

2014 Budget

OVERLAND PARK

K A N S A S

ABOVE AND BEYOND. BY DESIGN.

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2014 Annual Budget



ABOVE AND BEYOND. BY DESIGN.

MAYOR

Carl Gerlach

CITY COUNCIL

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Dave Janson

Ward 2

Paul Lyons
Curt Skoog

Ward 3

Jim Kite
David White, Council President

Ward 4

Terry Goodman
Fred Spears

Ward 5

John Skubal
John Thompson

Ward 6

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CITY MANAGER

Bill Ebel

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Kansas, should be directed to:

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
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PRESENTED TO

**City of Overland Park
Kansas**

For the Fiscal Year Beginning

January 1, 2013

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Overland Park, Kansas for its annual budget for the fiscal year beginning January 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

THE CITY OF OVERLAND PARK

Overland Park's Motto is "Above and Beyond. By Design." This motto reflects and influences the City's governance at all levels. From the City Council to front line employees, the public servants associated with the City strive to provide the highest-quality responsive, responsible governance and public services.

We strive to emulate the following principles and practices in pursuit of this mission:

Service to our community, promoting openness and access to government.

Professionalism based on honesty, integrity, loyalty and an awareness of basic human values in our responses to every individual.

Cooperation with policy makers and the public we serve, making their goals, needs and priorities our own.

Innovation in thought and action, recognizing and responding to current and future needs.

Commitment to an environment that encourages each of us to reach our highest potential.

Teamwork to foster a sense of cooperation among all, recognizing that honest and reliable sharing of information is vital.

Trust earned by managing and maintaining the City's resources responsibly and by conducting ourselves in a way that gains the highest level of confidence from the community.

City of Overland Park, Kansas

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INTRODUCTION TO THE BUDGET DOCUMENT

For ease of use, this budget document has been organized into eight sections. Orange divider tabs identify the sections for the following functional areas:

1. Executive Summary

This is designed to be a “liftable” summary of the budget, which can be copied and distributed as necessary to persons who wish to review the budget but who do not need the entire document. Included in this section are the following items:

- Budget Message
- Financial Planning
- Debt Information
- Fund Structure and Basis of Accounting
- Budgetary Guidelines
- Budget Process
- Summary of Historical Budget Information
- Key Components of the 2014 Budget
- Organizational Chart and Summary of Personnel Changes
- Performance Measurement Initiative

2. Summary – 2014 Budget

Contained in this section are detailed revenue and expenditure summaries for all budgeted funds.

3. Revenues – All Funds

Forecast methodologies and revenue sources for the entire budget are discussed in this section.

4. Fund Budget

This section contains revenue and expenditure budgets for each individual fund. Two years of actual information, current year estimates and budgeted amounts for all revenues and expenditures are presented for each fund.

5. Supplemental Information

General background information and facts about the City of Overland Park its services are contained in this section.

6. Goal Area Budgets by Cost Center

Individual tabs are provided for each major section (Goal Area) of General Fund expenditures as follows:

- Finance and Administration
- Public Safety
- Public Works
- Community Development

Each Goal Area is introduced by a goal, a list of cost centers within the area, a comparison of funding sources and expenditure types and a summary of cost center expenditures.

Provided by Cost Center within each Goal Area are program descriptions, cost center mission, program goals and accomplishments, performance measures, personnel schedules and budgeted expenditures by category.

7. Capital Improvements Program

This section contains information on the 2014-2018 Capital Improvements Program (CIP). Overall goals, objectives, financial standards, graphs on CIP data, operational impact and detailed listings of individual 2014-2018 CIP projects are included.

8. Maintenance Program

This section contains information on the 2014-2018 Maintenance Program. Funding source and project information for the infrastructure and facilities maintenance program is included.

9. Glossary

The glossary includes definitions for terminology that may not be easily understood by the common reader.

10. Index

An index is included as a reference to aid in locating information.

EXECUTIVE SUMMARY OVERVIEW

This section is designed to provide the reader with general background and summary information about the City of Overland Park and the 2014 Budget. Highlights of the material included are as follows:

- Budget Message
Written to give the Mayor, City Council and the public a broad picture of the 2014 Budget. Included are 2014 Budget Highlights, Priorities and Issues, a summary of 2014 Revenue and Expenditure Information and a summary of the 2014-2018 Capital Improvements and Maintenance programs.
- Fiscal Policy
Discusses the City's fiscal policy, which provides criteria and guidelines used in developing long-range financial plans, and the City's annual operating, maintenance and capital improvements budgets.
- Financial Planning
Discusses the long-term financial planning process and financial planning standards.
- Financial Structure
Explains fund structure and basis of accounting.
- Budget Guidelines and Financial Assumptions
Informs the reader about policies that shape budget development.
- Budget Development Process
Outlines the chronological order of preparing, monitoring and reporting related to both the operating and capital budgets.
- Debt Information
Includes a schedule of outstanding debt, information on current and future debt and the legal debt margin.
- Budget History
Reviews previous budget levels and 2014 expenditure highlights.
- Key Components in the 2014 Budget
Summarizes reductions in funding in the 2014 Budget.
- Personnel Summary
Includes an Organizational Chart and summarizes personnel changes in 2014.
- Performance Management Initiative
Summarizes the Performance Management initiative.

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November 1, 2013

Mayor Carl Gerlach
Members of the City Council
City of Overland Park
Overland Park, Kansas

Mayor Carl Gerlach and Members of the City Council:

I am pleased to present the 2014 Budget for the City of Overland Park, as approved by the Governing Body on August 19, 2013. The total 2014 Budget equals \$233,000,000, a 5.2% increase from the adopted 2013 Budget. The portion of the 2014 Budget allocated for operating expenses, which supports the daily operations of the City, totals \$108,748,000, a 3.0% increase from the adopted 2013 Budget.

The primary purpose of the City's budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals for the upcoming year within given resources. The 2014 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a stable financial position, and high quality service levels.

The 2014 Budget is in alignment with the City's long-term financial plan which projects and makes programmatic adjustments to facilitate an improving financial position over the five-year planning horizon as the City continues recovery from the depressed economic conditions of the previous five years.

Since 2008, Overland Park has worked to align annual expenditures with annual current revenues. Through the combination of additional expenditure reductions and revenue enhancements made during 2012, the City's financial situation achieved this balance. In 2012, for the first time since 2007, annual revenues exceeded annual expenditures. This achievement marked a significant step towards economic stability and long-term financial sustainability for Overland Park. Further improvement in the City's financial position is projected to continue in 2013, with the estimated General Fund balance increasing from \$23.3 million on January 1, to a projected \$28.0 million on December 31.

The adopted 2014 Budget allows for continued movement toward the City's operational and financial goals. The budget provides adequate resources to meet the City's target of preserving existing programs and services, increasing investment in the maintenance of public infrastructure, and providing enhanced public safety resources, while preserving the long-term financial viability of the City within the current revenue structure.

The 2014 Budget focuses on long-term strategic priorities identified by both our community and the Governing Body:

- *Secure the health of the City's Financial Position and Reserves.* Between 2008 and 2011, the City's General Fund Reserve Balance dropped from \$63.6 million to \$20.9 million, as the City used approximately \$43 million of reserves to weather the combination of a severe economic contraction and over \$29 million of state-grated compensating use tax refunds.

The plus-\$10 million annual expenditures over revenues persisted despite rigorous organizational adjustments made each year to attempt to bring expenditures in-line with the existing revenue structure. By mid-2011 it had become apparent the City could not achieve structural financial balance through expenditures reductions alone; therefore a significant revenue enhancement was crucial in order to preserve the City's viability. Consequently, the City Council approved a property tax increase for 2012 which allowed the City to regain the necessary revenue structure required for long-term stability.

The property tax revenue enhancement, combined with further operational restructuring and conservative expenditure patterns, resulted in the city's annual revenues exceeding annual expenditures in 2012, for the first time since 2007. The December 31, 2012 fund balance was \$23.2 million, a \$2.3 million increase for the year.

Achieving balance in revenues and expenditures has laid the groundwork for the City to begin replenishment of its financial reserves. Projections are General Fund reserves will reach \$28.0 million by the end of 2013, a significant step toward the targeted 30% reserve level, which equates to approximately \$30 million.

In addition, a modest revival in local economic growth allows the City an opportunity to resume much needed reinvestment in infrastructure and operations with the 2014 budget.

The General Fund reserve balance is projected to stabilize during the 2014-2018 planning period, achieving 29.9% of annual operating expenses in 2018. This reserve level will be in-line with the City's established 30% reserve target, and is a level believed to be adequate to provide security in the event of future economic downturns, unforeseen opportunities, requirements or incidents, and is an amount sufficient to maintain the City's triple-A bond rating.

- *Maintenance of a Low Property Tax Rate.* The 2014 property tax rate remains stable at 12.833 mills. This is roughly equivalent to the 2012 Budget's mill levy of 12.814, and the 2013 Budget mill levy rate of 12.769.

Overland Park's property tax rate is low compared to the tax rate of neighboring jurisdictions that provide similar services. In addition, Overland Park has lowest property tax rate of any first class city in Kansas.

Overland Park's tax rate comprises between 10% and 13% of a property owner's total tax bill. Other entities' property tax rates include the State of Kansas (1.500 mills), Johnson County (23.247 mills), school districts (between 55.611 mills to 70.036 mills) and Johnson

County Community College (9.551 mills). A property owner's total effective tax rate is between 100 and 120 mills, depending on the property location's school district.

- *Operational adjustments and reallocation of resources when practical to meet the changing needs of the organization within existing financial and organizational resources.* The adopted 2014 Budget is in alignment with financial parameters established as part of the City's 2014-2018 financial plan. The City develops and adopts a five-year financial plan each year, which is used as the basis for annual budgetary decisions. The adoption of a long-term financial plan helps ensure annual operational, maintenance, capital improvement and financial decisions are made in alignment with the City's long-term objectives of maintaining a responsive government and a viable long-term financial position.

The adopted 2014 Budget is structured within the adopted planning guidelines in order to maintain alignment with the City's long-term objectives. The budget provides funding towards preserving existing programs and services, renewing investment in the maintenance of public infrastructure, and meeting demand for additional public safety resources, all within the long-term financial constraints of the existing revenue structure.

The adopted budget holds operating expenditures to a moderate rate of growth. No new initiatives or programs are recommended, however additional resources have been allocated for public safety, development and code enforcement services, citizen engagement, and to support increases in utility and maintenance associated with select existing operations. Overland Park's adopted 2014 operating budget is \$108.7 million, 3.0% above the adopted 2013 Budget.

In order meet the ongoing and evolving demands of the City within current financial resources, reallocation of resources is on-going. Departments continue to identify reallocation and reduction opportunities in the form of operational changes and staffing which could be reassigned without affecting the City's ability to support existing programs and services. As a result, several positions in the organization have been reassigned or revamped in the 2014 Budget, including the elimination of one position in the Police Department, reassignment of a position from the Police Department to the Information Technology department, and reorganization of positions in the Planning and Public Works departments.

In addition, five full-time positions and one full-time equivalent (FTE) part-time position have been added, providing additional support in the areas of public safety, neighborhood conservation, and community development.

The number of full-time equivalent employees in the 2014 budget is 1,009.18 (833 full-time and 176.18 part-time). The net result of all personnel changes is an increase of 5.01 full-time equivalent employees over 2013 levels, which includes the following adjustments:

- ◆ Positions which became vacant have been assessed and reassigned as needed. Two full-time positions have been reassigned elsewhere in the organization and one full-time position was eliminated as part of the 2014 budget.

- ◆ Five full-time positions have been added, including:

- Two full-time positions in the Fire Department, a Lieutenant and a Paramedic, to implement new mobile strategies to deliver EMS services and response;
- One full-time Records Technician to support implementation of new County District Attorney requirements pertaining to evidence submission and documentation;
- One full-time Construction Inspector in Public Works funded from the Storm Water Utility Fund; and
- Converted two half-time (total of .96 FTE) Parts Clerk to a full-time Inventory Control Clerk in Public Works.



The 2014 Budget includes additional resources for Public Safety Services.

- ◆ Part-time positions have increased by approximately one FTE, which includes 2.00 positions added, less .96 positions eliminated.
 - One FTE contract position, a Special Events and Education Coordinator at the Arboretum funded by the Arts and Recreation Foundation of Overland Park (ARFOP);
 - 0.50 FTE Engineering Technician position in the Planning and Development Services Division; and
 - 0.50 FTE Customer Service Clerk position in the Code Enforcement Division.

In addition, employee compensation and benefits were examined. The 2014 budget includes compensation adjustments for employees based on a merit pool of approximately 2%. This compensation package will include full step increases for eligible public safety employees and a compensation package for non-step employees.

Programmatic adjustments have been made to ensure cost increases related to city-controlled benefits remain low. Further adjustments have been made to the City's consumer-driven health plan, which requires increasing financial and health-management participation from employees.

The 2014 budget includes strategic adjustments in some departments' operating budgets for commodities and contractual services. Increases were driven primarily by external forces, specifically fuel and equipment maintenance in the Fire Department, additional Fire Department training, funding for a Medical Director to support the City's increased calls for EMS services, and water usage in the Parks Department. The Public Works Department's budget for electricity was reduced due to the City's purchase of lease KCP&L streetlights, which will result in a significant long-term operational savings.

The 2014 budget increases the investment in operating capital equipment by \$400,000 to an annual amount of \$2.4 million. Areas of emphasis are in Public Safety, Public Works, Parks Services, Recreation Services, and Information Technology.

- *Providing Capital Investments in Transportation Infrastructure, Public Facilities and Technology.* The City's five-year capital improvements plan (CIP) was reviewed and revised in late 2012 and in early 2013 to reflect the City's priorities and ability to increase investment towards capital infrastructure; an area which was greatly reduced during the economic downturn. At \$121.6 million, the 2014-2018 CIP remains at a fraction of the size it was prior to the recession (approximately \$250 million in the 2006-2010 CIP). In 2014, \$41.1 million of capital improvement projects are planned, compared to \$20.4 million of projects in the 2013 budget.

Capital improvement projects scheduled for 2014 include:

- | | |
|--|---|
| <ul style="list-style-type: none"> • Network, Software and Police Technology Investments • Storm Drainage Improvements • Traffic Signal Improvements • Replacement of Ambulance • Parks Arboretum Improvements • Residential Street Improvements, including Sidewalks and Streetlights | <ul style="list-style-type: none"> • Public Works Facility Improvements • Design of Public Safety Building at 159th/US69 • Thoroughfare Improvements, including widening Switzer; 151st to 159th • Construction of 159th & US69 Highway Interchange • Design for widening US69, 103rd to 119th |
|--|---|



Improvements to U.S. 69 Highway continue in 2014.

- *Maintenance of Quality Infrastructure and Public Facilities.* The City's 2014-2018 Maintenance Plan is programmed at \$77,110,000, including \$16.7 million of funding for 2014 maintenance projects. The maintenance plan includes significant repairs to, renovations or rehabilitation of, or in-kind replacement of city infrastructure, facilities and amenities in the areas of streets, traffic management, storm water, facilities, and public parks.



The 2013 Street Maintenance Program included resurfacing on Quivira Road south of I-435.

The 2014 street and traffic maintenance budget is \$10.9 million, an \$800,000 increase from the 2013 budget. This increase is consistent with long-range plans developed in 2011 to renew investment in maintenance of street infrastructure. Funding had been reduced significantly in this area from 2008 through 2011. A portion of the property tax increase in 2012 was earmarked to address infrastructure maintenance needs.

If financial resources are available, in 2015 and 2016 the City anticipates increasing infrastructure maintenance funding annually in order to return to a maintenance level that adequately addresses the City's infrastructure maintenance needs. The projected 2016 - 2018 street infrastructure funding levels is \$12.35 million annually. In conjunction with general city funding, gasoline tax provides significant funding to the street maintenance program. Other funding sources include county funding and dedicated sales tax funding from the City's 1/8-cent sales tax.

The storm water maintenance program has increased significantly, as more resources are allocated toward future storm water maintenance projects based on a comprehensive needs assessment and availability of intergovernmental funding. The storm water maintenance program in 2014 is \$4,350,000, including \$3.375 million of intergovernmental funding, compared to \$1,315,000 in the 2013 Budget.

Facility maintenance funding has increased in the 2014 budget to \$800,000, an increase of \$300,000 from 2013 budgeted levels. This increase is due to the addition of a maintenance project earmarked for the City's Convention Center.

The 2014-2018 parks maintenance program continues to evolve. The 2014 funding level is \$650,000, a \$25,000 increase over 2013 funding. This funding amount has been reallocated from the CIP program to further reflect the real costs associated with maintaining existing parks and recreation assets.

The total 2014 maintenance program budget of \$16,700,000 is 36% above the 2013 adopted budget level.

Key components of the 2014 Budget are discussed further beginning on page 1.51.

Factors Influencing 2014 Budget Development

Several factors were taken into consideration during the development of the 2014 Budget:

- **Current economic conditions.** The 2014 Budget was developed to reflect improved, but still concerning, fiscal circumstances. Local economic development and sales tax indicators have made strong gains year-over-year, while regional and national indicators continue to point to signs of sustained recovery from the Great Recession. However, ongoing turbulence at State and Federal legislature levels have created instability and uncertainty regarding the City's long-term ability to adequately fund ongoing needs. Potential actions by the state and the federal government could impact the City's intergovernmental revenue, the City's ability to control our own revenues from taxation, the rate at which future debt could be issued, and the possibility of another national recession. Considering both the positive economic data and the uncertain state and federal political climate, the City adopted a 2014 budget, that while still fiscally conservative, does include a moderate growth factor to address the City's reinvestment in infrastructure, ongoing maintenance, equipment and expanded service demands.

- **Financial parameters and standards.** The City's established financial parameters and standards compel structural balance between anticipated current revenues and operating expenditures. Ensuring the long-term structural financial balance is the foundation of the City's financial strategy. The 2014 Budget includes a level of expenditures which can be sustained in future years within the current revenue structure, given the current financial outlook. No increases in property or sales tax rates are projected in the City's five-year financial plan.
- **Maintenance of Adequate Financial Reserves.** Balancing current expenditures with current revenues, and ensuring an adequate fund balance is available to address emergencies, changes in economic conditions, or large capital needs are cornerstones of the City's financial management practices. These guidelines drive decisions on operations, as well as investments in capital infrastructure and maintenance.

Years of conservative budgeting and expenditure patterns, coupled with higher than projected sales and compensating use tax revenues prior to 2008 resulted in reserves available, also known as fund balance. The City's reserves allowed it to meet the challenge of maintaining stable city operations during the Great Recession while refunding over \$29 million of compensating use, without a tax increase or elimination of services.

However, by the end of 2011 the City's General Fund balance was \$20.9 million, a decline of over 67% since January 1, 2008. The depletion in the City's reserves limited the City's ability to fund ongoing operations and to respond to unplanned events. Additional use of the fund balance to finance annual ongoing operations was not prudent, nor could the City make deep enough expenditure reductions to bring revenues and expenditures into alignment without severely reducing essential City services such as Police and Fire Services, and services that directly impact citizens' quality of life, such as infrastructure maintenance and Parks and Recreation.

In addition, the City's Triple-A bond rating was in jeopardy of being downgraded, as bond rating agencies indicated the low reserve level was not sufficient to maintain an AAA bond rating. Downgrade of the City rating would increase future borrowing costs and ultimately place a greater financial burden on the City's taxpayers.

The 2012 Budget included a property tax rate increase which resulted in an additional \$10 million of revenue annually. This enhancement, along with continued reengineering of operations, has allowed the City to balance current revenues with annual expenditures.

With the structural balance restored, the City's General Fund reserves are recovering to acceptable levels. In 2012, for the first time since 2007, annual revenues exceeded annual expenditures. The December 31, 2013 balance is projected to grow to \$28.0 million, and by the end of the City's current fiscal planning period (2018) the fund balance is projected to reach \$33.9 million, equivalent to approximately 29.9% of annual General Fund operating expenditures. Reserves of at least 30% are thought to be sufficient to maintain the City's AAA bond rating and provide adequate flexibility to address unanticipated emergencies or fiscal strains.

- **Capital Infrastructure.** The adopted 2014-2018 Capital Improvement Program and five-year financial plan allocates the equivalent of 13.6% of current General Fund resources to capital infrastructure construction in 2014 to help address continued infrastructure demands.
- **Maintenance.** The adopted 2014-2018 Maintenance Plan allocates the equivalent of 4.0% of current General Fund resources to maintenance projects in 2014 to ensure the condition of existing City assets are sustained at an acceptable level.
- **The Governing Body's commitment to retaining a low property tax rate.** The City of Overland Park currently has the lowest property tax rate of any first-class city in the State of Kansas. The mill levy supporting the 2014 budget is 12.833 mills, approximately half of other Johnson County communities which provide similar services.

Following is a summary of the 2014 Budget, including budget highlights, priorities and issues, revenue information, expenditure information and a summary of the 2014-2018 Capital Improvements and Maintenance plans.

2014 Budget Highlights, Priorities and Issues

Operational adjustments to programs and services supporting the City's continuing effort of prioritizing needs and adjusting to changing service demands, while maintaining responsive government services for the citizens of Overland Park. Possible adjustments and reallocation of resources in the 2014 Budget were analyzed, prioritized and approved based on priorities identified by our citizens and the Governing Body. Prioritized services support the areas of infrastructure and quality of life, including public safety, recreational opportunities and neighborhood preservation and stabilization.

Personnel resources have been reallocated internally to address demands in the Police Department and the Information Technology Department. Expanded funding is included to support public service demands. Five (5) full-time positions were added as part of the 2014 Budget to address demands in the program areas of Emergency Medical Services, Police, Stormwater Management and Public Works. In addition, enhanced funding has been allocated to select areas of the organization to meet increased costs associated with utilities, fuel, equipment maintenance, and emergency medical costs directly related to front-line service delivery to the public. Enhancements include funding fuel and maintenance to operate fire response vehicles, funding to enhance training and outcomes related to Emergency Medical Services, and funding for water utilities associated with maintaining public green space.

Self-funded enhancements include one additional contract employee to increase quality of experience and usage at the Overland Park Arboretum.

The 2014 Budget includes 833 full-time employees and 176.18 FTE part-time employees. This is a net increase of 5.01 FTEs compared to the 2013 budget.

PERSONNEL SUMMARY BY GOAL AREA												
ALL FUNDS Goal Area	2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget		2014 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Finance, Administration & Econ. Dev.	143	8.65	141	8.25	126	8.96	121	8.16	123	6.64	124	6.60
Public Safety	475	20.46	474	19.70	463	19.09	454	18.21	457	19.29	458	19.29
Public Works	136	9.39	136	7.59	132	5.47	128	5.47	127	5.47	129	4.51
Community Development	156	144.98	150	130.94	123	136.83	123	142.00	122	143.77	122	145.78
TOTAL	910	183.48	901	166.48	844	170.35	826	173.84	829	175.17	833	176.18

Information regarding 2014 key components is discussed in further detail beginning on page 1.51. Additional personnel information can be found beginning on page 1.58.

Enhanced funding for traffic and infrastructure maintenance. The 2014 Budget increases resources for the maintenance of the City's street and traffic management infrastructure. \$4.35



The 2014 Budget includes additional funding for Street Maintenance.

million from the General Fund has been included in the 2014 Budget for the street maintenance program and traffic management system maintenance program, an increase of \$750,000 over 2013. Annual gasoline tax funding from the Special Street and Highway Fund has increased slightly from \$4.5 million to \$4.55 million. The total 2014 street and traffic maintenance program budget is \$10.9 million, compared to \$10.1 million in 2013, a net increase of \$800,000.

Low property tax burden. The Governing Body's policy of minimizing the necessary financial burden on Overland Park taxpayers

has resulted in a property tax rate which remains around half of similar communities in Johnson County. The 2014 budgeted property tax rate is 12.833 mills. On an average residence of \$250,000, this equates to an annual Overland Park tax bill of \$369.

Organizational Performance Management System. This initiative identifies and incorporates organizational performance measures as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance, allocate resources and determine our effectiveness in meeting annual and long-term goals and objectives.

The 2014-2018 financial plan maintains adopted financial planning standards. The 2014 Budget, the 2014-2018 Capital Improvements Plan and the 2014-2018 Maintenance Plan have been adopted within the context of the City's five-year financial plan. This plan includes a

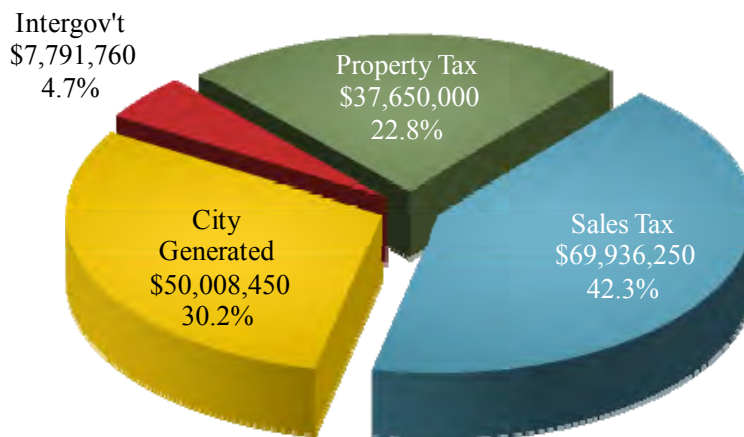
forecast of revenues and expenditures from 2014 through 2018, as well as funding requirements necessary to support the 2014-2018 Capital Improvements and Maintenance plans. The five-year financial plan is explained later in the Executive Summary section.

2014 Revenues

Revenues generated in 2014 are projected to be \$165.4 million. With the inclusion of transfers between funds and fund balances, total 2014 resources available are projected at \$233.0 million.

Current revenues are collected from four primary sources: sales tax (42.3%), city-generated revenue (30.2%), property tax (22.8%) and intergovernmental revenue (4.7%). Sales tax collections include City and County sales taxes. City-generated revenue includes special assessments, franchise fees, user fees and fines. Property tax is revenue generated from ad valorem taxes on real estate and personal property, as well as motor vehicles. Intergovernmental revenues include state-shared revenues, such as gasoline tax and liquor tax.

2014 Budget Current Revenues by Source



For 2014, total current revenues, including sales tax, property tax, city generated and intergovernmental revenues are anticipated to increase \$4.1 million, or 2.5%, combined. This increase is driven primarily by an anticipated 3.6% growth in sales tax compared to the 2013 budgeted amount.

	2013 Budget	2014 Budget	\$ Change	% Change
Sales Tax	\$67,531,560	\$69,936,250	\$2,404,690	3.6%
City Generated	\$49,090,525	\$50,008,450	\$917,925	1.9%
Intergovernmental	\$7,645,580	\$7,791,760	\$146,180	1.9%
Property Tax	\$37,038,000	\$37,650,000	\$612,000	1.7%
TOTAL	\$161,305,665	\$165,386,460	\$4,080,795	2.5%

Sales Tax revenues are budgeted at \$69.9 million in all funds. This equates to a 3.6% increase above the 2013 budgeted level. However, based on current projections, the 2014 budgeted sales tax revenues are estimated at 2.3% over actual 2013 projected revenues. This is because 2013

estimated collections are now projected to be \$68.4 million, or \$900,000 higher than originally budgeted.

Due to the volatile nature of sales tax as a revenue source, sales tax collections are reviewed on a quarterly basis and revisions to the financial forecast are recommended as appropriate. Projections for 2014 sales tax revenues were established in December 2012 and reviewed in 2013. Sales tax projections for 2013 and the 2.3% sales tax growth projection for 2014 are based on the forecasting models using data through June 2013. The City continues to monitor sales tax revenues and reevaluate sales tax assumptions. Adjustments in revenues and expenditures will be made if necessary due to actual sales tax collections.

Property Tax revenues reflect application of the mill levy rate to the assessed valuation of property in Overland Park. Property tax revenues are budgeted to increase by \$612,000 (1.7%) from 2013 budgeted revenues, based current assessed value.

The mill levy rate of 12.833 mills for the 2014 Budget is essentially constant from the budgeted rate in 2012 and 2013. The property tax rate is as follows:

	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
General and Fire Funds	11.855	11.814	11.873
Stormwater Utility Fund	0.959	0.955	0.960
TOTAL	12.814	12.769	12.833

The assessed valuation supporting the 2014 Budget increased by 1.0%, from \$2.65 billion to \$2.68 billion. This increase was driven by a 1.4% increase in real estate valuation, which comprises the majority of the City's assessed valuation. This increase is driven by both property being added to the tax rolls and moderate growth in reappraisal. In addition, personal property and utility valuations are reduced when compared to 2013, attributable to a change in state law which exempts machinery and equipment purchased after July 1, 2006 from personal property taxes. The following table summarizes the change by category:

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Real Estate	\$2,548,009,526	\$2,583,983,618	\$35,974,092	1.4%
Personal Property	50,540,129	42,360,367	(8,179,762)	(16.2%)
State Assessed Utilities	49,821,564	48,792,426	(1,029,138)	(2.1%)
TOTAL	\$2,648,371,219	\$2,675,136,411	\$26,765,192	1.0%

City-Generated revenues include franchise fees, user fees, licenses, permits and interest earnings. 2014 revenues are projected to be 1.9% higher than the 2013 Budget. This increase is driven by several factors. Licenses, fees and permits, which are mainly development-related revenues such as excise tax, building permits and plan review, are projected to increase by 40.2% above 2013 budget levels. This is due to increased development activity based on improved economic conditions as well as some pent-up demand for economic development. However, the large increase in development-related fees is offset by decreases in projected Municipal Court revenue. Municipal Court revenue is expected to be 24.9% below budgeted 2013 levels, while revenue from franchise taxes is expected to increase 4.6% based on increasing rates by utility companies.

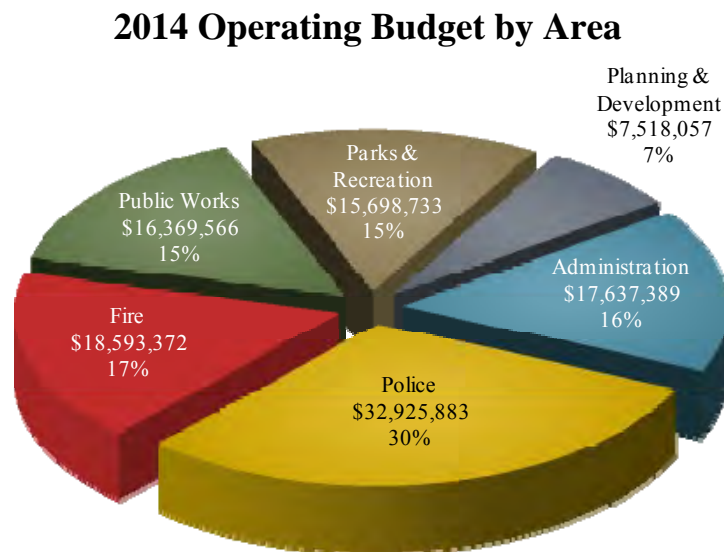
Intergovernmental revenues reflect receipt of funds collected by and redistributed to Overland Park from federal, state and county sources, and include such items as gasoline tax and liquor tax. These revenues are expected to increase, with the 2014 budget 1.9% above the 2013 budget, due to a projected increase in liquor tax collection, based on actual collection of these revenues during 2012 and 2013.

Fund Balance for all funds at the beginning of 2014 is estimated to be \$37.4 million, an improvement of over \$9 million compared to the budgeted 2013 beginning fund balance of \$28.3 million.

2014 Expenditures

Total budgeted expenditures for 2014 equal \$233,000,000, an increase of 5.2% from the adopted 2014 Budget. This total includes expenditures in all categories for all appropriated funds.

Operating Expenditures (including personal services, contractual services, commodities and capital outlay) for all funds total \$108.7 million. This is a 3.0% increase from the adopted 2013 Budget. These expenditures are allocated among major activities as illustrated in the following graph:



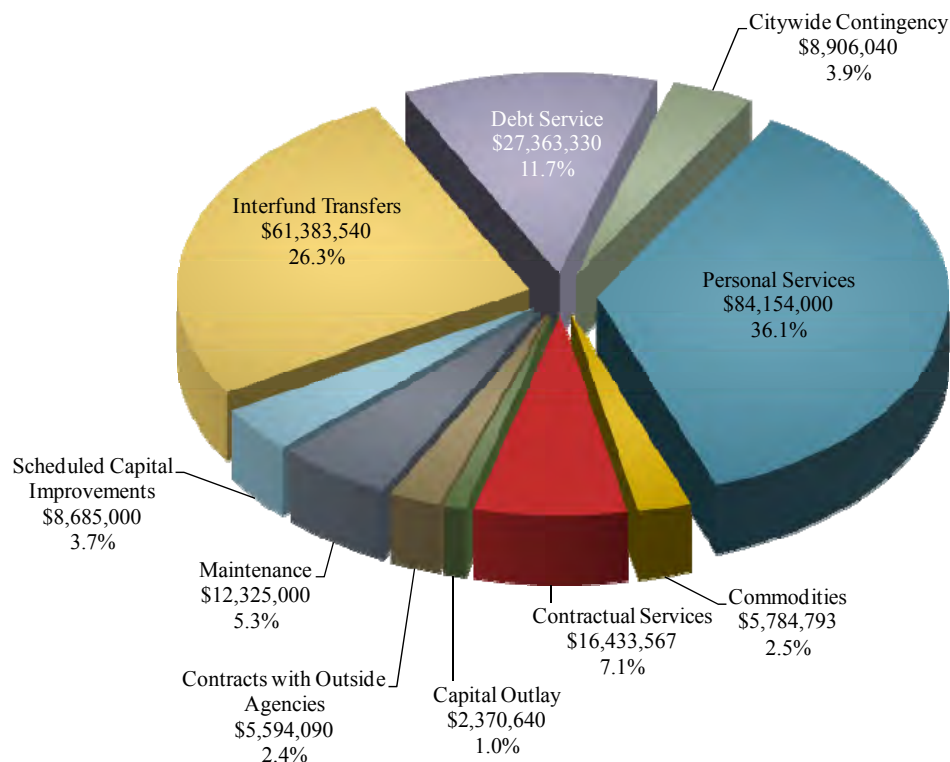
The operating budget includes personal services total \$80.2 million, representing 36.1% of the total budget and 77.4% of the operating budget. The total number of full-time employees for 2014 is 833, an increase of four full-time positions from the adopted 2013 Budget. This change is due to the elimination of one full-time position, and the addition of five full-time positions in the areas of Public Safety, Public Works and Community Development. In addition, part-time positions have increased by 1.04 full-time equivalent (FTE) positions, bringing the net FTE count to 1,009.18 (833 FT and 176.18 PT), an increase of 5.01 FTE from the adopted 2013 budget. Detailed personnel information can be found beginning on page 1.58.

Contracts with outside agencies for operations total \$5.6 million. These contracts include economic development funding, some social services funding and some public safety funding, including a contractual arrangement with Johnson County for ambulance transport services and contracts to provide fire service in limited areas of the City.

Infrastructure and Facilities Maintenance funding totals \$12.3 million. The 2014 Budget includes specific funding for the City's maintenance, repair and replacement of infrastructure, facilities and amenities as well as a five-year plan for future maintenance expenditures and funding. A summary of all maintenance expenditures and funding sources can be found beginning on page 8.1.

Non-operating Expenditures for all funds total \$106.3 million. Interfund transfers necessary to comply with state requirements comprise 51.7% of non-operating expenses. Capital improvements and debt service expenditures for current and future capital projects represent 40.8% of non-operating costs. The balance of this category represents allocation for budgeted contingencies (7.5%).

2014 City Expenditures by Category – All Budgeted Funds



2014-2018 Capital Improvements Plan

The 2014 Budget includes the 2014-2018 Capital Improvements Plan (CIP), which was developed by the Governing Body and staff during the last quarter of 2012 and the first quarter of 2013. The five-year program totals \$121.6 million, compared to the previous 5-year plan of

\$82.9 million. This increase reflects the City's programmed increase in infrastructure investment as a result of the City's improved financial position. Detailed project listings and a summary of the CIP process may be found in the Capital Improvements section of this document.

The CIP includes funding of \$41.1 million for projects to be constructed and/or financed in 2014. Some of the projects included began in a prior year, but will be completed in 2014 and are therefore financed in 2014. Approximately \$33.8 million of this funding is related to the improvement of bridge, street, traffic and thoroughfare infrastructure, \$4.0 million of funding is for storm drainage improvement, \$1.6 million of funding is related to facility improvement, \$290,000 is related to Parks and Recreation facilities, while the other \$1.4 million is related to the purchase of capital equipment.

A total of 31.4% of funding, or \$12.9 million, will be paid from city financing sources in 2014. This includes dedicated sales taxes, debt and pay-as-you-go resources from the City's Capital Improvements Fund. The remaining 68.6% of project funding, or \$28.2 million, will be provided by non-City sources including federal, county, other cities and developers.

2014 Capital Improvements

Category	City Funding	Other Funding	Total
Bridge Repair & Replacement	\$500,000	\$1,715,000	\$2,215,000
Public Buildings & Equipment	2,987,000	0	2,987,000
Parks & Recreation	220,000	70,000	290,000
Storm Drainage	673,000	3,327,000	4,000,000
Residential Street Improvements	3,000,000	600,000	3,600,000
Sidewalk Construction	50,000	0	50,000
Street Improvements	810,000	17,830,000	18,640,000
Street Lighting	200,000	200,000	400,000
Thoroughfare Improvements	4,150,000	4,355,000	8,505,000
Traffic Signals	300,000	80,000	380,000
2014 Total	\$12,890,000	\$28,177,000	\$41,067,000

The impact of capital project construction and the long-term operating costs resulting from capital construction is incorporated in the City's five-year financial plan.

2014-2018 Maintenance Plan

The 2014 Budget includes the 2014-2018 Maintenance Plan, which was developed by the Governing Body and staff during the last quarter of 2012 and the first quarter of 2013. The five-year program totals \$77.1 million, compared to the previous five-year plan of \$69.7 million.

The Maintenance Plan includes funding of \$16.7 million for projects to be constructed and/or financed in 2014. This includes \$10.9 million for street and traffic management infrastructure, \$4.4 million for Stormwater management infrastructure, \$800,000 related to public facilities, and \$650,000 for Parks and Recreation amenities.

Detailed project listings and a summary of the Maintenance Plan development process may be found in the Maintenance Plan section of this document.

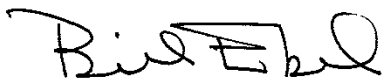
Conclusion

The 2014 budget reflects an improved financial outlook for Overland Park. The more secure financial position enables the City to meet growing operational demands in the areas of public safety, public works and community development. In addition, in 2014 the City is able to further reinvest in the areas of the infrastructure maintenance and capital investment. The City's improved financial position provides more flexibility and the opportunity for better future response to unforeseeable circumstances.

At the same time, Overland Park continues to take a carefully managed and cautious approach going forward. While the five-year financial plan includes assumptions for stable and modest growth in assessed valuation and sales tax, the City is conscious of the great uncertainty in the state and federal environment which could impact the economic health of our region. Additionally, while we have also forecasted expenditure growth to meet future challenges, uncertainties related to personnel costs for health care and retirement, along with potential increases for commodities like fuel, energy and maintenance materials may require additional adjustments going forward.

Balancing the needs and expectations of the community within the available financial resources presents challenges annually. The 2014 Budget reflects the efforts of the Governing Body and City staff to address community priorities, maintain the citizens' desired quality of life and to provide public services and facilities to support our vibrant community while ensuring the long-term fiscal health of the community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bill Ebel". The signature is stylized with a large, looped "B" and a distinct "E".

Bill Ebel
City Manager

FISCAL POLICY

Adopted in 2012, Fiscal Policy Resolution 3915 provides criteria and guidelines to be used in developing long-range financial plans, and the City's annual operating, maintenance and capital improvement budgets.

FISCAL POLICY

SECTION 1. PURPOSE AND DEFINITIONS.

Purpose:

The purpose of this fiscal policy is to establish the criteria and guidelines to be used in developing long-range (five-year) financial plans, annual operating budgets, and maintenance and capital improvements programs for Governing Body consideration. Implementation of this policy is designed to:

1. Provide clear direction to the city staff about the policies of the Governing Body, and about the scope and level of City services and capital improvements desired.
2. Ensure that the Governing Body is informed about the fiscal capacity of the City to undertake capital, maintenance or operating program activities before making decisions on such activities.
3. Provide for a balanced municipal revenue structure which is dependable and responsive to economic conditions, while continuing to limit the City's reliance on property tax when possible.
4. Provide investors interested in Overland Park bonds with a clear picture of the financial condition of the City and the security of their investment which will improve and maintain Overland Park's bond ratings.
5. Provide the lead-time required to plan and schedule public improvements.
6. Advise the public as to the need for City financial and service actions to maintain public confidence in the City's credibility.

Operations Defined:

As used in this policy, Operations include the services performed as part of the reoccurring, routine work of the City. Operating expenditures include personnel costs, minor commodities, contractual services, equipment and routine annual maintenance used in order to provide day-to-day City Operations.

Maintenance Defined:

As used in this policy, Maintenance includes significant work performed to City infrastructure and facilities as part of the City's five-year Maintenance program. The City's Maintenance program includes both major and preventive Maintenance projects.

Major Maintenance includes renovation of, large-scale repairs to, and in-kind replacement of existing City-owned assets. Preventive Maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine Annual Work or Repairs to Equipment would be defined as an Operating Expense. Replacement of Infrastructure or Facilities which would result in increased capacity would be defined as a Capital Improvement.

Capital Improvements Defined:

As used in this policy, a Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under \$100,000 will be acquired through the City's Operating budget.

SECTION 2. FINANCIAL PLANNING POLICIES

Balanced Budget and Budgetary Basis:

1. The budget adopted by the Governing Body shall be balanced so that estimated expenditures do not exceed estimated revenues available for appropriation. State budget law prohibits a budget which projects spending in excess of available resources.
2. The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances may be utilized to balance the budget.
3. The use of non-reoccurring revenues, including fund balance, to finance on-going expenses should be avoided. The City shall pay the full cost of current services with current revenues. However, reserves may be used on a short-term basis to offset the impact of economic downturns.

Long-Range Financial Planning:

1. Five-Year Financial Forecast

The City shall develop and maintain long-range fiscal planning and budgeting systems which anticipate underlying economic changes and provide for planned, orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

- a. The City Manager shall semiannually prepare for the Governing Body a Long-Range (Five-Year) Revenue and Expenditure Forecast. The Forecast shall be updated during the development of the Capital Improvement and Maintenance programs and the annual Operating budget. Such Forecast shall be used by the

Governing Body in reviewing proposed Capital, Maintenance and Operating program requests to ensure long-term fiscal sustainability.

b. Financial Standards

The five-year financial Forecast shall include financial standards established and reviewed periodically by the Governing Body. The financial standards shall be used as guidelines in reviewing proposed Capital, Maintenance and Operating program requests to determine long-term fiscal sustainability.

The City's financial standards shall include targets established and periodically reviewed by the Governing Body regarding percentage of expenditures during the five-year planning period to be allocated to Operations, Maintenance and Capital Improvements.

2. Five-Year Capital Improvements Program

It shall be the policy of the City to identify and set priorities among the Capital Improvement needs of the community and to develop a schedule for making these Improvements in accordance with the fiscal capacity of the City to do so. The Capital Improvements program shall propose projects over the ensuing five years.

a. Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements program for budget planning purposes.

b. Contents - The Capital Improvements program shall include:

i. A clear summary of its contents.

ii. A list of all Capital Improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.

iii. Cost estimates, methods of financing and recommended time schedules for each Improvement.

iv. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

v. A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, Operating budget and fiscal policy.

c. Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements program and its implementation.

d. Capital Expenditures Budgeted - Current year Capital expenditures (first year of the updated five-year Capital Improvements program) shall be included in the

proposed budget for the ensuing fiscal year following its approval by the Governing Body.

- e. Self-Supporting Activities - A clear distinction shall be made between general purpose government Capital Improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

3. Maintenance

It shall be the policy of the City to identify and set priorities among the Maintenance needs of the community and to develop a schedule for making these Improvements in accordance with the fiscal capacity of the City to do so. The Maintenance program shall propose projects over the ensuing five years.

- a. Review - The City Manager shall annually provide to the Governing Body an updated five-year Maintenance program for budget planning purposes.
- b. Contents - The Maintenance program shall include:
 - i. A clear summary of its contents.
 - ii. A list of all Major and Preventive Maintenance projects proposed for the ensuing five-year period along with appropriate supporting material of each project, prepared in accordance with a process approved by the Governing Body.
 - iii. Cost estimates, methods of financing and recommended time schedules for each project.
 - iv. The estimated annual impact of Maintenance projects.
 - v. A statement on the fiscal capacity of the City to undertake these projects and the impact the five-year program will have on the City's goals and objectives, Operating budget, and fiscal policy.
- c. Administration -The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Maintenance program and its implementation.
- d. Maintenance Expenditures Budgeted - Current year Major Maintenance expenditures (first year of the updated five-year Maintenance program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.

Asset Inventory

The City shall annually inventory Capital assets in order to verify the location and assess the condition of City assets. Information from such inventory shall be used to assist in determining a prudent, orderly replacement of City-owned assets through the Operating budget and Capital Improvements program.

SECTION 3. REVENUE POLICIES.

Revenue:

The City shall maintain a diverse revenue structure which is dependable and responsive to economic conditions. The City shall pursue a partnership with taxpayers to encourage sharing of public services costs in a fair and equitable manner.

1. Property Tax

The City shall attempt to limit its reliance on ad valorem property tax revenue.

2. Sales Tax

Retail sales and compensating use taxes shall constitute the principal revenue sources for the City's Operating budget.

3. User Fees and Charges

The City shall pursue the use of appropriate fees for services rendered when prudent, equitable and pursuant with City policy and goals. The City will establish fees and charges based on cost of service, community benefit and cost recovery guidelines. When possible, fees will be reviewed and revised annually to avoid significant adjustments in any single year.

4. Funds From Other Agencies

The City shall seek to partner with other intergovernmental agencies to share operational services, facilities and equipment-related costs when prudent and beneficial to City taxpayers. The City shall seek sustainable intergovernmental funding to support on-going Operational and Maintenance expenses.

The City shall aggressively seek funds from federal, state, county and other agencies for use in implementing the City's Capital Improvement program, and shall normally give priority to those projects which maximize the use of such funds in meeting the objectives of the Capital Improvements program.

5. Debt

The City shall limit the use of debt to the financing of projects and equipment through the City's Capital Improvement program. The City shall avoid the use of debt to fund reoccurring Operating expenses.

6. One-Time (Non-reoccurring) and Unpredictable Revenues

The use of non-reoccurring and unpredictable revenues to fund on-going expenditures shall be avoided. On-going expenditures shall be funded with reliable, on-going sources of revenue.

Reserve funds may be used on a short-term basis to fund on-going expenses to offset the impact of unanticipated financial conditions. Reserve funds may also be used to fund emergency response to ensure essential public services are maintained during and after natural and man-made disasters.

SECTION 4. EXPENDITURE POLICIES.

Debt:

The City's debt policy provides framework to ensure the City's debt is issued in accordance with established public policy and managed in a fiscally prudent manner which seeks to maintain current credit ratings, preserve public trust, minimize costs to taxpayers and does not adversely affect future generations. The debt policy shall provide general guidelines for debt issuance and management.

1. The City shall limit the use of debt to the financing of projects and equipment through the City's Capital Improvement program. The City shall avoid the use of debt to fund reoccurring Operating expenses. Debt issuance will be utilized by the City in those cases where public policy, equity, and efficient use of limited resources favor debt financing over funding with current revenues. Decision criteria shall include the following:
 - a. City's current and projected debt position, financial health and economic conditions.
 - b. Available alternative financing sources, including use of current revenues and leveraged revenue sources of private and intergovernmental contributions. Projects which include a substantial portion of leveraged financing shall normally be given priority.
 - c. Purpose and useful life of the asset. Debt shall be issued in manner in which the term of the debt financing does not exceed the asset's projected life. Debt shall be issued primarily as a financing tool of the City's Capital Improvements program.
 - i. Debt related to Capital Improvements shall normally be issued as general obligation debt for ten or twenty years. The length of the issue is based on type of asset and expected useful life. New facilities and land shall normally be bonded for twenty years. Other Infrastructure or Facility Improvements shall normally be bonded for ten years.
 - ii. Debt for equipment may be bonded for a period of less than ten years, however it shall not be bonded for a period of time longer than the anticipated useful life of the asset.

2. Debt Capacity

Criteria for City Debt Limit

The debt limitation set above is based on review of a number of factors including the following:

- a. Legal General Obligation Bond Limit - The debt pledged as general obligations of the City shall not exceed thirty percent of the assessed valuation as authorized under K.S.A. 10-308.
- b. Rating Agency Criteria – In order to maintain the City’s bond ratings, the Chief Financial Officer will monitor reports and financial statements indicating the City’s financial position and results of Operations. The Chief Financial Officer will also periodically consult with the City’s financial advisor to review municipal bond markets and trends in municipal finance.
- c. City Financial Standards - The City’s financial planning standards include several guidelines relating to amount of debt outstanding, including:
 - i. Total Direct Debt Per Capita. The amount of per capita direct-bonded debt issued by the City.
 - ii. Percentage of Direct and Overlapping Debt to Market Value of Tangible Property. The City’s direct-bonded debt and overlapping debt as a percentage of estimated market valuation of a property.
 - iii. Percentage of Debt Service to General Fund Operating Expenditures. The City’s annual transfer to the Bond and Interest Fund for debt service cost divided by total Operating Expenditures of the General Fund.
 - iv. Mill Levy Equivalent of Bond and Interest Transfer. The mill levy required to replace the General Fund’s annual transfer to the Bond and Interest Fund. These monies are used to pay annual principal and interest payment of the City’s maturing general obligation debt.

Financial standards and guidelines related to debt are established and reviewed by the Governing Body on a periodic basis.

Reserve or Stabilization Account (Fund Balance Policy)

1. Purpose - Sound financial management principles require that prudent levels of funds be retained in order to provide a stable financial base for future fiscal periods, uninterrupted delivery of essential governmental services and tax-rate stability. The City shall maintain adequate unrestricted resources to provide the capacity to provide essential governmental service during and immediately following a disaster, offset significant economic downturns or revenue shortfalls, provide sufficient cash flow for daily financial/operational needs, and secure and maintain investment grade bond ratings.

2. Fund Balance Definitions - The term “fund balance” is generally recognized as the difference between a fund’s assets and liabilities.

In accordance with Governmental Accounting Standard Board statement number 54 (GASB 54), a fund’s balance is classified into up to five categories primarily based on the extent to which restrictions exist regarding use of funds.

- a. Non-Spendable. Assets legally or contractually required to be maintained or not in spendable form, such as inventory or prepaid times. Such constraint is binding until the legal requirement is repealed or the amounts become spendable.
- b. Restricted. Assets with externally imposed constraints, such as those mandated by creditors, grantors and contributors, or laws and regulations. Such constraint is binding unless modified or rescinded by the applicable external body, law or regulations.
- c. Committed. Assets with a purpose formally imposed by resolution by the Governing Body of the City, binding unless modified or rescinded by the Governing Body.
- d. Assigned. Assets constrained by the express intent of the Governing Body, City Manager or designee. Encumbrances shall be considered as assigned, unless they specifically meet the requirements to be committed or restricted.
- e. Unassigned. All amounts not included in other fund balance classifications.

The total of the last three categories (committed, assigned and unassigned), which includes only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed the unrestricted fund balance. The unrestricted fund balance serves as a measure of expendable available financial resources.

3. Order of Unrestricted Fund Balance Expenditure - For unrestricted fund resources, committed amounts should be reduced first, following by assigned amounts, followed by unassigned amounts.
4. General Fund Unrestricted Fund Balance Target - The City’s targeted general fund unrestricted fund balance is 30% of the subsequent fiscal year’s budgeted Operating and contingency expenditures. The target amount expressed is a goal and may fluctuate from year-to-year in the normal course of Operations. This funding level includes allocations for the following:
- a. Emergency Response. Provides the financial capacity to ensure the continuation of essential public services during and after emergencies resulting from natural and man-made disasters. This reservation shall be classified as assigned.
 - b. Stabilization. Provides financial resources protecting against the need to reduce service levels or raise taxes due to adverse financial or economic circumstances, and allows the City to take advantage of unplanned extraordinary opportunities. This reservation shall be classified as unassigned.

- c. Working Capital. Provides funding to ensure adequate resources to deliver essential public services during all periods in the City's annual revenue and expenditure cycle. This reservation shall be classified as unassigned.

The minimum target of the unrestricted fund balance at the end of the five-year financial planning period is 15%.

5. Monitoring and Reporting - The City Manager and Chief Financial Officer shall annually prepare a report documenting the status of fund balance in comparison with the target established in this policy, and present information relating to fund balance in conjunction with development of the City's five-year financial forecast and annual Operating budget.
6. Replenishment of Unrestricted Fund Balance - If it is anticipated at the completion of any fiscal year that the projected or estimated amount of unrestricted fund balance will be less than the minimum established target, then the City Manager shall prepare and submit in conjunction with the five-year financial plan a plan for the expenditures or expense reduction and/or revenue increases necessary to restore the minimum target amount within the five-year planning period.

SECTION 5. FINANCIAL ACCOUNTING AND REPORTING.

General Policies

1. The City will adhere to generally accepted accounting practices (GAAP) and pronouncements by the Government Accounting Standards Board (GASB).
2. The City will adhere to a policy of full and open public disclosure of all financial activity and information. The City will strive to provide timely transparent financial information which is easily accessible by the public.

Expenditure Accountability

1. The City will maintain a budgetary control system and will produce interim financial reports that measure actual revenues and expenditures compared to budgeted revenues and expenditures.
 - a. Regular monthly, quarterly and annual reports will present a summary of financial information by major fund and activity type.
 - b. Each year, the City will employ an independent public accounting firm to perform the annual audit.
2. Expenditures will be controlled by appropriate internal controls and procedures for processing invoices for payment. Expenditures will be accounted for in the proper accounts.
3. The City shall maintain a system for monitoring the City's expenditure performance in relation to budget. Periodic reports will provide budget to actual comparisons.

- a. Department directors will have primary responsibility for ensuring expenditures adhere with the appropriations made through the budget process.
 - b. The Finance Department and City Manager's Office will monitor the City's financial position by cost center, department and fund, including revenues and expenditures, in relation to the adopted budget and most current long-term financial forecast.
- 4. If adjustments are needed in the City's planned expenditures in order to ensure the City's long-term financial sustainability, the City Manager, at his or her discretion, will:
 - a. administratively adjust annual budget allocations, or
 - b. will provide information to the Governing Body regarding options for expenditures adjustments.

SECTION 6. COORDINATION AND REVIEW.

The staff shall take care to ensure that the provisions of this policy are effectively implemented. Whenever the City Manager determines that there is a conflict between this policy and other more specific Governing Body policies involving the Operating budget, Maintenance or Capital Improvement planning or financing, that conflict shall be brought to the attention of the Finance, Administration and Economic Development Committee for a recommendation to the Governing Body.

The Finance, Administration and Economic Development Committee shall review these rules, procedures and protocols at least once every two years.

FINANCIAL PLANNING

FIVE-YEAR FINANCIAL FORECAST

The City develops and utilizes a five-year financial forecast to anticipate underlying economic changes and provides for planned, orderly year-to-year changes to City taxes, service levels, and responses to unanticipated events to help avoid municipal service disruptions.

A variety of forecasting models to develop a five-year revenue and expenditure plan. The plan incorporates operating, capital and maintenance data to determine the availability of resources to support future anticipated and unanticipated expenditures. The forecast is updated semiannually; during development of the five-year capital/maintenance programs and the development of the annual operating budget.

Revenue Forecasting

Overland Park's annual revenue is comprised three primary sources: sales tax, property tax and City-Generated revenues, including user fees, fines and franchise taxes.

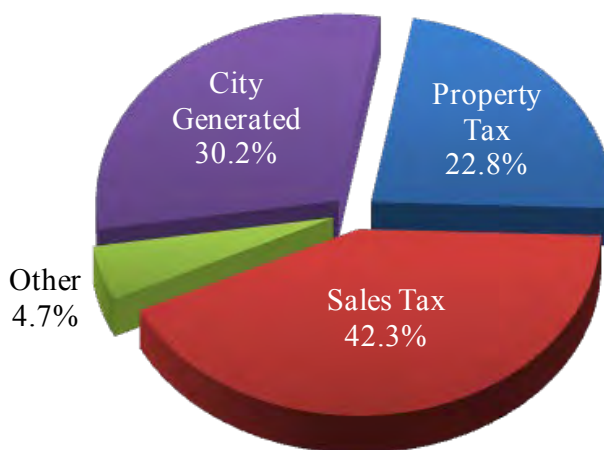
Sales Tax

The City's primary source of income is sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage. The City receives revenue from a citywide 1-cent sales tax, a 1/8-cent sales tax, dedicated to street improvements, and a portion of two countywide sales taxes.

Sales tax is forecasted on a quarterly basis by using two statistically based forecasting methods, Box Jenkins and regression analysis formulated from historical data. The forecast is based on data received monthly from the State of Kansas, and is reviewed in comparison with other economic events and considerations. As a result of this analysis, City 1-cent sales tax revenues for the planning period are projected as follows:

	2014	2015	2016	2017	2018
City Sales Tax	\$44,450,000	\$45,482,000	\$46,802,000	\$48,201,000	\$49,643,000
% Increase	2.2%	2.3%	2.9%	3.0%	3.0%

**2014 CURRENT CITY REVENUE BY SOURCE
ALL BUDGETED FUNDS**



Property Tax

Property tax revenue is forecasted based on the application of the City's mill levy (property tax rate) against the overall assessed valuation of the City, less a delinquency rate. The City's assessed value is comprised of real property, including residential and commercial property, personal property and state assessed utilities.

Assessed value projections are forecasted based on annual data received from the Johnson County Appraiser's Office. This office is responsible for annual property value appraisals for all real property within the city. Annual data is extrapolated within the context of market conditions, economic indicators and demographic patterns to forecast changes over the five-year period.

The City's economic position relative to assessed valuation remains strong. The total assessed value to support the 2014 Budget has increased by 1.0% from 2013, due to growth in real estate valuations. The City's tax rolls increased by \$26.6 million due to new construction, which continues to perform strongly. During 2012, new construction had a total construction value of \$394.8 million, while through August 2013 construction within the City totaled \$372.9 million. In addition, values of existing properties began to recover, as revaluation of real property values increase by \$9.3 million. Based on projected new construction, and projections of continued recovery real property values, assessed valuation is projected to grow around 1.7% annually over the remaining years of the five-year period.

In accordance with City Council policy direction, the mill levy is forecasted to remain stable over the five-year period. The 2014 mill levy is 12.833 mills, consistent with the 2012 and 2013 budget's mill levies of 12.814 and 12.769, respectively. At around one-half the rate of adjacent similar communities, Overland Park's property tax rate remains the lowest of any first class city in the State of Kansas.

City-Generated Revenue

City-generated revenue includes fees, fines and taxes of which the City is responsible for the levying of and/or collection of. This includes such items as: franchise taxes, stormwater utility fees, transient guest taxes, planning and development fees, parks and recreation fees, and municipal court fines.

Revenues are forecasted based on historical data, growth patterns and economic indicators. On average, city generate revenue is projected to grown annually by 2.0% over the five-year planning period.

For additional information relating to budget revenue for 2014, see the Revenue Section, beginning on page 3.1.

Expenditure Forecasting

City expenditures are programmed through three separate budget components: an annual operating budget, a five-year major maintenance improvement program, and a five-year capital improvements program.

Operating Budget

The operating budget supports the day-to-day operations of the City and includes personnel, commodities, contractual services, This increase in operating expenditures is attributable to fixed cost increases and rising service demands due to continued growth. Operating expenditures continue to be analyzed to determine if programs or services should be eliminated, combined or restructured to deliver services in a more effective and efficient way.

The five-year forecast reflects an average operating budget growth factor of 3% to 4% in years 2015 through 2018.

The City's capital and major maintenance expenditures are programmed as part of five-year improvement programs. Project costs are in 2014 dollars. An inflation factor has been included in each year of the five-year forecast to account for construction inflation.

Capital Improvements Program

The five- year Capital Improvements Plan (CIP) programs needed future public infrastructure improvements, large equipment and facilities, and provides data concerning costs, timing, funding sources, budget impacts and alternatives. In the CIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. Attention is given to the availability of leveraging intergovernmental funds, grants and private contributions against available City funding to maximize capital investment.

The 2014-2018 Capital Improvements Program (CIP) of \$121,582,000 is \$38.6 million above the adopted 2013-2017 Capital Improvements Program. Capital improvements are identified by project in the Capital Improvements Programs section beginning on page 7.15.

The 2014-2018 CIP will be financed through:

General Obligation Bonds	6.2%
Pay-As-You-Go	43.8%
Federal, State, County & Other Cities Funds	43.6%
Developer & Private Funds	6.4%

Pay-As-You-Go amounts are funded from the Capital Improvement Fund, Special Park and Recreation Fund, 1/8-cent Sales Tax for Street Improvements Fund, Equipment Reserve Fund, Soccer Fund and Stormwater Utility Fund. A summary of CIP financing is found beginning on page 7.9 in the Capital Improvements Program section.

The impact of capital improvements on operations was considered in the development of the 2014 operating budget and 2014-2018 financial forecast. As a rule-of-thumb, each street lane mile is projected to equal approximately \$6,000 of annual operational expense, while each square foot of facility addition is anticipated to equal approximately \$8 of annual expense. \$41.1 million of projects are scheduled to be constructed and/or financed in 2014.

Maintenance Improvement Program

The five- year Maintenance Improvements Program (MIP) programs necessary future large-scale replacement, repair and rehabilitation to existing city assets. Maintenance as included in the MIP is defined as significant repair to, renovation or rehabilitation of, or-kind replacement of city infrastructure and facilities. The City's maintenance program includes both major and preventive maintenance projects.

Major maintenance includes renovation of, large scale repairs to, and in-kind replacement of existing city-owned assets. Preventative maintenance include projects and programs to protect and significantly extend an asset's useful life.

Routine annual work or minor repairs to equipment, infrastructure or facilities are defined as an operating expense. Replacement of infrastructure or facilities which would result in increase capacity are defined as a Capital Improvement.

The MIP includes data concerning costs, timing, funding sources, budget impacts and alternatives. In the MIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. The 2014-2018 Maintenance Improvement Program is \$77,110,000, and includes funding for projects in Street, Traffic, Stormwater, Facility, and Parks and Recreation areas. Maintenance improvements are identified by project in the Maintenance Improvements Program section beginning on page 8.7.

FINANCIAL PLANNING STANDARDS USED IN FIVE-YEAR FINANCIAL PLAN DEVELOPMENT

The City's fiscal policy (Resolution 3915) sets forth the basic framework for the overall fiscal management of the City. Financial standards established by the City help direct the City toward long-term financial integrity and security.

These standards are reviewed annually and used to monitor the development of the City's Five-Year Financial Plan, which include the Capital Improvements Program (CIP), Maintenance Improvement Program, and the annual Operating Budget.

Financial standards utilized by the City as a basis for evaluating the financial soundness of the five-year plan include:

FISCAL STANDARDS

PERCENTAGE OF ENDING CASH TO OPERATING EXPENDITURES 15% - 30%

DESCRIPTION: The General Fund's unrestricted fund balance divided by the subsequent year's budgeted operating and contingency. The minimum ending fund balance in any year is 15%, with the target at the end of the five-year planning period is 30%. (Source of standard – staff.)

PERCENTAGE OF P.A.Y.G. TO CITY FUNDS IN CIP 45% to 55%

DESCRIPTION: The amount of pay-as-you-go funding used to finance capital improvements projects divided by the total amount of the City funds financing the Capital Improvements Program (CIP). (Source of standard – staff.)

PERCENTAGE OF DEBT TO CITY FUNDS IN CIP 45% to 55%

DESCRIPTION: The amount of the City's general obligation debt incurred to fund capital improvements projects divided by the total amount of the City funds used to finance capital improvements projects. (Source of standard – staff.)

TOTAL DIRECT DEBT PER CAPITA \$675

DESCRIPTION: The amount of per capita direct-bonded debt (debt for which the City has pledged its full faith and credit) issued by the City. (Source of standard - Moody's Investors Service.)

PERCENTAGE OF DIRECT AND OVERLAPPING DEBT TO MARKET VALUE OF TANGIBLE PROPERTY 4% to 5%

DESCRIPTION: The City's direct-bonded debt and overlapping debt as a percentage of estimated market valuation of property within the City. (Source of standard - Moody's Investors Service.)

PERCENTAGE OF DEBT SERVICE COST TO GENERAL FUND**OPERATING EXPENDITURES****Less than 25%**

DESCRIPTION: The City's annual payments to the Bond & Interest Fund for debt service cost divided by total operating expenditures (excluding transfers) of the General Fund. (Source of standard - I.C.M.A.)

MILL LEVY EQUIVALENT OF B & I TRANSFER**6 Mills**

DESCRIPTION: The mill levy required to replace the General Fund's annual transfer to the Bond & Interest Fund. These monies are used to pay annual principal and interest payments on the City's maturing general obligation debt. (Source of standard – staff.)

**PERCENTAGE OF OPERATING BUDGET TO CITY FUNDING
OF THE CIP****Less than 10%**

DESCRIPTION: The current General Fund Operating Budget divided by the total City funds financing the five-year CIP and the General Fund Operating Budget. (Source of standard – staff.)

**PERCENTAGE OF CITY FUNDS FINANCING THE CIP TO THE
OPERATING BUDGET****Greater than 80%**

DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the current General Fund Operating Budget and the total City funds financing the CIP. (Source of standard – staff.)

FINANCIAL MEASURES**PERCENTAGE OF OPERATING EXPENDITURES TO
CURRENT GENERAL FUND REVENUES****85%**

DESCRIPTION: The amount of the projected General Fund operating expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

**PERCENTAGE OF MAINTENANCE EXPENDITURES TO
CURRENT GENERAL FUND REVENUES****2%**

DESCRIPTION: The amount of projected infrastructure and facility maintenance expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

**PERCENTAGE OF CAPITAL EXPENDITURES TO
CURRENT GENERAL FUND REVENUES****13%**

DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the projected current General Fund revenues. (Source of standard – staff.)

CITY OF OVERLAND PARK
8/19/2013
2014-2018 Financial Plan - Standards and Ratios

Staff Base Plan

SUMMARY OF RATIOS	Standard	2013	2014	2015	2016	2017	2018	2014 thru 2018	2013 thru 2017
1. Percentage of General Fund Ending Cash to Operating Expenditures	30%	29.3%	29.2%	27.7%	29.1%	30.9%	29.9%		30.9%
2. Percentage of P.A.Y.G. to Total Program	20% to 30% (1)	30.3%	31.4%	51.1%	44.9%	49.5%	51.7%	43.0%	51.9%
3. Percentage of P.A.Y.G. to City funds used to Finance Capital Imp. Projects	45% to 55% (1)	51.7%	100.0%	100.0%	63.4%	100.0%	100.0%	88.2%	92.3%
4. Percentage of Debt to Total Program	35% to 50% (1)	29.6%	0.0%	0.0%	25.9%	0.0%	2.3%	6.2%	4.6%
5. Percentage of Debt to City funds used to Finance Capital Imp. Projects	45% to 55% (1)	50.6%	0.0%	0.0%	36.6%	0.0%	4.5%	11.8%	7.7%
6. Total Direct Debt Per Capita	\$675 (3)	\$855	\$754	\$663	\$614	\$526	\$457		\$470
7. Percent of Direct and Overlapping Debt to Market Value of Tangible Property (4)	4% (3) - 5% (2) <i>original:</i>	3.94%	3.91%	3.87%	3.88%	3.86%	3.85%		3.76%
8. Mill Levy Equivalent of B. & I. Transfer	6 Mills (1)	5.92	5.83	5.40	4.94	4.92	3.82		4.89
9. Percentage of Debt Service Cost to General Fund Operating Expenditures	Less than 20% to 25% (2)	16.4%	15.4%	13.9%	12.5%	12.2%	9.1%	12.5%	13.9%
10. Percentage 2010-2014 General City Funding allocated to CIP vs.	Less than 20%							10.0%	8.4%
11. Percentage 2010-2014 General City Funding allocated to to Operating Budget	Greater than 80%							90.0%	91.6%

CITY OF OVERLAND PARK
8/19/2013
2014-2018 Financial Plan - Standards and Ratios

Staff Base Plan									2014 thru 2018	2013 thru 2017
SUMMARY OF RATIOS	Standard	2013	2014	2015	2016	2017	2018			
12. Percentage of Operating Expenditures to General Fund Current Revenue	85%	76.6%	77.4%	78.6%	79.3%	79.7%	80.1%	79.1%		77.9%
13. Percentage of Maintenance Expenditures to General Fund Current Revenue	2%	3.5%	4.0%	4.2%	5.1%	4.7%	4.7%	4.5%		4.1%
14. Percentage of Capital Expenditures Expenditures to General Fund Current Revenue	13%	12.6%	13.6%	14.7%	11.0%	10.8%	12.6%	12.5%		13.5%

- (1) Source: Staff
(2) Source: I.C.M.A.
(3) Source: Moody's Investor Service
(4) Assumes Overlapping Debt growth rate of 14% per year.

FINANCIAL STRUCTURE

FUND DESCRIPTION

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Following are the funds included the 2014 Budget for the City of Overland Park.

- I. *General Fund* - The General Fund is the principal fund of the City, which accounts for all financial transactions not accounted for in other funds. The majority of the current operating expenditures of the City are financed through revenues received by the General Fund.
- II. *Special Revenue Funds* - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designed to finance particular functions or activities of the City. Budgeted (appropriated) funds include:
 - Special Street and Highway Fund
 - 1/8-Cent Sales Tax for Street Improvements Fund
 - Special Parks and Recreation Fund
 - Special Alcohol Programs Fund
 - Tax Increment Financing Fund
 - Transient Guest Tax Fund
 - Transient Guest Tax - Capital
 - Transient Guest Tax – Operating Fund
 - Business Improvement District Fund
 - Stormwater Utility Fund
- III. *Debt Service Fund* – The Bond and Interest Fund is used to account for the payment of principal and interest on the City’s general obligation bonds, which are recorded in the general long-term debt group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes and investment interest income.
- IV. *Enterprise Funds* –Enterprise funds are used to account for services that are primarily self-supporting, receiving most of their revenues through user fees or charges. The City has two enterprise funds: Golf Course and Soccer Operations. As enterprise funds, all revenues and expenditures relating to the City’s operations of the Golf Courses and Soccer Complex, including operations, maintenance and capital improvements are handled through these funds, allowing these program accounted for accurately and easily. Debt Service related to the City’s golf courses is funded from the Golf Fund, while debt services related to the Soccer Complex is funded with Transient Guest Tax and Special Parks and Recreation funds.
- V. *Capital Projects* - The Capital Projects Fund accounts for capital improvements, which are financed from the City's general obligation bond issues, special assessments, certain federal grants and other specific receipts. The Capital Project Fund is not subject to appropriation.

A legal budget is not required by Kansas law for capital project funds, internal service funds, private purpose trust funds, and certain special revenue funds, including:

- Special Improvement Escrow
- Federal and State Grants
- Art in the Woods
- Parks and Recreation Trust
- Westlinks Land Acquisition
- Special Law Enforcement
- Special Tax Financing
- Nuse Act
- Jack Sanders Memorial

Spending in any fund not subject to annual operating budget requirements is controlled by federal regulations, other statutes or by the use of internal spending limits established by the Governing Body.

BASIS OF ACCOUNTING

All budgeted funds, including governmental and proprietary funds, are accounted for by using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. In the General Fund, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time. Other major General Fund revenue that is susceptible to accrual includes utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. Major revenues that are determined not to be susceptible to accrual, because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable, include property taxes, licenses, permits, fines and forfeitures in the General Fund; property taxes, user fees and hotel occupancy taxes in the Special Revenue Funds; and property taxes in the Debt Service Fund.

Expenditures are generally recognized under the modified accrual accounting basis when the related fund liability is incurred. Exceptions to the general rule include: (1) the long-term portion of accumulated unpaid sick pay and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which are recognized when due.

BUDGETARY BASIS AND ENDING CASH POSITION

The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances will be fully utilized to balance the budget. This is the same basis as used to account for funds in the City's audited financial statements except for the proprietary funds (Golf Course and Soccer Operations Funds), which are reported using the GAAP (accrual) basis for accounting. The difference between the Generally Accepted Accounting Principles (GAAP) basis of accounting and the budgetary basis for accounting of proprietary funds is encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting. In addition, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported in operations, but allocations for depreciation and amortization expenses are recorded. Normally the opposite is true under the budgetary basis of accounting.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. State budget law prohibits a budget which projects spending in excess of available resources. Budget law further prohibits unappropriated balances in funds supported by general tax levies.

While the fund balance is not a current source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Revenue and expenditure trends are closely monitored and are incorporated in the City's five-year financial plan. The City has a history of conservative revenue projections and the utilization of only 95% of budgeted operating expenditures.

The following depicts the Dec. 31 General Fund balance for the past five years and the estimated balance at the end of 2013:

	2008	2009	2010	2011	2012	2013 Est.
Balance	\$50,191,094	\$39,584,697	\$28,303,693	\$20,929,756	\$23,216,450	\$28,000,000

The 2014 Budget includes an estimated General Fund carryover fund balance (as of December 31, 2013) of \$28,000,000. The increase between the 2012 ending fund balance and the projected 2013 ending fund balance is due to continued conservative spending by the City, as well as improvement in economic conditions, especially significant improvements development-related fees and revenues. The ending balance as of December 31, 2014, is estimated to be approximately \$29.1 million, which is shown as part of the Transfers to Other Funds line on the General Fund - Statement of Expenditures found on page 4.5. This projected balance represents an ending cash balance of 29.2%.

The City's financial plan includes a gradual trend upward in the fund balance over a five-year period, during which continued economic recovery from the Great Recession is expected to occur. During this timeframe the City does not anticipate the addition of any significant programs, service or operating expenditures. However, the five-year plan allows operational adjustments to be made if necessary during the planning period to ensure a stable financial structure and fund balance.

The City's financial standard target for ending fund balance states that the General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) is 30% at the end of the five year planning period (2018). The table below presents the estimated ending cash position during the five- year planning period and reflects the adoption of the 2014 Budget and 2014 - 2018 Capital Improvements Plan.

	2013	2014	2015	2016	2017	2018
Percentage	29.3%	29.2%	27.7%	29.1%	30.9%	29.9%
Balance	\$28,000,000	\$29,114,250	\$28,615,879	\$31,080,709	\$34,036,756	\$33,931,853

In addition to the General Fund, the Capital Improvements Fund comprises a significant portion of the City's overall fund balance. The Capital Improvements Fund receives revenues in the form of transfers from other funds. These revenues are used to finance public improvements set forth in the adopted Capital Improvements Program.

DEPARTMENT/DIVISION DESCRIPTION

The major City funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more cost centers and may include cost centers accounted for in more than one fund.

CATEGORY DESCRIPTION

For managerial control purposes, budgeted expenditures of each division are accounted for with the use of four categories: Personal Services, Commodities, Contractual Services and Capital Outlay. These categories are further subdivided into line items. Category expenditure changes within departments are approved by the City Manager and reported to the City Council.

2014 BUDGET GUIDELINES

- A. 2014 Program Goals. Program Goals for 2014 were prepared by each division and reviewed by management during the budget process. These goals are listed with each respective cost center's budget.
- B. Revenues. Revenue assumptions reflect the most current information available as of May 2013, with the exception of property tax revenues, which were updated in July 2013. Revenue information is obtained from State and County sources, as well as from the City's own financial planning models.
- C. 2014 Salaries and Benefits.
- (1) Salaries – The 2014 Budget includes a planned 2% merit pool compensation package for City employees. This compensation package will include full step increases for eligible public safety employees and a market/merit package for non-step employees.
 - (2) Health and Dental Insurance – The 2013 Budget projects health insurance premiums will increase by 5.3% over budgeted 2013 levels, while dental insurance is projected to increase 8%. In the fall of 2013 the Governing Body will review and finalize health and dental insurance programs for 2014.
- D. Cost Center Budgets. Each Cost Center or Department prepared budgets within the following parameters:
- (1) Base Budget – Each cost center is allocated a base amount to support on-going services and operations. Included in this based amount is funding for personal services, commodities and contractual services and equipment replacement.
 - ❖ Personal Services - Personal Services funding is established based on current payroll, with adjustments for changes in staffing, compensation and benefits.
 - ❖ Commodities and Contractual Services - Commodities and Contractual funding is based on the 2013 budget and adjusted for known personnel and expenditure revisions. The adjusted amount was then held steady (0% increase) to determine each cost center's 2013 base budget for commodities and contractual services.
 - ❖ Equipment Replacement – Equipment recommended for purchase, as part of a Cost Center's established replacement schedule, is budgeted as part of the base budget package.

(2) Significant program and personnel changes for 2014.

- ❖ The 2014 budget includes a net increase in full-time equivalent (FTE) employees of 5.01 FTE. This includes the addition of two full-time in the Fire Department, and one full-time position each in Police, Public Works and Parks Department. In addition, two part-time positions were converted to a full time position in the Planning Department.
- ❖ Select departments received additional funding to support current operations.
 - The Fire Department received additional funding to offset cost increases in providing medical services, personnel training, fuel and equipment maintenance.
 - The Parks Department received additional funding due to cost increase for water utilities.
 - The Communications Office received funding earmarked for electronic multimedia citizen communication.

E. Golf Course Fund. In June 2013, the Community Development Committee reviewed the budget necessary to fund the Golf Course Program's operations, maintenance and capital projects in 2014.

F. Stormwater Utility Fund. In June 2013, the Public Works Committee reviewed the budget necessary to fund the Stormwater Program's operations, maintenance and capital projects in 2014.

G. Special Funds.

(1) Special Parks & Recreation Fund. The appropriate goal area committee(s) reviewed budget requests.

(2) Special Alcohol Control Fund. The appropriate goal area committee(s) reviewed budget requests.

H. 2014 Capital Improvements Program (CIP). The 2014-2018 CIP is incorporated into the 2014 Budget. Capital projects scheduled for 2014 are budgeted in accordance with the Capital Improvements Program.

I. 2014 Maintenance Program. The 2014-2018 Maintenance Program is incorporated into the 2014 Budget. Large maintenance projects scheduled for 2014 are budgeted in accordance with the Maintenance Program.

FINANCIAL ASSUMPTIONS DURING DEVELOPMENT OF THE 2014 BUDGET

MAJOR REVENUE ASSUMPTIONS:

1. At the time of budget adoption in August 2013, the taxable assessed valuation estimate was as follows:

2014 Budget	\$2,678,446,587
2013 Budget	\$2,646,132,467
Change between 2013 and 2014 Budgets	1.2%

(final assessed value, certified by Johnson County in November 2013, equals \$2,675,136,411, a 1.0% increase)

2. The City sales tax revenue growth is projected using a quarterly forecast of sales tax. The forecast of sales tax is based on historical data and is derived from the use of two different statistical models, regression analysis and Box-Jenkins. Following are annual sales tax increase estimates based on the forecast using 2013 current revenue estimates:

	2014	2015	2016	2017	2018
Total Growth	2.2%	2.3%	2.9%	3.0%	3.0%

3. Franchise Taxes are projected to increase 7% over 2013 levels for 2014. This high rate of increase is driven by a 7% increase in electric rates from KCP&L. In 2013 to 2018, franchise taxes are project to grow at 2.0% annually.
4. Motor Vehicle Tax revenue are estimate to increase by 33% between 2013 and 2014. Vehicle tax revenues is based on a government entities taxing entities effort in comparison to other governments within the county, based two year in arrears. The significant increase in revenue is due to the City's increase in property tax rate for the 2012 Budget. The estimate is based on information from Johnson County combine with Overland Park historical information.
5. CDBG funds are anticipated to total \$600,000 each year, with \$350,000 being budgeted for capital improvements. This amount is subject to change annually based on appropriations made by the Federal Government, CDBG Citizens Advisory Committee recommendations and Governing Body action.

6. Based on the projected assessed valuation, the mill levy rate at budget adoption was estimated approximately equal to the previous years' rates:

Fund	2012 Budget	2013 Budget	2014 Budget
General Fund	11.855	11.814	11.851
Stormwater Fund	0.959	0.955	0.958
TOTAL	12.814	12.769	12.809

(The final mill levy, certified by Johnson County in October 2013, is 12.833 mills)

7. The remaining revenues are anticipated to remain stable for 2014.
8. Based on prior years' experience, the delinquency rate used in the computation of property tax is estimated at 2%.

EXPENDITURE ASSUMPTIONS:

1. The 2014 operating budget is increasing by 3.0% from the adopted 2013 budgeted amount. In 2015-2018, an operating budget growth factor between 3% to 4% annually is planned.
2. Service expansions and new programs in the operating budget at would be funded through revenue enhancements or existing resources.
3. Projected costs are in 2013 dollars.
4. There is no debt projected to be issued in 2014. Debt projected to be issued for the remainder of the 5-year planning horizon (2015-2018) is projected at 2.5%.

BUDGET DEVELOPMENT PROCESS

Development of the City's Budget is an ongoing process that generally begins more than a year before the fiscal year begins on January 1. Opportunities for public input are provided at various stages of development.

- | | |
|-------------------|---|
| Fall 2012 | ❖ Planning for the 2014 Budget began with the review of revenue and spending forecasts, discussion of capital improvement expenditures and Governing Body establishment of guidelines to be used in the development of the 2014 Budget. |
| February 2013 | ❖ Public hearing regarding the proposed 2014-2018 Capital Improvements Program (CIP) is held in front of both the Planning Commission and the City Council.
❖ Preliminary assessed valuation information was received from the Johnson County Appraiser to establish the mill levy for the 2014 Budget. |
| March 2013 | ❖ City Council adopted the 2014-2018 CIP for budget planning purposes.
❖ Departments developed budget requests based on the 2014 Budget Guidelines (guidelines can be found on page 1.39), as well as identified long and short term objectives |
| April to May 2013 | ❖ Departments submitted budget requests for City Manager and Finance Department review.
❖ A Public Hearing for citizen input on the 2014 Budget is held. Although not required by law, the City held a public hearing early in the budget development process to allow citizen input to be taken into account during development.
❖ City Manager and Finance Department analyzed budget requests, reviewed revenue projections and expenditures forecasts to determine compatibility with the City's long-term and short term objectives, and the five-year financial position.
❖ City Manager's proposed 2014 Budget was developed. The proposed budget as presented is a balanced budget and preserves the City's five-year financial position within acceptable parameters. |
| June – July 2013 | ❖ City Manager's proposed 2014 Budget was presented to the Governing Body.
❖ Council Goal Area Committees met to review proposed budget.
❖ Governing Body approved a recommended budget for publication and schedules a public hearing. As required by state law, the notice of public hearing appears at least 10 days before the hearing is held. |
| August 2013 | ❖ Public Hearing to obtain citizen input on 2014 Budget.
❖ Governing Body adopted the 2014 Budget on August 20, 2013. Under state law, the budget is required to be approved by the Governing Body and filed with the County Clerk no later than August 25. |
| January 1, 2014 | ❖ The 2014 Budget goes into effect. |

Amending the Budget

Cost Centers are given the latitude to exceed specific line items, but total expenditures must not exceed the total budgeted expenditures, not including monies from personal service categories. The City does budget a citywide contingency fund and has statutory authority to budget this account at up to 10% of the overall budgeted expenditures.

The state statutes allow for the Governing Body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. A notice of public hearing to amend the budget must be published in the local newspaper. Ten days after publication, the hearing may be held and the budget amended. The amended budget is then filed with the County Clerk. All budget amendments must be approved and filed before December 31 of the budget year.

Monitoring and Reporting Process

As the budget year proceeds, the individual department directors have responsibility for monitoring and tracking the status of expenditures against their budgets. This responsibility includes informing the City Manager of any significant departures from the plans and values shown in the operating budget.

Reports used in both the monitoring and reporting process include the use of computerized budget status reports which compare budgeted amounts on a line-item by line-item basis with actual expenditures throughout the year. The Finance and Accounting Division prepares monthly interim financial statements and reviews the statements with the City Manager. These statements include all City funds with a comparison of budget and actual performance for both revenues and expenditures.

Capital Improvements Program (CIP)

The annual budget appropriates funds for personnel, as well as other operating and capital expenditures. Personnel and other operating expenditures remain fairly constant from year to year; but capital expenditures have a tendency to fluctuate depending on the need for improvements to the City's infrastructure and the replacement of expensive equipment.

In evaluating the City's capital improvement requirements and determining priority needs, the CIP process involves a public hearing and input from the Governing Body, Planning Commission and City staff. This input allows the Governing Body to take a planned and programmed approach to allocate the City's limited resources in the most advantageous way. Financial assumptions are developed during the CIP process and later updated during the formation of the operating budget when more current information is available.

The Capital Improvements section of this budget details the CIP development process and CIP goals and objectives. In addition, it contains the approved 2014-2018 Capital Improvements Program listing all capital projects and capital outlay for the City during this period. The current 2014-2018 CIP totals \$121,582,000.

DEBT SERVICE

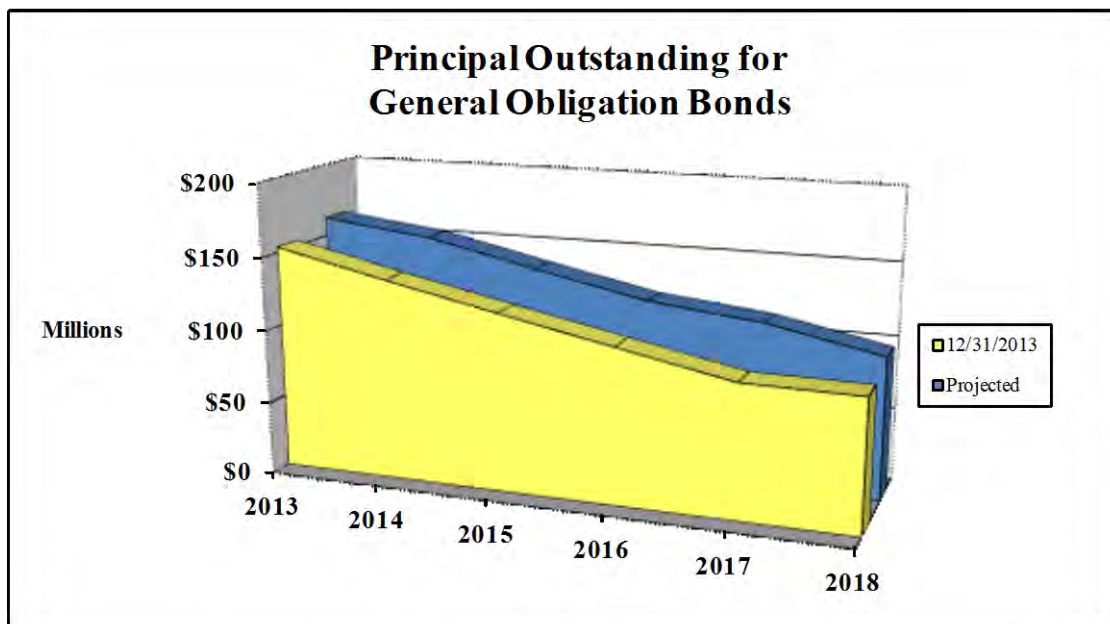
The City's debt structure is analyzed by considering the future burden placed on the taxpayer and the ability to retire debt with current revenue sources. The City's policy is to issue debt for capital projects and large equipment purchases only; debt is not use to fund operational expenses. Various financial standards have been developed to measure the effects of debt issuance upon the City's five-year financial plan. More information on the City's financial standards may be found in the Capital Improvements Program section of this budget.

Presented in the table below is the estimated amount of General Obligation (GO) debt to be issued through 2018. Information on specific projects to be bonded can be found beginning on page 7.15 of the Capital Improvements Program section. The 2014 adopted budget information presumes there will not be a GO debt issue in 2014.

Projected General Obligation Bond Issue

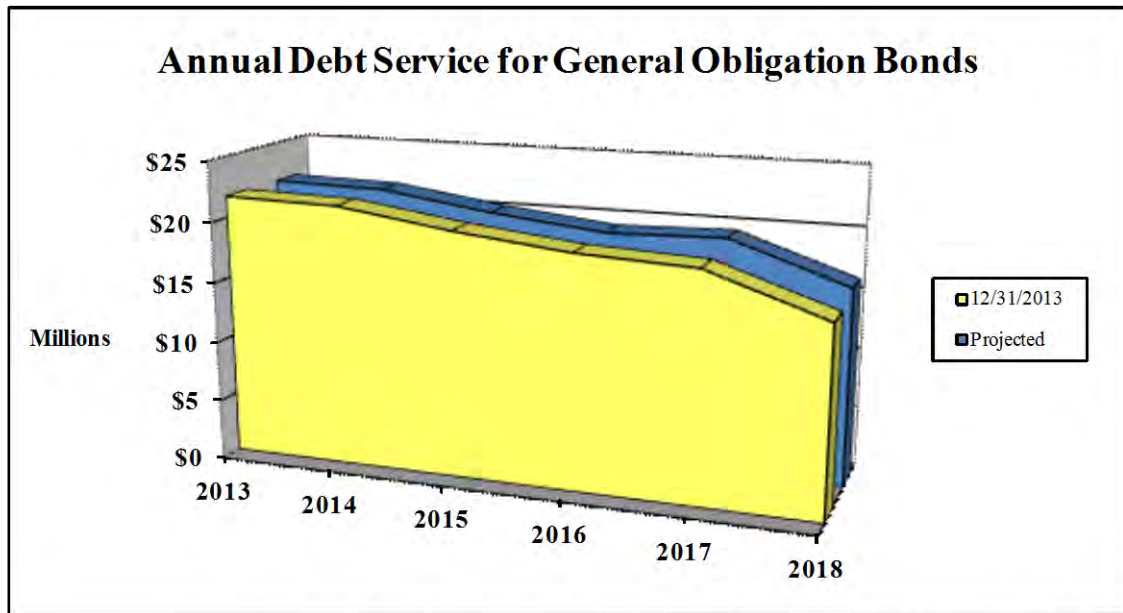
Year	Amount
2014	\$0
2015	\$0
2016	\$7,000,000
2017	\$0
2018	\$500,000

The information presented below illustrates the City's total indebtedness (principal), if no additional debt after 12/31/13 was issued, compared to the City's projected indebtedness per the five-year financial plan.



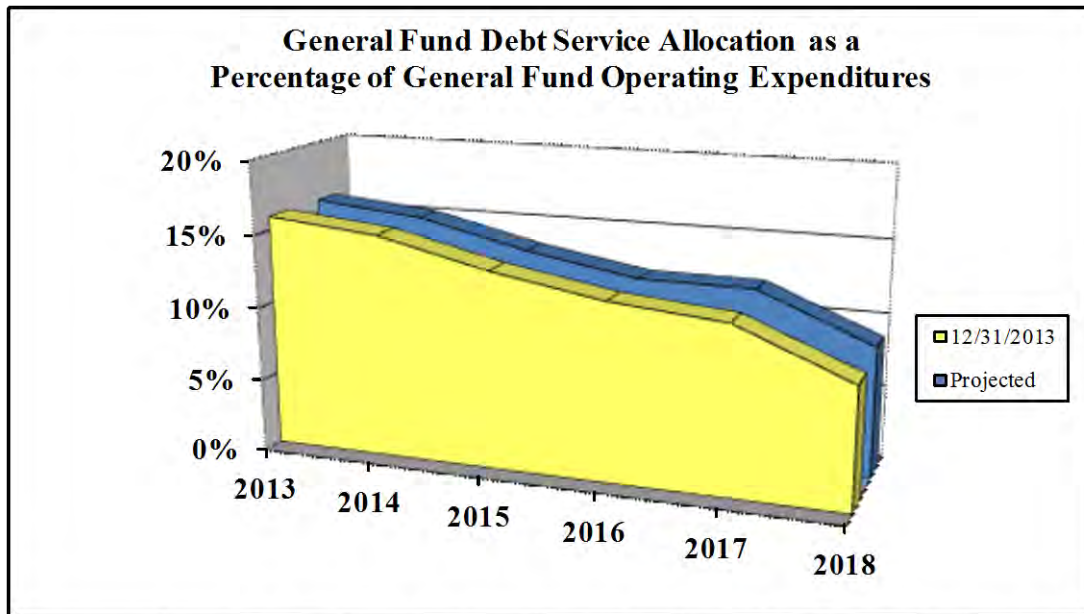
	2013	2014	2015	2016	2017	2018
Projected	\$151.8	\$135.9	\$120.7	\$113.2	\$98.3	\$86.6
12/31/2013	\$151.8	\$135.9	\$120.7	\$106.2	\$91.6	\$79.8

The following compares annual debt service, if no additional debt was issued after 12/31/13, to the projected annual debt service forecasted in the City's five-year plan.



	2013	2014	2015	2016	2017	2018
Projected	\$21.7	\$21.6	\$20.2	\$19.2	\$19.5	\$16.2
12/31/2013	\$21.7	\$21.6	\$20.2	\$19.2	\$18.8	\$15.5

This same information is depicted below in percentage format. Below are debt service payments as a percentage of General Fund operating expenditures if no additional debt after 12/31/13 was issued, compared to the projected debt service in the five-year financial plan. The City's standard calls for maintaining debt service payments that are less than 25% of operating expenditures.



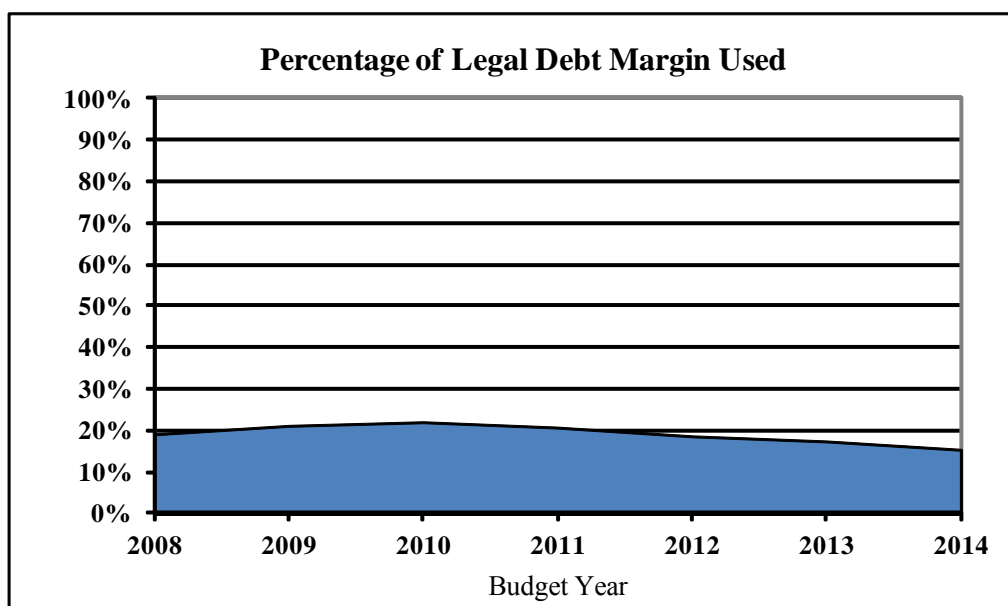
	2013	2014	2015	2016	2017	2018
Projected	15.9%	15.2%	13.4%	12.1%	12.0%	8.9%
12/31/2013	15.9%	15.2%	13.4%	12.1%	11.4%	8.3%

The City's ability to issue direct-bonded debt is measured by the percentage of legal debt margin used. Direct-bonded debt is debt for which the City has pledged its full faith and credit. The Debt Limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas law is 30% of assessed valuation.

Computation of Legal Debt Margin (Estimated as of 12/31/14)

Assessed Valuation	\$ 2,929,985,219 ⁽¹⁾
Legal Debt Limit	<u>878,995,566</u>
General Obligation Bonds	135,875,000
Temporary Notes	<u>-</u>
Total Debt Outstanding	<u>\$ 135,875,000</u>
Debt Margin	<u>\$ 743,120,566</u>

(1) In accordance with K.S.A. 10-308, includes assessed values for motor vehicles and recreational vehicles.



2008	2009	2010	2011	2012	2013	2014*
19.2%	21.2%	22.1%	20.8%	18.7%	17.5%	15.5%

* 2014 is estimated.

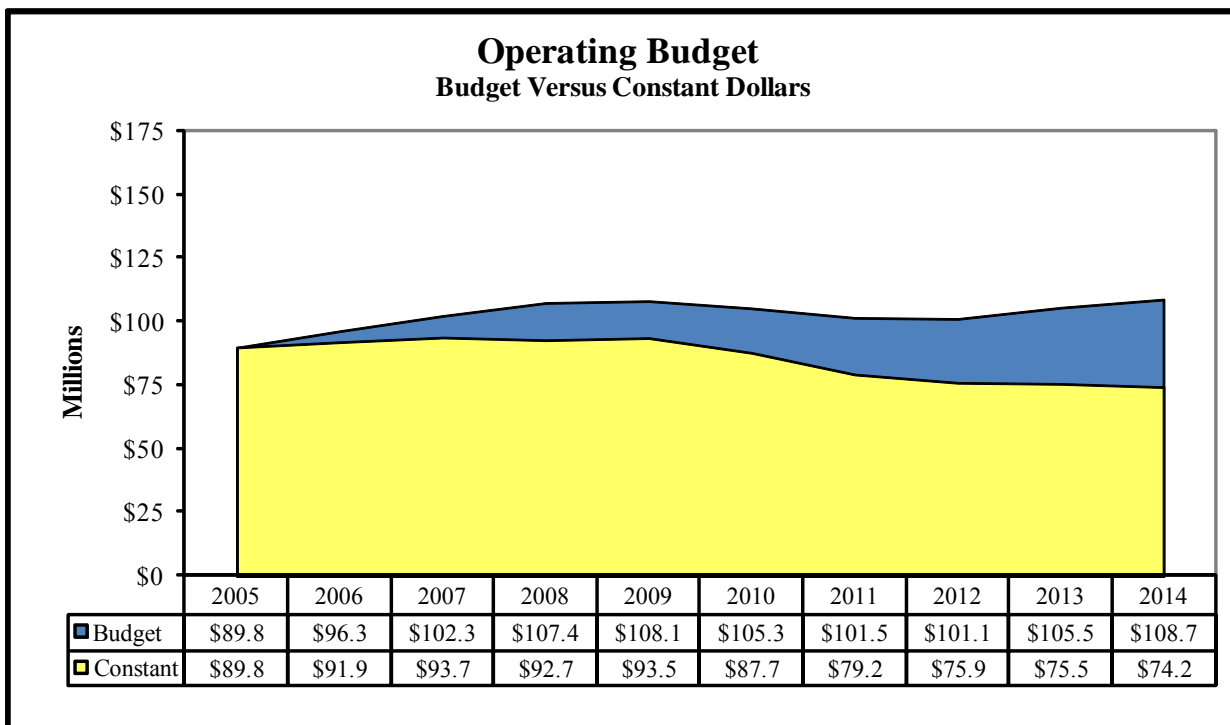
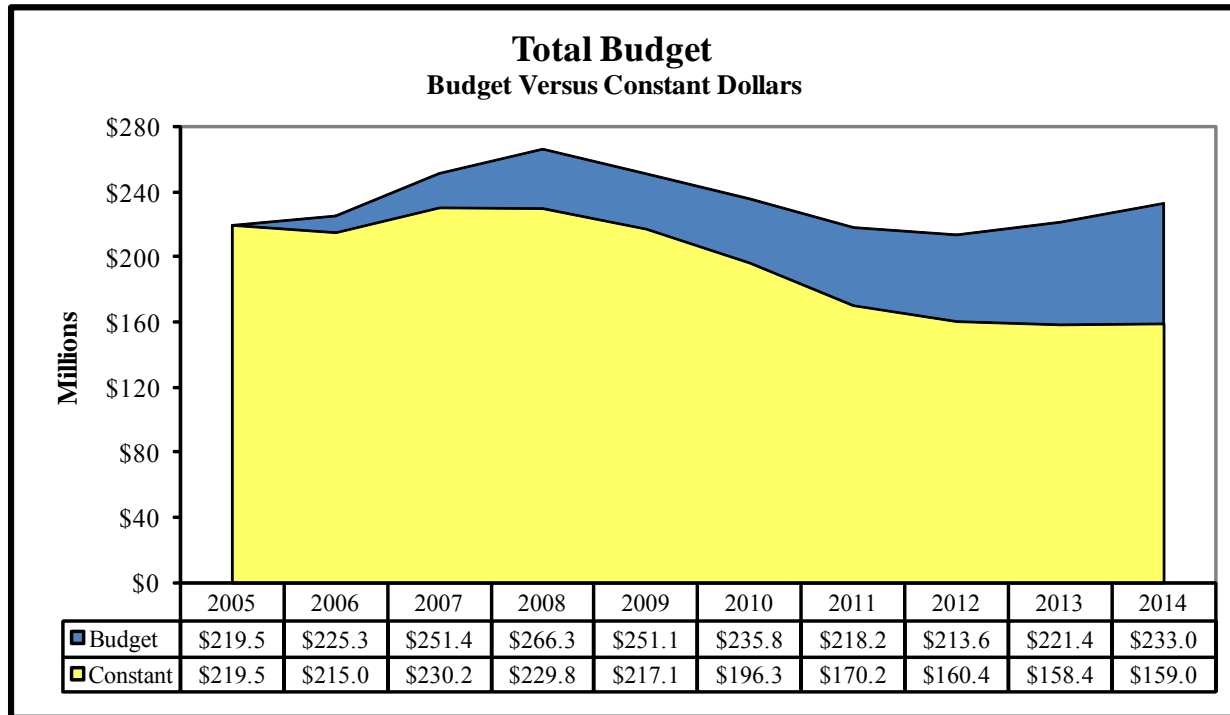
OUTSTANDING DEBT

Estimated as of January 1, 2014

Series	Category	Issue Date	Retirement Date	Amount Issued	Estimated Amount Outstanding 1/1/2014	Principal Payment 2014	Interest Payment 2014
2004	Public Facility	2/15/2004	9/1/2019	\$6,815,000	\$3,435,000	\$520,000	\$135,580
2006A	Parks & Rec	5/15/2006	9/1/2014	\$20,185,880	\$1,037,107	\$1,037,107	\$44,077
	Streets & Thoroughfare	5/15/2006	9/1/2014	\$14,387,560	\$998,767	\$998,767	\$42,448
	Traffic Infrastructure	5/15/2006	9/1/2014	\$311,560	\$29,126	\$29,126	\$1,238
2006B	Public Facility	11/15/2006	9/1/2030	\$44,680,000	\$41,055,000	\$1,380,000	\$1,793,163
2007	Parks & Rec	12/1/2007	9/1/2017	\$6,490,873	\$3,444,940	\$898,735	\$103,798
			9/1/2027	\$34,965,000	\$23,620,000	\$1,500,000	\$1,028,969
	Public Facility	12/1/2007	9/1/2017	\$529,067	\$211,512	\$52,878	\$8,460
	Streets & Thoroughfare	12/1/2007	9/1/2017	\$20,645,059	\$8,253,548	\$2,063,387	\$330,141
			9/1/2027	\$1,735,000	\$1,200,000	\$90,000	\$50,444
2009A	Parks & Rec	9/10/2009	9/1/2019	\$4,013,234	\$2,413,550	\$402,291	\$68,390
	Streets & Thoroughfare	9/10/2009	9/1/2019	\$18,531,767	\$11,146,450	\$1,857,709	\$315,810
2009B	Parks & Rec	9/10/2009	9/1/2029	\$3,031,288	\$3,031,288	\$0	\$155,050
	Streets & Thoroughfare	9/10/2009	9/1/2029	\$1,268,712	\$1,268,712	\$0	\$64,895
2010	Storm Drainage	9/16/2010	9/1/2020	\$1,223,889	\$856,722	\$122,389	\$17,287
	Streets & Thoroughfare	9/16/2010	9/1/2020	\$12,226,111	\$8,558,278	\$1,222,611	\$172,694
2011A	Streets & Thoroughfare	6/1/2011	9/1/2021	\$8,753,079	\$6,790,000	\$850,000	\$182,450
2011B	Streets & Thoroughfare	6/1/2011	9/1/2024	\$6,665,000	\$5,350,000	\$1,155,000	\$138,718
2013A	Parks & Rec	6/20/2013	9/1/2023	\$489,499	\$489,499	\$48,950	\$17,622
	Storm Drainage	6/20/2013	9/1/2023	\$24,093	\$24,093	\$2,409	\$867
	Street Lights	6/20/2013	9/1/2023	\$1,615,346	\$1,615,346	\$161,535	\$58,152
	Streets & Thoroughfare	6/20/2013	9/1/2023	\$4,271,063	\$4,271,063	\$427,106	\$153,758
2013B	Public Facility	6/20/2013	9/1/2023	\$3,631,957	\$3,334,688	\$455,493	\$124,350
	Storm Drainage	6/20/2013	9/1/2023	\$73,232	\$67,238	\$9,184	\$2,507
	Streets & Thoroughfare	6/20/2013	9/1/2023	\$3,869,811	\$3,553,074	\$485,323	\$132,493
2013C	Parks & Rec	6/20/2013	9/1/2025	\$10,868,492	\$10,750,468	\$97,935	\$227,950
	Streets & Thoroughfare	6/20/2013	9/1/2025	\$5,116,670	\$5,003,009	\$94,315	\$219,523
	Traffic Infrastructure	6/20/2013	9/1/2025	\$34,838	\$31,524	\$2,750	\$6,402
Total General Obligation Bonds					\$151,840,000	\$15,965,000	\$5,597,236

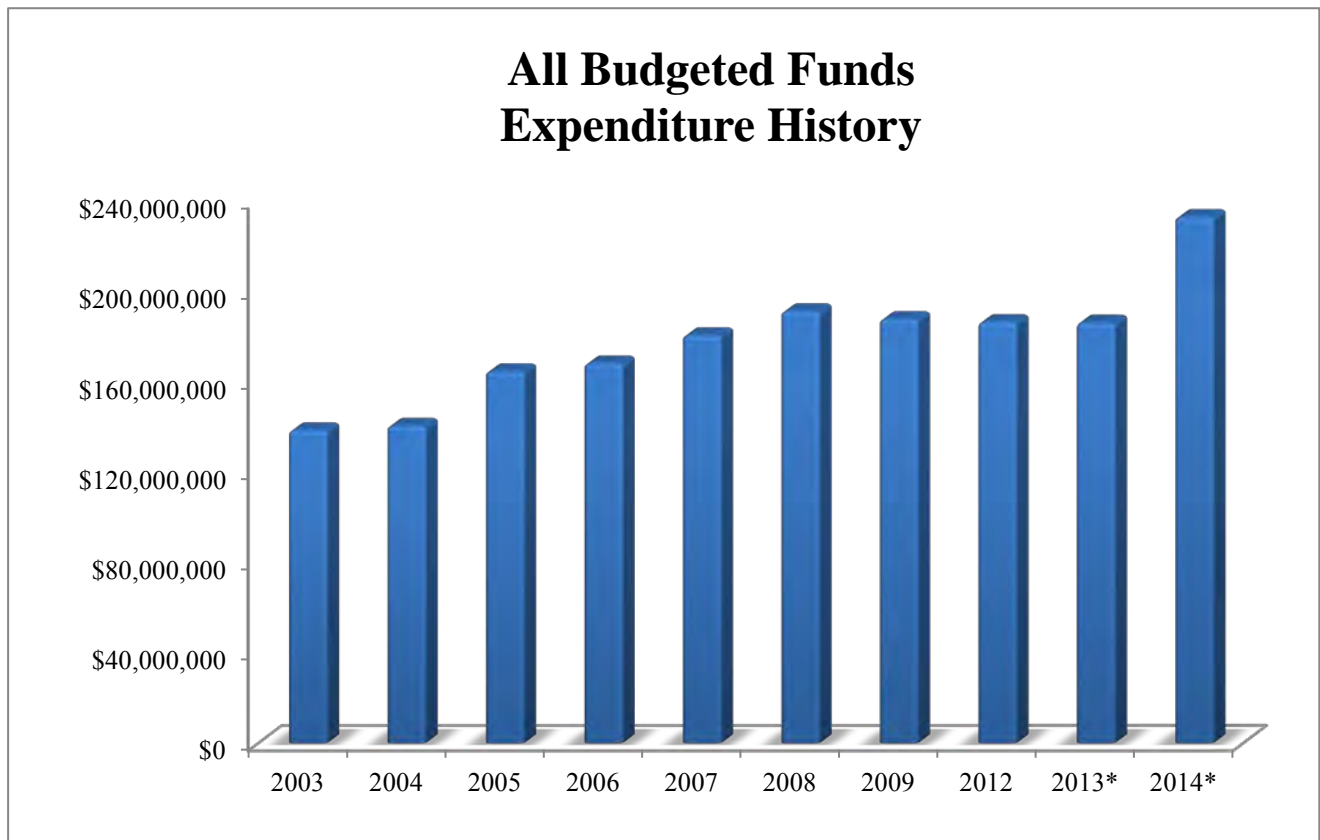
BUDGET HISTORY

The information presented below depicts Overland Park's budget history on a total budget basis and operating budget basis for the years 2005-2014. The top line of each graph indicates the budget in actual dollars while the lower line represents the same budget restated in dollars of constant 2005 purchasing power. In other words, the lower line removes inflation and represents only real growth in budget values.



City of Overland Park
EXPENDITURE SUMMARY
ALL BUDGETED FUNDS

<u>FUND</u>	<u>Actual</u> <u>2012</u>	<u>Estimated</u> <u>2013</u>	<u>Budgeted</u> <u>2014</u>
General Fund	\$123,131,253	\$122,000,000	\$158,000,000
Bond and Interest	24,074,904	22,325,000	22,200,000
Business Improvement District	105,310	110,000	110,000
Golf Course Fund	5,414,307	4,900,000	6,450,000
1/8-Cent Sales Tax for Street Improvements Fund	6,195,750	4,817,000	8,525,000
Soccer Operations Fund	1,285,977	1,300,000	1,600,000
Special Alcohol Control Fund	795,380	800,000	2,660,000
Special Parks and Recreation Fund	1,000,000	1,000,000	1,215,000
Special Street and Highway Fund	5,000,000	4,510,000	4,600,000
Stormwater Utility Fund	5,795,078	7,410,000	8,080,000
Tax Increment Financing Fund	187,284	300,000	350,000
Transient Guest Tax - Capital Improvements	4,097,274	6,670,000	8,915,000
Transient Guest Tax - Operating	1,657,732	1,765,000	1,875,000
Transient Guest Tax Fund	7,620,493	8,267,000	8,420,000
Total Budgeted Funds	\$186,360,742	\$186,174,000	\$233,000,000



* 2013 figure is estimated expenditures. 2014 is budgeted expenditures.

KEY COMPONENTS OF THE 2014 BUDGET

The 2014 Budget continues Overland Park's commitment to providing high quality services, while safeguarding the long-term fiscal health of the City. The budget reflects a stable financial picture as the City continues to recover from the prolonged economic recession.

PRIORITY: BALANCED REVENUE AND EXPENDITURE STRUCTURE

◆ Improvement to the City's Financial Position and Reserves

Between 2008 and 2011, the City relied on its accumulated financial reserves to fund a large portion of annual expenditures. During this time frame, the City utilized \$42.7 million of General Fund reserves.

The City worked to address and stabilize the structural balance between current revenues and annual expenditures. The budgets for the City's largest operating funds (General and Fire) were reduced by 20%. Over 80 full-time positions were eliminated. Personnel compensation and benefits were modified. City services and programs were restructured and/or eliminated. Capital projects, equipment and major maintenance was delayed and cut. User fees were reviewed, implemented and increased. However, by mid-2011 it was evident that the City's ability to reduce annual expenditures enough to balance with existing annual revenues would not be achievable without extremely deep reductions in city-provided services and amenities which would likely result in a significant detrimental impact on Overland Park citizens' quality of life.

In order to balance annual expenditures with revenues, the 2012 budget included an increase in the property tax rate resulting in \$10 million of additional property tax revenues. Due to this revenue enhancement, the City's annual current revenues exceeded annual expenditures in 2012 for the first year since 2007. Projections for 2013 include further recovery of the City's reserves, with the estimated fund balance growing from \$23.2M on January 1, 2013, to \$28.0M by December 31, 2013.

Balancing revenues and expenditures has laid the groundwork for the City to strategically improve its long-term financial position. Consistent with the strategy outlined during the 2012 budget process and carried forward through development of the 2014-2018 five-year financial plan, the 2014 budget accommodates sustainable increases in the operating budget to allow for increased costs of goods and services, while resulting in growth in the ending reserve balance. This balance is projected to continue to improve during the five-year forecast period, to 29.9% of annual operating expenses by the end of 2018. This reserve level will in-line with the City's established reserve target.

◆ Low Property Tax Rate

12.833 mills

The adopted 2014 budget maintains a stable property tax rate 12.833 mills, roughly equivalent to the mills supporting the 2012 and 2013 budgets, at 12.814 and 12.769 respectively.

The City's property tax rate remains the lowest of any first class city in the state of Kansas. At 12.833 mills, the City's property tax rate is half to two-thirds lower than the rate of our surrounding communities which provide similar city services.

PRIORITY: STRATEGIC REASSIGNMENT AND ENHANCEMENTS IN OPERATIONAL RESOURCES

◆ **Operational Adjustments**

The 2014 budget has been developed in accordance with the financial parameters outlined as part of the City's 2014-2018 five-year financial plan. The 2014 budget holds General Fund operating expenditures to a moderate rate of growth. No new initiatives or programs are included. Key adjustments in the 2014 budget are consistent with the five-year financial plan, established in late 2012.

Personal Services:

In order to react to the changing demands within the City's limited resources, the City has continued to systematically examine operations and focus on restructuring and making operational changes which can be achieved without elimination of services. As a result, the 2014 budget authorizes 1,009.18 full-time equivalent (FTE) positions, including 833 full-time and 176.18 FTE part-time positions. This is a 5.01 FTE increase from the 2013 budget, however still approximately 85 FTEs below the 2009 budgeted level.

ALL FUNDS	2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget		2014 Budget	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Mayor and Council	13	0.0	13	0.0	13	0.0	13	0.0	13	0.0	13	0.0
City Manager's Office	9	1.4	9	1.4	8	1.0	7	1.0	7	1.0	7	1.0
Information Technology	37	1.4	37	1.4	33	1.4	32	0.5	32	0.5	33	0.5
Municipal Court	28	1.3	28	1.3	26	1.3	25	1.3	25	1.8	25	1.7
Law	14	0.5	14	0.5	13	1.0	12	1.0	12	1.0	12	1.0
Finance	25	1.2	24	1.2	19	2.4	19	2.4	19	2.4	19	2.4
Human Resources	17	2.9	16	2.5	14	2.0	13	2.0	15	0.0	15	0.0
Police	317	19.7	316	19.0	308	18.3	300	17.5	303	18.5	302	18.5
Fire	158	0.8	158	0.8	155	0.8	154	0.8	154	0.8	156	0.8
Public Works	136	9.4	136	7.6	132	5.5	128	5.5	127	5.5	129	4.5
Park Services	29	16.0	29	16.4	26	16.4	26	16.4	27	18.6	27	19.6
Recreation Services	40	123.0	37	109.4	29	117.5	30	122.7	28	122.7	28	122.7
Planning	87	6.0	84	5.2	68	3.0	67	3.0	67	2.5	67	3.5
TOTAL	910	183.5	901	166.5	844	170.3	826	173.8	829	175.2	833	176.2

Changes in personnel are the result of reassignment of personnel and strategic adjustments in personnel resources. The net result of all personnel changes is an increase of 5.01 full-time equivalent employees, which includes the following adjustments.

- *Positions which became vacant have been assessed and reassigned as needed. Two full-time positions have been reassigned elsewhere in the organization and one full-time position was eliminated as part of the 2014 budget.*

- *Five full-time positions have been added, including:*
 - *Two full-time positions in the Fire Department, a Lieutenant and a Paramedic, to implement new mobile strategies to deliver EMS services and response;*
 - *One full-time Records Technician to support implementation of new County District Attorney requirements pertaining to evidence submission and documentation;*
 - *One full-time Construction Inspector in Public Works funded from the Storm Water Utility Fund; and*
 - *Converted two half-time (total of .96 FTE) Parts Clerk to a full-time Inventory Control Clerk in Public Works.*
- *Part-time positions have increased by approximately one FTE, which includes 2.00 positions added, less .96 positions eliminated.*
 - *1.00 FTE contract position, a Special Events and Education Coordinator at the Arboretum funded by the Arts and Recreation Foundation of Overland Park (ARFOP);*
 - *0.50 FTE Engineering Technician position in the Planning and Development Services Division; and*
 - *0.50 FTE Customer Service Clerk position in the Code Enforcement Division.*

In addition, wages and benefits were examined and ongoing programmatic adjustments are being made to ensure personal service costs remain stable. The budgeted compensation program for 2014 includes salary adjustments for employees of 2%. This compensation package will include full step increases for eligible public safety employees and a market and merit package for non-step employees.

In addition, adjustments to personnel benefits continue. Health insurance continues to be restructured to a consumer-drive plan which requires increasing amounts of financial and health-management participation by employees.

Commodities and Contractual Services:

The 2014 budget includes strategic adjustments in some department operating budgets for commodities and contractual services. Increases were driven primarily by external forces, specifically fuel and equipment maintenance in the Fire Department, additional Fire Department training, funding for a Medical Director to support the City's EMS services and water usage in the Parks Department. The Public Works Department's budget for electricity was reduced due to the City's purchase of lease KCP&L streetlights, which will result in a significant long-term operational savings.

Equipment Investment:

The 2014 budget increases investment in operating capital equipment by \$400,000 to an amount of \$2.4 million. Areas of emphasis are in Public Safety, Public Works, Parks, Recreation and Information Technology. Equipment replacement had been constrained to the most critical of replacement needs since 2008.

PRIORITY: PROVIDING CONTINUED INVESTMENT IN INFRASTRUCTURE AND INFRASTRUCTURE MAINTENANCE

◆ 2014 Capital Projects \$41,067,000

The City continues investing in infrastructure improvements. In 2014, \$41,067,000 of capital improvements are planned. Of this amount, \$12.9 million of projects are financed through city resources, while the remaining \$28.2 million of funds are intergovernmental, developer or private funds. Several improvements to residential street, thoroughfare, traffic signal and storm drainage infrastructure are included in the 2014 program. Other capital projects include parks and recreation projects, and equipment and technology upgrades.

Additional information regarding the capital improvement program can be found beginning on page 7.1.

◆ 2014 Maintenance Program \$16,700,000

The City's infrastructure maintenance program is funded at \$16,700,000 in 2014. This is an increase of \$4.5 million from the 2013 budget level, including an additional \$800,000 for street maintenance. The 2014 budget for infrastructure maintenance is consistent with the City's five-year strategic plan to enhance funding for maintenance, an area which was cut significantly in 2008-2012 due to budgetary constraints.

As part of the five-year financial plan adopted in 2012, the City anticipates increasing infrastructure maintenance funding annually through 2016 in order to return the maintenance program to a level that adequately addresses the City's infrastructure maintenance needs.

Additional information regarding the maintenance program can be found beginning on page 8.1.

ENHANCEMENTS

PRIORITY: PROVIDING QUALITY PUBLIC SAFETY AND SAFE NEIGHBORHOODS

◆ Addition of Two Full-Time Fire Emergency Medical Personnel (Fire) \$85,670

The addition of two full-time Emergency Medical positions are included in the 2014 Budget. These positions will improve the Fire Department's ability to respond to increasing call demand for emergency medical requests, while reducing the need for larger fire apparatus to respond to Emergency Medical Services call. The two positions, a Lieutenant and a Paramedic, will staff a small squad vehicle which can be easily relocated to various points throughout the City in response to changing call demand. Net increase in budget is \$85,670. In addition, \$50,000 of departmental funding has been reallocated to service enhancement, for a total investment of \$135,670.

◆ Fire Department Medical Director \$20,000

Recently Overland Park and nine other jurisdictions in Johnson County entered into an Interlocal Agreement for a full-time medical director to oversee the Emergency Medical Services (EMS) programs for these departments. Previously, a part-time medical director was utilized. Due the increasing demand for EMS calls in the County, a full-time medical director

was needed to provide the necessary support as well as develop protocols to meet the increasing and varied demands on EMS. The Medical Director is responsible for developing, coordinating, and overseeing procedures performed in providing pre-hospital medical care. \$20,000 of additional funding supports the City's enhance contribution to the cross-jurisdictional medical director.

- ◆ Addition of One Full-Time Records Technician (Police) \$58,679
The addition of one full-time Police Records Technician is included in the 2014 Budget. In 2013, the Johnson County District Attorney implemented a new policy requiring all information related to criminal cases submitted when filing of charges in order for the case to be reviewed. This policy resulted in the workload of the Police Records Unit increasing by over 50%. The additional Records Technician will be added to reassigned existing departmental resources to meet the increased evidentiary requirements.
- ◆ Addition of Two Part-Time Positions in Planning and Development Services \$10,000
Within the last year, development activity has recovered to close to pre-recession levels, straining the personnel resources of the Planning and Development Services Department, which was reduced by 25% in 2010-2012 due to the recession (reduced by 23 FTEs). The addition of a half -time Engineering Technician will increase the City's capacity to timely process and review development requests, including filing, platting and permitting. The addition of a half-time Customer Service Clerk in the Community Services Division which provide enhanced service to citizens and serve as administrative support for the Code Enforcement Division. The net cost of these positions is \$42,135. \$32,135 of resources have been reallocated within the department, with \$10,000 of enhanced funding allocated for 2014.

PRIORITY: PROVIDING EXCELLENT PARKS, RECREATION AND CULTURAL AMENITIES

- ◆ Addition of Special Events and Education Coordinator (Parks) \$55,018
The addition of contract position at the Overland Park Arboretum and Botanical Gardens of a Special Events and Education Coordinator. This position will be responsible for developing, planning and coordinating special events, educational classes, and programs. Funding for this position will come from the Arts and Recreation Foundation of Overland Park (ARFOP).

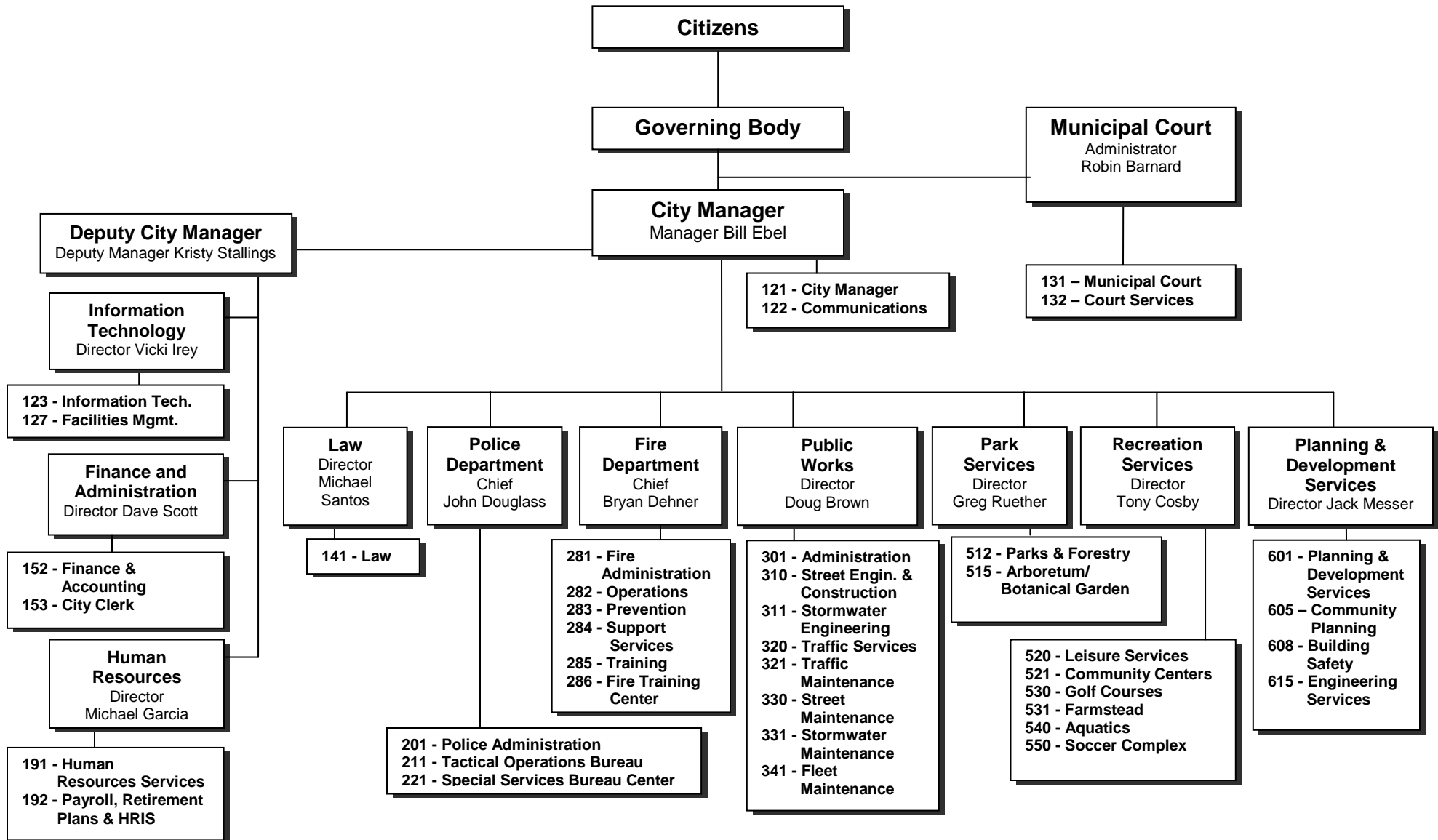
PRIORITY: PROVIDING TRANSPARENCY, EDUCATION AND ENGAGEMENT WITH CITIZENS

- ◆ Enhanced Production of Multimedia Citizen Engagement and Education Materials \$28,000
The 2014 Budget includes enhanced funding for professionally produced governmental communications materials, especially videos. These materials will be used to inform and educate citizens, market services, activities and amenities, and enhance transparency and citizen engagement opportunities. Materials will be delivered via social media, the Internet, the local government cable channel, and traditional television outlets.

CITY OF OVERLAND PARK

Organizational Chart

Includes Cost Center Numbers



CITY OF OVERLAND PARK

DIVISION BY GOAL AREA

Finance & Administration (100's)	Public Safety (200's)	Public Works (300's)	Community Development (500's & 600's)
<i>Mayor & Council</i> 111 Mayor & Council <i>City Manager's Office</i> 121 City Manager's Office 122 Communications Division <i>Information Technology</i> 123 Information Technology 127 Facilities Management & Operations <i>Municipal Court</i> 131 Municipal Court 132 Court Services <i>Law</i> 141 Law <i>Finance & Administration</i> 152 Finance 153 City Clerk <i>Human Resources</i> 191 Human Resources 192 Payroll/Retirement Plans/HRIS	<i>Police Department</i> 201 Police Administration 211 Tactical Operations Bureau 221 Special Services Bureau <i>Fire Department</i> 281 Fire Administration 282 Operations 283 Prevention 284 Support Services 285 Training 286 Fire Training Center	<i>Public Works</i> 301 Public Works Administration 310 Street Engineering & Construction 311 Stormwater Engineering 320 Traffic Services Division 321 Traffic Maintenance 330 Street Maintenance 331 Stormwater Maintenance 341 Fleet Maintenance	<i>Parks & Recreation</i> 512 Parks & Forestry 515 Arboretum Botanical Gardens 520 Leisure Services 521 Community Centers 530 Golf Courses 531 Deanna Rose Children's Farmstead 532 St. Andrews Golf Course Maintenance 533 Skyes/Lady Golf Course Maintenance 540 Aquatics 550 Soccer Complex <i>Planning & Development Services</i> 601 Planning & Development Services 605 Community Planning 608 Building Safety 615 Engineering Services

CITY OF OVERLAND PARK
GOAL AREA PERSONNEL SCHEDULE BY COST CENTER
BY FULL TIME EQUIVALENT (FTE)

PERSONNEL SUMMARY BY GOAL AREA

<u>ALL FUNDS</u> Goal Area	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Finance, Administration & Econ. Dev.	121	8.16	123	6.64	1	0	0	0	124	6.60
Public Safety	454	18.21	457	19.29	-2	0	3	0	458	19.29
Public Works	128	5.47	127	5.47	0	0	2	-0.96	129	4.51
Community Development	123	142.00	122	143.77	0	0	0	2	122	145.78
TOTAL	826	173.84	829	175.17	-1	0	5	1.04	833	176.18

PERSONNEL SUMMARY BY DEPARTMENT

<u>ALL FUNDS</u>	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Mayor and Council	13	0.00	13	0.00	0	0	0	0	13	0.00
City Manager's Office/Communications	7	0.98	7	0.98	0	0	0	0	7	0.98
Information Technology	32	0.50	32	0.50	1	0	0	0	33	0.50
Municipal Court	25	1.32	25	1.76	0	0.00	0	0	25	1.72
Law	12	1.02	12	1.02	0	0	0	0	12	1.02
Finance, Budget and Administration	19	2.38	19	2.38	0	0	0	0	19	2.38
Human Resources	13	1.96	15	0.00	0	0	0	0	15	0.00
Police	300	17.46	303	18.54	-2	0	1	0	302	18.54
Fire	154	0.75	154	0.75	0	0	2	0	156	0.75
Public Works	128	5.47	127	5.47	0	0	2	-0.96	129	4.51
Park Services	26	16.39	27	18.63	0	0	0	1	27	19.64
Recreation Services	30	122.66	28	122.69	0	0	0	0	28	122.69
Planning and Development Services	67	2.95	67	2.45	0	0	0	1	67	3.45
TOTAL	826	173.84	829	175.17	-1	0	5	1.04	833	176.18

PERSONNEL SCHEDULE BY COST CENTER

	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
GENERAL FUND										
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
FINANCE AND ADMINISTRATION GOAL AREA										
City Manager's Office										
Mayor and Council	13	0.00	13	0.00					13	0.00
City Manager	5	0.00	5	0.00					5	0.00
Communications	2	0.98	2	0.98					2	0.98
City Manager's Office	20	0.98	20	0.98	0	0.00	0	0.00	20	0.98
Information Technology										
Information Technology	21	0.50	21	0.50	1 ¹				22	0.50
Facilities Management	11	0.00	11	0.00					11	0.00
Information Technology	32	0.50	32	0.50	1	0.00	0	0.00	33	0.50
Municipal Court										
Municipal Court	19	1.32	19	1.76					19	1.72
Court Services	5	0.00	5	0.00	1 ²				6	0.00
Municipal Court	24	1.32	24	1.76	1	0.00	0	0.00	25	1.72
Law										
Law	12	1.02	12	1.02					12	1.02
Law	12	1.02	12	1.02	0	0.00	0	0.00	12	1.02

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
<u>GENERAL FUND</u>	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Finance, Budget and Admin.										
Finance and Accounting	12	1.60	12	1.60					12	1.60
City Clerk	7	0.78	7	0.78					7	0.78
Finance, Budget and Admin.	19	2.38	19	2.38	0	0.00	0	0.00	19	2.38
Human Resources										
Human Resources	7	1.96	11	0.00					11	0.00
Payroll	6	0.00	4	0.00					4	0.00
Human Resource	13	1.96	15	0.00	0	0.00	0	0.00	15	0.00
FINANCE AND ADMINISTRATION	120	8.16	122	6.64	2	0	0	0	124	6.60
PUBLIC SAFETY GOAL AREA										
Police Department										
Police Administration	5	0.00	22	0.00					6	0.00
Tactical Operations Bureau	190	15.49	190	16.57	-2 ^{1, 3}				193	16.57
Special Services Bureau	104	1.97	90	1.97	1 ⁴		1 ⁵		103	1.97
Police Department	299	17.46	302	18.54	-1	0.00	1	0.00	302	18.54
Fire Department**										
Fire Administration			7	0.00					7	0.00
Fire Operations			135	0.00			2 ⁶		137	0.00
Fire Prevention			6	0.00					6	0.00
Fire Support Services			0	0.75					0	0.75
Fire Training			6	0.00					6	0.00
Fire Department	0	0.00	154	0.75	0	0.00	2	0.00	156	0.75
PUBLIC SAFETY	299	17.46	456	19.29	-1	0.00	3	0.00	458	19.29
PUBLIC WORKS GOAL AREA										
Public Works Department										
Public Works Administration	11	0.00	11	0.00					11	0.00
Street Engineering	22	1.42	22	1.42					22	1.42
Traffic Services	13	0.00	13	0.00					13	0.00
Traffic Maintenance	16	0.00	16	0.00					16	0.00
Street Maintenance	42	2.22	35	1.74					35	1.74
Fleet Maintenance	0	0.00	7	0.48			1 ⁷	-0.48 ⁷	8	0.00
Public Works	104	3.64	104	3.64	0	0.00	1	-0.48	105	3.16
PUBLIC WORKS	104	3.64	104	3.64	0	0.00	1	-0.48	105	3.16
COMMUNITY DEVELOPMENT GOAL AREA										
Park Services										
Parks and Forestry	22	7.31	23	7.31					23	7.59
Arboretum	4	9.08	4	11.32			1 ⁸		4	12.05
Park Services	26	16.39	27	18.63	0	0.00	0	1.00	27	19.64
Recreation Services										
Leisure Services	5	1.15	6	1.08					6	1.10
Community Centers	3	44.61	3	44.66					3	45.78
Arts Commission	1	0.00	0	0.00					0	0.00
Farmstead	5	23.80	5	23.85					5	23.85
Aquatics	1	35.27	1	35.27					1	35.27
Recreation Services	15	104.83	15	104.86	0	0.00	0	0.00	15	106.00

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
<u>GENERAL FUND</u>	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Planning and Development Services										
Planning and Development	17	0.65	17	0.65			0.50	¹	17	1.15
Community Planning	18	1.20	17	1.20			0.50	²	17	1.70
Building Safety	20	1.10	21	0.60					21	0.60
Engineering Services	9	0.00	9	0.00					9	0.00
Planning and Development Services	64	2.95	64	2.45	0	0.00	0	1.00	64	3.45
COMMUNITY DEVELOPMENT	105	124.17	106	125.94	0	0.00	0	2.00	106	129.09
TOTAL - General Fund	628	153.43	788	155.51	1	0.00	4	1.52	793	158.14

	2012 Budget		2013 Budget		Changes since 2012 Budget		Changes for 2013 Budget		2013 Budget	
<u>FIRE SERVICE FUND**</u>	Fire Fund		General Fund		Fire Fund		Fire Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC SAFETY GOAL AREA										
Fire Department**										
Fire Administration	6	0.00	0	0.00					0	0.00
Fire Operations	135	0.00	0	0.00					0	0.00
Fire Prevention	7	0.00	0	0.00					0	0.00
Fire Support Services	0	0.75	0	0.00					0	0.00
Fire Training	6	0.00	0	0.00					0	0.00
Fire Department	154	0.75	0	0.00	0	0.00	0	0.00	0	0.00
PUBLIC SAFETY- Fire Service Fund	154	0.75	0	0.00	0	0.00	0	0.00	0	0.00

	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
<u>STORMWATER UTILITY</u>	Stormwater Fund		Stormwater Fund		Stormwater Fund		Stormwater Fund		Stormwater Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC WORKS GOAL AREA										
Public Works Department										
Stormwater Engineering	6	0.00	5	0.00			1	³	6	0.00
Stormwater Maintenance	18	1.83	18	1.83			-0.48	⁷	18	1.35
Public Works	24	1.83	23	1.83	0	0.00	1	-0.48	24	1.35
COMMUNITY DEVELOPMENT GOAL AREA										
Planning and Development Services										
Engineering Services	2	0.00	2	0.00					2	0.00
Planning and Development Services	2	0.00	2	0.00	0	0.00	0	0.00	2	0.00
TOTAL - Stormwater Fund	26	1.83	25	1.83	0	0.00	1	-0.48	26	1.35

	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
<u>GOLF COURSE FUND</u>	Golf Fund		Golf Fund		Golf Fund		Golf Fund		Golf Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Parks and Recreation										
Golf Course Administration	13	8.56	2	0.77					2	0.00
St. Andrews Golf Course	0	0.00	3	3.08					3	3.08
Skyles/Lady Golf Course	0	0.00	6	4.62					6	4.62
Parks and Recreation	13	8.56	11	8.47	0	0.00	0	0.00	11	7.70
COMMUNITY DEVELOPMENT - Golf	13	8.56	11	8.47	0	0.00	0	0.00	11	7.70

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
<u>SOCCER OPERATIONS</u>	TGT Funds		TGT Funds		TGT Funds		TGT Funds		TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Parks and Recreation										
Soccer Complex	2	9.27	2	9.36					2	8.99
Parks and Recreation	2	9.27	2	9.36	0	0.00	0	0.00	2	8.99
COMMUNITY DEVELOPMENT - Soccer	2	9.27	2	9.36	0	0.00	0	0.00	2	8.99

	2012 Budget		2013 Budget		Changes since 2013 Budget		Changes for 2014 Budget		2014 Budget	
<u>INTERGOVERNMENTAL</u>	TGT Funds		TGT Funds		TGT Funds		TGT Funds		TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
FAED GOAL AREA										
Municipal Court										
ADSAP (Court Services)	1	0.00	1	0.00	-1	2			0	0.00
Municipal Court	1	0.00	1	0.00	-1	0.00	0	0.00	0	0.00
PUBLIC SAFETY GOAL AREA										
Police Department										
Mid-American Regional Council's Terror	1	0.00	1	0.00	-1	4			0	0.00
Police Department	1	0.00	1	0.00	-1	0.00	0	0.00	0	0.00
COMMUNITY DEVELOPMENT GOAL AREA										
Planning and Development Services										
Community Development Block Grant	1	0.00	1	0.00					1	0.00
Planning and Development Services	1	0.00	1	0.00	0	0.00	0	0.00	1	0.00
TOTAL - Intergovernmental Funding	3	0.00	3	0.00	-1	0.00	0	0.00	1	0.00

TOTAL - All Funds	826	173.84	829	175.17	-1	0.00	5	1.04	833	176.18
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FOOTNOTES TO GOAL AREA PERSONNEL SCHEDULE

Full-time totals include City Council members.

* The number of part-time and seasonal positions in some cost centers may vary from year to year.

**Beginning with the 2013 Budget, all Fire Department positions have been transferred from the Fire Service Fund to the General Fund.

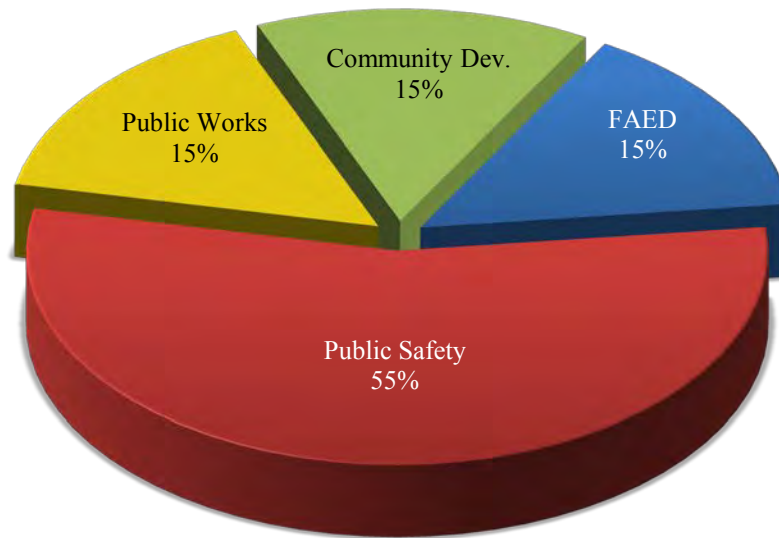
Personnel adjustments made to 2013 from those reported in the 2013 Budget include:

- 1 One full-time police position transferred to IT to support Police hardware and software applications.
- 2 Substance Abuse Specialist Position transferred from ADSAP Fund (non-budgeted) to the General Fund. In accordance with state statute changes, the ADSAP fund is no longer in use.
- 3 Eliminated one full-time Police Captain position.
- 4 Transferred Police Captain position from MARC task force to General Fund.

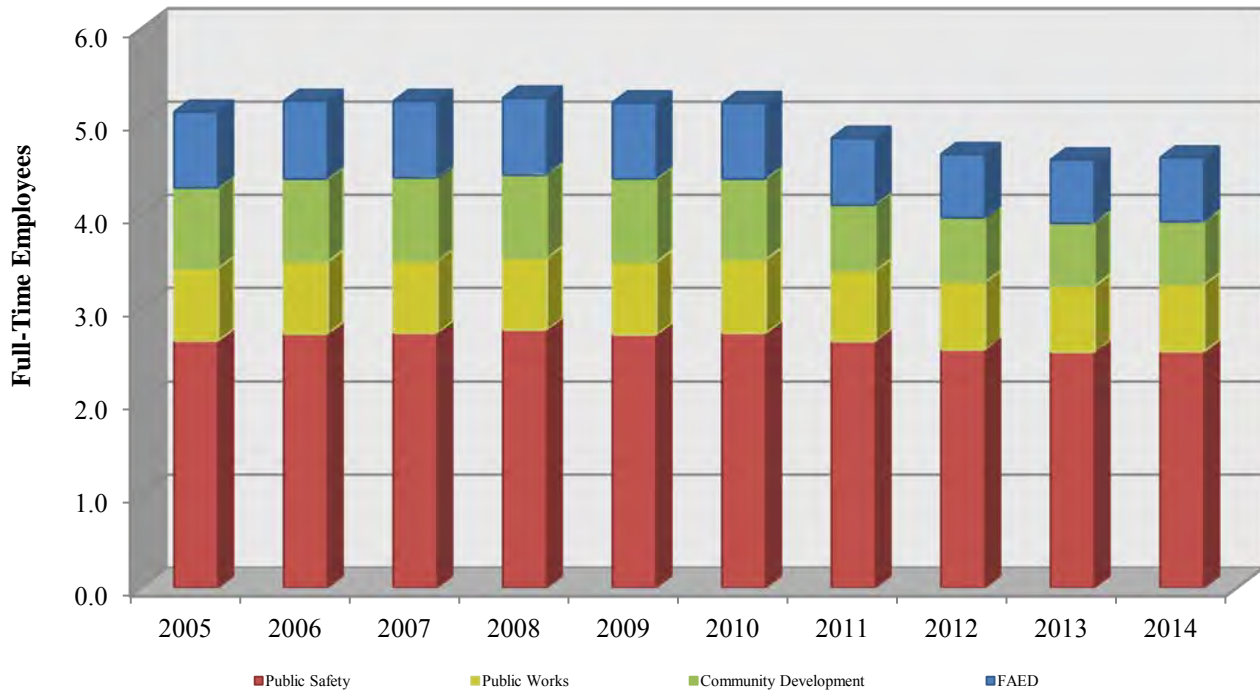
Personnel Adjustments in the 2014 Budget include:

- 5 Addition of one full-time Records Technician position.
- 6 Addition of one full-time EMS Lieutenant position and one full-time Paramedic position.
- 7 Converted part-time Laborer (cc331) and part-time Parts Room Clerk (cc341) into one full-time Inventory Control Clerk position.
- 8 Addition of a contract Special Events and Education Program Coordinator position, reimbursed by the Friends of the Arboretum.
- 1 Addition of part-time Engineering Technician position.
- 2 Addition of part-time Customer Service Clerk.
- 3 Addition of one full-time Construction Inspector.

**2014 Budget
Full-Time Employees by Goal Area**



**Full-Time Employees
Per Thousand Population by Goal Area**



PERFORMANCE MEASUREMENT INITIATIVE

In the early 2000's, the City of Overland Park began development of an organizational Performance Measurement System. This initiative included identifying and incorporating organizational performance measures as part of our management system. Even though the City has gathered workload measures for several years, the performance measurement information now gathered is has been integrated into a broader, organization-wide performance management system. These measures are used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.

Components of the Performance Management System are included in the 2014 Budget document: select performance measures, program and purpose statements, goals for 2014 and recent accomplishments. The selected information is designed to monitor the outcome of program services, to determine whether or not the purpose of a program is being achieved and if programs are consistent with the long-term objectives of the City. Outcomes are evaluated based on workload, effectiveness and efficiency. 2012 performance results, 2013 projections and 2014 targets are reported in the 2014 Budget document.

The performance measurement information included in the budget document represents selected key measures for each department. This information is by no means the full extent of our performance measurement system. Departments and supporting divisions continue to gather and evaluate other performance-related data to help them manage and allocate their resources to improve the productivity of their operations.

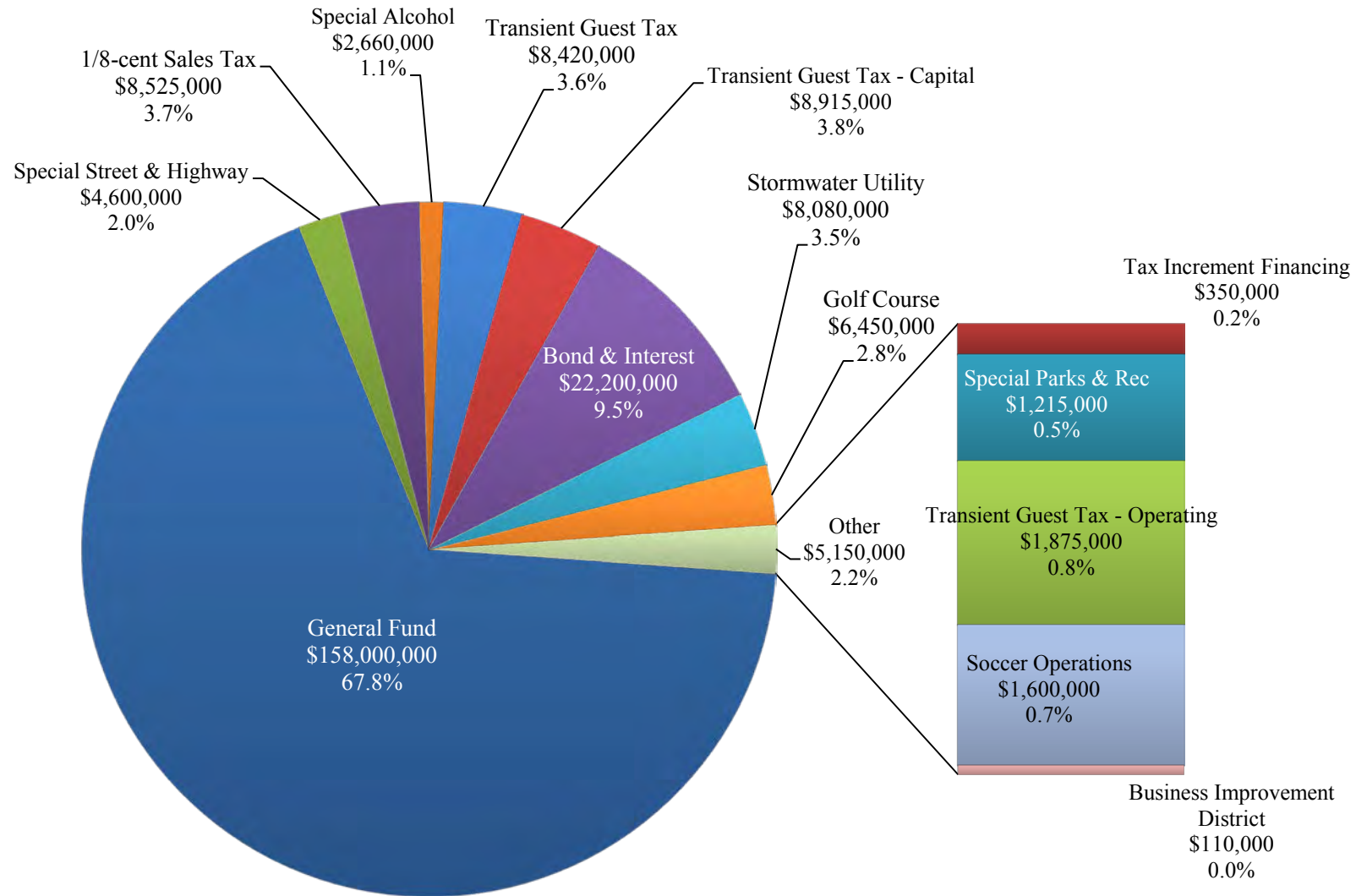
The Performance Management System continues to evolve as we continue to revamp and refine programs, services and performance measures, as well as improve the systematic capture of reliable data to support an objective evaluation of the outcome of our performance.

Key information included about each cost center includes:

- Program Description – A description of each cost center that briefly outlines its functions and responsibilities.
- Department Organizational Chart – The City is organized by cost centers. This organizational chart illustrates how cost centers relate to each other and to departments.
- Mission – A narrative that defines the purpose or goal of each cost center.
- Goals for 2014 - Aspects of the cost centers' work plan that will direct the cost centers' efforts in the upcoming year.
- Program Accomplishments – Recent accomplishments of each cost center.
- Key Performance Measures – Information and data used to determine the success of key services performed to accomplish each cost center's goal or purpose and to determine the workload of the cost center.

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2014 BUDGETED FUNDS



2014 Budget = \$233,000,000

CITY OF OVERLAND PARK SUMMARY OF THE 2014 BUDGET

BUDGETED REVENUES	General Fund	Special St. & Highway	1/8-Cent for Street Improv.	Special Parks & Recreation	Special Alcohol Control	Transient Guest Tax		
						Operating	Capital Improvements	TGT Fund
County Collected and Distributed	\$34,772,000							
State Collected - County Distributed	-							
State Collected and Distributed Grant Revenue	65,348,700	4,500,000	5,556,250	1,050,000	1,050,000			8,420,000
City Collected Revenue	29,479,300	5,000	33,750	5,000	10,000	3,890	489,440	0
Total Current Revenue	129,600,000	4,505,000	5,590,000	1,055,000	1,060,000	3,890	489,440	8,420,000
Transfers	400,000					1,871,110	6,105,560	
Resources From Prior Year	28,000,000	95,000	2,935,000	160,000	1,600,000	0	2,320,000	0
Total Revenues	\$158,000,000	\$4,600,000	\$8,525,000	\$1,215,000	\$2,660,000	\$1,875,000	\$8,915,000	\$8,420,000

BUDGETED EXPENDITURES

BY GOAL AREA

Finance & Administration	\$17,637,389	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Safety	51,467,872	0	0	0	51,383	0	0	0
Public Works	13,045,648	0	0	0	0	0	0	0
Community Development	17,086,111	0	0	0	0	0	0	0
	99,237,020	0	0	0	51,383	0	0	0
Contracts with outside agencies	1,912,980	0	0	0	950,000	1,871,110	400,000	0
Maintenance	5,150,000	4,550,000	1,000,000	550,000	0	0	0	0
Debt Service	0	0	0	0	0	0	0	5,613,330
Capital Improvements	0	0	6,875,000	200,000	0	0	0	0
Citywide Contingency	3,500,000	50,000	0	0	1,658,617	3,890	3,130	0
Transfers	48,200,000	0	650,000	465,000	0	0	8,511,870	2,806,670
Total Expenditures by Goal Area	\$158,000,000	\$4,600,000	\$8,525,000	\$1,215,000	\$2,660,000	\$1,875,000	\$8,915,000	\$8,420,000

BY CATEGORY

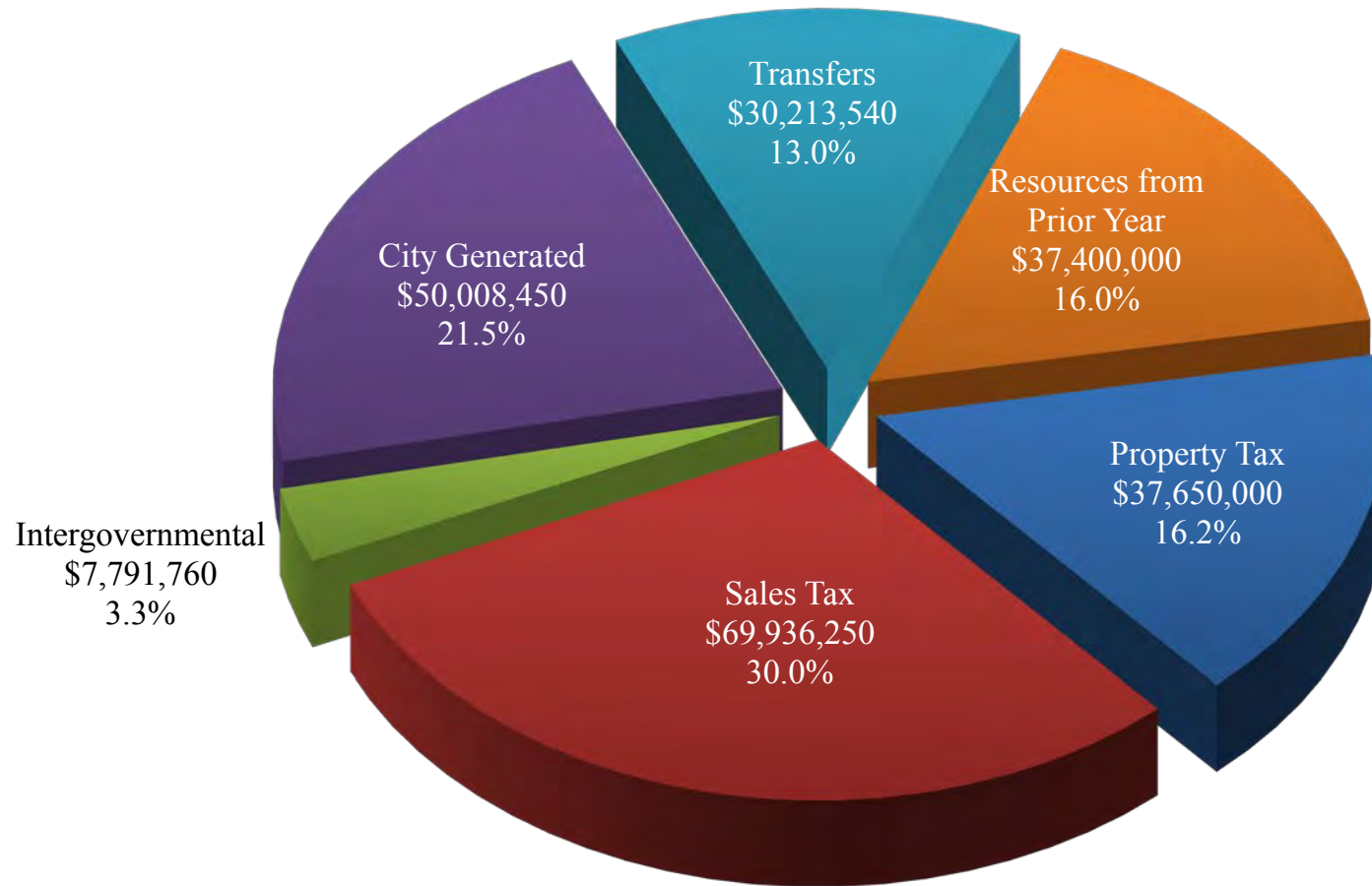
Personal Services	\$80,189,000	\$0	\$0	\$0	\$5,383	\$0	\$0	\$0
Commodities	4,756,348	-	-	-	21,000	-	-	-
Contractual Services	12,196,032	-	-	-	15,000	-	-	-
Capital Outlay	2,095,640	-	-	-	10,000	-	-	-
	99,237,020	-	-	-	51,383	-	-	-
Contracts with outside agencies	1,912,980	-	-	-	950,000	1,871,110	400,000	-
Maintenance	5,150,000	4,550,000	1,000,000	550,000	-	-	-	-
Debt Service	-	-	-	-	-	-	-	5,613,330
Capital Improvements	-	-	6,875,000	200,000	-	-	-	-
Citywide Contingency	3,500,000	50,000	-	-	1,658,617	3,890	3,130	-
Transfers	48,200,000	-	650,000	465,000	-	-	8,511,870	2,806,670
Total Expenditures by Category	\$158,000,000	\$4,600,000	\$8,525,000	\$1,215,000	\$2,660,000	\$1,875,000	\$8,915,000	\$8,420,000

CITY OF OVERLAND PARK

SUMMARY OF THE 2014 BUDGET, CONT.

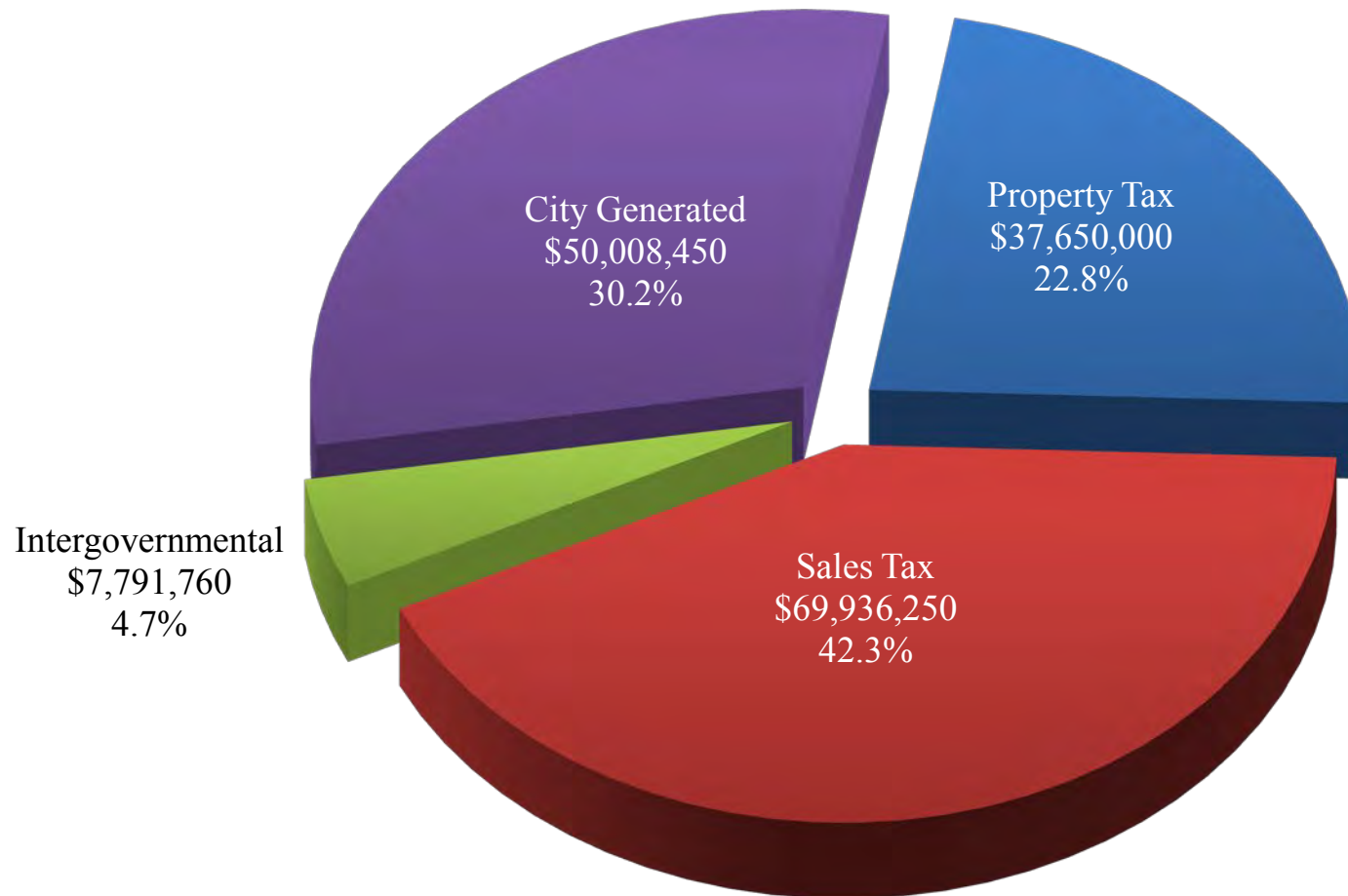
	Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Improvement District	Tax Increment Financing	Total All Budgeted Funds	Capital/Maint. Projects	Total All Funds
<u>BUDGETED REVENUES</u>									
County Collected and Distributed	\$433,000	\$2,855,000				\$143,000	\$38,203,000	\$11,862,000	\$50,065,000
State Collected - County Distributed		0					0	0	0
State Collected and Distributed		0				150,000	86,074,950	17,000,000	
Grant Revenue							0	0	0
City Collected Revenue	85,130	4,045,000	5,850,000	1,340,000	110,000	57,000	41,513,510	3,090,000	44,603,510
Total Current Revenue	518,130	6,900,000	5,850,000	1,340,000	110,000	350,000	165,791,460	31,952,000	94,668,510
Transfers	21,431,870		0	0			29,808,540	25,815,000	55,623,540
Resources From Prior Year	250,000	1,180,000	600,000	260,000	0	0	37,400,000	0	37,400,000
Total Revenues	\$22,200,000	\$8,080,000	\$6,450,000	\$1,600,000	\$110,000	\$350,000	\$233,000,000	\$57,767,000	\$187,692,050
<u>BUDGETED EXPENDITURES</u>									
<u>BY GOAL AREA</u>									
Finance & Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$17,637,389	\$0	\$17,637,389
Public Safety	0	0	0	0	0	0	51,519,255	0	51,519,255
Public Works	0	3,323,918	0	0	0	0	16,369,566	0	16,369,566
Community Development	0	190,598	4,884,596	1,055,485	0	0	23,216,790	0	23,216,790
	0	3,514,516	4,884,596	1,055,485	0	0	108,743,000	0	108,743,000
Contracts with outside agencies	0	0	0	0	110,000	350,000	5,594,090	0	5,594,090
Maintenance	0	975,000	100,000	0	0	0	12,325,000	16,700,000	29,025,000
Debt Service	21,750,000	0	0	0	0	0	27,363,330	0	27,363,330
Capital Improvements	0	1,610,000	0	0	0	0	8,685,000	41,067,000	49,752,000
Citywide Contingency	450,000	1,780,484	1,215,404	244,515	0	0	8,906,040	0	8,906,040
Transfers	0	200,000	250,000	300,000	0	0	61,383,540	0	61,383,540
Total Expenditures by Goal Area	\$22,200,000	\$8,080,000	\$6,450,000	\$1,600,000	\$110,000	\$350,000	\$233,000,000	\$57,767,000	\$290,767,000
<u>BY CATEGORY</u>									
Personal Services	\$0	\$2,366,349	\$1,100,783	492,485	\$0	\$0	\$84,154,000	\$0	\$84,154,000
Commodities	-	290,665	521,780	195,000	-	-	5,784,793	0	5,784,793
Contractual Services	-	592,502	3,262,033	368,000	-	-	16,433,567	0	16,433,567
Capital Outlay	-	265,000	-	-	-	-	2,370,640	0	2,370,640
	-	3,514,516	4,884,596	1,055,485	-	-	108,743,000	0	108,743,000
Contracts with outside agencies	-	-	-	-	110,000	350,000	5,594,090	0	5,594,090
Maintenance	-	975,000	100,000	-	-	-	12,325,000	16,700,000	29,025,000
Debt Service	21,750,000	-	0	-	-	-	27,363,330	0	27,363,330
Capital Improvements	-	1,610,000	-	-	-	-	8,685,000	41,067,000	49,752,000
Citywide Contingency	450,000	1,780,484	1,215,404	244,515	-	-	8,906,040	0	8,906,040
Transfers	-	200,000	250,000	300,000	-	-	61,383,540	0	61,383,540
Total Expenditures by Category	\$22,200,000	\$8,080,000	\$6,450,000	\$1,600,000	\$110,000	\$350,000	\$233,000,000	\$57,767,000	\$290,767,000

2014 TOTAL REVENUE BY SOURCE ALL BUDGETED FUNDS



2014 Total Revenue = \$233,000,000

2014 CURRENT CITY REVENUE BY SOURCE ALL BUDGETED FUNDS



2014 Current Revenue = \$165,386,460

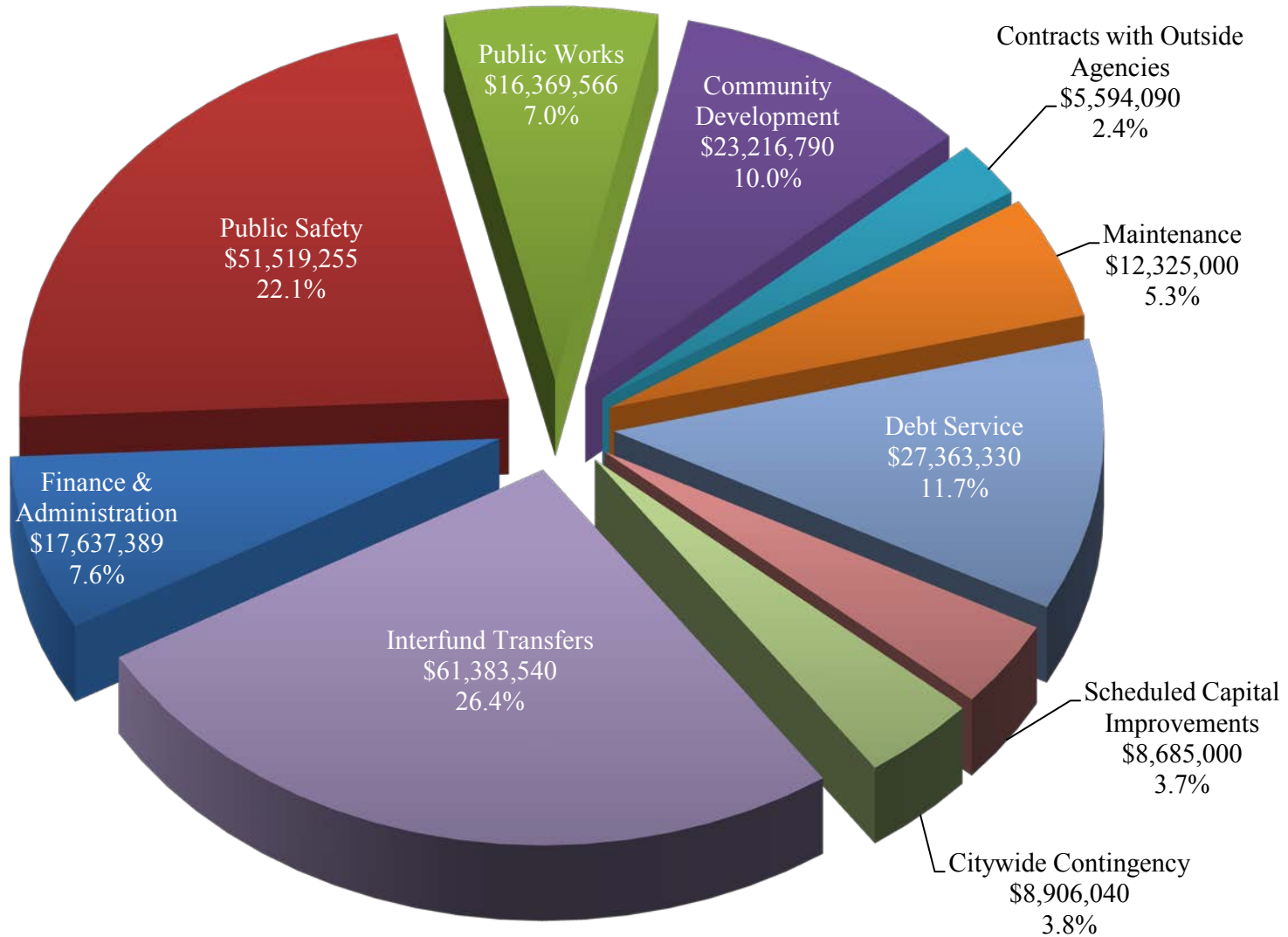
CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF REVENUE

	2011	2012	Estimated 2013	Budgeted 2014
BEGINNING BALANCE	\$33,168,364	\$27,017,672	\$32,559,336	\$37,400,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	\$22,644,525	\$33,304,013	\$33,289,000	\$33,765,000
Motor Vehicle Tax	2,473,937	2,563,498	2,685,000	3,485,000
Special Assessments Tax	1,069,205	437,425	350,000	425,000
Delinquent Tax Collections	366,154	769,441	620,000	400,000
Delinquent Special Assessments	9,685	11,008	20,773	8,000
Rental Excise Tax	35,039	37,750	35,000	40,000
Special Weed & Sewer Tax	65,914	91,026	75,000	80,000
	<u>26,664,459</u>	<u>37,214,161</u>	<u>37,074,773</u>	<u>38,203,000</u>
<u>State Collected and Distributed</u>				
Sales Tax-City	46,553,901	47,715,776	49,009,591	50,156,250
Sales Tax-Countywide	11,449,461	12,679,957	12,912,399	13,200,000
Sales Tax-Public Safety	2,862,417	3,169,989	3,217,231	3,290,000
Sales Tax-Public Safety II	2,862,417	3,169,989	3,217,231	3,290,000
Gasoline Tax	4,480,469	4,491,558	4,500,000	4,500,000
State Highway Commission	68,664	68,711	68,600	68,700
Transient Guest Tax	7,451,593	7,772,500	7,920,500	8,420,000
Machinery and Equipment Reimbursement	0	0	0	0
Liquor Tax	3,010,896	3,220,962	3,150,000	3,150,000
	<u>78,739,818</u>	<u>82,289,442</u>	<u>83,995,552</u>	<u>86,074,950</u>
<u>City Collected</u>				
Franchise Taxes:	<u>10,386,572</u>	<u>10,295,175</u>	<u>10,418,700</u>	<u>11,194,100</u>
Park and Recreation Revenues:				
Golf Course Receipts	2,885,737	5,125,017	4,864,591	5,845,910
Municipal Pool Revenue	848,811	852,134	867,400	950,000
Leisure Service Revenue	2,819,540	2,804,484	2,796,000	2,885,500
Soccer Complex Revenue	1,227,633	1,456,019	1,232,398	1,337,400
Arts Commission Revenue	17,766	25,083	18,500	25,000
Arboretum Revenue	36,163	52,531	143,000	148,000
Deanna Rose Farmstead Revenue	1,262,043	1,265,430	1,333,000	1,344,000
	<u>9,097,693</u>	<u>11,580,698</u>	<u>11,254,889</u>	<u>12,535,810</u>

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF REVENUE

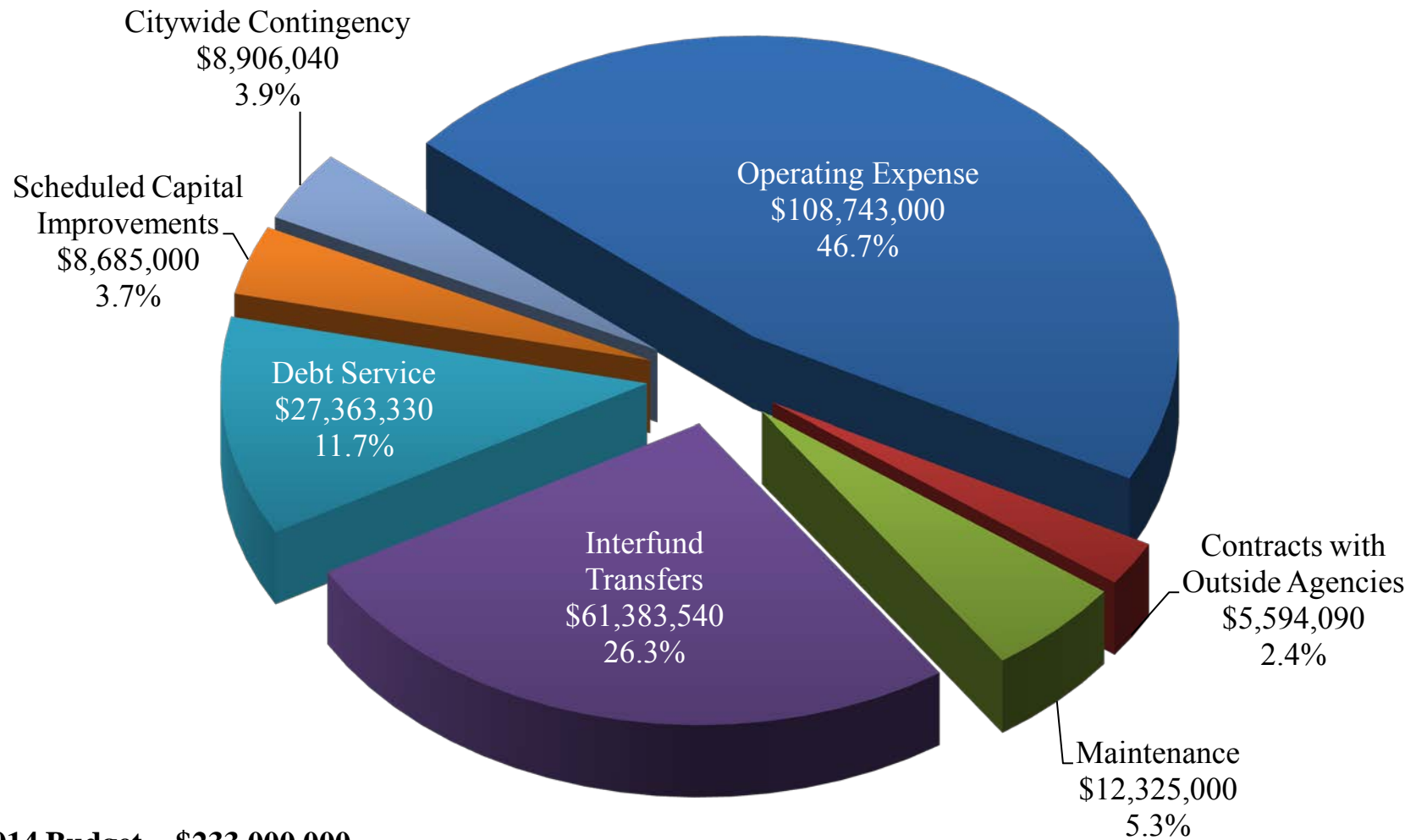
	2011	2012	Estimated 2013	Budgeted 2014
<u>City Collected (Continued)</u>				
Fines:				
Municipal Court	4,117,435	4,053,615	3,663,500	4,209,000
Court Costs	33,569	31,324	45,000	35,000
Alcohol Diversion	584,305	526,787	610,000	550,000
	<u>4,735,309</u>	<u>4,611,726</u>	<u>4,318,500</u>	<u>4,794,000</u>
Licenses, Fees, and Permits:				
Animal Licenses	202,639	189,439	189,205	187,760
Liquor Licenses/CMB Licenses	96,473	59,750	59,340	59,510
Other Licenses and Permits	279,757	335,500	310,940	337,010
Public Safety Permits and Fees	2,080,904	2,115,348	2,058,550	2,147,050
Building Permits	950,253	1,437,653	1,090,250	1,090,360
Plan Review Fees	638,303	1,139,184	1,190,000	790,000
Zoning and Planning Fees	181,876	192,801	170,900	175,000
Business Improvement Service Fees	96,847	103,536	109,000	105,000
Excise Tax/Transitional Revenue	556,831	1,284,219	2,050,000	1,325,000
Other Community Service Fees	97,338	93,348	115,250	96,500
	<u>5,181,221</u>	<u>6,950,778</u>	<u>7,343,435</u>	<u>6,313,190</u>
User Fees (Stormwater Utility Fund)	<u>3,299,877</u>	<u>3,384,592</u>	<u>3,415,000</u>	<u>3,450,000</u>
Interest Earned on Investments:	<u>324,571</u>	<u>635,507</u>	<u>311,122</u>	<u>390,530</u>
Miscellaneous Revenues:	<u>1,926,509</u>	<u>2,084,987</u>	<u>2,098,555</u>	<u>2,430,880</u>
Transfers:				
Transfer from Other Funds	946,857	929,818	725,000	800,000
Transfer from General Fund	25,042,310	21,980,684	18,667,000	20,150,000
Transfer from Capital Projects Fund	7,048,195	177,308	310,533	15,000
Transfer from Special Revenue Funds	533,058	254,448	252,150	250,000
Transfer from Transient Guest Tax Funds	5,086,191	3,174,200	4,567,000	2,806,670
Transfer Guest Tax Capital Improv. Fund	6,209,556	6,338,882	6,262,455	6,191,870
	<u>44,866,167</u>	<u>32,855,340</u>	<u>30,784,138</u>	<u>30,213,540</u>
<u>Total Revenue</u>	<u>\$218,390,560</u>	<u>\$218,920,078</u>	<u>\$223,574,000</u>	<u>\$233,000,000</u>

2014 CITY EXPENDITURES BY GOAL AREA ALL BUDGETED FUNDS



2014 Budget = \$233,000,000

2014 CITY EXPENDITURES BY PURPOSE ALL BUDGETED FUNDS



2014 Budget = \$233,000,000

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF EXPENDITURES

<u>GOAL AREA/COST CENTER</u>	Actual		Estimated	Budgeted
	2011	2012		
<u>Finance & Administration</u>				
Mayor & Council	\$1,129,810	\$1,102,875	1,146,248	\$1,349,182
Convention & Tourism	1,707,993	1,736,228	2,160,110	2,271,110
Economic Development	810,479	762,765	862,154	997,980
City Manager	907,561	883,919	828,340	891,126
Communications	357,630	373,421	397,629	453,378
Information Technology	3,004,625	3,373,450	3,420,900	3,776,240
Facilities Management	3,429,924	3,429,305	3,441,202	3,574,224
Municipal Court	2,119,819	2,120,844	2,209,335	2,315,219
Municipal Court - Alcohol Diversion	397,807	410,741	403,945	548,689
Law	1,463,693	1,468,457	1,361,100	1,527,015
Finance & Accounting	1,168,593	1,116,287	1,223,697	1,335,692
City Clerk	651,947	650,063	679,081	727,487
Human Resources	1,429,986	1,629,078	1,512,491	1,626,399
Payroll	726,878	468,606	426,970	462,738
Total Finance & Administration	19,306,745	19,526,039	20,073,202	21,856,479
<u>Public Safety</u>				
Police Administration	2,389,949	3,508,027	4,189,244	2,432,936
Tactical Operations Bureau	16,919,033	17,380,502	17,523,069	19,177,790
Special Services Bureau	10,395,360	8,638,512	8,351,658	11,315,157
¹ Police Administrative Services	8,249	0	0	0
Fire Service Contracts	1,214,559	1,207,180	1,223,000	1,265,000
Fire Administration	992,991	1,048,173	1,059,329	1,185,959
Fire Operations	14,384,934	14,193,852	13,851,486	15,325,322
Fire Prevention	819,193	600,315	597,658	645,819
Fire Support Services	519,860	528,245	479,877	545,737
Fire Training	697,879	727,050	731,105	797,685
Fire Training Center	32,851	54,046	86,583	92,850
Total Public Safety	48,374,858	47,885,902	48,093,009	52,784,255
<u>Public Works</u>				
Public Works Administration	1,024,546	1,107,741	1,090,733	1,224,882
Street Engineering & Construction	2,267,335	2,176,834	2,274,101	2,477,470
Stormwater Engineering	811,303	738,488	880,530	939,501
Traffic Services	1,345,898	1,345,545	1,411,823	1,527,496
Traffic Maintenance	3,527,081	3,311,154	3,097,105	3,085,506
² Street Maintenance	4,246,034	3,719,627	3,409,493	3,716,509
Stormwater Maintenance	1,859,507	1,817,092	2,021,598	2,384,417
² Fleet Maintenance	0	432	922,453	1,013,785
Total Public Works	15,081,704	14,216,913	15,107,836	16,369,566

**CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF EXPENDITURES**

<u>GOAL AREA/COST CENTER</u>	Actual		Estimated	Budgeted
	2011	2012	2013	2014
<u>Community Development</u>				
Parks & Forestry	2,721,264	2,806,719	2,840,957	3,165,324
Arboretum & Botanical Garden	696,694	838,207	858,508	869,485
³ Leisure Services	618,190	635,491	794,018	843,907
Community Center	1,564,168	1,726,608	1,651,071	1,817,108
³ Arts Commission	160,558	166,794	0	0
Golf Courses	2,592,446	4,987,200	4,500,143	4,884,596
Farmstead	1,518,238	1,485,335	1,609,804	1,698,420
Aquatics	1,336,114	1,319,621	1,277,520	1,364,408
Soccer Complex Operations	1,012,381	1,082,677	1,095,000	1,055,485
Planning & Development Services	1,794,783	2,081,157	1,841,416	2,004,623
Community Planning	1,824,851	1,809,476	1,908,133	1,965,686
Building Safety	1,937,791	1,960,940	2,076,273	2,320,200
Engineering Services	1,125,588	1,084,581	1,164,100	1,227,548
Business Improvement District	100,000	105,310	110,000	110,000
Total Community Development	19,003,066	22,090,116	21,726,943	23,326,790
Total Operating Expenditures and Contracts with Outside Agencies	101,766,373	103,718,970	105,000,990	114,337,090
Maintenance	10,051,334	10,776,852	12,445,000	12,325,000
Debt Service	35,182,587	28,566,029	25,943,667	27,363,330
Capital Improvements	4,307,789	6,883,379	6,059,000	8,685,000
Citywide Contingency	0	0	2,779,238	8,906,040
Transfers	39,583,002	38,735,616	33,946,105	61,383,540
Contributed Capital/Prior Period Adjustme	481,803	(2,320,104)	0	0
Total Non-Operating Expenditures	89,606,515	82,641,772	81,173,010	118,662,910
Total Expenditures	\$191,372,888	\$186,360,742	\$186,174,000	\$233,000,000
ENDING BALANCE	\$27,017,672	\$32,559,336	\$37,400,000	\$0

¹ Beginning in 2011, Police Administrative Services were incorporated into other PD cost centers.

² Beginning in 2013, Fleet Maintenance was broken out from Street Maintenance.

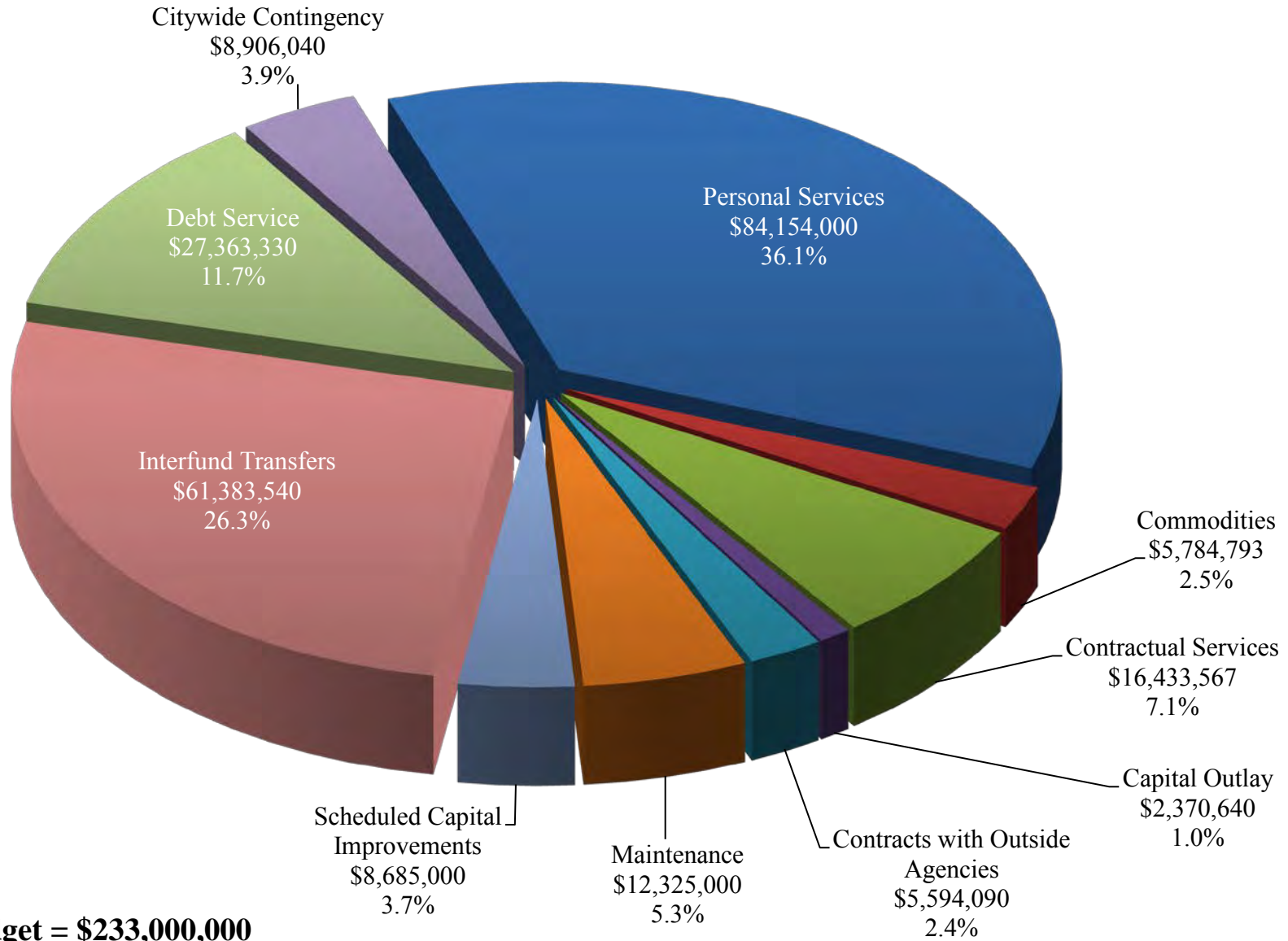
³ Beginning in 2013, Arts Commission has been incorporated into Leisure Services.

**CITY OF OVERLAND PARK
SUMMARY OF EXPENDITURES BY FUND**

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax			Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Imp Dist	Tax Incrmt. Financing	Total All Funds
						Operating	Capital Imp	TGT Fund							
OPERATING EXPENDITURES															
Finance & Administration															
Mayor & Council	\$399,182														\$399,182
City Manager	891,126														891,126
Communications	453,378														453,378
Information Technology	3,776,240														3,776,240
Facilities Management	3,574,224														3,574,224
Municipal Court	2,315,219														2,315,219
Court Services	548,689														548,689
Law	1,527,015														1,527,015
Finance & Accounting	1,335,692														1,335,692
City Clerk	727,487														727,487
Human Resources	1,626,399														1,626,399
Payroll	462,738														462,738
Total Finance & Administration	17,637,389	-	-	-	-	-	-	-	-	-	-	-	-	-	17,637,389
Public Safety															
Police Services:															
Police Administration	2,432,936														2,432,936
Tactical Operations Bureau	19,177,790				51,383										19,229,173
Special Services Bureau	11,263,774														11,263,774
Subtotal Police Services	32,874,500	-	-	-	51,383	-	-	-	-	-	-	-	-	-	32,925,883
Fire Services:															
Fire Administration	1,185,959														1,185,959
Fire Operations	15,325,322														15,325,322
Fire Prevention	645,819														645,819
Fire Support Services	545,737														545,737
Fire Training	797,685														797,685
Fire Training Center	92,850														92,850
Subtotal Police Services	18,593,372	-	-	-	-	-	-	-	-	-	-	-	-	-	18,593,372
Total Public Safety	51,467,872	-	-	-	51,383	-	-	-	-	-	-	-	-	-	51,519,255
Public Works															
Public Works Administration	1,224,882														1,224,882
Street Engineering & Constr.	2,477,470														2,477,470
Stormwater Engineering										939,501					939,501
Traffic Services	1,527,496														1,527,496
Traffic Maintenance	3,085,506														3,085,506
Street Maintenance	3,716,509														3,716,509
Stormwater Maintenance										2,384,417					2,384,417
Fleet Maintenance	1,013,785														1,013,785
Total Public Works	13,045,648	-	-	-	-	-	-	-	-	3,323,918	-	-	-	-	16,369,566
Community Development															
Parks & Forestry	3,165,324														3,165,324
Arboretum & Botanical Garden	869,485														869,485
Subtotal Parks	4,034,809	-	-	-	-	-	-	-	-	-	-	-	-	-	4,034,809
Leisure Services	843,907														843,907
Community Centers	1,817,108														1,817,108
Golf Courses										4,884,596					4,884,596
Soccer Operations											1,055,485				1,055,485
Farmstead	1,698,420														1,698,420
Aquatics	1,364,408														1,364,408
Subtotal Recreation	5,723,843	-	-	-	-	-	-	-	-	4,884,596	1,055,485		-	-	11,663,924

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax			Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Impr Dist	Tax Incrmt. Financing	Total All Funds
						Operating	Capital Imp	TGT Fund							
Community Development, Cont.															
Planning & Development Serv.	2,004,623														2,004,623
Community Planning	1,965,686														1,965,686
Building Safety	2,320,200														2,320,200
Engineering Services	1,036,950									190,598					1,227,548
Subtotal Planning	7,327,459	-	-	-	-	-	-	-	-	190,598	-	-	-	-	7,518,057
Total Community Development	17,086,111	-	-	-	-	-	-	-	-	190,598	4,884,596	1,055,485	-	-	23,216,790
TOTAL OPERATING	99,237,020	-	-	-	51,383	-	-	-	-	3,514,516	4,884,596	1,055,485	-	-	108,743,000
CONTRACTS WITH OUTSIDE AGENCIES															
Finance & Administration															
Mayor & Council					950,000										\$950,000
Convention & Tourism						1,871,110	400,000								2,271,110
Economic Development	647,980													350,000	997,980
Total Finance & Administration	647,980	-	-	-	950,000	1,871,110	400,000	-	-	-	-	-	-	350,000	4,219,090
Public Safety															
Fire Protection	1,265,000														1,265,000
Total Public Safety	1,265,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,265,000
Community Development															
Business Improvement District													110,000		110,000
Total Community Development	-	-	-	-	-	-	-	-	-	-	-	-	110,000	-	110,000
TOTAL CONTRACTS	1,912,980	-	-	-	950,000	1,871,110	400,000	-	-	-	-	-	110,000	350,000	5,594,090
INFRASTRUCTURE AND FACILITIES MAINTENANCE															
Finance & Administration															
Facilities Management	800,000														800,000
Total Finance & Administration	800,000	-	-	-	-	-	-	-	-	-	-	-	-	-	800,000
Public Works															
Street Maintenance	4,350,000	4,550,000	1,000,000												9,900,000
Stormwater Maintenance										975,000					975,000
Total Public Works	4,350,000	4,550,000	1,000,000	-	-	-	-	-	-	975,000	-	-	-	-	10,875,000
Community Development															
Parks & Forestry				550,000											550,000
Golf										100,000					100,000
Total Public Works	-	-	-	550,000	-	-	-	-	-	100,000	-	-	-	-	650,000
TOTAL MAINTENANCE	5,150,000	4,550,000	1,000,000	550,000	-	-	-	-	-	975,000	100,000	-	-	-	12,325,000
NON-OPERATING EXPENDITURES															
Debt Service									21,750,000		-				21,750,000
Debt Service Support Agreement								5,613,330							5,613,330
Scheduled Capital Improve.			6,875,000	200,000						1,610,000	-	-			8,685,000
Contingency	3,500,000	50,000			1,658,617	3,890	3,130		450,000	1,780,484	1,215,404	244,515			8,906,040
Transfer to General Fund			150,000								250,000				400,000
Transfer to Bond & Interest Fund	14,980,000			250,000			6,191,870			-		-			21,421,870
Transfer to Transient Guest Tax - Oper								1,871,110							1,871,110
Transfer to Transient Guest Tax - Cap								935,560							935,560
Transfer to Facility Maintenance Reser	300,000														300,000
Transfer to Self Insurance Fund	100,000														100,000
Transfer to Equip. Reserve Fund	1,630,000									200,000		300,000			2,130,000
Transfer to Transient Guest Tax Fund	5,170,000														5,170,000
Transfer to Capital Reserves Fund	26,020,000		500,000	215,000			2,320,000				-				29,055,000
TOTAL NON-OPERATING	51,700,000	50,000	7,525,000	665,000	1,658,617	3,890	8,515,000	8,420,000	22,200,000	3,590,484	1,465,404	544,515	-	-	106,337,910
Total Budget	158,000,000	4,600,000	8,525,000	1,215,000	2,660,000	1,875,000	8,915,000	8,420,000	22,200,000	8,080,000	6,450,000	1,600,000	110,000	350,000	233,000,000

2014 CITY EXPENDITURES BY CATEGORY ALL BUDGETED FUNDS



2014 Budget = \$233,000,000

CITY OF OVERLAND PARK

TOTAL CITY EXPENDITURES BY CATEGORY

<u>Personal Services</u>	2014 Budget
Salaries and Wages	\$ 58,400,257
Hospital and Medical Insurance	9,326,482
Life Insurance	310,488
Required Payroll Taxes	5,291,354
Retirement	10,825,419
Total Personal Services	<u>\$ 84,154,000</u>
 <u>Commodities</u>	
Awards	\$ 89,279
Office Supplies	488,545
Operating Supplies	2,836,347
Construction Supplies	290,750
Repair and Maintenance Supplies	2,079,872
Total Commodities	<u>\$ 5,784,793</u>
 <u>Contractual Services</u>	
Utilities	\$ 3,147,227
Communications	450,632
Transportation	457,530
Education and Training	396,536
Insurance and Bonds	597,861
Professional Services	1,383,819
Contractual Services	10,431,036
Repair and Maintenance	3,733,467
Printing and Publishing	161,717
Leases/Rentals	717,340
Other Contractual Services	550,492
Total Contractual Services	<u>\$ 22,027,657</u>
 <u>Capital Outlay</u>	
Land and Buildings	\$ 0
Office Equipment and Fixtures	0
Operating Equipment	2,370,640
Other Capital Outlay	0
Total Capital Outlay	<u>\$ 2,370,640</u>
 <u>Transfers/Others</u>	
Debt Service	27,363,330
Capital Improvements	8,685,000
Maintenance Improvements	12,325,000
Citywide Contingency	8,906,040
Transfers	61,383,540
Total Other Financing	<u>\$ 118,662,910</u>
 Combined Total	 <u><u>\$ 233,000,000</u></u>

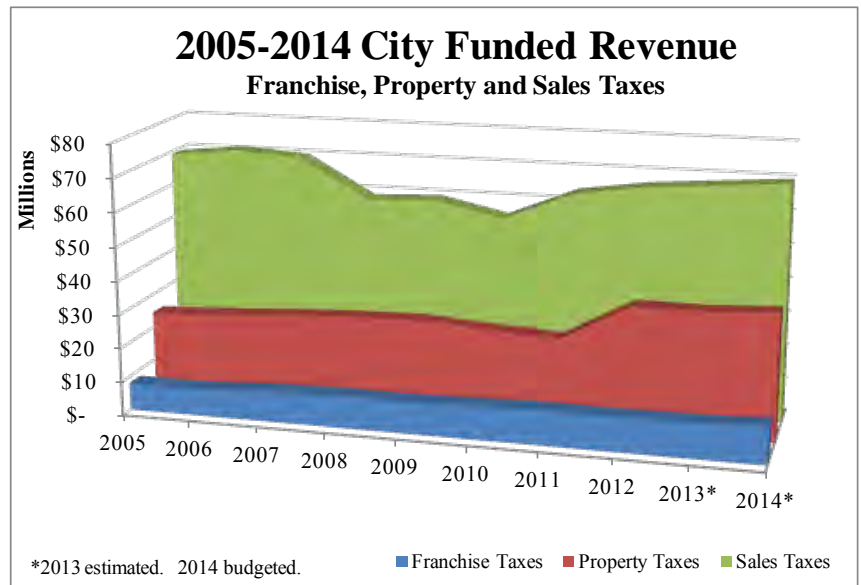
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2014 BUDGETED REVENUE – MAJOR SOURCES

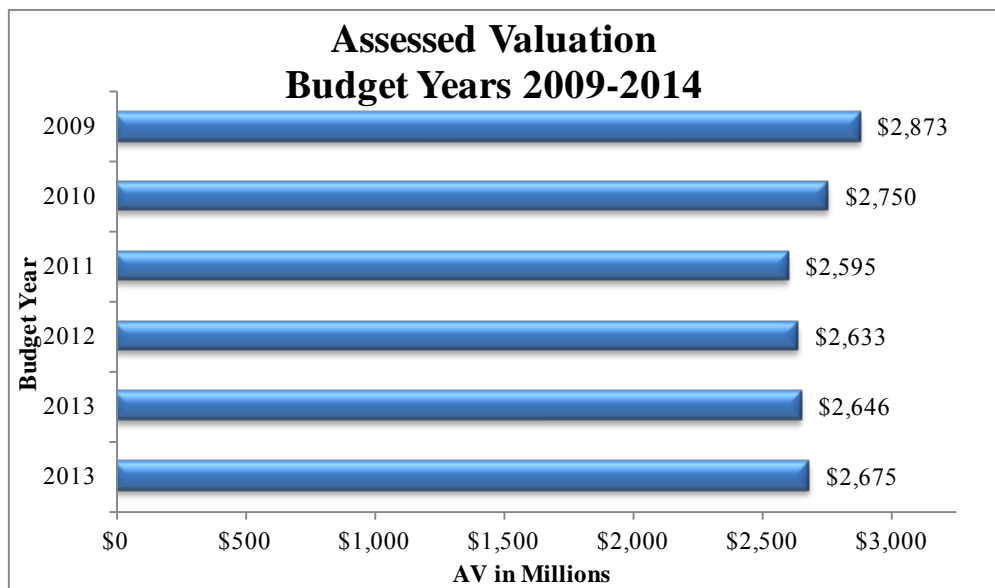
Three sources comprise the majority of City-funded revenues: property taxes, sales taxes and franchise taxes. These revenue sources are discussed in this section. Following is a chart displaying historical data for these three revenue sources.

Property Tax

Budgeted 2014 property taxes, including Ad Valorem, Delinquent Property Taxes and Motor Vehicle Taxes, total \$37,650,000 or 16.2% of total budgeted revenues. General Fund property taxes comprise \$34,657,000 or 21.9% of total General Fund budgeted revenues. Budgeted Stormwater Utility property taxes total \$2,850,000 or 35.3% of total Stormwater Utility Fund budgeted revenues. Tax increment funding of \$143,000 comprises the remainder of property tax revenues.



Property taxes are collected on the assessed valuation of taxable real and tangible personal property. The Office of the County Clerk provides the estimated assessed valuation used in budget preparation.



The assessed value for the 2014 budget has increased by 1.0% from the 2013 budget's assessed valuation. This increase reflects a slight recovery in real property values, as well as a slight growth from new construction, increasing the real estate assessed value by 1.4%. However, a recent state law exempts

new personal property and utilities from being added to the tax rolls. Between the 2013 and 2014 budgets, personal property declined 16.2% and state assessed utilities declined 2.1%.

Based upon the projected assessed valuation, the mill levy is calculated to fund ad valorem property tax revenue requirements. In 2014, the City's total mill levy remains similar to the 2012 and 2013 budgets' mill levy, at 12.833 mills.

Overland Park's property tax rate remains approximately half the rate of similar surrounding communities, as well as the lowest rate of any first class city in Kansas. The 2014 mill levy was finalized by the County Clerk in October 2013, after all property tax appeals were resolved and the City's assessed value was certified.

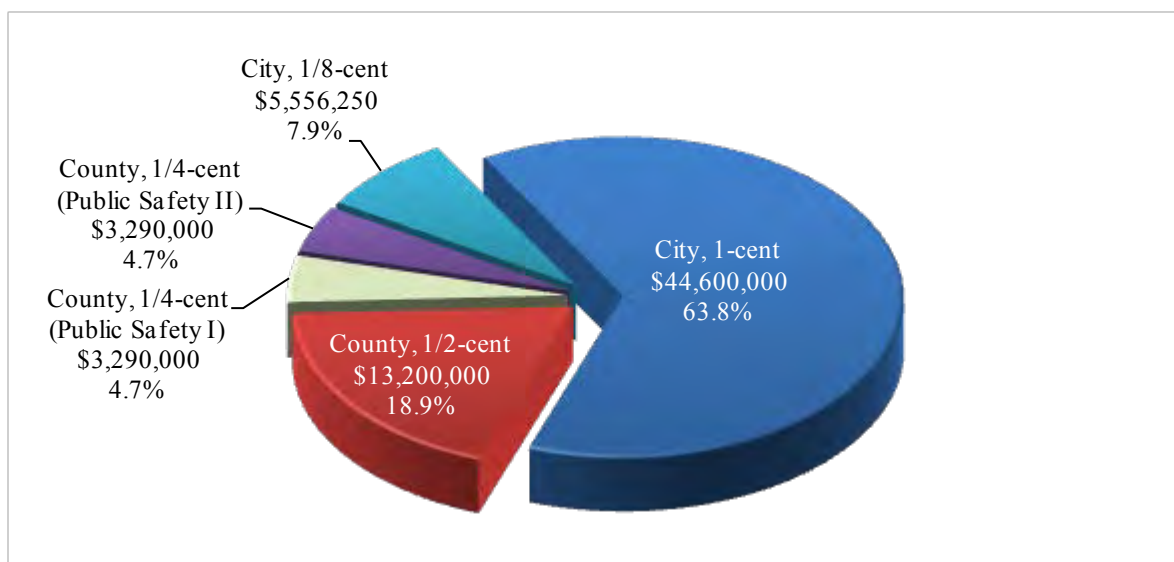
Fund	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget
General Fund	3.259	3.254	7.262	11.814	11.873
Fire Services Fund	4.658	4.651	4.593	0.000	0.000
Stormwater Utility	0.973	0.971	0.959	0.955	0.960
Total	8.890	8.876	12.814	12.769	12.833

Beginning with the 2013 Budget, the Fire Service Fund mill levy has been combined into the General Fund mill levy.

Sales Tax

Sales tax revenues are anticipated to total \$69.9 million in 2014. Collections of the City's 1-cent sales tax, which includes compensating use tax, and the City's share of the county 1/2-cent general, 1/4-cent public safety I and 1/4-cent public safety II sales tax support general operations of City government. Revenues from the City's 1/8-cent sales tax support the 1/8-Cent Sales Tax for Street Improvement Fund and finance improvements to residential streets, thoroughfares and traffic infrastructure. Overland Park voters approved this tax in 1998, and in 2003, 2009 and 2013 voters approved extensions of the tax. The sales tax is scheduled to sunset in March of 2024.

The chart below summarizes sales tax revenues by type. Further discussion of the City's 1-cent and County 1/2-cent sales taxes follows.



City Sales Tax

The City's primary source of income is a 1-cent sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage.

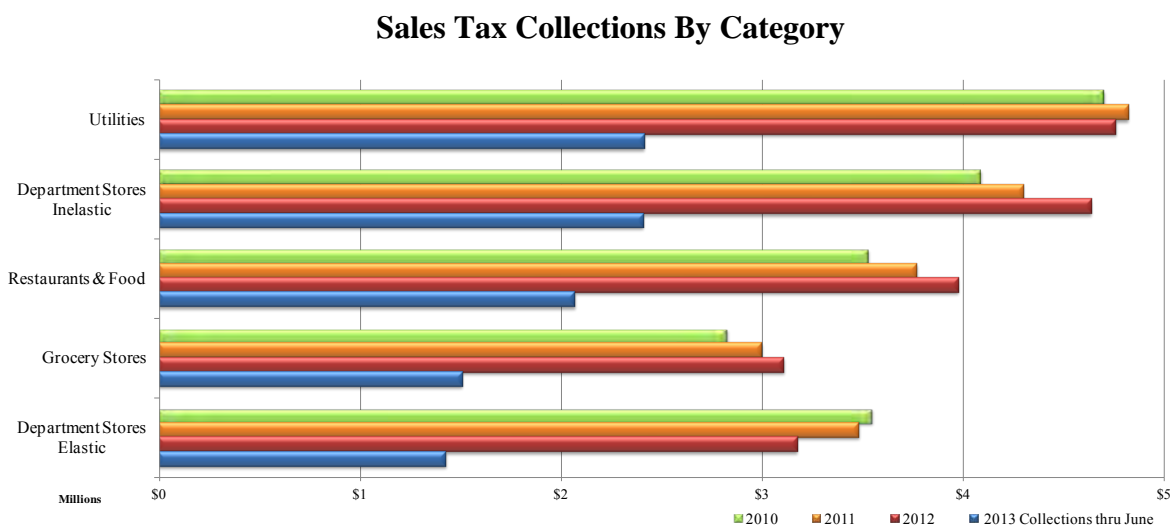
General Fund city sales tax revenues budgeted for 2014 total \$44.5 million which is an increase of 2.2% over estimated 2013 sales tax receipts. In 2014, City 1-cent sales tax revenues are projected to comprise 28.1% of General Fund resources; total City Sales Tax revenue in the General, 1/8-Cent Sales Tax and Tax Increment Financing funds comprises 21.5% of total budgeted revenues.

City sales tax revenue growth is projected using the most current quarterly forecast of sales tax. The sales tax forecast is based on historical data and is derived from the use of two different statistical models – regression and Box Jenkins. In addition, sales tax collections by business category are analyzed, and external events, which cannot be measured by the models, are considered. The table below summarizes historical sales tax performance:

General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax)			General Fund Sales Tax Receipts (City 1-cent Sales & Use Tax)		
Year		% Change	Year		% Change
2005	\$ 45,583,913	3.1%	2010	\$ 35,301,372	-9.5%
2006	\$ 47,305,649	3.8%	2011	\$ 41,367,325	17.2%
2007	\$ 46,302,259	-2.1%	2012	\$ 42,397,537	2.5%
2008	\$ 37,605,100	-18.8%	2013 Est.	\$ 43,476,091	2.5%
2009	\$ 38,990,945	3.7%	2014 Budget	\$ 44,450,000	2.2%

**2008-2010 includes significant refunds of compensating use tax. 2011 growth is artificially high due to refunds in the previous year.*

Since 1991, the City has captured specific sales tax data and has developed a system to categorize sales tax collections by sales type. This data has provided more accurate information regarding the diversification of the sales tax base and the total retail sales by category for the last several years. The following graph depicts the total sales tax collected in the top five categories from 2010 through June 2013. These revenue types represent over 50% of total collections.



Countywide Sales Tax

The City's allocation of the countywide sales tax is made up of three components: 1) the City's share of the countywide 1/2-cent sales tax, 2) the City's share of the County 1/4-cent public safety I sales tax, and 3) the City's share of the County 1/4-cent public safety II sales tax.

Proceeds from the three county sales taxes are distributed by the State Department of Revenue and are based on distinct distribution formulas. The total county sales taxes budgeted for 2014 are \$19,780,000, which is a 2.2% increase over estimated 2013 collections. In 2014, county sales taxes are estimated to comprise 12.5% of budgeted 2014 General Fund revenues and 8.5% of total budgeted revenues for all funds.

Historically, the City's proceeds from the countywide 1/2-cent sales tax have been relatively proportional to the City's retail sales, before use tax refunds. The 2014 budgeted amount of \$13,200,000 reflects an increase of 2.2% over estimated 2013 collections.

The County 1/4-cent Public Safety I sales tax went into effect July 1, 1995, and the County 1/4-cent Public Safety II Sales Tax went in effect on January 1, 2010. The proceeds from these taxes are distributed based on a different formula than the countywide 1/2-cent sales tax. The 2014 budgeted amount of \$3,290,000 each is projected using similar methodology at the City's 1-cent sales tax.

Franchise Tax

The City levies electric, telephone, gas service and telecable franchise taxes. Revenues for each source are forecasted separately; however, due to volatility of the electric and gas service components more emphasis is placed on the accuracy of the total forecasted franchise taxes. Telephone and telecable franchise taxes are related to the City's population. Electric and gas franchise taxes, while related to population, are largely driven by the weather. The 2014 revenues from this source are estimated to increase 7.4% from estimated 2013 revenues. Total budgeted franchise tax revenue for 2014 is \$11,194,100 and comprises 7.1% of budgeted General Fund revenues and 4.8% of budgeted revenues for all funds.

GENERAL FUND

Description	2014 Budget	Applicable Laws
Cash Balance - Jan, 1	Based on estimated 2013 revenues and expenditures.	
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund, based on an assessed valuation in 2013 of \$2,675,136,411 and a property tax rate of 11.833 mills. (2% delinquency estimate was used.)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is divided into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction. However, in accordance with state law, a resolution or ordinance acknowledging an increase in property tax dollars levied over the prior year must be passed to increase property tax, except with regard to increases attributable to new improvements to real estate; increased personal property valuation for most subclasses; property located within an added jurisdictional territory; and property that has changed in use.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated countywide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.
Delinquent Property Tax	Based on historical receipts.	The County Clerk is responsible for adding any lands or improvements that have previously escaped taxation to the tax rolls. Properties are placed on the tax rolls at the amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Special Weed & Sewer	Based on historical receipts.	Delinquent payment of City assessments for weed & sewer charges are certified to the County Clerk & upon collection by the County, the funds are returned to the City.
Rental Excise Tax	Based on prior year receipts.	Excise tax on rental cars per K.S.A. 79-5117. Distributed semi-annually by the County.
Countywide Sales Tax	Based on 2013 forecasted sales plus 2.2 percent growth.	The proceeds of the Countywide sales tax are distributed by the State Department of Revenue based on the following formula: One-half of all revenue collected within the County shall be apportioned among the County & cities based on the total taxing effort of all cities & each entity's total taxing effort in that preceding year relative to the total taxing effort of all cities & the County in the preceding year. The remaining one-half of the revenue shall be apportioned to the County & cities in the proportion each entity's population has relative to the total population in the County. The County's share shall be calculated by the percentage of people residing in unincorporated areas.

GENERAL FUND (continued)

Description	2014 Budget	Applicable Laws
Countywide Sales Tax-Public Safety I	Based on 2013 forecasted sales plus 2.2 percent growth.	The portion of the Countywide sales tax due to the passage of the public safety sales tax is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the Countywide Sales Tax as previously stated.
Countywide Sales Tax-Public Safety II	Revenues are forecasted in the same manner as the countywide Public Safety I Sales Tax.	The portion of the Countywide sales tax due to the passage of the public safety sales tax in 2008, and is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the countywide sales tax as previously stated.
State Highway Commission	Based on 2013 estimated receipts from the State for agreed upon maintenance.	The State makes quarterly payments to the City for "connecting link" highways maintained by the City.
Liquor Tax	Based on estimates provided by Johnson County and 2013 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within city limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation and Special Alcohol Program.
City Sales Tax	Based on 2013 forecasted citywide sales plus 2.2 percent growth.	The City levies a 1-cent tax on all nonexempt sales within the City of Overland Park.
Kansas City Power and Light Electric Franchise Tax	Based on 2013 forecasted revenues.	The City levies a franchise tax of 3% of gross receipts from the electric utility operating within the City limits. The current franchise agreement expires on 8-11-16.
Kansas Gas Service Franchise Tax	Based on 2013 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 1-19-2021.
Atmos Energy Franchise Tax	Based on 2013 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 10-11-2022.
Telecommunications Franchise Tax	Based on 2013 forecasted revenues.	The City levies telecommunications franchise tax of 3% with various companies, including Southwestern Bell, d.b.a AT&T, Verizon, Telcove Investments, Centurylink, Windstream KDL, Kansas Fiber Network, Unite Private Network, ExteNet Systems, Time Warner Cable, and Surewest.
Telecable Franchise Tax	Based on 2013 forecasted revenues.	The City levies telecable franchise tax of 4.5% with various companies, including Time Warner Cable and Surewest.

GENERAL FUND (continued)

Description	2014 Budget	Applicable Laws
Pool Memberships	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Gate Receipts	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Concession	Based on departmental estimates.	
Swimming Lessons	Based on departmental estimates.	The Governing Body sets fees by resolution.
Farmstead Concessions	Based on departmental estimates.	The Governing Body sets fees by resolution.
Leisure Service Fees	Based on departmental estimates.	The Governing Body sets fees by resolution.
Arts Commission	Based on departmental estimates.	
Municipal Court Fines	Based on departmental estimates.	All fines & forfeited bonds are paid to the City Treasurer by the Municipal Court.
Alcohol Diversion Fees	Based on departmental estimates.	Monitoring fee (\$420) and DUI Diversion Fee (\$500) paid by individuals in OP's diversion program.
Victim Assistance	Based on departmental estimates.	A \$1.50 victim assistance fee is assessed per incident to offset costs associated with the mandated victim assistance program.
Animal Licenses	Based on departmental estimates.	The City imposes a license fee of \$20/year (\$10/year for neutered or spayed animals) for each dog or cat kept within City limits.
Liquor Licenses and Cereal Malt Beverage (CMB) Licenses	Based on 2013 forecasted revenues.	The City collects an annual charge for each liquor license granted within the City of Overland Park. The charge is \$250 for drinking establishments, private clubs and caterers. Retail liquor stores pay \$300 annually. The City levies a fee of \$100 for each license issued for retail sales & consumption of CMBs & \$50 for each license issued to sell CMBs for off-premise consumption.
Other Licenses and Permits	Based on 2013 forecasted revenues.	Fees are set by the Governing Body.
Alarm Permits	Based on 2013 forecasted revenues.	Ordinance APD-3006 sets forth a one time \$10 fee for an alarm permit which will be valid as long as the permit holder continuously operates an alarm system at the same location. Ordinance APD-1982 sets forth the assessment of fees against alarm users who have recorded "chargeable" false alarms as follows: \$0 for the 1st & 2nd false alarms, \$50 for the third, \$100 for the fourth, \$150 for the fifth, \$200 for the sixth and \$250 for the seventh & any subsequent false alarms.
Building Permits	Based on departmental estimate.	Resolution 3848 establishes building permit fees based on the ICC Building Valuation Data Table multiplied by the permit fee multiplier (.005).
Plan Review Fees - Engineering Services & Building Safety	Based on departmental estimate.	Resolution 3960 establishes fees for Public Permits shall be 5% of the bond amount. Resolution 3960 establishes the permit fee shall be based on the valuation of the work multiplied by the permit fee multiplier.

GENERAL FUND (continued)

Description	2014 Budget	Applicable Laws
Excise Tax/Transitional Revenue	Based on departmental estimates assuming tax rate of \$.215/sq. ft.	City Ordinance EX-2711 establishes excise tax on the act of platting real property with certain rebates as provided for in the ordinances.
Other Building Safety Fees	Based on departmental estimate.	Fees established by Resolution 3960 include: Elevator Certificate Fee - \$30 per piece of equipment per year. Third party certification required. Temporary Certificate of Occupancy (TCO) Renewals- Issuance of renewals of commercial TCO is \$500 and residential TCO renewal is \$300.
Zoning & Other Planning Fees	Based on departmental estimates.	Fees for Rezoning, Special Use Permits, Subdivision & Planning Applications are set by Resolution 3894.
Miscellaneous Revenue		Various revenues of a miscellaneous nature including but not limited to copy fees, sale of books and maps, and various reimbursements. Because of the nature of these revenues, it is difficult to make accurate estimates of the individual sources so they have been grouped for the purpose of this presentation.
Interest Earned on Investments	Based on percentage return on investments.	Home Rule powers allow City to invest temporarily idle funds, K.S.A. 12-1675 and City Ordinance No. IIM-1770 restrict the type of investments and where they may be purchased.

STORMWATER UTILITY FUND

Description	2014 Budget	Applicable Laws
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund based on projected valuation in 2013 of \$2,675,136,411 and a property tax of .960 mills. (2% delinquency estimate was used)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district therein. State law requires that all real & tangible personal property shall be assessed at fair market value.
Stormwater Utility User Fee	Based on amount of impervious service area associated with a property. Impervious surface area is measured by equivalent residential units (ERUs).	This is a user fee, set by the City's Governing Body. The fee is \$2 per equivalent residential unit (ERU). One ERU is equal to 2,485 square feet of impervious area.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated county wide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.

SPECIAL STREET AND HIGHWAY FUND

Description	2014 Budget	Applicable Laws
Gasoline Tax	Based on forecasted 2013 collections.	K.S.A. 79-3425c, 79-34,141 and 79-34,142. The current basis of this revenue is a 24 cent/gallon tax on Motor Vehicles Fuel and 26 cent/gallon tax on Special Fuel. The revenue from this tax is divided as follows: \$2.5 million - County Equalization and Adjustment Fund, of the balance: 66.37% - State Freeway Fund; 33.63% - Special City and County Highway Fund; 57% is allocated to Johnson County and 43% to the cities within the County. Cities' portion is determined on a per capita basis.

1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND

Description	2014 Budget	Applicable Laws
1/8-cent Sales Tax	Based on 2013 forecasted sales plus 2.2 percent growth.	State law K.S.A. 12-187 allow the City to impose additional sales tax with approval of the voters to be used for economic development, strategic planning, or public infrastructure projects. In 1998 voters approved levying a 1/8-cent retailers' tax for improvements to residential streets and thoroughfares. In 2003 and 2008, voters approved a five-year extension of this tax. City Ordinance No. ST-2681 sets the sunset date on the tax to be March 31, 2014.

SPECIAL PARKS & RECREATION FUND

Description	2014 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2013 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

SPECIAL ALCOHOL FUND

Description	2014 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2013 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

TRANSIENT GUEST TAX

Description	2014 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a 9% tax on room rental for hotels and motels within Overland Park.

TRANSIENT GUEST TAX - OPERATING FUND

Description	2014 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

TRANSIENT GUEST TAX - CAPITAL PROJECTS

Description	2014 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

GOLF COURSE FUND

Description	2014 Budget	Applicable Laws
Municipal Golf Course: Memberships Green Fees Riding Carts/Pro Shop Restaurant Receipts Driving Range/Lessons	Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates.	Set by the Governing Body by resolution. Set by the Governing Body by resolution. Set in contract with Golf Pro. Set in contract with Golf Pro. Set in contract with Golf Pro.

SOCCER COMPLEX OPERATIONS FUND

Description	2014 Budget	Applicable Laws
Field Rental Concessions Tenant Rental Sponsorships	Based on departmental estimates. Based on departmental estimates. Based on departmental estimates. Based on departmental estimates.	Set by the Governing Body by resolution. Set by contract, approved by Governing Body Set by contract, approved by Governing Body Set by contract, approved by Governing Body

BOND AND INTEREST FUND

Description	2014 Budget	Applicable Laws
Special Assessments	Based on expected special assessment receipts from on-line improvements - 5% delinquency.	
Transfers	Amount needed in revenues to cover current year expenditures.	

BUSINESS IMPROVEMENT DISTRICT

Description	2014 Budget	Applicable Laws
Business Service Fees	Estimates provided by the Downtown Business Improvement District Advisory Board which are based on the number of businesses located within downtown Overland Park.	Ordinance Number BID-2979 states a fee is to be levied annually to applicable businesses located within the Downtown Business Improvement District, based on the proximately to the core downtown area, and the square footage of building.

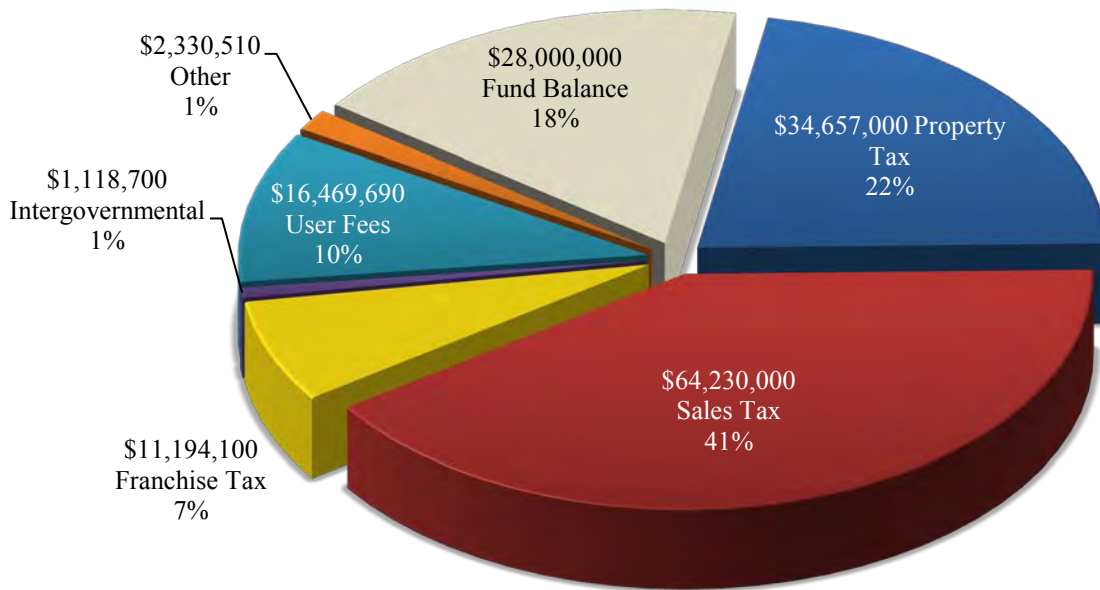
Tax Increment Financing

Description	2014 Budget	Applicable Laws
Ad Valorem Property Tax	Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF property tax revenue is directly related to the incremental value increase of the property within the Tax Increment District. Ad Valorem tax revenues includes incremental portion of other taxing jurisdictions.	
Sales Tax	TIF sales tax revenue is directly related to the incremental increase in sales tax revenue after improvements to the property. Sales tax revenue is based on the City's portion of the sales tax rate, at 1.125%	

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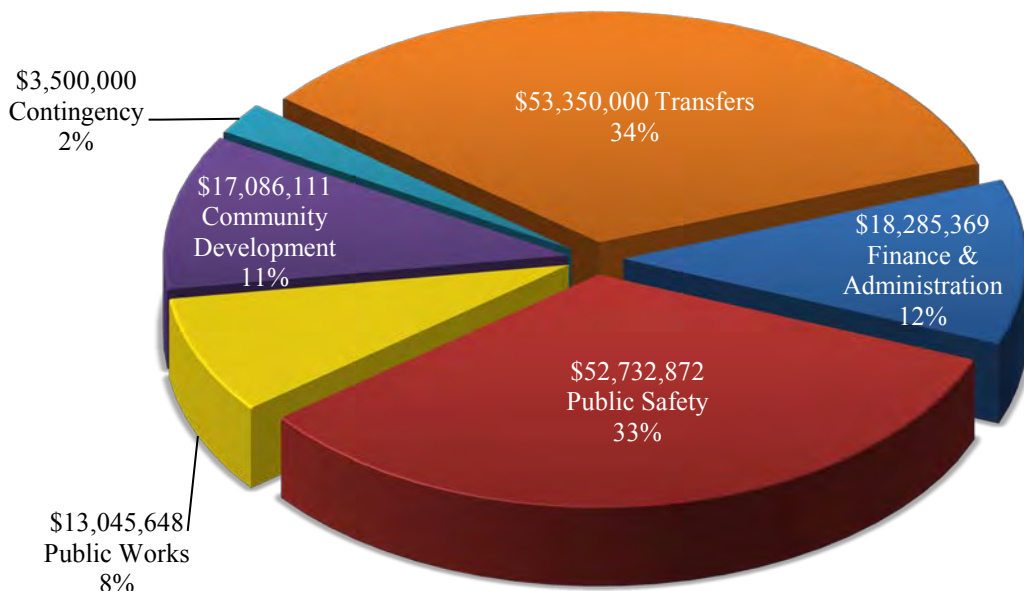
City of Overland Park 2014 Budget

General Fund Revenues



Total GF Revenues = \$158,000,000

General Fund Expenditures



Total GF Expenditures = \$158,000,000

CITY OF OVERLAND PARK GENERAL FUND

The General Fund is utilized by the City to account for those resources and activities that are traditionally associated with government, which are not required to be accounted for in another fund. The General Fund is typically involved with day- to-day operations of the City. The majority of this fund's expenditures are to support current year operating costs. In addition, certain capital equipment items may be included in the capital outlay classification. All other capital improvements of a major nature are recorded in other funds.

	Actual		Estimated	Budget
	2011	2012	2013	2014
<u>STATEMENT OF REVENUE</u>				
BEGINNING BALANCE	<u>\$28,303,693</u>	<u>\$20,929,756</u>	<u>\$23,216,450</u>	<u>\$28,000,000</u>
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
¹ Ad Valorem Property Tax	\$8,283,014	\$30,663,288	\$30,635,000	\$31,107,000
Motor Vehicle Tax	906,921	2,283,034	2,400,000	3,200,000
Delinquent Tax Collections	134,672	684,789	550,000	350,000
Rental Excise Tax	12,845	33,619	30,000	35,000
Special Weed & Sewer Tax	65,914	91,026	75,000	80,000
	<u>9,403,366</u>	<u>33,755,756</u>	<u>33,690,000</u>	<u>34,772,000</u>
<u>State Collected and Distributed</u>				
Sales Tax-City	41,367,325	42,397,537	43,476,091	44,450,000
Sales Tax-Countywide	11,449,461	12,679,957	12,912,399	13,200,000
Sales Tax-Public Safety	2,862,417	3,169,989	3,217,231	3,290,000
Sales Tax-Economic Development	2,862,417	3,169,989	3,217,231	3,290,000
State Highway Commission	68,664	68,711	68,600	68,700
Liquor Tax	1,003,632	1,073,654	1,050,000	1,050,000
	<u>59,613,916</u>	<u>62,559,838</u>	<u>63,941,552</u>	<u>65,348,700</u>
<u>City Collected</u>				
Franchise Taxes	<u>10,386,572</u>	<u>10,295,175</u>	<u>10,418,700</u>	<u>11,194,100</u>
Fines:				
Victim Assistance Program Fees	33,569	31,324	45,000	35,000
Municipal Court	4,117,435	4,053,615	3,663,500	4,209,000
Diversion Monitoring Fee	584,305	526,787	610,000	550,000
	<u>4,735,309</u>	<u>4,611,726</u>	<u>4,318,500</u>	<u>4,794,000</u>

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2011	2012	2013	2014
<u>STATEMENT OF REVENUE</u>				
<u>City Collected (Continued)</u>				
Parks and Recreation Revenues:				
Municipal Pool Revenue	848,811	852,134	867,400	950,000
Leisure Service Revenue	2,819,540	2,804,484	2,796,000	2,885,500
Arts Commission Revenue	17,766	25,083	18,500	25,000
Arboretum Revenue	36,163	52,531	143,000	148,000
Deanna Rose Farmstead Revenue	1,262,043	1,265,430	1,333,000	1,344,000
	<u>4,984,323</u>	<u>4,999,662</u>	<u>5,157,900</u>	<u>5,352,500</u>
Licenses, Fees and Permits:				
Animal Licenses	202,639	189,439	189,205	187,760
Liquor Licenses/CMB Licenses	96,473	59,750	59,340	59,510
Other Licenses and Permits	279,757	335,500	310,940	337,010
Public Safety Permits and Fees	68,670	70,170	68,850	63,350
² Ambulance Fees	0	1,964,212	1,900,000	2,000,000
² Other Fire Permits & Fees	0	80,966	89,700	83,700
Building Permits	950,253	1,437,653	1,090,250	1,090,360
Plan Review Fees	638,303	1,139,184	1,190,000	790,000
Zoning and Planning Fees	181,876	192,801	170,900	175,000
Excise Tax	556,831	1,284,219	2,050,000	1,325,000
Other Community Service Fees	97,338	93,348	115,250	96,500
	<u>3,072,140</u>	<u>6,847,242</u>	<u>7,234,435</u>	<u>6,208,190</u>
Interest Earned on Investments:	<u>245,700</u>	<u>261,159</u>	<u>231,613</u>	<u>283,840</u>
Miscellaneous Revenues:	<u>1,208,272</u>	<u>1,512,109</u>	<u>1,390,850</u>	<u>1,646,670</u>
Transfers from Other Funds:	<u>577,416</u>	<u>575,279</u>	<u>400,000</u>	<u>400,000</u>
Total Revenue	<u>\$122,530,707</u>	<u>\$146,347,703</u>	<u>\$150,000,000</u>	<u>\$158,000,000</u>

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2011	2012	2013	2014
<u>STATEMENT OF EXPENDITURES</u>				
<u>GOAL AREA/COST CENTER</u>				
<u>Finance and Administration</u>				
Mayor & Council	\$427,810	\$376,125	\$371,248	\$399,182
Economic Development	779,684	575,481	562,154	647,980
City Manager	907,561	883,919	828,340	891,126
Communications	357,630	373,421	397,629	453,378
Information Technology	3,004,625	3,373,450	3,420,900	3,776,240
Facilities Management	3,429,924	3,429,305	3,441,202	3,574,224
Municipal Court	2,119,819	2,120,844	2,209,335	2,315,219
Court Services	397,807	410,741	403,945	548,689
Law	1,463,693	1,468,457	1,361,100	1,527,015
Finance & Accounting	1,168,593	1,116,287	1,223,697	1,335,692
City Clerk	651,947	650,063	679,081	727,487
Human Resources	1,429,986	1,629,078	1,512,491	1,626,399
Payroll	726,878	468,606	426,970	462,738
Total Finance & Administration	16,865,957	16,875,777	16,838,092	18,285,369
<u>Public Safety</u>				
Police Administration	2,389,949	3,508,027	4,189,244	2,432,936
Tactical Operations Bureau	16,919,033	17,380,502	17,523,069	19,177,790
Special Services Bureau	10,050,749	8,569,882	8,331,658	11,263,774
³ Administrative Services Bureau	8,249	0	0	0
⁴ OPFD Contracts	0	1,207,180	1,223,000	1,265,000
⁴ OPFD Administration	0	1,048,173	1,059,329	1,185,959
⁴ OPFD Operations	0	14,193,852	13,851,486	15,325,322
⁴ OPFD Prevention	0	600,315	597,658	645,819
⁴ OPFD Support Services	0	528,245	479,877	545,737
⁴ OPFD Training	0	727,050	731,105	797,685
⁴ Fire Training Center	0	54,046	86,583	92,850
Total Public Safety	29,367,980	47,817,272	48,073,009	52,732,872
<u>Public Works</u>				
Public Works Administration	1,024,546	1,107,741	1,090,733	1,224,882
Street Engineering & Construction	2,267,335	2,176,834	2,274,101	2,477,470
Traffic Services	1,345,898	1,345,545	1,411,823	1,527,496
Traffic Maintenance	3,527,081	3,311,154	3,097,105	3,085,506
Street Maintenance	4,246,034	3,719,627	3,409,493	3,716,509
⁵ Fleet Maintenance	0	432	922,453	1,013,785
Total Public Works	12,410,894	11,661,333	12,205,708	13,045,648

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2011	2012	2013	2014
<u>STATEMENT OF EXPENDITURES</u>				
<u>Community Development</u>				
Parks & Forestry	2,721,264	2,806,719	2,840,957	3,165,324
Arboretum & Botanical Garden	696,694	838,207	858,508	869,485
Leisure Services	618,190	635,491	794,018	843,907
Community Centers	1,564,168	1,726,608	1,651,071	1,817,108
⁶ Arts Commission	160,558	166,794	0	0
Farmstead	1,518,238	1,485,335	1,609,804	1,698,420
Aquatics	1,336,114	1,319,621	1,277,520	1,364,408
Planning & Development Services Admin.	1,794,783	2,081,157	1,841,416	2,004,623
Community Planning	1,824,851	1,809,476	1,908,133	1,965,686
Building Safety	1,937,791	1,960,940	2,076,273	2,320,200
Engineering Services	952,629	914,148	975,491	1,036,950
Total Community Development	<u>15,125,280</u>	<u>15,744,495</u>	<u>15,833,191</u>	<u>17,086,111</u>
<u>Non-Operating</u>				
⁷ Citywide Contingency	0	0	2,585,000	3,500,000
Infrastructure & Facilities Maintenance	1,787,893	2,788,690	4,400,000	5,150,000
⁸ Transfers to Other Funds	26,892,947	28,243,686	22,065,000	48,200,000
Transfer to Reserved Fund Balance	(850,000)	0	0	0
Total Non-Operating	<u>27,830,840</u>	<u>31,032,376</u>	<u>29,050,000</u>	<u>56,850,000</u>
Total Expenditures	<u>\$101,600,951</u>	<u>\$123,131,253</u>	<u>\$122,000,000</u>	<u>\$158,000,000</u>
ENDING BALANCE	<u>\$20,929,756</u>	<u>\$23,216,450</u>	<u>\$28,000,000</u>	<u>\$0</u>

¹ The mill levy rate for the General Fund increased for 2012. 2011 rate = 3.254 mills. 2012 rate = 7.262 mills. Also, beginning with the 2012 actual, the revenue and expenditure previously shown in the Fire Service Fund has been moved to the General Fund.

Combined General/Fire Service Fund Mill Levy: 2012 = 11.855; 2013 = 11.814; 2014= 11.873.

² Beginning with 2012 actuals, revenues and expenditures previously shown in the Fire Service Fund have moved to the General Fund.

³ Beginning in late 2010, the Police Administration cost center was eliminated and functions in this division were moved to other divisions in the Police Department. 2011 amount is a prior year adjustment.

⁴ Beginning with 2012 actuals, revenues and expenditures previously shown in the Fire Service Fund have moved to the General Fund.

⁵ Beginning with 2013, Fleet Maintenance has been broken out from Street Maintenance.

⁶ Beginning with 2013, the Arts Commission has been moved into Leisure Services

⁷ Actual 2011 and 2012 contingency expenditures have been allocated to appropriate cost centers.

⁸ Includes projected fund balance. The State of Kansas requires budgeted ending to be zero. Projected fund balance is shown as a transfer to the unbudgeted Capital Improvements Fund.

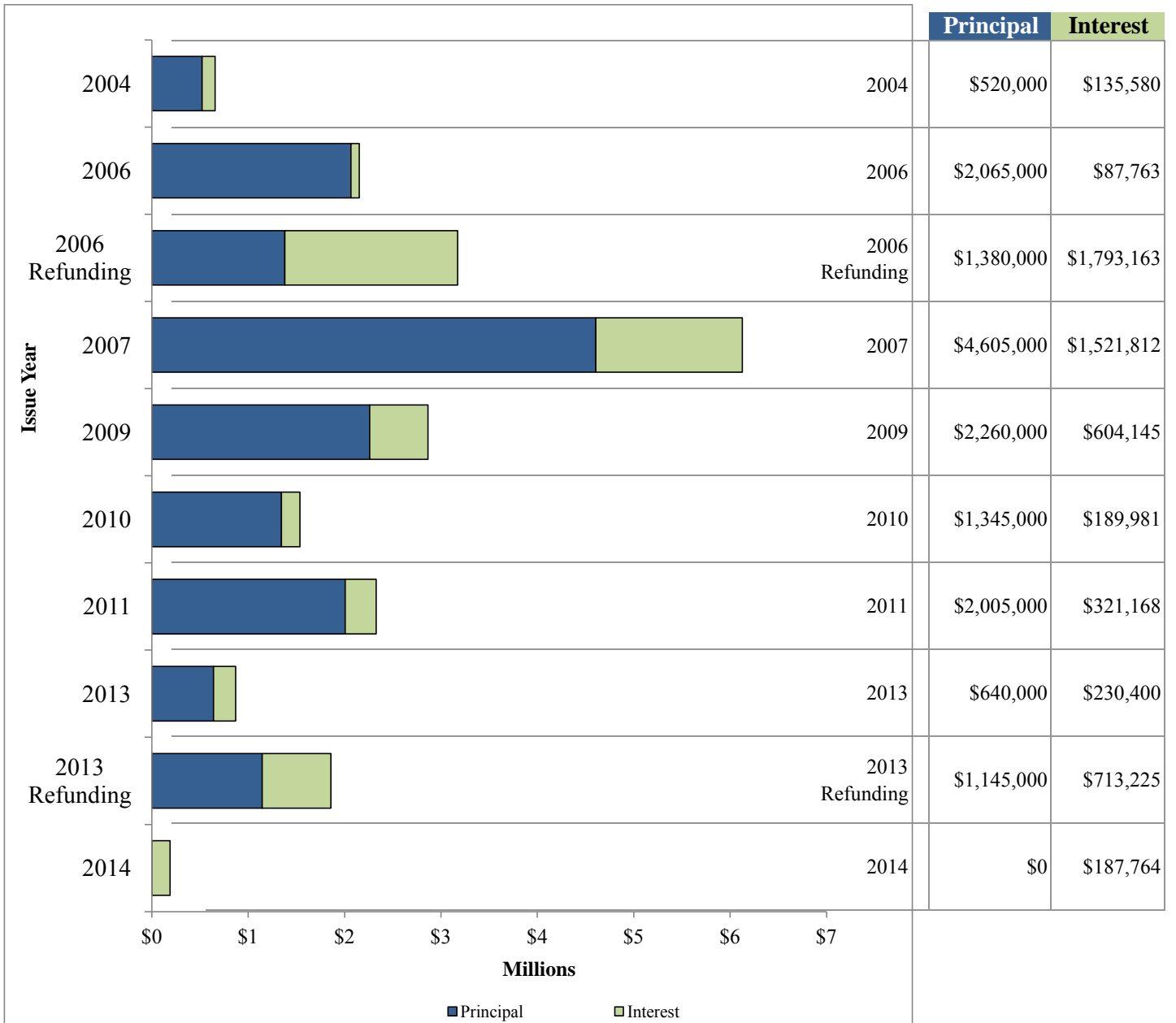
CITY OF OVERLAND PARK BOND AND INTEREST FUND

The Bond and Interest Fund is a budgeted fund of the City. It is used to account for the payment of debt service costs associated with the City's general long-term debt. All city debt service is paid from the Bond and Interest Fund, with the exception of golf course debt, which is paid from the Golf Course Fund.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$100,000	\$100,000	\$250,000	\$250,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Special Assessment Tax	\$1,069,205	\$437,425	\$350,000	\$425,000
Delinquent Special Assessments	9,685	11,008	20,773	8,000
	<u>1,078,890</u>	<u>448,433</u>	<u>370,773</u>	<u>433,000</u>
<u>City Collected</u>				
Federal Reimbursement - Interest Subsidy	76,981	76,981	73,054	73,060
Interest Earned on Investments	2,101	741	1,035	12,070
	<u>79,082</u>	<u>77,722</u>	<u>74,089</u>	<u>85,130</u>
Transfers and Miscellaneous:				
Miscellaneous	0	0	5,000	10,000
Bond Refunding Revenue	0	0	0	0
Transfer from General Fund	16,244,245	17,103,890	15,050,000	14,980,000
Transfer from Capital Projects Fund	6,789,751	1,529	310,533	0
Transfer from Special Parks & Recreation	300,000	250,000	250,000	250,000
Transfer from Fire Service Fund	75,224	0	0	0
Transfer from Stormwater Utility Fund	157,834	4,448	2,150	0
Transfer from Soccer Operations Fund	150,000	0	0	0
Transfer from TGT Capital Improve Fund	6,209,556	6,338,882	6,262,455	6,191,870
	<u>29,926,610</u>	<u>23,698,749</u>	<u>21,880,138</u>	<u>21,431,870</u>
TOTAL REVENUE	<u>\$31,184,582</u>	<u>\$24,324,904</u>	<u>\$22,575,000</u>	<u>\$22,200,000</u>
 STATEMENT OF EXPENDITURES				
<u>Non-Operating Expenses</u>				
<u>Debt Service</u>				
Bond Principal	\$17,165,894	\$17,227,086	\$16,004,000	\$15,965,000
Bond Interest	7,155,832	6,847,818	6,218,000	5,785,000
Bond Refunding	6,762,856	0	0	0
Contingency, Commission and Postage	0	0	103,000	450,000
TOTAL EXPENDITURES	<u>\$31,084,582</u>	<u>\$24,074,904</u>	<u>\$22,325,000</u>	<u>\$22,200,000</u>
 ENDING BALANCE	<u>\$100,000</u>	<u>\$250,000</u>	<u>\$250,000</u>	<u>\$0</u>

2014 Budgeted Debt Service

By Series



**CITY OF OVERLAND PARK
BOND AND INTEREST FUND
PRINCIPAL SUMMARY BY SERIES**

DESCRIPTION	Actual		Estimated	Budget
	2011	2012	2013	2014
<u>Series 2001</u>				
Public Buildings: Convention Center	\$1,100,000	\$0	\$0	\$0
	<u>1,100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2002</u>				
Parks & Recreation	263,015	249,620	0	0
Public Facility	105,421	100,052	0	0
Storm Drainage	11,516	11,516	1,516	0
Street Improvement	830,048	793,812	118,484	0
	<u>1,210,000</u>	<u>1,155,000</u>	<u>120,000</u>	<u>0</u>
<u>Series 2003</u>				
Public Facility	127,673	127,673	127,673	0
Storm Drainage	6,534	6,534	6,534	0
Streets & Thoroughfares	935,793	935,793	935,793	0
	<u>1,070,000</u>	<u>1,070,000</u>	<u>1,070,000</u>	<u>0</u>
<u>Series 2004</u>				
Public Facility	475,000	485,000	500,000	520,000
Storm Drainage	479	479	0	0
Streets & Thoroughfares	1,099,521	1,099,521	0	0
	<u>1,575,000</u>	<u>1,585,000</u>	<u>500,000</u>	<u>520,000</u>
<u>Series 2004 Refunding Issue</u>				
1998 Refunding: Oak Park Mall Parking Deck	475,000	470,000	460,000	0
	<u>475,000</u>	<u>470,000</u>	<u>460,000</u>	<u>0</u>
<u>Series 2006</u>				
Streets & Thoroughfares	1,029,746	1,029,746	1,024,986	998,767
Traffic Signal Improvements	31,270	31,270	31,030	29,126
Overland Park Community Center	1,008,984	1,008,984	1,008,984	1,037,107
	<u>2,070,000</u>	<u>2,070,000</u>	<u>2,065,000</u>	<u>2,065,000</u>
<u>Series 2006 Refunding Issue</u>				
2001 Refunding: Convention Center	130,000	1,285,000	1,330,000	1,380,000
<u>Series 2007 Bond Issue</u>				
Parks & Recreation	2,399,908	2,398,735	2,398,735	2,398,735
Public Facilities	52,974	52,878	52,878	52,878
Streets & Thoroughfares	2,157,118	2,153,387	2,153,387	2,153,387
	<u>4,610,000</u>	<u>4,605,000</u>	<u>4,605,000</u>	<u>4,605,000</u>
<u>Series 2009 Bond Issue</u>				
Parks & Recreation	402,307	402,307	402,300	402,291
Streets & Thoroughfares	1,857,693	1,857,693	1,857,700	1,857,709
	<u>2,260,000</u>	<u>2,260,000</u>	<u>2,260,000</u>	<u>2,260,000</u>

PRINCIPAL SUMMARY BY SERIES, Cont.

DESCRIPTION	Actual		Estimated	Budget
	2011	2012	2013	2014
<u>Series 2009 Refunding Issue</u>				
Parks & Recreation	26,262	9,918	4,862	0
Parks & Recreation: Westlinks Golf Course ¹	114,106	42,914	21,036	0
Public Facility	365,828	137,692	67,496	0
Storm Drainage	11,311	4,257	2,087	0
Streets & Thoroughfares	837,493	315,219	154,519	0
	<u>1,355,000</u>	<u>510,000</u>	<u>250,000</u>	<u>0</u>
<u>Series 2010 Bond Issue</u>				
Storm Drainage	122,389	122,389	122,389	122,389
Streets & Thoroughfares	1,222,611	1,222,611	1,222,611	1,222,611
	<u>1,345,000</u>	<u>1,345,000</u>	<u>1,345,000</u>	<u>1,345,000</u>
<u>Series 2011 Bond Issue</u>				
Streets & Thoroughfares	80,000	915,000	2,020,000	2,005,000
	<u>80,000</u>	<u>915,000</u>	<u>2,020,000</u>	<u>2,005,000</u>
<u>Series 2013 Bond Issue</u>				
Parks & Recreation	0	0	0	48,950
Storm Drainage	0	0	0	2,409
Streets & Thoroughfares	0	0	0	427,106
Street Lights	0	0	0	161,535
	<u>0</u>	<u>0</u>	<u>0</u>	<u>640,000</u>
<u>Series 2013 Refunding Issue</u>				
Parks & Recreation	0	0	0	97,935
Public Facilities	0	0	36	455,493
Storm Drainage	0	0	0	9,185
Streets & Thoroughfares	0	0	0	579,637
Traffic Signal Improvements	0	0	0	2,750
	<u>0</u>	<u>0</u>	<u>36</u>	<u>1,145,000</u>
TOTAL PRINCIPAL	<u>\$17,280,000</u>	<u>\$17,270,000</u>	<u>\$16,025,036</u>	<u>\$15,965,000</u>
<u>Less Golf Course Fund Expenditures¹</u>	(114,106)	(42,914)	(21,036)	0
TOTAL PRINCIPAL - BOND & INTEREST FUND	<u>\$17,165,894</u>	<u>\$17,227,086</u>	<u>\$16,004,000</u>	<u>\$15,965,000</u>

¹ Debt service relating to the City's golf courses are is funded from the Golf Course Fund, not the Bond and Interest Fund.

**CITY OF OVERLAND PARK
BOND AND INTEREST FUND
INTEREST SUMMARY BY SERIES**

DESCRIPTION	Actual		Estimated 2013	Budget 2014
	2011	2012		
<u>Series 2001</u>				
Public Buildings: Convention Center	\$47,300	\$0	\$0	\$0
	<u>47,300</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Series 2002</u>				
Parks & Recreation	18,954	9,486	0	0
Public Facility	7,597	3,802	0	0
Storm Drainage	1,398	999	605	0
Streets & Thoroughfares	102,751	74,063	47,319	0
	<u>130,700</u>	<u>88,350</u>	<u>47,924</u>	<u>0</u>
<u>Series 2003</u>				
Public Facility	36,081	31,804	27,207	0
Storm Drainage	1,847	1,627	1,393	0
Streets & Thoroughfares	264,455	233,107	199,418	0
	<u>302,383</u>	<u>266,538</u>	<u>228,018</u>	<u>0</u>
<u>Series 2004</u>				
Public Facility	130,140	115,890	100,850	135,580
Storm Drainage	149	0	0	0
Streets & Thoroughfares	209,470	38,501	0	0
	<u>339,759</u>	<u>154,391</u>	<u>100,850</u>	<u>135,580</u>
<u>Series 2004 Refunding Issue</u>				
1998 Refunding: Oak Park Mall Parking Deck	181,365	167,115	152,080	0
	<u>181,365</u>	<u>167,115</u>	<u>152,080</u>	<u>0</u>
<u>Series 2006</u>				
Parks & Recreation	668,452	625,570	582,688	44,077
Streets & Thoroughfares	403,172	359,408	315,644	42,448
Traffic Infrastructure	6,614	5,285	3,956	1,238
	<u>1,078,238</u>	<u>990,263</u>	<u>902,288</u>	<u>87,763</u>
<u>Series 2006 Refunding Issue</u>				
2001 Refunding: Convention Center	1,902,963	1,897,763	1,846,363	1,793,163
<u>Series 2007 Bond Issue</u>				
Parks & Recreation	1,420,662	1,324,665	1,228,716	1,132,767
Public Facilities	14,810	12,691	10,576	8,460
Streets & Thoroughfares	639,141	552,855	466,722	380,585
	<u>2,074,613</u>	<u>1,890,211</u>	<u>1,706,014</u>	<u>1,521,812</u>
<u>Series 2009 Bond Issue</u>				
Parks & Recreation	247,581	239,535	231,487	223,440
Streets & Thoroughfares	492,164	455,010	417,858	380,705
	<u>739,745</u>	<u>694,545</u>	<u>649,345</u>	<u>604,145</u>

INTEREST SUMMARY BY SERIES, Cont.

DESCRIPTION	2011	2012	Estimated 2013	Budget 2014
<u>Series 2009 Refunding Issue</u>				
Parks & Recreation	1,234	444	146	0
Parks & Recreation: Westlinks Golf Course ¹	5,339	1,918	631	0
Public Facility	17,130	6,156	2,025	0
Storm Drainage	530	190	63	0
Streets & Thoroughfares	39,217	14,092	4,635	0
	<u>63,450</u>	<u>22,800</u>	<u>7,500</u>	<u>0</u>
<u>Series 2010 Bond Issue</u>				
Storm Drainage	23,604	22,183	19,735	17,287
Streets & Thoroughfares	235,798	221,597	197,146	172,694
	<u>259,402</u>	<u>243,780</u>	<u>216,881</u>	<u>189,981</u>
<u>Series 2011 Bond Issue</u>				
Streets & Thoroughfares	41,253	433,980	361,368	321,168
	<u>41,253</u>	<u>433,980</u>	<u>361,368</u>	<u>321,168</u>
<u>Series 2013 Bond Issue</u>				
Parks & Recreation	0	0	0	17,622
Storm Drainage	0	0	0	867
Streets & Thoroughfares	0	0	0	153,759
Street Lights	0	0	0	58,152
	<u>0</u>	<u>0</u>	<u>0</u>	<u>230,400</u>
<u>Series 2013 Refunding Issue</u>				
Parks & Recreation	0	0	0	227,950
Public Facilities	0	0	0	124,349
Storm Drainage	0	0	0	2,507
Streets & Thoroughfares	0	0	0	352,017
Traffic Signal Improvements	0	0	0	6,402
	<u>0</u>	<u>0</u>	<u>0</u>	<u>713,225</u>
<u>Series 2014 Bond Issue</u>				
Various Projects	0	0	0	187,763
TOTAL INTEREST	<u>\$7,161,171</u>	<u>\$6,849,736</u>	<u>\$6,218,631</u>	<u>\$5,785,000</u>
<u>Less Golf Course Fund Expenditures¹</u>	(5,339)	(1,918)	(631)	0
TOTAL INTEREST - BOND & INTEREST FUND	<u>\$7,155,832</u>	<u>\$6,847,818</u>	<u>\$6,218,000</u>	<u>\$5,785,000</u>

¹ Debt service relating to the City's golf courses are is funded from the Golf Course Fund, not the Bond and Interest Fund.

**CITY OF OVERLAND PARK
BUSINESS IMPROVEMENT DISTRICT FUND**

The Business Improvement District Fund is utilized to account for the revenues received from a business improvement service fee levied annually to applicable businesses located within the City's Downtown Improvement District. The use of these revenues is restricted to the promotion of the City's Downtown Improvement District.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$0	\$0	\$0	\$0
<u>Current Revenue</u>				
<u>City Collected</u>				
Licenses, Fees, and Permits:				
Business Improvement Service Fee	\$96,847	\$103,536	\$109,000	\$105,000
Interest	3,153	1,774	1,000	5,000
	<u>100,000</u>	<u>105,310</u>	<u>110,000</u>	<u>110,000</u>
TOTAL REVENUE	<u>\$100,000</u>	<u>\$105,310</u>	<u>\$110,000</u>	<u>\$110,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Community Development</u>				
Planning & Research				
Business Improvement District	\$100,000	\$105,310	\$110,000	\$110,000
TOTAL EXPENDITURES	<u>\$100,000</u>	<u>\$105,310</u>	<u>\$110,000</u>	<u>\$110,000</u>
 ENDING BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

CITY OF OVERLAND PARK FIRE SERVICE FUND

Emergency Fire and Medical Services are funded through the Fire Service Fund. Revenues are generated through an Ad Valorem Property Tax and a transfer from the City's General Fund. The majority of Fire calls are serviced by the Overland Park Fire Department, except for outlying portions of the City which is serviced by Consolidated Fire District #2, Merriam Fire Department and Rural Fire District #2 through contractual relationships with the City. The City provides emergency medical services jointly with Johnson County Med-Act. Beginning with 2012, Fire Services have been incorporated into the General Fund.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$0	\$0	\$0	\$0
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	\$11,840,396	\$0	\$0	\$0
Motor Vehicle Tax	1,296,237	0	0	0
Delinquent Tax Collections	191,587	0	0	0
Rental Excise Tax	18,359	0	0	0
	<u>13,346,579</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>City Collected</u>				
Fire Training Facility Lease	67,955	0	0	0
Ambulance User Fees	1,932,424	0	0	0
Ambulance Lease	8,589	0	0	0
Fire Inspection Fees	3,266	0	0	0
Transfer from General Funds	4,241,971	0	0	0
Transfer from Other Funds	0	0	0	0
Interest Earned on Investments	20,643	0	0	0
Miscellaneous	31,797	0	0	0
	<u>6,306,645</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>\$19,653,224</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
STATEMENT OF EXPENDITURES				
<u>Public Safety</u>				
Fire Protection Services - Fire Department				
Administration	\$992,991	\$0	\$0	\$0
Operations	14,384,934	0	0	0
Prevention	819,193	0	0	0
Support Services	519,860	0	0	0
Training	697,879	0	0	0
Fire Training Center	32,851	0	0	0
Fire Department	<u>\$17,447,708</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Fire Protection Services - Consolidated #2	452,604	0	0	0
Emergency Medical Services - JoCo	342,003	0	0	0
Fire Protection Services - Rural #2	444,019	0	0	0
	<u>\$18,686,334</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Non-Operating Expenses</u>				
Transfer to Equipment Reserve Fund	713,000	0	0	0
Transfer to Maintenance Fund	8,000	0	0	0
Transfer to Maintenance Fund	50,000	0	0	0
Transfer to Bond and Interest	75,224	0	0	0
Transfer to Internal Service Funds	144,733	0	0	0
Misc.	(24,067)	0	0	0
	<u>966,890</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$19,653,224</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
ENDING BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

CITY OF OVERLAND PARK GOLF COURSE FUND

The Golf Course Fund is utilized to account for revenues, including membership fees, green fees, cart rentals and pro-shop sales, received from the City's golf courses. Golf course revenues are used to fund the operation and maintenance of the City's golf courses, as well as used to finance capital improvements to the golf courses.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$940,683	\$832,342	\$631,553	\$600,000
<u>Current Revenue</u>				
<u>City Collected</u>				
Golf Course Revenue	\$2,885,737	\$5,125,017	\$4,864,591	\$5,845,910
Miscellaneous Revenue	248,346	1,555	0	0
Interest Earned on Investments	7,650	3,680	3,856	4,090
	<u>3,141,733</u>	<u>5,130,252</u>	<u>4,868,447</u>	<u>5,850,000</u>
 <u>Transfers from Other Funds</u>				
Capital Projects	0	83,266	0	0
	<u>0</u>	<u>83,266</u>	<u>0</u>	<u>0</u>
 TOTAL REVENUE	<u>\$4,082,416</u>	<u>\$6,045,860</u>	<u>\$5,500,000</u>	<u>\$6,450,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Parks & Recreation</u>				
Golf Course Administration	\$2,313,995	\$773,760	\$268,911	\$240,200
St Andrew's Operations & Maint	187,513	2,059,221	2,025,360	2,003,854
Skyles/Lady Operations & Maint	90,938	2,154,219	2,205,872	2,640,542
	<u>2,592,446</u>	<u>4,987,200</u>	<u>4,500,143</u>	<u>4,884,596</u>
 <u>Non-Operating Expenses</u>				
Debt Service	119,445	44,832	21,667	0
Scheduled Capital Improvements	109,160	82,575	0	0
Scheduled Maintenance Improvements	0	0	100,000	100,000
Contingency	0	0	28,190	1,215,404
	<u>228,605</u>	<u>127,407</u>	<u>149,857</u>	<u>1,315,404</u>
 <u>Transfers to Other Funds</u>				
Transfer to General Fund	295,000	297,000	250,000	250,000
Transfer to Workmans Comp Fund	763	2,700	0	0
Transfer to Self Insurance Fund	0	0	0	0
Transfer to Capital Projects Fund	133,260	0	0	0
	<u>429,023</u>	<u>299,700</u>	<u>250,000</u>	<u>250,000</u>
 TOTAL EXPENDITURES	<u>\$3,250,074</u>	<u>\$5,414,307</u>	<u>\$4,900,000</u>	<u>\$6,450,000</u>
 ENDING BALANCE	<u>\$832,342</u>	<u>\$631,553</u>	<u>\$600,000</u>	<u>\$0</u>

CITY OF OVERLAND PARK
1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND

The 1/8-Cent Sales tax for Street Improvements Fund accounts for those revenues received from the City's 1/8-cent sales tax to be used for neighborhood streets, thoroughfare, traffic management systems improvements and related expenditures. This sales tax was originally approved by Overland Park voters in November of 1998 for a period of five years. In 2003, 2008 and 2014, voters approved extensions of the sales tax. The tax is currently set to expire in March of 2024.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,403,029	\$3,082,918	\$2,298,032	\$2,935,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Sales Tax-City	\$5,181,940	\$5,301,383	\$5,434,500	\$5,556,250
<u>City Collected</u>				
Interest Earned on Investments	8,322	16,968	19,468	18,750
Transfer from Capital Projects Fund	258,444	92,513	0	15,000
	266,766	109,481	19,468	33,750
TOTAL REVENUE	\$6,851,735	\$8,493,782	\$7,752,000	\$8,525,000
STATEMENT OF EXPENDITURES				
<u>Non-Operating Expenses</u>				
Residential Streets Improvements:				
Residential Streets Reconstruction	\$1,958,000	\$1,450,750	\$1,231,000	\$3,000,000
Streetlighting	100,000	100,000	0	200,000
Sidewalk Reconstruction	50,000	50,000	50,000	50,000
Curb Reconstruction	500,000	500,000	500,000	500,000
	2,608,000	2,100,750	1,781,000	3,750,000
Thoroughfare Improvements:				
Thoroughfare Widening	510,824	3,445,000	2,386,000	3,625,000
Traffic Management Systems	499,993	500,000	500,000	500,000
	1,010,817	3,945,000	2,886,000	4,125,000
Transfer to General Fund	\$150,000	\$150,000	\$150,000	\$150,000
Scheduled Future Capital Improvements	0	0	0	500,000
	150,000	150,000	150,000	650,000
TOTAL EXPENDITURES	\$3,768,817	\$6,195,750	\$4,817,000	\$8,525,000
ENDING BALANCE	\$3,082,918	\$2,298,032	\$2,935,000	\$0

CITY OF OVERLAND PARK SOCCER OPERATIONS FUND

The Soccer Operations Fund is utilized to account for revenues, including field rental, tenant rental, sponsorships and concessions, received from the operation of the Overland Park Soccer Complex. Soccer revenues are used to fund the operation and maintenance of the City's Soccer Complex. Debt Service related to the soccer complex is funded and paid through the Bond and Interest Fund.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$84,115	\$146,698	\$316,740	\$260,000
<u>Current Revenue</u>				
<u>City Collected</u>				
Field Rental Revenue	\$784,351	\$860,572	\$765,000	\$850,000
Tenant Rental Revenue	90,078	98,398	98,398	92,400
Concession Revenue	274,768	327,722	315,000	325,000
Sponsorship Revenue	45,500	76,500	54,000	70,000
Miscellaneous Revenue	32,936	92,827	0	0
Interest Earned on Investments	0	0	10,862	2,600
Transfer from Other Funds	0	0	0	0
	<u>1,227,633</u>	<u>1,456,019</u>	<u>1,243,260</u>	<u>1,340,000</u>
 TOTAL REVENUE	 <u>\$1,311,748</u>	 <u>\$1,602,717</u>	 <u>\$1,560,000</u>	 <u>\$1,600,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Parks & Recreation</u>				
Soccer Operations	\$1,012,381	\$1,082,677	\$1,095,000	\$1,055,485
<u>Non-Operating Expenses</u>				
Scheduled Capital Improvements	0	0	0	0
Transfer to Transient Guest Tax Capital Fund	0	0	0	0
Transfer to Equipment Reserve Fund		200,000	200,000	300,000
Transfer to Bond & Interest Fund	150,000	0	0	0
Transfer to Workmans Comp Fund	2,670	3,300	0	0
Transfer to Self Insurance Fund	0	0	0	0
Contingency	0	0	5,000	244,515
	<u>152,670</u>	<u>203,300</u>	<u>205,000</u>	<u>544,515</u>
 TOTAL EXPENDITURES	 <u>\$1,165,050</u>	 <u>\$1,285,977</u>	 <u>\$1,300,000</u>	 <u>\$1,600,000</u>
 ENDING BALANCE	 <u>\$146,698</u>	 <u>\$316,740</u>	 <u>\$260,000</u>	 <u>\$0</u>

CITY OF OVERLAND PARK SPECIAL ALCOHOL CONTROL FUND

The Special Alcohol Control Fund is one of two special revenue funds budgeted by the City that is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended only for the purchase, establishment, maintenance or expansion of services, education and programs on alcoholism and drug prevention.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,096,905	\$1,059,162	\$1,344,564	\$1,600,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Liquor Tax	\$1,003,632	\$1,073,654	\$1,050,000	\$1,050,000
<u>City Collected</u>				
Interest Earned on Investments	6,780	7,129	5,436	10,000
Miscellaneous	0	0	0	0
	6,780	7,129	\$5,436	10,000
TOTAL REVENUE	\$2,107,317	\$2,139,944	\$2,400,000	\$2,660,000
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Mayor & Council:				
Drug/Alcoholism Council allocation	\$702,000	\$726,750	\$775,000	\$950,000
Misc. and Contingency	0	0	5,000	1,658,617
	702,000	726,750	\$780,000	2,608,617
<u>Public Safety</u>				
Police Administrative Services:				
DARE Program	344,611	68,630	20,000	51,383
<u>Transfers to Other Funds</u>				
Transfer to other funds	1,544	0	0	0
TOTAL EXPENDITURES	\$1,048,155	\$795,380	\$800,000	\$2,660,000
ENDING BALANCE	\$1,059,162	\$1,344,564	\$1,600,000	\$0

CITY OF OVERLAND PARK SPECIAL PARK AND RECREATION FUND

The Special Park and Recreation Fund is one of two special revenue funds budgeted by the City which is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended for the purchase, establishment, maintenance or expansion of services, programs and facilities.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$25,656	\$31,744	\$106,188	\$160,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Liquor Tax	\$1,003,632	\$1,073,654	\$1,050,000	\$1,050,000
<u>City Collected</u>				
Interest Earned on Investments	2,261	790	3,812	5,000
Transfer from Capital Projects	0	0	0	0
	<u>2,261</u>	<u>790</u>	<u>3,812</u>	<u>5,000</u>
<u>Miscellaneous</u>				
Miscellaneous	0	0	0	0
TOTAL REVENUE	<u>\$1,031,549</u>	<u>\$1,106,188</u>	<u>\$1,160,000</u>	<u>\$1,215,000</u>

STATEMENT OF EXPENDITURES

<u>Goal Area/Cost Center</u>				
<u>Community Development</u>				
Scheduled Capital Improvements	\$699,805	\$225,000	\$225,000	\$200,000
Scheduled Maintenance Improvements	0	525,000	525,000	550,000
Transfer to Bond & Interest Fund	300,000	250,000	250,000	250,000
Future Capital Projects/Contingency	0	0	0	215,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>215,000</u>
TOTAL EXPENDITURES	<u>\$999,805</u>	<u>\$1,000,000</u>	<u>\$1,000,000</u>	<u>\$1,215,000</u>
ENDING BALANCE	<u>\$31,744</u>	<u>\$106,188</u>	<u>\$160,000</u>	<u>\$0</u>

CITY OF OVERLAND PARK SPECIAL STREET AND HIGHWAY FUND

The Special Street and Highway Fund is a fund of the City which is employed to account for those revenues received from the State of Kansas tax on gasoline and expenditures incurred in the repair and maintenance of City streets and highways. State law restricts the use of these funds to non-capital street and highway expenditures.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$575,387	\$605,299	\$99,571	\$95,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Gasoline Tax	\$4,480,469	\$4,491,558	\$4,500,000	\$4,500,000
<u>City Collected</u>				
Interest Earned on Investments	4,443	2,714	5,429	5,000
<u>Miscellaneous</u>				
Reimbursement from Other Governments	0	0	0	0
TOTAL REVENUE	\$5,060,299	\$5,099,571	\$4,605,000	\$4,600,000

STATEMENT OF EXPENDITURES

<u>Goal Area/Cost Center</u>				
<u>Public Works</u>				
Infrastructure Maintenance Expenditures	\$4,455,000	\$5,000,000	\$4,500,000	\$4,550,000
Contingency	0	0	10,000	50,000
TOTAL EXPENDITURES	\$4,455,000	\$5,000,000	\$4,510,000	\$4,600,000
ENDING BALANCE	\$605,299	\$99,571	\$95,000	\$0

CITY OF OVERLAND PARK STORMWATER UTILITY FUND

The Stormwater Utility Fund is utilized to account for revenues, including property tax and user fees, relating to the City's stormwater management system. Revenues of this fund are used to fund the operations, maintenance, capital improvements and debt service of the City's stormwater management program.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,254,172	\$880,651	\$1,882,013	\$1,180,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	\$2,472,041	\$2,481,912	\$2,478,000	\$2,515,000
Delinquent Tax	39,895	84,652	70,000	50,000
Motor Vehicle Tax	270,779	280,464	285,000	285,000
Rental Car Excise Tax	3,835	4,131	5,000	5,000
	<u>2,786,550</u>	<u>2,851,159</u>	<u>2,838,000</u>	<u>2,855,000</u>
<u>State Collected and Distributed</u>				
Machinery and Equipment Reimbursement	0	0	0	0
<u>City Collected</u>				
User Fees	3,299,877	3,384,592	3,415,000	3,450,000
Transfer from Other Funds	219,441	354,539	325,000	400,000
Miscellaneous	49,425	186,725	113,350	174,150
Interest Earned on Investments	23,518	19,425	16,637	20,850
	<u>3,592,261</u>	<u>3,945,281</u>	<u>3,869,987</u>	<u>4,045,000</u>
TOTAL REVENUE	\$7,632,983	\$7,677,091	\$8,590,000	\$8,080,000
STATEMENT OF EXPENDITURES				
<u>Operating</u>				
Public Works - Stormwater Engineering	\$811,303	\$738,488	\$880,530	\$939,501
Public Works - Stormwater Maintenance	1,859,507	1,817,092	2,021,598	2,384,417
Planning - Stormwater Management	172,959	170,433	188,609	190,598
Maintenance Projects	2,808,448	1,463,162	1,920,000	975,000
Scheduled Capital Improvements	880,000	1,530,056	2,167,000	1,610,000
	<u>6,532,217</u>	<u>5,719,231</u>	<u>7,177,737</u>	<u>6,099,516</u>
<u>Transfers to Other Funds</u>				
Transfers to Equipment Reserve	50,000	50,000	200,000	200,000
Transfers to Bond & Interest	157,834	4,448	2,150	0
Transfers to Workmans Comp Fund	12,281	21,400	0	0
Transfer to Self Insurance Fund	0	0	0	0
	<u>220,115</u>	<u>75,848</u>	<u>202,150</u>	<u>200,000</u>
<u>Non-Operating Expenses</u>				
Contingency	0	0	30,113	1,780,484
TOTAL EXPENDITURES	\$6,752,332	\$5,795,078	\$7,410,000	\$8,080,000
ENDING BALANCE	\$880,651	\$1,882,013	\$1,180,000	\$0

CITY OF OVERLAND PARK TAX INCREMENT FINANCING FUND

The Tax Increment Financing (TIF) fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains. TIF is designed to channel funding toward improvements in areas where development/redevelopment may not otherwise occur. When an area is developed or redeveloped, there is an increase in the value of the property. The increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the "tax increment." TIFs pledge the future increased revenue for repayment of eligible costs associated with the improvements. There are currently two active TIF districts in Overland Park: Cherokee South and Valley View shopping centers.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	(\$62,225)	(\$39,310)	(\$21,301)	\$0
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	\$49,074	\$158,813	\$176,000	\$143,000
	49,074	158,813	176,000	143,000
<u>State Collected and Distributed</u>				
Sales Tax-City	4,636	16,856	99,000	150,000
<u>City Collected</u>				
Contributions	0	29,624	46,301	57,000
Misc. Revenues	0	0	0	0
Interest earnings	0	0	0	0
	0	29,624	46,301	57,000
TOTAL REVENUE	(\$8,515)	\$165,983	\$300,000	\$350,000
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance, Administration & Economic Development</u>				
Administrative Costs	\$30,795	\$34,624	\$25,000	\$40,000
TIF Contractual Payment	0	152,595	275,000	310,000
Misc.	0	65	0	0
	30,795	187,284	300,000	350,000
TOTAL EXPENDITURES	\$30,795	\$187,284	\$300,000	\$350,000
ENDING BALANCE	(\$39,310)	(\$21,301)	\$0	\$0

CITY OF OVERLAND PARK TRANSIENT GUEST TAX FUND

The Transient Guest Tax Fund of the City is utilized to account for the revenues received from a 9% tax on transient guests occupying a room in a hotel or motel located within the City. All transient guest tax revenues are receipted into this fund before being transferred to the Transient Guest Tax Operating and Capital Improvement Funds for expenditure.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,803,685	\$190,528	\$344,206	\$0
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Transient Guest Tax	\$7,451,593	\$7,772,500	\$7,920,500	\$8,420,000
<u>City Collected</u>				
Interest Earned on Investments	0	1,673	2,294	0
TOTAL REVENUE	\$9,255,278	\$7,964,701	\$8,267,000	\$8,420,000

STATEMENT OF EXPENDITURES

<u>Non-Operating Expenses</u>				
Miscellaneous	\$0	\$0	\$500	\$0
OPDC Hotel Appropriation	3,978,560	4,446,293	3,700,000	5,613,330
	<u>3,978,560</u>	<u>4,446,293</u>	<u>3,700,500</u>	<u>5,613,330</u>
<u>Transfers to Other Funds</u>				
Transfers to Transient Guest Tax - Operating	1,554,738	1,657,732	1,760,110	1,871,110
Transfers to Transient Guest Tax - Capital	3,531,452	1,516,468	2,806,390	935,560
	<u>5,086,190</u>	<u>3,174,200</u>	<u>4,566,500</u>	<u>2,806,670</u>
TOTAL EXPENDITURES	\$9,064,750	\$7,620,493	\$8,267,000	\$8,420,000
ENDING BALANCE	\$190,528	\$344,206	\$0	\$0

CITY OF OVERLAND PARK

TRANSIENT GUEST TAX - CAPITAL IMPROVEMENT FUND

The Transient Guest Tax - Capital Improvement Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on capital project expenditures relating to tourism and convention activities.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	(\$2,357,831)	(\$802,115)	\$2,091,320	\$2,320,000
<u>Current Revenue</u>				
<u>Transfer from Other Funds</u>				
Transfer from TGT Funds	\$3,531,453	\$1,516,468	\$2,806,890	\$935,560
Transfer from General Fund	4,556,094	4,876,794	3,617,000	5,170,000
	<u>8,087,547</u>	<u>6,393,262</u>	<u>6,423,890</u>	<u>6,105,560</u>
<u>City Collected</u>				
Convention Center Operations	309,818	277,993	0	0
Interest Earned on Investments	0	319,454	4,790	19,440
Miscellaneous	1,870	0	470,000	470,000
	<u>311,688</u>	<u>597,447</u>	<u>474,790</u>	<u>489,440</u>
TOTAL REVENUE	<u>\$6,041,404</u>	<u>\$6,188,594</u>	<u>\$8,990,000</u>	<u>\$8,915,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Convention Center Administrative	<u>\$67,280</u>	<u>\$39,700</u>	<u>\$50,000</u>	<u>\$50,000</u>
<u>Non-Operating Expenses</u>				
Convention Center Capital	84,880	38,796	350,000	350,000
Misc/Contingency	0	0	7,545	3,130
Contributed Capital/Prior Period Adjustment	481,803	(2,320,104)	0	0
	<u>566,683</u>	<u>(2,281,308)</u>	<u>357,545</u>	<u>353,130</u>
<u>Transfers to Other Funds</u>				
Transfers to Bond & Interest	6,209,556	6,338,882	6,262,455	6,191,870
Reserve for Future Capital/Maintenance	0	0	0	2,320,000
	<u>6,209,556</u>	<u>6,338,882</u>	<u>6,262,455</u>	<u>8,511,870</u>
TOTAL EXPENDITURES	<u>\$6,843,519</u>	<u>\$4,097,274</u>	<u>\$6,670,000</u>	<u>\$8,915,000</u>
ENDING BALANCE	<u>(\$802,115)</u>	<u>\$2,091,320</u>	<u>\$2,320,000</u>	<u>\$0</u>

CITY OF OVERLAND PARK

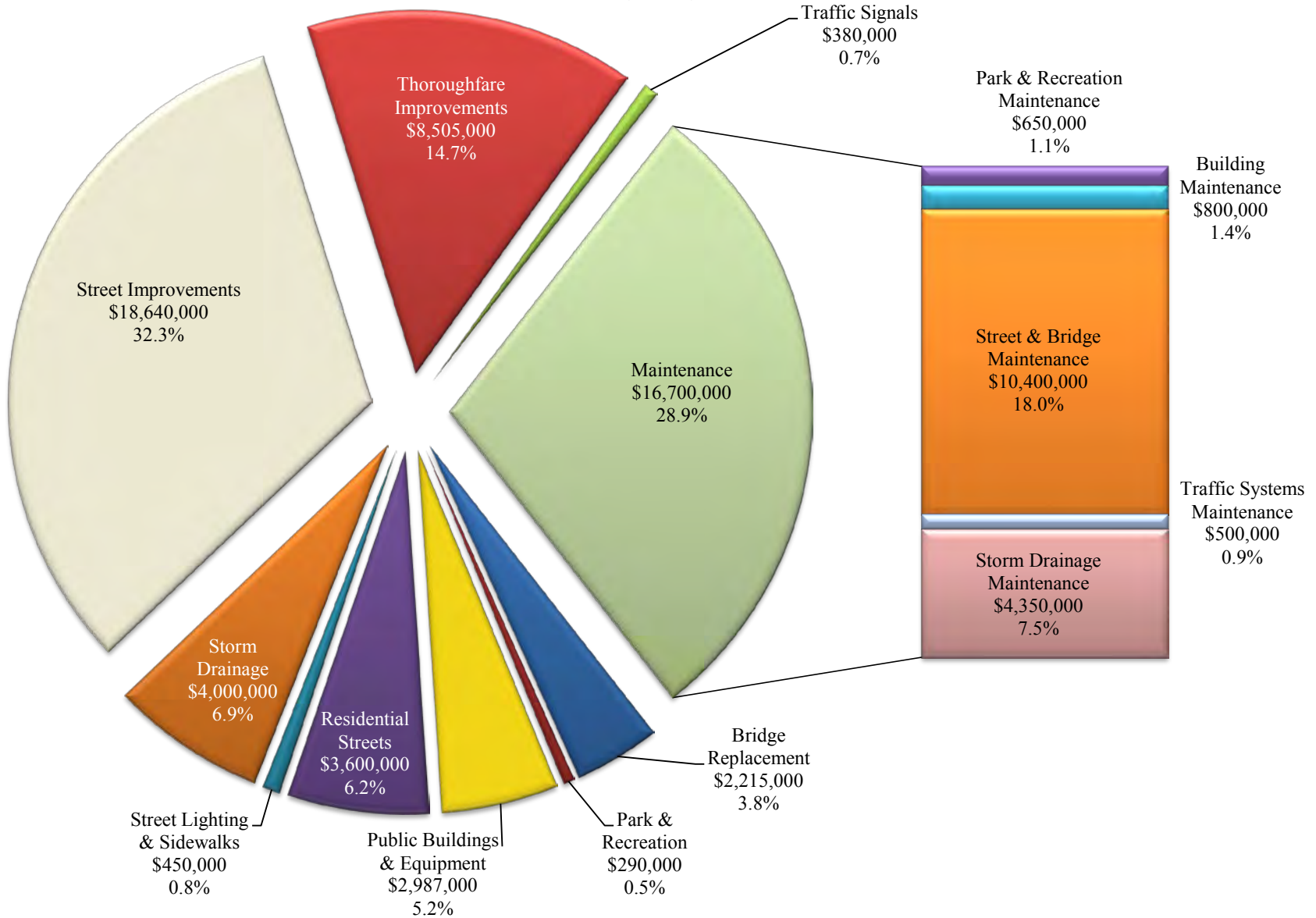
TRANSIENT GUEST TAX - OPERATING FUND

The Transient Guest Tax - Operating Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on the promotion of tourism within the City.

	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,095	\$0	\$0	\$0
<u>Current Revenue</u>				
<u>Transfer from Other Funds</u>				
Transient Guest Tax Fund	\$1,554,738	\$1,657,732	\$1,760,110	\$1,871,110
Transient Guest Tax- Capital Improv. Fur	0	0	0	0
	<u>1,554,738</u>	<u>1,657,732</u>	<u>1,760,110</u>	<u>1,871,110</u>
<u>City Collected</u>				
Interest	0	0	4,890	3,890
TOTAL REVENUE	<u>\$1,555,833</u>	<u>\$1,657,732</u>	<u>\$1,765,000</u>	<u>\$1,875,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Convention and Tourism Contract	\$1,555,833	\$1,657,732	\$1,760,110	\$1,871,110
<u>Non-Operating Expenses</u>				
Citywide Contingency	0	0	4,890	3,890
TOTAL EXPENDITURES	<u>\$1,555,833</u>	<u>\$1,657,732</u>	<u>\$1,765,000</u>	<u>\$1,875,000</u>
ENDING BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

2014 Capital Improvements and Maintenance Programs

Total = \$57,767,000



2014 Capital Projects = \$41,067,000

2014 Maintenance Projects = \$16,700,000

CITY OF OVERLAND PARK
CAPITAL PROJECTS FUND (not budgeted)

The Capital Projects Fund is employed by the City to account for the financing and construction of capital improvement and major maintenance projects. This fund is not included in the group of funds which state law requires for the adoption of a formal budget; however, the City does, as part of its annual budget process, develop a capital improvements program which represents the City's goal for the current year's budget and the succeeding four-year period.

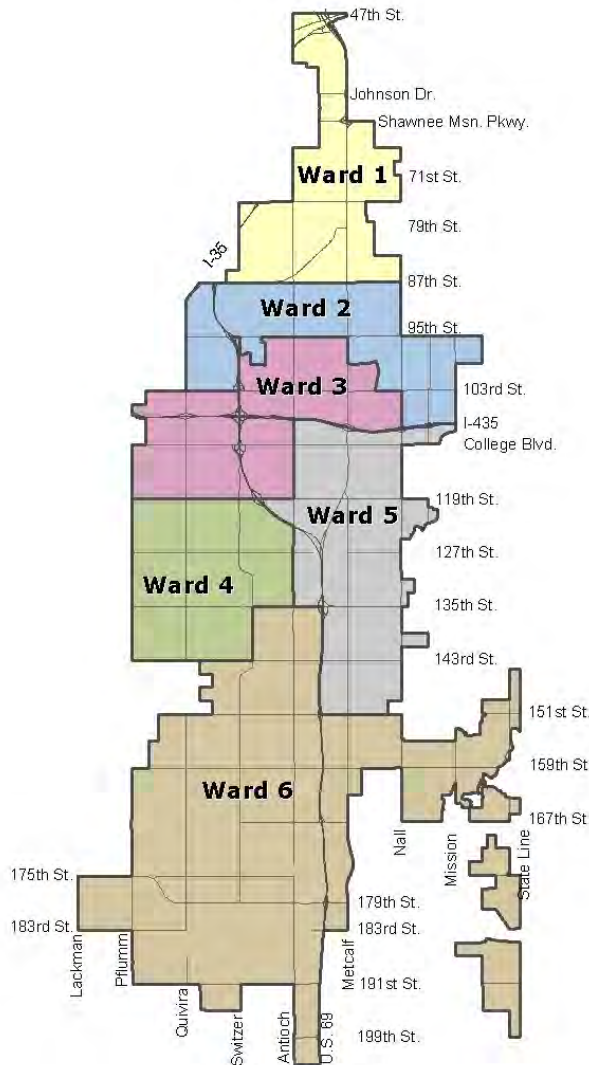
	Actual		Estimated	Budget
	2011	2012	2013	2014
STATEMENT OF REVENUE				
<u>County Collected and Distributed</u>				
Intergovernmental	\$ 5,880,023	\$ 4,655,821	\$6,487,000	\$11,862,000
<u>State Collected and Distributed</u>				
Intergovernmental	1,479,520	288,762	601,000	17,000,000
<u>Federal Government</u>				
Intergovernmental	1,234,987	8,583,637	2,740,000	0
<u>City Collected</u>				
Bond Proceeds	15,592,767	0	7,425,000	0
Special Assessment Bond Proceeds	67,805	0	360,000	0
Miscellaneous	1,232,225	455,226	250,000	0
Escrow Funds	755,553	119,988	80,000	270,000
Excise Tax	498,258	4,992	1,300,000	1,000,000
Intergovernmental	440,655	477,335	179,000	1,110,000
Private Contributions	1,103,871	172,409	50,000	710,000
Interest Earned on Investments	25,280	7,451	0	0
	19,716,415	1,237,402	9,644,000	3,090,000
<u>Transfers and Miscellaneous</u>				
Transfers from other Funds:				
General Fund	2,150,519	2,788,690	4,400,000	5,150,000
Fire Service Fund	58,000	0	0	0
Stormwater Utility Fund	3,688,448	2,993,218	4,087,000	2,585,000
Special Revenue Funds	8,773,621	11,795,750	10,017,000	13,275,000
Equipment Reserve Fund	1,363,000	1,091,141	790,000	500,000
Capital Improvement Fund	4,658,934	1,339,493	1,105,000	3,705,000
Golf Course Fund	133,260	0	0	0
Soccer Operations Fund	0	0	0	0
Intergovernmental	2,752,791	3,824,174	0	600,000
Capital Project Closeouts	941,676	8,679,807	0	0
	24,520,248	32,512,273	20,399,000	25,815,000
TOTAL REVENUE	\$52,831,193	\$47,277,895	\$39,871,000	\$57,767,000
STATEMENT OF EXPENDITURES				
<u>Capital Improvements and Major Maintenance Program</u>				
Public Buildings	\$1,175,459	\$464,142	\$50,000	\$1,562,000
Public Equipment	9,698,978	1,664,505	870,000	1,425,000
Fire Department Buildings	554,982	149,637	0	0
Fire Department Equipment	1,306,577	1,110,896	0	0
Parks & Recreation	2,105,205	1,225,766	710,000	290,000
Bridge Replacement	400,360	44,859	1,115,000	2,215,000
Residential Streets/Neighborhood Imp.	1,948,848	1,552,327	3,625,000	3,600,000
Sidewalk Construction	0	100,000	50,000	50,000
Street Lighting	132,537	115,065	2,300,000	400,000
Street Improvements	6,043,944	6,566,918	2,885,000	18,640,000
Thoroughfare Improvements	15,124,979	23,205,875	9,520,000	8,505,000
Traffic Signals	840,555	868,771	981,000	380,000
Storm Drainage	767,534	2,261,752	4,170,000	4,000,000
Building Maintenance	301,415	226,654	800,000	800,000
Fire Facility Maintenance	177,356	25,567	0	0
Street & Bridge Maintenance	6,413,386	17,678,447	9,750,000	10,400,000
Traffic Systems Maintenance	136,649	1,496,842	500,000	500,000
Storm Drainage Maintenance	0	270,920	1,920,000	4,350,000
Parks Maintenance			625,000	650,000
TOTAL EXPENDITURES	\$47,128,764	\$59,028,943	\$39,871,000	\$57,767,000

PROJECTED CAPITAL IMPROVEMENTS PROGRAM				2014-2018 Total
2015	2016	2017	2018	
\$4,060,000	\$4,300,000	\$2,585,000	\$5,195,000	\$28,002,000
0	0	0	0	17,000,000
3,475,000	1,990,000	3,500,000	3,500,000	12,465,000
0	7,000,000	0	500,000	7,500,000
0	0	0	0	0
0	250,000	0	0	250,000
80,000	80,000	80,000	80,000	590,000
910,000	1,900,000	900,000	1,135,000	5,845,000
0	0	1,065,000	0	2,175,000
475,000	50,000	50,000	50,000	1,335,000
0	0	0	0	0
1,465,000	9,280,000	2,095,000	1,765,000	17,695,000
5,475,000	6,915,000	6,440,000	6,620,000	30,600,000
0	0	0	0	0
2,450,000	2,380,000	2,350,000	2,400,000	12,165,000
10,775,000	12,200,000	9,500,000	13,300,000	59,050,000
1,925,000	1,345,000	1,045,000	1,305,000	6,120,000
1,290,000	3,950,000	2,150,000	1,950,000	13,045,000
0	0	0	0	0
0	0	0	750,000	750,000
300,000	300,000	300,000	300,000	1,800,000
0	0	0	0	0
22,215,000	27,090,000	21,785,000	26,625,000	123,530,000
\$31,215,000	\$42,660,000	\$29,965,000	\$37,085,000	\$198,692,000
\$0	\$7,000,000	\$0	\$0	\$8,562,000
2,565,000	5,245,000	2,895,000	2,205,000	14,335,000
0	0	0	0	-
0	0	0	0	-
875,000	250,000	250,000	2,250,000	3,915,000
0	0	0	0	2,215,000
2,600,000	2,600,000	2,600,000	2,600,000	14,000,000
50,000	50,000	50,000	50,000	250,000
100,000	100,000	100,000	100,000	800,000
0	0	0	0	18,640,000
9,300,000	10,270,000	7,430,000	13,010,000	48,515,000
380,000	380,000	380,000	380,000	1,900,000
1,100,000	1,100,000	1,100,000	1,150,000	8,450,000
500,000	1,165,000	500,000	870,000	3,835,000
0	0	0	0	-
10,950,000	11,850,000	11,850,000	11,850,000	56,900,000
500,000	500,000	500,000	500,000	2,500,000
1,545,000	1,400,000	1,370,000	1,370,000	10,035,000
750,000	750,000	940,000	750,000	3,840,000
\$31,215,000	\$42,660,000	\$29,965,000	\$37,085,000	\$198,692,000

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DESCRIPTION OF CITY

The City of Overland Park was incorporated as a city of the first class on May 20, 1960, under the provisions of K.S.A. 12-1026h. In November of 1962, the City adopted the Mayor-Council-City Manager form of government. The Mayor is elected by the City-at-large, and two Councilmembers are elected from each of the six wards. All elected officials serve terms of four years with biennial elections to allow for Councilmembers to serve staggered terms. The City Manager is responsible for the implementation of Governing Body policy and the day-to-day operation of the City.



Located in the northeastern part of Johnson County, Kansas, Overland Park is the second largest city in the State of Kansas and one of 113 incorporated cities existing in the Kansas City metropolitan region. There are approximately 75 square miles within the corporate boundaries of the City. Considered one of the cleanest, safest and more affluent suburbs in the area, Overland Park is one of the foremost retail and employment centers in the metropolitan area.

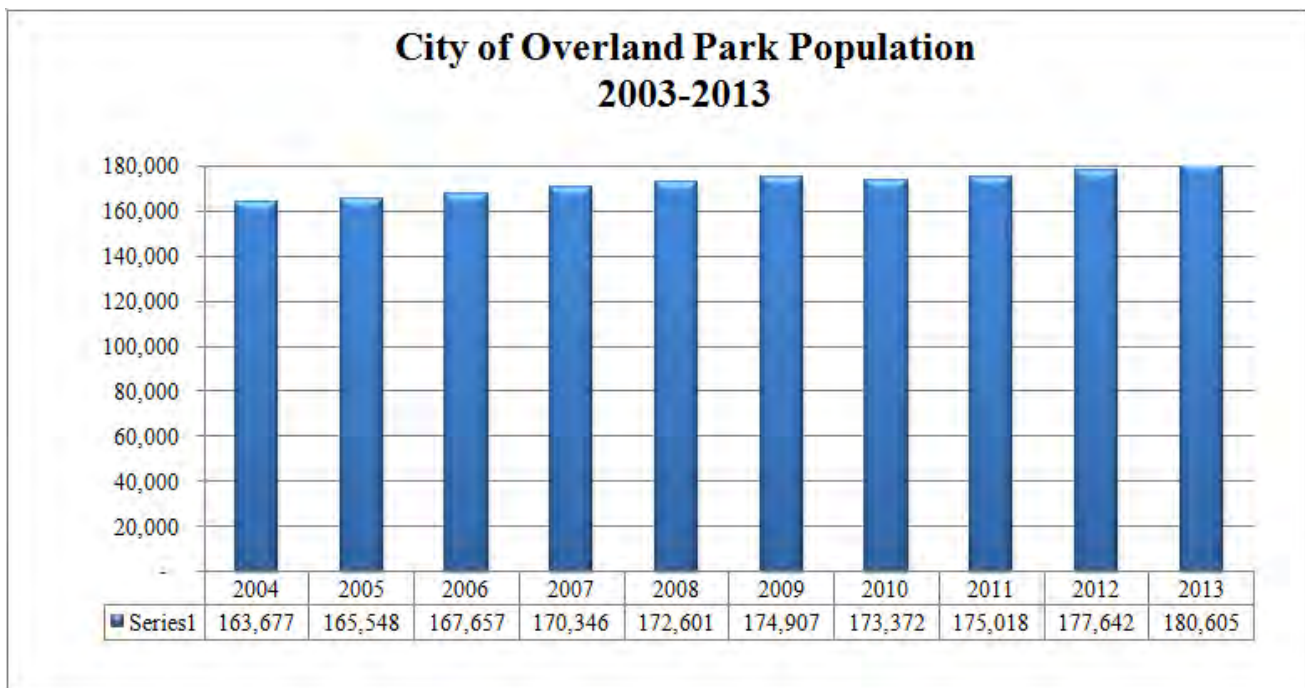
Independent agencies provide water and sanitary sewer services on an area-wide district basis. Private corporations own and operate electric, telecommunications, telephone, natural gas and sanitation disposal services. These utilities are constantly upgraded to ensure adequate supplies for Overland Park's future growth.

Overland Park concentrates its efforts toward providing excellent service in the areas of public safety through its law enforcement and fire protection functions; community development through its building code enforcement, environmental health regulatory functions and parks and recreation programs and services; traffic control and maintenance through the City's public works operations; and financial stability and the coordination of the various areas of City responsibility through its administrative services functions.

POPULATION AND DEMOGRAPHICS

Overland Park is the second largest city in Kansas. Since the incorporation of Overland Park in 1960, the population has grown from 28,000 in 1960 to an estimated 180,605 by 2013. Currently, Overland Park represents approximately one-third of Johnson County's total population. Johnson County has grown from a population of 144,000 in 1960 to an estimated 571,112 by 2013.

Overland Park's population is affluent and highly educated. According to information from the 2010 American Community Survey from the US Census Bureau, over half the adult population has a college degree and the per capita income in the City is 43% higher than the national average. Sixty percent of the population is composed of working-age adults, while 26% are juveniles and 14% are seniors.



Sources: U.S. Census, County and City

2010/2013 Facts

2013 Population	180,605
2013 Land Area	75.4 sq. miles
2013 Population Density	2,395/sq. mile

Income

2012 Per Capita Income	\$39,242
2011 Median Household Income	\$70,289

Education(2012)

High School Graduate or higher	97.1%
Bachelor's degree or higher	57.6%

Population Characteristics (2012)

% Juvenile (<25)	30.1%
% Career Age (25-65)	55.7%
% Seniors(>65)	14.2%
Median Age	37.8

Households & Housing (2012)

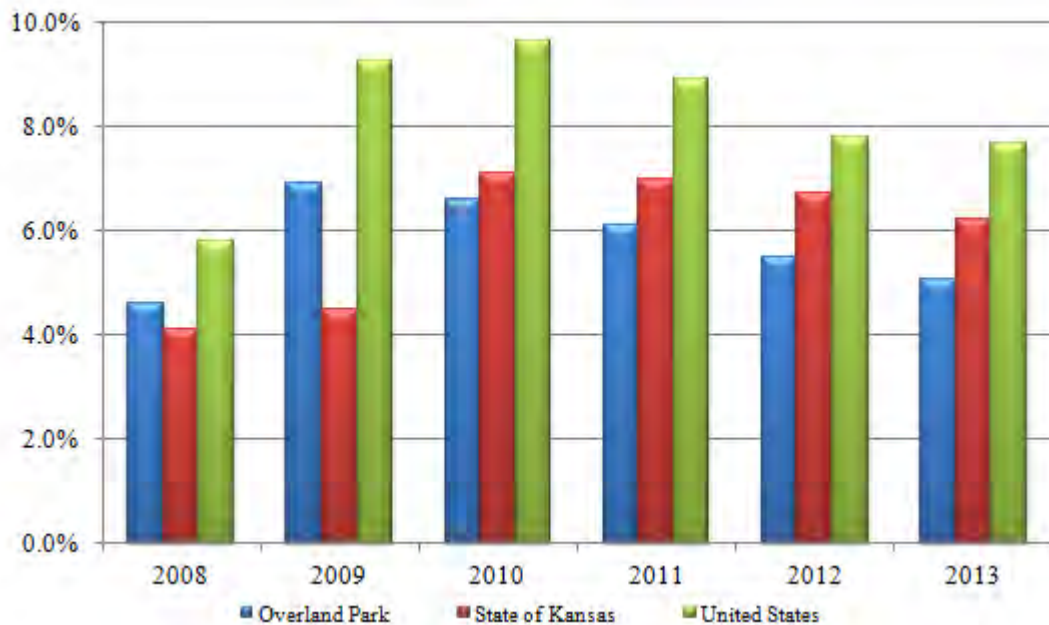
Number of Housing Units	76,990
Average Household Size	2.39
Housing Vacancy Rate	3.4%
Average Sale Price of House (2012)	\$274,155

Source: 2013 data: City of Overland Park; 2013 data: 2012 American Community Survey (US Census Bureau)

EMPLOYMENT INFORMATION

The resiliency of Overland Park's economy is demonstrated by the continuation of an unemployment rate significantly lower than the national average. Overland Park's unemployment rate for 2013 averages (thru August 2013), at 5.1% compared to 5.8% statewide and 7.7% nationally.

Rate of Unemployment Annual Average 2008 to 2013



Source: Kansas Labor Information Center & US Bureau of Labor Statistics
*2013 data thru August 2013

The table below lists the top five employers within the City of Overland Park.

Major Employers	Estimated Employees
Sprint/Nextel	8,000
Shawnee Mission School District	3,224
Black & Veatch Engineering Consultants	2,970
Johnson County Community College	2,784
Blue Valley School District	2,758

Source: Overland Park, 2012 Comprehensive Annual Financial Report

DEVELOPMENT ACTIVITY

Overland Park continues to grow residentially and develop commercially. The tables below highlight square feet and estimated construction values of new construction for single family and commercial development from 2007 through July 2013.

SQUARE FEET OF NEW CONSTRUCTION

Year	Single Family Permits	Commercial and Industrial Permits
2007	1,914,556	926,451
2008	1,005,284	615,868
2009	629,163	424,170
2010	1,110,238	84,748
2011	1,528,997	483,139
2012	1,976,901	952,685
*2013	1,411,030	915,350

*2013 thru July

Source: City of Overland Park

ESTIMATED CONSTRUCTION COST

Year	Single Family Permits	Commercial and Industrial Permits
2007	\$123,931,850	\$146,697,531
2008	\$72,636,506	\$57,509,752
2009	\$34,455,070	\$59,285,096
2010	\$60,090,121	\$10,231,100
2011	\$87,338,569	\$31,523,835
2012	\$121,901,483	\$156,152,363
*2013	\$82,708,234	\$102,766,355

*2013 thru July

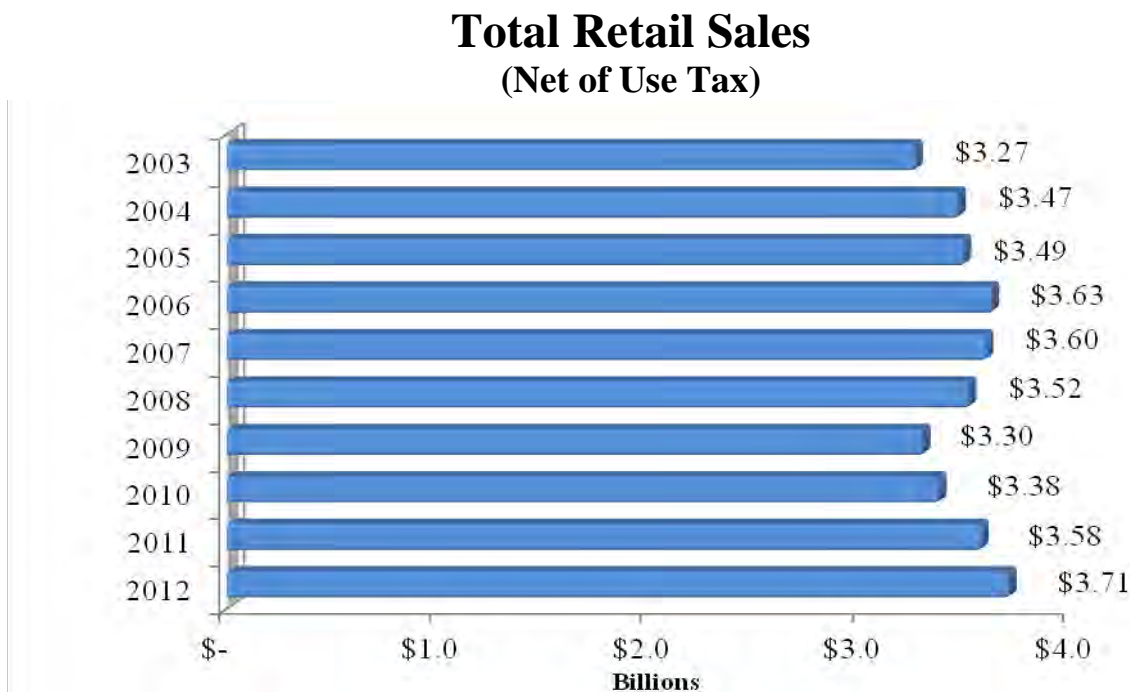
Source: City of Overland Park

RETAIL SALES ACTIVITY

The City's retail activity level continues to be one of the best in the Kansas City metropolitan area, as demonstrated in retail sales per capita.



Retail sales during the past two decades have exhibited traditionally strong growth increasing from \$181 million in 1970 to an estimated high of \$3.63 billion in 2006, before declining to \$3.30 billion in 2009, and climbing back up to \$3.58 billion in 2011. The chart below depicts retail sales activity since 2003.



PROPERTY TAXES

The City's mill levy to support the 2014 Budget is 12.833 mills. Overland Park currently has the lowest property tax rate of any first class city in Kansas. The City levies a property tax to support general government services and stormwater management.

2014 Budget Mill Levy Comparison

Fund	2013 Budget Mill Levy Rate	2014 Budget Mill Levy Rate	Change
General /Fire Fund	11.814	11.873	0.059
Stormwater Utility Fund	0.955	0.960	0.005
TOTAL MILL RATE	12.769	12.833	0.064

NOTE: Mill levy was finalized in October 2013, following the County's certification of the final assessed valuation.

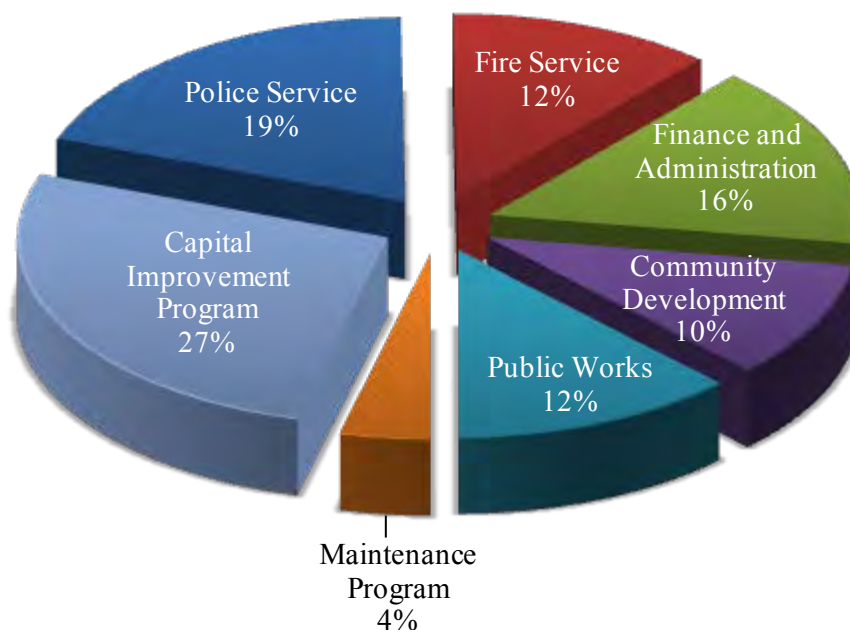
Based on this tax rate, the owner of various types of property will pay the following property taxes to the City in 2014:

City of Overland Park Representative Tax Payments

Property Type	Market Value	2014 Budget Tax Amount
Home	\$250,000	\$369
Office Building	\$1,000,000	\$3,208
Shopping Center	\$10,000,000	\$32,083

Approximately one-third of the property tax collected is used to support Public Safety services, which includes Police and Fire services.

Where Property Tax Dollars are Spent



FINANCE & ADMINISTRATION



GOAL: To administer City government in an effective and efficient manner, which maintains and promotes confidence in public officials; to ensure economical government services financed by a fair and equitable tax system; to provide sound management planning; to promote effective participation with intergovernmental units; and to be responsive to service needs of citizens by providing channels of communication.

COST CENTERS:

- Mayor and Council
- Convention and Tourism
- Economic Development

- City Manager
- Communications
- Information Technology
- Facilities Management

- Municipal Court
- Court Services

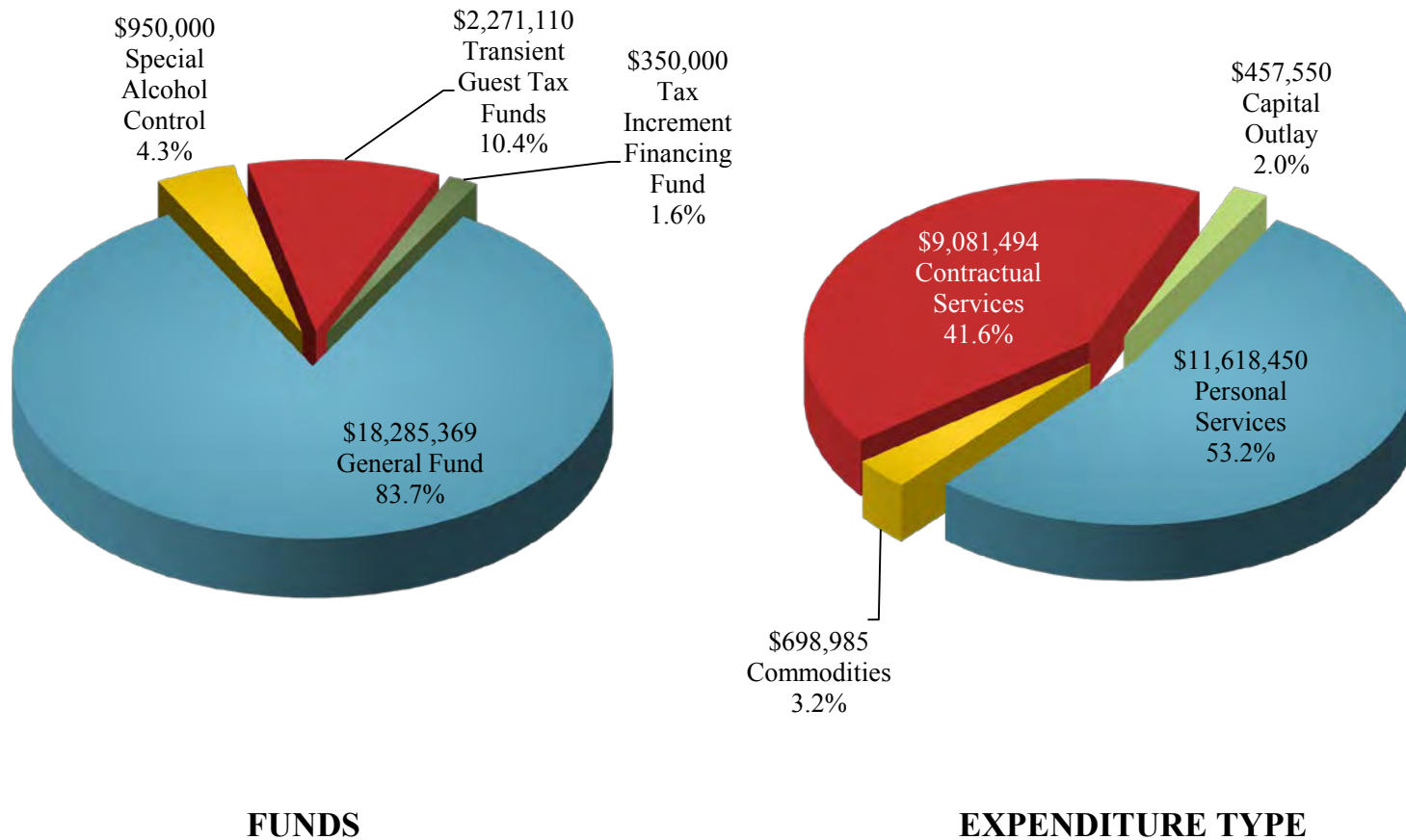
- Law

- Finance & Accounting
- City Clerk
- Citywide Contingency
- Transfer to Other Funds
- Bond and Interest

- Human Resources Services
- Payroll, HRIS & Administration

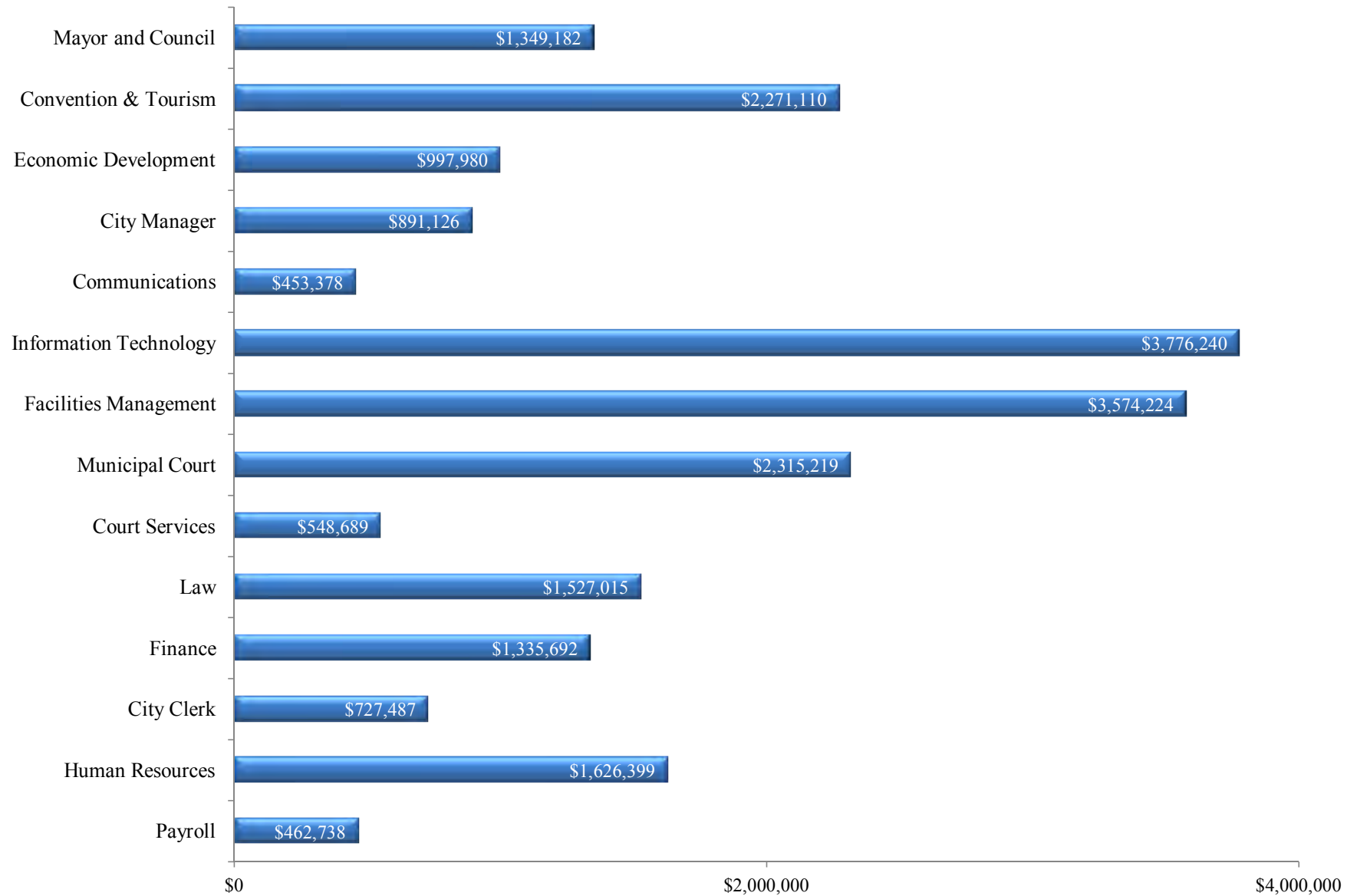
2014 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2014 Expenditures = \$21,856,479



Finance and Administration Goal Area

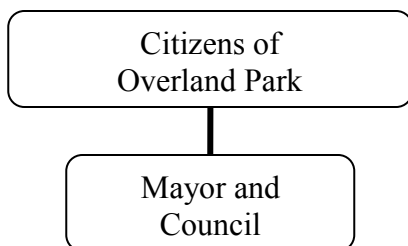
2014 OPERATING AND CONTRACTUAL EXPENDITURES Finance & Administration Goal Area



PROGRAM DESCRIPTION

The Governing Body consists of the Mayor and twelve councilmembers. The Mayor is elected at-large and serves a four-year term. Two councilmembers are elected from each of the City's six wards and serve staggered four-year terms.

The Governing Body is responsible for providing direction to staff in policy determination, citizen participation and intergovernmental relations.

MAYOR AND COUNCIL - ORGANIZATIONAL CHART**MISSION STATEMENT**

To effectively govern the City of Overland Park by:

- ❖ *Encouraging and expanding citizen participation in the community,*
- ❖ *Providing City staff with policy direction and*
- ❖ *Promoting cooperation and communication between the City and other government agencies.*

AGENCY LOCATOR

Finance, Administration and Economic Development

Mayor and Council
Mayor and Council ←

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Mayor and Council in 2014:

- *Encouraging and expanding citizen participation in the community:*
 - ◆ Promote substantive front-end citizen participation and engagement in policy decisions by scheduling public hearings on the formulation of the annual budget, Capital Improvements Program and other program initiatives of the City.
 - ◆ Promote citizen participation by filling vacancies on City boards and commissions while striving for geographical representation from various segments of the community.
 - ◆ Actively initiate communication regarding City policies, programs and services with residents, business owners and others. Respond promptly to requests and inquiries from citizens, businesses and organizations.
- *Providing City staff with policy direction:*
 - ◆ Provide City staff with direction for the provision of high quality services to the public by establishing and effectively implementing policies, goals and objectives.
 - ◆ Approve a 2014 Budget by August 2014 that provides the resources necessary to achieve City goals and objectives.
 - ◆ Approve a 2014-2018 Capital Improvements Program by March 2014 that provides the resources necessary to achieve the adopted goals and objectives of the City.
- *Promoting cooperation and communication between the City and other government agencies:*
 - ◆ Adopt a 2014 National and State Legislative Program by December 2014 that clearly identifies issues of concern to the City and possible legislative action to address these concerns.
 - ◆ Maintain membership and participation in the Mid-America Regional Council and other regional organizations. Support and encourage the development of regional approaches to address area-wide problems.
 - ◆ Maximize influence on legislative and financial issues through representation at various National League of Cities and League of Kansas Municipalities annual meetings.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Mayor and Council include:

- *Encouraging and expanding citizen participation in the community:*
 - ◆ Citizen Participation- Promoted citizen participation by filling vacancies on City boards and commissions.
- *Providing City staff with policy direction:*
 - ◆ 2014 Budget – Approve the 2014 Budget by August 2012 that provided the resources necessary to achieve City goals and objectives.
 - ◆ 2014-2017 Capital Improvements Program – Approved a Capital Improvements Program by March 2012 that provided the resources necessary to achieve the adopted goals and objectives of the City.
 - ◆ Economic Development – Provided policy direction and support to activities designed to expand and develop a comprehensive economic development program.

- ◆ Vision Metcalf –Continued with implementation plan to revitalized and regenerate the Metcalf Corridor.
- *Promoting cooperation and communication between the City and other government agencies:*
 - ◆ Convention and Visitors Bureau (CVB) – Appointed a Convention and Tourism Committee to review recommended programs and expenditures of the CVB. Provided support to CVB operations, focusing on the promotion and solicitation of conventions and tourism within the City.

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$196,704	197,987	\$198,732
Commodities	10,804	13,350	13,150
Contractual	168,617	179,450	187,300
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	\$376,125	390,787	\$399,182

Special Alcohol Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	725,000	775,000	950,000
Capital Outlay	0	0	0
Transfers/Others	1,750	1,565,000	1,658,617
TOTAL	\$726,750	\$2,340,000	\$2,608,617

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Mayor	1	1	1
Council President	1	1	1
Council Member	11	11	11
Total Full-time Employees:	13	13	13
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	0.00	0.00	0.00
TOTAL FTEs	13.00	13.00	13.00

PROGRAM DESCRIPTION

Transient Guest Tax is a 9% tax on guests occupying a room in a hotel or motel located within the City.

All transient guest tax revenues are receipted into the Transient Guest Tax Funds. This funding is used to finance Economic Development activities within the City, such as Operations, Maintenance and Debt Service relating to the City's Convention Center, Soccer Complex and funding for the Overland Park Convention and Visitors Bureau.

EXPENDITURES:

Transient Guest Tax Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	7,620,493	8,450,000	8,420,000
TOTAL	<u>\$7,620,493</u>	<u>\$8,450,000</u>	<u>\$8,420,000</u>
 Transient Guest Tax Capital Fund	 <u>2012 Actual</u>	 <u>2013 Budget</u>	 <u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	\$0	\$0	0
Contractual	-\$2,261,100	\$125,000	50,000
Capital Outlay	-\$19,304	\$0	0
Transfers/Others	\$6,377,678	\$6,525,000	8,865,000
TOTAL	<u>\$4,097,274</u>	<u>\$6,650,000</u>	<u>\$8,915,000</u>
 Transient Guest Tax Operating Fund	 <u>2012 Actual</u>	 <u>2013 Budget</u>	 <u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	1,657,732	1,876,755	1,871,110
Capital Outlay	0	0	0
Transfers/Others	0	3,245	3,890
TOTAL	<u>\$1,657,732</u>	<u>\$1,880,000</u>	<u>\$1,875,000</u>

PROGRAM DESCRIPTION

The City of Overland Park provides limited funding to promote economic development activities.

Through general city funding, the City contracts with the Overland Park Economic Development Council and the Downtown Overland Park Partnership to promote economic development within the city.

The City also promotes economic development through the limited use of such economic development tools including Tax Increment Financing (TIF). The Tax Increment Financing fund accounts for public revenues and expenditures related to the City's adopted Tax Increment Fund districts. Tax Increment Financing is a tool which pledges future gains in taxes to finance the current improvements which will result in those gains.

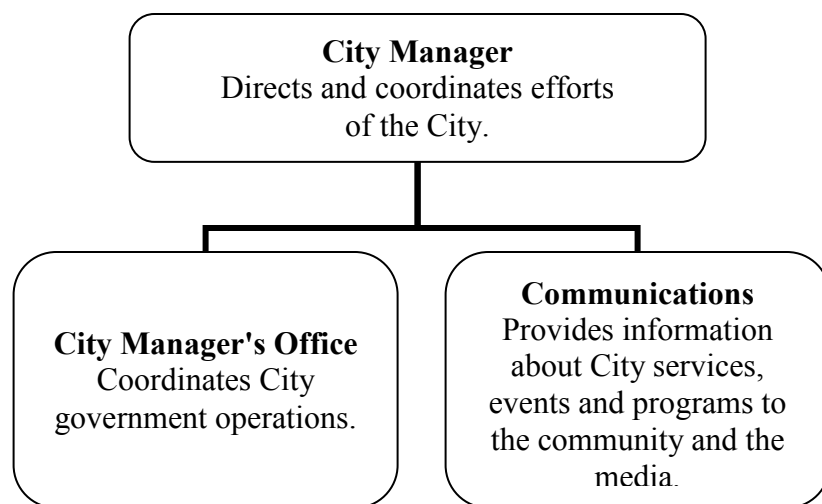
EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	0	\$0
Commodities	0	0	0
Contractual	575,481	650,980	647,980
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$575,481</u>	<u>650,980</u>	<u>\$647,980</u>
Tax Increment Financing Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	211,890	350,000	350,000
Capital Outlay	0	0	0
Transfers/Others	64	0	0
TOTAL	<u>\$211,954</u>	<u>\$350,000</u>	<u>\$350,000</u>

PROGRAM DESCRIPTION

The City Manager's Office is the executive administrative branch of the City that manages the City's day-to-day operations and implements policies set by the Governing Body. The City Manager's Office is responsible for the general management of Citywide goals, objectives and policies established by the Governing Body, as they are implemented into the City's daily operations.

**CITY MANAGER'S OFFICE -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To administer, implement and ensure the delivery of customer-focused services to citizens, businesses, institutions, visitors and employees by:

- ❖ *Coordinating and managing City government operations.*

AGENCY LOCATOR

**Finance, Administration and
Economic Development**

City Manager's Office
City Manager's Office ◀
Communications

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Manager's Office in 2014:

- *Coordinating and managing City government operations:*
 - ◆ Administer and implement the policies set forth by the Governing Body.
 - ◆ Prepare and present the 2014 Operating Budget and 2014-2018 Capital Improvements Program.
 - ◆ Coordinate and manage Citywide government operations.
 - ◆ Coordinate the development of the State and National Legislative Programs.
 - ◆ Coordinate Economic Development programs of the City.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Manager's Office include:

- *Coordinating and managing City government operations:*
 - ◆ Leading Change – Continue to lead organizational efforts to rethink and redesign processes to achieve improvements in measures of performance such as cost, quality, service and speed, as well as to enhance current community service levels and safeguard the long-term financial health of the City.
 - ◆ Performance Measurement System – The City continues to utilize a Citywide performance measurement system as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives. The City continued its participation in the ICMA Performance Measurement Consortium which provides benchmarking information related to the City's performance.
 - ◆ Hotel and Convention Center – Coordinated operations of the Sheraton Hotel and Overland Park Convention Center.
 - ◆ 2013 Operating Budget and 2013-2017 Capital Improvements Plan – Prepared and presented the City's 2013 Operating Budget and 2013-2017 Capital Improvements Program to maximize the decision-making ability of the Governing Body. Submitted a recommended budget that provides a balanced program of services, based on current financial limits, and sets forth financial strategies and plans for the future.
 - ◆ National Legislative Program – Coordinated the development of a National Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2012 federal legislative session.
 - ◆ State Legislative Program – Coordinated the formulation of a State Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2012 state legislative session.
 - ◆ Economic Development – Coordinated implementation of economic development initiatives of the Governing Body including various incentive programs including Economic Development Revenue Bonds and tax abatements, Transportation Development Districts and Community Improvement Districts.

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$710,655	715,827	\$733,816
Commodities	8,418	7,100	9,160
Contractual	164,846	149,010	148,150
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$883,919</u>	<u>871,937</u>	<u>\$891,126</u>

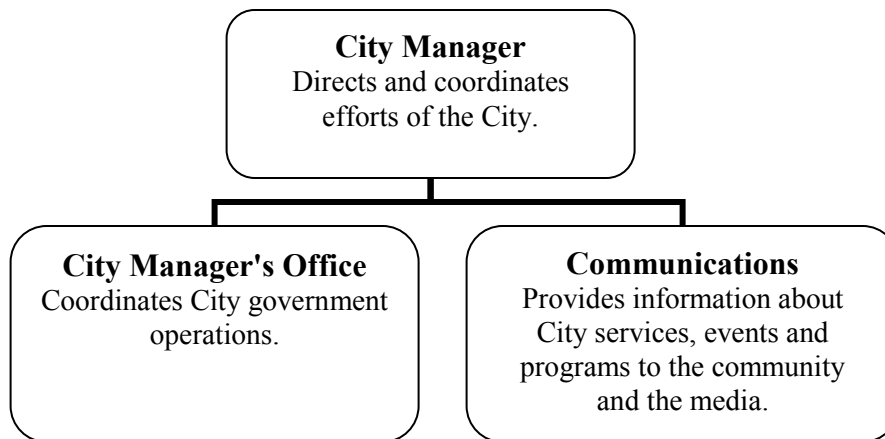
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
City Manager	1	1	1
Deputy City Manager	1	1	1
Assistant City Manager	1	1	1
Executive Assistant to CM & GB	1	1	1
Executive Assistant	1	1	1
Total Full-time Employees:	<u>5</u>	<u>5</u>	<u>5</u>
Part-Time			
Administrative Intern	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

PROGRAM DESCRIPTION

The Communications Division of the City Manager's Office is responsible for disseminating information to Overland Park citizens and the media about City services, events, and programs.

CITY MANAGER'S OFFICE - ORGANIZATIONAL CHART

**MISSION STATEMENT**

To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park by:

- ❖ *Providing community and media relations,*
- ❖ *Providing print, video and web-based information and*
- ❖ *Providing reception, switchboard and mail services.*

AGENCY LOCATOR

**Finance,
Administration and
Economic Development**
City Manager's
Office
City Manager's
Office
Communications ←

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Communications Division in 2014:

- *Provide community and media relations:*
 - ◆ To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park for 2014 through the use of the City's website, email newsletters, the Overview (newsletter mailed to all City residents), press releases, social media, expanding video opportunities and others as they arise.
 - ◆ To work with a video company and initiate production of short 1-2 minute videos for placement on the city's website and social media sites (Facebook, Twitter, YouTube, etc.). Further, create a video clip library to further use for other events such as the Mayor's annual State of the City speech, and others.
 - ◆ To work with the city's Information Technology Department to provide more interactive features such as the budget calculator.

2012-2013 PROGRAM ACCOMPLISHMENTS

Accomplishments of the Communications Division include:

- *Provide community and media relations:*
 - ◆ Furthered use of social media tools such as Facebook, Twitter, Pinterest, Flickr and YouTube to distribute information about Overland Park. Online fans of Overland Park on Facebook, Twitter and YouTube continue to gradually increase. Updated Facebook and Twitter updated on a daily basis. Began looking at other social media outlets.
 - ◆ Worked with ETC Institute in Olathe to conduct a comprehensive citywide satisfaction survey.
- *Provide print and Web-based information:*
 - ◆ Nearly 1.1 million visits were made to the City's Web site, www.opkansas.org, in 2012.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of residents rating the effectiveness of communication from the city as good or very good:	N/A	N/A	75%
Percent of residents rating city's efforts to keep residents informed as good or very good:	N/A	N/A	70%
Percent of residents rating the quality of life in Overland Park as good or very good:	N/A	N/A	90%

WORKLOAD MEASURES

Number of visits to web site:	1,496,726	1,900,000	1,950,000
Number of copies of Overview distributed:	303,500	304,500	306,000
Number of copies of City Source distributed:	64,925	60,720	62,000
Number of annual media contacts:	600*	500	450

*Increased media contact due to Arboretum statue

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$247,291	\$236,562	\$243,263
Commodities	63,053	82,385	82,300
Contractual	61,955	99,610	127,815
Capital Outlay	1,122	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$373,421</u>	<u>\$418,557</u>	<u>\$453,378</u>

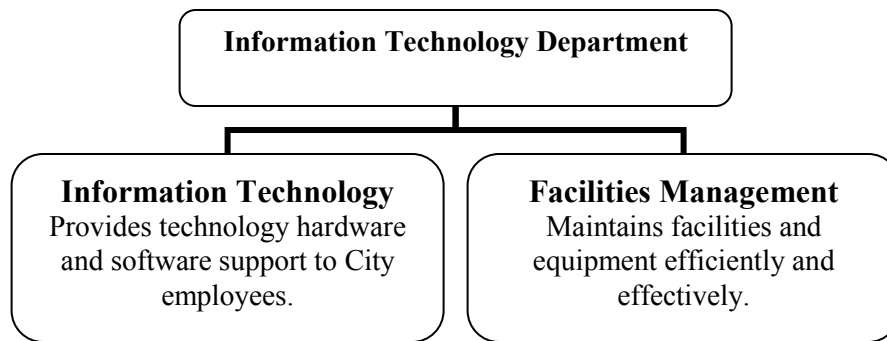
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Manager, Communications	1	1	1
Switchboard Operator/Receptionist	1	1	1
Total Full-time Employees:	<u>2</u>	<u>2</u>	<u>2</u>
Part-Time			
Switchboard Operator/Receptionist	0.98	0.98	0.98
Total Part-time Employees:	<u>0.98</u>	<u>0.98</u>	<u>0.98</u>
TOTAL FTEs	<u>2.98</u>	<u>2.98</u>	<u>2.98</u>

PROGRAM DESCRIPTION

The Information Technology Division provides City employees with the services required to meet technical needs.

**INFORMATION TECHNOLOGY DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide high- quality technology to City employees to enhance their ability to serve citizens by:

- ❖ *Providing & Maintaining Hardware, Software & Network Services in support of City services and operations,*
- ❖ *Providing Data Redundancy & Disaster Recovery to assure optimal system availability,*
- ❖ *Replacing Equipment and Technology as appropriate, and*
- ❖ *Providing and Maintaining Communication Systems & Service.*

AGENCY LOCATOR

Finance, Administration and Economic Development

Information Technology

Information Technology ←

Facilities Management & Operations

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Information Technology Department in 2014:

- *Provide & Maintain Hardware, Software & Network Services:*
 - ◆ The IT Project Portfolio Management system is a ranking by the Executive Leadership Team and the Technology Advisory Committee of projects submitted to the Information Technology Department. Major projects to be completed in 2014 will be ranked in the fourth quarter of 2013. Throughout the year, new project proposals are reviewed by the Technology Advisory Committee and are ranked for inclusion in the IT Project Portfolio. This ranking will drive the 2014 IT Program Goals.
 - ◆ Potential projects for 2014 include:
 - Hardware
 - Citywide equipment replacement as needed, including workstations, printers, etc.
 - Upgrade of domain controller servers per scheduled 4 year cycle.
 - Upgrade or replacement of the video recording systems in the Police Booking, Interview, and PSU rooms.
 - Replacement of EOC Projectors at FTC (subject to funding).
 - Software/Applications
 - Completion of redesign and migration of OPNet to new content management system platform.
 - Completion of study and selection of solution for replacement of current permitting, business license and code enforcement system (Tidemark).
 - Implementation of common integration framework (BizTalk Server) to facilitate information sharing between city enterprise systems.
 - Replacement of OPCares system for citizen interaction and response.
 - Upgrade or replacement of the Police eTicketing system.
 - Continue to provide support to the Police Intergraph computer assisted dispatch (CAD), mobile clients to include Mobile for Public Safety (MPS) and I/MOBILE, and the records management system I/LEADS. The city hosts the Intergraph system for most public safety agencies in the County.
 - Increased use of Social Networking.
 - Completion of Phase 2 of email and productivity replacement project.
 - Network & Security
 - Completion of equipment refresh for Network Edge equipment due in 2014 per 5 year cycle.
 - Upgrade of wireless access points scheduled in 2014 per 4 year cycle.
 - Phase 2 of virtual desktop deployment project.
- *Data Redundancy and Disaster Recovery:*
 - ◆ The Information Technology Department will perform nightly backups of all City data on network servers. Nightly backups will be performed every night on a rotating 30-day cycle. After 30 days, the backed up data will be archived and stored off-site. These become monthly backups and will be stored for one year.
 - ◆ Replacement or equipment refresh of Revinetix Backup Solution for server and database backups.

- *Equipment Replacement (as appropriate):*
 - ◆ Replace desktop computers and laptops for City departments based on identified need.
 - ◆ Replace servers (applications, file and print, network) based on identified need.
- *Communication Systems & Services:*
 - ◆ Maintain current Fujitsu telephone system using available parts until funding becomes available for replacement of phone system.
 - ◆ Maintain service and support contracts for cell phones, wireless data cards, and pagers.
 - ◆ Negotiate and maintain service contracts for phone, long distance, and internet service. The initial term for the City's contracts for phone, long distance, and internet services will expire in 2014. These contracts will need to be renewed, renegotiated, or rebid.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Information Technology Department include:

- *Provide & Maintain Hardware, Software & Network Services:*
 - ◆ Hardware
 - Replaced the SAN and SAN switch fabric.
 - Converted physical servers to virtual servers (VMWare).
 - Completed L3 Police mobile video system upgrade.
 - Replacement of the City Council Chamber sound system (scheduled for 2013).
 - Completed Police Booking and Court fingerprint machine replacement in 2012 utilizing CrossMatch as the vendor. A third fingerprint machine to provide fingerprints to citizens for professional and other registration purposes is scheduled for replacement in 2013.
 - Police mobile data terminal (MDT) replacement completed in 2013 including the development of prototype installs for the new Police Department vehicles.
 - Phase 1 of Virtual Desktop Deployment (scheduled for 2013).
 - Virtualized the FullCourt application servers.
 - Facilitated Motorola Police Radio implementation.
 - Completed Upgrade of Fire Department Mobile Data Terminals.
 - Upgrade of the virtual server infrastructure and migration of additional physical servers to virtual hosts is scheduled for 2013.
 - ◆ Software/Applications
 - Upgrades to the Police Intergraph Computer-Aided Dispatch, I/Mobile, and I/Leads (records management system) The Police ALERT system was replaced by Regional Justice Information System (REJIS).
 - Worked with the Police Department on the development and implementation of statistical data/business intelligence tools and the data mining/sharing with other public safety agencies (new Police initiative for 2013).
 - Implemented mass notification system as a part of a Countywide shared system supported by Everbridge. This system replaces the City's old Communicator reverse 911 application.
 - Developed and implemented a new system to support the Police Department vehicle towing documentation and reporting requirements.
 - Completed implementation of eDiscovery solution for all city e-mail accounts.
 - Facilitated selection and agreement for replacement of the current Fairway Golf Point of Sale system.

- Completed redesign and development of www.opkansas.org site onto new content management system making website accessible on mobile devices and facilitating content updates by city personnel.
- Implemented new document imaging libraries for following departments:
 - Fire Department
 - Public Works
 - Planning and Development Services
- Completed pilot for Accounts Payable (AP) Automation using Syncada system for IT and Facilities Management.
- Developed automated tools for batch placement of seasonal employees on leave of absence and corresponding process for batch “return from leave” of same.
- Completed study and provided recommendations on standardized mobile platform for city personnel and functions.
- Replaced Websense internet filter with Sophos web filter.
- Installed license plate recognition (LPR) technology in six police vehicles.
- Transition to four Police Patrol areas.
- New email and productivity solutions were evaluated.
- Deployed Sophos anti-malware application.
- Deployed field fingerprint identification (RapID) for the Police Department (scheduled for 2013).
- Completion of implementation of new Golf Point of Sale (POS) system to replace Fairway application (scheduled for 2013).
- Completion of upgrade of FullCourt to FullCourt Enterprise (scheduled for 2013).
- Development of on-line W-2 access for employees (scheduled for 2013).
- Development and implementation of software development standards and practices and version control system (scheduled for 2013).
- Implementation of mobile solution for restaurant inspections (scheduled for 2013).
- Implementation of mobile solution for parks and pools inspections (scheduled for 2013).
- Develop an interface between E1 and PeopleSoft to track retiree’s health payments.
- Phase 1 of Email and productivity Replacement (scheduled for 2013).
- Implemented advanced authentication for Police logon to comply with Criminal Justice Information System (CJIS) requirements (scheduled for mid-2013).
- ◆ Network & Security
 - Implemented a new Wi-Fi strategy for uploading police video from police cars.
 - Create one-way active directory trusts to inter agencies (scheduled for 2013).
 - Provided a secure connection to KU Edwards Campus for OPPD video access.
 - Provided a secure connection to JCCC for video access.
 - Virtual Desktop solutions evaluation completed.
 - Expand 10g links to TRCC and MRCC.
 - Deployment of Endpoint Encryption solution (scheduled for 2013).
 - Deployment of Mobile Device Management solution (scheduled for 2013).
 - Wireless and connectivity support for Youth Soccer National Championships at Soccer Complex (scheduled for 2013).
 - Deploy city-wide wireless upgrade with enhanced security (scheduled for 2013).

➤ *Data Redundancy and Disaster Recovery:*

- ◆ Performed backups per schedule.

- *Equipment Replacement (as appropriate):*
 - ◆ Replaced 132 desktops, 40 laptops, 20 printers and 3 fax machines. Replaced, rebuilt or virtualized servers.
 - ◆ Partial network refresh of City Hall.
 - ◆ Replaced legacy Proxim wireless devices with Aruba wireless.
- *Communication Systems & Services:*
 - ◆ Supported and maintained 1,755 hard-wired phones, 1,307 voicemail accounts, 369 cell phones, 282 wireless data cards (including PW AVL), and 260 pagers.
 - ◆ Replaced City pagers as a part of a frequency change by the service provider.
 - ◆ Replaced City cell phones as a part of the Sprint phase out of Nextel service.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
System availability, based on uptime of servers/network switches:	99.8%	99.8%	99.9%
Percent of employees rating the following as good or very good:			
·PC	64%	64%	90%
·City's intranet system	67%	70%	95%
·Telephones	66%	70%	90%
·Help Desk	98%	98%	98%
·Satisfaction with Network Services	75%	80%	91%
·Satisfaction with Application Services	77%	80%	90%
·Satisfaction with Desktop Services	80%	80%	92%
·Overall Satisfaction with IT Services	90%	90%	94%
WORKLOAD MEASURES			
Number of PCs supported:	1,264	1,100	1,100
Number of help desk calls:	11,596	11,000	11,000
Number of new PCs installed/replaced:	172	175	139
Number of servers maintained:	214	225	250
Number of employee telephones maintained:	1,760	1,760	1,760

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$2,379,873	\$2,448,497	\$2,613,100
Commodities	29,545	31,060	31,060
Contractual	560,971	689,890	692,930
Capital Outlay	403,061	431,500	439,150
Transfers/Others	0	0	0
TOTAL	<u><u>\$3,373,450</u></u>	<u><u>\$3,600,947</u></u>	<u><u>\$3,776,240</u></u>

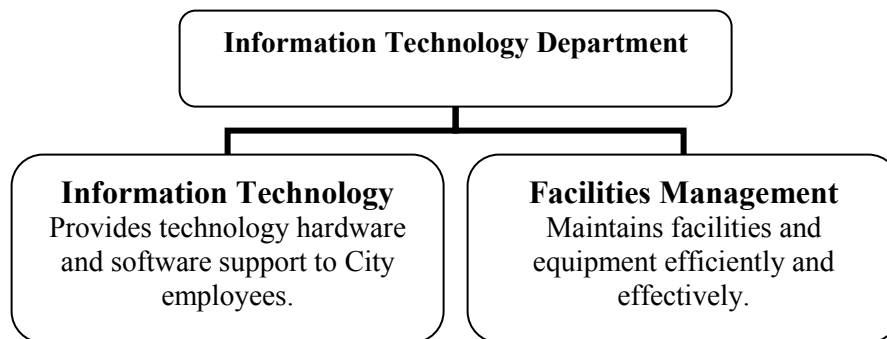
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Chief Information Officer	1	1	1
Mgr, Applications & Development	1	1	2
Mgr, Technical Operations	1	1	1
Project Manager	1	1	0
Programmer/Analyst, Senior	8	8	8
Programmer/Analyst	0	0	1
Network Administrator	4	4	4
PC Technician	1	1	1
PC Technician, Sr.	2	2	2
Help Desk Support Specialist, Sr.	2	2	2
Total Full-time Employees:	<u>21</u>	<u>21</u>	<u>22</u>
Part-Time			
Administrative Assistant	0.50	0.50	0.50
Total Part-time Employees:	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
TOTAL FTEs	<u><u>21.50</u></u>	<u><u>21.50</u></u>	<u><u>22.50</u></u>

PROGRAM DESCRIPTION

The Facilities Management Division maintains the physical environment in which facility occupants work and conduct business with citizens and customers.

**INFORMATION TECHNOLOGY DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide a positive physical environment that is conducive to the efficient conduct of City business by:

- ❖ *Effectively maintaining facilities while minimizing operating costs.*

AGENCY LOCATOR

**Finance,
Administration and
Economic Development**
Information
Technology
 *Information
 Technology
Facilities
 Management &
 Operations* ←

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Facilities Management Division in 2014:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
 - ◆ Continue to monitor, evaluate, and upgrade systems to improve the energy efficiency of City facilities and equipment.
 - ◆ Work with Convention Center staff to ensure the proper care and operation of the Convention Center equipment and facilities.
 - ◆ Work with Sheraton Hotel staff to ensure the proper care and operation of the hotel facilities.
 - ◆ Continue to monitor air quality of City facilities.
 - ◆ Remodel existing areas as requested by City departments.
 - ◆ Work with other City departments to promote teamwork and to increase productivity of City staff.
 - ◆ Evaluate all mechanical, flooring and roof systems for replacement as a part of the CIP Maintenance Program.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Facilities Management Division include:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
 - ◆ Installed Catalytic Converter system on Matt Ross Community Center generator system.
 - ◆ Replaced domestic hot water system at W. Jack Sanders Justice Center with more energy efficient system.
 - ◆ Replaced flooring systems at City Hall, Jack Sanders Justice Center and multiple Fire Facilities.
 - ◆ Upgrade network based CCTV system to Genetec Omnicast Platform at Matt Ross Community Center.
 - ◆ Worked with Aquatics group to improve ventilation of Natatorium at Matt Ross Community Center.
 - ◆ Converted storage room at Tomahawk Ridge Community Center into a spin-bike classroom.
 - ◆ Completed major repairs to concrete roof system at Sykes Lady Clubhouse.
 - ◆ Remodeled and installed new laundry facilities at Fire Station 4.
 - ◆ Remodeled Fire Station 2 kitchen area to meet Fire staff needs.
 - ◆ Installed security lighting in parking lot of Fire Station 1.
 - ◆ Installed security cameras in the lobby, council chamber, and exterior of City Hall.
 - ◆ Remove existing mortar joints on exterior brick on Tomahawk Ridge Community Center gym and install new mortar joints.
 - ◆ Work with Public Works Maintenance to determine remodeling options at DGPW facility to relocate public entrance to the West side of the facility.
 - ◆ Performed preventive maintenance on city equipment and facilities.
 - ◆ Continued to retrofit lighting fixtures where cost effective to LED technology.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of respondents rating the overall condition of the building and common areas as good or excellent:	62%	68%	80%
EFFICIENCY / WORKLOAD MEASURES			
Number of square feet maintained:	557,879	557,879	557,879
Average Energy Cost per Square Foot	114 kBtu	115 kBtu	115 kBtu

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$881,723	\$949,500	\$973,966
Commodities	400,988	380,953	374,125
Contractual	2,146,595	2,199,665	2,207,733
Capital Outlay	0	92,200	18,400
Transfers/Others	0	0	0
TOTAL	<u>\$3,429,306</u>	<u>\$3,622,318</u>	<u>\$3,574,224</u>

PERSONNEL (full-time equivalent):

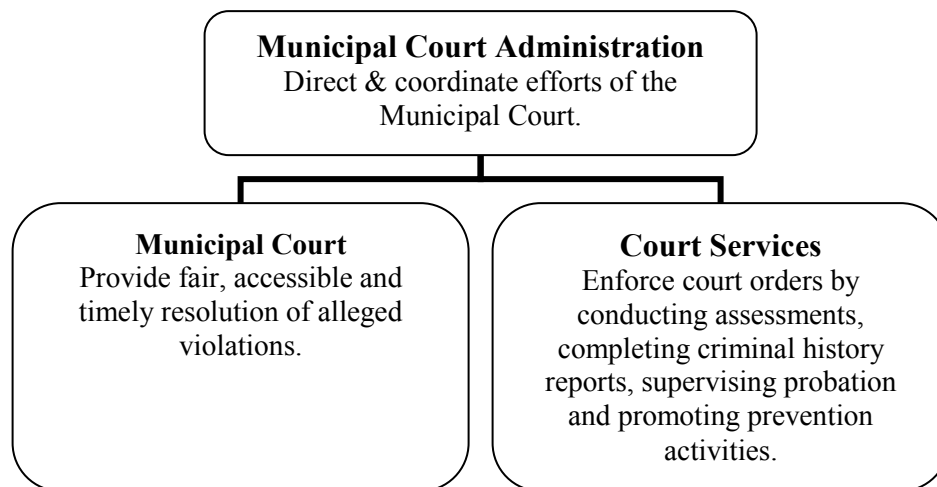
Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Mgr, Facilities Management	1	1	1
Supervisor, Facilities Mgmt	2	2	2
Building Maintenance Worker II	6	5	5
Building Maintenance Worker I	1	2	2
Electronics & Communications Specialist	0	0	1
Facilities Management Tech	1	1	0
Total Full-time Employees:	<u>11</u>	<u>11</u>	<u>11</u>
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>

PROGRAM DESCRIPTION

The Municipal Court is the judicial branch of the City. Traffic violations and violations of Overland Park City ordinances are handled in this court.

In the Municipal Court there are no jury trials. A judge, under the Code of Criminal Procedure, the Code of Municipal Courts, the Kansas Rules of Evidence, and the Overland Park Municipal Code, conducts all trials.

**MUNICIPAL COURT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide fair, accessible and timely resolution of alleged violations in the Overland Park Municipal Court by:

- ❖ *Providing access to justice in an expeditious and timely manner,*
- ❖ *Ensuring equality, fairness and integrity,*
- ❖ *Ensuring court facilities are safe, accessible and convenient to use, and*
- ❖ *Instilling public trust and confidence.*

AGENCY LOCATOR

Finance, Administration and Economic Development

Municipal Court
Municipal Court ←
Court Services

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Municipal Court in 2014:

- *Provide fair, accessible, and timely resolution of alleged violations:*
 - ◆ Maintain time to disposition for A & B misdemeanors of less than 90 days.
 - ◆ Maintain collections rate above 80%.
 - ◆ Maintain case clearance rate above 80%.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Municipal Court include:

- *Provide fair, accessible, and timely resolution of alleged violations:*
 - ◆ The average cost per charge was \$46. This is presumably the result of decreased caseload.
 - ◆ Case clearance rate of 80%.
 - ◆ Issued a Request for Proposals for a Collections Agency and selected a vendor. This will provide judges with an alternative to the standard time to pay docket.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of survey respondents reporting they were treated with courtesy, respect and concern by:			
·Court Clerk	98%	97%	100%
·Municipal Judge	95%	94%	100%
WORKLOAD MEASURES			
Number of cases filed:	38,090	33,900	40,000
Number of cases closed:	31,958	25,500	38,000
Clearance rate:	84%	75%	80%
Total revenues collected:	\$4,771,769	\$4,200,000	\$4,400,000

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,526,626	\$1,573,286	\$1,561,099
Commodities	52,023	79,420	75,560
Contractual	509,207	672,910	678,560
Capital Outlay	32,988	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,120,844</u>	<u>\$2,325,616</u>	<u>\$2,315,219</u>

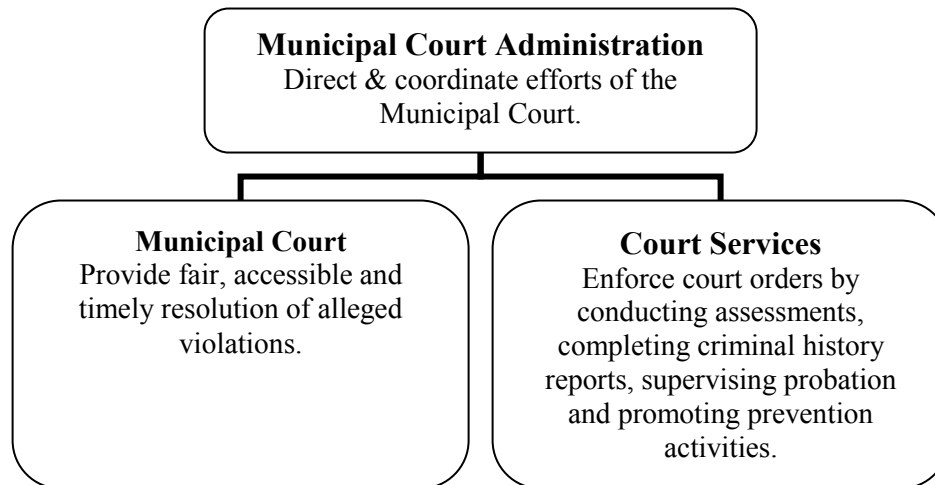
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Presiding Judge	1	1	1
Municipal Court Judge	1	1	1
Court Administrator	1	1	1
Supervisor, Court Security	1	1	1
Court Security Officer	3	3	3
Court Clerk, Deputy	1	1	1
Court Clerk, Senior	3	3	3
Court Clerk	8	8	8
Total Full-time Employees:	<u>19</u>	<u>19</u>	<u>19</u>
Part-Time			
Court Security Officer	0.58	0.50	0.50
Judge Pro Tem	0.26	0.26	0.22
Court Clerk	0.48	1.00	1.00
Total Part-time Employees:	<u>1.32</u>	<u>1.76</u>	<u>1.72</u>
TOTAL FTEs	<u>20.32</u>	<u>20.76</u>	<u>20.72</u>

PROGRAM DESCRIPTION

The Court Services Division of the Municipal Court provides service in four basic areas: Pre-Sentence Investigations and Drug Alcohol Evaluations, Monitoring and Supervision, Education Programs, and Community Outreach.

**MUNICIPAL COURT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enforce court orders by:

- ❖ *Conducting assessments,*
- ❖ *Completing criminal history reports,*
- ❖ *Supervising probation, and*
- ❖ *Promoting prevention activities within the community.*

AGENCY LOCATOR

**Finance, Administration and
Economic Development**

Municipal Court
Municipal Court
Court Services ➡

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Court Services Division in 2014:

- *Supervising Probation:*
 - ◆ Incorporate the Kansas Client Placement Criteria assessment for all DUI evaluations, as required.
 - ◆ Maintain successful completion rate of at least 75%.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Court Services Division include:

- *Supervising Probation:*
 - ◆ Establish additional defendants on compliance reporting where appropriate.
 - ◆ Evaluator and Program Supervisor have become licensed under new requirements. The State agency charged with auditing programs has given us a three (3) year license.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of diversion/probation program participants that are involved with the court system again within two years:	26%	25%	25%
Percent of survey respondents reporting they were treated with courtesy, respect and concern by probation officer:	100%	100%	100%
WORKLOAD MEASURES			
Number of assessments conducted:	629	420	600
Number of people monitored on diversion or probation:	1,534	1,500	1,700

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$409,134	\$424,115	\$513,279
Commodities	0	0	6,600
Contractual	1,607	1,090	28,810
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$410,741</u>	<u>\$425,205</u>	<u>\$548,689</u>

PERSONNEL (full-time equivalent):

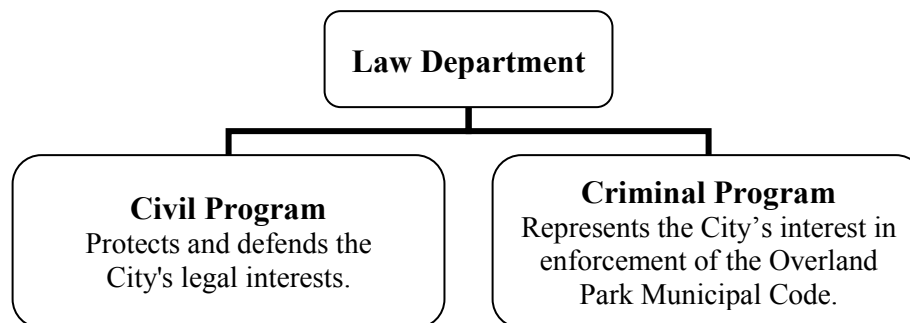
Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Supervisor, Court Services	1	1	1
Court Clerk	1	1	1
Probation Officer	2	2	2
Probation/Court Security Officer	1	1	1
Substance Abuse Specialist*	1	1	1
Total Full-time Employees:	<u>6</u>	<u>6</u>	<u>6</u>
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

* the Substance Abuse Specialist is funded out of the Alcohol and Drug Safety Action Program (ADSAP), a non-budgeted fund in the 2012 and 2013 Budgets. In the 2014 Budget, this position is budgeted in the General Fund.

PROGRAM DESCRIPTION

The Law Department provides legal advice and counsel to the Governing Body, City Manager, City departments and City boards and commissions; attends all City Council Meetings and meetings of various committees, boards and commissions; drafts ordinances, resolutions, contracts, deeds, leases, advisory opinions and other legal instruments; and processes claims against the City and its officers and employees before state and federal judicial and administrative agencies in civil litigation proceedings.

**LAW DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To protect and defend the City's legal interests and to represent the City's interest in enforcement of the Overland Park Municipal Code by:

- ❖ *Preparation of appropriate legislative documents, contracts and opinions, and representation of the City in civil litigation;*
- ❖ *Provide legal expertise and assist in the development of policy; and*
- ❖ *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs.*

AGENCY LOCATOR

**Finance, Administration
and Economic
Development**
Law
Law ←

2013 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Law Department in 2014:

- *Preparation of appropriate legislative documents, contracts and opinions and representation of the City in civil litigation and in the business and operation of the City to include but not limited to the following:*
 - ◆ Legal opinion service - Provide prompt legal opinion service to Council and City staff.
 - ◆ Legislative support service - Monitor all proposed state and federal legislation impacting municipalities during the 2014 legislative sessions.
 - ◆ Preparation of ordinances, resolutions and administrative policies.
 - ◆ Provide legal assistance service and civil litigation support service.
 - ◆ Continue implementation and monitoring of the City's e-discovery program to ensure compliance with the City's legal obligations regarding the Kansas Open Records Act and federal and state evidence rules relating to litigation document production.
 - ◆ Provide legal support for public infrastructure construction projects.
 - ◆ Provide legal support for the acquisition of property for public project.
 - ◆ Provide legal support for the creation and assessment of improvement districts.
 - ◆ Provide legal assistance for economic development projects.
 - ◆ Provide legal assistance regarding human resource matters.
 - ◆ Provide legal assistance and support for Police Department forfeiture actions.
 - ◆ Provide legal assistance regarding all City operations and projects.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs to include but not limited to the following:*
 - ◆ Effectively and efficiently prosecute cases both in the Municipal Court and cases on appeal to the District Court.
 - ◆ Effectively and efficiently manage criminal cases, to include diversion, probation, victim assistance and other related functions of the criminal justice system.
 - ◆ Assist the Police Department, code enforcement officers and other City staff in preparing cases for prosecution in the Municipal Court.
 - ◆ Assist the Police Department, the Court, Information Technology and other departments in the ongoing operation of e-ticketing.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Law Department include:

- *Preparation of legislative documents, contracts and opinions and representation of the City in civil litigation and generally in the day-to-day business of the City to include but not limited to the following:*
 - ◆ Provided written and oral testimony to support the City's legislative program to include matters related to annexation, public safety, finance and other matters identified by the City's legislative program.
 - ◆ Represented the City in open records matters.
 - ◆ Provided legal review of counsel regarding all City contracts.
 - ◆ Provided legal support regarding claims filed against the City.
 - ◆ Provided legal support concerning personnel, pension and other human resources related matters.
 - ◆ Provided legal advice to the Police Department concerning public safety operations, public protests, homeland security and emergency management and operations.
 - ◆ Successfully defended challenge to 2008 annexation.

- ◆ Supported the complex economic development projects of Prairie Fire, Corbin Park and 159th Street.
 - ◆ Prosecuted forfeiture actions for the Police Department.
 - ◆ Provided legal support for Police Department and Code Services e-ticketing programs.
 - ◆ Provided legal support for Police Department radio rebanding.
 - ◆ Provided legal support for changes in the Police Department hiring process.
 - ◆ Provided legal support for administrative licensing cases, such as massage, alcohol licensing and precious metal dealers.
 - ◆ Provided legal advice concerning land use matters, City-related procurement matters and franchising issues.
 - ◆ Provided legal assistance for economic development projects.
 - ◆ Provided legal assistance for numerous public infrastructure projects.
 - ◆ Provided legal support for public meetings.
 - ◆ Provided legal support and project management support for the City's annexation.
 - ◆ Provided legal support for City's health benefit plan and pension plans to include implementation of Qualified Domestic Relations Order (QDRO) procedures.
 - ◆ Provided guidelines for code enforcement in newly annexed areas.
 - ◆ Successfully litigated several eminent domain actions.
 - ◆ Provided legal support for the creation and assessment of several improvement districts.
 - ◆ Provided legal support for the issuance of bonds for facilities and infrastructure.
 - ◆ Provided legal assistance concerning Sprint subleases.
 - ◆ Provided contract assistance for Overland Park Development Corporation.
 - ◆ Provided legal support and analysis regarding the City's Human Resources programs.
 - ◆ Provided legal and drafting advice for code revisions.
- *Provide legal expertise and assist in the development of policy:*
- ◆ Provided policy training for employees and supervisory staff concerning City policies, including equal opportunity, anti-harassment, alcohol/drug use, commercial drivers' license standards and constitutional issues.
 - ◆ Generated a bi-monthly Overland Park Police Department legal bulletin to keep commissioned officers abreast of changes in the law.
 - ◆ Provided training to the Police Department on trends and developments in the law.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs:*
- ◆ Of the approximately 38,090 new cases filed in the Municipal Court during 2012, Law Department prosecutors processed 648 DUI cases and 37,342 non-DUI cases, including cases involving illegal drugs, substance abuse, thefts, violations of property maintenance and building codes and traffic offenses. The Prosecution Division also handled appeals to the District Court and administration of approximately 438 cases through the Department's Victim Assistance Program.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of non-DUI charges disposed by:			
·Bench trial	9.8%	9.0%	9.0%
·Plea/Sentencing	66.8%	72.0%	72.0%
·Dismissal	14.0%	11.0%	11.0%
·Diversion	9.2%	8.0%	8.0%
Percent of DUI charges disposed by:			
·Bench trial	15.3%	12.0%	12.0%
·Diversion	38.7%	41.0%	41.0%
·Plea/Sentencing	45.3%	45.0%	45.0%
·Dismissal	0.6%	2.0%	2.0%
Percent of charges dismissed due to speedy trial:	0.0%	0.0%	0.0%
WORKLOAD MEASURES			
Legal opinions given:	624	550	550
Number of charges filed:			
·DUI	648	700	700
·Non-DUI:			
·Hazardous traffic (moving)	19,400	21,000	21,000
·Non-hazardous traffic (non-moving)	14,548	16,000	16,000
·Parking	540	650	650
·Theft	596	700	700
·Animal Control	333	600	600
·Drug related	317	350	350
·Codes	420	400	400
·Other	1,288	1,400	1,400
Total	38,090	41,800	41,800

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,173,321	\$1,245,997	\$1,338,725
Commodities	24,478	26,750	26,750
Contractual	270,657	159,990	161,540
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,468,456</u></u>	<u><u>\$1,432,737</u></u>	<u><u>\$1,527,015</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Director, Law/City Attorney	1	1	1
Deputy City Attorney	0	1	1
Assistant City Attorney, Sr.	3	2	2
Prosecutor	2	2	2
Administrative Prosecutor	1	1	1
Executive Legal Assistant	2	2	2
Secretary, Legal	2	2	2
Administrative Clerk	1	1	1
Total Full-time Employees:	<u>12</u>	<u>12</u>	<u>12</u>
Part-Time			
Contract Victim Asst. Coordinator	0.50	0.50	0.50
Prosecutor	0.52	0.52	0.52
Total Part-time Employees:	<u>1.02</u>	<u>1.02</u>	<u>1.02</u>
TOTAL FTEs	<u>13.02</u>	<u>13.02</u>	<u>13.02</u>

PROGRAM DESCRIPTION

The Finance Department administers the City's financial planning and budgeting systems. This information assists the City Council in making policy decisions relating to public funds and providing services in the most efficient and effective manner possible.

The department is also responsible for safekeeping of funds, payment of City bills, and maintaining all financial records.

Overland Park has a long-standing record of fiscal responsibility based upon sound financial planning and budgeting. These factors have helped the City earn a triple-A bond rating from Standard and Poor's and Moody's Investors Service every year since 1987.

FINANCE DEPARTMENT**Financial Management**

Promotes the efficient and effective use of the City's financial resources and maintains the financial health of the City.

MISSION STATEMENT

To promote the efficient and effective use of the City's financial resources and maintain the financial health of the City by:

- ❖ *Developing, implementing and monitoring annual operating, maintenance and capital improvements program budgets through the use of proper financial accounting, analysis and reporting,*
- ❖ *Planning and evaluating the City's financial position through the use of a five-year financial plan,*
- ❖ *Directing the cash management of City funds, and*
- ❖ *Providing financial direction to City departments.*

AGENCY LOCATOR

**Finance and,
Administration**

Finance Department ➡

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Finance Department in 2014:

- *Providing financial support and direction to City departments:*
 - ◆ Provide training to City employees on the City's financial management software, E1.
 - ◆ Review and update key citywide financial administrative policies that will help streamline operations.
 - ◆ Review the financial reporting information requirements of all City departments and improve on the financial reporting for all City departments.
 - ◆ Develop financial reports that will aid in monitoring the financial aspects of economic development projects (TIF, CID and TDD projects).
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
 - ◆ Earn the Government Finance Officers Association (GFOA) Certificate of Excellence for Financial Reporting for the 2013 financial statements and the GFOA Award for the 2014 Budget.
 - ◆ Monitor the 2014 Budget, develop a 2015 Budget, and create the 2015-2019 Capital Improvements Program & financial forecast.
 - ◆ Enhance the City's financial transparency by increasing the amount of financial information reported on the City's website.
 - ◆ Implement the accounts payable automation system in additional city departments.
- *Directing the cash management of City funds:*
 - ◆ Implement the accounts payable automation system in additional city departments.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Finance Department include:

- *Providing financial support and direction to City departments:*
 - ◆ Produced six training videos on the City's financial management software which City employees can access to these videos on OPNet. Also provided training to City employees on the City's financial management software.
 - ◆ Developed and implemented a citywide per diem travel policy.
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
 - ◆ Received the GFOA Certificate of Achievement for the 2011 and 2012 Financial Statements and GFOA Award for the 2012 and 2013 Operating Budget documents.
 - ◆ Coordinated development of the 2013 and 2014 budgets and the 2014-2018 Capital Improvements Program, Maintenance Program, and financial forecast.
 - ◆ Updated the Financial and Economic Trend Report and the Cost Recovery Study data.
 - ◆ Prepared reports on the City's interim financial statements and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
 - ◆ Developed automated monthly financial reports to provide management additional information to monitor the City's financial operations.

➤ *Directing the cash management of City funds:*

- ◆ Prepared reports on the City's investment portfolio and reviewed these reports semi-annually with the Finance, Administration and Economic Development Committee.
- ◆ Implemented, in select departments, an accounts payable automation system which allows for both routing and approval of invoices and paying vendors electronically.
- ◆ Issued General Obligation bonds in 2013 to fund various capital improvement projects and issued Refunding Bonds in 2013 which resulted in a positive present value savings.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent variance between budgeted and actual:			
· General fund revenues	103%	95%	95%
· Expenditures	93%	95%	95%
Accuracy rate in forecasting annual city revenue estimates:			
· Sales tax	102%	95%	95%
· All other non-sales tax revenues	103%	95%	95%
Debt Service as a Percent of Operating Expenditures:	19%	NA	NA
Investment interest rate earned as a % of:			
· 2-year T-bill rate	318%	150%	150%
· Kansas Municipal Investment Pool Benchmark Rate	283%	150%	150%
Percent of vendors paid within 30 days from date of invoice:	61%	70%	70%
EFFICIENCY/WORKLOAD MEASURES			
Operating Expenditures Per Capita	\$520	NA	NA
Revenues per capita:	\$704	NA	NA
Debt Per Capita	\$915	\$1,000	\$1,000
Number of checks, ACH & Wire payments:	8,853	9,000	8,500
Average value of funds invested:	\$67.6M	80	\$85 M
Number of Internal Audits Prepared:	202	100	200

EXPENDITURES:

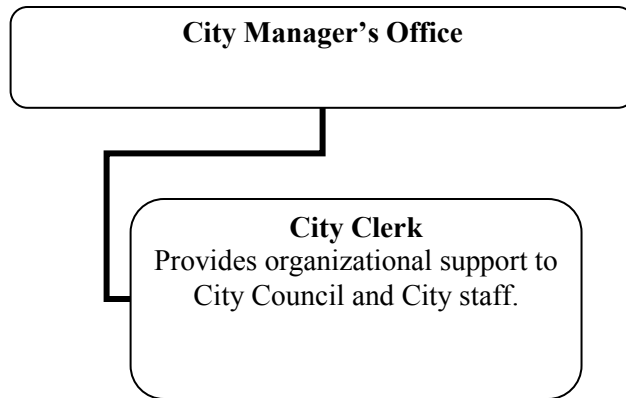
General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$931,361	\$1,094,140	\$1,140,390
Commodities	14,272	15,470	15,010
Contractual	169,524	178,492	180,292
Capital Outlay	1,129	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,116,286</u>	<u>\$1,288,102</u>	<u>\$1,335,692</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Chief Financial Officer	1	1	1
Asst Chief Financial Officer	1	1	1
Supv., Finance & Accounting	1	0	0
Internal Auditor	1	1	1
Supv., Accounts Payable	0	1	1
Accountant, Senior	0	1	1
Accountant II	4	2	2
Accountant I	1	2	2
Accounting Clerk, Senior	2	2	3
Accounting Clerk	1	1	0
Total Full-time Employees:	<u>12</u>	<u>12</u>	<u>12</u>
Part-Time			
Administrative Assistant	0.75	0.80	0.72
Audit Intern	0.85	0.80	0.88
Total Part-time Employees:	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>
TOTAL FTEs	<u>13.60</u>	<u>13.60</u>	<u>13.60</u>

PROGRAM DESCRIPTION

The City Clerk's Division prepares City Council agendas; records and maintains all Council records, proceedings and ordinances; provides information concerning Council proceedings and ordinances to the general public and other City departments; and issues various licenses and permits including animal, cereal malt beverage, drinking establishment, private club, caterer and massage therapy.

CITY CLERK DIVISION**MISSION STATEMENT**

To provide organizational support to City Council and City staff by:

- ❖ *Providing an accurate record of Council, Committee and Planning Commission meetings,*
- ❖ *Performing records management and contract administration,*
- ❖ *Processing applications for licenses and permits,*
- ❖ *Facilitating the City's risk management program and*
- ❖ *Responding to customer service requests.*

AGENCY LOCATOR

City Manager's Office
City Manager's Office
Communications
City Clerk ➡

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Clerk Division in 2014:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
 - ◆ To ensure meeting minutes are completed in a timely manner and accurately document discussion and the action taken, by completing meeting minute transcription within three to four weeks of the meeting date and so corrections are required on less than five percent of the minutes transcribed.
- *Performing records management and contract administration:*
 - ◆ To respond to records requests in a timely manner, by responding within three days of requests 100 percent of the time.
 - ◆ To provide electronic access to information, by implementing a work-flow process to scan all contracts, ordinances and resolutions into the imaging system upon approval.
 - ◆ To implement a searchable, electronic index, by reorganizing and reindexing archive room records.
- *Processing applications for licenses and permits:*
 - ◆ To follow ordinance timelines and provide good customer service, by issuing animal licenses within 10 days of receipt; special animal permits within 15 days of receipt; drinking establishments, caterers, and private clubs within 20 days of receipt; cereal malt beverage licenses within 15 days of receipt; retail liquor licenses within 2 days of receipt; and massage licenses within 21 days of receipt.
- *Facilitating the City's risk management program:*
 - ◆ To ensure compliance with requirement to report any incidents involving auto/property loss, injury or damage claimed by the general public within 48 hours of the incident, by working with Departments to clarify timeframes and to review reporting forms to ensure documentation of incidents.
 - ◆ To ensure that all claims are handled expeditiously, by forwarding all incident reports and claims received to the City's risk manager within 24 hours of receipt.
- *Responding to customer service requests:*
 - ◆ To meet the needs of Overland Park residents, by responding to all "OPCares" service requests within 24 hours of receipt and by providing excellent customer service in handling all emails, calls and walk-ins.
 - ◆ To provide assistance to Council and City staff, by researching and providing information as requested.
 - ◆ To assist the Finance Department to accurately track Business Improvement District payments, by processing in the Tidemark permit tracking system.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Clerk Division include:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
 - ◆ Transcribed 179 hours of meeting minutes during 2012 with 96 percent accuracy.
 - ◆ Attended and recorded 180 hours of meetings of the Council, Committees and Planning Commission.
 - ◆ Implemented approval process for Committee meeting minutes.

- *Performing records management and contract administration:*
 - ◆ Completed annual review/update of Records Management policy including list of designated records custodians and records retention schedules for each department. Retention periods for electronically stored/imaged records were added.
 - ◆ Responded to records requests within three days 100% of the time.
 - ◆ Processed 60 resolutions, 47 ordinances, 55 bid openings, 357 contracts and 239 legal advertisements during 2012.
 - ◆ Completed quantitative purchase of stationery with new vendor, including review of proof documents for compliance to specifications for margins, logo colors and font.
 - ◆ Coordinated evaluation of vendor options, recommendation to Committee and Council, and implementation of new office supplies vendor.
 - ◆ Working to image and index City deed and easement documents stored in Archive Room.
 - ◆ Working to set up e-filing of documents filed with the County. Public Works Department is serving as the pilot for this process, which will be expanded to all City Departments.
 - ◆ With Johnson County Election Office and Kansas Governmental Ethics Commission, coordinated candidate filings for 2013 Council Elections.
 - ◆ Maintained electronic records of Board and Committee Appointments, the Governing Body Policy Manual and minutes posted to the Web site.
- *Processing applications for licenses and permits:*
 - ◆ Began using social media (Facebook/Twitter) for animal licensing information/renewal notices.
 - ◆ Implemented two-year license periods for retail liquor, drinking establishment, caterers and private club licenses issued and coordinated permit system tracking for second year payments.
 - ◆ During 2012 on average, animal licenses were issued within 5 days of receipt; special animal permits within 20 days of receipt; drinking establishment, caterers and private club licenses within 17 days of receipt; cereal malt beverage licenses within 12 days of receipt; retail liquor within 1 day of receipt; and massage licenses within 15 days of receipt, improving or matching the established goal for all license types, except for special animal permits.
- *Facilitating the City's risk management program.*
 - ◆ Tracked 115 incident reports involving vehicle or property damage, 258 incidents involving injury or damage to the general public and 48 claims received during 2012.
 - ◆ Worked with risk manager to ensure claims were received and related invoices were handled in a timely manner.
- *Responding to customer service requests:*
 - ◆ Citywide Survey of customer service provided by City Clerk personnel reflected ratings of 95 percent for Quality of Service, 96 percent for Speed of Service, 96 percent for Staff Courtesy and 99 percent for Staff Knowledge.
 - ◆ Implemented fee changes for parade personnel fees in conjunction with the Police and Public Works Departments for 2013.
 - ◆ Documented Satisfaction of Mortgage procedures in City Clerk Standard Operating Procedures.
 - ◆ Coordinated Annual Calendar of Meetings to provide an annual notice in writing of the date, time and place of all regular meetings of the Governing Body according to Resolution No. 3947 – Council and Committee Procedures.
 - ◆ Continuously review and update information for the Web site to ensure information is up-to-date.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of customers rating the following as good or excellent:			
·Quality of customer service	97%	100%	100%
·Courtesy/friendliness of staff	97%	100%	100%
·Timeliness/speed of service	97%	100%	100%
·Meeting of expectations	97%	100%	100%
Average number of days to transcribe and distribute minutes for review:			
·City Council	27	30	30
·Committee	27	30	30
·Planning Commission	14	15	15
·Other	18	20	20
Average number of days to issue licenses and permits from time of receipt of application to mailing:			
·Animal license	5	10	10
·Special animal permits	20	15	15
·Dangerous animal permits	18	7	7
·Drinking establishments, caterers, & private clubs	17	21	21
·Cereal Malt Beverage (CMB) license	12	14	14
·Retail liquor license	1	5	5
·Massage therapy permits	15	21	21
WORKLOAD MEASURES			
Number of permits and licenses processed per FTE:	6,531	7,500	7,500
Number of licenses and permits issued:			
·Animal license	15,423	17,000	17,000
·Special animal permits	350	350	350
·Dangerous animal permits	5	6	6
·Drinking establishments, caterers, and private clubs	101	185	185
·Cereal Malt Beverage (CMB) license	82	90	90
·Retail liquor license	33	30	30
·Massage therapist permits	331	300	300
Hours of meetings for which minutes were transcribed:	179	NA	NA

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$558,236	\$568,482	\$580,807
Commodities	17,521	35,850	36,025
Contractual	74,307	110,490	110,655
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$650,064</u></u>	<u><u>\$714,822</u></u>	<u><u>\$727,487</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
City Clerk	1	1	1
Assistant City Clerk	1	1	1
Customer Service Rep., Sr.	2	2	2
Recording Secretary	3	3	3
Total Full-time Employees:	<u>7</u>	<u>7</u>	<u>7</u>
Part-Time			
Customer Service Representative	0.60	0.60	0.60
Document Imaging Clerk	0.18	0.18	0.18
Total Part-time Employees:	<u>0.78</u>	<u>0.78</u>	<u>0.78</u>
TOTAL FTEs	<u><u>7.78</u></u>	<u><u>7.78</u></u>	<u><u>7.78</u></u>

PROGRAM DESCRIPTION

The City of Overland Park budgets contingency funds to be used for unexpected expenditures throughout the year. At the end of the budget year, expenditures charged to the contingency account are then transferred to the appropriate accounts from which the expenditures should have occurred. Following are contingency allocations for the City's primary operating funds.

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	3,400,000	3,500,000
TOTAL	\$0	\$3,400,000	\$3,500,000
Stormwater Utility Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	2,294,442	1,780,484
TOTAL	\$0	\$2,294,442	\$1,780,484
Golf Course Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	1,289,047	1,215,404
TOTAL	\$0	\$1,289,047	\$1,215,404
Soccer Complex Operations	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	64,825	244,515
TOTAL	\$0	\$64,825	\$244,515

PROGRAM DESCRIPTION

Kansas State Law requires that interfund transfers be budgeted. Funding is transferred from the General Fund to other funds, such as the Bond and Interest Fund, special revenues funds and the Capital Projects Fund, from where the money is then expended. Following are transfer allocations for the City's primary operating funds.

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	31,032,375	47,470,000	53,350,000
TOTAL	<u>\$31,032,375</u>	<u>\$47,470,000</u>	<u>\$53,350,000</u>
Stormwater Utility Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	3,069,065	2,277,150	2,785,000
TOTAL	<u>\$3,069,065</u>	<u>\$2,277,150</u>	<u>\$2,785,000</u>
Golf Course Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	-15,744	0	0
Capital Outlay	98,319	0	0
Transfers/Others	299,700	390,000	350,000
TOTAL	<u>\$382,275</u>	<u>\$390,000</u>	<u>\$350,000</u>
Soccer Complex Operations Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	203,300	350,000	300,000
TOTAL	<u>\$203,300</u>	<u>\$350,000</u>	<u>\$300,000</u>

PROGRAM DESCRIPTION

The City of Overland Park budgets the vast majority of the City's bond and interest payments out of the Bond and Interest Fund. This fund is used to account for the payment of debt service costs associated with the City's general long-term debt. Revenue is transferred into this fund from the City's General Fund.

The Golf Course Fund, as an enterprise fund, is responsible for debt service of its bond issuances. Bond and interest payments for golf course related issuances are paid out of the Golf Course Fund. As of 2013, debt related to the City's Golf Courses has been retired.

EXPENDITURES:

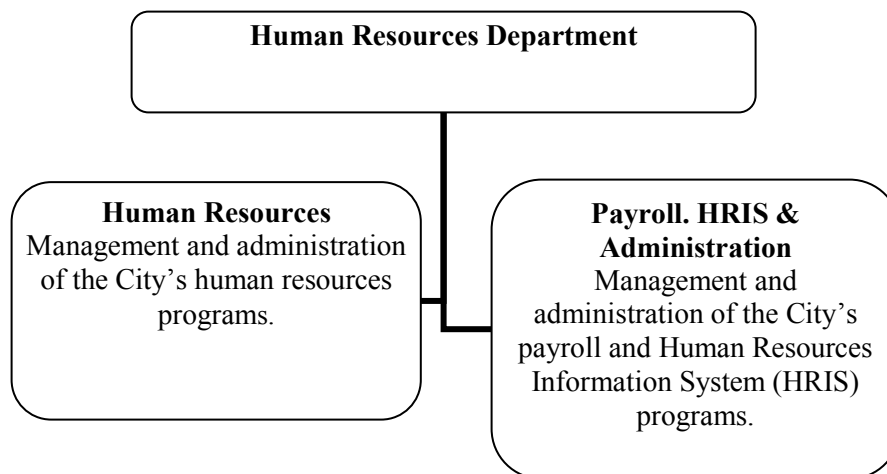
Bond and Interest Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	24,074,904	23,635,000	22,200,000
TOTAL	<u>\$24,074,904</u>	<u>\$23,635,000</u>	<u>\$22,200,000</u>
 Golf Course Fund	 <u>2012 Actual</u>	 <u>2013 Budget</u>	 <u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	44,832	21,667	0
TOTAL	<u>\$44,832</u>	<u>\$21,667</u>	<u>\$0</u>

PROGRAM DESCRIPTION

The Human Resources Department is comprised of two cost centers: Human Resources and Payroll, Human Resource Information Systems (HRIS) and Administration.

The Human Resources cost center manages the human resources management programs for the City including: employment, employer-employee relations, compensation administration, benefits administration, safety loss and prevention, workers' compensation, and employee training and development.

**HUMAN RESOURCES -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide comprehensive human resources programs and services that enable the City to attract, engage and retain the best possible workforce through:

- ❖ *Effective and inclusive recruitment, selection and orientation,*
- ❖ *Competitive, financially responsible, and legally compliant compensation and benefits programs,*
- ❖ *Positive reward and recognition programs,*
- ❖ *Confidential employee relations and conflict resolution support,*
- ❖ *Focused safety and loss prevention training and enforcement, and*
- ❖ *Ongoing training and development of City leadership and staff.*

AGENCY LOCATOR

**Finance, Administration
and Economic Development**
Human Resources
Human Resources ←
Payroll, HRIS

2014 PROGRAM GOALS

The City of Overland Park's work plan includes several objectives that will direct the efforts of the Human Resources cost center in 2014:

- *Provide effective and inclusive recruitment, selection and orientation:*
 - ◆ Develop a strategy to increase diversity in the workforce, i.e., women, minorities, disabled, and veterans.
 - ◆ Conduct a summer hiring job fair for temporary positions for high school and college students.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
 - ◆ Select and implement a provider effective January 1, 2014, for the City's Group Health Plan.
 - ◆ Conduct annual market surveys and perform analysis of wage rates for the entire City to ensure that the City's rates of pay remain competitive and responsive to the current economic challenges.
 - ◆ Coordinate the FAED Committee's performance and compensation review of Municipal Court Judges.
 - ◆ Continue to review and implement cost-saving strategies to control health care costs.
 - ◆ Provide employees with information necessary to set retirement goals.
- *Provide focused safety and loss prevention training and enforcement:*
 - ◆ Conduct field audits of City facilities and work sites to determine unsafe practices and conditions.
 - ◆ Conduct noise level baseline decibel assessments for Public Works, Park Services and Facilities equipment, workstations and locations that potentially have noise levels of eighty-five decibels.
 - ◆ Establish and maintain a strong "Safety Culture" throughout the City by focusing on safety awareness, training and accountability.
 - Reduce injury/illness frequency rate by 5%.
 - Reduce vehicular frequency rate by 5%.
 - Reduce injury/illness severity rate by 5%
 - Reduce lost time incident rate by 5%.
 - Reduce workers compensation total cost by 10%.
- *Provide ongoing training and development of City leadership and staff:*
 - ◆ Coordinate and facilitate the City's Supervisory Development and Leadership Forum programs.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Human Resources cost center include:

- *Provide effective and inclusive recruitment, selection and orientation:*
 - ◆ Developed an online application, policies, and procedures related to volunteers.
 - ◆ Revised online employment application to ensure legal compliance with all laws.
 - ◆ Developed a new employee orientation program for full-time employees and revised the program for part-time employees to ensure that all new hires are properly oriented to the City.
 - ◆ Audited work locations to ensure Federal and State legal compliance for employment law posters.
 - ◆ Provided staff support to the Judicial Screening Committee for the recruitment and selection of a Municipal Court Judge.

- ◆ Conducted the first summer hiring job fair for temporary positions for high school and college students.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
 - ◆ Ensured that all benefit plans and pay systems were updated as necessary to comply with federal and state legislation to include Genetic Information and Notification Act, Health Insurance Portability and Accountability Act, Fair Labor Standards Act, COBRA, Americans with Disabilities Act Amendment, and the Patient Protection and Affordable Care Act.
 - ◆ Developed and distributed employee benefits statements showing the cost of employer-provided benefits.
 - ◆ Coordinated the selection process for employee benefits consulting services.
 - ◆ Coordinated and provided staff support for the \$47.2 million Municipal Employees Pension Plan.
 - ◆ Coordinated and provided staff support for the \$71.7 million Police Department Retirement Plan.
 - ◆ Coordinated and provided staff support for the \$25.1 million Fire Department Retirement Plan.
 - ◆ Coordinated and provided staff support for the \$17.8 million ING Deferred Compensation Plan.
 - ◆ Coordinated and provided staff support for the \$12.4 million ICMA Deferred Compensation Plan.
 - ◆ Coordinated and provided staff support for the \$3.1 million Retiree Health Care Benefit Plan.
 - ◆ Provided staff support for the Kansas Public Employees Retirement System and the Kansas Police and Firemen's Retirement System.
- *Provide positive reward and recognition programs:*
 - ◆ Continued to administer a web-based rewards and recognition program.
 - ◆ Coordinated a competitive selection process to select a vendor for the City's Service Recognition Award Program.
- *Provide focused safety and loss prevention training and enforcement:*
 - ◆ Administered fifteen random breath alcohol and sixty-one Department of Transportation drug tests that met and/or exceeded federal requirements.
 - ◆ Coordinated quarterly defensive driving program training for employees with preventable vehicle collisions and newly hired employees.
 - ◆ Coordinated mandatory Department of Transportation physical qualification testing for commercial drivers.
 - ◆ Administered Alternate Duty/Work Conditioning Program to include return to work/fit for duty assessments for work (and non-work related) injury/illnesses to reduce indemnity cost.
 - Reduced lost time incident rate by 73%.
 - Reduced the number of lost time cases by 71%.
 - ◆ Successfully incorporated ergonomic interventions that focused on identifying risk factors that may cause high cost musculoskeletal disorder injuries/illnesses.
 - ◆ Administered the City's Safety and Loss control programs to reduce the cost and frequency of the City's injury/illnesses claims.
 - Reduced injury/illness frequency rate by 6%.
 - Reduced workers' compensation incurred cost by 39%.
 - Reduced vehicular collisions by 5%.
 - ◆ Conducted serious/lost time incident investigations and identified unsafe actions and/or conditions responsible for serious/lost time incidents to reduce the risk for similar occurrences.
 - ◆ Coordinated the selection process workers' compensation Third Party Administrator and Excess Insurance carriers.
 - ◆ Coordinated the Medical Review Officer contract.

- *Provide ongoing training and development of City leadership and staff:*
 - ◆ Coordinated and conducted employee policy briefings to all employees that included topics on conditions of employment, non-fraternization, social media, technology security, the Fair Labor Standards Act, the Family and Medical Leave Act, discrimination and sexual harassment, drug and alcohol abuse.
 - ◆ Coordinated and facilitated the City's 2011/2012 and 2012/2013 Leadership Forum programs.
 - ◆ Conducted interviewing skills training to supervisors and managers.
 - ◆ Provided training to all drivers of commercial vehicles.
 - ◆ Provided training to supervisors regarding workplace violence.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Employee turnover rate	4.10%	5.00%	5.00%
Employees rating the City's benefit package satisfactory or above:	60%	80%	90%
Workforce that represents diverse populations:	11.0%	12.0%	12.0%
Personnel problems/issues resolved without a formal filing:	88%	100%	100%
Percent of cases resolved:			
·In-house	100%	95%	100%
·By outside agency	0%	5%	0%
Average number of days from recruitment until hiring:			
·Management	59	75	75
·Commissioned	57	75	75
·Firefighters/Paramedics	87	90	90
·Non-commissioned	68	60	60
Injury/Illness severity rate:	\$0.09	\$0.12	\$0.10
Workers' compensation cost per \$100 of payroll:	\$0.51	\$1.50	\$1.25
Eligible workforce participating in training/development activities:	77%	60%	75%
Eligible employees participating in wellness program:	89%	87%	87%
EFFICIENCY/WORKLOAD MEASURES			
Average benefit cost per employee (per payroll dollar):			
·Commissioned Employees	\$0.53	\$0.49	\$0.50
·Fire Safety Employees	\$0.53	\$0.50	\$0.52
·All other	\$0.42	\$0.46	\$0.47
Full-time employees receiving benefits:	786	794	794
·Commissioned Police Employees	248	260	260
·Fire Safety Employees	137	133	133
·All other	410	401	401

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
Number of vacancies filled:			
·Management	8	8	8
·Commissioned	31	20	20
·Firefighters/Paramedics	8	10	10
·Non-commissioned	47	40	40
·Part-time/temporary	465	450	450

EXPENDITURES:

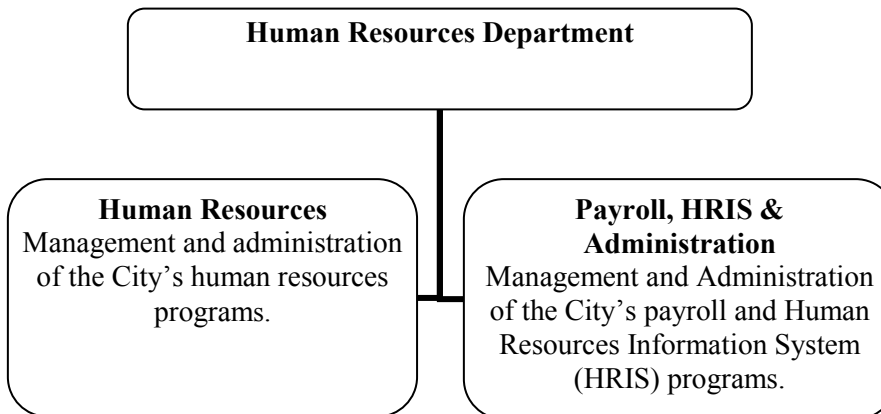
General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,295,002	\$1,264,332	\$1,296,195
Commodities	10,832	16,910	15,600
Contractual	323,185	310,854	314,604
Capital Outlay	59	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,629,078</u></u>	<u><u>\$1,592,096</u></u>	<u><u>\$1,626,399</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Chief Human Resource Officer	1	1	1
Manager, Human Resources	0	2	2
Training & Development Specialist	0	1	1
Safety & Loss Prevention Admin.	0	1	1
Benefits Coordinator	1	1	1
Compensation Specialist, Sr.	1	1	1
Employee Relations Specialist	1	0	0
Retirement Plans Assistant, Sr.	0	1	1
Human Resources Assistant, Sr.	2	2	2
Human Resources Representative	1	1	1
Total Full-time Employees:	<u><u>7</u></u>	<u><u>11</u></u>	<u><u>11</u></u>
Part-Time			
Training & Development Specialist	1.00	0.00	0.00
Safety & Loss Prevention Admin.	0.96	0.00	0.00
Total Part-time Employees:	<u><u>1.96</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>
TOTAL FTEs	<u><u>8.96</u></u>	<u><u>11.00</u></u>	<u><u>11.00</u></u>

PROGRAM DESCRIPTION

The Payroll, Human Resources Information Systems (HRIS) & Administration Division administers the City's payroll and human resources information system programs.

HUMAN RESOURCES -
ORGANIZATIONAL CHART

MISSION STATEMENT

To administer the City's payroll program and design and oversee the maintenance of the information contained within the City's Human Resources Information System (HRIS) by:

- ❖ *Preparing, distributing and documenting all payroll, direct deposits and payroll tax disbursements,*
- ❖ *Providing technical support to HRIS users, and*
- ❖ *Providing employee records administrative support to departments.*

AGENCY LOCATOR

Finance, Administration and Economic Development

Human Resources
Human Resources
Payroll/ HRIS ◀

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Payroll, HRIS and Administration Division in 2014:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
 - ◆ Report accurate tax information to federal, state, and local taxing authorities.
 - ◆ Provide salary and benefits reports for the annual budget and planning processes.
 - ◆ Report group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2010.
- *Providing technical and administrative support to HRIS users:*
 - ◆ Provide technical support for reporting group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2010.
 - ◆ Analyze, implement and document HRIS workflow processes. Research strategies to redesign and streamline current processes.
- *Providing employee records administrative support to departments:*
 - ◆ Scan and electronically store workers' compensation records.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Payroll, HRIS and Administration Division include:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
 - ◆ Successfully administered a \$55,227,093 payroll including the production of 29,094 pay vouchers and 2,082 payroll checks.
 - ◆ Transitioned the City to online distribution of Form W-2.
- *Providing technical and administrative support to HRIS users:*
 - ◆ Enhanced employee self-service by modifying the online open enrollment eBenefits module to accommodate changes in the City's health plan.
 - ◆ Managed the Human Resources Information System Strategic Plan by enhancing the PeopleSoft Candidate Gateway and Talent Acquisition Manager modules.
 - ◆ Implemented HR self-service module eProfile Manager.
 - ◆ Developed retiree benefit pages and automated the transfer of retiree health premiums to the City's financial software package.
 - ◆ Implemented multiple job/secondary job process that streamlined the capturing of work hours for employees holding multiple jobs.
 - ◆ Provided technical support for reporting group health insurance coverage in accordance with the Patient Protection and Affordable Care Act of 2010.
 - ◆ Created a batch update method that streamlined the process of placing seasonal staff on leave of absence and returning from leave of absence.
- *Providing employee records administrative support to departments:*
 - ◆ Completed scanning of all employee Official Personnel Files and background investigation files.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>u Target</u>
EFFECTIVENESS MEASURES			
Percent of employees who rate their overall Satisfaction with the Payroll Services as good or very good:	92%	92%	92%
WORKLOAD MEASURES			
Total number of payroll disbursements issued:	31,176	31,200	31,200
Total amount of all disbursements:	\$55,227,093	\$56,522,209	\$58,404,305

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$406,315	\$411,572	\$425,078
Commodities	9,936	14,965	13,645
Contractual	52,356	22,905	24,015
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$468,607</u>	<u>\$449,442</u>	<u>\$462,738</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Manager, Payroll, HRIS & Admin.	1	1	1
Manager, Retirement Plans	1	0	0
Payroll Coordinator	1	1	1
Retirement Plans Assistant, Sr.	1	0	0
HRIS/Payroll Specialist	1	1	1
Records Technician	1	1	1
Total Full-time Employees:	<u>6</u>	<u>4</u>	<u>4</u>
Part-Time	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>6.00</u>	<u>4.00</u>	<u>4.00</u>



PUBLIC SAFETY

GOAL: Provide protection and security for life and property that allow for freedom of movement, tranquility in the community and peace of mind for the continuance of a high quality of life.

COST CENTERS:

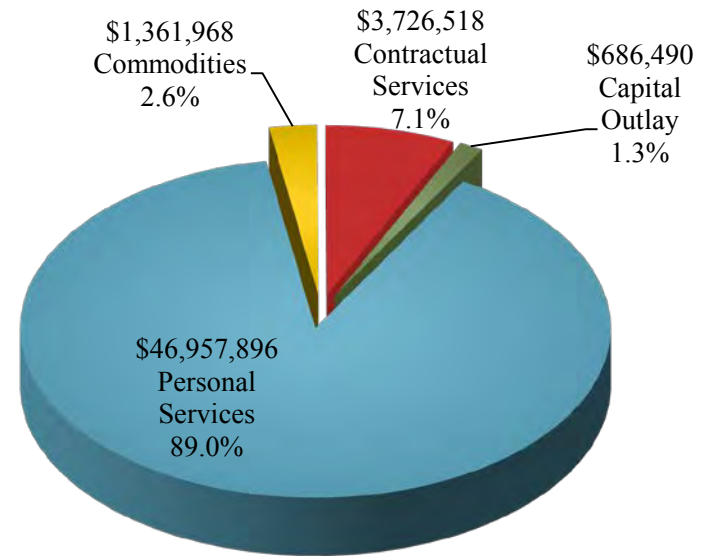
- Police Administration
- Tactical Operations Bureau
- Special Services Bureau
- Fire Administration
- Fire Operations
- Fire Prevention
- Fire Support Services
- Fire Training
- Fire Training Center

2014 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2014 Expenditures = \$52,732,872



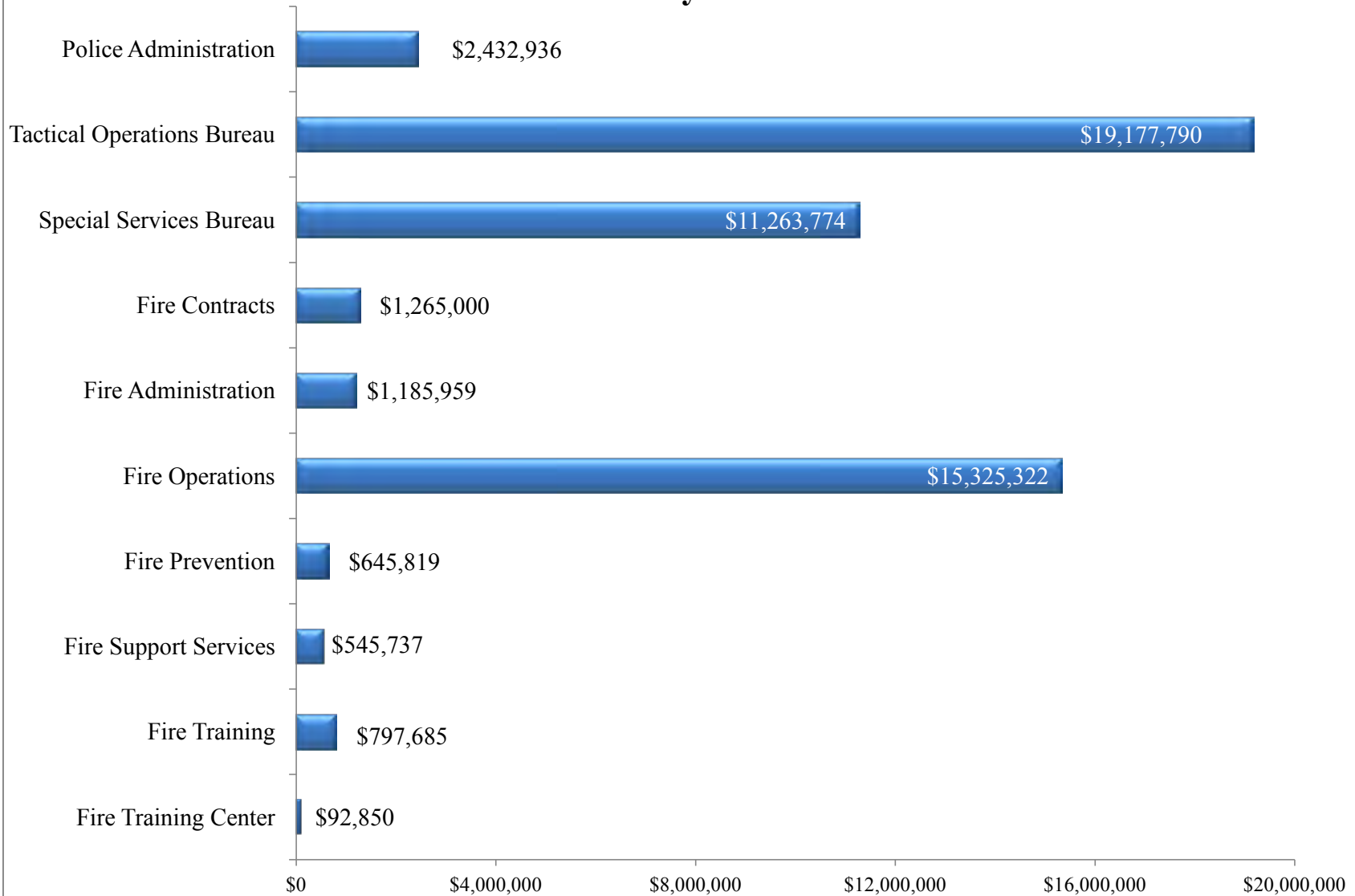
FUNDS



EXPENDITURE TYPE

Public Safety Goal Area

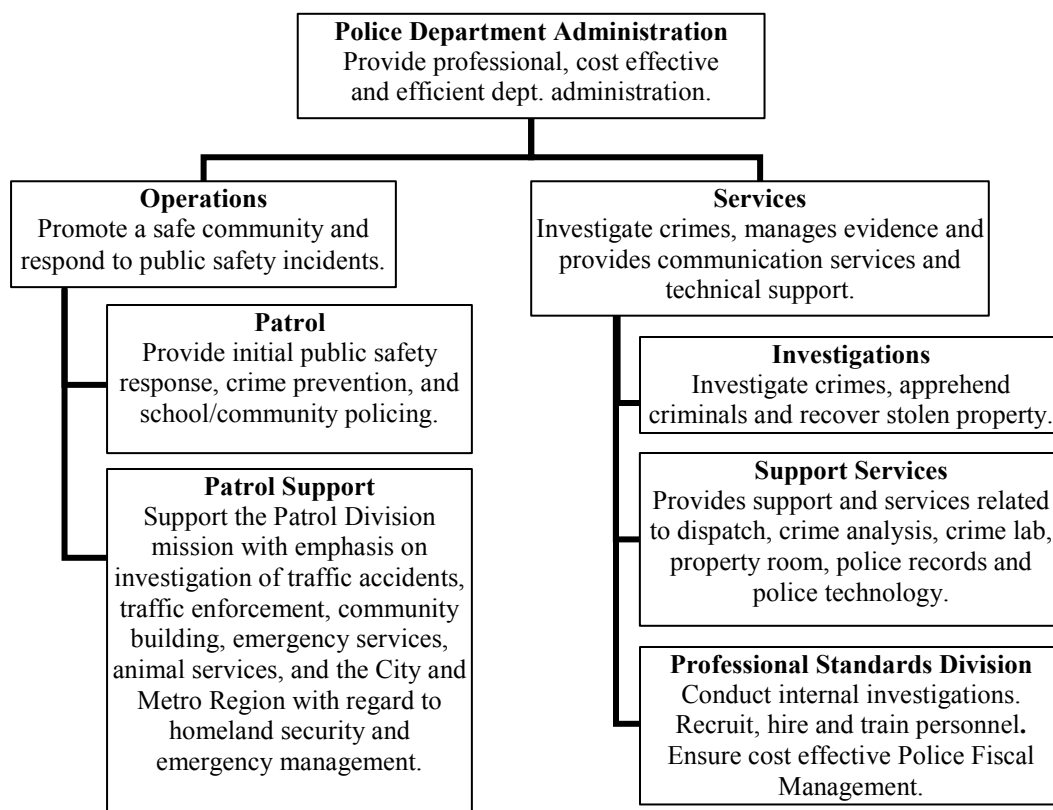
2014 OPERATING AND CONTRACTUAL EXPENDITURES Public Safety Goal Area



PROGRAM DESCRIPTION

Police Administration is responsible for overseeing the operations of the Overland Park Police Department.

POLICE DEPARTMENT - ORGANIZATIONAL CHART



MISSION STATEMENT

Our first and highest priority is the safety and welfare of the citizens of the Overland Park community and the men and women who protect them.

The Police Administration Division shall:

- ❖ *Efficiently and effectively manage the Police Department.*

AGENCY LOCATOR

Public Safety
Police
Police Administration ←
Operations Bureau
Services Bureau

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Police Department Administration in 2014:

- *Efficiently and effectively manage the Department:*
 - ◆ Provide appropriate police protection, taking into account changing socioeconomic, cultural and racial demographics.
 - ◆ Work within the short-term and long-term fiscal framework of the City Council's and City Manager's initiatives.
 - ◆ Further position the organization as information driven, strategically positioned and tactically flexible.
 - ◆ Develop new policing strategies.
 - ◆ Continue and expand upon the implementation of crime-reduction initiatives.
 - ◆ Equip the Department with an enhanced technological capability.
 - ◆ Improve the quality and sophistication of supervision of each level.
 - ◆ Maintain positive City Council and citizen relationships.
 - ◆ Continue developing partnerships with community diversity organizations.
 - ◆ Complete, implement and/or distribute the operations plan for the Department, performance measures quarterly report, Chief's Annual Report and benchmark cities survey and analysis.
 - ◆ Enhance leadership skills of senior staff.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Police Department Administration include:

- *Efficiently and effectively manage the Department:*
 - ◆ Comprehensive resource deployment strategy plan was designed for the Department:
 - Continued scheduling officer assignments daily and hourly consistent with crime analysis in the City for crime suppression.
 - Continued the work on the Police Technology Program and numerous other initiatives to further the Department as an information-driven organization.
 - Continued to expand and implement new crime initiatives in targeted areas of the City.
 - Continued research into the changing trends of the City.
 - ◆ Enhanced leadership capabilities of Police Department staff:
 - Continued to provide leadership opportunities for all supervisors to enhance leadership capabilities.
 - ◆ Establishment of significant criminal intelligence gathering capability:
 - Continued OPPD detective assignment to the Regional Computer Forensics Laboratory.
 - Continued to improve data dissemination capabilities to Patrol and other divisions/personnel within the Police Department.
 - Continued our participation by assignment of the Director and a Crime Analyst to the Regional Terrorism Early Warning Analysis Center.
 - Continue work on the Remote Alarm Verification Electronic Network (RAVEN) project.

- ◆ Continued development of partnerships:
 - Developed the “Defense of Our Schools” Summit which brings together school and law enforcement agencies in our area to discuss strategic methods to defend our schools against armed intruders.
 - Began conversations to participate in a regional “real-time crime center” with other law enforcement agencies in the Kansas City metropolitan area.
 - Purchased and installed ten license plate readers on police vehicles and at key strategic locations within our City.
 - Met frequently with members of El Centro, the Jewish Community Center, Islamic Center and NAACP Chapters to maintain the good working relationships with these diverse community organizations, and to enhance relationships with citizens in our community.
 - Continued to serve as host and maintained our CAD and RMS Intergraph partnership with the Johnson County Sheriff’s Department, Johnson County Parks, Johnson County Emergency Communications Center, and Leawood, Shawnee, Prairie Village, Olathe, Lenexa, Roeland Park, Mission, and Merriam Police Departments.
 - Continued to work with the FBI as a board member of the Joint Terrorism Task Force.
 - Continued as Chair of the Kansas City Metropolitan Emerging Threats Analysis Capability (ETAC) to develop and maintain a mega database of police information.
 - Continued to serve as Chair to the International Association of Chiefs of Police Mid-Size Cities Section.
 - Continued direction of the Benchmark Cities Survey.
 - Developed a partnership with probation and parole agencies to enhance intelligence gathering and services to individuals on supervision in specific at-risk areas of the city.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Number of Commissioned personnel	251	250	250
Substantiated citizen complaints	6	9	6
Percent of recruits graduating from the Police Academy	82%	99%	100%

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$3,335,930	\$3,815,760	\$2,242,156
Commodities	13,188	277,280	6,250
Contractual	158,462	265,690	184,530
Capital Outlay	446	51,000	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$3,508,026</u></u>	<u><u>\$4,409,730</u></u>	<u><u>\$2,432,936</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Chief of Police	1	1	1
Police Captain	0	2	0
Police Major	0	1	0
Police Officer	1	13	1
Admin, Police Fiscal Mgmt	1	1	0
Supv., Police Administrator	0	0	1
Secretary, Executive	1	1	0
Inventory Control Clerk	0	1	0
Administrative Assistant	1	2	3
Total Full-time Employees:	<u>5</u>	<u>22</u>	<u>6</u>
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>5.00</u>	<u>22.00</u>	<u>6.00</u>

PROGRAM DESCRIPTION

The Operations Bureau consists of two divisions; the Patrol Division /Patrol Support Division, and the Fleet Operations/Civilian Support Section.

The Patrol Division is comprised of three patrol sections; the day, evening and midnight sections.

The Patrol Support Division consists of four sections; Emergency Services, Homeland Security/Emergency Management, Traffic, and Community Policing. The division mission emphasizes investigation of traffic accidents, traffic enforcement, community building, emergency services, animal services, and the City and Metro Region with regard to homeland security and emergency management.

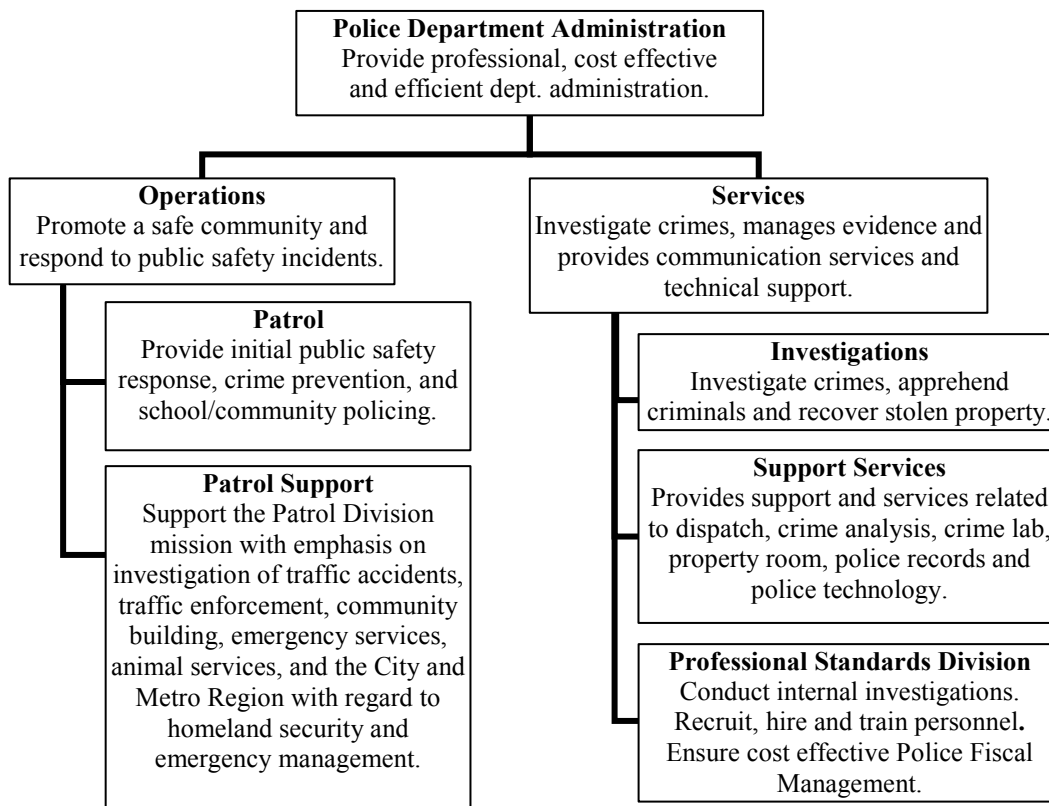
The Emergency Services Section provides support to the Patrol Division by answering calls for service and directing resources to address city-wide public safety concerns. The Emergency Services Section includes special units that maintain a high level of readiness to facilitate a quick and effective police response to a wide range of situations, including; Canine, Explosive Ordinance Disposal (EOD), Special Weapons and Tactics (SWAT), Dive, and Critical Incident Negotiations.

The Homeland Security and Emergency Management functions include threat assessment & risk remediation, responsibility for analyzing and assessing risks and developing responses.

The Traffic Section includes the Traffic Safety Unit, Animal Control Unit, and Motorist Assist Unit.

The Community Policing Section Officers are assigned to Community Oriented Policing and Problem Solving (COPPS), School Resource (SRO), Gangs, and Crime Prevention units.

The Fleet Operations and Civilian Support Section is responsible for the oversight of tow companies and their compliance with City Ordinance, management of the vehicle fleet and the crossing guard program.

POLICE DEPARTMENT - ORGANIZATIONAL CHART**MISSION STATEMENT**

To promote a safe community and to respond to major incidents and disasters by:

- ❖ *Responding to events and calls for service;*
- ❖ *Interdicting and enforcing laws;*
- ❖ *Investigating incidents;*
- ❖ *Preventing and reporting crime;*
- ❖ *Providing a safe environment for vehicular and pedestrian traffic;*
- ❖ *Providing coordinated Homeland Security & Emergency services; and*
- ❖ *Providing administrative and managerial support.*

AGENCY LOCATOR**Public Safety**

Police

Police Administration
Operations Bureau ←
Services Bureau

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Patrol Division in 2014:

- *Interdicting:*
 - ◆ The Patrol Division's main program goals for 2014 are to suppress and reduce crime, reduce injury accidents and address areas of the City experiencing increased calls for service.
 - ◆ The Patrol Division will focus on conducting alcohol initiatives to reduce underage drinking and abuse.
- *Reporting and preventing crime:*
 - ◆ Maximize the strategic deployment of Patrol Division resources to more effectively and efficiently address crime trends and traffic issues by utilizing intelligence gathered from multiple sources, which include crime analysis, intelligence from other law enforcement and physical observation, to address the problems in our community.
- *Responding to events and calls for service:*
 - ◆ The Patrol Division's main priority is handling calls for service in a timely manner and providing quality service to the citizens of Overland Park.
 - ◆ The Patrol Division will continue the use of the Intergraph in-car computer technology, coupled with the strategic deployment of officers, to enhance the efficiency and information sharing capability of the patrol officers.

The City of Overland Park's work plan contains several items that will direct the efforts of the Patrol Support Division in 2014:

- *Responding to events and calls for service and provide a safe environment for vehicular and pedestrian traffic:*
 - ◆ Investigate at least 50% of the reported traffic accidents in the City. Maintain and/or reduce the incidence of accidents at the top ten identified high accident locations. Conduct DUI enforcement and investigate traffic complaints on thoroughfares.
 - ◆ Manage and maintain the school crossing guard program.
 - ◆ Assist with special event management, including parades, runs, funerals, and civic events.
 - ◆ Maintain a safe environment for citizens and their domesticated animals.
- *Responding to events and calls for service:*
 - ◆ Maintain a well-trained and equipped Explosive Ordnance Disposal team.
 - ◆ Maintain a well-trained and equipped Dive and Fast Water Rescue Team.
 - ◆ Develop and enhance the Department's capability to respond to civil disturbance, crowd control, dignitary protection and special events.
 - ◆ Maintain a well-trained and equipped SWAT Team.
 - ◆ Manage the Strategic Crime Suppression Unit for the purpose of investigating and apprehending most active career criminals and gang members.
- *Direct the efforts of Homeland Security and Emergency Management:*
 - ◆ Develop a comprehensive strategy and capability for crisis intervention, homeland security, dignitary protection and natural disasters.
 - ◆ Coordinate the City's emergency management function with all City Departments to include:
 - Maintain a functional and up-to-date Emergency Operations Plan (EOP).
 - Conduct city-wide disaster training exercises, which list measurable objectives.
 - Maintain a functioning storm warning coverage capability from stationary sirens.
 - Maintain a functional Command & Control Center.
 - Maintain a city-wide flood management program.
 - Participate in Johnson County Emergency Management and Mid-America Regional Council's Emergency Management Committees and sub-committees.

- Participate in Mid-America Regional Council's Homeland Security Committee and sub-committees.
 - Continue close liaison with Fire Department's Deputy Chief regarding hazardous materials and weapons of mass destruction (WMD) incidents.
 - Participate in a regional effort to provide a regional response capability for a WMD event.
 - Develop and enhance the Department's capability to assess risks to private and public structures through risk analysis evaluations and remediation planning.
- *Educating school age children and providing a safe environment in schools:*
- ◆ School Resource Officers (SRO) – Provide crime education, prevention, interdiction, investigation, and other related services to middle and high schools in the City.
- *Interdicting:*
- ◆ Community Oriented Policing Program Section (COPPS) – Maintain active crime prevention and community education programs, and implement measures in the Neighborhood Conservation Areas and apartment communities. Maintain a high level of participation in the Crime-Free Multi-housing Program.

The City of Overland Park's work plan contains several items that will direct the efforts of the Fleet Operations and Civilian Support Section in 2014:

- *Providing administrative and managerial support:*
- ◆ Direct the efforts of the Fleet Operations and Civilian Support Section.
 - ◆ Maintain the Police, Planning and IT Department's vehicle fleets.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Patrol Division include:

- *Interdicting:*
- ◆ The Patrol Division focuses traffic enforcement efforts in three areas. The first is to address high accident locations, the second is to address traffic complaint areas and the third is to reduce alcohol related accidents. In 2012, the Patrol Division issued 18,962 traffic citations, which is an increase of 1,556 from 2011. Patrol officers arrested 510 individuals for driving under the influence of alcohol or drugs. As a result of this enforcement, injury accidents decreased by 2.67% over 2011.
 - ◆ The Patrol Division focused on increasing the number of Field Interview Forms (FIFs), which are used to track suspicious activity and known criminals. In 2012, the Patrol Division wrote 3,446 FIFs, which is a 90% increase over the number written in 2011.
- *Reporting and preventing crime:*
- ◆ The Patrol Division focused resources on addressing areas where calls for service were highest and areas where the potential for crime was high. Through dedicated patrols and increased citizen contact, auto burglaries decreased by 5%. In addition, patrol officers made some substantial arrests while on deployments which resulted in the multiple clearances of other crimes. The following are two examples of these successful deployments:
 - Through dedicated patrols of commercial buildings during the midnight hours, patrol officers arrested two subjects who were responsible for 25 burglaries and 1 auto theft. This arrest also resulted in the recovery of thousands of dollars worth of property.
 - Through dedicated patrols, officers arrested a prolific shoplifter at one of our major department stores. Through information received from Crime Analysis, officers recognized the suspect's vehicle in the lot and were able to affect an arrest. This subject was charged with Trespassing and Aggravated Burglary. As a result of this arrest, six additional cases were cleared as well.

➤ *Responding to events and calls for service:*

- ◆ The Police Department responded to 65,930 calls for service in 2012. The Patrol Division handled approximately 85% of all calls for service. The Patrol Division made 4,782 arrests and wrote 20,581 reports in 2012.

Recent accomplishments of the Patrol Support Division include:

➤ Emergency Services Section accomplishments during 2012 include:

- | | |
|------------------------|-----------------------|
| ◆ 218 Total Arrests | ◆ 2,274 Tickets |
| ◆ 4 Warrant Arrests | ◆ 28 SWAT Activations |
| ◆ 22 Narcotic Arrests | ◆ 60 EOD Activations |
| ◆ 15 Alcohol Arrests | ◆ 9 DIVE Activations |
| ◆ 17 Accident Reports | ◆ 4,422 K-9 Uses |
| ◆ 421 Incident Reports | |

➤ Traffic Unit accomplishments during 2012 include:

- | | |
|---|--|
| ◆ 2,579 accidents worked | ◆ 11 DUI saturation patrols |
| ◆ 55% of accidents worked for entire Department | ◆ 174.5 Operation Impact hours worked |
| ◆ 2 critical injury crashes worked | ◆ 420 Operation Impact citations |
| ◆ 7 fatality crashes worked | ◆ 6 Drug recognition expert exams |
| ◆ 127 DUI arrests | ◆ 502 Commercial Motor Vehicle inspections |
| ◆ 12,219 citations issued | ◆ 7,083 self-initiated incidents |

➤ Animal Control Unit accomplishments during 2012 include:

- | | |
|--------------------------|--------------------------|
| ◆ 2,628 dispatched calls | ◆ 58 % efficiency rating |
| ◆ 277 citations issued | |

➤ Motorist Assist Unit Accomplishments during 2012 include:

- | | |
|-------------------------------|----------------------------|
| ◆ 575 dispatched calls | ◆ 875 self-initiated calls |
| ◆ 350 school crossings worked | ◆ 20 citations issued |

➤ Community Policing Section accomplishments during 2012 include:

- | | |
|-------------------------------|-----------------------|
| ◆ 2,617 calls for service | ◆ 340 Arrests |
| ◆ 6,599 self initiated events | ◆ 1,077 citations |
| ◆ 1,774 reports | ◆ 63 field interviews |

➤ Fleet Operations and Civilian Support Section accomplishments during 2012 include:

- ◆ The Fleet Operations Unit managed the maintenance and repair of a fleet of 169 Police Department vehicles with an estimated value of over \$5,000,000. In addition, Police Fleet Operations coordinated fleet maintenance for 43 vehicles assigned to other City departments.
- ◆ Fleet Operations was responsible not only for the maintenance and repair of the Police Department's vehicles, but the purchasing and outfitting as well.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Response Times (in minutes):			
· Priority 1	6:42	6:32	6:00
· Priority 2	9:35	8:58	8:00
Animal Control Activity:			
· Response time (in minutes)	31:52	30:00	30:00
· Animal bites	83	100	100
EFFICIENCY / WORKLOAD MEASURES			
Calls for Service	65,930	65,900	65,000
Accidents:			
· Fatality	7	4	5
· Injury	837	800	850
· Non-injury	3,488	3,400	3,500
· Alcohol-related	159	150	155
DUI Arrests	703	700	700
Animal Control Activity:			
· Calls handled by Animal Control Officers	2,628	3,000	3,000
· Calls handled by other officers	1,883	1,400	1,400
Number of Special Events	53	60	60

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$15,792,680	\$16,959,277	\$17,556,373
Commodities	575,735	347,513	346,218
Contractual	673,524	738,546	759,299
Capital Outlay	338,563	400,000	515,900
Transfers/Others	0	0	0
TOTAL	<u><u>\$17,380,502</u></u>	<u><u>\$18,445,336</u></u>	<u><u>\$19,177,790</u></u>

Special Alcohol Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$68,023	\$0	\$5,383
Commodities	607	0	21,000
Contractual	0	0	15,000
Capital Outlay	0	0	10,000
Transfers/Others	0	0	0
TOTAL	<u>\$68,630</u>	<u>\$0</u>	<u>\$51,383</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Police Lieutenant Colonel	1	1	1
Police Major	2	2	2
Police Captain	6	9	8
Police Lieutenant	3	0	0
Police Sergeant	21	24	24
Police Officer	149	146	151
Mgr, Fleet Oprs & Civ Sup Svcs	1	1	1
Supervisor, Animal Control	1	1	1
Animal Control Officer II	3	3	3
Animal Control Officer I	2	2	2
Administrative Assistant	1	1	0
Total Full-time Employees:	<u>190</u>	<u>190</u>	<u>193</u>
Part-Time			
Administrative Clerk	0.66	0.66	0.66
Fleet Services Attendant	2.09	2.09	2.09
Mail Clerk	0.74	0.74	0.74
Parking Enforcement/Motorist Asst.	2.15	2.15	2.15
School Crossing Guard	9.23	10.31	10.31
School Crossing Guard Coordinator	0.62	0.62	0.62
Total Part-time Employees:	<u>15.49</u>	<u>16.57</u>	<u>16.57</u>
TOTAL FTEs	<u>205.49</u>	<u>206.57</u>	<u>209.57</u>

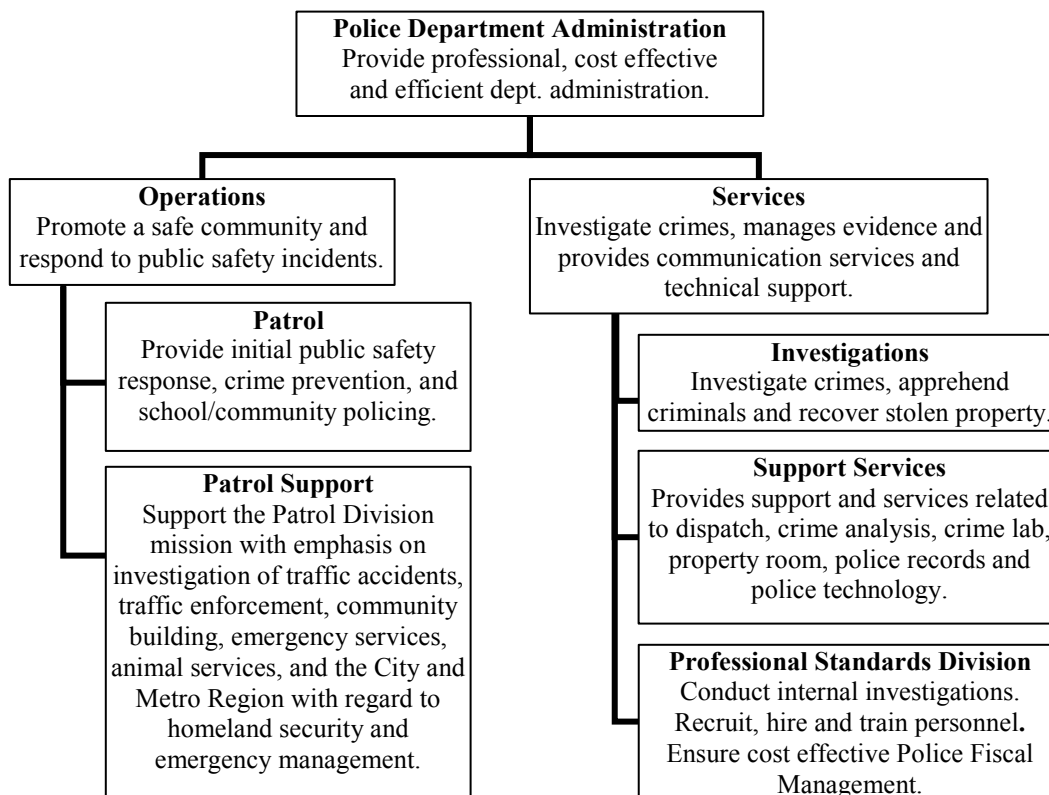
PROGRAM DESCRIPTION

The Special Services Bureau consists of three divisions: Investigations, Support Services, and the Office of Professional Standards Division, which includes the Police Fiscal Management Section.

The Investigations Division is comprised of the Crimes Against Persons, Crimes Against Property, Financial Crimes, Special Victims and Narcotics Units. The Criminal Investigation Division investigates crimes not cleared by the Patrol Division. The Persons Crimes Unit investigates Homicide, Robbery, Assault and Battery and tracks career criminals. The Property Crimes Unit handles Burglary and Theft. The Financial Crimes Unit investigates Forgery, Identity Theft and Organized Retail Crime. The Special Victims Unit investigates sex crimes. The Narcotics Unit investigates the unlawful production, distribution and use of drugs.

The Support Services Division is comprised of a variety of units. The Property Unit ensures a proper chain of custody is maintained for items submitted to, stored in, and checked out of the Property Room. The Crime Lab Unit responds to major crime scenes, and provides video and related technical support. The Records Unit coordinates storage and dissemination of police reports. The Crime Analysis Unit reviews, analyzes and develops reports and crime data. The Communications Unit answers administrative and 911 telephone lines and dispatches appropriate resources. The Division also oversees general Intergraph operations and department technology.

The Office of Professional Standards Division (OPSD) is responsible for conducting internal investigations, inspections of Police sections, implementation of the evaluation process, and maintenance and oversight for all policies. OPSD is also responsible for the recruiting/hiring process, promotional process, oversight for PD personnel actions, training of personnel, coordination of the police academy, and the field training officer program. The Police Fiscal Management Section manages PD budgeting, financial and grant management, fixed asset inventory maintenance, uniform and equipment issuance, invoice tracking, and administration of the alarm program.

POLICE DEPARTMENT - ORGANIZATIONAL CHART**MISSION STATEMENT**

Provide a safe community and environment by:

- ❖ *Performing high-quality investigations and achieving a high crime clearance rate;*
- ❖ *Identifying and apprehending suspects and criminal offenders;*
- ❖ *Maintaining custody of property and analyzing evidence,*
- ❖ *Promoting safe neighborhoods through partnerships, education, and enforcement,*
- ❖ *Providing communications, administration and technological support to the Department,*
- ❖ *Maintain and administer sound fiscal policies, and*
- ❖ *Administer an effective personnel selection process and an ongoing professional development program.*

AGENCY LOCATOR**Public Safety**

Police

Police Administration
Operations Bureau
Services Bureau ←

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Detectives Division in 2014:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
 - ◆ Maintain a clearance rate for violent crimes of at least the average of the last three years.
 - ◆ Maintain a clearance rate for property crimes of at least the average of the last three years.
 - ◆ Maintain a clearance rate of at least the average of the last three years for fraud and forgery crimes.
- *Identifying and apprehending suspects and criminal offenders:*
 - ◆ Maintain a sophisticated information and intelligence gathering capability in reference to ongoing criminal initiatives, enterprises and career criminals.
 - ◆ Maintain an effective Organized Retail and Financial Crime investigative and interdiction capability.
 - ◆ Maintain effective narcotics investigations by dismantling the networks of street-level dealers in at-risk areas of the City.
 - ◆ Maintain an aggressive Vice component designed to interdict prostitution and discourage such activities from taking place in our hotels and apartment communities.
 - ◆ Identify, converse with and develop cases on internet child predators, including those who view and share child pornography.

The City of Overland Park's work plan contains several objectives that will direct the Support Services Division's efforts in 2014:

- *Maintaining custody of all recovered property and evidence:*
 - ◆ Ensure a property management and handling system which accounts for 100% of recovered property and evidence submissions to, and storage in the Property Room.
 - ◆ Appropriately return recovered items to their rightful owner or properly dispose of unclaimed items in a timely manner.
 - ◆ Maintain and verify Property Room inventories and integrity by appropriately conducting inventories, audits and procedural reviews.
- *Providing communications, administration and technological support to the Department:*
 - ◆ Work to increase the number of private and public remote camera viewing capabilities.
 - ◆ Coordinate and facilitate the maintenance and upgrade of appropriate Intergraph systems.
 - ◆ Answer in the timeliest manner possible all calls for public safety services through administrative and 911 calls.
 - ◆ Dispatch units to handle calls for public safety services.
 - ◆ Work with the Information Technology Department to coordinate software upgrades and resolve technology and software related issues.
 - ◆ Provide Evidence Technician services for criminal investigations.
- *Providing Crime Analysis support for the Department:*
 - ◆ Provide tactical, analytical and strategic crime analysis reports.

The City of Overland Park's work plan contains several items that will direct the efforts of the Office of Professional Standards Division in 2014:

- *Maintain and administer sound fiscal policies:*
 - ◆ Properly prepare and submit all annual budget documents.
 - ◆ Actively pursue grant funding, and properly prepare and submit all grant reports in a timely manner.
 - ◆ Maintain fiscal responsibility throughout the entire Police Department by assisting, and providing guidance and expertise in the purchase of goods and services, payment of invoices, and safeguarding of department assets.

- ◆ Maintain Department uniform and equipment inventory.
- ◆ Manage the alarm process to ensure alarms are processed in a timely and accurate manner.
- ◆ Educate residential and commercial users on how to use their security systems responsibly.
- *Administering an effective personnel selection process and an ongoing professional development program:*
 - ◆ Provide departmental training in compliance with Federal, State, and City requirements.
 - ◆ Design training which encompass Department needs and individual career objectives.
 - ◆ Administer the recruiting, hiring and promotion processes.
 - ◆ Support Civil Service Commission functions related to hiring, promotions, and discipline of police officers.
- *Providing administrative and managerial support:*
 - ◆ Manage the logistical needs of the Police Department.
 - ◆ Cross train members of Internal Affairs and Policy Units.
 - ◆ Conduct inspections of divisions and units within the Department as directed.
 - ◆ Conduct thorough and timely investigations of citizen complaints.
 - ◆ Review and update Written Directives.
 - ◆ Support the Non-Bias Policing Board.
 - ◆ Support the Civil Service Commission.
 - ◆ Oversee the Police Chaplain Corp.
 - ◆ Oversee Police Volunteers.
 - ◆ Administer the Power DMS Program – (Written Directives).
 - ◆ Administer the Administrative Investigative Management (AIM) program. (Internal Affairs)
 - ◆ Administer the Vehicle Tow Program.
 - ◆ Administer the Secondary Employment Program.
 - ◆ Administer the Building Security Program.
 - ◆ Conduct quarterly audits of critical functions.
 - ◆ Conduct annual CJIS compliance checks.
 - ◆ Oversee Department polygraph program.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Investigations Division include:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
 - ◆ The three-year average for the clearance of violent crimes was 81.4%. Detectives cleared 82.8% of all violent crimes in 2012. The three-year average for non-violent crimes clearances was 22.6%. During 2012, detectives cleared 20.6% of all non-violent crimes. The dollar value of recovered stolen property in 2012 was \$1,977,029. The three-year average clearance rate for fraud/forgery was 47.4%. In 2012, detectives cleared 45.4% of fraud/forgery cases.
- *Identifying and apprehending suspects and criminals:*
 - ◆ In an effort to maintain information and intelligence capacity, the Career Criminal Unit partnered with several agencies to monitor a select group of convicted felons living in Overland Park. This effort has been labeled the 2012 SORRE Program (Strategic Offender Risk Reduction and Enforcement Team). In 2012, thirteen (13) convicted felons were identified and selected for the SORRE program. In addition to working the SORRE program, the Career Criminal Unit was involved in 51 felony arrests. The Career Criminal Unit was assigned 14 robberies. Of the 14 robberies, 9 were cleared by arrest.
 - ◆ The OPPD conducted 2,842 hours of dedicated enforcement at Oak Park Mall during 2012. This enforcement action resulted in 469 total arrests for the year. The holiday enforcement, which is conducted from October through December, resulted in 160 arrests (29% felonies) and recovered \$19,241 in stolen property.

- ◆ The OPPD Financial Unit participates on the Kansas City Financial Crimes Task Force and opened 50 financial cases with the Secret Service.
- ◆ The Vice Unit was tasked with combating promotion of illicit prostitution via Internet websites. In 2012, the OPPD Vice Unit conducted 12 Vice Stings which resulted in 107 prostitution related arrests. The OPPD Vice Unit also assisted on one joint Vice Sting with a surrounding jurisdiction which resulted in 4 prostitution related arrests. The Vice Unit investigated 16 prostitution leads, six massage complaints and developed three confidential informants.
- ◆ The Cyber Crimes Unit had nine prosecutable cases for distributing child pornography/child sexual abuse offenses, while eight cases were referred to other law enforcement agencies due to jurisdiction.
- ◆ The Vice Unit processed 333 massage applications in 2012.
- ◆ The Narcotics Unit developed 30 new confidential informants in 2012. The Narcotics Unit served 13 search warrants and arrested 20 individuals for felony drug possession/distribution of narcotics.

Recent accomplishments of the Support Services Division include:

➤ *Maintaining custody of property and analyzing evidence:*

- ◆ In 2012, the Crime Lab Unit:
 - Processed 562 items submitted for latent print processing by other officers.
 - Responded to 21 major crime scene call outs, and 280 other crime scenes.
 - Responded to 70 autopsies.
 - Processed 88 recovered stolen autos.
 - Obtained six Combined DNA Index System (CODIS) hits and DNA matches.
 - Provided Basic Evidence Training.
- ◆ In 2012, the Property Unit:
 - Processed 34,040 property item transfers.
 - Processed 11,818 Intake Items.
 - Transferred 1,214 items to the Johnson County Crime Lab for examination.
 - Transferred 240 items to the OP Crime Lab Unit for examination.
 - Handled 8,664 interim or internal transfers.
 - Coordinated disposal of 12,104 items.
- ◆ In 2012, the Records Unit handled:
 - 1,139 Municipal Court Discovery Requests.
 - 914 District Court Discovery Requests.
 - 1,064 Public Report Disseminations.
 - 2,569 Office of Personnel Management Records Checks.
 - 911 Civilian Fingerprints Requests.
 - 6,659 Public Window Contacts.
 - 5,350 phone calls requesting police follow-up or assistance.
- ◆ In 2012, the Crime Analysis Unit:
 - Produced the Benchmark City Survey.
 - Produced the OPPD Annual Report.
 - Attended 30+ metro-wide meetings and briefings to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, gangs, terrorism, and organized retail theft.
 - Reviewed 2,041 outside agency crime bulletins to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, gangs, terrorism, and organized retail theft.
 - Produced Weekly Deployment Briefings containing crime trends, patterns, hot spots and persons of interest related to robbery, sex offenses, burglary, auto crimes, gangs, terrorism, and organized retail theft.
 - Produced Monthly ABSTRAT Summaries.

- Produced Quarterly and Annual KBI Statistical Reports.
 - Produced the City Manager's Performance Measures.
 - Hired and trained a new Crime Analyst.
 - Assisted participants in the Chief's Summer Intern Program.
 - Completed an in-depth Comprehensive Patrol Staffing Study.
 - Provided Unit Analysis to the June 2012 OPPD Office Burglary Task Force, which eventually resulted in the apprehension of 2 career criminals.
 - Completed 100+ Special Projects.
 - Created numerous Analyst Notebook Time Lines and Link Charts to assist with drug, gang, homicide, and burglary investigations.
 - Created numerous Crime Map Projects.
 - Produced Weekly Arrest Report Bulletins.
 - Produced Weekly FIF Summary Report Bulletins.
 - Produced Weekly Warrant Report Bulletins.
 - Produced Weekly Student Contact Reports.
 - Produced a Bi-Monthly "Shots Fired" Report Summaries.
 - Conducted 1,251 Leads On-Line Pawn Database searches for stolen property or suspects.
 - Researched hundreds of names in REJIS, Coplink, TLO, I/LEADS, KCJIS, KASPER, MO LENS, etc.
 - Produced Weekly Summaries, Maps, and Tables of criminal activity for Strategic Crime Suppression Unit Briefings.
- ♦ In 2012, the Technology Unit:
- Coordinated L-3 video equipment upgrade with the Information Technology Department.
 - Managed covert surveillance equipment to support events such as OPPD prostitution stings.
 - Managed OPPD Omnicast video licenses and equipment.
 - Managed OPPD surveillance cooperatives with businesses, such as the Johnson County Community College, the Jewish Community Center and area banks.
 - Provided analog and digital video forensics services and audio forensics services.
 - Designed and customized installation of surveillance equipment purchased by the Secret Service in their surveillance, which is now also available for OPPD surveillance use. Costs were under \$10,000 for what would have cost in excess of \$100,000 if completed commercially.
 - Added four RAVEN Partners including two banks and two jewelry stores.
 - Provided audio enhancement which amplified and clarified a recording for use in an Emporia Police Department homicide investigation.
 - Assisted KCMO PD with technical support and configuration of video surveillance equipment utilized at the Major League Baseball All Star Game.
 - Created Command and Control Center Video Surveillance User Manuals.
 - Acquired, installed, and implemented ELSAG license plate reader technology.
 - Managed OPPD digital video sharing cooperatives with schools and local organizations, such as the KU Edwards Campus, Johnson County Community College, the Jewish Community Campus, local school districts, and area banks.
- ♦ In 2012, the Dispatch Unit:
- Answered 80,821 calls via 911 lines.
 - Answered 165,554 calls via administrative lines.
 - Created and dispatched 164,787 calls for service.
 - Completed 2,071 ALERT/REJIS Validations.

Recent accomplishments of the Office of Professional Standards include:

➤ *Maintaining and administering sound fiscal policies:*

- ◆ During 2012, managed and reported on 13 active grants with a total award amount of \$346,397.
- ◆ During 2012, Overland Park Police were summoned to 5,260 alarm calls. Of these, 3,700 were false alarms; 1,536 were cancelled false alarms and 24 were valid alarms.
- ◆ During 2012, assessed \$64,750 for 576 alarm penalty fees and collected false alarm and permit fees totaling \$84,644.

➤ *Administering an effective personnel selection process and an ongoing professional development program:*

- ◆ Recruiting and Hiring Activities - Attended two career fairs in 2012. These fairs, coupled with advertisements via the Internet and newspapers, resulted in the hiring of 21 new police officers using the on-line hiring process.
- ◆ 1,348 applications for police positions were processed in 2012.
- ◆ 781 police officer applicants were processed during 2012.
- ◆ Recruited and hired 26 civilian positions during 2012.
- ◆ Continued leadership development and supervisory career track programs.
- ◆ Enhanced Field Training and Evaluation Program through developmental training.
- ◆ Effectively managed current staff of Police Volunteers.
- ◆ Provided departmental training in compliance with Federal, State, and City requirements.
- ◆ Training - All police officers received at least the minimum 40 hours of required training.
- ◆ Designed training which encompass Department needs and individual career objectives.
- ◆ Supported Civil Service Commission functions related to hiring, promotions, and discipline of police officers.

➤ *Providing administrative and managerial support:*

- ◆ Conducted 43 citizen complaint investigations during 2012.
- ◆ Reviewed and updated seven policies during 2012.
- ◆ Processed 102 secondary employment requests during 2012.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of crimes cleared:			
·Part 1 Crime	36.9%	35.2%	40.0%
·Part 2 Crime	62.8%	64.6%	66.0%
Percent of stolen property value recovered	12.2%	28.1%	30.0%
EFFICIENCY / WORKLOAD MEASURES			
Crime and Clearance Data:			
·Part I crimes	4,408	3,891	4,350
·Part I clearances	1,626	1,368	1,600
·Part II crimes	4,845	4,316	4,700
·Part II clearances	3,042	2,788	3,000
·Stolen property value	\$ 16,157,574	\$ 6,087,556	\$ 6,500,000
·Recovered property value	\$ 1,977,029	\$ 1,710,853	\$ 2,350,000
Narcotics arrests	361	376	400
Prostitution Arrests	85	95	100

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$7,626,115	\$7,874,138	\$10,024,894
Commodities	324,366	124,283	370,960
Contractual	579,785	677,455	776,930
Capital Outlay	39,616	94,290	90,990
Transfers/Others	0	0	0
TOTAL	<u>\$8,569,882</u>	<u>\$8,770,166</u>	<u>\$11,263,774</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Police Lieutenant Colonel	1	1	1
Police Major	2	2	3
Police Captain	3	3	6
Police Captain - Terrorism Task Force*	1	1	0
Police Lieutenant	2	0	0
Police Sergeant	5	5	5
Manager, Support Services	1	0	0
Supervisor, Crime Analysis	1	1	1
Supervisor, Property Unit	1	1	1
Supervisor, Police Dispatch	3	3	3
Supervisor, Police Records	1	1	1
Admin, Police Fiscal Mgmt	0	0	1
Police Officer	51	42	48
Crime Analyst, Senior	4	4	4
Crime Analyst	2	2	2
Inventory Control Clerk	1	0	1
Police Records Technician	0	0	5
Police Dispatcher, Senior	8	7	7
Police Dispatcher	9	10	10
Administrative Assistant	6	5	1
Property Control Technician	3	3	3
Total Full-time Employees:	<u>105</u>	<u>91</u>	<u>103</u>
Part-Time			
Police Dispatcher	1.83	1.83	1.83
Property Control Clerk	0.14	0.14	0.14
Total Part-time Employees:	<u>1.97</u>	<u>1.97</u>	<u>1.97</u>
TOTAL FTEs	<u>106.97</u>	<u>92.97</u>	<u>104.97</u>

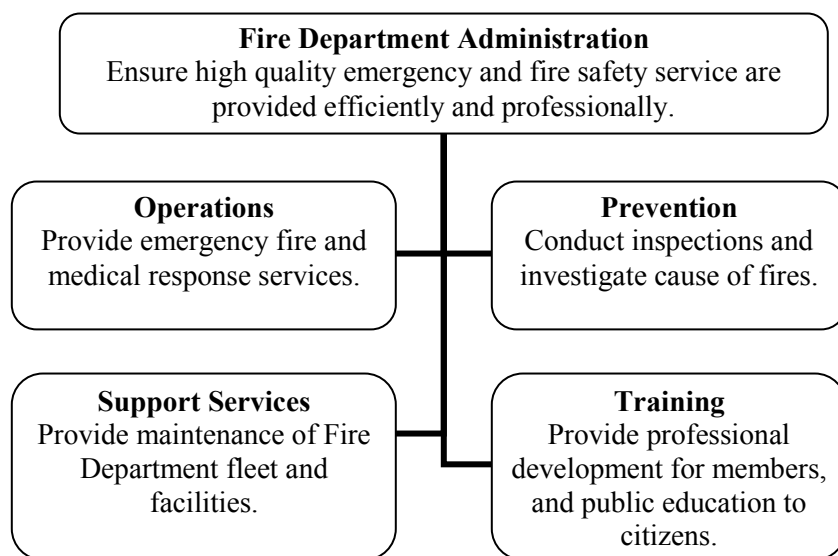
* Funding for "Police Captain - Terrorism Task Force" is through the Mid America Regional Council's (MARC) Terrorism Early Warning Analysis Center in the 2012 and 2013 Budgets. Beginning with the 2014 Budget, this position has been move into the General Fund.

PROGRAM DESCRIPTION

Fire Administration is responsible for ensuring that the Overland Park Fire Department (OPFD) is fulfilling its mission to the citizens and patrons of Overland Park. This division constantly evaluates the effectiveness of service delivery and the costs associated with delivering fire protection and emergency medical services.

Fire Administration communicates the philosophies and mission of the Fire Department to employees to empower employees to use their skills and abilities to their maximum potential.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide emergency and safety services to the community of the highest quality efficiently and professionally by:

- ❖ *Providing effective leadership, management and administrative support to all areas of the department.*

AGENCY LOCATOR**Public Safety**

Fire

Administration ←

Operations

Prevention

Support Services

Training

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Administration Division in 2014:

- *Provide leadership, management and administrative support to the Fire Department:*
 - ◆ Maintain highly valued services to internal and external customers. Performance measures will be utilized to assist in gauging effectiveness. The division will adjust accordingly to the changing and growing needs of the citizens. Measures include response times, patient contact times, code save rates and injury rates.
 - ◆ To enhance the quality of life in Overland Park, the Prevention Division, in conjunction with resources in the Planning and Development Services Department's Building Safety Division, will strive to prevent the occurrence of fire and injury through education and code enforcement. Performance measures include both commercial and residential fire loss, number of inspections conducted, business compliance rate, public education deliveries, and demographics of the program's audience.
 - ◆ In support of the Fire Department's mission, the Training Division will continue to develop employees. Performance measures include fire & EMS training hours, officer development program delivery, and employee retention within the probationary year.
 - ◆ Continue to explore service contracts with our fire-service partners to increase service to our citizens, while ensuring efficient investment of resources.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Administration include:

- *Provide leadership, management and administrative support to the Fire Department:*
 - ◆ The Department continued to meet community needs. Operational call load in 2012 was 18,847.
 - ◆ OPFD has contributed to the overall quality of life to the citizens and patrons of Overland Park. Overland Park citizens have ranked OPFD high in service satisfaction.
 - ◆ Accomplished the 2012 fire department budget expenses at \$98.69 per capita population.
 - ◆ Filled three open paramedic positions and one Risk Manager position. Conducted promotion processes for EMS Chief and Fire Medic.
 - ◆ Relocated Fire Administration division to the Fire Training Center. Relocated North Battalion Chief Offices to Station 2. Demolition of old Fire Administration building.
 - ◆ Scheduled to stand before Center for Public Safety Excellence for Fire Department Accreditation in August 2013.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of fees bills that were collected:			
·EMS	64%	65%	65%
·Contract training	100%	100%	100%
·Facility rental	100%	100%	100%
·Miscellaneous	88%	95%	95%

EXPENDITURES:

General Fund (Outside Contracts)	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	1,207,180	1,223,000	1,265,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,207,180</u>	<u>\$1,223,000</u>	<u>\$1,265,000</u>
General Fund (Fire Administration)	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$834,182	\$861,471	\$895,305
Commodities	107,218	127,360	123,190
Contractual	106,772	126,252	149,064
Capital Outlay	0	0	18,400
Transfers/Others	0	0	0
TOTAL	<u>\$1,048,172</u>	<u>\$1,115,083</u>	<u>\$1,185,959</u>

PERSONNEL (full-time equivalent):

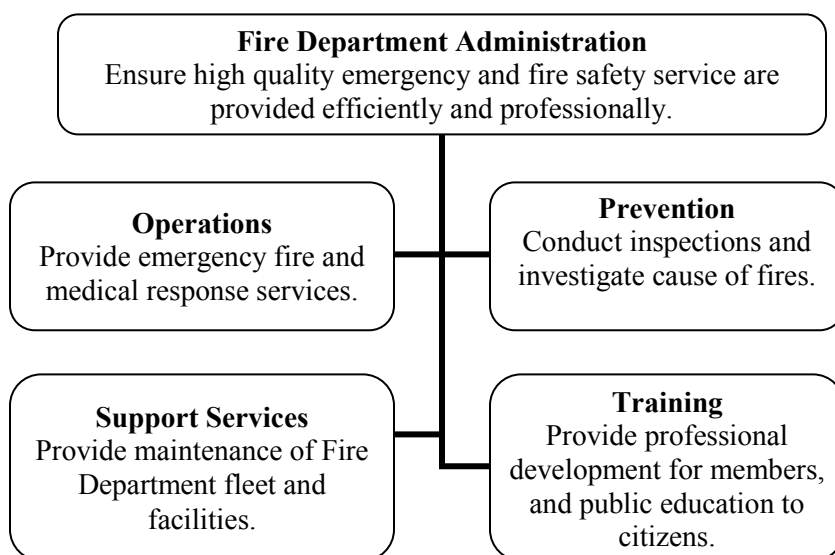
Full-Time	<u>2012 Budget*</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Deputy Chief of Admin Services	1	1	1
Risk Manager Officer	0	1	1
Manager, Media	1	1	1
Administrative Clerk	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>6</u>	<u>7</u>	<u>7</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>6.00</u>	<u>7.00</u>	<u>7.00</u>

*All Fire Department positions were budgeted in the Fire Service Fund in 2012. Beginning with the 2013 Budget, these positions have been moved into the General Fund.

PROGRAM DESCRIPTION

The Fire Operations Division provides emergency fire and medical response services to the citizens and patrons of Overland Park. In addition, non-emergency calls for service are provided when the request falls within the scope of the Overland Park Fire Department's (OPFD) mission. Special operation services are provided in the areas of hazardous materials, water rescues and high-angle rescue.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**



MISSION STATEMENT

*To prevent the loss
of life and property
by:*

- ❖ *Providing
timely and
effective fire
suppression,
EMS and
Special
Operations
response and
mitigation.*

AGENCY LOCATOR

Public Safety

Fire
Administration
Operations ←
Prevention
Support Services
Training

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Operations Division in 2014.

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
 - ◆ Ensure performance standards are met for the services provided.
 - Analyze data and effectiveness measures in accordance with Standards of Cover.
 - Develop and implement strategies to improve baseline response measures.
 - Minimize accident and injury rates.
 - ◆ Increase the use of temporal squad resources to improve response time performance, optimize the effective response force for EMS incidents and reduce demand on heavy fire apparatus.
 - ◆ Develop and implement collaborative strategies with neighboring jurisdictions and contractual partners to improve fire, emergency medical and special operations service delivery. Monitor the effectiveness of the Johnson County Inter-local (Mutual Aid) system.
 - ◆ Maximize technology, processes and equipment to respond and more efficiently mitigate fire, emergency medical and special operations incidents.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Operations Division include:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
 - ◆ In 2012, responded to 18,84 calls for service, including 15,452 requests for EMS aid.
 - ◆ Continued the development of Standards of Cover (SOC) as a component of department accreditation. The SOC, combined with improved data analysis will be instrumental in monitoring and measuring performance, along with identifying opportunities for system improvements.
 - ◆ Finalized field evaluation and product selection for replacement of cardiac monitor defibrillators. This was a collaborative RFP process of the joint Johnson County Advanced Life Support (ALS) providers committee. OPFD applied for and received a federal grant award that significantly leveraged replacement costs.
 - ◆ Expanded Compressed-Air Foam System (CAFS) capability to all five station districts to improve fire extinguishment efficiency, reduce water damage and improve firefighter safety.
 - ◆ Monitored adjustments made to ALS ambulance deployment and move-up strategies to ensure optimal standards of cover. Participated in county-wide efforts to develop computer-aided deployment and move-up strategies for fire suppression resources.
 - ◆ Completed transition to the Firehouse Software Records Management System first responder EMS reports and personnel scheduler.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Average response time within Overland Park (minutes):			
·Emergency (Code 1)	4:11	4:10	4:10
·Non-emergency (Code 2)	5:14	5:19	5:00
Emergency responses within 5 minutes or less within the City	75%	76%	80%
Number of Civilian fire injuries	4	4	<5
Number of Civilian fire deaths	0	0	0
WORKLOAD MEASURES			
Number of runs:			
·Structure fires	175	180	200
·Total fire incidents	3,395	3,200	3,200
·EMS	15,452	15,250	15,250
·HAZMAT	413	400	350

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$13,806,889	\$14,153,292	\$14,885,162
Commodities	126,989	161,390	165,400
Contractual	185,069	220,830	228,560
Capital Outlay	74,905	45,000	46,200
Transfers/Others	0	0	0
TOTAL	<u>\$14,193,852</u>	<u>\$14,580,512</u>	<u>\$15,325,322</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget*</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Fire Battalion Chief	6	6	6
EMS Chief	1	1	1
Captain	15	15	15
Lieutenant	16	19	20
Fire Medic	27	26	26
Firefighter	57	58	58
Paramedic	13	10	11
Total Full-time Employees:	<u>135</u>	<u>135</u>	<u>137</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>135.00</u>	<u>135.00</u>	<u>137.00</u>

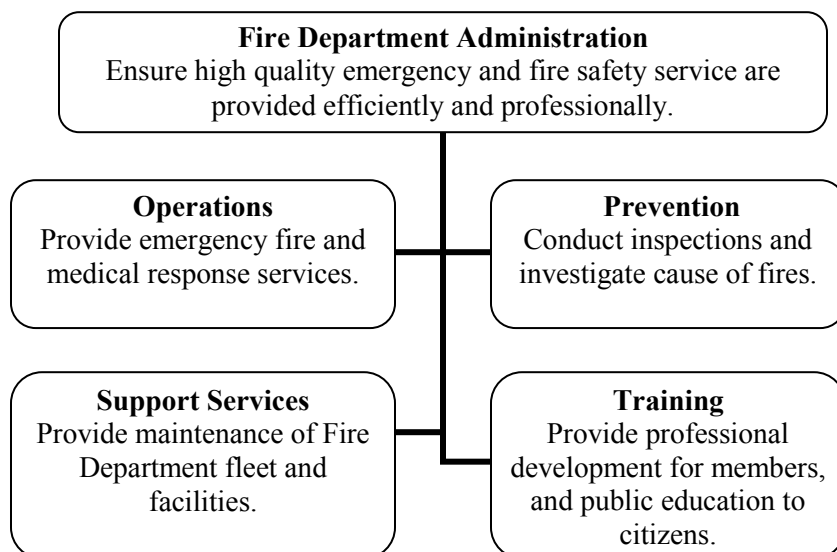
*All Fire Department positions were budgeted in the Fire Service Fund in 2012. Beginning with the 2013 Budget, these positions have been moved into the General Fund.

PROGRAM DESCRIPTION

The Fire Department Prevention Division conducts fire and life safety inspections on all existing occupancies within the Department's first response area. The Prevention Division, in conjunction with the Planning and Development Service Department's Building Safety Division, also assists with plan reviews and performs acceptance testing on new buildings under construction, focusing on tactical response issues.

The Prevention Division also conducts fire investigations to determine the origin and cause of all fires and to learn better ways to prevent accidental fires through public education and safer building construction.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**



MISSION STATEMENT

To preserve the life, safety and welfare of the citizens and property within the City of Overland Park by:
 ❖ *Providing code management, safety inspections, and education services to the community.*

AGENCY LOCATOR

Public Safety
 Fire
 Administration
 Operations
 Prevention ◀
 Support Services
 Training

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Prevention Division in 2014:

- *Providing code management, safety inspections, and fire investigation services to the community:*
 - ◆ Perform fire inspections on existing commercial properties as required by ordinance.
 - ◆ Maintain or reduce the average number of re-inspections per property. With the implementation of the service fee program, distribution and use of the Fire Inspection Safety Handbook, and Notice to Appear procedure, the average number of re-inspections is expected to remain steady or be reduced.
 - ◆ Licensed daycares, group licensed daycares, schools, and group homes will be inspected annually by the fire department per the Kansas State Fire Marshal's MOU agreement.
 - ◆ Train two additional shift fire investigators and prepare all current shift investigators that are not on-call qualified to become qualified. Investigators are required to obtain 160 hours of fire and law enforcement training in order to be certified by the State of Kansas. After the initial certification the investigator will need to have ten fires investigated and 60 hours of fire and law enforcement training every three years, to maintain certification.
 - ◆ The division will continue to assist law enforcement in a regional effort to preplan critical infrastructure/key resource (CI/KR) occupancies that are considered by the Department of Homeland Security to be of high consequence if damaged or attacked.
 - ◆ Continue to analyze the impact and importance of the Fire Inspection Handbook for business owners.
 - ◆ Assist with the accreditation process regarding existing buildings and risk assessment related items.
 - ◆ Continue to integrate into and work closely with the Building Safety, Planning and Permit Services divisions for better customer service.
 - ◆ Evaluate the replacement of the fire inspector's field computers with a more versatile and efficient tablet computer that has an integrated camera, cloud access, apps, and a better system to pull up statistics, enabling inspectors to be more efficient while performing inspections.

2012 - 2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Prevention Division include:

- *Providing code management, safety inspections and fire investigation services to the community:*
 - ◆ Reorganized personnel in the division to increase efficiency. The Chief of Risk Management and Fire Marshal positions were combined into one position, "Chief of Fire Prevention."
 - ◆ The current Senior Plans Examiner job duties were realigned to perform more fire inspections. This occurred due to the lack of plans being reviewed and current MOU document agreement between the Building Safety and Fire Prevention divisions and a vacant fire inspector position.

- ◆ The average fire inspection visit per business continues to be low in 2011 at 1.36; in 2012 at 1.39. This occurred in part due to the Fee for Service Program, Notice to Appear ticket books, and efforts to educate the business owner on what is expected and the importance of keeping the business in compliance with fire & life safety codes.
- ◆ The Fire Marshal was part of the Code Adoption Task Force group. Overland Park is the first city in the metro area to adopt the 2012 Fire Code, setting the stage for regional adoption.
- ◆ Partnered with KDHE to present home daycare education classes to all new home daycare providers operating in Johnson County.
- ◆ Total number of fire inspections for 2012 = 3,199.
- ◆ Total of all types of fire inspections and contacts with the public = 6,442.
- ◆ Total number of re-inspections = 1,268.
- ◆ Fires investigated by the shift investigator or “on call” investigator = 43.
- ◆ Total number of fires investigated by company officers and shift investigators = 843.
- ◆ Established a "New Construction Project Update" folder. This folder is filled with special meeting notes and developer correspondence details on new construction projects and is also accessible to all fire personnel to view and keep up on projects occurring in their respective coverage areas.
- ◆ Increased the “on call” fire investigators from five to seven in order to be more efficient and prevent overload. This allows two or more investigators on scene to assist during the fire investigation process.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Average number of inspections per business:	1.39	1.50	1.50
WORKLOAD MEASURES			
Number of inspections completed::	3,199	3,500	3,500

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$594,420	\$616,534	\$633,579
Commodities	7,408	10,190	9,950
Contractual	-1,415	2,390	2,290
Capital Outlay	-98	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$600,315</u></u>	<u><u>\$629,114</u></u>	<u><u>\$645,819</u></u>

PERSONNEL (full-time equivalent):

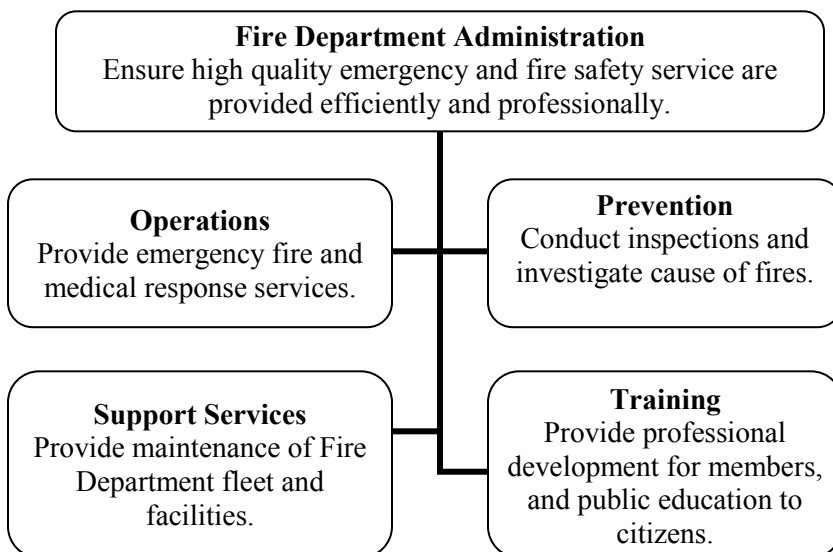
Full-Time	<u>2012 Budget*</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Risk Management Chief	1	0	0
Fire Marshall	1	1	1
Fire Plans Examiner, Senior	1	1	0
Fire Inspector, Senior	0	0	2
Fire Inspector II	1	1	0
Fire Inspector	2	2	2
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>7</u>	<u>6</u>	<u>6</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>7.00</u>	<u>6.00</u>	<u>6.00</u>

*All Fire Department positions were budgeted in the Fire Service Fund in 2012. Beginning with the 2013 Budget, these positions have been moved into the General Fund.

PROGRAM DESCRIPTION

The Fire Support Services Division of the Fire Department provides for the upkeep of the fleet, facilities, and equipment. Responsibilities include writing the specifications for equipment and vehicles and purchasing station supplies, equipment, vehicles and trucks.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**



MISSION STATEMENT

*To support Fire
Department
operations by:*

- ❖ *Providing
well-
maintained
facilities,*
- ❖ *Assuring fleet
availability,
and*
- ❖ *Purchasing
equipment and
supplies.*

AGENCY LOCATOR

Public Safety

Fire
Administration
Operations
Prevention
Support Services ←
Training

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Support Services Division in 2014:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
 - ◆ Provide proper service for all department vehicles by scheduling preventative maintenance, repairs, pump and aerial certifications, and safety inspections.
 - ◆ Inspect all facilities quarterly to assure they meet safety standards.
 - ◆ Acquire and prepare new vehicles.
 - ◆ Replace tools and equipment as scheduled and directed by operations.
 - ◆ Provide necessary equipment for new employees. Assess and replace equipment as needed.
 - ◆ Assess and update personal protective equipment (PPE) for firefighters and paramedics to maintain various standards.
 - ◆ Work with Facilities Management to ensure that Fire Department buildings are well maintained.
 - ◆ Work with Facilities Management to plan for future projects including kitchen remodeling, concrete replacement, roof repairs, and painting.
 - ◆ Maintain the inventory management system to track all equipment.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Support Services Division include:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
 - ◆ Worked with facility personnel to complete the Fire Department Administration division move to the Fire Training Center. A remodel project was also completed in the basement area of Station 2 to relocate the battalion chief and other office areas. The former 9550 West 95th Street Fire Administration building demolition project was completed.
 - ◆ Received one replacement Engine (Pumper Truck) that was deployed to Station 5 (159th and Metcalf). The replacement modernized the firefighting capabilities at Station 5 to include compressed-air foam, improved safety features and mechanical efficiencies. The replaced 2002 Engine was reassigned from front-line to reserve service to provide a more modern and reliable reserve pumper truck. A 1995 reserve was removed from service.
 - ◆ Received delivery of an Enhanced Safety Design ambulance to replace the oldest and highest mileage unit. All new OPFD and Johnson County Med-Act ambulances are of the same chassis and share common design features to optimize occupant safety. This particular replacement brought 4X4 capability to the fleet and performed very well during major snow events.
 - ◆ Assembled specifications and completed a purchase order for one rescue apparatus with special extinguishment capabilities. This resource will replace the 1994 Haz-Mat 41 vehicle at Station 1 (75th and Conser) and is expected to be delivered in June of 2013. This replacement will greatly improve fleet versatility and provide for enhanced extinguishment capability on flammable liquid and confined space electricity related fires.

- ◆ Worked with the Public Works Department, dealers and service centers to maintain fire department vehicles. Participated in a collaborative interview and selection process for the OPPW maintenance supervisor position to improve overall fleet management processes.
- ◆ Continued to work with city engineers on fire department infrastructure needs and participated in the architect selection process for Station 5.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Average operational readiness of fleet:			
·Fire apparatus	94%	90%	95%
·Ambulances	90%	90%	95%
·Staff vehicles	98%	95%	95%
WORKLOAD MEASURES			
Number maintained:	43	44	44
·Fire apparatus	17	18	18
·Ambulances	5	5	5
·Staff vehicles	21	21	21

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$24,658	\$26,492	\$26,737
Commodities	220,265	224,000	238,000
Contractual	263,692	242,642	266,000
Capital Outlay	19,630	12,000	15,000
Transfers/Others	0	0	0
TOTAL	<u><u>\$528,245</u></u>	<u><u>\$505,134</u></u>	<u><u>\$545,737</u></u>

PERSONNEL (full-time equivalent):

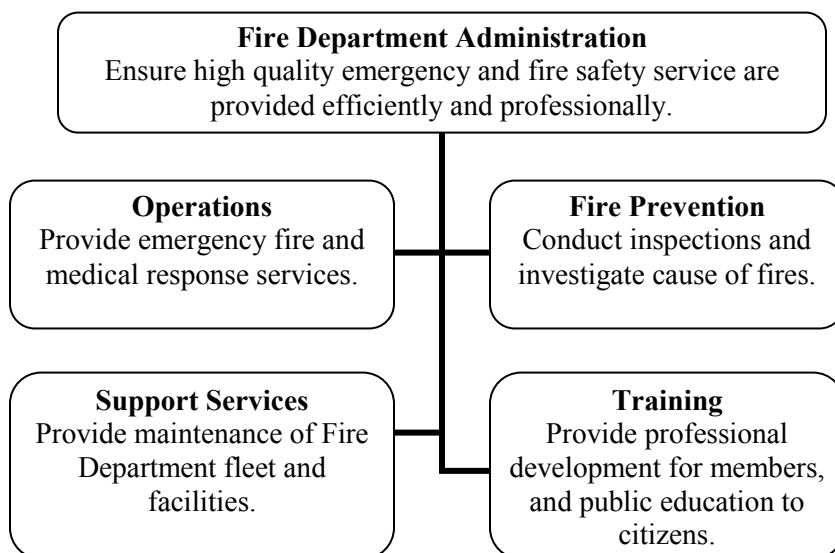
Full-Time	<u>2012 Budget*</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
None	0	0	0
Total Full-time Employees:	0	0	0
Part-Time			
Support Services Tech	0.75	0.75	0.75
Total Part-time Employees:	0.75	0.75	0.75
TOTAL FTEs	0.75	0.75	0.75

*All Fire Department positions were budgeted in the Fire Service Fund in 2012. Beginning with the 2013 Budget, these positions have been moved into the General Fund.

PROGRAM DESCRIPTION

The Fire Training Division is responsible for providing professional development for Overland Park Fire Department employees, and public education to citizens.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**



MISSION STATEMENT

*To change, modify
or improve
firefighting and EMS
skills by:*

- ❖ *Providing
effective
professional
development
and training
that meets the
needs of all
personnel in
the
Department,
and*
- ❖ *Provide
leadership
development
in all aspects
of our
organization.*

AGENCY LOCATOR

Public Safety
Fire
Administration
Operations
Prevention
Support Services
Training ◀

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Division in 2014:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
 - ◆ Develop a objective evaluation tool for use in the department's annual training needs assessment.
 - ◆ Continue to develop a comprehensive training program using the priority levels defined by senior staff.
 - ◆ Ensure all members meet and sustain minimum requirements for assigned tasks.
 - ◆ Implement new matrix for tracking officers' professional development from lieutenant through fire chief.
 - ◆ Provide training for company and chief officers.
 - ◆ Provide training opportunities for SORT members six times a year and document that members attend at least 80% of the offerings.
 - ◆ Evaluate the process for probationary employee training.
 - ◆ Re-evaluate props to provide realistic scenarios that incorporates situational awareness of participants.
 - ◆ Monitor national consensus standards annually to ensure objective based lessons meet current standards and OPFD practices.
 - ◆ Support the fire department accreditation process.
 - ◆ Achieve an overall customer satisfaction rating minimum of 3.0 on programs where level I evaluations are used.
 - ◆ Achieve a cost per instructional hour of training of \$10.50 per instructional hour.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Training Division include:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
 - ◆ Hosted a National Fire Academy Regional course on Life Safety Plan Review .
 - ◆ Hosted a National Fire Academy Direct Delivery course on Juvenile Firesetter Interventionist I .
 - ◆ Hosted ICS Safety Officer from the Emergency Management Institute.
 - ◆ Retooled the Command Training Center with new computers and simulation software that has artificial intelligence.
 - ◆ Hosted a two-day Cargo Tank Truck course from STCI in Indiana on behalf of the Mid America Regional Council.
 - ◆ Hosted Haz Mat On Scene Commander from KU Fire and Rescue Training Institute.
 - ◆ Hosted Mike Callan's Haz Mat Safety Officer course in conjunction with the Mid America Regional Council.
 - ◆ Completed the Scope of Practice for EMT recertification for all members in the department.
 - ◆ Developed Mayday course for night drills for OPFD.
 - ◆ Conducted Paramedic and Recruit Academy.
 - ◆ Provided 261 Public Education Programs to 26,825 citizens.
 - ◆ Distributed 540 smoke alarms and 20 hearing impaired alarms.
 - ◆ Counseled 21 juveniles in the Firesetter Interventionist program.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of firefighters qualified or certified to NFPA 1001 (Firefighter competencies):			
· Firefighter 1	100%	100%	100%
· Firefighter 2	100%	100%	100%
Percent of paramedics who are certified in ACLS:	100%	100%	100%
Academy recruits graduating from the academy:	100%	100%	100%
Academy recruits completing probation:	100%	100%	100%
WORKLOAD MEASURES			
Number of training courses:			
· Overland Park Fire Department	463	325	350
· All other	65	90	75
Number of instructional hours:			
· Overland Park Fire Department	66,964	60,000	60,000
Average number of participants per course	9	8	8

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$635,319	\$662,969	\$693,690
Commodities	20,560	29,025	28,000
Contractual	71,172	69,590	75,995
Capital Outlay	0	8,000	0
Transfers/Others	0	0	0
TOTAL	<u>\$727,051</u>	<u>\$769,584</u>	<u>\$797,685</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget*</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Training Chief	1	1	1
Training Officer	2	2	2
ALS Training Officer	1	1	1
Public Education Specialist	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>6</u>	<u>6</u>	<u>6</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

*All Fire Department positions were budgeted in the Fire Service Fund in 2012. Beginning with the 2013 Budget, these positions have been moved into the General Fund.

PROGRAM DESCRIPTION

The Fire Training Center Division is responsible for the operation of the Overland Park Fire Training Center and provides external training for industrial clients by the Overland Park Fire Department.

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Center Division in 2014:

- *Provide training for external clients that includes:*
 - ◆ ACLS training for healthcare providers.
 - ◆ CPR and first aid for citizens.
 - ◆ Fire extinguisher training for private industry at the Training Center and on-site.
 - ◆ Community Emergency Response Teams (CERT) training programs to business and citizen neighborhoods.
 - ◆ Increase the speaker's bureau to include public education as well as national speakers.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Training Center Division include:

- *Provide external training for industrial clients that included:*
 - ◆ ACLS training for health care providers.
 - ◆ Bi-monthly CPR programs in heart saver, health care provider and first aid.
 - ◆ Delivered CERT and fire extinguisher training to citizens and private industry and business.
 - ◆ Co-sponsored, with Kansas Fire and Rescue Training Institute, Firefighting Saturday.

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	39,611	70,000	74,000
Contractual	14,435	21,140	18,850
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$54,046</u>	<u>\$91,140</u>	<u>\$92,850</u>



PUBLIC WORKS

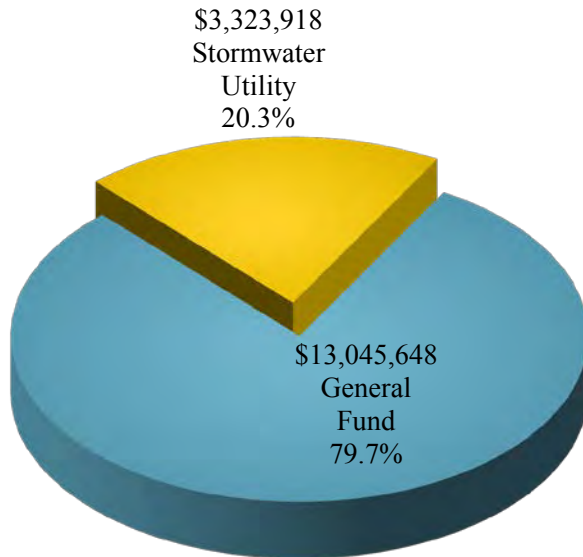
GOAL: Construct, manage and operate a stormwater, street and highway system, which is cost effective, safe, efficient, well maintained, compatible with the environment and visually pleasing.

COST CENTERS:

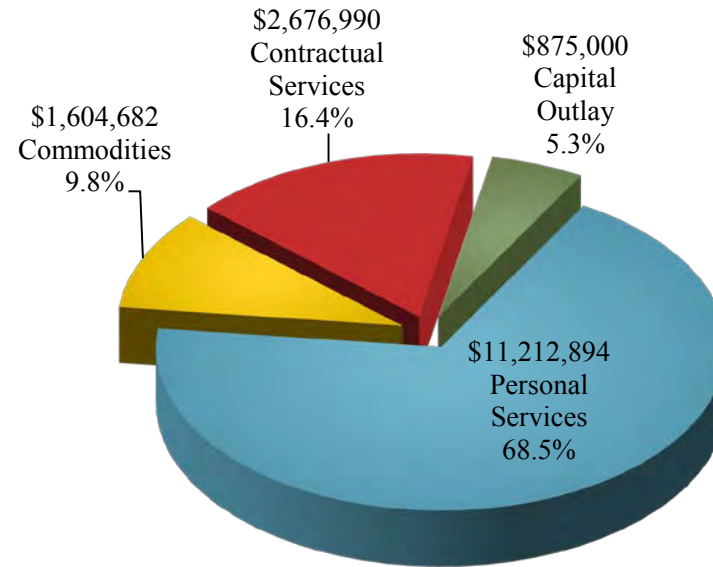
- Public Works Administration
- Street Engineering and Construction
- Stormwater Engineering
- Traffic Services
- Traffic Maintenance
- Street Maintenance
- Stormwater Maintenance
- Fleet Maintenance

2014 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2014 Expenditures = \$16,369,566



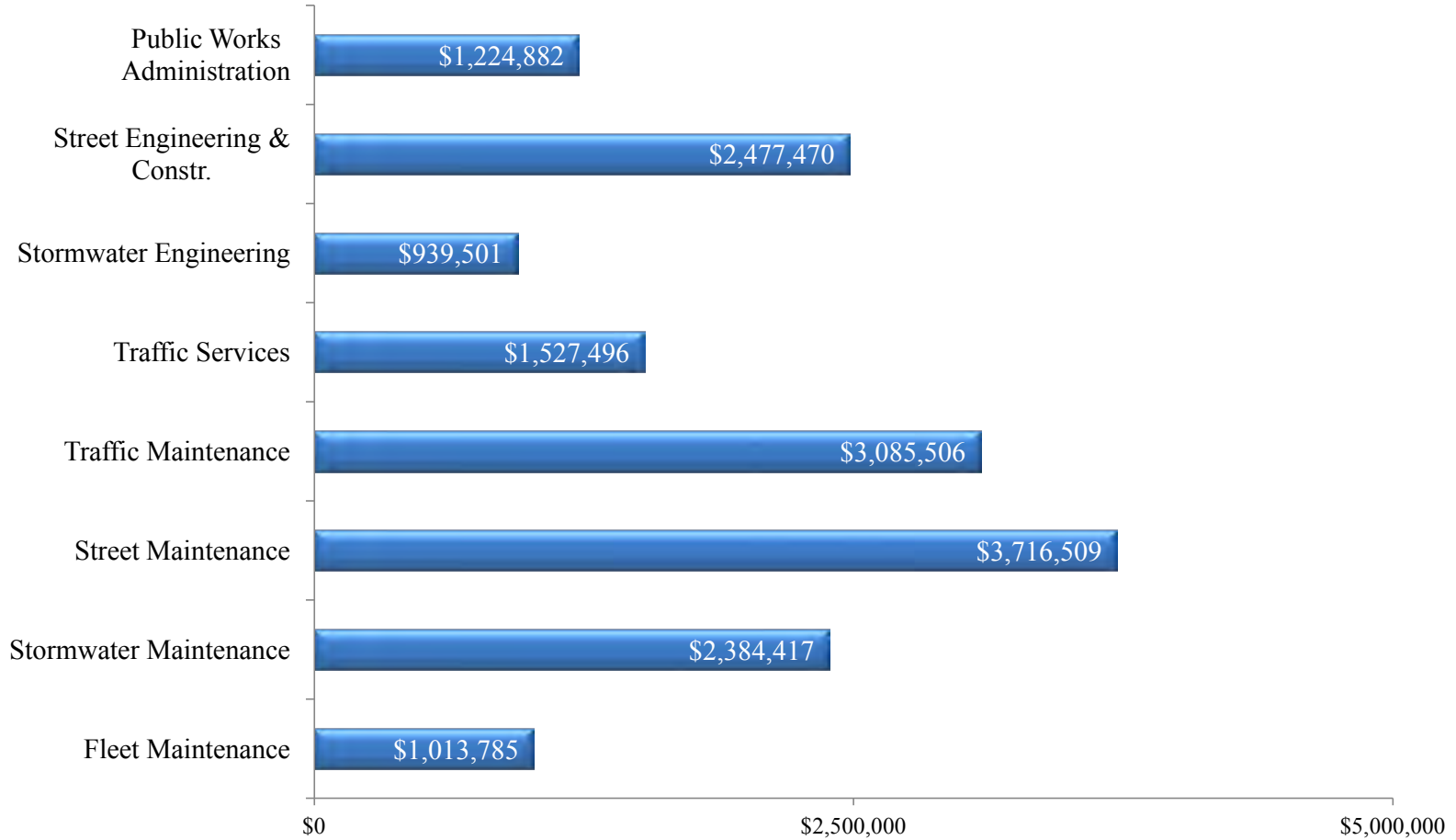
FUNDS



EXPENDITURE TYPE

Public Works Goal Area

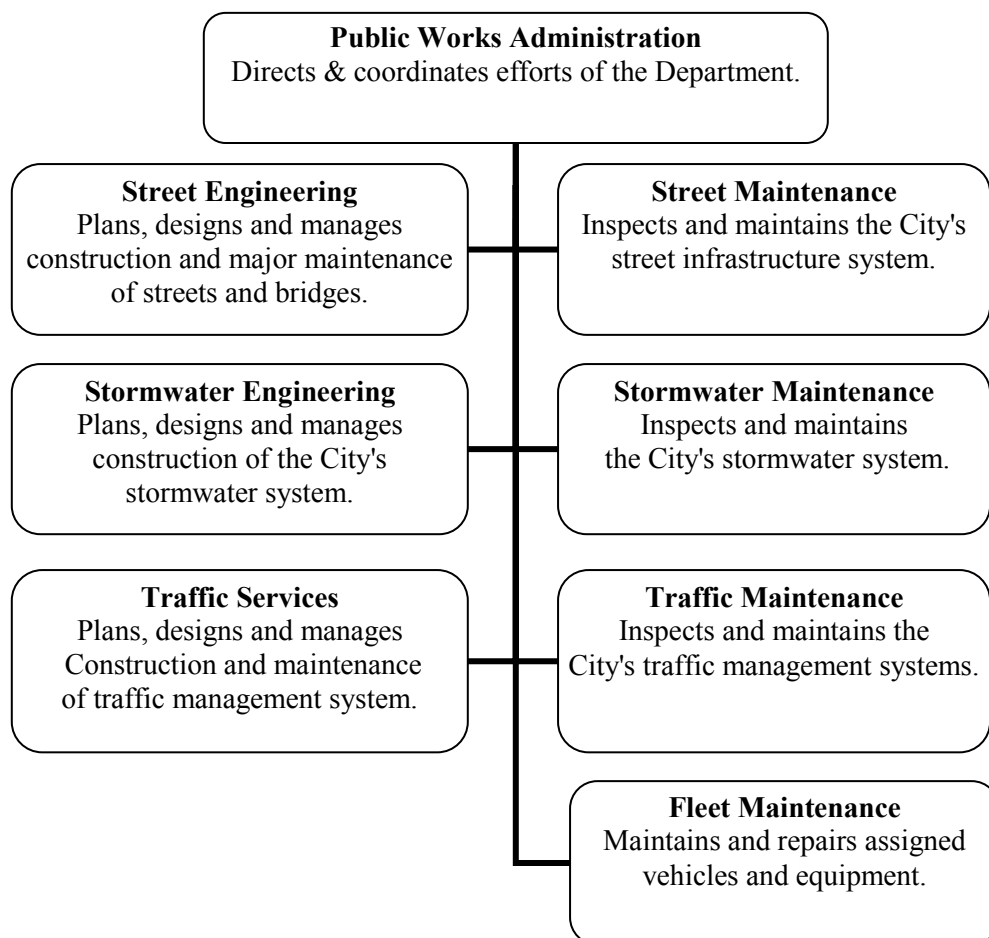
2014 OPERATING AND CONTRACTUAL EXPENDITURES Public Works Goal Area



PROGRAM DESCRIPTION

Public Works Administration directs and coordinates the Department's work areas. It is responsible for providing the leadership and vision necessary to fulfill the objectives of the Department's mission statement as it is appropriate to the role played by each area.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Enforce practices that prevent loss and injury among the public and employees,*
- ❖ *Convenient: Promote an ethic of superior customer service in the delivery of public service,*
- ❖ *Beneficial: Develop policies to protect and enhance the City's transportation systems, and*
- ❖ *Reliable: Continuously improve systems and operations for efficiency, dependability and consistency.*

AGENCY LOCATOR**Public Works**

Public Works
Administration ←
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
Street Maintenance
Stormwater Maintenance
Fleet Maintenance

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Public Works Administration Division in 2014:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
 - ◆ Maintain the department's management manual and project procedures manual (project management) Wikis to incorporate changes and new methods, policies, and procedures for improving operations and service efficiencies.
 - ◆ Continue periodic briefing sessions with the Public Works Committee consisting of departmental activity updates, review of Governing Body policies and future policy initiatives.
 - ◆ Continue to focus on cost-effective business practices including asset management and activity based costing. Continue to improve our asset and work management systems to better track our work against specific assets, to track performance and to improve our operations; have periodic operational reviews; and determine the most cost-effective mix of in-house vs. contract operations.
 - ◆ Expand public communication efforts to inform and gain feedback from citizens utilizing the City's website, social media, OP Cares system, e-news, timely mailings, and involvement with contractors to be responsive.
 - ◆ Continue to make use of automated vehicle location (AVL) information and equipment to allow better management of snow and ice control operations, and to provide timely public communications that inform the public of our progress.
 - ◆ Continue to improve our snow operations through our operator training program for new drivers, evaluating anti-icing materials and effective applications, optimizing snow plow routes and implementing lessons learned from past snow operations.
 - ◆ Implement the initiatives of the Environmental Task Group and take other steps to more effectively manage the environmental impact of Public Works operations.
 - ◆ Work with managers to develop and implement training objectives and coordinate training resources for maximum benefit and cost-effectiveness.
 - ◆ Maintain the department's American Public Works Association accreditation status. Reinforce the use and upkeep of the departmental operations manual. Prepare for the reaccreditation process in 2014.
 - ◆ Conduct quarterly leadership training forums with supervisory staff within the Department.
 - ◆ Continue to develop and recognize leadership in non-supervisory staff through training sessions, selected courses, cross-training and work-based learning opportunities.
 - ◆ Revise our street network inventory to provide more accurate quantities so that contract work can be administered more efficiently.
 - ◆ Begin to develop street deterioration models using International Roughness Index (IRI) measurements from the past several years so that we can better plan our thoroughfare maintenance programs.
 - ◆ Continue to research and improve the materials used in street maintenance.
 - ◆ Develop new analysis tools to better understand crash data and the relationship between elements of our street network and traffic crashes.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Public Works Administration Division include:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
 - ◆ Developed a new street inspection system for use with the pavement management system.
 - ◆ Assisted in the development of a Kansas City Power and Light (KCPL) buyout plan.
 - ◆ Continued the implementation of the Alert2 transmission protocol for improved and more reliable communications for our flood warning system.
 - ◆ Developed and began the execution of a Roadway Information System (RWIS) maintenance plan to provide more useful information to the operational staff that need this information.
 - ◆ Working together with IT and GIS, developed a transition plan for migrating in-house operational software.
 - ◆ Assisted Parks as they implemented the Lucity asset management system.
 - ◆ Coordinated, arranged and scheduled training of professional activities for employees.
 - ◆ Encouraged and supported employees to apply for and complete the Supervisory Development, Leadership Forum, Certified Public Manager and Leadership Overland Park programs.
 - ◆ Continued to expanded internal communications efforts through the city's website, OPNET, department newsletters, and employee meetings to provide timely and increased information with regard to employees, events, goals and programs.
 - ◆ Implement recommendations of the department's strategic planning committee.
 - ◆ Analyzed the performance of several roadway surface treatments.
 - ◆ Implement electronic invoicing in the department.

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,008,440	\$1,034,876	\$1,110,068
Commodities	28,232	34,214	31,870
Contractual	70,848	79,050	82,944
Capital Outlay	222	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,107,742</u>	<u>\$1,148,140</u>	<u>\$1,224,882</u>

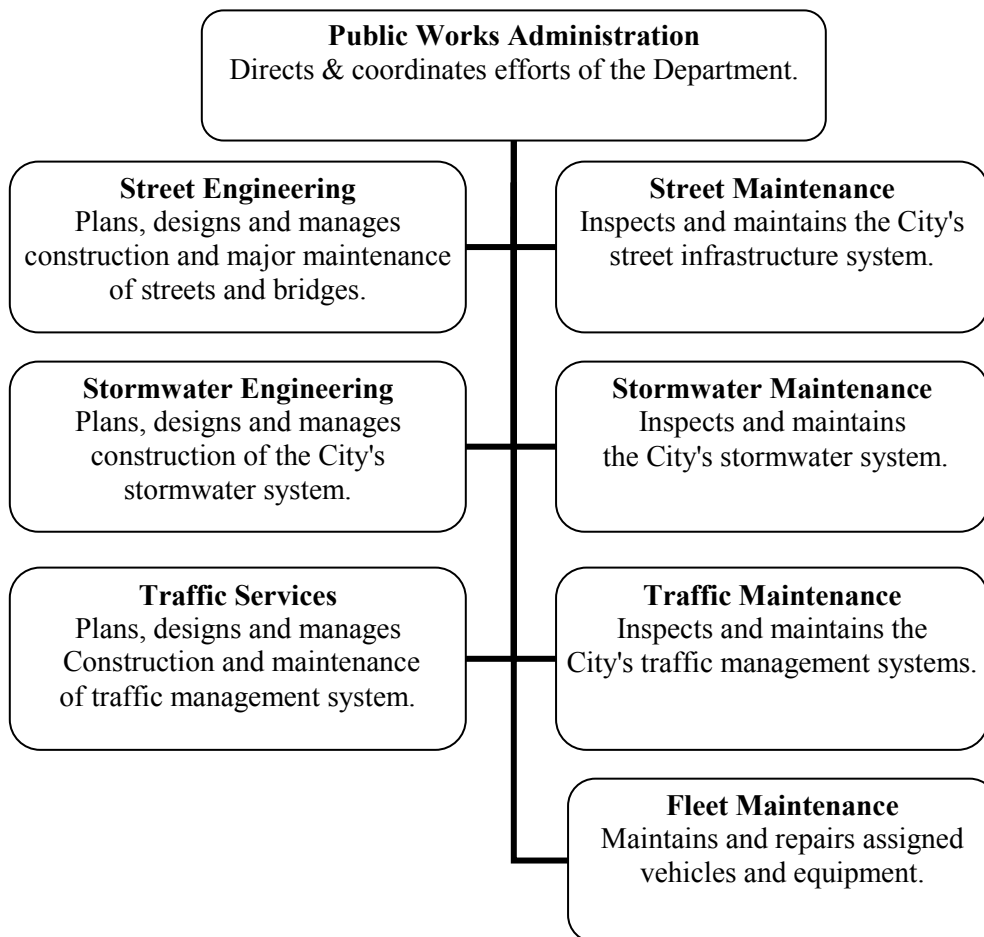
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Director, Public Works	1	1	1
Mgr, Technical & Admin Svcs	1	1	1
Assistant to the Director	1	1	1
Engineering Systems Specialist	1	1	1
Contract Specialist	2	2	2
Staff Assistant	1	1	1
Work Mgmt Systems Admin	1	1	1
Administrative Assistant	3	3	3
Total Full-time Employees:	<u>11</u>	<u>11</u>	<u>11</u>
Part-Time			
Civil Engineer	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u><u>11.00</u></u>	<u><u>11.00</u></u>	<u><u>11.00</u></u>

PROGRAM DESCRIPTION

Street Engineering and Construction is responsible for planning, designing and managing infrastructure construction and for the major maintenance of streets, bridges and storm sewer systems.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Use and enforce proper design and construction for roadway safety,*
- ❖ *Convenient: Reduce disruptions to the motoring public due to roadway conditions,*
- ❖ *Beneficial: Determine improvements system-wide consistent with present and future demands and*
- ❖ *Reliable: Utilize best design and construction practices for long-term infrastructure performance.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering ◀
Stormwater Engineering
Traffic Services
Traffic Maintenance
Street Maintenance
Stormwater Maintenance
Fleet Maintenance

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Engineering and Construction Division in 2014:

- *Reduce disruptions to the motoring public due to roadway conditions by upholding proper design and construction standards:*
 - ◆ Continue coordination with the Kansas Department of Transportation (KDOT) to complete construction of the US 69 Highway, I-435 to 119th St. project.
 - ◆ Maintain coordination effort to complete design with the KDOT on the US 69 "Brown" project.
 - ◆ Complete construction of the Turkey Creek Bike/Hike Trail.
 - ◆ Complete reconstruction of 75th Street, from Switzer Rd. to Frontage Rd.
 - ◆ Complete program planning for a new public safety facility to replace Fire Station 5.
 - ◆ Complete construction of Switzer Road, from 151st Street to 159th Street.
- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
 - ◆ Complete all scheduled streets in the 2014 Street Improvement/Overlay programs for residential and thoroughfare streets.
 - ◆ Execute the 2014 chip seal program.
 - ◆ Execute the 2014 microsurfacing program.
 - ◆ Execute the 2014 Neighborhood Streets Reconstruction program, including the 73rd, East of Metcalf area, and CDBG eligible streets.
 - ◆ Execute the 2014 bridge maintenance program.
 - ◆ Continue to provide a lead role in facility project construction, management, and maintenance.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Street Engineering and Construction Division include:

- *Determine improvements system-wide consistent with present and future demands; and utilize best design and construction practices for long-term infrastructure performance:*
 - ◆ Substantial completion of the construction of 159th Street from Antioch to Quivira.
 - ◆ Completed the construction of TIGER grant infrastructure.
 - ◆ Completed the construction of 159th Street from Antioch Road to Metcalf Avenue
 - ◆ Reconstructed the Metcalf Avenue Bridge over the Blue River.
 - ◆ Completed the annual Street Improvement Program (residential, and thoroughfare overlay) for all streets scheduled for 2013.
 - ◆ Substantially completed the Neighborhood Streets Reconstruction Program for 2013.
 - ◆ Completed the 2013 microsurfacing program.
 - ◆ Completed the 2013 chip seal program.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of CIP project contracts completed by original contract date:			
·CIP	33.0%	80.0%	80.0%
·Major Maintenance	50.0%	90.0%	90.0%
Average cost change of projects during construction:			
·CIP	0.2%	2.0%	2.0%
·Major Maintenance	3.4%	2.0%	2.0%
Percent of citizens in street maintenance project areas reporting that they are satisfied or very satisfied with:			
·Completed project	90%	80%	80%
·City staff customer service	92%	90%	90%
·Contractor's attitude and responsiveness	93%	80%	80%
·Information provided about the project	86%	80%	80%
·Quality of work	94%	90%	90%
·Cleanliness and upkeep of work area	90%	80%	80%
·Inconvenience experienced during work	80%	80%	80%
Percent of citizens in construction project areas reporting that they are satisfied or very satisfied with:			
·Completed project	85%	80%	80%
·City staff attitude and responsiveness	82%	90%	90%
·Construction worker's attitude and responsiveness	100%	80%	80%
·Information provided about the project	88%	80%	80%
·Quality of work	100%	90%	90%
·Cleanliness and upkeep of work area	91%	80%	80%
·Inconvenience experienced during work	69%	80%	80%
WORKLOAD MEASURES			
Number of right-of-way permits issued:	1,266	1,300	1,300
Dollar value of fees collected for right-of-way permits	\$66,877	\$100,000	\$100,000
Number of street projects managed for:			
·CIP	43	25	25
·Maintenance	9	15	15

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$2,057,412	\$2,272,618	\$2,355,417
Commodities	33,324	44,565	44,565
Contractual	85,891	76,608	77,488
Capital Outlay	207	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,176,834</u>	<u>\$2,393,791</u>	<u>\$2,477,470</u>

1/8th Cent Sales Tax Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	6,195,750	7,300,000	8,525,000
TOTAL	<u>\$6,195,750</u>	<u>\$7,300,000</u>	<u>\$8,525,000</u>

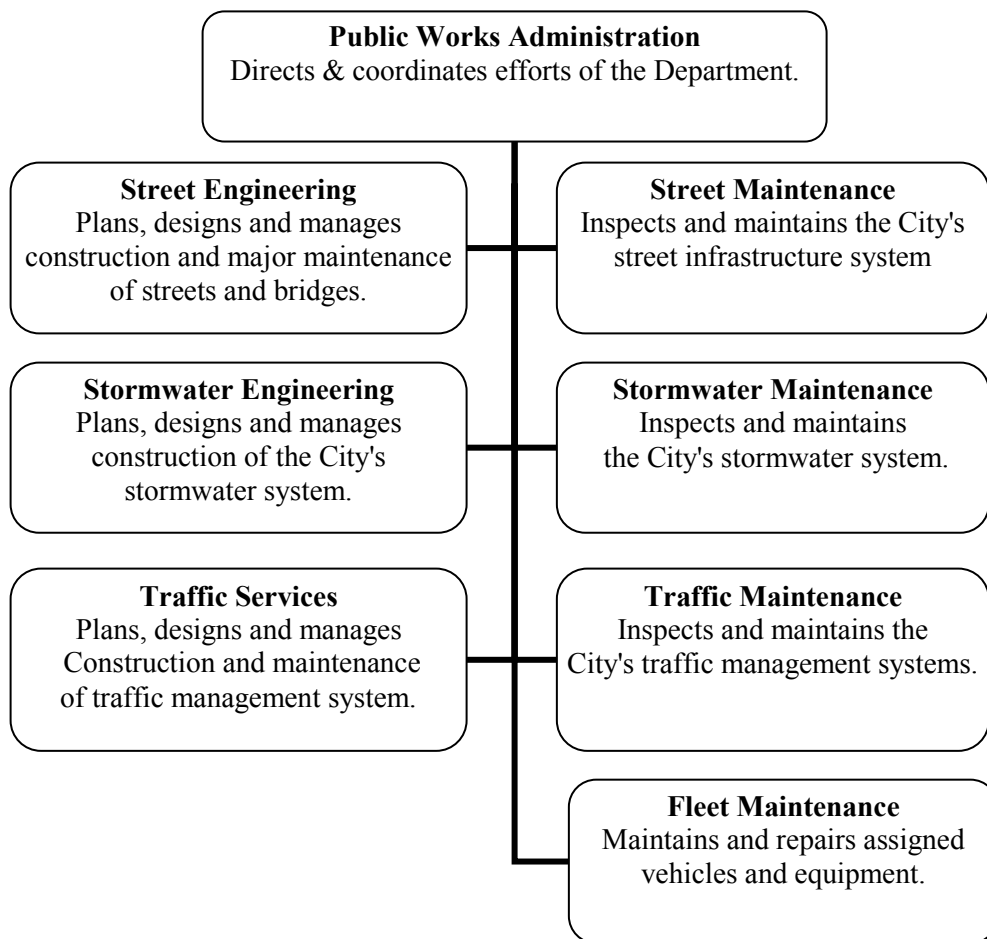
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
City Engineer	1	1	1
Assistant City Engineer	1	1	1
Supv., Construction Insp-PW	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	2	3	4
Civil Engineer II	3	2	1
Civil Engineer I	1	0	0
Construction Inspector, Senior	4	5	5
Construction Inspector II	0	1	1
Construction Inspector I	1	0	0
Engineering Technician, Senior	6	6	6
Right-of-Way Coordinator	1	1	1
Total Full-time Employees:	<u>22</u>	<u>22</u>	<u>22</u>
Part-Time			
Intern/Pavement Condition Evaluator	1.42	1.42	1.42
Total Part-time Employees:	<u>1.42</u>	<u>1.42</u>	<u>1.42</u>
TOTAL FTEs	<u>23.42</u>	<u>23.42</u>	<u>23.42</u>

PROGRAM DESCRIPTION

Stormwater Engineering is responsible for managing the conveyance of stormwater throughout the City. This task involves the planning, designing, construction and major maintenance management of infrastructure and stream improvements. Stormwater Engineering is also responsible for the environmental impact of stormwater runoff as it flows into area rivers and streams. These tasks are accomplished through evaluating and conducting stormwater studies and implementing programs to protect and enhance water quality. In addition, the operation and maintenance of the City's ALERT flood warning system falls under the Stormwater Engineering Division's responsibilities.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Protect the public from urban flooding and reduce pollutant levels in stormwater runoff,*
- ❖ *Convenient: Conduct proactive public outreach regarding City-wide floodplain and stormwater issues,*
- ❖ *Beneficial: Evaluate the impact of the City's stormwater policies to anticipate and avoid future problems, and*
- ❖ *Reliable: Seek industry best practices to determine enhancements.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering ➡
Traffic Services
Traffic Maintenance
Street Maintenance
Stormwater Maintenance
Fleet Maintenance

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Engineering Division in 2014:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
 - ◆ Complete construction of the Stanley Storm Drainage project along Negro Creek in the vicinity of 152nd Street and Metcalf.
 - ◆ Complete construction of a storm structure replacement between Lowell and 93rd Street, from Foster to Conser.
 - ◆ Complete construction of corrugated metal pipe (CMP) replacement in the vicinity of Antioch Road and 100th Terrace; 89th Street & Grandview; and 98th Street & Travis Lane.
 - ◆ Complete construction of CMP replacement at various locations north of I-435 as part of the 2014 Major Storm Sewer Repair program.
 - ◆ Complete construction of stormwater improvements for the Rolling Woods subdivision in the vicinity of 116th Street and Antioch.
 - ◆ Complete construction of storm sewer improvements in the vicinity of 92nd Place & Switzer Road.
 - ◆ Complete design and commence construction of Monitor Square Storm Drainage Improvements along Tributary 1 of Indian Creek in the vicinity of 103rd Street and Rosewood.
 - ◆ Complete design of 103rd Street & Connell Ditch liner Improvements along Tributary 5 of Indian Creek.
 - ◆ Complete storm sewer upgrades as part of the 2014 Neighborhood Street Reconstruction program.
 - ◆ Continue implementing programs under the city's Clean Water Act National Pollutant Discharge Elimination System (NPDES) permit.
 - ◆ Continue upgrades to the Johnson County and Overland Park flood warning systems consistent with the Johnson County Flood Warning System Implementation and Management study.
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
 - ◆ Continue public outreach and education to Overland Park residents on the importance of environmental and water quality concerns.
 - ◆ Continue partnerships with the Mid-American Regional Council (MARC), Johnson County, local schools, and other interested groups and clubs to expand education and participation in water quality and environmental sustainability activities.
 - ◆ Continue operations of the City's flood warning system and the STORMWATCH website.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Stormwater Engineering Division include:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
 - ◆ Completed construction of the storm drainage enhancements at 71st Street and Glenwood.
 - ◆ Completed construction of storm sewer pipe replacement at Nieman to Ballentine – North of 95th Street; Hemlock to Hardy at 92nd Street; 100th Terrace – Juniper Lane to Cedar Street; and 83rd & Lowell Avenue.
 - ◆ Completed design and commenced construction of the Stanley Storm Drainage project along Negro Creek in the vicinity of 152nd and Metcalf.

- ◆ Completed design and commenced construction of a storm structure replacement between Lowell and 93rd Street, from Foster to Conser.
 - ◆ Completed design and commenced construction of storm drainage improvements for the Rolling Woods subdivision in the vicinity of 116th Street and Antioch.
 - ◆ Completed design and commenced construction of CMP replacement in the vicinity of Antioch Road and 100th Terrace; 89th Street & Grandview; and 98th Street & Travis Lane.
 - ◆ Commenced design of CMP replacement at various locations north of I-435 as part of the 2014 Major Storm Sewer Repair program.
 - ◆ Commenced design of the Monitor Square Storm Drainage Improvements along Tributary 1 of Indian Creek in the vicinity of 103rd Street and Rosewood
 - ◆ Commenced design of the 103rd Street & Connell Ditch liner Improvements along Tributary 5 of Indian Creek.
 - ◆ Completed storm sewer upgrades as part of the 2013 Neighborhood Street Reconstruction program.
 - ◆ Completed significant upgrades to the Johnson County and Overland Park flood warning systems, including the continued upgrade of the data collection system from ALERT to ALERT2; and the continued enhancement of the STORMWATCH website.
 - ◆ Continued to implement programs under the city's Clean Water Act National Pollutant Discharge Elimination System (NPDES) permit.
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
- ◆ Continued to provide personal field visits to citizens with storm drainage concerns.
 - ◆ Continued publishing our monthly environmental newsletter "Eco-Connect."
 - ◆ Provided stormwater and water quality presentations to classrooms and small group meetings.
 - ◆ Supported the Blue River Watershed Association (BRWA) in their water quality education efforts at local schools.
 - ◆ Partnered with the Parks and Forestry Department to integrate water quality education.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of citizen concerns addressed:	100%	100%	100%
Percent of NPDES permit water quality goals met on schedule:	100%	100%	100%
Percent of project contracts completed by original contract date:	75%	90%	90%
Percent of citizens in stormwater project areas reporting that they are satisfied or very satisfied with completed project:	93%	80%	80%
WORKLOAD MEASURES			
Citizen complaints and inquiries concerning storm water problems:	18	80	80
Number of water quality presentations given:	13	16	16

EXPENDITURES:

Stormwater Utility Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$567,136	\$608,377	\$645,814
Commodities	4,100	8,600	8,600
Contractual	167,252	284,897	285,087
Capital Outlay	0	25,000	0
Transfers/Others	0	0	0
TOTAL	<u>\$738,488</u>	<u>\$926,874</u>	<u>\$939,501</u>

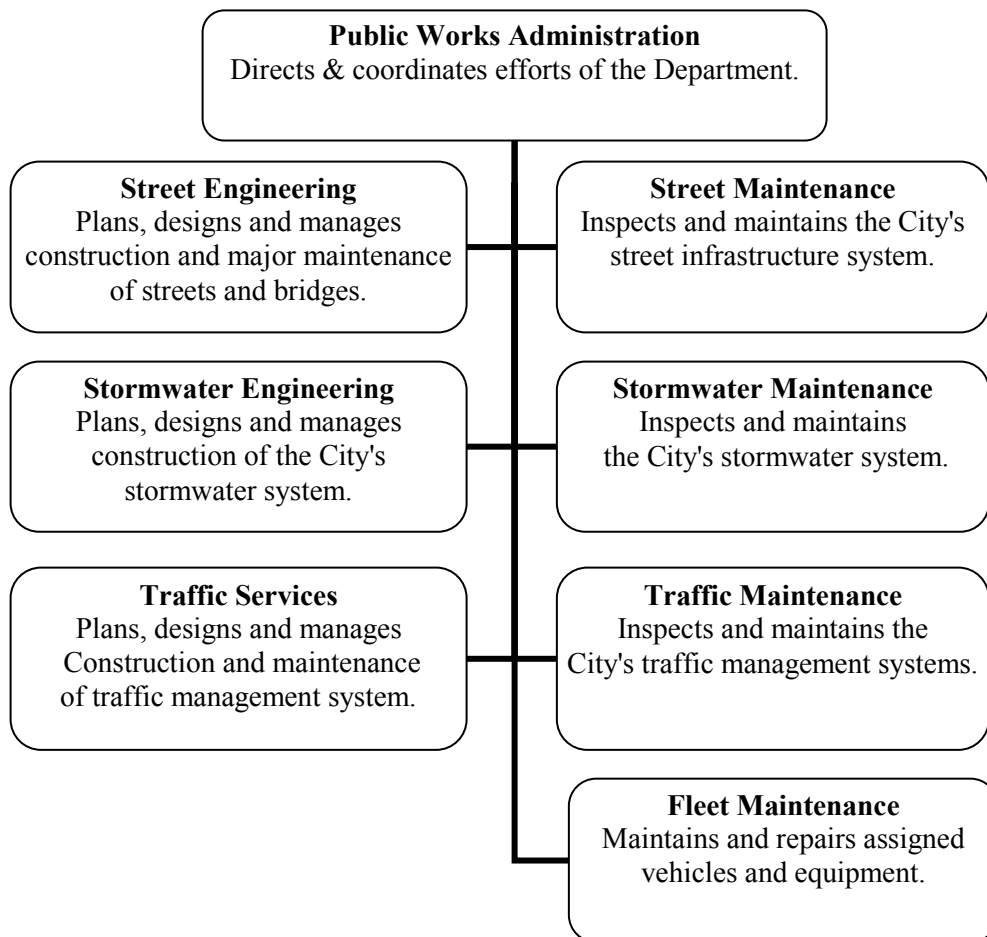
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	0	0	1
Civil Engineer II	1	1	0
Construction Inspector II	1	0	0
Construction Inspector I	0	0	1
Engineering Technician, Senior	1	1	2
Engineering Technician II	1	1	0
Water Quality Coordinator	0	0	0
Water Quality Specialist	1	1	1
Total Full-time Employees:	<u>6</u>	<u>5</u>	<u>6</u>
Part-Time			
Engineering Intern	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>6.00</u>	<u>5.00</u>	<u>6.00</u>

PROGRAM DESCRIPTION

The Traffic Services Division is responsible for planning, designing and managing the City's traffic flow. These tasks are accomplished through the installation and operation of traffic control devices on public streets throughout the City.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**



MISSION STATEMENT

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Meet recognized standards for and promote innovations in traffic safety policy and practices,*
- ❖ *Convenient: Optimize efficient traffic flow throughout the City,*
- ❖ *Beneficial: Promote multi-modal transportation choices, and*
- ❖ *Reliable: Ensure the operational readiness of the City's transportation technology network.*

AGENCY LOCATOR

Public Works

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services ➡
Traffic Maintenance
Street Maintenance
Stormwater Maintenance
Fleet Maintenance

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Services Division in 2014:

- *Optimize efficient traffic flow throughout the City:*
 - ◆ Install approximately five additional closed-circuit television cameras to increase the monitoring capabilities of the Overland Park Traffic Control System (OPTCS).
 - ◆ Continue a regular replacement program to install high definition CCTV cameras to replace aging equipment that is analog-based and wearing out.
 - ◆ Continue to add our video detection cameras to the city's operating system.
 - ◆ Enhance the Overland Park Traffic Website to provide citizens with additional traffic information such as incident locations and motorist information.
 - ◆ Continue the citywide migration to updated signal controllers, which provide enhanced technological capabilities.
 - ◆ Work closely with Johnson County Transit to refine Bus Rapid Transit technology along the Metcalf Avenue corridor.
 - ◆ Promote bicycle usage as a viable modal choice by participating in "Bike to Work Week" in May and designate certain routes in OP as bike routes. Finish the OP Safe Bicycle Use Outreach Project study.
 - ◆ Work with KC Scout to integrate our two systems so that we can post travel time information to motorists.
 - ◆ Deploy the dynamic trailblazer signs along College Blvd. using the Intelligent Traffic System (ITS) Set-Aside grant from Kansas Department of Transportation (KDOT).
- *Meet recognized standards for and promote innovation in traffic safety policy and practices:*
 - ◆ Utilize the citywide traffic calming policy to address citizens' concerns about neighborhood traffic flow, congestion management and safety, and advocate for funding in the capital improvement program process.
 - ◆ Promote awareness of roundabouts and advocate for more to be installed in new developments and at existing intersections.
 - ◆ Look for opportunities where tablet computing can increase productivity in the field.
 - ◆ Look at arterial streets in southern OP to determine future configurations.
 - ◆ The City's first Diverging Diamond Interchange (DDI) is under design and is scheduled to be built at I-435 and Roe in 2015.
- *Ensure the operational readiness of the city's transportation technology network:*
 - ◆ Replace aging traffic signals at 75th Street and Frontage Road.
 - ◆ Upgrade or replace KCPL leased streetlights purchased in 2013 as budgets allow.
 - ◆ Add LED streetlight heads to projects where budgets allow.
 - ◆ Continue to look at removing unwarranted traffic signals as projects are considered.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Traffic Services Division include:

- *Optimize efficient traffic flow throughout the City:*
 - ◆ Over 120 closed-circuit television (CCTV) cameras have been installed to increase the monitoring capabilities of OPTCS.

- ◆ We have approximately 90 miles of fiber installed throughout the city which connects our traffic signal system to the CCC and each of our city facilities together. Most recently we installed one mile of fiber on 159th Street between Antioch and Metcalf.
 - ◆ The Overland Park Traffic Website continues to provide citizens with additional traffic information such as streaming video from our CCTV cameras. Additional CCTV cameras were added and incident information is available on the website.
 - ◆ The CCTV camera information was added to a snowplow web portal to give citizens better information when snowstorms hit our area. Additional cameras are added to the page as we deploy them in the field.
 - ◆ Continue working with the traffic signal central software (TranSuite) that was brought on-line in 2006-07 to control the signal system and traffic signals. New updates/modules have been added through the multi-jurisdictional Operation GreenLight project.
 - ◆ Added another batch of new 2070 model controllers to enhance the ability to work with the TranSuite software. As of 2/27/2013, 228 model 2070 controllers were deployed out of 260 signalized intersections. We plan to deploy another batch of approximately 15 this year.
 - ◆ Continued using Facebook to relay traffic information to residents and interested users.
 - ◆ City was awarded an ITS Set-Aside grant from KDOT to add approximately 100 existing video detection cameras to our citywide recorded camera network.
- *Meet recognized standards for and promote innovation in traffic safety policy and practice:*
- ◆ Continued to advocate for roundabout construction.
 - ◆ Staff is conducting an analysis of crashes using crash rates based on traffic volume data.
 - ◆ Almost 1,000 crashes were captured as part of our traffic-monitoring program.
 - ◆ Obtained CMAQ funds for a Safe Bicycle Use Outreach Project for OP.
- *Ensure the operational readiness of the City's transportation technology network:*
- ◆ Made additional hardware installations and facility and field component connections to OPTCS to protect against data loss and improve communication effectiveness. This consisted of one additional mile of fiber optic cable and five closed-circuit television cameras.
 - ◆ Added compressed natural gas generators and battery backup at critical traffic management locations to ensure operation of traffic signals and ITS hardware during power outages. The City now has some form of standby capability at 108 signalized intersections (Compressed Natural Gas generator, battery backup or the ability to plug in an external generator).
 - ◆ Currently waiting on KCSout to finish a software upgrade that will allow us to tie our traffic center to their network. Work on our end is complete. When connected we will be able to provide travel time information to our DMS's.
 - ◆ Work is underway to deploy a traffic adaptive signal system along 135th Street as a test bed for KDOT.
 - ◆ Replaced traffic signals at 71st and Antioch, 75th and Conser, 103rd and Lowell and 103rd and Antioch due to aging equipment. Other signals along Quivira from 99th to 119th were replaced as the roadway was widened from four lanes to six lanes. Signal reconstruction projects will begin later in 2013 at Johnson Drive/Foster Avenue, 95th and Quivira, 103rd and Roe and Antioch and Hadley. New signals are being built at 123rd and Foster, 151st and England, ICP and Roe.
 - ◆ One unwarranted traffic signal was removed at 103rd and Connell.
 - ◆ The city work with KCPL to purchase the leased streetlight system for \$2.1M (2,070 streetlights).

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>u Target</u>
EFFECTIVENESS MEASURES			
Percent of citizens rating the roadways as safe or very safe:	75%	75%	75%
Percent of citizens reporting that they are satisfied or very satisfied with the flow of traffic/congestion management:	75%	75%	75%
Number of traffic accidents:			
·Fatality	8	0	0
·Accident with injuries	985	900	900
·Accident with no injuries	3,576	3,900	3,900
WORKLOAD MEASURES			
Number of engineering plans prepared:			
·In House	22	30	20
·Contract	34	30	30
Number of projects managed:			
·CIP	16	20	20
·Major Maintenance	18	10	15
Number of citizen requests:			
·Assigned for investigation	191	300	250
· Investigation completed	133	200	250
Number of travel time conducted:	698	2,000	1,000
Number of speed surveys conducted:	36	100	100

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,212,248	\$1,336,909	\$1,377,616
Commodities	13,385	18,850	17,510
Contractual	117,125	130,370	132,370
Capital Outlay	2,787	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,345,545</u></u>	<u><u>\$1,486,129</u></u>	<u><u>\$1,527,496</u></u>

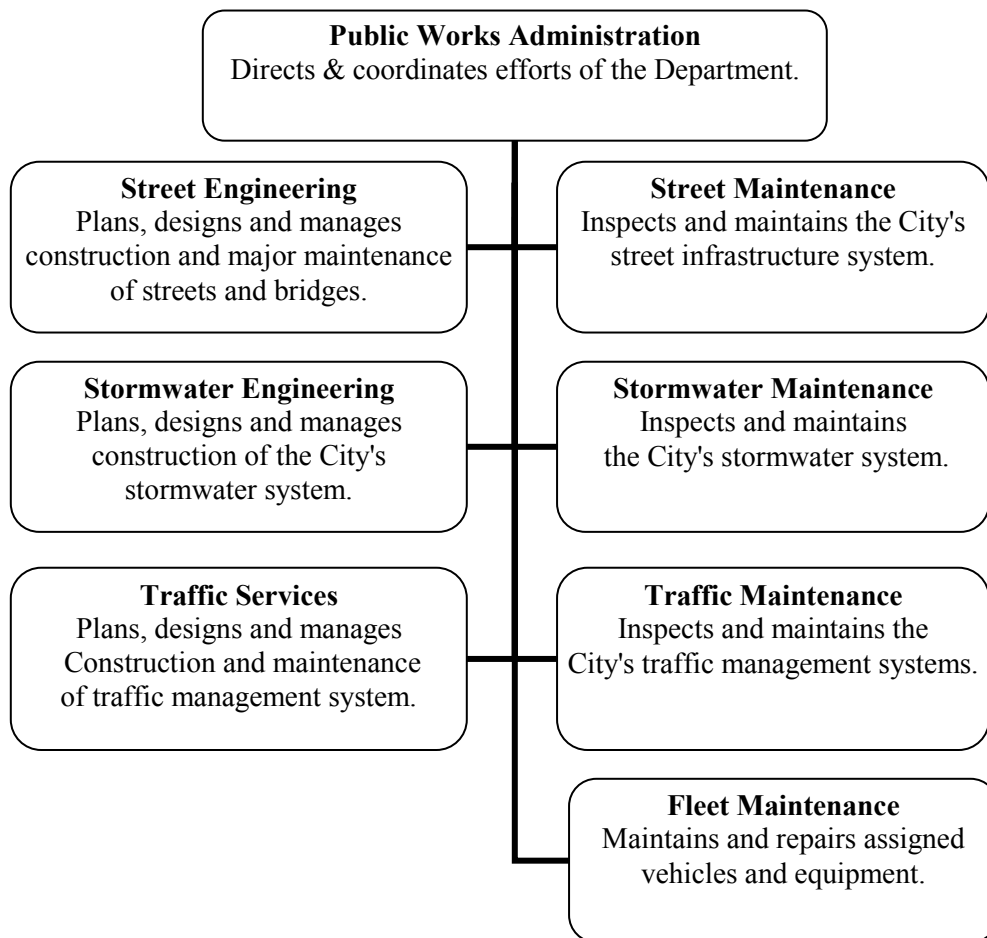
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
City Traffic Engineer	1	1	1
Asst City Traffic Engineer	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	2	2	2
Civil Engineer II	0	0	1
Civil Engineer I	1	1	0
Traffic Engineering Tech, Senior	3	4	4
Traffic Engineering Technician	2	1	1
Trans. Project Inspector, Senior	2	2	2
Total Full-time Employees:	<u>13</u>	<u>13</u>	<u>13</u>
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>

PROGRAM DESCRIPTION

Traffic Maintenance is responsible for keeping the City's traffic control and traffic management devices in operational condition. These devices include approximately 260 traffic control signals, electronic video monitoring devices, over 30,000 traffic signs, pavement delineation markings and roughly 14,000 streetlights. The Traffic Maintenance Division is guided in its work by the Manual on Uniform Traffic Control Devices or (MUTCD).

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City,*
- ❖ *Convenient: Prompt response to service requests for repairs, timely replacement or upgrade of elements, and programmed traffic system improvements,*
- ❖ *Beneficial: Dependable operation, efficient and safe navigation for citizens and economic vitality of City, and*
- ❖ *Reliable: Monitor the City's traffic infrastructure assets.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance ◀
Street Maintenance
Stormwater Maintenance
Fleet Maintenance

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Maintenance Division in 2014:

- *Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City:*
 - ◆ Conduct scheduled inspections of all traffic control and traffic management systems. Repair or replace defective items through programmed line item budget allowances.
 - ◆ Conduct scheduled inspections of all electrical power backup devices and perform required routine maintenance, (power electrical generators and battery backup systems).
 - ◆ Conduct annual audit of citywide sign retro-reflectivity levels and replace noncompliant signs through programmed line item budget allowances.
 - ◆ Conduct scheduled inspection of pavement markings and identify repainting or replacement needs.
 - ◆ Conduct scheduled inspection of all street lights and identify repair or maintenance needs.
- *Monitor the City's traffic infrastructure assets:*
 - ◆ Continue current traffic sign inventory, and mapping activities.
 - ◆ Continue Assisting Public Works Traffic Engineering Division in determining annual traffic counts for selected area streets and intersections.
 - ◆ Continue mapping of the City's streetlight system; approximately 69% complete.
 - ◆ Develop mapping and maintenance monitoring plan for to be purchased KCP&L Street light system currently being leased.
- *Dependable operation, efficient and safe navigation for citizens and economic vitality of City:*
 - ◆ Continue efforts to reduce levels of electrical power consumed by traffic control devices and street lighting. Example, continue efforts to convert yellow traffic signal indications to Light Emitting Diodes (LEDs), reduce instances where street lights are on and not needed, and develop methods to incorporate LED technology to street lighting.
 - ◆ Continue partnerships with Police, Public Works Traffic Engineering and other departments and/or agencies in the planning and execution of traffic control measures for scheduled events and emergency response incidents.
 - ◆ Continue regular inspection of signal controllers and conflict monitors. Where applicable certify to ensure signal systems safely operating and upgrade signal controllers to newer 2070 model.
 - ◆ Continue pro-active response to underground utility locating requests made by private contractors and other agencies working in the City's right of way.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Traffic Maintenance Division include:

- *Planned for and maintained traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City.*
 - ◆ Completed the annual retro-reflectivity inspection of city traffic signs.
 - ◆ Completed investigation and plan development for reducing the length of time street lighting is on. Work involved determining appropriate ambient light levels for when street lights are comfortably turned on and off, and determining a means of better control of automated switch devices.
 - ◆ Maintained a 97% reliability rating on thoroughfare street light operations.

- *Provided prompt response to service requests for repairs, replacement or upgrade of elements, and programmed traffic system improvements.*
 - ◆ Responded effectively to traffic signal, street light, and traffic sign problems requiring repair or replacement to resolve malfunctioning or damaged units.
 - ◆ Replaced or repaired mast arm signal poles as needed.
- *Monitor the City's traffic infrastructure assets.*
 - ◆ Continued updating and expanding streetlight inventory and asset management system.
 - ◆ Completed the annual pavement markings renewal program.
 - ◆ Completed system wide inventory and condition assessment of street lights being leased from KCP&L. Effort was in coordination with an overall City effort to purchase leased lights from KCP&L and allowed for a better valuation of the systems net worth.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of citizens rating quality of street lighting repair and maintenance as good or very good:	NA	85%	85%
Percent of street light maintenance requests completed within three working days:	84%	80%	80%
WORKLOAD MEASURES			
Number of street light repairs:	2,417	3,000	3,200
Number of traffic signal repairs:	2,306	3,200	3,200

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,167,460	\$1,214,705	\$1,289,301
Commodities	437,081	597,400	497,400
Contractual	1,655,224	1,448,005	1,298,805
Capital Outlay	51,389	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$3,311,154</u></u>	<u><u>\$3,260,110</u></u>	<u><u>\$3,085,506</u></u>

PERSONNEL (full-time equivalent):

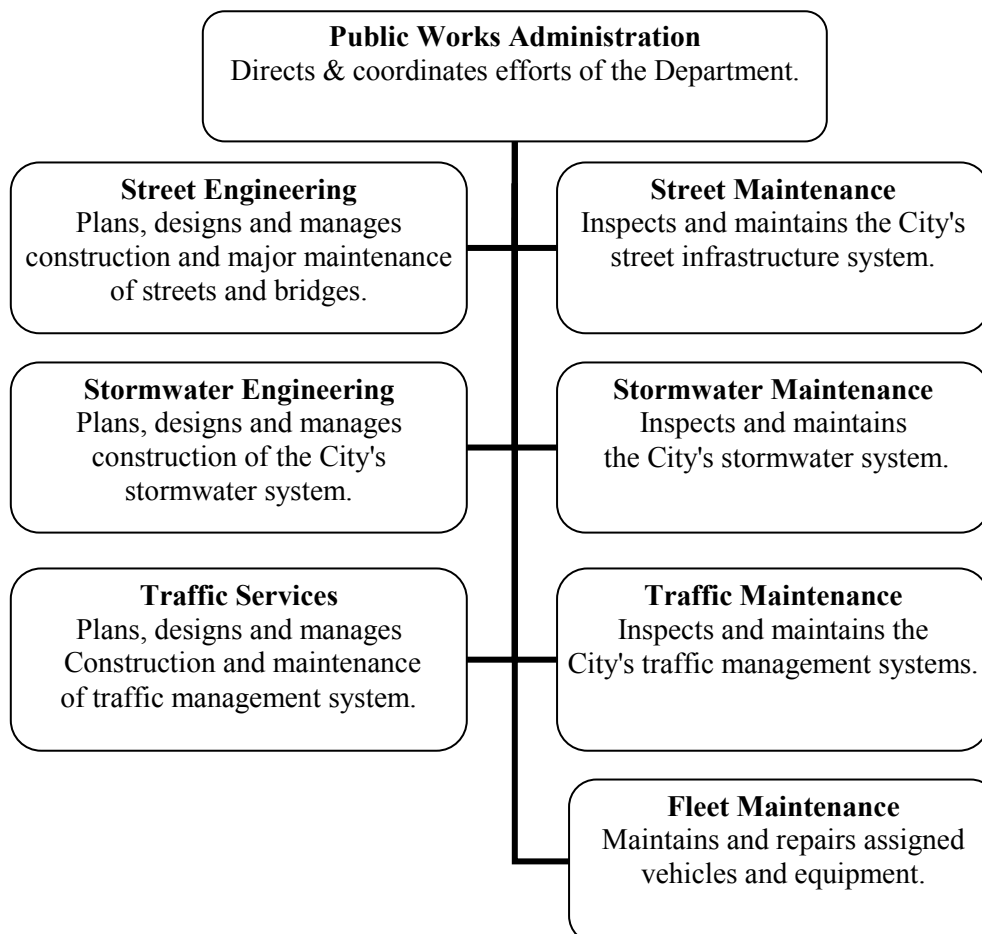
Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Supv, Public Works Maintenance	1	1	1
Traffic Signal Specialist	4	4	4
Street Lighting Technician	4	4	4
Traffic Control Technician, Senior	1	1	0
Traffic Control Technician	2	2	3
Maintenance Crew Leader	1	1	1
Maintenance Worker, Senior	2	2	2
Maintenance Utility Locator Technician	1	1	1
Total Full-time Employees:	<u>16</u>	<u>16</u>	<u>16</u>
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>

PROGRAM DESCRIPTION

Street Maintenance is responsible for maintenance of the City's street and bridge infrastructure.

Street Maintenance inspects and performs maintenance on streets, bridges and curbs within the City's transportation infrastructure system. Where applicable Street Maintenance also supports property owner responsibilities for sidewalk maintenance by performing minor surface repairs. Street Maintenance is responsible for public safety related operations on streets and bridges, such as snow and ice control. Elements of the infrastructure include 1,866 lane miles of roads, 850 miles of sidewalks and 1,350 miles of curb.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City,*
- ❖ *Convenient: Establish open communication and prompt response to the public concerning maintenance issues,*
- ❖ *Beneficial: Preserve the utility and longevity of the City's transportation infrastructure to sustain its economic prosperity and*
- ❖ *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of street infrastructure.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
Street Maintenance ←
Stormwater Maintenance
Fleet Maintenance

2013 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Maintenance Division in 2014.

- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
 - ◆ Continue to provide year-round preventative street maintenance activities such as repair of street potholes, removal and replacement of small area street defects, sealing of small and wide cracks in street pavements, and minor repair of city owned parking lots.
 - ◆ Continue to perform minor maintenance activities such as pothole repair and surface sealing where applicable to bridges and street retaining walls.
- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
 - ◆ Continue regular systematic inspections of city streets to identify areas requiring maintenance or repairs for the given year.
 - ◆ Continue inventorying sidewalks and conducting periodic inspections as able to identify deficiencies. Where applicable and as able, continue supporting property owner responsibilities for maintaining sidewalks by performing minor surface repairs.
 - ◆ Conduct periodic inspection of curbs and medians to identify type of maintenance needed. Where applicable remove debris and perform minor patch repairs.
 - ◆ Continue inventorying street retaining walls and pedestrian handrails for type and condition.
 - ◆ Provide a responsive and efficient snow and ice control program.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Street Maintenance Division include:

- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
 - ◆ Continued inventorying sidewalks and supporting property owners in their sidewalk maintenance responsibilities by grinding sidewalk surfaces and removing minor trip hazards.
 - ◆ Continued in providing services to annexed areas so as to maintain uniform equity to all residents in the City.
- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
 - ◆ Completed pavement repairs and surface crack sealing in streets targeted for contracted maintenance.
 - ◆ Completed surface crack sealing of designated streets which are three years beyond their last contracted maintenance sequence.
- *Responded to routine and emergency street maintenance needs in a timely and professional manner.*
 - ◆ Successfully executed the 2012-2013 snow & ice control program.
 - ◆ Provided efficient response and performed minor surface patch repairs to reported deficiencies in curbs.
 - ◆ Provided efficient response and performed both minor surface patch repairs and more extensive removal and replacement of asphalt to correct reported deficiencies in streets.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of thoroughfare pavements with an International Roughness Index (IRI) of 185 or less:	NA	90%	100%
Percent of collector, residential street and parking lot pavements with a pavement condition index (PCI) rating of 55 or higher:	NA	87%	100%
Percent of collector and residential street curbs with a curb condition index (CCI) rating of 80 or higher:	69%	70%	70%
Average PCI			
·Thoroughfares	NA	75	75
·Collector and residential streets	73	80	80
Average days to complete pothole repair from time of report:	5	3	3
WORKLOAD MEASURES			
Number of snow events			12
	6	12	
Number of pothole repairs made:	1,633	6,000	6,000
Number of lane miles of street overlay			
·Residential/Collector	11	30	30
·Thoroughfare	14	15	15

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$2,525,455	\$2,295,517	\$2,323,146
Commodities	505,040	498,750	498,750
Contractual	418,115	281,673	284,613
Capital Outlay	271,017	513,000	610,000
Transfers/Others	0	0	0
TOTAL	<u>\$3,719,627</u>	<u>\$3,588,940</u>	<u>\$3,716,509</u>
Special Street and Highway Fund			
	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	5,000,000	4,500,000	4,600,000
TOTAL	<u>\$5,000,000</u>	<u>\$4,500,000</u>	<u>\$4,600,000</u>

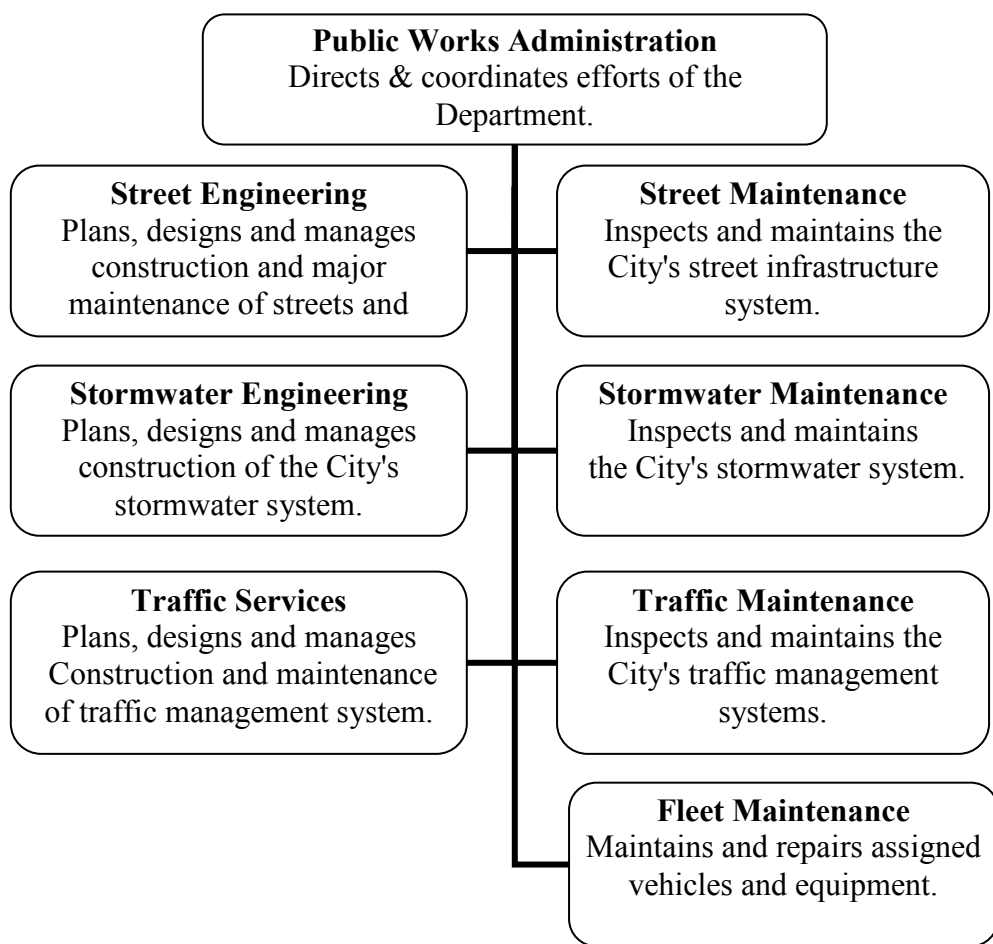
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Mgr, Maintenance Operations	1	1	1
Supt, Public Works	1	1	1
Supv, Public Works Maintenance	2	2	2
Supv, PW Fleet Maintenance*	1	0	0
Construction Specialist	2	2	2
Engineering Technician, Senior	1	1	1
Engineering Technician II	0	0	0
Equipment Mechanic, Senior*	4	0	0
Equipment Mechanic*	1	0	0
Equipment Operator	4	4	4
Fleet Analyst*	1	0	0
Inventory Control Specialist	1	1	1
Maintenance Crew Leader	2	2	2
Maintenance Worker, Senior	16	13	8
Maintenance Worker	3	6	11
Administrative Assistant	2	2	2
Total Full-time Employees:	<u>42</u>	<u>35</u>	<u>35</u>
Part-Time			
Parts Room Clerk	0.48	0.00	0.00
Public Works Laborer	0.87	0.87	0.87
Maintenance Worker	0.87	0.87	0.87
Administrative Assistant	0.00	0.00	0.00
Total Part-time Employees:	<u>2.22</u>	<u>1.74</u>	<u>1.74</u>
TOTAL FTEs	<u>44.22</u>	<u>37.22</u>	<u>36.74</u>

*Beginning with the 2013 Budget, fleet-related positions were transferred to the new "Fleet Maintenance" cost center.

PROGRAM DESCRIPTION

Stormwater Maintenance is responsible for inspecting and maintaining the stormwater runoff collection and conveyance system in a safe and clean condition. System elements include curb inlets, area inlets, junction boxes, pipe, and roadway ditches. Maintenance activities are conducted to comply with the Federal Clean Water Act, specifically Phase II of the National Pollutant Discharge Elimination System (NPDES). Maintains and implements the flood management program.

PUBLIC WORKS -
ORGANIZATIONAL CHART

MISSION STATEMENT

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Determine improvements system-wide consistent with present and future demands and conduct activity to prolong long-term infrastructure performance,*
- ❖ *Convenient: Accommodate service requests from the public concerning stormwater system maintenance and repairs,*
- ❖ *Beneficial: Inspect and repair for adequate conveyance as designed to minimize flooding and damage to public and private property, and*
- ❖ *Reliable: Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*

AGENCY LOCATOR

Public Works

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
Street Maintenance
Stormwater Maintenance ◀
Fleet Maintenance

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Maintenance Division in 2014:

- *Respond to service requests from the public concerning stormwater system maintenance and repair:*
 - ◆ Continue an annual street sweeping program to reduce public complaints of dirt and debris in streets and pollutants reaching the storm water management system.
 - ◆ Continue proactive inspection of the storm water management system and perform piping system repairs and/or erosion control along outlets and stream banks.
 - ◆ Inspect 150,000 linear feet of storm water piping system.
 - ◆ Provide necessary roadway ditching to convey water safely and help prevent erosion to roadways.
- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function:*
 - ◆ Continue systematic video inspections of storm sewer network.
 - ◆ Continue the inlet inspection program and repair and maintain problem locations within a reasonable amount of time.
 - ◆ Continue roadside ditching improvements in annexed area and other roads in need of improvement for safety or preventative road maintenance.
 - ◆ Sweep residential streets twice a year and thoroughfare/collector streets four times a year, (seasonally at the end of winter approximately April 1, prior to the end of fall approximately November 1, and sequentially between those times as weather permits).
 - ◆ Establish and execute best management practices for National Pollutant Discharge Elimination System (NPDES) Phase II compliance.
 - ◆ Complete 122 bridge culvert inspections.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Stormwater Maintenance Division include:

- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function:*
 - ◆ Continued inspecting storm water structures and inlets to identify their condition and maintenance/repair needs.
 - ◆ Removed sediment and debris from the city's storm water infrastructure as needed.
 - ◆ Assisted Public Works Engineering Division in the continued updating of the storm sewer atlas.
 - ◆ Continued operating a close circuit televising operation to conduct record inspection of underground storm drain piping and structures.
 - ◆ Completed the replacement of driveway culverts identified during the year as deficient.
 - ◆ Continued cleaning road side ditches identified as having deficient flow characteristics.
 - ◆ Completed the 2012 street sweeping program.
 - ◆ Changed the material use for liquid pre-wetting agent in snow and ice control from corrosive calcium chloride to a more environmentally friendly magnesium chloride.
- *Accommodate service requests from the public concerning stormwater system maintenance and repair:*
 - ◆ Provided efficient response to resident drainage complaints, where applicable coordinate work efforts with the Public Works Engineering Division to resolve major drainage issues.

- *Determine improvements system-wide consistent with present and future demands, and conduct activity to prolong long-term infrastructure performance:*
 - ◆ Assisted Public Works Engineering in the identification and prioritization of storm drain inlets to be replaced as part of the street overlay/ reconstruction program.
 - ◆ Assisted the Planning Division by inspecting developer constructed storm drain infrastructure to identify deficiencies prior to acceptance for city ownership.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of stormwater system inspected per year in accordance with established schedule:			
·Storm inlets	6%	5%	5%
·Stormwater pipes	6%	5%	5%
·Box culverts	100%	100%	100%
·Bridges (biennial)	100%	NA	100%
Percent of citizens with storm water drainage requests and inquiries rating service as good or very good:			
·Quality of Work	87%	75%	75%
WORKLOAD MEASURES			
Number of storm sewer system inspections:			
·Safety grates (includes clean-out)	298	800	800
·Storm inlets	1,912	950	950
·Box culverts	328	328	328
·Bridges (biennial)	122	NA	122
Number of storm sewer system repairs:			
·Ditch grading (square feet)	39,043	9,000	9,000
·Culvert pipes installed	3	5	5
·Curb inlet repair	196	150	150
·Junction box repair	8	25	25
·Underdrains installed (lineal feet)	15	550	550
·Storm water pipe repaired (each)	20	20	20
·Sump pump connections	4	10	10
Percent of city street system swept:			
·Thoroughfare	100%	100%	100%
·Residential	100%	100%	100%
·City Parking Lots	100%	100%	100%
Street sweeping debris collected (cu. yds.)	5,650	5,000	5,000

EXPENDITURES:

Stormwater Utility Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,425,311	\$1,527,443	\$1,534,372
Commodities	253,055	281,065	281,065
Contractual	138,726	300,090	303,980
Capital Outlay	0	19,400	265,000
Transfers/Others	0	0	0
TOTAL	<u>\$1,817,092</u>	<u>\$2,127,998</u>	<u>\$2,384,417</u>

PERSONNEL (full-time equivalent):

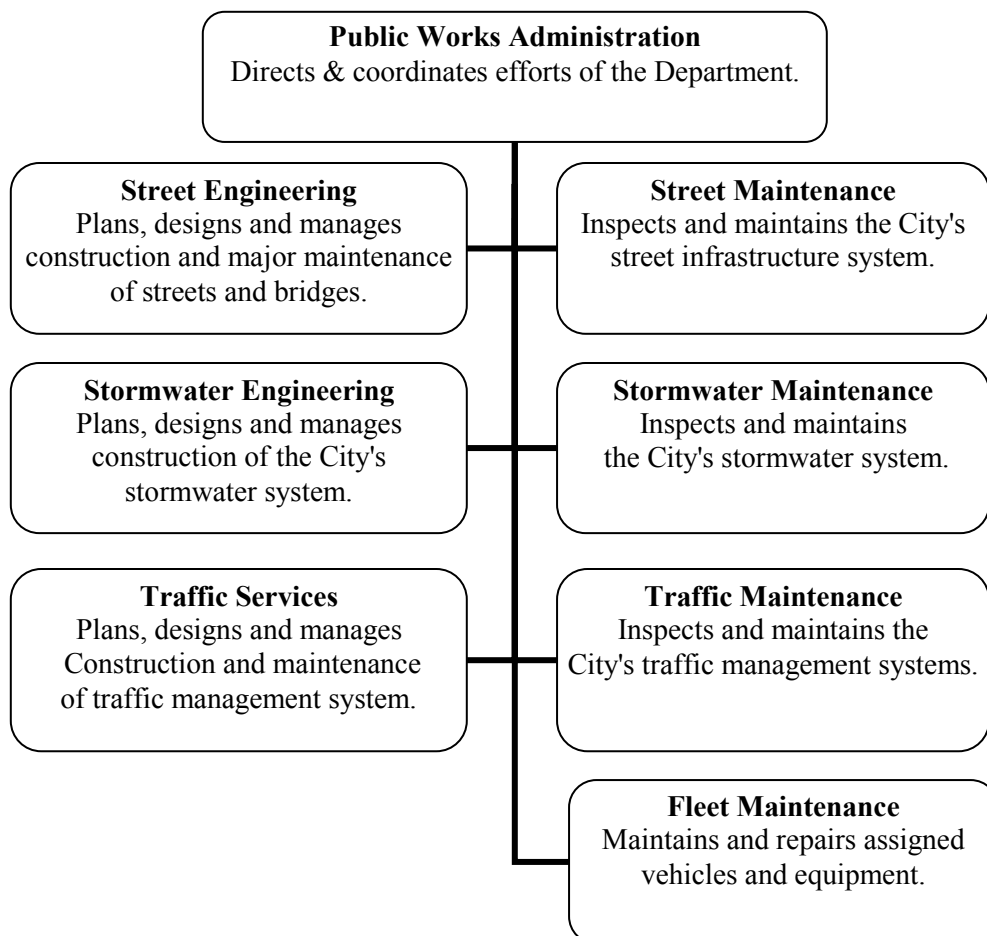
Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Supv, Public Works Maintenance	2	2	2
Asst. Supv., Fleet Maintenance	0	0	1
Construction Specialist	2	2	2
Equipment Operator	2	2	2
Video Inspection Technician	1	1	1
Maintenance Worker, Senior	7	7	6
Sweeper Operator	4	4	4
Total Full-time Employees:	<u>18</u>	<u>18</u>	<u>18</u>
Part-Time			
Public Works Laborer	0.48	0.48	0.00
Maintenance Worker	0.87	0.87	0.87
Parts Room Clerk	0.48	0.48	0.48
Total Part-time Employees:	<u>1.83</u>	<u>1.83</u>	<u>1.35</u>
TOTAL FTEs	<u>19.83</u>	<u>19.83</u>	<u>19.35</u>

PROGRAM DESCRIPTION

Public Works Fleet Maintenance is responsible for fleet management of vehicles and equipment assigned to the Public Works Department. In addition, the Fleet Maintenance Section repairs and maintains fire trucks and ambulances assigned to the City's Fire Department through a separate services agreement between Public Works and Fire.

Public Works Fleet Maintenance is responsible managing the purchase of new vehicles, conducting regular inspections of the fleet's condition, performing preventive maintenance and managing the fleet's major repair work needs. The Fleet Maintenance section is also responsible for managing the City's vehicle fuel supply system and the City's car washing facilities. Elements of the infrastructure they are responsible for include: a 260 unit combined Fire and Public Works Department fleet, automated car wash facility, and two vehicle fueling locations.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Provide preventive and scheduled maintenance for proper working condition,*
- ❖ *Convenient: Provide availability and safe operation of fueling and wash capabilities for city vehicles,*
- ❖ *Beneficial: Provide quality customer-oriented and professional automotive services, and*
- ❖ *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Fleet Maintenance
Traffic Maintenance
Street Maintenance
Stormwater Maintenance
Fleet Maintenance ◀

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fleet Maintenance Division in 2014.

- *Provide preventive and scheduled maintenance for proper working condition:*
 - ◆ Conduct regular inspections of the fleet to proactively identify repair needs.
 - ◆ Perform preventative maintenance on vehicles and equipment within a programmed schedule.
 - ◆ Manage the work to repair vehicles and equipment through either in-house mechanics or outsourced repair shops.
 - ◆ Maintain accurate inspection, maintenance and repair logs for the fleet.
 - ◆ Manage an annual fleet replacement program through; annual evaluation of the fleet's operating condition, creation of an annual prioritize recommendation of fleet replacement needs, and administering the purchasing of vehicles and equipment approved for replacement.
- *Provide availability and safe operation of fueling and wash capabilities for city vehicles:*
 - ◆ Manage the purchasing, delivery and supply stocking levels of fuel to City departments.
 - ◆ Manage the regulatory authorization to legally operate the City's fuel supply system, maintain the mechanical operating functions of the Dennis Garret and Blue Valley fuel dispensers, and manage the administration of fuel use data and cost transactions to using departments.
 - ◆ Maintain and keep operational the car wash facility at the Dennis Garret facility.
- *Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment:*
 - ◆ Perform fleet maintenance and repairs in accordance with established standards and schedules.
 - ◆ Provide fleet management support as assigned to other departments.
 - ◆ Provide fleet maintenance and repairs in accordance to services established through agreement between Fire and Public Works.
 - ◆ Pursue customer service relations in providing pre-planned schedules of preventive maintenance initiatives and projected work start/ work completion estimates for unplanned repairs.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fleet Maintenance Division include:

- *Provide preventive and scheduled maintenance for proper working condition:*
 - ◆ Maintained fleet overall reliability rate at 95%; during 95% of the time public Works' assigned fleet of vehicles could be operated/ made available for use.
 - ◆ Maintenance and repair of the fleet assigned to Public Works was performed within available resources despite the age and condition being beyond recommended levels.
 - ◆ Maintained the City's fleet of fire trucks and ambulances to meet the public's service demands.
- *Provide availability and safe operation of fueling and wash capabilities for city vehicles:*
 - ◆ Provide reliable supply of fuel to all City Departments. Maintained fuel quality standards to minimize vehicle performance problems.
 - ◆ Properly managed the regulatory compliance requirements to store and operate a fuel supply system.
 - ◆ Maintained reliable use of the car wash facility.

- *Provide timely, reliable and cost-effective procurement, maintenance and repair of vehicles and mobile equipment:*
 - ◆ Completed the purchase of new vehicles approved under the annual vehicle replacement program. Coordinated with IT to properly dispose of several replaced vehicles and to manage the process in accordance to City policy.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Average operational readiness of fleet:			
Public Works vehicles	97%	95%	95%
Fire Department	97%	95%	95%
WORKLOAD MEASURES			
Number of vehicle work tasks completed:	4,507	4,800	4,800
Scheduled preventive maintenance			
· In-House	724	770	770
· Contract	226	240	240
Repair			
· In-house	2,770	2,950	2,950
· Contract	787	840	840

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$532,588	\$577,160
Commodities	0	224,922	224,922
Contractual	432	213,493	211,703
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$432</u></u>	<u><u>\$971,003</u></u>	<u><u>\$1,013,785</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Supv, PW Fleet Maintenance*	0	1	1
Equipment Mechanic, Senior*	0	4	2
Equipment Mechanic*	0	1	3
Fleet Analyst*	0	1	1
Inventory Control Specialist	0	0	1
Total Full-time Employees:	<u>0</u>	<u>7</u>	<u>8</u>
Part-Time			
Parts Room Clerk*	0.00	0.48	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.48</u>	<u>0.00</u>
TOTAL FTEs	<u>0.00</u>	<u>7.48</u>	<u>8.00</u>

*Prior to the 2013 Budget, positions were part of the Street Maintenance cost center (cc330).

COMMUNITY DEVELOPMENT



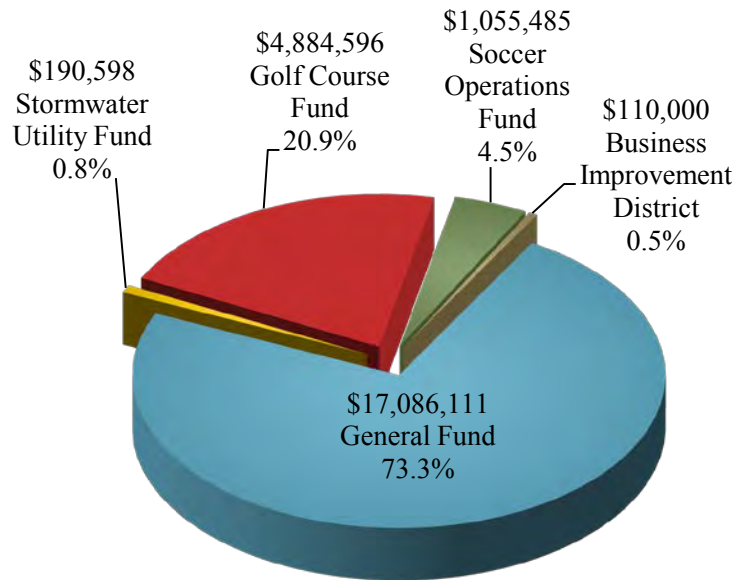
GOAL: To provide and promote the highest quality of life for the citizens of Overland Park by seeking the proper and most effective use of land, natural resources and human resources; by effectively administering public services that enhance health, safety and welfare; and by facilitating desirable living, working, economic and leisure opportunities for all citizens.

COST CENTERS:

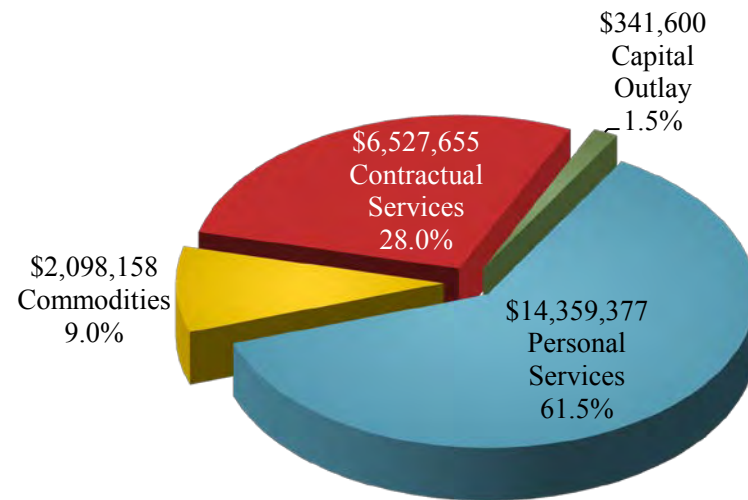
- Parks and Forestry
- Arboretum/Botanical Garden
- Leisure Services
- Community Centers
- Golf Courses & Farmstead
- Aquatics
- Soccer Complex
- Planning and Development Services
- Community Planning
- Building Safety
- Engineering Services

2014 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2014 Expenditures = \$23,326,790



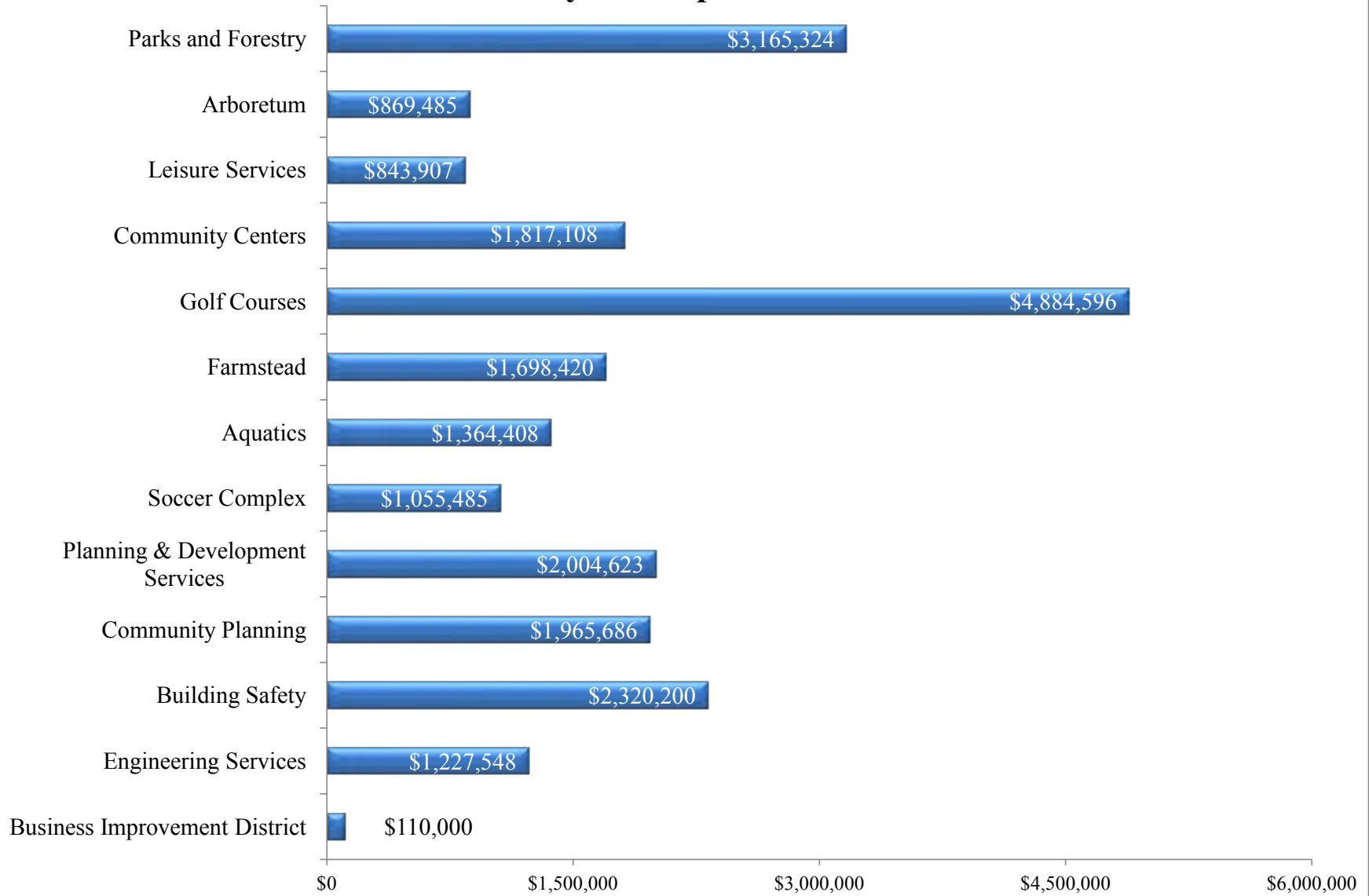
FUNDS



EXPENDITURE TYPE

Community Development Goal Area

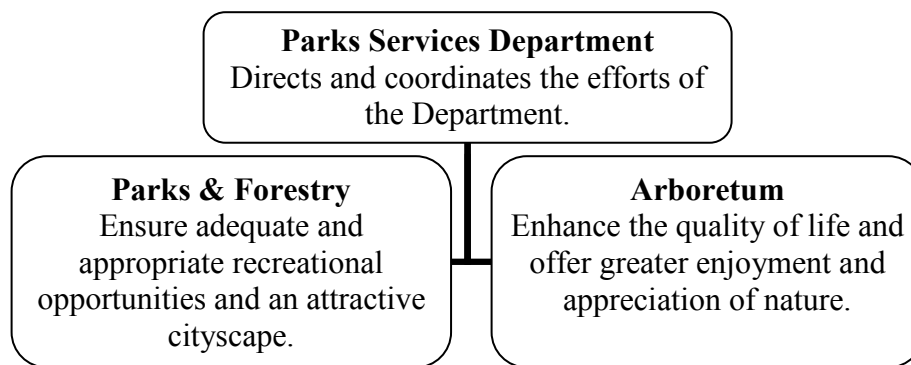
2014 OPERATING AND CONTRACTUAL EXPENDITURES Community Development Goal Area



PROGRAM DESCRIPTION

The Parks and Forestry Division is responsible for maintaining and improving parks, recreational areas, public grounds, islands, easements and all facilities located on these sites. High levels of maintenance and constant improvements insure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of the citizens of Overland Park, thereby providing a higher quality of life.

**PARKS SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To ensure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of Overland Park citizens by:

- ❖ *Maintaining and improving parks, recreation areas, public grounds, islands, easements and all facilities located on these sites.*

AGENCY LOCATOR

Community Development
Parks and Recreation
Parks & Forestry ◀
Arboretum

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Parks and Forestry Division in 2014:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
 - ◆ Achieve a 90% or greater satisfaction rating on selected park surveys of residents and patrons.
 - ◆ Construct new bike/hike trail links at several parks and greenway linkages.
 - ◆ Replace and repair sections of the older bike/hike trails to improve alignment and drainage.
 - ◆ Maintain six lakes with five of them having lake aeration systems.
 - ◆ Perform seeding, grading and drainage improvements at various parks.
 - ◆ Replace playground at two park locations.
 - ◆ Replace clock assembly at downtown Clock Tower.
 - ◆ Paint Farmer's Market Pavilion.
 - ◆ Install pedestrian bridge at Cross Creek.
 - ◆ Install new picnic shelter at Shannon Valley Park.
 - ◆ Install new roof at Indian Creek Recreation Center.
 - ◆ Acquire land and construct greenway linkage bike/hike trails.
 - ◆ Coordinate July 4 Fireworks and assist in Jazz in the Woods festival preparation.
 - ◆ Perform snow removal operations at Administrative sites and streets.
 - ◆ Implement park master plan recommendations.
 - ◆ Replace concrete sidewalks in various parks.
 - ◆ Make repairs and improve park shelters and structures at various parks.
 - ◆ Install new signage along Indian Creek and Tomahawk Creek trails.
 - ◆ Resurface tennis and basketball courts at various parks.
 - ◆ Plant trees and shrubs in parks and greenways.
 - ◆ Replace trees in various City medians.
 - ◆ Improve pool facilities including floors, signage, shade structures, counters and walkways.
 - ◆ Perform rural right-of-way roadside mowing and brush control.
 - ◆ Repair shelters and park structures to include painting, roofing, doors and fixtures.
 - ◆ Landscape beds in parks, city facilities, and medians planted with annuals, woody shrubs or ornamental perennials.
 - ◆ Complete cool season grass/weed spraying on buffalo grass islands.
 - ◆ Contract for the removal of dead/dying pines throughout park system.
 - ◆ Treat infected trees for bagworms twice in late spring.
 - ◆ Slurry seal and stripe various park parking lots.
 - ◆ Create spatial layers for park amenities, landscape beds, mowed spaces etc using ARC GIS Editor.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Parks and Forestry Division include:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
 - ◆ Removed old barns and house at Kemper Farm.
 - ◆ Re- built electrical service at Kemper.
 - ◆ Added heating to restrooms at Indian Creek Recreation Center and Quivira Park.
 - ◆ Constructed bike/hike trail along Turkey Creek.
 - ◆ Completed a comprehensive Park Master Plan.
 - ◆ Refurbish City Hall basketball court restroom.
 - ◆ Replaced asphalt with concrete on Deer creek trail where wash outs occur.
 - ◆ Replaced lighting at Marty pool, Antioch Acres, Hickory Hills and Southlake shelters with LED lights for energy efficiency.
 - ◆ Increased number of pet waste stations along Indian Creek and Tomahawk Creek bike/hike trail.
 - ◆ Built and installed Community Garden ID sign.
 - ◆ Installed new playground, benches and trees at Osage Park. Re-purposed old playground to Roe.
 - ◆ Installed new playground, basketball court, arbor shade structure, benches, drinking fountain, fence, and sand play area at Kessler Park.
 - ◆ Added picnic shelters at Cobblestone and Brittany Park.
 - ◆ Assist in landscape improvements on Metcalf Ave. and Farmer's Market as part of TIGER grant.
 - ◆ Complete landscape improvements on 159th Street and Switzer Road.
 - ◆ Added riprap to dam at South Lake.
 - ◆ Rejuvenate landscaping at City Hall.
 - ◆ Reconstructed bike/hike trail at Tomahawk Valley Park, Sapling Grove, ICRC, Foxhill north and south, Forest Creek, James Place, Conser, Maple Hills, Corporate Woods.
 - ◆ Crackseal and sealcoat at ICRC, Antioch, 151st St., Birchwood Hills, Sapling Grove, JSJC, Regency Lake
 - ◆ Installed park benches at various locations along the Indian Creek and Tomahawk Creek bike/hike trails.
 - ◆ Installed irrigation on medians on Quivira and 159th St.
 - ◆ Re-built inline hockey rink at Indian Valley Park.
 - ◆ Repainted Marty pool.
 - ◆ Install and rebuilt shaft and motor for Bluejacket Pool pump.
 - ◆ Installed new chemical controllers at MRCC.
 - ◆ Install new epoxy floors at Marty, TRAC.
 - ◆ Rejuvenate landscape at Marty Pool.
 - ◆ Removed Volleyball courts at TRAC.
 - ◆ Resurfaced basketball courts at Stonegate and Strang Park.
 - ◆ Repaired and resurfaced tennis courts at Brookridge Park and Bluejacket Park.
 - ◆ Renovated sand volleyball courts at Brittany Park.
 - ◆ Completed Kingston Lake improvements to include dredging, pouring sea wall, line lake coves with limestone rock, reconstructed dock entrances and overlaid entire trail.
 - ◆ Installed new Santa Fe Trail interpretive signs at Strang Park.
 - ◆ Installed new parking lot light at Strang Park.
 - ◆ Tested and maintained 85 water service backflows.

- ◆ Installed sculpture garden, second phase, at Arboretum.
- ◆ Installed new components on the playground at Kensington, replaced worn parts with new.
- ◆ Assisted Arboretum with improvement projects; Celebration Terrace, Train Garden, Train Garden Depot, Sculpture Garden, Ticket Kiosk, irrigation improvements, fencing.
- ◆ Painted areas of all four pools at Matt Ross Community Center and rebuilt pumps during shut down period. Replaced all chemical lines for feeding, soaked filters and replace electrical in slide pit.
- ◆ Assisted with Fall Festival and other Downtown Overland Park events.
- ◆ Achieved Tree City USA designation for 34th consecutive year and Growth Award for 22nd consecutive year.
- ◆ Performed snow and ice control on City streets, parking lots and buildings.
- ◆ Held Arbor Day celebration to include tree planting, seedling giveaway, school program, and poster contest.
- ◆ Coordinated July 4th fireworks display.
- ◆ Presented landscape excellence awards to three local businesses.
- ◆ Planted 360 trees in parks, greenway linkages, and public street medians.
- ◆ Replace 120 residential street trees within public right of way.
- ◆ Planted 10,000 annual plants.
- ◆ Maintained 12,400 square feet of annual space, 56,450 square feet of ornamental beds located in medians and 70,000 square feet of ornamental beds located at parks or city facilities.
- ◆ Maintained over 80 park areas and green spots (over 1,460 acres) at various maintenance intensities, including turf care, tree care, and facility maintenance.
- ◆ Maintained over 300 acres of islands and easements and mowed over 50 miles of rural roadways.
- ◆ Maintained nearly 90 miles of bike/hike trails.
- ◆ Inspected and maintained 53 playgrounds, 13 restrooms, 43 irrigation systems and 4 display fountains.
- ◆ Start up, maintain and winterize 37 water services excluding irrigation.
- ◆ Inspected and maintained seven aquatic facilities with 12 separate operating systems.
- ◆ Volunteers from the Legacy of Greenery Committee have completed a street tree inventory. Currently 49,000 street trees have been logged and integrated into a GIS layer.
- ◆ Using the street tree data, Forester has begun using Lucity work order system which will help track work done on individual trees and associate a cost for labor, material and equipment.
- ◆ The Legacy of Greenery Committee created a “Drought Stressed Trees” brochure on the importance of watering old and new trees.
- ◆ Pruned 1,000 street trees and park trees.
- ◆ Contracted maintenance of 146 beds located at administrative sites.
- ◆ Chipped over 3,500 holiday trees to be used for mulch.
- ◆ In 2012, closed 207 forestry-related Tidemark cases and responded to approximately 95 storm damage calls.
- ◆ Planted a mix of evergreen trees and shrubs at Oak Park to create sight and sound barrier from I-435.
- ◆ Designed and planted landscape beds on median of 103rd street from Nieman to Quivira.
- ◆ Planted tree and shrub beds adjacent to Westgate trail and Hawthorn Valley trail to provide privacy for adjacent properties.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of adjacent property owners rating maintenance of parks as good or very good:			
·City crews	92%	90%	90%
·Contract crews	89%	90%	90%
Percent of residents rating the following as good or very good:			
·Quality of turf	82%	90%	90%
·Turf height (frequency of mowing)	93%	90%	90%
·Trash pick-up (amount of ground litter)	91%	90%	90%
·Condition of amenities	87%	90%	90%
·Signage	87%	90%	90%
·Response to damage reports and vandalism	91%	90%	90%
·Security of park area, use of lighting, patrol	88%	90%	90%
·Overall quality	91%	90%	90%
WORKLOAD MEASURES			
Number of acres of park area maintained:	1,460	1,461	1,461
Number of acres of island and easements maintained:	338	339	340
Number of flower beds maintained:	30	30	28
Number inspected and maintained:			
·Restrooms/Park Shelters	13	13	13
·Playground units and fitness courses	53	53	53
·Miles of park and stream way bike/hike trails	38	39	39
·Miles of Greenway Linkage bike/hike trails	32.5	36.0	39.0
·Irrigation systems	45	40	40
·Soccer Fields	9	9	9
·Basketball Courts	10	10	10
·Baseball/Softball Fields	12	12	12

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,656,412	\$1,795,138	\$1,832,841
Commodities	327,185	328,500	324,463
Contractual	757,923	786,843	808,020
Capital Outlay	65,200	80,000	200,000
Transfers/Others	0	0	0
TOTAL	<u><u>\$2,806,720</u></u>	<u><u>\$2,990,481</u></u>	<u><u>\$3,165,324</u></u>

Special Parks and Recreation Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	1,000,000	1,100,000	1,215,000
TOTAL	<u>\$1,000,000</u>	<u>\$1,100,000</u>	<u>\$1,215,000</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Director, Park Services	1	1	1
Supervisor, Parks Maintenance	2	2	2
Forester	1	1	1
Parks Project Coordinator	0	1	1
Equipment Mechanic, Senior	1	1	1
Parks Facilities Technician, Senior	0	0	1
Parks Facilities Technician II	1	1	0
Parks Facilities Technician I	2	2	0
Parks Facilities Technician	0	0	2
Park Attendant, Senior	5	5	5
Park Attendant II	9	8	4
Park Attendant I	0	1	5
Total Full-time Employees:	<u>22</u>	<u>23</u>	<u>23</u>
Part-Time			
Laborer, Parks and Recreation	6.49	6.49	6.77
Administrative Clerk	0.82	0.82	0.82
Total Part-time Employees:	<u>7.31</u>	<u>7.31</u>	<u>7.59</u>
	<u>29.31</u>	<u>30.31</u>	<u>30.59</u>

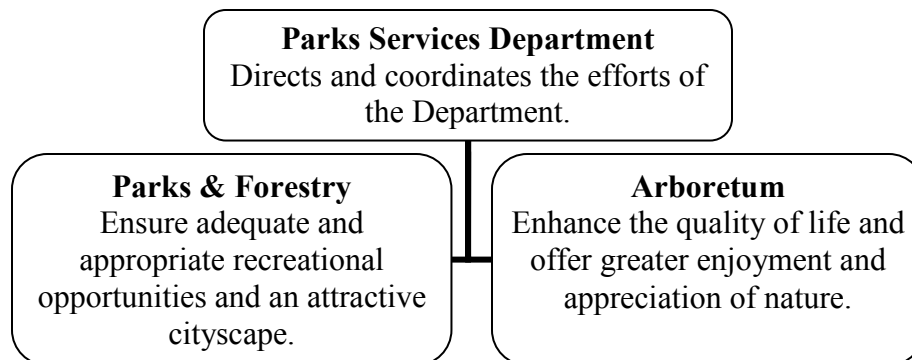
PROGRAM DESCRIPTION

The Arboretum and Botanical Gardens were founded to keep Overland Park at the forefront of environmental and ecological issues. As a leader of environmentally sound community development, the City's goal for the Arboretum is for it to become an educational, recreational and cultural resource for the entire Kansas City region.

The Arboretum is located on 300 ecologically diverse acres in southern Johnson County. Eight different ecosystems have been identified on the site, including rare plant species. Hiking trails wind their way through the Arboretum.

About 85 percent of the property is dedicated for the preservation and restoration of natural ecosystems. The remaining portion includes traditional botanical gardens, the Environmental Education Visitors Center (EEVC), maintenance facilities and space for a future conservatory and visitors' center.

**PARKS SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**



MISSION STATEMENT

To enhance the quality of life and offer greater enjoyment and appreciation of nature by:

- ❖ *Preserving and developing flora and fauna,*
- ❖ *Presenting environmental education programs, nature studies and plant displays,*
- ❖ *Developing cultural and educational facilities, and*
- ❖ *Providing passive experiences and open green spaces.*

AGENCY LOCATOR

Community Development
Parks Services
Parks & Forestry
Arboretum ◀

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Arboretum Division in 2014.

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
 - ◆ Complete a Master Plan for signage throughout the Arboretum and Botanical Gardens, including trail, way finding, informational and identification.
 - ◆ Assist the Friends of the Arboretum (FOTA) with planning and operating their events through staff and volunteer support.
 - ◆ Continue to grow and effectively utilize our valuable volunteer program.
 - ◆ Continue to develop the Prairie Restoration Project.
 - ◆ Continue to add plants to all gardens and landscaped areas.
 - ◆ Design and install deer control to protect the garden plantings.
 - ◆ Continue educational programming through offering of classes and tours.
 - ◆ Expand recycling efforts and contribute to City's "green" initiative.
 - ◆ Provide staff support and assistance for the sixth annual Stems Fundraising Event.
 - ◆ Continue "Adopt a Garden" volunteer program.
 - ◆ Continue to add color to gardens through development of annual beds and containers.
 - ◆ Increase profitability of the Garden Café in the EEVC.
 - ◆ Assist FOTA in the expansion of music events in the Lakeside Amphitheater and Children's Garden area.
 - ◆ Begin planning and construction of Phase III of the Train Garden, which includes Old Town Overland Park.
 - ◆ Complete the Master Plan for the International Sculpture Garden.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Arboretum Division include:

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
 - ◆ Implemented admission fee system, as directed by the Overland Park City Council.
 - ◆ In cooperation with FOTA, added 12 new mini events and exhibitions.
 - ◆ Planted 18,000 spring flowering bulbs during the Fall of 2012 for Spring 2013 display.
 - ◆ Hosted 23 weddings and provided 127 guided tours in 2012.
 - ◆ Planted over 27,000 annual flowers grown by volunteers in our greenhouse in 2012.
 - ◆ Continued cleanup and weed control of the Prairie Restoration 180 acre project on the south end of the Arboretum and Kemper Farm.
 - ◆ Volunteers assisted in garden, prairie and grounds maintenance in 2012. Volunteers contributed 31,450 hours.
 - ◆ The Children's Discovery Garden, Legacy Garden, Erickson Water Garden, Cohen Iris Garden, Lakeside Amphitheater, Herb Garden and the Monet Garden were maintained by these volunteers, with staff support.

- ◆ Supported the K-State Master Gardeners in their work in the Monet Garden.
- ◆ Maintained four miles of trails. Wood chips from Parks department tree crew and asphalt millings were used to mulch the trails. As a result, these items were kept out of the landfill.
- ◆ Arboretum attendance for 2012 totaled 166,339 visitors.
- ◆ Assisted FOTA with Spring Plant Sale, Photo Contest, Arts for Kids and expanded Luminary Walk in 2012.
- ◆ Added plantings in all garden areas.
- ◆ Continued transition to water-saving irrigation equipment.
- ◆ Hosted the annual Sunset Paint event, which kicked off the two-week Plein Air event. Selected work from this event was featured at the “Stems: A Garden Soiree” fundraiser.
- ◆ Hosted Arts and Recreation Foundation of Overland Park’s annual “Stems: A Garden Soiree” fundraising event in June 2012.
- ◆ Hosted Annual Sculpture Exhibit in 2012 with work exclusively from the Kansas City Art Institute – sophomore class, in cooperation with the City’s Arts Coordinator.
- ◆ Dedicated Phase II of the International Sculpture Garden.
- ◆ Completed construction in the Train Garden of Phase I (southern end) and Phase II (Leatherwood Depot).
- ◆ First year of G-Scale train operation in the Train Garden.
- ◆ Supported the City’s snow removal program wherever needed.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of visitors indicating they are satisfied with the following:			
· Appearance of entrance, walkways, and buildings	97%	95%	98%
· Cleanliness of facilities and restrooms	94%	95%	97%
· Staff friendliness and assistance	91%	95%	93%
· Grounds and gardens	97%	95%	96%
· Trail System	94%	95%	96%
· Identification and directional signage	80%	95%	80%
· Overall arboretum and botanical gardens	99%	95%	100%
WORKLOAD MEASURES			
Miles of nature trails maintained and monitored:	6	6	6
Estimated number of visitors:	166,339	110,000	110,000
Number of volunteer hours worked:	31,450	25,000	25,000

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$455,297	\$553,620	\$622,887
Commodities	125,889	113,000	126,850
Contractual	257,020	133,018	119,748
Capital Outlay	0	104,055	0
Transfers/Others	0	0	0
TOTAL	<u>\$838,206</u>	<u>\$903,693</u>	<u>\$869,485</u>

PERSONNEL (full-time equivalent):

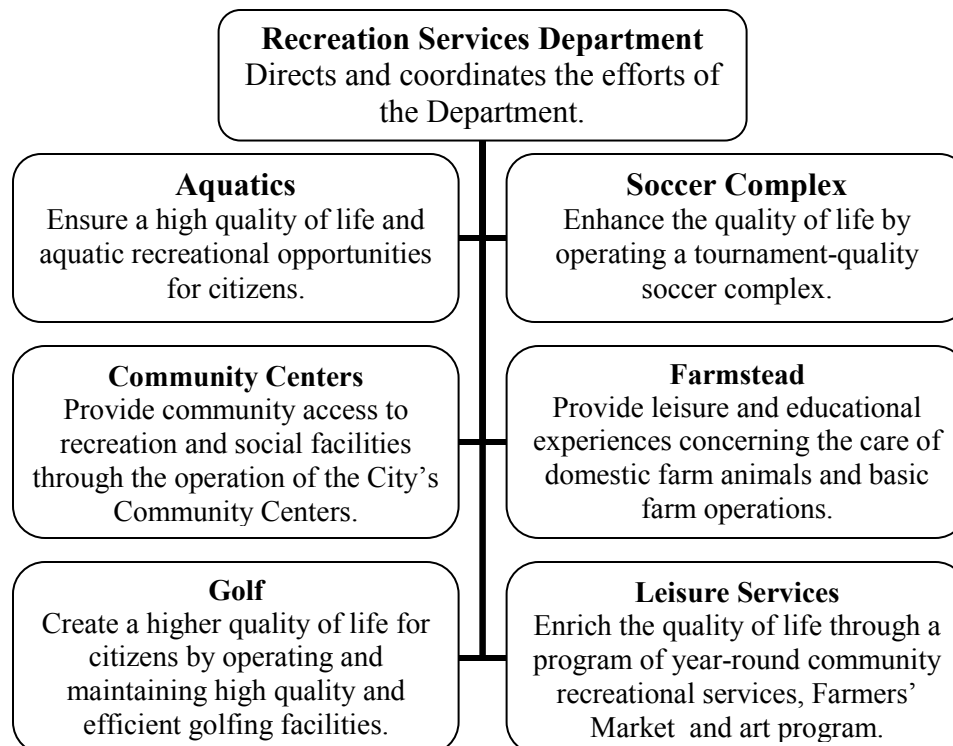
Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Supv, Arboretum/Botanical Gardens	1	1	1
Horticulturist	1	1	1
Park Attendant II	2	2	1
Park Attendant I	0	0	1
Total Full-time Employees:	<u>4</u>	<u>4</u>	<u>4</u>
Part-Time			
Contract Special Events Coordinator	0.00	0.00	1.00
Volunteer Coordinator	0.99	0.99	1.00
Asst. Supervisor, Concessions	0.72	0.72	0.82
Asst. Supervisor, Arboretum/BG	0.00	0.00	0.58
Laborer, Arboretum	5.53	5.44	3.33
Asst. Laborer	0.00	0.00	0.48
Gardner	1.84	1.92	2.59
Point of Sale Attendant	0.00	2.25	2.25
Total Part-time Employees:	<u>9.08</u>	<u>11.32</u>	<u>12.05</u>
TOTAL FTEs	<u>13.08</u>	<u>15.32</u>	<u>16.05</u>

PROGRAM DESCRIPTION

The Leisure Services Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life.

This division directly sponsors programs desired by the citizens when services can best be offered by the City. When services can best be offered by other organizations with city resources or facilities, the City co-sponsors programs.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enrich the quality of life through a program of year-round community recreational services by:

- ❖ *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events, and*
- ❖ *Initiating, promoting, and supporting development of the Arts in the City.*

AGENCY LOCATOR

Community Development
 Recreation Services
Leisure Services ←
Community Center
Golf Course
Farmstead
Aquatics
Soccer Complex

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2014.

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, special events and operation of the Farmers' Market.*
 - ◆ Monitor the successful operation of the Matt Ross (MRCC) and Tomahawk Ridge (TRCC) community centers.
 - ◆ Give ongoing support to the Soccer Complex operations.
 - ◆ Continue the expansion of the online Farmstead tours system for public use.
 - ◆ Expansion of Recreational Sports program registration through the eConnect online system .
 - ◆ Finish the final installment of CLASS modules to ensure PCI compliance of our POS methods.
 - ◆ Host a Regional or National Ultimate Flying Disk Tournament.
 - ◆ Increase the number of bookings and registrations completed through the online system by 10%.
 - ◆ Establish an annual 5K Run during the Fall Festival called "Run on the Market."
- *Initiating, promoting and supporting the development of the Arts in the City:*
 - ◆ Increase involvement of the Friends of Overland Park Arts (FOA) volunteers.
 - ◆ Manage the public art master plan process and the installation of associated art.
 - ◆ Sponsor cultural events, services and activities such as concerts, classes, festivals and exhibitions:
 - Maintain a low cost per capita ratio.
 - Maintain good attendance at events.
 - Increase public awareness of the arts.
 - Continue corporate participation.
 - Provide avenues for volunteer participation.
 - Provide youth programming.
 - Maintain cooperative partnerships in arts activities.
 - ◆ Operate year round art shows in space provided at TRCC, with specific efforts to increase:
 - Entry fee revenues.
 - Number of artists vying for exhibition space.
 - Art sales.
 - Publicity exposure.
 - Patrons visiting the gallery space.
- *Operating and supporting the growth and development of the Overland Park Farmers' Market:*
 - ◆ Monitor the successful operation of the Farmers' Market.
 - ◆ Increase involvement and utilization of volunteers.
 - ◆ Increase attendance in the late fall and on Wednesdays.
 - ◆ Create a Master Plan to determine the City's long-term goals of the Farmers' Market
 - ◆ Establish community events that tie into the services of the Matt Ross Community Center
 - ◆ Maintain a cooperative and positive partnership with the Downtown Overland Park Partnership.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*
 - ◆ Expanded the Free State Classic Ultimate Disk Tournament to 38 college teams in 2012.

- ◆ Expanded an alert text system in 2012 to communicate with all league participants regarding cancelled or postponed games.
 - ◆ Expanded recreation sports activities by hosting an indoor triathlon at MRCC and an indoor biathlon at TRCC.
 - ◆ Increased the number of league games by 10%.
 - ◆ Complete a successful upgrade to the vein reader system for memberships in the CLASS recreation software program.
 - ◆ Leisure Services office staff completed 12,417 booking for City facilities such as park shelters, farmstead tours, arboretum weddings and community center rooms.
 - ◆ Leisure Services office staff took 1,415 registrations for City programs and events.
- *Initiating and promoting development of the Arts in the City:*
- ◆ Conducts docent tours of the public art for area groups and individuals.
 - ◆ Successful operation of cultural events:
 - Summer concert series Music in the Park maintained at a cost per capita below \$5.00.
 - Six Art Exhibitions including with success tracking that includes patron attendance figures. 2012 attendance: 7,274
 - Temporary Sculpture Exhibition included 14 installations.
 - Successful operation of the OP Fall Festival with more than 200 vendors for 2012, including:
 - Successful inclusion of the vintage car show.
 - Corporate sponsors to assist with event costs and expansionary efforts. Total sponsorships: \$11,000.
 - National quality headline performance – Trampled Under Foot in 2012
 - Estimated attendance: 22,500.
 - Halloween Family ConcertFest, in conjunction with JCCC Brown & Gold, Legacy School of the Arts, and the Overland Park Orchestra.
 - Management of the OP Civic Band and the OP Orchestra.
 - Managed six free concerts for the Civic Band. 2012 Season Attendance Estimate: 2,136.
 - Four free concerts for the OP Orchestra. 2011-2012 Season Attendance Estimate: 773.
 - Successful operation of the first Wednesday of the month children's entertainments at the community centers, including tracking of patron attendance and structure that compliments other activities such as the Farmers' Market. Total attendance for 2012: 1,813.
- *Operating and supporting the growth and development of the Overland Park Farmers' Market:*
- ◆ Established reports to determine the success of the Market from 2011 to 2012
 - Increased the amount of vendors from 58 to 66
 - Increase the revenue from \$54,067 to \$58,234.
 - ◆ Established an attendance estimate of 126,738 people
 - ◆ In conjunction with the DOPP developed a very effective advertisement and promotions campaign
 - ◆ Grew the Beans & Greens program which brought in \$51,175 to the vendors
 - EBT went from 124 transactions to 718.
 - Senior vouchers went from 960 to 1,687.
 - Added debit which resulted in 736 transactions.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of program participants rating the following as good or very good:			
·Overall Program Rating	96%	97%	97%
·Instructor knowledge	96%	97%	97%
·Rate Affordability	98%	96%	96%
·Location	97%	97%	97%
EFFICIENCY / WORKLOAD MEASURES			
Rate of program cost recovery:			
·Fitness programs	109%	120%	120%
·Adult Softball Leagues	130%	130%	130%
·Adult Basketball Leagues	130%	130%	130%
·Adult Volleyball Leagues	130%	130%	130%
·Community Center classes	115%	115%	115%
Number of adult athletic league participants:	5,280	4,910	5,000
Number of event rentals of city facilities:	22,799	22,545	23,770
Average event cost per attendee:			
·Music in the Park	\$4.67	\$4.50	\$3.50
·OP Civic Band	\$1.91	\$2.42	\$2.25
·OP Orchestra series	\$4.49	\$6.44	\$4.00
Number of performing arts attendees:			
·Music in the Park	1,709	3,000	3,200
·Overland Park Band	1,686	2,222	2,222
·Overland Park orchestra	773	1,000	1,000

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$541,791	\$556,018	\$574,267
Commodities	33,268	31,635	31,060
Contractual	227,226	248,155	238,580
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$802,285</u></u>	<u><u>\$835,808</u></u>	<u><u>\$843,907</u></u>

PERSONNEL (full-time equivalent):

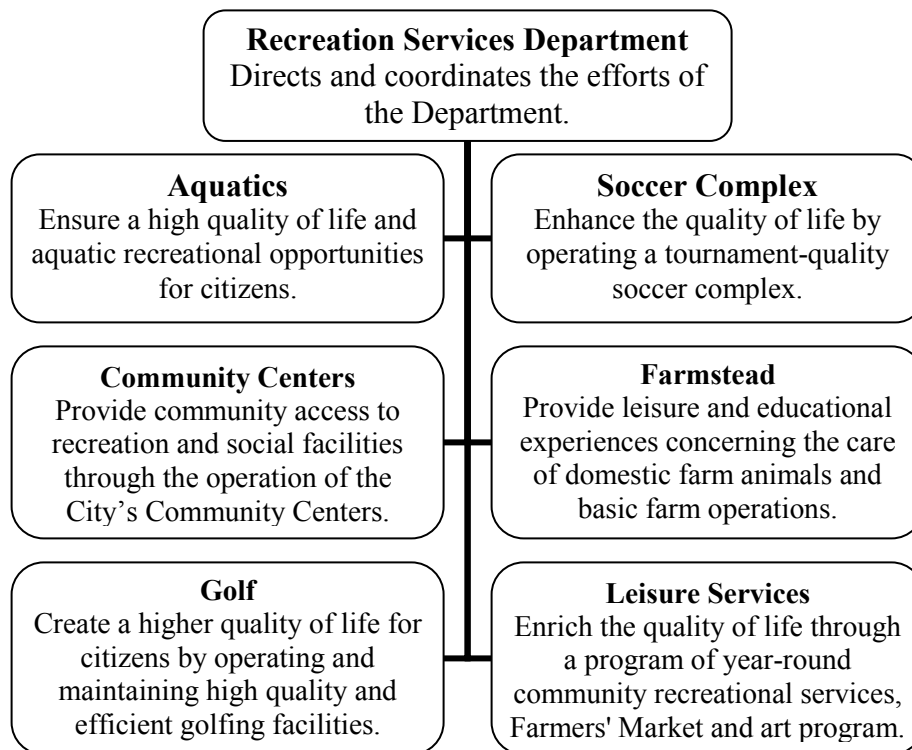
Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Director, Recreation Services	1	1	1
Supervisor, Recreation	1	2	2
Arts Coordinator	1 *	0	0
Customer Service Rep., Senior	1	1	1
Customer Service Rep.	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>6</u>	<u>6</u>	<u>6</u>
Part-Time			
Farmer's Market Manager	0.48	0.48	0.48
League Coordinator	0.43	0.43	0.43
Recreation Leader II	0.24	0.17	0.19
Total Part-time Employees:	<u>1.15</u>	<u>1.08</u>	<u>1.10</u>
TOTAL FTEs	<u>7.15</u>	<u>7.08</u>	<u>7.10</u>

*Arts Coordinator position was previously budgeted in the Arts cost center. Beginning with the 2013 budget, Arts was combined into the Leisure Services cost center, and the Arts Coordinator position was converted to a Recreation Supervisor position.

PROGRAM DESCRIPTION

The Community Centers Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life through the operation of the two City's community centers, the Matt Ross Community Center and Tomahawk Ridge Community Center.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enrich the quality of life through a program of year-round community recreational services by:

- ❖ *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*

AGENCY LOCATOR

Community Development
 Recreation Services
 Leisure Services
 Community Centers ←
 Golf Course
 Farmstead
 Aquatics
 Soccer Complex

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2014.

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
 - ◆ Increase revenue by 5% over 2013.
 - ◆ Decrease existing staff overtime at both community center by 2%, while continuing to offer excellent customer service.
 - ◆ Increase Personal Training revenue by 15% at both community centers.
 - ◆ Increase Group Exercise revenue by 10% at both community centers.
 - ◆ Increase Group Exercise class offerings by 10% at both community centers.
 - ◆ Create a Membership Loyalty Program.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
 - ◆ Increased daily pass revenue at both community centers by 8%.
 - ◆ Increased participation in special events.
 - ◆ Addition of a cycling studio at TRCC.
 - ◆ Addition of TRX and TPI classes.
 - ◆ Started a fitness equipment repair program which reduce costs while improving customer services.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of Community Center rental patrons rating the following as good or very good:			
· Appearance of the room	100%	100%	100%
· Set-up of tables , chairs, equipment	99%	99%	99%
· Overall facility rating	100%	99%	99%
EFFICIENCY / WORKLOAD MEASURES			
Number of visitations at Community Centers:			
· Matt Ross Community Center	346,852	353,000	353,000
· Tomahawk Ridge Community Center	179,326	186,300	187,000
Number of event rentals at community centers:			
· Matt Ross Community Center	12,407	14,000	14,500
· Tomahawk Ridge Community Center	1,836	3,000	3,500

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,391,315	\$1,397,331	\$1,477,328
Commodities	230,978	134,750	144,740
Contractual	104,315	114,700	106,840
Capital Outlay	0	91,188	88,200
Transfers/Others	0	0	0
TOTAL	<u>\$1,726,608</u>	<u>\$1,737,969</u>	<u>\$1,817,108</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Community Center Manager	1	1	1
Community Center Supervisor	1	1	0
Recreation Supervisor	1	1	2
Total Full-time Employees:	<u>3</u>	<u>3</u>	<u>3</u>
Part-Time			
Asst. Community Center Supervisor	6.01	6.39	6.45
Asst. Fitness Supervisor	1.06	1.32	1.32
Community Center Attendant	18.75	18.75	18.64
Fitness Equipment Service Technician	0.00	0.00	0.25
Group Exercise Instructors	2.88	2.98	3.46
Personal Trainer	0.48	0.24	0.48
Lifeguard	11.59	11.00	10.86
Swim Lesson Manager	0.72	0.72	0.72
Senior Pool Manager	0.72	0.38	0.72
Pool Manager	2.40	2.88	2.88
Total Part-time Employees:	<u>44.61</u>	<u>44.66</u>	<u>45.78</u>
TOTAL FTEs	<u>47.61</u>	<u>47.66</u>	<u>48.78</u>

PROGRAM DESCRIPTION

The Golf Course Administration division is responsible for the administration and programming for 54 holes of high-quality and efficient golfing facilities at St. Andrews and Overland Park Golf Courses, the Deanna Rose Children's Farmstead, the turf and landscape maintenance of various city parks and bike/hike trails to ensure high quality recreational experiences at these facilities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

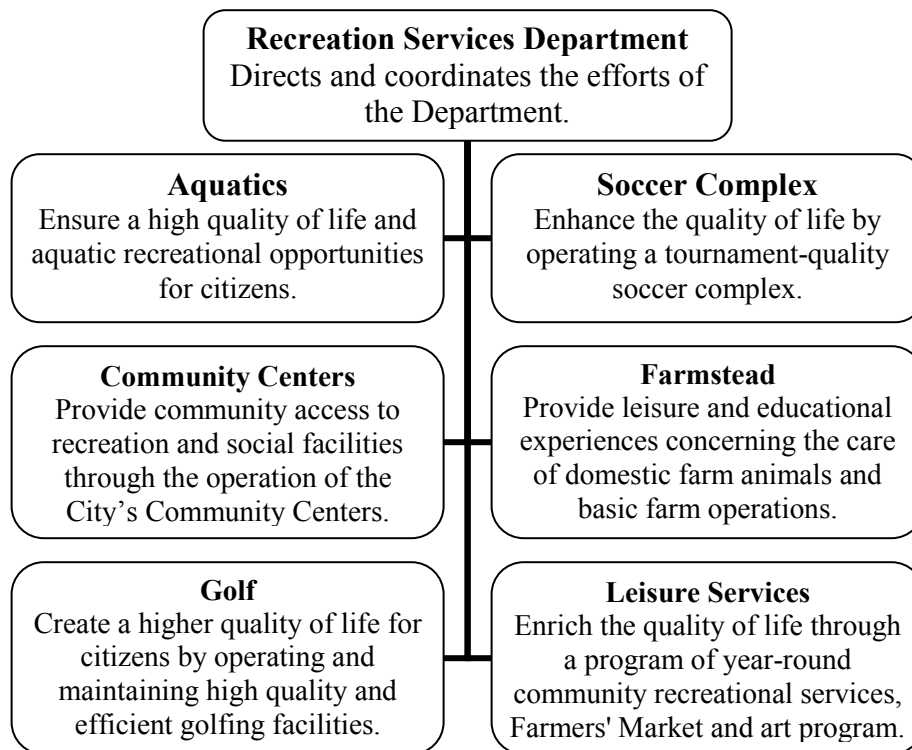
At the same time, the golf courses generate revenue to pay all budgeted operating costs, capital improvements, golf course debt retirement and administrative overhead each year while remaining fee competitive with other public golf courses within the Kansas City Metropolitan Area.

MISSION STATEMENT

To create a higher quality of life for citizens of Overland Park by:

- ❖ *Operating and maintaining 54 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

Community Development
 Recreation Services
Leisure Services
Community Centers
Golf Course ←
Farmstead
Aquatics
Soccer Complex

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Golf Course Division in 2014.

- *Operate and maintain 54 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ Achieve a Fees and Charges Program that will cover all operating costs for the Golf Division.
 - ◆ Administer the contract for the clubhouse operations with MGMCO that will ensure compliance with contract specifications.
 - ◆ Meet monthly with MGMCO to review financial information, allowing sufficient time to make any necessary adjustments that may be required.
 - ◆ Achieve a Farmstead Program that provides administrative oversight, planning, and guidance to the Deanna Rose Children's Farmstead operations that ensures they meet their program goals are met.
 - ◆ Achieve a park maintenance program for all of the turf, landscape areas, city trails, and city parks located south of I-435, west of Antioch, North of 143rd Street.
 - ◆ Achieve a program that provides support and direction to the "Friends of the Farmstead", resulting in a minimum of \$200,000 annually to be reinvested into the Farmstead Operations, paying for staff and key improvements.
 - ◆ Achieve recognition with Overland Park and the greater metropolitan areas as leaders in providing high quality golf and farmstead operations of Deanna Rose Children's Farmstead.
 - ◆ Achieve a overall Golf Operation Program that will provide maximum utilization of the city's Golf Courses, make the game of golf a fun and recreational opportunity in an environmental setting that adds to the quality of life for our citizens.
 - ◆ Work with golf course architect to plan an implementation program for the Overland Park Master Plan as funds become available.
 - ◆ Develop and implement environmental programs that will recognize the city golf courses as environmental leaders in the community.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Golf Course Division include:

- *Operate and maintain 54 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ 139,000 rounds of golf were played in 2012.
 - ◆ 4,431 patron members in 2012.
 - ◆ 90% of the rounds of golf played at the golf courses were completed in less than 4 hours and 48 minutes in 2012.
 - ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
 - ◆ Sykes/Lady Overland Park Golf Course hosted a Live Green event sponsored by Audubon International.
 - ◆ Achieved a new clubhouse operation process using a Qualified Management Agreement.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of Golfers Satisfied or Very Satisfied with Golf Operations	94%	90%	95%
Percent of Citizens Satisfied or Very Satisfied with City Golf Courses	NA	75%	NA
Percent of Citizens Dissatisfied with City Golf Courses	NA	1%	NA
EFFICIENCY / WORKLOAD MEASURES			
Cost to Golfer per Round of Golf	\$38.87	\$37.30	\$35.00
Rate of Total Cost Recovered	96.5%	107.0%	107.6%
Annual Net Profit for the Golf Course Enterprise Fund	(\$179,684)	\$300,000	\$300,000
Year End Balance for Reserve/Capital Improvement Fund	\$645,168	\$945,000	\$1,245,000
Rounds per FTE Maintenance Operations	6,436	7,220	7,000
Rounds per FTE Clubhouse Operations	2,738	3,250	4,000

EXPENDITURES:

Golf Course Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$207,152	\$297,437	\$220,361
Commodities	78,342	2,269	1,919
Contractual	488,266	16,660	17,920
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$773,760</u></u>	<u><u>\$316,366</u></u>	<u><u>\$240,200</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget*</u>	<u>2014 Budget*</u>
Manager, Golf Course Operation	1	1	1
Superintendent, Golf Course	2	0	0
Asst. Supt., Golf Course	3	0	0
Golf Course Attendant, Senior	2	0	0
Golf Course Attendant II	4	0	0
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>13</u>	<u>2</u>	<u>2</u>
Part-Time			
Administrative Clerk	0.00	0.00	0.00
Clerk Typist	0.77	0.77	0.00
Laborer, Golf Course	7.79	0.00	0.00
Total Part-time Employees:	<u>8.56</u>	<u>0.77</u>	<u>0.00</u>
TOTAL FTEs	<u>21.56</u>	<u>2.77</u>	<u>2.00</u>

* Beginning with the 2013 Budget, the Golf Course cost center was divided into three cost centers: Golf Course Administration, St. Andrew's Golf Course and Skyes/Lady Golf Course. Positions were transferred among the cost centers.

PROGRAM DESCRIPTION

The Farmstead Division is responsible for operating and maintaining the 12-acre reproduction of a 1900's Kansas farm, which provides appropriate leisure and educational experiences concerning the care of domestic farm animals and basic farm operations, thereby enriching the quality of life for participants of all ages.

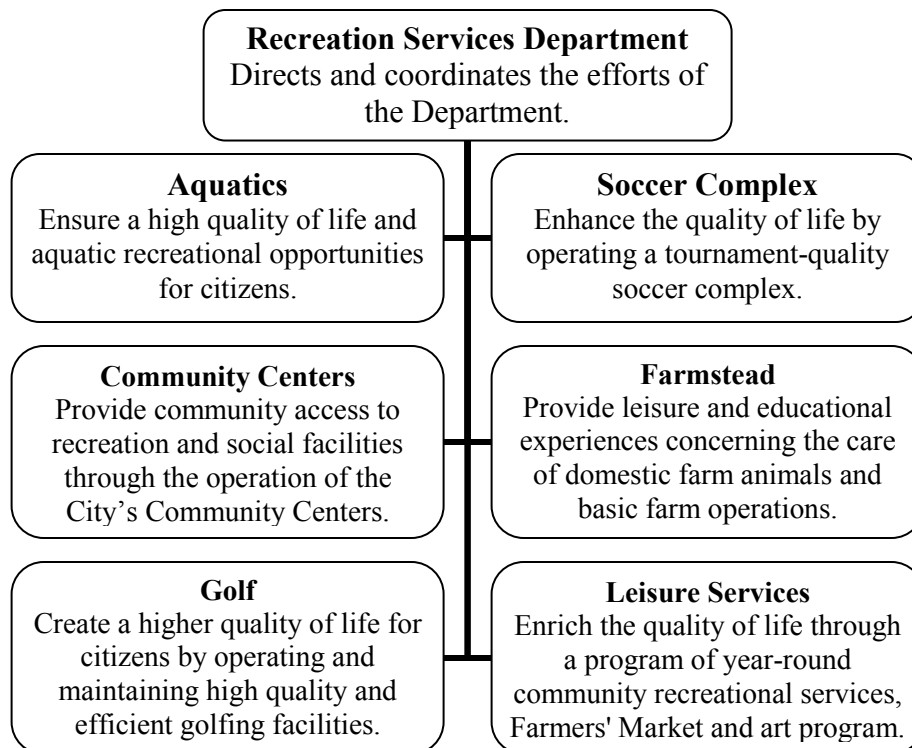
The Deanna Rose Children's Farmstead is a 12-acre park. It has farm animals, birds-of-prey, vegetable and flower gardens, nature trails, a one-room country schoolhouse, a dairy barn, a circa 1900 bank, a general store and ice cream parlor, an old-time fishing pond, horse-drawn wagon rides, pony rides, a pedal tractor track, bottle fed goats, a Native American Indian encampment, the Prairie Playground and gem mining for children.

MISSION STATEMENT

To provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations by:

- ❖ *Operating and maintaining an authentic miniature reproduction of a 1900s Kansas farm of approximately 12 acres.*

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

Community Development
 Recreation Services
 Leisure Services
 Community Centers
 Golf
 Farmstead ←
 Aquatics
 Soccer Complex

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Farmstead Division in 2014.

- *Operate and maintain a reproduction of a 1900s Kansas farm with approximately 12 acres:*
 - ◆ Achieve a program of maintenance and operation, which will accommodate 400,000 visitors during the season.
 - ◆ Achieve an educational program that will expose the public to at least ten different kinds of domestic farm animals, along with reproductions of available Kansas wildlife.
 - ◆ Achieve a program that will accommodate 7,200 children from preschool through third-grade and provide them with a professional guided tour of the Farmstead.
 - ◆ Achieve a Capital Improvements Program in 2014 for the following improvements:
 - Reforestation and landscaping, which will include annual flowerbeds, additional trees, and shrubs in various selected areas and selected planters and planter beds.
 - Reseeding or resodding of all pens and turf areas.
 - Farmstead expansion and improvements including signage, fences, buildings, addition of small relics and antiques and new displays.
 - Continue the restoration of buildings and the addition of farm artifacts.
 - ◆ Achieve an environmental program that exceeds local, state and federal regulations.
 - ◆ Achieve an operation program that will result in the Farmstead covering 95% of its direct operating cost.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Farmstead Division include:

- ◆ Visitors totaled 374,530 in 2012.
- ◆ 6,051 tour visitors in 2012.
- ◆ 2012 itemized revenue includes: Feed Machines - \$54,104; Donation Boxes - \$10,754; Wagon Rides - \$139,955; Fishing Pond - \$44,449; Birthday Parties - \$27,310; Mining Exhibit - \$101,158; Goat Bottle Feeding - \$88,287.
- ◆ Special Events include: Pet Pals, Farm Fest, Dairy Days, Chicken Run, Safety Day, Fishing Tournament, Apple Fest, Pumpkin Hollow, Farmstead Stampede, and Night of the Living Farm with 6,389, visitors in four nights.
- ◆ Preliminary design work for the Blacksmith, Barber Shop and Photography Studio was completed.
- ◆ New Birds of Prey pens constructed and paid for by the Friends of the Farmstead.
- ◆ New shade structures built over the Kansas Mining and Bottle-Fed Goats attractions.
- ◆ Educational programs were conducted three times per day in Gayle's Education outpost.
- ◆ Asphalt trails in older side of park were patched and seal coated. The Kansas Farm Trail brick walk was extended past the Dairy Barn entrance with concrete curb edging. The trail in front of the General Store, Ice Cream Parlor and Bank was resurfaced with asphalt.
- ◆ New roofs were installed on the Red Barn, Birds of Prey; White Garden Building, Master Gardeners' Tool Shed and Wagon Ride shelter. Portions of the East Entry Building received new shake siding.
- ◆ New concrete curb edging was installed on the rest of Kansas Farm Brick Trail fall 2012.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of visitor rating the following as good or very good:			
·Staff friendliness and assistance	97%	95%	95%
·Facility (landscaping, maintenance & cleanliness)	98%	95%	95%
·Overall rating of Farmstead experience	99%	95%	95%
Rate of Operating Cost Recovery	91%	95%	100%
WORKLOAD MEASURES			
Total number of Farmstead visitors:	374,530	400,000	400,000
Number of guided tours provided:	6,243	7,000	7,000

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$899,166	\$948,706	\$976,939
Commodities	277,696	395,625	370,775
Contractual	308,473	350,200	350,706
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,485,335</u></u>	<u><u>\$1,694,531</u></u>	<u><u>\$1,698,420</u></u>

PERSONNEL (full-time equivalent):

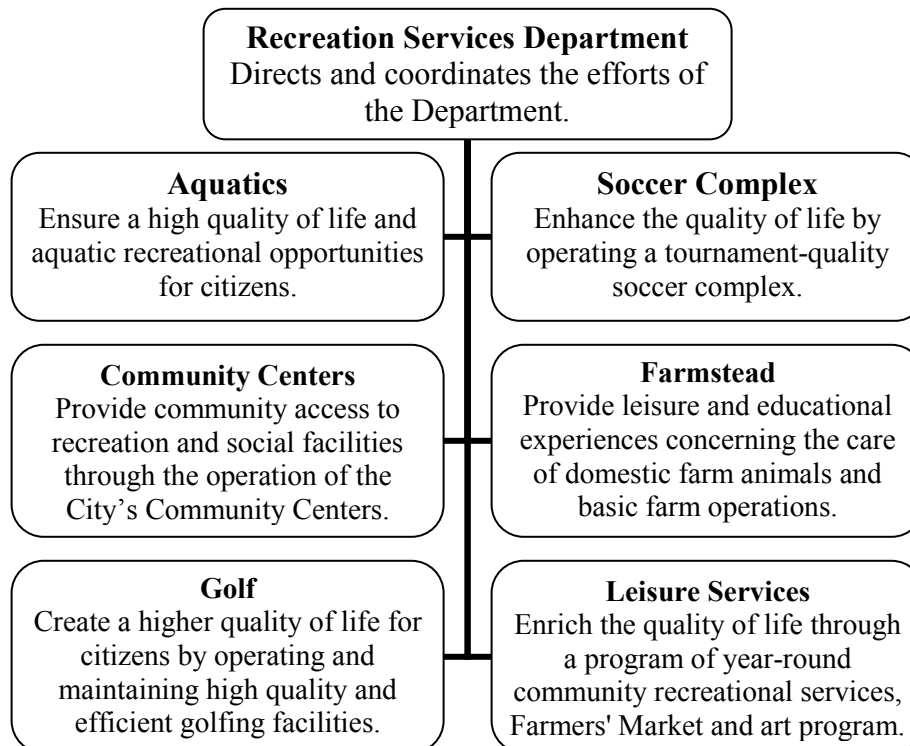
Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Superintendent, Farmstead	1	1	1
Supv., Maintenance & Const	1	1	1
Supv., Concession Operations	1	1	1
Supv., Animal Care	0	1	1
Animal Care Specialist	1	0	0
Asst Supv., Concession Operations	1	1	1
Total Full-time Employees:	<u>5</u>	<u>5</u>	<u>5</u>
Part-Time			
Contract Public Program Supervisor	1.00	1.00	1.00
Contract Educational Programs Supv.	1.00	1.00	1.00
Guest Services Coordinator	0.83	0.83	0.83
Volunteer Coordinator	0.63	0.67	0.87
Volunteer Coordinator Assistant	0.36	0.31	0.31
General Store Coordinator	0.88	0.84	0.84
General Store Assistant	0.48	0.58	0.58
Point-of-Sale Attendant	7.76	7.60	7.60
Guest Services Attendant	0.48	0.48	0.48
Animal Care Assistant	0.88	0.87	0.96
Animal Care Attendant	2.90	2.36	2.74
Gardner	0.58	0.58	0.63
Laborer, Farmstead	1.98	1.92	1.92
Education Program Attendant	4.04	4.81	4.09
Total Part-time Employees:	<u>23.80</u>	<u>23.85</u>	<u>23.85</u>
TOTAL FTEs	<u>28.80</u>	<u>28.85</u>	<u>28.85</u>

PROGRAM DESCRIPTION

The St. Andrews Golf Course division is responsible for operating and maintaining 18 golf holes of high-quality and an efficient golfing facility, to ensure golfing opportunities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

The St. Andrews Golf Course is self-supporting, generating revenue to pay all budgeted operating costs, capital improvements and administrative overhead each year, while remaining fee-competitive with other public golf courses within the Kansas City Metropolitan Area.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To create a higher quality of life for citizens of Overland Park by:

- ❖ *Operating and maintaining 18 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

AGENCY LOCATOR

Community Development
Recreation Services
Leisure Services
Community Centers
Golf Courses ➡
Farmstead
Aquatics
Soccer Complex

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the St. Andrews Golf Course in 2014.

- *Operate and maintain 18 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ Maintain a Fees and Charges Program that will support golf course operations, maintenance, and improvements that will, with normal climatic conditions, provide high quality playing conditions.
 - ◆ Achieve a Fees and Charges Program that will provide sufficient revenue to offset 100% of the budgeted operating cost, capital improvements, and overhead administrative costs.
 - ◆ Achieve a Golf Course Operations Plan that will produce 55,000 rounds of golf in 2014.
 - ◆ Achieve a Golf League Program that will accommodate evening corporate leagues, couples leagues, juniors, seniors, men, and women's leagues.
 - ◆ Achieve a Customer Service Program that will receive a satisfactory or better rating of 90% based on customer service surveys.
 - ◆ Achieve a Pace of Play Program through education, monitoring, and marshalling that will result in 95% of all rounds played during peak times completed in less than 4 hours and 48 minutes.
 - ◆ Achieve a program for renting and scheduling the Highlands Room that will result in a minimum of 100 community meetings or events involving seminars, weddings, parties, golf leagues, golf tournaments, etc.
 - ◆ Achieve a Golf Pro Shop Sales Program that will result in \$200,000 in gross sales and shall be recognized as a top 100 pro shop by the PGA of America.
 - ◆ Achieve a Clubhouse Operating Program that will collect data to be used to market to our customers in conjunction with our Customer Service Program and Mass Communication Programs by means of our website, Facebook, Twitter, and email blasts. This Program produces greater customer loyalty, resulting in an increase in the number of patron members and rounds of golf played.
 - ◆ Maintain Audubon International Golf Course Certification, recognizing the golf course as environmentally beneficial to the community, thus adding to the quality of life of our citizens.
 - ◆ Achieve an Instruction Program that will introduce 500 new players to the game. Provide advanced lessons to 400 golfers who already play the game.
 - ◆ Achieve a Golf Course Maintenance Program that will provide high quality playing conditions for our customers, recognized in the top tier of well conditioned golf courses in the greater Kansas City metropolitan area.
 - ◆ Maintain a sufficient non-potable water sources throughout the golf course lakes and Tomahawk Creek to irrigate the golf course, Farmstead, and Soccer Complex. Manage these irrigation sources in conjunction with state of the art irrigation system to avoid having to purchase potable water.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the St. Andrews Golf Course include:

- *Operate and maintain 18 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ 53,995 rounds of golf were played in 2012.
 - ◆ 2,002 patron members in 2012.

- ◆ 90% of the rounds of golf played at the golf courses were completed in less than 4 hours and 48 minutes in 2012.
- ◆ Completed miscellaneous sodding and landscaping projects on the course.
- ◆ Performed bunker renovation.
- ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
- ◆ St. Andrews was recertified as an Audubon International Certified Golf Course in recognition of its environmental programs.
- ◆ Installed new roofs on the clubhouse, turf care center and pump station.
- ◆ Major tree pruning on all holes.

EXPENDITURES:

Golf Course Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,182,363	\$336,884	\$358,857
Commodities	624,614	209,546	207,202
Contractual	252,244	1,836,346	1,437,795
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,059,221</u>	<u>\$2,382,776</u>	<u>\$2,003,854</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget*</u>
Superintendent, Golf Course	0	1	1
Asst. Supt., Golf Course	0	1	1
Golf Course Attendant, Senior	0	1	1
Total Full-time Employees:	<u>0</u>	<u>3</u>	<u>3</u>
Part-Time			
Laborer, Golf Course	0.00	3.08	3.08
Total Part-time Employees:	<u>0.00</u>	<u>3.08</u>	<u>3.08</u>
TOTAL FTEs	<u>0.00</u>	<u>6.08</u>	<u>6.08</u>

* Beginning with the 2013 Budget, the Golf Course cost center was divided into three cost centers: Golf Course Administration, St. Andrew's Golf Course and Skyes/Lady Golf Course. Positions were transferred among the cost centers.

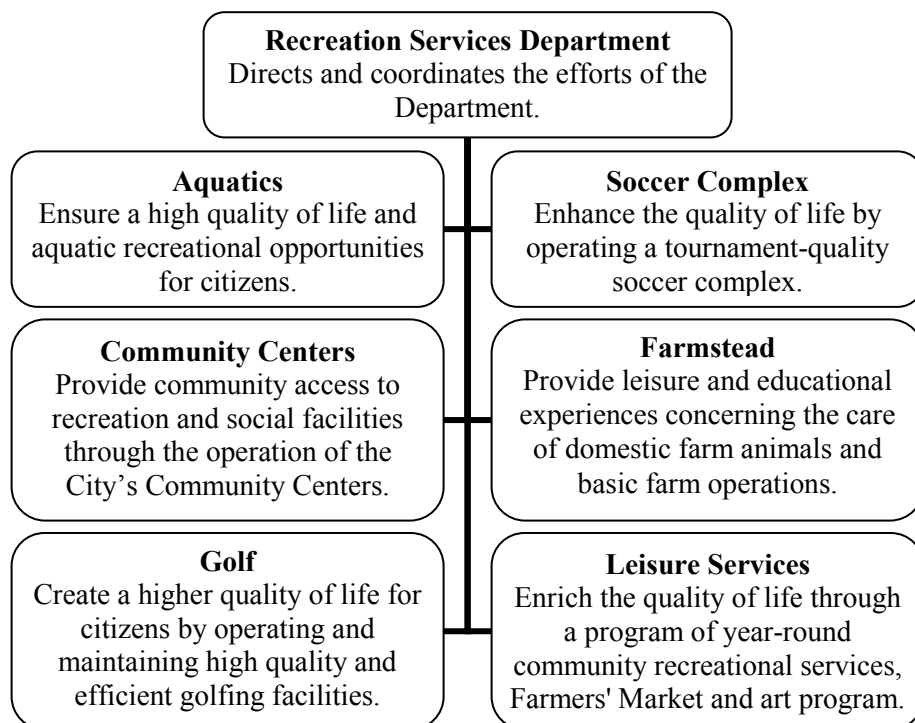
PROGRAM DESCRIPTION

The Sykes/Lady Overland Park division is responsible for operating and maintaining 36 holes of high-quality and efficient golfing facilities that ensure golfing opportunities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

The Sykes/Lady Overland Park Golf Courses are self-supporting, generating revenue to pay all budgeted operating costs, capital improvements, golf course debt retirement and administrative overhead each year while remaining fee-competitive with other public golf courses within the Kansas City Metropolitan Area.

The golf course consists of the original 18-hole layout established in 1970. A nine hole Par-3 course, which encompasses the 1st Tee Program of Greater Kansas City, was constructed in 1971 and a remote nine-hole addition was added in 1992, known as Westlinks Golf Course.

RECREATION SERVICES DEPARTMENT - ORGANIZATIONAL CHART



MISSION STATEMENT

To create a higher quality of life for citizens of Overland Park by:

- ❖ *Operating and maintaining 36 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

AGENCY LOCATOR

Community Development
 Recreation Services
Leisure Services
Community Centers
Golf Courses ⬅
Farmstead
Aquatics
Soccer Complex

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Golf Course Division in 2014.

- *Operate and maintain 36 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ Maintain a Fees and Charges Program that will support golf course operations, maintenance and improvements that will, with normal climatic conditions, provide high quality playing conditions.
 - ◆ Achieve a fees and charges program that will provide sufficient revenue to offset 100% of the budgeted operating cost, capital improvements, and overhead administrative costs.
 - ◆ Achieve a Golf Course Operations Plan that will produce 86,000 rounds of golf in 2014.
 - ◆ Achieve a Golf League Program that will accommodate evening corporate leagues, couples leagues, juniors, senior's, men's, and women's leagues.
 - ◆ Achieve a Customer Service Program that will receive a satisfactory or better rating of 90% based on customer service surveys.
 - ◆ Achieve a Pace of Play Program through education, monitoring, and marshalling that will result in 95% of all rounds played during peak times to be completed in less than 4 hours and 48 minutes.
 - ◆ Achieve a Golf Pro Shop Sales Program that will result in \$150,000 in gross sales and become recognized as a top 100 pro shop by the PGA of America.
 - ◆ Achieve a Clubhouse Operating Program that will collect data to be used to market to our customers in conjunction with our Customer Service Program and Mass Communication Programs by means of our website, Facebook, Twitter, and email blasts. This Program produces greater customer loyalty, thus resulting in an increase in the number of patron members and rounds of golf.
 - ◆ Maintain Audubon International Golf Course Certification, recognizing the golf course as environmentally beneficial to the community, adding to the quality of life of our citizens.
 - ◆ Achieve an Instruction Program that will introduce a minimum of 1,000 new players to the game. Provide advanced lessons to a minimum of 500 golfers who already play the game.
 - ◆ Achieve a Golf Course Maintenance Program that will provide high quality playing conditions for our customers, recognized in the top tier of well conditioned golf courses in the greater Kansas City metropolitan area.
 - ◆ Achieve an Indoor Driving Range Operation from November 1st through April 1st that will result in three demo days, a minimum of ten clinics, and \$10,000 in gross revenue.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Sykes/Lady Overland Park Golf Course include:

- *Operate and maintain 36 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ 69,493 rounds of golf were played in 2012.
 - ◆ 15,279 Par 3 rounds of golf were played in 2012.
 - ◆ 2,419 patron members in 2012.
 - ◆ Completed miscellaneous sodding and landscaping projects on the courses.
 - ◆ Continued bunker renovation.

City of Overland Park, Kansas Sykes/ Lady Overland Park Golf Course

- ◆ Major tree pruning on all holes.
- ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.
- ◆ Sykes/Lady Overland Park Golf Course became an Audubon International Certified Golf Course in recognition of its environmental programs.
- ◆ Maintain an Indoor Driving Range which included eight stations, a putting green and video golf lessons during the off-season.

EXPENDITURES:

Golf Course Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,170,658	\$500,339	\$521,565
Commodities	656,183	313,809	312,659
Contractual	327,379	1,780,996	1,806,318
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,154,220</u>	<u>\$2,595,144</u>	<u>\$2,640,542</u>

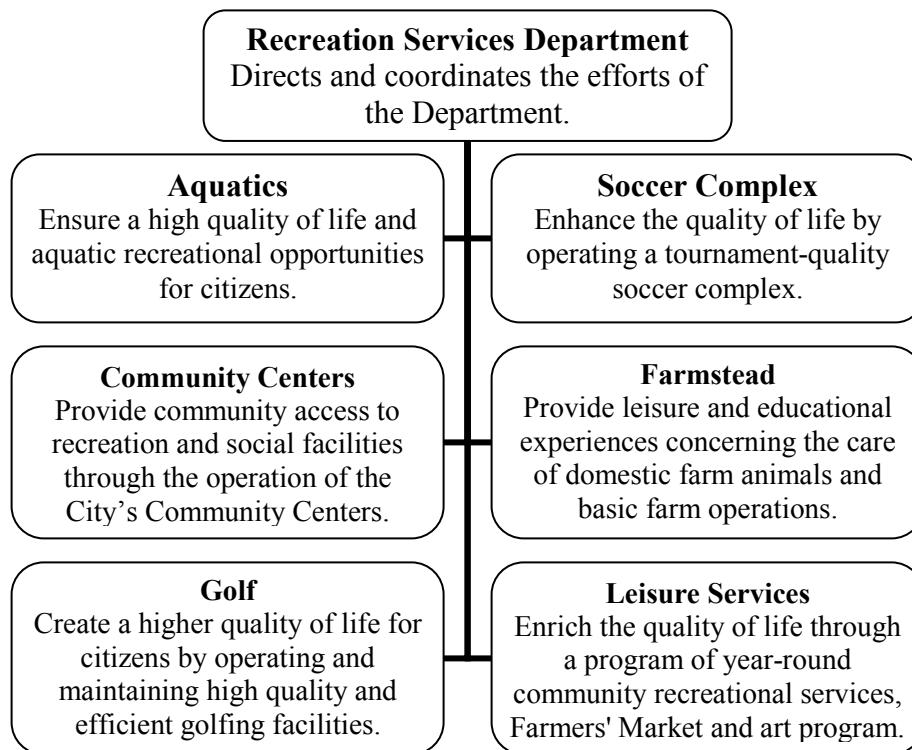
PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget*</u>
Superintendent, Golf Course	0	1	1
Asst. Supt., Golf Course	0	2	2
Golf Course Attendant, Senior	0	1	1
Golf Course Attendant II	0	1	1
Golf Course Attendant I	0	1	1
Total Full-time Employees:	<u>0</u>	<u>6</u>	<u>6</u>
Part-Time			
Laborer, Golf Course	0.00	4.62	4.62
Total Part-time Employees:	<u>0.00</u>	<u>4.62</u>	<u>4.62</u>
TOTAL FTEs	<u>0.00</u>	<u>10.62</u>	<u>10.62</u>

* Beginning with the 2013 Budget, the Golf Course cost center was divided into three cost centers: Golf Course Administration, St. Andrew's Golf Course and Skyes/Lady Golf Course. Positions were transferred among the cost centers.

PROGRAM DESCRIPTION

The Aquatics Division is responsible for operating and maintaining the City's seven pools. Young's, Roe, Bluejacket, Stonegate, Marty, Tomahawk Ridge and Matt Ross swimming pools are operating and maintained in a manner which ensures high-quality aquatic recreational opportunities and contributes to a high quality of life for the citizens of Overland Park.

RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART

MISSION STATEMENT

To ensure a high quality of life for citizens and aquatic recreational opportunities by:

- ❖ *Safely and efficiently operating and maintaining the City's swimming pools.*

AGENCY LOCATOR

Community Development
Recreation Services
Leisure Services
Community Centers
Golf
Farmstead
Aquatics ◀
Soccer Complex

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Aquatics Division in 2014.

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
 - ◆ No serious injuries or incidents to the patrons or employees.
 - ◆ Increase registration and revenue from swimming lessons by 1%.
 - ◆ Score with passing marks on all Starguard audits.
 - ◆ Receive an overall public satisfaction rating of 95% on surveys.
 - ◆ Increase the return rate of employees over 2013.
 - ◆ Increase our environmentally-friendly approach to operations.
 - ◆ Successful operation of indoor facility at the Matt Ross Community Center.
 - ◆ Special event operations at Matt Ross Community Center and outdoor pools.
 - ◆ Continue success of employee recognition program.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Aquatics Division include:

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
 - ◆ No serious injuries to patrons or employees during the 2012 season.
 - ◆ Improved general appearance of staff and facilities by improving facility appearance, providing new equipment, and updating policies and manuals.
 - ◆ Increased employee ownership of programs and facilities by rewarding great service and work.
 - ◆ Obtained public survey satisfaction rating of 98%.
 - ◆ Met or exceeded expectations of Starguard audits on two seasonal reviews.
 - ◆ Continued successful operation of indoor swimming lesson program.
 - ◆ Began private and semi-private lessons at Matt Ross and outdoor grossing over \$24,000.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of pool customers rating the following as good or very good:			
· Cleanliness and condition of pool facility	98%	98%	98%
· Staff friendliness and performance	99%	99%	98%
Percent of participating parents rating the following swim lesson elements as good or very good:			
· Child learned intended skills	97%	97%	97%
· Instructor was prepared each day	99%	99%	98%
· Child enjoyed the class	99%	98%	98%
· Class challenged child	97%	99%	98%
· Would recommend program to friend	99%	97%	97%

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFICIENCY / WORKLOAD MEASURES			
Cost to City per participant:			
·Swimming lessons (profit)	\$7.54	\$7.50	\$7.25
·Recreational Swimmers (subsidy)	\$3.02	\$3.50	\$3.00
Percent of operating costs recovered:	62%	58%	62%
Number of program participants:			
·Recreational swimmers	173,881	134,435	175,000
·Swim instruction	2,543	2,490	2,500
Number of pool memberships:	3,759	3,224	3,800
Number of daily fee pool admissions:	55,743	40,269	58,000
Total revenue generated:	\$811,285	\$748,892	\$850,000
Total pool operating expenditures:	\$1,318,068	\$1,330,000	\$1,330,000

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$896,925	\$906,213	\$925,533
Commodities	177,615	193,685	190,200
Contractual	244,754	244,860	248,675
Capital Outlay	327	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,319,621</u></u>	<u><u>\$1,344,758</u></u>	<u><u>\$1,364,408</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Aquatics Supervisor	1	1	1
Total Full-time Employees:	1	1	1
Part-Time			
Administrative Clerk	0.72	0.72	0.72
Head Swim Coach	0.12	0.12	0.12
Head Dive Coach	0.10	0.07	0.07
Assistant Swim Coach	0.10	0.11	0.11
Assistant Dive Coach	0.06	0.05	0.05
Laborer, Aquatics	0.00	0.00	0.00
Lifeguard I	7.69	8.41	8.41
Lifeguard II	6.73	5.77	5.77
Lifeguard III	6.25	7.21	7.21
Lifeguard, Senior	3.61	3.37	3.37
Lifeguard Manager	0.38	0.77	0.77
Swim Lesson Manager	0.38	0.38	0.38
Pool Cashier	6.49	5.16	5.16
Pool Manager	1.92	2.26	2.26
Pool Manager, Senior	0.72	0.87	0.87
Total Part-time Employees:	35.27	35.27	35.27
TOTAL FTEs	36.27	36.27	36.27

PROGRAM DESCRIPTION

The Overland Park Soccer Complex, located at 135th and Switzer, serves local soccer teams and host local, regional and national tournaments.

The facility includes:

- Twelve tournament quality fields;
- Lighted fields for night use;
- A multi-purpose building, complete with staff, tournament and first-aid offices, locker rooms, and a 100-person meeting room;
- Three concession areas;
- Two playgrounds;
- Tennis courts, basketball courts and skate park, and
- Parking facilities for soccer and the Deanna Rose Children's Farmstead.

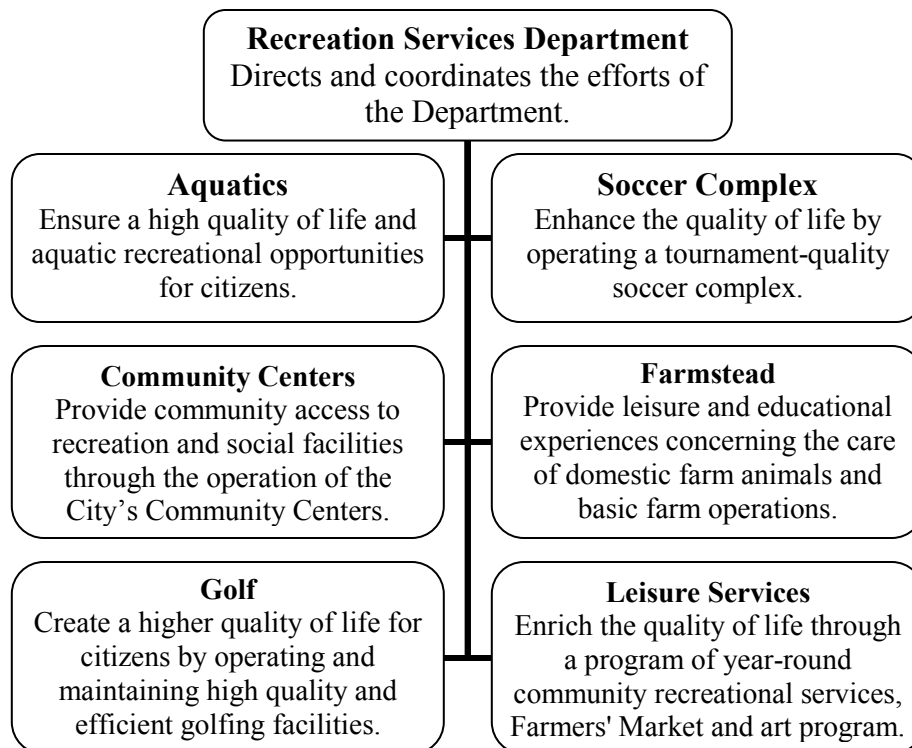
An enterprise operation, the Complex generates revenue to support all budgeted operations and maintenance expenditures.

MISSION STATEMENT

To contribute to a high quality of life for citizens, promote tourism and provide recreational opportunities by :

- ❖ *Operating a tournament-quality soccer complex.*

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

**Community
Development**

Recreation Services
 Leisure Services
 Community Centers
 Golf
 Farmstead
 Aquatics
 Soccer Complex ←

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Soccer Complex Division in 2014.

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
 - ◆ Continue to develop and expand partnerships with local, regional and national soccer organizations.
 - ◆ Formalize partnership with Heartland Soccer Association and Sporting KC sales groups to assist with sponsorship sales, including development of new programs and partnerships that maximize sponsorship revenue.
 - ◆ Continue to work towards developing partnerships with local colleges and conferences to secure games, conference tournaments and national championships.
 - ◆ Continue to explore opportunities to host other sports (i.e. lacrosse, rugby, Ultimate Frisbee, etc.) tournaments and/or games.
 - ◆ Continue to maximize weekday and weekend hours through practices, camps/clinics, league games and tournaments. Specifically ways to fill the later (post 9 p.m.) time slots.
 - ◆ Continue to assess and refine processes and procedures associated with field maintenance, equipment set-up, scheduling/permitting procedures, field reservation/allocation procedures, etc.
 - ◆ Continue to assess long term field viability, including yearly maintenance (i.e. additional rubber).
 - ◆ Continue to work with the Convention and Visitor's Bureau (CVB) to ensure room night/visitor night objectives and goals are met.
 - ◆ Continue to market complex to local, regional and national tournaments for 2014 and beyond.
 - ◆ Continue to evaluate and refine food and beverage operation that increases profits and decreases percentage of labor/COG vs. revenue.
 - ◆ Fill any unscheduled weekends.
 - ◆ Complete line repair installation.
 - ◆ Increase social media presence through Facebook, Twitter, etc and specifically the development of a Soccer Complex web page.
 - ◆ Continue to evaluate staffing to determine, when a full time position becomes available, how it will be filled.
 - ◆ Continue to evaluate internal food service to find synergies with the Farmstead, golf courses, pools, etc. which lower cost of goods sold and labor, and maximize purchase power.
 - ◆ Renew Pepsi sponsorship.
 - ◆ Complete design and printing of complex brochure.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Soccer Complex Division include:

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
 - ◆ Successfully hosted Kansas State Cup, US Adult Regional and USYSA Region II President's Cup.
 - ◆ Continued to assist local, state, regional and national soccer organizations with production of tournaments.
 - ◆ Secured commitment from US Youth Soccer to host 2013 USYSA National Championships, 2013 Region II President's Cup and 2015 President's Cup Nationals.
 - ◆ Secured commitment to host 2013 USASA women's nationals and men's regional event.

- ◆ Filled over 80% of weekday field availability and 100% of weekend availability during 2012 season (March-June, August-November).
- ◆ Increased field rental revenue \$47,688 (6% year over year).
- ◆ Secured agreements to host 20 tournaments conducted by local, regional and national organizations.
- ◆ Increased overall concession revenue to \$360,554 (\$59,705, 19.8% year over year), concession profit to \$80,606 (22% for 2012) and concession profit \$16,560 year over year (or 26%).
- ◆ Completed cost analysis for fee increase and impact on future field replacement.
- ◆ Assumed responsibility for sponsorship sales. Maintained existing commitments (\$70,000 from Pespi, St. Joseph Hospital) and secured an additional \$4,750 in cash commitments via Shield Sponsorships.
- ◆ Worked closely with the city's Golf, Recreation Services, Facilities and Public Works divisions to identify operational issues (i.e., irrigation, grounds maintenance, etc.) and implement procedures to address in the future.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
EFFECTIVENESS MEASURES			
Percent of Soccer Complex participants rating the following as good or very good:			
·Overall Complex Rating	100%	98%	95%
·Rate Affordability	100%	98%	95%
Overall Field Utilization:	88%	94%	85%
Rate of program cost recovery:			
·Practice Rentals	26%	25%	28%
·League Rentals	16%	25%	20%
·Tournament Rentals	46%	45%	40%
·Concessions	141%	110%	107%
EFFICIENCY / WORKLOAD MEASURES			
Number of visitations at Soccer Complex:			
·Practice	120,500	115,000	120,000
·Camps	2,931	2,600	2,750
·Leagues	554,160	520,000	530,000
·Tournament	31,644	250,000	375,000

EXPENDITURES:

Soccer Operations Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$473,568	\$475,457	\$492,485
Commodities	245,553	175,250	195,000
Contractual	363,556	384,468	368,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,082,677</u>	<u>\$1,035,175</u>	<u>\$1,055,485</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Soccer Complex Manager	1	1	1
Soccer Complex Supervisor	1	1	1
Total Full-time Employees:	<u>2</u>	<u>2</u>	<u>2</u>
Part-Time			
Concession Operations Supervisor	0.77	0.77	0.77
Asst. Supv., Concession Operations	0.72	1.35	1.25
Concession Attendant	2.74	2.74	2.74
Asst. Supv., Soccer Complex Operations	2.40	2.40	2.79
Soccer Complex Operations Attendant	1.44	1.44	1.44
Laborer	1.20	0.66	0.00
Total Part-time Employees:	<u>9.27</u>	<u>9.36</u>	<u>8.99</u>
TOTAL FTEs	<u>11.27</u>	<u>11.36</u>	<u>10.99</u>

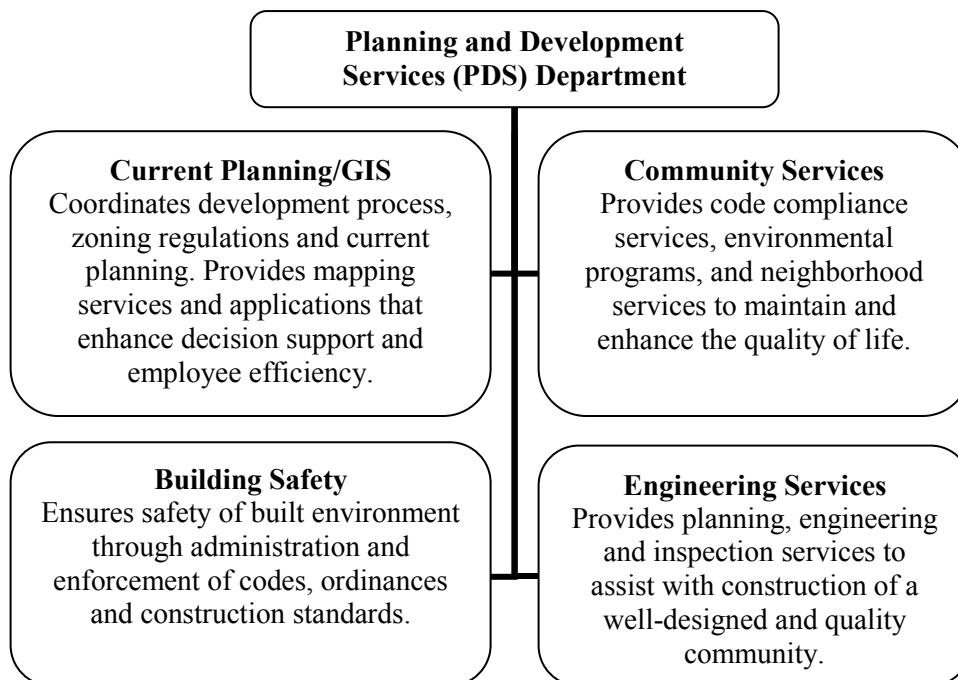
PROGRAM DESCRIPTION

The Planning and Development Services Department is a partner in planning, developing, enhancing and sustaining our community. Department administration, zoning regulation and compliance, current planning, and Geographic Information System (GIS) support are all services provided by the Planning and Development Services Department.

Zoning regulation and compliance helps maintain a high quality of life and high property values for the citizens of Overland Park by insuring compliance with all development and zoning regulations. Current planning is responsible for expeditiously reviewing and responding to all inquiries, applications and studies dealing with current planning, zoning, and land development to achieve a well-designed, quality community in accordance with adopted codes, ordinances, resolutions and policies. GIS provides support to citizens and city employees with mapping services and applications to improve information access.

These programs strive to ensure that all resources of the community are preserved, developed and managed consistently in accordance with city policies to promote the highest quality of life for present and future citizens.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To maintain an attractive, safe and functional built environment, maintain quality neighborhoods, ensure development meets the standards set by policy makers, protect and enhance health and environment by:

- ❖ *Providing administrative support to all aspects of the development process,*
- ❖ *Promoting community building activities,*
- ❖ *Reviewing development proposals for compliance in a fair and consistent manner,*
- ❖ *Educating and enforcing zoning and property maintenance ordinances, and*
- ❖ *Providing GIS support to citizens and city employees to improve information access.*

AGENCY LOCATOR

Community Development
Planning and Development Services
Current Planning/GIS ←
Community Services
Building Safety
Engineering Services

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Planning and Development Services Department in 2014:

- *Promoting community building activities:*
 - ◆ Provide continued support for the implementation of the Vision Metcalf goals:
 - Work with the Downtown Overland Park Partnership and the Business Improvement District Advisory Board to refocus their efforts in a way that fosters redevelopment activity in the downtown area.
 - Work with Mid-American Regional Council (MARC) and the Creating Sustainable Places initiative to identify needed improvements and build support for those improvements that would enhance the multi-modal transportation capabilities of the Metcalf corridor.
 - Investigate best practices in redevelopment in other similarly sized cities for relevancy to Overland Park.
- *Providing GIS support to citizens and city employees to improve information access:*
 - ◆ Implement GIS technology on mobile devices and expand its presence on the city's website to improve our citizen's access to information and promote transparency in city government:
 - Expand the scope and usefulness of the neighborhood indicators data so neighborhood leaders have useful measures for changes in the health of their areas.
 - Expand the range of information that can be visualized and analyzed in map form by adding more themes to the existing Map Viewer application and by building new mapping applications that illustrate more of what Overland Park can offer.
 - Make information more readily available to our citizens by building GIS applications that are specifically intended for mobile devices such as tablets and smart phones.
 - ◆ Expand the use of GIS technology as a productivity enhancement tool for city employees:
 - Develop an application to visualize and analyze crime reports and police calls-for-service so the Police Department can be more efficient in deploying their resources and more responsive in recognizing community trends.
 - Develop mobile GIS tools aimed at making field inspection staff more productive and more informed.
 - Upgrade the city's GIS infrastructure to the most recent software and hardware standards so GIS users get faster response times.
- *Providing administrative support to all aspects of the development process:*
 - ◆ Integrate the Comprehensive Planning function into the Current Planning division.
 - Initiate discussions about the scheduling of the Comprehensive Plan.
 - Update the Annual Development Report to highlight demographic and development information of importance to community stakeholders and to identify key trends impacting the future of the community.
 - Manage the Park Master Plan process in conjunction with the Parks Department for adoption in 2013.
 - ◆ Initiate an update of the Unified Development Ordinance.
 - Identify a consultant to serve as part of the team updating the code.
 - Complete a technical analysis of the existing code.
 - Begin drafting the update to eliminate inconsistencies, update formatting, address new trends, update identified code sections and enhance web accessibility for completion end 2014/beginning 2015.
 - ◆ Direct and manage the City's development review process.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Current Planning and GIS Services Division include:

- *Providing GIS support to citizens and city employees to improve information access:*
 - ◆ Developed and tested a smartphone based application that maps and describes the main attractions at the Arboretum and allows GPS-enabled phones to display the user's location.
 - ◆ Rewrote and enhanced in-house applications used for assigning addresses and tagging parcels of land with specific attributes that will be important during future development requests.
 - ◆ Upgraded both the software and hardware platforms that support GIS users to improve response time and add new capabilities.
 - ◆ Mapped the locations of all city-approved special taxation districts such as tax-increment financing districts (TIFs), community improvement districts (CIDs) and transportation development districts (TDDs).
- *Promoting community building activities:*
 - ◆ Visited the cities of Carmel, IN; Culver City, CA and Ventura, CA to learn about redevelopment efforts in those communities.
 - ◆ Updated the 2012 Annual Development Report to highlight demographic and development information of importance to community stakeholders and to identify key trends impacting the future of the community.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
WORKLOAD MEASURES			
Number of Planning applications filed	372	327	340
Number of reviews conducted	494	375	390

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,587,596	\$1,679,023	\$1,758,969
Commodities	25,894	46,030	36,250
Contractual	465,633	213,280	209,404
Capital Outlay	2,034	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$2,081,157</u></u>	<u><u>\$1,938,333</u></u>	<u><u>\$2,004,623</u></u>

Business Improvement District	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	105,310	110,000	110,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$105,310</u>	<u>\$110,000</u>	<u>\$110,000</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Planning & Development Services Director	1	1	1
Current Planning Manager	1	1	1
GIS & Support Services Manager	1	1	1
Planner, Senior	3	4	2
Transportation Planner, Senior	0	0	1
Planner	1	0	0
Planner I	0	0	1
Planner, Assistant	1	1	1
Management Assistant	1	1	1
GIS Analyst	3	3	3
GIS Associate	1	1	1
Senior Engineering Technician	1	1	1
Customer Service Representative, Senior	1	1	1
Staff Assistant	0	0	1
Administrative Assistant	2	2	1
Total Full-time Employees:	<u>17</u>	<u>17</u>	<u>17</u>
Part-Time			
GIS Analyst	0.65	0.65	0.65
Program Coordinator	0.00	0.00	0.50
Total Part-time Employees:	<u>0.65</u>	<u>0.65</u>	<u>1.15</u>
TOTAL FTEs	<u>17.65</u>	<u>17.65</u>	<u>18.15</u>

PROGRAM DESCRIPTION

The Community Services Division is part of the Planning and Development Services Department, and has the responsibility for code compliance programs, environmental programs, neighborhood support programs, the Community Development Block Grant (CDBG) Program and housing support programs. The Community Services Division has three sections: Code Compliance, Neighborhood Services, and Support Services. The Support Services Section provides administrative support services to the other two sections.

The Code Compliance Section provides extensive code compliance services in several areas including property maintenance, zoning compliance, nuisance abatement, food service inspection and licensing, pool and spa permitting as well as follow-up on health-related complaints, solid waste collection truck inspection and permitting, and rental property registration.

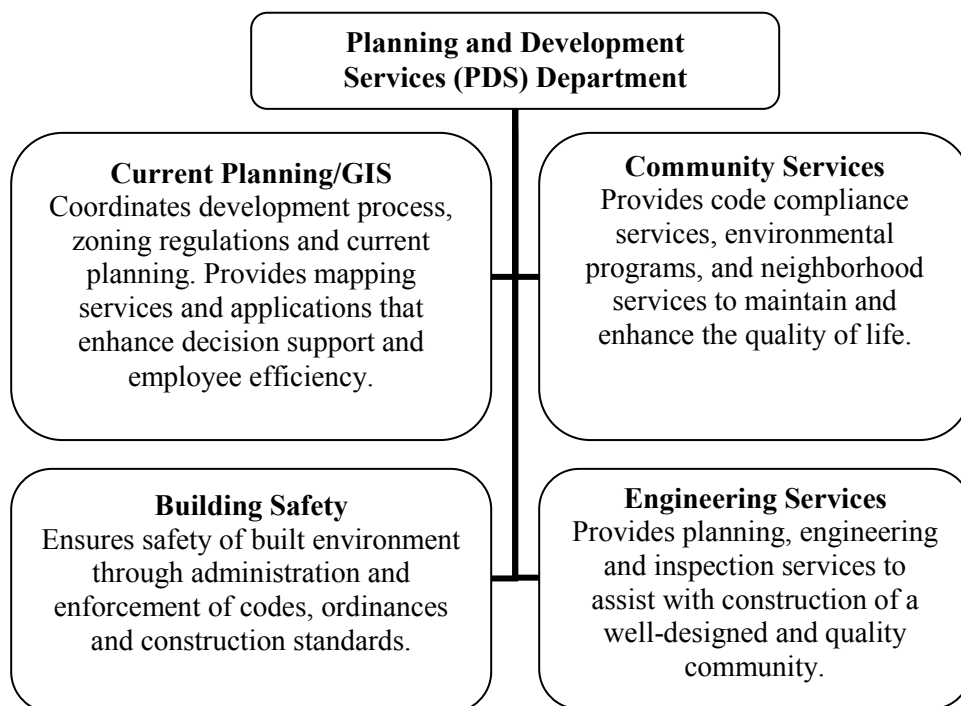
The Neighborhood Services Section supports the following programs and services: Neighborhood Conservation Program, the Community Development Block Grant Program and other housing-related programs. This section also supports various environmental programs including drop-off recycling center operations, regulation oversight of solid waste haulers, citizen education on environmental matters, electronic and other recycling events, and coordination of an annual citywide cleanup of streamways.

MISSION STATEMENT

To maintain a high quality of life, quality neighborhoods, promote sustainable development, and enhance the environment by:

- ❖ *Educate the public about and enforce community standards,*
- ❖ *Provide activities to promote environmental awareness and create a sustainable community, and*
- ❖ *Provide activities and support to neighborhoods.*

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

Community Development
Planning and
Development Services
Current Planning/GIS
Community Services ←
Building Safety
Engineering Services

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Community Services Division in 2014:

- *Educate the public about and enforce community standards:*
 - ◆ Continue refinement of the risk-based inspection program for food service establishments.
 - ◆ Continue to coordinate the City's inspection program with the State's (KDA) inspection program of food service establishments in Overland Park.
 - ◆ Continue to update and restructure sections of the Municipal Code dealing with property maintenance code enforcement so the regulations become more uniform in structure, easier to understand for citizens and practical to enforce.
 - ◆ Continue the enforcement of all property maintenance and zoning code responsibilities assigned to Community Services.
 - ◆ Continue the annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
 - ◆ Complete the update and restructure of Section 7.22 Vehicle Use, Parking and Storage.
- *Provide activities to promote environmental awareness and create a sustainable community:*
 - ◆ Continue to educate the public on environmental issues especially regarding the changes that took effect January 1, 2012 dealing with solid waste disposal, and disposal of yardwaste and recycling materials. This will also include educating the public of the other choices available such as mulching and composting at home or the use of other available composting services.
 - ◆ Continue to partner with other Johnson County communities to conduct recycling events that offer the ability of citizens to recycle electronics, shred documents, and other recycling services.
 - ◆ Conduct a citywide cleanup of streamways using extensive volunteer participation.
 - ◆ Continue to work with other communities in northeast Johnson County to further evaluate the need for developing a drop-off recycling center (either temporary or permanent) that is easily accessible to citizens in the northern part of the City and other northeast Johnson County communities which would be of comparable capacity to the drop-off recycling center at 119th Street and Hardy.
 - ◆ Complete the annual large-item trash pickup for approximately half of the City.
- *Provide activities and support to neighborhoods:*
 - ◆ Continue to support the Neighborhood Conservation Program (NCP) including the work of the NCP Executive Committee. Review and provide recommendations to modify and enhance the City's NCP.
 - ◆ Continue to refine and implement elements of the Enhanced Strategies for Neighborhoods, including working with selected neighborhoods to implement several of these strategies.
 - ◆ Continue to update and expand the set of neighborhood indicators which are used to assess the state of the City's neighborhoods, particularly those involved in the NCP.
 - ◆ Continue to offer the Neighborhood Grant Program that supports eligible community building activities and projects proposed by selected neighborhood organizations actively participating in the NCP.
 - ◆ Continue to manage the Community Development Block Grant Program and other housing programs.
 - ◆ Continue to offer the Citizens Leadership Academy for training neighborhood leaders about city government and operations to help them become more effective in dealing with the city on neighborhood issues and concerns.

- *Participate in the direction and managing of the City's long-range planning process:*
 - ◆ Assist in the completion of the 2014 update to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
 - ◆ Assist in the completion of the 2014 update to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the status of the existing and planned network of highways, thoroughfares, and collector streets.
 - ◆ Continue to coordinate the implementation and update of the Greenway Linkages Plans and Bike Route Plan.
 - ◆ Continue to work with MARC and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
 - ◆ Continued to work with the Mid-America Regional Council (MARC) and representatives of other jurisdictions in preparation of new long-range forecasts of population, households, and employment for future land use and transportation planning at the state, region, county, and city levels.
 - ◆ Complete the development of new population estimates by ward and precinct and prepare City Council Ward redistricting options for consideration by City Council in 2014.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Community Services Division include:

- *Educate the public about and enforce community standards:*
 - ◆ Developed and implemented a risk-based inspection program for food service establishments.
 - ◆ Implemented a Failed Inspection Fee program for the inspection of all public and semi-public pools and spas in the city.
 - ◆ Maintained an on-going relationship for shared training and emergency response coordination with the Kansas Department of Agriculture (KDA).
 - ◆ Coordinated the City's inspection program with KDA's inspection program of food service establishments in Overland Park.
 - ◆ Adopted the 2009 Food and Drug Administration (FDA) Food Code in conjunction with the KDA adoption of the 2009 FDA Food Code.
 - ◆ Considered the update and restructure of other selected sections of the Municipal Code dealing with property maintenance code enforcement so the regulations become more uniform in structure, easier to understand for citizens and practical to enforce.
 - ◆ Continued the enforcement of all property maintenance and zoning code responsibilities assigned to Community Services.
 - ◆ Continued the annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
- *Provide activities to promote environmental awareness and create a sustainable community:*
 - ◆ In coordination with other Johnson County communities, conducted the 2012 and 2013 recycling extravaganzas, which included offering electronic recycling, paper shredding, and recycling of several other types of materials.
 - ◆ For both 2012 and 2013, conducted a citywide volunteer streamway clean-up program using 800-900 volunteers each year.
 - ◆ Continued to operate the drop-off recycling center located at 119th Street and Hardy including the use of a part-time Community Services staff member and members from Parks Services, Public Works and volunteers.
 - ◆ Conducted large-item pickups (alternate years) for residents east and west of Antioch Road.

- ◆ Completed the work of the Solid Waste Management Task Force that recommended a management plan addressing how solid waste, curbside recycling, yard waste, and large-item disposal would be handled within the City and what changes should be made to the current drop-off recycling program. This plan was in agreement with the county's adopted Solid Waste Management Plan.
- *Provide activities and support to neighborhoods:*
 - ◆ Administered the Community Development Block Grant (CDBG) and the other housing programs offered by the City to assist low and moderate income citizens and neighborhoods.
 - ◆ Through the Neighborhood Conservation Program (NCP), provided support to residents in more than 30 older neighborhoods to set up and run voluntary neighborhood organizations.
 - ◆ Assisted in the restructuring and enhancement of the NCP.
 - ◆ Supported the work of the NCP Executive Committee, which represents the leadership of the voluntary neighborhood organizations participating in the NCP.
 - ◆ Updated and expanded the set of Neighborhood Indicators to gain a better understanding why neighborhoods decline and track the effectiveness of measures taken to intercede on behalf of distressed neighborhoods, particularly those in the NCP.
 - ◆ Updated the citizen information guide that explains the City's development process and how citizens and neighborhoods can be involved in the process.
 - ◆ Implemented elements of the Enhanced Strategies for Neighborhoods, including work with a pilot neighborhood (Timberland Creek).
 - ◆ Assisted the Elmhurst Neighborhood in setting up and running a voluntary neighborhood organization.
 - ◆ Offered for both 2012 and 2013 the Neighborhood Grant Program to assist selected neighborhoods to partially fund various neighborhood activities and projects.
 - ◆ Developed and implemented a Citizens Leadership Academy for training neighborhood leaders about city government and operations to help them become more effective in dealing with the City on neighborhood issues and concerns.
- *Participate in the direction and managing of the City's long-range planning process:*
 - ◆ Continued to coordinate process changes with the Manager, Current Planning for the transfer of the majority of long-range planning responsibilities to Current Planning.
 - ◆ Continued to coordinate the implementation and update of the Greenway Linkages Plans and Bike Route Plan.
 - ◆ Assisted in the completion of the 2013 update to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
 - ◆ Assisted in the completion of the 2013 update to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the status of the existing and planned network of highways, thoroughfares, and collector streets.
 - ◆ Continued to work with the Mid-America Regional Council (MARC) and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
 - ◆ Continued to work with the MARC and representatives of other jurisdictions in the preparation of new long-range forecasts of population, households, and employment for future land use and transportation planning at the state, region, county, and city levels.
 - ◆ Assisted in the completion of the 2013 Existing Land Use Survey and Map.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
WORKLOAD MEASURES			
Number of neighborhood organizations supported:	21	24	24
Number of NCP households served by groups:	13,475	10,645	10,645
Total number of food service related inspections performed:	1,744	825	850
Number of code enforcement inspections performed:	11,179	11,000	11,500

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,379,855	\$1,494,162	\$1,432,902
Commodities	59,136	66,550	56,700
Contractual	370,485	447,849	458,284
Capital Outlay	0	0	17,800
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,809,476</u></u>	<u><u>\$2,008,561</u></u>	<u><u>\$1,965,686</u></u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Mgr, Community Plng & Svcs	1	1	1
Section Mgr, Neighborhood Svcs	1	1	1
Supervisor, Code Compliance	1	1	1
Planner, Senior (Long Range)	1	0	0
Planner, Neighborhood	0	0	0
Neighborhood Program Coordinator	1	1	1
Environmental Programs Coordinator	1	1	1
Grant Program Coordinator*	1	1	1
Code Compliance Officer, Sr.	0	1	2
Code Compliance Officer II	2	1	0
Code Compliance Officer I	6	6	6
Supv, Administrative Support	1	1	1
Customer Service Rep., Sr.	3	3	3
Total Full-time Employees:	<u>19</u>	<u>18</u>	<u>18</u>
Part-Time			
Customer Service Clerk	0.50	0.50	1.00
Code Compliance Officer	0.20	0.20	0.20
Recycling Attendant	0.50	0.50	0.50
Total Part-time Employees:	<u>1.20</u>	<u>1.20</u>	<u>1.70</u>
TOTAL FTEs	<u>20.20</u>	<u>19.20</u>	<u>19.70</u>

* Grant Program Coordinator is funded through the Community Development Block Grant (CDBG)

PROGRAM DESCRIPTION

The Building Safety Division of the Planning and Development Services Department ensures public safety, welfare and trust relating to the built environment within the City of Overland Park through the administration and regulation of construction safety codes, ordinances and construction standards.

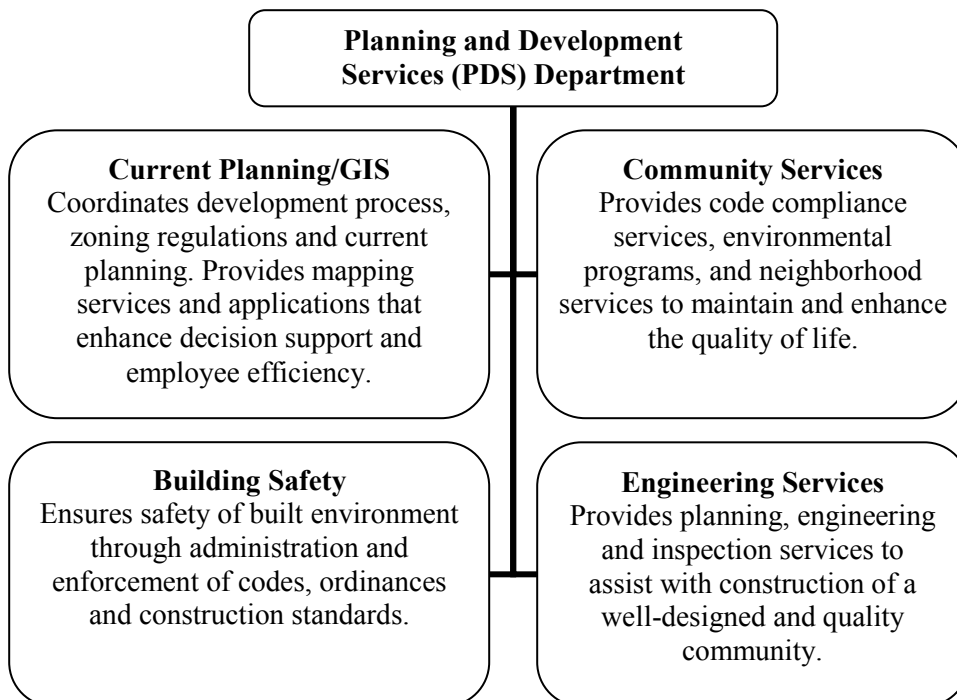
Primary functions of this division include plan review, inspections and permit services. Additional support programs: emergency response including damage assessment, plan development for timely recovery and mitigation efforts; and code development, which involves participation in national events dealing with the creation of regulatory codes for adoption, research and development of new requirements, training and certification of technical staff, research of alternative methods and materials and providing staff support to elected and appointed officials.

MISSION STATEMENT

To ensure public safety and a high level of code compliance by:

- ❖ *Administering and enforcing codes, ordinances and construction standards,*
- ❖ *Fair and consistent application of code and*
- ❖ *Emphasizing quality service delivery and response.*

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

Community Development
Planning and
Development Services
Current Planning/GIS
Community Services
Building Safety ←
Engineering Services

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Building Safety Division in 2014:

- *Administer and enforce codes, ordinances and construction standards:*
 - ◆ Successfully meet established benchmarks related to performance measurements for plan review, inspections, building permit issuance.
 - ◆ Continue to enhance administrative tracking system for elevator, product tank, and internal property maintenance programs.
 - ◆ Enhance ability to respond to service requests related to interior property maintenance efforts. Evaluate current property maintenance response and delivery. Improvements made based on available resources.
 - ◆ Provide training and education to staff related to the 2012 International Codes.
 - ◆ Increase and manage fees to obtain a cost recovery rate as directed by City Council for services in order to maintain current trends. Report status of efforts related to fees to the Community Development Committee.
 - ◆ Initiate research and evaluation of programs for the purpose of including sustainable design and environmental oversight in accordance with adopted regulations and national trends.
 - ◆ Continue to participate in national activities related to code development, national policy and administration.
 - ◆ Continue to participate in the Department's on-going compliance with the National Pollutant Discharge Elimination System (NPDES) Permit and EPA's rules and regulations regarding erosion and sediment control and post treatment of stormwater.
 - ◆ The Building Safety Division will continue to emphasize a project management style of service delivery with program adjustments as needed based on service delivery needs and work load.
 - ◆ Work collaboratively with other divisions within the Department to develop and enhance rental inspection program.
 - ◆ Implement goals and objectives of departmental strategic plan.
- *Emergency preparedness and response:*
 - ◆ Participate in the City's Emergency Management Committee.
 - ◆ Participate in the Kansas Disaster Rapid Assessment Program as requested.
 - ◆ Develop and maintain Overland Park's mitigation data plan and subsequent action plans as approved by the State of Kansas and Overland Park's Governing Body.
 - ◆ Take the lead in pursuing funding for action plans that are directly related to Planning and Development services, i.e. electronic plan review.
 - ◆ Develop, maintain and provide oversight to the departmental standard operating procedure for emergency response expectations.
 - ◆ Provide training to departmental staff to assure readiness and understanding of the City's Emergency Operations Plan and Departmental Standard Operating Procedure (SOP).
- *Community Outreach Efforts:*
 - ◆ Sponsor activities related to National Building Safety Week.
 - ◆ Enhance public education related to building safety requirements and concepts.
- *Emphasize quality service delivery and response:*
 - ◆ Continue to pursue delivery of services utilizing technology, such as electronic plan review and additional permits that can be obtained on line.
 - Pursue creative avenues to secure funding for electronic plans technology.

- Evaluate various software and hardware packages that could be used to conduct electronic plan review.
- ◆ Maintain Building Safety website with current accurate information related to Building Safety.
- ◆ Participate in the City's citizen response system, "OPCares."

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Building Safety Division include:

- *Administer and enforce codes, ordinances and standards:*
 - ◆ Issued 3,662 building permits in 2012 which indicated a 2.3% increase in activity over 2011. These permits included 3,580,103 square feet of new construction in 2012 which was an increase of 33% over 2011 levels.
 - ◆ Conducted 20,327 inspections in 2012 which is an increase of 22%.
 - ◆ Conducted 2,280 plan reviews in 2012 which is an increase of 17%.
 - ◆ Conducted 1,718 property maintenance inspections which is an increase of 3%. Received 296 new cases while closing 250 of these cases.
 - ◆ Continued enhancements to our erosion and sediment control by making revisions to the enforcement program and creating programs to track activity.
 - ◆ Building Safety staff participated in the Johnson County Contractor Licensing Training Program.
 - ◆ Conducted 54 pre-construction permit meetings between contractors, owners, architects and staff members to facilitate mutual understanding of code requirements, conditions, inspections, etc.
 - ◆ Issued 567 sign permits, conducted 567 sign plan reviews and conducted 567 inspections of signs.
- *Fair and consistent application of code:*
 - ◆ Completed the process to adopt the 2012 editions of the International Codes. The codes were implemented for enforcement October 1, 2012.
 - ◆ Conducted training of staff on the 2012 International Codes.
 - ◆ Staff coordinated adoption of the 2012 International Codes with other local jurisdictions, i.e., Kansas City Missouri and all Johnson County jurisdictions in order to provide consistency between jurisdictions on adoptions and enforcement.
 - ◆ Increased oversight of energy code requirements by adding additional expectations to already existing inspections and plan review activities.
 - ◆ Staff participated in the national code development process.
- *Emphasize quality service delivery and response:*
 - ◆ Maintained and updated the Building Safety Division's pages for the City's website.
 - ◆ Participated in on-going strategic planning efforts of the department.
 - ◆ Participated in the creation and completion of the departmental strategic plan.
- *Emergency Preparedness and Response:*
 - ◆ Continued certification and participation in the Kansas Disaster Rapid Damage Assessment Program.
 - ◆ Completed departmental operating procedure for emergency response.
 - ◆ Coordinated and participated in Command and Control Center mock exercise.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
WORKLOAD MEASURES			
Number of permits issued per FTE:	134	138	120
Number of construction plans reviewed:	3,695	4,000	3,000
Number of construction permits issued:	3,751	3,865	3,500

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$1,859,617	\$1,926,621	\$2,049,180
Commodities	39,262	64,750	61,930
Contractual	62,061	177,480	173,490
Capital Outlay	0	16,700	35,600
Transfers/Others	0	0	0
TOTAL	<u>\$1,960,940</u>	<u>\$2,185,551</u>	<u>\$2,320,200</u>

PERSONNEL (full-time equivalent):

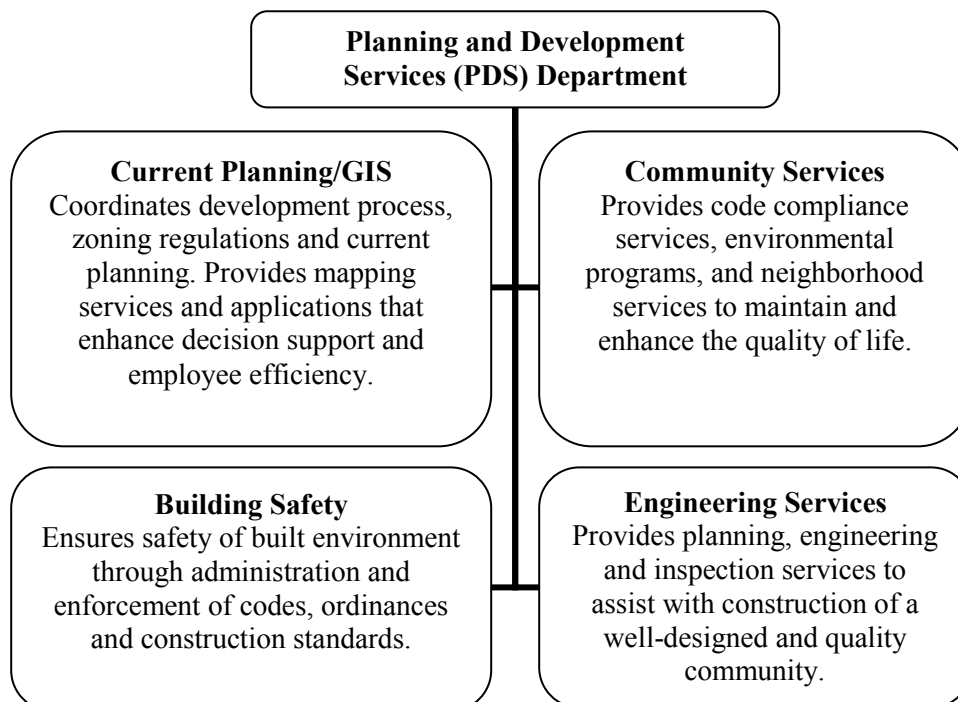
Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Codes Administrator	1	1	1
Assistant Codes Administrator	1	1	1
Supervisor, Permit Services & Support	1	1	1
Building Safety Team Supervisor	2	2	2
Plans Examiner, Senior	2	4	0
Plans Examiner	2	0	0
Multi-Disciplined Code Officer, Senior	1	1	5
Multi-Disciplined Code Officer II	2	3	2
Multi-Disciplined Code Officer I	1	1	2
Development Coordinator	1	1	1
Customer Services Rep, Senior	4	3	3
Customer Services Rep	0	1	1
Administrative Assistant	2	2	2
Total Full-time Employees:	<u>20</u>	<u>21</u>	<u>21</u>
Part-Time			
Inspector	0.50	0.00	0.00
Records Technician	0.60	0.60	0.60
Total Part-time Employees:	<u>1.10</u>	<u>0.60</u>	<u>0.60</u>
TOTAL FTEs	<u>21.10</u>	<u>21.60</u>	<u>21.60</u>

PROGRAM DESCRIPTION

The Engineering Services Division of the Planning and Development Services Department provides engineering and inspection services to assist developers and property owners in constructing a well-designed and quality community by complying with the Municipal Code, City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.

Services include response to citizen inquiries; review of engineering plans for private development projects; review of site plans and plot plans; inspection for compliance with approved plans; engineering support to City Planning Commission, City Council Committees and other boards; floodplain management; enforcement of storm water treatment facility standards; maintenance of City records; and processing of easements, deeds, variances, bonds and certain permits.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To assist developers in constructing a well-designed and quality community by:

- ❖ *Providing planning, engineering and inspection services and*
- ❖ *Ensuring compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.*

AGENCY LOCATOR

Community Development
Planning and Development Services
Current Planning/GIS
Community Services
Building Safety
Engineering Services ←

2014 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Engineering Services Division in 2014:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
 - ◆ Meet established City and Department benchmarks relating to time and quality of review for development applications.
 - ◆ Continue implementation of stormwater quality regulations for new development and redevelopment projects.
 - ◆ Jointly work with the Public Works Department to maintain and update the City's design and construction standards as it relates to private development infrastructure requirements.
 - ◆ Jointly work with the Public Works and Parks Department to complete a Downtown Overland Park Stormwater Study. The study will review opportunities for joint-use stormwater quantity/quality facilities that could reduce the need for stormwater management facilities on individual redevelopment sites and enhance public recreation.
 - ◆ Complete FEMA's Community Rating System (CRS) 5-year program review and evaluate opportunities to increase the City's CRS rating.
- *Provide planning, engineering and inspection services:*
 - ◆ Continue to provide engineering support in reviewing reimbursable costs related to Transportation Development District (TDD) and Tax Increment Financing (TIF) Districts.

2012-2013 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Engineering Services Division include:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
 - ◆ Met established benchmarks relating to time and quality of review for development applications.
 - ◆ Continued enforcement of erosion and sediment control requirements for private development including; plan review, inspection, and enforcement to comply with the City's MS4 Permit.
 - ◆ Continued oversight of the City's floodplain management program for all public and private construction in the FEMA regulated floodplain.
 - ◆ Continued implementation of the City's stormwater treatment ordinance enacted in 2008 for new development and redevelopment projects.
 - ◆ Jointly coordinated updates to the City's Design and Construction Manual. For 2012, major changes included; enhancement to stormwater treatment standards, storm drainage and detention requirements, access management, as well as a number of enhancements to construction specifications.
 - ◆ Updated the City's grading/drainage ordinance.
- *Provide planning, engineering services:*
 - ◆ Provided engineering support in developing a proposed Form Based Code for implementation of the Vision Metcalf plan.
 - ◆ Continued to participate in FEMA's CRS program, which qualifies all Overland Park citizens for a 10% flood insurance rate discount.
 - ◆ Provided engineering review of active TDD and TIF funded development projects.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimated</u>	<u>2014 Target</u>
WORKLOAD MEASURES			
Number of engineering studies and public improvement plans reviewed:			
• Public Improvement Permits	245	210	200
Number of Public Improvement Permits Issued	17	24	20

EXPENDITURES:

General Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$863,536	\$912,287	\$929,100
Commodities	21,799	39,260	37,410
Contractual	28,813	68,310	70,440
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$914,148</u>	<u>\$1,019,857</u>	<u>\$1,036,950</u>
Stormwater Fund	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Personal Services	\$167,697	\$177,501	\$186,163
Commodities	0	1,000	1,000
Contractual	2,736	3,335	3,435
Capital Outlay	0	16,700	0
Transfers/Others	0	0	0
TOTAL	<u>\$170,433</u>	<u>\$198,536</u>	<u>\$190,598</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Manager, Engineering Services	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer II	2	2	2
Engineering Technician, Senior	1	1	1
Construction Inspector, Senior	2	2	2
Construction Inspector II	2	2	1
Construction Inspector I	0	0	1
Stormwater Treatment Engr, Sr*	1	1	1
Erosion & Sediment Control Coordinator*	1	1	1
Total Full-time Employees:	<u>11</u>	<u>11</u>	<u>11</u>
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>

* Stormwater positions are funded out of the Stormwater Utility Fund. All other positions listed are funded in the General Fund.

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2014-2018
CAPITAL IMPROVEMENTS PROGRAM

Adopted August 19, 2013

GOVERNING BODY

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Carl Gerlach

COUNCIL PRESIDENT

David White

CITY COUNCIL

Richard Collins

Terry Goodman

Terry Happer Scheier

Dave Janson

Jim Kite

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Jack Messer

DIRECTOR OF FIRE SERVICES

Bryan Dehner

DIRECTOR OF PARK SERVICES

Greg Ruether

PRESIDING MUNICIPAL COURT JUDGE

Ryan Dixon

CITY ATTORNEY

Michael R. Santos

CHIEF OF POLICE

John M. Douglass

CHIEF FINANCIAL OFFICER

Dave Scott

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CAPITAL IMPROVEMENTS PROGRAM

Overland Park Resolution 3915 establishes definitions and policies related to the City's long-term fiscal planning, including the City's multi-year Capital Improvements Program.

CAPITAL IMPROVEMENTS DEFINED

A Capital Improvement is the construction or acquisition of a public facility or infrastructure needed to carry out the adopted goals and objectives of the City. Capital expenditures are long-term in nature and have a long-term life.

Generally, equipment, infrastructure or facilities with less than a five-year usable life and with a current value of under \$100,000 will be acquired through the City's Operating budget.

PLANNING POLICY - CAPITAL IMPROVEMENTS PROGRAM

It is the policy of the City to identify and set priorities among the capital improvement needs of the community and in accordance with the objectives of the Comprehensive (Master) Plan. The Capital Improvements program shall program projects over the ensuing five years, taking into account the City's fiscal capacity to finance such construction, operations and maintenance of projects.

- Review - The City Manager shall annually provide to the Governing Body an updated five-year Capital Improvements program for budget planning purposes.
- Contents - The Capital Improvements program shall include:
 - A clear summary of its contents.
 - A list of all Capital Improvements proposed for the ensuing five-year period along with appropriate supporting material for each project, prepared in accordance with a process approved by the Governing Body.
 - Cost estimates, methods of financing and recommended time schedules for each Improvement.
 - The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
 - A statement on the fiscal capacity of the City to undertake these improvements and the impact the five-year program will have on the City's goals and objectives, Operating budget and fiscal policy.
- Administration - The City Manager shall designate an administrative officer of the City who shall be responsible for preparation, supervision and coordination of the Capital Improvements program and its implementation.
- Capital Expenditures Budgeted - Current year Capital expenditures (first year of the updated five-year Capital Improvements program) shall be included in the proposed budget for the ensuing fiscal year following its approval by the Governing Body.
- Self-Supporting Activities - A clear distinction shall be made between general purpose government Capital Improvements and the enterprise activities intended to be self-supporting. All projects proposed to be self-supported must demonstrate their ability to develop sufficient revenue to meet the expected expenditures.

POLICY FOR MAKING CHANGES IN THE CIP

Any substantial capital project added after adoption of the CIP will require an amendment and will affect cash flows, future CIP capability and mill levy projections.

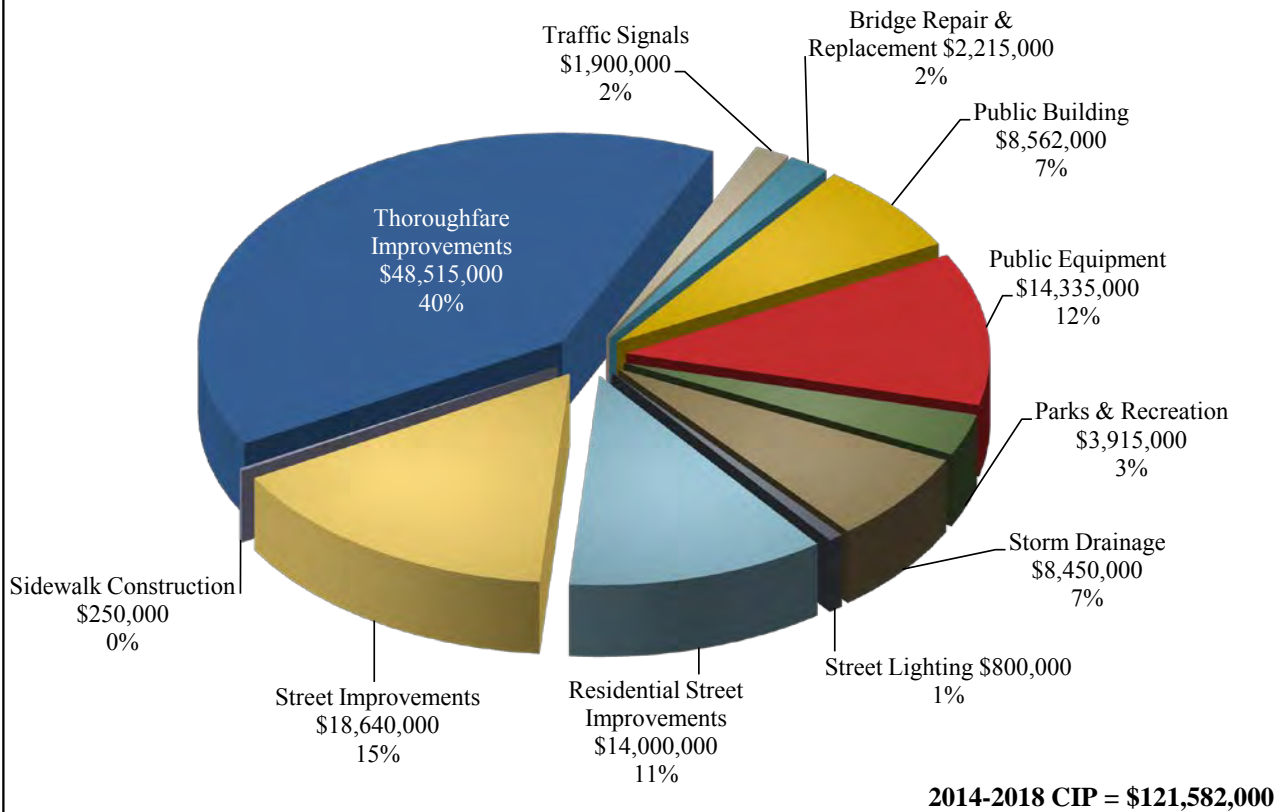
1. If the capital improvement request is less than \$75,000, the amendment process is as follows:
 - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
 - b. If the goal area committee decides to fund the request, the goal area committee will identify possible funding sources and/or possible project(s) to be substituted for the requested project.
 - c. The staff will incorporate the project amendment into the current CIP as directed by the goal area committee and inform the Governing Body of the goal area committee's action.
2. If the capital improvement request is \$75,000 or more, the amendment process is as follows:
 - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
 - b. The goal area committee shall review the proposed project and determine whether or not to recommend the requested amendment. If recommended, the goal area committee will also identify a funding source (or sources) and/or projects to be substituted or rescheduled to accommodate the requested project. The goal area committee will report its recommendation to the Governing Body. Prior to consideration of this recommendation by the Governing Body, the goal area committee's recommendation will be forwarded to the Finance, Administration and Economic Development (FAED) Committee for review.
 - c. The FAED Committee will review the recommendation of the goal area committee and evaluate the impact the recommended project's inclusion in the CIP will have on the overall financial plan and established financial standards. FAED Committee will report this information and any comments regarding the goal area committee's recommendation to the Governing Body for final consideration.
 - d. The Governing Body will consider information regarding the proposed amendment and the recommendations from the goal area and FAED committees. If the requested amendment is approved by the Governing Body, the staff will incorporate the proposed changes into the current CIP.

<p align="center">CAPITAL PROJECT EXPENDITURES BY CATEGORY</p> <p align="center">2003 - 2012</p>
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	Total 2003	Total 2004	Total 2005	Total 2006	Total 2007	Total 2008	Total 2009	Total 2010	Total 2011	Total 2012	Total All Years	% of Combined Total
Park and Recreation	1,833,322	942,113	1,686,463	1,517,766	8,437,907	19,487,430	21,140,271	1,410,869	2,097,532	1,354,664	59,908,337	9.8%
Storm Drainage	2,278,365	2,228,877	4,289,302	3,303,671	1,971,826	5,559,511	3,607,431	2,494,382	2,323,486	3,787,646	31,844,497	5.2%
Street Lighting	31,696	261,068	182,786	907,528	20,794	605	64,039	672,308	132,169	86,660	2,359,653	0.4%
Sidewalk Construction	0	29,713	0	0	0	0	0	0	0	0	29,713	0.0%
Traffic Signals	290,030	493,215	959,039	1,109,583	2,428,685	1,615,436	799,827	1,712,872	635,853	705,912	10,750,452	1.8%
Street Improvements	34,677,417	34,931,661	50,621,329	46,630,334	49,693,246	56,245,603	55,008,444	40,638,560	27,103,961	42,056,820	437,607,375	72.0%
Public Buildings	3,659,534	296,330	2,842,139	13,657,248	17,333,791	2,967,664	1,428,170	615,217	1,768,713	731,623	45,300,429	7.4%
Bridge Repair/Replacement	4,045	63,987	0	0	0	0	0	0	0	0	68,032	0.0%
Fire Equipment	322,663	608,585	0	0	0	0	0	0	0	0	931,248	0.2%
Public Equipment	1,146,397	554,528	2,525,634	1,969,692	2,039,579	1,278,031	2,229,769	1,690,434	3,449,852	2,742,883	19,626,799	3.2%
	<u>\$ 44,243,469</u>	<u>\$ 40,410,077</u>	<u>\$ 63,106,692</u>	<u>\$ 69,095,822</u>	<u>\$ 81,925,828</u>	<u>\$ 87,154,280</u>	<u>\$ 84,277,951</u>	<u>\$ 49,234,642</u>	<u>\$ 37,511,566</u>	<u>\$ 51,466,208</u>	<u>\$ 608,426,535</u>	<u>100.0%</u>

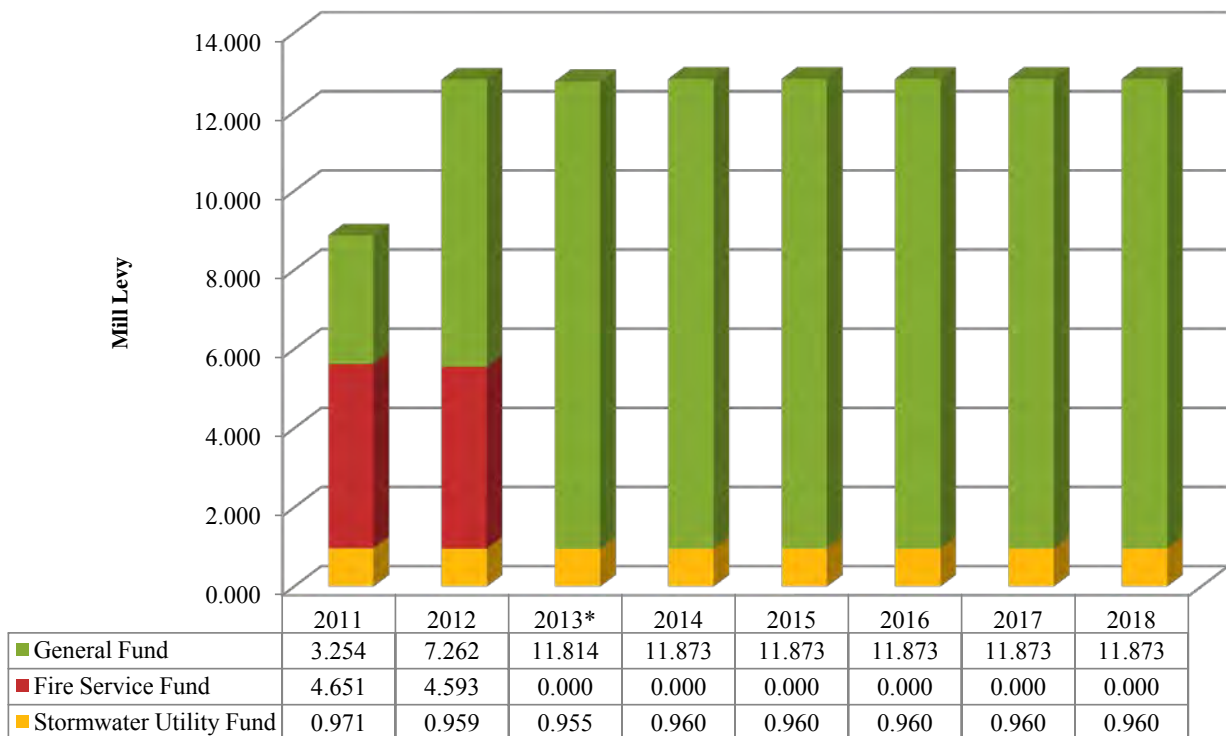
2014-2018 CAPITAL IMPROVEMENT PROGRAM

Project Costs by Category



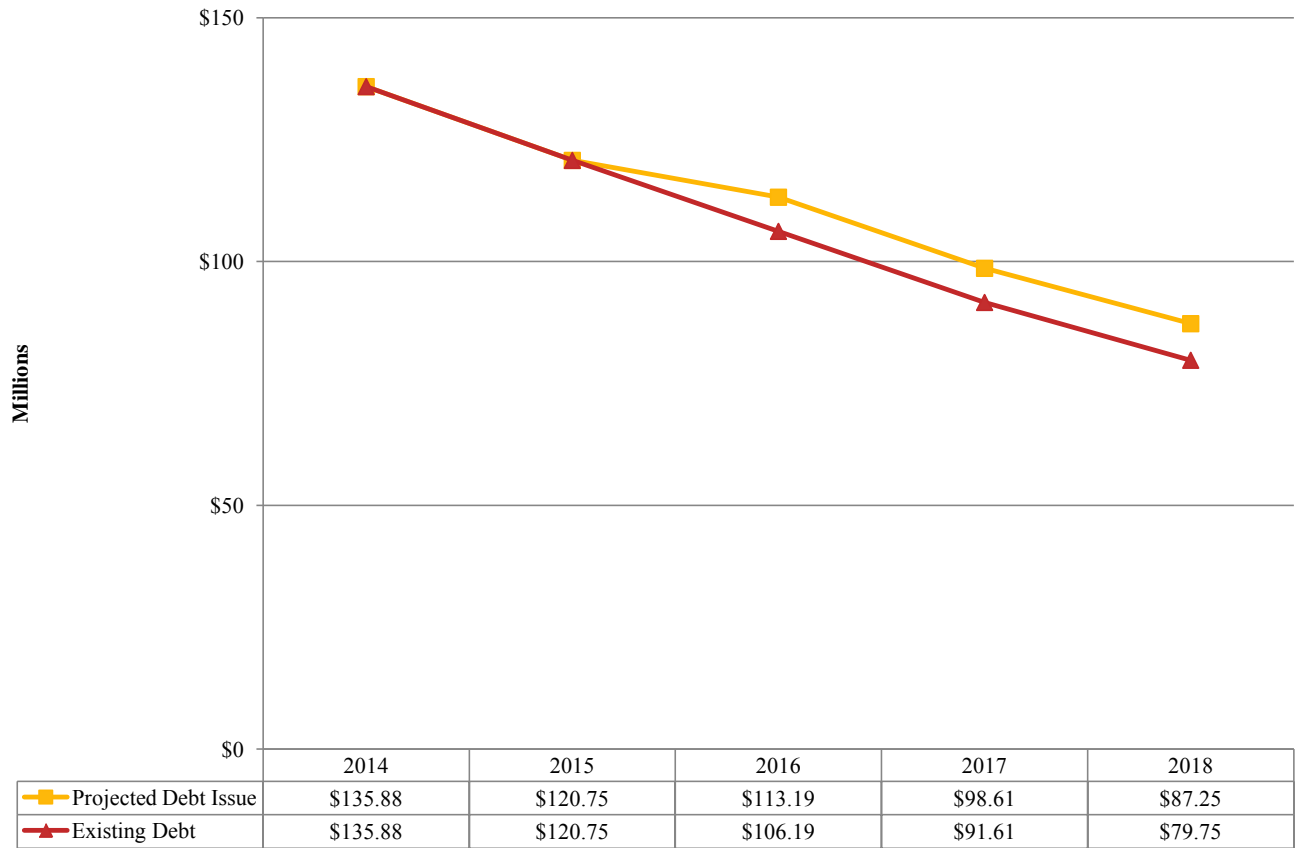
PROJECTED MILL LEVY RATES

2014-2018 Capital Improvements Program

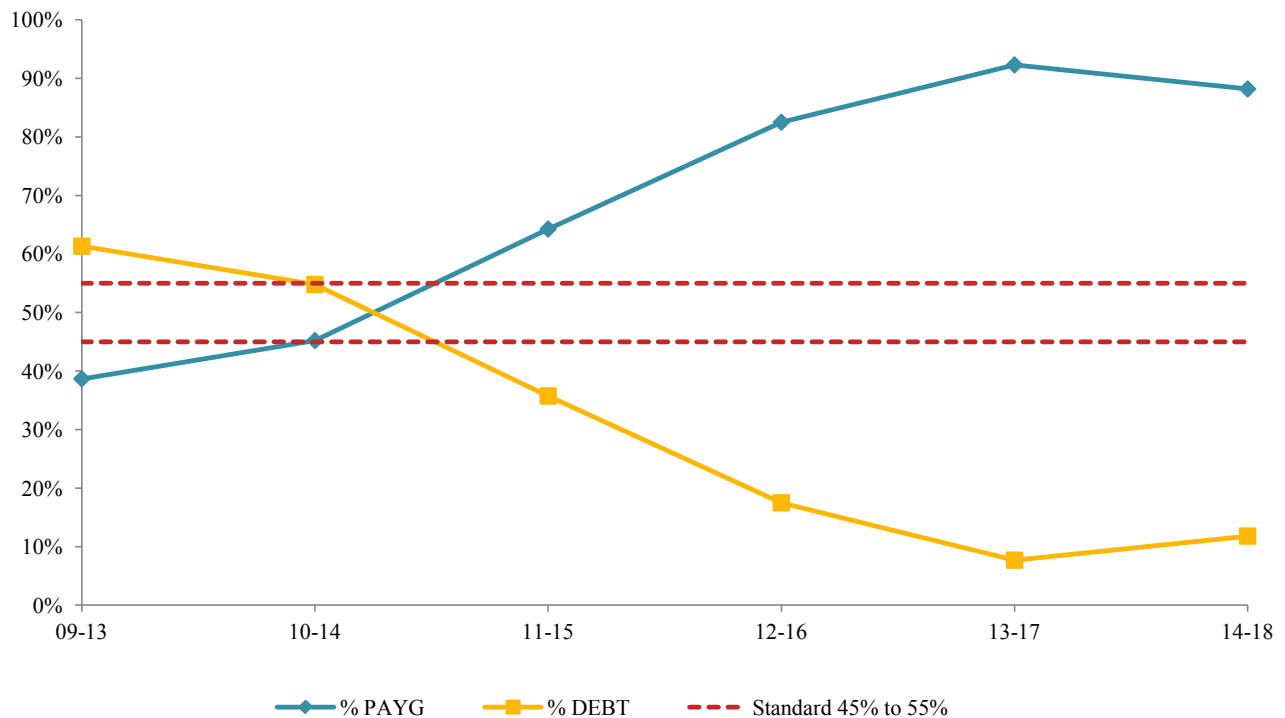


*Beginning with the 2013 Budget, the mill levies for the General Fund and the Fire Service Fund are combined.

ANNUAL OUTSTANDING DEBT 2014-2018 Capital Improvements Program



PERCENT OF DEBT AND P.A.Y.G. TO TOTAL CITY-FUNDED PROJECTS for each Capital Improvements Program



2014-2018 CIP By Project, Year and Funding Sources

Projects with a 2014 Finance Year

City: at Large Funding General Obligation Debt, Pay-as-You-Go (cash), and Equipment Reserve funding

City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, and Soccer Complex

Intergovernmental Funding Funds from other governmental units; other cities, county, state and federal

Developer and Private Excise Tax, Escrow Funds, Special Assessments and Private contributions

	City: At Large	City: Dedicated	Intergovern- mental	Developer & Private	Total	Projected Annual Operational Impact
<u>Public Buildings</u>						
PB-1040 PW Contained CaCl Tank & Dispensing System	\$0	\$612,000	\$0	\$0	\$612,000	\$0
PB-1253 Public Safety Facility Construction- 159th & US 69 (Design)	950,000	-	-	-	950,000	0
Public Buildings Total	950,000	612,000	-	-	1,562,000	0
<u>Public Equipment</u>						
PE-1231 2014 Police Technology	90,000	-	-	-	90,000	0
PE-1329 E-Ticketing Replacement	300,000	-	-	-	300,000	0
PE-1232 2014 Network Technology	300,000	-	-	-	300,000	0
PE-1463 Citywide InfoTech Backup System Replacement	475,000	-	-	-	475,000	0
PE-1250 2014 Ambulance Replacement	200,000	-	-	-	200,000	0
PE-1557 Booking, Interview and PSU AV System Replacement	60,000	-	-	-	60,000	0
Public Equipment Total	1,425,000	-	-	-	1,425,000	0
<u>Parks & Recreation</u>						
PR-1234 2014 Public Art	-	-	-	50,000	50,000	0
PR-1236 2014 Park Improvements	-	200,000	-	-	200,000	0
PR-1553 Deanna Rose Farmstead East Entry Concept Design	20,000	-	-	20,000	40,000	0
Parks & Recreation Total	20,000	200,000	-	70,000	290,000	0
<u>Bridge Replacement</u>						
BR-1551 75th Street: Switzer to East Frontage Road	175,000	325,000	1,715,000	-	2,215,000	900
Bridge Replacement Total	175,000	325,000	1,715,000	-	2,215,000	900
<u>Residential Street Program</u>						
SR-1426 2014 Neighborhood Streets Reconstruction Program	-	3,000,000	600,000	-	3,600,000	1,400
Residential Street Program Total	-	3,000,000	600,000	-	3,600,000	1,400
<u>Sidewalk Construction & Maintenance</u>						
SW-1227 2014 Sidewalk Construction	-	50,000	-	-	50,000	0
Sidewalk Construction & Maintenance Total	-	50,000	-	-	50,000	0
<u>Streetslighting</u>						
SL-1224 2014 Streetslighting	-	200,000	200,000	-	400,000	(2,100)
Streetslighting Total	-	200,000	200,000	-	400,000	(2,100)
<u>Street Improvements</u>						
ST-1058 159th St. & U.S. 69 Hw. Interchange Improvement	-	-	17,000,000	640,000	17,640,000	7,100
ST-1550 US-69: 103rd to 119th Street Widening (Design)	810,000	-	-	190,000	1,000,000	0
Street Improvements Total	810,000	-	17,000,000	830,000	18,640,000	7,100
<u>Thoroughfares</u>						
TH-0496 Switzer Road from 151st to 159th	525,000	2,645,000	3,030,000	1,000,000	7,200,000	2,900
TH-1027 Metcalf - 159th to 167th (Design)	-	700,000	-	-	700,000	0
TH-0500 143rd Street, Pflumm to Quivira (Design)	-	280,000	325,000	-	605,000	0
Thoroughfares Total	525,000	3,625,000	3,355,000	1,000,000	8,505,000	2,900
<u>Traffic Signals</u>						
TS-1225 2014 Traffic Signal Installation	300,000	-	-	80,000	380,000	2,500
Traffic Signals Total	300,000	-	-	80,000	380,000	2,500
<u>Storm Drainage</u>						
SD-1221 2014 Preliminary Stormwater Engineering Studies	-	80,000	120,000	-	200,000	0
SD-1222 2014 Storm Drainage Improvement	-	443,000	3,207,000	-	3,650,000	1,500
SD-1281 2015 Storm Drainage Improvement (Design)	-	150,000	-	-	150,000	0
Storm Drainage Total	-	673,000	3,327,000	-	4,000,000	1,500
Grand Total	\$4,205,000	\$8,685,000	\$26,197,000	\$1,980,000	\$41,067,000	\$14,200

2014-2018 CIP
2014-2018 Plan by Year and Funding Sources
August 19, 2013

Funding Source	Total							Total	Increase/
	2013	2014	2015	2016	2017	2018	2014/2018	2013/2017	Decrease
GO Bonds	7,425,000	-	-	-	-	-	-	3,585,000	(3,585,000)
20 yr GO Bonds	-	-	-	7,000,000	-	-	7,000,000	-	7,000,000
PAYG	1,105,000	3,705,000	1,290,000	3,950,000	2,150,000	1,950,000	13,045,000	8,185,000	4,860,000
Excise Tax	1,300,000	1,000,000	910,000	1,900,000	900,000	1,135,000	5,845,000	4,940,000	905,000
1/8th Sales Tax	3,667,000	6,875,000	4,175,000	5,650,000	2,950,000	6,750,000	26,400,000	23,814,000	2,586,000
Escrow Funds	80,000	270,000	80,000	80,000	80,000	80,000	590,000	400,000	190,000
Special Assessments	360,000	-	-	-	-	-	-	250,000	(250,000)
Storm Water Utility	2,167,000	1,610,000	980,000	980,000	980,000	1,030,000	5,580,000	5,637,000	(57,000)
Johnson County Funds	5,487,000	7,487,000	3,060,000	3,300,000	1,585,000	4,195,000	19,627,000	18,765,000	862,000
Eco Devo Sales Tax	-	-	-	-	-	-	-	-	-
Funds from Other Cities	179,000	1,110,000	-	-	1,065,000	-	2,175,000	504,000	1,671,000
KDOT	601,000	17,000,000	-	-	-	-	17,000,000	-	17,000,000
Federal Transportation Funding	2,740,000	-	3,475,000	1,990,000	3,500,000	3,500,000	12,465,000	9,740,000	2,725,000
Community Dev Block Grant	-	600,000	300,000	300,000	300,000	300,000	1,800,000	1,200,000	600,000
Other Federal Financing	-	-	-	-	-	-	-	-	-
Equipment Reserve Fund	790,000	500,000	1,925,000	1,345,000	1,045,000	1,305,000	6,120,000	4,312,000	1,808,000
Golf Revenue	-	-	-	-	-	-	-	-	-
Special Parks & Rec	225,000	200,000	300,000	200,000	200,000	200,000	1,100,000	1,125,000	(25,000)
Private Contributions	50,000	710,000	475,000	50,000	50,000	50,000	1,335,000	250,000	1,085,000
Other Debt Financing	-	-	-	-	-	500,000	500,000	-	500,000
Other Financing Sources	100,000	-	-	250,000	-	-	250,000	250,000	-
Soccer Revenue	-	-	-	-	-	750,000	750,000	-	750,000
Grand Total	26,276,000	41,067,000	16,970,000	26,995,000	14,805,000	21,745,000	121,582,000	82,957,000	38,625,000

General Fund - Debt

Proposed Debt Issue	7,785,000	-	-	7,000,000	-	500,000	7,500,000	14,785,000	(7,285,000)
General Obligation:									
Eight Yr. Maturities	-	-	-	-	-	500,000	500,000	-	500,000
Ten Yr. Maturities	7,425,000	-	-	-	-	-	-	7,425,000	(7,425,000)
Twenty Yr. Maturities	-	-	-	7,000,000	-	-	7,000,000	7,000,000	-
Special Assessment:									
Ten Yr. Maturities	360,000	-	-	-	-	-	-	360,000	(360,000)
Total Debt Issue	7,785,000	-	-	7,000,000	-	500,000	7,500,000	14,785,000	(7,285,000)

2014-2018 CIP
2014-2018 Projects by Category
August 19, 2013

Projects by Category & Funding Source	2013	2014	2015	2016	2017	2018	Total 2014/2018	Total 2013/2017	Increase/Decrease
<u>Bridge Replacement</u>									
PAYG	300,000	175,000	-	-	-	-	175,000	-	175,000
1/8th Sales Tax	306,000	-	-	-	-	-	-	179,000	(179,000)
Storm Water Utility	-	325,000	-	-	-	-	325,000	-	325,000
Johnson County Funds	330,000	930,000	-	-	-	-	930,000	355,000	575,000
Funds from Other Cities	179,000	785,000	-	-	-	-	785,000	179,000	606,000
Bridge Replacement Total	1,115,000	2,215,000	-	-	-	-	2,215,000	713,000	1,502,000
<u>Fire Service-Public Equipment</u>									
Equipment Reserve Fund	-	-	-	-	-	-	-	3,062,000	(3,062,000)
Fire Service-Public Equipment Total	-	-	-	-	-	-	-	3,062,000	(3,062,000)
<u>Public Buildings</u>									
20 yr GO Bonds	-	-	-	7,000,000	-	-	7,000,000	-	7,000,000
PAYG	50,000	950,000	-	-	-	-	950,000	-	950,000
Storm Water Utility	-	612,000	-	-	-	-	612,000	612,000	-
Public Buildings Total	50,000	1,562,000	-	7,000,000	-	-	8,562,000	612,000	7,950,000
<u>Public Equipment</u>									
PAYG	80,000	925,000	640,000	3,650,000	1,850,000	900,000	7,965,000	6,085,000	1,880,000
Equipment Reserve Fund	790,000	500,000	1,925,000	1,345,000	1,045,000	1,305,000	6,120,000	1,250,000	4,870,000
Other Financing Sources	-	-	-	250,000	-	-	250,000	250,000	-
Public Equipment Total	870,000	1,425,000	2,565,000	5,245,000	2,895,000	2,205,000	14,335,000	7,585,000	6,750,000
<u>Parks & Recreation</u>									
GO Bonds	435,000	-	-	-	-	-	-	445,000	(445,000)
PAYG	-	20,000	100,000	-	-	750,000	870,000	-	870,000
Special Parks & Rec	225,000	200,000	300,000	200,000	200,000	200,000	1,100,000	1,125,000	(25,000)
Private Contributions	50,000	70,000	475,000	50,000	50,000	50,000	695,000	250,000	445,000
Other Debt Financing	-	-	-	-	-	500,000	500,000	-	500,000
Soccer Revenue	-	-	-	-	-	750,000	750,000	-	750,000
Parks & Recreation Total	710,000	290,000	875,000	250,000	250,000	2,250,000	3,915,000	1,820,000	2,095,000
<u>Storm Drainage</u>									
Special Assessments	250,000	-	-	-	-	-	-	250,000	(250,000)
Storm Water Utility	1,792,000	673,000	980,000	980,000	980,000	1,030,000	4,643,000	4,650,000	(7,000)
Johnson County Funds	2,128,000	3,327,000	120,000	120,000	120,000	120,000	3,807,000	4,980,000	(1,173,000)
Storm Drainage Total	4,170,000	4,000,000	1,100,000	1,100,000	1,100,000	1,150,000	8,450,000	9,880,000	(1,430,000)
<u>Streetlighting</u>									
GO Bonds	2,000,000	-	-	-	-	-	-	-	-
PAYG	300,000	-	-	-	-	-	-	-	-
1/8th Sales Tax	-	200,000	100,000	100,000	100,000	100,000	600,000	500,000	100,000
Escrow Funds	-	-	-	-	-	-	-	-	-
Johnson County Funds	-	200,000	-	-	-	-	200,000	100,000	100,000
Community Dev Block Grant	-	-	-	-	-	-	-	-	-
Streetlighting Total	2,300,000	400,000	100,000	100,000	100,000	100,000	800,000	600,000	200,000
<u>Residential Street Program</u>									
1/8th Sales Tax	1,231,000	3,000,000	2,300,000	2,300,000	2,300,000	2,300,000	12,200,000	11,420,000	780,000
Storm Water Utility	375,000	-	-	-	-	-	-	375,000	(375,000)
Johnson County Funds	2,019,000	-	-	-	-	-	-	1,640,000	(1,640,000)
Community Dev Block Grant	-	600,000	300,000	300,000	300,000	300,000	1,800,000	1,200,000	600,000
Residential Street Program Total	3,625,000	3,600,000	2,600,000	2,600,000	2,600,000	2,600,000	14,000,000	14,635,000	(635,000)
<u>Sidewalk Construction & Maintenance</u>									
1/8th Sales Tax	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
Sidewalk Construction & Maintenance	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
<u>Street Improvements</u>									
GO Bonds	2,760,000	-	-	-	-	-	-	1,700,000	(1,700,000)
PAYG	25,000	810,000	-	-	-	-	810,000	-	810,000
Escrow Funds	-	190,000	-	-	-	-	190,000	-	190,000
KDOT	-	17,000,000	-	-	-	-	17,000,000	-	17,000,000
Private Contributions	-	640,000	-	-	-	-	640,000	-	640,000
Other Financing Sources	100,000	-	-	-	-	-	-	-	-
Street Improvements Total	2,885,000	18,640,000	-	-	-	-	18,640,000	1,700,000	16,940,000

2014-2018 CIP
2014-2018 Projects by Category
August 19, 2013

Projects by Category & Funding Source	2013	2014	2015	2016	2017	2018	Total 2014/2018	Total 2013/2017	Increase/ Decrease
<u>Thoroughfare Excise Tax</u>									
Excise Tax	1,300,000	1,000,000	910,000	1,900,000	900,000	1,135,000	5,845,000	4,940,000	905,000
Thoroughfare Excise Tax Total	1,300,000	1,000,000	910,000	1,900,000	900,000	1,135,000	5,845,000	4,940,000	905,000
<u>Thoroughfare Non-Excise Tax</u>									
GO Bonds	2,230,000	-	-	-	-	-	-	1,440,000	(1,440,000)
PAYG	50,000	525,000	250,000	-	-	-	775,000	600,000	175,000
1/8th Sales Tax	2,080,000	3,625,000	1,725,000	3,200,000	500,000	4,300,000	13,350,000	11,465,000	1,885,000
Special Assessments	110,000	-	-	-	-	-	-	-	-
Johnson County Funds	1,010,000	3,030,000	2,940,000	3,180,000	1,465,000	4,075,000	14,690,000	11,690,000	3,000,000
Funds from Other Cities	-	325,000	-	-	1,065,000	-	1,390,000	325,000	1,065,000
Federal Transportation Funding	2,740,000	-	3,475,000	1,990,000	3,500,000	3,500,000	12,465,000	9,740,000	2,725,000
Thoroughfare Non-Excise Tax Total	8,220,000	7,505,000	8,390,000	8,370,000	6,530,000	11,875,000	42,670,000	35,260,000	7,410,000
<u>Traffic Mgt. Systems</u>									
PAYG	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000	1,500,000	-
Escrow Funds	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000	-
KDOT	601,000	-	-	-	-	-	-	-	-
Traffic Mgt. Systems Total	981,000	380,000	380,000	380,000	380,000	380,000	1,900,000	1,900,000	-
Grand Total	26,276,000	41,067,000	16,970,000	26,995,000	14,805,000	21,745,000	121,582,000	82,957,000	38,625,000

2014-2018 Capital Improvements Program

Key to Funding Sources

GO - GENERAL OBLIGATION: General obligation refers to the process of using long-term debt to finance the cost of a capital improvement. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement. Ten year GO debt is usually issued for design and/or construction of street infrastructure projects.

20GO – 20- YEAR GENERAL OBLIGATION: Twenty general obligation refers to the process of using 20-year debt to finance the cost of a capital improvement. 20-year debt is typically used for land acquisition or facility construction. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement.

PAYG - PAY AS YOU GO: Funding budgeted each year in order to pay cash for the capital improvement. This fund is used in lieu of issuing general obligation bonds.

EXCIS - EXCISE TAX: Represents excise tax payments.

1/8STX - 1/8-CENT SALES TAX: Revenues from a Citywide, voter-approved 1/8-cent sales tax to finance a street improvement program targeted to fund improvements to residential streets and thoroughfares. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003, 2008 and 2013, voters approved an extension of this tax. The tax is currently set to sunset in March of 2024.

ESC - ESCROW FUNDS: Escrow funding paid by private developers or property owners to pay their portion of the project. This money is paid prior to the start of the project.

SA - SPECIAL ASSESSMENT: Property owners benefited by improvements are charged all or a portion of the cost of the improvement, based on the type of project. In the case of a bank stabilization project, property owners are required to pay up to one-third of total project costs. In the case of a storm drainage improvement project, property owners are assessed a minimum 4.5% of the total property and improvement valuation, provided that the sum of the assessments equal at least 5% of the total project cost.

SWU - STORMWATER UTILITY FUNDS: Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

CTY – COUNTY FUNDS: County funding includes both the CARS program and the Johnson County Storm Water Drainage (SMAC) program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

OCITY - OTHER CITY: Funding from other cities. The cost of a capital improvement project which is constructed in conjunction with another city is shared with that city.

KEY TO FUNDING SOURCES – continued

KDOT - KANSAS DEPARTMENT OF TRANSPORTATION: Represents state funding of system enhancements in accordance with the State's comprehensive transportation plan.

TFED – FEDERAL TRANSPORTATION FUNDS: Congress allocates federal transportation funds to each state, which distributes the funding. Prioritization of projects and funds in the Kansas City metropolitan area is done by the Mid-America Regional Council (MARC). This category also includes federal demonstration project funds.

CDBG - COMMUNITY DEVELOPMENT BLOCK GRANT: Funds from the City's CDBG entitlement appropriation are used to fund residential street improvement projects recommended by the CDBG Advisory Committee. Federal guidelines require that a minimum of 70% of these funds be spent on projects and programs that benefit low and moderate income persons within the community.

OFED - OTHER FEDERAL FUNDING: Funding from other federal sources, such as CMAQ (Congestion Management/Air Quality Program) funding.

ERF - EQUIPMENT RESERVE FUND: Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

RECV - RECOVERED COSTS: Represents projects whose costs will be recovered through increased efficiencies, which result in a decrease in operating expenditures.

GCR - GOLF COURSE REVENUE: Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to fund golf course improvements.

SPR - SPECIAL PARKS AND RECREATION: Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities." Projects are recommended by the Citizens Advisory Committee for Parks and Recreation.

SOC - SOCCER REVENUE: Soccer Complex revenues that exceed operating expenses, may be used to fund improvements at the Complex.

PRIV - PRIVATE FUNDS: These funds will be provided by private individuals, organizations and corporations to support specific projects.

ODF - OTHER DEBT FINANCING: Other debt financing refers to short-term debt financing of less than five years.

OFIN - OTHER FINANCING: Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning

2014-2018 Capital Improvements Program

Key to Project Categories

PUBLIC BUILDINGS - The public building category accounts for major remodeling and/or new construction of public facilities.

PUBLIC EQUIPMENT - This public equipment category accounts for acquisition of major equipment and technology.

PARKS AND RECREATION – This category includes the acquisition and development of various parks, construction and renovation of recreational facilities (e.g., pools, community centers and the arboretum), construction of greenway linkages, and park improvements based on recommendations of Citizens Advisory Committee on Parks and Recreation and golf course improvements.

BRIDGE REPAIR AND REPLACEMENT - This category accounts for bridge construction, replacement and repair projects on streets throughout the City.

STREET LIGHTING - This category accounts for street lighting improvements made in areas without streetlights, where the lighting level is not sufficient or where leased lights need to be replaced. The Public Works staff identifies projects each year based on an assessment of needs and benefits.

RESIDENTIAL STREET PROGRAM - Each year the Public Works Committee identifies residential streets to be improved during the construction season. The 2014-2018 CIP includes a neighborhood street reconstruction program to reconstruct residential streets which have outlived their useful life.

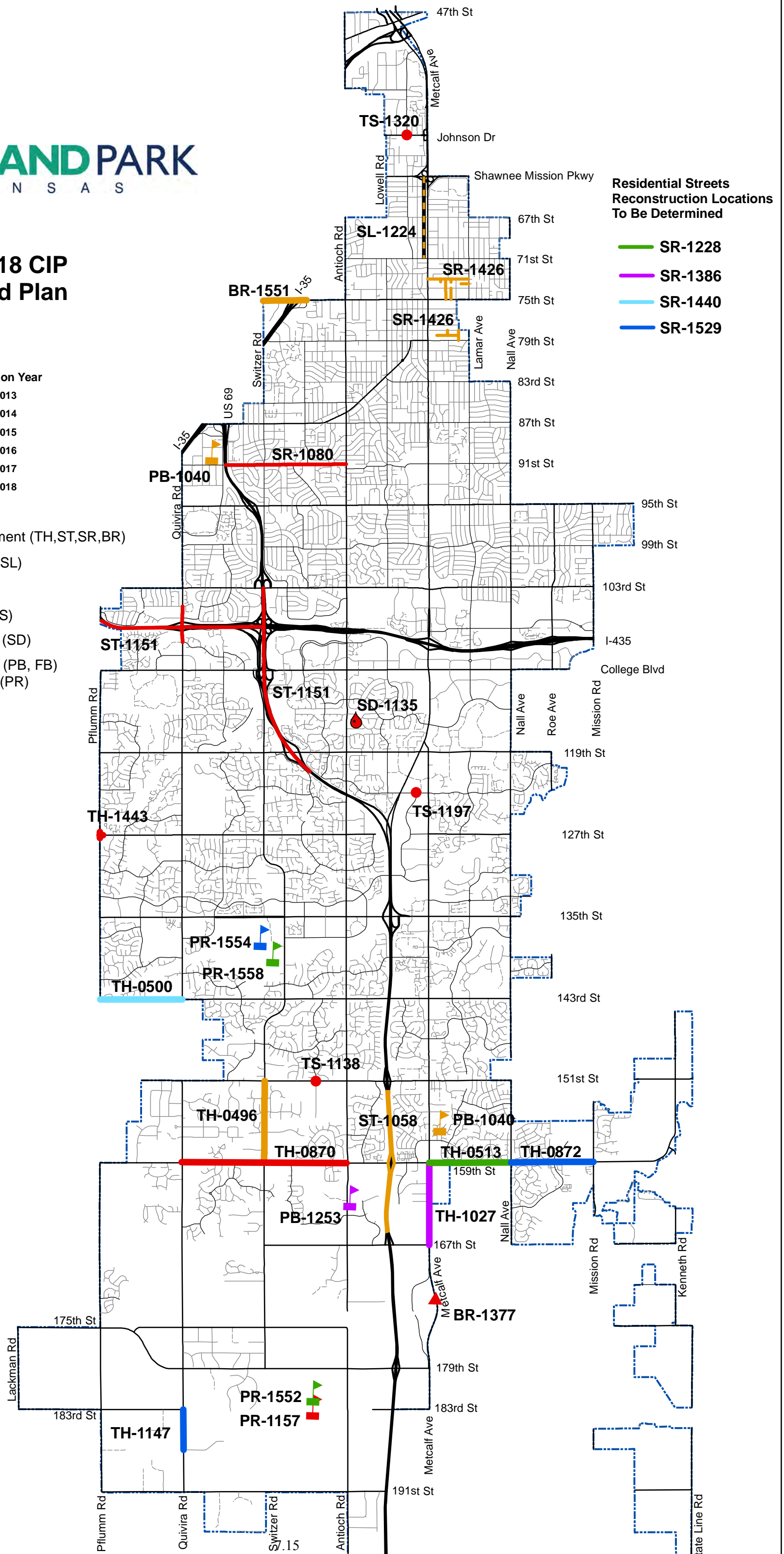
STREET IMPROVEMENT - The street improvement category includes street improvements, intersection improvements, highway improvements and other types of non-thoroughfare street improvements.

SIDEWALK CONSTRUCTION AND MAINTENANCE - Sidewalk construction includes new construction of sidewalks in areas without existing sidewalks.

THOROUGHFARE IMPROVEMENTS - This category includes new construction, improvements and widening of designated thoroughfares throughout the City.

TRAFFIC MANAGEMENT SYSTEMS - The traffic management systems category includes installation of new traffic control systems at unsignalized intersections, replacement and upgrade of existing systems and interim improvements to signalization in anticipation of future construction, which will require installation of a more permanent signal and signalization of newly constructed thoroughfare street improvements. Maintenance costs for the traffic signal program are included as part of a targeted maintenance program.

STORM DRAINAGE - This category addresses stormwater management infrastructure improvements within the City. Infrastructure improvements are made based on the City's compliance with the National Pollutant Discharge Elimination System (NPDES) requirements, prioritized infrastructure improvement needs and petitions from property owners to correct storm drainage problems.



Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PUBLIC/FIRE BUILDINGS						
FB-1434	Fire Administration Relocation Relocation of Fire Administration Office to the Fire Training Center and Fire Station #2. Includes demolition of existing administrative offices.	No Change	2011	2011	2011	0 *GO 145,300 *PAYG 0 *ERF 0 *OFED 0 *OFIN
	Project Total					145,300
PB-1040	Contained Calcium Chloride Tanks & Dispensing Systems Replace current fiberglass tank & mechanical dispensing system with a new concrete containment area. New area would provide a spill containment area. Liquid CaCl is used during snow/ice removal. Scope includes construction at both DG and BV facilities.	No Change	2013	2014	2014	0 GO 0 PAYG 0 1/8STX 612,000 SWU 0 TEA21 0 OFED
	Project Total					612,000
PB-1253	Construction of Public Safety Facility 159th and US69 Highway Construction of a fire station and police offices in the vicinity of 159st and US69 Highway. The fire component replaces the existing Fire Station #5, while the police component replaces Westgate and provides satellite offices in southern Overland Park. Land has been dedicated by developer as part of the development of the 159th and US 69 highway. This project was included in the 2013-2017 CIP as land acquisition, with a project year of TBD, and no funding associated with the project. Project budget includes funding for design, construction and furniture, fixtures and equipment (FFE).	New	2014	2016	2013 2014 2016	50,000 *PAYG 0 GO 950,000 PAYG 0 GO 7,000,000 20GO 0 PAYG 0 ERF 0 OFED 0 OFIN
	Project Total					8,000,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PUBLIC/FIRE BUILDINGS						
SUBTOTAL -						0 GO
PUBLIC/FIRE BUILDINGS						7,000,000 20GO
						950,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						612,000 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>8,562,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PUBLIC/FIRE EQUIPMENT						
FE-0451	Hazardous Materials Utility Vehicle Replace 1994 Freightliner Hazardous Materials Truck, fixed asset #11567. FD has delayed purchase of this equipment until 2012.	Revised Year	2008	2012	2008	0 *GO 0 *PAYG 0 *CTY 400,000 *ERF 0 *OFIN <hr/> 400,000
Project Total						
PE-1327	Public Safety CAD/RMS Upgrade Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three-year cycle. Project delayed due to upgrade issues. Expected completion date is spring 2013.	No Change	2010	2010	2010	0 *GO 62,000 *PAYG 0 *OFED 0 *ERF 0 *ODF [PO#290538= \$90K,PO#291426=\$55K] <hr/> 145,000 *OFIN <hr/> 207,000
Project Total						
PE-1164	Police Radio System Replacement The City's current 800MHz Radio System was purchased in 1994. The analog system does not comply with Federal Interoperability Standards, and several components of the system are no longer supported, thus difficult to repair due to lack of replacement components. Project includes the City becoming part of the County system. Backbone structure would be provided by the County. This project includes the purchase of user equipment by the City.	No Change	2011	2011	2011	0 *GO 197,000 *PAYG 0 *OFED 0 *ERF 0 *ODF [OFIN = \$460K from Special Law Enf Trust, \$925K from Rebanding FRA payment, \$880K from 911 funds] 2,265,000 *OFIN <hr/> 2,462,000
Project Total						
PE-1328	BVPW Emergency Generator Emergency generator to support Public Works and snow operations in the event of a power failure. Construction year moved to 2012.	Revised Year	2011	2012	2011	0 *GO 0 *PAYG 0 *OFED 150,000 *ERF 0 *ODF 0 *OFIN <hr/> 150,000
Project Total						
PE-1070	Police Mobile Digital Video (MDV) Camera Replacement Replacement of MDV cameras and server purchased in 2006. PD plans to replace all at once, due to technology and training issues. Project is on-going, as PD is trying to resolve issue with camera operation in low light.	No Change	2011	2011	2011	0 *GO 495,000 *PAYG 0 *OFED 0 *ERF 0 *ODF 0 *OFIN <hr/> 495,000
Project Total						

*indicates project costs not included in plan totals

		2014-2018 CIP				
Project Number	Project Description	Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PUBLIC/FIRE EQUIPMENT						
PE-0960	2011 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2011	2011	2011	0 *GO 830,000 *PAYG 0 *OFED 0 *ERF 0 *ODF 0 *OFIN <hr/> 830,000
Project Total						
PE-1075	2012 Software Licenses Annual funding for renewal of software licensing as needed. Funding to be used for Email upgrade and Microsoft upgrade projects.	Revised Cost \$50K from PE0846 \$50K from PE0965	2012	2012	2012	0 *GO 0 *PAYG 0 *OFED 250,000 *ERF 0 *ODF <hr/> 250,000
Project Total						
PE-1076	2012 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware. Includes replacement of edge switches for \$50,000 to maintain compatibility with core switches.	No Change	2012	2012	2012	0 *GO 0 *PAYG 0 *OFED 150,000 *ERF 0 *ODF 0 *OFIN <hr/> 150,000
Project Total						
PE-1062	2012 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2012	2012	2012	0 *GO 845,000 *PAYG 0 *OFED 0 *ERF 0 *ODF 0 *OFIN <hr/> 845,000
Project Total						
FE-1063	2012 Ambulance Replacement Replacement of 2006 Ambulance, due to age, mileage and maintenance. Fixed asset #27927.	No Change	2012	2012	2012	0 *GO 0 *PAYG 0 *CTY 188,000 *ERF 0 *OFIN <hr/> 188,000
Project Total						
FE-1064	2012 Fire Truck Replacement - Engine Replacement of 2002 E-One Pumper due to age, mileage and maintenance. Fixed asset #23126.	No Change	2012	2012	2012	0 *GO 0 *PAYG 0 *CTY 525,000 *ERF 0 *OFIN <hr/> 525,000
Project Total						

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PUBLIC/FIRE EQUIPMENT						
PE-1154	2013 Police Technology Annual program for replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2013	2013	2013	0 *GO 80,000 *PAYG 0 *OFED 0 *ERF 0 *ODF 0 *OFIN
Project Total						80,000
PE-1161	2013 IT Network Technology and Software Annual funding for improvements to Information Technology networks, systems, hardware and software.	No Change	2013	2013	2013	0 *GO 0 *PAYG 0 *OFED 250,000 *ERF 0 *ODF
Project Total						250,000
PE-1166	2013 Fire Truck Replacement-E42 Replacement of 2003 E-One Pumper, due to age, mileage and maintenance. Fixed asset #24656. Changed project number from FE-1166 to PE-1166. Revised cost based on current FD estimate. Revised year from 2014 to 2013.	Revised Cost Revised Year	2013	2013	2013	0 *GO 0 *PAYG 0 *CTY 540,000 *ERF 0 *OFIN
Project Total						540,000
PE-1231	2014 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2014	2014	2014	0 GO 90,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						90,000
PE-1329	E-Ticketing Replacement: 2014 Replacement and upgrade of electronic traffic ticketing user hardware, including printers and scanners.	No Change	2014	2014	2014	0 GO 300,000 PAYG 0 OFED 0 ERF 0 ODF 0 OFIN
Project Total						300,000
PE-1232	2014 IT Network Technology and Software Annual funding for improvements to Information Technology networks, systems, hardware and software. Revised cost based on updated IT estimate of replacement needs.	Revised Cost	2014	2014	2014	0 GO 0 PAYG 0 OFED 300,000 ERF 0 OFIN
Project Total						300,000

*indicates project costs not included in plan totals

		2014-2018 CIP				
Project Number	Project Description	Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PUBLIC/FIRE EQUIPMENT						
PE-1463	Citywide Information Technology Backup System Replacement <div>Replacement of city-wide disk to disk backup system purchased in 2009.</div> <div>Project Total</div>	No Change	2014	2014	2014	0 GO 475,000 PAYG 0 OFED 0 ERF 0 OFIN <div>475,000</div>
PE-1250	2014 Ambulance Replacement <div>Replacement of 2008 Ambulance, due to age, mileage and maintenance. Fixed asset #34898. Changed project number from FE-1250 to PE-1250. Revised cost based on updated FD estimate.</div> <div>Project Total</div>	Revised Cost	2014	2014	2014	0 GO 0 PAYG 0 CTY 200,000 ERF 0 OFIN <div>200,000</div>
PE-1557	Booking, Interview & PSU AV System <div>Replace AV/Camera System in PSU ,Booking and Interview rooms. Currently these areas are on the car platform and an upgrade is needed.</div> <div>Project Total</div>	New	2014	2014	2014	0 GO 60,000 PAYG 0 CTY 0 ERF 0 OFIN <div>60,000</div>
PE-1330	Public Safety CAD/RMS Upgrade <div>Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three/four year cycle.</div> <div>Project Total</div>	No Change	2015	2015	2015	0 GO 520,000 PAYG 0 OFED 0 ERF 0 OFIN <div>520,000</div>
PE-1293	2015 IT Network Technology and Software Licenses <div>Annual funding for improvements to Information Technology networks, systems and hardware. Revised cost based on updated IT estimate of replacement needs.</div> <div>Project Total</div>	Revised Cost	2015	2015	2015	0 GO 0 PAYG 0 OFED 300,000 ERF 0 ODF 0 OFIN <div>300,000</div>
PE-1316	2015 Police Technology <div>Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.</div> <div>Project Total</div>	No Change	2015	2015	2015	0 GO 120,000 PAYG 0 OFED 0 ERF 0 OFIN <div>120,000</div>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PUBLIC/FIRE EQUIPMENT						
PE-1299	2015 Ambulance Replacement Replacement of 2009 Ambulance, due to age, mileage and maintenance. Fixed Asset #24761. Changed project number from FE-1299 to PE-1299. Revised cost based on current FD estimate.	Revised Cost	2015	2015	2015	0 GO 0 PAYG 0 CTY 200,000 ERF 0 OFIN
Project Total						200,000
PE-1337	2015 Rescue Truck Replacement Replacement of 2004 Rescue Truck, due to age, mileage and maintenance. Fixed Asset #26653. Revised scope includes enhanced fire extinguishing capability.	Revised Scope	2015	2015	2015	0 GO 0 PAYG 0 CTY 650,000 ERF 0 OFIN
Project Total						650,000
PE-1549	Permitting & Code Enforcement (Tidemark) Software Replacement Replacement of permitting software, originally purchased in the 1990's, which is used to track planning applications, building permits, site development work, code violations, pet licenses, liquor licenses, right-of-way work permits and many other types of applications, permits and licenses. It is used in daily business operations in multiple departments. Software has been upgraded several times, however it is anticipated vendor support will be discontinued within several years.	New	2014	2015	2015	0 GO 0 PAYG 0 CTY 775,000 ERF 0 OFIN
Project Total						775,000
PE-1398	2016 IT Network Technology and Software Annual funding for improvements to Information Technology networks, systems, hardware and software. Revised cost based on updated IT estimate of replacement needs.	Revised Cost	2016	2016	2016	0 GO 0 PAYG 0 OFED 300,000 ERF 0 OFIN
Project Total						300,000
PE-1417	2016 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2016	2016	2016	0 GO 820,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						820,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PUBLIC/FIRE EQUIPMENT						
PE-1464	Police Mobile Digital Voice Recorder and Logging System Replacement of system used to record 911 calls and police radio traffic.	No Change	2016	2016	2016	0 GO 0 PAYG 0 OFED 0 ERF [OFIN = E911 funds] 250,000 OFIN
Project Total						250,000
PE-1451	Police Mobile Digital Video (MDV) Camera Replacement Replacement of MDV cameras and server purchased in 2011. PD plans to replace all at once, due to technology and training issues.	No Change	2016	2016	2016	0 GO 530,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						530,000
PE-0975	Telephone System Replacement - Phase 1 Phase 1 of 2 to replace existing PBS telephone system, originally installed in 1996 and no longer supported by the manufacturer. Phase 1 will provide the core system components for all phases and will also include installation at primary city facilities.	No Change	2016	2016	2016	0 GO 1,300,000 PAYG 0 OFED 0 ERF 0 OFIN
Project Total						1,300,000
PE-1393	2016 Ambulance Replacement Replacement of 2010 Ambulance, due to age, mileage and maintenance. Unit M1145. Changed project number from FE-1393 to PE-1393. Revised cost based on updated FD estimate.	Revised Cost	2016	2016	2016	0 GO 0 PAYG 0 CTY 205,000 ERF 0 OFIN
Project Total						205,000
PE-1394	2016 Fire Truck Replacement-Ladder Truck Replacement of 2006 Pierce Dash Ladder Truck (Q41) due to age, mileage and maintenance. Fixed asset #28653. Changed project number from FE-1394 to PE-1394. Revised cost based on updated FD estimate.	Revised Cost	2016	2016	2016	0 GO 0 PAYG 0 CTY 650,000 ERF 0 OFIN
Project Total						650,000
PE-1458	2017 Fire Mobile Data Terminal Replacement Replacement of MDTs in all fire vehicles. Purchased in 2012, this equipment will need be replaced in 2017 to maintain reliability. Changed project number from FE-1458 to PE-1458. Revised year from 2017 to 2016, based on four year replacement cycle.	Revised Year	2016	2016	2016	0 GO 0 PAYG 0 CTY 190,000 ERF 0 OFIN
Project Total						190,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PUBLIC/FIRE EQUIPMENT						
PE-1563	Financial and Human Resources Enterprise Software Replacement Replacement of E1 Financial System and PeopleSoft Human Resource Management System.	New	2016	2016	2016	0 GO 1,000,000 PAYG 0 CTY 0 ERF 0 OFIN <hr/> 1,000,000
Project Total						<hr/> 1,000,000
PE-0976	Telephone System Replacement - Phase 2 Phase 2 of 2 to replace existing PBS telephone system, originally installed in 1996 and no longer supported by the manufacturer. Phase 2 will include installation at remaining city locations.	No Change	2017	2017	2017	0 GO 900,000 PAYG 0 OFED 0 ERF 0 OFIN <hr/> 900,000
Project Total						<hr/> 900,000
PE-1452	2017 IT Network Technology and Software Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed. Revised cost based on updated IT estimate of replacement needs.	Revised Cost	2017	2017	2017	0 GO 0 PAYG 0 OFED 300,000 ERF 0 OFIN <hr/> 300,000
Project Total						<hr/> 300,000
PE-1454	2017 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	No Change	2017	2017	2017	0 GO 100,000 PAYG 0 OFED 0 ERF 0 OFIN <hr/> 100,000
Project Total						<hr/> 100,000
PE-1455	Storage Area Network Replacement Replacement and upgrade of storage area networks.	No Change	2017	2017	2017	0 GO 850,000 PAYG 0 OFED 0 ERF 0 OFIN <hr/> 850,000
Project Total						<hr/> 850,000
PE-1456	2017 Ambulance Replacement Continuation of annual program. Replacement of 2011 Ambulance (1143), due to age, mileage and maintenance. Changed project number from FE-1456 to PE-1456. Revised cost based on updated FD estimate.	Revised Cost	2017	2017	2017	0 GO 0 PAYG 0 CTY 205,000 ERF 0 OFIN <hr/> 205,000
Project Total						<hr/> 205,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PUBLIC/FIRE EQUIPMENT						
PE-1457	2017 Fire Truck Replacement-Ladder Truck	Revised Cost	2017	2017	2017	0 GO 0 PAYG 0 CTY 540,000 ERF 0 OFIN
	Replacement of 2007 E-One Pumper Truck (E44) due to age, mileage and maintenance. Changed project number from FE-1457 to PE-1457. Revised cost based on updated FD estimate.					
	Project Total					540,000
PE-1538	2018 IT Network Technology and Software	New	2018	2018	2018	0 GO 0 PAYG 0 OFED 300,000 ERF 0 OFIN
	Continuation of annual program. Annual funding for improvements to Information Technology networks, systems, hardware and for renewal of software licensing as needed.					
	Project Total					300,000
PE-1539	2018 Police Technology	New	2018	2018	2018	0 GO 100,000 PAYG 0 OFED 0 ERF 0 OFIN
	Continuation of annual program. Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.					
	Project Total					100,000
PE-1540	2018 Ambulance Replacement	New	2018	2018	2018	0 GO 0 PAYG 0 CTY 205,000 ERF 0 OFIN
	Continuation of annual program. Replacement of 2012 Ambulance (FA#40126), due to age, mileage and maintenance.					
	Project Total					205,000
PE-1541	2018 Fire Truck Replacement-	New	2018	2018	2018	0 GO 0 PAYG 0 CTY 800,000 ERF 0 OFIN
	Continuation of annual program. Replacement of 2007 Aerial Ladder Truck (FA#14915) due to age, mileage and maintenance.					
	Project Total					800,000
PE-1556	2018 E-Ticketing Replacement	New	2018	2018	2018	0 GO 300,000 PAYG 0 CTY 0 ERF 0 OFIN
	Replacement and upgrade of electronic traffic ticketing user hardware purchased in 2012, including printers and scanners.					
	Project Total					300,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PUBLIC/FIRE EQUIPMENT						
PE-1564	IT Core Switch Replacement	New	2018	2018	2018	0 GO
	Replacement of core network equipment, based on a seven year replacement cycle. Last install of equipment was in 2011. The core switches provide the basic backbone for the routing of data on the City's network.					500,000 PAYG
						0 CTY
						0 ERF
						0 OFIN
	Project Total					<u>500,000</u>
SUBTOTAL						0 GO
PUBLIC/FIRE EQUIPMENT						0 20GO
						7,965,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						6,120,000 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						<u>250,000</u> OFIN
						<u>14,335,000</u>

*indicates project costs not included in plan totals

		2014-2018 CIP				
Project Number	Project Description	Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PARKS & RECREATION: Public Art						
PR-1069	2012 Public Art Funding for permanent art acquisitions.	No Change	2012	2012	2012	0 *PAYG 50,000 *PRIV 0 *OFIN
Project Total						50,000
PR-1155	2013 Public Art Funding for permanent art acquisitions.	No Change	2013	2013	2013	0 *PAYG 50,000 *PRIV 0 *OFIN
Project Total						50,000
PR-1234	2014 Public Art Funding for permanent art acquisitions.	No Change	2014	2014	2014	0 PAYG 50,000 PRIV 0 OFIN
Project Total						50,000
PR-1331	2015 Public Art Funding for permanent art acquisitions.	No Change	2015	2015	2015	0 PAYG 50,000 PRIV 0 OFIN
Project Total						50,000
PR-1416	2016 Public Art Funding for permanent art acquisitions.	No Change	2016	2016	2016	0 PAYG 50,000 PRIV 0 OFIN
Project Total						50,000
PR-1459	2017 Public Art Funding for permanent art acquisitions.	No Change	2017	2017	2017	0 PAYG 50,000 PRIV 0 OFIN
Project Total						50,000
PR-1544	2018 Public Art Continuation of annual program. Funding for permanent art acquisitions.	New	2018	2018	2018	0 PAYG 50,000 PRIV 0 OFIN
Project Total						50,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PARKS & RECREATION: Public Art						
SUBTOTAL						0 GO
PARKS & RECREATION: Public Art						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						250,000 PRIV
						0 ODF
						0 OFIN
						<u>250,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PARKS & RECREATION: Bike-Hike Trails						
PR-1067	Turkey Creek Bike/Hike Trail		2011	2012	2012	0 *GO
	Construction of a 1.25 mile long trail along Turkey Creek between Antioch and Metcalf. Due to bank stabilization issues, significant work needs to be performed to construct this trail. Due to its location, this trail would not be linked initially to the Johnson County trail system. Grant funding through KDOT's administration of federal transportation enhancement grant program and MARC's CMAQ program. Johnson County Parks has allocated \$200,000 in funding to assist with the local match on this project.					0 *PAYG
						0 *1/8STX
						692,000 *KDOT
						173,000 *OFED
						0 *SPR
						200,000 *CTY
					2013	435,000 *GO
	Project Total					1,500,000
SUBTOTAL						
PARKS & RECREATION: Bike-Hike Trails						
						0 GO
						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						0

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1251	Train Garden Construction of 20,000 sq. ft. garden area includes walkways, arbor, full size box car and caboose on rails, a water feature, landscape areas, and five or six G-Scale model trains running through the garden. Phase I is complete. Remaining phases to be complete when funding is available. Anticipated completion date of 2014 for all phases (1 to 4).	Revised Year	2009	2011-2014	2009	0 *GO 0 *PAYG 0 *SPR 760,000 *PRIV 0 *OFIN
Project Total						760,000
PR-1171	Erickson Rose Garden Construction of 2,500 sq. ft. rose garden. The garden will contain rock walls separating different levels of planting terraces, stone and turf walkways, a small wedding area, and a wide variety of shrub and climbing rose displays. (Operating Costs: \$30,000/yr)	No Change	2009	TBD	TBD	0 *GO 0 *20GO 0 *PAYG 0 *SPR 500,000 *PRIV 0 *OFIN
Project Total						500,000
PR-0958	2011 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2011	2011	2011	0 *GO 0 *PAYG 100,000 *SPR 0 *PRIV 0 *OFIN
Project Total						100,000
PR-1060	2012 Small Improvement Projects Funds construction and addition of minor improvements at the OP Arboretum, often in conjunction with private funds.	No Change	2012	2012	2012	0 *GO 0 *PAYG 25,000 *SPR 0 *PRIV 0 *OFIN
Project Total						25,000
PR-1157	2013 Arboretum Improvement Projects Funds construction and addition of minor improvements at the OP Arboretum, often in conjunction with private funds.	No Change	2013	2013	2013	0 *GO 0 *PAYG 25,000 *SPR 0 *PRIV 0 *OFIN
Project Total						25,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1235	2014 Arboretum Improvement Projects Funds construction and addition of minor improvements at the OP Arboretum, often in conjunction with private funds. Project removed. Funding transferred to Maintenance Program.	Project Removed	2014	2014	2014	0 GO 0 PAYG 0 SPR 0 PRIV 0 OFIN
Project Total						0
PR-1332	2015 Arboretum Improvement Projects Funds construction and addition of minor improvements at the OP Arboretum, often in conjunction with private funds. Project removed. Funding transferred to Maintenance Program.	Project Removed	2015	2015	2015	0 GO 0 PAYG 0 SPR 0 PRIV 0 OFIN
Project Total						0
PR-1552	Arboretum Restrooms Construction of restroom facility near the Train Garden at the Arboretum.	New	2015	2015	2015	0 GO 100,000 PAYG 100,000 SPR 100,000 PRIV 0 OFIN
Project Total						300,000
PR-1392	2016 Arboretum Improvement Projects Funds construction and addition of minor improvements at the OP Arboretum, often in conjunction with private funds. Project removed. Funding transferred to Maintenance Program.	Project Removed	2016	2016	2016	0 GO 0 PAYG 0 SPR 0 PRIV 0 OFIN
Project Total						0
PR-1460	2017 Arboretum Improvement Projects Funds construction and addition of minor improvements at the OP Arboretum, often in conjunction with private funds. Project removed. Funding transferred to Maintenance Program.	Project Removed	2017	2017	2017	0 GO 0 PAYG 0 SPR 0 PRIV 0 OFIN
Project Total						0

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PARKS & RECREATION: Arboretum & Kemper Farm						
SUBTOTAL						0 GO
PARKS & RECREATION: Arboretum & Kemper Farm						0 20GO
						100,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						100,000 SPR
						0 SOC
						100,000 PRIV
						0 ODF
						0 OFIN
						<u>300,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PARKS & RECREATION: Park and Greenspace Improvements						
PR-0730	2009 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. Projects are on-going.	No Change	2009	2009	2009	815,000 *SPR
	Project Total					815,000
PR-0838	2010 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. Projects are on-going.	No Change	2010	2010	2010	575,000 *SPR
	Project Total					575,000
PR-0956	2011 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. Projects are on-going.	No Change	2011	2011	2011	600,000 *SPR
	Project Total					600,000
PR-1061	2012 Park Improvements Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2012	2012	2012	200,000 *SPR
	Project Total					200,000
PR-1156	2013 Park Improvements Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2013	2013	2013	200,000 *SPR
	Project Total					200,000
PR-1236	2014 Park Improvements Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2014	2014	2014	200,000 SPR
	Project Total					200,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PARKS & RECREATION: Park and Greenspace Improvements						
PR-1334	2015 Park Improvements Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2015	2015	2015	200,000 SPR
	Project Total					<u>200,000</u>
PR-1395	2016 Park Improvements Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2016	2016	2016	200,000 SPR
	Project Total					<u>200,000</u>
PR-1461	2017 Park Improvements Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2017	2017	2017	200,000 SPR
	Project Total					<u>200,000</u>
PR-1543	2018 Park Improvements Continuation of annual project. Funding for construction and addition of improvements at city parks for projects recommended by the Citizens' Advisory Council on P&R.	New	2018	2018	2018	200,000 SPR
	Project Total					<u>200,000</u>
SUBTOTAL						0 GO
PARKS & RECREATION: Park and Greenspace Improvements						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						1,000,000 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>1,000,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
PARKS & RECREATION: Park Facility Improvements						
PR-1553	Deanna Rose Farmstead East Entry Building Reconstruction: Concept Design <div>Concept Design for replacement of the east entry building at the Deanna Rose Farmstead.</div>	New	2014	TBD	2014	0 GO 20,000 PAYG 0 SPR 20,000 PRIV 0 OFIN
Project Total						40,000
PR-1558	Deanna Rose Farmstead Barber Shop and Blacksmith Shop <div>Concept Design for replacement of the east entry building at the Deanna Rose Farmstead. The Friends of the Farmstead have prioritized the construction of the Barber Shop and Blacksmith Shop to be the next buildings funded as part of the Farmstead Master Plan and completion of "Main Street". The project will be funded with private funds. A long term maintenance and operating fund will be established by the Friends of the Farmstead in addition to the construction costs.</div>	New	2014	2015	2015	0 GO 0 PAYG 0 SPR 325,000 PRIV 0 OFIN
Project Total						325,000
PR-1554	Overland Park Soccer Complex Turf Replacement: Phase 1 <div>2018 will represent 9 yrs of operation and 1 year past the warranty's conclusion. Maintaining current usage levels (over 1500 games a year) we anticipate fibers will be thoroughly worn down and seams could be starting to fray. The objective would be to replace 4 of the worst fields. Replacement would include demo & disposal of existing turf. fixing sub-surface as needed, re-laying turf and rubber. Funds would also be used to refurbish areas (fence, plants areas, grass, etc) destroyed during construction.</div>	New	2018	2018	2018	0 GO 750,000 PAYG 0 SPR 750,000 SOC 500,000 ODF
					[ODF = eight-year GO bonds]	
Project Total						2,000,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
PARKS & RECREATION: Park Facility Improvements						
SUBTOTAL						0 GO
PARKS & RECREATION: Park Facility Improvements						0 20GO
						770,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						750,000 SOC
						345,000 PRIV
						500,000 ODF
						0 OFIN
						<u>2,365,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
BRIDGE IMPROVEMENTS						
BR-1377	Redeck Metcalf Bridge over Blue River <div>Replace deteriorating bridge deck. Project will be in conjunction with Johnson County, as bridge is 50% in the county. Revised construction year from 2016 to 2013, based on recent assessment of bridge condition. Revised cost based on addition of engineering costs. Revised CARS funding based on County current allocation.</div>	Revised Cost Revised Funding [OCTY = Johnson County (not CARS)]	2012	2013	2013	306,000 *1/8STX 330,000 *CTY 179,000 *OCITY
Project Total						815,000
BR-1551	75th Street from Switzer to East Frontage Road <div>Pavement replacement and repair of 75th Street, over I-35, from Switzer Road to East Frontage Road. Project includes replacement of existing pavement from Wedd to E. Frontage Road, and mill/overlay and sidewalk, curb and storm sewer repair in other locations.</div>	New	2013	2014	2013	300,000 *PAYG
						2014 0 GO 175,000 PAYG 325,000 SWU 930,000 CTY 785,000 OCITY
Project Total						2,515,000
SUBTOTAL - BRIDGE IMPROVEMENTS						0 GO 0 20GO 175,000 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 SA 325,000 SWU 930,000 CTY 785,000 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 GCR 0 SPR 0 SOC 0 PRIV 0 ODF 0 OFIN
						2,215,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
RESIDENTIAL STREET PROGRAM						
SR-1352	2011 CDBG Program Community Development Block Grant (CDBG) portion of the Residential Street Program. Project locations include area near 80th to 81st Streets, Lamar to Glenwood/Barkley.	No Change	2011	2011	2011	0 *GO 0 *PAYG 1,458,000 *1/8STX 0 *CTY 97,000 *SWU 310,000 *CDBG <hr/> 1,865,000
Project Total						
SR-1131	2012 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL streetlights, curbs, sidewalks and required storm drainage improvements. Project locations includes streets located south of 81st, west of Lamar including Barkley, Walmer, 81st Terr, 82nd St, and 82nd Terrace. Revised cost based on updated design costs and construction estimates.	Revised Cost	2011	2012	2012	0 *GO 0 *PAYG 1,450,750 *1/8STX 94,250 *SWU 0 *CTY 0 *EDSTX 290,000 *CDBG <hr/> 1,835,000
Project Total						
SR-1080	2013 Neighborhood Streets Reconstruction Program - 91st: Antioch to Neiman Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Project area is at 91st Street from Antioch to Nieman. CARS funding based on updated CARS program allocation.		2010	2013	2011 2013	500,000 *1/8STX 0 *GO 0 *PAYG 1,231,000 *1/8STX 375,000 *SWU 2,019,000 *CTY 0 *EDSTX 0 *CDBG <hr/> 4,125,000
Project Total						
SR-1426	2014 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL streetlights, curbs, sidewalks and required storm drainage improvements. Revised cost and scope based on updated engineer's estimate and available 1/8-cent sales tax funding. CDBG funding includes both 2013 and 2014 allocation.	Revised Cost Revised Scope	2013	2014	2014	0 GO 0 PAYG 3,000,000 1/8STX 0 SWU 0 CTY 0 EDSTX 600,000 CDBG <hr/> 3,600,000
Project Total						

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
RESIDENTIAL STREET PROGRAM						
SR-1228	2015 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised cost and scope based on updated engineer's estimate and available 1/8-cent sales tax funding.	Revised Cost Revised Scope	2014	2015	2015	0 GO 0 PAYG 2,300,000 1/8STX 0 CTY 0 EDSTX 300,000 CDBG
Project Total						2,600,000
SR-1386	2016 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised cost and scope based on updated engineer's estimate and available 1/8-cent sales tax funding.	Revised Cost	2015	2016	2016	0 GO 0 PAYG 2,300,000 1/8STX 0 CTY 0 EDSTX 300,000 CDBG
Project Total						2,600,000
SR-1440	2017 Neighborhood Streets Reconstruction Program Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements. Revised cost and scope based on updated engineer's estimate and available 1/8-cent sales tax funding.	Revised Cost	2016	2017	2017	0 GO 0 PAYG 2,300,000 1/8STX 0 CTY 0 EDSTX 300,000 CDBG
Project Total						2,600,000
SR-1529	2018 Neighborhood Streets Reconstruction Program Continuation of annual program. Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.	New	2017	2018	2018	0 GO 0 PAYG 2,300,000 1/8STX 0 CTY 0 EDSTX 300,000 CDBG
Project Total						2,600,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
RESIDENTIAL STREET PROGRAM						
SUBTOTAL						0 GO
RESIDENTIAL STREET PROGRAM						0 20GO
						0 PAYG
						0 EXCIS
						12,200,000 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						1,800,000 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>14,000,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
SIDEWALK CONSTRUCTION						
SW-1140	2013 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2013	2013	2013	0 *PAYG 50,000 *1/8STX
	Project Total					50,000
SW-1227	2014 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2014	2014	2014	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1287	2015 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2015	2015	2015	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1385	2016 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2016	2016	2016	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1435	2017 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2017	2017	2017	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1530	2018 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks. Continuation of annual program.	New	2018	2018	2018	0 PAYG 50,000 1/8STX
	Project Total					50,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
SIDEWALK CONSTRUCTION						
SUBTOTAL						0 GO
SIDEWALK CONSTRUCTION						0 20GO
						0 PAYG
						0 EXCIS
						250,000 1/8STX
						0 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>250,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
STREET LIGHTING						
SL-0933	2011 Street Lighting	Revised Cost	2010	2011	2011	0 *PAYG
	Installation of street lighting on residential, collectors and thoroughfares.	Transferred \$28K to SL-1046				72,000 *1/8STX
						0 *GO
	Project Total					72,000
SL-1046	2012 Street Lighting	Revised Cost	2011	2012	2012	0 *PAYG
	Installation of street lighting on residential, collectors and thoroughfares.	Transferred \$28K from SL-0933				128,000 *1/8STX
						0 *OCTY
	Project Total					128,000
SL-1561	KCPL Street Light Buyout	New	2013	2013	2013	2,000,000 *GO
	Purchase of approximately 2,100 streetlights currently owned by KCPL and leased by the City.					300,000 *PAYG
						0 *1/8STX
						0 *OCTY
	Project Total					2,300,000
SL-1224	2014 Street Lighting	Revised Cost	2013	2014	2014	0 PAYG
	Replacement of existing street lighting with energy-efficient fixtures. Project scope includes Metcalf Ave., 63rd St. to 71st St. Revised CARS funding based on updated CARS program request. Annual saving est. at \$2,100.	Revised Funding				200,000 1/8STX
						0 OCTY
						200,000 CTY
	Project Total					400,000
SL-1284	2015 Street Lighting	No Change	2014	2015	2015	0 PAYG
	Installation of street lighting on residential, collectors and thoroughfares.					100,000 1/8STX
						0 OCTY
	Project Total					100,000
SL-1381	2016 Street Lighting	No Change	2015	2016	2016	0 PAYG
	Installation of street lighting on residential, collectors and thoroughfares.					100,000 1/8STX
						0 OCTY
	Project Total					100,000
SL-1437	2017 Street Lighting	No Change	2017	2017	2017	0 PAYG
	Installation of street lighting on residential, collectors and thoroughfares.					100,000 1/8STX
						0 OCTY
	Project Total					100,000
SL-1532	2018 Street Lighting	New	2018	2018	2018	0 PAYG
	Continuation of annual program. Installation of street lighting on residential, collectors and thoroughfares.					100,000 1/8STX
						0 OCTY
	Project Total					100,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
STREET LIGHTING						
SUBTOTAL						0 GO
STREET LIGHTING						0 20GO
						0 PAYG
						0 EXCIS
						600,000 1/8STX
						0 ESC
						0 SA
						0 SWU
						200,000 CTY
						0 OCTY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>800,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
STREET IMPROVEMENTS						
ST-1151	U.S. 69 Highway Widening Design: 103rd Street to 119th Street Auxiliary Lanes <div>Joint design effort with KDOT. Project adds auxiliary lanes along southbound US 69 from I-435 to 119th Street and along eastbound and westbound I-435 from Quivira Rd. to US 69, and reconstructs the Quivira Rd. interchange (the red project). Construction of the project is scheduled for 2011-2013. Project administered by KDOT. Funding shown is for City contribution only of \$4.5M for design and \$8M for construction. OFIN funding reflects city's contribution to KDOT related to TH-0529A. Revised cost based on final invoice from KDOT.</div>	Revised Cost	2009- 2012	2013	2009	2,010,000 *GO
					2010	1,920,000 *GO
					2011	1,262,135 *GO
						1,587,865 *PAYG
						4,020,000 *OFIN
					2013	1,710,000 *GO
	Project Total					12,510,000
ST-1371	U.S. 69 Highway Widening ROW Acquisition 103rd Street to 119th Street <div>Purchase of Right of Way to add auxiliary lanes to U.S. 69 Highway between 103rd Street and 119th Street. Project is 100% reimbursable from KDOT.</div>	No Change	2009- 2012	2012	2011	0 *GO
						0 *PAYG
						0 *ESC
						0 *SWU
						0 *CTY
						1,575,000 *KDOT
						0 *TFED
						0 *OFIN
	Project Total					1,575,000
ST-1346	Metcalf Avenue & Shawnee Mission Parkway Bus Corridor <div>Design and construction bus stops, park and ride stops, a transit center, traffic signal priority system, and pedestrian access improvement for Metcalf Ave/Shawnee Mission Parkway bus corridor. The project is 100% funded by ARRA TIGER grant through Johnson County Transit. Overland Park will be reimbursed for managing design and construction of the project. Revised cost based on project near completion.</div>	Revised Cost	2010	2011- 2012	2011	0 *GO
						0 *PAYG
						0 *ESC
						0 *SWU
						0 *CTY
						0 *KDOT
		[OFIN = ARRA TIGER Grant]				10,465,000 *TFED
						0 *OFIN
	Project Total					10,465,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
STREET IMPROVEMENTS						
ST-1562	Overland Park Bicycle Use Outreach Project The city recently received CMAQ funding from MARC to undertake this project (with a 20% match from city funding). The city will determine what barriers may exist to greater use of bicycling throughout the city. This will involve different demographic groups. An implementation plan will be created to address specific safety needs identified during the study phase.	New	2013	2014	2013	0 *GO 25,000 *PAYG 0 *ESC 0 *SWU 0 *CTY 0 *KDOT 0 *TFED 100,000 *OFED
Project Total						125,000
ST-1058	159th St. and U.S. 69 Highway Interchange Construction of an interchange at 159th Street and US69 Highway, and northbound/southbound auxiliary lanes from 151st Street to 167th Street. Overland Park will administer that project. Private (developer) funding will finance right-of-way and easement acquisition. 2013 funding is for design.	Revised Cost Revised Year	2013	2014	2013 2014	1,050,000 *GO 0 GO 0 PAYG 0 ESC 0 SWU 0 CTY 0 OCTY 17,000,000 KDOT 0 TFED [PRIV = Developer \$ for ROW/easement] 640,000 PRIV 0 OFIN
Project Total						18,690,000
ST-1550	US-69: 103rd to 119th Street Design of widening thru-lanes Design of widening thru-lanes from four to six lanes on US 69 from 103rd Street to 119th Street (the brown project). Funding is for the City's contribution to the project design. KDOT will be administering the design and project. Total design costs are \$4,000,000.	New	2014	TBD	2014	0 GO [payg= OPRMC development fees] 810,000 PAYG ESC = OPRMC development transportation fees] 190,000 ESC 0 SWU 0 CTY 0 KDOT 0 TFED 0 OFIN
Project Total						1,000,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
STREET IMPROVEMENTS						
SUBTOTAL						0 GO
STREET IMPROVEMENTS						0 20GO
						810,000 PAYG
						0 EXCIS
						0 1/8STX
						190,000 ESC
						0 SA
						0 SWU
						0 CTY
						0 OCITY
						17,000,000 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						640,000 PRIV
						0 ODF
						0 OFIN
						<u>18,640,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP					2014-2018 CIP Adopted 8/2013	
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year			
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax								
TH-0726	127th Street: Metcalf to Nall	Revised Cost Revised Funding	2005-2006	2011	2005	30,000	*ESC	
	Widening of 127th street from 2 to 4 lanes. Revised funding based on available escrow funds and payment from Johnson County. Revised cost based on increased utility relocation costs.				2006	0	*PAYG	
						2006	525,000	*ESC
						2009	330,000	*PAYG
							189,000	*ESC
						2010	2,295,000	*CTY
						2011	2,043,000	*GO
						950,000	*EXCIS	
					68,000	*ESC		
					2012	70,000	*PAYG	
	Project Total					6,500,000		
TH-0851	159th Street: Antioch to Metcalf, U.S. 69 & 159th St. Interchange Design	No Change	2006	2011-2012	2006	0	*GO	
	Design includes full design of U.S. 69 Highway(151st to 167th), 159th Street (Antioch to Metcalf), and the interchange at 159th St. and U.S. 69 Highway. Scope of the construction includes 159th (Antioch to Metcalf) Street Improvements, including a bridge over U.S. 69 Highway.					2006	800,000	*PAYG
						2007	2,975,000	*GO
							500,000	*EXCIS
						2008	170,000	*ESC
						2010	2,423,000	*GO
							750,000	*EXCIS
						0	*PRIV	
			2011	1,412,000	*GO			
				3,015,000	*CTY			
				2,950,000	*TFED			
				2012	250,000	*EXCIS		
					255,000	*1/8STX		
					0	*TFED		
	Project Total					15,500,000		

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0870	159th St.: Quivira to Antioch Design and Construction <div>Widen two miles of 159th, from Quivira to Antioch, from 2 to 4 lanes. Revised cost based on bid results, utility relocation contracts and status of condemnation appeal. Revised CARS funding based on reduced construction costs.</div>	Revised Cost	2007-2009	2012-2013	2007	150,000 *1/8STX
					2009	1,250,000 *EXCIS
					2011	4,000,000 *GO 0 *EXCIS
					2012	0 *GO 0 *EXCIS 2,400,000 *1/8STX 3,385,000 *CTY 2,915,000 *TFED
					2013	1,000,000 *GO 1,300,000 *EXCIS 1,150,000 *1/8STX 1,010,000 *CTY 2,740,000 *TFED
	Project Total					21,300,000
TH-1443	127th Street and Pflumm Intersection Improvements <div>Intersection Improvements at 127th and Pflumm, in conjunction with Olathe's widening of 127th Street from Blackbob to Pflumm. Revised cost based on City of Olathe interlocal agreement.</div>	Revised Cost	2011	2013	2013	0 *GO 0 *20GO 0 *PAYG 0 *EXCIS 230,000 *1/8STX 0 *CTY 0 *TFED
	Project Total					230,000
TH-1026	167th St.: Antioch to Metcalf Conceptual Design <div>Conceptual design of widening of 167th Street, Antioch to Metcalf from two to four lanes. Design study needed to request for access break permit from KDOT.</div>	No Change	2013	TBD	2013	0 *GO 0 *20GO 0 *PAYG 0 *EXCIS 700,000 *1/8STX 0 *CTY 0 *TFED
	Project Total					700,000
TH-0496	Switzer Road: 151st to 159th Design and Construction <div>Widening of Switzer Road from 2 to 4 lanes. Revised cost based on preliminary design completion. Revised CARS based on updated construction match.</div>	Revised Cost	2012	2014	2014	0 GO 525,000 PAYG 1,000,000 EXCIS 2,645,000 1/8STX 3,030,000 CTY
	Project Total					7,200,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP					2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year		
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
TH-0513	159th Street: Metcalf Avenue to Nall Avenue <div>Widening of 159th Street from Metcalf Avenue to Nall Avenue from 2 to 4 lanes. Revised federal funding (TFED) based on current allocation. Adjusted County CARS funding due to increase in federal funding.</div>	Revised Funding	2012	2015	2012	0 *PAYG 700,000 *1/8STX	
					2015	0 GO 0 20GO 0 PAYG 910,000 EXCIS 1,225,000 1/8STX 2,940,000 CTY 3,475,000 TFED	
	Project Total					9,250,000	
TH-1027	Metcalf Avenue: 159th Street to 167th Street <div>Widening of Metcalf Ave: 159th to 167th from 2 to 4 lanes. 25% of the corridor is in Johnson County (outside of city limits). Revised federal funding (TFED) based on current allocation. Adjusted County CARS funding due to increase in federal funding.</div>	Revised Funding	2014	2016	2014	700,000 1/8STX	
					2016	0 GO 0 20GO 0 PAYG 1,500,000 EXCIS 3,200,000 1/8STX 3,180,000 CTY 1,990,000 TFED	
	Project Total					10,570,000	
TH-1147	Quivira Road: 183rd Street to 187th Street <div>Construction of Quivira Road to standard two lane. This section of Quivira Road currently does not exist. This project was included in the City's Municipal Services Extension Plan for the 2008 annexation. Added design funding of \$400,000. Revised CARS funding based on current CARS program allocation. Revised design year from 2015 to 2016 and construction year from 2017 to 2018.</div>	Revised Funding Revised Year	2016	2018	2016	0 PAYG 400,000 EXCIS	
					2018	0 GO 0 PAYG 85,000 EXCIS 1,300,000 1/8STX 0 ESC 0 SA 1,275,000 CTY 0 OCITY 0 TFED	
	Project Total					3,060,000	

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP					
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013	
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax							
TH-0500	143rd St.: Pflumm to Quivira Design and Construction	Revised Scope Revised Year	2014	2017	2013	0 *GO 50,000 *PAYG	
	Widen 143rd from 2 to 4 lanes. Project is being done in conjunction with Olathe. Revised scope of from project from design only to design and construction. Revised design year from 2015 to 2014, and added construction in 2017. Added federal funding.				2014	0 GO 0 PAYG 0 EXCIS 280,000 1/8STX 0 ESC 0 SA 0 CTY	
					[OCITY= Olathe]	325,000 OCITY 0 TFED	
					2017	0 GO 0 PAYG 900,000 EXCIS 500,000 1/8STX 1,465,000 CTY 1,065,000 OCITY 3,500,000 TFED	
						<u>8,085,000</u>	
		Project Total					
TH-0872		159th St.: Nall Ave. to Mission Rd. Design and Construction	New	2015	2018	2015	0 GO 250,000 PAYG 0 EXCIS 500,000 1/8STX 0 ESC 0 SA 0 CTY 0 OCITY 0 TFED
		Widen 159th from 2 to 4 lanes.				2018	0 GO 0 PAYG 1,050,000 EXCIS 3,000,000 1/8STX 2,800,000 CTY 0 OCITY 3,500,000 TFED
							<u>11,100,000</u>
			Project Total				

*indicates project costs not included in plan totals

		2014-2018 CIP				
Project Number	Project Description	Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
SUBTOTAL						0 GO
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						0 20GO
						775,000 PAYG
						5,845,000 EXCIS
						13,350,000 1/8STX
						0 ESC
						0 SA
						0 SWU
						14,690,000 CTY
						1,390,000 OCITY
						0 KDOT
						12,465,000 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						<u>48,515,000</u>

*indicates project costs not included in plan totals

		2014-2018 CIP				
Project Number	Project Description	Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						
TH-0853	Antioch: I-435 to 119th Street <div>Widen Antioch from 4 to 6 lanes. Project construction complete. Special assessment bonds issued in 2013.</div>	No Change	2007	2010	2008	0 *GO 1,000,000 *PAYG 0 *EXCIS 0 *1/8STX 0 *ESC 0 *SA 0 *CTY 0 *OCITY 0 *TFED
					2010	2,235,000 *GO 280,000 *PAYG 0 *EXCIS 1,940,000 *1/8STX 205,000 *ESC 2,785,000 *CTY 0 *OCITY 2,575,000 *TFED
		[OFIN= Special Street Improvement Fund]				200,000 *OFIN
					2013	110,000 *SA
	Project Total					<u>11,330,000</u>
TH-0948	Quivira Road: 99th St. to 105th Design & Construction <div>Widen Quivira Road from 4 to 6 lanes. 25% of funding is being provided by the City of Lenexa. Design occurred in 2009, with construction scheduled for 2011-2012. Project area is from 99th- I-435 to 99th-105th Street, as 105th to I-435 will be completed in conjunction with KDOT work on I-435.</div>	No Change	2009	2011-2012	2008	0 *GO 200,000 *PAYG
					2009	0 *GO 600,000 *PAYG 0 *OCITY
					2011	0 *GO 600,000 *1/8STX 660,000 *CTY 370,000 *OCITY 4,205,000 *TFED
	Project Total					<u>6,635,000</u>

*indicates project costs not included in plan totals

		2014-2018 CIP				
Project Number	Project Description	Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						
TH-0552	Quivira: College Blvd. to 119th Street	Revised Cost Revised Funding Revised Year	2010	2012	2010	0 *GO 0 *PAYG 0 *1/8STX 0 *CTY 0 *KDOT 0 *TFED
	Project scope to include widening of Quivira from College Blvd. to 119th St. from 4 to 6 lanes. Right-of-way purchase and utility relocations will be required. Revised cost based on bid opening. Revised County (CTY) funds based on CARS eligible match. Revised bond (GO) year to 2013.	[OFIN= Special Street Improvement Fund]				750,000 *OFIN
					2012	0 *GO 0 *PAYG 345,000 *1/8STX 790,000 *CTY 0 *KDOT 5,500,000 *TFED
					2013	1,230,000 *GO
	Project Total					8,615,000
SUBTOTAL						0 GO
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 SA 0 SWU 0 CTY 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 GCR 0 SPR 0 SOC 0 PRIV 0 ODF 0 OFIN
						0 TOTAL

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-0749	KC Scout/OPTCS Interface Project will tie the City's traffic system into regional KC Scout traffic management system. Revised construction year to 2013.	Revised Year	2005	2013	2008	45,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 135,000 *KDOT 0 *OFED 0 *PRIV
Project Total						180,000
TS-0979	Traffic Adaptive Signal System This system provides automated real-time adaptive changes to traffic to help reduce traffic congestion. Construction of the project is funded 90% through KDOT. The City is contributing 10% for construction, plus 100% funding for design. Revised construction year to 2013.	Revised Year	2007	2013	2008	50,000 *PAYG
					2013	205,000 *KDOT
Project Total						255,000
TS-0720	2009 OPTCS - Phase 9 New communications controllers & cabinets. Replaces existing telecable communication system with fiber optic.	No Change	2008	2009	2009	881,250 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *TFED 0 *OFED 0 *PRIV
Project Total						881,250
TS-0750	Changeable Dynamic Message Signs (DMS) Installation Construction of DMS connected with the KC Scout system. Project location is College Blvd. and Metcalf intersection. Revised construction year to 2013.	Revised Year	2010	2013	2009	54,000 *PAYG
					2013	216,000 *KDOT
Project Total						270,000
TS-1320	Johnson Drive & Foster Traffic Signal Design and construction of traffic signal replacement at Johnson Drive and Foster. Revised construction year to 2013.	Revised Year	2009	2013	2009	183,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV
Project Total						183,000

*indicates project costs not included in plan totals

		2014-2018 CIP				
Project Number	Project Description	Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-1051	College Blvd. Dynamic Signage Project installs small dynamic signage along College Blvd. at various traffic signals. The signs alert drivers to incidents along I-435 and provide alternate route guidance. KDOT grant funding has been awarded for this project. Revised construction year to 2013.	Revised Year	2008	2011	2010	50,000 *PAYG
					2013	180,000 *KDOT
	Project Total					230,000
TS-1364	2010 Traffic Signal Controllers Installation of new 2070 signal controls at various locations. Funded 80% through CMAQ grant. Project closure dependent on final KDOT reimbursement.	No Change	2010	2010	2010	18,750 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 75,000 *OFED 0 *PRIV
	Project Total					93,750
TS-1366	Pedestrian Walkability Enhancements Pedestrian countdown timers will be installed at several signalized intersections to improve walkability for pedestrians. Project is funded 80% with CMAQ grant. Project can be closed once final KDOT reimbursement is received.	No Change	2010	2011	2011	10,800 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED [OFED = CMAQ] 43,200 *OFED 0 *PRIV
	Project Total					54,000
TS-1429	2011 OPTCS Purchase of new communications controllers and ethernet switchers and installation of redundant fiber. Revised construction year to 2013.	Revised Year	2011	2013	2011	195,000 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV
	Project Total					195,000
TS-1053	2012 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2011	2012	2012	300,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV
	Project Total					300,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-1197	123rd and Foster Traffic Signal Design and construction of traffic signal 123rd St. and Foster. Revised construction year to 2013.	Revised Year	2010	2013	2011	30,000 *PAYG 131,000 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>161,000</u>
	Project Total					
TS-1373	143rd Street and Lamar Avenue Traffic Signal Design and construction of traffic signal at 143rd St. and Lamar Avenue. Revised cost based on project construction. Revised funding to include escrow funds allocated to project.	Revised Cost Revised Funding	2010	2012	2011	180,000 *PAYG 70,000 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>250,000</u>
	Project Total					
TS-1138	2013 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2013	2013	2013	300,000 *PAYG 80,000 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>380,000</u>
	Project Total					
TS-1225	2014 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2013	2014	2014	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <u>380,000</u>
	Project Total					
TS-1285	2015 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	No Change	2014	2015	2015	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <u>380,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						
TS-1382	2016 Traffic Signal Installation, Modification and Replacement <div>Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.</div>	No Change	2015	2016	2016	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <div>Project Total</div> <div>380,000</div>
TS-1436	2017 Traffic Signal Installation, Modification and Replacement <div>Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.</div>	No Change	2016	2017	2017	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <div>Project Total</div> <div>380,000</div>
TS-1533	2018 Traffic Signal Installation, Modification and Replacement <div>Continuation of annual program. Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.</div>	New	2018	2018	2018	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <div>Project Total</div> <div>380,000</div>
SUBTOTAL						0 GO
TRAFFIC MANAGEMENT SYSTEMS AND TRAFFIC SIGNALS						0 20GO 1,500,000 PAYG 0 EXCIS 0 1/8STX 400,000 ESC 0 SA 0 SWU 0 CTY 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 GCR 0 SPR 0 SOC 0 PRIV 0 ODF 0 OFIN <div>1,900,000</div>

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
STORM DRAINAGE						
SD-0954	Stormwatch and Traffic Operations Center Integration Integration of the City's flood warning (Stormwatch) and roadway weather information systems with the new traffic operations center. Implementation will continue through 2011.	No Change	2008	2009-2011	2008	0 *GO 0 *PAYG 0 *SA 20,000 *SWU 0 *CTY 180,000 *KDOT
	Project Total					200,000
SD-1160	Flood Warning Decision Support Services Consultant service to enhance flood response decision tools of the Johnson County flood warning system, including real time forecasting, integration of radar data and site specific water level forecasts. All work will be reimbursed by the Johnson County Stormwater Program.	No Change	2007	2008	2007 2008 2009 2010 2011	126,000 *CTY 200,000 *CTY 181,000 *CTY 113,000 *CTY 65,000 *CTY
	Project Total					685,000
SD-0931	2011 Storm Drainage Improvement 71st & Glenwood Project area is 71st and Glenwood. Revised cost based on construction. Revised funding based on project county funding.	Revised Cost Revised Funding	2010	2011	2010 2011	60,000 *SWU 0 *GO 0 *PAYG 0 *SA 340,000 *SWU 1,200,000 *CTY
	Project Total					1,600,000
SD-0930	2011 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2011	2011	2011	0 *GO 0 *PAYG 0 *SA 140,000 *SWU 50,000 *CTY
	Project Total					190,000
SD-1056	2012 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding. Revised cost to reflect estimated of engineering study for only one location; 91st and Switzer ditch liner.	Revised Cost	2012	2012	2012	0 *GO 0 *PAYG 0 *SA 30,000 *SWU 90,000 *CTY
	Project Total					120,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP					
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013	
STORM DRAINAGE							
SD-1057	2012 Storm Drainage Improvement Stanley: 151st Terr. & Metcalf	No Change	2011	2012	2010	255,000 *SWU	
	Annual funding for storm drainage improvements. Project area is along Negro Creek at 151st Terr. and Metcalf.				2011	255,000 *SWU	
					2012	0 *GO 0 *PAYG 0 *SA 890,000 *SWU 2,940,000 *CTY	
					2013	225,000 *SA	
						<u>4,565,000</u>	
		Project Total					
SD-1423	147th and Switzer Flood Control	No Change	2011	2012	2012	0 *GO 100,000 *PAYG 0 *SA 380,000 *SWU 0 *CTY 0 *KDOT	
	Stormwater Improvement District 11-199 was approved by the City Council in June 2011.				2013	25,000 *SA	
						<u>505,000</u>	
	Project Total						
SD-1134	2013 Preliminary Stormwater Engineering Studies	No Change	2013	2013	2013	0 *GO 0 *PAYG 0 *SA 80,000 *SWU 120,000 *CTY 0 *KDOT	
	Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					<u>200,000</u>	
		Project Total					
SD-1135	2013 Storm Drainage Improvement	Revised Cost Revised Scope	2012	2013	2012	60,000 *SWU	
	Annual funding for storm drainage improvements. Revised project cost and scope based on project location of Rolling Woods near 116th Street and Antioch.				2013	0 *GO 0 *PAYG 0 *SA 612,000 *SWU 2,008,000 *CTY 0 *KDOT	
						<u>2,680,000</u>	
	Project Total						
SD-1221	2014 Preliminary Stormwater Engineering Studies	No Change	2014	2014	2014	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY 0 KDOT	
	Funding for preliminary engineering studies, required before the City can apply for SMAC funding.					<u>200,000</u>	
		Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
STORM DRAINAGE						
SD-1222	2014 Storm Drainage Improvement: Monitor Square Annual funding for storm drainage improvements. Revised scope based on Feb. 2013 City Council approval of specific project location, Monitor Square. Land acquisition completed by June 2013. Construction is scheduled to start in Spring 2014. Multi-year SWU funding to include \$50,000 in 2012, \$1,100,00 in 2013 & \$443,000 in 2014.	Revised Scope Revised Cost	2013	2014	2012	50,000 *SWU
					2013	1,100,000 *SWU
					2014	0 GO
						0 PAYG
						0 SA
						443,000 SWU
						3,207,000 CTY
						0 KDOT
	Project Total					4,800,000
SD-1280	2015 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2015	2015	2015	0 GO
						0 PAYG
						0 SA
						80,000 SWU
						120,000 CTY
						0 KDOT
	Project Total					200,000
SD-1281	2015 Storm Drainage Improvement Annual funding for storm drainage improvements. Project areas are yet to be determined.	No Change	2014	2015	2014	150,000 SWU
					2015	0 GO
						0 PAYG
						0 SA
						750,000 SWU
						0 CTY
						0 KDOT
	Project Total					900,000
SD-1383	2016 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2016	2016	2016	0 GO
						0 PAYG
						0 SA
						80,000 SWU
						120,000 CTY
						0 KDOT
	Project Total					200,000
SD-1384	2016 Storm Drainage Improvement Annual funding for storm drainage improvements. Project areas are yet to be determined.	No Change	2015	2016	2015	150,000 SWU
					2016	0 GO
						0 PAYG
						0 SA
						750,000 SWU
						0 CTY
						0 KDOT
	Project Total					900,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	2014-2018 CIP Adopted 8/2013
STORM DRAINAGE						
SD-1397	2017 Storm Drainage Improvement Annual funding for storm drainage improvements. Project areas are yet to be determined.	No Change	2016	2017	2016	150,000 SWU
					2017	0 GO
						0 PAYG
						0 SA
						750,000 SWU
						0 CTY
						0 KDOT
	Project Total					900,000
SD-1438	2017 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2017	2017	2017	0 GO
						0 PAYG
						0 SA
						80,000 SWU
						120,000 CTY
						0 KDOT
	Project Total					200,000
SD-1439	2018 Storm Drainage Improvement Annual funding for storm drainage improvements. Project areas are yet to be determined. Added 2018 funding to plan totals.	Revised Scope	2017	2018	2017	150,000 SWU
					2018	0 GO
						0 PAYG
						0 SA
						750,000 SWU
						0 CTY
						0 KDOT
	Project Total					900,000
SD-1537	2018 Preliminary Stormwater Engineering Studies Continuation of annual program. Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	New	2018	2018	2018	0 GO
						0 PAYG
						0 SA
						80,000 SWU
						120,000 CTY
						0 KDOT
	Project Total					200,000
SD-1536	2019 Storm Drainage Improvement (2018 DESIGN) Continuation of annual program. Annual funding for storm drainage improvements. Project areas are yet to be determined.	New	2018	2018	2018	200,000 SWU
					2019	0 *GO
						0 *PAYG
						0 *SA
						750,000 *SWU
						0 *CTY
						0 *KDOT
	Project Total					950,000

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
STORM DRAINAGE						
SUBTOTAL						0 GO
STORM DRAINAGE						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						4,643,000 SWU
						3,807,000 CTY
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 GCR
						0 SPR
						0 SOC
						0 PRIV
						0 ODF
						0 OFIN
						8,450,000 TOTAL

*indicates project costs not included in plan totals

Project Number	Project Description	2014-2018 CIP				2014-2018 CIP Adopted 8/2013
		Change From 2013-2017 CIP	Des. Year	Cons. Year	Fin. Year	
SUMMARY - ALL FUNDS						
	SUBTOTAL					0 GO
	SUMMARY - ALL FUNDS					7,000,000 20GO
						13,045,000 PAYG
						5,845,000 EXCIS
						26,400,000 1/8STX
						590,000 ESC
						0 SA
						5,580,000 SWU
						19,627,000 CTY
						2,175,000 OCITY
						17,000,000 KDOT
						12,465,000 TFED
						1,800,000 CDBG
						0 OFED
						6,120,000 ERF
						0 GCR
						1,100,000 SPR
						750,000 SOC
						1,335,000 PRIV
						500,000 ODF
						250,000 OFIN
						<u>121,582,000</u>

*indicates project costs not included in plan totals

CITY OF OVERLAND PARK

2014-2018 MAINTENANCE PROGRAM

**Adopted
August 2013**



Maintenance Program Definition

Maintenance as included in the City's five-year maintenance program is defined as significant repairs to, renovation or rehabilitation of, or in-kind replacement of city infrastructure and facilities. The City's maintenance program includes both major and preventive maintenance projects.

Major maintenance includes renovation of, large-scale repairs to, and in-kind replacement of existing city-owned assets. Preventive maintenance includes projects and programs to protect and significantly extend an asset's useful life.

Routine annual work or minor repairs to equipment, infrastructure or facilities are defined as an operating expense. Replacement of infrastructure or facilities which would result in increased capacity are defined as a Capital Improvement.

2014-2018 Maintenance Program Key to Project Categories

STREET INFRASTRUCTURE MAINTENANCE - This category addresses major and preventive repair and maintenance of street and thoroughfares within the City,

STREET & TRAFFIC INFRASTRUCTURE MAINTENANCE - This category addresses repair and maintenance of street and thoroughfares within the City, and repair and maintenance of traffic signals, street lights and the traffic control and communications system within the City.

STORM DRAINAGE MAINTENANCE - This category addresses repair and maintenance of the storm water management infrastructure within the City.

PUBLIC BUILDINGS MAINTENANCE - This public building category accounts for repair, remodeling and maintenance of public facilities.

FIRE BUILDINGS MAINTENANCE - The fire building category accounts for repair, remodeling and maintenance of public facilities for fire service.

PARKS AND RECREATION MAINTENANCE - This category includes the repair, remodeling, and maintenance of park and recreational grounds, facilities and amenities at parks, community centers, golf courses and the Arboretum.

2014-2018 Maintenance Program

Key to Funding Sources

PAYG - PAY AS YOU GO: Cash funding budgeted each year to finance maintenance projects.

SSH – SPECIAL STREET AND HIGHWAY FUNDS: Pass-through funds from the State of Kansas motor fuel tax. Motor fuel tax revenues are receipted in the Special Street and Highway fund. In accordance with state statute, these funds may only be expended on the repair and maintenance of city streets.

1/8STX - 1/8-CENT SALES TAX: Revenues from a citywide, voter-approved 1/8-cent sales tax to finance a street improvement program targeted to fund improvements related to residential streets and thoroughfares. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003, 2008 and 2014, voters approved an extension of this tax. The tax is currently set to sunset in March of 2024.

SWU - STORMWATER UTILITY FUNDS: Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

CTY – COUNTY FUNDS: County funding includes both the CARS program and the Johnson County Storm Water Drainage program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

ERF - EQUIPMENT RESERVE FUND: Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

GCR - GOLF COURSE REVENUE: Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to make golf course improvements.

SPR - SPECIAL PARKS AND RECREATION: Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities."

ODF - OTHER DEBT FINANCING: Other debt financing refers to short-term debt financing of less than five years.

OFIN - OTHER FINANCING: Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning.

MAINTENANCE PROGRAM
Maintenance Program by Funding Source and Project Category

REVENUE BY FUNDING SOURCE:										
	2012	2013	2014	2015	2016	2017	2018	2014/2018	2013/2017	Incr/Decr
General Fund	2,700,000	4,400,000	5,150,000	5,475,000	6,915,000	6,440,000	6,620,000	30,600,000	26,700,000	3,900,000
Special Street & Highway	5,000,000	4,500,000	4,550,000	4,550,000	4,600,000	4,600,000	4,600,000	22,900,000	22,800,000	100,000
1/8 Cent Sales Tax Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	7,040,000	(2,040,000)
Golf Course Fund	100,000	100,000	100,000	200,000	200,000	200,000	200,000	900,000	5,000,000	(4,100,000)
Intergovernmental Funding	2,500,000	1,000,000	4,375,000	1,000,000	1,000,000	1,000,000	1,000,000	8,375,000	5,000,000	3,375,000
Special Parks & Rec Fund	525,000	525,000	550,000	550,000	550,000	550,000	550,000	2,750,000	2,625,000	125,000
Storm Water Utility Fund	1,182,500	1,920,000	975,000	1,470,000	1,400,000	1,370,000	1,370,000	6,585,000	500,000	6,085,000
Grand Total - Revenues	13,007,500	13,445,000	16,700,000	14,245,000	15,665,000	15,160,000	15,340,000	77,110,000	69,665,000	7,445,000

REVENUE BY PROJECT CATEGORY:										
	2012	2013	2014	2015	2016	2017	2018	2014/2018	2013/2017	Incr/Decr
<u>Street Maintenance</u>										
General Fund	2,250,000	3,600,000	4,350,000	4,900,000	5,750,000	5,750,000	5,750,000	26,500,000	24,050,000	2,450,000
Special Street & Highway	5,000,000	4,500,000	4,550,000	4,550,000	4,600,000	4,600,000	4,600,000	22,900,000	22,800,000	100,000
1/8 Cent Sales Tax Fund	500,000	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	0
Intergovernmental Funding	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	5,000,000	0
Street Maintenance Total	8,750,000	9,600,000	10,400,000	10,950,000	11,850,000	11,850,000	11,850,000	56,900,000	54,350,000	2,550,000
<u>Traffic Infrastructure Maintenance</u>										
1/8 Cent Sales Tax Fund	500,000	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	0
Traffic Infrastructure Maintenance	500,000	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	0
<u>Stormwater Maintenance</u>										
General Fund	0	0	0	75,000	0	0	0	75,000	0	75,000
Intergovernmental Funding	1,500,000	0	3,375,000	0	0	0	0	3,375,000	0	3,375,000
Storm Water Utility Fund	1,182,500	1,920,000	975,000	1,470,000	1,400,000	1,370,000	1,370,000	6,585,000	7,040,000	(455,000)
Stormwater Maintenance Total	2,682,500	1,920,000	4,350,000	1,545,000	1,400,000	1,370,000	1,370,000	10,035,000	7,040,000	2,995,000
<u>Building Maintenance</u>										
General Fund	400,000	800,000	800,000	500,000	1,165,000	500,000	870,000	3,835,000	2,250,000	1,585,000
Building Maintenance Total	400,000	800,000	800,000	500,000	1,165,000	500,000	870,000	3,835,000	2,250,000	1,585,000
<u>Fire Building Maintenance</u>										
General Fund	50,000	0	0	0	0	0	0	0	250,000	(250,000)
Fire Building Maintenance Total	50,000	0	0	0	0	0	0	0	250,000	(250,000)
<u>Parks Maintenance</u>										
General Fund	0	0	0	0	0	190,000	0	190,000	150,000	40,000
Golf Course Fund	100,000	100,000	100,000	200,000	200,000	200,000	200,000	900,000	500,000	400,000
Special Parks & Rec Fund	525,000	525,000	550,000	550,000	550,000	550,000	550,000	2,750,000	2,625,000	125,000
Parks Maintenance Total	625,000	625,000	650,000	750,000	750,000	940,000	750,000	3,840,000	3,275,000	565,000
Grand Total - Revenues	13,007,500	13,445,000	16,700,000	14,245,000	15,665,000	15,160,000	15,340,000	77,110,000	69,665,000	7,445,000

2014-2018 Maint Program By Project, Year and Funding Sources

City: at Large Funding Pay-as-You-Go (cash)
 City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, and Motor Fuel Tax
 Intergovernmental Funding Funds from other governmental units; other cities, county, state and federal

	City: At Large	City: Dedicated	Intergovern- mental	Total
<u>Street Maintenance</u>				
MR-1494 2015 Street Maintenance Repair Program	4,900,000	5,050,000	1,000,000	10,950,000
MR-1495 2016 Street Maintenance Repair Program	5,750,000	5,100,000	1,000,000	11,850,000
MR-1496 2017 Street Maintenance Repair Program	5,750,000	5,100,000	1,000,000	11,850,000
MR-1534 2018 Street Maintenance Repair Program	5,750,000	5,100,000	1,000,000	11,850,000
MR-1519 2014 Street Maintenance Repair Program	4,350,000	5,050,000	1,000,000	10,400,000
Street Maintenance Total	26,500,000	25,400,000	5,000,000	56,900,000
<u>Traffic Infrastructure Maintenance</u>				
MT-1498 2014 Traffic Major Maintenance	-	500,000	-	500,000
MT-1499 2015 Traffic Major Maintenance	-	500,000	-	500,000
MT-1500 2016 Traffic Major Maintenance	-	500,000	-	500,000
MT-1501 2017 Traffic Major Maintenance	-	500,000	-	500,000
MT-1531 2018 Traffic Major Maintenance	-	500,000	-	500,000
Traffic Infrastructure Maintenance Total	-	2,500,000	-	2,500,000
<u>Stormwater Maintenance</u>				
MS-1193 2013 Major Storm Sewer Repair	-	-	-	0
MS-1266 2014 Major Storm Sewer Repair	-	-	-	0
MS-1267 2015 Major Storm Sewer Repair	-	1,370,000	-	1,370,000
MS-1555 Farmstead Duck Pond	75,000	50,000	-	125,000
MS-1353 2016 Major Storm Sewer Repair	-	1,370,000	-	1,370,000
MS-1428 2017 Major Storm Sewer Repair	-	1,400,000	-	1,400,000
MS-1486 2018 Major Storm Sewer Repair	-	1,370,000	-	1,370,000
MS-1535 2019 Major Storm Sewer Repair	-	300,000	-	300,000
MS-1571 92nd Pl and Switzer Rd Storm Sewer Improvements	-	725,000	3,375,000	4,100,000
Stormwater Maintenance Total	75,000	6,585,000	3,375,000	10,035,000
<u>Building Maintenance</u>				
MB-1565 Overland Park Convention Center Carpet Replacement	300,000	-	-	300,000
MB-1356 2014 Building Maintenance	500,000	-	-	500,000
MB-1357 2015 Building Maintenance	500,000	-	-	500,000
MB-1566 Sanders Justice Center Roof Replacement	665,000	-	-	665,000
MB-1444 2016 Building Maintenance	500,000	-	-	500,000
MB-1466 2017 Building Maintenance	500,000	-	-	500,000
MB-1545 2018 Building Maintenance	500,000	-	-	500,000
MB-1560 Matt Ross Community Center Dectron Unit Replacement	370,000	-	-	370,000
Building Maintenance Total	3,835,000	-	-	3,835,000
<u>Parks Maintenance</u>				
MP-1473 2014 Arboretum Maintenance	-	100,000	-	100,000
MP-1474 2014 Park Maintenance	-	450,000	-	450,000
MP-1475 2014 Golf Course Maintenance	-	100,000	-	100,000
MP-1476 2015 Arboretum Maintenance	-	100,000	-	100,000
MP-1477 2015 Park Maintenance	-	450,000	-	450,000
MP-1478 2015 Golf Course Maintenance	-	200,000	-	200,000
MP-1479 2016 Arboretum Maintenance	-	100,000	-	100,000
MP-1480 2016 Park Maintenance	-	450,000	-	450,000
MP-1481 2016 Golf Course Maintenance	-	200,000	-	200,000
MP-1482 2017 Arboretum Maintenance	-	100,000	-	100,000
MP-1483 2017 Park Maintenance	-	450,000	-	450,000
MP-1484 2017 Golf Course Maintenance	-	200,000	-	200,000
MP-1485 Matt Ross Community Center Play Structure Replacement	150,000	-	-	150,000
MP-1559 Matt Ross Community Center Pool Filter Media Replacement	40,000	-	-	40,000
MP-1546 2018 Arboretum Maintenance	-	100,000	-	100,000
MP-1547 2018 Park Maintenance	-	450,000	-	450,000
MP-1548 2018 Golf Course Maintenance	-	200,000	-	200,000
Parks Maintenance Total	190,000	3,650,000	-	3,840,000
Grand Total	\$30,600,000	\$38,135,000	\$8,375,000	\$77,110,000

2014-2018 Maintenance Program By Project, Year and Funding Sources

City: at Large Funding Pay-as-You-Go (cash)

City: Dedicated Funding Sales Tax, Stormwater Utility, Special Parks & Recreation, and Motor Fuel Tax

Intergovernmental Funding Funds from other governmental units; other cities, county, state and federal

	2014	2015	2016	2017	2018	Total	Funding Sources		
							City: At Large	City: Dedicated	Intergovern- mental
<u>Street Maintenance</u>									
MR-1494 2015 Street Maintenance Repair Program	-	10,950,000	-	-	-	10,950,000	4,900,000	5,050,000	1,000,000
MR-1495 2016 Street Maintenance Repair Program	-	-	11,850,000	-	-	11,850,000	5,750,000	5,100,000	1,000,000
MR-1496 2017 Street Maintenance Repair Program	-	-	-	11,850,000	-	11,850,000	5,750,000	5,100,000	1,000,000
MR-1534 2018 Street Maintenance Repair Program	-	-	-	-	11,850,000	11,850,000	5,750,000	5,100,000	1,000,000
MR-1519 2014 Street Maintenance Repair Program	10,400,000	-	-	-	-	10,400,000	4,350,000	5,050,000	1,000,000
Street Maintenance Total	10,400,000	10,950,000	11,850,000	11,850,000	11,850,000	56,900,000	26,500,000	25,400,000	5,000,000
<u>Traffic Infrastructure Maintenance</u>									
MT-1498 2014 Traffic Major Maintenance	500,000	-	-	-	-	500,000	-	500,000	-
MT-1499 2015 Traffic Major Maintenance	-	500,000	-	-	-	500,000	-	500,000	-
MT-1500 2016 Traffic Major Maintenance	-	-	500,000	-	-	500,000	-	500,000	-
MT-1501 2017 Traffic Major Maintenance	-	-	-	500,000	-	500,000	-	500,000	-
MT-1531 2018 Traffic Major Maintenance	-	-	-	-	500,000	500,000	-	500,000	-
Traffic Infrastructure Maintenance Total	500,000	500,000	500,000	500,000	500,000	2,500,000	-	2,500,000	-
<u>Stormwater Maintenance</u>									
MS-1193 2013 Major Storm Sewer Repair	-	-	-	-	-	0	-	-	-
MS-1266 2014 Major Storm Sewer Repair	-	-	-	-	-	0	-	-	-
MS-1267 2015 Major Storm Sewer Repair	250,000	1,120,000	-	-	-	1,370,000	-	1,370,000	-
MS-1555 Farmstead Duck Pond	-	125,000	-	-	-	125,000	75,000	50,000	-
MS-1353 2016 Major Storm Sewer Repair	-	300,000	1,070,000	-	-	1,370,000	-	1,370,000	-
MS-1428 2017 Major Storm Sewer Repair	-	-	330,000	1,070,000	-	1,400,000	-	1,400,000	-
MS-1486 2018 Major Storm Sewer Repair	-	-	-	300,000	1,070,000	1,370,000	-	1,370,000	-
MS-1535 2019 Major Storm Sewer Repair	-	-	-	-	300,000	300,000	-	300,000	-
MS-1571 92nd Pl and Switzer Rd Storm Sewer Improvements	4,100,000	-	-	-	-	4,100,000	-	725,000	3,375,000
Stormwater Maintenance Total	4,350,000	1,545,000	1,400,000	1,370,000	1,370,000	10,035,000	75,000	6,585,000	3,375,000
<u>Building Maintenance</u>									
MB-1565 Overland Park Convention Center Carpet Replacement	300,000	-	-	-	-	300,000	300,000	-	-
MB-1356 2014 Building Maintenance	500,000	-	-	-	-	500,000	500,000	-	-
MB-1357 2015 Building Maintenance	-	500,000	-	-	-	500,000	500,000	-	-
MB-1566 Sanders Justice Center Roof Replacement	-	-	665,000	-	-	665,000	665,000	-	-
MB-1444 2016 Building Maintenance	-	-	500,000	-	-	500,000	500,000	-	-
MB-1466 2017 Building Maintenance	-	-	-	500,000	-	500,000	500,000	-	-
MB-1545 2018 Building Maintenance	-	-	-	-	500,000	500,000	500,000	-	-
MB-1560 Matt Ross Community Center Dectron Unit Replacement	-	-	-	-	370,000	370,000	370,000	-	-
Building Maintenance Total	800,000	500,000	1,165,000	500,000	870,000	3,835,000	3,835,000	-	-
<u>Parks Maintenance</u>									
MP-1473 2014 Arboretum Maintenance	100,000	-	-	-	-	100,000	-	100,000	-
MP-1474 2014 Park Maintenance	450,000	-	-	-	-	450,000	-	450,000	-
MP-1475 2014 Golf Course Maintenance	100,000	-	-	-	-	100,000	-	100,000	-
MP-1476 2015 Arboretum Maintenance	-	100,000	-	-	-	100,000	-	100,000	-
MP-1477 2015 Park Maintenance	-	450,000	-	-	-	450,000	-	450,000	-
MP-1478 2015 Golf Course Maintenance	-	200,000	-	-	-	200,000	-	200,000	-
MP-1479 2016 Arboretum Maintenance	-	-	100,000	-	-	100,000	-	100,000	-
MP-1480 2016 Park Maintenance	-	-	450,000	-	-	450,000	-	450,000	-
MP-1481 2016 Golf Course Maintenance	-	-	200,000	-	-	200,000	-	200,000	-
MP-1482 2017 Arboretum Maintenance	-	-	-	100,000	-	100,000	-	100,000	-
MP-1483 2017 Park Maintenance	-	-	-	450,000	-	450,000	-	450,000	-
MP-1484 2017 Golf Course Maintenance	-	-	-	200,000	-	200,000	-	200,000	-
MP-1485 Matt Ross Community Center Play Structure Replacement	-	-	-	150,000	-	150,000	150,000	-	-
MP-1559 Matt Ross Community Center Pool Filter Media Replacement	-	-	-	40,000	-	40,000	40,000	-	-
MP-1546 2018 Arboretum Maintenance	-	-	-	-	100,000	100,000	-	100,000	-
MP-1547 2018 Park Maintenance	-	-	-	-	450,000	450,000	-	450,000	-
MP-1548 2018 Golf Course Maintenance	-	-	-	-	200,000	200,000	-	200,000	-
Parks Maintenance Total	650,000	750,000	750,000	940,000	750,000	3,840,000	190,000	3,650,000	-
Grand Total	\$16,700,000	\$14,245,000	\$15,665,000	\$15,160,000	\$15,340,000	\$77,110,000	\$30,600,000	\$38,135,000	\$8,375,000

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103		
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year			
STREET INFRASTRUCTURE MAINTENANCE								
MR-1400	2011 Street Maintenance Repair Program Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing and crack-seal.	No Change	2010	2011	2011	*	1,389,000	*PAYG
						*	4,455,000	*SSH
						*	500,000	*1/8STX
						*	1,000,000	*CTY
						*	93,100	*SWU
						*	0	*KDOT
						*		
	Project Total				*	7,437,100		
MR-1490	2012 Street Maintenance Repair Program Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal.	No Change	2011	2012	2012	*	2,250,000	*PAYG
						*	5,000,000	*SSH
						*	500,000	*1/8STX
						*	1,000,000	*CTY
						*	0	*KDOT
						*		
						*		
	Project Total				*	8,750,000		
MR-1514	2013 Street Maintenance Repair Program Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal. Project number changed from MR-1492. Revised scope to include \$150,000 of funding for replacement of Hickory Hills Park parking lot from GF contingency.	Revised Scope	2012	2013	2013	*	3,600,000	*PAYG
						*	4,500,000	*SSH
						*	500,000	*1/8STX
						*	1,000,000	*CTY
						*	150,000	*OFIN
						*	0	*KDOT
						*		
	Project Total				*	9,750,000		
MR-1519	2014 Street Maintenance Repair Program Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal. Scope includes \$300,000 for major maintenance on TRCC parking lot. Project number changed from MR-1493.	Revised Scope	2013	2014	2014		4,350,000	PAYG
							4,550,000	SSH
							500,000	1/8STX
							1,000,000	CTY
							0	KDOT
	Project Total					10,400,000		

*Indicates project costs not included in program totals

		2014-2018 Maintenance Program					
Project Number	Project Description	Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	Maint. Plan Adopted 8/2103	
STREET INFRASTRUCTURE MAINTENANCE							
MR-1494	2015 Street Maintenance Repair Program <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal.</div>	No Change	2014	2015	2015	4,900,000	PAYG
						4,550,000	SSH
						500,000	1/8STX
						1,000,000	CTY
						0	KDOT
	Project Total					10,950,000	
MR-1495	2016 Street Maintenance Repair Program <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal.</div>	No Change	2015	2016	2016	5,750,000	PAYG
						4,600,000	SSH
						500,000	1/8STX
						1,000,000	CTY
						0	KDOT
	Project Total					11,850,000	
MR-1496	2017 Street Maintenance Repair Program <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal.</div>	No Change	2017	2017	2017	5,750,000	PAYG
						4,600,000	SSH
						500,000	1/8STX
						1,000,000	CTY
						0	KDOT
	Project Total					11,850,000	
MR-1534	2018 Street Maintenance Repair Program <div>Annual street maintenance program. Includes funding for major maintenance, such as mill and overlays and curb/sidewalk replacement, and preventive maintenance, such as microsurfacing, chip seal and crack seal. Revised based on available Gas Tax Revenue.</div>	New	2018	2018	2018	5,750,000	PAYG
						4,600,000	SSH
						500,000	1/8STX
						1,000,000	CTY
						0	KDOT
	Project Total					11,850,000	
SUBTOTAL						26,500,000	PAYG
STREET INFRASTRUCTURE MAINTENANCE						22,900,000	SSH
						2,500,000	1/8STX
						-	SWU
						5,000,000	CTY
						-	KDOT
						56,900,000	TOTAL

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	
TRAFFIC INFRASTRUCTURE MAINTENANCE						
MT-1415	2011 Traffic Major Maintenance Repair Program <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div> <div>Project Total</div>	No Change	2010	2011	2011	* 0 *PAYG * 0 *SSH * 500,000 *1/8STX * 0 *KDOT <div>500,000</div>
MT-1489	2012 Traffic Major Maintenance Repair Program <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div> <div>Project Total</div>	No Change	2011	2012	2012	* 0 *PAYG * 0 *SSH * 500,000 *1/8STX * 0 *KDOT <div>500,000</div>
MT-1497	2013 Traffic Major Maintenance Repair Program <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div> <div>Project Total</div>	No Change	2012	2013	2013	* 0 *PAYG * 0 *SSH * 500,000 *1/8STX * 0 *KDOT <div>500,000</div>
MT-1498	2014 Traffic Major Maintenance Repair Program <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div> <div>Project Total</div>	No Change	2013	2014	2014	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT <div>500,000</div>
MT-1499	2015 Traffic Major Maintenance Repair Program <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div> <div>Project Total</div>	No Change	2014	2015	2015	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT <div>500,000</div>

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	
TRAFFIC INFRASTRUCTURE MAINTENANCE						
MT-1500	2016 Traffic Major Maintenance Repair Program <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div>	No Change	2015	2016	2016	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT
Project Total						500,000
MT-1501	2017 Traffic Major Maintenance Repair Program <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div>	No Change	2016	2017	2017	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT
Project Total						500,000
MT-1531	2018 Traffic Major Maintenance Repair Program <div>Annual traffic system maintenance program. Includes funding for repair, replacement and upgrades to existing traffic signals, streetlights and traffic control system components.</div>	New	2017	2018	2018	0 PAYG 0 SSH 500,000 1/8STX 0 KDOT
Project Total						500,000
SUBTOTAL						- PAYG
TRAFFIC INFRASTRUCTURE MAINTENANCE						- SSH
						- SWU
						2,500,000 1/8STX
						- KDOT
						- ERF
						2,500,000 TOTAL

*Indicates project costs not included in program totals

		2014-2018 Maintenance Program											
Project Number	Project Description	Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	Maint. Plan Adopted 8/2103							
STORM DRAINAGE MAINTENANCE													
MS-0998	2011 Major Storm Sewer Repair Replacement of ditch liners in the vicinity of Melrose and Ballentine and Dennis Garrett Public Works facility. Revised cost to reflect project construction completion.	Revised Cost	2010	2011	2010	*	0	*PAYG					
						*	155,000	*SWU					
						*	0	*CTY					
					2011	*	0	*PAYG					
						*	775,000	*SWU					
						*	0	*CTY					
					Project Total					<u>930,000</u>			
					MS-1283	98th and Pawnee Storm Sewer Repair Replacement of corrugated metal pipe in the vicinity of 98th and Pawnee.	No Change	2010	2011	2010	*	0	*PAYG
*	80,000	*SWU											
*	0	*CTY											
2011	*	0	*PAYG										
	*	460,000	*SWU										
	*	0	*CTY										
2012	*	0	*PAYG										
	*	52,500	*SWU										
	*	0	*CTY										
Project Total										<u>592,500</u>			
MS-1090	2012 Major Storm Sewer Repair Multiple Locations Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.	No Change	2011	2012						2011	*	0	*PAYG
											*	503,000	*SWU
					*	0	*CTY						
					2012	*	0	*PAYG					
						*	0	*SWU					
						*	1,500,000	*CTY					
					Project Total					<u>2,003,000</u>			
					MS-1441	2012 Major Storm Sewer Repair, Part 2 Multiple Locations Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised cost based on bid opening.	Revised Cost	2011	2012	2011	*	0	*PAYG
*	250,000	*SWU											
*	0	*CTY											
2012	*	0	*PAYG										
	*	765,000	*SWU										
	*	0	*CTY										
Project Total										<u>1,015,000</u>			

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	
STORM DRAINAGE MAINTENANCE						
MS-1505	Merriam Stormwater Improvements 54th Terr. & Hardy	New	2012	2012	2012	* 0 *PAYG * 65,000 *SWU * 0 *CTY
	The City entered into an Interlocal Agreement with Merriam to share in the costs of improvements within the City of Overland Park. Merriam is administering the project and Overland Park will reimburse Merriam for costs of stormwater improvements within Overland Park.					
	Project Total					65,000
MS-1193	2013 Major Storm Sewer Repair Unspecified Locations	Revised Year	2012	2013	2012	* 0 *PAYG * 300,000 *SWU * 0 *CTY
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised construction year from 2013 - 2014, to 2013 project completion.				2013	* 0 *PAYG * 1,400,000 *SWU * 0 *CTY
					2014	0 PAYG 0 SWU 0 CTY
	Project Total					1,700,000
MS-1266	2014 Major Storm Sewer Repair Multiple Locations	Revised Scope	2013	2014	2013	* 0 *PAYG * 120,000 *SWU * 0 *CTY
	Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. Revised scope from design and construction to design only of six corrugated metal pipe replacement locations.				2014	0 PAYG 0 SWU 0 CTY
	Project Total					120,000
MS-1571	92nd Place and Switzer Road Storm Sewer Improvements	New	2013	2014	2013	* 0 *PAYG * 400,000 *SWU * 0 *CTY
	Project consists of replacement of existing stormwater corrugated metal pipe, box culvert and concrete ditchliner in vicinity of 92nd Street and Switzer Road. Being that the required replacements will be enhanced to correct flooding problems, this project will have 75% SMAC funding for design and construction.				2014	0 PAYG 725,000 SWU 3,375,000 CTY
	Project Total					4,500,000

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	
STORM DRAINAGE MAINTENANCE						
MS-1267	2015 Major Storm Sewer Repair Unspecified Locations <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.</div>	No Change	2014	2015	2014	0 PAYG 250,000 SWU 0 CTY
					2015	0 PAYG 1,120,000 SWU 0 CTY
	Project Total					1,370,000
MS-1555	Farmstead Duck Pond Drainage Improvements <div>Storm water improvements in the vicinity of the duck pond at the Deanna Rose Farmstead.</div>	New	2014	2015	2015	75,000 PAYG 50,000 SWU 0 CTY
	Project Total					125,000
MS-1353	2016 Major Storm Sewer Repair Unspecified Locations <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.</div>	No Change	2015	2016	2015	0 PAYG 300,000 SWU 0 CTY
					2016	0 PAYG 1,070,000 SWU 0 CTY
	Project Total					1,370,000
MS-1428	2017 Major Storm Sewer Repair Unspecified Locations <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners.</div>	No Change	2016	2017	2016	0 PAYG 330,000 SWU 0 CTY
					2017	0 PAYG 1,070,000 SWU 0 CTY
	Project Total					1,400,000
MS-1486	2018 Major Storm Sewer Repair Unspecified Locations <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. 2018 funding added for project construction.</div>	Revised Cost Revised Scope	2017	2018	2017	0 PAYG 300,000 SWU 0 CTY
					2018	0 PAYG 1,070,000 SWU 0 CTY
	Project Total					1,370,000

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	
STORM DRAINAGE MAINTENANCE						
MS-1535	<div>2019 Major Storm Sewer Repair Unspecified Locations</div> <div>Annual major storm water maintenance program. Includes funding for repairs to or replacement of existing stormwater structures include corrugated metal pipe, reinforced concrete boxes or concrete ditch liners. 2018 funding is for design only.</div>	New	2018	2019	2018	0 PAYG 300,000 SWU 0 CTY
Project Total						300,000
SUBTOTAL						75,000 PAYG
STORM DRAINAGE MAINTENANCE						- SSH
						6,585,000 SWU
						3,375,000 CTY
						- KDOT
						- ERF
						10,035,000 TOTAL

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program					Maint. Plan Adopted 8/2103	
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year			
PUBLIC/FIRE BUILDING MAINTENANCE								
MB-1270	2010 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2010	2010	2010	* *	400,000 0	*PAYG *ERF
	Project Total					* *	400,000	
MB-1271	2011 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2011	2011	2011	* *	400,000 0	*PAYG *ERF
	Project Total					* *	400,000	
MB-1354	2012 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	No Change	2012	2012	2012	* *	400,000 0	*PAYG *ERF
	Project Total					* *	400,000	
MB-1355	2013 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement. Transferred funding from MF-1361 into project.	Revised Scope [Combined annual MB & FB project]	2013	2013	2013	* *	500,000 0	*PAYG *ERF
	Project Total					* *	500,000	
MB-1565	Overland Park Convention Center Carpet Replacement Replacement of carpet at the Overland Park Convention Center.	New	2013	2013	2013		300,000	*PAYG
	Project Total				2014		300,000	PAYG
							600,000	

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	
PUBLIC/FIRE BUILDING MAINTENANCE						
MB-1356	2014 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement. Transferred funding from MF-1362 into project.	Revised Scope [Combined annual MB & FB project]	2014	2014	2014	500,000 PAYG 0 ERF
Project Total						500,000
MB-1357	2015 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement. Transferred funding from MF-1363 into project.	Revised Scope [Combined annual MB & FB project]	2015	2015	2015	500,000 PAYG 0 ERF
Project Total						500,000
MB-1566	Sanders Justice Center Roof Replacement The existing roof was including when the building was build in 1996. The life expectancy of this type of system is sixteen years. The roof is beginning to experience failures and is requiring higher than normal repairs. By 2016, it will need to be replaced.	New	2016	2016	2016	665,000 PAYG 0 ERF
Project Total						665,000
MB-1444	2016 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement. Transferred funding from MF-1445 into project.	Revised Scope [Combined annual MB & FB project]	2016	2016	2016	PAYG 500,000 PAYG 0 ERF
Project Total						500,000
MB-1466	2017 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement. Transferred funding from MF-1465 into project.	Revised Scope [Combined annual MB & FB project]	2017	2017	2017	500,000 PAYG 0 ERF
Project Total						500,000

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103	
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year		
PUBLIC/FIRE BUILDING MAINTENANCE							
MB-1545	2018 Building Maintenance Annual major maintenance to city facilities, including roof replacement, exterior maintenance and repair, flooring, and mechanical equipment replacement.	New	2018	2018	2018	500,000	PAYG
						0	ERF
	Project Total					500,000	
MB-1560	Matt Ross Community Center Dectron Unit Replacement Unit manages air quality, temperature and humidity of natatorium space at MRCC.	New	2018	2018	2018	370,000	PAYG
						0	ERF
	Project Total					370,000	
SUBTOTAL - PUBLIC/FIRE BUILDING MAINTENANCE						3,835,000	PAYG
						-	SSH
						-	SWU
						-	CTY
						-	KDOT
						-	ERF
						3,835,000	

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103	
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year		
FIRE SERVICE FUND - PUBLIC BUILDINGS MAINTENANCE							
MF-0219	Concrete Repairs Station 2	No Change	2007	2007	2007	* 25,000 *PAYG * 0 *ERF	
	Project Total					* 25,000	
MF-0630	Garage Door Replacement Station 4	No Change	2008	2008	2008	* 25,000 *PAYG * 0 *ERF	
	Project Total					* 25,000	
MF-0631	Kitchen Remodel Station 1	No Change	2008	2008	2008	* 15,000 *PAYG * 0 *ERF	
	Project Total					* 15,000	
MF-1358	2010 Fire Building Maintenance Annual major maintenance to fire facilities, including roof replacement, exterior maintenance and repair, flooring, kitchen remodeling and mechanical equipment replacement.	No Change	2010	2010	2010	* 50,000 * 0 *ERF	
	Project Total					* 50,000	
MF-1359	2011 Fire Building Maintenance Annual major maintenance to fire facilities, including roof replacement, exterior maintenance and repair, flooring, kitchen remodeling and mechanical equipment replacement.	No Change	2011	2011	2011	* 50,000 *PAYG * 0 *ERF	
	Project Total					* 50,000	
MF-1360	2012 Fire Building Maintenance Annual major maintenance to fire facilities, including roof replacement, exterior maintenance and repair, flooring, kitchen remodeling and mechanical equipment replacement.	No Change	2012	2012	2012	* 50,000 *PAYG * 0 *ERF	
	Project Total					* 50,000	
MF-1361	2013 Fire Building Maintenance Annual major maintenance to fire facilities, including roof replacement, exterior maintenance and repair, flooring, kitchen remodeling and mechanical equipment replacement.	Project Closed [Combined annual MB & FB project]	2013	2013	2013	* 0 *PAYG * 0 *ERF	
	Project Total					* 0	

*Indicates project costs not included in program totals

		2014-2018 Maintenance Program					
Project Number	Project Description	Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	Maint. Plan Adopted 8/2103	
FIRE SERVICE FUND - PUBLIC BUILDINGS MAINTENANCE							
MF-1362	2014 Fire Building Maintenance Annual major maintenance to fire facilities, including roof replacement, exterior maintenance and repair, flooring, kitchen remodeling and mechanical equipment replacement.	Project Closed [Combined annual MB & FB project]	2014	2014	2014	0 PAYG 0 ERF	
Project Total						0	
MF-1363	2015 Fire Building Maintenance Annual major maintenance to fire facilities, including roof replacement, exterior maintenance and repair, flooring, kitchen remodeling and mechanical equipment replacement.	Project Closed [Combined annual MB & FB project]	2015	2015	2015	0 PAYG 0 ERF	
Project Total						0	
MF-1445	2016 Fire Building Maintenance Annual major maintenance to fire facilities, including roof replacement, exterior maintenance and repair, flooring, kitchen remodeling and mechanical equipment replacement.	Project Closed [Combined annual MB & FB project]	2016	2016	2016	0 PAYG 0 ERF	
Project Total						0	
MF-1465	2017 Fire Building Maintenance Annual major maintenance to fire facilities, including roof replacement, exterior maintenance and repair, flooring, kitchen remodeling and mechanical equipment replacement.	Project Closed [Combined annual MB & FB project]	2017	2017	2017	0 PAYG 0 ERF	
Project Total						0	
FIRE SERVICE FUND - PUBLIC BUILDINGS MAINTENANCE						- PAYG - SSH - SWU - CTY - KDOT - ERF -	

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program					Maint. Plan Adopted 8/2103	
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year			
PARK AND RECREATION MAINTENANCE								
MP-1467	2012 Arboretum Maintenance Major annual repairs and maintenance to Arboretum gardens and amenities. Previously funded as part of the CIP budget.	No Change	2012	2012	2012	*	75,000	*SPR
	Project Total					*	<u>75,000</u>	
MP-1468	2012 Park Maintenance Major annual repairs and maintenance to City park and recreation amenities. Previously funded as part of the CIP budget.	No Change	2012	2012	2012	*	450,000	*SPR
	Project Total					*	<u>450,000</u>	
MP-1469	2012 Golf Course Maintenance Major annual repairs and maintenance to golf course grounds and amenities. Previously funded as part of the CIP budget.	No Change	2012	2012	2012	*	100,000	*GCR
	Project Total					*	<u>100,000</u>	
MP-1470	2013 Arboretum Maintenance Major annual repairs and maintenance to Arboretum gardens and amenities. Previously funded as part of the CIP budget.	No Change	2013	2013	2013	*	75,000	*SPR
	Project Total					*	<u>75,000</u>	
MP-1471	2013 Park Maintenance Major annual repairs and maintenance to City park and recreation amenities. Previously funded as part of the CIP budget.	No Change	2013	2013	2013	*	450,000	*SPR
	Project Total					*	<u>450,000</u>	
MP-1472	2013 Golf Course Maintenance Major annual repairs and maintenance to golf course grounds and amenities. Previously funded as part of the CIP budget.	No Change	2013	2013	2013	*	100,000	*GCR
	Project Total					*	<u>100,000</u>	

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	
PARK AND RECREATION MAINTENANCE						
MP-1473	2014 Arboretum Maintenance Major annual repairs and maintenance to Arboretum gardens and amenities. Transferred \$25,000 of funding from CIP into project.	Revised Scope	2014	2014	2014	100,000 SPR
Project Total						100,000
MP-1474	2014 Park Maintenance Major annual repairs and maintenance to City park and recreation amenities. Previously funded as part of the CIP budget.	No Change	2014	2014	2014	450,000 SPR
Project Total						450,000
MP-1475	2014 Golf Course Maintenance Major annual repairs and maintenance to golf course grounds and amenities. Revised scope and cost due to availability of Golf Course revenues.	Revised Scope	2014	2014	2014	100,000 GCR
Project Total						100,000
MP-1476	2015 Arboretum Maintenance Major annual repairs and maintenance to Arboretum gardens and amenities. Transferred \$25,000 of funding from CIP into project.	Revised Scope	2015	2015	2015	100,000 SPR
Project Total						100,000
MP-1477	2015 Park Maintenance Major annual repairs and maintenance to City park and recreation amenities. Previously funded as part of the CIP budget.	No Change	2015	2015	2015	450,000 SPR
Project Total						450,000
MP-1478	2015 Golf Course Maintenance Major annual repairs and maintenance to golf course grounds and amenities. Revised scope and cost due to availability of Golf Course revenues.	Revised Scope	2015	2015	2015	200,000 GCR
Project Total						200,000

*Indicates project costs not included in program totals

Project Number	Project Description	2014-2018 Maintenance Program				Maint. Plan Adopted 8/2103
		Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	
PARK AND RECREATION MAINTENANCE						
MP-1479	2016 Arboretum Maintenance Major annual repairs and maintenance to Arboretum gardens and amenities. Transferred \$25,000 of funding from CIP into project.	Revised Scope	2016	2016	2016	100,000 SPR
	Project Total					100,000
MP-1480	2016 Park Maintenance Major annual repairs and maintenance to City park and recreation amenities. Previously funded as part of the CIP budget.	No Change	2016	2016	2016	450,000 SPR
	Project Total					450,000
MP-1481	2016 Golf Course Maintenance Major annual repairs and maintenance to golf course grounds and amenities. Previously funded as part of the CIP budget.	Revised Scope	2016	2016	2016	200,000 GCR
	Project Total					200,000
MP-1482	2017 Arboretum Maintenance Major annual repairs and maintenance to Arboretum gardens and amenities. Transferred \$25,000 of funding from CIP into project.	Revised Scope	2017	2017	2017	100,000 SPR
	Project Total					100,000
MP-1483	2017 Park Maintenance Major annual repairs and maintenance to City park and recreation amenities.	No Change	2017	2017	2017	450,000 SPR
	Project Total					450,000
MP-1484	2017 Golf Course Maintenance Major annual repairs and maintenance to golf course grounds and amenities. Revised scope and cost due to availability of Golf Course revenues.	Revised Scope	2017	2017	2017	200,000 GCR
	Project Total					200,000

*Indicates project costs not included in program totals

		2014-2018 Maintenance Program					
Project Number	Project Description	Change From 2013-2017 Plan	Des. Year	Cons. Year	Fin. Year	Maint. Plan Adopted 8/2103	
PARK AND RECREATION MAINTENANCE							
MP-1485	Matt Ross Community Center Play Structure Replacement Replacement of three-story play structure in MRCC Explorer Room. <div>Project Total</div>	No Change	2017	2017	2017	150,000	PAYG
						150,000	
MP-1559	Matt Ross Community Center Pool Filter Media Replacement The filter at Matt Ross were filled with a sand and Clinopure mixture at the time of construction. This mixture was used instead of straight sand because the Clinopure media is designed help absorb ammonia and chloramines. These factors lead to poor air quality in indoor pools. Maintenance done annually to help rejuvenate the Clinopure media, however it total life span in heavily used pools is five to ten years. <div>Project Total</div>	New	2017	2017	2017	40,000	PAYG
						40,000	
MP-1546	2018 Arboretum Maintenance Major annual repairs and maintenance to Arboretum gardens and amenities. <div>Project Total</div>	New	2018	2018	2018	100,000	SPR
						100,000	
MP-1547	2018 Park Maintenance Major annual repairs and maintenance to City park and recreation amenities. <div>Project Total</div>	New	2018	2018	2018	450,000	SPR
						450,000	
MP-1548	2018 Golf Course Maintenance Major annual repairs and maintenance to golf course grounds and amenities. <div>Project Total</div>	New	2018	2018	2018	200,000	GCR
						200,000	
SUBTOTAL -						190,000	PAYG
PARK AND RECREATION MAINTENANCE						900,000	GCR
						2,750,000	SPR
						-	ERF
						3,840,000	

*Indicates project costs not included in program totals

GLOSSARY OF BUDGET TERMS

Ad Valorem Tax

A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property taxes").

Appropriation

An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation

The valuation placed upon real and certain personal property by the County Assessor as the basis for levying property taxes.

Assets

Resources owned by the City which have monetary value.

AV

Acronym for Assessed Valuation.

Balance Sheet

A basic financial statement that discloses the assets, liabilities, reserves and equity of specific governmental funds as of a specific date.

Balanced Budget

A budget in which resources (fund balance plus current revenues) revenues equal current expenditures. In accordance with Kansas Law, the City must adopt a balanced budget. In addition, Kansas law restricts unallocated fund balances at year-end.

Best Management Practices (BMP)

Stormwater management practice used to prevent or control the discharge of pollutants and minimize stormwater runoff. BMPs may include structural or non-structural solutions, a schedule of activities, prohibition of practices, maintenance procedures or other management practices.

BMP

Acronym for Best Management Practices

Bond

A written promise to pay a specified sum of money on a specific date at a specified or variable stated interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used as long-term debt to pay for specific capital expenditures.

Bond Rating

A rating that is received from Standard & Poor's Corporation, Moody's Investors Service, Inc., and Fitch Ratings that shows the financial and economic strengths of the City.

<u>Budget</u>	A plan of financial operation embodying an estimate of proposed revenue and expenditures for a given period of time. It is the primary means by which most of the expenditures and service activities of the City are controlled. Overland Park's budget is for one year.
<u>Capital Improvements Program</u>	A plan for capital expenditures to be incurred each year over a fixed period of years setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.
<u>Capital Project</u>	A capital project is a project that constructs, expands or acquires a City asset, including infrastructure, facilities or large equipment.
<u>CARS</u>	Acronym for County Assisted Road System. CARS funding is provided by Johnson County using the motor vehicle fuel tax.
<u>CC</u>	Acronym for Cost Center
<u>CDBG</u>	Acronym for Community Development Block Grant.
<u>CIP</u>	Acronym for Capital Improvements Program.
<u>Commodities</u>	Items of expenditures which are consumed or show a material change in their physical condition. Examples include office supplies, replacement parts and gasoline.
<u>Contingency</u>	A budgetary resource set aside for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted.
<u>Cost Center</u>	A division of a department which has functional responsibility for related activities within that department. For example: Street Engineering, Traffic Maintenance and Stormwater Maintenance are three Cost Centers within the Public Works Department.
<u>Debt</u>	An obligation resulting from the borrowing of money.
<u>Debt Service</u>	The City's obligation to pay the interest and repay the principal of all bonds and other debt instruments according to a predetermined payment schedule.
<u>Delinquent Taxes</u>	Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. The unpaid balances continue to be delinquent taxes until abated, paid or converted into tax liens.
<u>Department</u>	An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Police and Public Works.
<u>Encumbrances</u>	The commitment of appropriated funds to purchase goods or services

to be delivered or performed at a future date.

Enterprise Fund

A fund used to account for self-supported services or programs. The City has two enterprise funds: the Golf Course Fund and the Soccer Operations Fund.

Equipment

Tangible property having a useful life of more than one year, but less than fifteen years, and used by employees in the performance of work activities.

Expenditures

The outflow of funds paid or to be paid for assets, goods or services obtained regardless of when the expense is actually paid.

Fiscal Year

The time period designated by the City signifying the beginning and the ending period of recording financial transactions. The City of Overland Park has specified the calendar year as its fiscal year.

Franchise Tax

A tax levied by the City on the utility companies, such as electricity, telephone, telecable and natural gas.

Fund

An accounting entity with a self-balancing set of accounts that records all financial transactions that are segregated for specific activities or for attaining certain objectives.

Fund Balance

The difference between an entity's assets and its liabilities.

GAAP

Acronym for Generally Accepted Accounting Principles.

General Fund

The fund used to account for all of the financial resources of the City except those required to be accounted for in another fund.

General Obligation Bonds

Bonds that finance a variety of public projects, such as streets, buildings and improvements, which are backed by the full faith and credit of the City.

GO

Acronym for General Obligation Bonds.

Goal

A statement of broad direction, purpose or intent.

Governmental Funds

Funds used to account for tax-supported activities. Budgeted governmental funds include the General Fund, Special Revenue Funds, and the Debt Service Fund.

Grant

A contribution by a government or other organization to support a specific function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed to the grantee.

Infrastructure

Public domain fixed assets such as roads, bridges, curbs and gutters,

streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.

KDOT

Acronym for Kansas Department of Transportation.

KSA

Acronym for Kansas Statutes Annotated.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Mill Levy

To impose taxes for the support of governmental activities. A mill levy is expressed as one dollar per one thousand dollars of assessed valuation.

Modified Accrual

Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Objective

A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

OP

Acronym for the City of Overland Park.

P&R

Acronym for Parks & Recreation.

Operating Budget

The portion of the budget that pertains to daily operations that provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.

Pay As You Go

Funding budgeted each year in order to pay cash for capital improvements. This funding is used in lieu of issuing general obligation bonds.

PAYG

Acronym for Pay As You Go financing.

Performance Measures

Quantitative and/or qualitative objective measurement of results by a unit or program, which helps to determine effectiveness in meeting goals and objectives.

Personal Services

Expenditures relating to compensating City of Overland Park employees, including salaries, wages, overtime pay, shift differential and holiday pay, but excluding employee benefits.

<u>Property Tax</u>	Ad valorem taxes levied on both real and personal property according to the assessed valuation and the tax rate.
<u>Revenue</u>	All money that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
<u>Revenue Estimate</u>	A formal estimate of how much revenue will be earned from a specific revenue source for some future period - typically a future fiscal year.
<u>Source of Revenue</u>	The classification of revenues according to their source or point of origin.
<u>Special Assessment</u>	A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.
<u>Special Revenue Funds</u>	Fund type used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.
<u>Transient Guest Tax</u>	The City imposes a 9% tax on transient guests occupying a room in a hotel or motel located within the City. Revenue from this tax is receipted into the Transient Guest Tax Fund.
<u>TGT</u>	Acronym for Transient Guest Tax.
<u>Tax Rate Limit</u>	The maximum legal rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
<u>Use Tax</u>	Compensating Use Tax is a tax on goods from outside Kansas purchase by individual and businesses in Kansas which are used, stored or consumed in Kansas.
<u>User Charges</u>	The payment of fees for direct receipt of a public service by the party benefiting from the service.

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