

CITY OF OVERLAND PARK POSITION DESCRIPTION

TITLE: Laborer, Aquatics **GRADE:** 00
DEPARTMENT: Parks and Recreation **JOB NO:** 9090
DIVISION: Aquatics **DATE:** 4/95
REPORTS TO: Supervisor, Aquatics **FLSA STATUS:** N
FULL-TIME: _____ **PART-TIME:** _____ **TEMPORARY:** **COST CENTER:** 540

REPLACES:

DATE:

JOB SUMMARY STATEMENT:

To assist the Facilities Maintenance Technician in performing tasks at the City's pools and tennis courts.

DUTIES AND RESPONSIBILITIES:

1. Maintains and organizes for a safe working environment. Picks up and replaces tools and equipment after use.
2. Performs manual labor as needed: general plumbing, carpentry, and electrical work.
3. Picks up and delivers equipment and materials to and from the work site.
4. Repairs tennis courts. Grinds and files cracks on court surface.
5. The employee must work the days and hours necessary to perform all assigned responsibilities and tasks. Must be available (especially during regular business hours or shifts) to communicate with subordinates, supervisors, customers, vendors and any other persons or organization with whom interaction is required to accomplish work and employer goals.
6. The employee must be punctual and timely in meeting all requirements of performance, including, but not limited to, attendance standards and work deadlines; beginning and ending assignments on time; and scheduled work breaks, where applicable.

The above duties and responsibilities includes those tasks, physical and mental requirements, visual requirements, unique physical surroundings and mental/cognitive requirements listed in the Position Description Questionnaire and Task Analysis Worksheet.

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GENERAL QUALIFICATIONS

EDUCATION & SPECIAL LICENSE(S)/CERTIFICATIONS:

Basic education equaling three years of high school, or additional equivalent experience. Possession of an appropriate, valid driver's license. Must maintain an insurable driving record.

EXPERIENCE:

One year experience in general maintenance, or an equivalent level of experience.

SKILLS:

1. Manual dexterity.
2. **Ability to use a variety of electrical and non-electrical tools.**

MENTAL REQUIREMENTS:

1. Ability to follow oral instructions.
2. Mechanical aptitude.
3. Independent judgement.

PHYSICAL REQUIREMENTS:

1. Ability to lift up to 100 pounds and transport up to 50 feet.
2. Ability to operate City vehicles and equipment.
3. Ability to bend, lift, push, pull, walk for extended periods of time.
4. Exposure to extreme environmental conditions.
5. Exposure to vehicle noise and fumes.
6. Ability to work early morning hours and extended day hours during summer season.
7. Ability to operate hand and power tools.

SUPERVISORY RESPONSIBILITY (Direct & Indirect):

None.

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.