,655,000	5,510,000
Parks Maintenance	700,325	810,188	2,865,000	1,217,000
TOTAL EXPENDITURES	**$78,062,670**	**$63,068,926**	**57,607,500**	**$68,947,000**

PROJECTED CAPITAL IMPROVEMENTS PROGRAM				2018-2022
2019	2020	2021	2022	**Total**
$3,050,000	$3,050,000	$2,120,000	$2,120,000	$17,110,000
0	0	0	0	0
5,235,000	5,525,000	4,275,000	3,880,000	21,695,000
5,235,000	5,525,000	4,275,000	3,880,000	21,695,000
4,945,000	2,330,000	3,000,000	3,000,000	19,915,000
6,550,000	0	2,200,000	7,030,000	22,595,000
0	0	0	0	0
0	850,000	0	0	850,000
80,000	80,000	80,000	80,000	400,000
3,840,000	3,525,000	2,100,000	2,250,000	13,215,000
0	0	0	0	0
1,000,000	9,050,000	50,000	0	10,185,000
11,470,000	13,505,000	4,430,000	9,360,000	47,245,000
8,150,000	9,080,000	8,980,000	9,005,000	45,057,000
3,585,000	3,735,000	3,835,000	3,850,000	18,695,000
11,575,000	14,825,000	11,200,000	13,425,000	61,995,000
875,000	1,615,000	1,750,000	685,000	6,745,000
8,005,000	7,275,000	6,085,000	5,980,000	39,640,000
200,000	200,000	200,000	200,000	5,975,000
60,000	60,000	50,000	50,000	705,000
600,000	300,000	300,000	300,000	1,500,000
0	0	0	0	0
33,050,000	37,090,000	32,400,000	33,495,000	180,312,000
$57,750,000	**$61,500,000**	**$46,225,000**	**$51,855,000**	**$286,277,000**
700,000	400,000	3,950,000	-	$5,905,000
4,890,000	4,775,000	3,010,000	1,810,000	18,605,000
2,980,000	13,850,000	875,000	1,875,000	30,390,000
250,000	3,300,000	1,080,000	-	4,850,000
5,650,000	5,650,000	5,650,000	5,650,000	31,650,000
50,000	50,000	50,000	50,000	250,000
-	500,000	-	500,000	1,000,000
2,500,000	-	-	-	3,320,000
20,125,000	12,450,000	11,075,000	20,205,000	81,585,000
380,000	380,000	380,000	335,000	1,855,000
1,150,000	1,100,000	1,200,000	1,200,000	5,245,000
500,000	900,000	910,000	555,000	5,025,000
15,315,000	14,055,000	14,300,000	15,550,000	73,975,000
675,000	975,000	850,000	850,000	4,025,000
1,600,000	1,800,000	1,800,000	1,800,000	12,510,000
985,000	1,315,000	1,095,000	1,475,000	6,087,000
$57,750,000	**$61,500,000**	**$46,225,000**	**$51,855,000**	**$286,277,000**

2018 Capital Improvement and Maintenance Programs

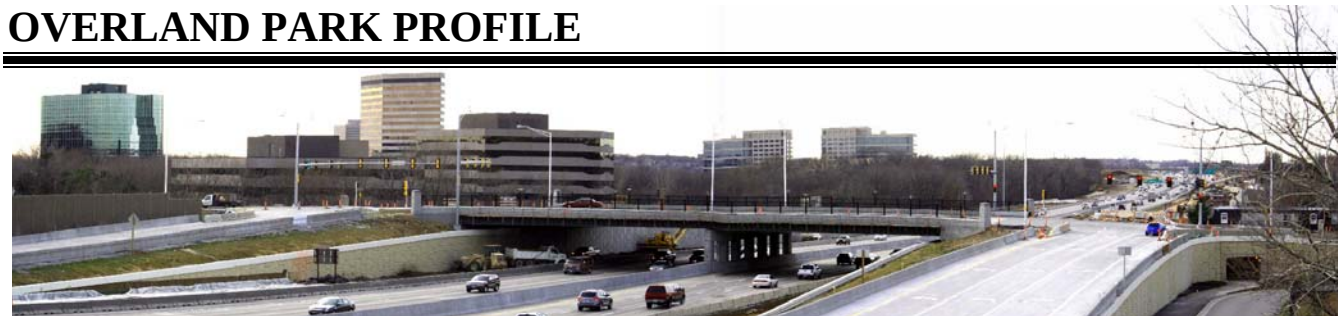
Total = $68,947,000



2018 Capital Projects=$44,630,000

2018 Maintenance Projects=$24,317,000

OVERLAND PARK PROFILE



Overland Park is a vibrant and growing community within the Kansas City metropolitan area. Recognized for its high quality of life, Overland Park offers exceptional schools, outstanding housing and a dynamic business climate, all of which are driving factors in the continued long-term success of the City's economy. Based on the strength of its economy, strong financial position and leadership, Overland Park continues to receive a "AAA" bond-rating from the nation's top three bond rating agencies, a distinction shared with only a handful of communities in the nation.

Overland Park's durable economy and high standard of living continues to earn it national distinction as one of the best places to live. In 2017 *WalletHub* named Overland Park as its "Best Place to Raise a Family in the U.S.," while *Livability* named Overland Park one of top ten Best Places to Live, based on great schools, low crime, shopping and restaurant options, healthcare access and a strong job market.

The population of the City continues to experience moderate growth. At over 190,000 residents, Overland Park is the second largest city in the state of Kansas and is the largest suburb in the Kansas City area. A commercial hub of the Kansas City metropolitan region, the City's daytime population is estimated at close to 235,000. With a diverse business community, Overland Park remains resilient to economic fluctuations, as evidenced by a lower than average unemployment rate.

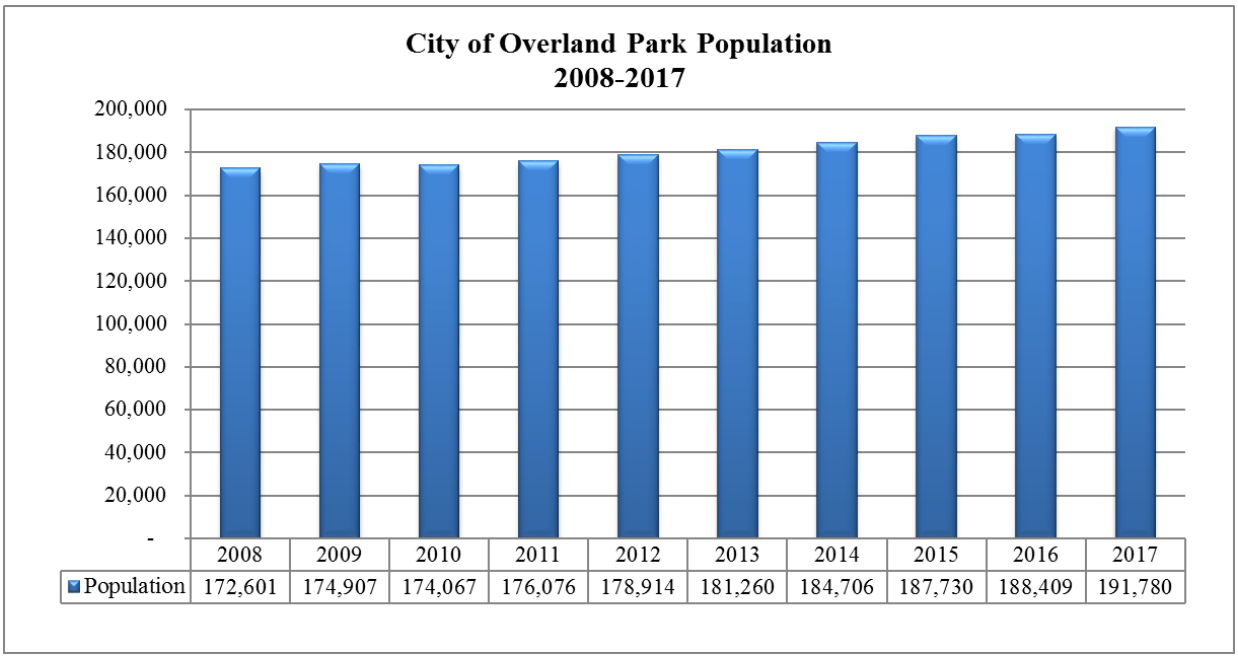
Located in the northeastern part of Johnson County, Kansas, Overland Park is the second largest city in the State of Kansas and one of 113 incorporated cities existing in the Kansas City metropolitan region. There are approximately 75 square miles within the corporate boundaries of the City.

The City of Overland Park was incorporated as a city of the first class on May 20, 1960, under the provisions of K.S.A. 12-1026h. In November of 1962, the City adopted the Mayor-Council-City Manager form of government. The Mayor is elected by the City-at-large, and two Councilmembers are elected from each of the six wards. All elected officials serve terms of four years with biennial elections to allow for Councilmembers to serve staggered terms. The City Manager is responsible for the implementation of Governing Body policy and the day-to-day operation of the City. While utility services are provided by regional districts and private companies , the City concentrates its efforts toward providing excellent service in the areas of public safety through its law enforcement and fire protection functions; community development through its building code enforcement, environmental health regulatory functions and parks and recreation programs and services; traffic control and maintenance through the City's public works operations; and financial stability and the coordination of the various areas of City responsibility through its administrative services functions.

POPULATION AND DEMOGRAPHICS

Overland Park is the second largest city in Kansas. Since the incorporation of Overland Park in 1960, the population has grown from 28,000 in 1960 to an estimated 191,780 in 2017. Currently, Overland Park represents approximately one-third of Johnson County's total population. Johnson County has grown from a population of 144,000 in 1960 to an estimated 584,451 in 2016.

Overland Park's population is affluent and highly educated. According to information from the 2016 American Community Survey from the US Census Bureau, over half the adult population has a college degree and the per capita income in the City is 39.9% higher than the national average. Fifty-four percent of the population is composed of working-age adults, while 32% are juveniles and 14% are seniors.



Sources: U.S. Census, County and City

Population Facts

2017 Population	191,780
2017 Land Area	75.7 sq. miles
2017 Population Density	2,537/sq. mile
Income	
2016 Per Capita Income	$43,562
2016 Median Family Income	$78,602
Education (2016)	
High School Graduate or higher	96.9%
Bachelor's degree or higher	64.8%

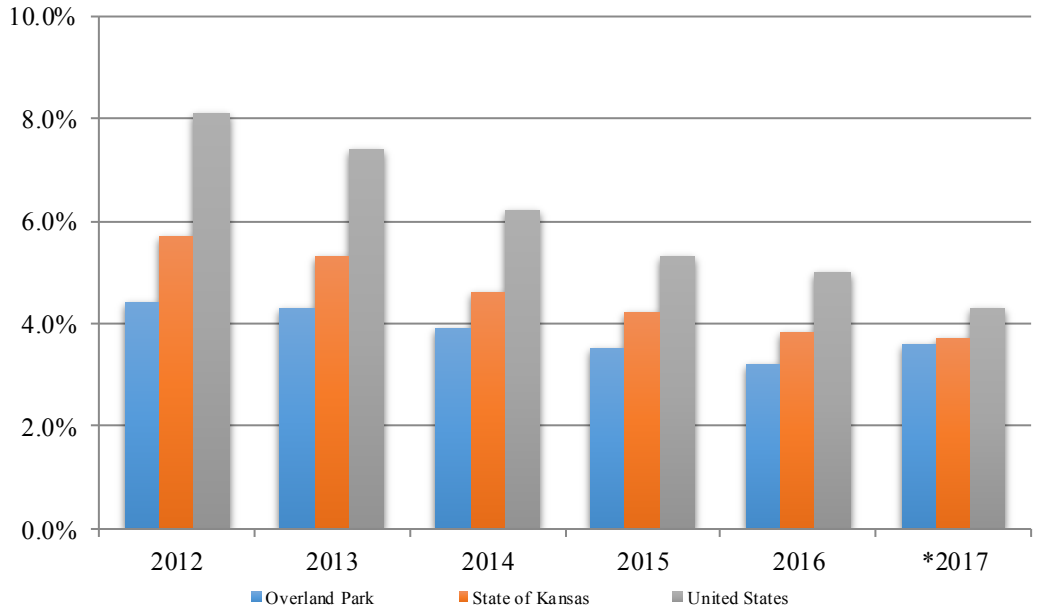
Population Characteristics (2016)	
% Juvenile (<25)	32.1%
% Career Age (25-65)	53.6%
% Seniors(>65)	14.3%
Median Age	38.1
Households & Housing (2016)	
Number of Housing Units	81,583
Average Household Size	2. 45
Housing Vacancy Rate	5.4%
Average Sale Price of House	$339,232

Source: 2016 data: *City of Overland Park*; 2015 data: *2016 American Community Survey (US Census Bureau)*

EMPLOYMENT INFORMATION

The resiliency of Overland Park's economy is demonstrated by the continuation of an unemployment rate significantly lower than the national average. Overland Park's unemployment rate for 2017 averages (thru July 2017) at 3.2%, compared to 3.7% statewide and 4.6% nationally.

Rate of Unemployment
Annual Average 2012-2017



Source: Kansas Labor Information Center & US Bureau of Labor Statistics
*2017 data thru July 2017

The table below lists the top five employers within the City of Overland Park.

Major Employers	Estimated Employees
Sprint/Nextel	6,000
Shawnee Mission School District	3,358
Blue Valley School District	3,136
Black & Veatch Engineering Consultants	3,100
Johnson County Community College	2,400

Source: Overland Park, 2016 Comprehensive Annual Financial Report

DEVELOPMENT ACTIVITY

Overland Park continues to grow residentially and develop commercially. The tables below highlight square feet and estimated construction values of new construction for single family and commercial development from 2011 through July 2017.

SQUARE FEET OF NEW CONSTRUCTION

Year	Single Family Permits	Commercial and Industrial Permits
2011	1,528,997	483,139
2012	1,976,901	952,685
2013	2,341,957	1,371,973
2014	2,175,710	334,630
2015	2,134,299	1,661,770
2016	2,380,367	1,099,950
2017*	1,576,559	1,275,179

*2017 thru July
Source: City of Overland Park

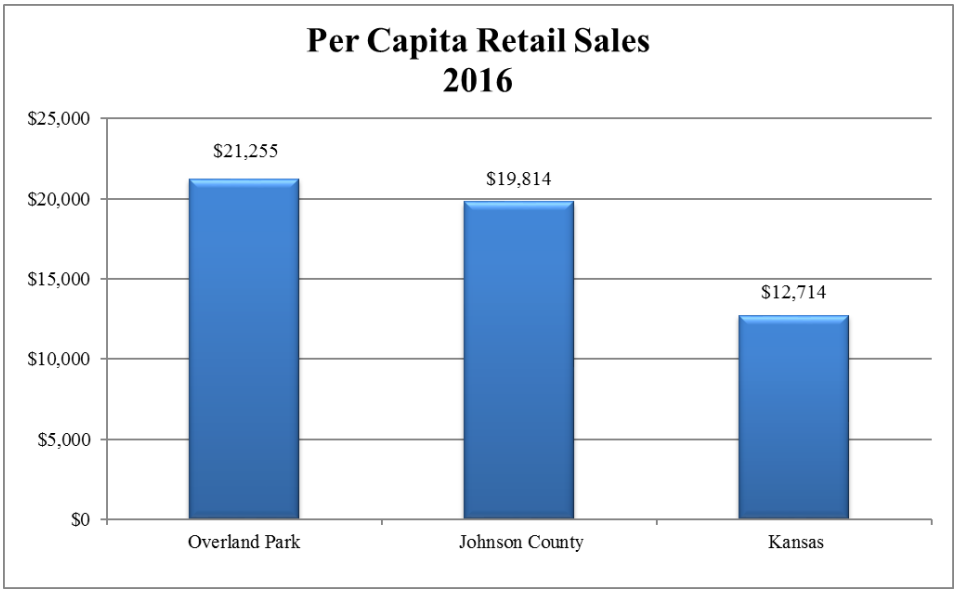
ESTIMATED CONSTRUCTION COST

Year	Single Family Permits	Commercial and Industrial Permits
2011	$87,338,569	$31,523,835
2012	$121,901,483	$156,152,363
2013	$137,508,269	$162,932,894
2014	$126,872,570	$144,171,947
2015	$123,378,834	$214,366,835
2016	$135,943,224	$165,609,607
2017*	$90,915,529	$118,106,229

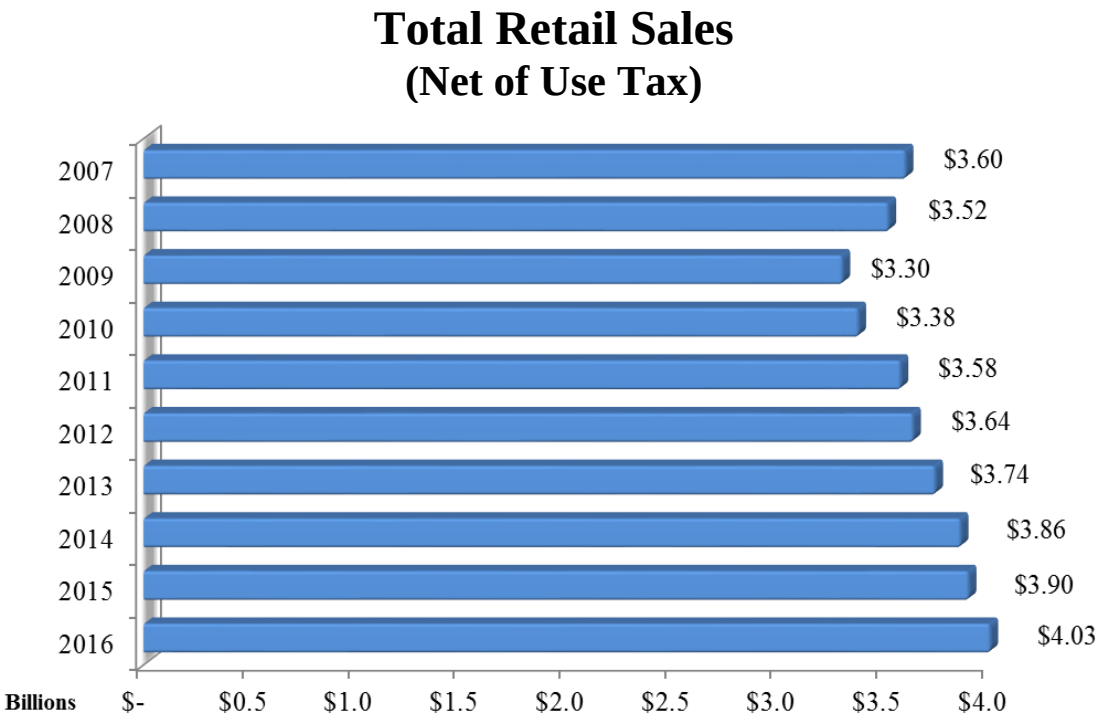
*2017 thru July
Source: City of Overland Park

RETAIL SALES ACTIVITY

The City's retail activity level continues to be one of the best in the Kansas City metropolitan area, as demonstrated in retail sales per capita.



Retail sales have exhibited traditionally strong growth, increasing from $181 million in 1970 to $3.60 billion by 2007, before declining during the Great Recession. Since 2009, sales tax has steadily climbed, reaching $4.03 billion in 2016. The chart below depicts retail sales activity since 2007.



PROPERTY TAXES

The City's mill levy to support the 2018 Budget is 13.550 mills. Overland Park currently has the lowest property tax rate of any first class city in Kansas. The City levies a property tax to support general government services and stormwater management.

2018 Budget Mill Levy Comparison

Fund	2017 Budget Mill Levy Rate	2018 Budget Mill Levy Rate	Change
General /Fire Fund	12.839	12.603	(0.236)
Stormwater Utility Fund	.961	.962	0.001
TOTAL MILL RATE	**13.800**	**13.565**	**(0.235)**

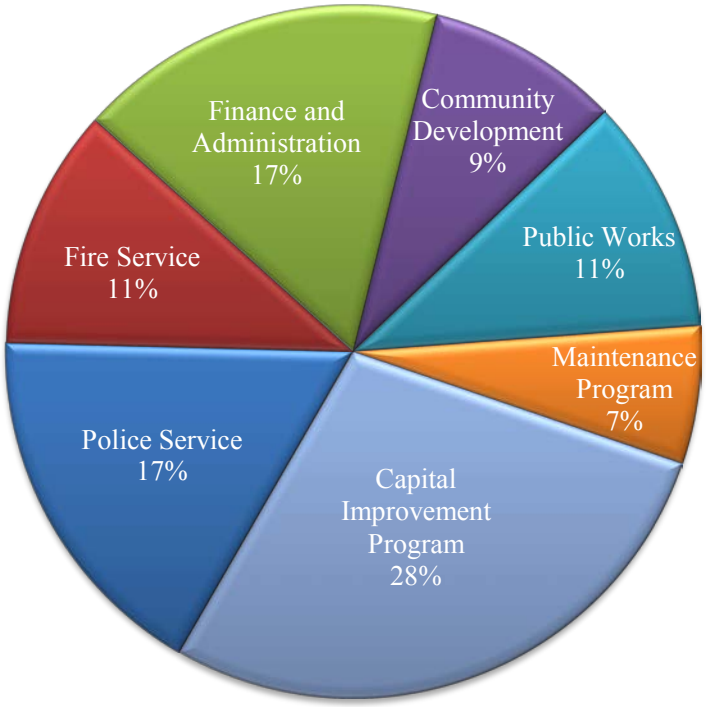
Based on this tax rate, the owner of various types of property will pay the following property taxes to the City in 2018:

City of Overland Park
Representative Tax Payments

Property Type	Market Value	2018 Budget Tax Amount
Home	$300,000	$468
Office Building	$1,000,000	$3,391
Shopping Center	$10,000,000	$33,913

Approximately one-third of the property tax collected is used to support Public Safety services, which includes Police and Fire services.

Where Property Tax Dollars are Spent



OVERLAND PARK
KANSAS

ABOVE AND BEYOND. BY DESIGN.

Budget by Goal Area and Cost Center

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FINANCE & ADMINISTRATION

GOAL: To administer City government in an effective and efficient manner, which maintains and promotes confidence in public officials; to ensure economical government services financed by a fair and equitable tax system; to provide sound management planning; to promote effective participation with intergovernmental units; and to be responsive to service needs of citizens by providing channels of communication.

COST CENTERS:

Mayor and Council
Convention and Tourism
Economic Development

Emergency Management
City Manager
Communications
Information Technology
Facilities Management

Municipal Court
Court Services

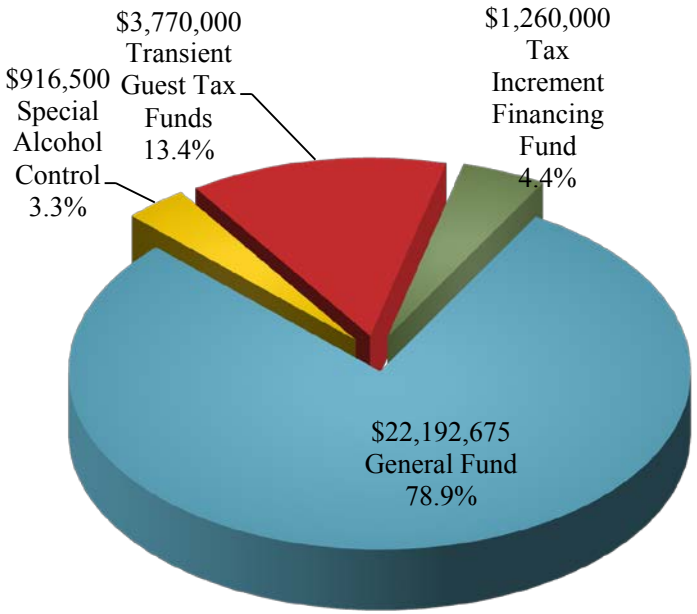
Law

Finance & Accounting
City Clerk
Citywide Contingency
Transfer to Other Funds
Bond and Interest

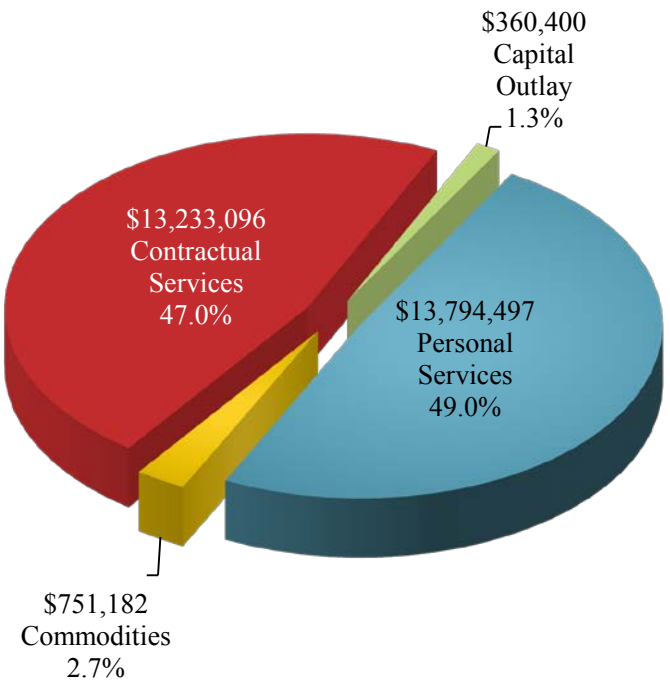
Human Resources Services
Payroll, HRIS & Administration

2018 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2018 Expenditures = $28,139,175

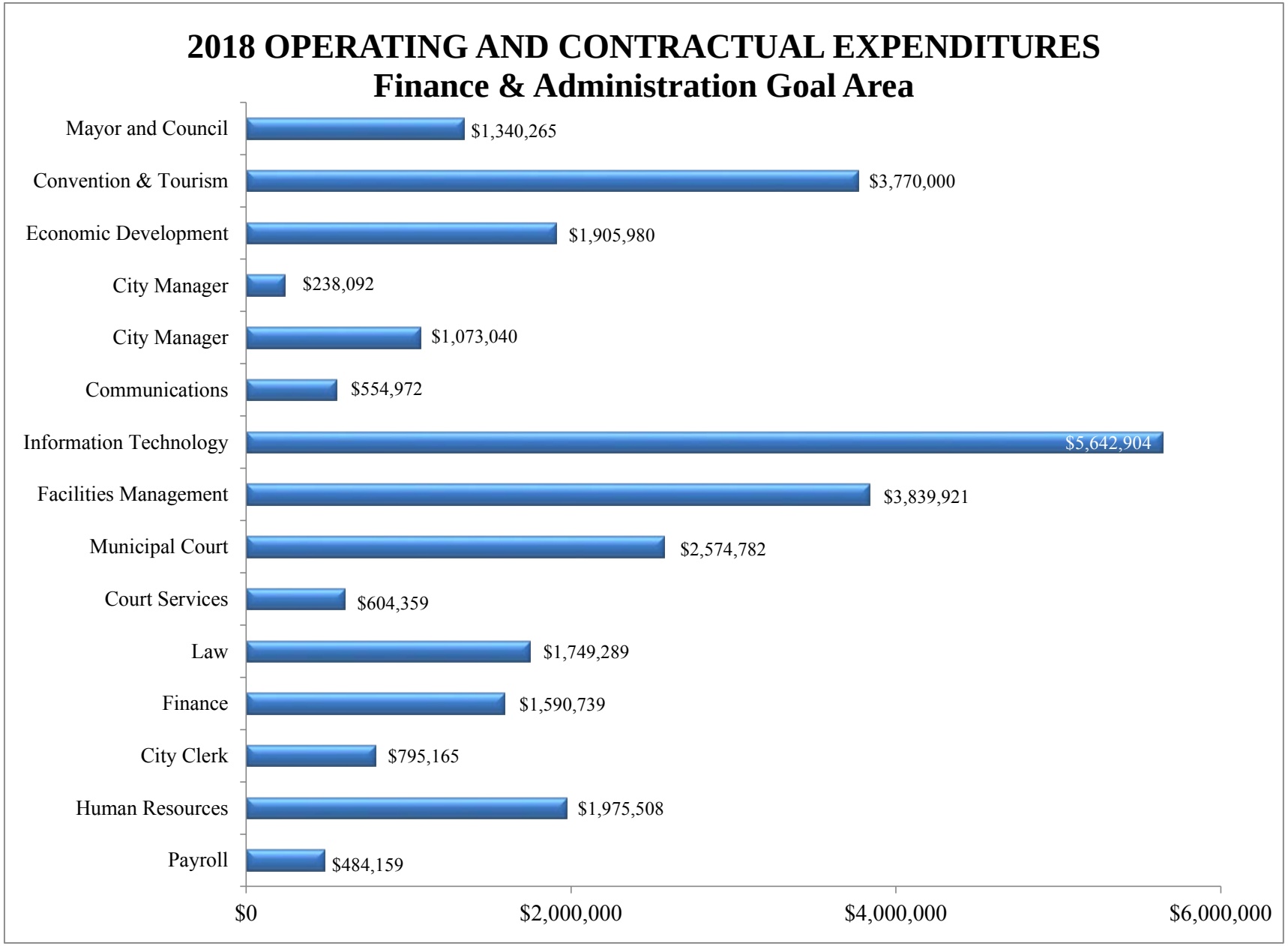


FUNDS



EXPENDITURE TYPE

Finance and Administration Goal Area

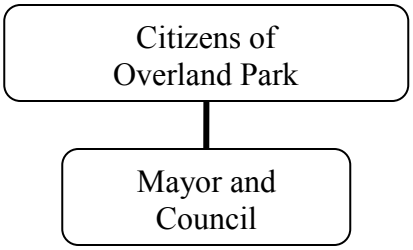

2018 OPERATING AND CONTRACTUAL EXPENDITURES
Finance & Administration Goal Area
Mayor and Council
$1,340,265
Convention & Tourism
$3,770,000
Economic Development
$1,905,980
City Manager
$238,092
City Manager
$1,073,040
Communications
$554,972
Information Technology
$5,642,904
Facilities Management
$3,839,921
Municipal Court
$2,574,782
Court Services
$604,359
Law
$1,749,289
Finance
$1,590,739
City Clerk
$795,165
Human Resources
$1,975,508
Payroll
$484,159
$0
$2,000,000
$4,000,000
$6,000,000

Program Description

The Governing Body consists of the Mayor and twelve councilmembers. The Mayor is elected at-large and serves a four-year term. Two councilmembers are elected from each of the City's six wards and serve staggered four-year terms.

The Governing Body is responsible for providing direction to staff in policy determination, citizen participation and intergovernmental relations.

Mayor and Council - Organizational Chart



Mission Statement

To effectively govern the City of Overland Park by:

- *Encouraging and expanding citizen participation in the community,*
- *Providing City staff with policy direction, and*
- *Promoting cooperation and communication between the City and other government agencies.*

Agency Locator

Finance, Administration and Economic Development

Mayor and Council

Mayor and Council ⬅

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Mayor and Council in 2018:

- *Encouraging and expanding citizen participation in the community:*
  - Promote substantive front-end citizen participation and engagement in policy decisions by scheduling public hearings on the formulation of the annual budget, Capital Improvements Program and other program initiatives of the City.
  - Promote citizen participation by filling vacancies on City boards and commissions while striving for geographical representation from various segments of the community.
  - Actively initiate communication regarding City policies, programs and services with residents, business owners and others. Respond promptly to requests and inquiries from citizens, businesses and organizations.

- *Providing City staff with policy direction:*
  - Provide City staff with direction for the provision of high quality services to the public by establishing and effectively implementing policies, goals and objectives.
  - Approve a 2018 Budget by August 2017 that provides the resources necessary to achieve City goals and objectives.
  - Approve a 2018-2022 Capital Improvements Program by March 2017 that provides the resources necessary to achieve the adopted goals and objectives of the City.

- *Promoting cooperation and communication between the City and other government agencies:*
  - Adopt a 2018 National and State Legislative Program by December 2017 that clearly identifies issues of concern to the City and possible legislative action to address these concerns.
  - Maintain membership and participation in the Mid-America Regional Council and other regional organizations. Support and encourage the development of regional approaches to address area-wide problems.
  - Maximize influence on legislative and financial issues through representation at various National League of Cities and League of Kansas Municipalities annual meetings.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Mayor and Council include:

- *Encouraging and expanding citizen participation in the community:*
  - Citizen Participation- Promoted citizen participation by filling vacancies on City boards and commissions.
- *Providing City staff with policy direction:*
  - 2017 Budget – Approved the 2017 Budget by August 2016 that provided the resources necessary to achieve City goals and objectives.
  - 2018-2022 Capital Improvements Program – Approved a Capital Improvements Program by March 2017 that provided the resources necessary to achieve the adopted goals and objectives of the City.
  - Economic Development – Provided policy direction and support to activities designed to expand and develop a comprehensive economic development program. Approved a new policy regarding

the use of tax increment financing (TIF) when applied to private redevelopment projects. The new policy provides procedures when considering a request for public investment to assist with a redevelopment proposal.

- Vision Metcalf –Continued with implementation plan to revitalized and regenerate the Metcalf Corridor.

➢ *Promoting cooperation and communication between the City and other government agencies:*

- Convention and Visitors Bureau (CVB) – Appointed a Convention and Tourism Committee to review recommended programs and expenditures of the CVB. Provided support to CVB operations, focusing on the promotion and solicitation of conventions and tourism within the City.

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$225,843	$221,040	$220,810
Commodities	15,378	13,200	13,975
Contractual	227,376	186,550	188,980
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$468,597	$420,790	$423,765

Special Alcohol Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	2,500	0
Contractual	892,514	887,000	916,500
Capital Outlay	0	0	0
Transfers/Others	1,250	3,240,000	3,885,000
TOTAL	$893,764	$4,129,500	$4,801,500

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Mayor	1	1	1
Council President	1	1	1
Council Member	11	11	11
Total Full-time Employees:	**13**	**13**	**13**
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**13.00**	**13.00**	**13.00**

PROGRAM DESCRIPTION

Transient Guest Tax is a 9% tax on guests occupying a room in a hotel or motel located within the City.

All transient guest tax revenues are receipted into the Transient Guest Tax Funds. This funding is used to finance Economic Development activities within the City, such as Operations, Maintenance and Debt Service relating to the City's Convention Center, Soccer Complex and funding for the Overland Park Convention and Visitors Bureau.

EXPENDITURES:

Transient Guest Tax Fund	**2016 Actual**	**2017 Budget**	**2018 Budget**
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	10,358,637	10,820,000	11,000,000
TOTAL	$10,358,637	$10,820,000	$11,000,000

Transient Guest Tax Capital Fund	**2016 Actual**	**2017 Budget**	**2018 Budget**
Personal Services	$0	$0	$0
Commodities	$0	$0	$0
Contractual	$69,158	$50,000	$0
Capital Outlay	$0	$0	$0
Transfers/Others	$6,803,132	$8,700,000	$11,375,000
TOTAL	$6,872,290	$8,750,000	$11,375,000

Transient Guest Tax Operating Fund	**2016 Actual**	**2017 Budget**	**2018 Budget**
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	2,300,365	2,405,000	2,445,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$2,300,365	$2,405,000	$2,445,000

PROGRAM DESCRIPTION

The City of Overland Park provides limited funding to promote economic development activities.

Through general city funding, the City contracts with the Overland Park Economic Development Council and the Downtown Overland Park Partnership to promote economic development within the city.

The City also promotes economic development through the limited use of economic development tools, including Tax Increment Financing (TIF). The Tax Increment Financing fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains.

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	700,217	645,980	645,980
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$700,217	$645,980	$645,980

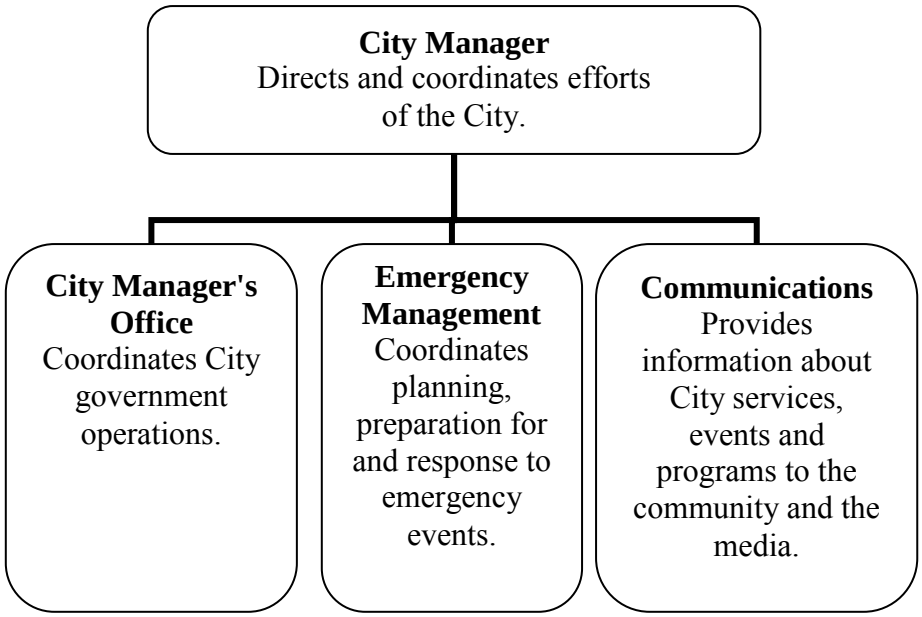
Tax Increment Financing Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	28	0	0
Contractual	805,295	900,000	1,260,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$805,323	$900,000	$1,260,000

Program Description

The Emergency Management Division is responsible for coordinating planning, preparation for and response to events such as natural disasters, crowd control issues, preparation and response to terrorism attacks, dignitary protection, private and public risk and threat assessments, private and public asset protection and special event planning and response plans.

This Division also assists in the coordination of regional preparation and response to homeland security matters.

City Manager's Office - Organizational Chart



Mission Statement

To prepare for, respond to, recover from, and mitigate natural and man-made disasters by:

- *Maintaining a Citywide emergency operations response capability.*

Agency Locator

Finance, Administration and Economic Development

City Manager's Office

City Manager's Office

Emergency Management ⬅

Communications

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Emergency Management Division in 2018:

- *Maintaining a Citywide emergency operations response capability:*
  - Maintain an updated Emergency Operations Plan.
  - Conduct disaster-training exercises, which list measurable objectives, and develop an evaluation form identifying problem areas needing improvement.
  - Continue participation with the Olathe School District, Blue Valley School District, and the Shawnee Mission School District.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Manager's Office include:

- *Maintaining a Citywide emergency operations response capability:*
  - Coordinated two Citywide EOC Emergency Management Functional Exercises
  - Maintained the City's Outdoor Storm Warning Siren system
  - Updated the City's Emergency Operations Plan
  - Conducted four Basic CERT Classes, preparing over 100 OP residents for emergencies

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$104,930	$121,680	$125,605
Commodities	5,065	5,750	4,750
Contractual	104,707	105,277	107,737
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$214,702	$232,707	$238,092

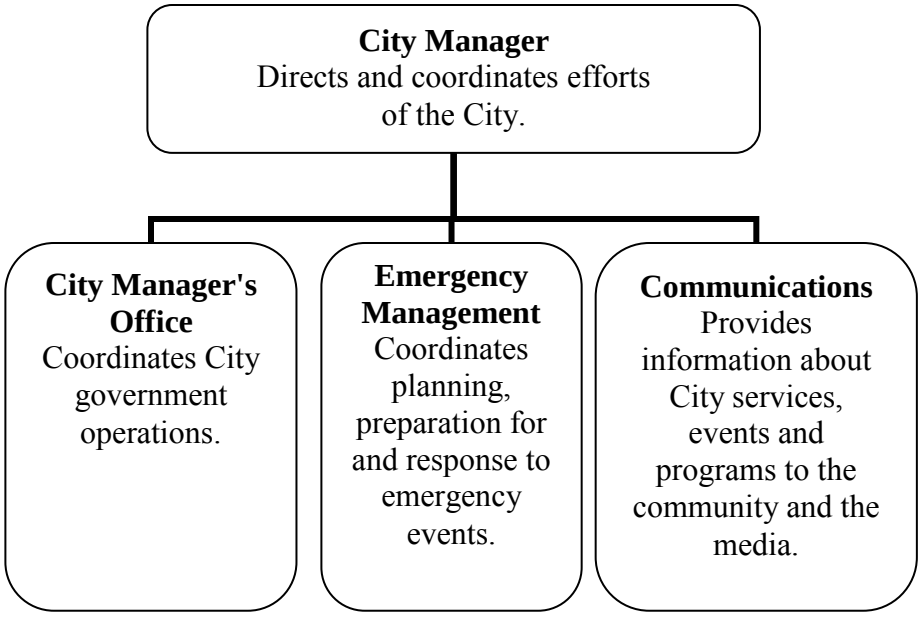
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Emergency Management Coordinator	1	1	1
Total Full-time Employees:	**1**	**1**	**1**
Part-Time			
Administrative Intern	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**1.00**	**1.00**	**1.00**

Program Description

The City Manager's Office is the executive administrative branch of the City that manages the City's day-to-day operations and implements policies set by the Governing Body. The City Manager's Office is responsible for the general management of Citywide goals, objectives and policies established by the Governing Body, as they are implemented into the City's daily operations.

City Manager's Office - Organizational Chart



Mission Statement

To administer, implement and ensure the delivery of customer-focused services to citizens, businesses, institutions, visitors and employees by:

- *Coordinating and managing City government operations.*

Agency Locator

Finance, Administration and Economic Development

City Manager's Office

City Manager's Office ←

Emergency Management

Communications

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Manager's Office in 2018:

- *Coordinating and managing City government operations:*
  - Administer and implement the policies set forth by the Governing Body.
  - Prepare and present the 2019 Operating Budget and 2019-2023 Capital Improvements Program.
  - Coordinate and manage Citywide government operations.
  - Coordinate the development of the State and National Legislative Programs.
  - Coordinate Economic Development programs of the City.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Manager's Office include:

- *Coordinating and managing City government operations:*
  - Leading Change – Continue to lead organizational efforts to rethink and redesign processes to achieve improvements in measures of performance such as cost, quality, service and speed, as well as to enhance current community service levels and safeguard the long-term financial health of the City.
  - Performance Measurement System – The City continues to utilize a Citywide performance measurement system as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.
  - Hotel and Convention Center – Coordinated operations of the Sheraton Hotel and Overland Park Convention Center.
  - 2017 Operating Budget and 2018-2022 Capital Improvements Plan – Prepared and presented the City's 2017 Operating Budget and 2018-2022 Capital Improvements Program to maximize the decision-making ability of the Governing Body. Submitted a recommended budget that provides a balanced program of services, based on current financial limits, and sets forth financial strategies and plans for the future.
  - National Legislative Program – Coordinated the development of a National Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2016 and 2017 federal legislative session.
  - State Legislative Program – Coordinated the formulation of a State Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2016 and 2017 state legislative session.
  - Economic Development – Coordinated implementation of economic development initiatives of the Governing Body including various incentive programs including Economic Development Revenue Bonds and tax abatements, Transportation Development Districts, Tax Increment Financing Districts and Community Improvement Districts.

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$833,125	$846,610	$872,300
Commodities	3,816	9,850	9,850
Contractual	374,936	192,469	190,890
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$1,211,877	$1,048,929	$1,073,040

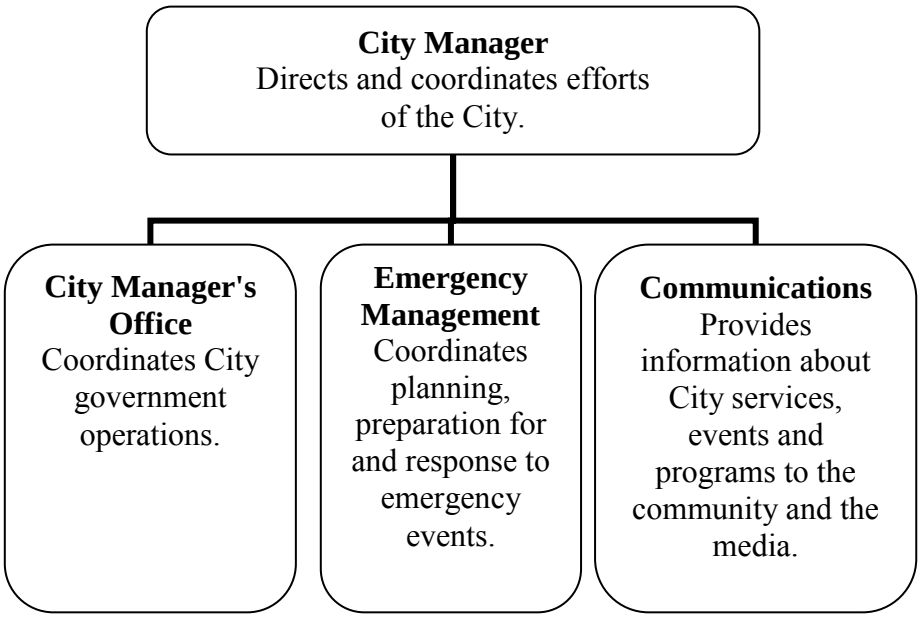
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
City Manager	1	1	1
Deputy City Manager	1	1	1
Assistant City Manager	1	1	1
Executive Assistant to CM & GB	1	1	1
Executive Assistant	1	1	1
Total Full-time Employees:	**5**	**5**	**5**
Part-Time			
Administrative Intern	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**5.00**	**5.00**	**5.00**

Program Description

The Communications Division of the City Manager's Office is responsible for disseminating information to the Overland Park community and media about City services, events, issues and programs.

City Manager's Office - Organizational Chart



Mission Statement

To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park by:

- *Providing community and media relations,*
- *Providing print, video and web-based information and*
- *Providing reception, switchboard and mail services.*

Agency Locator

Finance, Administration and Economic Development

City Manager's Office

City Manager's Office

Emergency Management

Communications

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Communications Division in 2018:

- *Provide community and media relations:*
  - To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park for 2018 through the use of the City's website, email newsletters, the Overview (newsletter mailed to all City residents), press releases, social media, and videos.
  - Work with a designer to explore a redesign of Overview and look to find an interactive software program to upload an appealing newsletter to opkansas.org
  - Develop a strategic communications plan to further incorporate to map out communications efforts and process for the next five to 10 years.
  - To launch a redesign of opkansas.org that updates the look and feel of the city's website.

2016-2017 PROGRAM ACCOMPLISHMENTS

Accomplishments of the Communications Division include:

- *Provide community and media relations:*
  - Furthered use of social media tools such as Facebook, Twitter, Pinterest, Flickr and YouTube to distribute information about Overland Park. Online followers of Overland Park on Facebook, Twitter and YouTube continue to increase. Updated Facebook and Twitter on a daily basis.
  - Incorporating videos as part of a new communications process for the city.

- *Provide print and Web-based information:*
  - 1,092,937 million visits were made to the City's Web site, www.opkansas.org in 2016.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of residents rating the effectiveness of communication from the city as good or very good:	N/A	77%	N/A
Percent of residents rating city's efforts to keep residents informed as good or very good:	N/A	68%	N/A
Percent of residents rating the quality of life in Overland Park as good or very good:	N/A	94%	N/A
WORKLOAD MEASURES			
Number of visits to web site:	1,920,064	1,950,000	1,980,000
Number of copies of Overview distributed:	317,693	320,454	323,000
Number of copies of City Source distributed:	54,000	54,800	55,000
Number of annual media contacts:	350	400	400

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$324,893	$335,357	$348,707
Commodities	69,303	78,250	82,900
Contractual	125,234	128,035	123,365
Capital Outlay	503	0	0
Transfers/Others	0	0	0
TOTAL	$519,933	$541,642	$554,972

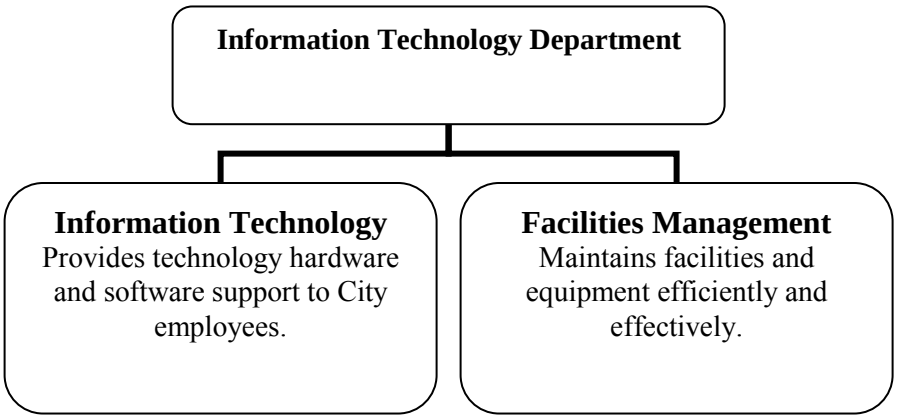
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Manager, Communications	1	1	1
Communications Assistant	1	1	1
SB Operator/Receptionist	1	1	1
Total Full-time Employees:	**3**	**3**	**3**
Part-Time			
Switchboard Operator/Receptionist	0.92	0.84	0.95
Total Part-time Employees:	**0.92**	**0.84**	**0.95**
TOTAL FTEs	**3.92**	**3.84**	**3.95**

Program Description

The Information Technology Division provides City employees with the services required to meet technical needs.

Information Technology Department - Organizational Chart



Mission Statement

To provide high- quality technology to City employees to enhance their ability to serve citizens by:

- *Providing & Maintaining Hardware, Software & Network Services in support of City services and operations,*
- *Providing Data Redundancy & Disaster Recovery to assure optimal system availability,*
- *Replacing Equipment and Technology as appropriate, and*
- *Providing and Maintaining Communication Systems & Service.*

Agency Locator

Finance, Administration and Economic Development
Information Technology
Information Technology ⬅
Facilities Management & Operations

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Information Technology Department in 2018:

- *Provide & Maintain Hardware, Software & Network Services:*
  - The Information Technology Project Portfolio Management system is a ranking by the City Manager, the Executive Leadership Team and the Technology Advisory Committee of projects submitted to the Information Technology Department. Major projects to be completed in 2018 will be ranked in the fourth quarter of 2017. Throughout the year, new project proposals are reviewed by the Technology Advisory Committee and are ranked for inclusion in the IT Project Portfolio. This ranking will drive the 2018 IT Program Goals.
  - Potential projects for 2018 include:
    - Hardware
      - Citywide equipment replacement as needed, including workstations, printers, UPSs, card access components, CCTV components, small conference room AV, etc.
      - Complete phase 2 of the upgrade of the City's phone system to Voice over Internet Protocol (VoIP), a scheduled 2018 CIP project. This project will complete the migration from the existing telephone services.
      - Deployment of an estimated 50 new mobile devices.
      - Emergency Operation Center Audio/Video System Upgrade.
      - MES Computer Training Room AV.
    - Software/Applications
      - Continue to provide support to the Police Intergraph's Computer Assisted Dispatch (CAD), mobile clients to include Mobile for Public Safety (MPS), and the records management system. Coordinate the upgrade of CAD/MPS (scheduled CIP project) and the transition of the Intergraph database from Oracle to Microsoft SQL.
      - Work with the Police Department on the records management solution, including consideration of the upgrade of the Intergraph system to WebRMS or a move to the Niche RMS solution. Develop plans for implementation of the selected solution in 2018.
      - Complete development and deployment of mobile application to facilitate scanning and inventory of all City fixed assets.
      - Complete Sharepoint 2014 upgrade in support of document imaging.
      - Completion of study, selection and implementation of Soccer Complex point of sale (Aloha) replacement.
      - Complete design, execution and support of ColdFusion applications on OPNet.
      - Continue to work with the Fire Department on the upgrade of the FireHouse records management system. This objective is contingent on vendor development plans and timeframes for the replacement solution.
      - Develop plans and complete work on Phase II of the City's business intelligence initiative based on QlikView. This project builds on the Phase I work completed in 2016 for Police, Fire, and Neighborhood Services. This project provides the tools and capability to facilitate the increased use of data analytics and business intelligence into the operating department's day-to-day operations.
    - Network & Security
      - Completion of equipment refresh for Network Edge equipment scheduled in 2018.
      - Upgrade of wireless access points scheduled in 2018.
      - Replace any substandard cabling to accommodate VoIP project.
      - Deploy Security Appliance in accordance with security assessment priorities.
      - Replace Primary Core Network Switches.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Information Technology Department include:

- *Provide & Maintain Hardware, Software & Network Services:*
  - Hardware
    - Completed the upgrade and replacement of the City Council Chamber and Conference Room 1 video and presentation systems. The Conference Room 1 work was coordinated with the planned remodel of the space.
    - Citywide equipment replacement, including workstations, printers, UPSs, card access components, CCTV components, small conference room AV, etc
    - Deployed field fingerprint identification for select Police Department operations.
    - Completed the upgrade of the Police NICE 911 and radio recording system.
    - Worked with Police and Fire to develop a plan and strategy for mobile technology relative to the 2016 MDT replacement and other opportunities to introduce technology to enhance field operations. Tablets will be fully deployed in 2017 for Police and Fire field vehicles.
    - Worked with the Police Department to develop a plan for in-car mobile video upgrade and the review of body-worn cameras using the same system.
    - Worked with the Police Department to finalize plans for the upgrade of audio/video technology in the training rooms at the Sanders Justice Center.
    - Reconfiguration of mobile device deployment environment.
    - Deployment of approximately 50 new mobile devices.
    - Upgrade City access card system.
    - Support and maintain City CCTV system.
    - Support and maintain City fiber optic infrastructure.
    - Complete inventory of City fiber optic infrastructure.
  - Software/Applications
    - Upgrade of CAD/MPS including the transition of the Intergraph CAD database from Oracle to Microsoft SQL, implemented in the 2nd Qtr. 2017.
    - On-going implementation of solution to replace current licensing, permitting, and code enforcement system, Tidemark (Energov), implemented in the 2nd Qtr. 2017.
    - Implementation of software used to codify, publish, and provide on-line viewing and searching capabilities for the full municipal code including the unified development ordinance to replace Folio (enCode Plus).
    - Implementation of software used to provide on-line viewing and searching capabilities for the Governing Body Manual (enCode Plus).
    - Completion of study and selection of an Enterprise Resource Planning (ERP) solution to replace current PeopleSoft Human Resources Information System (HRIS) and JD Edwards EnterpriseOne Financial Management System.
    - Began implementation of an Enterprise Resource Planning (ERP) solution to replace current PeopleSoft Human Resources Information System (HRIS) and JD Edwards EnterpriseOne Financial Management System.
    - Consolidation of all fleet maintenance Computerized Maintenance Management System (CMMS) activities into an enterprise-wide CMMS solution (Lucity), to be implemented 2nd Qtr. 2017.
    - Begin selection of Recreation Services point-of-sale and reservation system.
    - Support OPKANSAS web redesign initiative to enhance user experience and adhere to ADA regulations.
    - Completed the transition to a hosted solution for PowerDMS application/service, which is used by Police and Fire for policy review and training documentation.

- Continued to work with the Police and Fire Departments on the development and implementation of statistical data/business intelligence tools and the data mining/sharing. Phase 1 of the business intelligence/QlikView project was completed in 2016. Phase 2 is planned for 2017.
- Assisted the Fire Department in the review of the existing FireHouse records management application and develop a strategy and plan to upgrade or replace this application. A final decision is on hold pending an additional roadmap from the vendor on their RMS solution.
- Worked with the Police and Fire Departments to review and identify opportunities to further utilize mobile devices, applications, and technology to enhance and improve operational efficiencies.
- Completed development of search improvements through Intergraph INFORMER, to be implemented 2nd Qtr. 2017.
- Completed contract negotiations/approval, develop final upgrade plan, and initiate Intergraph CAD/MPS upgrade, to be implemented 2nd Qtr. 2017.
- Continued to work with the Police Department on the records management solution to partner with the JoCo consortium to move to the Johnson County hosted Niche RMS solution. Implementation planned through 2018.
- Develop plans and implement an Intergraph customization to build on or replace CAD+ for use by participating Intergraph agencies, anticipate implementation 3rd Qtr. 2017.
- Deployment of IT Help Desk ticketing solution replacement.
- Implementation of electronic online W-2 forms.
- Completion of analysis, selection and implementation of Friends of the Arboretum membership purchase and tracking (eTrak).
- Implementation and support of custom built Stormwatch solution with vendor provided hosted solution (Contrail).
- Completion of study and design of PCI Calculator/PAVER to replace custom built applications in support of Public Works.
- Analyze and complete replacement of Public Works custom timesheet and billing solution.
- Complete design, execution and support of Public Works CIP mapping capability.
- Analysis and design of replacement for custom built Public Works Plan Viewer functionality used to store and view engineering plans.
- Completed design and rewrite of Public Works Accidendexer custom application.
- Completed migration and continue support of the Public Works CAMP application to Lucity.
- Completed the replacement of Google Appliance Search with internal search capability on the city's intranet and external website.
- Completed implementation of Affordable Care Act (ACA) 1095C forms and IRS reporting.
- Completed design, execution and support of the City's Municipal Employees Pension Program (MEPP) Automation.
- Completed replacement of ColdFusion applications on the city's intranet.
- Upgraded the City's card access control system in 2016.
- Completed Google Phase 2 departmental document conversion to Google Apps, removing outdated legacy applications.

♦ Network & Security
- Upgraded server connectivity to 10G.
- Engaged consultant for Managed Security Services including Security Assessment, Penetration Testing and Incident response planning and retainer.
- Deployed quarterly security training for users.
- Deployed regular phishing assessment.
- Upgraded the City's secondary internet connection from 25 Mbps to 500 Mbps
- Worked with the Police Department to obtain "compensating controls" approval by the State for increased Police access to Criminal Justice Information Systems (CJIS) information and record.

- New Farmhouse, shop and out-building at Deanna Rose Farmstead
  - Deployed new IT services and network infrastructure to support new buildings.

- *Data Redundancy and Disaster Recovery:*
  - Performed data backups per schedule.
  - Conducted Connectivity assessments to ensure most effective use of redundancies are in place.
  - Installed a switch at the Johnson County Emergency Command Center to provide an alternate connection to the Police Intergraph system utilizing a recently completed fiber link.

- *Equipment Replacement:*
  - Completed upgrade or replacement of 87 laptops, 150 desktops, 20 tablets and 120 monitors.
  - Replaced of 5 wireless access points per equipment replacement plan.
  - Replaced of 44 network switches per equipment replacement plan.

- *Communication Systems & Services:*
  - Supported and maintained 1,780 hard-wired phones, 1,157 voicemail accounts, 338 cell phones, 355 wireless data cards and 89 pagers based on service in place as of 12/31/16.
  - Began Phase 1 of Voice Over Internet Protocol (VoIP) deployment.
  - Release RFP for the City's phone service to fully integrate and support the VoIP deployment.
  - Release RFP for upgrading the City's physical infrastructure to support the VoIP deployment.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
System availability, based on uptime of servers/network switches:	99.5%	99.8%	99.9%
Percent of employees rating the following as good or very good:			
·Computer & Printer Hardware Services	69%	80%	85%
·Telephone Services	68%	70%	75%
·Satisfaction with Network Services	74%	80%	85%
·Satisfaction with Application Services	68%	70%	75%
·Satisfaction with Desktop Services	74%	75%	80%
·Overall Satisfaction with IT Services	81%	85%	90%
WORKLOAD MEASURES			
Number of PCs /Laptops supported:	1,036	1,030	1,028
Number of virtual desktops supported:	186	200	210
Number of help desk calls:	10,508	9,000	8,000
Number of new PCs installed/replaced:	164	300	300
Number of servers maintained:	286	280	280
Number of employee telephones maintained:	1,782	1,775	1,600

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$2,959,959	$3,039,154	$3,154,134
Commodities	34,102	31,060	31,060
Contractual	973,716	1,861,570	2,142,510
Capital Outlay	344,175	380,100	315,200
Transfers/Others	0	0	0
TOTAL	$4,311,952	$5,311,884	$5,642,904

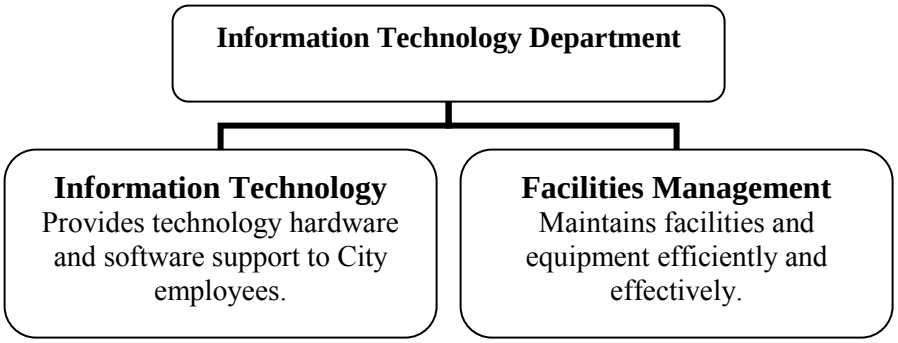
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Chief Information Officer	1	1	1
Mgr, Applications & Dev	2	2	1
Mgr, Technical Operations	1	1	1
Supervisor, Applications & Dev	0	0	1
Supervisor, Technical Support	0	0	1
Systems Analyst, Senior	4	3	5
Systems Analyst	2	4	2
Systems Architect	1	1	0
Developer, Senior	0	1	0
Developer	1	0	1
Project Manager	0	0	1
Network Architect	4	4	4
Software Architect	1	1	1
PC Technician, Senior	1	1	0
PC Technician	2	2	2
Help Desk Support Spec., Sr	2	2	2
IT Infrastructure Specialist	1	1	1
IT Systems Specialist	0	1	1
Total Full-time Employees:	**23**	**25**	**25**
Part-Time			
Systems Architect	0.10	0.05	0.05
Administrative Assistant	0.40	0.45	0.45
Total Part-time Employees:	**0.50**	**0.50**	**0.50**
TOTAL FTEs	**23.50**	**25.50**	**25.50**

Program Description

The Facilities Management Division maintains the physical environment in which facility occupants work and conduct business with citizens and customers.

Information Technology Department - Organizational Chart



Mission Statement

To provide a positive physical environment that is conducive to the efficient conduct of City business by:

- *Effectively maintaining facilities while minimizing operating costs.*

Agency Locator

Finance, Administration and Economic Development

Information Technology

Information Technology

Facilities Management & Operations

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Facilities Management Division in 2018:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
  - Continue to monitor, evaluate, and upgrade systems to improve the energy efficiency of City facilities and equipment.
  - Work with Convention Center staff to ensure the proper care and operation of the Convention Center equipment and facilities.
  - Work with Sheraton Hotel staff to ensure the proper care and operation of the hotel facilities.
  - Remodel the Human Resources office area.
  - Replace the Tomahawk Ridge Community Center roof.
  - Continue to monitor air quality of City facilities.
  - Remodel existing areas as requested by City departments.
  - Replace 20 Ton Mammoth unit at Fire Training Center.
  - Work with other City departments to promote teamwork and to increase productivity of City staff.
  - Work with selected energy consultant to implement approved energy conservation measures at city facilities.
  - Finalize hardware upgrade of Building Automation System.
  - Work with Police Department on replacement of dispatch equipment and remodeling of Command & Control Center.
  - Evaluate all mechanical, flooring and roof systems for replacement as a part of the Maintenance Program.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Facilities Management Division include:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
  - Replaced the Air Handling system that serves the Natatorium at Matt Ross Community Center.
  - Remodeled of MRCC and TRCC treadmill and elliptical equipment areas.
  - Repaired Fire Training Center exterior walls and remodeled upper level of facility.
  - Remodeled the Information Technology Department.
  - Replaced carpet and painted all walls in Prosecutors Suite, Tomahawk Ridge Community Center, and Weight Room at MRCC.
  - Replaced multiple roof top HVAC units at Fire Training Center.
  - Replaced roof system at W. Jack Sanders Justice Center.
  - Sealed all masonry joints and resealed all windows at W. Jack Sanders Justice Center.
  - Replaced roof system at Parks Headquarters.
  - Replaced all hail damaged roofs at Arboretum.
  - Repaired exterior masonry walls at Fire Training Center.
  - Remodeled City Managers Suite and Conference Room 1.
  - Remodeled City Hall lobby, common area, and entrance.
  - Replaced Myron Scafe Building's uninterrupted power supply (UPS) System that serves main server room.
  - Replaced City Hall emergency generator with generator system to back up entire City Hall.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of respondents rating the overall condition of the building and common areas as good or excellent:	60%	80%	80%
EFFICIENCY / WORKLOAD MEASURES			
Number of square feet maintained:	577,008	577,008	577,008
Cost per square foot maintained	$6.12	$6.44	$6.44
Number of square feet maintained per FTE	64,112	64,112	64,112

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$909,901	$985,671	$1,034,763
Commodities	342,867	392,903	393,728
Contractual	2,361,111	2,368,365	2,367,230
Capital Outlay	64,411	80,800	44,200
Transfers/Others	0	0	0
TOTAL	$3,678,290	$3,827,739	$3,839,921

PERSONNEL (full-time equivalent):

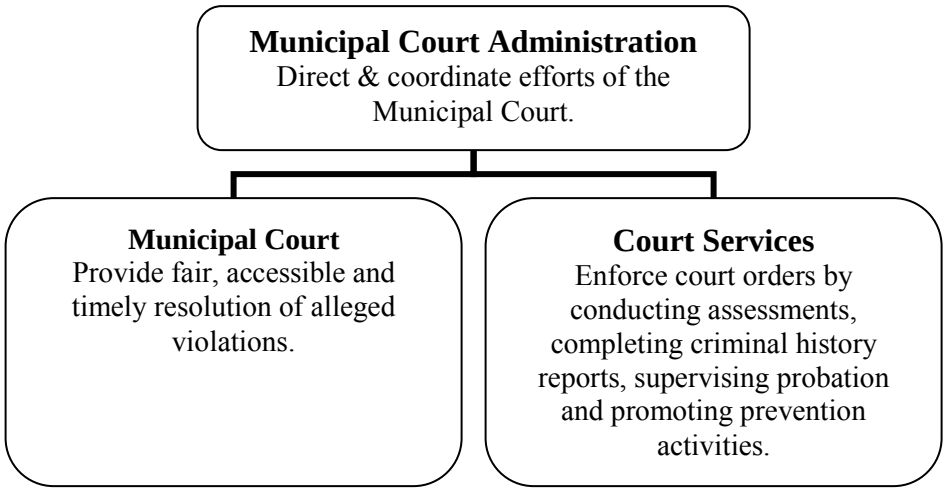
Full-Time	2016 Budget	2017 Budget	2018 Budget
Manager, Facilities Management	1	1	1
Supervisor, Facilities Mgmt	2	2	2
Building Maintenance Worker II	6	6	6
Building Maintenance Worker I	1	1	1
Electronic & Communications Systems Specialist	1	0	0
Total Full-time Employees:	**11**	**10**	**10**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**11.00**	**10.00**	**10.00**

Program Description

The Municipal Court is the judicial branch of the City. Traffic violations and violations of Overland Park City ordinances are handled in this court.

In the Municipal Court there are no jury trials. A judge, under the Code of Criminal Procedure, the Code of Municipal Courts, the Kansas Rules of Evidence, and the Overland Park Municipal Code, conducts all trials.

Municipal Court - Organizational Chart



Mission Statement

To provide fair, accessible and timely resolution of alleged violations in the Overland Park Municipal Court by:

- *Providing access to justice in an expeditious and timely manner,*
- *Ensuring equality, fairness and integrity,*
- *Ensuring court facilities are safe, accessible and convenient to use, and*
- *Instilling public trust and confidence.*

Agency Locator

Finance, Administration and Economic Development

Municipal Court

Municipal Court ⬅ *Court Services*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Municipal Court in 2018:

- *Provide fair, accessible, and timely resolution of alleged violations:*
  - Maintain annual fine collection rate above 85%.
  - Maintain the average number of days to disposition for A & B misdemeanors less than 90 days.
  - Maintain the average number days to disposition for non A & B misdemeanors less than 90 days.
  - Schedule for migration to Paper on Demand for court cases will be established by Dec. 2018.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Municipal Court include:

- *Provide fair, accessible, and timely resolution of alleged violations:*
  - In 2016, the fine collection rate was 88% (target > 85%).
  - 93% of A & B misdemeanors reached resolution within 90 days (average number of days = 55).
  - 91% of non A & B misdemeanors reached resolution within 90 days (average number of days = 32).

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of survey respondents reporting they were treated with courtesy, respect and concern by:			
·Court Clerk	99%	95%	100%
·Municipal Judge	96%	95%	100%
Percent of fines assessed that are collected in same year	88%	85%	85%
EFFICIENCY / WORKLOAD MEASURES			
Number of cases filed:	33,426	38,000	40,000
Number of cases closed:	24,630	25,000	26,000
Clearance rate:	74%	75%	75%
Total revenues collected:	$4,354,544	$4,100,000	$4,150,000
Caseload per clerk FTE :	2,599	2,600	2,700

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,661,999	$1,830,762	$1,842,587
Commodities	75,648	67,000	65,000
Contractual	588,001	666,575	667,195
Capital Outlay	11,435	0	0
Transfers/Others	0	0	0
TOTAL	$2,337,083	$2,564,337	$2,574,782

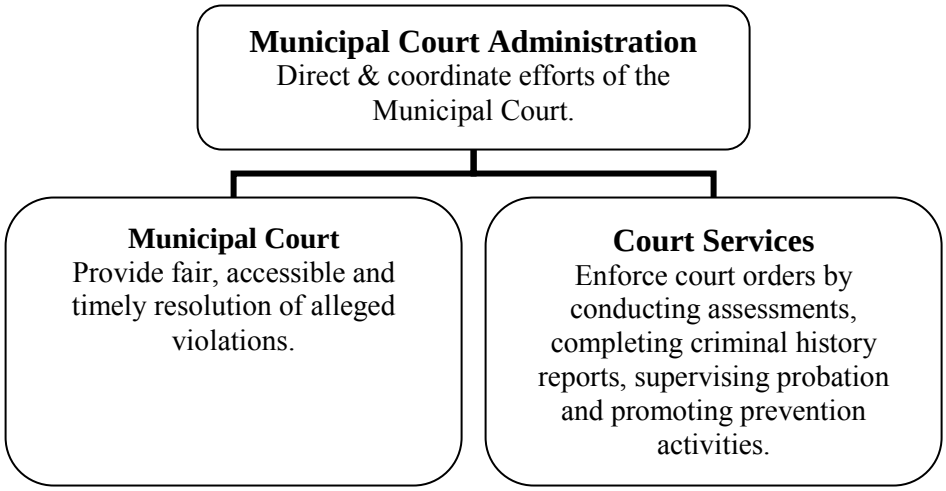
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Court Administrator	1	1	1
Municipal Court Judge	1	1	1
Presiding Judge	1	1	1
Court Clerk, Deputy	1	1	1
Court Clerk, Senior	3	3	3
Court Clerk	8	8	8
Supervisor, Court Security	1	1	1
Court Security Officer	3	4	4
Total Full-time Employees:	**19**	**20**	**20**
Part-Time			
Court Clerk	1.00	1.00	1.00
Court Security Officer	0.50	0.00	0.00
Judge Pro Tem	0.22	0.22	0.22
Total Part-time Employees:	**1.72**	**1.22**	**1.22**
TOTAL FTEs	**20.72**	**21.22**	**21.22**

Program Description

The Court Services Division of the Municipal Court provides service in four basic areas: Pre-Sentence Investigations and Drug Alcohol Evaluations, Monitoring and Supervision, Education Programs, and Community Outreach.

Municipal Court - Organizational Chart



Mission Statement

To enforce court orders by:

- *Conducting assessments,*
- *Completing criminal history reports,*
- *Supervising probation, and*
- *Promoting prevention activities within the community.*

Agency Locator

Finance, Administration and Economic Development
Municipal Court
Municipal Court
Court Services

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Court Services Division in 2018:

- *Supervising Probation:*
  - Maintain a recidivism rate less than 25%.
  - Percentage of cases in active compliance is greater than 75%.
  - Maintain the percentage of diversion/probation program participants reporting they are treated with courtesy and respect by probation officer at greater than 95%.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Court Services Division include:

- *Supervising Probation:*
  - We achieved 13% recidivism rate (target = <25%).
  - Achieved 88% of cases in active compliance (target = >75%).
  - Percentage of diversion/probation program participants who felt they were treated with courtesy and respect by probation officer was 100% (target = 100%).

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of diversion/probation program participants that are involved with the court system again within two years:	13%	25%	25%
Percent of survey respondents reporting they were treated with courtesy, respect and concern by probation officer:	100%	100%	100%
EFFICIENCY / WORKLOAD MEASURES			
Number of assessments conducted:	681	550	600
Number of people monitored on diversion or probation:	1,637	1,500	1,550
Number of individuals monitored per FTE:	527	500	525

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$518,668	$555,499	$569,059
Commodities	883	4,150	3,825
Contractual	7,860	31,280	31,475
Capital Outlay	736	0	0
Transfers/Others	0	0	0
TOTAL	$528,147	$590,929	$604,359

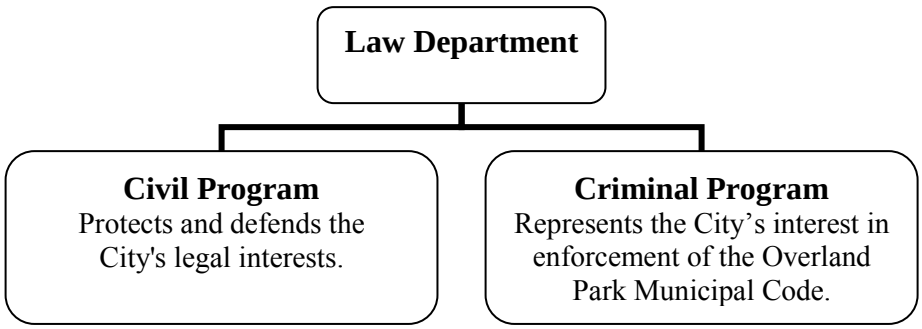
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Supervisor, Court Services	1	1	1
Probation Officer	3	3	3
Substance Abuse Specialist	1	1	1
Court Clerk	1	1	1
Total Full-time Employees:	**6**	**6**	**6**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**6.00**	**6.00**	**6.00**

Program Description

The Law Department provides legal advice and counsel to the Governing Body, City Manager, City departments and City boards and commissions; attends all City Council Meetings and meetings of various committees, boards and commissions; drafts ordinances, resolutions, contracts, deeds, leases, advisory opinions and other legal instruments; and processes claims against the City and its officers and employees before state and federal judicial and administrative agencies in civil litigation proceedings.

Law Department - Organizational Chart



Mission Statement

To protect and defend the City's legal interests and to represent the City's interest in enforcement of the Overland Park Municipal Code by:

- *Preparation of appropriate legislative documents, contracts and opinions, and representation of the City in civil litigation;*
- *Provide legal expertise and assist in the development of policy; and*
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs.*

Agency Locator

Finance, Administration and Economic Development
Law
Law

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Law Department in 2018:

- *Preparation of appropriate legislative documents, contracts and opinions and representation of the City in civil litigation and in the business and operation of the City*:
  - Legal opinion service - Provide prompt legal opinion service to Council and City staff.
  - Legislative support service - Monitor all proposed state and federal legislation impacting municipalities during the 2018 legislative session; and, as necessary, provide written or oral legislative testimony.
  - Contract support services – Review, negotiate, and approve as to form all City agreements.
  - Preparation of ordinances, resolutions and administrative policies.
  - Provide legal assistance service and civil litigation support service.
  - Provide legal assistance and services for the evaluation and settlement of property damage and personal injury claims prior to the filing of civil litigation.
  - Review and approve requests for proposals and bid related documents.
  - Continue implementation and monitoring of the City's e-discovery program to ensure compliance with the City's legal obligations regarding the Kansas Open Records Act and federal and state evidence rules relating to litigation document production.
  - Provide legal support for public infrastructure construction projects.
  - Provide legal support for the acquisition of property for public projects.
  - Provide legal support for the creation and assessment of improvement districts.
  - Provide legal assistance for economic development projects.
  - Provide legal assistance regarding human resource matters.
  - Provide legal assistance and support for Police Department forfeiture actions.
  - Provide legal assistance and support for the Police Department's accreditation efforts.
  - Provide legal assistance regarding all City operations and projects.
  - Provide legal assistance regarding compliance and requirements of federal and state grants received by the City.
  - Provide legal representation at all City Governing Body and Committee meeting.
  - Teach legal subjects to police officers, code inspectors and other City employees.

- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs to include, but not limited to the following:*
  - Effectively and efficiently prosecute cases both in the Municipal Court and cases on appeal to the District Court.
  - Effectively and efficiently manage criminal cases, to include diversion, probation, victim assistance and other related functions of the criminal justice system.
  - Assist the Police Department, code enforcement officers and other City staff in preparing cases for prosecution in the Municipal Court.
  - Assist the Police Department, the Court, Information Technology and other departments in the ongoing operation of e-ticketing.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Law Department include:

- *Preparation of legislative documents, contracts and opinions and representation of the City in civil litigation and generally in the day-to-day business of the City:*
  - Provided legal support for economic development projects to include: Brookridge, City Place, Corbin Park, Crossroads 80, Hawthorne Plaza, Highlands Village, InterUrban Lofts, Market Lofts, Mission Farms West, Nall Hills, Overland One, Prairiefire, Promontory, Mariner, the Vue and West Park. Such assistance included, but not limited to, drafting and/or reviewing ordinances, resolutions, staff comments, development or redevelopment agreements, funding agreements and the review and processing of certificates of expenditures.
  - Provided legal support and project management support for the City's annexation and review of 2008 annexation service plan and related County resolution, to include drafting of Service Plan Compliance Report.
  - Provided legal support for enactment of comprehensive residential rental licensing program.
  - Provided legal support for transition to and utilization of EnCode Plus for Municipal Code and Governing Body policies.
  - Provided legal support and drafted ordinances to facilitate transition to fall elections.
  - Provided legal support regarding planning and development projects.
  - Provided legal advice concerning zoning and land use matters.
  - Provided legal support to City Planning Commission and Planning Commission subcommittees.
  - Provided legal support for comprehensive review of the Uniform Development Code and sign code.
  - Provided legal support for review and revisions to Comprehensive Plan and Street Map.
  - Provided legal support for application of excise tax.
  - Provided legal support for code compliance matters.
  - Provided legal support and guidelines for code enforcement in annexed areas.
  - Provided legal support for building safety and permitting.
  - Provided legal support for community service matters.
  - Provided legal support for Neighborhood Stabilization Plan Steering Committee and Neighborhood Stabilization Plan Council Subcommittee.
  - Provided legal support for Downtown Overland Park Business Improvement District (OP BID) compliance and regulations.
  - Provided legal support for collection of Downtown OP BID fees.
  - Provided legal support for parks services, including, parks, trails, the Arboretum, and relationship with Arts and Recreation Foundation of Overland Park (ARFOP).
  - Provided legal support for recreation and leisure services including fall festival, farmers' market, farmstead, golf courses, pools, recreation centers and soccer complex.
  - Provided legal support for the voluntary island annexation of the Sundance Ridge Partners, LLC property and related County Right of Way.
  - Provided legal support for City sponsorships by drafting applicable resolutions and agreements.
  - Provided written and oral testimony to support the City's legislative program to include matters related to telecommunication, public safety, elections, finance and other matters identified by the City's legislative program.
  - Provided legal support regarding concealed and open carry of handguns.
  - Represented the City in open records matters and legal support for compliance with the Kansas Open Records Act (KORA).
  - Provided legal support for public meetings and for compliance with the Kansas Open Meetings Act (KOMA).

- Provided legal support for City's record retention policy.
- Provided legal review of all City contracts.
- Provided legal support regarding claims filed against the City.
- Provided legal support concerning personnel, pension and other human resources related matters.
- Provided legal advice to the Police Department concerning public safety operations, public protests, homeland security and emergency management and operations.
- Prosecuted forfeiture actions for the Police Department.
- Provided legal support for Police Department and Code Services e-ticketing programs.
- Provided legal support for changes in the Police Department hiring process.
- Provided legal support for administrative licensing cases, such as massage, alcohol licensing and precious metal dealers.
- Provided legal support and training to the Independent Citizen's Advisory Board Regarding Racial and Other Non-Based Policing.
- Provided legal advice concerning City-related procurement matters.
- Provided legal support concerning franchising issues.
  Provided legal support for street light pole attachment and City-owned conduit use agreements.
- Provided legal support for fiber installation steering committee.
- Provided legal assistance for numerous public infrastructure projects.
- Provided legal support for City's health benefit plan and pension plans to include implementation of Qualified Domestic Relations Order (QDRO) procedures.
- Acquired property interests necessary for public improvement projects through condemnation.
- Provided legal support for the City's cell tower leases, including but not limited to contract negotiation and rent increase notifications.
- Provided legal support for the City's network connectivity, including but not limited to contract negotiations related to same.
- Provided legal support for the City's ongoing attempt to acquire property for a Fire Station.
- Provided legal support related to Affordable Care Act issues.
- Provided legal support for the issuance of bonds for facilities and infrastructure.
- Provided contract assistance for Overland Park Development Corporation.
- Provided legal support and analysis regarding the City's Human Resources programs.
- Provided legal and drafting advice for code revisions.

➢ *Provide legal expertise and assist in the development of policy:*
- Provided assistance including policy development, interpretation and training related to various City policies to include COP 247 Workplace Violence.
- Generated a bi-monthly Overland Park Police Department legal bulletin to keep commissioned officers abreast of changes in the law.
- Provided training to the Police Department on trends and developments in the law.

➢ *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs:*
- Approximately 33,426 new cases were filed in the Municipal Court during 2016, and in that year, Law Department prosecutors processed approximately 789 DUI cases and approximately 6,517 non-DUI cases, including cases involving illegal drugs, substance abuse, thefts, violations of property maintenance and building codes and traffic offenses. The Prosecution Division also handled 31 appeals to the District Court. Administration of approximately 487 of the cases filed in 2016 will be processed through the Department's Victim Assistance Program.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of non-DUI charges disposed by:			
·Bench trial	8.7%	9.2%	9.4%
·Plea/Sentencing	67.7%	68.0%	68.2%
·Dismissal	11.0%	11.5%	11.5%
·Diversion	12.2%	9.9%	10.9%
Percent of DUI charges disposed by:			
·Bench trial	7.2%	8.0%	8.2%
·Diversion	45.3%	45.0%	45.6%
·Plea/Sentencing	45.8%	45.3%	45.1%
·Dismissal	1.8%	1.0%	1.1%
Percent of charges dismissed due to speedy trial:	0.0%	0.0%	0.0%
WORKLOAD MEASURES			
Legal opinions given:	302	400	425
Number of charges filed:			
·DUI	619	750	800
·Non-DUI:			
·Hazardous traffic (moving)	15,635	23,000	24,000
·Non-hazardous traffic (non-moving)	13,311	15,000	16,000
·Parking	707	600	700
·Theft	533	600	650
·Animal Control	667	600	650
·Drug related	571	350	400
·Codes	303	400	450
·Other	1,080	1,200	1,400
Total	33,426	42,500	45,050

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,527,083	$1,608,293	$1,562,169
Commodities	23,230	23,100	21,525
Contractual	219,595	164,920	165,595
Capital Outlay	578	0	0
Transfers/Others	0	0	0
TOTAL	$1,770,486	$1,796,313	$1,749,289

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Director, Law/City Attorney	1	1	1
Deputy City Attorney	1	1	
Assistant City Attorney, Sr	2	2	2
Assistant City Attorney II	1	1	2
Secretary, Legal	2	2	2
Administrative Prosecutor	1	1	1
Prosecutor	2	2	2
Legal Support Administrator			1
Executive Legal Assistant	2	2	1
Administrative Clerk	1	1	1
Total Full-time Employees:	**13**	**13**	**13**
Part-Time			
Contract Victim Asst. Coordinator	0.50	0.50	0.50
Prosecutor	0.52	0.52	0.52
Total Part-time Employees:	**1.02**	**1.02**	**1.02**
TOTAL FTEs	**14.02**	**14.02**	**14.02**

Program Description

The Finance Department administers the City's financial planning and budgeting systems. This information assists the City Council in making policy decisions relating to public funds and providing services in the most efficient and effective manner possible.

The department is also responsible for safekeeping of funds, payment of City bills, and maintaining all financial records.

Overland Park has a long-standing record of fiscal responsibility based upon sound financial planning and budgeting. These factors have helped the City earn a triple-A bond rating from Standard and Poor's and Moody's Investors Service every year since 1987.

Finance Department

Financial Management
Promotes the efficient and effective use of the City's financial resources and maintains the financial health of the City.

Mission Statement

To promote the efficient and effective use of the City's financial resources and maintain the financial health of the City by:

- *Developing, implementing and monitoring annual operating, maintenance and capital improvements program budgets through the use of proper financial accounting, analysis and reporting,*
- *Planning and evaluating the City's financial position through the use of a five-year financial plan,*
- *Directing the cash management of City funds, and*
- *Providing financial direction to City departments.*

Agency Locator

Finance and, Administration
Finance Department

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Finance Department in 2018:

- *Providing financial support and direction to City departments:*
  - Review and update key citywide financial administrative policies that will help streamline operations.
  - Review the financial reporting information requirements of all City departments and improve on the financial reporting for all City departments.

- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
  - Issue and evaluate a Request for Qualifications (RFQ) for professional auditing services of the City's financial statements.
  - Earn the Government Finance Officers Association (GFOA) Certificate of Excellence for Financial Reporting for the 2017 financial statements and the GFOA Award for the 2018 Budget.
  - Monitor the 2018 Budget, develop a 2019 Budget, and create the 2019-2023 Capital Improvements Program, Maintenance Program & financial forecast.
  - Enhance the City's financial transparency by increasing the amount of financial information reported on the City's website.

- *Directing the cash management of City funds:*
  - Issue General Obligation bonds in 2018 to fund various capital improvement projects in accordance with the adopted 2018-2022 Capital Improvements Program.
  - Increase the number of City vendors electronically paid via ACH by 20%.
  - Increase the number of City vendors paid by City purchasing cards by 20%.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Finance Department include:

- *Providing financial support and direction to City departments:*
  - Provided training to City employees on the City's new Enterprise Resource Planning system, INFOR.
  - Finance implemented a new automated accounts payable system that electronically routes invoices to departments for processing.
  - Reviewed the financial reporting information requirements of all City departments and improve on the financial reporting for all City departments.

- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
  - Received the GFOA Certificate of Achievement for the 2015 and 2016 Financial Statements and GFOA Award for the 2016 and 2017 Operating Budget documents.
  - Coordinated development of the 2017 and 2018 Budgets and the 2018-2022 Capital Improvements Program, Maintenance Program, and financial forecast.
  - Implemented an Enterprise Resource Planning system (INFOR) that operates the accounting, payroll and human resource applications.

- Updated the 2015 and 2016 Financial and Economic Trend Report and the 2015 and 2016 Cost Recovery Study.
- Prepared reports on the City's interim financial statements and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
- Developed automated monthly financial reports to provide management additional information to monitor the City's financial operations.

➢ *Directing the cash management of City funds:*

- Prepared reports on the City's investment portfolio and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
- Issued a current refunding of the 2006B General Obligation bond in 2017 which generated significant savings from lower interest payments.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of actual to budgeted:			
·General fund revenues	103%	98%	95%
·Expenditures	93%	95%	95%
Accuracy rate in forecasting annual city revenue estimates:			
·Sales tax	100%	98%	98%
·All other non-sales tax revenues	105%	98%	98%
Debt Service as a Percent of Operating Expenditures:	14%	13%	15%
Investment interest rate earned as a % of:			
· 2-year T-bill rate	83%	80%	100%
· Kansas Municipal Investment Pool Benchmark Rate	81%	78%	100%
Percent of vendors paid within 30 days from date of invoice:	62%	62%	70%
EFFICIENCY/WORKLOAD MEASURES			
Operating Expenditures Per Capita	$555	$566	$575
Revenues per capita:	$781	$823	$815
Debt Per Capita	$610	$522	<$1000
Number of checks, ACH & Wire payments:	9,891	9,800	8,500
Average value of funds invested:	$130.6M	$147.0M	$115M
Number of Internal Audits Prepared:	161	120	200

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,187,211	$1,297,210	$1,344,035
Commodities	62,677	63,300	70,314
Contractual	160,310	184,342	176,390
Capital Outlay	2,598	0	0
Transfers/Others	0	0	0
TOTAL	$1,412,796	$1,544,852	$1,590,739

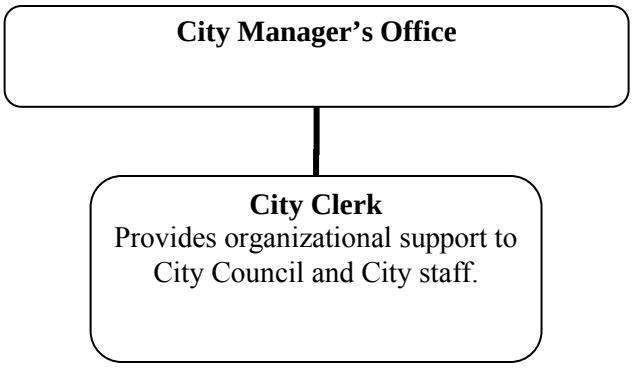
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Chief Financial Officer	1	1	1
Asst Chief Financial Officer	1	1	1
Internal Auditor	1	1	1
Supv, Accounting & Finance	1	1	1
Accountant, Senior	2	2	2
Accountant II	2	2	2
Accountant I	1	1	1
Accounting Clerk, Senior	2	2	2
Accounting Clerk	1	1	1
Total Full-time Employees:	**12**	**12**	**12**
Part-Time			
Accounting Clerk	0.00	0.72	0.68
Administrative Assistant	0.72	0.00	0.00
Audit Assistant	0.88	0.88	0.92
Total Part-time Employees:	**1.60**	**1.60**	**1.60**
TOTAL FTEs	**13.60**	**13.60**	**13.60**

Program Description

The City Clerk's division prepares City Council agendas; records and maintains all Council records, proceedings and ordinances; provides information concerning Council proceedings and ordinances to the general public and other City departments; and issues various licenses and permits including animal, cereal malt beverage, drinking establishment, retail liquor, private club, caterer and massage therapy.

City Clerk Division



Mission Statement

To provide organizational support to City Council and City staff by:

- *Providing an accurate record of Council, Committee and Planning Commission meetings,*
- *Performing records management and contract administration,*
- *Processing applications for licenses and permits,*
- *Facilitating the City's risk management program, and*
- *Responding to customer service requests.*

Agency Locator

City Manager's Office
City Manager's Office
Communications
City Clerk

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Clerk Division in 2018:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
  - Ensure meeting minutes are completed in a timely manner and accurately document discussion and the action taken, complete meeting minutes transcription within three to four weeks of the meeting date and so corrections are required on less than five percent of the minutes transcribed.
  - Continue development of NovusAgenda modules for workflow design for agenda management, term tracking, and board portal; and implement the Planning Commission Action Sheet (Recap).
- *Performing records management and contract administration:*
  - Respond to records requests in a timely manner, completing all requests within three days of receipt 100 percent of the time. Work on online (fillable) form for Request for Records inspection for City Web side to provide electronic access for citizen requests.
  - Provide electronic access to information, continue a work-flow process to scan all contracts, ordinances and resolutions into the imaging system upon approval.
  - Maintain a searchable, electronic index for archive room records, continue to log in and code all information added to the archive room.
  - Complete the Deed and Easement records database, continue to work on imaging backlog.
  - Work with Johnson County Election Office to coordinate candidate filings for 2017 council elections.
- *Processing applications for licenses and permits:*
  - Provide excellent customer service and follow ordinance timelines, issue animal licenses within 10 days of receipt; special animal permits within 15 days of receipt; drinking establishments, caterers, and private clubs within 20 days of receipt; cereal malt beverage licenses within 15 days of receipt; retail liquor licenses within 2 days of receipt; and massage licenses within 21 days of receipt.
  - Implement new permit tracking system (EnerGov), with go live date of April 2017 for alcohol applications, massage applications and animal applications. Develop new Crystal reports for EnerGov system.
- *Facilitating the City's risk management program:*
  - Ensure compliance with requirement to report any incidents involving auto/property loss, injury or damage claimed by the general public within 48 hours of the incident, work with Departments to clarify timeframes for submittal of reporting forms to ensure documentation of all incidents.
  - Ensure that all claims are handled expeditiously, forward to the City's risk manager all incident reports and claims received within 24 hours of receipt; process payments promptly; and provide information to risk manager on subrogation cases as required.
- *Responding to customer service requests:*
  - Meet the needs of Overland Park residents and provide excellent customer service, respond to all "OPCares" service requests, and City Clerk inbox emails within 24 hours of receipt.
  - Provide assistance to Council and City staff, research and provide information as requested.
  - Assist the Finance Department with Business Improvement District payments and other miscellaneous payments, accurately track all accounts receivables.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Clerk Division include:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
  - Transcribed 191:35 hours of meeting minutes during 2016 with 99 percent accuracy.
  - Attended and recorded 197:20 hours of meetings of the Council, Committees and Planning Commission.
  - Implemented process for approval of Committee meeting minutes. Continue to work on improving turnaround time for meeting minutes completion, from recording of meeting to minutes approval.
- *Performing records management and contract administration:*
  - Completed annual review/update of Records Management policy including list of designated records custodians and records retention schedules for each department. Retention periods for electronically stored/imaged records were also reviewed. New email retention timeline was added to the policy.
  - Responded to records requests within three days 100% of the time.
  - Processed 73 resolutions, 45 ordinances, 46 bid openings, 386 contracts and 284 legal advertisements during 2016.
  - Completed quantitative purchase of stationery, working with vendor to review proof documents for compliance to specifications for margins, logo colors and font.
  - Continuing to image and index City deed and easement documents and other information stored in Archive Room.
  - Continuing e-filing of documents filed with the County for all City Departments.
  - Maintaining electronic records of Board and Committee Appointments, and minutes posted to the Web site. Transitioning the Governing Body Policies to EnCode platform on City Web site.
  - Continuing implementation of agenda management system modules during 2017. (NovusAgenda)
  - Implementing new online e-bidding system (QuestCDN) for select projects.
- *Processing applications for licenses and permits:*
  - Continuing use of social media (Facebook/Twitter/NextDoor) for animal licensing information/renewal notices in addition to two mailings—December (statement for next license year) and in June (postcard reminder).
  - During 2016 on average, animal licenses were issued within 4 days of receipt; special animal permits within 16 days of receipt; drinking establishment, caterers and private club licenses within 15 days of receipt; cereal malt beverage licenses within 13 days of receipt; retail liquor within 4 days of receipt; and massage licenses within 15 days of receipt, improving or matching the established goal for all license types, except for special animal permits.
  - Reviewing standard operating processes as part of implementation of new permit tracking system (EnerGov).
  - Continuing to implement online (downloadable) forms for license and permit applications and combining applications by using check boxes instead of a second application.
- *Facilitating the City's risk management program.*
  - Tracked incident reports involving vehicle or property damage, incidents involving injury or damage to the general public and summons/claims received during 2016.
  - Worked with risk manager to ensure claims were received and related invoices and subrogation were handled in a timely manner.
- *Responding to customer service requests:*
  - Citywide Survey of customer service provided by City Clerk personnel reflected ratings of 95 percent for Quality of Service, 95 percent for Speed of Service, 96 percent for Staff Courtesy and 95 percent for Staff Knowledge.

- Implemented fee changes for invoicing parade personnel fees in conjunction with the Police and Public Works Departments for 2017.
- Coordinated Annual Calendar of Meetings to provide an annual notice in writing of the date, time and place of all regular meetings of the Governing Body according to Resolution No. 4115 – Council and Committee Procedures.
- Continuously review and update information for the Web site to ensure information is current.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of customers rating the following as good or excellent:			
·Quality of customer service	100%	100%	100%
·Courtesy/friendliness of staff	100%	100%	100%
·Timeliness/speed of service	100%	100%	100%
·Meeting of expectations	100%	100%	100%
Average number of days to transcribe and distribute minutes for review:			
·City Council	31	30	30
·Committee	28	30	30
·Planning Commission	16	15	15
·Other	34	20	20
Average number of days to issue licenses and permits from time of receipt of application to mailing:			
·Animal license	4	10	10
·Special animal permits	16	15	15
·Dangerous animal permits	30	7	7
·Drinking establishments, caterers, & private clubs	15	21	21
·Cereal Malt Beverage (CMB) license	13	14	14
·Retail liquor license	4	5	5
·Massage therapy permits	14	21	21
EFFICIENCY/WORKLOAD MEASURES			
Number of permits and licenses processed per FTE:	5,097	5,200	5,200
Number of licenses and permits issued:			
·Animal license	13,763	14,500	14,500
·Special animal permits	282	300	300
·Dangerous animal permits	2	1	1
·Drinking establishments, caterers, and private clubs	127	140	140
·Cereal Malt Beverage (CMB) license	94	95	95
·Retail liquor license	19	20	20
·Massage therapist permits	432	350	350
Hours of meetings for which minutes were transcribed:	191	180	180

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$700,641	$665,381	$656,575
Commodities	16,284	23,930	24,725
Contractual	75,420	114,760	113,865
Capital Outlay	200	0	0
Transfers/Others	0	0	0
TOTAL	$792,545	$804,071	$795,165

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
City Clerk	1	1	1
Assistant City Clerk	1	1	1
Recording Secretary	3	3	3
Customer Service Rep., Sr.	2	2	2
Customer Service Rep	1	1	1
Total Full-time Employees:	**8**	**8**	**8**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**8.00**	**8.00**	**8.00**

PROGRAM DESCRIPTION

The City of Overland Park budgets contingency funds to be used for unexpected expenditures throughout the year. At the end of the budget year, expenditures charged to the contingency account are then transferred to the appropriate accounts from which the expenditures should have occurred. Following are contingency allocations for the City's primary operating funds.

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	3,000,000	3,380,000
TOTAL	$0	$3,000,000	$3,380,000

Stormwater Utility Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	1,010,000	2,645,000
TOTAL	$0	$1,010,000	$2,645,000

Golf Course Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	150,000	150,000
TOTAL	$0	$150,000	$150,000

Soccer Complex Operations	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	19,118	0	0
Capital Outlay	0	0	0
Transfers/Others	0	690,000	595,000
TOTAL	$19,118	$690,000	$595,000

PROGRAM DESCRIPTION

Kansas State Law requires that interfund transfers be budgeted. Funding is transferred from the General Fund to other funds, such as the Bond and Interest Fund, special revenues funds and the Capital Projects Fund, from where the money is then expended. Following are transfer allocations for the City's primary operating funds.

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	41,595,566	76,400,000	82,920,000
TOTAL	$41,595,566	$76,400,000	$82,920,000

Stormwater Utility Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	3,195,639	4,195,000	4,090,000
TOTAL	$3,195,639	$4,195,000	$4,090,000

Golf Course Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	353,000	2,105,000	1,665,000
TOTAL	$353,000	$2,105,000	$1,665,000

Soccer Complex Operations Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	304,000	350,000	485,000
TOTAL	$304,000	$350,000	$485,000

PROGRAM DESCRIPTION

The City of Overland Park budgets the vast majority of the City's bond and interest payments out of the Bond and Interest Fund. This fund is used to account for the payment of debt service costs associated with the City's general long-term debt. Revenue is transferred into this fund from the City's General Fund.

EXPENDITURES:

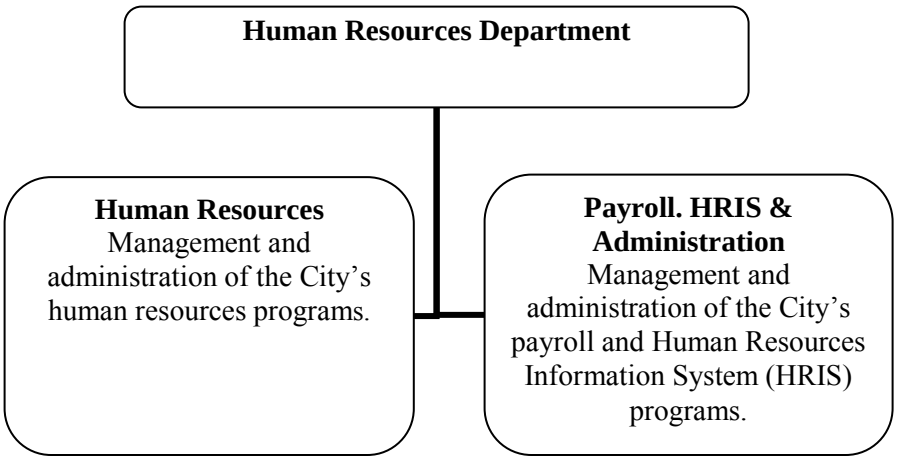
Bond and Interest Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	-4,870	0	0
Transfers/Others	57,919,627	21,725,000	17,375,000
TOTAL	$57,914,757	$21,725,000	$17,375,000

Program Description

The Human Resources Department is comprised of two cost centers: Human Resources and Payroll, Human Resource Information Systems (HRIS) and Administration.

The Human Resources cost center manages the human resources management programs for the City including: employment, employer-employee relations, compensation administration, benefits administration, safety loss and prevention, workers' compensation, and employee training and development.

Human Resources - Organizational Chart



Mission Statement

To provide comprehensive human resources programs and services that enable the City to attract, engage and retain the best possible workforce through:

- *Effective and inclusive recruitment, selection and orientation,*
- *Competitive, financially responsible, and legally compliant compensation and benefits programs,*
- *Positive reward and recognition programs,*
- *Confidential employee relations and conflict resolution support,*
- *Focused safety and loss prevention training and enforcement, and*
- *Ongoing training and development of City leadership and staff.*

Agency Locator

Finance, Administration and Economic Development
Human Resources
Human Resources ⬅
Payroll, HRIS

2018 PROGRAM GOALS

The City of Overland Park's work plan includes several objectives that will direct the efforts of the Human Resources cost center in 2018:

- *Provide effective and inclusive recruitment, selection and orientation:*
  - Develop a strategy for identifying knowledge, skills, and abilities gaps in the workforce.
  - Leverage and expand the social media strategy for the recruitment function.
  - Reduce the vacancy-to-fill time period.
  - Review the onboarding process to ensure retention effectiveness.
  - Train key members of the organization on the recruitment function in new human resources information system.

- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
  - Conduct annual market surveys and perform analysis of wage rates for the entire City to ensure that the City's rates of pay remain competitive and responsive to the current economic challenges.
  - Coordinate the FAED Committee's performance and compensation review of Municipal Court Judges.
  - Review and implement additional cost-saving strategies to control health care costs.
  - Provide employees with information necessary to set retirement goals.
  - Develop and implement an updated performance management system.

- *Provide focused safety and loss prevention training and enforcement:*
  - Facilitate the Smith System Driving Program to employees with a preventable vehicle collision as part of the City's Defensive Driving Program.
  - Continue to establish and maintain a strong safety culture throughout the City by focusing on safety awareness, training and accountability.
  - Facilitate the process of renewing the Excess Workers' Compensation Program Policy.
  - Evaluate the City's medical review officer's contract with the City's occupational health provider.

- *Provide ongoing training and development of City leadership and staff:*
  - Coordinate and facilitate the City's Leadership Forum program.
  - Coordinate and facilitate supervisory training identified in the 2016 needs assessment survey.
  - Coordinate third party training that supports blended learning options for supervisory training and additional needs identified at the department level.
  - Facilitate the Leadership Council to finalize the updated performance management system and complete other identified priorities.
  - Facilitate the Leadership Council to develop and implement a communication and training plan in support of the updated performance management system.
  - Manage the Educational Assistance Program, including corporate partnership agreements.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Human Resources cost center include:

- *Provide effective and inclusive recruitment, selection and orientation:*
  - Developed a social media strategy for recruiting a diverse workforce.
  - Updated classification codes to meet the federal government mandate.
  - Submitted Bi-annual EEO-4 Reports as mandated by the Equal Employment Opportunity Commission.
  - Reduced the period of time it takes to fill a vacancy
  - Updated key policies related to employment and employee relations programs.
  - Increased recruitment activity by participating in career fairs at high schools, colleges, universities, and military installations.

- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
  - Ensured that all benefit plans and pay systems were updated as necessary to comply with federal and state legislation to include Genetic Information and Notification Act, Health Insurance Portability and Accountability Act, Fair Labor Standards Act, COBRA, Americans with Disabilities Act Amendment, and the Patient Protection and Affordable Care Act.
  - Developed and distributed employee benefits statements showing the cost of employer-provided benefits.
  - Conducted a competitive selection process for Benefits Consulting.
  - Coordinated the competitive selection process for the Group Health Plan.
  - Successfully transitioned the administration of the City's Group Health Plan from United Healthcare to Blue Cross Blue Shield of Kansas City.
  - Coordinated and provided staff support for the $57.1 million Municipal Employees Pension Plan.
  - Coordinated and provided staff support for the $96.2 million Police Department Retirement Plan.
  - Coordinated and provided staff support for the $39.7 million Fire Department Retirement Plan.
  - Coordinated and provided staff support for the $25.7 million State of Kansas Deferred Compensation Plan administered by Empower Retirement.
  - Coordinated and provided staff support for the $15.1 million ICMA Deferred Compensation Plan.
  - Coordinated and provided staff support for the $6.0 million Retiree Health Care Benefit Plan.
  - Provided staff support for the Kansas Public Employees Retirement System and the Kansas Police and Firemen's Retirement System.

- *Provide positive reward and recognition programs:*
  - Administered a web-based rewards and recognition program.
  - Coordinated a competitive selection process to select a vendor for the City's Service Recognition Award Program.
  - Administered a reward program in support of the core values rollout.

- *Provide focused safety and loss prevention training and enforcement:*
  - Administered 16 random breath alcohol and 72 Department of Transportation drug tests.
  - Facilitated/coordinated workers' compensation training to managers and supervisors that provides the fundamental concept of workers' compensation procedures.
  - Administered the City's Safety and Loss Control programs to reduce the cost of the City's injury/illnesses claims.
  - Facilitated processing annual Fire Department physicals through the OP Care Center.

- *Provide ongoing training and development of City leadership and staff:*
  - Coordinated and facilitated the City's 2015/2016 and 2016/2017 Leadership Forum programs.
  - Initiated supervisory training led by internal City resources based on identified needs.
  - Coordinated the use of third party discounted training resources through a State of Kansas contract that provides a blended learning option for supervisory training.
  - Provided coaching, training and development support to individual departments.
  - Provided workplace investigations training to appropriate City personnel.
  - Facilitated the Leadership Council which updates the performance management system and complete a beta test of the new system.
  - Updated and managed the Educational Assistance Program, including establishing new corporate partnership agreements with several universities for discounted tuition for City employees.
  - Provided USERRA and state military leave training to key members of the organization to ensure compliance with federal and state laws.
  - Developed and facilitated professional development training for supervisors and managers related to mission, vision, values, employment, employee relations, performance management, workplace and safety, and budgeting.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Employee turnover rate	6.00%	5.00%	5.00%
Employees rating the City's benefit package satisfactory or above:	61%	65%	70%
Workforce that represents diverse populations:	11.0%	13.0%	13.0%
Personnel problems/issues resolved without a formal filing:	50%	100%	100%
Average number of days from recruitment until hiring:			
·Management	95	90	90
·Commissioned	88	60	60
·Firefighters/Paramedics	87	100	100
·Non-commissioned	77	60	60
Injury/Illness severity rate:	$0.06	$0.10	$0.08
Workers' compensation cost per $100 of payroll:	$0.62	$0.80	$0.70
Eligible workforce participating in training/development activities:	95%	95%	95%
Eligible employees participating in health insurance program:	88%	90%	90%
Eligible employees participating in wellness program:	41%	65%	65%
EFFICIENCY/WORKLOAD MEASURES			
Average benefit cost per employee (per payroll dollar):			
·Commissioned Employees	$0.44	$0.44	$0.43
·Fire Safety Employees	$0.46	$0.48	$0.48
·All other	$0.45	$0.44	$0.45
Full-time employees receiving benefits:	859	877	886
·Commissioned Police Employees	252	255	255
·Fire Safety Employees	167	167	167
·All other	440	455	464
Number of vacancies filled:			
·Management	16	10	5
·Commissioned	29	25	25
·Firefighters/Paramedics	15	15	15
·Non-commissioned	75	60	60
·Part-time/temporary	487	495	495

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,363,711	$1,474,769	$1,615,424
Commodities	13,558	12,575	15,065
Contractual	547,396	346,629	344,019
Capital Outlay	304	0	1,000
Transfers/Others	0	0	0
TOTAL	$1,924,969	$1,833,973	$1,975,508

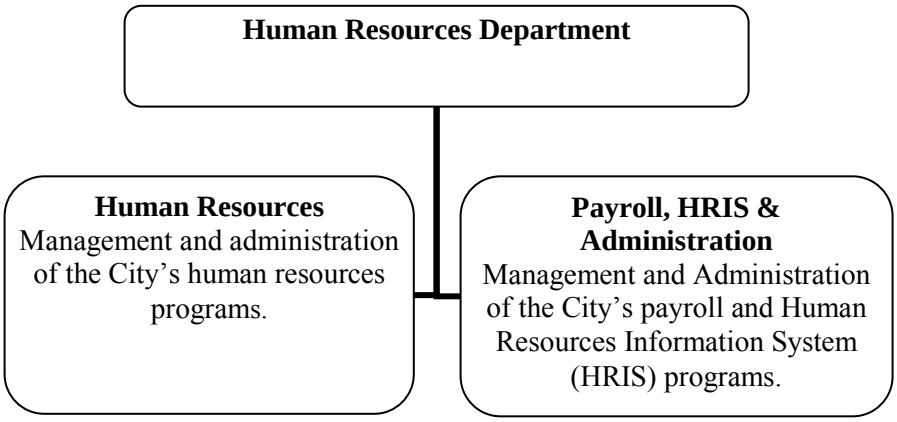
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Chief Human Resources Officer	1	1	1
Manager, Human Resources	2	1	1
Mgr Benefits/Retirement Plans	0	0	1
Mgr, Benefit & Retirement Plan	0	1	0
Admin, Sfty & Loss Prevention	1	1	1
Benefits Coordinator	1	1	1
Employee Relations Specialist	0	0	1
Human Resources Assistant	2	1	1
Human Resources Assistant, Sr	1	1	1
Human Resources Representative	1	2	2
Human Resources Specialist	1	1	1
Trng & Dev Specialist Sr	1	1	1
Total Full-time Employees:	**11**	**11**	**12**
Part-Time			
Benefits Assistant	0.00	0.60	0.60
Human Resources Representative	0.60	0.00	0.00
Total Part-time Employees:	**0.60**	**0.60**	**0.60**
TOTAL FTEs	**11.60**	**11.60**	**12.60**

Program Description

The Payroll, Human Resources Information Systems (HRIS) & Administration Division administers the City's payroll and human resources information system programs.

Human Resources - Organizational Chart



Mission Statement

To administer the City's payroll program and design and oversee the maintenance of the information contained within the City's Human Resources Information System (HRIS) by:

- *Preparing, distributing and documenting all payroll, direct deposits and payroll tax disbursements,*
- *Providing technical support to HRIS users, and*
- *Providing employee records administrative support to departments.*

Agency Locator

Finance, Administration and Economic Development

Human Resources

Human Resources

Payroll/ HRIS ⬅

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Payroll, HRIS and Administration Division in 2018:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
  - Report accurate tax information to federal, state, and local taxing authorities.
  - Provide salary and benefits reports for the annual budget and planning processes.
  - Report group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2011.

- *Providing technical and administrative support to HRIS users:*
  - Provide technical support for reporting group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2011.
  - Implement and document a new human resource information system (HRIS) and payroll system in conjunction with a new enterprise resource planning (ERP) system, Infor.

- *Providing employee records administrative support to departments:*
  - Continue scanning and electronically storing Official Personnel File records, background investigations and workers' compensation records.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Payroll, HRIS and Administration Division include:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
  - Successfully administered a $61,527,615 payroll including the production of 30,486 pay vouchers and 2,408 payroll checks.

- *Providing technical and administrative support to HRIS users:*
  - Enhanced employee self-service by modifying the online open enrollment eBenefits module to accommodate changes in the City's benefit plans.
  - Provided technical support for reporting group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2011.
  - Updated and streamlined payroll processing functions through the creation of audit reports and system processing flags.
  - Participated in the selection of an HRIS/payroll system in conjunction with the new ERP.

- *Providing employee records administrative support to departments:*
  - Continued scanning of employee Official Personnel Files and background investigation files.
  - Responded to numerous employee verification requests and employee records requests under the Kansas Open Records Act.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of employees who rate their overall Satisfaction with the Payroll Services as good or very good:	93%	94%	94%
WORKLOAD MEASURES			
Total number of payroll disbursements issued:	32,894	33,500	33,800
Total amount of all disbursements:	$61,527,615	$62,061,538	$64,885,726

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$415,534	$435,588	$448,329
Commodities	6,633	9,565	11,965
Contractual	11,981	26,385	23,865
Capital Outlay	137	0	0
Transfers/Others	0	0	0
TOTAL	$434,285	$471,538	$484,159

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Mgr, Payroll, HRIS & Admin	1	1	1
Payroll Coordinator	1	1	1
HRIS/Payroll Specialist	1	1	1
Records Technician	1	1	1
Total Full-time Employees:	**4**	**4**	**4**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**4.00**	**4.00**	**4.00**

PUBLIC SAFETY

GOAL: Provide protection and security for life and property that allow for freedom of movement, tranquility in the community and peace of mind for the continuance of a high quality of life.

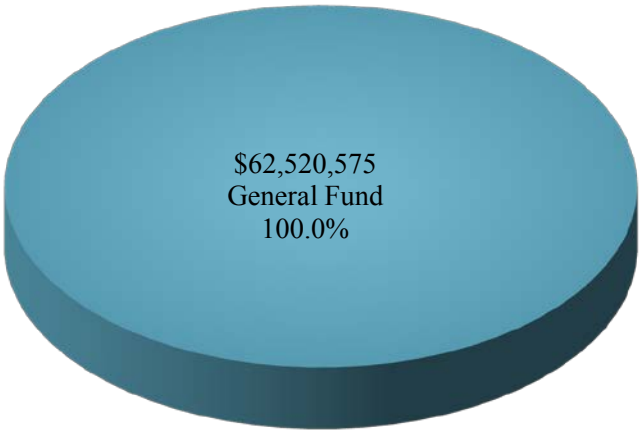
COST CENTERS:

Police Administration
Tactical Operations Bureau
Special Services Bureau

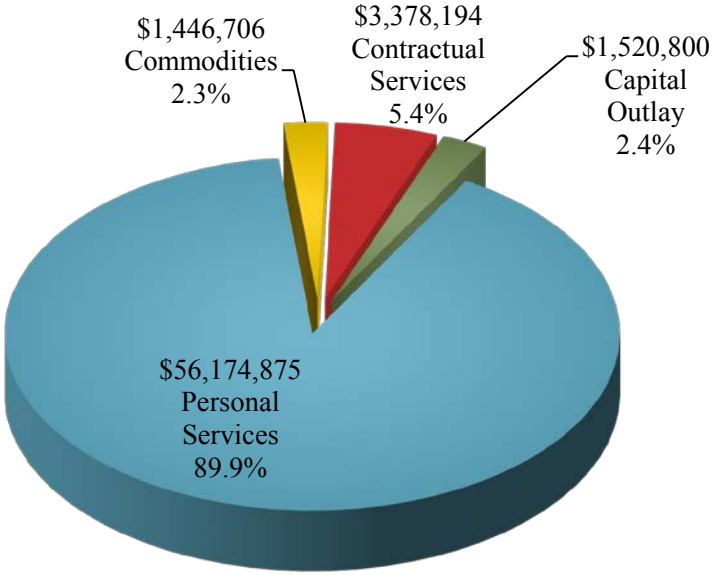
Fire Administration
Fire Operations
Fire Prevention
Fire Support Services
Fire Training
Fire Training Center
Merriam Fire Contract

2018 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2018 Expenditures = $62,520,575

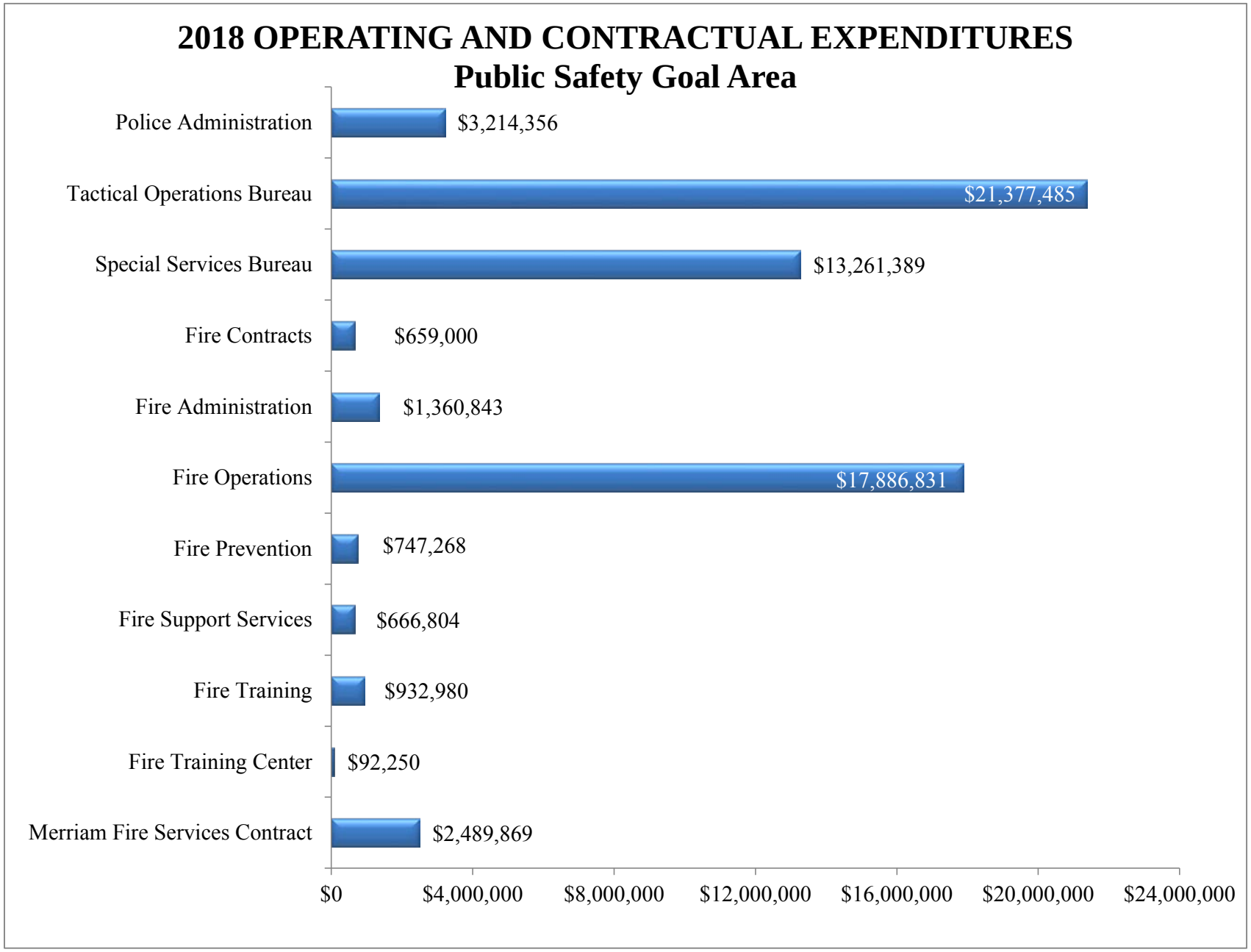


FUNDS



EXPENDITURE TYPE

Public Safety Goal Area

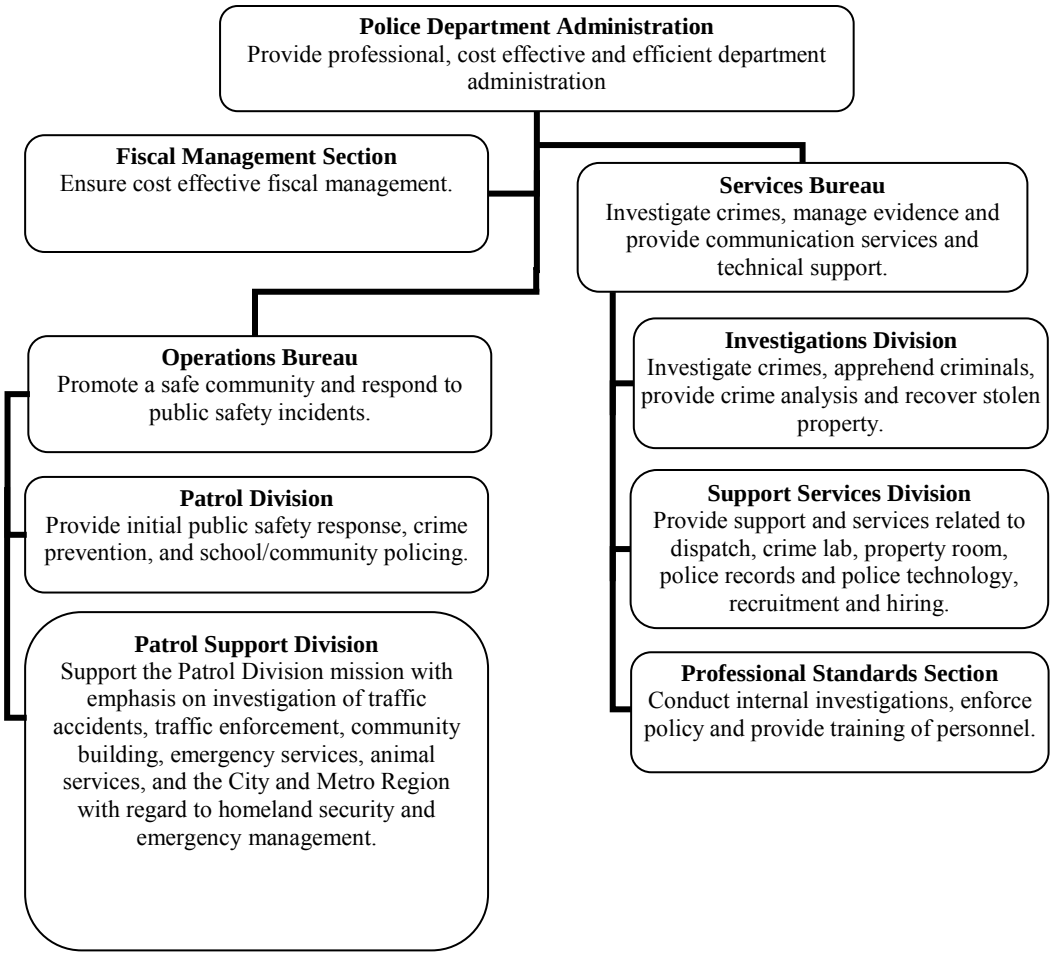

2018 OPERATING AND CONTRACTUAL EXPENDITURES
Public Safety Goal Area
Police Administration
$3,214,356
Tactical Operations Bureau
$21,377,485
Special Services Bureau
$13,261,389
Fire Contracts
$659,000
Fire Administration
$1,360,843
Fire Operations
$17,886,831
Fire Prevention
$747,268
Fire Support Services
$666,804
Fire Training
$932,980
Fire Training Center
$92,250
Merriam Fire Services Contract
$2,489,869
$0
$4,000,000
$8,000,000
$12,000,000
$16,000,000
$20,000,000
$24,000,000

Program Description

Police Administration is responsible for overseeing the operations of the Overland Park Police Department and the Police Fiscal Management Section.

The Police Fiscal Management Section manages Police Department budgeting, financial and grants management, fixed asset inventory maintenance, uniform and equipment issuance, invoice tracking, and administration of the alarm program.

Police department - Organizational chart



Mission Statement

Our first and highest priority is the safety and welfare of the citizens of the Overland Park community and the men and women who protect them.

The Police Administration Division shall:

- *Efficiently and effectively manage the Police Department.*
- *Maintain and administer sound fiscal policies*

Agency Locator

Public Safety
Police
Police Administration ⬅
Operations Bureau
Services Bureau

2018 PROGRAM GOALS

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Police Department Administration in 2018:

- *Efficiently and effectively manage the Department:*
  - Provide appropriate police protection, taking into account changing socioeconomic, cultural and racial demographics.
  - Work within the short-term and long-term fiscal framework of the City Council's and City Manager's initiatives.
  - Further position the organization as information driven, strategically positioned and tactically flexible.
  - Develop new policing strategies.
  - Continue and expand upon the implementation of crime-reduction initiatives.
  - Equip the Department with an enhanced technological capability.
  - Improve the quality and sophistication of supervision of each level.
  - Maintain positive City Council and citizen relationships.
  - Continue developing partnerships with community diversity organizations.
  - Complete, implement and/or distribute the operations plan for the Department, performance measures quarterly report, Chief's Annual Report and benchmark cities survey and analysis.
  - Enhance leadership skills of senior staff and focus on leadership development and a succession plan.
  - Develop and maintain positive working relationship with area police departments.

- *Maintaining and administering sound fiscal policies:*
  - Properly prepare and submit all annual budget documents.
  - Actively pursue grant funding, and properly prepare and submit all grant reports in a timely manner.
  - Maintain fiscal responsibility throughout the entire Police Department by assisting, and providing guidance and expertise in the purchase of goods and services, payment of invoices, and safeguarding of department assets.
  - Maintain Department uniform and equipment inventory.
  - Manage the alarm process to ensure alarms are processed in a timely and accurate manner.
  - Educate residential and commercial users on how to use their security systems responsibly.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Police Department Administration include:

- *Efficiently and effectively manage the Department:*
  - Comprehensive resource deployment strategy plan was designed for the Department:
    - Established geographic districts for deployment of patrol resources.
    - Split the Patrol functions between the Scafe (north) and Sanders (south) Justice Centers.
    - Continued scheduling officer assignments daily and hourly consistent with crime analysis in the City for crime suppression.
    - Continued the work on the Police Technology Program and numerous other initiatives to further the Department as an information-driven organization.
    - Continued to expand and implement new crime initiatives in targeted areas of the City.
    - Continued research into the changing trends of the City.

- Enhanced leadership capabilities of Police Department staff:
  - Continued to provide leadership opportunities for all supervisors to enhance leadership capabilities through training and assignments.
- Establishment of significant criminal intelligence gathering capability:
  - Continued OPPD detective assignment to the Regional Computer Forensics Laboratory.
  - Continued to improve data dissemination capabilities to Patrol and other divisions/personnel within the Police Department, through recurring department meetings focusing on specific areas of the City.
  - Continued our participation by assignment of a Crime Analyst to the Regional Terrorism Early Warning Analysis Center.
  - Assigned a Detective to the Social Security Task Force.
- Continued development of partnerships:
  - Continued to develop relationships with diverse community organizations and to enhance relationships with citizens in our community.
  - Continued to serve as host and maintain our CAD and RMS Intergraph partnership with the Johnson County Sheriff's Department, Johnson County Park Police, Johnson County Emergency Communications Center, and police agencies in Leawood, Shawnee, Prairie Village, Olathe, Roeland Park, Mission, Merriam, Spring Hill, Gardner and Lenexa.
  - Continued to work with the FBI as a board member of the Joint Terrorism Task Force.
  - Continued direction of the Benchmark Cities Survey.
  - Continued partnership with Johnson County Mental Health to provide us with a mental health co-responder to assist in addressing mental health issues involving citizen calls for service.
- Comprehensive review of Police Department processes, policies and procedures.
  - Continued participation and attendance of LPO Training for OPPD staff.
  - Continued the Fort Riley Mentoring Program to develop possible recruits exiting military service.
  - Continued efforts to increase recruiting and minority application recruiting.

- *Maintaining and administering sound fiscal policies:*
  - During 2016, managed and reported on eight (8) active grants with a total award amount of $226,942.
  - During 2016, Overland Park Police were summoned to 6,275 alarm calls. Of these, 4,317 were false alarms, 1,909 were cancelled false alarms and 49 were valid alarms.
  - During 2016, assessed $106,500 for 809 alarm penalty fees and collected false alarm and permit fees totaling $109,377.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Substantiated citizen complaints	10	10	0
Percentage of residents satisfied with quality of police protection:	91%	100%	100%
Retention rate of recruits one year after Academy graduation	78%	80%	100%
EFFICIENCY/WORKLOAD MEASURES			
Number of Commissioned personnel	251	251	253
Average number of Calls for Service handled per officer	434	365	360
Number of officers per 1,000 citizens	1.3	1	1.4
Turnover rate of commissioned personnel	0.1	0.064	0.03

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$2,691,996	$2,652,101	$2,808,231
Commodities	151,399	151,468	149,725
Contractual	230,239	218,920	256,400
Capital Outlay	200	0	0
Transfers/Others	0	0	0
TOTAL	$3,073,834	$3,022,489	$3,214,356

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Chief of Police	1	1	1
Police Officer	1	1	1
Admin, Police Fiscal Mgmt	1	1	1
Supv, Police Administration	1	1	1
Inventory Control Clerk	1	1	1
Administrative Assistant	3	3	3
Total Full-time Employees:	**8**	**8**	**8**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**8.00**	**8.00**	**8.00**

PROGRAM DESCRIPTION

The Operations Bureau consists of two divisions; the Patrol Division /Patrol Support Division, and the Fleet Operations/Civilian Support Section.

The Patrol Division represents 46% of all commissioned personnel and is comprised of three patrol shifts; Day Shift, Evening Shift, and Midnight Shift. The division's resources are divided in half and members of the division work out of both the Sanders and Scafe police buildings. The patrol division is divided into four quadrants, which are made up of districts. In addition, patrol has the responsibility for the canine unit.

The Patrol Support Division consists of three sections; Emergency Services, Traffic and Community Policing. The division mission emphasizes investigation of traffic accidents, traffic enforcement, community building, emergency services and animal services.

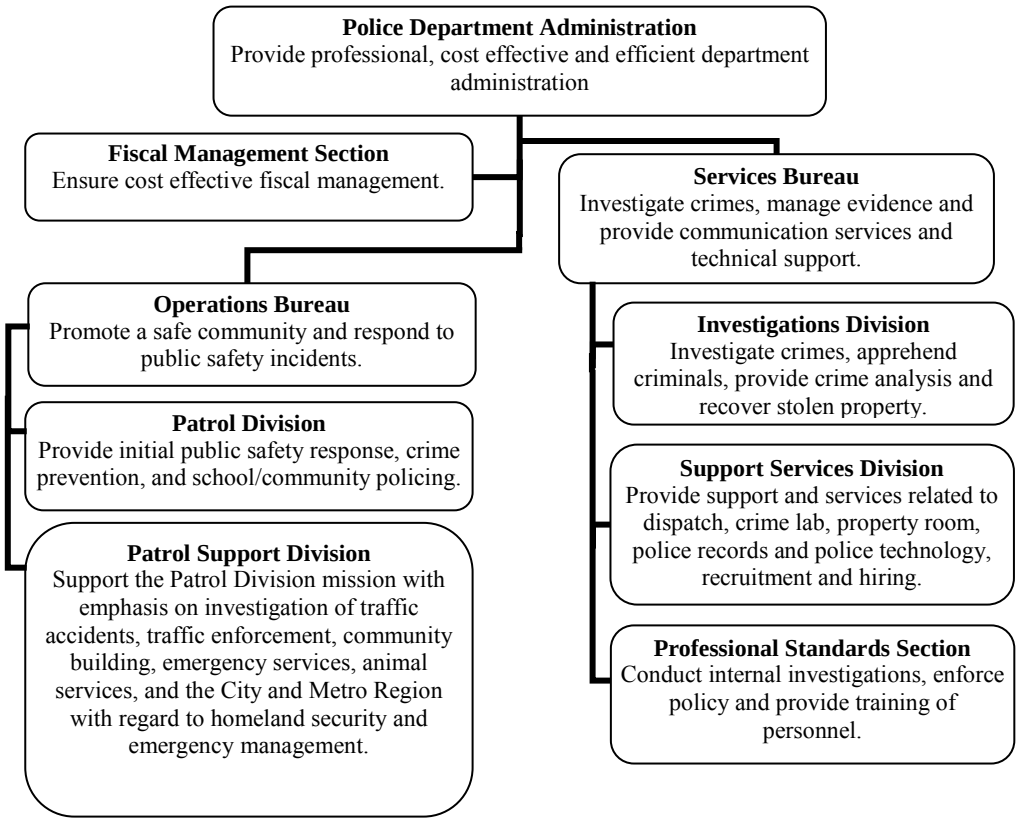
The Emergency Services Section provides support to Police Department operations by answering calls for service and directing resources to address city-wide public safety concerns. The Emergency Services Section includes special units that maintain a high level of readiness to facilitate a quick and effective police response to a wide range of situations, including Explosive Ordinance Disposal (EOD), Special Weapons and Tactics (SWAT), Dive Rescue/Recovery, and Critical Incident Negotiations.

The Traffic Section includes the Traffic Safety Unit, Animal Control Unit, Motorist Assist Unit and school crossing guards.

The Community Policing Section Officers are assigned to Community Oriented Policing and Problem Solving (COPPS), School Resource (SRO), Gangs, and Crime Prevention.

The Fleet Operations Section is responsible for the management of the fleet vehicles.

POLICE DEPARTMENT - ORGANIZATIONAL CHART



MISSION STATEMENT

To promote a safe community and to respond to major incidents and disasters by:

- *Responding to events and calls for service;*
- *Interdicting and enforcing laws;*
- *Investigating incidents;*
- *Preventing and reporting crime;*
- *Providing a safe environment for vehicular and pedestrian traffic;*
- *Providing coordinated Emergency services; and*
- *Providing administrative and managerial support.*

AGENCY LOCATOR

Public Safety
Police
Police Administration
Operations Bureau ⬅
Services Bureau

2018 PROGRAM GOALS

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Patrol Division in 2018:

- *Responding to events and calls for service:*
  - The Police Department handled 126,751 police events in 2016 of which the Patrol Division handled 76% of all police events. Patrol handled approximately 53,235 or 82% of all calls for service. This is a 2% increase over 2015. The Patrol Division made 4,937 arrests in 2016; which is 72% of all arrests made last year, down by 8% from 2015. In addition, the division wrote 29,596 reports(?), a significant increase from 2015's total of 23,115.
- *Interdicting:*
  - The Patrol Division's main program goals for 2018 are to provide quality police service by delivering quick and safe responses to calls for service, complete thorough investigations and reporting of crimes, accidents and incidents, and to reduce traffic accidents through enforcement, visibility and education. Additionally, Patrol Division supervisors will continue to provide a positive working environment for employees through collaboration and inclusion, employee recognition and development with a focus on the City's Mission, Vision and Core Values.
  - The Patrol Division will focus on conducting alcohol and drug enforcement to reduce drug and alcohol abuse.
- *Reporting and preventing crime:*
  - Maximize the Patrol Division resources through district policing methods to address crime trends and traffic issues. District policing methods emphasize: ownership of assigned area, responsiveness to the communities concerns through the use of partnerships within the community, intelligence gathered from multiple sources, which include crime analysis, other law enforcement agencies and physical observations, to address the problems in our community.
- *Responding to events and calls for service:*
  - The Patrol Division's main priority is handling calls for service in a timely manner and providing quality service to the citizens of Overland Park.
  - The officers in the Patrol Division are assigned to districts which allow them to be strategically placed throughout the city to assist in a timely response. In addition to district responsibility, officers will continue the use of the Intergraph in-car computer technology, coupled with the strategic deployment of officers, to enhance the efficiency and information sharing capability of the patrol officers.
- *Providing administrative and managerial support:*
  - Oversee the Police Chaplains

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Patrol Support Division in 2018:

- *Responding to events and calls for service and provide a safe environment for vehicular and pedestrian traffic:*
  - Investigate at least 50% of the reported traffic crashes in the City.
  - Reduce serious injury and/or fatal traffic crashes by working high accident locations.
  - Target locations of alcohol related crashes.
  - Conduct DUI enforcement with saturated enforcement and DUI check lanes.
  - Investigate traffic complaint areas.
  - Provide education and assistance in installation of child safety restraints.
  - Provide motorist assist services in the city.
  - Manage and maintain the school crossing guard program.
  - Assist with special event management including parades, runs, funerals, and civic events.

- Educate the public on matters related to wild animals and safe handling of domestic animals.
- Educate citizens and enforce ordinances related to animals.
- Investigate animal cruelty, neglect and abandonment.
- Incorporate the City's Mission, Vision and Core Values

➢ *Responding to events and calls for service:*
- Maintain a well-trained and equipped Explosive Ordnance Disposal team.
- Maintain a well-trained and equipped Dive and Fast Water Rescue /Recovery Team.
- Develop and enhance the Department's capability to respond to civil disturbance, crowd control, dignitary protection and special events.
- Maintain a well-trained and equipped SWAT Team.
- Engage in strategic problem solving for the purpose of investigating and apprehending most active career criminals and gang members.
- Participate in a regional effort to provide a regional response capability for a WMD event.

➢ *Educating school age children and providing a safe environment in schools:*
- School Resource Officers (SRO) – Provide crime education, prevention, interdiction, investigation, and other related services to middle and high schools in the City.

➢ *Interdicting:*
- Community Oriented Policing and Problem Solving Section (COPPS) – Partner with the neighborhoods and businesses to problem solve in our Community.
- Strategically deploy units to Oak Park Mall, Corbin Park and Prairie Fire with a focus on organized retail crime and other high priority calls at these locations.
- Actively participate in building partnerships with neighborhoods and businesses in the Neighborhood Conservation Area to problem solve.
- Partner with Apartment Communities through Crime Free Multi-Housing training.
- Provide education and mentorship to our middle and high school age students on crime prevention, alcohol/drug abuse prevention and other related services.
- Interdict and investigate crime at our middle and high schools.
- Provide public education through presentations on Crime Prevention.
- Partner with Johnson County Mental Health to enhance client services.

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Fleet Operations and Civilian Support Section in 2018:

➢ *Providing administrative and managerial support:*
- Direct the efforts of the Fleet Operations and Civilian Support Section.
- Maintain the Police, Planning and IT Department's vehicle fleets.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the **Patrol Division** include:

➢ *Interdicting:*
- The Patrol Division is dedicated to providing quality police service by delivering quick and safe responses to calls for service. In 2016, our response times on priority 1 calls were 5.87 minutes, which was better than our 2015 response time of 6.10 minutes. For Priority 2 calls our response times in 2016 had a slight increase to 9.22 from 9.09 minutes.
- The Patrol Division focuses traffic enforcement efforts in three areas. The first is to address high accident locations, the second is to address traffic complaint areas and the third is to reduce alcohol related accidents. In 2016, the Patrol Division issued 23,000 traffic citations, down 19% from 2015. Compared to the total number of citations issued by the police department (31,181) the patrol division contributed to 74% of all the tickets written, a 3% decrease from the previous year.

- In 2016, Patrol officers arrested 568 individuals for driving under the influence of alcohol or drugs, a 5% increase from 2015.
- The Patrol Division focused on increasing self-initiated activity, a leading contributor to the identification of criminal activities and known criminals. In 2016, the Patrol Division conducted 42,336 self-initiated activities, a decrease from 2015 by 9%.

Recent accomplishments of the **Patrol Support Division** include:

- Emergency Services Section accomplishments during 2016 include:
  - 514 Total Arrests
  - 408 Warrant Arrests
  - 24 Narcotic Arrests
  - 3 DUI/Alcohol Arrests
  - 47 Accident Reports
  - 904 Incident Reports
  - 1,253 Tickets
  - 3,480 self-initiated events
  - 18 SWAT Team Activations
    - Protection Details
    - Warrant Service Operations
    - Crowd Control
    - Barricade/High Risk Ops
  - 48 EOD Team Activations
  - 4 DIVE Team Activations

- Traffic Unit accomplishments during 2016 include:
  - 2,184 accidents worked
  - 57% of accidents worked for entire Department
  - 3 critical injury crashes worked
  - 8 fatality crashes worked
  - 116 DUI arrests
  - 5,500 citations issued
  - 12 DUI saturation patrols
  - 1 DUI Check lanes
  - 131 Commercial Motor Vehicle Inspections
  - 3,292 self-initiated incidents
- Animal Control Unit accomplishments during 2016 include:
  - 3,794 dispatched calls
  - 641 citations issued
  - 87% efficiency rating
- Motorist Assist Unit Accomplishments during 2016 include:
  - 779 dispatched calls
  - 166 school crossings worked
  - 871 self-initiated calls
- Community Policing Section accomplishments during 2016 include:
  - 2,025 calls for service
  - 8,642 self-initiated events
  - 1,730 traffic tickets issued
  - 1,323 reports submitted
  - 265 arrests made
  - 143 traffic accidents investigated
  - 239 field interviews
  - 29 residential security surveys
  - 8,783 citizens contacted thru 183 public presentations
  - Two crime free multi-housing trainings conducted
  - 576 SRO school presentations
  - 23,332 students/staff presented to
  - 827 Co-Responder contacts
  - 827 reports reviewed by C.I.T Officers
  - 20 commercial security surveys

- Fleet Operations Section accomplishments during 2016 include the following:
  - The Fleet Operations Unit managed the maintenance and repair of a fleet of 168 Police Department vehicles with an estimated value of over $5,000,000. In addition, Police Fleet Operations coordinated fleet maintenance for 46 vehicles assigned to other City departments.
  - Fleet Operations was responsible for the maintenance and repair of the Police Department's vehicles, and the purchasing and outfitting of 16 new Police Interceptors, 2 Police Motorcycle and 3 other Police vehicles.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Response Times (in minutes)			
·Priority 1	5.9	6.1	6.3
·Priority 2	9.2	9.6	9.8
Animal Control Activity			
·Response time (in minutes)	28.4	30.0	30.0
·Animal bites	81	80	0
EFFICIENCY / WORKLOAD MEASURES			
Calls for Service	65,931	63,421	62,500
Accidents:			
·Fatality	8	7	5
·Injury	923	900	800
·Non-injury	4,042	3,700	3,500
·Alcohol-related	197	190	160
DUI Arrests	711	700	700
Animal Control Activity:			
·Calls handled by Animal Control Officers	3,794	3,159	3,100
·Calls handled by other officers	583	872	900
Number of Special Events	40	40	60
Percent of Cost Recovery for Special Events	23.0%	21.0%	20.0%
TAC Training Hours	6,504	6,504	6,504
TAC Calls for Service	133	101	117

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$17,221,031	$19,274,010	$19,362,604
Commodities	335,238	353,981	373,681
Contractual	810,701	824,138	852,950
Capital Outlay	603,451	786,989	788,250
Transfers/Others	0	0	0
TOTAL	$18,970,421	$21,239,118	$21,377,485

Special Alcohol Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$6,481	$13,000	$20,000
Commodities	33,598	30,000	41,350
Contractual	26,836	42,500	104,100
Capital Outlay	0	10,000	3,050
Transfers/Others	0	0	0
TOTAL	$66,915	$95,500	$168,500

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Police Lieutenant Colonel	1	1	1
Police Major	2	2	2
Police Captain	8	7	8
Police Sergeant	23	23	23
Police Officer	152	156	152
Supervisor, Animal Control	1	1	1
Supervisor, Fleet Operations	1	1	1
Animal Control Officer II	2	2	2
Animal Control Officer I	2	2	2
Administrative Assistant	1	1	1
Emergency Services Technician	0	0	1
Traffic Safety Technician	0	0	1
Total Full-time Employees:	**193**	**196**	**195**
Part-Time			
Fleet Services Technician	2.09	1.91	1.91
Parking Enforcement/Motorist Asst.	1.83	2.00	2.00
School Crossing Guard	10.58	10.77	10.77
School Crossing Guard Coordinator	0.71	0.71	0.71
Total Part-time Employees:	**15.21**	**15.39**	**15.39**
TOTAL FTEs	**208.21**	**211.39**	**210.39**

PROGRAM DESCRIPTION

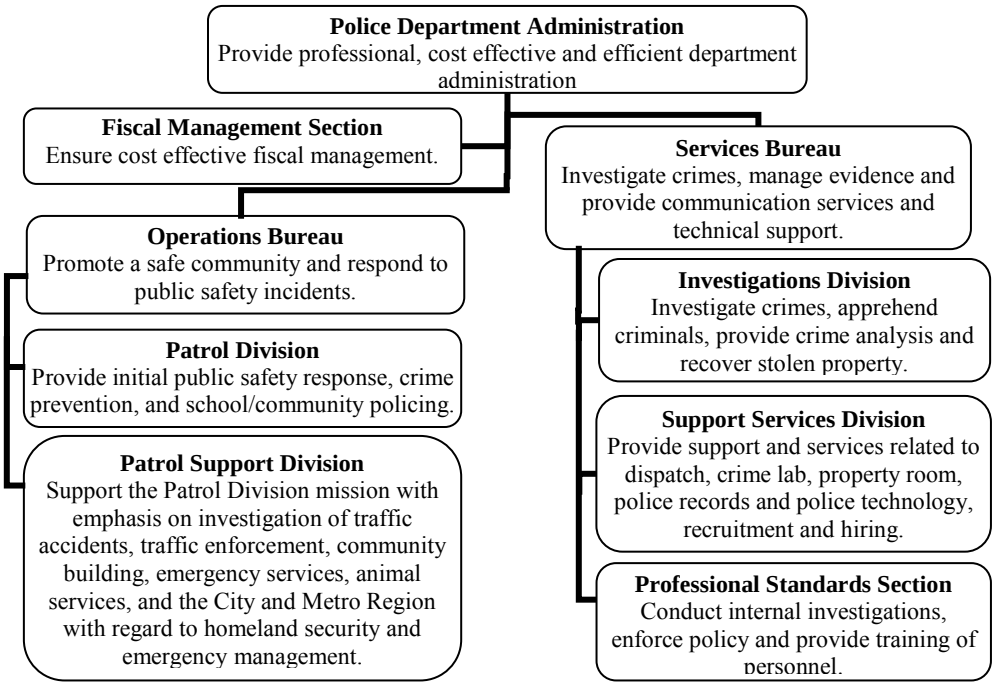
The Services Bureau consists of the Investigations Division, the Support Services Division and the Professional Standards Section.

The Investigations Division is comprised of the Crimes Against Persons, Crimes Against Property, Financial Crimes, Special Victims, Vice/Narcotics Units, Intelligence Unit, and the Crime Analysis Unit. The Investigation Division investigates crimes not cleared by the Patrol or Patrol Support Divisions. The Crimes Against Persons Unit investigates Homicide, Robbery, Domestic Violence, Assault and Battery, and Missing Persons reports. The Crimes Against Property Unit investigates Burglaries, Thefts, Vandalisms, Automobile related crimes. The Financial Crimes Unit investigates Forgery, Identity Theft, Elder Financial Abuse and Organized Retail Crime. The Special Victims Unit investigates Child Sex Crimes, Child Pornography found on seized media devices, and online cyber crimes. The Vice/Narcotics Unit investigates the unlawful production, distribution and use of drugs, and vice-related crime. The Crime Analysis Unit provides the Department with crime analysis that is operational, strategic, and tactical.

The Support Services Division is comprised of the Communications, Personnel, Property and Records, and Technology. The Property Unit ensures a proper chain of custody is maintained for items submitted to, stored in, and checked out of the Property Room. The Crime Lab Unit responds to major crime scenes, and provides videography and related technical support. The Records Unit coordinates storage and dissemination of police reports. The Communications Unit answers administrative and 911 telephone lines and dispatches appropriate resources. The Technology Section oversees general Intergraph operations, department technology and provides electronic surveillance support. The Personnel Section is responsible for the recruiting/hiring process, promotional process, and oversight for Police Department personnel actions.

The Professional Standards Section is responsible for conducting internal investigations, inspections of Police sections, maintenance and oversight for all policies and the CALEA Accreditation Program. The Training Section oversees the training of personnel and coordination of the police academy.

POLICE DEPARTMENT - ORGANIZATIONAL CHART



MISSION STATEMENT

Provide a safe community and environment by:

- *Performing high-quality investigations and achieving a high crime clearance rate,*
- *Identifying and apprehending suspects and criminal offenders,*
- *Maintaining custody of property and analyzing evidence,*
- *Promoting safe neighborhoods through partnerships, education, and enforcement,*
- *Conducting internal investigations and provide on-going professional training*
- *Providing communications, administration and technological support to the Department, and*
- *Administering an effective personnel selection process.*

AGENCY LOCATOR

Public Safety
Police
Police Administration
Operations Bureau
Services Bureau ⬅

2018 PROGRAM GOALS

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Investigations Division in 2018:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
  - Maintain a clearance rate for violent crimes of at least the average of the last three years.
  - Maintain a clearance rate for property crimes of at least the average of the last three years.
  - Maintain a clearance rate of at least the average of the last three years for fraud and forgery crimes.
- *Identifying and apprehending suspects and criminal offenders:*
  - Maintain a sophisticated information and intelligence gathering capability in reference to ongoing criminal initiatives, enterprises and career criminals.
  - Maintain an effective Organized Retail and Financial Crime investigative and interdiction capability.
  - Maintain effective narcotics investigations by dismantling the networks of street-level dealers in at-risk areas of the City.
  - Maintain an aggressive Vice crime component designed to interdict prostitution and discourage such activities from taking place in our hotels and apartment communities.
  - Identify, converse with and develop cases on internet child predators, including those who view and share child pornography.
- *Providing administrative and managerial support*
  - Provide tactical, analytical and strategic crime analysis reports.

The City of Overland Park's Police Department work plan contains several objectives that will direct the Support Services Division's efforts in 2018:

- *Maintaining custody of all recovered property and evidence:*
  - Ensure a property management and handling system which accounts for 100% of recovered property and evidence submissions to, and storage in the Property Room.
  - Appropriately return recovered items to their rightful owner or properly dispose of unclaimed items in a timely manner.
  - Maintain and verify Property Room inventories and integrity by appropriately conducting inventories, audits and procedural reviews.
- *Providing communications, administration and technological support to the Department:*
  - Work to increase the number of private and public remote camera viewing capabilities.
  - Coordinate and facilitate the maintenance and upgrade of Intergraph and Niche RMS systems.
  - Work with the Information Technology Department to coordinate software upgrades and resolve technology and software related issues.
  - Select, purchase and implement a mobile video solution for the Police Department.
  - Work with the Information Technology Department and the Law Department to complete a review of all video sharing MOU's.
  - Select, purchase and implement an unmanned aerial vehicle (drone) solution for the Police Department.
  - Continue the training process of the Technology Unit's new computer forensic examiner.
  - Get additional training for Detectives to be able to retrieve evidence from cellular devices.
  - Compete a review and repair all deficient Mobile Command Post systems.
  - Complete forensic examinations of computers to further both Overland Park cases and U.S. Secret Service cases.
  - Network with other technical investigators in the metro area.
  - Work to put process in place to comply with State required two-factor authentication to allow for mobile use of police computers and devices.
  - Complete testing and evaluation for future implementation of a Police Body Camera System.

- Answer all calls for public safety services through administrative and 911 calls.
- Dispatch units to handle calls for public safety services.
- Provide Evidence Technician services for criminal investigations.

➢ *Administering an effective personnel selection process:*

- Administer the recruiting, hiring and promotion processes.
- Support Civil Service Commission functions related to hiring, promoting, and disciplining of police officers.
- Oversee Police volunteers.
- Oversee Department polygraph program.

The City of Overland Park's Police Department work plan contains several items that will direct the efforts of the Professional Standards Section in 2018:

➢ *Providing administrative and managerial support:*

- Cross train members of Professional Standards and Policy Units.
- Conduct inspections of divisions and units within the Department as directed.
- Conduct thorough and timely investigations of citizen complaints.
- Review and update Written Directives.
- Support the Non-Bias Policing Board.
- Administer the Power DMS Program – (Written Directives).
- Administer the Administrative Investigative Management (AIM) program.
- Conduct quarterly audits of critical functions.
- Administer the Vehicle Tow Program.
- Administer the Secondary Employment Program.
- Administer the Building Security Program.
- Manage annual CJIS compliance checks.
- Manage the logistical needs of the Police Department.

➢ *Administering an effective and an ongoing professional development program:*

- Provide departmental training in compliance with Federal, State, and City requirements.
- Design training which encompasses Department needs and individual career objectives.
- Incorporate quality training from outside instructors when feasible.
- The Department has begun the process to receive National accreditation from "CALEA" (Commission of Accreditation of Law Enforcement Agencies). This is normally a three-year process to achieve full accreditation. The professional Standards Unit will be tasked with overseeing and managing this process. We plan the initial accreditation will be completed in June of 2018.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Investigations Division include:

➢ *Performing high-quality investigations and achieving a high crime clearance rate:*

- The three-year average for the clearance of violent crimes was 72.7%. Detectives cleared 66.1% of all violent crimes in 2016. The three-year average for non-violent crimes clearances was 19.2%. During 2016, detectives cleared 18.8% of all non-violent crimes. The dollar value of recovered stolen property in 2016 was $3,121,417. The three-year average clearance rate for fraud/forgery was 25.1%. In 2016, detectives cleared 17.3% of fraud/forgery cases.
- The OPPD conducted dedicated retail crime enforcement at the Oak Park Mall during 2016. This enforcement action resulted in 489 arrests for the year, of which 20% were felonies. The holiday enforcement, which is conducted in November and December, resulted in 85 arrests. A total of 935 hours were dedicated to plainclothes enforcement at Oak Park Mall during the 2016 holiday season.

- The OPPD Financial Crimes Unit participates on the Kansas City Financial Crimes Task Force. In 2016, the Unit opened 9 financial cases with the Secret Service and 3 financial cases with the U.S. Postal Service.
- The Vice Unit was tasked with combating the promotion of illicit prostitution via Internet websites. In 2016, the Vice Unit conducted 3 Vice Stings which resulted in 30 prostitution related arrests. In addition, the Vice Unit investigated 7 prostitution leads and 8 massage complaints.
- The Cyber Crimes Unit initiated 12 prosecutable cases for the crimes of distributing child pornography/ and child sexual abuse, and an additional 21 cases were referred to other law enforcement agencies due to jurisdiction boundaries. The Cyber Crimes Unit also served 12 residential search warrants.

- In 2016, the Crime Analysis Unit completed 418 special projects/requests – highlights include:
  - In-depth Study of domestic violence cases for Investigations.
  - Oxy/Heroin overdoses/deaths report for the 10th consecutive year.
  - In-depth analysis of activity at OP hotels.
  - Minority arrest data for NAACP.
  - 79th & Grant camera proposal to City Council.
  - Nuisance Ordinance pilot study.
  - Study of crime and arrests at Wal-Mart's and Targets.
  - An In-depth look at activity in the 2008 Annexation area project for 7 years.
    - Implemented the new analytical software program QlikView with IT Staff.
    - Produced 204 Crime Bulletins.
    - Processed 190 massage therapist/business establishment license applications.
    - Provided data for the Annual Benchmark City Survey.
    - Provided data for the OPPD Annual Report.
    - Prepared the quarterly Oak Park Mall Summary of Activity.
    - Produced quarterly and yearly KBI statistical reports.
    - Prepared the quarterly Vanguard stats.
    - Produced the PD's portion of the City Manager's Performance Measures (Semi-Annual).
    - Produced 12 monthly ABSTRAT summaries.
    - Produced 12 monthly COMPSTAT presentations (numerous spreadsheets, PowerPoints, graphs, charts) and facilitated the 12 monthly meetings.
    - Prepared and facilitated 12 monthly AREA Meetings.
    - Produced 52 weekly FIF Summary Report Bulletins.
    - Produced 52 weekly Warrant Report Bulletins.
    - Produced 52 weekly Student Contact Reports.
    - Prepared a monthly CFS Report for Patrol.
    - Completed numerous Clery Act requests and KORA Requests.
    - Processed numerous requests for Special Use Permits data.
    - Provided analytical support on homicide investigation.
    - Conducted 1,000+ searches for stolen property or suspects in Leads Online.
    - Reviewed 4,000+ outside agency crime bulletins to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, terrorism, and organized retail theft.
    - Reviewed and analyzed over 6,000 crime reports.

Recent accomplishments of the Support Services Division include:

- *Maintaining custody of property and analyzing evidence:*
  - In 2016, the Crime Lab Unit:
    - Processed 634 items submitted for latent print processing by other officers.
    - Responded to 8 major crime scene call outs, and 60 other crime scenes.
    - Responded to 31 autopsies.

- Processed 74 recovered stolen autos.
- Obtained 25 Combined DNA Index System (CODIS) hits and DNA matches.
- Provided Basic Evidence Training.

♦ In 2016, the Property Unit:

- Processed 36,954 property item transfers.
- Processed 12,032 Intake items.
- Transferred 1,866 items to the Johnson County Crime Lab for examination.
- Handled 2,457 interim or internal transfers.
- Coordinated disposal of 11,233 items.

➢ *Providing communications, administration and technological support to the Department:*

♦ In 2016, the Records Unit handled:

- 1,215 Municipal Court Discovery requests.
- 1,992 District Court Discovery requests.
- 4,752 Public Report disseminations.
- 1,105 Office of Personnel Management records checks.
- 169 Civilian Fingerprints requests.
- 6,830 public window contacts.
- 6,846 phone calls requesting police follow-up or assistance.

♦ In 2016, the Police Technology Unit:

- Computer Forensic Detective attended the five week Basic Computer Evidence Recovery Training course at the National Computer Forensics Institute in Hoover, AL. This training is sponsored by the U.S. Secret Service.
- Computer Forensic Detective joined the U.S. Secret Service Electronic Crimes Task Force. The MOU is in effect for a period of three years.
- Computer forensic examinations were completed to further OPPD cases investigating homicide, child pornography, identity theft, theft by deception, and forgery.
- Assisted Information Technology with viewing files on corrupt Compact Flash drives from the L3 mobile video system.
- Maintained an inventory of all tech equipment and regularly worked with I.T. and the P.D. purchasing group on audits, retiring old equipment and obtaining fixed asset tags for new items.
- A Technology Detective was the administrator of the PD's Genetec video management system. He maintained the system, the federations, the user accounts, and the cameras. He worked with IT and our security center vendor to completely reconfigure the system and added two new servers and two firewalls to bring the security up to standard of the industry level.
- The P.D. maintained the IA audio/video recording equipment and offer troubleshooting assistance as needed.
- Served as administrators of the LPR database website. We have run many database checks for Investigations, Traffic and Patrol.
- Detectives are the administrators of the BriefCam video review software and have used it extensively for reviewing surveillance video. We processed 1,545 hours of video this year, averaging just 6 ½ minutes to process one hour of video. On average, we can review 24 hours of surveillance video in 20 minutes of viewing using the BriefCam software.
- Detectives pulled digital video evidence in the field from numerous cases including homicides, robberies, burglaries and thefts. We processed over 60 video cases in the lab for OPPD and outside agencies and completed many more requests for help with video playback, video codecs, copies to place in Property, stills from video clips and Photoshop work.
- Technology Captain coordinated the selection and replacement of Mobile Data Terminals in all police vehicles. The mounting system was upgraded to better allow access for the officers and the laptops (MDT) was replaced with a rugged tablet computer.

- In 2016, the Dispatch Unit:
  - Answered 90,874 calls via 911 lines.
  - Answered 144,803 calls via administrative lines.
  - Entered and dispatched 64,713 calls for service.
  - Processed 144,773 police events.
  - Completed 2,220 REJIS validations.

- *Administering an effective personnel selection process:*
  - Recruiting and Hiring Activities – A concerted effort was made to solicit and train new Department recruiters across all Divisions. Over 60 individuals participated.
  - OPPD attended 37 career fairs in 2016. These fairs, coupled with advertisements on several websites and social media outlets, resulted in the hiring of 26 new police officers using the on-line hiring process.
  - 441 applications for police officer were received in 2016.
  - 221 police officer applicants were tested in 2016. Those continuing in the process resulted in an additional 123 polygraph exams, 59 background investigations, 14 Final Panel interview dates, and 11 swearing-in ceremonies.
  - 9 new Dispatchers were hired in 2016.
  - 296 applications for Police Dispatcher were received in 2016.
  - 152 Police Dispatcher applicants were tested in 2016. Those continuing in the process resulted in an additional 32 polygraph exams, and 16 background investigations.
  - An additional 6 full-time and 6 part-time civilian positions were recruited and hired in 2016.
  - These additional civilian positions resulted from the processing of 177 applicants, 22 polygraph exams, and 8 background investigations.
  - 14 specific issue polygraph exams were conducted to support various ongoing investigations.

Recent accomplishments of Professional Standards Section include:

- *Providing administrative and managerial support:*
  - Conducted 60 citizen complaint investigations during 2016.
  - Presented 7 cases to the Independent Citizens Advisory Board on Bias Based Policing.
  - Reviewed and updated 119 policies during 2016.
  - Processed requests from 106 officers for secondary employment during 2016.

- *Providing an ongoing professional development program:*
  - Continued leadership development and supervisory career track programs.
  - Provided departmental training in compliance with Federal, State, and City requirements.
  - Training - All police officers received at least the minimum 40 hours of required training.
  - Designed training to encompass Department needs and individual career objectives.
  - Supported Civil Service Commission functions related to hiring, promotions, and discipline of police officers.
  - 27 Police Officers were hired in 2016 and provided Police Academy and FTO training.
  - The Overland Park Police Officers averaged 53 hours of in-house training for 2016.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of crimes cleared:			
·Part 1 Violent Crime	74.1%	73.0%	73.0%
·Part 1 Non-Violent Crime	31.5%	34.0%	34.0%
·Part 2 Crime	56.3%	61.0%	61.0%
Percent of stolen property value recovered	32.2%	34.0%	32.5%
EFFICIENCY / WORKLOAD MEASURES			
Crime and Clearance Data:			
·Part I crimes	278	304	266
·Part I non-violent crimes	3,972	3,802	3,776
·Part II crimes	4,831	4,680	4,492
·Stolen property value	$ 9,755,204	$ 7,631,000	$ 6,594,233
Narcotics arrests	564	500	783
Prostitution Arrests	46	24	37

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$9,364,512	$10,856,158	$11,808,783
Commodities	240,180	243,425	248,600
Contractual	640,873	668,220	792,856
Capital Outlay	207,965	120,618	242,650
Transfers/Others	0	0	0
TOTAL	$10,453,530	$11,888,421	$13,092,889

PERSONNEL (full-time equivalent):

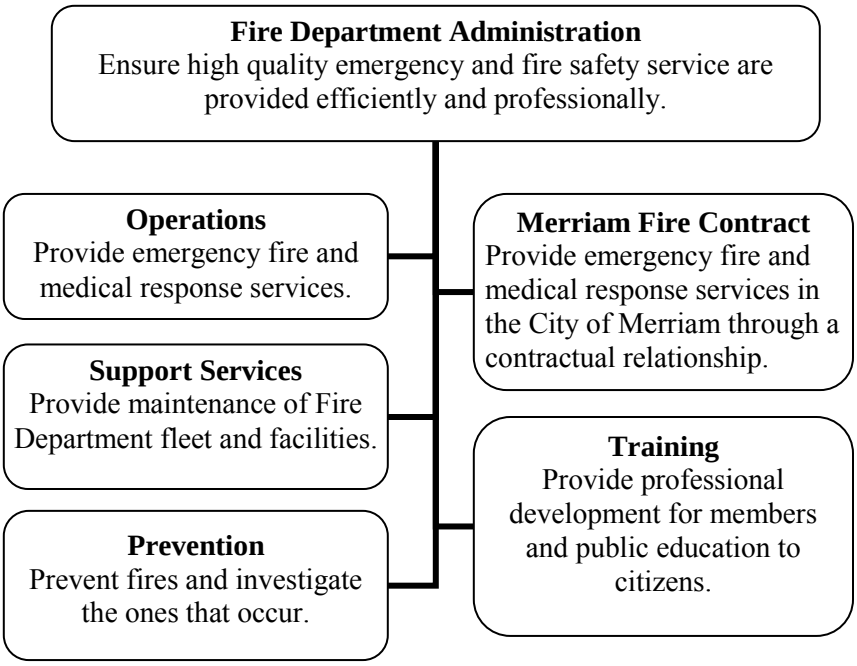
Full-Time	2016 Budget	2017 Budget	2018 Budget
Police Lieutenant Colonel	1	1	1
Police Major	2	2	2
Police Captain	7	8	7
Police Sergeant	6	6	6
Police Officer	47	47	51
Supervisor, Crime Analysis	1	1	1
Crime Analyst, Senior	3	5	6
Crime Analyst	3	1	0
Supervisor, Police Records	1	1	1
Police Records Technician	5	6	6
Police Report Technician	1	3	3
Supervisor, Property Unit	1	1	1
Supv, Police Dispatch	5	5	5
Police Dispatcher, Senior	5	5	7
Police Dispatcher	15	18	16
Property Control Technician	3	3	4
Administrative Assistant	1	1	1
Total Full-time Employees:	**107**	**114**	**118**
Part-Time			
Mail Clerk - Police	0.71	0.71	0.71
Property Control Clerk	0.14	0.14	0.14
Police Intern	0.00	0.00	0.53
Total Part-time Employees:	**0.85**	**0.85**	**1.38**
TOTAL FTEs	**107.85**	**114.85**	**119.38**

Program Description

Fire Administration is responsible for ensuring that the Overland Park Fire Department (OPFD) is fulfilling its mission to the citizens and patrons of Overland Park. This division constantly evaluates the effectiveness of service delivery and the costs associated with delivering fire protection and emergency medical services.

Fire Administration communicates the philoshophies and mission of the Fire Department to employees to empower employees to use their skills and abilities to their maximum potential.

Fire Department - Organizational Chart



Mission Statement

OPFD is a value-driven team of dedicated professionals committed to providing emergency, educational and specialized services for the purpose of saving lives and reducing property loss for the community we serve.

- *Providing effective leadership, management and administrative support to all areas of the department.*

Agency Locator

Public Safety
- Fire
  - *Administration* ←
  - *Operations*
  - *Prevention*
  - *Support Services*
  - *Training*
  - *Merriam Fire Contract*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Administration Division in 2018:

- *Provide leadership, management and administrative support to the Fire Department:*
  - Maintain highly valued services to internal and external customers. Performance measures will be utilized to assist in gauging effectiveness. The division will adjust accordingly to the changing and growing needs of the citizens. Measures include response times, patient contact times, code save rates and injury rates.
  - To enhance the quality of life in Overland Park, the Prevention Division, in conjunction with resources in the Planning and Development Services Department's Building Safety Division, will strive to prevent the occurrence of fire and injury through education and code enforcement. Performance measures include both commercial and residential fire loss, number of inspections conducted, business compliance rate, public education deliveries, and demographics of the program's audience.
  - In support of the Fire Department's mission, the Training Division will continue to develop employees. Performance measures include fire & EMS training hours, officer development program delivery, and employee retention within the probationary year.
  - Continue long-range planning for the service contracts with our fire-service partners to increase service to our citizens, while ensuring efficient investment of resources.
  - Finalizing the renewal of our accreditation from the Center for Public Safety Excellence, this will include the City of Merriam for the first time.
  - Will be remodeling and occupying the Westgate facility for 24 hour Squad use.
  - To implement the first phase of the demobilization transition with the Johnson County Ambulance Partnership.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Administration include:

- *Provide leadership, management and administrative support to the Fire Department:*
  - The Department continued to meet community needs. Operational call load in 2016 was 23,444 and included response areas formally contracted to other fire service providers.
  - Accomplished the 2016 fire department budget expenses at $106.26 per capita population.
  - Maintained the Fire Services Contract between the City of Merriam and City of Overland Park to transition 21 Merriam employees into the Overland Park Fire Department.
  - Maintained Squad House 47, successfully providing ALS first-response to the eastern area of Overland Park.
  - OPFD continues to be one of the few accredited departments in the country with an ISO rating of 1. We continue to maintain our training requirements in order to attain this distinction.
  - The Department saw the retirement of Deputy Chief of Administrative Services Kim Nemitz. With this retirement, the Department transitioned the role of Deputy Chief of Administrative Services into a Second Deputy Chief position with an Administration assignment.
  - The Department scored exceptionally high on the latest ETC survey with 94% of respondents being either satisfied or very satisfied with the Fire Department.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of fees bills that were collected:			
·EMS	67%	68%	65%
·Contract training	100%	100%	100%
·Facility rental	100%	100%	100%
·Miscellaneous	100%	95%	95%

EXPENDITURES:

General Fund (Fire Administration)	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,072,268	$1,058,607	$1,076,797
Commodities	105,701	128,825	128,825
Contractual	154,930	157,691	155,221
Capital Outlay	41,048	0	0
Transfers/Others	0	0	0
TOTAL	$1,373,947	$1,345,123	$1,360,843

General Fund (Outside Contracts)	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	915,313	955,000	659,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$915,313	$955,000	$659,000

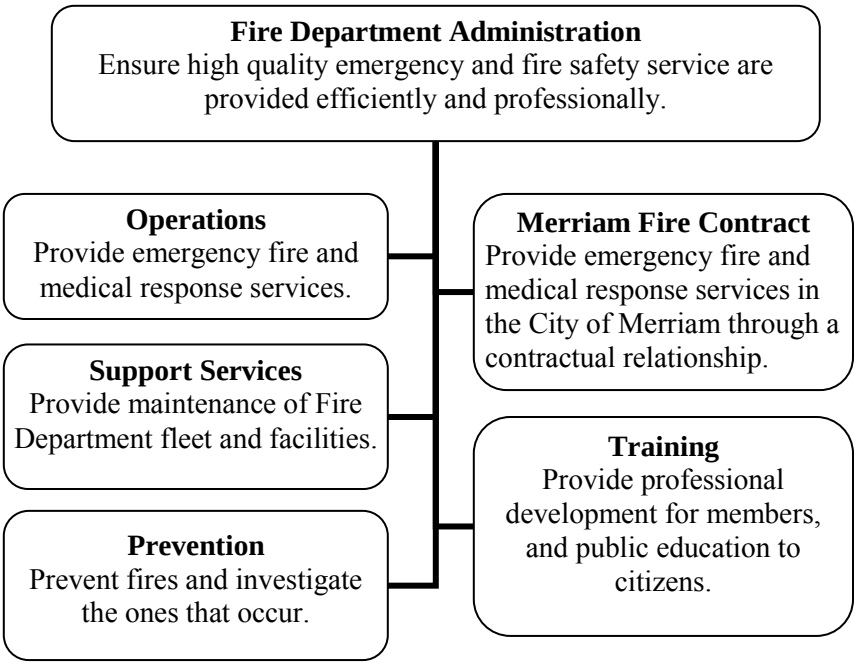
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Fire Chief	1	1	1
Deputy Fire Chief	1	1	2
Deputy Chief of Admin Services	1	1	0
Manager, Media	1	1	1
Risk Management Officer	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk	1	1	1
Total Full-time Employees:	**7**	**7**	**7**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**7.00**	**7.00**	**7.00**

Program Description

The Fire Operations Division provides emergency fire and medical response services to the citizens and patrons of Overland Park. In addition, non-emergency calls for service are provided when the request falls within the scope of the Overland Park Fire Department's (OPFD) mission. Special operation services are provided in the areas of hazardous materials, water rescues and high-angle rescue.

Fire Department - Organizational Chart



Mission Statement

To prevent the loss of life and property by:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation.*

Agency Locator

Public Safety
- Fire
  - *Administration*
  - *Operations* ⬅
  - *Prevention*
  - *Support Services*
  - *Training*
  - *Merriam Fire Contract*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Operations Division in 2018.

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
  - Ensure performance standards are met for the services provided.
    - Analyze data and effectiveness measures in accordance with Standards of Cover.
    - Develop and implement strategies to improve baseline response measures.
    - Minimize accident and injury rates.
  - Increase the use of alternative response vehicle (ARV) and squad resources to improve response time performance, optimize the effective response force for EMS incidents and reduce demand on heavy fire apparatus.
  - Develop and implement collaborative strategies with neighboring jurisdictions and contractual partners to improve fire, emergency medical and special operations service efficacy. Monitor the effectiveness of the Johnson County Inter-local (Mutual Aid) system.
  - Continue collaborative analysis and planning efforts relating to the southern contract area fire service provision.
  - Monitor resulting response effectiveness and efficiency metrics post-transition to the new public safety facility at 163rd and Antioch, that replaced the 159th and Metcalf station in June 2016. Continue planning efforts for ALS squad deployment from the 11900 Westgate facility as well as placement of the impact squad for optimal deployment.
  - Maximize technology, processes and equipment to respond and more efficiently mitigate fire, emergency medical and special operations incidents. An example of this goal can be seen in the Department's efforts to coordinate with the ECC to deploy the Fire MUM (move up module) software to enable crews to make more informed decisions regarding station coverage and resource deployment.
  - Add a new Technical Rescue Response vehicle to the Fire Fleet. This vehicle will enable the department to more precisely fulfill its mission regarding both technical rescue and Hazmat deployments.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Operations Division include:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
  - Responded to 23,444 calls for service in 2016, including 19,263 requests for EMS aid. This represented over a 2.5% increase over the prior year.
  - Improved data collection and analytics for measuring compliance with our established Standards of Cover as an Internationally Accredited Agency, by the Commission on Fire Accreditation International (CFAI).
  - The collaborative Johnson County EMS System Medical Director Program continues to progress and enhance our ability to become a strong and effective EMS System. Under this program we established the Life Assist Pilot program to coordinate existing county and city

resources to better serve a growing service need in the community. The pilot program the originated with the OPFD has been deployed county-wide and will continue to evolve into a more all-encompassing patient navigation program over the next few years. We assisted in the planning and hiring of the Johnson County EMS Case Manager Position that developed out of our initial Lift Assist Pilot program efforts. This effort is a continuation of our efforts to explore novel ways of addressing calls for service in Overland Park.

- Continued to be leaders in the region regarding the Cardiac Arrest Registry to Enhance Survival (CARES). This nationwide registry is the gold standard for determining an EMS system's ability to manage pre-hospital sudden cardiac arrest. By way of comparison with published national data, the Johnson County EMS System and the OPFD are well ahead of the established baseline survival rate.
- Continued to expand the Alternative Response Vehicle (ARV) concept to relieve response demand on larger fire apparatus in high demand areas. This program is now operational in five of the six stations that house large fire apparatus.
- Participated with other Johnson County departments providing assistance to the Hutchinson Fire Department in response to a Kansas Mutual Aid Plan request for resources due to a 6,000 plus acre wildland fire in Reno County.
- Implemented county and regional mutual aid relationships in a unified response to mitigate a historic fire at the Royale at CityPlace apartment complex that also resulted in damage to 25 neighboring residential structures.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Average response time within Overland Park (minutes):			
·Emergency (Code 1)	3:39	3:40	4:00
·Non-emergency (Code 2)	4:42	5:00	5:00
Emergency responses within 5 minutes or less within the City	83.5%	85%	80%
Number of Civilian fire injuries	4	<5	<5
Number of Civilian fire deaths	1	0	0
WORKLOAD MEASURES			
Number of runs:			
·Structure fires	150	180	160
·Total fire incidents	4,156	4,200	4,200
·EMS	19,263	19,000	18,630
·HAZMAT	301	300	270

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$15,136,008	$16,502,718	$17,114,216
Commodities	138,195	135,185	142,185
Contractual	264,547	207,600	213,030
Capital Outlay	201,037	296,229	417,400
Transfers/Others	0	0	0
TOTAL	$15,739,787	$17,141,732	$17,886,831

PERSONNEL (full-time equivalent):

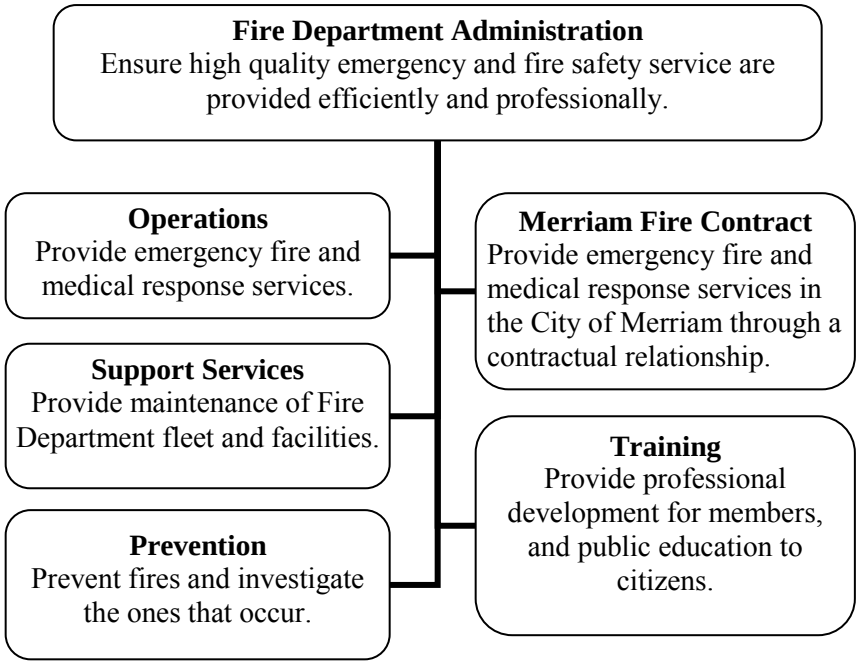
Full-Time	2016 Budget	2017 Budget	2018 Budget
Fire Battalion Chief	6	6	6
EMS Chief	1	1	1
Fire Captain/EMT	14	13	13
Fire Captain/Paramedic	1	2	2
Fire Lieutenant/EMT	8	8	8
Fire Lieutenant/Paramedic	4	4	4
Lieutenant/EMS	7	7	7
Fire Medic	29	29	29
Firefighter	59	59	61
Paramedic	11	11	9
Total Full-time Employees:	**140**	**140**	**140**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**140.00**	**140.00**	**140.00**

Program Description

The Fire Department Prevention Division conducts fire and life safety inspections on all existing occupancies within the Department's first response area. The Prevention Division also issues permits for the following: Tents, Blasting, Fireworks, and Open Burning and handle complaints regarding life safety issues called in by the citizen or business owner. The Prevention Division, in conjunction with the Planning and Development Service Department's Building Safety Division, also assists with limited plan reviews and performs acceptance testing on new buildings under construction, focusing on tactical response issues.

The Prevention Division also conducts fire investigations to determine the origin and cause of all fires and to learn better ways to prevent accidental fires through public education and safer building construction.

Fire Department - Organizational Chart



Mission Statement

To preserve the life, safety and welfare of the citizens and property within the City of Overland Park by:

- *Providing code management, safety inspections, and education services to the community.*

Agency Locator

Public Safety
Fire
Administration
Operations
Prevention ⬅
Support Services
Training
Merriam Fire Contract

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Prevention Division in 2018:

- *Providing code management, safety inspections, and fire investigation services to the community:*
  - Field Promote an existing fire investigator to the role of Assistant Fire Marshall.
  - Perform fire inspections on existing commercial properties as required by ordinance.
  - Maintain or reduce the average number of re-inspections per property. With the implementation of the service fee program, distribution and use of the Fire Inspection Safety Handbook, and Notice to Appear procedure, the average number of re-inspections is expected to remain steady or be reduced.
  - Licensed daycares, group licensed daycares and schools, will be inspected annually by the fire department per the Kansas State Fire Marshal's MOU agreement.
  - The division will continue to assist law enforcement in a regional effort to preplan critical infrastructure/key resource (CI/KR) occupancies that are considered by the Department of Homeland Security to be of high consequence if damaged or attacked.
  - Continue to analyze the impact and importance of the Fire Inspection Handbook for business owners.
  - Continue to assist with the re-accreditation process regarding existing buildings and risk assessment related items.
  - Continue to work closely with the Building Safety, Planning and Permit Services divisions for better customer service.
  - Continue to utilize iPads for fire inspector's field computers. This assists in a more versatile and efficient computer which has an integrated camera, cloud access, applications and a better system to enable fire inspectors to be more efficient while performing the fire inspection.
  - Assist the fire operations division with targeted pre-plans in the city.
  - Work on an ordinance/code amendment regarding fire department inspections and fire suppression over the cooking area for mobile food vendor vehicles that come into the city for events.
  - Assist in the development of EnerGov for fire permits that include tents, open burn, fireworks, blasting and temporary structure permits.
  - Continue to work with the City of Merriam regarding burn permit regulations that come closer to being like we have in Overland Park.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Prevention Division include:

- *Providing code management, safety inspections and fire investigation services to the community:*
  - The average fire inspection visit per business continues to be low in 2016 at 1.29.

- Added one new police detective as an investigator and one fire investigator completed the training for the 80-hour law and 80-hour fire classes, as required by the Kansas State Fire Marshal's office to become a certified level one investigator.
- Replaced and trained a fire inspector due to a retirement.
- Continued to partner with KDHE to present home daycare education classes to all new home daycare providers operating in Johnson County.
- Total number of fire inspections for 2016 = 4169.
- Total of all types of fire inspections and contacts with the public in 2016 = 8395.
- Total number of re-inspections 2016 = 1153
- Fires investigated by the shift investigator or "on call" investigator as requested = 70.
- Total number of fires investigated by company officers and shift investigators = 432.
- Continued to update the "New Construction Project Update" folder. This folder includes special meeting notes and developer correspondence details on new construction projects and is accessible to all fire personnel to view and keep up on projects occurring in their respective coverage areas.
- Continued to update our website to inform about sprinkler systems, blasting, smoke detectors, etc.
- Continued to enter all fire investigations into the BATS or Bomb Arson Tracking System per the Kansas State Fire Marshal's Office.
- Continued to develop and maintain the new fire inspector manual. This manual gives the new fire inspector important information as a new employee on what to expect as a fire inspector, important contact phone numbers, divisional procedures etc.
- Gathered information for an investigation from the DOJ regarding group homes for adults.
- Project manager for the successful commercial building implosion at 5454 w 110th - the first of its kind in Overland Park.
- Began the process of converting all hard copy files to electronic files.
- Took delivery of new Ford Fusion inspector vehicles in 2016

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Average number of inspections per business:	1.25	1.30	1.30
Percent of businesses requiring reinspection:	19%	25%	25%
WORKLOAD MEASURES			
Number of inspections completed::	4,169	4,200	4,200
Number of reinspections:	1153	1100	1100

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$676,799	$695,592	$735,438
Commodities	5,518	9,790	9,790
Contractual	2,150	2,280	2,040
Capital Outlay	17,100	0	0
Transfers/Others	0	0	0
TOTAL	$701,567	$707,662	$747,268

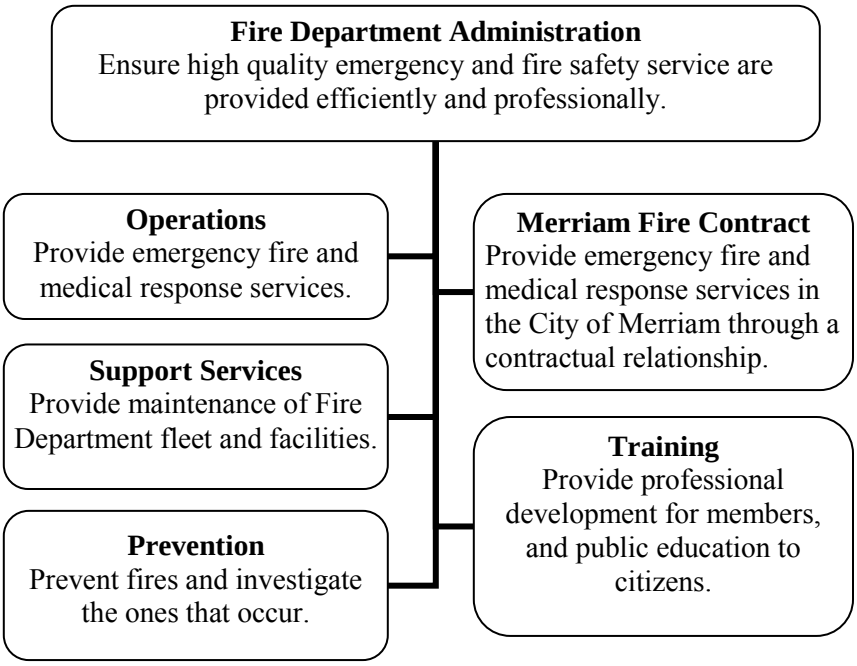
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Fire Marshal	1	1	1
Assistant Fire Marshall	0	0	1
Fire Inspector, Senior	2	2	1
Fire Inspector	2	2	2
Administrative Assistant	1	1	1
Total Full-time Employees:	**6**	**6**	**6**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**6.00**	**6.00**	**6.00**

Program Description

The Fire Support Services Division of the Fire Department provides for the upkeep of the fleet, facilities, and equipment. Responsibilities include writing the specifications for equipment and vehicles and purchasing station supplies, equipment, vehicles and trucks.

Fire Department - Organizational Chart



Mission Statement

To support Fire Department operations by:

- *Providing well-maintained facilities,*
- *Assuring fleet availability, and*
- *Purchasing equipment and supplies.*

Agency Locator

Public Safety
- Fire
  - *Administration*
  - *Operations*
  - *Prevention*
  - *Support Services* ⬅
  - *Training*
  - *Merriam Fire Contract*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Support Services Division in 2018:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
  - Provide proper service for all department vehicles by scheduling preventative maintenance, repairs, pump and aerial certifications, and safety inspections.
  - Inspect all facilities quarterly to assure they meet safety standards.
  - Acquire and prepare new vehicles.
  - Replace tools and equipment as scheduled and directed by operations.
  - Provide necessary equipment for new employees. Assess and replace equipment as needed.
  - Assess and update personal protective equipment (PPE) for firefighters and paramedics to maintain various standards.
  - Work with Facilities Management to ensure that Fire Department buildings are well maintained.
  - Work with Facilities Management to plan for future projects including kitchen remodeling, concrete replacement, roof repairs, and painting.
  - Maintain the inventory management system to track all equipment.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Support Services Division include:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
  - Worked with city engineers and architects to complete the construction phase of a new Public Safety Facility at 163rd and Antioch that replaces Fire Station 5. The construction contract was awarded to Crossland Construction with completion in mid-2016.
  - Worked with the Public Works Department, dealers and service centers to maintain fire department vehicles.
  - Accepted delivery and placed a new pumper into service at the 138th and Switzer station. This apparatus replaced a 2007 E-One pumper (Engine 43) which had over 95,000 miles. The replacement provides improved compressed-air foam capability, safety features and mechanical efficiencies.
  - Assembled specifications and completed a pre-purchase order for a new 75' quint (ladder) apparatus to be delivered in September of 2017 and assigned to the 75th and Conser station. This new apparatus will displace the front-line 2006 Pierce quint (Quint 41) to reserve status. The current 1999 E-One reserve quint (Quint 40) with over 120,000 miles will be traded in on the new purchase. The replacement will include compressed-air foam fire extinguishment capability while also improving upon safety features and mechanical efficiencies.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Average number of inspections per business:	1.25	1.30	1.30
Percent of businesses requiring reinspection:	19%	25%	25%
WORKLOAD MEASURES			
Number of inspections completed::	4,169	4,200	4,200
Number of reinspections:	1153	1100	1100

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$31,965	$43,448	$92,430
Commodities	111,473	242,500	244,500
Contractual	343,980	315,154	283,374
Capital Outlay	5,354	45,000	46,500
Transfers/Others	0	0	0
TOTAL	$492,772	$646,102	$666,804

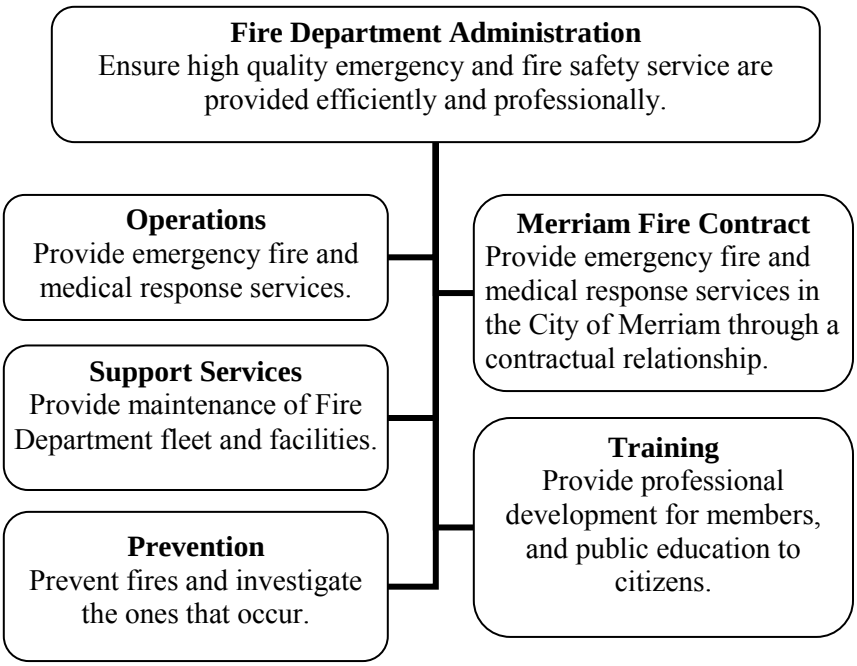
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Support Services Technician	0	1	1
Total Full-time Employees:	**0**	**1**	**1**
Part-Time			
Support Services Technician	0.75	0.00	0.75
Total Part-time Employees:	**0.75**	**0.00**	**0.75**
TOTAL FTEs	**0.75**	**1.00**	**1.75**

Program Description

The Fire Training Division is responsible for providing professional development for Overland Park Fire Department employees and public education to citizens.

Fire Department - Organizational Chart



Mission Statement

To change, modify or improve firefighting and EMS skills by:

- *Providing effective professional development and training that meets the needs of all personnel in the Department, and*
- *Provide leadership development in all aspects of our organization.*

Agency Locator

Public Safety
- Fire
  - *Administration*
  - *Operations*
  - *Prevention*
  - *Support Services*
  - *Training* ⬅
  - *Merriam Fire Contract*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Division in 2018:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
  - Meet the training performance indicators identified in the 9th edition, *Fire Service Self-Assessment Manual,* published by the Center for Public Safety Excellence.
  - Continue to develop a comprehensive training program using the priority levels defined by senior staff.
  - Ensure all members meet and sustain minimum requirements for assigned tasks as identified by OSHA, NFPA or ISO.
  - Provide training opportunities for SORT members six times a year and document that members attend at least five out of the six offerings.
  - Support advanced training on flammable liquids using dry chemical and foam.
  - Achieve an overall minimum customer satisfaction rating of 3.0 on programs where Level I evaluations are used.
  - Achieve a cost per instructional hour of training of $12.50 per instructional hour.
  - Deliver EMS continuing education lectures via video.
  - Develop individual professional development plans.
  - Revise the career and professional development plan for OPFD.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Training Division include:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
  - Hosted the 80-hour Hazardous Materials Technician program from the Kansas State Fire Marshal's Office and the National Fire Academy's Command and Control of Incident Operations.
  - Conducted Paramedic, Firefighter and Driver/Aerial academies.
  - Sent 12 members to TEEX for dry chemical/foam training.
  - Reached over 65,000 citizens with various types of public education programs.
  - Participated in county wide Hostile Event Practical Training.
  - Provided the national curriculum for Traffic Incident Management to the entire department.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Average operational readiness of fleet:			
·Fire apparatus	93%	95%	95%
·Ambulances	84%	95%	95%
·Staff vehicles	99%	95%	95%
WORKLOAD MEASURES			
Number maintained:	53	54	53
·Fire apparatus	20	20	20
·Ambulances	5	5	3
·Staff vehicles	22	21	21

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$691,662	$744,834	$770,165
Commodities	16,965	28,000	28,000
Contractual	110,637	93,925	108,815
Capital Outlay	20,024	22,000	26,000
Transfers/Others	0	0	0
TOTAL	$839,288	$888,759	$932,980

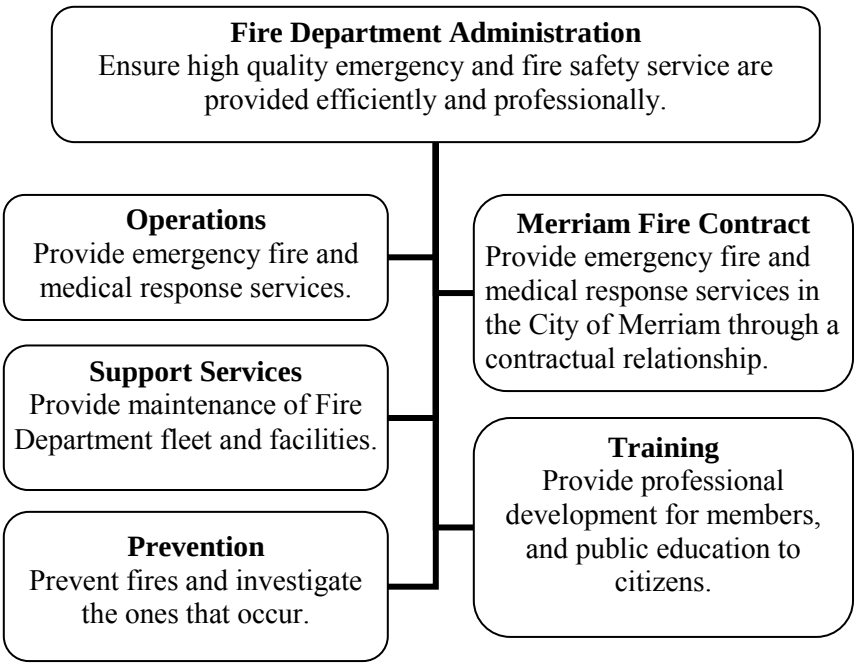
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Training Chief	1	1	1
Training Officer	2	3	3
ALS Training Officer	1	0	0
Public Education Specialist	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	**6**	**6**	**6**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**6.00**	**6.00**	**6.00**

Program Description

The Fire Training Center Division is responsible for the operation of the Overland Park Fire Training Center and provides external training for industrial clients by the Overland Park Fire Department.

Fire Department - Organizational Chart



Mission Statement

To change, modify or improve, firefighting and EMS skills and public safety by:

- *Providing training for external clients.*

Agency Locator

Public Safety
- Fire
  - *Administration*
  - *Operations*
  - *Prevention*
  - *Support Services*
  - *Training* ⬅
  - *Merriam Fire Contract*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Center in 2018:

- *Provide training for external clients that includes:*
  - ACLS training for healthcare providers.
  - CPR and first aid for citizens.
  - Fire extinguisher training for private industry.
  - HazWoper training for the private sector.
  - Specialized training topics for members of the fire service throughout the region
  - Improve the speaker's bureau to include department wide topics to the citizens of Overland Park.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Training Division include:

- *Provide external training for private sector and citizens that included:*
  - ACLS training for health care providers.
  - Bi-monthly CPR programs in heart saver, health care provider and first aid.
  - Fire extinguisher training to citizens and private industry and business.
  - HazWoper training for local hospitals in the county.
  - Support activities in the contract agreement with Johnson County Community College.

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	43,087	74,000	74,000
Contractual	19,070	18,850	18,250
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$62,157	$92,850	$92,250

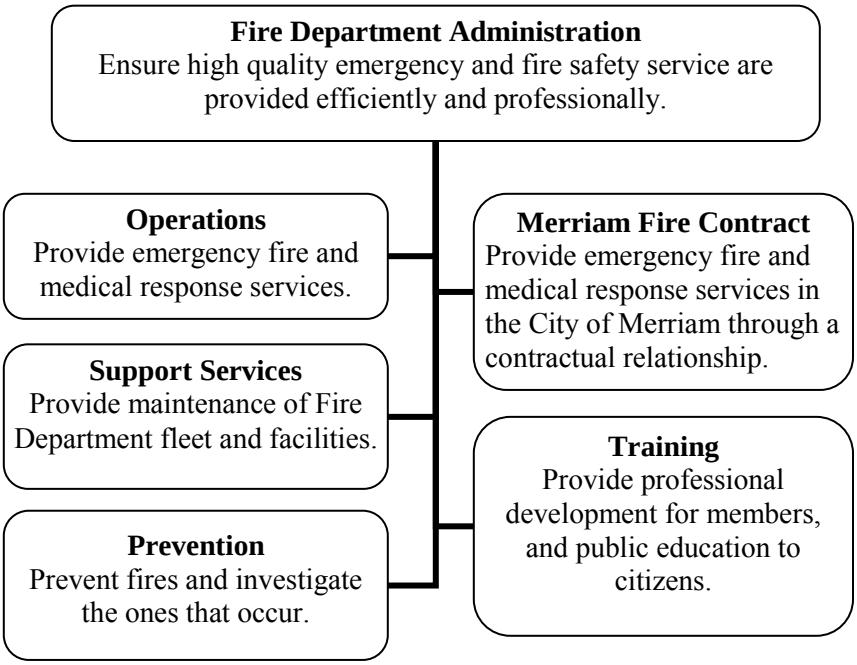
Program Description

The City of Merriam contracts with Overland Park to provide Fire and Emergency Medical Services. Expenses incurred by Overland Park for the provision of these services are reimbursed by the City of Merriam.

The Merriam Fire Station provides Fire and Emergency Medical Services to all of the City of Merriam, as well as portions of far northern Overland Park.

Overland Park commenced providing services for Merriam in 2014, with 2015 being the first year of full integrated operations. Reimbursement from the City of Merriam for the Merriam Fire Contract is received as revenue in the City's General Fund.

Fire Department - Organizational Chart



Mission Statement

To prevent the loss of life and property by:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation in the City of Merriam and far northern Overland Park.*

Agency Locator

Public Safety
Fire
Administration
Operations
Prevention
Support Services
Training
Merriam Fire Contract ⬅

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts related to the Merriam Fire Contract in 2018:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation in Merriam and northern Overland Park:*
  - Continue to focus on the professional development needs of recently transitioned firefighters and officers.
  - Continue efforts to align Prevention goals with the expectation of the Merriam City Council.
  - Execute the 2018 Training & Development Package developed by the Training Chief.
  - Add Merriam's data into OPFD's re-accreditation process including the "Standard of Cover" and Community Risk.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments related to the Merriam Fire Contract include:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
  - Continued to provide high-quality Fire services to the City of Merriam.
  - Continued to integrate the 21 Merriam employees into the City of Overland Park.
  - Executed the 2017 Training & Development Package developed by the Training Chief.
  - Merriam's ISO rating aligned with Overland Park's 1 public protection classification (PPC) in February of 2017.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Fire incidents/1,000 Residents	37	38	38
Fire Code Violations Corrected	100%	100%	100%
$ Loss to assessed value ratio - Residential	.003/1	.002/1	.002/1
$ Loss to assessed valuation ratio - Commercial	.00096/1	.0000508/1	.0000508/1
WORKLOAD MEASURES			
Fire Inspections Performed	488	500	500
Public Education Attendance	4,686	5,000	5,000
Firefighter Training Hours	7,484	6,500	6,500
% Firefighters with 20 hours of ISO-compliant in-service training	100%	100%	100%
% Officers with 16 hours of ISO-compliant officer training	100%	100%	100%

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$2,069,906	$2,342,378	$2,406,211
Commodities	15,586	47,400	47,400
Contractual	19,626	37,788	36,258
Capital Outlay	0	26,600	0
Transfers/Others	0	0	0
TOTAL	$2,105,118	$2,454,166	$2,489,869

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Fire Captain/EMT	3	3	3
Fire Lieutenant/EMT	3	3	3
Fire Inspector	1	1	1
Firefighter	11	11	12
Paramedic	3	3	2
Total Full-time Employees:	**21**	**21**	**21**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**21.00**	**21.00**	**21.00**

PUBLIC WORKS

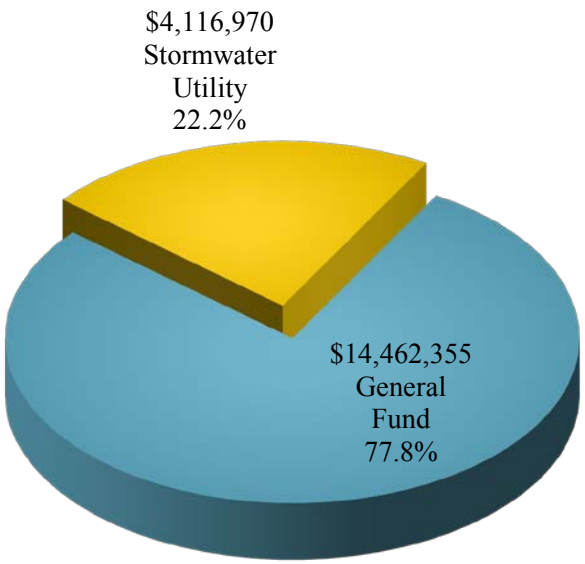
GOAL: Construct, manage and operate a stormwater, street and highway system, which is cost effective, safe, efficient, well maintained, compatible with the environment and visually pleasing.

COST CENTERS:

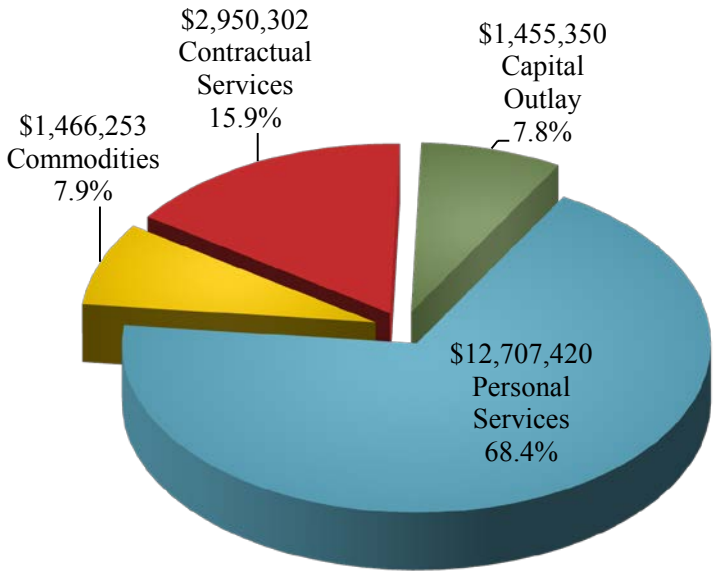
Public Works Administration
Street Engineering and Construction
Stormwater Engineering
Traffic Services
Traffic Maintenance
Street Maintenance
Stormwater Maintenance
Fleet Maintenance

2018 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2018 Expenditures = $18,579,325

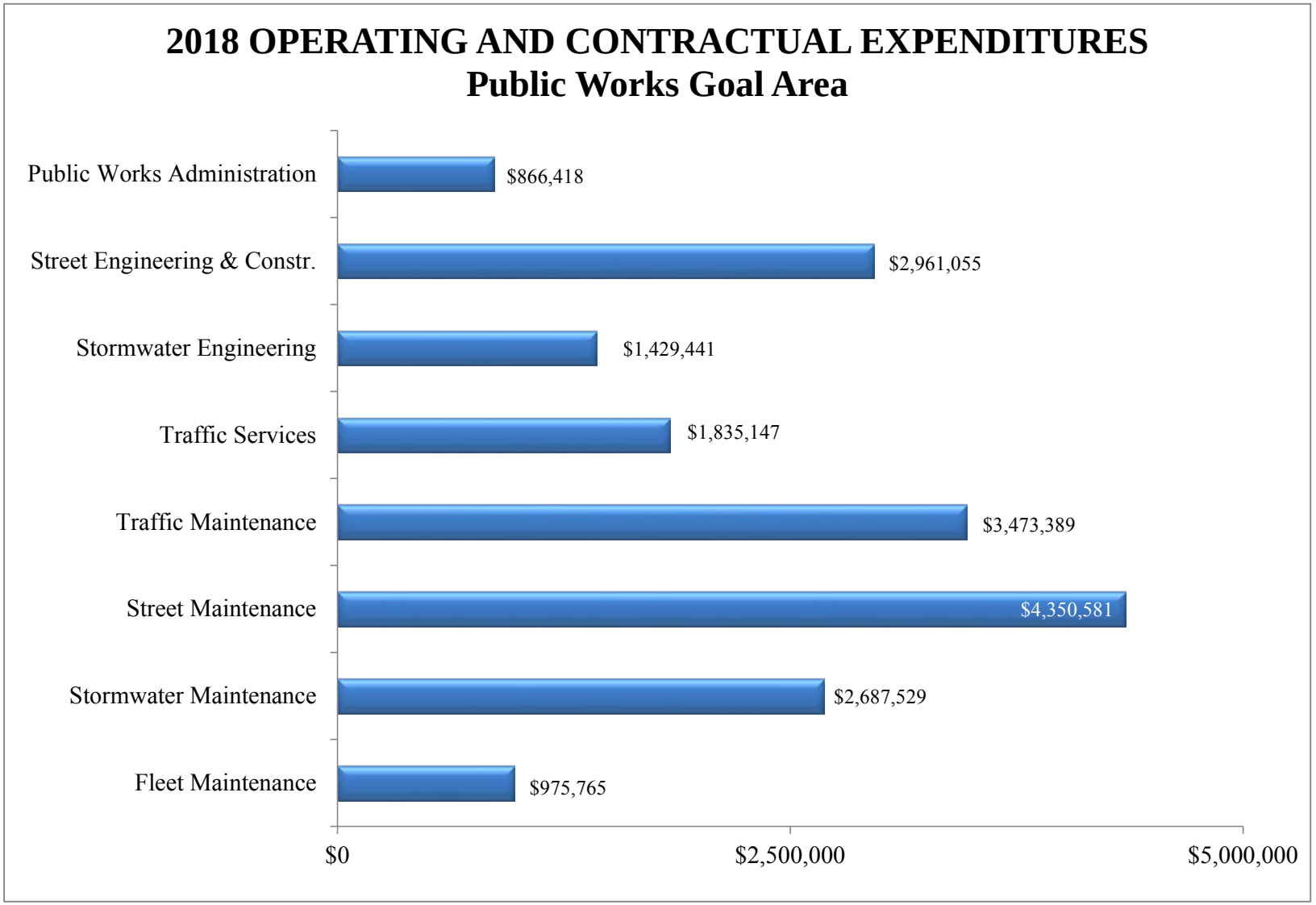


FUNDS



EXPENDITURE TYPE

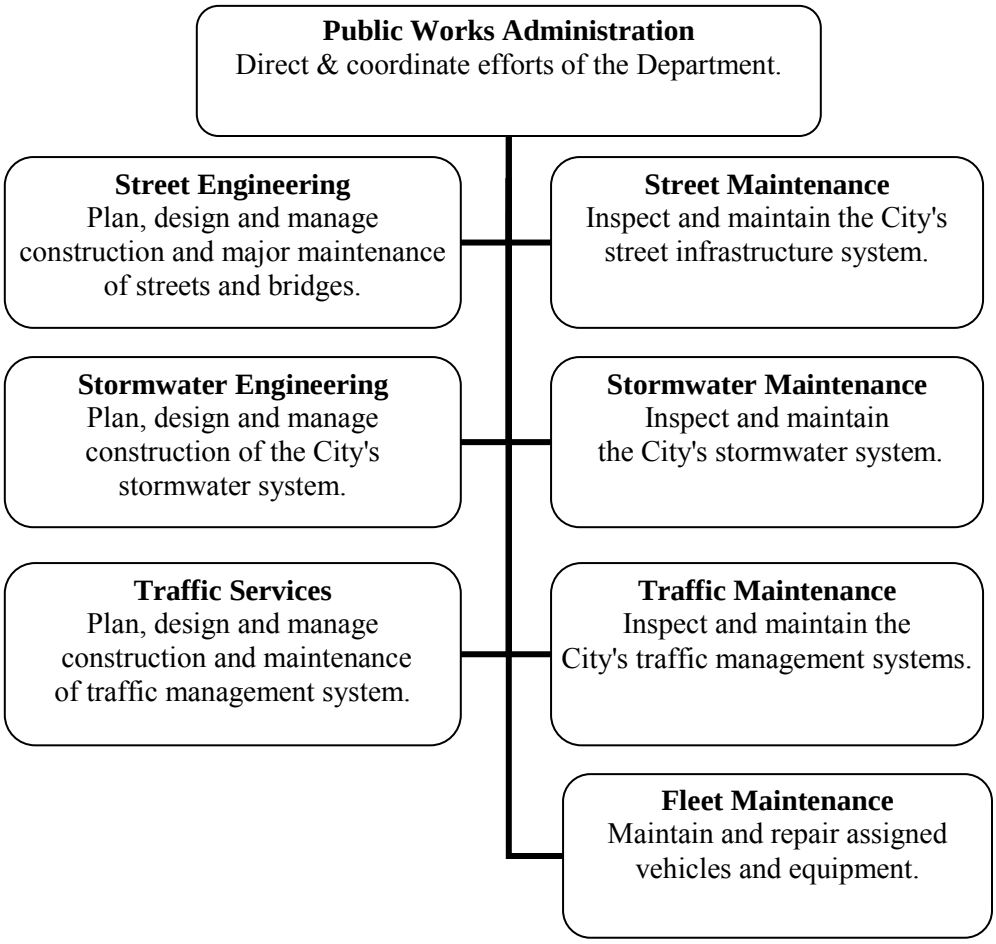
Public Works Goal Area


2018 OPERATING AND CONTRACTUAL EXPENDITURES
Public Works Goal Area
Public Works Administration
$866,418
Street Engineering & Constr.
$2,961,055
Stormwater Engineering
$1,429,441
Traffic Services
$1,835,147
Traffic Maintenance
$3,473,389
Street Maintenance
$4,350,581
Stormwater Maintenance
$2,687,529
Fleet Maintenance
$975,765
$0
$2,500,000
$5,000,000

Program Description

Public Works Administration directs and coordinates the Department's work areas. It is responsible for providing the leadership and vision necessary to fulfill the objectives of the Department's mission statement as it is appropriate to the role played by each area.

Public Works - Organizational Chart



Mission Statement

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- *Safe: Enforce practices that prevent loss and injury among the public and employees,*
- *Convenient: Promote an ethic of superior customer service in the delivery of public service,*
- *Beneficial: Develop policies to protect and enhance the City's transportation systems, and*
- *Reliable: Continuously improve systems and operations for efficiency, dependability and consistency.*

Agency Locator

Public Works

Public Works
- *Administration* ←
- *Street Engineering*
- *Stormwater Engineering*
- *Traffic Services*
- *Traffic Maintenance*
- *Street Maintenance*
- *Stormwater Maintenance*
- *Fleet Maintenance*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Public Works Administration Division in 2018:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
  - Maintain the department's management manual and project procedures manual (project management) Wikis to incorporate changes and new methods, policies, and procedures for improving operations and service efficiencies.
  - Continue regular briefing sessions with the Public Works Committee consisting of departmental activity updates, review of Governing Body policies, and future policy initiatives.
  - Continue to focus on cost-effective business practices, including asset management and activity based costing. Continue to improve our asset and work management systems to better track our work against specific assets, to track performance, and to improve our operations; have periodic operational reviews; and determine the most cost-effective mix of in-house vs. contract operations.
  - Expand public communication efforts to inform and gain feedback from citizens utilizing the City's website, social media, OP Cares system, e-news, timely mailings, and involvement with contractors to be responsive.
  - Continue to improve our snow operations through our operator training program for new drivers, evaluating anti-icing materials and effective applications, optimizing snow plow routes and implementing lessons learned from past snow operations.
  - Work with managers/supervisors to identify and implement training and development programs, provide training resources, and arrange training and professional activities for employees.
  - Continue to implement and support the department's initiatives to strengthen communication, teamwork and development, as recommended by the 2016 employee committee study.
  - In partnership with IT, continue the conversion of older software applications to more sustainable applications, including the replacement of CAMP.
  - Start the transition to selected pavement modeling software replacement.
  - Continue to deploy tablet computing devices for field personnel and fleet mechanics.
  - Develop succession plans in relevant areas to facilitate knowledge transfer and continuity.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Public Works Administration Division include:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
  - Took over the damage claims and reimbursement process to collect on damage to city infrastructure.
  - Continued to support the right-of-way management program with the issuance of permits and provided administrative support with the fiber builds.
  - Worked with IT and GIS to execute steps in the transition plan for migrating or updating in-house operational software.
  - Coordinated, arranged and scheduled training of professional activities for employees.
  - Continued some restructuring of the department as positions opened up due to retirements and vacancy.

- Encouraged and supported employees to apply for and complete the Supervisory Development, Leadership Forum, Certified Public Manager and Leadership Overland Park programs.
- Appointed and facilitated an employee committee to gain feedback and provide recommendations to strengthen communication, teamwork and development.
- Continued to expand internal communications efforts through the city's website, OPNET, department newsletters, and employee meetings to provide timely and increased information with regard to employees, events, goals and programs.
- Successfully expanded the tablet program for collecting asset and work data for field inspections including chip seal inspection.
- Implemented the Lucity fleet module citywide.
- Increased use of Google Docs, Forms and Sheets.

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$672,460	$744,112	$754,194
Commodities	23,887	21,375	21,400
Contractual	81,090	92,919	90,824
Capital Outlay	21,790	0	0
Transfers/Others	0	0	0
TOTAL	$799,227	$858,406	$866,418

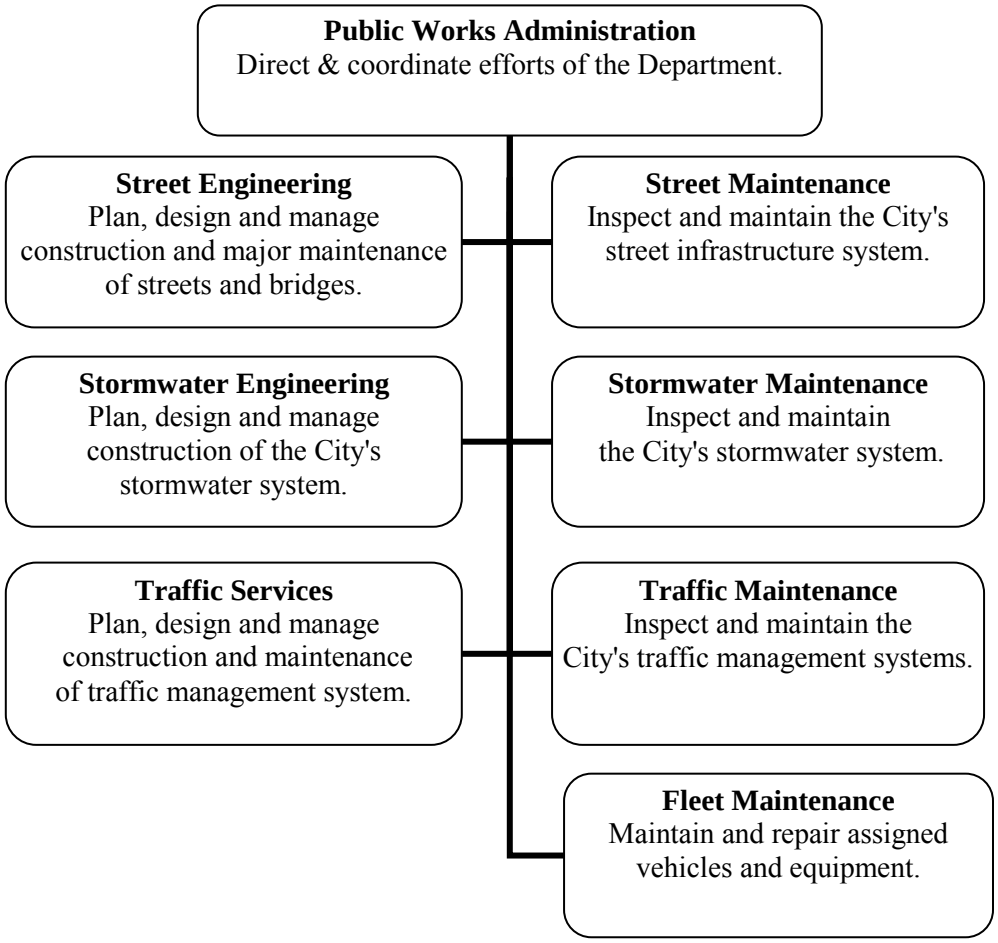
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Director, Public Works	1	1	1
Mgr, Technical & Admin Svcs	1	0	0
Senior Assistant to Director	0	0	1
Assistant to the Director	1	1	0
Work Mgmt Systems Admin	1	1	1
Contract Specialist	2	0	0
Engineering Systems Specialist	1	0	0
Staff Assistant	1	1	1
Administrative Assistant	3	3	3
Total Full-time Employees:	**11**	**7**	**7**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**11.00**	**7.00**	**7.00**

Program Description

Street Engineering and Construction is responsible for planning, designing and managing infrastructure construction and for the major maintenance of streets, bridges and storm sewer systems.

Public Works - Organizational Chart



Mission Statement

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- *Safe: Use and enforce proper design and construction for roadway safety,*
- *Convenient: Reduce disruptions to the motoring public due to roadway conditions,*
- *Beneficial: Determine improvements system-wide consistent with present and future demands and*
- *Reliable: Utilize best design and construction practices for long-term infrastructure performance.*

Agency Locator

Public Works

Public Works
- *Administration*
- *Street Engineering* ←
- *Stormwater Engineering*
- *Traffic Services*
- *Traffic Maintenance*
- *Street Maintenance*
- *Stormwater Maintenance*
- *Fleet Maintenance*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Engineering and Construction Division in 2018:

- *Reduce disruptions to the motoring public due to roadway conditions by upholding proper design and construction standards:*
  - Maintain coordination effort to complete design with the KDOT on the US 69 "Brown" project.
  - Complete construction of Quivira Road from 151st Street to 159th Street.
  - Complete construction of 143rd Street between Quivira and Pflumm.
  - Start construction of Metcalf between 159th and 167th Street.
  - Complete Preliminary Engineering Study of unimproved thoroughfare in south part of city.

- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
  - Complete all scheduled streets in the 2018 Street Improvement program for residential and thoroughfare streets.
  - Execute the 2018 chip seal program.
  - Execute the 2018 UBAS program.
  - Execute the 2018 Neighborhood Streets Reconstruction program including CDBG eligible streets.
  - Execute the 2018 bridge maintenance program.
  - Continue to provide a lead role in facility project construction, management, and major maintenance.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Street Engineering and Construction Division include:

- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
  - Finalizing study of future US-69 improvement projects.
  - Completed construction of Public Safety Facility on Antioch.
  - Completed construction of Switzer from College to the Indian Creek Bridge.
  - Will complete construction of 159th Street from Metcalf to Nall.
  - Started construction of 159th Street from Nall to Mission.
  - Completed construction of a salt barn at the Parks Headquarters site.
  - Completed the annual Street Improvement Program (residential, and thoroughfare overlay) for all streets scheduled for 2016.
  - Completed the Neighborhood Streets Reconstruction Program for 2016.
  - Completed the 2016 chip seal (UBAS) program.
  - Completed the 2016 chip seal program.
  - Completed the 2016 bridge maintenance program.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of citizens rating the roadways as safe or very safe	76%	90%	90%
Number of Traffic Accidents			
Injury	947	900	900
Non-Injury	3,877	3,500	3,500
EFFICIENCY/WORKLOAD MEASURES			
Number of street projects managed for:			
·Capital Projects	27	25	25
·Maintenance Projects	12	25	25
Number of CIP/Maintenance projects inspected per project inspector	4.2	4.0	2.0
Number of right-of-way permits issued:	2,187	1,500	1,500
Dollar value of fees collected for right-of-way permits	$221,482	$700,000	$80,000

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$2,410,533	$2,606,195	$2,793,552
Commodities	31,228	38,500	38,500
Contractual	48,685	83,253	86,103
Capital Outlay	32,870	0	42,900
Transfers/Others	0	0	0
TOTAL	$2,523,316	$2,727,948	$2,961,055

1-8 CENT STX Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	7,080,000	9,200,000	8,320,000
TOTAL	$7,080,000	$9,200,000	$8,320,000

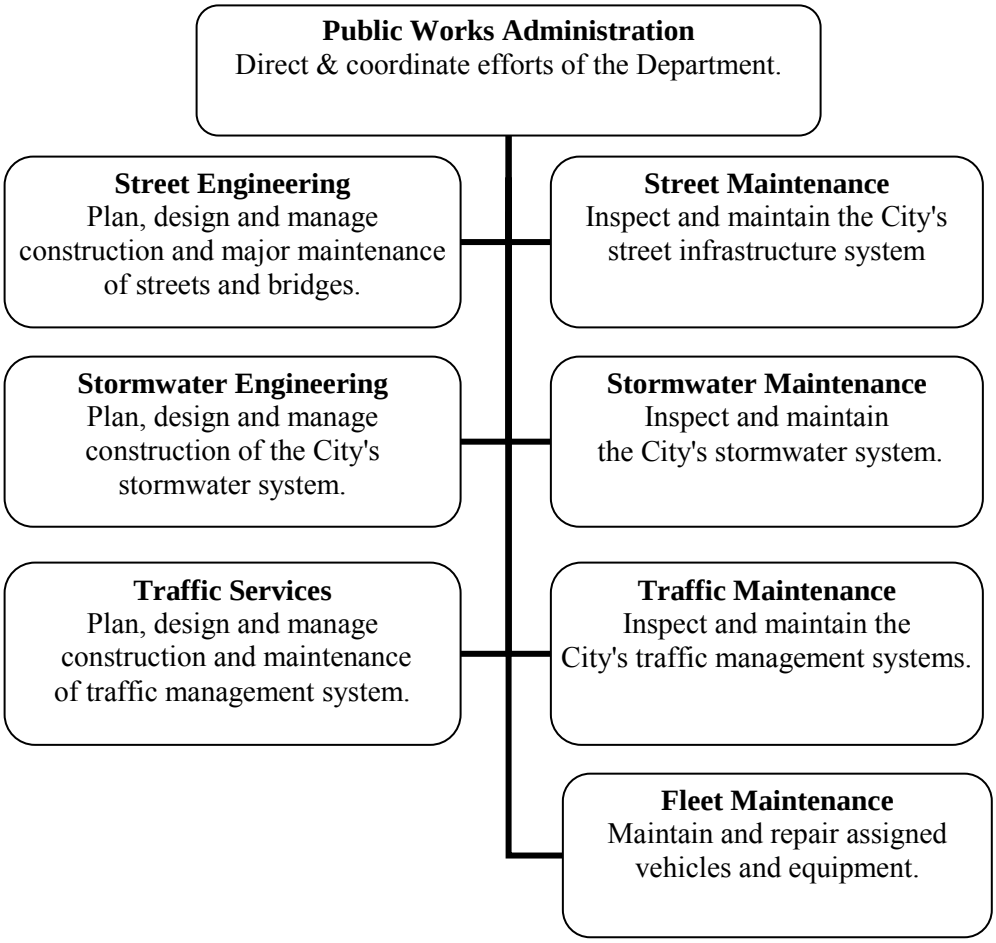
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
City Engineer	1	1	1
Assistant City Engineer	1	1	0
Supervisory Civil Engineer	1	1	2
Civil Engineer, Senior	5	5	5
Civil Engineer II	1	1	1
Construction Inspector, Senior	3	3	2
Supv., Construction Insp-PW	1	1	1
Construction Inspector II	1	1	1
Construction Inspector I	1	2	3
Contract Specialist	0	2	2
Right-of-Way Coordinator	1	1	1
Right-of-Way Inspector	0	0	1
Engineering Technician, Senior	4	4	4
Engineering Technician II	0	1	1
Engineering Technician I	1	0	0
Total Full-time Employees:	**21**	**24**	**25**
Part-Time			
Pavement Condition Evaluator	1.89	1.89	1.89
Right-of-Way Coordinator	0.50	0.49	0.49
Total Part-time Employees:	**2.39**	**2.38**	**2.38**
TOTAL FTEs	**23.39**	**26.38**	**27.38**

Program Description

Stormwater Engineering is responsible for managing the conveyance of stormwater throughout the City. This task involves the planning, designing, construction and major maintenance management of infrastructure and stream improvements. Stormwater Engineering is also responsible for the environmental impact of stormwater runoff as it flows into area rivers and streams. These tasks are accomplished through evaluating and conducting stormwater studies and implementing programs to protect and enhance water quality. In addition, the operation and maintenance of the City's ALERT flood warning system falls under the Stormwater Engineering Division's responsibilities.

Public Works - Organizational Chart



Mission Statement

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- *Safe: Protect the public from urban flooding and reduce pollutant levels in stormwater runoff,*
- *Convenient: Conduct proactive public outreach regarding City-wide floodplain and stormwater issues,*
- *Beneficial: Evaluate the impact of the City's stormwater policies to anticipate and avoid future problems, and*
- *Reliable: Seek industry best practices to determine enhancements.*

Agency Locator

Public Works

Public Works
- *Administration*
- *Street Engineering*
- *Stormwater Engineering* ←
- *Traffic Services*
- *Traffic Maintenance*
- *Street Maintenance*
- *Stormwater Maintenance*
- *Fleet Maintenance*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Engineering Division in 2018:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
  - Complete construction of the storm sewer replacement at 87th Street & Metcalf Avenue.
  - Complete construction of the storm sewer replacement at 89th Street & Outlook Drive.
  - Complete construction of the storm sewer replacement at Lamar Avenue, from 92nd to 95th Street.
  - Commence construction of the storm sewer replacement at Walmer Street, from 97th to 99th Street
  - Commence construction of the storm sewer replacement at the following locations: 7320 162nd Street; 79th Street & Santa Fe Drive; 77th Terrace, East of Metcalf Avenue,; Santa Fe Drive & Hardy Street; and 98th Terrace & England Drive.
  - Commence design of storm sewer improvements at 89th Street & Craig Street.
  - Review and update Stormwater Management Plan as part of the new National Pollutant Discharge Elimination System (NPDES) permit.
  - Continue water quality monitoring of the City's impaired waters (Wolf Creek, Coffee Creek and Tomahawk Creek).
  - Continue maintenance of the Johnson County Flood Warning System.

- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
  - Continue public outreach and education to Overland Park residents on the importance of environmental and water quality concerns.
  - Continue partnerships with the Mid-American Regional Council (MARC), Johnson County, local schools, and other interested groups and clubs to expand education and participation in water quality and environmental sustainability activities.
  - Continue operations of the City's flood warning system and the STORMWATCH website.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Stormwater Engineering Division include:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
  - Completed construction of Monitor Square Storm Drainage Improvements along Tributary 1 of Indian Creek in the vicinity of 103rd Street and Rosewood.
  - Completed construction of storm sewer replacement along 87th Street, US69 to Santa Fe Drive.
  - Completed construction of the storm sewer replacement at the following locations: 99th & Metcalf; 97th & Metcalf; 61st & Metcalf Lane; Connell, north of 95th Street; and 141st Street & Quivira.
  - Commenced construction of the storm sewer replacement at 87th Street & Metcalf Avenue.
  - Commenced construction of the storm sewer replacement at 89th Street & Outlook Drive.
  - Completed design of the storm sewer replacement at Lamar Avenue, from 92nd to 95th Street.
  - Completed design of the storm sewer replacement at Walmer Street, from 97th to 99th Street
  - Commenced design of storm sewer improvements at 89th Street & Craig Street.

- Commenced design of the storm sewer replacement at the following locations: 7320 162nd Street; 79th Street &Santa Fe Drive; 77th Terrace, East of Metcalf Avenue; Santa Fe Drive & Hardy Street; and 98th Terrace & England Drive.
- Continued operation and maintenance of the Flood Warning System that included System Hardware; System Software, Licenses and Subscriptions; and Engineering Support.
- Continued to implement programs under the city's Clean Water Act National Pollutant Discharge Elimination System (NPDES) permit including the development of new Stormwater Management Plan; and water quality monitoring of the city's impaired waters (Wolf Creek, Coffee Creek and Tomahawk Creek).

➢ *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*

- Continued to provide personal field visits to citizens with storm drainage concerns.
- Continued publishing our monthly environmental newsletter "Eco-Connect."
- Provided stormwater and water quality presentations to classrooms and small group meetings.
- Partnered with the Blue River Watershed Association (BRWA) in their water quality education efforts at local schools.
- Partnered and participated with Johnson County's Stormwater Management Program in their water quality education efforts throughout the county.
- Partnered and participated with Mid America Regional Council (MARC) in their water quality education efforts in the Kansas City area.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Stormwater system condition rating (1 = critical 5 = excellent)			
· Box culverts	4.0	4.5	4.5
· Enclosed pipe	4.5	4.5	4.5
· Ditch Liner	3.6	4.5	4.5
EFFICIENCY/WORKLOAD MEASURES			
Number of Investigations into Citizen Stormwater Concerns	47	80	80
Number of stormwater projects managed for:			
·Capital Projects	29	25	25
·Maintenance Projects	7	25	25
Number of CIP/Maintenance projects inspected per project inspector	4.2	4	2

EXPENDITURES:

Stormwater Utility Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$769,839	$1,097,119	$1,109,851
Commodities	8,474	8,615	8,615
Contractual	128,648	294,895	310,725
Capital Outlay	2,638	59,270	250
Transfers/Others	0	0	0
TOTAL	$909,599	$1,459,899	$1,429,441

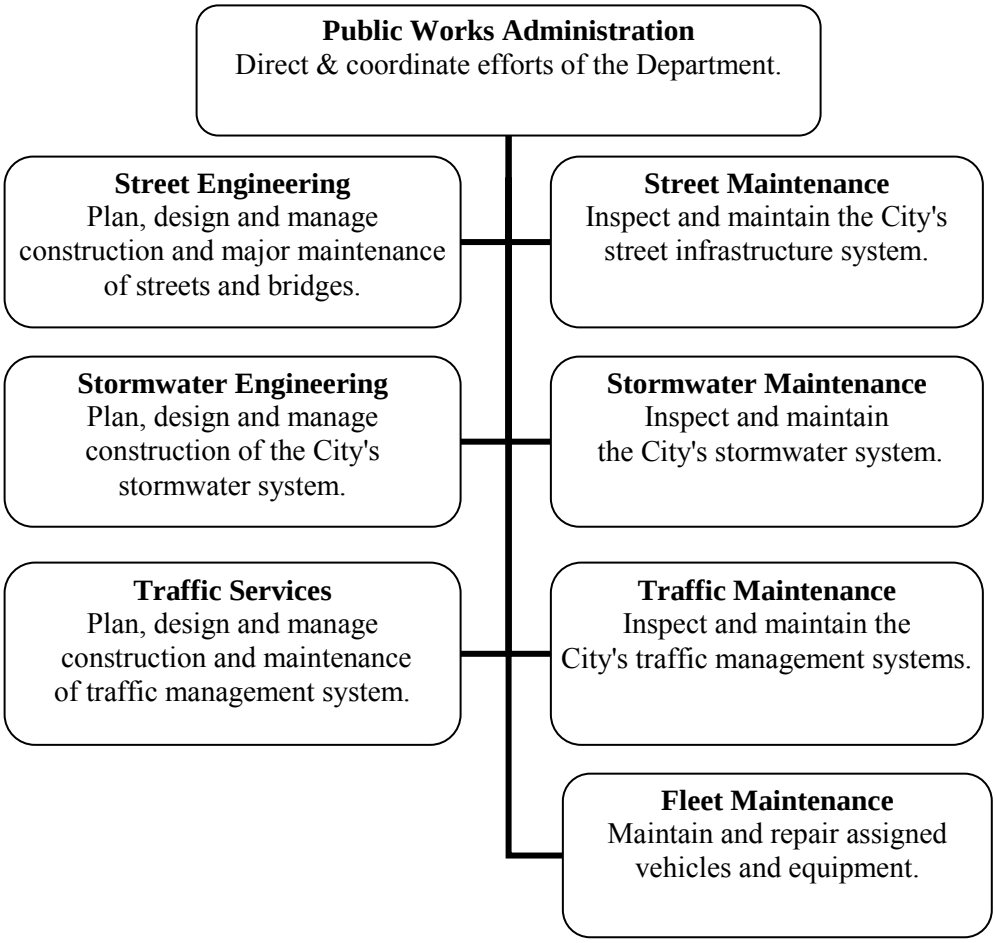
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Assistant City Engineer	0	0	1
Supervisory Civil Engineer	1	1	0
Civil Engineer II	1	1	1
Construction Inspector, Senior	1	1	1
Construction Inspector I	1	1	1
Engineering Systems Specialist	0	1	1
Engineering Technician, Senior	2	2	2
Engineering Technician I	0	0	1
Water Quality Specialist	1	1	1
Erosion & Sediment Control Coordinator	0	1	1
Total Full-time Employees:	**7**	**9**	**10**
Part-Time			
Stormwater Engineering Aide	0.46	0.46	0.46
Total Part-time Employees:	**0.46**	**0.46**	**0.46**
TOTAL FTEs	**7.46**	**9.46**	**10.46**

Program Description

The Traffic Services Division is responsible for planning, designing and managing the City's traffic flow. These tasks are accomplished through the installation and operation of traffic control devices on public streets throughout the City.

Public Works - Organizational Chart



Mission Statement

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- *Safe: Meet recognized standards for and promote innovations in traffic safety policy and practices,*
- *Convenient: Optimize efficient traffic flow throughout the City,*
- *Beneficial: Promote multi-modal transportation choices, and*
- *Reliable: Ensure the operational readiness of the City's transportation technology network.*

Agency Locator

Public Works

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services ◆
Traffic Maintenance
Street Maintenance
Stormwater Maintenance
Fleet Maintenance

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Services Division in 2018:

- *Optimize efficient traffic flow throughout the City:*
  - Install approximately five additional closed-circuit television cameras to increase the monitoring capabilities of the Overland Park Traffic Control System (OPTCS).
  - Continue a regular replacement program to install high definition CCTV cameras to replace aging equipment that is analog-based and wearing out. An additional $50,000 will be available for this effort.
  - Decrease the number of video detection cameras in the city's operating system and determine strategies to increase their effectiveness. Utilize more radar based detection systems in place of video.
  - Enhance the Overland Park Traffic Website to provide citizens with additional traffic information such as incident locations and motorist information. Work with IT to update functionality on multiple web interface platforms.
  - Continue the citywide migration to updated signal controllers to provide enhanced technological capabilities.
  - Work with Johnson County Transit to refine Bus Rapid Transit technology along the Metcalf Avenue corridor and look to expand it to other routes.
  - Promote bicycle usage as a viable modal choice by participating in "Bike to Work Week" in May and designate certain routes in OP as bike routes. Continue implementation of the OP Safe Bicycle Use Outreach Project study recommendations. Prepare plans for 2019 bike lane striping project in southern OP.
  - Work with KC Scout to integrate with the City's system to allow for travel time information to be posted to motorists.
  - Utilize the dynamic trailblazer signs along College Blvd. installed in 2016 to better inform drivers on College Blvd and coming from the nearby office developments as to optimal routes.
  - Construct new traffic signals as needed.

- *Meet recognized standards for and promote innovation in traffic safety policy and practices:*
  - Utilize the citywide traffic calming policy to address citizens' concerns about neighborhood traffic flow, congestion management and safety, and advocate for funding in the capital improvement program process.
  - Promote awareness of roundabouts and advocate for more to be installed in new developments and at existing intersections. This includes new roundabouts as part of southern OP thoroughfare widening projects (such as 167th Street/Metcalf and 159th Street/Mission Road). Urban compact roundabouts will be investigated for trial locations.
  - Look for opportunities where tablet computing can increase productivity in the field.
  - Continue to implement recommendations from the Southern OP Transportation Plan regarding future lane configurations.
  - Continue implementation of the bike master plan and prepare for work needed in 2019 in southern OP.

- *Ensure the operational readiness of the city's transportation technology network:*
  - Replace aging traffic signals as needed.
  - Design project to replace KCPL leased streetlights purchased in 2013 with a major capital project in 2020 using LED lights. Work with Maintenance Division on program to finish residential

streetlight conversion to LED bulbs and plan for start of thoroughfare conversion program in 2020.
- Add LED streetlight heads to projects where budgets allow.
- Continue to look at removing unwarranted traffic signals as projects are considered.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Traffic Services Division include:

- *Optimize efficient traffic flow throughout the City:*
  - Over 155 closed-circuit television (CCTV) cameras have been installed to increase the monitoring capabilities of OPTCS.
  - The City has approximately 100 miles of fiber installed which connects the City traffic signal system to both the Command and Control Center and each city facility. In 2016 one mile of fiber on 159th Street between Metcalf and Nall was installed.
  - The Overland Park Traffic Website continues to provide citizens with additional traffic information such as streaming video from our CCTV cameras. Additional CCTV cameras were added and incident information is available on the website.
  - Four years ago, the CCTV camera information was added to a snowplow web portal to give citizens better information when snowstorms hit our area. Additional cameras were added to the page as they were deployed in the field.
  - Continued to work with the traffic signal central software (TranSuite) that was brought on-line in 2006-2007 to control the signal system and traffic signals. New updates/modules have been added through the multi-jurisdictional Operation Green Light project.
  - Added another batch of new 2070 model controllers to enhance the ability to work with the TranSuite software. As of March 2016, all of our intersections are using model 2070 controllers.
  - Continued using Facebook to relay traffic information to residents and interested users.
  - Deployed and began testing a traffic adaptive system on 135th Street between Nall and Switzer to allow better traffic flow.
  - Became a partner of the application WAZE which allows staff to input traffic incidents to better alert drivers of problems they may encounter.

- *Meet recognized standards for and promote innovation in traffic safety policy and practice:*
  - Continued to advocate for roundabout construction.
  - Staff is conducting an analysis of crashes using crash rates based on traffic volume data.
  - Over 1,000 crash videos were captured as part of our traffic-monitoring program.
  - Continued to add to the city's bicycle network. Conducted bike counts at 50 locations in 2016.
  - The South Streets Transportation Plan which promotes a new approach to thoroughfare design started being used on a more frequent basis after its adoption by the Council at the end of 2015.

- *Ensure the operational readiness of the City's transportation technology network:*
  - Made additional hardware installations and facility and field component connections to OPTCS to protect against data loss and improve communication effectiveness. This consisted of one additional mile of fiber optic cable and five closed-circuit television cameras.
  - Added compressed natural gas generators and battery backup at critical traffic management locations to ensure operation of traffic signals and ITS hardware during power outages.
  - The City is connected to KC Scout which allows the city to tie the traffic operations center to the Scout network. The City provides travel time information to our arterial DMS's based on traffic conditions monitored by Scout on the freeway network.

- A traffic adaptive signal system was deployed along 135th Street from Switzer to Nall as a test bed for KDOT.
- Replaced traffic signals at 87th and Switzer. New signals were installed at 159th/Lowell, 159th/Nall. A new signal will be constructed later this year (2017) at 135th/Grandview, 143rd/Pflumm, and 159th/Foster.
- LED streetlights were added along 87th Street from Santa Fe to Goddard.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of citizens rating the roadways as safe or very safe:	76%	90%	90%
Percent of citizens reporting that they are satisfied or very satisfied with the flow of traffic and congestion management:	63%	75%	75%
Operating Readiness			
·Traffic Signals	89%	95%	95%
·Streetlights	96%	95%	95%
EFFICIENCY/WORKLOAD MEASURES			
Number of engineering plans prepared:			
·In House	18	15	15
·Contract	44	30	30
Number of projects managed:			
·CIP	12	12	12
·Major Maintenance	7	10	10
Number of citizen requests:			
·Assigned for investigation	178	200	200
· Investigation completed	103	130	130
Number of travel time runs conducted:	722	700	700
Number of speed surveys conducted:	4	50	50

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,395,177	$1,590,911	$1,684,857
Commodities	31,485	14,750	15,600
Contractual	132,146	135,280	134,690
Capital Outlay	56,839	0	0
Transfers/Others	0	0	0
TOTAL	$1,615,647	$1,740,941	$1,835,147

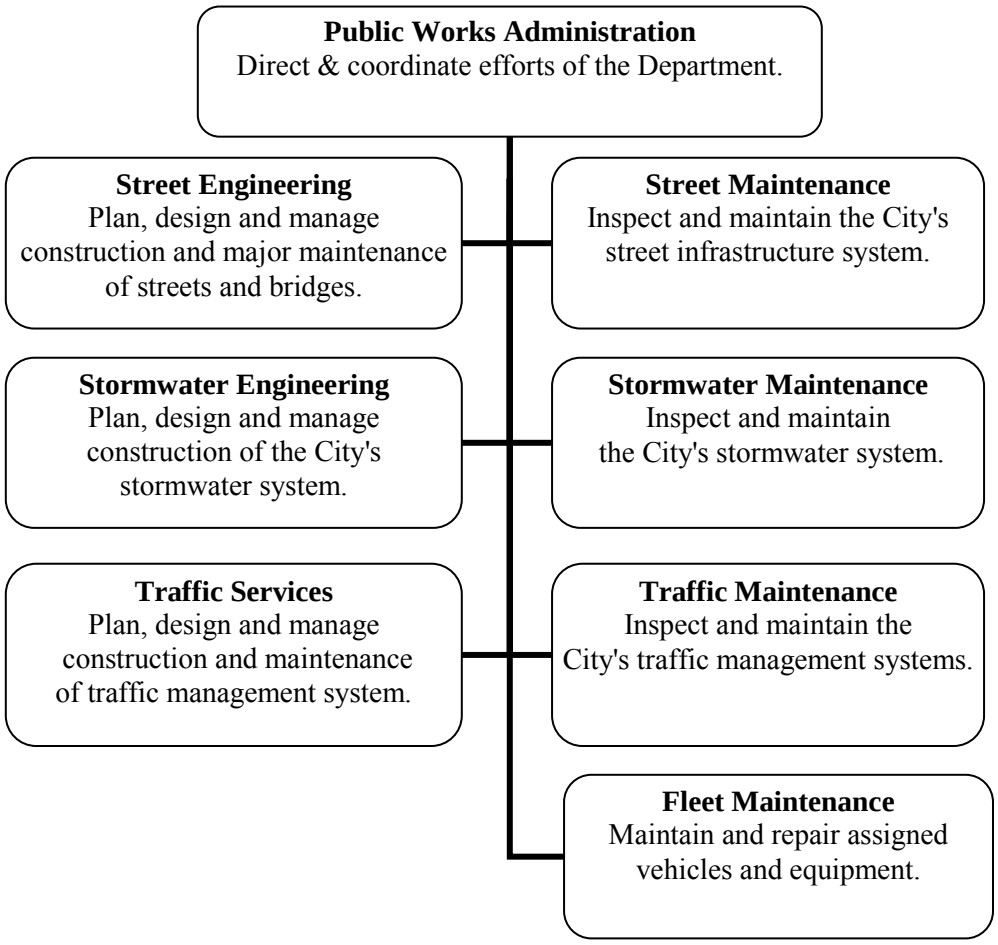
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
City Traffic Engineer	1	1	1
Asst City Traffic Engineer	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	1	2	3
Civil Engineer II	2	1	0
Traffic Engineering Tech, Sr	4	4	4
Traffic Engineering Technician	1	1	1
Trans. Project Inspector Sr	1	1	1
Trans. Project Inspector I	2	2	2
Total Full-time Employees:	**14**	**14**	**14**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**14.00**	**14.00**	**14.00**

Program Description

Traffic Maintenance is responsible for keeping the City's traffic control and traffic management devices in operational condition. These devices include approximately 260 traffic control signals, electronic video monitoring devices, over 30,000 traffic signs, pavement delineation markings and roughly 14,000 streetlights. The Traffic Maintenance Division is guided in its work by the Manual on Uniform Traffic Control Devices or (MUTCD).

Public Works - Organizational Chart



Mission Statement

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- *Safe: Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City,*
- *Convenient: Prompt response to service requests for repairs, timely replacement or upgrade of elements, and programmed traffic system improvements,*
- *Beneficial: Dependable operation, efficient and safe navigation for citizens and economic vitality of City, and*
- *Reliable: Monitor the City's traffic infrastructure assets.*

Agency Locator

Public Works

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance ⬅
Street Maintenance
Stormwater Maintenance
Fleet Maintenance

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Maintenance Division in 2018:

- *Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City:*
  - Conduct scheduled inspections of all traffic control and traffic management systems. Repair or replace defective items through programmed line item budget allowances.
  - Conduct scheduled inspections of all electrical power backup devices and perform required routine maintenance (power electrical generators and battery backup systems).
  - Conduct annual audit of citywide sign retroreflectivity levels and replace noncompliant signs through programmed line item budget allowances.
  - Conduct annual audit of pavement marking visibility, repainting or replacing markings through programmed line item budget allowances.
  - Conduct scheduled inspections of all street lights, repairing or replacing defective items through programmed line item budget allowances.

- *Monitor the City's traffic infrastructure assets:*
  - Track and map changes to the city's inventory of traffic signs, street lights, traffic signals and pavement markings by inputting additions/ revisions into asset management records.
  - Assist/support the Public Works Traffic Engineering Division by assessing annual traffic volumes.
  - Assist/support the Public Works Traffic Engineering Division manage the operation of traffic management assets by responding to service complaints including after hours and weekends.
  - Track operating reliability of city street lights through regularly scheduled night runs.

- *Dependable operation, efficient and safe navigation for citizens and economic vitality of City:*
  - Continue efforts to reduce levels of electrical power consumed by traffic control devices and street lighting. Example, continue efforts to convert residential street lights to Light Emitting Diodes (LEDs).
  - Continue partnerships with Police, Public Works Traffic Engineering and other departments and/or agencies in the planning and execution of traffic control measures for scheduled events and emergency response incidents.
  - Perform regular maintenance and repair to traffic infrastructure utilizing industry best practices and trained/qualified repair technicians.
  - Provide responsible field locates of city owned underground utility wiring in connection with requests made by private contractors and other agencies working in the City's right of way.
  - Install new barcodes on signs and tracking system with scanner to input into work management system.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Traffic Maintenance Division include:

- *Planned for and maintained traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City.*
  - Completed the annual retroreflectivity inspection of city traffic signs.
  - Maintained a 97% reliability rating on thoroughfare street light operations.

- Converted over 1300 streetlights to LED.
- Provided prompt response to service requests for repairs, replacement or upgrade of elements, and programmed traffic system improvements.
- Responded effectively to traffic signal, street light, and traffic sign problems requiring repair or replacement to resolve malfunctioning or damaged units.
- Repainted and replaced pavement markings as part of an annual program to maintain pavement markings integral to traffic safety visible to the motoring public.
- Replaced traffic signs identified as not meeting retro reflectivity standards as part of an annual program to maintain signs integral to traffic safety visible to the motoring public.

➢ *Monitored the City's traffic infrastructure assets.*

- Recorded the addition of street lights, traffic signs and signals into asset management software.
- Completed an inspection audit of auxiliary power systems connected to traffic signals. The audit identified current condition, maintenance/repair need and operational importance of each system.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of citizens rating quality of street lighting repair and maintenance as good or very good:	79%	90%	90%
Percent of street light maintenance requests completed within three working days:	74%	80%	80%

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,113,404	$1,328,903	$1,392,894
Commodities	319,186	427,020	368,495
Contractual	1,773,064	1,409,925	1,468,500
Capital Outlay	513	198,000	243,500
Transfers/Others	0	0	0
TOTAL	$3,206,167	$3,363,848	$3,473,389

PERSONNEL (full-time equivalent):

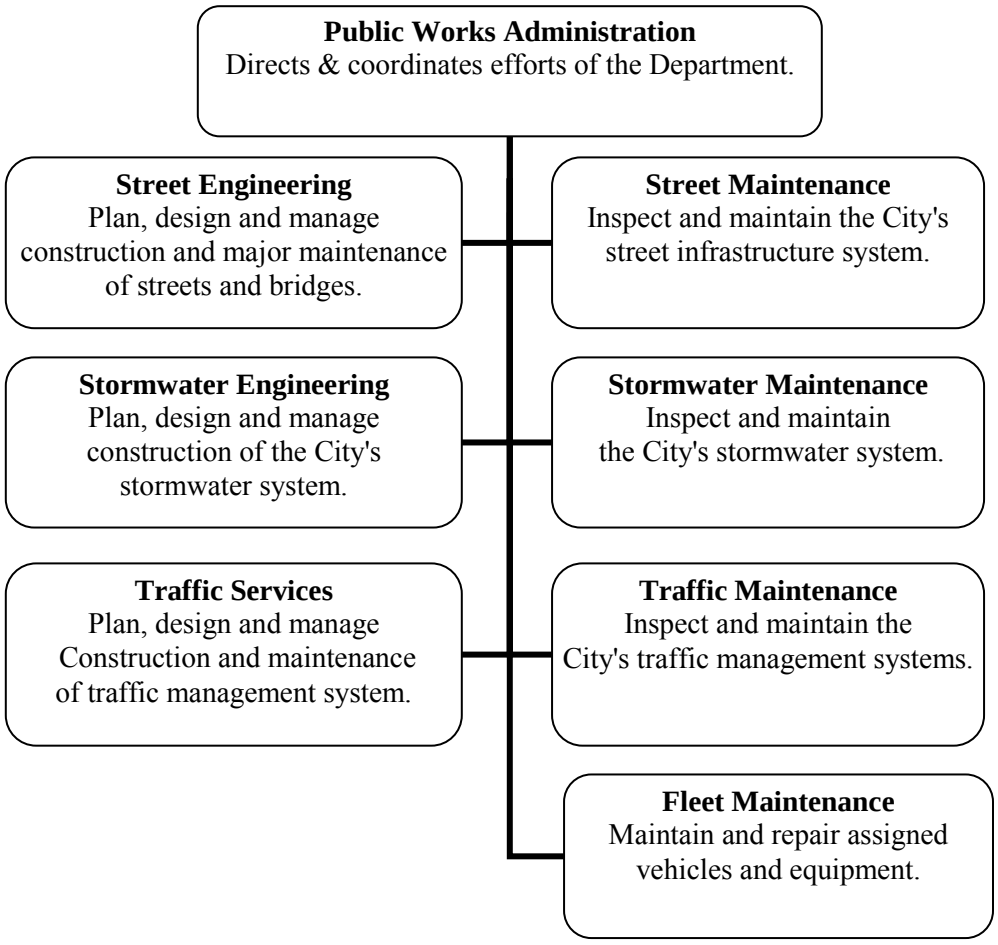
Full-Time	2016 Budget	2017 Budget	2018 Budget
Supv, Public Works Maintenance	1	1	1
Maintenance Crew Leader	1	1	1
Maintenance Worker, Senior	0	0	1
Maintenance Worker	2	1	1
Traffic Control Technician	3	3	3
Traffic Signal Specialist	4	4	4
Maint Utility Locator Tech	1	2	1
Street Lighting Technician	4	4	5
Total Full-time Employees:	**16**	**16**	**17**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**16.00**	**16.00**	**17.00**

Program Description

Street Maintenance is responsible for performing minor maintenance on City's streets and bridge infrastructure.

Street Maintenance inspects and performs minor maintenance on streets, bridges and curbs within the City's transportation infrastructure system. Where applicable, Street Maintenance also supports property owner responsibilities for sidewalk maintenance by making minor surface repairs. Street Maintenance is responsible for snow and ice control on City streets and bridges.

Public Works - Organizational Chart



Mission Statement

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- *Safe: Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City,*
- *Convenient: Establish open communication and prompt response to the public concerning maintenance issues,*
- *Beneficial: Preserve the utility and longevity of the City's transportation infrastructure to sustain its economic prosperity and*
- *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of street infrastructure.*

Agency Locator

Public Works

Public Works
- *Administration*
- *Street Engineering*
- *Stormwater Engineering*
- *Traffic Services*
- *Traffic Maintenance*
- *Street Maintenance* ☛
- *Stormwater Maintenance*
- *Fleet Maintenance*

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Maintenance Division in 2018.

- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
  - Perform year-round minor maintenance to City streets such as repair of street potholes, removal and replacement of small area street defects, sealing of small and wide pavement cracks.
  - Perform inspections of all street retaining walls.
  - Perform minor preventive maintenance activities such as surface sealing of bridge decks and street retaining walls.
  - Assist Public Works Engineering Division's contract maintenance program by preparing street asphalt for surface sealing.
  - Institute a curb repair program.

- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
  - Conduct regular systematic inspections of city streets to identify areas requiring maintenance or minor repairs for the given year.
  - Provide sidewalk maintenance support to residential property owners through minor patching or grinding of elevated edges.
  - Conduct periodic inspection of curbs and medians to identify locations needing removal of debris and/or minor patch repairs.
  - Conduct periodic inspection of retaining walls and pedestrian handrails for maintenance needs.
  - Provide annual snow and ice control on city streets and bridges.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Street Maintenance Division include:

- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
  - Completed requests to remove trip hazards along residential sidewalks through surface patching or grinding of elevated edges.

- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
  - Completed the preparation of street pavements in connection with the 2016 contracted street maintenance program. Effort included completion of a major milestone of completing the current year's work and beginning the next program cycle.
  - Completed sealing pavement cracks in streets which are three years beyond their last contracted maintenance sequence.

- *Responded to routine and emergency street maintenance needs in a timely and professional manner.*
  - Successfully executed the 2016-2017 snow & ice control program.
  - Provided efficient response to citizen requests to perform minor surface patch repairs in streets and curbs.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of thoroughfare pavements with an International Roughness Index (IRI) of 185 or less:	92%	90%	95%
Percent of collector, residential street and parking lot pavements with a pavement condition index (PCI) rating of 55 or higher:	83%	87%	100%
Average PCI of collector and residential streets	74	80	80
Average days to complete pothole repair from time of report:	6	3	3
WORKLOAD MEASURES			
Number of lane miles of street overlay			
·Residential/Collector	4	30	30
·Thoroughfare	14	15	15

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$2,248,199	$2,757,805	$2,801,708
Commodities	419,647	480,330	556,973
Contractual	465,501	295,583	293,200
Capital Outlay	882,431	840,000	698,700
Transfers/Others	0	0	0
TOTAL	$4,015,778	$4,373,718	$4,350,581

Special Street and Highway Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	4,600,000	5,325,000	6,220,000
TOTAL	$4,600,000	$5,325,000	$6,220,000

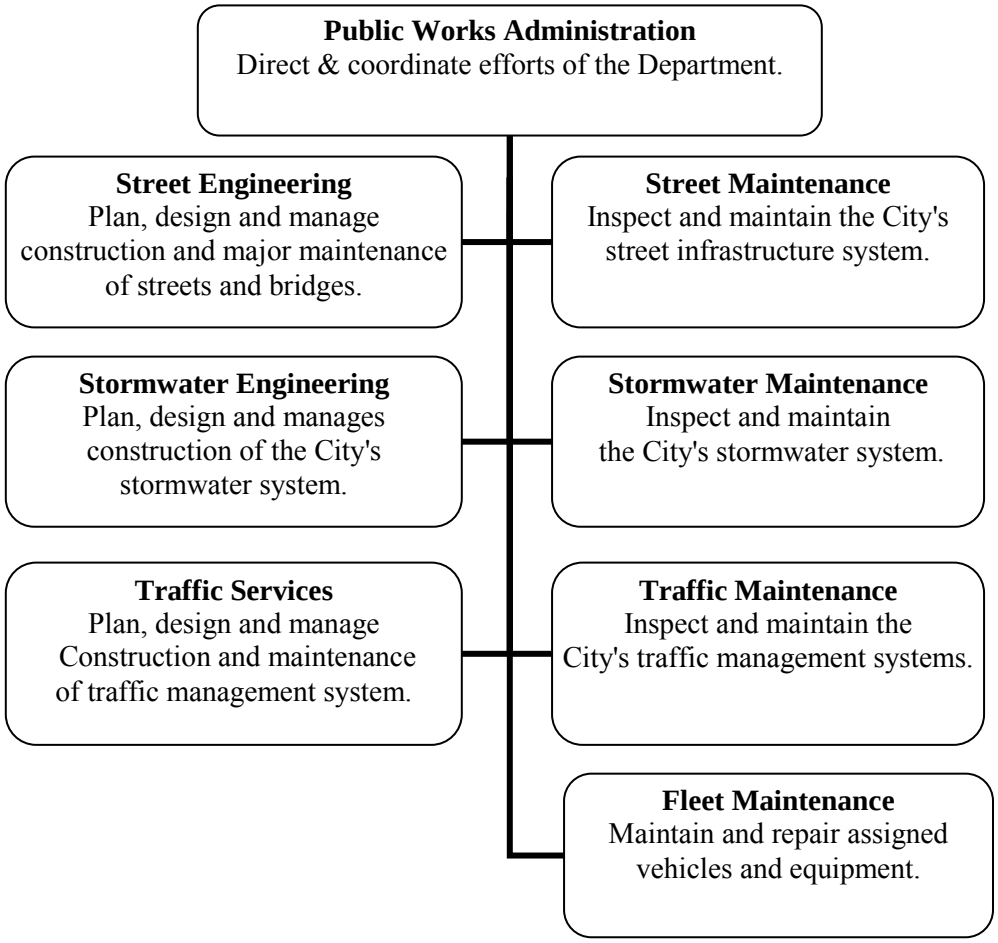
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Mgr, Maintenance Operations	1	1	1
Supv, Public Works Maintenance	2	2	2
Supt, Public Works	1	1	1
Construction Specialist	2	2	1
Engineering Technician, Senior	1	1	1
Equipment Operator	4	4	5
Inventory Control Specialist	1	1	1
Maintenance Crew Leader	2	2	2
Maintenance Worker, Senior	5	8	6
Maintenance Worker	17	16	18
Administrative Assistant	2	2	2
Total Full-time Employees:	**38**	**40**	**40**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**38.00**	**40.00**	**40.00**

Program Description

Stormwater Maintenance is responsible for inspecting and maintaining the stormwater runoff collection and conveyance system in a safe and clean condition. System elements include curb inlets, area inlets, junction boxes, pipe, and roadway ditches. Maintenance activities are conducted to comply with the Federal Clean Water Act, specifically Phase II of the National Pollutant Discharge Elimination System (NPDES). Maintains and implements the flood management program.

Public Works - Organizational Chart



Mission Statement

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- *Safe: Determine improvements system-wide consistent with present and future demands and conduct activity to prolong long-term infrastructure performance,*
- *Convenient: Accommodate service requests from the public concerning stormwater system maintenance and repairs,*
- *Beneficial: Inspect and repair for adequate conveyance as designed to minimize flooding and damage to public and private property, and*
- *Reliable: Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*

Agency Locator

Public Works

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
Street Maintenance
Stormwater Maintenance ⬅
Fleet Maintenance

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Maintenance Division in 2018:

- *Respond to service requests from the public concerning stormwater system maintenance and repair:*
  - Conduct an annual street sweeping program to maintain clean city reduce public complaints of dirt and debris in streets and pollutants reaching the storm water management system.
  - Identify system deficiencies through annual inspection of storm water drainage infrastructure, to include piping, inlet structures, ditch liners and BMP's, and channels.
  - Perform regular cleaning, maintenance and repairs to stormwater drainage infrastructure.
  - Provide necessary roadway ditching to convey water safely and help prevent erosion to roadways.

- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function:*
  - Perform systematic inspections of storm drainage network to include pipes and structures.
    - Track inspection results through computerized work management system allowing repair and maintenance problems to be prioritized.
  - Inspect roadside ditches and perform improvements as identified to support the maintenance of unimproved roadways.
  - Perform maintenance on ditch liners identified from 2017 inspections
  - Inspect box culvert culverts (2-year cycle) and corrugated metal pipe (3-year cycle).
  - Approximately 4 Maintenance Bonds will be inspected by the video camera truck this year.
  - Sweep city streets twice a year, with each sweeping taking approximately 3 months. The first sweeping starts April 1 and the second sweeping starts August 1.
  - Establish and execute best management practices for National Pollutant Discharge Elimination System (NPDES) Phase II compliance.
  - Continue to use Android tablets and Lucity apps to collect stormwater structure inspection data to include condition assessment as well as create work orders for maintenance items
  - Repair guardrails in-house or by Contract as needed (based on accidents)
  - Removal of any remaining guardrails from 2017 list and handrail installations
  - Stormwater Treatment Units inspection and maintenance per Manual. In 2017, there were 19 Units. An additional 9 (nine) units are to be installed after 2017 totalling 28.
  - Culvert maintenance, repair and replacement locations have been identified from 2017 inspections (approximately 25 locations)

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Stormwater Maintenance Division include:

- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function:*
  - Completed televised inspection of 106,300 linear feet of storm drain piping and inspected 1,181 structures. Assessed the condition of inspected areas and completed over 266 minor repairs on structures and replaced 272 linear feet of culvert pipe and 5 storm sewer repairs.
  - Inspected PIP projects under Contractor Maintenance with video inspection unit-22 in 2016, 7 scheduled of 2017 and currently 4 for 2018.
  -
  - Removed 1,050 cubic yards of sediment and debris from the city's storm drainage system, reducing opportunities for system failures to develop and pollutants to reach waterways.

- Ditch Liner inspections are currently on-going in 2017, utilizing tablets for the first time to collect data. A maintenance plan for 2018 will be outlined once inspections are completed.
- Completed the 2016 street sweeping program, removing 8,256 cubic yards of debris from city streets.
- Assisted the Public Works Engineering Division's seal coating program through supplemental sweeping of designated streets. Provided an additional 3-5 sweepings.
- Removal of 21 guardrails and installation of handrails based on Traffic.
- Repaired all damaged guardrails.
- Engineering\Maintenance Inspections completed.
- Completed a program to identify the location and cleaning schedule of Stormwater Treatment Units. Currently there are 19 installed within the City.
- Repair guardrails in-house or by Contract as needed (based on accidents)
- Inspected Residential and Thoroughfare Culverts and have identified locations for maintenance and replacement in 2018
- Assisted Traffic Maintenance troubleshoot cable damages from Fiber-Buildout with the use of the jet vac truck for hydro-excavations
- Flood Barricade Team - one flooding event on August 27, 2016, on Turkey creek activated a portion of the Flood Barricade Team.

➢ *Accommodate service requests from the public concerning stormwater system maintenance and repair:*
- Provided efficient response to resident drainage complaints, and where applicable, coordinate work efforts with the Public Works Engineering Division to resolve major drainage issues.

➢ *Determine improvements system-wide consistent with present and future demands, and conduct activity to prolong long-term infrastructure performance:*
- Assisted Public Works Engineering in the identification and prioritization of storm drain inlets to be replaced as part of the street overlay/ reconstruction program.
- Assisted the Planning Division by inspecting developer-constructed storm drain infrastructure to identify deficiencies prior to acceptance for city ownership.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
WORKLOAD MEASURES			
Percent of city street system swept:			
·Thoroughfare	100%	100%	100%
·Residential	100%	100%	100%
·City Parking Lots	100%	100%	100%
Street sweeping debris collected (cu. yds.)	5,501	5,000	5,000

EXPENDITURES:

Stormwater Utility Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,380,635	$1,545,137	$1,632,424
Commodities	235,143	307,395	263,445
Contractual	205,704	278,390	321,660
Capital Outlay	450,342	172,000	470,000
Transfers/Others	0	0	0
TOTAL	$2,271,824	$2,302,922	$2,687,529

PERSONNEL (full-time equivalent):

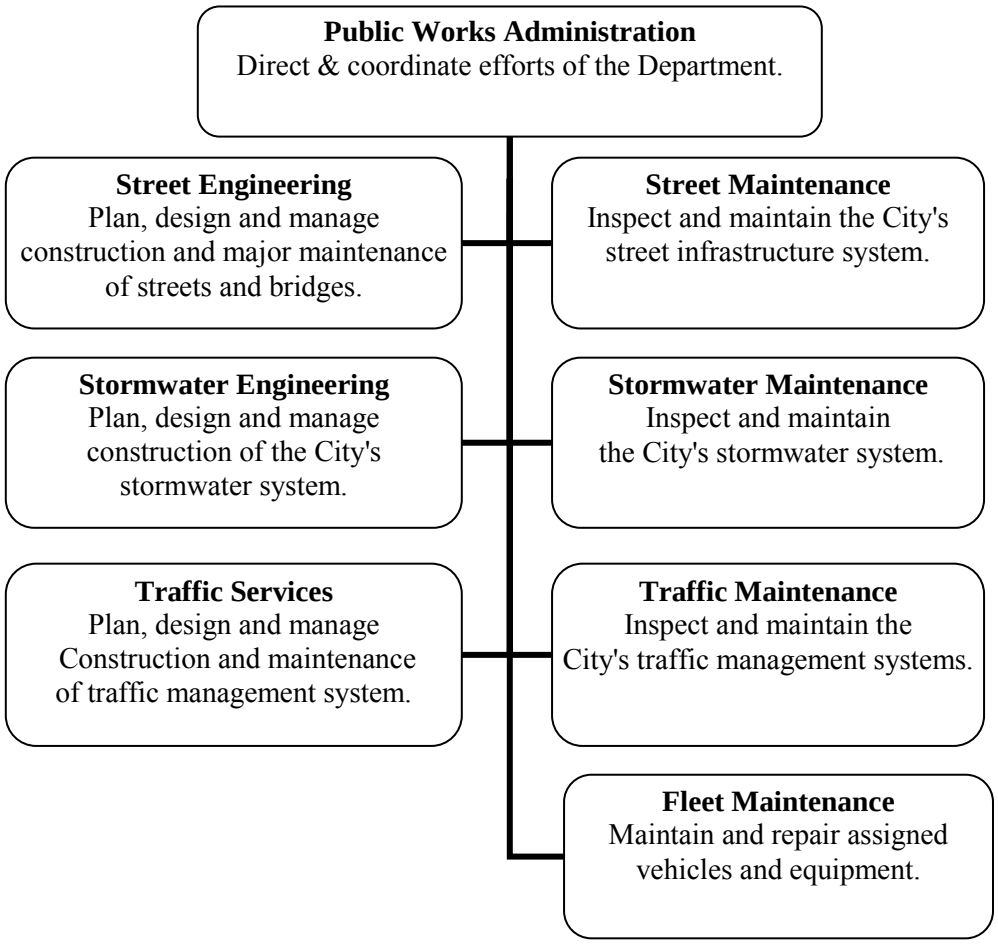
Full-Time	2016 Budget	2017 Budget	2018 Budget
Supv, Public Works Maintenance	2	2	2
Asst Supv, PW Fleet Maint	1	1	1
Construction Specialist	2	2	2
Equipment Operator	6	6	6
Maintenance Worker, Senior	4	1	2
Maintenance Worker	2	5	4
Video Inspection Technician	1	1	1
Total Full-time Employees:	**18**	**18**	**18**
Part-Time			
Parts Room Clerk	0.48	0.48	0.48
Total Part-time Employees:	**0.48**	**0.48**	**0.48**
TOTAL FTEs	**18.48**	**18.48**	**18.48**

Program Description

Public Works Fleet Maintenance is responsible for fleet management of vehicles and equipment assigned to the Public Works Department. In addition, the Fleet Maintenance Section repairs and maintains fire trucks and ambulances assigned to the City's Fire Department through a separate services agreement between Public Works and Fire.

Public Works Fleet Maintenance is responsible for managing the purchase of new vehicles, conducting regular inspections of the fleet's condition, performing preventive maintenance and managing the fleet's major repair work needs. The Fleet Maintenance section is also responsible for managing the City's vehicle fuel supply system and the City's car washing facilities. Elements of the infrastructure they are responsible for include: a 260 unit combined Fire and Public Works Department fleet, automated car wash facility, and two vehicle fueling locations.

Public Works - Organizational Chart



Mission Statement

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- *Safe: Provide preventive and scheduled maintenance for proper working condition,*
- *Convenient: Provide availability and safe operation of fueling and wash capabilities for city vehicles,*
- *Beneficial: Provide quality customer-oriented and professional automotive services, and*
- *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment.*

Agency Locator

Public Works

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Fleet Maintenance
Traffic Maintenance
Street Maintenance
Stormwater Maintenance
Fleet Maintenance ⬅

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fleet Maintenance Division in 2018.

- *Provide preventive and scheduled maintenance for proper working condition:*
  - Conduct regular safety inspections on fleet vehicles to proactively identify repair needs.
  - Perform regularly scheduled routine maintenance on fleet vehicles.
  - Perform major vehicle repairs utilize both in-house mechanics and external repair shops.
  - Maintain vehicle records showing their history of inspections, maintenance and repairs.

- *Provide fuel and access to wash facilities for all city vehicles:*
  - Manage the city's purchase, storage levels and dispensing systems of vehicle fuels.
  - Maintain regulatory authorization to operate bulk storage of fuel and the dispensing systems to city vehicles.
  - Maintain the mechanical operation of the Dennis Garrett, Blue Valley and Parks' Hardy Street fuel dispensers.
  - Maintain the automated car wash facilities at the Dennis Garrett facility.
  - Manage fuel-use data records and administer the fuel cost transfers to fuel using departments.

- *Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment:*
  - Perform vehicle maintenance and repairs in accordance with established standards and/or industry practices.
  - Provide fleet management support to other departments as assigned.
  - Perform work on fire trucks and ambulances in accordance to service levels established by agreement between the departments of Fire and Public Works.
  - Annually evaluate fleet replacement needs, develop a prioritized listing of fleet items to replace, and manage the procurement of fleet items approved for replacement.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fleet Maintenance Division include:

- *Provide preventive and scheduled maintenance for proper working condition:*
  - Maintained fleet overall reliability to greater than 93% for Public Works vehicles and at 95% for Fire Department vehicles. Reliability rates are the percentage of time during the workable hours of the year a vehicle if fully operable for use.
  - Maintenance and repair of the fleet assigned to Public Works was performed within available resources.
  - Maintenance and repair of fire trucks and ambulances was performed within available resources and in a manner that sustained Fire's service level needs.

- *Provide availability and safe operation of fueling and wash capabilities for city vehicles:*
  - Provided a reliable supply of fuel to all City Departments. Maintained fuel quality

standards to minimize vehicle performance problems.
- Properly managed the regulatory compliance requirements to store and operate a fuel supply system.
- Maintained the car wash facility.

➢ *Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment:*
- Completed the purchase of new vehicles approved under the annual vehicle replacement program.
- Maintained Public Works and Fire vehicles in accordance to industry standards.
- Maintained effective and efficient operability of street snow plowing equipment for the winter season.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Average operational readiness of fleet:			
Public Works vehicles	97%	94%	95%
Fire Department	95%	95%	95%
EFFEICIENY/WORKLOAD MEASURES			
Average Fleet Age	10.8	10	9
Preventive Maintenance Procedure	558	456	450

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$456,261	$551,835	$537,940
Commodities	212,824	226,225	193,225
Contractual	347,323	211,700	244,600
Capital Outlay	0	30,000	0
Transfers/Others	0	0	0
TOTAL	$1,016,408	$1,019,760	$975,765

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Supv, PW Fleet Maintenance	1	1	1
Fleet Analyst	1	1	1
Equipment Mechanic, Senior	2	2	3
Equipment Mechanic	3	3	2
Inventory Control Clerk	1	1	1
Total Full-time Employees:	**8**	**8**	**8**
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	**0.00**	**0.00**	**0.00**
TOTAL FTEs	**8.00**	**8.00**	**8.00**

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COMMUNITY DEVELOPMENT

GOAL: To provide and promote the highest quality of life for the citizens of Overland Park by seeking the proper and most effective use of land, natural resources and human resources; by effectively administering public services that enhance health, safety and welfare; and by facilitating desirable living, working, economic and leisure opportunities for all citizens.

COST CENTERS:

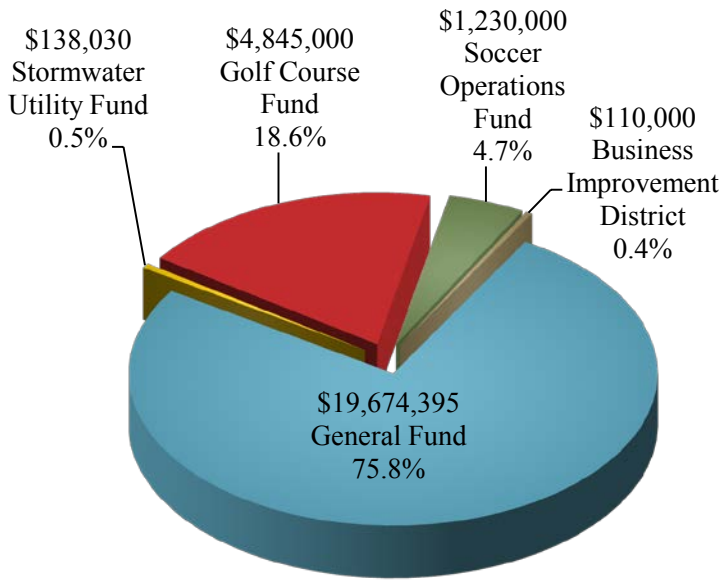
Parks and Forestry
Arboretum/Botanical Garden

Leisure Services
Community Centers
Farmstead
Golf Courses
Aquatics
Soccer Complex

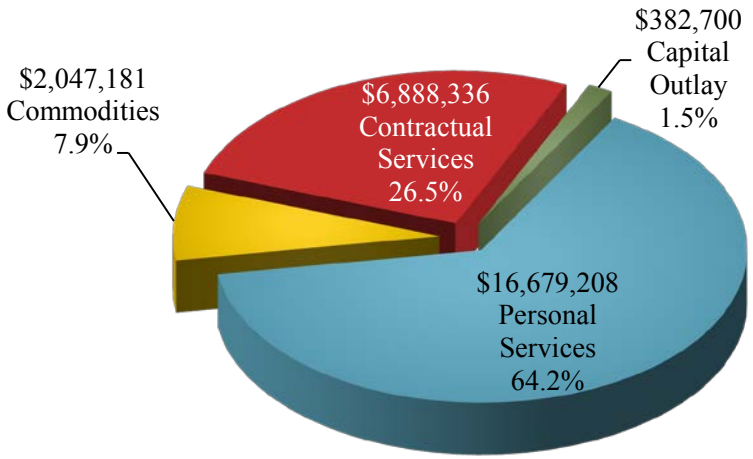
Planning and Development Services
Community Planning
Building Safety
Engineering Services

2018 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2018 Expenditures = $25,997,425

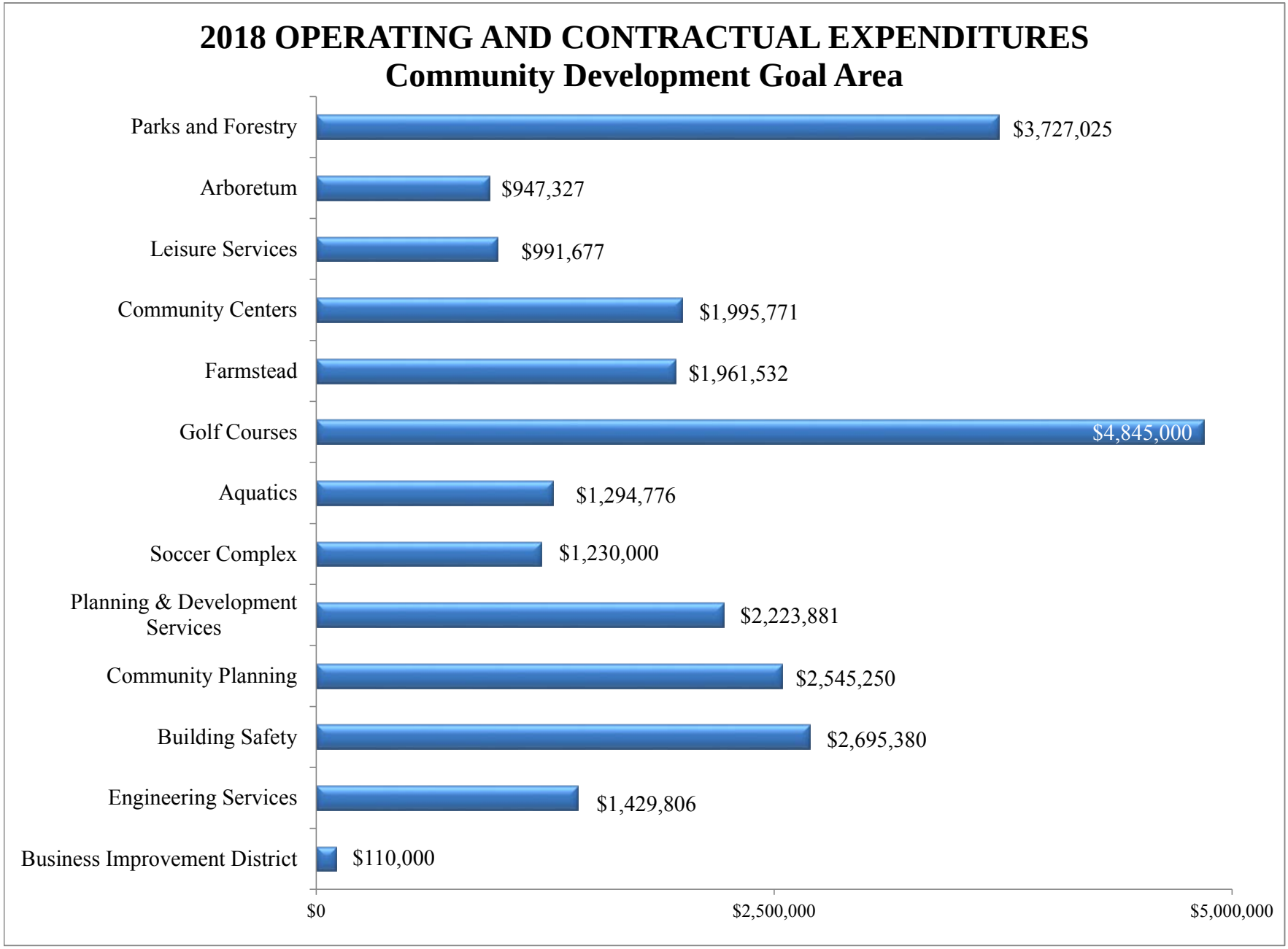


FUNDS



EXPENDITURE TYPE

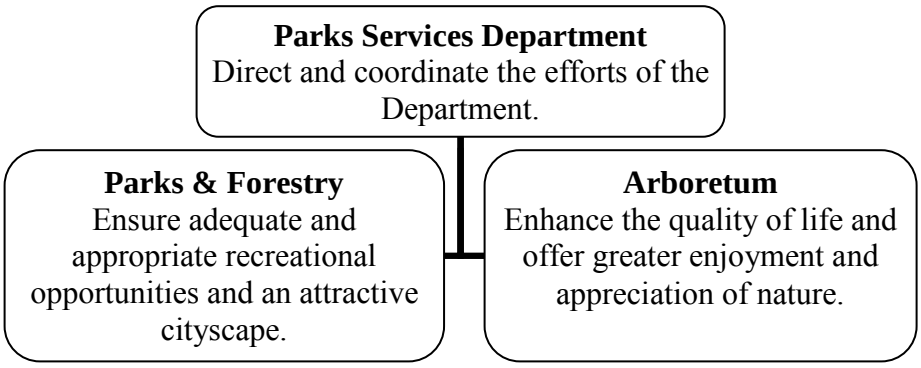
Community Development Goal Area


2018 OPERATING AND CONTRACTUAL EXPENDITURES
Community Development Goal Area
Parks and Forestry
$3,727,025
Arboretum
$947,327
Leisure Services
$991,677
Community Centers
$1,995,771
Farmstead
$1,961,532
Golf Courses
$4,845,000
Aquatics
$1,294,776
Soccer Complex
$1,230,000
Planning & Development Services
$2,223,881
Community Planning
$2,545,250
Building Safety
$2,695,380
Engineering Services
$1,429,806
Business Improvement District
$110,000
$0
$2,500,000
$5,000,000

Program Description

The Parks and Forestry Division is responsible for maintaining and improving parks, recreational areas, public grounds, islands, easements and all facilities located on these sites. High levels of maintenance and constant improvements insure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of the citizens of Overland Park, thereby providing a higher quality of life.

Parks Services Department - Organizational Chart



Mission Statement

To ensure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of Overland Park citizens by:

- *Maintaining and improving parks, recreation areas, public grounds, islands, easements and all facilities located on these sites.*

Agency Locator

Community Development
Parks and Recreation
Parks & Forestry ⬅
Arboretum

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Parks and Forestry Division in 2018:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
  - Achieve a 90% or greater satisfaction rating on selected park surveys of residents and patrons.
  - Construct new bike/hike trail links at several parks and greenway linkages.
  - Replace and repair sections of the older bike/hike trails to improve alignment and drainage.
  - Repair or replace trail bridges that are washing out along the creeks.
  - Connect Indian Creek Trail from Nieman Rd. to 69hwy bypass.
  - Install new signage along Indian Creek and Tomahawk Creek trails.
  - Maintain six lakes with five of them having lake aeration systems.
  - Replace playgrounds at Regency Lake, Hickory Hills and one other park to be determined.
  - Install new fall surface at Southlake Park.
  - Replace concrete sidewalks in various parks where needed.
  - Repair shelters and park structures to include painting, roofing, doors and fixtures.
  - Continue to upgrade lighting at park and pool facilities to LED.
  - Improve pool facilities including floors, signage, shade structures, counters and walkways.
  - Demolish and rebuild tennis courts at Antioch Acres and Brookridge.
  - Resurface tennis and basketball courts at various parks.
  - Add way-finding signage and new park signage.
  - Add Kinetics art sculptures at the Arboretum.
  - Dredge and reline Summercrest shoreline with rock.
  - Explore opportunities to add new park land consistent with the Parks Master Plan.
  - Coordinate July 4 Fireworks and assist in Jazz in the Woods festival preparation.
  - Perform seeding, grading and drainage improvements at various parks.
  - Perform snow removal operations at administrative sites and streets.
  - Implement park master plan recommendations.
  - Plant trees and shrubs in parks and greenways; replace trees in various City medians
  - Perform rural right-of-way roadside mowing and brush control.
  - Landscape beds in parks, city facilities, and medians planted with annuals, woody shrubs or ornamental perennials.
  - Complete cool season grass/weed spraying on buffalo grass islands.
  - Continue to transition buffalograss islands to Fescue.
  - Contract for the removal of dead/dying trees throughout park system.
  - Treat infected trees for bagworms twice in late spring.
  - Create spatial layers for park amenities, landscape beds, mowed spaces etc. using GIS.
  - Rejuvenate landscaping at Tomahawk Aquatic Center, Matt Ross Community Center, and Convention Center roundabout.
  - Continue educating residents and community leaders about Emerald Ash Borer and the Emerald Ash Borer Action Plan.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Parks and Forestry Division include:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
  - Upgraded plumbing at Santa Fe Commons and Farmers Market.
  - Installed 5 exercise stations at Roe Park.
  - Added irrigation at Roe Park.
  - Completed Roe Park Improvements.
  - Acquired additional park land at 159th St. & Quivira. Demolished existing house.
  - Painted Brookridge shelter.
  - Installed new shelters and ADA walks at James Place, Foxhill North and Foxhill South.
  - Constructed pickleball courts at St. Andrews Golf.
  - Replenished ADA mulch at half of park playgrounds.
  - Increased the number of pet waste stations along Indian Creek and Tomahawk Creek bike/hike trail. and in residential parks.
  - Started park monument signage.
  - Upgraded and added irrigation at BVPW.
  - Installed new fans at Young's Pool and Marty Pool chemical rooms.
  - Paint TRAC pool shell.
  - Replaced shade at various pools.
  - Installed ADA lifts and railings at pools to meet new ADA guidelines.
  - Installed new trail along 133rd street.
  - Reconstructed bike\hike trails caused by failures at Foxhill and Tomahawk Creek.
  - Crack sealed and seal coated various bike trails at different locations.
  - Constructed new trail and installed bridge at Sorrento.
  - Constructed Josh's story garden at the Arboretum.
  - Installed new greenhouse at the Arboretum.
  - Replaced bridge boards on 2 pedestrian bridges at Arboretum.
  - Continued adding irrigation systems to the central control.
  - Tested and maintained 87 water service backflows.
  - Continue tracking irrigation and pool work under Lucity.
  - Painted areas of four pools at Matt Ross Community Center and rebuilt pumps during shutdown period. Replaced all chemical lines for feeding, soaked filters. Replaced and cleaned floor tile in areas.
  - Assisted with Fall Festival and other Downtown Overland Park events.
  - Achieved Tree City USA designation for the 38th consecutive year and Growth Award for the 26th consecutive year.
  - Held Arbor Day celebration to include tree planting, seedling giveaway, and poster contest.
  - Coordinated July 4th fireworks display.
  - Removed and replaced landscaping at Bluejacket pool.
  - Removed and replaced landscaping at BVPW.
  - Removed and replaced landscaping at Jack Sanders Justice Center, including K-9 Memorial.
  - Presented landscape excellence awards to five local businesses.
  - Planted 150 trees in parks, greenway linkages, and public street medians.
  - Replaced 230 residential street trees within public right of way.

- Planted 10,000 annual plants.
- Maintained 12,773 square feet of annual space, and 288,050 square feet of ornamental beds in medians and at parks or city facilities.
- Maintained over 80 park areas and green spots (over 1,460 acres) at various maintenance intensities including turf care, tree care and facility maintenance.
- Maintained over 300 acres of islands and easements and mowed over 50 miles of rural roadways.
- Maintained 81 miles of bike/hike trails.
- Inspected and maintained 52 playgrounds, 13 restrooms, 44 irrigation systems and 5 display fountains.
- Started up, maintained and winterized 38 water services excluding irrigation.
- Inspected and maintained six aquatic facilities with 11 separate operating systems.
- Performed snow and ice control on City streets, parking lots and buildings.
- City Forester used the Lucity to manage inventory data as well as create work orders and track associated costs for labor, material and equipment.
- Pruned over a 1,000 street trees and park trees.
- Removed 250 trees from street right-of-way.
- Contracted maintenance of 183 beds located at administrative sites and medians.
- Chipped over 3,000 holiday trees to be used for mulch.
- Contracted to grind more than 200 stumps from street right of way.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of adjacent property owners rating maintenance of parks as good or very good:			
·City crews	89%	90%	90%
·Contract crews	91%	90%	90%
Percent of residents rating the following as good or very good:			
·Quality of turf	83%	90%	90%
·Turf height (frequency of mowing)	85%	90%	90%
·Trash pick-up (amount of ground litter)	90%	90%	90%
·Condition of amenities	87%	90%	90%
·Signage	85%	90%	90%
·Response to damage reports and vandalism	89%	90%	90%
·Security of park area, use of lighting, patrol	92%	90%	90%
·Overall quality	91%	90%	90%

Measure	2016 Actual	2017 Estimate	2018 Target
EFFICIENCY/WORKLOAD MEASURES			
Number of acres of park area maintained:	1,464	1,464	1,464
Number of acres maintained per FTE:	57	57	55
Number of acres of island and easements maintained:	341	341	341
Number of flower beds maintained:	30	30	30
Number inspected and maintained:			
·Restrooms/Park Shelters	13	13	13
·Playground units and fitness courses	54	53	53
·Miles of park and stream way bike/hike trails	39	39	39
·Miles of Greenway Linkage bike/hike trails	37	37	37
·Irrigation systems	45	45	45
·Soccer Fields	9	9	9
·Basketball Courts	10	10	10
·Baseball/Softball Fields	12	12	12

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,878,645	$2,152,697	$2,276,812
Commodities	259,281	339,800	302,123
Contractual	1,041,702	872,243	1,020,790
Capital Outlay	78,062	233,500	127,300
Transfers/Others	0	0	0
TOTAL	$3,257,690	$3,598,240	$3,727,025

Special Parks and Recreation Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	985,139	2,405,000	2,215,000
TOTAL	$985,139	$2,405,000	$2,215,000

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Director, Parks Services	1	1	1
Parks & Forestry Manager	0	0	1
Supervisor, Parks Maintenance	2	2	2
Forester	1	1	1
Park Project Coordinator	1	1	1
Park Attendant, Senior	4	4	4
Park Attendant II	6	9	6
Park Attendant I	6	3	6
Parks Facilities Tech, Sr	1	1	1
Parks Facilities Technician	4	4	4
Equipment Mechanic, Senior	1		
Equipment Mechanic		1	1
Drop-Off Recycling Cntr Attend	1	1	1
Total Full-time Employees:	**28**	**28**	**29**
Part-Time			
Laborer, Parks and Recreation	3.85	3.85	3.85
Administrative Clerk	0.87	0.87	0.87
Total Part-time Employees:	**4.72**	**4.72**	**4.72**
TOTAL FTEs	**32.72**	**32.72**	**33.72**

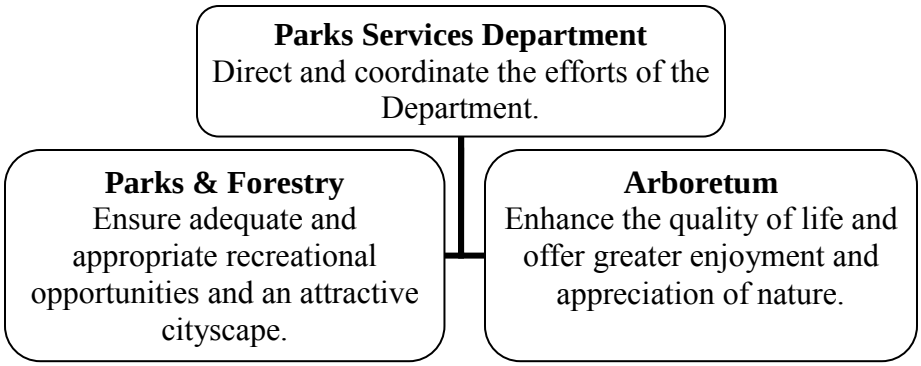
Program Description

The Arboretum and Botanical Gardens were founded to keep Overland Park at the forefront of environmental and ecological issues. As a leader of environmentally sound community development, the City's goal for the Arboretum is for it to become an educational, recreational and cultural resource for the entire Kansas City region.

The Arboretum is located on 300 ecologically diverse acres in south Overland Park. Eight different ecosystems have been identified on the site, ranging from limestone bluffs to riparian corridors. Rare plant species may be observed along the hiking trails that wind their way through the Arboretum.

About 85 percent of the property is dedicated for the preservation and restoration of natural ecosystems. The remaining portion includes traditional botanical gardens, the Environmental Education Visitors Center (EEVC), maintenance facilities and space for a future conservatories and visitors' center.

Parks Services Department - Organizational Chart



Mission Statement

To enhance the quality of life and offer greater enjoyment and appreciation of nature by:

- *Preserving and developing flora and fauna,*
- *Presenting environmental education programs, nature studies and plant displays,*
- *Developing cultural and educational facilities, and*
- *Providing passive experiences and open green spaces.*

Agency Locator

Community Development
Parks Services
Parks & Forestry
Arboretum ⬅

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Arboretum Division in 2018:

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
  - Host a Kinetic Sculpture Exhibit for the 2018 season.
  - Continue development of a challenge trail that is universally accessible to persons with vision or hearing challenges, persons with autism, and for those with cognitive disorders.
  - Evaluate and adjust current educational materials to better accommodate persons with special needs.
  - Continue to refine and expand educational programming with the addition of self guided booklets on Birding and on GeoArboretum.
  - Continue to grow and effectively utilize the valuable volunteer program.
  - Continue to develop the Prairie Restoration Project, including converting wildlife food plots to butterfly plantings.
  - Continue to add unique and horticulturally significant plants to all gardens and landscaped areas. Continue to add color to gardens, annual beds and containers.
  - Qualify for status as an American Hosta Society display garden, to be located in the Legacy Garden.
  - Complete construction of Phase IV of the Train Garden.
  - Complete installation of Garden Markers and Wayfinding signs for the first phase of the Signage Plan. Begin design of interpretive signs for phase II of the Signage Master Plan.
  - Continue the inventory and labeling of plants in the gardens and significant wildflowers and trees along the trails.
  - Assist the Friends of the Arboretum (FOTA) with planning and operating their events through staff and volunteer support. Continually evaluate events to provide a variety of offerings for our visitors.
  - Facilitate and manage the FOTA membership program utilizing an existing City software.
  - Increase rental revenue through expanded options, including after-hours rental of the EEVC and the Stous Promenade.
  - Continue to work towards "green" events, by reducing waste and increasing recycling. Groundwork has been laid for creating more sustainable Stems and Brewfest events.
  - Provide staff support and assistance for the annual Stems: A Garden Soiree fundraising event benefiting Friends of the Arts, Friends of the Farmstead and Friends of the Arboretum.
  - Collaborate with the Friends of the Arts to bring temporary art displays to the gardens.
  - Continue to support the Arts & Recreation Foundation's campaign to raise funding for a new visitor center and sculpture garden.
  - Implement, with the assistance of an outside contractor, the marketing plan for the Arboretum.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Arboretum Division include:

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
  - 2016 Attendance was 147,456 visitors.
  - Took delivery of phase I of the Arboretum directional and garden signage.
  - Volunteers continue to be managed with Volgistics volunteer management software.
  - Planted over 75 varieties of hosta in the Legacy Garden towards the goal of becoming an American Hosta Society display garden.
  - Planted 30,000 annual flowers. Garden and greenhouse volunteer hours totaled 7,700. In addition, nearly 30,000 spring bulbs were planted.
  - Trees, shrubs and perennials were added to all garden areas.
  - Trees, shrubs and wildflower populations were inventoried along the trails. Plant labels have been installed along each of the 4 mulch trails – Cottonwood, West, Bluff Loop and Rocky Ridge. Tree and wildflower tours were held in late spring, highlighting 24 species of wild trees and 38 unique wildflower species.
  - Maintained four miles of trails. Wood chips from the Parks department tree work and Christmas tree recycling, and asphalt millings from Public Works were used to mulch the trails. In addition, the Farmstead disposes some straw/manure waste in an area on the prairie being preparing to seed with native grasses.
  - Staff and volunteers continued cleanup and weed control of the Prairie Restoration 180-acre project on the south end of the Arboretum and Kemper Farm. The food plots were converted to butterfly plantings.
  - Volunteers contributed nearly 29,000 hours, to the Arboretum. Their activities included greeter, tour guide, gardener, event development and operation, and wedding coordinator. The K-State Master Gardeners donated 3,900 hours to the planting and maintenance of the Monet Garden.
  - Volunteers provided 99 scheduled tours, both walking and driving tours. There were 83 field trips. Groups included schools, scouts and homeschoolers.
  - Hosted, in conjunction with the Friends of the Arboretum, over 30 small events and exhibits, including Night Walks, Artisans at the Gardens, Felted Wool exhibit, Wine Tastings, Kite Fest and Summer Kids activities.
  - Developed, built and implemented educational programming for the *Enchanted Forest* exhibit, which included 13 gnome/fairy/troll homes, classes for children that were based on STEAM educational standards. Performances by Team Shakespeare and by Crescendo Conservatory took place in the *Enchanted Glade*.
  - The Holiday Luminary Walk was expanded to cover 3 weekends. Attendance over the 6 nights exceeded 19,000. Due to the success in 2016, the 3 weekend model will be continued.
  - A zero-waste model was developed to support our special events. The 2015 Stems event diverted 50% of their waste. On a smaller scale, the Botanical Brewfest also diverted much of the waste from the event.
  - The Education Committee continues to develop tools and activities to be used by visitors and volunteers. The committee has completed planning for additional self-guided materials.
  - Educational programming is incorporated into all special events and activities, in an effort to meet the mission of the Arboretum. Night Walks and Summer Kids activities are natural fits for educational programming.

- Completed construction of Josh's Story in the Legacy Garden. Formerly known as the Secret Garden in Legacy, the space was funded by the Burrows family and features a "Living Room" carved out of the woods.
- Hosted the 9th Annual Sunset Paint and Stems: A Garden Soiree events. Nearly 2,000 people attended.
- Completed design of the Train Garden – phase IV. Construction to begin in mid-2017.
- Staff, Friends of the Arboretum, Friends of the Arts and the Arts & Recreation Foundation of Overland Park completed plans for a 2018 Kinetic Sculpture Exhibit
- The Arts & Recreation Foundation provided funds for the development of a marketing plan for the Arboretum. The plan is now in the implementation stage, funded by the Friends of the Arboretum.
- Supported the City's snow removal program with staff CDL snow plow operators and staff assistance in clearing sidewalks at City facilities.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of visitors indicating they are satisfied with the following:			
·Appearance of entrance, walkways, and buildings	94%	95%	95%
·Cleanliness of facilities and restrooms	22%	95%	95%
·Staff friendliness and assistance	83%	95%	95%
·Grounds and gardens	92%	95%	95%
·Trail System	100%	95%	95%
·Identification and directional signage	75%	95%	95%
·Overall arboretum and botanical gardens	100%	95%	95%
WORKLOAD MEASURES			
Miles of nature trails maintained and monitored:	6	6	6
Estimated number of visitors:	147,456	120,000	120,000
Number of volunteer hours worked:	26,480	25,000	25,000

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$659,849	$688,669	$700,849
Commodities	160,002	127,150	124,928
Contractual	135,888	119,458	121,550
Capital Outlay	24	0	0
Transfers/Others	0	0	0
TOTAL	$955,763	$935,277	$947,327

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Supv, Arboretum/Botanical Gard	1	1	1
Horticulturist	1	1	1
Park Attendant II	2	3	3
Park Attendant I	1		
Total Full-time Employees:	**5**	**5**	**5**
Part-Time			
Special Events Coordinator	1.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00
Asst. Supervisor, Arboretum/BG	0.67	0.67	0.67
Asst. Supervisor, Concessions	0.72	0.72	0.72
Gardener	1.60	1.59	1.59
Laborer, Arboretum	3.26	2.66	2.66
Laborer Helper	0.63	0.60	0.60
Point of Sale Attendant	2.25	2.88	2.88
Total Part-time Employees:	**11.13**	**11.12**	**11.12**
TOTAL FTEs	**16.13**	**16.12**	**16.12**

Program Description

The Leisure Services Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life.

This division directly sponsors programs desired by the citizens when services can best be offered by the City. When services can best be offered by other organizations with city resources or facilities, the City co-sponsors programs.

Recreation Services Department - Organizational Chart

Recreation Services Department
Direct and coordinate the efforts of the Department.

Aquatics
Ensure a high quality of life and aquatic recreational opportunities for citizens.

Soccer Complex
Enhance the quality of life by operating a tournament-quality soccer complex.

Community Centers
Provide community access to recreation and social facilities through the operation of the City's Community Centers.

Farmstead
Provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations.

Golf
Create a higher quality of life for citizens by operating and maintaining high quality and efficient golfing facilities.

Leisure Services
Enrich the quality of life through a program of year-round community recreational services, Farmers' Market and art program.

Mission Statement

To enrich the quality of life through a program of year-round community recreational services by:

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events, and*
- *Initiating, promoting, and supporting development of the Arts in the City.*

Agency Locator

Community Development
Recreation Services
Leisure Services ⬅
Community Center
Golf Course
Farmstead
Aquatics
Soccer Complex

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2018.

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, special events and operation of the Farmers' Market.*
  - Monitor the successful operation of the Matt Ross (MRCC) and Tomahawk Ridge (TRCC) community centers.
  - Give ongoing support to the Soccer Complex operations.
  - Continue the expansion of the online Farmstead tours system for public use.
  - Expansion of Recreational Sports program registration through the eTrak online system.
  - Increase the number of bookings and registrations completed through the online system by 5%.
- *Initiating, promoting and supporting the development of the Arts in the City:*
  - Increase involvement of the Friends of Overland Park Arts (FOA) volunteers.
  - Manage the public art master plan process and the installation of associated art.
  - Sponsor cultural events, services and activities such as concerts, classes, festivals and exhibitions:
    - Maintain a low cost per capita ratio.
    - Maintain good attendance at events.
    - Increase public awareness of the arts.
    - Continue corporate participation.
    - Provide avenues for volunteer participation.
    - Provide youth programming.
    - Maintain cooperative partnerships in arts activities.
  - Operate year round art shows in space provided at TRCC, with specific efforts to increase:
    - Entry fee revenues.
    - Number of artists vying for exhibition space.
    - Art sales.
    - Publicity exposure.
    - Patrons visiting the gallery space.
- *Operating and supporting the growth and development of the Overland Park Farmers' Market:*
  - Monitor the successful operation of the Famers' Market.
  - Increase involvement and utilization of volunteers.
  - Increase attendance in the late fall and on Wednesdays.
  - Refinement of evening Market times.
  - Create a Master Plan to determine the City's long-term goals of the Farmers' Market.
  - Establish community events that tie into the services of the Matt Ross Community Center.
  - Maintain a cooperative and positive partnership with the Downtown Overland Park Partnership.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*
  - Continued use of an alert text system in 2016 to communicate with all league participants regarding cancelled or postponed games.
  - Maintained the number of league games.
  - Leisure Services office staff completed over 12,000 bookings for City facilities such as park shelters, farmstead tours, arboretum weddings and community center rooms.
  - Leisure Services office staff took nearly 1,500 registrations for City programs and events.

- *Initiating and promoting development of the Arts in the City:*
  - Conducted docent tours of the public art for area groups and individuals.
  - Successful operation of cultural events:
    - Summer concert series Music in the Park maintained at a cost per capita below $5.00.
    - Six Art Exhibitions.
    - Successful operation of the OP Fall Festival with more than 200 vendors for 2016 including:
      - Corporate sponsors assisted with event costs and expansionary efforts. Total sponsorships: $11,000.
      - National quality headline performance.
      - Estimated attendance: 30,000.
    - Halloween Family ConcertFest, in conjunction with JCCC Brown & Gold, Legacy School of the Arts, and the Overland Park Orchestra.
    - Management of the OP Civic Band and the OP Orchestra.
      - Managed six free concerts for the Civic Band.
    - Four free concerts for the OP Orchestra.
    - Successful operation of the first Wednesday of the month children's entertainments at the community centers, including tracking of patron attendance and structure that compliments other activities such as the Farmers' Market.

- *Operating and supporting the growth and development of the Overland Park Farmers' Market:*
  - Established reports to determine the success of the Farmer's Market
    - Increased the amount of vendors
    - Increased revenue by 5%.
  - Increase attendance by 5%.
  - In conjunction with the DOPP developed a very effective advertisement and promotions campaign.
  - Grew the Beans & Greens program which brought over $100,000 to the vendors.
    - EBT transactions increased in 2016
    - Maintained successful debit transactions program.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of program participants rating the following as good or very good:			
·Overall Program Rating	99%	98%	98%
·Instructor knowledge	96%	98%	98%
·Rate Affordability	100%	98%	98%
·Location	99%	98%	98%
EFFICIENCY / WORKLOAD MEASURES			
Rate of program cost recovery:			
·Fitness programs	131%	150%	140%
·Adult Softball Leagues	101%	140%	130%
·Adult Basketball Leagues	101%	140%	130%
·Adult Volleyball Leagues	101%	140%	130%
Number of adult athletic league participants:	3,376	4,300	3,500
Number of event rentals of city facilities:	4,342	5,280	4,500
Average event cost per attendee:			
·Music in the Park	$5.29	$5.00	$5.00
·OP Civic Band	$293.00	$2.50	$2.75
·OP Orchestra series	$8.19	$7.50	$8.50
Number of performing arts attendees:			
·Music in the Park	3,097	2,500	3,000
·Overland Park Band	1,851	2,000	2,500
·Overland Park orchestra	558	500	500

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$671,762	$732,614	$728,067
Commodities	12,433	18,600	19,950
Contractual	194,507	245,940	243,660
Capital Outlay	0	21,300	0
Transfers/Others	0	0	0
TOTAL	$878,702	$1,018,454	$991,677

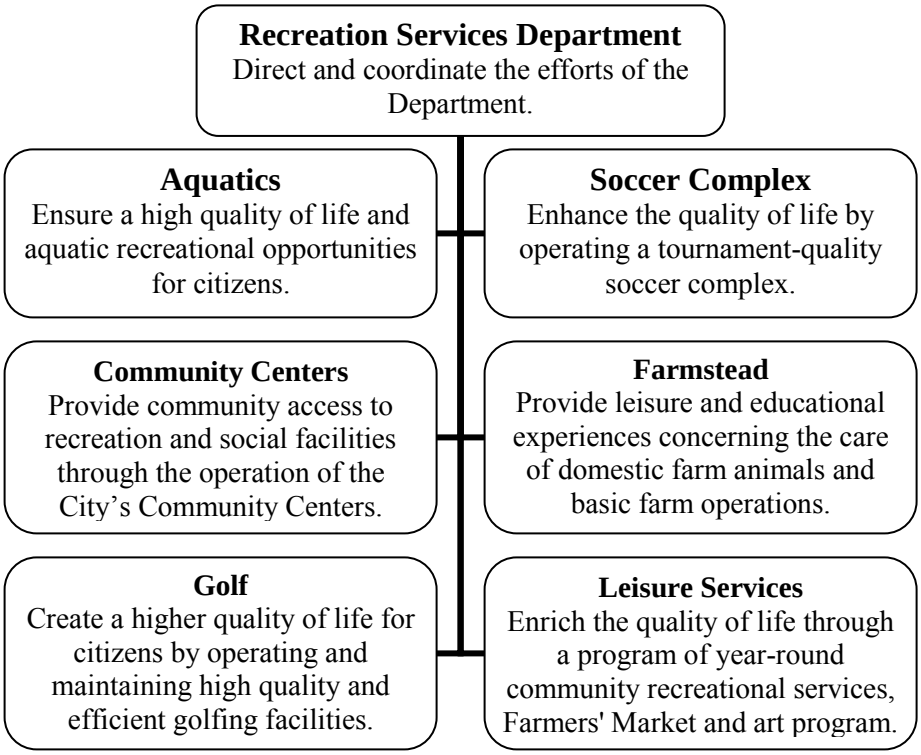
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Director, Recreation Services	1	1	1
Asst Director, Recreation Svcs	1	1	1
Supervisor, Recreation	1	1	1
Customer Service Rep., Sr.	1	1	1
Customer Service Rep	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	**6**	**6**	**6**
Part-Time			
Recreation Leader II	0.34	0.67	0.48
Customer Service Rep	0.87	0.87	0.87
Farmers Market Manager	0.48	0.48	0.48
Farmers Market Attendant	0.18	0.18	0.23
Fitness Equipment Service Tech	0.24	0.24	0.24
League Coordinator	0.63	0.72	0.72
Total Part-time Employees:	**2.74**	**3.16**	**3.02**
TOTAL FTEs	**8.74**	**9.16**	**9.02**

Program Description

The Community Centers Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life through the operation of the City's two community centers, the Matt Ross Community Center and Tomahawk Ridge Community Center.

Recreation Services Department - Organizational Chart



Mission Statement

To enrich the quality of life through a program of year-round community recreational services by:

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*

Agency Locator

Community Development
Recreation Services
Leisure Services
Community Centers ←
Golf Course
Farmstead
Aquatics
Soccer Complex

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2018.

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
  - Increase revenue by 2% over last year.
  - Increase Personal Training revenue by 5% at both community centers.
  - Increase Personal Training participation by 5% at both community centers.
  - Increase Group Exercise revenue by 5% at both community centers.
  - Complete the renovations of the Fitness Floor at Matt Ross & Tomahawk Ridge Community Centers.
  - Develop a new membership loyalty program.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
  - Increased participation in the Personal Training program by 12%.
  - Revamped the private swimming lesson program.
  - Replaced cardio fitness equipment at both community centers.
  - Increased Child Watch participation by 15%.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of Community Center rental patrons rating the following as good or very good:			
·Appearance of the room	100%	99%	99%
·Set-up of tables , chairs, equipment	98%	99%	99%
·Overall facility rating	98%	99%	99%
EFFICIENCY / WORKLOAD MEASURES			
Number of visitations at Community Centers:			
·Matt Ross Community Center	335,639	310,000	275,000
·Tomahawk Ridge Community Center	149,673	155,000	160,000
Number of event rentals at community centers:			
·Matt Ross Community Center	1,962	2,000	2,000
·Tomahawk Ridge Community Center	969	1,100	2,200

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,527,645	$1,664,581	$1,644,011
Commodities	129,717	165,475	169,390
Contractual	63,537	100,595	95,970
Capital Outlay	73,374	69,000	86,400
Transfers/Others	0	0	0
TOTAL	$1,794,273	$1,999,651	$1,995,771

PERSONNEL (full-time equivalent):

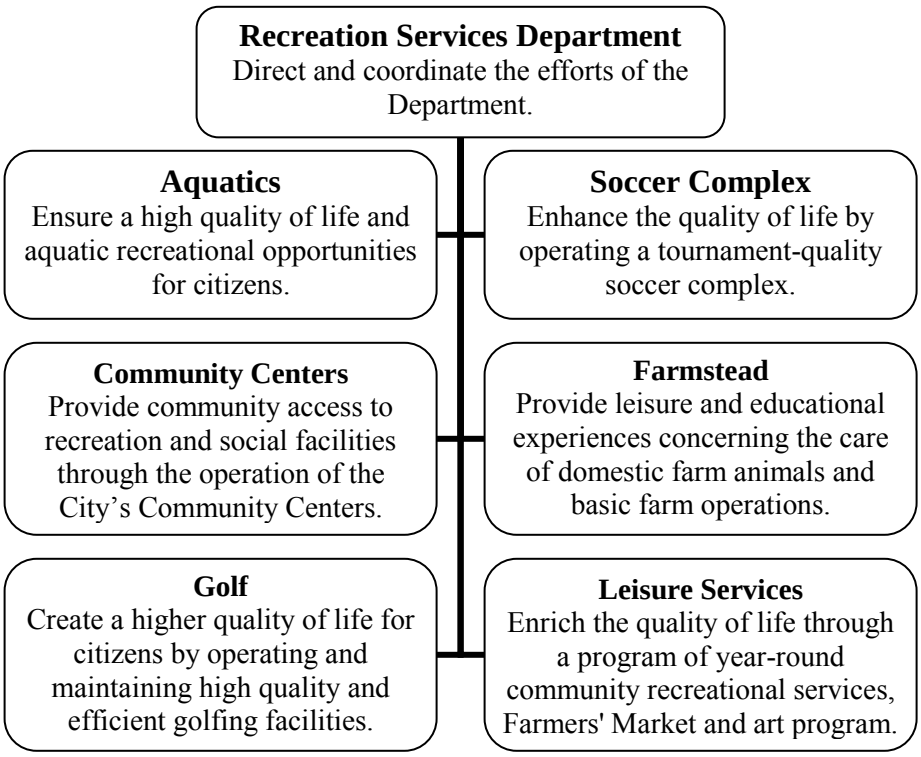
Full-Time	2016 Budget	2017 Budget	2018 Budget
Manager, Community Center	1	1	1
Supervisor, Recreation	2	2	2
Fitness Coordinator	1	1	1
Aquatics Coordinator	1	1	1
Total Full-time Employees:	**5**	**5**	**5**
Part-Time			
Asst. Community Center Supervisor	6.01	6.01	5.76
Asst. Fitness Supervisor	0.34	0.32	0.32
Community Center Attendant	19.64	18.89	18.89
Group Exercise Instructor	3.46	3.13	3.20
Personal Trainer	0.14	1.11	1.44
Lifeguard	10.87	10.91	10.81
Pool Manager	2.74	2.40	2.40
Total Part-time Employees:	**43.20**	**42.77**	**42.82**
TOTAL FTEs	**48.20**	**47.77**	**47.82**

Program Description

The Farmstead Division is responsible for operating and maintaining the 12-acre reproduction of a 1900's Kansas farm and main street, which provides appropriate leisure and educational experiences concerning the care of domestic farm animals and basic farm operations, thereby enriching the quality of life for participants of all ages.

The Deanna Rose Children's Farmstead includes farm animals, live dairy cow milking demonstrations, birds-of-prey, vegetable and flower gardens, nature trails, a one-room country schoolhouse, a dairy barn, a circa 1893 bank, a general store, an ice cream parlor, an old-time fishing pond, horse-drawn wagon rides, pony rides, a pedal tractor track, bottle fed goats, a Native American Indian encampment, Barber Shop, Blacksmith shop, the Prairie Playground and gem mining for children.

Recreation Services Department - Organizational Chart



Mission Statement

To provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations by:

- *Operating and maintaining an authentic miniature reproduction of a 1900s Kansas farm of approximately 12 acres.*

Agency Locator

Community Development
Recreation Services
Leisure Services
Community Centers
Golf
Farmstead ⬅
Aquatics
Soccer Complex

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Farmstead Division in 2018.

- *Operate and maintain a reproduction of a 1900s Kansas farm and Townscape with approximately 12 acres:*
  - Achieve a program of maintenance and operation, which will accommodate heavy visitor load from April to October 2018, with a visitor satisfaction rating of at least 95%.
  - Implement an educational program to expose the public to at least ten distinct domestic farm animals, along with reproductions of available Kansas wildlife.
  - Implement programming to accommodate 7,000 children from preschool through third-grade and provide them with a professional guided tour of the Farmstead from April to October 2018.
  - Complete the programmed 2017 Capital Improvements Program by December 2017, including the following improvements:
  - Reforestation and landscaping, including annual flowerbeds, additional trees, and shrubs in various selected areas and selected planters and planter beds.
  - Reseeding or re-sodding of pens and turf areas as needed.
  - Farmstead expansion and improvements including signage, fences, buildings, addition of small relics and antiques and new displays.
  - Continue the restoration of buildings and the addition of farm artifacts.
  - Environmental program will exceed local, state and federal regulations.
  - Manage operations during the 2018 season to result in the Farmstead covering 100% of its direct operating cost for 2018.
  - Completion of the Ben Craig Administration Building and Shop.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Farmstead Division include:

- *Operate and maintain a reproduction of a 1900s Kansas farm with approximately 12 acres:*
  - Visitors totaled 442,000 in 2016.
  - 6,421 tour visitors in 2016.
  - Farmstead revenues covered all of the direct operating expenses.
  - Total revenue of $1,886,619.
  - Special Events include: Earth Day, Dairy Day, Chicken Run, Safety Day, Fishing Tournament, Pumpkin Hollow, June Bug Ball, and Night of the Living Farm.
  - Storm Water Drainage project was constructed through Prairie Playground.
  - Live Cow milking demonstrations were conducted two times per day.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of visitor rating the following as good or very good:			
·Staff friendliness and assistance	97%	97%	95%
·Facility (landscaping, maintenance & cleanliness)	98%	97%	95%
·Overall rating of Farmstead experience	99%	99%	95%
Rate of Operating Cost Recovery	118%	100%	100%
WORKLOAD MEASURES			
Total number of Farmstead visitors:	442,240	400,000	400,000
Number of guided tours provided:	5,231	6,500	6,500

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,025,496	$1,102,770	$1,142,016
Commodities	312,299	350,880	352,880
Contractual	402,766	368,896	408,636
Capital Outlay	0	0	58,000
Transfers/Others	0	0	0
TOTAL	$1,740,561	$1,822,546	$1,961,532

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Superintendent, Farmstead	1	1	1
Supervisor, Animal Care	1	1	1
Supervisor, Maintenance & Const	1	1	1
Supervisor, Concession Operations	1	1	1
Asst Supervisor Concession Operations	1	1	1
Maintenance Worker	0	0	1
Total Full-time Employees:	**5**	**5**	**6**
Part-Time			
Contract Public Program Supervisor	1.00	1.00	1.00
Contract Educational Programs Supv.	1.00	1.00	1.00
Volunteer Program Supervisor	1.00	1.00	1.00
Guest Services Coordinator	0.82	0.85	0.87
Volunteer Coordinator Assistant	0.54	0.42	0.42
General Store Coordinator	0.79	0.76	0.76
General Store Assistant	0.38	0.38	0.48
Point-of-Sale Attendant	7.93	9.07	8.65
Animal Care Assistant	0.82	0.82	0.82
Animal Care Attendant	3.37	3.61	4.03
Gardener II	0.82	0.58	0.58
Blacksmith	0.87	0.67	0.13
Laborer, Farmstead	0.82	1.22	1.22
Education Program Attendant	3.85	3.85	3.85
Total Part-time Employees:	**24.01**	**25.23**	**24.81**
TOTAL FTEs	**29.01**	**30.23**	**30.81**

Program Description

The St. Andrews Golf Course division is responsible for operating and maintaining 18 golf holes of a high-quality, efficient golfing facility, in order to ensure golfing opportunities for the residents of Overland Park and a higher quality of life for the citizens.

The St. Andrews Golf Course is self-supporting, generating revenue to pay all budgeted operating costs, capital improvements and administrative overhead each year, while remaining fee-competitive with other public golf courses within the Kansas City Metropolitan Area.

Recreation Services Department - Organizational Chart

Recreation Services Department
Direct and coordinate the efforts of the Department.

Aquatics
Ensure a high quality of life and aquatic recreational opportunities for citizens.

Soccer Complex
Enhance the quality of life by operating a tournament-quality soccer complex.

Community Centers
Provide community access to recreation and social facilities through the operation of the City's Community Centers.

Farmstead
Provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations.

Golf
Create a higher quality of life for citizens by operating and maintaining high quality and efficient golfing facilities.

Leisure Services
Enrich the quality of life through a program of year-round community recreational services, Farmers' Market and art program.

Mission Statement

To create a higher quality of life for citizens of Overland Park by:

- *Operating and maintaining 18 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

Agency Locator

Community Development
Recreation Services
Leisure Services
Community Centers
Golf Courses ⬅
Farmstead
Aquatics
Soccer Complex

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the St. Andrews Golf Course in 2018.

- *Operate and maintain 18 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - Maintain a Fees and Charges Program that will support golf course operations, maintenance, and improvements that will, with normal climatic conditions, provide high quality playing conditions.
  - Achieve a Fees and Changes Program that will provide sufficient revenue to offset 100% of the budgeted operating cost, capital improvements, and overhead administrative costs.
  - Achieve a Golf Course Operations Plan that will produce 55,000 rounds of golf in 2018.
  - Achieve a Golf League Program that will accommodate evening corporate leagues, couples leagues, juniors, seniors, men, and women's leagues.
  - Achieve a Customer Service Program that will receive a satisfactory or better rating of 90% based on customer service surveys.
  - Achieve a Pace of Play Program through education, monitoring, and marshalling that will result in 95% of all rounds played during peak times completed in less than 4 hours and 35 minutes.
  - Achieve a program for renting and scheduling the Highlands Room that will result in a minimum of 100 community meetings or events involving seminars, weddings, parties, golf leagues, golf tournaments, etc.
  - Achieve a Golf Pro Shop Sales Program that will result in $200,000 in gross sales.
  - Achieve a Clubhouse Operating Program that will collect data to be used to market to our customers in conjunction with our Customer Service Program and Mass Communication Programs by means of our website, Facebook, Twitter, and email blasts. This Program produces greater customer loyalty, resulting in an increase in the number of patron members and rounds of golf played.
  - Maintain Audubon International Golf Course Certification, recognizing the golf course as environmentally beneficial to the community, thus adding to the quality of life of our citizens. One of nine golf courses in the State of Kansas.
  - Achieve an Instruction Program that will introduce 500 new players to the game. Provide advanced lessons to 400 golfers who already play the game.
  - Achieve a Golf Course Maintenance Program that will provide high quality playing conditions for our customers, recognized in the top tier of well conditioned golf courses in the greater Kansas City metropolitan area.
  - Maintain a sufficient non-potable water sources throughout the golf course lakes and Tomahawk Creek to irrigate the golf course, Farmstead, and Soccer Complex. Manage these irrigation sources in conjunction with state of the art irrigation system to avoid having to purchase potable water.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the St. Andrews Golf Course include:

- *Operate and maintain 18 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - 49,172 rounds of golf were played in 2016.
  - 1,612 patron members in 2016.

- 90% of the rounds of golf played at the golf courses were completed in less than 4 hours and 35 minutes in 2016.
- Completed miscellaneous sodding and landscaping projects on the course.
- Replaced main fire line for sprinkler systems in the clubhouse.
- Repaired/rebuilt the retaining wall along the creek on hole number 11.
- Completed foundation repairs at the clubhouse.
- Worked on environmental initiatives to reduce operating cost and energy consumption.
- St. Andrews earned recertification as an Audubon International Certified Golf Course in recognition of its environmental programs.
- Planted a few strategic trees.
- Assisted in the construction of the new pickleball courts adjacent to the golf course.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of Golfers Satisfied or Very Satisfied with Golf Operations	89%	90%	90%
EFFICIENCY / WORKLOAD MEASURES			
Cost to Golfer per Round of Golf	$38.00	$38.50	$38.60
Rate of Total Cost Recovered	105.2%	110.0%	110.0%
Annual Net Profit for the Golf Course Enterprise Fund	$252,697	$375,000	$400,000
Year End Balance for Reserve/Capital Improvement Fund	$1,820,381	$2,287,708	$2,603,940
Rounds per FTE Maintenance Operations	7,074	7,079	7,247
Rounds per FTE Clubhouse Operations	3,229	3,600	3,600

EXPENDITURES:

Golf Course Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,126,892	$471,751	$489,486
Commodities	629,670	220,438	220,438
Contractual	437,387	1,567,913	1,651,122
Capital Outlay	25,217	8,100	4,600
Transfers/Others	0	0	0
TOTAL	$2,219,166	$2,268,202	$2,365,646

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Superintendent, Golf Course	1	1	1
Assistant Superintendent, Golf Course	1	1	1
Golf Course Attendant, Senior	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	**4**	**4**	**4**
Part-Time			
Laborer, Golf Course	3.15	3.15	3.15
Total Part-time Employees:	**3.15**	**3.15**	**3.15**
TOTAL FTEs	**7.15**	**7.15**	**7.15**

PROGRAM DESCRIPTION

The Sykes/Lady Overland Park division is responsible for operating and maintaining 36 holes of high-quality and efficient golfing facilities that ensure golfing opportunities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

The Sykes/Lady Overland Park Golf Courses are self-supporting, generating revenue to pay all budgeted operating costs, capital improvements, and administrative overhead each year while remaining fee-competitive with other public golf courses within the Kansas City Metropolitan Area.

The golf course consists of the original 18-hole layout established in 1970. A nine-hole Par-3 course, which encompasses the 1st Tee Program of Greater Kansas City, was constructed in 1971 and a remote nine-hole addition was added in 1992, known as Westlinks Golf Course.

RECREATION SERVICES DEPARTMENT - ORGANIZATIONAL CHART

Recreation Services Department
Direct and coordinate the efforts of the Department.

Aquatics
Ensure a high quality of life and aquatic recreational opportunities for citizens.

Soccer Complex
Enhance the quality of life by operating a tournament-quality soccer complex.

Community Centers
Provide community access to recreation and social facilities through the operation of the City's Community Centers.

Farmstead
Provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations.

Golf
Create a higher quality of life for citizens by operating and maintaining high quality and efficient golfing facilities.

Leisure Services
Enrich the quality of life through a program of year-round community recreational services, Farmers' Market and art program.

MISSION STATEMENT

To create a higher quality of life for citizens of Overland Park by:

- *Operating and maintaining 36 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

AGENCY LOCATOR

Community Development
Recreation Services
Leisure Services
Community Centers
Golf Courses ⬅
Farmstead
Aquatics
Soccer Complex

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Golf Course Division in 2018.

- *Operate and maintain 36 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - Maintain a Fees and Charges Program that will support golf course operations, maintenance and improvements that will, with normal climatic conditions, provide high quality playing conditions.
  - Achieve a fees and changes program that will provide sufficient revenue to offset 100% of the budgeted operating cost, capital improvements, and overhead administrative costs.
  - Achieve a Golf Course Operations Plan that will produce 80,000 rounds of golf in 2018.
  - Achieve a Golf League Program that will accommodate evening corporate leagues, couples leagues, juniors, senior's, men's, and women's leagues.
  - Achieve a Customer Service Program that will receive a satisfactory or better rating of 90% based on customer service surveys.
  - Achieve a Pace of Play Program through education, monitoring, and marshalling that will result in 95% of all rounds played during peak times to be completed in less than 4 hours and 35 minutes.
  - Achieve a Golf Pro Shop Sales Program that will result in $150,000 in gross sales.
  - Achieve a Clubhouse Operating Program that will collect data to be used to market to our customers in conjunction with our Customer Service Program and Mass Communication Programs by means of our website, Facebook, Twitter, and email blasts. This Program produces greater customer loyalty, thus resulting in an increase in the number of patron members and rounds of golf.
  - Maintain Audubon International Golf Course Certification, recognizing the golf course as environmentally beneficial to the community, adding to the quality of life of our citizens. The course is one of nine courses in the State of Kansas with this certification.
  - Achieve an Instruction Program that will introduce a minimum of 1,000 new players to the game. Provide advanced lessons to a minimum of 500 golfers who already play the game.
  - Achieve a Golf Course Maintenance Program that will provide high quality playing conditions for our customers, recognized in the top tier of well conditioned golf courses in the greater Kansas City metropolitan area.
  - Achieve an Indoor Driving Range Operation from November 1 through March 15 that will result in holding a demo day, along with league clinics, and $50,000 in gross revenue.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Sykes/Lady Overland Park Golf Course include:

- *Operate and maintain 36 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
  - 76,759 rounds of golf were played in 2016.
  - Produced a net profit of over $250,000 in 2016.
  - 16,940 Par 3 rounds of golf were played in 2016.
  - 2,994 patron members in 2016.
  - Indoor Driving Range exceeded $55,000 in revenue.

- Completed miscellaneous sodding and landscaping projects on the courses.
- Constructed a new red tee on hole number 1 on the South course.
- Cleaned out and reconstructed 10 bunkers and added new sand.
- Worked on environmental initiatives to reduce operating cost and energy consumption.
- Sykes/Lady Overland Park Golf Course maintained certification with Audubon International, part of the Integrated Pest Management program for the golf course.
- Maintain an Indoor Driving Range which included eight stations, a putting green and video golf lessons during the off-season.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of Golfers Satisfied or Very Satisfied with Golf Operations	89%	90%	90%
EFFICIENCY / WORKLOAD MEASURES			
Cost to Golfer per Round of Golf	$38.00	$38.50	$38.60
Rate of Total Cost Recovered	105.2%	110.0%	110.0%
Annual Net Profit for the Golf Course Enterprise Fund	$252,697	$375,000	$400,000
Year End Balance for Reserve/Capital Improvement Fund	$1,820,381	$2,287,708	$2,603,940
Rounds per FTE Maintenance Operations	7,074	7,079	7,247
Rounds per FTE Clubhouse Operations	3,229	3,600	3,600

EXPENDITURES:

Golf Course Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,092,679	$573,249	$585,514
Commodities	644,386	301,133	301,133
Contractual	580,795	1,515,516	1,585,307
Capital Outlay	3,100	21,900	7,400
Transfers/Others	0	0	0
TOTAL	$2,320,960	$2,411,798	$2,479,354

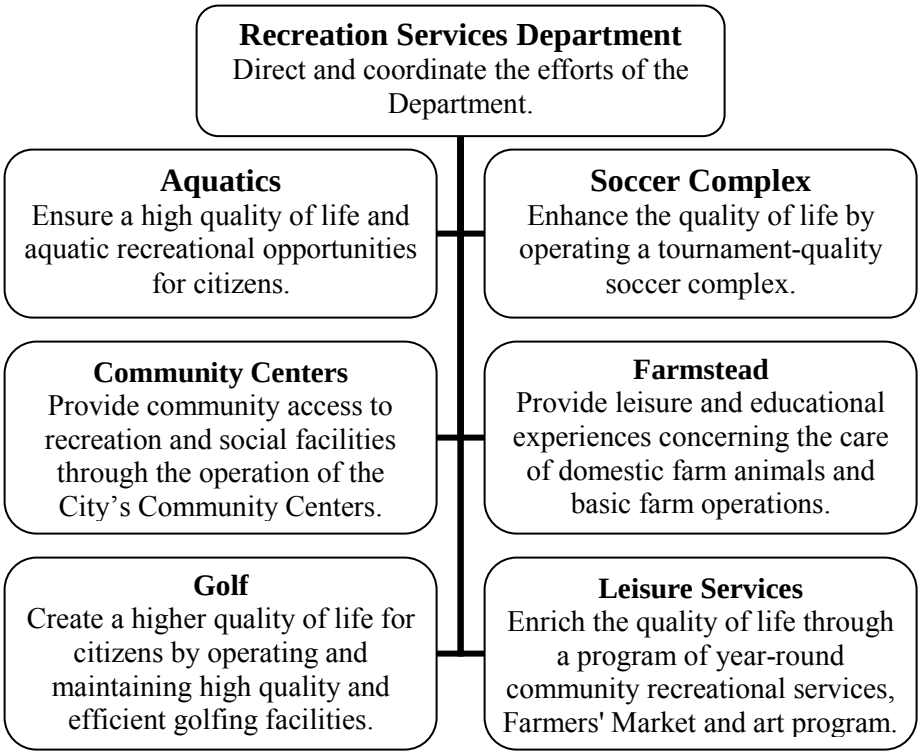
PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Superintendent, Golf Course	1	0	0
Assistant Superintendent, Golf Course	2	2	2
Manager, Golf & Grounds	0	1	1
Golf Course Attendant, Senior	1	1	1
Golf Course Attendant II	1	1	0
Golf Course Attendant I	1	1	2
Total Full-time Employees:	**6**	**6**	**6**
Part-Time			
Laborer, Golf Course	4.65	4.65	4.65
Total Part-time Employees:	**4.65**	**4.65**	**4.65**
TOTAL FTEs	**10.65**	**10.65**	**10.65**

Program Description

The Aquatics Division is responsible for operating and maintaining the City's seven pools. Young's, Bluejacket, Stonegate, Marty, and Tomahawk Ridge swimming pools are operated and maintained in a manner which ensures high-quality aquatic recreational opportunities and contributes to a high quality of life for the citizens of Overland Park.

Recreation Services Department - Organizational Chart



Mission Statement

To ensure a high quality of life for citizens and aquatic recreational opportunities by:

- *Safely and efficiently operating and maintaining the City's swimming pools.*

Agency Locator

Community Development
Recreation Services
Leisure Services
Community Centers
Golf
Farmstead
Aquatics ←
Soccer Complex

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Aquatics Division in 2018.

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
  - No serious injuries or incidents to patrons or employees.
  - Increase registration and revenue from swimming lessons by 1%.
  - Score with passing marks on all Starguard audits.
  - Receive an overall public satisfaction rating of 95% on surveys.
  - Increase the return rate of employees over 2016.
  - Increase our environmentally-friendly approach to operations.
  - Special event operations at outdoor pools.
  - Continue success of employee recognition program.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Aquatics Division include:

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
  - No serious injuries to patrons or employees during the 2016 season.
  - Improved general appearance of facilities by providing new equipment, and updating policies and manuals.
  - Increased employee ownership of programs and facilities by rewarding great service and work.
  - Obtained public survey satisfaction rating of 98%.
  - Met or exceeded expectations of Starguard audits on two seasonal reviews.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of pool customers rating the following as good or very good:			
·Cleanliness and condition of pool facility	98%	98%	98%
·Staff friendliness and performance	99%	98%	98%
Percent of participating parents rating the following swim lesson elements as good or very good:			
·Child learned intended skills	98%	98%	98%
·Instructor was prepared each day	99%	98%	98%
·Child enjoyed the class	98%	98%	98%
·Class challenged child	96%	98%	98%
·Would recommend program to friend	97%	98%	98%

Measure	2016 Actual	2017 Estimate	2018 Target
EFFICIENCY / WORKLOAD MEASURES			
Cost to City per participant:			
·Swimming lessons (profit)	$10.03	$11.25	$11.25
·Recreational Swimmers (subsidy)	$3.64	$4.50	$4.50
Percent of operating costs recovered:	57%	60%	60%
Number of program participants:			
·Recreational swimmers	137,545	140,000	139,000
·Swim instruction	1,715	2,200	2,150
Number of pool memberships:	12,036	3,000	2,800
Number of daily fee pool admissions:	33,886	39,200	39,200
Total revenue generated:	$678,225	$715,000	$700,000
Total pool operating expenditures:	$1,179,791	$1,200,000	$1,200,000

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$746,266	$845,942	$855,271
Commodities	150,175	162,749	154,567
Contractual	284,717	252,166	259,938
Capital Outlay	0	0	25,000
Transfers/Others	0	0	0
TOTAL	$1,181,158	$1,260,857	$1,294,776

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Aquatics Supervisor	1	1	1
Total Full-time Employees:	**1**	**1**	**1**
Part-Time			
Head Swim Coach	0.05	0.05	0.05
Head Dive Coach	0.05	0.05	0.05
Assistant Swim Coach	0.10	0.10	0.10
Assistant Dive Coach	0.05	0.05	0.05
Pool Manager, Senior	0.00	1.01	1.05
Pool Manager	3.09	2.02	1.92
Swim Lesson Manager	0.31	0.31	0.31
Lifeguard Manager	0.62	0.62	0.77
Lifeguard I	6.20	7.69	7.21
Lifeguard II	5.77	5.05	5.29
Lifeguard III	7.21	6.49	6.61
Lifeguard, Senior	3.49	3.48	3.61
Pool Cashier	4.51	4.51	4.42
Total Part-time Employees:	**31.45**	**31.43**	**31.44**
TOTAL FTEs	**32.45**	**32.43**	**32.44**

PROGRAM DESCRIPTION

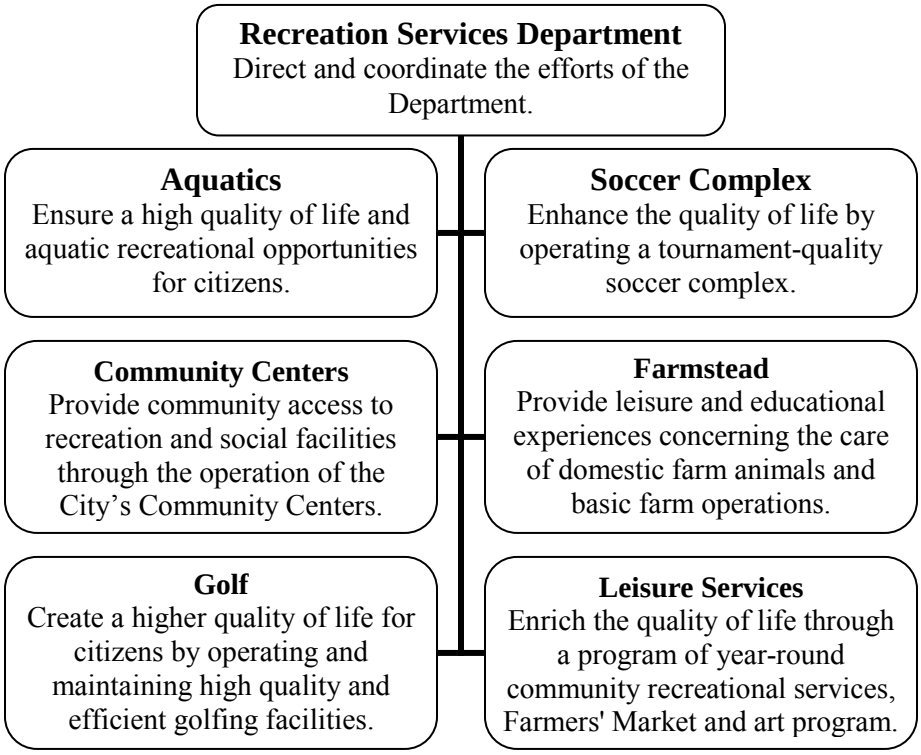
The Overland Park Soccer Complex, located at 135th and Switzer, serves local soccer teams and host local, regional and national tournaments.

The facility includes:

- Twelve tournament quality fields;
- Lighted fields for night use;
- A multi-purpose building, complete with staff, tournament and first-aid offices, locker rooms, and a 100-person meeting room;
- Three concession areas;
- Two playgrounds;
- Tennis courts, basketball courts, skate park, and
- Parking facilities for soccer and the Deanna Rose Children's Farmstead.

An enterprise operation, the Complex generates revenue to support all budgeted operations and maintenance expenditures.

RECREATION SERVICES DEPARTMENT - ORGANIZATIONAL CHART



MISSION STATEMENT

To contribute to a high quality of life for citizens, promote tourism and provide recreational opportunities by :

- *Operating a tournament-quality soccer complex.*

AGENCY LOCATOR

Community Development
Recreation Services
Leisure Services
Community Centers
Golf
Farmstead
Aquatics
Soccer Complex ⬅

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Soccer Complex Division in 2018.

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
  - Continue to manage, develop and expand partnerships with local, regional and national soccer organizations.
  - Continue to manage and enhance partnership with Heartland Soccer Association and Sporting KC sales groups to maximize revenue.
  - Continue to evaluate/develop new programs and partnerships that generate "non-traditional" revenue streams.
  - Continue to build partnerships with local colleges and conferences to secure games, conference tournaments and national championships.
  - Continue to develop/expand partnerships to host other sports (i.e. lacrosse, rugby, etc.) tournaments and/or games.
  - Continue to maximize weekday and weekend, non-peak, hours through practices, camps/clinics, league games and tournaments.
  - Continue to review field maintenance, equipment set-up, scheduling/permitting processes and procedures.
  - Manage the replacement of six fields and one playground.
  - Finalize field replacement process to prepare for implementation in the summer of 2018.
  - Continue to monitor long term field viability and adjust yearly maintenance accordingly.
  - Manage implementation of new point of sale and field reservation system.
  - Continue to work with Visit Overland Park to establish Stay To Play processes and communication for booking companies, hotels and tournament organizers as well as detailed tracking of room nights and data related to room availability, cost etc. to increase the number of room nights.
  - Evaluate the performance of each tournament and establish goals with tournament organizers to increase room nights.
  - Continue to market complex to local, regional and national tournaments for 2019 and beyond.
  - Continue to evaluate and refine food and beverage operation that increases profits and decreases labor and cost of goods vs. revenue.
  - Fill any unscheduled weekends.
  - Finalize development of a Soccer Complex web page.
  - Continue to evaluate/refine FT operations and concession positions in an effort to minimize overall PT hours and stay compliant with ACA regulations.
  - Continue to evaluate food service to find synergies with the Farmstead, golf courses, pools, etc. which lower cost of goods sold and labor, and maximize purchase power.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Soccer Complex Division include:

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
  - Successfully hosted 21 tournaments, including Kansas State Cup and two lacrosse tournaments.
  - Tournament business generated over 20,000 hotel room nights, with an economic impact of $5 million.

- Continued to assist local, state, regional and national soccer organizations with production of tournaments.
- Generated $1.5 million in revenue against $1.435 million in expenses, a 20 % profit while transferring $300,000 to the field replacement fund.
- Continued management of multi-year sponsorship sales agreement with Sporting KC (Sporting Club Network) and Heartland Soccer Association that generated $229,000 in revenue, a 15% increase.
- Increased field rental revenue $120,832 (13% year over year) and overall revenue $190,030 (12%) year over year.
- Deposited $300,000 ($100,000 more than required) towards field replacement.
- Achieved concession profitability with $53,000 in profit on $336,000 in revenue.
- Worked closely with the city's Golf, Recreation Services, Facilities and Public Works divisions to identify operational issues (i.e., irrigation, grounds maintenance, etc.) and implement procedures to address in the future.
- Completed bid process for turf replacement and selected a vendor at a cost that was $1.5 million under budget.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of Soccer Complex participants rating the following as good or very good:			
·Overall Complex Rating	98%	95%	95%
·Rate Affordability	98%	95%	95%
Overall Field Utilization:	80%	85%	85%
Rate of program cost recovery:			
·Practice Rentals	35%	35%	30%
·League Rentals	21%	22%	20%
·Tournament Rentals	42%	45%	40%
·Concessions	129%	130%	120%
EFFICIENCY / WORKLOAD MEASURES			
Number of visitations at Soccer Complex:			
·Practice	40,000	25,000	25,000
·Camps	3,110	3,000	3,000
·Leagues	605,136	600,000	600,000
·Tournament	312,152	315,000	315,000

EXPENDITURES:

Soccer Operations Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$486,445	$575,000	$585,000
Commodities	207,309	208,300	211,125
Contractual	404,744	373,700	415,875
Capital Outlay	19,881	3,000	18,000
Transfers/Others	0	0	0
TOTAL	$1,118,379	$1,160,000	$1,230,000

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Manager, Soccer Complex Operations	1	1	1
Supervisor, Soccer Complex Operations	1	1	1
Supv., Concession Operations	1	1	1
Asst. Supv., Field Operations	1	1	1
Total Full-time Employees:	**4**	**4**	**4**
Part-Time			
Asst. Supv., Concession Operations	1.32	1.32	1.06
Asst. Supv., Soccer Complex Operations	1.99	2.00	1.85
Soccer Complex Operations Attendant	1.37	1.37	1.54
Concession Attendant	3.11	3.10	3.34
Total Part-time Employees:	**7.79**	**7.79**	**7.79**
TOTAL FTEs	**11.79**	**11.79**	**11.79**

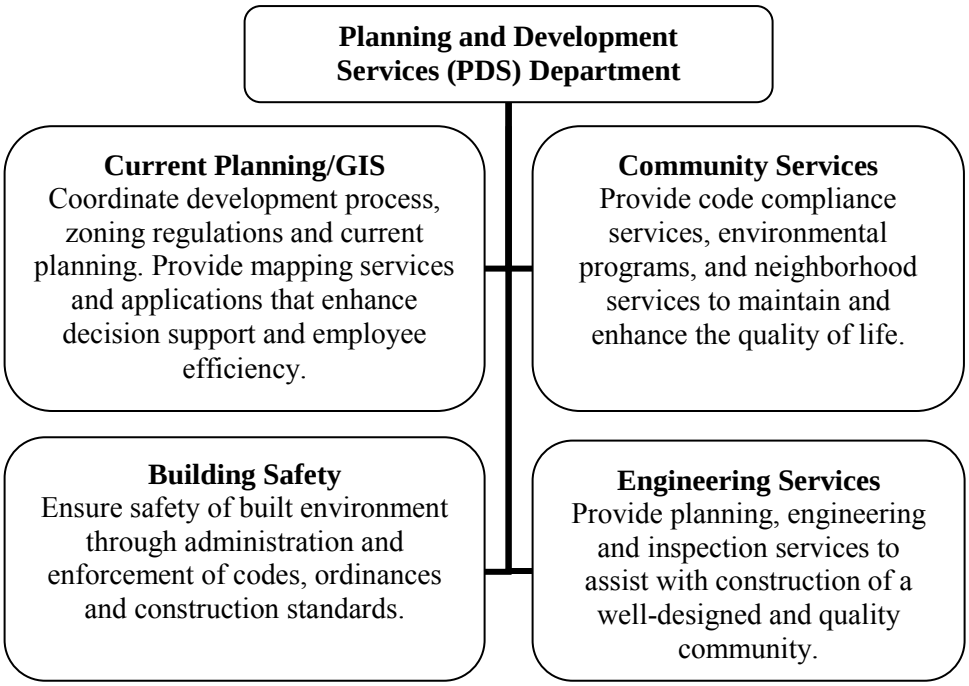
Program Description

The Planning and Development Services Department is a partner in planning, developing, enhancing and sustaining our community. Department administration, zoning regulation and compliance, current planning, and Geographic Information System (GIS) support are all services provided by the Planning and Development Services Department.

Zoning regulation and compliance helps maintain a high quality of life and high property values for the citizens of Overland Park by insuring compliance with all development and zoning regulations. Current planning is responsible for expeditiously reviewing and responding to all inquiries, applications and studies dealing with current planning, zoning, and land development to achieve a well-designed, quality community in accordance with adopted codes, ordinances, resolutions and policies. GIS provides support to citizens and city employees with mapping services and applications to improve information access.

These programs strive to ensure that all resources of the community are preserved, developed and managed consistently in accordance with city policies to promote the highest quality of life for present and future citizens.

Planning and Development Services Department-Organizational Chart



Mission Statement

To maintain an attractive, safe and functional built environment, maintain quality neighborhoods, ensure development meets the standards set by policy makers, protect and enhance health and environment by:

- *Providing administrative support to all aspects of the development process,*
- *Promoting community building activities,*
- *Reviewing development proposals for compliance in a fair and consistent manner,*
- *Educating and enforcing zoning and property maintenance ordinances, and*
- *Providing GIS support to citizens and city employees to improve information access.*

Agency Locator

Community Development
Planning and Development Services
Current Planning/GIS ☛
Community Services
Building Safety
Engineering Services

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Planning and Development Services Department in 2018:

- *Promoting community building activities:*
  - Provide continued support for the implementation of the Vision Metcalf goals:
    - Work with the Downtown Overland Park Partnership and the Business Improvement District Advisory Board to refocus their efforts in a way that fosters redevelopment activity in the downtown area.
    - Work with downtown property owners, business owners and developers to expand the amount of shared parking and to better manage the existing parking to reduce parking difficulties while maintaining the pedestrian oriented character of the area.
    - Review the Form Based Code to address identified deviation issues.
    - Provide a progress report/update of the Vision Metcalf Plan
    - PSP Transportation grant for the Farmer's Market and College and Metcalf node.
- *Providing GIS support to citizens and city employees to improve information access:*
  - Implement GIS technology on mobile devices and expand its presence on the city's website to improve our citizen's access to information and promote transparency in city government:
    - Expand the range of information that can be visualized and analyzed in map form by adding more layers of geographic features (e.g. downtown parking spaces) and making those available for use in a variety of formats.
    - Make information more readily available to our citizens by building GIS applications that are specifically intended for mobile devices such as tablets and smart phones.
  - Expand the use of GIS technology as a productivity enhancement tool for city employees:
    - Develop mobile GIS tools aimed at making field inspection staff more productive and more informed (e.g. tablet/phone based applications for emergency response).
    - Incorporate GIS capabilities into the new EnerGov permitting system to improve staff decision-making by providing a broad range of geographic information in conjunction with each permit, development request, license or complaint.
- *Providing administrative support to all aspects of the development process:*
  - Integrate the Comprehensive Planning function into the Current Planning division.
  - Participate in the development of the Capital Improvements Plan.
  - Update the Unified Development Ordinance
    - Update of the sign code
    - Begin drafting the update to eliminate inconsistencies, update formatting, address new trends, update identified code sections
    - Direct and manage the City's development review process.
    - Support the transition from Tidemark to EnerGov.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Current Planning and GIS Services Division include:

- *Providing GIS support to citizens and city employees to improve information access:*
  - Developed, tested and deployed a smartphone/tablet based application that shows the location of all active construction activity for use by field inspection staff.

- Expanded and refined a smartphone/tablet based application that mapped all of the areas where
- AT&T, Google and Shawnee Mission School District are installing underground fiber in residential neighborhoods, including the ability to determine which subcontractor is working in a particular area to facilitate problem reporting.
- Continued to upgrade both the software and hardware platforms that support GIS users to improve response time and add new capabilities.
- Developed a detailed inventory of parking in the downtown area as a tool to assist in better management of parking assets.
- Assisted Public Works and IT in expanding the functionality and field editing capabilities of the Lucity asset management software.

➢ *Promoting community building activities:*

- Worked with the Law and Public Works Departments to update the Unified Development Ordinance to recognize recent changes in State and Federal Law related to cellular communications and establish review processes to meet those requirements.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of Citizens who are "Satisfied" or "Very Satisfied" With How Well the City is Planning New Development.	63%	NA	NA
Percent of Citizens who are "Satisfied" or "Very Satisfied" With How Well the City is Planning Redevelopment.	56%	NA	NA
EFFICIENCY / WORKLOAD MEASURES			
Total Number of Plans Reviewed per FTE:	55.2	50.0	50.0
Number of Planning applications filed:	514	450	450
Number of reviews conducted:	590	520	520

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,851,945	$1,937,437	$1,997,027
Commodities	18,961	17,300	18,600
Contractual	338,002	210,814	208,254
Capital Outlay	2,000	0	0
Transfers/Others	0	0	0
TOTAL	$2,210,908	$2,165,551	$2,223,881

Business Improvement District	2016 Actual	2017 Budget	2018 Budget
Personal Services	$0	$0	$0
Commodities	0	0	0
Contractual	103,084	110,000	110,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$103,084	$110,000	$110,000

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Dir., Planning & Dev. Services	1	1	1
Manager, Current Planning	1	1	1
Mgr, GIS & Support Services	1	1	1
Planner, Senior	2	2	2
Planner I	3	3	3
Customer Service Rep., Sr.	1	1	1
GIS Analyst	3	3	3
GIS, Associate	1	1	1
Engineering Technician, Senior	1	1	0
Engineering Technician II	0	0	1
Engineering Technician I	0	0	1
Management Assistant	1	1	1
Staff Assistant	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	**17**	**17**	**18**
Part-Time			
GIS Analyst	0.65	0.65	0.65
Engineering Technician I	0.50	0.50	0.00
Total Part-time Employees:	**1.15**	**1.15**	**0.65**
TOTAL FTEs	**18.15**	**18.15**	**18.65**

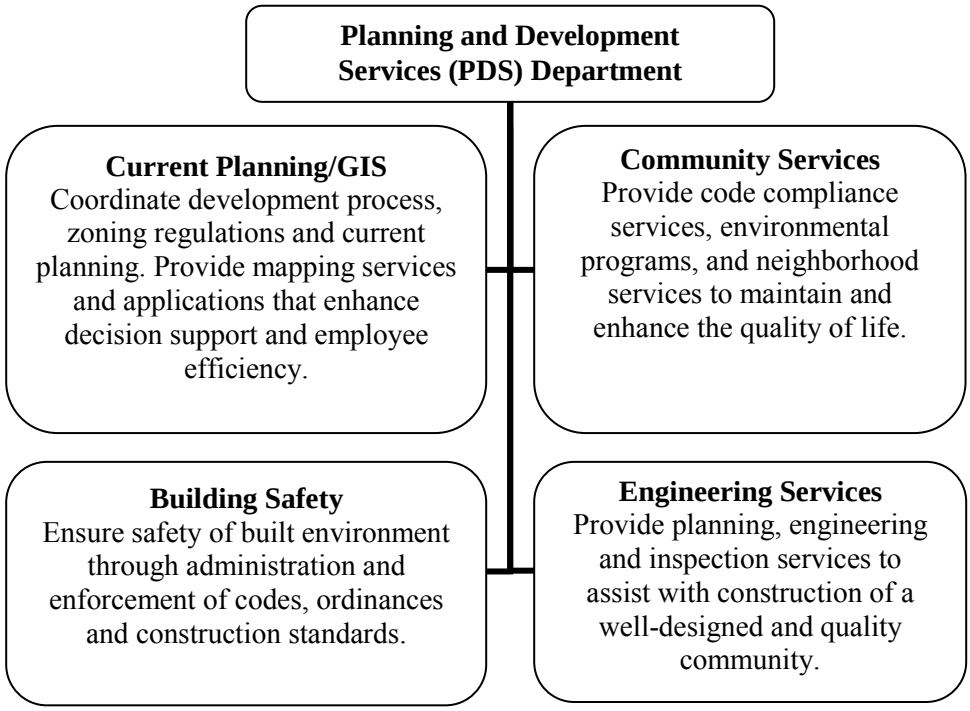
Program Description

The Community Services Division is part of the Planning and Development Services Department, and has the responsibility for code compliance programs, environmental programs, neighborhood support programs, the Community Development Block Grant (CDBG) Program and housing support programs. The Community Services Division has three sections: Code Compliance, Neighborhood Services, and Support Services. The Supports Services Section provides administrative support services to the other two sections.

The Code Compliance Section provides extensive code compliance services in several areas, including property maintenance, zoning compliance, nuisance abatement, food service inspection and licensing, pool and spa permitting, as well as follow-up on health-related complaints, solid waste collection truck inspection and permitting, and rental property registration.

The Neighborhood Services Section supports the following programs and services: Neighborhood Conservation Program, the Community Development Block Grant Program and other housing-related programs. This section also supports various environmental programs including drop-off recycling center operations, regulation oversight of solid waste haulers, citizen education on environmental matters, electronic and other recycling events, and coordination of an annual citywide cleanup of streamways.

Planning and Development Services Department-Organizational Chart



Mission Statement

To maintain a high quality of life, quality neighborhoods, promote sustainable development, and enhance the environment by:

- *Educating the public about and enforce community standards,*
- *Providing activities to promote environmental awareness and create a sustainable community, and*
- *Providing activities and support to neighborhoods.*

Agency Locator

Community Development
Planning and Development Services
Current Planning/GIS
Community Services ←
Building Safety
Engineering Services

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Community Services Division in 2018:

- *Educate the public about and enforce community standards:*
  - Continue to coordinate the City's restaurant inspection program with the State's (KDA) inspection program of food service establishments in Overland Park.
  - Continue to update and restructure sections of the Municipal Code dealing with property maintenance code enforcement, so the regulations become more uniform in structure, easier to understand for citizens and practical to enforce.
  - Continue the enforcement of all property maintenance and zoning code responsibilities assigned to Community Services.
  - Continue the annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
  - Continue with the development and implementation of the new rental licensing and inspection program.
- *Provide activities to promote environmental awareness and create a sustainable community:*
  - Continue to educate the public on environmental issues especially regarding the changes that took effect January 1, 2013 dealing with solid waste disposal, and disposal of yardwaste and recycling materials. This will also include educating the public of the other choices available such as mulching and composting at home or the use of other available composting services.
  - Continue to partner with other Johnson County communities to conduct recycling events that offer citizens the ability to recycle a variety of items including electronics, shredded paper documents, building materials (for reuse), bicycles (for reuse), and other recycling services.
  - Conduct a citywide cleanup of streamways using extensive volunteer participation.
  - Continue to provide support and analysis for the general operations of the current drop-off recycling center at 119th Street and Hardy. Conduct ongoing analysis of recycling demand for additional materials and make recommendations/adjustments in types of materials accepted, based on best practices and current resource capacity. Coordinate the annual bulky -item pickup for approximately half of the City.
  - Continue to support the work of the Environmental Advisory Council.
- *Provide activities and support to neighborhoods:*
  - Continue to implement various steps of the Neighborhood Stabilization Plan (NSP) including expanding and modifying current successful efforts, developing a neighborhood plan for selected at-risk neighborhoods, and supporting the implementation of a rental licensing and inspection program.
  - Develop new steps or modify existing steps, as appropriate, for the Neighborhood Stabilization Plan (NSP).
  - Continue to support the Neighborhood Conservation Program (NCP) including the work of the NCP Executive Committee. Review and provide recommendations to modify and enhance the City's NCP.
  - Continue to update and expand the set of neighborhood indicators which are used to assess the state of the City's neighborhoods, particularly those involved in the NCP.
  - Continue to offer the Neighborhood Grant Program that supports eligible community-building activities, and projects proposed by selected neighborhood organizations actively participating in the NCP.
  - Continue to manage the Community Development Block Grant Program (CDBG) and other housing programs.
  - Continue to offer Neighborhood Leadership training for neighborhood leaders about city government, and operations to help them become more effective in dealing with the City on neighborhood issues and concerns.

- Continue to enhance the activities of the Fair Housing Committee, to include not only investigation of any fair housing complaints received, but to also affirmatively further fair housing. Identify how the City can address the existing impediments to fair housing in Overland Park as identified in the Analysis of Impediments to Fair Housing Choice in the Kansas City Region.

- *Participate in the direction and managing of the City's long-range planning process:*
  - Advise and assist, where appropriate, the long-range planner and GIS Analyst in the completion of the 2017 update to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
  - Advise and assist, where appropriate, staff in the completion of the 2017 update to the City's Official Street Map to ensure it continues to reflect current City policy, and up-to-date information on the built or planned alignment and status of the existing and planned network of highways, thoroughfares, and collector streets.
  - Continue to coordinate with Park Services and Current Planning the implementation and update of the Greenway Linkages Plans and advise and assist, where appropriate Public Works and Current Planning the implementation and update of the Bicycle Master Plan.
  - Continue to work with the Mid-America Regional Council (MARC) and representatives of other jurisdictions in preparing new long-range forecasts of population, households, and employment for future land use and transportation planning at the state, region, county, and city levels.
  - Continue to work with MARC and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Community Services Division include:

- *Educate the public about and enforce community standards:*
  - Continued the annual inspections of all food service establishments within the City of Overland Park.
  - Maintained an on-going relationship for shared training and emergency response coordination with the Kansas Department of Agriculture (KDA).
  - Coordinated the City's restaurant inspection program with KDA's inspection program of food service establishments in Overland Park.
  - Worked with the Governing Body, citizens and other interested parties to establish a new ordinance regulating the licensing and inspection of residential rental property.
  - Continued the enforcement of all property maintenance and zoning code responsibilities assigned to Community Services.
  - Continued the annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
  - Developed the procedures and skeletal frame work for the new Rental Licensing Inspection program.

- *Provide activities to promote environmental awareness and create a sustainable community:*
  - Provided principal coordination of the 2015 and 2016 recycling extravaganzas, which included offering electronic recycling, paper shredding, and recycling of several other types of materials. Worked with other Johnson County communities to promote both events.
  - Coordinated the annual citywide volunteer streamway clean-up program using 800-900 volunteers.
  - Transferred front-line staff supervision and operational cost management of the recycling drop-off center at 119th Street and Hardy to Parks Services.
  - Continued to supervise the overall drop-off recycling center program and collaborate with Parks Services staff on policy issues related to recycling and environmental stewardship.
  - Conducted bulky item pickups (alternate years) for residents living on the east side of Antioch Road and then in the following year for residents living on the west of Antioch Road.
- *Provide activities and support to neighborhoods:*
  - Continued implementation of the three major action step recommendations of the Neighborhood Stabilization Plan (NSP) including expanding and modifying current successful efforts, developing a neighborhood plan for selected at-risk neighborhoods, and supporting the development of a rental licensing and inspection program proposal with program adoption in February 2016.
  - Administered the Community Development Block Grant (CDBG) and the other housing programs offered by the City to assist low and moderate income citizens and neighborhoods.
  - Developed and updated the City's 2015-2019 Non-Housing Consolidated Plan with the 2017 Annual Plans for the use of CDBG Program funding.
  - Provided support via the Neighborhood Conservation Program (NCP), to residents in more than 40 neighborhoods throughout the city, including 29 older neighborhoods set up and run as exclusively voluntary neighborhood organizations.
  - Assisted in the restructuring and enhancement of the NCP by facilitating expansion of the southern boundary of the Neighborhood Conservation Program to 127th Street.
  - Supported the work of the NCP Executive Committee, which represents the leadership of the voluntary neighborhood organizations and member Home Owner Associations participating in the NCP.
  - Updated and expanded the set of Neighborhood Indicators to gain a better understanding why neighborhoods decline and track the effectiveness of measures taken to intercede on behalf of distressed and at-risk neighborhoods.
  - Offered the 2016 the Neighborhood Grant Program to assist selected neighborhoods to partially fund various neighborhood activities and projects.
  - Continued to develop and hold Love Your Neighborhood training for neighborhood leaders about city government and operations to help them become more effective in dealing with the City on neighborhood issues and concerns.
- *Participate in the direction and managing of the City's long-range planning process:*
  - Advised and assisted, where appropriate, the long-range planner and GIS Analyst in the completion of both the 2015 and 2016(?) updates to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
  - Advised and assisted, where appropriate, staff in the completion of the 2015 and 2016 updates to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the built or planned alignment and status of the existing and planned network of highways, thoroughfares, and collector streets.
  - Continued to coordinate with Park Services and Current Planning the implementation and update of the Greenway Linkages Plans and advise and assist, where appropriate Public Works and Current Planning the implementation and update of the Bicycle Master Plan.

- Continued to work with the Mid-America Regional Council (MARC) and representatives of other jurisdictions in preparing new long-range forecasts of population, households, and employment for future land use and transportation planning at the state, region, county, and city levels.
- Continued to work with MARC and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFECTIVENESS MEASURES			
Percent of residents who are satisfied with overall condition of housing in their neighborhood	86%	NA	NA
WORKLOAD MEASURES			
Number of neighborhood organizations supported:	29	30	30
Number of NCP households served by groups:	13,503	14,000	14,000
Total number of food service related inspections performed:	882	1,000	1,000
Number of code enforcement inspections performed:	11,639	12,000	12,000

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,294,465	$1,807,430	$1,913,766
Commodities	34,381	74,375	74,375
Contractual	448,103	553,659	557,109
Capital Outlay	36,240	74,920	0
Transfers/Others	0	0	0
TOTAL	$1,813,189	$2,510,384	$2,545,250

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Manager, Community Services	1	1	1
Supv, Neighborhood Services	1	1	1
Coordinator, Neighborhood Program	1	1	1
Supervisor, Code Compliance	1	1	1
Code Compliance Officer, Sr	3	3	3
Code Compliance Officer II	1	0	1
Code Compliance Officer I	5	10	10
Customer Service Rep., Sr.	3	1	2
Customer Service Rep	1	3	2
Environmental Programs Coord	1	1	1
Supv, Administrative Support	1	1	1
Grant Program Coordinator*	1	1	1
Total Full-time Employees:	**20**	**24**	**25**
Part-Time			
Administrative Clerk	1.00	1.00	1.00
Seasonal Code Compliance Officer	0.23	0.23	0.23
Total Part-time Employees:	**1.23**	**1.23**	**1.23**
TOTAL FTEs	**21.23**	**25.23**	**26.23**

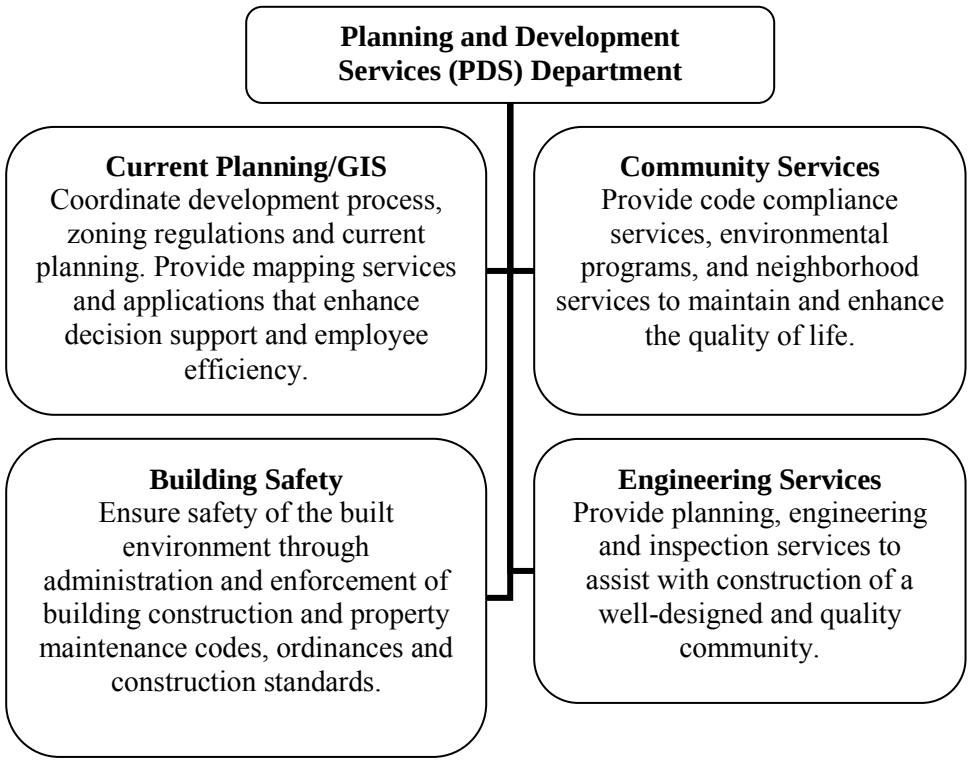
* Grant Program Coordinator is funded through the Community Development Block Grant (CDBG)

Program Description

The Building Safety Division of the Planning and Development Services Department ensures public safety, welfare and trust relating to the built environment within the City of Overland Park through the administration and regulation of construction safety codes, interior property maintenance codes, related ordinances and construction standards.

Primary functions of this division include plan review, inspections and permit services for new construction, existing building alterations, additions and interior property maintenance. Additional support programs: emergency response including damage assessment, plan development for timely recovery and mitigation efforts. Code development, which involves participation in national events dealing with the creation of regulatory codes for adoption, research and development of new requirements, training and certification of technical staff, research of alternative methods and materials, the creation of a City task force as needed which includes stake holders in our processes to evaluate proposed codes, and providing staff support to elected and appointed officials.

Planning and Development Services Department-Organizational Chart



Mission Statement

To ensure public safety and a high level of code compliance by:

- *Administering and enforcing codes, ordinances and construction standards,*
- *Community outreach and emergency preparedness and response efforts,*
- *Fair and consistent application of code and*
- *Emphasizing quality service delivery and response.*

Agency Locator

Community Development
Planning and Development Services
Current Planning/GIS
Community Services
Building Safety ⬅
Engineering Services

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Building Safety Division in 2018:

- *Administer and enforce codes, ordinances and construction standards:*
  - Successfully meet established 2018 benchmarks related to performance measurements for plan review, inspections, building permit issuance.
  - Enhance ability to respond to service requests related to interior property maintenance efforts. Evaluate current property maintenance response and delivery. Improvements made based on available resources.
  - Provide Building Safety staff with the necessary training and education needed to provide a high level of quality and service delivery.
  - Manage fees to obtain a cost recovery rate as directed by City Council for services in order to maintain current trends. Report status of efforts related to fees to the Community Development Committee.
  - Initiate research and evaluation of programs for the purpose of including sustainable design and environmental oversight in accordance with adopted regulations and national trends.
  - Participate in national activities related to code development, national policy and administration.
  - Participate in the City's on-going compliance with the National Pollutant Discharge Elimination System (NPDES) Permit and EPA's rules and regulations regarding erosion and sediment control and post treatment of stormwater.
  - Work collaboratively with other divisions within the Department to develop a program designed to respond to interior property maintenance issues in order to maintain life safety, public welfare and property values. Implement goals and objectives of departmental strategic plan.
  - Develop procedures utilizing contemporary technology that will allow for electronic submittals of construction documents and plans that can be reviewed in a paperless environment.
- *Community outreach and emergency preparedness and response efforts:*
  - Participate in the City's Emergency Management Committee.
  - Participate in the Kansas Disaster Rapid Assessment Program as requested.
  - Maintain Overland Park's mitigation data plan and subsequent action plans in conjunction with the Kansas regional mitigation plan as approved by the State of Kansas and Overland Park's Governing Body.
  - Take the lead in pursuing the submittal of design drawings for permitting purposes electronically.
  - Maintain and provide oversight to the departmental standard operating procedure for emergency response expectations.
  - Enhance public education related to building safety requirements and concepts.
- *Emphasize quality service delivery and response:*
  - Continue to pursue delivery of services utilizing technology, such as electronic plan review and additional permits that can be obtained online.
  - Maintain Building Safety website with current accurate information related to Building Safety.
  - Participate in the City's citizen response system, "OPCares."

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Building Safety Division include:

- *Administer and enforce codes, ordinances and standards:*
  - Construction activity stayed consistent with 2015 only seeing a slight drop in activity. Issued 4,598 building permits in 2016, a 6% decrease in activity over 2015. These permits included 5,043,098 square feet of new construction in 2016, a decrease of 7% from 2015 levels.
  - Conducted 26,439 inspections in 2016 which is an increase of 10%.
  - Conducted 1492 commercial and small project plan reviews in 2016 which is a decrease of 6%.
  - Conducted 1,067 one and two family dwelling plan reviews in 2016. This is an increase of 28% over 2015 activity.
  - Conducted 1122 property maintenance inspections.
  - Recorded 336 new OPC Cases that were submitted
  - Closed approximately 70 OPC Cases
  - Continued our erosion and sediment control enforcement program and enhanced programs to track activity.
  - Re-enforced and expanded staff's technical knowledge through several training venues including participation in the Johnson County Contractor Licensing Training Program.
  - Conducted 48 pre-construction permit meetings between contractors, owners, architects and staff members to facilitate mutual understanding of code requirements, conditions, inspections, etc.
  - Issued 649 sign permits, conducted 649 sign plan reviews and conducted 649 inspections of signs. Overall, the activity related to signs in 2016 increased by 5% over 2015 levels.
  - Increase our use of technology that allows for electronic submittal and review of residential plans by obtaining updated hardware and initiating electronic submittals for small projects.
- *Fair and consistent application of code:*
  - Conducted training of staff on the 2012 International Codes.
  - Staff coordinated enforcement application of the 2012 International Codes with other local jurisdictions, i.e., Kansas City Missouri and all Johnson County jurisdictions in order to provide consistency between jurisdictions on adoptions and enforcement.
  - Staff participated in the national code development process.
- *Emphasize quality service delivery and response:*
  - Maintained and updated the Building Safety Division's pages for the City's website.
  - Participated in on-going strategic planning efforts of the department.
- *Community outreach and emergency preparedness and response efforts:*
  - Maintained certification and participation in the Kansas Disaster Rapid Damage Assessment Program.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFICIENCY / WORKLOAD MEASURES			
Number of permits issued per FTE:	222	200	180
Number of construction plans reviewed:	4,169	4,000	3,000
Number of construction permits issued:	4,638	4,900	4,000

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$2,003,367	$2,303,534	$2,473,298
Commodities	21,921	59,742	59,672
Contractual	52,056	133,810	135,910
Capital Outlay	25,300	0	26,500
Transfers/Others	0	0	0
TOTAL	$2,102,644	$2,497,086	$2,695,380

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Code Administrator	1	1	1
Assistant Code Administrator	1	1	1
Development Coordinator	1	1	1
Team Supv., Building Safety	2	2	2
Multidisciplined Code Off Sr	5	5	5
Multidisciplined Code Off II	2	2	2
Multidisciplined Code Off I	3	3	3
Supv., Permit Svcs. & Support	1	1	1
Customer Service Rep., Sr.	3	3	3
Customer Service Rep	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	**21**	**21**	**21**
Part-Time			
Multidisciplined Code Officer	0.46	0.46	0.23
Records Technician	0.60	0.60	0.60
Total Part-time Employees:	**1.06**	**1.06**	**0.83**
TOTAL FTEs	**22.06**	**22.06**	**21.83**

Program Description

The Engineering Services Division of the Planning and Development Services Department provides engineering and inspection services to assist developers and property owners in constructing a well-designed and quality community by complying with the Municipal Code, City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.

Services include response to citizen inquiries; review of engineering plans for private development projects; review of site plans and plot plans; inspection for compliance with approved plans; engineering support to City Planning Commission, City Council Committees and other boards; floodplain management; enforcement of storm water treatment facility standards; maintenance of City records; and processing of easements, deeds, variances, bonds and certain permits.

Planning and Development Services Department-Organizational Chart

Planning and Development Services (PDS) Department

Current Planning/GIS
Coordinate development process, zoning regulations and current planning. Provide mapping services and applications that enhance decision support and employee efficiency.

Community Services
Provide code compliance services, environmental programs, and neighborhood services to maintain and enhance the quality of life.

Building Safety
Ensure safety of built environment through administration and enforcement of codes, ordinances and construction standards.

Engineering Services
Provide planning, engineering and inspection services to assist with construction of a well-designed and quality community.

Mission Statement

To assist developers in constructing a well-designed and quality community by:

- *Providing planning, engineering and inspection services and*
- *Ensuring compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.*

Agency Locator

Community Development
Planning and Development Services
Current Planning/GIS
Community Services
Building Safety
Engineering Services ←

2018 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Engineering Services Division in 2018:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
  - Continue to meet established City and Department benchmarks relating to time and quality of review for development applications.
  - Continue implementation of stormwater quality regulations for new development and redevelopment projects.
  - Implement recent changes to the City's Design and Construction Standards Manual.
  - Continue to participate in FEMA's Community Rating System (CRS).
  - Assist in implementation of new permitting system and electronic plan review.

- *Provide planning, engineering and inspection services:*
  - Continue to provide engineering and inspection services for privately funded public improvements and private site improvement projects.
  - Continue to provide engineering support to the Planning Commission.

2016-2017 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Engineering Services Division include:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
  - Met established benchmarks relating to time and quality of review for development applications.
    - Completed engineering review and inspections for 10.9 lane miles of new public streets and 4.2 miles of public storm sewer within 21 public improvement projects, valued at over $9.5 million.
    - Reviewed private civil/site infrastructure for 141 private development projects. Performed civil/site inspections on private development projects with a total construction value of $285 million.
  - Continued enforcement of erosion and sediment control requirements for private development including plan review, inspection, and enforcement to comply with the City's MS4 Permit.
  - Continued oversight of the City's floodplain management program for all public and private construction in the FEMA regulated floodplain.
  - Continued implementation of the City's stormwater treatment ordinance enacted in 2008 for new development and redevelopment projects.

- *Provide planning, engineering services:*
  - Provided engineering support to the Planning Commission by reviewing over 310 development plan applications.
  - Continued to participate in FEMA's Community Rating System (CRS) program, which qualifies all Overland Park citizens for a 15% flood insurance rate discount.

PERFORMANCE INDICATORS

Measure	2016 Actual	2017 Estimate	2018 Target
EFFICIENCY / WORKLOAD MEASURES			
Number of Public Improvement Plans and Engineering Studies Reviewed	228	220	200
Number of Public Improvement Permits Issued	29	26	25
Total Construction Value of Public Improvement Permits Issued (millions)	$17.88	$12.30	$12.00

EXPENDITURES:

General Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$1,044,532	$1,087,117	$1,154,366
Commodities	20,117	37,000	37,000
Contractual	33,727	71,110	70,910
Capital Outlay	46,494	0	29,500
Transfers/Others	0	0	0
TOTAL	$1,144,870	$1,195,227	$1,291,776

Stormwater Fund	2016 Actual	2017 Budget	2018 Budget
Personal Services	$196,490	$127,854	$133,725
Commodities	11	1,000	1,000
Contractual	4,117	3,325	3,305
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	$200,618	$132,179	$138,030

PERSONNEL (full-time equivalent):

Full-Time	2016 Budget	2017 Budget	2018 Budget
Manager, Engineering Svcs	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	1	1	2
Civil Engineer II	0	1	0
Civil Engineer I	1	0	0
Construction Inspector, Senior	3	2	2
Construction Inspector II	1	2	2
Engineering Technician II	0	0	1
Engineering Technician I	1	1	0
Administrative Assistant	1	1	1
Stormwater Treatment Engineer, Sr.*	1	1	1
Erosion & Sediment Control Coordinator*	1	0	0
Total Full-time Employees:	**12**	**11**	**11**
Part-Time			
Multidisc. Code Official I	0.00	0.00	0.50
Total Part-time Employees:	**0.00**	**0.00**	**0.50**
TOTAL FTEs	**12.00**	**11.00**	**11.50**

* The stormwater positions are funded out of the Stormwater Utility Fund. All other positions listed are funded in the General Fund.

CITY OF OVERLAND PARK

2018-2022
CAPITAL IMPROVEMENTS PROGRAM

ADOPTED
August 2017

OVERLAND PARK
KANSAS
ABOVE AND BEYOND. BY DESIGN.

2018-2022
CAPITAL IMPROVEMENTS PROGRAM

Adopted August 21, 2017

GOVERNING BODY

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Carl Gerlach

COUNCIL PRESIDENT
John Thompson

CITY COUNCIL
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Faris Farassati
Terry Goodman
Terry Happer Scheier
Dave Janson
Jim Kite
Paul Lyons
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CHAIRMAN
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VICE CHAIRMAN
Thomas Robinett

COMMISSION
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Bob Gadd
David M. Hill
Rob Krewson
Tom Lance
George Lund
Edward "Ned" Reitzes
Kim Sorensen
Janie Thacker

CITY MANAGER
Bill Ebel

DEPUTY CITY MANAGER
Kristy Stallings

DIRECTOR OF PUBLIC WORKS
Tony Hofmann

CHIEF FINANCIAL OFFICER
Dave Scott

DIRECTOR OF RECREATION SERVICES
Tony Cosby

DIRECTOR OF PARK SERVICES
Greg Ruether

FIRE CHIEF
Bryan Dehner

CHIEF OF POLICE
Frank Donchez, Jr.

COURT ADMINISTRATOR
Robin Barnard

CITY ATTORNEY
Tammy Williams

DIRECTOR OF
INFORMATION TECHNOLOGY
Vicki Irey

DIRECTOR OF PLANNING
AND DEVELOPMENT SERVICES
Jack Messer

CAPITAL IMPROVEMENTS PROGRAM

Overland Park Resolution 4215 establishes definitions and policies related to the City's long-term fiscal planning, including the City's multi-year Capital Improvements Program.

CAPITAL IMPROVEMENTS DEFINED

A Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under $200,000 will be acquired through the City's operating budget.

PLANNING POLICY - CAPITAL IMPROVEMENTS PROGRAM

It is the policy of the City to identify and set priorities among the capital improvement needs of the community and in accordance with the objectives of the Comprehensive (Master) Plan. The Capital Improvements Program shall program projects over the ensuing five years, taking into account the City's fiscal capacity to finance such construction, operations and maintenance of projects.

- Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements Program for budget planning purposes.
- Contents - The Capital Improvements program shall include:
  - A clear summary of its contents.
  - A list of all Capital Improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.
  - Cost estimates, methods of financing and recommended time schedules for each improvement.
  - The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
  - A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, operating budget and fiscal policy.
- Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements program and its implementation.
- Capital Expenditures Budgeted - Current year Capital expenditures (first year of the updated five-year Capital Improvements program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.
- Self-Supporting Activities - A clear distinction shall be made between general purpose government Capital Improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

POLICY FOR MAKING CHANGES IN THE CIP

Any substantial capital project added after adoption of the CIP will require an amendment and will affect cash flows, future CIP capability and mill levy projections.

1. If the capital improvement request is less than $75,000, the amendment process is as follows:

    a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.

    b. If the goal area committee decides to fund the request, the goal area committee will identify possible funding sources and/or possible project(s) to be substituted for the requested project.

    c. The staff will incorporate the project amendment into the current CIP as directed by the goal area committee and inform the Governing Body of the goal area committee's action.

2. If the capital improvement request is $75,000 or more, the amendment process is as follows:

    a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.

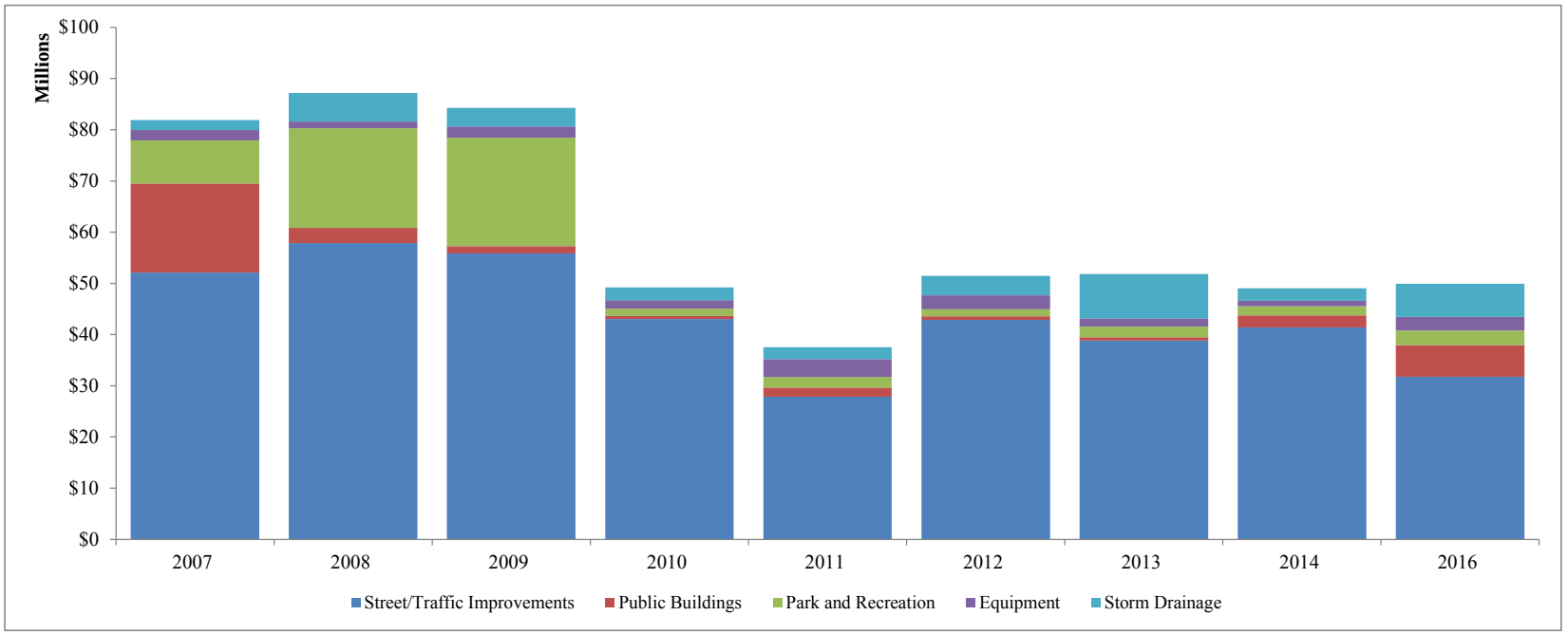
    b. The goal area committee shall review the proposed project and determine whether or not to recommend the requested amendment. If recommended, the goal area committee will also identify a funding source (or sources) and/or projects to be substituted or rescheduled to accommodate the requested project. The goal area committee will report its recommendation to the Governing Body. Prior to consideration of this recommendation by the Governing Body, the goal area committee's recommendation will be forwarded to the Finance, Administration and Economic Development (FAED) Committee for review.

    c. The FAED Committee will review the recommendation of the goal area committee and evaluate the impact the recommended project's inclusion in the CIP will have on the overall financial plan and established financial standards. FAED Committee will report this information and any comments regarding the goal area committee's recommendation to the Governing Body for final consideration.

    d. The Governing Body will consider information regarding the proposed amendment and the recommendations from the goal area and FAED committees. If the requested amendment is approved by the Governing Body, the staff will incorporate the proposed changes into the current CIP.

CAPITAL PROJECT EXPENDITURES BY CATEGORY
2007 - 2016

	Total 2007	Total 2008	Total 2009	Total 2010	Total 2011	Total 2012	Total 2013	Total 2014	Total 2015	Total 2016	Total All Years	Combined Total
Park and Recreation	$ 8,437,907	$ 19,487,430	$ 21,140,271	$ 1,410,869	$ 2,097,532	$ 1,354,664	$ 2,029,110	$ 1,770,059	$ 2,111,365	$ 2,821,252	$ 64,178,225	9.5%
Storm Drainage	1,971,826	5,559,511	3,607,431	2,494,382	2,323,486	3,787,646	8,674,638	2,415,385	16,091,049	6,447,216	56,676,241	8.4%
Street Lighting	20,794	605	64,039	672,308	132,169	86,660	2,100,861	21,509	354,403	137,070	4,497,946	0.7%
Traffic Signals	2,428,685	1,615,436	799,827	1,712,872	635,853	705,912	731,228	845,895	1,038,021	450,648	12,073,960	1.8%
Street Improvements	49,693,246	56,245,603	55,008,444	40,638,560	27,103,961	42,056,820	35,990,412	40,503,757	36,661,302	31,159,094	461,691,533	68.4%
Public Buildings	17,333,791	2,967,664	1,428,170	615,217	1,768,713	731,623	686,730	2,381,912	5,577,664	6,212,429	53,361,161	7.9%
Public Equipment	2,039,579	1,278,031	2,229,769	1,690,434	3,449,852	2,742,883	1,604,667	1,074,086	2,011,902	2,697,816	22,788,711	3.4%
	$ 81,925,828	$ 87,154,280	$ 84,277,951	$ 49,234,642	$ 37,511,566	$ 51,466,208	$ 51,817,646	$ 49,012,603	$ 63,845,706	$ 49,925,525	$ 675,267,777	100.0%



2018-2022 Capital Improvements Program

Projects with a 2018 Finance Year

City: at Large Funding General Obligation Debt, Pay-as-You-Go (cash), and Equipment Reserve funding
City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, and Soccer Complex
Intergovernmental Funding Funds from other governmental units; other cities, county, state and federal
Developer and Private Excise Tax, Escrow Funds, Special Assessments and Private contributions

	City: At Large	City: Dedicated	Intergovern-mental	Developer & Private	Total	Projected Operating Cost
Public Buildings						
PB-1867 Westgate Facility Remodel (2018)	-	455,000	-	-	455,000	0
PB-1868 Firing/Explosive Ordinance Disposal Range	-	400,000	-	-	400,000	50,000
Public Buildings Total	**-**	**855,000**	**-**	**-**	**855,000**	**50,000**
Public Equipment						
PE-1538 2018 IT Network Technology	300,000	-	-	-	300,000	0
PE-1539 2018 Police Technology	100,000	-	-	-	100,000	0
PE-1556 2018 E-Ticketing Replacement	300,000	-	-	-	300,000	0
PE-1564 IT Core Switch Replacement	500,000	-	-	-	500,000	0
PE-1541 2018 Fire Truck Replacement	1,220,000	-	-	-	1,220,000	0
PE-1617 Police License Plate Reader Replacement - 2018	300,000	-	-	-	300,000	0
PE-1616 Email/Productivity Software Replacement	250,000	-	-	-	250,000	0
PE-1693 2018 Full-Court Replacement and Upgrade	400,000	-	-	-	400,000	-2,000
PE-1779 Asphalt Miller Machine	300,000	-	-	-	300,000	0
PE-1784 Business Intelligence Software, Phase 3 of 3	300,000	-	-	-	300,000	0
PE-1872 Police Body Worn Cameras	-	150,000	-	-	150,000	5,000
Public Equipment Total	**3,970,000**	**150,000**	**-**	**-**	**4,120,000**	**3,000**
Parks & Recreation						
PR-1543 2018 Park Improvements	-	-	875,000	-	875,000	0
PR-1624 Soccer Complex Turf Replacement: Phase 2	1,800,000	425,000	150,000	-	2,375,000	0
PR-1668 Golf Course Clubhouse and Parking Lot Replacement	1,275,000	4,975,000	-	-	6,250,000	0
PR-1793 Young's/Tomahawk Ridge Aquatic Center Master Plan	100,000	-	-	-	100,000	0
PR-1875 Neighborhood Park at 159th & Quivira	-	50,000	-	-	50,000	0
PR-1797 Strang Park Redevelopment	75,000	-	-	-	75,000	0
PR-1553 Farmstead Ben Craig Administrative Complex	1,000,000	-	-	85,000	1,085,000	16,000
Parks & Recreation Total	**4,250,000**	**5,450,000**	**1,025,000**	**85,000**	**10,810,000**	**16,000**
Bridge Replacement						
BR-1664 167th Street Bridges over Coffee Creek	-	220,000	-	-	220,000	5,000
Bridge Replacement Total	**-**	**220,000**	**-**	**-**	**220,000**	**5,000**
Residential Street Program						
SR-1529 2018 Neighborhood Streets Reconstruction Program	5,400,000	2,830,000	-	-	8,230,000	0
SR-1655 2020 Neighborhood Streets Reconstruction Program	-	700,000	-	-	700,000	0
SR-1585 2019 Neighborhood Streets Reconstruction Program, Pt 1	-	60,000	-	-	60,000	0
SR-1901 2019 Neighborhood Streets Reconstruction Program, Pt 2	-	60,000	-	-	60,000	0
Residential Street Program Total	**5,400,000**	**3,650,000**	**-**	**-**	**9,050,000**	**0**
Sidewalk Construction & Maintenance						
SW-1530 2018 Sidewalk Construction	-	50,000	-	-	50,000	0
Sidewalk Construction & Maintenance Total	**-**	**50,000**	**-**	**-**	**50,000**	**0**
Street Improvements						
ST-1666 80th and Broadmoor Street Improvements	405,000	-	-	-	405,000	0
ST-1667 79th & Floyd to OP Drive; Reconstruction to add Parking	415,000	-	-	-	415,000	0
Street Improvements Total	**820,000**	**-**	**-**	**-**	**820,000**	**0**
Thoroughfares						
TH-1026 167th Street, Antioch to Metcalf	500,000	-	-	-	500,000	0
TH-1083 159th Street, Quivira to Pflumm	250,000	-	-	750,000	1,000,000	0
TH-1852 2018 Preliminary Engineering Studies	200,000	-	-	-	200,000	0
TH-1027 Metcalf Avenue, 159th to 167th	3,190,000	-	10,040,000	-	13,230,000	15,000
TH-1665 Quivira Road, 159th to 175th	1,850,000	-	-	750,000	2,600,000	3,000
TH-1799 179th Street, Metcalf Avenue to U.S. 69 Highway	200,000	-	-	-	200,000	0
Thoroughfares Total	**6,190,000**	**-**	**10,040,000**	**1,500,000**	**17,730,000**	**18,000**
Traffic Signals						
TS-1533 2018 Traffic Signal Installation	255,000	-	-	80,000	335,000	8,000
TS-1591 2019 Traffic Signal Installation	45,000	-	-	-	45,000	0
Traffic Signals Total	**300,000**	**-**	**-**	**80,000**	**380,000**	**8,000**
Storm Drainage						
SD-1439 2018 Storm Drainage Improvements	-	195,000	-	-	195,000	0
SD-1537 2018 Preliminary Stormwater Engineering Studies	-	80,000	120,000	-	200,000	0
SD-1536 2019 Storm Drainage Improvements	-	200,000	-	-	200,000	0
Storm Drainage Total	**-**	**475,000**	**120,000**	**-**	**595,000**	**0**
Grand Total	**$20,930,000**	**$10,850,000**	**$11,185,000**	**$1,665,000**	**$44,630,000**	**$76,000**

2018-2022 CIP

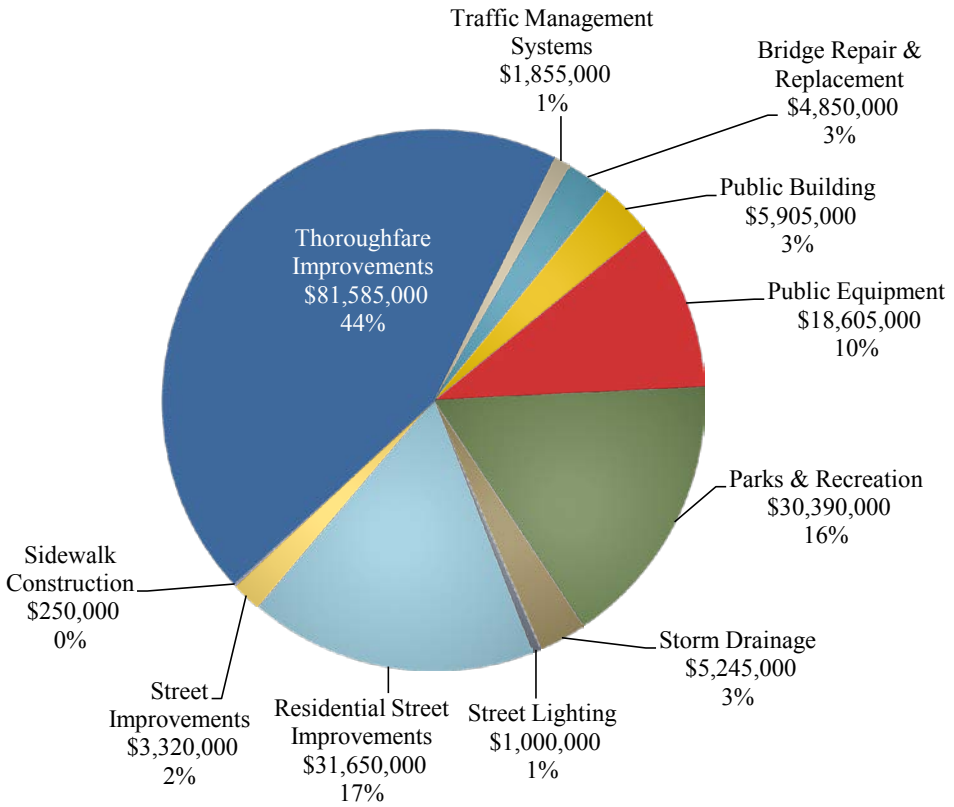
Plan by Year and Funding Sources

August 21, 2018

Funding Source	2017	2018	2019	2020	2021	2022	Total 2018/2022	Total 2017/2021	Increase/ (Decrease)
GO Bonds	-	6,815,000	6,550,000	-	2,200,000	7,030,000	**22,595,000**	7,350,000	15,245,000
20 yr GO Bonds	-	-	-	-	-	-	-	-	-
PAYG	9,314,500	12,295,000	8,005,000	7,275,000	6,085,000	5,980,000	**39,640,000**	41,545,000	(1,905,000)
Excise Tax	3,625,000	1,500,000	3,840,000	3,525,000	2,100,000	2,250,000	**13,215,000**	13,655,000	(440,000)
1/8th Sales Tax	7,060,000	3,770,000	4,350,000	7,975,000	4,350,000	6,575,000	**27,020,000**	27,275,000	(255,000)
Escrow Funds	153,000	80,000	80,000	80,000	80,000	80,000	**400,000**	400,000	-
Storm Water Utility	480,000	625,000	1,180,000	1,130,000	1,230,000	1,230,000	**5,395,000**	5,200,000	195,000
Johnson County Funds	4,110,000	3,520,000	3,050,000	3,050,000	2,120,000	2,120,000	**13,860,000**	12,745,000	1,115,000
Federal Transportation Funding	150,000	6,640,000	4,945,000	2,330,000	3,000,000	3,000,000	**19,915,000**	13,640,000	6,275,000
Community Dev Block Grant	866,000	-	600,000	300,000	300,000	300,000	**1,500,000**	2,100,000	(600,000)
Equipment Reserve Fund	3,570,000	1,820,000	875,000	1,615,000	1,750,000	685,000	**6,745,000**	8,440,000	(1,695,000)
Golf Revenue	340,000	4,975,000	-	-	-	-	**4,975,000**	3,350,000	1,625,000
Special Parks & Rec	200,000	1,025,000	1,050,000	675,000	675,000	675,000	**4,100,000**	1,300,000	2,800,000
Private Contributions	492,000	85,000	1,000,000	9,050,000	50,000	-	**10,185,000**	350,000	9,835,000
Other Debt Financing	-	-	-	-	-	-	-	3,200,000	(3,200,000)
Other Financing Sources	877,000	-	-	850,000	-	-	**850,000**	400,000	450,000
Soccer Revenue	250,000	425,000			-	-	**425,000**	-	425,000
County Courthouse Sales Tax	300,000	1,055,000	3,150,000	4,600,000	3,330,000	1,700,000	**13,835,000**	-	13,835,000
Grand Total	**31,787,500**	**44,630,000**	**38,675,000**	**42,455,000**	**27,270,000**	**31,625,000**	**184,655,000**	**140,950,000**	**43,705,000**

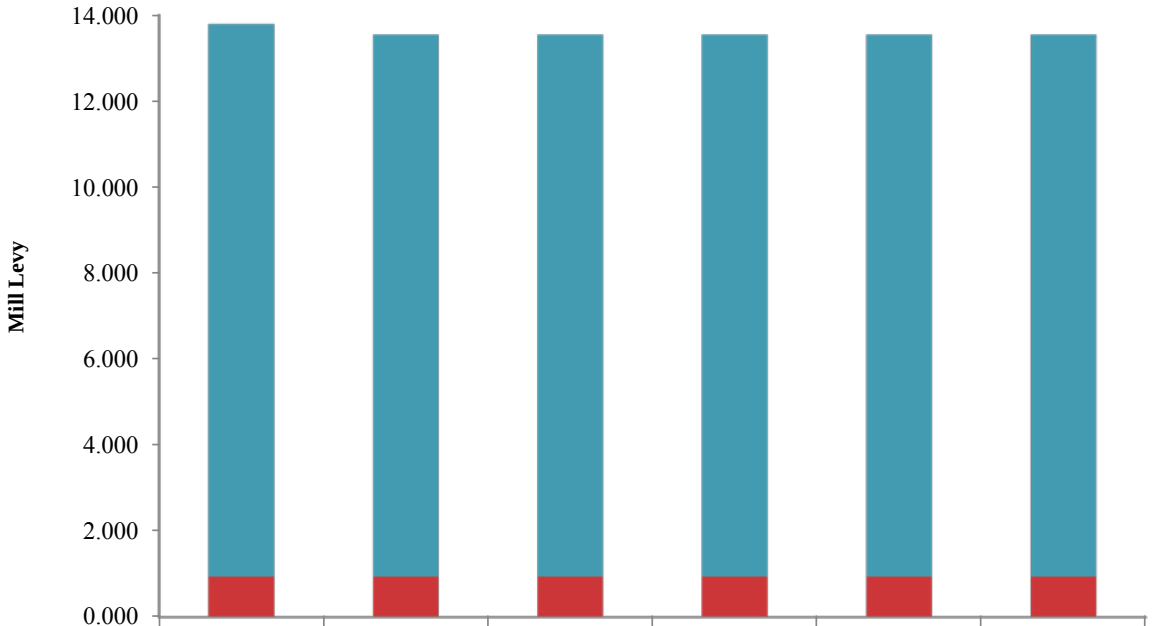
General Fund - Debt									
Proposed Debt Issue	-	6,815,000	6,550,000	-	2,200,000	7,030,000	**22,595,000**	7,750,000	14,845,000
General Obligation:									
Eight Yr. Maturities	-	-	-	-	-	-	-	400,000	(400,000)
Ten Yr. Maturities	-	6,815,000	6,550,000	-	2,200,000	7,030,000	**22,595,000**	7,350,000	15,245,000
Twenty Yr. Maturities	-	-	-	-	-	-	-	-	-
Special Assessment:									
Ten/Twenty Yr. Maturities	-	-	-	-	-	-	-	-	0
Other Fund - Debt									
General Obligation:									
Ten Yr. Maturities							-	-	-
Twenty Yr. Maturities							-	-	-
Proposed Debt Issue	-	-	-	-	-	-	-	-	-
Total Debt Issue	0	6,815,000	6,550,000	-	2,200,000	7,030,000	**22,595,000**	7,750,000	14,845,000

2018-2022 CAPITAL IMPROVEMENTS PROGRAM
Project Costs By Category



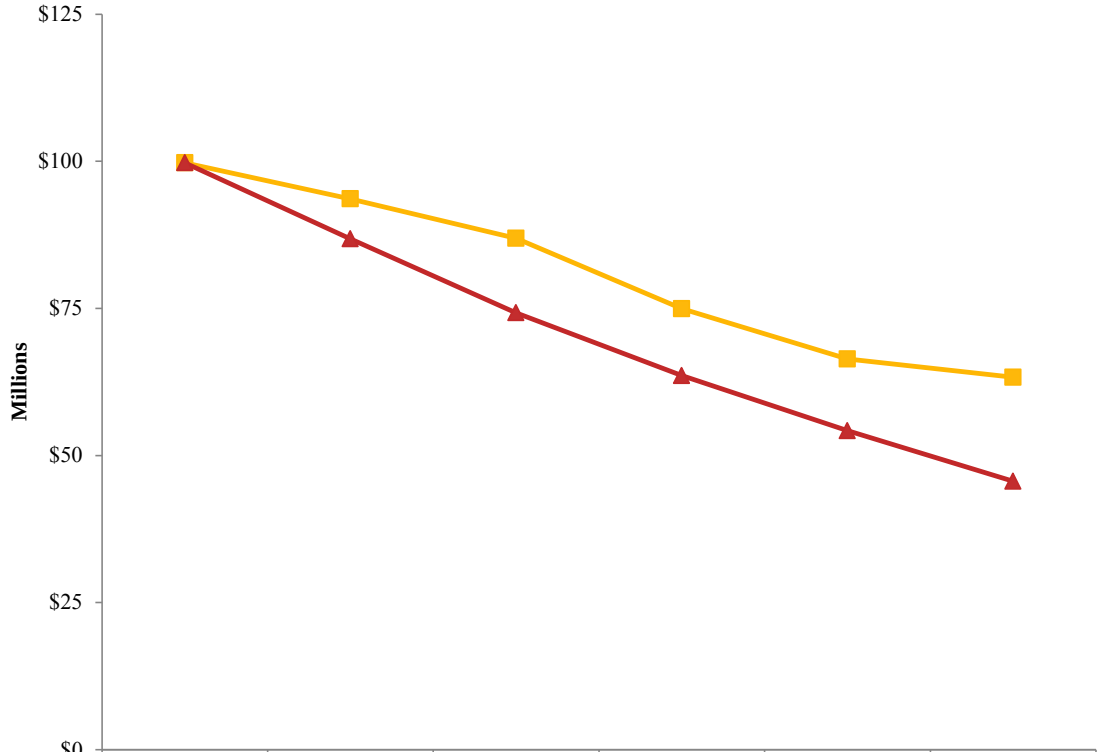
2018-2022 CIP = $184,655,000

PROJECTED MILL LEVY
2018-2022 Capital Improvements Program



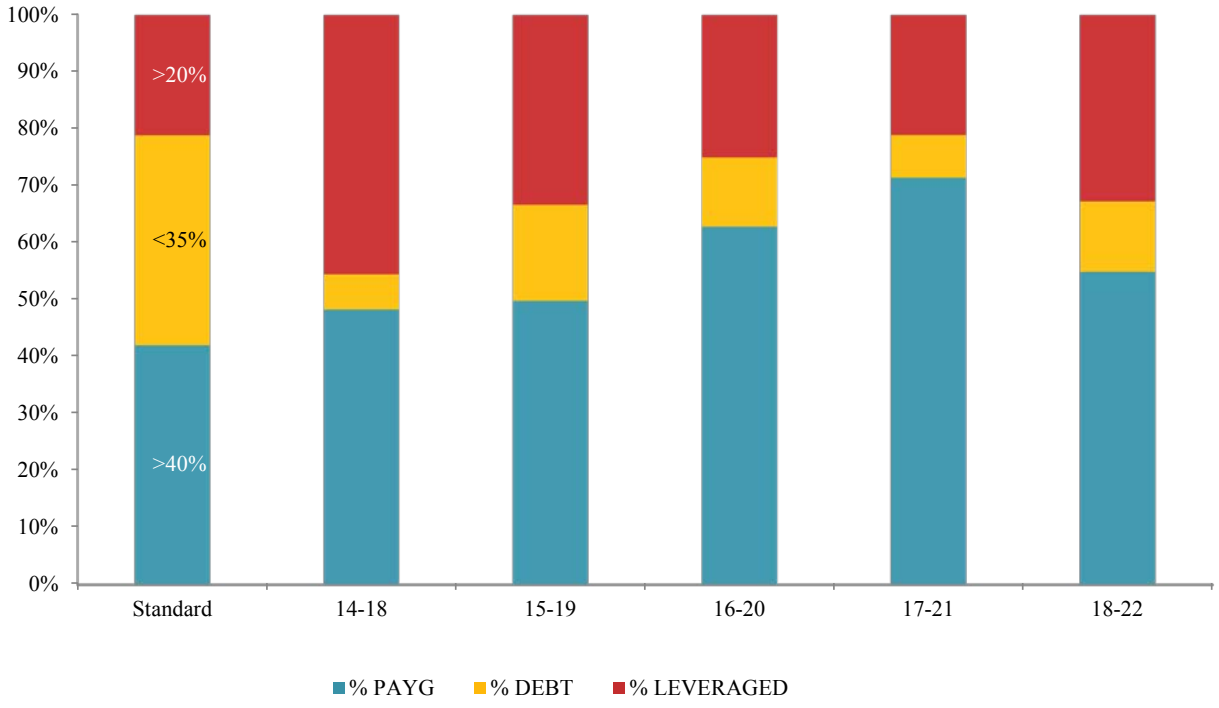
	2017	2018	2019	2020	2021	2022
General Fund	12.839	12.603	12.603	12.603	12.603	12.603
Stormwater Utility Fund	0.961	0.962	0.962	0.962	0.962	0.962

ANNUAL OUTSTANDING DEBT
2018-2022 Capital Improvements Program



	2017	2018	2019	2020	2021	2022
Projected Debt Issue	$99.76	$93.62	$86.92	$74.93	$66.41	$63.29
Existing Debt	$99.76	$86.81	$74.24	$63.58	$54.20	$45.61

PERCENT OF DEBT, P.A.Y.G. TO TOTAL PROGRAM
for each Capital Improvements Program



2018-2022 CIP

Projects by Category

August 21, 2017

Projects by Category & Funding Source	2018	2019	2020	2021	2022	Total 2018/2022	Total 2017/2021	Increase/ (Decrease)
Public Buildings								
PAYG	-	-	200,000	-	-	200,000	900,000	(700,000)
Equipment Reserve Fund	-	-	-	720,000	-	720,000	-	720,000
Other Financing Sources	-	-	-	-	-	-	150,000	(150,000)
County Courthouse Sales Tax	855,000	700,000	200,000	3,230,000	-	4,985,000	-	4,985,000
Public Buildings Total	**855,000**	**700,000**	**400,000**	**3,950,000**	**-**	**5,905,000**	**1,050,000**	**4,855,000**
Public Equipment								
PAYG	2,150,000	3,415,000	2,310,000	1,980,000	1,125,000	10,980,000	13,890,000	(2,910,000)
Equipment Reserve Fund	1,820,000	875,000	1,615,000	1,030,000	685,000	6,025,000	7,740,000	(1,715,000)
Other Financing Sources	-	-	850,000	-	-	850,000	250,000	600,000
County Courthouse Sales Tax	150,000	600,000	-	-	-	750,000	-	750,000
Public Equipment Total	**4,120,000**	**4,890,000**	**4,775,000**	**3,010,000**	**1,810,000**	**18,605,000**	**21,880,000**	**(3,275,000)**
Parks & Recreation								
GO Bonds	2,275,000	-	-	-	-	2,275,000	2,250,000	25,000
PAYG	1,975,000	80,000	225,000	50,000	-	2,330,000	2,915,000	(585,000)
Equipment Reserve Fund	-	-	-	-	-	-	700,000	(700,000)
Golf Revenue	4,975,000	-	-	-	-	4,975,000	3,350,000	1,625,000
Special Parks & Rec	1,025,000	1,050,000	675,000	675,000	675,000	4,100,000	1,300,000	2,800,000
Private Contributions	85,000	1,000,000	9,050,000	50,000	-	10,185,000	350,000	9,835,000
Other Debt Financing	-	-	-	-	-	-	3,200,000	(3,200,000)
Soccer Revenue	425,000	-	-	-	-	425,000	-	425,000
County Courthouse Sales Tax	50,000	850,000	3,900,000	100,000	1,200,000	6,100,000	-	6,100,000
Parks & Recreation Total	**10,810,000**	**2,980,000**	**13,850,000**	**875,000**	**1,875,000**	**30,390,000**	**14,065,000**	**16,325,000**
Bridge Replacement								
GO Bonds	-	-	-	1,000,000	-	1,000,000	-	1,000,000
PAYG	-	-	300,000	80,000	-	380,000	-	380,000
1/8th Sales Tax	220,000	250,000	3,000,000	-	-	3,470,000	3,770,000	(300,000)
Bridge Replacement Total	**220,000**	**250,000**	**3,300,000**	**1,080,000**	**-**	**4,850,000**	**3,770,000**	**1,080,000**
Residential Street Program								
PAYG	5,400,000	2,350,000	2,650,000	2,650,000	2,650,000	15,700,000	13,250,000	2,450,000
1/8th Sales Tax	3,500,000	2,550,000	2,550,000	2,550,000	2,550,000	13,700,000	13,040,000	660,000
Storm Water Utility	150,000	150,000	150,000	150,000	150,000	750,000	850,000	(100,000)
Community Dev Block Grant	-	600,000	300,000	300,000	300,000	1,500,000	1,800,000	(300,000)
Residential Street Program Total	**9,050,000**	**5,650,000**	**5,650,000**	**5,650,000**	**5,650,000**	**31,650,000**	**28,940,000**	**2,710,000**
Sidewalk Construction & Maintenance								
1/8th Sales Tax	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
Sidewalk Construction & Maintenance T	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**	**250,000**	**250,000**	**-**
Streetlighting								
PAYG	-	-	-	-	-	-	500,000	(500,000)
1/8th Sales Tax	-	-	-	-	-	-	600,000	(600,000)
County Courthouse Sales Tax	-	-	500,000	-	500,000	1,000,000	-	1,000,000
Streetlighting Total	**-**	**-**	**500,000**	**-**	**500,000**	**1,000,000**	**1,100,000**	**(100,000)**
Street Improvements								
PAYG	820,000	100,000	-	-	-	920,000	915,000	5,000
Community Dev Block Grant	-	-	-	-	-	-	300,000	(300,000)
Federal Transportation Funding	-	1,400,000	-	-	-	1,400,000	-	1,400,000
County Courthouse Sales Tax	-	1,000,000	-	-	-	1,000,000	-	1,000,000
Street Improvements Total	**820,000**	**2,500,000**	**-**	**-**	**-**	**3,320,000**	**1,215,000**	**2,105,000**

2018-2022 CIP

Projects by Category

August 21, 2017

Projects by Category & Funding Source	2018	2019	2020	2021	2022	Total 2018/2022	Total 2017/2021	Increase/ (Decrease)
Thoroughfare Excise Tax								
Excise Tax	1,500,000	3,840,000	3,525,000	2,100,000	2,250,000	13,215,000	13,655,000	(440,000)
Thoroughfare Excise Tax Total	**1,500,000**	**3,840,000**	**3,525,000**	**2,100,000**	**2,250,000**	**13,215,000**	**13,655,000**	**(440,000)**
Thoroughfare Non-Excise Tax								
GO Bonds	4,540,000	6,550,000	-	1,200,000	7,030,000	19,320,000	5,100,000	14,220,000
PAYG	1,650,000	1,760,000	1,290,000	1,025,000	1,950,000	7,675,000	7,720,000	(45,000)
1/8th Sales Tax	-	1,500,000	2,375,000	1,750,000	3,975,000	9,600,000	9,615,000	(15,000)
Johnson County Funds	3,400,000	2,930,000	2,930,000	2,000,000	2,000,000	13,260,000	12,145,000	1,115,000
Federal Transportation Funding	6,640,000	3,545,000	2,330,000	3,000,000	3,000,000	18,515,000	13,640,000	4,875,000
Thoroughfare Non-Excise Tax Total	**16,230,000**	**16,285,000**	**8,925,000**	**8,975,000**	**17,955,000**	**68,370,000**	**48,220,000**	**20,150,000**
Traffic Mgt. Systems								
PAYG	300,000	300,000	300,000	300,000	255,000	1,455,000	1,455,000	-
Escrow Funds	80,000	80,000	80,000	80,000	80,000	400,000	400,000	-
Traffic Mgt. Systems Total	**380,000**	**380,000**	**380,000**	**380,000**	**335,000**	**1,855,000**	**1,855,000**	**-**
Storm Drainage								
Storm Water Utility	475,000	1,030,000	980,000	1,080,000	1,080,000	4,645,000	4,350,000	295,000
Johnson County Funds	120,000	120,000	120,000	120,000	120,000	600,000	600,000	-
Storm Drainage Total	**595,000**	**1,150,000**	**1,100,000**	**1,200,000**	**1,200,000**	**5,245,000**	**4,950,000**	**295,000**
Grand Total	**44,630,000**	**38,675,000**	**42,455,000**	**27,270,000**	**31,625,000**	**184,655,000**	**140,950,000**	**43,705,000**

CAPITAL IMPROVEMENTS PROGRAM

Overland Park Resolution 4215 establishes definitions and policies related to the City's long-term fiscal planning, including the City's multi-year Capital Improvements Program.

CAPITAL IMPROVEMENTS DEFINED

A Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under $200,000 will be acquired through the City's operating budget.

PLANNING POLICY - CAPITAL IMPROVEMENTS PROGRAM

It is the policy of the City to identify and set priorities among the capital improvement needs of the community and in accordance with the objectives of the Comprehensive (Master) Plan. The Capital Improvements Program shall program projects over the ensuing five years, taking into account the City's fiscal capacity to finance such construction, operations and maintenance of projects.

- Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements Program for budget planning purposes.
- Contents - The Capital Improvements Program shall include:
  - A clear summary of its contents.
  - A list of all capital improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.
  - Cost estimates, methods of financing and recommended time schedules for each Improvement.
  - The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
  - A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, operating budget and fiscal policy.
- Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements Program and its implementation.
- Capital Expenditures Budgeted - Current year capital expenditures (first year of the updated five-year Capital Improvements Program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.
- Self-Supporting Activities - A clear distinction shall be made between general purpose government capital improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

2018-2022 Capital Improvements Program
Key to Project Categories

PUBLIC BUILDINGS - The public building category accounts for major remodeling, upgrading and/or new construction of public facilities.

PUBLIC EQUIPMENT - This public equipment category accounts for acquisition of major equipment and technology.

PARKS AND RECREATION – This category includes the acquisition and development of various parks, construction and renovation of recreational facilities (e.g., pools, community centers and the arboretum), construction of greenway linkages, golf course improvements, soccer complex improvements and park improvements based on recommendations of Citizens Advisory Committee on Parks and Recreation.

BRIDGE IMPROVEMENTS - This category accounts for bridge construction, replacement and repair projects on streets throughout the City.

STREET LIGHTING - This category accounts for street lighting improvements made in areas without streetlights, where the lighting level is not sufficient or where outdated lights need to be replaced. The Public Works staff identifies projects each year based on an assessment of needs and benefits.

RESIDENTIAL STREET PROGRAM - Each year the Public Works Committee identifies residential streets to be improved during the construction season. The 2018-2022 CIP includes a neighborhood street reconstruction program to reconstruct residential streets which have outlived their useful life.

STREET IMPROVEMENT - The street improvement category includes street improvements, intersection improvements, highway improvements and other types of non-thoroughfare street improvements.

SIDEWALK CONSTRUCTION AND MAINTENANCE - Sidewalk construction or reconstruction of sidewalks based on citizen petition or staff recommendation.

THOROUGHFARE IMPROVEMENTS - This category includes new construction, improvements and widening of designated thoroughfares throughout the City.

TRAFFIC MANAGEMENT SYSTEMS - The traffic management systems category includes installation of new traffic control systems at unsignalized intersections, replacement and upgrade of existing systems and interim improvements to signalization in anticipation of future construction, which will require installation of a more permanent signal and signalization of newly constructed thoroughfare street improvements. Maintenance costs for the traffic signal program are included as part of a targeted maintenance program.

STORM DRAINAGE - This category addresses stormwater management infrastructure improvements within the City. Infrastructure improvements are made based on the City's compliance with the National Pollutant Discharge Elimination System (NPDES) requirements, prioritized infrastructure improvement needs and petitions from property owners to correct storm drainage problems.

2018-2022 Capital Improvements Program
Key to Funding Sources

GO - GENERAL OBLIGATION: General obligation refers to the process of using long-term debt to finance the cost of a capital improvement. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement. Ten year GO debt is usually issued for design and/or construction of street infrastructure projects.

20GO – 20- YEAR GENERAL OBLIGATION: Twenty general obligation refers to the process of using 20-year debt to finance the cost of a capital improvement. 20-year debt is typically used for land acquisition or facility construction. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement.

PAYG - PAY AS YOU GO: Funding budgeted each year in order to pay cash for the capital improvement. This fund is used in lieu of issuing general obligation bonds.

EXCIS - EXCISE TAX: Represents excise tax payments.

1/8STX - 1/8-CENT SALES TAX: Revenues from the voter-approved dedicated 1/8-cent sales tax for street improvements finance a program targeted at improving and maintaining the City's street and traffic management infrastructure. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003, 2008 and 2013, voters approved extensions of this tax. The tax is currently scheduled to sunset in March of 2024.

CCSTX – COUNTY COURTHOUSE SALES TAX: The City's portion of revenues from a countywide 1/4-cent sales tax to support construction of a new county courthouse. Passed in November 2016, sales tax collections begin on April 1, 2017. The tax is scheduled to sunset on March 31, 2027.

ESC - ESCROW FUNDS: Escrow funding paid by private developers or property owners to pay their portion of the project. This money is paid prior to the start of the project.

SA - SPECIAL ASSESSMENT: Property owners benefited by improvements are charged all or a portion of the cost of the improvement, based on the type of project. In the case of a bank stabilization project, property owners are required to pay up to one-third of total project costs. In the case of a storm drainage improvement project, property owners are assessed a minimum 4.5% of the total property and improvement valuation, provided that the sum of the assessments equal at least 5% of the total project cost.

SWU - STORMWATER UTILITY FUNDS: Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

JOCO – JOHNSON COUNTY FUNDS: County funding includes both the County Assistance Road System (CARS) program and the Johnson County Storm Water Drainage (SMAC) program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

KEY TO FUNDING SOURCES – continued

OCITY - OTHER CITY: Funding from other cities. The cost of a capital improvement project which is constructed in conjunction with another city is shared with that city.

KDOT - KANSAS DEPARTMENT OF TRANSPORTATION: Represents state funding of system enhancements in accordance with the State's comprehensive transportation plan.

TFED – FEDERAL TRANSPORTATION FUNDS: Congress allocates federal transportation funds to each state, which distributes the funding. Prioritization of projects and funds in the Kansas City metropolitan area is done by the Mid-America Regional Council (MARC). This category also includes federal demonstration project funds.

CDBG - COMMUNITY DEVELOPMENT BLOCK GRANT: Funds from the City's CDBG entitlement appropriation are used to fund residential street improvement projects recommended by the CDBG Advisory Committee. Federal guidelines require that a minimum of 70% of these funds be spent on projects and programs that benefit low and moderate income persons within the community.

OFED - OTHER FEDERAL FUNDING: Funding from other federal sources, such as the Congestion Management/Air Quality Program (CMAQ) funding.

ERF - EQUIPMENT RESERVE FUND: Represents funding available from the Equipment Reserve Fund. This fund provides flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

GCR - GOLF COURSE REVENUE: Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to fund golf course improvements.

SPR - SPECIAL PARKS AND RECREATION: Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities." Projects are recommended by the Citizens Advisory Committee for Parks and Recreation.

SOC - SOCCER REVENUE: Soccer Complex revenues that exceed operating expenses, may be used to fund improvements at the Complex.

PRIV - PRIVATE FUNDS: These funds will be provided by private individuals, organizations and corporations to support specific projects.

ODF - OTHER DEBT FINANCING: Other debt financing refers to short-term debt financing of less than ten years.

OFIN - OTHER FINANCING: Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning

OVERLAND PARK
KANSAS

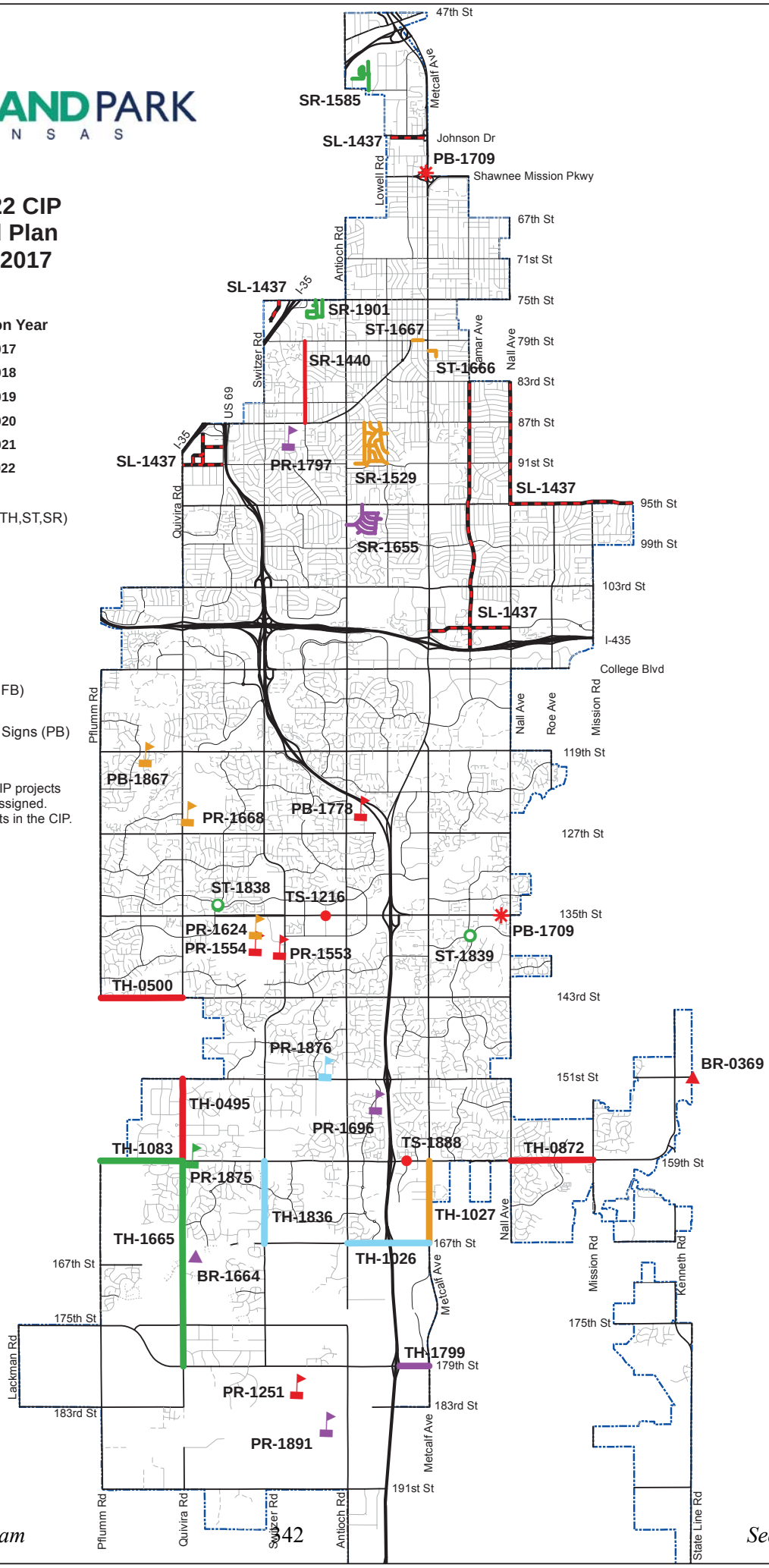
2018-2022 CIP Adopted Plan August 2017

Construction Year

- 2017
- 2018
- 2019
- 2020
- 2021
- 2022

- Street Improvement (TH,ST,SR)
- Street Lighting (SL)
- Bridge (BR)
- Traffic Signal (TS)
- Roundabout (ST)
- Storm Drainage (SD)
- Public Buildings (PB, FB) Parks and Rec. (PR)
- City Entry Monument Signs (PB)

Note:
This map reflects only those CIP projects that have a physical location assigned.
It does not represent all projects in the CIP.



Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
PUBLIC BUILDINGS						
PB-1253	**Construction of Public Safety Facility 159th and US69 Highway**	No Change	2014	2015	2013	50,000 *PAYG
	Construction of a fire station and police offices in the vicinity of 159st and US69 Highway. The fire component replaces the existing Fire Station #5, while the police component provides satellite offices in southern Overland Park. Land has been dedicated by developer as part of the development of the 159th and US 69 highway. Project budget includes funding for design, construction and furniture, fixtures and equipment (FFE). Project near completion.				2014	0 *GO
						580,000 *PAYG
					2015	0 *GO
						5,530,000 *20GO
						800,000 *PAYG
					2016	1,545,000 *PAYG
						300,000 *JOCO
						435,000 *PRIV
	Project Total					9,240,000
PB-1576	**Centralized Fleet Facility Study and Design**	No Change	2017	TBD	2015	0 *GO
	Study to determine need, scope and possible locations for Centralized Fleet Facility. Facility would co-locate fleet maintenance from Public Works, Fire and Parks into one location, improving efficiency and allow resources to be shared. Land acquisition and facility construction dates are TBD. Scope includes facility design.					0 *20GO
						80,000 *PAYG
						0 *1/8STX
						0 *SWU
					2017	750,000 *PAYG
	Project Total					830,000
PB-1683	**Salt Storage Facility - Parks Location**	Revised Cost	2015	2016	2015	700,000 *GO
	Construction of 7,000 ton salt storage building at Parks Headquarters. Revised cost based on project near completion.					85,000 *PAYG
					2016	0 *20GO
						965,000 *PAYG
						0 *SWU
	Project Total					1,750,000
PB-1688	**Fire Station #8 - Land Acquisition, Construction and Apparatus**	Revised Scope	2016	2021	2016	0 *20GO
	Land acquisition and construction of Fire Station #8 in the southwest quadrant of the City. This station will serve southern Overland Park. Scope includes land acquisition ($400K in 2016), design, construction and equipment/apparatus ($720K in 2021).					400,000 *PAYG
					2019	300,000 CCSTX
					2020	200,000 PAYG
						200,000 CCSTX
					2021	0 PAYG
						720,000 ERF
						3,230,000 CCSTX
	Project Total					5,050,000

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PUBLIC BUILDINGS							
PB-1778	**Emergency Operation Center Remodel, Expansion and Upgrade**	Revised Scope	2017	2017	2017	0	*GO
						150,000	*PAYG
						250,000	*CCSTX
						125,000	*ERF
						570,000	*JOCO
				[OFIN = E911 Funds]		750,000	*OFIN
				[OFIN = Operating/Maint budget]		40,000	*OFIN
	Remodel the City's Emergency Operations Center, including expansion and upgrade of the Dispatch Center. Revised project scope includes $1.25M of technology/ equipment, and $580K of construction. Project is done in conjunction with Johnson County, who will utilize OP location as a backup dispatch site. Project includes $125K of ERF funding transferred from project PE-1692.						
	Project Total					1,885,000	
PB-1709	**City Entry Monument Signs**	Revised Cost	2015	2017	2015	0	*GO
						20,000	*PAYG
					2017	0	*GO
						380,000	*PAYG
						0	*CDBG
						0	*OFIN
	Design and construction of two City Entry Monument Signs, in the vicinity of 135th Street, west of Nall Avenue and Metcalf Avenue, north of Shawnee Mission Parkway. Previously this project was included in the street improvements category under project number ST-1709. Revised cost based on updated engineer's estimate.						
	Project Total					400,000	
PB-1867	**Remodel Westgate Facility**	New	2018	2018	2018	0	GO
						0	PAYG
						455,000	CCSTX
						0	OFIN
	Reconfigure Westgate Facility for joint use by Police Department and Fire Department. The Fire Department will house an emergency medical unit at this location, providing enhanced EMS response.						
	Project Total					455,000	
PB-1868	**Firing Range and Explosive Ordnance Disposal**	New	2018	2018-2019	2018	0	GO
						0	PAYG
						400,000	CCSTX
						0	OCITY
					2019	0	GO
						0	PAYG
						400,000	CCSTX
						0	OCITY
	Construction of a firing range and explosive ordnance disposal range on land owned by Overland Park located in the City of Shawnee. There is a possibility the City of Shawnee may participate in this project. Phase One of the project in 2018 includes construction of range including berms, a bullet trap, water filtration system, access road, parking and site security. Possible subsequent phases include addition of shade structure, storage building, range office, classroom and control tower.						
	Project Total					800,000	
PB-1823	**Fire Station #1 Reconstruction Study**	New	2017	TBD	2017	0	*GO
						0	*PAYG
						50,000	*CCSTX
	Study regarding demolition and reconstruction of Fire Station #1 near 75th and Conser.						
	Project Total					50,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PUBLIC BUILDINGS							
SUBTOTAL -						0	GO
PUBLIC BUILDINGS						0	20GO
						200,000	PAYG
						0	EXCIS
						0	1/8STX
						4,985,000	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						720,000	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						5,905,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
PUBLIC EQUIPMENT						
PE-1330	**Public Safety CAD/RMS Upgrade**	No Change	2015	2015	2015	0 *GO
	Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three or four year replacement cycle.					520,000 *PAYG
						0 *OFED
						0 *ERF
						0 *OFIN
	Project Total					520,000
PE-1549	**Permitting & Code Enforcement (Tidemark) Software Replacement**	No Change	2014	2015	2015	0 *GO
						0 *PAYG
						0 *JOCO
	Replacement of permitting software, originally purchased in the 1990's, which is used to track planning applications, building permits, site development work, code violations, pet licenses, liquor licenses, right-of-way work permits and many other types of applications, permits and licenses. It is used in daily business operations in multiple departments. Software has been upgraded several times, however vendor support has been discontinued.					775,000 *ERF
						0 *OFIN
	Project Total					775,000
PE-1619	**City Hall Emergency Generator**	No Change	2015	2016	2015	0 GO
	Replacement of current emergency generator with larger system which can provide complete power backup for the entire facility. In the event of a power failure, operations would continue and allow City Hall to remain open for normal business.					350,000 *PAYG
						0 *OFED
						0 *ERF
						0 *OFIN
	Project Total					350,000
PE-1620	**City Council Chamber Audio-Visual Upgrade**	No Change	2015	2017	2015	0 *GO
	Replacement of presentation and display systems, installed in 2006, in the City Council Chamber and Conference Room 1, including the large projection screens and smartboard, monitors, overhead/large format projectors, computer and other inputs/related components, and system controls. New/advanced technologies will be incorporated to address the broad range of presentation formats required to support the various meetings hosted in the Council Chamber and Conference Room One.					0 *PAYG
						0 *OFED
						220,000 *ERF
						0 *OFIN
	Project Total					220,000
PE-1451	**Police Mobile Digital Video (MDV) Camera Replacement**	No Change	2016	2016	2016	0 *GO
						560,000 *PAYG
	Replacement of MDV cameras and server purchased in 2011. PD plans to replace all at once, due to technology and training issues.					0 *OFED
						0 *ERF
						0 *OFIN
	Project Total					560,000

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
		2018-2022 CIP				
PUBLIC EQUIPMENT						
PE-1398	**2016 IT Network Technology and Software**	No Change	2016	2016	2016	0 *GO
						0 *PAYG
	Annual funding for improvements to Information Technology networks, systems, hardware and software.					0 *OFED
						300,000 *ERF
						0 *OFIN
	Project Total					300,000
PE-1417	**2016 Public Safety Technology**	No Change	2016	2016	2016	0 *GO
	Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.					770,000 *PAYG
						0 *OFED
						0 *ERF
						0 *OFIN
	Project Total					770,000
PE-0975	**Telephone System Replacement - Phase 1**	No Change	2016	2016	2016	0 *GO
						1,300,000 *PAYG
	Phase 1 of 2 to replace existing PBS telephone system, originally installed in 1996 and no longer supported by the manufacturer. Phase 1 will proved the core system components for all phases and will also include installation at primary city facilities.					0 *OFED
						0 *ERF
						0 *OFIN
	Project Total					1,300,000
PE-1621	**Fire Department Records Management System (RMS) Replacement**	No Change	2016	2016	2016	0 *GO
						175,000 *PAYG
	Replacement of the Firehouse RMS, which was originally installed in 1995.					0 *OFED
						0 *ERF
						0 *OFIN
	Project Total					175,000
PE-1457	**2016 Fire Truck Replacement- Engine Truck**	No Change	2016	2016	2016	0 *GO
						0 *PAYG
	Replacement of 2007 E-One Pumper Truck (E44) due to age, mileage and maintenance. Fixed Asset #30673. Revised cost based on updated estimated from Fire Department.					0 *OFED
						620,000 *ERF
						0 *OFIN
	Project Total					620,000
PE-1458	**Fire Mobile Data Terminal Replacement**	No Change	2016	2016	2016	0 *GO
	Replacement of MDTs in all fire vehicles. Purchased in 2012, this equipment will need be replaced in 2016 to maintain reliability.					0 *PAYG
						0 *OFED
						235,000 *ERF
						0 *OFIN
	Project Total					235,000

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PUBLIC EQUIPMENT							
PE-1563	**Financial and Human Resources Enterprise Software Replacement**	Revised Cost	2016	2016	2016	0	*GO
						1,500,000	*PAYG
	Replacement of E1 Financial System and PeopleSoft Human Resource Management System. Project includes software acquisition costs and consulting necessary for replacing two Tier 1 systems with one Tier 2 system. Revised cost based on approved contract.					0	*OFED
						0	*ERF
		[OFIN = Contingency/CIP Reallocation]				400,000	*OFIN
	Project Total					1,900,000	
PE-1726	**Fiber Switch Upgrade Phases 1 and 2**	Revised Scope	2016	2016-2017	2016	0	*GO
						180,000	*PAYG
	Replacement and upgrade of fiber optic switches used in the City's traffic signal system. Upgraded switches will provide increased security within the City's traffic control network. Revised Scope to combine phase 1 and 2 into one project. Funding transferred from PE-1727.					0	*OFED
						0	*ERF
						0	*OFIN
					2017	0	*GO
						180,000	*PAYG
						0	*JOCO
						0	*ERF
						0	*OFIN
	Project Total					360,000	
PE-1788	**Sanders Police Department Training Room Technology Upgrade**	Removed	2016	2016	2016	0	*GO
						0	*PAYG
	Update technology in training rooms at Sanders, including replacement of projectors, addition of smartboards and upgrade of electrical. Project removed. PD has decided not to replace equipment at this time.					0	*OFED
						0	*ERF
						0	*OFIN
	Project Total					0	
PE-1393	**2017 Ambulance Replacement**	No Change	2017	2017	2017	0	*GO
						0	*PAYG
	Replacement of 2012 Ambulance, due to age, mileage and maintenance. Unit M1144, Fixed Asset #40127.					0	*JOCO
						225,000	*ERF
						0	*OFIN
	Project Total					225,000	
PE-1394	**2017 Fire Truck Replacement- Ladder Truck**	No Change	2017	2017	2017	0	*GO
						0	*PAYG
	Replacement of 2006 Quint Ladder Truck (Q41) due to age, mileage and maintenance. Fixed asset #28653.					0	*JOCO
						900,000	*ERF
						0	*OFIN
	Project Total					900,000	
PE-0976	**Telephone System Replacement - Phase 2**	No Change	2017	2017	2017	0	*GO
						900,000	*PAYG
	Phase 2 of 2 to replace existing PBS telephone system, originally installed in 1996 and no longer supported by the manufacturer. Phase 2 will include installation at remaining city locations.					0	*JOCO
						0	*ERF
						0	*OFIN
	Project Total					900,000	

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
		2018-2022 CIP					
PUBLIC EQUIPMENT							
PE-1452	**2017 IT Network Technology and Software**	No Change	2017	2017	2017	0	*GO
						0	*PAYG
	Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.					0	*JOCO
						300,000	*ERF
						0	*OFIN
	Project Total					300,000	
PE-1615	**VM Server Hardware Replacement - 2017**	No Change	2017	2017	2017	0	*GO
						0	*PAYG
	Replacement of Virtual Machine (VM) server hardware to accommodate expansion and growth. Servers support critical services and provide redundancy. Equipment is on a four-year replacement schedule.					0	*JOCO
						200,000	*ERF
						0	*OFIN
	Project Total					200,000	
PE-1454	**2017 Public Safety Technology**	No Change	2017	2017	2017	0	*GO
						100,000	*PAYG
	Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.					0	*JOCO
						0	*ERF
						0	*OFIN
	Project Total					100,000	
PE-1455	**Storage Area Network Replacement**	No Change	2017	2017	2017	0	*GO
						850,000	*PAYG
	Replacement and upgrade of storage area networks. This hardware is on a 5-year replacement cycle.					0	*JOCO
						0	*ERF
						0	*OFIN
	Project Total					850,000	
PE-1689	**Police Records Management System Replacement**	Revised Scope	2017	2017	2017	0	*GO
						500,000	*PAYG
	Replace current Intergraph Records Management System (RMS). The current version of the software is no longer supported by vendor. Revised based on decision to utilize Records Management System hosted by Johnson County. Project scope includes purchase of software licenses and related costs. Annual operating costs= $35,000.					0	*JOCO
						0	*ERF
						0	*OFIN
	Project Total					500,000	
PE-1692	**Emergency Operations Center Audio/ Visual System Upgrade**	Removed	2017	2017	2017	0	*GO
						0	*PAYG
	Replacement and upgrade of A/V systems at the Emergency Operations Center, including projectors, sound system, conferencing systems and related technology. Project removed; combined into EOC Remodel PB-1778.					0	*JOCO
						0	*ERF
						0	*OFIN
	Project Total					0	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
PUBLIC EQUIPMENT						
PE-1727	**2017 Fiber Switch Upgrade Phase 2 of 2**	Removed	2017	2017	2017	0 *GO
						0 *PAYG
	Replacement and upgrade of fiber optic switches used in the City's traffic signal system. Upgraded switches will provide increased security within the City's traffic control network. Project removed; combined into PE-1726.					0 *JOCO
						0 *ERF
						0 *OFIN
	Project Total					0
PE-1782	**Parks & Recreation Point of Sale Software Replacement**	No Change	2017	2017	2017	0 *GO
						140,000 *PAYG
	Replacement of point-of-sale/reservation system software used at the Soccer Complex, Farmstead and Arboretum. Software was purchased in 2009.					0 *JOCO
						0 *ERF
						0 *OFIN
	Project Total					140,000
PE-1783	**Business Intelligence Software, Phase 2 of 3**	No Change	2017	2017	2017	0 *GO
	Purchase and implementation of business intelligence and data analytics system to provide on-demand reporting and real time analytics to select departments.					150,000 *PAYG
						0 *JOCO
						0 *ERF
						0 *OFIN
	Project Total					150,000
PE-1790	**Parks Department Grapple Truck**	Revised Cost	2017	2017	2017	0 *GO
	Replacement of grapple truck purchased in 2001. Truck is used on a daily basis by both the Parks Department and the Public Works Department for removal of trees and storm debris. Revised cost based on 1/2017 bid award.					0 *PAYG
						0 *JOCO
						220,000 *ERF
						0 *OFIN
	Project Total					220,000
PE-1456	**2018 Ambulance Replacement**	Removed	2018	2018	2018	0 GO
	Replacement of 2012 Ambulance (M1143), due to age, mileage and maintenance. Equipment removed: JoCo Med-Act will be responsible for purchase of Ambulances from this point forward.					0 PAYG
						0 JOCO
						0 ERF
						0 OFIN
	Project Total					0
PE-1538	**2018 IT Network Technology and Software**	No Change	2018	2018	2018	0 GO
						0 PAYG
	Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.					0 OFED
						300,000 ERF
						0 OFIN
	Project Total					300,000
PE-1539	**2018 Public Safety Technology**	No Change	2018	2018	2018	0 GO
	Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.					100,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					100,000

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
		2018-2022 CIP					
PUBLIC EQUIPMENT							
PE-1540	**2018 Ambulance Replacement**	Removed	2018	2018	2018	0	GO
	Replacement of 2012 Ambulance (M1145), due to age, mileage and maintenance. Equipment removed: JoCo Med-Act will be responsible for purchase of Ambulances from this point forward.					0	PAYG
						0	JOCO
						0	ERF
						0	OFIN
	Project Total					0	
PE-1541	**2018 Fire Truck Replacement- Aerial Ladder Tru**	Revised Cost	2018	2018	2018	0	GO
	Replacement of 2007 Aerial Ladder Truck (T44) due to age, mileage and maintenance. Fixed Asset #32742. Revised cost based on Fire Department's estimation of manufacture's price increase.					0	PAYG
						0	JOCO
						1,220,000	ERF
						0	OFIN
	Project Total					1,220,000	
PE-1556	**2018 E-Ticketing Replacement**	No Change	2018	2018	2018	0	GO
	Replacement and upgrade of electronic traffic ticketing user hardware purchased in 2012, including printers and scanners.					300,000	PAYG
						0	JOCO
						0	ERF
						0	OFIN
	Project Total					300,000	
PE-1564	**IT Core Switch Replacement**	No Change	2018	2018	2018	0	GO
	Replacement of core network equipment, based on a seven year replacement cycle. Last install of equipment was in 2011. The core switches provide the basic backbone for the routing of data on the City's network.					500,000	PAYG
						0	JOCO
						0	ERF
						0	OFIN
	Project Total					500,000	
PE-1616	**Email/Productivity Software Replacement**	No Change	2018	2018	2018	0	GO
	Replacement of email and productivity (Google Docs) applications to incorporate new and changing technology in support of productivity and service delivery.					250,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Project Total					250,000	
PE-1617	**Police License Plate Reader Replacement**	No Change	2018	2018	2018	0	GO
	Replace six license plate readers and related equipment/software purchase in 2012.					300,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Project Total					300,000	
PE-1693	**Municipal Court Case Management System Replacement - 2018**	No Change	2018	2018	2018	0	GO
	Replacement or upgrade of Municipal Court's case management, scheduling and fee management system (Full-Court).					400,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Project Total					400,000	

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
		2018-2022 CIP				
PUBLIC EQUIPMENT						
PE-1779	**Asphalt Miller Machine**	No Change	2018	2018	2018	0 GO
	Replacement of miller machine used in the street maintenance operations.					0 PAYG
						0 OFED
						300,000 ERF
						0 OFIN
	Project Total					300,000
PE-1784	**Business Intelligence Software, Phase 3 of 3**	No Change	2018	2018	2018	0 GO
	Purchase and implementation of business intelligence and data analytics system to provide on-demand reporting and real time analytics for use citywide.					300,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					300,000
PE-1872	**Police Body Worn Cameras**	New	2018	2018	2018	0 GO
	Purchase of 100 body worn cameras for use by Police Officers in the field. Will be integrated with Mobile Digital Video. Additional cameras may be purchased in subsequent years to expand program, based on experience.					0 PAYG
						150,000 CCSTX
						0 OFED
						0 ERF
	Project Total					150,000
PE-1594	**2019 IT Network Technology and Software**	No Change	2019	2019	2019	0 GO
	Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.					300,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					300,000
PE-1618	**Citywide Information Technology Backup System Replacement - 2019**	No Change	2019	2019	2019	0 GO
	Funding for replacement of data backup hardware and software to accommodate expansion and growth and to avoid using equipment that is beyond its useful life to support critical services. Growth trends indicate backup needs increase at a rate of about 40% per year.					475,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					475,000
PE-1592	**2019 Public Safety Technology**	No Change	2019	2019	2019	0 GO
	Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.					100,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					100,000
PE-1606	**2019 Fire Truck Replacement - Ladder Truck**	Revised Cost	2019	2019	2019	0 GO
	Replacement of 2009 Quint 75' Ladder Truck (Q43) due to age, mileage and maintenance. Fixed Asset #37330. Revised cost based on Fire Department's estimation of manufacture's price increase.					0 PAYG
						0 JOCO
						875,000 ERF
						0 OFIN
	Project Total					875,000

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
		2018-2022 CIP					
PUBLIC EQUIPMENT							
PE-1694	**Matt Ross Community Center Audio/Visual Systems Replacement and Upgrade**	No Change	2019	2019	2019	0	GO
						140,000	PAYG
	Replace and upgrade audio-visual systems at the Matt Ross Community Center. The A/V system will be 12 years old in 2019.					0	OFED
						0	ERF
						0	OFIN
	Project Total					140,000	
PE-1873	**Public Safety Mobile Command Post**	New	2019	2019	2019	0	GO
						0	PAYG
	Replacement of 20-year old Mobile Command Post used for incident command in the field. The Mobile Command Post is used several times per year during special events, as well as during critical events.					600,000	CCSTX
						0	ERF
						0	OFIN
	Project Total					600,000	
PE-1789	**City Two-Way Radio Replacement**	No Change	2019	2019	2019	0	GO
						2,400,000	PAYG
	Replace the two-way radio equipment hardware. This hardware will not be supported by the manufacturer beginning in 2019. Public Safety hardware will be replaced in 2019, then other departments in 2020.				2020	0	GO
						1,060,000	PAYG
	Project Total					3,460,000	
PE-1464	**Police Mobile Digital Voice Recorder and Logging System**	No Change	2020	2020	2020	0	GO
						0	PAYG
	Replacement of system used to record 911 calls and police radio traffic.					0	OFED
						0	ERF
				[OFIN = E911 funds]		250,000	OFIN
	Project Total					250,000	
PE-1669	**2020 IT Network Technology and Software**	No Change	2020	2020	2020	0	GO
						300,000	PAYG
	Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.					0	OFED
						0	ERF
						0	OFIN
	Project Total					300,000	
PE-1670	**2020 Public Safety Technology**	Revised Cost Revised Funding	2020	2020	2020	0	GO
						150,000	PAYG
	Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments. Revised cost based on updated estimate of needs. Revised funding to include 911 funds available for use.					0	OFED
						0	ERF
				[OFIN= E911 funds]		600,000	OFIN
	Project Total					750,000	
PE-1671	**2020 Fire Truck Replacement - Ladder Truck**	Revised Cost	2020	2020	2020	0	GO
						0	PAYG
	Replacement of 2010 Pierce Impel 75' Quint due to age, mileage and maintenance. Fixed Asset #37329. Revised cost based on Fire Department's estimation of manufacture's price increase.					0	JOCO
						875,000	ERF
						0	OFIN
	Project Total					875,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PUBLIC EQUIPMENT							
PE-1690	**Fire Self-Contained Breathing Apparatus (SCBA) Replacement**	Revised Cost	2020	2020	2020	0	GO
						0	PAYG
						0	OFED
						740,000	ERF
						0	OFIN
	Replacement of SCBA equipment, purchased in 2009. Revised cost based on Fire Department's estimation of manufacture's price increase and platform changes for compliance with current standards.						
	Project Total					740,000	
PE-1691	**Police Computer-Aided Dispatch (CAD) and Mobile Public Safety (MPS) Upgrade**	No Change	2020	2020	2020	0	GO
						550,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Upgrade CAD and MPS components of Police Department's Intergraph software.						
	Project Total					550,000	
PE-1695	**2020 Fire Mobile Data Terminal (MDT) Replacement**	No Change	2020	2020	2020	0	GO
						250,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Replace MDT system in Fire Department vehicles and apparatus. Equipment is on a four-year replacement cycle.						
	Project Total					250,000	
PE-1744	**2021 Ambulance Replacement**	Removed	2021	2021	2021	0	GO
						0	PAYG
						0	JOCO
						0	ERF
						0	OFIN
	Replacement of 2015 Ambulance (M1142), due to age, mileage and maintenance. Equipment removed: JoCo Med-Act will be responsible for purchase of Ambulances from this point forward.						
	Project Total					0	
PE-1743	**2021 IT Network Technology and Software**	No Change	2021	2021	2021	0	GO
						300,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.						
	Project Total					300,000	
PE-1747	**2021 Public Safety Technology**	No Change	2021	2021	2021	0	GO
						125,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.						
	Project Total					125,000	
PE-1780	**2021 Fire Truck Replacement - Engine**	Revised Cost	2021	2021	2021	0	GO
						0	PAYG
						0	OFED
						680,000	ERF
						0	OFIN
	Replacement of 2012 Pierce Pumper due to age, mileage and maintenance. Fixed Asset #39958. Revised cost based on updated price estimate.						
	Project Total					680,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
PUBLIC EQUIPMENT						
PE-1781	**Cardiac Monitor Replacement**	Revised Cost	2021	2021	2021	0 GO
	Replacement of seventeen cardiac monitors purchased in 2013. Revised cost based on updated price estimate.					0 PAYG
						0 OFED
						350,000 ERF
						0 OFIN
	Project Total					350,000
PE-1785	**2021 Server Hardware Refresh**	Revised Scope	2021	2021	2021	0 GO
	Replacement of physical server hardware to ensure up-to-date redundancy features, security technology and minimize system downtime due to hardware issues. Servers are on a four-year replacement cycle. Revised scope to increase the number of servers replaced.					360,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					360,000
PE-1786	**2021 VOIP Hardware/Application Refresh**	No Change	2021	2021	2021	0 GO
	Replacement of physical server hardware to ensure up-to-date redundancy features, security technology and minimize system downtime due to hardware issues. Servers are on a five-year replacement cycle.					400,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					400,000
PE-1787	**2021 Soccer Complex A/V Upgrade**	No Change	2021	2021	2021	0 GO
	Replace and upgrade the existing Audio-Visual systems at the Soccer Complex, including upgrades in the meeting room, display/sign boards, TV Monitors and related technology.					120,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					120,000
PE-1746	**Police Mobile Digital Video Camera Replacement and Upgrade**	No Change	2021	2021	2021	0 GO
	Replace cameras and system components of the Police Department's Mobile Digital Video Cameras in all vehicles, the booking room and the interview room, purchased in 2016.					675,000 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					675,000
PE-1745	**Public Safety Records Management System Upgrade**	Removed	2021	2021	2021	0 GO
	Upgrade of the Integraph Records Management System Module, installed in 2017. Project removed due to decision to use County RMS.					0 PAYG
						0 OFED
						0 ERF
						0 OFIN
	Project Total					0

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PUBLIC EQUIPMENT							
PE-1848	**2022 Public Safety Technology**	New	2022	2022	2022	0	GO
	Continuation of annual program. Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment for the Police and Fire departments.					125,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Project Total					125,000	
PE-1871	**Storage Area Network Replacement**	New	2022	2022	2022	0	GO
	Replacement and upgrade of storage area networks. This hardware is on a 5-year replacement cycle.					1,000,000	PAYG
						0	OFED
						0	ERF
						0	OFIN
	Project Total					1,000,000	
PE-1874	**2022 Fire Apparatus Replacement**	New	2022	2022	2022	0	GO
	Replacement of 2012 Pierce Pumper (E45) due to age, mileage and maintenance. Fixed Asset #40846.					0	PAYG
						0	OFED
						685,000	ERF
						0	OFIN
	Project Total					685,000	
SUBTOTAL PUBLIC EQUIPMENT						0	GO
						0	20GO
						10,980,000	PAYG
						0	EXCIS
						0	1/8STX
						750,000	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						6,025,000	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						850,000	OFIN
						18,605,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PARKS & RECREATION: Public Art							
PR-1459	**2017 Public Art**	No Change	2017	2017	2017	50,000	*PAYG
	Funding for permanent art acquisitions. Scope includes a $50,000 city match of private funds.					50,000	*PRIV
						0	*OFIN
	Project Total					100,000	
PR-1622	**2019 Public Art**	No Change	2019	2019	2019	50,000	PAYG
	Funding for permanent art acquisitions. Scope includes a $50,000 city match of private funds.					50,000	PRIV
						0	OFIN
	Project Total					100,000	
PR-1795	**2021 Public Art**	No Change	2021	2021	2021	50,000	PAYG
	Funding for permanent art acquisitions. Scope includes a $50,000 city match of private funds.					50,000	PRIV
						0	OFIN
	Project Total					100,000	
SUBTOTAL						0	GO
PARKS & RECREATION: Public Art						0	20GO
						100,000	PAYG
						0	EXCIS
						0	1/8STX
						0	CCSTX
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						100,000	PRIV
						0	ODF
						0	OFIN
						200,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1251	**Train Garden**	No Change	2009	2011-2017	2009	0 *GO
	Construction of 20,000 sq. ft. garden area includes walkways, arbor, full size box car and caboose on rails, a water feature, landscape areas, and five or six G-Scale model trains running through the garden. Project is ongoing.					0 *PAYG
						0 *SPR
						760,000 *PRIV
						0 *OFIN
	Project Total					760,000
PR-1552	**Arboretum Restrooms**	No Change	2015	2015	2015	0 *GO
	Construction of restroom facility near the Train Garden at the Arboretum. Scope includes construction of freeze-proof water service to the west side of the Arboretum to allow the restroom to operate year-round. Expanded water service allows for future facility expansion on the west side of the Arboretum.					100,000 *PAYG
						200,000 *SPR
						100,000 *PRIV
						0 *OFIN
	Project Total					400,000
PR-1796	**Arboretum Greenhouse**	No Change	2016	2016	2016	0 *GO
	Construction of second greenhouse at the Arboretum to increase growing capacity by 1,000 plants. Friends of the Arboretum is providing funding for this project. Construction began in late 2016.					0 *PAYG
						0 *SPR
						160,000 *PRIV
	Project Total					160,000
PR-1891	**Arboretum and Botanical Gardens Visitor Center**	New	2019	2020	2019	0 CCSTX
	Construction of 22,000 square foot visitor center in conjunction with the Arts and Recreation Foundation of Overland Park (ARFOP). The building will consist of class rooms, a multi-purpose room, an executive conference room, a café, library, gift shop, offices and a central corridor for gathering and display purposes. The scope also includes construction of a parking lot, expansion and enhancement of the gardens around the visitor center building, the "great lawn", an outdoor space to hold special events such as weddings, the first phase of the outdoor sculpture garden. This building and associated improvements is in accordance with the Arboretum and Botanical Gardens masterplan. Approximately 80% of project funding will come from private donations through ARFOP. The City's share will include contributions from the Special Parks and Recreation Fund ($375K) and county sales tax ($2M).					375,000 SPR
						950,000 PRIV
					2020	2,000,000 CCSTX
						0 SPR
						9,050,000 PRIV
	Project Total					12,375,000

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PARKS & RECREATION: Arboretum & Kemper Farm							
SUBTOTAL						0	GO
PARKS & RECREATION: Arboretum & Kemper Farm						0	20GO
						0	PAYG
						0	EXCIS
						0	1/8STX
						2,000,000	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						375,000	SPR
						0	SOC
						10,000,000	PRIV
						0	ODF
						0	OFIN
						12,375,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PARKS & RECREATION: Park Improvements							
PR-1334	**2015 Park Improvements**	No Change	2015	2015	2015	335,000	*SPR
	Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R. Project is ongoing.						
	Project Total					335,000	
PR-1395	**2016 Park Improvements**	No Change	2016	2016	2016	200,000	*SPR
	Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.						
	Project Total					200,000	
PR-1461	**2017 Park Improvements**	No Change	2017	2017	2017	200,000	*SPR
	Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.						
	Project Total					200,000	
PR-1543	**2018 Park Improvements**	Revised Scope	2018	2018	2018	875,000	SPR
	Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R. Revised scope based on additional Special Parks and Recreation revenue to allow for additional improvements.						
	Project Total					875,000	
PR-1595	**2019 Park Improvements**	Revised Scope	2019	2019	2019	675,000	SPR
	Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R. Revised scope based on additional Special Parks and Recreation revenue to allow for additional improvements.						
	Project Total					675,000	
PR-1875	**159th and Quivira Neighborhood Park**	New	2018	2019	2018	50,000	CCSTX
	Development of small park at City owned land near 159th and Quivira.				2019	750,000	CCSTX
	Project Total					800,000	
PR-1672	**2020 Park Improvements**	Revised Scope	2020	2020	2020	675,000	SPR
	Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R. Revised scope based on additional Special Parks and Recreation revenue to allow for additional improvements.						
	Project Total					675,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PARKS & RECREATION: Park Improvements							
PR-1797	**Strang Park Redevelopment**	Revised Scope	2019	2020	2018	75,000	PAYG
	Redevelopment of Strang Park at 89th and Farley, located behind the Johnson County Central Library. Revised scope; previous CIP only included master plan of park. Redevelopment of park is funded through County Courthouse Sales Tax.				2019	100,000	CCSTX
					2020	1,900,000	CCSTX
	Project Total					2,075,000	
PR-1748	**2021 Park Improvements**	Revised Scope	2021	2021	2021	675,000	SPR
	Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R. Revised scope based on additional Special Parks and Recreation revenue to allow for additional improvements.						
	Project Total					675,000	
PR-1876	**Highland View Literary Park 151st and England**	New	2021	2021	2021	100,000	CCSTX
	Development of park adjacent to the Johnson County Blue Valley Library on City owned land near 151st and England. Features would include a restroom building, literary-themed playground, walking path, small amphitheater, interactive				2022	1,200,000	CCSTX
	Project Total					1,300,000	
PR-1849	**2022 Park Improvements**	New	2022	2022	2022	675,000	SPR
	Continuation of annual program. Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.						
	Project Total					675,000	
SUBTOTAL						0	GO
PARKS & RECREATION: Park Improvements						0	20GO
						75,000	PAYG
						0	EXCIS
						0	1/8STX
						4,100,000	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						3,575,000	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						7,750,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
PARKS & RECREATION: Park Facility Improvements						
PR-1623	**Roe Park Enhancements**	No Change	2014-2015	2016	2014	45,000 *SPR
	Decommission Roe Pool and redevelop Roe Park to enhance the appearance and functional use of park. Improvements may include parking lot reconstruction and expansion, restrooms, enhanced playground features, picnic shelters, landscaping and other recreational amenities, as determined by the master plan process. Roe Pool closed at the end of the 2015 swim season.				2015	1,700,000 *GO
						155,000 *SPR
					2016	0 *GO
						500,000 *PAYG
						0 *SPR
						0 *ERF
						0 *ODF
	Project Total					2,400,000
PR-1553	**Deanna Rose Farmstead Ben Craig Administrative Building (East Entry and Shop)**	Revised Cost	2017	2017	2014	20,000 *PAYG
						20,000 *PRIV
	Replace the current east entry complex built in 1978 with new entry complex, including restrooms, concessions, staff offices, maintenance shop and storage area. Revised cost based on updated estimate by Recreation Department.				2016	43,000 *PRIV
					2017	0 *GO
						225,000 *PAYG
						172,000 *PRIV
					2018	1,000,000 GO
						85,000 PRIV
	Project Total					1,565,000
PR-1554	**Overland Park Soccer Complex Turf Replacement: Phase I**	Revised Scope Revised Cost	2017	2017	2017	0 *GO
						525,000 *PAYG
						0 *SPR
						1,600,000 *ERF
						250,000 *SOC
						0 *ODF
	Replacement of synthetic turf on six of the 12 soccer fields at the Overland Park Soccer Complex. Maintaining current usage levels of over 1,500 games a year, it is anticipated fibers will be thoroughly worn down and seams starting to fray. Replacement includes disposal of existing turf, fixing sub-surface as needed, re-laying turf and rubber, and refurbishing areas (fence, plants areas, grass, etc.) destroyed during construction. Revised scope to condense project from three phases to two phases to complete prior to hosting national tournaments in 2019/2020. Revised cost based on bid award.					
	Project Total					2,375,000
PR-1792	**Community Centers Electrical and Data Upgrade**	No Change	2017	2017	2017	0 *GO
						185,000 *PAYG
	Increase electrical and data capacity for equipment on the fitness floor, in order to utilize more advanced models of fitness equipment.					0 *SPR
						0 *PRIV
						0 *ODF
	Project Total					185,000

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PARKS & RECREATION: Park Facility Improvements							
PR-1668	**Skyes/Lady Overland Park Golf Course Clubhouse and Parking Lot Replacement**	Revised Cost	2017	2018	2017	0	*GO
						0	*20GO
						150,000	*PAYG
						0	*SPR
						340,000	*GCR
					2018	1,275,000	GO
						0	20GO
						0	PAYG
						0	SPR
		[GCR Funding via 20-year GO Bond]				4,975,000	GCR
	Project Total					6,740,000	
PR-1624	**Overland Park Soccer Complex Turf Replacement: Phase 2**	Revised Scope Revised Cost	2018	2018	2018	0	GO
						1,800,000	PAYG
						150,000	SPR
						0	ERF
						425,000	SOC
						0	ODF
	Project Total					2,375,000	
PR-1793	**Young's and Tomahawk Ridge Aquatic Facilities Master Plan**	Revised Scope	2018	2018	2018	0	GO
						100,000	PAYG
						0	SPR
						0	PRIV
						0	ODF
	Project Total					100,000	

The club house at the Skyes/Lady Golf Course is approximately 40 years old, and has experienced significant deterioration. The current facility does not meet current operational needs. The project includes demolishing the existing clubhouse and replacing with a new clubhouse, parking lot and practice greens. Funding for club house and greens ($5.3M) will be from Golf Course Fund. Parking lot design and construction ($1.4M) will be funded from the General Fund. Revised cost based on updated estimate from PW and architectural firm.

Replacement of synthetic turf on six of the 12 soccer fields at the Overland Park Soccer Complex. Maintaining current usage levels of over 1,500 games a year, it is anticipated fibers will be thoroughly worn down and seams starting to fray. Replacement includes disposal of existing turf, fixing sub-surface as needed, re-laying turf and rubber, and refurbishing areas (fence, plants areas, grass, etc.) destroyed during construction. Revised scope to condense project from three phases to two phases to complete prior to hosting national tournaments in 2019/2020. Revised cost based on bid award.

Master plan for remodel/reconstruction of Young's Pool and Tomahawk Ridge Aquatic Center. Revised Scope to include TRAC, which was previously a separate project.

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
PARKS & RECREATION: Park Facility Improvements							
PR-1682	**Overland Park Soccer Complex Turf Replacement: Phase 3**	Removed	2019	2019	2019	0	GO
						0	PAYG
						0	SPR
						0	ERF
						0	ODF
	Replacement of synthetic turf on four of the 12 soccer fields at the Overland Park Soccer Complex. Maintaining current usage levels of over 1,500 games a year, it is anticipated fibers will be thoroughly worn down and seams starting to fray. Replacement includes disposal of existing turf, fixing sub-surface as needed, re-laying turf and rubber, and refurbishing areas (fence, plants areas, grass, etc.) destroyed during construction. Eliminated Phase 3; all work has been combined into Phases 1 and 2.						
	Project Total					0	
PR-1794	**Tomahawk Ridge Aquatic Center Master Plan**	Removed	2019	2019	2019	0	GO
						0	PAYG
						0	SPR
						0	PRIV
						0	ODF
	Master plan for remodel/reconstruction of Tomahawk Ridge Aquatic Center. Removed project - TRAC master plan has now been included as part of PR-1793.						
	Project Total					0	
PR-1696	**Kingston Lake Park Restroom Construction**	No Change	2019	2020	2019	0	GO
						30,000	PAYG
						0	SPR
					2020	0	GO
						225,000	PAYG
						0	SPR
	Construction of restrooms which could be used year-round in conjunction with park's existing fishing lake, playground, picnic shelter and bike/hike trail.						
	Project Total					255,000	
SUBTOTAL						2,275,000	GO
PARKS & RECREATION: Park Facility Improvements						0	20GO
						2,155,000	PAYG
						0	EXCIS
						0	1/8STX
						0	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						4,975,000	GCR
						150,000	SPR
						425,000	SOC
						85,000	PRIV
						0	ODF
						0	OFIN
						10,065,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
BRIDGE IMPROVEMENTS							
BR-0369	**151st Street Bridge at Kenneth Road**	Revised Cost	2016	2017	2016	0	*GO
						50,000	*PAYG
						25,000	*1/8STX
						0	*JOCO
						0	*OCITY
	Replacement of the bridge over the Blue River at 151st Street. This is a cooperative project with KCMO, with Jackson County administering the project. Revised cost based on right of way acquisition and updated engineer's estimate.				2017	220,000	*PAYG
						500,000	*1/8STX
	Project Total					795,000	
BR-1664	**167th Street Bridges over Coffee Creek**	Revised Cost Revised Timing	2018	2020-2021	2018	0	GO
						0	PAYG
						220,000	1/8STX
	Construction of two bridges on 167th Street over Coffee Creek. Revised cost based on updated engineer's estimate. Revised construction year from 2020 to 2020-2021.				2019	250,000	1/8STX
					2020	0	GO
						300,000	PAYG
						3,000,000	1/8STX
					2021	1,000,000	GO
						80,000	PAYG
						0	1/8STX
	Project Total					4,850,000	
SUBTOTAL - BRIDGE IMPROVEMENTS						1,000,000	GO
						0	20GO
						380,000	PAYG
						0	EXCIS
						3,470,000	1/8STX
						0	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						4,850,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
RESIDENTIAL STREET PROGRAM							
SR-1228	**2015 Neighborhood Streets Reconstruction Program**	No Change	2014	2015	2014	260,000	*1/8STX
						0	*SWU
						0	*JOCO
						0	*CDBG
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements in the area near 150th and Glenwood.				2015	1,415,000	*1/8STX
						250,000	*SWU
						0	*JOCO
						0	*CDBG
	Project Total					1,925,000	
SR-1386	**2016 Neighborhood Streets Reconstruction Program**	Revised Cost	2015	2016	2014	0	*1/8STX
						0	*SWU
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised cost based on updated engineer's estimate.				2015	260,000	*1/8STX
						0	*SWU
						0	*CDBG
					2016	410,000	*PAYG
						2,680,000	*1/8STX
						250,000	*SWU
						0	*JOCO
						0	*CDBG
		[OFIN= transfer from SR-1426]				290,000	*OFIN
	Project Total					3,890,000	
SR-1440	**2017 Neighborhood Streets Reconstruction Program**	Revised Cost	2015	2017	2015	260,000	*1/8STX
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Scope included Sapling Grove Park parking lot replacement. Revised costs based on contract award.				2016	240,000	*1/8STX
					2017	1,000,000	*PAYG
						1,580,000	*1/8STX
						250,000	*SWU
						160,000	*JOCO
		[Includes 2015 and 2016 CDBG funding]				866,000	*CDBG
		[OFIN = Transfer from MR1496]				87,000	*OFIN
	Project Total					4,443,000	
SR-1529	**2018 Neighborhood Streets Reconstruction Program**	Revised Scope	2016	2018	2016	670,000	*1/8STX
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised scope based on city funding available from 2017 project and updated engineer's estimates.				2017	100,000	*1/8STX
					2018	5,400,000	PAYG
						2,680,000	1/8STX
						150,000	SWU
						0	JOCO
						0	CDBG
	Project Total					9,000,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
RESIDENTIAL STREET PROGRAM							
SR-1585	**2019 Neighborhood Streets Reconstruction Program, Part 1**	Revised Timing	2017	2019	2017	345,000	*1/8STX
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised timing of funding based on anticipated timing of design and easement acquisition. Revised scope to exclude CDBG portion of project, which has been moved into project SR-1901.	Revised Funding Revised Scope			2018	60,000	1/8STX
					2019	1,175,000	PAYG
						1,170,000	1/8STX
						75,000	SWU
						0	JOCO
		[Includes 2018 and 2019 CDBG funding]				0	CDBG
	Project Total					2,825,000	
SR-1901	**2019 Neighborhood Streets Reconstruction Program, Part 2**	Revised Timing	2017	2019	2017	355,000	*1/8STX
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements in CDBG eligible areas.	Revised Funding Revised Scope			2018	60,000	1/8STX
					2019	1,175,000	PAYG
						560,000	1/8STX
						75,000	SWU
						0	JOCO
		[Includes 2018 and 2019 CDBG funding]				600,000	CDBG
	Project Total					2,825,000	
SR-1655	**2020 Neighborhood Streets Reconstruction Program**	Revised Timing	2018	2020	2018	700,000	1/8STX
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised timing of funding based on anticipated timing of design and easement acquisition.				2019	120,000	1/8STX
					2020	2,650,000	PAYG
						1,730,000	1/8STX
						150,000	SWU
						0	JOCO
						300,000	CDBG
	Project Total					5,650,000	
SR-1718	**2021 Neighborhood Streets Reconstruction Program**	Revised Timing	2019	2021	2019	700,000	1/8STX
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised timing of funding based on anticipated timing of design and easement acquisition.				2020	120,000	1/8STX
					2021	2,650,000	PAYG
						1,730,000	1/8STX
						150,000	SWU
						0	JOCO
						300,000	CDBG
	Project Total					5,650,000	
SR-1801	**2022 Neighborhood Streets Reconstruction Program**	Revised Scope	2020	2022	2020	700,000	1/8STX
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised timing of funding based on anticipated timing of design and easement acquisition.				2021	120,000	1/8STX
					2022	2,650,000	PAYG
						1,730,000	1/8STX
						150,000	SWU
						0	JOCO
						300,000	CDBG
	Project Total					5,650,000	

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
		2018-2022 CIP					
RESIDENTIAL STREET PROGRAM							
SR-1802	**2023 Neighborhood Streets Reconstruction Program**	Revised Timing	2021	2023	2021	700,000	1/8STX
	Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. 2023 construction is not included in the plan totals. Revised timing of funding based on anticipated timing of design and easement acquisition.				2022	120,000	1/8STX
					2023	2,650,000	*PAYG
						1,730,000	*1/8STX
						150,000	*SWU
						300,000	*CDBG
	Project Total					5,650,000	
SR-1827	**2024 Neighborhood Streets Reconstruction Program**	New	2022	2024	2022	700,000	1/8STX
	Continuation of annual program. Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. 2023 and 2024 amounts are not included in the plan totals.				2023	120,000	*1/8STX
					2024	2,650,000	*PAYG
						1,730,000	*1/8STX
						150,000	*SWU
						300,000	*CDBG
	Project Total					5,650,000	
SUBTOTAL RESIDENTIAL STREET PROGRAM						0	GO
						0	20GO
						15,700,000	PAYG
						0	EXCIS
						13,700,000	1/8STX
						0	CCSTX
						0	ESC
						0	SA
						750,000	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						1,500,000	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						31,650,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
STREET LIGHTING							
SL-1437	**2017 Street Lighting**	No Change	2015	2017	2015	50,000	*PAYG
	Replace approximately 160 KCPL-style streetlights with energy efficient LED streetlights. Funding has been combined from the 2015, 2016, 2018 and 2019 annual streetlighting projects to this project.					100,000	*1/8STX
					2017	500,000	*PAYG
						400,000	*1/8STX
						0	*OCITY
	Project Total					1,050,000	
SL-1649	**2020 Street Lighting**	Revised Scope	2020	2020	2020	0	PAYG
	Annual program of installation of street lighting on residential, collectors and thoroughfares. Revised scope to include replacement of former KCPL streetlights.					0	1/8STX
						500,000	CCSTX
	Project Total					500,000	
SL-1753	**2021 Street Lighting**	Removed	2021	2021	2021	0	PAYG
	Annual program of installation of street lighting on residential, collectors and thoroughfares. Removed project from CIP; scope transferred to 2022 project, SL-1833.					0	1/8STX
						0	JOCO
	Project Total					0	
SL-1833	**2022 Street Lighting**	New	2022	2022	2022	0	PAYG
	Annual program of installation of street lighting on residential, collectors and thoroughfares. Scope includes replacement of former KCPL streetlights.					0	1/8STX
						500,000	CCSTX
	Project Total					500,000	
SUBTOTAL STREET LIGHTING						0	GO
						0	20GO
						0	PAYG
						0	EXCIS
						0	1/8STX
						1,000,000	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						1,000,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
STREET IMPROVEMENTS							
ST-1058	**159th St. and U.S. 69 Highway Interchange**	No Change	2013	2014-2015	2013	1,018,000	*GO
						200,000	*KDOT
		[PRIV = Developer $ for ROW/easement]				640,000	*PRIV
	Construction of an interchange at 159th Street and US69 Highway, and northbound/ southbound auxiliary lanes from 151st Street to 167th Street. Overland Park is administering the project. Private (developer) funding financed right-of-way and easement acquisition.				2014	232,000	*PAYG
						4,565,000	*KDOT
						0	*PRIV
					2015	14,000,000	*KDOT
	Project Total					20,655,000	
ST-1661	**Downtown Overland Park Bike and Pedestrian Improvements**	No Change	2016	2016	2016	0	*GO
						85,000	*PAYG
						0	*ESC
						0	*SWU
						0	*JOCO
						0	*KDOT
	Improvements within a three-mile radius of Downtown Overland Park to allow for enhanced bicycle and pedestrian access and movement. Project has been selected for CMAQ funding by MARC.	[TFED = CMAQ funding through MARC]				240,000	*TFED
						0	*OFIN
	Project Total					325,000	
ST-1791	**U.S. 69 Highway Corridor Study: I-435 to 215th Street**	No Change	2016	2016	2016	0	*GO
						10,000	*PAYG
						300,000	*ESC
						0	*SWU
						0	*JOCO
						0	*KDOT
						0	*TFED
						0	*OFIN
	Engineering study to determine interim corridor improvement needs on US 69 Highway, from I-435 to 215th Street, until funding for ultimate improvements is available.						
	Project Total					310,000	
ST-1666	**80th and Broadmoor Street Improvements**	Revised Cost Revised Timing	2016	2018	2016	0	*GO
						75,000	*PAYG
						0	*JOCO
	Reconstruction of 80th and Broadmoor in conjunction with adjacent development. Revised cost based on updated engineer's estimate.				2017	25,000	*PAYG
					2018	405,000	PAYG
	Project Total					505,000	
ST-1662	**Indian Creek Parkway Completion, near Neiman Road and 119th Street**	Revised Cost	2016	2016	2016	0	*GO
						60,000	*PAYG
						340,000	*1/8STX
	Construct approximately 900 feet of Indian Creek Parkway, east of Neiman Road. This section will complete Neiman Road to collector road standard and enhances the connectivity of the roadway network. Project will be constructed by developer and reimbursed by the City. Revised cost based on updated engineer's estimate.						
	Project Total					400,000	

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
		2018-2022 CIP					
STREET IMPROVEMENTS							
ST-1889	**Vision Metcalf: College and Metcalf Node**	New	2017	2017	2017	0	*GO
						27,500	*PAYG
							*1/8STX
						150,000	*TFED
		[PRIV = $5K CBV/$5K Chamber]				10,000	*PRIV
	Amendment to the Vision Metcalf Study to include the node of College and Metcalf. The study will be a land use analysis, which includes the Convention Center, and provides for the review to incorporate entertainment and residential land uses within a walkable pattern.						
	Project Total					187,500	
ST-1667	**79th Street - Floyd Street to Overland Park Drive**	Revised Timing Revised Funding	2016	2018	2016	0	*GO
						150,000	*PAYG
	Reconstruction of 79th Street to include additional parking. Revised timing of funding based on anticipated cash flow. Removed CDBG based on project being found to be ineligible.				2017	100,000	*PAYG
					2018	415,000	PAYG
						0	CDBG
						0	OFIN
	Project Total					665,000	
ST-1837	**2019 Bike Lane Striping**	New	2019	2019	2019	0	GO
						100,000	PAYG
	Stripe approximately 50 center lane miles of bike lanes or shared bike lanes in southern Overland Park. Project has been awarded 80% federal matching funds.					0	1/8STX
						400,000	TFED
						0	OFIN
	Project Total					500,000	
ST-1838	**133rd and Neiman Roundabouts**	New	2019	2019	2019	0	GO
						0	PAYG
	Reconstruct 133rd and Neiman to convert from an all-way stop controlled intersection to a single lane roundabout. Funding includes 50% federal safety funding.					0	1/8STX
						500,000	CCSTX
						500,000	TFED
	Project Total					1,000,000	
ST-1839	**137th and Lamar Roundabout**	New	2019	2019	2019	0	GO
						0	PAYG
	Reconstruct 137th and Lamar to convert from an all-way stop controlled intersection to a single lane roundabout. Funding includes 50% federal safety funding.					0	1/8STX
						500,000	CCSTX
						500,000	TFED
	Project Total					1,000,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
STREET IMPROVEMENTS							
SUBTOTAL						0	GO
STREET IMPROVEMENTS						0	20GO
						920,000	PAYG
						0	EXCIS
						0	1/8STX
						1,000,000	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						1,400,000	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						3,320,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
SIDEWALK CONSTRUCTION						
SW-1287	**2015 Sidewalk Construction**	No Change	2015	2015	2015	0 *PAYG
	Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.					100,000 *1/8STX
	Project Total					100,000
SW-1385	**2016 Sidewalk Construction**	No Change	2016	2016	2016	0 *PAYG
	Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.					50,000 *1/8STX
	Project Total					50,000
SW-1435	**2017 Sidewalk Construction**	No Change	2017	2017	2017	0 *PAYG
	Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.					50,000 *1/8STX
	Project Total					50,000
SW-1530	**2018 Sidewalk Construction**	No Change	2018	2018	2018	0 PAYG
	Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.					50,000 1/8STX
	Project Total					50,000
SW-1586	**2019 Sidewalk Construction**	No Change	2019	2019	2019	0 PAYG
	Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.					50,000 1/8STX
	Project Total					50,000
SW-1656	**2020 Sidewalk Construction**	No Change	2020	2020	2020	0 PAYG
	Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.					50,000 1/8STX
	Project Total					50,000
SW-1719	**2021 Sidewalk Construction**	No Change	2021	2021	2021	0 PAYG
	Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.					50,000 1/8STX
	Project Total					50,000
SW-1828	**2022 Sidewalk Construction**	New	2022	2022	2022	0 PAYG
	Continuation of annual program. Construction or reconstruction of sidewalks based on citizen petition or staff recommendation.					50,000 1/8STX
	Project Total					50,000

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
SIDEWALK CONSTRUCTION							
SUBTOTAL						0	GO
SIDEWALK CONSTRUCTION						0	20GO
						0	PAYG
						0	EXCIS
						250,000	1/8STX
						0	CCSTX
						0	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						250,000	

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
		2018-2022 CIP					
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
TH-0496	**Switzer Road: 151st to 159th Design and Construction**	No Change	2012	2014	2013	0	*GO
						0	*PAYG
	Widening of Switzer Road from two to four lanes. Project near completion.					1,150,000	*EXCIS
						500,000	*1/8STX
					2014	800,000	*EXCIS
						1,500,000	*1/8STX
						2,140,000	*JOCO
					2015	-500,000	*1/8STX
	Project Total					5,590,000	
TH-1625	**Switzer Road: College Blvd. to Indian Creek Parkway**	No Change	2014	2014-2015	2014	400,000	*PAYG
	Completion of Switzer to coincide with multi-use development of parcel at southwest corner of College Blvd. and U.S. 69 Highway.				2015	5,180,000	*GO
						1,230,000	*PAYG
						0	*EXCIS
						0	*1/8STX
	Project Total					6,810,000	
TH-0513	**159th Street: Metcalf Avenue to Nall Avenue**	No Change	2012	2015	2012	0	*PAYG
						700,000	*1/8STX
	Widening of 159th Street from Metcalf Avenue to Nall Avenue from two to four lanes.				2013	230,000	*EXCIS
						13,000	*ESC
					2014	2,000,000	*EXCIS
						500,000	*1/8STX
						77,000	*ESC
					2015	1,536,000	*JOCO
		[OCITY = Johnson Cty, not CARS]				500,000	*OCITY
						5,465,000	*TFED
					2016	0	*PAYG
						229,000	*EXCIS
						0	*TFED
	Project Total					11,250,000	
TH-0872	**159th St.: Nall Ave. to Mission Rd. Design and Construction**	Revised Cost	2014	2016-2017	2014	500,000	*PAYG
						0	*EXCIS
	Widen 159th from two to four lanes. Revised cost based on construction bid.				2015	2,515,000	*GO
						750,000	*EXCIS
						620,000	*1/8STX
					2016	0	*GO
						630,000	*PAYG
						2,795,000	*EXCIS
						1,075,000	*1/8STX
						4,870,000	*JOCO
						0	*TFED
	Project Total					13,755,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-1800	**South Overland Park Thoroughfare Preliminary Engineering Study**	No Change	2016	2016	2016	0 *GO
						100,000 *PAYG
						0 *EXCIS
	Preliminary engineering study of all thoroughfares within the region of Antioch Road to Pflumm Road, 159th Street to 179th Street.					
	Project Total					100,000
TH-0500	**143rd St.: Pflumm to Quivira Design and Construction**	No Change	2014	2017	2013	70,000 *PAYG
						600,000 *EXCIS
						20,000 *ESC
	Widen 143rd from two to four lanes. Project is being done in conjunction with Olathe. Funding shown is Overland Park's share; Olathe is administering this project.				2015	80,000 *EXCIS
					2017	0 *PAYG
						1,250,000 *EXCIS
						890,000 *1/8STX
	Project Total					2,910,000
TH-0495	**Quivira Road: 151st to 159th Street**	Revised Funding	2014	2017	2014	200,000 *PAYG
						700,000 *EXCIS
	Upgrade two-lane county road. Scope includes a divided two-lane concrete roadway with median. Revised Johnson County funding based on current estimate.				2015	1,305,000 *GO
						1,310,000 *EXCIS
						0 *1/8STX
					2017	0 *PAYG
						1,255,000 *EXCIS
						1,000,000 *1/8STX
						3,260,000 *JOCO
						0 *TFED
	Project Total					9,030,000
TH-1027	**Metcalf Avenue: 159th Street to 167th Street**	Revised Cost Revised Scope	2016	2018	2016	310,000 *PAYG
						700,000 *1/8STX
	Widening of Metcalf Ave: 159th to 167th from two to four lanes. 25% of the corridor is in Johnson County (outside of city limits). Revised cost based on existing utility easements, requirement for extensive earthwork and need for stormwater management facilities. Revised scope to include concrete pavement.				2017	500,000 *PAYG
						650,000 *EXCIS
						1,610,000 *1/8STX
					2018	2,690,000 GO
						500,000 PAYG
						0 EXCIS
						0 1/8STX
						3,400,000 JOCO
						6,640,000 TFED
	Project Total					17,000,000
TH-1852	**2018 Preliminary Engineering Study Preliminary Engineering Study**	New	2018	2018	2018	0 GO
						200,000 PAYG
						0 EXCIS
	Preliminary engineering for alignments, traffic studies and cost estimates for future thoroughfare improvements.					
	Project Total					200,000

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
TH-1083	**159th Street: Quivira Road to Pflumm Road**	Revised Scope Revised Funding	2017	2019	2017	300,000	*PAYG
						0	*EXCIS
	Reconstruct 159th Street from Quivira to Pflumm to a two lane roadway with paved shoulders and improved roadside geometry. This is a safety enhancement project. Revised scope and funding based on receipt of federal funding for construction of a roundabout at 159th and Pflumm.				2018	250,000	PAYG
						750,000	EXCIS
					2019	2,550,000	GO
						260,000	PAYG
						0	1/8STX
						0	KDOT
						1,215,000	TFED
	Project Total					5,325,000	
TH-1853	**2019 Preliminary Engineering Study Preliminary Engineering Study**	New	2019	2019	2019	0	GO
						200,000	PAYG
						0	EXCIS
	Preliminary engineering for alignments, traffic studies and cost estimates for future thoroughfare improvements.						
	Project Total					200,000	
TH-1665	**Quivira Road: 159th Street to 175th Street**	Revised Cost	2017	2019-2020	2016	200,000	*GO
	Widen Quivira from an unimproved two lane road to divided two lane thoroughfare from 159th Street to 179th Street, including construction of the 175th and Quivira intersection. Revised cost based on updated engineer's estimate.				2017	500,000	*PAYG
						230,000	*1/8STX
						270,000	*EXCIS
					2018	1,850,000	GO
						0	1/8STX
						750,000	EXCIS
					2019	3,000,000	GO
						0	PAYG
						1,000,000	1/8STX
						3,040,000	EXCIS
						2,930,000	JOCO
						2,330,000	TFED
					2020	0	GO
						290,000	PAYG
						1,250,000	EXCIS
						2,100,000	1/8STX
						2,930,000	JOCO
						2,330,000	TFED
	Project Total					25,000,000	
TH-1799	**179th Street: Metcalf Avenue to U.S. 69 Highway**	No Change	2018	2020	2018	200,000	PAYG
	Reconstruct 179th Street from Metcalf to US69 a two lane roadway with paved shoulders and improved roadside geometry. This is a safety enhancement project.				2019	600,000	PAYG
					2020	1,350,000	EXCIS
	Project Total					2,150,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
TH-1854	**2020 Preliminary Engineering Study** **Preliminary Engineering Study** Preliminary engineering for alignments, traffic studies and cost estimates for future thoroughfare improvements.	New	2020	2020	2020	0	GO
						200,000	PAYG
						0	EXCIS
	Project Total					200,000	
TH-1855	**2021 Preliminary Engineering Study** **Preliminary Engineering Study** Preliminary engineering for alignments, traffic studies and cost estimates for future thoroughfare improvements.	New	2021	2021	2021	0	GO
						200,000	PAYG
						0	EXCIS
	Project Total					200,000	
TH-1026	**167th Street: Antioch Road to Metcalf Avenue** Widen 167th Street from an unimproved two-lane road to a standard four-lane thoroughfare, from Antioch Road to Metcalf Avenue. Revised funding based on excise tax projections.	No Change	2020	2021-2022	2013	200,000	*1/8STX
					2014	500,000	*1/8STX
					2018	500,000	PAYG
					2019	1,000,000	GO
						600,000	EXCIS
					2020	800,000	PAYG
					2021	1,750,000	1/8STX
						1,600,000	EXCIS
						2,000,000	JOCO
						3,000,000	TFED
					2022	1,750,000	PAYG
						250,000	EXCIS
						2,000,000	JOCO
						3,000,000	TFED
	Project Total					18,950,000	
TH-1836	**Switzer Road: 159th Street to 167th Street** Reconstruct two lane thoroughfare from 159th Street to 167th Street.	New	2019	2021-2022	2019	700,000	PAYG
						200,000	1/8STX
					2020	800,000	EXCIS
					2021	1,200,000	GO
						500,000	EXCIS
					2022	5,530,000	GO
						0	PAYG
						2,825,000	1/8STX
						50,000	EXCIS
						0	JOCO
						0	TFED
	Project Total					11,805,000	
TH-1856	**2022 Preliminary Engineering Study** **Preliminary Engineering Study** Preliminary engineering for alignments, traffic studies and cost estimates for future thoroughfare improvements.	New	2022	2022	2022	0	GO
						200,000	PAYG
						0	EXCIS
	Project Total					200,000	

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
		2018-2022 CIP					
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
TH-1129	**Antioch Road: 167th Street to 179th Street Design and Construction**	No Change	2020	2023-2024	2019	0	PAYG
	Widen Antioch Road from two to four lanes.					200,000	EXCIS
						300,000	1/8STX
					2020	0	PAYG
						125,000	EXCIS
						275,000	1/8STX
					2022	1,950,000	EXCIS
						1,150,000	1/8STX
					2023	1,000,000	*EXCIS
						3,000,000	*1/8STX
						3,000,000	*JOCO
						2,000,000	*TFED
					2024	1,300,000	*EXCIS
						1,300,000	*1/8STX
						3,000,000	*JOCO
						2,000,000	*TFED
	Project Total					20,600,000	
TH-1147	**Quivira Road: 179th Street to 187th Street**	Revised Cost Revised Timing Revised Scope	2020	2023	2016	0	*PAYG
	Construction of Quivira Road to standard two lane. This section of Quivira Road does not currently exist. This project was included in the City's Municipal Services Extension Plan for the 2008 annexation. Revised cost based on updated engineer's estimate. Revised Scope to include from 179th to 187th; previously was 183rd to 187th. Revised construction to 2023 construction.					200,000	*EXCIS
					2017	600,000	*PAYG
						200,000	*EXCIS
					2021	825,000	PAYG
						0	JOCO
					2022	1,500,000	GO
						0	PAYG
					2023	3,500,000	*GO
						1,475,000	*PAYG
						1,500,000	*EXCIS
						550,000	*1/8STX
						0	*JOCO
	Project Total					10,350,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
SUBTOTAL						19,320,000	GO
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						0	20GO
						7,675,000	PAYG
						13,215,000	EXCIS
						9,600,000	1/8STX
						0	CCSTX
						0	ESC
						0	SA
						0	SWU
						13,260,000	JOCO
						0	OCITY
						0	KDOT
						18,515,000	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						81,585,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-0979	**Traffic Adaptive Signal System**	No Change	2007	2015	2008	50,000 *PAYG
	This system provides automated real-time adaptive changes to traffic to help reduce traffic congestion. Construction of the project is funded 90% through KDOT. The City is contributing 10% for construction, plus 100% funding for design.				2016	205,000 *KDOT
	Project Total					255,000
TS-1051	**College Blvd. Dynamic Signage**	Revised Cost	2008	2016	2010	50,000 *PAYG
	Project installs small dynamic signage along College Blvd. at various traffic signals. The signs alert drivers to incidents along I-435 and provide alternate route guidance. KDOT grant funding has been awarded for this project. Revised cost based on project needs. Funding transferred from project TS-1382.				2016	43,000 *PAYG 180,000 *KDOT
	Project Total					273,000
TS-1285	**2015 Traffic Signal Installation, Modification and Replacement**	Revised Scope	2014	2015	2014	45,000 *PAYG 0 *ESC 0 *OCITY
	Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed. Transferred funding out of project to TS-1658.				2015	46,300 *PAYG 80,000 *ESC 0 *OCITY
	Project Total					171,300
TS-1382	**2016 Traffic Signal Installation, Modification and Replacement**	Revised Cost Revised Funding	2015	2016	2015	50,000 *PAYG 0 *ESC 0 *OCITY
	Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed. Revised cost to reflect transfer of funds to TS-1051 and MS-1267. Eliminated escrow funds as these are not available for allocation. $7,000 transferred to TS-1888 and $10,000 to TS-1051.				2016	68,000 *PAYG 0 *ESC 0 *OCITY
	Project Total					118,000
TS-1436	**2017 Traffic Signal Installation, Modification and Replacement**	Revised Cost Revised Scope	2016	2017	2016	45,000 *PAYG 0 *ESC 0 *OCITY
	Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed. Revised cost/scope; transferred $153,000 to TS-1888.				2017	102,000 *PAYG 80,000 *ESC 0 *OCITY
	Project Total					227,000
TS-1888	**159th and Foster Traffic Signal**	New	2017	2017	2017	160,000 *PAYG 73,000 *ESC 0 *OCITY
	Installation of traffic signal at 159th Street and Foster interchange. Funding transferred form other CIP project and available escrow.					
	Project Total					233,000

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
		2018-2022 CIP				
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-1216	**135th and Grandview Traffic Signal**	New	2017	2017	2017	0 *PAYG
						0 *ESC
						260,000 *PRIV
	Installation of traffic signal at 135th Street and Grandview interchange. Project is 100% developer funded.					
	Project Total					260,000
TS-1533	**2018 Traffic Signal Installation, Modification and Replacement**	No Change	2017	2018	2017	45,000 *PAYG
						0 *ESC
						0 *OCITY
	Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.				2018	255,000 PAYG
						80,000 ESC
						0 OCITY
	Project Total					380,000
TS-1591	**2019 Traffic Signal Installation, Modification and Replacement**	No Change	2018	2019	2018	45,000 PAYG
						0 ESC
						0 OCITY
	Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.				2019	255,000 PAYG
						80,000 ESC
						0 OCITY
	Project Total					380,000
TS-1650	**2020 Traffic Signal Installation, Modification and Replacement**	No Change	2019	2020	2019	45,000 PAYG
						0 ESC
						0 OCITY
	Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.				2020	255,000 PAYG
						80,000 ESC
						0 OCITY
	Project Total					380,000
TS-1724	**2021 Traffic Signal Installation, Modification and Replacement**	No Change	2020	2021	2020	45,000 PAYG
						0 ESC
						0 OCITY
	Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.				2021	255,000 PAYG
						80,000 ESC
						0 OCITY
	Project Total					380,000
TS-1835	**2022 Traffic Signal Installation, Modification and Replacement**	New	2021	2022	2021	45,000 PAYG
						0 ESC
						0 OCITY
	Continuation of annual program. Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.				2022	255,000 PAYG
						80,000 ESC
						0 OCITY
	Project Total					380,000

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS							
SUBTOTAL						0	GO
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						0	20GO
						1,455,000	PAYG
						0	EXCIS
						0	1/8STX
						0	CCSTX
						400,000	ESC
						0	SA
						0	SWU
						0	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						1,855,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017
STORM DRAINAGE						
SD-1222	**2014 Storm Drainage Improvement: Monitor Square**	No Change	2013	2015	2012	50,000 *SWU
	Annual funding for storm drainage improvements. Project location is Monitor Square, near 103rd and Rosewood Street.				2013	1,100,000 *SWU
					2014	445,000 *SWU
						220,000 *JOCO
					2015	0 *SWU
						1,660,000 *JOCO
					2016	150,000 *SWU
						2,375,000 *JOCO
	Project Total					6,000,000
SD-1057	**Storm Drainage Improvement Stanley: 151st Terr. & Metcalf**	No Change	2011	2015	2010	255,000 *SWU
	Annual funding for storm drainage improvements. Project area is along Negro Creek at 151st Terr. and Metcalf Avenue.				2011	255,000 *SWU
					2012	890,000 *SWU
						325,000 *JOCO
					2015	600,000 *SWU
					2016	380,000 *SA
						0 *SWU
						4,270,000 *JOCO
	Project Total					6,975,000
SD-1281	**2015 Storm Drainage Improvement: 103rd and Connell**	Revised Funding	2014	2015	2013	100,000 *SWU
	Annual funding for storm drainage improvements. Project includes design and construction for improvements at 103rd and Connell.				2014	500,000 *SWU
						450,000 *JOCO
					2015	876,000 *SWU
						3,490,000 *JOCO
		[OFIN = Transfer from maintenance program]				35,000 *OFIN
					2016	14,000 *SWU
	Project Total					5,465,000
SD-1383	**2016 Preliminary Stormwater Engineering Studies**	No Change	2016	2016	2016	0 *GO
						0 *PAYG
	Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					0 *SA
						25,000 *SWU
						120,000 *JOCO
	Project Total					145,000
SD-1438	**2017 Preliminary Stormwater Engineering Studies**	No Change	2017	2017	2017	0 *GO
						0 *PAYG
	Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					0 *SA
						80,000 *SWU
						120,000 *JOCO
	Project Total					200,000

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
STORM DRAINAGE							
SD-1439	**2018 Storm Drainage Improvement**	Revised Cost	2017	2018	2017	150,000	*SWU
	Annual funding for storm drainage improvements. Project costs revised based on selection of project area near 138th and Switzer.				2018	0	PAYG
						0	SA
						195,000	SWU
						0	JOCO
	Project Total					345,000	
SD-1537	**2018 Preliminary Stormwater Engineering Studies**	No Change	2018	2018	2018	0	GO
						0	PAYG
	Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					0	SA
						80,000	SWU
						120,000	JOCO
						0	KDOT
	Project Total					200,000	
SD-1536	**2019 Storm Drainage Improvement**	No Change	2018	2019	2018	200,000	SWU
	Annual funding for storm drainage improvements. Project areas are yet to be determined.				2019	0	PAYG
						0	SA
						750,000	SWU
						0	JOCO
	Project Total					950,000	
SD-1584	**2019 Preliminary Stormwater Engineering Studies**	No Change	2019	2019	2019	0	GO
						0	PAYG
	Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					0	SA
						80,000	SWU
						120,000	JOCO
	Project Total					200,000	
SD-1588	**2020 Storm Drainage Improvement**	No Change	2019	2020	2019	200,000	SWU
	Annual funding for storm drainage improvements. Project areas are yet to be determined.				2020	0	GO
						0	PAYG
						0	SA
						750,000	SWU
						0	JOCO
	Project Total					950,000	
SD-1652	**2020 Preliminary Stormwater Engineering Studies**	No Change	2020	2020	2020	0	GO
						0	PAYG
	Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					0	SA
						80,000	SWU
						120,000	JOCO
	Project Total					200,000	
SD-1653	**2021 Storm Drainage Improvement**	No Change	2020	2021	2020	150,000	SWU
	Annual funding for storm drainage improvements. Project areas are yet to be determined.				2021	800,000	SWU
	Project Total					950,000	

*indicates project cost not included in plan totals

Project Number	Project Description	Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
		2018-2022 CIP					
STORM DRAINAGE							
SD-1741	**2021 Preliminary Stormwater Engineering Studies**	No Change	2021	2021	2021	0	GO
						0	PAYG
	Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					0	SA
						80,000	SWU
						120,000	JOCO
	Project Total					200,000	
SD-1740	**2022 Storm Drainage Improvement**	Revised Scope	2021	2021	2021	200,000	SWU
	Annual funding for storm drainage improvements. Project areas are yet to be determined. Revised scope to include 2022 construction.				2022	800,000	SWU
	Project Total					1,000,000	
SD-1831	**2022 Preliminary Stormwater Engineering Studies**	New	2022	2022	2022	0	GO
						0	PAYG
	Continuation of annual program. Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					0	SA
						80,000	SWU
						120,000	JOCO
	Project Total					200,000	
SD-1832	**2023 Storm Drainage Improvement**	New	2022	2023	2022	200,000	SWU
	Annual funding for storm drainage improvements. Project areas are yet to be determined. Scope includes design only.						
	Project Total					200,000	
SUBTOTAL STORM DRAINAGE						0	GO
						0	20GO
						0	PAYG
						0	EXCIS
						0	1/8STX
						0	CCSTX
						0	ESC
						0	SA
						4,645,000	SWU
						600,000	JOCO
						0	OCITY
						0	KDOT
						0	TFED
						0	CDBG
						0	OFED
						0	ERF
						0	GCR
						0	SPR
						0	SOC
						0	PRIV
						0	ODF
						0	OFIN
						5,245,000	

*indicates project cost not included in plan totals

Project Number	Project Description	2018-2022 CIP Change From 2017-2021 CIP	Des. Year	Cons. Year	Fin. Year	2018-2022 CIP Adopted 8/2017	
SUMMARY - ALL FUNDS							
	SUBTOTAL					22,595,000	GO
	SUMMARY - ALL FUNDS					0	20GO
						39,640,000	PAYG
						13,215,000	EXCIS
						27,020,000	1/8STX
						13,835,000	CCSTX
						400,000	ESC
						0	SA
						5,395,000	SWU
						13,860,000	JOCO
						0	OCITY
						0	KDOT
						19,915,000	TFED
						1,500,000	CDBG
						0	OFED
						6,745,000	ERF
						4,975,000	GCR
						4,100,000	SPR
						425,000	SOC
						10,185,000	PRIV
						0	ODF
						850,000	OFIN
						184,655,000	

*indicates project cost not included in plan totals

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CITY OF OVERLAND PARK

2018-2022
MAINTENANCE PROGRAM

Adopted
August 2017

OVERLAND PARK
KANSAS

ABOVE AND BEYOND. BY DESIGN.

Maintenance Program Definition

Maintenance as included in the City's five-year maintenance program is defined as significant repairs to, renovation or rehabilitation of, or in-kind replacement of city infrastructure and facilities. The City's maintenance program includes both major and preventive maintenance projects.

Major maintenance includes renovation of, large-scale repairs to, and in-kind replacement of existing city-owned assets. Preventive maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine annual work or minor repairs to equipment, infrastructure or facilities are defined as an operating expense. Replacement of infrastructure or facilities which would result in increased capacity are defined as a Capital Improvement.

2018-2022 Maintenance Program
Key to Project Categories

STREET INFRASTRUCTURE MAINTENANCE - This category addresses major and preventive repair and maintenance of street and thoroughfares within the City,

STREET & TRAFFIC INFRASTRUCTURE MAINTENANCE - This category addresses repair and maintenance of street and thoroughfares within the City, and repair and maintenance of traffic signals, street lights and the traffic control and communications system within the City.

STORM DRAINAGE MAINTENANCE - This category addresses repair and maintenance of the storm water management infrastructure within the City.

PUBLIC BUILDINGS MAINTENANCE - This public building category accounts for repair, remodeling and maintenance of public facilities.

PARKS AND RECREATION MAINTENANCE - This category includes the repair, remodeling, and maintenance of park and recreational grounds, facilities and amenities at parks, community centers, golf courses, soccer complex and the Arboretum.

2018-2022 Maintenance Program
Key to Funding Sources

PAYG - PAY AS YOU GO: Cash funding budgeted each year to finance maintenance projects.

SSH – SPECIAL STREET AND HIGHWAY FUNDS: Pass-through funds from the State of Kansas motor fuel tax. Motor fuel tax revenues are receipted in the Special Street and Highway fund. In accordance with state statute, these funds may only be expended on the repair and maintenance of city streets.

1/8STX - 1/8-CENT SALES TAX: Revenues from the voter-approved dedicated 1/8-cent sales tax for street improvements finance a program targeted at improving and maintaining the City's street and traffic management infrastructure. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003, 2008 and 2013, voters approved extensions of this tax. The tax is currently scheduled to sunset in March of 2024.

CCSTX – COUNTY COURTHOUSE SALES TAX: The City's portion of revenues from a countywide 1/4-cent sales tax to support construction of a new county courthouse. Passed in November 2016, sales tax collections begin on April 1, 2017. The tax is scheduled to sunset on March 31, 2027.

SWU - STORMWATER UTILITY FUNDS: Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

JOCO – COUNTY FUNDS: County funding includes both the CARS program and the Johnson County Storm Water Drainage program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

ERF - EQUIPMENT RESERVE FUND: Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource in lieu of issuing short-term debt.

GCR - GOLF COURSE REVENUE: Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to make golf course improvements.

SPR - SPECIAL PARKS AND RECREATION: Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities."

SOC – SOCCER COMPLEX REVENUE: Soccer complex revenues that exceed operating expenses are used to for improvements to the Soccer complex.

OFIN - OTHER FINANCING: Other financing refers to sources of funding that are not normally used in the context of the City's maintenance program planning.

MAINTENANCE PROGRAM
Maintenance Program by Funding Source and Project Category

REVENUE BY FUNDING SOURCE:	2018	2019	2020	2021	2022	2018/2022	2017/2021	Increase/ (Decrease)
General Fund	9,842,000	8,150,000	9,080,000	8,980,000	9,005,000	45,057,000	46,100,000	-1,043,000
Special Street & Highway	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000	23,000,000	23,000,000	0
1/8 Cent Sales Tax Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	5,000,000	0
Golf Course Fund	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000	0
Intergovernmental Funding	3,250,000	0	0	0	0	3,250,000	4,160,000	-910,000
Special Parks & Rec Fund	575,000	575,000	575,000	575,000	575,000	2,875,000	2,750,000	125,000
Storm Water Utility Fund	3,065,000	2,405,000	2,605,000	2,605,000	2,620,000	13,300,000	13,335,000	-35,000
Other Funding	0	0	0	0	0	0	5,000	-5,000
Soccer Operations Fund	60,000	60,000	60,000	50,000	50,000	280,000	250,000	30,000
Courthouse Sales Tax Fund	1,725,000	2,085,000	925,000	945,000	2,180,000	7,860,000	0	7,860,000
Grand Total - Revenues	**24,317,000**	**19,075,000**	**19,045,000**	**18,955,000**	**20,230,000**	**101,622,000**	**95,600,000**	**6,022,000**

REVENUE BY PROJECT CATEGORY:	2018	2019	2020	2021	2022	2018/2022	2017/2021	Increase/ (Decrease)
Street Maintenance								
General Fund	7,250,000	7,450,000	7,650,000	7,750,000	7,750,000	37,850,000	37,830,000	20,000
Special Street & Highway	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000	23,000,000	23,000,000	0
1/8 Cent Sales Tax Fund	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	0
Storm Water Utility Fund	805,000	805,000	805,000	805,000	820,000	4,040,000	3,995,000	45,000
Courthouse Sales Tax Fund	1,600,000	1,960,000	500,000	645,000	1,880,000	6,585,000	0	6,585,000
Street Maintenance Total	**14,755,000**	**15,315,000**	**14,055,000**	**14,300,000**	**15,550,000**	**73,975,000**	**67,325,000**	**6,650,000**
Traffic Infrastructure Maintenance								
General Fund	50,000	50,000	50,000	50,000	50,000	250,000	250,000	0
1/8 Cent Sales Tax Fund	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	0
Courthouse Sales Tax Fund	125,000	125,000	425,000	300,000	300,000	1,275,000	0	1,275,000
Traffic Infrastructure Maintenance T	**675,000**	**675,000**	**975,000**	**850,000**	**850,000**	**4,025,000**	**2,750,000**	**1,275,000**
Stormwater Maintenance								
Intergovernmental Funding	3,250,000	0	0	0	0	3,250,000	4,160,000	-910,000
Storm Water Utility Fund	2,260,000	1,600,000	1,800,000	1,800,000	1,800,000	9,260,000	9,290,000	-30,000
Stormwater Maintenance Total	**5,510,000**	**1,600,000**	**1,800,000**	**1,800,000**	**1,800,000**	**12,510,000**	**13,450,000**	**-940,000**
Building Maintenance								
General Fund	2,160,000	500,000	900,000	910,000	555,000	5,025,000	5,865,000	-840,000
Building Maintenance Total	**2,160,000**	**500,000**	**900,000**	**910,000**	**555,000**	**5,025,000**	**5,865,000**	**-840,000**
Parks Maintenance								
General Fund	382,000	150,000	480,000	270,000	650,000	1,932,000	2,155,000	-223,000
Golf Course Fund	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000	0
Special Parks & Rec Fund	575,000	575,000	575,000	575,000	575,000	2,875,000	2,750,000	125,000
Storm Water Utility Fund	0	0	0	0	0	0	50,000	-50,000
Other Funding	0	0	0	0	0	0	5000	-4999.99
Soccer Operations Fund	60,000	60,000	60,000	50,000	50,000	280,000	250,000	30,000
Parks Maintenance Total	**1,217,000**	**985,000**	**1,315,000**	**1,095,000**	**1,475,000**	**6,087,000**	**6,210,000**	**-123,000**
Grand Total - Revenues	**24,317,000**	**19,075,000**	**19,045,000**	**18,955,000**	**20,230,000**	**101,622,000**	**95,600,000**	**6,022,000**

2018-2022 Maint Program By Project, Year and Funding Sources

City: at Large Funding — Pay-as-You-Go (cash)
City: Dedicated Funding — 1/8-Cent Sales Tax, County Courthouse Sales Tax, Stormwater Utility, Special Parks & Recreation, Golf, Soccer and Motor Fuel Tax
Intergovernmental/Other Funding — Funds from other governmental units; other cities, county, state and federal and other funding. Includes county courthouse sales tax.

	City: At Large	City: Dedicated	Intergov & Other	Total
Street Maintenance				
MR-1534 2018 Street Maintenance Repair Program	7,250,000	5,600,000	-	12,850,000
MR-1813 2018 Curb Maintenance Repair Program	-	805,000	-	805,000
MR-1884 Fire Training Center Parking Lot	-	935,000	-	935,000
MR-1883 Sanders Parking Lot & Security	-	165,000	-	165,000
Street Maintenance Total	**7,250,000**	**7,505,000**	-	**14,755,000**
Traffic Infrastructure Maintenance				
MT-1531 2018 Traffic Major Maintenance	50,000	500,000	-	550,000
MT-1844 2019 Residential Streetlight LED Conversion	-	125,000	-	125,000
Traffic Infrastructure Maintenance Total	**50,000**	**625,000**	-	**675,000**
Stormwater Maintenance				
MS-1353 2016 Major Storm Sewer Repair	-	890,000	2,450,000	3,340,000
MS-1486 2018 Major Storm Sewer Repair	-	1,070,000	800,000	1,870,000
MS-1535 2019 Major Storm Sewer Repair	-	300,000	-	300,000
Stormwater Maintenance Total	**-**	**2,260,000**	**3,250,000**	**5,510,000**
Building Maintenance				
MB-1545 2018 Building Maintenance	500,000	-	-	500,000
MB-1610 Tomahawk Ridge Community Center Roof Replacement	1,300,000	-	-	1,300,000
MB-1877 Human Resources Dept Remodel (2018)	185,000	-	-	185,000
MB-1878 Fire Training Tower Rehabilitation	175,000	-	-	175,000
Building Maintenance Total	**2,160,000**	-	-	**2,160,000**
Parks Maintenance				
MP-1546 2018 Arboretum Maintenance	-	-	125,000	125,000
MP-1547 2018 Park Maintenance	-	-	450,000	450,000
MP-1548 2018 Golf Course Maintenance	-	200,000	-	200,000
MP-1613 Playground Structure Replacement	265,000	-	-	265,000
MP-1771 2018 Soccer Complex Maintenance	-	60,000	-	60,000
MP-1777 Soccer Complex Playground Replacement Phase 2	85,000	-	-	85,000
MP-1903 Farmstead Entry Barn Maintenance	32,000	-	-	32,000
Parks Maintenance Total	**382,000**	**260,000**	**575,000**	**1,217,000**
Grand Total	**$9,842,000**	**$10,650,000**	**$3,825,000**	**$24,317,000**

2018-2022 Maintenance Program By Project, Year and Funding Sources

City: at Large Funding Pay-as-You-Go (cash)
City: Dedicated Funding City 1/8-Cent Sales Tax, County Courthouse Sales Tax, Stormwater Utility, Golf Course, Soccer and Motor Fuel Tax
Intergovernmental/Other Funding C Special Parks & Recreation, Other Cities, County, State and Federal

							Funding Sources		
	2018	2019	2020	2021	2022	Total	City: At Large	City: Dedicated	Intergov & Other
Street Maintenance									
MR-1534 2018 Street Maintenance Repair Program	12,850,000	-	-	-	-	12,850,000	7,250,000	5,600,000	-
MR-1602 2019 Street Maintenance Repair Program	-	13,050,000	-	-	-	13,050,000	7,450,000	5,600,000	-
MR-1657 2020 Street Maintenance Repair Program	-	-	13,250,000	-	-	13,250,000	7,650,000	5,600,000	-
MR-1720 2021 Street Maintenance Repair Program	-	-	-	13,350,000	-	13,350,000	7,750,000	5,600,000	-
MR-1813 2018 Curb Maintenance Repair Program	805,000	-	-	-	-	805,000	-	805,000	-
MR-1814 2019 Curb Maintenance Repair Program	-	805,000	-	-	-	805,000	-	805,000	-
MR-1815 2020 Curb Maintenance Repair Program	-	-	805,000	-	-	805,000	-	805,000	-
MR-1816 2021 Curb Maintenance Repair Program	-	-	-	805,000	-	805,000	-	805,000	-
MR-1829 2022 Street Maintenance Repair Program	-	-	-	-	13,350,000	13,350,000	7,750,000	5,600,000	-
MR-1863 2022 Curb Maintenance Repair Program	-	-	-	-	820,000	820,000	-	820,000	-
MR-1884 Fire Training Center Parking Lot	935,000	-	-	-	-	935,000	-	935,000	-
MR-1883 Sanders Parking Lot & Security	165,000	1,460,000	-	-	-	1,625,000	-	1,625,000	-
MR-1882 Scafe Parking Lot & Security	-	-	-	145,000	1,380,000	1,525,000	-	1,525,000	-
Street Maintenance Total	**14,755,000**	**15,315,000**	**14,055,000**	**14,300,000**	**15,550,000**	**73,975,000**	**37,850,000**	**36,125,000**	**-**
Traffic Infrastructure Maintenance									
MT-1531 2018 Traffic Major Maintenance	550,000	-	-	-	-	550,000	50,000	500,000	-
MT-1603 2019 Traffic Major Maintenance	-	550,000	-	-	-	550,000	50,000	500,000	-
MT-1648 2020 Traffic Major Maintenance	-	-	550,000	-	-	550,000	50,000	500,000	-
MT-1725 2021 Traffic Major Maintenance	-	-	-	550,000	-	550,000	50,000	500,000	-
MT-1834 2022 Traffic Major Maintenance	-	-	-	-	550,000	550,000	50,000	500,000	-
MT-1844 2019 Residential Streetlight LED Conversion	125,000	-	-	-	-	125,000	-	125,000	-
MT-1845 2020 Residential Streetlight LED Conversion	-	125,000	-	-	-	125,000	-	125,000	-
MT-1846 2021 Residential Streetlight LED Conversion	-	-	125,000	-	-	125,000	-	125,000	-
MT-1840 2020 Thoroughfare Streetlight LED Conversion	-	-	300,000	-	-	300,000	-	300,000	-
MT-1841 2021 Thoroughfare Streetlight LED Conversion	-	-	-	300,000	-	300,000	-	300,000	-
MT-1842 2022 Thoroughfare Streetlight LED Conversion	-	-	-	-	300,000	300,000	-	300,000	-
Traffic Infrastructure Maintenance Total	**675,000**	**675,000**	**975,000**	**850,000**	**850,000**	**4,025,000**	**250,000**	**3,775,000**	**-**
Stormwater Maintenance									
MS-1353 2016 Major Storm Sewer Repair	3,340,000	-	-	-	-	3,340,000	-	890,000	2,450,000
MS-1486 2018 Major Storm Sewer Repair	1,870,000	-	-	-	-	1,870,000	-	1,070,000	800,000
MS-1535 2019 Major Storm Sewer Repair	300,000	1,300,000	-	-	-	1,600,000	-	1,600,000	-
MS-1587 2020 Major Storm Sewer Repair	-	300,000	1,500,000	-	-	1,800,000	-	1,800,000	-
MS-1654 2021 Major Storm Sewer Repair	-	-	300,000	1,500,000	-	1,800,000	-	1,800,000	-
MS-1739 2022 Major Storm Sewer Repair	-	-	-	300,000	1,500,000	1,800,000	-	1,800,000	-
MS-1830 2023 Major Storm Sewer Repair	-	-	-	-	300,000	300,000	-	300,000	-
Stormwater Maintenance Total	**5,510,000**	**1,600,000**	**1,800,000**	**1,800,000**	**1,800,000**	**12,510,000**	**-**	**9,260,000**	**3,250,000**
Building Maintenance									
MB-1545 2018 Building Maintenance	500,000	-	-	-	-	500,000	500,000	-	-
MB-1610 Tomahawk Ridge Community Center Roof Replacement	1,300,000	-	-	-	-	1,300,000	1,300,000	-	-
MB-1601 2019 Building Maintenance	-	500,000	-	-	-	500,000	500,000	-	-
MB-1673 2020 Building Maintenance	-	-	500,000	-	-	500,000	500,000	-	-
MB-1698 Fire Training Center Roof Replacement	-	-	400,000	-	-	400,000	400,000	-	-
MB-1749 2021 Building Maintenance	-	-	-	500,000	-	500,000	500,000	-	-
MB-1766 Sanders Chiller Replacement	-	-	-	410,000	-	410,000	410,000	-	-
MB-1861 2022 Building Maintenance	-	-	-	-	555,000	555,000	555,000	-	-
MB-1877 Human Resources Dept Remodel (2018)	185,000	-	-	-	-	185,000	185,000	-	-
MB-1878 Fire Training Tower Rehabilitation	175,000	-	-	-	-	175,000	175,000	-	-
Building Maintenance Total	**2,160,000**	**500,000**	**900,000**	**910,000**	**555,000**	**5,025,000**	**5,025,000**	**-**	**-**

2018-2022 Maintenance Program By Project, Year and Funding Sources

City: at Large Funding Pay-as-You-Go (cash)
City: Dedicated Funding City 1/8-Cent Sales Tax, County Courthouse Sales Tax, Stormwater Utility, Golf Course, Soccer and Motor Fuel Tax
Intergovernmental/Other Funding C Special Parks & Recreation, Other Cities, County, State and Federal

							Funding Sources		
	2018	2019	2020	2021	2022	Total	City: At Large	City: Dedicated	Intergov & Other
Parks Maintenance									
MP-1546 2018 Arboretum Maintenance	125,000	-	-	-	-	125,000	-	-	125,000
MP-1547 2018 Park Maintenance	450,000	-	-	-	-	450,000	-	-	450,000
MP-1548 2018 Golf Course Maintenance	200,000	-	-	-	-	200,000	-	200,000	-
MP-1613 Playground Structure Replacement	265,000	-	-	-	-	265,000	265,000	-	-
MP-1771 2018 Soccer Complex Maintenance	60,000	-	-	-	-	60,000	-	60,000	-
MP-1777 Soccer Complex Playground Replacement Phase 2	85,000	-	-	-	-	85,000	85,000	-	-
MP-1593 2019 Arboretum Maintenance	-	125,000	-	-	-	125,000	-	-	125,000
MP-1595 2019 Park Maintenance	-	450,000	-	-	-	450,000	-	-	450,000
MP-1604 2019 Golf Course Maintenance	-	200,000	-	-	-	200,000	-	200,000	-
MP-1772 2019 Soccer Complex Maintenance	-	60,000	-	-	-	60,000	-	60,000	-
MP-1674 2020 Arboretum Maintenance	-	-	125,000	-	-	125,000	-	-	125,000
MP-1675 2020 Park Maintenance	-	-	450,000	-	-	450,000	-	-	450,000
MP-1676 2020 Golf Course Maintenance	-	-	200,000	-	-	200,000	-	200,000	-
MP-1773 2020 Soccer Complex Maintenance	-	-	60,000	-	-	60,000	-	60,000	-
MP-1768 Indian Creek Restroom and Shelter Replacement	-	50,000	450,000	-	-	500,000	500,000	-	-
MP-1697 Maple Hills Restroom and Shelter Replacement	-	-	30,000	220,000	-	250,000	250,000	-	-
MP-1750 2021 Arboretum Maintenance	-	-	-	125,000	-	125,000	-	-	125,000
MP-1751 2021 Park Maintenance	-	-	-	450,000	-	450,000	-	-	450,000
MP-1752 2021 Golf Course Maintenance	-	-	-	200,000	-	200,000	-	200,000	-
MP-1769 Matt Ross Community Center Aquatics Slide Refurbishment	-	100,000	-	-	-	100,000	100,000	-	-
MP-1774 2021 Soccer Complex Maintenance	-	-	-	50,000	-	50,000	-	50,000	-
MP-1857 2022 Arboretum Maintenance	-	-	-	-	125,000	125,000	-	-	125,000
MP-1858 2022 Park Maintenance	-	-	-	-	450,000	450,000	-	-	450,000
MP-1859 2022 Golf Course Maintenance	-	-	-	-	200,000	200,000	-	200,000	-
MP-1860 2022 Soccer Complex Maintenance	-	-	-	-	50,000	50,000	-	50,000	-
MP-1879 Hickory Hills & Brookridgge Restroom/Shelter Replacement	-	-	-	50,000	650,000	700,000	700,000	-	-
MP-1903 Farmstead Entry Barn Maintenance	32,000	-	-	-	-	32,000	32,000	-	-
Parks Maintenance Total	**1,217,000**	**985,000**	**1,315,000**	**1,095,000**	**1,475,000**	**6,087,000**	**1,932,000**	**1,280,000**	**2,875,000**
Grand Total	**$24,317,000**	**$19,075,000**	**$19,045,000**	**$18,955,000**	**$20,230,000**	**$101,622,000**	**$45,057,000**	**$50,440,000**	**$6,125,000**

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
STREET INFRASTRUCTURE MAINTENANCE							
MR-1494	**2015 Street Maintenance Repair Program** Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal. Scope includes $350,000 of funding for replacement of public parking lot at Sanders Justice Center. Scope also includes on-demand sidewalk repair funding.	No Change	2014	2015	2015	5,440,000 4,500,000 500,000 1,650,000 0	*PAYG *SSH *1/8STX *JOCO *KDOT
	Project Total					12,090,000	
MR-1495	**2016 Street Maintenance Repair Program** Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal, and on-demand sidewalk repair funding. Scope includes reconstruction of Indian Creek Recreation Center parking lot.	No Change	2015	2016	2016	6,575,000 4,600,000 1,000,000 0 0	*PAYG *SSH *1/8STX *JOCO *KDOT
	Project Total					12,175,000	
MR-1496	**2017 Street Maintenance Repair Program** Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as surfacing and sealing, and on-demand sidewalk repair funding. Revised funding to include intergovernmental funding.	Revised Cost Revised Funding	2017	2017	2017	7,050,000 4,600,000 500,000 1,630,000 405,000	*PAYG *SSH *1/8STX *JOCO *OCITY
	Project Total					14,185,000	
MR-1812	**2017 Curb Maintenance Repair Program** Annual curb maintenance program. Includes funding for curb repair or replacement.	No Change	2017	2017	2017	0 0 775,000 0 0	*PAYG *SSH *SWU *1/8STX *JOCO
	Project Total					775,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
STREET INFRASTRUCTURE MAINTENANCE							
MR-1626	**OP Convention Center Covered Parking Lot Reconstruction**	Revised Cost	2016	2017	2016	55,000	*PAYG
	Removal of asphalt and base of covered lot parking surface at OPCC. Surface asphalt is failing resulting in diminishing returns on repairs. Parking lot will be replaced with concrete. This will increase the life of parking lot to approximately 50 years. Revised cost based on updated engineer's estimate. Revised funding to include convention center reserve funds.	[OFIN = Transfer from TGT Capital Fund]			2017	445,000 350,000	*PAYG *OFIN
	Project Total					850,000	
MR-1534	**2018 Street Maintenance Repair Program**	Revised Scope	2018	2018	2018	7,250,000 4,600,000 500,000 500,000 0	PAYG SSH 1/8STX CCSTX KDOT
	Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as surfacing and sealing, and on-demand sidewalk repair funding. Revised scope includes an additional $500,000 toward the residential mill and overlay program, funded through the new county sales tax.						
	Project Total					12,850,000	
MR-1813	**2018 Curb Maintenance Repair Program**	No Change	2018	2018	2018	0 0 805,000 0 0	PAYG SSH SWU 1/8STX JOCO
	Annual curb maintenance program. Includes funding for curb repair or replacement.						
	Project Total					805,000	
MR-1884	**Fire Training Center Parking Lot Reconstruction**	New	2017	2018	2017	115,000	*CCSTX
	Reconstruction of the parking lot at the Fire Training Center.				2018	935,000	CCSTX
	Project Total					1,050,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
STREET INFRASTRUCTURE MAINTENANCE							
MR-1602	**2019 Street Maintenance Repair Program**	Revised Scope	2019	2019	2019	7,450,000	PAYG
						4,600,000	SSH
	Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as surfacing and sealing, and on-demand sidewalk repair funding. Revised scope includes an additional $500,000 toward the residential mill and overlay program, funded through the new county sales tax.					500,000	1/8STX
						500,000	CCSTX
						0	KDOT
	Project Total					13,050,000	
MR-1814	**2019 Curb Maintenance Repair Program**	No Change	2019	2019	2019	0	PAYG
						0	SSH
	Annual curb maintenance program. Includes funding for curb repair or replacement.					805,000	SWU
						0	1/8STX
						0	JOCO
	Project Total					805,000	
MR-1883	**Sanders Justice Center Parking Lot Reconstruction and Security Improvements**	New	2018	2019	2018	165,000	CCSTX
	Reconstruction of the west parking lot at the Sanders Justice Center. Scope includes the addition of security measures to restrict access to the non-public area of the parking lot and provide additional video monitoring.				2019	1,460,000	CCSTX
	Project Total					1,625,000	
MR-1657	**2020 Street Maintenance Repair Program**	Revised Scope	2020	2020	2020	7,650,000	PAYG
						4,600,000	SSH
	Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as surfacing and sealing, and on-demand sidewalk repair funding. Revised scope includes an additional $500,000 toward the residential mill and overlay program, funded through the new county sales tax.					500,000	1/8STX
						500,000	CCSTX
						0	KDOT
	Project Total					13,250,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
STREET INFRASTRUCTURE MAINTENANCE							
MR-1815	**2020 Curb Maintenance Repair Program**	No Change	2020	2020	2020	0	PAYG
						0	SSH
	Annual curb maintenance program. Includes funding for curb repair or replacement.					805,000	SWU
						0	1/8STX
						0	JOCO
	Project Total					805,000	
MR-1882	**Scafe Building Parking Lot Reconstruction and Security Improvements**	New	2021	2022	2021	145,000	CCSTX
	Reconstruction of the parking lot at the Myron E. Scafe Building. Scope includes the addition of security measures to restrict access to the non-public area of the parking lot and provide additional video monitoring. Revised construction from 2020 to 2022 based on CCSTX funding availability.				2022	1,380,000	CCSTX
	Project Total					1,525,000	
MR-1720	**2021 Street Maintenance Repair Program**	Revised Scope	2020	2021	2021	7,750,000	PAYG
						4,600,000	SSH
	Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as surfacing and sealing, and on-demand sidewalk repair funding. Revised scope includes an additional $500,000 toward the residential mill and overlay program, funded through the new county sales tax.					500,000	1/8STX
						500,000	CCSTX
						0	KDOT
	Project Total					13,350,000	
MR-1816	**2021 Curb Maintenance Repair Program**	No Change	2021	2021	2021	0	PAYG
						0	SSH
	Annual curb maintenance program. Includes funding for curb repair or replacement.					805,000	SWU
						0	1/8STX
						0	JOCO
	Project Total					805,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
STREET INFRASTRUCTURE MAINTENANCE							
MR-1829	**2022 Street Maintenance Repair Program**	New	2021	2022	2022	7,750,000	PAYG
						4,600,000	SSH
	Continuation of annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as surfacing and sealing, and on-demand sidewalk repair funding. Scope includes $500,000 toward the residential mill and overlay program, funded through the new county sales tax.					500,000	1/8STX
						500,000	CCSTX
						0	KDOT
	Project Total					13,350,000	
MR-1863	**2022 Curb Maintenance Repair Program**	New	2022	2022	2022	0	PAYG
						0	SSH
	Continuation of annual curb maintenance program. Includes funding for curb repair or replacement.					820,000	SWU
						0	1/8STX
						0	JOCO
	Project Total					820,000	
SUBTOTAL						37,850,000	PAYG
STREET INFRASTRUCTURE MAINTENANCE						23,000,000	SSH
						2,500,000	1/8STX
						6,585,000	CCSTX
						4,040,000	SWU
						-	JOCO
						-	KDOT
						-	OCITY
						73,975,000	TOTAL

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
TRAFFIC INFRASTRUCTURE MAINTENANCE							
MT-1500	**2016 Traffic Major Maintenance Repair Program** Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.	No Change	2015	2016	2016	78,000 0 500,000 0	*PAYG *SSH *1/8STX *KDOT
	Project Total					578,000	
MT-1501	**2017 Traffic Major Maintenance Repair Program** Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Scope includes $50,000 for annual replacement of traffic cameras.	No Change	2016	2017	2017	50,000 0 500,000 0	*PAYG *SSH *1/8STX *KDOT
	Project Total					550,000	
MT-1843	**2017 Residential Streetlight LED Conversion** Convert 25% of residential streetlights from High Pressure Sodium to energy efficient LED bulbs.	New	2017	2017	2017	0 0 0 125,000	*PAYG *SSH *1/8STX *CCSTX
	Project Total					125,000	
MT-1531	**2018 Traffic Major Maintenance Repair Program** Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Scope includes $50,000 for annual replacement of traffic cameras.	No Change	2017	2018	2018	50,000 0 500,000 0	PAYG SSH 1/8STX KDOT
	Project Total					550,000	
MT-1844	**2018 Residential Streetlight LED Conversion** Convert 25% of residential streetlights from High Pressure Sodium to energy efficient LED bulbs.	New	2018	2018	2018	0 0 0 125,000	PAYG SSH 1/8STX CCSTX
	Project Total					125,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
TRAFFIC INFRASTRUCTURE MAINTENANCE							
MT-1603	**2019 Traffic Major Maintenance Repair Program** Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Scope includes $50,000 for annual replacement of traffic cameras.	No Change	2018	2019	2019	50,000 0 500,000 0	PAYG SSH 1/8STX KDOT
	Project Total					550,000	
MT-1845	**2019 Residential Streetlight LED Conversion** Convert 25% of residential streetlights from High Pressure Sodium to energy efficient LED bulbs.	New	2019	2019	2019	0 0 0 125,000	PAYG SSH 1/8STX CCSTX
	Project Total					125,000	
MT-1648	**2020 Traffic Major Maintenance Repair Program** Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components. Scope includes $50,000 for annual replacement of traffic cameras.	No Change	2019	2020	2020	50,000 0 500,000 0	PAYG SSH 1/8STX KDOT
	Project Total					550,000	
MT-1846	**2020 Residential Streetlight LED Conversion** Convert 25% of residential streetlights from High Pressure Sodium to energy efficient LED bulbs.	New	2020	2020	2020	0 0 0 125,000	PAYG SSH 1/8STX CCSTX
	Project Total					125,000	
MT-1840	**2020 Thoroughfare Streetlight LED Conversion** Convert 10 miles of thoroughfare streetlights from High Pressure Sodium to energy efficient LED bulbs.	New	2020	2020	2020	0 0 0 300,000	PAYG SSH 1/8STX CCSTX
	Project Total					300,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
TRAFFIC INFRASTRUCTURE MAINTENANCE							
MT-1725	**2021 Traffic Major Maintenance Repair Program**	No Change	2020	2021	2021	50,000	PAYG
						0	SSH
	Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights, traffic control system components and traffic cameras.					500,000	1/8STX
						0	KDOT
	Project Total					550,000	
MT-1841	**2021 Thoroughfare Streetlight LED Conversion**	New	2021	2021	2021	0	PAYG
						0	SSH
	Convert 10 miles of thoroughfare streetlights from High Pressure Sodium to energy efficient LED bulbs.					0	1/8STX
						300,000	CCSTX
	Project Total					300,000	
MT-1834	**2022 Traffic Major Maintenance Repair Program**	New	2021	2022	2022	50,000	PAYG
						0	SSH
	Continuation of annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights, traffic control system components and traffic cameras.					500,000	1/8STX
						0	KDOT
	Project Total					550,000	
MT-1842	**2022 Thoroughfare Streetlight LED Conversion**	New	2022	2022	2022	0	PAYG
						0	SSH
	Convert 10 miles of thoroughfare streetlights from High Pressure Sodium to energy efficient LED bulbs.					0	1/8STX
						300,000	CCSTX
	Project Total					300,000	
SUBTOTAL						250,000	PAYG
TRAFFIC INFRASTRUCTURE MAINTENANCE						-	SSH
						-	SWU
						2,500,000	1/8STX
						1,275,000	CCSTX
						-	KDOT
						-	ERF
						4,025,000	TOTAL

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
STORM DRAINAGE MAINTENANCE							
MS-1267	**2015 Major Storm Sewer Repair** 87th Street, US 69 to Antioch Rd. Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Project is in the vicinity of 87th Street, US 69 Highway to Antioch Road. Revised cost based on project near completion.	Revised Cost OFIN = Transfer from SL-1046 and TS-1382]	2014	2015	2014	0	*PAYG
						460,000	*SWU
						0	*JOCO
					2016	22,000	*PAYG
						1,970,000	*SWU
						0	*JOCO
						87,400	*OFIN
	Project Total					2,539,400	
MS-1266	**2017 Major Storm Sewer Repair, Part 2** Multiple Locations Previously titled 2014 Storm Sewer Repair. Includes repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised scope to include addition CMP replacement.	Revised Scope	2013	2014	2013	0	*PAYG
						150,000	*SWU
						0	*JOCO
					2015	260,000	*SWU
					2017	0	*PAYG
						1,015,000	*SWU
	Project Total					1,425,000	
MS-1353	**2017/2018 Major Storm Sewer Repair** Annual major storm water maintenance program. Location includes: 87th & Metcalf, 92nd & Lamar, 99th & Walmar. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised cost based on final design estimates.	Revised Cost	2014	2017-2018	2014	0	*PAYG
						300,000	*SWU
						0	*JOCO
					2015	300,000	*SWU
					2016	300,000	*SWU
					2017	920,000	*SWU
						1,570,000	*JOCO
					2018	890,000	SWU
						2,450,000	JOCO
	Project Total					6,730,000	
MS-1651	**Storm Sewer Repair near 89th St., Outlook to Reed** Drainage improvements including replacement of corrugated metal pipe. Revised cost based on updated engineer's estimate. Additional county funding based on current estimate.	Revised Cost	2016	2017	2016	0	*PAYG
						60,000	*SWU
						155,000	*JOCO
					2017	0	*PAYG
						250,000	*SWU
						500,000	*JOCO
	Project Total					965,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
STORM DRAINAGE MAINTENANCE							
MS-1486	**2018 Major Storm Sewer Repair**	Revised Scope	2017	2018	2017	0	*PAYG
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised scope includes 1 ditch liner and 3 CMP replacement sites.					300,000	*SWU
						100,000	*JOCO
					2018	0	PAYG
						1,070,000	SWU
						800,000	JOCO
	Project Total					2,270,000	
MS-1535	**2019 Major Storm Sewer Repair**	Revised Scope	2018	2019	2018	0	PAYG
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised scope to address additional priorities.					300,000	SWU
						0	JOCO
					2019	0	PAYG
						1,300,000	SWU
						0	JOCO
	Project Total					1,600,000	
MS-1587	**2020 Major Storm Sewer Repair**	Revised Scope	2019	2020	2019	0	PAYG
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised scope to address additional priorities.					300,000	SWU
						0	JOCO
					2020	0	PAYG
						1,500,000	SWU
						0	JOCO
	Project Total					1,800,000	
MS-1654	**2021 Major Storm Sewer Repair**	No Change	2020	2021	2020	0	PAYG
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.					300,000	SWU
						0	JOCO
					2021	0	PAYG
						1,500,000	SWU
						0	JOCO
	Project Total					1,800,000	
MS-1739	**2022 Major Storm Sewer Repair**	Revised Scope	2021	2022	2021	0	PAYG
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised scope to include 2022 construction; previous scope only included 2021 design.					300,000	SWU
						0	JOCO
					2022	0	PAYG
						1,500,000	SWU
						0	JOCO
	Project Total					1,800,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
STORM DRAINAGE MAINTENANCE							
MS-1830	**2023 Major Storm Sewer Repair**	New	2022	2023	2022	0	PAYG
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. 2022 funding is for design only.					300,000	SWU
						0	JOCO
	Project Total					300,000	
SUBTOTAL						-	PAYG
STORM DRAINAGE MAINTENANCE						-	SSH
						9,260,000	SWU
						3,250,000	JOCO
						-	KDOT
						-	ERF
						12,510,000	TOTAL

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PUBLIC BUILDING MAINTENANCE							
MB-1356	**2014 Building Maintenance** Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement. Projects are ongoing.	No Change	2014	2014	2014	500,000 0	*PAYG *ERF
	Project Total					500,000	
MB-1609	**Parks Headquarters Roof Replacement** The Parks Headquarters roof system is a modified bitumen roof system and was installed in 1994. This system has a 20-year life expectancy and is beginning to experience failures in several areas and is requiring higher than normal maintenance and repairs. Scope includes a ten-year roof in anticipation of limited life of building. Revised construction year to 2017.	Revised Year	2014	2017	2014	110,000 0	*PAYG *ERF
	Project Total					110,000	
MB-1357	**2015 Building Maintenance** Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2015	2015	2015	500,000 0	*PAYG *ERF
	Project Total					500,000	
MB-1566	**Sanders Justice Center Roof Replacement** The existing roof was constructed when the building was build in 1996. The life expectancy of this type of system is sixteen years. The roof is experiencing failures and is requiring higher than normal repairs.	No Change	2016	2016	2016	665,000 0	*PAYG *ERF
	Project Total					665,000	
MB-1444	**2016 Building Maintenance** Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2016	2016	2016	500,000 0	*PAYG *ERF
	Project Total					500,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PUBLIC BUILDING MAINTENANCE							
MB-1757	**Scafe Police Department Remodel**	No Change	2016	2016	2016	175,000	*OFIN
	Reconfigure Police Department area in the Scafe building to accommodate the relocation of patrol personnel. Funding is Special Law Enforcement Trust Funds.						
	Project Total					175,000	
MB-1803	**Fire Training Center Renovation and Exterior Waterproofing**	No Change	2016	2016	2016	475,000	*PAYG
	Renovation of upper level of the Fire Training Center, including replacement of interior portions of the east and south exterior walls and complete reconstruction of north exterior wall.						
	Project Total					475,000	
MB-1466	**2017 Building Maintenance**	No Change	2017	2017	2017	500,000	*PAYG
						0	*ERF
	Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.						
	Project Total					500,000	
MB-1642	**City Hall Remodel**	No Change	2014	2017	2014	20,000	*PAYG
	Renovation of City Hall main entrance, lobby, stairwell, City Manager's area and conference room one.				2017	555,000	*PAYG
	Project Total					575,000	
MB-1767	**Information Technology Remodel**	No Change	2017	2017	2017	150,000	*PAYG
	Reconfigure IT Department area to increase capacity, replace 30 year old furniture and increase natural light in main work areas.						
	Project Total					150,000	
MB-1560	**Matt Ross Community Center Dectron Unit Replacement**	No Change	2017	2017	2017	550,000	*PAYG
						0	*ERF
	Unit manages air quality, temperature and humidity of natatorium space at MRCC. Scope includes evacuator system to improve air quality in natatorium.						
	Project Total					550,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PUBLIC BUILDING MAINTENANCE							
MB-1545	**2018 Building Maintenance** Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2018	2018	2018	500,000 0	PAYG ERF
	Project Total					500,000	
MB-1610	**Tomahawk Ridge Community Center Roof Replacement** The Tomahawk Ridge Community Center roof system was installed in 1988. This system has a 20-year life expectancy. It is beginning to experience failures in several areas and is requiring higher than normal maintenance and repairs.	No Change	2018	2018	2018	1,300,000 0	PAYG ERF
	Project Total					1,300,000	
MB-1877	**Human Resource Dept Remodel** Remodel of HR department to address needs related to security rules for HIPAA and recruitment.	New	2018	2018	2018	185,000 0	PAYG ERF
	Project Total					185,000	
MB-1878	**Fire Training Tower Rehabilitation** Rehabilitation of tower to address safety concerns and preservation of structure. Includes masonry repairs, replace of stairs and safety railing, painting, electrical repairs and door replacement.	New	2018	2018	2018	175,000 0	PAYG ERF
	Project Total					175,000	
MB-1601	**2019 Building Maintenance** Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2019	2019	2019	500,000 0	PAYG ERF
	Project Total					500,000	
MB-1673	**2020 Building Maintenance** Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2020	2020	2020	500,000 0	PAYG ERF
	Project Total					500,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PUBLIC BUILDING MAINTENANCE							
MB-1698	**Fire Training Center Roof Replacement**	No Change	2020	2020	2020	400,000	PAYG
	Replacement of roof, installed in 1994. Roof is beginning to experience failures and requiring higher than normal maintenance and repairs.					0	ERF
	Project Total					400,000	
MB-1749	**2021 Building Maintenance**	No Change	2021	2021	2021	500,000	PAYG
	Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.					0	ERF
	Project Total					500,000	
MB-1766	**Sanders Chiller Replacement**	No Change	2021	2021	2021	410,000	PAYG
	Replacement of the chiller unit which was installed in 1996. By 2021, it will be 25 years old and will have outlived its useful life.					0	ERF
	Project Total					410,000	
MB-1861	**2022 Building Maintenance**	New	2022	2022	2022	555,000	PAYG
	Continuation of annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.					0	ERF
	Project Total					555,000	
SUBTOTAL - PUBLIC BUILDING MAINTENANCE						5,025,000	PAYG
						-	SSH
						-	SWU
						-	JOCO
						-	KDOT
						-	ERF
						5,025,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PARK AND RECREATION MAINTENANCE							
MP-1612	**Removal of Therapy Pool at Matt Ross Community Center** Removal of the therapy pool at the Matt Ross community center and replacement with saunas. Project is near completion.	No Change	2015	2015	2015	70,000	*PAYG
	Project Total					70,000	
MP-1479	**2016 Arboretum Maintenance** Major annual repairs and maintenance to Arboretum gardens and amenities.	No Change	2016	2016	2016	100,000	*SPR
	Project Total					100,000	
MP-1480	**2016 Park Maintenance** Major annual repairs and maintenance to City park and recreation amenities.	No Change	2016	2016	2016	450,000	*SPR
	Project Total					450,000	
MP-1481	**2016 Golf Course Maintenance** Major annual repairs and maintenance to golf course grounds and amenities. Revised scope based on project work plan for 2016.	Revised Scope	2016	2016	2016	100,000	*GCR
	Project Total					100,000	
MP-1482	**2017 Arboretum Maintenance** Major annual repairs and maintenance to Arboretum gardens and amenities.	No Change	2017	2017	2017	100,000	*SPR
	Project Total					100,000	
MP-1483	**2017 Park Maintenance** Major annual repairs and maintenance to City park and recreation amenities. Revised scope based on available Special Parks and Recreation (SPR) funds, to allow for additional improvements to occur.	Revised Scope	2017	2017	2017	1,450,000	*SPR
	Project Total					1,450,000	
MP-1699	**Summercrest Lake Dredging and Shoreline Restoration** Project includes dredging to remove silt to restore stormwater storage capacity and repair to shoreline deterioration.	No Change	2017	2017	2017	215,000 50,000	*PAYG *SWU
	Project Total					265,000	
MP-1484	**2017 Golf Course Maintenance** Major annual repairs and maintenance to golf course grounds and amenities.	No Change	2017	2017	2017	200,000	*GCR
	Project Total					200,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PARK AND RECREATION MAINTENANCE							
MP-1770	**2017 Soccer Complex Maintenance** Major annual repairs and maintenance to Soccer Complex grounds and amenities.	No Change	2017	2017	2017	50,000	*SOC
	Project Total					50,000	
MP-1776	**Soccer Complex Playground Replacement: Phase 1** Replacement of main playground and fall surface next to the administration building and field #1.	No Change	2017	2017	2017	100,000	*PAYG
	Project Total					100,000	
MP-1485	**Matt Ross Community Center Play Structure Replacement** Replacement of three-story play structure in MRCC Explorer Room.	No Change	2017	2017	2017	150,000	*PAYG
	Project Total					150,000	
MP-1559	**Matt Ross Community Center Pool Filter Media Replacement** The filter at Matt Ross was filled with a sand and Clinopure mixture at the time of construction. This mixture was used instead of straight sand because the Clinopure media is designed help absorb ammonia and chloramines. These factors lead to poor air quality in indoor pools. Maintenance is done annually to help rejuvenate the Clinopure media, however it total life span in heavily used pools is five to ten years.	No Change	2017	2017	2017	40,000	*PAYG
	Project Total					40,000	
MP-1611	**Sapling Grove Park Restroom, Shelter and Playground Replacement** The existing restrooms and shelter at Sapling Grove Park are outdated and have experienced multiple maintenance issues including major sewer/water line repairs and drainage problems. Park use remains high and this is one of the City's most reserved shelters. Project includes construction of new restroom building, separate shelter and replaces playground. Revised scope to include funding for playground replacement (funding transferred from MP-1613). Revised cost of restroom/shelter due to updated cost estimate of construction.	Revised Scope Revised Cost	2016	2017	2016 2017	35,000 440,000	*PAYG *PAYG
	Project Total					475,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PARK AND RECREATION MAINTENANCE							
MP-1775	**Korean War Veterans Memorial Repairs**	No Change	2017	2017	2017	65,000	*PAYG
	Repairs to the Korean War Memorial, including replacement of concrete, resetting pavers, repainting, pool and falls refurbishment. The Korean War Veterans Association have pledged to contribute $5,000 toward this project.	[OFIN = Korean War Veterans Association]				5,000	*OFIN
	Project Total					70,000	
MP-1546	**2018 Arboretum Maintenance**	Revised Scope	2018	2018	2018	125,000	SPR
	Major annual repairs and maintenance to Arboretum gardens and amenities. Revised scope based on available Special Parks and Recreation (SPR) funds, to allow for additional improvements to occur.						
	Project Total					125,000	
MP-1547	**2018 Park Maintenance**	No Change	2018	2018	2018	450,000	SPR
	Major annual repairs and maintenance to City park and recreation amenities.						
	Project Total					450,000	
MP-1548	**2018 Golf Course Maintenance**	No Change	2018	2018	2018	200,000	GCR
	Major annual repairs and maintenance to golf course grounds and amenities.						
	Project Total					200,000	
MP-1613	**Playground Structure Replacement**	Revised Scope	2018	2018	2018	265,000	PAYG
	Replacement of playground structures at Regency Lake Park, Hickory Hills Park, and Strang Park with more creative and challenging play equipment, including climbing, active play, and nature play elements. Includes installation of accessible, durable and safe play surfacing. Revised scope; moved funding for Sapling Grove playground to MP-1611.						
	Project Total					265,000	
MP-1771	**2018 Soccer Complex Maintenance**	Revised Scope	2018	2018	2018	60,000	SOC
	Major annual repairs and maintenance to Soccer Complex grounds and amenities. Revised scope to allow for additional improvements prior to hosting nation tournaments.						
	Project Total					60,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PARK AND RECREATION MAINTENANCE							
MP-1777	**Soccer Complex Playground Replacement: Phase 2** Replacement of playground and fall surface at the northeast corner of the facility.	No Change	2018	2108	2018	85,000	PAYG
	Project Total					85,000	
MP-1903	**Deanna Rose Children's Farmstead Entry Barn Maintenance** Wood replacement and staining of red entry barn prior to Farmstead's 40th anniversary in spring 2018.	New	2018	2108	2018	32,000	PAYG
	Project Total					32,000	
MP-1593	**2019 Arboretum Maintenance** Major annual repairs and maintenance to Arboretum gardens and amenities. Revised scope based on available Special Parks and Recreation (SPR) funds, to allow for additional improvements to occur.	Revised Scope	2019	2019	2019	125,000	SPR
	Project Total					125,000	
MP-1595	**2019 Park Maintenance** Major annual repairs and maintenance to City park and recreation amenities.	No Change	2019	2019	2019	450,000	SPR
	Project Total					450,000	
MP-1604	**2019 Golf Course Maintenance** Major annual repairs and maintenance to golf course grounds and amenities.	No Change	2019	2019	2019	200,000	GCR
	Project Total					200,000	
MP-1769	**Matt Ross Community Center Aquatics Slide Refurbishment** Sanding, smoothing and new gel coat surface on slide and refurbishment of steel staircase.	No Change	2019	2019	2019	100,000	PAYG
	Project Total					100,000	
MP-1772	**2019 Soccer Complex Maintenance** Major annual repairs and maintenance to Soccer Complex grounds and amenities. Revised scope to allow for additional improvements prior to hosting nation tournaments.	Revised Scope	2019	2019	2019	60,000	SOC
	Project Total					60,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PARK AND RECREATION MAINTENANCE							
MP-1674	**2020 Arboretum Maintenance**	Revised Scope	2020	2020	2020	125,000	SPR
	Major annual repairs and maintenance to Arboretum gardens and amenities. Revised scope based on available Special Parks and Recreation (SPR) funds, to allow for additional improvements to occur.						
	Project Total					125,000	
MP-1675	**2020 Park Maintenance**	No Change	2020	2020	2020	450,000	SPR
	Major annual repairs and maintenance to City park and recreation amenities.						
	Project Total					450,000	
MP-1676	**2020 Golf Course Maintenance**	No Change	2020	2020	2020	200,000	GCR
	Major annual repairs and maintenance to golf course grounds and amenities.						
	Project Total					200,000	
MP-1773	**2020 Soccer Complex Maintenance**	Revised Scope	2020	2020	2020	60,000	SOC
	Major annual repairs and maintenance to Soccer Complex grounds and amenities. Revised scope to allow for additional improvements prior to hosting nation tournaments.						
	Project Total					60,000	
MP-1768	**Indian Creek Restroom and Shelter Replacement**	No Change	2019	2020	2019	50,000	PAYG
	The existing restrooms and shelter at Indian Creek Recreation Center are outdated. Project replaces current structures with restrooms, storage, and large and small shelters.				2020	450,000	PAYG
	Project Total					500,000	
MP-1697	**Maple Hills Restroom and Shelter Replacement**	No Change	2020	2121	2020	30,000	PAYG
	The existing restrooms and shelter at Maple Hills Park are outdated and have experienced drainage problems. Project constructs new restroom building and separate shelter.				2021	220,000	PAYG
	Project Total					250,000	
MP-1750	**2021 Arboretum Maintenance**	Revised Scope	2021	2021	2021	125,000	SPR
	Major annual repairs and maintenance to Arboretum gardens and amenities. Revised scope based on available Special Parks and Recreation (SPR) funds, to allow for additional improvements to occur.						
	Project Total					125,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
PARK AND RECREATION MAINTENANCE							
MP-1751	**2021 Park Maintenance** Major annual repairs and maintenance to City park and recreation amenities.	No Change	2021	2021	2021	450,000	SPR
	Project Total					450,000	
MP-1752	**2021 Golf Course Maintenance** Major annual repairs and maintenance to golf course grounds and amenities.	No Change	2021	2021	2021	200,000	GCR
	Project Total					200,000	
MP-1774	**2021 Soccer Complex Maintenance** Major annual repairs and maintenance to Soccer Complex grounds and amenities.	No Change	2021	2021	2021	50,000	SOC
	Project Total					50,000	
MP-1857	**2022 Arboretum Maintenance** Major annual repairs and maintenance to Arboretum gardens and amenities.	New	2022	2022	2022	125,000	SPR
	Project Total					125,000	
MP-1858	**2022 Park Maintenance** Major annual repairs and maintenance to City park and recreation amenities.	New	2022	2022	2022	450,000	SPR
	Project Total					450,000	
MP-1859	**2022 Golf Course Maintenance** Major annual repairs and maintenance to golf course grounds and amenities.	New	2022	2022	2022	200,000	GCR
	Project Total					200,000	
MP-1860	**2022 Soccer Complex Maintenance** Major annual repairs and maintenance to Soccer Complex grounds and amenities.	New	2022	2022	2022	50,000	SOC
	Project Total					50,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Plan Adopted 8/2017	
			2018-2022 Maintenance Program				
PARK AND RECREATION MAINTENANCE							
MP-1879	**Hickory Hills and Brookridge Park Restroom and Shelter Replacement**	New	2021	2022	2021	50,000	PAYG
	The existing restrooms and shelter at Hickory Hills and Brookridge parks are outdated and have experienced drainage problems. Project constructs new restroom buildings and shelters.				2022	650,000	PAYG
	Project Total					700,000	
SUBTOTAL - PARK AND RECREATION MAINTENANCE						1,932,000	PAYG
						-	CCSTX
						1,000,000	GCR
						-	SWU
						2,875,000	SPR
						280,000	SOC
						-	OFIN
						6,087,000	

*indicates project cost not included in plan total

Project Number	Project Description	Change From 2017-2021 Plan	Des. Year	Cons. Year	Fin. Year	2018-2022 Maintenance Program 2018-2022 Plan Adopted 8/2017	
MAINTENANCE PROGRAM TOTAL							
MAINTENANCE PROGRAM TOTAL						45,057,000	PAYG
						23,000,000	SSH
						5,000,000	1/8STX
						7,860,000	CCSTX
						13,300,000	SWU
						3,250,000	JOCO
						-	KDOT
						-	OCITY
						-	ERF
						1,000,000	GCR
						2,875,000	SPR
						280,000	SOC
						-	ODF
						-	PRIV
						-	OFIN
						101,622,000	

*indicates project cost not included in plan total

GLOSSARY OF BUDGET TERMS

Accountability	The state of being obliged to explain actions to justify what was done. Accountability requires justification for the raising of public funds and the purposes for which they are used.
Activity	A group of related functions performed by one or more organizational units for the purpose of satisfying a need for which the city is responsible.
Ad Valorem Tax	A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property taxes").
Appropriation	An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.
Assessed Valuation	The valuation placed upon real and certain personal property by the County Assessor as the basis for levying property taxes.
Assets	Resources owned by the City which have monetary value.
AV	Acronym for Assessed Valuation.
Balance Sheet	A basic financial statement that discloses the assets, liabilities, reserves and equity of specific governmental funds as of a specific date.
Balanced Budget	A budget in which resources (fund balance plus current revenues) revenues equal current expenditures. In accordance with Kansas Law, the City must adopt a balanced budget. In addition, Kansas Law restricts unallocated fund balances at year-end.
Best Management Practices (BMP)	Stormwater management practice used to prevent or control the discharge of pollutants and minimize stormwater runoff. BMPsmay include structural or non-structural solutions, a schedule of activities, prohibition of practices, maintenance procedures or other management practices.
BMP	Acronym for Best Management Practices.
Bond	A written promise to pay a specified sum of money on a specific date at a specified or variable stated interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used as long-term debt to pay for specific capital expenditures.
Bond Proceeds	Funds derived from the sale of bonds for the purpose of constructing major capital infrastructure or facilities.

Bond Rating	A rating that is received from Standard & Poor's Corporation, Moody's Investors Service, Inc., and Fitch Ratings that shows the financial and economic strengths of the City.
Budget	A plan of financial operation embodying an estimate of proposed revenue and expenditures for a given period of time. It is the primary means by which most of the expenditures and service activities of the City are controlled. Overland Park's budget is for one year.
Capital Improvements Program	A plan for capital expenditures to be incurred each year over a fixed period of years setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.
Capital Project	A capital project is a project that constructs, expands or acquires a City asset, including infrastructure, facilities or large equipment.
CARS	Acronym for County Assisted Road System. CARS funding is provided by Johnson County using the motor vehicle fuel tax.
CC	Acronym for Cost Center.
CDBG	Acronym for Community Development Block Grant.
CIP	Acronym for Capital Improvements Program.
Commodities	Items of expenditures which are consumed or show a material change in their physical condition. Examples include office supplies, replacement parts and gasoline.
Contingency	A budgetary resource set aside for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted.
Cost	The amount of funding required to pay for a given program or service.
Cost Center	A division of a department which has functional responsibility for related activities within that department. For example: Street Engineering, Traffic Maintenance and Stormwater Maintenance are three Cost Centers within the Public Works Department.
Council-Manager Form of Government	An organizational structure in which the Mayor and City Council appoint an independent city manager to be the chief operating officer of a local government. In practice, a City Council sets policies and the city manager is responsible for implementing those policies effectively and efficiently
County Courthouse Sales Tax	Countywide ¼-cent sales tax to fund a new courthouse facility in Johnson County. Approved by voters in 2016, the city receives a portion of this sales tax, which the City has chosen to dedicate to capital infrastructure, equipment and facilities. The tax is scheduled to sunset in 2027.

Current Revenue Amount of money received from activity during the calendar year. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income. Current revenue excludes interfund transfers and resources from prior years (beginning fund balance).

Debt An obligation resulting from the borrowing of money.

Debt Service The City's obligation to pay the interest and repay the principal of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. The unpaid balances continue to be delinquent taxes until abated, paid or converted into tax liens.

Department An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Police and Public Works.

Effective Property Tax Rate The percentage of a property's market value the owner pays in Ad Valorem property taxes each year.

Encumbrances The commitment of appropriated funds to purchase goods or services to be delivered or performed at a future date.

Enterprise Fund A fund used to account for self-supported services or programs. The City has two enterprise funds: the Golf Course Fund and the Soccer Operations Fund.

Equipment Tangible property having a useful life of more than one year and used by employees in the performance of work activities.

Estimate The most recent prediction of current year revenue and expenditures. Estimates are based upon several months of actual expenditure and revenue information and are prepared to consider the impact of unanticipated costs or other economic changes.

Expenditures The outflow of funds paid or to be paid for assets, goods or services obtained regardless of when the expense is actually paid.

Financial Forecast Financial forecasting is the process of projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables. The City utilizes a long-term, five-year financial forecast.

Fiscal Year The time period designated by the City signifying the beginning and the ending period of recording financial transactions. The City of Overland Park has specified the calendar year as its fiscal year.

Franchise Tax A tax levied by the City on the utility companies, such as electricity, telephone, telecable and natural gas.

Full-Time Equivalent Position	A full-time position or part-time position converted to a decimal equivalent of a full-time position, based on 2,080 hours per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .33 of a full-time position.
Fund	An accounting entity with a self-balancing set of accounts that records all financial transactions that are segregated for specific activities or for attaining certain objectives.
Fund Balance	The difference between an entity's assets and its liabilities.
GAAP	Acronym for Generally Accepted Accounting Principles.
General Fund	The fund used to account for all of the financial resources of the City except those required to be accounted for in another fund.
General Obligation Bonds	Bonds that finance a variety of public projects, such as streets, buildings and improvements, which are backed by the full faith and credit of the City.
Generally Accepted Accounting Principles	Uniform minimum standards of financial accounting and reporting that govern the form and content of basic financial statements. The City's Comprehensive Annual Financial Report (CAFR) outlines adjustments needed to convert Overland Park's budget basis of accounting to a GAAP basis.
GO	Acronym for General Obligation Bonds.
Goal	A statement of broad direction, purpose or intent.
Governmental Funds	Funds used to account for tax-supported activities. Budgeted governmental funds include the General Fund, Special Revenue Funds, and the Debt Service Fund.
Grant	A contribution by a government or other organization to support a specific function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed to the grantee.
Infrastructure	Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.
KDOT	Acronym for Kansas Department of Transportation.
KSA	Acronym for Kansas Statutes Annotated.
Liability	Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.
Long-Term Debt	Debt with a maturity of more than one year after the date of issuance.

Mill Levy — To impose taxes for the support of governmental activities. A mill levy is expressed as one dollar per one thousand dollars of assessed valuation.

Modified Accrual Basis — Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Objective — A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

OP — Acronym for the City of Overland Park.

Outside Agencies — Non-profit organizations whose activities support the Mayor and Council's priorities.

P&R — Acronym for Parks & Recreation.

Operating Budget — The portion of the budget that pertains to daily operations that provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.

Pay As You Go — Funding budgeted each year in order to pay cash for capital improvements. This funding is used in lieu of issuing general obligation bonds.

PAYG — Acronym for Pay As You Go financing.

Performance Measures — Quantitative and/or qualitative objective measurement of results by a unit or program, which helps to determine effectiveness in meeting goals and objectives.

Personal Services — All costs related to compensating city employees including employee benefits costs such as contributions for retirement, social security, and health insurance. It also includes fees paid to elected officials. It does not include fees for professional or other services.

Policy — A set of plans, directions, or guidelines, which dictate City business. Policies may be directly approved and set by City Council, or they may refer to internal City policies set by the City Manager.

Prioirty — In relation to City projects, goals, or services, something that takes precedence or suggests particular importance.

Projects — Unique assignments having a finite time span and a deliverable; normally associated with capital improvements such as roadways, neighborhood facilities, etc.

Property Tax — Ad valorem taxes levied on both real and personal property according to the assessed valuation and the tax rate.

Resources	Total amounts available for appropriation including estimated revenues, fund transfers and beginning fund balances.
Revenue	All money that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
Revenue Estimate	A formal estimate of how much revenue will be earned from a specific revenue source for some future period - typically a future fiscal year.
Service	A public good provided to residents.
Service Level	The amount or scope of a given service.
Source of Revenue	The classification of revenues according to their source or point of origin.
Special Assessment	A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.
Special Revenue Funds	Fund type used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.
Structural Balance	Ongoing expenditures are matched by available ongoing resources. The City utilizes a long-term financial forecast to ensure structural balance.
Transient Guest Tax	The City imposes a 9% tax on transient guests occupying a room in a hotel or motel located within the City. Revenue from this tax is receipted into the Transient Guest Tax Fund.
TGT	Acronym for Transient Guest Tax.
Tax Rate	The amount of tax levied for each one thousand dollars of assessed valuation.
Tax Rate Limit	The maximum legal rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
Use Tax	Compensating Use Tax is a tax on goods from outside Kansas purchase by individual and businesses in Kansas which are used, stored or consumed in Kansas.
User Charges	The payment of fees for direct receipt of a public service by the party benefiting from the service.

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OVERLAND PARK

KANSAS

ABOVE AND BEYOND. BY DESIGN.

2018 BUDGET