

OVERLAND PARK

K A N S A S

ABOVE AND BEYOND. BY DESIGN.



2011 BUDGET

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2011 Annual Budget



ABOVE AND BEYOND. BY DESIGN.

MAYOR

Carl Gerlach

CITY COUNCIL

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Dave Janson,
Council President
Terry Happer Scheier

Ward 2

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Curt Skoog

Ward 3

Donna Owens
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Ward 4

Terry Goodman
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Ward 5

Jim Hix
John Skubal

Ward 6

George Kandt
Dan Stock

INTERIM CITY MANAGER

Kristy Stallings

Inquiries regarding the Adopted 2011 Budget for the City of Overland Park,
Kansas, should be directed to:

City of Overland Park
Assistant Chief Financial Officer/Budget Manager
8500 Santa Fe Drive
Overland Park, KS 66212

(913) 895-6158



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Overland Park
Kansas**

For the Fiscal Year Beginning

January 1, 2010

A stylized, handwritten signature in black ink, likely belonging to the President of the GFOA.

President

A handwritten signature in black ink, identified as Jeffrey R. Egan, the Executive Director.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Overland Park, Kansas for its annual budget for the fiscal year beginning January 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

MISSION STATEMENT

We, the employees of the City of Overland Park, Kansas, believe that our primary mission is to maintain and enhance a high quality of life for residents.

We see ourselves as an important resource in the partnership of residents, businesses, institutions and elected and appointed officials; a partnership continually reaching for high standards, dedicated to ensuring that Overland Park is a premier municipality.

We pledge ourselves to the following principles and practices in pursuit of this mission.

Service to our community, promoting openness and access to government.

Professionalism based on honesty, integrity, loyalty and an awareness of basic human values in our responses to every individual.

Cooperation with our policy makers and the public we serve, making their goals, needs and priorities our own.

Innovation in thought and action, recognizing and responding to current and future needs.

Commitment to a work environment that encourages each of us to reach our highest potential.

Teamwork to foster a sense of cooperation among all, recognizing that honest and reliable sharing of information is vital.

Trust earned by managing and maintaining the City's resources responsibly and by conducting ourselves in a way that gains the highest level of confidence from the community.

We are proud to say we are employees of the City of Overland Park, Kansas.

City of Overland Park, Kansas

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INTRODUCTION TO THE BUDGET DOCUMENT

For ease of use, this budget document has been organized into eight sections. Orange divider tabs identify the sections for the following functional areas:

1. Executive Summary

This is designed to be a “liftable” summary of the budget, which can be copied and distributed as necessary to persons who wish to review the budget but who do not need the entire document. Included in this section are the following items:

- Budget Message
- Financial Planning
- Debt Information
- Fund Structure and Basis of Accounting
- Budgetary Guidelines
- Budget Process
- Summary of Historical Budget Information
- Key Components of the 2011 Budget
- Organizational Chart and Summary of Personnel Changes
- Performance Measurement Initiative

2. Summary – 2011 Budget

Contained in this section are detailed revenue and expenditure summaries for all budgeted funds.

3. Revenues – All Funds

Forecast methodologies and revenue sources for the entire budget are discussed in this section.

4. Fund Budget

This section contains revenue and expenditure budgets for each individual fund. Two years of actual information, current year estimates and budgeted amounts for all revenues and expenditures are presented for each fund.

5. Supplemental Information

General background information and facts about the City of Overland Park its services are contained in this section.

6. Goal Area Budgets by Cost Center

Individual tabs are provided for each major section (Goal Area) of General Fund expenditures as follows:

- Finance and Administration (Blue)
- Public Safety (Red)
- Public Works (Yellow)
- Community Development (Green)

Each Goal Area is introduced by a goal, a list of cost centers within the area, a comparison of funding sources and expenditure types and a summary of cost center expenditures.

Provided by Cost Center within each Goal Area are program descriptions, cost center mission, program goals and accomplishments, performance measures, personnel schedules and budgeted expenditures by category.

7. Capital Improvements Program

This section contains information on the 2011-2015 Capital Improvements Program (CIP). Overall goals, objectives, financial standards, graphs on CIP data, operational impact and detailed listings of individual 2011-2015 CIP projects are included.

8. Maintenance Program

This section contains information on the 2011-2015 Maintenance Program. Funding source and project information for the infrastructure and facilities maintenance program is included.

9. Glossary

The glossary includes definitions for terminology that may not be easily understood by the common reader.

10. Index

An index is included as a reference to aid in locating information.

EXECUTIVE SUMMARY OVERVIEW

This section is designed to provide the reader with general background and summary information about the City of Overland Park and the 2011 Budget. Highlights of the material included are as follows:

- **Budget Message**
Written to give the Mayor, City Council and the public a broad picture of the 2011 Budget. Included are 2011 Budget Highlights, Priorities and Issues, a summary of 2011 Revenue and Expenditure Information and a summary of the 2011-2015 Capital Improvements Program (CIP).
- **Financial Planning**
Discusses the City's five-year financial plan and capital improvements program.
- **Debt Information**
Includes a schedule of outstanding debt, information on current and future debt and the legal debt margin.
- **Financial Structure**
Explains fund structure and basis of accounting.
- **Budget Guidelines and Financial Assumptions**
Informs the reader about policies that shape budget development.
- **Budget Development Process**
Outlines the chronological order of preparing, monitoring and reporting related to both the operating and capital budgets.
- **Budget History**
Reviews previous budget levels and 2011 expenditure highlights.
- **Key Changes in the 2011 Budget**
Summarizes reductions in funding in the 2011 Budget.
- **Personnel Summary**
Includes an Organizational Chart and summarizes personnel changes in 2011.
- **Performance Management Initiative**
Summarizes the Performance Management initiative.

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ABOVE AND BEYOND. BY DESIGN.

City Hall • 8500 Santa Fe Drive
Overland Park, Kansas 66212
www.opkansas.org

November 1, 2010

Mayor Carl Gerlach
Members of the City Council
City of Overland Park
Overland Park, Kansas

Mayor Carl Gerlach and Members of the City Council:

I am honored to present the 2011 Budget for the City of Overland Park, as approved by the Governing Body on August 16, 2010. The total 2011 Budget equals \$218,195,000, a 7.4% decline from the adopted 2010 Budget. The portion of the 2011 Budget allocated for operating expenses, which supports the daily operations of the City, totals \$101,529,837, a 3.6% decrease from the adopted 2010 Budget.

The primary purpose of the City's budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals for the upcoming year. The 2011 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a low property tax rate, high service levels and a strong financial position.

The prolonged recession experienced during the past two years has resulted in revenue contractions which are unprecedented in the City's history. Falling property values and reduced retail sales activity have negatively impacted the City's financial position, as sales and property taxes are two of the City's most significant revenue sources funding general operations. Other revenue sources, including development fees and interest income, have also declined significantly. As a result of revenue declines, the City has been unable to fund annual expenditures with current revenue, thus necessitating use of fund balance to fund operations in 2008, 2009 and 2010.

While the City's fund balance has provided a cushion to impact the prolonged economic downturn, steps have been taken in order to ensure a sound future financial position. Overland Park has systematically examined operations and focused on restructuring and operational changes to reduce expenditures without requiring the elimination of services. The City has implemented numerous expenditure reduction strategies since 2008, including salary freezes, a reduction in force, adjustments to employee benefits, reduction in travel and reduced investment in equipment replacement and technology. In addition, the street and facility maintenance programs have been scaled back, and construction of capital improvement projects has been slowed, with several scheduled projects postponed or eliminated.

In conjunction with organizational restructuring, Overland Park has developed and adopted a reduced budget for the third straight year. At \$218.2 million, 2011 Budget is 7.4% less than the adopted 2010 budget, and 18% less than the adopted 2008 budget of \$266.3 million. The 2011 Budget's focus on prioritization of expenditure needs and city goals allows for continued investments in infrastructure and city operations, while sustaining services and minimizing the financial burden on Overland Park taxpayers.

The 2011 Budget sustains the priorities identified by both our citizens and the Governing Body including preserving services, maintaining a low property tax rate, and continues the City's investment in infrastructure improvements and infrastructure maintenance:

- *Expenditure reductions and reallocation of resources.* The 2011 Budget's financial development parameters were established as part of the City's five-year financial forecast in early 2010, and planned for a 0.7% growth in operating expenditures for ongoing programs and established city services. However, the slow economic recovery and reduced long-term revenue and expenditure projections necessitated that the adopted budget be more conservative than originally planned. Overland Park's adopted 2011 operating budget is \$3.8 million (3.6%) below the adopted 2010 Budget, while the total budget is \$17.6 million (7.4%) less than the adopted 2010 Budget.

In order to attain this reduction while preserving city services, expenditure cuts and reallocation of resources was necessary. Departments identified reduction and reallocation opportunities in the form of operational changes and positions which could be eliminated without the elimination of existing programs and services. As a result, 57 full-time positions were eliminated between the 2010 and 2011 budgets, including the layoff of 42 employees in early 2010. The number of full-time employees dropped from 901 in the 2010 Budget, to 844 in the 2011 budget.

In addition, employee wages and benefits were examined. Programmatic adjustments have been made in the 2011 Budget to ensure city-controlled personal service costs remain static. Health insurance and retirement benefits have been adjusted to provide the City long-term cost savings.

Technology investment, equipment replacement, training and travel funding continue at reduced levels in 2011.

- *Maintenance of a Low Property Tax Rate* continues in the 2011 Budget. The 2011 mill levy is 8.876 mills, a decrease of 0.014 mills from the mill levy supporting the 2010 Budget. The change is due to the certified assessed valuation being slightly higher than projected when the 2011 Budget was adopted.
- *Providing Investments in Transportation Infrastructure, Public Facilities and Technology.* The City's five-year capital improvements program was reviewed, reduced and revamped in late 2009 and early 2010. As a result, several projects were delayed or removed from the plan. However, even with financial constraints, the City continues to make strategic

investments in technology, facilities and infrastructure. Capital improvement projects scheduled for 2011 include:

- Network, Software and Police Technology Investments
 - Residential Street Improvements including Sidewalks and Streetlights
 - Storm Drainage Improvements
 - Traffic Signal Improvements
 - Replacement of Ambulance and Fire Apparatus
 - Parks, Golf Course and Arboretum Improvements
 - Thoroughfare Improvements including:
 - Widening 127th Street, from Metcalf to Nall
 - Widening 159th Street, Antioch to Metcalf
 - Widening Quivira Road, 99th Street to I-435
- *Maintenance of Quality Infrastructure.* The 2011 Budget continues the City's investment in infrastructure and building maintenance, although at a lower level than in the past several years.

Beginning in 2005, \$1.7 million of enhanced funding for infrastructure maintenance was added to the maintenance program based on a significant increase in local compensating use tax revenue. However, in 2008 the City learned that certain companies within the City had inadvertently overpaid compensating use tax, resulting in a significant overstatement of the City's use tax revenues. Due to the economic outlook and the fact that use tax collections since 2004 have been overstated, the 2010 Budget reduced the "enhanced" funding level to \$1,000,000. The 2011 Budget went a step further and eliminated the remaining enhanced funding from this point forward.

Gasoline tax collections, a significant funding source for the maintenance program, are also projected to remain lower than in the 2005-2008 timeframe. This reduction reflects lower gas usage, as well as the State's reduction in the distribution of this source of funding.

The 2011 budget also reflects a lower maintenance expenditure level due to the fact that a maintenance project originally programmed in 2011 was completed in 2009 in order to take advantage of federal stimulus funding opportunities.

As a result of these changes, the total 2011 infrastructure and facility maintenance program budget of \$10,648,000 is 17.6% below the 2010 adopted budget level.

- *Providing Excellent Parks, Recreation and Cultural Amenities.* The 2011 Budget provides for increased personnel and operational funding to support the concession operations at the Overland Park Soccer Complex. Previously the concession operations were managed by an outside contractor. The 2011 budget includes increased funding for expenses associated with concession operations, including 3.5 FTE part-time employees added to staff concession operations. Revenues generated by the Soccer Complex are projected to offset all of its operating costs, including concessions. Debt service for the complex is funded through Transient Guest Tax revenues.

Key components of the 2011 Budget are discussed further beginning on page 1.34.

Factors Influencing 2011 Budget Development

Several factors were taken into consideration during the development of the 2011 Budget, including the following:

- **Current economic conditions.** Due to struggling national, state and regional economies, the 2011 Budget was developed under challenging fiscal circumstances, resulting in significant reductions in the adopted 2011 Budget. However, through organizational reengineering and expenditure prioritization, the City's expenditure plan continues important investments in our community, sustains services and maintains the property tax rate at a consistent level.
- **2011 Budget guidelines.** The City has established financial parameters to achieve a structural balance between anticipated revenues and operating expenditures. Maintaining this structural balance is the foundation of our financial strategy. The budget was prepared in accordance with these guidelines.
- **Resources from prior years.** The City strives to balance current expenditures with current revenues to ensure an adequate fund balance is available to address emergencies, rapid changes in economic conditions or large capital needs. Years of conservative budgeting and expenditure patterns, coupled with higher than projected sales and compensating use tax revenues prior to 2008 resulted in significant resources available from prior years for expenditure in subsequent years, which is known as fund balance. The City's accumulated fund balance has allowed it to meet the challenge of maintaining stable city operations during the recession and refund over \$18 million of compensating use tax since 2007 without a tax increase or elimination of services. While the fund balance has declined since 2008, accumulated resources from prior years still exist to provide operational funding in the 2011 Budget.

For 2011, the beginning General Fund balance available for appropriation is expected to be \$33.85 million, equivalent to 44% of 2011 budgeted General Fund operational expenditures. This represents a reduction of \$5.7 million from the actual 2010 beginning fund balance. Approximately half of this reduction is attributable to use tax refunds processed during 2010. The other half of this reduction is due to continued underperformance in several revenue sources including sales and use tax collections, licenses, fees and permits (primarily development related revenues) and interest earnings.

Programmatic revenue and expenditure adjustments were included in the 2011 Budget. Adjustments are ongoing to align current revenue and expenditures in future years.

- **Infrastructure.** The adopted 2011-2015 Capital Improvement Program and five-year financial plan allocates the equivalent of 18.3% of current General Fund resources to capital infrastructure construction to help continued infrastructure demands.
- **The Governing Body's commitment to retaining a low property tax rate.** The City of Overland Park currently has the lowest property tax rate of any first-class city in the State of Kansas. The mill levy supporting the 2011 budget is 8.876 mills, less than half the rate of surrounding Johnson County communities.

Following is a summary of the 2011 Budget, including budget highlights, priorities and issues, revenue information, expenditure information and a summary of the 2011-2015 Capital Improvements Program.

2011 Budget Highlights, Priorities and Issues

Adjustments to existing programs and services support the City's continuing effort of prioritizing needs, while providing a high level of service to the citizens of Overland Park. Adjustments and reallocation of resources in the 2011 Budget were analyzed, prioritized and approved based on priorities identified by our citizens and the Governing Body. Prioritized services support the areas of infrastructure and quality of life including public safety, traffic and recreational opportunities.

Self-funded enhancements include personnel and operating expenses for the Overland Park Soccer Complex and the Deanna Rose Children's Farmstead. Other enhancements include part-time staffing of the City's recycling center and a part-time prosecutor. Funding for these positions was based on the reallocation of resources within their individual departments. In addition, there have been employee redeployments within several departments and reallocation of financial resources among divisions.

The 2011 Budget includes 844 full-time employees, a decrease of 57 full-time employees from the adopted 2010 Budget, primarily the result of a reduction in force implemented in early 2010.

PERSONNEL SUMMARY BY GOAL AREA						
ALL FUNDS	2009 Budget		2010 Budget		2011 Budget	
Goal Area	FT	PT*	FT	PT*	FT	PT*
FAED	143	8.65	141	8.25	126	8.96
Public Safety	475	20.46	474	19.70	463	19.09
Public Works	136	9.39	136	7.59	132	5.47
Community Dev.	156	144.98	150	130.94	123	136.83
TOTAL	910	183.48	901	166.48	844	170.35

Information regarding 2011 key components is discussed in further detail beginning on page 1.34. Additional personnel information can be found beginning on page 1.39.

Continued funding for traffic and infrastructure maintenance. The 2011 Budget continues allocating resources to traffic and infrastructure maintenance. A base level of \$1.3 million from the General Fund has been included in the 2011 Budget for the street maintenance program and traffic infrastructure replacement. This is a reduction from the 2005-2009 budgets, when an additional \$1.7 million of enhanced funding was included based on increasing compensating use tax revenue. It has been determined that use tax collection during that timeframe was overstated. Funding has also been reduced due to a reduction in gasoline revenues distributed by the state, as well as the reallocation of 2011 funding to an earlier program year in order to leverage intergovernmental stimulus funding (2009 ARRA). The 2011 street and traffic maintenance program budget is \$7.84 million, compared to \$10.22 million in 2010.

The property tax rate maintained at low levels. The Governing Body's policy of minimizing the necessary financial burden on Overland Park taxpayers has resulted in a property tax rate which is less than half that of our surrounding communities. The 2011 budgeted property tax rate is 8.876 mills, a slight 0.014 mill decrease from the previous rate.

Organizational Performance Management System. This initiative identifies and incorporates organizational performance measures as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives. In addition, beginning with 2007 data, the City began participation in the ICMA performance measurement and benchmarking group.

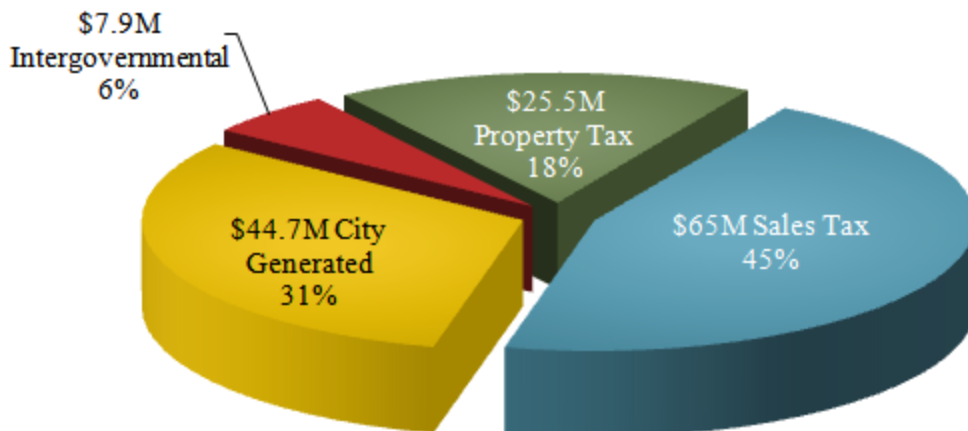
The 2011-2015 financial plan maintains adopted financial planning standards. The 2011 Budget and the 2011-2015 Capital Improvements Program have been adopted within the context of the City's five-year financial plan. This plan includes a forecast of revenues and expenditures from 2011 through 2015, as well as funding requirements necessary to support the 2011-2015 Capital Improvements Program and the 2011-2015 Maintenance Plan. The five-year financial plan is explained later in the Executive Summary section.

2011 Revenues

Revenues generated in 2011 are projected to be \$143.1 million. With the inclusion of interfund transfers and the fund balance, total 2011 resources available are projected at \$218.2 million.

Current revenues are collected from four primary sources: sales tax (45%), city-generated revenue (31%), property tax (18%) and intergovernmental revenue (6%). Sales tax collections include City and County sales taxes. City-generated revenue includes special assessments, franchise fees, user fees and fines. Property tax is revenue generated from ad valorem taxes on real estate and personal property, as well as motor vehicles. Intergovernmental revenues include state-shared revenues, such as gasoline tax and liquor tax.

2011 Budgeted Current Revenue by Source



For 2011, each major category of current revenues is anticipated to be lower than 2010 budgeted levels. City-generated, intergovernmental, property tax, and sales tax (including compensating use tax) collections for 2011 are collectively projected to be 6.3% below budgeted 2010 figures:

Changes in Current Revenue: 2010 to 2011				
	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Sales Tax	\$ 69,661,458	\$ 65,029,634	(4,631,824)	-6.6%
City Generated	\$ 48,317,725	\$ 44,663,909	(3,653,816)	-7.6%
Intergovernmental	\$ 7,939,600	\$ 7,907,090	(32,510)	-0.4%
Property Tax	\$ 26,819,100	\$ 25,499,300	(1,319,800)	-4.9%
TOTAL	<u>152,737,883</u>	<u>143,099,933</u>	<u>(9,637,950)</u>	<u>-6.3%</u>

Sales Tax revenues are budgeted to be 6.6% below 2010 budgeted revenues. However, based on current projections, the 2011 budgeted sales tax revenues are 2.5% over estimated 2010 actual revenues.

Due to the volatile nature of sales tax as a revenue source, sales tax collections are reviewed on a quarterly basis and revisions to the financial forecast are recommended as appropriate. Projections for 2011 sales tax revenues were updated in December 2009 and reviewed in 2010. Sales tax projections for 2010 and the 2.5% sales tax growth projection for 2011 are based on the forecasting models interpretation of data through June 2010. The City continues to monitor sales tax revenues, reevaluate sales tax assumptions, and will make revenue and expenditures adjustments if necessary due to actual sales tax collections.

Property Tax revenues reflect application of the mill levy rate of 8.876 mills to the assessed valuation of property in Overland Park. Property tax revenues are budgeted to decrease by 4.9 % from 2010 budgeted revenues. This decrease is due to a reduction in assessed value resulting from falling values in all property categories: real estate, personal property and utilities.

The assessed valuation supporting the 2011 Budget decreased by 5.6%, from \$2.75 billion to \$2.59 billion. This decrease was driven by a 5.2% decrease in real estate valuation, which comprises the majority of the City's assessed valuation. In addition, personal property and utility valuations are reduced when compared to 2010, attributable to the ongoing recession as well as a change in state law that exempts machinery and equipment purchased after July 1, 2006 from personal property taxes. The following table summarizes the change by category:

Changes in Assessed Valuation: 2010 to 2011				
	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Real Estate	\$2,608,062,079	\$2,472,308,817	(\$135,753,262)	-5.2%
Personal Property	80,732,514	64,546,304	(16,186,210)	-20.0%
Utilities	60,981,621	57,767,443	(3,214,178)	-5.3%
TOTAL	<u>\$2,749,776,214</u>	<u>\$2,594,622,564</u>	<u>(\$155,153,650)</u>	<u>-5.6%</u>

The mill levy rate of 8.876 mills for the 2011 Budget is a slight 0.014 mill decrease from the 2010 Budget. The property tax rate is as follows:

Mill Levy to Support 2010 and 2011 Budget			
	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>Difference</u>
General Fund	3.259	3.254	(0.005)
Fire Service Fund	4.658	4.651	(0.007)
Stormwater Utility Fund	0.973	0.971	(0.002)
Total Mill	8.890	8.876	(0.014)

NOTE: Final mill levy as of October 2010, based on the County's certification of final assessed valuation.

City-Generated revenues include franchise fees, user fees, licenses, permits and transfers. 2011 revenues are projected to be 7.6% lower than the 2010 Budget. This decrease is driven by several factors. Licenses, fees and permits, which are mainly development-related revenues such as excise tax, building permits and plan review, are budgeted at 19.9% below the 2010 budget. Interest earnings are projected to be 72.6% below the 2010 budget amount, while franchise taxes are anticipated to decline slightly at 1.1% below the 2010 budget. Parks and Recreation revenue is expected to increase 10.6%, while revenue from fines is expected to increase 2.3%.

Intergovernmental revenues reflect receipt of funds collected by and redistributed to Overland Park from federal, state and county sources, and include such items as gasoline tax and liquor tax. These revenues are expected to remain stable, with the 2011 budget 0.4% below the 2010 budgeted figures.

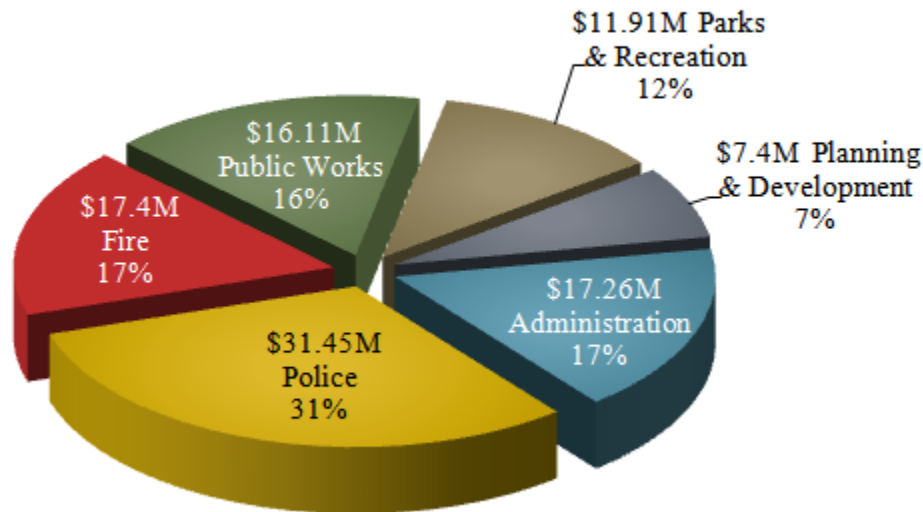
Fund Balance for all funds at the beginning of 2011 is estimated to be \$38.2 million, \$9.4 million below the budgeted 2010 beginning fund balance. This change is partly due to reduced revenues in the Transient Guest Tax fund, and the fact that General Fund resources will be required to meet obligations previously funded with Transient Guest Tax revenue. The change is also a result of \$2.5 million in use tax refunds in 2010, and the underperformance of several key revenues during the year.

2011 Expenditures

Total budgeted expenditures for 2011 equal \$218,195,000, a decrease of 7.4% from the adopted 2010 Budget. This total includes expenditures in all categories for all appropriated funds.

Operating Expenditures (including personal services, contractual services, commodities and capital outlay) for all funds total \$101.5 million. This is a 3.6% decrease from the adopted 2010 Budget. These expenditures are allocated among major activities as illustrated in the following graph:

2011 Operating Budget by Area



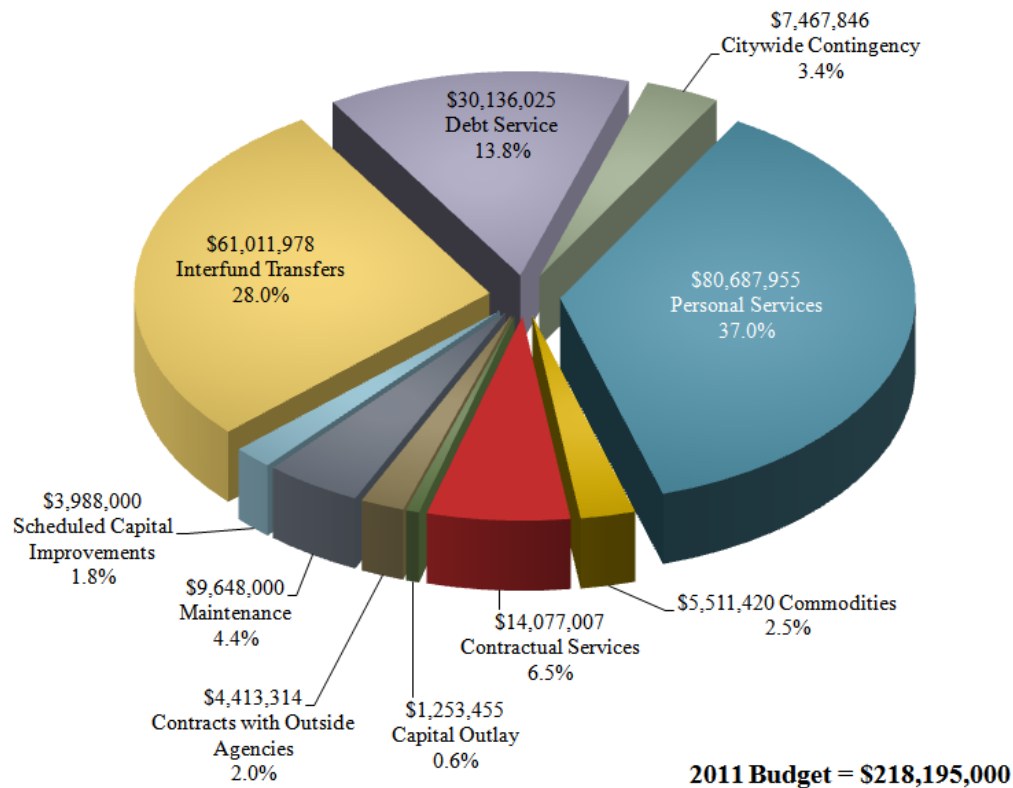
Personal Services costs represent 37.0% of the total budget and 79.4% of the operating budget. The total number of full-time employees for 2011 is 844, a decrease of 57 full-time positions from the adopted 2010 Budget. These positions were eliminated both through attrition and a reduction in force in early 2010, which resulted in the layoff of 42 employees. Detailed personnel information can be found beginning on page 1.39.

Contracts with outside agencies for operations total \$4.4 million. These contracts include economic development funding, some social services funding and some public safety funding, including a contractual arrangement with Johnson County for ambulance services and contracts to provide fire service in limited areas of the City.

Infrastructure and Facilities Maintenance funding totals \$9.6 million. The 2011 Budget includes specific funding for the City's maintenance, repair and replacement of infrastructure and facilities, as well as a five-year plan for future maintenance expenditures and funding. A summary of all maintenance expenditures and funding sources can be found beginning on page 8.1.

Non-operating Expenditures for all funds total \$102.6 million. Interfund transfers necessary to comply with state requirements comprise 59.4% of non-operating expenses. Capital improvements and debt service expenditures for current and future capital projects represent 33.3% of non-operating costs. The balance of this category (7.3%) represents allocation for budgeted contingencies.

2011 City Expenditures by Category - All Budgeted Funds



2011-2015 Capital Improvements Program

The 2011 Budget includes the 2011-2015 Capital Improvements Program (CIP), which was developed by the Governing Body and staff during the last quarter of 2009 and the first quarter of 2010. The five-year program totals \$121.5 million. Detailed project listings and a summary of the CIP process may be found in the Capital Improvements section of this document.

The CIP includes funding of \$35.3 million for projects to be constructed and/or financed in 2011. Some of the projects included in 2011 began in a prior year, but will be completed in 2011 and are therefore financed in 2011. Approximately \$30.3 million of this funding is related to the improvement of bridge, street, traffic and thoroughfare infrastructure, \$2.0 million is related to Parks and Recreation facilities, while the other \$3.0 million is related public building improvements, storm drainage infrastructure, and the purchase of large equipment.

A total of 60.4% of funding, or \$18.3 million, will be paid from city financing sources in 2011. This includes dedicated sales taxes, debt and pay-as-you-go resources from the City's Capital Improvements Fund. The remaining 39.6% of project funding, or \$17.0 million, will be provided by non-City sources including federal, county, other cities and developers.

2011 Capital Improvements

	City Funding	Other Funding	Total
Bridge Repair & Replacement	\$0	\$0	\$0
Public Buildings & Equipment	\$2,281,000	\$0	2,281,000
Fire Building & Equipment	\$700,000	\$0	700,000
Parks & Recreation	\$1,430,000	\$50,000	1,480,000
Storm Drainage	\$323,000	\$185,000	508,000
Street Lighting	\$100,000	\$0	100,000
Residential Street Improvements	\$2,125,000	\$350,000	2,475,000
Street Improvements	\$35,000	\$145,000	180,000
Sidewalk Construction	\$50,000	\$0	50,000
Thoroughfare Improvements	\$11,057,000	\$16,072,000	27,129,000
Traffic Signals	\$300,000	\$75,000	375,000
	<u>\$18,401,000</u>	<u>\$16,877,000</u>	<u>\$35,278,000</u>

The impact of capital project construction and the long-term operating costs resulting from capital construction is incorporated in the City's five-year financial plan.

Conclusion

Balancing the needs of the community with available financial resources presents an annual challenge in the development of the budget. The 2011 Budget reflects the efforts of the Governing Body and City staff to address the need to provide services and facilities to support our vibrant and growing community while maintaining a strong financial position.

Respectfully submitted,



KRISTY STALLINGS
INTERIM CITY MANAGER

FINANCIAL PLANNING

The City of Overland Park strives to maintain high quality services, low property taxes and to uphold strict financial standards consistent with the City's triple "A" bond ratings.

FISCAL PRINCIPLES

General fiscal management principles provide a fiscal philosophy on a broad range of subjects which enable the members of the Governing Body to make sound fiscal management decisions. The City's adopted fiscal principles are as follows:

1. The City shall pursue a partnership with taxpayers to encourage an equitable sharing of public service costs, preserving of quality services at an acceptable tax rate.
2. The City shall provide a balanced municipal revenue structure which is dependable and responsive to economic conditions.
3. The City shall maintain an adequate level of reserve funds to provide for unforeseen needs and fiscal emergencies.
4. The City shall maintain a fiscal planning and budgeting system which is responsive to economic changes, provides structure for planned changes in City tax and service levels, and maintains flexibility to respond to unplanned events to help avoid municipal service disruptions.
5. The City shall work with other taxing entities within City boundaries to develop coordinated tax and service policies.
6. The City shall maintain financial accounting and budgetary practices which provide for full and open disclosure of the City's financial affairs.
7. The City shall avoid expanding personnel, services, or facilities if existing personnel, services, or facilities can meet the needs of the City and its citizens.
8. The City shall pay the full cost of current services with current revenues and avoid borrowing for operating expenses.
9. The City shall utilize the City employee work force to obtain the highest level of organizational effectiveness, while maintaining the essential rights of City employees.
10. The City shall minimize the use of long-term debt to finance the acquisition or modification of capital assets in order to avoid placing an excessive burden on future City taxpayers.
11. The City shall continually evaluate existing municipal services to determine the need and the efficiency of such services.

FIVE-YEAR FINANCIAL FORECAST

The City uses a variety of forecasting models to develop a five-year revenue and expenditure plan. The plan incorporates operating and capital budget data to determine the availability of resources to support future anticipated and unanticipated expenditures.

Overland Park's retail activity continues to be a high performer in the Kansas City metropolitan area. Sales tax, which represents approximately 45% of the current revenue in the 2011 budget, is projected by using two statistically based forecasting methods, Box Jenkins and regression analysis formulated from historical data. The forecast is based on quarterly data and is reviewed in comparison with other economic events and considerations. As a result of this analysis, City 1-cent sales tax revenues for the planning period are projected as follows:

	2011	2012	2013	2014	2015
City Sales Tax	\$43,037,934	\$44,109,662	\$45,205,697	\$46,326,599	\$47,472,945
% Increase	2.5%	2.5%	2.5%	2.5%	2.5%

In 2008, 2009 and 2010, the City was informed by the Kansas Department of Revenue of multi-million dollar use tax refund requests by companies doing business in Kansas. Based on information from the Kansas Department of Revenue, which is responsible for collections and auditing of all sales and use tax, the City has adjusted its financial forecast to revise baseline sales tax information, thereby adjusting future sales tax collections. Based on this revised information, the City anticipates future sales tax growth of 2.5% annually in the five-year forecasting period.

The City maintains a strong economic position versus other municipalities in the Kansas City metropolitan area and shows continued strength in assessed valuation. While the assessed value to support the 2011 Budget has decreased by 5.8% from the previous year's assessed value compared to other areas nationally and regionally, the Overland Park real estate market has experienced continued movement and new construction continues, although at a slower pace. During 2009, new construction had a market value of \$241.2 million, while through July 2010 construction within the City totaled \$83.9 million.

The 2011 Budget mill levy of 8.876 is projected to remain stable during the remainder of five-year planning period. With the lowest mill levy of any first class City in the State of Kansas, the City is in a position to supplement economy-sensitive revenues with a property tax mill levy increase in the future if necessary.

A transfer from the General Fund to the Fire Service fund is anticipated during each year of the five-year planning period as follows:

	2011	2012	2013	2014	2015
GF Transfer to Fire Fund	\$4,170,000	\$3,776,835	\$2,858,982	\$3,493,935	\$3,531,076

Excise tax revenues, which are used to finance a portion of thoroughfare projects, have been projected by using an average annual square footage of land development based on historical data applied to projected future trends for the upcoming the five-year period. As part of the annual update of the five-year forecast, the Finance Department and Planning and Development Services Department undertake a review of excise tax revenues, projected changes in excise tax rates, and the available land for development. This information is used in forecasting future excise tax collections.

	2011	2012	2013	2014	2015
Excise Tax Revenue	\$1,175,000	\$1,545,000	\$1,850,000	\$2,040,000	\$2,178,000

The five-year forecast reflects an average operating budget growth factor of 2.2% in years 2012 through 2015. This increase in operating expenditures is attributable to fixed cost increases and rising service demands due to continued growth. Operating expenditures continue to be analyzed to determine if programs or services should be eliminated, combined or restructured to deliver services in a more effective and efficient way.

Capital improvement project costs are in 2011 dollars. An inflation factor has been included in each year of the five-year forecast to account for construction inflation.

FINANCIAL STANDARDS

The City's financial principles set forth the basic framework for the overall fiscal management of the City. Financial standards established by the City help direct the City toward financial integrity and security. These standards are reviewed annually and used to monitor both the development of the five-year Capital Improvements Program (CIP) and the annual Operating Budget. Financial standards utilized by the City as a basis for evaluating the financial soundness of the financial plan include:

Financial Standard Description	Standard	2011-2015 Financial Plan
% of General Fund Ending Cash to Operating Expenditures	Above 13%	24.3%
% of P.A.Y.G. to Total Program	20% to 30%	35.5%
% of Debt to Total Program	35% to 50%	19.8%
% of Debt Service Cost to General Fund Operating	< 25%	22.0%
Mill Levy Equivalent of Bond & Interest Transfer	< 6 Mills	5.96 mills
Total Direct Debt Per Capita	\$675	\$702
% of Direct & Overlapping Debt to Market Value of	4% to 5%	4.09%
% of Operating Budget to City Funds Used to Finance CIP	< 20%	14.6%

A description of each standard can be found on pages 7.5 and 7.6 in the Capital Improvements Program section. Information on the City's projected financial position for each year of the five-year planning period (2011-2015) is also found in the Capital Improvements Program section on pages 7.12 and 7.13. A summary of ending cash estimates and utilization is found in the Financial Structure section of this Executive Summary on page 1.25.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The goal of the City's CIP is to forecast future public improvements and facilities needed in the City and to provide data concerning costs, timing, funding sources, budget impacts and alternatives. In the CIP process, the City blends both physical and financial planning elements in order to utilize resources to the greatest benefit of the present and future citizens of Overland Park. The 2011-2015 Capital Improvements Program (CIP) of \$121,528,000 is \$38.3 million less than the adopted 2010-2014 Capital Improvements Program. Capital improvements are identified by project in the Capital Improvements Programs section beginning on page 7.22.

The 2011-2015 CIP will be financed through:

General Obligation Bonds	19.8%
Pay-As-You-Go	35.4%
Federal, State, County & Other Cities Funds	38.4%
Developers Funds	6.2%
Other Financing Sources	0.2%

Pay-As-You-Go amounts are funded from the Capital Improvement Fund, Special Park and Recreation Fund, 1/8-cent Sales Tax for Street Improvements Fund, Economic Development Sales Tax, Equipment Reserve Fund, Golf Course Fund and Stormwater Utility Fund. A summary of CIP financing is found beginning on page 7.14 in the Capital Improvements Program section.

The impact of capital improvements on operations was considered in the development of the 2011 operating budget and 2011-2015 financial forecast. As a rule-of-thumb, each street lane mile is projected to equal approximately \$6,000 of annual operational expense, while each square foot of facility addition is anticipated to equal approximately \$8 of annual expense. \$35.3 million of projects are schedule to be constructed and/or financed in 2011.

Infrastructure Improvement Projects:

Provided in the Capital Improvement Program plan is funding for infrastructure improvements including storm drainage, residential street improvements, and construction of thoroughfares in developing areas of the city. Projects financed in 2011 include: \$27.3 million in street, thoroughfare and bridge improvements and \$508,000 in storm drainage improvement projects. Funding for the 2011 Residential Street Improvements totals \$2.5 million. Other traffic infrastructure projects, including sidewalks, streetlighting and traffic management systems total \$525,000.

Partial funding for thoroughfares, residential streets and other street infrastructure improvements

are from the adoption of a 1/8-cent sales tax. Originally approved by voters in 1998, the sales tax was renewed for two additional five-year periods in 2003 and 2008. The sales tax is projected to raise approximately \$85.2 million between 1999-2015 to fund improvements of neighborhood street and thoroughfare infrastructure. This sales tax is scheduled to sunset in March of 2014, however the City's 5-year financial program anticipates renewal of the tax beyond 2014.

Infrastructure capital projects in the 2011-2015 CIP include the addition of approximately 20 lane miles, which equates to \$120,000 of additional annual operating expense at the end of the five-year period. This additional operational cost has been incorporated in the City's five-year financial forecast.

Park and Recreation Improvement Projects:

The 2011-2015 CIP includes annual parks and recreation improvement projects, including park facility improvements and arboretum improvements which are funded almost entirely with Special Parks and Recreation revenue. This revenue is derived from a component of the Kansas liquor tax and in accordance with state law, may only be used for the purchase, establishment, maintenance or expansion of parks and recreation services, programs and facilities.

Annual projects at the Arboretum/Botanical Gardens construct or improve one or two feature areas per year, while park facility improvement provide facility and equipment improvements and maintenance at the City's parks and recreational amenities. \$700,000 of 2011 projects include improving playground equipment at three parks, improving shelter lighting at nine parks, construction of and repairs to the bike/hike trail system, and landscaping improvements at parks facilities and the arboretum.

Annual funding is also included in the CIP for public art projects, which are funded through private donations, and golf course improvements, which are funded entirely with golf course revenues. The 2011-2015 also includes reconstruction of Roe Pool in 2013, funded entirely with City GO-debt.

Public Buildings and Equipment:

The City's CIP includes funding for construction, reconstruction and major improvements to public facilities, as well as funding for the acquisition of large capital equipment. The CIP includes \$306,000 of funding for public buildings and \$2,675,000 for public equipment in 2011.

The facility projects included in the 2011-2015 CIP do not include the expansion or addition of city facilities; therefore no additional operational costs are programmed into the budget as a result. Operational savings due to reduced maintenance on the improved facilities is anticipated to be minimal, and the savings have been reprogrammed to meet other critical maintenance needs.

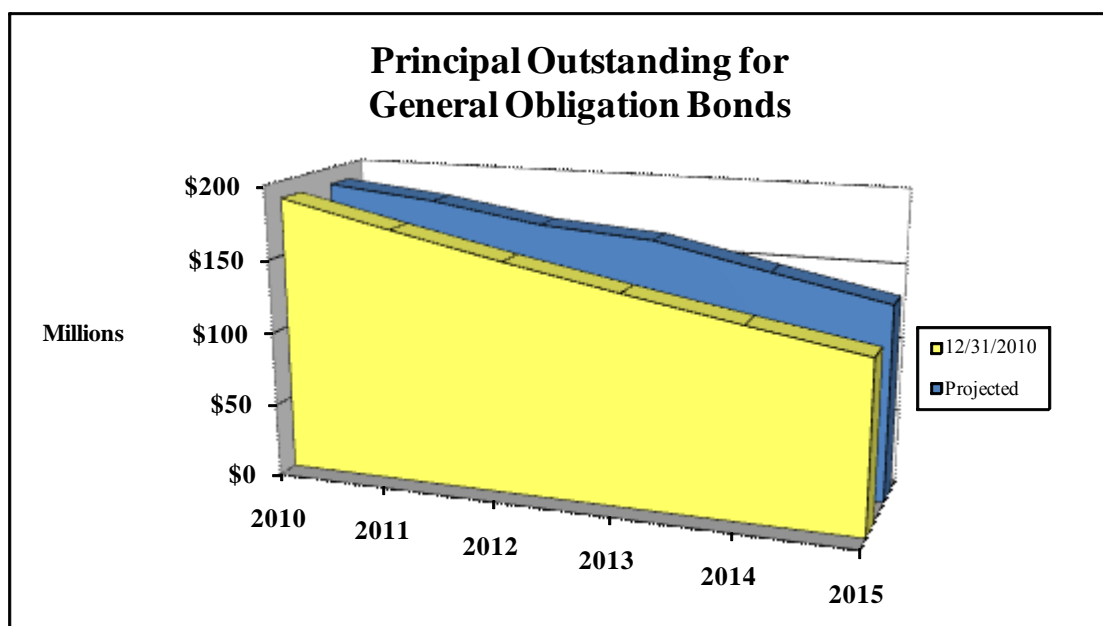
DEBT SERVICE

The City's debt structure is analyzed by considering the future burden placed on the taxpayer and the ability to retire debt with current revenue sources. The City's policy is to issue debt for capital projects and large equipment purchases only; debt is not use to fund operational expenses. Various financial standards have been developed to measure the effects of debt issuance upon the City's five-year financial plan. More information on the City's financial standards may be found in the Capital Improvements Program section of this budget.

Presented in the table below is the estimated amount of General Obligation debt to be issued through 2015. Information on specific projects to be bonded can be found beginning on page 7.22 of the Capital Improvements Program section. The 2011 adopted budget information included below presumed a fall 2010 bond issue of \$14,709,000. The actual 2010 bond issue was \$13,450,000.

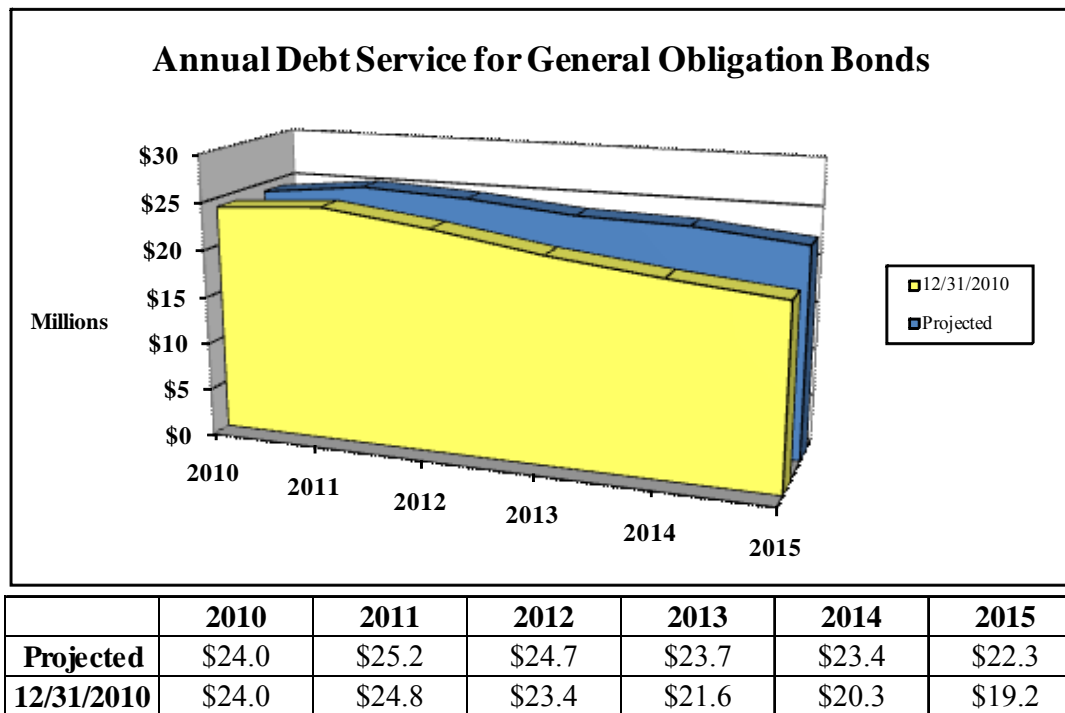
Projected General Obligation Bond Issue	
<u>Year</u>	<u>Amount</u>
2011	\$8,984,000
2012	\$4,718,750
2013	\$10,360,000
2014	\$0
2015	\$0

The information presented below illustrates the City's total indebtedness (principal), if no additional debt after 12/31/10 was issued, compared to the City's projected indebtedness per the five-year financial plan.

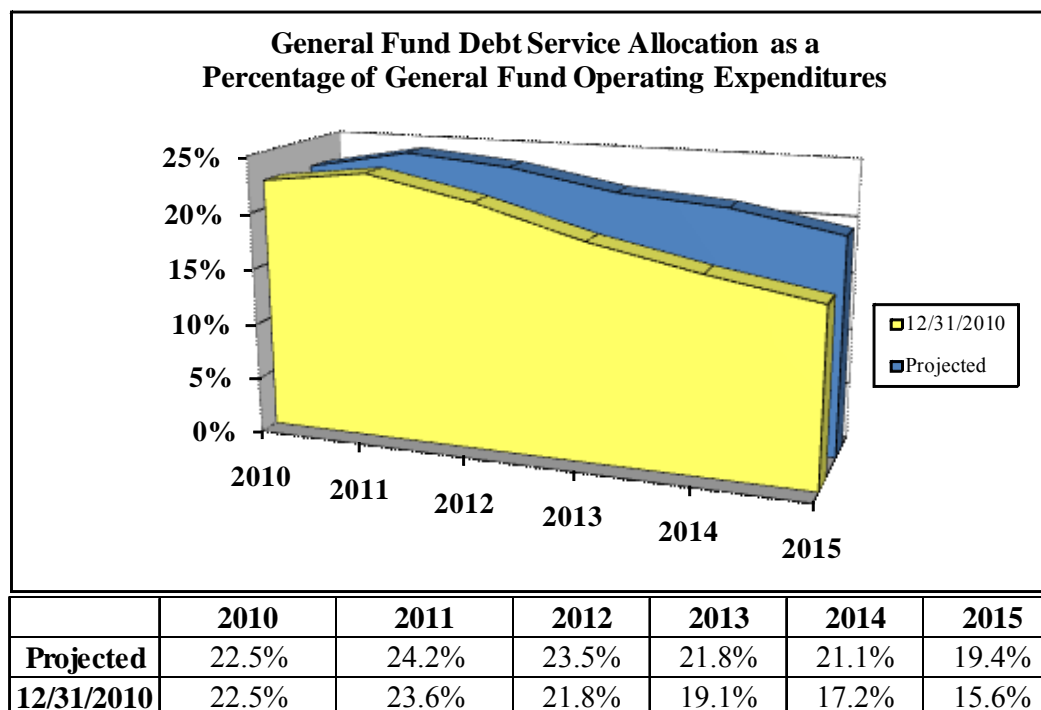


	2010	2011	2012	2013	2014	2015
Projected	\$188.4	\$180.8	\$168.9	\$163.5	\$147.6	\$132.4
12/31/2010	\$188.4	\$171.8	\$156.1	\$141.6	\$128.0	\$114.9

The following compares annual debt service, if no additional debt was issued after 12/31/10, to the projected annual debt service forecasted in the City's five-year plan.



This same information is depicted below in percentage format. Below are debt service payments as a percentage of General Fund operating expenditures if no additional debt after 12/31/10 was issued, compared to the projected debt service in the five-year financial plan. The City's standard calls for maintaining debt service payments that are less than 25% of operating expenditures.

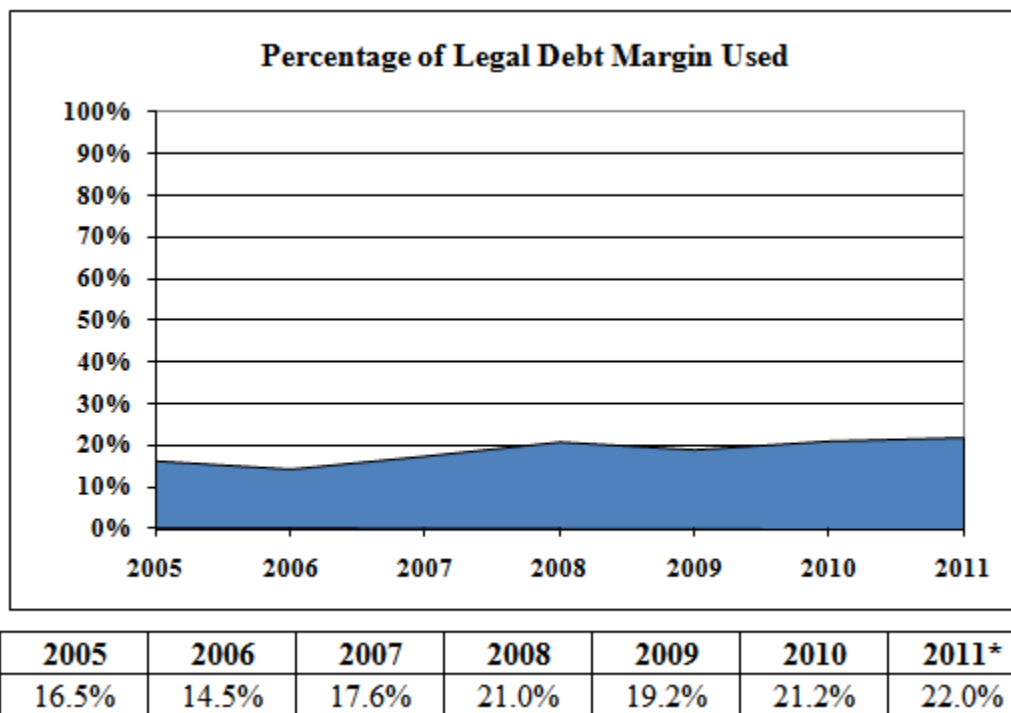


The City's ability to issue direct-bonded debt is measured by the percentage of legal debt margin used. Direct-bonded debt is debt for which the City has pledged its full faith and credit. The Debt Limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas law is 30% of assessed valuation.

Computation of Legal Debt Margin
(Estimated as of 12/31/10)

Assessed Valuation	\$ 2,847,697,905 ⁽¹⁾
Legal Debt Limit	<u>854,309,372</u>
General Obligation Bonds	188,365,000
Temporary Notes	<u>-</u>
Total Debt Outstanding	<u>\$ 188,365,000</u>
Debt Margin	<u><u>\$ 665,944,372</u></u>

(1) In accordance with K.S.A. 10-308, includes assessed values for motor vehicles and recreational vehicles.



* 2011 is estimated.

OUTSTANDING DEBT

Estimated as of January 1, 2011

	Date of Issue	Amount Issued	Estimated Amount Outstanding 1/1/2011	Principal Payment FY 2011	Interest Payment FY 2011	Date of Maturity
<u>General Obligation:</u>						
Public Facility	3/1/01	\$52,110,000	\$1,100,000	\$1,100,000	\$47,300	9/1/2030
Parks & Rec	10/1/02	2,775,259	512,635	263,014	18,954	9/1/2012
Public Facility	10/1/02	1,112,373	205,473	105,421	7,597	9/1/2012
Storm Drainage	10/1/02	104,388	20,000	10,000	739	9/1/2012
Storm Drainage	10/1/02	29,906	17,814	1,516	659	9/1/2022
Streets & Thoroughfare	10/1/02	7,508,263	1,386,892	711,564	51,278	9/1/2012
Streets & Thoroughfare	10/1/02	2,337,247	1,392,184	118,484	51,473	9/1/2022
Public Facility	11/1/03	2,540,135	1,642,245	127,673	36,081	9/1/2023
Storm Drainage	11/1/03	130,000	84,045	6,534	1,847	9/1/2023
Streets & Thoroughfare	11/1/03	6,305,000	1,885,335	628,445	177,598	9/1/2013
Streets & Thoroughfare	11/1/03	6,114,865	3,953,374	307,348	86,857	9/1/2023
Public Facility	2/15/04	6,815,000	4,895,000	475,000	181,365	9/1/2019
Public Facility	11/1/04	5,901,482	3,615,000	475,000	130,140	9/1/2018
Storm Drainage	11/1/04	5,265	1,916	479	149	9/1/2014
Streets & Thoroughfare	11/1/04	6,591,735	2,398,085	599,522	186,526	9/1/2014
Streets & Thoroughfare	11/1/04	9,523,000	6,164,999	500,000	155,563	9/1/2024
Parks & Rec	5/15/06	20,185,880	15,134,760	1,008,984	668,452	9/1/2025
Streets & Thoroughfare	5/15/06	6,164,725	3,079,370	618,730	130,874	9/1/2015
Traffic Infrastructure	5/15/06	8,222,835	6,165,240	411,016	272,298	9/1/2025
Traffic Infrastructure	5/15/06	311,560	155,630	31,270	6,614	9/1/2015
Public Facility	11/15/06	44,680,000	43,800,000	130,000	1,902,963	9/1/2030
Parks & Rec	12/1/07	6,490,873	6,192,318	949,908	181,693	9/1/2017
Parks & Rec	12/1/07	34,965,000	28,070,000	1,450,000	1,238,969	9/1/2027
Public Facility	12/1/07	529,067	370,242	52,974	14,810	9/1/2017
Streets & Thoroughfare	12/1/07	20,645,060	14,447,442	2,067,118	577,897	9/1/2017
Streets & Thoroughfare	12/1/07	1,735,000	1,470,000	90,000	61,244	9/1/2027
Parks & Rec	9/10/09	4,013,280	3,620,763	402,307	92,531	9/1/2019
Parks & Rec	9/10/09	3,031,288	3,031,288	0	155,050	9/1/2029
Streets & Thoroughfare	9/10/09	18,531,720	16,719,237	1,857,693	427,269	9/1/2019
Streets & Thoroughfare	9/10/09	1,268,712	1,268,712	0	64,895	9/1/2029
Parks & Rec	10/13/09	437,161	219,098	140,368	6,573	9/1/2013
Public Facility	10/13/09	1,139,331	571,016	365,828	17,130	9/1/2013
Storm Drainage	10/13/09	35,228	17,656	11,311	530	9/1/2013
Streets & Thoroughfare	10/13/09	2,608,280	1,307,231	837,493	39,217	9/1/2013
2010 Bond Issue	8/25/10	13,450,000	13,450,000	581,424	492,133	9/1/2020
2011 Bond Issue	9/1/11	0	0	0	1,178,309	9/1/2021
Total General Obligation Bonds			\$188,365,000	\$16,436,424	\$8,663,576	
Total Indebtedness			\$188,365,000	\$16,436,424	\$8,663,576	

*Payments related to the Golf Course are budgeted in the Golf Course Fund (an enterprise fund). All other payments are budgeted in the Bond and Interest Fund.

FINANCIAL STRUCTURE

FUND DESCRIPTION

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Following are the funds included the 2011 Budget for the City of Overland Park. The Capital Projects Fund is the only fund displayed in the budget book which is not subject to appropriation.

- I. *General Fund* - The General Fund is the principal fund of the City, which accounts for all financial transactions not accounted for in other funds. The majority of the current operating expenditures of the City are financed through revenues received by the General Fund.
- II. *Special Revenue Funds* - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designed to finance particular functions or activities of the City. Budgeted (appropriated) funds include:
 - Special Street and Highway Fund
 - 1/8-Cent Sales Tax for Street Improvements Fund
 - Special Parks and Recreation Fund
 - Special Alcohol Programs Fund
 - Transient Guest Tax Fund
 - Transient Guest Tax - Capital Improvements Fund
 - Transient Guest Tax – Operating Fund
 - Fire Service Fund
 - Business Improvement District Fund
 - Stormwater Utility Fund
- III. *Debt Service Fund* – The Bond and Interest Fund is used to account for the payment of principal and interest on the City’s general obligation bonds, which are recorded in the general long-term debt group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes and investment interest income.
- IV. *Enterprise Funds* –Enterprise funds are used to account for services that are primarily self-supporting, receiving most of their revenues through user fees or charges. The City has two enterprise funds: Golf Course and Soccer Operations. As enterprise funds, all revenues and expenditures relating to the City’s operations of the Golf Courses and Soccer Complex, including operations, maintenance and capital improvements are handled through these funds, allowing these program to be monitored and accounted for accurately and easily. Debt Service related to the City’s golf courses is funded from the Golf Fund, while debt services related to the Soccer Complex is funded with Transient Guest Tax and Special Parks and Recreation funds.
- V. *Capital Projects* - The Capital Projects Fund accounts for capital improvements, which are financed from the City's general obligation bond issues, special assessments, certain federal grants and other specific receipts. The Capital Project Fund is not subject to appropriation.

In addition to the Capital Projects Fund, there are several funds reported in the City's annual financial statements which are not subject to appropriation:

- | | | |
|-----------------------------|--------------------------|-----------------------------|
| ·Capital Improvements | ·Grants | ·Parks & Recreation Trust |
| ·Equipment Reserve | ·Jack Sanders Memorial | ·Westlinks Land |
| ·Special Tax Financing | ·Special Law Enforcement | ·Special Machinery & Equip. |
| ·Special Street Improvement | ·Nuse Act | |

BASIS OF ACCOUNTING

All budgeted funds, including governmental and proprietary funds, are accounted for by using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. In the General Fund, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time. Other major General Fund revenue that is susceptible to accrual includes utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. Major revenues that are determined not to be susceptible to accrual, because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable, include property taxes, licenses, permits, fines and forfeitures in the General Fund; property taxes, user fees and hotel occupancy taxes in the Special Revenue Funds; and property taxes in the Debt Service Fund.

Expenditures are generally recognized under the modified accrual accounting basis when the related fund liability is incurred. Exceptions to the general rule include: (1) the long-term portion of accumulated unpaid sick pay and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which are recognized when due.

BUDGETARY BASIS AND ENDING CASH POSITION

The City's budget is prepared on the modified accrual basis for all funds, including government and proprietary funds, and assumes that prior years' ending cash balances will be fully utilized to balance the budget. This is the same basis as used to account for funds in the City's audited financial statements except for the proprietary funds (Golf Course and Soccer Operations Funds), which are reported using the GAAP (accrual) basis for accounting. The difference between the Generally Accepted Accounting Principles (GAAP) basis of accounting and the budgetary basis for accounting of proprietary funds is encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting. In addition, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported in operations, but allocations for depreciation and amortization expenses are recorded. Normally the opposite is true under the budgetary basis of accounting.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. State budget law prohibits a budget which projects spending in excess of available resources. Budget law further prohibits unappropriated balances in funds supported by general tax levies.

While the fund balance is not a current source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Revenue and expenditure trends are closely monitored and are incorporated in the City's five-year financial plan. The City has a history of conservative revenue

projections and the utilization of only 95% of budgeted operating expenditures.

Depicted below is the General Fund fund balance for the past five years and the estimated balance at the end of 2010:

General Fund - Fund Balance:

12/31/05	\$53,198,625
12/31/06	\$58,514,082
12/31/07	\$63,971,329
12/31/08	\$50,191,094
12/31/09	\$39,594,249
12/31/10 est.	\$33,850,000

The 2011 Budget includes an estimated General Fund carryover fund balance (as of December 31, 2010) of \$33,850,000. The significant decrease between the 2009 ending fund balance and the projected 2010 ending fund balance is due to the overall economic decline, including reductions in sales tax, property tax and development related fee revenue. The projected ending balance as of December 31, 2011, is estimated to be \$25,405,422, which is shown as part of the Transfers to Other Funds line on the General Fund - Statement of Expenditures found on pages 4.4 and 4.5. This projected balance represents an ending cash balance of 33.6%.

The City's financial plan includes a gradual decrease in the fund balance over a five-year period, which allows operational adjustments to be made during the planning period to ensure a stable financial structure and fund balance. The City is financial standard for ending fund balance states that the General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers) should be between 13% and 15% at the end of the five year planning period (2015). However, comments from bond rating agencies indicate this level may not be adequate. The table below presents the estimated ending cash position during the five-year planning period and reflects the adoption of the 2011 Budget and 2011 - 2015 Capital Improvements Plan.

	2010	2011	2012	2013	2014	2015
Percentage	44.9%	33.6%	28.2%	26.8%	24.3%	24.3%
Balance	\$33,850,000	\$25,405,422	\$21,682,138	\$21,076,601	\$19,489,183	\$19,998,017

In addition to the General Fund, the Capital Improvements Fund comprises a significant portion of the City's overall fund balance. The Capital Improvements Fund receives revenues in the form of transfers from other funds. These revenues are used to finance public improvements set forth in the adopted Capital Improvements Program.

DEPARTMENT/DIVISION DESCRIPTION

The major City funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more cost centers and may include cost centers accounted for in more than one fund.

CATEGORY DESCRIPTION

For managerial control purposes, budgeted expenditures of each division are accounted for with the use of four categories: Personal Services, Commodities, Contractual Services and Capital Outlay. These categories are further subdivided into line items. Category expenditure changes within departments are approved by the City Manager and reported to the City Council.

2011 BUDGET GUIDELINES

- A. 2011 Program Goals. Program Goals for 2011 were prepared by each division and reviewed by management during the budget process. These goals are listed with each respective cost center's budget.
- B. Revenues. Revenue assumptions reflect the most current information available as of May 2010, with the exception of property tax revenues, which were updated in July 2010. Revenue information is obtained from State and County sources, as well as from the City's own financial planning models.
- C. 2011 Salaries and Benefits.
- (1) Salaries – The 2011 Budget does not include salary adjustment funding within the operating budget. However, capacity to consider a salary adjustment based on market conditions exists in an increased contingency budget.
 - (2) Health and Dental Insurance – The 2011 Budget projects health insurance premiums will increase by 12% over budgeted 2010 levels, while dental insurance is projected to increase 7.5%. In the fall of 2010 the Governing Body will review and finalize health and dental insurance programs for 2011.
- D. Cost Center Budgets. Each Cost Center or Department prepared budgets within the following parameters:
- (1) Base Budget – Each cost center is allocated a base amount to support on-going services and operations. Included in this based amount is funding for personal services, commodities and contractual services and equipment replacement.
 - ❖ Personal Services - Personal Services funding is established based on current payroll, with adjustments for changes in staffing, compensation and benefits.
 - ❖ Commodities and Contractual Services - Commodities and Contractual funding is based on the 2010 budget and adjusted for personnel cuts and expenditure reductions. The adjusted amount was then held steady (0% increase) to determine each cost center's 2011 base budget for commodities and contractual services.
 - ❖ Equipment Replacement – Equipment recommended for purchase, as part of a Cost Center's established replacement schedule, is budgeted as part of the base budget package.

- (2) Expansions and Additions for 2011 – Additions include revenue-supported personnel and funding for the operations at the Overland Park Soccer Complex and Deanna Rose Farmstead. Additional resources have also been dedicated to the City's recycling center, and the prosecutor's office. Funding for these items has been reallocated from elsewhere in the City budget.
- E. Fire Service Fund. In July 2010, the Public Safety Committee reviewed the budget necessary to fund fire protection and emergency medical services provided by the Overland Park Fire Department, Consolidated Fire District No. 2 of Northeast Johnson County and Rural Fire District No. 2.
- F. Golf Course Fund. In July 2010, the Community Development Committee reviewed the budget necessary to fund the Golf Course Program's operations, maintenance and capital projects in 2011.
- G. Stormwater Utility Fund. In June 2010, the Public Works Committee reviewed the budget necessary to fund the Stormwater Program's operations, maintenance and capital projects in 2011.
- H. Special Funds.
- (1) Special Parks & Recreation Fund. The appropriate goal area committee(s) reviewed budget requests.
- (2) Special Alcohol Control Fund. The appropriate goal area committee(s) reviewed budget requests.
- I. 2011 Capital Improvements Program (CIP). The 2011-2015 CIP is incorporated into the 2011 Budget. Capital projects scheduled for 2011 are budgeted in accordance with in Capital Improvements Program.

FINANCIAL ASSUMPTIONS DURING DEVELOPMENT OF THE 2011 BUDGET

MAJOR REVENUE ASSUMPTIONS:

1. At the time of budget adoption in August 2010, the assessed valuation estimate was as follows:

2011 Budget	\$2,590,404,851
2010 Budget	\$2,749,776,214
Change between 2010 and 2011 Budgets	-5.8%

(final assessed value, certified by Johnson County in October 2010, equals \$2,594,622,564, a 5.6% decrease)

2. The City sales tax revenue growth is projected using a quarterly forecast of sales tax. The forecast of sales tax is based on historical data and is derived from the use of two different statistical models, regression analysis and Box-Jenkins. Following are annual sales tax increase estimates based on the forecast using 2010 current revenue estimates:

	2011	2012	2013	2014	2015
Total Growth	2.5%	2.5%	2.5%	2.5%	2.5%

3. Franchise Taxes are projected to increase 0.5% over 2010 levels for 2011. In 2012 to 2015, franchise taxes are project to grow at 2.0% annually.
4. Motor Vehicle Tax revenue estimates are based on historical information, and reflect a 1.1% decrease from 2010 estimated revenues.
5. CDBG funds are anticipated to total \$600,000 each year, with \$500,000 being budgeted for capital improvements. This amount is subject to change annually based on appropriations made by the Federal Government, CDBG Citizens Advisory Committee recommendations and Governing Body action.
6. Based on the projected assessed valuation, the mill levy at budget adoption was as follows:

Fund	2010 Budget	2011 Budget	Change
General Fund	3.259	3.259	0.000
Fire Fund	4.658	4.658	0.000
Stormwater Fund	0.973	0.973	0.000
TOTAL	8.890	8.890	0.000

(The final mill levy, certified by Johnson County in October 2010, is 8.876 mill, a .014 mill decrease.)

7. Other non-property tax revenue is estimated to grow at an average of 3.5%.
8. Based on prior years' experience, the delinquency rate used in the computation of property tax is estimated at 2%.

EXPENDITURE ASSUMPTIONS:

1. The 2011 budget is decreasing by 3.6% from the 2010 budgeted amount. In 2012-2015, an operating budget growth factor of 2.2% each year is planned.
2. Service expansions and new programs in the operating budget at would be funded through revenue enhancements or existing resources.
3. Projected costs are in 2011 dollars.
4. The interest rate for debt issued in 2010 is projected at 3.5%. The interest rate for debt issues in 2011 through 2015 is projected at 4.0%.

BUDGET DEVELOPMENT PROCESS

Development of the City's Budget is an ongoing process that generally begins more than a year before the fiscal year begins on January 1. Opportunities for public input are provided at various stages of development.

- | | |
|-------------------|---|
| Fall 2009 | ❖ Planning for the 2011 Budget began with the review of revenue and spending forecasts, discussion of capital improvement expenditures and Governing Body establishment of guidelines to be used in the development of the 2011 Budget. |
| February 2010 | ❖ Public hearing regarding the proposed 2011-2015 Capital Improvements Program (CIP) is held in front of both the Planning Commission and the City Council.
❖ City Council adopted the 2011-2015 CIP for budget planning purposes.
❖ Preliminary assessed valuation information was received from the Johnson County Appraiser to establish the mill levy for the 2011 Budget. |
| March 2010 | ❖ Departments developed budget requests based on the 2011 Budget Guidelines (guidelines can be found on page 1.26), as well as identified long and short term objectives |
| April to May 2010 | ❖ Departments submitted budget requests for City Manager and Finance Department review.
❖ A Public Hearing for citizen input on the 2011 Budget is held. Although not required by law, the City held a public hearing early in the budget development process to allow citizen input to be taken into account during development.
❖ City Manager and Finance Department analyzed budget requests, reviewed revenue projections and expenditures forecasts to determine compatibility with the City's long-term and short term objectives, and the five-year financial position.
❖ City Manager's proposed 2011 Budget was developed. The proposed budget as presented is a balanced budget and preserves the City's five-year financial position within acceptable parameters. |
| June – July 2010 | ❖ City Manager's proposed 2011 Budget was presented to the Governing Body.
❖ Council Goal Area Committees met to review proposed budget.
❖ Governing Body approved a recommended budget for publication and schedules a public hearing. As required by state law, the notice of public hearing appears at least 10 days before the hearing is held. |
| August 2010 | ❖ Public Hearing to obtain citizen input on 2011 Budget.
❖ Governing Body adopted the 2011 Budget on August 16, 2010. Under state law, the budget is required to be approved by the Governing Body and filed with the County Clerk no later than August 25. |
| January 1, 2011 | ❖ The 2011 Budget goes into effect. |

Amending the Budget

Cost Centers are given the latitude to exceed specific line items, but total expenditures must not exceed the total budgeted expenditures, not including monies from personal service categories. The City does budget a citywide contingency fund and has statutory authority to budget this account at up to 10% of the overall budgeted expenditures.

The state statutes allow for the Governing Body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. A notice of public hearing to amend the budget must be published in the local newspaper. Ten days after publication, the hearing may be held and the budget amended. The amended budget is then filed with the County Clerk. All budget amendments must be approved and filed before December 31 of the budget year.

Monitoring and Reporting Process

As the budget year proceeds, the individual department directors have responsibility for monitoring and tracking the status of expenditures against their budgets. This responsibility includes informing the City Manager of any significant departures from the plans and values shown in the operating budget.

Reports used in both the monitoring and reporting process include the use of computerized budget status reports which compare budgeted amounts on a line-item by line-item basis with actual expenditures throughout the year. The Finance and Accounting Division prepares monthly interim financial statements and reviews the statements with the City Manager. These statements include all City funds with a comparison of budget and actual performance for both revenues and expenditures.

Capital Improvements Program (CIP)

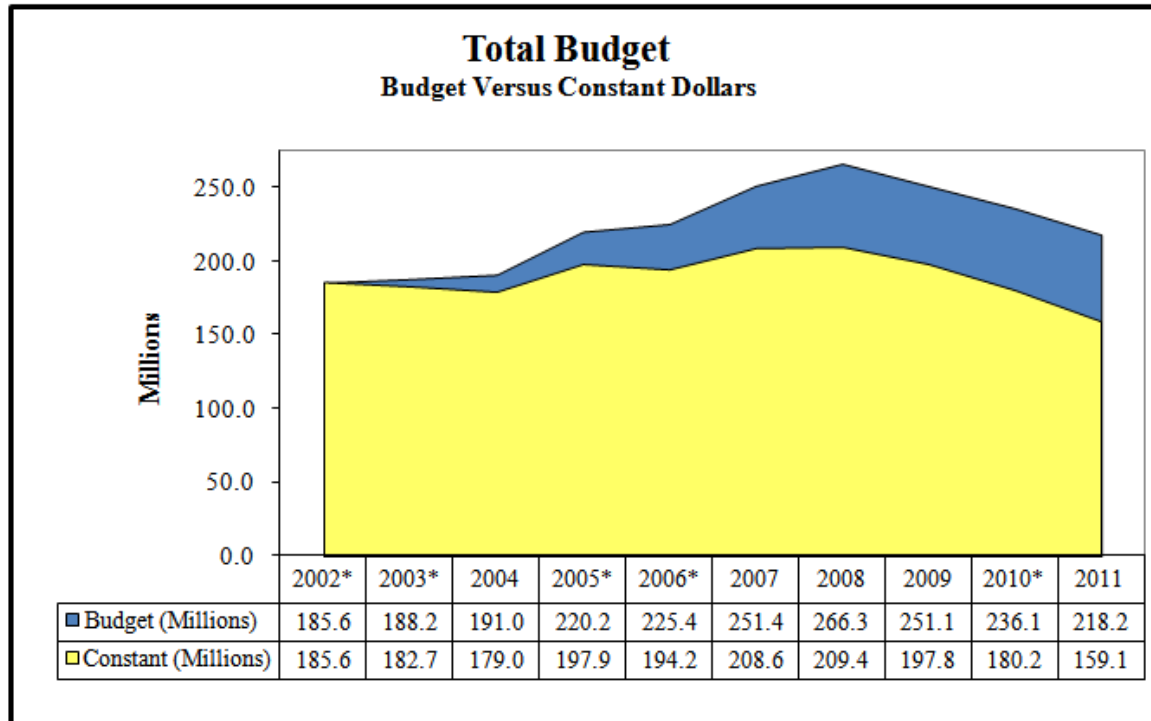
The annual budget appropriates funds for personnel, as well as other operating and capital expenditures. Personnel and other operating expenditures remain fairly constant from year to year; but capital expenditures have a tendency to fluctuate depending on the need for improvements to the City's infrastructure and the replacement of expensive equipment.

In evaluating the City's capital improvement requirements and determining priority needs, the CIP process involves a public hearing and input from the Governing Body, Planning Commission and City staff. This input allows the Governing Body to take a planned and programmed approach to allocate the City's limited resources in the most advantageous way. Financial assumptions are developed during the CIP process and later updated during the formation of the operating budget when more current information is available.

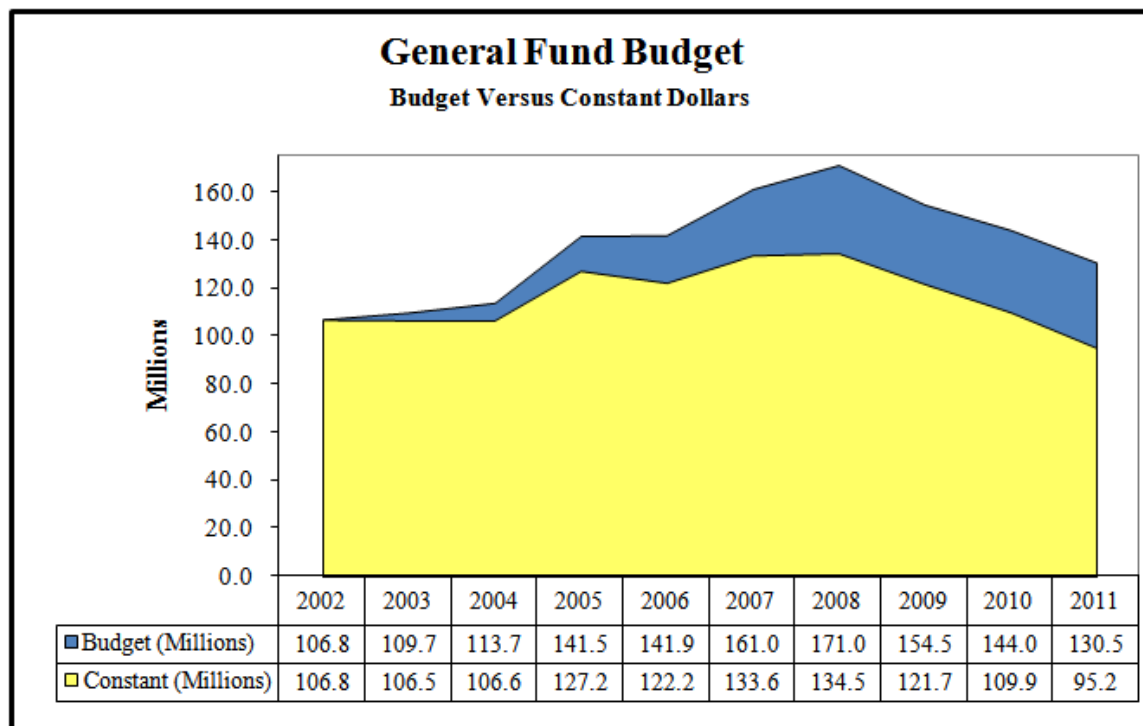
The Capital Improvements section of this budget details the CIP development process and CIP goals and objectives. In addition, it contains the approved 2011-2015 Capital Improvements Program listing all capital projects and capital outlay for the City during this period. The current 2011-2015 CIP totals \$121,528,000.

BUDGET HISTORY

The information presented below depicts Overland Park's budget history on a total budget basis and general fund basis for the years 2002-2011. The top line of each graph indicates the budget in actual dollars while the lower line represents the same budget restated in dollars of constant 2002 purchasing power. In other words, the lower line removes inflation and represents only real growth in budget values.

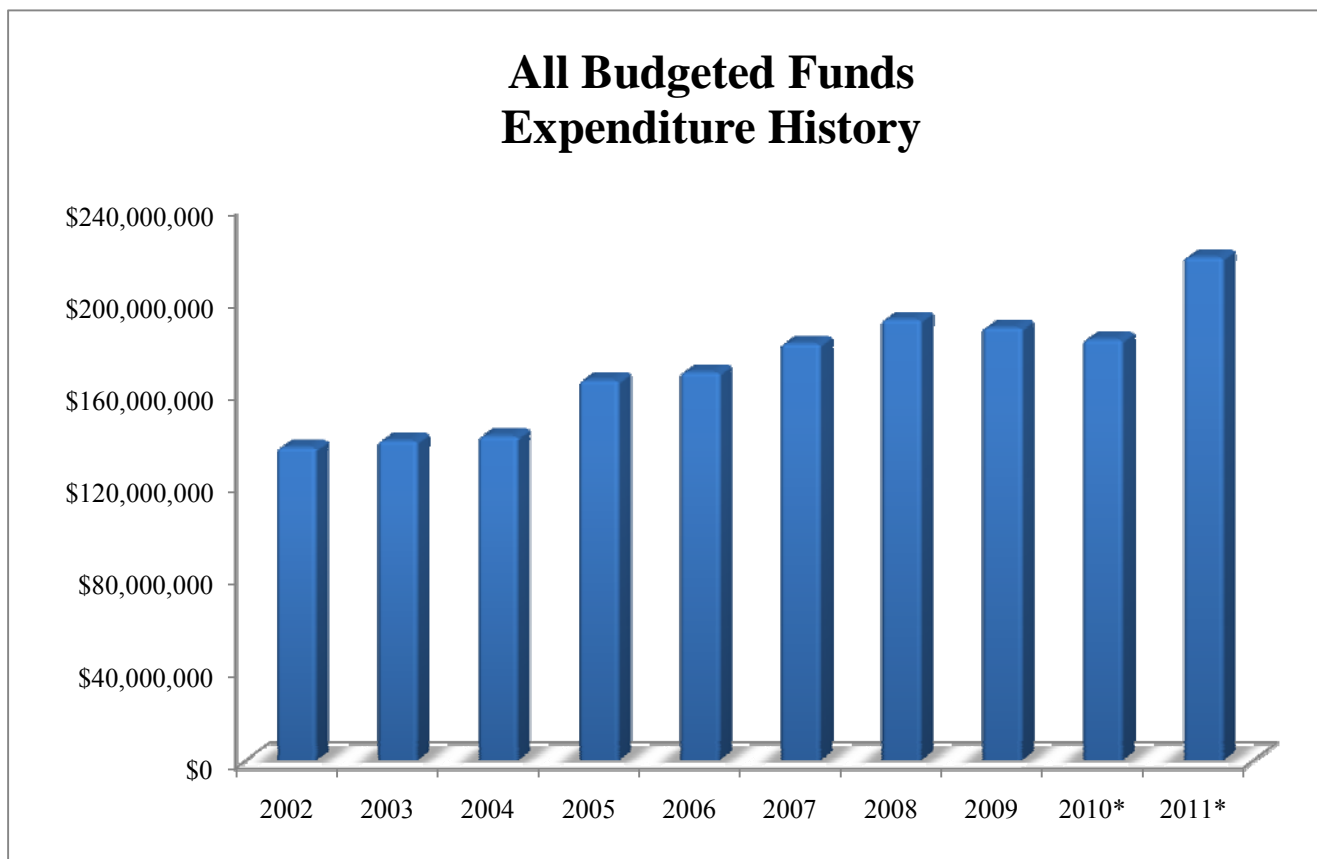


*Total budget figures are the amended budgets for these years.



City of Overland Park
EXPENDITURE SUMMARY
ALL BUDGETED FUNDS

<u>FUND</u>	Actual 2009	Estimated 2010	Budgeted 2011
General Fund	\$102,068,194	\$100,234,252	\$130,500,000
Special Street and Highway Fund	4,200,000	4,273,536	4,895,000
1/8-Cent Sales Tax for Street Improvements Fund	6,085,681	5,220,000	5,775,000
Special Parks and Recreation Fund	1,303,490	1,000,000	1,115,000
Special Alcohol Control Fund	1,195,943	1,157,679	2,175,000
Transient Guest Tax - Operating	1,582,632	1,512,206	1,640,000
Transient Guest Tax - Capital Improvements	7,077,892	6,721,498	6,480,000
Transient Guest Tax Fund	7,149,791	8,536,619	7,385,000
Fire Service Fund	19,553,254	18,912,122	19,625,000
Golf Course Fund	3,486,566	3,404,617	4,540,000
Soccer Operations Fund	649,745	975,000	1,260,000
Stormwater Utility Fund	6,365,629	6,594,206	7,355,000
Business Improvement District	82,345	87,000	100,000
Bond and Interest	26,918,974	23,884,799	25,350,000
Total Budgeted Funds	\$187,720,136	\$182,513,534	\$218,195,000



* 2010 figure is estimated expenditures. 2011 is budgeted expenditures.

KEY COMPONENTS OF THE 2011 BUDGET

The 2011 Budget continues Overland Park's commitment to providing high quality services, while safeguarding the long-term fiscal health of the City. The continued slow economy has resulted in the adoption of a fiscally conservative 2011 budget, which is significantly smaller than the previous year's budget for the second straight year. However, due to the City's strong financial position and through reallocation of resources, the City continues to make important investments in infrastructure, while sustaining services and minimizing the financial burden on Overland Park taxpayers.

PRIORITY: REALLOCATION OF RESOURCES

◆ Operational Budget Reductions (\$3,762,535)

The financial parameters established for the 2011 Operating Budget anticipated a slight operating budget growth of 0.7%. However, due to the slow economic pace and reduced long-term revenue and expenditure projections, the \$101.5M 2011 operating budget is 3.6%, or \$3.8M, lower than the adopted 2010 Budget. The total 2011 adopted budget is \$218.2M, which is 7.4% less than the adopted 2010 Budget.

In order to achieve these reductions departments have systematically examined operations and focused on restructuring and operational changes which can be achieved without elimination of services. As a result, 57 full-time positions have been eliminated between the 2010 and 2011 budgets, including 42 layoffs in January 2010. The number of budget full-time positions has been reduced from 901 in the 2010 Budget to 844 in the 2011 Budget.

The reductions reflected a strategic, targeted approach, based partly on decreased workload from the private development sector and planned reorganization of departments and functions. The eliminated staff positions were primarily in management and professional positions with no impact on core services or front-line employees, such as police officers, firefighters, and maintenance workers, except where decreased workloads no longer warranted a position. Approximately half of the positions affected resulted from reorganization of administrative and management functions. The remaining 50 percent of the reductions were the result of decreased workloads and reorganization of operations, creating increased efficiency in service delivery.

ALL FUNDS	2009 Budget		2010 Budget		2011 Budget	
	FT	PT	FT	PT	FT	PT
Mayor and Council	13	0.00	13	0.00	13	0.00
City Manager's Office	9	1.41	9	1.38	8	0.97
Information Technology	37	1.35	37	1.35	33	1.35
Municipal Court	28	1.32	28	1.32	26	1.32
Law	14	0.50	14	0.50	13	0.97
Finance, Budget and Administration	25	1.18	24	1.18	19	2.38
Human Resources	17	2.89	16	2.51	14	1.96
Police	317	19.71	316	18.95	308	18.34
Fire	158	0.75	158	0.75	155	0.75
Public Works	136	9.39	136	7.59	132	5.47
Park Services	29	16.00	29	16.37	26	16.39
Recreation Services	40	123.02	37	109.41	29	117.49
Planning and Development Services	87	5.96	84	5.16	68	2.95
TOTAL	910	183.48	901	166.47	844	170.35

In addition, wages and benefits were examined and programmatic adjustments are being made to ensure personal service costs remain stable. The budgeted compensation program for 2011 does not include salary adjustments for employees, although capacity to consider an increase has been included in contingency allocations if economic conditions improve in 2011. Program revisions to decrease future health insurance and pension costs are in process of being implemented.

Funding for travel has also been reduced. Equipment replacement for 2011 has been limited to only the most critical of replacement needs. 2011 equipment replacement funding is approximately two-thirds less than normal levels.

PRIORITY: MAINTAIN LOW PROPERTY TAX RATE

- ◆ Property Tax Rate Remains Low 8.876 mills
The property tax rate remains the lowest in Johnson County, and the lowest of any first class city in the state of Kansas. At 8.876 mills, the City's property tax rate is less than half the rate of our surrounding communities. When adopted, the Governing Body voted to maintain the 2010 Budget's tax rate of 8.890 mills. The slight decrease of .014 mills, to 8.876 mills for 2011, is due to adjustments to the rate by Johnson County after the budget was adopted.

PRIORITY: PROVIDING CONTINUED INVESTMENT IN INFRASTRUCTURE AND INFRASTRUCTURE MAINTENANCE

- ◆ 2011 Capital Projects \$35,278,000
The City continues investing in infrastructure improvements. In 2011, \$35,278,000 of capital improvements are planned. Of this amount, \$18.3 million of projects are financed through city resources, while the remaining \$17.0 million of funds are intergovernmental, developer or private funds. Several improvements to residential street, thoroughfare, traffic signal and storm drainage infrastructure are included in the 2011 program. Other capital projects include parks and recreation projects, and equipment and technology upgrades.
- ◆ 2011 Maintenance Program \$10,648,000
The City's infrastructure maintenance program continues in 2011, although with a lower level of funding than seen in the past several years.

The 2011 budget for infrastructure maintenance is consistent with the 2011 – 2015 five-year financial plan which eliminated the \$1.7 million enhanced funding for maintenance. The enhanced funding level was instituted as part of the 2005 budget in response to a significant increase in revenue from the local use tax. Due to the economic outlook and the fact that use tax collections since 2004 have been overstated, the 2010 Budget reduced the enhanced funding level to \$1,000,000 and the enhanced funding has been eliminated entirely in the 2011 Budget. In addition, a maintenance project originally programmed for 2011 was moved to 2009 to take advantage of federal stimulus funding opportunities, thus lowering the amount of planned projects in 2011.

Additional information regarding the maintenance program can be found beginning on page 8.1.

ENHANCEMENTS

PRIORITY: PROVIDING EXCELLENT PARKS, RECREATION AND CULTURAL AMENITIES

- ◆ Overland Park Soccer Complex Operations and Staffing \$160,000
2011 is the Overland Park Soccer Complex's second full year of operations and first year of budgeting for operating concession stands at the complex. Previously concession operations were managed by an outside contractor. The 2011 Budget includes enhanced funding over the adopted 2010 Budget to cover concession operations expenses, as well as the addition of 3.5 FTE part-time employees to staff concession operations. Revenues from the concession stands are expected to fully fund operating costs.
- ◆ Deanna Rose Children's Farmstead Operations and Staffing \$112,195
In early 2010 the City Council approved implementing an admission fee at the Deanna Rose Farmstead in order to lower attendance at the often overcrowded facility, as well as increase this amenity's cost recovery rate. The 2011 Budget includes operational funding and staffing related to the operation of a fee-based entry program. Enhanced part-time staffing due to recent facility additions is also included in the 2011 budget. The revenue generated from admission fees and concession revenue is anticipated to cover all enhanced operational costs.

PRIORITY: PRESERVING HEALTHY NEIGHBORHOODS AND PROMOTE SUSTAINABILITY

- ◆ Recycling Center Staffing \$18,325
In 2007 the City relocated and expanded its recycling center. This center provides access to recycling services for citizens who do not have curbside recycling at their home. The center also accepts some materials which are not eligible to be recycled curbside. The City's previous recycling center was staffed by a volunteer organization; however that organization is no longer able to provide support to the recycling center. Based on the popularity of the recycling center and high traffic volume, employment of dedicated part-time recycling center staff is prudent. The 2011 Budget provides funding for a half-time recycling attendant. Funding for this position has been reallocated from elsewhere in the Planning and Developmental Services Department.

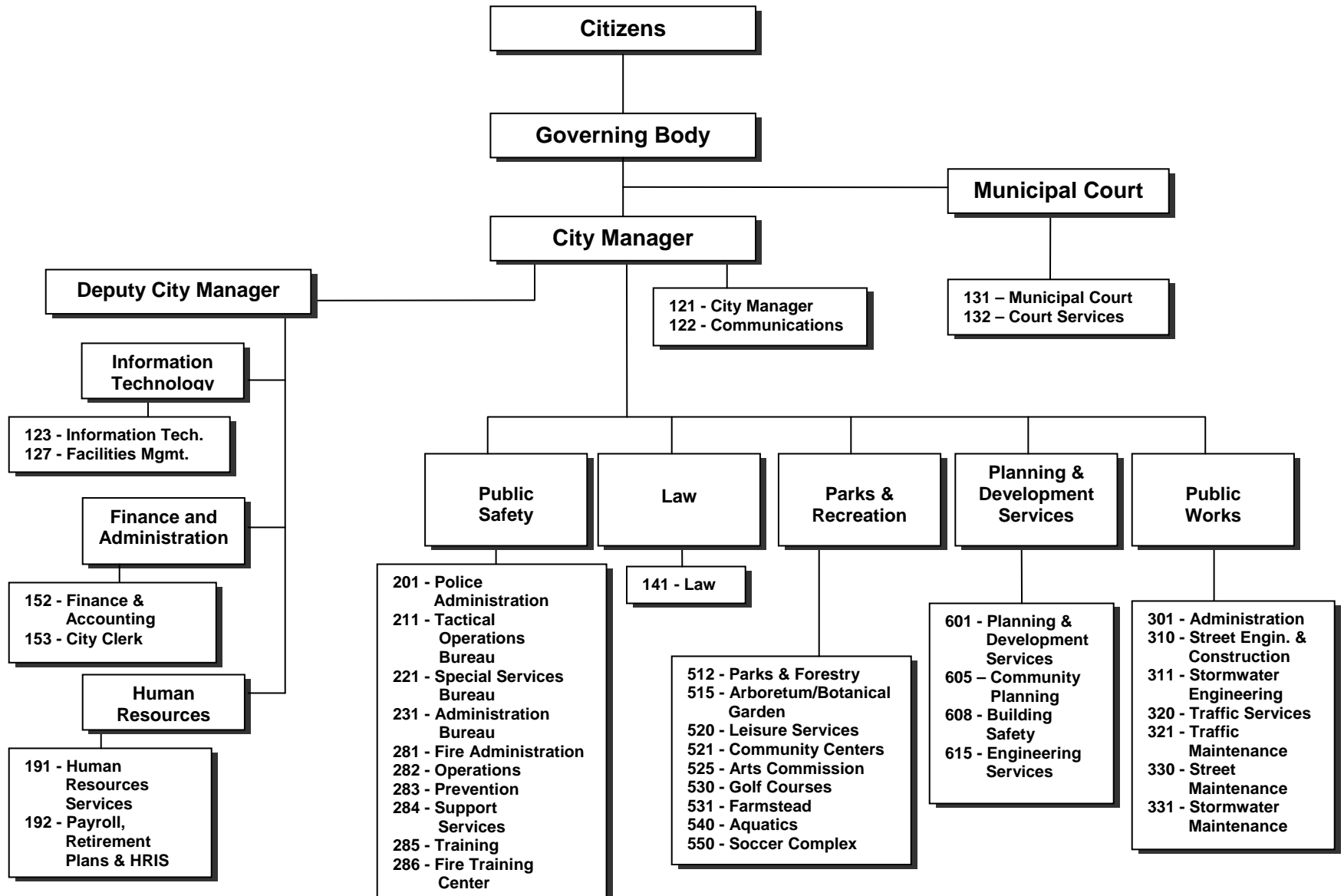
PRIORITY: PROVIDING QUALITY PUBLIC SAFETY

- ◆ Part-Time Prosecutor \$30,770
The 2011 Budget includes enhanced funding for a part-time prosecutor, to meet the demands of an increased caseload as a result of Police law enforcement activities. Funding for this position has been reallocated from elsewhere in the Law Department.

CITY OF OVERLAND PARK

Organizational Chart

Includes Cost Center Numbers



CITY OF OVERLAND PARK

DIVISION BY GOAL AREA

Finance & Administration (100's)	Public Safety (200's)	Public Works (300's)	Community Development (500's & 600's)
<p><i>Mayor & Council</i> 111 Mayor & Council</p> <p><i>City Manager's Office</i> 121 City Manager's Office 122 Communications Division</p> <p><i>Information Technology</i> 123 Information Technology 127 Facilities Management & Operations</p> <p><i>Municipal Court</i> 131 Municipal Court 132 Court Services</p> <p><i>Law</i> 141 Law</p> <p><i>Finance & Administration</i> 152 Finance 153 City Clerk</p> <p><i>Human Resources</i> 191 Human Resources 192 Payroll/Retirement Plans/HRIS</p>	<p><i>Police Department</i> 201 Police Administration 211 Tactical Operations Bureau 221 Special Services Bureau 231 Administration Bureau</p> <p><i>Fire Department</i> 281 Fire Administration 282 Operations 283 Prevention 284 Support Services 285 Training 286 Fire Training Center</p>	<p><i>Public Works</i> 301 Public Works Administration 310 Street Engineering & Construction 311 Stormwater Engineering 320 Traffic Services Division 321 Traffic Maintenance 330 Street Maintenance 331 Stormwater Maintenance</p>	<p><i>Parks & Recreation</i> 512 Parks & Forestry 515 Arboretum Botanical Gardens 520 Leisure Services 521 Community Centers 525 Arts Commission 530 Golf Courses 531 Deanna Rose Children's Farmstead 540 Aquatics 550 Soccer Complex</p> <p><i>Planning & Development Services</i> 601 Planning & Development Services 605 Community Planning 608 Building Safety 615 Engineering Services</p>

CITY OF OVERLAND PARK
GOAL AREA PERSONNEL SCHEDULE BY COST CENTER
BY FULL TIME EQUIVALENT (FTE)

PERSONNEL SUMMARY BY GOAL AREA

<u>ALL FUNDS</u> Goal Area	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Finance, Administration & Econ. Dev.	143	8.65	141	8.25	-15	0.65	0	0.06	126	8.96
Public Safety	475	20.46	474	19.70	-11	-0.63	0	0	463	19.09
Public Works	136	9.39	136	7.59	-4	-2.13	0	0	132	5.47
Community Development	156	144.98	150	130.94	-25	-3.92	-2	10.08	123	136.83
TOTAL	910	183.48	901	166.48	-55	-6.03	-2	10.14	844	170.35

PERSONNEL SUMMARY BY DEPARTMENT

<u>ALL FUNDS</u>	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Mayor and Council	13	0.00	13	0.00	0	0	0	0	13	0.00
City Manager's Office/Communications	9	1.41	9	1.38	-1	0	0	-0.41	8	0.97
Information Technology	37	1.35	37	1.35	-4	0	0	0	33	1.35
Municipal Court	28	1.32	28	1.32	-2	0	0	0	26	1.32
Law	14	0.50	14	0.50	-1	0	0	0.47	13	0.97
Finance, Budget and Administration	25	1.18	24	1.18	-5	1.20	0	0	19	2.38
Human Resources	17	2.89	16	2.51	-2	-0.55	0	0	14	1.96
Police	317	19.71	316	18.95	-8	-0.63	0	0	308	18.34
Fire	158	0.75	158	0.75	-3	0	0	0	155	0.75
Public Works	136	9.39	136	7.59	-4	-2.13	0	0	132	5.47
Park Services	29	16.00	29	16.37	-3	0	0	0.00	26	16.39
Recreation Services	40	123.02	37	109.41	-7	-1.76	-1	9.60	29	117.49
Planning and Development Services	87	5.96	84	5.16	-15	-2.16	-1	0.48	68	2.95
TOTAL	910	183.48	901	166.48	-55	-6.03	-2	10.14	844	170.35

PERSONNEL SCHEDULE BY COST CENTER

	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
<u>GENERAL FUND</u>	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
FINANCE AND ADMINISTRATION GOAL AREA										
City Manager's Office										
Mayor and Council	13	0.00	13	0.00					13	0.00
City Manager	6	0.41	6	0.41			-0.41 ⁴²		6	0.00
Communications	3	1.00	3	0.98	-1 ¹				2	0.98
City Manager's Office	22	1.41	22	1.38	-1	0.00	0	-0.41	21	0.97
Information Technology										
Information Technology	25	1.35	25	1.35	-3 ²				22	1.35
Facilities Management	12	0.00	12	0.00	-1 ³				11	0.00
Information Technology	37	1.35	37	1.35	-4	0.00	0	0.00	33	1.35
Municipal Court										
Municipal Court	21	1.32	21	1.32	-1 ⁴				20	1.32
Court Services	7	0.00	7	0.00	-1 ⁵		-1 ⁴³		5	0.00
Municipal Court	28	1.32	28	1.32	-2	0.00	-1	0.00	25	1.32

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
GENERAL FUND	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Law										
Law	14	0.50	14	0.50	-1 ⁶		0.47 ⁴⁴		13	0.97
Law	14	0.50	14	0.50	-1	0.00	0	0.47	13	0.97
Finance, Budget and Admin.										
Finance and Accounting	15	0.40	14	0.40	-2 ⁷	1.20 ⁸			12	1.60
City Clerk	10	0.78	10	0.78	-3 ⁹				7	0.78
Finance, Budget and Admin.	25	1.18	24	1.18	-5	1.20	0	0.00	19	2.38
Human Resources										
Human Resources	11	2.34	10	1.96	-2 ¹⁰				8	1.96
Payroll	6	0.55	6	0.55		-0.55 ¹¹			6	0.00
Human Resource	17	2.89	16	2.51	-2	-0.55	0	0.00	14	1.96
FINANCE AND ADMINISTRATION	143	8.65	141	8.25	-15	0.65	-1	0.06	125	8.96
PUBLIC SAFETY GOAL AREA										
Police Department										
Police Administration	4	0.00	4	0.85			-1 ⁴⁵		3	0.88
Tactical Operations Bureau	185	0.00	187	2.15	-4 ¹²		-1 ⁴⁵		182	2.15
Special Services Bureau	94	2.31	91	2.16	-4 ¹³	-0.63 ¹⁴	7 ⁴⁵		94	1.97
Administration Bureau	29	17.40	29	13.79			-5 ⁴⁵		24	13.34
Police Department	312	19.71	311	18.95	-8	-0.63	0 ⁴⁵	0.00	303	18.34
PUBLIC SAFETY	312	19.71	311	18.95	-8	-0.63	0	0.00 0	303	18.34
PUBLIC WORKS GOAL AREA										
Public Works Department										
Administration	13	0.08	13	0.00	-1 ¹⁵				12	0.00
Engineering Division	24	2.19	24	1.72	-1 ¹⁶	-0.30 ¹⁷			23	1.42
Traffic Services	14	0.87	14	0.50	-1 ¹⁸	-0.50 ¹⁹			13	0.00
Traffic Maintenance	17	1.00	17	0.95		-0.95 ²⁰			17	0.00
Street Maintenance	43	4.00	42	2.21	-1 ²¹		1 ⁴⁶		42	2.22
Public Works	111	8.14	110	5.38	-4	-1.75	1	0.00	107	3.64
PUBLIC WORKS	111	8.14	110	5.38	-4	-1.75	1	0.00	107	3.64
COMMUNITY DEVELOPMENT GOAL AREA										
ParkServices										
Parks and Recreation Admin.	1	0.88	1	0.88	-1 ²²				0	0.00
Parks and Forestry	24	6.90	24	6.90	-2 ²³				22	7.72
Arboretum	4	8.22	4	8.59					4	8.67
Park Services	29	16.00	29	16.37	-3	0.00	0	0.00	26	16.39
Recreation Services										
Leisure Services	8	1.97	8	1.06	-2 ²⁴	-0.48 ²⁵	-1 ⁴⁷		5	0.57
Community Centers	3	44.42	3	44.40		-0.40 ²⁶			3	44.12
Arts Commission	1	0.00	1	0.00					1	0.00
Farmstead	8	21.19	5	12.82	-1 ²⁷	-0.88 ²⁸	6.06 ⁴⁸		4	18.00
Aquatics	2	43.53	2	36.42	-1 ²⁹				1	36.55
Recreation Services	22	111.11	19	94.70	-4	-1.76	-1	6.06	14	99.24

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
GENERAL FUND	General Fund		General Fund		General Fund		General Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
Planning and Development Services										
Planning and Development	20	1.20	20	1.20	-4 ³⁰		1 ⁴⁹		17	0.67
Community Planning	22	2.50	21	1.36	-3 ³¹	-0.66 ³²		0.48 ⁵⁰	18	1.18
Building Safety	27	1.06	26	1.60	-5 ³³	-0.50 ³⁴	-1 ⁵¹		20	1.10
Engineering Services	16	1.20	15	1.00	-3 ³⁵	-1.00 ³⁶	-2 ⁵²		10	0.00
Planning and Development Services	85	5.96	82	5.16	-15	-2.16	-2	0.48	65	2.95
COMMUNITY DEVELOPMENT	136	133.07	130	116.23	-22	-3.92	-3	6.54	105	118.58
TOTAL - General Fund	702	169.57	692	148.81	-49	-5.65	-3	6.60	640	149.52

	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
FIRE SERVICE FUND	General Fund		General Fund		Fire Fund		Fire Fund		General Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC SAFETY GOAL AREA										
Fire Department										
Fire Administration	6	0.00	6	0.00					6	0.00
Fire Operations	136	0.00	136	0.00	-1 ³⁷				135	0.00
Fire Prevention	10	0.00	10	0.00	-1 ³⁸		-1 ⁵³		8	0.00
Fire Support Services	1	0.75	1	0.75	-1 ³⁹				0	0.75
Fire Training	5	0.00	5	0.00			1 ⁵³		6	0.00
Fire Department	158	0.75	158	0.75	-3	0.00	0	0.00	155	0.75
PUBLIC SAFETY- Fire Service Fund	158	0.75	158	0.75	-3	0.00	0	0.00	155	0.75

	2008 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
SPECIAL ALCOHOL FUND	Alcohol Fund		Alcohol Fund		Alcohol Fund		Alcohol Fund		Alcohol Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC SAFETY GOAL AREA										
Police Department										
DARE (Special Service Bureau)	5	0.00	5	0.00			-1 ⁵⁴		4	0.00
Police Department	5	0.00	5	0.00	0	0.00	-1	0.00	4	0.00
PUBLIC SAFETY - Sp. Alcohol Fund	5	0.00	5	0.00	0	0.00	-1	0.00	4	0.00

PERSONNEL SCHEDULE BY FTE, CONTINUED

	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
<u>STORMWATER UTILITY</u>	Stormwater Fund		Stormwater Fund		Stormwater Fund		Stormwater Fund		Stormwater Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
PUBLIC WORKS GOAL AREA										
Public Works Department										
Stormwater Engineering	7	0.75	7	0.38	-0.38 ⁴⁰				7	0.00
Stormwater Maintenance	18	0.50	19	1.83			-1 ⁵⁵		18	1.83
Public Works	25	1.25	26	2.21	0	-0.38	-1	0.00	25	1.83
COMMUNITY DEVELOPMENT GOAL AREA										
Planning and Development Services										
Engineering Services	2	0.00	2	0.00					2	0.00
Planning and Development Services	2	0.00	2	0.00	0	0.00	0	0.00	2	0.00
TOTAL - Stormwater Fund	27	1.25	28	2.21	0	-0.38	-1	0.00	27	1.83

	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
<u>GOLF COURSE FUND</u>	Golf Fund		Golf Fund		Golf Fund		Golf Fund		Golf Fund	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Parks and Recreation										
Golf Courses	16	8.94	16	8.94	-3 ⁴¹				13	8.94
Parks and Recreation	16	8.94	16	8.94	-3	0.00	0	0.00	13	8.94
COMMUNITY DEVELOPMENT - Golf	16	8.94	16	8.94	-3	0.00	0	0.00	13	8.94

	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
<u>SOCCER OPERATIONS</u>	TGT Funds		TGT Funds		TGT Funds		TGT Funds		TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
COMMUNITY DEVELOPMENT GOAL AREA										
Parks and Recreation										
Soccer Complex	2	2.97	2	5.77			3.54 ⁵⁶		2	9.31
Parks and Recreation	2	2.97	2	5.77	0	0.00	0	3.54	2	9.31
COMMUNITY DEVELOPMENT - Soccer	2	2.97	2	5.77	0	0.00	0	3.54	2	9.31

	2009 Budget		2010 Budget		Changes since 2010 Budget		Changes for 2011 Budget		2011 Budget	
<u>INTERGOVERNMENTAL</u>	TGT Funds		TGT Funds		TGT Funds		TGT Funds		TGT Funds	
Goal Area/Cost Center	FT	PT*	FT	PT*	FT	PT*	FT	PT*	FT	PT*
FAED GOAL AREA										
Municipal Court										
ADSAP (Court Services)	0	0.00	0	0.00			1 ⁵⁷		1	0.00
Municipal Court	0	0.00	0	0.00	0	0.00	1	0.00	1	0.00
PUBLIC SAFETY GOAL AREA										
Police Department										
Mid-American Regional Council's Terrorism	0	0.00	0	0.00			1 ⁵⁸		1	0.00
Police Department	0	0.00	0	0.00	0	0.00	1	0.00	1	0.00
COMMUNITY DEVELOPMENT GOAL AREA										
Planning and Development Services										
Community Development Block Grant	0	0.00	0	0.00			1 ⁵⁹		1	0.00
Planning and Development Services	0	0.00	0	0.00	0	0.00	1	0.00	1	0.00
TOTAL - Intergovernmental Funding	0	0.00	0	0.00	0	0.00	3	0.00	3	0.00

TOTAL - All Funds	910	183.48	901	166.48	-55	-6.03	-2	10.14	844	170.35
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FOOTNOTES TO GOAL AREA PERSONNEL SCHEDULE

Full-time totals include City Council members.

* The number of part-time and seasonal positions in some cost centers may vary from year to year.

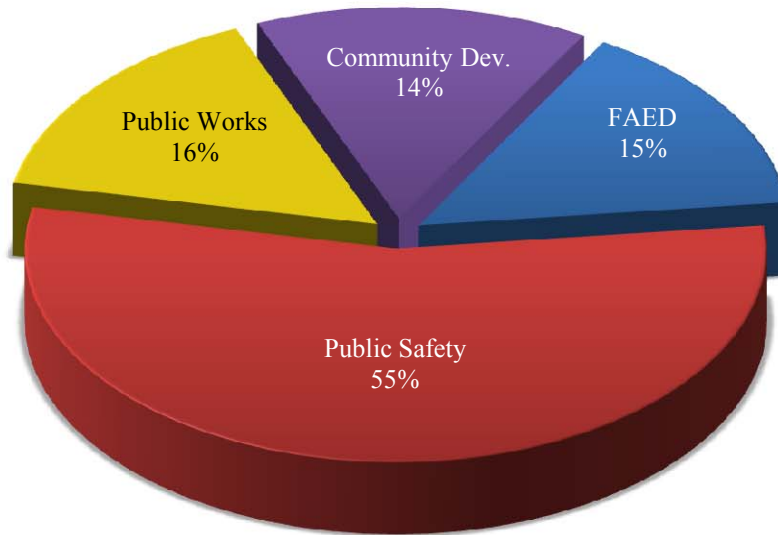
Personnel adjustments made to 2010 from those reported in the 2010 Budget include:

- 1 Eliminated Full-Time Positions: Communications Assistant
- 2 Eliminated Full-Time Positions: Asst. Director of IT, Associate PC Support Specialist, and Sr. Network Support Technician
- 3 Eliminated Full-Time Position: Building Attendant
- 4 Eliminated Full-Time Position: Court Clerk
- 5 Eliminated Full-Time Position: Probation Officer
- 6 Eliminated Full-Time Position: Prosecutor
- 7 Eliminated Full-Time Positions: Accountant I and Accounting Associate
- 8 Eliminated Part-Time Positions: .4 FTE Document Imaging Clerk; added .6 FTE Administrative Assistant and 1.0 FTE Audit Intern Positions
- 9 Eliminated Full-Time Positions: Administrative Assistant, Customer Service Representative, and Recording Secretary
- 10 Eliminated Full-Time Positions: Human Resources Director and Manager of Employee Relations & EEO
- 11 Eliminated Part-Time Position: .55 FTE Payroll Assistant
- 12 Eliminated Full-Time Positions: four (4) Police Officers
- 13 Eliminated Full-Time Positions: Police Major, Latent Print Examiner, Crime Analyst, and Police Officer
- 14 Eliminated Part-Time Position: .63 FTE Police Photographer
- 15 Eliminated Full-Time Positions: Administration and Logistical Services Supervisor
- 16 Eliminated Full-Time Position: Construction Inspector I
- 17 Eliminated Part-Time Position: .3 FTE Engineering Technician II
- 18 Eliminated Full-Time Position: Transportation Project Inspector I
- 19 Eliminated Part-Time Positions: .38 FTE Safe Route to School Program Coordinator and .12 FTE Traffic Engineer Technician
- 20 Eliminated Part-Time Position: .95 FTE Administrative Assistant
- 21 Eliminated Full-Time Position: Senior Engineering Technician
- 22 Eliminated Full-Time Position: Parks and Recreation Director
- 23 Eliminated Full-Time Positions: Parks Maintenance Supervisor and Park Attendant I
- 24 Eliminated Full-Time Positions: Recreation Supervisor and Customer Service Representative
- 25 Eliminated Part-Time Position: .48 FTE Clerk Typist
- 26 Eliminated Part-Time Position: .40 FTE Assistant Fitness Supervisor
- 27 Eliminated Full-Time Position: Parks Facilities Technician I
- 28 Eliminated Part-Time Position: .88 FTE Farmstead Laborer
- 29 Eliminated Full-Time Position: Assistant Aquatics Supervisor
- 30 Eliminated Full-time Positions: Enforcement Specialist II, Planner, Management Services Administrator, and Executive Secretary
- 31 Eliminated Full-Time Positions: Environmental Specialist I, Senior Customer Service Representative, and Park Planner
- 32 Eliminated Part-Time Positions: .16 FTE Assistant Planner and .5 FTE Administrative Clerk
- 33 Eliminated Full-time Positions: Systems Building Inspector, Sr. Multidiscipline Inspector, Multidiscipline Inspector II, Multidiscipline Inspector I, and Plans Examiner
- 34 Eliminated Part-Time Positions: .5 FTE Systems Building Inspector and .5 FTE Enforcement Specialist; Added .5 FTE Multidiscipline Inspector I
- 35 Eliminated Full-Time Positions: Senior Civil Engineer and two (2) Construction Inspector II
- 36 Eliminated Part-Time Position: 1.0 FTE Engineering Aide
- 37 Eliminated Full-Time Position: Fire Battalion Chief
- 38 Eliminated Full-Time Position: Public Education Specialist
- 39 Eliminated Full-Time Position: Fire Services Chief
- 40 Eliminated Part-time Position: .38 FTE Engineering Intern
- 41 Eliminated Full-Time Positions: Senior Golf Course Attendant and two (2) Golf Course Attendant II

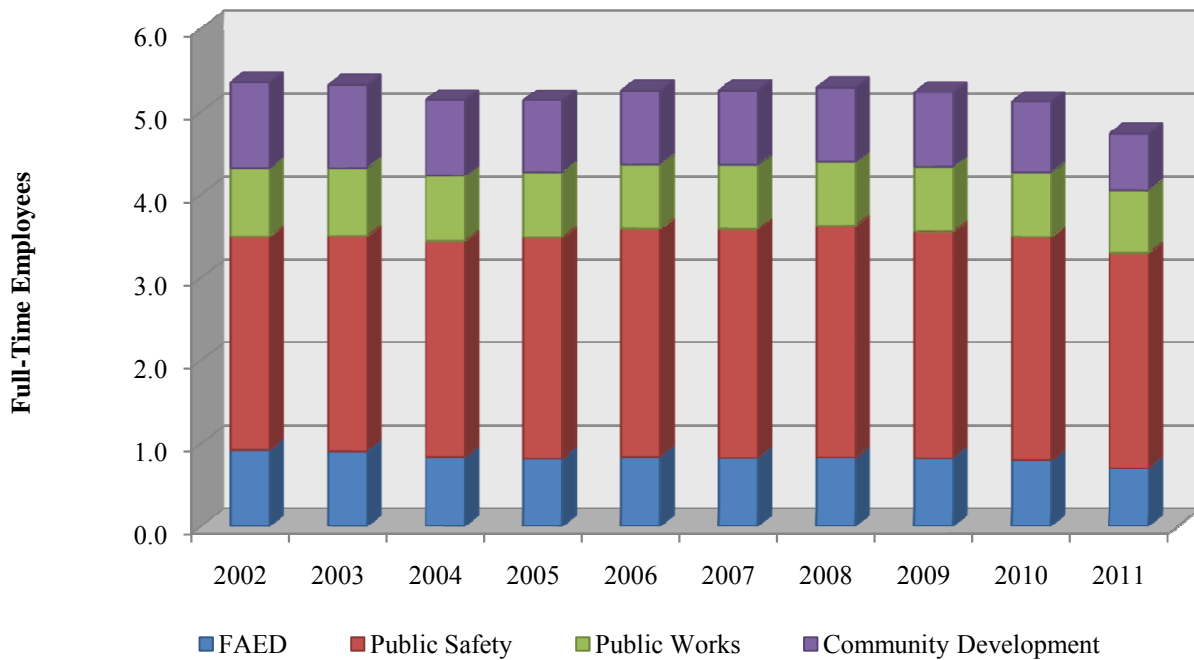
Personnel Adjustments in the 2011 Budget include:

- 42 Eliminated Part-Time Position: Administrative Intern
- 43 Municipal Court transferred the Substance Abuse Specialist position to the Alcohol and Drug Safety Action Program (ADSAP)
- 44 Added Part-Time (.47 FTE) Prosecutor Position
- 45 Police Department reassigned positions among cost centers, transferred one Police Sergeant position from the Special Alcohol Fund (DARE) to the General Fund, and transferred one Police Captain position to Intergovernmental Funding.
- 46 Public Works transferred one position between the Stormwater Fund and the General Fund.
- 47 Eliminated Full-Time Position: Fitness Supervisor
- 48 Added Part-Time Positions at Farmstead to operate gate entry area and additional amenities at facility.
- 49 Planning transferred Grant Program Coordinator position to Intergovernmental Funding; reassigned position among cost centers.
- 50 Added Part-Time (.48 FTE) Recycling Attendant in Community Planning
- 51 Planning reassigned position among cost centers.
- 52 Eliminated Assistant Director of Planning and Development Services; reassigned position among cost centers.
- 53 Fire Department reassigned positions among cost centers.
- 54 Police Department transferred one position from the Special Alcohol Fund (DARE) to the General Fund.
- 55 Public Works transferred position between the Stormwater Fund and the General Fund.
- 56 Added Part-Time Positions at Soccer Complex due to addition of in-house Concession Operations.
- 57 Municipal Court transferred the Substance Abuse Specialist position to the Alcohol and Drug Safety Action Program (ADSAP).
- 58 PD transferred one Police Captain position to Intergovernmental Funding.
- 59 Planning transferred Grant Program Coordinator position to Intergovernmental Funding.

2011 Budget Full-Time Employees by Goal Area



Full-Time Employees Per Thousand Population by Goal Area



Personnel numbers for all years include the Fire Department, which became a city department in Aug. 2003.

PERFORMANCE MEASUREMENT INITIATIVE

In the early 2000's, the City of Overland Park began development of an organizational Performance Measurement System. This initiative included identifying and incorporating organizational performance measures as part of our management system. Even though the City has gathered workload measures for several years, the performance measurement information now gathered is has been integrated into a broader, organization-wide performance management system. These measures are used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives.

Components of the Performance Management System are included in the 2011 Budget document: select performance measures, program and purpose statements, goals for 2011 and recent accomplishments. The selected information is designed to monitor the outcome of program services, to determine whether or not the purpose of a program is being achieved and if programs are consistent with the long-term objectives of the City. Outcomes are evaluated based on workload, effectiveness and efficiency. 2009 performance results, 2010 projections and 2011 targets are reported in the 2011 Budget document.

The performance measurement information included in the budget document represents selected key measures for each department. This information is by no means the full extent of our performance measurement system. Departments and supporting divisions continue to gather and evaluate other performance-related data to help them manage and allocate their resources to improve the productivity of their operations.

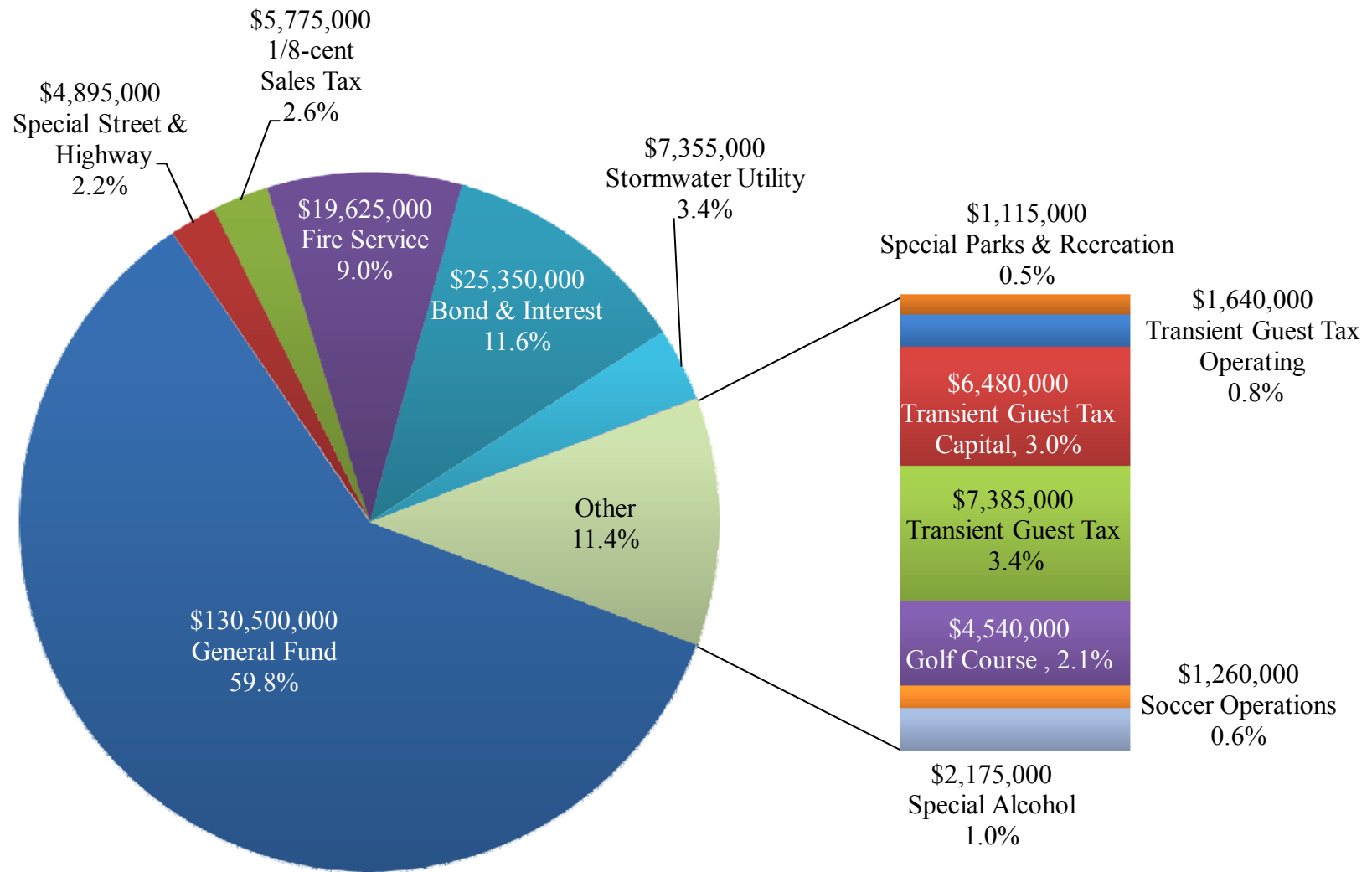
The Performance Management System continues to evolve as we continue to revamp and refine programs, services and performance measures, as well as improve the systematic capture of reliable data to support an objective evaluation of the outcome of our performance.

Key information included about each cost center includes:

- Program Description – A description of each cost center that briefly outlines its functions and responsibilities.
- Department Organizational Chart – The City is organized by cost centers. This organizational chart illustrates how cost centers relate to each other and to departments.
- Mission – A narrative that defines the purpose or goal of each cost center.
- Goals for 2011 - Aspects of the cost centers' work plan that will direct the cost centers' efforts in the upcoming year.
- Program Accomplishments – Recent accomplishments of each cost center.
- Key Performance Measures – Information and data used to determine the success of key services performed to accomplish each cost center's goal or purpose and to determine the workload of the cost center.

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2011 BUDGETED FUNDS



2011 Budget = \$218,195,000

CITY OF OVERLAND PARK

SUMMARY OF THE 2011 BUDGET

	General Fund	Special St. & Highway	1/8-Cent for Street Improv.	Special Parks & Recreation	Special Alcohol Control	Transient Guest Tax			
<u>BUDGETED REVENUES</u>						Operating	Capital Improvements	TGT Fund	Fire Service
County Collected and Distributed	\$9,407,000								\$13,415,000
State Collected - County Distributed	0								0
State Collected and Distributed	60,818,534	4,500,000	5,379,700	1,100,000	1,100,000			7,375,000	0
Grant Revenue									
City Collected Revenue	25,979,466	10,000	10,300	5,000	5,000	1,110	6,444	10,000	2,040,000
Total Current Revenue	96,205,000	4,510,000	5,390,000	1,105,000	1,105,000	1,110	6,444	7,385,000	15,455,000
Transfers	445,000					1,638,890	6,473,556		4,170,000
Resources From Prior Year	33,850,000	385,000	385,000	10,000	1,070,000	0	0	0	0
Total Revenues	130,500,000	4,895,000	5,775,000	1,115,000	2,175,000	1,640,000	6,480,000	7,385,000	19,625,000

BUDGETED EXPENDITURES

BY GOAL AREA

Finance & Administration	\$17,258,150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Safety	31,068,708	0	0	0	382,942	0	0	0	17,396,051
Public Works	12,400,311	0	0	0	0	0	0	0	0
Community Development	15,849,824	0	0	0	0	0	0	0	0
	76,576,993	0	0	0	382,942	0	0	0	17,396,051
Contracts with outside agencies	620,980	0	0	0	700,000	1,638,890	120,444	0	1,233,000
Maintenance	1,789,000	4,455,000	1,000,000	0	0	0	0	0	50,000
Debt Service	0	0	0	0	0	0	0	4,916,670	0
Capital Improvements	0	0	1,897,000	1,115,000	0	0	0	0	0
Citywide Contingency	3,339,000	440,000	0	0	1,092,058	1,110	0	0	170,725
Transfers	48,174,027	0	2,878,000	0	0	0	6,359,556	2,468,330	775,224
Total Expenditures by Goal Area	130,500,000	4,895,000	5,775,000	1,115,000	2,175,000	1,640,000	6,480,000	7,385,000	19,625,000

BY CATEGORY

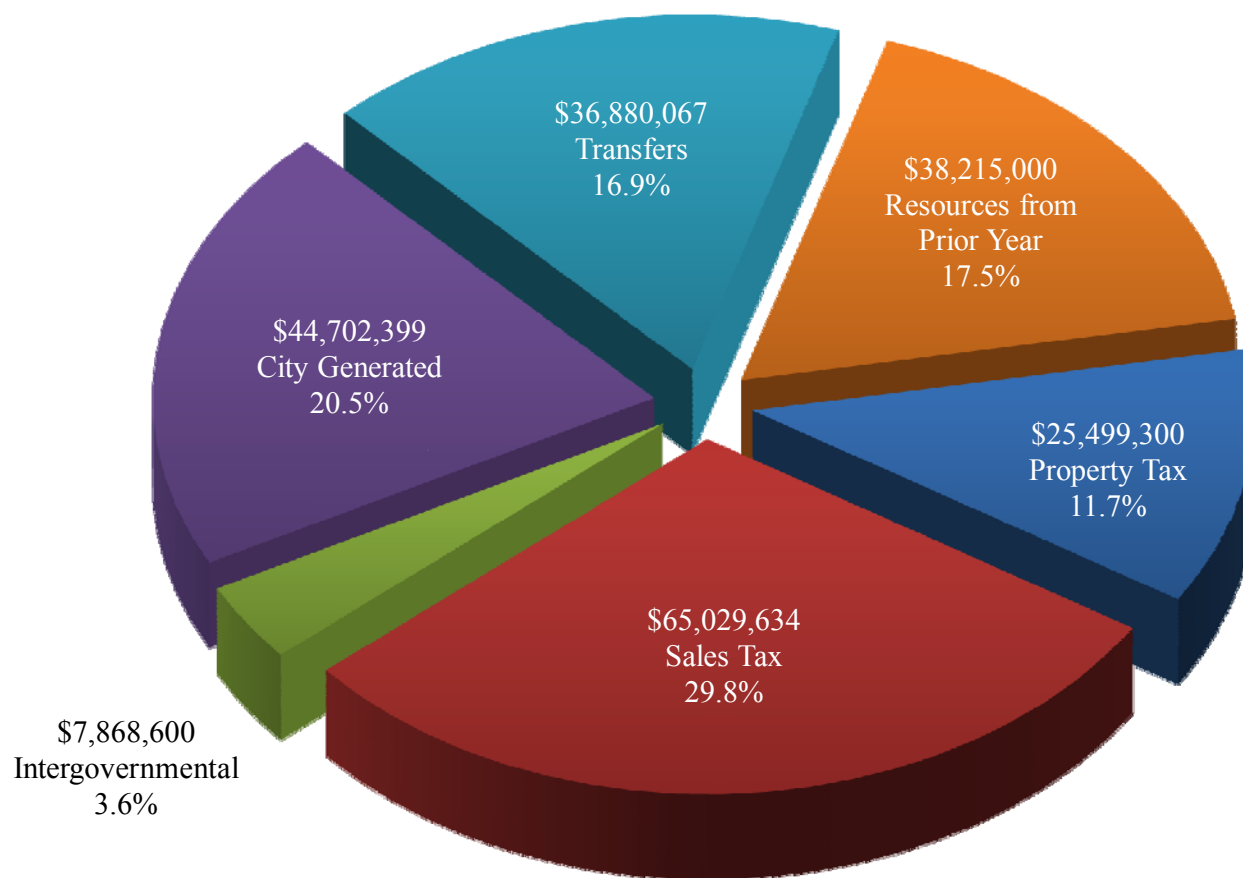
								0	
Personal Services	\$60,114,699	\$0	\$0	\$0	\$344,162	\$0	\$0	\$0	\$16,095,972
Commodities	4,111,080	-	-	-	26,300	-	-	-	633,815
Contractual Services	11,299,559	-	-	-	12,480	-	-	-	619,464
Capital Outlay	1,051,655	-	-	-	-	-	-	-	46,800
	76,576,993	-	-	-	382,942	-	-	-	17,396,051
Contracts with outside agencies	620,980	0	0	0	700,000	1,638,890	120,444	0	1,233,000
Maintenance	1,789,000	4,455,000	1,000,000						50,000
Debt Service	0	0	0	0	0	0	0	4,916,670	0
Capital Improvements	-	-	1,897,000	1,115,000	-	-	-	-	-
Citywide Contingency	3,339,000	440,000	-	-	1,092,058	1,110	-	-	170,725
Transfers	48,174,027	-	2,878,000	-	-	-	6,359,556	2,468,330	775,224
Total Expenditures by Category	130,500,000	4,895,000	5,775,000	1,115,000	2,175,000	1,640,000	6,480,000	7,385,000	19,625,000

CITY OF OVERLAND PARK

SUMMARY OF THE 2011 BUDGET, CONT.

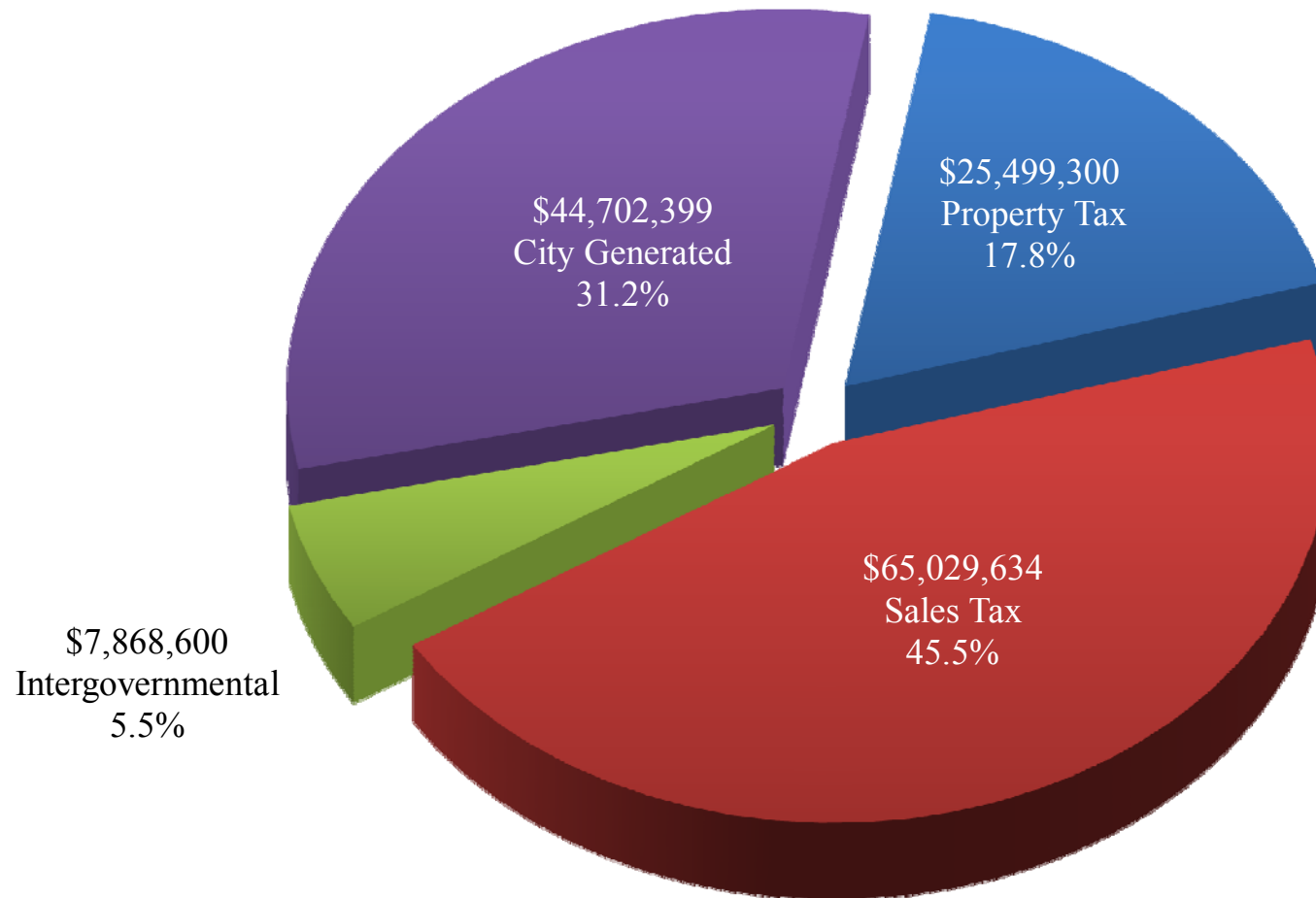
	Bond & Interest	Stormwater Utility	Golf Course	Soccer Operations	Business Improvement District	Total All Budgeted Funds	Capital/Maint. Projects	Total All Funds
<u>BUDGETED REVENUES</u>								
County Collected and Distributed	\$1,053,000	\$2,785,300				\$26,660,300	\$7,107,000	\$33,767,300
State Collected - County Distributed		0				0	0	0
State Collected and Distributed		0				80,273,234	145,000	80,418,234
Grant Revenue						0	8,250,000	8,250,000
City Collected Revenue	5,889	3,344,700	3,450,000	1,160,000	100,000	36,127,909	11,009,000	47,136,909
Total Current Revenue	1,058,889	6,130,000	3,450,000	1,160,000	100,000	143,061,443	26,511,000	169,572,443
Transfers	24,191,111		0	0		36,918,557	19,415,000	56,333,557
Resources From Prior Year	100,000	1,225,000	1,090,000	100,000	0	38,215,000	0	38,215,000
Total Revenues	\$25,350,000	\$7,355,000	\$4,540,000	\$1,260,000	\$100,000	\$218,195,000	\$45,926,000	\$264,121,000
<u>BUDGETED EXPENDITURES</u>								
<u>BY GOAL AREA</u>								
Finance & Administration	\$0	\$0	\$0		\$0	\$17,258,150	\$0	\$17,258,150
Public Safety	0	0	0		0	48,847,701	0	48,847,701
Public Works	0	3,712,049	0		0	16,112,360	0	16,112,360
Community Development	0	169,022	2,467,883	824,897	0	19,311,626	0	19,311,626
	0	3,881,071	2,467,883	824,897	0	101,529,837	0	101,529,837
Contracts with outside agencies	0	0	0	0	100,000	4,413,314	0	4,413,314
Maintenance	0	2,354,000	0	0	0	9,648,000	10,648,000	20,296,000
Debt Service	25,100,000	0	119,355	0	0	30,136,025	0	30,136,025
Capital Improvements	0	546,000	430,000	0	0	3,988,000	35,278,000	39,266,000
Citywide Contingency	250,000	512,088	1,227,762	435,103	0	7,467,846	0	7,467,846
Transfers	0	61,841	295,000	0	0	61,011,978	0	61,011,978
Total Expenditures by Goal Area	\$25,350,000	\$7,355,000	\$4,540,000	\$1,260,000	\$100,000	\$218,195,000	\$45,926,000	\$264,121,000
<u>BY CATEGORY</u>								
Personal Services	\$0	\$2,447,924	\$1,216,989	468,209	\$0	\$80,687,955	\$0	\$80,687,955
Commodities	-	290,665	400,240	49,320	-	5,511,420	0	5,511,420
Contractual Services	-	987,482	850,654	307,368	-	14,077,007	0	14,077,007
Capital Outlay	-	155,000	-	-	-	1,253,455	0	1,253,455
	-	3,881,071	2,467,883	824,897	-	101,529,837	0	101,529,837
Contracts with outside agencies	0	0	0	0	100,000	4,413,314	0	4,413,314
Maintenance		2,354,000				9,648,000	10,648,000	20,296,000
Debt Service	25,100,000	0	119,355	0	0	30,136,025	0	30,136,025
Capital Improvements	-	546,000	430,000	-	-	3,988,000	35,278,000	39,266,000
Citywide Contingency	250,000	512,088	1,227,762	435,103	-	7,467,846	0	7,467,846
Transfers	-	61,841	295,000	-	-	61,011,978	0	61,011,978
Total Expenditures by Category	\$25,350,000	\$7,355,000	\$4,540,000	\$1,260,000	\$100,000	\$218,195,000	\$45,926,000	\$264,121,000

2011 TOTAL REVENUE BY SOURCE ALL BUDGETED FUNDS



2011 Total Revenue = \$218,195,000

2011 CURRENT CITY REVENUE BY SOURCE ALL BUDGETED FUNDS



2011 Current Revenue = \$143,099,933

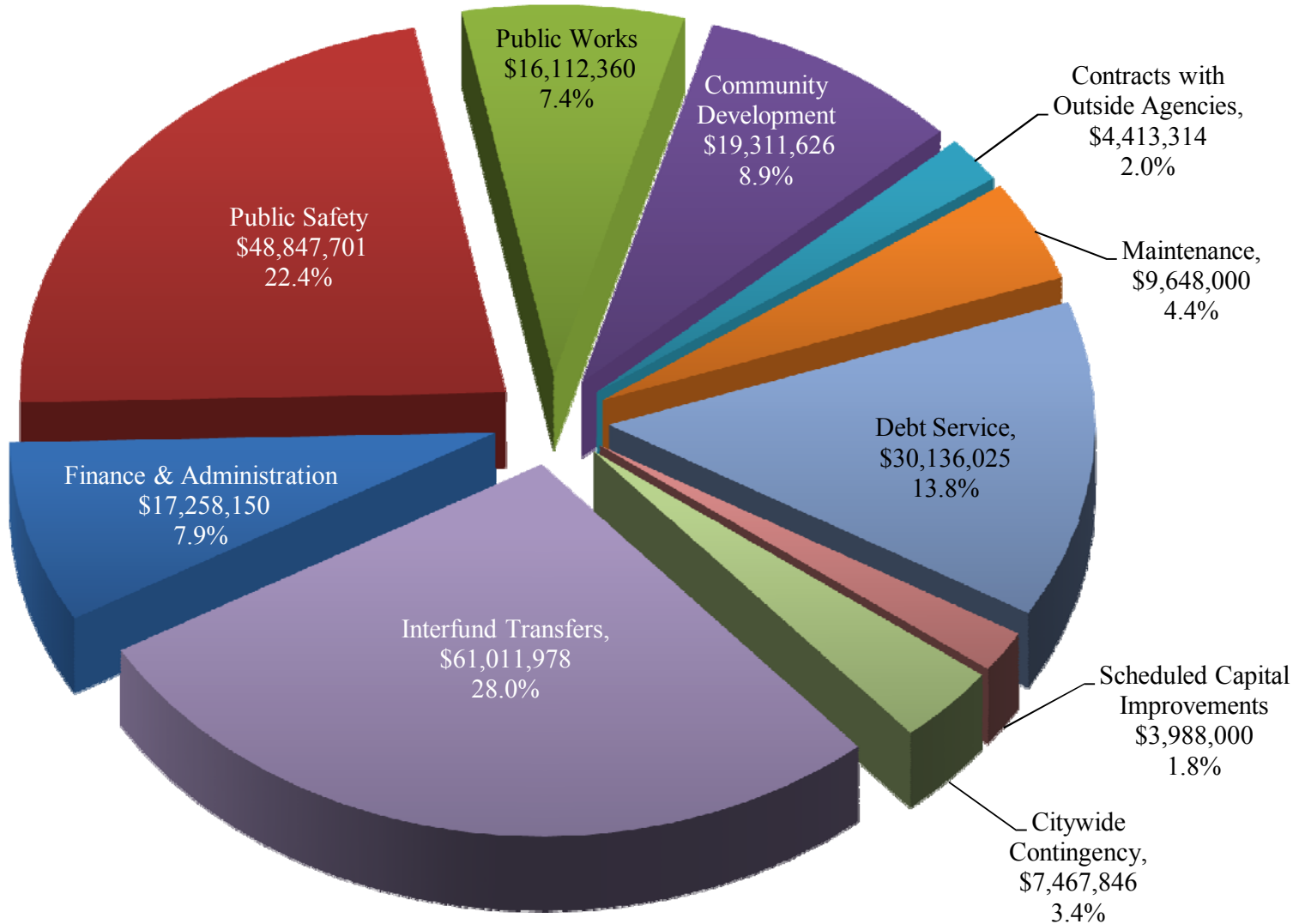
CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF REVENUE

	2008	2009	Estimated 2010	Budgeted 2011
BEGINNING BALANCE	\$77,918,682	\$63,455,879	\$48,455,092	\$38,215,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	\$24,812,853	\$25,117,573	\$23,960,000	\$22,568,000
Motor Vehicle Tax	2,594,146	2,484,967	2,629,100	2,652,800
Special Assessments Tax	1,542,942	1,572,143	1,225,000	1,028,000
Delinquent Tax Collections	168,541	408,190	187,400	278,500
Delinquent Special Assessments	40,791	8,954	1,068	25,000
Rental Excise Tax	63,188	56,398	63,200	70,000
Special Weed & Sewer Tax	33,651	49,355	29,500	38,000
	<u>29,256,112</u>	<u>29,697,580</u>	<u>28,095,268</u>	<u>26,660,300</u>
<u>State Collected and Distributed</u>				
Sales Tax-City	42,293,517	43,864,652	47,239,961	48,417,634
Sales Tax-Countywide	10,924,687	10,468,827	10,833,400	11,104,000
Sales Tax-Public Safety	2,731,178	2,622,258	2,687,400	2,754,000
Sales Tax-Public Safety II	2,731,178	2,622,258	2,687,400	2,754,000
Gasoline Tax	4,642,905	4,361,962	4,490,000	4,500,000
State Highway Commission	68,711	68,617	68,600	68,600
Transient Guest Tax	8,197,767	6,782,124	6,800,000	7,375,000
Machinery and Equipment Reimbursement	111,421	160,291	0	0
Liquor Tax	3,136,629	2,922,375	2,938,740	3,300,000
	<u>74,837,993</u>	<u>73,873,364</u>	<u>77,745,501</u>	<u>80,273,234</u>
<u>City Collected</u>				
Franchise Taxes:	<u>9,662,788</u>	<u>9,434,467</u>	<u>9,632,913</u>	<u>9,681,700</u>
 Park and Recreation Revenues:				
Golf Course Receipts	3,207,324	3,275,900	3,350,000	3,428,200
Municipal Pool Revenue	740,931	831,362	863,200	846,000
Leisure Service Revenue	2,499,186	2,862,375	2,850,000	2,793,000
Soccer Complex Revenue	0	486,207	1,060,000	1,152,300
Arts Commission Revenue	29,248	22,446	21,800	22,500
Arboretum Revenue	11,633	16,898	72,000	72,000
Deanna Rose Farmstead Revenue	653,535	715,274	1,225,000	1,255,000
	<u>7,141,857</u>	<u>8,210,462</u>	<u>9,442,000</u>	<u>9,569,000</u>

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF REVENUE

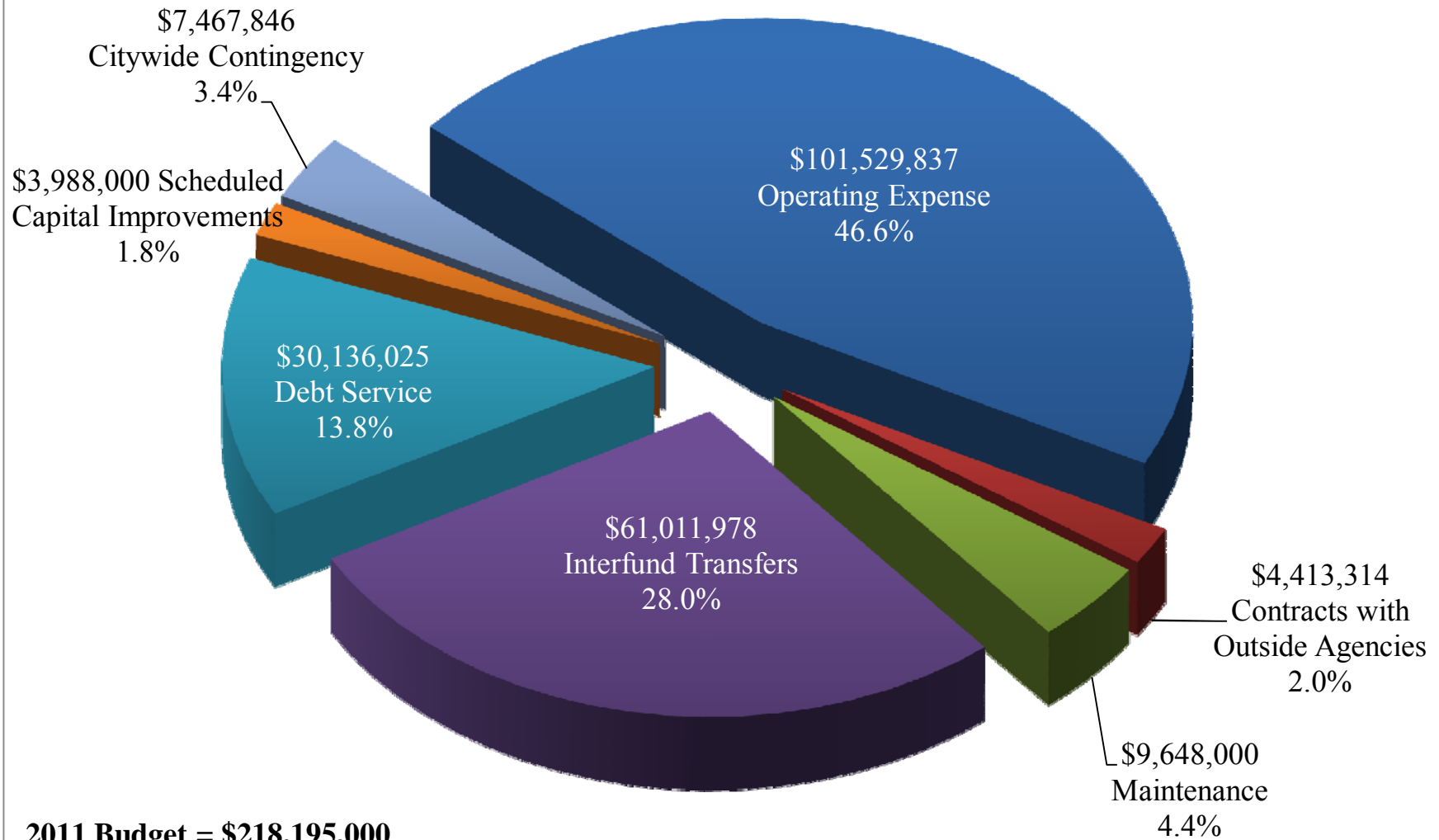
	2008	2009	Estimated 2010	Budgeted 2011
<u>City Collected (Continued)</u>				
Fines:				
Municipal Court	4,516,004	5,245,925	5,450,200	5,558,500
Court Costs	42,282	45,265	43,000	47,000
Alcohol Diversion	482,852	523,148	500,000	525,000
	<u>5,041,138</u>	<u>5,814,338</u>	<u>5,993,200</u>	<u>6,130,500</u>
Licenses, Fees, and Permits:				
Animal Licenses	140,215	146,510	146,965	199,449
Liquor Licenses/CMB Licenses	62,625	63,400	60,256	63,800
Other Licenses & Permits	258,734	288,401	288,000	250,945
Alarm Permits	104,613	115,107	115,000	116,515
Building Permits	961,219	778,912	678,390	680,550
Plan Review Fees	1,157,559	438,444	413,791	450,000
Zoning and Planning Fees	190,557	136,028	129,612	142,500
Business Improvement Service Fees	83,238	77,540	85,000	99,000
Excise Tax/Transitional Revenue	1,715,146	726,835	694,782	1,175,000
Other Community Service Fees	234,646	210,948	376,722	138,500
	<u>4,908,552</u>	<u>2,982,125</u>	<u>2,988,518</u>	<u>3,316,259</u>
Convention Center Operations	<u>0</u>	<u>799,511</u>	<u>198,000</u>	<u>0</u>
User Fees (Stormwater Utility Fund)	<u>3,100,190</u>	<u>3,170,498</u>	<u>3,203,000</u>	<u>3,211,000</u>
Interest Earned on Investments:	<u>3,802,911</u>	<u>716,461</u>	<u>563,964</u>	<u>762,222</u>
Miscellaneous Revenues:	<u>3,529,497</u>	<u>3,654,627</u>	<u>3,022,365</u>	<u>3,495,718</u>
Transfers:				
Transfer from Other Funds	3,070,543	1,589,949	454,000	445,000
Transfer from General Fund	18,129,979	15,875,038	20,063,854	27,220,116
Transfer from Capital Projects Fund	37,068	5,383,140	3,000	0
Transfer from Special Revenue Funds	621,096	640,429	461,071	387,065
Transfer from Transient Guest Tax Funds	8,085,541	4,792,528	4,003,289	2,468,330
Transfer Guest Tax Capital Improv. Fund	5,504,665	6,084,832	6,403,498	6,359,556
	<u>35,448,892</u>	<u>34,365,916</u>	<u>31,388,712</u>	<u>36,880,067</u>
<u>Total Revenue</u>	<u>\$254,648,612</u>	<u>\$236,175,228</u>	<u>\$220,728,533</u>	<u>\$218,195,000</u>

2011 CITY EXPENDITURES BY GOAL AREA ALL BUDGETED FUNDS



2011 Budget = \$218,195,000

2011 CITY EXPENDITURES BY PURPOSE ALL BUDGETED FUNDS



CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF EXPENDITURES

<u>GOAL AREA/COST CENTER</u>	Actual		Estimated	Budgeted
	2008	2009	2010	2011
<u>Finance & Administration</u>				
Mayor & Council	\$1,174,126	\$1,168,680	\$1,069,755	\$1,089,667
Convention & Tourism	2,866,897	1,582,632	1,709,111	1,759,334
Economic Development	605,244	599,539	589,931	620,980
City Manager	1,468,433	939,947	894,069	933,343
Communications	436,563	444,965	389,030	411,577
Information Technology	3,677,810	3,255,447	3,344,428	3,572,806
Facilities Management	3,689,734	3,460,375	3,226,037	3,408,023
Municipal Court	2,158,948	2,213,408	2,252,000	2,380,452
Municipal Court - Alcohol Diversion	516,554	528,280	444,870	406,106
Law	1,624,008	1,775,003	1,498,264	1,638,216
Finance & Accounting	1,318,585	1,238,701	1,237,700	1,324,554
City Clerk	771,382	754,980	660,404	697,109
Human Resources	1,774,071	1,614,834	1,375,770	1,459,382
Payroll	608,303	603,210	594,204	636,915
Total Finance & Administration	22,690,658	20,180,001	19,285,573	20,338,464
<u>Public Safety</u>				
Police Administration	2,785,994	2,108,039	2,392,239	2,314,678
Tactical Operations Bureau	14,501,748	14,810,419	14,832,508	15,836,306
Special Services Bureau	7,414,675	8,342,140	8,055,470	9,104,990
Logistics and Support	5,313,382	4,475,188	3,986,580	4,195,676
Fire Service Contracts	795,962	1,226,770	1,219,940	1,233,000
Fire Administration	1,026,715	1,000,498	952,232	1,006,659
Fire Operations	14,345,333	14,143,888	13,473,500	14,272,716
Fire Prevention	904,182	865,202	877,952	852,072
Fire Support Services	659,563	587,725	419,766	452,661
Fire Training	613,622	551,424	610,556	722,313
Fire Training Center	75,538	55,881	90,611	89,630
Total Public Safety	48,436,714	48,167,174	46,911,354	50,080,701
<u>Public Works</u>				
Public Works Administration	1,256,557	1,277,217	1,134,173	1,199,329
Street Engineering & Construction	2,399,784	2,499,479	2,299,140	2,425,897
Stormwater Engineering	922,485	933,994	1,208,479	1,344,211
Traffic Services	1,386,366	1,468,374	1,363,191	1,444,813
Traffic Maintenance	3,363,226	3,096,019	3,059,854	3,209,635
Street Maintenance	5,263,961	4,224,557	4,149,463	4,120,637
Stormwater Maintenance	1,786,056	1,883,137	2,241,277	2,367,838
Total Public Works	16,378,435	15,382,777	15,455,577	16,112,360

CITY OF OVERLAND PARK
ALL FUNDS
STATEMENT OF EXPENDITURES

<u>GOAL AREA/COST CENTER</u>	Actual		Estimated	Budgeted
	2008	2009	2010	2011
<u>Community Development</u>				
Park & Recreation Administration	262,567	348,743	280	0
Parks & Forestry	2,967,605	2,675,331	2,737,527	2,919,147
Arboretum & Botanical Garden	601,888	589,902	658,069	705,519
Leisure Services	754,927	677,358	675,891	640,037
Community Center	1,477,459	1,494,623	1,505,883	1,584,695
Arts Commission	156,339	158,005	159,684	171,347
Golf Courses	2,585,765	2,441,023	2,328,545	2,467,883
Farmstead	1,128,994	1,084,910	998,306	1,238,872
Aquatics	1,265,559	1,311,150	1,302,983	1,358,979
¹ Soccer Complex Operations	78,465	649,450	796,951	824,897
² Planning & Development Services	4,532,949	2,300,783	1,828,167	1,997,538
² Community Planning	0	2,028,829	1,770,787	2,021,947
Building Safety	2,545,575	2,318,882	2,102,933	2,134,401
Engineering Services	1,713,656	1,587,684	1,430,384	1,246,364
Business Improvement District	80,000	82,345	87,000	100,000
Total Community Development	20,151,748	19,749,018	18,383,390	19,411,626
Total Operating Expenditures and Contracts with Outside Agencies	107,657,555	103,478,970	100,035,894	105,943,151
Maintenance	11,914,788	10,826,770	9,618,536	9,648,000
Debt Service	23,552,433	27,416,808	24,021,334	25,219,355
Capital Improvements	3,283,592	3,046,651	2,130,000	3,988,000
Citywide Contingency	66,904	(37,193)	3,280,190	7,467,846
Debt Service Support Agreement	543,281	2,406,844	4,533,330	4,916,670
Transfers	44,174,180	40,581,286	38,894,249	61,011,978
Total Non-Operating Expenditures	83,535,178	84,241,166	82,477,639	112,251,849
Total Expenditures	\$191,192,733	\$187,720,136	\$182,513,533	\$218,195,000
ENDING BALANCE	\$63,455,879	\$48,455,092	\$38,215,000	\$0

¹ In 2008 funding was allocated for startup costs for the new Soccer Complex.

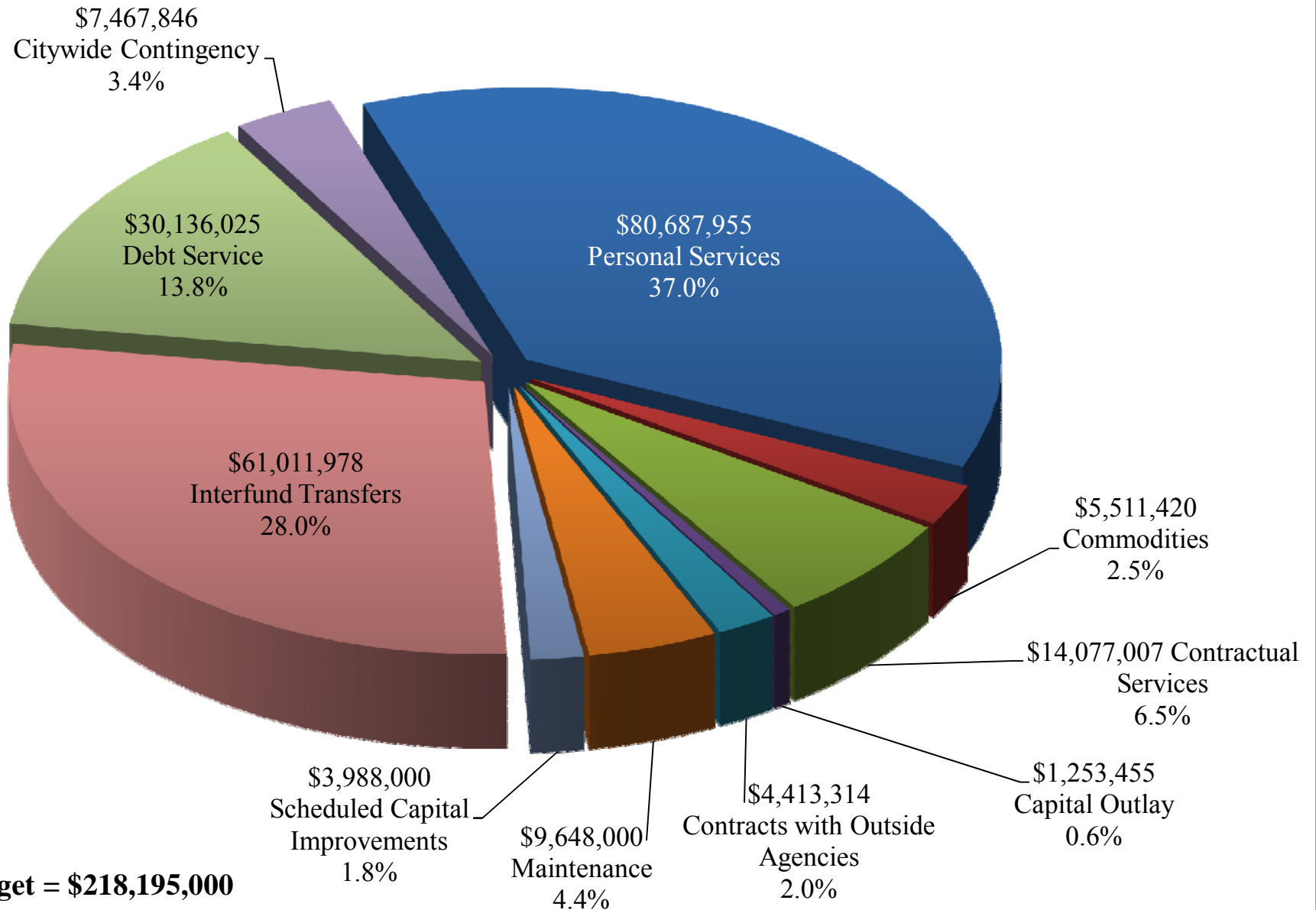
² Beginning in 2009, Community Planning became a separate division in Planning and Development Services. Prior to this time, expenditures related to the functions were budgeted and expended out of the Planning and Development Services Administration division.

**CITY OF OVERLAND PARK
SUMMARY OF EXPENDITURES BY FUND**

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax			Fire Service	Bond & Interest	Business Imp Dist	Golf Course	Soccer Operations	Stormwater Utility	Total All Funds
						Operating	Capital Imp	TGT Fund							
OPERATING EXPENDITURES															
Finance & Administration															
Mayor & Council	\$389,667														\$389,667
City Manager	933,343														933,343
Communications	411,577														411,577
Information Technology	3,572,806														3,572,806
Facilities Management	3,408,023														3,408,023
Municipal Court	2,380,452														2,380,452
Court Services	406,106														406,106
Law	1,638,216														1,638,216
F B & A Administration	0														0
Finance & Accounting	1,324,554														1,324,554
City Clerk	697,109														697,109
Human Resources	1,459,382														1,459,382
Payroll	636,915														636,915
Total Finance & Administration	17,258,150	-	-	-	-	-	-	-	-	-	-	-	-	-	17,258,150
Public Safety															
Police Services:															
Police Administration	2,314,678														2,314,678
Tactical Operations Bureau	15,836,306														15,836,306
Special Services Bureau	8,722,048				382,942										9,104,990
Police Administration Bureau	4,195,676														4,195,676
Subtotal Police Services	31,068,708	-	-	-	382,942	-	-	-	-	-	-	-	-	-	31,451,650
Fire Services:															
Fire Administration									1,006,659						1,006,659
Fire Operations									14,272,716						14,272,716
Fire Prevention									852,072						852,072
Fire Support Services									452,661						452,661
Fire Training									722,313						722,313
Fire Training Center									89,630						89,630
Subtotal Police Services	-	-	-	-	-	-	-	-	17,396,051	-	-	-	-	-	17,396,051
Total Public Safety	31,068,708	-	-	-	382,942	-	-	-	17,396,051	-	-	-	-	-	48,847,701
Public Works															
Public Works Administration	1,199,329														1,199,329
Street Engineering & Constr.	2,425,897														2,425,897
Stormwater Engineering														1,344,211	1,344,211
Traffic Services	1,444,813														1,444,813
Traffic Maintenance	3,209,635														3,209,635
Street Maintenance	4,120,637														4,120,637
Stormwater Maintenance														2,367,838	2,367,838
Total Public Works	12,400,311	-	-	-	-	-	-	-	-	-	-	-	-	3,712,049	16,112,360
Community Development															
Parks & Forestry	2,919,147														2,919,147
Arboretum & Botanical Garden	705,519														705,519
Leisure Services	640,037														640,037
Community Centers	1,584,695														1,584,695
Art Commission	171,347														171,347
Golf Courses												2,467,883			2,467,883
Soccer Operations													824,897		824,897
Farmstead	1,238,872														1,238,872
Aquatics	1,358,979														1,358,979
Subtotal Parks & Recreation	8,618,596	-	-	-	-	-	-	-	-	-	-	2,467,883	824,897	-	11,911,376

GOAL AREA/COST CENTER	General Fund	Special St. & Highway	1/8-Cent for Street Imp	Special Park & Rec	Special Alcohol	Transient Guest Tax			Fire Service	Bond & Interest	Business Impr Dist	Golf Course	Soccer Operations	Stormwater Utility	Total All Funds
						Operating	Capital Impr	TGT Fund							
Community Development, Cont.															
Planning & Development Serv.	1,997,538														1,997,538
Community Planning	2,021,947														2,021,947
Building Safety	2,134,401														2,134,401
Engineering Services	1,077,342													169,022	1,246,364
Subtotal Planning & Research	7,231,228	-	-	-	-	-	-	-	-	-	-	-	-	169,022	7,400,250
Total Community Development	15,849,824	-	-	-	-	-	-	-	-	-	-	2,467,883	824,897	169,022	19,311,626
TOTAL OPERATING	76,576,993	-	-	-	382,942	-	-	-	17,396,051	-	-	2,467,883	824,897	3,881,071	101,529,837
CONTRACTS WITH OUTSIDE AGENCIES FOR OPERATIONS															
Finance & Administration															
Mayor & Council					\$700,000										\$700,000
Convention & Tourism						1,638,890	120,444								1,759,334
Economic Development	620,980														620,980
Total Finance & Administration	620,980	-	-	-	700,000	1,638,890	120,444	-	-	-	-	-	-	-	3,080,314
Public Safety															
Fire Protection									1,233,000						1,233,000
Total Public Safety	-	-	-	-	-	-	-	-	1,233,000	-	-	-	-	-	1,233,000
Community Development															
Business Improvement District											100,000				100,000
Total Community Development	-	-	-	-	-	-	-	-	-	-	100,000	-	-	-	100,000
TOTAL CONTRACTS	620,980	-	-	-	700,000	1,638,890	120,444	-	1,233,000	-	100,000	-	-	-	4,413,314
INFRASTRUCTURE AND FACILITIES MAINTENANCE															
Finance & Administration															
Facilities Management	0														0
Total Finance & Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Safety															
Fire Protection									50,000						50,000
Total Public Safety	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	50,000
Public Works															
Street Maintenance	1,789,000	4,455,000	1,000,000												7,244,000
Stormwater Maintenance														2,354,000	2,354,000
Total Public Works	1,789,000	4,455,000	1,000,000	-	-	-	-	-	-	-	-	-	-	2,354,000	9,598,000
TOTAL MAINTENANCE	1,789,000	4,455,000	1,000,000	-	-	-	-	-	50,000	-	-	-	-	2,354,000	9,648,000
NON-OPERATING EXPENDITURES															
Debt Service										25,100,000		119,355			25,219,355
Scheduled Capital Improve.			1,897,000	1,115,000			0					430,000			3,988,000
Contingency	3,339,000	440,000			1,092,058	1,110		0	170,725	250,000		1,227,762	0	546,000	7,467,846
Debt Service Support Agreement								4,916,670					435,103	512,088	4,916,670
Transfer to General Fund			150,000									295,000			445,000
Trans to Bond & Interest Fund	17,406,000						6,359,556		75,224					11,841	23,852,621
Trans to Transient Guest Tax - Oper							-	1,638,890							1,638,890
Trans to Transient Guest Tax - Cap								829,440							829,440
Transfer to Economic Dev. Reserve	-														0
Transfer to Self Insurance Fund	100,000														100,000
Transfer to Fire Service Fund	4,170,000														4,170,000
Transfer to Equip. Reserve Fund	250,000								700,000					50,000	1,000,000
Transfer to Transient Guest Tax Fund	5,644,116														5,644,116
Transfer to Capital Projects Fund	-														0
Transfer to Capital Reserves Fund	20,603,911		2,728,000												23,331,911
TOTAL NON-OPERATING	51,513,027	440,000	4,775,000	1,115,000	1,092,058	1,110	6,359,556	7,385,000	945,949	25,350,000	-	2,072,117	435,103	1,119,929	102,603,849
Total Budget	130,500,000	4,895,000	5,775,000	1,115,000	2,175,000	1,640,000	6,480,000	7,385,000	19,625,000	25,350,000	100,000	4,540,000	1,260,000	7,355,000	218,195,000

2011 CITY EXPENDITURES BY CATEGORY ALL BUDGETED FUNDS



CITY OF OVERLAND PARK

TOTAL CITY EXPENDITURES BY CATEGORY

<u>Personal Services</u>	2011 Budget
Salaries and Wages	\$ 57,576,449
Hospital and Medical Insurance	8,268,261
Life Insurance	409,344
Required Payroll Taxes	4,463,856
Retirement	9,970,045
Total Personal Services	<u>\$ 80,687,955</u>
 <u>Commodities</u>	
Awards	\$ 85,985
Office Supplies	618,734
Operating Supplies	2,725,148
Construction Supplies	254,250
Repair and Maintenance Supplies	1,827,303
Total Commodities	<u>\$ 5,511,420</u>
 <u>Contractual Services</u>	
Utilities	\$ 2,879,555
Communications	495,429
Transportation	435,464
Education and Training	397,640
Insurance and Bonds	477,330
Professional Services	1,348,787
Contractual Services	7,405,759
Repair and Maintenance	3,855,273
Printing and Publishing	238,783
Leases/Rentals	770,550
Other Contractual Services	185,751
Total Contractual Services	<u>\$ 18,490,321</u>
 <u>Capital Outlay</u>	
Land and Buildings	\$ 505
Office Equipment and Fixtures	0
Operating Equipment	1,252,950
Other Capital Outlay	0
Total Capital Outlay	<u>\$ 1,253,455</u>
 <u>Transfers/Others</u>	
Maintenance	9,648,000
Debt Service	30,136,025
Capital Improvements	3,988,000
Citywide Contingency	7,467,846
Transfers	61,011,978
Total Other Financing	<u>\$ 112,251,849</u>
 Combined Total	 <u><u>\$ 218,195,000</u></u>

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2011 BUDGETED REVENUE – MAJOR SOURCES

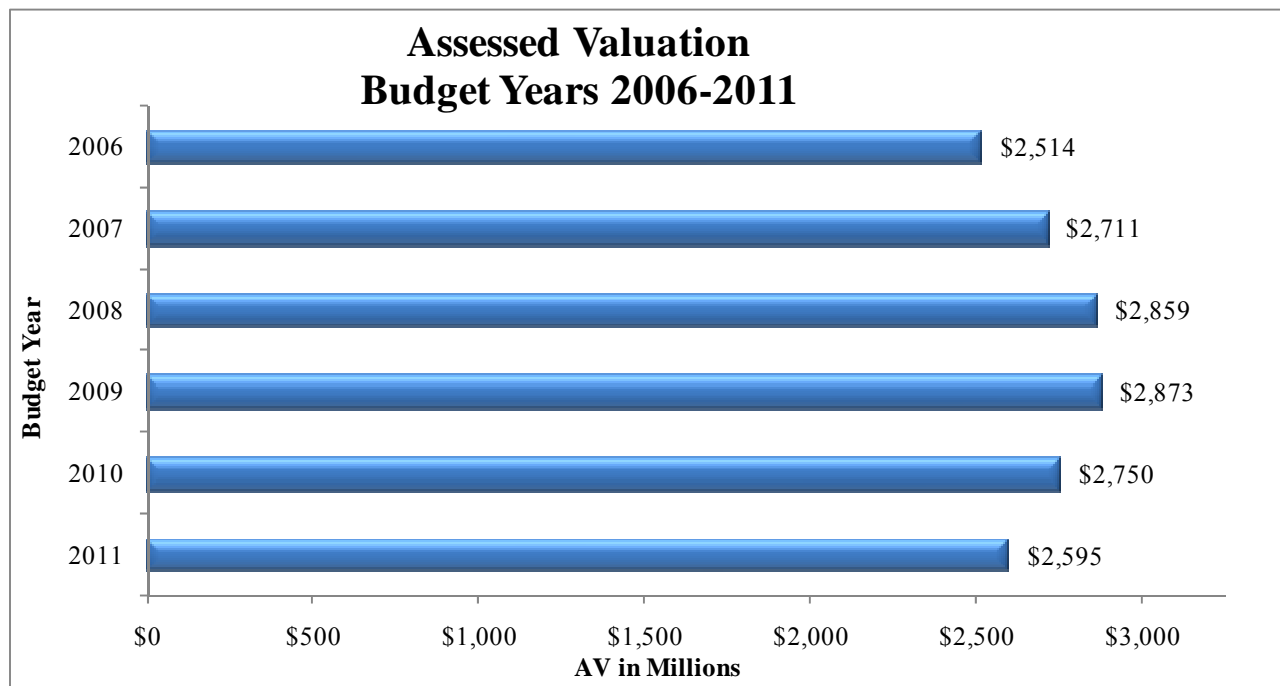
Three sources comprise the majority of City-funded revenues: property taxes, sales taxes and franchise taxes. These revenue sources are discussed in this section.

Ad Valorem Property Tax

Budgeted 2011 ad valorem property taxes total \$22,568,000 or 10.3% of total budgeted revenues. General Fund ad valorem property taxes comprise \$8,273,000 or 6.3% of total General Fund budgeted revenues. Fire Service ad valorem property taxes budgeted total \$11,825,000 or 60.3% of Fire Service Fund budgeted revenues. Budgeted Stormwater Utility ad valorem property taxes total \$2,470,000 or 33.6% of total Stormwater Utility Fund budgeted revenues.

Property taxes are collected on the assessed valuation of taxable real and tangible personal property. The Office of the County Clerk provides the estimated assessed valuation used in budget preparation.

The assessed value for the 2011 budget has decreased by 5.8% from the 2010 budgeted assessed valuation. This decrease was driven not only by declining property values, but also due to a change in state law which now exempts new personal property and utilities from being added to the tax rolls. Between the 2010 and 2011 budgets, personal property declined 20.0% and state assessed utilities declined 5.3%, while real estate declined only 5.2%.



Based upon the projected assessed valuation, the mill levy is calculated to fund ad valorem property tax revenue requirements. Historically, the City's mill levy has been stable, as presented in the following table, and is the lowest of any first class city in Kansas.

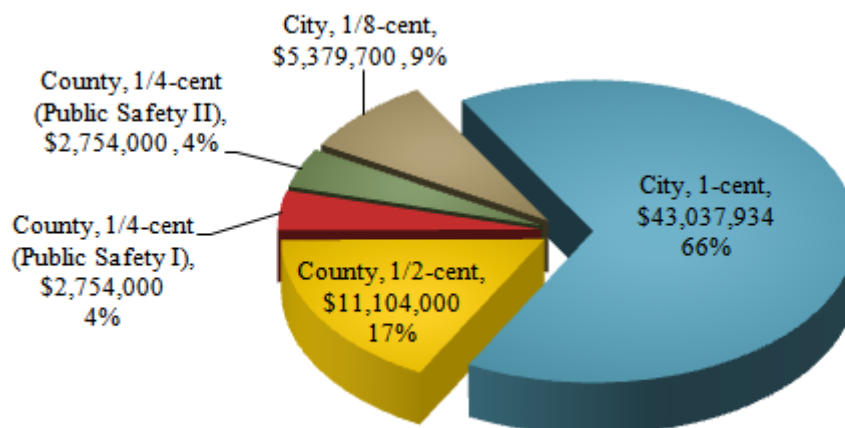
Fund	2007 Budget	2008 Budget	2009 Budget	2010 Budget	2011 Budget
General Fund	3.259	3.238	3.245	3.259	3.254
Fire Services Fund	4.657	4.627	4.638	4.658	4.651
Stormwater Utility	0.973	0.967	0.969	0.973	0.971
Total	8.889	8.832	8.852	8.890	8.876

The Governing Body remains committed to maintaining low property taxes. As adopted, mill levy rate supporting the 2011 Budget was the same as the 2010 rate. However due to an adjustment in the assessed value by the county after the 2011 budget was adopted, final mill levy supporting 2011 Budget is a .014 decrease from the 2010 Budget. The 2011 mill levy was finalized by the County Clerk in October 2010, after all property tax appeals were resolved and the City's assessed value was certified.

Sales Tax

Sales tax revenues are anticipated to total \$65.0 million in 2011. Collections of the City's 1-cent sales tax, which includes compensating use tax, and the City's share of the county 1/2-cent general, 1/4-cent public safety I and 1/4-cent public safety II sales tax support general operations of City government. Revenues from the City's 1/8-cent sales tax support the 1/8-Cent Sales Tax for Street Improvement Fund and finance improvements to residential streets, thoroughfares and traffic infrastructure. Overland Park voters approved this tax in 1998, and in 2003 and 2008 voters approved two five-year extensions of the tax. The sales tax is scheduled to sunset in March of 2014.

The chart below summarizes sales tax revenues by type. Further discussion of the City's 1-cent and County 1/2-cent sales taxes follows.



City 1-cent Sales Tax

The City's primary source of income is a 1-cent sales tax, which includes both retail sales and compensating use tax components. The retail sales tax applies on items purchased within the City of Overland Park, while the compensating use tax applies to tangible personal property shipped to into the state for use, consumption or storage.

City sales tax revenues budgeted for 2011 total \$43,037,934 which is an increase of 2.5% over estimated 2010 sales tax receipts. In 2011, City 1-cent sales tax revenues are projected to comprise 33.0% of General Fund resources and 19.7% of total budgeted revenues.

During the 2003 Legislative session, the Kansas Legislature passed legislation to "streamline" sales tax, which permits the state of Kansas to take part in the national Internet sales tax initiative. Effective July 2003, local "compensating" use taxes apply to any type of tangible personal property shipped from a retailer outside of Kansas to a Kansas consumer for use, storage or consumption. Overland Park has been receiving the increased compensating use tax collections since late summer 2003. This tax is included as part of the City's 1-cent sales tax collections, and has been responsible for the largest component of the increase in City sales tax revenue between 2003 and early 2007. However, in 2008 the City was informed by the Kansas Department of Revenue (KDOR) of multi-million dollar use tax refunds requests from companies doing business within Overland Park. Refunds in 2007 through 2010 have total \$18.1 million as of August 2010, with an additional \$2.6 million of liability still possible. Based on information from KDOR, which is responsible for administration, collections and auditing of all sales and use tax, the City has adjusted its financial forecast to revise baseline sales tax information, thereby adjusting future sales tax collections. However, due to continued changes and adjustments, use tax remains difficult to forecast and future adjustments are expected to occur.

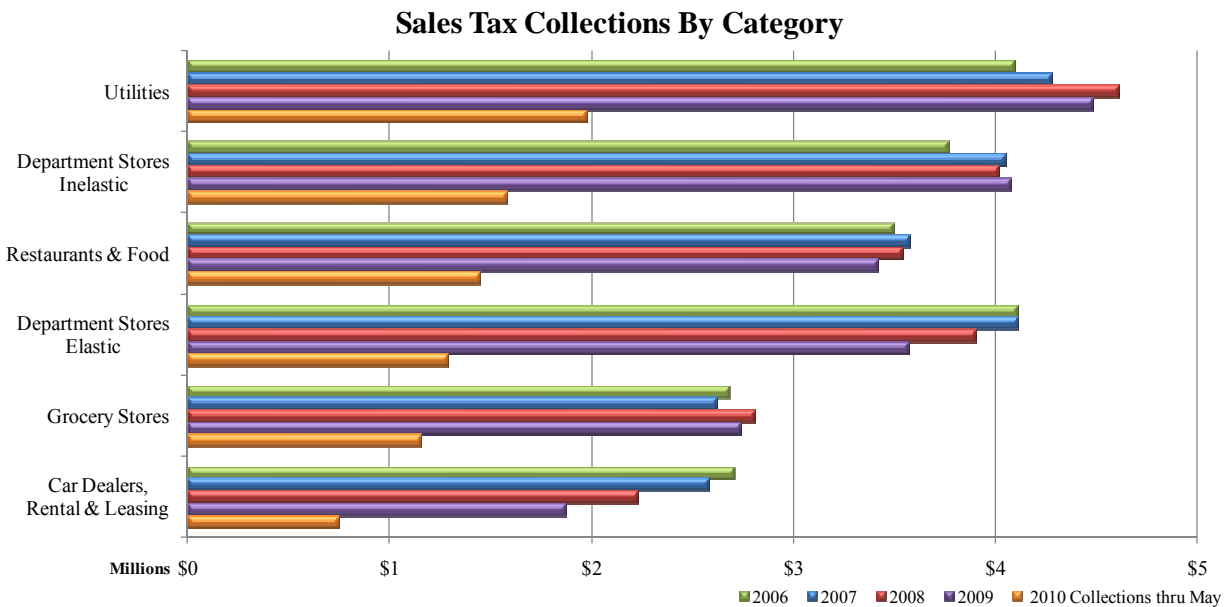
City sales tax revenue growth is projected using the most current quarterly forecast of sales tax. The sales tax forecast is based on historical data and is derived from the use of two different statistical models – regression and Box Jenkins. In addition, sales tax collections by business category are analyzed, and external events, which cannot be measured by the models, are considered.

The table below summarizes historical sales tax performance:

Year	Sales Tax Receipts (City 1-cent Sales & Use Tax)	
		% Change
2006	\$47,305,650	3.78%
2007	\$46,302,259	-2.12%
2008*	\$37,605,100	-18.78%
2009*	\$38,990,945	3.69%
2010 Estimated*	\$41,989,961	7.69%
2011 Budget	\$43,037,934	2.50%

*2008-2010 include refunds of compensating use tax

Since 1991, the City has captured specific sales tax data and has developed a system to categorize sales tax collections by sales type. This data has provided more accurate information regarding the diversification of the sales tax base and the total retail sales by category for the last several years. The following graph depicts the total sales tax collected in the top six categories from 2006 through May 2010. These revenue types represent around 60% of total collections.



Countywide Sales Tax

The City's allocation of the countywide sales tax is made up of three components: 1) the City's share of the countywide 1/2-cent sales tax, 2) the City's share of the County 1/4-cent public safety I sales tax, and 3) the City's share of the County 1/4-cent public safety II sales tax.

Proceeds from the three county sales taxes are distributed by the State Department of Revenue and are based on distinct distribution formulas. The total county sales taxes budgeted for 2011 are \$16,612,000, which is a 2.5% increase over estimated 2010 collections. In 2011, county sales taxes are estimated to comprise 12.7% of budgeted 2011 General Fund revenues and 7.6% of total budgeted revenues for all funds.

Historically, the City's proceeds from the countywide 1/2-cent sales tax have been relatively proportional to the City's retail sales, before use tax refunds. The 2011 budgeted amount of \$11,104,000 reflects an increase of 2.5% over estimated 2010 collections.

The County 1/4-cent Public Safety I sales tax went into effect July 1, 1995, and the County 1/4-cent Public Safety II Sales Tax, which replaced the 1/4-cent Economic Development Sales Tax, went in effect on January 1, 2009. The proceeds from these taxes are distributed based on a different formula than the countywide 1/2-cent sales tax. The 2011 budgeted amount of \$2,754,000 each is projected using similar methodology at the City's 1-cent sales tax.

Franchise Tax

The City levies electric, telephone, gas service and telecable franchise taxes. Revenues for each source are forecasted separately; however, due to volatility of the electric and gas service components more emphasis is placed on the accuracy of the total forecasted franchise taxes. Telephone and telecable franchise taxes are related to the City's population. Electric and gas franchise taxes, while related to population, are largely driven by the weather. The 2011 revenues from this source are estimated to increase 0.5 from estimated 2010 revenues. Total budgeted franchise tax revenue for 2011 is \$9,681,700 and comprises 7.4% of budgeted General Fund revenues and 4.4% of budgeted revenues for all funds.

GENERAL FUND

Description	2011 Budget	Applicable Laws
Cash Balance - Jan, 1	Based on estimated 2010 revenues and expenditures.	
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund, based on an assessed valuation in 2011 of \$2,594,622,564 and a property tax rate of 3.254 mills. (2% delinquency estimate was used.)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is divided into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction. However, in accordance with state law, a resolution or ordinance acknowledging an increase in property tax dollars levied over the prior year must be passed to increase property tax, except with regard to increases attributable to new improvements to real estate; increased personal property valuation for most subclasses; property located within an added jurisdictional territory; and property that has changed in use.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated countywide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.
Delinquent Property Tax	Based on historical receipts.	The County Clerk is responsible for adding any lands or improvements that have previously escaped taxation to the tax rolls. Properties are placed on the tax rolls at the amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Special Weed & Sewer	Based on historical receipts.	Delinquent payment of City assessments for weed & sewer charges are certified to the County Clerk & upon collection by the County, the funds are returned to the City.
Rental Excise Tax	Based on prior year receipts.	Excise tax on rental cars per K.S.A. 79-5117. Distributed semi-annually by the County.
Countywide Sales Tax	Based on 2010 forecasted sales plus 2.5 percent growth.	The proceeds of the Countywide sales tax are distributed by the State Department of Revenue based on the following formula: One-half of all revenue collected within the County shall be apportioned among the County & cities based on the total taxing effort of all cities & each entity's total taxing effort in that preceding year relative to the total taxing effort of all cities & the County in the preceding year. The remaining one-half of the revenue shall be apportioned to the County & cities in the proportion each entity's population has relative to the total population in the County. The County's share shall be calculated by the percentage of people residing in unincorporated areas.

GENERAL FUND (continued)

Description	2011 Budget	Applicable Laws
Countywide Sales Tax-Public Safety I	Based on 2010 forecasted sales plus 2.5 percent growth.	The portion of the Countywide sales tax due to the passage of the public safety sales tax is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the Countywide Sales Tax as previously stated.
Countywide Sales Tax-Public Safety II	Revenues are forecasted in the same manner as the countywide Public Safety I Sales Tax.	The portion of the Countywide sales tax due to the passage of the public safety sales tax in 2008, and is based on the following formula: One-half of all revenue collected from the additional ¼-cent sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute the countywide sales tax as previously stated.
State Highway Commission	Based on 2010 estimated receipts from the State for agreed upon maintenance.	The State makes quarterly payments to the City for "connecting link" highways maintained by the City.
Liquor Tax	Based on estimates provided by Johnson County and 2010 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within city limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation and Special Alcohol Program.
City Sales Tax	Based on 2010 forecasted citywide sales plus 2.5 percent growth.	The City levies a 1-cent tax on all nonexempt sales within the City of Overland Park.
Kansas City Power and Light Electric Franchise Tax	Based on 2010 forecasted revenues.	The City levies a franchise tax of 3% of gross receipts from the electric utility operating within the City limits. The current franchise agreement expires on 8-11-16.
Southwestern Bell Telephone d/b/a AT&T Franchise Tax	Based on 2010 forecasted revenues.	The City levies a franchise tax of 3% of gross revenues for local exchange telecommunications service rendered wholly within the corporate limits of the City of Overland Park. The agreement expires on 12-31-2012 (TF-2592, A).
Kansas Gas Service Franchise Tax	Based on 2010 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 1-8-2021.
Atmos Energy Franchise Tax	Based on 2010 forecasted revenues.	The City levies a franchise tax of 1% of gross receipts for gas sold to other levying entities & 2.5% of gross receipts for the sale of gas to all other customers. The agreement expires on 10-11-2022.
Time Warner Cable & Telecommunications Franchise Tax	Based on 2010 forecasted revenues.	The City levies a franchise tax of 4.5% of gross receipts for the cable portion and 3.0% of gross receipts for the telecom portion. The cable agreement expires on 07-1-10. The telecom agreement expires on 9-8-16.
SureWest Telecable & Telecommunications Franchise Tax	Based on 2010 forecasted revenues.	The City levies a franchise tax of 4.5% of gross for the cable portion and 3.0% of gross receipts for the telecom portion. The cable agreement expires on 12-12-16. The telecom agreement expires on 5-31-15.

GENERAL FUND (continued)

Description	2011 Budget	Applicable Laws
Pool Memberships	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Gate Receipts	Based on departmental estimates.	The Governing Body sets fees by resolution.
Pool Concession	Based on departmental estimates.	
Swimming Lessons	Based on departmental estimates.	The Governing Body sets fees by resolution.
Farmstead Concessions	Based on departmental estimates.	The Governing Body sets fees by resolution.
Leisure Service Fees	Based on departmental estimates.	The Governing Body sets fees by resolution.
Arts Commission	Based on departmental estimates.	
Municipal Court Fines	Based on departmental estimates.	All fines & forfeited bonds are paid to the City Treasurer by the Municipal Court.
Alcohol Diversion Fees	Based on departmental estimates.	Monitoring fee (\$420) and DUI Diversion Fee (\$500) paid by individuals in OP's diversion program.
Victim Assistance	Based on departmental estimates.	A \$1.50 victim assistance fee is assessed per incident to offset costs associated with the mandated victim assistance program.
Animal Licenses	Based on departmental estimates.	The City imposes a license fee of \$20/year (\$10/year for neutered or spayed animals) for each dog or cat kept within City limits.
Liquor Licenses and Cereal Malt Beverage (CMB) Licenses	Based on 2010 forecasted revenues.	The City collects an annual charge for each liquor license granted within the City of Overland Park. The charge is \$250 for drinking establishments, private clubs and caterers. Retail liquor stores pay \$300 annually. The City levies a fee of \$100 for each license issued for retail sales & consumption of CMBs & \$50 for each license issued to sell CMBs for off-premise consumption.
Other Licenses and Permits	Based on 2010 forecasted revenues.	Fees are set by the Governing Body.
Alarm Permits	Based on 2010 forecasted revenues.	Ordinance APD-2811 sets forth a one time \$10 fee for an alarm permit which will be valid as long as the permit holder continuously operates an alarm system at the same location. Ordinance APD-1982 sets forth the assessment of fees against alarm users who have recorded "chargeable" false alarms as follows: \$0 for the 1st & 2nd false alarms, \$50 for the third, \$100 for the fourth, \$150 for the fifth, \$200 for the sixth and \$250 for the seventh & any subsequent false alarms.
Building Permits	Based on departmental estimate.	Resolution 3712 establishes building permit fees based on a cost-recovery calculation. The 2011 Budget assumes 70% cost recovery.
Plan Review Fees - Engineering Services & Building Safety	Based on departmental estimate.	Resolution 3712 establishes fees for Public Permits shall be 5% of the bond amount. Resolution 3712 establishes the permit fee shall be based on the valuation of the work multiplied by the permit fee multiplier.

GENERAL FUND (continued)

Description	2011 Budget	Applicable Laws
Excise Tax/Transitional Revenue	Based on departmental estimates assuming tax rate of \$.215/sq. ft.	City Ordinance EX-2711 establishes excise tax on the act of platting real property with certain rebates as provided for in the ordinances.
Other Building Safety Fees	Based on departmental estimate.	Fees established by Resolution 3712 include: Escalator inspections - \$100 per escalator per year. Elevator inspections - Inspections for 2 landings are \$100 per elevator per year; 3 or more landings \$150 per elevator per year. Temporary Certificate of Occupancy (TCO) Renewals- Issuance of renewals of commercial TCO is \$500 and residential TCO renewal is \$300.
Zoning & Other Planning Fees	Based on departmental estimates.	Fees for Rezoning, Special Use Permits, Subdivision & Planning Applications are set by Resolution 3768.
Public Auction	Based on departmental estimates.	The City auctions vehicles which have been replaced or no longer needed.
Local Govt Funding of Capital Projects	Based on departmental estimates.	Reimbursement to the City of Overland Park for capital projects completed on behalf of local cities.
Reimb School Resource Officers (SRO)	Based on departmental estimates.	Reimbursement to the City of Overland Park from the school districts that benefit from the SRO's.
Miscellaneous Revenue		Various revenues of a miscellaneous nature including but not limited to copy fees, sale of books and maps, and various reimbursements. Because of the nature of these revenues, it is difficult to make accurate estimates of the individual sources so they have been grouped for the purpose of this presentation.
Interest Earned on Investments	Based on percentage return on investments.	Home Rule powers allow City to invest temporarily idle funds, K.S.A. 12-1675 and City Ordinance No. IIM-1770 restrict the type of investments and where they may be purchased.

FIRE SERVICE FUND

Description	2011 Budget	Applicable Laws
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund based on projected valuation 2010 of \$2,594,622,564 and a property tax of 4.651 mills. (2% delinquency estimate was used)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district therein. State law requires that all real & tangible personal property shall be assessed at fair market value.
Delinquent Taxes	Based on historical receipts.	The County Clerk is responsible for placing on the tax rolls any land or improvements that have previously escaped taxation in the amount equal to that amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.

FIRE SERVICE FUND (continued)

Description	2011 Budget	Applicable Laws
Motor Vehicle Tax	Based on the City's anticipated share of the estimated county wide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.

STORMWATER UTILITY FUND

Description	2011 Budget	Applicable Laws
Local Ad Valorem Property Tax	Levy is based on amount needed to fund the Ad Valorem Property tax requirement for this fund based on projected valuation in 2010 of \$2,594,622,564 and a property tax of .971 mills. (2% delinquency estimate was used)	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district therein. State law requires that all real & tangible personal property shall be assessed at fair market value.
Stormwater Utility User Fee	Based on amount of impervious service area associated with a property. Impervious surface area is measured by equivalent residential units (ERUs).	This is a user fee, set by the City's Governing Body. The fee is \$2 per equivalent residential unit (ERU). One ERU is equal to 2,485 square feet of impervious area.
Motor Vehicle Tax	Based on the City's anticipated share of the estimated county wide collections.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of registration. Distribution is made as the revenue is collected.

SPECIAL STREET AND HIGHWAY FUND

Description	2011 Budget	Applicable Laws
Gasoline Tax	Based on actual 2009 collections and incorporates the state's 3.3% reduction due to state budget cuts.	K.S.A. 79-3425c, 79-34,141 and 79-34,142. The current basis of this revenue is a 24 cent/gallon tax on Motor Vehicles Fuel and 26 cent/gallon tax on Special Fuel. The revenue from this tax is divided as follows: \$2.5 million - County Equalization and Adjustment Fund, of the balance: 66.37% - State Freeway Fund; 33.63% - Special City and County Highway Fund; 57% is allocated to Johnson County and 43% to the cities within the County. Cities' portion is determined on a per capita basis.

1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND

Description	2011 Budget	Applicable Laws
1/8-cent Sales Tax	Based on 2010 forecasted sales plus 2.5 percent growth.	State law K.S.A. 12-187 allow the City to impose additional sales tax with approval of the voters to be used for economic development, strategic planning, or public infrastructure projects. In 1998 voters approved levying a 1/8-cent retailers' tax for improvements to residential streets and thoroughfares. In 2003 and 2008, voters approved a five-year extension of this tax. City Ordinance No. ST-2681 sets the sunset date on the tax to be March 31, 2014.

SPECIAL PARKS & RECREATION FUND

Description	2011 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2010 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

SPECIAL ALCOHOL FUND

Description	2011 Budget	Applicable Laws
Liquor Tax	Based on estimates provided by Johnson County and 2010 projected revenues.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds - General, Special Park & Recreation, and Special Alcohol Program.

TRANSIENT GUEST TAX

Description	2011 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a 9% tax on room rental for hotels and motels within Overland Park.

TRANSIENT GUEST TAX - OPERATING FUND

Description	2011 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

TRANSIENT GUEST TAX - CAPITAL PROJECTS

Description	2011 Budget	Applicable Laws
Transient Guest Tax	Based on convention and tourism estimates.	Revenue is derived from a tax on room rental for hotels and motels within Overland Park.

GOLF COURSE FUND

Description	2011 Budget	Applicable Laws
Municipal Golf Course:		
Memberships	Based on departmental estimates.	Set by the Governing Body by resolution.
Green Fees	Based on departmental estimates.	Set by the Governing Body by resolution.
Riding Carts/Pro Shop	Based on departmental estimates.	Set in contract with Golf Pro.
Restaurant Receipts	Based on departmental estimates.	Set in contract with Golf Pro.
Driving Range/Lessons	Based on departmental estimates.	Set in contract with Golf Pro.

SOCCER COMPLEX OPERATIONS FUND

Description	2011 Budget	Applicable Laws
Field Rental	Based on departmental estimates.	Set by the Governing Body by resolution.
Concessions	Based on departmental estimates.	Set by contract, approved by Governing Body
Tenant Rental	Based on departmental estimates.	Set by contract, approved by Governing Body
Sponsorships	Based on departmental estimates.	Set by contract, approved by Governing Body

BOND AND INTEREST FUND

Description	2011 Budget	Applicable Laws
Special Assessments	Based on expected special assessment receipts from on-line improvements - 6% delinquency.	
Transfers	Amount needed in revenues to cover current year expenditures.	

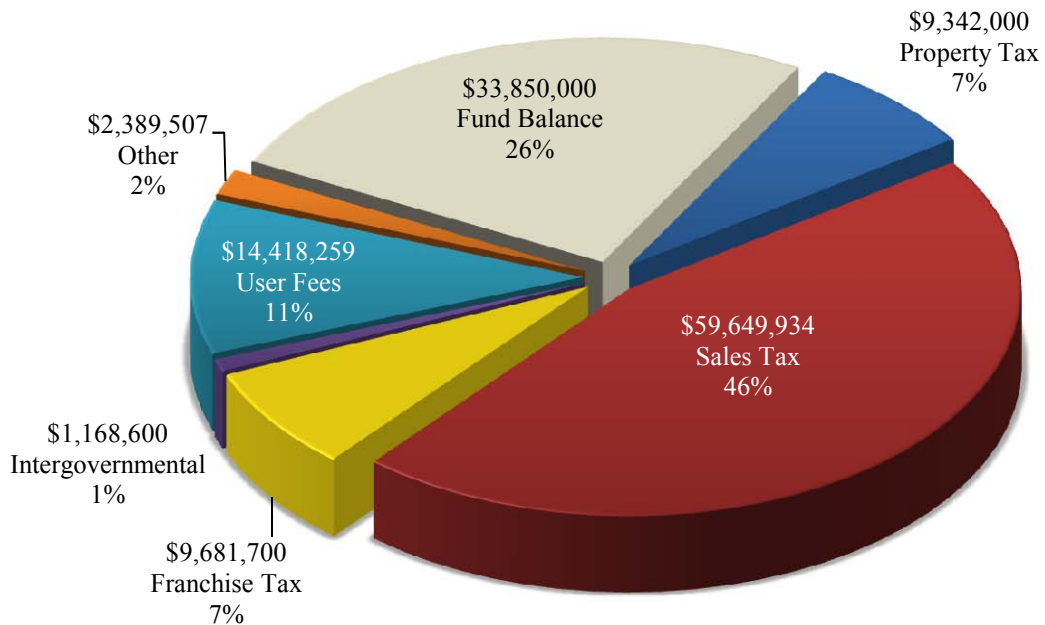
BUSINESS IMPROVEMENT DISTRICT

Description	2011 Budget	Applicable Laws
Business Service Fees	Estimates provided by the Downtown Business Improvement District Advisory Board which are based on the number of businesses located within downtown Overland Park.	Ordinance Number BID-2845 states a fee is to be levied annually to applicable businesses located within the Downtown Business Improvement District. Each tier 1 (core) business is assessed 19 cents per leased or owned square footage of floor area as measured from the inside structural walls with a minimum fee of \$126 and maximum not to exceed \$1,260. Each tier 2 business is assessed 17 cents per leased or owned square footage of floor area as measured from the inside structural walls with a minimum fee of \$115 and maximum not to exceed \$1,155.

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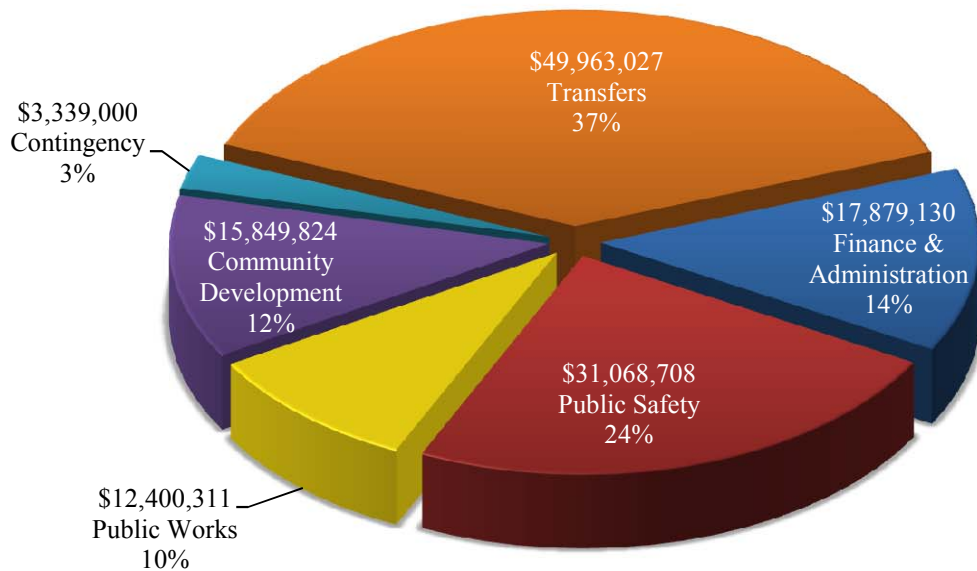
City of Overland Park 2011 Budget

General Fund Revenues



Total GF Revenues = \$130,500,000

General Fund Expenditures



Total GF Expenditures = \$130,500,000

CITY OF OVERLAND PARK GENERAL FUND

The General Fund is utilized by the City to account for those resources and activities that are traditionally associated with government, which are not required to be accounted for in another fund. The General Fund is typically involved with day-to-day operations of the City. The majority of this fund's expenditures are to support current year operating costs. In addition, certain capital equipment items may be included in the capital outlay classification. All other capital improvements of a major nature are recorded in other funds.

	Actual		Estimated	Budget
	2008	2009	2010	2011
<u>STATEMENT OF REVENUE</u>				
BEGINNING BALANCE	<u>\$63,971,329</u>	<u>\$50,191,094</u>	<u>\$39,584,697</u>	<u>\$33,850,000</u>
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	\$9,096,473	9,207,250	\$8,783,000	\$8,273,000
Motor Vehicle Tax	951,084	911,048	987,000	976,000
Delinquent Tax Collections	58,858	145,993	60,000	93,000
Rental Excise Tax	23,166	20,677	35,000	27,000
Special Weed & Sewer Tax	33,651	49,355	29,500	38,000
	<u>10,163,232</u>	<u>10,334,323</u>	<u>9,894,500</u>	<u>9,407,000</u>
<u>State Collected and Distributed</u>				
Sales Tax-City	37,605,100	38,990,945	41,989,961	43,037,934
Sales Tax-Countywide	10,924,687	10,468,827	10,833,400	11,104,000
Sales Tax-Public Safety	2,731,178	2,622,258	2,687,400	2,754,000
Sales Tax-Economic Development	2,731,178	2,622,258	2,687,400	2,754,000
State Highway Commission	68,711	68,617	68,600	68,600
Machinery and Equipment Reimb.	40,831	58,768	0	0
Liquor Tax	1,045,543	974,125	979,580	1,100,000
	<u>55,147,228</u>	<u>55,805,798</u>	<u>59,246,341</u>	<u>60,818,534</u>
<u>City Collected</u>				
Franchise Taxes	<u>9,662,788</u>	<u>9,434,467</u>	<u>9,632,913</u>	<u>9,681,700</u>
Fines:				
Victim Assistance Program Fees	42,282	45,265	43,000	47,000
Municipal Court	4,516,004	5,245,925	5,450,200	5,558,500
Diversion Monitoring Fee	482,852	523,148	500,000	525,000
	<u>5,041,138</u>	<u>5,814,338</u>	<u>5,993,200</u>	<u>6,130,500</u>

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2008	2009	2010	2011
<u>STATEMENT OF REVENUE</u>				
<u>City Collected (Continued)</u>				
Parks and Recreation Revenues:				
Municipal Pool Revenue	740,931	831,362	863,200	846,000
Leisure Service Revenue	2,499,186	2,862,375	2,850,000	2,793,000
Arts Commission Revenue	29,248	22,446	21,800	22,500
Arboretum Revenue	11,633	16,898	72,000	72,000
Deanna Rose Farmstead Revenue	653,535	715,274	1,225,000	1,255,000
	<u>3,934,533</u>	<u>4,448,355</u>	<u>5,032,000</u>	<u>4,988,500</u>
Licenses, Fees and Permits:				
Animal Licenses	140,215	146,510	146,965	199,449
Liquor Licenses/CMB Licenses	62,625	63,400	60,256	63,800
Other Licenses and Permits	258,734	288,401	288,000	250,945
Alarm Permits	104,613	115,107	115,000	116,515
Building Permits	961,219	778,912	678,390	680,550
Plan Review Fees	1,157,559	438,444	413,791	450,000
Zoning and Planning Fees	190,557	136,028	129,612	142,500
Excise Tax	1,715,146	726,835	694,782	1,175,000
Other Community Service Fees	234,646	210,948	376,722	138,500
	<u>4,825,314</u>	<u>2,904,585</u>	<u>2,903,518</u>	<u>3,217,259</u>
Interest Earned on Investments:	<u>3,242,353</u>	<u>581,372</u>	<u>442,283</u>	<u>613,279</u>
Miscellaneous Revenues:	<u>1,369,706</u>	<u>1,515,268</u>	<u>900,800</u>	<u>1,348,228</u>
Transfers from Other Funds:	<u>2,382,661</u>	<u>623,291</u>	<u>454,000</u>	<u>445,000</u>
Total Revenue	<u>\$159,740,282</u>	<u>\$141,652,891</u>	<u>\$134,084,252</u>	<u>\$130,500,000</u>

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2008	2009	2010	2011
<u>STATEMENT OF EXPENDITURES</u>				
<u>GOAL AREA/COST CENTER</u>				
<u>Finance and Administration</u>				
Mayor & Council	\$544,094	\$488,614	\$369,755	\$389,667
Economic Development	605,244	599,539	589,931	620,980
City Manager	1,468,433	939,947	894,069	933,343
Communications	436,563	444,965	389,030	411,577
Information Technology	3,677,810	3,255,447	3,344,428	3,572,806
Facilities Management	3,689,734	3,460,375	3,226,037	3,408,023
Municipal Court	2,158,948	2,213,408	2,252,000	2,380,452
Court Services	516,554	528,280	444,870	406,106
Law	1,624,008	1,775,003	1,498,264	1,638,216
Finance & Accounting	1,318,585	1,238,701	1,237,700	1,324,554
City Clerk	771,382	754,980	660,404	697,109
Human Resources	1,774,071	1,614,834	1,375,770	1,459,382
Payroll	608,303	603,210	594,204	636,915
Total Finance & Administration	19,193,729	17,917,303	16,876,462	17,879,130
<u>Public Safety</u>				
Police Administration	2,785,994	2,108,039	2,392,239	2,314,678
Tactical Operations Bureau	14,501,748	14,810,419	14,832,508	15,836,306
Special Services Bureau	7,021,198	7,826,263	7,613,100	8,722,048
Administrative Services Bureau	5,313,382	4,475,188	3,986,580	4,195,676
Total Public Safety	29,622,322	29,219,909	28,824,427	31,068,708
<u>Public Works</u>				
Public Works Administration	1,256,557	1,277,217	1,134,173	1,199,329
Street Engineering & Construction	2,399,784	2,499,479	2,299,140	2,425,897
Traffic Services	1,386,366	1,468,374	1,363,191	1,444,813
Traffic Maintenance	3,363,226	3,096,019	3,059,854	3,209,635
Street Maintenance	5,263,961	4,224,557	4,149,463	4,120,637
Total Public Works	13,669,894	12,565,646	12,005,821	12,400,311

CITY OF OVERLAND PARK GENERAL FUND

	Actual		Estimated	Budget
	2008	2009	2010	2011
<u>STATEMENT OF EXPENDITURES</u>				
<u>Community Development</u>				
Park & Recreation Administration	262,567	348,743	280	0
Parks & Forestry	2,967,605	2,675,331	2,737,527	2,919,147
Arboretum & Botanical Garden	601,888	589,902	658,069	705,519
Leisure Services	754,927	677,358	675,891	640,037
Community Centers	1,477,459	1,494,623	1,505,883	1,584,695
Arts Commission	156,339	158,005	159,684	171,347
Farmstead	1,128,994	1,084,910	998,306	1,238,872
Aquatics	1,265,559	1,311,150	1,302,983	1,358,979
¹ Planning & Development Services Admin.	4,532,949	2,300,783	1,828,167	1,997,538
¹ Community Planning	0	2,028,829	1,770,787	2,021,947
Building Safety	2,545,575	2,318,882	2,102,933	2,134,401
Engineering Services	1,713,656	1,428,812	1,273,178	1,077,342
Total Community Development	17,407,518	16,417,328	15,013,688	15,849,824
<u>Non-Operating</u>				
² Citywide Contingency	0	0	2,750,000	3,339,000
Infrastructure & Facilities Maintenance	5,422,825	3,698,495	2,950,000	1,789,000
Transfers to Other Funds	23,832,900	21,849,513	21,813,854	48,174,027
Transfer to Reserved Fund Balance	400,000	400,000	0	0
Total Non-Operating	29,655,725	25,948,008	27,513,854	53,302,027
Total Expenditures	\$109,549,188	\$102,068,194	\$100,234,252	\$130,500,000
ENDING BALANCE	\$50,191,094	\$39,584,697	\$33,850,000	\$0

¹ Beginning in 2009 Community Planning became a separate division in Planning and Development Services. Prior to this time, expenditures related to the functions were budgeted and expended out of the Planning and Development Services Administration division.

² Actual 2008 and 2009 contingency expenditures have been allocated to appropriate cost centers.

CITY OF OVERLAND PARK

SPECIAL STREET AND HIGHWAY FUND

The Special Street and Highway Fund is a fund of the City which is employed to account for those revenues received from the State of Kansas tax on gasoline and expenditures incurred in the repair and maintenance of City streets and highways. State law restricts the use of these funds to non-capital street and highway expenditures.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$80,599	\$682	\$163,536	\$385,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Gasoline Tax ⁽¹⁾	4,642,905	4,361,962	4,490,000	4,500,000
<u>City Collected</u>				
Interest Earned on Investments	42,178	892	5,000	10,000
<u>Miscellaneous</u>				
Reimbursement from Other Governments	0	0	0	0
TOTAL REVENUE	\$4,765,682	\$4,363,536	\$4,658,536	\$4,895,000
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Public Works</u>				
Infrastructure Maintenance Expenditures	4,765,000	4,200,000	4,273,536	4,455,000
Contingency	0	0	0	440,000
TOTAL EXPENDITURES	\$4,765,000	\$4,200,000	\$4,273,536	\$4,895,000
ENDING BALANCE	\$682	\$163,536	\$385,000	\$0

¹ 2009, 2010 and 2011 amounts reflect a state reduction in distribution of gasoline taxes.

CITY OF OVERLAND PARK

1/8-CENT SALES TAX FOR STREET IMPROVEMENTS FUND

The 1/8-Cent Sales tax for Street Improvements Fund accounts for those revenues received from the City's 1/8-cent sales tax to be used for neighborhood streets, thoroughfare, traffic management systems improvements and related expenditures. This sales tax was originally approved by Overland Park voters in November of 1998 for a period of five years. In 2003 and 2008, voters approved the sales tax for two additional five-year periods. The tax is currently set to expire in March of 2014. Construction of projects will continue beyond that date if necessary and funding is available.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,616,189	\$1,549,242	\$344,046	\$385,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Sales Tax-City ⁽¹⁾	4,688,417	4,873,707	5,250,000	5,379,700
<u>City Collected</u>				
Interest Earned on Investments	0	6,778	10,954	10,300
Transfer from Capital Projects Fund	0	0	0	0
	0	6,778	10,954	10,300
TOTAL REVENUE	\$6,304,606	\$6,429,727	\$5,605,000	\$5,775,000
 STATEMENT OF EXPENDITURES				
<u>Non-Operating Expenses</u>				
Transfer to General Fund	\$150,000	\$150,000	\$150,000	\$150,000
Transfer to Capital Projects Fund	4,605,364	4,935,681	5,070,000	2,728,000
Transfer to Maintenance Program	0	1,000,000	0	1,000,000
Scheduled Future Capital Improvements	0	0	0	1,897,000
TOTAL EXPENDITURES	\$4,755,364	\$6,085,681	\$5,220,000	\$5,775,000
 ENDING BALANCE	\$1,549,242	\$344,046	\$385,000	\$0

¹ 2008-2009 sales tax collection amounts include refund of use tax.

CITY OF OVERLAND PARK SPECIAL PARK AND RECREATION FUND

The Special Park and Recreation Fund is one of two special revenue funds budgeted by the City which is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended for the purchase, establishment, maintenance or expansion of services, programs and facilities.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$536,109	\$337,223	\$25,670	\$10,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Liquor Tax	1,045,543	974,125	979,580	1,100,000
<u>City Collected</u>				
Interest Earned on Investments	5,606	2,745	1,750	5,000
Transfer from Capital Projects	18,337	1,140	3,000	0
	23,943	3,885	4,750	5,000
<u>Miscellaneous</u>				
Miscellaneous	0	13,927	0	0
TOTAL REVENUE	\$1,605,595	\$1,329,160	\$1,010,000	\$1,115,000

STATEMENT OF EXPENDITURES

<u>Goal Area/Cost Center</u>				
<u>Community Development</u>				
Parks & Forestry	\$893,508	\$953,490	\$675,000	\$700,000
Transfer to Bond & Interest Fund	335,385	350,000	325,000	300,000
Future Capital Projects	39,479	0	0	115,000
TOTAL EXPENDITURES	\$1,268,372	\$1,303,490	\$1,000,000	\$1,115,000
ENDING BALANCE	\$337,223	\$25,670	\$10,000	\$0

SPECIAL PARK AND RECREATION FUND

Planned Use

Community Development

Parks and Forestry:

- Seeding, grading and drainage improvements at various parks.	20,000
- Repairs to shelters/park structures including painting, concrete, doors, fixtures, roofs, sidewalks, etc.	60,000
- Trees and shrubs for annual landscaping of parks and open space areas.	30,000
- Various pool improvements to floors, shades, buildings, signage, circulation systems, fencing, etc.	40,000
- Contract labor and services for planting, seeding, landscaping and improvements.	30,000
- Replace playground apparatus at South Lake Park and Kensington Park.	70,000
- Install new playground at Deerbrook Park.	20,000
- Renovate City Hall basketball court restroom.	50,000
- Renovate Molamphy Park arbor and brick.	15,000
- Upgrade shelter lighting at 9 locations with more energy efficient systems.	20,000
- Construct new bike/hike trails and repairs and overlays to existing trails.	220,000
- Miscellaneous improvements	25,000
- Arboretum Improvements (as indicated in the CIP)	100,000

Total

\$700,000

CITY OF OVERLAND PARK SPECIAL ALCOHOL CONTROL FUND

The Special Alcohol Control Fund is one of two special revenue funds budgeted by the City that is used to account for revenue received through the State of Kansas from a state tax on liquor. State law requires that all monies received by this fund be expended only for the purchase, establishment, maintenance or expansion of services, education and programs on alcoholism and drug prevention.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,397,399	\$1,452,021	\$1,239,098	\$1,070,000
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Liquor Tax	1,045,543	974,125	979,580	1,100,000
<u>City Collected</u>				
Interest Earned on Investments	26,267	8,895	9,000	5,000
Miscellaneous	6,321	0	0	0
	32,588	8,895	9,000	5,000
TOTAL REVENUE	\$2,475,530	\$2,435,041	\$2,227,678	\$2,175,000
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Mayor & Council:				
Drug/Alcoholism Council allocation	\$630,032	\$680,066	\$700,000	\$700,000
Misc. and Contingency	0	0	15,309	1,092,058
	630,032	680,066	715,309	1,792,058
<u>Public Safety</u>				
Police Administrative Services:				
DARE Program	393,477	515,877	442,370	382,942
TOTAL EXPENDITURES	\$1,023,509	\$1,195,943	\$1,157,679	\$2,175,000
ENDING BALANCE	\$1,452,021	\$1,239,098	\$1,070,000	\$0

CITY OF OVERLAND PARK TRANSIENT GUEST TAX FUND

The Transient Guest Tax Fund of the City is utilized to account for the revenues received from a 9% tax (6% prior to July 1, 2007) on transient guests occupying a room in a hotel or motel located within the City. All transient guest tax revenues are receipted into this fund before being transferred to the Transient Guest Tax Operating and Capital Improvement Funds for expenditure.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$2,421,932	\$2,069,338	\$1,729,619	\$0
<u>Current Revenue</u>				
<u>State Collected and Distributed</u>				
Transient Guest Tax	8,197,767	6,782,124	6,800,000	7,375,000
<u>City Collected</u>				
Interest Earned on Investments	128,045	27,948	7,000	10,000
TOTAL REVENUE	\$10,747,744	\$8,879,410	\$8,536,619	\$7,385,000

STATEMENT OF EXPENDITURES

<u>Non-Operating Expenses</u>				
Debt Service Support Agreement	\$0	\$0	\$0	\$0
Miscellaneous	49,585	(49,581)	0	0
OPDC Hotel Appropriation	543,281	2,406,844	4,533,330	4,916,670
	592,866	2,357,263	4,533,330	4,916,670
<u>Transfers to Other Funds</u>				
Transfers to Transient Guest Tax - Operating	1,900,080	1,582,632	1,511,111	1,638,890
Transfers to Transient Guest Tax - Capital	6,185,460	3,209,896	2,492,178	829,440
	8,085,540	4,792,528	4,003,289	2,468,330
TOTAL EXPENDITURES	\$8,678,406	\$7,149,791	\$8,536,619	\$7,385,000
ENDING BALANCE	\$2,069,338	\$1,729,619	\$0	\$0

CITY OF OVERLAND PARK
TRANSIENT GUEST TAX - CAPITAL IMPROVEMENT FUND

The Transient Guest Tax - Capital Improvement Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on capital project expenditures relating to tourism and convention activities.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$6,327,874	\$5,641,748	\$2,585,985	\$0
<u>Current Revenue</u>				
<u>Transfer from Other Funds</u>				
Transient Guest Tax Fund	6,185,460	3,209,896	2,492,178	829,440
General Fund	0	0	1,442,135	5,644,116
	<u>6,185,460</u>	<u>3,209,896</u>	<u>3,934,313</u>	<u>6,473,556</u>
<u>City Collected</u>				
Convention Center Operations	0	799,511	198,000	0
Soccer Complex	0	0	0	0
Interest Earned on Investments	151,449	12,722	3,200	6,444
Miscellaneous	0	0	0	0
	<u>151,449</u>	<u>812,233</u>	<u>201,200</u>	<u>6,444</u>
TOTAL REVENUE	<u>\$12,664,783</u>	<u>\$9,663,877</u>	<u>\$6,721,498</u>	<u>\$6,480,000</u>
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Convention Center Operations	<u>\$966,816</u>	<u>\$0</u>	<u>\$198,000</u>	<u>\$120,444</u>
<u>Parks & Recreation</u>				
Soccer Complex Operations ⁽¹⁾	<u>78,465</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Non-Operating Expenses</u>				
Capital Expenditures	0	0	0	0
Contingency	88,089	115,607	120,000	0
	<u>88,089</u>	<u>115,607</u>	<u>120,000</u>	<u>0</u>
<u>Transfers to Other Funds</u>				
Transfers to Bond & Interest	5,504,665	6,084,832	6,403,498	6,359,556
Transfer to Capital Improvements	385,000	713,915	0	0
Transfer to Soccer Complex Operations	0	163,538	0	0
Transfers to Transient Guest Tax - Operating	0	0	0	0
	<u>5,889,665</u>	<u>6,962,285</u>	<u>6,403,498</u>	<u>6,359,556</u>
TOTAL EXPENDITURES	<u>\$7,023,035</u>	<u>\$7,077,892</u>	<u>\$6,721,498</u>	<u>\$6,480,000</u>
ENDING BALANCE	<u>\$5,641,748</u>	<u>\$2,585,985</u>	<u>\$0</u>	<u>\$0</u>

⁽¹⁾ Beginning with 2009, Soccer Complex Operations are expended in the "Soccer Complex Operations" fund.

CITY OF OVERLAND PARK

TRANSIENT GUEST TAX - OPERATING FUND

The Transient Guest Tax - Operating Fund of the City expends a portion of the revenues received from a tax on transient guests occupying a room in a hotel or motel located within the City on the promotion of tourism within the City.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$1,095	\$1,095	\$1,095	\$0
<u>Current Revenue</u>				
<u>Transfer from Other Funds</u>				
Transient Guest Tax Fund	1,900,081	1,582,632	1,511,111	1,638,890
Transient Guest Tax- Capital Improv. Fund	0	0	0	0
	<u>1,900,081</u>	<u>1,582,632</u>	<u>1,511,111</u>	<u>1,638,890</u>
<u>City Collected</u>				
Misc.	0	0	0	1,110
TOTAL REVENUE	<u>\$1,901,176</u>	<u>\$1,583,727</u>	<u>\$1,512,206</u>	<u>\$1,640,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Finance & Administration</u>				
Convention and Tourism Contract	<u>\$1,900,081</u>	<u>\$1,582,632</u>	<u>\$1,511,111</u>	<u>\$1,638,890</u>
<u>Non-Operating Expenses</u>				
Citywide Contingency	<u>0</u>	<u>0</u>	<u>1,095</u>	<u>1,110</u>
TOTAL EXPENDITURES	<u>\$1,900,081</u>	<u>\$1,582,632</u>	<u>\$1,512,206</u>	<u>\$1,640,000</u>
ENDING BALANCE	<u>\$1,095</u>	<u>\$1,095</u>	<u>\$0</u>	<u>\$0</u>

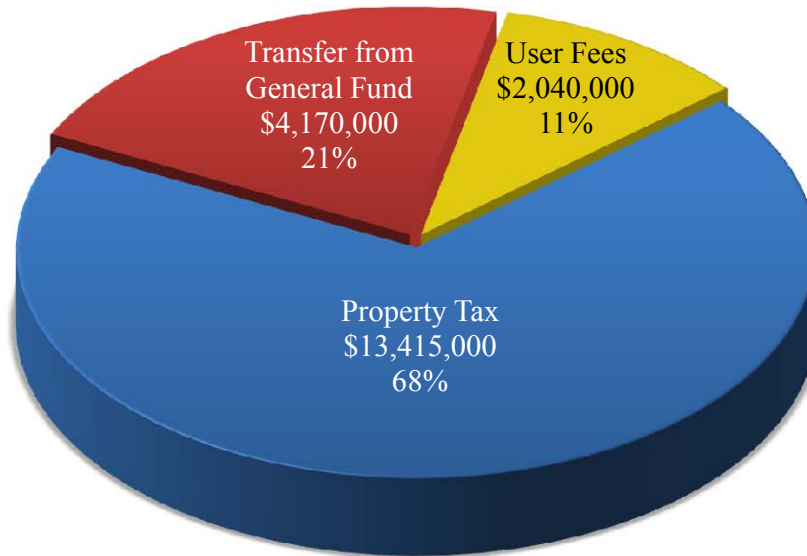
CITY OF OVERLAND PARK FIRE SERVICE FUND

Emergency Fire and Medical Services are funded through the Fire Service Fund. Revenues are generated through an Ad Valorem Property Tax and a transfer from the City's General Fund. The majority of Fire calls are serviced by the Overland Park Fire Department, except for outlying portions of the City which is serviced by Consolidated Fire District #2 and Rural Fire District #2 through contractual relationships with the City. The City provides emergency medical services jointly with Johnson County Med-Act.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$0	\$0	\$0	\$0
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	12,999,517	13,160,636	12,554,000	11,825,000
Motor Vehicle Tax	1,359,115	1,301,858	1,370,000	1,400,000
Delinquent Tax Collections	91,844	220,447	95,000	154,000
Rental Excise Tax	33,106	29,547	21,000	36,000
	<u>14,483,582</u>	<u>14,712,488</u>	<u>14,040,000</u>	<u>13,415,000</u>
<u>State Collected and Distributed</u>				
Machinery and Equipment Reimbursement	58,443	83,988	0	0
<u>City Collected</u>				
Fire Training Facility Lease	60,304	72,408	80,000	70,000
Ambulance User Fees	1,734,515	1,751,992	1,800,000	1,780,000
Ambulance Lease	90,805	99,966	80,000	108,000
Fire Inspection Fees	9,150	3,650	5,000	3,000
Transfer from General Funds	2,441,191	2,649,736	2,867,122	4,170,000
Transfer from Other Funds	433,227	110,544	0	0
Interest Earned on Investments	75,158	22,226	20,000	31,000
Miscellaneous	148,818	46,256	20,000	48,000
	<u>4,993,168</u>	<u>4,756,778</u>	<u>4,872,122</u>	<u>6,210,000</u>
TOTAL REVENUE	<u>\$19,535,193</u>	<u>\$19,553,254</u>	<u>\$18,912,122</u>	<u>\$19,625,000</u>
STATEMENT OF EXPENDITURES				
<u>Public Safety</u>				
Fire Protection Services - Fire Department				
Administration	1,026,715	1,000,498	952,232	1,006,659
Operations	14,345,333	14,143,888	13,473,500	14,272,716
Prevention	904,182	865,202	877,952	852,072
Support Services	659,563	587,725	419,766	452,661
Training	613,622	551,424	610,556	722,313
Fire Training Center	75,538	55,881	90,611	89,630
Fire Department	<u>\$17,624,953</u>	<u>\$17,204,618</u>	<u>\$16,424,617</u>	<u>\$17,396,051</u>
Fire Protection Services - Consolidated #2	509,410	499,409	499,800	500,000
Emergency Medical Services - JoCo	286,452	298,740	298,740	312,000
Fire Protection Services - Rural #2	0	428,621	421,400	421,000
	<u>\$18,420,815</u>	<u>\$18,431,388</u>	<u>\$17,644,557</u>	<u>\$18,629,051</u>
<u>Non-Operating Expenses</u>				
Transfer to Equipment Reserve Fund	589,000	835,000	800,000	700,000
Transfer to Maintenance Fund	292,390	55,070	50,000	50,000
Transfer to Bond and Interest	218,162	221,327	117,565	75,224
Transfer to Self Insurance Fund	0	6,930	0	0
Misc.	100	0	0	0
Contingency	14,726	3,539	300,000	170,725
	<u>1,114,378</u>	<u>1,121,866</u>	<u>1,267,565</u>	<u>995,949</u>
TOTAL EXPENDITURES	<u>\$19,535,193</u>	<u>\$19,553,254</u>	<u>\$18,912,122</u>	<u>\$19,625,000</u>
ENDING BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

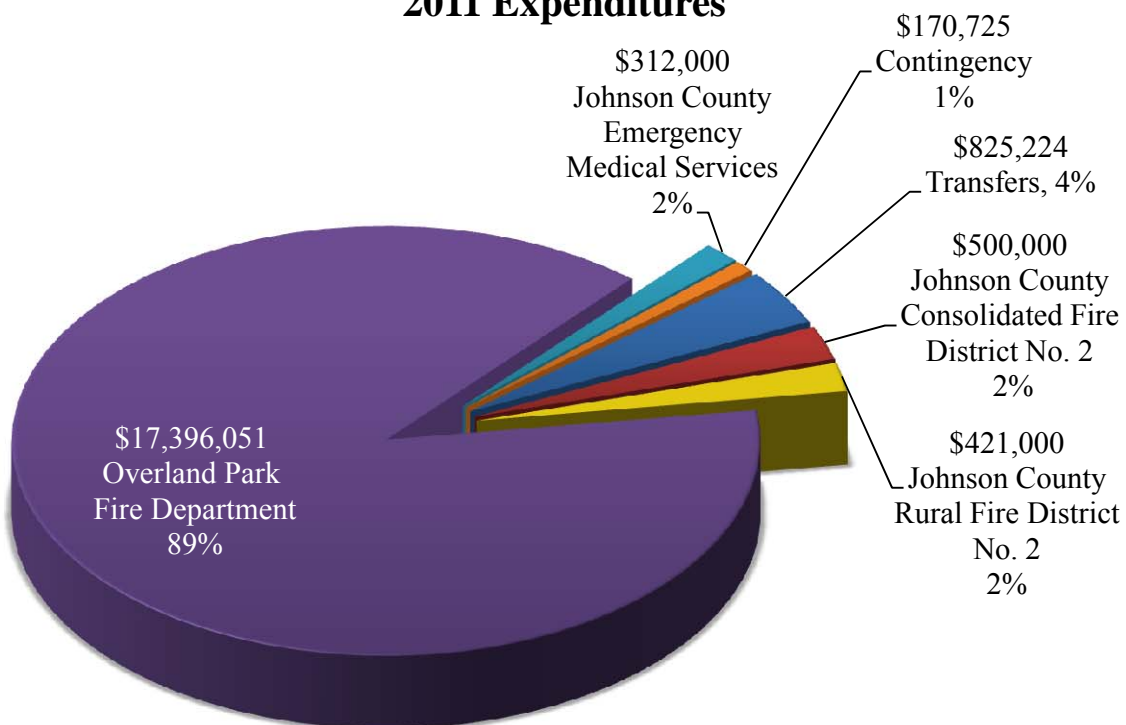
Fire Service Fund

2011 Revenues



Total Fire Service Fund Revenue=\$19,625,000

2011 Expenditures



Total Fire Service Fund Expenditures = \$19,625,000

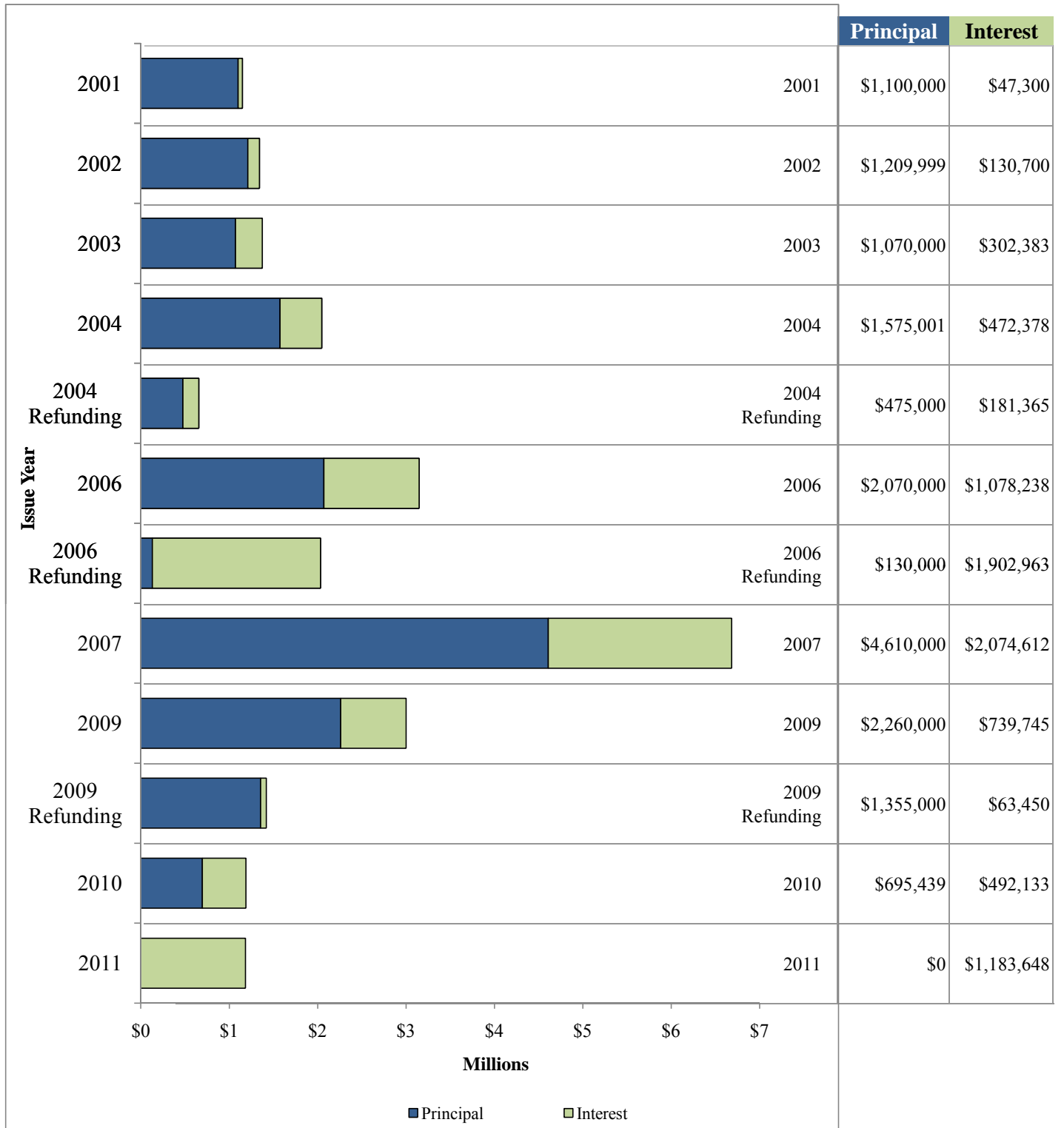
CITY OF OVERLAND PARK BOND AND INTEREST FUND

The Bond and Interest Fund is a budgeted fund of the City. It is used to account for the payment of debt service costs associated with the City's general long-term debt. All city debt service is paid from the Bond and Interest Fund, with the exception of golf course debt, which is paid from the Golf Course Fund.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$100,000	\$100,000	\$100,000	\$100,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Special Assessment Tax	1,542,942	1,572,143	1,225,000	1,028,000
Delinquent Special Assessments	40,791	8,954	1,068	25,000
	<u>1,583,733</u>	<u>1,581,097</u>	<u>1,226,068</u>	<u>1,053,000</u>
<u>City Collected</u>				
Interest Earned on Investments	0	5,314	3,000	5,889
Transfers and Miscellaneous:				
Miscellaneous	0	0	36,565	38,490
Bond Refunding Revenue	0	3,991,822	0	0
Transfer from General Fund	15,688,788	13,225,302	15,754,597	17,406,000
Transfer from Capital Projects Fund	18,731	1,390,178	0	0
Transfer from Special Parks & Recreation	335,385	350,000	325,000	300,000
Transfer from Fire Service Fund	218,162	221,327	117,565	75,224
Transfer from Stormwater Utility Fund	67,549	69,102	18,506	11,841
Transfer from TGT Capital Improve Fund	5,504,665	6,084,832	6,403,498	6,359,556
	<u>21,833,280</u>	<u>25,332,563</u>	<u>22,655,731</u>	<u>24,191,111</u>
TOTAL REVENUE	<u>\$23,517,013</u>	<u>\$27,018,974</u>	<u>23,984,799</u>	<u>\$25,350,000</u>
 STATEMENT OF EXPENDITURES				
<u>Non-Operating Expenses</u>				
<u>Debt Service</u>				
Bond Principal	16,185,000	15,490,000	16,322,876	16,436,424
Bond Interest	7,232,013	7,413,351	7,511,923	8,663,576
Bond Refunding Expenses	0	4,015,623	0	0
Contingency, Commission and Postage	0	0	50,000	250,000
TOTAL EXPENDITURES	<u>\$23,417,013</u>	<u>\$26,918,974</u>	<u>\$23,884,799</u>	<u>\$25,350,000</u>
 ENDING BALANCE	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$0</u>

2011 Budgeted Debt Service

By Series



**CITY OF OVERLAND PARK
BOND AND INTEREST FUND
PRINCIPAL SUMMARY BY SERIES**

DESCRIPTION	Actual		Estimated 2010	Budget 2011
	2008	2009		
<u>Series 1999</u>				
Storm Drainage	46,166	46,166	0	0
Street Improvements	797,719	797,719	0	0
Fire Station	121,016	121,016	0	0
Parks & Recreation	160,099	160,099	0	0
	<u>1,125,000</u>	<u>1,125,000</u>	<u>0</u>	<u>0</u>
<u>Series 1999 Refunding Issue</u>				
Westlinks Golf ¹	110,000	115,000	0	0
Public Safety Training Facility Land	0	0	0	0
Convention Center Land	0	0	0	0
	<u>110,000</u>	<u>115,000</u>	<u>0</u>	<u>0</u>
<u>Series 2000</u>				
Street Improvements	596,404	596,404	0	0
Storm Drainage	8,596	8,596	0	0
	<u>605,000</u>	<u>605,000</u>	<u>0</u>	<u>0</u>
<u>Series 2001</u>				
Public Buildings: Convention Center	970,000	1,010,000	1,055,000	1,100,000
Street Improvements	800,000	800,000	0	0
	<u>1,770,000</u>	<u>1,810,000</u>	<u>1,055,000</u>	<u>1,100,000</u>
<u>Series 2001 Refunding Issue</u>				
1993 Street Improvements	104,539	103,734	0	0
Justice Center	338,046	335,446	0	0
Fire Training Center	82,634	81,998	0	0
Marty Pool	30,303	30,070	0	0
1994 Street Improvements	84,459	83,810	0	0
Storm Drainage	10,019	9,941	0	0
	<u>650,000</u>	<u>645,000</u>	<u>0</u>	<u>0</u>
<u>Series 2002</u>				
Parks & Recreation	270,317	271,538	264,232	263,014
Public Facility	111,763	108,836	105,909	105,421
Storm Drainage	11,516	11,516	11,516	11,516
Street Improvement	856,404	853,110	833,343	830,048
	<u>1,250,000</u>	<u>1,245,000</u>	<u>1,215,000</u>	<u>1,209,999</u>
<u>Series 2003</u>				
Public Facility	128,270	128,270	127,673	127,673
Storm Drainage	6,565	6,565	6,534	6,534
Streets & Thoroughfares	940,165	940,165	935,793	935,793
1999 Refunding: PS Training Ctr Land	110,042	0	0	0
1999 Refunding: Convention Ctr Land	324,958	0	0	0
	<u>1,510,000</u>	<u>1,075,000</u>	<u>1,070,000</u>	<u>1,070,000</u>

DESCRIPTION	Actual		Estimated 2010	Budget 2011
	2008	2009		
<u>Series 2004</u>				
Public Facility	490,000	445,000	485,000	475,000
Storm Drainage	563	566	478	479
Streets & Thoroughfares	809,437	1,249,434	1,099,522	1,099,522
	<u>1,300,000</u>	<u>1,695,000</u>	<u>1,585,000</u>	<u>1,575,001</u>
<u>Series 2004 Refunding Issue</u>				
1998 Refunding: Oak Park Mall Parking Deck	1,195,000	490,000	460,000	475,000
	<u>1,195,000</u>	<u>490,000</u>	<u>460,000</u>	<u>475,000</u>
<u>Series 2006</u>				
Streets & Thoroughfares	1,029,746	1,029,746	1,029,746	1,008,984
Traffic Signal Improvements	31,270	31,270	31,270	1,029,746
Overland Park Community Center	1,008,984	1,008,984	1,008,984	31,270
	<u>2,070,000</u>	<u>2,070,000</u>	<u>2,070,000</u>	<u>2,070,000</u>
<u>Series 2006 Refunding Issue</u>				
2001 Refunding: Convention Center	115,000	120,000	125,000	130,000
<u>Series 2007 Bond Issue</u>				
Parks & Recreation	2,393,640	2,399,908	2,399,908	2,399,908
Public Facilities	52,974	52,974	52,974	52,974
Streets & Thoroughfares	2,148,386	2,157,118	2,157,118	2,157,118
	<u>4,595,000</u>	<u>4,610,000</u>	<u>4,610,000</u>	<u>4,610,000</u>
<u>Series 2009 Bond Issue</u>				
Parks & Recreation	0	0	392,516	402,307
Streets & Thoroughfares	0	0	1,812,484	1,857,693
	<u>0</u>	<u>0</u>	<u>2,205,000</u>	<u>2,260,000</u>
<u>Series 2009 Refunding Issue</u>				
Parks & Recreation	0	0	40,938	26,353
Parks & Recreation: Westlinks Golf Course ¹	0	0	177,124	114,015
Public Facility	0	0	568,316	365,828
Storm Drainage	0	0	17,572	11,311
Streets & Thoroughfares	0	0	1,301,050	837,493
	<u>0</u>	<u>0</u>	<u>2,105,000</u>	<u>1,355,000</u>
<u>Series 2010 Bond Issue</u>				
Various Projects	0	0	0	695,439
<u>Series 2011 Bond Issue</u>				
Various Projects	0	0	0	0
TOTAL PRINCIPAL	<u>\$16,295,000</u>	<u>\$15,605,000</u>	<u>\$16,500,000</u>	<u>\$16,550,439</u>
<u>Less Golf Course Fund Expenditures</u>	(110,000)	(115,000)	(177,124)	(114,015)
TOTAL PRINCIPAL - BOND & INTEREST FUND	<u>\$16,185,000</u>	<u>\$15,490,000</u>	<u>\$16,322,876</u>	<u>\$16,436,424</u>

¹ Debt service relating to the City's golf courses are is funded from the Golf Course Fund, not the Bond and Interest Fund.

**CITY OF OVERLAND PARK
BOND AND INTEREST FUND
INTEREST SUMMARY BY SERIES**

DESCRIPTION	Actual		Estimated 2010	Budget 2011
	2008	2009		
<u>Series 1999</u>				
Storm Drainage	3,851	1,939	0	0
Street Improvements	66,611	33,504	0	0
Fire Station	10,108	5,083	0	0
Parks & Recreation	13,367	6,724	0	0
	<u>93,937</u>	<u>47,250</u>	<u>0</u>	<u>0</u>
<u>Series 1999 Refunding Issue</u>				
Westlinks Golf ^d	25,420	20,855	0	0
Public Safety Training Facility Land	0	0	0	0
Convention Center Land	0	0	0	0
	<u>25,420</u>	<u>20,855</u>	<u>0</u>	<u>0</u>
<u>Series 2000</u>				
Street Improvements	89,214	59,394	0	0
Storm Drainage	1,286	856	0	0
	<u>90,500</u>	<u>60,250</u>	<u>0</u>	<u>0</u>
<u>Series 2001</u>				
Public Buildings: Convention Center	176,288	135,063	92,138	47,300
Street Improvements	134,787	101,787	0	0
	<u>311,075</u>	<u>236,850</u>	<u>92,138</u>	<u>47,300</u>
<u>Series 2001 Refunding Issue</u>				
1993 Street Improvements	21,048	16,736	0	0
Justice Center	68,064	54,120	0	0
Fire Training Center	16,638	13,229	0	0
Marty Pool	6,101	4,851	0	0
1994 Street Improvements	17,006	13,522	0	0
Storm Drainage	2,017	1,604	0	0
	<u>130,874</u>	<u>104,063</u>	<u>0</u>	<u>0</u>
<u>Series 2002</u>				
Parks & Recreation	45,289	37,104	28,083	18,954
Public Facility	18,488	14,872	11,256	7,597
Storm Drainage	2,494	2,154	1,783	1,398
Streets & Thoroughfares	183,398	158,038	130,583	102,751
	<u>249,669</u>	<u>212,168</u>	<u>171,705</u>	<u>130,700</u>
<u>Series 2003</u>				
Public Facility	47,735	43,887	40,038	36,081
Storm Drainage	2,443	2,246	2,049	1,847
Streets & Thoroughfares	349,876	321,670	293,465	264,455
1999 Refunding: PS Training Ctr Land	56,049	52,748	0	0
1999 Refunding: Convention Ctr Land	165,516	155,767	0	0
	<u>621,619</u>	<u>576,318</u>	<u>335,552</u>	<u>302,383</u>

DESCRIPTION	Actual		Estimated	Budget
	2008	2009	2010	2011
<u>Series 2004</u>				
Public Facility	174,090	159,390	144,690	130,140
Storm Drainage	197	189	165	149
Streets & Thoroughfares	281,763	257,471	377,824	342,089
	<u>456,050</u>	<u>417,050</u>	<u>522,679</u>	<u>472,378</u>
<u>Series 2004 Refunding Issue</u>				
1998 Refunding: Oak Park Mall Parking Deck	195,240	159,390	195,165	181,365
	<u>195,240</u>	<u>159,390</u>	<u>195,165</u>	<u>181,365</u>
<u>Series 2006</u>				
Parks & Recreation	789,530	749,171	708,812	668,452
Public Facilities	526,741	485,551	444,361	403,172
Traffic Infrastructure	10,367	9,116	7,865	6,614
	<u>1,326,638</u>	<u>1,243,838</u>	<u>1,161,038</u>	<u>1,078,238</u>
<u>Series 2006 Refunding Issue</u>				
2001 Refunding: Convention Center	1,917,363	1,912,763	1,907,963	1,902,963
<u>Series 2007 Bond Issue</u>				
Parks & Recreation	1,195,882	1,612,654	1,516,658	1,420,662
Public Facilities	14,814	19,048	16,929	14,810
Streets & Thoroughfares	628,352	811,710	725,427	639,141
	<u>1,839,048</u>	<u>2,443,412</u>	<u>2,259,014</u>	<u>2,074,612</u>
<u>Series 2009 Bond Issue</u>				
Parks & Recreation	0	0	249,046	247,581
Streets & Thoroughfares	0	0	515,203	492,164
	<u>0</u>	<u>0</u>	<u>764,249</u>	<u>739,745</u>
<u>Series 2009 Refunding Issue</u>				
Parks & Recreation	0	0	2,175	1,234
Parks & Recreation: Westlinks Golf Course ¹	0	0	9,410	5,339
Public Facility	0	0	30,192	17,130
Storm Drainage	0	0	934	530
Streets & Thoroughfares	0	0	69,119	39,217
	<u>0</u>	<u>0</u>	<u>111,830</u>	<u>63,450</u>
<u>Series 2010 Bond Issue</u>				
Various Projects	0	0	0	492,133
<u>Series 2011 Bond Issue</u>				
Various Projects	0	0	0	1,183,648
TOTAL INTEREST	<u>\$7,257,433</u>	<u>\$7,434,206</u>	<u>\$7,521,333</u>	<u>\$8,668,915</u>
<u>Less Golf Course Fund Expenditures</u>	(25,420)	(20,855)	(9,410)	(5,339)
TOTAL INTEREST -				
BOND & INTEREST FUND	<u>\$7,232,013</u>	<u>\$7,413,351</u>	<u>\$7,511,923</u>	<u>\$8,663,576</u>

¹ Debt service relating to the City's golf courses are is funded from the Golf Course Fund, not the Bond and Interest Fund.

CITY OF OVERLAND PARK STORMWATER UTILITY FUND

The Stormwater Utility Fund is utilized to account for revenues, including property tax and user fees, relating to the City's stormwater management system. Revenues of this fund are used to fund the operations, maintenance, capital improvements and debt service of the City's stormwater management program.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$474,035	\$1,171,387	\$1,553,755	\$1,225,000
<u>Current Revenue</u>				
<u>County Collected and Distributed</u>				
Ad Valorem Property Tax	2,716,863	2,749,687	2,623,000	2,470,000
Delinquent Tax	17,839	41,750	32,400	31,500
Motor Vehicle Tax	283,947	272,061	272,100	276,800
Rental Car Excise Tax	6,916	6,174	7,200	7,000
	<u>3,025,565</u>	<u>3,069,672</u>	<u>2,934,700</u>	<u>2,785,300</u>
<u>State Collected and Distributed</u>				
Machinery and Equipment Reimbursement	12,147	17,535	0	0
<u>City Collected</u>				
User Fees	3,100,190	3,170,498	3,203,000	3,211,000
Transfer from Other Funds	218,342	337,486	0	0
Miscellaneous	108,680	119,347	100,000	100,000
Interest Earned on Investments	107,684	33,459	27,751	33,700
	<u>3,534,896</u>	<u>3,660,790</u>	<u>3,330,751</u>	<u>3,344,700</u>
TOTAL REVENUE	<u>\$7,046,643</u>	<u>\$7,919,384</u>	<u>\$7,819,206</u>	<u>\$7,355,000</u>
STATEMENT OF EXPENDITURES				
<u>Operating</u>				
Public Works - Stormwater Engineering	922,485	933,994	1,208,479	1,344,211
Public Works - Stormwater Maintenance	1,786,056	1,883,137	2,241,277	2,367,838
Planning - Stormwater Management	0	158,872	157,206	169,022
Maintenance Projects	1,434,573	1,873,205	2,345,000	2,354,000
Scheduled Capital Improvements	1,612,000	1,390,906	510,000	546,000
	<u>5,755,114</u>	<u>6,240,114</u>	<u>6,461,962</u>	<u>6,781,071</u>
<u>Transfers to Other Funds</u>				
Transfers to Equipment Reserve	50,000	50,000	50,000	50,000
Transfers to Bond & Interest	67,549	69,102	18,506	11,841
Transfer to Self Insurance Fund	0	809	0	0
	<u>117,549</u>	<u>119,911</u>	<u>68,506</u>	<u>61,841</u>
<u>Non-Operating Expenses</u>				
Contingency/GASB 45	2,593	5,604	63,738	512,088
TOTAL EXPENDITURES	<u>\$5,875,256</u>	<u>\$6,365,629</u>	<u>\$6,594,206</u>	<u>\$7,355,000</u>
ENDING BALANCE	<u>\$1,171,387</u>	<u>\$1,553,755</u>	<u>\$1,225,000</u>	<u>\$0</u>

CITY OF OVERLAND PARK GOLF COURSE FUND

The Golf Course Fund is utilized to account for revenues, including membership fees, green fees, cart rentals and pro-shop sales, received from the City's golf courses. Golf course revenues are used to fund the operation and maintenance of the City's golf courses, as well as used to finance capital improvements to the golf courses.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$992,121	\$942,049	\$1,127,591	\$1,090,000
<u>Current Revenue</u>				
<u>City Collected</u>				
Golf Course Revenue	3,207,324	3,275,900	3,350,000	3,428,200
Miscellaneous Revenue	1,198	31,813	0	0
Interest Earned on Investments	27,409	9,305	17,026	21,800
	<u>3,235,931</u>	<u>3,317,018</u>	<u>3,367,026</u>	<u>3,450,000</u>
<u>Transfers from Other Funds</u>				
Transfer Other Funds	<u>36,313</u>	<u>355,090</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>\$4,264,365</u>	<u>\$4,614,157</u>	<u>\$4,494,617</u>	<u>\$4,540,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Parks & Recreation</u>				
Operations	<u>2,585,765</u>	<u>2,441,023</u>	<u>2,328,545</u>	<u>2,467,883</u>
<u>Non-Operating Expenses</u>				
Debt Service	135,420	497,834	186,535	119,355
Scheduled Capital Improvements	315,131	236,648	500,000	430,000
Contingency/GASB 45	<u>0</u>	<u>2,950</u>	<u>85,537</u>	<u>797,762</u>
	<u>450,551</u>	<u>737,432</u>	<u>772,072</u>	<u>1,347,117</u>
<u>Transfers to Other Funds</u>				
Transfer to General Fund	286,000	297,400	304,000	295,000
Transfer to Self Insurance Fund	0	10,711	0	0
Transfer to Capital Projects Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>430,000</u>
	<u>286,000</u>	<u>308,111</u>	<u>304,000</u>	<u>725,000</u>
TOTAL EXPENDITURES	<u>\$3,322,316</u>	<u>\$3,486,566</u>	<u>\$3,404,617</u>	<u>\$4,540,000</u>
ENDING BALANCE	<u>\$942,049</u>	<u>\$1,127,591</u>	<u>\$1,090,000</u>	<u>\$0</u>

CITY OF OVERLAND PARK SOCCER OPERATIONS FUND

The Soccer Operations Fund is utilized to account for revenues, including field rental, tenant rental, sponsorships and concessions, received from the operation of the Overland Park Soccer Complex. Soccer revenues are used to fund the operation and maintenance of the City's Soccer Complex. Debt Service related to the soccer complex is funded through the Bond and Interest Fund. Prior to 2009, operational funding relating to the soccer complex was funded in the Transient Guest Tax Capital Improvements Fund. The soccer complex opened for play in August 2009, with the first full year of operations in 2010.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$0	\$0	\$0	\$100,000
<u>Current Revenue</u>				
<u>City Collected</u>				
Field Rental Revenue	0	259,785	600,000	692,200
Tenant Rental Revenue	0	15,145	90,000	90,100
Concession Revenue	0	102,185	170,000	170,000
Sponsorship Revenue	0	54,000	200,000	200,000
Miscellaneous Revenue	0	55,092	0	0
Interest Earned on Investments	0	0	15,000	7,700
Transfer from Other Funds	0	163,538	0	0
	0	649,745	1,075,000	1,160,000
TOTAL REVENUE	\$0	\$649,745	\$1,075,000	\$1,260,000
STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Parks & Recreation</u>				
Soccer Operations	0	649,450	796,951	824,897
<u>Non-Operating Expenses</u>				
Scheduled Capital Improvements	0	0	0	0
Transfer to Transient Guest Tax Capital Fund	0	0	163,538	0
Contingency/GASB 45	0	295	14,511	435,103
	0	295	178,049	435,103
TOTAL EXPENDITURES	\$0	\$649,745	\$975,000	\$1,260,000
ENDING BALANCE	\$0	\$0	\$100,000	\$0

CITY OF OVERLAND PARK

BUSINESS IMPROVEMENT DISTRICT FUND

The Business Improvement District Fund is utilized to account for the revenues received from a business improvement service fee levied annually to applicable businesses located within the City's Downtown Improvement District. The use of these revenues is restricted to the promotion of the City's Downtown Improvement District.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
BEGINNING BALANCE	\$0	\$0	\$0	\$0
<u>Current Revenue</u>				
<u>City Collected</u>				
Licenses, Fees, and Permits:				
Business Improvement Service Fee	83,238	77,540	85,000	99,000
Interest	(3,238)	4,805	2,000	1,000
	<u>80,000</u>	<u>82,345</u>	<u>87,000</u>	<u>100,000</u>
TOTAL REVENUE	<u>\$80,000</u>	<u>\$82,345</u>	<u>\$87,000</u>	<u>\$100,000</u>
 STATEMENT OF EXPENDITURES				
<u>Goal Area/Cost Center</u>				
<u>Community Development</u>				
Planning & Research				
Business Improvement District	<u>\$80,000</u>	<u>\$82,345</u>	<u>\$87,000</u>	<u>\$100,000</u>
TOTAL EXPENDITURES	<u>\$80,000</u>	<u>\$82,345</u>	<u>\$87,000</u>	<u>\$100,000</u>
 ENDING BALANCE	 <u>\$0</u>	 <u>\$0</u>	 <u>\$0</u>	 <u>\$0</u>

CITY OF OVERLAND PARK CAPITAL PROJECTS FUND

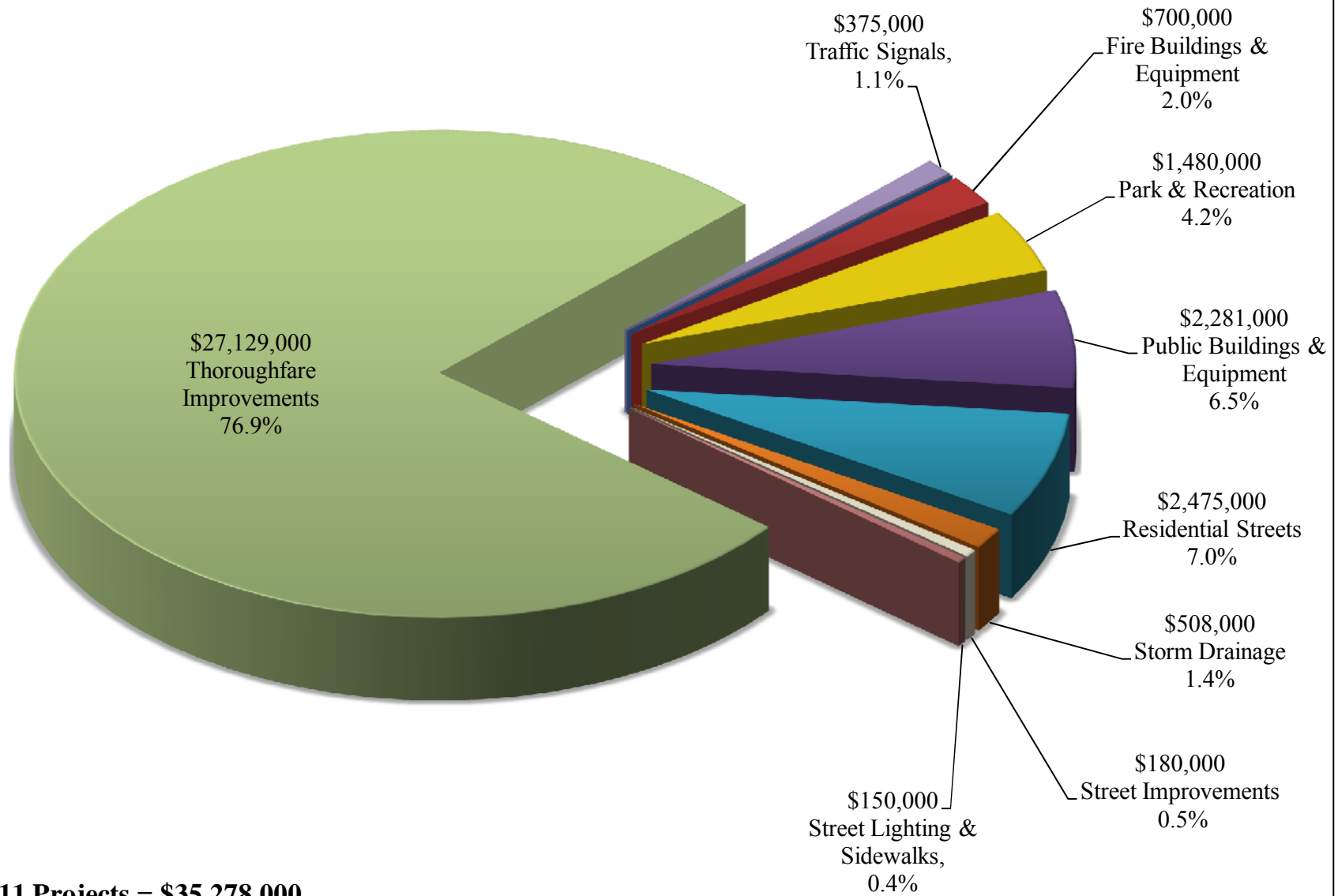
The Capital Projects Fund is employed by the City to account for the financing and construction of capital improvement and major maintenance projects. This fund is not included in the group of funds which state law requires for the adoption of a formal budget; however, the City does, as part of its annual budget process, develop a capital improvements program which represents the City's goal for the current year's budget and the succeeding four-year period.

	Actual		Estimated	Budget
	2008	2009	2010	2011
STATEMENT OF REVENUE				
<u>County Collected and Distributed</u>				
Intergovernmental	\$ 4,563,343.89	\$ 8,984,263.93	\$10,623,000	\$7,107,000
<u>State Collected and Distributed</u>				
Intergovernmental	286,347	288,762	785,000	145,000
<u>Federal Government</u>				
Intergovernmental	4,904,201	10,464,359	3,005,000	8,250,000
<u>City Collected</u>				
Bond Proceeds	0	31,336,658	13,435,000	8,901,000
Special Assessment Bond Proceeds	0	34,446	1,274,000	83,000
Miscellaneous	186,307	987,148	0	0
Escrow Funds	1,552,586	654,312	320,000	75,000
Excise Tax	1,026,283	(11,610)	750,000	1,000,000
Intergovernmental	2,679,857	1,144,206	440,000	900,000
Private Contributions	135,622	275,276	550,000	50,000
Interest Earned on Investments	1,089,453	336,725	0	0
	6,670,108	34,757,162	16,769,000	11,009,000
<u>Transfers and Miscellaneous</u>				
Transfers from other Funds:				
General Fund	5,485,526	7,253,496	2,950,000	1,789,000
Fire Service Fund	292,390	55,070	50,000	50,000
Stormwater Utility Fund	3,046,573	3,264,110	2,855,000	2,900,000
Special Revenue Funds	10,577,844	11,863,087	10,015,000	8,883,000
Equipment Reserve Fund	1,862,346	1,120,153	950,000	1,350,000
Capital Improvement Fund	4,424,292	3,583,670	1,521,000	3,663,000
Golf Course Fund	0	0	500,000	430,000
Intergovernmental	0	2,180,149	350,000	350,000
Capital Project Closeouts	594,027	982,577	0	0
Miscellaneous	0	0	1,275,000	0
	26,282,998	30,302,311	20,466,000	19,415,000
TOTAL REVENUE	\$42,706,999	\$84,796,857	\$51,648,000	\$45,926,000
STATEMENT OF EXPENDITURES				
<u>Capital Improvements and Major Maintenance Program</u>				
Public Buildings	\$3,114,318	\$2,011,239	\$0	\$306,000
Public Equipment	1,083,756	5,680,365	681,000	1,975,000
Fire Department Buildings	20,145	8,325	0	0
Fire Department Equipment	221,786	1,652,279	1,250,000	700,000
Parks & Recreation	19,641,964	21,785,750	1,990,000	1,480,000
Bridge Replacement	4,142,536	410,717	0	0
Residential Streets/Neighborhood Imp.	5,012,823	7,275,407	4,505,000	2,475,000
Sidewalk Construction	0	50,000	50,000	50,000
Street Lighting	605	74,217	450,000	100,000
Street Improvements	6,843,525	2,436,135	2,000,000	180,000
Thoroughfare Improvements	29,855,920	33,240,123	25,795,000	27,129,000
Traffic Signals	1,832,190	1,065,257	1,315,000	375,000
Storm Drainage	3,857,498	2,928,307	1,597,000	508,000
Building Maintenance	268,770	70,979	400,000	400,000
Fire Facility Maintenance	123,874	115,944	50,000	50,000
Street & Bridge Maintenance	12,412,345	12,246,387	8,720,000	7,344,000
Traffic Systems Maintenance	664,360	511,063	500,000	500,000
Storm Drainage Maintenance	1,930,793	998,366	2,345,000	2,354,000
TOTAL EXPENDITURES	\$91,027,208	\$92,560,861	\$51,648,000	\$45,926,000

PROJECTED CAPITAL IMPROVEMENTS PROGRAM				2011-2015
2012	2013	2014	2015	Total
\$16,835,000	\$1,600,000	\$4,360,000	\$4,350,000	\$34,252,000
866,250	0	0	0	1,011,250
3,000,000	0	0	0	11,250,000
4,718,750	10,360,000	0	0	23,979,750
0	0	0	0	83,000
0	0	0	0	0
80,000	80,000	80,000	80,000	395,000
440,000	2,930,000	660,000	2,060,000	7,090,000
325,000	0	2,120,500	0	3,345,500
50,000	50,000	50,000	50,000	250,000
0	0	0	0	0
5,613,750	13,420,000	2,910,500	2,190,000	35,143,250
2,008,000	2,750,000	2,750,000	2,750,000	12,047,000
50,000	50,000	50,000	50,000	250,000
2,300,000	2,300,000	2,500,000	2,500,000	12,500,000
10,989,000	12,390,000	10,332,500	11,293,000	53,887,500
850,000	150,000	825,000	820,000	3,995,000
1,995,000	900,000	540,000	420,000	7,518,000
300,000	410,000	389,000	355,000	1,884,000
350,000	350,000	350,000	350,000	1,750,000
0	0	0	0	0
0	0	0	0	0
18,842,000	19,300,000	17,736,500	18,538,000	93,831,500
\$45,157,000	\$34,320,000	\$25,007,000	\$25,078,000	\$175,488,000
\$306,000	\$0	\$0	\$0	\$612,000
1,145,000	750,000	390,000	270,000	4,530,000
0	0	0	0	0
700,000	0	675,000	670,000	2,745,000
2,565,000	5,450,000	1,189,000	1,155,000	11,839,000
0	0	0	0	0
2,475,000	2,600,000	2,600,000	2,600,000	12,750,000
50,000	50,000	50,000	50,000	250,000
100,000	100,000	100,000	100,000	500,000
0	0	0	0	180,000
24,620,000	13,135,000	7,475,000	7,610,000	79,969,000
380,000	380,000	380,000	380,000	1,895,000
2,850,000	700,000	1,100,000	1,100,000	6,258,000
400,000	400,000	400,000	400,000	2,000,000
50,000	50,000	50,000	50,000	250,000
7,652,000	8,485,000	8,578,000	8,673,000	40,732,000
500,000	500,000	500,000	500,000	2,500,000
1,364,000	1,720,000	1,520,000	1,520,000	8,478,000
\$45,157,000	\$34,320,000	25,007,000	\$25,078,000	\$175,488,000

PROJECT COSTS

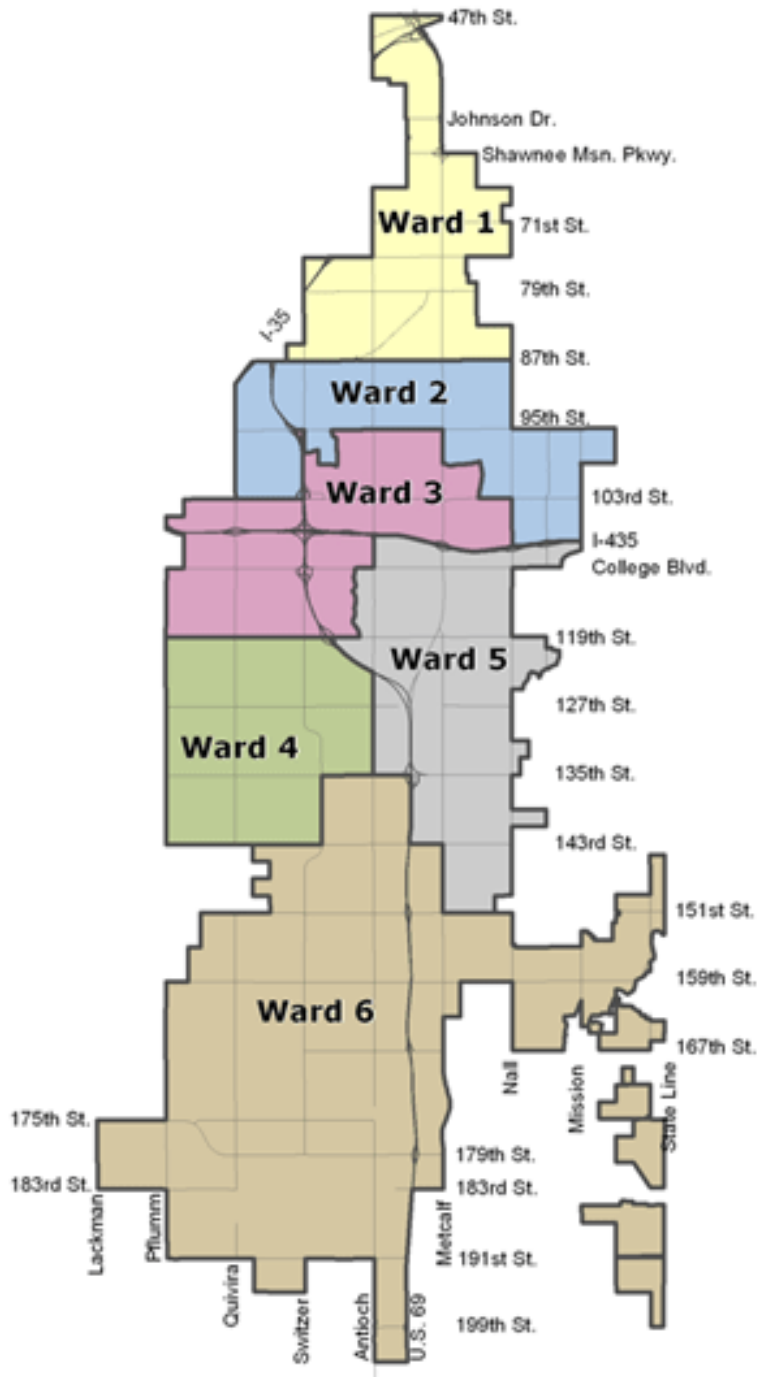
2011 Capital Improvements Program



2011 Projects = \$35,278,000

DESCRIPTION OF CITY

The City of Overland Park was incorporated as a city of the first class on May 20, 1960, under the provisions of K.S.A. 12-1026h. In November of 1962, the City adopted the Mayor-Council-City Manager form of government. The Mayor is elected by the City-at-large, and two Councilmembers are elected from each of the six wards. All elected officials serve terms of four years with biennial elections to allow for Councilmembers to serve staggered terms. The City Manager is responsible for the implementation of Governing Body policy and the day-to-day operation of the City.



Located in the northeastern part of Johnson County, Kansas, Overland Park is the second largest city in the State of Kansas and one of 113 incorporated cities existing in the Kansas City metropolitan region. There are approximately 75 square miles within the corporate boundaries of the City. Considered one of the cleanest, safest and more affluent suburbs in the area, Overland Park is one of the foremost retail and employment centers in the metropolitan area.

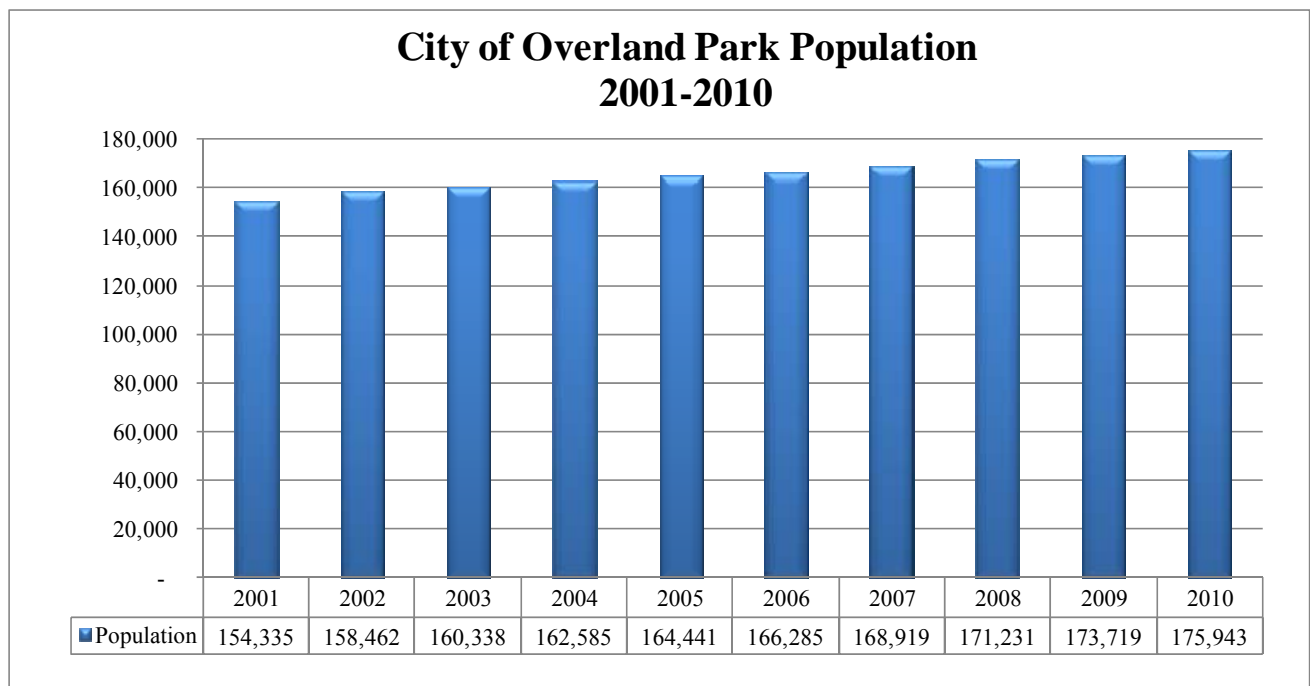
Independent agencies provide water and sanitary sewer services on an area-wide district basis. Private corporations own and operate electric, telecommunications, telephone, natural gas and sanitation disposal services. These utilities are constantly upgraded to ensure adequate supplies for Overland Park's future growth.

Overland Park concentrates its efforts toward providing excellent service in the areas of public safety through its law enforcement and fire protection functions; community development through its building code enforcement, environmental health regulatory functions and parks and recreation programs and services; traffic control and maintenance through the City's public works operations; and financial stability and the coordination of the various areas of City responsibility through its administrative services functions.

POPULATION AND DEMOGRAPHICS

Overland Park is the second largest city in Kansas. Since the incorporation of Overland Park in 1960, the population has grown from 28,000 in 1960 to 175,943 by July 1, 2010. Currently, Overland Park represents approximately one-third of Johnson County's total population. Johnson County has grown from a population of 144,000 in 1960 to 553,341 by July 1, 2010.

Overland Park's population is affluent and highly educated. According to information from the 2008 American Community Survey from the US Census Bureau, over half the adult population has a college degree and the per capita income in the City is 42% higher than the national average. Sixty-one percent of the population is composed of working-age adults, while 20% are juveniles and 12% are seniors.



Sources: U.S. Census, County and City

*2010 data estimated as of July 1, 2010

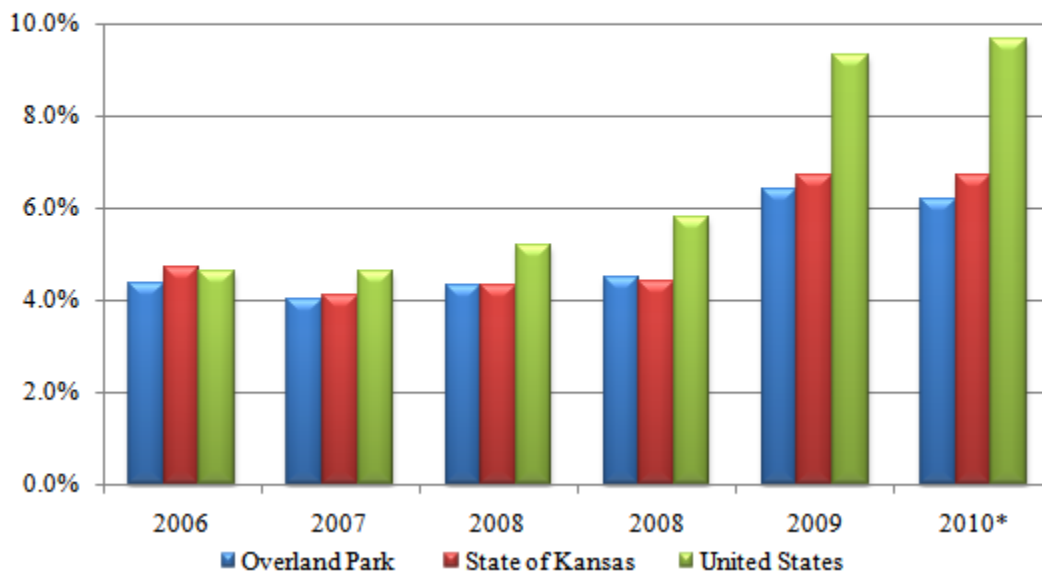
2010 Facts

Population	175,943	<i>Population Characteristics (2008 Census Survey)</i>	
Land Area	75.3 sq. miles	% male	48.9%
Population Density	2,337/sq. mile	% female	51.1%
		% juvenile	19.6%
<i>Income</i>		% career age	61.5%
Per Capita Income	\$39,064	% seniors	12.2%
Median Household Income	\$72,319	Median Age	37.8
<i>Education (2008 Census Survey)</i>		<i>Housing</i>	
High School Graduate or higher	96.5%	Housing Units	74,010
Bachelor's degree or higher	55.0%	Average Sale Price of House	\$263,601

EMPLOYMENT INFORMATION

The resiliency of Overland Park's economy is demonstrated by the continuation of an unemployment rate significantly lower than the national average. Overland Park's unemployment rate for 2010 averages at 6.2% (2010 thru July), compared to 6.7% statewide and 9.7% nationally.

**Rate of Unemployment
Annual Average 2006 to 2010**



Source: Kansas Labor Information Center & US Bureau of Labor Statistics

*2010 average is for January – July 2010.

The table below lists the top five employers within the City of Overland Park.

Major Employers	Estimated Employees
Sprint/Nextel	7,300
Shawnee Mission School District	4,080
Blue Valley School District	3,310
Black & Veatch	3,247
Century Link	2,100

Source: OP Chamber Economic Development Council

DEVELOPMENT ACTIVITY

Overland Park continues to grow residentially and develop commercially. The tables below highlight square feet and estimated construction values of new construction for single family and commercial development from 2005 through July 2010.

SQUARE FEET OF NEW CONSTRUCTION

Year	Single Family Permits	Commercial and Industrial Permits
2005	2,705,992	1,443,604
2006	2,553,502	1,182,150
2007	1,914,556	926,451
2008	1,005,284	615,868
2009	632,008	424,170
2010*	564,121	42,186

*2010 thru July

Source: City of Overland Park

ESTIMATED CONSTRUCTION COST

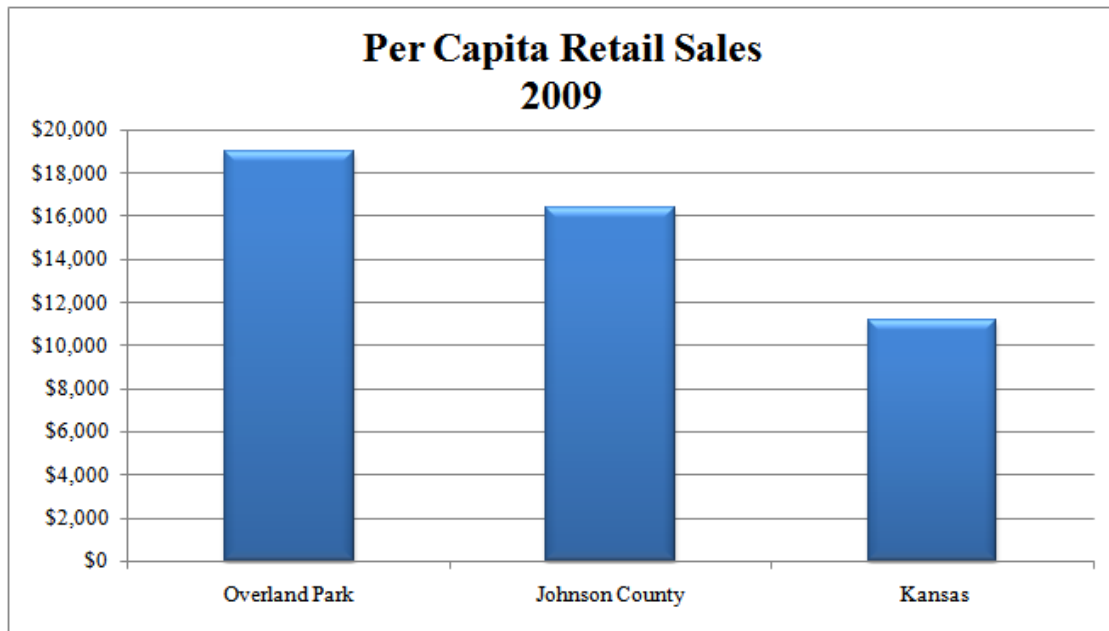
Year	Single Family Permits	Commercial and Industrial Permits
2005	\$145,962,904	\$175,572,789
2006	\$153,588,592	\$127,231,431
2007	\$123,931,850	\$146,697,531
2008	\$72,636,506	\$57,509,752
2009	\$34,380,070	\$59,285,096
2010*	\$30,881,624	\$3,369,100

*2010 thru July

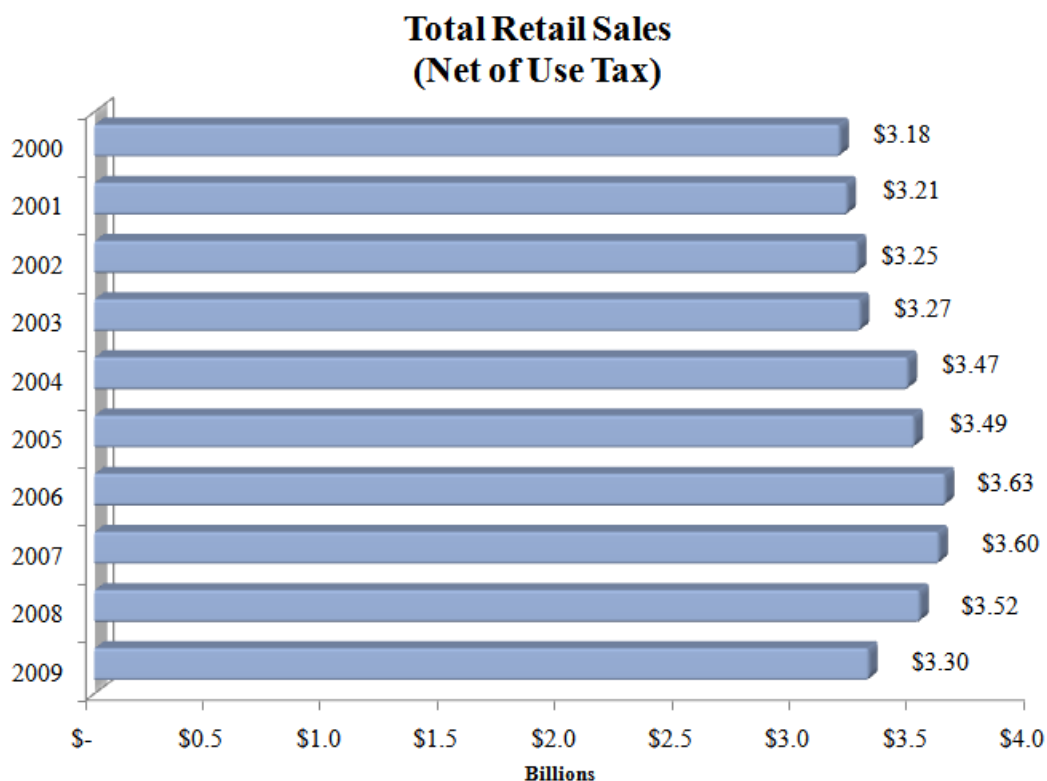
Source: City of Overland Park

RETAIL SALES ACTIVITY

The City's retail activity level continues to be one of the best in the Kansas City metropolitan area, as demonstrated in retail sales per capita.



Retail sales during the past two decades have exhibited traditionally strong growth increasing from \$181 million in 1970 to an estimated \$3.63 billion in 2006, before declining to \$3.30 billion in 2009. The chart below depicts retail sales activity since 2000.



PROPERTY TAXES

The City's mill levy to support the 2011 Budget is 8.876 mills. Overland Park currently has the lowest property tax rate of any first class city in Kansas. The City levies a property tax to support general government services, fire protection and stormwater management.

2011 Budget Mill Levy Comparison

Fund	2010 Budget Mill Levy Rate	2011 Budget Mill Levy Rate	Change
General Fund	3.259	3.254	-0.005
Fire Fund	4.658	4.651	-0.007
Stormwater Utility Fund	0.973	0.971	-0.002
TOTAL MILL RATE	8.890	8.876	-0.014

NOTE: Mill levy was finalized in October, 2010, following the County's certification of the final assessed valuation.

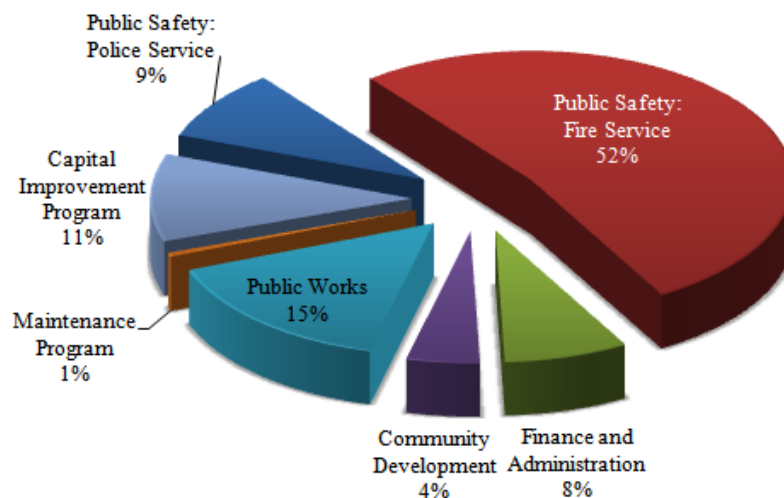
Based on this tax rate, the owner of various types of property will pay the following property taxes to the City in 2011:

City of Overland Park Representative Tax Payments

Property Type	Market Value	2011 Budget Tax Amount
Home	\$250,000	\$ 255
Office Building	\$1,000,000	\$ 2,219
Car Dealership	\$1,250,000	\$ 2,774
Shopping Center	\$10,000,000	\$ 22,190

Approximately sixty percent of the property tax collected is used to support Public Safety services, which includes Police and Fire services.

Where Property Tax Dollars are Spent



FINANCE & ADMINISTRATION



GOAL: To administer City government in an effective and efficient manner, which maintains and promotes confidence in public officials; to ensure economical government services financed by a fair and equitable tax system; to provide sound management planning; to promote effective participation with intergovernmental units; and to be responsive to service needs of citizens by providing channels of communication.

COST CENTERS:

- Mayor and Council
- Convention and Tourism
- Economic Development

- City Manager
- Communications
- Information Technology
- Facilities Management

- Municipal Court
- Court Services

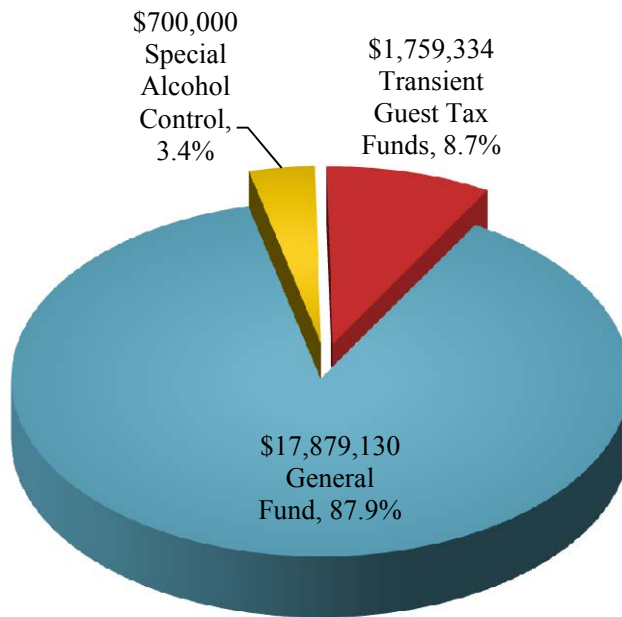
- Law

- Finance & Accounting
- City Clerk
- Citywide Contingency
- Transfer to Other Funds
- Bond and Interest

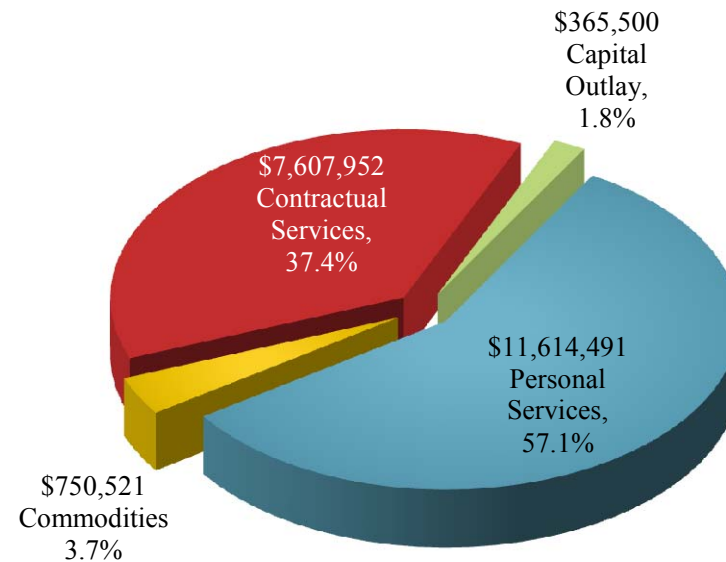
- Human Resources Services
- Payroll, HRIS & Administration

2011 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2011 Expenditures = \$20,338,464



FUNDS

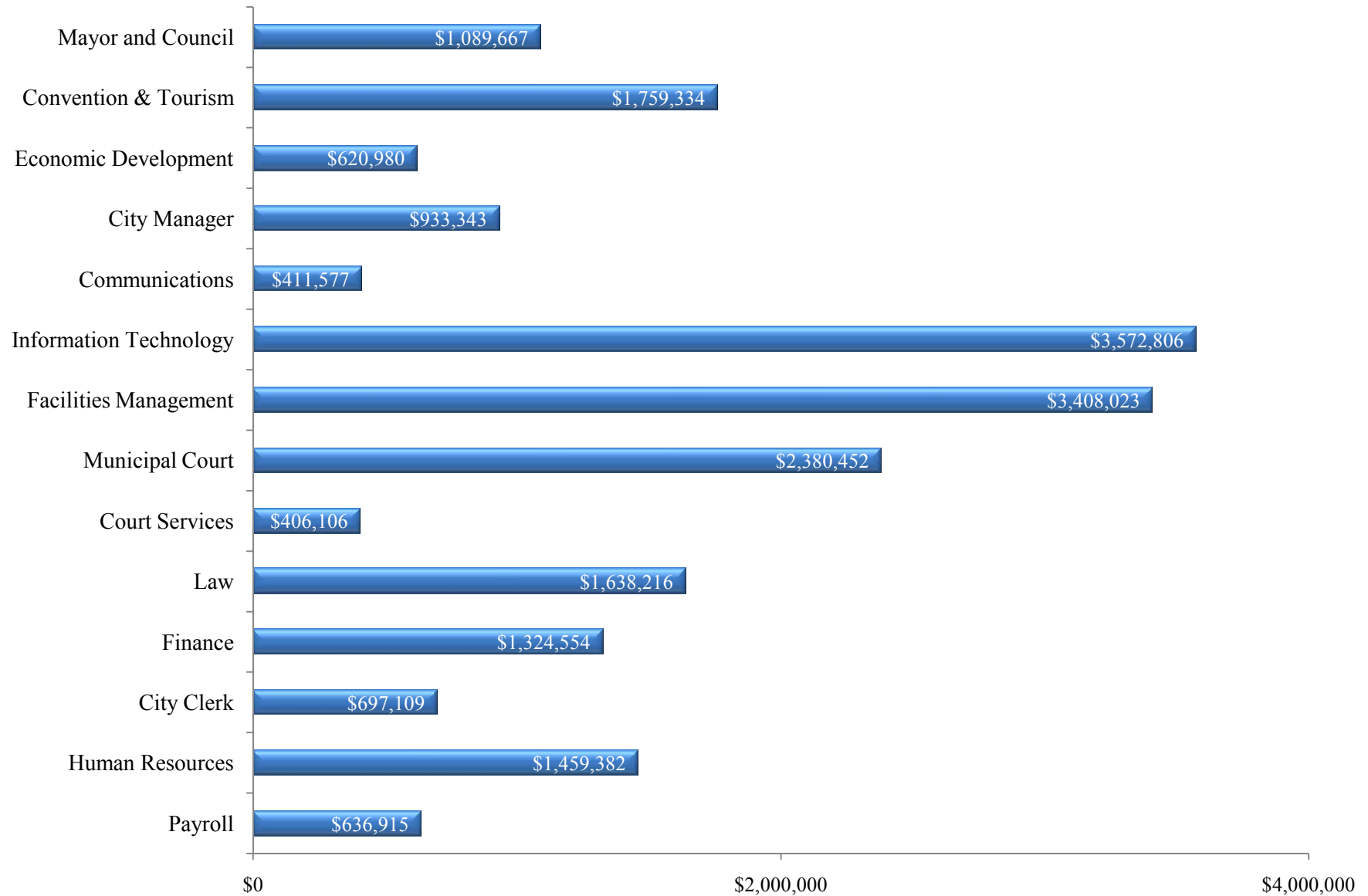


EXPENDITURE TYPE

Finance and Administration Goal Area

2011 OPERATING AND CONTRACTUAL EXPENDITURES

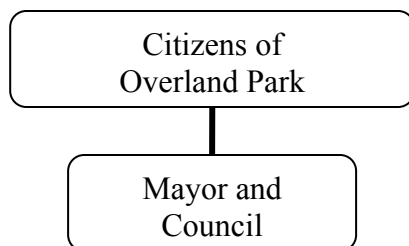
Finance & Administration Goal Area



PROGRAM DESCRIPTION

The Governing Body consists of the Mayor and twelve councilmembers. The Mayor is elected at-large and serves a four-year term. Two councilmembers are elected from each of the City's six wards and serve staggered four-year terms.

The Governing Body is responsible for providing direction to staff in policy determination, citizen participation and intergovernmental relations.

MAYOR AND COUNCIL - ORGANIZATIONAL CHART**MISSION STATEMENT**

To effectively govern the City of Overland Park by:

- ❖ *Encouraging and expanding citizen participation in the community,*
- ❖ *Providing City staff with policy direction and*
- ❖ *Promoting cooperation and communication between the City and other government agencies.*

AGENCY LOCATOR

Finance, Administration and Economic Development

Mayor and Council
Mayor and Council ←

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Mayor and Council in 2011:

- *Encouraging and expanding citizen participation in the community:*
 - ◆ Promote substantive front-end citizen participation and input in policy decisions by scheduling public hearings on the formulation of the annual budget, Capital Improvements Program and federal grant applications.
 - ◆ Promote citizen participation by filling vacancies on City boards and commissions within thirty days of the expiration of terms and striving for geographical representation from various segments of the community.
 - ◆ Actively initiate communication regarding City policies, programs and services with residents, business owners and others. Respond promptly to requests and inquiries from citizens, businesses and organizations.
- *Providing City staff with policy direction:*
 - ◆ Provide City staff with direction for the provision of high quality services to the public by establishing and effectively implementing policies, goals and objectives.
 - ◆ Approve a 2012 Budget by August 2011 that provides the resources necessary to achieve City goals and objectives.
 - ◆ Approve a 2012-2016 Capital Improvements Program by March 2011 that provides the resources necessary to achieve the adopted goals and objectives of the City.
- *Promoting cooperation and communication between the City and other government agencies:*
 - ◆ Adopt a 2012 National and State Legislative Program by December 2011 that clearly identifies issues of concern to the City and possible legislative action to address these concerns.
 - ◆ Maintain membership and increase participation in the Mid-America Regional Council and other regional organizations. Support and encourage the development of regional approaches to address area-wide problems.
 - ◆ Maximize influence on legislative and financial issues through representation at various National League of Cities and League of Kansas Municipalities annual meetings.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Mayor and Council include:

- *Encouraging and expanding citizen participation in the community:*
 - ◆ Citizen Participation- Promoted citizen participation by filling vacancies on City boards and commissions
- *Providing City staff with policy direction:*
 - ◆ 2011 Budget – Approved a 2011 Budget by August 2010 that provided the resources necessary to achieve City goals and objectives.
 - ◆ 2011-2015 Capital Improvements Program – Approved a Capital Improvements Program by March 2010 that provided the resources necessary to achieve the adopted goals and objectives of the City.

- ◆ Economic Development – Provided policy direction and support to activities designed to expand and develop a comprehensive economic development program.
- ◆ Vision Metcalf – Initiated an implementation to begin setting the successful conditions for implementation of the plan to revitalize and regenerate the Metcalf Corridor.
- *Promoting cooperation and communication between the City and other government agencies:*
 - ◆ 2010 National and State Legislative Program – Adopted a 2010 National and State Legislative Program in December 2009 that clearly identified issues of concern to the City and possible legislative action to address these concerns.
 - ◆ Convention and Visitors Bureau (CVB) – Appointed a Convention and Tourism Committee to review recommended programs and expenditures of the CVB. Provided support to CVB operations, focusing on the promotion and solicitation of conventions and tourism within the City.

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$193,590	\$195,376	\$195,997
Commodities	12,670	3,750	11,780
Contractual	282,354	190,090	181,890
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	\$488,614	\$389,216	\$389,667

Special Alcohol Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	678,316	700,000	700,000
Capital Outlay	0	0	0
Transfers/Others	1,750	0	0
TOTAL	\$680,066	\$700,000	\$700,000

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Mayor	1	1	1
Council President	1	1	1
Council Member	11	11	11
Total Full-time Employees:	13	13	13
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	0.00	0.00	0.00
TOTAL FTEs	13.00	13.00	13.00

PROGRAM DESCRIPTION

Transient Guest Tax is a 9% tax on guests occupying a room in a hotel or motel located within the City. Prior to July 2007, the tax rate was 6%.

All transient guest tax revenues are receipted into the Transient Guest Tax Funds. This funding is used to finance Economic Development activities within the City, such as Operations, Maintenance and Debt Service relating to the City's Convention Center, Soccer Complex and funding for the Overland Park Convention and Visitors Bureau.

EXPENDITURES:

Transient Guest Tax Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	7,199,372	10,260,000	7,385,000
TOTAL	<u>\$7,199,372</u>	<u>\$10,260,000</u>	<u>\$7,385,000</u>
 Transient Guest Tax Capital Fund	 <u>2009 Actual</u>	 <u>2010 Budget</u>	 <u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	115,608	130,502	120,444
Capital Outlay	0	0	0
Transfers/Others	7,163,569	6,403,498	6,359,556
TOTAL	<u>\$7,279,177</u>	<u>\$6,534,000</u>	<u>\$6,480,000</u>
 Transient Guest Tax Operating Fund	 <u>2009 Actual</u>	 <u>2010 Budget</u>	 <u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	1,582,632	1,822,220	1,638,890
Capital Outlay	0	0	0
Transfers/Others	0	780	1,110
TOTAL	<u>\$1,582,632</u>	<u>\$1,823,000</u>	<u>\$1,640,000</u>

PROGRAM DESCRIPTION

The City of Overland Park provides funding to promote economic development activities by contracting with the Overland Park Economic Development Council and the Downtown Overland Park Partnership.

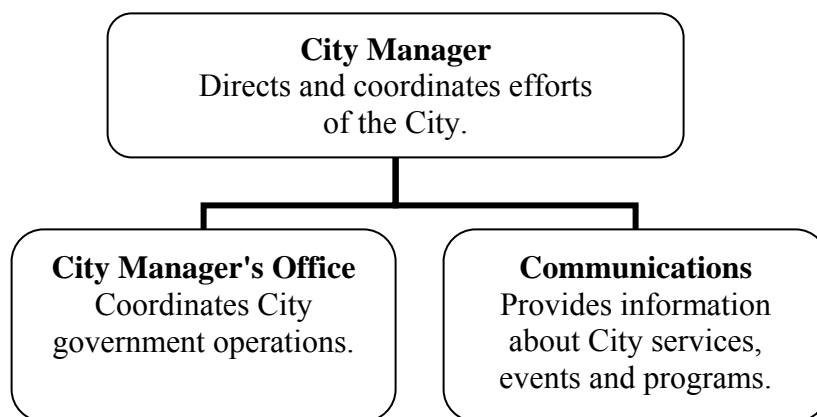
EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	599,539	620,980	620,980
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$599,539</u>	<u>\$620,980</u>	<u>\$620,980</u>

PROGRAM DESCRIPTION

The City Manager's Office is the administrative branch of the City that manages the City's day-to-day operations and implements policies set by the Governing Body. The City Manager's Office is responsible for the general management of Citywide goals, objectives and policies established by the Governing Body, as they are implemented into the City's daily operations.

**CITY MANAGER'S OFFICE -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To administer, implement and ensure the delivery of customer-focused services to citizens, businesses, institutions, visitors and employees by:

- ❖ *Coordinating and managing City government operations.*

AGENCY LOCATOR

**Finance, Administration and
Economic Development**

City Manager's Office
City Manager's Office ◀
Communications

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Manager's Office in 2011:

- *Coordinating and managing City government operations:*
 - ◆ Administer and implement the policies set forth by the Governing Body.
 - ◆ Prepare and present the 2012 Operating Budget and 2012-2016 Capital Improvements Program.
 - ◆ Coordinate and manage Citywide government operations.
 - ◆ Coordinate the development of the State and National Legislative Programs.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Manager's Office include:

- *Coordinating and managing City government operations:*
 - ◆ Leading Change – Continue to lead organizational efforts to rethink and redesign processes to achieve improvements in measures of performance such as cost, quality, service and speed, as well as to enhance current community service levels and safeguard the long-term financial health of the City.
 - ◆ Performance Measurement System – The City continues to utilize a Citywide performance measurement system as part of our management system. This information is used to gauge the organization's efficiency and responsiveness, improve performance and determine our effectiveness in meeting annual and long-term goals and objectives. The City continued its participation in the ICMA Performance Measurement Consortium which provides benchmarking information related to the City's performance.
 - ◆ Hotel and Convention Center – Coordinated operations of the Sheraton Hotel and Overland Park Convention Center.
 - ◆ 2011 Operating Budget and Capital Improvements Plan – Prepared and presented the City's 2011 Operating Budget and 2011-2015 Capital Improvements Program to maximize the decision-making ability of the Governing Body. Submitted a recommended budget that provides a balanced program of services, based on current financial limits, and sets forth financial strategies and plans for the future.
 - ◆ National Legislative Program – Coordinated the development of a National Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2010 federal legislative session.
 - ◆ State Legislative Program – Coordinated the formulation of a State Legislative Program for Governing Body consideration and approval. Coordinated legislative activities and worked to influence legislation affecting the City during the 2010 state legislative session.

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$873,271	\$850,555	\$858,723
Commodities	9,319	9,350	7,800
Contractual	57,347	81,220	66,820
Capital Outlay	10	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$939,947</u>	<u>\$941,125</u>	<u>\$933,343</u>

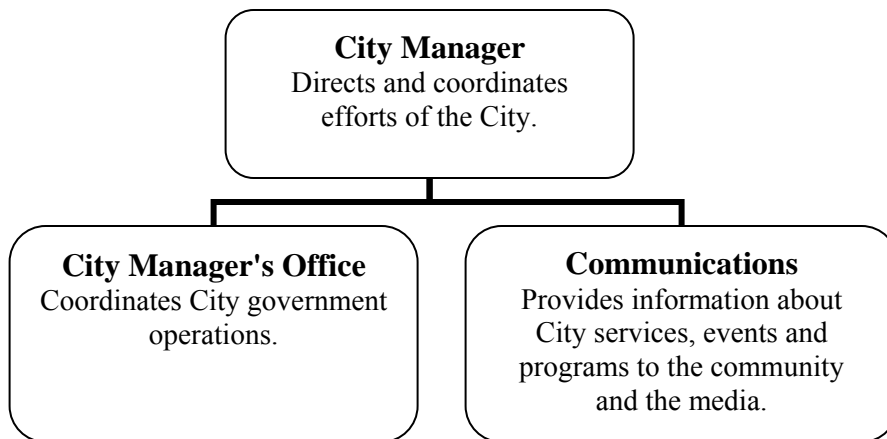
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
City Manager	1	1	1
Deputy City Manager	1	1	1
Asst City Mgr/Dir External Aff	1	1	1
Assistant to the City Manager	1	1	1
Executive Assistant to CM & GB	1	1	1
Executive Assistant	1	1	1
Total Full-time Employees:	<u>6</u>	<u>6</u>	<u>6</u>
Part-Time			
Administrative Intern	0.41	0.41	0.00
Total Part-time Employees:	<u>0.41</u>	<u>0.41</u>	<u>0.00</u>
TOTAL FTEs	<u>6.41</u>	<u>6.41</u>	<u>6.00</u>

PROGRAM DESCRIPTION

The Communications Division of the City Manager's Office is responsible for disseminating information to Overland Park citizens and the media about City services, events, and programs.

**CITY MANAGER'S OFFICE - ORGANIZATIONAL
CHART**

**MISSION STATEMENT**

To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park by:

- ❖ *Providing community and media relations,*
- ❖ *Providing print and web-based information and*
- ❖ *Providing reception, switchboard and mail services.*

AGENCY LOCATOR

**Finance,
Administration and
Economic Development**
City Manager's
Office
City Manager's
Office
Communications ←

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Communications Division in 2011:

- *Provide community and media relations:*
 - ◆ To communicate and provide information about City services, events and programs that highlight the image and quality of life in Overland Park for 2011 through the use of the City's web site, email newsletter, the Overview (newsletter mailed to all City residents), press releases, and other opportunities as they arise.
- *Provide print and web-based information:*
 - ◆ Advancing the City's newly redesigned Web site for further customer service, e-services and information, and incorporate the use of video clips to market programs and news. Transition the Overview, the residents' newsletter, from printed to online.
- *Branding Overland Park:*
 - ◆ Work with the Convention and Visitors Bureau, and the Economic Development Council of the Overland Park Chamber of Commerce, on moving Overland Park's brand forward.
- *Social Media:*
 - ◆ Continue to research, test and progress in the use of online social media techniques and strategies to further disseminate information from Overland Park.

2010-2011 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Communications Division include:

- *Provide community and media relations:*
 - ◆ Completed final design and build for opkansas.org and involved a team of city employees to contribute information for the Web site.
- *Explored use of social media:*
 - ◆ Furthered use of social media tools such as Facebook, Twitter, Flickr and YouTube to distribute information about Overland Park. Online fans of Overland Park on Facebook and Twitter continue to gradually increase. Facebook and Twitter were used extensively during major winter storms at the end of 2009 and beginning of 2010. Facebook and Twitter updated on a near daily basis.
- *Provide print and Web-based information:*
 - ◆ Nearly 2.3 million visits were made to the City's Web site, www.opkansas.org, in 2009.
 - ◆ Several e-newsletters are available via opkansas.org including City Council Summary Action Sheet; Planning Commission Agenda; City Source; Job Opportunities; Orange Barrel Report; Overview, the Residents' Newsletter; and press releases.
 - ◆ Sent out 93 news releases in 2009. 88 percent were either published or resulted in a broadcast from TV or radio.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of residents rating the effectiveness of communication from the city as good or very good:	N/A	70%	70%
Percent of residents rating city's efforts to keep residents informed as good or very good:	N/A	68%	68%
Percent of residents rating the quality of life in Overland Park as good or very good:	N/A	91%	91%
WORKLOAD MEASURES			
Number of visits to web site:	2,513,097	1,000,000*	1,100,000*
Number of copies of Overview distributed per issue:	296,163	293,000	294,000
Number of copies of City Source distributed per issue:	70,173	63,000	62,000
Number of annual media contacts:	520	660	540

*new website uses a different method to count website visits.

EXPENDITURES:

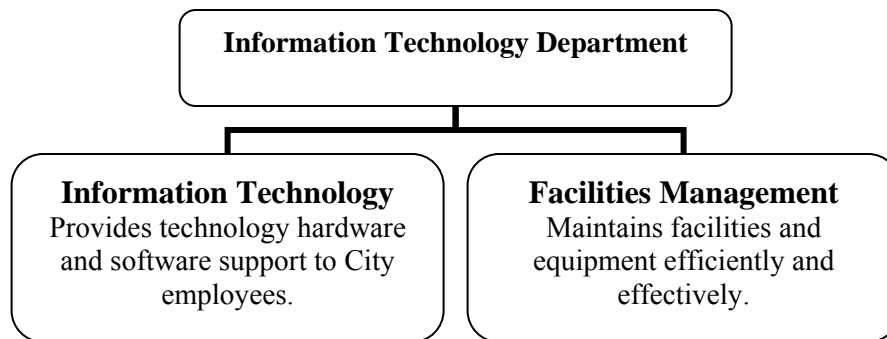
General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$297,831	\$295,984	\$228,687
Commodities	66,429	85,750	84,600
Contractual	80,705	98,360	98,290
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$444,965</u>	<u>\$480,094</u>	<u>\$411,577</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Manager, Communications	1	1	1
Communications Assistant	1	1	0
Switchboard Operator/Receptionist	1	1	1
Total Full-time Employees:	<u>3</u>	<u>3</u>	<u>2</u>
Part-Time			
Switchboard Operator/Receptionist	1.00	0.98	0.98
Total Part-time Employees:	<u>1.00</u>	<u>0.98</u>	<u>0.98</u>
TOTAL FTEs	<u>4.00</u>	<u>3.98</u>	<u>2.98</u>

PROGRAM DESCRIPTION

The Information Technology Division provides City employees with the services required to meet technical needs.

**INFORMATION TECHNOLOGY DEPARTMENT -
ORGANIZATIONAL CHART****MISSION STATEMENT**

To provide high-quality technology to City employees to enhance their ability to serve citizens by:

- ❖ *Providing and maintaining hardware, software and network services,*
- ❖ *Performing backups,*
- ❖ *Replacing equipment as appropriate and*
- ❖ *Maintaining phones, cell phones and pagers.*

AGENCY LOCATOR

**Finance, Administration
and Economic
Development**

Information
Technology

*Information
Technology ←
Facilities
Management &
Operations*

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Information Technology Department in 2011:

- *Provide and maintain hardware, software and network services:*
 - ◆ The IT Project Portfolio Management system is a ranking by the Executive Leadership Team of projects submitted to the Information Technology Department. Projects to be completed in 2011 will be ranked in the fourth quarter of 2010. This ranking will drive the 2011 IT Program Goals.
 - ◆ Possible projects for 2011 include:
 - Implementing an Asset Management application.
 - Implement Employee Self-Service applications Suite
 - Upgrading the Intergraph Public Safety applications suite
 - Upgrade Network Core Infrastructure
 - Upgrade Police Digital Video system (L-3 MobileVision)
 - Upgrade Storage Area Network
- *Performing backups:*
 - ◆ The Information Technology Department will perform nightly backups of all City data on network servers. Nightly backups will be performed every night on a rotating 30-day cycle. After 30 days, the backed up data will be archived and stored off-site. These become monthly backups and will be stored for one year. The 12th monthly backup will be considered an annual backup, and will be stored for one year. Backups will continue to rotate in this fashion indefinitely.
- *Replacing equipment as appropriate:*
 - ◆ Replace desktop computers and notebooks for City departments based on identified need.
 - ◆ Replace servers (applications, file and print, network) based on identified need.
- *Maintaining phones, cell phones, and pagers:*
 - ◆ Maintain current Fujitsu telephone system using available parts until CIP funding becomes available for replacement.
 - ◆ Maintain service and support contracts for cell phones, data cards, and pagers.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Information Technology Department include:

- *Provide and maintain hardware, software and network services:*
 - ◆ Hardware
 - Upgraded 12 switch closets.
 - Upgraded the Citrix servers.
 - Replaced the Municipal Court dockets display boards.
 - Replaced digital display monitors at Matt Ross Community Center
 - Converted physical servers to virtual servers (VMWare)
 - Installed network technology at the Soccer Complex (data, desktop, and phone).
 - Upgraded 12 VMWare host servers (hardware and software).
 - Upgraded the XIOTECH storage area network hardware (citywide data storage).
 - Moved city hardware to a secure, dedicated computer room at the Sheraton Hotel.

◆ Software

- Implemented six tax updates to the PeopleSoft HRIS/Payroll application.
- Upgraded the CLASS recreation software application.
- Began implementation of an eDiscovery solution (planned for completion in 2010).
- Completed the redesign of the City's website.
- Implemented a barcode application in the Police property room.
- Upgraded Fairway, the golf reservation application.
- Implemented document imaging for the Communications division.
- Implemented a secure website for prosecutors to review case information.
- Implemented password identification verification.
- Implemented a new State of Kansas accident form.
- Created an H1N1 Flu emergency preparedness site within OPNet.
- Added Prairie Village, KS to the interagency Intergraph Public Safety applications.
- Implemented an electronic ticketing application in Police cars.
- Implemented CopLogic, allowing citizens to file certain police reports online.
- Implemented ETAC (Emerging Threats Analytical Capability) cooperative with KCMO and other metropolitan and surrounding law enforcement jurisdictions.
- Upgraded Tidemark software.
- Implemented KCTEW (Kansas City Terrorism Early Warning) system cooperative with KCMO.
- Implemented a false alarms tracking & billing application (completed in 2010).
- Upgraded the minutes index application.
- Enabled 2009 electronic open enrollment (for 2010 benefits).
- Created an electronic calendar for Soccer Complex scheduling.
- Implemented or updated case types, permits, fees, & reports in Tidemark
 - Septic system inspections (case type)
 - Code board appeals (report)
 - Temporary food vendor (permit)
 - Stormwater treatment (case type)
 - Site development permit (permit)
 - Land disturbance permit (permit)
 - July 1, 2009 fee structure (fees)
 - Pre-NTA letter for restaurant inspections (report)
 - Pollution report (report)
 - Solid waste haulers (case type)
 - Case activities report (report)
 - Phone call activities report (report)
 - Development proposals (case type)
- Implemented CITRIX environment for Police field applications and K-9 units.

◆ Network

- Implemented dual-path fiber connections between selected City buildings.
- Implemented network access control appliance (planned for completion in 2010).
- Eliminated shared user profiles on Police cars.
- Implemented core switch redundancy.
- Implemented public Wi-Fi at the Soccer Complex, Myron E. Scafe Building, W. Jack Sanders Justice Center.
- Upgraded the SPAM filter.

- *Performing backups:*
 - ◆ Increase the capacity of the Revinetix backup system.
 - ◆ Performed backups per schedule.
- *Replacing equipment as appropriate:*
 - ◆ Replaced 59 desktop and laptop computers.
 - ◆ Replaced, rebuilt or virtualized 46 servers.
- *Maintaining phones, cell phones, and pagers:*
 - ◆ The City's phone and long distance service contract will be awarded in 2010 with an annual savings of approximately \$20,000.
 - ◆ Supported and maintained 1,714 hard-wired phones, 1,376 voicemail accounts, 383 cell phones, 248 wireless data cards, and 498 pagers.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
System availability, based on uptime of servers/network switches:	99.85%	99.9%	99.9%
Percent of employees rating the following as good or very good:			
·PC	87%	95%	95%
·City's intranet system	88%	99%	99%
·Printers	87%	92%	92%
·Telephones	90%	97%	97%
·Voice mail system	90%	97%	97%
·Cell Phones	90%	90%	90%
·Pagers	90%	95%	95%
·Help Desk	95%	98%	98%
WORKLOAD MEASURES			
Number of PCs supported:	1,166	1,150	1,150
Number of help desk calls:	14,951	15,000	15,000
Number of new PCs installed/replaced:	54	50	50
Number of new Printers installed/replaced:	29	15	15

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$2,542,352	\$2,810,005	\$2,576,241
Commodities	30,065	31,600	31,080
Contractual	497,203	631,585	599,985
Capital Outlay	185,827	323,200	365,500
Transfers/Others	0	0	0
TOTAL	<u>\$3,255,447</u>	<u>\$3,796,390</u>	<u>\$3,572,806</u>

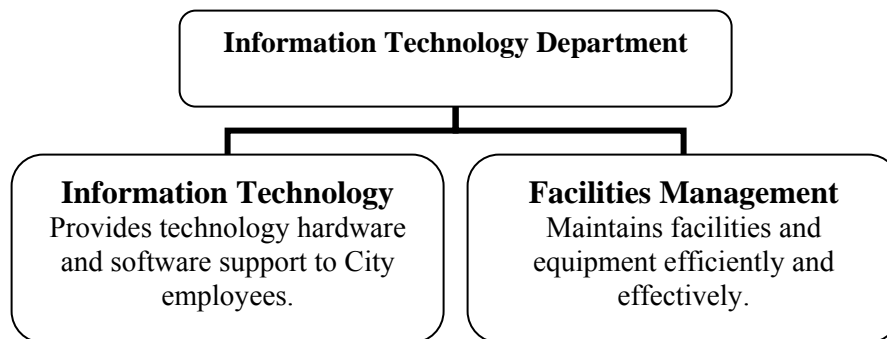
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Dir, Information Technology	1	1	1
Asst Dir, Information Tech	1	1	0
Mgr, Applications & Development	1	1	1
Mgr, Technical Operations	1	1	1
Project Manager	1	1	1
Programmer/Analyst, Senior	7	7	8
Programmer/Analyst	2	2	1
Network Administrator	4	4	4
Network Support Tech, Sr.	1	1	0
PC Support Specialist, Assoc.	2	2	0
PC Support Specialist, Sr.	2	2	0
PC Technician	0	0	1
PC Technician, Sr.	0	0	2
Help Desk Support Specialist, Sr.	2	2	2
Total Full-time Employees:	<u>25</u>	<u>25</u>	<u>22</u>
Part-Time			
Programmer/Analyst, Senior	0.85	0.85	0.85
Administrative Assistant	0.50	0.50	0.50
Total Part-time Employees:	<u>1.35</u>	<u>1.35</u>	<u>1.35</u>
TOTAL FTEs	<u>26.35</u>	<u>26.35</u>	<u>23.35</u>

PROGRAM DESCRIPTION

The Facilities Management Division staff maintains the physical environment in which facility occupants work and conduct business with citizens and customers.

**INFORMATION TECHNOLOGY DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide a positive physical environment that is conducive to the efficient conduct of City business by:

- ❖ *Effectively maintaining facilities while minimizing operating costs.*

AGENCY LOCATOR

**Finance,
Administration and
Economic Development**

Information
Technology

*Information
Technology
Facilities*

*Management &
Operations* ←

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Facilities Management Division in 2011:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
 - ◆ Continue to monitor, evaluate, and upgrade systems to improve the energy efficiency of City facilities and equipment.
 - ◆ Work with Convention Center staff to ensure the proper care and operation of the Convention Center equipment and facilities.
 - ◆ Work with Sheraton Hotel staff to ensure the proper care and operation of the hotel facilities.
 - ◆ Establish air quality benchmarks at City facilities.
 - ◆ Remodel existing areas as requested by City departments.
 - ◆ Replace carpet and tile flooring at several City facilities.
 - ◆ Complete the energy efficient upgrades funded through the Energy Efficiency and Conservation Block Grant program (EECBG) funding.
 - ◆ Replace overhead door systems at multiple city facilities.
 - ◆ Replace the roof system at Fire Station No. 2.
 - ◆ Replace domestic hot water system at City Hall.
 - ◆ Work with other City departments to promote teamwork and to increase productivity of City staff.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Facilities Management Division include:

- *Effectively maintain facilities and equipment while minimizing operating costs:*
 - ◆ Installed security card access system at the Arboretum Visitor Center.
 - ◆ Upgraded Access Control System at Police Department facilities.
 - ◆ Installed new backflow system on fire lines at the Blue Valley Public Works facility.
 - ◆ Installed necessary lighting in Tomahawk Ridge Community Center to accommodate new art gallery.
 - ◆ Worked with Police Department to reconfigure Communications area.
 - ◆ Installed Access Security System in computer room at Sheraton Hotel.
 - ◆ Insulated and installed metal sheeting on the interior of the new Blue Valley Car Wash facility.
 - ◆ Continued the upgrade of the closed-circuit TV systems at Scafe Building and Sanders Justice Center to digital systems.
 - ◆ Coordinated and installed carpet and tile flooring at several City facilities.
 - ◆ Replaced the roof system at the Fire Administration Building.
 - ◆ Replaced the roof system at City Hall.
 - ◆ Replaced the roof system at Myron E. Scafe Building.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFECTIVENESS MEASURES			
Percent of respondents rating the overall condition of the building and common areas as good or excellent:	80%	90%	95%
WORKLOAD MEASURES			
Number of square feet maintained:	462,200	484,415	484,415
Hours of preventative maintenance:	3,745	3,900	3,900
Hours of emergency repairs:	1,336	2,050	2,050
Hours of planned maintenance:	13,778	12,100	12,100

EXPENDITURES:

<u>General Fund</u>	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$947,169	\$971,007	\$927,975
Commodities	365,756	438,878	412,116
Contractual	2,144,066	2,044,970	2,067,932
Capital Outlay	3,384	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$3,460,375</u>	<u>\$3,454,855</u>	<u>\$3,408,023</u>

PERSONNEL (full-time equivalent):

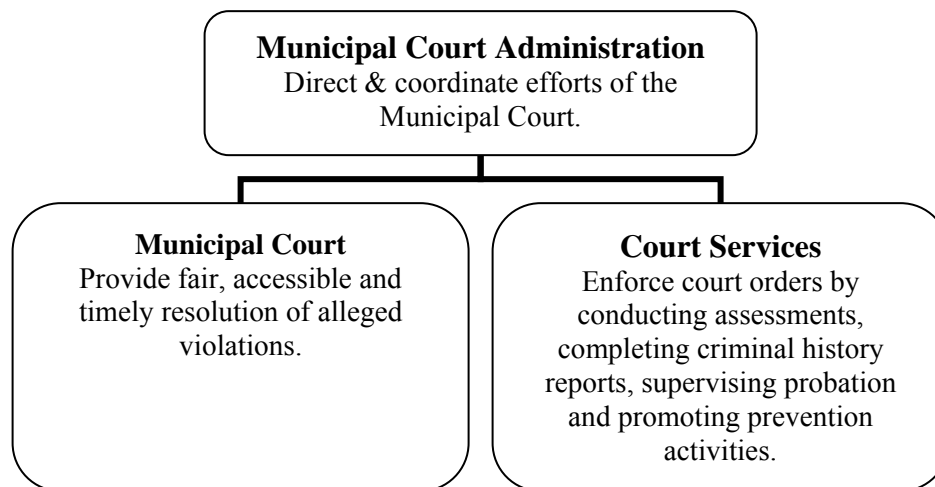
<u>Full-Time</u>	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Mgr, Facilities Management	1	1	1
Supervisor, Facilities Mgmt	2	2	2
Building Maintenance Worker II	4	5	5
Building Maintenance Worker I	3	2	2
Facilities Management Tech	1	1	1
Building Attendant	1	1	0
Total Full-time Employees:	<u>12</u>	<u>12</u>	<u>11</u>
Part-Time	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>12.00</u>	<u>12.00</u>	<u>11.00</u>

PROGRAM DESCRIPTION

The Municipal Court is the judicial branch of the City. Traffic violations and violations of Overland Park City ordinances are handled in this court.

In the Municipal Court there are no jury trials. A judge, under the Code of Criminal Procedure, the Code of Municipal Courts, the Kansas Rules of Evidence, and the Overland Park Municipal Code, conducts all trials.

**MUNICIPAL COURT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide fair, accessible and timely resolution of alleged violations in the Overland Park Municipal Court by:

- ❖ *Providing access to justice in an expeditious and timely manner,*
- ❖ *Ensuring equality, fairness and integrity,*
- ❖ *Ensuring court facilities are safe, accessible and convenient to use and*
- ❖ *Instilling public trust and confidence.*

AGENCY LOCATOR

Finance, Administration and Economic Development

Municipal Court
Municipal Court ➡
Court Services

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Municipal Court in 2011:

- *Provide fair, accessible, and timely resolution of alleged violations:*
 - ◆ Continue implementation of measures toward becoming a paperless court.
 - ◆ Increase revenues collected through referral of delinquent debt to collections law firm.
 - ◆ Maintain percentage of court cases (except A & B misdemeanors) that reach disposition within 90 days.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Municipal Court include:

- *Provide fair, accessible, and timely resolution of alleged violations:*
 - ◆ Maintained percentage of 87% on court cases (except A & B misdemeanors) that reach disposition within 90 days.
 - ◆ Increased use of electronic processes to reduce the use of paper. E-ticketing and E-payments through Virtual Merchant have been implemented.
 - ◆ Reduced expenditures related to staff training.
- *Instilling public trust and confidence:*
 - ◆ Increased efficiency while reducing the number of staff and maintaining expenditures levels.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of survey respondents reporting they were treated with courtesy, respect and concern by:			
·Court Clerk	98%	99%	100%
·Municipal Judge	95%	96%	100%
WORKLOAD MEASURES			
Number of cases filed:	48,812	47,000	46,500
Number of cases closed:	36,459	35,000	37,500
Clearance rate:	75%	77%	80%
Total revenues collected:	\$5,977,341	\$5,600,000	\$4,900,000

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,571,890	\$1,648,676	\$1,593,892
Commodities	72,278	86,425	82,340
Contractual	555,312	699,305	704,220
Capital Outlay	13,928	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,213,408</u>	<u>\$2,434,406</u>	<u>\$2,380,452</u>

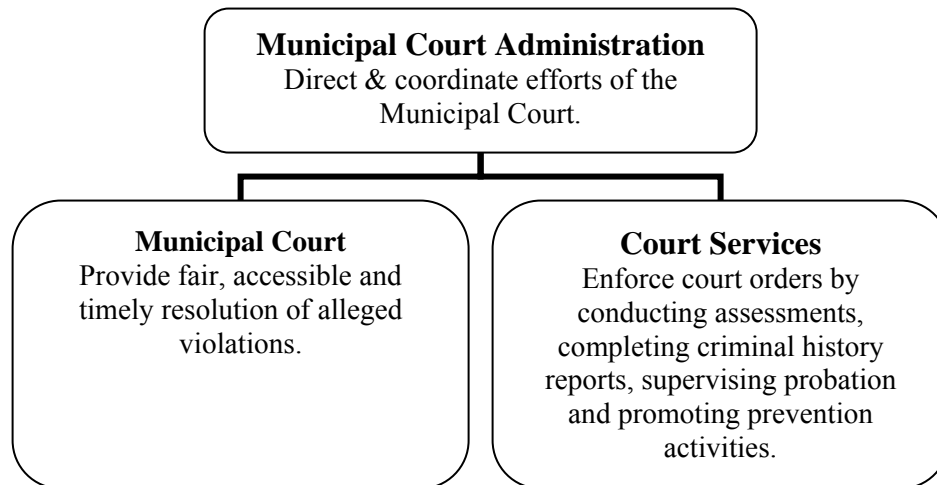
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Presiding Judge	1	1	1
Municipal Court Judge	1	1	1
Court Administrator	1	1	1
Supervisor, Court Security	1	1	1
Court Security Officer	3	3	3
Court Clerk, Deputy	1	1	1
Court Clerk, Senior	3	3	3
Court Clerk	10	10	9
Total Full-time Employees:	<u>21</u>	<u>21</u>	<u>20</u>
Part-Time			
Court Security Officer	0.58	0.58	0.58
Judge Pro Tem	0.26	0.26	0.26
Court Clerk	0.48	0.48	0.48
Total Part-time Employees:	<u>1.32</u>	<u>1.32</u>	<u>1.32</u>
TOTAL FTEs	<u>22.32</u>	<u>22.32</u>	<u>21.32</u>

PROGRAM DESCRIPTION

The Court Services Division of the Municipal Court provides service in four basic areas: Pre-Sentence Investigations and Drug Alcohol Evaluations, Monitoring and Supervision, Education Programs, and Community Outreach.

**MUNICIPAL COURT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enforce court orders by:

- ❖ *Conducting assessments,*
- ❖ *Completing criminal history reports,*
- ❖ *Supervising probation and*
- ❖ *Promoting prevention activities within the community.*

AGENCY LOCATOR

**Finance, Administration and
Economic Development**

Municipal Court
Municipal Court
Court Services ➡

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Court Services Division in 2011:

- *Supervising Probation:*
 - ◆ Implement measures to effectively supervise increased caseloads with fewer probation officers.
 - ◆ Maintain a recidivism rate below the national average of 30%.
 - ◆ Maintain percent of survey respondents reporting they were treated with respect, courtesy, and concern by probation officer at 98% or higher.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Court Services Division include:

- *Supervising Probation:*
 - ◆ Offered semi-annual substance abuse educational class pursuant to new state licensing requirements.
- *Supervising Probation and Conducting Assessments:*
 - ◆ Maintained minimal training costs for probation officers and evaluators.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFECTIVENESS MEASURES			
Percent of diversion/probation program participants that are involved with the court system again within two years:	29%	25%	25%
WORKLOAD MEASURES			
Number of assessments conducted:	949	1,000	1,000
Number of people monitored on diversion or probation:	1,707	1,600	1,600

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$522,071	\$536,710	\$404,886
Commodities	0	0	0
Contractual	6,209	1,280	1,220
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$528,280</u>	<u>\$537,990</u>	<u>\$406,106</u>

PERSONNEL (full-time equivalent):

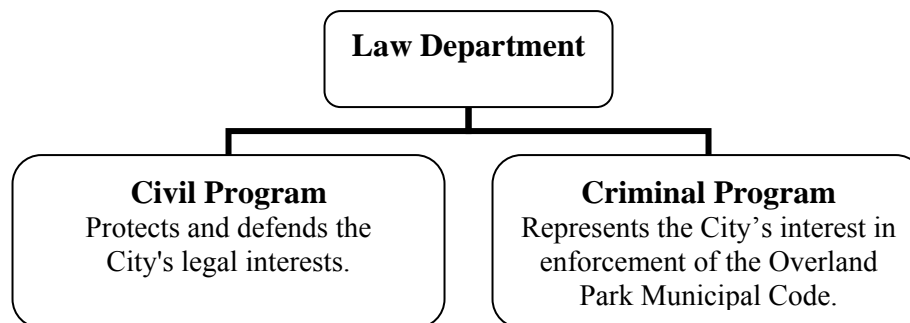
Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Supervisor, Court Services	1	1	1
Court Clerk	1	1	1
Probation Officer	3	3	2
Probation/Court Security Officer	1	1	1
Substance Abuse Specialist*	1	1	1
Total Full-time Employees:	<u>7</u>	<u>7</u>	<u>6</u>
Part-Time			
	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>7.00</u>	<u>7.00</u>	<u>6.00</u>

* Beginning with the 2011 Budget, the Substance Abuse Specialist is funded out of the Alcohol and Drug Safety Action Program (ADSAP), a non-budgeted fund.

PROGRAM DESCRIPTION

The Law Department provides legal advice and counsel to the Governing Body, City Manager, City departments and City boards and commissions; attends all City Council Meetings and meetings of various committees, boards and commissions; drafts ordinances, resolutions, contracts, deeds, leases, advisory opinions and other legal instruments; and processes claims against the City and its officers and employees before state and federal judicial and administrative agencies in civil litigation proceedings.

**LAW DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To protect and defend the City's legal interests and to represent the City's interest in enforcement of the Overland Park Municipal Code by:

- ❖ *Preparation of appropriate legislative documents, contracts and opinions, and representation of the City in civil litigation,*
- ❖ *Provide legal expertise and assist in the development of policy and*
- ❖ *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs.*

AGENCY LOCATOR

**Finance, Administration
and Economic
Development**
Law
Law ←

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Law Department in 2011:

- *Preparation of appropriate legislative documents, contracts and opinions and representation of the City in civil litigation and in the business and operation of the City to include but not limited to the following:*
 - ◆ Legal opinion service - Provide prompt legal opinion service to Council and City staff.
 - ◆ Legislative support service - Monitor all proposed state and federal legislation impacting municipalities during the 2011 legislative sessions.
 - ◆ Preparation of ordinance and administrative policies.
 - ◆ Provide legal assistance service and civil litigation support service.
 - ◆ Implement and monitor the City's e-discovery program to ensure compliance with the City's legal obligations regarding the Kansas Open Records Act and federal and state evidence rules relating to litigation document production.
 - ◆ Provide legal support for public infrastructure construction projects.
 - ◆ Provide legal assistance for economic development projects.
 - ◆ Provide legal assistance regarding human resource matters.
 - ◆ Provide legal assistance regarding all City operations and projects.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs to include but not limited to the following:*
 - ◆ Effectively and efficiently prosecute cases.
 - ◆ Effectively and efficiently manage criminal cases, to include diversion, probation, victim assistance and other related functions of the criminal justice system.
 - ◆ Assist the Police Department, code enforcement officers and other City staff in preparing cases for prosecution in the Municipal Court.
 - ◆ Assist the Police Department and Court in the ongoing transition to e-ticketing.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Law Department include:

- *Preparation of legislative documents, contracts and opinions and representation of the City in civil litigation and generally in the day-to-day business of the City to include but not limited to the following:*
 - ◆ Provided written and oral testimony to support the City's legislative program to include matters related to annexation, public safety, finance and other matters identified by the City's legislative program.
 - ◆ Represented the City in open records matters.
 - ◆ Provided legal review of counsel regarding all City contracts.
 - ◆ Provided legal support regarding claims filed against the City.
 - ◆ Provided legal support concerning personnel, pension and other human resources related matters.
 - ◆ Provided legal advice to the Police Department concerning public safety operations, public protests, homeland security and emergency operations to include an extensive overhaul of the Municipal Court's ordinance database in preparation for electronic ticketing, participation in the redesign of ticket forms and long-form complaints and the design of an electronic discovery website for municipal court cases to automate the process and speed up discovery.
 - ◆ Prosecuted administrative cases regarding massage and alcohol licensees.
 - ◆ Provided legal advice concerning land use matters, City related procurement matters and franchising issues.

- ◆ Provided legal assistance for economic development projects to include the Prairiefire at Lionsgate, Mission Farms West, Highlands Village, Corbin Park and Village of St. Andrews TDD projects, the Cherokee South and Market Lofts TIF projects, Deer Creek Woods TDD, Erickson Retirement Community TDD, the Museum at Prairiefire at Lionsgate Star Bond project and the CAP ONE/US Bank project.
 - ◆ Provided legal assistance for public infrastructure projects to include the US 69 project related to the American Recovery and Reinvestment Act and related condemnation requirements.
 - ◆ Provided legal support for public meetings.
 - ◆ Provided legal support and project management support for the City's annexation projects.
 - ◆ Provided legal support for a comprehensive review of the City's health benefit plan and pension plans to include implementation of QDRO procedures.
 - ◆ Provided guidelines for code enforcement in newly annexed areas.
 - ◆ Participated in a complete revision of solid waste and recycling regulations.
 - ◆ Successfully litigated several eminent domain actions.
 - ◆ Assisted in the development of standard agreements for CM at Risk and Design Build projects.
 - ◆ Provided legal assistance concerning Sprint subleases to Apria, CareCentrix and JP Morgan.
 - ◆ Provided contract assistance for Soccer Complex.
 - ◆ Assisted IT in an effort to locate and manage connectivity with the City's network by creating a standard connectivity agreement.
 - ◆ Renegotiated numerous business associates agreements in light of the changes to HIPAA changes.
 - ◆ Provided legal support and analysis regarding the City's recent RIF program.
 - ◆ Provided legal and drafting advice for the following revisions: Fences in swales standards; Flood Plain Management Ordinance; Standards for construction of private improvements in public drainage easements; Revision of Chapter 13 of the Municipal Code; Form Agreement for Stream Corridor Maintenance Agreements; Revision of standards for MDX Zoning District; Revision of Stream Corridor Ordinance; Standards for private streets and driveways, and Ordinance regulating parking of commercial vehicles on streets in residential areas.
 - ◆ Provided legal guidance to Building Safety Division to enforce building code requirement in Corbin Park Bankruptcy.
- *Provide legal expertise and assist in the development of policy:*
- ◆ Provided policy training for employees and supervisory staff concerning City policies, including equal opportunity, anti-harassment, alcohol/drug use, commercial drivers' license standards and constitutional issues.
 - ◆ Generated a bi-monthly Overland Park Police Department legal bulletin to keep commissioned officers abreast of changes in the law.
 - ◆ Provided training for Public Work's staff and supervisors in the area of liability associated with snow plow operations.
 - ◆ Provided training for public work's staff regarding construction contract documents.
- *Prosecuting violations of the Municipal Code and managing the diversion and victim assistance programs:*
- ◆ Of the approximately 48,812 new cases filed in the Municipal Court during 2009, Law Department prosecutors processed 879 DUI cases and 47,933 non-DUI cases, including cases involving illegal drugs, substance abuse, thefts, violations of property maintenance and building codes and traffic offenses. The Prosecution Division also handled appeals to the District Court and administration of approximately 771 cases through the Department's Victim Assistance Program.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of non-DUI charges disposed by:			
·Bench trial	9%	8%	8%
·Plea/Sentencing	73%	73%	73%
·Dismissal	11%	11%	11%
·Diversion	8%	8%	8%
Percent of DUI charges disposed by:			
·Bench trial	8%	11%	8%
·Diversion	39%	41%	39%
·Plea/Sentencing	50%	46%	50%
·Dismissal	3%	2%	3%
Percent of charges dismissed due to speedy trial:	0%	0%	0%
WORKLOAD MEASURES			
Legal opinions given:	812	688	500
Number of charges filed:			
·DUI	879	906	875
·Non-DUI:			
·Hazardous traffic (moving)	27,266	26,630	27,000
·Non-hazardous traffic (non-moving)	15,810	16,346	16,000
·Parking	1,187	778	1,100
·Theft	617	638	600
·Animal Control	977	1252	1000
·Drug related	376	334	350
·Codes	248	214	200
·Other	1,454	1,538	1,400
Total	48,814	45,177	48,525

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,424,472	\$1,462,286	\$1,451,096
Commodities	29,311	28,400	27,500
Contractual	321,219	157,600	159,620
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,775,002</u>	<u>\$1,648,286</u>	<u>\$1,638,216</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Director, Law/City Attorney	1	1	1
Deputy City Attorney	1	1	1
Assistant City Attorney, Sr.	3	3	3
Prosecutor	3	3	2
Administrative Prosecutor	1	1	1
Executive Legal Assistant	2	2	2
Secretary, Legal	2	2	2
Administrative Clerk	1	1	1
Total Full-time Employees:	<u>14</u>	<u>14</u>	<u>13</u>
Part-Time			
Contract Victim Asst. Coordinator	0.50	0.50	0.50
Prosecutor	0.00	0.00	0.47
Total Part-time Employees:	<u>0.50</u>	<u>0.50</u>	<u>0.97</u>
TOTAL FTEs	<u>14.50</u>	<u>14.50</u>	<u>13.97</u>

PROGRAM DESCRIPTION

The Finance Department administers the City's financial planning and budgeting systems. This information assists the City Council in making policy decisions relating to public funds and providing services in the most efficient and effective manner possible.

The department is also responsible for safekeeping of funds, payment of City bills, and maintaining all financial records.

Overland Park has a long-standing record of fiscal responsibility based upon sound financial planning and budgeting. These factors have helped the City earn a triple-A bond rating from Standard and Poor's and Moody's Investors Service every year since 1987.

FINANCE DEPARTMENT**Financial Management**

Promotes the efficient and effective use of the City's financial resources and maintains the financial health of the City.

MISSION STATEMENT

To promote the efficient and effective use of the City's financial resources and maintain the financial health of the City by:

- ❖ *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting,*
- ❖ *Planning and evaluating the City's financial position through the use of a five-year financial plan,*
- ❖ *Directing the cash management of City funds and*
- ❖ *Providing financial direction to City departments.*

AGENCY LOCATOR**Finance and, Administration**

*Finance Department ←
City Clerk*

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Finance Department in 2011:

- *Providing financial support and direction to City departments:*
 - ◆ Provide quarterly training to City employees on the City's financial management software, E1.
 - ◆ Update key financial policies including the City's purchasing, letter of credit and fixed asset policies.
 - ◆ Review the financial reporting information requirements of all City departments and improve on the reporting capabilities of E1 to all City departments.
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
 - ◆ Earn the Government Finance Officers Association (GFOA) Certificate of Excellence for Financial Reporting for the 2010 financial statements and the GFOA Award for the 2011 Budget.
 - ◆ Monitor the 2011 Budget, develop a 2012 Budget, and create the 2012-2016 Capital Improvements Program & financial forecast.
 - ◆ Enhance the City's financial transparency by increasing the amount of financial information reported on the City's website.
 - ◆ Explore streamlining Citywide administration in the areas of City financial policies and/or financial operations, including updating the City's purchasing policy dollar limits or routing invoices electronically for approval and paying vendors using banking technology instead of using checks.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Finance Department include:

- *Providing financial support and direction to City departments:*
 - ◆ Provided quarterly training to City employees on the City's financial management software.
 - ◆ Imaged Accounts Payable invoices to provide improved and easy access of paid invoices by the Finance Department and outside departments.
 - ◆ Reviewed and updated various Finance Department-related administrative policies.
 - ◆ Provided financial oversight of the City's first full year of operations at the Overland Park Soccer Complex, including review of financial operations, policies and procedures.
- *Developing, implementing and monitoring annual operating and capital improvements program budgets through the use of proper financial accounting, analysis and reporting:*
 - ◆ Received the GFOA Certificate of Achievement for the 2008 and 2009 Financial Statements and GFOA Award for the 2010 Operating Budget document.
 - ◆ Coordinated development of the 2010 and 2011 Budgets and 2011-2015 Capital Improvements Program & financial forecast.
 - ◆ Updated the Financial and Economic Trend Report and Cost Recovery Study data.
 - ◆ Prepared reports on the City's interim financial statements and reviewed these with the Finance, Administration and Economic Development Committee.
 - ◆ Issued a Request for Proposal (RFP) for the telecommunication services to evaluate the City's local access and data network configurations and identified cost savings.
 - ◆ Developed automated monthly financial reports to provide management additional information to monitor the City's financial operations.

➤ *Directing the cash management of City funds:*

- ◆ Issued a RFP for the City's bank depository services, evaluated proposals from financial institutions and migrated over to the City's new bank depository, UMB.
- ◆ Worked with the City's Financial Advisor and Bond Counsel to issue \$22,545,000 General Obligation bonds and \$4,300,000 Build American Bonds to fund various capital improvement projects. In addition, issued \$4,395,000 of Refunding Bonds, from which the City realized a present value savings of \$214,712.
- ◆ Updated the City's investment policy.
- ◆ Prepared reports on the City's investment portfolio and reviewed them quarterly with the Finance, Administration and Economic Development Committee.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent variance between budgeted and actual:			
· General fund revenues	83%	88%	97%
· Expenditures	86%	95%	95%
Accuracy rate in forecasting annual city revenue estimates:			
· Sales tax	82%	90%	95%
· All other non-sales tax revenues	84%	95%	95%
Debt Service as a Percent of Operating Expenditures	17%	<20%	<20%
Percent of available funds invested:	100%	100%	100%
Investment interest rate earned as a % of:			
· 6 month T bill rate	291%	100%	100%
· Kansas Municipal Investment Pool Benchmark Rate	279%	100%	100%
Percent of vendors paid within 30 days from date of invoice:	58%	70%	70%
EFFICIENCY/WORKLOAD MEASURES			
General Fund Operating expenditures per capita:	\$440	NA	NA
General Fund Revenues per capita:	\$524	NA	NA
Debt Per Capita	\$1,102	\$1,150	\$1,150
Number of checks, ACH & Wire payments:	10,460	9,000	8,500
Average value of funds invested:	\$106.7M	\$100.0M	\$110.0M
Number of Internal Audits Prepared:	108	100	100

EXPENDITURES:

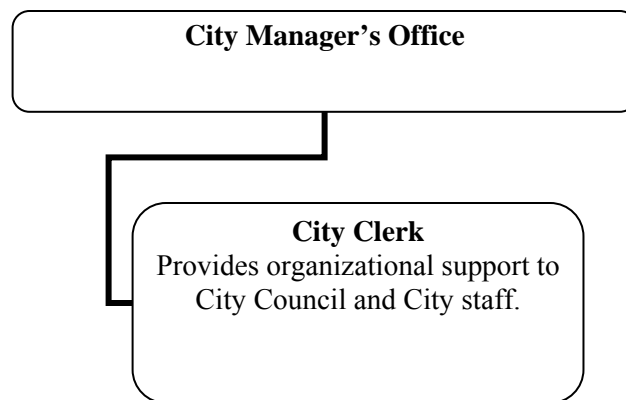
General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,032,321	\$1,182,658	\$1,130,702
Commodities	16,305	18,820	18,820
Contractual	190,585	174,172	175,032
Capital Outlay	-510	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,238,701</u>	<u>\$1,375,650</u>	<u>\$1,324,554</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Chief Financial Officer	1	1	1
Asst Chief Financial Officer	1	1	1
Supv., Finance & Accounting	2	1	1
Internal Auditor	1	1	1
Acting Supv., Accounts Payable	0	1	0
Accountant II	3	2	3
Accountant I	3	3	2
Accounting Clerk, Senior	3	3	2
Accounting Clerk	0	0	1
Accounting Associate	1	1	0
Total Full-time Employees:	<u>15</u>	<u>14</u>	<u>12</u>
Part-Time			
Document Imaging Clerk	0.40	0.40	0.00
Administrative Assistant	0.00	0.00	0.60
Audit Intern	0.00	0.00	1.00
Total Part-time Employees:	<u>0.40</u>	<u>0.40</u>	<u>1.60</u>
TOTAL FTEs	<u>15.40</u>	<u>14.40</u>	<u>13.60</u>

PROGRAM DESCRIPTION

The City Clerk's Division prepares City Council agendas; records and maintains all Council records, proceedings and ordinances; provides information concerning Council proceedings and ordinances to the general public and other City departments; and issues various licenses and permits including animal, cereal malt beverage, drinking establishment, private club, caterer and massage therapy.

CITY CLERK DIVISION**MISSION STATEMENT**

To provide organizational support to City Council and City staff by:

- ❖ *Providing an accurate record of Council, Committee and Planning Commission meetings,*
- ❖ *Performing records management and contract administration,*
- ❖ *Processing applications for licenses and permits,*
- ❖ *Facilitating the City's risk management program and*
- ❖ *Responding to customer service requests.*

AGENCY LOCATOR**Finance and Administration**

*Finance & Accounting
City Clerk ←*

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the City Clerk Division in 2011:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
 - ◆ Complete meeting minute transcription within three to four weeks of the meetings and in a manner that corrections are required on less than five percent of the minutes transcribed.
- *Performing records management and contract administration:*
 - ◆ Respond to requests for records within three days of requests 100 percent of the time.
 - ◆ Scan all contracts into the imaging system upon approval.
- *Processing applications for licenses and permits:*
 - ◆ On average, issue animal licenses within 10 days of receipt; special animal permits within 20 days of receipt; drinking establishments, caterers, and private clubs within 15 days of receipt; cereal malt beverage licenses within 13 days of receipt; retail liquor licenses within two days of receipt; and massage licenses within 15 days of receipt.
 - ◆ Use the Communicator System to advise residents of delinquent animal licenses and to facilitate compliance with the ordinance by September 30. Information will also be used to update the Tidemark address database to comply with post office national change-of-address mailing requirements to reduce returns/undeliverable mail/postage costs.
- *Facilitating the City's risk management program:*
 - ◆ Forward all incident reports and claims information received to the City's risk manager within 24 hours of receipt, and continue to maintain a database of all claims received.
- *Responding to customer service requests:*
 - ◆ Respond to all "OPCares" service requests within 24 hours of receipt.
 - ◆ Research information for Council and City staff as requested.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the City Clerk Division include:

- *Providing an accurate record of Council, Committee and Planning Commission meetings:*
 - ◆ Transcribed 219 hours of meeting minutes during 2009 with 99 percent accuracy.
- *Performing records management and contract administration:*
 - ◆ Completed annual review/update of records management policy including list of designated records custodians and records retention schedules for each department.
 - ◆ Responded to requests for records within three days 100% of the time.
 - ◆ Processed 78 resolutions, 57 ordinances, 44 bid openings, 362 contracts and 273 legal advertisements during 2009.
 - ◆ Updated Records Management policy to include retention periods for electronically stored/imaged records in addition to hardcopy retention periods.
 - ◆ Completed imaging of all minutes.
 - ◆ As part of preparation for eDiscovery, reviewed electronic files and established retention periods for all files and imaging libraries.
- *Processing applications for licenses and permits:*
 - ◆ Coordinated amendment of animal licensing ordinance to increase license fees in accordance with cost recovery set for animal licensing/control. Fees were last increased in 1991.

- ◆ During 2009, on average, animal licenses were issued within six days of receipt; special animal permits within 18 days of receipt; drinking establishment, caterers and private club licenses within 15 days of receipt; cereal malt beverage licenses within 13 days of receipt; retail liquor within one day of receipt; and massage licenses within 11 days of receipt. These response rates improved or matched the established goal for all license types, except for special animal permits.
- *Facilitating the City's risk management program.*
 - ◆ Tracked 213 incident/claims received during 2009.
 - ◆ Provided information to risk manager in preparation for soliciting insurance program.
- *Responding to customer service requests:*
 - ◆ Coordinated quantitative purchase of stationery with the new city logo, office supplies and copy paper for 2010.
 - ◆ Established online processing of parade permits.
 - ◆ Partnered with Planning's GIS division by assisting in the testing of the upgraded "Address-OPedia" application.
 - ◆ Worked with Information Technology on new combined format for Agendas/Minutes/Action Summaries for the website.
 - ◆ Reviewed and updated information for the website redesign/upgrade.
 - ◆ Formatted online payments for alarm fees through Tidemark (permit tracking system) to meet PCI compliance requirements.
 - ◆ For City survey, developed questions to measure level of services provided by City Clerk staff.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of customers rating the following as good or excellent:			
·Quality of customer service	100%	100%	100%
·Courtesy/friendliness of staff	100%	100%	100%
·Timeliness/speed of service	100%	100%	100%
·Meeting of expectations	100%	100%	100%
Average number of days to transcribe and distribute minutes for review:			
·City Council	35	30	30
·Committee	42	30	30
·Planning Commission	18	15	15
·Other	20	20	20
Average number of days to issue licenses and permits from time of receipt of application to mailing:			
·Animal license	6	10	10
·Special animal permits	18	15	15
·Dangerous animal permits	10	7	7
·Drinking establishments, caterers, & private clubs	15	21	21
·Cereal Malt Beverage (CMB) license	13	14	14
·Retail liquor license	1	5	5
·Massage therapy permits	11	21	21

Measure	2009 Actual	2010 Projected	2011 Target
WORKLOAD MEASURES			
Number of permits and licenses processed per FTE:	7,882	7,500	7,500
Number of licenses and permits issued:			
·Animal license	17,596	18,500	18,500
·Special animal permits	372	350	350
·Dangerous animal permits	9	10	10
·Drinking establishments, caterers, and private clubs	178	190	190
·Cereal Malt Beverage (CMB) license	89	90	90
·Retail liquor license	32	30	30
·Massage therapist permits	316	325	325
Hours of meetings for which minutes were transcribed:	219	NA	NA

EXPENDITURES:

General Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$655,538	\$721,826	\$550,249
Commodities	25,704	38,450	38,050
Contractual	73,301	108,580	108,810
Capital Outlay	438	0	0
Transfers/Others	0	0	0
TOTAL	\$754,981	\$868,856	\$697,109

PERSONNEL (full-time equivalent):

Full-Time	2009 Budget	2010 Budget	2011 Budget
City Clerk	1	1	1
Assistant City Clerk	1	1	1
Administrative Assistant	1	1	0
Customer Service Rep., Sr.	2	2	2
Recording Secretary	4	4	3
Customer Service Rep	1	1	0
Total Full-time Employees:	10	10	7
Part-Time			
Customer Service Representative	0.60	0.60	0.60
Document Imaging Clerk	0.18	0.18	0.18
Total Part-time Employees:	0.78	0.78	0.78
TOTAL FTEs	10.78	10.78	7.78

PROGRAM DESCRIPTION

The City of Overland Park budgets contingency funds to be used for unexpected expenditures throughout the year. At the end of the budget year, General Fund expenditures charged to the contingency account are then transferred to the appropriate accounts from which the expenditures should have occurred. Following are contingency allocations for the City's primary operating funds.

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	3,800,000	3,339,000
TOTAL	\$0	\$3,800,000	\$3,339,000
Fire Service Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$3,540	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	360,722	170,725
TOTAL	\$3,540	\$360,722	\$170,725
Stormwater Utility Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$5,605	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	446,316	512,088
TOTAL	\$5,605	\$446,316	\$512,088
Golf Course Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$2,950	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	887,549	1,227,762
TOTAL	\$2,950	\$887,549	\$1,227,762
Soccer Complex Operations	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$295	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	0	131,534	435,103
TOTAL	\$295	\$131,534	\$435,103

PROGRAM DESCRIPTION

Kansas State Law requires that all transfers from the City's General Fund be budgeted. Funding is transferred from the General Fund to other funds, such as the Bond and Interest Fund, the Fire Service Fund, special revenues funds and the Capital Projects Fund, from where the money is then expended. Following are transfer allocations for the City's primary operating funds.

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	25,548,009	59,366,963	49,963,027
TOTAL	<u>\$25,548,009</u>	<u>\$59,366,963</u>	<u>\$49,963,027</u>
Fire Service Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	1,118,326	1,237,386	825,224
TOTAL	<u>\$1,118,326</u>	<u>\$1,237,386</u>	<u>\$825,224</u>
Stormwater Utility Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	3,384,021	2,924,300	2,961,841
TOTAL	<u>\$3,384,021</u>	<u>\$2,924,300</u>	<u>\$2,961,841</u>
Golf Course Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	236,648	0	0
Transfers/Others	308,111	804,000	725,000
TOTAL	<u>\$544,759</u>	<u>\$804,000</u>	<u>\$725,000</u>

PROGRAM DESCRIPTION

The City of Overland Park budgets the vast majority of the City's bond and interest payments out of the Bond and Interest Fund. This fund is used to account for the payment of debt service costs associated with the City's general long-term debt. Revenue is transferred into this fund from the City's General Fund.

The Golf Course Fund, as an enterprise fund, is responsible for debt service of its bond issuances. Bond and interest payments for golf course related issuances are paid out of the Golf Course Fund.

EXPENDITURES:

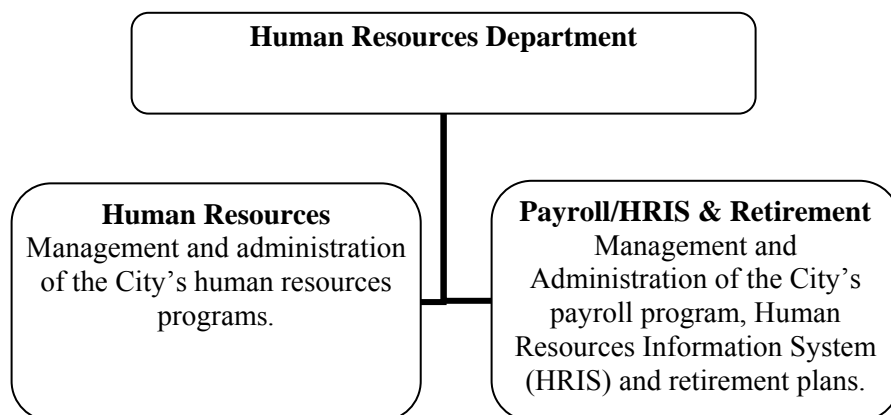
Bond and Interest Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	26,895,173	25,590,000	25,350,000
TOTAL	<u>\$26,895,173</u>	<u>\$25,590,000</u>	<u>\$25,350,000</u>
 Golf Course Fund	 <u>2009 Actual</u>	 <u>2010 Budget</u>	 <u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	497,834	130,968	119,355
TOTAL	<u>\$497,834</u>	<u>\$130,968</u>	<u>\$119,355</u>

PROGRAM DESCRIPTION

The Human Resources Department is comprised of two cost centers: Human Resources and Payroll/HRIS/Retirement.

The Human Resources Cost Center manages the human resources management programs for the City including: employment, employer-employee relations, compensation administration, benefits administration, safety loss and prevention, workers' compensation, and employee training and development.

**HUMAN RESOURCES -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To provide comprehensive human resources programs and services that enable the City to attract, engage and retain the best possible workforce through:

- ❖ *Effective and inclusive recruitment, selection and orientation*
- ❖ *Competitive, financially responsible, and legally compliant compensation and benefits programs*
- ❖ *Positive reward and recognition programs*
- ❖ *Confidential employee relations and conflict resolution support*
- ❖ *Focused safety and loss prevention training and enforcement, and*
- ❖ *Ongoing training and development of City leadership and staff.*

AGENCY LOCATOR

**Finance, Administration
and Economic Development**

Human Resources

Human Resources ➡

Payroll/ HRIS

2011 PROGRAM GOALS

The City of Overland Park's strategy plan includes several objectives that will direct the efforts of the Human Resources Cost Center in 2011:

- *Provide effective and inclusive recruitment, selection and orientation:*
 - ◆ Develop a new employee orientation program for full-time employees and revise the program for part-time employees to ensure that all new hires are properly oriented to the City.
 - ◆ Develop a pre-interview handbook for managers and supervisors to ensure that interviews are conducted in accordance with City policy.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
 - ◆ Negotiate and implement new contracts for the City's Self-Funded Group Health Plan; Life Insurance Plans; Benefits Consulting; and Third Party Administrative Services for the City's Flexible Compensation Plan.
 - ◆ Conduct annual market surveys and perform analysis of wage rates for the entire City to ensure that the City's rates of pay remain competitive and responsive to the current economic challenges.
 - ◆ Coordinate the FAED Committee's performance and compensation review of Municipal Court Judges.
 - ◆ Continue to review and implement cost-saving strategies to control health care costs.
- *Provide focused safety and loss prevention training and enforcement:*
 - ◆ Maintain a strong safety culture throughout the City by focusing on safety awareness, training and accountability.
 - Reduce injury/illness frequency rate by 5%.
 - Reduce vehicular frequency rate by 10%.
 - Reduce injury/illness severity rate by 10%
 - Reduce lost time incident rate by 10%.
 - Reduce lost time hours by 10%.
 - ◆ Conduct noise level baseline assessment regarding City equipment workstations/locations.
 - ◆ Accident/Incident Reporting & Investigation; conduct detailed and thorough investigations on accidents (initial and follow-up) with the focus on establishing the root cause and prevention of future occurrences.
 - ◆ Audit potential confined spaces and conduct training to increase employee awareness.
 - ◆ Coordinate scheduling of Department Safety Training and HR safety training to promote safety awareness.
 - ◆ Conduct safety job hazard analysis for high risk areas.
- *Provide ongoing training and development of City leadership and staff:*
 - ◆ Implement a citywide diversity program strategy that includes multifaceted diversity training.
 - ◆ Coordinate and facilitate the City's Supervisory Development and Leadership Forum programs.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Human Resources Cost Center include:

- *Provide effective and inclusive recruitment, selection and orientation:*
 - ◆ Controlled employment costs and significantly reduced the time it takes to fill all positions.
 - ◆ Audited mandatory employment law posters Citywide to ensure compliance with federal and state regulations.
 - ◆ Implemented cost-saving strategy to control advertising costs.
- *Provide competitive, financially responsive, and legally compliant compensation and benefits programs:*
 - ◆ Ensured that all employment practices, benefit plans and pay systems were updated as necessary to comply with federal and state mandates including Lilly Ledbetter Act, Michelle's Law, Genetic Information and Notification Act, Health Insurance Portability and Accountability Act, Mental Health Parity, COBRA, Americans with Disabilities Act Amendment, and Veteran's Preference.
 - ◆ Conducted a senior management salary survey.
 - ◆ Developed and distributed employee benefits statements.
 - ◆ Negotiated and implemented agreements for the Wellness Program, Employee Assistance Program, and stop loss coverage for the City's Self-Funded Group Health Care Benefits Plan.
 - ◆ Successfully completed an audit conducted by the IRS, and completed a review of the City's compliance with the Fair Labor Standards Act.
 - ◆ Coordinated the FAED Committee's 2009 performance and compensation review of Municipal Court Judges.
- *Provide positive reward and recognition programs:*
 - ◆ Managed a web-based, rewards and recognition program.
 - ◆ Negotiated and implemented a contract for the Service Recognition Award Program.
 - ◆ Overhauled the Suggestion Connection Program to ensure the efficiency and effectiveness of the program.
- *Confidential employee relations and conflict resolution support*
 - ◆ 2010 Reduction in Force: Developed, implemented, and administered the City's 2010 Reduction in Force and Transition Support Program that included:
 - Reviewing and selecting an Outplacement Service Provider;
 - Developing the package of information provided to each affected employee;
 - Coordinating the Notification Process;
 - Finalizing Organizational changes and restructuring as required; and
 - Developing and implementing a recordkeeping system to monitor and track the process.
- *Provide focused safety and loss prevention training and enforcement:*
 - ◆ Administered 14 random breath alcohol tests and sixty-four drug screen tests in meeting and exceeding federal requirements to ensure compliance with Department of Transportation regulations.
 - ◆ Promoted safety awareness through the 2009 mid-year safety event. This event supported the City's focus on safety awareness.
 - ◆ Coordinated a quarterly defensive driving program for employees with preventable vehicle incidents and new hires, which included evaluations of drivers behind the wheel to reduce frequency of accidents.
 - ◆ Coordinated mandatory Department of Transportation physical qualification testing for all commercial drivers.

- ◆ Evaluated ergonomic injury trends in the workplace, coordinated ergonomic workplace evaluations and training to reduce repetitive motion injuries.
 - ◆ Administered Alternate Duty/Work Conditioning Program to control workers' compensation lost time.
 - ◆ Maintained a strong safety culture throughout the City by focusing on safety awareness, training and accountability.
 - Reduced injuries/illnesses by 12% (lowest number since 2003).
 - Reduced preventable vehicular collisions by 4%.
 - Reduced injury/illness frequency rate to 9.93% (lowest frequency rate since 2000).
- *Provide ongoing training and development of City leadership and staff:*
- ◆ Coordinated and facilitated the City's 2008/2009 and 2009/2010 Leadership Forum programs.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Employee turnover rate	4.8%	5.00%	5.50%
Employees rating the City's benefit package satisfactory or above:	80%	95%	95%
Workforce that represents diverse populations:	8.9%	9.0%	9.5%
Personnel problems/issues resolved without a formal filing:	100%	100%	100%
Percent of cases resolved:			
·In-house	100%	80%	80%
·By outside agency	0%	20%	20%
Average number of days from recruitment until hiring:			
·Management	34	60	60
·Commissioned	15	90	90
·Firefighters/Paramedics	35	75	75
·Non-commissioned	20	75	60
Injury/Illness severity rate:	\$0.03	\$0.06	\$0.05
Workers' compensation cost per \$100 of payroll:	\$0.24	\$0.70	\$0.45
Eligible workforce participating in training/development activities:	41%	75%	80%
Eligible employees participating in wellness program:	84%	82%	80%
Ratio of dollars spent on health claims from wellness participants compared with non-participants:	\$1.82:\$1	\$1:\$1.50	\$1:\$1.50
EFFICIENCY/WORKLOAD MEASURES			
Average benefit cost per employee (per payroll dollar):			
·Commissioned Employees	\$0.41	\$0.50	TBD
·Fire Safety Employees	\$0.48	\$0.54	TBD
·All other	\$0.42	\$0.47	TBD

Measure	2009 Actual	2010 Projected	2011 Target
Full-time employees receiving benefits:	841	889	844
·Commissioned Employees	248	255	254
·Fire Safety Employees	141	146	145
·All other	452	488	445
Number of vacancies filled:			
·Management	4	5	5
·Commissioned	11	20	20
·Firefighters/Paramedics	2	13	5
·Non-commissioned	14	60	60
·Part-time/temporary	221	400	350

EXPENDITURES:

General Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$1,389,630	\$1,327,302	\$1,096,828
Commodities	12,916	28,345	24,590
Contractual	212,287	391,701	337,964
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	\$1,614,833	\$1,747,348	\$1,459,382

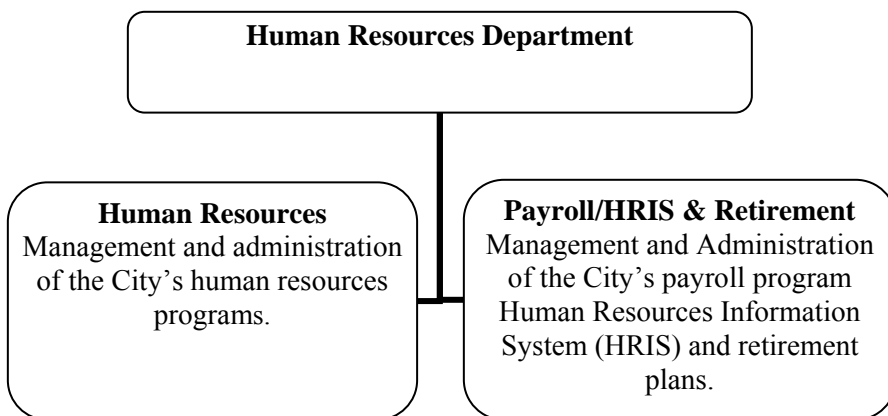
PERSONNEL (full-time equivalent):

Full-Time	2009 Budget	2010 Budget	2011 Budget
Director, Human Resources	1	1	0
Manager, Employee Relations & EEO	1	1	0
Manager, Personnel Services	1	1	1
Benefits Coordinator	1	1	1
Compensation Specialist, Sr.	1	1	1
Employee Relations Specialist	1	1	1
Employment Specialist	1	0	0
Human Resources Assistant, Sr	2	2	2
Human Resources Representative	1	1	1
Secretary, Executive	1	1	1
Total Full-time Employees:	11	10	8
Part-Time			
On Trak Students	0.38	0.00	0.00
Training & Development Specialist	1.00	1.00	1.00
Safety & Loss Prevention Admin.	0.96	0.96	0.96
Total Part-time Employees:	2.34	1.96	1.96
TOTAL FTEs	13.34	11.96	9.96

PROGRAM DESCRIPTION

The Payroll/HRIS & Retirement Plans Divisions administer the City payroll, retirement and deferred compensation programs.

**HUMAN RESOURCES -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To administer the City's payroll program, provide retirement plans, and design and oversee the maintenance of the information contained within the City's Human Resources Information System (HRIS) by:

- ❖ *Preparing, distributing and documenting all payroll, direct deposits and payroll tax disbursements,*
- ❖ *Providing staff support of all retirement and deferred compensation programs and*
- ❖ *Providing technical support to HRIS users.*

AGENCY LOCATOR

**Finance,
Administration and
Economic Development**
Human Resources
Human
Resources
Payroll/ HRIS ◀

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Payroll/HRIS and Retirement Plans Divisions in 2011:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
 - ◆ Report accurate tax information to federal, state, and local taxing authorities.
 - ◆ Provide City management with salary and benefits reports for the 2011/2012 budget and planning responsibilities.
- *Providing retirement and deferred compensation programs:*
 - ◆ Provide employees with information necessary to set retirement income goals.
- *Providing technical and administrative support to HRIS users:*
 - ◆ Implement ePay, eProfile and eProfile Manager into the human resources information system to increase employee self-service functionality.
 - ◆ Assist with the implementation of an organizational charting application utilizing PeopleSoft's reporting relationships.
 - ◆ Analyze and implement HRIS workflow processes. Research strategies to redesign and streamline current processes.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Payroll/Retirement/HRIS Division include:

- *Preparing, disbursing, and documenting all payroll checks, direct deposits, and payroll tax disbursements:*
 - ◆ Successfully administered a \$60,069,676 payroll including the production of 28,534 pay vouchers and 4,173 payroll checks.
 - ◆ Successfully coordinated Internal Revenue Service examination of Forms 941, Employer's Quarterly Federal Tax Return, that resulted in no fines or penalties in the payroll area.
- *Providing retirement and deferred compensation programs:*
 - ◆ Coordinated and provided staff support for the \$37.5 million Municipal Employees Pension Plan.
 - ◆ Coordinated and provided staff support for the \$48.8 million Police Department Retirement Plan.
 - ◆ Coordinated and provided staff support for the \$18.1 million Fire Department Retirement Plan.
 - ◆ Coordinated and provided staff support for the \$12.4 million ING Deferred Compensation Plan.
 - ◆ Coordinated and provided staff support for the \$11.0 million ICMA Deferred Compensation Plan.
 - ◆ Provided staff support for the Kansas Public Employees Retirement System.
- *Providing technical and administrative support to HRIS users:*
 - ◆ Enhanced employee self-service by upgrading the online open enrollment eBenefits module.
 - ◆ Managed the Human Resources Information System Strategic Plan by enhancing the PeopleSoft Candidate Gateway, Talent Acquisition Manager and eManager modules.
 - ◆ Designed and implemented a paperless leave request system.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of pay disbursements issued accurately:	98%	95%	95%
WORKLOAD MEASURES			
Number of employment records maintained:	15,970	16,000	17,000
Number of self-service users:	1,059	1,050	1,100
Total number of payroll disbursements issued:	32,707	30,000	30,000
Total amount of all disbursements:	\$60,069,676	\$55,360,206	\$56,467,410

EXPENDITURES:

General Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$582,894	\$611,725	\$599,215
Commodities	10,503	15,315	11,845
Contractual	9,728	22,445	25,855
Capital Outlay	86	0	0
Transfers/Others	0	0	0
TOTAL	\$603,211	\$649,485	\$636,915

PERSONNEL (full-time equivalent):

Full-Time	2009 Budget	2010 Budget	2011 Budget
Manager, Payroll, HRIS & Admin.	1	1	1
Manager, Retirement Plans	1	1	1
Payroll Coordinator	1	1	1
Retirement Plans Assistant, Sr.	1	1	1
HRIS/Payroll Specialist	1	1	1
Records Technician	1	1	1
Total Full-time Employees:	6	6	6
Part-Time			
Payroll Assistant	0.55	0.55	0.00
Total Part-time Employees:	0.55	0.55	0.00
TOTAL FTEs	6.55	6.55	6.00



PUBLIC SAFETY

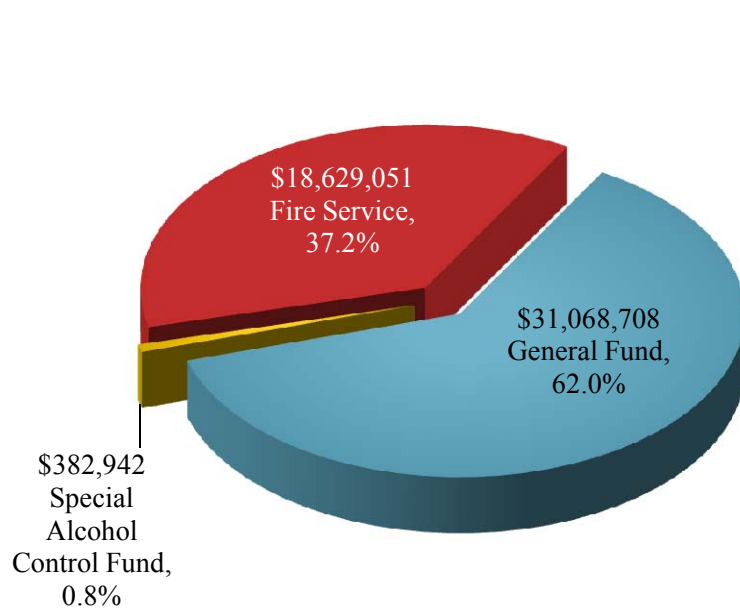
GOAL: Provide protection and security for life and property that allow for freedom of movement, tranquility in the community and peace of mind for the continuance of a high quality of life.

COST CENTERS:

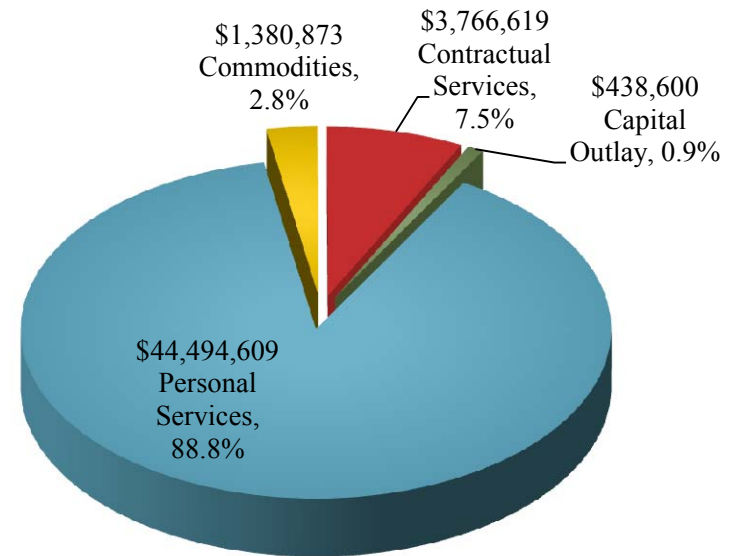
- Police Administration
- Tactical Operations Bureau
- Special Services Bureau
- Administrative Bureau
- Fire Administration
- Fire Operations
- Fire Prevention
- Fire Support Services
- Fire Training
- Fire Training Center

2011 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2011 Expenditures = \$50,080,701



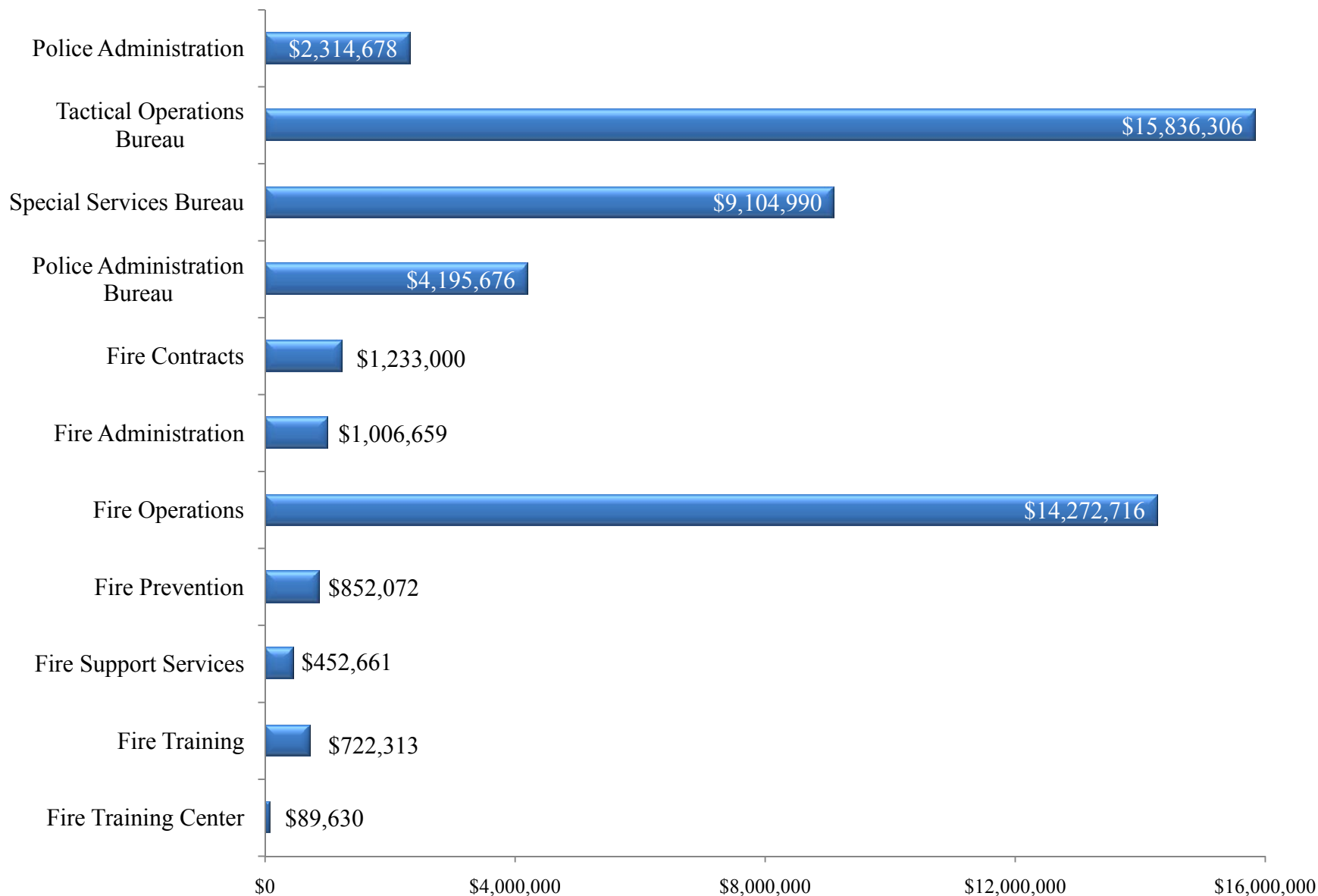
FUNDS



EXPENDITURE TYPE

Public Safety Goal Area

2011 OPERATING AND CONTRACTUAL EXPENDITURES Public Safety Goal Area

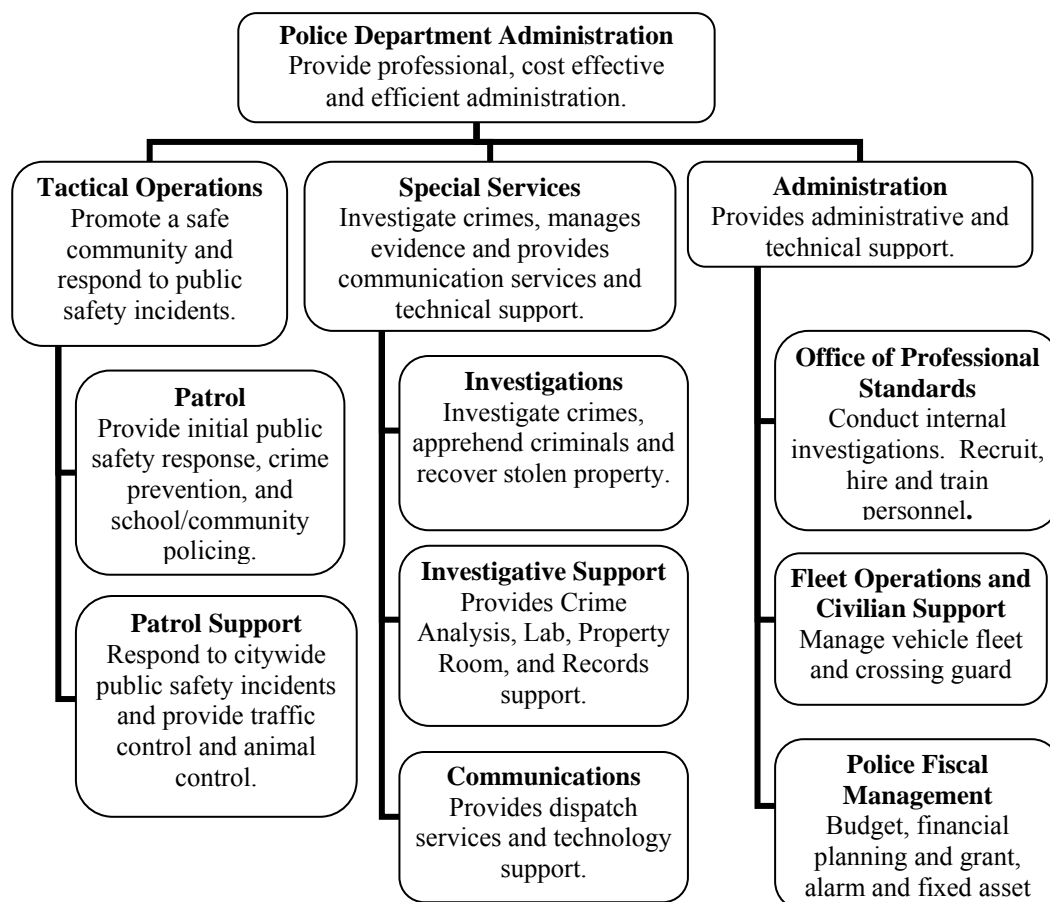


PROGRAM DESCRIPTION

The Police Administration is responsible for overseeing the operations of the Overland Park Police Department and for providing Homeland Security and Emergency Management functions for the City.

The Homeland Security and Emergency Management functions include threat assessment & risk remediation, responsibility for analyzing and assessing risks and developing response plans for private and public venues and events, which include but are not limited to: natural disasters, crowd control issues, preparation and response to terrorism attacks, dignitary protection, private and public risk and threat assessments, private and public asset protection.

The Emergency Management function coordinates the City's and the Department's role in regional preparation and response to Emergency Management and Homeland Security matters.

POLICE DEPARTMENT - ORGANIZATIONAL CHART**MISSION STATEMENT**

Our first and highest priority is the safety and welfare of the citizens of the Overland Park community and the men and women who protect them.

The Police Administration continues to:

- ❖ *Efficiently and effectively manage the department; and*
- ❖ *Provide coordinated Homeland Security & Emergency services.*

AGENCY LOCATOR**Public Safety**

Police

Police Administration ←

Tactical Operations

Bureau

Special Services Bureau

Administration Bureau

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Police Administration in 2011:

➤ *Efficiently and effectively managing the Department:*

- ◆ Provide appropriate police protection taking into account changing socioeconomic, cultural and racial demographics.
- ◆ Work within the short-term and long term fiscal framework of the City Manager's initiatives.
- ◆ Further position the organization as information driven, strategically positioned and tactically flexible.
- ◆ Develop new policing strategies.
- ◆ Equip the Department with an enhanced technological capability.
- ◆ Improve the quality and sophistication of supervision of each level.
- ◆ Maintain positive City Council and citizen relationships.
- ◆ Continue developing partnerships.
- ◆ Complete, implement and/or distribute the operations plan for the Department, performance measures quarterly report and benchmark cities survey and analysis.
- ◆ Develop a comprehensive strategy and capability for crisis intervention, homeland security, dignitary protection and natural disasters.
- ◆ Coordinate the City's emergency management function with all City Departments to include:
 - Maintain a functional and up-to-date Emergency Operations Plan (EOP).
 - Conduct citywide disaster training exercises, which list measurable objectives.
 - Maintain a functioning storm warning coverage capability from stationary sirens.
 - Maintain a functional Command & Control Center.
 - Maintain a citywide flood management program.
 - Participate in Johnson County Emergency Management and Mid-America Regional Council's Emergency Management Committees and sub-committees.
- ◆ Develop and enhance the Department's capability to respond to civil disturbance, crowd control, and special events.
- ◆ Participate in Mid-America Regional Council's Homeland Security Committee and sub-committees.
- ◆ Continue close liaison with Fire Department's Special Operations Chief regarding hazardous materials and weapons of mass destruction (WMD) incidents.
- ◆ Participate in a regional effort to provide a regional response capability for a WMD event.
- ◆ Develop and enhance the Department's capability to assess risks to private and public structures through risk analysis evaluations and remediation planning.
- ◆ Enhance leadership skills of senior staff.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Police Administration include:

- *Efficiently and effectively managing the Department:*
 - ◆ Comprehensive resource deployment strategy plan was designed for the Department:
 - Scheduled officer assignments daily and hourly consistent with crime analysis in the City for crime suppression.
 - Continued work on the Police Technology Program and numerous other initiatives further the Department as an information-driven organization.
 - ◆ Enhanced leadership capabilities of Police Department Staff:
 - Provided leadership opportunities for all supervisors to enhance leadership capabilities.
 - ◆ Establishment of significant criminal intelligence gathering capability:
 - Continued OPPD detective assignment to the Regional Computer Forensics Laboratory.
 - Improved data dissemination capabilities to Patrol and other divisions/personnel within the Police Department.
 - Participation by assignment of Crime Analyst to Regional Terrorism Early Warning Analysis Center.
 - Continue work on the Remote Alarm Verification Electronic Network (RAVEN) project.
 - ◆ Developed a comprehensive strategy and capability for Crisis Intervention, Homeland Security, Dignitary Protection and Natural Disasters:
 - Assigned responsibilities for Homeland Security, dignitary protection, civil disturbances and response to natural disasters to this Division.
 - Participated as a standing Director on the Board of Directors for the Heartland Joint Terrorism Task Force.
 - ◆ Continued development of partnerships:
 - Met frequently with members of El Centro, Jewish Community Center and NAACP Chapters to continue the good working relationships with these diverse community organizations, and to enhance relationships with citizens in our community.
 - Maintained Intergraph partnership with the Johnson County Sheriff's Department and Leawood, Shawnee, Prairie Village and Olathe Police Departments.
 - Worked with FBI as board member of the Joint Terrorism Task Force.
 - Expanded the Officer of Professional Standards Unit to include Internal Affairs and Policies Sections as well as Inspections.
 - Continued as Chair of the Kansas City Metropolitan Emerging Threats Analysis Capability (ETAC) to develop and maintain a mega database of police information.
- *Provide coordinated Homeland Security & Emergency services:*
 - ◆ Coordinated a federal grant to enhance a critical Public Safety communication infrastructure site within the City.
 - ◆ Coordinated federal equipment grants acquiring new audio forensic equipment.
 - ◆ Maintained pandemic medical supplies.
 - ◆ Coordinated of WMD training for tactical response team.
 - ◆ Coordinated of City's Storm Warning Siren Enhancement and Replacement Program.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of sirens that operated when tested	99%	99%	99%
EFFICIENCY / WORKLOAD MEASURES			
Number of Citizens Served Per Officer	666	684	689
Number of Officers Per 1,000 Citizens	1.5	1.46	1.45
Number of complaints regarding police services	59	75	75
Number of substantiated complaints	6	15	18
Police Events Per Officer	614	620	625

EXPENDITURES:

General Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$1,920,939	\$2,268,036	\$1,945,568*
Commodities	6,952	4,500	3,400
Contractual	170,172	345,610	365,710
Capital Outlay	9,976	0	0
Transfers/Others	0	0	0
TOTAL	\$2,108,039	\$2,618,146	\$2,314,678

*Personal Services include overtime for all cost centers in the Police Department.

PERSONNEL (full-time equivalent):

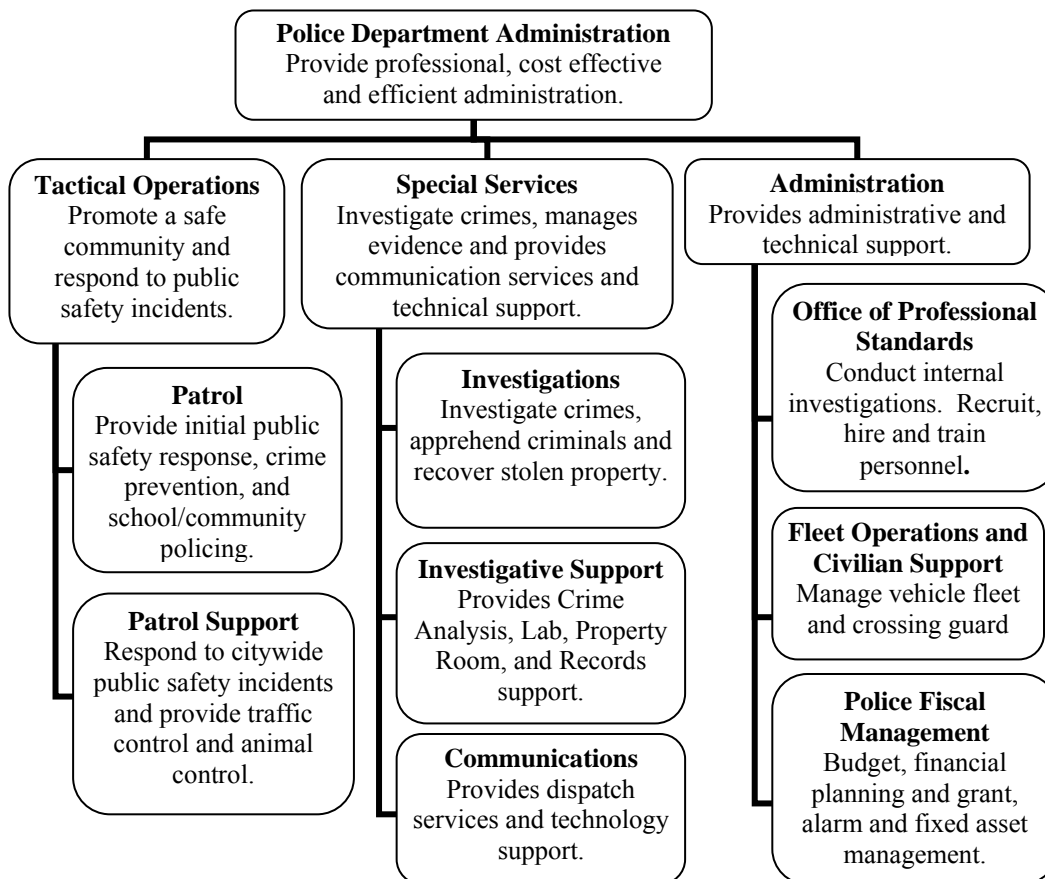
	2009 Budget	2010 Budget	2011 Budget
Full-Time			
Chief of Police	1	1	1
Police Captain	1	1	0
Executive Police Officer	1	1	1
Secretary, Executive	1	1	1
Total Full-time Employees:	4	4	3
Part-Time			
Administrative Assistant	0.00	0.85	0.88
Total Part-time Employees:	0.00	0.85	0.88
TOTAL FTEs	4.00	4.85	3.88

PROGRAM DESCRIPTION

The Tactical Operations Bureau consists of two major divisions, the Patrol Division, and the Patrol Support Division.

The Patrol Division is comprised of three patrol sections and one DARE/SRO/COPPS section. The three patrol sections include the day, evening and midnight section. The DARE/SRO/COPPS section includes the Community Oriented Policing Unit (COPPS), the School Resource Unit (SRO) and the Drug Awareness, Resistance and Education (DARE) Unit.

The Patrol Support Division consists of two sections; the traffic section which includes the Traffic Safety Unit and the Animal Control Unit, and the Tactical (TAC) Operations section. The Traffic Safety Unit enforces traffic laws, investigates traffic accidents and provides support for special events. The Animal Control Unit enforces laws and investigates incidents associated with domestic pets and other animals. The Tactical Operations section provides support to the Patrol Division by answering calls for service and strategically directing resources to address citywide public safety concerns. The Tactical Operations section includes special units that maintain a high level of readiness that will facilitate quick and effective police response to a wide range of situations. The special units include; Canine, Explosive Ordinance Disposal (EOD), Special Weapons and Tactics (SWAT), Dive, and Negotiations.

POLICE DEPARTMENT - ORGANIZATIONAL CHART**MISSION STATEMENT**

To promote a safe community and to respond to major incidents and disasters by:

- ❖ *Responding to events and calls for service;*
- ❖ *Interdicting and enforcing laws;*
- ❖ *Investigating incidents;*
- ❖ *Preventing and reporting crime; and*
- ❖ *Provide a safe environment for vehicular and pedestrian traffic.*

AGENCY LOCATOR**Public Safety**

Police

Police Administration

Tactical Operations

Bureau ←

Special Services Bureau

Administration Bureau

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Patrol Division in 2011:

- *Interdicting:*
 - ◆ The Patrol Division's main program goals for 2011 are to suppress and reduce crime, reduce injury accidents and address areas of the City experiencing increased calls for service.
 - ◆ The Patrol Division takes an active role in patrolling parks, hiking and biking trails and other public access areas in order to provide safety and enjoyment for the citizens who use these areas.
 - ◆ Community Oriented Policing Program Section (COPPS) – Maintain active crime prevention and community education programs, and implement measures in the Neighborhood Conservation Areas and apartment communities. Maintain a high level of participation in the Crime-Free Multi-housing Program.
- *Reporting and preventing crime:*
 - ◆ Maximize the strategic deployment of Patrol Division resources to more effectively and efficiently address crime trends and traffic issues, while utilizing our combined intelligence efforts to address the problems in our community.
- *Responding to events and calls for service:*
 - ◆ The Patrol Division will continue to expand upon the use of the Intergraph in-car computer technology to enhance the efficiency and information sharing capability of the patrol officers.
- *Educating school age children and providing a safe environment in schools:*
 - ◆ Drug Awareness, Resistance and Education (DARE) – Conduct educational programs aimed at drug and alcohol avoidance. Be available as a criminal justice system resource for the elementary schools in the City.
 - ◆ School Resource Officers (SRO) – Provide crime education, prevention, interdiction, investigation, and other related services to middle and high schools in the City.

The City of Overland Park's work plan contains several items that will direct the efforts of the TAC Division in 2011:

- *Responding to events and calls for service:*
 - ◆ Maintain a well-trained and equipped EOD team.
 - ◆ Maintain a well-trained and equipped Dive and Fast Water Rescue Team.
 - ◆ Develop and enhance the Department's capability to respond to civil disturbance, crowd control, dignitary protection, and special events.
 - ◆ Maintain a well-trained and equipped Response Team.
 - ◆ Maintain a well-trained and equipped group of individuals to be able to respond to an event regarding hazardous materials and weapons of mass destruction (WMD) incidents.
 - ◆ Participate in a regional effort to provide a regional response capability for a WMD event.

The City of Overland Park's work plan contains several items that will direct the efforts of the Patrol Support Division in 2011:

- *Responding to events and calls for service and provide a safe environment for vehicular and pedestrian traffic:*
 - ◆ Traffic Unit: Investigate at least 50% of the reported traffic accidents in the City. Maintain and/or reduce the incidence of accidents at the top ten identified high accident locations. Conduct DUI enforcement and investigate traffic complaints on thoroughfares.
 - ◆ Assist with special event management, including parades, runs, funerals, and civic events.
 - ◆ Maintain a safe environment for citizens and their domesticated animals.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Patrol Division include:

- *Interdicting:*
 - ◆ An emphasis on traffic violation enforcement at high accident locations and in traffic complaint areas through the combined efforts of the Patrol, TAC and Patrol Support Divisions, led to a 9.26% reduction in the overall traffic accident rate for 2009 as compared to 2008.
 - ◆ The Patrol Division, Patrol Support Division and TAC Division worked together to aggressively attack the problem of drag racing in Overland Park. For the second straight year drag racing complaints were down. Several drag racing/street racing web sites indicate racers should avoid Overland Park because of increased enforcement efforts by the Police Department.
 - ◆ The Patrol Division Midnight Shift and Traffic Safety Unit continued an emphasis on arresting intoxicated drivers. The actual DUI arrests made in 2009 were 18 fewer than in 2008.
- *Reporting and preventing crime:*
 - ◆ Increased presence and enforcement activities in deployment areas throughout the City have resulted in reducing criminal activity in several crime categories.
 - ◆ Strategic deployment played a large part in reducing several part I crimes including battery and auto theft.
- *Reducing personnel costs:*
 - ◆ The Patrol Division reduced overtime expenditures in all major areas and ended the year 20% under the amount budgeted.

Recent accomplishments of the TAC Division include:

- *Responding to events and calls for service:*
 - ◆ The TAC Division did the following in 2009:
 - 569 Total Arrests
 - 283 Warrant Arrests
 - 92 Drug Arrests
 - 45 Alcohol Arrests
 - 96 Accident Reports
 - 1,229 Incident Reports
 - 4,471 Tickets
 - 35 SWAT Activations
 - 47 EOD Activations
 - 8 Dive Activations
 - 270 Patrol/Drug K9 uses
 - 256 EOD K9 uses

Recent accomplishments of the Traffic Safety Unit (TSU) include:

- *Responding to events and calls for service:*
 - ◆ Number of Auto Accidents worked by the Traffic Safety Unit in 2009:
 - 2,218 Non-injury accidents
 - 440 Injury accidents
 - 3 Fatalities
 - 2,661 Total Auto Accidents
 - 60% Percentage of all accidents worked by Traffic Safety Unit
 - ◆ Number of Traffic Tickets issued in 2009:
 - 6,645 Hazard Violations
 - 3,800 Non-Hazard Violations
 - 10,445 Total Violations

- ◆ The Traffic Safety Unit conducted three Grant DUI Check Lanes in 2009 with the following results:
 - 869 Vehicles entered the Check Lane
 - 127 Drivers tested for DUI
 - 30 Drivers arrested for DUI
 - 5 Drug arrest
 - 4 Transporting Open Containers (Alcohol)
 - 2 Fleeing and Eluding
 - 6 Other arrest
- ◆ The Traffic Safety Unit conducted five grant DUI Saturation Patrols in 2009 with the following results:
 - 13 DUI Arrests
 - 17 Drivers tested for DUI
 - 5 Speeding tickets issued
 - 27 Hazardous moving violations issued
 - 1 Transporting Open Containers (Alcohol)
 - 18 Other tickets issued
 - 3 Other arrests
 - 90 Total vehicles stopped
- ◆ Number of non-grant DUI and Alcohol Arrests made by the Traffic Safety Unit in 2009
 - 168 DUI Arrests
 - 48 Alcohol Arrests
- ◆ The Traffic Safety Unit conducted 116 Commercial Vehicle Inspections in 2009 with the following results:
 - 97 Citations issued
 - Over \$10,000 in fines was collected from citations issued as a result of inspections.
- ◆ Animal Control Unit - 2009
 - 69 Number of Animal Bites
 - 800 Number of animal impounds
 - 950 Number of citations issued by Animal Control Officers
 - 7,684 Number of dispatched calls for service
 - 4 Number of livestock call-outs
 - 2 Overturned trailers
 - 2 Livestock running at large calls
 - ◆ 73% Percentage of animal calls handled by the Animal Control Unit
- ◆ Training was provided to the following agencies in 2009:
 - KC Scout
 - Lenexa Fire Department
 - Kansas State Animal Response Team
 - Johnson County Emergency Management
 - Kansas State Emergency Management
- ◆ Educational programs completed in 2009:
 - 4 Schools
 - 1 Optimist Club

Recent accomplishments of the Motorist Assist Unit during 2009 include:

- ◆ Number of calls for service handled by the Motorist Assist Unit
 - 371 Dispatched
 - 807 Self Initiated
 - 1,178 Total Calls for Service
 - 310 School Crossings
- ◆ Number of traffic citations issued by the Motorist Assist Unit
 - 102 Total Citations

Recent accomplishments of the COPPS Section include:

- *Aside from their normal responsibility of providing counseling, education, and enforcement in the schools, DARE, SRO and COPPs were involved in some new and continuous projects.*
- ◆ Officers instructed 24 Drive Right for Life Programs for the Municipal Court.
- ◆ Officers created and administered an Oxycontin/heroin prescription drug education program, which will be presented in a variety of civic forums. The program was distributed on a countywide basis with the backing of the District Attorney's Office.
- ◆ Blue Valley Middle School officers created a distracted driving PowerPoint presentation for teens nearing the driving age.
- ◆ The Police Explorer program continued to be administered and overseen by officers and supervisors of the School Resource Officer Unit. There are currently six Advisors and 18 Student Explorers.
- ◆ Officers continued involvement in the Johnson County Stop Coalition to prevent underage drinking, including attending meetings and participation in STOP Grant enforcement.
- ◆ Two officers are members of the Kansas Gang Investigators Association.
- ◆ Additional officers became certified as CIT (Crisis Intervention Team) members allowing them to better understand mental health issues. All SRO and DARE Officers are now CIT certified.
- ◆ DARE Officers were increasingly called upon to assist with students who have severe behavioral disorder issues at elementary school. This has become a growing trend over the past couple of years.
- ◆ The DARE Unit provided handouts for those students (K-6) who were in the DARE classes during the year.
- ◆ The DARE Unit participated in Trick or Treat Trail at the Matt Ross Community Center on Halloween. More than 800 children attended the event.
- ◆ The DARE Unit continued its involvement with DARE FEST. 2009 was the 10th year for the event. Our DARE Unit has been involved since DARE FEST began. Approximately 2,500 kids attended DARE FEST in 2009.
- ◆ One DARE officer sits on the 2010 DARE FEST planning committee.
- ◆ DARE Officers instructed 1,154 classroom lessons. In addition, DARE Officers made 49 arrests and wrote 181 traffic tickets.
- ◆ School Resource Officers in the Blue Valley and Shawnee Mission districts and at St. Thomas Aquinas High School gave 563 classroom presentations and were present at 72 school-related functions. In addition, they made 305 arrests, including 38 for drugs and two for weapons, and wrote 713 traffic tickets.
- ◆ SRO and DARE Officers worked Patrol assignments when school was not in session and when they were not on leave. Patrol assignments totaled approximately 14 weeks.
- ◆ COPPS Officers highlighted 107 issues that developed and were addressed.

- ◆ In addition to traditional residential neighborhoods, the COPPS Unit has special partnerships with apartment communities which are optimally realized in the Crime-Free Multi-Housing (CFMH) program. Currently 71 apartment communities in Overland Park are CFMH certified.
- ◆ COPPS Officers attempted 191 warrant services within apartment communities.
- ◆ COPPS Officers initiated 175 evictions within apartment communities.
- ◆ During 2009, the COPPS Unit incorporated the latest in crime prevention strategies to assist residents and business owners in protecting their families, employees, and property.
- ◆ COPPS Officers conducted 28 residential and six commercial security surveys.
- ◆ COPPS Officers spoke at 150 community presentations reaching 6,324 citizens. Some of the topics discussed included security awareness, robbery mitigation, neighborhood watch, Wrong of Passage presentation, bicycle safety and crime prevention.
- ◆ The COPPS Unit managed the nationally recognized Night Light program, which pairs police officers with probation officers to accomplish home probation visits to juvenile offenders.
- ◆ The COPPS Unit managed the grant-funded Teen Angel program, which utilizes undercover officers to apprehend underage consumers of alcohol and those who sell to them during the spring break/prom season. Participating officers contacted 202 juveniles and made 59 arrests. Additionally, officers conducted 92 bar checks, 81 liquor store checks, and 21 retail stores checks.
- ◆ The COPPS Unit had 3,682 incidents of self-initiated activity, made 55 arrests, wrote 205 reports, 75 FIFs, 383 traffic tickets, and handled 843 calls for service.
- ◆ The COPPS Unit handled a myriad of duties not normally associated with COPPS responsibilities. Examples include patrol relief, applicant interviews, the Nationwide Golf Tournament, and flu shot security. These assignments totaled 1,635 hours or 204 days.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Number of Part 1 crimes reported per 1,000 population:			
·Violent crime	1.76	1.60	1.80
·Property crime	25.78	22.00	25.00
Number of reported crimes per 1,000 population	61.50	55.00	60.00
Percent of Priority 1 calls responded to in 5 minutes or less.	40%	39%	36%
Average time from receipt of call until dispatch	1.2 min	1.4 Min	1.4 min
Percent of telephone calls answered within:			
·10 seconds	99.7%	99.0%	99.0%
·20 seconds	99.9%	99.9%	99.9%
Percent change in accident rate for:			
·Fatality accidents	-57.1%	66.7%	N/A
·Injury accidents	28.3%	-12.8%	N/A
·Non-injury accidents	-14.1%	16.4%	N/A
·Alcohol-involved accidents	-15.1%	14.4%	N/A
·Pedestrian accidents	35.0%	-14.8%	N/A

Measure	2009 Actual	2010 Projected	2011 Target
EFFICIENCY / WORKLOAD MEASURES			
Number of sworn Patrol officers per 1,000 population	0.51	0.51	0.51
Number of dispatched calls for Patrol officers	110,132	100,000	118,000
Number of arrests made by Patrol officers	5,332	5,400	5,700
Number of reports taken by Patrol officers	16,739	16,000	17,000
Number of dispatched calls per dispatch FTE	8,360	9,000	9,000
Number of 911 calls received	77,497	72,000	72,000
Number of :			
·Fatality accidents	3	5	7
·Injury accidents	698	609	577
·Non-injury accidents	3,551	4,134	3,348
·Alcohol-involved accidents	174	199	184

EXPENDITURES:

General Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$14,781,071	\$15,163,831	\$15,247,241
Commodities	31,749	35,675	24,875
Contractual	287,807	258,980	210,190
Capital Outlay	-290,208	322,000	354,000
Transfers/Others	0	0	0
TOTAL	\$14,810,419	\$15,780,486	\$15,836,306

PERSONNEL (full-time equivalent):

Full-Time	2009 Budget	2010 Budget	2011 Budget
Police Lieutenant Colonel	1	1	1
Police Major	3	4	2
Police Captain	4	4	3
Police Captain-Evening Shift	1	1	1
Police Captain-Midnight Shift	1	1	1
Police Lieutenant	3	3	4
Police Sergeant	19	19	18
DARE Police Sergeant*	1	1	0
DARE Police Officer*	4	4	4
Police Officer	152	149	146
Supervisor, Animal Control	1	1	1
Animal Control Officer II	2	4	5
Animal Control Officer I	3	1	0
Total Full-time Employees:	195	193	186
Part-Time			
Parking Enforcement/Motorist Asst.	0.00	2.15	2.15
Total Part-time Employees:	0.00	2.15	2.15
TOTAL FTEs	195.00	195.15	188.15

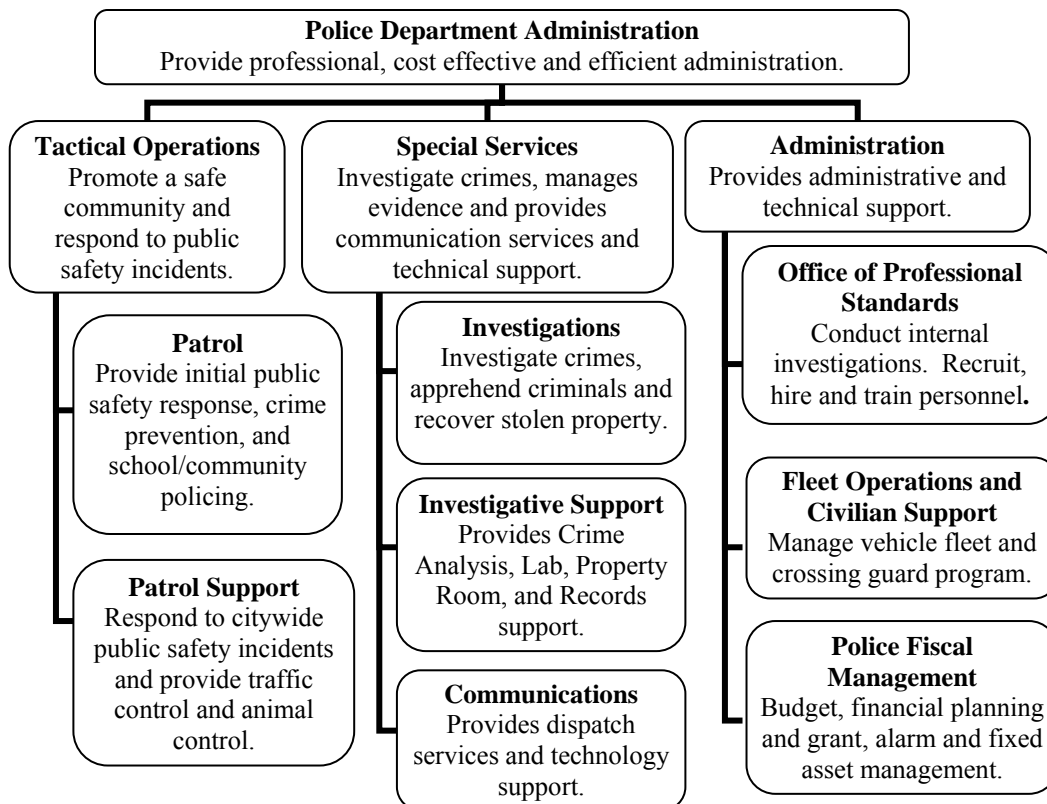
PROGRAM DESCRIPTION

The Special Services Bureau consists of three major divisions: Investigations, Investigative Support, and Communications.

The Investigations Division is comprised of the Criminal Investigation Section, Intelligence Section, and the Cyber Crimes Unit. The Criminal Investigation Section is responsible for prompt and effective investigation of all crimes not cleared by the Patrol Division. The Intelligence section and Cyber Crime Unit is responsible for gathering, analyzing, and disseminating intelligence information; investigating internet crimes against children, crimes perpetrated on the internet, and tracking internet activity by terrorist and hate groups.

The Investigative Support Division is comprised of three units. The Property Unit ensures a proper chain of custody is maintained for all items submitted to, stored in, and checked out of the Property Room, and it coordinates the Evidence Technicians. The Records Unit coordinates submitted police reports and their subsequent dissemination, and it oversees operation of the Photo Lab. Crime Analysis Unit reviews police reports, gathers, analyzes and disseminates crime data and develops various administrative and statistical reports.

The Communications Division is comprised of two sections – Police Communications (Dispatch) and Police Technology. Police dispatchers receive administrative and 9-1-1 calls and dispatch appropriate resources to the calls for service. The Technology division oversees general operations of Intergraph, researches and implements police technology, troubleshoots current technology issues, and coordinates technology projects department wide.

POLICE DEPARTMENT - ORGANIZATIONAL CHART**MISSION STATEMENT**

Provide a safe community and environment by:

- ❖ *Performing high-quality investigations and achieving a high crime clearance rate;*
- ❖ *Identifying and apprehending suspects and criminal offenders;*
- ❖ *Maintaining custody of property and analyzing evidence;*
- ❖ *Promote safe neighborhoods through partnerships, education and enforcement, and;*
- ❖ *Providing communications, administration and technological support to the Department.*

AGENCY LOCATOR**Public Safety**

Police

Police Administration

Tactical Operations

Bureau

Special Services

Bureau

Administration Bureau

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Detectives Division in 2011:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
 - ◆ Maintain a clearance rate for violent crimes of at least the average of the last three years.
 - ◆ Maintain a clearance rate for property crimes of at least the average of the last three years.
 - ◆ Maintain a clearance rate of at least the average of the last three years for fraud and forgery crimes.
- *Identifying and apprehending suspects and criminal offenders:*
 - ◆ Maintain a sophisticated information and intelligence gathering capability in reference to ongoing criminal initiatives and enterprises.
 - ◆ Maintain a sophisticated intelligence data capability.
 - ◆ Maintain a sophisticated system of information and intelligence dissemination.
 - ◆ Identify, converse with and develop cases on internet child predators including those who view and share child pornography.
 - ◆ Identify stolen property that shows up for sale on the internet.
 - ◆ Develop resources that will enable us to gather intelligence on hate groups, terrorists, prostitutes, juvenile crimes, and other criminal enterprises utilizing the internet.
 - ◆ Maintain an active and effective narcotics investigation and enforcement program by concentrating on users and street-level dealers.

The City of Overland Park's work plan contains several items that will direct the efforts of the Investigation Support Division in 2011:

- *Maintaining custody of all recovered property and evidence:*
 - ◆ Ensure a property management and handling system which accounts for 100% of recovered property and evidence submissions to, and their storage in, the Property Room.
 - ◆ Appropriately complete returns of recovered items to their rightful owner or dispose of unclaimed items in a timely manner.
 - ◆ Maintain and verify Property Room inventories and integrity by appropriately conducting inventories, audits and procedural reviews.

The City of Overland Park's work plan contains several items that will direct the efforts of the Communications and Technology Division in 2011.

- *Providing communications, administration and technological support to the Department:*
 - ◆ Continue work with the Information Technology (IT) Department to introduce lobby kiosks at police facilities to enhance the ability to provide police service 24 hours a day, 7 days a week with minimal wait times.
 - ◆ Work to increase the number of private and public remote camera viewing capabilities.
 - ◆ Coordinate and facilitate the maintenance and upgrade of appropriate Intergraph systems.
 - ◆ Work with Information Technology to identify a replacement product for the "Communicator" (reverse 911) that includes the capability to contact wireless devices.
 - ◆ Work with Homeland Security Section to upgrade technology in the Mobile Command Post.
 - ◆ Answer in the timeliest manner possible all calls for public safety services through administrative and 911 calls.
 - ◆ Dispatch units to handle calls.
 - ◆ Operate and maintain the City's Public Safety 800 MHz Radio System and complete the FCC mandated frequency rebanding process.
 - ◆ Continue to work with Information Technology to update and improve the physical tracking of property in the Police Property Room using portable bar code scanner technology.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Investigations Division include:

- *Performing high-quality investigations and achieving a high crime clearance rate:*
 - ◆ The three-year average for the clearance of violent crimes was 72.4%. Detectives cleared 73.4% of all violent crimes in 2009. The three-year average for non-violent crimes clearances was 28.7%. Detectives cleared 20.7% of all non-violent crimes. The dollar value of recovered stolen property in 2009 was \$2,593,095. The three-year average clearance rate for fraud/forgery was 57.9%. In 2009, detectives cleared 55.5% of fraud/forgery cases.
 - ◆ The Vice Unit was tasked with combating promotion of illicit prostitution via Internet websites. In 2009 there were 45 perpetrators arrested in Vice stings. The Overland Park PD Vice Unit also worked on two joint Vice stings with surrounding jurisdictions and made arrests of 20 perpetrators.
 - ◆ The Cyber Crimes Unit had 10 prosecutable cases for distributing child pornography/child sexual abuse offenses and 4 cases were referred to other law enforcement agencies due to jurisdiction.
 - ◆ The Vice Unit processed 315 Massage applications in 2009.
 - ◆ The Narcotics Unit developed 33 new confidential informants in 2009. The Narcotics Unit served 18 search warrants and arrested 36 individuals for felony drug possession/distribution for selling/distributing narcotics.

Recent accomplishments of the Investigation Support Division include:

- *Maintaining custody of property and analyzing evidence*
 - ◆ Items processed in Crime Lab that were turned into property:
 - In 2009, the Crime Lab processed 833 items submitted for latent print processing by other officers.
 - Crime Scene Call Outs: Crime Lab Officers responded to 199 Crime Scenes and 22 Major Crime Scene Call Outs in 2009. They also processed 113 stolen autos and 36 autopsies.
 - Recovered Stolen Auto Processing: Crime Lab Officers processed 168 recovered Stolen Autos in 2009.
 - CODIS Hits/DNA Matches: The Unit had six CODIS hits and an additional 12 DNA matches in 2009.
 - In 2009, the Records Unit completed 1,157 Municipal Court discovery requests, 899 District Court discovery requests, disseminated 1,031 reports to the public, completed 909 NCIC Validations, completed 3,365 records checks for the Office of Personnel Management, handled 1,702 requests for civilian fingerprints, took 877 Citizen Call In police reports, and handled 11,259 window contacts and handled 6,244 phone calls requesting assistance.
 - Training: The Evidence Technicians continue to provide Basic Evidence Technician Training and Property and Evidence Training.
 - ◆ Fingerprint Lab
 - 180 latent palmprints or fingerprints from crime scenes with no known suspect were identified by AFIS computer searches.
 - ◆ Property
 - In 2009, the Property Unit handled 26,881 items, transferred 2,337 items to the Crime Lab for examination, handled 5,612 Interim or Internal Transfers, and disposed of 7,366 items.
 - ◆ Crime Analysis Unit
 - Attended numerous metro-wide meetings and briefings to gather crime and intelligence information related to robbery, sex offenses, burglary, auto crimes, organized retail theft, intelligence sharing, and crime analysis professional associations.
 - In 2009, the unit produced 4,450 specific crime analysis bulletins and maps; obtained over 2,400 DL photos to supplement bulletins; and, created 30 suspect photo lineups.

o The Unit also produces the Benchmark City Survey and the Department's Annual Report.
Recent accomplishments of the Communications and Technology Division include:

◆ Technology Section

- o A \$77,000 justice assistance grant is funding the final purchase and installation of rooftop wireless video camera equipment in a cooperative project with the Olathe, Kansas Police Department.
- o Coordinated and evaluated bids, and purchase of several replacement equipment items for the Department.
- o Worked with Information Technology to support the updated video equipment that has been installed throughout various City facilities.
- o Supported other divisions, particularly the Detective Division with specialized surveillance technology.
- o Supported other divisions by providing analog and digital video forensics services as well as audio forensics services.

◆ Communications Section

- o Received calls for service through administrative and 911 calls:
 - Dispatchers answered 77,497 911 calls in 2009.
 - Dispatchers answered 175,835 administrative calls in 2009.
- o Dispatched units to handle calls:
 - Dispatchers dispatched approximately 54,000 calls for service in 2009.
- o Operated and maintained City's 800 MHz Public Safety Radio System.
- o Radio rebanding
 - Attended meetings and conducted negotiations to finalize radio rebanding as required by the Federal Communications Commission.
- o Radio system
 - Continued discussions with Johnson County regarding joining their 700 MHz radio system in 2015.
 - Initiated plans to upgrade our existing 800 MHz radio system, including replacement of significant portions of the radio system's integral computer network.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of crimes cleared:			
·Part 1 Violent crime	76.1%	75.0%	75.0%
·Part 1 Property crime	32.7%	32.0%	33.0%
·Domestic violence	98.4%	97.0%	95.0%
Percent of cases cleared by arrest	36.3%	35.0%	35.0%
Percent of stolen property recovered	36.1%	40.0%	40.0%
Percent of evidence available at trial	100%	100%	100%
Incidents involving students: (per school year)			
·Violent crimes per 100 students	0.28	0.70	0.75
·Property crimes per 100 students	0.32	0.75	1.00
Incidents involving apartment units:			
·Violent crimes per 100 apartment units	0.22	0.20	0.25
·Property crimes per 100 apartment units	3.31	3.00	3.00

Measure	2009 Actual	2010 Projected	2011 Target
WORKLOAD MEASURES			
Part 1 Offenses per detective FTE	196	142	150
Number of investigations assigned:			
·Part 1 Violent crime	237	200	200
·Part 1 Property crime	3,683	3,500	3,500
·Part II crime	2,772	2,500	2,500
·Domestic violence	1,051	1,100	1,200
Number of property items recorded	12,330	12,500	12,500
Number of students per SRO	1,306	1,306	1,306
Number of apartment units per officer	88	88	88
Total number of students served by SROs	18,286	18,286	18,286
Total number of apartment units served	22,972	23,098	23,098

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$6,939,119	\$7,512,074	\$8,128,553
Commodities	70,653	85,100	81,100
Contractual	785,185	684,075	512,395
Capital Outlay	31,306	39,000	0
Transfers/Others	0	0	0
TOTAL	<u>\$7,826,263</u>	<u>\$8,320,249</u>	<u>\$8,722,048</u>
Special Alcohol Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$400,036	\$417,990	\$344,162
Commodities	10,914	26,300	26,300
Contractual	104,737	14,800	12,480
Capital Outlay	189	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$515,876</u>	<u>\$459,090</u>	<u>\$382,942</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Police Lieutenant Colonel	1	1	1
Police Major	3	3	2
Police Captain	3	3	3
Police Captain - Terrorism Task Force*	0	0	1
Police Lieutenant	0	0	0
Police Sergeant	5	5	6
Manager, Crime Analysis Unit	1	1	0
Manager, Support Services	0	0	1
Supervisor, Crime Analysis	0	0	1
Supervisor, Property Unit	1	1	1
Supervisor, Police Dispatch	0	3	3
Supervisor, Police Records	0	0	1
Supervisor, Tactical Operations	3	0	0
Police Officer	36	38	41
Computer Forensic Specialist	1	1	1
Crime Analyst, Senior	5	5	4
Crime Analyst	2	2	2
Latent Print Examiner	1	1	0
Police Dispatcher, Senior	0	7	7
Police Dispatcher	0	10	12
Administrative Assistant	7	7	5
Property Control Clerk	3	3	3
Tactical Operations Spec. Sr.	8	0	0
Tactical Operations Specialist	9	0	0
Total Full-time Employees:	<u>89</u>	<u>91</u>	<u>95</u>
Part-Time			
Administrative Assistant	0.10	0.00	0.00
Police Dispatcher	0.67	1.39	1.83
Tactical Operation Specialist	0.24	0.00	0.00
Police Intern	0.10	0.00	0.00
Microfilm Clerk	0.43	0.00	0.00
Property Control Clerk	0.14	0.14	0.14
Police Photographer	0.63	0.63	0.00
Total Part-time Employees:	<u>2.31</u>	<u>2.16</u>	<u>1.97</u>
TOTAL FTEs	<u>91.31</u>	<u>93.16</u>	<u>96.97</u>

* Funding for "Police Captain - Terrorism Task Force" is through the Mid America Regional Council's Terrorism Early Warning Analysis Center

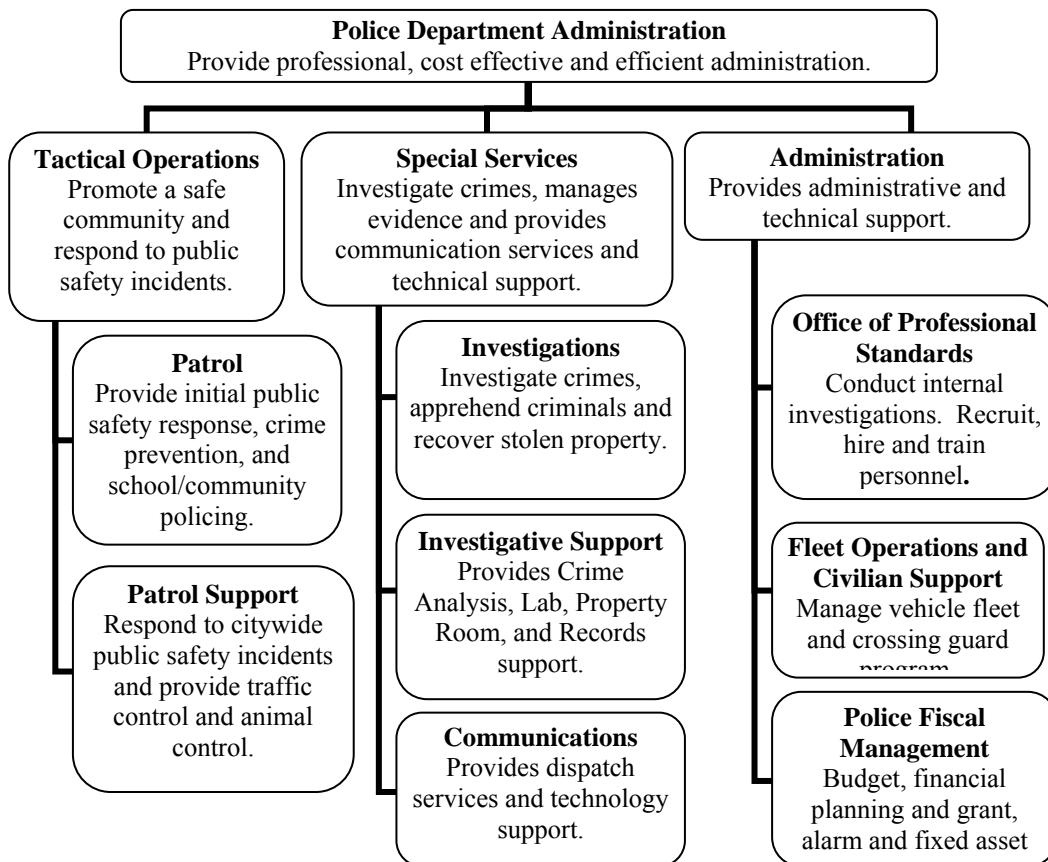
PROGRAM DESCRIPTION

The Administration Bureau consists of three sections; the Police Fiscal Management Section, Fleet Operations and Civilian Support Section, and the Office of Professional Standards (OPS) Section.

The Police Fiscal Management Section oversees the budgeting, financial and grant writing management of the department, fixed asset inventory maintenance, uniform and equipment issuance, invoice payments and tracking, and administration of the alarm program.

The Fleet Operations and Civilian Support Section is responsible for the oversight of tow companies and their compliance with City Ordinance, management of the vehicle fleet, (maintenance, replacement, installation of equipment, etc.) and the crossing guard program.

The OPS Section is responsible for conducting internal investigations, conducting annual inspections of sections in the Police Department, implementation of the evaluation process, maintenance and oversight for all policies, to include an annual review. The OPS Section is also responsible for the recruiting process, hiring process, promotional process, oversight for all police personnel actions, logistical coordination of personnel transfers, training of personnel, coordination of the police academy, and the field training officer program.

POLICE DEPARTMENT - ORGANIZATIONAL CHART**MISSION STATEMENT**

To maintain a fiscally responsible department; a high quality work force emphasizing diversity, competence and productivity; and a technology productive department by:

- ❖ *Maintaining and administering sound fiscal policies,*
- ❖ *Providing administrative and managerial support, and*
- ❖ *Administering an effective personnel selection process and an ongoing professional development program.*

AGENCY LOCATOR**Public Safety**

Police
 Police Administration
 Tactical Operations Bureau
 Special Services Bureau
 Administration Bureau ←

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Administration Bureau in 2011.

- *Administering an effective personnel selection process and an ongoing professional development program:*
 - ◆ Provide departmental training in compliance with Federal, State, and City requirements.
 - ◆ Design training tracts which encompass Department needs and individual career objectives.
 - ◆ Evaluate and improve the recruitment, selection, and promotion processes.
 - ◆ Partner in the implementation of the Police Department's revised electronic performance evaluation system.
 - ◆ Support Civil Service Commission functions related to hiring, promotions, and discipline of police officers.
- *Maintaining and administering sound fiscal policies:*
 - ◆ Properly prepare and submit all annual budget documents.
 - ◆ Actively pursue grant funding, and properly prepare and submit all grant reports in a timely manner.
 - ◆ Maintain fiscal responsibility throughout the entire Police Department by assisting, and providing guidance and expertise in the purchase of goods and services, payment of invoices, and safeguarding of department assets.
 - ◆ Process false alarm penalty invoices in a timely and accurate manner.
 - ◆ Educate residential and commercial users on how to use their security systems responsibly.
- *Providing administrative and managerial support:*
 - ◆ Maintain the Police, Planning and IT Department's vehicle fleets.
 - ◆ Manage vehicle impound, intercity mail, and the school crossing guard program.
 - ◆ Manage the logistical needs of the Police Department.
 - ◆ Expand the Administrative Investigative Management (AIM) system to include performance tracking information on sick leave usage and on duty accidents.
 - ◆ Continue auditing responsibilities for ABSTRAT.
 - ◆ Cross train members of Internal Affairs and Policy Units.
 - ◆ Monitor safety compliance and provide training to promote a safe working environment.
 - ◆ Conduct inspections of divisions and units within the Department.
 - ◆ Conduct thorough and timely investigations of citizen complaints.
 - ◆ Review and update Written Directives.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Administration Bureau include:

- *Administering an effective personnel selection process and an ongoing professional development program:*
 - ◆ Recruiting and Hiring Activities - Attended three career fairs in 2009. These fairs, coupled with advertisements via the Internet and newspapers, resulted in the hiring of five new police officers using the on-line hiring process.
 - ◆ Over 200 police applicants were processed during 2009.
 - ◆ Recruited and hired 20 civilian positions during 2009.
 - ◆ Coordinated and conducted promotional processes for lieutenant and sergeant positions.
 - ◆ Training - All police officers received at least the minimum 40 hours of required training.
 - ◆ Continued with a leadership development program and supervisory career track.
 - ◆ Enhanced Field Training and Evaluation Program through competitive selection process and advanced training and yearly developmental training.
 - ◆ Conducted training and audited the Electronic Control Device (ECD) force option.
 - ◆ Effectively managed our current staff of Police Volunteers.
- *Providing administrative and managerial support:*
 - ◆ Effectively used the AIM system to track complaints and use of force incidents. Evaluations and awards are being tracked as well.
 - ◆ Continue to monitor Early Intervention Alerts for complaints and use of force through the AIM System.
 - ◆ Completed Staff Inspections of Tactical Unit, Traffic Unit, and Animal Control Unit and started the Personnel Unit.
 - ◆ Coordinated the Department's evaluation system.
 - ◆ During 2009, the Fleet Operations Unit managed the maintenance and repair of a fleet of 185 Police Department vehicles with an estimated value of over \$5,000,000. In addition, Police Fleet Operations coordinated fleet maintenance for 49 vehicles assigned to other City departments.
 - ◆ In 2009, the Fleet Operations Unit processed over 1,968 non-self initiated maintenance requests. Fleet Operations was responsible not only for the maintenance and repair of the Police Department's vehicles, but the purchasing and outfitting as well.
 - ◆ Managed and reported on 11 active grants with a combined award amount of \$494,188.
 - ◆ Audited and inventoried fixed assets throughout the Police Department to ensure that these assets were properly accounted for.
 - ◆ During 2009, processed 5,645 false alarms and added 1,164 new alarm permits.
 - ◆ During 2009, held four alarm prevention classes and educated 53 attendees on methods to prevent false alarms from occurring and how to be a responsible security system user.
 - ◆ During 2009, assessed \$116,500 for 890 alarm penalty fees and collected 830 alarm penalty fees totaling \$106,180.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Average number of officer vacancies	6.5	<6	<6
Average number of days from hire date until completion of Field Training and Evaluation Program	276	230	240
Officers meeting state compliance training standard	100%	100%	100%
Sergeants trained within 30 days of promotions	100%	100%	100%
Recruits graduating from the Academy	100%	100%	100%
Retention rate of recruits 1 year after Academy graduation	55%	75%	70%
EFFICIENCY / WORKLOAD MEASURES			
Cost per recruit	\$67,084	\$66,271	\$66,500
Number of recruits	15	7	8

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$3,177,559	\$3,180,377	\$2,733,113
Commodities	649,874	648,393	611,383
Contractual	652,170	621,450	813,380
Capital Outlay	-4,416	36,000	37,800
Transfers/Others	0	0	0
TOTAL	<u>\$4,475,187</u>	<u>\$4,486,220</u>	<u>\$4,195,676</u>

PERSONNEL (full-time equivalent):

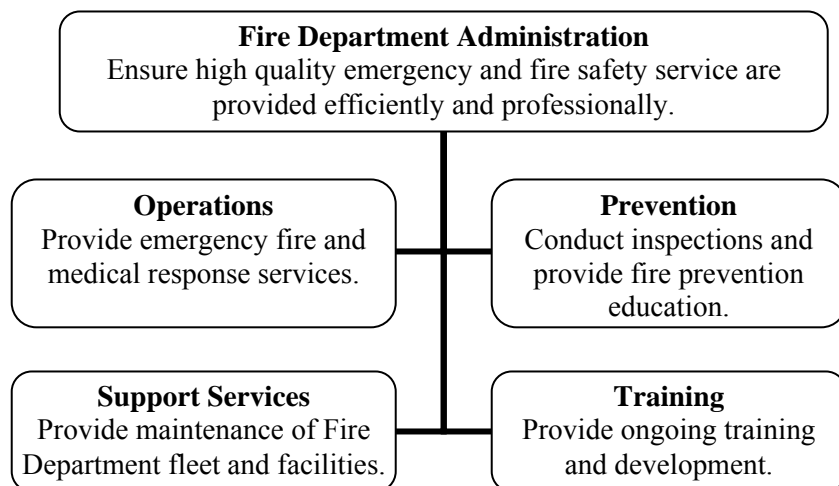
Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Police Lieutenant Colonel	1	1	1
Police Major	1	1	0
Police Captain	2	1	1
Police Lieutenant	1	1	1
Admin, Police Fiscal Mgmt	1	1	1
Manager, Police Personnel	1	1	0
Mgr, Fleet Oprs & Civ Sup Svcs	1	1	1
Police Sergeant	1	1	2
Police Officer	15	15	13
Crime Analyst	1	1	0
Inventory Control Clerk	0	1	1
Administrative Assistant	4	3	3
Total Full-time Employees:	<u>29</u>	<u>28</u>	<u>24</u>
Part-Time			
Administrative Clerk	0.00	0.66	0.66
Fleet Services Attendant	0.00	2.09	2.09
Mail Clerk	0.00	0.70	0.74
School Crossing Guards	17.40	9.72	9.23
School Crossing Guard Coordinator	0.00	0.62	0.62
Total Part-time Employees:	<u>17.40</u>	<u>13.79</u>	<u>13.34</u>
TOTAL FTEs	<u>46.40</u>	<u>41.79</u>	<u>37.34</u>

PROGRAM DESCRIPTION

Fire Administration is responsible for ensuring that the Overland Park Fire Department (OPFD) is fulfilling its mission to the citizens and patrons of Overland Park. This division constantly evaluates the effectiveness of service delivery and the costs associated with delivering fire protection and emergency medical services.

Fire Administration communicates the philosophies and mission of the Fire Department to employees to empower employees to use their skills and abilities to their maximum potential.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To provide
emergency and
safety services to the
community of the
highest quality
efficiently and
professionally by:*

- ❖ *Providing
effective
leadership,
management
and
administrative
support to all
areas of the
department.*

AGENCY LOCATOR**Public Safety**

Fire
Administration ←
Operations
Prevention
Support Services
Training

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Administration Division in 2011:

- *Provide leadership, management and administrative support to the Fire Department:*
 - ◆ Maintain highly valued services to internal and external customers. Performance measures will be utilized to assist in gauging effectiveness. The division will adjust accordingly to the changing and growing needs of the citizens. Measures include response times, patient contact times, code save rates and injury rates.
 - ◆ To enhance the quality of life in Overland Park, the Prevention Division will strive to prevent the occurrence of fire and injury through education and code enforcement. The unique opportunity to maximize goals in this area exists with the allocation of resources between the Fire Department and the Planning and Development Services Department's Building Safety Division. Measures include both commercial and residential fire loss, number of inspections conducted, business compliance rate, public education deliveries, and demographics of the program's audience.
 - ◆ In support of the Fire Department's mission, the Training Division will continue to develop employees. Measures include fire & EMS training hours, officer development program delivery, and employee retention within the probationary year.
 - ◆ Ensure the fleet and equipment are in a state of readiness to respond by providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:
 - Provide proper service for all department vehicles by scheduling preventative maintenance, repairs, pump and aerial certifications, and safety inspections.
 - Inspect all facilities quarterly to assure they meet safety standards.
 - Acquire and prepare new vehicles
 - Replace tools and equipment as scheduled and directed by operations.
 - Provide necessary equipment for new employees. Assess and replace equipment as needed.
 - Assess and update personal protective equipment (PPE) for firefighters and paramedics to maintain various standards.
 - Work with Facilities Management to ensure that Fire Department buildings are well maintained.
 - Work with Facilities Management to plan for future projects including kitchen remodeling, concrete replacement, roof repairs, and painting.
 - Maintain the inventory management system to track all equipment.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Administration include:

- *Provide leadership, management and administrative support to the Fire Department:*
 - ◆ The Department continued to meet the needs of a growing community. Operational call load in 2009 was 16,676.
 - ◆ OPFD has contributed to the overall quality of life to the citizens and patrons of Overland Park. Overland Park citizens have ranked OPFD high in service satisfaction.
 - ◆ Accomplished the 2009 fire department budget expenses at \$101.59 per capita.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFECTIVENESS MEASURES			
Percent of fees bills that were collected:			
·EMS	71%	70%	70%
·Media	100%	90%	90%
·Contract training	90%	90%	90%
·Facility rental	98%	90%	90%
·Miscellaneous	99%	90%	90%

EXPENDITURES:

Fire Service Fund (Outside Contracts)	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	1,226,770	1,245,000	1,233,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,226,770</u></u>	<u><u>\$1,245,000</u></u>	<u><u>\$1,233,000</u></u>
Fire Service Fund (Fire Administration)	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$794,724	\$732,864	\$738,535
Commodities	85,365	142,675	146,755
Contractual	108,637	126,810	121,369
Capital Outlay	11,772	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$1,000,498</u></u>	<u><u>\$1,002,349</u></u>	<u><u>\$1,006,659</u></u>

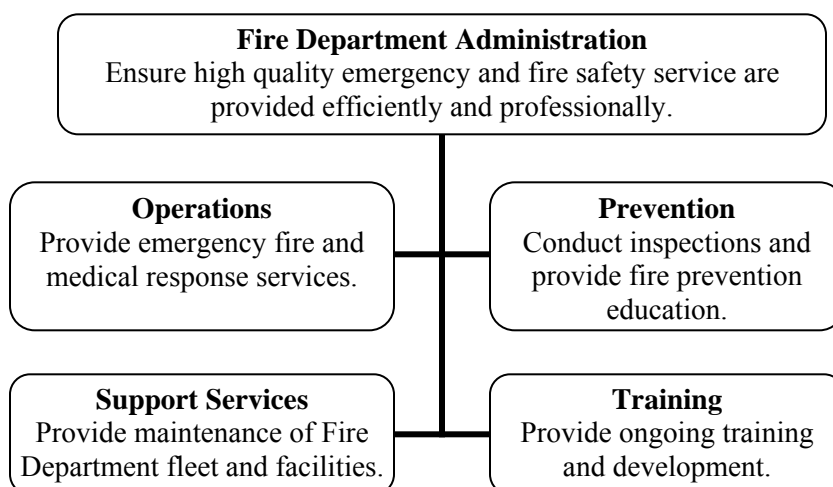
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Deputy Chief of Admin Services	1	1	1
Manager, Media	1	1	1
Administrative Clerk	1	1	1
Administrative Assistant	1	1	1
Total Full-time Employees:	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>
Part-Time			
Total Part-time Employees:	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>
TOTAL FTEs	<u><u>6.00</u></u>	<u><u>6.00</u></u>	<u><u>6.00</u></u>

PROGRAM DESCRIPTION

The Fire Operations Division provides emergency fire and medical response services to the citizens and patrons of Overland Park. In addition, non-emergency calls for service are provided when the request falls within the scope of the Overland Park Fire Department's (OPFD) mission. Special operation services are provided in the areas of hazardous materials, water rescues and high-angle rescue.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

*To prevent the loss
of life and property
by:*

- ❖ *Providing
timely and
effective fire
suppression,
EMS and
Special
Operations
response and
mitigation.*

AGENCY LOCATOR**Public Safety**

Fire
Administration
Operations ←
Prevention
Support Services
Training

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Operations Division in 2011.

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
 - ◆ Ensure performance standards are met for the services provided:
 - Emergency response times of less than five minutes 80% of the time.
 - Non-emergency response times of less than ten minutes 95% of the time.
 - Minimize accident and injury rates.
 - Improve upon data analysis and effectiveness measures.
 - ◆ Maximize technology, processes and equipment to respond and more efficiently mitigate fire, emergency medical and special operations incidents. Expand the compressed-air foam (CAF) extinguishment capability within the department fleet.
 - ◆ Monitor the effectiveness of cardiocerebral resuscitation (CCR) and therapeutic hypothermia protocols for cardiac arrest patients with a goal of improved resuscitation rates.
 - ◆ Monitor countywide advanced life support (ALS) re-deployment initiated in 2009, including changes in the provision of ambulance transport services by the City of Lenexa. Ensure that deployment adjustments improve EMS performance and efficiency throughout Johnson County, without compromise to improved performance for Overland Park.
 - ◆ Develop and implement collaborative strategies with neighboring jurisdictions that maintain or improve service delivery as municipal and/or district borders change. Finalize the revision of the 1993 Johnson County Inter-local (Mutual Aid) Agreement for improved system efficiency.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Operations Division include:

- *Providing timely and effective fire suppression, EMS and Special Operations response and mitigation:*
 - ◆ In 2009, responded to 16,676 calls for service, including 13,476 requests for EMS aid.
 - ◆ Improved emergency and non-emergency response time (drive time) averages. The emergency response time (drive time) average in 2009 was 4:11.
 - ◆ Participated in multi-jurisdictional working groups to assist with transition and training process for the new county 700 MHz radio system. Prepared and were awarded an Assistance to Firefighters Grant in the amount of \$130,599 towards the purchase of new radio equipment.
 - ◆ Lead a countywide effort to revise and improve upon a model procedure for high-rise firefighting operations. All county fire and EMS agencies participated in subsequent training which culminated in a walk-through drill coordinated with the Sheraton Hotel staff.
 - ◆ Modified automatic tandem resource responses on select fire and EMS incidents after gaining field experience with a two-person squad unit, decreasing demand on larger fire apparatus.
 - ◆ Placed new self-contained breathing apparatus and related breathing adjuncts into service. This brought new firefighter protection and safety features to OPFD, including communication, accountability, and firefighter-locator technology. The equipment was purchased largely through Federal Emergency Management Agency Assistance to Firefighters Grant funds of \$243,600.
 - ◆ Embarked on a joint committee with the four advanced life support agencies in Johnson County to improve upon service and equipment consistency. There has been significant progress made towards reduced and more consistent inventories, and improved ergonomics.
 - ◆ Introduced new therapeutic hypothermia protocols for post resuscitation of cardiac arrest patients. This new approach allows ALS field crews to begin the systemic cooling of these critical patients pre-hospital. This new treatment works to decrease the rate of cellular metabolism in the brain

reducing swelling and providing higher potential of long term survival. OPFD is joining forces with Johnson County Med-Act as one of the few departments across the county actively applying this developing field treatment.

- ◆ Partnered with Johnson County Public Health officials to administer H1N1 vaccinations to EMS care providers according to CDC distribution priorities.
- ◆ Began implementation of a power-assist ambulance stretcher focused to reduce injury potential when lifting patients into and out of the ambulance. This initiative will require several years to be fully instituted with a goal of reduced risk of back injury.
- ◆ Placed a new ambulance into service that incorporates advanced safety features for the on-board technician, passenger, and driver within a unit that is highly visible to alert on-coming traffic and to provide a safer roadside presence. Our partners in EMS, Med-Act, have also ordered 4 units with these same design elements that are expected to be in service in 2010. This collaborative design improvement is having a positive impact on both safety and patient care efficiency during transport.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Average response time within Overland Park (minutes):			
·Emergency (Code 1)	4:11	4:10	4:10
·Non-emergency (Code 2)	5:11	5:10	5:00
Emergency responses within 5 minutes or less within the City	75%	75%	80%
Number of Civilian fire injuries	5	4	<5
Number of Civilian fire deaths	2	0	0
WORKLOAD MEASURES			
Number of runs:			
·Structure fires	176	150	190
·Total fire incidents	3,200	3,000	3,500
·EMS	13,476	14,500	13,500
·HAZMAT	406	450	500

EXPENDITURES:

Fire Service Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$13,809,773	\$13,892,824	\$13,888,456
Commodities	84,441	180,715	172,690
Contractual	201,053	200,520	199,570
Capital Outlay	48,622	52,800	12,000
Transfers/Others	0	0	0
TOTAL	\$14,143,889	\$14,326,859	\$14,272,716

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Battalion Chief	6	6	6
Special Operations Chief	1	1	0
EMS Chief	1	1	1
Captain	15	15	15
Lieutenant	14	14	15
Fire Medic	28	28	27
Firefighter	56	56	57
Paramedic	15	15	14
Total Full-time Employees:	<u>136</u>	<u>136</u>	<u>135</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>136.00</u>	<u>136.00</u>	<u>135.00</u>

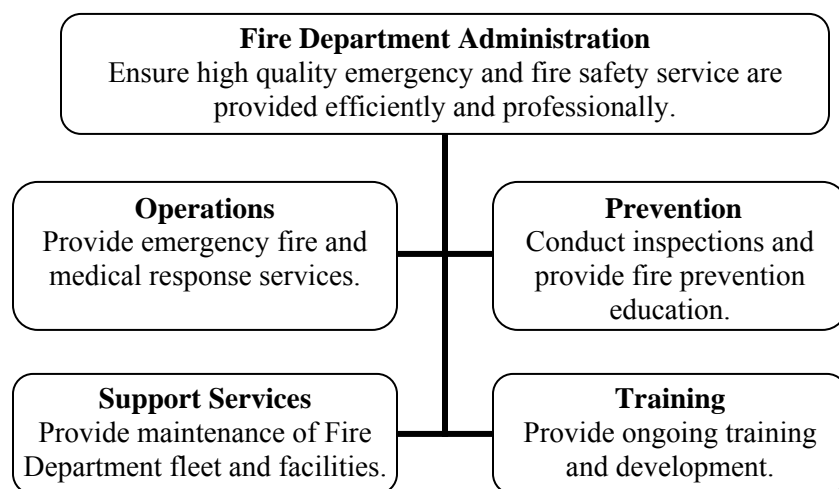
PROGRAM DESCRIPTION

The Fire Department Prevention Division conducts fire and life safety inspections on all existing buildings and structures within the Department's first response area. The Prevention Division, along with the Planning and Development Service Department's Building Safety Division, also conducts plan reviews and performs acceptance testing on buildings under construction, focusing on tactical response issues.

The Prevention Division provides public education programs to citizens in all age groups, in many businesses, home's associations, and most of the City's schools. An assortment of programs are taught, including fire safety, home safety, career exploration, disaster preparedness, and responses to other emergencies that may occur in the home, business, and school environment.

The Prevention Division also conducts fire investigations to determine the origin and cause of all fires and to learn better ways to prevent accidental fires through public education and safer building construction.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To preserve the life, safety and welfare of the citizens and property within the City of Overland Park by:

❖ *Providing code management, safety inspections, and education services to the community.*

AGENCY LOCATOR**Public Safety**

Fire
Administration
Operations
Prevention ◀
Support Services
Training

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Prevention Division in 2011:

- *Providing code management, safety inspections, and education services to the community:*
 - ◆ Perform annual fire inspections on properties as required by ordinance.
 - ◆ Maintain or reduce the average number of re-inspections per property. With the implementation of the service fee program, distribution and use of the Fire Inspection Safety Handbook, and new notice to appear procedure, the average number of re-inspections is expected remain steady or be reduced.
 - ◆ The division hired an additional fire inspector in 2010. This will help to reduce the amount of time between annual fire inspections (cycle time) within the city.
 - ◆ Implement self inspection pilot program in certain properties. These properties have maintenance personnel that would be trained and capable of performing basic fire inspections.
 - ◆ Hire four additional shift fire investigators. Investigators are required to obtain 160 hours of fire and law enforcement training in order to be certified by the State of Kansas.
 - ◆ The division will be assisting law enforcement in a regional effort to preplan critical infrastructure/key resource (CI/KR) occupancies that are considered by the Department of Homeland Security to be of high consequence if damaged or attacked.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Prevention Division include:

- *Providing code management, safety inspections and education services to the community:*
 - ◆ The Prevention Division delivered public education programs to approximately 28,000 people.
 - ◆ Began implementation of 2008 audit report recommendations regarding the operation of the Public Education unit.
 - ◆ The Public Education program prioritized programs identified by the target audiences in the city.
 - ◆ Developed new notice to appear procedures that are focused on high consequence fire code violations.
 - ◆ Developed and implemented a new Fire Inspection Handbook for business owners. This book allows business owners to organize the required documentation for an annual fire inspection.
 - ◆ Continued the Juvenile Firesetter Intervention Program. The youth enrolled in the firesetter program range in age from 3-17, are from all socioeconomic and ethnic groups, and are coming from all areas of the City. These children are equally divided between being court-mandated and voluntarily enrolled in the program.
 - ◆ The average fire inspection visit per business dropped from 1.54 in 2008 to 1.46 in 2009, in part due to the fee for re-inspection service program initiated in 2007.
 - ◆ The Prevention Division had an employee recognized by the International Association of Arson Investigators as Fire Investigator of the Year. This award is determined by thorough documentation, photography, and cases prosecuted.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFECTIVENESS MEASURES			
Average number of inspections per business:	1.5	1.3	1.5
WORKLOAD MEASURES			
Number of regular inspections completed:	2,972	3,040	3,040
Number of plans reviewed:	53	100	100
Number of final inspections conducted:	18	150	150
Total number of education programs per year:	371	650	650
Total number of people educated per year:	28,058	41,400	41,400

EXPENDITURES:

Fire Service Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$839,869	\$933,309	\$816,792
Commodities	4,922	11,265	10,140
Contractual	20,411	28,985	2,340
Capital Outlay	0	22,200	22,800
Transfers/Others	0	0	0
TOTAL	<u>\$865,202</u>	<u>\$995,759</u>	<u>\$852,072</u>

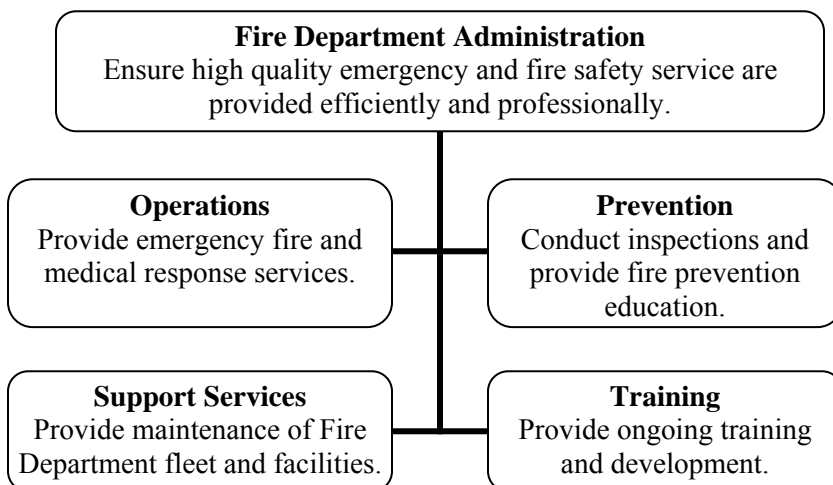
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Fire Prevention Chief	1	1	1
Supervisor, Fire Inspection	1	1	1
Public Education Specialist	2	2	0
Fire Plans Examiner, Senior	1	1	1
Fire Inspector	3	3	3
Fire Inspector II	1	0	1
Fire Inspector I	0	1	0
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>10</u>	<u>10</u>	<u>8</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>10.00</u>	<u>10.00</u>	<u>8.00</u>

PROGRAM DESCRIPTION

The Fire Support Services Division of the Fire Department provides for the upkeep of the fleet, facilities, and equipment. Responsibilities include writing the specifications for equipment and vehicles and purchasing station supplies, equipment, vehicles and trucks.

**FIRE DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To support Fire Department operations by:

- ❖ *Providing well-maintained facilities,*
- ❖ *Assuring fleet availability and*
- ❖ *Purchasing equipment and supplies.*

AGENCY LOCATOR**Public Safety**

Fire
Administration
Operations
Prevention
Support Services ←
Training

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Support Services Division in 2011:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
 - ◆ This goal was incorporated within the Fire Administration Division's goals and objectives due to the elimination of the Services Chief position as part of the 2010 reduction in force.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Support Services Division include:

- *Providing well-maintained facilities, assuring fleet availability and purchasing equipment and supplies:*
 - ◆ Purchased and placed in service a new ambulance.
 - ◆ Assembled specifications and completed a pre-purchase order for two 75' Quints to be delivered in 2010.
 - ◆ Worked with Public Works Department to maintain all fire department vehicles in 2009 and 2010. Worked with dealers, as needed, for special repairs and warranty issues.
 - ◆ Reviewed specifications for bunker gear. Purchased bunker gear for new employees and purchased bunker gear, as budgeted, to maintain proper condition for current employees.
 - ◆ Working with facilities to plan a kitchen remodel at Fire Station No. 2.
 - ◆ Worked with city engineers to begin planning replacement of Fire Station No. 5.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFECTIVENESS MEASURES			
Average operational readiness of fleet:			
·Fire apparatus	100%	100%	100%
·Ambulances	100%	100%	100%
·Staff vehicles	100%	100%	100%
WORKLOAD MEASURES			
Number maintained:	46	42	42
·Fire apparatus	16	17	17
·Ambulances	5	5	5
·Staff vehicles	25	20	20

EXPENDITURES:

Fire Service Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$174,898	\$176,869	\$25,776
Commodities	161,470	210,300	205,000
Contractual	241,173	201,685	209,885
Capital Outlay	10,184	0	12,000
Transfers/Others	0	0	0
TOTAL	<u>\$587,725</u>	<u>\$588,854</u>	<u>\$452,661</u>

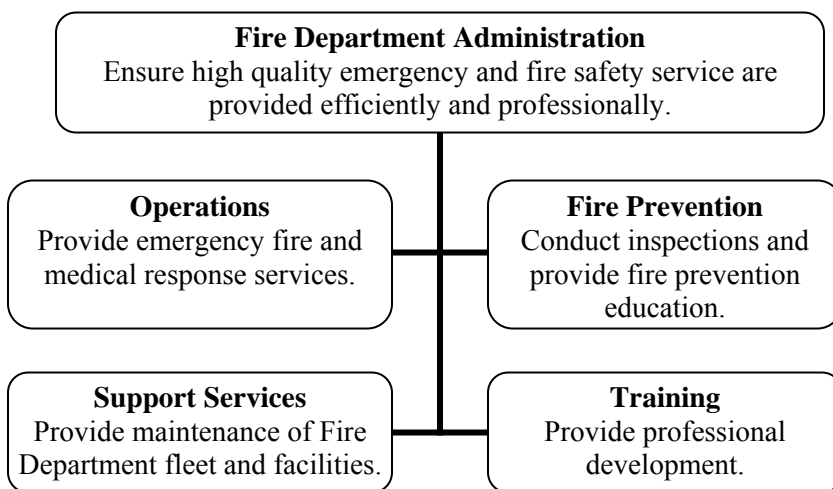
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Services Battalion Chief	1	1	0
Total Full-time Employees:	<u>1</u>	<u>1</u>	<u>0</u>
Part-Time			
Support Services Tech	0.75	0.75	0.75
Total Part-time Employees:	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
TOTAL FTEs	<u>1.75</u>	<u>1.75</u>	<u>0.75</u>

PROGRAM DESCRIPTION

The Fire Training Division is responsible for providing internal training for Overland Park Fire Department employees.

FIRE DEPARTMENT - ORGANIZATIONAL CHART



MISSION STATEMENT

*To change, modify
or improve
firefighting and EMS
skills by:*

- ❖ *Providing
effective
professional
development
and training
that meets the
needs of all
personnel in
the
Department.*
- ❖ *Provide
leadership
development
in all aspects
of our
organization.*

AGENCY LOCATOR

Public Safety

Fire
Administration
Operations
Prevention
Support Services
Training ◀

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Division in 2011:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
 - ◆ Provide Fire Officer II course for captains.
 - ◆ Provide professional development of training division staff.
 - ◆ Provide executive level leadership opportunities for chief officers.
 - ◆ Provide new public education programs to identified target audiences.
 - ◆ Develop a delivery method of public education programs using retired OPFD employees.
 - ◆ Provide command and control simulations for company and chief officers.
 - ◆ Provide training for new employees, as needed.
 - ◆ Provide the required training for meeting the new Kansas Board of EMS Scope of Practice requirements to all EMT's.
 - ◆ Maintain firefighting and special operation team skills of current employees.
 - ◆ Continue to develop a comprehensive training program for the Fire Department.
 - ◆ Maintain the infrastructure of the current facilities.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Training Division include:

- *Providing effective professional development and training that meets the needs of professional personnel in the Department:*
 - ◆ Hosted three National Fire Academy courses; two on juvenile fire setters and one on company officer responsibilities at terrorist events.
 - ◆ Sponsored training by national expert Clyde Pfisterer on elevator rescue.
 - ◆ Sponsored training by national experts in EMS, Bob Page and Doug Wolfberg on 12-leads and legal liabilities.
 - ◆ Sponsored training by national expert Mike Wilbur on aerial operations to assist with the training of new quints received in 2010.
 - ◆ Sponsored training by national expert Paul Stein on effective fire station leadership.
 - ◆ Sponsored training by national expert Dave McGrail on high rise firefighting.
 - ◆ Provided nine days of training to over 100 personnel on rules of air management using the new airpaks.
 - ◆ Developed and delivered the National Fire Protection Association 1002 compliant driver/operator program.
 - ◆ Developed and delivered the OPFD Strategy and Tactics course for acting officers.
 - ◆ Hosted nine sessions of night drills with eight county agencies participating and 389 responders attending.
 - ◆ Conducted a paramedic and firefighter academy.
 - ◆ Achieved 100% of hazmat team members certified at the technician level through the International Fire Service Accreditation Congress.
 - ◆ Received recertification as a CPR Training Center by the American Heart Association.
 - ◆ Worked with IT in the development of a new training database effective March 2010.
 - ◆ Participated in the development of the High Rise drills at the Sheraton Hotel.

- ◆ Coordinated the JCCC Fire Science program during the Spring Semester of 2009.
- ◆ Hosted the 2009 Missouri Valley Fire Chiefs Conference.
- ◆ 100% compliance with the ISO training requirements.
- ◆ Provided computer simulations in the OPFD Command Training Center.
- ◆ Took administrative responsibility for the Public Education Division.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Firefighters meeting or exceeding NFPA firefighter competencies:			
·Firefighter 1	100%	100%	100%
·Firefighter 2	75%	100%	100%
Percent of EMTs/Paramedics maintaining their state certification	100%	100%	100%
Academy recruits graduating from the academy:	NA	100%	100%
Academy recruits completing probation:	100%	100%	100%

WORKLOAD MEASURES

Number of training courses:			
·Overland Park Fire Department	300	350	350
·All other	276	150	150
Number of instructional hours:			
·Overland Park Fire Department	60,971	80,000	80,000
Average number of participants per course	10	10	10

EXPENDITURES:

Fire Service Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$524,167	\$552,346	\$626,413
Commodities	6,151	28,000	29,230
Contractual	21,105	41,545	66,670
Capital Outlay	0	20,800	0
Transfers/Others	0	0	0
TOTAL	<u>\$551,423</u>	<u>\$642,691</u>	<u>\$722,313</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Training Chief	1	1	1
Training Officer	2	2	2
ALS Training Officer	1	1	1
Public Education Specialist	0	0	1
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>5</u>	<u>5</u>	<u>6</u>
Part-Time			
None	0.00	0.00	0.00
Total Part-time Employees:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>5.00</u>	<u>5.00</u>	<u>6.00</u>

PROGRAM DESCRIPTION

The Fire Training Center Division is responsible for the Overland Park Fire Training Center and provides external training for industrial clients by the Overland Park Fire Department.

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Fire Training Center Division in 2011:

- *Provide training for external clients that includes:*
 - ◆ Incipient and structural brigade training for industrial fire brigades.
 - ◆ Confined space and high-angle rescue.
 - ◆ Hazardous materials mitigation and response techniques.
 - ◆ CPR and first aid for citizens.
 - ◆ Fire extinguisher training for private industry at the Training Center and on-site.
 - ◆ Community Emergency Response Teams (CERT) training programs to business.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Fire Training Center Division include:

- *Provide external training for industrial clients that included:*
 - ◆ Provided specialized training in trench rescue to the industry.
 - ◆ ACLS training for health care providers.
 - ◆ Bi-monthly CPR programs in heart saver, health care provider and first aid.
 - ◆ Delivered CERT and fire extinguisher training to citizens and private industry and business.
 - ◆ Continued client training to private industry in the metropolitan area.

EXPENDITURES:

Fire Service Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	29,475	70,000	70,000
Contractual	26,407	25,380	19,630
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$55,882</u>	<u>\$95,380</u>	<u>\$89,630</u>

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PUBLIC WORKS

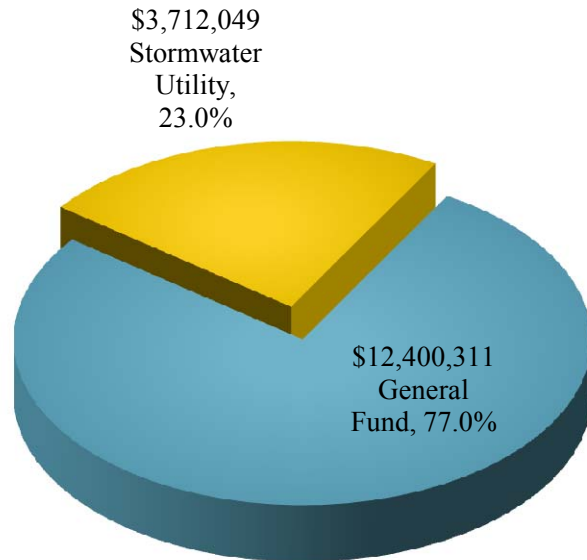
GOAL: Construct, manage and operate a stormwater, street and highway system, which is cost effective, safe, efficient, well maintained, compatible with the environment and visually pleasing.

COST CENTERS:

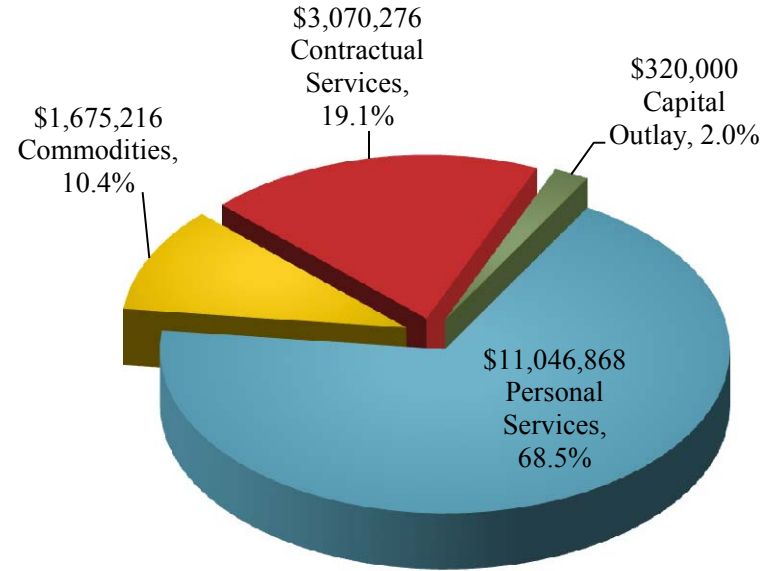
- Public Works Administration
- Street Engineering and Construction
- Stormwater Engineering
- Traffic Services
- Traffic Maintenance
- Street Maintenance
- Stormwater Maintenance

2011 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2011 Expenditures = \$16,112,360



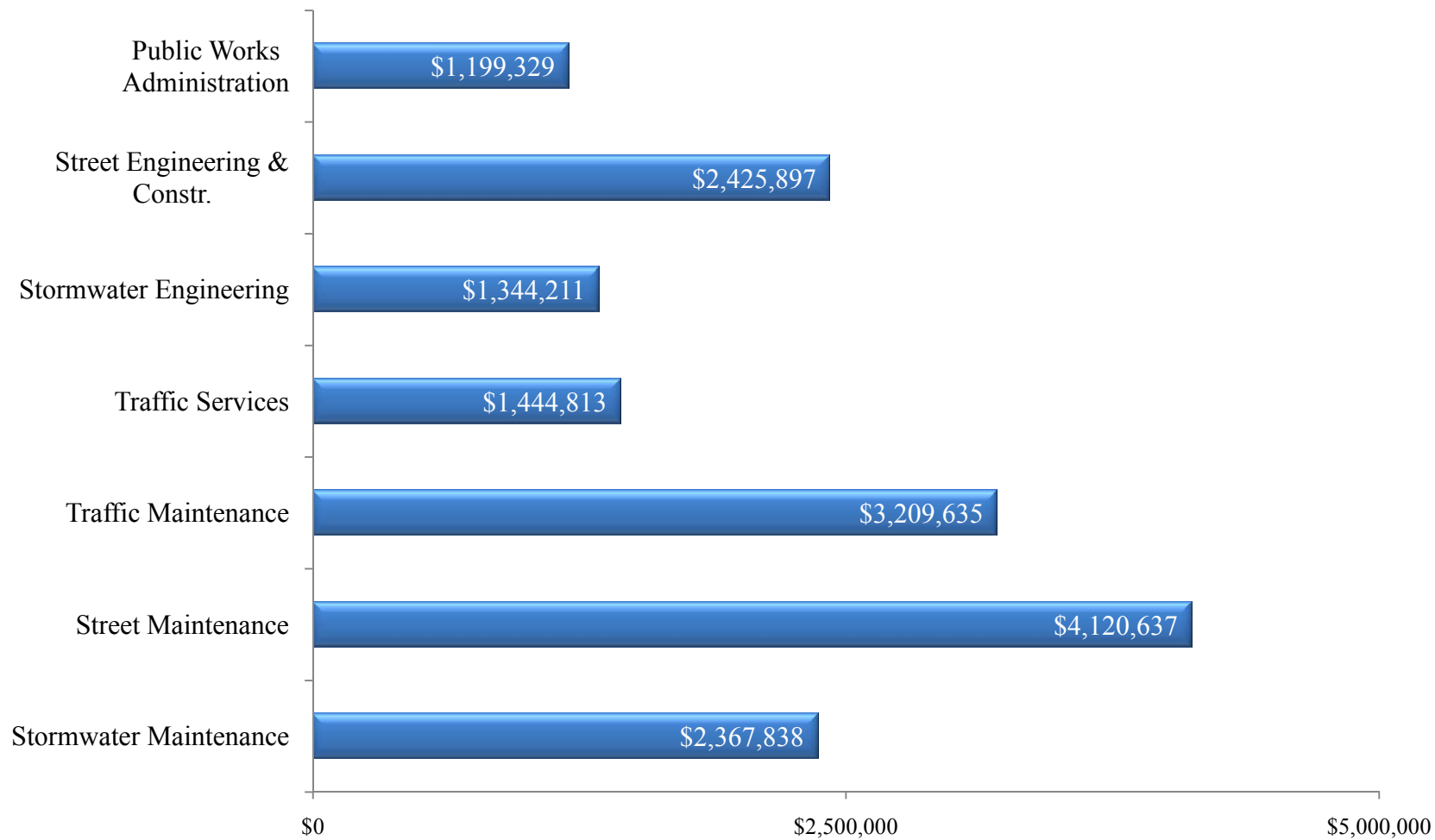
FUNDS



EXPENDITURE TYPE

Public Works Goal Area

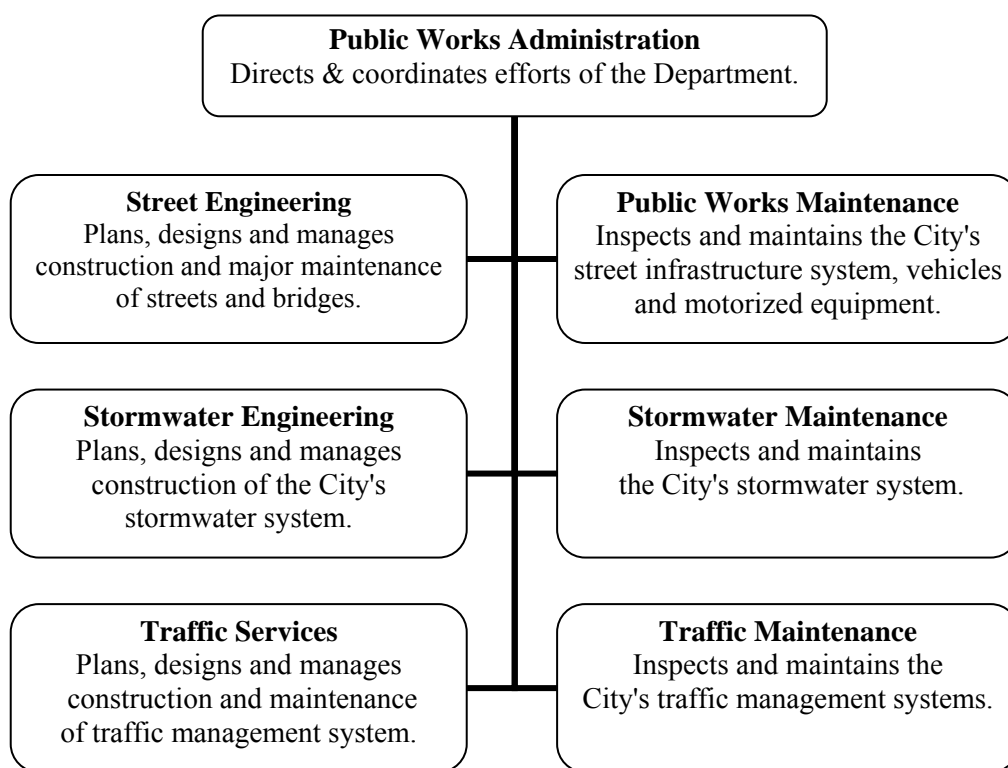
2011 OPERATING AND CONTRACTUAL EXPENDITURES Public Works Goal Area



PROGRAM DESCRIPTION

Public Works Administration directs and coordinates the Department's six work areas. It is responsible for providing the leadership and vision necessary to fulfill the objectives of the Department's mission statement as it is appropriate to the role played by each area.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Enforce practices that prevent loss and injury among the public and employees,*
- ❖ *Convenient: Promote an ethic of superior customer service in the delivery of public service,*
- ❖ *Beneficial: Develop policies to protect and enhance the City's transportation systems and*
- ❖ *Reliable: Continuously improve systems and operations for efficiency, dependability and consistency.*

AGENCY LOCATOR**Public Works**

Public Works
Administration ←
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
PW Maintenance
Stormwater Maintenance

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Public Works Administration Division in 2011:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
 - ◆ Respond effectively to the 2009 American Recovery and Reinvestment Act economic stimulus opportunities by adjusting our operation to take advantage of any stimulus funding available for KDOT or city projects.
 - ◆ Provide support to short and long term Vision Metcalf initiatives.
 - ◆ Maintain the departments management manual and project procedures manual (project management) Wikis to incorporate changes and new methods, policies, and procedures for improving operations and service efficiencies.
 - ◆ Continue bi-monthly briefing sessions with the Public Works Committee consisting of departmental activity updates, review of Governing Body policies and future policy initiatives.
 - ◆ Continue to focus on cost-effective business practices including asset management and activity based costing. Make more effective use of our asset and work management systems to better track our performance and to assist us in improving our operations; have periodic operational reviews; and determine the most cost-effective mix of in-house vs. contract operations.
 - ◆ Expand public communication efforts to inform and gain feedback from citizens utilizing the City's website, OP Cares system, e-news, timely mailings, and involvement with contractors to be responsive.
 - ◆ Continue to make use of automated vehicle location (AVL) information and equipment to allow better management of snow and ice control operations, and to provide timely public communications that inform the public of our progress.
 - ◆ Continue to find and recruit snow plow drivers from other city departments to reduce reliance on volunteers and contractors. Enhance our operator training program for new drivers, and determine the optimum truck inventory to support operations in a responsive, yet cost-effective manner.
 - ◆ Implement the initiatives of the Environmental Task group and take other steps to more effectively manage the environmental impact of Public Works operations.
 - ◆ Modify our training program to consider the recommendations of the training strategic planning subcommittee, update and combine the various departmental training policies into one comprehensive departmental policy.
 - ◆ Maintain the department's American Public Works Association accreditation status. Reinforce the use and upkeep of the departmental operations manual.
 - ◆ Oversee the 2010 implementation of the new thin-lift asphaltic concrete specification.
- *Integrate the City's organizational values department-wide through leadership development:*
 - ◆ Conduct quarterly leadership training forums with supervisory staff within the Department.
 - ◆ Continue to develop and recognize leadership in non-supervisory staff through training sessions, selected courses, cross-training and work-based learning opportunities.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Public Works Administration Division include:

- *Promote an ethic of superior customer service and continuous improvement in the delivery of public services:*
 - ◆ Reviewed, updated, and implemented improvements to infrastructure asset inventory tracking and assessment systems (CAMP, GBA Master Series).
 - ◆ Reviewed and updated department policies, standard operating procedures, and migrated the Wiki to a new Wiki server to improve staff's ability to maintain and add information, and to save software licensing fees.
 - ◆ Successfully deployed an AVL project and developed the software and systems necessary for the utilization of AVL on all front-line snow plows and street sweepers, and the use of post-processed vehicle location information on contract drivers using personal navigator type devices.
 - ◆ Upgraded the flood warning system by implementing a new more efficient Alert2 communications protocol and by dividing the gaging network into multiple radio frequency "clouds," installed new base station server software (Conrail, NovaStar5), and installed redundant failover server systems at the Antioch Justice Center and the Fire Training Center.
 - ◆ Made refinements to the interface between the OPCares system and the departmental work management system to improve departmental response to citizen requests.
 - ◆ Implemented ICMA Performance measurements to benchmark performance against other cities.
 - ◆ Upgraded the traffic crash indexing software to be compatible with the new Kansas crash report form.
 - ◆ Replaced in-street pavement condition inspections on high-volume thoroughfares with automated International Roughness Index (IRI) inspections, added performance analysis functions and increased historical data to our pavement management system to provide better maintenance needs assessments.
- *Integrate the City's organizational values Department-wide through leadership development:*
 - ◆ Completed an employee-led process to review and update the Department's mission, vision, values statements and strategic plan.
 - ◆ Coordinated, arranged and scheduled training of professional activities for employees.
 - ◆ Expanded internal communications efforts through OPNET, department newsletters, and employee meetings to provide timely and increased information with regard to employees, events, goals and programs.

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,183,508	\$1,189,533	\$1,082,675
Commodities	23,699	34,964	34,214
Contractual	69,825	95,720	82,440
Capital Outlay	185	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,277,217</u>	<u>\$1,320,217</u>	<u>\$1,199,329</u>

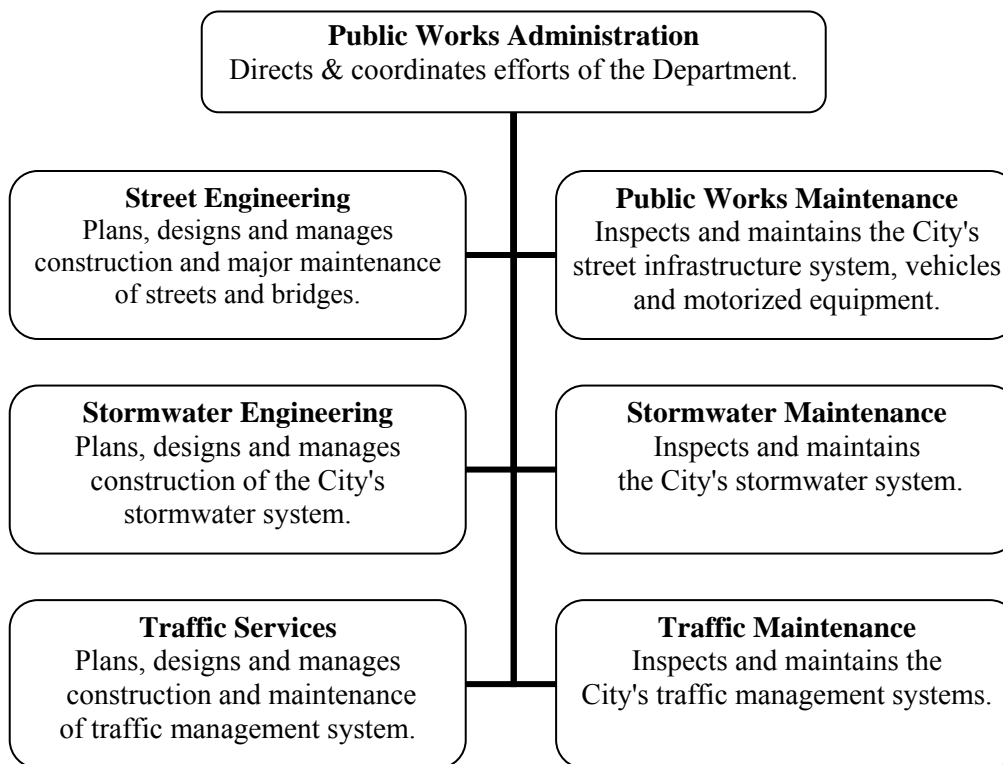
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Director, Public Works	1	1	1
Mgr, Technical & Admin Svcs	1	1	1
Supv, Admin & Logistical Svcs	1	1	0
Assistant to the Director	0	1	1
Engineering Systems Specialist	1	1	1
Engineering Operations Specialist	1	1	1
Management Analyst	1	0	0
Contract Specialist	2	2	2
Staff Assistant	1	1	1
Work Mgmt Systems Admin	1	1	1
Administrative Assistant	3	3	3
Total Full-time Employees:	<u>13</u>	<u>13</u>	<u>12</u>
Part-Time			
Civil Engineer	0.08	0.00	0.00
Total Part-time Employees:	<u>0.08</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FTEs	<u>13.08</u>	<u>13.00</u>	<u>12.00</u>

PROGRAM DESCRIPTION

Street Engineering and Construction is responsible for planning, designing and managing infrastructure construction and for the major maintenance of streets, bridges and storm sewer systems.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Use and enforce proper design and construction for roadway safety,*
- ❖ *Convenient: Reduce disruptions to the motoring public due to roadway conditions,*
- ❖ *Beneficial: Determine improvements system-wide consistent with present and future demands and*
- ❖ *Reliable: Utilize best design and construction practices for long-term infrastructure performance.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering ◀
Stormwater Engineering
Traffic Services
Traffic Maintenance
PW Maintenance
Stormwater Maintenance

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Street Engineering and Construction Division in 2011:

- *Reduce disruptions to the motoring public due to roadway conditions by upholding proper design and construction standards:*
 - ◆ Complete the construction of the US 69, 75th St. to I-435 project with KDOT.
 - ◆ Complete the widening of Antioch Road from I-435 to 119th Street.
 - ◆ Complete the construction of 143rd Street from Quivira to Switzer.
 - ◆ Begin the widening of Quivira Road from 99th St. to I-435.
 - ◆ Begin construction of TIGER grant infrastructure.
 - ◆ Begin the widening of 127th St. from Metcalf to Nall.
 - ◆ Begin the widening of 159th St. from Antioch to Metcalf.
- *Implement improvements system-wide consistent with present and future demands, and conduct activity to prolong long-term infrastructure performance:*
 - ◆ Complete all scheduled streets in the 2011 Street Improvement/Overlay programs for residential and thoroughfare streets.
 - ◆ Execute the 2011 microsurfacing program.
 - ◆ Execute the 2011 Neighborhood Streets Reconstruction program, including CDBG eligible streets.
 - ◆ Execute the 2011 concrete repairs program.
 - ◆ Execute the 2011 bridge maintenance program.
- *Utilize best design and construction practices for long-term infrastructure performance:*
 - ◆ Continue to provide a lead role in facility project construction, management, and maintenance.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Street Engineering and Construction Division include:

- *Determine improvements system-wide consistent with present and future demands, and conduct activity to prolong long-term infrastructure performance:*
 - ◆ Continued the widening of College Boulevard, US 69 to Pflumm.
 - ◆ Completed the landscape improvements on Metcalf Avenue from 99th Street to 103rd Street.
 - ◆ Completed the widening of 119th St. from Rosana Square to US 69 Highway.
 - ◆ Completed the annual Street Improvement Program [residential and thoroughfare overlay] for all streets scheduled for 2010.
 - ◆ Completed the Residential Street Program for 2009.
 - ◆ Completed the 2010 microsurfacing program.
 - ◆ Completed construction of the Sheraton Hotel Fitness Center remodel.
 - ◆ Completed the 2010 biennial bridge inspection program.
 - ◆ Completed scheduled road improvements in the newly annexed area.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of CIP project contracts completed on schedule:	100%	80%	80%
Average cost change of fixed scope projects during construction:			
·CIP	-0.3%	2.0%	2.0%
·Major Maintenance	-0.9%	2.0%	2.0%
Percent of citizens in street maintenance project areas reporting that they are satisfied or very satisfied with:			
·Completed project	80%	75%	80%
·City staff customer service	83%	90%	90%
·Contractor's attitude and responsiveness	89%	80%	80%
·Information provided about the project	82%	75%	75%
·Quality of work	100%	75%	80%
·Cleanliness and upkeep of work area	100%	80%	90%
·Inconvenience experienced during work	83%	80%	80%
Percent of citizens in construction project areas reporting that they are satisfied or very satisfied with:			
·Completed project	NA	85%	80%
·City staff attitude and responsiveness	NA	85%	85%
·Construction worker's attitude and responsiveness	NA	85%	85%
·Information provided about the project	NA	75%	75%
·Quality of work	NA	80%	80%
·Cleanliness and upkeep of work area	NA	80%	80%
·Inconvenience experienced during work	NA	80%	80%
WORKLOAD MEASURES			
Number of right-of-way permits issued:	1,041	1,600	1,650
Dollar value of fees collected for right-of-way permits	\$64,247	\$100,000	\$100,000
Number of street projects managed for:			
·New construction	26	40	45
·Maintenance	8	10	10

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$2,325,328	\$2,358,871	\$2,290,846
Commodities	27,238	45,765	45,065
Contractual	147,250	112,826	89,986
Capital Outlay	-337	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,499,479</u>	<u>\$2,517,462</u>	<u>\$2,425,897</u>

1-8 Cent Sales Tax Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	6,085,681	6,395,000	5,775,000
TOTAL	<u>\$6,085,681</u>	<u>\$6,395,000</u>	<u>\$5,775,000</u>

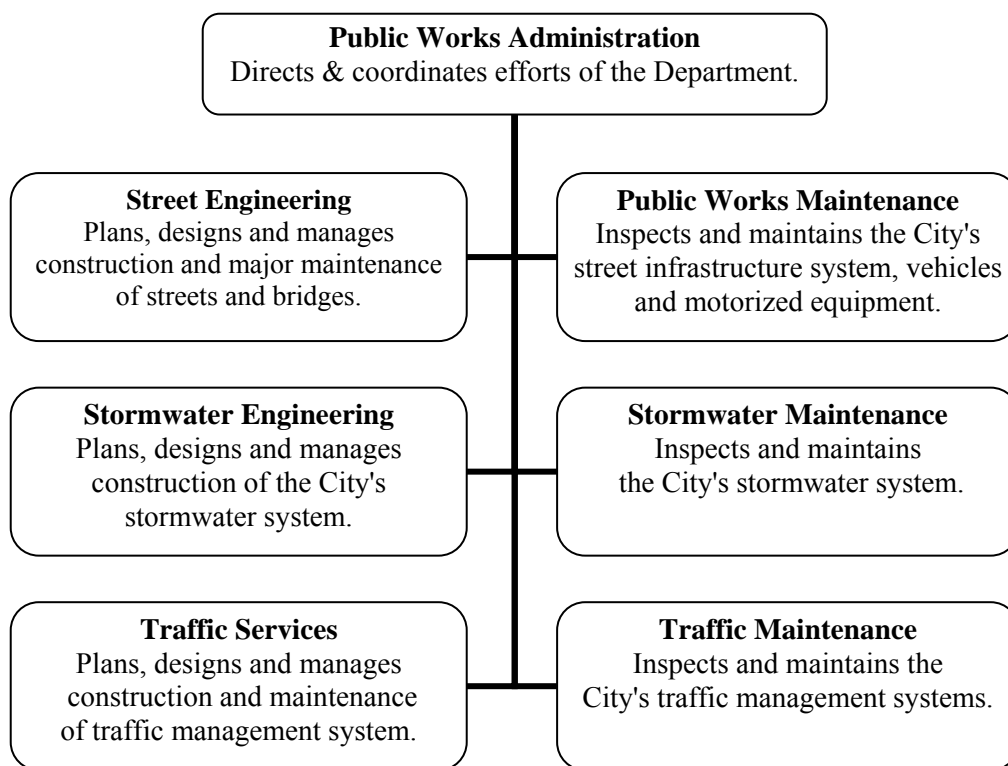
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
City Engineer	1	1	1
Assistant City Engineer	1	1	1
Supv., Construction Insp-PW	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	3	1	1
Civil Engineer II	1	3	4
Civil Engineer I	2	2	1
Construction Inspector, Senior	2	4	4
Construction Inspector II	3	1	1
Construction Inspector I	2	2	1
Engineering Technician, Senior	6	6	6
Right-of-Way Coordinator	1	1	1
Total Full-time Employees:	<u>24</u>	<u>24</u>	<u>23</u>
Part-Time			
Engineering Technician II	0.60	0.30	0.00
Engineering Intern	1.59	1.42	1.42
Total Part-time Employees:	<u>2.19</u>	<u>1.72</u>	<u>1.42</u>
TOTAL FTEs	<u>26.19</u>	<u>25.72</u>	<u>24.42</u>

PROGRAM DESCRIPTION

Stormwater Engineering is responsible for managing the conveyance of stormwater throughout the City. This task involves the planning, designing, construction and major maintenance management of infrastructure and stream improvements. Stormwater Engineering is also responsible for the environmental impact of stormwater runoff as it flows into area rivers and streams. This task is accomplished through evaluating and conducting stormwater studies and implementing programs to protect and enhance water quality. In addition, the operation and maintenance of the City's ALERT flood warning system falls under the Stormwater Engineering Division's responsibilities.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Protect the public from urban flooding and reduce pollutant levels in stormwater runoff,*
- ❖ *Convenient: Conduct proactive public outreach regarding City-wide floodplain and stormwater issues,*
- ❖ *Beneficial: Evaluate the impact of the City's stormwater policies to anticipate and avoid future problems and*
- ❖ *Reliable: Seek industry best practices to determine enhancements.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering ➡
Traffic Services
Traffic Maintenance
PW Maintenance
Stormwater Maintenance

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Engineering Division in 2011:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
 - ◆ Complete the design and construction of storm drainage upgrades at various locations as part of the 2011 Major Storm Repair Program, including ditchliner replacement near 101st and Melrose, between Ballentine Drive and Bluejacket Street and a concrete channel near Public Works Maintenance Facility at 11300 W. 91st Street; and CMP repairs near 98th and Pawnee.
 - ◆ If approved for funding by SMAC in 2010, design and begin construction of the Stanley Storm Drainage project along Negro Creek, to protect eight (8) commercial businesses from flooding.
 - ◆ Continue implementing programs under the city's Clean Water Act National Pollutant Discharge Elimination System (NPDES) permit and look for innovative ways to protect water resources and stormwater quality.
 - ◆ Assist the Planning and Development Services Division in implementing stormwater pollution regulations, new development controls for stormwater quality and strengthening erosion and sediment control activities.
 - ◆ Continue upgrades to the Johnson County and Overland Park floodwarning systems, including the addition of the Mill Creek and Little Mill Creek River watershed to the automated threat recognition and forecasting system.
 - ◆ Continue identifying and restoring ineffective or degraded stream buffers.
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
 - ◆ Achieve greater awareness by Overland Park residents on the importance of environmental and stream protection concerns, including upgrades to water quality Web pages, publications and public participation activities (stream clean, riparian restoration). Continue to increase the circulation of the "EcoConnect" email newsletter.
 - ◆ Continue our partnerships with MARC, Johnson County, local schools, and other interested groups and clubs to expand education and participation in water quality and environmental sustainability activities.
 - ◆ Continue operations of the City's ALERT flood warning system, including the use of the new flood decision support systems.
 - ◆ Increase the successful application of the Stormwater Pollution Ordinance, including advanced training of internal staff on pollution response and abatement, clarifying internal operating procedures and educating residents on reporting pollution.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Stormwater Engineering Division include:

- *Protect the public from urban flooding, and reduce pollutant levels in stormwater runoff:*
 - ◆ Completed construction of the Indian Creek Flood Control project, Roe to Mission Road and a bank stabilization project in the Wycklow subdivision next to Indian Creek.
 - ◆ Completed major storm sewer upgrades as part of the 2009 Residential Street Program (both Parts 1 and 2) and the 2010 Residential Street Program – some of which incorporated Johnson County Stormwater Management (SMAC) funding.

- ◆ Completed construction of storm drainage upgrades in the vicinity of 71st to 74th Street, between Reeds and Maple Drive.
 - ◆ Completed design and construction of a bank stabilization project within a tributary of Tomahawk Creek, protecting one home from the threat of foundation collapse in the Nottingham Estates subdivision.
 - ◆ Completed the design and construction of a deteriorated concrete-lined ditch section near 83rd and Grandview, downstream of the track at Shawnee Mission West High School.
 - ◆ Completed the 2009 major stormwater maintenance projects, which addressed metal pipe and box culvert replacements at two locations: 99th and Roe, and 97th Street from Roe to Catalina.
 - ◆ Completed the design and construction of the 2010 major stormwater maintenance projects, which addressed metal pipe replacements at two locations: 85th and England, and 99th and El Monte.
 - ◆ Completed the design and construction of the 2010 RCB repair project which addressed box culvert repairs at four locations: 99th Street & Marty, 8705 W. 94th Street, Lowell & 110th Place and 10530 Antioch.
 - ◆ Constructed an innovative bioretention cell at the Parks Headquarters and Overland Park Recycling Center, as well as installing stormwater treatment units at the Youth Soccer Park, under a research and development program with Johnson County Stormwater. Monitoring results from these locations and two other bioretention cells will be used to guide future designs.
 - ◆ Completed the adoption of new floodplain maps in August 2009. Assisted residents in working with insurance and classification issues under the new maps. These maps documented new floodplains for the Blue River, Wolf Creek, Coffee Creek, Negro Creek, Indian Creek, Brush Creek and Turkey Creek
 - ◆ Completed significant upgrades to the Johnson County and Overland Park floodwarning systems, including the addition of the Turkey Creek watershed to the automated threat recognition system and forecasting system and the upgrade of the data collection system to an ALERT-2 protocol to alleviate channel contention. Completed work related to an ITS grant to integrate the flood warning system into the Traffic Operations Center, provided connectivity to KC Scout, and provided redundancy for emergency operations. Lastly, completed the redesign of STORMWATCH website to enhance the interface available to all users.
 - ◆ Consolidated updates to inventories of storm sewer and stream buffer inventory. Began creating expanded tools and databases to assist in management of the City's storm drainage assets, including the mapping and tracking of sump pump lines connected to the storm sewers.
 - ◆ Partnered with sister city to remove trash and debris from Indian Creek.
 - ◆ Completed a significant upgrade to the GIS network and created a Stormwater Pollution Field Guide to assist staff in tracing and identifying pollution in the stormdrain system.
 - ◆ Initiated the EPA "Program Evaluation Worksheet" self-evaluation to assess the initial successes and future needs of the water quality stormwater program.
- *Conduct proactive public outreach regarding citywide floodplain and stormwater issues:*
- ◆ Continued to provide personal field visits to citizens with drainage or stormwater concerns. Individualized response was provided to over 127 residents in 2009. Provided a seminar on basement flooding at the 2009 home remodeling workshop sponsored by Building Safety.
 - ◆ Continued publishing "Eco-Connect", a new and enhanced version of our monthly environmental newsletter which reached a circulation of 1,300 as of December 2009.
 - ◆ Provided presentations to classrooms and small group meetings, such as Earth Day celebrations, libraries, school classrooms, and local homes associations.
 - ◆ Supported the Blue River Watershed Association (BRWA) in their water quality education efforts at local schools.
 - ◆ Continued to partner with the Legacy of Greenery and Environmental Advisory Committee to share resources and coordinate activities.

- ◆ Partnered with the Parks and Forestry Department to integrate water quality messages into Soccer Park playground equipment, plant trees along the Indian Creek buffer, and share publication and presentation resources.
- ◆ Developed a graphic and tagline for water quality publications and Web pages, enabling staff to communicate a consistent message to residents.
- ◆ Joined the Federal Emergency Management Agencies “Community Rating System” program, which means that many Overland Park residents are eligible for a 10% discount on flood insurance premiums.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of citizen concerns addressed:	100%	90%	90%
Percent of NPDES permit water quality goals met on schedule:	100%	90%	100%
Percent of project contracts completed by original contract date:			
· CIP	100%	90%	90%
· Major Maintenance	100%	90%	90%
Percent of citizens in stormwater project areas reporting that they are satisfied or very satisfied with completed project:	86%	80%	80%

WORKLOAD MEASURES

Citizen complaints and inquiries concerning storm water problems:	127	75	80
Number of water quality presentations given:	16	16	16
Number of stormwater projects managed:			
·CIP	6	8	10
·Major Maintenance	5	2	2

EXPENDITURES:

Stormwater Utility Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$796,420	\$763,738	\$825,594
Commodities	4,081	8,200	8,600
Contractual	133,119	510,727	510,017
Capital Outlay	375	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$933,995</u>	<u>\$1,282,665</u>	<u>\$1,344,211</u>

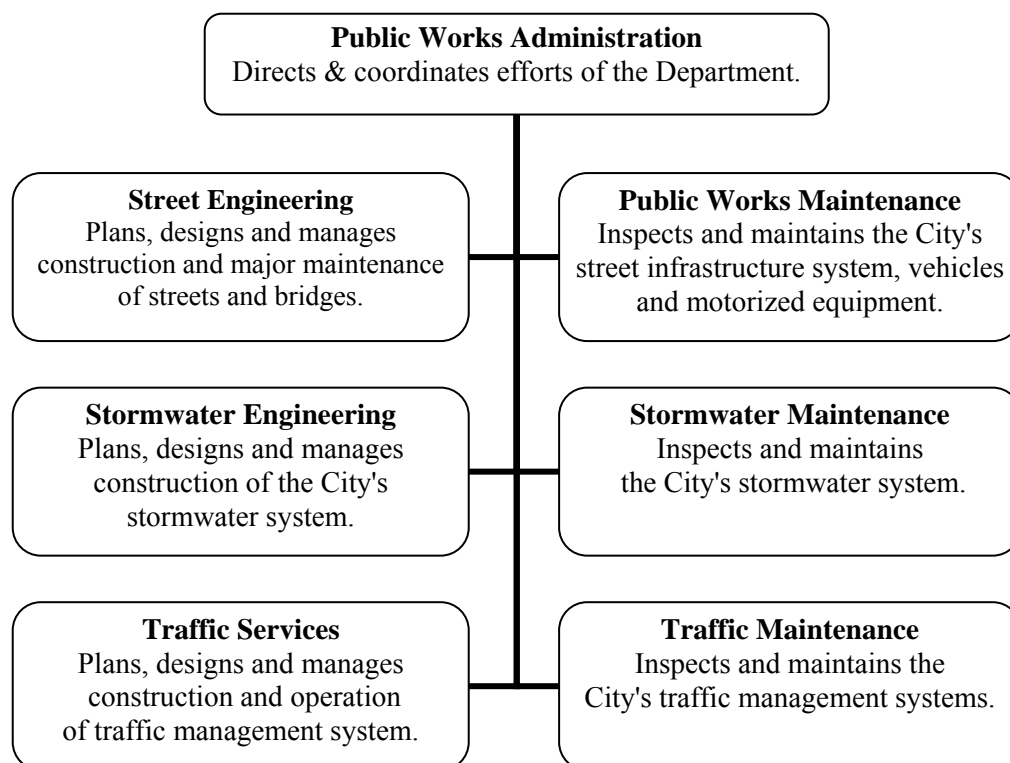
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Supervisory Civil Engineer	1	1	1
Civil Engineer II	1	2	2
Civil Engineer I	1	0	0
Construction Inspector II	1	1	1
Engineering Technician, Senior	1	1	1
Engineering Technician II	1	1	1
Water Quality Coordinator	0	1	1
Water Quality Specialist	1	0	0
Total Full-time Employees:	<u>7</u>	<u>7</u>	<u>7</u>
Part-Time			
Engineering Intern	0.75	0.38	0.00
Total Part-time Employees:	<u>0.75</u>	<u>0.38</u>	<u>0.00</u>
TOTAL FTEs	<u><u>7.75</u></u>	<u><u>7.38</u></u>	<u><u>7.00</u></u>

PROGRAM DESCRIPTION

The Traffic Services Division is responsible for planning, designing and managing the City's traffic flow. These tasks are accomplished through the installation and operation of traffic control devices on public streets throughout the City.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Meet recognized standards for and promote innovations in traffic safety policy and practices,*
- ❖ *Convenient: Optimize efficient traffic flow throughout the City,*
- ❖ *Beneficial: Promote multi-modal transportation choices and*
- ❖ *Reliable: Ensure the operational readiness of the City's transportation technology network.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services ➡
Traffic Maintenance
PW Maintenance
Stormwater Maintenance

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Services Division in 2011:

- *Optimize efficient traffic flow throughout the City:*
 - ◆ Install approximately five additional closed-circuit television cameras to increase the monitoring capabilities of the Overland Park Traffic Control System (OPTCS).
 - ◆ Continue to add our video detection cameras to the city's operating system
 - ◆ Enhance the Overland Park Traffic Website to provide citizens with additional traffic information such as incident locations and motorist information;
 - ◆ Continue the Citywide migration to updated signal controllers, which provide enhanced technological capabilities.
 - ◆ Install additional dynamic message signs (DMS) near freeway locations.
 - ◆ Work closely with Johnson County Transit to implement Bus Rapid Transit along the Metcalf corridor.
 - ◆ Promote bicycle usage as a viable modal choice by participating in "Bike to Work Week" in May and designate certain routes in OP as bike routes.
 - ◆ Expand the Safe Routes to School program.
 - ◆ Develop a more robust set of transportation system performance measures to determine how well traffic is flowing in OP compared to other similar cities.
 - ◆ Deploy the dynamic trailblazer signs along College Blvd using the ITS Set-Aside grant from Kansas Department of Transportation (KDOT).
- *Meet recognized standards for and promote innovation in traffic safety policy and practices:*
 - ◆ Create grassroots support for legalizing the use of cameras to prosecute red-light running offenses and establish a protocol for dealing with the issue using home-rule authority.
 - ◆ Utilize the citywide traffic calming policy to address citizens' concerns about neighborhood traffic flow, congestion management and safety, and advocate for funding in the CIP process.
 - ◆ Promote awareness of roundabouts and advocate for more to be installed in new developments and at existing intersections.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Traffic Services Division include:

- *Optimize efficient traffic flow throughout the City:*
 - ◆ Approximately 82 closed-circuit television (CCTV) cameras have been installed to increase the monitoring capabilities of the Overland Park Traffic Control System (OPTCS).
 - ◆ Fiber installation projects are under construction north of 75th Street and Metcalf up to Johnson Drive and along 95th Street from Lowell to Ranchmart. In 2010 fiber will be added to 103rd Street between US 69 and Mission Road.
 - ◆ The Overland Park Traffic Website continues to provide citizens with additional traffic information such as streaming video from our CCTV cameras. Additional CCTV cameras were added and incident information is available on the website. Under development is a program to use our CCTV cameras in conjunction with the snowplow data to provide an up-to-the-minute analysis of current roadway conditions throughout the city.

- ◆ Continuing to work with the new traffic signal central software (TranSuite) that was brought on-line in 2006-07 to control the signal system and traffic signals. New updates/modules have been added through the Operation GreenLight project.
 - ◆ Added several new 2070 model controllers to enhance the ability to work with the TranSuite software. As of 2/28/2010, 202 model 2070 controllers were deployed out of 253 signalized intersections.
- *Meet recognized standards for and promote innovation in traffic safety policy and practice:*
- ◆ A major traffic calming project was constructed as part of the Residential Street Program on 80th between Antioch and Newton.
 - ◆ Driver feedback signs were added on 133rd Street between Lamar and Nall to help control driver speeds in front of two schools.
 - ◆ Blank-out signs were added at five locations to better inform drivers of prohibited right turn on red maneuvers and increase the safety of conflicting u-turn movements.
 - ◆ Continued to advocate for statewide enabling legislation for red light running cameras.
 - ◆ Continued to advocate for roundabout construction.
 - ◆ Currently updating the streetlight resolution to current industry design standards.
- *Ensure the operational readiness of the City's transportation technology network:*
- ◆ Made additional hardware installations and facility and field component connections to OPTCS to protect against data loss and improve communication effectiveness. This consisted of installing several miles of fiber optic cable and closed-circuit television cameras.
 - ◆ Added compressed natural gas generators and battery backup at critical traffic management locations to ensure operation of traffic signals and ITS hardware during power outages. The City now has some form of standby capability at 71 signalized intersections (CNG generator, battery backup or the ability to plug in an external generator).
 - ◆ Secured funding commitments in the CIP for the completion of the OPTCS upgrade by 2010.
 - ◆ Initiated grant process with KDOT for enhancements to the OPTCS system including a tie-in with the KC Scout freeway management system, integration of our traffic system with the police dispatch system, installation of a traffic adaptive signal system and deployment of trailblazer signage along College Boulevard.
 - ◆ OP was awarded a CMAQ grant for 30 additional 2070 controllers with bus priority modules in anticipation of a Bus Rapid Transit (BRT) system being implemented on Metcalf.
 - ◆ Replaced traffic signals on 95th Street at Nieman and Oak Park Mall East and Oak Park Mall West due to aging equipment. Signal reconstruction projects are currently underway at 75th and Grandview and 95th and Nall. Signal reconstruction projects will be underway later this year at College and Lamar, 75th and Antioch and 95th and Mission.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of citizens rating the roadways as safe or very safe:	NA	75%	75%
Percent of citizens reporting that they are satisfied or very satisfied with the flow of traffic/congestion management:	NA	75%	75%
Number of traffic accidents:			
·Fatality	4	8	0
·Accident with injuries	NA	900	900
·Accident with no injuries	NA	4,500	4,500
WORKLOAD MEASURES			
Number of engineering plans prepared:			
·In House	21	15	15
·Contract	42	50	50
Number of capital projects managed:	19	30	30
Number of citizen requests:			
·Assigned for investigation	253	250	300
· Investigation completed	168	125	250
Number of travel time conducted:	1,729	2,000	2,000
Number of speed surveys conducted:	46	100	100

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,290,774	\$1,350,803	\$1,287,718
Commodities	14,380	19,375	19,375
Contractual	152,076	164,310	137,720
Capital Outlay	11,144	10,000	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,468,374</u>	<u>\$1,544,488</u>	<u>\$1,444,813</u>

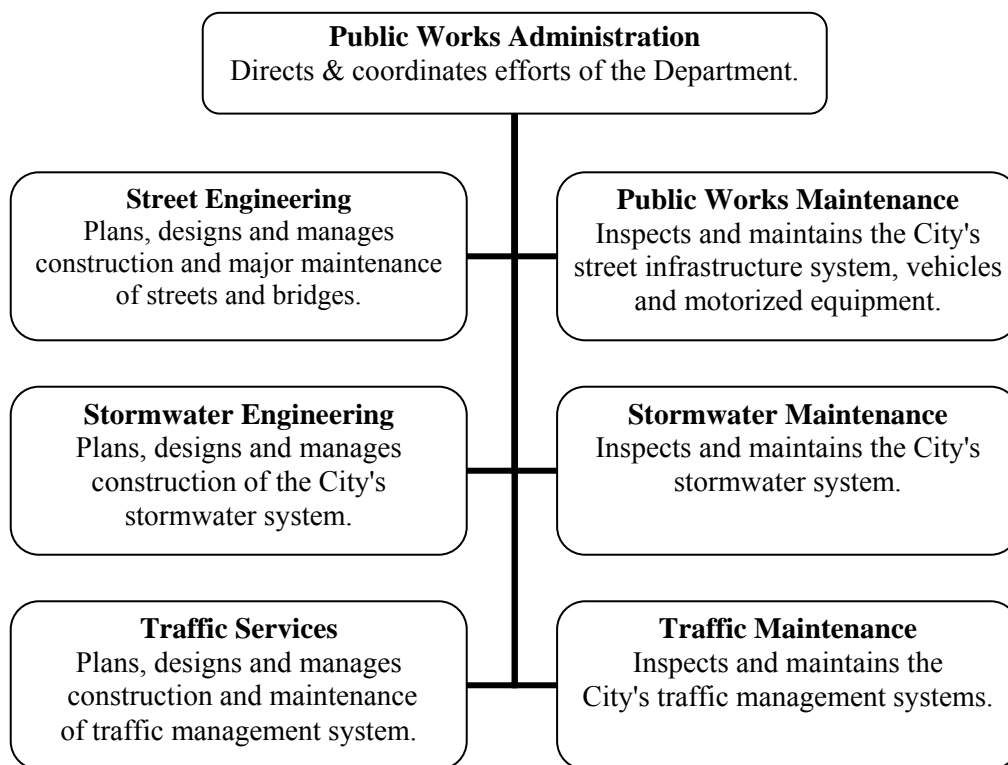
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
City Traffic Engineer	1	1	1
Asst City Traffic Engineer	1	1	1
Supervisory Civil Engineer	1	1	1
Civil Engineer, Senior	1	2	2
Civil Engineer II	1	0	0
Civil Engineer I	1	1	1
Traffic Engineering Tech, Senior	4	3	3
Traffic Engineering Technician	1	2	2
Trans. Project Inspector, Senior	1	2	2
Trans. Project Inspector II	1	0	0
Trans. Project Inspector I	1	1	0
Total Full-time Employees:	<u>14</u>	<u>14</u>	<u>13</u>
Part-Time			
Traffic Engineering Technician	0.29	0.12	0.00
Safe Routes Program Coordinator	0.00	0.38	0.00
Engineering Intern	0.58	0.00	0.00
Total Part-time Employees:	<u>0.87</u>	<u>0.50</u>	<u>0.00</u>
TOTAL FTEs	<u>14.87</u>	<u>14.50</u>	<u>13.00</u>

PROGRAM DESCRIPTION

Traffic Maintenance is responsible for inspecting and maintaining the traffic control and traffic management systems. System elements include approximately 253 traffic signals and their associated communications system, and traffic management devices, such as video cameras; over 30,000 traffic signs, many pavement markings and more than 13,832 streetlights. The Traffic Maintenance Division conducts activities to comply with the Manual on Uniform Traffic Control Devices (MUTCD).

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City.*
- ❖ *Convenient: Prompt response to service requests for repairs, timely replacement or upgrade of elements, and programmed traffic system improvements.*
- ❖ *Beneficial: Dependable operation, efficient and safe navigation for citizens and economic vitality of City.*
- ❖ *Reliable: Monitor the City's traffic infrastructure assets.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance ◀
PW Maintenance
Stormwater Maintenance

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Traffic Maintenance Division in 2011:

- *Plan for and maintain traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City:*
 - ◆ Systematically replace the video detection systems at 10% of the 130 intersections detected by video equipment.
 - ◆ Conduct annual citywide sign retro-reflectivity audits and replace all noncompliant signs.
 - ◆ Continue major traffic maintenance projects including signal modification/upgrades at 75th Street and Metcalf up to Johnson Drive and along 95th Street from Lowell to Ranchmart. In 2011 fiber will be added to 103rd Street between US 69 and Mission Road.
- *Monitor the City's traffic infrastructure assets:*
 - ◆ Continue development of an effective asset management program for traffic infrastructure.
 - ◆ Continue current traffic sign inventory and mapping activities.
 - ◆ Conduct annual verification of the location, condition and operation of all KCPL leased streetlights.
 - ◆ Continue to inspect all traffic signs for adequate reflectivity.
 - ◆ Continue mapping of the City's streetlight system; approximately 50% complete.
- *Dependable operation, efficient and safe navigation for citizens and economic vitality of City:*
 - ◆ Continue converting yellow traffic signal indications to Light Emitting Diodes (LEDs). The energy efficiency and longer-lasting qualities of LEDs, as compared to incandescent light bulbs, will reduce the City's maintenance and utility costs.
 - ◆ Continue the systematic replacement of the pedestrian walk activation buttons with the piezo electric pressure sensitive activation system. The current buttons are prone to freeze up in cold, wet conditions.
 - ◆ Work with the Police and other departments and agencies to plan and implement the traffic control measures for scheduled special events.
 - ◆ Implement a sign maintenance program that is compliant with the most current Manual on Uniform Traffic Control Devices (MUTCD) regulations.
 - ◆ Continue upgrading signal controllers to the newer 2070 computer model technology.
 - ◆ Continue to install fiber and Ethernet switches to all major signalized intersections.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Traffic Maintenance Division include:

- *Planned for and maintained traffic system elements to ensure for safe movement of vehicles and pedestrians throughout the City.*
 - ◆ Assisted Traffic Engineering with the installation and adjustment of new traffic signals and replacement of obsolete controllers.
 - ◆ Coordinated with Traffic Engineering on the expansion and adjustment of video detection and traffic observation cameras.
 - ◆ Planned for upgrading the school flashing beacon software and communications system.
 - ◆ Developed and executed a major traffic system maintenance program.

- *Provided prompt response to service requests for repairs, replacement or upgrade of elements, and programmed traffic system improvements.*
 - ◆ Responded effectively to traffic signal, street light, and traffic sign problems requiring repair, replacement to resolve malfunctioning or damaged units.
 - ◆ Replaced or repaired mast arm signal poles as needed.
 - ◆ Upgraded street signage to acceptable retro reflectivity levels as outlined in the 2003 MUTCD. Targeted date in the MUTCD is 2015. Overland Park's goal was December 31st, 2009.; revised to late 2014.
 - ◆ Continued annual replacement of obsolete and defective signal controller cabinets.
 - ◆ Continued the upgrade of 50 signal controllers with newer 2070 model computer hardware. As of 12/31/08, 198 controllers have been replaced.
- *Monitor the City's traffic infrastructure assets.*
 - ◆ Continued updating and expanding streetlight inventory and asset management system.
 - ◆ Completed the annual pavement markings renewal program.
 - ◆ Continued replacing older and smaller street name signs with larger and more legible ones, and added/replaced signs in the newly annexed area.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of citizens rating quality of street lighting repair and maintenance as good or very good:	NA	80%	85%
Percent of street light maintenance requests completed within three working days:	68%	75%	80%
WORKLOAD MEASURES			
Number of traffic signal repairs:	3,422	3,000	3,200
Number of street light repairs:	2,593	3,300	3,400

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,239,872	\$1,321,756	\$1,277,220
Commodities	481,258	652,900	617,400
Contractual	1,374,889	1,311,305	1,315,015
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$3,096,019</u>	<u>\$3,285,961</u>	<u>\$3,209,635</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Supv., Public Works Maintenance	2	2	2
Traffic Signal Specialist	4	4	4
Street Lighting Technician	4	4	4
Traffic Control Technician, Senior	2	2	2
Traffic Control Technician	2	2	2
Maintenance Worker, Senior	3	3	3
Maintenance Worker	0	0	0
Total Full-time Employees:	<u>17</u>	<u>17</u>	<u>17</u>
Part-Time			
Public Works Laborer	0.50	0.00	0.00
Administrative Assistant	0.50	0.95	0.00
Total Part-time Employees:	<u>1.00</u>	<u>0.95</u>	<u>0.00</u>
TOTAL FTEs	<u>18.00</u>	<u>17.95</u>	<u>17.00</u>

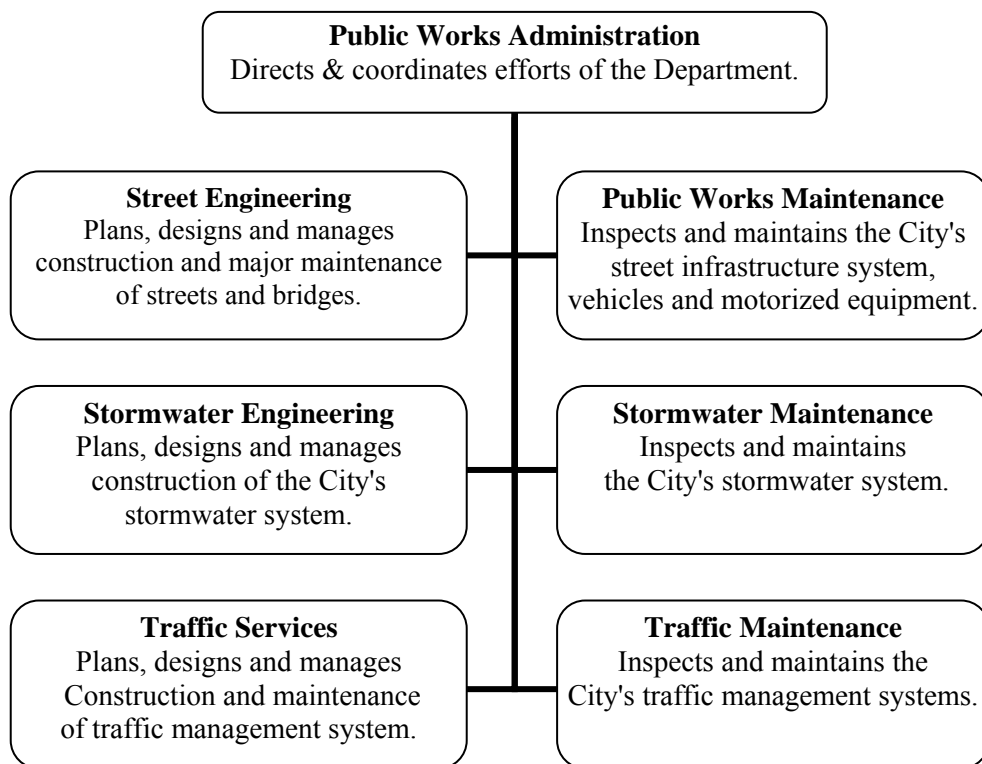
PROGRAM DESCRIPTION

Public Works Maintenance is responsible for maintenance of the City's street infrastructure and maintenance of City vehicles and motorized equipment.

Street Maintenance inspects and maintains streets, sidewalks, and curbs in the City's transportation infrastructure system in a safe and reliable condition. In addition, it is responsible for public safety related operations on the traffic infrastructure system, such as snow and ice removal. Elements of the infrastructure include 1,853 lane miles of roads, 838 miles of sidewalks and 1,350 miles of curb.

Public Works Maintenance also provides maintenance to more than 250 vehicles and motorized equipment units for the Public Works Department, Fire Department and several other departments. It also oversees the City's fueling systems.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods, and stormwater that are:

- ❖ *Safe: Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City,*
- ❖ *Convenient: Establish open communication and prompt response to the public concerning maintenance issues,*
- ❖ *Beneficial: Preserve the utility and longevity of the City's transportation infrastructure to sustain its economic prosperity and*
- ❖ *Reliable: Provide timely, reliable and cost-effective procurement, maintenance and repair of street infrastructure, vehicles and mobile equipment.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
PW Maintenance ◀
Stormwater Maintenance

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Public Works Maintenance Division in 2011.

- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
 - ◆ Continue to provide year-round preventative street maintenance activities performed by City staff, such as pothole repair, major asphalt repair, wide crack repair, and crack sealing.
 - ◆ Successfully complete the 2011 Street Maintenance Program.
- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
 - ◆ Direct staff resources towards follow-up repairs to certain deficiencies noted on the sidewalk inventory and assessment program.
 - ◆ Continue regular systematic inspections of city streets to determine overall condition and identify specific problems that need attention this year.
 - ◆ Provide a responsive and efficient snow and ice control program.
- *Provide Fleet Management for Department vehicles and mobile equipment.*
 - ◆ Perform preventive maintenance and safety inspections on all department and other participating departments' vehicles in accordance with established standards and schedules
 - ◆ Perform timely and cost effective fleet repairs that are both professional in customer service and in work reliability.
 - ◆ Provide effective fleet replacement through the preparation of specifications and procurement practices that are timely, cost effective and inclusive of user department needs.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Public Works Maintenance Division include:

- *Inspect and maintain the transportation infrastructure to ensure safe travel throughout the City.*
 - ◆ Added approximately five new lane miles to the snow removal program, revised all routes for improved efficiency, responsiveness and effectiveness.
 - ◆ Continued the sidewalk inventory and assessment program and follow-up repairs both by city crews and contractors.
 - ◆ Continued in providing services and making road improvements in newly annexed areas.
- *Preserve the utility and longevity of the City's transportation infrastructure in a cost-effective manner.*
 - ◆ Increased year-round preventative street maintenance activities performed by the City, such as asphalt repair and crack sealing. Acquired large pavement milling machine and new asphalt paver to facilitate in-house repairs and maintenance.
 - ◆ Continued to retrofit sidewalk ramps to comply with American's with Disability Act standards.
 - ◆ Successfully completed the 2009 Street Maintenance Program within budget and accomplished all planned activities and goals.

- *Responded to routine and emergency street maintenance needs in a timely and professional manner.*
 - ◆ Successfully executed the 2009-2010 snow program including new procedures and measures to reduce salt usage. This included experiencing one of the areas most severe winter seasons in both temperature extremes and amount of precipitation.
 - ◆ Milled and patched potholes and other distresses in the street system.
 - ◆ On an annual basis, repaired sidewalk locations where a two- inch or greater tripping hazard existed; used grinding machines to repair locations where less than two- inch tripping hazards existed.
 - ◆ Successfully completed widecrack repairs on the City's residential streets.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of street pavement with a condition rating index of 70 or higher:			
·Thoroughfares	45%	70%	70%
·Collector and residential streets	73%	80%	80%
Percent of street curbs with a curb condition index rating of 80 or higher:			
·Thoroughfares	46%	65%	70%
·Collector and residential streets	63%	70%	70%
Average days to complete pothole repair from time of report:	8	5	3
Average operational readiness of fleet:	95%	95%	95%
WORKLOAD MEASURES			
Lane miles of microsurface completed:	239	260	NA
Number of pothole repairs made:	6,364	2,200	NA
Number of lane miles of street overlay:			
·Residential	4	14	15
·Thoroughfare	22	12	20
Number of vehicle work orders completed:			
·Scheduled preventive maintenance	772	500	500
·Repair	1,948	2,000	2,000

EXPENDITURES:

General Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$2,650,682	\$2,896,195	\$2,825,632
Commodities	1,019,256	675,825	669,497
Contractual	543,470	469,230	460,508
Capital Outlay	11,150	410,000	165,000
Transfers/Others	0	0	0
TOTAL	\$4,224,558	\$4,451,250	\$4,120,637

Special Street and Highway Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	4,200,000	4,500,000	4,895,000
TOTAL	<u>\$4,200,000</u>	<u>\$4,500,000</u>	<u>\$4,895,000</u>

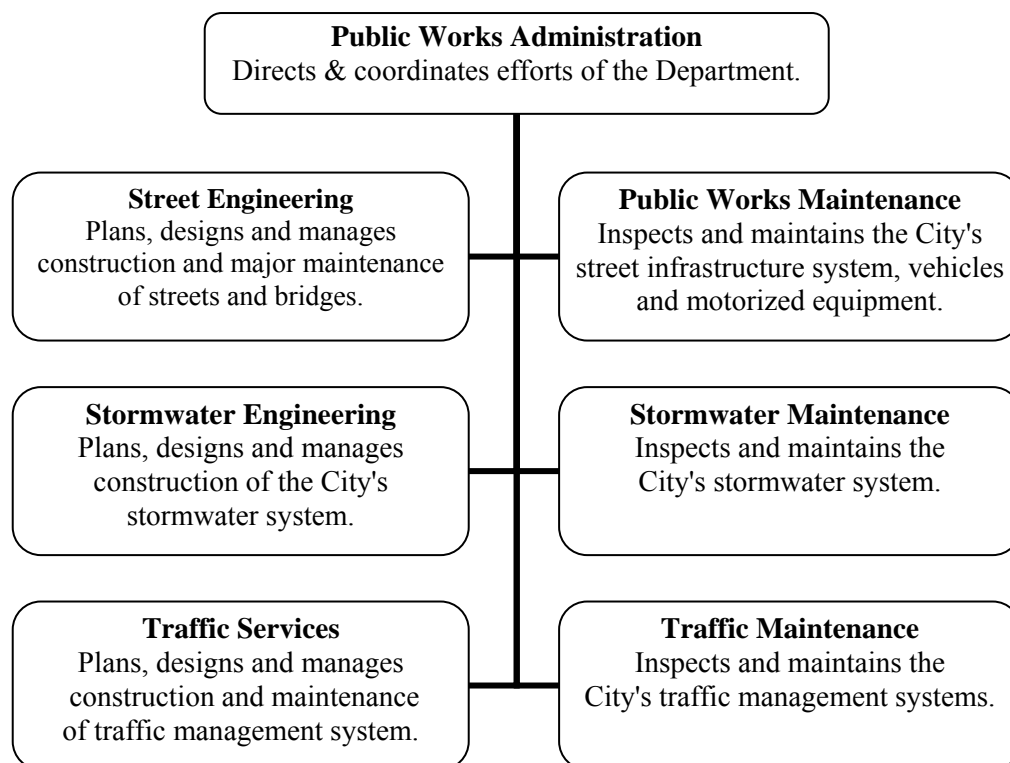
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Mgr, Maintenance Operations	1	1	1
Supt, Public Works	1	1	1
Supv, Public Works Maintenance	2	2	2
Supv, PW Fleet Maintenance	1	1	1
Construction Specialist	2	2	2
Engineering Technician, Senior	0	2	1
Engineering Technician II	2	0	0
Equipment Mechanic, Senior	2	2	4
Equipment Mechanic	3	3	1
Equipment Operator	4	4	4
Fleet Analyst	1	1	1
Inventory Control Specialist	1	1	1
Maintenance Crew Leader	2	2	2
Maintenance Worker, Senior	8	8	13
Maintenance Worker	11	11	6
Administrative Assistant	2	2	2
Total Full-time Employees:	<u>43</u>	<u>43</u>	<u>42</u>
Part-Time			
Parts Room Attendant	0.50	0.47	0.48
Public Works Laborer	1.00	0.87	0.87
Maintenance Worker	2.00	0.87	0.87
Administrative Assistant	0.50	0.00	0.00
Total Part-time Employees:	<u>4.00</u>	<u>2.21</u>	<u>2.22</u>
TOTAL FTEs	<u>47.00</u>	<u>45.21</u>	<u>44.22</u>

PROGRAM DESCRIPTION

Stormwater Maintenance is responsible for inspecting and maintaining the stormwater runoff collection and conveyance system in a safe and clean condition. System elements include curb inlets, area inlets, junction boxes, pipe, and roadway ditches. Maintenance activities are conducted to comply with the Federal Clean Water Act, specifically Phase II of the National Pollutant Discharge Elimination System (NPDES). Maintains and implements the flood management program.

**PUBLIC WORKS -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to the highest possible quality of life in the City by providing systems for the movement of people, goods and stormwater that are:

- ❖ *Safe: Determine improvements system-wide consistent with present and future demands and conduct activity to prolong long-term infrastructure performance,*
- ❖ *Convenient: Accommodate service requests from the public concerning stormwater system maintenance and repairs,*
- ❖ *Beneficial: Inspect and repair for adequate conveyance as designed to minimize flooding and damage to public and private property and*
- ❖ *Reliable: Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*

AGENCY LOCATOR**Public Works**

Public Works
Administration
Street Engineering
Stormwater Engineering
Traffic Services
Traffic Maintenance
PW Maintenance
Stormwater Maintenance ➡

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Stormwater Maintenance Division in 2011.

- *Respond to service requests from the public concerning stormwater system maintenance and repairs.*
 - ◆ Continue an annual street sweeping program to reduce public complaints of dirt and debris in streets and pollutants reaching the storm water management system.
 - ◆ Continue proactive inspection of the storm water management system and perform piping system repairs and/or erosion control along outlets and stream banks.
- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*
 - ◆ Complete the 2010 bi-annual box culvert/ bridge inventory/condition assessment for development of annual box culvert/ bridge maintenance program.
 - ◆ Continue systematic video inspections of storm sewer network.
 - ◆ Inspect all corrugated metal pipe north of 119th St. for structural integrity with video inspection.
 - ◆ Continue the inlet inspection program and repair and maintain problem locations within a reasonable amount of time.
 - ◆ Continue roadside ditching improvements in annexed area and other roads in need of improvement for safety or preventative road maintenance.
 - ◆ Sweep residential streets three times a year and thoroughfare/collector streets at a minimum of 9 times per year, or as weather permits.
 - ◆ Establish and execute best management practices for National Pollutant Discharge Elimination System (NPDES) Phase II compliance.
 - ◆ Develop procedures and record practices to develop a standard operating procedures manual.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Stormwater Maintenance Division include:

- *Manage assets, conduct inspections and complete repairs to ensure system integrity and function.*
 - ◆ Establish and execute best management practices for NPDES Phase II compliance.
 - ◆ Inspected over 360 box culverts.
 - ◆ Inspected 730 stormwater structures to check their integrity and operational effectiveness.
 - ◆ Conducted a preliminary illicit discharge detection program.
 - ◆ Removed many cubic yards of sediment from streamways to improve flow and mitigate flooding.
 - ◆ Repaired 145 stormwater structures.
 - ◆ Removed silt and debris from 16 box culverts.
 - ◆ Removed debris from 348 structures.
 - ◆ Cleaned out leaves from over 5,000 curb inlet throats.
 - ◆ Participated in several public education programs.
 - ◆ Assisted the Engineering Division in the continued updating of the storm sewer atlas.
 - ◆ Completed the annual comprehensive box culvert inspection.
 - ◆ Camera crews inspected and videoed over 270,000 linear feet of storm sewer pipe.
 - ◆ Completed at least five culvert installation projects.
 - ◆ Ditched more than 45,000 sq. ft. of roadside for improved drainage

- ◆ Constructed an industrial truck pre-wash facility at the Blue Valley Maintenance Facility complying with environmental standards.
 - ◆ Swept residential streets three times and thoroughfares nine times.
 - ◆ Second year of alternative de-icing material (GeoMelt M) trial for snow removal.
- *Accommodate service requests from the public concerning stormwater system maintenance and repair.*
- ◆ Refined street sweeping routines to maximize litter removal on thoroughfares, and improve the effectiveness of our street sweeping activities. Sweepers removed over 6,000 cubic yards of debris and swept approximately 17,044 lane-miles of roadway.
- *Determine improvements system-wide consistent with present and future demands, and conduct activity to prolong long-term infrastructure performance.*
- ◆ Replaced many storm sewer inlets as part of the street overlay program.
 - ◆ Inspected and made improvements to newly annexed areas.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of stormwater system inspected per year in accordance with established schedule:			
·Storm inlets	4%	10%	10%
·Stormwater pipes	12%	5%	5%
·Box culverts	100%	100%	100%
·Bridges (bi-annual)	NA	100%	NA
Percent of citizens with storm water drainage requests and inquiries rating service as good or very good:			
·Resolution or proposed resolution of problem	NA	90%	90%
·City staff attitude and responsiveness	NA	90%	90%
WORKLOAD MEASURES			
Number of storm water maintenance requests:	69	300	350
Number of storm sewer system inspections:			
·Safety grates (includes clean-out)	755	750	800
·Storm inlets	729	6,500	6,600
·Box culverts	400	400	400
·Bridges (bi-annual)	NA	144	132
Number of storm sewer system repairs:			
·Ditch grading (square feet)	45,070	10,000	9,000
·Culvert pipes installed	2	3	5
·Curb inlet repair	250	160	150
·Junction box repair	3	25	25
·Underdrains installed (lineal feet)	60	500	550
·Storm water pipe repaired (each)	11	18	20
·Sump pump connections	1	8	10
Miles of street sweeping performed:	14,712	28,000	28,000

EXPENDITURES:

Stormwater Utility Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,383,605	\$1,283,604	\$1,457,183
Commodities	271,267	281,065	281,065
Contractual	106,469	474,570	474,590
Capital Outlay	121,796	320,000	155,000
Transfers/Others	0	0	0
TOTAL	<u>\$1,883,137</u>	<u>\$2,359,239</u>	<u>\$2,367,838</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Supv, Public Works Maintenance	2	2	2
Construction Specialist	2	2	2
Equipment Operator	2	2	2
Video Inspection Technician	1	1	1
Maintenance Worker, Senior	5	6	7
Maintenance Worker	2	1	0
Sweeper Operator	4	4	4
Total Full-time Employees:	<u>18</u>	<u>18</u>	<u>18</u>
Part-Time			
Public Works Laborer	0.00	0.48	0.48
Maintenance Worker	0.50	0.87	0.87
Part-Room Clerk	0.00	0.48	0.48
Total Part-time Employees:	<u>0.50</u>	<u>1.83</u>	<u>1.83</u>
TOTAL FTEs	<u>18.50</u>	<u>19.83</u>	<u>19.83</u>

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COMMUNITY DEVELOPMENT



GOAL: To provide and promote the highest quality of life for the citizens of Overland Park by seeking the proper and most effective use of land, natural resources and human resources; by effectively administering public services that enhance health, safety and welfare; and by facilitating desirable living, working, economic and leisure opportunities for all citizens.

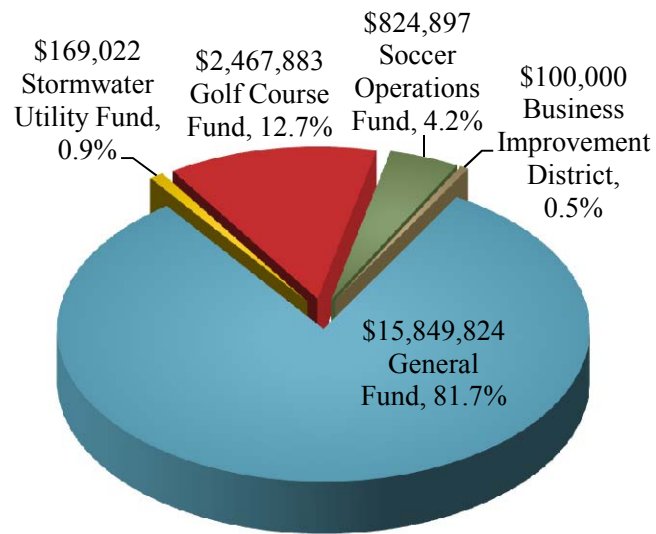
COST CENTERS:

- Parks and Forestry
- Arboretum/Botanical Garden
- Leisure Services
- Community Centers
- Arts Commission
- Golf Courses & Farmstead
- Aquatics
- Soccer Complex

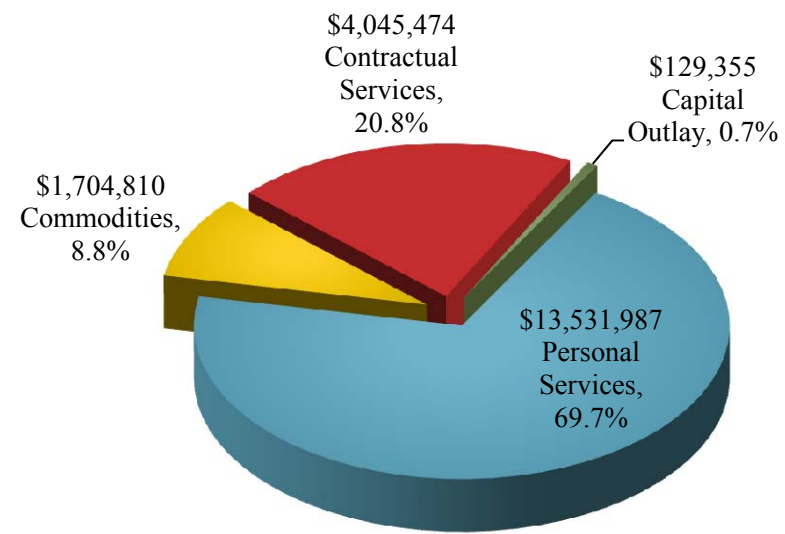
- Planning and Development Services
- Community Planning
- Building Safety
- Engineering Services

2011 CITY OPERATING AND CONTRACTUAL EXPENDITURES BY FUND AND MAJOR PURPOSE

2011 Expenditures = \$19,411,626



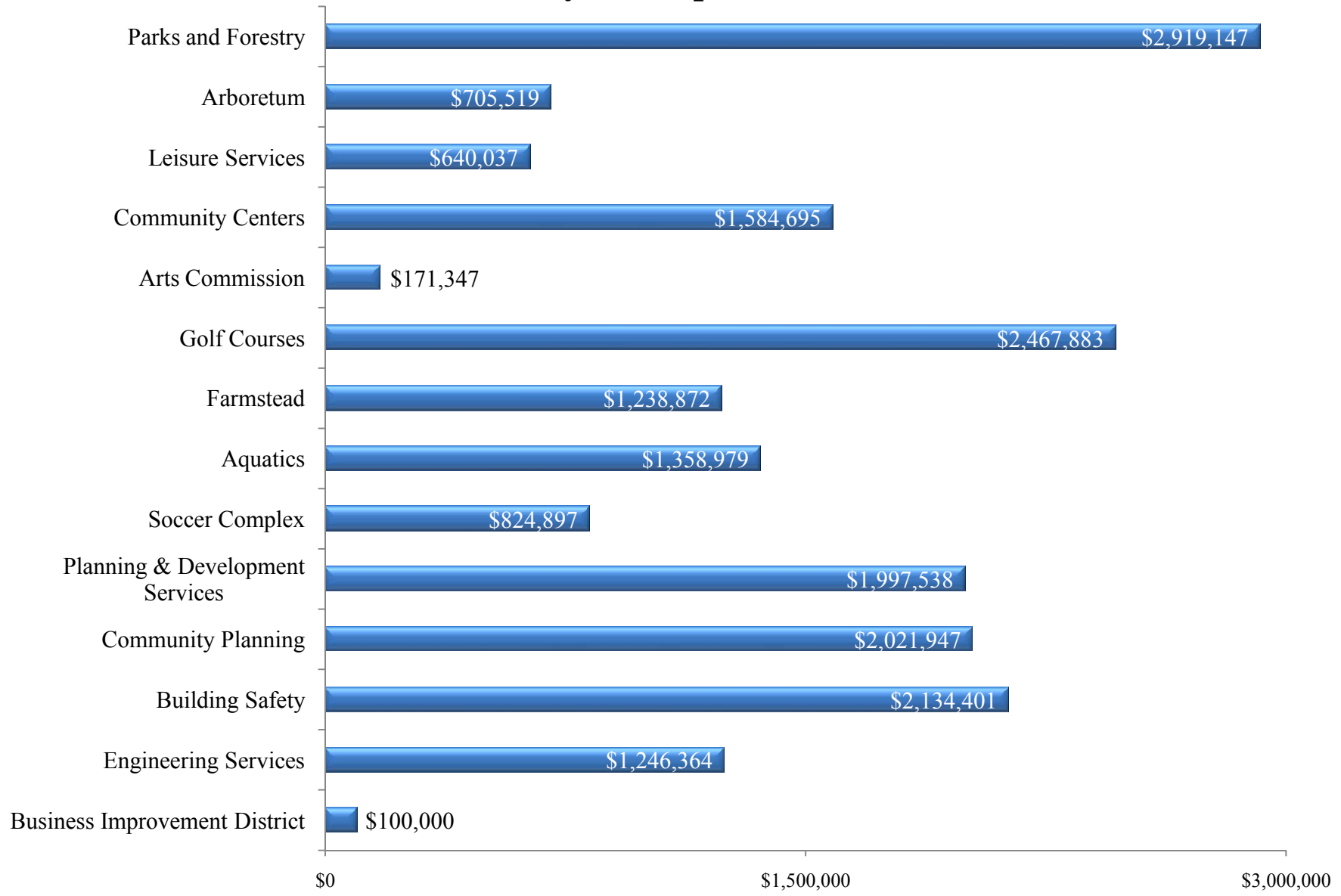
FUNDS



EXPENDITURE TYPE

Community Development Goal Area

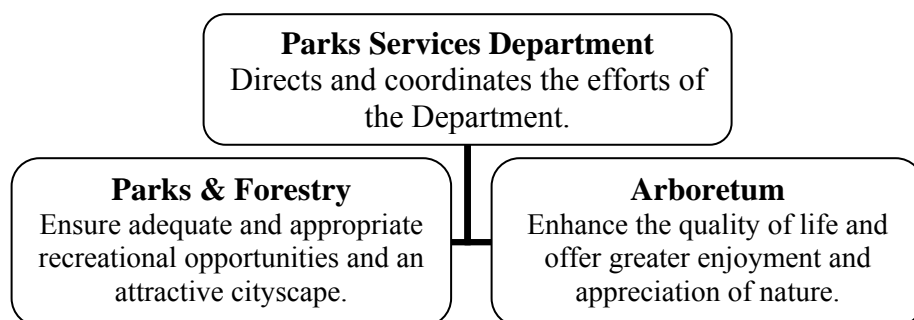
2011 OPERATING AND CONTRACTUAL EXPENDITURES Community Development Goal Area



PROGRAM DESCRIPTION

The Parks and Forestry Division is responsible for maintaining and improving parks, recreational areas, public grounds, islands, easements and all facilities located on these sites. High levels of maintenance and constant improvements insure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of the citizens of Overland Park, thereby providing a higher quality of life.

**PARKS SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To ensure adequate and appropriate recreational opportunities and an attractive cityscape for the well-being, enjoyment and pleasure of Overland Park citizens by:

- ❖ *Maintaining and improving parks, recreation areas, public grounds, islands, easements and all facilities located on these sites.*

AGENCY LOCATOR

Community Development
Parks and Recreation
Parks & Forestry ←
Arboretum

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Parks and Forestry Division in 2011:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
 - ◆ Achieve a 90% or greater satisfaction rating on selected park surveys of residents and patrons.
 - ◆ Construct new bike/hike trail links at several parks and greenway linkages.
 - ◆ Replace and repair sections of the older bike/hike trails to improve alignment and drainage.
 - ◆ Perform seeding, grading and drainage improvements at various parks.
 - ◆ Replace playground at South Lake Park and Kensington Park.
 - ◆ Install new playground at Deerbrook Park.
 - ◆ Renovate City Hall basketball court restroom.
 - ◆ Acquire land and construct Greenway Linkage bike/hike trails.
 - ◆ Construct picnic shelter at Cobblestone Park.
 - ◆ Make repairs and improve park shelters and structures at various parks.
 - ◆ Install mileage markers and signage along Indian Creek and Tomahawk Creek trails.
 - ◆ Conduct preliminary engineering services for restrooms at Roe Park.
 - ◆ Dredge cove portions of Kingston Lake.
 - ◆ Resurface tennis and basketball courts at various parks.
 - ◆ Rejuvenate landscaping at several fire stations.
 - ◆ Complete landscape improvements on College Boulevard.
 - ◆ Plant trees and shrubs in parks and greenways.
 - ◆ Improve pool facilities including floors, signage, shade structures, counters and walkways.
 - ◆ Repair shelters and park structures to include painting, roofing, doors and fixtures.
 - ◆ Renovate various planter beds and flowerbeds using shrubs, grasses and perennials.
 - ◆ Complete cool season grass/weed spraying on buffalo grass islands.
 - ◆ Contract for street and park tree trimming resulting in over 2,000 trees trimmed.
 - ◆ Slurry seal and stripe various park parking lots.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Parks and Forestry Division include:

- *Maintain and improve parks, recreation areas, public grounds, islands, easements and all facilities located on these sites:*
 - ◆ Completed Regency Lake Park dredging project.
 - ◆ Installed pedestrian bridges at Deerbrook Park, Millers Woods, Amesbury Lake Park and Nottingham South Park.
 - ◆ Completed landscaping at Brampton Place greenway linkage.
 - ◆ Renovated Molamphy Park fountain with new electric control panel, LED lights, concrete replacement and painted arbor.
 - ◆ Completed Greenway Linkage bike/hike trail construction along 141st and 139th Streets.
 - ◆ Increased number of pet waste stations along Indian Creek and Tomahawk Creek bike/hike trail.

- ◆ Installed LED lighting at Arboretum Welcome Garden and 103rd & Metcalf Sculpture.
- ◆ Installed irrigation, drainage and renovated soccer fields at Roe Park and Nall Park
- ◆ Expanded irrigation system at Tomahawk Ridge Community Center and Korean War Memorial.
- ◆ Installed UV system at Matt Ross Community Center.
- ◆ Installed new playground at Stonegate Park and Creekside Park.
- ◆ Five irrigation systems integrated into fiber service central control system.
- ◆ Assembled soccer goals for Soccer Complex.
- ◆ Constructed sidewalk access path to trail at Millers Woods.
- ◆ Constructed new low-water crossing at Green Meadows Park.
- ◆ Sandblasted and painted Young's Pool and Marty Pool.
- ◆ Installed irrigation and renovated landscaping at Farmer's Market.
- ◆ Constructed retaining wall at Indian Creek Recreation Center.
- ◆ Completed improvements at Osage Park.
- ◆ Completed landscaping at Soccer Complex.
- ◆ Installed sculpture pad at South Creek greenway linkage.
- ◆ Completed Switzer landscaping.
- ◆ Reconstructed bike/hike trail at Millers Woods and Regency Lake Park.
- ◆ Installed park benches at various locations along the Indian Creek and Tomahawk Creek bike/hike trails.
- ◆ Assisted Arboretum with improvement projects.
- ◆ Assisted with Fall Festival and other Downtown Overland Park events.
- ◆ Achieved Tree City USA designation for 31st consecutive year and Growth Award for 19th consecutive year.
- ◆ Held Arbor Day celebration to include tree planting, seedling giveaway, school program, and poster contest.
- ◆ Coordinated July 4th fireworks display.
- ◆ Presented landscape excellence awards to four local businesses.
- ◆ Planted 910 trees in park areas, greenway linkages, and rights-of-way.
- ◆ Replace 80 street trees.
- ◆ Maintained over 80 park areas and green spots (over 1,450 acres) at various maintenance intensities, including turf care, tree care, and facility maintenance.
- ◆ Maintained over 300 acres of islands and easements and mowed over 50 miles of rural roadways.
- ◆ Maintained nearly 63 miles of bike/hike trails.
- ◆ Inspected and maintained 55 playgrounds, 13 restrooms and 21 irrigation systems.
- ◆ Expanded sample areas for street tree inventory using GPS/GIS technology to determine the environmental and monetary benefits of street trees.
- ◆ Created Proper Mulching video for citizens, business and landscape contractors.
- ◆ Pruned 1,058 street trees and park trees.
- ◆ Contracted maintenance administrative site landscape beds and grounds.
- ◆ Chipped over 2,400 holiday trees to be used for mulch.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of adjacent property owners rating maintenance of parks as good or very good:			
·City crews	90%	90%	90%
·Contract crews	95%	90%	90%
Percent of residents rating the following as good or very good:			
·Quality of turf	78%	90%	90%
·Turf height (frequency of mowing)	88%	90%	90%
·Trash pick-up, amount of ground litter)	91%	90%	90%
·Condition of amenities	91%	90%	90%
·Signage	93%	90%	90%
·Response to damage reports and vandalism	82%	90%	90%
·Security of park area, use of lighting, patrol	75%	90%	90%
·Overall quality	93%	90%	90%
WORKLOAD MEASURES			
Number of acres of park area maintained:	1,460	1,460	1,460
Number of acres of island and easements maintained:	334	334	335
Number of flower beds maintained:	33	33	33
Number inspected and maintained:			
·Restrooms/Park Shelters	13	13	13
·Playground units and fitness courses	55	53	53
·Miles of park and stream way bike/hike trails	37	38	38
·Miles of Greenway Linkage bike/hike trails	27	28	29
·Irrigation systems	26	26	26
·Soccer Fields	9	9	12
·Basketball Courts	10	10	10
·Baseball/Softball Fields	12	12	12

EXPENDITURES:

General Fund	2009 Actual*	2010 Budget*	2011 Budget
Personal Services	\$2,036,603	\$2,008,537	\$1,743,334
Commodities	253,443	337,000	339,070
Contractual	734,028	789,593	775,243
Capital Outlay	0	51,000	61,500
Transfers/Others	0	0	0
TOTAL	\$3,024,074	\$3,186,130	\$2,919,147

*2009 Actual and 2010 Budget include expenditures for CC501, which has been combined into CC512 for 2011.

Special Parks and Recreation Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	0	0	0
Capital Outlay	0	0	0
Transfers/Others	1,303,490	1,200,000	1,115,000
TOTAL	<u>\$1,303,490</u>	<u>\$1,200,000</u>	<u>\$1,115,000</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Director of Parks and Recreation*	1	1	0
Director, Park Services	0	0	1
Manager, Parks & Forestry	1	1	0
Supervisor, Parks Maintenance	3	3	2
Forester	1	1	1
Equipment Mechanic, Senior	1	1	1
Parks Facilities Technician II	3	3	3
Park Attendant, Senior	5	5	4
Park Attendant II	8	7	10
Park Attendant I	2	3	0
Total Full-time Employees:	<u>25</u>	<u>25</u>	<u>22</u>
Part-Time			
Laborer, Parks and Recreation	6.90	6.90	6.90
Secretary*	0.88	0.88	0.82
Total Part-time Employees:	<u>7.78</u>	<u>7.78</u>	<u>7.72</u>
TOTAL FTEs	<u>32.78</u>	<u>32.78</u>	<u>29.72</u>

*2009 and 2010 Budgets include personnel assigned to CC501, which has been combined into CC512 for 2011.

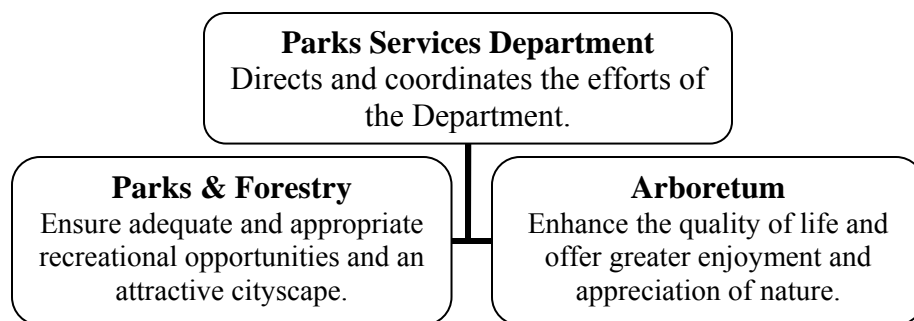
PROGRAM DESCRIPTION

The Arboretum and Botanical Gardens were founded to keep Overland Park at the forefront of environmental and ecological issues. As a leader of environmentally sound community development, the City's goal for the Arboretum is for it to become an educational, recreational and cultural resource for the entire Kansas City region.

The Arboretum is located on 300 ecologically diverse acres in southern Johnson County. Eight different ecosystems have been identified on the site, including rare plant species. Hiking trails wind their way through the Arboretum.

About 85 percent of the property is dedicated for the preservation and restoration of natural ecosystems. The remaining portion includes traditional botanical gardens, the Environmental Education Visitors Center (EEVC), maintenance facilities and space for a future conservatory and visitors' center.

**PARKS SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enhance the quality of life and offer greater enjoyment and appreciation of nature by:

- ❖ *Preserving and developing flora and fauna,*
- ❖ *Presenting environmental education programs, nature studies and plant displays,*
- ❖ *Developing cultural and educational facilities, and*
- ❖ *Providing passive experiences and open green spaces.*

AGENCY LOCATOR

**Community
Development**

Parks Services
Parks & Forestry
Arboretum ◀

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Arboretum Division in 2011.

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
 - ◆ Complete the installation of new informational and educational signage throughout the Arboretum and Botanical Gardens.
 - ◆ Assist the Friends of the Arboretum (FOTA) with planning and operating their events through staff and volunteer support.
 - ◆ Continue to grow and effectively utilize our valuable volunteer program.
 - ◆ Continue to develop the Prairie Restoration Project.
 - ◆ Plan and construct an additional greenhouse.
 - ◆ Continue to add plants to all gardens and landscaped areas.
 - ◆ Design deer control to protect the garden plantings.
 - ◆ Expand educational programming through additional classes and tours.
 - ◆ Expand recycling efforts and contribute to City's "green" initiative.
 - ◆ Provide staff support and assistance for the third annual Stems Fundraising Event.
 - ◆ Continue to exhibit and maintain sculptures in the gardens.
 - ◆ Repair and establish groundcover on Margaret's Pond dam.
 - ◆ Continue "*Adopt a Garden*" volunteer program.
 - ◆ Continue to add color to gardens through development of annual beds and containers.
 - ◆ Monitor the installation of sanitary sewers by Johnson County Wastewater across the Arboretum and Kemper Farm.
 - ◆ Plan the connection of the Environmental Education Visitors Center (EEVC) to the newly installed sanitary sewer system.
 - ◆ Begin construction of the Train Garden.
 - ◆ Expand operation of a Garden Café from the EEVC.
 - ◆ Assist FOTA in the expansion of music events in the EEVC and in the gardens.
 - ◆ Assist FOTA in the addition of many new events, including their new "Celebrate Spring" marketing focus, hosting birthday parties and an additional family event in September.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Arboretum Division include:

- *Preserving and developing flora and fauna; presenting environmental education programs, nature studies and plant displays; developing cultural and educational facilities; and providing passive experiences and open green spaces:*
 - ◆ Completed construction of Phase Two of the Welcoming Garden.
 - ◆ Completed construction of the Cohen Iris Garden
 - ◆ Planted nearly 21,000 spring flowering bulbs during the fall of 2009 for spring 2010 display.
 - ◆ Hosted 31 weddings and provided 1,309 visitors with guided tours in 2009.
 - ◆ Planted over 22,000 annual flowers grown by volunteers in our own greenhouse in 2009.
 - ◆ Continued cleanup and weed control of the 180 acre Prairie Restoration project on the south end of the Arboretum and Kemper Farm.

- ◆ “*Adopt a Garden*” program for recruiting corporate volunteers enlisted four corporations to assist in garden maintenance in 2009. Individual garden volunteers were assigned to five garden teams in 2009 – all contributing a total of 7,067 hours for a value of \$106,500.
- ◆ The Children’s Discovery Garden was adopted by the Semrau Family and with the help of one staff person, the garden was nearly completely maintained by these volunteers.
- ◆ Maintained four miles of trails. Wood chips from Parks department tree crew are used to mulch the trails.
- ◆ Arboretum attendance for 2009 totaled 140,995.
- ◆ Assisted FOTA with Spring Plant Sale, Photo Contest, Senior Art Exhibit, Walk to Benefit SIDS, Arts for Kids and expanded Luminary Walk in 2009.
- ◆ Assisted FOTA with a Summer Music Series, which drew many more visitors than expected.
- ◆ Assisted FOTA in development, transportation and set-up of the “Flower, Lawn, and Garden” promotional and informational exhibits in 2009 at the Overland Park Convention Center.
- ◆ Added plantings in all garden areas.
- ◆ Hosted the first annual Plein Air painting event, with a total of 80 artists participating over a two week period. Selected work from this event was featured at the “Stems: A Garden Soiree” fundraiser.
- ◆ Expanded the Herb Garden and provided increased walk-through access.
- ◆ Added increased access to many garden areas, which allows the visitors to get a closer look at some of our features.
- ◆ Hosted Arts and Recreation Foundation of Overland Park’s annual fundraising event in June 2009.
- ◆ Completed the detailed design of the Train Garden.
- ◆ Supported the K-State Master Gardeners in their work in the Monet Garden.
- ◆ Cooperated with Johnson County Wastewater to install the sanitary and lateral sewer lines.
- ◆ Cooperated with Greater Kansas City Iris Society to maintain nearly 500 varieties of Iris and provided tours for their 2009 National Convention attendees.
- ◆ Hosted invitation-only Sculpture Exhibit in 2009 with local galleries and selected student work. Three sculptures from the 2009 exhibit were added to the Arboretum’s permanent collection.
- ◆ Continued Legacy Garden reforestation and re-landscaping the Legacy Grape Bower. With the help of one staff person, the Legacy Garden was nearly exclusively maintained by volunteers.
- ◆ Supported the City’s snow removal program wherever needed.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of visitors indicating they are satisfied with the following:			
·Appearance of entrance, walkways, and buildings	100%	95%	95%
·Cleanliness of facilities and restrooms	100%	95%	95%
·Staff friendliness and assistance	100%	95%	95%
·Grounds and gardens	96%	95%	95%
·Trail System	87%	95%	95%
·Identification and directional signage	87%	95%	95%
·Overall arboretum and botanical gardens	100%	95%	95%

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
WORKLOAD MEASURES			
Miles of nature trails maintained and monitored:	6	6	6
Estimated number of visitors:	141,950	100,000	110,000
Number of plants identified by botanical and common name:	540	540	550
Number of volunteer hours worked:	21,090	13,000	13,000

EXPENDITURES:

<u>General Fund</u>	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$431,134	\$458,944	\$472,049
Commodities	75,464	106,350	110,890
Contractual	83,304	127,410	122,580
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u><u>\$589,902</u></u>	<u><u>\$692,704</u></u>	<u><u>\$705,519</u></u>

PERSONNEL (full-time equivalent):

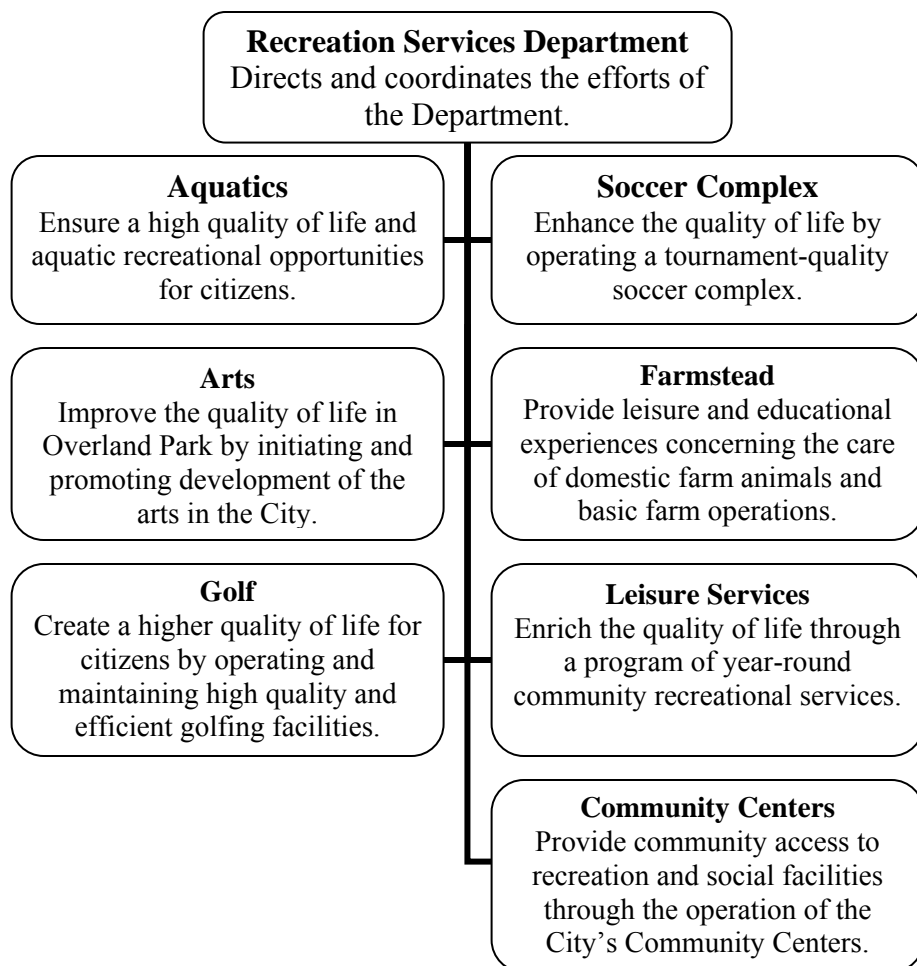
<u>Full-Time</u>	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Supv, Arboretum/Botanical Gardens	1	1	1
Horticulturist	1	1	1
Park Attendant II	1	1	2
Park Attendant I	1	1	0
Total Full-time Employees:	<u><u>4</u></u>	<u><u>4</u></u>	<u><u>4</u></u>
Part-Time			
Laborer, Arboretum	6.20	5.63	5.40
Gardner I	0.00	1.51	1.54
Volunteer Coordinator	0.72	0.72	0.99
Laborer, Kemper Farm Tenant	1.30	0.00	0.00
Asst. Supervisor, Concessions	0.00	0.00	0.74
Café Attendant	0.00	0.73	0.00
Total Part-time Employees:	<u><u>8.22</u></u>	<u><u>8.59</u></u>	<u><u>8.67</u></u>
TOTAL FTEs	<u><u>12.22</u></u>	<u><u>12.59</u></u>	<u><u>12.67</u></u>

PROGRAM DESCRIPTION

The Leisure Services Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life.

This division directly sponsors programs desired by the citizens when services can best be offered by the City. When services can best be offered by other organizations with city resources or facilities, the City co-sponsors programs.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enrich the quality of life through a program of year-round community recreational services by:

- ❖ *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*

AGENCY LOCATOR**Community Development**

Recreation Services
 Leisure Services ➔
 Community Center
 Arts
 Golf Course
 Farmstead
 Aquatics
 Soccer Complex

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2011.

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*
 - ◆ Monitor the successful operation of the Matt Ross and Tomahawk Ridge Community Centers.
 - ◆ Complete a successful upgrade to version 7.0 in the CLASS recreation software program.
 - ◆ Give ongoing support to the Soccer Complex operations.
 - ◆ Continue the expansion of the online Farmstead tours system for public use.
 - ◆ Expansion of Recreational Sports program.
 - ◆ Establish at community centers a vein reader check-in system for members.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment activities and events for citizens through leagues, classes, and special events.*
 - ◆ The successful transition of supervisors for the Recreational Sports program.
 - ◆ The successful transition of supervisors for the Tomahawk Ridge Community Center.
 - ◆ Successfully created the reservation system for the Soccer Complex in the CLASS software.
 - ◆ Expanded the use of the CLASS recreation software to allow more Fire Department classes for the public and healthcare professionals.
 - ◆ Added two Massage Therapy rooms at TRCC.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of program participants rating the following as good or very good:			
·Overall Program Rating	NA	98%	98%
·Instructor knowledge	NA	98%	98%
·Rate Affordability	NA	98%	98%
·Location	NA	98%	98%

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFICIENCY / WORKLOAD MEASURES			
Rate of program cost recovery:			
·Fitness programs	102%	135%	135%
·Adult Softball Leagues	140%	140%	140%
·Adult Basketball Leagues	107%	107%	107%
·Adult Volleyball Leagues	127%	115%	115%
·Community Center classes	110%	110%	110%
Number of adult athletic league participants:	3,206	3,500	3,700
Number of event rentals of city facilities:	25,214	26,850	26,850

EXPENDITURES:

<u>General Fund</u>	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$542,692	\$639,776	\$438,117
Commodities	12,264	31,850	21,740
Contractual	122,401	170,595	180,180
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$677,357</u>	<u>\$842,221</u>	<u>\$640,037</u>

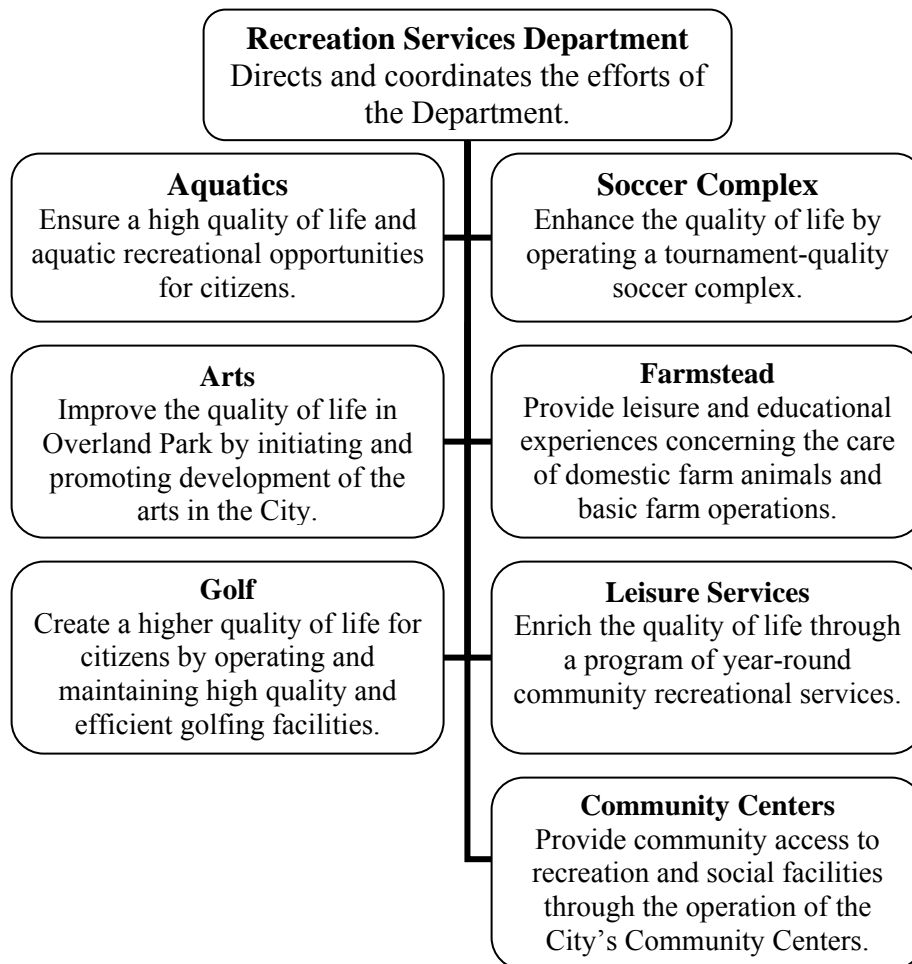
PERSONNEL (full-time equivalent):

<u>Full-Time</u>	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Director, Recreation Services	0	0	1
Manager, Leisure Services	1	1	0
Supervisor, Recreation	2	2	1
Supervisor, Fitness	1	1	0
Customer Service Rep., Senior	1	1	1
Customer Service Rep.	2	2	1
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>8</u>	<u>8</u>	<u>5</u>
<u>Part-Time</u>			
Clerk/Typist	0.24	0.48	0.00
Concession Attendant	0.43	0.00	0.00
Recreation Leader I	0.38	0.07	0.07
Recreation Leader II	0.19	0.31	0.31
Special Activities Instructor	0.27	0.20	0.19
Volleyball Official	0.46	0.00	0.00
Total Part-time Employees:	<u>1.97</u>	<u>1.06</u>	<u>0.57</u>
TOTAL FTEs	<u>9.97</u>	<u>9.06</u>	<u>5.57</u>

PROGRAM DESCRIPTION

The Community Centers Division is responsible for providing and promoting a year-round program of community recreational services to enrich citizens' quality of life through the operation of the City's community centers.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To enrich the quality of life through a program of year-round community recreational services by:

- ❖ *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*

AGENCY LOCATOR**Community Development**

Recreation Services

Leisure Services

Community Centers ←

Arts

Golf Course

Farmstead

Aquatics

Soccer Complex

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Leisure Services Division in 2011.

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
 - ◆ Increase revenue by 8% over 2010.
 - ◆ Decrease existing staff cost at Matt Ross by 10%, while continuing to offer excellent customer service.
 - ◆ Achieve a 15% increase in the rental occupancy rate at both community centers.
 - ◆ Track non-member traffic for future benchmark purposes.
 - ◆ Develop low cost programming ideas that will reach youth demographic within community.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Leisure Services Division include:

- *Providing cultural, educational, physical, social and personal enrichment through the operation of facilities for physical activity, recreation and rental by citizens.*
 - ◆ Successfully implemented the change of providers for the Coventry/Adventra program that provides an annual membership to their clients with minimum interruption.
 - ◆ Successfully implemented new programs such as Pooch Plunge, T.A.K.E. Defense, Health Fair and Toddle Time.
 - ◆ Exceeded revenue projections for Matt Ross Community Center.
 - ◆ Exceeded rental projections at Matt Ross Community Center.
 - ◆ Completed security upgrades at Tomahawk Ridge Community Center with improvements to door alarms and cameras.
 - ◆ Increased long term rental clients: YMCA, City of Refuge – Dominion Ministries.
 - ◆ Successful management transition at Tomahawk Ridge Community Center.
 - ◆ Exceeded Tomahawk Ridge Community Center revenue goals by 39%.
 - ◆ Added amenities to Tomahawk Ridge Community Center, including the art gallery and massage therapy.
 - ◆ Increased Tomahawk Ridge Community Center pass revenue by 77% over projections.
 - ◆ Increased Tomahawk Ridge Community Center active memberships by 45%.
 - ◆ Reduce Tomahawk Ridge Community Center supervisor/attendant ratio from ten supervisors per 19 employees to five supervisors per 21 employees without affecting service or center hours.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFECTIVENESS MEASURES			
Percent of Community Center rental patrons rating the following as good or very good:			
·Appearance of the room	100%	98%	98%
·Set-up of tables , chairs, equipment	100%	98%	98%
·Overall facility rating	100%	98%	98%

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFICIENCY / WORKLOAD MEASURES			
Number of visitations at Community Centers:			
·Matt Ross Community Center	361,154	360,000	360,000
·Tomahawk Ridge Community Center	151,394	151,000	152,000
Number of event rentals at community centers:			
·Matt Ross Community Center	16,025	16,000	16,000
·Tomahawk Ridge Community Center	4,664	4,500	4,500

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,274,922	\$1,354,899	\$1,331,530
Commodities	119,057	99,275	137,065
Contractual	100,644	147,471	104,100
Capital Outlay	0	0	12,000
Transfers/Others	0	0	0
TOTAL	<u>\$1,494,623</u>	<u>\$1,601,645</u>	<u>\$1,584,695</u>

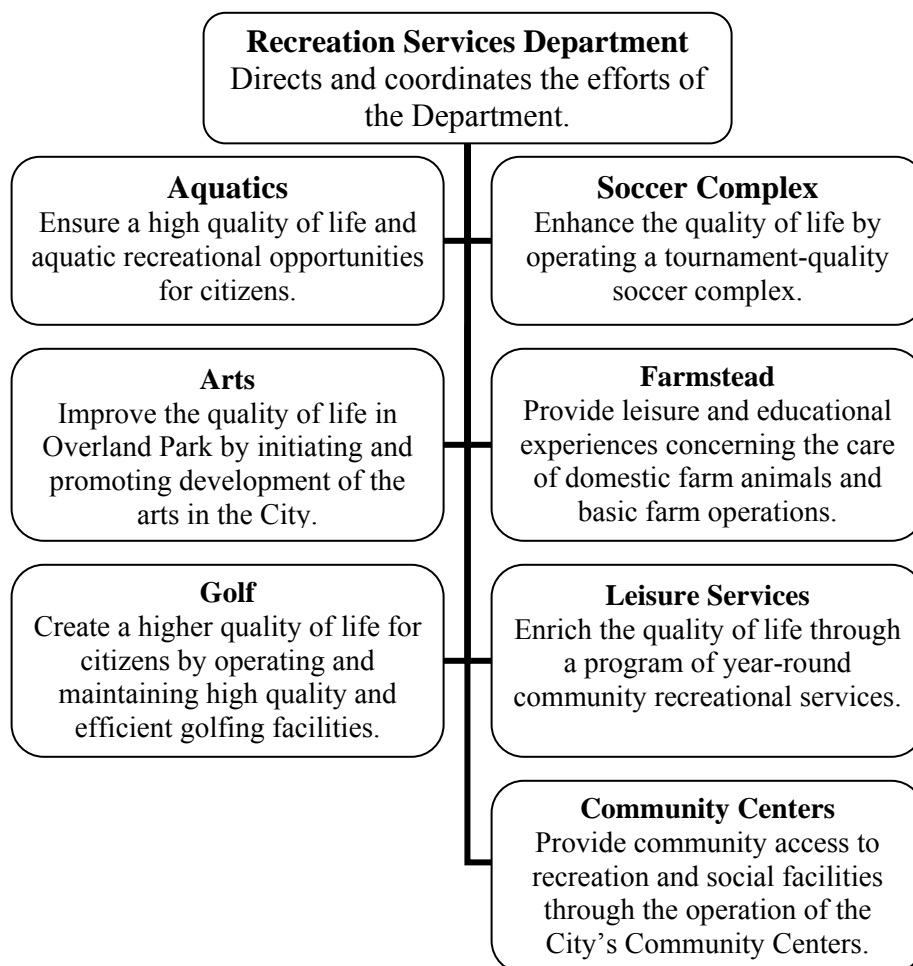
PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Community Center Manager	1	1	1
Community Center Supervisor	1	1	1
Marketing Coordinator	1	1	1
Total Full-time Employees:	<u>3</u>	<u>3</u>	<u>3</u>
Part-Time			
Asst. Community Center Supervisor	5.77	6.49	6.01
Building Attendant	20.96	18.75	18.75
Asst. Fitness Supervisor	1.15	1.15	1.05
Fitness Instructors	3.77	2.79	2.88
Personal Trainer	0.48	0.46	0.48
Lifeguard	9.12	11.59	11.59
Swim Lesson Manager	0.38	0.72	0.72
Pool Manager	1.85	1.92	1.92
Senior Pool Manager	0.94	0.53	0.72
Total Part-time Employees:	<u>44.42</u>	<u>44.40</u>	<u>44.12</u>
TOTAL FTEs	<u>47.42</u>	<u>47.40</u>	<u>47.12</u>

PROGRAM DESCRIPTION

The Arts Division is responsible for initiating and promoting development of the Arts in Overland Park. This division produces events and provides services designed to expose and involve the local public in the arts and create an improved quality of life in Overland Park.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To improve the quality of life in Overland Park by:

- ❖ *Initiating and promoting development of the arts in the City and*
- ❖ *Producing events and providing services and activities designed to access, expose and involve the local public in the arts.*
- ❖ *Managing the process for and installations of public art.*

AGENCY LOCATOR**Community Development**

Recreation Services
 Leisure Services
 Community Centers
 Arts ←
 Golf Course
 Farmstead
 Aquatics
 Soccer Complex

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Arts Division in 2011.

- *Initiate and promote development of the Arts in the City:*
 - ◆ Continue to increase involvement of the Friends of Overland Park Arts (FOA) volunteers.
 - ◆ Continue to manage the public art master plan process and the installation of associated art.
- *Provide events, services and activities designed to access, expose and involve the local public in the arts through:*
 - ◆ Events, services and activities such as concerts, classes, festivals and exhibitions.
 - Continue to maintain a low cost per capita ratio.
 - Continue to maintain good attendance at events.
 - Continue to increase public awareness of the arts.
 - Continue to incorporate corporate participation.
 - Continue to provide avenues for volunteer participation.
 - Continue to provide youth programming.
 - ◆ Continue to operate year round art shows in space provided at the Tomahawk Ridge Community Center with specific efforts to increase:
 - Entry fee revenues.
 - Number of artists vying for exhibition space.
 - Continue to increase art sales.
 - Publicity exposure.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Arts Division include:

- *Initiating and promoting development of the Arts in the City:*
 - ◆ Successful completion of the landscaping for the Pierced Sky sculpture at 103rd and Metcalf.
 - ◆ Continued successful operation of the Arboretum Sculpture Exhibition (ASE).
 - Continuation of the cooperative relationship with Johnson County Community College (JCCC) for inclusion of students in the ASE.
 - ◆ Successful move of the Art at the Center Gallery from the Overland Park Convention Center to Tomahawk Ridge Community Center:
 - An invitational soft opening for new gallery space commencement.
 - Increased media opportunities for artists to include sculpture and other three dimensional media.
 - The Student Exhibition coordinated with three school districts.
 - ◆ Conducts docent tours of the public art for area groups and individuals.
- *Providing events, services and activities designed to access, expose and involve the local public in the arts:*
 - ◆ Successful operation of events:
 - Summer concert series Music in the Park cost per capita is reduced from \$2.00 to \$1.87.
 - Juried Art Exhibition, Lecture and Reception.
 - Sculpture Exhibition.
 - Fall Festival with more than 200 vendors for 2009, and the addition of a vintage car show.
 - Two corporate vendors were involved as sponsors for this event making it possible to advertise in broadcast media.
 - Halloween Family ConcertFest in conjunction with JCCC Brown & Gold.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of citizens reporting that they are satisfied or very satisfied with arts/cultural programs provided by the City:	NA	NA	95%
EFFICIENCY / WORKLOAD MEASURES			
Average event cost per attendee:			
·Music in the Park	\$1.87	\$2.50	\$2.50
·OP Civic Band	\$1.87	\$2.50	\$2.50
·OP Orchestra series	\$2.32	\$1.50	\$1.50
Number of performing arts events produced:			
·Music in the Park	6	6	6
·Overland Park Band	6	6	6
·Overland Park orchestra	4	4	4
Number of performing arts attendees:			
·Music in the Park	2,746	3,500	3,500
·Overland Park Band	4,394	5,000	5,000
·Overland Park orchestra	2,218	4,000	4,000

EXPENDITURES:

General Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$83,621	\$84,483	\$87,772
Commodities	5,367	7,490	7,700
Contractual	69,016	76,115	75,875
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	\$158,004	\$168,088	\$171,347

PERSONNEL (full-time equivalent):

Full-Time	2009 Budget	2010 Budget	2011 Budget
Arts Coordinator	1	1	1
Total Full-time Employees:	1	1	1
Part-Time			
Total Part-time Employees:	0.00	0.00	0.00
TOTAL FTEs	1.00	1.00	1.00

PROGRAM DESCRIPTION

The Golf Course Division is responsible for operating and maintaining 54 holes of high-quality and efficient golfing facilities at St. Andrews and Overland Park Golf Courses to ensure golfing opportunities for the residents of Overland Park, thereby offering a higher quality of life for the citizens.

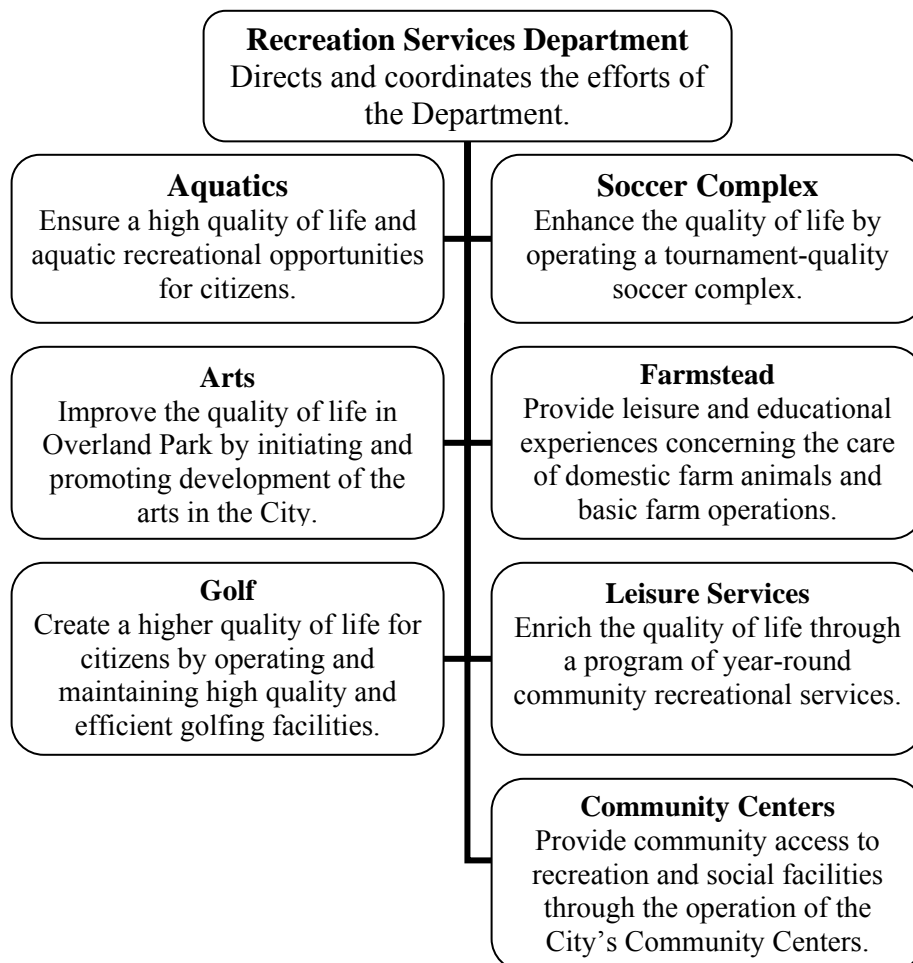
At the same time, the courses generate revenue to pay all budgeted operating costs, capital improvements, golf course debt retirement and administrative overhead each year while remaining fee competitive with other public golf courses within the Kansas City Metropolitan Area.

MISSION STATEMENT

To create a higher quality of life for citizens of Overland Park by:

- ❖ *Operating and maintaining 54 holes of high-quality and efficient golfing facilities in an environmentally sensitive manner.*

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**AGENCY LOCATOR****Community Development**

Recreation Services
 Leisure Services
 Community Centers
 Arts
 Golf Course ←
 Farmstead
 Aquatics
 Soccer Complex

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Golf Course Division in 2011.

- *Operate and maintain 54 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ Maintain a fees and charges program that will support golf course maintenance and improvements and that will, with normal climatic conditions, provide high-quality playing conditions.
 - ◆ Achieve a fees and charges program that will produce sufficient revenue to offset 100% of the budgeted operating costs, capital improvements, golf course debt retirement on Westlinks Golf Course and overhead administrative costs.
 - ◆ Achieve a golf course monitoring and marshaling program that will limit the time needed to play 18 holes of golf to 4 hours and 48 minutes or less.
 - ◆ Achieve a golf league program during May, June, July and August that will result in accommodating at least 100 leagues with a minimum of 1,800 participants weekly.
 - ◆ Achieve a program for renting and scheduling the Highlands room at St. Andrews Golf Course Clubhouse that will result in a minimum of 120 community meetings and events involving seminars, weddings, parties, golf leagues, golf tournaments, etc.
 - ◆ Work with golf course architect to develop a master plan that will assist staff in prioritizing golf course improvements.
 - ◆ Develop and implement environmental programs that will recognize the city golf courses as environmental leaders in the community.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Golf Course Division include:

- *Operate and maintain 54 holes of high quality and efficient golfing facilities in an environmentally sensitive manner:*
 - ◆ 135,592 rounds of golf were played.
 - ◆ 5,171 patron members.
 - ◆ 90% of the rounds of golf played at the golf courses were completed in less than 4 hours and 48 minutes.
 - ◆ Supported the final construction, landscaping, sodding and grow in the Overland Park Soccer Complex.
 - ◆ Replaced golf carts with a more fuel efficient fleet.
 - ◆ Performed bunker renovation.
 - ◆ Installed irrigation and pump station upgrades at St. Andrews.
 - ◆ Oversaw tree maintenance and replacement program.
 - ◆ Worked on environmental initiatives to reduce operating cost and energy consumption.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFECTIVENESS MEASURES			
Percent of 18 hole rounds completed in 4 hours and 48 minutes or less:			
·April 1 - October 31 (In Season)	91%	90%	90%
·October 31 - April 1 (Off Season)	94%	90%	90%
Percent of golfers rating the following as good or very good:			
·Green fee prices	93%	95%	95%
·Course maintenance	97%	95%	95%
·Overall rating of golf courses	92%	95%	95%
Percent of citizens reporting that they are satisfied or very satisfied with the City golf courses:	99%	95%	95%
EFFICIENCY / WORKLOAD MEASURES			
Rate of total costs recovered:	100%	100%	100%
Cost to golfer per round of golf:	\$24.47	\$24.77	\$25.79
Cost to City per round of golf:	\$0.00	\$0.00	\$0.00
Number of golf patrons served:	5,171	5,000	5,000
Number of rounds played:	135,592	145,000	145,000
Number of acres maintained:	463	463	463
Square feet of buildings maintained:	54,980	54,980	54,980
Total golf revenue:	\$ 3,277,478	\$ 3,591,000	\$ 3,543,206

EXPENDITURES:

Golf Course Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,187,816	\$1,349,939	\$1,216,989
Commodities	412,707	383,500	400,240
Contractual	816,292	800,044	850,654
Capital Outlay	24,208	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$2,441,023</u>	<u>\$2,533,483</u>	<u>\$2,467,883</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Manager, Golf Course Operation	1	1	1
Superintendent, Golf Course	2	2	2
Asst. Supt., Golf Course	3	3	3
Golf Course Attendant, Senior	2	1	2
Golf Course Attendant II	5	8	4
Golf Course Attendant I	2	0	0
Administrative Assistant	1	1	1
Total Full-time Employees:	<u>16</u>	<u>16</u>	<u>13</u>
Part-Time			
Administrative Clerk	0.00	0.38	0.38
Clerk Typist	0.77	0.77	0.77
Laborer, Golf Course	8.17	7.79	7.79
Total Part-time Employees:	<u>8.94</u>	<u>8.94</u>	<u>8.94</u>
TOTAL FTEs	<u>24.94</u>	<u>24.94</u>	<u>21.94</u>

PROGRAM DESCRIPTION

The Deanna Rose Children's Farmstead is a 12-acre park. It has farm animals, birds-of-prey, vegetable and flower gardens, nature trails, a one-room country schoolhouse, a dairy barn, an old-time fishing pond, horse drawn wagon rides, pony rides, pedal tractor track, bottle fed goats a Native American Indian encampment, the Prairie Playground and gem mining for children.

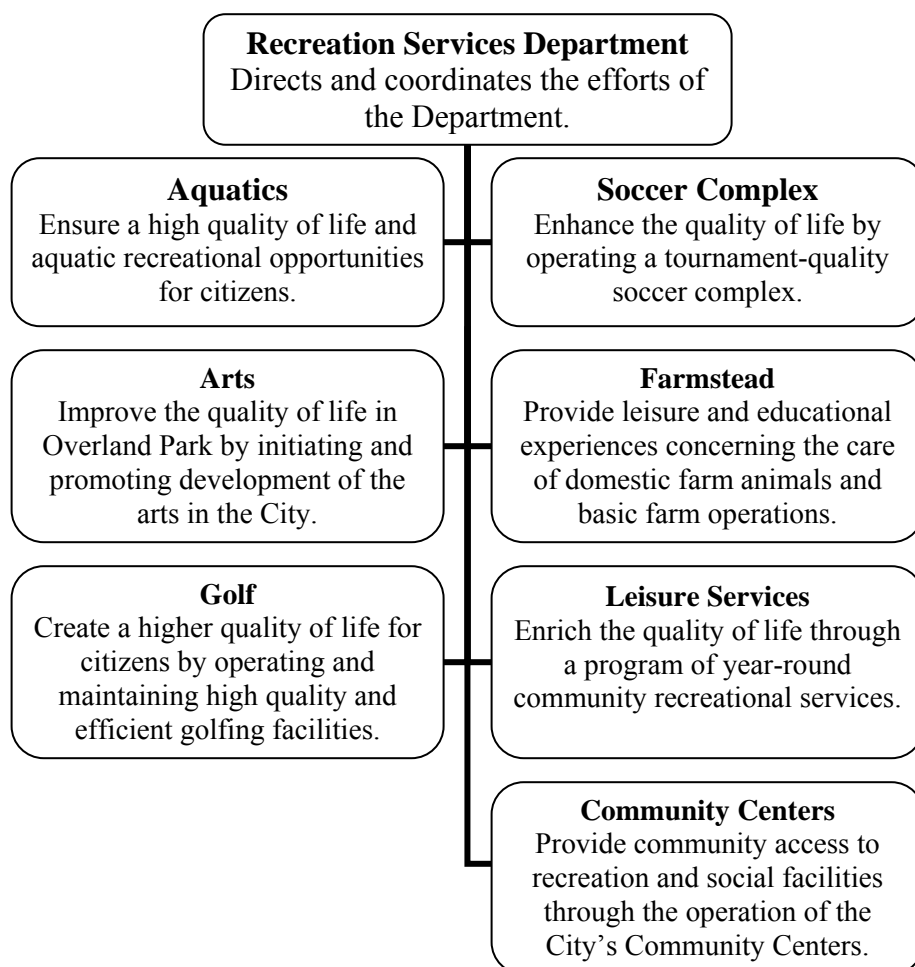
The Farmstead Division is responsible for operating and maintaining the 12-acre reproduction of a 1900's Kansas farm, which provides appropriate leisure and educational experiences concerning the care of domestic farm animals and basic farm operations, thereby enriching the quality of life for participants of all ages.

MISSION STATEMENT

To provide leisure and educational experiences concerning the care of domestic farm animals and basic farm operations by:

- ❖ *Operating and maintaining an authentic miniature reproduction of a 1900s Kansas farm of approximately 12 acres.*

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**AGENCY LOCATOR****Community Development**

Recreation Services
Leisure Services
Community Centers
Arts
Golf
Farmstead ←
Aquatics
Soccer Complex

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Farmstead Division in 2011.

- *Operate and maintain a reproduction of a 1900s Kansas farm with approximately 12 acres:*
 - ◆ Achieve a program of maintenance and operation, which will accommodate 400,000 visitors during the season.
 - ◆ Achieve an educational program that will expose the public to at least ten different kinds of domestic farm animals, along with reproductions of available Kansas wildlife.
 - ◆ Achieve a program that will accommodate 6,000 children from preschool through third-grade and provide them with a professional guided tour of the Farmstead.
 - ◆ Achieve a Capital Improvements Program in 2011 for the following improvements:
 - Construction of the Ice Cream Parlor and General Store as soon as outside funds are secured.
 - Reforestation and landscaping, which will include annual flowerbeds, additional trees, and shrubs in various selected areas and selected planters and planter beds.
 - Reseeding or resodding of all pens and turf areas.
 - Farmstead expansion and improvements including signage, fences, buildings, addition of small relics and antiques and new displays.
 - Continue the restoration of buildings and the addition of farm artifacts.
 - ◆ Achieve a concession operations program that will provide prompt, courteous and efficient service, high quality, reasonably priced food and revenue that will result in a net profit of \$50,000.
 - ◆ Achieve an environmental program that exceeds local, state and federal regulations.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Farmstead Division include:

- ◆ Visitors totaled 459,046.
- ◆ We had 5,909 tour visitors.
- ◆ 2009 itemized revenue includes: Feed Machines - \$78,100, Donation Boxes - \$43,175, Wagon Rides - \$58,068, Fishing Pond - \$72,329, Birthday Parties - \$37,023, Mining Exhibit - \$94,327.03, Goat Bottle Feeding - \$68,147
- ◆ Special Events include: Pet Pals, Farm Fest, Dairy Days, Chicken Run, Safety Day, Fishing Tournament, Apple Fest, Pumpkin Hollow, Farmstead Stampede, Night of the Living Farm with 4,502 visitors in four nights.
- ◆ The new entry building opened September 1, 2009.
- ◆ Ben's Bank opened April 1, 2010.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of visitor rating the following as good or very good:			
·Staff friendliness and assistance	97%	95%	95%
·Facility (landscaping, maintenance & cleanliness)	96%	95%	95%
·Overall rating of Farmstead experience	97%	95%	95%
WORKLOAD MEASURES			
Total number of Farmstead visitors:	459,046	425,000	425,000
Number of guided tours provided:	5,909	7,000	7,000

EXPENDITURES:

General Fund	2009 Actual	2010 Budget	2011 Budget
Personal Services	\$742,986	\$675,254	\$731,312
Commodities	200,007	192,455	203,680
Contractual	139,052	151,704	303,880
Capital Outlay	2,865	0	0
Transfers/Others	0	0	0
TOTAL	\$1,084,910	\$1,019,413	\$1,238,872

PERSONNEL (full-time equivalent):

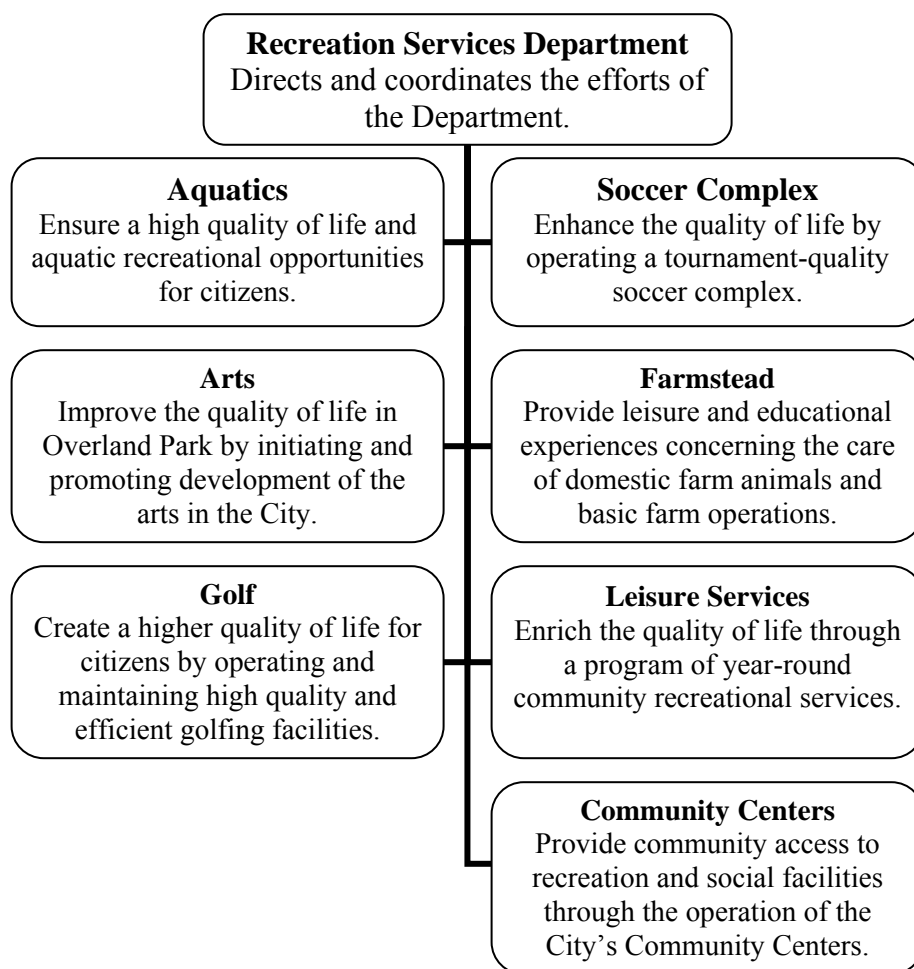
Full-Time	2009 Budget	2010 Budget	2011 Budget
Superintendent, Farmstead	1	1	1
Supv, Maintenance & Const	1	1	1
Supv., Concession Operations	1	1	1
Animal Care Specialist	1	1	1
Parks Facilities Technician I	1	1	0
Farmstead Attendant	3	0	0
Total Full-time Employees:	8	5	4
Part-Time			
Contract Program Coordinator	1.00	1.00	1.00
Contract Dairy Barn Coordinator	1.00	1.00	1.00
Volunteer Coordinator	0.48	0.40	0.63
Concession Attendant	8.92	2.36	7.04
Gardner	0.48	0.48	0.58
Laborer, Farmstead	7.87	5.53	5.30
School Marm	0.72	0.94	0.82
Tour Guide	0.72	1.11	1.63
Total Part-time Employees:	21.19	12.82	18.00
TOTAL FTEs	29.19	17.82	22.00

PROGRAM DESCRIPTION

The City of Overland Park operates seven swimming pools.

The Aquatics Division is responsible for operating and maintaining Young's, Roe, Bluejacket, Stonegate, Marty, Tomahawk Ridge and Matt Ross swimming pools in a manner which ensures high-quality aquatic recreational opportunities and provides a high quality of life for the citizens of Overland Park.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To ensure a high quality of life for citizens and aquatic recreational opportunities by:

- ❖ *Safely and efficiently operating and maintaining the City's swimming pools.*

AGENCY LOCATOR

Community Development
 Recreation Services
Leisure Services
Community Centers
Arts
Golf
Farmstead
Aquatics ◀
Soccer Complex

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Aquatics Division in 2011.

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
 - ◆ No serious injuries or incidents to the patrons or employees.
 - ◆ Increase registration and revenue from swimming lessons by 1%.
 - ◆ Score with passing marks on all Starguard audits.
 - ◆ Receive an overall public satisfaction rating of 95% on surveys.
 - ◆ Increase the return rate of employees by 2%.
 - ◆ Increase our environment friendly approach to operations.
 - ◆ Successful operation of indoor facility at the Matt Ross Community Center.
 - ◆ Special event operations at Matt Ross Community Center and outdoor pools.
 - ◆ Continue success of employee recognition program.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Aquatics Division include:

- *Safely and efficiently operate and maintain the City's swimming pools while providing a fun family environment for the citizens of Overland Park.*
 - ◆ No serious injuries to patrons or employees during the 2009 season.
 - ◆ Improved general appearance of staff and facilities by improving uniform appearance, providing new equipment, and updating policies and manuals.
 - ◆ Increased employee ownership of programs and facilities by rewarding great service and work.
 - ◆ Public survey satisfaction rating of 98%.
 - ◆ Successful opening of Stonegate Pool in time for the 2009 swimming season. Wrap-up construction continued on Stonegate Pool, replacement of the slides at Tomahawk Ridge Aquatic Center, and backwash modifications made to Marty and Tomahawk Ridge Aquatic Center.
 - ◆ Exceeded expectations of Starguard audits on two seasonal reviews.
 - ◆ Continued successful operation of indoor swimming lesson program.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of pool customers rating the following as good or very good:			
·Cleanliness and condition of pool facility	97%	97%	97%
·Staff friendliness and performance	100%	97%	97%
Percent of participating parents rating the following swim lesson elements as good or very good:			
·Child learned intended skills	95%	97%	97%
·Instructor was prepared each day	99%	97%	97%
·Child enjoyed the class	98%	97%	97%
·Class challenged child	96%	97%	97%
·Would recommend program to friend	98%	97%	97%
EFFICIENCY / WORKLOAD MEASURES			
Cost to City per participant:			
·Swimming lessons	-\$8.00	\$7.60	\$7.60
·Recreational Swimmers	\$3.19	\$2.30	\$2.30
Percent of operating costs recovered:	64%	58%	58%
Number of program participants:			
·Recreational swimmers	165,468	200,000	200,000
·Swim instruction	4,778	3,000	3,000
Number of pool memberships:	3,701	3,200	3,200
Number of daily fee pool admissions:	65,549	62,500	62,500
Total revenue generated:	\$795,666	\$775,000	\$775,000
Total pool operating expenditures:	\$1,236,864	\$1,305,000	\$1,305,000

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$920,579	\$972,543	\$913,469
Commodities	142,694	224,650	206,650
Contractual	161,948	230,661	238,860
Capital Outlay	85,929	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$1,311,150</u>	<u>\$1,427,854</u>	<u>\$1,358,979</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Aquatics Supervisor	1	1	1
Assistant Aquatics Supervisor	1	1	0
Total Full-time Employees:	<u>2</u>	<u>2</u>	<u>1</u>
Part-Time			
Administrative Clerk	0.77	0.77	0.77
Head Swim Coach	0.10	0.19	0.14
Head Dive Coach	0.10	0.06	0.06
Assistant Swim Coach	0.14	0.14	0.15
Assistant Dive Coach	0.07	0.06	0.06
Laborer, Aquatics	0.00	0.05	0.00
Lifeguard I	10.29	9.15	9.13
Lifeguard II	6.14	4.82	4.81
Lifeguard III	8.02	7.21	7.21
Lifeguard IV	0.00	0.00	0.00
Lifeguard, Senior	3.70	2.88	2.88
Lifeguard Manager	0.38	0.38	0.38
Swim Lesson Manager	0.38	0.38	0.38
Swim Lesson Instructor	0.00	0.48	0.48
Pool Cashier	9.50	6.73	6.74
Pool Manager	2.72	1.92	2.16
Pool Manager, Senior	1.22	1.20	1.20
Concession Operations Manager	0.00	0.00	0.00
Total Part-time Employees:	<u>43.53</u>	<u>36.42</u>	<u>36.55</u>
TOTAL FTEs	<u>45.53</u>	<u>38.42</u>	<u>37.55</u>

PROGRAM DESCRIPTION

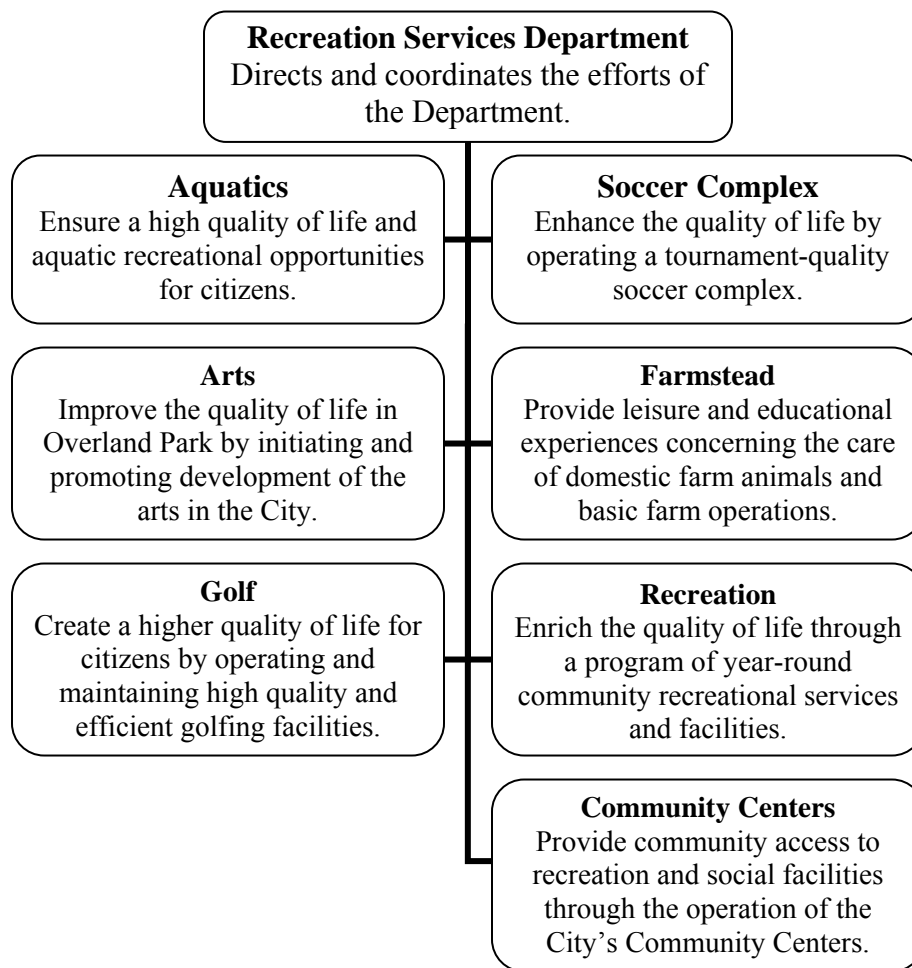
The complex, located at 135th and Switzer, serves local soccer teams and host local, regional and national tournaments.

The facility includes:

- Twelve (12) tournament quality fields;
- Lighted fields for night use;
- A multi-purpose building, complete with staff, tournament and first-aid offices, locker rooms, 100 person meeting room;
- Three (3) concession areas;
- Tennis and basketball courts, skate park and
- Parking facilities for soccer and the Deanna Rose Children's Farmstead.

The complex generates revenue to support all budgeted expenditures.

**RECREATION SERVICES DEPARTMENT -
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To contribute to a high quality of life for citizens, promote tourism and provide recreational opportunities by :

- ❖ *Operating a tournament-quality soccer complex.*

AGENCY LOCATOR

**Community
Development**

Recreation Services
Leisure Services
Community Centers
Arts
Golf
Farmstead
Aquatics
Soccer Complex ➡

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Soccer Complex Division in 2011.

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
 - ◆ Continue to develop and expand partnerships with local, regional and national soccer organizations.
 - ◆ Continue to evaluate opportunities to host other sports (i.e. lacrosse, rugby, etc) tournaments and/or games.
 - ◆ Continue to fill weekday and weekend hours through practices, camps/clinics, league games and tournaments.
 - ◆ Refine field scheduling process and evaluate other software options.
 - ◆ Assess and refine processes and procedures, including field maintenance, equipment set-up, rental prices, scheduling/permitting procedures, field reservation/allocation procedures, etc.
 - ◆ Assess hotel tracking system and ensure room night/visitor night goals are being met.
 - ◆ Assess field equipment needs to determine if appropriate for our needs.
 - ◆ Continue to market complex to local, regional and national tournaments for 2011 and beyond.
 - ◆ Continue to pursue and secure partnerships with local, regional and national partners that generate a minimum of \$200,000 in sponsor/advertising revenue annually.
 - ◆ Continue to develop and/or begin execution of Overland Park branded national tournament.
 - ◆ Continue to evaluate and refine food and beverage operation.
 - ◆ Finalize tournament agreements for any unscheduled weekends.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Soccer Complex Division include:

- *To enhance the quality of life by operating a tournament-quality soccer complex:*
 - ◆ Completed construction of all fields and buildings.
 - ◆ Successfully conducted two grand opening events introducing the soccer complex to local media, area businesses and general public.
 - ◆ Continued to work with sponsorship sales group to identify, evaluate and secure local, regional and national sponsors.
 - ◆ Secured \$45,000 in initial sponsorships in first three months of operation.
 - ◆ Hired part-time staff to oversee evenings and weekend business.
 - ◆ Continued to build relationships with local, regional and national soccer communities via marketing and public relations efforts.
 - ◆ Completed field use agreements with local soccer organizations for practices, camps/clinics, games and tournaments.
 - ◆ Secured agreements to host 19 tournaments conducted by local, regional and national organizations in 2010.
 - ◆ Secured lease agreements for 1st and 2nd floor tenant spaces in field house.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of Soccer Complex participants rating the following as good or very good:			
·Overall Complex Rating	NA	95%	98%
·Rate Affordability	NA	95%	98%
Percent of Complex room rental patrons rating the following as good or very good:			
· Tidiness of the room	NA	98%	98%
·Appearance of the room	NA	98%	98%
·Setup of tables, chairs, equipment	NA	98%	98%
·Overall Facility Rating	NA	98%	98%
Rate of program cost recovery:	NA	100%	100%
EFFICIENCY / WORKLOAD MEASURES			
Number of visitations at Soccer Complex:	331,896	463,500	463,500

EXPENDITURES:

Soccer Operations Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$199,708	\$305,396	\$468,209
Commodities	190,998	48,850	49,320
Contractual	258,743	294,220	307,368
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$649,449</u>	<u>\$648,466</u>	<u>\$824,897</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Soccer Complex Manager	1	1	1
Soccer Complex Supervisor	1	1	1
Total Full-time Employees:	<u>2</u>	<u>2</u>	<u>2</u>
Part-Time			
Concession Manager	0.00	0.00	0.77
Asst. Concession Supervisor	0.00	0.00	0.62
Concession Attendant	2.00	0.00	2.16
Asst. Supv., Soccer Complex Operations	0.00	0.00	2.40
Soccer Complex Operations Attendant	0.00	0.00	2.16
Laborer	0.97	5.77	1.20
Total Part-time Employees:	<u>2.97</u>	<u>5.77</u>	<u>9.31</u>
TOTAL FTEs	<u>4.97</u>	<u>7.77</u>	<u>11.31</u>

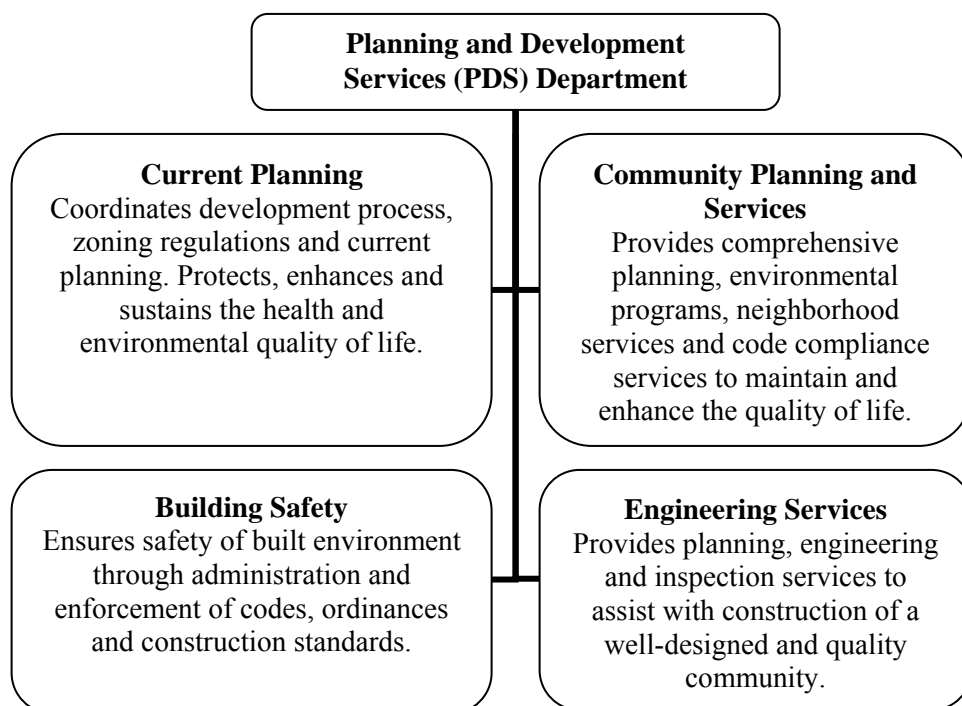
PROGRAM DESCRIPTION

The Planning and Development Services Department is a partner in planning, developing, enhancing and sustaining our community. Department administration, housing and social service programs, zoning regulation and compliance, current planning, and Geographic Information System support are all services provided by the Planning and Development Services Department.

Housing and social service programs are managed and executed to preserve our community and provide assistance to citizens as required. Zoning regulation and compliance helps maintain a high quality of life and high property values for the citizens of Overland Park by insuring compliance with all development and zoning regulations. Current planning is responsible for expeditiously reviewing and responding to all inquiries, applications and studies dealing with current planning, zoning, and land development to achieve a well-designed, quality community in accordance with adopted codes, ordinances, resolutions and policies.

These programs strive to ensure that all resources of the community are preserved, developed and managed consistently in accordance with city policies to promote the highest quality of life for present and future citizens.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To maintain an attractive, safe and functional built environment, maintain quality neighborhoods, ensure that development meets the standards set by policy makers, and protect and enhance health and environment by:

- ❖ *Providing administrative support to all aspects of the development process,*
- ❖ *Promoting community building activities,*
- ❖ *Reviewing development proposals for compliance in a fair and consistent manner and*
- ❖ *Educating about and enforce zoning and property maintenance ordinances,*
- ❖ *Providing health information, education, enforcement activity and services.*

AGENCY LOCATOR

Community Development
Planning and Development Services
PDS ←
Community Planning and Services
Building Safety
Engineering Services

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Planning and Development Services Department in 2011:

- *Promote an ethic of excellent customer service and continuous improvement in providing services:*
 - ◆ Provide customer feedback as a factor in evaluating and measuring services.
 - ◆ Develop and execute quality public information strategies to improve citizen knowledge and engagement in community and development processes and actions.
 - ◆ Develop 2011 performance metrics that improve overall process and decision making.
- *Direct and manage the City's development process:*
 - ◆ Provide the necessary support to the Vision Metcalf implementation plan.
 - ◆ Meet all established standards for development application review.
 - ◆ Complete the development of a form based code for Downtown Overland Park.
 - ◆ Complete the review and update of all development applications.
- *Provide GIS and technology support to Department and City activities:*
 - ◆ Improve the transparency of city government via the City's website by providing easy-to-use and timely information on neighborhood crime trends, property maintenance violations and snow removal operations.
 - ◆ Improve employee effectiveness throughout the City by creating widely accessible GIS applications that enable the rapid retrieval of information by customer service and inspection personnel.
 - ◆ Work with the Information Technology Department to enhance Tidemark applications throughout the City.
- *Provide activities and support to community preservation:*
 - ◆ Develop and execute the 2011 Community Block Development Grant (CDGB) Program.
 - ◆ Coordinate with Johnson County and non-profit organizations in providing housing assistance to our citizens.
 - ◆ Complete development of a multi-jurisdictional update to the Analysis of Impediments (AI) study for the CDBG program.
 - ◆ Execute the Neighborhood Conservation Program.
 - ◆ Reestablish the Overland Park Citizen Academy.
 - ◆ Continue implementation of recommendations from the City's Rental Property Committee.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Current Planning Services Divisions include:

- *Direct and manage the City's development process:*
 - ◆ Completed and implemented an update to the City's development design guidelines, including a mixed-use zoning district.
 - ◆ Institutionalized the use of Knowledge Link to attach all important documents to Tidemark for more effective access to development information.
 - ◆ In coordination with the Public Works Department, updated engineering design standards for private development.

- ◆ Adopted a stormwater treatment ordinance.
- ◆ Updated and adopted a new telecommunications development ordinance.
- *Provide activities and support to community preservation:*
 - ◆ Invested over \$200,000 in housing rehabilitation projects through the HOME program.
 - ◆ Received and managed over \$600,000 annually in the 2009 and 2010 CDBG programs.
 - ◆ Established a City of Overland Park Land Bank.
 - ◆ Participated in the development of a multi-jurisdictional proposal to update to the AI study for the CDBG program.
 - ◆ Completed the work of the City's Rental Property Committee.
 - ◆ Developed and implemented the Neighborhood Conservation (previously Preservation) Program Grant.
 - ◆ Established a City Solid Waste Task Force to evaluate solid waste management practices in the City over the next 10-15 years.
- *Provide GIS and technology support to City activities:*
 - ◆ Updated the City's internet interface to Tidemark to expand the ability for citizens and businesses to renew licenses, pay fees and apply for permits online.
 - ◆ Updated the "What's Happening in my Neighborhood" application to improve its ease of use and expand the available information, making it one of the focal points of the new City website.
 - ◆ Developed a Current Planning presence on the City's new website to assist citizens in finding information on pending development requests and understanding the development process.
 - ◆ Provided direct assistance to the Intergraph system used in public safety.
 - ◆ Created the ability to display, query and analyze the automatic vehicle locator data from the Public Works trucks used for snow plowing to improve the city's ability to manage snow removal operations.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of Development center customers who agree or strongly agree that:			
· They received the service they needed	NA	95%	95%
· Information was clearly explained	NA	95%	95%
· Staff was adequately trained to answer my questions	NA	95%	95%
· Staff was respectful of my needs	NA	95%	95%
Development Center customers rating service as good or excellent:	NA	97%	97%
WORKLOAD MEASURES			
Number of applications filed	239	290	350
Number of reviews conducted	412	420	500

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,783,989	\$1,838,512	\$1,648,123
Commodities	37,670	61,690	49,370
Contractual	478,330	395,997	299,540
Capital Outlay	794	0	505
Transfers/Others	0	0	0
TOTAL	<u>\$2,300,783</u>	<u>\$2,296,199</u>	<u>\$1,997,538</u>
Business Improvement District	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$0	\$0	\$0
Commodities	0	0	0
Contractual	82,345	100,000	100,000
Capital Outlay	0	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$82,345</u>	<u>\$100,000</u>	<u>\$100,000</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Planning & Development Services Director	1	1	1
Current Planning Manager	1	1	1
GIS & Support Services Manager	0	1	1
GIS/Zoning Enforcement Administrator	1	0	0
Management Services Administrator	1	1	0
Planner, Senior	1	2	2
Planner	3	2	1
Planner, Assistant	0	0	1
Management Assistant	1	1	1
GIS Analyst	3	2	3
GIS Specialist	1	0	0
GIS Associate	1	1	1
Grant Program Coordinator*	0	0	1
Planning Technician	1	1	0
Enforcement Specialist II	1	1	1
Senior Engineering Technician	1	1	1
Executive Secretary	1	1	0
Customer Service Representative, Senior	0	1	1
Customer Service Representative	1	0	0
Administrative Support Supervisor	1	0	0
Administrative Assistant	3	3	2
Total Full-time Employees:	<u>23</u>	<u>20</u>	<u>18</u>
Part-Time			
GIS Analyst	0.67	0.67	0.67
Program Coordinator	0.53	0.53	0.00
Total Part-time Employees:	<u>1.20</u>	<u>1.20</u>	<u>0.67</u>
TOTAL FTEs	<u>24.2</u>	<u>21.20</u>	<u>18.67</u>

* Grant Program Coordinator is funded through the Community Development Block Grant (CDBG)

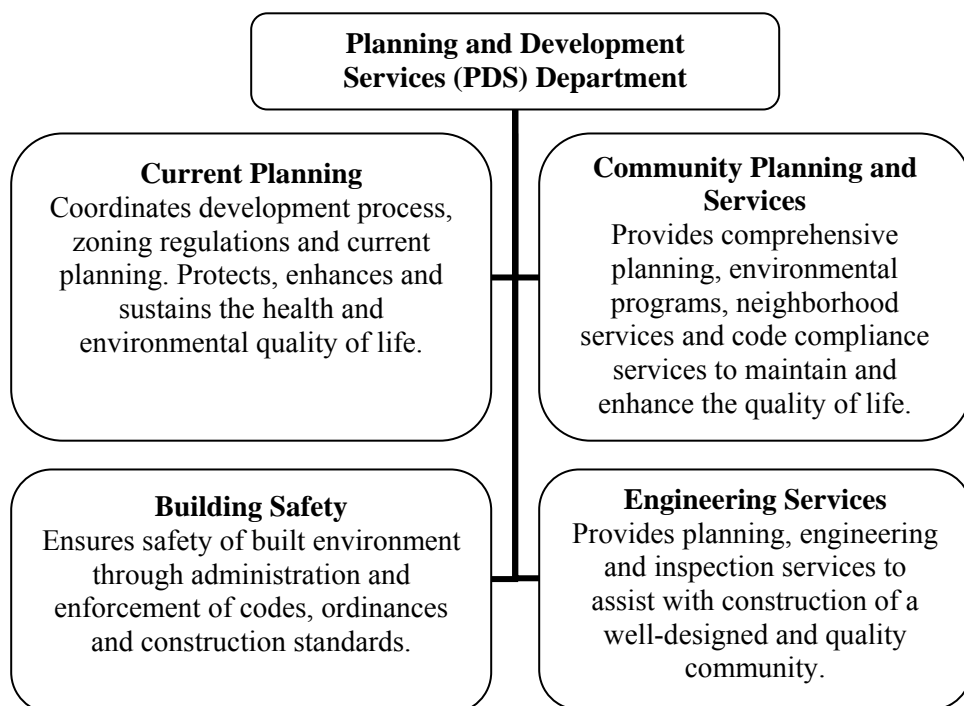
PROGRAM DESCRIPTION

The Community Planning and Services (CPS) Division is part of the Planning and Development Services Department, and has the responsibility for the comprehensive planning, environmental programs, neighborhood support programs, and code compliance programs. The CPS Division has two sections: Community Planning and Community Services.

The Community Planning Section deals with the City's Comprehensive Plan, land use policy analysis, demographic and Census information and analysis, and related geographic information system (GIS) mapping.

The Community Services Section supports the following programs and services: Neighborhood Conservation Program (NCP), extensive code compliance services in several areas including exterior property maintenance, zoning compliance, nuisance abatement, food service inspection and licensing, pool and spa permitting as well as follow-up on health-related complaints, solid waste collection truck inspection and permitting, and rental property registration. The Community Services Section also deals with various environmental programs including curbside recycling, drop-off recycling, electronic recycling, and streamway cleanup.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To maintain an attractive, safe and functional built environment, maintain quality neighborhoods, ensure that development meets the standards set by policy makers, and protect and enhance health and environment by:

- ❖ *Providing administrative support to all aspects of the development process,*
- ❖ *Promoting community building activities,*
- ❖ *Reviewing development proposals for compliance in a fair and consistent manner and*
- ❖ *Educating about and enforce zoning and property maintenance ordinances,*
- ❖ *Providing health information, education, enforcement activity and services.*

AGENCY LOCATOR

Community Development
Planning and Development Services
PDS
Community Planning and Services ◀
Building Safety
Engineering Services

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Community Planning and Services (CPS) Division in 2011:

- *Direct and manage the City's long-range planning process:*
 - ◆ Complete the 2011 update to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
 - ◆ Complete the 2011 update to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the status of the existing and planned network of highways, thoroughfares, and collector streets.
 - ◆ Continue to work with the Mid-America Regional Council (MARC) and other jurisdictions in implementing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
 - ◆ Complete a new Existing Land Use Survey and Map for the City.
 - ◆ Publish the 2011 Annual and Mid-Year Development Reports.
- *Educate the public about and enforce community standards:*
 - ◆ Complete the development of a Unified Property Maintenance Code pulling together the existing codes into one unified document.
 - ◆ Conduct annual inspections of all public and semi-public swimming pools and spas within the City of Overland Park.
- *Provide activities to promote environmental awareness and create a sustainable community:*
 - ◆ Conduct an electronic recycling event.
 - ◆ Conduct a citywide volunteer streamway clean-up.
 - ◆ Continue to work with other communities in northeast Johnson County to plan for and develop a drop-off recycling center easily accessible to citizens in the northern part of the City and other northeast Johnson County communities and would be of comparable capacity to the drop-off recycling center at 119th Street and Hardy.
 - ◆ Complete the annual large-item trash pickup for approximately half of the City.
- *Provide activities and support to neighborhoods:*
 - ◆ Continue to support the Neighborhood Conservation Program (NCP) including the work of the NCP Executive Committee. Review and provide recommendations to modify and enhance the City's NCP.
 - ◆ Continue to update and expand the set of neighborhood indicators which are used to assess the state of the City's neighborhoods, particularly those involved in the NCP.
 - ◆ Continue to offer the Neighborhood Grant Program that supports eligible community building activities and projects proposed by selected neighborhood organizations actively participating in the NCP.
 - ◆ Continue to offer the Citizens Leadership Academy for training neighborhood leaders about city government and operations to help them become more effective in dealing with the city on neighborhood issues and concerns.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Community Planning and Services Division include:

- *Direct and manage the City's long-range planning process:*
 - ◆ Completed the 2009 and 2010 updates to the City's Comprehensive Plan to ensure it continues to reflect current City land use policy and up-to-date information useful in directing future land development, including both new development and redevelopment, and providing the facilities and services needed to serve that development.
 - ◆ Worked with the West Aubry Study Area (WASA) Task Force, a 1- member citizen advisory task force, to develop a new future land use plan and set of land use goals for the 8.35-square mile area of western Aubry Township annexed into the City in 2008.
 - ◆ Completed the 2009 and 2010 updates to the City's Official Street Map to ensure it continues to reflect current City policy and up-to-date information on the status of the existing and planned network of highways, thoroughfares, and collector streets.
 - ◆ Continued to work with the MARC and other jurisdictions in developing a multi-jurisdictional plan for a multi-use trail and cross connections along and near Turkey Creek through Johnson and Wyandotte Counties.
 - ◆ Completed the 2009 and 2010 Annual and Mid-Year Development Reports that track development activity and key demographic and socio-economic trends in the City.
- *Educate the public about and enforce community standards:*
 - ◆ Implemented a Failed Inspection Fee to recoup some of the cost incurred by the City for having Code Compliance Officers go to the same location repeated times before violations are corrected.
 - ◆ Continued to work on the development of a Unified Property Maintenance Code pulling together the existing codes into one unified document.
 - ◆ Completed recommendations of the Rental Property Study Committee that were approved by the Community Development Committee.
- *Provide activities to promote environmental awareness and create a sustainable community:*
 - ◆ In coordination with other Johnson County communities, conducted the 2009 and 2010 electronic recycling events and paper shredding events.
 - ◆ For both 2009 and 2010, conducted a citywide volunteer streamway clean-up program using 800-900 volunteers each year.
 - ◆ Continued to operate the drop-off recycling center located at 119th Street and Hardy using current staff from CPS, Parks Services, Public Works and volunteers.
 - ◆ Conducted large-item pickups (alternate years) for residents east and west of Antioch.
 - ◆ Completed the work of the Solid Waste Management Task Force that recommended a management plan addressing how solid waste, curbside recycling, yard waste, and large-item disposal would be handled within the City and what changes, if any, should be made to the current drop-off recycling program. This plan was in agreement with the county's adopted Solid Waste Management Plan.
- *Provide activities and support to neighborhoods:*
 - ◆ Through the NCP, provided support to residents in more than 30 older neighborhoods to set up and run voluntary neighborhood organizations.
 - ◆ Supported the work of the NCP Executive Committee, which represented the leadership of the voluntary neighborhood organizations participating in the NCP.
 - ◆ Updated and expanded a set of Neighborhood Indicators which could be used in better assessing the state of selected City neighborhoods, particularly those involved in the NCP.

- ◆ Developed a citizen information guide that explains the City's development process and how citizens and neighborhoods can be involved in the process.
- ◆ Continued to implement the approved recommendations from the Rental Property Study Committee.
- ◆ Revised the Block Party Grant Program to become a Neighborhood Grant Program by opening up the types of activities and projects eligible for support and be limited to those organizations actively participating in the NCP.
- ◆ Developed and implemented a Citizens Leadership Academy for training neighborhood leaders about city government and operations to help them become more effective in dealing with the city on neighborhood issues and concerns.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of Neighborhood Conservation Program (NCP) officers, steering committee members, and block representatives rating services by the NCP staff as good or very good:	88%	90%	90%
Percent of parcels with recurrence of:			
· Same violation	8%	5%	5%
· Different violation	22%	25%	25%
Percent of Neighborhood Preservation complainants rating satisfaction as satisfied or very satisfied:	98%	95%	95%
Percent of routine food service establishment inspections with no critical violations:	43%	50%	50%
Percent of time critical violations in food service establishments are brought into compliance within 10 days:	100%	95%	95%
Percent of food establishments with recurrence of same violation:	62%	50%	50%
WORKLOAD MEASURES			
Number of neighborhood organizations supported:	33	34	36
Number of NCP newsletters created, printed and distributed:	14	10	10
Number of NCP households served by groups:	15,335	15,635	15,635
Total number of food service related inspections performed:	2,405	1,600	1,600
Number of food service establishment plans reviewed:	91	100	100
Number of tickets issued for food violations:	84	50	50
Number of violations of Clean Indoor Air Act investigated:	10	5	5
Number of education/training class participants:			
· Solid Waste/Recycling Participant	328	200	200
· Other	127	130	130
Tons of refuse diverted from landfill through curbside recycling:	5,340	10,000	10,000
Tons of refuse diverted from landfill through large item pick-up:	33	1,000	1,000
Tons of refuse diverted from landfill at drop-off recycling center:	1,810	1,800	2,500
Number of code enforcement inspections performed:	10,126	10,000	10,000

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,656,894	\$1,712,268	\$1,494,223
Commodities	34,980	62,119	61,330
Contractual	336,954	321,690	450,519
Capital Outlay	0	0	15,875
Transfers/Others	0	0	0
TOTAL	<u>\$2,028,828</u>	<u>\$2,096,077</u>	<u>\$2,021,947</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Mgr, Community Plng & Svcs	1	1	1
Section Mgr, Community Svcs	1	1	1
Supervisor, Code Compliance	1	1	1
Planner, Senior (Long Range)	1	1	1
Planner, Neighborhood	1	1	1
Planner, Park	1	1	0
GIS Analyst	0	1	0
Special Projects Coordinator	1	0	0
Environmental Programs Coord	0	1	1
Environmental Specialist, Sr.	1	1	0
Environmental Specialist II	1	2	0
Environmental Specialist I	7	6	0
Code Compliance Officer, Sr.	0	0	2
Code Compliance Officer II	0	0	2
Code Compliance Officer I	0	0	4
Supv, Administrative Support	0	1	1
Administrative Assistant	3	0	0
Customer Service Rep., Sr.	0	3	3
Total Full-time Employees:	<u>19</u>	<u>21</u>	<u>18</u>
Part-Time			
Customer Service Clerk	1.59	1.00	0.50
Assistant Planner	0.91	0.16	0.00
Code Compliance Officer	0.00	0.20	0.20
Recycling Attendant	0.00	0.00	0.48
Total Part-time Employees:	<u>2.50</u>	<u>1.36</u>	<u>1.18</u>
TOTAL FTEs	<u>21.50</u>	<u>22.36</u>	<u>19.18</u>

PROGRAM DESCRIPTION

The Building Safety Division of the Planning and Development Services Department ensures public safety, welfare and trust relating to the built environment within the City of Overland Park through the administration and regulation of construction safety codes, ordinances and construction standards.

Primary functions of this division include plan review, inspections and permit services. Additional support programs include emergency response and code development, which involves participation in national events dealing with the creation of regulatory codes for adoption, training and certification of technical staff, research of alternative methods and materials and providing staff support to elected and appointed officials.

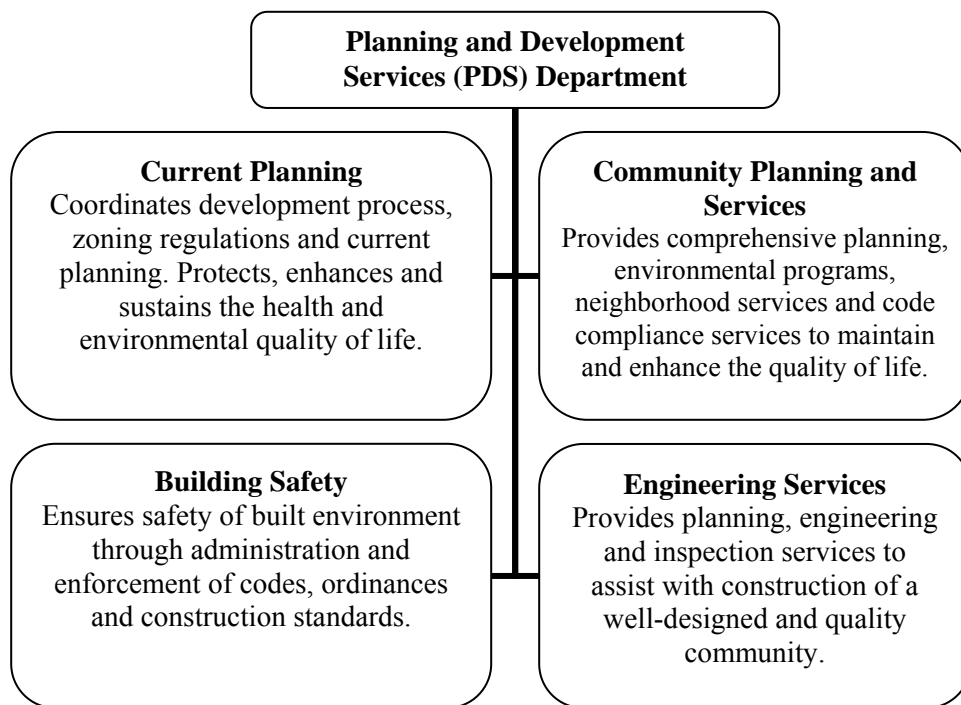
Community outreach programs include participation in emergency response efforts and public information efforts such as website management and participation in and creation of workshops and shows.

MISSION STATEMENT

To ensure public safety and a high level of code compliance by:

- ❖ *Administering and enforcing codes, ordinances and construction standards,*
- ❖ *Fair and consistent application of code and*
- ❖ *Emphasizing quality service delivery and response.*

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**AGENCY LOCATOR**

Community Development
Planning and
Development Services
PDS
Community Planning
and Services
Building Safety ←
Engineering Services

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Building Safety Division in 2011:

- *Administer and enforce codes, ordinances and construction standards:*
 - ◆ Successfully meet established benchmarks related to performance measurements for plan review, inspections, building permit issuance, as well as the City's elevator, product tank, and internal property maintenance programs.
 - ◆ Initiate research and evaluation of the 2012 International Codes for approval and enforcement beginning January 1, 2012.
 - ◆ Increase and manage fees to obtain a cost recovery rate as directed by the City Council for services in order to maintain current trends. Report the status of efforts related to fees to the Community Development Committee.
 - ◆ Initiate research and evaluation of programs for the purpose of including sustainable design and environmental oversight in accordance with adopted regulations and national trends.
 - ◆ Continue to participate in national activities related to code development, national policy and administration.
 - ◆ Continue to participate in the Department's on-going compliance with our National Pollutant Discharge Elimination System (NPDES) Permit and EPA's rules and regulations regarding erosion and sediment control and post treatment of stormwater.
 - ◆ Provide a process to conduct plan reviews on one and two family dwellings similar to that for commercial projects.
 - ◆ Increase oversight of adopted energy codes.
 - ◆ Reengineer the Building Safety Division emphasizing a project management style of service delivery.
- *Emergency preparedness and response:*
 - ◆ Participate in the City's Emergency Management Committee.
 - ◆ Participate in the Kansas Disaster Rapid Assessment Program as requested.
 - ◆ Develop and maintain Overland Park's mitigation data plan and subsequent action plans as approved by the State of Kansas and Overland Park's Governing Body.
 - ◆ Take the lead in pursuing funding for action plans that are directly related to Planning and Development services, i.e. electronic plan review.
 - ◆ Develop, maintain and provide oversight to the departmental standard operating procedure for emergency response expectations.
- *Community Outreach Efforts:*
 - ◆ Assist in providing administrative support to the Johnson County Licensing Training Program.
 - ◆ Sponsor Overland Park's annual home renovation workshop.
 - ◆ Sponsor activities related to National Building Safety Week.
 - ◆ Provide and maintain program to enhance public education related to building safety requirements and concepts.
- *Emphasize quality service delivery and response:*
 - ◆ Continue to pursue delivery of services utilizing technology, such as electronic plan review and additional permits that can be obtained on line.
 - ◆ Maintain Building Safety website with the most current accurate information related to Building Safety.
 - ◆ Expand the roster of contractors currently enrolled in and using the on-line development center.
 - ◆ Participate in the City's citizen response system, "OPCares."

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Building Safety Division include:

- *Administer and enforce codes, ordinances and standards:*
 - ◆ Issued 3,250 building permits for 2,578,006 square feet of new construction in 2009.
 - ◆ Conducted 16,888 inspections in 2009, including 3,760 erosion and sediment control inspections.
 - ◆ Conducted 2,609 plan reviews in 2009, of which 1,316 were front counter reviews.
 - ◆ Conducted 1,672 property maintenance inspections for 542 cases, closing 491 of those cases.
 - ◆ Continued enhancements to our erosion and sediment control by making revisions to the enforcement program and creating programs to track activity.
 - ◆ Building Safety staff participated in the Johnson County Contractor Licensing Training Program.
 - ◆ Assumed responsibility for microfilming operations and cash control and reporting for all divisions within the department located in City Hall.
 - ◆ Conducted 57 preconstruction permit meetings between contractors, owners, architects and staff members to facilitate mutual understanding of code requirements, conditions, inspections, etc.
- *Fair and consistent application of code:*
 - ◆ Conducted research and evaluation of the 2009 International Codes resulting in presentation to the Community Development Committee for adoption. Although this effort did not result in the adoption of the 2009 codes, it provided valuable insight to the direction of the model codes.
 - ◆ Participated in evaluation of several proposed bills to the State legislature which ended with positive results, including HB 2515 and HB2590.
- *Emphasize quality service delivery and response:*
 - ◆ Maintained and updated the Building Safety Division's pages for the new redesigned website.
 - ◆ Held the fifth annual Home Renovation Workshop with attendance exceeding 900.
 - ◆ Participated in several trade shows and expos including the Home Builders Show at Bartle Hall.
- *Emergency Preparedness and Response:*
 - ◆ Continued certification and participation in the Kansas Disaster Rapid Damage Assessment Program.
 - ◆ Completed the Overland Park's portion of the Johnson County Multi-Jurisdictional Multi-hazard mitigation plan which was approved by Johnson County, the State of Kansas, FEMA and ultimately the Overland Park Governing Body.

PERFORMANCE INDICATORS

Measure	2009 Actual	2010 Projected	2011 Target
EFFECTIVENESS MEASURES			
Percent of Building Safety plan review customers who "Agree" or "Strongly Agree" that staff helped guide them through the plan review process:	NA	90%	90%

Measure	2009 Actual	2010 Projected	2011 Target
WORKLOAD MEASURES			
Number of Building Safety inspections completed per FTE:	479	500	600
Number of construction plans reviewed			
· Building Permits	2,132	2,500	2,500
Number of construction permits issued:	3,312	3,500	3,500
Dollar value of construction permits issued:	\$241,162,392	\$250,000,000	\$300,000,000

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$2,218,066	\$2,339,753	\$1,875,001
Commodities	30,649	78,250	76,750
Contractual	69,834	193,250	165,250
Capital Outlay	333	0	17,400
Transfers/Others	0	0	0
TOTAL	<u>\$2,318,882</u>	<u>\$2,611,253</u>	<u>\$2,134,401</u>

PERSONNEL (full-time equivalent):

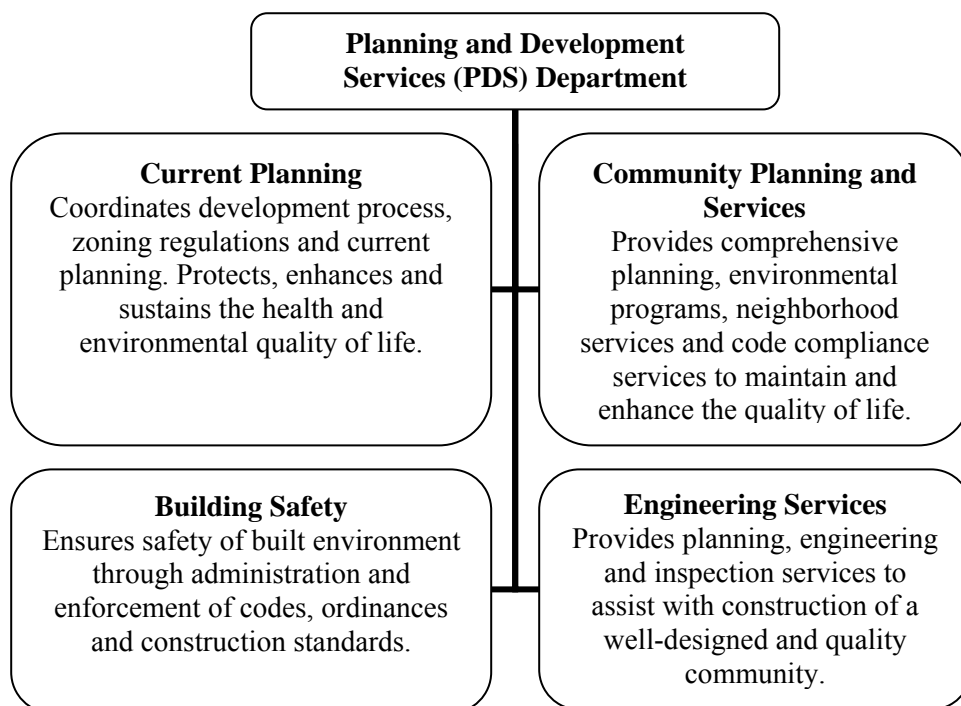
Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Codes Administrator	1	1	1
Assistant Codes Administrator	1	1	1
Supervisor, Permit Services & Support	1	1	1
Building Safety Team Supervisor	2	2	2
Plans Examiner, Senior	2	2	2
Plans Examiner	3	3	2
Building Inspector, Systems	2	2	1
Multi-Disciplined Inspector, Senior	2	2	1
Multi-Disciplined Inspector II	3	3	2
Multi-Disciplined Inspector I	2	1	0
Management Assistant	1	1	0
Development Coordinator	1	1	1
Customer Services Rep, Senior	3	2	4
Customer Services Rep	2	2	0
Administrative Assistant	1	2	2
Total Full-time Employees:	<u>27</u>	<u>26</u>	<u>20</u>
Part-Time			
Inspector	0.53	0.50	0.50
Records Technician	0.00	0.60	0.60
Enforcement Specialist	0.53	0.50	0.00
Total Part-time Employees:	<u>1.06</u>	<u>1.60</u>	<u>1.10</u>
TOTAL FTEs	<u>28.06</u>	<u>27.60</u>	<u>21.10</u>

PROGRAM DESCRIPTION

The Engineering Services Division of the Planning and Development Services Department provides engineering and inspection services to assist developers and property owners in constructing a well-designed and quality community by complying with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.

Services include response to citizen inquiries; review of engineering plans for private development projects; review of site plans and plot plans; inspection for compliance with approved plans; engineering and transportation planning support to City Planning Commission, City Council Committees and other boards; floodplain management; enforcement of storm water treatment facility standards; maintenance of City records; and processing of easements, deeds, variances, bonds and certain permits.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT-
ORGANIZATIONAL CHART**

**MISSION STATEMENT**

To assist developers in constructing a well-designed and quality community by:

- ❖ *Providing planning, engineering and inspection services and*
- ❖ *Ensuring compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property.*

AGENCY LOCATOR

Community Development
 Planning and Development Services
PDS
Community Planning and Services
Building Safety
Engineering Services ➡

2011 PROGRAM GOALS

The City of Overland Park's work plan contains several items that will direct the efforts of the Engineering Services Division in 2011:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
 - ◆ Meet established City and Department benchmarks relating to time and quality of review for development applications.
 - ◆ Continue implementation of new stormwater quality regulations for new development and redevelopment projects.
 - ◆ Propose new minimum standards for private drives and parking areas. If approved by the Governing Body, begin implementation of new standards.
 - ◆ Update the City's standards pertaining to storm water detention.
- *Provide planning, engineering and inspection services:*
 - ◆ Provide technical engineering review for documents and processes related to the City's Vision Metcalf project.
 - ◆ Continue to refine the City's Standards and Specifications for Post-construction Best Management Practices (BMPs), and erosion control.
 - ◆ Update the stormwater detention map in GIS and propose revisions to the City's Storm Water Detention Design Criteria.
 - ◆ Provide engineering support in reviewing reimbursable costs related to Transportation Development District (TDD) and Tax Increment Financing (TIF) Districts.

2009-2010 PROGRAM ACCOMPLISHMENTS

Recent accomplishments of the Engineering Services Division include:

- *Ensure compliance with the Municipal Code, the City's standards and policies, good engineering practices, maintenance of safe conditions and protection of private and public property:*
 - ◆ Met established benchmarks relating to time and quality of review for development applications.
 - ◆ Continued incremental enforcement of new erosion and sediment control permit and inspection requirements, which resulted from federally mandated National Pollution Discharge Elimination System (NPDES) requirements.
 - ◆ Continued oversight of the City's floodplain management program.
 - ◆ Continued implementation of the City's recent stormwater treatment ordinance for new development and redevelopment projects.
 - ◆ Created and implemented new policies regarding obstructions in drainage easements and stormwater overflow swales.
 - ◆ Consolidated engineering design standards into a comprehensive Design and Construction Manual which included extensive revisions to Title 13 of the Municipal Code.
- *Provide planning, engineering services:*
 - ◆ Provided engineering and transportation planning support in developing a proposed Form Based Code for implementation of the Vision Metcalf plan.
 - ◆ Completed enrollment in FEMA's Community Rating System (CRS), which now qualifies all Overland Park citizens for a 10% flood insurance rate discount.

- ◆ Coordinated with website administrator to help redesign City's website and include pertinent engineering information to citizens and customers.
- ◆ Provided transportation planning and stormwater engineering support for the West Aubry Township Study Area task force.
- ◆ Participated in updating engineering and transportation elements of the Comprehensive Plan update.
- ◆ Participated in the City's transit study for the Metcalf Corridor in cooperation with Johnson County and the City of Mission.

PERFORMANCE INDICATORS

<u>Measure</u>	<u>2009 Actual</u>	<u>2010 Projected</u>	<u>2011 Target</u>
EFFECTIVENESS MEASURES			
Percent of Engineering Services plan review customers who "Agree" or "Strongly Agree" that staff helped guide them through the plan review process:	NA	90%	90%
WORKLOAD MEASURES			
Number of construction plans reviewed			
• Public Improvement Permits	135	50	50

EXPENDITURES:

General Fund	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$1,365,508	\$1,468,788	\$946,712
Commodities	17,409	43,070	40,005
Contractual	45,810	68,335	68,550
Capital Outlay	86	22,100	22,075
Transfers/Others	0	0	0
TOTAL	<u>\$1,428,813</u>	<u>\$1,602,293</u>	<u>\$1,077,342</u>
Stormwater Fund			
	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Personal Services	\$157,128	\$163,605	\$165,147
Commodities	35	0	1,000
Contractual	1,609	1,875	2,875
Capital Outlay	100	0	0
Transfers/Others	0	0	0
TOTAL	<u>\$158,872</u>	<u>\$165,480</u>	<u>\$169,022</u>

PERSONNEL (full-time equivalent):

Full-Time	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>
Asst. Director, Plng & Dev Svc	1	1	0
Supervisory Civil Engineer	2	2	2
Planner, Transportation Sr.	1	1	0
Principal Engineer	1	0	0
Civil Engineer, Senior	0	1	0
Civil Engineer II	2	2	2
Civil Engineer I	1	0	0
Engineering Technician, Senior	2	2	2
Construction Inspector, Senior	2	1	2
Construction Inspector II	4	4	2
Construction Inspector I	0	1	0
Stormwater Treatment Engr, Sr*	1	1	1
Erosion & Sediment Control Coordinator*	1	1	1
Total Full-time Employees:	<u>18</u>	<u>17</u>	<u>12</u>
Part-Time			
Engineering Aide	1.20	1.00	0.00
Total Part-time Employees:	<u>1.2</u>	<u>1</u>	<u>0.00</u>
TOTAL FTEs	<u>19.20</u>	<u>18.00</u>	<u>12.00</u>

* Stormwater positions are funded out of the Stormwater Utility Fund. All other positions listed are funded in the General Fund.

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CITY OF OVERLAND PARK

2011-2015

CAPITAL IMPROVEMENTS PROGRAM

Adopted
August 16, 2010



2011-2015
CAPITAL IMPROVEMENTS PROGRAM
Adopted August 16, 2010

GOVERNING BODY

MAYOR

Carl Gerlach

COUNCIL PRESIDENT

Dave Janson

CITY COUNCIL

Terry Goodman

Terry Happer Scheier

Jim Hix

George Kandt

Paul Lyons

Donna Owens

Curt Skoog

John Skubal

Fred Spears

Dan Stock

David White

PLANNING COMMISSION

CHAIRMAN

Richard W. Collins

VICE CHAIRMAN

Janie Thacker

COMMISSION

John Brake

Michael Flanagan

Bob Gadd

David Hill

Thomas Lance

George Lund

Edward J. Reitzes

Kim Sorensen

Steve Troester

ACTING CITY MANAGER

Kristy Stallings

MUNICIPAL COURT JUDGE

Karen Arnold-Burger

DIRECTOR OF PLANNING
AND DEVELOPMENT SERVICES

Bill Ebel

DIRECTOR OF PUBLIC WORKS

Doug Brown

DIRECTOR OF INFORMATION
TECHNOLOGY

Vicki Ireby

DIRECTOR OF RECREATION SERVICE

Tony Cosby

DIRECTOR OF PARK SERVICES

Greg Ruether

DIRECTOR OF FIRE SERVICES

Bryan Dehner

CHIEF FINANCIAL OFFICER

Dave Scott

CHIEF OF POLICE

John M. Douglass

CITY ATTORNEY

Robert J. Watson

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CAPITAL IMPROVEMENTS PROGRAM

GOAL & OBJECTIVES

CAPITAL IMPROVEMENTS PROGRAM GOAL

The goal of Overland Park's Capital Improvements Program (CIP) is to forecast substantial public infrastructure and facility improvements and capital equipment purchases and to provide data concerning need, cost, timing, funding sources, budget impacts and alternatives. The goal is pursued with the following objectives.

CAPITAL IMPROVEMENTS PROGRAM OBJECTIVES

1. Utilize the objectives of the Comprehensive (Master) Plan and the recommendations of the Goals for Overland Park Task Force when reviewing and updating the CIP program.
2. Integrate the CIP budget into the Operating Budget in order to provide a comprehensive financial plan for accomplishing the goals of Overland Park.
3. Execute the CIP budgetary process in a manner that will provide the Governing Body with an opportunity to respond to community needs.
4. Ensure that all decisions and actions will assist in maintaining the City's triple-A bond ratings.
5. Leverage City resources against available federal, state and county funds in such a manner that the present and future citizens of Overland Park will be provided with the highest level of services and facilities without adverse financial impacts in the future.
6. For improvement districts consisting of 100% special assessments, financing will comply with the 10-year debt retirement schedule as outlined in Resolution No. 2381. For all street and storm drainage projects with City funds involved, financing will be limited to a maximum debt retirement schedule of 10 years. For all other projects, the City will analyze financial and economic data in order to determine the most effective and cost efficient method of financing.

CAPITAL PROJECT DEFINITION

A capital project is a project that constructs, expands or acquires a City asset, including infrastructure, facilities or large equipment. To be included in the Capital Improvement Program, a project should meet one of the following guidelines:

1. It is a new construction, expansion, renovation, or replacement project for an existing infrastructure or facility. The project must have a total cost of at least \$100,000 over the life of the project. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.
2. It is a purchase of major equipment costing \$50,000 or more with a useful life exceeding five years.
3. It is a major maintenance or rehabilitation project for existing facilities with a cost of \$100,000 or more and an economic life of at least ten years.

FINANCIAL PLANNING STANDARDS AND MEASURES USED IN CAPITAL PLAN DEVELOPMENT

Several financial standards and measures have been developed as a basis for evaluating the financial soundness of the five-year capital plan. These standards and measures, described below, serve as guidelines in scheduling and balancing the composite of financing methods for projects included in the plan and serve as guidelines for the issuance of debt.

FINANCIAL STANDARDS

PERCENTAGE OF ENDING CASH TO OPERATING EXPENDITURES Above 13%

DESCRIPTION: The General Fund's unreserved undesignated fund balance divided by the General Fund's operating expenditures (excluding transfers). (Source of standard – staff.)

PERCENTAGE OF P.A.Y.G. TO CITY FUNDS 45% to 55%

DESCRIPTION: The amount of pay-as-you-go funding used to finance capital improvements projects divided by the total amount of the City funds financing the Capital Improvements Program (CIP). (Source of standard – staff.)

PERCENTAGE OF DEBT TO CITY FUNDS 45% to 55%

DESCRIPTION: The amount of the City's general obligation debt incurred to fund capital improvements projects divided by the total amount of the City funds used to finance capital improvements projects. (Source of standard – staff.)

TOTAL DIRECT DEBT PER CAPITA \$675

DESCRIPTION: The amount of per capita direct-bonded debt (debt for which the City has pledged its full faith and credit) issued by the City. (Source of standard - Moody's Investors Service.)

PERCENTAGE OF DIRECT AND OVERLAPPING DEBT TO MARKET VALUE OF TANGIBLE PROPERTY 4% to 5%

DESCRIPTION: The City's direct-bonded debt and overlapping debt as a percentage of estimated market valuation of property within the City. (Source of standard - Moody's Investors Service.)

PERCENTAGE OF DEBT SERVICE COST TO GENERAL FUND OPERATING EXPENDITURES Less than 25%

DESCRIPTION: The City's annual payments to the Bond & Interest Fund for debt service cost divided by total operating expenditures (excluding transfers) of the General Fund. (Source of standard - I.C.M.A.)

MILL LEVY EQUIVALENT OF B & I TRANSFER 4 Mills

DESCRIPTION: The mill levy required to replace the General Fund's annual transfer to the Bond & Interest Fund. These monies are used to pay annual principal and interest payments on the City's maturing general obligation debt. (Source of standard – staff.)

**PERCENTAGE OF OPERATING BUDGET TO CITY FUNDING
OF THE CIP**

45% to 55%

DESCRIPTION: The current General Fund Operating Budget divided by the total City funds financing the five-year CIP and the General Fund Operating Budget. (Source of standard – staff.)

**PERCENTAGE OF CITY FUNDS FINANCING THE CIP TO THE
OPERATING BUDGET**

45% to 55%

DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the current General Fund Operating Budget and the total City funds financing the CIP. (Source of standard – staff.)

FINANCIAL MEASURES

**PERCENTAGE OF OPERATING EXPENDITURES TO
CURRENT GENERAL FUND REVENUES**

85%

DESCRIPTION: The amount of the projected General Fund operating expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

**PERCENTAGE OF MAINTENANCE EXPENDITURES TO
CURRENT GENERAL FUND REVENUES**

2%

DESCRIPTION: The amount of projected infrastructure and facility maintenance expenditures divided by the projected current General Fund revenues. (Source of standard – staff.)

**PERCENTAGE OF CAPITAL EXPENDITURES TO
CURRENT GENERAL FUND REVENUES**

13%

DESCRIPTION: The amount of City funds used to finance the five-year CIP divided by the projected current General Fund revenues. (Source of standard – staff.)

POLICY FOR MAKING CHANGES IN THE CIP

Any substantial capital project added after adoption of the CIP will require an amendment and will affect cash flows, future CIP capability and mill levy projections.

1. If the capital improvement request is less than \$75,000, the amendment process is as follows:
 - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
 - b. If the goal area committee decides to fund the request, the goal area committee will identify possible funding sources and/or possible project(s) to be substituted for the requested project.
 - c. The staff will incorporate the project amendment into the current CIP as directed by the goal area committee and inform the Governing Body of the goal area committee's action.
2. If the capital improvement request is \$75,000 or more, the amendment process is as follows:
 - a. Upon receipt of a capital improvement request, the request shall be forwarded to the appropriate goal area committee for consideration.
 - b. The goal area committee shall review the proposed project and determine whether or not to recommend the requested amendment. If recommended, the goal area committee will also identify a funding source (or sources) and/or projects to be substituted or rescheduled to accommodate the requested project. The goal area committee will report its recommendation to the Governing Body. Prior to consideration of this recommendation by the Governing Body, the goal area committee's recommendation will be forwarded to the Finance, Administration and Economic Development (FAED) Committee for review.
 - c. The FAED Committee will review the recommendation of the goal area committee and evaluate the impact the recommended project's inclusion in the CIP will have on the overall financial plan and established financial standards. FAED Committee will report this information and any comments regarding the goal area committee's recommendation to the Governing Body for final consideration.
 - d. The Governing Body will consider information regarding the proposed amendment and the recommendations from the goal area and FAED committees. If the requested amendment is approved by the Governing Body, the staff will incorporate the proposed changes into the current CIP.

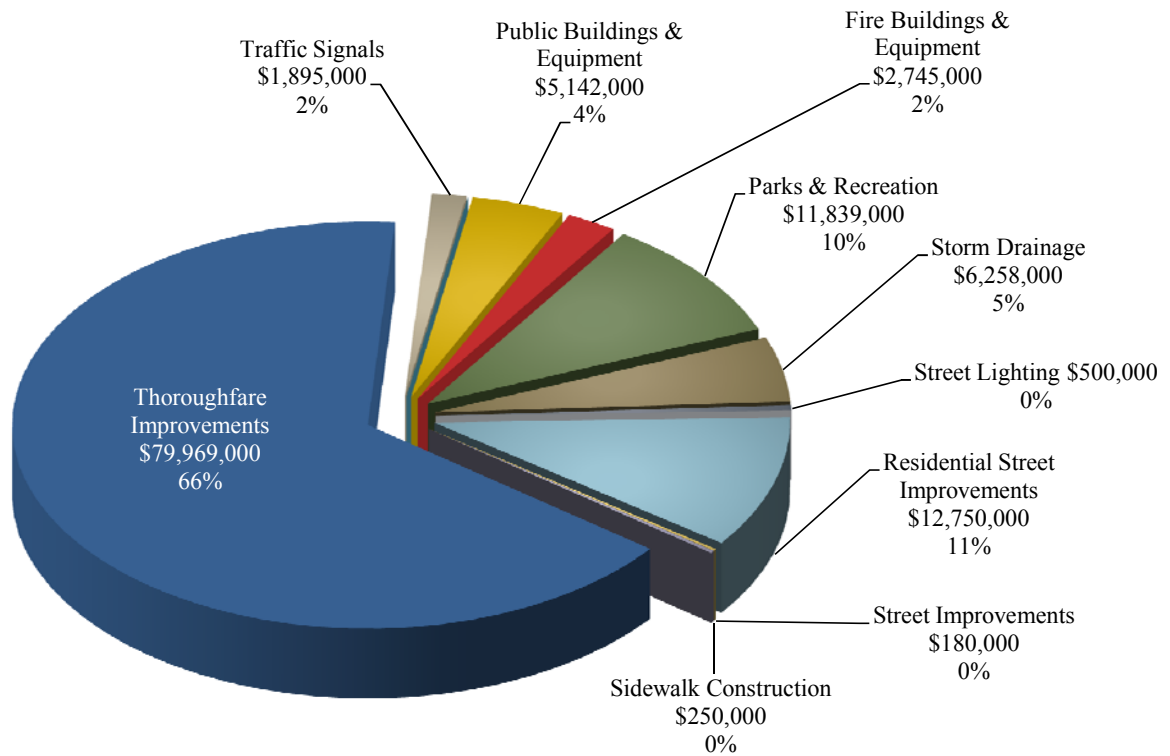
CAPITAL PROJECT EXPENDITURES BY CATEGORY

2000 - 2009

	Total 2000	Total 2001	Total 2002	Total 2003	Total 2004	Total 2005	Total 2006	Total 2007	Total 2008	Total 2009	Total All Years	Combined Total
Downtown Improvements	\$ 16,420	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	16,420	0.0%
Neighborhood Enhancements	29,810	0	0	0	0	0	0	0	0	0	29,810	0.0%
Park and Recreation	1,287,845	2,132,759	4,179,983	1,833,322	942,113	1,686,463	1,517,766	8,437,907	19,487,430	21,140,271	62,645,859	9.6%
Storm Drainage	831,127	681,712	1,255,164	2,278,365	2,228,877	4,289,302	3,303,671	1,971,826	5,559,511	3,607,431	26,006,986	4.0%
Street Lighting	160,617	193,988	93,495	31,696	261,068	182,786	907,528	20,794	605	64,039	1,916,616	0.3%
Sidewalk Construction	59,751	95,672	99,009	0	29,713	0	0	0	0	0	284,145	0.0%
Traffic Signals	693,767	853,902	808,592	290,030	493,215	959,039	1,109,583	2,428,685	1,615,436	799,827	10,052,076	1.5%
Street Improvements	36,297,449	28,279,989	40,344,467	34,677,417	34,931,661	50,621,329	46,630,334	49,693,246	56,245,603	55,008,444	432,729,939	66.5%
Public Buildings	6,104,068	22,876,346	27,117,429	3,659,534	296,330	2,842,139	13,657,248	17,333,791	2,967,664	1,428,170	98,282,719	15.1%
Bridge Repair/Replacement	287,850	73,813	66,236	4,045	63,987	0	0	0	0	0	495,931	0.1%
Fire Equipment	43,367	330,633	380,741	322,663	608,585	0	0	0	0	0	1,685,989	0.3%
Public Equipment	123,164	2,508,667	2,390,815	1,146,397	554,528	2,525,634	1,969,692	2,039,579	1,278,031	2,229,769	16,766,276	2.6%
	<u>\$ 45,935,235</u>	<u>\$ 58,027,481</u>	<u>\$ 76,735,931</u>	<u>\$ 44,243,469</u>	<u>\$ 40,410,077</u>	<u>\$ 63,106,692</u>	<u>\$ 69,095,822</u>	<u>\$ 81,925,828</u>	<u>\$ 87,154,280</u>	<u>\$ 84,277,951</u>	<u>\$ 650,912,766</u>	<u>100%</u>

2011-2015 CAPITAL IMPROVEMENT PROGRAM

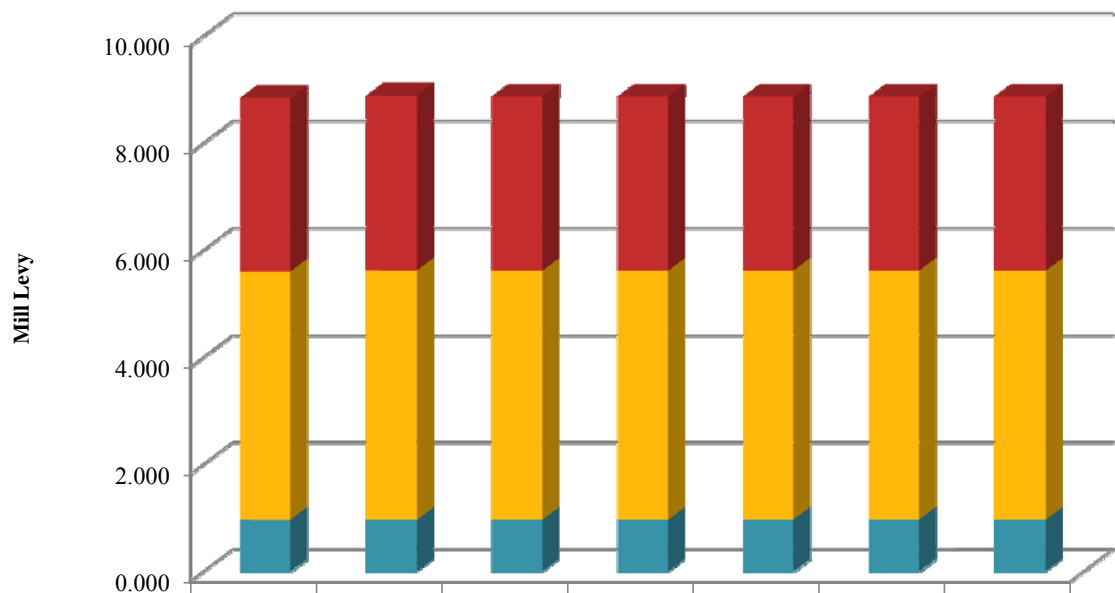
Project Costs by Category



2011-2015 CIP = \$121,528,000

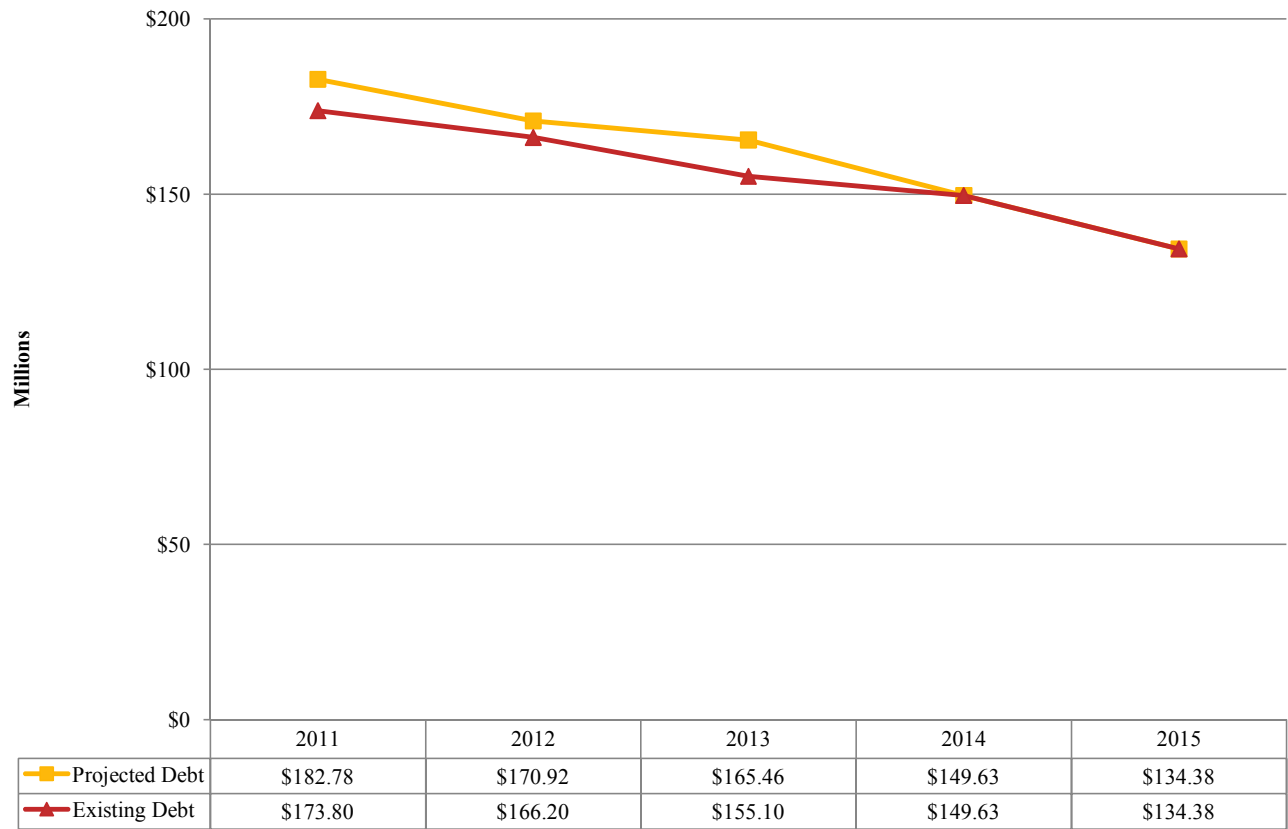
PROJECTED MILL LEVY RATES

2011-2015 Capital Improvements Program

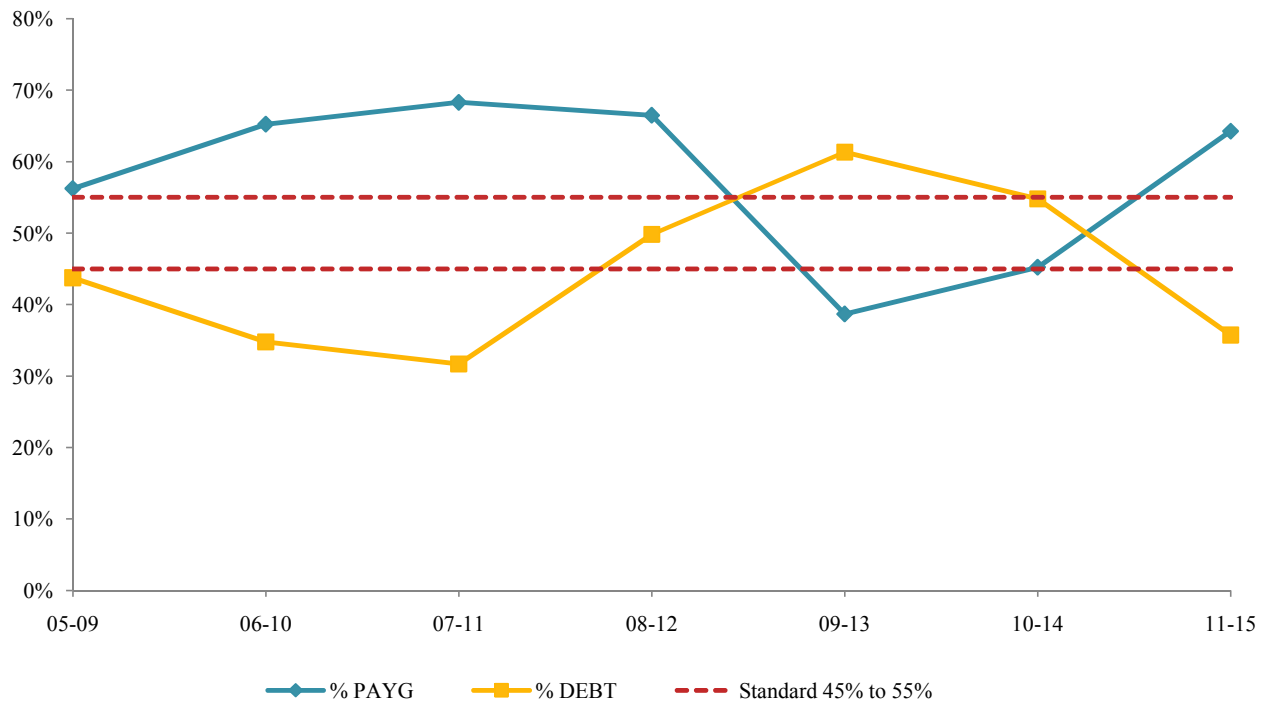


General Fund	3.245	3.259	3.254	3.254	3.254	3.254	3.254
Fire Service Fund	4.638	4.658	4.651	4.651	4.651	4.651	4.651
Stormwater Utility Fund	0.969	0.973	0.971	0.971	0.971	0.971	0.971

ANNUAL OUTSTANDING DEBT 2011-2015 Capital Improvements Program



PERCENT OF DEBT AND P.A.Y.G. TO TOTAL CITY-FUNDED PROJECTS for each Capital Improvements Program



**2011-2015 Capital Improvements Program
Projects with a 2011 Finance Year**

2011	FUNDING SOURCES						TOTAL
	City at Large Funding	Sales Tax	Developer Sources	Inter- governmental	Dedicated Revenue	Private	
Public Buildings							
PB-1040 SMPW Contained CaCl Tank & Dispensing System	\$0	\$0	\$0	\$0	\$306,000	\$0	\$306,000
Public Equipment							
PE-0960 2011 Police Technology	830,000	0	0	0	0	0	830,000
PE-0965 2011 Software Licenses	50,000	0	0	0	0	0	50,000
PE-0966 2011 Network Technology	100,000	0	0	0	0	0	100,000
PE-1074 Core Switch Upgrade	350,000	0	0	0	0	0	350,000
PE-1070 Police Mobile Digital Video	495,000	0	0	0	0	0	495,000
PE-1328 BVPW Emergency Generator	150,000	0	0	0	0	0	150,000
Fire Service-Public Equipment							
FE-0961 2011 Ambulance Replacement	200,000	0	0	0	0	0	200,000
FE-0962 2011 Fire Truck Replacement	500,000	0	0	0	0	0	500,000
Parks & Recreation							
PR-0956 2011 Park Improvements	0	0	0	0	600,000	0	600,000
PR-0957 2011 Golf Course Improvements	0	0	0	0	430,000	0	430,000
PR-0958 2011 Small Improvement Projects	0	0	0	0	100,000	0	100,000
PR-0959 2011 Public Art	0	0	0	0	0	50,000	50,000
PR-1333 Median Landscaping: College Blvd., Antioch to Nall	300,000	0	0	0	0	0	300,000
Storm Drainage							
SD-0931 2011 Storm Drainage Improvement	0	0	0	0	10,000	0	10,000
SD-1019 Nottingham Estates Bank Stabilization	0	0	0	0	83,000	0	83,000
SD-1160 Flood Warning - Decision Support Services	0	0	0	65,000	0	0	65,000
SD-0930 2011 Preliminary Engineering Studies - Storm Drainage	0	0	0	120,000	80,000	0	200,000
SD-1057 2012 Storm Drainage Improvement - Design	0	0	0	0	150,000	0	150,000
Streetlighting							
SL-0933 2011 Streetlighting	0	100,000	0	0	0	0	100,000
Residential Street Program							
SR-1080 2011 Neighborhood Residential Street Reconstruction	0	2,125,000	0	350,000	0	0	2,475,000
Sidewalk Construction & Maintenance							
SW-0928 2011 Sidewalk Construction	0	50,000	0	0	0	0	50,000
Street Improvements							
ST-1275 I-435 Eastbound On-Ramp Improvements at Metcalf Ave.	35,000	0	0	145,000	0	0	180,000
Thoroughfares							
TH-0851 159th Street - Antioch to Metcalf	2,455,000	0	0	7,175,000	0	0	9,630,000
TH-0870 159th Street - Antioch to Quivira	2,600,000	0	0	0	0	0	2,600,000
TH-0726 127th Street from Metcalf to Nall	3,455,000	0	1,000,000	0	0	0	4,455,000
TH-0948 Quivira Road from 99th Street to I-435	0	453,000	0	7,897,000	0	0	8,350,000
TH-0529A US 69 Widening: 75th Street to I-435	2,094,000	0	0	0	0	0	2,094,000
Traffic Signals							
TS-0937 2011 Traffic Signal Installation, Modification, and Repair	300,000	0	75,000	0	0	0	375,000
	\$13,914,000	\$2,728,000	\$1,075,000	\$15,752,000	\$1,759,000	\$50,000	\$35,278,000

City at Large Funding

General Obligation Debt, Pay-as-You-Go and Equipment Reserve funding budgeted each year to for the improvements

Sales Tax

Funding from the current 1/8-cent sales tax for street, traffic & neighborhood improvements

Developer Sources

Excise Tax and Escrow Funds

Intergovernmental Revenue

Funds provided by other governmental entities, including adjacent cities for joint projects along city boundaries and Johnson County CARS funding, State of Kansas Department of Transportation funds and TEA21 (Transportation Equity Act of the 21st Century) funds allocated to each state and prioritized through the Mid-America Regional Council.

Dedicated Revenue

Dedicated funding includes: Special Assessments - Assessment to property owner relating to improvements
Stormwater Utility Funds - Property tax /user fee revenues earmarked stormwater management infrastructure improvements
Special Parks and Recreation Funds - Liquor tax revenue statutorily obligated to be spent on park services, programs & facilities
Golf Course Revenues - Funds raised through the operation of the City's golf courses that are available for capital improvements

Private

Funds raised through donations from individuals, organizations and corporations

CITY OF OVERLAND PARK
8/16/2010
2011-2015 Projects by Funding Sources

Staff Base Plan									
SUMMARY OF RATIOS	Standard	2010	2011	2012	2013	2014	2015	2011 thru 2015	2010 thru 2014
1. Percentage of General Fund Ending Cash to Operating Expenditures		44.9%	33.6%	28.2%	26.8%	24.3%	24.3%		26.2%
2. Percentage of P.A.Y.G. to Total Program	20% to 30% (1)	20.8%	26.7%	27.1%	38.0%	52.6%	57.7%	35.5%	31.4%
3. Percentage of P.A.Y.G. to City funds used to Finance Capital Imp. Projects	45% to 55% (1)	38.0%	51.4%	66.9%	45.9%	100.0%	100.0%	64.3%	45.2%
4. Percentage of Debt to Total Program	35% to 50% (1)	37.1%	25.5%	13.4%	44.7%	0.0%	0.0%	19.8%	38.0%
5. Percentage of Debt to City funds used to Finance Capital Imp. Projects	45% to 55% (1)	67.9%	49.0%	33.1%	54.1%	0.0%	0.0%	35.7%	54.8%
6. Total Direct Debt Per Capita	\$675 (3)	\$1,082	\$1,026	\$947	\$899	\$797	\$702		\$885
7. Percent of Direct and Overlapping Debt to Market Value of Tangible Property (4)	4% (3) - 5% (2) <i>original:</i>	3.85%	4.15%	4.22%	4.20%	4.12%	4.09%		3.87%
8. Mill Levy Equivalent of B. & I. Transfer	6 Mills (1)	5.97	7.00	7.20	6.67	6.45	5.96		6.62
9. Percentage of Debt Service Cost to General Fund Operating Expenditures	Less than 20% to 25% (2)	22.7%	24.4%	23.5%	21.8%	21.1%	19.4%	22.0%	23.1%
10. Percentage 2010-2014 General City Funding allocated to CIP vs.	Less than 20%							14.6%	20.8%
11. Percentage 2010-2014 General City Funding allocated to to Operating Budget	Greater than 80%							85.4%	79.2%

CITY OF OVERLAND PARK
8/16/2010
2011-2015 Projects by Funding Sources

Staff Base Plan										
SUMMARY OF RATIOS	Standard	2010	2011	2012	2013	2014	2015	2011 thru 2015	2010 thru 2014	
12. Percentage of Operating Expenditures to General Fund Current Revenue	85%	80.5%	79.3%	78.7%	78.7%	78.7%	78.6%	78.8%	78.6%	
13. Percentage of Maintenance Expenditures to General Fund Current Revenue	2%	3.1%	1.9%	2.1%	2.8%	2.7%	2.6%	2.4%	3.2%	
14. Percentage of Capital Expenditures Expenditures to General Fund Current Revenue	13%	17.8%	18.3%	19.1%	16.2%	16.7%	14.8%	17.0%	18.7%	
15. General Fund Transfer to Fire as a Percentage of General Fund Current Revenue		3.1%	3.4%	3.9%	2.9%	3.4%	3.4%	3.4%	1.5%	

- (1) Source: Staff
(2) Source: I.C.M.A.
(3) Source: Moody's Investor Service
(4) Assumes Overlapping Debt growth rate of 14% per year.

2011-2015 CIP
2011-2015 Projects by Category
August 16, 2010

Projects by Category & Funding Source	2010	2011	2012	2013	2014	2015	Total 2011/2015	Total 2010/2014	Increase/ (Decrease)
Bridge Replacement	-	-	-	-	-		-	-	-
Fire Service-Public Buildings									
20 yr GO Bonds	-	-					-	5,245,000	(5,245,000)
Other Financing Sources	-	-					-	1,000,000	(1,000,000)
Fire Service-Public Buildings Total	-	-					-	6,245,000	(6,245,000)
Fire Service-Public Equipment									
PAYG	320,000	-	-	-	-	-	-	-	-
Other Federal Financing	130,000						-	-	-
Equipment Reserve Fund	800,000	700,000	700,000	-	675,000	670,000	2,745,000	3,147,000	(402,000)
Other Financing Sources	-						-	263,000	(263,000)
Fire Service-Public Equipment Total	1,250,000	700,000	700,000	-	675,000	670,000	2,745,000	3,410,000	(665,000)
Public Buildings									
GO Bonds	-	-	-	-	-		-	1,130,000	(1,130,000)
PAYG	-	-	-	-	-		-	456,000	(456,000)
Storm Water Utility	-	306,000	306,000	-	-		612,000	306,000	306,000
Public Buildings Total	-	306,000	306,000	-	-		612,000	1,892,000	(1,280,000)
Public Equipment									
PAYG	386,000	1,325,000	995,000	600,000	240,000	120,000	3,280,000	3,793,000	(513,000)
Equipment Reserve Fund	150,000	650,000	150,000	150,000	150,000	150,000	1,250,000	450,000	800,000
Other Financing Sources	145,000						-	-	-
Public Equipment Total	681,000	1,975,000	1,145,000	750,000	390,000	270,000	4,530,000	4,243,000	287,000
Parks & Recreation									
GO Bonds	-	-	398,750	-	-		398,750	3,220,000	(2,821,250)
20 yr GO Bonds	-	-	-	4,240,000	-		4,240,000	4,240,000	-
PAYG	265,000	300,000	-	-	-	-	300,000	365,000	(65,000)
Johnson County Funds			200,000				200,000	-	200,000
KDOT			866,250				866,250	-	866,250
Special Parks & Rec	675,000	700,000	750,000	750,000	750,000	750,000	3,700,000	3,625,000	75,000
Private Contributions	550,000	50,000	50,000	50,000	50,000	50,000	250,000	1,702,000	(1,452,000)
Parks & Recreation Total	1,490,000	1,050,000	2,265,000	5,040,000	800,000	800,000	9,955,000	13,152,000	(3,197,000)
Golf Course									
Golf Revenue	500,000	430,000	300,000	410,000	389,000	355,000	1,884,000	2,500,000	(616,000)
Golf Course Total	500,000	430,000	300,000	410,000	389,000	355,000	1,884,000	2,500,000	(616,000)

2011-2015 CIP
2011-2015 Projects by Category
August 16, 2010

Projects by Category & Funding Source	2010	2011	2012	2013	2014	2015	Total 2011/2015	Total 2010/2014	Increase/ (Decrease)
Storm Drainage									
Special Assessments	1,274,000	83,000					83,000	-	83,000
Storm Water Utility	90,000	240,000	630,000	580,000	980,000	980,000	3,410,000	2,905,000	505,000
Johnson County Funds	233,000	185,000	2,220,000	120,000	120,000	120,000	2,765,000	778,000	1,987,000
KDOT	-	-	-	-	-	-	-	-	-
Storm Drainage Total	1,597,000	508,000	2,850,000	700,000	1,100,000	1,100,000	6,258,000	3,683,000	2,575,000
Streetlighting									
1/8th Sales Tax	100,000	100,000	100,000	100,000	100,000	100,000	500,000	500,000	-
Community Dev Block Grant	350,000						-	-	-
Streetlighting Total	450,000	100,000	100,000	100,000	100,000	100,000	500,000	500,000	-
Residential Street Program									
GO Bonds	1,775,000	-	-	-	-		-	1,775,000	(1,775,000)
1/8th Sales Tax	1,420,000	2,125,000	2,125,000	2,250,000	2,250,000	2,250,000	11,000,000	12,025,000	(1,025,000)
Storm Water Utility	420,000	-	-	-	-		-	420,000	(420,000)
Johnson County Funds	890,000	-	-	-	-		-	740,000	(740,000)
Community Dev Block Grant	-	350,000	350,000	350,000	350,000	350,000	1,750,000	1,750,000	-
Residential Street Program Total	4,505,000	2,475,000	2,475,000	2,600,000	2,600,000	2,600,000	12,750,000	16,710,000	(3,960,000)
Sidewalk Construction & Maintenance									
1/8th Sales Tax	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
Sidewalk Construction & Maintenance Total	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	-
Street Improvements									
GO Bonds	2,000,000	-					-	2,000,000	(2,000,000)
PAYG		35,000					35,000	-	35,000
KDOT		145,000					145,000	-	145,000
Street Improvements Total	2,000,000	180,000					180,000	2,000,000	(1,820,000)
Thoroughfare Excise Tax									
Excise Tax	750,000	1,000,000	440,000	2,930,000	660,000	2,060,000	7,090,000	13,910,000	(6,820,000)
Thoroughfare Excise Tax Total	750,000	1,000,000	440,000	2,930,000	660,000	2,060,000	7,090,000	13,910,000	(6,820,000)

2011-2015 CIP
2011-2015 Projects by Category
August 16, 2010

Projects by Category & Funding Source	2010	2011	2012	2013	2014	2015	Total 2011/2015	Total 2010/2014	Increase/ (Decrease)
Thoroughfare Non-Excise Tax									
GO Bonds	8,410,000	8,281,000	4,320,000	6,120,000	-	-	18,721,000	37,630,000	(18,909,000)
20 yr GO Bonds	1,250,000	620,000	-	-	-	-	620,000	5,500,000	(4,880,000)
PAYG	-	1,703,000	700,000	-	-	-	2,403,000	2,403,000	-
1/8th Sales Tax	2,500,000	453,000	2,420,000	3,605,000	1,454,500	2,320,000	10,252,500	13,368,000	(3,115,500)
Escrow Funds	240,000	-	-	-	-	-	-	220,000	(220,000)
Johnson County Funds	8,500,000	5,922,000	13,415,000	480,000	3,240,000	3,230,000	26,287,000	17,000,000	9,287,000
Funds from Other Cities	440,000	900,000	325,000	-	2,120,500	-	3,345,500	5,224,000	(1,878,500)
Federal Transportation Funding	2,575,000	8,250,000	3,000,000	-	-	-	11,250,000	5,950,000	5,300,000
Other Financing Sources	1,130,000	-	-	-	-	-	-	-	-
Thoroughfare Non-Excise Tax Total	25,045,000	26,129,000	24,180,000	10,205,000	6,815,000	5,550,000	72,879,000	87,295,000	(14,416,000)
Traffic Signals									
PAYG	550,000	300,000	300,000	300,000	300,000	300,000	1,500,000	3,600,000	(2,100,000)
Escrow Funds	80,000	75,000	80,000	80,000	80,000	80,000	395,000	395,000	-
KDOT	385,000	-	-	-	-	-	-	-	-
Other Federal Financing	300,000	-	-	-	-	-	-	-	-
Traffic Signals Total	1,315,000	375,000	380,000	380,000	380,000	380,000	1,895,000	3,995,000	(2,100,000)
Grand Total	39,633,000	35,278,000	35,191,000	23,165,000	13,959,000	13,935,000	121,528,000	159,785,000	(38,257,000)

2011-2015 CIP
2011-2015 Projects by Funding Sources
August 16, 2010

Funding Source	2010	2011	2012	2013	2014	2015	Total 2011/2015	Total 2010/2014	Increase/ Decrease
GO Bonds	12,185,000	8,281,000	4,718,750	6,120,000	-	-	19,119,750	45,755,000	(26,635,250)
20 yr GO Bonds	1,250,000	620,000	-	4,240,000	-	-	4,860,000	14,985,000	(10,125,000)
PAYG	1,521,000	3,663,000	1,995,000	900,000	540,000	420,000	7,518,000	10,617,000	(3,099,000)
Excise Tax	750,000	1,000,000	440,000	2,930,000	660,000	2,060,000	7,090,000	13,910,000	(6,820,000)
1/8th Sales Tax	4,070,000	2,728,000	4,695,000	6,005,000	3,854,500	4,720,000	22,002,500	26,143,000	(4,140,500)
Escrow Funds	320,000	75,000	80,000	80,000	80,000	80,000	395,000	615,000	(220,000)
Special Assessments	1,274,000	83,000	-	-	-	-	83,000	-	83,000
Storm Water Utility	510,000	546,000	936,000	580,000	980,000	980,000	4,022,000	3,631,000	391,000
Johnson County Funds	9,623,000	6,107,000	15,835,000	600,000	3,360,000	3,350,000	29,252,000	18,518,000	10,734,000
Eco Devo Sales Tax	-	-	-	-	-	-	-	-	-
Funds from Other Cities	440,000	900,000	325,000	-	2,120,500	-	3,345,500	5,224,000	(1,878,500)
KDOT	385,000	145,000	866,250	-	-	-	1,011,250	-	1,011,250
Federal Transportation Funding	2,575,000	8,250,000	3,000,000	-	-	-	11,250,000	5,950,000	5,300,000
Community Dev Block Grant	350,000	350,000	350,000	350,000	350,000	350,000	1,750,000	1,750,000	-
Other Federal Financing	430,000	-	-	-	-	-	-	-	-
Equipment Reserve Fund	950,000	1,350,000	850,000	150,000	825,000	820,000	3,995,000	3,597,000	398,000
Golf Revenue	500,000	430,000	300,000	410,000	389,000	355,000	1,884,000	2,500,000	(616,000)
Special Parks & Rec	675,000	700,000	750,000	750,000	750,000	750,000	3,700,000	3,625,000	75,000
Private Contributions	550,000	50,000	50,000	50,000	50,000	50,000	250,000	1,702,000	(1,452,000)
Other Debt Financing	-	-	-	-	-	-	-	-	-
Other Financing Sources	1,275,000	-	-	-	-	-	-	1,263,000	(1,263,000)
Grand Total	39,633,000	35,278,000	35,191,000	23,165,000	13,959,000	13,935,000	121,528,000	159,785,000	(38,257,000)

General Fund - Debt

Proposed Debt Issue	14,709,000	8,984,000	4,718,750	10,360,000	-	-	15,078,750	24,062,750	(8,984,000)
General Obligation:									
Five Yr. Maturities	-	-	-	-	-	-	-	-	-
Ten Yr. Maturities	12,185,000	8,281,000	4,718,750	6,120,000	-	-	10,838,750	19,119,750	(8,281,000)
Twenty Yr. Maturities	1,250,000	620,000	-	4,240,000	-	-	4,240,000	4,860,000	(620,000)
Special Assessment:									
Ten Yr. Maturities	1,274,000	83,000	-	-	-	-	-	83,000	(83,000)

Fire Service Fund - Debt

General Obligation:									
Ten Yr. Maturities	-	-	-	-	-	-	-	-	-
Twenty Yr. Maturities	-	-	-	-	-	-	-	-	-
Proposed Debt Issue	-	-	-	-	-	-	-	-	-

Total General Fund & Fire Fund Debt Issue	14,709,000	8,984,000	4,718,750	10,360,000	-	-	15,078,750	24,062,750	(8,984,000)
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2011-2015 Capital Improvements Program

Key to Project Categories

PUBLIC BUILDINGS - The public building category accounts for remodeling and/or new construction of public facilities.

FIRE BUILDINGS - The public building category accounts for remodeling and/or new construction of public facilities for fire service.

PUBLIC EQUIPMENT - This public equipment category accounts for acquisition of major equipment and technology.

FIRE EQUIPMENT - The public equipment category accounts for acquisition of major equipment for fire service.

PARKS AND RECREATION – This category includes the acquisition and development of various parks, construction and renovation of recreational facilities (e.g., pools, community centers and the arboretum), construction of greenway linkages, park improvements based on recommendations of Citizens Advisory Committee on Parks and Recreation and golf course improvements.

BRIDGE REPAIR AND REPLACEMENT - This category accounts for bridge construction, replacement and repair projects on streets throughout the City.

STREET LIGHTING - This category accounts for street lighting improvements made in areas without streetlights, where the lighting level is not sufficient or where leased KCP&L lights need to be replaced. The Public Works staff identifies projects each year based on an assessment of needs and benefits.

RESIDENTIAL STREET PROGRAM - Each year the Public Works Committee identifies residential streets to be improved during the construction season. The 2011-2015 CIP includes reconstruction of residential and collector streets outside of the originally envisioned program areas.

STREET IMPROVEMENT - The street improvement category includes street improvements, intersection improvements and other types of non-thoroughfare street improvements.

SIDEWALK CONSTRUCTION AND MAINTENANCE - Sidewalk construction includes new construction of sidewalks in areas without existing sidewalks.

THOROUGHFARE IMPROVEMENTS - This category includes new construction, improvements and widening of designated thoroughfares throughout the City.

KEY TO PROJECT CATEGORIES - continued

TRAFFIC SIGNALS - The traffic signal category includes installation of new signals at unsignaled intersections, replacement and upgrade of existing signals and interim improvements to signalization in anticipation of future construction, which will require installation of a more permanent signal and signalization of newly constructed thoroughfare street improvements. Maintenance costs for the traffic signal program are included as part of a targeted maintenance program.

STORM DRAINAGE - This category addresses stormwater management infrastructure improvements within the City. Infrastructure improvements are made based on the City's compliance with the National Pollutant Discharge Elimination System (NPDES) requirements, prioritized infrastructure improvement needs and petitions from property owners to correct storm drainage problems.

2011-2015 Capital Improvements Program

Key to Funding Sources

GO - GENERAL OBLIGATION: General obligation refers to the process of using long-term debt to finance the cost of a capital improvement. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement. Ten year GO debt is usually issued for design and/or construction of street infrastructure projects.

20GO – 20- YEAR GENERAL OBLIGATION: General obligation refers to the process of using 20-year debt to finance the cost of a capital improvement. 20-year debt is typically used for land acquisition or facility construction. Prior to project planning and design, statutory authority must be established, and the Governing Body must adopt a resolution authorizing the improvement.

PAYG - PAY AS YOU GO: Funding budgeted each year in order to pay cash for the capital improvement. This fund is used in lieu of issuing general obligation bonds.

EXCIS - EXCISE TAX: Represents excise tax payments.

1/8STX - 1/8-CENT SALES TAX: Revenues from a Citywide, voter-approved 1/8-cent sales tax to finance a street improvement program targeted to fund improvements to residential streets and thoroughfares. The tax was originally approved in November of 1998 and went into effect in April of 1999. In 2003 and 2008, voters approved an extension of this tax for two additional five-year periods. The tax is currently set to sunset in March of 2014, however the 2011-2015 CIP anticipates continuation of this tax throughout the financial planning period.

ESC - ESCROW FUNDS: Escrow funding paid by private developers or property owners to pay their portion of the project. This money is paid prior to the start of the project.

UESC - UNSPECIFIED ESCROW FUNDS: Escrow funds paid by private developers or property owners at the time of development. These funds are not tied to a specific project when paid.

SA - SPECIAL ASSESSMENT: Property owners benefited by improvements are charged all or a portion of the cost of the improvement, based on the type of project. In the case of a storm drainage project, property owners are assessed 4.5% of their total property and improvement valuation.

SWU - STORMWATER UTILITY FUNDS: Stormwater utility funding includes revenue generated from an ad valorem property tax dedicated to stormwater management and from a stormwater user fee paid by all property owners within the City. The user fee is based on the amount of impervious surface existing on each property.

CTY – COUNTY FUNDS: County funding includes both the CARS program and the Johnson County Storm Water Drainage (SMAC) program. The funding source for the drainage program is the County's 1/10 cent stormwater sales tax.

EDSTX – COUNTY ECONOMIC DEVELOPMENT SALES TAX FUNDS: The City's portion of revenues from a countywide 1/4-cent sales tax to support economic development and public safety.

KEY TO FUNDING SOURCES – continued

OCITY - OTHER CITY: Funding from other cities. The cost of a capital improvement project which is constructed in conjunction with another city is shared with that city.

KDOT - KANSAS DEPARTMENT OF TRANSPORTATION: Represents state funding of system enhancements in accordance with the State's comprehensive transportation plan.

TFED – FEDERAL TRANSPORTATION FUNDS: Congress allocates federal transportation funds to each state, which distributes the funding. Prioritization of projects and funds in the Kansas City metropolitan area is done by the Mid-America Regional Council (MARC). This category also includes federal demonstration project funds.

CDBG - COMMUNITY DEVELOPMENT BLOCK GRANT: Funds from the City's CDBG entitlement appropriation are used to fund residential street improvement projects recommended by the CDBG Advisory Committee. Federal guidelines require that a minimum of 70% of these funds be spent on projects and programs that benefit low and moderate income persons within the community.

OFED - OTHER FEDERAL FUNDING: Funding from other federal sources, such as CMAQ (Congestion Management/Air Quality Program) funding.

ERF - EQUIPMENT RESERVE FUND: Represents funding available from the Equipment Reserve Fund. This fund was established to provide flexibility in meeting operational needs by providing a resource to stabilize Citywide equipment replacement in lieu of issuing short-term debt.

RECV - RECOVERED COSTS: Represents projects whose costs will be recovered through increased efficiencies, which result in a decrease in operating expenditures.

GCR - GOLF COURSE REVENUE: Golf Course revenues that exceed operating expenses (which include a computation for overhead) are used to fund golf course improvements.

SPR - SPECIAL PARKS AND RECREATION: Revenue to this fund is provided by the liquor tax imposed on gross receipts of liquor sales by clubs, caterers and drinking establishments. One-third of the City's total revenue from this tax is required by state statute to be "expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities." Projects are recommended by the Citizens Advisory Committee for Parks and Recreation.

PRIV - PRIVATE FUNDS: These funds will be provided by private individuals, organizations and corporations to support specific projects.

ODF - OTHER DEBT FINANCING: Other debt financing refers to short-term debt financing of less than five years.

OFIN - OTHER FINANCING: Other financing refers to sources of funding that are not normally used in the context of the City's CIP planning.

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC BUILDINGS						
PB-0780	Parks Headquarters Parking Lot Renovation Reconstructs existing lot including addition of driving lanes and building aprons.	Revised Scope Revised Cost	2009	2009	2009	707,000 *GO 0 *PAYG 0 *1/8STX 0 *SWU 0 *TEA21 0 *ERF 75,000 *OFED [CTY = SMAC] 0 *CTY <hr/> 782,000
	Project Total					
PB-1040	DGPW Contained Calcium Chloride Tank & Dispensing System Replace current fiberglass tank & mechanical dispensing system with a new concrete containment area. New area would provide a spill containment area. Liquid CaCl is used during snow/ice removal.	Revised Funding	2010	2011	2011	0 GO 0 PAYG 0 1/8STX 306,000 SWU 0 TEA21 0 ERF 0 OFED <hr/> 306,000
	Project Total					
PB-1041	BVPW Contained Calcium Chloride Tank & Dispensing System Replace current fiberglass tank & mechanical dispensing system with a new concrete containment area. New area will provide a spill containment area. Liquid CaCl is used during snow/ice removal.	Revised Funding	2012	2012	2012	0 GO 0 PAYG 0 1/8STX 306,000 SWU 0 TEA21 0 ERF 0 OFED <hr/> 306,000
	Project Total					
PB-0943	Sanders Justice Center Parking Lot Reconstruction Removal and replacement of SJC parking lot due to deterioration beyond feasible repair. Project also includes stairwell from SJC to lower level parking lot. Project removed pending comprehensive city facility/parking lot repair study.	Removed	2012	2013	2013	0 GO 0 PAYG 0 1/8STX 0 SWU 0 TEA21 0 ERF 0 OFED <hr/> 0
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC BUILDINGS						
SUBTOTAL -						0 GO
PUBLIC BUILDINGS						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						612,000 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>612,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
FIRE SERVICE FUND - PUBLIC BUILDINGS						
FB-1253	Relocate and Reconstruct Fire Station #5	Removed	TBD	TBD	TBD	0 *GO
						5,245,000 *20GO
						0 *PAYG
						0 *ERF
						0 *RECV
		[OFIN= sale of existing Station #5]				1,000,000 *OFIN
	Project Total					6,245,000
SUBTOTAL						
FIRE SERVICE FUND - PUBLIC BUILDINGS						
						0 GO
						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						0

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC EQUIPMENT						
PE-0642	2008 Software Licenses Funding for E-discovery project; estimated completion is 2010.	No Change	2008	2008	2008	0 *GO 330,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF <hr/> 330,000
	Project Total					<hr/>
PE-0738	2009 Network Technology Annual funding for improvements to Information Technology network, systems and hardware.	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *OFED 100,000 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 100,000
	Project Total					<hr/>
PE-0765	2009 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *OFED 50,000 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 50,000
	Project Total					<hr/>
PE-0740	2009 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's estimates of replacement needs.	No Change	2009	2009	2009	0 *GO 260,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 260,000
	Project Total					<hr/>
PE-1073	2009 Oracle PeopleSoft Human Resources Upgrade Upgrade of the City's PeopleSoft Human Resources Software. In 2009 the City's version is no longer supported by Oracle, thus necessitating an upgrade. Removed. The City has switched to a third party vendor for support.	Removed	2009	2009	2009	0 *GO 0 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN <hr/> 0
	Project Total					<hr/>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC EQUIPMENT						
PE-0842	2010 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2010	2010	2010	0 *GO 0 *PAYG 0 *OFED 100,000 *ERF 0 *RECV 0 *ODF 0 *OFIN
	Project Total					100,000
PE-0843	2010 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2010	2010	2010	0 *GO 0 *PAYG 0 *OFED 50,000 *ERF 0 *RECV 0 *ODF 0 *OFIN
	Project Total					50,000
PE-0835	2010 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's estimates of replacement needs. Revised cost based on current IT/PD assessment of needs.	Revised Cost	2010	2010	2010	0 *GO 199,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN
	Project Total					199,000
PE-1327	2010 Public Safety CAD/RMS Upgrade Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three-year cycle. Previously was included as part of annual project.	New [Transferred \$68K to PE-1367]	2010	2010	2010	0 *GO 62,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 145,000 *OFIN
	Project Total	[PO#290538= \$90K, PO#291426=\$55K]				207,000
PE-1367	2010 Police Radio Equipment Acquisition of replacement parts for current 800MHz Radio System, originally purchased in 1994. Replacement parts are no longer manufactured for the current system. This project includes the purchase of second-hand replacement equipment to maintain the current radio system until 2016, at which time the City will migrate to the Countywide radio system.	New [Transferred \$68K from PE-1327]	2010	2010	2010	0 *GO 125,000 *PAYG 0 *OFED 0 *ERF 0 *RECV 0 *ODF 0 *OFIN
	Project Total					125,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC EQUIPMENT						
PE-1074	Core Switch Upgrade Gigabit Backbone Upgrade of the core network switches for the City's network. Project will increase the speed of network communications across the City.	New	2011	2011	2011	0 GO 0 PAYG 0 OFED 350,000 ERF 0 RECV 0 ODF 0 OFIN 350,000
	Project Total					
PE-1328	BVPW Emergency Generator Emergency generator to support Public Works and snow operations in the event of a power failure.	New	2011	2011	2011	0 GO 0 PAYG 0 OFED 150,000 ERF 0 RECV 0 ODF 0 OFIN 150,000
	Project Total					
PE-1070	Police Mobile Digital Video (MDV) Camera Replacement Replacement of MDV cameras and server purchased in 2006. PD plans to replace all at once, due to technology and training issues.	Revised Cost	2011	2011	2011	0 GO 495,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN 495,000
	Project Total					
PE-0965	2011 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2011	2011	2011	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 ODF 0 OFIN 50,000
	Project Total					
PE-0966	2011 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2011	2011	2011	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 ODF 0 OFIN 100,000
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC EQUIPMENT						
PE-0960	2011 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	Revised Cost	2011	2011	2011	0 GO 830,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN <u>830,000</u>
	Project Total					
PE-1075	2012 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2012	2012	2012	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 ODF <u>50,000</u>
	Project Total					
PE-1076	2012 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2012	2012	2012	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 ODF 0 OFIN <u>100,000</u>
	Project Total					
PE-1062	2012 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	Revised Cost	2012	2012	2012	0 GO 845,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN <u>845,000</u>
	Project Total					
PE-1329	2012 E-Ticketing Replacement Replacement and upgrade of electronic traffic ticketing user hardware, including printers and scanners.	New	2012	2012	2012	0 GO 150,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN <u>150,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC EQUIPMENT						
PE-1154	2013 Police Technology Annual program for replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	Revised Cost	2013	2013	2013	0 GO 250,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN
	Project Total					<u>250,000</u>
PE-1161	2013 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware. Includes replacement of firewall and spam filter.	Revised Cost	2013	2013	2013	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 ODF
	Project Total					<u>100,000</u>
PE-1162	2013 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2013	2013	2013	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 ODF 0 OFIN
	Project Total					<u>50,000</u>
PE-1330	2013 Public Safety CAD/RMS Upgrade Upgrade of the City's Computer-Aided Dispatch and Records Management Software. Software upgrade is on a three year cycle. Previously was included as part of annual project.	New	2013	2013	2013	0 GO 350,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN
	Project Total					<u>350,000</u>
PE-1231	2014 Police Technology Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	Revised Cost	2014	2014	2014	0 GO 240,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN
	Project Total					<u>240,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC EQUIPMENT						
PE-1232	2014 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware.	No Change	2014	2014	2014	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 ODF 0 OFIN <u>100,000</u>
	Project Total					<u>100,000</u>
PE-1233	2014 Software Licenses Annual funding for renewal of software licensing as needed.	No Change	2014	2014	2014	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 ODF 0 OFIN <u>50,000</u>
	Project Total					<u>50,000</u>
PE-1293	2015 Network Technology Annual funding for improvements to Information Technology networks, systems and hardware. Continuation of annual program.	New	2015	2015	2015	0 GO 0 PAYG 0 OFED 100,000 ERF 0 RECV 0 ODF 0 OFIN <u>100,000</u>
	Project Total					<u>100,000</u>
PE-1294	2015 Software Licenses Annual funding for renewal of software licensing as needed. Continuation of annual program.	New	2015	2015	2015	0 GO 0 PAYG 0 OFED 50,000 ERF 0 RECV 0 ODF 0 OFIN <u>50,000</u>
	Project Total					<u>50,000</u>
PE-1316	2015 Police Technology Continuation of annual program. Replacement and upgrade of Mobile Data Terminal & Computer Aided Dispatch equipment based on the Police Department's assessment of needs.	New	2015	2015	2015	0 GO 120,000 PAYG 0 OFED 0 ERF 0 RECV 0 ODF 0 OFIN <u>120,000</u>
	Project Total					<u>120,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PUBLIC EQUIPMENT						
PE-1164	Police Radio System Replacement	Postponed	2015	2016	2016	3,200,000 *GO
	The City's current 800MHz Radio System was purchased in 1994. The analog system does not comply with Federal Interoperability Standards, and several components of the system are no longer supported, thus difficult to repair due to lack of replacement components. Project includes the City becoming part of the County system. Backbone structure would be provided by the County. This project includes the purchase of user equipment by the City.	(Outside plan years)				475,000 *PAYG
						0 *OFED
						0 *ERF
						0 *RECV
						0 *ODF
						0 *OFIN
	Project Total					3,675,000
SUBTOTAL						
PUBLIC EQUIPMENT						
						0 GO
						0 20GO
						3,280,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						1,250,000 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						4,530,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
FIRE SERVICE FUND - PUBLIC EQUIPMENT						
FE-0451	Hazardous Materials Utility Vehicle Replace 1994 Freightliner Hazardous Materials Truck, fixed asset #11567. FD has delayed purchase of this equipment until 2010.	No Change	2008	2010	2008	0 *GO 0 *PAYG 0 *CTY 425,000 *ERF 0 *RECV 0 *OFIN <u>425,000</u>
	Project Total					
FE-0737	2009 Ambulance Replacement Replacement of 2003 Ambulance, fixed asset #24761, due to age, mileage and maintenance.	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *CTY 185,000 *ERF 0 *RECV 0 *OFIN <u>185,000</u>
	Project Total					
FE-1165	Fire Technology - Radio Replacement Replacement of 100+ radios and two repeaters. Johnson County is upgrading to a 700MHz system, therefore replacement will be necessary in order to continue the FD's use of the County's radio system. Includes \$130,000 of ARRA Grant Award Funding.	Revised Year Revised Funding	2010	2010	2010	0 *GO 320,000 *PAYG 0 *CTY 0 *ERF 0 *RECV [OFED = ARRA Grant] 130,000 *OFED <u>450,000</u>
	Project Total					
FE-0963	2010 Ambulance Replacement Replacement of 2003 Ambulance, due to age, mileage and maintenance. Fixed asset #24762.	Revised Cost	2010	2010	2010	0 *GO 0 *PAYG 0 *CTY 200,000 *ERF 0 *RECV 0 *OFIN <u>200,000</u>
	Project Total					
FE-0964	2010 Fire Truck Replacement - Aerial Replacement of 1999 Q42 Aerial Truck due to age, mileage and maintenance. Fixed asset #19418.	No Change	2010	2010	2010	0 *GO 0 *PAYG 0 *CTY 600,000 *ERF 0 *RECV 0 *OFIN <u>600,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
FIRE SERVICE FUND - PUBLIC EQUIPMENT						
FE-1254	Self-Contained Breathing Apparatus (SCBA) Replacement Replace decade old SCBA in order to meet updated safety standards and provide additional features.	Revised Year Revised Cost	2009	2009	2009	0 *GO 0 *PAYG 0 *CTY 137,000 *ERF 0 *RECV [OFIN = Grant funding] 263,000 *OFIN <u>400,000</u>
	Project Total					
FE-0961	2011 Ambulance Replacement Replacement of 2005 Ambulance, due to age, mileage and maintenance. Fixed asset #26444.	Revised Cost	2011	2011	2011	0 GO 0 PAYG 0 CTY 200,000 ERF 0 RECV 0 OFIN <u>200,000</u>
	Project Total					
FE-0962	2011 Fire Truck Replacement - Engine Replacement of 2001 E-One Pumper due to age, mileage and maintenance. Fixed asset #21950.	No Change	2011	2011	2011	0 GO 0 PAYG 0 CTY 500,000 ERF 0 RECV 0 OFIN <u>500,000</u>
	Project Total					
FE-1063	2012 Ambulance Replacement Replacement of 2006 Ambulance, due to age, mileage and maintenance. Fixed asset #27927.	Revised Cost	2012	2012	2012	0 GO 0 PAYG 0 CTY 200,000 ERF 0 RECV 0 OFIN <u>200,000</u>
	Project Total					
FE-1064	2012 Fire Truck Replacement - Engine Replacement of 2002 E-One Pumper due to age, mileage and maintenance. Fixed asset #23126.	No Change	2012	2012	2012	0 GO 0 PAYG 0 CTY 500,000 ERF 0 RECV 0 OFIN <u>500,000</u>
	Project Total					
FE-1166	2014 Fire Truck Replacement- E45 Replacement of 2003 E-One Pumper, due to age, mileage and maintenance. Fixed asset #24656.	No Change	2014	2014	2014	0 GO 0 PAYG 0 CTY 475,000 ERF 0 RECV 0 OFIN <u>475,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
FIRE SERVICE FUND - PUBLIC EQUIPMENT						
FE-1250	2014 Ambulance Replacement Replacement of 2008 Ambulance, due to age, mileage and maintenance. Fixed asset #34898.	Revised Cost	2014	2014	2014	0 GO 0 PAYG 0 CTY 200,000 ERF 0 RECV 0 OFIN <u>200,000</u>
	Project Total					<u>200,000</u>
FE-1299	2015 Ambulance Replacement Continuation of annual program. Replacement of 2009 Ambulance, due to age, mileage and maintenance.	New	2015	2015	2015	0 GO 0 PAYG 0 CTY 200,000 ERF 0 RECV 0 OFIN <u>200,000</u>
	Project Total					<u>200,000</u>
FE-1337	2015 Rescue Truck Replacement Replacement of 2004 Rescue Truck, due to age, mileage and maintenance. Fixed Asset #26653.	New	2015	2015	2015	0 GO 0 PAYG 0 CTY 470,000 ERF 0 RECV 0 OFIN <u>470,000</u>
	Project Total					<u>470,000</u>
SUBTOTAL						0 GO
FIRE SERVICE FUND - PUBLIC EQUIPMENT						0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 2,745,000 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN <u>2,745,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Public Art						
PR-0755	2008 Public Art Funding for permanent art acquisition. The City will match up to \$50,000 of funding raised by Friends of OP Arts. Includes funding for "Standing Couple" at Arboretum, "On the Go" at 132nd St. & U.S. 69 Highway and partial funding for "Pierced Sky" at 103rd St. and Metcalf Ave.	No Change	2008	2008	2008	50,000 *PAYG 50,000 *PRIV 0 *OFIN
Project Total						100,000
PR-0756	2009 Public Art Funding for permanent art acquisition. The City will match up to \$50,000 of funding raised by Friends of OP Arts. Includes partial funding for "Pierced Sky" at 103rd St. and Metcalf Ave., and funding for "Soaring" at Roe Park, "Sunflower" & "Pod Forms" at TRCC and "Jazz I" & "Jazz II" at the Arboretum.	No Change	2009	2009	2009	50,000 *PAYG 50,000 *PRIV 0 *OFIN
Project Total						100,000
PR-0836	2010 Public Art Funding for permanent art acquisition. The City will match up to \$50,000 of funding raised by Friends of OP Arts.	No Change	2010	2010	2010	50,000 *PAYG 50,000 *PRIV 0 *OFIN
Project Total						100,000
PR-0959	2011 Public Art Funding for permanent art acquisitions. Eliminated City match of funding raised by Friends of OP Arts.	Revised Funding Revised Scope	2011	2011	2011	0 PAYG 50,000 PRIV 0 OFIN
Project Total						50,000
PR-1069	2012 Public Art Funding for permanent art acquisitions. Eliminated City match of funding raised by Friends of OP Arts.	Revised Funding Revised Scope	2012	2012	2012	0 PAYG 50,000 PRIV 0 OFIN
Project Total						50,000
PR-1155	2013 Public Art Funding for permanent art acquisitions. Eliminated City match of funding raised by Friends of OP Arts.	Revised Funding Revised Scope	2013	2013	2013	0 PAYG 50,000 PRIV 0 OFIN
Project Total						50,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Public Art						
PR-1234	2014 Public Art Funding for permanent art acquisitions. Eliminated City match of funding raised by Friends of OP Arts.	Revised Funding Revised Scope	2014	2014	2014	0 PAYG 50,000 PRIV 0 OFIN
	Project Total					<u>50,000</u>
PR-1331	2015 Public Art Funding for permanent art acquisitions. Continuation of annual program.	New	2015	2015	2015	0 PAYG 50,000 PRIV 0 OFIN
	Project Total					<u>50,000</u>
SUBTOTAL						0 GO
PARKS & RECREATION: Public Art						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						250,000 PRIV
						0 ODF
						0 OFIN
						<u>250,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Bike-Hike Trails						
PR-0728	2009 Greenway Linkages	Removed	2009	2009	2009	0 *PAYG
	Ongoing construction of greenway linkage trail system.	(Project combined into PR0730)				0 *OFED
						0 *SPR
	Project Total					0
PR-1067	Turkey Creek Bike/Hike Trail	Revised Funding	2011	2012	2012	398,750 GO
	Construction of a 1.25 mile long trail along Turkey Creek between Antioch and Metcalf. Due to bank stabilization issues, significant work needs to be performed to construct this trail. Due to its location, this trail would not be linked initially to the Johnson County trail system. Assumes Grant Funding through KDOT's administration of federal transportation enhancement grant program. If awarded, the grant would fund 75% of the construction cost; the local expenditures would include land acquisition, engineering and 25% of the construction cost. Johnson County Parks has allocated \$200,000 in funding to assist with the local match on this project.					0 PAYG
						0 1/8STX
						866,250 KDOT
						0 OFED
						0 SPR
						200,000 CTY
	Project Total					1,465,000
SUBTOTAL						398,750 GO
PARKS & RECREATION: Bike-Hike Trails						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						200,000 CTY
						0 EDSTX
						0 OCITY
						866,250 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						1,465,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-0862	Botanical Garden Water Rill and Walkways Design and construction of water rill and connecting walkways in accordance with Arboretum Master Plan. The City will contribute \$800,000 for design and basic site infrastructure, while the balance of the project (\$1.37 million), including rill construction and rill features, will be funded through donations raised by Friends of the Arboretum. Construction year "TBD" based on need to raise private funding. Project removed due to lack of private funding. (Operating Costs: \$30,000/yr)	Project Removed	2006	TBD	2006	0 *GO 50,321 *PAYG 24,000 *SPR 0 *PRIV 0 *OFIN TBD 0 *GO 0 *PAYG 0 *SPR 0 *PRIV 0 *OFIN
Project Total						74,321
PR-0729	2009 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2009	2009	2009	0 *GO 0 *PAYG 100,000 *SPR 0 *PRIV 0 *OFIN
Project Total						100,000
PR-1241	Welcome Garden Construction of Phase Two of the Welcome Garden at the Arboretum and Botanical Gardens, which includes stone wall and pillars for the gates, stone planters in the center island, iron fence and gate, electrical service and lighting.	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *SPR 112,000 *PRIV 0 *OFIN
Project Total						112,000
PR-1255	Cohen Iris Garden Construction of 5,600 sq. ft. Cohen Iris Garden located adjacent to the Erickson Water Garden. The garden will include seasonal displays of irises during spring, and display other perennials and annuals during other periods.	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *SPR 77,000 *PRIV 0 *OFIN
Project Total						77,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1251	Train Garden Construction of 20,000 sq. ft. garden area that will include walkways, arbor, full size box car and caboose on rails, a water feature, landscape areas, and several G-Scale model trains running through the garden.	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *SPR 760,000 *PRIV 0 *OFIN
	Project Total					760,000
PR-1172	Botanical Gardens Infrastructure Improvements Installation of storm drainage, conduit for 3-phase electricity, water, and overall site grading for the botanical garden area and the future visitor center and parking lot. Revised scope to include only the connection of facilities to sanitary sewers, due to the delay in planned construction of additional facilities.	Revised Scope	2009	2010	2010	0 *GO 0 *20GO 100,000 *PAYG 0 *SPR 0 *PRIV 0 *OFIN
	Project Total					100,000
PR-0837	2010 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2010	2010	2010	0 *GO 0 *PAYG 100,000 *SPR 0 *PRIV 0 *OFIN
	Project Total					100,000
PR-1171	Erickson Rose Garden Construction of 2,500 sq. ft. rose garden adjacent to the water rill plaza. The garden would contain rock walls separating different levels of planting terraces, stone and turf walkways, a small wedding area, and a wide variety of shrub and climbing rose displays. (Operating Costs: \$30,000/yr)	No Change	2009	2010	2010	0 *GO 0 *20GO 115,000 *PAYG 0 *SPR 500,000 *PRIV 0 *OFIN
	Project Total					615,000
PR-0958	2011 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2011	2011	2011	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN
	Project Total					100,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Arboretum & Kemper Farm						
PR-1060	2012 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2012	2012	2012	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN <hr/> 100,000
	Project Total					<hr/>
PR-1157	2013 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2013	2013	2013	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN <hr/> 100,000
	Project Total					<hr/>
PR-1169	Marder Camellia Conservatory Construction of 3,000 sq. ft. conservatory adjacent to Marder Woodland Garden to house a spring display of camellias and other flowering plants. The conceptual design has been completed. Removed due to lack of private contributions. (Operating Costs: \$30,000/yr)	Removed	TBD	TBD	TBD	600,000 *GO 0 *20GO 0 *PAYG 0 *SPR 952,000 *PRIV 0 *OFIN <hr/> 1,552,000
	Project Total					<hr/>
PR-1235	2014 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. (Operating Costs: \$20,000/yr)	No Change	2014	2014	2014	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN <hr/> 100,000
	Project Total					<hr/>
PR-1332	2015 Small Improvement Projects Construction of one or two specific feature areas at the Arboretum or Kemper Farm - some in cooperation with service and garden clubs or other private donors. Continuation of Annual Program. (Operating Costs: \$20,000/yr)	New	2015	2015	2015	0 GO 0 PAYG 100,000 SPR 0 PRIV 0 OFIN <hr/> 100,000
	Project Total					<hr/>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Arboretum & Kemper Farm						
SUBTOTAL						0 GO
PARKS & RECREATION: Arboretum & Kemper Farm						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						500,000 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>500,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Park and Greenspace Improvements						
PR-0628	2008 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. Projects on-going.	Revised Cost	2008	2008	2008	635,000 *SPR
	Project Total					<u>635,000</u>
PR-0730	2009 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	Revised Cost	2009	2009	2009	815,000 *SPR
	Project Total					<u>815,000</u>
PR-1159	Median Landscaping, College Blvd., Antioch to U.S. 69 Highway Install landscaping and irrigation on the center medians of College Boulevard from Antioch to US 69 Highway. (Operating cost: \$20,000/yr)	No Change	2008	2009	2009	160,000 *PAYG 0 *SPR
	Project Total					<u>160,000</u>
PR-1180	Lake Dredging - Regency Lake Park Regency Lake Park, 148th St. & Lamar. Dredge the excessive silt from the lake and re-grade to original depth.	No Change	2008	2009	2009	275,000 *PAYG 0 *SPR
	Project Total					<u>275,000</u>
PR-0838	2010 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2010	2010	2010	575,000 *SPR
	Project Total					<u>575,000</u>
PR-0956	2011 Park Improvements Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R.	No Change	2011	2011	2011	600,000 SPR
	Project Total					<u>600,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Park and Greenspace Improvements						
PR-1333	Median Landscaping: College Blvd., Antioch to Nall <div> Install landscaping and irrigation on the center medians of College Boulevard, from Antioch to Nall. (Operating cost: \$40,000/yr) </div>	New	2010	2011	2011	300,000 PAYG 0 SPR
	Project Total					<u>300,000</u>
PR-1061	2012 Park Improvements <div> Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. </div>	No Change	2012	2012	2012	650,000 SPR
	Project Total					<u>650,000</u>
PR-1156	2013 Park Improvements <div> Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. </div>	No Change	2013	2013	2013	650,000 SPR
	Project Total					<u>650,000</u>
PR-1236	2014 Park Improvements <div> Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. </div>	No Change	2014	2014	2014	650,000 SPR
	Project Total					<u>650,000</u>
PR-1334	2015 Park Improvements <div> Construction of park improvements for projects recommended by the Citizens' Advisory Council on P&R. Continuation of Annual Program. </div>	New	2015	2015	2015	650,000 SPR
	Project Total					<u>650,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Park and Greenspace Improvements						
SUBTOTAL						0 GO
PARKS & RECREATION: Park and Greenspace Improvements						0 20GO
						300,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						3,200,000 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>3,500,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Park Facility Improvements						
PR-0007	Highland View Swimming Pool Construction of swimming pool at 151st Street and England. (Net Operating cost: \$150,000/year)	No Change	2007	TDB	2008	0 *20GO 570,000 *PAYG 0 *1/8STX 0 *OFIN 0 *PRIV
					TBD	4,960,000 *20GO 0 *PAYG 0 *1/8STX 0 *OFIN 0 *PRIV
	Project Total					<u>5,530,000</u>
PR-1085	OP Youth Soccer Park Construction of a 12-field tournament-quality soccer park, including artificial turf, lighting, parking, concessions, restrooms, an administrative building, playgrounds and pathways and an expanded parking lot for Deanna Rose Farmstead. Project also includes construction of six new holes at St. Andrews Golf Course to accommodate the soccer park. Increased cost by \$400K, funded by interest earnings. (Net Operating cost: \$0/year - revenue supported)	Revised cost	2007	2008	2007	36,000,000 *20GO 0 *PAYG 0 *1/8STX 0 *OFIN 0 *SWU 0 *PRIV
					2008	0 *20GO 0 *PAYG 0 *1/8STX 105,000 *CTY 95,000 *SWU 0 *PRIV
					["OFIN"= Interest Earnings] 2009	400,000 *OFIN
	Project Total					<u>36,600,000</u>
PR-0445	Deanna Rose Children's Farmstead Entrance Building Construction of new entrance and administration building on the north side of the Farmstead. (Net operating cost: \$0/yr - revenue supported)	No Change	2008	2009	2009	1,686,000 *20GO 10,000 *PAYG 0 *OFIN 0 *PRIV
	Project Total					<u>1,696,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Park Facility Improvements						
PR-1274	Ben's Bank at Deanna Rose Children's Farmstead Construction and furnishing of a historically authentic 480 sq. ft small town bank , circa 1900. A "bank teller" will provide presentations on financial topics and early banking history. (Net operating cost: \$22,000/yr)	No Change	2009	2009	2009	0 *20GO 0 *PAYG 0 *OFIN 228,000 *PRIV
	Project Total					228,000
PR-0981	Roe Pool Reconstruction Demolition of existing pool and construction of new neighborhood style pool to City standards. Scope includes installation of storm sewers and replacement of parking lot. (Net Additional Operating Costs: \$68,000/yr)	No Change	2012	2013	2013	4,240,000 20GO 0 PAYG 0 1/8STX 0 OFIN 0 PRIV
	Project Total					4,240,000
SUBTOTAL						0 GO
PARKS & RECREATION: Park Facility Improvements						4,240,000 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN
						4,240,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Golf Courses						
PR-0839	2010 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	No Change	2010	2010	2010	500,000 *GCR
	Project Total					<u>500,000</u>
PR-0957	2011 Golf Course Improvements Improvements to the golf courses' grounds and facilities. Revised cost based on available funding.	Revised Cost	2011	2011	2011	430,000 GCR
	Project Total					<u>430,000</u>
PR-1059	2012 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	Revised Cost	2012	2012	2012	300,000 GCR
	Project Total					<u>300,000</u>
PR-1158	2013 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	Revised Cost	2013	2013	2013	410,000 GCR
	Project Total					<u>410,000</u>
PR-1237	2014 Golf Course Improvements Improvements to the golf courses' grounds and facilities.	Revised Cost	2014	2014	2014	389,000 GCR
	Project Total					<u>389,000</u>
PR-1335	2015 Golf Course Improvements Continuation of annual program. Improvements to the golf courses' grounds and facilities.	New	2015	2015	2015	355,000 GCR
	Project Total					<u>355,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION: Golf Courses						
SUBTOTAL						0 GO
PARKS & RECREATION: Golf Courses						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						1,884,000 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>1,884,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
PARKS & RECREATION - ALL CATEGORIES						
SUBTOTAL						398,750 GO
PARKS & RECREATION - ALL CATEGORIES						4,240,000 20GO
						300,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						200,000 CTY
						0 EDSTX
						0 OCITY
						866,250 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						1,884,000 GCR
						3,700,000 SPR
						250,000 PRIV
						0 ODF
						0 OFIN
						<u>11,839,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
BRIDGE IMPROVEMENTS						
BR-0369	Design of 151st St. Bridge at Kenneth Road <div> Replacement of the bridge over the Blue River at 151st St. This is a cooperative project with KCMO. Jackson County, MO will be administering project. Amount shown is for Overland Park's contribution to the design of the project only. Construction is not scheduled at this time. Total project cost is \$5.3M. </div>	Revised Year	2010	2011	2009	200,000 *PAYG
	Project Total					200,000
BR-1142	Bridge Replacement on 191st Street, east of Pflumm <div> Replacement of one-lane bridge with standard two-lane bridge. The project was included in the City's Municipal Service Extension Plan for the 2008 annexation. </div>	Revised Cost	2008	2009	2009	0 *GO 315,000 *PAYG 0 *CTY 0 *OCITY 0 *KDOT 0 *TFED
	Project Total					315,000
SUBTOTAL - BRIDGE IMPROVEMENTS						0 GO 0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN 0

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
RESIDENTIAL STREET PROGRAM						
SR-0620	2008 Residential Street Program Improvements to eligible residential streets, partially funded by the 1/8-cent sales tax for street improvements. The 2008 program includes streets in the North Overland Park Hills neighborhood and Conservation Areas 13 and 8.	No Change	2006	2008	2008	0 *GO 0 *PAYG 3,325,000 *1/8STX 0 *CTY 0 *EDSTX 40,000 *SPR 2009 1,338,000 *GO <u>4,703,000</u>
	Project Total					
SR-0696	2009 Residential Street Program Improvements to residential streets, partially funded by the 1/8-cent sales tax for street improvements, approved for "eligible" streets. The 2009 program includes both "green" and "red" (originally ineligible) streets in the Cunningham Heights neighborhood and "red" streets in Historic Overland Park.	No Change	2007	2009	2007	550,000 *1/8STX 140,000 *SWU 230,000 *CTY 2009 0 *GO 164,000 *PAYG 3,066,000 *1/8STX 700,000 *SWU 860,000 *CTY 82,000 *OCITY 0 *EDSTX 0 *CDBG <u>5,792,000</u>
	Project Total					
SR-0996	2009 Residential Street Program Part 2 - Historic OP The project includes improvements to residential streets in the Historic OP neighborhood, funded through the 1/8-cent sales tax for street improvements. Major stormwater improvements in the neighborhood are also in this project.	Revised Cost	2006-2007	2009	2007	0 *GO 0 *PAYG 160,000 *1/8STX 120,000 *SWU 0 *CTY 0 *EDSTX 0 *CDBG 2009 414,000 *GO 94,000 *PAYG 225,000 *1/8STX 320,000 *SWU 0 *CTY 0 *EDSTX 0 *CDBG <u>1,333,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
RESIDENTIAL STREET PROGRAM						
SR-1264	2009 CDBG, Part 2 (Stimulus Funding) <div> HUD/CDBG stimulus money added to 2009 Residential Street Program to partially reconstruct Hadley from 81st Street to 83rd Street. Total cost of reconstruction is \$440,000. Non-CDBG expenditures are part of SR-0996. </div>	No Change	2009	2009	2009	0 *GO 0 *PAYG 0 *1/8STX 0 *CTY 0 *EDSTX 174,241 *CDBG
	Project Total					174,241
SR-0746	2009 CDBG Program <div> Community Development Block Grant (CDBG) portion of the Residential Street Program. Areas determined by CDBG Citizens Advisory Committee. </div>	Revised Cost	2008	2009	2009	0 *GO 0 *PAYG 0 *1/8STX 0 *CTY 0 *EDSTX 330,000 *CDBG
	Project Total					330,000
SR-0841	2010 Residential Street Program <div> Improvements to residential streets. The 2010 program includes "red" (originally ineligible) streets in the Arrowhead Trails, Crestview, Maple Crest and Young's Park neighborhoods. </div>	Revised Cost	2007-2008	2010	2007	0 *GO 0 *PAYG 50,000 *1/8STX 50,000 *SWU 0 *CTY 0 *CDBG
					2008	0 *GO 0 *PAYG 300,000 *1/8STX 50,000 *SWU 0 *CTY 0 *CDBG
					2010	1,750,000 *GO 0 *PAYG 790,000 *1/8STX 420,000 *SWU 890,000 *CTY 0 *CDBG
	Project Total					4,300,000
SR-0968	2010 CDBG Program <div> Community Development Block Grant (CDBG) portion of the Residential Street Program. Project replaced with SL-1277, 2010 CDBG Street Lighting. </div>	Project Removed (Funding transferred to SL-1277)	2009	2010	2010	0 *GO 0 *PAYG 0 *1/8STX 0 *CTY 0 *EDSTX 0 *CDBG
	Project Total					0

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
RESIDENTIAL STREET PROGRAM						
SR-1080	2011 Neighborhood Streets Reconstruction Program <div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.</div>	Revised Cost Revised Scope	2010	2011	2011	0 GO 0 PAYG 2,125,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG <u>2,475,000</u>
	Project Total					
SR-1131	2012 Neighborhood Streets Reconstruction Program <div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL streetlights, curbs, sidewalks and required storm drainage improvements.</div>	No Change	2011	2012	2012	0 GO 0 PAYG 2,125,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG <u>2,475,000</u>
	Project Total					
SR-1183	2013 Neighborhood Streets Reconstruction Program <div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.</div>	Revised Cost Revised Scope	2012	2013	2013	0 GO 0 PAYG 2,250,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG <u>2,600,000</u>
	Project Total					
SR-1228	2014 Neighborhood Streets Reconstruction Program <div>Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.</div>	Revised Cost Revised Scope	2013	2014	2014	0 GO 0 PAYG 2,250,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG <u>2,600,000</u>
	Project Total					
SR-1288	2015 Neighborhood Streets Reconstruction Program <div>Continuation of annual program. Program includes complete reconstruction of residential and collector streets, replacement of KCPL street lights, curbs, sidewalks and required storm drainage improvements.</div>	New	2014	2015	2015	0 GO 0 PAYG 2,250,000 1/8STX 0 CTY 0 EDSTX 350,000 CDBG <u>2,600,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
RESIDENTIAL STREET PROGRAM						
SUBTOTAL						0 GO
RESIDENTIAL STREET PROGRAM						0 20GO
						0 PAYG
						0 EXCIS
						11,000,000 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						1,750,000 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>12,750,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
SIDEWALK CONSTRUCTION						
SW-0827	2010 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2010	2010	2010	0 *PAYG 50,000 *1/8STX
	Project Total					50,000
SW-0928	2011 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2011	2011	2011	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1055	2012 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2012	2012	2012	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1140	2013 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2013	2013	2013	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1227	2014 Sidewalk Construction Construction of sidewalks in areas without existing sidewalks.	No Change	2014	2014	2014	0 PAYG 50,000 1/8STX
	Project Total					50,000
SW-1287	2015 Sidewalk Construction Continuation of annual program. Construction of sidewalks in areas without existing sidewalks.	New	2015	2015	2015	0 PAYG 50,000 1/8STX
	Project Total					50,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
SIDEWALK CONSTRUCTION						
SUBTOTAL						0 GO
SIDEWALK CONSTRUCTION						0 20GO
						0 PAYG
						0 EXCIS
						250,000 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>250,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STREET LIGHTING						
SL-0693	2009 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2008	2009	2009	0 *PAYG 100,000 *1/8STX 0 *OCTY
	Project Total					100,000
SL-0829	2010 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2009	2010	2010	0 *PAYG 100,000 *1/8STX 0 *OCTY
	Project Total					100,000
SL-1277	2010 CDBG Street Lighting Installation of street lighting on residential streets as approved by CDBG Citizen Advisory Committee.	New ((\$350K of funding transferred from SR-0968))	2009	2010	2010	0 *PAYG 0 *1/8STX 0 *OCTY 350,000 *CDBG
	Project Total					350,000
SL-0933	2011 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2010	2011	2011	0 PAYG 100,000 1/8STX 0 OCTY
	Project Total					100,000
SL-1046	2012 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2011	2012	2012	0 PAYG 100,000 1/8STX 0 OCTY
	Project Total					100,000
SL-1139	2013 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2012	2013	2013	0 PAYG 100,000 1/8STX 0 OCTY
	Project Total					100,000
SL-1224	2014 Street Lighting Installation of street lighting on residential, collectors and thoroughfares.	No Change	2013	2014	2014	0 PAYG 100,000 1/8STX 0 OCTY
	Project Total					100,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STREET LIGHTING						
SL-1284	2015 Street Lighting	New	2014	2015	2015	0 PAYG
	Continuation of annual program.					100,000 1/8STX
	Installation of street lighting on residential, collectors and thoroughfares.					0 OCTY
	Project Total					<u>100,000</u>
SUBTOTAL						0 GO
STREET LIGHTING						0 20GO
						0 PAYG
						0 EXCIS
						500,000 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCTY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>500,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STREET IMPROVEMENTS						
ST-0018	I-435 & Antioch Interchange Design & construction of interchange. Project is funded by Overland Park, Federal demonstration project funding and the Kansas System Enhancement Program. City funding is for right-of-way, utility relocation & design. Total Overland Park obligation estimated at \$15.3 million. Utility invoices are still pending.	No Change	2001	2005	2004	4,081,000 *20GO
					2005	0 *20GO
						1,388,000 *PAYG
						48,240,000 *KDOT
						7,560,000 *TFED
					2006	8,223,000 *20GO
					2009	954,000 *GO
		[OFIN = Interest & Reimbursements]				554,000 *OFIN
	Project Total					<u>71,000,000</u>
ST-1130	Quivira Road Intersection Improvements: 175th St. to 179th St. Improvements to Quivira Road, including dedicated turn lanes, which will coincide with construction of the new Blue Valley School District Southwest Campus.	No Change	2008	2009	2007	535,000 *EDSTX
					2008	100,000 *PAYG
	Project Total					<u>635,000</u>
ST-1151	U.S. 69 Highway Widening Design: 95th Street to 119th Street Joint design effort with KDOT to widen U.S. 69 Highway from four to six lanes between 95th Street and 119th Street. Project administered by KDOT. Funding shown is for City contribution only. Total design cost, including KDOT contribution, is \$12,000,000.	Revised Timing	2009-2012	TBD	2009	2,019,000 *GO
					2010	2,000,000 *GO
	Project Total					<u>4,019,000</u>
ST-1275	I-435 Eastbound On-Ramp Improvements at Metcalf Avenue Reconstruct ramp and addition of second northbound right turn lane. Both lanes will be under signal control. Project should reduce number of rear-end accidents. Funding includes federal/KDOT grant.	New	2009	2011	2011	0 GO
						35,000 PAYG
						0 ESC
						0 UESC
						0 SWU
						0 CTY
						0 EDSTX
						145,000 KDOT
						0 TFED
						0 OFIN
	Project Total					<u>180,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STREET IMPROVEMENTS						
ST-1058	159th St. and U.S. 69 Highway Interchange <div> Addition of diamond-interchange at 159th Street on US 69 Highway. The bridge for the project is included in TH-0851. Project is not scheduled at this time. </div>	No Change	TBD	TBD	TBD	29,300,000 *GO 3,700,000 *PAYG 0 *ESC 0 *UESC 0 *SWU 0 *CTY 0 *EDSTX 0 *OCTY 0 *KDOT 0 *TFED 0 *PRIV 0 *OFIN <hr/> 33,000,000
	Project Total					
SUBTOTAL						0 GO
STREET IMPROVEMENTS						0 20GO
						35,000 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						145,000 KDOT
						0 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<hr/> 180,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0497	Antioch: 151st St. to 167th St. Widening Antioch from 2 to 4 lanes. This project is adjacent to the Blue Valley West K-12 Campus.	Revised Cost	2006	2008-2009	2008	0 *GO 0 *PAYG 0 *20GO 2,000,000 *EXCIS 0 *1/8STX 0 *ESC 2,623,000 *CTY 0 *EDSTX 0 *TFED 2009 5,555,000 *GO 0 *PAYG 500,000 *20GO 0 *EXCIS 1,478,000 *1/8STX 67,000 *ESC 2,682,000 *CTY 3,000,000 *EDSTX 0 *TFED <u>17,905,000</u>
	Project Total					
TH-0850	Switzer: 143rd St. to 151st St. Design and construction to widen Switzer from 2 to 4 lanes. Design occurred in 2007, with construction in 2009.	Revised Funding	2007	2009	2007	0 *PAYG 675,000 *EXCIS 2009 5,122,000 *GO 27,000 *PAYG 0 *EXCIS 0 *1/8STX 10,000 *ESC 0 *SA 0 *CTY 555,000 *EDSTX 0 *OCITY 0 *TFED <u>6,389,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0501	143rd Street: Quivira to Switzer	Revised Funding	2007	2010	2007	600,000 *EXCIS
	Widening 143rd from 2 to 4 lanes. The project was designed in 2007 and construction began in 2010. Includes traffic signal at 143rd and Switzer in project.	Revised Cost				
		Revised Year			2009	380,000 *PAYG
					2010	1,690,000 *GO
						1,250,000 *20GO
						0 *PAYG
						0 *EXCIS
						0 *1/8STX
						35,000 *ESC
						0 *EDSTX
						2,335,000 *CTY
						440,000 *OCITY
		[OFIN = EDSTX reallocated from TS-1318]				180,000 *OFIN
					2011	0 GO
						0 20GO
						0 PAYG
						0 EXCIS
						0 ESC
						0 OCITY
						0 TFED
	Project Total					<u>6,910,000</u>
TH-0726	127th Street: Metcalf to Nall	Revised Cost	2005-2006	2011	2005	50,000 *ESC
	Widening of 127th street from 2 to 4 lanes.				2006	0 *PAYG
						360,000 *ESC
					2009	330,000 *PAYG
						165,000 *ESC
					2010	3,000,000 *CTY
					2011	2,835,000 GO
						620,000 20GO
						0 PAYG
						1,000,000 EXCIS
						0 1/8STX
						0 ESC
						0 SA
						0 CTY
						0 OCITY
						0 TFED
	Project Total					<u>8,360,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0870	159th St.: Quivira to Antioch Design and Construction Widen two miles of 159th, from Quivira to Antioch, from 2 to 4 lanes. 2007 funding is for design.	Revised Cost Revised Funding Revised Scope	2007- 2009	2012- 2013	2007 2009 2011 2012 2013	150,000 *1/8STX 1,250,000 *EXCIS 2,600,000 GO 0 EXCIS 0 GO 0 20GO 0 PAYG 0 EXCIS 365,000 1/8STX 0 ESC 0 SA 10,735,000 CTY 6,120,000 GO 0 PAYG 2,930,000 EXCIS 2,900,000 1/8STX 0 ESC 0 SA 0 CTY 0 OCITY <u>27,050,000</u>
	Project Total					
TH-1268	159th: Quivira to Switzer Design and Construction Widen one mile of 159th, from Quivira to Switzer, from 2 to 4 lanes. Combined project into TH-0870 to allow for economies of scale to be realized.	Removed (Combined into TH-0870)	2007	2012	2010 2012	0 *EXCIS 0 GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 SA 0 CTY 0 OCITY <u>0</u>
	Project Total					
TH-1147	Quivira Road: 183rd Street to 187th Street Construction of Quivira Road to standard two lane. This section of Quivira Road currently does not exist. This project was included in the City's Municipal Services Extension Plan for the 2008 annexation.	No Change	2011	2013	2013	0 GO 0 PAYG 0 EXCIS 705,000 1/8STX 0 ESC 0 SA 480,000 CTY 0 OCITY 0 TFED <u>1,185,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0500	143rd St.: Pflumm to Quivira Design and Construction	Revised Cost Revised Funding	2012	2014	2012	0 GO 0 PAYG 0 EXCIS 325,000 1/8STX 0 ESC 0 SA 0 CTY [OCITY= Olathe] 325,000 OCITY 0 TFED
	Widen 143rd from 2 to 4 lanes. Project is being done in conjunction with Olathe.				2014	0 GO 0 PAYG 660,000 EXCIS 1,454,500 1/8STX 0 ESC 0 SA 3,240,000 CTY 2,120,500 OCITY 0 TFED
		Project Total				<u>8,125,000</u>
TH-0496	Switzer Road: 151st to 159th Design and Construction	Revised Year	2013	2015	2012	700,000 PAYG
	Widening of Switzer Road from 2 to 4 lanes.				2015	0 GO 2,060,000 EXCIS 2,320,000 1/8STX 3,230,000 CTY
		Project Total				<u>8,310,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						
TH-0851	159th Street: Antioch to Metcalf, U.S. 69 & 159th St. Interchange Design	Revised Funding	2006	2011-2012	2006	0 *GO 800,000 *PAYG
	Design includes full design of U.S. 69 Highway (151st to 167th), 159th Street (Antioch to Metcalf), and the interchange at 159th St. and U.S. 69 Highway. Scope of the construction includes 159th (Antioch to Metcalf) Street Improvements, including a bridge over U.S. 69 Highway. Inspection costs reflect bridge inspection only. Construction is anticipated in 2011-2012. Includes \$2M of federal funding, due to appropriation from Senator Brownback's office.				2007	2,975,000 *GO 500,000 *EXCIS
					2008	170,000 *ESC
					2010	2,405,000 *GO 750,000 *EXCIS
		[PRIV = Developer Funded]				0 *PRIV
					2011	2,455,000 GO 0 20GO 0 EXCIS 0 1/8STX 4,225,000 CTY 2,950,000 TFED
					2012	0 GO 0 20GO 440,000 EXCIS 1,730,000 1/8STX 0 CTY 0 TFED
	Project Total					<u>19,400,000</u>
SUBTOTAL						14,010,000 GO
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Eligible for Excise Tax						620,000 20GO 700,000 PAYG 7,090,000 EXCIS 9,799,500 1/8STX 0 ESC 0 UESC 0 SA 0 SWU 21,910,000 CTY 0 EDSTX 2,445,500 OCITY 0 KDOT 2,950,000 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN
						<u>59,525,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						
TH-0734	119th Street: Rosana Square to U.S. 69 Highway Widens 119th St. from 4 to 6 lanes. Upon completion, 119th St. will be 6 lanes from the eastern city limits to U.S. 69 Highway. Project bonded in 2009.	Revised Cost	2005	2008	2005	0 *GO 0 *PAYG 0 *EXCIS 550,000 *1/8STX 0 *ESC 0 *CTY 0 *OCITY 0 *TFED 2008 0 *GO 0 *PAYG 0 *EXCIS 1,040,000 *1/8STX 270,000 *ESC 0 *CTY 0 *OCITY 3,596,000 *TFED 2009 515,000 *GO <hr/> 5,971,000
	Project Total					
TH-0852	College Blvd: U.S. 69 Highway to Pflumm Widen College from 4 to 6 lanes. Revised scope and cost by \$1.1M to include full depth removal and replacement of existing failing payment.	Revised Cost Revised Scope	2007	2009	2007	0 *GO 870,000 *PAYG 0 *EXCIS 0 *1/8STX 0 *ESC 0 *CTY 0 *OCITY 0 *TFED 2009 1,828,000 *GO 300,000 *PAYG 0 *EXCIS 1,165,000 *1/8STX 87,000 *ESC 0 *SA 0 *CTY 100,000 *OCITY 7,200,000 *TFED <hr/> 11,550,000
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						
TH-0853	Antioch: I-435 to 119th Street Widen Antioch from 4 to 6 lanes. The project is scheduled to be completed following construction of the I-435 & Antioch Interchange. Design started in 2007 and construction is scheduled to occur in 2010.	Revised Cost Revised Funding	2007	2010	2008	0 *GO 1,000,000 *PAYG 0 *EXCIS 0 *1/8STX 0 *ESC 0 *SA 0 *CTY 0 *OCITY 0 *TFED 2010 2,215,000 *GO 0 *PAYG 0 *EXCIS 2,500,000 *1/8STX 205,000 *ESC 3,165,000 *CTY 0 *OCITY 2,575,000 *TFED [OFIN= Special Street Improvement Fund] 200,000 *OFIN <u>11,860,000</u>
	Project Total					
TH-0948	Quivira Road: 99th St. to I-435 Design & Construction Widen Quivira Road from 4 to 6 lanes. 25% of funding is being provided by the City of Lenexa. Design in 2009, with construction in 2011-2012.	Revised Year Revised Funding	2009	2011-2012	2008	0 *GO 200,000 *PAYG 2009 0 *GO 600,000 *PAYG 0 *OCITY 2011 0 GO 453,000 1/8STX 1,697,000 CTY 900,000 OCITY 5,300,000 TFED 2012 0 GO 0 1/8STX 0 CTY 0 OCITY 0 TFED <u>9,150,000</u>
	Project Total					
TH-0529A	U.S. 69 Highway Widening 75th Street to 95th Street Widen U.S. 69 Highway to six lanes from 75th Street to 95th Street. Added to CIP due to ARRA (stimulus) funds. Amount shown is City contribution only. Total project costs are estimated at \$85,000,000.	No Change	2007	2009-2011	2009	2,024,000 *GO 82,000 *PAYG 2010 2,100,000 *GO 0 *CTY 2011 391,000 GO [2011 PAYG from reallocated Maint. funds] 1,703,000 PAYG <u>6,300,000</u>
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						
TH-0552	Quivira: College Blvd. to 119th Street	Revised Cost	2010	2012	2010	0 *GO
		Revised Funding				0 *PAYG
		Revised Year				0 *1/8STX
						0 *ESC
						0 *CTY
						0 *OCITY
						0 *KDOT
						0 *TFED
		[OFIN= Special Street Improvement Fund]				750,000 *OFIN
				2012		4,320,000 GO
						0 PAYG
						0 1/8STX
						2,680,000 CTY
						0 KDOT
						3,000,000 TFED
						<u>10,750,000</u>
	Project Total					
SUBTOTAL						
THOROUGHFARE CONSTRUCTION IMPROVEMENTS - Not Eligible for Excise Tax						4,711,000 GO
						0 20GO
						1,703,000 PAYG
						0 EXCIS
						453,000 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						4,377,000 CTY
						0 EDSTX
						900,000 OCITY
						0 KDOT
						8,300,000 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>20,444,000</u> TOTAL

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
THOROUGHFARES - SUMMARY						
	SUBTOTAL					18,721,000 GO
	THOROUGHFARES - SUMMARY					620,000 20GO
						2,403,000 PAYG
						7,090,000 EXCIS
						10,252,500 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						26,287,000 CTY
						0 EDSTX
						3,345,500 OCITY
						0 KDOT
						11,250,000 TFED
						0 CDBG
						0 OFED
						0 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>79,969,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-0749	KC Scout/OPTCS Interface Project ties the City's traffic system into regional KC Scout traffic management system.	No Change	2005	2008	2008	45,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 135,000 *KDOT 0 *OFED 0 *PRIV <hr/> 180,000
TS-0990	121st St. & Metcalf Traffic Signal Traffic signal at 121st St. & Metcalf. This signal was approved by the Governing Body for installation in 2007. An Improvement District was created. Project constructed in 2008. Special assessment bonded in 2009.	No Change	2006	2008	2008	0 *PAYG 97,000 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 111,000 *SA <hr/> 208,000
TS-0597	2008 Traffic Signal Installation, Modification and Replacement: Four (4) new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed. Using funding to help offset cost of 95th Street signals w/decorative poles. Funds transferred to TS-1192 and TS-1324.	Revised Cost Revised Scope (funding transferred to TS-1192 & TS-1324)	2007	2008	2008	477,000 *PAYG 80,000 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <hr/> 557,000
TS-0617	2008 OPTCS - Phase 8 New communications controllers & cabinets. Contractor is finishing up project.	No Change	2007	2008	2008	900,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *PRIV <hr/> 900,000
TS-0979	Traffic Adaptive Signal System This system provides automated real-time adaptive changes to traffic to help reduce traffic congestion. Construction of the project is funded 90% through KDOT. The City is contributing 10% for construction, plus 100% funding for design.	Revised Year	2007	2009	2008	50,000 *PAYG 2010 205,000 *KDOT <hr/> 255,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-1192	Battery Backup and Compressed Natural Gas Generators Install battery backup and compressed natural gas generators at six traffic signals.	New (funding transferred from TS-0597)	2009	2010	2008	150,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV Project Total 150,000
TS-1324	College Blvd. & Lamar Ave. Traffic Signal Design Design of traffic signal at College Blvd. and Lamar Ave. Installation will occur as part of the College Blvd. overlay in 2010.	New (funding transferred from TS-0597)	2009	2010	2008	33,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV Project Total 33,000
TS-0719	2009 Traffic Signal Installation, Modification and Replacement: Signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed. Funding reallocated to specific projects.	Revised Scope (funding transferred to TS-1320 & TS-1325)	2008	2009	2009	32,000 *PAYG 75,000 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV Project Total 107,000
TS-0720	2009 OPTCS - Phase 9 New communications controllers & cabinets. Replaces existing telecable communication system with fiber optic.	No Change	2008	2009	2009	900,000 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV Project Total 900,000
TS-0750	Changeable Dynamic Message Signs (DMS) Installation Construction of DMS connected with the KC Scout system. Project location is College Blvd. and Metcalf intersection.	Revised Year	2010	2010	2009	54,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 216,000 *KDOT 0 *OFED 0 *PRIV Project Total 270,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-1320	Johnson Drive & Foster Traffic Signal Design and construction of traffic signal replacement at Johnson Drive and Foster in 2010. Funding transferred from TS-0719.	New (funding transferred from TS-0719)	2009	2010	2009	183,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>183,000</u>
	Project Total					<u>183,000</u>
TS-1325	75th Street & Conser Traffic Signal Design and construction of traffic signal replacement at 75th Street and Conser in 2010. Funding transferred from TS-0719.	New (funding transferred from TS-0719)	2009	2010	2009	190,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 0 *TFED 0 *OFED 0 *PRIV <u>190,000</u>
	Project Total					<u>190,000</u>
TS-1051	College Blvd. Dynamic Signage Project installs small dynamic signage along College Blvd. at various traffic signals. The signs alert drivers to incidents along I-435 and provide alternate route guidance. KDOT grant funding has been awarded for this project.	Revised Year	2008	2010	2010	50,000 *PAYG 0 *ESC 0 *OCITY 0 *CTY 180,000 *KDOT 0 *OFED 0 *PRIV <u>230,000</u>
	Project Total					<u>230,000</u>
TS-0832	2010 Traffic Signal Installation, Modification and Replacement Installation of new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	Revised Scope (funding transferred to TS-1326)	2009	2010	2010	35,000 *PAYG 80,000 *ESC 0 *OCITY 0 *CTY 0 *KDOT 0 *OFED 0 *PRIV <u>115,000</u>
	Project Total					<u>115,000</u>
TS-0833	2010 OPTCS - Phase 10 New communications controllers & cabinets. Replaces existing telecable communication system with fiber optic. City will receive Energy Efficiency and Conservation Block Grant (EECBG) funding for half of project.	Revised Funding	2009	2010	2010	200,000 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *TFED [OFED = EECBG] 300,000 *OFED 0 *PRIV <u>500,000</u>
	Project Total					<u>500,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-1318	143rd Street and Switzer Traffic Signal Addition of traffic signal at 143rd street and Switzer. Project removed. Signal will be installed with the widening of 143rd St. from Switzer to Quivira (TH-0500) in 2011.	Removed (Combined into TH-0501)	2009	2010	2010	0 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *EDSTX 0 *OFED 0
	Project Total					0
TS-1326	87th Street and Metcalf Traffic Signal Design and construction of traffic signal replacement at 87th St. and Metcalf Avenue in 2010. Funding transferred from TS-0832.	New (funding transferred from TS-0832)	2010	2010	2010	265,000 *PAYG 0 *1/8STX 0 *ESC 0 *OCITY 0 *CTY 0 *EDSTX 0 *OFED 265,000
	Project Total					265,000
TS-0937	2011 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	Revised Scope	2010	2011	2011	300,000 PAYG 75,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV 375,000
	Project Total					375,000
TS-1053	2012 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	Revised Scope	2011	2012	2012	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV 380,000
	Project Total					380,000
TS-1138	2013 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	Revised Scope	2013	2013	2013	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV 380,000
	Project Total					380,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						
TS-1225	2014 Traffic Signal Installation, Modification and Replacement Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	Revised Scope	2014	2014	2014	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <u>380,000</u>
	Project Total					
TS-1285	2015 Traffic Signal Installation, Modification and Replacement Continuation of annual program. Two new signals at locations to be determined; miscellaneous modification & replacement of existing signals as needed.	New	2015	2015	2015	300,000 PAYG 80,000 ESC 0 OCITY 0 CTY 0 TFED 0 OFED 0 PRIV <u>380,000</u>
	Project Total					
SUBTOTAL						0 GO
TRAFFIC SIGNALS AND TRAFFIC MANAGEMENT SYSTEMS						0 20GO 1,500,000 PAYG 0 EXCIS 0 1/8STX 395,000 ESC 0 UESC 0 SA 0 SWU 0 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN <u>1,895,000</u>

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STORM DRAINAGE						
SD-1043	2007 Water Quality Demonstration Project Bioretention cells for water quality to be built at parking lots in South Lake Park, Highland View Park and possibly new recycling center. Grant funding from Johnson County Stormwater available. This project supports implementation of water quality goals under NPDES.	No Change	2006	2007	2007	0 *GO 0 *PAYG 0 *SA 85,000 *SWU 175,000 *CTY 2009 40,000 *SWU
	Project Total					300,000
SD-0954	Stormwatch and Traffic Operations Center Integration Integration of the City's flood warning (Stormwatch) and roadway weather information systems with the new traffic operations center. Implementation will continue through 2010.	Revised Year	2008	2009	2008	0 *GO 0 *PAYG 0 *SA 20,000 *SWU 0 *CTY 180,000 *KDOT
	Project Total					200,000
SD-1123	Saddle Hills Stormwater Improvements Enhancement of existing stormwater system to alleviate existing flooding in residential area extending from 81st Lane to 82nd Terr. from Grandview Ave. to Grant Ave.	Revised Cost	2007	2008	2007	80,000 *SWU 2008 0 *GO 0 *PAYG 0 *SA 165,000 *SWU 717,000 *CTY 0 *KDOT
	Project Total					962,000
SD-1160	Flood Warning Decision Support Services Consultant service to enhance flood response decision tools of the Johnson County flood warning system, including real time forecasting, integration of radar data and site specific water level forecasts. All work will be reimbursed by the Johnson County Stormwater Program.	No Change	2007	2008	2007	126,000 *CTY 2008 200,000 *CTY 2009 181,000 *CTY 2010 113,000 *CTY 2011 65,000 CTY
	Project Total					685,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STORM DRAINAGE						
SD-1125	Stormdrainage Improvements: 71st to 74th, Reeds to Maple Replacement of open ditches with storm sewers to relieve flooding of six residences in the area of 71st St. to 74th St., Reeds to Maple. Cost estimate based on preliminary engineering study. SMAC funding has been approved.	Revised Cost	2007	2009	2008	0 *GO 0 *PAYG 0 *SA 200,000 *SWU 0 *CTY 0 *KDOT 2009 0 *GO 0 *PAYG 0 *SA 400,000 *SWU 1,720,000 *CTY 0 *KDOT <hr/> 2,320,000
	Project Total					
SD-1185	Wycklow Bank Stabilization Bank stabilization along Indian Creek to protect one home. Revised cost based on updated construction estimates. Project constructed in 2009, and the special assessment was bonded in 2010.	Revised Cost	2008	2009	2008	0 *GO 0 *PAYG 0 *SA 188,000 *SWU 0 *CTY 2010 94,000 *SA <hr/> 282,000
	Project Total					
SD-0882	Indian Creek Flood Control, Roe Ave. to Mission Rd. Project to alleviate flooding to multiple commercial buildings along the southern bank of Indian Creek. The Governing Body approved the improvement district in 2007. Special assessment bonded in 2010.	No Change	2006	2009	2005	0 *GO 0 *PAYG 0 *SA 25,000 *SWU 75,000 *CTY 0 *OFIN 2006 0 *GO 0 *PAYG 0 *SA 0 *SWU 540,000 *CTY 0 *OFIN 2007 0 *SA 200,000 *SWU 0 *CTY 2009 1,209,000 *CTY 2010 1,180,000 *SA <hr/> 3,229,000
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STORM DRAINAGE						
SD-1019	Nottingham Estates Bank Stabilization Bank stabilization to protect one home. The Public Works Committee approved creation of an improvement district in 2007. Improvement district created in January 2008. Special assessment funding year is 2011.	Revised Cost	2008	2009	2008	0 *GO 0 *PAYG 0 *SA 100,000 *SWU 0 *CTY 2009 0 *GO 0 *PAYG 0 *SA 67,000 *SWU 0 *CTY 2011 83,000 SA <hr/> 250,000
	Project Total					
SD-0828	2010 Storm Drainage Improvement Annual funding for storm drainage improvements. Funding transferred to SD-0923 to fund potential SMAC project. Remaining funds for project areas are yet to be determined.	Revised Cost	2009	2010	2010	0 *GO 0 *PAYG 0 *SA 10,000 *SWU 0 *CTY <hr/> 10,000
	Project Total					
SD-0859	2010 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2010	2010	2010	0 *GO 0 *PAYG 0 *SA 80,000 *SWU 120,000 *CTY <hr/> 200,000
	Project Total					
SD-0931	2011 Storm Drainage Improvement Annual funding for storm drainage improvements. Transferred funding to specific projects.	Revised Cost Revised Scope	2010	2011	2010 2011	0 *SWU 0 GO 0 PAYG 0 SA 10,000 SWU 0 CTY <hr/> 10,000
	Project Total					
SD-0930	2011 Preliminary Stormwater Engineering Studies Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	No Change	2011	2011	2011	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY <hr/> 200,000
	Project Total					

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STORM DRAINAGE						
SD-1056	2012 Preliminary Stormwater Engineering Studies <div>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.</div>	No Change	2012	2012	2012	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY <div>Project Total</div> 200,000
SD-1057	2012 Storm Drainage Improvement <div>Annual funding for storm drainage improvements. Project areas are yet to be determined. Revised funding based on available revenues. Scope includes potential SMAC project.</div>	Revised Funding Revised Scope	2011	2012	2011 2012	150,000 SWU 0 GO 0 PAYG 0 SA 550,000 SWU 2,100,000 CTY <div>Project Total</div> 2,800,000
SD-1134	2013 Preliminary Stormwater Engineering Studies <div>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.</div>	No Change	2013	2013	2013	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY 0 KDOT <div>Project Total</div> 200,000
SD-1135	2013 Storm Drainage Improvement <div>Annual funding for storm drainage improvements. Project areas are yet to be determined.</div>	No Change	2012	2013	2013	0 GO 0 PAYG 0 SA 500,000 SWU 0 CTY 0 KDOT <div>Project Total</div> 500,000
SD-1221	2014 Preliminary Stormwater Engineering Studies <div>Funding for preliminary engineering studies, required before the City can apply for SMAC funding.</div>	No Change	2014	2014	2014	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY 0 KDOT <div>Project Total</div> 200,000

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
STORM DRAINAGE						
SD-1222	2014 Storm Drainage Improvement Annual funding for storm drainage improvements. Project areas are yet to be determined.	No Change	2013	2014	2014	0 GO 0 PAYG 0 SA 900,000 SWU 0 CTY 0 KDOT
	Project Total					<u>900,000</u>
SD-1280	2015 Preliminary Stormwater Engineering Studies Continuation of annual program. Funding for preliminary engineering studies, required before the City can apply for SMAC funding.	New	2015	2015	2015	0 GO 0 PAYG 0 SA 80,000 SWU 120,000 CTY 0 KDOT
	Project Total					<u>200,000</u>
SD-1281	2015 Storm Drainage Improvement Continuation of annual program. Annual funding for storm drainage improvements. Project areas are yet to be determined.	New	2014	2015	2015	0 GO 0 PAYG 0 SA 900,000 SWU 0 CTY 0 KDOT
	Project Total					<u>900,000</u>
SUBTOTAL						0 GO
STORM DRAINAGE						0 20GO 0 PAYG 0 EXCIS 0 1/8STX 0 ESC 0 UESC 83,000 SA 3,410,000 SWU 2,765,000 CTY 0 EDSTX 0 OCITY 0 KDOT 0 TFED 0 CDBG 0 OFED 0 ERF 0 RECV 0 GCR 0 SPR 0 PRIV 0 ODF 0 OFIN
						<u>6,258,000</u> TOTAL

*indicates project costs not included in plan totals

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
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GENERAL FUND SUMMARY

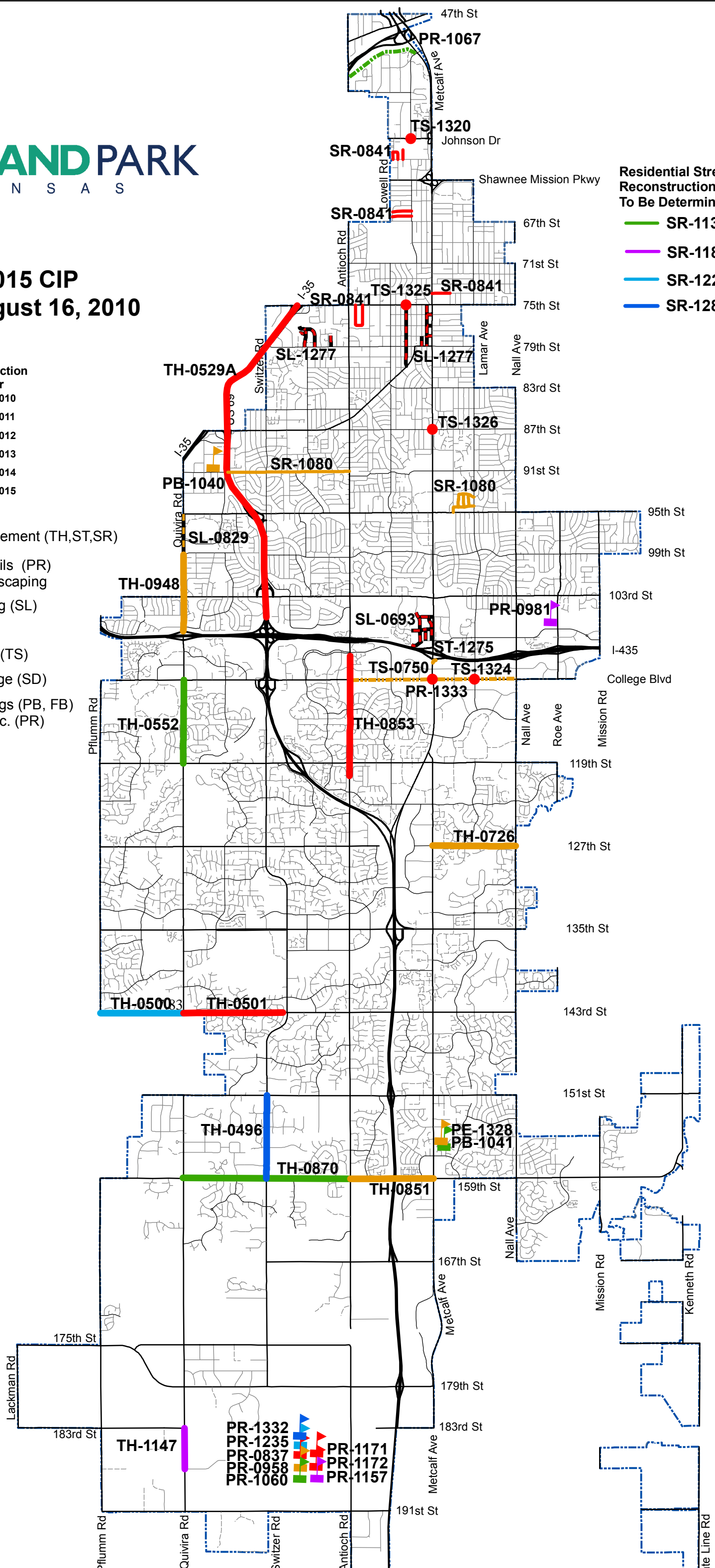
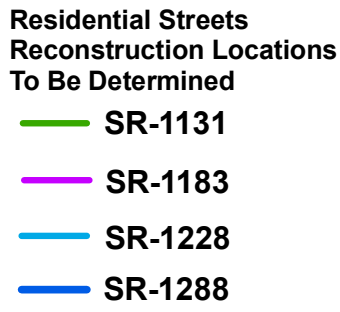
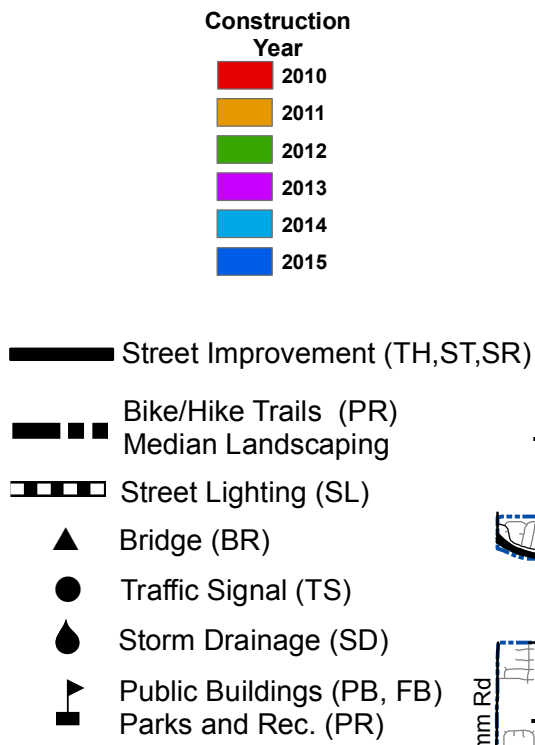
GENERAL FUND SUMMARY

19,119,750 GO
4,860,000 20GO
7,518,000 PAYG
7,090,000 EXCIS
22,002,500 1/8STX
395,000 ESC
0 UESC
0 SA
612,000 SWU
26,487,000 CTY
0 EDSTX
3,345,500 OCITY
1,011,250 KDOT
11,250,000 TFED
1,750,000 CDBG
0 OFED
1,250,000 ERF
0 RECV
0 GCR
3,700,000 SPR
250,000 PRIV
0 ODF
0 OFIN
110,641,000

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
SUMMARY - FIRE SERVICE FUND						
SUBTOTAL						0 GO
SUMMARY - FIRE SERVICE FUND						0 20GO
						0 PAYG
						0 EXCIS
						0 1/8STX
						0 ESC
						0 UESC
						0 SA
						0 SWU
						0 CTY
						0 EDSTX
						0 OCITY
						0 KDOT
						0 TFED
						0 CDBG
						0 OFED
						2,745,000 ERF
						0 RECV
						0 GCR
						0 SPR
						0 PRIV
						0 ODF
						0 OFIN
						<u>2,745,000</u>

Project Number	Project Description	Change From 2010-2014 CIP	Des. Year	Cons. Year	Fin. Year	2011-2015 CIP
SUMMARY - ALL FUNDS						
	SUBTOTAL					19,119,750 GO
	SUMMARY - ALL FUNDS					4,860,000 20GO
						7,518,000 PAYG
						7,090,000 EXCIS
						22,002,500 1/8STX
						395,000 ESC
						0 UESC
						83,000 SA
						4,022,000 SWU
						29,252,000 CTY
						0 EDSTX
						3,345,500 OCITY
						1,011,250 KDOT
						11,250,000 TFED
						1,750,000 CDBG
						0 OFED
						3,995,000 ERF
						0 RECV
						1,884,000 GCR
						3,700,000 SPR
						250,000 PRIV
						0 ODF
						0 OFIN
						<u>121,528,000</u>

2011-2015 CIP
Adopted August 16, 2010



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2011-2015 MAINTENANCE PROGRAM

The 2011 Budget includes a consolidated summary of all maintenance expenditures and funding sources. Information relating to infrastructure and facility maintenance expenditures for 2011, as well as projected amounts for the 2012-2015 financial planning period, is included in this section.

Maintenance expenditures are programmed separate from the operating and capital budgets in order to provide detailed financial information regarding the City's maintenance, repair and replacement of infrastructure and facilities.

Following are summaries of the maintenance program.

MAINTENANCE PROGRAM – ALL FUNDS

TOTAL MAINTENANCE PLAN	Budget	Budget	Projected			
	2010	2011	2012	2013	2014	2015
RESOURCES						
Special Street & Highway Fund (Gas Tax)	\$4,270,000	\$4,455,000	\$4,544,000	\$4,635,000	\$4,728,000	\$4,823,000
General Fund Transfer for Street & Traffic						
Infrastructure Maint. & Microsurfacing	4,550,000	2,389,000	2,608,000	3,350,000	3,350,000	3,350,000
General Fund Transfer for Facility						
Infrastructure Maintenance	400,000	400,000	400,000	400,000	400,000	400,000
Fire Fund Transfer for Facility						
Infrastructure Maintenance	50,000	50,000	50,000	50,000	50,000	50,000
Stormwater Utility Fund	2,250,000	2,354,000	1,364,000	1,720,000	1,520,000	1,520,000
CARS (County funds)	400,000	0	0	0	0	0
KLINK (State funds)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
	\$12,920,000	\$10,648,000	\$9,966,000	\$11,155,000	\$11,048,000	\$11,143,000
EXPENDITURES						
Street Infrastructure Maintenance	\$10,220,000	\$7,844,000	\$8,152,000	\$8,985,000	\$9,078,000	\$9,173,000
Stormwater Maintenance	2,250,000	2,354,000	1,364,000	1,720,000	1,520,000	1,520,000
Facility Maintenance	400,000	400,000	400,000	400,000	400,000	400,000
Fire Maintenance	50,000	50,000	50,000	50,000	50,000	50,000
	\$12,920,000	\$10,648,000	\$9,966,000	\$11,155,000	\$11,048,000	\$11,143,000
				2011 - 2015 TOTAL	\$53,960,000	

STREET & TRAFFIC INFRASTRUCTURE MAINTENANCE PLAN

	Budget 2010	Budget 2011	Projected			
			2012	2013	2014	2015
RESOURCES						
Special Street & Highway Fund (Gas Tax) ¹	\$4,270,000	\$4,455,000	\$4,544,000	\$4,635,000	\$4,728,000	\$4,823,000
General Fund Transfer for Street and Traffic Infrastructure Maintenance	3,550,000	1,389,000	1,608,000	2,350,000	2,350,000	2,350,000
CARS (County funds) ²	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
KLINK (State funds) ³	400,000	0	0	0	0	0
1/8-Cent Sales Tax for Street Improvements	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL	\$10,220,000	\$7,844,000	\$8,152,000	\$8,985,000	\$9,078,000	\$9,173,000
EXPENDITURES						
Street Infrastructure	\$9,220,000	\$6,844,000	\$7,152,000	\$7,985,000	\$8,078,000	\$8,173,000
Curb Infrastructure	500,000	500,000	500,000	500,000	500,000	500,000
Traffic Infrastructure	500,000	500,000	500,000	500,000	500,000	500,000
All Maintenance Categories	\$10,220,000	\$7,844,000	\$8,152,000	\$8,985,000	\$9,078,000	\$9,173,000

¹ 2011 revenues from the Special Street and Highway fund are based on 2009 actuals, and include a state reduction of 3.3% in normal funding levels. In 2012-2015, the gasoline tax is programmed to increase 2% per year. Resource and therefore expenditure levels may vary based on actual gasoline tax revenue. The Special Street and Highway Fund is used to account for those revenues received from the State of Kansas tax on gasoline and expenditures incurred in the repair and maintenance of City streets and highways. State law restricts the use of these funds to non-capital street and highway expenditures.

² The projected amounts are based on the County's current plan, subject to revision by the Board of County Commissioners, and are based on annual CARS appropriations.

³ KLINK funds are appropriated each year by the state for maintaining state highways within the City. KLINK funding offsets maintenance expenditures on eligible thoroughfares within the City.

STORMWATER MAINTENANCE PLAN

		Budget	Budget	Projected			
		2010	2011	2012	2013	2014	2015
RESOURCES							
Stormwater Utility Fund ¹							
Current Revenues		\$2,250,000	\$2,354,000	\$1,364,000	\$1,720,000	\$1,520,000	\$1,520,000
Prior Year Carryover		0	0	0	0	0	0
TOTAL		\$2,250,000	\$2,354,000	\$1,364,000	\$1,720,000	\$1,520,000	\$1,520,000
EXPENDITURES							
All Maintenance Categories ²		\$2,250,000	\$2,354,000	\$1,364,000	\$1,720,000	\$1,520,000	\$1,520,000

¹ Additional information regarding the 2011 Budget for the Stormwater Utility Fund, which funds infrastructure maintenance of the City's storm sewer system can be found in the "Fund Budget" section of this book.

² Stormwater Maintenance expenditures are programed based on available funding after operating and capital expenditures are budgeted for. Therefore, stormwater maintenance funding will vary from year to year.

PUBLIC BUILDING MAINTENANCE PLAN

	Budget 2010	Budget 2011	Projected			
			2012	2013	2014	2015
RESOURCES						
General Fund Transfer for Facility Infrastructure Maintenance	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
TOTAL	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
EXPENDITURES						
Annual Ongoing Maintenance	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Special Projects	350,000	350,000	350,000	350,000	350,000	350,000
All Maintenance Categories	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000

FIRE BUILDING MAINTENANCE PLAN

	Budget 2010	Budget 2011	Projected			
			2012	2013	2014	2015
RESOURCES						
Fire Fund Transfer for Facility Infrastructure Maintenance	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
TOTAL	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
EXPENDITURES						
All Maintenance Categories	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

2011-2015 Maintenance Program

Key to Project Categories

STREET & TRAFFIC INFRASTRUCTURE MAINTENANCE - This category addresses repair and maintenance of street and thoroughfares within the City, and repair and maintenance of traffic signals, street lights and the traffic control and communications system within the City.

STORM DRAINAGE MAINTENANCE - This category addresses repair and maintenance of stormwater management infrastructure within the City.

PUBLIC BUILDINGS MAINTENANCE - This public building category accounts for repair, remodeling and maintenance of public facilities.

FIRE BUILDINGS MAINTENANCE - The public building category accounts for repair, remodeling and maintenance of public facilities for fire service.

GLOSSARY OF BUDGET TERMS

<u>Ad Valorem Tax</u>	A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property taxes").
<u>Appropriation</u>	An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.
<u>Assessed Valuation</u>	The valuation placed upon real and certain personal property by the County Assessor as the basis for levying property taxes.
<u>Assets</u>	Resources owned by the City which have monetary value.
<u>AV</u>	Acronym for Assessed Valuation.
<u>Balance Sheet</u>	A basic financial statement that discloses the assets, liabilities, reserves and equity of specific governmental funds as of a specific date.
<u>Balanced Budget</u>	A budget in which resources (fund balance plus current revenues) revenues equal current expenditures. In accordance with Kansas Law, the City must adopt a balanced budget. In addition, Kansas law restricts unallocated fund balances at year-end.
<u>Best Management Practices</u>	Stormwater management practice used to prevent or control the discharge of pollutants and minimize stormwater runoff. BMPs may include structural or non-structural solutions, a schedule of activities, prohibition of practices, maintenance procedures or other management practices.
<u>BMP</u>	Acronym for Best Management Practices
<u>Bond</u>	A written promise to pay a specified sum of money on a specific date at a specified or variable stated interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used as long-term debt to pay for specific capital expenditures.
<u>Bond Rating</u>	A rating that is received from Standard & Poor's Corporation, Moody's Investors Service, Inc., and Fitch Ratings that shows the financial and economic strengths of the City.

<u>Budget</u>	A plan of financial operation embodying an estimate of proposed revenue and expenditures for a given period of time. It is the primary means by which most of the expenditures and service activities of the City are controlled. The City of Overland Park's budget is for one year.
<u>Capital Improvements Program</u>	A plan for capital expenditures to be incurred each year over a fixed period of years setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.
<u>Capital Project</u>	A capital project is a project that constructs, expands or acquires a City asset, including infrastructure, facilities or large equipment.
<u>CARS</u>	Acronym for County Assisted Road System. CARS funding is provided by Johnson County using the motor vehicle fuel tax.
<u>CC</u>	Acronym for Cost Center
<u>CDBG</u>	Acronym for Community Development Block Grant.
<u>CIP</u>	Acronym for Capital Improvements Program.
<u>Commodities</u>	Items of expenditures which are consumed or show a material change in their physical condition. Examples include office supplies, replacement parts and gasoline.
<u>Contingency</u>	A budgetary resource set aside for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted.
<u>Cost Center</u>	A division of a department which has functional responsibility for related activities within that department. For example: Finance and Accounting, Administration and City Clerk are three Cost Centers within the Finance, Budget and Administration Department.
<u>Debt</u>	An obligation resulting from the borrowing of money.
<u>Debt Service</u>	The City's obligation to pay the interest and repay the principal of all bonds and other debt instruments according to a predetermined payment schedule.
<u>Delinquent Taxes</u>	Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. The unpaid balances continue to be delinquent taxes until abated, paid or converted into tax liens.
<u>Department</u>	An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Police and Public Works.

<u>Encumbrances</u>	The commitment of appropriated funds to purchase goods or services to be delivered or performed at a future date.
<u>Enterprise Fund</u>	A fund used to account for self-supported services or programs. The City has two enterprise funds: the Golf Course Fund and the Soccer Operations Fund.
<u>Equipment</u>	Tangible property having a useful life of more than one year, but less than fifteen years, and used by employees in the performance of work activities.
<u>Expenditures</u>	The outflow of funds paid or to be paid for assets, goods or services obtained regardless of when the expense is actually paid.
<u>Fiscal Year</u>	The time period designated by the City signifying the beginning and the ending period of recording financial transactions. The City of Overland Park has specified the calendar year as its fiscal year.
<u>Franchise Tax</u>	A tax levied by the City on the utility companies, such as electricity, telephone, telecable and natural gas.
<u>Fund</u>	An accounting entity with a self-balancing set of accounts that records all financial transactions that are segregated for specific activities or for attaining certain objectives.
<u>Fund Balance</u>	The difference between an entity's assets and its liabilities.
<u>GAAP</u>	Acronym for Generally Accepted Accounting Principles.
<u>General Fund</u>	The fund used to account for all of the financial resources of the City except those required to be accounted for in another fund.
<u>General Obligation Bonds</u>	Bonds that finance a variety of public projects, such as streets, buildings and improvements, which are backed by the full faith and credit of the City.
<u>GO</u>	Acronym for General Obligation Bonds.
<u>Goal</u>	A statement of broad direction, purpose or intent.
<u>Governmental Funds</u>	Funds used to account for tax-supported activities. Budgeted governmental funds include the General Fund, Special Revenue Funds, and the Debt Service Fund.
<u>Grant</u>	A contribution by a government or other organization to support a specific function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed to the grantee.

<u>Infrastructure</u>	Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.
<u>KCPL</u>	Acronym for Kansas City Power and Light.
<u>KDOT</u>	Acronym for Kansas Department of Transportation.
<u>KSA</u>	Acronym for Kansas Statutes Annotated.
<u>Liability</u>	Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.
<u>Long-Term Debt</u>	Debt with a maturity of more than one year after the date of issuance.
<u>Mill Levy</u>	To impose taxes for the support of governmental activities. A mill levy is expressed as one dollar per one thousand dollars of assessed valuation.
<u>Modified Accrual</u>	Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.
<u>Objective</u>	A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.
<u>OP</u>	Acronym for the City of Overland Park.
<u>P&R</u>	Acronym for the Parks & Recreation Department.
<u>Operating Budget</u>	The portion of the budget that pertains to daily operations that provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.
<u>Pay As You Go</u>	Funding budgeted each year in order to pay cash for capital improvements. This funding is used in lieu of issuing general obligation bonds.
<u>PAYG</u>	Acronym for Pay As You Go financing.
<u>Performance Measures</u>	Quantitative and/or qualitative objective measurement of results by a unit or program, which helps to determine effectiveness in meeting goals and objectives.

<u>Personal Services</u>	Expenditures relating to compensating City of Overland Park employees, including salaries, wages, overtime pay, shift differential and holiday pay, but excluding employee benefits.
<u>Property Tax</u>	Ad valorem taxes levied on both real and personal property according to the assessed valuation and the tax rate.
<u>Revenue</u>	All money that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
<u>Revenue Estimate</u>	A formal estimate of how much revenue will be earned from a specific revenue source for some future period - typically a future fiscal year.
<u>Source of Revenue</u>	The classification of revenues according to their source or point of origin.
<u>Special Assessment</u>	A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.
<u>Special Revenue Funds</u>	Fund type used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.
<u>Transient Guest Tax</u>	The City imposes a 9% tax on transient guests occupying a room in a hotel or motel located within the City. Revenue from this tax is received into the Transient Guest Tax Fund.
<u>TGT</u>	Acronym for Transient Guest Tax.
<u>Tax Rate Limit</u>	The maximum legal rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
<u>Use Tax</u>	Compensating Use Tax is a tax on goods from outside Kansas purchase by individual and businesses in Kansas which are used, stored or consumed in Kansas.
<u>User Charges</u>	The payment of fees for direct receipt of a public service by the party benefiting from the service.

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